



# *Msukaligwa Local Municipality*

## *MID-YEAR BUDGET AND PERFORMANCE REPORT*

**31 DECEMBER 2023**



## TABLE OF CONTENT

1. INTRODUCTION .....	3
2. EXECUTIVE SUMMARY .....	4
5. SUMMARY OF FINANCIAL PERFORMANCE .....	5-10
6. CAPITAL EXPENDITURE .....	11
7. CASH FLOW .....	12
8.DEBTORS AND CREDITORS AGE ANALYSIS .....	13-14
9. STATEMENT OF FINANCIAL POSITION .....	15-16
10.RECOMMENDATIONS.....	17
11.QUALITY CERTIFICATE .....	18

**MP302 MSUKALIGWA MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT FOR 2023/24 FINANCIAL YEAR**

**REPORT OF THE MUNICIPAL MANAGER**

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT FOR 2023/2024**

**1. PURPOSE**

Is to table before Council the mid-year budget and performance assessment report for the period starting 1 July 2023 to 31 December 2023 that must be submitted to National treasury and Provincial treasury on or before 25 January 2023 in terms of S72 of the MFMA

**2. BACKGROUND**

In terms of Section 72 of the Municipal Finance Management Act (MFMA) the accounting officer of a municipality must assess the municipality's performance for the first half of the financial year by 25 January of each year with the chapter 8 of the Municipal budget and reporting regulation 32141 of 17<sup>th</sup> April 2009, refers.

**RESPONSIBILITIES OF MUNICIPAL OFFICIALS**

72. The accounting officer must ensure submission of a mid-year budget and performance assessment by 25 January of each year

(a) Assess the performance of the municipality during the first half of the financial year, considering –

- (i) The monthly statements referred to in section 71 for the first half of the financial year.
- (ii) The Municipality's service delivery performance during the first half of the financial year, and the service delivery targets, and performance indicators set in the service delivery and budget implementation plan
- (iii) The past year annual report and progress on resolving problems identified in the annual report; and

(b) Submit a report on such an assessment to the:

- (i) The mayor of the municipality
- (ii) The National Treasury; and
- (iii) The relevant Provincial Treasury

### 3. EXECUTIVE SUMMARY

#### Revenue performance

The Mid-year budget and performance assessment review is report in both financial and non-financial performance as per MFMA requirements. The main reason for the assessment is to review performance in the first six months to determine whether an Adjustment Budget is necessary or not. For the period under review actual revenue reflected at R555,2M from its budgeted amount of R535M which is equivalent to a favourable balance of 4% or R20M against the budgeted revenue. Revenue from Property Rates and Service Charges are main revenue sources for the municipality.

#### Expenditure performance

For the period ending 31 December 2023 actual total expenditure reflected at R528M against a budgeted amount of R587M with a favourable balance of 10% or R59M. The current trend for the period ending 31 December indicates a significant increase in cost items such as inventory consumed and operational costs to ensure provision of sustainable service delivery to the community.

#### Capital performance

The capital performance reports is mainly funded through grants and performance on all grants is above 50% except the RBIG which is implemented by the District. The municipality was able procure a Grader, TLB, four Sedan and Fire Engine from its own operational revenue.

The picture below depicts the high-level financial performance for the 6 Months

**MP302 Msukaligwa - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December**

Description	Ref	2022/23	Budget Year 2023/24					YTD variance
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	
R thousands								
Total Revenue (excluding capital transfers and contributions)		1,035,997	1,070,078	1,070,078	144,280	555,279	535,039	20,241
Total Expenditure		1,231,130	1,161,047	1,173,652	96,849	528,203	586,934	(58,731)
Surplus/(Deficit)		(195,133)	(90,970)	(103,574)	47,430	27,076	(51,896)	78,972

#### 4.1 Mid-year statement of financial Performance

Based on the year-to-date figures as per the summary as depicted on the below table C1, the Mid-year operating revenue actuals was R R555,2M and the Mid-year budgeted amount was R535M which represents a favorable performance of 4%. The year-to-date actual operating expenditure was R563M and the mid-year projections was R587M which represents an unfavorable performance by 4%

MP302 Msukaligwa - Table C1 Monthly Budget Statement Summary - M06 December

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	202,863	242,332	242,332	17,405	102,366	121,166	(18,800)	-16%	242,332
Service charges	407,318	494,951	494,951	36,190	229,058	247,475	(18,417)	-7%	494,951
Investment revenue	-	1,500	1,500	508	3,229	750	2,479	330%	1,500
Transfers and subsidies - Operations	-	-	-	-	-	-	-	-	-
Other own revenue	425,815	331,295	331,296	90,176	220,627	165,648	54,979	33%	-
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>1,035,997</b>	<b>1,070,078</b>	<b>1,070,078</b>	<b>144,280</b>	<b>555,279</b>	<b>535,039</b>	<b>20,241</b>	<b>4%</b>	<b>1,070,078</b>
Employee costs	265,422	301,679	301,620	23,604	142,993	150,817	(7,824)	-5%	301,620
Remuneration of Councillors	17,362	19,494	19,494	993	5,680	9,747	(4,067)	-42%	19,494
Depreciation and amortisation	144,109	138,589	138,589	11,549	57,745	69,294	(11,549)	-17%	138,589
Interest	99,032	8,484	8,484	707	3,535	4,242	(707)	-17%	8,484
Inventory consumed and bulk purchases	407,789	423,852	426,292	35,227	183,527	213,042	(29,515)	-14%	426,292
Transfers and subsidies	-	-	-	-	-	-	-	-	-
Other expenditure	297,415	268,950	279,174	15,973	69,888	139,791	(70,103)	-50%	279,174
<b>Total Expenditure</b>	<b>1,231,130</b>	<b>1,181,047</b>	<b>1,173,652</b>	<b>88,053</b>	<b>483,168</b>	<b>588,834</b>	<b>(123,766)</b>	<b>-21%</b>	<b>1,173,652</b>
<b>Surplus/(Deficit)</b>	<b>(195,133)</b>	<b>(90,970)</b>	<b>(103,574)</b>	<b>56,227</b>	<b>92,111</b>	<b>(51,896)</b>	<b>144,007</b>	<b>-277%</b>	<b>(103,574)</b>
Transfers and subsidies - capital (monetary allocations)	258,080	146,349	146,349	-	8,000	73,174	(65,174)	-89%	146,349
Transfers and subsidies - capital (in-kind)	238	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>63,185</b>	<b>55,370</b>	<b>42,775</b>	<b>56,227</b>	<b>100,111</b>	<b>21,278</b>	<b>78,832</b>	<b>370%</b>	<b>42,775</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>63,185</b>	<b>55,370</b>	<b>42,775</b>	<b>56,227</b>	<b>100,111</b>	<b>21,278</b>	<b>78,832</b>	<b>370%</b>	<b>42,775</b>
<b>Capital expenditure &amp; funds sources</b>									
Capital expenditure	-	188,448	182,180	11,541	71,527	89,241	(17,715)	-20%	182,180
Capital transfers recognised	-	146,348	152,734	9,914	61,087	75,983	(14,896)	-20%	152,734
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	20,100	29,428	1,827	10,439	13,258	(2,819)	-21%	29,428
<b>Total sources of capital funds</b>	<b>-</b>	<b>188,448</b>	<b>182,180</b>	<b>11,541</b>	<b>71,527</b>	<b>89,241</b>	<b>(17,715)</b>	<b>-20%</b>	<b>182,180</b>
<b>Financial position</b>									
Total current assets	848,862	511,224	511,224	-	995,820	-	-	-	511,224
Total non current assets	2,832,968	2,849,706	2,865,417	-	2,904,495	-	-	-	2,865,417
Total current liabilities	2,086,245	2,130,926	2,130,926	-	2,035,221	-	-	-	2,130,926
Total non current liabilities	105,005	155,178	155,178	-	105,005	-	-	-	155,178
Community wealth/Equity	1,632,873	1,834,982	1,834,982	-	1,780,088	-	-	-	1,834,982
<b>Cash flows</b>									
Net cash from (used) operating	1,149,681	-	-	90,096	78,347	-	(79,347)	-	-
Net cash from (used) investing	(173)	-	-	(11,476)	(70,944)	-	70,944	-	-
Net cash from (used) financing	1,500	-	-	-	338	-	(338)	-	-
<b>Cash/cash equivalents at the month/year end</b>	<b>1,180,882</b>	<b>1,200</b>	<b>1,200</b>	<b>-</b>	<b>87,446</b>	<b>-</b>	<b>(87,446)</b>	<b>#DIV/0!</b>	<b>78,705</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	83,611	26,070	25,367	23,924	30,838	20,299	111,667	918,379	1,240,154
<b>Creditors Age Analysis</b>									
Total Creditors	105	39,912	1	1,423,386	120,403	-	-	-	1,583,806

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## 4.2 Monthly budget Statement-Financial performance (revenue and expenditure) – Mid-year assessment ending 31 December 2023

### Revenue by Source

Current revenue is 4% above the year-to-date budget projection for December 2023.

MP302 Msukaligwa - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Revenue</b>									
<b>Exchange Revenue</b>									
Service charges - Electricity	226,104	300,969	300,969	20,714	131,062	150,484	(19,422)	-13%	300,969
Service charges - Water	74,237	79,532	79,532	6,119	41,156	39,766	1,390	3%	79,532
Service charges - Waste Water Management	57,677	61,650	61,650	5,052	30,600	30,825	(225)	-1%	61,650
Service charges - Waste management	49,300	52,800	52,800	4,305	26,240	26,400	(160)	-1%	52,800
Agency services	6,886	8,940	8,940	-	-	4,470	(4,470)	-100%	8,940
Interest	4,854	1,500	1,500	508	3,229	750	2,479	330%	1,500
Rental from Fixed Assets	2,920	2,741	2,741	29	1,348	1,371	(23)	-2%	2,741
Operational Revenue	117,616	12,896	12,896	483	5,056	6,448	(1,391)	-22%	12,896
<b>Non-Exchange Revenue</b>									
Property rates	202,863	242,332	242,332	17,405	102,366	121,166	(18,800)	-16%	242,332
Fines, penalties and forfeits	5,704	5,448	5,448	10	85	2,724	(2,639)	-97%	5,448
Licence and permits	3,488	3,829	3,829	2	45	1,914	(1,870)	-98%	3,829
Transfers and subsidies - Operational	242,386	260,523	260,524	85,634	191,164	130,262	60,902	47%	260,524
Interest	37,111	36,918	36,918	3,955	22,832	18,459	4,373	24%	36,918
Gains on disposal of Assets	4,850	-	-	63	97	-	97		-
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>1,035,997</b>	<b>1,070,078</b>	<b>1,070,078</b>	<b>144,280</b>	<b>555,279</b>	<b>535,039</b>	<b>20,241</b>	<b>4%</b>	<b>1,070,078</b>

#### i. Property rates

The performance of property rates below by 16% against the estimated revenue of R121M whilst the municipality continue to Value properties as and when required to increase Revenue Base. The under collection on rates is under investigation and the municipality will continue to reconcile the Valuation Roll and Supplementary valuations on a monthly basis

#### ii. Electricity revenue

The actual revenue generation is 13 % below the anticipated revenue, the municipality is in a process to installed new prepaid & conventional meters to Bulk Consumers to increase electricity revenue.

#### iii. Water revenue

Water revenue is below by 3% however the municipality is targeting to change Bulk water meters to increase its water revenue.

#### iv. Water Waste Management revenue

Sanitation revenue is per the projected amount

#### v. Waste Management revenue

Refuse revenue is per the projected amount

**vi. Agency Services**

The municipality was receiving commission on 80/20 basis on the amount collected on behalf of the Mpumalanga Department of Community Safety Security and Liaison, the function has since been transferred back to the Department effective from the 01<sup>st</sup> July 2023 and all its associated costs.

**vii. Interest**

Funds that are not needed immediately and capital grants are invested in short term investments

**viii. Rental of Fixed Assets**

Rental of facilities and equipment is as per the projected amount.

**ix. Operational Revenue**

Operational revenue is below by 22%.

**x. Fines, penalties, and forfeits**

The performance is below by 97%, this is a result of ineffective fines collection system, the municipality appointed a service provider for the enforcement of all fines.

