



UBUHLEBEZWE MUNICIPALITY

2022/2023 – ANNUAL REPORT

The Municipal Manager
Mr MEMkhize
web: www.ubuhlebezwe.org.za

VOLUME I

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1. FOREWORD BY THE MAYOR



Looking back at the 2022/2023 financial year, the year set behind the horizon on the 30th of June 2023, I can boldly state that I am well pleased with the way in which Ubuhlebezwe Municipality has implemented its IDP and Budget for the financial year, in spite of the challenges that face the local government sphere universally.

As a largely rural municipality – we rely heavily on the Equitable Share and the Conditional and Unconditional Grants that we receive from National Government. These grants go a long way in ensuring that our foot as the municipality is constantly on the pedal and that we are

moving towards our service delivery goals. For the 2023/24 Financial, these are the Grant received.

GRANT	AMOUNT
Equitable share	R 139 317 000
MIG	R 39 499 000
EPWP	R 7 831 000
Library Cyber	R 254 000
Library Grant	R 981 000
LED Grant (market stalls)	R 2 000 000
Electrification	R 21 863 000
Financial Management Grant	R 1 950 000 million
Title Deeds Restoration Programme	R 100 000

The above-mentioned grants have conditions attached to them and as the political arm of the Municipality, we play the oversight role in ensure that expenditure versus service delivery are aligned. This is vital as communities depend on us to carry out our mandate as enshrined in the Constitution of the Republic of South Africa and as per other relevant legislations.

Whilst reflecting on the projects and programmes that our Municipality has undertaken in the financial year ending on the 30th June 2023, I thought to highlight briefly on some of the impactful initiatives that were undertaken by our various Portfolios :

Gender Programs:

During the month of July, which is Mens Month, we held Izimbizo Zamadoda Dialogues which started in each ward in preparation for the municipal-wide program . These dialogues gave men a platform to discuss their issues of concerns while trying to come up with resolutions that should have a positive impact on men.

By the same token I was reminded of the Vuka Mbokodo program during Womens month in August, which also started at Ward level and escalated to a Talk Show which was undertaken to address challenges faced by women, with the objective of finding solutions for these as well.

Local Economic Development:

With support from Ubuhlebezwe Municipality, our Cooperatives and SMME's were able to create 113 jobs, 58 of those went to females and 55 to males.

During this financial year, we spent more than R350 000, supporting emerging Crop, Piggery, Poultry and Beekeeping businesses, and right at the end of the year, we finalized procurement processes to support projects for Bakers, small businesses in Forestry, Manufacturing and Tourism. These SMMES are vital for our economic growth and as such, the Municipality is committed to continuing its support.

Skills Development

We assisted young people with various skills training programs; which included assistance with drivers' licenses and training in Basic IT. More than 20 young women were trained in advanced baking skills and

there were further trainings of both women and men in business management skills and agriculture production.

Moreover, through our bursary program, we assisted young people with Bursaries to Tertiary Institutions of their choice. We were also able to accept 16 interns comprising of Graduates from within Ubuhlebezwe and these interns are currently placed within various departments in the Municipality.

Basic Services

Over the 2022/2023 financial year, we have completed several infrastructure programs such as, 1 Multi Purpose Centre (Madungeni), 5 New roads and several of existing roads regravelled and maintained, 2 Sportfields (Nonkwenkwana & Xolani Vezi), 1 Outdoor Gym in Jolivet, 2 high mast lights and 5 areas electrified (Ntapha, KwaNothi, Makinatini, Nhlamvini, Stofel). We have repaired potholes, re-gravelled roads, repaired and maintained our community facilities and to top it all we unveiled our new municipal offices.

By outlining the above I am simply trying to say, we have seen good progress this year and there is still more to be done. To all Councillors; thank you for ensuring that the work of our administration is monitored through the various portfolio committees, let us continue to put the interest of all our people first, in our daily duties. Our task never ceases for a moment and we must not tire in doing it.

I THANK YOU.

Cllr. EB Ngubo

Mayor

2. FOREWORD BY THE MUNICIPAL MANAGER



“Across professions, consistency is a direct product of work ethic”; these were the words of Harsha Bhogle, a journalist, and a commentator for the sport of cricket.

I was reminded of these words when our Municipality officially launched its new state-of-the-art offices on Africa Day.

Indeed, the new offices represent a new chapter for the uBuhlebezwe Local Municipality and without a doubt, have injected a moral boost not only to the political leaders, but to the senior managers and all employees. This all-encompassing boost rallies us and without a doubt will propel us to step up our consistency in so far as our work ethic is concerned.

This can only have one outcome and that outcome has no adverse effects on the beneficiaries of the services we are mandated to deliver. Instead, more and more strides towards growth and development would be attained and in turn we would be steered towards the realization of our municipal vision and mission.

We have been unwavering in our commitment to deliver services to all our communities, despite the challenges which included limited space before the new offices were officially unveiled.

It is like the MEC for Cooperative Governance and Traditional Affairs in our province, the Honourable, Bongi Sithole-Moloi, MPL, said during the launch of the new facility, as the municipality we must draw strength and inspiration from the newly refurbished offices, adding that with the new building in place, she has no doubt that our efforts (of service delivery) will be amplified.

Drawing from the opening line of this write up, there is no profession that does not require heightened work ethics for its success. Our task as municipalities requires determination and perseverance from all within the institutions.

The wheels of our Municipality must all turn at the same time for us to gain the desired traction. For that, we must all be in sync. For that we must be a well-oiled machine.

Our planning must be precise, our reaction times must be improved, and our troubleshooting must be emphatic. Our energy levels must be intentionally reinvigorate, in order to fuel us all into ensuring that our customers, which are the communities, the ultimate beneficiaries of the work we do, are more than satisfied with our output.

By this I mean to urge all our senior managers, employees, interns and temporary staff to be deliberate in our consistency and to do our very best for the communities we serve.

ME MKHIZE
MUNICIPAL MANAGER

VISION

'To provide quality services and sustainable economic growth within the available resources.'

MISSION STATEMENT

'Ubhlebezwe Municipality will strive to deliver basic services to all its citizens by the year 2030, by promoting sustainable socio-economic development, through Good Governance.'

ACRONYMS & ABBREVIATIONS:

AFS	Annual Financial Statements
AG	Auditor -General
CIP	Consolidated Infrastructure Plan
COGTA	Corporative Governance and traditional Affairs
CPMD	Certificate Programme in Management Development
DOT	Department Of Transport
EXCO	Executive Committee
IDP	Integrated Development Plan
IGR	Intergovernmental Relations
LGSETA	Local Government Sectoral Education and Training Authorities
MFMA	Municipal Finance Management Act
MIG	Municipal Infrastructure Grant
MSA	Municipal Systems Act
MTAS	Municipal Turnaround Strategy
PMS	Performance Management Systems
SCM	Supply Chain Management
MPAC	Municipal Public Accounts Committee
SDBIP	Service Delivery and Budget Implementation Plan
SMME	Small Medium Micro Enterprise
ODETD	Occupation Directed Education and Training Development Programme
WSP	Workplace Skills Plan
APAC	Audit & Performance Audit Committee

MUNICIPAL POWERS AND FUNCTIONS

In terms of the Municipal Structures Act No. 117 of 1998 UBuhlebezwe Municipality (KZ434) is classified as a Category B Municipality and falls within the Harry Gwala District Municipality (DC43). This act made provision of the division of powers and functions between the district and local municipalities with the most day to day service delivery functions being delegated to local municipalities and the District wide to District Municipalities. UBuhlebezwe Municipality is responsible for a number of functions some of which are not being performed due to lack of capacity. The Municipality has entered into shared service with Harry Gwala District and our neighbouring local Municipality in some of the functions.

UBuhlebezwe Municipality has executive authority in respect of, and has the right to administer the local government matters listed below:

Functions	Function currently performed		Capacity to perform the function		Levels of capacity	Alternative measures in place(function not performed or no capacity)	Municipal Action
	Yes	No	Yes	No			
Amusement facilities	-	x	-	X	-	-	-
2. Air pollution	-	x	-	X	-	-	There is no demand no action required
3 Building Regulations	X	-	x	-	Limited capacity there is only one building inspector responsible for all building related activities. Law enforcement not effectively executed.	-	Deal with contraventions effectively
4. Child care facilities	-	x	-	X	-	Community driven function.	The municipality coordinates Sukuma Sakhe where departments sit and

Functions	Function currently performed		Capacity to perform the function		Levels of capacity	Alternative measures in place(function not performed or no capacity)	Municipal Action
	Yes	No	Yes	No			
							look at the adequacy and Department of Social Development builds creches
5. Case of Burial of Pauper and Human Remains	-	X	-	X	-	-	Maintenance of facilities
6. Fire Fighting	X	-	x	-	Municipality has a functional capacity and is gradually increasing human resources	-	The municipality creates awarenesses and responds in case of accidents. Disaster Management Plan

Functions	Function currently performed		Capacity to perform the function		Levels of capacity	Alternative measures in place(function not performed or no capacity)	Municipal Action
	Yes	No	Yes	No			
							caters for fire fighting functions
7. Local Tourism	X	-	x	-	Limited due to financial constraints and minimum skills	-	The municipality adopted a Tourism strategy and is working with local tourism owners to uplift tourism within the ecomic space
8. Municipal Planning	X		x		Limited capacity to perform all planning functions. There is the Manager Planning	-	Planning shared to assist in this regard

Functions	Function currently performed		Capacity to perform the function		Levels of capacity	Alternative measures in place(function not performed or no capacity)	Municipal Action
	Yes	No	Yes	No			
					with only Town Planner.		
9. Municipal Public Transport	-		-	X	-	-	Planning has been done by the District
10. Storm water	X	-	x	-	Performed internally. Limited Financial and human resources to perform this function fully.	-	Maintenance of storm water facilities are done internally.
11. Trading Regulations	X	-	x	-	Municipal Bylaws are enforced with limited resources	-	The municipality reviewed Bylaws and training of Peace Officers

Functions	Function currently performed		Capacity to perform the function		Levels of capacity	Alternative measures in place(function not performed or no capacity)	Municipal Action
	Yes	No	Yes	No			
12. Billboard and display of advertisement in public places	X	-	x	-	Municipal Bylaws are enforced	-	Signage Bylaws and strengthen law enforcement
13. Cemeteries ,funeral parlour and crematoria	X	-	x	-	-	-	Maintenance and allocation of graves.
14. Cleansing	X	-	x	-	-	-	Daily to day activity
15. Control Public nuisance	X	-	x	-	-	-	By-laws are in place and enforced
16. Fencing and fences	X	-	x	-	-	-	No action required

Functions	Function currently performed		Capacity to perform the function		Levels of capacity	Alternative measures in place(function not performed or no capacity)	Municipal Action
	Yes	No	Yes	No			
17. Licensing of dog	X	-	x	-	Limited capacity	-	By-laws in place and enforced
18. Licensing and control undertakings that sell food to the public	-	x	-	X	Municipality has licenced informal traders	Each case is treated base on its own merits	Harry Gwala District municipality conducts Environmental Health inspections to ensure that formal shops also get licenced
19. Local amenities	X	-	x	-	-	-	Ixopo Town Regeneration to address the lack of amenities within the municipal area.

Functions	Function currently performed		Capacity to perform the function		Levels of capacity	Alternative measures in place(function not performed or no capacity)	Municipal Action
	Yes	No	Yes	No			
20. Local Sports facilities	X	-	x	-			Continuously maintain community sports field within the municipality
21. Markets	-	x	-	X	-	-	The municipality deals with the markets through the informal traders policy
22. Parks and recreation	X	-	x	-	-	-	Continuously Maintain and beautify parks and gardens
23. Pontoons and ferries	-	x	-	X	-	-	No action required

Functions	Function currently performed		Capacity to perform the function		Levels of capacity	Alternative measures in place(function not performed or no capacity)	Municipal Action
	Yes	No	Yes	No			
24. Pounds	-	x	-	X	-	-	Municipality in a process of establishing a pound in terms of the Pounds Act. Lots of stray animals around the municipal area
25. Municipal Roads	X	-	x	X	This function is performed by PMU Unit under the supervision of the Director IPD	-	municipal roads are maintained as per the maintenance plan
26. Municipal airport	-	x	-	X	-	-	No action required

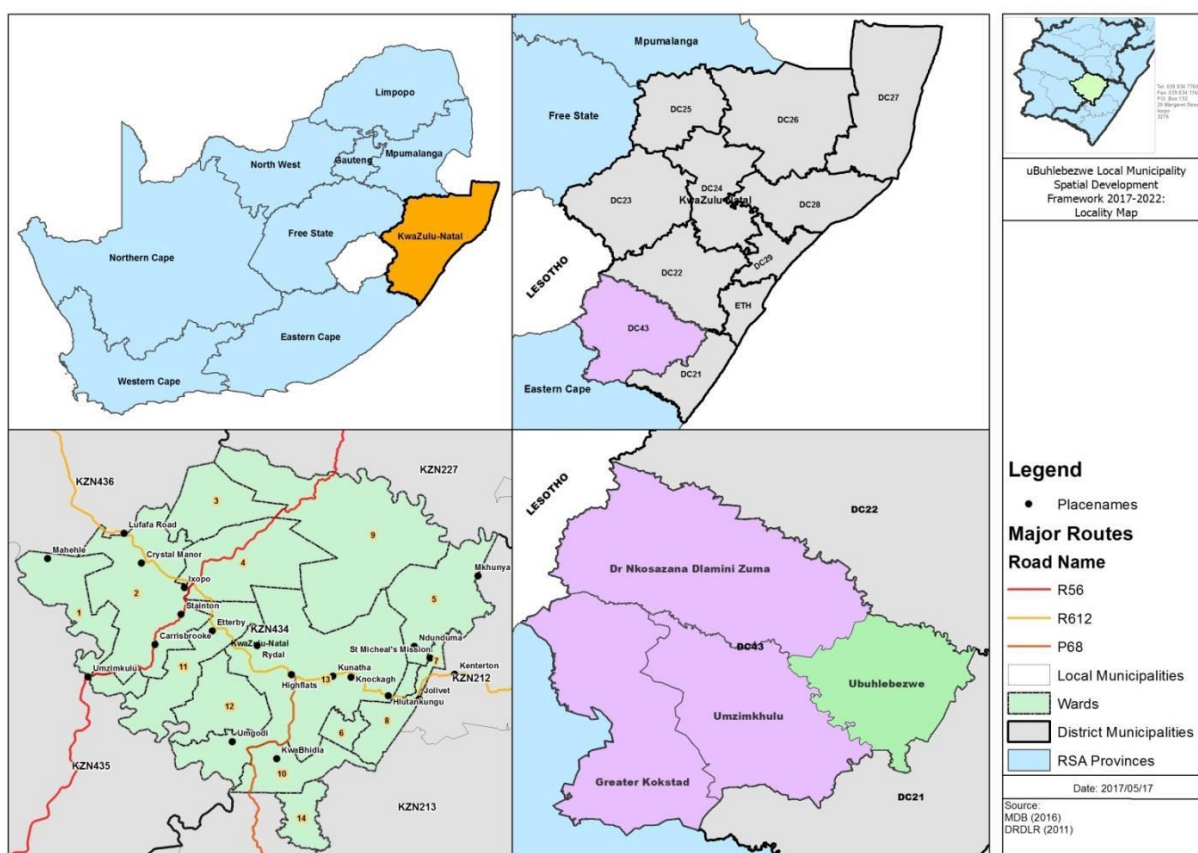
Functions	Function currently performed		Capacity to perform the function		Levels of capacity	Alternative measures in place(function not performed or no capacity)	Municipal Action
	Yes	No	Yes	No			
27. Municipal Abattoir	-	x	-	X	-	-	No action required
28. Noise pollution	-	x	-	X	By-laws in place	-	Bylaws enforced by community safety unit
29. Public places	X	-	-	X	Functioned performed to a limited extent due to financial constraints	-	-
30 Refuse Removal and Solid Waste Disposal	X	-	-	X	Municipality does not have a landfill site	The Municipality utilizes UMzimkhulu Municipality's	The municipality to acquire land for the landfill site in partnership

Functions	Function currently performed		Capacity to perform the function		Levels of capacity	Alternative measures in place(function not performed or no capacity)	Municipal Action
	Yes	No	Yes	No			
						land fill to dump refuse.	Department of Land Affairs
31 Street trading	X	-	x	-	Limited number of Peace Officers	-	The municipality to train more Peace Officers
32 Street Lighting	X	-	X	-	Capacity is limited relying to ESKOM.	-	Municipality is negotiating with ESKOM to take over the street lighting after completion of the project.
33. Traffic and parking	X	-	x	-	-	-	No action required
34. Fireworks					-	-	No action required

Functions	Function currently performed		Capacity to perform the function		Levels of capacity	Alternative measures in place(function not performed or no capacity)	Municipal Action
	Yes	No	Yes	No			
35. Libraries	X	-	x	-	-	-	-

AN OVERVIEW

Ubuhlebezwe Local Municipality (ULM) is one of the four local municipalities that constitute the Harry Gwala District Municipality (HGDM). The ULM is characterised as a small urban centre with large agricultural plantations, natural vegetation and traditional authority land. The main administrative centre of the municipality is the town of Ixopo, it is located 85km from the City of Pietermaritzburg at the intersection of two national routes R56 and R612. Apart from the Ixopo town the settlement patterns of the ULM reflects one that is predominantly rural. The ULM has a population of about 118 346 people (Community Survey, 2016) spread out



throughout the area with the majority of its population residing in the rural areas. The major economic drivers in the ULM area are agriculture, mining, manufacturing, construction, utilities, business services and tourism. Among these economic sub-sectors, agriculture; business services; and manufacturing have been the biggest contributors to the ULM GDP thus far. Sub-sectors with minute contribution to the ULM GDP were the mining and utilities sub-sectors.

Unemployment is considered as one of the main reasons of poverty. The municipality's percentage contribution to the District employment is currently seating at 21%. The

unemployment rate in the ULM currently stands at 25%, reduced by 0.3% from 24.7% projected in 2011 (Global Insights,2007). It is a clear indication that unemployment still remains a concern and shows that the municipality is currently living below the poverty line. It is also observed that the urbanised wards have a relative lesser concentration of poor people living under the poverty line than those living in rural wards.

Ubuhlebezwe has strong north-south linkages and east-west linkages within its region. This is achieved via R56, which links it to areas such as Pietermaritzburg to the north and Kokstad to the south. R612 provides regional access and linkages with the South Coast tourism region in the east and Southern Drakensburg to the west. In addition, Ubuhlebezwe is located at the intersection of at least three established tourism regions, namely: Southern Drakensberg; Natal Midlands; and UGu South Coast.

The town of Ixopo forms the primary development node of the Municipality and has also been selected as the seat of the Harry Gwala District Council. The importance of Ixopo cannot be underestimated in the socio-economic development of the area as a whole. Its role as a centre of activity is further emphasised in the Spatial Development Frameworks (SDF). Ixopo plays an important role in terms of the possible location for industry, commerce and other economic activity. It is a major education and health centre and assists in the diffusion of new ideas and technologies to the rural areas. It is also the primary base for the operation of many departments and service providers.

DEMOGRAPHICS

Initially Statistics South Africa (Statssa) conducted a population census once every 5 years i.e. 1996 and 2001, this interval was however changed to 10 years and thus the last census was in 2011. In between the census, Statssa conducts a Community Survey (CS) and the last one was in 2016. According to Statssa a population census, as defined by the United Nations, is “the total process of collecting, compiling, evaluating, analyzing and publishing or otherwise disseminating demographic, economic and social data pertaining, at a specified time, to all persons in a country or a well-defined part of the country”; i.e. a total count of the population. The CS on the other hand is a large-scale household survey conducted by Statistics South Africa to bridge the gap between censuses. I.e. it is a representative sample of the population. As a result of this the information from the Community Survey is only provided at a Municipal level and not at ward level as compared to the 2011 census which goes down to the ward level and beyond. Prior to the release of the CS results in 2016 there

was a redemarcation of the municipal wards. Statssa thus had to delay the release of the CS results and realign the ward boundaries to the newly demarcated ward boundaries. E.g. Population Figures for Ubuhlebezwe from the CS before factoring in the new demarcation was 101690; but after factoring in the redemarcation it is 118 346.

According to the Stats SA, Community Survey 2016 results, there is an average of 4, 1 persons per household. 30, 3% of households reside formal dwellings and approximately 63, 8% of residences are owned and fully paid off. 12, 4% of households have access to piped water from either inside the dwelling, inside the yard or water on a community stand. Access to proper sanitation is very poor, with 12% having access to a flush toilet connected to the sewerage system. Harry Gwala District has an increase in total population from 461 420 to 510 865, out of which Ubuhlebezwe Local Municipality has increased from 101 690 to 118 346 which is 23.2% of the District total population. The female population is dominant at UBuhlebezwe which indicates male absenteeism. Out of the total population of 118 346, total number of females has increased from 54445 to 62834 which is 53.1% of the total population and males from 47246 to 55513 which is 46.9% of the total population. The population density is 63 persons/ km².

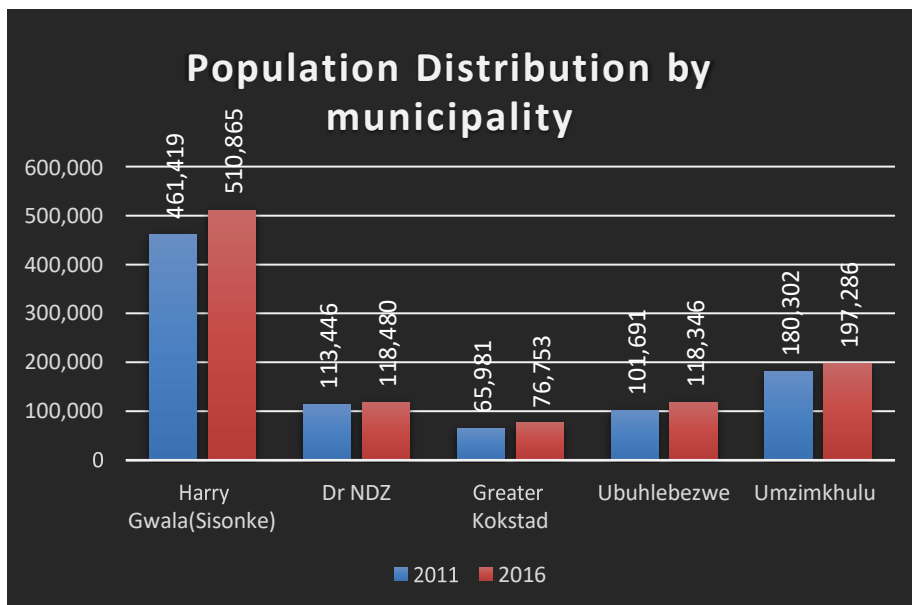
The majority of population in Ubuhlebezwe is dominated by Black Africans with a total population increased from 99 188 to 115 893 which is 97.9% of the total population. Age distribution within Ubuhlebezwe Municipal area, where the ages 00-04 accounting to 17 247 which is 14.6% of the total population followed by ages 05-09 accounting to 15 679 which is 13.3% of the total population. Based on the CS 2016 results for the whole population, Males (10545) and Females (12847) with no formal education constitute the majority in terms of the population in relation to education. The highest level of education that has been attained by the population of Ubuhlebezwe Local Municipality is Grade 12, whereby the number of females (8589) out numbers males (6933). From here on the highest of education attained decreases progressively from Grade 11 to Grade R, as well as for Tertiary education for males and females combined. The dominant trend is that each of the categories the number of educated females exceeds that of males. One exception is in Grade 4 whereby the number of educated males (2959) exceeds that of females (2446). With regards to employment, there has been a steady increase in the total number of people employed except for 2011 which experienced a decline to 19631 from 20217. In terms of percentages the average employment contribution to the district population has declined by 0,3% between 2010 and 2015. The total number of unemployed people at Ubuhlebezwe

Municipality correlates directly with the total employment per municipality in that for 2011 there was a decline in the number of people employed (4843) as compared to 2010 (5150).

Children between the ages of 0-14 contribute a portion of 40, 4% towards the total population of uBuhlebezwe. Elderly people from 65+ within the existing population contribute 6.8%. The observable dependence ration of people between people living below 15 years of age and those having 64+ is 89.39%. This percentage is too high and contributes to uncontrollable levels of poverty. In actual facts it will become difficult for the municipality to cater for the provisions of pensioners, proving social security systems to people in need as well as the non-working population.

Population size

The graph below depicts the population for Harry Gwala District Municipality (HGDM) and its family of local municipalities. All municipalities reflect an increase in their population from 2011 to 2016.



Source: Stats SA Community Survey (2016)

Population distribution by gender

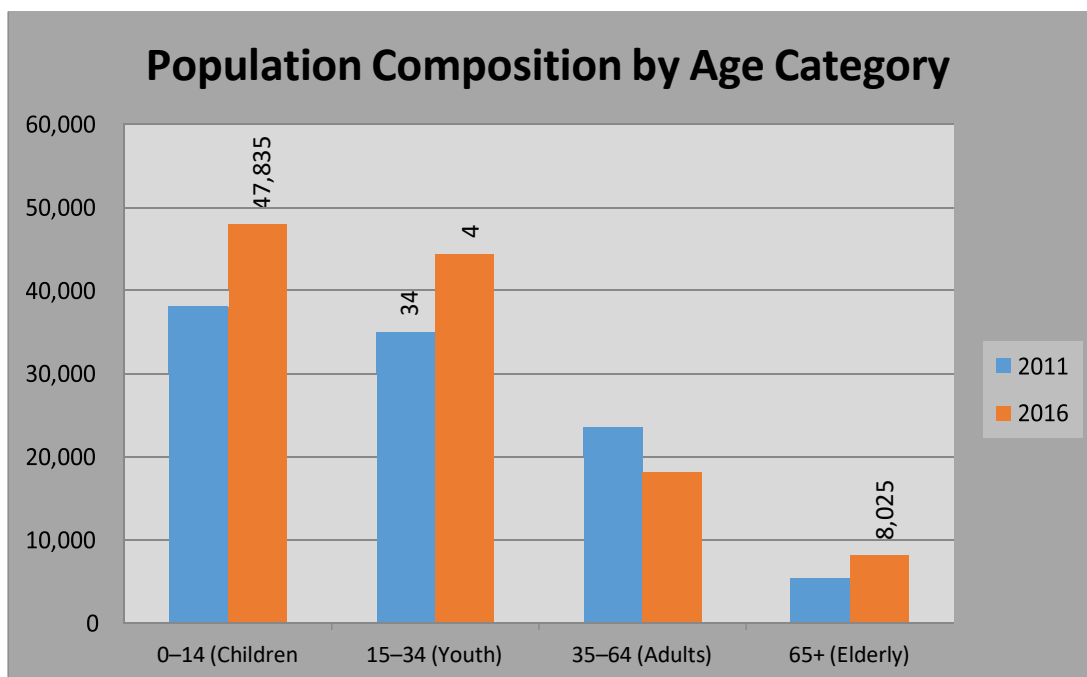
The table below depicts the population distribution by gender for Ubuhlebezwe Municipality for 2011 and 2016. There is a 1% increase in the percentage of males from 2011 to 2016; inversely the females declined by 1% over the same period.

	2011	2016
Males	46%	47%
Females	54%	53%

Source: Stats SA Community Survey (2016)

Population composition

The graph below depicts the population composition by age category for Ubuhlebezwe Municipality between 2011 and 2016. The graph shows an increase in the population composition between 2011 and 2016 except for the 35-64 age category (Adults).



Source: Stats SA Community Survey (2016)

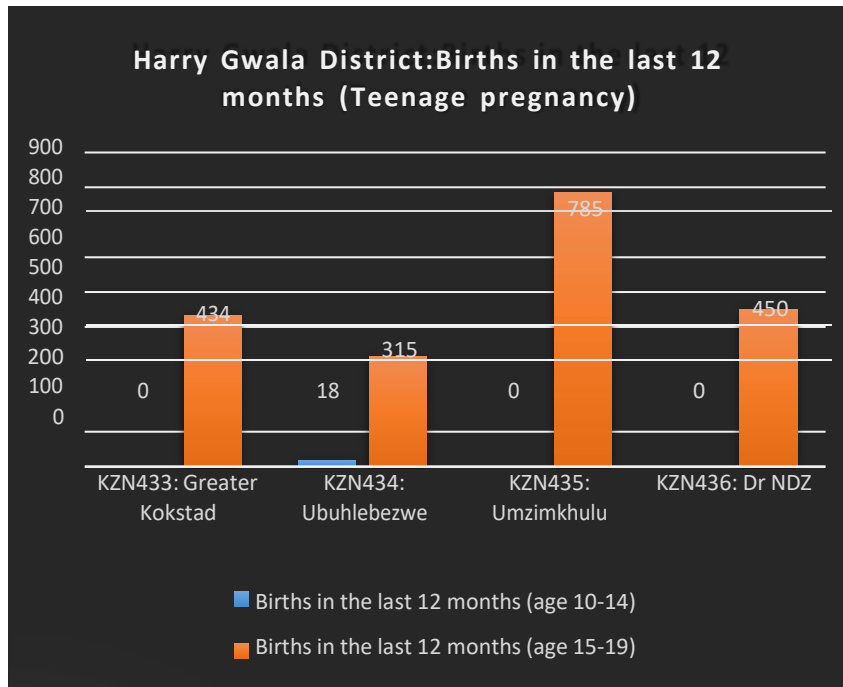
Dependency Ratio

The Dependency Ratio is defined as the ratio between the number of people aged less than 14 and over 65 to the number of people aged 15-64. A high ratio may increase the burden on the productive part of the population. The dependency ratio for 2011 stood at 74, 27%.

For 2016 the dependency ratio stands at 89, 39%. Therefore a higher number of the population is now dependent on the working population.

Teenage pregnancy

The table below depicts the teenage pregnancy figures for the district LMs. uBuhlebezwe Local Municipality is the only municipality that has had births in the 10-14 age category. In the age category of 15-19 it has the lowest number at 315 births.



Source: Stats SA Community Survey (2016)

Fertility rate

Fertility statistics that speak directly to Ubuhebezwe Local Municipality are difficult to find by according to StasSA mid-year population estimates (2009) the KwaZulu Natal Province has had average fertility rates.

Province	2001-2006	2006-2011
KwaZulu Natal	3,03	2,60

Source: StasSA mid-year population estimates (2009)

The above table depict that, the municipal health system have birth control determinants in place that one can firmly state that they are accessible to the society at large.

Mortality rate

Mortality is the decrement process by which living members of a population gradually die out. The Infant Mortality Rate is the number of infant deaths (< 1year of age) in a given

year divided by the total number of live births during the same year multiplied by a thousand. The IMR is a good indicator of general health & living standard.

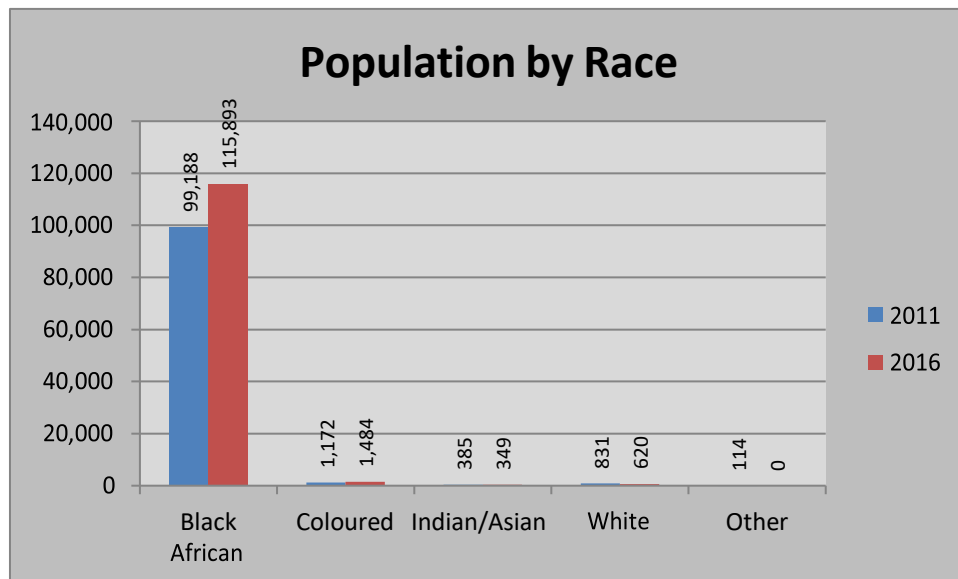
The IMR stands at 19, 4 i.e. 19, 4 infant deaths per thousand births.

Life expectancy

Life expectancy is the expected average number of years remaining to be lived by persons of a particular age. Between 2002 and 2016, there was an overall increase in Life expectancy (55,2 to 62,4 years).The population for 2016(8025) for persons above the age of 65 has increased compared to the same age category for 2011(5352).

Population groups

The graph below depicts the population by race group between 2011 and 2016. There is an increase in the black (16 705) and coloured (312) population groups. The Indian/Asian and White population groups have experienced a decline in population numbers of -36 and -211 respectively. In 2011 there was a population group category called “Other” which stood at 114; in 2016 this category is 0.

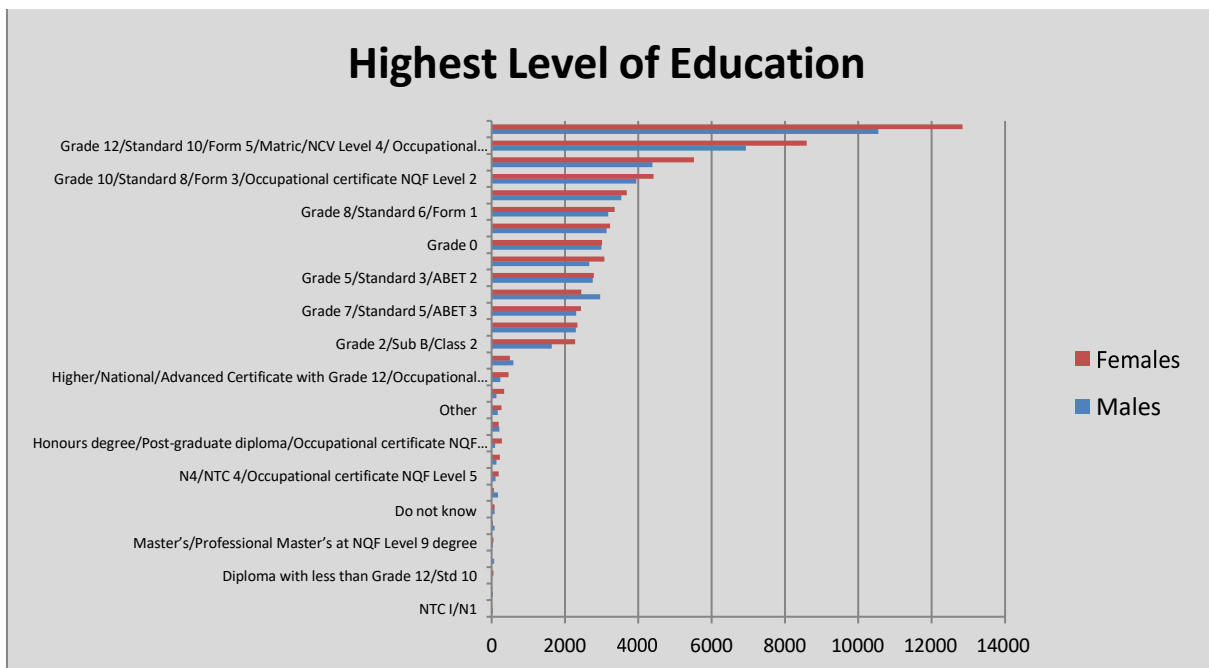


Source: Stats SA Community Survey (2016)

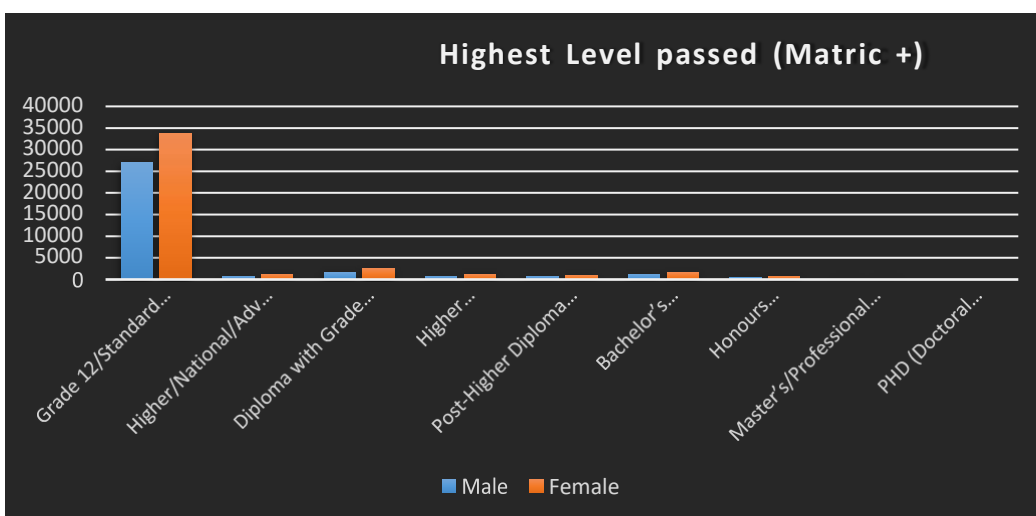
Educational status

The graph below depicts the highest level of education within various categories for males and females at Ubuhlebezwe Local Municipality based on the CS 2016 results for the whole

population. Males (10545) and Females (12847) with no formal education constitute the majority in terms of the population in relation to education. The highest level of education that has been attained by the population of Ubuhebezwe Local Municipality is Grade 12, whereby the number of females (8589) out numbers males (6933). From here on the highest of education attained decreases progressively from Grade 11 to Grade R, as well as for Tertiary education for males and females combined. The dominant trend is that each of the categories the number of educated females exceeds that of males. One exception is in Grade 4 whereby the number of educated males (2959) exceeds that of females (2446).



Source: Stats SA Community Survey (2016)



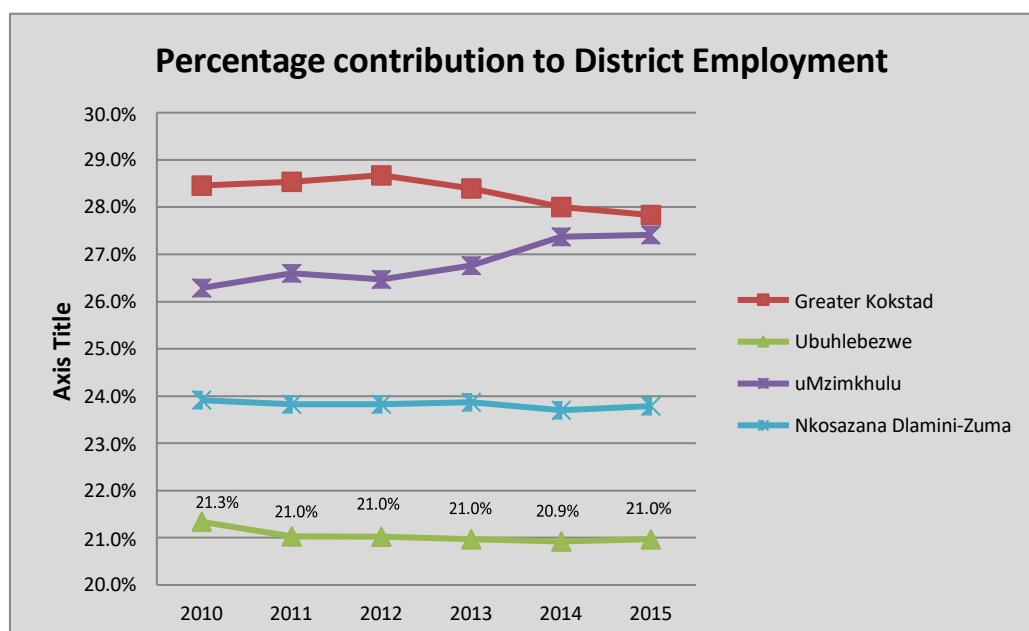
Source: Stats SA Community Survey (2016)

Employment status

The table below depicts the total number of employment from 2010 to 2015. The table shows a steady increase in the total number of people employed except for 2011 which experienced a decline to 19631 from 20217. In terms of percentages the average employment contribution to the district population has declined by 0,3% between 2010 and 2015. The total number of unemployed people at Ubhlebezwe Municipality correlates directly with the total employment per municipality in that for 2011 there was a decline in the number of people employed (4843) as compared to 2010 (5150).

	2010	2011	2012	2013	2014	2015
Harry Gwala				101	107	112
Greater Kokstad	94 749	93 351	96 088	051	537	306
Ubhlebezwe	20 217	19 631	20 202	21 188	22 498	23 546
UMzimkhulu	24 910	24 832	25 438	27 043	29 437	30 786
Nkosazana Dlamini-Zuma	22 658	22 245	22 894	24 122	25 486	26 718

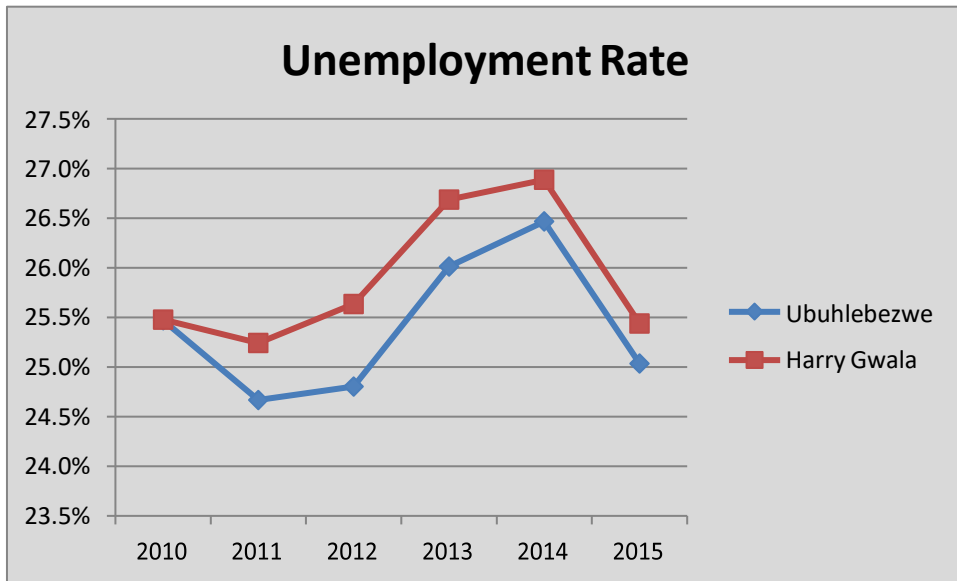
Total Employment per Municipality. Quantec (2015)



**Percentage contribution of HGDM local municipalities to District
Employment. Quantec (2015)**

	2010	2011	2012	2013	2014	2015
Ubuhlebezwe	5 150	4 843	5 011	5 512	5 954	5 895
Harry Gwala	24 140	23 563	24 634	26 967	28 912	28 568

Number of the unemployed people. Quantec (2015)



**Unemployment Rate of Ubuhlebezwe Local Municipality vs HGDM. Quantec
(2015)**

SERVICE DELIVERY OVERVIEW

Ubuhlebezwe Municipality although striving for excellency, there are still some challenges in terms of service delivery, that of the municipality has already engaged on processes to address them. There is a challenge with the landfill site; currently the municipality is using the one at Umzimkhulu Municipality. There are also financial constraints, since we have a low revenue base and are highly dependent on Grant Funding. The municipality is unable to retain skills staff due to location and the development of the town. Funds are so limited that the municipality is unable to address backlog in terms of CIP. We are experiencing difficulty in attracting economic and investment opportunities to the urban area due to aging and inadequate infrastructure. The municipality is also provides public facilities and there is much of vandalism from the communities that we are trying to develop. The municipality wants to extend the town of Ixopo but there is a challenge of land availability, since the land is privately owned. We are slowly making moves to buy land around town for development.

