2023/2024

Annual Report

Hessequa Municipality

Contents

1 MAYOR'S FOREWORD & EXECUTIVE SUMMARY

1.1 EXECUTIVE MAYOR'S FOREWORD

Too present this Annual Report for the 2023/2024 financial year to our Hessequa residents is a great honour. I am humbled by the achievements of the 2023/2024 financial year. We realise that the success of Hessequa Municipality is a result of hard work, care, and continued efforts from all who live, work and visit our beautiful municipal region. We cannot be successful alone, as it is our current good culture of working together as Council, the administration, and our communities, that allow Hessequa to grow.

The Provincial Government of the Western Cape plays a vital role to support Hessequa through various initiatives as we work together for growth through investment in our services. The Hessequa Integrated Development Plan(IDP) remains the anchor for budget prioritisation as we address community needs through planning, and implementation of well executed capital spending. The IDP has set a target of 90% expenditure of capital funding since the last local elections and am I proud of the fact that we managed to achieve this target excluding the Solar Plant funding.

We are extremely proud that Hessequa won the bid within the Western Cape Province for the funding for the Solar Plant. I can report that at the time of the development of this report, all processes are on track for a successful implementation of the project. Having received the major amount of funding late in the year for this multi-year project, resulted in that expenditure figures to be negatively impacted when compared to the total budget. The legislative processes to conclude the contract award surpassed the financial year-end, and the performance targets are reflective thereof. This is an unfortunate implication.

We visited our communities twice during the financial year as part of the IDP and budget review process. It is clear from these engagements that service delivery of all spheres of government is at the heart of our communities. Community safety, emergency services and economic development remains the priorities for our residents. We have regular engagements with various service departments of Provincial and National governments to discuss and request progress with service backlogs in our communities relating to policing-, health- and emergency services. Our ward committee system remains the primary opportunity for communities and sector representatives to participate in the affairs of local government and all nine ward committees are functional. We also pride ourselves of regular special service outreaches to our communities to bring services from various government departments closer to our residents.

I invite the readers of this annual report to consider the highlights and challenges experienced by departments as noted in chapter 3. Even though we are extremely proud of a legacy of good governance being maintained with an 11th clean audit outcome, we still have challenges. The Heidelberg water situation is a future priority that has been included in medium term planning to enable the municipality to provide clean water to the residents of Heidelberg, without being dependant on external service providers.

I am proud to be able to serve our communities through our continued vision of being a caring, serving and growing municipality.

Grant Riddles

Executive Mayor

1.2 MUNICIPAL MANAGER'S FOREWORD

The Annual Report of Hessequa Municipality for the year ending 30 June 2024, was prepared in terms of The Municipal Finance Management Act no 56 of 2003 Section 121.

The Annual Report will provide a record of the activities as well as the performance against the budget for the financial year ending 30 June 2024.

The Annual Report also serve as a tool to account for the decisions made through the year by Hessequa Municipality.

There were no vacancies within the political structures after the elections. There was one senior management vacancy for 2023/2024.The Chief Financial Officer (CFO) retired and have her position has been successfully filled within two months. Thus, allowing the Municipality the ability to serve the communities and give effect to the approved Integrated Development Plan (IDP) and budget without the use of municipal entities.

The services and functions of Hessequa Municipality are fully aligned to the Integrated Development Plan (IDP) and council priorities. These were also aligned with the approved Service Delivery and Budget Implementation Plan (SDBIP).

The IDP as adopted were implemented within the powers and functions as allocated and assigned to Hessequa Municipality per sections 155 and 156 of the Constitution of South-Africa. The municipality also complied with Chapter 3 of the Municipal Systems Act.

The Auditor- General expressed a clean audit opinion for the year ending 30 June 2024. Management worked hard to address previous findings, during a year where a new CFO was appointed.

As an organisation extensive efforts were made to review the current risk environment.

The Communities may be surprised to know that local government in South Africa has been the target of cyber-attacks for a few years now with major financial losses in various municipalities, even in the Western Cape. These emerging risks with existing risks of service delivery failure due to aging infrastructure categorises the top risks together with natural disasters and financial sustainability.

Active steps have been taken to address these risks with the improvement of information technology systems, continued investment in infrastructure and annual financial planning review.

The Municipality were still able to enhance service delivery, below is a reflection on some of the highlights during 2023/2024:

Top 5 Projects	Expenditure R'000
Upgrading of Roads in the Hessequa Municipal area.	7 217
Upgrading of a multi-purpose rugby-and soccer facility in Heidelberg	46 022
Electrical Infrastructure	8 363
Upgrading of Water Infrastructure in the Hessequa Municipal area	7 776
Streetlights Retrofitting	6 544

The following list reflects the ten major contracted services that were entered into through competitive bidding processes. More detail can be found in section 2.5 of the Annual Report.

Rank	Tender number	Award Amount (VAT Excl.)
1	RFQ: UNDER HES-TECH 22/2223 UPGRADING OF THE WATER TREATMENT WORKS IN ALBERTINIA	R7 529 789.22
2	RFQ: UNDER HES-TECH 22/2223 UPGRADING OF SEWER INFRASTRUCTURE IN THE HESSEQUA MUNICIPAL AREA	R4 324 580.84
3	RFQ: UNDER HES-TECH 22/2223 UPGRADING OF SEWER INFRASTRUCTURE IN THE HESSEQUA MUNICIPAL AREA	R2 197 200.00
4	HES-TECH 01/2324	A: R274 397.67 B: R2 186 232.70
5	RFQ: UNDER HES-TECH 22/2223 THE CONSTRUCTION OF A FIVE-A-SIDE SOCCER FIELD AND THE SUPPLY, DELIVERY AND INSTALLATION OF AN OUTDOOR GYM	R2 100 000.00
6	HES-TECH 02/2324	R1 325 986.00
7	RFQ: UNDER HES-TECH 22/2223 DRILLING AND TESTING OF BOREHOLES IN WITSAND	R1 308 000.00
8	RFQ: UNDER HES-TECH 22/2223 DRILLING AND TESTING OF BOREHOLES IN ALBERTINIA AND WITSAND	R1 131 795.50
9	RFQ: UNDER HES-TECH 22/2223 APPOINTMENT OF A CONSULTANT FOR A SOLAR PV PLANT WITH BATTERY ENERGY STORAGE SYSTEM (BESS)	R940 000.000
10	HES-TECH 04/2324	R897 594.13

1.3 MUNICIPAL OVERVIEW

The Hessequa Municipality consists of three large towns located on the N2 that passes through the municipal area from east to west and four coastal towns. Then there are four smaller communities, varying in size, located in the vast rural area of Hessequa. On the following map the main towns and communities are shown to indicate the geographic layout of the Hessequa region.

As indicated by the distance scale, the towns are physically removed from each other. This causes that all bulk infrastructure is duplicated for every town. These include wastewater treatment plants, water treatment works, electricity substations and reticulation networks. In terms of service delivery, this causes the municipality to provide seven different service centres that need to be able to manage account queries, payments, service disruption response personnel and duplication of personnel that is on standby. Hessequa centralised administrative functions in Riversdale.

Population

When the 2001 and 2011 Census datasets are used to consider population growth, the following table with official Stats SA was developed with projections for 5 year intervals.

Table 1 - Stats SA: Population & Growth Projections

Town	2001	2011	2015	2020	2025
Albertinia SP	1529	1406	1360	1304	1250
Theronsville	3163	4966	5948	7453	9339
Albertinia Total	4692	6372	7308	8757	10589
Gouritsmond SP	459	515	539	571	605
Groot-Jongensfontein SP	282	355	389	437	490

Heidelberg	7125	8259	8762	9433	10156
Melkhoutfontein	1479	2533	3141	4111	5380
Riversdale	11678	15292	17033	19492	22305
Riversdale Rural	1115	885	807	719	640
Slangrivier SP	2352	3011	3324	3761	4255
Stillbay	3012	3514	3737	4037	4360
Witsand	199	321	389	494	627
Rural	11741	11586	11525	11448	11372
Total	**44134**	**52642**	**56488**	**61693**	**67378**

The Census 2022 information that was published on a municipal level, reflected a much larger and accelerated growth. The following highlights from the Census 2022 publications are reflected to provide a statistical overview in comparison to the Census 2011 dataset:

Name	2022	2011
Total population	71 918	52 642
Young children (0-14 years)	21,4%	24,4%
Working age population (15-64 years)	66,3%	64,6%
Elderly (65+ years)	12,3%	11,1%
Dependency ratio	50,8	54,9
Sex ratio	93,1	94,1
No schooling (20+ years)	2,8%	4,6%
Higher education (20+ years)	12,7%	10,1%
Number of households	22 333	15 873
Average household size	3,2	3,3
Formal dwellings	95,3%	93,8%
Flush toilets connected to sewerage	97,5%	90,7%
Weekly refuse disposal service	92,3%	78,7%
Access to piped water in the dwelling	94,5%	81,0%
Electricity for lighting	98,5%	94,9%

In general, all of the above mentioned statistics does reflect a positive socio-economic trend. When Hessequa is compared to these figures in the Garden Route District, in almost all indicators reflective of service delivery levels, Hessequa is either highest, or second best.

1.3.1 Governance Overview

The Hessequa Council was elected in the 2021 local elections.

The Municipal Manager and all Director positions are filled with competent staff, which is supported by a strong and well experienced middle management group of Managers. The employee turn-over rate is low and can Hessequa be seen as a stable work environment and local authority. Good governance practices have led to 10 consecutive clean (unqualified with no findings) audit outcomes.

In terms of service delivery, does Hessequa have above average service delivery standards when compared on district, provincial and national level. Performance targets are set for service delivery standards and are reported in more detail within Chapter 3.

1.3.2 Financial Overview

There are basic financial ratios and reporting targets set for local government by legislation. The following tables reflect the basic financial performance relating to it. For more detail, please refer to Chapter 3, Chapter 5 and for full details, refer to the attached Annual Financial Statements as submitted for external audit. The financial strategy of Council, as reflected in the IDP, is based on the approved financial plan. Financial sustainability is core to the municipal vision to ensure service delivery to communities in the long term future of Hessequa.

Liquidity Ratio

Description	Basis of calculation	2022/23	2023/24
		Audit outcome	Audit outcome
Current Ratio	Current assets/current liabilities	3,70	2,66
Current Ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	3,44	2,47
Liquidity Ratio	Monetary Assets/Current Liabilities	3,67	2,63

IDP Regulation Financial Viability Indicators

Description	Basis of calculation	2022/23	2023/24
		Audit outcome	Audit outcome
Cost Coverage	(Available cash + Investments)/monthly fixed operational expenditure	13,37	14,87
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	12,23%	11,00%
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	13,59	14,78

Creditors Management

Description	Basis of calculation	2022/23	2023/24
		Audit outcome	Audit outcome
Creditors System Efficiency	of Creditors Paid Within Terms (within MFMA' s 65(e))	69,15	78,24

Borrowing Management

Description	Basis of calculation	2022/23	2023/24
		Audit outcome	Audit outcome
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	7,01%	7,00%

Employee costs

Basis of calculation	2022/23	2023/24
	Audit outcome	Audit outcome
Employee costs/(Total Revenue - capital revenue)	33,00%	31,77%

1.3.3 Maintenance / Development of the Three Largest Assets – Operational Expenditure

Asset 1		
Name	**Upgrading of Roads and Stormwater in Hessequa Municipal Area**	
Asset Value	**2022/23 (R'000)**	**2023/24 (R'000)**
	22 362	46 022
Asset 2		
Name	**Upgrading of Electrical Infrastructure in the Hessequa Municipal area**	
Asset Value	**2022/23 (R'000)**	**2023/24 (R'000)**
	16 434	15 004
Asset 3		
Name	**Upgrading of Albertinia Water Treatment Works**	
Asset Value	**2022/23**	**2023/24 (R'000)**
	0	7 217

1.3.4 Capital Spending on the 5 most expensive Projects

Name of Project*	Current Year: 2023/24		Variance Current Year: 2023/24
	Amended Budget R'000	Actual Expenditure R'000	Variance R'000
Upgrading of Albertinia Water Treatment Works	8 300	7 217	1083
Upgrading of roads and stormwater in the Hessequa Municipal area	47 188	46 022	1166
Upgrading of Water Infrastructure in the Hessequa Municipal area	8 580	8 363	217
Upgrading of Sewer Infrastructure in the Hessequa Municipal area	8 082	7 776	306
Albertinia Waste Water Treatment Works: Refurbishment: mechanical and Electrical Works	6 602	6 544	58

Name of Project	Upgrading of Albertinia Water Treatment Works
Objective of Project	The aim of the project was not to increase the capacity of the existing WTW, but to address issues that were experienced in order to ensure that the treated water is acceptable and that there is redundancy in the plants to prevent shortages in Albertinia's supply of potable water.
Delays	There were delays with the appointment of the service provider panel tender but was resolved after the appeal received was dismissed. There were no delays in terms of construction.
Future Challenges	None
Anticipated citizen benefits	6 372 (Albertinia)

Name of Project	Upgrading of roads and stormwater in the Hessequa Municipal area
Objective of Project	The project was aimed to upgrade existing roads in the Hessequa Municipal area.
Delays	None
Future Challenges	None
Anticipated citizen benefits	28786 (Gouritsmond, Still Bay, Riversdale, Heidelberg, Witsand)

Name of Project	Upgrading of Water Infrastructure in the Hessequa Municipal area
Objective of Project	The project was aimed to upgrade existing water infrastructure in the Hessequa Municipal area.
Delays	None
Future Challenges	None
Anticipated citizen benefits	28 305 (Jongensfontein, Still Bay, Riversdale, Heidelberg)

Name of Project	Upgrading of Sewer Infrastructure in the Hessequa Municipal area
Objective of Project	The project was aimed to upgrade existing and construct new sewer infrastructure in the Hessequa Municipal area.
Delays	Wet weather conditions, collapsing trenches due to loose sandy material and hard rock excavations caused delays to the project
Future Challenges	None
Anticipated citizen benefits	26 063 (Riversdale, Still Bay, Albertinia)

Name of Project	Albertinia Waste Water Treatment Works: Refurbishment: mechanical and Electrical Works
Objective of Project	The aim of the project was to provide the existing inlet works with mechanical and electrical equipment, which was inclusive of a new MCC, backup generators and and pumpstation for irrigation purposes.
Delays	None
Future Challenges	None
Anticipated citizen benefits	6 372 (Albertinia)

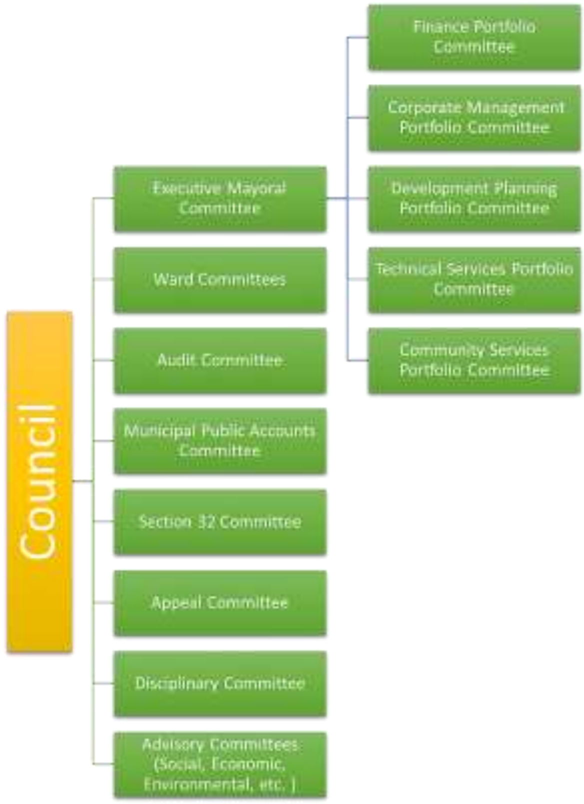
2 GOVERNANCE

To ensure accountability and governance arrangements are in place, Section 121(2)(c) of the MFMA supports the requirements of Section 18(1)(d) of the MSA: information on matters of governance should be communicated to communities. This should, according to Sections 65(1)(a) of the MFMA and 46 of the MSA be undertaken through the compilation and publication of the Annual Report. The purpose of such an annual report is to promote accountability to communities for decisions taken by the Council and matters relating to administrative structures, throughout a financial year.

2.1 GOVERNANCE STRUCTURES

2.1.1 Governance Structures of Council (Political)

The diagram on the right is a graphical representation of the formal governance structures of Council. Depending on the delegations made by Council to the relevant structure, all decision-making authority resides with Council. The most prominent and having the most delegated authority, would be the Executive Mayoral Committee (EMC), which is chaired by the Mayor. The EMC consists of the chairpersons of the various Portfolio Committees that report to the EMC. In terms of Section 17 of the Municipal Systems Act, a Council can appoint various advisory Committees. The following Committees are constituted by decision of Council and other relevant legislation to assist Council in their governance and oversight functions:



Ward Committees:

Ward Committees are established for each electoral ward within the municipal borders and is chaired by the relevant Ward Councillor. Ward Committees are established with representatives from either a geographical area, or a specific sector / interest group that is relevant to the ward.

Advisory Committees:

Council constituted various advisory committees to assist in specific matters for consultation purposes. Examples thereof are the Environmental Advisory Committee, Archaeological Advisory Forum, Social & Sport Development Forum, Economic Forum, etc.

Municipal Public Accounts Committee:

The Municipal Public Accounts Committee, or MPAC, is established by Council to review various governance processes on behalf of Council. This includes processes like the development and review of the Annual Report, In-year financial and performance reporting, etc.

Audit Committee:

The Audit Committee of Council is a legislated platform that provides oversight on behalf of Council on the Internal Audit function of the municipality. Internal Auditing is administratively accountable to the Municipal Manager but reports on the Annual Audit Plan and any findings on internal control deficiencies to the Audit Committee, who then makes recommendations to Council for consideration.

Section 32 Committee:

Section 32 of the Municipal Finance Management Act (MFMA) requires that a committee of Council must investigate any cases of unauthorised, irregular or fruitless and wasteful expenditure and provide recommendations to Council in terms of possible actions to be taken.

2.1.2 ADMINISTRATIVE GOVERNANCE STRUCTURES:

The diagram on the right illustrates various internal, or administrative, governance structures that formally consider and manage specific business processes.

Senior Management Committee:

The Senior Management Committee is chaired by the Municipal Manager with all Directors being the active members of the Committee. The Committee provides support to the Municipal Manager in the management of day-to-day operations of the municipality.

ICT Steering Committee:

The Information and Communications Technology Steering Committee is a formal platform where the administration of the municipality consider ICT interventions relating to systems, service providers, policy and any matter relating to ICT that affects the organisation.

Risk Management Committee:

The Risk Management Committee functions as a governance platform that supports the Municipal Manager in managing the risk profile of the organisation. The Risk Management Committee also reports to the Audit Committee and Council.

Disaster Management Committee:

The Disaster Management Committee oversees the risk management function within the organisation in support of the Municipal Manager.

Supply Chain Management Committees:

The Supply Chain Management process is overseen by various committees that formally considers and provides oversight to the administration for procurement of goods and services. The aim of these committees is to ensure the un-biased implementation of the approved Supply Chain Management Policy.

2.2 INTERGOVERNMENTAL RELATIONS

It is legislated that all three spheres of government should work together to ensure that the mandate that is provided to each sphere of government, is implemented in a coordinated manner. The relationship between the three spheres of government is of utmost importance and does the following table list all the various intergovernmental platforms that is in existence and being used to coordinate the collective efforts of government within the local government borders.

Delegated Representative	IGR Platform	Frequency of Engagement
Municipal Manager	Premier's Coordinating Forum	Bi-Annually
Municipal Manager	MinMay	Quarterly
Municipal Manager	MinMayTech	Quarterly
Municipal Manager	ILGM	Annually
Municipal Manager	Western Cape Municipal Managers Forum	Quarterly
Municipal Manager	Garden Route District Municipal Managers Forum	Quarterly
Managers Finance Department	MAF	Quarterly
Director: Financial Services	Chief Financial Officer Forum	Quarterly
Director: Financial Services and Financial Managers	IMFO	Yearly
Manager: SCM, Asset and Insurance	Provincial SCM Forum	Quarterly
Manager: SCM, Asset and Insurance	COVID 19 - Key Challenges and Risk / JDA Required Meeting	Monthly
Manager: Income	MPRA	Quarterly
Manager: Civil Planning and Project Management	WC MIG PMM/LM Coordination Meeting	Monthly
Manager: Civil Planning and Project Management	EPWP District Forum	Quarterly
Manager: Civil Planning and Project Management	IMESA Meetings	Quarterly
Manager: Electrical and Mechanical Services	Green Energy Forum	Monthly
Manager: Electrical and Mechanical Services	AMEU Forum (Association of Municipal Electricity utilities)	Quarterly
Manager: Electrical and Mechanical Services	SSEG (Small Scale Embedded Generation) Forum	Monthly
Manager: Civil Infrastructure	IMESA Meetings	Quarterly
Manager: Civil Infrastructure	Garden Route Infrastructure Forum	Monthly

Delegated Representative	IGR Platform	Frequency of Engagement
Manager: Civil Infrastructure	Garden Route Water Forum	Monthly
Specialist: Solid Waste, Public Facilities and Amenities	Garden Route Waste Forum	Monthly
Specialist: Solid Waste, Public Facilities and Amenities	Blue Flag Engagement	Annually
Director: Corporate Management	Collaborator User Group Meeting	Monthly
Director: Corporate Management	Legislative & Constitutional Task Team Meetings	Quarterly
Manager: ICT	Provincial ICT Forum	Quarterly
Manager: Library Services	Provincial MSS	Bi-annually
Manager: Legal and Administration Services	Legislative & Constitutional Task Team Meetings	Quarterly
Manager: Legal and Administration Services	Records and Archive Management Meeting	Quarterly
Manager: Legal and Administration Services	Collaborator User Group Meeting	Monthly
Manager: Human Resource Management	SALGA Human Resource Practitioner's Forum	Quarterly
Manager: Human Resource Management	SALGA Collective Bargaining and Institutional Resilience Working Group	Quarterly
Manager: Human Resource Management	SALGA Western Cape Negotiation Committee	On Demand
Skills Development Facilitator	SALGA Skills Development Forum	Quarterly
Manager: Community Development	District Thusong Managers Forum	Quarterly
Manager: Community Development	Thusong Mobile Programme	Quarterly
Senior Clerk Motor vehicle registration	Western Cape E-Natis user group meeting	Quarterly
Fire Safety Officer	Garden route meeting	Quarterly
Fire Safety Officer	western Cape meeting	Quarterly
Public Transport Representative	Garden route Cluster meeting	Weekly
Chief Traffic Services	Traffic Chiefs Forum Western Cape	By Month (every 2nd month)
Chief/Deputy Traffic law enforcement	Western Cape Letcom Meeting	Quarterly

Delegated Representative	IGR Platform	Frequency of Engagement
Chief/Deputy Traffic law enforcement	Garden route DRTMCC	Quarterly
Chief/Deputy Traffic law enforcement	AARTO	Six Monthly
Manager: Human Settlements	Title Deed Restoration Forum	Quarterly
Director: Community Services	Informal Settlement Support Programme	Quarterly
Director: Development Planning	WC Provincial Planning Heads Forum	Quarterly
Manager: Environmental Management	WC DEADP	Quarterly
Manager: Spatial and Economic Dev	Garden Route District Municipality Economic Cluster	Weekly
Manager: Building Control	BCO Conference	Annually

The importance of intergovernmental collaboration cannot be emphasised enough. There are specific processes that the residents of Hessequa benefit from as a result and would it be an injustice to the residents of Hessequa if the municipality did not make use of the opportunities created by other spheres of government or involving them in service delivery challenges on a local level. The following list highlights some intergovernmental successes for 2022/2023

- Municipal Infrastructure Grant Projects
- Human Settlements Projects
- Social Relief Projects during COVID-19
- Environmental Management Initiatives
- Good Governance Grant Projects
- Financial Management Grant Projects
- Information & Communication Technology Initiatives
- Integrated Road & Traffic Safety Initiatives
- Library and E-Services
- Mobile Thusong Program
- Expanded Public Works Program Projects
- Working for the Coast Initiatives
- Community Development Worker Initiatives
- Expansion of Fire Safety Services
- Master Planning Support

2.3 PUBLIC ACCOUNTABILITY & PARTICIPATION

Chapter 4 of the Municipal Systems Act (MSA) explains in detail the responsibility of local government to include communities in municipal decision-making process. The core processes that are referenced in this section of the act, is the development and review process of the Integrated Development Plan, the development and review of the annual budget, the development of the Performance Management System and strategic decisions being made relating to municipal services. The following sections reflect on how Hessequa Municipality go beyond basic compliance when including the communities of Hessequa in the above-mentioned processes.

Development and Annual Review of the Integrated Development Plan (IDP), the Annual Budget Review and Annual Report Oversight Process

During the development and review communities are included in the process in the form of public meetings and opportunities to submit written representations. The IDP also includes the summary of community needs and development priorities as part of the IDP. Documentation is available in all towns and on the municipal website.

Public meetings are held after the draft budget have been tabled to Council to visit communities and present the draft budget to them. A second opportunity to submit written comment on both the IDP and budget was presented to communities.

In accordance with MSA Section 17(2)(d), representative platforms are also accommodated in the event of requests being received. Examples of these are consultative meetings with Chambers of Commerce, Rate Payers Associations, special interest groups like the Hessequa Archaeological Association, etc.

Ward Committees are also included as formal consultation platform. Specifically, in the evaluation of municipal performance when the Annual Report is presented to the community for comment, but specifically also sent to the Ward Committees to submit comment on the reported performance of the municipality. These comments are submitted to the Municipal Public Accounts Committee for consideration and who in turn, submit their oversight report to Council.

2.3.1 WARD COMMITTEE MEETINGS

Ward Committees held per month:

Ward	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024
Ward 1	-	1	No quorum	1	1	-	-	1	1	No quorum	-	1
Ward 2	-	1	-	1	No quorum	-	-	1	No quorum	1	-	No quorum
Ward 3	-	1	-	1	-	-	-	1	1	1	-	1
Ward 4	-	1	1	-	2	-	-	-	1	1	-	1
Ward 5	-	1	-	1	1	-	-	-	No quorum	1	-	1
Ward 6	-	1	-	1	1	-	-	1	1	1	-	1
Ward 7	-	1	1	1	1	-	-	-	No quorum	1	-	1
Ward 8	-	1	-	1	1	-	-	-	1	1	-	1
Ward 9	-	1	-	No quorum	1	-	-	-	No quorum	1	-	No quorum
TOTAL	**0**	**9**	**2**	**7**	**7**	**0**	**0**	**4**	**5**	**8**	**0**	**7**

- No Ward Committee meetings took place during July 2023 as Council was in recess.
- Ward Committee meetings for Wards 2, 3, 5, 6, 8 and 9 did not take place during September 2023 as no items were submitted for their consideration.
- Ward Committee meeting for Ward 1 did not take place during September 2023 as they did not have a quorum.
- Ward Committee meeting for Ward 9 did not take place during October 2023 as they did not have a quorum.
- Ward Committee meeting for Ward 4 only took place on 01 November instead of 24 October 2023.
- Ward Committee meeting for Ward 2 did not take place during November 2023 as they did not have a quorum.
- Ward Committee meeting for Ward 3 did not take place during November 2023 as they it was cancelled.
- No Ward Committee meetings were scheduled for December 2023.
- No Ward Committee meetings were scheduled for January 2024.
- Ward Committee meetings for Wards 4, 5, 7, 8 and 9 did not take place during February 2024 as no items were submitted for their consideration.
- Ward Committee meeting for Wards 2, 5, 7 & 9 did not take place during March 2024 as they did not have a quorum.
- Ward Committee meeting for Ward 1 did not take place during April 2024 as they did not have a quorum.
- No Ward Committee meetings took place during May 2024 due to the National and Provincial Elections.
- Ward Committee meeting for Wards 2 and 9 did not take place during June 2024 as they did not have a quorum.

2.4 CORPORATE GOVERNANCE

2.4.1 Risk Management

The Municipality is required by the Municipal Finance Management Act (No 56 of 2003) to have a risk management system in place. The legislation specifically reads under Section 62 as follows:

(1) The Accounting Officer of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all reasonable steps to ensure - …. (c) that the municipality has and maintains effective, efficient and transparent systems - (i) of financial and risk management and internal control; and …..

During the financial year the following risk management related activities were completed:

- In depth risk review per directorate
- Review of controls linked to each risk and identifying new controls
- Evaluation of all controls
- Registration of new risks identified
- Follow-up risk review process in Corporate Management directorate before the end of the financial year

Detailed Risk Matrix Report: Top 10 Risks & Control Processes - 18 June 2024

Risk Title	II	IL	IR	Listed Controls	RR
Water Source failure and/or inability to secure bulk clean water provision	5	4	20	- CP-Backup generators at crucial points - CP-Communication Initiatives: Pro-Active Media / Incident Driven Communication / Assistance with resources to establish a JOC - CP-Development of new, or development of existing, water sources - CP-Ground augmentation (desalination plants, exploration of boreholes) - CP-Management of water sources - CP-Telemetry for monitoring of underground water sources	11
Disruption of service delivery- including communication systems due to loadshedding and the high fuel prices and costs for alternative energy systems	4	5	20	- CP-Communication Initiatives: Keeping abreast with loadshedding schedules to inform public and staff / Pro-Active Media / Incident Driven Communication / Assistance with resources to establish a JOC - CP-Enforcement of contract / SLA regarding telephony services - CP-Formal Backup procedures & infrastructure - CP-Libraries contingency plan - CP-Radio & Cellular networks - CP-Secondary Internet Breakout for redundancy - CP-SLA - ICT network infrastructure	10.8
*Systems vulnerability and data leakages as a result of cybercrime (Ransomware/Malware/Spyware/Virus Outbreaks)	4	5	20	- CP-Approved DR policies & DR Site - CP-Communication Initiatives: Pro-Active Media / Incident Driven Communication / Assistance with resources to establish a JOC - CP-Formal Backup procedures & infrastructure - CP-ICT control mechanisms & technologies (AV, MS UPDATES, FIREWALL, DARKTRACE) - CP-Personnel education / awareness - CP-Possible Penalties implemented by Information Regulator for breaches / Possible litigation against Council / Advice in terms of legislation, bylaws and policies / High legal fees - CP-SLA for IT specialised support	10.8

*The controls effectiveness was independently reviewed with shared support provided by Provincial Department of Local Government (DLG). The outcome indicated that current cybersecurity controls are adequate, however areas of improvement were identified. An action plan with clear timelines was developed to ensure required improvements are implemented with in the constraint of the budget which will be reviewed by Internal Audit annually. Furthermore, the

Detailed Risk Matrix Report: Top 10 Risks & Control Processes - 18 June 2024					
municipality is a pilot on a Provincial initiative which is currently underway which include vulnerability & penetration testing coupled with phishing campaign					
Ageing/limited capacity of bulk infrastructure and performance degradation	4	4	16	- CP-100% Funded by Provincial Government which is ringfence for library service and infrastructure only - CP-Advice in terms of Legislation , Bylaws and Policies / Possible litigation against Council / High Legal Fees - CP-Allocating sufficient budget aligned with procurement processes to efficiently and effectively perform maintenance. - CP-Capital Expenditure framework and planning - CP-Equip employees with the correct PPE to deal with dangerous old materials e.g. Asbestos - CP-Infrastructure Master planning - CP-Maintenance plans/replacement plans for infrastructure assets and the timely updating of the maintenance/replacement plans - CP-Pipe replacement budget per year for Water and Sewer reticulation - CP-Ringfencing of sale of land funds to utilise these funds for infrastructure replacement/development - CP-Train employees in terms of Workplace Skills Plan	9.3
Cash flow shortage due to equitable share not being enough to maintain existing levels of indigent support	4	4	16	- CP-Development of investment properties (residential developments and business developments) in order to increase the municipalities income base. - CP-Indigent control process - CP-MOU and Implementation Protocol with Provincial Government - CP-Prepare staff and manage consultations regarding possible redundancy processes due to operational requirements - CP-Revenue collections process - CP-Training of staff in maintenance in line with the WSP	9
Damages to property and possible loss of life due to fires	4	4	16	- CP-Adequate insurance on relevant assets - CP-Communication Initiatives: Pro-Active Media / Incident Driven Communication / Assistance with resources to establish a JOC - CP-Ensure Fire Fighters are employed - CP-Infrastructure development projects (fire hydrant system) - CP-Insurance - Assets (Provincial and Municipal) - CP-Management of fire safety service - CP-Possible litigation against Council / High Legal Fees / Advice in terms of Legislation , Bylaws and Policies - CP-Routine Inspection Programme with safety checklists and safety standards compliance reporting - CP-Security Mechanisms & Technologies (Fencing, Access Control Gates, Bio-Metric Finger Scanning, Alarm System, Fire Suppression)	9
Social Unrest / Community Safety Challenges due to in migration of economic inactive citizens	3	5	15	- CP-Communication Initiatives: Pro-Active Media / Incident Driven Communication / Assistance with resources to establish a JOC - CP-Emergency housing / Housing subsidy schemes - CP-Law enforcement - CP-Legal Services Procedures: Advice / Contracts / Legal Proceedings / Bylaws / Policies / High legal fees - CP-Responsive community engagements to pro-actively resolve tension within communities	8.7

Detailed Risk Matrix Report: Top 10 Risks & Control Processes - 18 June 2024					
Damage to Municipal Services / Assets due to rising sea levels	4	4	16	- CP-Adequate insurance on relevant assets - CP-Advice in terms of Legislation, Bylaws and Policies - CP-Communication Initiatives: Pro-Active Media / Incident Driven Communication / Assistance with resources to establish a JOC - CP-Disaster Management plan / strategy - CP-Insurance - Assets (Provincial and Municipal)	8.6
Loss of Municipal Property and ICT infrastructure due to civil unrest, climate change, fires.	4	4	16	- CP-Adequate insurance on relevant assets - CP-Approved DR policies & DR Site - CP-Communication Initiatives: Pro-Active Media / Incident Driven Communication / Assistance with resources to establish a JOC - CP-Formal SLA Telecommunications ISP - CP-Insurance - Assets (Provincial and Municipal) - CP-Insurance Portfolio - CP-Legal Services Procedures: Advice in terms of legislation, bylaws / Contracts / Legal Proceedings / Policies / High legal fees - CP-Physical security at Libraries - Burglar bars / Alarm system / Mesh / Panic button / Fire extinguisher - CP-Routine Maintenance Programme - CP-Security Mechanisms & Technologies (Fencing, Access Control Gates, Bio-Metric Finger Scanning, Alarm System, Fire Suppression)	8.6
Decline in positive revenue collection due to affordability of services not being sustainable	4	4	16	- CP-Credit Control process - CP-Financial planning models	8.5

2.4.2 Anti-Corruption and Fraud

Section 83(c) of the MSA refers to the implementation of effective bidding structures to minimize the possibility of fraud and corruption and the Municipal Finance Management of 2003 (MFMA), Section 112(1) (m)(i) identify supply chain measures to be enforced to combat fraud and corruption, favouritism and unfair and irregular practices. Section 115(1) of the MFMA states that the accounting officer must take steps to ensure mechanisms and separation of duties in a supply chain management system to minimize the likelihood of corruption and fraud.

Hessequa Municipality invited bidders to submit tenders for the provision of an anti-fraud hotline for a period of three (3) months. The bid was awarded to Advance Call from 11 November 2023 until 10 November 2026. Whistleblowers (employees of the municipality or members of the public) can report corruption, maladministration or unethical conduct as follows:

0800 637 775
0800 004 004 (WhatsApp)
hessequamunicipality@behonest.co.za
48691 (SMS)
www.behonest.co.za
Free Post: BNT165, Advance Call Pty (Ltd), Brooklyn Square, 0075

Advance Call
Ethics & Fraud Hotline

2.5 SUPPLY-CHAIN MANAGEMENT

The Supply Chain Management (SCM) function within the administration of the municipality is regulated by relevant legislation and through the approved SCM Policy of Council. The following table details the number of Bid Committee meetings held for the 2023/24 financial year:

GOODS AND SERVICES		
Bid Specification Committee	**Bid Evaluation Committee**	**Bid Adjudication Committee**
20	**23**	**37**
INFRASTRUCTUE		
Bid Specification Committee	**Bid Evaluation Committee**	**Bid Adjudication Committee**
11	**6**	**23**

To oversee and manage the supply chain management processes in relation to competitive bidding and awarding bids to goods and service providers, a committee system is employed, and the following committees exist within the administrative sphere of the municipality. It is important to note that no Councillor can be involved of any procurement process within the supply chain management process.