**X. Licence and Permits**

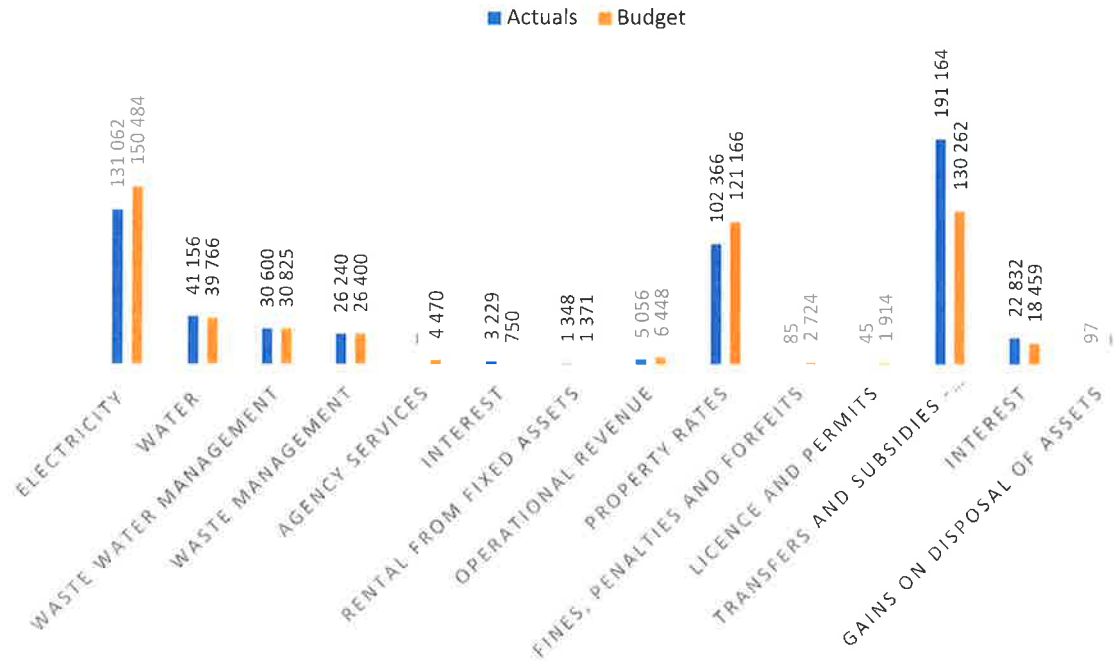
The municipality collect revenue on behalf of the Department of Community Safety Liaison and Security on the 80: 20, the revenue to be generated from this source could not be realised

**XI. Transfers and subsidies**

Grants were paid as per the National Treasury approved payment schedules, also the municipality received extra funding from Provincial Treasury to improve its data integrity on revenue



## BUDGET VERSUS ACTUALS



### Revenue collection

The average revenue collection for the first six months was 81%

## REVENUE COLLECTION





## 5.1. Operating expenditure by type

Current expenditure is 10% of the year-to-date budget projection for December 2023.

Reasons for major over-/under expenditure on the expenditure budget:

MP302 Msukaligwa - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Expenditure By Type</b>									
Employee related costs	265,422	301,679	301,620	23,604	142,993	150,817	(7,824)	-5%	301,620
Remuneration of councillors	17,362	19,494	19,494	993	5,680	9,747	(4,067)	-42%	19,494
Bulk purchases - electricity	297,904	336,039	336,039	33,804	161,619	168,020	(6,401)	-4%	336,039
Inventory consumed	109,886	87,812	90,252	1,424	21,908	45,023	(23,114)	-51%	90,252
Debt impairment	148,238	114,044	114,044	9,504	57,022	57,022	-	-	114,044
Depreciation and amortisation	144,109	138,589	138,589	11,549	69,294	69,294	-	-	138,589
Interest	99,032	8,484	8,484	-	-	4,242	(4,242)	-100%	8,484
Contracted services	80,144	84,368	85,328	12,466	37,608	42,679	(5,071)	-12%	85,328
Operational costs	57,068	70,538	79,802	3,507	32,079	40,091	(8,012)	-20%	79,802
Losses on Disposal of Assets	11,965	-	-	-	0	-	0	-	-
<b>Total Expenditure</b>	<b>1,231,130</b>	<b>1,181,047</b>	<b>1,173,652</b>	<b>96,849</b>	<b>528,203</b>	<b>586,934</b>	<b>(58,731)</b>	<b>-10%</b>	<b>1,173,652</b>

### i. Employee related costs

The year-to-date actual expenditure is below by 5% to the budgeted amount due unfilled budgeted position and saving on employee related costs transferred to the Department of Community Safety Security and Liaison. The actuals employee related costs including Councilors Allowances represent 28% of the operating expenditure.

### ii. Remuneration of councillors

The year to actual expenditure spending is below by 42%, the municipality made over provision in terms of payment of Councilors Allowances

### iii. Debt impairment

The actuals expenditure is as per the projected collection rate of 75% however municipality is implementing Revenue Enhancement strategies to ensure collection on outstanding debtors.

### iv. Depreciation

The actuals expenditure is as per the projected

### v. Finance charges

The municipality applied for the ESKOM Debt Relief in terms of Circular 124 of the MFMA issued by National Treasury, the Municipality was approved by National Treasury on the 29 September 2023 all interest charged since April 2023 to 31<sup>st</sup> December 2023 will be written-off

### vi. Bulk purchases

The year-to-date actual is less than the budgeted amount by 4% , the municipality entered into a repayment plan with ESKOM in terms of outstanding and part payment in terms of ESKOM Current Accounts since April 2023.

**vii. Inventory consumed**

Actuals expenditure is more than 51% of the budgeted amount due core funding for the resealing of three main roads in Ermelo and to ensure stock is available for the provision of basic service delivery,

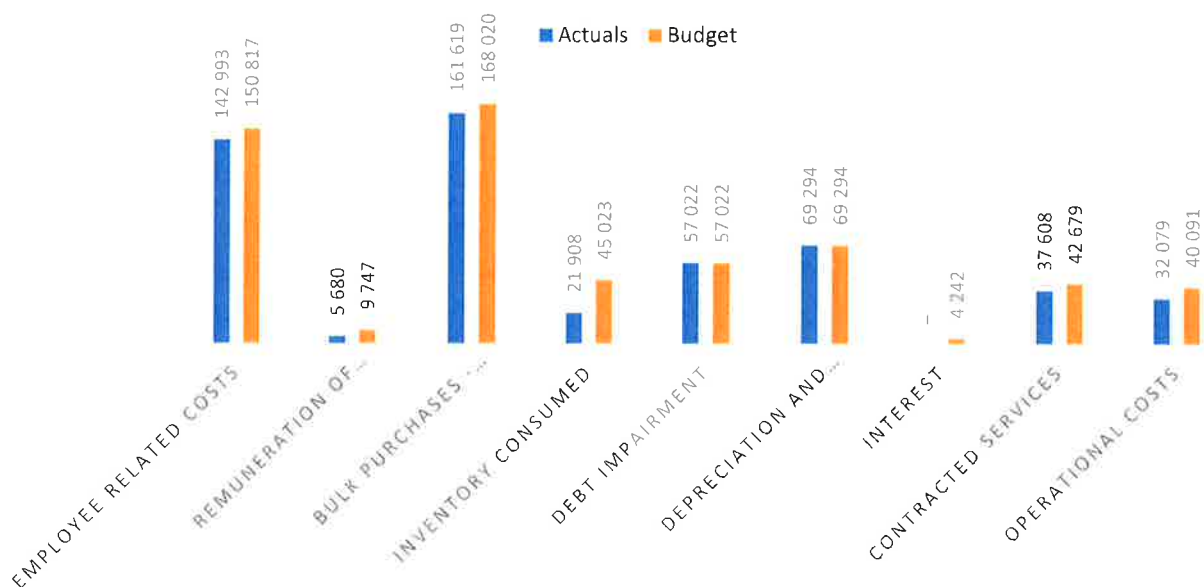
**viii. Contracted Services**

The mid-year performance is at 12% above budgeted amount, the municipality has strengthened its internal systems by insourcing most of its activities including the preparation of Annual Financial Statements internally.

**ix. Operational costs.**

Operational costs is more than by 20% of the budgeted amount

## EXPENDITURE BUDGET VERSUS ACTUALS



### 4.3 CAPITAL EXPENDITURE

The municipality has received the following capital grants RBIG (R 15 000 million), MIG (R 48 232 million), EEDMG (R 3 000 million) and WSIG (R 20 000 million) and on operational grants, FMG (R 3 000 million) and EPWP (R 1 057 million). All capital grants for the year under review are fully committed as per the condition of the grant. The picture below indicates the performance of each grant.

<b>Operational Grants</b>									
DESCRIPTION	Opening balance 01/07/2023	DoRA Allocation	Adjustment	Revised Allocation	Receipts to date	Expenditure to date	Amount remaining	% Spending against receipts	% Spending against allocations
Equitable share		252,878,000.00		252,878,000.00	105,365,000.00	105,365,000.00	147,513,000.00	100%	42%
EPWP	-	1,511,000.00		1,511,000.00	1,057,000.00	919,372.91	591,627.09	87%	61%
FMG		3,000,000.00		3,000,000.00	3,000,000.00	106,152.25	2,893,847.75	4%	4%
Provincial Grants	1,213,240.00	10,000,000.00		10,000,000.00	-	-	10,000,000.00	100%	0%
	<b>1,213,240.00</b>	<b>267,389,000.00</b>	<b>-</b>	<b>267,389,000.00</b>	<b>109,422,000.00</b>	<b>106,390,525.16</b>	<b>160,998,474.84</b>	<b>97%</b>	<b>106%</b>
<b>Capital Grants</b>									
DESCRIPTION	Opening balance 01/07/2023	DoRA Allocation	Adjustment	Revised Allocation	Receipts to date	Expenditure to date	Amount remaining	% Spending against receipts	% Spending against allocations
MIG		62,683,000.00	-4,192,000.00	58,491,000.00	48,232,000.00	33,894,999.69	24,596,000.31	70%	58%
WSIG		30,000,000.00		30,000,000.00	20,000,000.00	19,362,754.43	10,637,245.57	97%	65%
RBIG	40,073,191.00	50,000,000.00	-7,000,000.00	43,000,000.00	15,000,000.00	2,415,901.07	40,584,098.93	16%	6%
EESDM		5,000,000.00		5,000,000.00	3,000,000.00	4,558,506.38	441,493.62	152%	91%
INEP		1,800,000.00		1,800,000.00	1,800,000.00	1,258,654.26	541,345.74	70%	70%
Disaster Relief Grant	1,500,000.00	-	-	1,500,000.00	-	1,496,283.73	3,716.27	100%	100%
	<b>41,573,191.00</b>	<b>149,483,000.00</b>	<b>-11,192,000.00</b>	<b>139,791,000.00</b>	<b>88,032,000.00</b>	<b>62,987,099.56</b>	<b>76,803,900.44</b>	<b>72%</b>	<b>45%</b>

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#### 4.4 CASHFLOW

The Municipality's cash flow position and cash and cash equivalent outcome is shown in the table below. As at 31<sup>st</sup> December 2023 the municipality had a positive balance of R 87 million rand

