



# **Msukaligwa Local Municipality**



## **2020/2021 Draft Annual Report**

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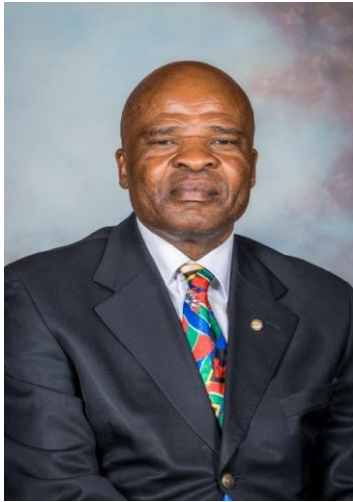
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# Chapter 1

## CHAPTER 1 – MAYOR’S FOREWORD AND EXECUTIVE SUMMARY

### COMPONENT A: MAYOR’S FOREWORD



To be provided in the  
Second Draft of the  
Annual Report.

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Second Draft of the  
Annual Report.

## 1.1. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

### 1.1.1. INTRODUCTION TO BACKGROUND DATA

The municipality performs its functions in terms of Section 152 and 153 of the Constitution of the Republic of South Africa, Act 108 of 1996. In addition to these provisions, Schedule 4, Part B of the Constitution further provides for the functional areas of the local municipality and for the municipality to render such services. However, it should be borne in mind that some of the functions may not be applicable to this municipality as some are rendered by the District Municipality since the municipality does not have capacity to render those services. Those services that are not rendered by this municipality are indicated in this document.

Improving the lives of the citizens of the municipality through the provision of improved service delivery remains at the centre of the municipal priorities hence the municipality has through the District, conditional grants and other funding mechanisms extended its services to rural/farms communities by providing water through boreholes and water tankers, sanitation and electricity. To date, the majority of farm settlements have access to basic water, sanitation through VIP toilets and electricity though challenges are experienced in some areas where water boreholes get dry. As a result of limited resources, there are some areas that still need services provision at rural/farm area, which the municipality is giving attention to.

All urban areas within the municipality have access to running water, which includes informal settlements areas where water is provided through communal taps. The municipality has met the millennium target of eradicating the bucket system in all its towns with the exception of informal settlements where pit latrines are still used. In dealing with the informal settlements, the municipality has plans in place to relocate those settlements where in-situ development is not possible and developed those that could be developed.

#### T 1.2.1

### 1.1.2. MUNICIPAL DEMOGRAPHICS

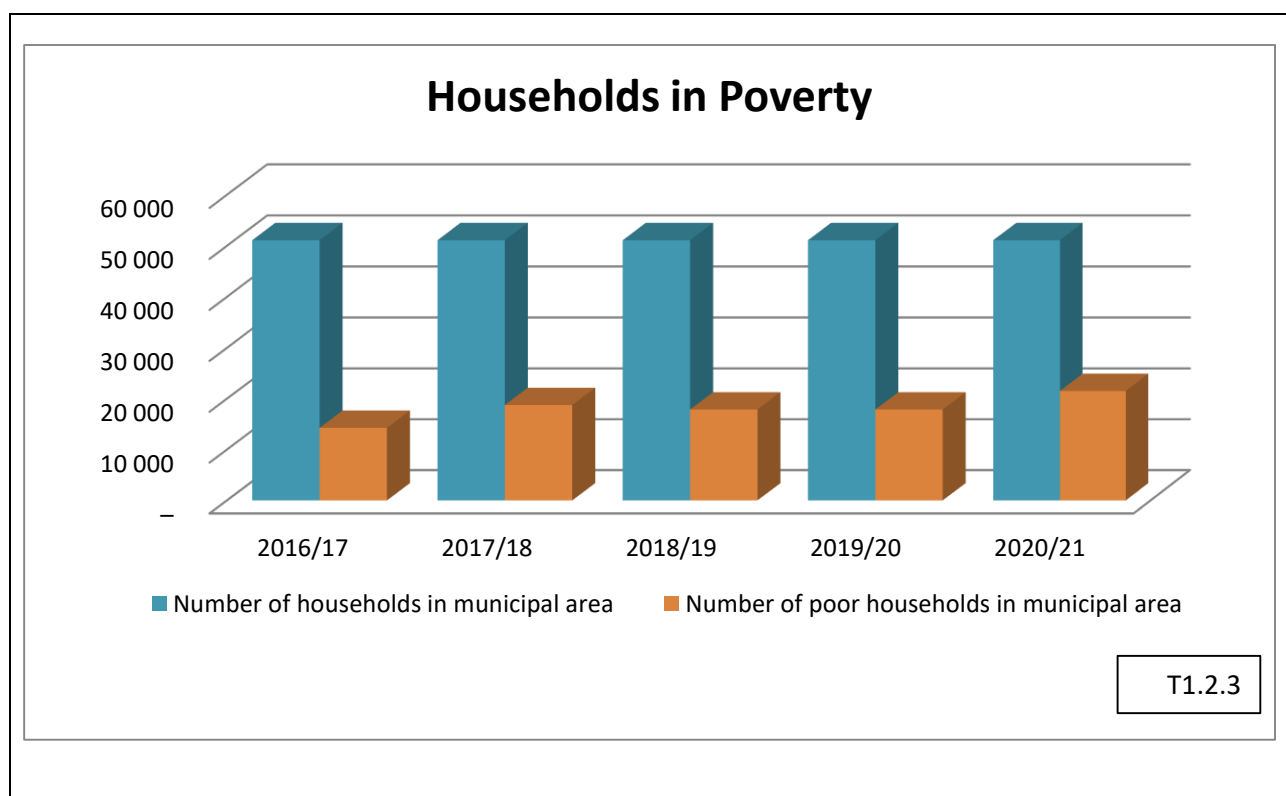
Msukaligwa population dynamics is based on statistics derived from *Statistics South Africa* 2011 to 2016 community survey. *Statistics South Africa* data had been used for the demographics and where data could not be derived from Statistics South Africa, other sources had been used. The population of Msukaligwa grew by 15 231 persons during the period 2011 to 2016 at an average annual growth of 2.2%. It is estimated based on the historic growth rate that municipality would have reached a total of 223 236 persons by 2030. Considering these estimates, these imply that the municipality must be prepared to provide necessary services infrastructure to accommodate the growing population.

As for households, the municipality has seen a significant increase in households from 40 932 to 51 089 being an increase of 10 157 households between 2011 and 2016. Although there has been an increase in households, there was a decline in household size from 3.6 to 3.2 in 2016.



Population Details						
Age Groups	2011			2016 (Community Survey)		
	Male	Female	Total	Male	Female	Total
0-4	8,301	8,273	16,574	8818	8886	17704
5-9	7,590	7,271	14,861	7433	7109	14542
10-14	7,030	6,944	13,974	6774	6741	13515
15-19	7,532	7,542	15,074	7860	7904	15764
20-24	8,089	7,908	15,997	8853	8933	17786
25-29	7,969	7,520	15,489	9461	9600	19061
30-34	5,829	5,359	11,188	8155	7017	15172
35-39	4,794	4,741	9,535	6117	5843	11960
40-44	4,125	4,191	8,316	4823	4551	9374
45-49	3,427	3,921	7,348	3775	3567	7342
50-54	3,001	3,238	6,239	2942	3151	6093
55-59	2,417	2,673	5,090	2847	2727	5574
60-64	1,656	1,970	3,626	1815	2102	3917
65-69	969	1,192	2,161	1360	1496	2856
70-74	649	1,082	1,731	788	1331	2119
75-79	365	638	1,003	301	589	890
80+	370	801	1,171	319	620	939
<b>TOTAL</b>	<b>74,113</b>	<b>75,264</b>	<b>149,377</b>	<b>82442</b>	<b>82166</b>	<b>164608</b>

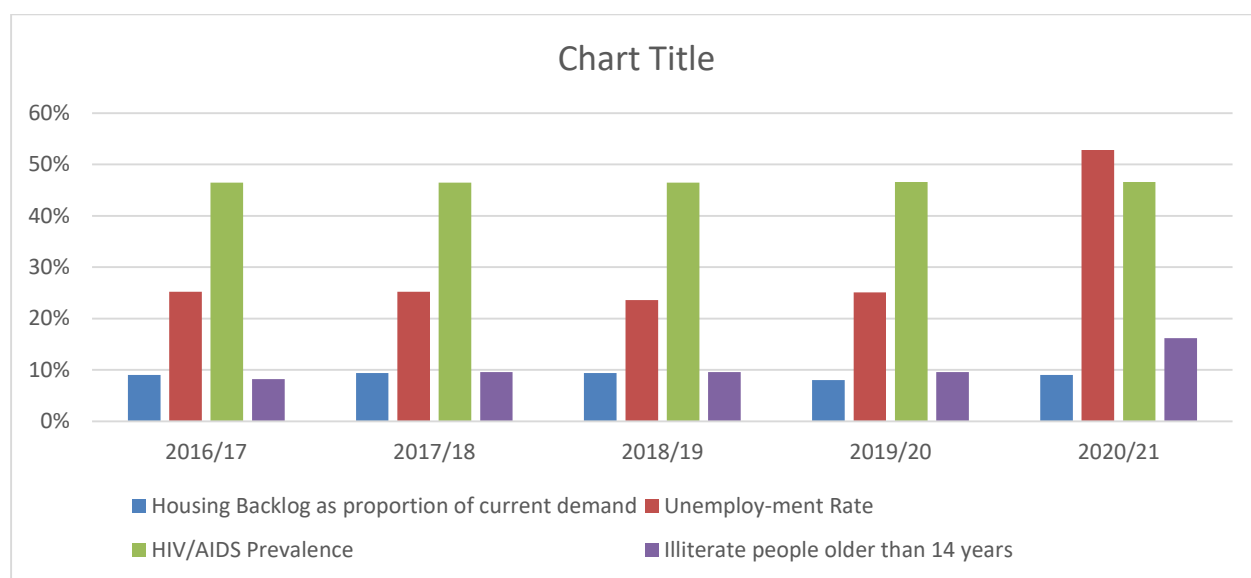
Source: Statistics South Africa, 2016 Community Survey



Source: Dept. of Economic Development and Tourism – SERO Report, December 2020

Socio Economic Status (as a %)				
Year	Housing Backlog as proportion of current demand	Unemployment Rate	HIV/AIDS Prevalence	Illiterate people older than 14 years
2016/17	9%	26,8%	34,4%	8,8%
2017/18	9.4%	25,2%	46,5%	8,2%
2018/19	9.4%	23.6%	46.5%	9,6%
2019/20	8%	25.1%	46.5%	9,6%
2020/21	9%	52,8%	46.5	16,2%
				T1.2.4

Source: Dept. of Economic Development and Tourism – SERO Report and Statistics South Africa, Community Survey 2016



Source: Dept. of Economic Development and Tourism – SERO Report and Statistics South Africa, Community Survey 2016

### 1.1.3. ENVIRONMENTAL OVERVIEW

#### 1.1.3.1. Topography and Surface Hydrology

Msukaligwa LM is characterized by the gently undulating highland topography with fairly broad to narrowly incised valleys of headwater drainages. The rural areas are also characterized by typical Highveld landscapes in the western and central parts, and more undulating terrain with dense commercial forests in the eastern parts. Interesting landscapes are found in the Chrissiesmeer pan veld area.

There are a number of marshy areas or vleis in the upper parts of the valleys and numerous pans, which vary from insignificant vegetated depressions to large deeply etched features with bare clayey floors. An ecologically important concentration of pans and freshwater lakes is located in the Chrissiesmeer area.

The Local Municipality is roughly dissected by the (continental) divide between the Upper Vaal and Usuthu / Pongola WMA's. In the north of the Local Municipality, certain sub-catchments drain into the Olifants and Inkomati WMA's. The headwaters of the Vaal River are found in the western half of the Local Municipality and drain in a southwesterly direction along with the Tweefontein River.

The Usuthu River rises in the northeast of the Local Municipality. The headwaters of the Inkomati River flow northwards from the Local Municipality into the Inkomati WMA, and the headwaters of the Olifants and Klein-Olifants River drain the far north-west of the Local Municipality.

#### *1.1.3.2. Climate*

Msukaligwa LM falls under the central Mpumalanga climatic zone characterized by warm, rainy summers and dry winters with sharp frosts. Rainstorms are often violent (up to 80mm per day) with severe lightning and strong winds, sometimes accompanied by hail. The winter months are droughty with the combined rainfall in June, July and August making up only 3.9% of the annual total (734mm).

The average daily maximum temperature in January (the hottest month) is 25.2°C and in July (the coldest month) is 16.7°C. Due to its position near the escarpment, the area is somewhat windier than is typical for the South - Eastern Mpumalanga Highveld, although the majority of winds are still light and their direction is controlled by topography.

#### *1.1.3.3. Geology and Soils*

Msukaligwa Local Municipality is underlain predominantly by arenite and dolerite intrusions of the Karoo Supergroup. Other underlying rock types include quartz monzonite, granite and basalt. The central-western part of the study area is underlain by the Ermelo coal field, where the predominant rocks are sedimentary, i.e. sandstones, shales and siltstones of the Eccia Group that contains erinaceous strata of the coal-bearing Vryheid formation.

#### *1.1.3.4. Vegetation and Biodiversity*

Existing vegetation in the undeveloped areas of Msukaligwa Local Municipality consists predominantly of typical highveld grasslands. Grasslands are dominated by a single layer of grasses and the amount of cover depends on rainfall and the degree of grazing. Trees are absent, except in a few localized habitats and geophytes are often abundant.

#### *1.1.3.5. Challenges/ the Major Threats to the Natural Environment*

The following are challenges or threats to the natural environment within the local municipality:

- (a) human population growth, transformation of land and urbanization;
- (b) mining, especially open-cast coal mining;
- (c) crop cultivation and afforestation;
- (d) overgrazing;
- (e) loss of riverine and wetland/marsh habitat through human intervention;
- (f) Air quality as the Local Municipality was amongst the five Local Municipalities that were declared as Highveld Priority Area in 2007;
- (g) Unavailability of environmental section and environmental officials to implement environmental management programmes;
- (h) Unavailability/ limited/ outdated environmental planning tools;
- (i) Unsustainable developments within the Local Municipality;
- (j) Climate change leading to biodiversity destruction and other natural disasters;
- (k) Alien invasive plants that are replacing indigenous plants while also encroaching water bodies thereby reducing water level in them.

#### *1.1.3.6. Efforts made to Address the Challenges*

- (a) Landfill sites are maintained on a regular basis to ensure clean environment;
- (b) Plans were put in place for conducting sewer analysis to deal with sewer spillages within the municipality;
- (c) Provisions made in the IDP for the upgrading of existing waste water treatment plants and construction of new plants;
- (d) Environmental management programmes incorporated in the IDP;
- (e) Awareness campaigns through waste management education are being conducted;

- (f) Participating in government environmental management initiatives that promote job creation and sustainable livelihoods; and
- (g) Support all government initiatives to protect natural resources.

Natural Resources	
Major Natural Resource	Relevance to Community
Coal	Mining opportunities, transportation, employment opportunities and economic development.
Arable land	Agricultural production, forestry, employment opportunities, economic development and poverty alleviation.
	T1.2.7

## 1.2. SERVICE DELIVERY OVERVIEW

### 1.2.1. SERVICE DELIVERY INTRODUCTION

The municipality is responsible for delivery of basic services to its communities in terms of the provisions of both Section 152 and Schedule 4 of the Constitution of the Republic of South Africa, which provides for the object of Local Government that requires municipalities to provide the following:

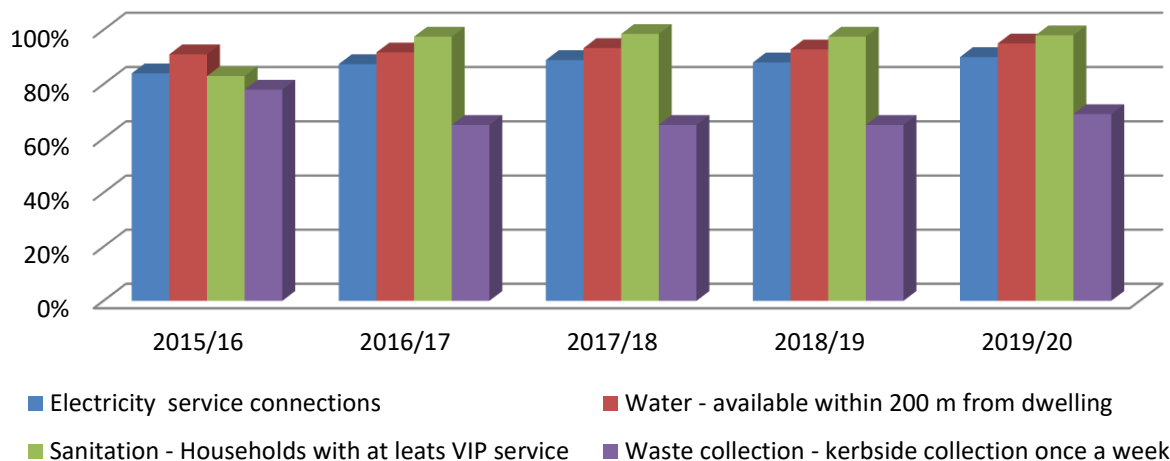
- (a) to provide democratic and accountable government for local communities;
- (b) to ensure the provision of services to communities in a sustainable manner;
- (c) to promote social and economic development;
- (d) to promote a safe and healthy environment; and
- (e) to encourage the involvement of communities and community organizations in the matters of local government.

Section 152 (2) further provides that a municipality must strive, within its financial and administrative capacity, to achieve the objects set out in subsection (1)

Therefore, the Integrated Development Plan of the municipality is prepared in line with the provisions of the Municipal Systems Act, the Constitution of the Republic of South Africa and all other legislative mandates to ensure sustainable and quality service delivery to its communities.

T 1.2.1

## Proportion of households with access to basic services



T1.2.2

Source: Statistics South Africa 2016 Community Survey & Municipal APRs

### 1.2.2. ACCESS TO BASIC SERVICES

As depicted in the diagram above, service delivery in respect of electricity, water, sanitation and waste collection has improved over the past five years although a slight drop on water provision is evident. The drop in water supply was as a result of new settlements that emerged and the water issue is being addressed. Communal water supply within 200m from dwellings has also been reduced as a result of formalization of most of the informal settlements and water is connected to the yards or houses where houses are built. There is quite a significant progress made in electricity connections to households except areas where houses were not yet completed and in the informal settlements that cannot be formalized. There are some areas that need to be electrified and they are in the municipal plans to be electrified.

Provision of VIP sanitation services to farm areas has covered most the areas in the municipality and since a decision was taken at the provincial level to replace the VIP toilets with convertible water borne toilets system, the municipality will continue providing sanitation services through the new system where feasible and the VIP toilets where not feasible until all farm dwellers have access to sanitation. About 2.5% of the households within Msukaligwa do not have toilets at all while 17.3% do not have hygienic sanitation services and provisions have been made for future years to provide the service through the convertible water borne toilets. 12% of the households that do not have hygienic sanitation are in the informal settlements within various towns including Nganga Township in Warburton where sewer reticulation was completed but no connections were made due to challenges in relation to water supply.

With regard to waste collection, household waste is collected twice a week in all townships except Everest Park, Long Homes, Klipbou and Ermelo suburbs which is collected once a week. The municipality has extend refuse collection services at Warburton and Sheepmoor collected once a week.

T1.2.3

## 1.3. FINANCIAL HEALTH OVERVIEW

### 1.3.1. FINANCIAL OVERVIEW

The municipality had a cash flow challenge due to high levels of non-payment, distribution losses and illegal connections. In endeavouring to address the cash flow challenges a Financial Recovery Plan was developed and implemented with short, medium and long term objectives. The latter are as follows:

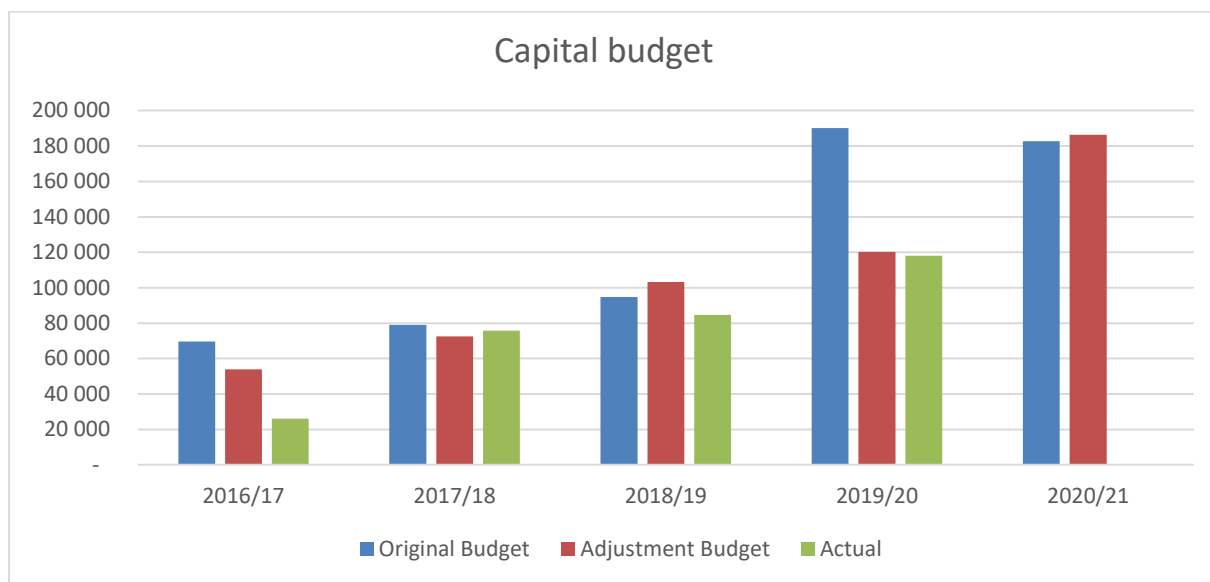
- (a) Strategy One: Restructure the Budget
- (b) Strategy Two: Revise Tariff Policies and Tariff Increases
- (c) Strategy Three: Revenue Enhancement
- (d) Strategy Four: Financial Administration
- (e) Strategy Five: Cash Management Strategy
- (f) Strategy Six: Human Resource Management

T1.3.1

Financial Overview – 2020/21				
R' 000				
Details	Original budget	Adjustment Budget	Final Budget	Actual
Income				
Grants	226 710	227 902	227 902	227 054
Taxes, Levies and tariffs	490 396	493 674	493 674	500 927
Other	66 821	66 108	66 108	65 239
Sub Total	<b>783 927</b>	<b>787 684</b>	<b>787 684</b>	<b>793 220</b>
Less Expenditure	(868 269)	(997 592)	(997 592)	(871 882)
Net Total*	<b>(84 342)</b>	<b>(209 908)</b>	<b>(209 908)</b>	<b>(78 662)</b>
* Note: surplus/(- deficit)				T1.3.2

Operating Ratios		
Detail	% 2020/21 vs 2019/2020	
Employee Cost	29.91%	vs 30.60%
Repairs & Maintenance	2.99%	vs 3.20%
Finance Charges & Depreciation	22,60%	vs 17 .00%
T1.3.3		

Capital Budget					
R'000					
Detail	2016/17	2017/18	2018/19	2019/20	2020/21
Original Budget	69 564	79 055	94 824	190 149	182 817
Adjustment Budget	53 943	72 559	103 330	120 173	186 341
Actual	26 185	75 729	84 676	118 040	Actuals will be available after Asset register is finalised
T1.3.4					



T1.3.5

#### COMMENT ON CAPITAL EXPENDITURE

Projects for 2020/2021 FY were spent according to the approved plans and in line with the alterations effected in response to the Corona virus pandemic. Infrastructure grants such as MIG and WSIG spending was at 100%. It should be noted that in the RBIG the spending was at 99, 5% for 2020/21 versus 5% in 2019/2020. This grant is implemented by Gert Sibande District Municipality.

T 1.3.5.1

## 1.4. ORGANISATIONAL DEVELOPMENT OVERVIEW

### 1.4.1. ORGANISATIONAL DEVELOPMENT PERFORMANCE

The municipality as part of its organisational development (OD) processes has put in place measures aimed at addressing the issues that had led to the provincial intervention in terms of section 139 of the Municipal Finance Management Act, No. 56 of 2003. The municipality has had to adapt its processes following the declaration of the state of disaster arising from the Corona virus pandemic and lockdown measures by the government. Amongst the annual OD processes that the municipality undertakes is the review of the organisational structure, the adoption and implementation of human resources policies, capacity building of both Councillors and employees.

Msukaligwa local municipality has re-enforced the implementation of the following organizational development interventions for the year under review.

### 1.4.2. WORKPLACE SKILLS PLAN

The Municipality developed, adopted and implemented a Workplace Skills Plan that is informed by the training needs that Councillors and employees submitted to the Skills Development Facilitator as well as the training needs that have been identified through the

independent skills audit that the municipality conducted in the year under consideration ,The following targets that are informed by informed by the budgetary considerations were set for the Work Skills Plan:

	<b>Target</b>	<b>Actual Performance</b>
Number of Councillors trained	10	7
Number of officials trained	40	51

The training of the elected members was informed by the identification of training needs through the guidance of the Office of the Speaker in line with the effective implementation of the Work Skills Plan (WSP) and Annual Training Programme (ATP)

#### 1.4.3. BATHO PELE SERVICE STANDARDS

The Municipality adopted and implemented the 'Batho Pele' Service Charter in all functional areas of the Municipality through the implementation of the following:

- (a) Batho Pele Services Charter
- (b) Personnel Name tags
- (c) Customer Care Centre
- (d) Security / Information Desk in the main building

The Municipal Call Centre has been established and equipped to allow for members of the community be able to report any service delivery related complaints. The call centre is reasonably functional but will do so incrementally but once fully functional the plan is for community members to be able to communicate their complaints or issues using various digital platforms such as through the telephone, sms, emails etc.

#### 1.4.4. EMPLOYMENT EQUITY PLAN

The Municipal Employment Equity Plan has been approved by the Council to reflect the employment equity targets from the non-designated and designated groups in line with the principles of good governance. Refer to Chapter 4 for detailed numerical targets.

#### 1.4.5. EMPLOYEE PERFORMANCE MANAGEMENT SYSTEM

The Municipality has since adopted a Performance Management Framework on the 31<sup>st</sup> March 2015 and an Individual Performance Management Policy approved in May 2019 both of which are currently being implemented to establish an effective Performance Management System. Currently it is being implemented on employees appointed in terms of Section 54A and Section 56 of the Municipal Systems Act. An e-PMS has also been introduced and the municipality has migrated from manual to fully web-based ePMS for SDBIP reporting cycle.

#### 1.4.6. EMPLOYEE VALIDATION PROCESS

The municipality has conducted an employee validation process to identify ghost workers which required that each employee to present themselves to be validated through their identification document and employee number. The validation process was able to validate all the employees and there were no ghost workers identified

T1.4.1



## 1.5. AUDITOR GENERAL REPORT

### 1.5.1. AUDITOR GENERAL REPORT 2020/2021

In terms of section 131(1) and (2) of the Municipal Finance Management Act, 2003, a municipality must address any issues raised by the Auditor General in an audit report. The Mayor of a municipality must ensure compliance by the municipality with this subsection.

The MEC for local government in the province must-

- (a) Assess all annual financial statements of municipalities in the province, the audit report on such statements and any responses of municipalities to such audit reports, and determine whether municipalities have adequately addressed any issues raised by the Auditor General in an audit report; and
- (b) Report to the provincial legislature any omission by a municipality to adequately address those issues within 60 days

The municipality has received an Adverse Audit Opinion for the 2019/2020 financial year with the following matters:

- (1) Payables from exchange transactions
- (2) Receivables from exchange transactions: Consumer debtors – electricity
- (3) Receivables from exchange transactions: Consumer debtors – water
- (4) Revenue from exchange transactions: Service charges – sales of electricity
- (5) Expenditure: Repairs and maintenance
- (6) General expenses
- (7) Property, Plant and Equipment
- (8) Commitments
- (9) Unauthorised expenditure
- (10) Fruitless and wasteful expenditure
- (11) Irregular Expenditure
- (12) VAT receivables
- (13) Revenue from non-exchange transactions

In the 2020/2021 financial year the municipality had a total number of **109** findings as per the Management letter which shows an improvement when compared with 2019/2020 financial year of **185** findings.

#### Findings per Department

- |                              |             |
|------------------------------|-------------|
| (a) Finance Department:      | 92 Findings |
| (b) Corporate Department:    | 6 Findings  |
| (c) Office Of The MM:        | 2 Findings  |
| (d) Technical Services:      | 9 Findings  |
| (e) Community Services:      | No Findings |
| (f) Planning & Economic Dev: | No Findings |

### 1.5.2. ADDRESSING AUDITOR GENERAL FINDINGS

An Audit Action plan has been compiled to address the audit findings and will be monitored on a regular basis with its processes including the following:

- (a) To monitor the progress on the implementation of the Auditor General recommendations on a monthly basis
- (b) Managers to provide progress report on addressing the issues raised by the Auditor General on a monthly basis.
- (c) Internal audit and Audit Committee will conduct a follow up on the implementation of action plans on monthly and quarterly basis respectively.