Demand Management Committee Members:

R. Bent (Manager - SCM, Assets and Insurance); B. Hayward (Manager – Spatial and Economic Development; H.J. Pienaar (Snr SCM Practitioner- Contract; Risk and Performance) ;J. Thyse (Snr SCM Practitioner- Demand; Acquisition and Tender Management); A. Vries (Legal Services); C. Prins (Practitioner: Procurement Management); W. Gwinta (Acting Practitioner: Procurement Management) and Project Managers from Directorates

Bid Specification Committee & Infrastructure Projects Members

H.S. Visser (Director: Planning & Environmental Services), R. Manho (Director: Technical Services), R. Erasmus (Manager: Budget and Financial Statements), J. Thyse (Snr SCM Practitioner- Demand; Acquisition and Tender Management); L Windvogel (Clerk- Tender Management) and Project Managers from Directorates

Bid Evaluation Committee Members& Infrastructure Projects Members

A. M. Griesel (Director: Corporate Management), J. Thyse (Snr SCM Practitioner- Demand; Acquisition and Tender Management); J. Booysen (Accountant Expenditure), W. Joseph (Accountant Income), W. Gwinta (Senior Clerk: Tender Administration) and Project Managers from Directorates

Bid Adjudication Committee Members& Infrastructure Projects Members

H.J. Viljoen (Director: Financial Services), G. Goliath (Director: Financial Services), R. Manho (Director: Technical Services), R. Bent (Manager - SCM, Assets and Insurance), , H Visser (Director: Planning), C Onrust (Director: Community Services),A de Lange (Practitioner: Tender Management) Sub – Delegated members (A. Carelse (Manager: Expenditure), S. Kennedy (Manager: Civil Planning and Project Management), R. Heunis (Manager Community Development: Community Services), P. Louw(Manager: Town Planning)) H.J. Pienaar (Snr SCM Practitioner- Contract; Risk and Performance) and Project Managers from Directorates.

2.5.1 Awards by the Bid Adjudication Committee

The ten highest bids awarded by the Bid Adjudication Committee are as follows:

Rank	Tender number	Tender Description	Award Amount (VAT Excl.)	Successful Bidder(s)
1	RFQ: UNDER HES-TECH 22/2223 UPGRADING OF THE WATER TREATMENT WORKS IN ALBERTINIA	PROJECT 2: UPGRADING OF THE WATER TREATMENT WORKS IN ALBERTINIA UNDER TENDER HES-TECH 22/2223: THE APPOINTMENT OF A PANEL OF CIVIL CONTRACTORS FOR A PERIOD OF 36 MONTHS (AS AND WHEN REQUIRED)	R7 529 789.22	MEYER BETON
2	RFQ: UNDER HES-TECH 22/2223 UPGRADING OF SEWER INFRASTRUCTURE IN THE HESSEQUA MUNICIPAL AREA	SUB-PROJECT 1 (ALBERTINIA AND HEIDELBERG) UPGRADING OF SEWER INFRASTRUCTURE IN THE HESSEQUA MUNICIPAL AREA UNDER TENDER HES-TECH 22/2223: THE APPOINTMENT OF A PANEL OF CIVIL CONTRACTORS FOR A PERIOD OF 36 MONTHS (AS AND WHEN REQUIRED)	R4 324 580.84	WAFUMANA PROJECTS
3	RFQ: UNDER HES-TECH 22/2223 UPGRADING OF SEWER INFRASTRUCTURE IN THE HESSEQUA MUNICIPAL AREA	SUB-PROJECT 2 (STILL BAY AND RIVERSDALE) UPGRADING OF SEWER INFRASTRUCTURE IN THE HESSEQUA MUNICIPAL AREA UNDER TENDER HES-TECH 22/2223: THE APPOINTMENT OF A PANEL OF CIVIL CONTRACTORS FOR A PERIOD OF 36 MONTHS (AS AND WHEN REQUIRED)	R2 197 200.00	PHAMBILI CIVILS
4	HES-TECH 01/2324	THE SUPPLY AND DELIVERY OF ONE (1) NEW WHITE SEDAN VEHICLE AND FIVE (5) NEW 4X2 LDV SINGLE-CAB LWB HIGH RIDER 2-WD VEHICLES	A: R274 397.67 B: R2 186 232.70	RIVERSDAL TOYOTA
5	RFQ: UNDER HES-TECH 22/2223 THE CONSTRUCTION OF A FIVE-A-SIDE SOCCER FIELD AND THE SUPPLY, DELIVERY AND INSTALLATION OF AN OUTDOOR GYM	THE CONSTRUCTION OF A FIVE-A-SIDE SOCCER FIELD AND THE SUPPLY, DELIVERY AND INSTALLATION OF AN OUTDOOR GYM UNDER TENDER HES-TECH 22/2223: THE APPOINTMENT OF A PANEL OF CIVIL CONTRACTORS FOR A PERIOD OF 36 MONTHS (AS AND WHEN REQUIRED)	R2 100 000.00	CSJ CIVILS AND CONSTRUCTION
6	HES-TECH 02/2324	THE SUPPLY AND DELIVERY OF ONE (1) NEW SEWAGE VACUUM TANK TRUCK	R1 325 986.00	SHORTS NISSAN CC
7	RFQ: UNDER HES-TECH 22/2223 DRILLING AND TESTING OF BOREHOLES IN WITSAND	DRILLING AND TESTING OF BOREHOLES IN WITSAND UNDER TENDER HES-TECH 22/2223: THE APPOINTMENT OF A PANEL OF CIVIL CONTRACTORS FOR A PERIOD OF 36 MONTHS (AS AND WHEN REQUIRED)	R1 308 000.00	MEYER BETON
8	RFQ: UNDER HES-TECH 22/2223 DRILLING AND TESTING OF BOREHOLES IN ALBERTINIA AND WITSAND	PROJECT 1: DRILLING AND TESTING OF BOREHOLES IN ALBERTINIA AND WITSAND UNDER TENDER HES-TECH 22/2223: THE APPOINTMENT OF A PANEL OF CIVIL CONTRACTORS FOR A PERIOD OF 36 MONTHS (AS AND WHEN REQUIRED)	R1 131 795.50	PHAMBILI CIVILS

9	RFQ: UNDER HES-TECH 22/2223 APPOINTMENT OF A CONSULTANT FOR A SOLAR PV PLANT WITH BATTERY ENERGY STORAGE SYSTEM (BESS)	PROJECT 1: APPOINTMENT OF A CONSULTANT FOR A SOLAR PV PLANT WITH BATTERY ENERGY STORAGE SYSTEM (BESS) IN RIVERSDALE UNDER TENDER HES-TECH 24/2223: THE APPOINTMENT OF A PANEL OF PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF 36 MONTHS (AS AND WHEN REQUIRED)	R940 000.000	NEIL LYNERS AND ASSOCIATES (RF) (PTY) LTD (MAIN BIDDER)
10	HES-TECH 04/2324	THE SUPPLY AND DELIVERY OF ONE (1) NEW DOUBLE CAB TIPPER TRUCK	R897 594.13	SUPER GROUP TRADING T/A ORBIT COMMERCIAL VEHICLES

2.5.2 AWARDS BY THE MUNICIPAL MANAGER

Tender number	Tender Description	Award Amount (VAT Excl.)	Successful Bidder(s)
HES-FIN 03/2223	TAKING UP OF AN EXTERNAL LOAN	R40 000 000.00	THE STANDARD BANK OF SA LTD

2.5.3 DEVIATIONS FROM NORMAL PROCUREMENT PROCESSES

The following table provides a summary of deviations approved during the financial year:

Type of deviation	Number of deviations	Value of deviations R	Percentage of total deviations value
<R2 000	**36**	**R 36,244.62**	**0.304299**
Sole Supplier	0	R 0.00	0
Emergency	1	R 1,498.60	0.012582
Exceptional Circumstances	35	R 34,746.02	0.291717
Impractical	0	R 0.00	0
R2 000 – R30 000	**134**	**R 1,770,359.01**	**14.8634**
Sole Supplier	3	R 55,792.08	0.468413
Emergency	2	R 5,907.39	0.049597
Exceptional Circumstances	129	R 1,708,659.54	14.34539
Impractical	0	R 0.00	0
R30 000 – R200 000	**50**	**R 3,509,871.67**	**29.46782**
Sole Supplier	0	R 0.00	0
Emergency	0	R 0.00	0
Exceptional Circumstances	50	R 3,509,871.67	29.46782

Type of deviation	Number of deviations	Value of deviations R	Percentage of total deviations value
Impractical	0	R 0.00	0
>R200 000	**5**	**R 6,594,387.26**	**55.36448**
Sole Supplier	0	R 0.00	0
Emergency	0	R 0.00	0
Exceptional Circumstances	5	R 6,594,387.26	55.36448
Impractical	0	R 0.00	0

2.6 BY-LAWS

The executive and legislative authority of a municipality is exercised by the municipal council and one of the methods by which this is done is by passing by-laws. A municipality may only make by-laws on matters that it has the right to administer. These matters are set out in Schedule 4B and 5B of the Constitution. The following by-laws are currently in force:

- Aerodromes
- Air Pollution
- Cemeteries and Crematoria
- Commonage
- Customer Care & Revenue Management
- Disposal of Solid Waste
- Electricity Supply
- Events
- Fencing and Fences
- Fire Safety
- Fire Works
- Heritage Resources and Cultural Institutions
- Impoundment of Animals
- Irrigation Water
- Integrated Waste Management By-law
- Keeping and Treatment of Dogs and Cats
- Liquor Trading Hours and Days
- Management and Use of Rivers
- Municipal Land Use Planning
- Outdoor Advertising
- Public Amenities
- Public Busses and Taxi's
- Prevention of Public Nuisance and Public Nuisance arising from the Keeping of Animals
- Rates
- Rules for the Conduct of Meetings
- Roads and Streets
- Street Trading
- Storm Water Management
- Sporting Facilities

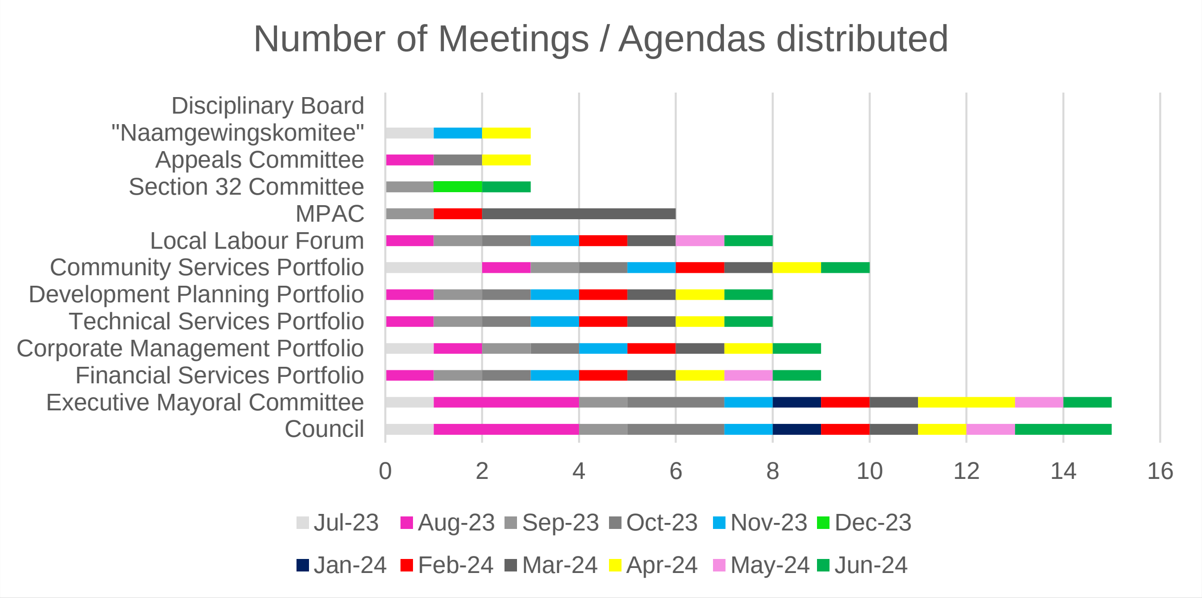
- Tariffs
- Water Supply, Sanitation and Industrial Effluent

The municipal code was reviewed and approved by Council on 31 May 2024. The Integrated Waste Management By-law was adopted by Council and published in the Government Gazette on 7 June 2024. No new by-laws were approved by Council.

2.6.1 ADMINISTRATION:

DISTRIBUTE AGENDAS WITHIN 4 CALENDAR DAYS BEFORE SCHEDULED MEETING

Number of agendas distributed:



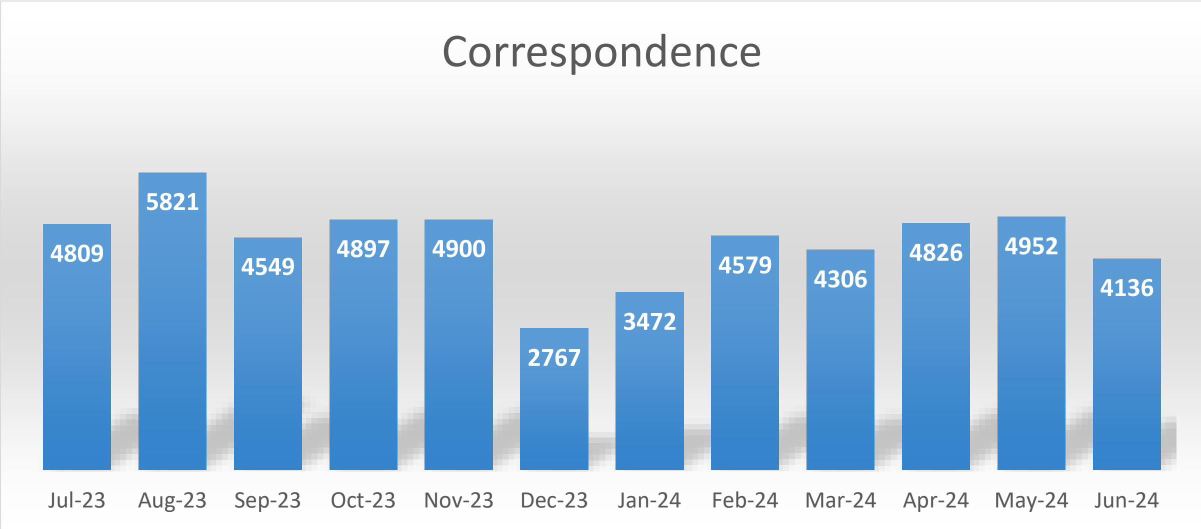
DISTRIBUTE RESOLUTIONS WITHIN 5 WORKING DAYS AFTER MEETING WAS HELD

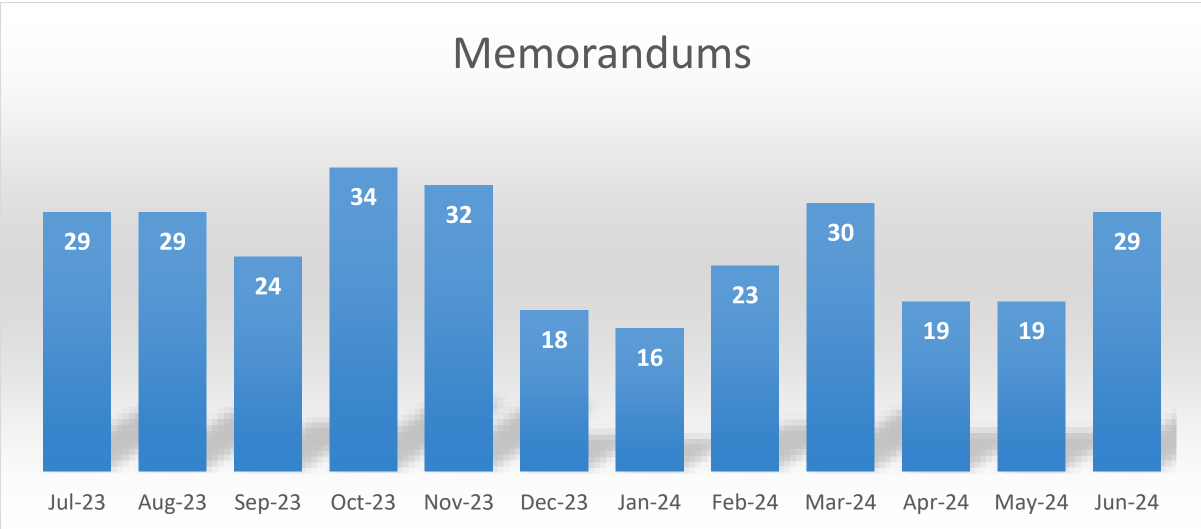
Number of resolutions distributed via the Collaborator system:

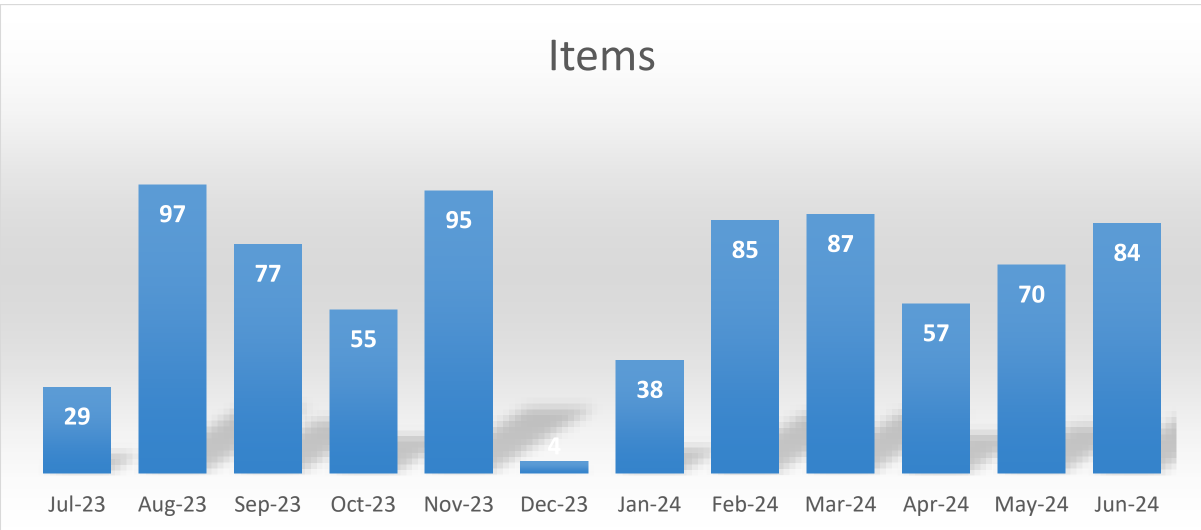
Month	Number
July 2023	29
August 2023	97
September 2023	77
October 2023	55
November 2023	95
December 2023	4
January 2024	38
February 2024	85
March 2024	87
April 2024	57
May 2024	70
June 2024	84
TOTAL	**778**

MONTHLY PROGRESS REPORTS REGARDING COUNCIL RESOLUTIONS

Progress reports regarding outstanding tasks older than 90 days, as well as outstanding Council resolutions older than 30 days, are tabled monthly to the Portfolio Committee meetings and Executive Mayoral Committee meeting respectively.







PROMOTION OF ACCESS TO INFORMATION ACT (PAIA) REQUESTS RECEIVED

Month	Requests Received	Approved in full	Partially approved	In process	Declined
July	0	N/A	N/A	N/A	N/A
August	0	N/A	N/A	N/A	N/A
September	0	N/A	N/A	N/A	N/A
October	0	N/A	N/A	N/A	N/A
November	0	N/A	N/A	N/A	N/A
December	0	N/A	N/A	N/A	N/A
January	0	N/A	N/A	N/A	N/A
February	0	N/A	N/A	N/A	N/A
March	0	N/A	N/A	N/A	N/A
April	3	2	0	0	1
May	1	0	1	0	0
June	0	N/A	N/A	N/A	N/A

POLICIES APPROVED

The following policies have been approved:

Month	Number
July 2023	0
August 2023	0
September 2023	1. Scarce Skills Policy 2. Ontvallingsbeleid 3. Kleinskaal-Akkommodasie Beleid
October 2023	0
November 2023	1. Vuurwapen Beleid – Beskermingsdienste 2. Ward Committee Policy
December 2023	0
January 2024	1. Amendments to the SCM Policy, Principles and Operational System
February 2024	0
March 2024	1. Personal Protective Clothing and Equipment Policy

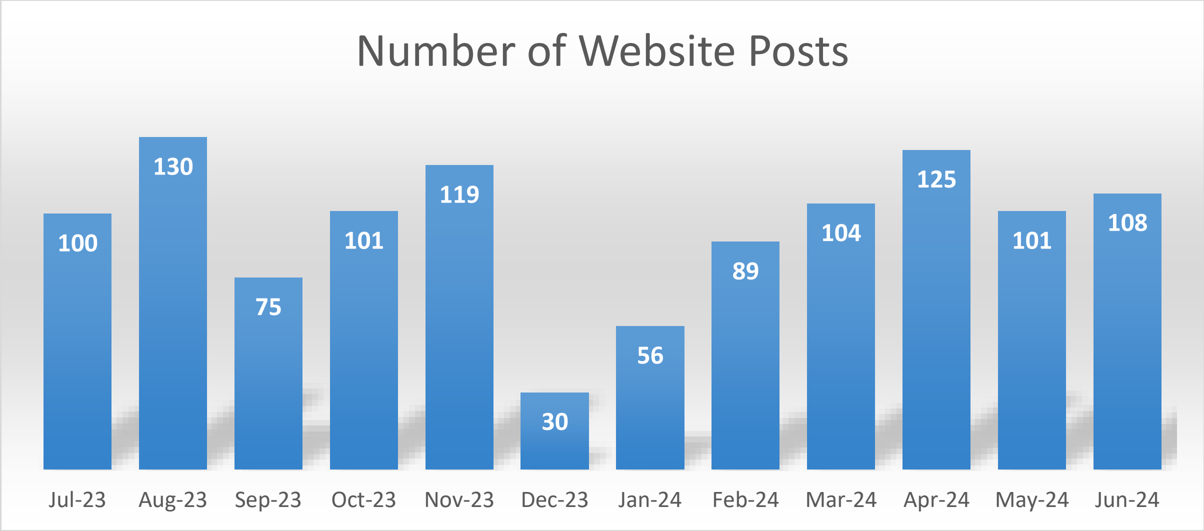
Month	Number
	2. Selfsorg Eenheid Beleid
April 2024	0
May 2024	0

CONTRACTS

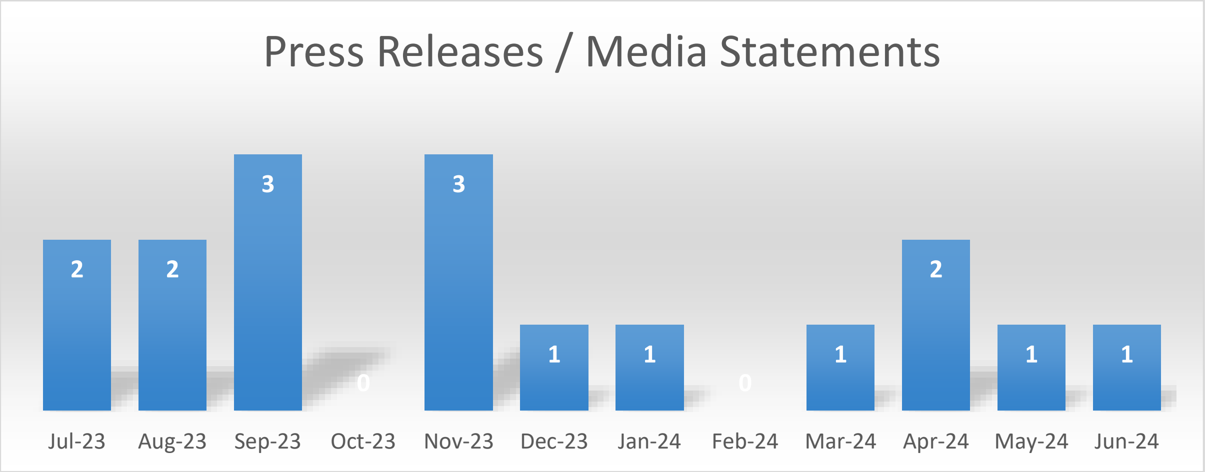
NO.	SERVICE PROVIDER	PERIOD OF CONTRACT	WRITTEN AGREEMENT IN PLACE	PLAN OF ACTION
1.	Wispernet (only the telephone component)	01/07/2023 – 30/06/2026	Yes	Formal Tender process finalised
2.	Business Engineering (Collaborator System Support & SMS)	01/12/2022 – 30/06/2025	Yes	Approved and Finalised on 06 May 2022
3.	Business Engineering Licence Agreement (Shared Services with Garden Route District Municipality)	01/07/2023 – 30/06/2024	Yes	Finalised
4.	Eden FM	01/07/2021 – 31/06/2024	Yes	Approved and finalised on 19 April 2021
5.	Konica Minolta - Drukkers	01/12/2022 – 30/11/2025	Yes	Finalised
6.	Courier Services	01/10/2022 – 30/09/2023	Yes	Closed Quotation advertised and finalised
7.	Business Connection BCX (Telkom) Analogue Data Line	01/07/2023 – 30/06/2024	Yes	Approved and finalised on 04 April 2022
8.	Translation & Advertisement Services	01/10/2023 – 30/09/2026	Yes	Formal tender process finalised
9.	Anti-Fraud Hotline	11/11/2023 – 10/11/2026	Yes	Formal tender process finalised

2.7 PUBLIC RELATIONS

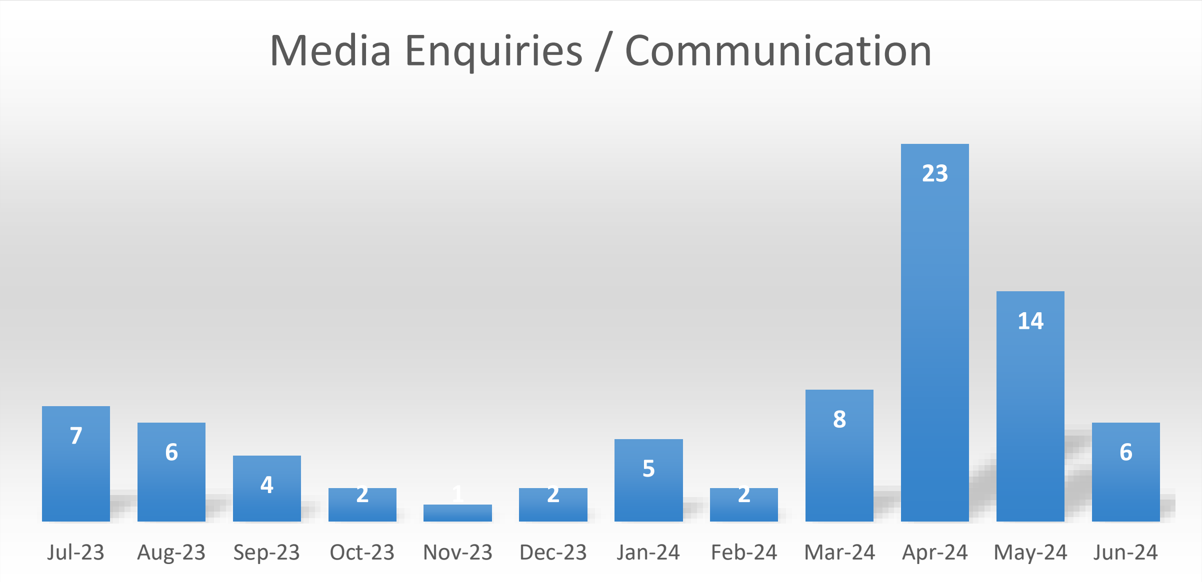
2.7.1 PUBLISH ALL WEB REQUESTS AS RECEIVED



2.7.2 PRESS RELEASES



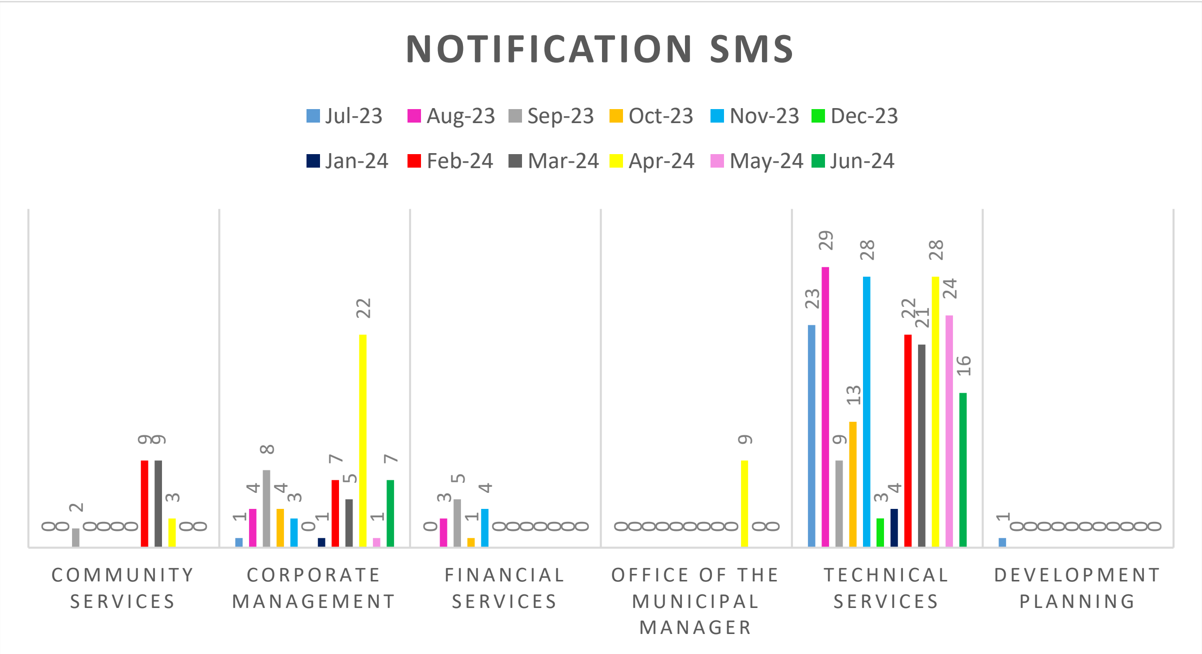
2.7.3 MEDIA ENQUIRIES / COMMUNICATION



2.7.4 SMS SYSTEM

Currently, there are 3,480 members registered on the SMS database.

Number of Notification SMSs sent:



2.7.5 FACEBOOK STATISTICS

Hessequa Municipality's official Facebook page is used to keep the residents and visitors abreast of important notices and is used as a platform to help share information and pressing news

11,403 people follow Hessequa Municipality's Facebook page.

Eden FM

Hessequa Municipality has bi-weekly timeslots on Eden FM between 16h30 and 17h00. These slots are used to either address pressing issues arising within the municipality of which the public needs to be informed of, or to bring attention to municipal procedures or other relevant information.

2.8 MUNICIPAL OVERSIGHT COMMITTEES

Oversight committees are platforms developed by Council, in accordance with relevant legislation, to perform specific oversight functions on behalf of Council. These committees are tasked to fulfil its functions and provide report to Council as executive authority to ensure implementation of recommendations made by oversight committees. Each committee is constituted in accordance with an approved Terms of Reference, which prescribes the roles and responsibilities of the committee.

Committee	Members	Meeting Frequency
Audit Committee	Prof JA Döckel (Chairperson) Ms A Hartnick Ms I Lorenz Mr J Kok Prof JAA Lazenby	Quarterly
Municipal Public Accounts Committee	Cllr IT Mangaliso (Chairperson) Cllr RG Davids Cllr B van Noordwyk Cllr S Le Roux Cllr L February	Quarterly and Ad-hoc
MFMA Sect 32 Committee	Cllr B van Noordwyk – Chairperson Cllr RG Davids Cllr S Le Roux Cllr CP Taute Cllr J Hartnick	Quarterly and Ad-hoc

2.8.1 MFMA Section 32 Investigations

The Section 32 Committee reports regularly to council on any findings with recommendations. The following investigations were considered by the Section 32 Committee during the 2023/2024 financial year. These cases refer mostly to instances in the 2022/23 financial year and has been addressed immediately. The Irregular expenditure of R5,2 million stemmed from a technical interpretation difference with the Auditor General where it was required to perform the 80/10/10 preferential points system to all procurement including under R30,000 whereas the Western Cape municipalities all agreed that it should only be applied to over R30,000 procurement. There was therefore no negligence and the amendment to the process was made immediately after agreement was reached on the new treatment. The irregular expenditure for the year under review, 2023/24, was reduced to only R13,454 which was one instance of non-compliance. The necessary consequence management was implemented by means of improved internal controls.

The Unauthorised expenditure in both years was due to actuarial calculations for the remaining useful life of the landfill sites and could not be fully provided for in the annual budget due to limited tariff increases. The matter has only been addressed in the current 2024/25 financial year with increasing the budget provision by cross-subsidising this portion of the service. The consequence management required Council to improve its budgetary processes and provisions, which has now been adequately provided for.

The municipality has and continues to improve its control environment. We make use of Provincial Treasury to do probity audits; training; seeking procurement advice; and conduct training where necessary. This is an ongoing process. No staff have been found to be maliciously negligent during the year and therefore no disciplinary processes required.

Date of Section 32 Committee Meeting held	Unauthorised, Irregular, Fruitless and Wasteful Expenditure	Description of Expenditure	Amount of Expenditure	Write-off / Condoned / Liability	Consequence Management	Date of Council Resolution
22/09/2023	Irregular	Building Plan Examiner	R29 635.95	Certified as irrecoverable Write-Off – No person liable	Measures put in place	25/10/2023
05/12/2023	Irregular	Catering Cost for Danish delegation	R2 400.00	Certified as irrecoverable Write-Off – No person liable	Measures put in place	24/01/2024
05/12/2023	Irregular	Courier Services	R432.88	Certified as irrecoverable Write-Off – No person liable	Measures put in place	24/01/2024
05/12/2023	Irregular	Bidder not scoring the highest points – SCM	R75 355.75	Certified as irrecoverable Write-Off – No person liable	Measures put in place	24/01/2024
05/12/2023	Unauthorised	Unauthorised expenditure	R5 853 667.00	Certified as irrecoverable Write-Off – No person liable	Measures put in place	24/01/2024

Date of Section 32 Committee Meeting held	Unauthorised, Irregular, Fruitless and Wasteful Expenditure	Description of Expenditure	Amount of Expenditure	Write-off / Condoned / Liability	Consequence Management	Date of Council Resolution
05/12/2023	Fruitless & Wasteful	Payment of Mossel Bay Animal Hospital	R2 730.90	Certified as irrecoverable Write-Off – No person liable	Measures put in place	24/01/2024
4/06/2024	Irregular	AG Interpretation of 80/20 preference points system	R5 213 687	Certified as irrecoverable Write-Off – No person liable	Measures put in place	07/06/2024
4/06/2024	Fruitless and Wasteful	VAT 201	R6 234.65	Certified as irrecoverable Write-Off – No person liable	Measures put in place	07/06/2024

3 SERVICE DELIVERY PERFORMANCE

3.1 PERFORMANCE HIGHLIGHTS AND CHALLENGES

3.1.1 Community Services

Community Development				
	Project/Programme/Initiative Description	Beneficiaries Description	Value/Benefit Description	
1	Hessequa Thusong Outreach Program	Number of Beneficiaries reached for 2023/2024 Financial year 7607	The Hessequa Thusong Mobile program is an attempt by the Hessequa Municipality to bring government services closer to the people, especially to the rural areas. Essentially, this program is a "One Stop Shop" for the delivering of different Government services. The Hessequa Thusong Outreach Program was crowned as overall winner at The National Thusong Centre Award ceremony held in Kimberley.	

2	Hessequa E-Centre Program	Number of Beneficiaries reached for 2023/2024 Financial year 32001	The programme provides access to information and communication technologies (ICT) to less privileged and rural communities. There are currently four operational Centre's within Hessequa, Namely Slangrivier, Heidelberg, Melkhoutfontein and Riversdale.	
3	Hessequa Youth Café Program	Programs conducted included the following: 1. Mobile Literacy 2. Financial Literacy. 3. Digital Entrepreneurship 4. Google and IBM 5. After school Game changer programs. Number of Beneficiaries reached: 543	The Hessequa Youth Café is a partnership project between the Western Cape Department of Social Development and the Hessequa Municipality. The purpose of the youth café is to facilitate youth development opportunities in terms of the Western Cape Youth Development Strategy and that of the municipality respectively.	
4	Sport Development	Beneficiaries includes the following: 1. Children 2. Youth 3. Senior sporting clubs/codes 4. Senior Citizens. 5. Schools Sporting programs: • Rugby Development • Soccer Development	Our Vision: • To Promote and support integrated arts, cultural, capacity building and sport programmes and services that are accessible and address the cultural and recreational needs of the community, with special emphasis on the youth.	