ORGANIZATIONAL DEVELOPMENT OVERVIEW

Organizational development, in essence, is a wide effort to increase an organization's effectiveness and/or efficiency to enable the organization to achieve its strategic goals.

Organizational development with the Ubuhlebezwe Municipality is a priority as we would like to:

- Attain optimal performance from our employees,
- Provide opportunities and an environment where staff is able function as part of the Municipality at large developing them to their full potential,
- Increase effectiveness of the organization in terms of all of its goals,
- Create an evolving and ever growing environment, in which it is possible for employees to be enthusiastic and able to undertake challenges,
- Develop platforms where issues are prioritized in such a way that it changes and improves the individual and organizational performance.

The Municipality took various strides towards this by:

1. Developing a comprehensive Workplace Skill Plan and offering bursaries to employees as a means of developing and having a more focused approach to staff development,
2. Developing a systematic approach, PMS Policy and other related documents for affected parties, towards the cascading of PMS to middle management for implementation.
3. Creating a culture of systematic reporting in undertaking performance assessments for Departmental Heads and Managers every quarter,
4. Reviewing its organizational structure to address gaps within departments as a means of ensuring effectiveness of departments the organization on the whole.
5. Undertaking specific strategic planning sessions i.e. Policies, budgeting, adjustments budget, SDBIP, IDP etc. wherein relevant officials are directly involved in the compilation of the said documents therefore promoting accountability and ultimately performance.
6. Exercising strict project management, in that service level agreements are now standard, with every project ensuring performance of service providers and thus improving service delivery and reaching municipal objectives.

STATUTORY ANNUAL REPORT PROCESS:

No.	Activity	Timeframe
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period.	July
2	Implementation and monitoring of approved Budget and IDP commences	
3	Finalise 4 th quarter Report for previous financial year	
4	Audit/Performance committee considers draft Annual Report of municipality	August
5	Mayor tables the unaudited Annual Report	
6	Municipality submits draft Annual Report including consolidated annual financial statements and performance report to Auditor General.	
7	Submit draft Annual Report to Internal Audit and Auditor-General	September - October
8	Auditor General assesses draft Annual Report including consolidated Annual Financial Statements and Performance data	
9	Municipalities receive and start to address the Auditor General's comments	November - December
10	Oversight Committee assesses Annual Report	
11	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor-General's Report	January
12	Audited Annual Report is made public and representation is invited	
13	Council adopts Oversight report	March
14	Oversight report is made public	
15	Oversight report is submitted to relevant provincial councils	

CHAPTER 2 – GOVERNANCE

INTRODUCTION TO GOVERNANCE

Ubuhlebezwe has been able to maintain a strong relationship between Administration and Council, this has contributed greatly to the stability of the institution and has yielded positive result. The lines of reporting are clear and there is no interference in Administration by politicians and visa versa. Funds have been allocated to ensure the capacitation of the Municipal workforce.

POLITICAL STRUCTURE:



CLLR EB NGUBO – MAYOR



CLLR Z Miya – DEPUTY MAYOR



CLLR SM Chiya - SPEAKER



CLLR Zondi - EXCO Member



CLLR CN NTABENI – EXCO MEMBER



CLLR GJ NGCONGO – EXCO Member

POLITICAL AND ADMINISTRATIVE GOVERNANCE

There are three tiers of government: national, provincial and local - i.e. municipalities. S151(3) of the Constitution gives municipalities the power to govern their own affairs, subject to national and provincial legislation as provided for in the Constitution, while S151(4) prevents national and provincial government compromising or impeding the exercise of municipal power.

It is with this that the political and administrative governance of Ubuhlebezwe Municipality is closely linked but exercised through clear processes of taking political goals and implementing them through systematic administrative procedures. Our political and administrative governance can be outlined as follows:

POLITICAL GOVERNANCE

The Council (chaired by the Speaker) together with the Executive Committee (chaired by the Mayor) are the 2 decisive structure within the organisation and have 3 (three) portfolio Committees reporting thereto. Portfolio Committees, chaired by Exco members are aligned to the core functions of the existing departments, namely the Social Development; the Administration and Human Resources; and the Infrastructure, Planning and Development Committees. The Finance Committee also formulated by Council is chaired by the Mayor and deals with financial management issues focusing on compliance reporting, budgeting, income and expenditure, systems and procedures, revenue enhancement etc.

Additional to that, is the Audit and the Oversight/ MPAC Committee reporting directly to Council and the sub-committee, the Local Labour Forum reporting to the AHR Portfolio Committee.

The mentioned committees provide structural reporting to various levels to ensure extensive interrogation before such is tabled before council or Exco and also to ensure proper monitoring and oversight over the performance of departments.

COUNCILLORS

Also refer to **Appendix A & B** which sets out committees and committee purposes.

Political governance within Ubuhlebezwe Municipality is comprised of 27 (twenty seven) Councillors with 14 of such being Ward Councillors and the remaining forming part of public representatives with affiliated parties such as the ANC, IFP, EFF and DA; with the majority being that of the ANC.

POLITICAL DECISION TAKING

There are three tiers of government: national, provincial and local - i.e. municipalities. S151(3) of the Constitution gives municipalities the power to govern their own affairs, subject to national and provincial legislation as provided for in the Constitution, while S151(4) prevents national and provincial government compromising or impeding the exercise of municipal power.

It is with this that the political and administrative governance of Ubuhlebezwe Municipality is closely linked but exercised through clear processes of taking political goals and implementing them through systematic administrative procedures.

Our decision making is governed by both political and administrative leadership, which comprises of 27 Councillors and 4 Amakhosi together with 5 Departmental heads, respectively. All of which are appointed to sit on Council Committees wherein decisions are taken depending on the delegation of powers assigned to the relevant committee and on the terms of reference thereof.

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ADMINISTRATIVE GOVERNANCE

The Municipal Manager as the accounting officer is the administrative head responsible for the implementation of organisational goals in line with the national key performance areas namely, Municipal Transformation and Organizational goals; Basic Service Delivery; Local Economic Development; Municipal Financial Viability and Management; and lastly Good Governance and Public Participation.

The Municipal Manager provides leadership and direction through effective strategies, in order to fulfil the objectives of local government which are provided for in the Constitution

of the Republic of South Africa, and any other legislative framework that governs local government.

At Ubuhlebezwe Municipality we uphold the values of integrity and honesty, promoting a culture of Collegiality throughout the municipality by delegating duties and rewarding excellence. We also strongly adhere to the Employment Equity policies and ensure that our staff complement has a fair representation in gender and race.

SENIOR MANAGEMENT :



MR ME Mkhize - MUNICIPAL MAN



Ms SY Sityata - CFO



Mrs NC Mohau– Dir Social Dev



MS P Luswazi– Dir Corporate Serv



Mr S Mkhwanazi – Director IPD

INTERGOVERNMENTAL RELATIONS

In terms of the Municipal Systems Act No. 32 of 2000, all municipalities should exercise their executive and legislative authority within the constitutional system of co-operative governance in the Constitution S41. Ubuhlebezwe is one of the five (5) municipalities within Harry Gwala District Municipality and there are Four (4) DDM Clusters which sit quarterly, coordinated the District Municipality. There are also Mayoral and Municipal Manager’s Forums that sit on a regular basis, as and when convened by the District.

IGR - DISTRICT DEVELOPMENT MODEL:

CLUSTER	CONVENOR & CHAIRPERSON
Justice and Safety	Chairperson – Cllr EB Ngubo (Mayor – Ubuhlebezwe LM) Convenor – Mr. M.E Mkhize (MM – Ubuhlebezwe LM)
Community Services	Chairperson – Cllr J Msiya (Mayor – Umzikhulu LM) Convenor – Mr. A. Ngqoyiya (MM – Umzikhulu LM)
Governance	Chairperson – Cllr. S. Msomi (Mayor – Dr NDZ) Convenor – Mr N Vezi (MM – Dr NDZ)
Economic	Chairperson – Cllr. L. Madikizela (Mayor – Greater Kokstad LM) Convenor – Mr Zwane (MM – Greater Kokstad)

PUBLIC ACCOUNTABILITY AND PARTICIPATION

OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

The rationale behind uBuhlebezwe Municipality putting community participation on its strategic and operational agenda is because Section 152 (1) (e) of the Constitution of the Republic of South Africa states that one of the objectives of local government is to encourage the involvement of communities and community organizations in the matters of local government thus taken initiatives to honour this constitutional obligation.

Accountability and participation refers to the extent to which stakeholders can influence development by contributing to the project design, influencing public choices, and holding public institutions accountable for the goods and services they are bound to provide.

Adhering to Section 152 (1) (e) of the Constitution of the Republic of South Africa Ubuhebezwe Municipality Promoted social Cohesion between itself and its Citizens by;

- Encourages its citizens to make meaningful influence in a decision making process such as policy development, Planning, and Budgeting.
- Strengthening the voice of its communities on its matters so that they become architects of their own development.

Putting community participation on the strategic and operational agenda is the rationale behind uBuhlebezwe Municipality.

IDP CONSULTATIVE MEETINGS:

Extensive consultation was conducted by the Ubuhebezwe Municipality together with Harry Gwala Municipality, in order to ensure that communities participate and influence the decision making processes. The consultation meetings were very inclusive and much engagement emanated from them, they took place as follows:

DATE	VENUE
11 October 2022	Bhobhobho Hall
12 October 2022	Thathani Hall
13 October 2022	Chibini Hall
13 October 2022	Soweto Hall
17 April 2023	Jolivet Hall
18 April 2023	Themba Mnguni Hall
19 April 2023	Hopewell Hall
19 April 2023	Soweto Hall

WARD COMMITTEES :

WARD COMMITTEE ESTABLISHMENT

The establishment Process

Ward committees in Ubuhlebezwe have been established in compliance with the pieces of legislation that regulates ward committee elections. The ward committee establishment roll-out process unfolded as per an adopted election schedule. It commenced on Monday the 7th of February and ended on Monday the 28th of March 2022.

Taken into consideration was to adhere to the **Municipal Structures Amendment Act, 3 of 2021** that commanded municipalities to complete the establishment process within 120 days after the election of the municipal council, in accordance with section 22.

The establishment process and its facilitation was done through the delegated election team appointed by the Accounting Officer. Election model adopted in Ubuhlebezwe municipality recognizes sectors that are recognized by the local municipality and other spheres of government. Ubuhlebezwe ward committee sector representation were structured and linked as follows:

No.	Sector /Area of Interest	Linkage to the Municipality	Linkage to Departments & Other Spheres of Government
1.	Business Sector	- LED Unit	- Economic Development
2.	Agricultural Sector		- Environment & Tourism
3.	Disability Sector	- Ubuhlebezwe Special Programmes / Community Development Office	- Cooperative Government
4.	Senior Citizen and Religious		- Office of the Premier
5.	Women and Civil Society		- Social Development
6.	Men and traditional Leadership		- Department of Education - Department of Agriculture
7.	Youth and Education Sector	- Ubuhlebezwe Youth Office	- Cogta House of Traditional Leadership
8.	Arts and Culture Sector	Sports, Arts and culture	- Arts & Culture Department
9.	Sports Sector		- Sport & Recreation
10.	Transport and Safety	Ubuhlebezwe Community Safety	- Department of Transport & - Community Safety & Liaising

Conducting ward-based elections encourages a full participation by communities. Furthermore, presentation of a clear Election Criteria that zoom in to the policy eliminated challenges and objections.

Functionality of Ward Committees

Ward Committees are monitored every quarter as per National indicators that are set as a yardstick.

Payment of Out - of - Pocket Expenses is therefore linked to the functionality of ward committees.

Assessment of the functionality is conducted as per the following pre-determined indicators:

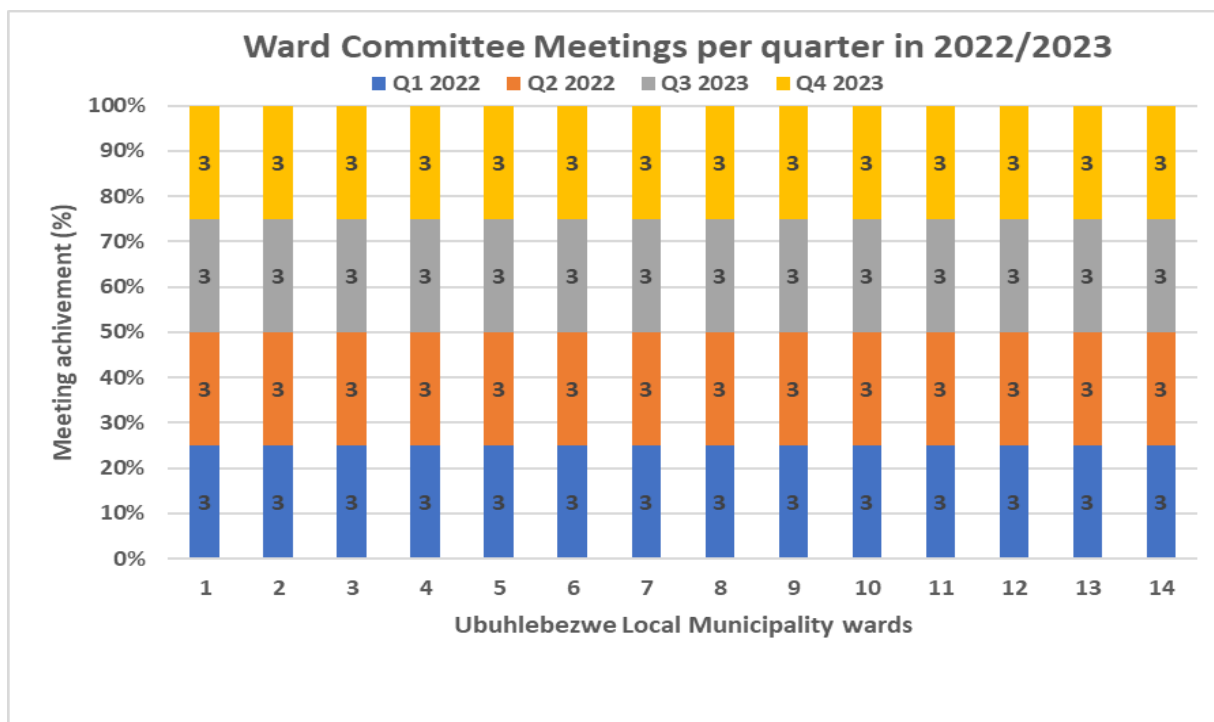
- Number of ward committee meetings convened in a quarter, with reference to Section 73(3)(c) of the Municipal Structures Act.
- Number of meetings chaired by the ward councillor in terms of Section 73(2)(a) of the Municipal Structures Act.
- Percentage attendance by ward committee members at meetings with specific reference to Section 73(2)(b) of Municipal Structures Act.
- Number of community feedback meetings convened by the committee and issues discussed, with specific reference to Schedule 1 of the Municipal Systems Act.
- Number of ward committee sectoral reports submitted to the ward councillor in terms of Output 5 of Outcome 9 of Delivery Agreement.
- Number of ward reports on planned activities submitted to the municipality in terms of Output 5 of Outcome 9 of the Delivery Agreement.

Assessment period	No. of Wards	No. of Functional	Non- Functional Wards
July – September 2022	14	14	0
October – December 2022	14	8	6
January to March 2023	14	13	1
April to June 2023	14	13	1

Number of Ward Committee Meeting Held

Ward based and centralized Ward committee meetings are convened as per an adopted schedule of meetings, concurrently Ubhlebezwe Policy on Ward Committee Election and Operations is implemented. In 2023, all wards conveyed three ward committee meetings in each quarter and reached 100% annual target.

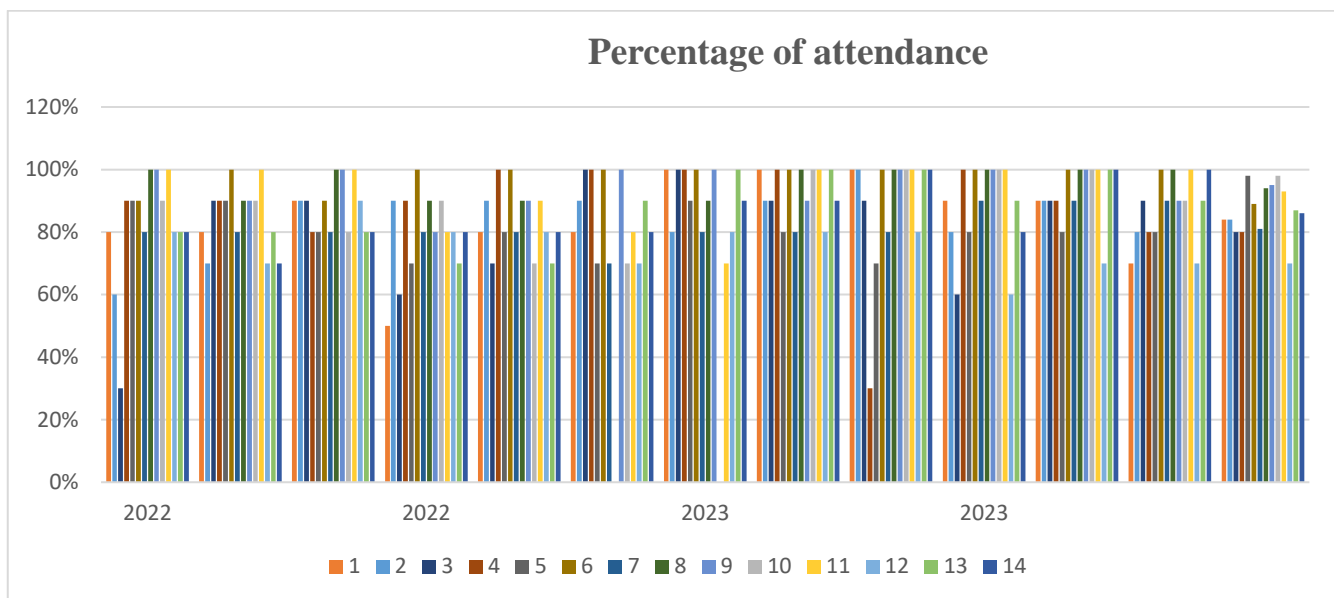
Illustration below shows the number of ward committee sittings per ward from quarter 1 to quarter 4 of 2022/2023



Percentage of attendance

Ward No.	Percentage of attendance per month												Average %
	Jul/Aug/Sept 2022 Quarter 1			Oct/Nov/Dec 2022 Quarter 2			Jan/Feb/Mar 2023 Quarter 3			Apr/May/June 2023 Quarter 4			
1.	80%	80%	90%	50%	80%	80%	100%	100%	100%	90%	90%	70%	84%
2	60%	70%	90%	90%	90%	90%	80%	90%	100%	80%	90%	80%	84%
3.	30%	90%	90%	60%	70%	100%	100%	90%	90%	60%	90%	90%	80%
4.	90%	90%	80%	90%	100%	100%	100%	100%	30%	100%	90%	80%	80%
5.	90%	90%	80%	70%	80%	70%	90%	80%	70%	80%	80%	80%	98%
6.	90%	100%	90%	100%	100%	100%	100%	100%	100%	100%	100%	100%	89%
7.	80%	80%	80%	80%	80%	70%	80%	80%	80%	90%	90%	90%	81%
8.	100%	90%	100%	90%	90%	70%	90%	100%	100%	100%	100%	100%	94%
9.	100%	90%	100%	80%	90%	100%	100%	90%	100%	100%	100%	90%	95%
10.	90%	90%	80%	90%	70%	70%	70%	100%	100%	100%	100%	90%	98%
11	100%	100%	100%	80%	90%	80%	70%	100%	100%	100%	100%	100%	93%
12	80%	70%	90%	80%	80%	70%	80%	80%	80%	60%	70%	70%	70%
13	80%	80%	80%	70%	70%	90%	100%	100%	100%	90%	100%	90%	87%
14	80%	70%	80%	80%	80%	80%	90%	90%	100%	80%	100%	100%	86%

Ward Committees as an official specialized participatory structure attends monthly meetings to discuss issues that affect communities to come up with possible solutions. Ubhlebezwe Municipality pays Out-of-Pocket Expenses to its members subject to submission of the required documents as portfolio of evidence:



Number of Ward Reports Submitted to the Municipality

Recommendations made by the ward committee are to be formalized in a form of a ward report. A ward report translated the implementation of a Ward Operational Plan by ward Councillors in their respective wards.

Populated below is the status on ward reports submitted from 1st to the 4th Quarter for the financial year 2022/2023

Ward Number	Number of ward reports submitted per quarter				Target	Actual
	Quarter 3	Quarter 4	Quarter 1	Quarter 2		
14	14	14	14	14	100%	100%

Strategy/Policy/Plan	Status
Public Participation Strategy with implementation Plan	Process of seeking adoption by Council
Ubuhlebezwe Policy on Ward Committee Election and Operations	Adopted for implementation
Uhlebezwe Policy on Ward Committee Out-of-Pocket Expenses	Adopted for implementation
Complaints Management Policy	Adopted for implementation
Ward Based Plans	Adopted for implementation
Ward Operational Plans	Adopted for implementation

Ward Committees are being monitored every quarter as per National indicators.

Payment of Out - of - Pocket Expenses is therefore linked to the functionality of ward committees.

Assessment of the functionality is conducted as per the following pre-determined indicators:

- Number of ward committee meetings convened in a quarter, with reference to Section 73(3)(c) of the Municipal Structures Act.
- Number of meetings chaired by the ward councillor in terms of Section 73(2)(a) of the Municipal Structures Act.
- Percentage attendance by ward committee members at meetings with specific reference to Section 73(2)(b) of Municipal Structures Act.

- Number of community feedback meetings convened by the committee and issues discussed, with specific reference to Schedule 1 of the Municipal Systems Act.
- Number of ward committee sectoral reports submitted to the ward councillor in terms of Output 5 of Outcome 9 of Delivery Agreement.
- Number of ward reports on planned activities submitted to the municipality in terms of Output 5 of Outcome 9 of the Delivery Agreement.

Assessment period	No. of Wards	No. of Functional	Non- Functional Wards
July – September 2021	14	4	10
October – December 2021	14	Ward committee established and launched in 2016 disbanded due to end of the term	-
January. – March. 2022	14	Establishment process in progress	-
April. – June. 2022	14	12	2

Community Works Programme (CWP)

Community Works Programme is a poverty alleviation programme initiated by National Department of Corporative Governance and Traditional Affairs. Ubuhlebezwe as one of the sites consists of 14 wards with a projected number of 1039 participants. In this project the municipality is in partnership with the following parastatals: SAYM as an implementing agent, Economic Development, Tourism & Environmental Affairs (EDTEA), Harry Gwala House of Traditional Leadership, National Development Agency (NDA), Department of Social Development, Department of Agriculture, Department of Education, Department of Health, Public Works, TREE and Smart Start (Partnerships), COUNT (Partnerships).

Site Information:

SITE TARGET	1000 Plus 10% overall participation
Total Number of participants	1079
Number of work groups	110
Number of supervisors	58
Number of storekeepers	1

Activities performed through the programme are as follows: Clean-up Campaign's, Cleaning of schools and community halls, Repairs to the school fence, Cleaning of illegal damping, Street cleaning, Cleaning public places, ECD, Establishments of rubbish pits, Cleaning of bush and overgrown area, Repairing roads and pavements, Community gardens, HBC, OVC's, Repair to vulnerable home.

CORPORATE GOVERNANCE

INTERNAL AUDIT ACTIVITY

The Ubuhlebezwe Local Municipality has an Internal Audit Activity which has been fully functional for the year under review. The roles and responsibilities of the Internal Audit Activity are set out in Section 165 of the Municipal Finance Management Act, 56 of 2003.

The Internal Audit Activity functionally reports to the Audit Committee and administratively to the Accounting Officer. Internal audit uses systematic processes which determine whether established procedures are being followed and whether internal controls are operating effectively. The internal audit observes and formally assesses governance risk and control structural design and operational effectiveness while not being directly responsible for operations

The Internal Audit Activity complied with section 165 of the MFMA by developing a risk-based internal audit plan and an audit program.. The risk-based internal audit plan was implemented in this financial year; the internal audit reports were submitted to the Audit and Performance Audit Committee quarterly. The progress of the internal audit plan was monitored quarterly to ensure that projects are completed timely.

RISK MANAGEMENT:

The MFMA establishes responsibility for Risk Management at all levels of management and the municipality has a Risk management committee in place. The Risk management committee held four (3) meetings during the year to monitor the implementation of action plans to mitigate identified risks. The Risk management committee reports are discussed with the Accounting officer and tabled to the Audit and Performance Audit Committee quarterly.

The Council has adopted a Risk Management Policy and Framework that enables management to proactively identify and respond appropriately to all significant risks that could impact badly on the achievement of municipal goals and strategic objectives.

ANTI-CORRUPTION AND FRAUD

Ubuhlebezwe municipality has an approved fraud and anti-corruption strategy in place, which comprises a fraud prevention plan, fraud response plan and a fraud ethics policy.

Fraud Prevention Plan – set out a detailed step by step action plan to implement the Fraud Prevention Strategy and responsibilities and deadlines are assigned to each step.

Fraud Response Plan - A Fraud Response Plan set out clear, prompt and appropriate actions that must be taken when fraud is suspected. This will greatly assist officials who are unlikely to have experienced fraud before. The creation of a Fraud Response Plan increases the likelihood that the crisis will be managed effectively ensuring minimum loss and appropriate outcomes.

The Fraud Ethics Policy has been implemented in order to stress:

- The need for all to demonstrate the highest standard of personal and corporate ethics,
- The need for compliance with all laws and regulations,
- That Ubuhlebezwe values integrity and effort, not merely financial performance, in all dealings with staff, the public and suppliers,
- The desire to be open and honest in all internal and external dealings,
- That the policy applies consistently to all staff, whatever their level.

The key risk areas which are prone to fraud in most institutions include the procurement process, embezzlement and theft of cash etc. Ubuhlebezwe has ensured segregation of duties in these key risk areas, access controls have been improved.

BY-LAWS

By-laws cover various local government issues such as public roads and miscellaneous, parking grounds, public open spaces, street trading, selling and undertakings of liquor to the public, public health, cemeteries and crematoria, emergency services, culture and recreation services, encroachment on property .Ubuhlebezwe Municipality has a total number of 24 (twenty four) bylaws which were adopted by Council on the 4th December 2014 together with their Fine Schedules following Public Participation and Magistrates’ approval of the Fine Schedules.

The following Bylaws and applicable fine schedules were gazetted on the 9th February 2016. All Bylaws have also been translated into IsiZulu and will be Gazzetted in Isi Zulu as well

ADOPTED BYLAWS	DEVELOPED/ REVIEWED	PUBLIC PARTICIPATION CONDUCTED PRIOR TO ADOPTION OF BYLAWS (YES/NO)	DATES OF PUBLIC PARTICIPATION	BYLAWS GAZETTED (YES/NO)	DATE OF ADOPTION BY COUNCIL
ACCOMMODATION ESTABLISHMENT	DEVELOPED	YES	2014	YES (Notice No. 29 of 2016)	04/12/14
ADVERTISING BYLAWS	DEVELOPED	YES	2014	YES (Notice No. 28 of 2016)	04/12/14
BUILDINGS REGULATIONS BYLAWS	DEVELOPED	YES	2014	YES (Notice No. 31 of 2016)	04/12/14

BYLAWS RELATING TO THE KEEPING OF DOGS	DEVELOPED	YES	2014	YES (Notice No. 30 of 2016)	04/12/14
CEMETERY LAWS	DEVELOPED	YES	2014	YES (Notice No. 32 of 2016)	04/12/14
BY-LAWS RELATING TO CHILDCARE SERVICES	DEVELOPED	YES	2014	YES (Notice No. 34 of 2016)	04/12/14
BYLAWS FOR THE CONTROL AND DISCHARGE OF FIREWORKS	DEVELOPED	YES	2014	YES (Notice No. 35 of 2016)	04/12/14
CONTROL OF UNDERTAKINGS THAT SELL LIQUOR TO THE PUBLIC	DEVELOPED	YES	2014	YES(Notice No. 37 of 2016)	04/12/14
CREDIT CONTROL AND DEBT COLLECTION	DEVELOPED	YES	2014	YES (Notice No. 41 of 2016)	04/12/14
PROPERTY ENCROACHMENT BYLAWS	DEVELOPED	YES	2014	YES (Notice No. 42 of 2016)	04/12/14
BYLAWS RELATING TO THE ESTABLISHMENT AND CONTROL OF RECREATIONAL FACILITIES	DEVELOPED	YES	2014	YES (Notice No. 39 of 2016)	04/12/14
FENCES AND FENCING BYLAWS	DEVELOPED	YES	2014	YES (Notice No. 27 of 2016)	04/12/14
FIRE PREVENTION BYLAWS	DEVELOPED	YES	2014	YES (Notice No. 40 of 2016)	04/12/14
GENERAL & NUISANCE BYLAWS	DEVELOPED	YES	2014	YES (Notice No. 38 of 2016)	04/12/14
INFORMAL TRADING BYLAWS	DEVELOPED	YES	2014	YES (Notice No. 36 of 2016)	04/12/14
INTEGRATED WASTE MANAGEMENT (RECYCLING) BY-LAWS	DEVELOPED	YES	2014	YES (Notice No. 33 of 2016)	04/12/14
BYLAWS RELATING TO THE KEEPING OF ANIMALS AND BIRDS BUT EXCLUDING DOGS	DEVELOPED	YES	2014	YES (Notice No. 43 of 2016)	04/12/14
LIBRARY BYLAWS	DEVELOPED	YES	2014	YES (Notice No. 49 of 2016)	04/12/14
MUNICIPAL POUND BYLAW	DEVELOPED	YES	2014	YES (Notice No. 45 of 2016)	04/12/14
PUBLIC ROADS AND MUNICIPAL STREETS BYLAWS	DEVELOPED	YES	2014	YES (Notice No. 46 of 2016)	04/12/14
BYLAWS RELATING TO PUBLIC AMENITIES	DEVELOPED	YES	2014	YES (Notice No. 46 of 2016)	04/12/14
MUNICIPAL PUBLIC TRANSPORT BY-LAWS	DEVELOPED	YES	2014	YES (Notice No. 47 of 2016)	04/12/14
ROAD TRAFFIC BYLAWS	DEVELOPED	YES	2014	YES (Notice No. 50 of 2016)	04/12/14

STORMWATER MANAGEMENT BY- LAWS	DEVELOPED	YES	2014	YES (Notice No. 51 of 2016)	04/12/14
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WEBSITE

The municipality constantly strives to make information that is relevant, fresh, accurate and consistent available through its website to keep visitors well informed. Furthermore, we endeavour to run a website that is useful to visitors while being a continuous communication bridge between the community and the organization. Other responsibilities include compliance with Section 75 of MFMA that requires the municipality to publish documents for the purpose of access to information and transparency.

Our website currently is compatible with mobile phones and can be accessed via www.ubuhlebezwe.gov.za

PUBLIC SATISFACTION ON MUNICIPAL SERVICES

Ubuhlebezwe Municipality has never experienced major challenges regarding service delivery protests on services under its mandate. There have been community unrests with community demands ranging from Water, Electricity, Housing, these have been addressed with assistance from the relevant Provincial Departments and District Municipality. There is still a challenge of some areas not having services such as water and electricity and even though these may not be our competencies, we are constantly in engagements with the relevant structure on how we can eradicate all service delivery backlogs.

In the 2020/21 financial year, the Municipality has concluded a Community Survey through our Public Participation Unit, this has been done to clearly identify the areas where the community is greatly dissatisfied so that we may find ways to improve. We also want to rate ourselves, see where we are doing well and continue improving in those areas.

BASIC SERVICES

PLANNING DEVELOPMENT

In terms of the Municipal Systems Act, all Municipalities are required to prepare and review their IDP during the 5-Year period of its lifespan. As part of the IDP process, the municipality has also developed a Spatial Development Framework (SDF), which was adopted together with the IDP on the 28th May 2022.

Moreover, a number of sector plans have been developed/reviewed, which impact on a number of spatial issues such as the; Housing Sector Plan and Migration Plan (HSP), Three Year Capital Investment plan, Spatial Development Framework, Urban Regeneration Plan which unanimously informs the development and growth of the Municipal jurisdiction. It should be noted that the Municipality also facilitated the preparation of the Wall to wall Land Use Management Scheme as well as the Rural Land Use policy to look into the alignment with the elements of the Spatial Planning and Land Use Management Act No. 16 of 2013.

The single Municipal Planning Tribunal (MPT) has been established as requirement in terms of the Spatial Planning and Land Use Management Act of 2013 (SPLUMA). Council adopted and approved names of persons to serve on the MPT as required by SPLUMA. SPLUMA also requires that the names of MPT nominees be gazette and a notice informing the public of the MPT Establishment be advert on a local newspaper, this has been done.

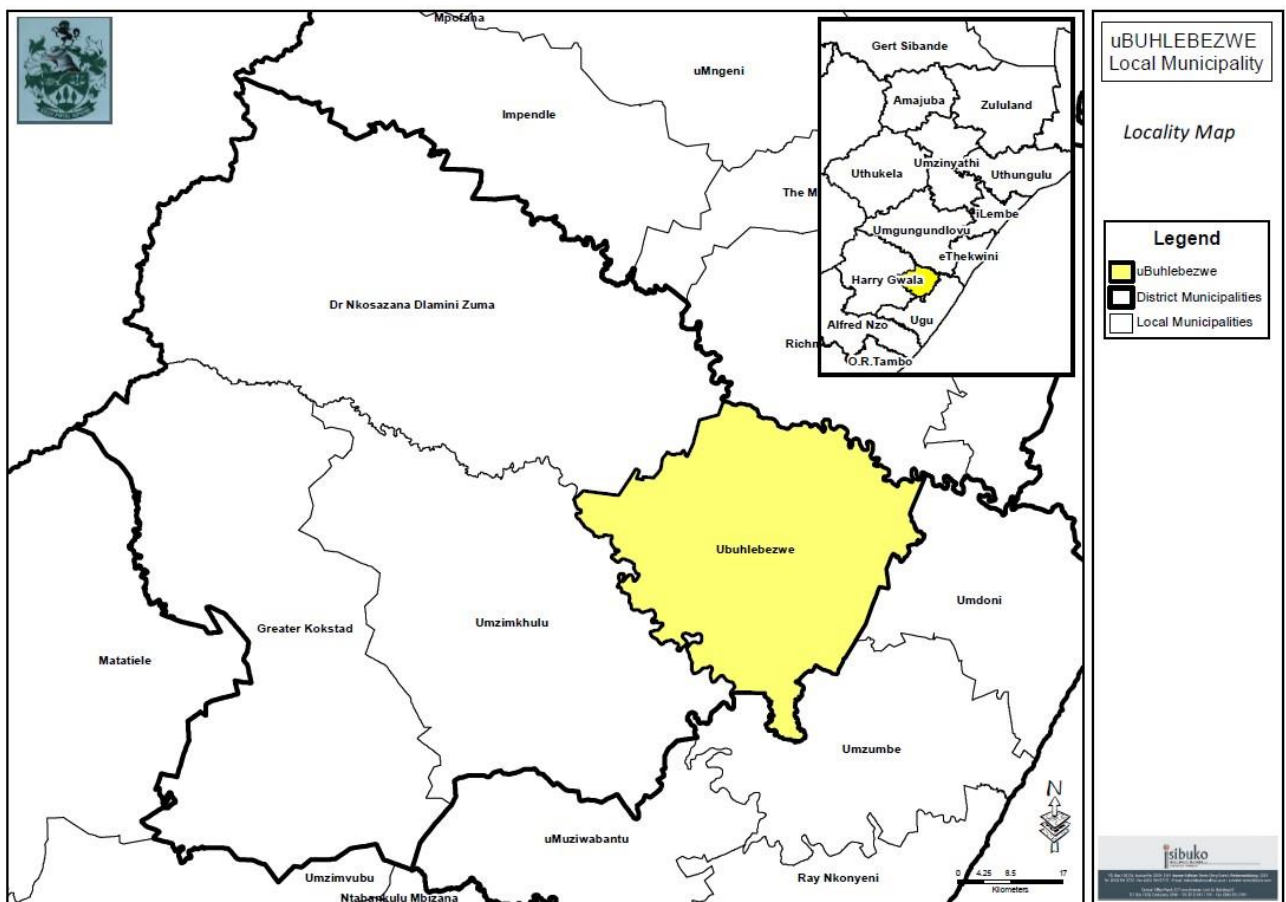
HUMAN SETTLEMENTS

Purpose

The Constitution of the Republic of South Africa, 1996 and the associated Bill of Rights establishes the right of all citizens of the Republic of South Africa to have access to adequate shelter. In response to this Constitutional imperative, the Government introduced the Housing Act, 1997 (Act No 107 of 1997) which requires each municipality, as part of its integrated development planning process, to take reasonable and necessary measures within the national and provincial policy towards the progressive realization of this right. This includes initiating, planning, coordinating, promoting and enabling appropriate housing development within its area of jurisdiction.

Ixopo is identified as the primary node and plays an important role in the region. This recognizes its strategic location and potential role in regional development, service delivery and governance. The town is developed with social, economic and physical infrastructure that benefit the entire municipal area and beyond. It is largely a rural town, which services the community, farmlands and expansive rural settlements.

MAP 1: LOCALITY MAP



Human Settlements:

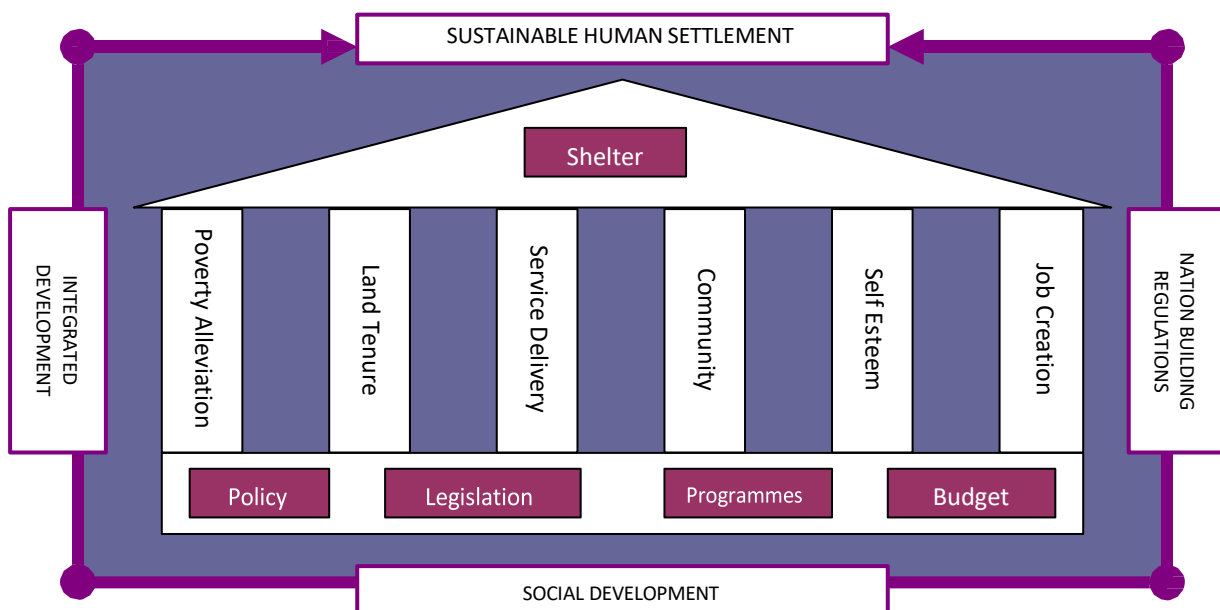
The 1976 Vancouver Declaration defined human settlement as:

the totality of the human community - whether city, town or village - with all the social, material, organizational, spiritual and cultural elements that sustain it. The fabric of human settlements consists of physical elements and services to which these elements provide the material support.

The physical components comprise of the following (refer to Figure 1):

- Improving access to shelter (a house);
- delivery of basic services;
- upgrading of land tenure rights;
- improving access to social facilities and services;
- affirming the integrity and dignity of the beneficiaries;
- unlocking economic development potential; and
- improving amenity.

HOUSING CONCEPT



Over the years, the concept of human settlements has been developed further into a strategic framework for overall socio-economic development. Human settlements are the spatial dimension as well as the physical expression of economic and social activity. The creation of sustainable human settlements is inevitably an objective for social development as it defines and conditions the relationship between where people live, play and work on the one hand and how this occurs within the confines of the natural environment.

It is one of the most visible and quantifiable indicators of the society's ability to meet one of its basic needs – shelter, and a pre-requisite for sustainable human development and economic

growth. Future human settlement projects within Ubuhlebezwe Municipality should aim to achieve all of these development goals within the broader national housing delivery policy, and planning and service delivery program of the Municipality.