### 1.5.3. OVERAL IMPLEMENTATION OF ACTION PLANS

The overall implementation of the Auditor General findings Action Plan for the 2019/20 financial year as at the end of June 2021 was as follows:

TOTAL FINDINGS	Addressed	In Progress	Not Addressed

T 1.5.1

## 1.6. STATUTORY ANNUAL REPORT PROCESS

No.	Activity	Timeframe
1	Consideration of next financial year's Budget and Integrated Development Plan (IDP) process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period.	<b>July</b>
2	Implementation and monitoring of approved Budget and Integrated Development Plan (IDP) commences (In-year financial reporting).	
3	Finalise 4 <sup>th</sup> quarter Report for previous financial year	
4	Submit the prior year's Draft Annual Report to Internal Audit and Auditor-General	
5	Municipal entities submit draft annual reports to Municipal Manager	
6	Audit/Performance committee considers draft Annual Report of municipality and entities (where relevant)	<b>August</b>
8	Mayor tables the unaudited draft Annual Report	
9	Municipality submits draft Annual Report including consolidated annual financial statements and performance report to Auditor General.	
10	Annual Performance Report as submitted to Auditor General to be provided as input to the Integrated Development Plan (IDP) Analysis Phase	
11	Auditor General assesses draft Annual Report including consolidated Annual Financial Statements and Performance data	<b>September – October</b>
12	Municipalities receive and start to address the Auditor General's comments	<b>November</b>
13	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor-General's Report	
14	Audited Annual Report is made public and representation is invited	
15	Oversight Committee assesses Annual Report	
16	Council adopts Oversight report	<b>December</b>
17	Oversight report is made public	
18	Oversight report is submitted to relevant provincial councils	
19	Commencement of draft Budget and finalization of the draft Integrated Development Plan (IDP) for the next financial year. Draft Annual Report and Oversight Reports to be used as input.	<b>January</b>

T1.6.1

# Chapter 2

## CHAPTER 2 – GOVERNANCE

2.

### 2.1. POLITICAL GOVERNANCE



**Cllr. M. P. Nkosi**  
Speaker



**Executive Mayor**  
**Cllr. B. J. Mkhali**



**Cllr. P. Mashiane**  
Chief Whip

#### MEMBER OF THE MAYORAL COMMITTEE



**Cllr. S. J. Bongwe**  
MMC for Planning and Economic  
Development Department



**Cllr. J. Bal**  
MMC for Corporate Services  
Department



**Cllr. E. C. Msezane**  
MMC for Technical Services  
Department



**Cllr. T. A. Mnisi**  
MMC for Community and Social Services  
Department

#### COUNCILLORS

Refer to **Appendix A** where a full list of Councillors is captured (including committee allocations and attendance at council meetings).

T2.1.2

## 2.2. ADMINISTRATIVE GOVERNANCE

### INTRODUCTION TO ADMINISTRATIVE GOVERNANCE

Msukaligwa Local Municipality achieved administrative governance by complying to municipal legislations and regulations as follows:

1. The Integrated Development Plan (IDP) for 2020/2021 financial year was adopted in accordance with the provisions of the Municipal Systems Act.
2. The Service Delivery and Budget Implementation Plan (SDBIP) for 2020/2021 was approved by the Executive Mayor in compliance with the provisions of the Municipal Finance Management Act (MFMA).
3. Performance Agreements for 2020/2021 financial year were signed in compliance with legislation by the section 56 employees and submitted to the Member of the Executive Council (MEC) for Cooperative Governance and Traditional Affairs (COGTA) as per the provisions of the performance regulations.
4. Performance Management is implemented at the strategic level for Section 56 employees as required by the Municipal Systems Act.
5. Audit Committee meetings were held in the 2020/2021 financial year as per the agreed schedule.
6. Mid- year performance reports for 2020/2021 was submitted to the Council as per Section 72 of the Municipal Finance Management Act (MFMA) including the 3<sup>rd</sup> and the 4<sup>th</sup> quarter Service Delivery and Budget Implementation Plan (SDBIP) reports.
7. The municipality engaged the services of consultants to assist in dealing with findings identified by the Auditor General pertaining to administrative governance as well as compilation of the AFS.

T2.2.1

### TOP ADMINISTRATIVE STRUCTURE

**Mr S I MALAZA: ACTING MUNICIPAL MANAGER**

#### DIRECTORS

**Mr. P S Mabuza**  
Director: Corporate Service

**Mr. R F Ntekele**  
Director: Technical Services

**Mr S M Phiri**  
Acting Chief Financial Officer

**Mr. S I Malaza**  
Director: Community & Social  
Services Department

**Mr. D. Maake**  
Director: Planning and Economic Development

T2.2.2

## COMPONENT B: INTERGOVERNMENTAL RELATIONS

### 2.3. INTERGOVERNMENTAL RELATIONS

#### 2.3.1. INTERGOVERNMENTAL STRUCTURE

Intergovernmental structures in which engagements are taking place comprise the Provincial Planners Forum, District IDP Management Committee, District and Local IDP Rep Forum and PCF meetings with other plenary meetings in which the municipality participates for plenary and strengthening of IGR.

In the Provincial Planners Forum, issues that affect municipal planning and provincial planning cycles are discussed in order to have a coordinated planning within these two spheres of government also allowing interrogation of plans to establish the best possible approaches to the planning process. These meetings assist in providing municipalities with better understanding on how municipal planning cycles influence the proper planning of other spheres of government.

The District or Local forums and committees provide a platform for interaction on planning issues, information sharing and learning from best practices between municipalities and other spheres of government. There has been a great improvement on the packaging of the municipal IDP and valuable insights in Spatial approaches obtained from these engagements.

T2.3.2

## COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

### 2.4. PUBLIC ACCOUNTABILITY AND PARTICIPATION

#### 2.4.1. OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

The Public Participation Policy and Public Participation strategy that outline the various measures on how the municipality engages with the community members was adopted and is being implemented by the municipality. The municipality has had to adapt to other mechanisms in order to engage with the community in order not to violate the prohibition of gatherings in terms of the Covid-19 lockdown regulations. Some of these measures include the use of social media platforms to engage with the community.

In terms of Section 152 of the Constitution of the Republic of South Africa, Local Government Municipal Systems Act, Act 32 of 2000 as amended and Local Government Structure Act, Act 117 of 1998, Municipalities are required to:

- (a) Encourage the involvement of communities and the community organisations in matters of Local Government.
- (b) Develop the culture of participatory development.
- (c) Establish ward committees as a vehicle for community participation.

Community Participation takes place to involve communities during the following processes:

- (a) The preparation, implementation and review of the Integrated Development Plan (IDP).
- (b) The establishment, implementation and review of its Performance Management System
- (c) Preparation of the Budget.

The following are structures established to promote community participation:

- (a) Integrated Development Planning (IDP) Representative Forum
- (b) Ward Committees and Ward Community Meetings
- (c) Local Geographic Names Committee

- (d) Community Development Workers
- (e) Newsletters
- (f) Radio broadcast slots
- (g) Municipal Official Web site
- (h) Municipal Official Facebook page

Community Participation Programmes per ward were developed and implemented.

Refer to **Appendix E** which contains further details on ward committee governance and to **Appendix F** that contains performance data on a ward-based public participation.

T 2.4.0

## 2.5. PUBLIC MEETINGS

### 2.5.1. COMMUNICATION FORUMS

The municipality's communication unit is responsible for the overarching implementation of the communication policy, strategy, information dissemination, Presidential Hotline, media monitoring, media liaison, Communication research, Municipal newsletters, website content development, virtual meetings and management, events management and corporate advertisement / branding.

Communication of information is also done by the municipality by contributing to the Gert Sibande District Municipality and Mpumalanga South African Local Government Association quarterly newsletters.

### 2.5.2. COMMUNICATION INSTITUTIONAL ARRANGEMENT

There is no dedicated Communication Unit within the Municipality. The Official responsible for communication is placed in the Office of the Executive Mayor and administratively accountable to the Municipal Manager through the Manager in the Office of the Executive Mayor.

### 2.5.3. COMMUNICATION FORUM

The municipality attends and participates at the District and Provincial Government Communicators Fora.

### 2.5.4. LEGISLATIVE FRAMEWORK

There are various legislations that governs the establishment and the functioning of local Government Communication structures which amongst others include the following:

- (1) Constitution Act 108 of 1996
  - (a) **Section 152 (1) (e):** that municipalities must encourage the involvement of communities and community organizations in matters of local government.
  - (b) **Section 160(7):** A municipal council must conduct its business in an open manner, and may close its sittings, or those of its committees, only when it's reasonable to do so.
- (2) Local Government: municipal Systems Act, 2000
  - (a) **Section 21:** communication with local community must take place through the following.
    - (i) in the local newspaper or newspapers of its area;
    - (ii) in the newspaper or newspapers circulating in its area and determined by the council as a newspaper of record; or
    - (iii) by means of radio broadcasts covering the area of the municipality.

- (3) Promotion of Access to information Act , Act No.2 of 2000
  - (a) This act operationalizes sections 8 and 32 of the constitution, it foster the culture of transparency and accountability and promotes effective access to information to protect an individual's rights.
- (4) Promotion of Administrative Justice Act. Act No 3 of 2000
  - (a) The act requires that all decisions of administrative bodies have to be lawful, procedurally fair and reasonable.
  - (b) People have the right to be given reasons for decisions that adversely affect them which are taken by the government officials.
- (5) Protection of Disclosure Act, Act No 26 of 2000
  - (a) The act protects people who speak out against government corruption, dishonesty and bad administration.

T 2.5.1

## 2.6. INTEGRATED DEVELOPMENT PLAN (IDP) PARTICIPATION AND ALIGNMENT

IDP Participation and Alignment Criteria*	Yes/No
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Section 57 Managers' Performance Plans?	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated time frames?	Yes
* Section 26 Municipal Systems Act 2000	
T2.6.1	

## COMPONENT D: CORPORATE GOVERNANCE

### 2.7. RISK MANAGEMENT

#### 2.7.1. RISK MANAGEMENT

The municipality needs to have systems that can proactively and continuously identify, evaluate, analyse, measure and manage risks that might directly or indirectly affect the municipality so that it is able to put in control measures to address those risks.

The Municipality has an approved Risk Management Policy, Risk Management Committee Charter and Risk Management Strategy. Risk assessments are conducted annually for all the Departments to identify risks that impact on the achievement of objectives. As per the strategic risk and operational risk assessment conducted during the financial year under review, 61 risks were identified with their magnitudes as follows:



Risk Magnitude	No of Risk per Risk Magnitude as per Strategic Risk Register	No of Risk per Risk Magnitude as per Operational Risk Register
Maximum Risk	1	1
High Risk	5	54
Medium Risk	0	14
Low Risk	0	1
Minimum Risk	0	0
<b>Total number of Risk Identified</b>	<b>6</b>	<b>70</b>

Progress made on identified risk areas are evaluated on a quarterly basis, the quarterly reviews would also identify new or emerging risks. The risk management unit's task is to coordinate departments to identify and propose measures to contain, avoid or transfer the risk concerned. Currently, there are systems in place to monitor the identified risks and a continuous yearly risk management implementation plan was designed together with the risk register to monitor and manage all identified risks.

Risk awareness workshops are conducted to create awareness of risk management to all levels in the Municipality. A Risk Management Committee that advises management on the overall system of risk management has been appointed. An external Chairperson was appointed to add value to risk management in the Municipality. The Audit Committee advises the Municipality on risk management and independently monitors the effectiveness of the system of risk management at Audit Committee meetings. The Municipality conducts quarterly/monthly risk evaluation and monitor the risk action plan (Mitigating Strategies).

With the introduction of the National Lock-down by the South African Government during the beginning of the fourth quarter 2019/20 in terms of the National Disaster Act due to COVID-19, the municipality have conducted COVID-19 risk assessment as informed by Department of Labour COVID-19 regulations and Msukaligwa COVID-19 policy and work return strategy plan developed by human resources/OHS section. A COVID-19 Risk register was developed and approved, the progress on the implementation of COVID-19 risk action plans were reported and monitored by the Joint Occupational Health and Safety Committee and the Risk Management Committee on a monthly and quarterly basis respectively.

T2.7.1

## 2.8. FRAUD AND CORRUPTION MANAGEMENT

### 2.8.1. FRAUD AND CORRUPTION MANAGEMENT

The Municipality has reviewed and approved an Anti-Fraud Policy and Strategy and the Anti-Fraud implementation plan as a control measure put in place to reduce the occurrence of fraud and corruption related activities. The municipality has to ensure that Integrity and accountability are infused into its operational architecture to discourage and eliminate Corruption, dishonesty, misconduct and unethical behaviour among public officials, which represent serious threats to the basic principles of public service. A Risk Management Committee that is chaired by an independent person was also established and appointed by the Council, the committee's duties are to review and monitor the implementation of the anti-fraud and corruption plan and related issues to the higher governance structure such as the Audit Committee and to the Council.

The municipality also approaches the fight against fraud and corruption in a proactive way where fraud risks assessments are conducted as another way of fraud detection and prevention, the National Anti-Fraud Hotline is also promoted for use to report fraud and corruption. The Municipality also make use of the social media platforms such as Facebook to create awareness on the fight against fraud and corruption. Anti-fraud and corruption policies and plans are uploaded in the Municipal website (both intranet

and internet) as another way of raising awareness on anti-fraud and corruption within official of the Municipality and the community at large.

Lastly, anti-fraud and corruption workshops or awareness's are incorporated in the induction programme of the Municipality to ensure that newly appointed employees are well informed on anti-fraud and corruption related policies and controls.

T2.8.1

## 2.9. WEBSITES

Municipal Website : Content and Currency of Material		
Documents published on the Municipality's / Entity's Website	<Yes / No>	Publishing Date
Annual and adjustment budget and budget-related policies	Yes	2020/12/22
All current budget-related policies	Yes	2021/06/24
The previous annual report (2019/2020)	Yes	2021/03/02
The annual report (2020/2021) published/to be published	Yes	2021/05/25
All current performance agreements for 2019/20 as required in terms of section 57(1) (b) of the Municipal Systems Act.	Yes	2021/05/06
All service delivery agreements (2020/2021)	No	
All long-term borrowing contracts (2020/2021)	No	
All supply chain management contracts above a prescribed value ( give value) for 2019/2020	No	
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during 2020/2021	No	
Contracts agreed in 2020/2021 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	No	
Public-private partnership agreements referred to in section 120 made in 2020/2021	No	
All quarterly reports tabled in the council in terms of section 52 (d) during 2020/2021	No	

T2.9.1

### COMMENT ON MUNICIPAL WEBSITE CONTENT AND ACCESS

The Municipal Website is functional and accessible to the public. However, it needs an upgrade to allow for interactive access with the public and other spheres of government. The following documents are available on the website:

- (a) Integrated Development Plan (IDP)
- (b) Service Delivery Budget implementation Plan (SDBIP)
- (c) Performance Contracts for s56 Managers
- (d) Budget and Budget related policies
- (e) Annual Financial Statements
- (f) Annual Reports
- (g) Tenders
- (h) By-Laws and other related information.

The Municipal libraries have internet access for the public to access information and the Msukaligwa Local Municipality website address is [www.msukaligwa.gov.za](http://www.msukaligwa.gov.za).

T2.9.1.1

## 2.10. BY-LAWS

The by-laws were approved by the Council and the gazetting thereof has been delayed and funding for gazetting has been requested from Mpumalanga department of COGTA.

By-laws Introduced during 2020/21				
Newly Developed	Date Revised	Public Participation Conducted Prior to Adoption of By-Laws (Yes/No)	Dates of Public Participation	Date of Publication
Waste Management By Laws				
Land Invasion By Laws	27 August 2020	Yes	14 February 2020	Not yet Gazetted
Cemetery By Laws				
Library By Laws				
				T2.10.1

## 2.11. PUBLIC SATISFACTION SURVEY

### 2.11.1. PUBLIC SATISFACTION SURVEY

The municipality has not conducted any public satisfaction survey in the financial under review. However, COGTA has done a random survey in 2018/2019 FY which served as a baseline from which the municipality should work on to conduct the surveys. Plans are being made to conduct the surveys.

T2.11.0

# Chapter 3

## CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

### COMPONENT A: BASIC SERVICES

3.

This component includes: water; waste water (sanitation); electricity; waste management; and housing services; and a summary of free basic services.

#### 3.1. WATER PROVISION

##### 3.1.1. INTRODUCTION TO WATER PROVISION

Msukaligwa Local Municipality is a water services authority which provides water to all households and businesses within its areas.

(1) The raw water sources for Msukaligwa

- (a) Brummer dam for Ermelo Town
- (b) Douglas dam for Ermelo Town
- (c) Department of Water and Sanitation (DWS) (Jericho scheme) for Ermelo Town, Davel and Breyten
- (d) Torbanite dam for Breyten and Chrissiesmeer
- (e) Mpuluzi River for Lothair.
- (f) Boreholes, for Sheepmoor, Warburton and Farming and rural areas.

##### Achievements

The Municipality has implemented the year of the 2019/2020 - 2020/2021 IDP in the past years being the 2020/2021 financial year. The municipality had since 2016 provided water to **1 705** households which constitute **3.6%** increase in households with access to basic level of water services. As at the end of the 2020/2021 financial year, the backlog on water provision has been at 4.97% (2,538 households). The process of providing water to communities will continue into the future until all households are provided with water.

(2) Municipal Infrastructure Grant (MIG) has funded the following water projects:

- (a) The Refurbishment of the Northern Water Treatment Works, Sludge Pump Station and Bypass Booster Pump Station.
- (b) Refurbishment of Breyten Water Treatment Works - (Multi-Year project)
- (c) Installation of Boreholes and Bulk Water pipeline in Warburton Phase 2 – (Multi-Year project)

The above projects were implemented at an amount of R 4, 069, 383 with 2 of the latter projects not completed.

##### Drinking water compliance for 2021:

The Msukaligwa water treatment work has achieved 93.5% compliance for Microbiological purification. The chemical compliance of 99.0% for Chemical chronic health effect. These results indicates the results from treatment works has 6.5% failures on microbiological removals and 1% failures for Chemical that can have potential for chronic health effects.

T3.1.1

Total Use of Water by Sector (cubic meters)					
	Agriculture	Forestry	Industrial	Domestic	Unaccountable water losses
2016/17					
2017/18	0	0	0		
2018/19	0	0	0		
2019/20	0	0	0		
2020/21	0	0	0		

T3.1.2

Water Service Delivery Levels					
Description	Households				
	2016/17	2017/18	2018/19	2019/20	2020/2021
	Actual No.	Actual No.	Actual No.	Actual No.	Actual No.
<u>Water:</u> (above min level)					
Piped water inside dwelling	25,722	25,991	25,991	25,991	25,991
Piped water inside yard (but not in dwelling)	17,674	17,943	18,534	18,846	18,846
Using public tap (stand pipes )					
Other water supply (within 200m)	3,983	3,714	3,714	3,714	3,714
Minimum Service Level and Above sub-total	47,379	47,648	48,239	48,551	48,551
Minimum Service Level and Above Percentage	92.8%	93.3%	94.4%	95%	95%
<u>Water:</u> (below min level)					
Using public tap (more than 200m from dwelling)	0	0	0	0	0
Other water supply (more than 200m from dwelling)	3,710	3,441	2,850	2,538	2,538
No water supply	0	0	0	0	0
Below Minimum Service Level sub-total	3,710	3,441	2,850	2,538	2,538
Below Minimum Service Level Percentage	7.2%	6.7%	5.6%	4.97%	4.97%
Total number of households*	51,089	51,089	51,089	51,089	51,089

\* - To include informal settlements

T3.1.3

The wording “within/more 200m from dwellings” be replaced with “stand pipes” as it challenging to measure.

Households - Water Service Delivery Levels below the minimum					
Description	Households				
	2016/17	2017/18	2018/19	2019/20	2020/21
	Actual No.	Actual No.	Actual No.	Actual No.	Actual No.
Formal Settlements					
Total households	43,794	44,782	46,270	48,551	48,551
Households below minimum service level	0	0	0	0	0
Proportion of households below minimum service level	0	0	0	0	0
Informal Settlements					
Total households	7,295	6,307	4,819	2,538	2,538
Households that's below minimum service level	4,819	3,441	3,576	3,576	3,576
Proportion of households that's below minimum service level	9.4%	6.7%	6.9%	4.97%	4.97%

T3.1.4

Water Service Policy Objectives Taken From Integrated Development Plan (IDP)										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Service Objective: To ensure long term planning and provision of sustainable services delivery and maintenance of infrastructure										
Number of households with access to basic water	Increase the number of households accessing water supply	48,912	47,648	48,148	48,239	48,239	48,551	48,551	48,551	
Number of boreholes drilled	Increase the number of households accessing water supply	0	0	0	0	0	0	4	0	
Percentage of damaged water pipes repaired within 24hrs after being reported.	Water pipe bursts repaired or replaced within 24hrs of being reported.	100%	89%	100%	99%	95%	98.7%	95%	98,65%	
To ensure that functioning of water meters is monitored or audited	Number of water meters audit reports compiled	0	0	0	0	2	3	2	2	2
	Number of water meters installed	0	0	0	0	0	0	200	585	
	Number of pump stations maintained	0	0	0	0	11	11	11	11	
	Number of treatment plants (water and waste water) refurbished and maintained	0	0	0	0	0	0	2	2	
										T3.1.6

Financial Performance: Water Services						
						R'000
Details	2018/19	2019/20	2020/2021			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	57 341	70 617	78 095	78 095	85 586	8.75%
Expenditure:						
Employees	17 846	18 560	19 302	19 302	19 218	-0.43%
Repairs and Maintenance	11 302	11 981	12 700	12 700	9 662	-31.44%
Other	83 750	79 034	103 469	103 469	100 287	-3.17%
<b>Expenditure</b>	112 898	109 575	135 471	135 471	129 168	-4.88%
<b>Net Operational Expenditure</b>	(55 557)	(38 958)	(57 376)	(57 376)	(43 583)	-31.65%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Adjustment Budget by the Actual.						T 3.1.8

Capital Expenditure Year Water Services					
Capital Projects	Year 2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	18 629 341.00	21 721 412.00	21 721 412.00	0%	
Refurbishment of Southern Water Treatment Works	2 570 126.00	2 570 126.00	2 570 126.00	0%	
Refurbishment of Breyten Water Treatment Works (WTW)	6 460 339.00	6 460 338.00	6 460 338.00	0%	
Installation of boreholes and bulk water pipeline in Warbuton phase 2	2 169 003.00	3 969 002.00	3 969 002.00	0%	
Construction Of A 10 Ml Reservoir At Ermelo Ext 44 & associated pipeworks	7 429 873.00	8 721 946.00	8 721 946.00	0%	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.1.9

## 3.2. WASTE WATER (SANITATION) PROVISION

### 3.2.1. INTRODUCTION TO SANITATION PROVISION

Msukaligwa is responsible for the provision of sanitation services to all households and businesses within its jurisdiction in accordance with Schedule 5 part B of the Constitution. Since the municipality comprises of rural and urban areas, sanitation services is provided through construction of VIP toilets (convertible water borne toilets) at rural areas and water borne toilets at urban areas. The sanitation service extends to sucking of septic tanks at those areas with septic tanks.

#### Achievements

The municipality had in the past financial (2019/2020) focused on improving the sanitation services at formalised informal settlements and in order to provide households with water-borne toilets. Focus was on providing water first while preparations were made for installation of the sewer infrastructure. Therefore, the following are the sanitation projects implemented within the 2019/2020 financial year:

(1) Municipal Infrastructure Grant (MIG) has funded the following sanitation projects:

- (a) Sewer Network System Analysis / Feasibility for Future Upgrading for Wesselton Sewer Network
- (b) Refurbishment of Ermelo WWTW
- (c) Refurbishment of Davel WWTW

(2) Water Services Infrastructure Grant (WSIG) has funded the following sanitation projects:

- (a) Construction of Oxidation ponds at Sheepmoor
- (b) Mechanical and Electrical component for Sheepmoor oxidation ponds
- (c) Construction of sewer network at Sheepmoor

The sanitation capital projects as implemented through the MIG and WSIG funding were multi-year projects and they were on an average 83.1% implementation. The amount spent on MIG and WSIG was R 26,663,765 and R 33,018,762 respectively.

Though water-borne sewer is provided in the urban areas, the ageing infrastructure remains a huge challenge resulting in regular blockages and effluent overflows, which was attended on an ad hoc basis due to the lack of adequate funding to address the problem completely.

#### Wastewater treatment compliance for 2021:

The Msukaligwa wastewater treatment work performance was reviewed against using the DWS Special standards for waste treatment works. The compliance for removal of Microbiological was 77.8% with 22.2 % failure to remove. The compliance for removal of Chemical was 42.9 % with 53.1 % failure to remove. The compliance for removal of physical materials was 83.3 % with 16.7 % failure to remove.

T3.2.1

Sanitation Service Delivery Levels					
*Households					
Description	2016/17	2017/18	2018/19	2019/20	2020/21
	Actual No.	Actual No.	Actual No.	Actual No.	Actual No.
Sanitation/sewerage: (above minimum level)					
Flush toilet (connected to sewerage)	37,969	38,452	38,895	38,895	39,396
Flush toilet (with septic tank)	465	465	465	465	465
Chemical toilet	497	497	497	497	497
Pit toilet (ventilated)	2006	2006	2,006	2,006	2006
Other toilet provisions (above min. service level)	8,893	8,893	9,029	8,072	8,072
Minimum Service Level and Above sub-total	49,830	50,313	50,892	49,935	50,436
Minimum Service Level and Above Percentage	97.5%	98.5%	99.6%	97.7%	98.7%
Sanitation/sewerage: (below minimum level)					
Bucket toilet	0	0	0	0	0
Other toilet provisions (below min. service level)	0	0	0	0	0
No toilet provisions	1,295	776	197	1,154	653
Below Minimum Service Level sub-total	1,295	776	197	1,154	653
Below Minimum Service Level Percentage	2.5%	1.5%	0.4%	2.3%	1.27
Total households	51,089	51,089	51,089	51,089	51,089
*Total number of households including informal settlements					T3.2.3



Waste Water (Sanitation) Service Policy Objectives Taken From Integrated Development Plan (IDP)										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Service Objective: To ensure long term planning and provision of sustainable services delivery and maintenance of infrastructure										
Number of households with access to basic sanitation	Increase in number of households having access to basic level of sanitation.	50,314	50,313	50,824	50,892	51,743	49,935	50,436	50,436	
Percentage of blocked sewer mainlines system opened/ repaired within 24 hours after being reported	Sewer blockages attended to within 24 hours of being reported.	100%	88%	100%	89%	100%	95.6%	95%	99.6%	
										T3.2.6

Financial Performance: Sanitation Services							R'000
Details	2018/19	2019/20	2020/21				
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
<b>Total Operational Revenue</b>	32 540	39 906	61 502	61 502	53 759	-14%	
Expenditure:							
Employees	15 061	13 542	14 630	14 630	14 940	2%	
Repairs and Maintenance	-	-	782	782	623	-26%	
Other	17 680	15 833	22 620	22 620	25 404	11%	
<b>Total Operational Expenditure</b>	32 741	29 375	38 032	38 032	40 967	7%	
<b>Net Operational Expenditure</b>	-201	10 531	23 470	23 470	12 791	-83%	
							T 3.2.8

Capital Expenditure: Sanitation Services					
R' 000					
Capital Projects	Year 2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
<b>Total All projects</b>	<b>30 136 506.00</b>	<b>31 581 514.00</b>	<b>31 581 514.00</b>	<b>5%</b>	
Refurbishment of Ermelo WWTW	5 862 807.00	5 862 807.00	5 862 807.00	0%	
Refurbishment of Oxidation ponds-Breyton	5 475 932.00	6 022 171.00	6 022 171.00	9%	
Refurbishment of KwaZanele WWTW	1 683 855.00	5 500 000.00	5 500 000.00	69%	
Construction of sewer reticulation and toilet top structures at Sheepmoor Phase2	2 002 682.00	2 002 682.00	2 002 682.00	0%	
Construction of Oxidation Ponds at Sheepmoor - Civil	1 158 579.00	612 339.00	612 339.00	-89%	
ELECTRO-MECHANICAL UPGRADES TO EXTENSION 32, 33 AND 34 PUMPSTATIONS IN ERMELO	9 813 039.00	4 685 974.00	4 685 974.00	-109%	
Refurbishment Of Davel Waste Water Treatment Works	4 139 612.00	6 895 541.00	6 895 541.00	40%	
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					<b>T 3.2.9</b>

### 3.3. ELECTRICITY

#### 3.3.1. INTRODUCTION TO ELECTRICITY

The municipality is licensed to provide electricity in Ermelo, Wesselton, Kwa-Dela, Breyten and Silindile. The rest of the admin units as well rural areas of the municipality get electricity supply directly from Eskom. An electricity Master plan has been reviewed and approved by the Council in 2019 for a period of 5 years to address the operations and maintenance challenges. The Master Plan is valid for a period of 5 years, when considering the rapid growth of the population.

#### Achievement

- 2 bulk electricity meters installed.
- Refurbishment of electricity main sub-staion.