		• Junior Golf development • Domino's • Cricket Development • Schools Chess • Table Tennis Development		
5	Social Development Initiatives	Programs are aimed at the youth, the aged, disabled persons, and the empowerment of the vulnerable groups.	As part of the Community Development's Education and Awareness Program, a Life Skills program are being implemented at two (2) primary schools namely, Molenrivier and Vondeling Primary Schools	

	Service Delivery Challenges experienced by the Directorate		
	Function/Service Description	Challenge Description	Actions to address challenges
1	Service Delivery by Sector Departments	The fact that most of the Sector Departments are situated in the bigger Towns like George and Mosselbay community members must travel long distances to access services at high cost.	The Hessequa Municipality adopted the Thusong Mobile program as a vehicle to bring much needed service closer to the people. The Thusong Mobile program is underpinned by the eight Batho Pele principles, most notably that of *access.* Thusong Mobiles are implemented monthly and are rotating between the Hessequa Towns.
2	Limited Services by the Department Home Affairs	a. Late arrivals at service points. b. Short- notice cancellations c. Limited-service delivery because of internal system limitations (only +-15 people can be assisted per day for new id applications). d. No dedicated mobile unit.	Council resolved that office space be made available at the Thusong Centre for the Establishment of a permanent Home Affairs office. After the intervention by the Office of the Mayor Hessequa has been prioritized, by the Department of Home Affairs, for the establishment of a permanent office.

Community Safety				
#	Project / Programme / Initiative Description	Beneficiaries Description	Value / Benefit Description	
1	Special Integrated Operations against vagrants residing on municipal land	All Hessequa inhabitants benefits by the operations, as the special operations are conducted throughout the Hessequa municipal area.	The value/benefits of the various initiatives deter and reduce the existing amount of vagrants in the municipal area, and discourage prospective vagrants to enter the municipal area.	
2	Special Integrated Operations against illegal House Shops.	The legal House shop owners and their clients are protected. People doing business in the SME market are protected.	The economic viability of legal House shop owners are protected. The increase of illegal House shops are reduced	
3	Special Integrated Operations against illegal Informal Traders/Hawkers.	The legal Informal Traders/Hawkers and their clients are protected. People doing business in the SME market are protected.	The economic viability of legal Informal Traders/Hawkers are protected. The increase of illegal Informal Traders/Hawkers are reduced	

4	Special Operations to execute Council's approved By Laws, e.g. uncontrolled dumping of refuse.	All Hessequa inhabitants benefits by the operations, as the special operations are conducted throughout the Hessequa municipal area.	Clean Communities and neighbourhoods. Increase sense of pride. Increase in Tourism. Contender for Cleanest Town competition	
5	Special and continuous operations against people illegally occupying municipal land and erecting of informal structures on it	All Hessequa inhabitants benefits by this type of operations. Que jumping is curbed	Community Unrest/Protests avoided No que jumping for housing opportunities occurring. Stable communities	

Service Delivery Challenges experienced by the Directorate			
#	Function / Service Description	Challenge Description	Actions taken to address challenges
1	Refuse dumping on sidewalks	Continuous dumping due to people that do not possess a motor vehicle to dispose of rubble and refuse themselves.	Community Education campaigns together with other role players, such as Garden Route District municipality Environmental Health Practitioners. Issuing of notices of compliance and fines to offenders.
2	Vagrants	Place of residence of vagrants unknown Vagrants not wanting to reunite with their families due to various reasons	Continuous Integrated operations between SAPS, Community Policing Forums, Neighbourhood watches, and private Security sector role players.

		Vagrants always coming back after being apprehended Communities do not give 100% their support to eradicate the problem, but encourage it by giving food and work to them.	
3	Children on Street and not in school	Communication with and referrals to Department Social Development, and Department of Education to also jointly intervene	Communication with and referrals to Department Social Development, and Department of Education to also jointly intervene
4	Public consumption of alcohol	Department of Justice withdraw fines issued and creates a problem	Integrated operations between Law Enforcement and SAPS
5	Drug use/availability/selling	Drug Smugglers is a big problem Usage of school going children as “Runners” for selling of drugs Increased substance abuse	Joint Integrated operations between Law Enforcement, SAPS, DSD, Department of Justice

Human Settlements				
#	Project / Programme / Initiative Description	Beneficiaries Description	Value / Benefit Description	
1	Construction and handover of new Breaking New Ground (BNG) dwellings.	Approved beneficiaries of dwellings within the Melkhoutfontein West and Slangrivier Housing Projects.	Persons who do not have the financial capacity to build a house for themselves receive a free home.	

2	Handover of title deeds.	Residents who acquired a home with state finance where the conveyancers were paid with state funds.	Title deeds give their recipients home ownership.	
3	Presenting Housing Consumer Education (HCE) Sessions	Approved beneficiaries of dwellings within the new housing projects and owners whose properties have been registered in the Deeds Office in the past financial year.	Homeowners are made aware of their responsibilities as homeowners, drafting a will and the importance of owning and keeping a title deed safe.	
4	Updating of the Housing Database.	Persons who are over eighteen (18) years old, who have not previously owned a home or received a subsidy, whose income amounts to between zero and R3 500, 00 monthly.	Persons whose names do not appear on the housing database cannot be considered for a housing opportunity.	
5	Provision of plots/materials/clothing/food to persons whose structures burned down or were damaged by storms or extreme rainfall.	Persons living in informal structures in backyards and informal areas whose structures have burned down or been damaged by storm winds and heavy rainfall.	Without Council's financial assistance from the Emergency Fund, victims of fires, storm winds and heavy rain would have been left on their own.	
Service Delivery Challenges experienced by Directorate				

#	Function / Service Description	Challenge Description	Actions taken to address challenges
1	Issuing of title deeds to registered owners.	Some registered owners could not collect their title deeds due to old age, poor health, relocation, etc.	Handover of title deeds at the place of residence of the aged and people in poor health.
2	Conduct Housing Consumer Education Sessions in all towns in Hessequa.	Not all homeowners who were invited to HCE sessions attended these sessions as some of them are working during the day and may decide not to attend in the evening because of loadshedding, other commitments or extramural activities.	The Department continues with having HCE sessions at handover of houses and handing over of title deeds. Certain groups are also targeted like those staying in informal settlements.
3	Updating of Housing Waiting List	Not everyone who qualifies for a housing subsidy put their names on the housing waiting list, e.g. farm workers. There are people who received housing subsidies before or owned property previously who put their names on the waiting list. They will not qualify for a state financed housing subsidy in the future.	The Department's Housing Officials attend the monthly Thusong Mobile Outreaches to update the housing waiting list. Those who received subsidies before and owned property previously are removed from the housing database as they do not qualify for further assistance from the government.
4	Build low-cost housing units and secure registration thereof in approved beneficiaries names.	Vandalism of the completed houses in Slangrivier is a challenge as ESKOM had not yet finished the electrification of the dwellings.	The Department of Human Settlements is in constant communication with ESKOM and the contractor who installed the prepaid meters.
5	Provide poor destitute persons in desperate need of a roof over their head, with emergency erven.	Illegal settlement in informal settlements.	The Department demolishes structures that is in the process of being completed in collaboration with Law Enforcement. Cases are being opened against Illegal settlers where structures are already occupied, and these structures are demolished in collaboration with the courts, police and Law Enforcement.

Traffic Services		
T41 Integrated joint ventures - interdepartmental co-operation	Total of 38 integrated joint ventures were held throughout the Hessequa region. <u>Role players</u> Hessequa Traffic service Hessequa Law Enforcement Provincial Traffic department Swellendam Mosselbay Riversdale Still Bay Heidelberg and Albertinia SAPS Immigration department Syntel traffic solutions Neighbourhood watch TFR Security Suidpunt security The vehicle checkpoints(VCP's) were held at strategic places and unannounced date and time. This unexpected law enforcement intervention led to multiple successes. It could be highlighted that interdepartmental co-operation contribute to a safer community It is therefore important that all role players join hands to establish a safer environment to all residents within our Municipal region. 23/24 set the benchmark of what can be expected of all relevant role players in the future. Some law enforcement statistics for the reporting year: Impounded vehicles: 18 Arrests: 2 Art 56 Summons: 12 199 Speed and Art 341 Offences: 150 129 Pound Complaints: 541 Animals euthanised: 744	 

	Fires responded to: 129 Road accidents: 73 Flood damage: 1 Genera law enforcement complaints: 759	

3.1.2 Corporate Management

Library Services **Highlights**				
#	Project / Programme / Initiative Description	Beneficiaries Description	Value / Benefit Description	
1	UNISA	Hessequa Library Service and UNISA Library Service signed an agreement with the aim in assisting and supporting UNISA students during their studies.	Benefit of Unisa students with the aim in the future to assist all students. Clients assisted: Riversdale - 75, Slangrivier - 1, Albertinia - 9, Stilbaai - 12, Heidelberg - 28, Melkhoutfontein - 1.	
2	Teenager Art Competition	Gouritz-Biosfeer Reservaat together with Hessequa Art Route and Libraries presented the first Teenager Art Competition. In total 150 art were entered and price money of R9 000 was won by the very talented young artist of the Hessequa region.	All Hessequa youth between the ages of 13-19 can participate in this competition. Price money is R9 000.00	

3	ATKV Reading Competition	Eleven schools in Hessequa region participated in the ATKV reading competition. In total 623 red and voted for their favourite writer and illustrator. The voted winners received the “AKTV Veertjie” award.	Hessequa receives book donations which can range from R5 000.00 – R7 000.00	
4	Library of the Blind	A library for the blind was opened in Still Bay Library. This service will enable users who are blind to listen to audio stories free of charge.	This is a free service for the people of Still Bay.	
5	Museum project	Iziko traveling museum visited Slangrivier, Heidelberg and Riversdal. Together with Library Services the public was able to experience different and informative exhibitions.	This is a free service and is aimed in educating the youth.	

Service Delivery Challenges experienced by Directorate			
#	Function / Service Description	Challenge Description	Actions taken to address challenges
1	Funding	Due to budget cuts, Provincial Government has announced that periodicals will no longer be provided to libraries. No new magazines or newspapers will be procured.	Users with subscription to magazines were willing to donate their periodicals. Own funding is to be allocated and fundraising through book sales.

2	Vat issue	Hessequa Municipality has requested a Vat Ruling from Sars. Due to the implication, Sars is not willing to provide any Municipality with ruling. It was stated from Sars that funds much be allocated for the paying of Vat but no ruling at this point will be provided. This results in allocated funds not being spend.	Hessequa Municipality is contact with Provincial Government and Sars. This is a legal matter as it has a impact on all department who receive Grants.
3	Staff shortage	Staff retiring or relocating to other libraries results in a shortage of skilled and trained staff. Filling these vacancies are challenging especially when requiring qualified librarians.	Positions were made permanent
4	Vandalism and theft	A burglary at Vermaaklikheid Library resulted in the library being damaged. No assets were stolen.	Reinforcements were installed.

Human Resource Service Delivery Highlights				
#	Project / Programme / Initiative Description	Beneficiaries Description	Value / Benefit Description	
1	Institutional Performance Management	All employees	Engagement with employees on their performance. Every employee has a performance agreement and each employee was evaluated	

Service Delivery Challenges experienced by Directorate			
#	Function / Service Description	Challenge Description	Actions taken to address challenges
1	Lack of effective front-line discipline	Line managers not equipped to deal with disciplinary matters	Trained line managers and supervisors in all Departments in first-line discipline

Legal & Administration **Service Delivery Highlights of the Directorate**				
#	Project / Programme / Initiative Description	Beneficiaries Description	Value / Benefit Description	

1	HES-CORP 07/2324 – The Supply and Delivery of Metal coated Steel Shelves	Internal	It is to archive documents in the appropriate manner and as per legislation and relevant policies.	

Top 5 Service Delivery Challenges experienced by Directorate			
#	Function / Service Description	Challenge Description	Actions taken to address challenges
1	Legal (Litigation) Budget	The department experienced a lot of challenges with our budget. We had various high court matters and labour matter (external investigations, chairpersons and initiators).	It was motivated to provide legal services with more legal cost in order to cover these cost.

Information & Communication Technology **Service Delivery Highlights of the Directorate**				
#	Project / Programme / Initiative Description	Beneficiaries Description	Value / Benefit Description	
1	Fibre Installation Server Room, DR-Site & Planning + Community Services building	Internal users	Improved redundancy and IT resilience Faster and more stable network & internet connections increasing user productivity.	
2	UPS Capacity upgrade to 4Hrs standby power	Internal users External Stakeholders	Uninterrupted access to information systems during power outages. Protection against power fluctuations on expensive IT hardware,	

Top 5 Service Delivery Challenges experienced by Directorate			
#	Function / Service Description	Challenge Description	Actions taken to address challenges
1	Current 33% vacancy rate in the ICT section	These vacant posts are critical to ensure ICT meet operational support requirements and performance targets. ICT cuts across all aspects, components and processes in business and is therefore not only an operational enabler for a municipality, but an important strategic asset which can be leveraged to create opportunities and to gain competitive advantage. As well as being a strategic asset to the municipality, ICT also presents municipalities with significant risks.	ICT listed a budget priority & strategic risk.

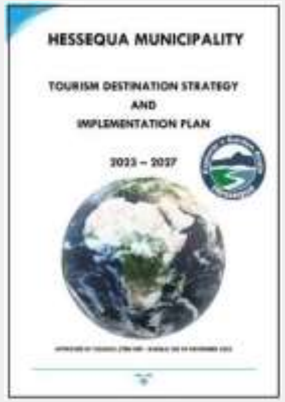
Property Management Highlights			
Project / Programme / Initiative Description	Beneficiaries Description	Value / Benefit Description	
Disposal of a portion of Erf 217 Still Bay East for business development	Residents and visitors	The establishment of a restaurant and accommodation facilities at the beachfront will create jobs and economic development opportunities.	
Disposal of a portion of Erf 22, Riversdale for residential development.	Property investors and individuals interested in purchasing residential property in Riversdale	The development of residential erven will lead to job creation, economic development and increased revenue for the Municipality from service charges and property rates.	
The resealing of the Riversdale Tennis Courts	Residents and visitors	Social and economic benefits	

The erection of a wheelchair ramp at the Julius Gordon Africana Centre, Riversdale	Residents and visitors	Social and economic benefits	
Income generated from Caravan Parks	Hessequa Residents	A total amount of R14 822 978.70 were generated from the Caravan Parks owned and operated by the Municipality	
Challenges			
Function / Service Description	Challenge Description	Actions taken to address challenges	
Vandalism and theft	Vandalism and theft to municipal infrastructure have a direct financial and service delivery impact on the municipality.	Adequate insurance and adequate safeguarding of buildings and infrastructure.	

3.1.3 DEVELOPMENT PLANNING

Top 5 Service Delivery Highlights of the Directorate				
#	Project / Programme / Initiative Description	Beneficiaries Description	Value / Benefit Description	
1	LED Forum	Council approved the establishment of a Local Economic Development Forum	Given the legislative and policy context for LED, it becomes pivotal that involvement of civil citizens in planning and implementation is key to the success of any initiative. Hence the importance of creating a representative platform representing the primary stakeholders in the LED Process to take ownership of Hessequa's developmental agenda. This platform will create the space for constant dialogue between all stakeholders and to find pragmatic solutions to local challenges. Given the above one of the key outcomes of Community Workshops was the establishment of a LED Forum whereby residents (individuals, private organizations, government, NGO's, CBO's, Traditional authorities within a particular locality gather, with an aim to share information and experiences, pool resources and solve problems which come up in the course of implementing LED projects.Taken all the above into consideration Hessequa Municipality has a mandate to promote the economic capacity of the local area. Amongst other things the forum seeks to encourage dialogue on economic policies of Government between, Private sector, Non-governmental organizations and academia. This will be in addition to discussing the hot issues affecting the municipality. Moreover, the forum contributes to the process of finding appropriate solutions, through conveying recommendations to decision makers in both the executive and legislative authorities and to the business associations and economic media.	

2	Five A Side Soccer field	Kwanokuthula / Riversdale Community	R2.1M: This project is set to form part of a greater project named the Kwanokuthula Corridor Precinct which is aimed at providing previously disadvantaged individuals (PDI) and underserved communities with the opportunity for integrated development, a safe neighbourhood as well as economic, social and recreational opportunities.The project concentrates mainly on the provision of socio-economic facilities within a low-income and underserviced area. The Community is working hard to rise above these anti-social elements, such as preventing children from becoming involved with substance abuse. The development of an activity node with recreational facilities, like the Five A Side soccer field in proximity to existing municipal facilities will have the potential to constructively occupy the youth and divert these individuals from participating in anti-social activities. The activity node will not just cater for the youth, but also all age groups, providing a social and recreational setting.	

Tourism **Service Delivery Highlights of the Directorate**				
#	Project / Programme / Initiative Description	Beneficiaries Description	Value / Benefit Description	
1	Reviewing of the Hessequa Tourism Strategy	Hessequa tourism facilities, institutions, and general community.	R0-costing This strategy provides a strategy framework for tourism development and tourism promotion.	

<table>
<tr><td>2</td><td>Attend and exhibit at the World Travel Market tourism exhibition in Cape Town</td><td>Hessequa tourism facilities.</td><td>R20 000.00: The World Travel Market Africa, 10-12 April 2024, experienced a record-breaking attendance with 705 exhibitors and 5752 tourism professionals from 99 countries. An impressive 10 500 pre-meetings were conducted during the show. Hessequa Tourism recorded a total of 21 scheduled meetings and an additional 35 unscheduled engagements. This led to two tour operators requesting additional information and engagements post event.</td><td>
</td></tr>
<tr><td>3</td><td>Hosting Riversdale Neon Colour Run</td><td>Riversdale residents</td><td>R1 000.00: Hessequa Tourism hosted the second annual Riversdale Neon Colour Run on Friday, 08 December 2023. This event resulted in 99 entries, from mostly local residents.

The event has the potential to serve as an extension of the December / January holiday programme and could in future incorporate the switching-on of Christmas lights and a night market, which could generate Municipal income.</td><td></td></tr>
<tr><td>4</td><td>Approving 21 local tourism events through the Hessequa event support programme</td><td>Hessequa event organisers / events, communities of Hessequa</td><td>R286 000.00
<table>
<tr><th>NAAM</th><th>DORP</th></tr>
<tr><td>Christmas in July</td><td>Stilbaai</td></tr>
<tr><td>Hessequa Adventure Race</td><td>Gouritsmond / Stilbaai</td></tr>
<tr><td>Hessequa Harmonie</td><td>Heidelberg</td></tr>
<tr><td>Hessequa Heritage Trail Run</td><td>Stilbaai</td></tr>
<tr><td>Albertinia Aloe Beer Festival</td><td>Albertinia</td></tr>
<tr><td>Vlakte Marathon</td><td>Heidelberg / Witsand</td></tr>
<tr><td>Hessequa Art Exhibition</td><td>Stilbaai</td></tr>
<tr><td>Windpomp Sjerrie MTB</td><td>Stilbaai</td></tr>
<tr><td>Hessequa 6-a-side Cricket Tournament</td><td>Riversdal</td></tr>
<tr><td>Heidelberg Landbouskou / Agricultural Show</td><td>Heidelberg</td></tr>
<tr><td>Riversdal Landbouskou / Agricultural Show</td><td>Riversdal</td></tr>
<tr><td>Hessequa Adventure Race</td><td>Riversdal</td></tr>
<tr><td>Heidelberg Giant Pumpkin Festival</td><td>Heidelberg</td></tr>
<tr><td>Dibiki MTB and Trail Run</td><td>Riversdal</td></tr>
<tr><td>Stilbaai Tourism Heritage Festival</td><td>Stilbaai</td></tr>
<tr><td>Stilbaai Fynbos Festival</td><td>Stilbaai</td></tr>
<tr><td>Bertie Barnard Color Run</td><td>Stilbaai</td></tr>
<tr><td>Stilbaai Kayak Fishing</td><td>Stilbaai</td></tr>
<tr><td>Stilbaai Touchies</td><td>Stilbaai</td></tr>
<tr><td>Hessequa Festival</td><td>Riversdal</td></tr>
<tr><td>Silver Mountain Festival</td><td>Heidelberg</td></tr>
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5	Successfully applying for 5 Tourism Monitors	The programme beneficiaries and host facilities	R0-costing. The Tourism Monitors Programme is an initiative from the National Department of Tourism. This programme is aimed at improving the employability of youth. Hessequa Tourism successfully applied for 5 Monitors, who was appointed by the National Department of Tourism. The training the Monitors receive is a NQF 3 Certificate in Safety and Security. This programme positively impacts on the Hessequa region as it upskills youth with a recognised qualification, improves their employability, creates temporary jobs and improves tourist safety, as these 5 youth will be deployed for 9-months at tourism hotspots like the Municipal Resorts in Stilbaai, Aloe Motors Complex in Albertinia and the Engen Complex in Riversdale.

Challenges experienced by Directorate

#	Service Description	Challenge Description	Actions taken to address challenges
1	Budget constraints: Exhibitions / Shows	Limited funding was available to attend tourism exhibitions and shows aimed at service and brand awareness.	The tourism section approached the Garden Route District for assistance to attend the World Travel Market 2024. In addition, the tourism section submitted budget inputs for the 2024/2025 financial year requesting sufficient funding.
2	Limited Human Resources	The tourism section consists of one personnel member. The role and responsibilities of the tourism section includes, the promotion and development of Hessequa as a tourist destination through strategic interventions, including marketing and promotions, enterprise advancement, route development and support, event support, stakeholder liaison, information management, tourism signage facilitation, strategic planning, responding to day-to-day visitor enquiries, tourism awareness campaigns, plan and conceptualise funding proposals, managing the tourism budget, reporting on the tourism industry and projects, capacity building / skills development and programme facilitation.	The tourism section submitted budget inputs for the 2024/2025 financial year requesting funding for temporary workers and also communicated its willingness to accommodate students and beneficiaries of skills programmes in line with the sections mandate.

3.1.4 Technical Services

Service Delivery Highlights of the Directorate				
#	**Project / Programme / Initiative Description**	**Beneficiaries Description**	**Value / Benefit Description**	
1	Upgrade of the Albertinia Water works	Albertinia area (7 485)	**R 8 300 000** , Reduction of ion content from raw water. Water recycling to be used as an additional source during draught periods.	

2	Refurbishment of Albertinia Waste Water Treatment Works	Albertinia area (7485)	**R 5 900 000** , to strengthen the current electrical infrastructure and the installation of a permanent generator.	
3	Blue flag Status	52 764 (Hessequa area)	Best Blue flag municipality in South Africa. All 6 beaches received full blue flag status by WESSA. Upgrading of the disabled ablution facility at Preekstoel.	

4	Getting the Desalination Plant up and running again.	Witsand Community (312)	**R1 540 066.00** Ensuring treated potable water to the Witsand Community.	
5	Upgrading of the Heidelberg Sport Facility	Heidelberg (8 825)	**R 10 352 000 .** Construct a new soccer field, cricket practice net and upgrade the existing ablution facility. Construction of new netball court and refurbishing of three existing netball/tennis courts.	
6	Upgrading of the Roads and Stormwater in Asla Park Low-cost housing area : Slangrivier	Slangrivier (3011)	**R 8 521 526 :** Improvement of road riding quality and improvement of stormwater management.	
Service Delivery Challenges experienced by Directorate				

#	Function / Service Description	Challenge Description	Actions taken to address challenges
1	Water, Sewer , electrical services	Insufficient funding to complete critical projects	Applying for external funding and regular maintenance
2	Buildings and Infrastructure	Vandalism of water and sewer assets at the Water works and Municipal buildings, Cemetries and play parks	Report vandalism and theft to the local SAPS / Internal law enforcement.
3	Solid Waste	Illegal Dumping	Law enforcement
4	Waste Disposal Facilities	Insufficient operational vehicles (Dozers) only three dozers for 8 landfills. Landfill facility permit / license compliance	Rotate dozer between facilities or hiring of machines

3.2 ORGANISATIONAL PERFORMANCE PER IDP OBJECTIVE

Performance Rating Description

#	Rating	Description
1	R	Poor Performance
2	O	Target almost Met
3	Gr1	Target Achieved
4	Gr2	Target Over-Achieved
5	B	Very Good Performance

3.2.1 Affordable and Quality Service Delivery

.#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T172	90% Expenditure of the Approved Capital Budget for the Municipality by end of financial year	82,18%	90,00	60,33		The under expenditure of the capital budget was influenced heavily by the grant received during the financial year for the Riversdale Solar Plant. The single unspent amount, due to the size and multi-year construction of the plant equates to 84% of the unspent capital funding. If this single line item is removed from the calculation, the expenditure would be 90.65% and the target would have been achieved.
T173	90% Expenditure of the Approved Operational Budget for the Municipality by end of financial year	94%	90,00	92,69		Target Achieved
T174	% Provision of electricity to residential properties connected to the municipal infrastructure network for both prepaid and credit electrical metering	97%	90,00	90,00		Target Achieved
T177	% Provision of refuse removal and solid waste disposal for residential account holders	95%	90,00	97,00		Target Achieved
T178	% Provision of sanitation/sewerage services to residential account holders	90%	90,00	89,00		The numbers are influenced with areas / fenced developments with a single account for bulk delivery for certain services, or service is not rendered by the municipality due to location such as farms. It is proposed to change future reporting to actual values (number of households) and not a percentage calculation, to be more specific.

.#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T179	% Provision of water to residential properties connected to the municipal infrastructure network for both prepaid and credit metering	90%	90,00	89,00		The numbers are influenced with areas / fenced developments with a single account for bulk delivery for certain services, or service is not rendered by the municipality due to location such as farms. It is proposed to change future reporting to actual values (number of households) and not a percentage calculation, to be more specific.
T188	The % of registered indigent account holders (poor households) with access to free basic services	95%	90,00	99,00		Target Achieved
T203	Limit water losses to less than 30% for financial year	9%	30,00	14,18		The high percentage of pipe breakages, which are mostly caused by aging asbestos pipes, is problematic for the Hessequa municipality. As part of maintenance potable water are used to clean sewerage lines and pipes. As controls the following have been implemented: Telemetry System Expansion, Infrastructure Upgrades & Maintenance, Public Awareness Campaigns, Pressure Management, Active Leak Detection & Repairs
T216	Upgrading of water Infrastructure : Hessequa Municipal area	New KPI	90,00	97,47		Target Achieved
T217	90% Expenditure of Municipal Infrastructure Grant (MIG) for Financial year	100%	90,00	100,00		Target Achieved
T220	Development of Heidelberg Sport Facilities: Capital Project 6.5 - Technical Services	99%	90,00	100,00		Target Achieved
T223	Upgrading of Albertinia Waste Water Treatment Works	26%	90,00	99,12		Target Achieved
T224	Upgrading of roads in Hessequa	100%	90,00	97,53		Target Achieved
T225	Upgrading of sewerage Infrastructure : Hessequa Municipal area	New KPI	90,00	96,21		Target Achieved
T226	90% Expenditure of EEDSM Grant spent for Financial Year	100%	90,00	99,00		Target Achieved

.#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T227	90% Expenditure of Electrical Capital Budget	96,70%	90,00	18,00		a Total of R 15 004 004,49 9 (18%) was spent up to the end of June 2024. The unspent amount is due to saving on projects. It should further that be noted that an additional R 69 000 000 was allocated late March 2024 for the PV Solar Plant Project in Riversdale, and due to various procurement the process the full allocation could not be spent by 30 June 2024. The Municipality submitted a rollover application for consideration. See financial report attached. See the June 2024 Solar report attached.
T233	Limit electricity losses to 10% for financial year	7%	10,00	7,52		Target Achieved
T241	90% Expenditure of the approved Capital Budget of the Technical Department for Financial year	97%	90,00	60,76		Hessequa Municipality managed to spent R 115 032 346,40 (60,76% up to the end of June 2024. The unspent amount is due to VAT on Grants and saving on projects. It should further that be noted that an additional R 69 000 000 was allocated late March 2024 for the PV Solar Plant Project in Riversdale, and due to various procurement the process the full allocation could not be spent by 30 June 2024. The Municipality submitted a rollover application for consideration.
T242	90% Expenditure of the approved Operational Budget of the Technical Department for financial year	94%	90,00	96,87		Target Achieved
T247	Upgrading of Albertinia Water Treatment Plant	New KPI	90,00	100,00		Target Achieved

3.2.2 Good Governance and Performance Driven Organisation

#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T139	Review of Risk Register of Directorate Financial Services and Submission to Chief Risk Officer	1	1,00	1,00	3	Target Achieved
T171	Report quarterly on the implementation of Internal Audit Reports to the Audit committee	4	4,00	4,00	3	Target Achieved

#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T182	Development & Submission of Annual Performance Report to AGSA by end August	New KPI	1,00	1,00	3	Target Achieved
T183	Development & Submission of Annual Report to Council by end of January	New KPI	0,08	0,08	3	Target Achieved
T184	Development of an Integrated IDP Process Plan submitted to PC by August annually	1	1,00	1,00	3	Target Achieved
T185	Review of the Municipal Risk Register and submitted to the Risk Committee by November annually	1	1,00	1,00	3	Target Achieved
T186	Submission of Draft IDP	1	1,00	1,00	3	Target Achieved
T187	Submission of Final IDP submitted to Council by May annually	1	1,00	1,00	3	Target Achieved
T24	Review of Risk Register of Directorate Community Services and Submission to Chief Risk Officer For Community Services	1	1,00	1,00	3	Target Achieved
T245	Review of Risk Register of Directorate Technical Services and Submission to Chief Risk Officer	1	1,00	1,00	3	Target Achieved
T61	Review of Risk Register of Directorate Corporate Management and Submission to Chief Risk Officer	1	1,00	1,00	3	Target Achieved
T62	The number of employees appointed to positions that are in line with the Employment Equity Plan targets.	61%	75,00	76,00		Target Achieved

#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T69	Maintain an average vacancy rate of less than 10% of budgeted staff establishment	5%	10,00	5,62		Target Achieved
T70	Progress Report on Succession Planning Initiatives	2	1,00	1,00		Target Achieved
T80	Revision of Delegation Register by September annually	2	1,00	4,00		Target Achieved
T81	Revision of Municipal code annually	1	1,00	1,00		Target Achieved
T91	Review cost effectiveness of all municipal properties and to eliminate losses and optimise revenue.	New KPI	1,00	1,00		Target Achieved
T98	Review of Risk Register of Directorate Development Planning and Submission to Chief Risk Officer	1	1,00	1,00		Target Achieved
T248	Claim back the skills development levy from the skills development fund	New KPI	90,00	93,00		Target Achieved
T249	Implement the Workplace Skills Plan annually (Actual training obtained by staff divided by staff identified for training)	New KPI	75,00	147,00		Target Achieved

3.2.3 SOCIAL - ECONOMIC DEVELOPMENT

#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T250	Hold Library exhibitions in Hessequa annually	1373	912,00	1497,00		Target Achieved
T251	90% Expenditure of Approved budget for maintenance of Municipal camps sites by end of Financial year	96%	90,00	97,46		Target Achieved
T1	90% Expenditure of Operational Budget for Social Development Programmes within Department	79%	90,00	94,00		Target Achieved
T10	Implementation of Social development initiatives in Hessequa for financial year	17	8,00	20,00		Target Achieved
T102	Implementation of the Building Plan Portal - Report to Portfolio Committee	New KPI	3,00	3,00		Target Achieved
T103	Progress Report to Portfolio Committee with regards to future developments.	New KPI	2,00	3,00		Target Achieved
T109	90% expenditure of Tourism Budget	95%	90,00	94,85		Target Achieved
T11	Implementation of Sport Development Initiatives in Hessequa for financial year	19%	8,00	15,00		Target Achieved
T113	Host Entrepreneurs and business start-up events / outreaches/Awareness Initiatives	11	12,00	46,00		Target Achieved
T115	Submit a quarterly report indicating progress in terms of Economic Development programmes to PC	4	4,00	5,00		Target Achieved
T116	Submit a quarterly report indicating progress in terms of tourism programmes to PC	4	4,00	5,00		Target Achieved
T12	Procurement of water tanks within approved budgeted amount	100%	90,00	99,99		Target Achieved
T120	Evaluate land use applications within 120 days by the Planning Tribunal, after receipt of all relevant information and documents in terms of SPLUMA	26	120,00	42,42		Target Achieved

#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T121	Evaluate land use applications within 60 days by the delegated official, after receipt of all relevant information and documents in terms of SPLUMA	28	60,00	32,87		Target Achieved
T122	Inspect illegal land uses and issue a notice within 10 working days after receipt of a formal complaint	2	10,00	4,00		Target Achieved
T123	Process land use applications within 14 working days	5	14,00	6,53		Target Achieved
T13	% of EPWP funding spent for the financial year	90%	90,00	100,00		Target Achieved
T14	90% expenditure of funds allocated for Eradication of Title Deed Transfer Backlogs	1%	90,00	2,40		Only 2.4% of the total budget for the transfers of Pre-1994 and Post-1994 properties was spent. Rightful occupants of the dwellings do not come forward to sign contracts despite the fact that the service is taken to the various towns in the sense that the housing staff visit the outlying towns on Tuesdays and Wednesdays. Door-to-door visits also do not bring much success as residents do not always have the documents required to effect transfer. In many cases, the original occupants no longer occupy the houses and some of the houses have been illegally sold among themselves. Radio talks were held on Eden FM to inform the community of the title deed restoration program. On 31 July 2024, Council adopted the Hessequa Normalization and Regularization Policy which will enable the Department to sign contracts with occupants depending on the number of years they occupy the properties.
T18	Development of Heidelberg Sport Facilities: Capital Project 6.5	86%	90,00	99,99		Target Achieved
T2	90% Expenditure of Operational Budget for Sport Development Programmes within Department	93%	90,00	96,00		Target Achieved
T22	Report Monthly to the Department of Cultural Affairs and Sport regarding the Heidelberg Sport Facilities Project 6,5	7	5,00	5,00		Target Achieved
T222	Number of work opportunities created through EPWP	268	217,00	351,00		Target Achieved
T228	90% Expenditure of National Electrification Grant spent for Financial Year	100%	90,00	99,99		Target Achieved

#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T23	Research and development of an implementation plan for R10M Grant	New KPI	1,00	3,00		Target Achieved
T25	50 BNG Top Structures or housing opportunities Melkhoutfontein Project	New KPI	50,00	50,00		Target Achieved
T34	Formulate and submit Housing funding Applications (PIDs; PFR's, PIRR's) for 2 housing projects on the approved Housing Pipeline to the department of Human Settlements	3	2,00	6,00		Target Achieved
T35	Review the housing Pipeline in Collaboration with the Department of Human Settlements by March annually and submit reviewed pipeline to PC	1	1,00	1,00		Target Achieved
T36	Scheduled outreach programmes for all towns in Hessequa to update housing waiting lists	17	10,00	13,00		Target Achieved
T38	Transfer of 100 Post 1994 housing scheme title deeds.	136	100,00	32,00		Rightful occupants of the dwellings do not come forward to sign contracts even though the service is taken to the various towns in the sense that the housing staff visit the outlying towns on Tuesdays and Wednesdays. Door-to-door visits also do not bring much success as residents do not always have the documents required to effect transfer. In many cases, the original occupants no longer occupy the houses and some of the houses have been illegally sold among themselves. Radio talks were held on Eden FM to inform the community of the title deed restoration program. On 31 July 2024, Council adopted the Hessequa Normalization and Regularization Policy which will enable the Department to sign contracts with occupants depending on the number of years they occupy the properties.
T39	Transfer of 100 Pre 1994 housing scheme title deeds.	48	100,00	14,00		Although several contracts were handed over to conveyancers for registration purposes very few transfers of abovementioned erven took place.
T8	Expansion of Thusong Service to Heidelberg or Albertinia	New KPI	1,00	1,00		Target Achieved
T83	90% Spending of Municipal Replacement fund (Grant) and Community Library Services Grant by end of June of the financial year	97%	90,00	96.65		Target Achieved

#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T9	Implement Thusong Outreach Programmes for financial year	20	9,00	31,00		Target Achieved
T93	Approve/reject building plans within 20 days for buildings less than 500m² a after all information required is correctly submitted	3	20,00	12,75		Target Achieved
T94	Approve/reject building plans within 40 days for buildings larger than 500m² after all information required is correctly submitted	2,2	40,00	10,50		Target Achieved
T96	Finalise occupancy certification within 14 days after receipt of all applicable information	6	14,00	7,83		Target Achieved
T97	Inspect illegal Building use activities and issue a notice within 10 working days after receipt of a formal, written complaint	3	10,00	3,83		Target Achieved

3.2.4 Sustainable Financial Management

#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T127	Submission of Final Budget documentation to Council by 5 days before meeting	New KPI	1,00	1,00		Target Achieved
T128	Submission of Draft Budget documentation to Council by 5 Days before the meeting	New KPI	1,00	1,00		Target Achieved
T129	90% Spending of Municipal Financial Management Grant by end of June annually	100%	90,00	100,00		Target Achieved
T130	Complete the annual stock take to ensure that at least 80% inventory is accounted for by the end of June and report to Council by the end of August	1	80,00	100,00		Target Achieved
T143	Report Bi-annually on the progress made on the Audit Outcomes report	2	2,00	2,00		Target Achieved
T144	Submit a liquidity report of the Municipality to the Mayoral Committee annually	1	1,00	1,00		Target Achieved

#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T145	Submit a report on Borrowing Funds and Reserves to the Mayoral Committee annually	1	1,00	1,00		Target Achieved
T146	Unqualified Financial Audit as reported by Auditor General	1	1,00	1,00		Target Achieved
T147	% of meters read monthly by the 25th each month	98%	95,00	96,98		Target Achieved
T154	Management of Income annual payment rate of thresholds higher than 95% for financial year	98%	95,00	97,27		Target Achieved
T155	Submit a detailed report on the status of handed over accounts	1	2,00	1,00		The report on the status of handed over accounts to serve at the Portfolio Committee meeting on 17 July 2024 for period 01 July 2023 - 30 June 2024. Council elected to not have a portfolio committee for the month of June, which resulted in the report not being tabled in the targeted month.
T156	Compile an annual procurement plan to facilitate the procurement of goods and services for the municipality	1	1,00	1,00		Target Achieved
T167	Report on the monitoring and evaluation of service provider performance against agreed terms and conditions pertaining to the procurement of goods, services and works	10	10,00	10,00		Target Achieved

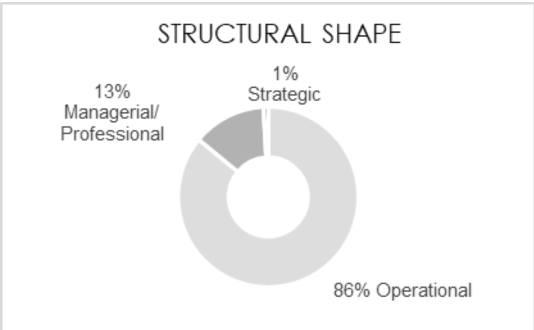
3.2.5 Safe Communities and Environment

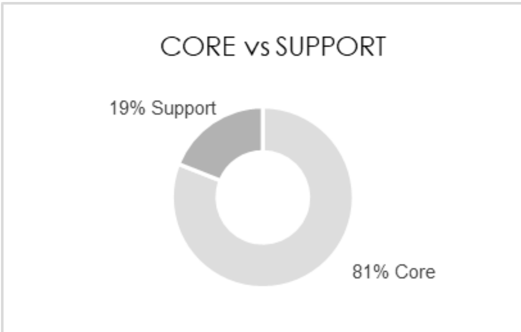
#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T106	Manage Municipal Nature reserves	34	22,00	36,00		Target Achieved
T107	Operational budget spent for Environmental Management Department	100%	90,00	90,25		Target Achieved
T108	Plan and Manage Environmental Awareness initiatives	16	10,00	17,00		Target Achieved

#	KPI	2022/2023 Actual	2023/24 Target	2023/2024 Actual	Result	Performance Comments
T20	Percentage of speed camera infringements processed and issued to registered owner	66	80,00	94,00		Target Achieved
T21	Progress Report on initiatives to improve collection rate of Traffic Fines	4	3,00	3,00		Target Achieved
T41	Conduct integrated joint venture vehicle checkpoints for Financial year	39	24,00	39,00		Target Achieved
T53	Enhancing of Fire Fighting Service by the procurement of Equipment by 90% of the capital budget spent for financial year	94%	90,00	63,05		R200 000 with respect to 2 x Firefighting trailers was not spend due to the supplier that did not deliver the trailers. The order was subsequently cancelled. R30 500 worth of items were not procured due to, in some cases, insufficient budget. The unspent amount of R77 817.24 was from savings of other items bought. Total Adjustment budget was R834 521.00.
T54	Provide a service for the inspection of vehicles (roadworthiness) and for the collection of motor registration & licensing fees	247	20,00	20,33		Target Achieved
T55	Receive a performance of not less than 80% for the formal Provincial Audits on the Licensing Agency Services	89%	80,00	96,25		Target Achieved
T56	Review current traffic fine processes and develop realistic alternatives to address poor collection rate and increase revenue levels	New KPI	1,00	1,00		Target Achieved
T57	Review of the Disaster Management Plan	1	1,00	1,00		Target Achieved

4 MUNICIPAL WORKFORCE AND ORGANISATIONAL DEVELOPMENT

At the end of the reporting period the Municipality employed 591 permanent and fixed-term contract employees. These employees, in core and support services, collectively deliver services to the Hessequa region. The success of the Municipality depends on the motivation and dedication of its workforce. To work diligently, disciplined, and motivated towards quality service delivery must be every employee's purpose. This is the undertaking the employee makes when joining the municipality as an employee. This constitutional pledge – to serve the municipality forms the core of human resource management. The municipality seeks to recruit, employ, train, develop, empower and create a rewarding employment environment for employees selected to work in the organisation – and in return, the employer expects dedication, discipline, loyalty and commitment from employees.