MP302 Msukaligwa - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		155,331	-	-	13,057	75,733	-	75,733	#DIV/0!	-
Service charges		300,958	-	-	30,834	172,067	-	172,067	#DIV/0!	-
Other revenue		556,399	-	-	123,830	248,543	-	248,543	#DIV/0!	-
Transfers and Subsidies - Operational		246,863	-	-	2,000	126,365	-	126,365	#DIV/0!	-
Transfers and Subsidies - Capital		128,055	-	-	13,282	80,082	-	80,082	#DIV/0!	-
Interest		-	-	-	-	1,205	-	1,205	#DIV/0!	-
Dividends		-	-	-	-	-	-	-	#DIV/0!	-
<b>Payments</b>										
Suppliers and employees		(237,926)	-	-	(92,907)	(624,648)	-	624,648	#DIV/0!	-
Interest		-	-	-	-	-	-	-	#DIV/0!	-
Transfers and Subsidies		-	-	-	-	-	-	-	#DIV/0!	-
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>1,149,681</b>	<b>-</b>	<b>-</b>	<b>90,096</b>	<b>79,347</b>	<b>-</b>	<b>(79,347)</b>	<b>#DIV/0!</b>	<b>-</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		(173)	-	-	63	95	-	95	#DIV/0!	-
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-	#DIV/0!	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	#DIV/0!	-
<b>Payments</b>										
Capital assets		-	-	-	(11,541)	(71,039)	-	71,039	#DIV/0!	-
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(173)</b>	<b>-</b>	<b>-</b>	<b>(11,478)</b>	<b>(70,944)</b>	<b>-</b>	<b>70,944</b>	<b>#DIV/0!</b>	<b>-</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-	-	-	-	-	-	#DIV/0!	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	#DIV/0!	-
Increase (decrease) in consumer deposits		1,500	-	-	-	338	-	338	#DIV/0!	-
<b>Payments</b>										
Repayment of borrowing		-	-	-	-	-	-	-	#DIV/0!	-
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>1,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>338</b>	<b>-</b>	<b>(338)</b>	<b>#DIV/0!</b>	<b>-</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>1,151,008</b>	<b>-</b>	<b>-</b>	<b>78,618</b>	<b>8,741</b>	<b>-</b>			<b>-</b>
Cash/cash equivalents at beginning:		9,674	1,200	1,200	370,820	78,705	1,200			78,705
Cash/cash equivalents at month/year end:		1,160,682	1,200	1,200		87,446	1,200			78,705

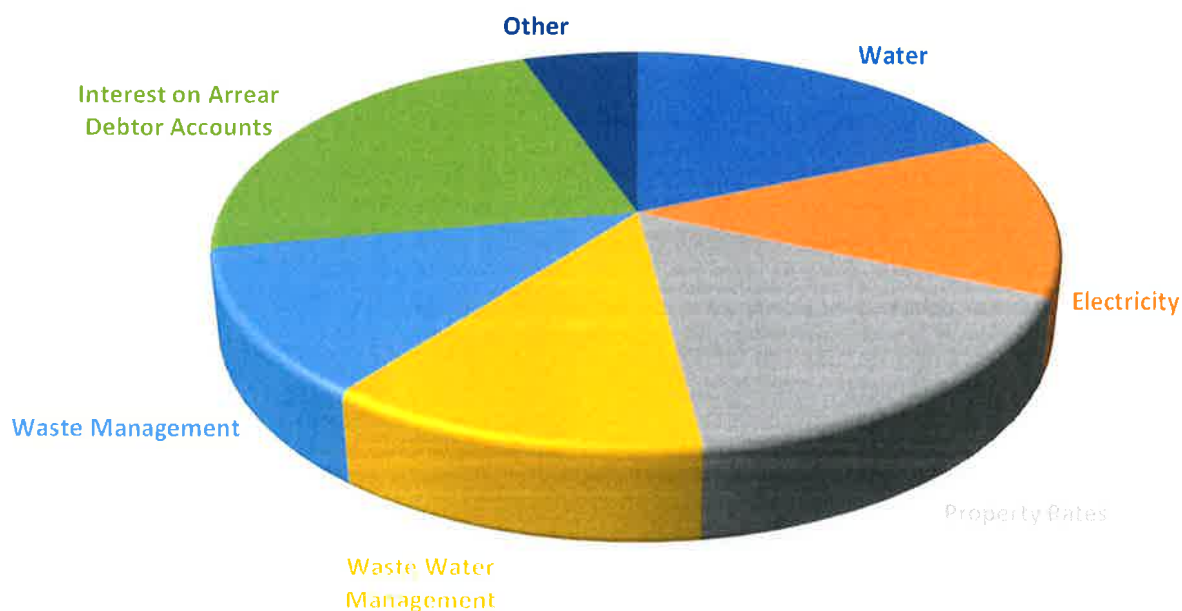
#### 4.5 Debtors Age Analysis

The debtor analysis provides an age analysis by revenue source and customer category, The mid year performance debtors amount to R1,2Billion and majority in on housold. The municipality is currently enforcing the Credit control and Debt Collection Policy.Council approved a Debt Incentive scheme on 50/50 on Residential and 70/30 on Businesses to improve the financial position of the municipality

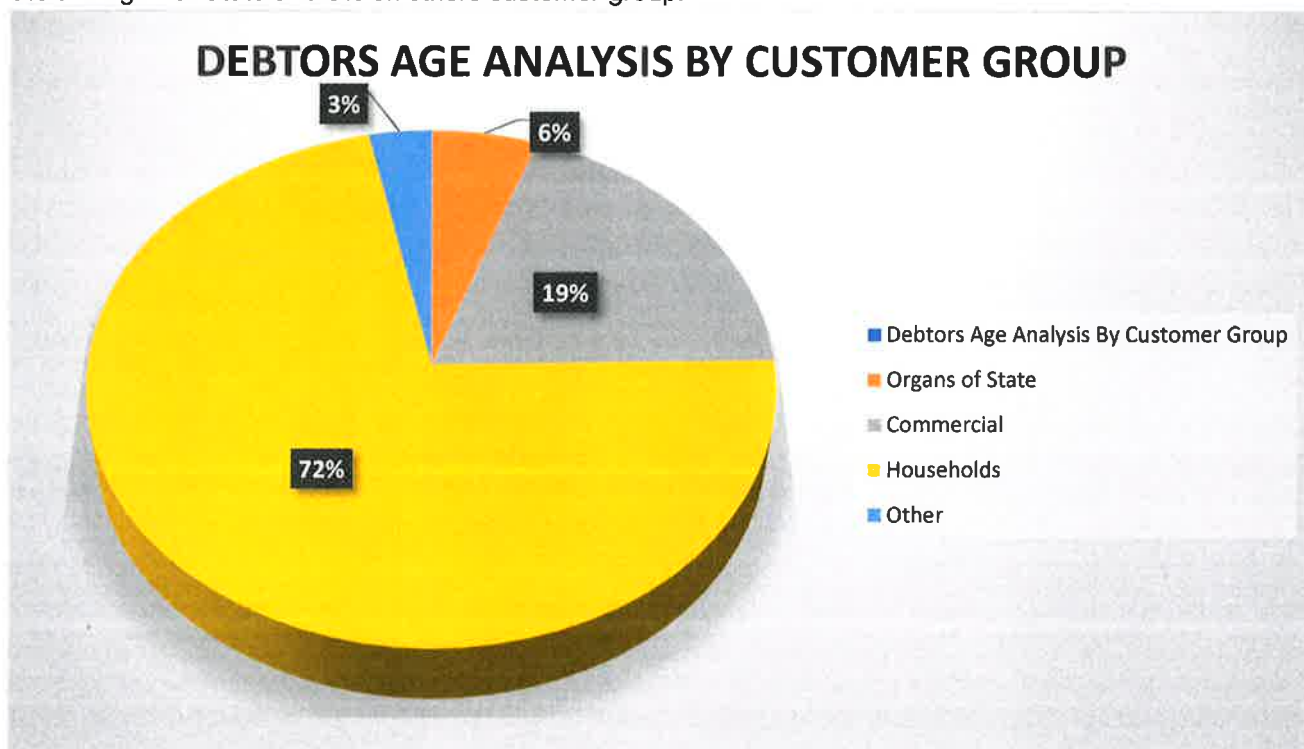
MP302 Msukaligwa - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description	Budget Year 2023/24							
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dye	151-180 Dye	181 Dye-1 Yr	Over 1Yr
<b>Debtors Age Analysis By Income Source</b>								
Trade and Other Receivables from Exchange Transactions - Water	11,265	3,423	3,433	3,128	11,133	2,849	17,860	175,580
Trade and Other Receivables from Exchange Transactions - Electricity	21,783	4,919	4,436	4,072	4,055	3,214	15,772	105,785
Receivables from Non-exchange Transactions - Property Rates	23,010	6,283	5,875	5,606	5,309	5,242	26,659	123,584
Receivables from Exchange Transactions - Waste Water Management	9,016	3,518	3,284	3,167	3,019	2,766	15,700	111,964
Receivables from Exchange Transactions - Waste Management	8,034	3,132	3,064	2,959	2,809	2,621	15,079	109,485
Interest on Arrear Debtor Accounts	7,977	3,944	3,756	3,621	3,571	3,355	18,612	236,465
Other	2,525	851	1,519	1,372	941	253	1,985	55,516
<b>Total By Income Source</b>	<b>83,811</b>	<b>28,070</b>	<b>25,387</b>	<b>23,924</b>	<b>30,838</b>	<b>20,289</b>	<b>111,667</b>	<b>918,379</b>
<b>2022/23 - totals only</b>	<b>78509591</b>	<b>23630363 1/4</b>	<b>22957293 4/5</b>	<b>21283504 8/9</b>	<b>20407895</b>	<b>16810173 1/4</b>	<b>91074019 3/4</b>	<b>765721832 2/5</b>
<b>Debtors Age Analysis By Customer Group</b>								
Organs of State	8,581	2,496	2,895	2,653	2,338	1,786	7,329	38,724
Commercial	28,650	6,219	5,260	4,827	4,967	4,096	20,866	164,728
Households	43,539	16,373	16,013	15,711	22,831	13,850	79,891	683,966
Other	2,841	983	1,198	732	703	568	3,581	30,961
<b>Total By Customer Group</b>	<b>83,811</b>	<b>28,070</b>	<b>25,387</b>	<b>23,924</b>	<b>30,838</b>	<b>20,289</b>	<b>111,667</b>	<b>918,379</b>

#### DEBTORS AGE ANALYSIS BY INCOME SOURCE



In terms of outstanding debtors by Customer group 72% is on Households, 19% is on Commercial, 6% on Organ of State and 3% on others customer group.



#### 4.6 Creditors Age Analysis

The creditors' analysis below provides an aged analysis by customer type.

**MP302 Msukaligwa - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December**

Description	Budget Year 2023/24								Total
	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
<b>R thousands</b>									
<b>Creditors Age Analysis By Customer Type</b>									
Bulk Electricity	-	39,912	-	435,808	-	-	-	-	475,719
Bulk Water	-	-	-	987,322	120,073	-	-	-	1,107,396
PAYE deductions									-
VAT (output less input)									-
Pensions / Retirement deductions									-
Loan repayments									-
Trade Creditors	105	-	1	257	329	-	-	-	692
Auditor General									-
Other									-
<b>Total By Customer Type</b>	<b>105</b>	<b>39,912</b>	<b>1</b>	<b>1,423,386</b>	<b>120,403</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,583,806</b>

The major two Creditors for the municipality are Department of Water and Sanitation and ESKOM. The municipality was approved for the ESKOM Debt Relief in terms of Circular 124 issued by National Treasury

#### 4.7 Monthly budget statement – Financial Position

The overall financial outlook (Going concern) of the Municipal indicate that the is not able to cover it obligation as it becomes due. The norm should be 2:1 however in the current status it is 0,49:1.