- Purchase of a crane truck for electricity section

T3.3.1

Electricity Service Delivery Levels Households					
Description	2016/17	2017/18	2018/19	2019/20	2020/21
	Actual No.	Actual No.	Actual No.	Actual No.	Actual No.
<i>Energy: (above minimum level)</i>					
Electricity (at least min. service level)	5,171	5,171	5,171	5,263	5,263
Electricity - prepaid (min. service level)	26,232	26,578	26,728	26,806	26,806
Electricity – Eskom	13,506	13,641	13,979	14,155	14,155
Minimum Service Level and Above sub-total	44,909	45,390	45,878	45,878	45,878
Minimum Service Level and Above Percentage	88%	88.8%	90%	89.8%	89.8%
<i>Energy: (below minimum level)</i>					
Electricity (< min. service level)					
Electricity - prepaid (< min. service level)					
Other energy sources	6,180	5,699	5,775	5,211	5,211
Below Minimum Service Level sub-total	6,180	5,699	5,775	5,211	5,211
Below Minimum Service Level Percentage	12%	11%	11.3%	10.2%	10.2%
Total number of households	51,089	51,089	51,089	51,089	51,089
T3.3.3					

Electricity Service Policy Objectives Taken From Integrated Development Plan (IDP)										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Service Objective: To ensure long term planning and provision of sustainable services delivery and maintenance of infrastructure										
Number of households with access to basic level of electricity	Eradication of electricity backlogs	45,975*	45,390*	46,040*	45,314*	46,884*	45,878*	46,634*	45,878	
Number of electricity meters installed								200	457	
Number of electricity meters audit reports compiled		0	0	0	0	0	0	2	2	

Electricity Service Policy Objectives Taken From Integrated Development Plan (IDP)										
Number of bulk electricity meters installed								2	2	
Number of main sub-stations maintained								1	1	
Number of kiosks and transformers maintained								59	59	
T3.3.5										

Source: STATSSA 2016 CS and Own records

\* Figures include projects funded by Eskom which may differ from figures as contained in the Annual Performance Report linked to the SDBIP. The reasons for excluding Eskom figures in the APR are that the municipality do not have direct control on such projects or expenditure.

Financial Performance: Electricity Services							R'000
Details	2018/2019	2019/2020	2020/2021				
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
<b>Total Operational Revenue</b>	203 049	220 611	236 023	236 023	223 018	-6%	
Expenditure:							
Employees	21 761	17 614	19 132	19 132	19 822	3%	
Repairs and Maintenance	-	-	11 213	11 213	9 573	-17%	
Other	289 116	233 125	332 028	332 028	302 058	-10%	
<b>Expenditure</b>	310 877	250 739	362 373	362 373	331 452	-9%	
<b>Net Operational Expenditure</b>	(107 828)	(30 128)	(126 351)	(126 351)	(108 434)	-17%	
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Adjustment Budget by the Actual.							T 3.3.7

Capital Expenditure : Electricity Services						R' 000
Capital Projects	Year 2020/21					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total All project	3 579	2 707	146	-2351%		
	0					
Installation high mst lights	1 179	157	146	-708%		
Installation 3000 meters	2 000	2 000	0	0%		
Procurement LDV	400	400	0	0%		
Capital testing equipment	150	150	0	0%		
						T 3.3.8

### 3.4. PROJECTS MANAGEMENT

#### 3.4.1. INTRODUCTION TO PROJECTS MANAGEMENT

The municipality has established a project management unit dealing with overall project management from projects planning, application for funding, monitoring and reporting of projects progress to confirmation of projects completion and signing off of completed projects.

Projects dealt with by the unit are listed on **Appendix F** and **N** of this report.

T3.3.1

Projects Management Policy Objectives Taken From Integrated Development Plan (IDP)										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Percentage Municipal Infrastructure Grant (MIG) spent annually	To ensure that funds allocated are spent on planned infrastructure projects	N/A	N/A	N/A	N/A	100%	100%	100%	100%	
Percentage Water Services Infrastructure Grant (WSIG) spent annually	To ensure that funds allocated are spent on planned infrastructure projects	N/A	N/A	N/A	N/A	100%	100%	100%	100%	
Percentage Integrated National Electrification Programme (INEP) spent annually	To ensure that funds allocated are spent on planned infrastructure projects	N/A	N/A	N/A	N/A	100%	98%	100%		0
Number of jobs opportunities created through EPWP	Achieving the EPWP target	712	487	776	680	455	478	457	365	

T3.3.6 a

### 3.5. WASTE MANAGEMENT (THIS SECTION TO INCLUDE: REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

#### 3.5.1. INTRODUCTION TO WASTE MANAGEMENT

Core functions of waste management are to render the following:

- Solid waste removal and prevention illegal dumping
- Development and Enforcement of Waste Management By-Laws
- Establishment and Management of landfill sites
- Cleaning of public open spaces.

The municipality is currently operating two registered landfill sites situated in Ermelo and Breyten while the others are utilized as transfer stations. Waste recorded from Ermelo landfill site is reported regularly on the South African Waste Information Centre (SAWIC). Medical and other hazardous wastes is not disposed at the municipality's landfill sites. Generators of such waste dispose of it privately. The municipality monitor the handling and disposal of medical waste. Electronic Waste (E-Waste) is collected and disposed of twice per year in collaboration with private partners.

It is noteworthy that the section received a donation of a tipper truck from Gert Sibande District Municipality which assist in clearing of illegal dumps.

The Municipality participated in the Greenest Municipality Competition and obtained an award for best practice in Waste Management.

T3.5.1

Solid Waste Service Delivery Levels					
Description	2016/17	2017/18	2018/19	2019/20	2020/21
	Actual No.	Actual No.	Actual No.	Actual No.	Actual No.
Solid Waste Removal: (Minimum level)					
Removed at least once a week	33,297	33,231	34,231	35,324	36,952
Minimum Service Level and Above sub-total	33,297	33,231	34,231	35,324	36,952
Minimum Service Level and Above percentage	65%	65%	67%	69%	72%
Solid Waste Removal: (Below minimum level)					
Removed less frequently than once a week	809	809	809	809	809
Using communal refuse dump	3,041	3,041	3,041	3,041	3,041
Using own refuse dump	6,974	6,974	6,974	6,974	6,974
Other rubbish disposal	3,176	3,176	2,176	2,176	2,176
No rubbish disposal	3,792	3,858	3,858	2,765	1,137
Below Minimum Service Level sub-total	17,792	17,858	16,858	15,765	14,137
Below Minimum Service Level percentage	35%	35%	33%	31%	28%
Total number of households	51,089	51,089	51,089	51,089	51,089
T3.5.2					

Waste Management Service Policy Objectives Taken From Integrated Development Plan (IDP)										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Service Objective: To ensure long term planning and provision of sustainable services delivery and maintenance of infrastructure										
Number of households with access to waste collection.	Number of households with access to refuse removal	34,127	33,231	34,061	34,231	35,061	35,324	36,154	36,952	
Number of illegal dumping spots identified cleaned per quarter	Eradication of illegal waste dumping spots	-	-	25	25	20	29	20	49	
Number of waste compactor trucks acquired	Uninterrupted domestic and businesses waste collection	-	-	1	1	1	0	1	1	
Number of waste minimization projects supported	Clean and waste free environment	-	-	2	2	8	6	6	3	
Number of waste disposal sites maintained on a daily basis	Well managed waste disposal sites	5	5	2	2	2	2	2	2	
Number of waste transfer stations maintained per quarter	Well managed waste disposal sites	-	-	3	3	3	3	3	3	
Number of waste quantity reports submitted to SAWIC annually	Volume of waste being disposed measured for future planning purposes	-	-	2	2	12	12	12	12	
Number of waste educational campaigns conducted quarterly each year.	Education and creating awareness to communities on cleanliness and environmental conservation.	8	9	8	8	12	19	13	13	
										T3.4.4

Financial Performance: Solid Waste Management Services						
R'000						
Details	2018/19	2019/20	2020/21			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	26 901	32 383	61 400	61 400	54 366	-13%
Expenditure:				-		
Employees	14 685	23 284	24 071	24 071	23 730	-1%
Repairs and Maintenance			3 643	3 643	3 582	0%
Other	25 005	39 273	10 182	10 182	30 424	67%
<b>Expenditure</b>	36 690	62 557	37 896	37 896	57 736	34%
<b>Net Operational Expenditure</b>	-9 789	-30 174	23 504	23 504	(3 371)	797%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						T 3.4.7

Capital Expenditure: Waste Management Services					
R' 000					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
<b>Total All projects</b>	<b>2472</b>	<b>2472</b>	<b>2472</b>	<b>0%</b>	
Yellow fleet : Compactor truck	2400	2400	2400	0%	
Replacement of skips - Business	72	72	72	0%	
					T 3.4.9

### 3.6. HUMAN SETTLEMENT

#### 3.6.1. INTRODUCTION TO HOUSING

The mandate of the housing section in the Municipality is to facilitate and support the provision of human settlement services within the municipality together with the department of Human Settlements, which include the following:

- Identifying of land for human settlement
- Support Department of Human Settlements in identifying potential beneficiaries for low cost housing.
- Management and maintaining of housing waiting list database.
- Management of housing rental stock.
- Managing and Controlling of illegal land invasions.
- Facilitation of land transfers.

T3.5.1



Housing Service Policy Objectives Taken From Integrated Development Plan (IDP)										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Service Objective: provision of Sustainable Human Settlement										
Number of quarterly meetings held with the Provincial Department of Human Settlement	To ensure continuous communication between the municipality and the DHS on development is maintained	N/A	N/A	N/A	N/A	4	5	4	4	4
										T3.5.3

### 3.7. FREE BASIC SERVICES AND INDIGENT SUPPORT

#### 3.7.1. INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

The indigent household subsidy policy was approved as part of budget related policies on the 31<sup>st</sup> May 2020. The municipality supported **7,932 registered** indigents of the **8,000** planned indigent households in 2020/21 financial year. The municipality budgeted **R 39 552 956** from equitable share to support indigent consumers and assist with free 6kl of water and 50 kwh of electricity which is provided only to indigent households.

(1) Indigents were supported as follows:

- (a) Free 6kl of water is provided to all registered indigent households.
- (b) 50kw basic electricity
- (c) Free refuse removal ( Basic charge per month)
- (d) Free sanitation services ( Basic charge per month)
- (e) Property rates – R 70 000 reduction on property value

The following table illustrates how the indigent households that were supported in **2020/2021**:

Electricity	Water	Sewer	Refuse	Rates	Total Amount
<b>R 9 600 000</b>	<b>R 6 449 044</b>	<b>R 14 078 250</b>	<b>R 8 710 794</b>	<b>R 714 868</b>	<b>R 39 552 956</b>

## COMPONENT B: ROAD AND STORMWATER

This component includes: roads; transport; and waste water (storm water drainage).

### 3.8. ROADS AND STORM WATER MANAGEMENT

#### 3.8.1. INTRODUCTION TO ROADS AND STORM WATER MANAGEMENT

Road access needs to be provided to all residents, the police and emergency first responders in Msukaligwa. Grants received from Municipal Infrastructure Grant (MIG) and Gert Sibande District Municipality (GSDM) enables the Municipality to upgrade, maintain and re-build municipal roads. During the Integrated Development Planning (IDP) process, projects were identified at the community consultative meetings. Council takes final resolution on projects that will be implemented.

##### Achievements

In the 2020/2021 financial year, **2,775 km** of the planned **2,775 km** roads have been upgraded from gravel to paved roads. The COVID-19 grant has assisted in re-building a portion of the truck route (Wessels Street) which has been a challenge to the municipality. The asphalted roads need to be resurfaced in order to maintain their asset value and for the financial year under review, **23,319 m<sup>2</sup>** of tarred roads have been resurfaced.

(1) Municipal Infrastructure Grant (MIG) has funded the following roads projects:

- (a) Upgrade of Mavundla Street in Ward 17 Multi -Year
- (b) Upgrade of Motau and Tutu streets in Ward 17
- (c) Upgrade of a road in Wesselton Ext 6, Ward 2 (Emadamini)
- (d) Upgrading of Masango Street with Associated Stormwater Drainage System
- (e) Upgrading of the 14th Avenue in Wesselton Ext 2
- (f) Upgrading of roads and storm water drainage system at Ndlangamandla and T.Khuzwayo street 660m Ring Road
- (g) Upgrading of a street in Slindile new township ward 12 & 15
- (h) Upgrading of road at KwaDela by Old Cemetery

The total costs for the upgrading of the roads from gravel to paved surface was **R 30, 851, 388** with a total length of **3.25 km** which projects were not fully completed by the end of 2019/2020 financial year and rolled over for completion in the 1<sup>st</sup> quarter of 2020/2021. One (1) projects was completed while the others were on an average of 87% completion.

**43** Storm water inlets systems were cleaned and broken pipes replaced. Gravel roads were continuously graded and new gravel material was imported to repair roads. Sidewalks are maintained by replacing broken concrete tiles, as well as constructing new sections where there was a need.

T3.7.1

#### Gravel Roads Infrastructure

	Kilometers			
	Total gravel roads	New gravel roads constructed	Gravel roads upgraded to asphalt or paved	Gravel roads graded /maintained
2018/19	3301.13	0	3.3	143.2
2019/20	3301.13	0	0.56	123.6
2020/21	144.345	0	2.775	144,345
<b>Total</b>				

T3.7.2

Asphalted Roads Infrastructure Kilometers					
	Total asphalted and paved roads	New asphalt or paved roads	Existing asphalt roads re-asphalted	Existing asphalt roads re-sheeted	Asphalt and paved roads maintained
2017/18	250.7 km	0.5 km	0 km	0 km	249 km
2018/19	254 km	3.3 km	0 km	3339 m <sup>2</sup>	252 km
2019/20	254.56 km	0.58	0 km	27,404.54 m <sup>2</sup>	254.58 km
2020/21	257,335 km <sup>2</sup> .	2.775	0 km	23,319.31 m <sup>2</sup>	257,335 km
Total			0 km	m <sup>2</sup>	
T3.7.3					

Roads and Storm Water Management Service Policy Objectives Taken From IDP										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Service Objective: To Provide Sustainable Basic Services and Sustainable Infrastructure										
Kilometres of roads/streets upgraded to asphalt/paved	Well maintained roads infrastructure and storm water drainage systems	5 km	0.5 km	5 km	3.3 km	3.25 km	0.58 km	2.8 km	2,775 km	
Km of tar roads re-surfaced	Well maintained roads infrastructure	20,000 m <sup>2</sup>	4,030 m <sup>2</sup>	20,000 m <sup>2</sup>	1,924.9 m <sup>2</sup>	12,000 m <sup>2</sup>	27,404.54 m <sup>2</sup>	12,000 m <sup>2</sup>	23,319.34 m <sup>2</sup>	
Km of gravel roads maintained	Well maintained roads infrastructure	5 km	169.8	5 km	143.2 km	20 km	124.699 km	20 km	144.345 km	
Number of road intersections constructed	Damaged heavy trucks routes intersections rebuilt	-	-	1	1	0	0	0	0	
Number of storm water inlets maintained	Storm water drainage systems maintained	-	-	48	21	30	156	60	115	

Financial Performance: Road Services						
R'000						
Details	2018/19	2019/20	2021/21			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	-	-	9	9	4	0%
Expenditure:						
Employees	4 255	10 713	11 235	11 235	11 393	1%
Repairs and Maintenance			2 549	2 549	2 344	-9%
Other	24 111	58 604	54 145	54 145	53 378	-1%
Expenditure	28 366	69 317	67 929	67 929	67 115	-1%
Net Operational Expenditure	-28 366	-69 317	(67 929)	(67 929)	(67 115)	0
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						T 3.7.8

Capital Expenditure: Road Services					R' 000
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
<b>Total All projects</b>	<b>14 468</b>	<b>14 199</b>	<b>14 199</b>	<b>-2%</b>	
Wessel road upgrade	5 600	5 600	5 600	0%	
Upgrade Mavundla road ward 17	1 684	1 684	1 684	0%	
Construction paved road Masango 300 m	736	736	736	0%	
Upgrade 14th avebnue Wesselton ext 2	858	858	858	0%	
Upgrade Ndlangamandla & T.Khuzwayo streets ring road Ward 9	5 590	5 321	5 321	-5%	
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					<b>T 3.7.9</b>

### 3.9. STORM WATER DRAINAGE

Storm water drainage forms part of the roads and storm water management reported in section 3.8 of this report.

## COMPONENT C: PLANNING AND ECONOMIC DEVELOPMENT

This component deals with planning and local economic development within the municipality.

### 3.10. PLANNING AND ECONOMIC DEVELOPMENT

#### 3.10.1. INTRODUCTION TO PLANNING AND ECONOMIC DEVELOPMENT

The purpose and function of the Town Planning and Building Control Section is to facilitate the effective implementation and enforcement of the Msukaligwa Spatial Development Framework, the Msukaligwa Spatial Planning and Land Use Management By-Law of 2016, the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) and the National Building Regulations. The objectives of the enforcement of the above-mentioned pieces of legislation and policy directives seek to give effect to the following:

- indicate where public and private land development and infrastructure investment should take place;
- indicate desired or undesired utilization of space in a particular area;
- delineate the urban area within a well-defined urban edge;
- identify areas where strategic intervention is required; and

- (e) Indicate areas where priority spending is required.
- (f) ensure compliance with applicable land use and building regulations

The Town Planning Section is composed of the following sub-functions:

- (a) Spatial Planning and Land Use Management
- (b) Building Control Management
- (c) Geographic Information System (GIS) Management

The major project for the 2020/2021 Financial Year was the review of the Spatial Development Framework, the Land-Use Management Scheme and the compilation of the Land Audit, which could not be done in the previous financial year.

T3.8.1

Applications for Land Use Development						
Detail	Formalization of Townships		Rezoning		Built Environment	
	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21
Planning application received	02	03	41	82	-	224
Determination made in year of receipt	01	03	18	74	-	224
Determination made in following year	00	00	00	00	-	00
Applications withdrawn	00	00	01	08	-	00
Applications outstanding at year end	01	00	23	00	-	00
						T3.10.2

Planning Policy Objectives Taken From IDP										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Service Objective: To ensure integrated long term planning										
Number of IDP/Budget Process Plans approved by Council annually	IDP/budget process plan developed and approved by Council every year	1	1	1	1	1	1	1	1	1
Number of Council Approved IDPs by 31 May and submitted to the MEC within 10 days of approval and publicised for public information within 14 days of approval	Council approved IDP by May annually, submitted to the MEC within 10 days of approval and publicized for public information within 14 days of approval	2	2	2	2	2	2	2	2	2
Number of IDP ward consultative meetings held annually	19 IDP public participation meeting held by October each year	19	15	19	13	19	16	19	19	19
Number of Budget/IDP consultative meeting held annually	19 Budget / IDP public participation meetings held by 30 April each year	19	19	19	19	19	19	19	19	19

Number of IDP Rep-Forums held quarterly	4 IDP Rep forums held quarterly each year.	4	1	4	2	4	2	4	2	4
Number of performance agreements signed annually	Six performance agreement signed each year for Senior Managers	-	-	-	-	6	6	6	6	6
Number of performance evaluations conducted annually	2 formal performance evaluations conducted annually	-	-	-	-	2	3	2	2	2
Number of Annual Performance Reports compiled in terms of Sec 46 of MSA and submitted to relevant stakeholders by 31 August each year	1 Annual Performance Report compiled in terms of Sec. 46 of MSA submitted to Council, PT, AG & COGTA by August each year	1	1	1	1	1	1	1	1	1
Number of Annual Reports submitted to relevant stakeholders by 31 March each year	2 Annual Report compiled and submitted to Council, PT, AG & COGTA (draft and final AR)	2	2	2	2	2	2	2	2	2
Number of SDBIP quarterly reports tabled in Council annually	<b>Four (4)</b> quarterly SDBIP reports prepared and submitted to the Council each year	4	4	4	4	4	4	4	4	4
Number of SDBIPs approved 28 days after budget approval	One municipal SDBIP approved by the Executive Mayor 28 days after the approval of the annual budget.	1	1	1	1	1	1	1	1	1
Number of Internal Audit Annual Plans approved	Internal Audit Annual Plan approved by the Audit Committee	0	0	1	1	1	0	1	1	1
Number of Audit Committee meetings held annually	4 quarterly Audit Committee meetings held	0	0	4	4	4	7	4	4	4
Number of Integrity Management and fraud prevention awareness programmes held annually	2 Integrity Management and fraud prevention awareness programmes held	N/A	N/A	2	0	2	0	2	0	2

Annual Risk Register developed and approved	1 Annual Risk Register developed and approved by RMC	N/A	N/A	1	1	1	1	1	1	1
Number of quarterly risk management reports submitted to Risk Management Committee (RMC) annually	4 Risk Management report submitted RMC by June each year annually	0	0	4	0	4	4	4	4	4
Number of media analysis reports produced annually	4 Quarterly media analysis reports produced	N/A	N/A	0	0	12	11	12	12	12
Number of postings on official Facebook account annually	Postings on official Facebook made continuously as and when required	N/A	N/A	0	0	200	938	400	400	959
Number of website updates made annually	Website updates made continuously as and when required	N/A	N/A	0	0	120	228	120	120	286
Number of Communications Strategy Approved	1 Communications Strategy Approved by Council	N/A	N/A	N/A	N/A	1	1	0	1	0
Percentage of compliant building plans processed within 60 days	100% of compliant building plans applications received and processed within 60 days of receipt	100%	77%	100%	87%	100%	87.5%	100%	100%	100%
Number of building and land use contraventions issued quarterly	Building and land use contraventions issued quarterly	N/A	N/A	N/A	N/A	100	108	100	102	100
Percentage building and land use contraventions referred to Legal section after 60 days (Within 90 days from date of first notice)	100% building and land use contraventions referred to Legal section	100%	100%	100%	100%	100%	100%	100%	100%	100%
Percentage of compliant Land Use and Land Development Applications considered by the Land Development Officer within 30 days	100% compliant Land Use and Land Development Applications considered by LDO	100%	100%	100%	100%	100%	100%	100%	100%	100%
T3.10.3										

Financial Performance: Planning Services						
						R'000
Details	2017/18	2018/19	2019/20			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Revenue	1 216	8 274			2 623	0%
Expenditure:						
Employees	16 040	66 447	14 130	10 245	7 911	-29%
Repairs and Maintenance						0%
Other	3 055	12 657	2 692	1 951	1 469	-33%
Expenditure	19 095	79 104	16 822	12 196	9 380	-30%
Expenditure	(17 879)	(70 830)	(16 822)	(12 196)	(6 757)	-81%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						T 3.10.5

Capital Expenditure: Planning Services					
					R' 000
Capital Projects	Year 2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	0%	
	-				
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.10.6

#### COMMENT ON THE PERFORMANCE OF PHYSICAL PLANNING OVERALL

The major projects in the planning unit were aimed at upgrading informal settlements and the projects were one township establishment project and formalization. Both these projects were rolled-over due to various challenges experienced in their execution.

In as far as our mandate to ensure compliance by enforcing applicable municipal land use and building regulations, achieving 100% in how we administer land use and building contraventions means that we are able to effectively respond to public complaints and detect cases of non-compliance within the legislated timeframes. We are further committed to maintain the above status quo. Since the promulgation of the Spatial Planning and Land Use Management By-Law on the 23<sup>rd</sup> of April 2016, the Section has been successfully implementing the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) (SPLUMA) in the assessment of new land use and development applications.

During the Financial Year under review, the Municipality was able to review its Msukaligwa Spatial Development Framework and its Land Use Scheme to be in line with the SPLUMA.

T3.10.7



### 3.11. LOCAL ECONOMIC DEVELOPMENT

#### 3.11.1. INTRODUCTION TO ECONOMIC DEVELOPMENT

The purpose of Local Economic Development (LED) is to facilitate the growth and sustenance of the local economic capacity and also to improve its economic future prospects thereby enhancing the quality of life for all as well ensuring that plans are in place to improve the socio-economic status of the municipality through infrastructure development. Through our engagements and partnership with other stakeholders, a number of Local Economic Development (LED) objectives such as business opportunities for locals, youth skills development, employment and poverty alleviation were achieved.

The development of the Local Economic Development (LED) strategy for Msukaligwa local municipality was viewed as part of the broader Local Economic Development (LED) Planning process and the development of this strategy took into account work previously done as well as the new developments.

The municipality has reviewed its LED strategy which is a plan that identifies projects of a catalytic nature to address existing and new developments within the municipal area. That is, projects that will have a meaningful impact on the local economy of Msukaligwa Local Municipality and subsequently address the nation-wide triple challenges of unemployment, inequalities and poverty.

The municipality is also working hard to re-establish the Local Economic Development Forum, which will be a platform where LED stakeholders engage on matters relating to the economic growth of the municipality.

(1) Key stakeholders in Local Economic Development (LED) planning, implementation and evaluation are:

- (a) Government
- (b) State enterprises
- (c) Private sector
- (d) Community structures

(2) The LED Vision Elements and Objectives:

Key Vision Elements:

- (a) Creation of job opportunities and the empowerment of local communities.
- (b) SMME development and support.
- (c) Sustainable growth and development based on sectoral competitiveness of the local space.
- (d) Addressing socio-economic challenges faced by local communities, such as poverty, unemployment and skills levels.

#### 3.11.2. JOB CREATION PROJECTS

There is also an initiative from the State Owned Enterprise, TRANSNET, to extend the railway line from Lothair to Swaziland in order to improve transportation of goods between South Africa and Swaziland, which will in turn alleviate the road transportation burden as well as creating job opportunities. In improving the transport system, the government commits to shift the transportation of coal from road to rail in order to protect the provincial roads through a planned construction of Majuba Rail coal line linking to the existing rail line in Msukaligwa to Majuba power station. The Majuba rail coal line project has been commissioned and a number jobs were created.

Since the commissioning of the above-mentioned project, skills transfer for non-contractual targets has resulted in 560 candidates to be trained. In terms of skills development the following skills were transferred to locals:

- (a) Artisanal assistants;
- (b) Environmental officers;
- (c) Laboratory technicians;

- (d) Operators; and
- (e) Quality

#### Economic Sector Contribution to the District Economy

Sector	2020/21
Agric, forestry and fishing	19.9%
Mining and quarrying	11.8%
Manufacturing	4.2%
Wholesale and retail trade	21.2%
Finance, property, etc.	23.7%
Govt, community and social services	20.9%
Construction services	15.4%
Transport	28.5%
Utilities	13.3%
Total	15.4
T3.11.2	

#### Jobs Created during 2020/21 by Local Economic Development (LED) Initiatives (Excluding Extended Public Works Programme (EPWP) projects)

Total Jobs created / Top 3 initiatives	Jobs created No.	Jobs lost/displaced by other initiatives No.	Net total jobs created in year No.	Method of validating jobs created/lost
Initiative A	None	None	None	
Initiative B	None	None	None	
Initiative C	None	None	None	
T3.11.5				

#### Job creation through Extended Public Works Programme (EPWP) \* projects

Year	Extended Public Works Programme (EPWP) Projects	Community Workers Programme (CWP)	Jobs created through Extended Public Works Programme (EPWP) projects
	No.	No.	No.
2016/2017	11 Projects	1070 Jobs created	97 Jobs created
2017/2018	16 projects	1100 Jobs created	184 Jobs created
2018/2019	26 projects	0	680 Jobs created
2019/2020	17 Projects	0	443 Jobs created
2020/21			365 jobs created
* - Extended Public Works Programme			
T3.11.6			

Local Economic Development Policy Objectives Taken From Integrated Development Plan (IDP)										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	
Service Indicators										
Service Objective: To encourage shared economic growth and development										
Number of LED Forum Meetings held	Functional Local economic development forum	4	0	4	0	4	0	0	0	0
Number of monthly Sector Labour Plans meetings held by 30 June 2019	Local economic growth	-	-	12	12	12	12	20	21	25
Number of Local SMMEs and Cooperatives supported and registered	Support provided to SMMEs	4	4	12	11	12	13	20	24	25
										T3.11.7

## COMPONENT D: COMMUNITY & SOCIAL SERVICES

This component includes: libraries and archives; museums, arts galleries; community halls; cemeteries and crematoria; child care; aged care; social programmes, theatres.

### 3.12. LIBRARIES AND COMMUNITY FACILITIES

#### 3.12.1. INTRODUCTION TO LIBRARIES AND COMMUNITY FACILITIES

The Public Libraries of Msukaligwa are positioned to be a local gateway to information and knowledge. They provide an opportunity for lifelong learning, independent decision-making and cultural development of individuals and social groups. The Libraries are established, supported and funded by Msukaligwa Municipality together with the Provincial Government. Msukaligwa Libraries provide access to information, knowledge and expand the imagination through a range of resources and services because the libraries are equally accessible to all members of the community regardless of race, nationality, gender, religion, language, disability, economic and employment status and educational attainment.

(1) The libraries carry out a number of programmes such as:

- (a) Readathon Programme
- (b) World Book Day
- (c) South African Library Week

(2) We have a total of nine (9) libraries and eight (8) libraries are fully functional while KwaZanele library is not yet functioning due to staff issues and will be back to operation once this issue is sorted. The libraries are situated in the following areas:

- (a) Ermelo
- (b) Wesselton
- (c) Cassim park
- (d) Chrissiesmeer
- (e) Davel

- (f) Breyten
- (g) Kwazanele
- (h) Silindile
- (i) Thusiville

The Libraries have been able to provide resources and services in a variety of medium to meet the needs of individuals and groups for education, information and personal development including recreation and leisure. They are constantly playing an important role in the development and maintenance of a democratic society by giving the individual access to a wide and varied range of knowledge, ideas and opinions. One of our achievements was being able to create and strengthen the reading habits in children from an early age. Libraries have managed to engage most schools within the vicinity of the libraries to participate in the activities of the libraries, which are aimed at enhancing and empowering the learners of these schools.

All Libraries are a local centres of information making all kinds of knowledge and information readily available to users. The other one of our achievements as Msukaligwa Libraries is that we have managed to bridge the gap between the information rich and the information poor by providing public access to the Internet as well as providing information in traditional formats.