The structural shape of the organisation is 1% strategic, 13% managerial/professional and 86% operational staff. This is within the norms and standards and shows a good balance and distribution of human capital. The same balance is maintained when comparing the core vs support functions in the organisation with a 19% support compared to 81% core. The structural layers of the organisation are in isolated cases 8 layers deep. These are exceptions due to the widely dispersed geographic area that is serviced. Apart from these exceptions the rest of the organisation does not exceed 7 reporting layers.

4.1 Vacancy Rate And Staff Establishment

The staff establishment (posts on paper) is 688 posts. However, not all these posts are funded. 620 posts are funded. At the end of this period there were 30 vacant and funded posts with the recruitment and selection process underway. A continuous process of recruitment and selection is maintained, with a key performance indicator being a vacancy rate of not more than 10%. On average throughout the year a vacancy rate of 5.5% was maintained. This is an increase of 0.7% from the previous year.

In addition to the full staff complement, during this period 142 EPWP short-term temporary employment opportunities were created. Appointments were made by making use of the "Shake-Shake" process as well as advertising and selection.

The fixed-term contract appointments decreased from the previous reporting cycle as additional funding from the Western Cape Province allowed library personnel that were funded by grants to be permanently appointed and with service benefits. The appointment of the library personnel on a permanent basis was implemented on 1 July 2023.

MONTH	Perm	F-T Con	Out	In	% Funded	% Total	Con/Season
June 2024	571	20	1	5	4.8%	14.2%	47
May 2024	569	19	4	1	5.3%	14.7%	52
April 2024	571	19	1	5	4.8%	14.2%	44
March 2024	566	20	2	2	5.4%	14.8%	41
February 2024	565	21	3	3	5.9%	14.8%	42
January 2024	564	21	3	2	5.6%	14.9%	31
December 2023	565	21	6	5	5.4%	14.8%	65
November 2023	565	22	4	6	5.3%	14.7%	52
October 2023	561	22	3	6	6.0%	15.3%	107
September 2023	559	23	2	2	6.2%	15.4%	17
August 2023	560	23	3	1	6.1%	15.3%	14
July 2023	562	23	4	3	5.8%	14.9%	60

** 30 vacant and funded + 591 filled = 621 thus 30/621 x 100 = 4.8% (Funded and vacant)*
*** 688 total posts – 591 filled posts = 97/688 x 100 = 14.1% (Total)*

The staff establishment was adopted by the Council on 29 November 2023 after considering comments from the provincial Minister of Local Government. The organisation structure at macro-level is in line with the recommendations of the Staff Regulations.

4.2 Turnover Rate

A high staff turnover may be costly and could negatively affect productivity, service delivery. To recruit, select and train new employees is a costly exercise and impacts directly on service delivery. This is especially true when an organisation loses experienced and skilled staff. Aside from the institutional memory that gets lost there are change management issues that can impact negatively on staff morale and productivity. The staff turnover is determined with the following formula:

$$\left(\frac{\text{Number of employees who left during the year}}{(\text{Number of employees at the beginning of the year} + \text{Number of employees at the end of the year})/2}\right) \times 100$$

The turnover rate for 2023/24 is 6.3%.

Year	New	Terminations	Turnover Rate
2019/20	44	37	6.7%
2020/21	48	38	6.7%
2021/22	36	24	4.4%
2022/23	40	36	6.6%
2023/24	41	36	6.3%

4.3 Sick Leave

The number of sick leave days that an employee may take in the Municipality is regulated by collective agreement in the local government sector. Employees are therefore entitled to 80 days sick leave within a 3-year cycle. The monitoring of sick leave identifies certain patterns or trends within different departments and sections. It can identify problem areas and lead to interventions to rectify and address problems. The total number of workdays lost due to sick leave during this reporting period shows a decrease of 497 days compared to the previous fiscal year.

The table below indicates the total number sick leave days taken.

Directorates	2019/20	2020/21	2021/22	2022/23	2023/24
Office of the MM	15	26	10	36	50
Corporate Management	390	787	680	472	565
Technical Services	1 835	2507	2578	2089	1615
Community Services	216	345	231	406	299
Financial Services	234	460	367	458	348
Development Planning	79	107	136	123	210
Total	**2 778**	**4 232**	**4 002**	**3 584**	**3087**

In practical terms this means that the average sick days taken is 5,2 days. This average is not excessive. There were isolated incapacity cases due to ill health that also skews the average.

4.4 Performance Rewards - Directors

In accordance with Regulation 32, a performance bonus, provided it is affordable, may be paid to a Senior Manager (Section 56) appointment, after -

a) the annual report for the fiscal year under review has been tabled and adopted by the municipal Council;

b) an evaluation of performance in accordance with the provisions of regulation 23; and

c) approval of such evaluation by the municipal Council as a reward for outstanding performance.

The evaluation of the performance of Section 57 managers forms the basis for rewarding outstanding performance with given resources and circumstances. All Section 57 Managers qualified for a performance bonus for the previous fiscal year during the 2022/2023 fiscal year.

4.5 Conditions Of Service

4.5.1 Salary Negotiations

This was the third year of the three-year Salary and Wage collective agreement that was reached in the South African Local Government Bargaining Council (SALGBC) at national level. The agreement terminated on 30 June 2024. The parties will attempt to negotiate another long-term agreement.

4.5.2 Pension Funds Restructuring

To rationalize the pension fund dispensation in the local government sector a Retirement Fund Collective Agreement was reached between the parties to the SALGBC. However, some funds objected to the agreement and litigated successfully. The High Court judgement in this regard was made and the Retirement Fund Collective Agreement was declared invalid. Based on legal advice, the parties to the South African Local Government Bargaining Council (SALGBC) held the view that the judgement was wrongly decided and cannot be left unchallenged. The SALGBC filed an application for leave to appeal on 13 March 2023. The High Court granted leave to appeal. The sector is awaiting outcome.

4.5.3 Pension Fund Reform (2-pot system)

National Treasury presented to Parliament a proposal with regards to the amendment to the availability of pension fund benefits to members. This proposal is known as the “two-pot” system, but in essence there will be three “pots”. The “vested” pot will contain the member’s fund value as and up to 31 August 2024. The “vested” pot will remain inaccessible.

Contributions received from 1 September 2024 will be split between a “retirement pot” and a “savings pot”. Up to one third of contributions will be split into the “savings pot” and the remainder two thirds will flow into the “retirement pot”. Should the need arise, members will be able to make one withdrawal from their “savings pot” annually. The value of such withdrawal may not be less than R2000.

An amount of up to a maximum of R30 000 of the current fund value or 10% of your fund value, should the 10% be less than R30 000, as of 31 August 2024 will be transferred from your “vested” pot to your “savings” pot. This will assist members who require an immediate withdrawal due to a financial emergency. This seeding will be a once-off event, and if not used, it will remain available for future emergencies.

Employees are discouraged to make unnecessary use of their savings, as this will place them in a higher tax bracket as the withdrawal of the funds are viewed by SARS as income. The withdrawal of the funds in the “savings” pot may also have an impact on the tax-free amount you may qualify for at retirement.

The implementation is with effect 1 September 2024.

4.6 Human Resource Policy Administration

Human Resource Policy administration is an ongoing task that requires research, drafting, consultation and submission to the respective oversight steering committees’ and decision-making structures of Council, as well as consultation with the two representative trade unions active the Local Labour Forum. In this period the following policies were approved:

- Bereavement Policy
- Personal Protective Clothing and Equipment Policy
- Dress Code for Councillors Policy
- Scarce Skills Policy

4.7 Employment Equity

The Employment Equity Act (1998) Chapter 3, Section 15 (1) states that affirmative action measures are measures designed to ensure that suitable qualified people from designated groups have equal employment opportunities and are equitably represented in all occupational categories and levels in the workforce of a designated employer. The Municipal Manager is the first reporting level and the Directors are the second level and together they are referred to as Top Management. The third reporting level is the Managers that report to the Directors, referred to as Senior Management. Combined these levels represent the scope of the top-level Key Performance Indicator (KPI) of the Employment Equity Manager. Table 1 reflects the status as it was in June 2023. Table 2 indicates the status at the end of the reporting period.

Table 1: As at June 2023

Occupational Levels	Male				Female				Total
	A	C	I	W	A	C	I	W	
Top management	0	2	0	2	0	0	0	2	6
%	0	33.3	0	33.3	0	0	0	33.3	100
Snr Management	1	6	0	7	0	3	0	1	18
%	5.6	33.3	0	38.9	0	16.7	0	5.5	100

Table 2: As at June 2024

Occupational Levels	Male				Female				Total
	A	C	I	W	A	C	I	W	
Top management	0	3	0	2	0	0	0	1	6
%	0	50	0	33.3	0	0	0	16.7	100
Snr Management	1	7	0	7	0	4	0	1	20
%	5	35	0	35	0	20	0	5	100

The current profile comprises 2 white males, 1 white female and 3 coloured males in the top management team of 6.

The overall composition in terms of race is as indicated in the table below

Description	African	Coloured	Indian	White	Total
Economically Active Population (Western Cape)	36%	48.7%	0.5%	14.8%	100%
Number for positions filled	47	494	0	50	591
% For Positions filled	7.9%	83.6%	0%	8.5%	100%

4.8 Managing The Municipal Workforce

Managing the municipal workforce refers to the post-recruitment period when the human capital must be managed, deployed, and utilized effectively. This requires discipline, training, and development, and fostering healthy and professional workplace relationships amongst staff. Productivity is key.

4.8.1 Occupational Health and Safety (OHS)

Two serious injuries occurred in this year compared to three last year:

Description	2021/2022	2022/2023	2023/2024	Variance
No of Injuries	67	39	56	+ 17
No of Days lost	444	170	255	+ 85
Cost of Injuries	R296 073	R110 970	R145 769	+ R34 798

A shield was awarded to the employees of Heidelberg for reporting the least injuries on duty for the 2023 calendar year.

A Risk Register that identifies occupational hazards serves as the baseline for creating safe workplaces. Sixty-one percent (61%) of the risks were addressed during this financial year.

4.8.2 Capacitating the Workforce

Section 68(1) of the MSA states that a municipality must develop its human resource capacity to a level that enables it to perform its functions and exercise its powers in an economical, effective, efficient, and accountable way. The municipality must also comply with the Skills Development Act (SDA), 1998 (Act No. 81 of 1998), and the Skills Development Levies Act, 20 1999 (Act No. 28 of 1999). The fiscal year of the LGSETA runs from 1 May to 30 April as it is a national entity. These periods do not align with the Municipal fiscal year end as the National and Local Government fiscal years differ. The training interventions reported hereunder is for the LGSETA Workplace Skills Plan period May 2022 to April 2023.

The table below indicates that a total amount of R 610 000 was allocated towards the implementation of the workplace skills plan and that 71% of the total amount was spent from 1 July 2022 to 30 June 2023. The planned Water Reticulation NQF 3 learnership could not start due to challenges experienced in appointing a service provider. This learnership formed a big part of the training budget and could not be spent.

Total personnel budget	Total Allocated	Total Spent	% of allocation spent
R 231 209 139.12	R610 000	R 435 240.09	71%

The table below shows the training interventions per occupational categories for the WSP Period 1 May 2022 to 30 April 2023.

Category	Gender	Target	Actual
Managers	Female	2	2
	Male	7	7
Professionals	Female	2	3
	Male	5	4
Technicians and Associate Professionals	Female	4	5
	Male	42	40
Clerical Support Workers	Female	7	8
	Male	3	4
Service Workers	Female	1	1
	Male	11	12
Skilled Workers	Female	0	0
	Male	11	11
Plant and Machine Operators	Female	5	5
	Male	85	84
Elementary Occupations	Female	17	17
	Male	151	129
Sub total	Female	38	41
	Male	315	291
Total		**353**	**332**

4.8.3 Creating a Learning Organisation

A Personal Development Plan for every employee (PDP) is the bedrock of a solid and sustainable development plan for the municipality and its employees. This process is kept up to date by the Skills Development Facilitator and is reviewed every five (5) years. The SDF is currently busy reviewing all PDPs. This process is kept up to date by the Skills Development Facilitator and is reviewed every five (5) years. The revision of Personal Development Plans was completed in November 2023. Since then, twelve (12) employees joined the organisation or were promoted.

DIRECTORATE	PDPS COMPLETED	EMPLOYEES	PERCENTAGE
Corporate Management	98	98	100%

Community Services	47	48	98%
Financial Services	67	68	98%
Development Planning	20	20	100%
Technical Services	329	331	98%
Office of the MM	6	6	100%
TOTAL PDPS COMPLETED	**567**	**571**	**98%**

During this reporting period four (4) external bursaries and ten (10) internal bursaries were awarded to students from the local community and employees furthering their development in terms of their PDP's. The external bursaries were co-funded by the Western Cape Provincial Government.

4.8.4 MFMA COMPETENCIES

All the requirements for the Minimum Competency Levels for municipal officials have been achieved by the respective employees where it is a requirement.

POSITION	Hessequa %
Accounting Officer	100%
Chief Financial Officer - Municipality	100%
Senior Manager (MSA S56)	100%
Head of Supply Chain Management unit	100%
Supply Chain Management Manager	100%
Middle Manager: Finance	100%

4.8.5 INSTITUTIONAL PERFORMANCE MANAGEMENT

Every employee was assessed for the period July 2023 to December 2023. Employees not assessed are new appointments, where they are still in their probation period. All assessments were completed. There was a 100% submission from five Directorates. No assessment results are reported at this time as the final year-end assessment in August 2024 is the full assessment the year's performance.

Directorate	Mid-Year Assessments Completed	Assessments required	% Completed
Community Services	39	42	93
Corporate Management	86	86	100
Development Planning	14	14	100
Financial Services	57	57	100
Office of the Municipal Manager	2	2	100
Technical Services	305	305	100
	503	**506**	**99**

Employees appointed since 1 February 2022 no longer contain the notch increase benefit. The employees that do not qualify for a notch increase may perform well but will not qualify for a notch increase. It is through effluxion of time that the savings in “Notch” funds will dip below 1% of the payroll. When this is achieved then the employees that do not qualify now will become eligible to be considered for reward. This is the slow transition that the municipality is undergoing to transition from a reward for years of service to a reward based on performance.

4.9 Managing The Municipal Workforce Expenditure

Section 66 of the Municipal Systems Act (MSA) states that the accounting officer of a municipality must report to the Council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits. This is in line with National Treasury Budget and Reporting Regulations SA22 and SA23 and Cost Cutting measures in Circular 82 of 2016.

The percentage personnel expenditure is essential in the budgeting process as it reflects on current and future efficiency. The table below indicates the percentage of the municipal budget that was spent on salaries and allowance for the past two financial years and that the municipality is within the national norm of between 35 to 40%:

Financial year	Total Expenditure salary and allowances	Total Operating Expenditure	Percentage
	R’000	R’000	
2022/23	218 538	607 274	35,99%
2023/24	226 814	656 191	34,57%

Financial year	Total Expenditure salary and allowances	Total Operating Expenditure	Percentage
	R’000	R’000	
2022/23	218 538	607 274	35,99%
2023/24	226 814	656 092	34,57%

Below is a summary of Councillor and staff benefits for the year under review:

Financial year	2022/23	2023/24	
Description	Actual	Approved Budget	Actual
	R’000	R’000	R’000
Councillors			
Basic Salary	6 290	7 207	6 285
UIF, Medical and Pension Fund	593	595	621
Vehicle	750	784	766
Cell phone Allowance	780	739	799
Housing			
Performance			
Other Benefits And Allowances			
Benefits			
Sub Total	**8 413**	**9 324**	**8 471**

% increase/(decrease)			
Senior Managers of the Municipality			
Salary	6 513	6 426	6 595
UIF, Medical Aid– and Pension Contributions	1 365	1 380	1 361
Motor Vehicle Allowance	710	699	718
Cell phone Allowance	50	50	50
Housing allowance	12	13	13
Performance Bonus	1 181	1 195	1 171
Other Benefits and Allowances	(199)	68	395
Benefits			
Sub Total	***9 631***	***9 830***	***10 302***
% increase/(decrease)			
Other Municipal Staff			
Basic Salaries and Wages	138 619	149 048	144 554
UIF, Medical Aid– and Pension Contributions	29 951	34 000	31 750
Motor Vehicle Allowance	4 392	4 764	4 597
Cell phone Allowance	375	379	370
Housing Allowances	722	976	758
Overtime	7 431	8 006	8 344
Other Benefits And Allowances	7 733	8 541	7 349
Post-retirement	11 271	11 803	10 317
Sub Total	**200 494**	**217 516**	**208 041**
% increase/ (decrease)			
Total Municipality	**218 538**	**236 670**	**226 814**
% increase/ (decrease)			

5 FINANCIAL PERFORMANCE

The Statement of Financial Performance provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality.

5.1 COMPONENT A: STATEMENT OF FINANCIAL PERFORMANCE

Hessequa Local Municipality

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 30 JUNE 2024

Description	Original Budget	Final Budget	Actual Outcome	Variance	Variance as % of Final Budget	Variance as % of Original Budget
	R	R	R	R	R	R
FINANCIAL PERFORMANCE						
Exchange Revenue						
Service Charges - Electricity	217 086	205 699	204 277	(1 423)	-0,69%	-5,90%
Service Charges - Water	51 060	51 060	53 167	2 106	4,13%	4,13%
Service Charges - Waste Water Management	28 892	28 443	28 865	422	1,48%	-0,09%
Service Charges - Waste Management	32 904	32 904	34 192	1 288	3,91%	3,91%
Sales of Goods and Rendering of Services	20 157	48 623	50 510	1 887	3,88%	150,58%
Agency Services	3 311	3 311	2 997	(314)	-9,47%	-9,47%
Interest earned from Receivables	2 035	2 476	2 840	364	14,70%	39,59%
Interest earned from Current and Non-current Assets	25 299	25 299	43 386	18 087	71,49%	71,49%
Rental from Fixed Assets	3 678	3 678	3 762	84	2,29%	2,29%
Operational Revenue	5 316	5 534	7 320	1 786	32,28%	37,70%
Non-exchange Revenue						
Property Rates	127 036	128 186	130 038	1 853	1,45%	2,36%
Fines, Penalties and Forfeits	57 896	57 905	54 907	(2 997)	-5,18%	-5,16%
Licences or Permits	2 274	2 274	2 070	(203)	-8,94%	-8,94%
Transfer and Subsidies - Operational	106 787	80 485	63 785	(16 700)	-20,75%	-40,27%
Interest	190	782	820	38	4,83%	331,78%
Operational Revenue	11 908	11 925	11 142	(784)	-6,57%	-6,43%
Gains on Disposal of Assets	1 000	1 000	853	(147)	-14,74%	-14,74%
Other Gains			19 031	19 031	0,00%	0,00%

Hessequa Local Municipality

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 30 JUNE 2024

Description	Original Budget	Final Budget	Actual Outcome	Variance	Variance as % of Final Budget	Variance as % of Original Budget
Total Revenue	696 827	689 584	713 963	24 379	3,54%	2,46%
Expenditure						
Employee Related Costs	234 386	227 347	218 343	(9 004)	-3,96%	-6,84%
Remuneration of Councillors	9 345	9 324	8 471	(853)	-9,15%	-9,35%
Bulk Purchases - Electricity	180 886	170 849	157 153	(13 695)	-8,02%	-13,12%
Inventory Consumed	52 205	45 926	42 737	(3 189)	-6,94%	-18,14%
Debt Impairment			9 763	9 763	0,00%	0,00%
Depreciation and Amortisation	43 312	43 312	42 605	(707)	-1,63%	-1,63%
Interest	20 821	20 821	22 035	1 214	5,83%	5,83%
Contracted Services	80 085	89 530	66 857	(22 672)	-25,32%	-16,52%
Transfers and Subsidies	1 686	1 954	1 835	(119)	-6,11%	8,81%
Irrecoverable Debts Written-off	61 783	55 268	48 408	(6 860)	-12,41%	-21,65%
Operational Costs	43 749	43 576	35 236	(8 340)	-19,14%	-19,46%
Losses on Disposal of Assets			1 391	1 391	0,00%	0,00%
Other Losses			1 354	1 354	0,00%	0,00%
Total Expenditure	728 258	707 906	656 191	(51 716)	-7,31%	-9,90%
Surplus / (Deficit)	(31 430)	(18 323)	57 773	76 095	-415,31%	-283,81%
Transfers and Subsidies - Capital (Monetary Allocations)	34 139	121 085	45 295	(75 790)	-62,59%	32,68%
Transfers and Subsidies - Capital (In-kind Allocations)		303	438	134	44,30%	0,00%
Surplus/(Deficit for the Year	**2 708**	**103 065**	**103 505**	**440**	**0,43%**	**3721,82%**

Hessequa Local Municipality
STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 30 JUNE 2024

Description	Original Budget	Final Budget	Actual Outcome	Variance	Variance as % of Final Budget	Variance as % of Original Budget
	R	R	R	R	R	R
FINANCIAL POSITION						
Current Assets						
Cash and Cash Equivalents	306 551	457 087	487 521	30 434	6,66%	59,03%
Trade and Other Receivables from Exchange Transactions	26 256	41 387	35 254	(6 133)	-14,82%	34,27%
Receivables from Non-exchange Transactions	27 895	24 269	24 151	(118)	-0,49%	-13,42%
Inventory	3 636	4 455	4 773	318	7,15%	31,27%
Taxes Receivable	10 263	10 263	1 014	(9 249)	-90,12%	-90,12%
Other Current Assets (Lease Receivables)	873	873	700	(172)	-19,73%	-19,73%
Non-Current Assets						
Investment Property	91 486	92 086	105 082	12 996	14,11%	14,86%
Property, Plant and Equipment	1 043 493	1 137 373	1 136 382	(991)	-0,09%	8,90%
Heritage Assets	8 565	8 565	8 452	(114)	-1,33%	-1,33%
Intangible Assets	369	369	192	(177)	-47,90%	-47,90%
Total Assets	1 519 387	1 776 727	1 803 521	26 795	1,51%	18,70%
Current Liabilities						
Financial Liabilities (Borrowings + Lease Payables)	23 858	24 350	21 997	(2 353)	-9,66%	-7,80%
Consumer Deposits	13 060	13 977	13 965	(11)	-0,08%	6,93%
Trade and Other Payables from Exchange Transactions	53 818	61 875	64 733	2 858	4,62%	20,28%
Trade and Other Payables from Non-exchange Transactions	3 300	4 100	74 780	70 680	1723,91%	2166,07%
Provision (Employee Benefit Liabilities)	24 370	24 370	32 747	8 377	34,38%	34,38%
Non-Current Liabilities						
Financial Liabilities	176 005	120 076	122 421	2 346	1,95%	-30,44%
Provision	145 779	145 779	149 056	3 276	2,25%	2,25%

Hessequa Local Municipality
STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 30 JUNE 2024

Description	Original Budget	Final Budget	Actual Outcome	Variance	Variance as % of Final Budget	Variance as % of Original Budget
Total Liabilities	440 191	394 527	479 701	85 174	21,59%	8,98%
Total Assets and Liabilities	**1 079 197**	**1 382 200**	**1 323 821**	**(58 379)**	**-4,22%**	**22,67%**
Net Assets (Equity)						
Accumulated Surplus / (Deficit)	1 051 054	1 354 058	1 260 042	(94 016)	-6,94%	19,88%
Reserves and Funds	28 143	28 143	63 779	35 637	126,63%	126,63%
Total Net Assets	**1 079 197**	**1 382 200**	**1 323 821**	**(58 379)**	**-4,22%**	**22,67%**

The table below indicates the summary of the financial performance for the 2023/2024 financial year:

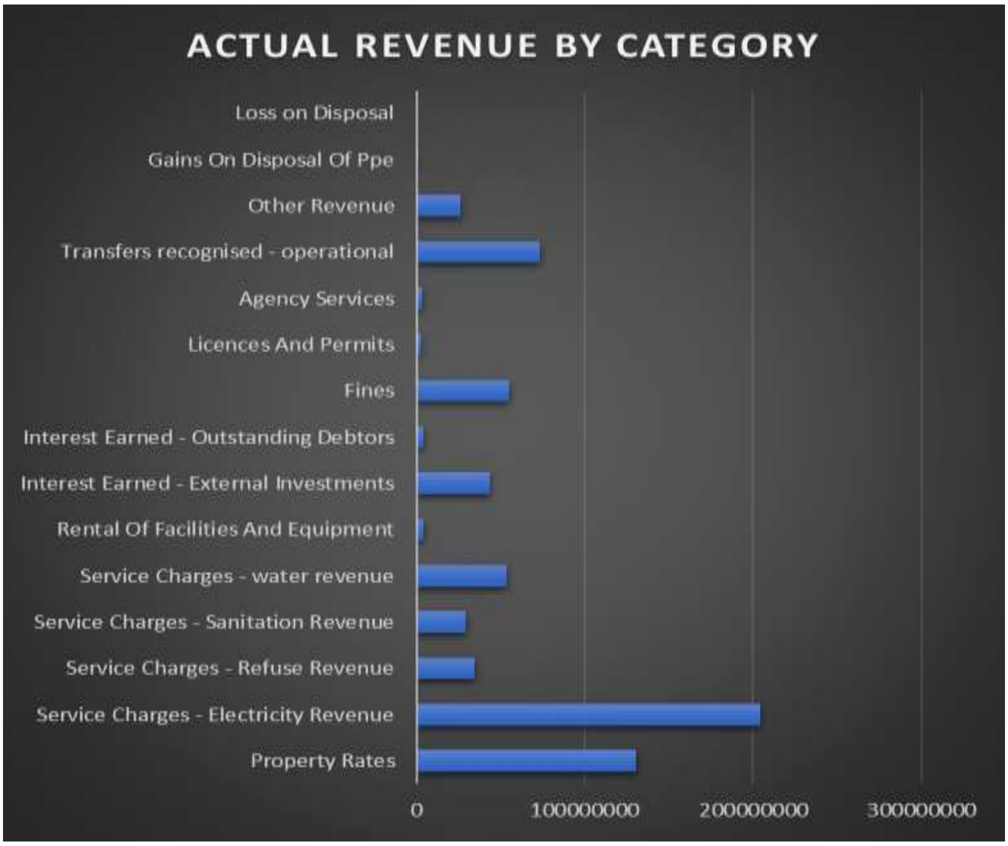
STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 2023/2024	R	R
REVENUE		
Revenue from Non-exchange Transactions	**308 494 928**	**281 054 071**
Property Rates	130 038 262	119 965 470
Fines, Penalties and Forfeits	54 907 461	54 440 413
Licences and Permits	2 070 269	2 019 737
Transfers and Subsidies	109 517 466	93 379 239
Service Charges (Availability Charges)	11 141 710	10 470 455
Interest Earned - Non-exchange Receivables	819 760	778 756
Revenue from Exchange Transactions	**431 317 053**	**386 260 020**
Service Charges	320 500 422	286 263 089
Sales of Goods and Rendering of Services	50 510 390	56 900 725
Income from Agency Services	2 997 013	3 062 218
Rental from Fixed Assets	3 762 481	3 532 947
Interest Earned - Exchange Receivables	2 840 266	2 330 501
Interest Earned - External Investments	43 386 407	29 341 031
Operational Revenue	7 320 075	4 829 509
Total Revenue	**739 811 981**	**667 314 092**
EXPENDITURE	**653 444 825**	**605 076 568**
Employee Related Costs	218 342 914	210 125 342
Remuneration of Councillors	8 470 688	8 412 974
Depreciation and Amortisation	42 605 142	37 623 431
Bad Debt Written-off	48 408 183	48 229 525
Impairment Losses - Receivables	9 763 395	1 113 400
Finance Cost	22 035 450	20 629 676
Bulk Purchases	157 153 258	139 141 289
Contracted Services	66 857 383	63 942 299
Inventory Consumed	42 737 368	42 311 711
Transfers and Subsidies Paid	1 835 047	1 848 891
Operating Leases	1 822 995	1 874 845
Operational Costs	33 413 001	29 823 186
Total Expenditure	**653 444 825**	**605 076 568**
OPERATING SURPLUS / (DEFICIT) FOR THE YEAR	**86 367 155**	**62 237 523**
OTHER REVENUE / EXPENDITURE INCURRED		
Other Gains and Losses:		
Other Operations:		
Gains	19 031 283	26 584 997
Losses	- 1 354 359	- 2 857 256

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 2023/2024	R	R
Disposal of Capital Assets:		
Gains	852 597	1 864 520
Losses	- 1 391 460	660 242
TOTAL OTHER REVENUE / EXPENDITURE INCURRED	**17 138 062**	**26 252 504**
SURPLUS / (DEFICIT) FOR THE YEAR	**103 505 218**	**88 490 027**
Disposal of Capital Assets have been reclassified from Operating Transactions to Other Gains and Losses.		
Refer to Budget Statement for explanation of budget variances		

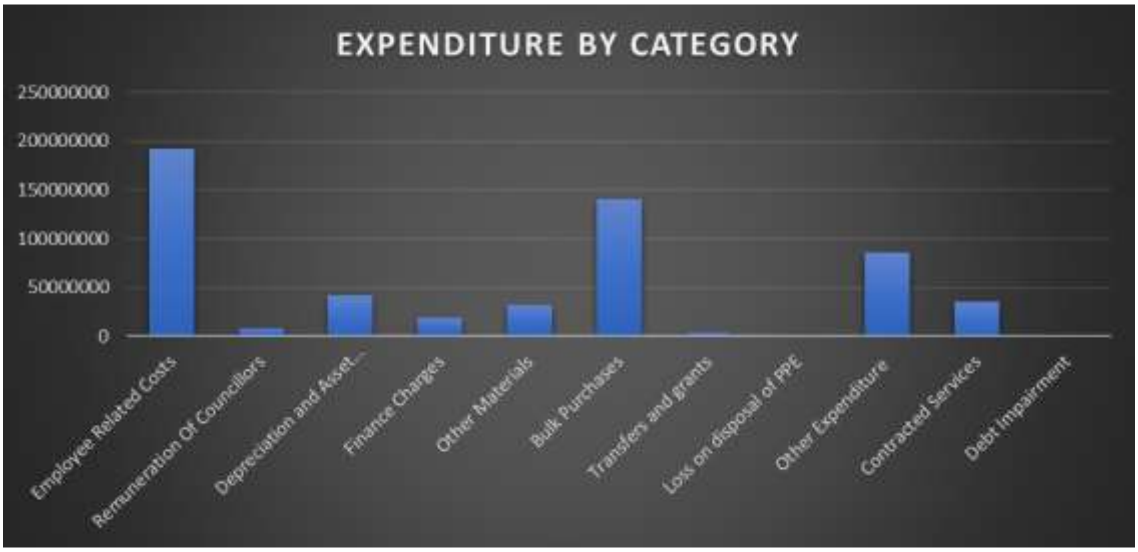
The table below shows a summary of performance against budgets:

Financial Year	Revenue				Operating expenditure			
	Budget R'000	Actual R'000	Diff. R'000	Actual/Budget %	Budget R'000	Actual R'000	Diff. R'000	Actual/Budget %
2022/23	642 886	695 764	(52 877)	**108,23%**	663 315	607 274	56 042	**91,55%**
2023/24	810 972	759 696	51 276	**93,68%**	707 906	656 191	51 716	**92,69%**

The following graph indicates the revenue by source actuals for 2023/2024.



The following graph indicates the expenditure by type actuals for 2023/2024.