				0.49
Current Ratio	Current Assets / Current Liabilities	1.5 - 2:1	Current Assets	995,820
			Current Liabilities	2,035,221



**MP302 Msukaligwa - Table C6 Monthly Budget Statement - Financial Position - M06 December**

Description	Ref	2022/23	Budget Year 2023/24			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	<b>1</b>					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash and cash equivalents		78,705	2,915	2,915	85,978	2,915
Trade and other receivables from exchange transactions		167,034	235,026	235,026	252,694	235,026
Receivables from non-exchange transactions		65,160	125,526	125,526	87,438	125,526
Current portion of non-current receivables		—	—	—	—	—
Inventory		23,589	32,295	32,295	37,549	32,295
VAT		503,279	115,462	115,462	520,396	115,462
Other current assets		11,094	—	—	11,765	—
<b>Total current assets</b>		<b>848,862</b>	<b>511,224</b>	<b>511,224</b>	<b>995,820</b>	<b>511,224</b>
<b>Non current assets</b>						
Investments		—	—	—	—	—
Investment property		181,143	189,659	189,659	181,143	189,659
Property, plant and equipment		2,651,634	2,659,807	2,675,518	2,723,161	2,675,518
Biological assets		—	—	—	—	—
Living and non-living resources		—	—	—	—	—
Heritage assets		175	175	175	175	175
Intangible assets		16	65	65	16	65
Trade and other receivables from exchange transactions		—	—	—	—	—
Non-current receivables from non-exchange transactions		—	—	—	—	—
Other non-current assets		—	—	—	—	—
<b>Total non current assets</b>		<b>2,832,968</b>	<b>2,849,706</b>	<b>2,865,417</b>	<b>2,904,495</b>	<b>2,865,417</b>
<b>TOTAL ASSETS</b>		<b>3,681,830</b>	<b>3,360,929</b>	<b>3,376,641</b>	<b>3,900,315</b>	<b>3,376,641</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		—	—	—	—	—
Financial liabilities		—	—	—	—	—
Consumer deposits		20,450	112,000	112,000	21,178	112,000
Trade and other payables from exchange transactions		1,582,615	1,884,331	1,884,331	1,393,549	1,884,331
Trade and other payables from non-exchange transactions		44,724	700	700	146,863	700
Provision		5,492	102,454	102,454	5,492	102,454
VAT		371,606	31,441	31,441	406,113	31,441
Other current liabilities		61,359	—	—	62,027	—
<b>Total current liabilities</b>		<b>2,086,245</b>	<b>2,130,926</b>	<b>2,130,926</b>	<b>2,035,221</b>	<b>2,130,926</b>
<b>Non current liabilities</b>						
Financial liabilities		43	—	—	43	—
Provision		104,962	155,178	155,178	104,962	155,178
Long term portion of trade payables		—	—	—	—	—
Other non-current liabilities		—	—	—	—	—
<b>Total non current liabilities</b>		<b>105,005</b>	<b>155,178</b>	<b>155,178</b>	<b>105,005</b>	<b>155,178</b>
<b>TOTAL LIABILITIES</b>		<b>2,191,250</b>	<b>2,286,103</b>	<b>2,286,103</b>	<b>2,140,226</b>	<b>2,286,103</b>
<b>NET ASSETS</b>	<b>2</b>	<b>1,490,580</b>	<b>1,074,826</b>	<b>1,090,538</b>	<b>1,760,088</b>	<b>1,090,538</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated surplus/(deficit)		1,632,673	1,834,962	1,834,962	1,760,088	1,834,962
Reserves and funds		—	—	—	—	—
Other		—	—	—	—	—
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	<b>2</b>	<b>1,632,673</b>	<b>1,834,962</b>	<b>1,834,962</b>	<b>1,760,088</b>	<b>1,834,962</b>

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**10. RECOMMENDATIONS BY THE ACCOUNTING OFFICER**

1. The Mid-Year Budget and Performance assessment report for the period ending 31 December 2023 be noted.
2. Based on the content of the Mid-year budget and assessment report an Adjustment budget be tabled to Council for approval as per legislation not later than 28 February 2024.

To consider, inter alia,

- The additional R10M funding received from Provincial Treasury to conduct Data Cleansing
  - Under collection on property rates
  - Agency fees that could not be realised
  - To account for unspent conditional grants that were approved to be Roll-over to the current year.
  - Upward and downward adjustment of revenue- and expenditure estimates based on current trends
3. The Mid-Year Budget and Performance Assessment be Approved
  4. The Report be submitted to both Provincial and National Treasury



**Msukaligwa Local Municipality**

**Mid-Year Performance Report for  
2023/2024 Financial Year**

## 1. Background

The municipality's SDBIP for the 2023/2024 financial year was approved by the Executive Mayor on the **27<sup>th</sup> of June 2023** in compliance with the Municipal Finance Management Act, 2003 following the approval the budget. Performance agreements of the Municipal Manager as well as those of Senior Managers accountable the Municipal Manager were signed in the month of **July 2023**. All the agreements were signed within one month after the beginning of the financial as prescribed by Section 57 of the Municipal Systems Act, 2000.

MFMA Circular No. 13 provides that the SDBIP should determine and be consistent with the performance agreements between the Mayor and the Municipal Manager and the Municipal Manager and Senior Managers determined at the start of every financial year and approved by the Mayor. It is therefore against this background that the municipality must monitor the implementation of the SDBIP against the set targets on a quarterly bases as prescribed in terms of Section 54 of the Municipal Finance Management Act, 2003 and Performance Regulations for Municipal Managers and Managers Directly Accountable to the Municipal Manager.

The municipality has therefore adopted the Balanced Scorecard performance management system and currently being applied at the top management level. The cascading performance management to lower levels of management in accordance with the new staff regulations are underway with capacity constraints being a challenge. As at the end of the second quarter, all managers below section 56 Managers had already signed their Performance Agreements.

## 2. 2023/2024 Mid-Year Performance Report

The following is the summary of the mid-year performance per department:

Department	Number of targets Assigned for 1 <sup>st</sup> Quarter	Indicators/ Targets Achieved	Indicators/ Targets Not Achieved	% Achieved
Corporate Services - KPIs	18	11	7	
<b>Total</b>	<b>18</b>	<b>11</b>	<b>7</b>	<b>61%</b>
Technical Services Department - KPIs	14	12	2	
Technical Services Department - Projects	20	12	8	
<b>Total</b>	<b>34</b>	<b>24</b>	<b>10</b>	<b>71%</b>
Community and Social Services - KPIs	12	10	2	
Community and Social Services - Projects	0	0	0	
<b>Total</b>	<b>12</b>	<b>10</b>	<b>2</b>	<b>83%</b>
Financial Services – KPIs	14	10	4	
<b>Total</b>	<b>14</b>	<b>10</b>	<b>4</b>	<b>71%</b>
Office of the MM – KPIs	9	8	1	
<b>Total</b>	<b>9</b>	<b>8</b>	<b>1</b>	<b>89%</b>

Planning and Economic Development - KPIs	15	12	3	
Planning and Economic Development - Projects	0	0	0	
<b>Total</b>	<b>15</b>	<b>12</b>	<b>3</b>	<b>80%</b>
<b>2023/2024 Mid-Year Institutional Total</b>	<b>102</b>	<b>75</b>	<b>27</b>	<b>74%</b>
<b>2022/2023 Mid-Year Institutional Total</b>	<b>130</b>	<b>69</b>	<b>61</b>	<b>53%</b>

### 3. Performance Reporting

Performance reporting is captured on a web-based performance management system form which departments are able to capture their performance and upload relevant portfolio of evidence allowing reviews to be conducted online. Training on operating the system was conducted for Senior Managers, some middle managers and secretaries to senior managers. When some of the trained staff members move and be replaced, the PMS unit conduct the training for new staff. This is done with full support from the Service Provider (IGS). Secretaries or PA's to Directors and specific officials are doing the capturing of information for each department.

Quarterly reports are being generated by the system and such performance reports can be exported to Word or Excel for further editing and formatting. Challenges are however still being observed on **management oversight** about the captured information.

### 4. Conclusion

It can be observed from the reported performance that there has been a significant improvement in achieving the planned targets as compared to the same period in the previous financial year. The overall institutional performance has therefore improved by 21% from the same period in the previous year. Even though there is an overall improvement in achieving the planned targets, about 40% of the planned capital projects were below target some of which were affected by the reprioritization of the budget. Much progress has been made in terms of implementation of most of the capital project and a better outcome can be expected in the 3<sup>rd</sup> quarter of this financial year. A detailed mid-year performance report is attached below.

Signed:

\_\_\_\_\_  
Mr. M. Kunene  
Municipal Manager

\_\_\_\_\_  
Date

# 2023/2024 MID-YEAR PERFORMANCE REPORT

## KEY PERFORMANCE AREA 1: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

CORPORATE SERVICES DEPARTMENT											
STRATEGIC OBJECTIVE: TO BUILD A CAPABLE WORKFORCE TO DELIVER SERVICES											
No	Performance Objective	Key Performance Indicator	Baseline 2022/2023	YTD Target	Q1 Actual	Q2 Actual	YTD Actual	Achieved/ Not Achieved	Reason for deviation/ under-performance or over-achievement	Remedial Action	Means of Verification
Functional Area: Vacancy Management											
001	To enhance institutional capacity to achieve the constitutional mandate of the Council	Number of funded vacancies filled by 30 June 2024	56 funded vacancies filled	56	22	10	32	Not Achieved	Candidates that were selected did not meet the requirement for the advertise position.	Appointment will be done in the next quarter once the interview process is finished.	<ul style="list-style-type: none"> <li>- Appointment letters</li> <li>- Listing of appointments</li> </ul>
Functional Area: Human Resource Management and Development											
002	To ensure that performance management is cascaded to lower levels of management and assessed.	% PMS cascaded to lower levels of management by 30 June 2024	0% Cascaded	25%	29%	0	29%	Achieved	There was a buy-in in the signings of performance agreements by managers.	None	<ul style="list-style-type: none"> <li>- Signed performance agreements</li> </ul>
A01	To ensure the overall wellness of employees and	Number of employees wellness campaigns including	1 wellness campaign held	1	N/A	1	1	Achieved	None	None	<ul style="list-style-type: none"> <li>- Attendance registers</li> </ul>

	adherence to the OHS Act	SASRA games held by 30 <sup>th</sup> June 2024										
005	To ensure capacity building of Municipal Councillors and Employees	Work-place Skills Plan (WSP) submitted to the LGSETA by 30 April 2024	1 WSP submitted	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- WSP Report and acknowledge ment of receipt by LGSETA
<b>Functional Area: Labour Relations</b>												
A02	To ensure on-going consultation with labour in decision-making	Number of Local Labour Forum meetings held by 30 June 2024	4 LLF meetings held	2	1	1	2	Achieved	None	None	None	- Minutes and Attendance Registers
<b>Functional Area: Information and Communication Technology (ICT)</b>												
A03	To ensure uninterrupted internal and external communication	Number of ICT Steering Committee meetings held by 30 <sup>th</sup> June 2024	New indicator	2	1	1	2	Achieved	None	None	None	- Minutes and attendance registers of the ICT Steering Committee
<b>Functional Area: Legal and Compliance</b>												
A04	To ensure legal compliance with all contractual matters	Number of SLA and Contracts drafted within 30 days	New indicator	20	6	0	6	Not Achieved	Delays in returning the signing of the SLAs by service providers	Making follow-ups with the service providers to return the signed SLAs		- SLA Register
A05	To ensure Mayoral Committee is aware of the	Litigation register report is submitted	New indicator	2	1	1	2	Achieved	None	None	None	- Litigation register



	litigation register of the municipality	quarterly to the Mayoral Committee										
Functional Area: Governance and Public Participation												
A06	To strengthen corporate governance and accountability	Number of Corporate Services Section 80 committee meetings held by 30 June 2024	New Indicator	6	3	3	6	Not Achieved	Outstanding POE	None	- Minutes and Attendance Registers of the sitting of Sec. 80 committees	
016/1	To perform an effective oversight role of the actual performance of the municipal council	Number of section 79 oversight reports submitted to and adopted by the Council by 30 June 2024	12 Section 79 oversight reports submitted	10	2	1	3	Not Achieved	Due to the urgency of other matters, Section 79 report were not submitted to Council for approval.	Section 79 report will be submitted to Council for adoption in the next quarter.	- Oversight reports - Council Resolution	
016	To perform effective oversight on the Council's Annual Report	Municipal Public Accounts Committee oversight reports on Annual Report tabled in the Council by 31 March 2024	1 MPAC Report tabled in the Council and approved	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- MPAC report - Council Resolution	
010	To ensure the participation	Number of functional ward	228 Ward committee	114	54	35	89	Not Achieved	Ward 2 did not sit in August and September reason is that they are	Ward 2 will be functional once their petition is resolved.	- Attendance registers and minutes	