Role of the Municipality:

Since the introduction of the Housing Act, (Act No. 107 of 1997), the National government has introduced a comprehensive programme to address a range of housing needs in South Africa. The programme is outlined in the National Housing Code and the recently introduced Comprehensive Plan for the Creation of Sustainable Human Settlements (commonly known as Breaking New Ground). The National Housing Code (March 2000) sets out clearly the National Housing Policy of South Africa. It identifies the primary role of the municipality as taking all reasonable and necessary steps, within the framework of national and provincial legislation and policy, to ensure that the inhabitants within its area of jurisdiction have access to adequate housing on a progressive basis.

This entails the following:

- Initiating, planning, facilitating and coordinating housing development. This can be undertaken by the municipality itself or by the appointment of implementing agents.
- Preparing a housing delivery strategy and setting up housing development goals.
- Setting aside, planning and managing land for housing.
- Creating a financially and socially viable environment for housing delivery.
- Facilitating the resolution of conflicts arising from housing delivery initiatives.
- Facilitating the provision of bulk services.
- Administering national housing programmes.
- Expropriating land for housing development.

The aim of this plan is to assist the municipality in fulfilling the abovementioned role assigned to it in terms of the National Housing Code.

Aims and Objectives of the Housing Sector Plan

The Human Settlement Sector Plan for Ubuhlebezwe Municipality is a five-year (2016 to 2020) strategic guide for the transformation of existing human settlements and development of new sustainable human settlements in line with the national human settlement development policy. Its primary aim is to move the human settlement development programme beyond the provision

of basic shelter towards achieving the broader vision of sustainable human settlements and efficient spatial systems.

Its objectives are as follows:

- To reduce housing backlog in line with the national and provincial norms, standards and targets.
- To provide for the introduction of a variety of housing typologies and densities in appropriate locations in line with the Ubhlebezwe Municipality SDF.
- To contribute towards spatial transformation and creation of an efficient settlement and spatial pattern.
- To facilitate rapid and cost-effective release of land for human settlement development purposes.
- To integrating human settlement projects with other development programmes within the context of the Ubhlebezwe Municipality Integrated Development Plan and the Harry Gwala District Integrated Development Plan.
- To build capacity for effective human settlement development.

The Ubhlebezwe Municipality will review the plan annually (as part of the IDP review process) to take into account changes in development trends, progress made in the implementation of the plan and emerging (new) human settlement needs in the Ubhlebezwe Municipality.

Scope Of The Human Settlement Sector Plan

The following are to be addressed in the plan:

- Analysis of the local context (spatial, demographic, economic and social);
- Establishing current housing backlog and demand (numerical extent and number of potential beneficiaries per subsidy instrument/ priority issue);
- Analysis of the current housing situation (housing projects, land reform/ restitution projects);
- Developing a pipeline of planned projects (as per Housing Planning Template, i.e. linked to priority housing issues, objectives and strategies; with linkages between strategies and the provincial Department of Human Settlement's programmes, with quantum funding targets per subsidy instrument and with project details per financial year);
- Land identification (location, ownership, access to community and social services, availability of bulk and/ or connector services, accessibility in terms of transport and economic opportunities,

- Promotion of spatial integration and indicating areas prioritised for housing development;
- Integration with other sectors (including land reform, transportation, education, health, etc.);
- Performance management (i.e. performance indicators per priority issue); and
- Developing an appropriate institutional framework for an effective management of the human settlement development programme.
- The Migration plan must be prepared to cater for inflows / outflows / overflows of the population located in informal settlements within Ubuhlebezwe. As such, the following must be addressed:
 - Analysis of existing informal settlements;
 - Alignment of informal settlement upgrading with policies and frameworks of the Department of Human Settlements;
 - Identify and quantify the location of existing informal settlements;
 - Classification and evaluation of informal settlements;
 - Assessment of migration patterns and impact on housing in the municipality.
 - Initiating, planning, facilitating and coordinating housing development. The municipality may undertake this activity itself or by the appointment of implementing agents.
 - Preparing a housing delivery strategy and setting up housing development goals.
 - Setting aside, planning and managing land for housing.
 - Creating a financially and socially viable environment for housing delivery.
 - Facilitating the resolution of conflicts arising from housing delivery initiatives.
 - Facilitating the provision of bulk infrastructure services.
 - Administering national housing programmes.
 - Acquiring land for housing development.

The Ubuhlebezwe Municipality HSSP responds to these provincial policy directives and provides for their attainment within the Ubuhlebezwe Municipality area of jurisdiction. The PGDS identifies Port Shepstone as a one of the critical population and economic growth areas (urban centres) within the KZN Province. As such, it is a priority area for human settlement development.

MASTER SPATIAL PLAN FOR KZN FOR HUMAN SETTLEMENTS INVESTMENT,
JULY 2016:

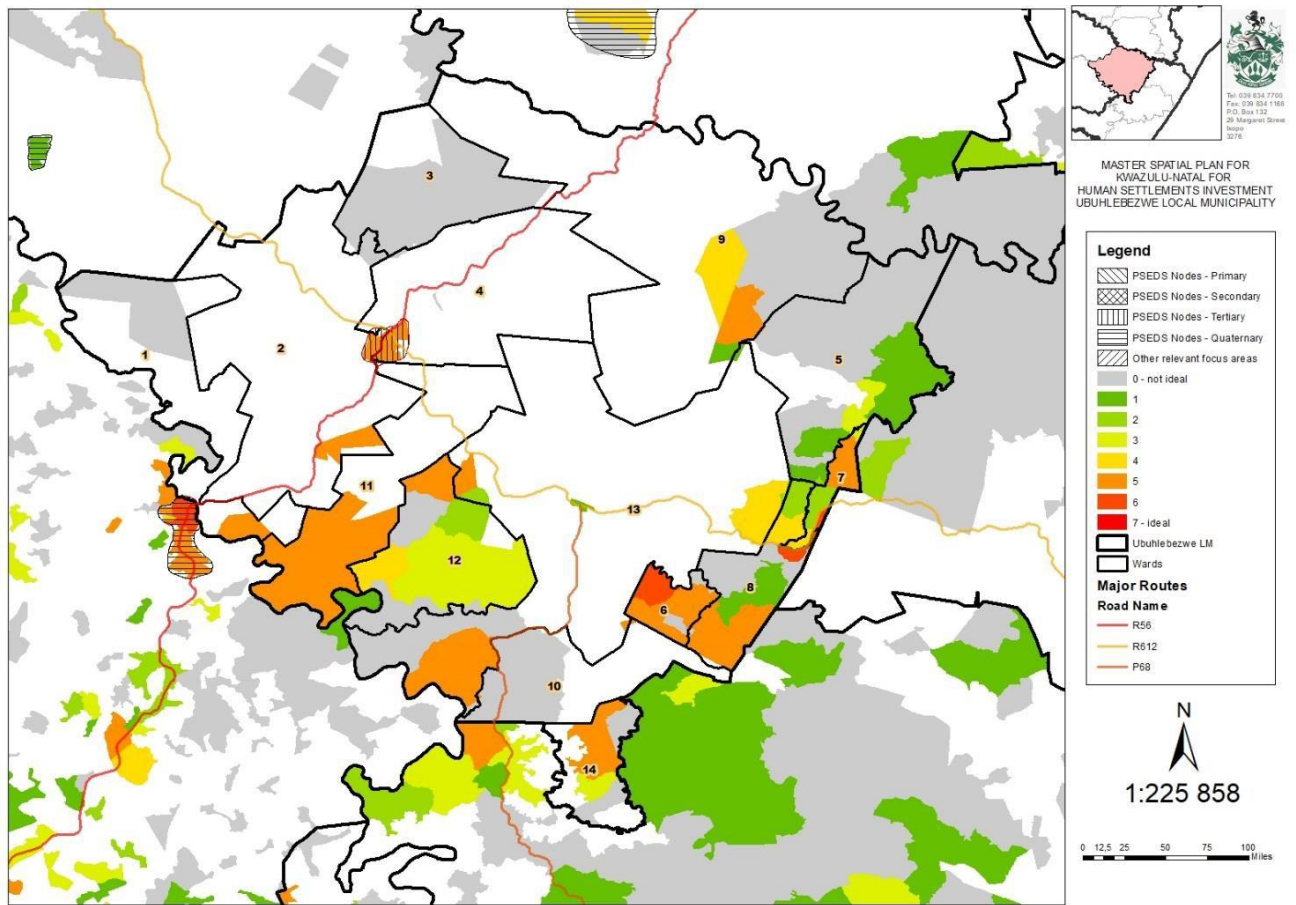
NDP 2030 VISION	MUNICIPAL VISION	HOUSING BACKLOGS	HOUSING PROJECTS
<p><i>“By 2030 KwaZulu-Natal is recognised for its compact, connected and integrated human settlement pattern across different scales reflecting successful spatial transformation, founded on the values of sustainability, collaboration, choice, and value creation.”</i></p>	<p>To improve the quality of life of all its citizens by providing basic affordable services, a safe and healthy environment, eradication of poverty and maintaining the scenic beauty of this land.</p>	<p>-Lack of housing: although people are employed in the Ixopo area the lack of accommodation results in them living outside of the municipal area and hence their spending power is in other areas/regions. -Housing backlog is significant and at the time of Precinct Plan preparation was planned to be addresses through slums clearance projects</p>	<ul style="list-style-type: none"> • Sponya Rural Housing Project • Highflats Slums Clearance Housing Project • Kwathathani Rural Housing Project • Ithubalethu Extension 1 Housing Project) • Ibhobhobho Rural Housing Project • Morning view Middle Income Project • Mziki Agri Village Housing Project • Amanyuswa Rural Housing Project • Ehlanzeni Housing Project • Madungeni Rural Housing Project • Sangcwaba Rural Housing Project • Ufafa Rural Housing Project • Mfulomubi Rural Housing Project • Hlokozi Rural Housing Project • Gudlucingo Rural Housing Project • Buhlebethu Community Residential Units • Mariathal Rehabilitation • Fairview Rehabilitation • Mziki Agri-Village • Gudlucingo

			<ul style="list-style-type: none"> • Hlokozi • Mhlabashane Housing Project • Butateni Housing Project • KoZondi Housing Project • Hopewell Housing Project • Ixopo Slums Ward
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Human Settlement Focus Areas aligned with PSDF Nodes

PROVINCIAL SDF NODAL CLASSIFICATION	MAIN PLACE
Primary Nodes for Human settlement Investment	eThekwini
Secondary Nodes for Human settlement investment	Richards Bay, Pietermaritzburg, Newcastle, Port Shepstone
Tertiary Nodes for Human settlement Investment	Vryheid, Ulundi, Pongola, Kwadukuza, Umzinto / Scottburgh, Kokstad, Howick, Estcourt, Ladysmith, Dundee
Quaternary Nodes for Human settlement investment	Jozini, Richmond, Mooi River, Weenen, Utrecht, Paulpietersburg, Nongoma, Mkuze, Hlabisa, Melmoth, Eshowe, Nkandla, Nqutu, Greytown
Other potential areas for Human settlement investment	Camperdown, Izingolweni, Ndwedwe, Pomeroy, Tongaat/Umhlali

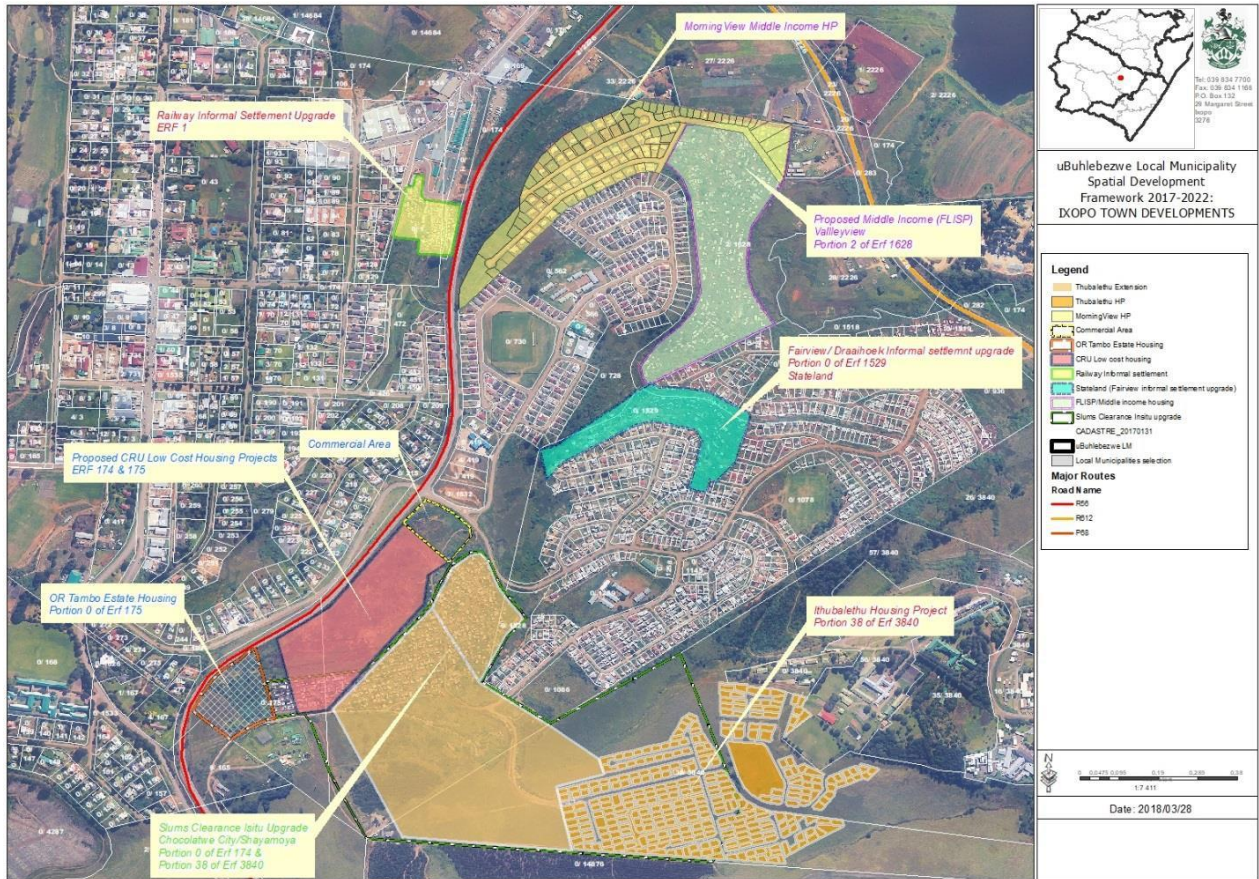
Master Spatial Plan for KZN for human settlements investment – Ubuhlebezwe Municipality



The above mentioned Ubuhlebezwe implemented and planned housing projects have taken into cognisance of the PGDP objective number 3.4. which is on Sustainable Human Settlements. This can be seen in the fact different types of housing options are being offered within the Municipal space. From Densification of settlements – building walk-up flats to optimise the use of the land through CRU, middle and low-income housing options, rehabilitation of old housing stock as well as slums clearance projects. High density sustainable liveable housing remains the Municipality’s gospel which is line with the MSP for the province. This desired human settlement projects have been noted to be slow to materialize and the Municipality depends heavily on DOHS being the driver of this institutional mechanism as they are most acutely. The Municipality also ensures coordination with the relevant sector departments to assist with the planning and implementation of all housing projects. As mentioned with the MSP and DOHS anticipated urbanization human settlement focus the Municipality has also aligned itself with this requirement as can be seen as per the below map and it caters to the

provision of appropriate housing typology linked to all income levels. This ranges from new entrants to the housing market as well as the gap housing market beneficiaries.

MAP ON Ixopo Town: Ward 2 and 4 Proposed Slums Clearance currently packaged Housing projects



All in all it should be noted that Ubuhebezwe housing sector plan speaks to the following PGDP Objectives;

- Interventions for Sustainable Human Settlement
- Intervention for Densification of settlement patterns
- Intervention for Transformation of Informal Settlements
- Intervention for Develop provincial strategy and plan to address housing Gap Market
- Intervention for the Expansion of the Social Housing Programme and Rental Programme

Consistent interpretation and application of the following principles and objectives across various scales is of importance as a way forward linking Ubhuhlebezwe Housing sector plan with the Master spatial Plan for the Province and it is achieved in the following manner;

HUMAN SETTLEMENTS MASTER SPATIAL PLAN PRINCIPLES	HUMAN SETTLEMENTS MASTER SPATIAL PLAN OBJECTIVES
Principle 1: Guide and align all investment in Human Settlements	Objective 1: Spatial Transformation
Principle 2: Creation of balanced settlements reflecting spatial equity, economic potential, and competitiveness & environmental sustainability.	Objective 2: Compact settlements and settlements patterns
Principle 3: Spatial targeting and spatial concentration	Objective 3: Connected settlements and settlement patterns
Principle 4: Accessibility and Choice	Objective 4: Integrated settlements and settlements patterns
Principle 5: Value creation and capture	Objective 5: Functional residential property markets in urban and rural areas
Principle 6: Effective governance	Objective 6: Consistent application of principles and objectives across various scales (provincial, regional, local, precinct)
Principle 7: Responsiveness to demographic and economic context	Objective 7: Institutional capacity for effective planning and implementation

KZN Informal Settlement Upgrading Strategy was developed in 2011.

Its focus is in line with the National Housing Code and current developmental priorities of government as recently reflected in the Outcome 8 National Delivery Agreement. It also seeks to give effect to the upgrading of informal settlements as prioritized via Breaking New Ground and Part 3 of the National Housing Code (the Upgrading of Informal Settlement Programme).

It identifies the promotion of densification as one of its strategic tenets and indicates that densification should be pursued where it is appropriate to do so and where ‘compaction’ of the urban form is regarded as an important planning principle. The strategy also starts identifying measures of densification through housing as follows:

Double story, attached housing typologies.

More pedestrianised layouts in order to reduce the loss of space to road reserves.

Harry Gwala District Development Agenda

The Harry Gwala Integrated Development Plan presents a comprehensive programme for the development of area under the jurisdiction of the District Municipality. Harry Gwala District Municipality is a water service authority. Therefore, its core mandate is providing access to basic infrastructure and services. This includes the human settlement projects. The municipality

has developed a Water Services Development Plan and aims to provide a broad strategy to be followed with the planning and implementation of activities to ensure that adequate operations and maintenance of water services infrastructure is being undertaken. The municipality is still facing challenges in addressing amongst others water and sanitation backlogs especially in rural areas and aging infrastructure. In addition, the dispersed settlement pattern increase the cost of service delivery in the rural areas.

Ubuhlebezwe Development Agenda

The Ubuhlebezwe Municipality has developed an Integrated Development Plan (IDP) indicating, among others, the long term desired situation, short-to-medium term strategic guide for public and private sector investment, and the spatial location of critical infrastructure development projects. The IDP is based on the six local governments Key Performance Areas (KPA), with the development of human settlements being part of the basic service delivery and infrastructure development KPA. The organisational strategic objective in this regard are to ensure the provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development.

In the short to medium term, the HSSP will facilitate housing delivery as a catalyst for socio-economic development, and in the end contribute towards making the Municipality an area that is sustainable, economically vibrant that affords its citizens a high quality of life.

Implications for the Ubuhlebezwe HSSP

National, provincial, district and local municipality policies relating to the development of human settlements have far reaching implications for the Ubuhlebezwe Municipality HSSP. These can be summarized as follows:

Access to adequate housing is one of the basic human needs and human rights enshrined in the Constitution. The Ubuhlebezwe Municipality has a responsibility to advance the housing (shelter) related human rights within its area of jurisdiction.

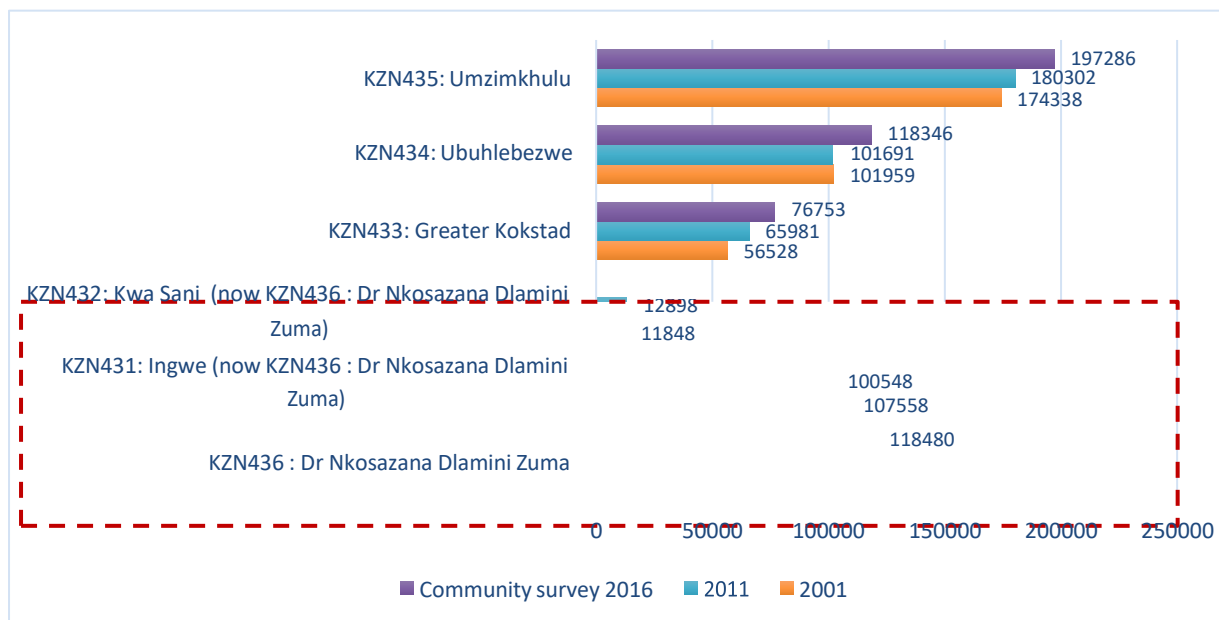
The Ubuhlebezwe Municipality has a Constitutional obligation to ensure that all citizens within the municipal area have access to adequate housing or shelter.

The delivery of housing and the development of human settlements should be undertaken within the broader framework of socio-economic development and spatial transformation. Planning and development of future human settlements should embrace and adopt norms and standards as articulated in various policy developments.

Human settlement development projects should align with the Harry Gwala District Municipality bulk infrastructure planning and development programme. The same applies to other government departments responsible for educational, health, sports and recreation facilities.

Ubuhlebezwe has the third largest population within the Harry Gwala District, after the recent amalgamation of Ingwe and Kwasani municipalities. It experienced a decrease in population from 101 959 people in 2001 to 101691 in 2011 (figure 2). Recently released Community Survey 2016 results indicates a population of 118 346, which indicates a small population increase of 16 655 people for the period 2011-2016.

DISTRICT POPULATION DISTRIBUTION BY LOCAL MUNICIPALITY



Source: Statistics South Africa (Census 2011) and Community Survey 2016

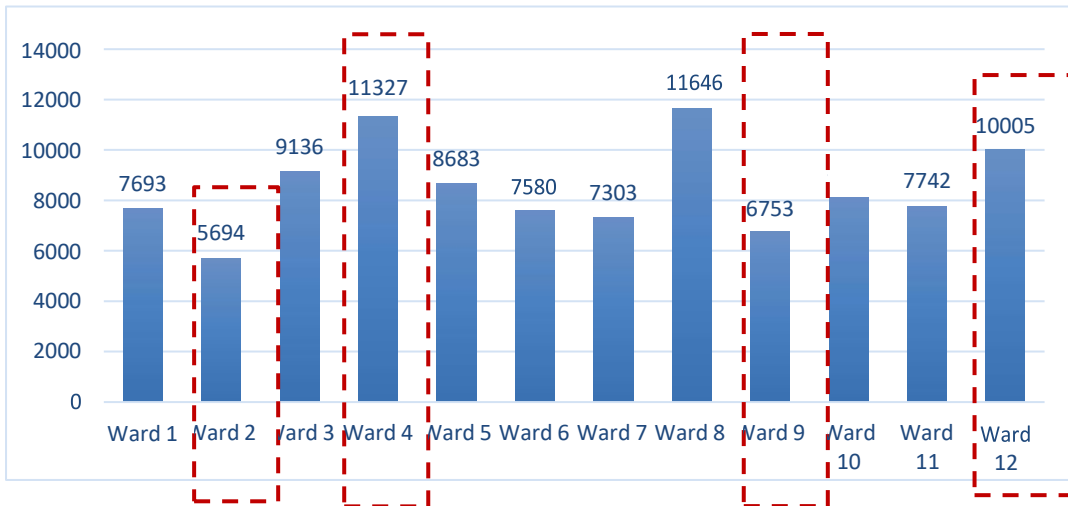
Considering that South Africa’s natural growth rate is around 1%, very little (if any) influx of people to Ubuhlebezwe took place during the period 2001-2011, while a very little influx occurred between 2011-2016.

Population Distribution

The population in Ubuhlebezwe Municipality is unevenly distributed across 14 wards. It should be noted that the ward boundaries recently increased from 12 to 14 wards with the inclusion of a portion of Umzumbe and Ingwe Municipalities into Ubuhlebezwe Municipality (southern boundary). However, statistical data from Census 2011 have not been modified to accommodate this change.

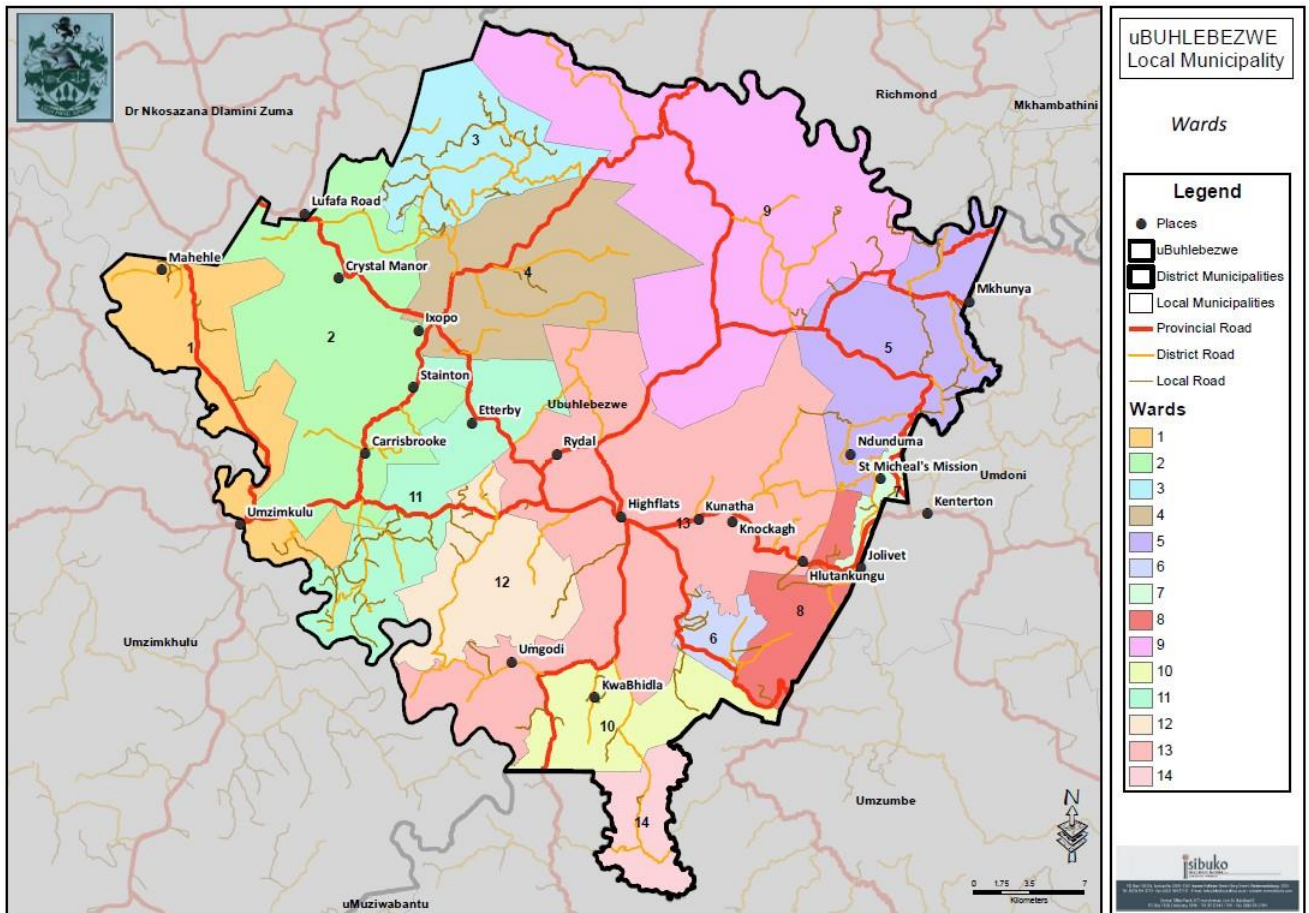
According to the Census 2011 data, ward 8 has 11 646 people, which makes it the most populated electoral ward within Ubuhlebezwe Municipality. This is followed by ward 4 with 11 327 people. While ward 8 is a rural ward, ward 4 and 2 houses the majority of the urban population.

FIGURE 2: POPULATION DISTRIBUTION BY WARD



Source: Statistics South Africa (Census 2011)

Wards in Ubuhebezwe (new wards)



Population Growth Projections

The table below show the growth rates of Ubuhebezwe from 2001 to 2011 and 2011 to 2016. Although the population growth rate was estimated at -0.3% between 2001 and 2011, the municipality experienced a positive growth of 3.08% between 2011 and 2016 with an additional population of 16 655 people. This influx can be attributed to the 2016 boundaries

redeterminations, where a significant portion of Umzumbe municipality was added to Ubuhlebezwe municipality.

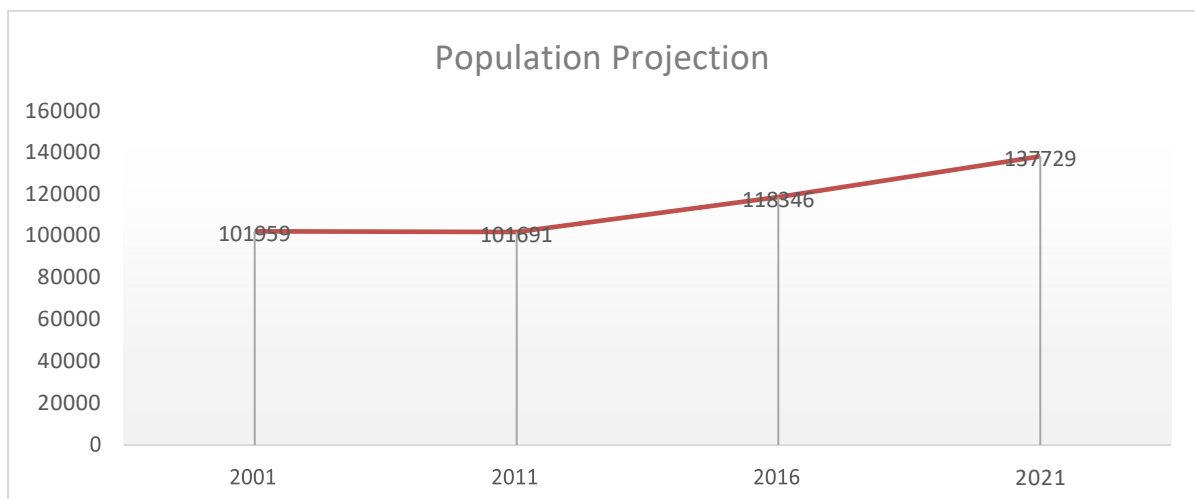
TABLE 1: POPULATION GROWTH RATES

	2001	2011	2016
Ubuhlebezwe Population	101 959	101691	118 346
Growth Rate		(2001-2011)= -0.3%	(2011-2016)= 3.08%

Source: Statistics South Africa (Census 2011), Community Survey 2016 and own calculations

Using the growth rate of 3.08%, the municipality’s population is estimated at 137 729 people in 2021. This means that the municipality will grow by an additional 19 383 people. Noteworthy, the growth rate used for the population projection factors in the population that was added into the municipality as a result of boundary redetermination. It is possible that population may grow by a number less than the projected. A growing population has the potential to influence the intensity of development in the municipality. In turn, a growing population needs to be met with an adequate supply of social facilities and basic services to ensure good quality of life of residents. Figure 4 graphically illustrates the municipality’s population growth projection trend.

FIGURE 3: POPULATION PROJECTION

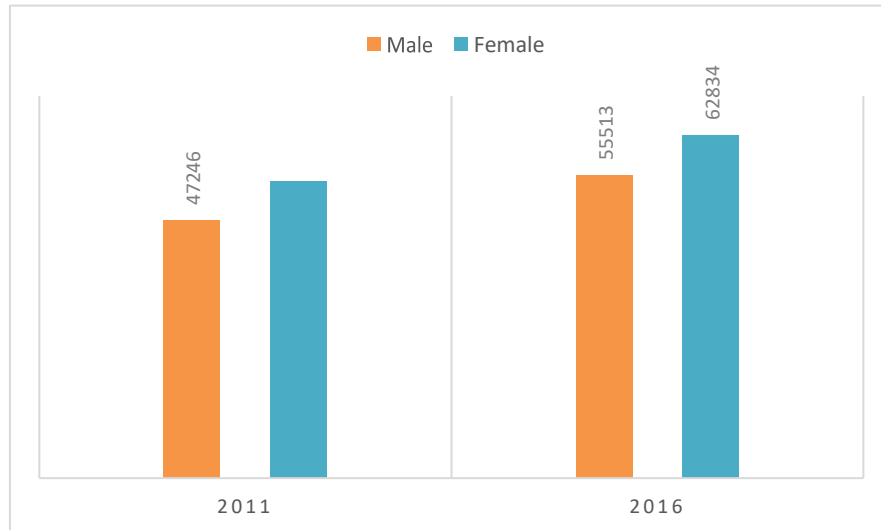


Source: Statistics South Africa (Census 2011) and Community Survey 2016

Gender Structure

The gender composition of the population indicates that females are in a majority compared to their male counterparts (refer to figure 3). According to the recently released results of the 2016 Community Survey, there has been an increase in both the male and female population.

FIGURE 4: GENDER DISTRIBUTION



In addition, 57.4% (2016) of the heads of households are women. This reflects the impact of the local economy (lack of employment opportunities) on the gender structure, which forces a large number of males to

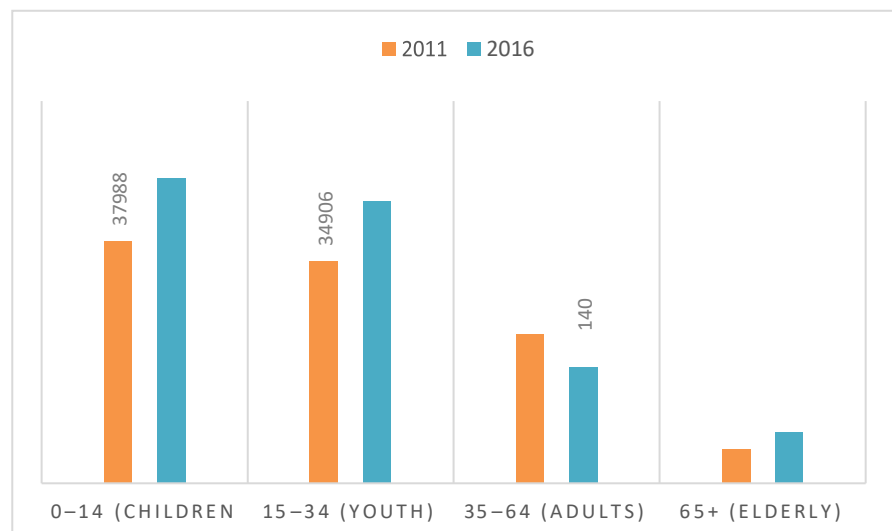
seek employment outside the area. It also implies a need for the human settlement programme to be sensitive to gender and the needs of women in particular.

Age Structure

The population of Ubhlebezwe is predominantly young and youthful. Figure 5 provides a comparison between the Census 2011 data and the Community Survey of 2016 data in respect of age groups. The data suggests that there has been an increase in the age group 0-14 and 15-34. This includes the

FIGURE 5: AGE STRUCTURE

school going age cohort and children that need pre-school facilities. However, the age group representing adults and the economically active group of the population (35-64) has declined significantly. This is most probably due to the decline in employment opportunities in the area



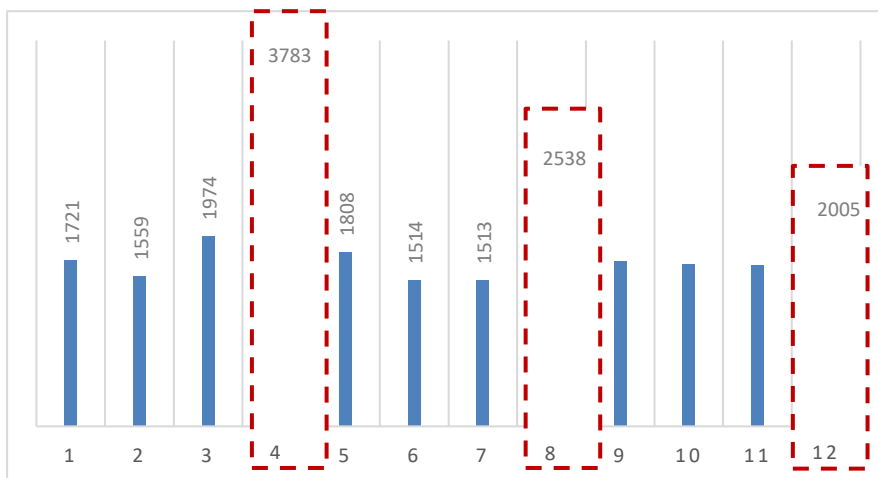
Source: Statistics South Africa (Census 2011), Community Survey 2016

and people leaving the municipal area in search of employment. The percentage of elderly has also increased from 5.3% in 2011 to 6.8% in 2016, which could suggest a trend of older people returning to the area.

Number of Households

The municipality had approximately 23487 households in 2011 with an average 4.1 people per household. The highest number of households were concentrated in ward 4 followed by wards 8 and 12. Ward 7 accounted for the lowest number of households in the municipality (see figure 7 below). It should be noted that in terms of the 2 new ward information the following applies Ward 13= 3820 and Ward 14=7539

FIGURE 6: NUMBER OF HOUSEHOLDS PER ELECTORAL WARD

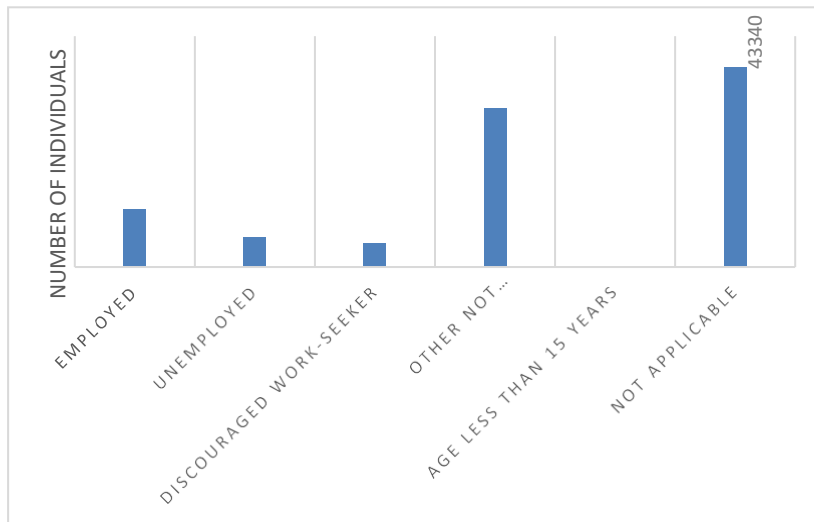


Source: Statistics South Africa (Census 2011)

Employment Profile

Unemployment in Ubuhlebezwe was approximately 6.38% in 2011. The municipality has a

FIGURE 7: EMPLOYMENT STATUS



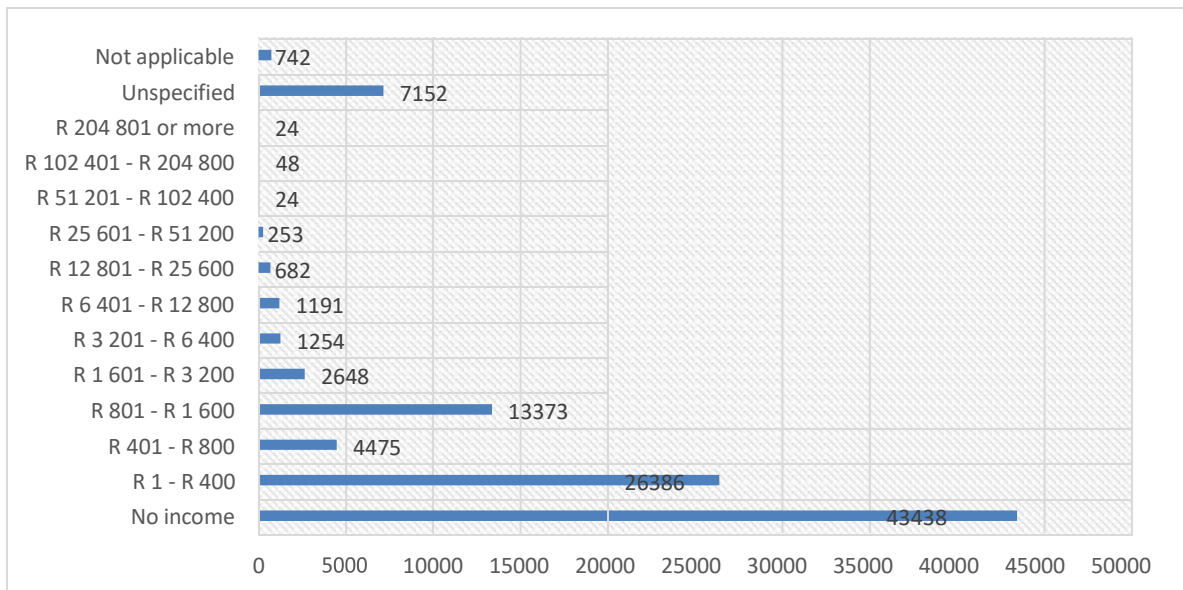
large portion of its population falling within the category of economically not active individuals. This portion of the population accounts for 33.73% of the municipality's population and includes individuals are able and available to work but did not look for

work or start their own business. Only a small portion (12.63%) of the municipality is employed. This indicates a need for the development of the municipality's economy that will contribute to the creation of employment opportunities.