All nine libraries provide electronic corners in their facilities which give free access to the internet and personal computing. Therefore, Msukaligwa Libraries continue to provide services, which are aimed at meeting the needs of the local communities and continue to be a dynamic information hub in line with government's pathway to the 4<sup>th</sup> Industrial Revolution.

T3.12.1

Libraries Policy Objectives Taken From IDP										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Service Objective: To ensure long term planning and provision of sustainable services delivery										
Number of library event and programmes rolled out	Library information reaching wider community	2	4	4	18	5	6	2	0	2
T3.12.3										

T3.12.3

Financial Performance: Libraries and Community Facilities						
R'000						
Details	2018/19	2019/20	2020/21			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	52	37	14	14	32	57%
Expenditure:				-		
Employees	2 640	4 838	5 122	5 122	5 023	-2%
Repairs and Maintenance				-		0%
Other	619	1 147	103	103	1 053	90%
<b>Expenditure</b>	3 259	5 985	5 226	5 226	6 076	14%
<b>Net Operational Expenditure</b>	(3 207)	(5 948)	(5 212)	(5 212)	(6 044)	14%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						T 3.12.5

Capital Expenditure: Libraries and Community Facilities;					
R' 000					
Capital Projects	Year 2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-		
Purchase of Library books	37	37	41	10%	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.12.6

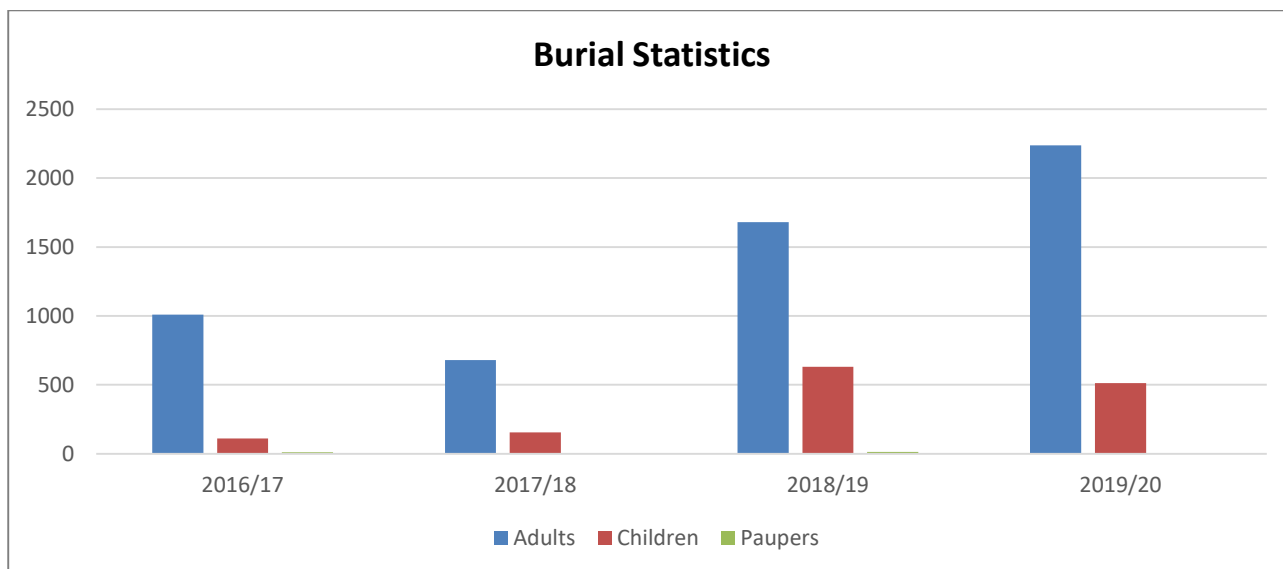
### 3.13. CEMETERIES AND CREMATORIUMS

#### 3.13.1. INTRODUCTION TO CEMETERIES & CREMATORIUMS

The top priorities of the municipality in relation to cemeteries are to provide burial space as required by legislation and maintain it to the required standards, securing and fencing of the cemeteries and the enforcement of the by-laws. Msukaligwa municipality has 21 cemeteries of which 6 of them are still in an operational state whereas 15 are closed. It is imperative to provide the community with burial facilities that will be able to meet the demand. It is envisaged that the Municipality will not run out of burial space for the next five to ten years. Plans are in place to extend cemetery services to areas where they are currently not provided i.e. Warburton/Nganga.

T3.13.1

Group	2018/19	2019/20	2020/21
Adults	1680	2238	
Children	632	513	
Paupers	13	3	
T3.13.2			



T 3.13.2a

The burial statistics are only for those cemeteries that are registered. There are areas where the burials are not accounted for due to the cemeteries or graveyards not being registered. Some graveyards are located on private farms which cannot be account for.

Cemeteries Policy Objectives Taken From IDP										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Service Objective: To provide sustainable basic services and sustainable infrastructure										
Number of cemeteries maintained annually	Well maintained and aesthetic cemeteries	14	14	14	15	14	14	14	14	14
										T3.13.3

T3.13.3

Financial Performance: Cemeteries and Crematoriums							R'000
Details	2018/19	2019/20	2020/21				Variance to Budget
	Actual	Actual	Original Budget	Adjustment Budget	Actual		
<b>Total Operational Revenue</b>	129	533	705	705	816	14%	
<b>Expenditure:</b>							
Employees	3 032	2 977	3 178	3 178	3 186	0.3%	
Repairs and Maintenance						0.0%	
Other	300	300	2 474	2 474	265	-832%	
<b>Expenditure</b>	3 332	3 277	5 653	5 653	3 452	-64%	
<b>surplus/deficit</b>	(3 203)	(2 744)	(4 948)	(4 948)	(2 636)	-88%	
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.							T 3.13.5

Capital Expenditure: Cemeteries					
R' 000					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	0%	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.13.6

(1) There are two main challenges in rendering proper services which are:

- (a) The staff component at the municipal units outside of Ermelo is not assigned to specific tasks and they are doing rotational work from one division to the other. Only the Ermelo unit staff is assigned to specific tasks.
- (b) The other challenge in rendering proper services is obsolete equipment which the municipality is unable to replace due to financial constraints.

#### COMMENT ON THE PERFORMANCE OF CEMETERIES OVERALL

The priority projects were to fence all the existing and new cemeteries and to establish new cemeteries in those areas where there are no cemeteries. Most of the cemeteries have been fenced, and only seven (7) out of 21 of the existing cemeteries have not been fenced and are in the Municipality's plans to be fenced. The only area without a registered cemetery is Warburton/Nganga and the municipality is in process of establishing a cemetery at that area or unit.

T3.13.7

### 3.14. CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

#### COMMENT ON THE PERFORMANCE OF CHILD CARE; AGED CARE; SOCIAL PROGRAMMES OVERALL:

Child care, aged care and social programmes are not the competency of the Local municipality but the District Municipality.

T3.14.7

### COMPONENT E: ENVIRONMENTAL PROTECTION

This component includes: pollution control, biodiversity and landscape

### 3.15. POLLUTION CONTROL

This function does not fall within the municipality's competency and is being performed by the District Municipality.

### 3.16. BIO-DIVERSITY AND LANDSCAPE (INCL. OPEN SPACES AND SIDEWALKS)

### 3.16.1. INTRODUCTION BIO-DIVERSITY AND LANDSCAPE

These services include the administration, development and upgrading of parks, maintenance of open spaces, parks, sidewalks, street trees and general cleanness of the towns and its grounds. The main priorities in the parks division is to repair and replace all dilapidated playing ground facilities and to maintain parks, sidewalks and municipal terrains. Support is given to communities during the cleaning campaigns through provision of equipment and cleaning material.

T3.16.1

### 3.16.2. SERVICE STATISTICS FOR BIO-DIVERSITY AND LANDSCAPE

The towns are divided into sections for the cleaning and cutting of grass as well as the general maintenance of parks and open spaces. Therefore the cutting of grass in parks, open spaces and sidewalks is done on a monthly basis. Inadequate staff and equipment remains a challenge leading to some areas not being attended to on time as per the maintenance plan.

T3.16.2

Parks (Open Spaces) Policy Objectives Taken From IDP										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
Service Indicators		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Objective: To provide sustainable basic services and sustainable infrastructure										
Number of parks maintained annually	Well maintained parks	55	55	55	55	27	26	27	27	27
T3.16.3										

T3.16.3

Employees: Parks (Open Spaces)					
Job Level	2019/20	2020/21			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	% Vacancies (as a % of total posts)
Forms part of the cemeteries and crematoriums in section 3.13					

T3.16.4

Financial Performance: Parks and Recreation						
						R'000
Details	2018/19	2019/20	2020/21			Variance to Budget
	Actual	Actual	Original Budget	Adjustment Budget	Actual	
<b>Total Operational Revenue</b>						0%
Expenditure:						
Employees	7 787	7 617	7 500	7 500	7 580	1%
Repairs and Maintenance				-		0%
Other	752	943	568	568	568	0%
<b>Expenditure</b>	8 749	8 560	8 067	8 067	9 607	16%
<b>Net Operational Expenditure</b>	(8 749)	(8 560)	(8 067)	(8 067)	(9 607)	16%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						T 3.16.5



Capital Expenditure: Parks and recreation					
					R' 000
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	0%	
Tools & equipment	153 140.00	153 140.00	-	0%	
Operating signs	20 000.00	20 000.00	-	0%	
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					T 3.16.6

## COMPONENT F: HEALTH

This component includes: clinics; ambulance services; and health inspections.

### 3.17. HEALTH SERVICES

This is the function of the Provincial Department of Health.

### 3.18. CLINICS

This is the function of the Provincial Department of Health. The municipality only renders support services in respect municipal services and services infrastructure.

### 3.19. AMBULANCE SERVICES

This is the Function of the Department of Health and private ambulance services. The municipality renders emergency support services in respect of rescue and fire services. The services include use of Jaws of Life in case vehicle accidents and rescue services in case fire in buildings and veld fires.

### 3.20. HEALTH INSPECTION; FOOD AND ABBATOIR LICENSING AND INSPECTION; ETC

This is the function of the District Municipality.

## COMPONENT G: SECURITY AND SAFETY

This component includes: Traffic; fire; disaster management, licensing, control of animals and control of public nuisances, etc.

### 3.21. TRAFFIC SERVICES

#### 3.21.1. INTRODUCTION TO TRAFFIC SERVICES

The Traffic Department is responsible for traffic-law enforcement and the administration thereof. This function also ensures the technical sustainability of road traffic signs, signals and markings throughout the municipal area. The main focus is to ensure a reduction in the road accidents death rate, compliance to road rules and regulations and free flow of traffic. The following activities are performed to ensure improvement in the municipal traffic services:

- (a) High visibility patrols;
- (b) Effective law enforcement;
- (c) Effective law speed enforcement;
- (d) Attend to accident scenes;
- (e) Escort duties for funerals, abnormal loads and dignitaries;
- (f) Traffic education in schools;
- (g) Road blocks;
- (h) Point duties;
- (i) Scholar patrols; and
- (j) Other related traffic duties.

T3.21.1

Municipal Traffic Service Data						
	Details	2018/19	2019/20	2020/21		2021/22
		Actual No.	Actual No.	Estimate No.	Actual No.	Estimate No.
1	Number of traffic accidents during the year	1421	1158	600	1 093	1 093
2	Number of by-law infringements attended	12	15	20	18	20
3	Number of traffic officers in the field on an average day	10	10	10	7	7
4	Number of traffic officers on duty on any average day	10	10	600	1 093	1 093

T3.21.2

Traffic Policy Objectives Taken From IDP										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Service Objective: To provide sustainable basic services and sustainable infrastructure										
Number of road safety awareness campaigns conducted at school	Promoting road safety awareness at schools and public at large	12	21	12	20	12	18	9	0	9
Number of roadblocks conducted	Roads safety and Crime prevention	12	18	12	19	12	23	12	20	12
										T3.21.3

Financial Performance Year 2020/21: Traffic department						R'000
Details	Year -1	2020/21				
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	0	5 002	5 002	5 770	13%	
Expenditure:						
Traffic Officers		6 265	6 265	6 321		
Other employees	0					
Repairs and Maintenance	0	772	772	721	-7%	
Other	0	5 604	5 604	5 604	0%	
Total Operational Expenditure	0	12 641	12 641	12 145	-4%	
Net Operational Expenditure	0	(7 639)	(7 639)	(6 374)	-20%	
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						T 3.20.5

R' 000					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.20.6

#### COMMENT ON THE PERFORMANCE OF TRAFFIC SERVICES OVERALL

In relation to Traffic control and Safety under the Community and Social Services Department, the municipality has a responsibility for law enforcement and the issuing of traffic fines amongst other related functions. The section is facing a number of challenges

ranging from capacity constraints to limited working tools, whereas the municipal area has experienced a steady vehicle population growth over the years. A proper budgetary allocation is an important consideration in order to improve the quality of service delivery from the section.

T3.21.7

### 3.22. FIRE AND RESCUE SERVICES

#### 3.22.1. INTRODUCTION TO FIRE SERVICES

Msukaligwa fire and rescue services is a public organization that provides predominantly emergency, firefighting and rescue services in the jurisdiction area of Msukaligwa Municipality (MP302). The fire service have two fire stations within its boundary and are staffed by full-time firefighters and currently providing a service to a population of 164,377 people and covering an area of 6016km<sup>2</sup>.

The fire service also provide "fire protection" or fire prevention services, whereby firefighters visit homes and businesses and give fire safety advice to members of the public. We see fire protection or prevention as an important role for the fire services, as preventing a fire from occurring in the first place can obviously save lives.

The fire service also carry out an enforcement role, to ensure that commercial dwellings (hotels, offices, factories etc.) are equipped with adequate fire precautions to ensure that in the event of fire, people can safely evacuate the premises unharmed. This is also part of the protection or prevention role.

The Fire Service annually conducts a survey within its jurisdiction and use the data for deploying its assets for proper coverage. This data comes from travel time, range from stations, and population survey. This brings equal service to the entire community and gives the department efficient places to launch operations..

T3.22.1

#### Municipal Fire Service Data

	Details	2018/19	2019/20	2020/21		2021/22
		Actual No.	Actual No.	Estimate No.	Actual No.	Estimate No.
1	Total fires attended in the year	288	264	264	177	177
2	Total of other incidents attended in the year	165	235	235	114	114
3	Average turnout time - urban areas	13	13	13	13	13
4	Average turnout time - rural areas	23	45	23	23	23
5	Fire fighters in post at year end	26	22	28	22	28
6	Total emergency vehicles at year end	10	5	10	3	8
7	Average number of appliance off the road during the year	0	4	0	4	0

T3.22.2

Fire Services Policy Objectives Taken From IDP										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Service Objective: To ensure long term planning and provision of sustainable services delivery and maintenance of infrastructure										
Percentage of fire and emergency community safety incidents attended to within predetermined time frame in accordance with SANS 10090	Turnaround time compared to National guidelines	85%	80%	85%	79%	67%	78%	70%	77%	78%
Number of fire safety inspections conducted	Fire Safety inspections and risk visits conducted in terms of National guidelines	540	715	540	704	540	598	540	742	700
Number of fire safety awareness campaigns conducted (PIER)	Provide fire safety awareness to communities and schools	-	-	24	18	24	35	9	22	20
T3.22.3										

Financial Performance: Fire Services							R'000
Details	2018/19	2019/20	2020/21				Variance to Budget
	Actual	Actual	Original Budget	Adjustment Budget	Actual		
<b>Total Operational Revenue</b>	2 213	2 561	2 778	2 778	923		-200.9%
Expenditure:							
Fire fighters	13 424	11 323	11 616	11 616	11 381		-2.1%
Other employees							
Repairs and Maintenance	-	-	750	750	171		-338.7%
Other	2 187	1 900	2 120	2 120	1 175		-80.4%
<b>Expenditure</b>	15 611	13 223	14 486	14 486	12 726		-13.8%
<b>Net Operational Expenditure</b>	-13 398	-10 662	(11 708)	(11 708)	(11 803)		0%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.							T 3.21.5

Capital Expenditure: Fire Services					
R' 000					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	-	
Establish Fire station Lothair	2 068	2 068	2 068		
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.21.6

#### COMMENT ON THE PERFORMANCE OF FIRE SERVICES OVERALL

##### (1) Summary of difficulties experienced

##### (a) Siting of fire stations and determination of station areas: (SANS 10090-Point 5.2.2.4)

No fire stations in Silindile, Warburton, Sheepmoor, Chrissiesmeer and Davel is still an ongoing burden. Services are still rendered to the entire municipal area via two fire stations. Due to the distance to be travelled, the fire service can only reach these town areas within 60 to 75 minutes which is far beyond the national standard to provide a response within 13 minutes to the communities in these towns.

##### (b) Fire truck availability: SANS 10090-Point 5.2.2.2.2

During 2019/20, only three fire trucks were operational to provide fire and rescue services in the entire municipal area of 6016km<sup>2</sup>.

Currently the service does not have any reserve fire trucks to be used as front line runners should any one of the current fire trucks breaks down. (SANS 10090-Point 5.3.4 – Fire departments should maintain a reserve emergency vehicle fleet to ensure that the number of vehicles required to attend an incident, can be maintained even when frontline emergency vehicles are undergoing maintenance or repair.)

The slow progress on the appointment of a service provider to service and maintain the emergency fleet contributes to emergency vehicles being out of service for a prolonged period of time.

##### (c) Manning level: SANS 10090-Point 5.2.2.2.1.

Staffing level per shift are currently below the national norm due to the high vacancy rate within the fire and rescue service and the failure by human resources to fill the vacant positions. Station 2 (Breyten) still operates with only two fire fighters per shift.

Various requests and information have been submitted in this regard and to date the six (6) vacant and budgeted positions are not filled.

##### (d) Weight and speed of response:

During the monthly consolidation of the response times it was recorded that from the 55 emergency calls attended, 84% of the calls were attended in the pre-determined frames as provided in SANS 10090. This was achieved with only three fire trucks operational in June 2019, (SANS 10090-point 5.2.2) and with no rescue vehicle.

##### (e) Non-compliance: Basic conditions of employment act, Section 9 - Ordinary hours of work

The shift hours worked by the fire fighters are currently in excess of the permissible working hours of 40 hours per week. Shift hours per shift worked are current 120 hours per week.

##### (f) Telephone lines (SANS 10090-Point 5.2.3.2)

The telephone system at station 2 (Breyten) is out of service for the past year and there is no progress in this regard.

Currently community members are complaining that the call centre is not available when there is an emergency. The telephone line requirements for Msukaligwa municipality are as follows; 3 dedicated lines are required when you serve a community with a population of 125001 to 300000 people. Currently the call centre operates with one line that deals with, public queries, inquiries, complaints and emergency calls.

(g) Emergency access to emergency areas.

The service is experience difficulty to reach some emergency incidents in town areas (Wesselton, Ext 32, 33 & 34 and Kwazanele) due to deteriorating or no access roads to such areas.

(h) Stand addresses

Due to no proper display of stand numbers, the fire service is delayed due to the fact that the responding crews must drive around an area to obtain the correct location of the stand or area.

(i) By-law (promulgation)

The draft fire service by law will be presented in September 2020 to the By Law and Policy Committee for consideration and if supported during October 2020 be advertising in the local newspaper for community comments.

(2) Summary of accomplishments

Fire prevention and code enforcement remains a priority of the fire service to ensure pro-activeness in preventing fire incidents.

Community education programs are providing to educate adults and children about fire safety and injury prevention. Community preparedness programs are providing to the community in the form of training and education to give them basic knowledge to become self-sufficient following natural or human-made disasters.

The municipality is situated on the high veld and is annually facing the risk of losing millions in damages caused by run-away veld fires. In conjunction with Working on Fire aerial firefighting resources (Spotter fixed wing and a helicopter) are stationed at Ermelo and available to the municipality to assist with the combating of major run-away fires to prevent the loss of lives, property and the environment.

Approval of a five (5) year fire service master plan (Council resolution 704/06/2020).

(3) Fire Protection Association

The municipality is a fully paid up member with both the fire protection associations seated within the municipal area namely Impuluzi Fire Protection Association and Msukaligwa Fire Protection Association.

(4) Smart Goals Summary

The service will continue to update their legal agreements and by-laws to ensure they are at the most appropriate stage of readiness. Additionally improve upon existing capital funding to ensure a consistent long term stable level of funding has not been achieved. The Fire Services will strive to improve upon their training to enhance the Health and Safety of the Fire Fighters. Additionally, live fire training along with specialty skills training will be started.

The construction of the Lothair fire station (Station 3) did also get momentum as the requirements for the station was approved and the appointment of an architect was done.

During 2020/21 the Fire and Rescue Services has again petitioned for funding of additional fire engines and the opening of 4 additional fire stations in Msukaligwa Municipal area and due to financial constraints this was not successful..

The enhancing of the emergency management capabilities of the municipality is an on-going responsibility of the fire service with all its stakeholders.

T3.22.7

### 3.23. DISASTER MANAGEMENT

#### 3.23.1. INTRODUCTION TO DISASTER MANAGEMENT

The Disaster Management Function manages and controls the key performance areas associated with the disaster management and security functionality through inputs into the design, development of approved policies, alignment of procedures, systems and controls guiding critical interventions and processes with respect to loss control, risk reduction and elimination and, providing advice, information and guidelines on critical initiatives related to legislative imperatives with a view to sustaining interventions and supporting an integrated approach to protecting Council property and the building of resilient individuals, households and communities within the context of the Integrated Development Plan (IDP).

The unit is also responsible for rendering an effective and efficient customer care management service and the allocation of adequate resources to address identified security threats and risks.

(1) The function of the Disaster Management Section services is administered as follows and includes:

- (a) To prevent or reduce the severity of hazards
- (b) To ensure the preparedness of the community itself
- (c) To provide an effective response should disaster occur
- (d) To provide recovery after disaster

(2) The strategic objectives of this function are to:

- (a) To reduce or avoid the human, physical and economic losses suffered by individuals, society and community at large.
- (b) To enhance management system or function within the municipal area for the safety of the community and households including the property protection.
- (c) To promote an integrated and co-coordinated approach to disaster management.
- (d) To act as information repository for disaster management related issues.
- (e) To promote research to all aspects of disaster management.
- (f) To disseminate information regarding disaster management in the municipal area.
- (g) To promote the recruitment, training and participation of volunteers in the municipality.
- (h) To establish a disaster management advisory forum consisting of all role-players
- (i) To provide an integrated and coordinated disaster management policy framework that focuses on prevention or reducing the risk of disasters, mitigating the severity of disasters, emergency preparedness, rapid and effective responses as required by the act

T3.23.1

#### SERVICE STATISTICS FOR DISASTER MANAGEMENT



(3) Summary of achievements

- (a) The Unit has managed to conduct a number of disaster management awareness campaigns around the municipal area of jurisdiction.
- (b) Impact assessments were conducted on time to all incidents reported to the function and those families or individuals were provided with necessary assistance from the Disaster Management Centre.
- (c) The approval of the Reviewed Disaster Council Resolution: LM798/10/2020)

The key issues for 2020/ 2021 FY were:

- (d) Shortage of staff
- (e) Budget Constraints

T3.23.2

Disaster Management Policy Objectives Taken From IDP

Disaster Management Policy Subjective Rating Form 12										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Service Objective: To provide sustainable basic services and sustainable infrastructure										
Percentage of disaster incidents responded to within 24 hours	Providing disaster relief to affected communities	100%	100%	100%	100%	100%	100%	100%	100%	100%
Number of disaster awareness campaigns Conducted	Educating community on possible disasters and mitigation thereof.	12	15	12	20	12	11	9	10	10
T3.23.3										

T3.23.3

Financial Performance Year: Disaster Management

R'000

Details	2018/19	2019/2020	2020/21			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	-					
Expenditure:						
Employees	-		4 915	4 915	4 962	0.9%
Repairs and Maintenance	.					0.0%
Other	-		25 132	25 132	21 333	0.0%
<b>Expenditure</b>	-		30 047	30 047	26 295	-14.3%
<b>Net Operational Expenditure</b>	-		30 047	30 047	26 295	

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.22.5

Capital Expenditure: Disaster Management					
R' 000					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	0%	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.22.6

### 3.24. LICENSING

#### 3.24.1. INTRODUCTION TO LICENSING SERVICES

The licencing function of the municipality deals with services including registration and licensing of vehicles, testing of roadworthiness of vehicles and issuing of road worthiness certificates, conducting learners and driving licences tests, issuing of learners and drivers licences, issuing of professional driving permits, administering instructors' certificates and issuing of temporary and special permits.

The top 3 priorities of the licensing division is to increase the number of people tested for learners and driving licences, limit the number of unroadworthy vehicle on municipal and provincial/national roads and maintain and ensure compliance to the National Road Traffic Act 93/1996 and other related legislations.

The plan was to establish service centres in Cassim Park, Lothair and Davel to alleviate overcrowding at the Ermelo Testing centre. The post office has been task with the renewal of motor vehicle licenses to ease overcrowding at Ermelo Testing Centre. The other plans were put into abeyance due to COVID 19 restrictions.

T3.24.1

Municipal Licensing Service Data						
	Details	2018/19	2019/20	2020/21		2021/22
		Actual No.	Actual No.	Estimate No.	Actual No.	Estimate No.
1	Total number applications for learners licenses received	2779	1,852	3,000	4300	2000
2	Total number of applications for driving licenses received	6918	5,057	4,000	4000	2000
3	Total number vehicles tested for roadworthiness	1568	991	1,200	1220	610
						T3.24.2

Licensing Policy Objectives Taken From IDP										
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										
Service Objective: To ensure long term planning and provision of sustainable services delivery and maintenance of infrastructure										
Number of learner driver licence applications received and processed	Competent drivers	4,200	3,405	4,300	2,777	3,000	1,852	3,000	2,252	2000
Number of driver licence applications received and processed	Competent drivers	4,000	7.719	4,000	6,858	4,000	5,057	4,000	3,767	2000
Number of for road worthiness application Received and processed.	Safe and roadworthy vehicles	1,220	1,837	1,220	1,568	1,220	991	1,200	715	610
										T3.24.3

#### COMMENT ON THE PERFORMANCE OF LICENSING SERVICES OVERALL

The plan was to establish service centres in Cassim Park, Lothair and Davel to alleviate overcrowding at the Ermelo Testing centre.

T3.24.5

### COMPONENT H: SPORT AND RECREATION

This component includes sports fields; sports halls; stadiums; swimming pools; and sport promotion.

#### 3.25. SPORT AND RECREATION

##### 3.25.1. INTRODUCTION TO SPORT AND RECREATION

The mandate of the section is to provide, maintain and manage sports and recreational facilities. Promotion of sports and assisting athletes who participate at regional, provincial and national level with transport and other logistical arrangements also form part of the municipality's mandate.

The municipality is currently managing and maintaining 19 sports facilities that cut across all sporting codes. Only Ermelo has facilities of reasonable standards while the other six units within the municipality are still having challenges with sub-standard sports facilities.

Due financial constraints, the municipality could not provide support to sporting activities for the financial year under review.

T3.25.0

##### 3.25.2. SERVICE STATISTICS FOR SPORT AND RECREATION

The municipality facilitates and supports the following sporting codes:

Soccer; Rugby; Netball; Tennis; Korfball; Wrestling; Gymnastics; Basketball; Volleyball; Swimming; Karate; Table tennis; Indigenous games, bowling, golf, athletics, pool, squash, pigeon racing club, hockey and Cricket.

T3.25.1

#### Sports Policy Objectives Taken From IDP

Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21		2021/22
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service Indicators										

Service Objective: To ensure long term planning and provision of sustainable services delivery

Number of sports facilities maintained	Well maintained sports facilities	12	12	12	12	12	12	12	12	12
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T3.25.2

#### Financial Performance Year : Sport and Recreation

R'000

Details	2018/19	2019/20	2020/21			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
<b>Total Operational Revenue</b>	-		22	22	12	-83.3%
Expenditure:				-		
Employees	1 452	1 322	1 353	1 353	1 375	1.6%
Repairs and Maintenance	-		-	-	-	
Other	10 644	9 995	8 051	8 051	8 877	9.3%
<b>Expenditure</b>	12 096	11 318	9 405	9 405	10 252	
<b>Net Operational Expenditure</b>	-12 096	-11 318	-9 383	-9 383	-10 240	0%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.23.4

#### Capital Expenditure: Sport and Recreation

R' 000

Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	0%	

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T 3.23.5

#### COMMENT ON THE PERFORMANCE OF SPORT AND RECREATION OVERALL:

None.

T3.25.6

## COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes: corporate policy offices, financial services, human resource services, ICT services, property services.

### 3.26. EXECUTIVE AND COUNCIL

(1) The municipality is having a Mayoral Committee, which are leading different Portfolio Committees:

- (a) MMC for Corporate Services –Cllr. J. Bal
- (b) MMC for Technical Services-Cllr. E.C. Msezane
- (c) MMC for Planning and Economic Development-Cllr. J.S. Bongwe
- (d) MMC for Community and Social Services-Cllr. T.A. Mnisi
- (e) Finance Committee chaired by the Executive Mayor - Cllr. B.J. Mkhaliphi.

(2) Council has appointed 08 Section 79 Committees with Chairpersons.