	of the public in the affairs of the municipality	committee meetings held by 30 June 2024	meetings held						waiting for the response of the petition they have submitted to COGTA. There was a late submission for Ward 10		
011	To ensure communication to public on the state of affairs of the municipality	Annual Mayoral State of the Municipal Address held by 31 May 2024	1 SOMA held	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Advert /SOMA Speech
A07	To promote intersectoral collaboration and oversee the implementation of the HIV/AIDS strategy	Number of Local Aids Council Meetings held by 30 June 2024	<b>New indicator</b>	2	1	1	2	Achieved	None	None	- Attendance Register/Event Report
A08	To provide support and advocate for positive development outcome for young people	Number of youth development programmes implemented by 30 June 2024	<b>New indicator</b>	4	0	2	2	Not Achieved	The Youth Officer requested to be transferred to another department and there was no dedicated Official to deal with the KPI.	The Chief of Staff will deal with the KPI, pending the replacement of another Youth Officer.	- Attendance Register/Event Report
A09	To ensure that people living with disabilities and the elderly are	Number of awareness campaigns implemented for people living with	<b>New indicator</b>	3	2	1	3	Achieved	None	None	- Attendance Register/Event Report

	empowered at all levels	disabilities and the elderly by 30 June 2024									
A10	To prevent Gender Based Violence amongst women and children	Number of awareness campaigns implemented on GBV, Women and children by 30 June 2024	<b>New indicator</b>	2	3	1	4	Achieved	The reason for over-achievements is that more campaigns were necessary to prevent Gender Based Violence amongst women and children.	None	- Attendance Register/Event Report
012	Mayoral outreach programmes including Imbizo's	Number of Mayoral Outreach Programmes held by 30 June 2024	<b>New indicator</b>	10	5	5	10	Achieved	None	None	- Attendance Register/Event Report
<b>Functional Area: Leadership and Strategic Direction</b>											
014	To provide executive and legislative leadership over the matters of the institution as provided for by the Constitution.	Number of Council meetings held by 30 <sup>th</sup> June 2024	12 Council meetings held	2	2	3	5	Achieved	The reason for over achievement is that Council had to sit and discuss urgent matters.	None	- Attendance Register
004/1	To ensure Council Resolutions	Quarterly report on the implementation of Council	<b>New indicator</b>	2	1	1	2	Achieved	None	None	- Council Resolution on the implementation

	are fully implemented	resolutions implemented by 30 <sup>th</sup> June 2024									n of Council Resolutions
<b>Functional Area: Records Management</b>											
113	To improve the Management of Council Records	Number of General disposal authorities approved and implemented by 30 June 2024	<b>New indicator</b>	2	0	0	0	Not Achieved	The disposal is waiting the Final Appointment of the Tender for Records Management System.	To obtain the approval from the Provincial Archives to dispose. Once the Appointment and the approval the process to dispose will start.	<ul style="list-style-type: none"> <li>- General Disposal Authorities</li> <li>- List of disposed documents as per Retention plan.</li> </ul>



**KEY PERFORMANCE AREA 2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT**

TECHNICAL SERVICES DEPARTMENT											
STRATEGIC OBJECTIVE: TO PROVIDE SUSTAINABLE AND RELIABLE SERVICES TO COMMUNITIES											
No	Performance Objective	Key Performance Indicator	Baseline 2022/2023	YTD Target	Q1 Actual	Q2 Actual	YTD Actual	Achieved/ Not Achieved	Reason for deviation/ under-performance or over-achievement	Remedial Action	Means of Verification
Functional Area: Electricity											
Q27	To ensure that the power supplied to all consumers is metered	Number of electricity meters installed by 30 <sup>th</sup> June 2024	457 meters installed	400	215	278	493	Achieved	Target overachieved due to demand	None	- Meter installations listing and Job cards
A11	Ensure sustainability of electricity supply	Refurbishment of LV overhead network at Laffnie street by 30 <sup>th</sup> June 2024	New indicator	1.1 km	N/A	0	0	Not Achieved	Delayed SCM process (Late appointment of Service Provider)	Fast-track construction to be completed in Q3.	- Close-out report on refurbishment and completion certificate
A12	To ensure optimal operation and power supply to consumers	Maintenance of 88 KV main sub-station by 30 <sup>th</sup> June 2024	2 main sub-stations maintained	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Close-out report on maintenance and completion certificate
A13	To ensure safety of power supply facilities	Number of irreparable steel/fibre glass kiosks replaced with Concrete	New indicator	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Maintenance Report with listing of kiosks

		kiosks by 30 <sup>th</sup> June 2024									
A14	To ensure uninterrupted power supply to water treatment works	Construction of a MV overhead line to Northern Water Treatment Works (Douglas Dam)	New Indicator	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Close-out report and completion certificate
Functional Area: Water and Sanitation											
019	To ensure that all consumers are metered for water consumption	Number of water meters installed by 30 June 2024	303 new water meters installed	633	142	438	580	Not Achieved	There was no dedicated team to install the water meters in quarter 1 hence the target was not met which affected the overall performance	Corrective measure a dedicated team to install water meters was outsourced in Q2.	- Meter installations listing - Job Cards
021	To ensure the quality of drinking water comply with SANS241	Water quality sampling results for both water and wastewater compiled by 30 June 2024	New Indicator Water and wastewater samples are taken monthly for analysis	6	3	3	6	Achieved	None	None	- Monthly reports on compliance of water and wastewater quality
021/1	To ensure compliance with the Water Services Act	Review of the WSDP and Water Safety Plan and approved by Council by	New Indicator	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Council approved WSDP and WSP - Council resolution.



		the 30 June 2024									
025	To ensure environmentally compliant wastewater treatment plant	Number of Reports on the status and performance of wastewater treatment plant compiled by 30 June 2024	<b>New indicator</b> Unit processes operating accordingly	2	1	1	2	Achieved	None	None	- Quarterly reports on status and performance of wastewater treatment plant
021/2	To ensure environmentally compliant water treatment plant	Number of reports on the status and performance of the water treatment plant compiled by 30 June 2024	<b>New indicator</b> Unit processes operating accordingly	2	1	1	2	Achieved	None	None	- Quarterly reports on status and performance of water treatment plants
<b>Functional Area: Roads and Storm Water</b>											
030	To ensure well maintained roads	Square meters (m <sup>2</sup> ) of roads resurfaced/Patched by 30 <sup>th</sup> June 2024	<b>43400 m<sup>2</sup></b> re-surfaced	8000m <sup>2</sup>	45934.12 m <sup>2</sup>	4829.06 m <sup>2</sup>	50763.18 m <sup>2</sup>	Achieved	Target overachieved, assisted by GSDM with jet patcher machine	None	- Monthly reports
029	To ensure well	Kilometres of gravel roads	<b>52.72 Km</b> re-	10 km	N/A	26.96 km	26.96 km	Achieved	Target overachieved due to GSDM		- Listing of roads re-

	maintained roads	maintained by 30 <sup>th</sup> June 2024	gravelled or Bladed						assistance with yellow fleet.		gravelled and their lengths
A15	To ensure effective management of storm water	Number of storm-water inlets-maintained 30 <sup>th</sup> June 2024	131 inlets maintained	120	237	74	311	Achieved	Target overachieved due assistance received from the CWP and EPWP workers to the stormwater team.	None	- Monthly reports
<b>Functional Area: Governance and Public Participation</b>											
A16	To strengthen corporate governance and accountability	Number of Technical Services Section 80 committee meetings held by 30 June 2024	New Indicator	6	3	3	6	Achieved	None	None	-
<b>Functional Area: Projects Management</b>											
026	To ensure that all households have access to basic level of electricity	% households with access to electricity by 30 <sup>th</sup> June 2024	87% (44 683) access to electricity	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Progress reports - Practical completion certificates
017	To ensure that all households have access to basic level of drinking water	% households with access to basic level of water by 30 June 2024	95% (48 551) access to water	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Progress reports. - Practical completion certificates
023	To ensure that all households have access	Number of households provided with Ventilation	2006 households with	230	N/A	230	230	Achieved	None	None	- Progress reports.

	to basic level of sanitation	Improved Pit Toilets (VIPs) by 30 June 2024	access to VIP									- Practical completion certificates
028	To improve the standard of municipal roads	Kilometres of roads/streets upgraded to asphalt or paved by 30 <sup>th</sup> June 2024	4.27 km upgrade to paved roads	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Progress Reports - Practical completions certificate
<b>Functional Area: Job creation and SMME Development</b>												
032	To ensure that funds allocated are spent on planned infrastructure project	Percentage of Municipal Infrastructure Grant (MIG) spent by 30 <sup>th</sup> June 2024	100 % Spent on MIG	50%	24%	58%	58%	Achieved	More resources brought to site resulting in activities executed concurrent.	None		- MIG Expenditure Report - Payment certificates
033	To ensure that funds allocated are spent on planned infrastructure project	Percentage of Water Services Infrastructure Grant (WSIG) spent by 30 <sup>th</sup> June 2024	100% Spent on WSIG	50%	42%	65%	65%	Achieved	More resources brought to site resulting in activities executed concurrent.	None		- WSIG Expenditure Report - Payment certificates
034	To ensure that funds allocated are spent on planned infrastructure project	Percentage of Integrated National Electrification Programme (INEP) spent by 30 <sup>th</sup> June 2024	0% Spent on INEP	50%	4%	70%	70%	Achieved	More resources brought to site resulting in activities executed concurrent.	None		- INEP Expenditure Report - Payment certificates



**KEY PERFORMANCE AREA 2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT**

COMMUNITY & SOCIAL SERVICES DEPARTMENT											
STRATEGIC OBJECTIVE: TO PROVIDE SUSTAINABLE AND RELIABLE SERVICES TO COMMUNITIES											
No	Performance Objective	Key Performance Indicator	Baseline 2022/2023	YTD Target	Q1 Actual	Q2 Actual	YTD Actual	Achieved / Not Achieved	Reason for deviation/ under-performance or over-achievement	Remedial Action	Means of Verification
<b>Functional Area: Solid Waste Disposal and Environmental Management</b>											
036	To ensure that households are provided with the minimum solid waste removal services	Number of <b>New</b> Households with access to waste collection by 30 <sup>th</sup> June 2024	1067 households provided with waste collection	440	N/A	421	421	Not Achieved	The indicator is demand driven	None	<ul style="list-style-type: none"> <li>List of new households that received the services.</li> <li>Township layout plan</li> </ul>
040	To ensure that all waste disposal sites are maintained regularly in accordance with NEMA	Number of waste disposal sites and transfer stations maintained quarterly	2 waste disposal sites maintained	2	2	2	2	Achieved	None	None	<ul style="list-style-type: none"> <li>Land fill sites and transfer station maintenance reports</li> </ul>
038	To promote environmental management awareness to communities	Number of environmental Management educational campaigns held by 30 <sup>th</sup> June 2024	14 Waste Management educational campaigns held	4	2	7	9	Achieved	Support received from the Department of Environmental Affairs.	None	<ul style="list-style-type: none"> <li>Attendance Registers</li> </ul>

Functional Area: Social and Community Development											
046	To promote a culture of reading and learning for learners at schools	Number of library events and educational campaigns rolled out by 30 <sup>th</sup> June 2024	6 library events held	4	2	2	4	Achieved	None	None	<ul style="list-style-type: none"> <li>- Attendance Registers</li> <li>- Reports and photos</li> </ul>
Functional Area: Fire and Emergency Services											
055	To ensure that fire and emergency incidents are attended to within the prescribed timeframe	Percentage of fire and emergency incidents attended within the pre-determined timeframe in accordance with SANS 10090 by 30 <sup>th</sup> June 2024	85% of fire and emergency incidents attended	85%	73%	74.5%	74.5%	Not Achieved	1. calls were more than 25km from the station. 2. Breyten fire station don't have fire trucks and personnel. Speed/response did not meet the target reason being, distance to emergency calls out of town, and heavy motor vehicles on the road.	None	<ul style="list-style-type: none"> <li>- Fire incident response report</li> </ul>
056	To ensure that fire inspections are conducted in buildings as prescribe by law	Number of fire safety inspections conducted by 30 <sup>th</sup> June 2024	740 fire safety inspections conducted	346	205	276	481	Achieved	More requests for inspections were received from the building owners.	None	<ul style="list-style-type: none"> <li>- Fire Safety Inspections report</li> </ul>
057	To ensure that pupils and communities are	Number of fire awareness campaigns conducted	50 Fire awareness conducted	26	13	14	27	Achieved	None	None	<ul style="list-style-type: none"> <li>- Awareness campaign forms and Listing</li> </ul>

	educated of the dangers and prevention of fires	(PIER) by 30 <sup>th</sup> June 2024										
<b>Functional Area: Disaster Management</b>												
058	To ensure that pupils and communities are educated on disasters and preventions thereof	Number of disaster awareness campaigns conducted by 30 <sup>th</sup> June 2024	12 disaster awareness campaigns conducted	6	3	3	6	Achieved	None	None		- Awareness campaign forms and Listing
059	To ensure that all disaster incidents are attended to within the prescribed timeframes.	Percentage of disaster incidents attended within 24 hours after the incident has been reported	100% Disaster incidents attended timeously	100%	100%	100%	100%	Achieved	None	None		- Disaster assessment forms and listing
<b>Functional Area: Traffic Services and Law Enforcement</b>												
061	To ensure that pupils are educated on road safety and accidents prevention measures	Number of road-safety awareness campaigns conducted at schools by 30 <sup>th</sup> June 2024	12 road-safety awareness campaigns conducted at schools	6	4	4	8	Achieved	Invited by Department of Education on the Career Day, to do presentation.	None		- Awareness campaign forms and Listing