Income Profile

Approximately 42.72% of the population does not earn any income. Furthermore, 26 386 people earn between R1–R400; this is approximately 25.95% of the municipality's population. This income bracket includes government grant recipients and is indicative of a state-dependant portion of the population. Majority of the population earns below R1600 (between R1 and R1600) this further indicates that a large portion of the population is living in poverty with low level of disposable income.

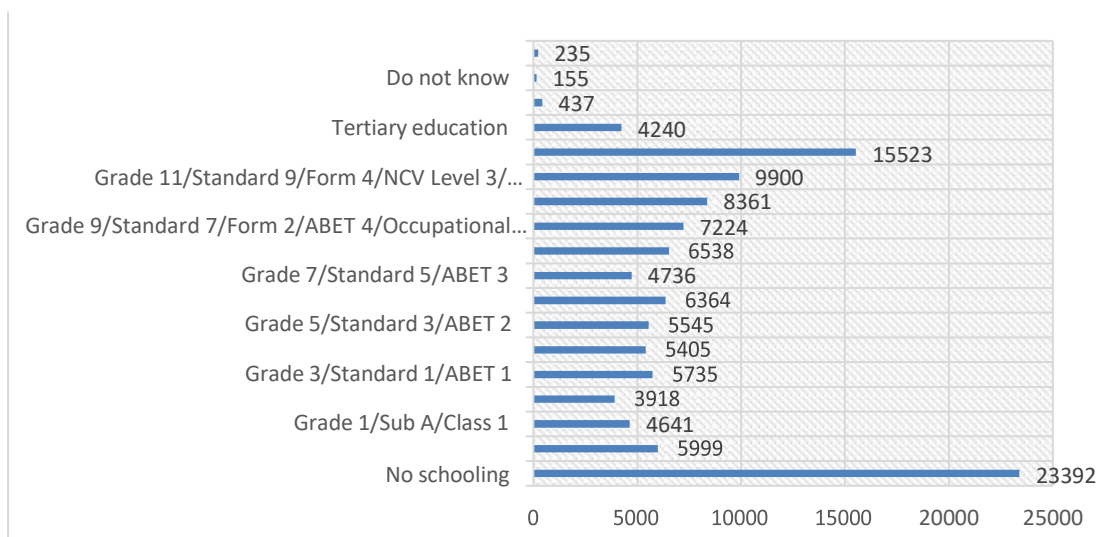
INDIVIDUAL MONTHLY INCOME



Source: Statistics South Africa (Census 2011)

Education

Ubuhlebezwe municipality has a high percentage of people with no schooling. Approximately 23 392 people within the municipality have no schooling, accounting for 19.77% of the municipality's population. There is approximately 15 523 people within the municipality have obtained a grade 12 qualification. However, only 3.58% of the population possess a tertiary qualification. This thus calls for the development of tertiary facilities, as highlighted in the municipality's IDP.



Source: Statistics South Africa, Community Survey 2016

Access To Infrastructure And Service

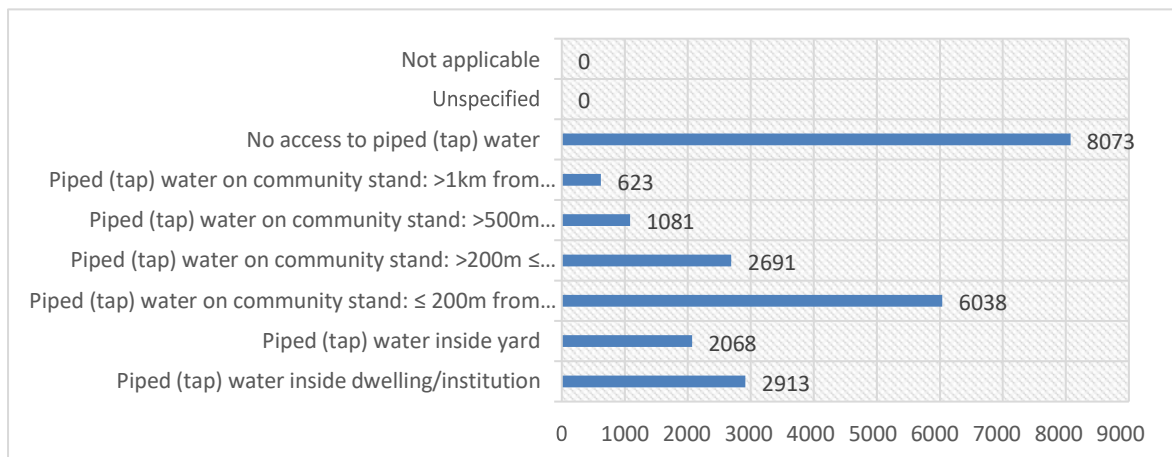
Maps 3 and 4 indicates the main distribution and location of bulk utility infrastructure in Ubuhlebezwe. Although in existence, there are areas not served with bulk infrastructure. It is

noted that the bulk water pipeline and the Eskom power network is closely linked to the movement network.

Access to Water

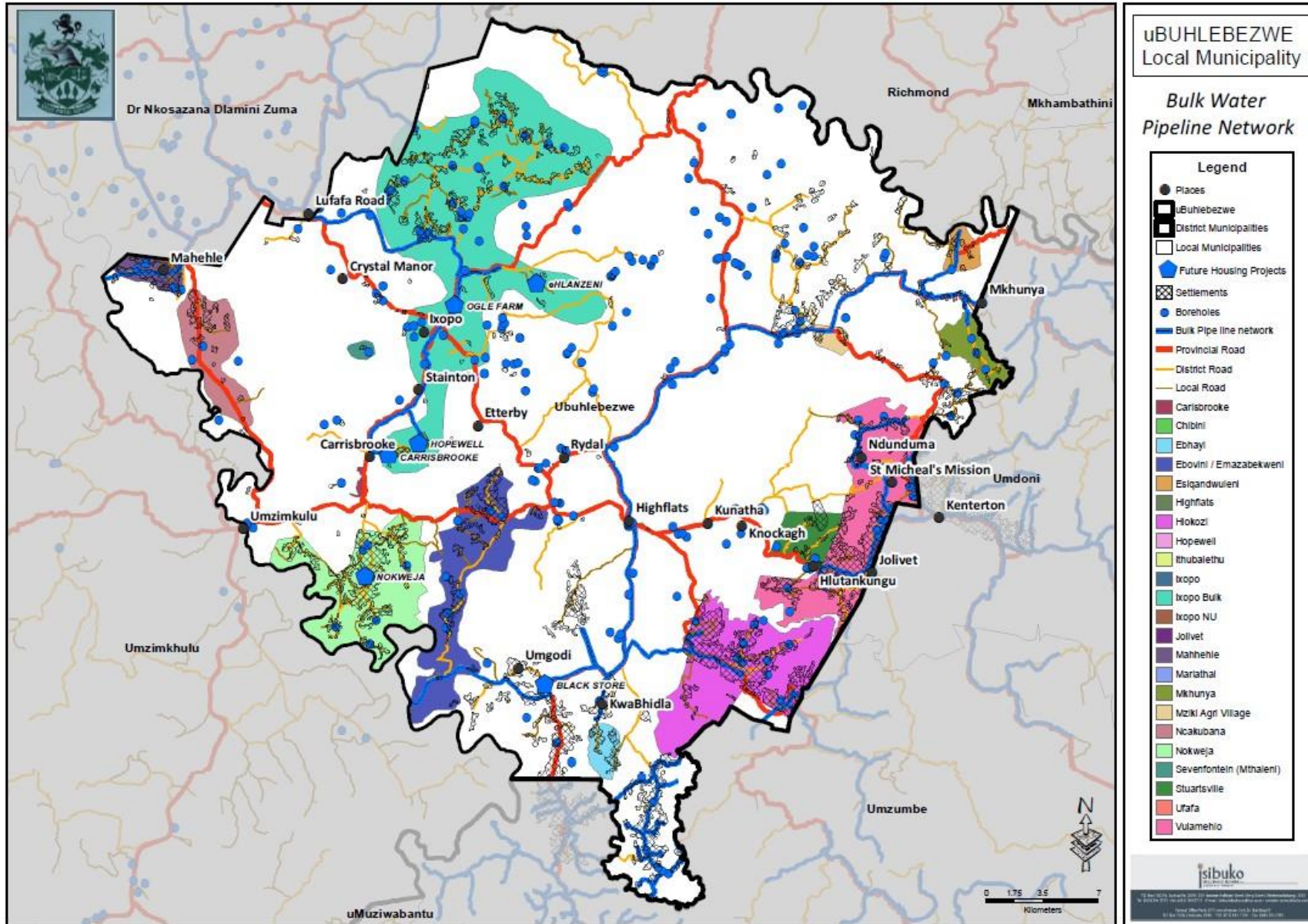
Ubuhlebezwe falls within the Umvoti to Umzimkhulu Water Management Area. Harry Gwala District Municipality is the Water service Authority of Ubuhlebezwe municipality.

ACCESS TO PIPED WATER



Source: Statistics South Africa, Census 2011

MAP 2: BULK WATER SUPPLY AND WATER SCHEMES



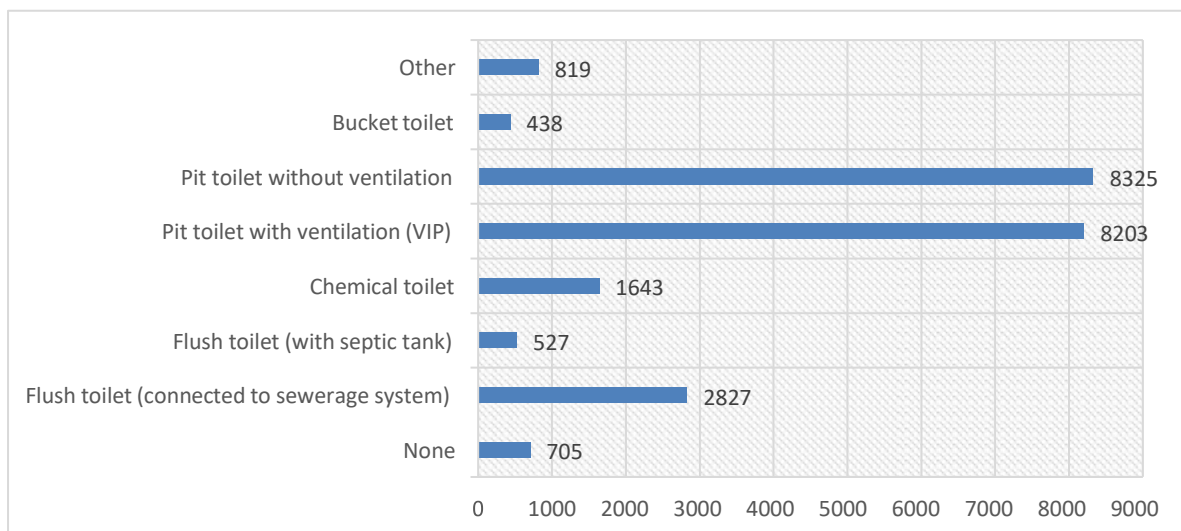
In 2011, approximately 34.37% of the households in Ubuhlebezwe did not have access to piped water. This is approximately 8073 people in the municipality as indicated in figure 10. Only 12.40% of household had access to piped water inside the dwelling. A majority of households in the municipality, about 41.77%, accessed piped water from a community stand of up to 1km away from the dwelling. It is clear that there still exist a number of backlogs with regards to water service provision in the municipality.

The provision of bulk services to housing projects are of utmost importance. However, confirmation of bulks to urban housing projects by the District have caused a number of problems and delays.

Sanitation

The most common type of sanitation facility used in Ubuhlebezwe are the Pit toilets without ventilation.

SANITATION



Source: Statistics South Africa, Census 2011

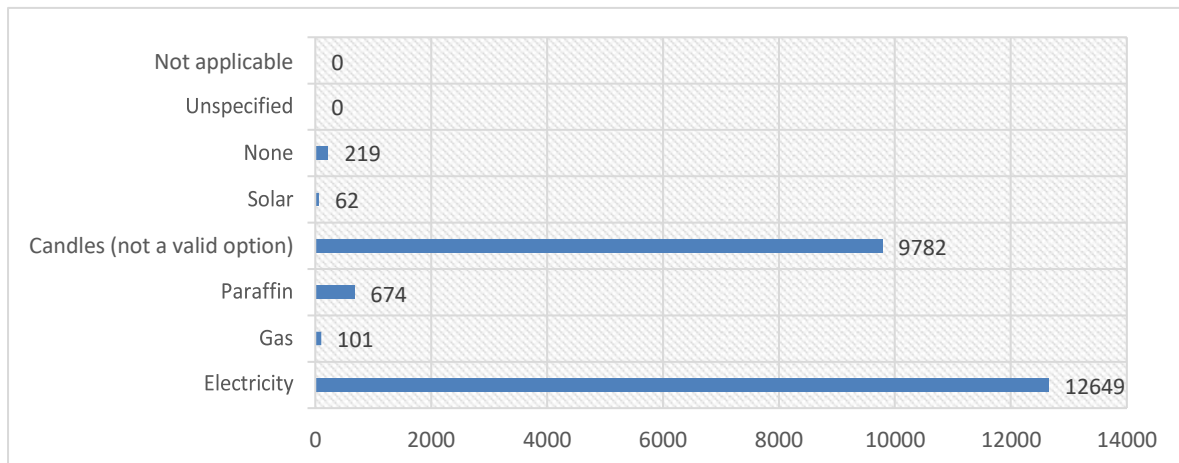
These account for 35.45% (8 325) of the households within the municipality, followed closely by Pit toilets with ventilation used by 34.92% (8 203) of the households in Ubuhlebezwe.

The 2011 Census reveals that 3.00% of the households in the municipality do not have access to sanitation which is a significant decrease from 11.97% in 2011. The municipality still faces backlogs in the number of households with access to flush toilets of which was 12.28% in 2011 (including both flush toilets connected to a sewerage system and those connected to a septic tank). Ixopo is the only settlement serviced by a sanitation scheme and sewerage works.

Electricity

Electricity in Ubuhlebezwe is supplied by Eskom. Approximately 12649 of the households in Ubuhlebezwe use electricity for lighting, accounting for 53.85% of the households within the municipality. Majority of households in the rural segments of the municipality use alternative energy sources such as candles (41.65%), paraffin (2.87%), gas (0.43%) etc. the 2011 Census reveals that only 0.93% of the households within Ubuhlebezwe do not have access to electricity.

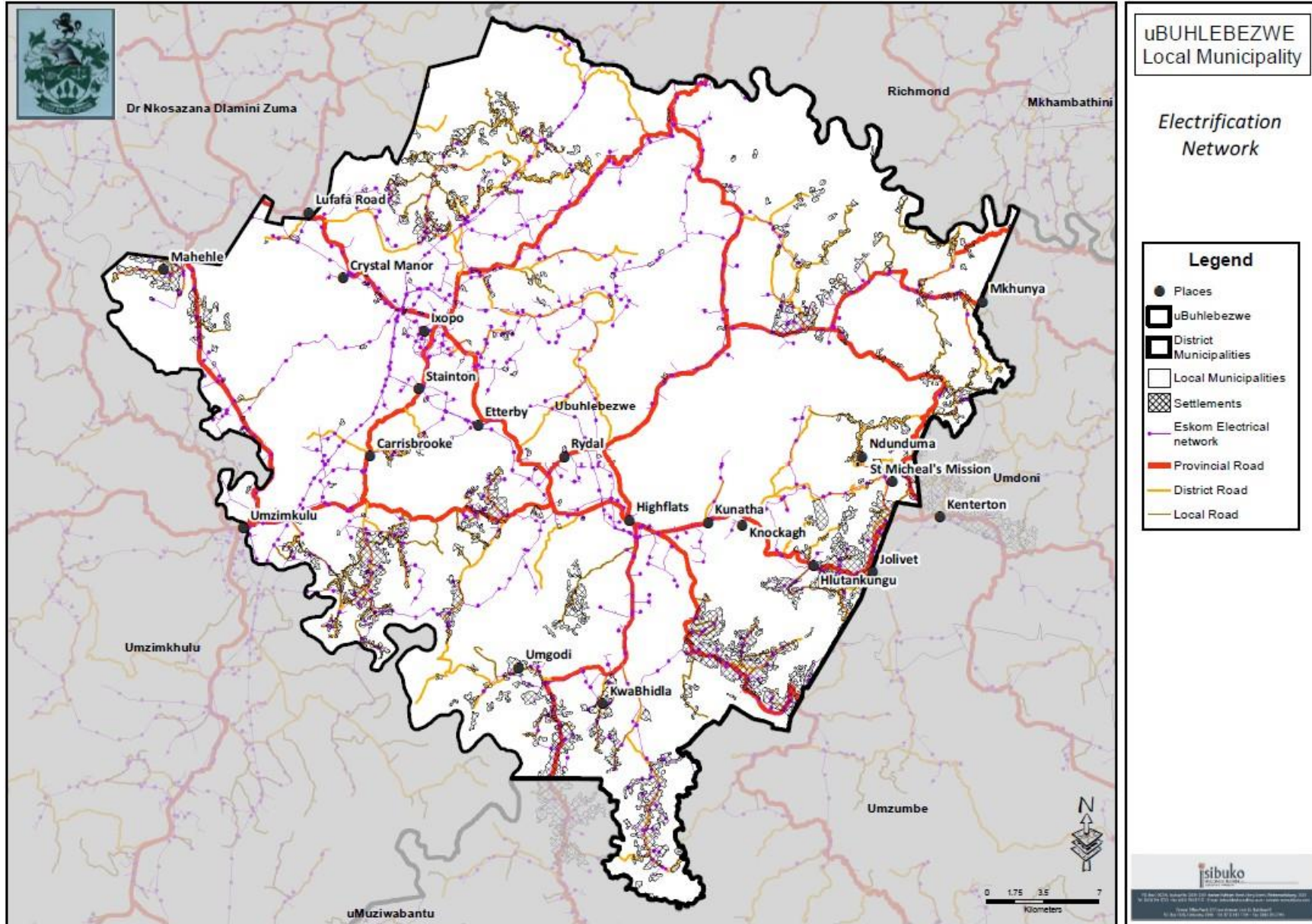
ENERGY FOR LIGHTING



Source: Statistics South Africa, Census 2011

The electricity backlog in Ubuhebezwe is attributed to poor access to areas resulting from topography, lack of funding and inadequate bulk supply. The existing power stations have reached maximum capacity. Eskom is in the process of constructing a new power station in Kenterton, which will serve most of the area falling under Ubuhebezwe municipality.

MAP 3: ELECTRICITY NETWORK

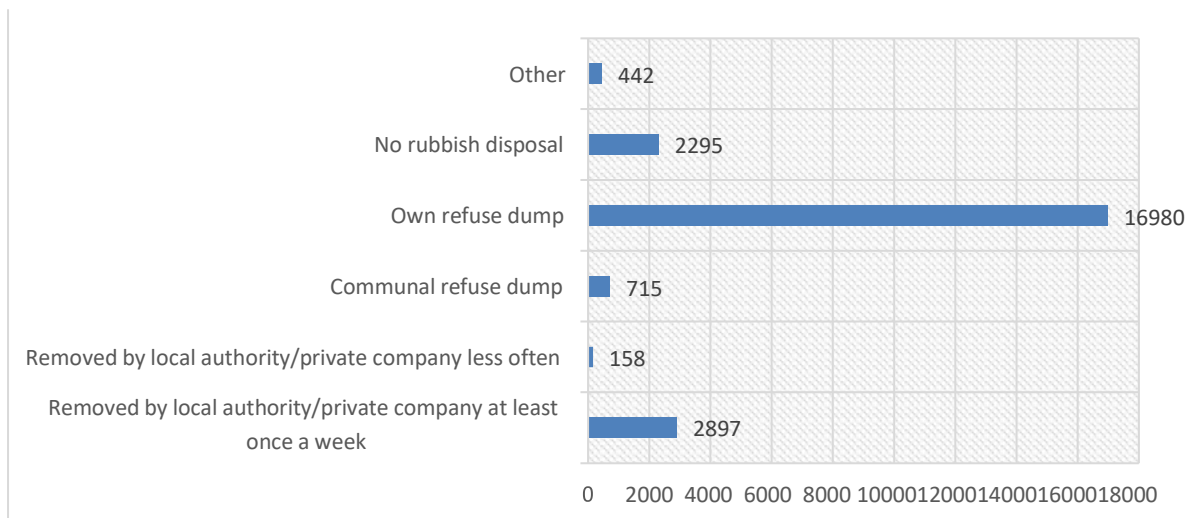


REFUSE REMOVAL

The municipality developed an Integrated Waste Management Plan in 2014. Approximately 9.77% of households within the municipality have no refuse removal, which is a 1.48% decrease from 2001. Furthermore, about 72.30% of the households in the municipality use their own rubbish dump as a waste removal mechanism.

The IDP indicates that the municipality collects waste on a periodic basis; once a week within residential areas while rubbish is collected twice a day within business areas.

Refuse Removal



Source: Statistics South Africa, Census 2011

Currently, waste is disposed of at the uMzimkhulu Landfill site, 25km to the west of Ixopo. The estimated household wastes being transported are 6.1t/d with a monthly cost of R43 472/month.

Access to Public Facilities

Health Facilities

Ubuhlebezwe has 12 health facilities; 1 District Hospital, 9 clinics and 2 mobile points (refer to maps 5-6). Ambulance services are provided from the District Hospital in Ixopo and service the entire municipal area. Table 15 indicates planned clinics within Ubuhlebezwe municipality by the Department of Health. These include new clinics to be constructed and clinics to be upgraded.

Educational Facilities

Ubuhlebezwe municipality has 8 crèches, 67 primary schools and 2 secondary schools and 2 combined schools (refer to maps 7-8). There are currently no tertiary institutions within the municipality. According to the department of education, the existing educational facilities can service the area. However, there is a need for the development of tertiary institutions especially in the rural areas to aid in improving the skills base of the population. Furthermore, the existing educational facilities need to be upgraded (SDF 201718: 8).

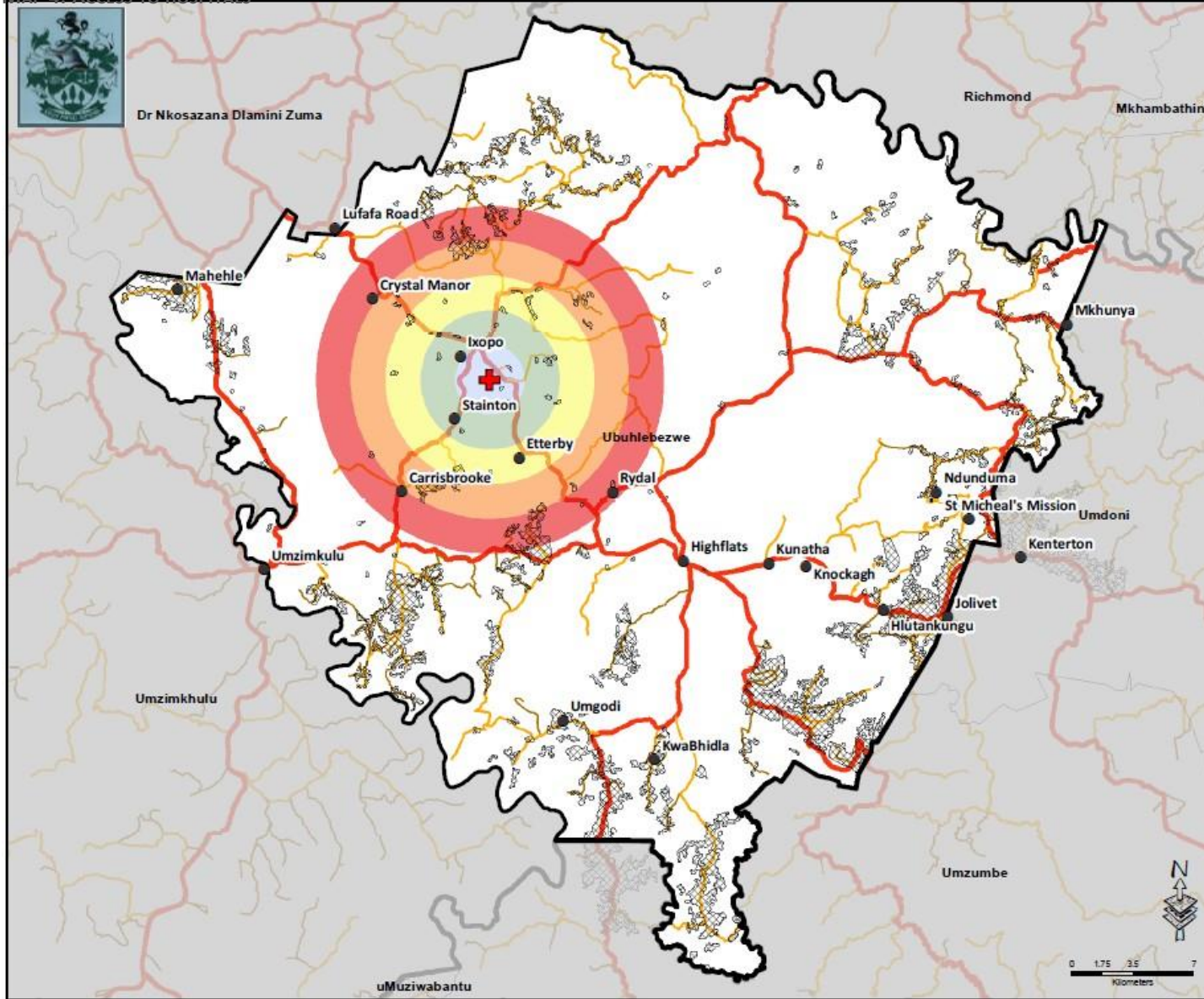
Libraries

There is one main library within Ubuhlebezwe, the Margaret Mcadi library in Ixopo. The library is the only source for library services within Ubuhlebezwe. The services provided by the library include book lending and computer services. The municipality has extended the library services to the secondary node of Highflats where the facility is housed in the Thusong centre

Police Stations

There are two police stations within Ubuhlebezwe municipality, one in Ixopo and the other is located in the Highflats area. Due to the location and the topography some settlements are located, police visibility is limited.

MAP 4: ACCESS TO HOSPITALS



uBUHLEBEZWE
Local Municipality

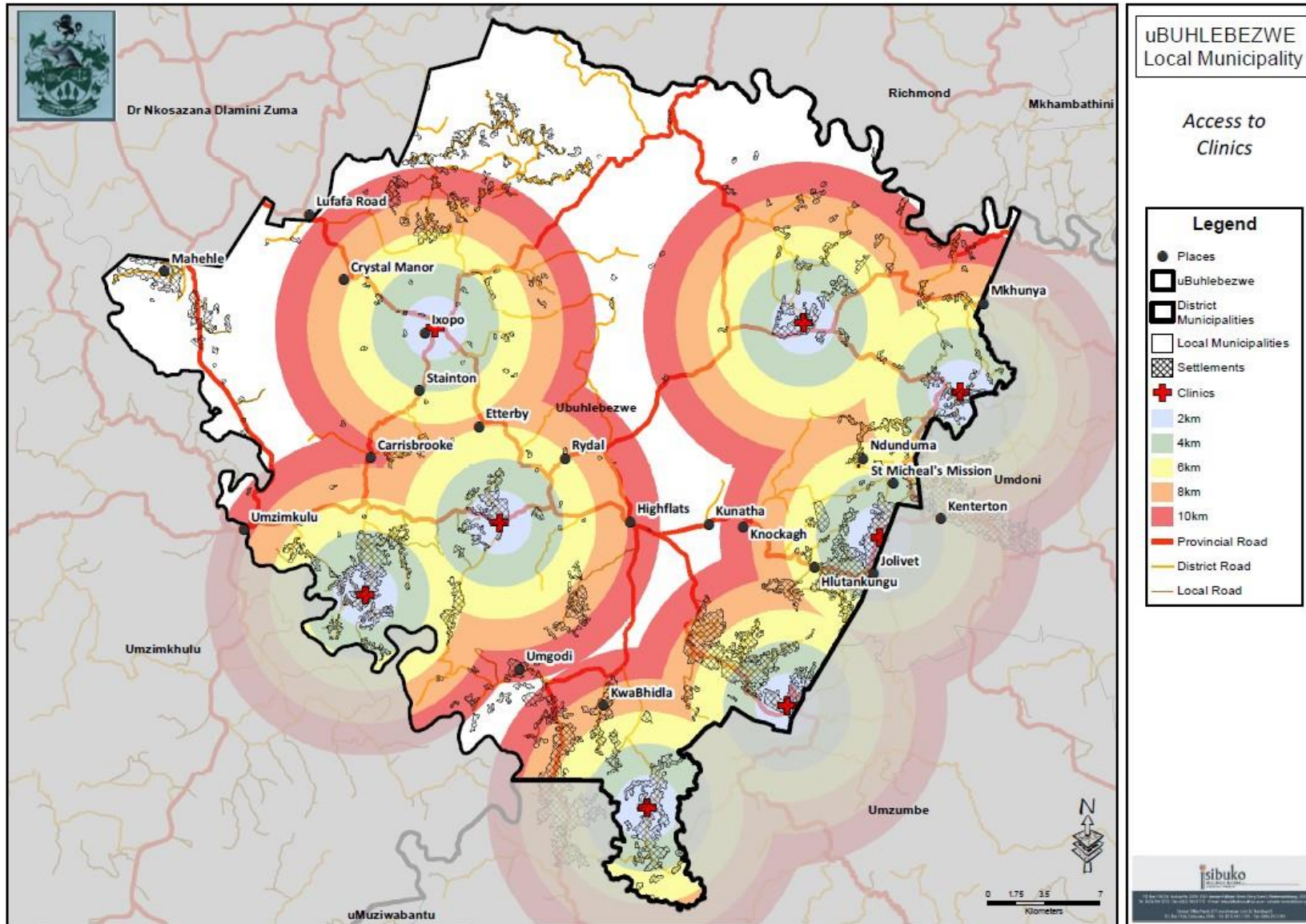
*Access to
Hospitals*

Legend

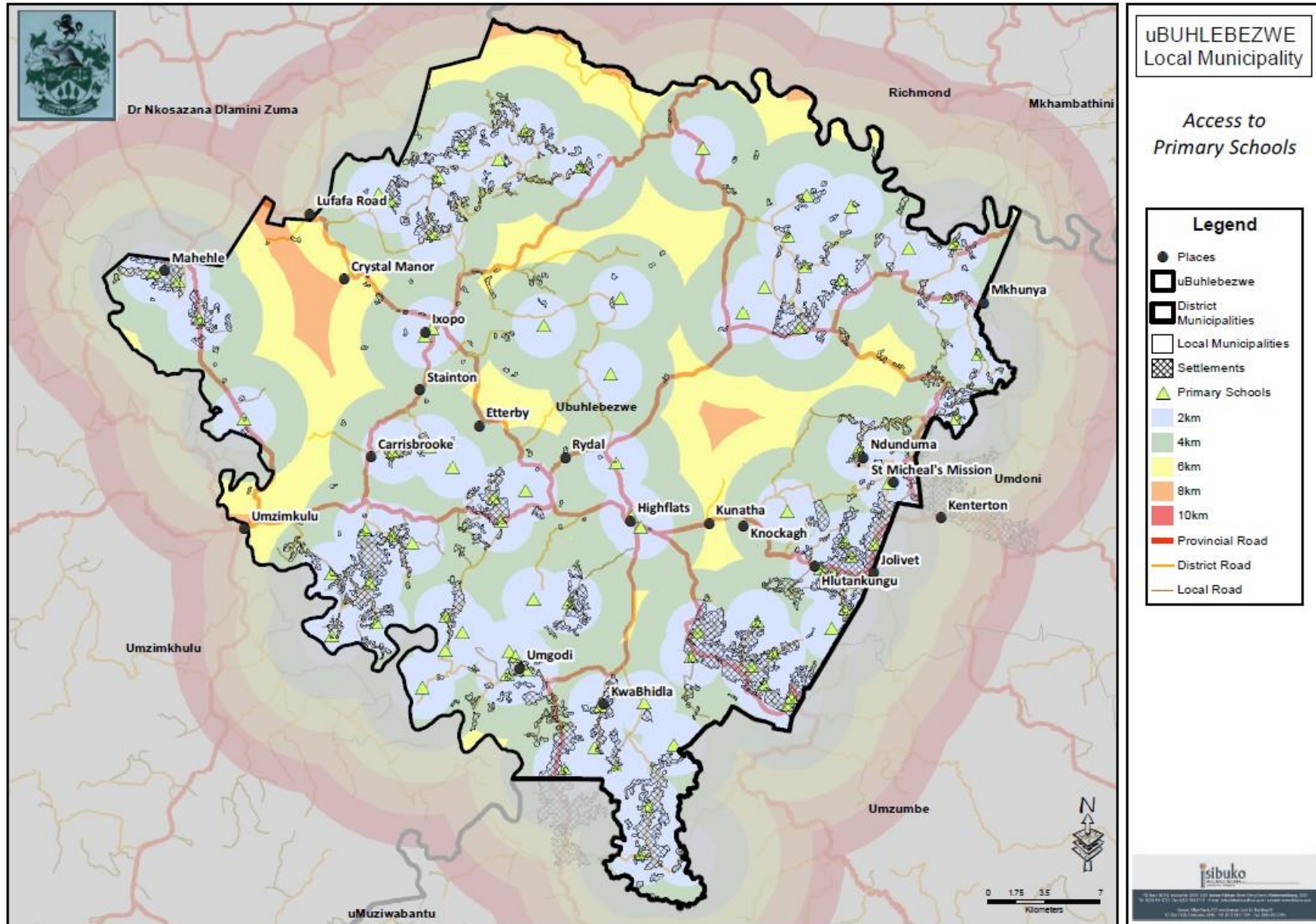
- Places
- uBuhlebezwe
- District Municipalities
- Local Municipalities
- ▨ Settlements
- ⊕ Hospital
- 2km
- 4km
- 6km
- 8km
- 10km
- Provincial Road
- District Road
- Local Road



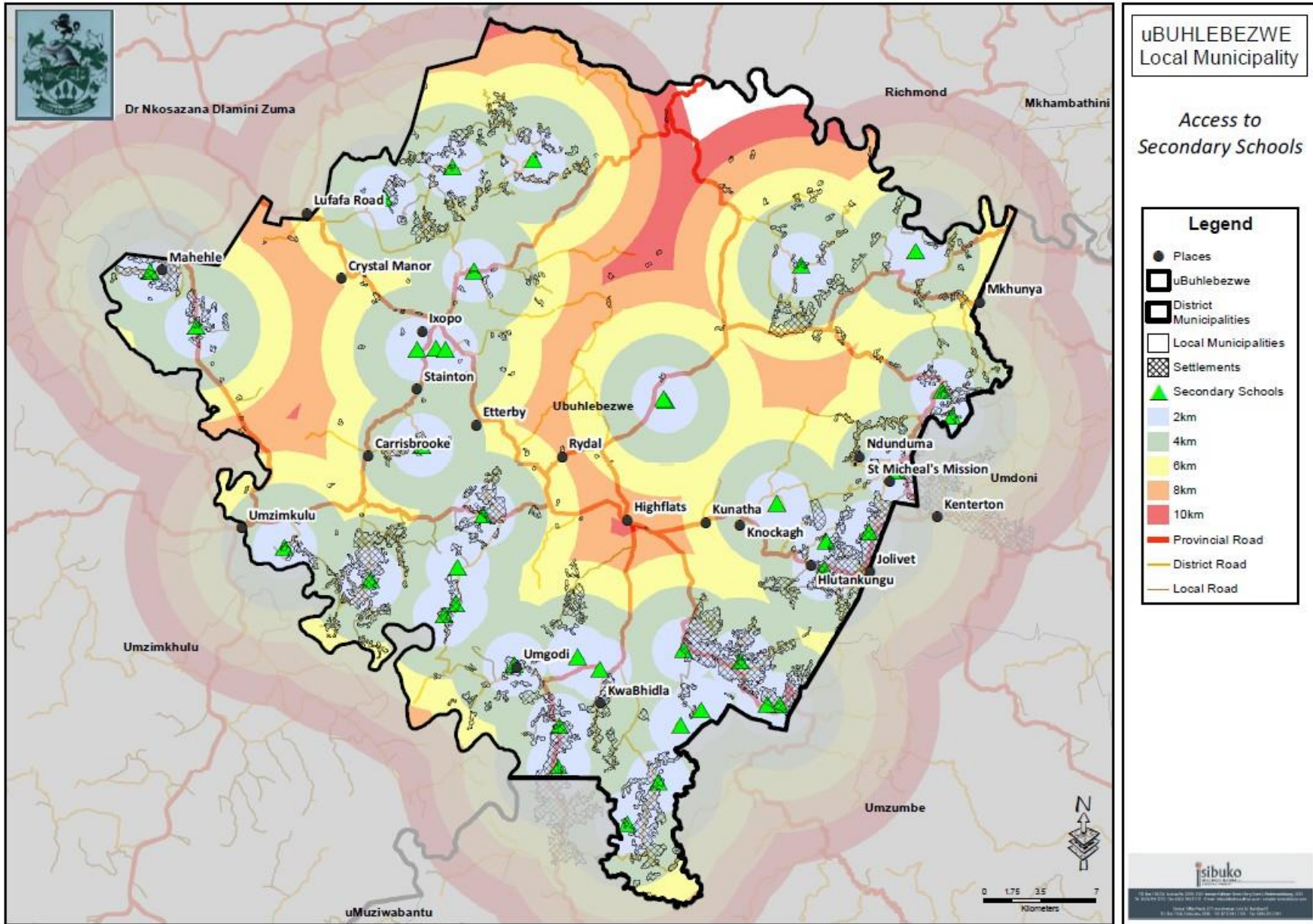
MAP 5: ACCESS TO CLINICS



MAP 6: ACCESS TO PRIMARY SCHOOLS



MAP 7: ACCESS TO SECONDARY SCHOOLS



Household and services

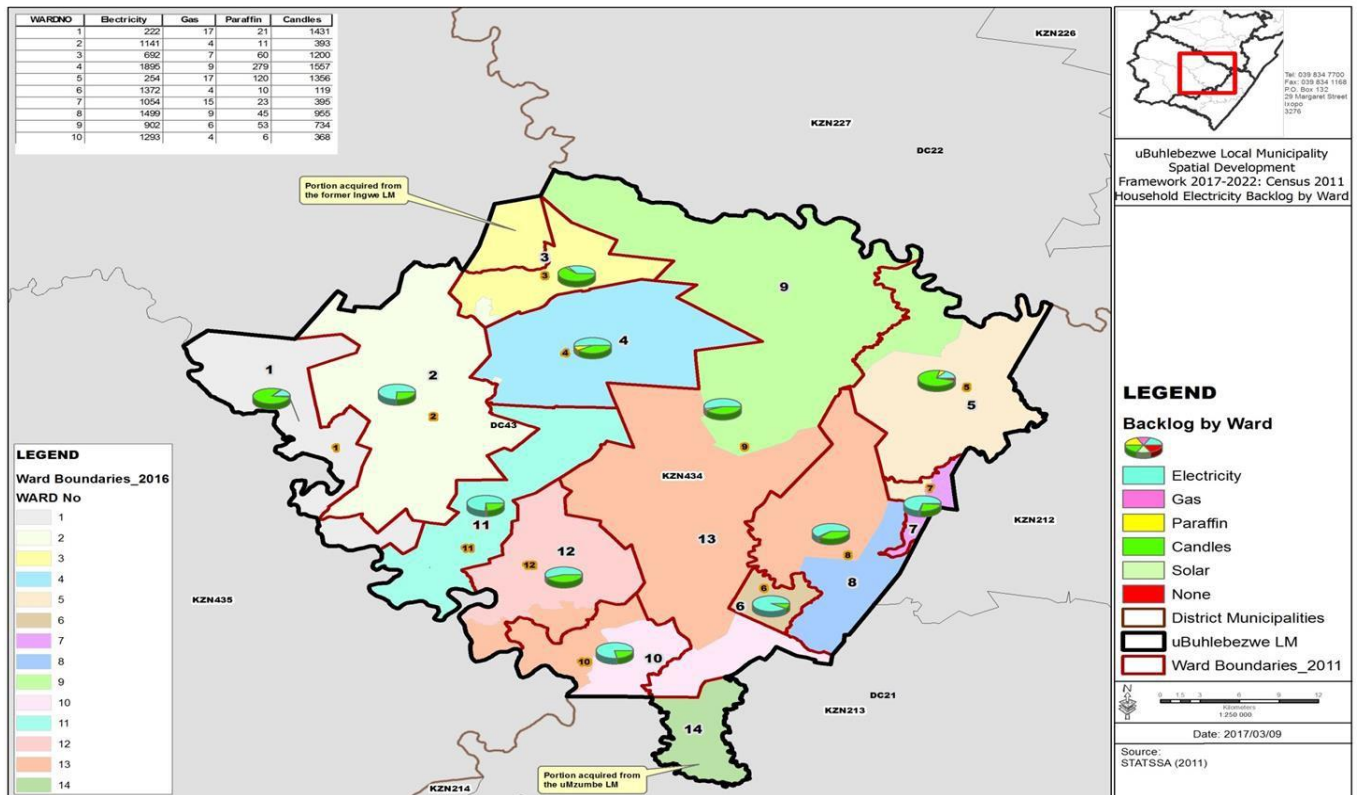
The section below covers the backlog status that is faced by Ubuhebezwe Local Municipality by providing a comparison of Census 2011 and CS 2016 data. As stated earlier in the passage, the demarcation process and the level of detail at which the CS 2016 is collected has had major implications in how the data is represented.

Electricity

Electricity used for Lighting is commonly used to identify electrification Backlogs (CS). In the 2011 statistics the electrification backlogs are calculated per household and in 2016 they are based on the total population.

The electricity backlog in 2011 was 10838 households. The backlog for 2016 is 26477 (people). The map below depicts the backlogs from 2011 against the new ward boundaries.