5.1.1 REVENUE COLLECTION BY VOTE

The table below indicates the Revenue collection performance by Vote:

Vote Description	2022/23	2023/24			2023/24 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjusted Budget
	R'000					
Vote1 - Executive and Council	70 147	17 642	17 576	23 106	(5 464)	(5 530)
Vote2 - Internal Audit						
Vote3 - Finance and Admin	171 481	161 563	164 138	196 317	(34 754)	(32 180)
Vote4 - Planning and Development	7 660	6 804	7 054	9 296	(2 492)	(2 242)
Vote5 - Public Safety		63 789	10		63 789	10
Vote6 – Health *						
Vote7 - Community and Social Services	10 194	12 314	13 007	10 648	1 666	2 359
Vote8 - Sports and Recreation	14 613	18 166	16 666	14 940	3 225	1 725
Vote9 - Housing	31 181	30 458	38 823	22 666	7 793	16 157
Vote 10 - Waste Management	39 940	46 697	46 802	48 132	(1 436)	(1 331)
Vote11 - Road Transport	72 079	16 317	84 452	80 077	(63 759)	4 375
Vote12 - Waste Water Management	32 451	43 994	48 538	48 857	(4 863)	(319)
Vote13 - Water Management	54 875	76 360	77 823	79 763	(3 403)	(1 940)
Vote14 - Energy Sources	191 839	236 202	295 424	225 345	10 856	70 079
Vote15 - Environmental Protection	585	660	660	548	112	112
Vote16 - Other	12					
Total Revenue by Vote	**697 058**	**730 966**	**810 972**	**759 696**	**(28 730)**	**51 276**
*Variances are equal to actual minus original- and adjusted budget (*Health responsibility of District Municipality)*						

5.1.2 Revenue collection by Source

The table below indicates the revenue collection performance by source for the 2023/2024 financial year.

Description	2022/23	2023/24			2023/24 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjusted Budget
	R'000					
Property rates	119 965	127 036	128 186	130 038	(3 003)	(1 853)
Property rates - penalties & collection charges						
Availibility Charges	10 470	11 908	11 925	11 177	731	749
Service Charges - electricity revenue	179 080	217 086	205 699	204 257	12 829	1 442
Service Charges - water revenue	49 049	51 060	51 060	53 162	(2 101)	(2 101)
Service Charges - sanitation revenue	26 818	28 892	28 443	28 855	37	(412)
Service Charges - refuse revenue	31 316	32 904	32 904	34 192	(1 288)	(1 288)
Service Charges - other						
Rental of facilities and equipment	3 533	3 678	3 678	3 762	(84)	(84)
Interest earned - external investments	29 341	25 299	25 299	43 386	(18 087)	(18 087)
Interest earned - outstanding debtors	3 109	2 225	3 258	3 660	(1 435)	(402)
Dividends received						
Fines	54 440	57 896	57 905	54 907	2 988	2 997
Licences and permits	2 020	2 274	2 274	2 070	203	203
Agency services	3 062	3 311	3 311	2 997	314	314
Transfers recognised - operational	68 493	106 787	80 485	63 785	43 002	16 700
Other revenue	31 415	5 316	5 534	26 351	(21 036)	(20 818)
Sales of Goods and Rendering of Services	48 270	20 157	48 623	50 510		
Gains on disposal of PPE	1 865	1 000	1 000	853	147	147
Profit/(Loss) on Fair Value Adjustments						
Contributed Property, Plant and Equipment						
Total Revenue (excluding capital transfers and contributions)	**662 247**	**696 827**	**689 584**	**713 963**	**13 217**	**(22 492)**
Variances are equal to actual minus original- and adjusted budget (EXCLUDING CAPITAL GRANTS)						

5.1.3 Operational Services Performance

The table below indicates the Operational services performance for the 2023/24 financial year:

Description	2022/23	2023/24			2023/24 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjusted Budget
Operating Cost						
Water Management	15 834	26 965	28 787	31 187	(4 222)	(2 400)
Waste Water Management	85	6 989	10 790	11 507	(4 518)	(717)
Energy Sources	14 718	6 868	82 645	28 584		54 061
Waste Management	7 819	8 096	14 132	9 948	(1 851)	4 184
Housing	(488)	(2 456)	4 013	(1 968)	(488)	5 981
Component A: sub-total	**37 969**	**46 462**	**140 366**	**79 258**	**(11 079)**	**61 109**
Waste Water (Storm water Drainage)						
Road Transport	(39 933)	(41 470)	(41 197)	(40 035)	(1 435)	(1 162)
Transport						
Component B: sub-total	**(39 933)**	**(41 470)**	**(41 197)**	**(40 035)**	**(1 435)**	**(1 162)**
Planning And Development	(3 358)	(7 164)	(6 744)	(2 040)	(5 124)	(4 703)
Other	(1 166)	(1 300)	(1 292)	(1 263)	(37)	(28)
Component C: sub-total	**(4 525)**	**(8 464)**	**(8 035)**	**(3 303)**	**(5 161)**	**(4 732)**
Community And Social Services	(10 798)	(12 706)	(12 593)	(11 663)	(1 043)	(930)
Environmental Protection	(5 114)	(5 416)	(5 411)	(5 172)	(243)	(239)
Health						
Public Safety	(13 325)	(22 805)	(21 488)	(16 467)	(6 338)	(5 021)
Sport And Recreation	(9 496)	(10 705)	(10 520)	(10 480)	(225)	(40)
Finance And Administration	99 949	76 316	80 153	121 862	(45 546)	(41 709)
Executive And Council	36 992	(16 277)	(15 867)	(8 559)	(7 718)	(7 308)
Internal Audit	(1 936)	(2 226)	(2 342)	(1 934)	(292)	(408)
Component D: sub-total	**96 273**	**6 180**	**11 931**	**67 586**	**(61 406)**	**(55 655)**
Net	**89 785**	**2 708**	**103 065**	**103 505**	**(79 080)**	**(440)**
In this table operational income (but not levies or tariffs) is offset against operational expenditure leaving a net operational expenditure total for each service. Variances are equal to actual minus original- and adjusted budget						

5.2 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION

5.2.1 Water Services

Description Water Management	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				
Total Operational Revenue	**54 875**	**76 360**	**77 823**	**79 763**	**(1 940)**
Expenditure:					
Employees	13 903	15 615	15 460	14 863	**597**
Inventory	11 962	17 481	14 725	13 444	**1 281**
Depreciation and amortisation	4 434	4 789	5 293	4 776	**517**
Bulk Purchases					
Interest Paid	2 373	2 604	2 604	2 587	**16**
Bad debts	2 572	2 803	2 803	4 544	**(1 742)**
Contracted Services	1 830	2 997	4 049	3 469	**580**
Loss on Disposal of PPE	(385)			13	**(13)**
Water losses	615			1 214	**(1 214)**
Impairment Loss					
Gains/(Loss) on Sale of Fixed Assets					
General Expenses	1 737	3 107	4 103	3 664	**439**
Total Operational Expenditure	**39 041**	**49 395**	**49 036**	**48 575**	**460**
Net	**15 834**	**26 965**	**28 787**	**31 187**	**(2 400)**
Variances equal to actual minus adjustment budget *(INCLUDING CAPITAL GRANTS)*					

5.2.2 Wastewater / Sanitation Services

Description Waste Water Management	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
	R'000				
Total Operational Revenue	**32 451**	**43 994**	**48 538**	**48 857**	**(319)**
Expenditure:					
Employees	13 057	14 509	14 481	13 689	791
Inventory	3 656	6 305	4 646	4 512	134
Depreciation and amortisation	5 994	6 023	7 028	6 350	678
Bulk Purchases					
Interest Paid	3 105	4 703	4 703	4 435	268
Bad debts	1 894	1 213	1 213	2 974	(1 761)
Contracted Services	3 837	2 925	4 449	4 122	328
Loss on Disposal of PPE	(239)			49	(49)

Gains/(Loss) on Sale of Fixed Assets					
Impairment Loss					
General Expenses	1 061	1 327	1 227	1 217	10
Total Operational Expenditure	**32 366**	**37 005**	**37 747**	**37 350**	**398**
Net	**85**	**6 989**	**10 790**	**11 507**	**(717)**
Variances equal to actual minus adjustment budget					

5.2.3 Electrical Services

Description	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Energy Sources	R'000				
Total Operational Revenue	**191 839**	**236 202**	**295 424**	**225 345**	**70 079**
Expenditure:					
Employees	14 753	16 363	16 385	16 518	(133)
Inventory	8 939	6 401	4 723	4 458	265
Depreciation and amortisation	5 029	4 666	5 928	5 550	378
Bulk Purchases	139 141	180 886	170 849	157 153	13 695
Interest Paid	4 126	4 316	4 316	4 223	94
Bad debts	(499)	7 114	600	1 372	(772)
Contracted Services	2 071	4 049	5 627	2 935	2 691
Loss on Disposal of PPE	(222)			606	(606)
Inventories: (write-down)/Reversal of write-down to Net Realisable value					
Impairment Loss					
General Expenses	3 783	5 538	4 351	3 946	406
Total Operational Expenditure	**177 121**	**229 334**	**212 779**	**196 761**	**16 018**
Net	**14 718**	**6 868**	**82 645**	**28 584**	**54 061**
Variances equal to actual minus adjustment budget					

5.2.4 Solid Waste Management

Description	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Waste Management	R'000				
Total Operational Revenue	**39 940**	**46 697**	**46 802**	**48 132**	**(1 331)**
Expenditure:					
Employees	13 302	14 198	14 254	14 548	(294)
Inventory	2 903	2 726	2 996	2 778	218

Depreciation and amortisation	3 546	9 253	3 248	5 992	(2 744)
Bulk Purchases					
Interest Paid	7 483	4 717	4 717	6 467	(1 750)
Bad debts	1 948	1 678	1 678	3 049	(1 371)
Contracted Services	2 981	3 961	3 733	3 347	386
Loss on Disposal of PPE	(1 041)			1	(1)
Impairment Loss					
General Expenses	998	2 068	2 045	2 003	42
Total Operational Expenditure	**32 121**	**38 601**	**32 670**	**38 185**	**(5 515)**
Net	**7 819**	**8 096**	**14 132**	**9 948**	**4 184**
Variances equal to actual minus adjustment budget					

5.2.5 Housing

Description	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Housing	R'000				
Total Operational Revenue	**31 181**	**30 458**	**38 823**	**22 666**	**16 157**
Expenditure:					
Employees	1 763	2 029	2 027	1 916	111
Inventory					
Depreciation and amortisation	6	125	62	24	38
Bulk Purchases					
Interest Paid					
Bad debts	26	27	27	15	11
Contracted Services	29 807	30 582	32 547	22 611	9 936
Loss on Disposal of PPE	1			3	(3)
Impairment Loss					
General Expenses	65	152	149	65	83
Total Operational Expenditure	**31 668**	**32 914**	**34 810**	**24 634**	**10 176**
Net	**(488)**	**(2 456)**	**4 013**	**(1 968)**	**5 981**
Variances equal to actual minus adjustment budget					

5.2.6 Roads

Description	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Road Transport	R'000				
Total Operational Revenue	**13 302**	**16 317**	**20 623**	**19 953**	**670**
Expenditure:					
Employees	24 642	27 609	27 384	26 384	1 001
Inventory	7 551	9 989	9 709	9 416	293
Depreciation and amortisation	13 092	11 303	14 762	14 138	624
Bulk Purchases					
Interest Paid	2 638	3 392	3 392	3 353	39
Bad debts					
Contracted Services	3 053	3 296	4 465	4 350	115
Loss on Disposal of PPE	262			354	(354)
Impairment Loss					
General Expenses	1 996	2 197	2 107	1 994	114
Total Operational Expenditure	**53 235**	**57 787**	**61 820**	**59 988**	**1 832**
Net	**(39 933)**	**(41 470)**	**(41 197)**	**(40 035)**	**(1 162)**
Variances equal to actual minus adjustment budget					

5.2.7 Planning

Description	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Planning And Development	R'000				
Total Operational Revenue	**7 660**	**6 804**	**7 054**	**9 296**	**(2 242)**
Expenditure:					
Employees	9 992	11 497	11 054	10 250	803
Inventory	45	78	52	40	12
Depreciation and amortisation	57	61	80	62	18
Bulk Purchases					
Interest Paid					
Bad debts					
Contracted Services	396	1 093	1 352	405	947
Loss on Disposal of PPE	5			3	(3)
Impairment Loss					
General Expenses	524	1 240	1 259	576	683
Total Operational Expenditure	**11 019**	**13 968**	**13 798**	**11 337**	**2 461**
Net	**(3 358)**	**(7 164)**	**(6 744)**	**(2 040)**	**(4 703)**
Variances equal to actual minus adjustment budget					

5.2.8 Community & Social Services

Description	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Community And Social Services	R'000				
Total Operational Revenue	**10 194**	**12 314**	**13 007**	**10 648**	**2 359**
Expenditure:					
Employees	16 122	18 656	17 786	16 873	913
Inventory	1 159	1 216	1 270	1 141	129
Depreciation and amortisation	943	950	1 021	870	151
Bulk Purchases					
Interest Paid	210	250	250	249	1
Bad debts					
Contracted Services	1 342	2 270	3 587	1 963	1 624
Loss on Disposal of PPE	36			29	(29)
Impairment Loss					
General Expenses	1 180	1 678	1 686	1 186	500
Total Operational Expenditure	**20 992**	**25 021**	**25 600**	**22 311**	**3 289**
Net	**(10 798)**	**(12 706)**	**(12 593)**	**(11 663)**	**(930)**
Variances equal to actual minus adjustment budget					

5.2.9 Environmental Protection

Description	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Environmental Protection	R'000				
Total Operational Revenue	**585**	**660**	**660**	**548**	**112**
Expenditure:					
Employees	4 103	4 239	4 333	4 273	60
Inventory	526	326	535	451	84
Depreciation and amortisation	38	46	51	45	6
Bulk Purchases					
Interest Paid					
Bad debts					
Contracted Services	760	1 143	661	533	128
Loss on Disposal of PPE					
Impairment Loss					
General Expenses	272	322	490	418	72
Total Operational Expenditure	**5 700**	**6 076**	**6 072**	**5 721**	**351**
Net	**(5 114)**	**(5 416)**	**(5 411)**	**(5 172)**	**(239)**
Variances equal to actual minus adjustment budget					

5.2.10 Security and Safety

Description	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Public Safety	R'000				
Total Operational Revenue	**58 776**	**63 789**	**63 839**	**60 124**	**3 715**
Expenditure:					
Employees	17 453	20 916	19 220	17 826	1 394
Inventory	1 851	2 506	2 492	2 256	236
Depreciation and amortisation	609	760	880	749	132
Bulk Purchases					
Interest Paid	188	281	281	165	116
Bad debts	41 952	46 595	46 595	43 461	3 134
Contracted Services	8 722	13 276	13 984	11 067	2 917
Loss on Disposal of PPE	3			30	(30)
Impairment Loss					
General Expenses	1 322	2 260	1 875	1 037	838
Total Operational Expenditure	**72 101**	**86 594**	**85 327**	**76 591**	**8 736**
Net	**(13 325)**	**(22 805)**	**(21 488)**	**(16 467)**	**(5 021)**
Variances equal to actual minus adjustment budget					

5.2.11 Sport and Recreation

Description	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Sport And Recreation	R'000				
Total Operational Revenue	**14 613**	**18 166**	**16 666**	**14 940**	**1 725**
Expenditure:					
Employees	16 187	18 654	17 577	16 827	750
Inventory	2 351	2 960	2 805	2 577	228
Depreciation and amortisation	2 007	2 490	2 393	1 883	510
Bulk Purchases					
Interest Paid	255	285	285	285	1
Bad debts					
Contracted Services	2 356	3 221	2 882	2 755	126
Loss on Disposal of PPE	69			82	(82)
Impairment Loss					
General Expenses	885	1 260	1 244	1 011	233
Total Operational Expenditure	**24 109**	**28 871**	**27 186**	**25 420**	**1 765**
Net	**(9 496)**	**(10 705)**	**(10 520)**	**(10 480)**	**(40)**
Variances equal to actual minus adjustment budget					

5.2.12 Finance & Admin

Description	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Finance And Administration	R'000				
Total Operational Revenue	**172 375**	**161 563**	**164 138**	**196 317**	**(32 180)**
Expenditure:					
Employees	46 768	52 533	49 542	46 763	2 778
Inventory	1 323	2 123	1 910	1 621	290
Depreciation and amortisation	1 786	2 747	2 478	2 089	390
Bulk Purchases					
Interest Paid	251	272	272	271	1
Bad debts	1 449	2 354	2 354	2 756	(402)
Contracted Services	4 895	8 015	9 556	7 283	2 273
Loss on Disposal of PPE	817			187	(187)
Profit/(Loss) on Fair Value Adjustments	2 232				
Reversal of Impairment Loss/(Impairment Loss) on receivables					
Impairment Loss					
General Expenses	12 906	17 203	17 873	13 485	4 388
Total Operational Expenditure	**72 426**	**85 247**	**83 985**	**74 456**	**9 529**
Net	**99 949**	**76 316**	**80 153**	**121 862**	**(41 709)**
Variances equal to actual minus adjustment budget					

5.2.13 Executive & Council

Description	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Executive And Council	R'000				
Total Operational Revenue	**69 253**	**17 642**	**17 576**	**23 106**	**(5 530)**
Expenditure:					
Employees	24 254	24 519	24 650	23 818	833
Inventory	31	61	46	31	15
Depreciation and amortisation	64	79	74	67	7
Bulk Purchases					
Interest Paid					
Bad debts					
Contracted Services	1 742	3 019	2 400	1 858	542
Loss on Disposal of PPE	24			20	(20)

Impairment Loss					
General Expenses	6 145	6 241	6 273	5 872	401
Total Operational Expenditure	**32 261**	**33 919**	**33 443**	**31 665**	**1 778**
Net	**36 992**	**(16 277)**	**(15 867)**	**(8 559)**	**(7 308)**
Variances equal to actual minus adjustment budget					

5.2.14 INTERNAL AUDIT

Description	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Internal Audit	R'000				
Total Operational Revenue					
Expenditure:					
Employees	1 809	1 927	2 053	1 799	254
Inventory	1	2	2	1	2
Depreciation and amortisation	1	3	3	2	1
Bulk Purchases					
Interest Paid					
Bad debts					
Contracted Services	86	157	157	87	70
Loss on Disposal of PPE					
Impairment Loss					
General Expenses	38	137	127	45	81
Total Operational Expenditure	**1 936**	**2 226**	**2 342**	**1 934**	**408**
Net	**(1 936)**	**(2 226)**	**(2 342)**	**(1 934)**	**(408)**
Variances equal to actual minus adjustment budget					

5.2.15 OTHER

Description	2022/23	2023/24			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Other	R'000				
Total Operational Revenue	**12**				
Expenditure:					
Employees	429	465	465	467	(2)
Inventory	12	31	13	10	3
Depreciation and amortisation	16	16	10	9	2
Bulk Purchases					
Interest Paid					
Bad debts					
Contracted Services	66	81	81	72	9
Loss on Disposal of PPE	10			13	(13)
Impairment Loss					
General Expenses	646	707	722	691	31
Total Operational Expenditure	**1 178**	**1 300**	**1 292**	**1 263**	**28**
Net	**(1 166)**	**(1 300)**	**(1 292)**	**(1 263)**	**(28)**
Variances equal to actual minus adjustment budget					

5.3 GRANTS

5.3.1 GRANT PERFORMANCE

Grant Performance R'000						
Description	2022/23	2023/24			2023/24 Variance	
	Actual	Budget	Adjusted Budget	Actual	Original Budget	Adjusted Budget
Operating Transfers and Grants						
National Government:	**57 928**	**63 996**	**63 996**	**63 136**	**1 201**	**1 201**
Equitable share	54 287	**59 164**	59 164	59 164		
Municipal Systems Improvement						
Finance Management	1 550	1 550	1 550	1 550		
Energy Efficiency & Demand Management	138	147	147	128	19	19
Expended Public Works programme (EPWP)	1 164	1 174	1 174	1 174		
Disaster Recovery Grant						
Mig 5%	749	773	773	773	()	()
Integrated National Electricity Program						
Seta/Disaster Relief/Trade Union/HCE/ASLA/tourism	40	1 187	1 187	346	1 182	1 182

Municipal Disaster Relief Grant						
Provincial Government:	**40 184**	**42 791**	**16 489**	**22 945**	**19 846**	**(6 456)**
Housing	29 667	30 400	3 899	22 496	7 904	(18 597)
Housing Consumer education						
Informal Settlements Upgrading Partnership Grant						
PSEG - Public Employment Support Grant	875					
Tuin op die brak						
Greenest municipality						
Financial Support Grant / Management	212		200	35	(35)	165
Performance Management Grant						
Thusong Centre		150	150	130	20	20
Capacity Building			250	47	(47)	203
Libraries	9 177	11 223	11 512		11 223	11 512
CDW, Road Maintenance	163	1 018	168	167	851	1
Municipal Water Resilience Grant	90		310	70	(70)	239
LG Support Grant: Humanitarian Relief						
Other grant providers						
Heritage Council WC						
Arbor City						
National Lottery fund						
Total Operating Transfers and Grants	**98 112**	**106 787**	**80 485**	**86 080**	**21 048**	**(5 254)**

Variances equal to actual minus original and adjustment budget (include Housing classified as Construction Revenue)

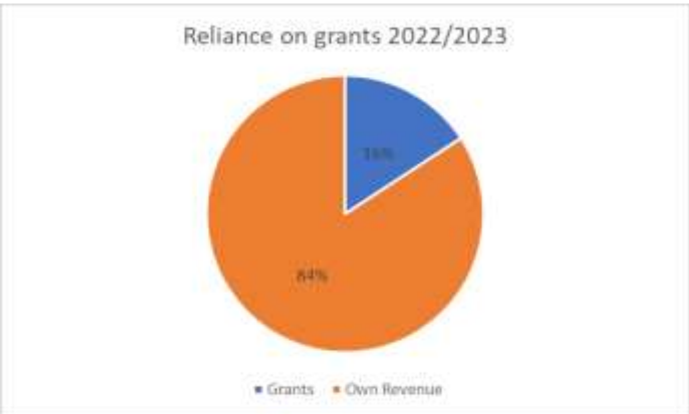
5.3.2 CONDITIONAL GRANTS (EXCLUDING MIG)

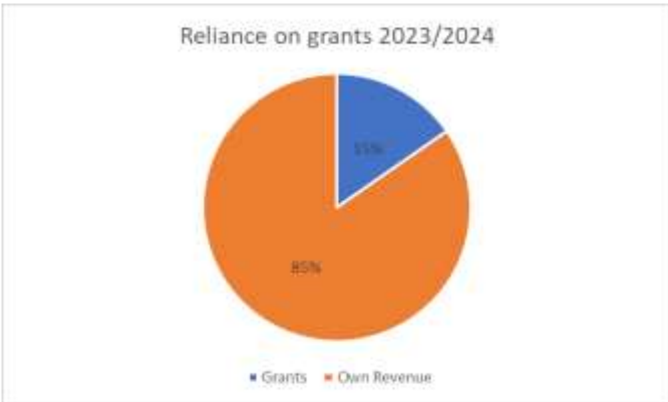
Conditional Grants: excluding MIG R' 000						
Details	**Budget**	**Adjusted Budget**	**Actual**	**Variance**		**Major conditions applied by donor**
				Budget	**Adjusted Budget**	
FMG, MSIG, NEP, EPWP, DME, PGWC:LIBRARY GRANTS , PGWC: FINANCIAL SUPPORT GRANT	32 431	113 361	55 568	(23 137)	57 792	
Total	32 431	113 361	55 568	(23 137)	57 792	
This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG). Variances equal to actual minus original/adjustment budget						

5.3.3 LEVEL OF RELIANCE ON GRANTS & SUBSIDIES

Financial year	Total grants and subsidies received R'000	Total Operating Revenue R'000	Percentage %
2022/23	102 368	661 311	15,48%
2023/24	109 517	713 963	15,34%

The following graph indicates the municipality's reliance on grants as percentage for the last two financial years.





5.4 ASSET MANAGEMENT

The Municipality maintained its infrastructure and immovable assets.

5.4.1 Maintenance / Development of the Three Largest Assets

Asset 1		
Name	**Upgrading of Roads and Stormwater in Hessequa Municipal Area**	
Description	Reseal of roads and related infrastructure where required.	
Asset Type	Infrastructure : Roads and Stormwater	
Key Staff Involved	Director Technical Services: (Rhuschan Manho), Manager Civil Planning and Project Management (Shahida Kennedy)	
Staff Responsibilities	Project management	
Asset Value	**2022/23 (R'000)**	**2023/24 (R'000)**
	22 362	46 022

Asset 2		
Name	**Upgrading of Electrical Infrastructure in the Hessequa Municipal area**	
Description	The electrical infrastructure in Hessequa Municipal area was upgraded to meet increasing demands, improve reliability, embrace technology advancements, enhance resilience, support sustainable development, address safety concerns, and comply with government initiatives.	
Asset Type	Infrastructure: Electrical	
Key Staff Involved	Director Technical Services: (Rhuschan Manho) & Manager Electrical and Mechanical Services (Silent Chikamhi)	
Staff Responsibilities	Project management	
Asset Value	**2022/23 (R'000)**	**2023/24 (R'000)**
	16 434	15 004

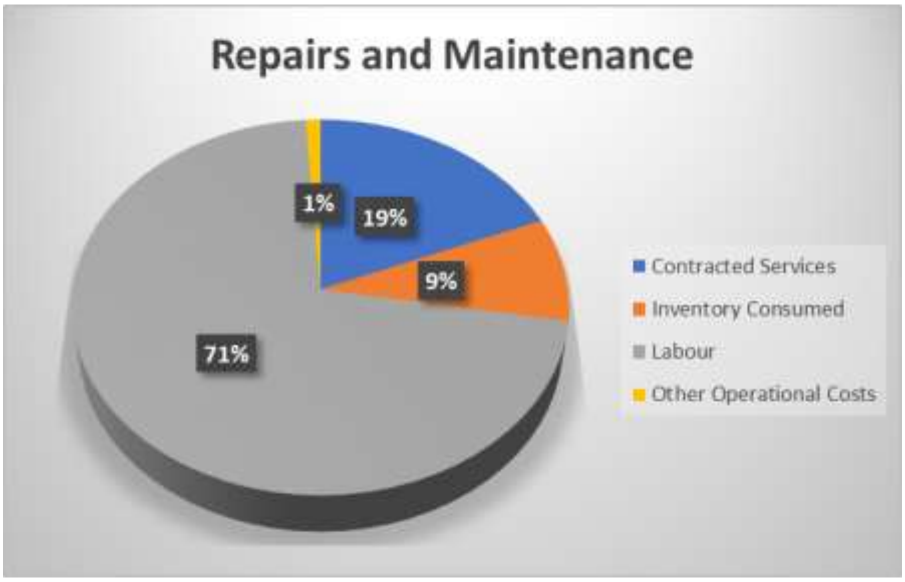
Asset 3		
Name	**Upgrading of Albertinia Water Treatment Works**	
Description	The work carried out mainly consists of the following: - The construction of three new concrete water treatment ponds, including valve chambers, outlet sumps, pipes, and fittings. - The construction of a new aeration tank with concrete and storage room brickwork. - Supply, installation, and commissioning of new electrical and mechanical equipment for aeration tank operations. - The supply and installation of water pipes complete with valve and jointing specials, connecting to existing network. - The construction of new concrete block paved and gravel roads surrounding the treatment ponds and new aeration tank.	
Asset Type	Plant: Water Treatment Works	
Key Staff Involved	Director Technical Services: (Rhuschan Manho), Manager Civil Planning and Project Management (Shahida Kennedy)	
Staff Responsibilities	Project management	
Asset Value	**2022/23**	**2023/24 (R'000)**
	0	7 217

5.4.2 Repairs and Maintenance

Description	2022/23	2023/24
	R'000	**R'000**
Total Operating Expenditure	607 274	656 191
Repairs and Maintenance	94 769	107 735
% of total OPEX	**15,61%**	**16,42%**

*Note: These figures do not include salaries of repairs and maintenance staff

The following graph indicates the percentage of the budget that was spent on repairs & maintenance in relation to the operational expenditure.



Repairs &Maintenances. Operational Expenditure

5.5 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

5.5.1 Liquidity Ratio

Description	Basis of calculation	2022/23 Audit outcome	2023/24 Audit outcome
Current Ratio	Current assets/current liabilities	3,70	2,66
Current Ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	3,44	2,47
Liquidity Ratio	Monetary Assets/Current Liabilities	3,67	2,63

Liquidity Financial Ratio (norm 1:5 to 2:1)

Financial year	Total Assets R'000	Total Liabilities R'000	Ratio
2022/23	1 620 909	401 009	4.0:1
2023/24	1 803 521	479 701	4.1:1

Liquidity Financial Ratio (norm 1:5 to 2:1 and above)

5.5.2 IDP Regulation Financial Viability Indicators

Description	Basis of calculation	2022/23	2023/24
		Audit outcome	Audit outcome
Cost Coverage	(Available cash + Investments)/monthly fixed operational expenditure	13,37	14,87
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	12,23%	11,00%
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	13,59	14,78

Financial Viability National KPAs

5.5.3 Creditors Management

Description	2022/23	2023/24
	Audit outcome	Audit outcome
Creditors System Efficiency	69,15	78,24

5.5.4 Borrowing Management

Description	Basis of calculation	2022/23	2023/24
		Audit outcome	Audit outcome
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	7,01%	7,00%

5.5.5 Employee costs

Description	Basis of calculation	2022/23	2023/24
		Audit outcome	Audit outcome
Employee costs	Employee costs/(Total Revenue - capital revenue)	33,00%	31,77%

5.6 COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

5.6.1 Analysis of Capital and operating expenditure

R million	Original Budget	Adjusted Budget	Actual	Original Budget variance	Adjusted Budget Variance
Capital Expenditure	110 382	204 262	123 231	(12 849)	81 031
Operating Expenditure	728 258	707 906	656 191	72 067	51 716
Total expenditure (Capital)	**110 382**	**204 262**	**123 231**	**(12 849)**	**81 031**
Water and sanitation	34 206	39 504	37 902	(3 696)	1 602
Electricity	24 243	95 869	25 147	(905)	70 722
Housing	2 000	7 468	1 068	932	6 400
roads pavements bridges and storm water	33 708	47 194	45 764	(12 056)	1 430
Other	16 227	14 227	13 351	2 876	876
Total Finance Source - Capital	**110 382**	**204 262**	**123 231**	**(12 849)**	**81 031**
External Loans	57 826			57 826	
Internal contributions	19 918	82 874	80 120	(60 202)	2 755
Grants and subsidies	32 639	121 388	42 674	(10 035)	78 714
Other			438	(438)	(438)
Salaries, wages and allowances	241 430	236 670	226 814	14 616	9 856
External loans repaid	20 821	20 821	22 035	(1 214)	(1 214)
Operating Revenue	**730 966**	**810 972**	**759 696**	**(28 730)**	**51 276**
Property rates	127 036	128 186	130 038	(3 003)	(1 853)
Service charges	329 942	318 107	320 500	9 442	(2 394)
Other own revenue	273 988	364 679	309 157	(35 169)	55 522
Operating Expenditure	**728 258**	**707 906**	**656 191**	**72 067**	**51 716**
Employee related costs	241 430	236 670	226 814	14 616	9 856
Provision for working capital	61 783	55 268	48 408	13 374	6 860
Contracted services	80 085	89 530	66 857	13 228	22 672
Bulk purchases	180 886	170 849	157 153	23 732	13 695
Other expenditure	164 075	155 590	156 958	7 117	(1 368)
	236 202	**295 424**	**225 345**	**10 856**	**70 079**
Service charges: Electricity	217 086	205 699	204 277	12 810	1 423
Grants & subsidies: Electricity	12 639	83 239	14 985	(2 346)	68 254
Other revenue: Electricity	6 476	6 485	6 083	393	402
	229 334	**212 779**	**196 761**	**32 573**	**16 018**
Employee related costs: Electricity	16 363	16 385	16 518	(155)	(133)
Provision for working capital: Electricity	7 114	600	1 372	5 742	(772)

R million	Original Budget	Adjusted Budget	Actual	Original Budget variance	Adjusted Budget Variance
Contracted Services: Electricity	4 049	5 627	2 935	1 114	2 691
Bulk purchases: Electricity	180 886	170 849	157 153	23 732	13 695
Other expenditure: Electricity	20 922	19 318	18 781	2 140	537
	76 360	**77 823**	**79 763**	**(3 403)**	**(1 940)**
Service charges: Water	51 060	51 060	53 167	(2 106)	(2 106)
Grants & subsidies: Water	22 031	23 375	23 280	(1 249)	95
Other revenue: Water	3 269	3 387	3 316	(47)	71
	49 395	**49 036**	**48 575**	**819**	**460**
Employee related costs: Water	15 615	15 460	14 863	752	597
Provision for working capital: Water	2 803	2 803	4 544	(1 742)	(1 742)
Contracted Services: Water	2 997	4 049	3 469	(472)	580
Bulk purchases: Water					
Other expenditure: Water	27 980	26 725	25 699	2 281	1 026

Analysis of Capital and Operating Expenditure

5.6.2 Sources of Finance

The table below indicates the capital expenditure by funding source for the 2023/2024 financial year:

Capital Expenditure - Funding Sources 2022/23 to 2023/24						
R'000						
Details	2022/23	2023/24				
	Actual	Original Budget (OB)	Adjustment Budget	Actual	Variance Ori	Variance Adjustment
External loans	34 605	57 826			57 826	
Public contributions and donations	1 117			438	(438)	(438)
Grants and subsidies	32 329	32 639	121 388	42 674	(10 035)	78 714
Other / CRR	16 100	19 918	82 874	80 120	(60 202)	2 755
Total	**84 150**	**110 382**	**204 262**	**123 231**	**(12 849)**	**81 031**
Percentage of finance						
External loans	41,12%	52,39%	0,00%	0,00%	-450%	0%
Public contributions and donations	1,33%	0,00	0,00%	0,36%	0%	0%
Grants and subsidies	38,42%	29,57%	59,43%	34,63%	78%	97%
Other	19,13%	18,04%	40,57%	65,02%	469%	3%
Water and sanitation	22 540	34 206	39 504	37 902	(3 696)	1 602

Capital Expenditure - Funding Sources 2022/23 to 2023/24						
R'000						
Details	2022/23	2023/24				
	Actual	Original Budget (OB)	Adjustment Budget	Actual	Variance Ori	Variance Adjustment
Electricity	16 946	24 243	95 869	25 147	(905)	70 722
Housing	1 453	2 000	7 468	1 068	932	6 400
Roads and stormwater	26 488	33 708	47 194	45 764	(12 056)	1 430
Other	16 722	16 227	14 227	13 351	2 876	876
Total	**84 150**	**110 382**	**204 262**	**123 231**	**(12 849)**	**81 031**
Percentage of expenditure						
Water and sanitation	29,93%	30,99%	19,34%	30,76%	28,77%	1,98%
Electricity	8,15%	21,96%	46,93%	20,41%	7,04%	87,28%
Housing	40,40%	1,81%	3,66%	0,87%	-7,26%	7,90%
Roads and stormwater	8,39%	30,54%	23,10%	37,14%	93,83%	1,77%
Other	13,14%	14,70%	6,96%	10,83%	-22,38%	1,08%

Funding of the capital budget consist of a mix of external loans, grants & subsidies and own funds. The effect of interest rates on external borrowings was taken into account with the compilation of the budget.

5.6.3 Capital Spending on the 5 most expensive Projects

Projects with the highest capital expenditure in 2023/2024

Name of Project*	Current Year: 2023/24		Variance Current Year: 2023/24
	Amended Budget R'000	Actual Expenditure R'000	Variance R'000
Upgrading of Albertinia Water Treatment Works	8 300	7 217	1083
Upgrading of roads and stormwater in the Hessequa Municipal area	47 188	46 022	1166
Upgrading of Water Infrastructure in the Hessequa Municipal area	8 580	8 363	217
Upgrading of Sewer Infrastructure in the Hessequa Municipal area	8 082	7 776	306
Albertinia Waste Water Treatment Works: Refurbishment: mechanical and Electrical Works	6 602	6 544	58

Name of Project	Upgrading of Albertinia Water Treatment Works
Objective of Project	The aim of the project was not to increase the capacity of the existing WTW, but to address issues that were experienced in order to ensure that the treated water is acceptable and that there is redundancy in the plants to prevent shortages in Albertinia's supply of potable water.
Delays	There were delays with the appointment of the service provider panel tender but was resolved after the appeal received was dismissed. There were no delays in terms of construction.
Future Challenges	None
Anticipated citizen benefits	6 372 (Albertinia)

Name of Project	Upgrading of roads and stormwater in the Hessequa Municipal area
Objective of Project	The project was aimed to upgrade existing roads in the Hessequa Municipal area.
Delays	None
Future Challenges	None
Anticipated citizen benefits	28786 (Gouritsmond, Still Bay, Riversdale, Heidelberg, Witsand)

Name of Project	Upgrading of Water Infrastructure in the Hessequa Municipal area
Objective of Project	The project was aimed to upgrade existing water infrastructure in the Hessequa Municipal area.
Delays	None
Future Challenges	None
Anticipated citizen benefits	28 305 (Jongensfontein, Still Bay, Riversdale, Heidelberg)

Name of Project	Upgrading of Sewer Infrastructure in the Hessequa Municipal area
Objective of Project	The project was aimed to upgrade existing and construct new sewer infrastructure in the Hessequa Municipal area.
Delays	Wet weather conditions, collapsing trenches due to loose sandy material and hard rock excavations caused delays to the project
Future Challenges	None
Anticipated citizen benefits	26 063 (Riversdale, Still Bay, Albertinia)

.