- (a) Corporate Services-Cllr. L. Mdebele
- (b) Technical Services-Cllr. T.C. Motha
- (c) Planning and Economic Development- Cllr. M.E. Madonsela
- (d) Community and Social Services-Cllr. P.T. Sibeko
- (e) Finance Committee-Cllr. N. Magagula
- (f) Local Geographic Names Committee-Cllr. T. Madlala
- (g) Municipal Public Accounts Committee-Cllr. Z.J. Nkosi
- (h) By-Laws and Policies –Cllr. D. Litau

### 3.27. FINANCIAL SERVICES

The total staff component for Financial Services is planned at 105 employees and 72 positions have been filled.

### 3.28. HUMAN RESOURCE SERVICES

#### INTRODUCTION TO HUMAN RESOURCE SERVICES

The functions of the human resource unit includes:

- Recruitment, selection, appointment and orientation of staff
- Implementation of capacity building programme for Councillors and Officials
- Formulation of Human Resource Strategies

T3.28.1

# Chapter 4

## CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

### COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

#### INTRODUCTION

Council Resolution **LM 668/05/22020** approved an ideal organogram for the Municipality with a staff complement **1290** positions and 562 positions were filled in the year under review.

T4.0.1

#### 4.1. EMPLOYEE TOTALS, TURNOVER AND VACANCIES

Employees					
Description	2019/2020	2020/21			
	Employees No.	Approved Posts No.	Employees No.	Vacant Variance %	Filled Variance %
Water and Sanitation	75	277	74	73%	27%
Electricity	29	118	31	74%	26%
Waste Management	86	106	83	22%	78%
Human Settlement	09	18	9	50%	50%
Roads and Storm Water Management	37	159	37	76%	23%
Land use and spatial development	7	15	6	60%	40%
Local Economic Development	3	9	3	66%	33%
Libraries	18	27	18	33%	67%
Parks Sports and Cemeteries	61	109	55	50%	50 %
Traffic Services	16	33	17	48%	52%
Fire Services	22	43	21	51%	49%
Disaster Management	13	21	10	52%	48%
Law Enforcement and Security Services	1	13	01	92%	8%
Licensing	24	47	22	53%	46%
Executive and Council	11	22	11	50%	50%
Financial Services	90	120	81	33%	77%
Human Resource Services	08	14	08	43%	57%
<b>Totals</b>	<b>510</b>	<b>1140</b>	<b>487</b>	<b>57%</b>	<b>43%</b>
- Office of the Director Technical Services	02	02	02	00	100%
-Office of the Director Planning and Development	02	02	02	00	100%
- IDP	02	06	04	33%	67%
- Corporate Services	57	78	37	53%	47%
- Office of the Municipal Manager	04	31	16	48%	52%
- Technical Services (PMU)	04	06	06	00	100%
- Tech workshop	06	14	08	43%	57%
<b>Totals</b>	<b>578</b>	<b>1290</b>	<b>562</b>	<b>56%</b>	<b>44%</b>

T4.1.1

**Vacancy Rate 2020/2021**

Designations	Total Approved Post No.	Filled Posts No.	Percentage		Days
			Vacant	Filled	
Municipal Manager	1	1	0%	100%	0
Chief Finance Officer	1	1	0%	100%	0
Director Corporate Services	1	1	0%	100%	0
Director Community Services	1	1	0%	100%	0
Director Technical Services	1	1	0%	100%	0
Director Planning and Economic Development	1	1	0%	100%	0
Municipal Traffic Officer	33	17	48%	52%	0
Fire Fighter	43	21	51%	49%	0
Managers (Excluding Finance)	33	29	12.1%	87.9%	0
Finance Managers	08	08	0	100%	0
Supervisors (Excluding Finance)	02	02	0	100%	0
Finance Supervisors	00	00	0%	0%	0
<b>Total</b>	<b>125</b>	<b>83</b>	<b>34%</b>	<b>66%</b>	

Note: \*For posts which are established and funded in the approved budget or adjustments budget (where changes in employee provision have been made). Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T4.1.2

**Turn-over Rate**

Financial Year	Total number of employees as of beginning of Financial Year	Total Appointments as of beginning of Financial Year	Terminations during the Financial Year	Turn-over Rate*
2015/16	569	18	42	7.38%
2016/17	567	19	13	2.3%
2017/18	578	02	33	5.7%
2018/19	569	04	34	5.98%
2019/20	597	83	31	5.2%
<b>2020/21</b>	<b>635</b>	<b>15</b>	<b>30</b>	<b>5%</b>

T4.1.3

**COMMENT ON VACANCIES AND TURNOVER**

In 2020/2021 financial year, the following senior management positions were filled and all the senior management positions are filled

- (a) Municipal Manager – Vacant
- (b) Chief Finance Officer – Vacant
- (c) Deputy Chief Financial Officer – Filled
- (d) Director Corporate Service – Filled
- (e) Director Planning and Economic Development – Filled
- (f) Director Technical Service – Filled
- (g) Director Community and Social Services – Filled

T4.1.4

## COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

### INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT

Msukaligwa Local Municipality has a Human Resources Section whose function is to develop and implement policies, provide guidance to employees on issues of personnel administration, skills development and industrial relations. The municipality adopted the Human Resources Plan and Strategy and is implementing these by prioritising the critical service delivery vacancies to be filled.

T4.2.0

## 4.2. POLICIES

The following policies were adopted by the municipality and councillors as well as employees were trained on these policies through separate workshops. The policies are being implemented by the municipality.

HR Policies and Plans				
	Name of Policy	Completed %	Reviewed %	Date adopted by council or comment on failure to adopt
1	Recruitment, Selection Promotion and Retention Policy	100%	100%	Adopted by the Council and implemented
2	Overtime	100%	100%	Adopted by the Council and implemented
3	Incapacity due to ill health	100%	100%	Adopted by the Council and implemented
4	Attendance and punctuality	100%	100%	Adopted by the Council and implemented
5	Remuneration work outside the municipality	100%	100%	Adopted by the Council and implemented
6	Leave policy	100%	100%	Adopted by the Council and implemented
7	Succession planning policy	100%	100%	Adopted by the Council and implemented
8	Scares skills	100%	100%	Adopted by the Council and implemented
9	HR strategy	100%	100%	Adopted by the Council and implemented
10	HR plan	100%	100%	Adopted by the Council and implemented
11	Code of Conduct for employees	100%	100%	The Council implements the Code of Conduct which was agreed at between the parties in the Bargaining Council
12	Delegations, Authorisation & Responsibility	100%	100%	Adopted by the Council and implemented
13	Disciplinary Code and Procedures	100%	100%	Currently using main collective agreement
14	Essential Services	100%	100%	Currently using the main collective agreement on essential services.
15	Employee Assistance	100%	100%	Adopted by the Council and implemented
16	Grievance Procedures	100%	100%	Currently using the main collective agreement on essential services.
17	Workplace HIV/Aids	100%		Draft
18	Occupational Health and Safety	100%	100%	Adopted by council and implemented
19	Sexual Harassment	100%		Draft
20	Skills Development	100%	100%	Adopted by council and implemented
T4.2.1				

### COMMENT ON WORKFORCE POLICY DEVELOPMENT



Corporate Services department has developed Human Resources policies and has reviewed the critical policies. Other policies are being reviewed as and when there are changes in legislation and regulations.

T4.2.2

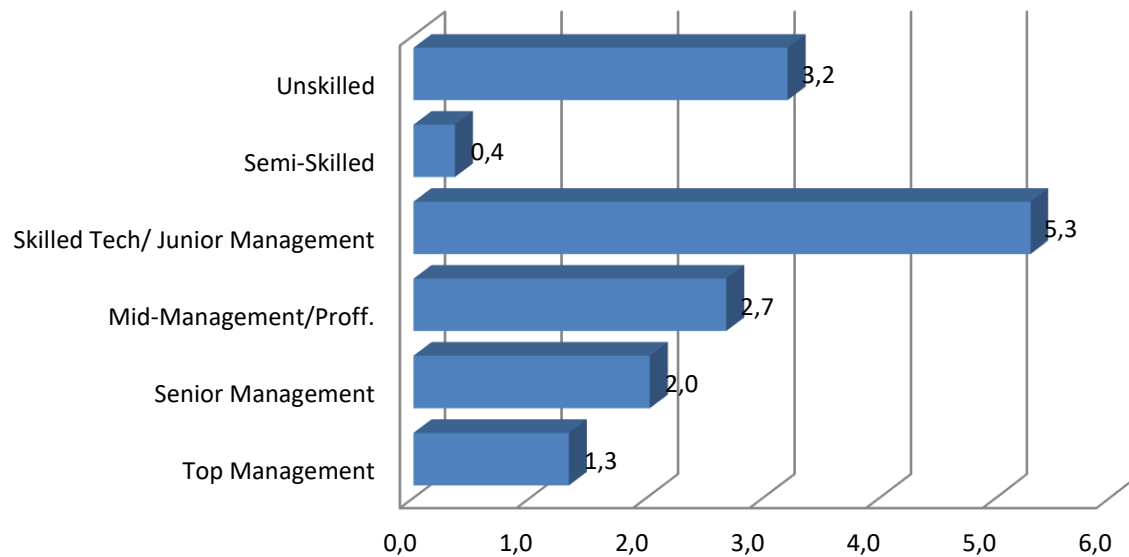
#### 4.3. INJURIES, SICKNESS AND SUSPENSIONS

Number and Cost of Injuries on Duty					
Type of injury	Injury Leave Taken Days	Employees using injury leave No.	Average injury leave taken per employee %	Average Injury Leave per employee Days	Total Estimated Cost R'000
Required basic medical attention only				Clause 15 paragraph 1.51 in the Mpumalanga collective agreement applies	
Temporary total disablement	0	0	0	0	
Permanent disablement	0	0	0	0	
Fatal	0	0	0	0	
<b>Total</b>	<b>39</b>	<b>03</b>	<b>7.69%</b>	<b>22</b>	
*Average injury leave taken per employee: Calculated by taking Column 3 divide by Column 2 X 100					
Average Injury Leave per employee Days: Calculated by taking Column 2 divide by Column 3					
T4.3.1					

Number of days and Cost of Sick Leave (excluding injuries on duty)						
Occupational Levels	Total sick leave Days	Proportion of sick leave without medical certification %	Employees using sick leave No.	Total employees in occupational level*	*Average sick leave per Employees Days	Estimated cost R' 000
Top Management	08	N/A	03	06	1,3	
Senior Management	71	N/A	19	35	2,0	
Mid-Management/Prof	153	N/A	28	57	2,7	
Skilled Tech/ Junior Management	700	N/A	21	132	5,3	
Semi-Skilled	48	N/A	28	135	0,4	
Unskilled	745	N/A	110	232	3,2	
<b>Total</b>	<b>1725</b>		<b>209</b>	<b>597</b>	<b>2,9</b>	
* - Number of employees in post at the beginning of the year						
*Average calculated by taking sick leave in column 2 divided by total employees in column 5						
T4.3.2						

For the purpose of this Report that Municipal Manager and Directors are reported on as Top Management.

### Average Number of Days Sick Leave (Excl IOD)



T4.3.3

#### COMMENT ON INJURY AND SICK LEAVE

Sick leave taken by employees did not have a significant impact on the total budget of the Municipality in the year 2020/21.

T4.3.4

Number and Period of Suspensions				
Position	Nature of Alleged Misconduct	Date of Suspension	Details of Disciplinary Action taken or Status of Case and Reasons why not Finalised	Date Finalised
Chief Financial Officer	It is alleged that the Chief Financial Officer processed payment of R 1 990 274.46 to the service provider without the authority of the Accounting Officer	13/09/2019	The disciplinary action was taken and it was finalised on the 20 <sup>th</sup> of August 2020	The chief financial officer resigned
Housing Officer	Collecting money in return for not enforcing By Law / Fraud in site allocations/ Receiving payment for signing of proof of residence	30/06/2020	The Housing Officer was suspended and due to Covid-19 Restrictions the disciplinary case could not be commenced within the prescribed period. Application for condonation to the SALGBC was submitted	Pending decision of the SALGBC for condonation

T4.3.5

Disciplinary Action Taken on Cases of Financial Misconduct			
Position	Nature of Alleged Misconduct and Rand value of any loss to the municipality	Disciplinary action taken	Date Finalised
Chief Financial Officer	It is alleged that the Chief Financial Officer processed payment of R 1 990 274.46 to the service provider without the authority of the Accounting Officer	Disciplinary action was taken	Matter is close hence the Chief financial officer had resigned
			T4.3.6

## COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

### 4.4. SKILLS DEVELOPMENT AND TRAINING

Skills Matrix										
Management level	Gender	Employees in post as at 30 June 2021	Number of skilled employees required and actual as at 30 June 2021							
			Learner ship		Skills programmes & other short courses		Other forms of training		Total	
		No.	Planned 30 June 2020	Actual 30 June 2021	Planned 30 June 2020	Actual 30 June 2021	Planned 30 June 2020	Actual 30 June 2021	Planned 30 June 2020	Actual 30 June 2021
MM and S57	Female	2	1	0	2	0	0	0	3	0
	Male	4	1	0	4	0	0	0	5	0
Councillors, senior officials and managers	Female	24	10	8	6	0	6	3	22	11
	Male	66	5	2	5	0	5	05	15	7
Technicians and associate professionals	Female	64	5	0	5	0	5	2	15	2
	Male	79	5	0	05	0	0	05	0	0
Professionals	Female	151	5	0	5	0	5	0	15	0
	Male	243	5	0	5	0	5	0	15	0
Sub total	Female	243	21	8	18	0	16	5	55	13
	Male	392	16	2	19	0	10	10	35	7
<b>Total</b>		<b>635</b>	<b>37</b>	<b>10</b>	<b>37</b>	<b>0</b>	<b>26</b>	<b>15</b>	<b>90</b>	<b>20</b>
										T4.4.1

#### COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS

Corporate Services Department conducted a skills audit and information gathering sessions with various department which informed the Msukaligwa Works Skills Plan (WSP) and Annual Training Programme (ATP). The findings of the Skills Audit revealed that there was a significant number of employees that required to assisted with recognition of prior learning, employees whose skills were mismatched to the to the work they were doing etc. The municipality is incrementally implementing the findings of the skills audit report

The following training intervention is highlighted:

- a. Minimum Competency Training Programme in partnership with Provincial Treasury.
- b. Various Ad Hoc Training interventions to respond to institutional skills shortage and comprise the following:

Training / Course	No. of Officials Attended	No. Councillors Attended
Customer Care	19	07
Assets Management	19	0
Municipal Leaders Media and Stakeholders Engagement Programme	15	1
Sign Language	0	0
GRAPE	7	0
Executive leadership skills programme	11	0
Grievance Process Workshop	2	0
<b>Total</b>	<b>73</b>	<b>08</b>

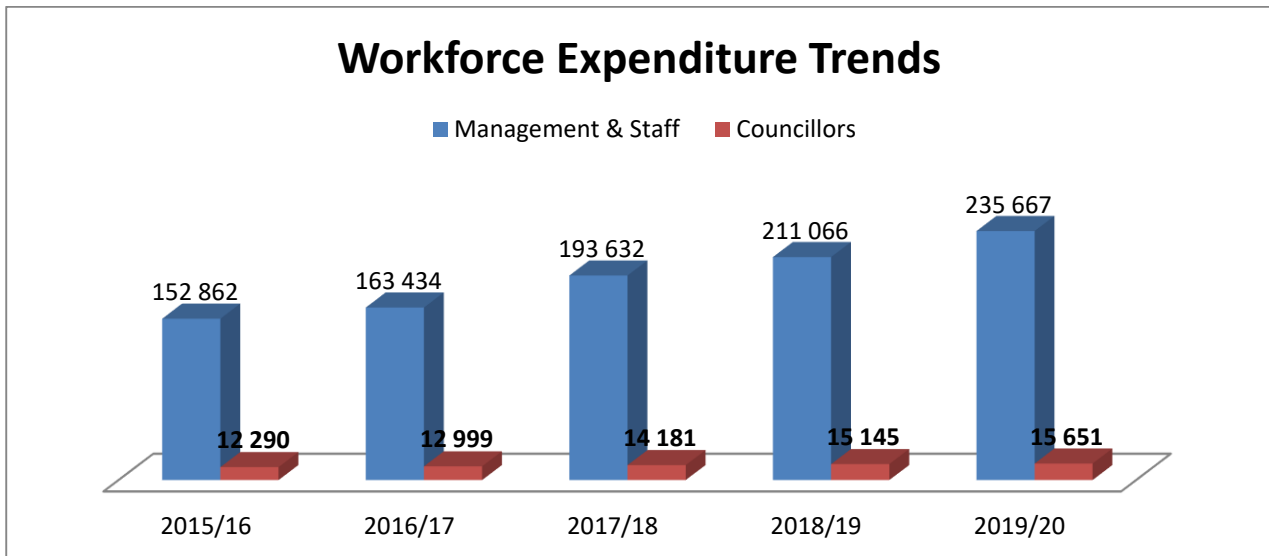
The actual expenditure on Minimum Competency Training programme was R 0 and the other Ad Hoc Training intervention was R209 000.00

T4.4.2

## COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

### 4.5. EMPLOYEE EXPENDITURE

	2016/17	2017/18	2018/19	2019/20	2020/21
Management & Staff	163 434	193 632	211 066	235 667	
Councillors	12 999	14 181	15 145	15 651	



Source: MBRR SA22

T4.6.1

### Workforce Expenditure Trends (R' 000)



Number Of Employees Whose Salaries Were Increased Due To Their Positions Being Upgraded		
Beneficiaries	Gender	Total
Top Management	Female	None
	Male	None
Senior Management	Female	None
	Male	None
Professional Qualified	Female	None
	Male	None
Skilled Technical	Female	None
	Male	None
Semi-Skilled	Female	None
	Male	None
Unskilled & Defined	Female	None
	Male	None
Total		
Those with disability are shown in brackets '(x)' in the 'Number of beneficiaries' column as well as in the numbers at the right hand side of the column (as illustrated above).		
T4.5.2		

Employees Whose Salary Levels Exceed The Grade Determined By Job Evaluation				
Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
None	0	0	0	0
				T4.5.3

Employees appointed to posts not approved				
Department	Level	Date of appointment	No. appointed	Reason for appointment when no established post exist
None				
				T4.5.4

#### DISCLOSURES OF FINANCIAL INTERESTS

Disclosure forms were issued to all employees and Councillors and were returned to be kept in employee files.

T4.5.5

# Chapter 5

## CHAPTER 5 – FINANCIAL PERFORMANCE

### INTRODUCTION

Chapter 5 contains information regarding financial performance and highlights specific accomplishments. The chapter comprises of three components:

- (a) Component A: Statement of Financial Performance
- (b) Component B: Spending Against Capital Budget
- (c) Component C: Financial Position

T5.0.1

## COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

### 5.1. STATEMENTS OF FINANCIAL PERFORMANCE

MP302 Msukaligwa - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M12 June

Municipal Income Statement - Table 04 - Monthly Budget Statement - Financial Performance (Revenue and Expenditure) - M12 June										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		115 906	124 695	124 695	10 722	126 006	124 695	1 311	1%	124 695
Service charges - electricity revenue		224 517	248 721	228 622	18 574	215 377	228 622	(13 245)	-6%	228 622
Service charges - water revenue		71 020	60 071	60 113	4 284	73 615	60 113	13 501	22%	60 113
Service charges - sanitation revenue		39 906	30 882	40 974	3 902	46 957	40 974	5 983	15%	40 974
Service charges - refuse revenue		32 383	26 026	39 269	3 230	38 971	39 269	(298)	-1%	39 269
Rental of facilities and equipment		2 891	3 522	2 586	235	2 500	2 586	(86)	-3%	2 586
Interest earned - external investments		1 853	1 908	1 908	105	949	1 908	(959)	-50%	1 908
Interest earned - outstanding debtors		35 810	36 546	39 073	3 672	41 446	39 073	2 373	6%	39 073
Dividends received								-		
Fines, penalties and forfeits		5 751	795	5 225	5 786	5 971	5 225	746	14%	5 225
Licences and permits		5 524	6 802	49	(1 726)	3 432	49	3 383	6916%	49
Agency services		-	-	9 532	394	9 276	9 532	(256)	-3%	9 532
Transfers and subsidies		180 256	226 710	227 902	138 028	227 054	227 902	(847)	0%	227 902
Other revenue		13 482	17 248	6 437	719	5 541	6 437	(895)	-14%	6 437
Gains		7 908	-	1 300	1 903	3 123	1 300	1 823	140%	1 300
Total Revenue (excluding capital transfers and contributions)		737 210	783 927	787 684	189 827	800 219	787 684	12 535	2%	787 684
Expenditure By Type										
Employee related costs		230 898	227 128	243 787	20 466	243 033	243 787	(754)	0%	243 787
Remuneration of councillors		15 651	16 888	16 888	1 611	16 058	16 888	(830)	-5%	16 888
Debt impairment		66 522	38 142	98 339	(24 296)	50 411	98 339	(47 928)	-49%	98 339
Depreciation & asset impairment		129 549	128 340	125 047	75 054	137 050	125 047	12 003	10%	125 047
Finance charges		28 834	-	-	78 561	103 372	-	103 372	#DIV/0!	-
Bulk purchases		294 285	301 948	343 948	82 509	335 913	343 948	(8 035)	-2%	343 948
Other materials		25 636	29 530	24 052	15 547	26 057	24 052	2 005	8%	24 052
Contracted services		80 400	78 671	89 513	13 855	63 101	89 513	(26 413)	-30%	89 513
Transfers and subsidies		21	-	265	33	138	265	(128)	-48%	265
Other expenditure		44 757	47 623	55 752	10 565	47 284	55 752	(8 468)	-15%	55 752
Losses		15 826	-	-	8 469	9 759	-	9 759	#DIV/0!	-
Total Expenditure		932 379	868 269	997 592	282 374	1 032 176	997 592	34 584	3%	997 592
Surplus/(Deficit)										
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		(195 170)	(84 342)	(209 908)	(92 547)	(231 957)	(209 908)	(22 049)	0	(209 908)
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		117 171	144 748	143 605	97 615	169 259	143 605	25 654	0	143 605
Transfers and subsidies - capital (in-kind - all)		1 650	-	-	1 480	1 480	-	1 480	#DIV/0!	-
Surplus/(Deficit) after capital transfers & contributions		(76 348)	60 405	(66 303)	6 548	(61 218)	(66 303)			(66 303)
Taxation								-		
Surplus/(Deficit) after taxation		(76 348)	60 405	(66 303)	6 548	(61 218)	(66 303)			(66 303)
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		(76 348)	60 405	(66 303)	6 548	(61 218)	(66 303)			(66 303)
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		(76 348)	60 405	(66 303)	6 548	(61 218)	(66 303)			(66 303)

T5.1.1



Financial Performance of Operational Services						
						R '000
Description	2019/20	2020/21		Year 0 Variance		
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
<b>Operating Cost</b>						
Water	(4 184)	16 801	113 235	82 999	79.76%	-36.43%
Waste Water (Sanitation)	(5 781)	2 757	22 755	5 583	50.62%	-307.58%
Electricity	(85 723)	(87 318)	(119 908)	(111 166)	21.45%	-7.86%
Waste Management	8 842	(2 599)	16 204	(14 978)	82.65%	208.19%
Housing	(445)	(642)	(34 947)	(1 182)	0.00%	0.00%
Component A: sub-total	(87 291)	(71 001)	(2 661)	(38 744)	-83.26%	93.13%
Waste Water (Stormwater Drainage)					0.00%	0.00%
Roads	(568)	5 836	(642)	5 970	2.24%	110.75%
Transport	-	-	-	-	0.00%	0.00%
Component B: sub-total	(568)	5 836	(642)	5 970	2.24%	110.75%
Planning	(83 625)	(85 208)	(82 184)	(81 340)	-4.76%	-1.04%
Local Economic Development	-	-	-	-	0.00%	0.00%
Component B: sub-total	(83 625)	(85 208)	(82 184)	(81 340)	-4.76%	-1.04%
Planning (Strategic & Regulatory)	-	-	-	-	0.00%	0.00%
Local Economic Development	-	-	-	-	0.00%	0.00%
Component C: sub-total	-	-	-	-	0.00%	0.00%
Community & Social Services	(21 888)	(43 192)	(54 793)	(46 998)	8.10%	-16.59%
Environmental Protection	-	-	-	-	0.00%	0.00%
Health	-	-	-	-	0.00%	0.00%
Security and Safety	(17 664)	(17 123)	(19 025)	(17 826)	3.94%	-6.73%
Sport and Recreation	(23 213)	(20 129)	(19 833)	(21 345)	5.70%	7.08%
Corporate Policy Offices and Other	157 901	291 222	112 835	139 065	-109.41%	18.86%
Component D: sub-total	95 136	210 778	19 184	52 896	-298.48%	63.73%
<b>Total Expenditure</b>	<b>(76 348)</b>	<b>60 405</b>	<b>(66 303)</b>	<b>(61 218)</b>	<b>198.67%</b>	<b>-8.31%</b>
In this table operational income is offset against operational expenditure leaving a net operational expenditure total for each service as shown in the individual net service expenditure tables in chapter 3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.						
						T 5.1.2

#### COMMENT ON FINANCIAL PERFORMANCE

The procurement of goods and services is done in line with the Supply Chain Management regulations, PPPFA of 2011 and in line with the approved budget and Integrated Development Plan (IDP) of the Council, which strives for a procurement process that is to be fair, equitable, cost effective and competitive.