Electricity backlog



(Piped) water

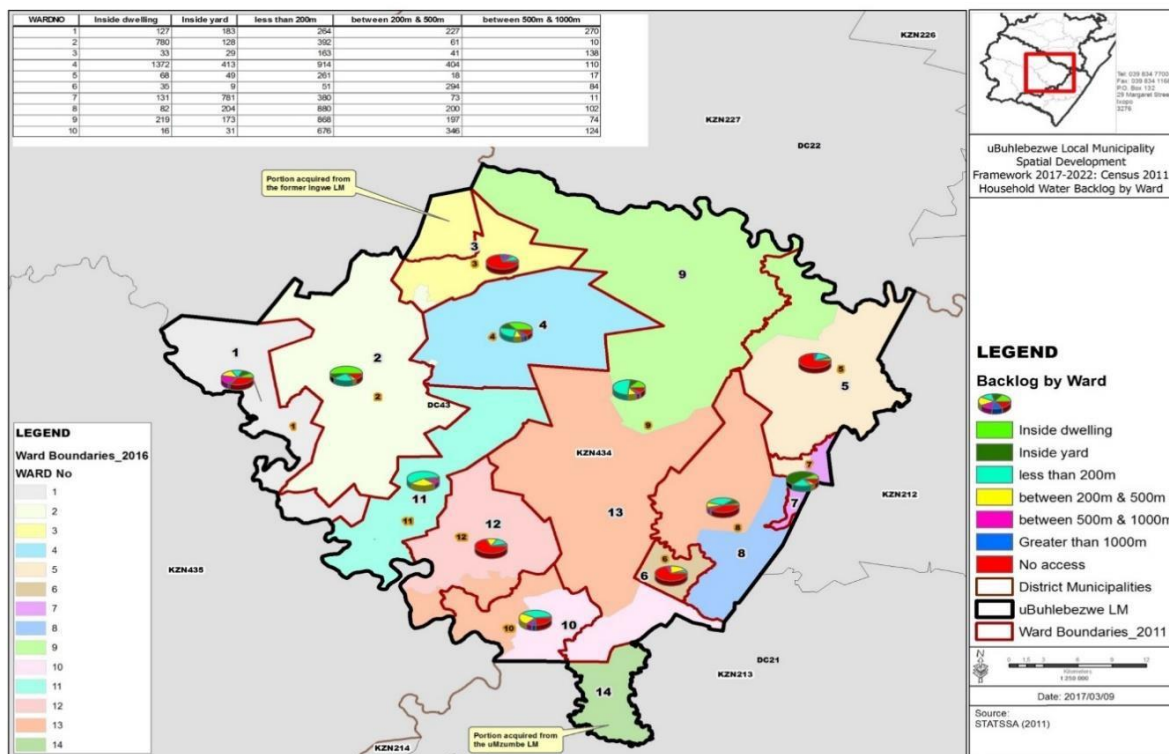
The minimum requirements for acceptable access to Piped Water are:

- Piped (tap) water inside dwelling/institution
- Piped (tap) water inside yard
- Piped (tap) water on community stand: < 200m from dwelling/institution

The following constitute backlogs:

- Piped (tap) water on community stand: distance between 200m and 500m from dwelling/institution
- Piped (tap) water on community stand: distance between 500m and 1000m (1km) from dwelling/institution
- Piped (tap) water on community stand: distance greater than 1000m (1km) from dwelling/institution
- No access to piped (tap) water

The (Piped) water backlog in 2011 was 12 468 households. The backlog for 2016 is 70834 (people). The map below depicts the backlogs from 2011 against the new ward boundaries.



Water backlog

Sanitation

Minimum requirements for acceptable access to Sanitation are:

- Flush toilet (connected to sewerage system)
- Flush toilet (with septic tank)
- Chemical toilet
- Pit toilet with ventilation (VIP)

The following constitute backlogs:

- None
- Pit toilet without ventilation
- Bucket toilet
- Other

The sanitation backlog in 2011 was 10 287 households. The backlog for 2016 is 34 318 (people). The map below depicts the backlogs from 2011 against the new ward boundaries. The (Piped) water backlog in 2011 was 12 468 households. The backlog for 2016 is 70834 (people). The map below depicts the backlogs from 2011 against the new ward boundaries.

Refuse Removal

Minimum requirements for acceptable access to Refuse Removal are:

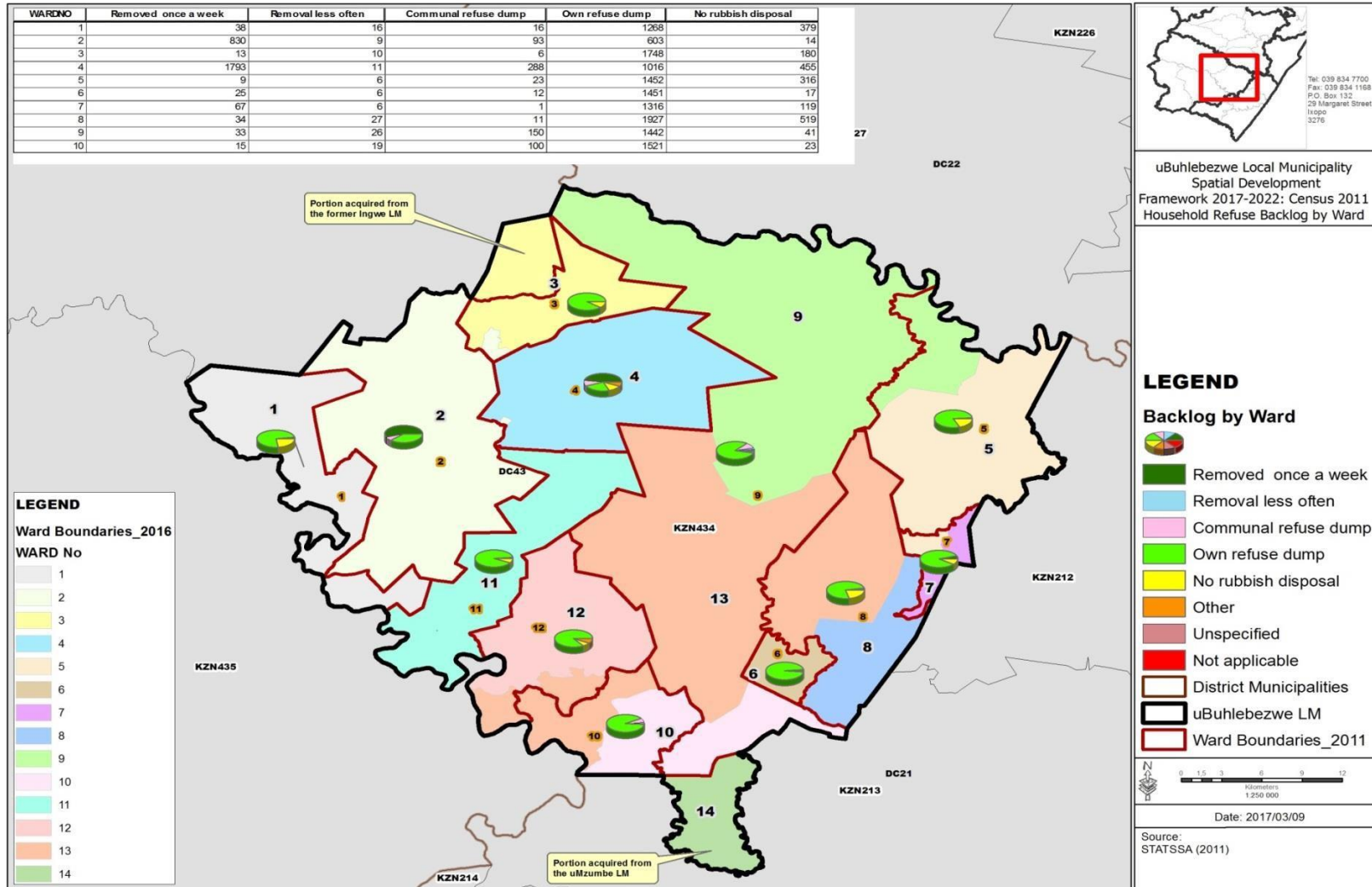
- Removed by local authority/private company at least once a week
- Removed by local authority/private company less often

The following constitute backlogs:

- Communal refuse dump
- Own refuse dump
- No rubbish disposal
- Other

The Refuse Removal backlog in 2011 was 20 432 households against 23487 total households. The backlog for 2016 is 109 424 (people) against 118 346 (people). The map below depicts the backlogs from 2011 against the new ward boundaries.

Refuse Backlog










INFRASTRUCTURE DEVELOPMENT






The Infrastructure Planning and Development department is responsible for the development of roads, public transport infrastructure, public facilities, electrification projects as well as the implementation of maintenance programmes.




The mandate objectives are achieved by among others:







- Design and construct roads infrastructure as per Department of Transport standards
- Design and construct sport facilities as per the Department of Sport and Recreation specifications
- Design and built all municipal buildings to meet Building regulation standards.
- Design and built all electrification projects to meet Eskom standards through the Schedule B programme.
- Implementation of project under the guidelines of the EPWP



ACTIVITY	UNIT OF MEASURE	2022/23 ACHIEVED
KMs of new surfaced roads	Kilometres	0
KMs of surfaced roads rehabilitated	Kilometres	2
KMs of new gravel roads constructed	Kilometres	7
KMs of patched gravel roads	Kilometres	0
Public Transport Facilities	Number	0
Sports facilities constructed	Number	0
Sports facilities upgraded	Number	1
Community Halls constructed	Number	2
Community Halls Renovated	Number	1
Bridges constructed	Number	2
Creches constructed	Number	0
Skills Centre constructed	Number	0
Streetlights Constructed	Number	0
Households Electrified	Number	1185



WARD NO.	PROJECT NAME	PROJECT SCOPE	PHOTOS	ORIGINAL BUDGET	BUDGET SPENT	PROJECT DURATION
02	Ixopo Light Industrial Park	The scope of works includes the construction of 15 no. 4m×6.5m industrial space units, ablution facilities that include paraplegic toilets, access road ramps and parking area, provision of portable water and of sewer network as well as septic tank disposal.	 	R 5 000 000.00	R 1 397 139.06	4 Months
03	Hlongwa Access Road	The project entails the construction of a 1.7 km long by 5m wide road as per DOT type 7A road with relevant stormwater drainage, bulk earthworks, gravel wearing coarse.	  	R 289 670.91	R 289 670.91	06 Months
03	Nonkwenkwane Sportfield	100m x 64m grassed soccer field, Combocourt, parking, clearvu perimeter fencing, borehole, and steel grandstands.	 	R 3 780 100.22 Revised Budget: R 4 030 599.24	R 4 030 599.24	

						
04	Ithubalethu Roads	3.2km x 5m wide asphalt paved road (30mm asphalt; G2 base layer; kerbing and channeling) with 3.2km x 1.5m wide sidewalk and associated road furniture. This is a continuation of the road network that is being constructed to subbase layer by Department of Human Settlement (DoHS).		R 5 049 816.38	R 465 979.10	5 Months
04	Little Flower to Fairview Road	The project consists of 1.1 km long asphalt paved road with relevant stormwater drainage system, Bulk Earthworks, Layer works, 1.1 km long block paved sidewalk, relocation of existing services, traffic calming humps, ancillary works, etc.	  	R 2 209 945.15	R 2 561 523.34	8 Months

07	Jolivet Gym	This Project entails the construction of an outdoor gym in ward 7, Jolivet area.		R 1 627 661.02	R 1 424 699.67	2 Months
07	KwaNothi	The project is funded by DMRE and it for this current financial year 2021_2022 but it carried over to 22_23 FY due to fund constraints. The project scope is to energize 257 connections for a period of 4 months.		R 5 324 554,62	R 5 832 418,47	
08	Xolani Vezi Sportfield	The project consists of a 100m x 64m grassed soccer field, Combo-court, ablution facility, parking, Clearvu perimeter fencing, fully equipped borehole, and steel grandstands.		R 6 589 575.95 Revised Budget: R 7 121 800.33	R 7 121 800.33	6 Months

			 			
11	Plain Hill Hall	<p>The project consists of the construction of a community hall located in Ward 11.</p> <p>The scope of work consists of construction of a community hall, auxiliary buildings i.e., office, storeroom etc., ablution facilities including paraplegic toilet, access road, ramps and parking area, Provision of potable water, sewer network and septic tank disposal.</p>	  	R 5 271 684.15	R 4 804 494.11	06 Months
12	Mdabu Access Road	<p>The project entails the construction of a 1.7 km long by 5m wide road as per DOT type 7A road with relevant stormwater drainage, bulk earthworks, gravel wearing coarse.</p>		R 2 017 952.14	R 1 644 151.74	

12	Madungeni Hall	<p>The project consists of the construction of a community hall located in Ward 12.</p> <p>The scope of work consists of auxiliary buildings i.e., office, storeroom etc., ablution facilities including paraplegic toilet, access road, ramps and parking area, Provision of potable water, sewer network and septic tank disposal.</p>		R 4 753 491.48	R 4 711 741.25	06 Months
13	Mpiyamandl a Access Road	<p>The project entails the construction of a 2.4 km long by 5m wide road as per DOT type 7A road with relevant stormwater drainage, bulk earthworks, gravel wearing coarse.</p>		<p>R 2 407 546.04</p> <p>Revised Budget: R 2 431 601.90</p>	R 2 431 601.90	5 Months
13	Highflats Market Stalls	<p>The project entails the construction of 20 No of traders shelters in Highflats. It has IBR sheeting at the back and brickwork in front, it will be divided to 6 traders per stall. This is to serve those who want to sell fruits</p>		R 3000 000.00	R 144 889.42	3 Months

		and vegetable, livestock etc. it will also accommodate small businesses like deriving schools, sewing etc.				
14	Mleyi Sportfield	The project consists of a 100m x 64m grassed soccer field, Combo-court, ablution facility, parking, Clearvu perimeter fencing, fully equipped borehole, and steel grandstands.	 	R 1 343 372.94	R 1 332 516.94	6 Months

SOCIAL AND LOCAL ECONOMIC DEVELOPMENT

Ubuhlebezwe Municipality SMMEs and Co-operatives Support

The Municipality's LED Unit has a mandate of supporting community based projects, throughout the local community and it is the Municipality's intention to ensure economic sustainability and viability of these initiatives by not only providing funding, but also providing capacity building for the betterment of the projects or businesses that are funded by the Municipality. Ubuhlebezwe has developed the SMME's / Cooperatives data base for the implementation of business support programme. Ubuhlebezwe has a funding programme that assists cooperatives / SMME'S access funding.

Applications for funding are invited from Small, Medium and Macro Enterprises / Cooperatives. The criteria to select these businesses and projects were based on locality, competitiveness, potential to register, creating employment and profitability. The Evaluation Committee consisted of representatives from SEDA, Department of Agriculture, Harry Development Agency, Harry Gwala Agric, LIMA and Ubuhlebezwe LED unit, respectively.

LED GRANT FUNDING 2022/2023 FINANCIAL YEAR

The Municipality's LED Unit has a mandate of supporting community-based projects, throughout the local community and it is the Municipality's intention to ensure economic sustainability and viability of these initiatives by not only providing funding, but also providing capacity building for the betterment of the projects or businesses that are funded by the Municipality. Ubuhlebezwe has developed the SMME's / Cooperatives data base for the implementation of business support programme. Ubuhlebezwe has a funding programme that assists cooperatives / SMME'S access funding.

LED grant funding window for the 2022/2023 financial year was open in April 2022 and closed on the 31 May 2022. Ubuhlebezwe Municipality LED Unit received 331 LED Business proposals requesting funding. The LED office from the during the month of June 2022 conducted verification assessment to 331proposals received. 68 are recommended for site visit. 56 approved for funding.

Approved LED Projects – 2022/2023 Financial Year

NO	PROJECT NAME	SECTOR	LOCATION	WA RD	AMOUNT APPROVED
1	BIG DEAL SERVICE	SEWING	KWATHATHANI	10	R 40 000.00
2	N.A.K.S PROJECT	SEWING	CHIBINI	02	R 40 000.00
3	ZOE'S FASHION DESIGN	SEWING	KWATHATHANI	10	R 40 000.00
4	MAMA DLAMINI	SEWING	NOKWEJA TOP	11	R 40 000.00
5	LWANDLE PROJECT	SEWING	ENDWEBU	14	R 40 000.00
6	MELOKUHLE CLOTHING	SEWING	CHIBINI	03	R 40 000.00
7	IKUSASALETHU WOMEN'S PROJECT	SEWING	EMAZABEKWENI	12	R 40 000.00

BLOCKS PROJECTS					
8	KHOTHU -PHINI PROJECT	BLOCK MAKING	NHLANGWINI	8	R 35 000.00
9	ISIPHILELO SAMI TRADING	BLOCK MAKING	EMAZABEKWENI	12	R 35 000.00
10	NGUNGUMAHLOM BE	BLOCK MAKING	MASHUMI	13	R 35 000.00
11	INKATHEKO TRADING PRIMARY COOPERATIVE LIMITED	BLOCK MAKING	ENDWEBU	14	R 35 000.00

12	NOVAYIYA SAND AND BLOCKS SUPPLIERS	BLOCK MAKING	ENDWEBU	14	R 35 000.00
13	MKHANDI WENSIMBI TRADING ENTERPRISE	BLOCK MAKING	ENDWEBU	14	R 35 000.00
14	MHLIKIZA TRADING & PROJECT	BLOCK MAKING	ENDWEBU	14	R 35 000. 00
AGRICULTURE (PIGGERY)					
15	ZAMINHLANHLA	AGRICULTURE (PIGGERY)	MAHEHLE	01	R 10 000.00
16	DLADLA PIG STALL	AGRICULTURE (PIGGARY)	ESQANDULWENI	05	R30 000.00
17	MR LUH PIG FARMING	AGRICULTURE (PIGGERY)	JOLIVET	07	R 40 000.00
18	MZE'S AGRI / RABBITERY	AGRICULTURE RABBITERY	HLUTHANKUNGU	08	R 30 000.00
19	GWAMANDA LIVESTOCK S	FARMING (PIGGERY)	ENDWEBU	14	R 30 000.00
AGRICULTURE (POULTRY)					
20	WEBSTOWN HOLDING ENTERPRISE	LAYER PRODUCTION	CABANZI	01	R 15 000.00
21	BHOVUNGANA ENTERPRISE PTY(LTD)	HATCHERY PRODUCTION	ECABAZI	01	R 15 000.00
22	STHENJWA PROJECT	BROILER PRODUCTION	OFAFA	03	R 15 000.00
23	IKUSASA LETHU FAMILY PROJECT	BROILER PRODUCTION	ESQANDULWENI	05	R 15 000.00
24	SHEZI INTERCONNECT PROJECT AND POULTRY FARMING	BROILER PRODUCTION	JOLIVET	07	R 5 000.00
25	MASHIZOLO PROJECT	BROILER PRODUCTION	HLOKOZI	8	R 5 000.00
26	AMANQOLO POULTRY PROJECT	BROILER PRODUCTION	NOKWEJA NKONENI	11	R 15 000.00
27	MAQANDENKUKHU	FARMING	ENDWEBU	14	R 5 000.00

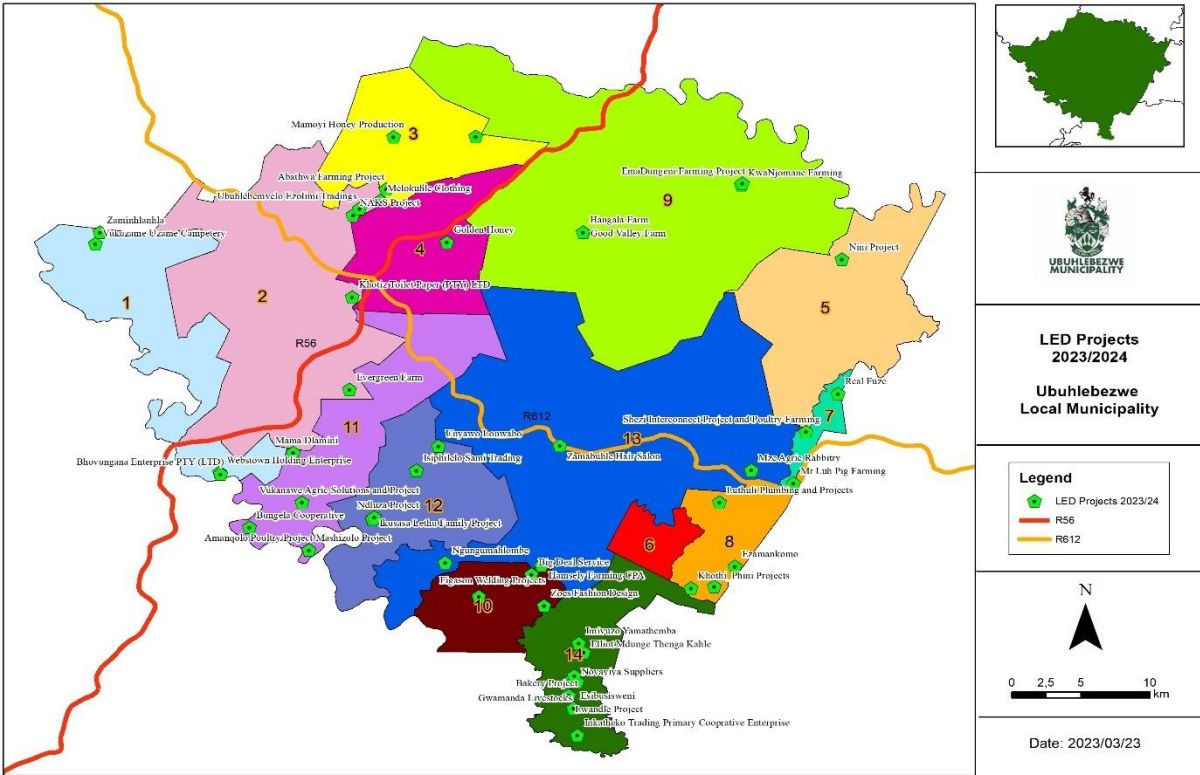
	PROJECT	(POULTRY)			
AGRICULTURE (BEEKEEPING)					
28	GOLDEN HONEY	BEEKEEPING	MAKHOLWENI	04	R 5 000.00
29	MOMOYI HONEY PRODUCTION	BEEKEEPING	OFAFA	03	R 5 000.00

AGRICULTURE (CROPS)					
30	ABATHWA FARMING PROJECT	AGRICULTURE (CROPS)	KATHANDABANTU	02	R 10 000.00
31	EVERGREEN FARM	AGRICULTURE (CROPS)	HOPEWELL	02	R 5 000.00
32	UBUHLEBEMVELO EZOLIMI TRADINGS	AGRICULTURE (CROPS)	CHIBINI	02	R 5 000.00
33	GOOD VALLEY FARM	FARMING (CROP)	MANDILINI	04	R 10 000.00
34	HANGALA FARMING	AGRICULTURE (CROPS)	MANDILINI	04	R 10 000.00
35	REAL FUZE	AGRICULTURE (CROPS)	MGANGENI	07	R 10 000.00
36	KWANJOMANE FARMING	AGRICULTURE (CROPS)	SPRINGVALE	09	R 10 000.00
37	EMADUNGENI FARMING PROJECT	AGRICULTURE (CROPS)	SPRINGVALE	09	R 10 000.00
38	HEMSLEY FARMING CPA	AGRICULTURE (CROPS)	KWATHATHANI	10	R 10 000.00
39	BUNGELA COOPERATIVE	AGRICULTURE (CROPS)	NOKWEJA	11	R 10 000.00

40	LUTHI PLUMBING AND PROJECTS	AGRICULTURE (CROPS)	NOKWEJA	11	R 10 000.00
41	VUKANAWE AGRIC SOLUTIONS & PROJECTS	AGRICULTURE (CROPS)	EMAWENI	12	R 10 000.00
42	UNYAWO LONWABO	AGRICULTURE (CROPS)	EMAZABEKWENI	12	R 10 000.00
43	NDLUZA PROJECT	AGRICULTURE (CROPS)	MADUNGENI	12	R 10 000.00
44	ELLIOT MDUNGE THENGA KAHLE	AGRICULTURE (CROPS)	ENDWEBU	14	R 10 000.00
45	UKUKHANYA AGRI-FARMING	AGRICULTURE (CROPS)	ENDWEBU	14	R 10 000.00
46	ESIBUSISWENI	AGRICULTURE (CROPS)	ENDWEBU	14	R 10 000.00
47	MOSES NURSERY AND LAND SCAPING	NURSERY	CHIBINI	02	R 15 000.00
48	EZAMANKOMO	FORESTRY	ESIGCAKINI	08	R 10 000.00
BAKERY					
49	ISIPHO SEMPILO MANUFACTURING	BAKERY	MHLABASHANE	10	R 30 000.00
50	BAKERY PROJECT	BAKERY	ENDWEBU	14	R 30 000.00
51	IMIVUZO YAMATHEMBA	BAKERY	ENDWEBU	14	R 30 000.00
MANUFACTURING					
52	VUKA UZAME CAMPETRY	MANUFACTURING	MAHEHLE	01	R 30 000.00
53	KHOTIZ TOILET PAPER (PTY) LTD	MANUFACTURING	IXOPO	02	R 50 000.00
54	FIGASON WELDING PROJECTS	WELDING PROJECTS	MHLABASHANE	10	R 20 000.00
TOURISM					
55	NINI PROJECT	CRAFT	UMKHUNYA	05	R 4000.00

OTHER SECTOR					
56	ZAMABUHLE HAIR SALON	BEAUTY AND CARE	HLOKOZI	06	R 4 000.00
TOTAL				R 148 000.00	

FUNDED LED PROJECT 2022/2023



CAPACITY BUILDING ON SMMES AND CO-OPERATIVES

UBUHLEBEZWE MUNICIPALITY 2022 RLED CHAMPION PROGRAMME

Background on the Champions Programme

The Durban University of Technology (DUT) in collaboration with the KwaZulu-Natal Department of Economic Development, Tourism and Environmental Affairs (EDTEA) launched its first iteration of the KZN Social Economy Development Programme in February 2022. The programme targeted 15 existing Social Entrepreneurs from across KwaZulu-Natal.

Ubuhlebezwe Municipality Social Development LED / Tourism Office has recommended its LED beneficiaries for the Regional Local Economic Development (RLED) Champions Programme. It is a nine-month (attending one week block every month). RLED Champions is a development intervention that is designed to capacitate social entrepreneurs to scale their impact.

The programme aimed to equip the RLED Champions with key skills that they would require to scale their business so that they are able to have a greater impact on communities. On the 14th of October 2022, EDTEA and DUT conducted the exhibition in Durban. The aim of the exhibition was to provide Champions with a platform to display the skills that they have obtained during their time in the programme and be granted the opportunity to network with potential funders and strategic partners.

Attached is the list of **Ubuhlebezwe Municipality RLED Champions 2022** as follows

No	Surname	Name	Gender	Area	Enterprise Name	Sector
1.	Radebe	Thokozani	F	Cabazi Ward 1	Bhovungane Enterprise PTY LTD	Manufacturing
2.	Mbanjwa	Pretty N.	F	Nokweja Ward 11	Preleno PTY LTD	Poultry



UBUHLEBEZWE MUNICIPALITY CAPACITY BUILDING SMME'S TRAINING (OPERATION VULA BENEFICIARIES)

SMME's and Operation Vula Beneficiaries received an Entrepreneur Development training by New Seasonz Training Institute in partnership with EDTEA and Ubhlebezwe Municipality. There were 15 SMME's attended the training.



Business Regulations

The Department of Economic Development, Tourism and Environmental Affairs has introduced the automated licensing and permitting system to ensure effective and efficient licensing. The system is also designed to map the jobs created that are not documented. The Municipality has implemented a new system for hawker's permit using PVC cards and camera on site and the turnaround time of 1 day and 3 days turnaround time for formal businesses.

The Informal Economy Policy

The informal Economy policy was adopted by Council in December 2016. Informal Trading is defined as the economic activity undertaken by entrepreneurs who sell legal goods and services within a space deemed to be public and private property within the informal sector. The informal economy makes an important contribution to the economic and social life of the Ubuhlebezwe Municipality. Due to the decline in formal employment and consequent increase in unemployment rate, many people seek alternative means of earning an income. It is generally accepted that the informal sector plays a significant role in the local economy more especially in the previously disadvantage areas. One of the main reasons for this is the inability of National Economy's formal sector to create enough employment for the relatively fast-growing labour force. This inability leads to new entrants into the labour market being increasingly forced to turn into the informal sector, to earn a living. This Policy covers the informal trading activities occurring within the Ubuhlebezwe Municipality. The policy formulation process involves consultation with a various stakeholder through public participation, as from 22 May 2014.

For the Ubuhlebezwe area, Informal Trading is a positive development for the micro business sector as it contributes to the creation of jobs and has the potential to expand further the Council's economic base.

Summary: Informal Economy Policy Statement for Support and Development of the Sector

Ubuhlebezwe Municipality acknowledges the relevance and contribution of the informal economy to the economic and social life of the town. Informal trading provides some income to those who are unemployed as well as providing an alternative to established traditional formal sector retail options. The Ubuhlebezwe aims to develop the sector and its participants into a commercially viable and dynamic economic sector, which contributes to the economic growth of the town and the quality of life of its citizens in a sustainable manner.

Appropriate infrastructure support and services, entrepreneurial development and spatial planning will be the cornerstones to achieving such a policy goal. Uncontrolled and unplanned growth of the informal economy sector will have a negative impact on the Ubuhlebezwe area. Conflicts can arise between town officials and traders as well as between established Informal Economy actors and newcomers, because of uncertainty of each party's rights. If there is little official regulation and control, new sorts of informal control mechanisms may come in to fill the void with their own means of controlling prices and protection rackets.

The Ubuhlebezwe Municipality further affirms its obligation to assist the informal economy

sector by way of mentoring and incubation as means to age them into a more formalised nature of economic activity.

The Key Principles that govern the Ubhlebezwe's approach to informal Economy are economic, social and spatial:

1. Economic Principles: Economic growth in the informal trading sector will be facilitated through:

- Linking the development and growth of trading areas to commercial zones in orders to create viable hubs of business activity that mutually benefit formal and informal businesses.
- Providing a range of facilities, capacity building and business support a service that caters for the different levels of the Informal Economy Actors, from the weekly Saturday and small survivalist to larger informal economy Actors.
- Ensuring that the buildings and property owned by the UBUHLEBEZWE are used for the maximum social and economic development of the community within which they are located
- Targeting highly accessible and visible location for the promotion of tourist related trading in order to derive benefit for Informal Economy Actors from the tourism potential.

2. Social Principles: The promotion of equity within the Ubhlebezwe to create a dignified Town through:

- Spreading public spending in an equitable manner throughout Ubhlebezwe with an emphasis on the poorer parts of the town that have not historically benefited from public sector investment.
- Viewing the location of public investment as an opportunity to integrate public sector investment.
- Using the development of the informal trading infrastructure as an opportunity to improve the general environmental condition of the Historically Disadvantaged Areas of the Ubhlebezwe.
- Providing basic services such as water and refuse facilities to all areas where public health and/or public safety is at risk

3. Spatial Principles Informal Economy contributes to the value of public places as amenities and places of dignity and has the potential to be a catalyst for generating positive public places through:

- Developing those areas that will have most significant impact on the largest number of people, e.g. areas with large flow of pedestrian traffic.

- Allocating space for informal trading areas in accordance with the broad Spatial Planning Framework of the Ubhlebezwe and the local spatial development Framework.
- Providing minimal infrastructure for informal trading, that would vary depending on the type of activities.

UBUHLEBEZWE MUNICIPALITY INFORMAL TRADERS SUPPORT

Ubhlebezwe Local Municipality partnered with EDTEA and Mthimkhulu Training and Development Institute to train 30 informal businesses on Business Management for a period of 5 days. Trained beneficiaries received certificates on the 09 September 2021 at Peace Initiative Hall. 418 hawkers received R3000.00 for business relief fund hawkers.

ALIGNMENT OF AGRICULTURAL PROJECTS WITH SMME'S AND CO-OPERATIVES:

Ubhlebezwe Municipality adopted its agricultural plan in 2013. This agricultural plan focuses on the municipality's farming systems and farming areas in order to develop practical solutions to problems facing the agricultural sector and to identify opportunities aimed at strengthening agriculture in the form of farming and livestock, in the municipality. The plan ultimately aims to contribute to agriculture and the municipality's long-term economic development and sustainability.

PROJECT TARGETING EMERGING FARMERS

UBUHLEBEZWE SMALL HOLDER FARMERS SUPPORT PROGRAMME:

The Ubhlebezwe Municipality has a farmer support programme that aim at stimulating the local economy in Ubhlebezwe Municipality by providing farmer's support services and strengthening market linkages for farmers. The programme aims at addressing issues of unemployment, poverty, food insecurity and inequality, the target group is youth, women, and people with disability. Agriculture facilitation aims to create direct linkages with the value chain and break the economic isolation. The Farmers are viewed as individual entrepreneur's, with the objective of strengthening their small business and improving their profits. Appropriate business skills and farmer development training, in ensuring that these objectives are realised and ensuring sustainable development of these farmers. Farmers are also encouraged to collaborate with each other to benefit from the economies of scale. The programme aims at developing significant institutional farming structures to facilitate collective buying and selling. This programme is ongoing, with provision of ongoing farmer extension support to ensure

sustainable production.



MARKET AND INPUT SUPPLIER LINKAGES

The main objective of market and input supplier linkages is to create a relationship between a farmer (a produce), input supplier (where the farmer purchase production inputs) and market (where the farmer sell produce). The farmer support program emphasises on high quality seed, certified seed, appropriate fertilization, proper feeding. The main objective is to produce high yields, high quality produce for the markets. Therefore, reputable input suppliers are key in achieving this.



EXTENSION AND TRAINING

Extension support and trainings are ongoing to capacitate farmers on good agronomic practices, business management and record keeping. Working with other stakeholders has made it easy to achieve this. SEDA assist on Business management training.

Ubuhlebezwe LED conducted Livestock training took place on the 09 May 2022 to 13 May 2022, there were 2 classes Highflats and Ixopo Peace Initiative for 50 farmers. The topics that were covered are: Understand Animal Nutrition, Monitor Water Quality, and Identify Basic Breeding Practices for Farm Animals



STAKEHOLDERS ENGAGEMENT

Stakeholder engagement through Agricultural task team, LED forums and information sharing days ensures sharing of information and resources on agricultural programs and projects, align, and integrate agricultural activities to avoid overlapping of efforts and double dipping.



5. ANIMAL IMPROVEMENT SCHEME INFORMATION DAY

The information day was held on 09 February 2022 at Nokweja, ward 11, the benefits for participating in Animal Improvement Scheme are as follows.

- Aspect of animal reproduction and fertility are being addressed to improve calving rate.
- Bull testing and synchronisation of cows, artificial insemination
- Embryo transfer as well as pregnancy test.
- Animal health and nutrition was addressed.



UBUHLEBEZWE TOURISM

TOURISM GRADUATE DEVELOPMENT PROGRAMME- 2020-2022

Tourism Graduate Development Programme -2020-2022, Ubhlebezwe Municipality LED / Tourism is partaking in mentoring and train Tourism graduates. Ubhlebezwe LED/Tourism unit and provisional EDTEA Tourism section has finalised the processes and Ubhlebezwe LED/Tourism has received one Tourism intern and one trainee commenced on the 04th January 2021 till December 2022. This programmes thus assist the unit to ensure and foster capacity to facilitate tourism projects, programmes and events.

THE NATIONAL TOURISM INFORMATION AND MONITORING SYSTEM (NTIMS) DATA COLLECTOR'S PROGRAMME

Ubhlebezwe Municipality LED / Tourism in partnership with the Department of Tourism (DT) and Amathemba Skills (Pty) Ltd. Ubhlebezwe has one data collector from the Department. Data will be collected in all tourism subsectors, including accommodation, restaurants, conferencing, activities, attractions, travel agencies and transport services. Ubhlebezwe LED/Tourism has received one Tourism Data Collectors commenced on the 04 January 2021 till August 2022. This programme thus assists the unit to ensure and foster capacity to facilitate tourism projects, programmes and events with recent stats and data.

Tourism Task Team Initiative

A Tourism Task Team was established through the Ubhlebezwe LED Forum. Its function to deal with local tourism issues and required to report back to the Ubhlebezwe LED forum meetings. The Tourism Task Team is currently Functional. The aim of the task team is to discuss issues that are pertaining to tourism development and to create an enabling environment for tourism to flourish within Ubhlebezwe. The main purpose of the Tourism Task team is to report of progress made by the Tourism unit and planned programmes and activities for financial year with other relevant stakeholders.

Marketing

- The Ubhlebezwe Municipality and SMT Websites
- SMT WhatsApp Group and HGDA Tourism WhatsApp Group
- Ubhlebezwe Tourism Experience Pamphlet and SMT Brochure

Ubhlebezwe Municipality was represented in Africa Travel Indaba on 04 of May 2022.

Ubuhlebezwe Municipality was represented by 4 exhibitors in the Royal Show in PMB on the 27 May 2022 to the 04 June 2022.



UBUHLEBEZWE COMMUNITY TOURISM AWARENESS / TOURISM SCHOOL AWARENESS

Tourism awareness is very important as it can increase the participation of the communities in tourism. Awareness can also change the community's perceptions about tourism. Therefore, tourism awareness and perceptions are the cornerstones of community participation in tourism. Ubuhlebezwe Local Municipality Social Development department conducted both Community Tourism awareness and Tourism School awareness on the 18 May 2022 at Ixopo Peace Initiative Hall and Sangwaba ward 05 Ebutateni Skills centre. While Indawo Tours facilitated Community Tourism on the 31 May 2022 in Ward 14 Nhangwini Multipurpose Hall. It has been seen that there is a need for learners to be capacitated and workshopped through tourism. To expose learners to Municipal programmes and other spheres of Government tourism initiatives, and to share information on tourism career opportunities available.





TOURISM DAY CELEBRATION

Ubuhlebezwe Municipality Tourism celebrated Heritage Day on the of 21st of September 2022, at Ufafa ward 03 Sheshe Hall. The objectives were to start an ongoing Tourism Cultural Village program after the Heritage Day celebration and establish Ubuhlebezwe tourism route that will facilitate the distribution of tourism products within Ubuhlebezwe Municipality. The main objectives and purposes.

- To celebrate heritage tourism
- Promote cultural village tour/ rural tourism
- Promote and showcase cultural tourism and attractions
- Maintain a relationship with relevant stakeholders
- Promoting storytelling through multicultural education
- To promote ubuhlebezwe tourism route
- Develop cultural village in a long run

The celebration comprises of the followings: Heritage Tourism Tour: Margaret Mncadi Statue, Alan Patons House, Mariathal Mission and Ufafa village tour. Usiko lecture, Craft Exhibition, African Cuisine testing and Performances.





Ixopo Mini Fun Fare

Ubuhlebezwe Tourism Supported Blac Distixtion in hosting a mini fun fare at Ixopo train station (estimeleni) on 12 November 2022. 260 children including adults attended the eve



MONITORING AND EVALUATION (M&E) PLAN IN PLACE TO TRACK PROGRESS AND EFFECTIVENESS

Monitoring and evaluation are in place. Every quarter there is routine inspection done in all projects that are implemented and monthly all agriculture related projects are visited by Ubuhlebezwe LED Office. Projects are monitored and evaluated continuously. Inclusive Planning and active LED Forum was established. Reports are tabled at Manco, Portfolio committee (social development) monthly. Subcommittees namely: Agriculture, Tourism, Honey and Business Support normally sit in a quarter.

WASTE MANAGEMENT:

STAFF COMPLEMENT:

Ubuhlebezwe has 12 staff permanent general workers doing street sweeping and 23 EPWP Participants in Ixopo. In Highflats there are four street sweepers and two EPWP Participants assisting in town cleanliness.

EQUIPMENT AND TRUCK

The municipality has three compactor trucks and one skip truck, 18 skip bins in put around town and in formal and informal areas for waste collection purposes

RECYCLING INITIATIVES

The implementation of recycling initiatives is not formalized, this is due to limited space and facility for this activity. However local SMME take this business opportunity, they make arrangements with local shops owners and collect all recyclables for profit.

WASTE COLLECTION INITIATIVES

General street cleaning starts at 8 am to 7pm, where from 8am, 33 EPWP Participants clean the town till 4pm. From 12pm, ten permanent staff resumes their daily duties doing street sweeping and cleaning till 7pm. Each employee is tasked to work in a particular area, and they are given a daily task. Prohibition signs (No dumping) have been put to all areas where illegal dumping is prevalent. Awareness campaigns are coordinated in Ixopo, Highflats and Fairview areas to reduce illegal dumping.

The weekly schedule is followed on refuse collection and the waste is removed in the following area as schedule:

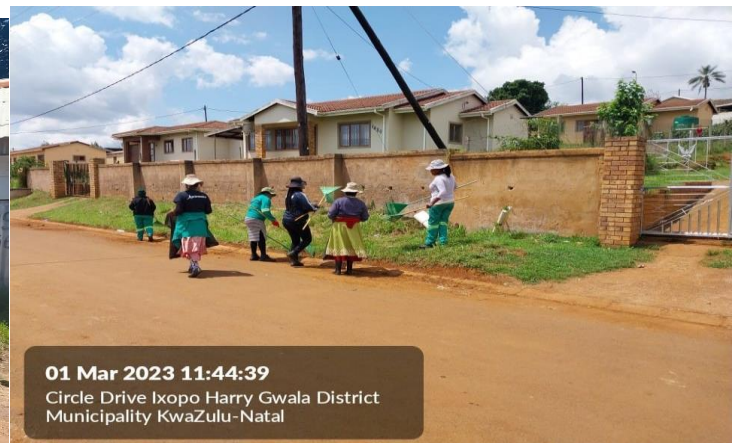
- Mondays - High School down to Stuart Street up to Grant Street straight to testing ground
- Tuesdays - Morning view - High Street, Mary Street and centenary road
- Wednesdays - Morning Side and Highflats
- Thursdays- Little flower and Hospital. Umngeni, Harry Gwala District Municipality
- Fridays – Fairview
- Saturdays - Highflats Ixopo

- **CHALLENGES**

Mushrooming of illegal dumping site, disposing of waste by the community members in open spaces. Resistance of community to adhere to the daily domestic waste collection. The breakdowns on aging trucks used to collect and dispose of waste.