Name of Project	Albertinia Waste Water Treatment Works: Refurbishment: mechanical and Electrical Works
Objective of Project	The aim of the project was to provide the existing inlet works with mechanical and electrical equipment, which was inclusive of a new MCC, backup generators and pumpstation for irrigation purposes.
Delays	None
Future Challenges	None
Anticipated citizen benefits	6 372 (Albertinia)

5.6.4 MUNICIPAL INFRASTRUCTURE GRANT (MIG)* EXPENDITURE 2023/2024 ON SERVICE BACKLOGS

This grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities.

Municipal Infrastructure Grant (MIG)* Expenditure 2023/24 on Service backlogs			
R'000			
Details	**Approved Budget**	**Actual**	**Variance from Approved Budget**
Infrastructure - Road transport	**13 682**	**13 682**	
Roads			
Sport development	92	92	
Outdoor Facilities			
Infrastructure - Water			
Distribution			
Infrastructure - Sanitation	**2 078**	**2 078**	**0**
Waste Water Treatment Works			
Other:			
Total	**15 852**	**15 852**	**0**

** MIG is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sanitation; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure. Variances is the difference between actual and approved budget*

All MIG funds received are utilised to improve and provided services to previously disadvantaged areas.

5.7 COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

Accurate cash flow projections will enable the Council to invest surplus funds at the best interest rate. Stricter measures have been implemented to ensure more accurate cash flow projections.

The collection of debtors influence the Cash Flow table:

HESSEQUA LOCAL MUNICIPALITY

CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2024

	Note	2024 R Actual	2023 R Actual
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Property Rates		128 763 409	118 322 770
Fines, Penalties and Forfeits		11 618 462	11 731 728
Transfers and Subsidies		198 789 893	125 988 002
Service Charges		322 274 270	295 035 264
External Interest and Dividends Received		43 386 407	29 341 031
Other Receipts		44 753 617	42 676 095
Payments			
Employee Related Costs		(208 965 563)	(201 460 058)
Remuneration of Councillors		(8 470 688)	(8 412 974)
External Interest and Dividends Paid		(15 818 645)	(13 368 240)
Suppliers Paid		(297 005 931)	(285 209 909)
VAT Paid		(1 071 986)	(378 551)
NET CASH FLOWS FROM OPERATING ACTIVITIES		**218 253 245**	**114 265 158**
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of Property, Plant and Equipment		(122 793 465)	(83 879 693)
Proceeds / (Losses) on Disposal of Property, Plant and Equipment		-	2 291 230
Proceeds on Disposal of Investment Property		852 597	1 351 702
NET CASH FLOWS FROM INVESTING ACTIVITIES		**(121 940 868)**	**(80 236 762)**
CASH FLOWS FROM FINANCING ACTIVITIES			
Increase in Borrowings (Loans Taken-on)		-	40 000 000
Decrease in Borrowings (Loans Redeemed)		(23 704 728)	(21 791 054)
NET CASH FLOWS FROM FINANCING ACTIVITIES		**(23 704 728)**	**18 208 946**
NET INCREASE / (DECREASE) IN CASH AND CASH EQUIVALENTS		**72 607 648,40**	**52 237 342**
Cash and Cash Equivalents at Beginning of Financial Year		**414 913 603**	**362 676 261**
Cash and Cash Equivalents at End of Financial Year		**487 521 251**	**414 913 603**

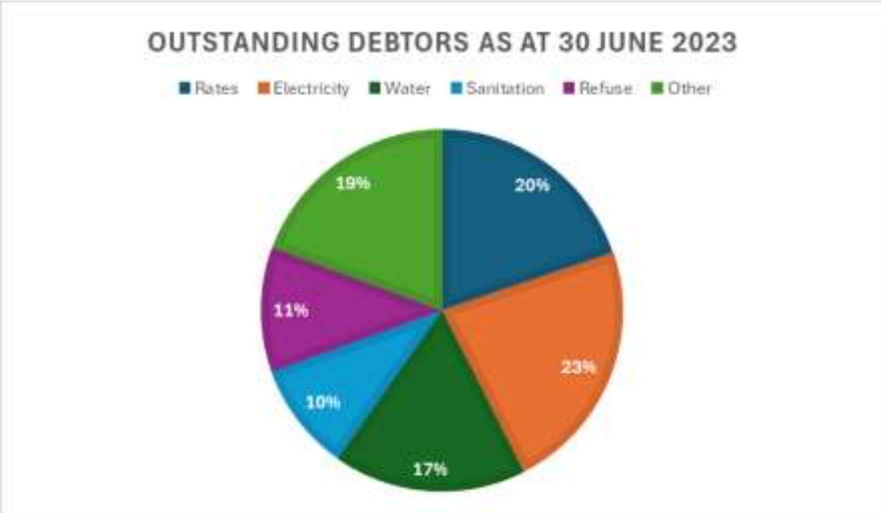
5.7.1 GROSS OUTSTANDING DEBTORS PER SERVICE

Financial year	Rates	Trading services (Electricity and Water)	Economic services (Sanitation and Refuse)	Housing rentals	Other	Total
	R'000	R'000	R'000	R'000	R'000	R'000
2022/23	16 584	33 407	17 490		16 178	**83 659**
2023/24	17 849	38 279	21 851		16 852	**94 832**
Difference	1 266	4 872	4 361		674	11 172
% growth year on year	**7,09%**	**12,73%**	**19,96%**		**4,00%**	**11,78%**
Note: figures exclude provision for bad debts and outstanding fines						

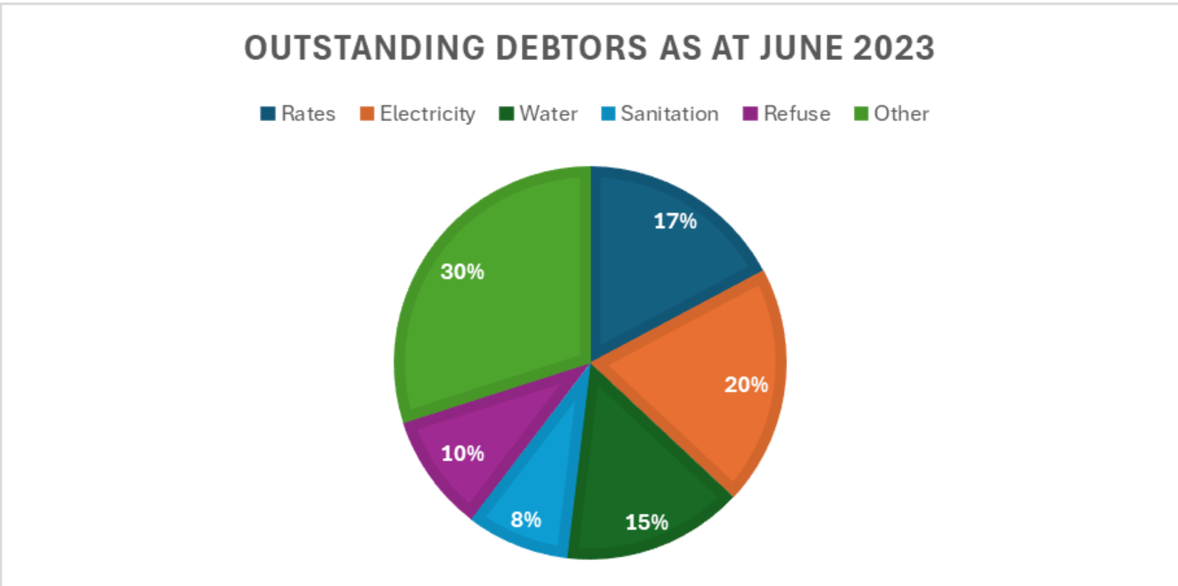
Financial year	Rates	Trading services (Electricity and Water)	Economic services (Sanitation and Refuse)	Housing rentals	Other	Total
	R'000	R'000	R'000	R'000	R'000	R'000
2022/23	16 584	33 407	17 490		28 849	**96 330**
2023/24	17 849	38 279	21 851		29 352	**107 331**
Difference	1 266	4 872	4 361		502	**11 001**
% growth year on year	**7,09%**	**12,73%**	**19,96%**		**1,71%**	**10,25%**
Note: figures exclude provision for bad debts on rates and services and include the written down value on traffic fines						

Financial year	Rates	Trading services (Electricity and Water)	Economic services (Sanitation and Refuse)	Housing rentals	Other	Total
	R'000	R'000	R'000	R'000	R'000	R'000
2022/23	16 584	33 407	17 490		28 849	**96 330**
2023/24	17 849	38 279	21 851		29 352	**107 331**
Difference	1 266	4 872	4 361		502	**11 001**
% growth year on year	**7,09%**	**12,73%**	**19,96%**		**1,71%**	**10,25%**
Note: figures exclude provision for bad debts on rates and services and include the written down value on traffic fines						

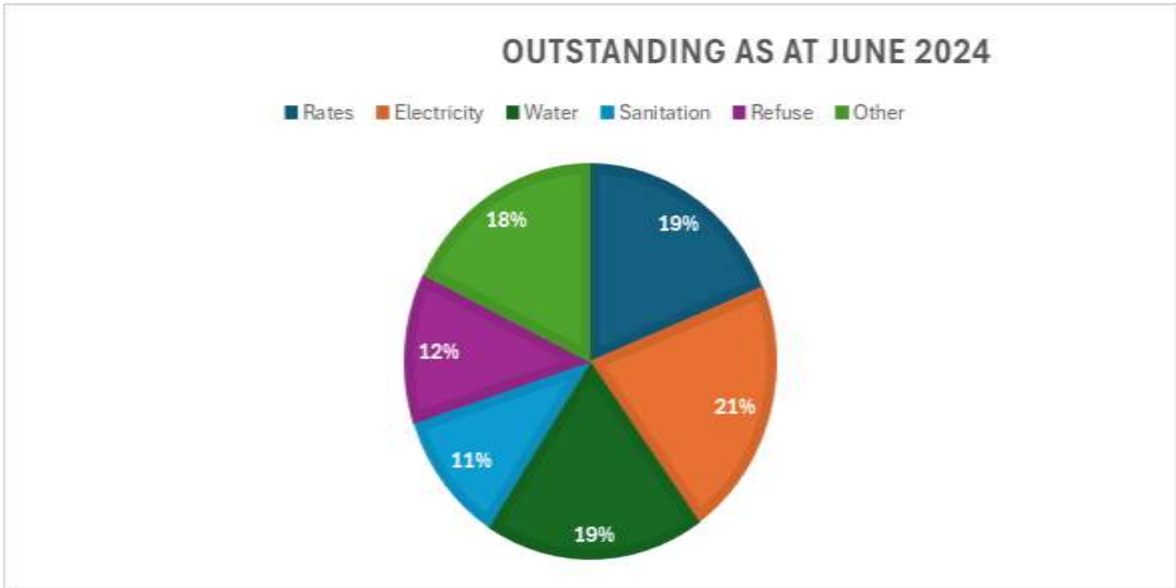
The following graphs indicate the total outstanding debt per type of service for 2022/23 and 2023/2024 excluding and including fines.



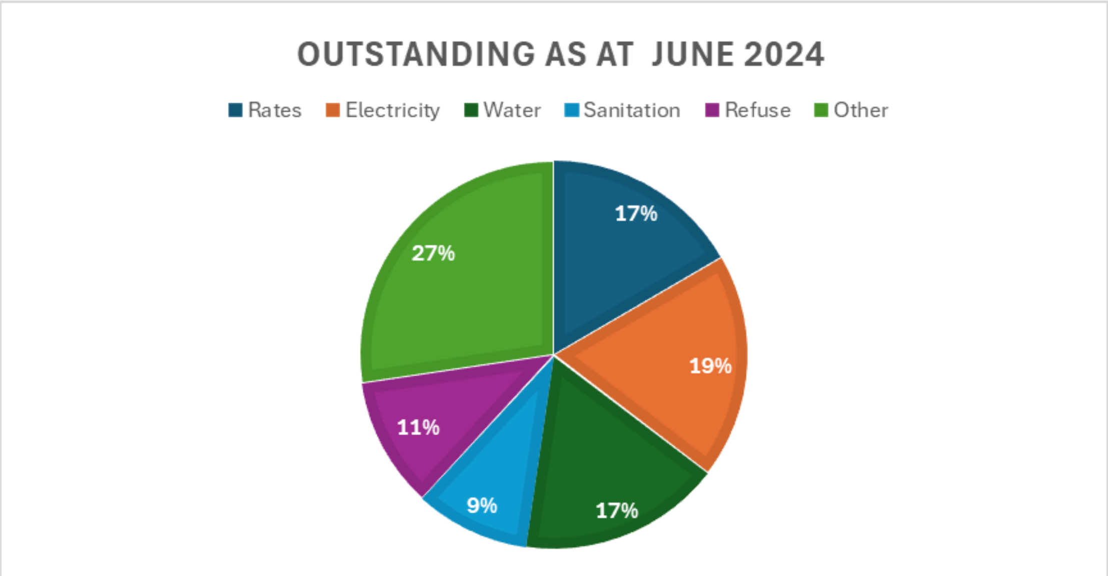
Excluding fines



Including Fines



Excluding Fines



Including fines

5.7.2 Total Debtors Age Analysis

Financial year	Less than 30 days	Between 30-60 days	Between 60-90 days	More than 90 days	Total
	R'000	R'000	R'000	R'000	R'000
2022/23	40 921	5 642	2 743	34 353	83 659
2023/24	49 678	3 375	2 649	39 130	94 832
Difference	8 757	(2 267)	(94)	4 777	11 172
% growth year on year	**17,63%**	**-67,16%**	**-3,54%**	**12,21%**	**11,78%**
Note: figures exclude provision for bad debts and outstanding fines-					

Financial year	Less than 30 days	Between 30-60 days	Between 60-90 days	More than 90 days	Total
	R'000	R'000	R'000	R'000	R'000
2022/23	41 092	5 820	2 914	46 503	96 330
2023/24	49 891	3 640	2 786	51 014	107 331
Difference	8 799	(2 180)	(128)	4 511	11 001
% growth year on year	**17,64%**	**-59,89%**	**-4,61%**	**8,84%**	**10,25%**
Including fines					

5.7.3 Borrowing and Investments

Actual Borrowings

R'000		
Instrument	**2022/23**	**2023/24**
Long-Term Loans	168 110	144 372
Total	**168 110**	**144 372**

5.8 COMPONENT D: OTHER FINANCIAL MATTERS

5.8.1 Supply Chain Management

- The Municipality reviews the Supply Chain management Policy annually and complies with the legislative requirements.
- No councillors are members of any committee handling supply chain processes.
- Contract management and performance of suppliers are currently being done by SCM in conjunction with Managers.

5.8.2 R2,000 and R30,000 Procurement Bracket Finding Disclaimer

During the 2022/2023 audit the AGSA raised a finding that the municipality failed to implement the preferential points for procurement undertaken between R2,000 and R30,000. In total 17 municipalities in the Western Cape received similar findings and because municipalities disagreed with the AGSA's interpretation, the Western Cape Provincial Treasury (WCPT) was consulted on the matter. The consultation resulted in the WCPT lodging a dispute to the National Treasury (NT) on behalf of the municipalities because the WCPT also disagreed with the AGSA's finding. Each municipality affected also agreed to lodge individual disputes.

NT has since responded to WCPT dispute, stating that the AGSA interpretation was correct, and that the municipalities are required to align their processes before 01 March 2024.

It should be noted that SCM Policy, Principles and Operational System which will be presented to the committee on 24 January 2024 with amendments, however the municipality are not in agreement with the irregular expenditure to the amount of R5 213 687.

5.8.3 GRAP Compliance

The municipality is GRAP compliant.

5.8.4 B-BBEE Compliance Performance Information

In terms of Section 13G of the Broad-Based Black Economic Empowerment Act 53 of 2003 as amended by Act 46 of 2013 ("the B-BBEE Act"), read with regulation 12 of the B-BBEE Regulations, all spheres of government, public entities and organs of state must report on their compliance with broad-based black economic empowerment in their audited annual financial statement and annual reports. The audited Annual Financial Statements for the year ended 30 June 2022 in note 63 determine that "Information on compliance with the B-BBEE Act is included in the annual report under the section titled B-BBEE Compliance Performance Information". A compliance report required to be included annually in terms of section 13G(i) of the Act from a sphere of government, public entity or an organ of state must reflect the state of compliance in respect of (i) ownership where applicable; (ii) management control; (iii) skills development; (iv) enterprise and supplier development; (v) socio-economic development; and (vi) any other sector specific element. The following tables contain the required information applicable to Hessequa Municipality:

Management control

The table indicates the number of directors/managers information of Hessequa Municipality for 2023/24 financial year.

Categories	% Number for each category	Race classification (Indicate number in terms of A,C & I)	Gender (Indicate number in terms of F&M)	Age (Provide number in chronological order)	Location (Indicate number in each Province)	Disability (Indicate number in terms of F & M)
Board	N/A	N/A	N/A	N/A	N/A	N/A
Exec Directors	N/A	N/A	N/A	N/A	N/A	N/A
Non-Exec Directors	N/A	N/A	N/A	N/A	N/A	N/A
Senior Management (MM & Directors)	50%	CM - 3	F - 0 M - 3	CM – 42,43,51	Western Cape	N/A
Middle Management (T14 – T19)	52%	AM – 1 CF – 4 CM - 11	F - 4 M - 12	**AM** – 37 **CF** – 35,37(2),41 **CM** – 31,33,37,40(2),41,42,44,46,54,62	Western Cape	N/A
Junior Management (T10-T13)	83%	AF – 3 AM – 3 CF – 21 CM - 43	F - 24 M - 46	**AF** – 31,33,39 **AM** – 40,42,54 **CF** – 24,26(2),28,29(2),30,31,34,35(2), 39,40,41(2), 42, 43(3), 47,49 **CM** – 27,29(4),31(2),32(2),33,35,36(2),37,38(4),42,43,44(2),45(2),46,47(3), 48(2),49(4),51,52(3),53,54(3),61.	Western Cape	N/A
Dividends declared	185%	89	89	24-62	Western Cape	N/A

(NB: A – Africans and C – Coloureds)

Skills development

Total leviable amount and number of black persons trained in Hessequa Municipality for the 2022/23 financial year:

Total Leviable amount:							
Categories	**Number of each category**	**Race classification (Indicate number in terms of A, C & I)**	**Gender (Indicate number in terms of F & M)**	**Age (Provide number in chronological order)**	**Location (Indicate number in each Province)**	**Disability (Indicate number in terms of F & M)**	**Total Amount Spent**
Black Employees	221	A – 28 C - 193	AF – 6 AM – 22 CF – 2 CM - 191	22 - 63	Western Cape	0	
Black non-employees	0	0	0	0	0	0	
Black People on internships, apprenticeships, learnership	31	A – 6 C - 25	AM – 4 AF – 1 CF – 12 CM - 14	20 - 50	Western Cape	0	
Unemployed black people	0	0	0	0	0	0	0

Socio Economic Development

Total spend and number of black participants, race classification, gender, geographical indication and value thereof for the 2023/2024 financial year:

Allocated Budget R158 250,00

Total spent R154 744,33

Number of Participants	**RACE CLASSIFICATION**	**Gender**	**Geographical Indication**
	(Indicate nr. In terms of A, C, W & I)	**(Indicate nr. In terms of F & M**	
15 Applications	**A - 2**	**F - 9**	**Riversdale - 9**
13 Beneficiaries	**C - 11**	**M - 4**	**Heidelberg - 2**
	W - 0		**Melkhoutfontein - 1**
	I - 0		**Slangrivier - 1**

Enterprise and Supplier Development

Total procurement spend/budget and number of enterprise and supplier development beneficiaries and value thereof for the 2023/2024 financial year.

Total Procurement Spent (2023-2024)			
Active Suppliers **367**	Total Value Spent R 109 657 928.40		
Total Number Of EME Suppliers **254**	**TOTAL VALUE SPENT** **R 58 461 347.43**	**% BLACK OWNERSHIP** **53.60**	**% BLACK WOMAN OWNERSHIP** **50.65**
Total Number Of QSE Suppliers **70**	**TOTAL VALUE SPENT** **R 22 295 069.61**	**% BLACK OWNERSHIP** **29.60**	**% BLACK WOMAN OWNERSHIP** **31.47**
Total Number Of Large Suppliers **43**	**TOTAL VALUE SPENT** **R 28 901 511.37**	**% BLACK OWNERSHIP** **16.80**	**% BLACK WOMAN OWNERSHIP** **17.89**
Total Value Of 2% Npat Or 0.2 % Of Allocated Budget: **N/A**			

6 AUDITOR GENERAL'S FINDINGS

6.1 COMPONENT A: AUDITOR-GENERAL OPINION 2022/2023

Auditor-General Report on Performance Information 2022/2023	
I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information for objective 2: cost effective service delivery. Management subsequently corrected all the misstatements and I did not include any material findings in this report.	No Findings
Auditor-General Report on Non-Compliance Issues 2022/2023	
I did not identify any material non-compliance with the selected legislative requirements.	No Findings
Auditor-General Report on Financial Performance 2022/2023	
In my opinion, the financial statements present fairly, in all material respects, the financial position of the Hessequa Municipality as at 30 June 2023 and its financial performance and cash flows for the year then ended in accordance with the Standards of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 5 of 2022 (Dora).	Audit opinion: Unqualified with no findings (Clean Audit)

6.2 COMPONENT B: AUDITOR-GENERAL OPINION 2023/2024

Auditor-General Report on Performance Information 2023/2024	
I did not identify any material findings on the reported performance information for the selected indicators	No Findings
Auditor-General Report on Non-Compliance Issues 2023/2024	
I did not identify any material non-compliance with the selected legislative requirements.	No Findings
Auditor-General Report on Financial Performance 2023/2024	
In my opinion, the financial statements present fairly, in all material respects, the financial position of the Hessequa Municipality as at 30 June 2024 and its financial performance and cash flows for the year then ended in accordance with the Standards of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 5 of 2022 (Dora).	Audit opinion: Unqualified with no findings (Clean Audit)

6.3 COMPONENT C: AUDITOR-GENERAL REPORT 2023/2024

Report of the auditor-general to the Western Cape Provincial Parliament and council on Hessequa Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of Hessequa Municipality set out on pages 5 to 138, which comprise the statement of financial position as at 30 June 2024, statement of financial performance, statement of changes in net assets, cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.

2. In my opinion, the financial statements present fairly, in all material respects, the financial position of Hessequa Municipality as at 30 June 2024 and its financial performance and cash flows for the year then ended in accordance with the Standards of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 5 of 2023 (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the responsibilities of the auditor-general for the audit of the financial statements section of my report.

4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter

6. I draw attention to the matter below. My opinion is not modified in respect of these matters.

Uncertainty relating to future outcomes of claims against the public entity

7. With reference to note 54 to the financial statements, the municipality is the defendant in various ongoing litigation and claims. The ultimate outcome of these cases cannot presently be determined and no provision for any liability that may result has been made in the financial statements.

Restatement of corresponding figures

8. As disclosed in notes 44 and 45 to the financial statements, the corresponding figures for 30 June 2023 were restated as a result of errors in the financial statements of the municipality at, and for the year ended, 30 June 2024.

Material impairments/ losses

9. As disclosed in note 3 to the financial statements, the municipality has provided for impairment of trade receivables from exchange transactions amounting to R34,3 million (2022-23: R25 million).

10. As disclosed in note 4 to the financial statements, the municipality has provided for impairment of trade receivables from non-exchange transactions amounting to R75,8 million (2022-23: R74 million).

11. As disclosed in note 34 to the financial statements, material losses of R48,4 million (2022-23: R48,2 million) was incurred as a result of a write off of irrecoverable debtors.

Underspending of the conditional grants

12. As disclosed in note 13 to the financial statements, the municipality underspent its conditional grant by R74,8 million (2022-23: R8,9 million). The significant portion of the underspending relates to the municipal energy resilience grant of R69 million received in March 2024 and the procurement process was not finalised by 30 June 2024.

Other matters.

13. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Unaudited disclosure notes

14. In terms of section 125(2)(e) of the MFMA, the particulars of non-compliance with the MFMA should be disclosed in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

Unaudited supplementary schedules

15. The supplementary information set out on pages 139 to 141 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion on it.

Responsibilities of the accounting officer for the financial statements

16. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the GRAP and the requirements of the MFMA and Dora; and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

17. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern; disclosing, as applicable, matters relating to going concern; and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Responsibilities of the auditor-general for the audit of the financial statements

18. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

19. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report. This description, which is located at page 7 of the annexure to the auditor's report, forms part of our auditor's report.

Report on the annual performance report

20. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I must audit and report on the usefulness and reliability of the reported performance information against predetermined objectives for the selected material performance indicators presented in the annual performance report. The accounting officer is responsible for the preparation of the annual performance report.

21. I selected the following material performance indicators related to KPA 1: Affordable & quality service delivery presented in the annual performance report for the year ended 30 June 2024. I selected those indicators that measure the municipality's performance on its primary mandated functions and that are of significant national, community or public interest.

- TL 203 – Limit water losses to less than 30% for financial year
- TL 220 – Development of Heidelberg Sport Facilities: Capital Project 6.5 – Technical Services
- TL 223 – Upgrading of Albertinia Waste-Water Treatment Works
- TL 224 – Upgrading of roads in Hessequa
- TL 216 – Upgrading of water infrastructure: Hessequa Municipal area
- TL 225 – Upgrading of sewerage infrastructure: Hessequa Municipal area
- TL 247 – Upgrading of Albertinia Water Treatment Plant
- TL 233 – Limit electricity losses to 10% for financial year
- TL 174 – % Provision of electricity to residential properties connected to the municipal infrastructure network for both prepaid and credit electrical metering
- TL 177 – % Provision of refuse removal and solid waste disposal for residential account holders
- TL 178 – % Provision of sanitation/sewerage services to residential account holders
- TL 179 – % Provision of water to residential properties connected to the municipal infrastructure network for both prepaid and credit metering
- TL 188 – The % of registered indigent account holders (poor households) with access to free basic services

22. I evaluated the reported performance information for the selected material performance indicators against the criteria developed from the performance management and reporting framework, as defined in the general notice. When an annual performance report is prepared using these criteria, it provides useful and reliable information and insights to users on the municipality's planning and delivery on its mandate and objectives.

23. I performed procedures to test whether:

- the indicators used for planning and reporting on performance can be linked directly to the municipality's mandate and the achievement of its planned objectives
- all the indicators relevant for measuring the municipality's performance against its primary mandated and prioritised functions and planned objectives are included
- the indicators are well defined to ensure that they are easy to understand and can be applied consistently, as well as verifiable so that I can confirm the methods and processes to be used for measuring achievements
- the targets can be linked directly to the achievement of the indicators and are specific, time bound and measurable to ensure that it is easy to understand what should be delivered and by when, the required level of performance as well as how performance will be evaluated
- the indicators and targets reported on in the annual performance report are the same as those committed to in the approved initial or revised planning documents
- the reported performance information presented in the annual performance report in the prescribed manner
- there is adequate supporting evidence for the achievements reported and for measures taken to improve performance.

24. I performed the procedures to report material findings only; and not to express an assurance opinion or conclusion.

25. I did not identify any material findings on the reported performance information for the selected indicators.

Other matters

26. I draw attention to the matters below.

Achievement of planned targets

27. The annual performance report includes information on reported achievements against planned targets and provides measures taken to improve performance.

KPA 1: Affordable & quality service delivery

Targets achieved: 80% *Budget spent: 60%*		
Key service delivery indicator not achieved	**Planned target**	**Reported achievement**
% Provision of sanitation/sewerage services to residential account holders	90%	89%
% Provision of water to residential properties connected to the municipal infrastructure network for both prepaid and credit metering	90%	89%

28. The table that follows provides information on the achievement of planned targets and list the key service delivery indicators that were not achieved as reported in the annual performance report. The measures taken to improve performance are included in the annual performance report on pages 24 to 25.

Report on compliance with legislation

29. In accordance with the PAA and the general notice issued in terms thereof, I must audit and report on compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting officer is responsible for the municipality's compliance with legislation.

30. I performed procedures to test compliance with selected requirements in key legislation in accordance with the findings engagement methodology of the Auditor-General of South Africa (AGSA). This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.

31. Through an established AGSA process, I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the municipality, clear to allow consistent measurement and evaluation, while also sufficiently detailed and readily available to report in an understandable manner. The selected legislative requirements are included in the annexure to this auditor's report.

32. I did not identify any material non-compliance with the selected legislative requirements.

Other information in the annual report

33. The accounting officer is responsible for the other information included in the annual report. The other information referred to does not include the financial statements, the auditor's report and those selected material indicators in the scoped-in objective presented in the annual performance report that have been specifically reported on in this auditor's report.

34. My opinion on the financial statements, the report on the audit of the annual performance report and the report on compliance with legislation do not cover the other information included in the annual report and I do not express an audit opinion or any form of assurance conclusion on it.

35. My responsibility is to read this other information and, in doing so, consider whether it is materially inconsistent with the financial statements and the selected material indicators in the scoped-in objective presented in the annual performance report or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

36. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

Internal control deficiencies

37. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.

38. I did not identify any significant deficiencies in internal control.

Other reports

39. I draw attention to the following engagement conducted by another party. This report did not form part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislation.

40. One investigation into alleged irregularities of a service provider by the South African Police Service's Directorate for Priority Crime Investigation were still in-progress and not finalised at the time of this report.

Auditor-General

Cape Town

30 November 2024

AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure to the auditor's report

1. The annexure includes the following:
   - The auditor-general's responsibility for the audit
   - The selected legislative requirements for compliance testing

Auditor-general's responsibility for the audit

Professional judgement and professional scepticism

2. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for selected material performance indicators and on the municipality's compliance with selected requirements in key legislation.

Financial statements

3. In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:
   - identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control
   - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control
   - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made
   - conclude on the appropriateness of the use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a municipality to cease operating as a going concern
   - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Communication with those charged with governance

4. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
5. I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

Compliance with legislation – selected legislative requirements

1. The selected legislative requirements are as follows:

Legislation	Sections or regulations
Annual Division of Revenue Act	Section 11(6)(b), 12(5), 16(1); 16(3)
Construction Industry Development Board Act 38 of 2000	Section 18(1)
Construction Industry Development Board Regulations	Regulations 17, 25(7A)
Municipal Finance Management Act 56 of 2003	Section 1 - Paragraph (a), (b) & (d) of the definition: irregular expenditure, Section 1 - Definition: service delivery and budget implementation plan, Sections 11(1), 13(2), 14(1), 14(2)(a), 14(2)(b), 15, 24(2)(c)(iv), 29(1), Sections 29(2)(b), 32(2), 32(2)(a), 32(2)(a)(i), 32(2)(a)(ii), 32(2)(b), Sections 32(6)(a), 32(7), 53(1)(c)(ii), 54(1)(c), 62(1)(d), 62(1)(f)(i), Sections 62(1)(f)(ii), 62(1)(f)(iii), 63(1)(a), 63(2)(a), 63(2)(c), 64(2)(b), Sections 64(2)(c), 64(2)(e), 64(2)(f), 64(2)(g), 65(2)(a), 65(2)(b), 65(2)(e), Sections 72(1)(a)(ii), 112(1)(j), 116(2)(b), 116(2)(c)(ii), 117, 122(1), Sections 122(2), 126(1)(a), 126(1)(b), 127(2), 127(5)(a)(i), 127(5)(a)(ii), Sections 129(1), 129(3), 133(1)(a), 133(1)(c)(i), 133(1)(c)(ii), 170, Sections 171(4)(a), 171(4)(b)
MFMA: Municipal Budget and Reporting Regulations, 2009	Regulations 71(1), 71(2), 72
MFMA: Municipal Investment Regulations, 2005	Regulations 3(1)(a), 3(3), 6, 7, 12(2), 12(3)
MFMA: Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, 2014	Regulations 5(4), 6(8)(a), 6(8)(b), 10(1)
MFMA: Municipal Supply Chain Management Regulations, 2017	Regulations 5, 12(1)(c), 12(3), 13(b), 13(c), 13(c)(i), 16(a), 17(1)(a) Regulations 17(1)(b), 17(1)(c), 19(a), 21(b), 22(1)(b)(i), 22(2), 27(2)(a) Regulations 27(2)(e), 28(1)(a)(i), 28(1)(a)(ii), 29(1)(a), 29(1)(b) Regulations 29(5)(a)(ii), 29(5)(b)(ii), 32, 36(1), 36(1)(a), 38(1)(c) Regulations 38(1)(d)(ii), 38(1)(e), 38(1)(g)(i), 38(1)(g)(ii), 38(1)(g)(iii), 43 Regulations 44, 46(2)(e), 46(2)(f)
Municipal Systems Act 32 of 2000	Sections 25(1), 26(a), 26(c), 26(h), 26(i), 29(1)(b)(ii), 29(3)(b), 34(a), 34(b) Sections 38(a), 41(1)(a), 41(1)(b), 41(1)(c)(ii), 42, 43(2), 56(a), 57(2)(a) Sections 57(4B), 57(6)(a), 66(1)(a), 66(1)(b), 67(1)(d), 74(1), 93J(1), 96(b)
MSA: Municipal Planning and performance Management Regulations, 2001	Regulations 2(1)(e), 2(3)(a), 3(3), 3(4)(b), 3(6)(a), 7(1), 8, 9(1)(a), 10(a), Regulations 12(1), 15(1)(a)(i), 15(1)(a)(ii)
MSA: Municipal Performance Regulations for Municipal Managers and Managers directly Accountable to Municipal Managers, 2006	Regulations 2(3)(a), 4(4)(b), 8(1), 8(2), 8(3)
MSA: Regulations on Appointment and Conditions of Employment of Senior Managers, 2014	Regulations 17(2), 36(1)(a)
MSA: Disciplinary Regulations for Senior Managers, 2011	Regulations 5(2), 5(3), 5(6), 8(4)
Municipal Property Rates Act 6 of 2004	Section 3(1)
Preferential Procurement Policy Framework Act 5 of 2000	Sections 2(1)(a), 2(1)(f)
Preferential Procurement Regulations, 2017	Regulations 4(1), 4(2), 5(1), 5(3), 5(6), 5(7), 6(1), 6(2), 6(3), 6(6), 6(8) Regulations 7(1), 7(2), 7(3), 7(6), 7(8), 8(2), 8(5) 9(1), 10(1), 10(2)

Legislation	Sections or regulations
	Regulations 11(1), 11(2)
Preferential Procurement Regulations, 2022	Regulations 4(1), 4(2), 4(3), 4(4), 5(1), 5(2), 5(3), 5(4)
Prevention and Combating of Corrupt Activities Act 12 of 2004	Section 34(1)

7 APPENDICES: MFMA CIRCULAR 63 FRAMEWORK

Appendix A:	Composition of Council & Appendix B: Committee and Committee Purpose – Combined
Appendix C:	Third Tier Administrative structure
Appendix D:	Functions of Municipality/Entity
Appendix E:	Ward Committee Functionality & Composition
Appendix F:	Ward Information
Appendix G:	Recommendations of the Municipal Audit Committee
Appendix H:	Long term Contracts and Public Private Partnership – Please refer to Section 2.5 within the Annual Report
Appendix I:	Municipal Entity/Service Provider Performance Schedule – Not Applicable
Appendix J:	Disclosure of Financial Interest
Appendix K:	Revenue Collection Performance Municipality – Please Refer to Financial Statements attached to the Annual Report as Volume II: Annual Financial Statements
Appendix L:	Conditional Grants Received: Excluding MIG Municipality – Please Refer to Financial Statements attached to the Annual Report as Volume II: Annual Financial Statements
Appendix M:	Capital Expenditure – New & Upgrade/ Renewal Programmes: Including MIG – Please refer to Appendix F: Ward Information where all projects are included per Ward
Appendix N:	Capital Programme by Project current year - Please refer to Appendix F: Ward Information where all projects are included per Ward
Appendix O:	Capital Programme by project by Ward current year - Please refer to Appendix F: Ward Information where all projects are included per Ward
Appendix P:	Service Connection Backlogs at Schools and Clinics – Not Any
Appendix Q:	Service Backlogs Experienced by the Community where another Sphere of Government is Responsible for Service Provision – Not Applicable, for details of inputs received from communities relating to other spheres of government, please refer to the approved Integrated Development Plan which provides extensive insights into public participation outcomes.
Appendix R:	Declaration of Loans and Grants Made by the Municipality – Please Refer to Financial Statements attached to the Annual Report as Volume II: Annual Financial Statements
Appendix S:	Declaration of Returns not Made in due Time under MFMA s71 Municipality – Please Refer to Financial Statements attached to the Annual Report as Volume II: Annual Financial Statements
Appendix T:	National and Provincial Outcome for local government – Please refer to Section 3.2 Organisational Performance per IDP Objective of Annual Report