T5.1.2

## 5.2. GRANTS

#### COMMENT ON CONDITIONAL GRANTS AND GRANT RECEIVED FROM OTHER SOURCES

The municipality received the following grants:

OPERATIONAL GRANTS		CAPITAL GRANTS	
Equitable Share	R	Integrated National Electrification Grant	R
Municipal Finance Management Grant	R	Municipal Infrastructure Grant	R
Municipal System Improvement Grant	R 0	WSIG	R
GSDM Covid 19 grant	R	LOTTO Grant	R
Municipal disaster relief grant	R	Regional bulk infrastructure grant	16
SETA Grant	R		
EPWP Grant	R		
MIG operational grant	R		
<b>TOTAL</b>	<b>R</b>	<b>TOTAL</b>	<b>R</b>

T5.2.1

### 5.3. ASSETS MANAGEMENT

MP302 Msukaligwa - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M12 June

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 01 - Executive & Council		-	-	-	-	-	-	-	-	-
Vote 02 - Finance & Administration		-	-	-	-	-	-	-	-	-
Vote 03 -		-	-	-	-	-	-	-	-	-
Vote 04 - Sport And Recreation		-	-	-	-	-	-	-	-	-
Vote 05 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 06 - Housing		-	-	-	-	-	-	-	-	-
Vote 07 - Health		-	-	-	-	-	-	-	-	-
Vote 08 - Planning And Development		-	-	-	-	-	-	-	-	-
Vote 09 - Community & Social Services		-	-	-	-	-	-	-	-	-
Vote 10 - Electricity		-	-	-	-	-	-	-	-	-
Vote 11 - Water Management		-	-	-	-	-	-	-	-	-
Vote 12 - Waste Water Management		-	95 000	35 109	(15 366)	-	35 109	(35 109)	-100%	35 109
Vote 13 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 14 - Road Transport		-	-	15 092	(7 265)	-	15 092	(15 092)	-100%	15 092
Vote 15 - Other		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	-	95 000	50 201	(22 630)	-	50 201	(50 201)	-100%	50 201
<b>Single Year expenditure appropriation</b>	2									
Vote 01 - Executive & Council		-	-	-	-	-	-	-	-	-
Vote 02 - Finance & Administration		1 331	14 400	18 752	(6 507)	(3 890)	18 752	(22 642)	-121%	18 752
Vote 03 -		-	-	-	-	-	-	-	-	-
Vote 04 - Sport And Recreation		-	-	-	-	-	-	-	-	-
Vote 05 - Public Safety		-	-	2 068	(439)	1 169	2 068	(900)	-43%	2 068
Vote 06 - Housing		-	-	-	-	-	-	-	-	-
Vote 07 - Health		-	-	-	-	-	-	-	-	-
Vote 08 - Planning And Development		-	-	-	-	-	-	-	-	-
Vote 09 - Community & Social Services		-	5 069	28 110	(4 017)	5 211	28 110	(22 900)	-81%	28 110
Vote 10 - Electricity		898	12 000	2 865	(146)	-	2 865	(2 865)	-100%	2 865
Vote 11 - Water Management		-	1 000	86 326	(43 341)	-	86 326	(86 326)	-100%	86 326
Vote 12 - Waste Water Management		-	-	10 798	(4 853)	-	10 798	(10 798)	-100%	10 798
Vote 13 - Waste Management		1 580	-	4 872	(37)	-	4 872	(4 872)	-100%	4 872
Vote 14 - Road Transport		-	55 348	1 684	(3 881)	-	1 684	(1 684)	-100%	1 684
Vote 15 - Other		-	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	4	3 809	87 817	155 476	(63 221)	2 490	155 476	(152 986)	-98%	155 476
<b>Total Capital Expenditure</b>		3 809	182 817	205 677	(85 851)	2 490	205 677	(203 187)	-99%	205 677
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		1 331	14 400	18 752	(6 507)	(3 890)	18 752	(22 642)	-121%	18 752
Executive and council		1 331	-	940	1 700	2 177	940	1 237	132%	940
Finance and administration		-	14 400	17 812	(8 207)	(6 067)	17 812	(23 880)	-134%	17 812
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	5 069	3 278	(4 456)	6 379	30 178	(23 799)	-79%	30 178
Community and social services		-	5 049	1 037	16	41	1 037	(996)	-96%	1 037
Sport and recreation		-	20	173	(49)	-	173	(173)	-100%	173
Public safety		-	-	2 068	(439)	1 169	2 068	(900)	-43%	2 068
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	(3 984)	5 170	26 900	(21 730)	-81%	26 900
<b>Economic and environmental services</b>		-	55 348	24 840	(11 146)	-	16 776	(16 776)	-100%	16 776
Planning and development		-	55 348	16 776	(11 146)	-	16 776	(16 776)	-100%	16 776
Road transport		-	-	8 064	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		2 478	108 000	139 970	(63 742)	-	139 970	(139 970)	-100%	139 970
Energy sources		898	12 000	2 865	(146)	-	2 865	(2 865)	-100%	2 865
Water management		-	1 000	86 326	(43 341)	-	86 326	(86 326)	-100%	86 326
Waste water management		-	95 000	45 907	(20 218)	-	45 907	(45 907)	-100%	45 907
Waste management		1 580	-	4 872	(37)	-	4 872	(4 872)	-100%	4 872
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	3 809	182 817	186 841	(85 851)	2 490	205 677	(203 187)	-99%	205 677
<b>Funded by:</b>										
National Government		-	144 748	143 605	(77 655)	5 170	174 243	(169 073)	-97%	174 243
Provincial Government		-	-	-	-	-	-	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		-	144 748	143 605	(77 655)	5 170	174 243	(169 073)	-97%	174 243
<b>Borrowing</b>	6	-	-	-	-	-	-	-	-	-
<b>Internally generated funds</b>		3 809	38 069	43 236	(8 196)	(2 680)	31 434	(34 115)	-109%	31 434
<b>Total Capital Funding</b>		3 809	182 817	186 841	(85 851)	2 490	205 677	(203 187)	-99%	205 677

Repair and Maintenance Expenditure 2020/21  
R' 000

	Original Budget	Adjustment Budget	Actual	Budget variance
Repairs and Maintenance Expenditure				
				T5.3.2

COMMENT ON ASSET MANAGEMENT

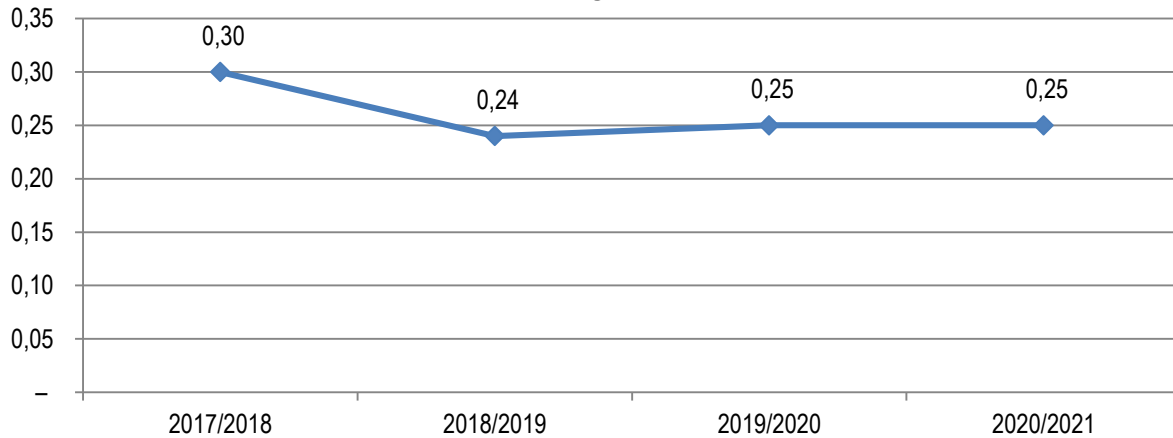
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#### 5.4. FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

Description	Ideal ratio	Adjustment Budget 2020/21	Actual 30 June 2021
<b>Liquidity ratio</b> Current assets (Cash, debtors)/Current liability (Trade and payables and consumer deposits)	<b>1,5:1 - 2:1</b> <b>200% Assets Vs</b> <b>100% Liabilities</b>	<b>0,36 : 1</b> <b>36 % Coverage of</b> <b>liabilities</b>	<b>0,2521:1</b> <b>25 % Coverage of</b> <b>liabilities</b>
<b>Total Capital Expenditure / Total Expenditure</b> (Total Operating expenditure + Capital expenditure) × 100	<b>10-20%</b>	<b>16%</b>	<b>3,69%</b>
<b>Repairs and Maintenance as a % of Property, Plant and Equipment and Investment Property (Carrying Value)</b>	<b>8%</b>	<b>1.24%</b>	<b>1,79%</b>
<b>Collection Rate</b>	<b>95%</b>	<b>95 %</b>	<b>78,53 %</b>
<b>Net Debtors Days</b> ((Gross Debtors - Bad debt Provision)/ Actual Billed Revenue)) × 365	<b>45 days</b>	<b>45 days</b>	<b>620 days</b>
Creditors payment period Trade Creditors Outstanding / Credit Purchases (Operating and Capital) × 365	<b>30 days</b>	<b>30 days</b>	<b>401 days</b>
Irregular, Fruitless and Wasteful and Unauthorised Expenditure / Total Operating Expenditure	<b>Nil</b>	<b>Nil</b>	Unauthorised R 257,614m Fruitless R 141,438m Irregular R 254,506m
Remuneration as % of Total Operating Expenditure	<b>25-40%</b>	<b>29.9 %</b>	<b>27,25%</b>
Contracted Services % of Total Operating Expenditure	<b>5%</b>	<b>10%</b>	<b>6,3%</b>
Grant dependency	<b>NIL</b>	<b>88%</b>	<b>88,79%</b>

Description	Ideal ratio	Adjustment Budget 2020/21	Actual 30 June 2021
Own funded Capital Expenditure (Internally generated funds + Borrowings) to Total Capital Expenditure			
Budget implementation			
Capital Expenditure Budget Implementation Indicator	100%	100%	28,83%
Operating Expenditure Budget Implementation Indicator	100%	100%	106,92%
Operating Revenue Budget Implementation Indicator	100%	100%	94,6 %
Service Charges and Property Rates Revenue Budget Implementation Indicator	100%	100%	100,94%
Electricity distribution losses			
(Number of Electricity Units Purchased and/or Generated - Number of units sold) / Number of Electricity Units Purchased and/or generated) × 100	7-10%	10%	40%
Water distribution losses			
(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / Number of Kilolitres Water Purchased or Purified × 100	15-30%	30%	42%
T5.4.1			

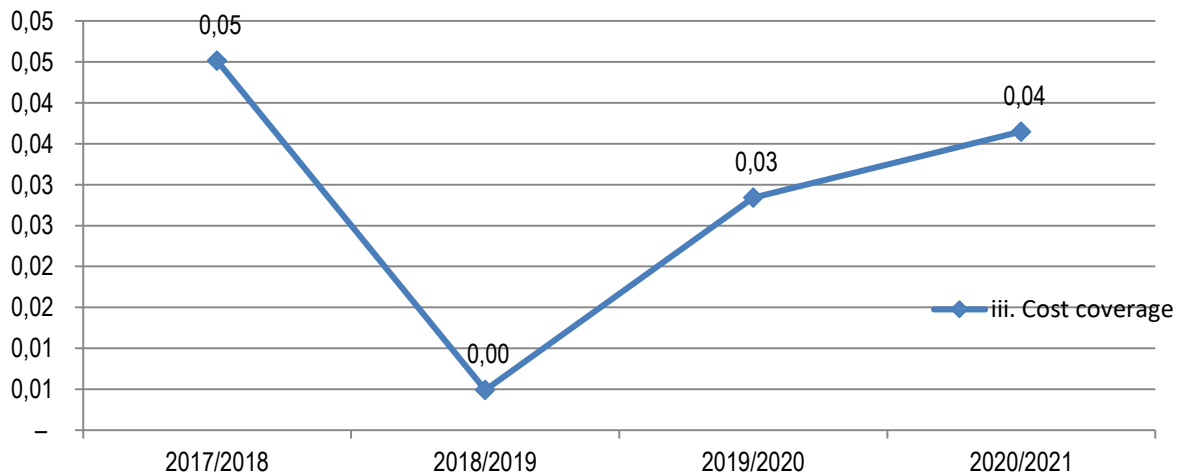
## Liquidity Ratio



Liquidity Ratio – Measures the municipality's ability to pay its bills and is calculated by dividing the monetary assets (due within one year ) by the municipality's current liabilities. A higher ratio is better.

Data used from MBRR SA8

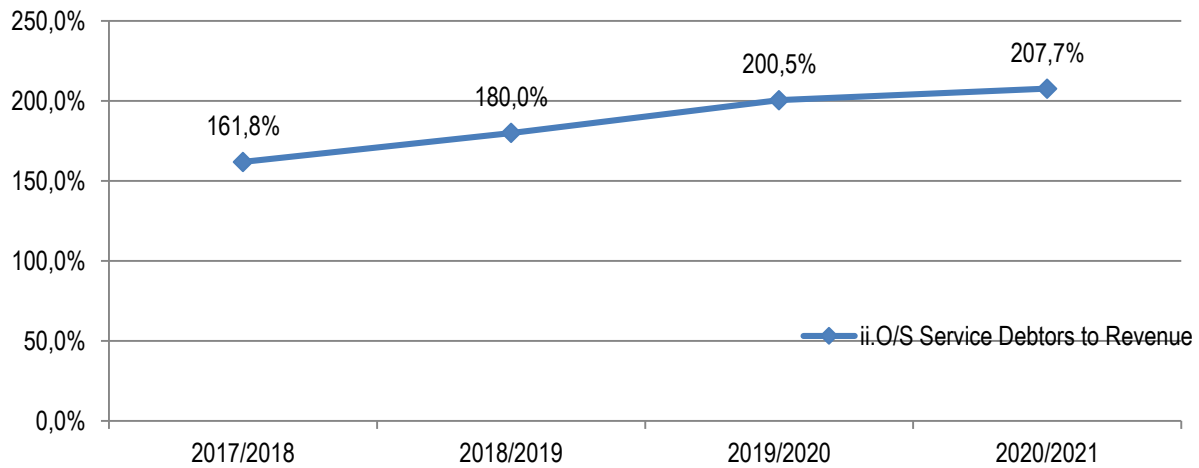
## Cost Coverage



Cost Coverage– It explains how many months expenditure can be covered by the cash and other liquid assets available to the Municipality excluding utilisation of grants and is calculated

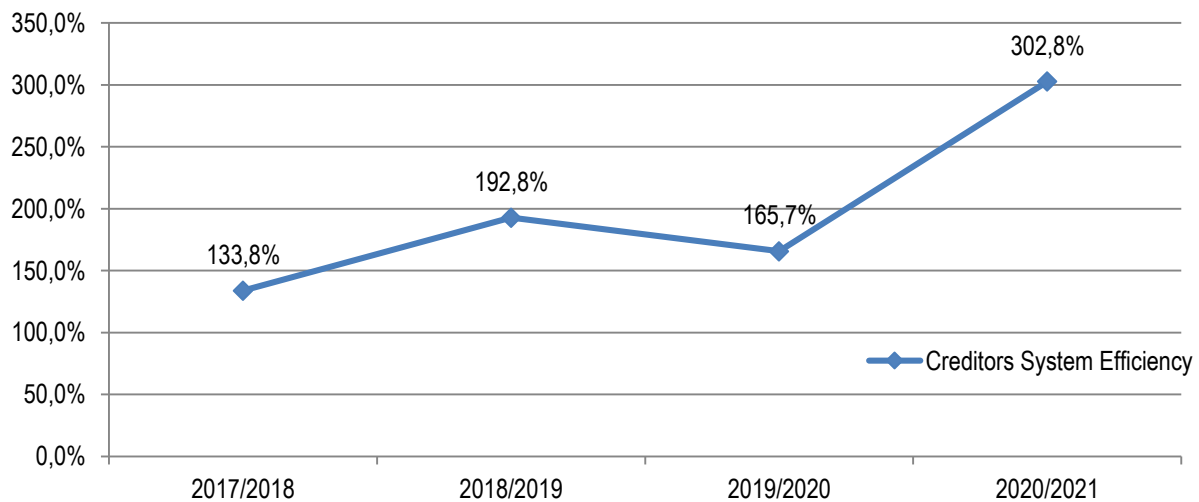
Data used from MBRR SA8

## Total Outstanding Service Debtors



Total Outstanding Service Debtors – Measures how much money is still owed by the community for water, electricity, waste removal and sanitation compared to how much money has been paid for these services. It is calculated by dividing the total outstanding debtors by the total annual revenue. A lower score is better.

## Creditors System Efficiency

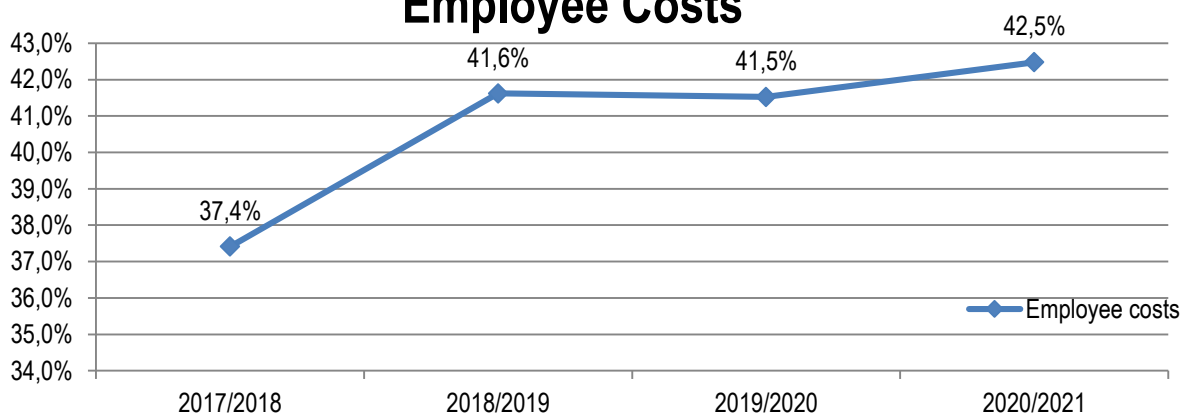


Creditor System Efficiency – The proportion of creditors paid within terms (i.e. 30 days). This ratio is calculated by outstanding trade creditors divided by credit purchases

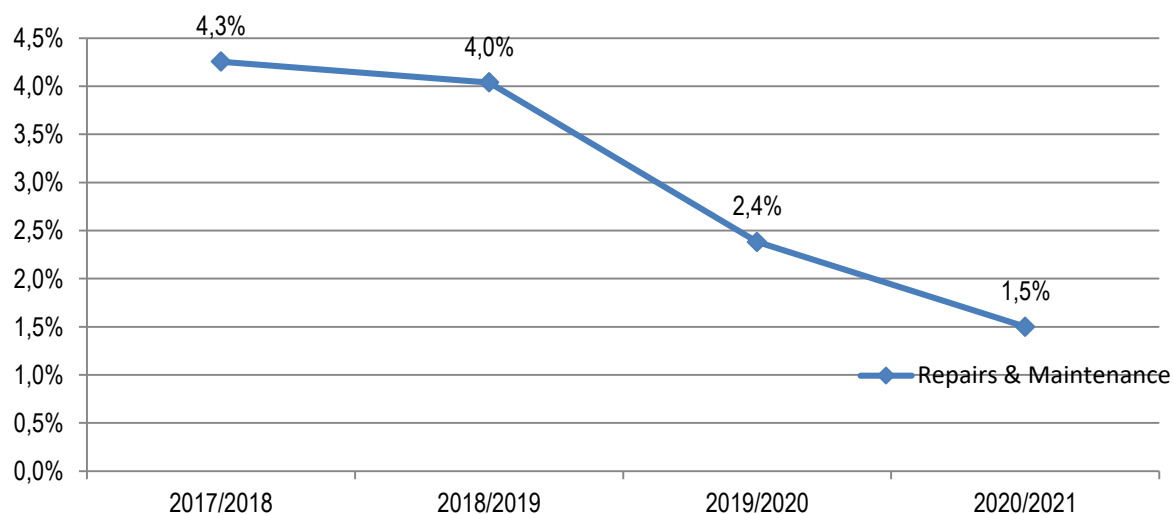
Data used from MBRR SA8



## Employee Costs



## Repairs & Maintenance



Repairs and Maintenance – This represents the proportion of operating expenditure spent and is calculated by dividing the total repairs and maintenance.

Data used from MBRR SA8

## COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

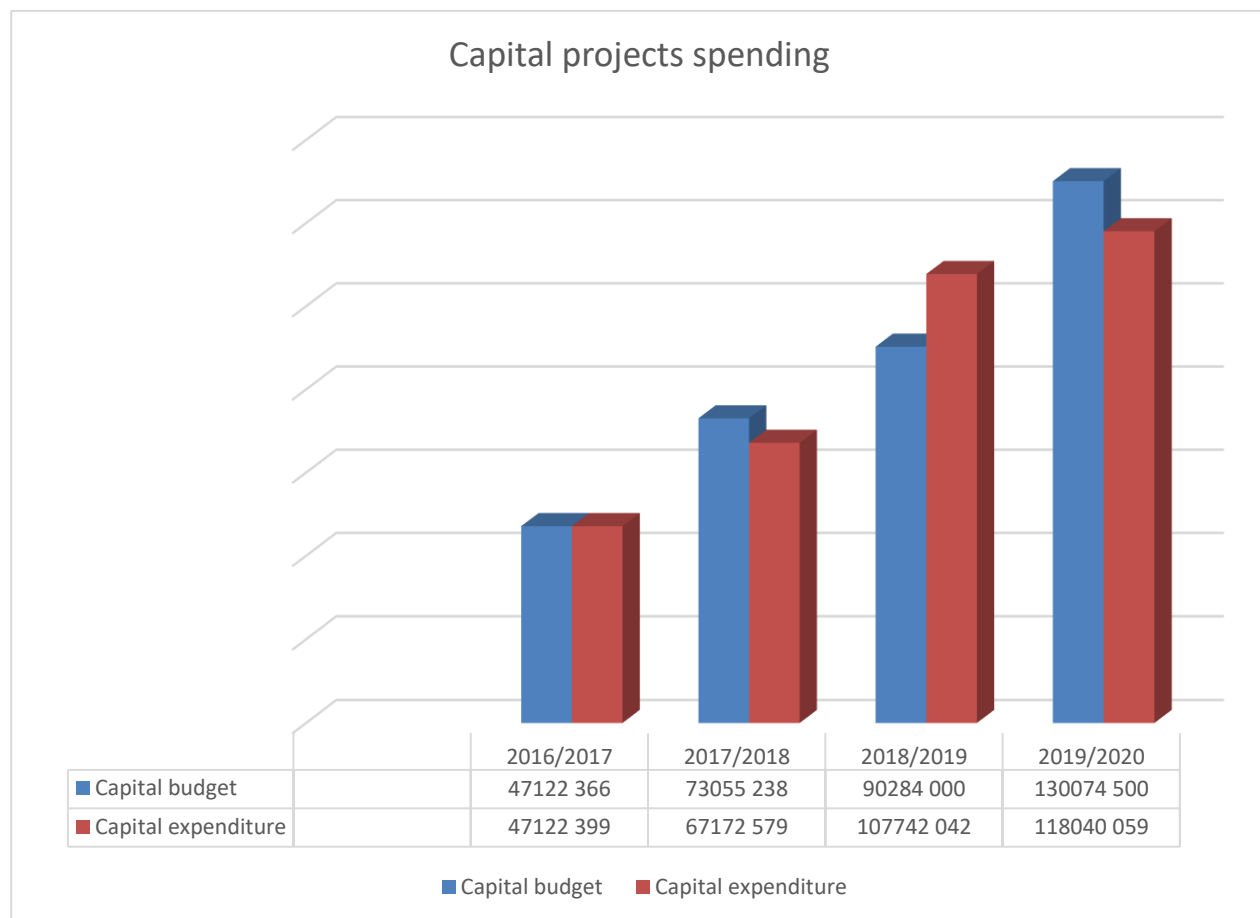
### INTRODUCTION: SPENDING AGAINST CAPITAL BUDGET

The capital spending in the municipality is mainly from grants received from National Treasury.

The municipality has improved in terms of capital expenditure as compared to the previous financial year with a 97% expenditure recorded in the year being reported. Projects were planned and implemented on time hence the improvement on expenditure.

T5.5.0

### 5.5. CAPITAL EXPENDITURE

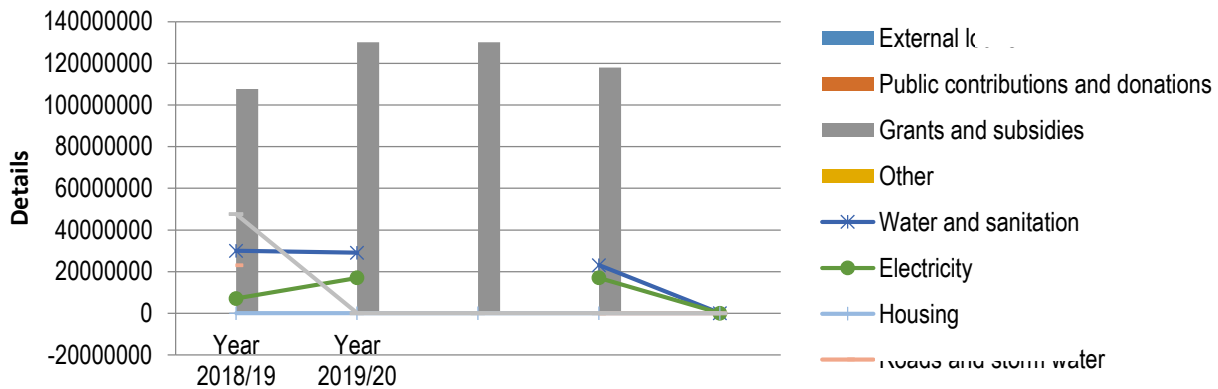


## 5.6. SOURCES OF FINANCE

Capital Expenditure - Funding Sources:						
Details	2019/2020	2020/2021				
	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
<b>Source of finance</b>						
External loans	0	0	0	0	0.00%	0.00%
Public contributions and donations	0	0	0	0	0.00%	0.00%
Grants and subsidies	117 171 000	144 748 000	143 605 000	143 288 000	-0.79%	-1.01%
Other	0	38 069 000	43 236 000	-	0.00%	0.00%
<b>Total</b>	<b>117 171 000</b>	<b>182 817 000</b>	<b>186 841 000</b>	<b>143 288 000</b>	<b>-0.79%</b>	<b>-1.01%</b>
<b>Percentage of finance</b>						
External loans	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Public contributions and donations	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Grants and subsidies	100.0%	79.2%	76.9%	100.0%	100.0%	100.0%
Other	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Capital expenditure</b>						
Water and sanitation	54 708 932	76 885 000	137 105 000	137 105 000	78.32%	78.32%
Electricity	9 791 426	12 000 000	2 865 000	2 865 000	-76.13%	-76.13%
Housing	-	-	-	-	0.00%	0.00%
Roads and storm water	23 066 187	55 348 000	24 840 000	24 840 000	0.00%	0.00%
Other	29 604 455	38 584 000	22 031 000	22 031 000	0.00%	0.00%
<b>Total</b>	<b>117 171 000</b>	<b>182 817 000</b>	<b>186 841 000</b>	<b>186 841 000</b>	<b>0</b>	<b>0</b>
<b>Percentage of expenditure</b>						
Water and sanitation	46.7%	42.1%	73.4%	73.4%	3560.6%	3560.6%
Electricity	8.4%	6.6%	1.5%	1.5%	-3460.6%	-3460.6%
Housing	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Roads and storm water	19.7%	30.3%	13.3%	13.3%	0.0%	0.0%
Other	25.3%	21.1%	11.8%	11.8%	0.0%	0.0%

T 5.6.1

## Source of Finance and Capital Expenditure



### 5.7. CAPITAL SPENDING ON 5 LARGEST PROJECTS IN 2019/20 FY

Capital Expenditure of 5 largest projects*					
R' 000					
Name of Project	Current Year			Variance Current Year	
	Original Budget ( R 000)	Adjustment Budget ( R 000)	Actual Expenditure ( R 000)	Original Variance (%)	Adjustment variance (%)
Upgrade of Wesseltion /Ermelo Waste water treatment plant ( WSIG funded) Work in progress				0	0
Construction Sewer network & top structure Sheepmoor Work in progress				0	0
Construction of Sheepmoor Oxidation ponds Work in progress				0	0
Construction 4km 11 kv line & switching station ( INEP funded)				0	0
Upgrade Silindile street				0	0
Establishment of Fire station Lothair				0	0
Capital Expenditure of 5 largest projects*					

Name of Project - A	Upgrading of the road in KwaZanele, Breyten
Objective of Project	Upgrading of road in Kwazanele
Delays	None
Future Challenges	None
Name of Project - A	Upgrading of road in Kwazanele

Name of Project - B	Installation of internal sewer reticulation at KwaZanele Ext. 5 (Breyten Ext.5)
Objective of Project	Internal Sewer Network in Breyten Ext 5
Delays	None
Future Challenges	None
Name of Project - B	Internal Sewer Network in Breyten Ext 5

Name of Project - C	Installation of internal water reticulation at KwaZanele Ext. 5 (Breyten Ext.5)
Objective of Project	Provide new water reticulation at Breyten Township area.
Delays	None
Future Challenges	None
Name of Project - C	Internal Water Reticulation in Breyten Ext 5

Name of Project - D	Upgrade of Motau and Tutu Streets at Ward 17
Objective of Project	Upgrade of Motau and Tutu Streets in Ward 17
Delays	None
Future Challenges	None
Name of Project - D	Upgrade of Motau and Tutu Streets in Ward 17

Name of Project - E	Internal sewer reticulation at Wesselson Ext 6 - 96HH
Objective of Project	Sewer reticulation at Ext 6
Delays	None
Future Challenges	None
T5.7.1	

TREATMENT OF THE THREE LARGEST ASSETS ACQUIRED 2019/20	
Asset 1	
Name	Upgrading of the road in KwaZanele, Breyten
Description	
Asset Type	
Key Staff Involved	
Staff Responsibilities	Monitoring and evaluating the project
Capital Implications	
Future Purpose of Asset	Provision of access to the community
Describe Key Issues	

Policies in Place to Manage Asset	Asset Management Policy
T5.7.2	

Asset 2	
Name	Installation of internal sewer reticulation at KwaZanele Ext. 5 (Breyten Ext.5)
Description	
Asset Type	
Key Staff Involved	PMU,
Staff Responsibilities	Monitoring and evaluating the project
Capital Implications	
Future Purpose of Asset	Provision of access to the community
Describe Key Issues	
Policies in Place to Manage Asset	Asset Management Policy

Asset 3	
Name	Installation of internal water reticulation at KwaZanele Ext. 5 (Breyten Ext.5)
Description	
Asset Type	Water
Key Staff Involved	PMU
Staff Responsibilities	Monitoring and evaluating the project
Capital Implications	
Future Purpose of Asset	Provision of access to hygienic sanitation services.
Describe Key Issues	
Policies in Place to Manage Asset	Asset Management Policy

## 5.8. BASIC SERVICE AND INFRASTRUCTURE BACKLOGS – OVERVIEW

Service Backlogs as at 30 June 2021				
Households (HHs)				
	*Service level above minimum standard		**Service level below minimum standard	
	No. HHs	% HHs	No. HHs	% HHs
Water	48 551	95%	2 538	5%
Sanitation	50 445	98%	1 154	2%
Electricity	45 878	90%	5 211	10.0%
Waste management	36 942	69%	15 765	31%
Housing	0	0	0	0
% HHs are the service above/below minimum standard as a proportion of total HHs. 'Housing' refers to * formal and ** informal settlements.				T5.8.1

## COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

### 5.9. CASH FLOW

Detail	Audited Actual R
<b>Cash Receipts by Source</b>	
Property rates	
Property rates - penalties & collection charges	0
Service charges - electricity revenue	
Service charges - water revenue	
Service charges - sanitation revenue	
Service charges - refuse revenue	
Service charges - other	
Payments in advance	
Rental of facilities and equipment	
Interest earned - external investments	
Interest earned - outstanding debtors	0
Dividends received	0
Fines	
Licences and permits	
Agency services ( Including monies owed to provincial)	
Transfer receipts - operational	
Other revenue	
<b>Cash Receipts by Source</b>	
<b>Other Cash Flows/Receipts by Source</b>	
621 679 Transfer receipts - capital	
Contributions recognised - capital & Contributed assets	0
Proceeds on disposal of PPE	
Short term loans	0
Borrowing long term/refinancing	0
Increase (decrease) in consumer deposits	
Decrease (Increase) in non-current debtors	
Decrease (increase) other non-current receivables	
Decrease (increase) in non-current investments	
<b>Total Cash Receipts by Source</b>	
<b>Cash Payments by Type</b>	
Employee related costs	
Remuneration of councillors	
Collection costs	
Interest paid	
Bulk purchases - Electricity	
Bulk purchases - Water & Sewer	
Other materials	
Contracted services	

Grants and subsidies paid - other municipalities	0
Grants and subsidies paid - other	0
General expenses	
<b>Cash Payments by Type</b>	
Other Cash Flows/Payments by Type	
Capital assets	
Repayment of borrowing	0
Other Cash Flows/Payments	
<b>Total Cash Payments by Type</b>	
<b>Net Increase/(Decrease) in Cash Held</b>	
Cash/cash equivalents at the month/year begin:	
<b>Cash/cash equivalents at the month/year end:</b>	



**MP 302 Msukaligwa-Table C7 Monthly Budget statement- Cash Flow - M12/ Fourth Quarter June 2021**

Description	2019/20	Budget year 2020/2021				
	Audited outcome	Original budget	Adjusted Budget	Monthly actual	Year TD actual	YTD variance
<b>R thousands</b>						%
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>						
<b>Receipts</b>						
Property rates	103 235	117 771	83 154	7 261	104 220	38%
Service charges	305 565	350 442	320 636	33 480	389 262	23%
Other revenue	38 121	24 811	14 402	4 505	31 118	-186%
Transfers and Subsidies - Operational	137 934	232 200	227 901	–	226 812	
Transfers and Subsidies - Capital	74 593	168 248	144 248	–	146 251	8%
Interest	26 789	19 121	27 694	–	641	34%
Dividends				–		
<b>Payments</b>						
Suppliers and employees	(598 703)	(736 345)	(759 041)	(96 743)	(744 030)	6%
Finance charges	(48 785)	–	(30 000)		(24 810)	
Transfers and Grants						
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>	<b>38 749</b>	<b>176 248</b>	<b>28 994</b>	<b>(51 497)</b>	<b>129 465</b>	
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>						
<b>Receipts</b>						
Proceeds on disposal of PPE	2 694	–	1 300	–	2 320	238%
<b>Payments</b>						
Capital assets	(61 847)	(182 817)	(186 141)	(55 471)	(143 810)	95%
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>	<b>(38 236)</b>	<b>(182 817)</b>	<b>(144 812)</b>	<b>(55 471)</b>	<b>(141 490)</b>	
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>						
<b>Receipts</b>						
Short term loans						
Borrowing long term/refinancing	–	–	–	–	–	–
Increase (decrease) in consumer deposits	(247)	(5 413)	500	118	2 135	213%
<b>Payments</b>						
Repayment of borrowing	–	–	–	–	(6 075)	
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>	<b>(247)</b>	<b>(5 413)</b>	<b>500</b>	<b>118</b>	<b>(3 939)</b>	
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>	<b>266</b>	<b>(11 982)</b>	<b>(115 318)</b>	<b>(106 850)</b>	<b>(15 964)</b>	
Cash/cash equivalents at beginning:	21 722	21 988	116 054	–	21 988	
Cash/cash equivalents at month/year end:	21 988	10 006	736	–	6 024	

**COMMENT ON CASH FLOW OUTCOMES**

The average payment rate for the year is **78%**. Actions to improve the collection rate are underway as the ideal ratio of 95% needs to be achieved.