Clean-Up Campaign in Highflats

The Ubuhlebezwe Municipality, Department of Economic, Development, Tourism and Environmental Affairs, Department of Forestry, Fisheries and the Environment, EPWP Participants and Community Works Program Participants (CWP) held clean-up campaigns in Highflats, Ixopo town, Morning Side, Fairview, Taxi and Bus Rank during the financial year 2022/23. The aim of the campaign was to ensure the awareness of littering and waste disposal on illegal areas and actual cleaning of the areas,



Commemoration of Arbor Day

Ten trees were planted in Mazabekweni Sportsfield, ward 12 on the 2nd of September 2022, where the Honourable mayor Cllr EB Ngubo instilled the culture of planting trees to the local community on how to keep the environment clean and the contribution of indigenous trees to the environment



New Plants and Equipment Purchased

The municipality purchased the new tractor and Zero Turn Mower for grass cutting of verges, maintenance of Sportfield and parks and garden.



Tractor and Slasher



Zero Turn Mower

DISASTER MANAGEMENT AND FIRE & TRAFFIC UNITS

Ubuhlebezwe Local Municipality has an established Disaster Management which houses both the Disaster Management personnel as well as the Fire & Rescue teams. The centre is located at number 12 Northway Drive, Morningside, Ixopo. The center is suitable for all disaster related activities which include the coordination of disaster related activities, the storage of disaster relief material.

The establishment of the centre was in line with various legislative prescripts that warrant the coordination of disaster related incidents at a local level. The following are some of the most relevant legislative prescripts that provide impetus for the day-to-day operations of the Disaster Management Centre:

1.1. Constitution of the Republic of South Africa Act 108 of 1996

The Constitution of the Republic of South Africa, places legal an obligation on the government to ensure health and safety of its citizens. Section 41 of the Constitution clearly stipulates the principle of co-operative government and inter-governmental relations and specifically requires the three spheres of government to co-operate with one another in mutual trust and good faith by among others, fostering friendly relations; assisting and supporting one another; informing one another of, and consulting one another on, matters of common interest.

Furthermore, Section 41(1) (b) of the Constitution provides that all spheres of government are required to secure the wellbeing of its citizens. Firefighting services is a local government function with concurrent provincial and national legislative competence in terms of Schedule 4 Part B, of the South African Constitution. Notwithstanding the fact that firefighting services are rendered by the local sphere of government, both provincial and national government also have specific roles and responsibilities in terms of the Constitution, 1996.

1.2. Municipal Systems Act (Act No. 32 of 2000)

The Municipal Systems Act No. 32 of 2000 requires all municipalities (metropolitan, district and local authorities) to undertake an integrated development in planning process to produce currently relevant IDPs. Section 26 (g) of Municipal Systems Act No. 32 of 2000, requires the IDP to reflect an applicable Disaster Management Plan.

Section 78 stipulates that in case where a municipality decides to provide a service through internal mechanism, it must assess direct and indirect costs and benefits associated with the

project, assess municipal capacity and its future capacity to furnish skills, expertise and resources required, as well as re-organisation of its administration and development human resource capacity. In addition, Section 79 states that if a municipality decides to provide a municipal service through an internal mechanism mentioned in section 76(a), it must-

- Allocate sufficient human, financial and other resources necessary for the proper provision of the service; and
- Transform the provision of that service in accordance with the requirements of this Act.

1.3. The National Disaster Management Framework (Notice 57 of 2005)

The National Disaster Management Framework provides guidelines for the development of the provincial and municipal disaster management frameworks. The framework classifies disaster management into four Key Performance Areas (KPA) and three Enablers.

KPA three (3) on “Disaster Risk Reduction” (DRR) stipulates that disaster risk reduction efforts must be included into strategic integrated structures and processes. The risk related information must also be incorporated into spatial development frameworks (SDFs). Projects and initiatives that focus on disaster risk reduction must be included in IDPs to ensure budget allocation.

1.4. Disaster Management Act (Act No. 57 of 2002)

Section 53 (2) (a) of Disaster Management Act No. 57 of 2002 specifies that a disaster management plan for a municipal area must form an integral part of the municipality’s integrated development plan (IDP). The plan must:

- anticipate the types of disaster that are likely to occur, in the municipal area and the possible effects.
- place emphasis on measures that reduce the vulnerability of disaster-prone areas, communities, and households.
- consider indigenous knowledge relating to disaster management.
- promote disaster management research.
- identify and address weaknesses in capacity to deal with possible disasters.
- provide for appropriate prevention and mitigation measures.
- establish strategic communication links; and
- Facilitate maximum emergency preparedness and response.

1.5. Municipal Structures Act (Act 117 of 1998)

The Local Government: Municipal Structures Act, 1998 in Section 84 (1)(j) makes provision for powers and functions of district municipality to render firefighting services serving the area of jurisdiction, which includes:

- (i) Planning, Coordination, and regulation of fire services.
- (ii) Specialised firefighting services such as mountain, veld, and chemical fire services.
- (iii) Coordination of the standardisation on infrastructure, vehicles, equipment, and procedures; and
- (iv) Training of fire officers.

The Local Government: Municipal Structures Act, 1998 in Section 84(1) (j) read with Section 155(3) (c) of the Constitution, 1996 confers the executive authority for the provision of firefighting services to a district municipality unless an MEC has adjusted the power to a local municipality in terms of Section 85 of the Local Government: Municipal Systems Act, 2000. A district municipality, or in the case of an adjustment of the power to a local municipality by an MEC, must in terms of the Local Government: Municipal Systems Act, 2000 decide on an appropriate mechanism to perform the firefighting services.

1.6. Fire Brigade Services Act 99 of 1987

The Fire Brigade Services Act, Act 99 of 1987 (FBSA) is the primary piece of legislation regulating fire services and seeks to provide for the establishment, maintenance, employment, co-ordination, and standardization of fire brigade services.

In terms of the FBSA, local authorities are allowed to establish and maintain a fire brigade service for the following purpose:

- a. Preventing the outbreak or spread of a fire.
- b. Fighting or extinguishing a fire.
- c. The protection of life or property against a fire or other threatening danger.
- d. The rescue of life or property from a fire or other danger.
- e. Subject to the provisions of the Health Act, 1977 (Act No. 63 of 1977), the rendering of an ambulance service as an integral part of the fire brigade service.
- f. The performance of any other function connected with any of the matters referred to in paragraphs (a) to (e).

1.7. National Veld and Forest Act 101 of 1998

The National Veld and Forest Fires Act, 1998 confers on landowners a responsibility to prevent veld fires through the provision of fire breaks and other means as well as the responsibility to fight fires. To achieve this, mandate the Act provides for the creation of fire protection associations, local authority is required to register and become a member of the association, which is led by the Chief Fire Officer of a municipal fire service. However, should a Chief Fire Officer decline to be appointed as Fire Protection Officer, a member of the fire protection association must be appointed to perform the function.

1.8. Disaster Management Amendment Act 16 of 2015

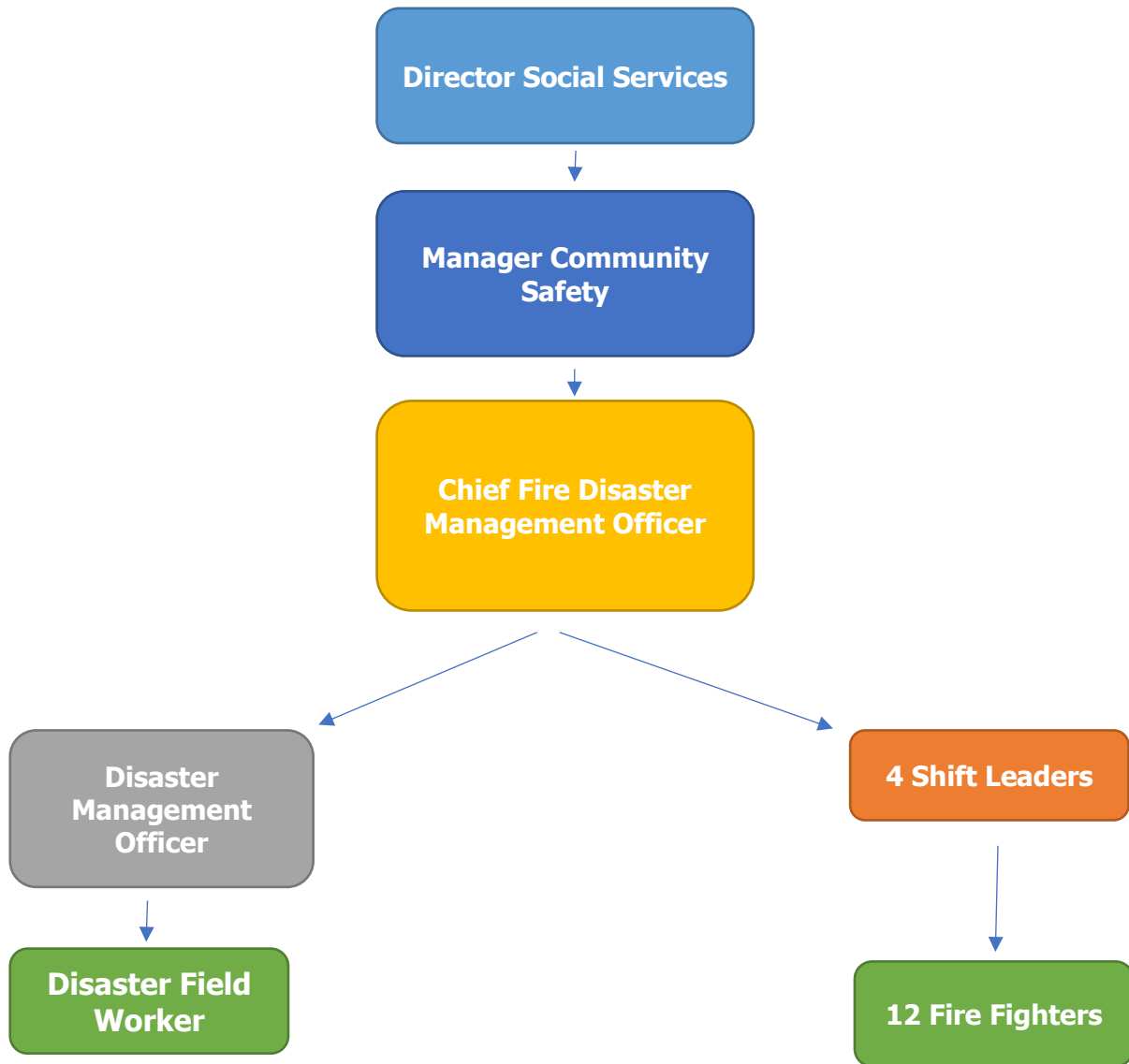
Section 43 of the principal Act is hereby amended by the addition of the following subsections: “(3) A local municipality must establish capacity for the development and co-ordination of a disaster management plan and the implementation of a disaster management function for the municipality which forms part of the disaster management plan approved by the relevant municipal disaster management centre. (4) A local municipality may establish a disaster management centre in consultation with the relevant district municipality in accordance with the terms set out in a service level agreement between the two parties, in alignment with national norms and standards”



Figure 1- shows the location of uBuhlebezwe municipality's disaster management centre.

2. Capacity and Resources (K.P.A 1)

In terms of location, the disaster management unit is located within the Social Development Department under the component referred to as Community Safety. The organogram is designed as follows:



Furthermore, the status quo of the Disaster Management Centre as at year end is as depicted below. This is in line with the assessment criteria as conducted by the Provincial Disaster Management Centre which conducts these assessments on an annual basis.

MUNICIPALITY	DM Centre/Unit	DM Head/Manager	DM Staff	Fire and Rescue Staff	DM Advisory Forum	DM Practitioners Forum	District Fire Technical Task Team	Register of DM Volunteers	Register of DM Stakeholders	MoUs/SLAs
UBUHLEBEZWE	😊	😊	😐	😊	😊	😊	😊	😐	😊	😐

The major areas of concern have been around the staffing of both the Fire & Rescue services as well as the Disaster Management component as well as the conclusion of mutual assistance agreements.

It must be noted that due to the vastness of the Ubhlebezwe Municipal area, the staffing of only two persons looking after 14 wards is inadequate and must receive the necessary attention. This is further paramount as the municipality endeavors to respond within a period of three hours from the time a disaster incident has occurred.

SANS 10900 further warrants that the Fire & Rescue services must be able to meet a threshold of at least 6 fire fighters per shift on duty. Currently we are unable to meet that threshold.

It must be said that there are plans that are being explored as a remedy which will receive the required attention at the beginning of the 2023/2024 Financial year.

A target has been set for the crafting of Mutual Assistance Agreements which will come in handy in areas where municipal borders are being shared.

The table below further indicates compliance levels:

<u>ITEM</u>	<u>STATUS</u>
Fire station/ DMC	Available
Official Dealing with DM	Available
Disaster Management Framework	Approved
Disaster Management Advisory Forum	Functional
Disaster Management Plan	Plan has been Reviewed and Approved
Information and Communication System	Telephones, Emails, Two-way radio communication
Sector Plan/ IDP ASSESSMENTS	Submitted to PDMC & HGDMC
Winter Contingency Plan	Submitted to PDMC & HGDMC
Summer Contingency Plan	Submitted accordingly to the PDMC & HGDMC

3. Disaster Risk Assessment (K.P.A 2)

In order to facilitate a results driven manner of approach in terms the mitigation against hazards that may lead to disasters, it is paramount that a risk assessment is crafted. The table below is a reflection of the risk assessment.

Ward	<u>Brief Overview</u>	<u>Hazards and Threats</u>
1	Ward 1 is situated on the North-western part of the Ubuhlebezwe municipal area. Ward 1 shares municipal boundaries with Umzimkhulu Local Municipality, Dr. Nkosazane Dlamini Zuma local municipality, and ward 2 of Ubuhlebezwe Municipality.	<ul style="list-style-type: none"> ➤ Fires ➤ Floods ➤ Storms ➤ Motor Vehicle Accidents ➤ Epidemics ➤ Drought ➤ Snow

		<ul style="list-style-type: none"> ➤ Lightning
2	Ward 2 is situated on the North-western part of the Ubuhlebezwe municipal area. Ward 2 shares municipal boundaries with ward 1, ward 3, ward 4, ward 9 and ward 11 of the Ubuhlebezwe local municipality.	<ul style="list-style-type: none"> ➤ Fires ➤ Floods ➤ Storms ➤ Strong winds ➤ Motor Vehicle Accident ➤ Hazmat Incidents ➤ Epidemics ➤ Drought ➤ Potential Unrest ➤ Lightning
3	Ward 3 is situated on the North-western part of Ubuhlebezwe Municipal Area. Ward 3 shares municipal boundaries with Richmond Local Municipality, Dr. Nkosazane Dlamini Zuma Local Municipality, Ward 2 and Ward 4 of Ubuhlebezwe Local Municipality.	<ul style="list-style-type: none"> ➤ Fires ➤ Floods ➤ Storms ➤ Motor Vehicle Accidents ➤ Hazmat Incidents ➤ Epidemics ➤ Drought ➤ Snow ➤ Lightning
4	Ward 4 is situated on the North-western part of Ubuhlebezwe municipal area. Ward 4 shares Municipal boundaries with ward 3, ward 2 and ward 9 of Ubuhlebezwe Municipal Area.	<ul style="list-style-type: none"> ➤ Fires ➤ Floods ➤ Storms ➤ Motor Vehicle Accidents ➤ Hazmat Incidents ➤ Epidemics ➤ Drought ➤ Potential Unrest ➤ Strong Winds ➤ Illegal Connections of Electricity ➤ Lightning
5	Ward 5 is situated on the far North-eastern side of Ubuhlebezwe Municipal Area. Ward 5 Shares Municipal boundaries with Richmond Local Municipality, and Vulamehlo Local Municipality, ward 7 ward 9 and ward 8 of Ubuhlebezwe Local Municipality.	<ul style="list-style-type: none"> ➤ Fires ➤ Floods ➤ Storms ➤ Hazmat Incidents ➤ Epidemics ➤ Drought ➤ Lightning
6	Ward 6 is situated on the Southeastern part of Ubuhlebezwe Municipal Area. Ward 6 shares Municipal boundaries with Umzumbe Local Municipality, ward 7, ward 8 and ward 10 of Ubuhlebezwe Local Municipality.	<ul style="list-style-type: none"> ➤ Fires ➤ Floods ➤ Storms ➤ Motor Vehicle Accident ➤ Epidemics

		<ul style="list-style-type: none"> ➤ Drought ➤ Lightning
7	Ward 7 is situated on the eastern part of Ubuhlebezwe Municipal Area. Ward 7 shares Municipal boundaries with Vulamehlo Local Municipality, ward 8, ward 6, and ward 5 of Ubuhlebezwe Municipal Area.	<ul style="list-style-type: none"> ➤ Fires ➤ Floods ➤ Storms ➤ Motor Vehicle Accident ➤ Hazmat Incidents ➤ Epidemics ➤ Drought ➤ Lightning
8	Ward 8 is situated on the South-eastern Part of Ubuhlebezwe Municipal Area. Ward 8 shares Municipal boundaries with ward 7, ward 6, ward 10, ward 9 and ward 5 of Ubuhlebezwe Municipal Area.	<ul style="list-style-type: none"> ➤ Fires ➤ Floods ➤ Storms ➤ Motor Vehicle Accident ➤ Hazmat Incidents ➤ Epidemics ➤ Drought ➤ Potential Unrest ➤ Lightning
9	Ward 9 is situated in the centre of Ubuhlebezwe Municipal Area. Ward 9 shares Municipal boundaries with, ward 4, ward 5, ward 6, ward 8, 12 of Ubuhlebezwe Municipal Area.	<ul style="list-style-type: none"> ➤ Fires ➤ Floods ➤ Storms ➤ Motor Vehicle Accidents ➤ Hazmat Incidents ➤ Epidemics ➤ Drought ➤ Illegal Connection of Electricity ➤ Lightning
10	Ward 10 is situated on the Southern part of Ubuhlebezwe Municipal Area. Ward 10 shares Municipal boundaries with Umzumbe Local Municipality, ward 12, ward 11 and ward 6 of Ubuhlebezwe local Municipality.	<ul style="list-style-type: none"> ➤ Fires ➤ Floods ➤ Storms ➤ Motor Vehicle Accidents ➤ Hazmat Incidents ➤ Epidemics ➤ Drought ➤ Lightning
11	Ward 11 is situated on the South-western part of Ubuhlebezwe Municipal Area. Ward 11 shares Municipal boundaries with Umzimkhulu Municipality, ward 12, ward 2, and ward 9 of Ubuhlebezwe Municipal Area.	<ul style="list-style-type: none"> ➤ Fires ➤ Floods ➤ Storms ➤ Motor Vehicle Accident ➤ Hazmat Incidents ➤ Epidemics ➤ Drought

		<ul style="list-style-type: none"> ➤ Snow ➤ Lightning
12	Ward 12 is situated on the South-western part Ubhlebezwe Municipal Area. Ward 12 shares Municipal boundaries with Umzimkhulu Local Municipality; ward 10 and ward 11 of Ubhlebezwe Municipal Area.	<ul style="list-style-type: none"> ➤ Fires ➤ Floods ➤ Storms ➤ Motor Vehicle Accidents ➤ Hazmat Incidents ➤ Epidemics ➤ Drought ➤ Snow ➤ Lightning
13	Ward 13 is situated in the centre of Ubhlebezwe Municipal Area. Ward 13 shares Municipal boundaries with ward 4 ward 5, ward 7 wards 9, ward 8, ward 10, ward 11, and ward 12 of Ubhlebezwe Municipal Area.	<ul style="list-style-type: none"> ➤ Fires ➤ Floods ➤ Storms ➤ Motor Vehicle Accidents ➤ Hazmat Incidents ➤ Epidemics ➤ Drought ➤ Illegal Connection of Electricity ➤ Lightning
14	Ward 14 is situated in the east south of the municipal area, and it shares boundaries with ward 10	<ul style="list-style-type: none"> ➤ Fires ➤ Drought ➤ Hailstorm ➤ Road Accidents ➤ Heavy Rain ➤ Floods ➤ Strong wind ➤ Snow ➤ Lightning ➤ Wild pigs ➤ Snow ➤ Substance Abuse and Crime ➤ Hazardous Installations

To mitigate against the risk of fires especially in built up areas, a network of fire hydrants exists within Ixopo. These fire hydrants are inspected monthly with an intention of assessing their functionality. The Fire & Rescue services component is further responsible for conducting fire inspections at both government and private properties.

The table below indicates the number of inspections conducted for the period under review:

<u>Area</u>	<u>Number of Inspections</u>
Fire Hydrant Inspections Conducted	240
Government Building Fire Inspections	60
Private Building Fire Inspections	120

4. Risk Reduction Measures (K.P.A – 3)

One of the key principles of Disaster Management is the role of local government to be able to coordinate stakeholders and mobilize them without any duplication towards conjuring up solutions to existing hazards and/or threats that may lead to disasters. Various platforms are created where different stakeholders come together and engage on matters of common interest.

One of these platforms is the Disaster Management Advisory forum that is held on a quarterly basis in line with the Disaster Management Act. The advisory forums were held on the dates indicated below:

MEETING	DATE	VENUE
Local Disaster Management Advisory Forum	22 September 2022	Virtual Platform
Local Disaster Management Advisory Forum	13 December 2022	Ubuhlebezwe Disaster Centre
Local Disaster Management Advisory Forum	15 March 2023	Ubuhlebezwe Disaster Centre
Local Disaster Management Advisory Forum	21 June 2023	Ubuhlebezwe Disaster Centre

Amongst our arsenal is the policy framework that exists and is implemented accordingly, the following are existing guidelines:

- Disaster Management Policy Framework
- Disaster Management Plan
- Disaster Management Sector Plan (Part of the IDP)
- Fire Safety & Prevention Plan
- Summer Season Plan
- Winter Season Plan
- Disaster Management & Fire Services By Laws



Figure 4: Local Disaster Management Advisory Forum held on the 13th of December 2023

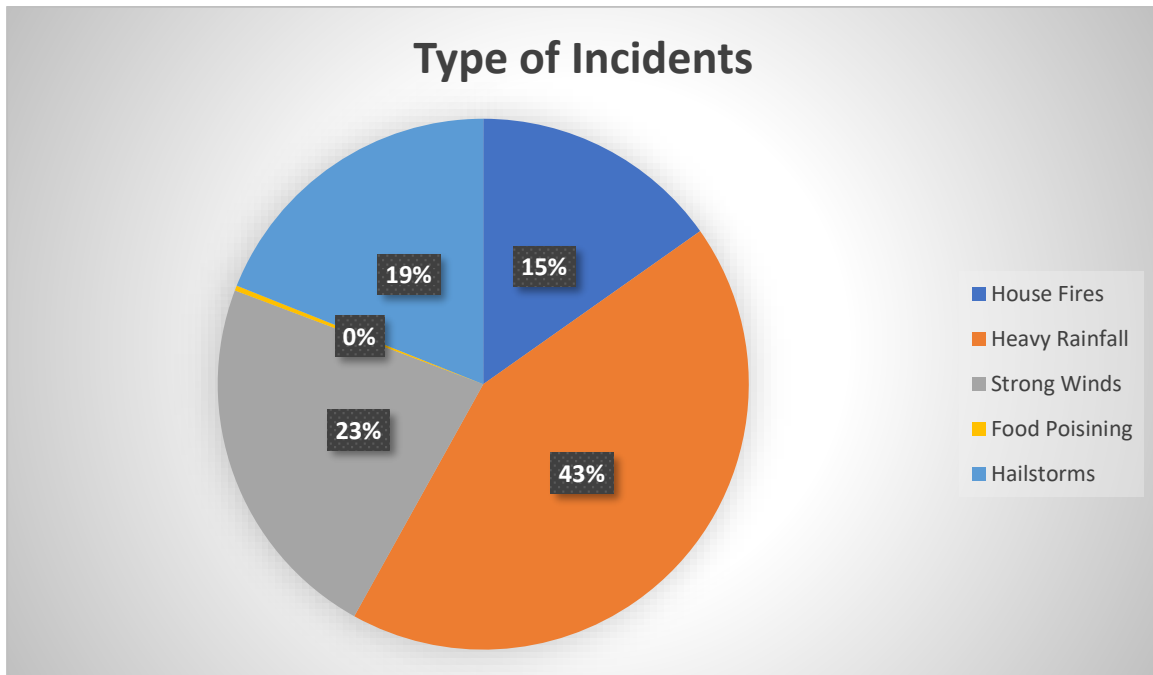
5. Response & Recovery (K.P.A - 4)

In the eventuality of the occurrence of any disaster related incident, we have ensured that we are able to respond within a period of three hours with the necessary relief material.

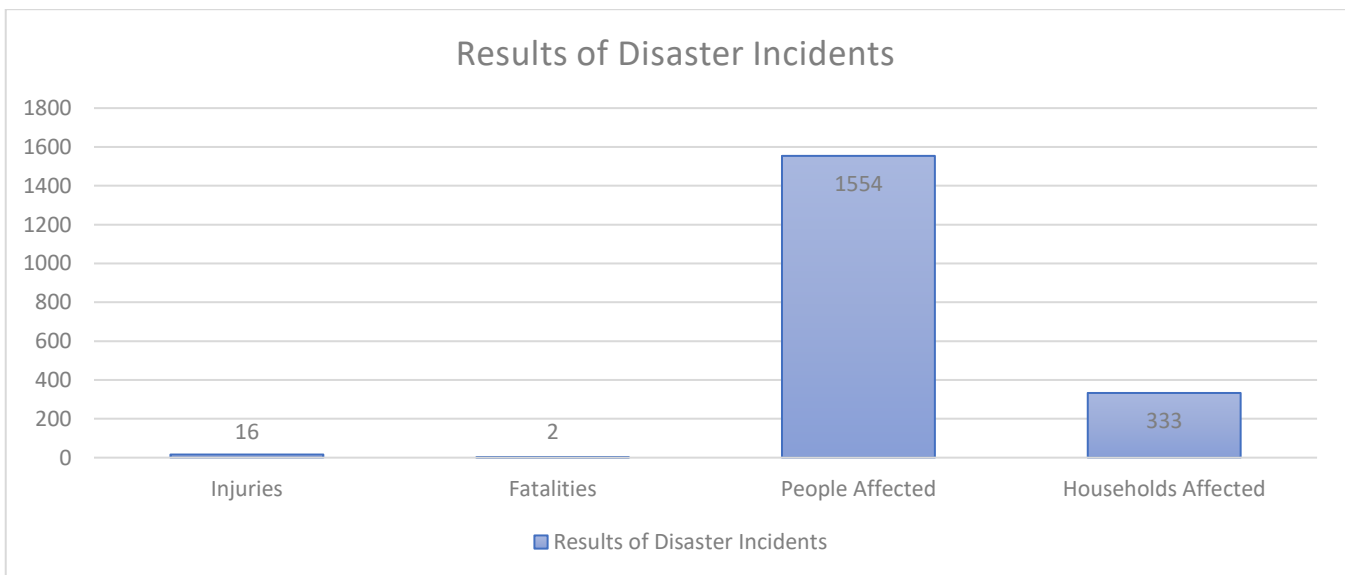
The municipality procured disaster management relief as part of ensuring that, communities can be assisted in case of need and such relief is as follows:

Disaster Management Relief Material		
Type of Relief	Quantity Bought	Quantity Issued
1. Blankets	200	99
2. Plastic Sheetings	50	20
3. Sponges	100	50
4. Food Parcels	Supplied by SASSA	25
5. Tents	-	0
6. Box B	Supplied by HGDMC	3

The chart below shows the types of incidents that the Ubuhlebezwe Disaster Management Centre had to respond to:



Unfortunately, various persons were affected by several disaster incidents, the following graph is an illustration of how community members were affected:



6. Integrated Public Awareness Campaign

The municipality further as an approach engaged vociferously engaged in public awareness campaigns. These awareness campaigns are aimed at educating the public at large on matters pertaining to various hazards that may culminate in disasters.

We endeavor to ensure that communities become more resilient through education and information dissemination.



Integrated community safety awareness campaign

7. Financial Position (Budget 2022/2023)

Project	Budget
Risk Reduction Projects:	R 150 000.00
Procurement of Fire Beaters & Knack Sack tanks	
Materials and Suppliers	R 150 000.00
Education and Training	R 8 000.00
Fire Equipment	R 150 000.00
Fire Emergency Supplier	R 40 000.00
Fire Equipment Maintenance	R 60 000.00
Disaster Management Promotional Material	R 6 000.00
Total	R564 000.00

Law Enforcement & Licensing

In line with Section 152 (1) (d) of the Constitution of the Republic of South Africa Act (Act 108 of 1996) which refers to the objects of local government, Ukhuhlebezwe Municipality has a duty to ensure that through the Community Safety unit we promote a safe and healthy environment.

This mandate is implemented through the enforcement of various municipal By Laws, Traffic Law Enforcement and Crime Prevention programs. The emphasis has largely been on a coordinated approach which encompasses the involvement of various law enforcement agencies. This approach has the benefits of leveraging on various skills, resources and experience. Further placing emphasis are the following guidelines:

- 2016 White Paper on Safety and Security
- National Crime Prevention Strategy

Led by the implementation of the Crime Prevention Strategy, the Law Enforcement component was able to achieve the following statistics:

<u>Activity</u>	<u>Outcomes</u>
Vehicles Stopped:	3698
Major Roadblocks:	18
Notices Issued:	974
Vehicles Suspended:	24
Motor Vehicles Accidents:	13
Arrests:	19
Informal Traders Inspected:	398
Formal Business Inspections Conducted:	32
Warrants Executed:	34
By Law Enforcement Blitz Conducted:	4



An integrated approach towards Law Enforcement.



By Law Enforcement

Licencing

The municipality operates a Grade B Driving Licence Testing Station. The DLTC is responsible for the following services:

- Processing applications and issuing of Driving Licences.
- Processing applications and issuing of Learners Licences.
- Processing applications for PRDPs.
- Performing eye testing duties.
- Conversion of Driving Licence cards.
- Issuing of temporary driver's licenses.
- Renewal of driver's licenses.

Driving Licence Statistics

Month	Passed	Failed	Absent
July 2022	137	41	4
August 2022	193	58	4
September 2022	155	38	11
October 2022	136	34	5
November 2022	116	55	2
December 2022	142	43	4
January 2023	94	39	0
February 2023	98	46	2
March 2023	108	74	0
April 2023	81	55	0
May 2023	98	86	0
June 2023	133	59	15
Total	1491	628	47
Grand total	2166		

The municipality further has the privilege to run a Grade A testing station which is responsible for the following:

- Testing of roadworthiness from motor vehicles.
- Issuing of the Certificates of roadworthiness (COR).
- Checking defects from Public Transport vehicles.
- Conducting the preliminary tests on motor vehicles.

Vehicles Tested (2022/2023 Financial Year)	
Buses:	58
Goods Vehicles:	168
Motorcycles:	8
Other (Trailers, Light Motor Vehicles etc):	397
Certificates of Roadworthiness Issued:	549

In collaboration with the KZN Department of Transport, we have a service level agreement that allows us to render Registering Authority services to the Ubhlebezwe populace. The office is a fully fledged office that can render all vehicle registration services. We pride ourselves with the quick turnaround times under which services are rendered. This area remains a beacon of hope and service delivery excellence. The following services are rendered:

- Renewal of motor vehicle licenses
- Registration of new vehicles.
- Process applications for duplicate registration certificates.
- Registration of used vehicles.
- De-registration of stolen and recovered vehicles.

- Registration of build-up vehicles.
- Registration of imported vehicles.
- Notifications of changes in respect of vehicle.
- Notifications in respect of change of registered own of title holder and deceased estates.
- Applications for introduction of persons, business, and close corporations.

Financial Contributions (2022/2023)

<u>Source</u>	<u>Amount</u>
DLTC & VTS	R2 859 368.00
Registering Authority	R1 145 083.28
Traffic Fines	R62 300.00
<u>Total</u>	<u>R4 066 751.28</u>

MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

HUMAN RESOURCE SERVICES

INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

Municipal Systems Act 2000 Section 68 (1) requires municipalities to develop their human resource capacity to a level that enables them to perform their functions and exercise their powers in an economical, effective, efficient and accountable way. The municipality implements the Workplace Skills Plan (WSP) to give expression to the Act,

TRAININGS AS PER THE WORKPLACE SKILLS PLAN: 01 JULY 2021-30 JUNE 2022

TRAININGS AS PER THE WORKPLACE SKILLS PLAN: 01 JULY 2022-30 JUNE 2023

NO	NAME & SURNAME	DESIGNATION	QUA	TRAINING	DATES
1.	N Nzuz S Hlongwa LA Ndlovu SNC Memela	ICT Clerk Junior Administrator ICT Technician ICT Officer	1	ICT Security	01-05 August 2022
2.	S Xulu X Nkone	Grader AOperator Grader Operator	1	Excavator Operator Roller Operator	19-23 August 2022
3.	N Ngcong N Msimango	Risk and Compliance Officer Senior Risk and Compliance Officer	1	Risk Management Training	22-24 August 2022
4.	NI Masondo NR Mbanjwa N Mbas SC Kunene	PA to the Director Corp PA to the Mayor PA to the Director SD PA to the MM	1	Interpersonal Skills Training	31 August 2022-2 September 2022
5	S Ncube L Mswane KS Moshubi D Mngonyama L Memela A Msiyane NH Mkhize L Khoza N Mncwabe T Mbhele S Mthembu TJ Mfusi GP Maphumulo L Khumalo MS Msomi SPC Ngubane S Mthembu L Mnandi M Mngonyama JM Latha SP Mthembu S Ngcobo MZ Ngobo BR Mngqithi	Building Inspector Disaster Clerk Messenger Fleet Community Development Clerk Fire Fighter Labour Relations Officer Manager LED LED and Tourism Officer LED and Agriculture Officer LED Clerk Fire Fighter Fire Fighter Shift Leader Fire Fighter Fire Fighter Fire Fighter Fire Fighter Fleet Clerk Fire Fighter Fire Fighter Chief Fire and Disaster Officer Town Planner Messenger Licensing Clerk	2	Peace Officer Training	05-07 October 2022

6.	N Shezi N Dlamini M Mkhize M Lugaju	Ward Committees	1	Performance Management Training	26-30 September 2022
7.	J Woodley GP Maphumulo N Shoba N Mjwaha S Mthembu T Mfusi S Nzimande T Mbatha M Mngonyama L Mswane J Latha L Zondi L Memela M Msomi L Khumalo SP Mthembu	Fire Fighter Shift Leader Fire Fighter Fire Fighter Fire Fighter Fire Fighter Fire Fighter Fire Fighter Fire Fighter Fire Fighter Shift Leader Fire Fighter Fire Fighter Fire Fighter Fire Fighter Fire Fighter Fire Fighter Chief Fire and Disaster Officer	2	Fire Prevention	10-14 October 2022
8.	ON Hlongwane MC Mbhele	Senior Registry Clerk Senior Admin Officer	2	Advanced Property Management	17-21 October 2022
9.	N Mthembu N Msimango N Ngongo S Sibiyi Z Rulumeni	Assets Clerk Senior Risk and Compliance Officer Risk and Compliance Officer Assets Clerk Asset Management Officer	2	Advanced Excel	24 October 2022
10.	S Mbanjwa MZ Ngcobo M Madondo KS Moshubi MR Shezi E Msimango VE Mnguni NZ Mjwaha N Shoba GMaphumulo	PIT Assistance Messenger Driver to the Speaker Messenger Fleet Bodyguard to the Mayor Bodyguard to the Mayor Driver to the Mayor Fire Fighter Fire Fighter Shift Leader	2	Advanced Driving/Defensive Driver	24-26 October 2022
11.	B Thabethe S Ngidi A Mahlaba N Zakuza K Zuma	Youth Clerk Artisan Builder Housing Clerks Technician Project Administrator	2	Project Management	20November 2022-02 December 2022
12.	NP Mnguni NG Shezi ZM Ngcobo Z Memela KS Moshubi	Thusong Administrator Admin Clerk Properties Messenger Foreman Messenger Fleet	2	Conflict Management	12-14 December 2022

13	B Bomela VH Miya S Moloji S Mbandlwa NP Zuke	PA to the Director Committee Clerk Committee Clerk Librarian HRD Office	2	Records Management	12-14 December 2022
14.	A Best A Msiyane	OHS Officer Labour Relations Officer	3	Employment Equity Officer	25 January 2023
15	S Shezi N Mpande NG Zondi Z Memela S Mngoma M Shoba W Shabalala Z Tenza R Nkabane KC Mkhize	Hall Attendant Electrician Admin Clerk Properties Maintenance Maintenance Handyman Refuse Supervisor Supervisor Cleaning Horticulturalist	3	Supervisory Training	1-3 March 2023
16	L Khoza SR Adams U Dukada	Manager Assets Manager Admin Manager ICT	3	Assets and Records Management	06-07 February 2023
17	MJ Mbutho SD Khumalo	Grader Operator GA Roads	3	Grader Operator Training	23-26 February 2023
18	L Ndlovu QM Cele N Dlamini V Myende Y Lwane VE Mnguni M Vezi E Msimango Nsindane Xaba SE Chiya	Superintendent Traffic Officer Traffic Officer Traffic Officer Traffic Officer Driver to the Mayor Bodyguard to the Mayor Bodyguard to the Mayor Traffic Officer Traffic Officer Senior Traffic Officer	3	Shooting Course	22-24 February 2023
19	UNEMPLOYED YOUTH	Youth	3	New Venture Creation	22-24 March 2023

20	27 Cllrs	Cllrs	4	Performance Management	3-6 April 2023
21	28 Unemployed Youth	Youth	4	Tiling	12-23 June 2023
22	SNC Memela L Ndlovu S Hlongwa P Nzuzza	ICT Officer ICT Technician Junior Network Administrator ICT Clerk	4	Advanced Cyber Security	3-5 April 2023
23	S Moloi V Miya NS Shezi	Committee Clerks Committee Clerks Admin Clerk Properties	4	Basic Property Management Training	11-13 April 2023
24	LS Hlophe P Msani P Chiya A Best A Msiyane	HR Manager HR Officer HR Clerk OHS Officer Labour Relations Officer	4	Effective Leave Management Training	8-10 May 2023
25	LS Hlophe P Msani P Chiya A Best A Msiyane	HR Manager HR Officer HR Clerk OHS Officer Labour Relations Officer	4	Recruitment & Selection Process Training	5-7 June 2023
26	LS Hlophe P Msani P Chiya A Msiyane A Best	HR Manager HR Officer HR Clerk Labour Relations Officer OHS Officer	4	OHS Training	12-14 June 2023
27	LS Hlophe P Msani P Chiya A Msiyane A Best	HR Manager HR Officer HR Clerk Labour Relations Officer OHS Officer	4	Labour Relations Training	21-23 June 2023

EMPLOYEE TOTALS, TURNOVER AND VACANCIES

EMPLOYEE TOTALS, TURNOVER AND VACANCIES			
Vacancy rate 2022/2023			
Designation	Total approved posts	Variations(total time that vacancies exist using fulltime equivalent) no.	Variations (as a proportion of total posts in each category) %
Municipal Manager	01	None	None
CFO	01	None	None
Other S57 Managers(excluding finance posts)	03	None	None
Other S57 Managers(Finance posts)	none	None	None
Municipal Police			
Fire Fighters	17	None	None
Senior management: levels 13-15 (excluding finance posts)	03	None	None
Senior management: levels 13-15 (finance posts)	04	None	None
Highly skilled supervision: levels 9-12 (excluding finance posts)	none	None	None
Highly skilled supervision: levels 9-12 (excluding finance posts)	none	None	None

TURNOVER RATE

TURNOVER RATE			
Details	Total appointments as of beginning of financial year no.	Termination during the financial year no.	Turnover rate
2011/12	17	9	53%
2012/13	44	4	9%
2013/14	34	20	59%
2014/15	28	20	71%
2016/17	24	16	67%
2017/18	26	25	96%
2019/2020	44	36	82%
2020/21	38	21	55%
2022/23	16	29	9%

COMMENT ON INJURY AND SICK LEAVE:

There are no injuries for 2022/ 2023 and sick leave is managed in terms of the policy and the Basic Conditions of Employment Act.

Number of days and Cost of Sick Leave (excluding injuries on duty)						
Designations	Total Sick Leave	Proportion of sick leave Without Medical Certification	Employees using sick leave	Total employees in post*	*Average sick leave per employees	Estimated cost
	Days	%	No.	No.	Days	R'000
Lower skilled (Levels 1-2)	136	0	30	68	4.5	47600.00
Skilled (Level 3-5)	87	0	52	16	1.7	39150.00
Highly skilled production (Level 6-8)	305	0	46	81	6.6	335500
Highly skilled supervision (Levels 13-15)	77	0	9	47	8.6	103950
Senior management (Levels 13-15)	25	0	16	1	1.5	76350
MM and S57	4	0	3	3	1.3	22000
Total	302	0	153	229	24.2	624550

MANAGING THE MUNICIPAL WORKFORCE

INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT

The municipality conducts personnel administration within the framework of the Collective Agreements, Basic Condition of Employment Act, Labour Relations Act and Equity Act, to mention but a few. Furthermore, the municipality has developed and adopted policies through which personnel administration is conducted.

All HR policies were developed, reviewed and adopted by council for 2022/2023 financial year.