062	To ensure motorists compliance to road safety rules and regulations	Number of roadblocks conducted by 30 <sup>th</sup> June 2024	12 roadblocks conducted	6	5	7	12	Achieved	Due to Transport Month and the Festive Season.	None	<ul style="list-style-type: none"> <li>- Invitation letters</li> <li>- Signed proof of the activities conducted</li> </ul>
<b>Functional Area: Governance and Public Participation</b>											
A17	To strengthen corporate governance and accountability	Number of Community and Social Services Section 80 committee meetings held by 30 June 2024	<b>New Indicator</b>	6	3	3	6	Achieved	None	None	<ul style="list-style-type: none"> <li>- Minutes and Attendance Registers of the sitting of Sec. 80 committees</li> </ul>

**KEY PERFORMANCE AREA 3: LOCAL ECONOMIC DEVELOPMENT**

PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT											
STRATEGIC OBJECTIVE: TO COORDINATE EFFORTS TO ADDRESS UNEMPLOYMENT AND POVERTY											
No	Performance Objective	Key Performance Indicator	Baseline 2022/2023	YTD Target	Q1 Actual	Q2 Actual	YTD Actual	Achieved / Not Achieved	Reason for deviation/ under-performance or over-achievement	Remedial Action	Means of Verification
<b>Functional Area: Economic Development</b>											
100	To ensure businesses adhere to their social responsibility plans	Number of monthly Sector Labour Plans meetings held by 30 June 2024	20 Sector Labour Plans meetings held	2	1	1	2	Achieved	None	None	<ul style="list-style-type: none"> <li>- Invitations</li> <li>- Attendance Register</li> <li>- Minutes of the Meeting</li> </ul>
101	To ensure SMMEs are supported to participate in the economy	Number of Local SMMEs and Cooperatives supported by 30 <sup>th</sup> June 2024	21 SMMEs and Cooperatives supported	30	N/A	35	35	Achieved	There was enough budget to accommodate for more.		<ul style="list-style-type: none"> <li>- Completion and hand over certificate</li> </ul>
114	To ensure coordination of CWP Local Reference Committee (LRC)	Number of LRC meetings convened by 30 June 2023	<b>New indicator</b>	2	1	1	2	Achieved	None	None	<ul style="list-style-type: none"> <li>- Attendance registers</li> <li>- Invitations</li> <li>- Minutes of the Meeting</li> </ul>
035	To ensure that job opportunities are created in terms of	Number of short-term job opportunities created via	332 work opportunities created	270	77	169	246	Not Achieved	The number of Job opportunities created was exceeded due to the early commencement of	To ensure that the outstanding beneficiaries are employed in each project.	<ul style="list-style-type: none"> <li>- EPWP Report</li> <li>- Listing of staff</li> </ul>

	the EPWP guidelines	Public Employment Programmes (EPWP, CWP etc.)							some of the projects in first quarter and the targeted number of the beneficiaries were not achieved in some contracts in second quarter.		
101/1	To ensure SMMEs are supported to participate in the economy	Number of the LED Workshop held by 30 June 2024	<b>New Indicator</b>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	<ul style="list-style-type: none"> <li>- Invitation</li> <li>- Attendance Register</li> <li>- Minutes</li> </ul>
192	To ensure functionality of the LED Forum	Re-establishment and Launching of the LED Forum by 30 September 2024	<b>New Indicator</b>	1	0	N/A	0	Not Achieved	The launch of the L.E.D. Forum was disrupted in the previous quarter, which led to the meeting not taking place in this current quarter.	Awaiting the engagement of the different community groups by the political leadership.	<ul style="list-style-type: none"> <li>- Invitations</li> <li>- Attendance Register</li> <li>- Minutes</li> </ul>
192/1	To facilitate and mobilize resources for the economic growth in the municipal area	Number of LED Forum meetings held by 30 June 2024	<b>New Indicator</b>	1	N/A	0	0	Not Achieved	The launch of the L.E.D. Forum was disrupted in the previous quarter, which led to the meeting not taking place in this current quarter.	Awaiting the engagement of the different community groups by the political leadership.	<ul style="list-style-type: none"> <li>- Invitations</li> <li>- Attendance Register</li> <li>- Minutes</li> </ul>

KEY PERFORMANCE AREA 4: FINANCIAL VIABILITY AND MANAGEMENT

FINANCIAL SERVICES DEPARTMENT											
KEY PERFORMANCE AREA: TO IMPROVE THE VIABILITY AND MANAGEMENT OF MUNICIPAL FINANCES											
No	Performance Objective	Key Performance Indicator	Baseline 2022/2023	YTD Target	Q1 Actual	Q2 Actual	YTD Actual	Achieved/ Not Achieved	Reason for deviation/ under-performance or over-achievement	Remedial Action	Means of Verification
Functional Area: Revenue Management and Credit Control											
066	To ensure indigent consumers are registered and receive Free Basic Services	Number of indigent households receiving Free Basic services (FBS) by 30 <sup>th</sup> June 2024	3000	7000	2290	3162	5452	Not Achieved	Total household income more than R 5 000 Not meeting the minimum requirement. Qualifying indigents are not keen to be registered in the indigent register due to illegal connections or tempering.	Create awareness through all available media platforms (sms and radio slot)	- Accumulated Indigent subsidies report
070	To ensure necessary strategies are implemented to collect revenue	Improved Revenue collection for the financial year ending 30 <sup>th</sup> June 2024	62% in revenue collected	75%	70%	74%	74%	Not Achieved	Due to non-payment of accounts and high escalation of illegal connections. Due to non-payment of late estate, defaulting consumers on service charges.	Strictly implementation and monitoring of revenue enhancement strategy implementation of Credit control and Debt Collection policy increased effort on the debt collection and credit control through the	- Billing report (age analysis)

										utilisation of the appointed Debt collector.	
072/1	To ensure compliance to the Municipal Property Rates Act	Number of Valuation Roll Reconciliation between System & Valuation Rolls for the year ending 30 <sup>th</sup> June 2024	100% compliance	N/A	N/A	N/A	N/A	N/A	N/A	N/A	<ul style="list-style-type: none"> <li>- Council resolution on approval of the valuation roll</li> <li>- Proof of gazzeting on the Government printing works and local news paper</li> </ul>
<b>Functional Area: Expenditure Management</b>											
A18	To ensure compliance with VAT Act	Number of VAT201 submitted to SARS on a monthly basis	12	6	3	3	6	Achieved	None	None	<ul style="list-style-type: none"> <li>- Proof of VAT201 submitted to SARS</li> </ul>
A19	To ensure compliance with Income tax Act	Number of MP201 submitted to SARS on monthly basis	12	6	3	3	6	Achieved	None	None	<ul style="list-style-type: none"> <li>- Proof of MP201 submitted to SARS</li> </ul>
<b>Functional Area: Asset Management</b>											
073	To ensure that all infrastructure assets are accounted for	Number of Fixed Asset Register (FAR) updates by the 30 <sup>th</sup> June 2024	2 FAR updates conducted.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	<ul style="list-style-type: none"> <li>- Assets Register (Infrastructure)</li> </ul>

073/1	To ensure that all moveable assets are accounted for	Number of Fixed Asset Register (FAR) updates by the 30 <sup>th</sup> June 2024	2 FAR updates conducted.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Assets Register (Moveable)
<b>Functional Area: Supply Chain Management</b>											
067	To ensure that all bids above R200 000 are awarded within 90 days from date of closure	Number of reports for bids awarded within 90 days from the date of closure by 30 June 2024	4 reports compiled	2	1	1	2	Achieved	None	None	- Quarterly reports on awarded bids
067/1	To ensure Compliance with SCM Policy	Number of Quarterly SCM Reports submitted to Council by 30 June 2024	Quarterly Reports	2	1	1	2	Achieved	None	None	- SCM Quarterly Reports - Council resolution
<b>Functional Area: Stores Management</b>											
073/2	To ensure stores are kept at minimum level	Number of stock count conducted by 30 June 2024	Quarterly reports	2	1			Not Achieved	No information provided for Q2	None	- Stock count reports
A20	To ensure compliance with cost curtailment measures	Number of procurement plan developed and implemented by 30 June 2024	Quarterly reports	2	1	1	2	Not Achieved	The POE provided does not adequately address the KPI stated. The POE is an expenditure report and not a procurement plan itself.	Correct POE be provided	- Procurement performance report
<b>Functional Area: Financial Reporting and Budgeting</b>											
076	To ensure that the revised,	Number of budgets	budgets approved	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Budget report

	draft and final budgets are approved by the Council within legally prescribed timeframes	approved by 31 <sup>st</sup> May 2024										- Council Resolutions
077	To ensure that the AFS are completed and submitted to all relevant stakeholders as prescribed by the MFMA	Number of Annual Financial Statements compiled and submitted to relevant stakeholders by 31 <sup>st</sup> August 2023	1 AFS submitted to relevant stakeholders	1	1	N/A	1	Achieved	None	None		- AFS - Submission letters - Proof of submission
A21	To ensure compliance with Section 71 of the MFMA	Number of section 71 reports submitted to the Mayor and PT within 10 days after each month end	section 71 monthly reports submitted	6	3	3	6	Achieved	None	None		- Section 71 report - Proof of submission to EM and PT
A22	To ensure compliance to Section 52 of the MFMA	Number of section 52 reports submitted to the Council within 30 days after the end of each quarter	4 section 52 reports submitted	2	1	1	2	Achieved	None	None		- Sec 52 Reports - Council resolution

078	To ensure compliance with Section 72 of the MFMA	Number of Section 72 Reports submitted to the Mayor, PT and NT by 25 <sup>th</sup> of January 2024	1 Section 72 Report submitted	N/A	N/A	N/A	N/A	N/A	N/A	N/A	<ul style="list-style-type: none"> <li>- Section 72 Report</li> <li>- Proof of submission to EM, NT and PT</li> </ul>
080	To ensure compliance with Section 11 of the MFMA	Number of section 11 quarterly reports submitted to the Council, PT and AG within 30 days after the end of each quarter	section 11 quarterly reports submitted	2	1	1	2	Achieved	None	None	<ul style="list-style-type: none"> <li>- Sec 11 Reports</li> <li>- Council resolution</li> <li>- Proof of submission to AG and PT</li> </ul>
081	To ensure compliance to Section 32 of the MFMA	Number of Section 32 quarterly reports submitted to the Council, PT and AG within 30 days after the end of each quarter	Section 32 quarterly reports submitted	2	1	1	2	Achieved	None	None	<ul style="list-style-type: none"> <li>- Reports on UIFW</li> <li>- Council resolution</li> <li>- Proof of submission to AG and PT</li> <li>- COGTA</li> </ul>
<b>Functional Area: Governance and Public Participation</b>											
A23	To strengthen corporate governance	Number of Financial Services Section 80	<b>New Indicator</b>	6	3	3	6	Achieved	None	None	<ul style="list-style-type: none"> <li>- Minutes and Attendance Registers of the</li> </ul>



	and accountability	committee meetings held by 30 June 2024									sitting of Sec. 80 committees
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#### KEY PERFORMANCE AREA 5: PUBLIC PARTICIPATION, GOOD GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