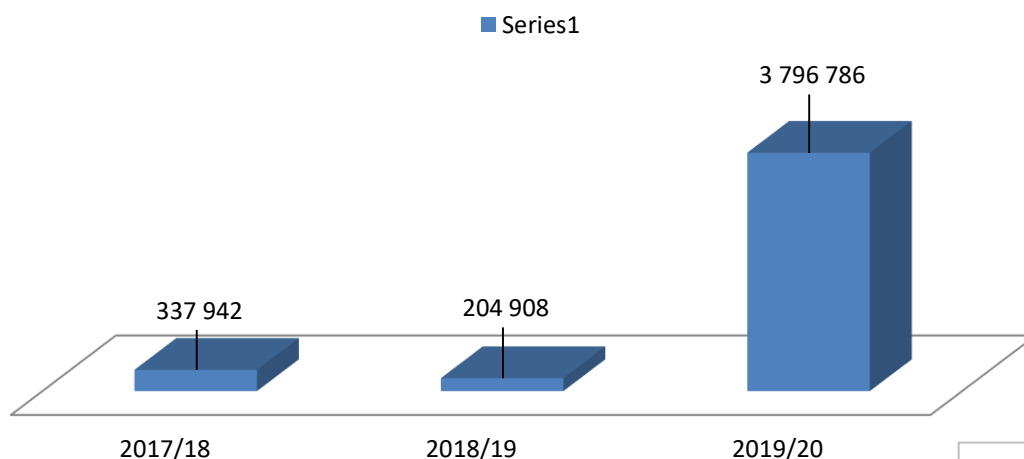
T 5.9.1

**5.10. BORROWING AND INVESTMENTS**

Actual Borrowings 2018/19 – 2020/21			
Instrument			
	2018/19	2019/20	2020/21

	R	R	R
Municipality	Nil	Nil	Nil
Long-Term Loans (annuity/reducing balance)	Nil	Nil	Nil
Long-Term Loans (non-annuity)	Nil	Nil	Nil
Local registered stock	Nil	Nil	Nil
Instalment Credit	Nil	Nil	Nil
Financial Leases	204 908	3 796 786	1 650 000
Finance Granted By Cap Equipment Supplier	Nil	Nil	Nil
Marketable Bonds	Nil	Nil	
T5.10.1			

## Actual Borrowings



T5.10.3

### COMMENT ON BORROWINGS

The financial lease for 1 x Fire vehicle were finalised in 2018/2019./ A three year finance leases were taken up in 2019/2020 for photocopier and printing as well as ITC equipment for operational puposes

T5.10.2

Municipal Investments					
R' 000					
Investment* type	2016/17 Actual (R 000)	2017/18 Actual (R 000)	2018/19 Actual ( R 000)	2019/20 Actual ( R 000)	2020/21 Actual ( R 000)
Securities - National Government	Nil	Nil	Nil	0	
Listed Corporate Bonds	Nil	Nil	Nil	0	
Deposits - Bank	2 143	2 409	24 533	21 987	
Deposits - Public Investment Commissioners	Nil	Nil	Nil	0	
Deposits - Corporation for Public Deposits	Nil	Nil	Nil	0	
Bankers' Acceptance Certificates	Nil	Nil	Nil	0	

Negotiable Certificates of Deposit - Banks	Nil	Nil	Nil	0	
Guaranteed Endowment Policies (sinking)	Nil	Nil	Nil	0	
Repurchase Agreements - Banks	Nil	Nil	Nil	0	
Municipal Bonds	Nil	Nil	Nil	0	
Other	Nil	Nil	Nil	0	
Municipality Total	2 143	2 442	24 533	0	
					T5.10.4

#### 5.11. PUBLIC PRIVATE PARTNERSHIPS

None.

### COMPONENT D: OTHER FINANCIAL MATTERS

#### 5.12. SUPPLY CHAIN MANAGEMENT

##### SUPPLY CHAIN MANAGEMENT

The Municipality implemented a supply chain management policy in line with the provisions of Supply Chain Management Regulation.

T5.12.1

#### 5.13. GRAP COMPLIANCE

##### GRAP COMPLIANCE

The annual financial statements are prepared on an accrual basis of accounting and are in accordance with historical cost convention. The annual financial statements have been prepared in accordance with the Standards of Generally Recognized Accounting Practice (GRAP) as prescribed by the Minister of Finance in terms of General Notice 991 and 992 of 2005.

As far as it has been practicable, applicable standards have been adopted retrospectively and prior year figures have been restated to achieve comparability requirements.

It should be noted that these Annual Financial Statements have not been audited due to the exemption on the submission of the Annual Financial Statements as granted by the Minister of Finance as per Government Gazette No.43582 dated 5 August 2020. Which allows municipalities to submit their Annual Financial Statements two (2) months from the normal submission date of 31 August each year in response to the delays caused by the Covid19 pandemic.

T5.13.1

# Chapter 6

## CHAPTER 6 – AUDITOR GENERAL AUDIT FINDINGS

### COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS 2019/2020

6.

#### 6.1. AUDITOR GENERAL REPORTS 2020/2021

The Auditor General report for 2020/2021 is presented as an annexure after the municipal AFS and the municipality has received an Adverse Opinion as detailed in the report.

#### 6.2. MFMA COMPLIANCE

All MFMA and DORA returns are submitted by the municipality as required monthly, quarterly and annually.

Name of return	Submitted to
<b>MONTHLY</b>	
Financial Management Grant	PT and NT
Age Analysis Debtors (AD) and Creditors (AC), Cash Flow, Operating Statement Actual (OSB)	PT and NT
Section 71 Budget Statements	PT and NT
Supply Chain Management	NT/PT
MIG returns	PT and NT
Equitable Share	COGTA
<b>QUARTERLY</b>	
MFMA Implementation and monitoring checklist	NT
Municipal entities	N/A
Public Private Partnerships	N/A
Long-term contracts	NT
Borrowing	NT
<b>ANNUALLY</b>	
Appendix A	NT
Operating Statement Budget (OSB)	PT and NT
New Budget Regulations 1 April 2009	NT / PT

SIGNED CFO: \_\_\_\_\_

DATE: \_\_\_\_\_

# GLOSSARY

## GLOSSARY

Accessibility indicators	Explore whether the intended beneficiaries are able to access services or outputs.
Accountability documents	Documents used by executive authorities to give “full and regular” reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
Activities	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe “what we do”.
Adequacy indicators	The quantity of input or output relative to the need or demand.
Annual Report	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor-General.
Approved Budget	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
Baseline	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
Basic municipal service	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided it may endanger the public health and safety or the environment.
Budget year	The financial year for which an annual budget is to be approved – means a year ending on 30 June.
Cost indicators	The overall cost or expenditure of producing a specified quantity of outputs.
Distribution indicators	The distribution of capacity to deliver services.
Financial Statements	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
General Key performance indicators	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.
Impact	The results of achieving specific outcomes, such as reducing poverty and creating jobs.
Inputs	All the resources that contribute to the production and delivery of outputs. Inputs are “what we use to do the work”. They include finances, personnel, equipment and buildings.
Integrated Development Plan (IDP)	Set out municipal goals and development plans.
National Key performance areas	Service delivery & infrastructure Economic development Municipal transformation and institutional development Financial viability and management Good governance and community participation
Outcomes	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution’s strategic goals and objectives set out in its plans. Outcomes are “what we wish to achieve”.
Outputs	The final products, or goods and services produced for delivery. Outputs may be defined as “what we produce or deliver”. An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunization, or a service such as processing an application) that contributes to the achievement of a Key Result Area.
Performance Indicator	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge the extent to

# GLOSSARY

	which an output has been achieved (policy developed, presentation delivered, service rendered)
Performance Information	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
Performance Standards:	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
Performance Targets:	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.
Service Delivery Budget Implementation Plan	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
Vote:	One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area. Section 1 of the MFMA defines a "vote" as: a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned

# APPENDICES

## APPENDICES

### APPENDIX A – COUNCILLORS; COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

Councillors, Committees Allocated and Council Attendance					
Council Members	Full Time / Part Time FT/PT	Committees Allocated	*Ward and/ or Party Represented	Percentage Meetings Attendance	Percentage Apologies for non- attendance
				%	%
Cllr B. J. Mkhaliphi	FT	• Council Meetings	Executive Mayor	100%	0%
		• Mayoral Committee		100%	0%
		• Finance Committee		100%	0%
Cllr M. P. Nkosi	FT	• Council Meetings	Speaker	89%	11%
Cllr J. S. Bongwe	FT	• Council	PR - ANC	67%	33%
		• Mayoral Committee		70%	30%
		• Technical Sec. 80		100%	0%
		• Planning & Economic Development Committee		100%	0%
Cllr T.A. Mnisi	FT	• Council	PR - ANC	89%	11%
		• Mayoral Committee		80%	20%
		• Community & Social Services Committee Sec 80		100%	0%
Cllr E. C. Msezane	FT	• Council	PR - ANC	94%	6%
		• Mayoral Committee		90%	10%
		• Corporate Services Sec 80		100%	0%
		• Finance Sec 80		100%	0%
		• Technical Services Committee Sec 80		100%	0%
Cllr P. E Mashiane	FT	• Council	Chief Whip Ward 9 - ANC	100%	0%
Cllr N.H. Magagula	PT	• Council	PR - ANC	83%	17%
		• Municipal Public Accounts Committee		46%	54%
Cllr P.T. Sibeko	PT	• Council	PR - ANC	61%	39%
		• Municipal Public Accounts Committee		46%	54%
Cllr L.N.V. Kubheka	PT	• Council	PR - ANC	94%	6%
		• Community Services Committee Sec 80		100%	0%
		• Finance Committee		50%	50%
Cllr D. Mabunda	PT	• Council	PR - ANC	94%	6%
		• Community Services Sec 80		100%	0%
		• Technical Services Sec 80		83%	17%
Cllr Z.J. Nkosi	PT	• Council	PR - ANC	78%	22%
Cllr L.D. Mdebele	PT	• Council	Ward 1 - ANC	94%	6%
		• Corporate Services Committee		100%	0%
Cllr V.V. Mazibuko	PT	• Council	Ward 17 - ANC	78%	22%

# APPENDICES

		<ul style="list-style-type: none"> <li>• Municipal Public Accounts Committee</li> </ul>		54%	46%
Cllr L.S. Mahlangu	PT	<ul style="list-style-type: none"> <li>• Council</li> </ul>	Ward 2 - ANC	83%	17%
		<ul style="list-style-type: none"> <li>• Community Services Committee</li> </ul>		50%	50%
		<ul style="list-style-type: none"> <li>• Finance Committee</li> </ul>		86%	14%
		<ul style="list-style-type: none"> <li>• Corporate Services Sec 80</li> </ul>		33%	67%
		<ul style="list-style-type: none"> <li>• Planning &amp; Economic Development</li> </ul>		100%	0%
Cllr. T. J. Madlala	PT	<ul style="list-style-type: none"> <li>• Council</li> </ul>	Ward 3 - ANC	100%	0%
		<ul style="list-style-type: none"> <li>• Municipal Public Accounts Committee</li> </ul>		46%	54%
		<ul style="list-style-type: none"> <li>• Community and Social Services Committee</li> </ul>		100%	0%
Cllr B.N.N. Ndlovu	PT	<ul style="list-style-type: none"> <li>• Council</li> </ul>	Ward 4 – ANC	67%	33%
		<ul style="list-style-type: none"> <li>• Corporate Services Committee</li> </ul>		33%	67%
		<ul style="list-style-type: none"> <li>• Planning &amp; Economic Development</li> </ul>		50%	50%
Cllr F.J. Mabasa	PT	<ul style="list-style-type: none"> <li>• Council</li> </ul>	Ward 5 – ANC	83%	17%
		<ul style="list-style-type: none"> <li>• Technical Services Committee Sec 80</li> </ul>		100%	0%
		<ul style="list-style-type: none"> <li>• Community Services Sec 80</li> </ul>		100%	0%
		<ul style="list-style-type: none"> <li>• Finance Committee</li> </ul>		80%	20%
Cllr M.Z.M. Mashiane	PT	<ul style="list-style-type: none"> <li>• Council</li> </ul>	Ward 6 - ANC	0%	100%
Cllr J.A. Bal	FT	<ul style="list-style-type: none"> <li>• Council</li> </ul>	Ward 8 - ANC	72%	28%
		<ul style="list-style-type: none"> <li>• Mayoral Committee</li> </ul>		80%	20%
		<ul style="list-style-type: none"> <li>• Community Services Sec 80</li> </ul>		100%	0%
		<ul style="list-style-type: none"> <li>• Corporate Services Committee Sec 80</li> </ul>		100%	0%
Cllr M.J. Blose	PT	<ul style="list-style-type: none"> <li>• Council</li> </ul>	Ward 10 - ANC	94%	6%
		<ul style="list-style-type: none"> <li>• Finance Committee</li> </ul>		20%	80%
		<ul style="list-style-type: none"> <li>• Planning &amp; Economic Development</li> </ul>		100%	0%
		<ul style="list-style-type: none"> <li>• Technical Services Sec 80</li> </ul>		100%	0%
		<ul style="list-style-type: none"> <li>• Community &amp; Social Services Sec 80</li> </ul>		86%	14%
Cllr B.I. Jiyane	PT	<ul style="list-style-type: none"> <li>• Council</li> </ul>	Ward 11 - ANC	94%	6%
		<ul style="list-style-type: none"> <li>• Technical Services Sec 80</li> </ul>		88%	12%
Cllr N.E. Nkosi	PT	<ul style="list-style-type: none"> <li>• Council</li> </ul>	Ward 12 - ANC	0%	0%
Cllr M. Sibiya	PT	<ul style="list-style-type: none"> <li>• Council</li> </ul>	Ward 13 - ANC	46%	54%
		<ul style="list-style-type: none"> <li>• Community &amp; Social Services</li> </ul>		100%	0%
Cllr B.J.M. Sithole	PT	<ul style="list-style-type: none"> <li>• Council</li> </ul>	Ward 14 - ANC	72%	28%
		<ul style="list-style-type: none"> <li>• Municipal Public Accounts Committee</li> </ul>		100%	0%
Cllr T.C. Motha	PT	<ul style="list-style-type: none"> <li>• Council</li> </ul>	Ward 15 - ANC	83%	17%
		<ul style="list-style-type: none"> <li>• Planning &amp; Economic Development Committee</li> </ul>		75%	25%
Cllr P.F. Moloyi	PT	<ul style="list-style-type: none"> <li>• Council</li> </ul>	Ward 16 - ANC	78%	22%
		<ul style="list-style-type: none"> <li>• Finance Committee</li> </ul>		100%	0%



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		<ul style="list-style-type: none"> <li>Corporate Services</li> </ul>		14%	86%
Cllr J.J. Nzimande	PT	<ul style="list-style-type: none"> <li>Council</li> </ul>	Ward 18 - ANC	100%	0%
		<ul style="list-style-type: none"> <li>Corporate Services Sec 80</li> </ul>		100%	0%
		<ul style="list-style-type: none"> <li>Community &amp; Social Services Sec 80</li> </ul>		71%	29%
		<ul style="list-style-type: none"> <li>Finance Committee</li> </ul>		20%	80%
Cllr M.E. Madonsela	PT	<ul style="list-style-type: none"> <li>Council</li> </ul>	Ward 19 - ANC	67%	33%
		<ul style="list-style-type: none"> <li>Community &amp; Social Services Sec 80</li> </ul>		75%	25%
		<ul style="list-style-type: none"> <li>Technical Services Sec 80</li> </ul>		67%	33%
Cllr G.S. Greyling	PT	<ul style="list-style-type: none"> <li>Council</li> </ul>	PR - DA	76%	24%
		<ul style="list-style-type: none"> <li>Planning &amp; Economic Development Committee</li> </ul>		25%	75%
		<ul style="list-style-type: none"> <li>Technical Services</li> </ul>		33%	67%
Cllr H.F. Swart	PT	<ul style="list-style-type: none"> <li>Council</li> </ul>	PR - DA	94%	6%
		<ul style="list-style-type: none"> <li>Bylaws Committee</li> </ul>		40%	60%
		<ul style="list-style-type: none"> <li>Finance Committee</li> </ul>		80%	20%
		<ul style="list-style-type: none"> <li>Community &amp; Social Services</li> </ul>		100%	0%
		<ul style="list-style-type: none"> <li>Municipal Public Accounts Committee</li> </ul>		46%	54%
Cllr Z. Breydenbach	PT	<ul style="list-style-type: none"> <li>Council</li> </ul>	Ward 7 - DA	94%	6%
		<ul style="list-style-type: none"> <li>Community &amp; Social Services Committee</li> </ul>		100%	0%
		<ul style="list-style-type: none"> <li>Municipal Public Accounts Committee</li> </ul>		62%	38%
Cllr D.M. Nkambule	PT	<ul style="list-style-type: none"> <li>Council</li> </ul>	PR - DA	94%	6%
		<ul style="list-style-type: none"> <li>Community &amp; Social Services</li> </ul>		86%	14%
		<ul style="list-style-type: none"> <li>Technical Services Committee Sec 80</li> </ul>		63%	37%
Cllr B.I. Mabuza	PT	<ul style="list-style-type: none"> <li>Council</li> </ul>	PR - DA	72%	28%
		<ul style="list-style-type: none"> <li>Corporate Services Sec 80</li> </ul>		100%	0%
		<ul style="list-style-type: none"> <li>Community Services Committee</li> </ul>		100%	0%
Cllr J.T. Soko replaced by Cllr M.R. Yende	PT	<ul style="list-style-type: none"> <li>Council</li> </ul>	PR - EFF	69%	31%
		<ul style="list-style-type: none"> <li>Municipal Public Accounts Committee</li> </ul>		46%	54%
		<ul style="list-style-type: none"> <li>Corporate Services</li> </ul>		43%	57%
Cllr T. Nkosi	PT	<ul style="list-style-type: none"> <li>Council</li> </ul>	PR - EFF	78%	22%
		<ul style="list-style-type: none"> <li>Technical Services Committee Sec 80</li> </ul>		67%	33%
		<ul style="list-style-type: none"> <li>Community &amp; Social Services Sec 80</li> </ul>		43%	57%
Cllr L.A. Maseko	PT	<ul style="list-style-type: none"> <li>Council</li> </ul>	PR - EFF	83%	17%
		<ul style="list-style-type: none"> <li>Technical Services committee</li> </ul>		83%	17%
		<ul style="list-style-type: none"> <li>Planning &amp; Economic Development Committee</li> </ul>		100%	0%
Cllr J.D.A. Blignaut	PT	<ul style="list-style-type: none"> <li>Council</li> </ul>	PR – FF+	56%	44%
		<ul style="list-style-type: none"> <li>Corporate Services</li> </ul>		43%	57%

# APPENDICES

		<ul style="list-style-type: none"><li>• Municipal Public Accounts Committee</li></ul>		15%	85%
Cllr D.J. Litau	PT	<ul style="list-style-type: none"><li>• Council</li></ul>	PR - ANC	67%	33%
		<ul style="list-style-type: none"><li>• Bylaws &amp; Policies Committee</li></ul>		100%	0%
		<ul style="list-style-type: none"><li>• Finance Committee</li></ul>		25%	75%
		<ul style="list-style-type: none"><li>• Community &amp; Social Services Committee</li></ul>		33%	67%
Note: * Councillors appointed on a proportional basis do not have wards allocated to them				T A	

# APPENDICES

## APPENDIX B – COMMITTEES AND COMMITTEE PURPOSES

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	Purpose of Committee
Corporate Services Committee	To exercise oversight on corporate services matters.
Public Safety Committee	To exercise oversight on Public Safety matters.
Technical Services Committee	To exercise oversight on Technical Services matters.
Community Services Committee	To exercise oversight on Community Services matters.
Finance Committee	To exercise oversight on Financial matters.
Rules and Ethics Committee	Oversight role on the code of conduct of Councillors.
By- Law and Policies Committee	Policy formulation, development and implementation.
Local Geographical Names Committee	Standardization and renaming of identified features and public facilities.
Led and Tourism Committee	Promotion of viable economic environment for sustainable growth.
Budget Evaluation committee	Evaluate the income and expenditure activities of the municipality and make recommendations to section 80 committees for oversight.
Local Aids Forum Council	Creating awareness on the scourge of HIV and AIDS pandemic including coordination HIV awareness programmes in various workplaces
Local labour Forum Committee	Advice on issues of mutual interest involving management and the workforce.
Moral Regeneration Movement Committee	Promotion of moral values within the society.
Municipal Public Account Committee	<ul style="list-style-type: none"> <li>To promote good governance, transparency and accountability on the use of public funds and perform any tasks delegated by Council in terms of relevant applicable legislations,</li> <li>To conduct investigation in the recovery of unauthorized, irregular and fruitless expenditure in terms of section 32 of the Municipal Finance Management Act (MFMA),</li> <li>To review the Municipality and its entities Annual Report and to develop an oversight report on the Annual Report.</li> </ul>
Gender Youth and People with disabilities Committee	Playing an advocacy role in the protection of the rights and interests of the vulnerable groups comprising women, youth and people with disability.
T B	

# APPENDICES

## APPENDIX C –THIRD TIER ADMINISTRATIVE STRUCTURE

Third Tier Structure	
Directorate	Director/Manager (State title and name)
Corporate Services	Mr. P. Mabuza – Director Corporate Services
Finance	Mr S Phiri – Acting Chief Financial Officer
Technical Services	Mr F R Ntekele – Director Technical Services
Planning & Economic Development	Mr Maake - Director Planning and Economic Development
Community & Social Services	Mr S I Malaza – Director Community and Social Services
Office of the Municipal Manager	Mr S I Malaza – Acting Municipal manager
Use as a spill-over schedule if top 3 tiers cannot be accommodated in chapter 2	
(T2.2.2).	

## APPENDIX D – FUNCTIONS OF MUNICIPALITY / ENTITY

Municipal / Entity Functions		
MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*	Function Applicable to Entity (Yes / No)
Constitution Schedule 4, Part B functions:		
Air pollution	No	No
Building regulations	Yes	No
Child care facilities	No	Yes
Electricity and gas reticulation	Yes	Yes
Fire fighting services	Yes	No
Local tourism	No	Yes
Municipal airports	Yes	No
Municipal planning	Yes	No
Municipal health services	No	Yes
Municipal public transport	No	Yes
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	Yes	No
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	N/A	N/A
Storm water management systems in built-up areas	Yes	No
Trading regulations	Yes	No
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems	Yes	No
Beaches and amusement facilities	N/A	N/A
Billboards and the display of advertisements in public places	Yes	No

# APPENDICES

Municipal / Entity Functions		
MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*	Function Applicable to Entity (Yes / No)
Constitution Schedule 4, Part B functions:		
Cemeteries, funeral parlours and crematoria	Yes	No
Cleansing	Yes	No
Control of public nuisances	Yes	No
Control of undertakings that sell liquor to the public	No	Yes
Facilities for the accommodation, care and burial of animals	No	Yes
Fencing and fences	Yes	No
Licensing of dogs	N/A	N/A
Licensing and control of undertakings that sell food to the public	No	Yes
Local amenities	Yes	No
Local sport facilities	Yes	No
Markets	No	Yes
Municipal abattoirs	No	Yes
Municipal parks and recreation	Yes	No
Municipal roads	Yes	No
Noise pollution	No	Yes
Pounds	No	Yes
Public places	Yes	No
Refuse removal, refuse dumps and solid waste disposal	Yes	No
Street trading	Yes	No
Street lighting	Yes	No
Traffic and parking	Yes	No
* If municipality: indicate (yes or No); * If entity: Provide name of entity		T D

# APPENDICES

## APPENDIX E – WARD REPORTING

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers Office on time	Number of quarterly public ward meetings held during year
One	Cllr L.D Mndebele Mahlangu Lindiwe Shongwe Lindiwe Mbali Nyoni Nomsa Skosana Sonto Rainy Mthethwa Bongani Khumalo Dorcas Zwane Thembi Mkhonza Smangele M Nkosi Menzi	Yes	09	09	03
Two	Cllr L.S Mahlangu Vilakazi Esther Fikile Mkhatshwa Mthunzi J Nkosi Nokusa S Thabethe Girly Magagula Sindisiwe P Simelane Sizakele M Mkhwanazi Lucky Trust Stanley Ntuli Queen Shongwe Baby C	Yes	07	08	03
Three	Cllr T.J Madlala Hlengwa Maria N Nkosi Jonathan Motau Dolly Elizabeth Sewpersad Lal Jeeth Nkosi Lindiwe B D Nxumalo Nhlanhla G Hlophe Zenzele Z Nhlapo Alfred Mweli John	Yes	11	09	04
Four	Cllr BNN Ndlovu Masina Dumisani	Yes	10	07	03

# APPENDICES

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers Office on time	Number of quarterly public ward meetings held during year
	Khumalo Zwelithini G Ngema Thembelihle PG Malinga Banele D Khanye Valentine Ngwenya Prudence Ntshangase Simphiwe Madonsela Sanele Mabuza Jabulile Sibeko Eric				
Five	Cllr FJ Mabasa Dludlu Bethusile Mdluli Mandlenkosi Thabethe Ntombimpela Mavimbela Emanuel Magagula Zanele Mthethwa Nelisile Lukhele Mshiseni A Mokoena Doctor Thenjekwayo Mbalenhle Mnisi Pretty	Yes	09	08	09
Six	Cllr M.M Mashiane Fakude Bongani E Tlema Jabulile SS Lukhele Maria Mtshali Mandla Nkosi Nonhlanhla Simelane Elsie B Malinga Nondumisa Sibiya Nkosana Lukhele Nqobile	Yes	10	09	01
Seven	Cllr Z Breydenbach Monareng Mosela Reis Micheal Dos Breydenbach Gerrit Vilakazi Fikile Linah	Yes	11	05	02

# APPENDICES

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers Office on time	Number of quarterly public ward meetings held during year
	Nyawo Luyanda S Mtshali Precious N Mahlobo Wiseman M Zwane Thembi G Zimela Nokwanda				
Eight	Cllr J.Bal Badenhorst Jacobus Cremer Cynthia Nkosi Themba Joseph Makhubu P Noncayi Hlabane Critic Jabu Mkhwanazi Zandle Ivy Mahlangu Vangile	Yes	04	05	02
Nine	Cllr P.E Mashiane Ngwenyama Gift Elton Maluleka Johannes Zulu Tafayile P Madonsela Phindile I Mlangeni Sindisiwe E Sithole Sbongile N Ngwenya Happy Dludlu Sonto Dladla John	Yes	08	09	05
Ten	Cllr M.J Blose Vilakazi Zanele Haizel Shongwe Joseph Mngomezulu Zakhele Thela Sipiwe Anna Mthethwa Duduzile P Mahlangu Precious Sibeko Zodwa Preety Mabuza Thoko Y Nhlapo Absalon	Yes	11	08	09
Eleven	Cllr B.I Jiyane Nkosi Lina Nyanyekile	Yes	07	06	06