HR Policies and Plans				
	Name of Policy	Completed	Reviewed	Date adopted by council or comment on failure to adopt
		%	%	
1	Affirmative Action	100	N/A	Inbuilt in all recruitment related policies
2	Attraction and Retention	100	100	13 June 2022
3	Code of Conduct for employees	100	0	13 June 2022
4	Delegation, Authorisation & Responsibility	100	100	13 June 2022
5	Disciplinary Code and Procedures	100	100	13 June 2022
6	Essential Services	100	100	13 June 2022
7	Employee Assistance/Wellness	100	100	13 June 2022
8	Employment Equity	0	0	Policy (13 June 2022)
9	Exit Management	0	0	Resignation (13 June 2022)
10	Grievance Procedures	100	100	13 June 2022
11	HIV/AIDS	100	100	13 June 2022
12	Human Resource and Development	100	100	WSP (April 2020), Training & Succession (11 June 2020)
13	Information Technology	100	100	13 June 2022
14	Job Evaluation	0	0	Salga Mandate Function

HR Policies and Plans				
	Name of Policy	Completed	Reviewed	Date adopted by council or comment on failure to adopt
		%	%	
15	Leave	100	100	13 June 2022
16	Occupational Health and Safety	100	100	13 June 2022
17	Official Housing	100	100	13 June 2022
18	Official Journeys	100	100	13 June 2022
19	Official transport to attend Funerals	100	100	13 June 2022
20	Official Working Hours and Overtime	100	100	13 June 2022
21	Organisational Rights	0	0	As per LRA
22	Payroll Deductions	0	0	Salga
23	Performance Management and Development	0	0	
24	Recruitment, Selection and Appointment	100	100	13 June 2022
25	Remuneration Scales and Allowances	40	40	Cellphone Allowance Salary Scales by Bargaining Council
26	Resettlement	0	0	13 June 2022
27	Sexual Harassment	100	100	13 June 2022
28	Skills Development	0	0	WSP(April 2020)
29	Smoking	100	100	13 June 2022
30	Special Skills	0	0	
31	Working Organisation	0	0	Organogram
32	Uniforms and Protective Clothing	100	100	13 June 2022

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

UPDATE ON REVIEWED POLICIES:

The following policies were last reviewed at the policy strategic planning session in October 2020:

- ICT Operating System Security
- ICT Security Controls
- Service Level Agreement

FUTURE PLANS

The major plans of the IT Unit are as follows:

- Virtualising the Municipalities environment and setting up DR (Disaster Recovery) site for IT.
- Redrafting and implementing the ICT units Policies, Governances Specialists, migrating to Office 365 which is the latest mailbox.
- Upgrading the Municipal Financial Management System to be MSCOA compliant and to transact efficiently and effectively on MSCOA with no issues and to meet the national treasury requirements.

ANY NEW CHALLENGES ON ICT SOLUTIONS

Telecommunications networks still remains challenge in the outskirts of Ixopo as well as in all the Ubuhlebezwe Municipality wards. Communication has been made with the telecommunications service providers to assist in improving the network in the aforementioned arears and plans are in place to carry the tasks.

UPDATE ON TELECOMMUNICATIONS

The Municipality has already approved two wayleaves for fibre implementation in Ixopo town which will boost our telecommunications network significantly.

ADMINISTRATION

The Ubuhlebezwe Municipality is supported by a Committee System, with Portfolio Committees. The Municipality has multi-party Portfolio Committees, being, the Corporate Services, Social Development, and Infrastructure, Planning and Development Portfolio Committees, and each Committee is chaired by the Executive Committee members. The aforementioned committees assist the Executive Committee in policy development and monitoring to accelerate service delivery, as well as the oversight of strategic programmes and projects. The Executive Committee reports to Council.

COMMITTEE ALLOCATION FOR 2022/23 FINANCIAL YEAR

EXECUTIVE COMMITTEE	
COUNCILLOR	DESIGNATION
EB Ngubo	Chairperson/Her Worship the Mayor
ZL Miya	Member/ Deputy Mayor
CN Ntabeni	Member
GJ Ngcongo	Member
LA Zondi	Member

FINANCE	
COUNCILLOR	DESIGNATION
EB Ngubo	Chairperson/Her Worship the Mayor
ZL Miya	Member/ Deputy Mayor
CN Ntabeni	Member /
NH Zaca	Member

CORPORATE SERVICES PORTFOLIO	
COUNCILLOR	DESIGNATION
EB Ngubo	Chairperson/ Her Worship the Mayor
SBM Chiya	Member
LSN Mbele	Member
BP Nzimande	Member
TJ Mzolweni	Member
S Mbatha	Member
SC Jali	Member

SOCIAL DEVELOPMENT PORTFOLIO	
COUNCILLOR	DESIGNATION
CN Ntabeni	Chairperson/ Exco Member
GJ Ngcongo	Member / Exco Member
LA Zondi	Member / Exco Member
BR Zulu	Member
TA Ngcongo	Member
LW Nyala	Member
TL Mahlaba	Member

INFRASTRUCTURE, PLANNING AND DEVELOPMENT PORTFOLIO	
COUNCILLOR	DESIGNATION
ZL Miya	Chairperson/ Deputy Mayor
MC Nkontwana	Member / Council Whip
NH Malimela	Member
ZM Ngidi	Member
ZP Shange	Member
ME Mkhize	Member
BP Zuma	Member

ATTENDANCE (2022/23 FINANCIAL YEAR) COUNCIL

DATES OF SCHEDULED MEETINGS	DATES OF SPECIAL MEETINGS HELD	ATTENDANCE	PERCENTAGE (%)
21 st July 2022		23/27	85
	19 th August 2022	17/27	63
	31 st August 2022	19/27	70
22 nd September 2022		21/27	78
7 th October 2022		19/26	73
8 th December 2022		20/25	80
24 th January 2023		20/25	80
	2 nd February 2023	24/25	96
23 rd February 2023		20/25	80
23 rd March 2023		16/25	64
	5 th April 2023	16/26	64
25 th May 2023		24/26	92
	7 th June 2023	16/26	64
22 nd June 2023		22/26	85
	29 th June 2023	18/26	69
Overall sitting for 2022/23 Financial Year			167%

EXECUTIVE COMMITTEE

DATES OF SCHEDULED MEETINGS	DATES OF SPECIAL MEETINGS HELD	ATTENDANCE	PERCENTAGE (%)
12 th July 2022		5/5	100
	31 st August 2023	4/5	80
6 th September 2022		3/5	60
22 nd November 2022		5/5	100
17 th January 2023		4/5	80
14 th March 2023		3/5	60
16 th May 2023		3/5	60
11 th July 2023		4/5	80
Overall sitting for 2022/23 Financial Year			114%

FINANCE COMMITTEE

DATES OF SCHEDULED MEETINGS	DATES OF SPECIAL MEETINGS	ATTENDANCE	PERCENTAGE (%)
13 th June 2022		3/4	75
14 th July 2022		4/4	100
11 th August 2022		4/4	100
13 th September 2022		4/4	100
13 th October 2022		3/4	75
11 th November 2022		4/4	100
13 th December 2022		4/4	100
12 th January 2023		4/4	100
13 th February 2023		4/4	100
13 th March 2023		3/4	75
13 th April 2023		4/4	100
11 th May 2023		4/4	100
13 th June 2023		4/4	100
11 th July 2023		4/4	100
Overall sitting for 2022/23 Financial Year			100%

CORPORATE SERVICES PORTFOLIO COMMITTEE

DATES OF SCHEDULED MEETINGS	DATES OF SPECIAL MEETINGS HELD	ATTENDANCE	PERCENTAGE (%)
2 nd August 2022		5/7	71
1 st November 2022		4/7	57
7 th February 2023		6/7	86
4 th April 2023		4/7	57
12 th June 2023		7/7	100
Overall sitting for 2022/23 Financial Year			100

SOCIAL DEVELOPMENT PORTFOLIO COMMITTEE

DATES OF SCHEDULED MEETINGS	DATES OF SPECIAL MEETINGS HELD	ATTENDANCE	PERCENTAGE (%)
8 th June 2022		4/6	66
3 rd August 2022		5/6	83
2 nd November 2022		5/6	83
8 th February 2023		5/6	83
5 th April 2023		4/6	66
7 th June 2023		5/6	83
Overall sitting for 2022/23 Financial Year			100

INFRASTRUCTURE, PLANNING & DEVELOPMENT PORTFOLIO COMMITTEE

DATES OF SCHEDULED MEETINGS	DATES OF SPECIAL MEETINGS HELD	ATTENDANCE	PERCENTAGE (%)
9 th June 2022		5/6	83
4 th August 2022		5/6	66
3 rd November 2022		5/6	83
	7 th November 2022	5/6	83
9 th February 2023			66
6 th April 2023		6/6	83
8 th June 2023		5/6	83
Overall sitting for 2022/23 Financial Year			117%

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

DATES OF SCHEDULED MEETINGS	DATES OF SPECIAL MEETINGS HELD	ATTENDANCE	PERCENTAGE (%)
01 st June 2022		5/5	100
	07 th July 2023	5/5	100
02 nd November 2022		5/5	100
	13 th December 2022	4/4	100
	24 January 2023	4/4	100
23 rd February 2023		4/4	100
	15 th March 2023	3/4	75
23 rd May 2023		3/5	60
28 th June 2023		4/5	80
Overall sitting for 2022/23 Financial Year			180%

LOCAL LABOUR FORUM

DATES OF SCHEDULED MEETINGS	DATES OF SPECIAL MEETINGS HELD	ATTENDANCE	PERCENTAGE (%)
18 th November 2022		1/2	50
20 th January 2023		1/2	50
03 rd April 2023		1/2	50
26 th May 2023		1/3	33
Overall sitting for 2022/23 Financial Year			100%

**PERFORMANCE OF COMMITTEES FOR 2022/23
FINANCIAL YEAR**

COMMITTEE	SCHEDULED MEETINGS	SPECIAL MEETINGS	SCHEDULED MEETINGS THAT DID NOT SIT	TOTAL MEETINGS HELD	PERCENTAGE %
Council	9	6	0	15	167
Executive Committee	7	1	0	8	114
Finance Committee	12	0	0	12	100
Corporate Services Portfolio	5	0	0	5	100
Social Development Portfolio	6	0	0	6	100
Infrastructure, Planning and Development	6	1	0	7	117
Municipal Public Accounts	5	4	0	9	180
Local Labour Forum	4	0	0	4	100

COMMITTEES (OTHER THAN EXCO) AND PURPOSES OF COMMITTEES	
MUNICIPAL COMMITTEES	PURPOSE OF THE COMMITTEE
FINANCE	<p>The Finance Committee is responsible for the Management of :</p> <ul style="list-style-type: none"> → Financial Administration of all Grants → Tax, Levies etc → Income → Debtor Management → Expenditure → Budget → Payroll → Insurance → Loans and Investments → Cash Flow → Sourcing Management → Procurement- Supply Chain Management → Contracts → Project Management → Assets Management
CORPORATE	<p>The Administration, and Human Resources Portfolio Committee's function is to oversee the following within the Municipality</p> <ul style="list-style-type: none"> → Provide Administrative and Secretarial functions → Council and Councillor Support → Policies and Procedures → Records Management → Municipal Building Management → Capacity Building → Human Resources → Occupational Health and Safety → Information Communications and

	<p>Technology</p> <ul style="list-style-type: none"> → Legal → Security → Fleet
SOCIAL DEVELOPMENT PORTFOLIO	<p>The Social Development Portfolio Committee is responsible for Management of the following:</p> <ul style="list-style-type: none"> → LED & Tourism → Passenger Transport → Cemeteries → Parks, Gardens and Recreation → Disaster Management → Community and Safety Services → Environment Management → Fresh Produce and Markets → Public Participation → Business Planning and Licenses → Sports, Youth, Arts and Culture, Gender → Libraries → Community Development → Refuse Removal → Solid Waste Sites
PLANNING, INFRASTRUCTURE AND DEVELOPMENT PORTFOLIO	<p>The Planning, Infrastructure and Development Portfolio Committee's function is to oversee the following within the Municipality ;</p> <ul style="list-style-type: none"> → Planning and Development → Water → Electricity → Municipal Roads and Stormwater drainange → Housing and Land Affairs → Business Planning → Project Management → Contracts Management → Sourcing Management

	<ul style="list-style-type: none"> → Regulator Monitoring → Implementation Agent → MIG → Town Planning → GIS
<p>MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)</p>	<p>The role of MPAC is to review and analyze the Annual Report, gather input and prepare a draft Oversight Report for consideration by Council. Questions raised with the administration should, in writing, be forwarded to the Accounting Officer and subsequently provided to the committee. Questions should be responded to immediately during the committee meeting to avoid delays. The top management team may assist the Accounting Officer if needed.</p>

THIRD TIER ADMINISTRATIVE STRUCTURE:

THIRD TIER STRUCTURE	
DIRECTORATE	DIRECTOR / MANAGER (TITLE & NAME)
Municipal Manager's office	Municipal Manager: Mr ME Mkhize
	Manager: IDP / PMS: Ms ZM Khumalo
	Manager: Internal Audit: Ms P Ndamase
Budget & Treasury Office	Chief Financial Officer: Ms SY Sityata
	Assistant CFO: MS MP Mkhize
	Manager Budget & Reporting: Mr S Mathenjwa
	Manager SCM: Mr FL Ndlovu
	Manager Assets : Ms L Khoza
Corporate Services	Director: Corporate Services: Ms P Luswazi
	Manager Administration: Ms SR Adams
	Manager Human Resources: Mr LS Hlophe
	Manager ICT: Mr U Dukada
Social Development	Director: Mrs NC Mohau
	Manager LED/Tourism: Mr NH Mkhize
	Manager Community Safety: Mr S Nene
	Manager Community Services: Mr C Ndlovu
	Manager Community Services: Mrs M. Modi
Infrastructure Planning & Development	Director: Mr SB Mkhwanazi
	Manager PMU: Ms SC Ngcobo
	Manager: Housing & Planning: Miss T Mthembu

CHAPTER 4 – FINANCIAL PERFORMANCE

PERFORMANCE REPORT PART II

STATEMENTS OF FINANCIAL PERFORMANCE

		2023	2022
REVENUE			
Revenue from exchange transactions			
Service charges	18	3,236 591	3,088,142
Rental of facilities and equipment	20	2 896 809	1,151,394
Licence Commission	40	1 133 089	1,336,919
Licences and permits	41	2 662 856	2,600,772
Construction Revenue	42	6 081 715	6 956 522
Other Income	21	1 304 879	504,218
Interest received - investments	22	14 673 136	8,555,154
Total revenue from exchange transactions		31 989 075	24 193 121
Revenue from non-exchange transactions			
Statutory revenue			
Property rates	23	23 611 101	24,389,460
Transfer revenue			
Government grants & subsidies	24	169 781 635	159,634,257
Donation Received	25	1,500	4,017,521
Fines, penalties, and forfeits	26	820 600	427,339
Property Transfer -STATS SA	27	4 119 640	
LGSETA		183,133	560,684
Lollipop -Receipt		229 970	1,412,139
Total revenue from non-exchange transactions		198 747 579	190,441,400
TOTAL REVENUE		230 736 654	214 634 521
EXPENDITURE			
Employee related costs	28	81 518 751	86,562,577
Remuneration of councillors	29	11,233,077	10 372 452
Depreciation and amortisation	30	29 271 922	27,806,387
VAT impairment / Reversal	32	-	9,010,351
Debt impairment	33	10 082 274	13,945,457
Interest Paid	34	6 405	1,142
Contracted services	35	20 961 310	18,611,886
Construction Contract Cost	36	6 081 715	6 956 522
Impairment Loss / Reversal of impairment		12 145 245	83 920
Operating Expenses	37	35 186 697	30 565 627
TOTAL EXPENDITURE		206 487 396	186 134 195
Operating Surplus		24 249 258	28 500 326
Loss on disposal of assets and liabilities		879 408	(625,148)
SURPLUS FOR THE YEAR		23 369 850	27 875 178

GRANTS

The municipality has received grant funding from the National Treasury, COGTA, AEDTA and Arts and Culture. These grants can be classified as follows:

Non-Conditional Grants

Equitable Share

Conditional Grants

Municipal Finance Management Grant

Library Grant

Library Cyber

EPWP

Municipal Infrastructure Grant

Sangcwaba Grant

Small town Rehabilitation Grant

LED Grant

Integrated National Electrification Programme Grant (INEP)

Title Deed

All conditional grants, both operational and capital grants were spent to 100% and 89% respectively as of 30 June 2023 mainly caused by both small-town rehabilitation grant and Led Grant where there were some delays in implementation of Projects, a rollover application was done and submitted to National Treasury. The municipality also managed to achieve a 100% expenditure on the MIG grant which then specifically speaks to the improved service delivery.

Below is a list of unspent grants:

Name of Grants	Name of organ of the state entity	Opening Bal. 21/22	Total receipt	Total expenditure	Grants Balance 22/23
Financial Management Grant	National Treasury	-	1 950 000	1 950 000	-
Electrification: DoE	DoE	-	6 994 000	6 994 000	-0
EPWP	Cogta	-	2 245 000	2 245 000	-
Sangcwaba Grant	Cogta	-507 555	-	-	-507 555
Library Grant	Art and culture	-	981 000	981 000	-
Mig Grant	Cogta	-	30 291 000	30 291 000	-
Tittle Deeds Restoration Programme Grant		100 000	-	-	-100 000
Library Cyber			-254 000	-254 000	
Small Town Rehabilitation Grant		-5 000 000		-2 203 745	-2 796 255
Led Grant			-2 000 000	-144 889	-1 855 111
TOTAL GRANT AT 30 JUNE 2023		-5 607 555	44 715 000	45 063 634	5 258 921

ASSET MANAGEMENT FINANCIAL

RATIOS

Asset Management

Capital Expenditure to Total Expenditure

Formula

Total Capital Expenditure / Total Expenditure X 100

= R36 480 657 / R 206 487 396 x 100

= **18%**

Impairment of Property Plant and Equipment and Investment Property and Intangible Assets

Formula

PPE + Investment Property + Intangible assets impairment / Total PPE + Investment Property + Intangible Assets X 100

= R 12 145 245 / 360 759 789 x100

= **3.3%**

Repairs and Maintenance as a percentage of PPE carrying values

Formula.

Total repairs and maintenance / Total PPE

= R 3 072 183/ R 357 344 973

= **1%**

Debtors Management (Rates and Refuse)

Formula

Gross debtors opening balance + billed revenue – gross debtors closing balance – bad debts written off / billed revenue X 100

= R 27 798 815/ R 30 565 101 X 100

= **91%**

Current Ratio Formula

Current Assets / Current Liabilities

= R 221 179 418 / R 25 664 567

= **8.62: 1**

Net Operating Surplus Formula

Total Operating Revenue – Total Operating Expenditure / Total Operating Revenue X 100

= R 23 369 850/ 230 736 654 X 100

= **10%**

Remuneration of Employees and Councilor's as a percentage of operating expenditure Formula

Remuneration (Councillors and Employees) / Total Operating Expenditure X 100

= R 92 751 828 / R207 366 804

=**45%**

DEBTORS

Debtors have increased from the prior year; 2023. The total debt balance after consideration of provision for bad debts increased to 34 706 852 from R24 290 241. The percentage increase on tariffs for the financial year under review was 5.0% across the board. Debt collection is still a problem within the municipality emanating from a general culture of non - payment within the South African Communities. A vast majority of the municipality's debtors are individual households, with business owing the municipality just over R14million. The municipal council also resolved to write off penalties during the financial year 2014/2015.

The debtor's book has therefore increased in proportion to the increase in billed revenue for the year.

	2023	2022
Rates	20 761 386.00	20 752 055.00
Fines	4 994.00	2 131.00
Housing Debtors	101 775	103 275.00
Refuse	11 578 794	8 203 324.00
Vat	4 972 225.00	5 061 597.00
Housing Rental	3 678 170.00	1 776 795.00
Sundry	3 691 782.00	2 336 521.00
Less : Provision for bad debts	-10 082 274.00	-13 945 457.00
Total	34 706 852.00	24 290 241.00

ASSESSMENT BY THE ACCOUNTING OFFICER ON ANY ARREARS ON MUNICIPAL TAXES AND SERVICE CHARGES

The municipality levies rates to all properties that are reflected in the municipal valuation roll. A supplementary valuation roll was submitted to council and is being implemented. Policy viewed and adopted by the municipality in this regard. The municipality further ensured that a gazette is promulgated for the levying of property rates.

A tariff policy was also adopted by council and further gazette for the levying of property rates. Properties are charged a tariff based of the tariffs as approved by council.

A strategy was developed to somewhat increase revenue collected from rates. The municipality also appointed the services of a debt collector in order to increase revenue collection.

Below is a reconciliation of debtors as at 30 June 2023 (USE AMOUNTS SHOWN IN THE AFS)

	2023	2022
Rates	20 761 386.00	20 752 055.00
Fines	4 994.00	2 131.00
Housing Debtors	101 775	103 275.00
Refuse	11 578 794	8 203 324.00
Vat	4 972 225.00	5 061 597.00
Housing Rental	3 678 170.00	1 776 795.00
Sundry	3 691 782.00	2 336 521.00
Less : Provision for bad debts	-10 082 274.00	-13 945 457.00
Total	34 706 852.00	24 290 241.00

SPENDING AGAINST CAPITAL BUDGET CAPITAL

EXPENDITURE

Infrastructure	R 7 651 808
Community Assets	R 22 188 488
Investment property	R 4 119 640
IT Equipment	R 2 337 678
Furniture and fixtures	R1 364 437
Plant and machinery	R 945 230
Buildings	R 398 489
Land	R1 500 000

Ubuhlebezwe municipality is still highly dependent on grant funding. The main grant being the Equitable Share. The following table reflects the funding nature and by source 2022/2023.

SOURCE OF REVENUE

S 71(1) (f) ALLOCATION RECEIVED AND ACTUAL EXPENDITURE ON THOSE ALLOCATIONS							
Allocations	Original Budget 2022/2023	Adjusted Budget 2022/2023	Actual Received YTD	Actual Expenditure - June 2023	Expenditure YTD- 2023	Unspent Y T D	% Expenditure Against allocation
Financial Management Grant	1 950 000.00	1 950 000.00	1 950 000.00	340 890.65	1 950 000.00	-	100%
Electrification - DOE	6 994 000.00	6 994 000.00	6 994 000.00	67 190.39	6 994 000.00	-	100%
Library Grant and Library Grant - Cyber	254 000.00	254 000.00	254 000.00	-	254 000.00	-	100%
Community Library Services Grant	981 000.00	981 000.00	981 000.00	-	981 000.00	-	100%
MIG	30 291 000.00	30 291 000.00	30 291 000.00	4 875 825.52	30 291 000.00	-	100%
EPWP	2 245 000.00	2 245 000.00	2 245 000.00	115 540.12	2 245 000.00	-	100%
Title Deeds Restoration Programme	100 000.00	100 000.00	100 000.00	-	-	100 000.00	0%
Infrastructure Economic Development (LED)	2 000 000.00	2 000 000.00	2 000 000.00	-	144 889.42	1 855 110.58	7%
Small Town Rehabilitation Programme	5 000 000.00	5 000 000.00	5 000 000.00	1 158 070.26	1 397 139.09	3 602 860.91	28%
					-		
TOTAL	49 815 000.00	49 815 000.00	49 815 000.00	6 557 516.94	44 257 028.51	5 557 971.49	89%

CASH FLOW MANAGEMENT AND INVESTMENTS

CASH FLOW

The municipality's cash flows can be regarded as stable. The cash and cash equivalents available as at 30 June 2023 were R181 055 976. The municipality can continue operating for the next 12 months with the estimated fixed cost of R7.7 million.

The following is a detailed list of cash and cash equivalents as of 30 June 2023:

Cash and cash equivalents consist of:

	2023	2022
Cash on Hand	1 696	507
Bank Balance	10 907 534	18 860 963
Short-Term Deposit	170 146 746	146 290 206

BORROWING AND INVESTMENTS

The municipality does not have borrowings. Furthermore, there are no long-term investments. Funds are invested in short term investments and are disclosed in the Cash and Cash Equivalents note on the Financial Statements

PUBLIC PRIVATE PARTNERSHIPS

There are no Public Private Partnerships that the municipality has engaged with in the financial year under review.

OTHER FINANCIAL MATTERS SUPPLYCHAIN

MANAGEMENT

No procurements were made outside the Supply Chain Management Policy. GRAP

COMPLIANCE

The municipality complies with all relevant GRAP standards.

REVENUE COLLECTION BY VOTE AND BY SOURCE

S 71(1) (a)
ACTUAL
REVENUE, PER
REVENUE
SOURCE

Source	Original Budget 2022/2023	Adjustment Budget 2022/2023	Budget June 2023	Actual June 2023	Budget YTD 2022/2023	Actual YTD 2022/2023	Variance YTD	% Received To Date
Property Rates	24,602,145.00	24,602,145.68	2,050,178.81	2,071,257.11	24,602,145.68	23,611,101.00	991,044.68	96%
Service Charges	3,682,197.60	3,682,197.60	306,849.80	318,811.34	3,682,197.60	3,236,591.00	445,606.60	88%
Rent of facilities	800,000.00	1,101,633.00	91,802.75	42,390.81	1,101,633.00	2,896,809.00	1,795,176.00	263%
Interest earned - Investments	10,000,000.00	11,500,000.00	958,333.33	1,336,186.43	11,500,000.00	14,673,136.00	3,173,136.00	128%
Fines - Traffic	500,000.00	829,000.00	69,083.33	81,050.00	829,000.00	820,600.00	8,400.00	99%
Licencing and Permits	-	-	-	-	-	-	-	-
Hawkers Permits	60,000.00	60,000.00	5,000.00	26,079.28	60,000.00	61,411.12	1,411.12	102%
Taxi Permits	40,000.00	50,000.00	4,166.67	2,647.83	50,000.00	58,664.43	8,664.43	117%
Drivers Licences	3,300,000.00	3,300,000.00	275,000.00	242,280.00	3,300,000.00	2,542,780.45	757,219.55	77%
Business Licences	36,612.00	36,612.00	3,051.00		36,612.00		36,612.00	0%
Agency Services	1,886,400.00	2,086,400.00	173,866.67	75,551.91	2,086,400.00	1,133,089.00	953,311.00	54%
Other Revenue	290,278.00	968,778.00	80,731.50	604,702.48	968,778.00	1,304,879.00	336,101.00	135%
TOTAL	45,197,632.60	48,216,766.28	4,018,063.86	4,800,957.19	48,216,766.28	50,339,061.00	2,122,294.72	104%

REVENUE COLLECTION PERFORMANCE BY VOTE

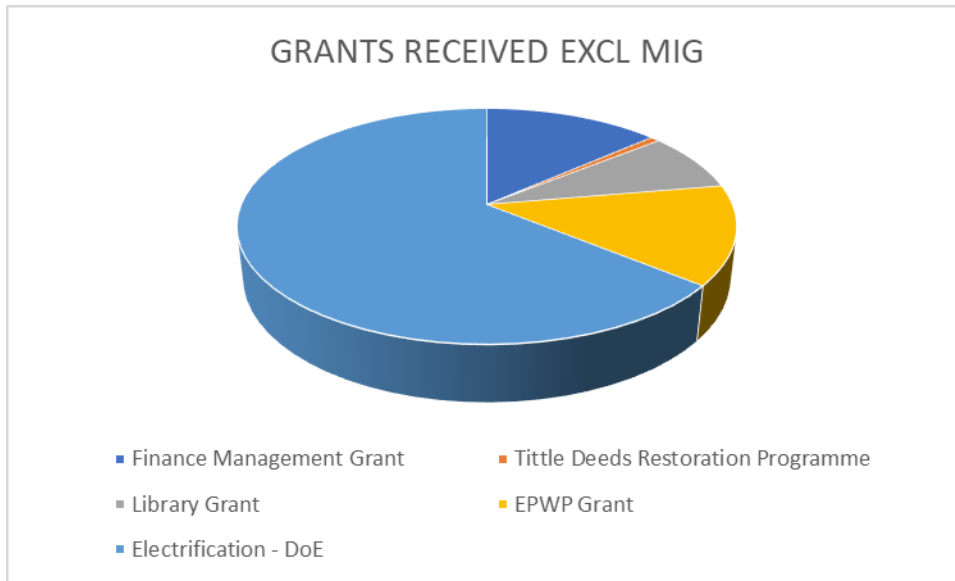
		2023	2022
REVENUE			
Revenue from exchange transactions			
Service charges	18	3,236 591	3,088,142
Rental of facilities and equipment	20	2 896 809	1,151,394
Licence Commission	40	1 133 089	1,336,919
Licences and permits	41	2 662 856	2,600,772
Construction Revenue	42	6 081 715	6 956 522
Other Income	21	1 304 879	504,218
Interest received - investments	22	14 673 136	8,555,154
Total revenue from exchange transactions		31 989 075	24 193 121
Revenue from non-exchange transactions			
Statutory revenue			
Property rates	23	23 611 101	24,389,460
Transfer revenue			
Government grants & subsidies	24	169 781 635	159,634,257
Donation Received	25	1,500	4,017,521
Fines, penalties, and forfeits	26	820 600	427,339
Property Transfer -STATS SA	27	4 119 640	
LGSETA		183,133	560,684
Lollipop -Receipt		229 970	1,412,139
Total revenue from non-exchange transactions		198 747 579	190,441,400
TOTAL REVENUE		230 736 654	214 634 521

CONDITIONAL GRANTS RECEIVED (EXCLUDING MIG)

Conditional Grants Received for the 2022/2023 financial year

Finance Management Grant	R 1 950 000
Municipal Infrastructure Grant (MIG)	R 30 291 000
Library Grant	R 981 000
EPWP Grant	R 2 245 000
Electrification - DoE	R 6 994 000
Library Cyber	R 254 000
Small Town Rehabilitation	R 5 000 000
LED Grant	R 2 000 000

The above can be reflected as follows:



CAPITAL EXPENDITURE – NEW & UPGRADE / RENEWAL PROGRAMME

CHAPTER 5 : ORGANIZATIONAL PERFORMANCE

Performance Report – Part 2

Performance management is a strategic approach to management, which equips leaders, managers, officials and stakeholders at different levels with a set of tools and techniques to regularly plan, continuously monitor, periodically measure and review performance of the organisation in terms of indicators and targets for efficiency, effectiveness and impact.

A Performance Management System (PMS) is a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement review, reporting and improvement will be conducted, organised and managed, including determining the different role players.

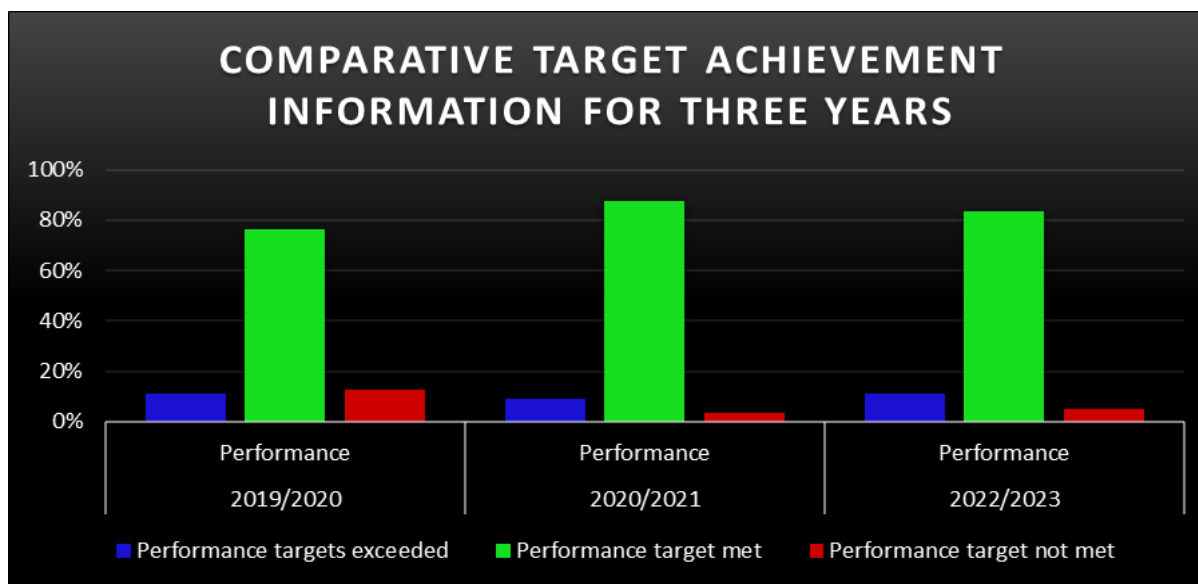
PMS forms the basis of aligning the Integrated Development Plan (IDP) with the operational business plans, performance areas and performance indicators of the various departments of the Municipality. Performance management is a powerful tool which assists municipalities to develop an integrated perspective on development areas. It enables the municipality to focus on priorities within an increasingly complex and diverse set of demands. It also enables a municipality to direct resource allocations and institutional systems to a new set of development objectives.

One of the hallmarks of leading-edge local government has been the successful application of performance measurement to gain insight into, and make judgements about, the municipalities and the effectiveness and efficiency of its programmes, processes, and people. However, leading municipalities do not stop at the gathering and analysis of performance data. These municipalities use performance measurement to drive improvements and successfully translate vision and strategies into action. In other words, they use performance measurement processes for managing their municipalities.

In terms of the Municipal Systems Act No. 32 of 2000 (MSA), municipalities are required to prepare an Annual Performance Report that is to form part of the Annual Report to be prepared in terms of the Municipal Finance Management Act.

Table 1: Comparative Target Achievement Information for three years:

Performance Status	2020/2021 Performance	2021/2022 Performance	2022/2023 Performance
Total No of Targets	177	180	173
Performance targets exceeded	20	16	12
Performance target met	135	158	149
Performance target not met	22	06	12



The Department of Co-Operative Governance and Traditional Affairs defines PMS as “a strategic approach to management which equips leaders, managers, employees and stakeholders at different levels, with a set of tools and techniques to regularly plan, continuously monitor and periodically measure and review performance of the municipality in terms of indicators and targets for efficiency, effectiveness and impact.”

A PMS is also intended to assist the Council to improve service delivery by channeling its resources to meet performance targets and in doing so, ensure that the municipality achieves its strategic objectives is contained in its IDP. A PMS should fulfill the following objectives:

- Facilitate increased accountability
- Facilitate learning and improvement
- Provide early warning signs
- Facilitate decision making
- Effective usage of resources

In the local government context, a comprehensive and elaborate system of monitoring performance of municipalities has been legislated. The system is intended to continuously monitor the performance of municipalities in fulfilling their developmental mandate. Central to the system is the development of key performance indicators as instruments to assess performance. The indicators help to translate complex socio-economic development challenges into quantifiable and measurable outputs. They are therefore crucial if a proper assessment is to be done of the impact of government in improving the quality of life of all.

At UBuhlebezwe Municipality, performance management is seen beyond adhering to legislation, but an integral part of the management system to monitor and improve service delivery and report back to

National government and communities. It is also a process whereby the Integrated Development Plan (IDP) and Performance Contracts and agreements of managers are aligned to the strategic intent of the municipality to enhance commitment to deliver on the strategy of the municipality.

3. PERFORMANCE MANAGEMENT PROCESSES AND HIGHLIGHTS FOR 2022/23

3.1. PREPARING FOR PERFORMANCE MANAGEMENT

In preparing for performance management and after extensive public participation to assess community needs, the developed an organizational scorecard representative of the various departments' strategic objectives, measurable outputs, performance measures and targets. Thereafter performance agreements were signed by all managers to which performance plans were attached.

In the 2022/2023 financial year we have also continuously ensured that the following elements, as required by the various legislative requirements and UBuhlebezwe Organizational Performance Management Framework are in place and functioning effectively. These elements include, but are not limited to, the following:

- Approved IDP, Scorecard and SDBIP which are aligned and containing annual performance indicators and targets in line with the national key performance areas and vision and mission of the municipality.
- Performance Audit Committee (same as the Audit Committee), which is properly constituted and has:
 - ✓ Terms of Reference;
 - ✓ Held the required number of meetings; and
 - ✓ Reviewed Performance Audit Reports.

3.2. NATIONAL KEY PERFORMANCE INDICATORS

The municipality adopted the prescribed national key performance indicators/areas (NKPAs) and the strategic and operational key performance indicators were developed in the context of the national key performance indicators. The NKPAs are described hereunder:

- Basic Service Delivery and Infrastructure Development;
- Local Economic Development;
- Community and Social Services
- Good governance and public participation;
- Financial viability and management; and
- Institutional development and transformation

3.3. MONITORING, EVALUATION AND REVIEW

At the end of every quarter, managers were expected to prepare and submit quarterly performance reports for monitoring and evaluation of actual performance against set targets (quarterly section 54A & 56 assessments). This occurred as follows:

Quarter	Assessment date	Venue
Quarter 4 of 2021/2022	10 August 2022 11 August 2022 12 August 2022	Municipality
Quarter 1 of 2022/2023	Informal	Municipality
Quarter 2 of 2022/2023	21 February 2023 23 February 2023 15 March 2023	Municipality
Quarter 3 of 2022/2023	Informal	Municipality

4. PERFORMANCE REPORT: 2022/2023

The tables below record the information as required for the Annual Performance Report, which is derived from the Integrated Development Plan and includes additional outputs developed as part of the IDP Review process.

4.1. ANNUAL ORGANIZATIONAL PERFORMANCE (ANNUAL TARGETS VS. ACTUAL ACTUALS)

The annual organization performance (depicted by strategic departments of UBuhlebezwe municipality) is encapsulated in the table below. These results are derived from the quarterly performance monitoring and evaluations performed during the 2022/23 financial year.

ANNUAL PERFORMANCE PLAN - 2022/2023

IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
OMM 01	DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT	To improve performance and functioning of the municipality	Signing of performance agreements	Number of signed performance agreements for section 54A & 56 managers (MM, CFO, CORP, IPD & SD) by 31-Jul-22	Number	4 performance agreements were signed (MM, CFO, Corporate, & SD) by 31 July 2021. 1 Performance agreement for the Director IPD was signed on the 14th December 2021 upon employment.	5 performance agreements for section 54A & 56 managers signed (MM, CFO, CORP, IPD & SD) signed by 31-Jul-22	none	5 performance agreements for section 54A & 56 managers signed (MM, CFO, CORP, IPD & SD) signed by 31-Jul-22	5 performance agreements for section 54A & 56 managers signed (MM, CFO, Corporate, IPD & SD) on 6 July 22	OPEX	Achieved	n/a	n/a	Signed performance agreements
OMM 02			To improve performance and functioning of the municipality	Signing of operational plans	Number of signed operational plans for Line managers (ACFO, SCM, Assets, Internal Audit, IDP/PMS, Administration, Human Resources, Information Technology, PMU, Housing & Planning, LED/Tourism, Community Safety, Community Services, Community Development, Budget and Reporting) by 31-Jul-22	Number	15 operational plans for Line managers were signed on the 4th June 2021, (ACFO, SCM, Budget and reporting, Assets, Internal Audit, IDP/PMS, Administration, Human Resources, Information Technology, PMU, Housing & Planning, LED/Tourism, Community Safety, Community Services, Community Development)	15 operational plans for Line managers signed (ACFO, SCM, Assets, Internal Audit, IDP/PMS, Administration, Human Resources, Information Technology, PMU, Housing & Planning, LED/Tourism, Community Safety, Community Services, Community Development) by 31-Jul-22	none	15 operational plans for Line managers signed (ACFO, SCM, Assets, Budget & Reporting, Internal Audit, IDP/PMS, Administration, Human Resources, Information Technology, PMU, Housing & Planning, LED/Tourism, Community Safety, Community Services, Community Development) by 31-Jul-22	15 operational plans for Line managers signed (ACFO, SCM, Assets, Budget & Reporting, Internal Audit, IDP/PMS, Administration, Human Resources, Information Technology, PMU, Housing & Planning, LED/Tourism, Community Safety, Community Services, Community Development) on 6 July 22	OPEX	Achieved	n/a	n/a	Signed operational plans
OMM 03			To improve performance and	Submission of performance	Turnaround time for submission of	Turnaround time	Performance Agreements for 54A & 56	Submission of Performance Agreements to	none	Submission of Performance Agreements to	Performance Agreements were signed by	OPEX	Achieved	n/a	n/a	Proof of submission

ANNUAL PERFORMANCE PLAN - 2022/2023

IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
			functioning of the municipality	nce agreements	Performance Agreements to COGTA after signing by section 54A & 56 managers		managers were submitted to COGTA on the 4th of June 2021 which was the 6th working day after signing.	COGTA within 10 working days of signing by section 54A & 56 managers		COGTA within 10 working days of signing by section 54A & 56 managers	S54A/56 managers on 06 Jun 2022 and submitted to COGTA on 15 June 2022					
OMMO 4			To improve performance and functioning of the municipality	Submission of reports to APAC	Number of reports submitted to APAC on performance by 30-Jun-23	Number	4 reports were submitted to APAC on performance on 20th of August 2021, 3rd December 2021, 18th February 2022 & 20th May 2022.	4 reports submitted to APAC on performance by 30-Jun-23	none	4 reports submitted to APAC on performance by 30-Jun-23	4 reports were submitted to APAC on performance on 19th of August 2022, 25 November 2022, 17th February 2023 and 19 May 2023.	OPEX	Achieved	n/a	n/a	A report, signed minutes and signed attendance register
CORP 01			To develop staff to ensure effective service delivery through trainings	Awarding Staff members with bursaries	Date by which Staff members are awarded with bursaries	Date	Bursaries were awarded to Staff members on the 5th May 2022.	Award bursaries to Staff members that would have applied and met selection criteria by 28-Feb-23	none	Award bursaries to Staff members that would have applied and met selection criteria by 28-Feb-23	Internal bursaries were awarded to staff that applied and met selection criteria on the 18th of January 2023	OPEX	Achieved	n/a	n/a	Signed memo with the names of the bursary recipients
CORP 02			To develop staff to ensure effective service delivery through trainings	Monitoring of trainings conducted as per WSP	Number of trainings conducted as per WSP (2022/23) by 30-Jun-23	Number	31 trainings were conducted as per (2021/22) WSP as follows: 1. Advanced Project Management was conducted from 18/08/2021 to 20/08/2021 2. Scaffolding training was conducted from 21st to 23rd September 2021. 3. Customer Care Training was conducted from 30/08/2021 to 01/09/2021. 4. Occupational Health and Safety Training was conducted from 27th to 29th September 2021. 5. Apply Labour	Monitor that 24 trainings are conducted as per (2022/23) WSP by 30-Jun-22	none	Monitor that 24 trainings are conducted as per (2022/23) WSP by 30-Jun-22	26 trainings were conducted as per (2022/23) WSP as follows: 1. Interpersonal skills was done 31 August - 02 September 2022. 2. Risk Management was done from 22 - 24 August 2022. 3. Padfoot Roller Operator was done 24 - 26 August 2022. 4. Basic ITC and electronics Was done 01 - 12 August 2022. 5. Advanced Environmental Management was done 10 - 12 August 2022 6. Performance	R 1 636 745	Achieved	The two additional training programmes were: Effective leave management which was conducted from the 8th to 10th of May 2023 and Recruitment and Selection process which was conducted from the 5th to 7th June 2023. The HR Unit submitted a request to	n/a	Signed attendance registers

ANNUAL PERFORMANCE PLAN - 2022/2023

IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence		
							2021/2022 Actual	Demand	Backlog	Projected						Actual	
							Legislation in mediation conducted from 20-22 Oct 21 6. Project Management which was conducted on 20-22 Oct 21 7. First Aid Level 3 conducted from 25-26 Oct 21 8. Waste Management conducted from 27-29 Oct 21 9. Supervisory Training conducted from 08-10 Nov 21 10. Road Marking Training conducted from 24-26 Nov 21 11. Acquisition Management conducted from 6-10 December 21. 12. Business etiquette and Professionalism was conducted from 30 March to 01 April 2022 13. Managing Development and Performance of Human Capital in public sector conducted from 10 – 14 January 2022. 14. Fall Protection Planning conducted from 26-28 January 2022. 15. Records Management was conducted from 22- 24 January 2022.									the LGSETA for these training programmes. The request was granted and the LGSETA appointed two service providers to render these trainings virtually. All the costs in this regard were borne by the LGSETA. The funds that had been allocated by the municipality for implementation of the WSP were not involved.	