OFFICE OF THE MUNICIPAL MANAGER											
STRATEGIC OBJECTIVE: TO STRENGTHEN PUBLIC PARTICIPATION, CORPORATE GOVERNANCE AND ACCOUNTABILITY											
No	Performance Objective	Key Performance Indicator	Baseline 2022/2023	YTD Target	Q1 Actual	Q2 Actual	YTD Actual	Achieved/ Not Achieved	Reason for deviation/ under-performance or over-achievement	Remedial Action	Means of Verification
Functional Area: Legal, Compliance and Public Participation											
A24	To ensure that information is reaching communities on the activities of the municipality	Number of Quarterly newsletters Compiled and posted on the Municipal website by 30 June 2024	New Indicator	2	0	2	2	Achieved	None	None	- Posted newsletters
089	To ensure important and legislated information is publicised on the municipal website.	Percentage of website updates made within 24 hours after request has been made	New Indicator	100%	100%	100%	100%	Achieved	None	None	- Listing of the postings - Screen shots of the postings
Functional Area: Performance Management, Monitoring and Evaluation											

090	To ensure that all Directors sign their Performance Agreements at the beginning of the financial year	Number of performance agreements signed by 30 <sup>th</sup> July 2023	6 performance agreements signed	6	6	N/A	6	Achieved	None	None	- Signed performance agreements of senior managers
091	To ensure that all Directors' performance is assessed in terms of the Performance Regulations	Number of performance evaluations conducted 30 <sup>th</sup> June 2024	2 performance evaluations conducted	2	1	1	2	Achieved	None	None	- Performance Assessment reports for senior managers
092	To ensure that APR is compiled in terms of Sec 46 of the MSA and submitted to relevant stakeholders	Number of Annual Performance Reports compiled in terms of Sec 46 of MSA and submitted to relevant stakeholders by 31 <sup>st</sup> August 2023	1 APR compiled and submitted to relevant stakeholders	1	1	N/A	1	Achieved	None	None	- Signed APR - Proof of submission
093	To ensure that both Draft and Final Annual	Number of Annual Reports compiled	2 Annual Reports submitted to relevant	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Signed Annual Report. - Proof of submission

	Reports are approved by the Council within the prescribed timeframe and submitted to relevant stakeholders	and submitted to relevant stakeholders by 31 <sup>st</sup> March 2024	stakeholders (Draft & Final)								- Proof of publications
087	To ensure that quarterly performance reports are tabled in the Council	Number of Performance quarterly reports tabled in the Council by 30 <sup>th</sup> June 2024	4 SDBIP quarterly reports tabled	2	1	1	2	Achieved	None	None	- Quarterly performance reports - Council Resolutions
094	To ensure compliance to MFMA on the approval of the municipal SDBIP	Number of SDBIPs approved 28 days after the budget approval by 30 <sup>th</sup> June 2024	2 SDBIP approved (Original and Revised)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Approved SDBIP. - Council Resolution - Proof of publications
<b>Functional Area: Internal Audit (IA)</b>											
096	To ensure that Internal Audit Annual plan is approved by Audit Committee in terms of	Number of Internal Audit Annual Plans approved by 30 <sup>th</sup> June 2024	1 Internal Audit Annual Plans	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Approved Internal Audit Annual Plan - Audit Committee minutes

	Sec 165 MFMA										
097	To ensure that Audit Committee meetings are held as scheduled	Number of Audit Committee meetings held by 30 <sup>th</sup> June 2024	7 Audit committee meetings held	2	3	1	4	Achieved	The Committee held Special Sitings for the Review of the Annual Financial Statements.	None	- Invitations, minutes and attendance registers
115	To ensure that Internal Audit findings are addressed	Report on Internal Audit findings submitted to Council 30 June 2023	New Indicator	2	1	0	1	Not Achieved	Postponement of audit committee sitting due the AG audit process	Report to be tabled to council in the 3rd Quarter.	- Internal Audit Action Plan report
<b>Functional Area: Risk Management</b>											
098	To ensure that the Annual Risk Register is approved by the Risk Committee	Annual Risk Register developed and approved by 30 <sup>th</sup> June 2024	1 Risk Register developed	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Approved Annual Risk Register
099	To ensure that risk management reports are submitted RMC	Number of quarterly risk management reports submitted to Risk Management Committee (RMC) by 30 <sup>th</sup> June 2024	4 risk management reports submitted to RMC	2	1	1	2	Achieved	None	None	- Risk reports submitted to RMC.

**KEY PERFORMANCE AREA 6: SPATIAL PLANNING AND RATIONALE**

PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT											
STRATEGIC OBJECTIVE: TO ENSURE LONG TERM PLANNING THAT PROVIDES FOR SOCIAL COHESION AND TRANSFORMATION											
No	Performance Objective	Key Performance Indicator	Baseline 2022/2023	YTD Target	Q1 Actual	Q2 Actual	YTD Actual	Achieved/ Not Achieved	Reason for deviation/ under-performance or over-achievement	Remedial Action	Means of Verification
<b>Functional Area: Legal, Compliance and Public Participation</b>											
082	To ensure compliance with Section 29 of the Municipal Systems Act, 2000	Number of IDP and Budget process plans approved by 30 <sup>th</sup> August 2023	1 IDP/Budget process plans approved	1	1	N/A	1	Achieved	None	None	<ul style="list-style-type: none"> <li>- Approved Process plan.</li> <li>- Process Plan Resolution.</li> <li>- Public notice of the Process Plan</li> <li>- Submission Letter.</li> </ul>
083	To ensure that the Draft and Final IDPs are compiled & approved by the Council in terms of Section 30, 31 and 32 of the Municipal Systems Act, 2000	Number of Council-Approved IDPs by 31 <sup>st</sup> May 2023 and submitted to the MEC within 10 days after approval and publicised for public information within 14 days thereafter	2 IDPs approved by the Council. (Draft and Final IDP)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	<ul style="list-style-type: none"> <li>- Public notice for IDP consultations.</li> <li>- Draft IDP.</li> <li>- Council Resolution for Draft IDP.</li> <li>- Public Notice inviting comments on the IDP.</li> <li>- Submission letter for Draft IDP.</li> <li>- Final Approved IDP.</li> <li>- Council</li> </ul>

											<ul style="list-style-type: none"> <li>Resolution for final IDP.</li> <li>- Submission letter for final IDP</li> <li>- Public notice for approved IDP</li> </ul>
084	To ensure that communities are consulted during the drafting of the IDP as provided for by MSA	Number of IDP ward consultative meetings held by 31 <sup>st</sup> October 2023	19 ward consultative meetings held	19	9	12	21	Achieved	Ward 9 meeting was postponed in the first quarter by the office of the Speaker and held on the second quarter. Another 2 meetings were held due to the vastness of the wards.	The Department of P.E.D. awaits confirmation of the new date from the office of the Speaker.	<ul style="list-style-type: none"> <li>- Public notice for IDP consultations</li> <li>- Attendance Registers</li> </ul>
085	To ensure that communities are consulted during the drafting of the Budget as provided for by Chapter 4 of the MSA and Sec. 22 of the MFMA	Number of Budget/IDP consultative meetings held by 30 <sup>th</sup> April 2024	18 Budget/IDP consultative meetings held	N/A	N/A	N/A	N/A	N/A	N/A	N/A	<ul style="list-style-type: none"> <li>- Public notice for Budget consultations</li> <li>- Attendance Registers</li> </ul>
086	To ensure that all relevant stakeholders	Number of quarterly IDP representative forums	4 IDP representative forums held	2	1	1	2	Achieved	None	None	<ul style="list-style-type: none"> <li>- Public notice for IDP Rep Forums.</li> <li>- Invitations</li> </ul>

	are consulted on the planning and implementation	held by 30 <sup>th</sup> June 2024										- Attendance Registers
<b>Functional Area: Sustainable Human Settlement</b>												
103	To ensure that communities are settled on approved townships to access municipal services	Number of informal settlements formalised by 30 June 2024	New indicator	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	- Approved Township
105	To ensure continuous communication on development between the municipality and DHS is maintained	Number of quarterly meetings held with the Provincial Department of Human Settlement by June 2024	4 meetings held	2	1	1	2	Achieved	None	None	None	- Invitation - Attendance Register - Minutes of the Meeting
<b>Functional Area: Land Use Management</b>												
106	To ensure timeous processing of building plans	Percentage of compliant building plans processed within 60 days	100% Compliant building plans processed within 60 days	100%	100%	100%	100%	Achieved	None	None	None	- Building plan register - Building plans and approval or disapproval letters
107	To ensure that	Number of building and	102 building	50	25	25	50	Achieved	None	None	None	- Listing of notices

	inspections on buildings land use are done and contraventions notices are served	land use contraventions issued quarterly	and land use contraventions issued								- notices served
109	To ensure timeous consideration of compliant Land Use and Land Development Applications	Percentage of compliant Land Use and Land Development Applications considered by the Land Development Officer within 30 days	<b>100%</b> compliant Land Use and Land Development Applications considered by LDO	100%	100%	100%	100%	Achieved	None	None	- Listing of applications considered by LDO
A25	To ensure compliance with the Spatial Planning and Land Use Management Bylaw	Development of the policy on Development Charges by 30 June 2024	<b>New Indicator</b>	1	N/A	1	1	Achieved	None	None	- Approved Development Charges Policy - Council Resolution
<b>Functional Area: Governance and Public Participation</b>											
A26	To strengthen corporate governance and	Number of Planning and Economic Development Section 80 committee	<b>New Indicator</b>	6	3	3	6	Achieved	None	None	- Minutes and Attendance Registers of the sitting of Sec. 80 committees



	accountability	meetings held by 30 June 2024									
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Institutional Projects and Deliverables															
Key Performance Area 2: Basic Services Delivery and Infrastructure Development															
No.	Standard classification	GFS Vote	Function	Sub-function	Project Name	Ward	Starting Date	Completion Date	Budget 2023/2024	YTD Expenditure	Progress as at 31 Dec 2023		Achieved /Not Achieved	Reason for Under/Over-Achievement	Corrective measures
											Target	Actual			
Office of the Municipal Manager (PMU)															
P08	Economic & Environmental Services	10	Road Transport	Public Works	Construction of the roads at Wesselton Msheveni Street	17	01-July-2023	11-Jan-2024	R 8,027,385.26	R 7,344,776.34	91 %Construction	91% Construction	Achieved	More resources brought to site resulting in activities executed concurrent.	None
P45		10	Road Transport	Public Works	The Rehabilitation of Extension 32, 33, 34 Taxi Collector Street (Ring Road)	16	01-July-2023	30-Nov-2025	R 5,000,000.00	R 3,974,560.93	Appointment of Contractor	6% Construction	Achieved	The procurement process period was reduced such that the appointment of the contractor was earlier than anticipated and the construction started early.	None

Institutional Projects and Deliverables															
Key Performance Area 2: Basic Services Delivery and Infrastructure Development															
No.	Standard classification	GFS Vote	Function	Sub-function	Project Name	Ward	Starting Date	Completion Date	Budget 2023/2024	YTD Expenditure	Progress as at 31 Dec 2023		Achieved /Not Achieved	Reason for Under/Over-Achievement	Corrective measures
											Target	Actual			
P46		10	Road Transport	Public Works	Construction of 2km paved roads in Wessellon - Mabilisa and Magwaza street, Taxi Collector	4,6,17	01-July-2023	31-Mar-2025	R 8,383,329.00	R 2,781,121.54	Appointment of Contractor	Appointment of Contractor	Achieved	None	None
P47		10	Road Transport	Public Works	The rehabilitation of 1,05km Silindile main street in Lothair Ward 15	15	01-July-2023	28-Nov-2025	R 6,566,221.74	R 2,840,853.07	Contractor appointed	Contractor appointed	Achieved	None	None
AP 01		10	Road Transport	Public Works	Upgrading of Culvert Bridge at Mofokeng Street	5	01-July-2023	31 December 2023	R 1,500,000.00	R 1,496,283.73	100% Project Completed	100% Project Completed	Achieved	More resources brought to site resulting in activities executed concurrent	None