Appendix A & B Combined

Council Compilation

No.	Name and Surname	Political Party	Seat Type
1	Cllr RG Davids	DA	Ward 1
2	Cllr HJ Saayman	DA	Ward 2
3	Cllr MC van den Berg (Deputy Mayor)	DA	Ward 3
4	Cllr GL Boezak	DA	Ward 4
5	Cllr AP Daniels	ANC	Ward 5
6	Cllr NA Joseph	ANC	Ward 6
7	Cllr B van Noordwyk	DA	Ward 7 /LC
8	Cllr CP Taute	ANC	Ward 8 /LC
9	Cllr S le Roux	DA	Ward 9
10	Cllr L Pieterse	ANC	PR
11	Cllr LC February	ANC	PR
12	Cllr G Riddles (Executive Mayor)	DA	PR
13	Cllr BD Smith	DA	PR
14	Cllr ME Dayimani	ANC	PR
15	Cllr A Stroebel (Speaker)	DA	PR
16	Cllr J Hartnick	VF±	PR
17	Cllr IT Mangaliso	PA	PR

Councillors Allocated to Wards

Ward	Ward Councillor / Chairperson	PR Councillor	Default PR Councillor (VF+ / PA)
1	Cllr RG Davids	Cllr ME Dayimani	Cllr J Hartnick Cllr IT Mangaliso
2	Cllr HJ Saayman	Cllr L Pieterse	Cllr J Hartnick Cllr IT Mangaliso
3	Cllr MC van den Berg	Cllr L February	Cllr J Hartnick Cllr IT Mangaliso
4	Cllr GL Boezak	Cllr L February	Cllr J Hartnick Cllr IT Mangaliso
5	Cllr AP Daniëls	Cllr G Riddles	Cllr J Hartnick Cllr IT Mangaliso
6	Cllr NA Joseph	Cllr BD Smith	Cllr J Hartnick Cllr IT Mangaliso
7	Cllr B van Noordwyk	Cllr ME Dayimani	Cllr J Hartnick Cllr IT Mangaliso
8	Cllr CP Taute	Cllr A Stroebel	Cllr J Hartnick Cllr IT Mangaliso
9	Cllr S Le Roux	Cllr L Pieterse	Cllr J Hartnick Cllr IT Mangaliso

1. Whips from Parties represented in Council

ANC	Cllr ME Dayimani
DA	Cllr GL Boezak
VF+	Cllr J Hartnick
PA	Cllr IT Mangaliso

2. Committees

CORPORATE MANAGEMENT	**FINANCIAL MANGEMENT**
MEMBERS:	MEMBERS:
Cllr BD Smith – Chairperson	Cllr BD Smith – Chairperson
Cllr GL Boezak	Cllr MC van den Berg
Cllr RG Davids	Cllr B van Noordwyk

Cllr MC van den Berg Cllr IT Mangaliso Cllr J Hartnick Cllr L Pieterse Cllr NA Joseph	Cllr HJ Saayman Cllr IT Mangaliso Cllr J Hartnick Cllr ME Dayimani Cllr CP Taute
TECHNICAL SERVICES MEMBERS: Cllr MC van den Berg – Chairperson Cllr B van Noordwyk Cllr S Le Roux Cllr GL Boezak Cllr IT Mangaliso Cllr ME Dayimani Cllr AP Daniëls Cllr LC February	**DEVELOPMENT PLANNING** MEMBERS: Cllr HJ Saayman – Chairperson Cllr MC van den Berg Cllr BD Smith Cllr RG Davids Cllr IT Mangaliso Cllr L Pieterse Cllr AP Daniëls Cllr NA Joseph
COMMUNITY SERVICES AND HOUSING MEMBERS: Cllr GL Boezak – Chairperson Cllr RG Davids Cllr HJ Saayman Cllr S Le Roux Cllr IT Mangaliso Cllr ME Dayimani Cllr LC February Cllr AP Daniëls	**DISCIPLINARY COMMITTEE** MEMBERS: Cllr MC van den Berg – Chairperson Cllr BD Smith Cllr G Riddles Cllr J Hartnick Cllr L Pieterse
MPAC MEMBERS: Cllr IT Mangaliso – Chairperson Cllr RG Davids Cllr B van Noordwyk Cllr S Le Roux Cllr L February	**APPEALS COMMITTEE / SEC 62 COMMITTEE** MEMBERS: Cllr A Stroebel – Chairperson Cllr S Le Roux Cllr RG Davids Cllr AP Daniëls
SECTION 32 COMMITTEE MEMBERS: Cllr B van Noordwyk – Chairperson Cllr RG Davids Cllr S Le Roux Cllr CP Taute	**NAMING COMMITTEE** MEMBERS: Cllr A Stroebel – Chairperson Cllr MC van den Berg Cllr B van Noordwyk Cllr NA Joseph
LABOUR FORM (LLF) (5 Councillors) MEMBERS:	**PERFORMANCE AUDIT COMMITTEE** MEMBERS:

Cllr G Riddles Cllr MC van den Berg Cllr J Hartnick Cllr GL Boezak Cllr BD Smith	Cllr G Riddles Cllr BD Smith
<u>LIQUOR LICENCE TRIBUNAL</u> <u>MEMBERS:</u> Cllr A Stroebel Cllr J Hartnick Cllr NA Joseph	**<u>MONITORING COMMITTEE FOR SOLID WASTE</u>** <u>MEMBERS:</u> Relevant Ward Councillor PR Councillor Chairperson Technical Services Portfolio Committee
<u>HESSEQUA DEVELOPMENT ADVICE COMMITTEE</u> All Councillors (ex-officio) as invited by Director: Development Planning	

SALGA WORKING GROUPS

SALGA WESTERN CAPE: HESSEQUA MUNICIPALITY REPRESENTATIVES	
CAPACITY BUILDING AND INSTITUTIONAL RESILIENCE	Cllr BD Smith
Secundi	Cllr A Stroebel
COMMUNITY DEVELOPMENT AND SOCIAL COHESION	Cllr GL Boezak
Secundi	Cllr BD Smith
ECONOMIC EMPOWERMENT AND EMPLOYMENT CREATION	Cllr HJ Saayman
Secundi	Cllr MC van den Berg
ENVIRONMENTAL PLANNING AND CLIMATE RESILIENCE	Cllr HJ Saayman
Secundi	Cllr MC van den Berg
GOVERNANCE AND INTER GOVERNMENTAL RELATIONS	Cllr A Stroebel
Secundi	Cllr G Riddles
HUMAN SETTLEMENTS AND MUNICIPAL PLANNING	Cllr GL Boezak
Secundi	Cllr HJ Saayman
MUNICIPAL FINANCE AND FISCAL POLICY	Cllr BD Smith
Secundi	Cllr A Stroebel
MUNICIPAL INNOVATIONS AND INFORMATION TECHNOLOGY	Cllr A Stroebel
Secundi	Cllr BD Smith
PUBLIC TRANSPORT AND ROADS	Cllr MC van den Berg

Secundi	Cllr B van Noordwyk
WATER SANITATION AND WASTE MANAGEMENT	Cllr MC van den Berg
Secundi	Cllr B van Noordwyk
SALGA WOMEN'S PROVINCIAL COMMISSION	Cllr S Le Roux
Secundi	Cllr B van Noordwyk
PROVINCIAL GENDER FORUM	Cllr S Le Roux
Secundi	Cllr B van Noordwyk

EXTERNAL INSTITUTIONS

BUSINESS CHAMBERS / FORUMS

RIVERSDALE	Cllr B van Noordwyk
	Cllr NA Joseph (secundi)
STILBAY	Cllr MC van den Berg
	Cllr A Stroebel (secundi)
HEIDELBERG	Cllr S Le Roux
	Cllr G Riddles (secundi)
ALBERTINIA	Cllr HJ Saayman
	Cllr RG Davids (secundi)

OTHER INSTITUTIONS

INSTITUTION / BODY / COMMITTEE	REPRESENTATIVES
CONSOLIDATED PENSION FUND (CPF) **LOCAL AUTHORITY RETIREMENT FUND (LARF)** **SALA PENSIONFUND** **PENSIONFUND FOR COUNCILLORS** **SAMWU FUND**	Cllr BD Smith Cllr IT Mangaliso (secundi)
BONITAS, MUNIMED, HOSMED, SAMWU-MEDICAL AID, GLOBAL HEALTH	Cllr BD Smith

	Cllr J Hartnick (secundi)
TOURISM (INCLUDING EXISTING TOURISM BUREAUS)	Cllr HJ Saayman Cllr S Le Roux (secundi)
HEIDELBERG COMMUNITY HEALTH CENTRE	Cllr S Le Roux Cllr GL Boezak (secundi)
SAPS (PRIORITISING OF CRIME) SCTA & GOKOK POLICING FORUM	**Riversdale:** Cllr B van Noordwyk Cllr NA Joseph (secundi) **Stilbay:** Cllr RG Davids Cllr MC van den Berg (secundi) **Albertinia:** Cllr HJ Saayman Cllr IT Mangaliso (secundi) **Heidelberg/Witsand:** Cllr GL Boezak Cllr AP Daniëls (secundi)
HESSEQUA VISSERS, MARIENE- EN KUSBEWARINGSFORUM	Cllr RG Davids Cllr BD Smith (secundi)
EDEN DISTRICT HEALTH FORUM	Cllr B van Noordwyk Cllr CP Taute (secundi)
LIBRARY AND MUSEUMS	Cllr BD Smith Cllr MC van den Berg (secundi)
BEHEERRAAD HUIS STILBAAI	Cllr MC van den Berg Cllr BD Smith (secundi)
STILBAY TOUCH RUGBY	Cllr A Stroebel Cllr G Riddles (secundi)
TRANS AGULAS	Cllr MC van den Berg Cllr A Stroebel (secundi)
ALBERTINIA VERSORGINGSDIENSTE	Cllr HJ Saayman Cllr IT Mangaliso (secundi)
GOURITSRIVIER BEWARINGSTRUST	Cllr RG Davids Cllr BD Smith (secundi)

LANGEBERG WATERVERBRUIKERSVERENIGING	Cllr B van Noordwyk Cllr MC van den Berg (secundi)
GOUKOU RIVIERFORUM	Cllr RG Davids Cllr BD Smith (secundi)
DISTRIKSASSESSERINGSKOMITEE	Cllr B van Noordwyk Cllr CP Taute (secundi)
GOURITZ BREËRIVIER CMA KOMITEES	Cllr MC van den Berg Cllr GL Boezak (secundi)
BEHEERRAAD VAN DROOM	Cllr B van Noordwyk Cllr A Stroebel (secundi)
HUIS ZENOBIA DU TOIT (BADISA)	Cllr S Le Roux Cllr L Pieterse (secundi)
MELKHOUTFONTEIN BOERE-IMPLEMENTERINGSKOMITEE	Cllr RG Davids Cllr G Riddles (secundi)
BEHEERRAAD VAN JAGERSBOSCH EN SOETERUS	Cllr MC van den Berg Cllr RG Davids (secundi)
TUIN OP DIE BRAK	Cllr RG Davids Cllr BD Smith (secundi)
KORENTE VETTERIVIER BESPROEIINGSRAAD	Cllr B van Noordwyk Cllr MC van den Berg (secundi)
JONGENSFONTEIN INWONERSVERENIGING	Cllr MC van den Berg Cllr A Stroebel (secundi)
INWONERSVERENIGINGS	Ward Councillors
RIVERSDALE HEALTH FORUM	Cllr A Stroebel Cllr B van Noordwyk (secundi)
LANDBOUSEKTOR	Cllr B van Noordwyk Cllr MC van den Berg (secundi)
GARDEN ROUTE DISTRICT MUNICIPLAITY	Cllr B van Noordwyk Cllr CP Taute

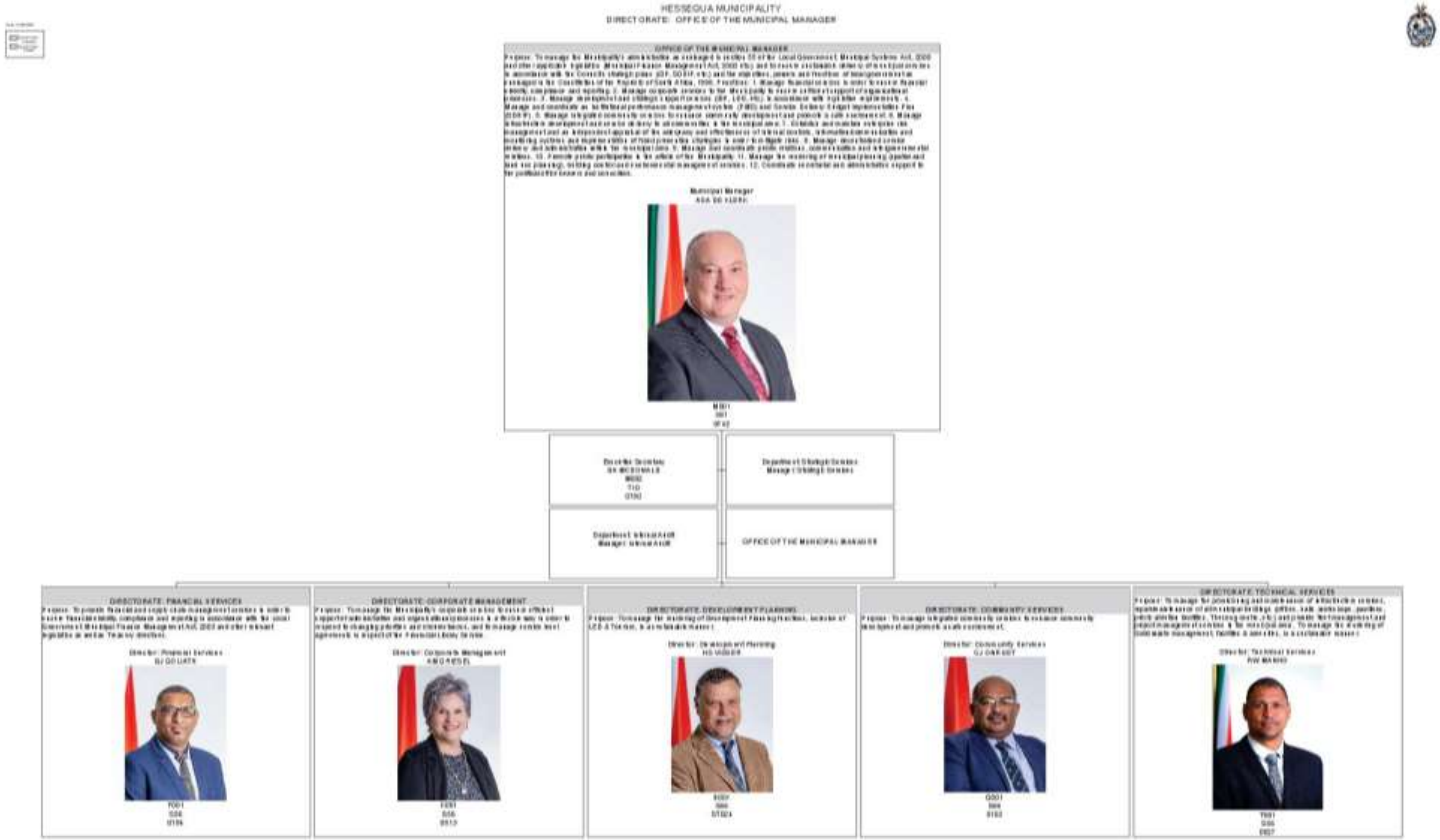
HESSEQUA SOSIALE ONTWIKKELING ADVIES FORUM (HSOAF)	Cllr. GL Boezak Cllr. HJ Saayman (secundi)
VERWYSINGSKOMITEE VAN DIE GEMEENSKAPSWERK PROGRAM	Speaker- Cllr. A Stroebel
HESSEQUA JEUGRAAD	Cllr. GD Boezak Cllr. RG Davids (secundi)
LOCAL ECONOMIC DEVELOPMENT FORUM (LEDF)	Cllr. HJ Saayman Cllr RG Davids Cllr NA Josephs (secundi)

PRIMARY HEALTH CARE FACILITIES COMMITTEES

TOWN	REPRESENTATIVES
RIVERSDALE	Cllr B van Noordwyk Cllr NA Joseph (secundi)
ALBERTINIA	Cllr HJ Saayman Cllr IT Mangaliso (secundi)
SLANGRIVIER	Cllr GL Boezak Cllr LC February (secundi)
HEIDELBERG	Cllr AP Daniëls Cllr S Le Roux (secundi)
MELKHOUTFONTEIN	Cllr RG Davids Cllr BD Smith (secundi)

Appendix C

The macro organogram of the administrative structure of the municipality



HESSEQUA MUNICIPALITY
DIRECTORATE: OFFICE OF THE MUNICIPAL MANAGER

Date : 01/06/2024

Vacant Posts - Unfunded
Vacant Posts - Funded

OFFICE OF THE MUNICIPAL MANAGER

STRATEGIC & GOVERNANCE SUPPORT
Manager: Strategic & Governance Support
L DE VILLIERS

INTERNAL AUDIT
Manager: Internal Audit
JC OOSTHUIZEN

HESSEQUA MUNICIPALITY
DIRECTORATE: OFFICE OF THE MUNICIPAL MANAGER

DIRECTORATE: FINANCIAL SERVICES

Purpose: To provide financial and supply chain management services in order to ensure financial viability, compliance and reporting in accordance with the Local Government: Municipal Finance Management Act, 2003 and other relevant legislation as well as Treasury directives.

Director: Financial Services
GJ GOLIATH

F001
S56
0784

Expenditure
AG CARELSE
Manager: Expenditure

Budget & Financial Statements and Reporting
RR ERASMUS
Manager: Budget, Financial Statements & Reporting

Revenue
SD DANIëLS
Manager: Revenue

Supply Chain Management
RA BENT
Manager: SCM

HESSEQUA MUNICIPALITY

DIRECTORATE: OFFICE OF THE MUNICIPAL MANAGER

DIRECTORATE: CORPORATE MANAGEMENT

Purpose: To manage the Municipality's corporate services to ensure efficient support of administrative and organisational processes in a flexible way in order to respond to changing priorities and circumstances, and to manage service level agreements in respect of the Provincial Library Service.

Director: Corporate Management
AM GRIESEL

K001
S56
0513

Library Services
UN OOSTHUIZEN
Manager: Library Services

Human Resource Management
AJ OELOFSE
Manager: Human Resources

Legal, Administration and Auxiliary Services
GD LEWIS-MICHAELS
Manager: Legal, Administration and Auxiliary Services

Property Management
AW KLEYNHANS
Manager: Property Management

Information Communication Technology
JM KLEINHANS
Manager: Information Communication Technology

Date: [illegible]

Vacant Posts - Unfunded

Vacant Posts - Funded

HESSEQUA MUNICIPALITY

DIRECTORATE: OFFICE OF THE MUNICIPAL MANAGER

DIRECTORATE: DEVELOPMENT PLANNING

Purpose: To manage the rendering of Development Planning functions, inclusive of LED & Tourism, in a sustainable manner.

Director: Development Planning
HS VISSER

B001
S56
ST024

Environmental Management
SL CARELSE
Manager: Environmental Management

Municipal Planning
PJ LOUW
Manager: Municipal Planning

Building Control
C HAMMAN
Manager: Building Control

Spatial & Economic Development
PPA HAYWARD
Manager: Spatial & Economic Development

Date: 01/06/2024

Vacant Posts - Unfunded

Vacant Posts - Funded

HESSEQUA MUNICIPALITY

DIRECTORATE: OFFICE OF THE MUNICIPAL MANAGER

DIRECTORATE: COMMUNITY SERVICES

Purpose: To manage integrated community services to enhance community development and promote a safe environment.

Director: Community Services
CJ ONRUST

G001
S56
0102

Human Settlements
C DUTHIE
Manager: Human Settlements

Manager: Protection Services
VACANT

Community Development
RN HEUNIS
Manager: Community Development

Date : 01/06/2024

Vacant Posts - Unfunded

Vacant Posts - Funded

HESSEQUA MUNICIPALITY

DIRECTORATE: OFFICE OF THE MUNICIPAL MANAGER

DIRECTORATE: TECHNICAL SERVICES

Purpose: To manage the provisioning and maintenance of infrastructure services, repair/maintenance of all municipal buildings (offices, halls, workshops, pavilions, public ablution facilities, Thusong centre, etc.) and provide fleet management and project management services in the municipal area. To manage the rendering of Solid waste management, facilities & amenities, in a sustainable manner.

Director: Technical Services
RW MANHO

Electrical And Mechanical Services
S CHIKAMHI
Manager: Electrical And Mechanical Services

Civil Infrastructure Services
SM MORRIS
Manager: Civil Infrastructure Services

Civil Planning & Project Management
SL KENNEDY
Manager: Civil Planning & Project Management

Appendix D

The appendix covers what constitutes the municipal functions:

The municipal function areas for the 2023/2024 financial year are indicated below:

Municipal Function	Municipal Function Yes / No
Constitution Schedule 4, Part B functions:	
Air pollution	Yes
Building regulations	Yes
Childcare facilities	No
Electricity reticulation	Yes
Structural Firefighting services	Yes
Local tourism	Yes
Municipal airports	No
Municipal planning	Yes
Municipal health services	No
Municipal public transport	No
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	Yes
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	Yes
Storm water management systems in built-up areas	Yes
Treatment of Dogs and Cats	Yes
Trading regulations	Yes
Water and sanitation services limited to potable water supply systems and domestic wastewater and sewage disposal systems	Yes
Constitution Schedule 5, Part B functions:	
Beaches and amusement facilities	Yes
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlours and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes
Licensing of dogs	Yes
Licensing and control of undertakings that sell food to the public	No
Local amenities	Yes
Local sport facilities	Yes
Markets	Yes
Municipal abattoirs	No

Municipal Function	**Municipal Function Yes / No**
Municipal parks and recreation	Yes
Municipal roads	Yes
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes

Appendix E

Information on Ward committees, the sector or community representation. Also included are inputs from Wards to the IDP/Budget Process with responses from Management.

Ward Committee Composition

Ward	# Members	Member Type
1	6	Civil Institution
		Civil Institution
		Civil Institution
		Civil Institution
		Sector Representation
		Sector Representation
2	8	Block - 1
		Civil Institution
		Sector Representation
		Sector Representation
		Sector Representation
		Sector Representation
		Sector Representation
		Sector Representation
3	4	Civil Institution
		Civil Institution
		Civil Institution
		Sector Representation
		Sector Representation
		Sector Representation
4	10	Civil Institution
		Sector Representation
		Sector Representation
		Block - 1
		Block - 1
		Block - 2
		Block - 2
		Block - 3
		Block - 4
5	4	Block - 1
		Block - 1
		Block - 2
		Block - 2
		Block - 3

Ward Committee Composition

Ward	# Members	Member Type
		Block - 3
		Sector Representation
		Sector Representation
6	5	Block - 1
		Block - 1
		Block - 2
		Block - 2
		Block - 3
		Block - 3
		Sector Representation
		Sector Representation
7	7	Block - 1
		Block - 2
		Block - 3
		Block - 4
		Block - 5
		Sector Representation
		Civil Institution
8	8	Block - 1
		Block - 1
		Block - 2
		Block - 2
		Block - 3
		Block - 3
		Sector Representation
		Sector Representation
9	4	Block - 1
		Block - 2
		Sector Representation
		Sector Representation
		Sector Representation
		Sector Representation
		Sector Representation

Ward Committee Meetings for 2023/2024

Ward	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024
Ward 1	-	1	No quorum	1	1	-	-	1	1	No quorum	-	1
Ward 2	-	1	-	1	No quorum	-	-	1	No quorum	1	-	No quorum
Ward 3	-	1	-	1	-	-	-	1	1	1	-	1
Ward 4	-	1	1	-	2	-	-	-	1	1	-	1
Ward 5	-	1	-	1	1	-	-	-	No quorum	1	-	1
Ward 6	-	1	-	1	1	-	-	1	1	1	-	1
Ward 7	-	1	1	1	1	-	-	-	No quorum	1	-	1
Ward 8	-	1	-	1	1	-	-	-	1	1	-	1
Ward 9	-	1	-	No quorum	1	-	-	-	No quorum	1	-	No quorum
TOTAL	**0**	**9**	**2**	**7**	**7**	**0**	**0**	**4**	**5**	**8**	**0**	**7**

- No Ward Committee meetings took place during July 2023 as Council was in recess.
- Ward Committee meetings for Wards 2, 3, 5, 6, 8 and 9 did not take place during September 2023 as no items were submitted for their consideration.
- Ward Committee meeting for Ward 1 did not take place during September 2023 as they did not have a quorum.
- Ward Committee meeting for Ward 9 did not take place during October 2023 as they did not have a quorum.
- Ward Committee meeting for Ward 4 only took place on 01 November instead of 24 October 2023.
- Ward Committee meeting for Ward 2 did not take place during November 2023 as they did not have a quorum.
- Ward Committee meeting for Ward 3 did not take place during November 2023 as they it was cancelled.
- No Ward Committee meetings were scheduled for December 2023.
- No Ward Committee meetings were scheduled for January 2024.
- Ward Committee meetings for Wards 4, 5, 7, 8 and 9 did not take place during February 2024 as no items were submitted for their consideration.
- Ward Committee meeting for Wards 2, 5, 7 & 9 did not take place during March 2024 as they did not have a quorum.
- Ward Committee meeting for Ward 1 did not take place during April 2024 as they did not have a quorum.
- No Ward Committee meetings took place during May 2024 due to the National and Provincial Elections.
- Ward Committee meeting for Wards 2 and 9 did not take place during June 2024 as they did not have a quorum.

Appendix F

This appendix relates to ward projects and implementation priorities.

Projects by Ward	Actuals (July 2023 - June 2024)	Budget (July 2023 - June 2024)
1	**R202 240**	**R300 018**
1 OFFICE CABINET- INCOME CASHIER	R3 583	R4 000
10 X FIRE HYDRANTS - GOURITSMOND - FIRE	R0	R20 000
FENCING HOUSING PROJECT - MHFN	R0	R1 054 667
HIGH BACK CHAIR - MHFT - INCOME - FINANC	R1 624	R2 050
NETWORK EXTENSIONS - GOURITSMOND	R550 000	R550 000
UPGRADE ROADS & STORMWATER - G/M	R631 895	R631 895
UPGRADE ROADS & STORMWATER - MHFT - S/B	R532 025	R532 025
UPGRADE ROADS & STORMWATER - S/B EAST	R388 745	R388 745
UPGRADING OF DAY CAMP - PREEKSTOEL	R100 000	R100 000
WEEDEATERS - ELLENSRUST	R7 296	R7 300
WEEDEATERS - PUBLIC WORK	R9 473	R9 520
2	**R1 145 539**	**R1 440 814**
1 X HIGH BACK CHAIR BLACK WITH ARMS- FIN	R1 624	R1 850
2 LAPTOPS CIVIL- ALBERTINIA	R26 870	R26 870
20 X FIRE HYDRANTS - ALBERTINIA - FIRE	R0	R30 000
ABLUTION FACILITIES LENTELUS CEMETERY- A	R98 799	R100 000
DEVELOP BOREHOLES AND SPRING- ALBERTINI	R500 000	R500 000
EMERGENCY GENERATOR ALBERTINIA	R931 080	R931 080
HAS-1.5 - 390M X 160DIA NEW GRAVITY SEWE	R999 999	R1 000 000
HAS-1.6 -2758M X 160DIA NEW GRAVITY SEWE	R778 069	R3 821 670
LDV ELECTRICITY - A/B	R437 247	R437 247
O/HEAD LV LINES TO U/GOUND ALBERTINIA	R0	R150 000
REFURBISH & UPGRADING OF WWTW - A/B -	R2 078 275	R2 078 275
REFURBISH & UPGRADING OF WWTW - A/B - C	R3 936 538	R4 523 772
ROOF - ALBERTINIA LIBRARY	R241 580	R300 000
UPGRADE ROADS & STORMWATER - A/B	R1 643 158	R1 706 689
UPGRADING OF ROADS & STORMWATER -THERON	R558 382	R558 390
UPGRADING OF WATER TREATMENT WORKS- A/B	R7 217 198	R8 300 000
WEEDEATERS - PARKS - A/B	R25 350	R28 000
3	**R1 662 500**	**R1 665 270**
EMERGENCY GENERATOR JONGENSFONTEIN	R712 120	R712 120
EMERGENCY WORK_SKUITWEG CONCRETE WALL	R135 000	R135 000
EMERGENCY WORK_SKULPIESBAAI ROAD	R1 122 484	R1 122 485
EMERGENCY WORK_TIDAL POOL PARKING LOT	R1 850 000	R1 850 000
LDV ELECTRICITY - S/B	R437 247	R437 247
REPLACING WINDOW FRAMES WITH ALUMINIUM -	R59 038	R59 038
UPGRADE BULK WATERLINE BETWEEN WTW & RE	R1 777 633	R1 777 633
UPGRADE BULK WATERLINE BETWEEN WTW & RES	R0	R0
UPGRADE ROADS & STORMWATER - J/FONT S/B	R897 977	R897 978
UPGRADE ROADS & STORMWATER - S/B WEST	R12 354 340	R12 354 349

Projects by Ward	Actuals (July 2023 - June 2024)	Budget (July 2023 - June 2024)
UPGRADING BULK WATERLINE - FONTEIN CRES	R842 417	R878 417
4	**R878 599**	**R915 882**
10 X FIRE HYDRANTS - WITSAND - FIRE	R0	R20 000
20 X FIRE HYDRANTS -SLANGRIVIER - FIRE	R0	R30 000
DEVELOPMENT OF SPORTGROND	R91 858	R91 858
DRILLING AND EQUIP NEW BOREHOLES- WS	R1 000 000	R1 000 000
EMERG GENERATOR S/R SEW PS 2 X 100 KVA	R0	R0
EMERGENCY GENERATOR SLANGRIVIER	R470 540	R470 540
EMERGENCY WORK_WITSAND PAVING	R380 000	R380 000
FENCING AT GROENIE DIE DRAKIE S/RIVIER	R40 000	R40 000
SUCTION TANKER - SEWERAGE	R1 325 986	R1 325 986
UPGRADE ROADS & STORMWATER - S/R	R308 001	R308 001
UPGRADE ROADS & STORMWATER - W/S	R908 159	R1 417 404
UPGRADING OF ABLUTION FACILITIES - MIDDE	R90 943	R90 943
UPGRADING OF NATURE PARK - SLANGRIVIER	R27 900	R27 900
UPGRADING ROADS & STORMWATER IN ASLA ARE	R8 526 125	R8 526 125
WEEDEATERS - PUBLIC WORK	R9 473	R9 480
5	**R1 006 392**	**R1 006 393**
UPGRADE ROADS & STORMWATER - H/B	R1 006 392	R1 006 393
6	**R458 432**	**R458 770**
1 X STOVE - SPORTFIELDS - RIVERVILLE	R40 986	R42 000
20 X STEEL TABLES - RIVERVILLE	R14 925	R14 925
UPGRADE ROADS & STORMWATER - WYK 6 - R/	R1 319 386	R1 319 386
7	**R481 391**	**R531 700**
FIVE-A-SIDE SOCCERFIELD	R2 098 986	R2 100 000
RESURFACE OF TENNIS COURTS - RIVERSDALE	R0	R180 000
RETIC BETWEEN SS LOUWRENS	R242 019	R300 000
UPGRADING OF PLAYPARK LUKHANYO CRECHE -	R28 500	R28 500
UPGRADING OF SOCCERFIELD - KWANOKHUTHULA	R37 450	R50 000
8	**R2 308 363**	**R2 308 363**
UPGRADE ROADS & STORMW - R/DAL MORESTOND	R3 847 401	R3 847 402
UPGRADE ROADS & STORMWATER - WYK 8 - R/	R769 324	R769 324
9	**R1 359 701**	**R1 359 702**
UPGRADE ROADS & STORMWATER - WYK 9 - H/	R1 359 701	R1 359 702
1,3	**R374 220**	**R411 694**
20 X FIRE HYDRANTS - STILLBAAI - FIRE	R0	R30 000
CHAIRS WITHHOUT ARM REST & WITH STEEL FR	R25 000	R25 000
NEW GRAVITY DISTRIBUTION	R1 400 467	R1 400 468
NEW POLIWOOD PICNIC TABLE SETS - LAPPIES	R19 453	R19 454
NEW RESERVOIR & PUMPS - GLS - STILBAAI W	R0	R214 500
NEW WATER NETWORKS DISTRI	R700 000	R700 000
PROJECT 1: BILL 6.0: S/B: MV CABLE BETWE	R1 497 289	R1 700 000
SS BOSBOKDUIN - S/B	R399 999	R400 000
UPGRADE EXISTING GRAVITY	R342 800	R342 800
VIBRACRETE FENCING PAULINE BOHNEN NATURE	R48 110	R48 110
WALK BEHIND LAWN MOWER -	R32 174	R32 180

Projects by Ward	Actuals (July 2023 - June 2024)	Budget (July 2023 - June 2024)
WEEDEATERS - PARKS - S/B	R25 350	R27 820
4,5	**R525 413**	**R1 279 713**
DEV OF ROADS & STORMW LCH - H/B SITE 4	R0	R2 140 000
EMERGENCY GENERATOR HEIDELBERG	R437 100	R439 710
INSTALL OF SAN INFR LCH - H/B SITE 4	R0	R2 130 000
INSTALL OF WATER INFR LCH - H/B SITE	R0	R2 130 000
NETWORK EXTENSION AND REFURBISHMENT	R1 720 000	R1 720 000
O/HEAD LV LINES TO U/GOUND HEIDELBERG	R150 000	R150 000
REPLACE MV AND LV OVERHEAD LINES BETWEEN	R985 064	R1 000 000
REPLACEMENT OF WATER INFR	R999 455	R1 368 000
5,9	**R368 010**	**R374 400**
20 X FIRE HYDRANTS - HEIDELBERG - FIRE	R0	R30 000
CONSTRUCTION OF NEW CRICKET AND SOCCER F	R1 335 755	R1 335 755
LDV - SEWERAGE - H/B	R437 247	R437 247
WALK BEHIND LAWN MOWER -	R32 174	R32 180
WEEDEATERS - PARKS - HEI	R34 877	R36 820
6,7,8	**R579 474**	**R3 495 044**
20 X FIRE HYDRANTS - RIVERSDALE - FIRE	R0	R30 000
550 PLASTIC CHAIRS - BURGERSENTRUM- RI	R44 874	R45 000
BATTERY OPERATED CRIMPER - ELEC - R/D	R19 020	R24 150
DOUBLE CAB TRUCK TIPPER- PARKS - R/D	R897 861	R1 070 000
ELEC PANELS - R/DALE POWERSTATION	R2 999 999	R3 000 000
EMERGENCY GENERATOR RIVERSDALE	R591 920	R591 920
LDV - WATER - R/D	R437 247	R437 247
LDV SEWERAGE - R/D	R437 247	R437 247
NETWORK EXTENSION AND REFURBISHMENT	R400 000	R400 000
O/HEAD LV LINES TO U/GOUND R/DALE	R150 000	R150 000
PV SOLAR PLANT RIVERSDALE	R684 186	R69 000 000
REPLACE 35 SQ MM CU CABLE BETWEEN SS HOS	R1 100 000	R1 100 000
SS HOSPITAL - REPLACE OVERHEAD LINE - R/	R999 999	R1 000 000
STAGE CURTAINS AND RAIL - BURGERSENTRUM	R50 000	R50 000
UPGRADE CBS AT LADYSMITH SUBSTATION	R132 253	R500 000
UPGRADE CBS MUSEUM SUBSTATION	R199 004	R340 000
UPGRADE CIRCUIT BREAKERS R/DALE POWERST	R1 200 000	R1 200 000
UPGRADE OF EXISTING GRAVITY SYSTEM - MOR	R386 607	R1 017 000
UPGRADE ROADS & STORMWATER - WYK 7 - R/	R2 146 825	R2 146 826
UPGRADING OF WERNER FREHSE NATURE RESERV	R49 954	R50 000
WALK BEHIND LAWN MOWER -	R32 174	R32 180
WATER NETWORK REINFORCEME	R933 727	R1 150 014
WEEDEATERS - PARKS - RIV	R9 473	R9 480
WHEELCHAIR RAMP AT AFRICANA CENTRE R/DA	R5 000	R100 000
HQ	**R132 669**	**R163 844**
1 X BOAT TRAILER - ENVIRONMENTAL - PLANN	R44 330	R50 000
1 X FIBRE LINK - SERVER ROOM/DR-SITE R/D	R244 638	R332 241
1 X HANDHELD/PORTABLE GPS - ENVIRONM. -	R9 643	R10 000
1 X HILTI BOOR VERFSPAN - TRAFFIC	R2 355	R2 356