# APPENDICES

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers Office on time	Number of quarterly public ward meetings held during year
	Zulu Khulekani Kunene Sabelo P Nkosi Gugu P Khalishwayo Msidi N Dlangamandla Dizile Fakude Emmah Nkosi Linah Babazile Dlamini B Simelane Nonhlanhla				
Twelve	Cllr S. Sibeko Ngema Sbongile E Dladla Majohoda Dladla JV Nkosi Sebenzile J Mkhwanazi Fana S Slabbert Nonhlanhla Zwane Nkosinathi I Nkabinde James K Nkonde Ntombikayise Mdluli Mkhipheni Enoch	Yes	07	09	07
Thirteen	Cllr M.J. Sithole Thomo Mandiya Nkosi Jabulile Msibi Zodwa Phyllis Nazo Ntombi Zulu Kholi Nellie Ngwenya Fakazile L Dlamini Busi Fakude Thoko Shongwe Thembi	Yes	11	09	03
Fourteen	Cllr K. E. Dhludhlu Nkonde Xoliswa Hadebe Nomadlozi Mkhonza Thalitha Nkosi Gladwell Thulani	Yes	07	08	02

# APPENDICES

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers Office on time	Number of quarterly public ward meetings held during year
	Nkosi Nomgqibelo Nkonde Sthembile E Nkambule Delisile E Sibande Doris Nkambule Edward S Mahlangu Sophie S				
Fifteen	Cllr T.C Motha Soko M Conception Maseko Jomo Dladla Muzi E Manana Richard K Madonsela Nontokozo Magagula Delisile Banda PS Dhludhlu Thulisile Shabangu Abraham Thela Mthokozisi	Yes	08	08	13
Sixteen	Cllr P.F Moloji Dlhangamandla Msolwa E Simelane Nonhlanhla Masuku Joe Zephania Nkosi Ndundu M Vilakazi Lizzie N Masango Sibusiso M Shongwe Delisile Madonsela Anna M Nkosi Dumisani P Mkhwanazi Bonginkosi	Yes	12	09	09
Seventeen	Cllr V.V Mazibuko Thwala X George Nkosi Thulani Monday Mashinini Petros Basson Kulph Ndlovu Gcibelo B Ngwenya Nokusa	Yes	10	08	07

# APPENDICES

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers Office on time	Number of quarterly public ward meetings held during year
	Sibeko Elijah Gideon Ngubeni Busisiwe Letaba Khabonina Mashinini Jacob V				
Eighteen	Cllr J.J Nzimande Monareng Mandla T Masina Delisile J Nkambule Themba Mnisi Siyabonga Motha Nhlanhla Nkosi Aslina Nzimande John Khumalo M Nelisiwe Zwane Bongani David Mlotshwa Smangele	Yes	06	09	05
Nineteen	Cllr M.E Madonsela Vilakazi Winnie Diphofa Nomthandazo Dhlamini Patience T Maphanga Khesiah N Simelane Lopi Norah Mwali Lindiwe H Shabangu Lukile G Hlophe Phamela N Maseko Maria Zodwa Zandamela Themba T	Yes	09	09	04

# APPENDICES

## APPENDIX F – WARD INFORMATION

Ward Title: Ward 8				
Capital Projects: Seven Largest in 2019/2020 FY (Full List at Appendix M)				
R' 000				
No.	Project Name and detail	Start Date	End Date	Total Value (19/20FY)
1	Upgrade of Wesselton/Ermelo Waste Water Treatment Plant	12/08/2019	Multi-year	R 21 981 238
T F.1				

Ward Title: Ward 11				
Capital Projects: Seven Largest in 2019/20 FY (Full List at Appendix M)				
R' 000				

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No.	Project Name and detail	Start Date	End Date	Total Value (19/20FY)
2.	Construction Sewer Network & top structures Sheepmoor	07/11/2018	Multi-year	R16 906 587
T F.1				

Ward Title: Ward 11				
Capital Projects: Seven Largest in 2019/20 FY (Full List at Appendix M)				
R' 000				
No.	Project Name and detail	Start Date	End Date	Total Value (19/20FY)
3.	Construction of Sheepmoor Oxidation Ponds	03/08/2019	Multi-year	R16 111 905
T F.1				

Ward Title: Ward 9				
Capital Projects: Seven Largest in 2019/20 FY (Full List at Appendix M)				
R' 000				
No.	Project Name and detail	Start Date	End Date	Total Value (19/20FY)
4.	Construction 4km 11kv line & switching station	04/11/2019	30/06/2020	R10 000 000
T F.1				

Ward Title: Ward 12 & 15				
Capital Projects: Seven Largest in 2019/20 FY (Full List at Appendix M)				
R' 000				
No.	Project Name and detail	Start Date	End Date	Total Value (19/20FY)
5.	Upgrade Silindile Street	30/09/2019	30/06/2020	R9 018 000
T F.1				

Ward Title: Ward 12				
Capital Projects: Seven Largest in 2019/20 FY (Full List at Appendix M)				
R' 000				
No.	Project Name and detail	Start Date	End Date	Total Value (19/20FY)
6.	Establishment of Fire Station at Lothair	12/02/2020	Multi-year	R6 923 412
T F.1				

Basic Service Provision					
Detail	Water	Sanitation	Electricity	Refuse	Housing
Households with minimum service delivery	48,551	49,935	45,878	35,324	
Households without minimum service delivery	2,538	1,154	5,775	15,765	

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Total Households*	51,089	51,089	51,089	51,089	
Houses completed in year					
Shortfall in Housing units					
*Including informal settlements	T F.2				

Top Four Service Delivery Priorities for the Municipality (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2019/20
1	Provision of adequate water supply.	<p>All the water projects that were implemented during the Financial Year only one (1) completed and are as follows:</p> <ul style="list-style-type: none"> <li>The Refurbishment Of The Northern Water Treatment Works Sludge Pump Station And Bypass Booster Pump Station)</li> <li>Installation of Boreholes and Bulk Water pipeline in Warburton Phase 2</li> <li>Refurbishment Of Breyten Water Treatment Works</li> </ul>
2	Provision of hygienic sanitation services.	<p>All of the sanitation projects that were implemented during the Financial Year only one (1) completed and are as follows:</p> <ul style="list-style-type: none"> <li>Refurbishment Of Davel Waste Water Treatment Works</li> <li>Sewer Analysis</li> <li>Refurbishment of Ermelo WWTW</li> <li>Construction of sewer reticulation and toilet top structures at Sheepmoor Phase2</li> <li>Construction of Oxidation Ponds at Sheepmoor - Civil</li> <li>Construction of oxidation Ponds at Sheepmoor (Implementing the Mechanical and Electrical work)</li> </ul>
3	Provision roads and storm water management	<p>One (1) of the eight (8) projects that were under construction were completed and the other two (2) were implemented in phases and are as follows:</p> <ul style="list-style-type: none"> <li>Upgrade of Mavundla Street in Ward 17</li> <li>Upgrade of Motau and Tutu streets in Ward 17</li> <li>Upgrade of a road in Wesselton Ext 6, Ward 2 (Emadamini)</li> <li>Construction of paved roads: Masango street 300m</li> <li>Upgrading of the 14th Avenue in Wesselton Ext 2</li> <li>Upgrading of a street in Slindile new township Ward 12 &amp; 15</li> <li>Upgrading of roads and storm water drainage system at Ndlangamandla and T. Khuzwayo street 660m Ring road</li> <li>Upgrading of road at KwaDela by Old Cemetery 600m</li> </ul>
4	Electricity	<p>The Municipality implemented a project; installation of high-mast within its jurisdiction. Other projects that were implemented are as follows:</p> <ul style="list-style-type: none"> <li>Installation of Highmast Lights</li> <li>Design and Construction (Turnkey) of an indoor switch gear station at Wesselton Ext 7</li> </ul>
T F.3		

# APPENDICES

## APPENDIX G – RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE 2019/2020

Municipal Audit Committee Recommendations		
Date of Committee	Audit Committee recommendations during 2019/2020	Recommendations adopted (enter Yes); not adopted (provide explanation)
N/A	Refer to Annexure C	YES

# APPENDICES

## APPENDIX H – LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS

Medium/ Long Term Contracts (Largest Contracts Entered into 2020/2021 R' 000)					
Name of Service Provider (Entity or Municipal Department)	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry date of Contract	Project manager	Contract Value
Africando Civils and Project Managers	Professional services and construction monitoring of the Construction of Sewer Network and Top structures at Sheepmoor	27 March 2017	31 January 2021	PMU	R 19 936 819,64
Africando Civils and Project Managers	Professional services and construction monitoring of the Construction of Oxidation Ponds at Sheepmoor	27 March 2017	20 January 2021	PMU	R 10 063 180,36
ECA Consulting Engineers	Professional services and construction monitoring of the Upgrade of Motau and Tutu streets in Ward 17	11 July 2018	31 January 2021	PMU	R 2 944 447,19
Leolisa Consulting Engineers	Professional services and construction monitoring of the Upgrade of Mavundla Street in Ward 17	11 July 2018	31 January 2021	PMU	R 1 959 874,76
T H.1					

Public Private Partnerships Entered into 2020/21 R' 000					
Name and Description of Project	Name of Partner(s)	Initiation Date	Expiry date	Project manager	Value
No PPPs entered into with the municipality	-	-	-	-	-
T H.2					



# APPENDICES

## APPENDIX I – MUNICIPAL ENTITY/ SERVICE PROVIDER PERFORMANCE SCHEDULE

Municipal Entity/Service Provider Performance Schedule								
Service Objectives	Outline Service Targets	2017/18		2018/19		2019/20		2020/21
		Target	Actual	Target	Actual	Target	Actual	Future
Service Indicators								
Service Objective: To provide sustainable basic services and sustainable infrastructure								
None – Contained in Appendix M								
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# APPENDICES

## APPENDIX J – DISCLOSURES OF FINANCIAL INTERESTS

Disclosures of Financial Interests		
Period 1 July 2020 to 30 June 2021		
Position	Name	Description of Financial interests* (Nil / Or details)
(Executive) Mayor	Cllr. BJ Mkhaliphi	Shares in Old Mutual & Son doing business with State in Sitako Consulting
Speaker	Cllr. MP Nkosi	Son doing business with State in Ngala Technologies Pty Ltd
Council Whip	Cllr. PE Mashiane	Nil
Member of the Mayco	Cllr. JA Bal	Nil
Member of the Mayco	Cllr. TA Mnisi	Nil
Member of the Mayco	Cllr. EC Msezane	Nil
Member of the Mayco	Cllr. JS Bongwe	Nil
Councillor	Cllr. JDA Blignaut	Interest in Hamilton farm in Lothair and dwelling house in Chriessmeer
	Cllr. MJ Blose	Nil
	Cllr. B. N.N. Ndlovu	Director of Bongintuthuko Pty Ltd
	Cllr. F.J. Mabasa	Nil
	Cllr. M Sibiya	Nil
	Cllr. G.S. Greyling	Shares in West Atlantic Pty Ltd, Director in Greyling Prinsloo Inc, Trustee in three Greyling Trusts and interest in three properties in Ermelo
	Cllr. Z. Breydenbach	Manager in Property Real Estate.
	Cllr. H.F. Swart	Remunerative work outside of Council-Business Manager & Share in Property
	Cllr. BI Jiyane	Nil
	Cllr. LNV Kubheka	Nil
	Cllr. NE Nkosi	Nil
	Cllr. D Mabunda	Nil
	Cllr. BI Mabuza	Nil
	Cllr. ME Madonsela	Nil
	Cllr. NH Magagula	Shareholder in Gama Gula Trading and Daughter doing business with State in Jobe Maphanga,
	Cllr. LS Mahlangu	Nil
	Cllr. LA Maseko	Nil
	Cllr. MZM Mashiane	Nil
	Cllr. VV Mazibuko	Director of dormant company called Mazibuko VV Pty Ltd
	Cllr. P.T. Sibeko	Nil
	Cllr. LD Mdebele	Nil

# APPENDICES

Disclosures of Financial Interests		
Period 1 July 2020 to 30 June 2021		
Position	Name	Description of Financial interests* (Nil / Or details)
	Cllr. TJ Madlala	Nil
	Cllr. T.C. Motha	Nil
	Cllr. PF Molyi	Nil
	Cllr. DM Nkambule	Nil
	Cllr. T Nkosi	Nil
	Cllr. ZJ Nkosi	Interest in Club 200 Tarven
	Cllr. JJ Nzimande	Nil
	Cllr. BJM Sithole	Nil
	Cllr. D.J. Litau	Nil
Municipal Manager	M	Nil
Chief Financial Officer	M	Nil
Deputy Chief Financial Officer	Vacant	.
Directors	M	Nil
	M	Nil
	M	Nil
	M	Nil
Other S57 Officials	None	
* Financial interests to be disclosed even if they incurred for only part of the year. See MBRR SA34A		
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# APPENDICES

## APPENDIX K: REVENUE COLLECTION PERFORMANCE BY VOTE AND BY SOURCE

MP302 Msukaligwa - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M12 June

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 01 - Executive & Council		229 682	315 952	173 383	83 638	241 587	173 383	68 203	39.3%	173 383
Vote 02 - Finance & Administration		131 593	139 396	140 016	12 047	140 893	140 016	876	0.6%	140 016
Vote 03 -		-	-	-	-	-	-	-	-	-
Vote 04 - Sport And Recreation		94	73	67	6	98	67	31	45.9%	67
Vote 05 - Public Safety		8 092	4 526	7 779	5 881	6 694	7 779	(1 086)	-14.0%	7 779
Vote 06 - Housing		-	-	-	-	-	-	-	-	-
Vote 07 - Health		-	-	-	-	-	-	-	-	-
Vote 08 - Planning And Development		5 028	5 373	4 560	283	4 986	4 560	426	9.4%	4 560
Vote 09 - Community & Social Services		815	1 075	34 832	4 796	5 617	34 832	(29 215)	-83.9%	34 832
Vote 10 - Electricity		241 345	255 612	246 923	20 481	224 249	246 923	(22 674)	-9.2%	246 923
Vote 11 - Water Management		132 621	119 974	195 823	149 801	229 147	195 823	33 325	17.0%	195 823
Vote 12 - Waste Water Management		45 255	36 249	61 503	4 521	53 759	61 503	(7 744)	-12.6%	61 503
Vote 13 - Waste Management		45 796	31 375	54 100	6 173	48 548	54 100	(5 552)	-10.3%	54 100
Vote 14 - Road Transport		2 354	2 649	2 628	2 618	2 623	2 628	(5)	-0.2%	2 628
Vote 15 - Other		13 357	16 420	9 674	(1 324)	12 757	9 674	3 083	31.9%	9 674
Total Revenue by Vote	2	856 031	928 675	931 289	288 922	970 957	931 289	39 669	4.3%	931 289
Expenditure by Vote	1									
Vote 01 - Executive & Council		49 211	55 213	48 076	13 788	49 199	48 076	1 123	2.3%	48 076
Vote 02 - Finance & Administration		150 846	105 398	162 754	49 655	190 598	162 754	27 844	17.1%	162 754
Vote 03 -		-	-	-	-	-	-	-	-	-
Vote 04 - Sport And Recreation		13 522	12 125	11 873	5 182	11 881	11 873	9	0.1%	11 873
Vote 05 - Public Safety		25 756	21 649	26 804	6 839	24 520	26 804	(2 284)	-8.5%	26 804
Vote 06 - Housing		-	-	-	-	-	-	-	-	-
Vote 07 - Health		-	-	-	-	-	-	-	-	-
Vote 08 - Planning And Development		10 275	14 033	13 207	948	10 708	13 207	(2 500)	-18.9%	13 207
Vote 09 - Community & Social Services		32 954	52 722	68 148	10 980	59 495	68 148	(8 653)	-12.7%	68 148
Vote 10 - Electricity		327 068	342 930	366 831	63 590	335 415	366 831	(31 416)	-8.6%	366 831
Vote 11 - Water Management		136 805	103 173	133 688	50 496	146 148	133 688	12 460	9.3%	133 688
Vote 12 - Waste Water Management		51 036	33 492	38 748	17 767	48 176	38 748	9 428	24.3%	38 748
Vote 13 - Waste Management		36 954	33 974	37 896	27 609	63 526	37 896	25 631	67.6%	37 896
Vote 14 - Road Transport		84 172	83 113	79 391	37 839	85 845	79 391	6 454	8.1%	79 391
Vote 15 - Other		13 780	10 448	10 175	(2 318)	6 664	10 175	(3 512)	-34.5%	10 175
Total Expenditure by Vote	2	932 379	868 269	997 592	282 374	1 032 176	997 592	34 584	3.5%	997 592
Surplus/ (Deficit) for the year	2	(76 348)	60 405	(66 303)	6 548	(61 218)	(66 303)	5 085	-7.7%	(66 303)

# APPENDICES

## APPENDIX K (I): REVENUE AND EXPENDITURE PERFORMANCE BY FUNCTIONAL CLASSIFICATION

MP302 Msukaligwa - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M12 June

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Revenue - Functional</b>										
<i><b>Governance and administration</b></i>		<b>361 275</b>	<b>455 348</b>	<b>313 400</b>	<b>95 686</b>	<b>382 479</b>	<b>313 400</b>	69 080	22%	<b>313 400</b>
Executive and council		230 156	315 952	173 383	83 638	241 587	173 383	68 203	39%	173 383
Finance and administration		131 119	139 396	140 016	12 047	140 893	140 016	876	1%	140 016
Internal audit		-	-	-	-	-	-	-	-	-
<i><b>Community and public safety</b></i>		<b>12 184</b>	<b>8 837</b>	<b>45 182</b>	<b>10 673</b>	<b>14 989</b>	<b>45 182</b>	(30 193)	-67%	<b>45 182</b>
Community and social services		776	1 035	792	109	890	792	98	12%	792
Sport and recreation		134	113	107	10	141	107	35	32%	107
Public safety		8 092	4 526	7 779	5 881	6 694	7 779	(1 086)	-14%	7 779
Housing		3 183	3 163	2 503	(10)	2 581	2 503	77	3%	2 503
Health		-	-	34 000	4 683	4 683	34 000	(29 317)	-86%	34 000
<i><b>Economic and environmental services</b></i>		<b>17 411</b>	<b>21 143</b>	<b>14 217</b>	<b>1 575</b>	<b>17 663</b>	<b>14 217</b>	3 446	24%	<b>14 217</b>
Planning and development		4 199	4 860	4 684	2 911	5 028	4 684	344	7%	4 684
Road transport		13 211	16 283	9 532	(1 336)	12 634	9 532	3 102	33%	9 532
Environmental protection		-	-	-	-	-	-	-	-	-
<i><b>Trading services</b></i>		<b>465 017</b>	<b>443 211</b>	<b>558 348</b>	<b>180 976</b>	<b>555 703</b>	<b>558 348</b>	(2 645)	0%	<b>558 348</b>
Energy sources		241 345	255 612	246 923	20 481	224 249	246 923	(22 674)	-9%	246 923
Water management		132 621	119 974	195 823	149 801	229 147	195 823	33 325	17%	195 823
Waste water management		45 255	36 249	61 503	4 521	53 759	61 503	(7 744)	-13%	61 503
Waste management		45 796	31 375	54 100	6 173	48 548	54 100	(5 552)	-10%	54 100
<i><b>Other</b></i>	<b>4</b>	<b>146</b>	<b>137</b>	<b>142</b>	<b>12</b>	<b>123</b>	<b>142</b>	<b>(19)</b>	<b>-13%</b>	<b>142</b>
<b>Total Revenue - Functional</b>	<b>2</b>	<b>856 031</b>	<b>928 675</b>	<b>931 289</b>	<b>288 922</b>	<b>970 957</b>	<b>931 289</b>	<b>39 669</b>	<b>4%</b>	<b>931 289</b>
<b>Expenditure - Functional</b>										
<i><b>Governance and administration</b></i>		<b>203 516</b>	<b>164 262</b>	<b>214 181</b>	<b>69 527</b>	<b>247 632</b>	<b>214 181</b>	33 451	16%	<b>214 181</b>
Executive and council		63 354	68 507	66 491	18 116	69 131	66 491	2 640	4%	66 491
Finance and administration		140 162	95 756	147 690	51 411	178 501	147 690	30 810	21%	147 690
Internal audit		-	-	-	-	-	-	-	-	-
<i><b>Community and public safety</b></i>		<b>75 396</b>	<b>89 924</b>	<b>109 204</b>	<b>23 201</b>	<b>98 246</b>	<b>109 204</b>	(10 958)	-10%	<b>109 204</b>
Community and social services		22 664	44 227	55 585	8 495	47 888	55 585	(7 697)	-14%	55 585
Sport and recreation		23 347	20 242	19 940	7 456	21 486	19 940	1 546	8%	19 940
Public safety		25 756	21 649	26 804	6 839	24 520	26 804	(2 284)	-9%	26 804
Housing		3 628	3 805	3 745	332	3 763	3 745	18	0%	3 745
Health		-	-	3 130	80	588	3 130	(2 542)	-81%	3 130
<i><b>Economic and environmental services</b></i>		<b>101 603</b>	<b>100 514</b>	<b>97 042</b>	<b>30 184</b>	<b>93 032</b>	<b>97 042</b>	(4 010)	-4%	<b>97 042</b>
Planning and development		87 824	90 068	86 868	32 502	86 368	86 868	(499)	-1%	86 868
Road transport		13 779	10 447	10 174	(2 318)	6 664	10 174	(3 511)	-35%	10 174
Environmental protection		-	-	-	-	-	-	-	-	-
<i><b>Trading services</b></i>		<b>551 863</b>	<b>513 568</b>	<b>577 163</b>	<b>159 462</b>	<b>593 266</b>	<b>577 163</b>	16 103	3%	<b>577 163</b>
Energy sources		327 068	342 930	366 831	63 590	335 415	366 831	(31 416)	-9%	366 831
Water management		136 805	103 173	133 688	50 496	146 148	133 688	12 460	9%	133 688
Waste water management		51 036	33 492	38 748	17 767	48 176	38 748	9 428	24%	38 748
Waste management		36 954	33 974	37 896	27 609	63 526	37 896	25 631	68%	37 896
<i><b>Other</b></i>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>(1)</b>	<b>-100%</b>	<b>1</b>
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>932 379</b>	<b>868 269</b>	<b>997 592</b>	<b>282 374</b>	<b>1 032 176</b>	<b>997 592</b>	<b>34 584</b>	<b>3%</b>	<b>997 592</b>
<b>Surplus/ (Deficit) for the year</b>		<b>(76 348)</b>	<b>60 405</b>	<b>(66 303)</b>	<b>6 548</b>	<b>(61 218)</b>	<b>(66 303)</b>	<b>5 085</b>	<b>-8%</b>	<b>(66 303)</b>

# APPENDICES

## APPENDIX L: CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG

Conditional Grants: excluding MIG						
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Details	Budget	Adjustment Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Original Budget	Adjustment Budget	
Audited AFS Note 23	R	R	R	%	%	
Municipal Systems Improvement Grant	0	0	0	0%	0%	
Finance Management Grant	3 000 000	3 000 000	3 000 000	0%	0%	
EPWP	2 062 310	2 062 310	2 062 310	0%	0%	
SETA Grants	303 131	300 131	303 131	0%	0%	
PMU	2 618 300	2 618 300	2 618 300	0%	0%	
Municipal Disaster Relief Fund Grant	0	0	0	0%	0%	
GSDM Contribution COVID-19	0	0	0	0%	0%	
Total	7 983 741	7 983 741	7 983 741	0%	0%	
<p>* This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in the main report, see T5.8.3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.</p>						
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### COMMENT ON CONDITIONAL GRANTS EXCLUDING MIG

The Financial management grant were spent according to the FMG support plan. Funds were utilized to employ interns, assist with the compiling of the Annual Financial Statements. The EPWP grant were utilised to appoint and ensure payment of contract workers.

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# APPENDICES

## APPENDIX M – CAPITAL PROGRAMME BY PROJECT 2020/2021

Project Name	Ward No.	2020/21 FY Budget	Expenditure	Project Status
Establishment of libraries at Sheepmoor	11	R 783 386	R 783 386	Designs
Establishment of a Fire Station at Lothair/Silindile town - Phase 1	15	R 6 923 412	R 6 923 412	Project implementation (80%)
Upgrading of KwaZanele/Breyten Stadium	14	R 680 209	R 680 209	Designs
Upgrading of Chressiesmeer Stadium	19	R 748 792	R 748 792	Designs
Purchase of Refuse Containers (Skip 1.1m3)	Mun.	R 100000	R 0	The appointed service provider withdrew from supplying the goods
Upgrade of Mavundla Street in Ward 17 Multi -Year	17	R 2 560 712	R 2 560 712	Project implementation (91.3%)
Upgrade of Motau and Tutu streets in Ward 17	17	R 2 219 414	R 2 219 414	Project completed
Upgrade of a road in Wesselton Ext 6, Ward 2 (Emadamini)	2	R 3 751 231	R 3 751 231	Project handover (93%)
Upgrading of Masango Street with Associated Stormwater Drainage System	5	R 3 259 089	R 3 259 089	Project implementation (82.5%)
Upgrading of the 14th Avenue in Wesselton Ext 2	15	R 4 064 306	R 4 064 306	Project implementation (92.5%)
Upgrading of roads and storm water drainage system at Ndlangamandla and T.Khuzwayo street 660m Ring Road	9	R 2 416 310	R 2 416 310	Project implementation (77.5%)
Upgrading of a street in Slindile new township ward 12 & 15	12 & 15	R 9 018 000	R 9 018 000	Project implementation (92.5%)
Upgrading of road at KwaDela by Old Cemetery	10	R 3 562 326	R 3 562 326	Project implementation (78.8%)
Sewer Network System Analysis / Feasibility for Future Upgrading for Wesselton Sewer Network	1,2,3,4, 5,6,9 and 17	R 1 913 743	R 1 913 743	Project implementation (95%)
Refurbishment of Ermelo WWTW	3	R21 981 238	R 21 981 238	Project implementation (94%)
Construction of Oxidation ponds at Sheepmoor	11	R 5 338 030	R 5 338 030	Project implementation (94.8%)
Mechanical and Electrical component for Sheepmoor oxidation ponds	11			Project implementation (95%)
Construction of sewer network at Sheepmoor	11	R 10 773 875	R 10 773 875	Project implementation (94.8%)
Refurbishment of Davel		R 16 906 857	R 16 906 857	Construction (25%)
WWTW	10	R 2 768 784	R 2 768 784	Construction (30%)

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The Refurbishment of the Northern Water Treatment Works, Sludge Pump Station and Bypass Booster Pump Station	9	R 2 134 024	R 2 134 024	Construction (95%)
Installation of Boreholes and Bulk Water pipeline in Warburton Phase 2	12	R 1 070 000	R 1 070 000	Construction (30%)
Design and Construction (Turnkey)of an indoor switch gear station at Wesselton Ext 7	9	R10,000,000	R 9 791 418	Project implementation (95%)
Installation of High Mast Lights	Various wards	R 1 536 032	R 1 536 032	Project handover
Mechanical and Electrical component for Sheepmoor oxidation ponds	11	R 10 773 875	R 10 773 875	Project implementation (95%)
Construction of sewer network at Sheepmoor	11	R 16 906 856.51	R 16 906 856.51	Project implementation (94.8%)
Refurbishment of Davel WWTW	10	R 2 768 783.96	R 2 768 783.96	Construction (25%)



# APPENDICES

## APPENDIX N – CAPITAL PROGRAMME BY PROJECT BY WARD 2020/2021

See Appendix M

## APPENDIX O – SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

Service Backlogs: Schools and Clinics				
Establishments lacking basic services	Water	Sanitation	Electricity	Solid Waste Collection
Schools (NAMES, LOCATIONS)				
Schools are provided with all municipal services except solid waste collections at farm schools.				
Clinics (NAMES, LOCATIONS)				
Clinics are provided with all municipal services.				
Names and locations of schools and clinics lacking one or more services. Use 'x' to mark lack of service at appropriate level for the number of people attending the school/clinic, allowing for the proper functioning of the establishment concerned.				
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# APPENDICES

## APPENDIX P – SERVICE BACKLOGS EXPERIENCED BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis)		
Services and Locations	Scale of backlogs	Impact of backlogs
<b><u>Clinics:</u></b>		
Farm areas	High	Mobile clinics not doing regular visits. Communities have to travel to towns to access health services and some do not afford transport fares. The elderly are the most affected.
<b><u>Housing:</u></b>		
Ermelo extension 32, 34, Nganga, Wesselton ext.3 and other areas.	Medium	There is a complaint about houses that are taking too long to be built or completed and those that were not built at all while beneficiaries are approved as beneficiaries on the Dept. of Human Settlement database.
<b><u>Licensing and Testing Centre:</u></b>		
Documentation that must be sent to the Provincial Department of Community Safety, Security and Liaison help desk takes long for verifications, approval and capturing.	High	Affects the community at large due documents that are not processed on time including our own personnel
<b><u>Schools (Primary and High):</u></b>		
Khayelisha settlement at Ward 9	Medium	The settlement has grown and due to the population growth and urban migration. So, there is a need for a primary school. The current Wesselton Primary school is too far for small kids and often parents struggle to pay transport fees for the kids.

## APPENDIX Q – DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

No grants were made by the municipality.

## APPENDIX R – DECLARATION OF RETURNS NOT MADE IN DUE TIME UNDER MFMA S71

There were no returns made in accordance with Section 71 of the MFMA.

## ANNUAL FINANCIAL STATEMENTS