**Institutional Projects and Deliverables**
**Key Performance Area 2: Basic Services Delivery and Infrastructure Development**

No.	Standard classification	GFS Vote	Function	Sub-function	Project Name	Ward	Starting Date	Completion Date	Budget 2023/2024	YTD Expenditure	Progress as at 31 Dec 2023		Achieved /Not Achieved	Reason for Under/Over-Achievement	Corrective measures
											Target	Actual			
P48	Trading Services	11	Water Management	Water network	Water reticulation at Breyten Ext 2: Ward 13	13	01-July-2023	21-Feb-2024	R 1,000,000.00	R 850,389.52	50% Construction	100% Construction	Achieved	It is a turn-key contract (design and construct) which resulted in the reduction of implementation period.	None
P49		11	Water Management	Water network	The Refurbishment of Lothair Water Treatment Works	15	01-July-2023	29-Aug-2025	R 2,500,000.00	R 930,539.27	Detail designs and tender documents	Detail designs and tender documents	Achieved	None	None

**Institutional Projects and Deliverables**
**Key Performance Area 2: Basic Services Delivery and Infrastructure Development**

No.	Standard classification	GFS Vote	Function	Sub-function	Project Name	Ward	Starting Date	Completion Date	Budget 2023/2024	YTD Expenditure	Progress as at 31 Dec 2023		Achieved /Not Achieved	Reason for Under/Over-Achievement	Corrective measures
											Target	Actual			
P50		11	Water Management	Water Reservoir	Installation of 1MI steel elevated tank and construction of booster pump station at Everest Park	1	01-July-2023	29-Apr-2024	R 7,500,000.00	R 957,003.98	24.3% Construction	Detailed Design's Completed	Not Achieved	The project will be executed in 2024/25 FY because the budget was reduced to cater for designs only. See 8.3.6 in the attached council resolution.	Project re-planned for 2024/25 FY
P51		12	Water Management	Water Reservoir	Installation of 1MI steel elevated tank and construction of booster pump station at Extension 34 Ermelo	16	01-July-2023	29-Apr-2024	R 7,500,000.00	R 2,614,961.34	24.3% Construction	6% Construction	Not Achieved	Late appointment of the Contractor	Acceleration of the construction as the Contractor has been appointed

P52		12	Wastewater Management	Sewerage Network	Sewer reticulation at Breyten Ext 2: Ward 13	13	01-July-2023	21-Feb-2024	R 1,500,000.00	R 2,808,494.27	50% Construction	100% Construction	Achieved	It is a turn-key contract (design and construct), The Engineer and contractor were appointed simultaneously which reduced the procurement period if the contractor were to be appointed after designs hence the reduced overall project duration from planning to physical execution.	None
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Institutional Projects and Deliverables															
Key Performance Area 2: Basic Services Delivery and Infrastructure Development															
No.	Standard classification	GFS Vote	Function	Sub-function	Project Name	Ward	Starting Date	Completion Date	Budget 2023/2024	YTD Expenditure	Progress as at 31 Dec 2023		Achieved /Not Achieved	Reason for Under/Over-Achievement	Corrective measures
											Target	Actual			
P53		12	Wastewater Management	Sewerage Network	VIP Toilets in Msukaligwa Farm areas	10,11,18 & 19	06-Jul-2023	30-Nov-2023	R 6,771,914.00	R 6,659,830.02	50% Project Completed	100% Construction	Achieved	Four (4) contractors appointed and distributed the scope of works which accelerated the project implementation because construction began in all wards simultaneously.	None

Institutional Projects and Deliverables															
Key Performance Area 2: Basic Services Delivery and Infrastructure Development															
No.	Standard classification	GFS Vote	Function	Sub-function	Project Name	Ward	Starting Date	Completion Date	Budget 2023/2024	YTD Expenditure	Progress as at 31 Dec 2023		Achieved /Not Achieved	Reason for Under/Over-Achievement	Corrective measures
											Target	Actual			
P30	Trading Services	12	Wastewater Management	Sewerage Network	The Construction of Ermelo Ext 50 Outfall Sewer Pipeline	5	01-July-2023	29-Jan-26	R 2,200,000.00	R 0.00	Detailed designs and tender documents	Detailed designs in progress	Not Achieved	The project will be executed in 2024/25 FY because the budget was reduced to cater for designs only. See 8.3.3 in the attached council resolution.	Project re-planned for 2024/25 FY



Institutional Projects and Deliverables															
Key Performance Area 2: Basic Services Delivery and Infrastructure Development															
No.	Standard classification	GFS Vote	Function	Sub-function	Project Name	Ward	Starting Date	Completion Date	Budget 2023/2024	YTD Expenditure	Progress as at 31 Dec 2023		Achieved /Not Achieved	Reason for Under/Over-Achievement	Corrective measures
											Target	Actual			
P32	Trading Services	12	Wastewater Management	Wastewater Treatment	Refurbishment of Warburton Waste Water Treatment Works	12	01-July-2023	03-Jun-25	R 1,300,000.00	R 0.00	Detailed designs and tender documents	Consultant appointed	Not Achieved	The project will be executed in 2024/25 FY because the budget was reduced to cater for designs only. See 8.3.4 in the attached council resolution.	Project re-planned for 2024/25 FY

Institutional Projects and Deliverables															
Key Performance Area 2: Basic Services Delivery and Infrastructure Development															
No.	Standard classification	GFS Vote	Function	Sub-function	Project Name	Ward	Starting Date	Completion Date	Budget 2023/2024	YTD Expenditure	Progress as at 31 Dec 2023		Achieved /Not Achieved	Reason for Under/Over-Achievement	Corrective measures
											Target	Actual			
P54		12	Wastewater Management	Wastewater Treatment	Installation of sewer reticulation at Warburton (house connections and top structure) 999 HH	12	01-July-2023	08-May-2025	R 1,300,000.00	R 0.00	Detailed designs and tender documents	Consultant Appointed	Not Achieved	The project will be executed in 2024/25 FY because the budget was reduced to cater for designs only. See 8.3.5 in the attached council resolution.	Project re-planned for 2024/25 FY

Institutional Projects and Deliverables															
Key Performance Area 2: Basic Services Delivery and Infrastructure Development															
No.	Standard classification	GFS Vote	Function	Sub-function	Project Name	Ward	Starting Date	Completion Date	Budget 2023/2024	YTD Expenditure	Progress as at 31 Dec 2023		Achieved /Not Achieved	Reason for Under/Over-Achievement	Corrective measures
											Target	Actual			
P55		12	Wastewater Management	Wastewater Treatment	The Refurbishment of the Chrissiesmeier Oxidation Ponds	19	01-July-2023	30-Oct-23	R 13,496,153.36	R 8,557,874.55	100% Project Progress	92% Construction	Not Achieved	Delays due to frequent community disruptions , finalization of the power supply by ESKOM and inclement weather conditions (refer to the section 11 of progress report.)	Acceleration plan to be submitted by the Contractor with extension of time application and revised programme of works.
P56		12	Wastewater Management	Wastewater Treatment	The Upgrade of Phumula Outfall Sewer Pipeline	17	01-July-2023	31-May-2024	R 11,959,000.00	R 3,605,516.86	20% Construction	23.53% Construction	Achieved	More resources brought to site resulting in activities executed concurrent.	None

Institutional Projects and Deliverables															
Key Performance Area 2: Basic Services Delivery and Infrastructure Development															
No.	Standard classification	GFS Vote	Function	Sub-function	Project Name	Ward	Starting Date	Compl etion Date	Budget 2023/2 024	YTD Expe nditure	Progress as at 31 Dec 2023		Achieved /Not Achieved	Reason for Under/ Over- Achievem ent	Corrective measures
											Target	Actual			
P33	Trading Services	12	Wastewa ter Manage ment	Wastewa ter Treatmen t	The Upgrade of Everest Outfall Sewer Pipeline	17, 3, 4	01-July- 2023	10- Dec- 2024	R 4,544,846.64	R 0.00	Procure ment of contrac tor	Profess ional service s provide r was termina ted	Not Achieved	Profession al service provider was terminated due to slow progress.	Municipality to source a capable service provider for the continuation of the project from the panel of Consultants.
P34		14	Energy Sources/ Electricity	Electrical Infrastruc ture	Electrificatio n of House Hold in KwaZanele Ext 6	14	01-July- 2023	15- March- 2024	R1,800,000.00	R 1,258,654.26	26% Construc tion	80% Construc tion	Achieved	More resources brought to site resulting in activities executed concurrent.	None
P22		14	Energy Sources/ Electricity	Electricity infrastruc ture	Replacemen t of 20MVA, 88/11KV Transformer in 88Kv substation in Ermelo	8	01-July- 2023	29-Oct- 2023	R1,597,427.00	R 1,002,340.00	100% Project Comple tion	98.5% Construc tion	Not Achieved	Unforeseen additional works for the protection of the transforme r.	Sourcing of the additional funding.

**Institutional Projects and Deliverables**
**Key Performance Area 2: Basic Services Delivery and Infrastructure Development**

No.	Standard classification	GFS Vote	Function	Sub-function	Project Name	Ward	Starting Date	Completion Date	Budget 2023/2024	YTD Expenditure	Progress as at 31 Dec 2023		Achieved /Not Achieved	Reason for Under/Over-Achievement	Corrective measures
											Target	Actual			
P57	Trading Services	14	Energy Sources/ Electricity	Electricity infrastructure	Implementation of Energy Efficiency and Demand Side Management within Msukaligwa Local Municipality	Various wards	01-July-2023	15-Jun-2024	R 5,000,000.00	R 4,558,506.38	20% Construction	94% Construction	Achieved	More resources brought to site resulting in activities executed concurrent.	None

Institutional Projects and Deliverables															
Key Performance Area 6: Spatial Planning and Rationale															
No.	Standard classification	GFS Vote	Function	Sub-function	Project Name	Ward	Starting Date	Completion Date	Budget 2023/2024	YTD Expenditure	Progress as at 31 Dec 2023		Achieved /Not Achieved	Reason for Under/Over-Achievement	Corrective measures
											Target	Actual			
Town Planning															
PED 01	Economic and environmental services	04	Planning and economic development	Town planning	Township establishment on portion 15 of the farm Ferniehough 70-IT (Warburton)	12	23-Nov-22	23-Jun-24	R 1 000 500 (Multiyear Project)	R 0	N/A	N/A	N/A	N/A	N/A
PED 04		04	Planning and economic development	Town planning	Township establishment on the remaining extent of portion 6 of the Davelfontein farm 267-IS (Marikana informal)	10	23-Nov-22	23-Jun-24	R 1 500 000 (Multiyear Project)	R 0	N/A	N/A	N/A	N/A	N/A
PED 05		04	Planning and economic development	Town planning	Township Establishment on the remaining extent of portion 44 Spitskop 276-IS	9	01-Jun-22	01-Jun-25	R 2 100 000 (Multiyear Project)	R 0	N/A	N/A	N/A	N/A	N/A

Institutional Projects and Deliverables															
Key Performance Area 6: Spatial Planning and Rationale															
No.	Standard classification	GFS Vote	Function	Sub-function	Project Name	Ward	Starting Date	Completion Date	Budget 2023/2024	YTD Expenditure	Progress as at 31 Dec 2023		Achieved /Not Achieved	Reason for Under/Over-Achievement	Corrective measures
											Target	Actual			
PED 06		04	Planning and economic development	Town planning	Policy Development on Development Charges	All	23-Nov-22	23-Nov-23	R 500 000 (Multiyear Project)	R 0	N/A	N/A	N/A	N/A	N/A

## MUNICIPAL MANAGER'S QUALITY CERTIFICATE



I, Maqhawe Kunene, the Municipal manager of Msukaligwa local municipality hereby certify that the: Mid-year Budget and performance assessment report on the implementation of the budget and financial situation of the municipality for the period July 2023 to December 2023 has been prepared in accordance with the Municipal finance management Act and Budget and reporting regulations under that Act

A handwritten signature in black ink, appearing to read "M Kunene", written over a horizontal line.

**M KUNENE**

**MUNICIPAL MANAGER**

24 / 01 / 24

**DATE**