Projects by Ward	Actuals (July 2023 - June 2024)	Budget (July 2023 - June 2024)
1 X LAPTOP - INCOME - FINANCE	R13 636	R13 637
1 X LAPTOP- BUDGET OFFICE	R17 648	R17 648
1 X LAPTOP- DATA CAPTURER: COMPLAINTS CE	R13 636	R13 637
1 X LAPTOP INTERNAL AUDIT	R18 667	R18 668
1 X OFFICE CHAIR - ANIMAL POUND - LE	R0	R1 500
1 X PROJECTOR COMMITTEE ROOM - MAIN BUIL	R8 164	R8 165
1 X PROJECTOR COUNCIL CHANBERS - MAIN BU	R6 968	R6 969
1 X SEDAN VEHICLE - IT	R315 557	R316 400
1 X TROLLEY MOP - TRAFFIC	R1 414	R1 500
1 X UPS HR BUILDING	R11 510	R11 520
10 X CYLINDERS - FIRE	R0	R15 000
12 X 4 DRAWER OFFICE STEEL CABINETS - BU	R36 960	R37 000
1X DRAWER DESK - INCOME - FINANCE	R3 086	R3 150
2 X AIRCONDITIONERS - FIRE	R0	R14 000
2 X BLOWERS VERFSPAN - TRAFFIC	R2 579	R5 000
2 X CASHIERS CHAIR - TRAFFIC	R3 200	R4 000
2 X CORDLESS MICROPHONES COMMUNITY HALLS	R2 783	R2 783
2 X DESKTOP COMP & SCR (ONLINE VENDING)	R24 166	R24 166
2 X FIRE FIGHTING TRAILERS WITH BAKKIE S	R0	R200 000
2 X HINGED DOOR SYSTEM CUPBOARD - ADMIN	R4 588	R6 000
2 X LAPTOP MAYCO	R53 742	R57 273
2 X LAPTOPS - COMMUNITY S	R13 435	R13 435
2 X LAPTOPS - ILZE & ZANETTE - FINANCE	R35 296	R35 296
2 X MICROWAVES - FIRE	R0	R1 100
2 X OFFICE HIGHBACK CHAIRS- EXPENDITURE	R4 872	R10 000
20 X LCD 22 SCREENS -ICT	R18 976	R18 977
3 X LAPTOPS - ICT	R56 002	R56 002
3 X LAPTOPS (NEW POSTS T	R17 387	R20 000
3 X LAPTOPS- LAW ENFORCEMENT OFFICERS	R40 304	R40 305
3 X OFFICE CHAIR - PUBLIC WORKS - RD	R17 040	R17 100
3 X PREPAID TOKEN PRINTER	R4 166	R6 500
3 X RECIEPT PRINTER - INC	R7 811	R7 820
3 X VISITORS CHAIRS WITH ARMS Û INCOME	R2 497	R2 625
30 X FIRE EXTINGUISHERS - VEHICLES - HQ	R11 846	R25 000
4 X FRIDGES - HALLS - HES	R4 704	R4 705
4 X LAPTOPS TRAFFIC	R53 739	R53 740
4X DIESEL BOWZERS - HQ	R305 690	R320 000
6 X COMMUNICATION / MARKETING BANNERS -	R6 620	R6 620
6 X LAPTOPS - TECHNICAL	R80 609	R80 609
8 X BIOMETRIC TIME & ATTENDANCE DEVICES	R177 600	R177 600
8 X MOBILE COMM DEVICES - LAW ENFORCEMEN	R16 775	R16 775
AIRCONS - TRAFFIC	R24 360	R24 360
BLINDS BOARD/TRAINING ROOM - HR BUILDIN	R7 685	R8 000
BRUSHCUTTER	R9 760	R10 000
BULL BAR - LAW ENFORCEMENT DOUBLE CAB	R7 177	R10 000
CABLE & FAULT DETECTOR - LOW & HIGH TENS	R0	R160 000

Projects by Ward	Actuals (July 2023 - June 2024)	Budget (July 2023 - June 2024)
CANOPY - LAW ENFORCEMENT DOUBLE CAB	R57 000	R60 000
CARAVANS - SEASONAL FORWARD CONTROL POIN	R50 000	R50 000
COATED METAL STEEL SHELVES (MAIN REGISTR	R199 470	R200 000
COATED METAL STEEL SHELVES (TRAFFIC DEPA	R66 715	R100 000
COMP MONITOR FIRE - LCD 49 INCH X 2 R/D	R15 217	R15 218
COMPUTER MONITOR - LCD 24 INCH X 3 FIRE	R5 609	R5 609
COMPUTER SCREEN 55 INCH - TECHNICAL	R22 826	R23 000
CROCKERY & CUTLERY - CARAVAN PARKS	R39 985	R40 000
DESKTOP COMPUTERS - ELECTRICAL - RD	R13 435	R18 000
DESKTOP WITH FLAT SCREEN - MPCC - COMMUN	R11 904	R11 905
DOUBLE DRUM PAVEMENT ROLLER - PUBLIC WOR	R291 000	R350 000
Emergency Generators For Critical Plant	R1 180 210	R1 180 210
ENERGY EFFICIENCY & DEMAND SIDE LOAD MAN	R3 331 775	R3 852 593
FENCING LANDFILL SITES HESSEQUA	R83 504	R100 000
FOAM NOZZLE - FIRE	R0	R13 000
FRIDGES - CARAVAN PARKS	R13 577	R13 578
FULL SCBA (BA SET) - FIRE	R0	R100 000
GAZEBO COMBINATION SET AND CHAIRS - FIRE	R13 939	R15 000
HIGH PRESSURE CLEANERS - FIRE	R4 328	R10 000
HOSES - 65MM - FIRE	R0	R50 000
HOSES û 38MM - FIRE	R0	R50 000
KETTLES - FIRE	R0	R400
KITCHEN CUPBOARDS - FIRE	R13 214	R16 154
KITCHEN TABELS & CHAIRS - FIRE	R0	R5 000
LABORATORY EQUIPMENT - H/Q - SEWER	R0	R50 000
LABORATORY EQUIPMENT - WA	R42 942	R42 942
LAPTOP - EXP - FINANCE	R17 648	R17 648
LAPTOP X 1 - FIRE	R17 387	R17 387
MATRASSES AND BLANKETS - DISASTER MANAGE	R49 950	R50 000
MATRASSES BEDS & MATRAS COVERS - FIRE	R15 652	R15 653
MATRASSES BEDS & MATRESS COVERS - C/PARK	R42 244	R46 740
MEDIUM VOLTAGE NETWORK UPGRADE - LCH - H	R3 139 469	R3 700 000
MEGAPHONES FOR LOADHAILING	R12 035	R12 035
MICROWAVES - CARAVAN PARKS	R7 275	R7 276
NEW ROAD SIGNS - TRAFFIC	R73 359	R75 000
NEW TOILETS WITH WHEELCHAIR ENTRANCES	R96 610	R100 000
OCCUPATIONAL SAFETY EQUI	R62 900	R72 400
OFFICE CHAIRS - CARAVAN PARKS	R1 600	R3 000
OFFICE CHAIRS - R/D H/B S/R - FIRE	R4 800	R6 000
OFFICE DESK - ALB H/B & S/RIVIER - FIRE	R9 060	R10 000
PROJECTOR - PUBLIC WORKS	R6 865	R6 866
RECORDERS 9 WARD COMMITTEE CLERKS - H/Q	R7 864	R10 000
REFURBISHMENT OF BUILDINGS - H/Q	R524 917	R1 100 000
REFUSE CONTAINERS - PUBLIC FACILITIES -	R42 570	R42 570
RENEWABLE ENERGY PLANT - H/Q	R1 528 017	R1 600 000
REPLACE SAND IN SLUDGE DRYING BED AT WW	R0	R500 000

Projects by Ward	Actuals (July 2023 - June 2024)	Budget (July 2023 - June 2024)
SCBA CYLINDER ONLY - FIRE	R0	R50 000
SEDAN/SUV MOTOR VEHICLES (CUSTOMISED LAW	R635 296	R553 000
SOUND LEVEL METER FOR NOISE METERING - C	R98 520	R98 520
STAIRS & WHEELCHAIR RAMPS (HESSEQUA)	R183 490	R200 000
STOVES - CARAVAN PARKS	R12 227	R12 227
TOOLS - MECHANICAL - H/Q	R37 439	R64 404
TOOLS - PUBLIC WORKS - H/Q	R28 418	R28 419
TOW BAR - LAW ENFORCEMENT DOUBLE CAB	R10 000	R15 000
TRAFFIC CALMING TECHNIQUES - H/Q	R41 670	R50 000
TWO WAY RADIO DEVICES - TRAFFIC SERVICE	R18 250	R50 000
UPGRADE OF PLAYPARKS - H	R50 000	R50 000
UPGRADE UPS SERVER ROOM -	R53 158	R53 160
UPGRADING OF BLUEFLAG FAC	R46 800	R46 800
UPGRADING OF OLD CEMETERI	R198 800	R200 000
UPGRADING OF SPORTING FACILITIES HESSEQU	R191 159	R191 160
UPS SOLUTION SERV. ROOM - ICT	R37 359	R37 359
VACUUM CLEANER - DEVELOPMENT PLANNING	R3 912	R3 913
VACUUM CLEANERS - FIRE	R3 525	R10 000
WALKIE-TALKIE RADIOS - EL	R0	R200 000
WATER METERS - HESSEQUA	R199 572	R200 000
WATER SECURITY MEASURES - H/Q	R792 170	R991 450

Appendix G

Recommendations of the Municipal Audit Committee

(This appendix relates to all meetings of the audit committee held together with its recommendations.)

7.1 Risk Management

The Risk Management Process is improving. The BarnOwl system has been implemented. Progress in risk management as mentioned in 5.2 of this report, is acknowledged.

7.2 Efficiency of the internal audit function

The Committee noted the independence of the internal audit function. The legal requirements for the audit function are extensive and the two skilled staff members are insufficient to give due consideration to all the tasks. No Intern has been appointed for over a year. The Municipal Manager informed APAC that an additional permanent post in the department is not on the cards for the short term. An additional post will enhance its effectiveness considerably.

The approved Audit Plan for 2023/2024 was carried out satisfactorily. The Committee however strongly supports the request for additional staff.

7.3 Opinion on the Annual Financial Statements of 2023/2024

The opinion of the committee on the Annual Financial statements for the year ended 30 June 2024 is as follows:

Will be added after the 27 August 2024 meeting

7.4 Opinion on Performance Management 2020/2021

The opinion of the committee on Performance Management for the year ended 30 June 2024 is as follows:

Will be added after the November 2024 meeting

Appendix H&I

Not applicable as no PPP's or Municipal Entity exists. Also refer to Section 2.5 within the Annual Report

Appendix J

This Appendix relates to financial disclosures of senior managers and other section S56 officials. The financial interest disclosure is required even if posts were occupied for part of the year.

During the 2023/24 the following Senior Managers (Sect 56 Employees) have completed the annual disclosure form of financial interest in accordance with Item 5A of Schedule 2 of the Municipal Systems Act of 2000:

Section 56 Employee	Submitted Quarterly Disclosure Form for 2023/2024
Municipal Manager: Mr ASA de Klerk	Yes
Director Corporate Management: Ms M Griesel	Yes
Director Development Planning: Mr H Visser	Yes
Director Community Services: Mr C Onrust	Yes
Director Financial Services: Ms L Viljoen Q1&2	Yes
Director Technical Services: Mr R Manho	Yes
Director Financial Services: Mr G Goliath Q3&4	Yes

Appendix K: Revenue Collection Performance

Please refer to Chapter 5 for details

Appendix L: Conditional Grants Received: Excluding MIG

Please refer to Chapter 5 for details

Appendix M: Capital Expenditure – New & Upgrade/ Renewal Programmes: Including MIG

Please refer to Chapter 5 for details

Appendix N & O: Capital Programme by Project current year

Please refer to Chapter 5 for details

Appendix P: Service Connection Backlogs at Schools and Clinics

No service backlogs at schools or clinics have been reported during 2023/2024.

Appendix Q: Service Backlogs Experienced by the Community where another Sphere of Government is Responsible for Service Provision

Please refer to Chapter 5 for details

Appendix R: Declaration of Loans and Grants Made by the Municipality

Please refer to Chapter 5 for details

Appendix S: Declaration of Returns not Made in due Time under MFMA s71

This Appendix relates to all monthly budget statement not made in time as required by s71 of the MFMA. This information is critical for municipalities and oversight institutions so that early detection of problems can be made and corrective action taken sooner.

All MFMA Section 71 returns have been submitted within regulated timeframes.

Appendix T: National and Provincial Outcome for local government

Circular 88 Report - Q4 2023/2024

C88 Ref	KPI	2023/2024 Target	2023/20242 Actual
		Target	Actual
C18	Number of approved demonstrations in the municipal area:	5	5
C20	Number of permanent environmental health practitioners employed by the municipality:	0	0
C21	Number of approved environmental health practitioner posts in the municipality	0	0
C25	Number of protests reported	5	5
C30	Number of business licenses approved:	0	0
LED3.11(1)	(1) Sum of the total working days per business application finalised	0	0
LED3.11(2)	(2) Number of business applications finalised	0	0
Q8.	Please list the locality, date and cause of each incident of protest within the municipal area during the reporting period:	Demokratiese Alliansie - Verkiesing X 3 - Riversdale. Patriotic Alliance - Elections X 1 - Riversdale- L Willemse - Opposing of Bail X1 - Riversdale	Demokratiese Alliansie - Verkiesing X 3 - Riversdale. Patriotic Alliance - Elections X 1 - Riversdale- L Willemse - Opposing of Bail X1 - Riversdale
C84	Number of building plans submitted for review	799	799
C98	Number of building plan applications approved	799	799
Q20.	What is the number of steps a business must comply with when applying for a construction permit before final document is received?	0	0
C76	Number of SMMEs and informal businesses benefitting from municipal digitisation support programmes rolled out directly or in partnership with other stakeholders	0	0
Q17.	Does the Municipality have a dedicated SMME support unit or facility in place either directly or in partnership with a relevant role-player?	Yes	Yes
Q18.	What economic incentive policies adopted by Council does the municipality have by date of adoption?	Yes, LED Strategy, Preferential Procurement Policy	Yes, LED Strategy, Preferential Procurement Policy

Q3.	Does the municipality have an approved LED Strategy?	Yes	Yes
C58	Total non-technical electricity losses in MWh (estimate)	6020553	6020553
C60	Total number of sewer connections	21830	21830
C62	Total number of Ventilation Improved Pit Toilets (VIPs)	34	34
C95	Number of residential properties in the billing system	15609	15609
C96	Number of non-residential properties in the billing system	6221	6221
C97	Number of properties in the valuation roll	21830	21830
EE4.4(1)	(1) Electricity Purchases in kWh	80060935	80060935
EE4.4(2)	(2) Electricity Sales in kWh	74043383	74043383
FM1.1(1)	(1) Total expenditure (operating + capital)	648831929	648831929
FM1.1(2)	(2) Total budget (operating + capital)	307327440	307327440
FM1.14(1)	(1) Actual Service Charges Revenue	331642132	331642132
FM1.14(2)	(2) Actual Property Rates Revenue	130038262	130038262
FM1.14(3)	(3) Budgeted Service Charges and Property Rates Revenue	318106885	318106885
FM1.21(1)	(1) Municipal funded budget self-assessment outcome	Budget is funded as per SIME report	Budget is funded as per SIME report
FM2.1(1)	(1) Debt (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease)	144418490	144418490
FM2.1(2)	(2) Total Operating Revenue	739712631	739712631
FM2.1(3)	(3) Operating Conditional Grant	73292694	73292694
FM2.2(1)	(1) Cash backed reserves (previous year)	1220524574	1220524574
FM2.2(2)	(2) Cash backed reserves (current year)	1266002110	1266002110
FM2.21(1)	(1) Actual Cash and Cash Equivalents	487521251	487521251
FM2.21(2)	(2) Long Term Investment	0	0
FM2.21(3)	(3) Unspent grants	76946079	76946079
FM2.21(4)	(4) Statutory requirement	9210136	9210136
FM2.21(5)	(5) Working capital requirements	4759262	4759262
FM2.21(6)	(6) Other provisions	88517984	88517984
FM2.21(7)	(7) Long term investment committed	0	0
FM2.21(8)	(8) Reserves to be cash backed	60461136	60461136

FM3.1(1)	(1) Cash and cash equivalent (Current year)	487521251	487521251
FM3.1(2)	(2) Cash and cash equivalent (Previous year)	414913603	414913603
FM3.11(1)	(1) Cash and cash equivalent	487521251	487521251
FM3.11(2)	(2) Unspent Conditional Grants	76843451	76843451
FM3.11(3)	(3) Overdraft	0	0
FM3.11(4)	(4) Short Term Investment	483671681	483671681
FM3.11(5)	(5) Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, Provision for Bad Debts, Impairment and Loss on Disposal of Assets)	562332446	562332446
FM3.12(1)	(1) Current assets	562624063	562624063
FM3.12(2)	(2) Current liabilities	211472670	211472670
FM3.13(1)	(1) Cash and cash equivalents	487521251	487521251
FM3.13(2)	(2) Trade payables	64164245	64164245
FM3.14(1)	(1) Cash and cash equivalents	487521251	487521251
FM3.14(2)	(2) Current liabilities	211472670	211472670
FM4.1(1)	(1) Irregular expenditure (previous year)	5322679	5322679
FM4.1(2)	(2) Fruitless and Wasteful expenditure (previous year)	0	0
FM4.1(3)	(3) Unauthorised expenditure (previous year)	5985966	5985966
FM4.1(4)	(4) Irregular expenditure (current year)	0	0
FM4.1(5)	(5) Fruitless and Wasteful expenditure (current year)	11366	11366
FM4.1(6)	(6) Unauthorised expenditure (current year)	13587977	13587977
FM4.2(1)	(1)Employee Related Costs	218342914	218342914
FM4.2(2)	(2) Councillors' Remuneration	8470688	8470688
FM4.2(3)	(3) Total Operating Expenditure	33313651	33313651
FM4.3(1)	(1) Contracted Services	66857383	66857383
FM4.3(2)	(2) Total Operating Expenditure	653345771	653345771
FM4.31(1)	(1) Trade Creditors Outstanding	37901360	37901360
FM4.31(2)	(2) Credit purchases (operating and capital)	11683879	11683879
FM4.31(3)	(3) Number of days in the reporting year to date	366	366
FM5.1(1)	(1) Internally Generated Funds (current year)	80119678	80119678
FM5.1(2)	(2) Borrowings (current year)	144372004	144372004

FM5.1(3)	(3) Internally Generated Funds (previous year)	16292299	16292299
FM5.1(4)	(4) Borrowings (previous year)	168110095	168110095
FM5.11(1)	(1) Internally Generated Funds	80119678	80119678
FM5.11(2)	(2) Borrowings	144372004	144372004
FM5.11(3)	(3) Total Capital Expenditure	196564440	196564440
FM5.12(1)	(1) Total Capital Transfers (provincial and national capital conditional grants)	45974122	45974122
FM5.12(2)	(2) Total Capital Expenditure	196564440	196564440
FM5.2(1)	(1) Total costs of Renewal and Upgrading of Existing Assets (current year)	65727061	65727061
FM5.2(2)	(2) Total costs of Renewal and Upgrading of Existing Assets (previous year)	24006774	24006774
FM5.21(1)	(1) Total costs of Renewal and Upgrading of Existing Assets	65727061	65727061
FM5.21(2)	(2) Total Capital Expenditure	196564440	196564440
FM5.22(1)	(1) Total costs of Renewal and Upgrading of Existing Assets	65727061	65727061
FM5.22(2)	(2) Depreciation	42605142	42605142
FM5.22(3)	(3) Asset impairment)	0	0
FM5.3(1)	(1) Repairs and maintenance expenditure (current year)	107735069	107735069
FM5.3(2)	(2) Repairs and maintenance expenditure (previous year)	94361322	94361322
FM5.31(1)	(1) Total Repairs and Maintenance Expenditure	107735069	107735069
FM5.31(2)	(2) Property, Plant and Equipment	1136954339	1136954339
FM5.31(3)	(3) Investment Property (Carrying Value)	104313106	104313106
FM7.1(1)	(1) Gross consumer debtors (previous year)	74504461	74504461
FM7.1(2)	(2) Gross consumer debtors (current year	85448818	85448818
FM7.2(1)	(1) Total Revenue Excluding Capital Grants (current year)	693738135	693738135
FM7.2(2)	(2) Total Revenue Excluding Capital Grants (previous year)	633797135	633797135
FM7.3(1)	(1)Total Operating Revenue	739712631	739712631
FM7.3(2)	(2)Total Operating Expenditure	653345771	653345771
FM7.31(1)	(1) Total Electricity Revenue	225242501	225242501
FM7.31(2)	(2) Total Electricity Expenditure	190221388	190221388
FM7.32(1)	(1)Total Water Revenue	79762557	79762557
FM7.32(2)	(2) Total Water Expenditure	47591743	47591743
FM7.33(1)	(1) Total Sanitation and Waste Water Revenue	48856973	48856973

FM7.33(2)	(2) Total Sanitation and Waste Water Expenditure	45039461	45039461
FM7.34(1)	(1) Total Refuse Revenue	56248698	56248698
FM7.34(2)	(2) Total Refuse Expenditure	101894391	101894391
LED2.12(1)	(1) R-value of operating budget expenditure on free basic services	44695007	44695007
LED2.12(2)	(2) Total operating budget for the municipality	103065215	103065215
LED3.32(1)	(1) Number of municipal payments within 30-days of complete invoice receipt made to service providers	1316	1316
LED3.32(2)	(2) Total number of complete invoices received (30 days or older)	1316	1316
WS5.2(1)	(1) System input volume	1577524	1577524
WS5.2(2)	(2) Authorised consumption	1269718	1269718
WS5.2(3)	(3) Number of service connections	21830	21830
ENV4.11(1)	(1) Total land area in hectares classified as "biodiversity priority areas"	CBA1 - 138 888.6 ha CBA2 - 17 502.4 ha ESA1 - 50 565.6 ha ESA2 22 355.6 ha = 229 312.2 ha	CBA1 - 138 888.6 ha CBA2 - 17 502.4 ha ESA1 - 50 565.6 ha ESA2 22 355.6 ha = 229 312.2 ha
ENV4.11(2)	(2) Total municipal area in hectares	573 3300 ha	573 3300 ha
FM4.11(1)	(1) Irregular expenditure	433	433
FM4.11(2)	(2) Fruitless and Wasteful expenditure	11366	11366
FM4.11(3)	(3) Unauthorised expenditure	0	0
FM4.11(4)	(4) Total Operating Expenditure	653345771	653345771
C10	Number of work stoppages occurring:	0	0
C15	Number of days of sick leave taken by employees:	801	801
C17	Number of temporary employees employed:	143	143
C23	Number of disciplinary cases for misconduct relating to fraud and corruption:	0	0
C31	Number of approved posts in the municipality with regard to municipal infrastructure:	363	363
C32	Number of positions filled with regard to municipal infrastructure:	332	332
C34	Number of months the Municipal Managers' position has been filled (not Acting):	12	12
C35	Number of months the Chief Financial Officers' position has been filled (not Acting):	12	12
C36	Number of vacant posts of senior managers:	1	1

C37	Number of approved posts in the treasury and budget office:	79	79
C38	Number of filled posts in the treasury and budget office:	66	66
C39	Number of approved posts in the development and planning department:	24	24
C40	Number of filled posts in the development and planning department	18	18
C41	Number of approved engineer posts in the municipality:	0	0
C42	Number of registered engineers employed in approved posts	0	0
C43	Number of engineers employed in approved posts:	10	10
C44	Number of disciplinary cases in the municipality:	6	6
C45	Number of finalised disciplinary cases:	3	3
C46	Number of approved waste management posts in the municipality:	117	117
C47	Number of waste management posts filled:	108	108
C48	Number of approved electrician posts in the municipality:	10	10
C49	Number of electricians employed in approved posts:	9	9
C50	Number of approved water and wastewater management posts in the municipality:	66	66
C51	Number of filled water and wastewater management posts:	61	61
C9	Number of municipal officials completed training:	37	37
GG1.1(1)	(1) R-value of municipal skills development levy recovered	130766.35	130766.35
GG1.1(2)	(2) R-value of the total qualifying value of the municipal skills development levy	79996.1	79996.1
GG1.21(1)	(1) The number of employee posts on the approved organisational structure	688	688
GG1.21(2)	(2) The number of permanent employees in the municipality	571	571
GG1.22(1)	(1) Number of vacant posts filled within 3 months since the date (dd/mm/yyyy) of authority to proceed with filling the vacancy	7	7
GG1.22(2)	(2) Number of vacant posts that have been filled	7	7
GG5.11(1)	(1) Simple count of the number of active suspensions in the municipality lasting more than three months	6	6
GG5.12(1)	(1) Sum of the salary bill for all suspended officials for the reporting period	382468.48	382468.48
Q4.	What are the main causes of work stoppage in the past quarter by type of stoppage?	0	0
C11	Number of litigation cases instituted by the municipality:	0	0
C12	Number of litigation cases instituted against the municipality:	0	0
C13	Number of forensic investigations instituted:	0	0

C14	Number of forensic investigations concluded:	0	0
C19	Number of recognised traditional and Khoi-San leaders in attendance (sum of) at all council meetings:	0	0
C2	Number of ExCo or Mayoral Executive meetings held:	15	15
C22	Number of Council meetings held:	15	15
C24	Number of council meetings disrupted	0	0
C3	Number of Council portfolio committee meetings held:	9	9
C5	Number of recognised traditional leaders within your municipal boundary	0	0
C8	Number of councillors completed training:	17	17
C89	Number of meetings of the Executive or Mayoral Committee postponed due to lack of quorum	0	0
C92	Number of agenda items deferred to the next council meeting	0	0
GG2.12(1)	(1) Number of councillor convened ward community meetings	9	9
GG2.12(2)	(2) Total number of wards in the municipality	9	9
GG2.12(3)	(3) Reporting quarter	4	4
GG2.31(1)	(1) Number of official complaints responded to according to municipal norms and standards	13491	13491
GG2.31(2)	(2) Number of official complaints received	16045	16045
GG3.12(1)	(1) Number of councillors that have declared their financial interests	17	17
GG3.12(2)	(2) Total number of municipal councillors	17	17
GG4.1(1)	(1) The sum total of councillor attendance of all council meetings	17	17
GG4.1(2)	(2) The total number of council meetings	15	15
GG4.1(3)	(3) The total number of councillors in the municipality	17	17
Q25.	Has a report by the Executive Committee on all decisions it has taken been submitted to Council this financial year?	Yes	Yes
Q6.	When was the last scientifically representative community feedback survey undertaken in the municipality?	2019	2019
Q7.	What are the biggest causes of complaints or dissatisfaction from the community feedback survey? Indicate the top four issues in order of priority.	Delayed responses	Delayed responses
C52	Number of maintained sports facilities	9	9

C54	Number of municipality-owned community halls	15	15
HS3.5(1)	(1) Sum of hours booked across all community halls in the period of assessment	21900	21900
HS3.5(2)	(2) Sum of available hours for all community halls in the period of assessment.	131400	131400
C67	Number of paid full-time firefighters employed by the municipality	4	4
C68	Number of part-time and firefighter reservists in the service of the municipality	0	0
C69	Number of 'displaced persons' to whom the municipality delivered assistance	0	0
C73	Number of structural fires occurring in informal settlements	16	16
C74	Number of dwellings in informal settlements affected by structural fires (estimate)	17	17
FD1.11(1)	(1) Number of structural fire incidents where the attendance time was 14 minutes or less	16	16
FD1.11(2)	(2) Total number of distress calls for structural fire incidents received	26	26
C86	Number of households in the municipal area registered as indigent	5449	5449
EE1.11(1)	(1) Number of new residential supply points energised by the municipality	0	0
ENV3.11(1)	(1) Number of informal settlements receiving waste handling services	3	3
ENV3.11(2)	(2) The total number of recognised informal settlements	3	3
FM1.13(1)	(1) Actual Operating Revenue	693738509	693738509
FM1.13(2)	(2) Budgeted Operating Revenue	695827438	695827438
FM7.11(1)	(1) Gross Debtors	69668761	69668761
FM7.11(2)	(2) Bad Debt Provision	34258615	34258615
FM7.11(3)	(3) Billed Revenue	450538684	450538684
FM7.11(4)	(4) Number of days in the reporting period year to date	366	366
FM7.12(1)	(1) Gross Debtors Opening Balance	60051798	60051798
FM7.12(2)	(2) Billed Revenue	450538684	450538684
FM7.12(3)	(3) Gross Debtors Closing Balance	69668761	69668761
FM7.12(4)	(4) Bad Debts Written Off	48408183	48408183
WS5.31(1)	(1) Number of water connections metered	0	0
WS5.31(2)	(2) Number of connections unmetered	0	0
C26	R-value of all tenders awarded	9887009	9887009
C27	Number of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations:	65	65

C28	R-value of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations:	2070754.94	2070754.94
C33	Number of tenders over R200 000 awarded:	7	7
C71	Number of procurement processes where disputes were raised	0	0
C77	B-BBEE Procurement Spend on Empowering Suppliers that are at least 51% black owned based	732366.18	732366.18
C78	B-BBEE Procurement Spend on Empowering Suppliers that are at least 30% black women owned	731262.18	731262.18
C79	B-BBEE Procurement Spend from all Empowering Suppliers based on the B-BBEE Procurement	2563362.16	2563362.16
C93	Number of awards made in terms of SCM Reg 32	0	0
C94	Number of requests approved for deviation from approved procurement plan	0	0
FM6.12(1)	(1) Number of awarded tenders published on the municipality's website	12	12
FM6.12(2)	(2) Number of awarded tenders	12	12
FM6.13(1)	(1) Number of tenders cancelled	5	5
FM6.13(2)	(2) Total number of tenders advertised and closed	34	34
LED1.11(1)	(1) R-value of operating expenditure on contracted services within the municipal area	16470535.3	16470535.3
LED1.11(2)	(2) Total municipal operating expenditure on contracted services	66857383	66857383
LED3.31(1)	(1) Sum of the number of days from the point of advertising a tender in terms of the 80/20 procurement process to the issuing of the letter of award	49.5	49.5
LED3.31(2)	(2) Total number of 80/20 tenders awarded as per the procurement process	29	29
Q19.	Is the municipal supplier database aligned with the Central Supplier Database?	1	1
C1	Number of signed performance agreements by the MM and section 56 managers:	6	6
C4	Number of MPAC meetings held:	4	4
FM1.11(1)	(1) Actual Capital Expenditure	112987671.9	112987671.9
FM1.11(2)	(2) Budgeted Capital Expenditure	204262228	204262228
FM1.12(1)	(1) Actual Operating Expenditure	585456330	585456330
FM1.12(2)	(2) Budgeted Operating Expenditure	707906488	707906488

GG1.2(1)	(1) Sum of standard working days, in the reporting period, that each S56 and S57 post was occupied by a fully appointed official (not suspended or vacant) with a valid signed contract and performance agreement)	1363	1363
GG1.2(2)	(2) Aggregate working days for all S56 and S57 Posts	1488	1488
GG2.1(1)	(1) Functional ward committees	9	9
GG2.1(2)	(2) Total number of wards	9	9
GG2.11(1)	(1) Total number of ward committees with 6 or more members	9	9
GG2.11(2)	(2) Total number of wards	9	9
Q1.	Does the municipality have an approved Performance Management Framework?	1	1
Q2.	Has the IDP been adopted by Council by the target date?	1	1
Q22	Please list the name of the structure and date of every meeting of an official IGR structure that the municipality participated in this quarter:	GRDM IDP RepForum	GRDM IDP RepForum
Q23.	Where is the organisational responsibility for the IGR support function located within the municipality (inclusive of the reporting line)?	Office of the MM	Office of the MM
Q24.	Is the MPAC functional? List the reasons why if the answer is not 'Yes'.	1	1
Q5.	How many public meetings were held in the last quarter at which the Mayor or members of the Mayoral/Executive committee provided a report back to the public?	8	8
LED1.21(1)	(1) Number of work opportunities provided by the municipality through the Expanded Public Works Programme	402	402
LED1.21(2)	(2) Number of work opportunities provided through the Community Works Programme and other related infrastructure initiatives.	0	0
TR6.13(1)	(1) Number of kilometres of surfaced road network built	0	0
TR6.13(2)	(2) Number of kilometres of unsurfaced road network built	1.3	1.3
C56	Number of customers provided with an alternative energy supply (e.g. LPG or paraffin or biogel according to supply level standards)	0	0
C61	Total number of chemical toilets in operation	0	0
C63	Total volume of water delivered by water trucks	4515	4515
ENV5.2(1)	(1) Number of inland water sample tests within the 'targeted range' for intermediate contact recreational water use	0	0
ENV5.2(2)	(2) Total number of sample tests undertaken	0	0

TR6.11(1)	(1) Kilometres of municipal road graded	37.5	37.5
TR6.11(2)	(2) Kilometres of unsurfaced road network	37.5	37.5
TR6.12(1)	(1) Kilometres of municipal road lanes resurfaced and resealed	8.8	8.8
TR6.12(2)	(2) Kilometres of surfaced municipal road lanes	234	234
TR6.2(1)	(1) Number of potholes reported	208	208
TR6.2(2)	(2) Kilometres of surfaced municipal road network	234	234
TR6.21(1)	(1) Number of pothole complaints resolved within the standard time after being reported	183	183
TR6.21(2)	(2) Number of potholes reported	208	208
WS1.11(1)	(1) Number of new sewer connections to consumer units	70	70
WS1.11(2)	(2) Number of new sewer connections to communal toilet facilities.	0	0
WS2.11(1)	(1) Number of new water connections to piped (tap) water	28	28
WS2.11(2)	(2) Number of new water connections to public/communal facilities.	0	0
WS3.1(1)	(1) Number of blockages in sewers that occurred	1346	1346
WS3.1(2)	(2) Total sewer length in KMs	264.89	264.89
WS3.11(1)	(1) Number of callouts responded to within 48 hours (sanitation/wastewater)	9294	9294
WS3.11(2)	(2) Total number of callouts (sanitation/wastewater)	9294	9294
WS3.2(1)	(1) Number of water mains failures (including failures of valves and fittings	318	318
WS3.2(2)	(2) Total mains length (water) in KMs	338.338	338.338
WS3.21(1)	(1) Number of callouts responded to within 48 hours (water)	1566	1566
WS3.21(2)	(2) Total water service callouts received	1566	1566
WS3.3(1)	(1) Number of unplanned water service interruptions	281	281
WS3.3(2)	(2) Total number of water service connections	15440	15440
WS4.1(1)	(1) Number of water sample tests that complied with SANS 241 requirements	0	0
WS4.1(2)	Total number of water sample tests undertaken	672	672
WS4.2(1)	(1) Number of wastewater samples tested per determinant that meet compliance to specified water use license requirements	0	0
WS4.2(2)	(2) Total wastewater samples tested for all determinants over the municipal financial year	120	120
WS5.1(1)	(1) Number of Kilolitres Water Purchased or Purified	1561486	1561486
WS5.1(2)	(2) Number of kilolitres of water sold	2885324	2885324

WS5.4(1)	(1) 1.a Direct use of treated municipal wastewater (not including irrigation)	0	0
WS5.4(2)	(2) 1.b Direct use of treated municipal wastewater for irrigation purposes	120.403	120.403
WS5.4(3)	(3) System input volume	3606315	3606315
C57	Number of registered electricity consumers with a mini grid-based system in the municipal service area	0	0
C59	Number of municipal buildings that consume renewable energy	0	0
EE3.11(1)	(1) Number of unplanned outages restored within x hours	0	0
EE3.11(2)	(2) Total number of unplanned outages	0	0
EE3.21(1)	(1) Actual number of maintenance 'jobs' for planned or preventative maintenance	0	0
EE3.21(2)	(2) Budgeted number of maintenance 'jobs' for planned or preventative maintenance	0	0
Q10.	Is there a dedicated position responsible for internal audits?	1	1
Q11.	Is the internal audit position filled or vacant?	1	1
Q12.	Has an Audit Committee been established? If so, is it functional?	1	1
Q13.	Has the internal audit plan been approved by the Audit Committee?	1	1
Q14.	Has an Internal Audit Charter and Audit Committee charter been approved and adopted?	1	1
Q15.	Does the internal audit plan set monthly targets?	1	1
Q16.	How many monthly targets in the internal audit plan were not achieved?	0	0
Q9.	Does the municipality have an Internal Audit Unit?	1	1
HS3.6(1)	(1) Total number of library visits	209245	209245
HS3.6(2)	(2) Count of municipal libraries	9	9
C29	Number of approved applications for rezoning a property for commercial purposes:	9	9
C6	Number of formal (minuted) meetings between the Mayor, Speaker and MM were held to deal with municipal matters:	12	12
C7	Number of formal (minuted) meetings - to which all senior managers were invited- held:	12	12
C53	Square meters of maintained public outdoor recreation space	0	0
HS3.7(1)	(1) Number of available municipal burial plots in active municipal cemeteries	0	0
HS3.7(2)	(2) Total capacity of all burial plots in active municipal cemeteries	0	0

8 VOLUME II:ANNUAL FINANCIAL STATEMENTS

9 VOLUME III: OVERSIGHT REPORT