ANNUAL PERFORMANCE PLAN - 2022/2023

IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
							16. Safety Representatives Training was conducted from 23-25 February 2022. 17. GRAP Training was conducted from 23-25 February 2022. 18. Office Administration was conducted from 02-04 March 2022. 19. Minutes Taking and Report Writing was conducted from 07-11 March 2022. 20. Internal Audit 101-Back to Basics was conducted from 24-25 March 2022. 21. Skills development facilitators conducted from the 16 to 20th May 2022 22. Disciplinary hearing conducted from 18-20th May 22. 23. Integrated development planning was done from 18th to 20th May 2022 24. Documents management was done on the 25th to 27th May 2022 25. Application of comprehension skills in business environment from the 8th to the 10th of June 2022									

ANNUAL PERFORMANCE PLAN - 2022/2023

IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
							26.Disaster management from them 8th to 10th June 2022. 27.Grass cutting from the 6th to 8th of June 2022.07. 28.Strategic alignment done from the 20-22 June 2022. 29.Report writing and communication skills from the 20to 24th June 2022. 30.Policy Development was conducted on the 27-29 June 2022. 31.Municipal governance conducted on the 28-30 June 2022.									
OMM 05 BTO0 1 IPD01 CORP 03 SD01			To improve performance and functioning of the municipality	Submission of performance reports to the office of the MM	Number of performance reports submitted to the office of the MM within the turnaround time	Number	5 performance reports submitted per department, per quarter to the office of the MM within 5 working days of the end of each quarter as follows:Quarter1 on the 7th October 2021. Quarter 2 on the 7th January 2022. Quarter 3 on the 7th April 2022. Quarter 4 on the 7th July 2022. OMM, BTO, IPD, CORP,SD	5 performance reports submitted to the office of the MM within 5 working days of the end of each quarter	none	5 performance reports submitted to the office of the MM within 5 working days of the end of each quarter	5 performance reports submitted per department, per quarter to the office of the MM within 5 working days of the end of each quarter as follows:Quarter1 on the 7th October 2022. Quarter 2 on the 6th January 2023. Quarter 3 on the 11th April 2023. Quarter 4 on the 7th July 2023. OMM, BTO, IPD, CORP,SD.	OPEX	Achieved	n/a	n/a	Proof of submission & quarterly performance report
OMM 06 BTO0 2 IPD02 CORP			To improve performance and functioning of the municipality	Submission of the risk register reports to the	Number of updated risk register reports submitted to the office of the MM within the turnaround time	Number	5 updated risk register reports submitted per department, per quarter to the office of the MM within 5 working	5 updated risk register reports submitted by each department to the office of the MM within 5 working days	none	5 updated risk register reports submitted by each department to the office of the MM within	5 updated risk register reports submitted per department, per quarter to the office of the MM within 5 working	OPEX	Achieved	n/a	n/a	Proof of submission & quarterly updated risk

ANNUAL PERFORMANCE PLAN - 2022/2023

IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year				ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence
							2021/2022 Actual	Demand	Backlog	Projected	Actual					
04 SD02				office of the MM			days of the end of each quarter as follows:Quarter1 on the 7th October 2021. Quarter 2 on the 7th January 2022. Quarter 3 on the 7th April 2022. Quarter 4 on the 7th July 2022. OMM, BTO, IPD, CORP,SD	of the end of each quarter		5 working days of the end of each quarter	days of the end of each quarter as follows:Quarter1 on the 7th October 2022. Quarter 2 on the 6th January 2023. Quarter 3 on the 11th April 2023. Quarter 4 on the 7th July 2023. OMM, BTO, IPD, CORP,SD					register report
CORP 05			To improve performance and functioning of the municipality	Monitoring of uploads on the municipal website	Number of uploads on the municipal website by 30-Jun-23	Number	Municipal website was updated 68 times by 30 June 2021.	Monitor that Uploads on Municipal Website are done 64 times by 30-Jun-23	none	Monitor that Uploads on Municipal Website are done 64 times by 30-Jun-23	Uploads on Municipal Website done 68 times by 30 June 2023.	OPEX	Achieved	n/a	n/a	Dated Screen shots
CORP 06			To improve performance and functioning of the municipality	Monitor verification of user access rights on all municipal ICT systems	Date by which user access rights on all municipal systems is verified	Date	User access rights were verified on all municipal ICT systems on 27th and 28th of September 2021, 24th of December 2021, 24th of March 2022 and 29th of June 2022.	Monitor verification of user access rights on all municipal ICT systems by 30-Jun-23	none	Monitor verification of user access rights on all municipal ICT systems by 30-Jun-23	User access rights were verified on all municipal ICT systems on 28th to the 30th of September and signed off on the 30th of September 2022, 23rd of December 2022, 31st of March 2023 and 30th of June 2023.	OPEX	Achieved	n/a	n/a	Signed user access rights forms
CORP 07			To improve performance and functioning of the municipality	Monitor the conduction of trainings as per ICT policies	Date by which the ICT training is conducted	Date	1 ICT training was conducted as follows:25th of May 2022.	Monitor the conduction of trainings as per ICT policies by 30-Jun-23	none	Monitor the conduction of trainings as per ICT policies by 30-Jun-23	5 ICT Trainings Conducted on the 13th of July 2022,17th and the 22nd of November 2022,17th of March 2023, 30th of June 2023.	OPEX	Achieved	n/a	n/a	Signed attendance register and presentation slides

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
CORP 08			To improve performance and functioning of the municipality	Monitor the conducti on of ICT Awarene ss campaig ns	Number of ICT Awareness campaigns conducted by 30-Jun-23	Number	8 ICT awareness campaigns were conducted on 31st August 2021,30th September 2021,30th November 2021, 23rd December 2021, 24th March 2022, 31st of March 2022, 31st of May and 30th June 2022.	Monitor the conduction of 4 ICT Awareness campaigns by 30-Jun-23	none	Monitor the conduction of 4 ICT Awareness campaigns by 30-Jun-23	9 ICT awareness campaigns were conducted as follows: 8th of August, 5th September 2022, 28th October, 30th November 2022, 2nd of February, 23rd of March 2023, 10th and 31st of May and 29th of June 2023.	OPEX	Achieved	We have had to increase the number of campaigns to address the issues below: Addressing the Rising Cybersecurity Challenges. There were no cost implication as campaigns are conducted internally.	n/a	Signed Circular by Director Corporate Services and proof of distribution to users
CORP 09			To improve performance and functioning of the municipality	Monitor the conducti on of weekly backup of ICT systems	Number of weekly backups conducted on ICT systems by 30-Jun-23	Number	A total of 488 backups were conducted on ICT systems by 30 Jun 22. Backups were conducted 128 times in Quarter 1, 120 times in Quarter 2, 120 times in Quarter 3 and 120 times in Quarter 4.	Monitor that weekly backups for 4 ICT systems (SAGE, SAGE300, PMS and Building Plans) are conducted by 30-Jun-23	none	Monitor that weekly backups for 4 ICT systems (SAGE, SAGE300, PMS and Building Plans) are conducted by 30-Jun-23	Weekly backups for 4 ICT Systems were conducted as follows:.132 Backup conducted in Quarter 1, 26 weekly Backup conducted in Quarter 2, 26 weekly Backup conducted in Quarter 3 and 26 weekly Backups were conducted in Quarter 4 for (SAGE, SAGE300, PMS and Building Plans))	OPEX	Achieved	n/a	n/a	Backup Register signed by Director Corporate Services
CORP 10			To improve performance and functioning of the municipality	Monitor the reviewal of ICT Policies and Procedures	Date by which ICT policies and procedures are reviewed	Date	ICT Policies were reviewed and adopted by Council on the 22nd of June 2022.	Monitor the reviewal of all ICT Policies and procedures by 30-Jun-23	none	Monitor the reviewal of all ICT Policies and procedures by 30-Jun-23	ICT Policies were reviewed and adopted by Council on the 22nd of June 2023.	OPEX	Achieved	n/a	n/a	Council Resolution
CORP 11			To improve performance and functioning of	Renewal of the soft ware licenses	Date by which the Software Licenses for laptops and	Date	Anti-virus licenses were renewed on the	Renewal of Software Licenses for laptops and	none	Renewal of Software Licenses for laptops and	Renewed Antivirus software and Procured 23 laptops on the	OPEX	Achieved	n/a	n/a	Licence certificate

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							2021/2022 Actual	Demand	Backlog	Projected	Actual					
			the municipality		computer within the municipality is renewed		8th of December 2021.	computer users within the municipality by 31-Dec-22		computer users within the municipality by 31-Dec-22	17th of November 2022.					
CORP 12			To improve performance and functioning of the municipality	Conducting IT hardware equipment assessment audit	Date by which IT hardware equipment assessment audit is conducted	Date	IT hardware audit was conducted with Assets office from the 5th of May to the 15th of June 2022	Conduct IT hardware equipment assessment audit by 30-Jun-23	none	Conduct IT hardware equipment assessment audit by 30-Jun-23	IT hardware audit was conducted from the 26th to the 26th of May 2023	OPEX	Achieved	n/a	n/a	Hardware audit report
CORP 13			To improve performance and functioning of the municipality	Procurement of IT equipment	Date by which IT equipment is procured	Date	6 new laptops procured and paid for in November 2021.	Procurement of IT equipment by 31-Mar-23	none	Procurement of IT equipment by 31-Mar-23	29 Laptops were procured on the 24th November 2022 , 1,3 & 4th January 2023	OPEX	Achieved	n/a	n/a	Software license, Proof of payment
CORP 14			To improve performance and functioning of the municipality	Testing of the Disaster recovery site	Date by which the functionality of the Disaster recovery site is tested	Date	Disaster recovery site testing was conducted on the 30th and 31st of May 2022 and signed off on the 30th of June 2022.	Monitor the testing of the functionality of the Disaster recovery site by 30-Jun-23	none	Monitor the testing of the functionality of the Disaster recovery site by 30-Jun-23	The Disaster Recovery site testing was conducted on the 14th of April 2023.	OPEX	Achieved	n/a	n/a	Dated screenshots, sign off from the IT Manager and Director Corporate Services
CORP 15			To improve performance and functioning of the municipality	Monitor firewall system account activities	Date by which firewall system account activities is monitored	Date	Firewall Admin system account was actively monitored and signed off on the 30th of June 2022	Monitor firewall system account activities by 30-Jun-23	none	Monitor firewall system account activities by 30-Jun-23	Firewall Activities were actively monitored by 30th June 2023.	OPEX	Achieved	n/a	n/a	Signed report
CORP 16			To develop staff to ensure effective service delivery through trainings	Submission and Adoption of the WSP	Date by which the 2022/23 WSP is adopted by Council	Date	2022/23 WSP was developed and submitted to Council on the 21st April 2022	Submission of the 2022/23 WSP to Council for adoption by 30-Apr-23	none	Submission of the 2022/23 WSP to Council for adoption by 30-Apr-23	The 2023-2024 WSP was submitted to Council on 20 April 2023.	OPEX	Achieved	n/a	n/a	WSP, Council resolution & council signed minutes
CORP 17			To develop staff to ensure effective service delivery through trainings	Monitor the Reviewal of all HR Policies	Date by which the HR Policies will be reviewed	Date	HR policies were reviewed and adopted by Council on the 22nd June 2022	Monitor the Reviewal of all HR Policies by 30-Jun-23	none	Monitor the Reviewal of all HR Policies by 30-Jun-23	HR policies were reviewed and adopted by Council on the 25th of May 2023	OPEX	Achieved	n/a	n/a	Council Resolution

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
CORP 18			To improve performance and functioning of the municipality	Advertising of vacant positions after receiving a resignation letter	Turnaround time for advertising vacant position after receiving of a resignation letter	Turnaround time	<p>Quarter 1: ICT Clerk became vacant on 30 July and the requisition was submitted 10 September 2021. Budget Accountant became vacant on 11 August and the requisition was submits on 12 August 2021. Committee Clerk became vacant on 07 September and requisition was submitted on 10 September 2021. Quarter 2: There were two resignations one was for Budget & Reporting Clerk which was an internal advert thus there is no requisition. The position for the PA to the Speaker & Exco had to wait for the inauguration of new council before it could be advertised. Quarter 3: There is no requisition submitted in respect of all locally advertised positions. Quarter 4: The position of Assets management clerk became vacant on 1 April 2022 and the requisition was done on the 11th of April 2022, which was within 10 days</p>	Monitor 10 working days turnaround time for advertising of a vacant position after receiving a resignation letter	none	Monitor 10 working days turnaround time for advertising of a vacant position after receiving a resignation letter	<p>Quarter 1: 1.Community Safety Manager became vacant on 01 August 2022 and the requisition for advert was submitted on 11 August 2022 which was within 10 days after the position became vacant 2. Budget and Reporting Manager became vacant on 27 July 2022 and the requisition was submitted on 10 August 2022 which was within 10 days after the position became vacant. Quarter 2: 1.PA to Director Social Services position became vacant on 30 September 2022 and the requisition for advert was submitted on 14 October 2022 which was within 10 days after the position became vacant. 2. GIS Officer became vacant on 04 October 2022 and the requisition was submitted on 14 October 2022 which was within 10 days after the position became vacant. 3. Disaster Management Fieldworker Clerk became vacant on</p>	OPEX	Achieved	n/a	n/a	Resignation letter & requisition for advertisement

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
							after the position became vacant. The position of the PMU Technician became vacant on the 1st of April and the requisition was done on the 29th of March 2022, which was within 10 days after the position became vacant.				11 October 2022 and the requisition was submitted on 19 October 2022 which was within 10 days after the position became vacant. Quarter 3: Fleet Officer became Vacant on 19 December 2022 and the advert was published on The Witness Newspaper on 16th January 2023. Quarter 4: The resignation of the Budget Manager was approved on the 2nd of May 2023 and the requisition was done on 11 May 2023 which was within 10 days after receiving the resignation letter					
CORP 19			To improve performance and functioning of the municipality	Shortlisting, interviewing and recommending suitable candidates for appointment after closing date of the advert	Turnaround time for shortlisting, interviewing and recommending a suitable candidate after a closing date of the advert	Turnaround time	Quarter 1: There was no vacant position for shortlisting or interviews to take place. Quarter 2: The position for the IDP/PMS Intern closed on the 29th of October 2021, shortlisting took place on the 09th of November 2021 and recommendation for the appointment of the candidate was done on the 17th of November 2021. Quarter 3:	Monitor 30 days turnaround time for shortlisting, interviewing and recommending a suitable candidate after closing date of the advert	none	Monitor 30 days turnaround time for shortlisting, interviewing and recommending a suitable candidate after closing date of the advert	Quarter 1: 1. Advert for position of Community Safety Manager closed on 07 September 2022 and the interviews were conducted on 21 September 2022 and was within 30 days after the closing date of the advert 2. Advert for Budget and Reporting Manager closed on 07 September 2022 and the interviews were conducted 21	OPEX	Achieved	n/a	n/a	Advert & minutes of interviews

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
							<p>Adverts for positions of PMU Trainee, Budget and Reporting Clerk and Town Planner Trainee closed on 28 January 2022 and the interviews were conducted and qualified candidates recommended for appointment on 17, 18 and 25 February 2022 which was within 30 days after the closing date of advert</p> <p>Advert for PMU Manager closed on 04 February 2022 and the interviews were conducted and recommendation of qualified candidates for appointment submitted on 02 March 2022 which was within 30 days after the closing date of advert. Quarter 4:</p> <p>1 Advert for position of Risk Officer closed on 6th May and the interviews were conducted on 6th June 2022 and was within 30 days after the closing date of the advert</p> <p>2 Advert for position of Assets</p>									

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
							Management Clerk closed on 6th May 2022 and the interviews were conducted on 27th May 2022 and was within 30 days after the closing date of the advert 3 Advert for position of Finance Intern closed on 8th April 2022 and the interviews were conducted on 4th May 2022 and was within 30 days after the closing date of the advert.				Budget Manager, General Assistant Grass Cutter and Auxiliary were shortlisted on the 9th of June 2023 and Interviewed on the 21st of June 2023. The position of Finance Trainee was shortlisted on 26 April 2023 and Interviewed on the 24th of May 2023.					
CORP 20			To improve safety and security within the municipal environment	Monitor that evacuation drills are conducted	Number of evacuation drills conducted by 30-Jun-23	Number	4 evacuation drills were conducted on the following dates: 27th of August 2021, 10th of December 2021, 24th of February 2022 and 15th of June 2022	Monitor that 4 evacuation drills are conducted by 30-Jun-23	none	Monitor that 4 evacuation drills are conducted by 30-Jun-23	5 evacuation drills were conducted on the following dates: 15th of September 2022, 28th of November 2022, 13 January 2023, 14 March 2023 and on 16 May 2023.	OPEX	Achieved	n/a	n/a	Dated photos
CORP 21			To improve performance and functioning of the municipality	Monitor coordination of EAP	Date by which the Employee Assistance Programme is coordinated	Date	The Employee Assistance Programme was conducted on 17 March 2022	Monitor the coordination of Employee Assistance Programme by 31-Mar-23	none	Monitor the coordination of Employee Assistance Programme by 31-Mar-23	Employee Assistance Programme was conducted on the 29th March 2023	R77 438.29	Achieved	n/a	n/a	Signed attendance register and dated photos

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
OMM 07	IMPROVED ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY & INFRASTRUCTURE DEVELOPMENT	To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Monitoring of the prioritised capital projects	Number of MANCO meetings whereby there will be monitoring of delivery/achievement of prioritised capital projects budgeted for (2022/23)	Number	5 MANCO meetings whereby there was monitoring of delivery/achievement of prioritised capital projects budgeted for (2021/22) were held as follows: 8th of September 2021, 24th November 2021, 17th February 2022, 18th May 2022 and the 1st April 2022	4 MANCO meetings whereby there will be monitoring of delivery/achievement of prioritised capital projects budgeted for (2022/23)	none	4 MANCO meetings whereby there will be monitoring of delivery/achievement of prioritised capital projects budgeted for (2022/23)	4 MANCO meetings where there was monitoring of delivery/achievement of prioritised capital projects budgeted for (2022/23) were held as follows: 7 September 2022, 18 October 22, 13 January 23 and 14 April 2023.	OPEX	Achieved	n/a	n/a	Manco Minutes
OMM 08			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Inspection of prioritized Capital Projects	Number of inspections conducted for 2022/23 prioritized Capital Projects by 30-Jun-23	Number	13 Inspections were conducted for 2021/22 prioritized capital projects by 30-Jun-22. Madinda Road ward 3 (10/09/2021) Nyuluka Road ward 10 (31/08/2021) Chibini Hall ward 8 (18/08/2021). Sangcwaba sport field ward 5 (06/07/2021), Chibini Hall ward 8 (15/10/2021) St. Nicholas Hall ward 6 (30/11/2021) Commercial Road ward 2 (02/12/2021), Commercial Road (28/003/2022) St. Nicholas Hall (21/02/2022) Mariathal Hall, Mleyi (27/06/2022), Hlongwa access road (21/06/2022) and	4 Inspections conducted for 2022/23 prioritized Capital Projects by 30-Jun-23	none	4 Inspections conducted for 2022/23 prioritized Capital Projects by 30-Jun-23	20 Inspections for 2022/23 prioritized Capital Projects were Conducted as follows: -16/09/22 Mleyi Sportsfiels -19/09/22 Mdabu Road -27/09/22 Mpiyamandla -30/09/22 Thubalethu Road -30/09/22 CRU Project – 05/10/22 CRU Project -14/10/22 Xolani Vezi Sportsfield -30/11/22 Madungeni Hall -19/12/22 Nonkwenkwana Sportsfield -21/12/22 Jolivet Outdoor Gym 21/12/22 Mdabu Access Road 21/12/22 Mpiyamandla Access Road --	OPEX	Achieved	n/a	n/a	Dated photos

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
							Commercial Road (28/ 06/2022).									
SD03			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Monitor Maintenance of halls and sport fields	Number of maintained halls and municipal facility by brush cutting by 30-Jun-23	Number	Four town halls (Peace Initiative Hall, Soweto Hall, Fairview Hall, Highflats Hall)& 1 municipal facility were maintained by doing brush cutting by 30-Jun-22	Monitor Maintenance of 4 halls(Peace Initiative Hall, Soweto Hall, Fairview hall and Highflats hall) and 1 Municipal facility by doing brush cutting by 30-Jun-23	none	Monitor Maintenance of 4 halls(Peace Initiative Hall, Soweto Hall, Fairview hall and Highflats hall) and 1 Municipal facility by doing brush cutting by 30-Jun-23	Four town halls (Peace Initiative Hall, Soweto Hall, Fairview Hall, Highflats Hall) & 1 municipal facility were maintained by doing brush cutting by 30-Jun-23	R224 563.61	Achieved	n/a	n/a	Signed report by HOD & Manager Community Services
SD04			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Monitor Maintenance of municipal parks	Number of Maintained municipal parks by 30-Jun-23	Number	All 5 Parks and Gardens i.e Cnr R 56 & R612, Cnr R56 & Centenary, Cnr Centenary & Margaret ,Margaret & R56 ,East street park were maintained by brush cutting throughout the 4 quarters.	Monitor Maintenance of 5 municipal parks by grass cutting by 30-Jun-23	none	Monitor Maintenance of 5 municipal parks by grass cutting by 30-Jun-23	5 Parks were maintained by brush cutting i.e Cnr R 56 & R612, Cnr R56 & Centenary, Cnr Centenary & Margaret R56 ,East street park	OPEX	Achieved	n/a	n/a	Signed quarterly report by manager community services and HOD
SD05			To ensure provision, upgrading and maintenance of infrastructure and services	Collection of refuse in households within Ubuhlebezwe	Number of Households with access to refuse removal within the jurisdiction	Number	Refuse was collected to 1356 households with access to refuse removal within the jurisdiction of UBuhlebezwe	1356 households with access to refuse removal within the jurisdiction of UBuhlebezwe	none	1356 households with access to refuse removal within the jurisdiction of UBuhlebezwe	Refuse collection to 1355 households with access to refuse removal within the jurisdiction of	OPEX	Not Achieved	Number of households with access to effuse removal was reduced by 1	The target will be reviewed and number of households with access	Valuation Roll and Signed quarterly report by Manager

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
			that enhances socio-economic development	jurisdiction	Ubuhlebezwe by 30-Jun-23		Ubuhlebezwe by 30 of June 2022.	Municipality by 30-Jun-23		Municipality by 30-Jun-23	Ubuhlebezwe by 30 of June 2023.			household at 30 June 2023 The customer was a tenant on 40 High Street and requested the municipality to close the account since the owner demolished the property, nobody currently resides at the property and there is no rates to be collected, last billing was on the end of April 2023.	to refuse removal will be 1355.	Community Services and HOD
SD06				Monitor the coordination of clean up campaigns	Number of clean up campaigns coordinated by 30-Jun-23	Number	8 clean up campaigns were conducted as follows: 8th and 23rd of September 2021 in Ixopo from Engen garage to Taxi Rank, 15th of November 2021 at Fairview, 30th of November 2021 at Highflats taxi rank, 15th of March 2022 at Morningside, 22nd of March 2022 at Highflats taxi rank, 26th of April 2022 n Highflats, Taxi Rank and 5th of	Monitor the coordination of 8 clean up campaigns by 30-Jun-23	none	Monitor the coordination of 8 clean up campaigns by 30-Jun-23	8 clean up campaigns were coordinated by 30 June 2023 as follows: 26th of July 2022, 2nd of September 2022, 27th of September 2022, Highflats taxi rank on the 23rd of November 2022, Ixopo Taxi Rank on the 24th November 2022 and on the 3rd of December awareness campaign, 26th of June 2023 and 29th of June	OPEX	Achieved	n/a	n/a	Signed attendance register, date photos

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
SD07				Maintenance of Fairview and Ixopo cemeteries	Date by which Fairview and Ixopo cemeteries are maintained	Date	May 2022 in Fairview area.				2023 in Fairview Township.					
							Month of Jan 21 & 22 Jan Fairview cemeteries 11 to 15 Jan Ixopo cemeteries 25 to 28 Jan Ixopo cemeteries Month of Feb 2 & 3 Feb Fairview cemeteries 8 to 12 Feb Ixopo cemeteries 22 to 25 Feb Ixopo cemeteries Month of Mar 3 & 4 Mar Fairview cemeteries 15 to 19 Mar Ixopo cemeteries	Maintenance of Fairview and Ixopo cemeteries by 31-Mar-23	none	Maintenance of Fairview and Ixopo cemeteries by 31-Mar-23	Fairview and Ixopo cemeteries were maintained by 31-Mar-23	OPEX	Achieved	n/a	n/a	Signed report by manager community services and HOD
CORP 22			To improve the performance and functioning of the municipality	Distribution of agendas	Turnaround time for distributing agenda to the members of Infrastructure Planning & Development portfolio before the meeting	Turnaround time	Q1: Meeting scheduled for the 5th August 2021 distributed on the 29th July 2021 which translates to 7 Days prior. (Meeting was not quorate and sat on the 25th August 2021). Q2: There was no portfolio committee sittings for the Infrastructure, Planning and Development Portfolio for quarter 2. Q3: Meeting scheduled for the 10th of February 2022 distributed on the 1st of February, which translates to 9 Days prior to the	Distribute the agenda of the IPD Portfolio committee meeting 5 days prior to meeting	none		Q1: Agenda distributed for the IPD Portfolio Committee meeting 5 (five) days prior to the meeting Meeting of the 4th August 2022 distributed on the 1st August 2022. 3 days prior to the meeting. Q2: Agenda distributed for the IPD Portfolio Committee meeting 5 (five) days prior to the meeting Meeting of the 3rd of November 2022, agenda distributed on the 27th October 2022. (meeting	OPEX	Not Achieved	Items from IPD were received late and the agenda was not compiled timeously for the meeting of August 2022	Reminder emails were sent to IPD and items were subsequently received. A Submission of Items Calendar will be compiled and submitted to departments to assist them with proper planning towards submission.	Dated proof of agenda distribution and date of the meeting

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
							meeting.Q4: Agenda of the Infrastructure planning & Development Portfolio committee was distributed on these 2 occasions as follows : the 31st of March 2022 for a meeting taking place on the 7th of April 2022. 7 days prior of the meeting. Meeting of the 9th of June 2022, agenda distributed on the 3rd of June 2022. 6 days prior to the meeting.				Postponed from the 3rd of Nov to the 7th of Nov 2022) Q3: 1 agenda of the IPD Portfolio Committee meeting distributed 5 (five) days prior to the meeting. Meeting of the 9th February 2023, agenda distributed on the 3rd February 2023. Q4: 2 agenda of the Infrastructure, Planning and Development Portfolio Committee meeting distributed Meeting of the 6th April 2023, agenda distributed on the 30th March 2023. meeting. Meeting of the 8th June 2023, agenda distributed on the 2nd June 2023.					
BTO03			To practice sound financial management principles	Bid processing turnaround time	Turnaround time for bid processing not more than specified timeframes (bids R200000+ to be finalised) from the closing date of the tender	Turnaround time	120 Days turnaround time for the bids R200000+ were finalised from the closing date of the tender as follows: 1. Advert closing date was on the 04/06/2021 and the appointment was on 02/07/2021. 2. Advert closing date was on the 27/08/2021 and the appointment	An average of 120 Days turnaround time for the bids R200000+ to be finalised from the closing date of the tender	none	An average of 120 Days turnaround time for the bids R200000+ to be finalised from the closing date of the tender	An average of 110 days turnaround time for bids exceeding R200000 finalised from the closing date of the tender.	OPEX	Achieved	n/a	n/a	Registers signed by CFO

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							2021/2022 Actual	Demand	Backlog	Projected					
							was on 28/10/2021. 3. Advert closing date was on the 28/01/2022 and the appointment was on 11/03/2022. 4. The average turnaround time from requisition date to BEC date is 96 days								
BTO0 4					Turnaround time for bid processing not more than specified timeframes (bids 30000 to R199999) from the closing date of the tender	Turnaround time	1. Requisition date is 24/08/2021 quotation closing on 09/09/2021 and purchase order 10/09/2021. 2. Requisition date is 15/09/2021 quotation closing on 01/10/2021 and purchase order 19/11/2021. 3.Requisition date is 25/11/2021 quotation closing on 28/01/2022 and purchase order 18/02/2022. 4.the average turnaround time from requisition date to BEC date is 25 days.	An average of 60 days turnaround time for bids 30000 to R199999 to be finalised from the closing date of the tender	none	An average of 60 days turnaround time for bids 30000 to R199999 to be finalised from the closing date of the tender	An average of 25 days turnaround time for bids 30000 to R199999 finalised from the closing date of the tender as follows:	Achieved	n/a	n/a	
BTO0 5					Turnaround time for bid processing not more than specified timeframes (quotations less than R30000) from the closing date of the quotation	Turnaround time	1. Closing date for quotation was on the 03/09/2021 and the purchase order was on the 17/09/2021. 2. Closing date for quotation was on the 11/10/2021 and the purchase order was on the 11/10/2021. 3. Closing date for quotation was on the 25/03/2022 and the purchase	An average of 6 days turnaround time for quotations less than R30000 from the closing date of the quotation	none	An average of 6 days turnaround time for quotations less than R30000 from the closing date of the quotation	An average of 6 days turnaround time for quotations less than R30000 finalised from the closing date of the quotation.	Achieved	n/a	n/a	

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								2021/2022 Actual	Demand	Backlog						Projected
							order was on the 28/03/2022. 4.average turnaround time from requisition date to BEC date is 6 days									
BTO06			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Updating and approval of the indigent register	Date by which indigent register is updated and approved	Date	Indigent register was updated and adopted by council on the 26 May 2022	Update and approve Indigent register by 30-Jun-23	none	Update and approve Indigent register by 30-Jun-23	The indigent register was updated and approved on the 29th of June 2023	OPEX	Achieved	n/a	n/a	Updated indigent register
IPD03			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Construction of new gravel roads	Kilometres of gravel roads constructed by 31-Mar-23	Kilometers	A total of 6.584km of roads was constructed by 30 June 2022. Madinda Road 1.306 km completed on 14th of January 2022; Moliva 1,847km completed on 31st March 2022; Hholo Road 0.725km completed 30th of March 2022; KwaMiya Road 0.868 km completed on 20th of December 2021; Madilika road 0.452km completed on 31st March 2022; Kwadladla to Nkoneni road 1.386km completed on 30th of June 2022	Construction of 1.5km Mpiyamandla Road by 30-Jun- 23		Construction of 1.5km Mpiyamandla Road by 30-Jun- 23	1.5 km of Mpiyamandla road constructed by the 27 March 2023	R2 124 481.45	Achieved	n/a	n/a	Appointment letter & Completion Certificate
IPD04			To ensure provision, upgrading and maintenance of infrastructure	Construction of new gravel roads	Kilometres of gravel roads constructed by 31-Dec-22	Kilometers	The project was advertised on the 14th of February 2022 and closed on the 18th of March 2022.	Construction of 1km Hlongwa by 31-Dec-22	none	Construction of 1km Hlongwa by 31-Dec-22	1km of Hlongwa Road was constructed on 28 October 2022.	R1 897 962.39	Achieved	n/a	n/a	Internal Progress Report signed by Manager PMU and

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								2021/2022 Actual	Demand	Backlog						Projected
			and services that enhances socio-economic development												Director IPD, Dated photos and completion certificate, site monthly meetings minutes	
IPD05			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Construction of new gravel roads	Kilometres of gravel roads constructed by 30-Jun-23	Kilometers	The project was advertised on the 11th of April 2022 and was cancelled on the 05th of May 2022.	Construction of 1.7km Mdabu Road by 31-Mar-23	none	Construction of 1.7km Mdabu Road by 31-Mar-23	1.7 km of Mdabu Road constructed by 19 January 2023	R1 753 782.64	Achieved	n/a	n/a	Internal Progress Report signed by Manager PMU and Director IPD, Dated photos and completion certificate, site monthly meetings minutes
IPD06			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Construction of blacktop roads	Appointment of the contractor for Little Flower to Fairview Road	Date	2022/2023 FY Business plans were recommended to MIS system by the 18th November 2021	Appointment of the contractor for 1.1km Little Flower to Fairview Road by 14-Apr-23	none	Appointment of the contractor for 1.1km Little Flower to Fairview Road by 14-Apr-23	A contractor for 1.1km Little Flower to Fairview Road was appointed on the 6th of April 2023	R 2 175 267.62	Achieved	n/a	n/a	Appointment letter

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								2021/2022 Actual	Demand	Backlog						Projected
IPD07			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Construction of blacktop roads	Kilometres of blacktop roads constructed by 31-Mar-23	Kilometers	All Final design reports were approved 08th of April 2022. The requisition was then done on the 19th of May 2022 upon receiving a go ahead from National Treasury to advertise	Construction of 1.5km Phase 1 Thubalethu Road by 30-Jun-23	none	Construction of 1.5km Phase 1 Thubalethu Road by 30-Jun-23	1.5km phase 1 Thubalethu Road not constructed .	R 422 645.22	Not Achieved	The project was dependent on the completion of scope of works for the housing project. The contractor did not construct according to original designs which has led to the delays on completion of the project	The original contractor surrendered the project. A new contractor. was appointed on the 21 April 2023 and is currently on site.	Internal Progress Report signed by Manager PMU and Director IPD, Dated photos and completion certificate, site monthly meetings minutes
IPD08			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Municipal Infrastructure Grants	Date by which 2023/2024 Business Plans on MIS system are recommended	Date		Recommendation of 2023/2024 Business Plan on MIS system by 30-Nov-22	none	Recommendation of 2023/2024 Business Plan on MIS system by 30-Nov-22	2023/24 Business Plans not recommended on MIS System by 30 November 2022	CAPEX	Not Achieved	The Municipality was unable to confirm prioritised projects during Quarter 1 for registration in Quarter 2. Projects could only be tabled at an MBPAC meeting in Quarter 4 .	While the negotiations were underway IPD proceeded with the preparations for tender which went concurrently with the MBPAC. We have currently appointed above 90% of all Capital projects for 2023/2024 FY.	System generated Business Plans and workflow history
IPD09			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-	Municipal Infrastructure Grants	Date by which 2023/2024 FY projects are advertised	Date	The project is 95% complete by 30 June 2022	Signing of requisition for 2023/2024 FY projects for advertisement by 31-Mar-23	none	Signing of requisition for 2023/2024 FY projects for advertisement by 31-Mar-23	Requisition for advertisement of projects done via email, SAGE was non-functional, on the 31 March 2023	OPEX	Achieved			Final design report & Signed Requisition

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								2021/2022 Actual	Demand	Backlog						Projected
			economic development													
IPD10			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Construction of sports fields	Number of sport fields constructed by 31-Mar-23	Number	1826.41m2 blacktop roads maintained (potholes) by 30-Jun-22	Construction commencement of 1 Sportsfield (Nonkwenkwan a) by 31-Mar-23	none	Construction commencement of 1 Sportsfield (Nonkwenkwan a) by 31-Mar-23	Construction commencement was on 7 October 2022 for Nonkwenkwan a sportsfield Sportsfield completed by 30-Jun-23	R3 504 868.92	Achieved			signed consultant's progress report and completion certificates
IPD11			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Construction of sports fields	Number of sport fields constructed by 31-Mar-23	Number	3 requisitions for maintenance were received and executed accordingly by 30 June 2022.	Construction commencement of 1 Sportsfield (Xolani Vezi) by 30-Jun-23		Construction commencement of 1 Sportsfield (Xolani Vezi) by 30-Jun-23	commencement of Xolani Vezi sportsfield was on 18 August 2022. Sportsfield was completed by 26 June 2023	R6 192 869.85	Achieved	n/a	n/a	signed consultant's progress report, completion certificate
IPD12			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Construction of Outdoor gym	Date by which outdoor gym is constructed	Date	3 multi-purpose centres were completed. Mariathal reached practical completion on the 01st of April 2022 and completed on the 25th of May 2022 Chibini reached practical completion on the 20th of April 2022 and completion on the 30th of June 2022 St Nicholas reach practical completion on the 23rd April 2022 and completion on the 30th June 2022.	Construction of Outdoor gym in Jolivet by 31-Mar-23	none	Construction of Outdoor gym in Jolivet by 31-Mar-23	Outdoor Gym in Jolivet completed in 31 January 2023 Additional works of removing concrete and adding equipment for children completed, all within the allocated budget 22 May 2023	R1 238 540.13	Achieved			signed consultant's progress report, completion certificate

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								2021/2022 Actual	Demand	Backlog						Projected
IPD13			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Maintenance of blacktop roads	Square meters of blacktop roads maintained (potholes) by 30-Jun-23	Square meters	A total of 38 232.55KM of gravel roads maintained as per maintenance plan by 30 June 2021	400m2 of blacktop roads maintained (potholes) by 30-Jun-23	none	400m2 of blacktop roads maintained (potholes) by 30-Jun-23	A total of 986.78m2 of blacktop roads maintained (potholes) plan by 30 June 2023	OPEX	Achieved	We were able to achieve more with the available budget. We engaged EPWP workers as a work force to cover a vast area. prior planning by the maintenance unit which identify potential potholes and immediately dig and cover them before they appear also assisted.	n/a	Signed report with dated photos before & after
IPD14			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Maintenance of community facilities	Number of community Facilities Maintained by 30-Jun-23	Number	68 meetings were coordinated on progress of Housing Project by 30 June 2022.	1 Community Facilities (Thusong centre) maintained by 30-June-23	none	1 Community Facilities (Thusong centre) maintained by 30-June-23	1 Community facility (Thusong) was not maintained by 30-June-2023,	OPEX	Not Achieved	The Tusong centre was shut down by the Departments of Labour due to defects to the building that rendered it dangerous for employees and community to use	Refurbishment of Tusong Centre budgeted for in 2023/2024. Maintenance team prioritised other areas for maintenance ie, Municipal Building, PI Hall, IEC Offices, BTO offices, OMM Offices	Requisition, Signed report with dated photos before & after, memo from SD & Technical Assessment report

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
IPD15			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Construction of multi-purpose centres	Number of multi-purpose centres constructed by 30-Jun-23	Number	A total of 17 meetings on progress on 150 Units - Phase 1 Community Residential Units were coordinated by 30-Jun-22	2 multi-purpose centers constructed (Plainhill & Emadungeni) by 30-Jun-23	none	2 multi-purpose centers constructed (Plainhill & Emadungeni) by 30-Jun-23	1 Multi purpose centre completed (Mandungeni) by 15 June 2023. Plainhill hall at 76% by 27 June 2023	R8 274 987.26	Not Achieved	A suitable service provider was not found, Plainhill hall was re-advertised, which caused delays in commencement of the project	New Contractor was appointed on 17 January 2023 construction progress was at 90% by 30 June 23	signed consultant's progress reports & Completion Certificates
IPD16			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Maintenance of access roads	Kilometres of gravel roads maintained as per maintenance plan by 30-Jun-23	Kilometers	Final Housing Sector Plan submitted on 10-May-22 to IDP unit	80KM of gravel roads maintained as per maintenance plan by 30-Jun-23	none	80KM of gravel roads maintained as per maintenance plan by 30-Jun-23	107.09 KM of gravel roads were maintained as per maintenance plan by 30-Jun-23	OPEX	Achieved	The department managed to achieve above 94km on gravel maintenance under circumstances where the grader experience breakdowns and had to utilize construction grader to cover more kms.	n/a	signed report & dated photos before and after
IPD17			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Monitoring of meetings with DoHS	Number of coordinated meetings on progress of housing projects by 30-Jun-23	Number		Monitor coordination of 44 meetings on progress of Housing project by 30-Jun-23	none	Monitor coordination of 44 meetings on progress of Housing project by 30-Jun-23	A total of 50 meetings on progress of Housing projects were held by 30-Jun-23	DOHS	Achieved	6 additional meetings were convened in order to increase monitoring on housing projects.	n/a	Signed attendance register, minutes
IPD18			To ensure provision, upgrading and maintenance of infrastructure and services that enhances		Number of meetings coordinated on progress on 150 Units - Phase 1 Community Residential	Number		Monitor coordination of 16 meetings on progress on 150 Units - Phase 1 Community Residential	none	Monitor coordination of 16 meetings on progress on 150 Units - Phase 1 Community Residential	16 meetings on progress on 150 Units - Phase 1 Community Residential Units were held by 30-Jun-23	DOHS	Achieved	n/a	n/a	Signed attendance register, minutes

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								2021/2022 Actual	Demand	Backlog						Projected
			socio-economic development		Units by 30-Jun-23			Units by 30-Jun-23		Units by 30-Jun-23						
IPD19			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Monitoring the submission of the Housing sector plan	Date by which the Final Housing Sector plan is submitted to IDP unit	Date	85 Households were constructed with electrification infrastructure in Nhlamvini by the 31 March 2022.	monitor the submission of the final Housing sector plan to IDP unit by 10-May-23	none	monitor the submission of the final Housing sector plan to IDP unit by 10-May-23	The final Housing Sector Plan was submitted to IDP unit on the 10th May 2023	DOHS	Achieved	n/a	n/a	Proof of submission, Draft & Final Housing Sector plan
IPD20			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development	Processing of Building and alteration plans	Turnaround time for processing of building and alteration plans after receipt of payment fees	Turnaround time	The project could not be implemented due to financial implications.	Processing of building and alteration plans within 30 days after receipt of payment fees	none	Processing of building and alteration plans within 30 days after receipt of payment fees	Five (5) building plans were processed by 30 June 2023, within 30 days after receipt of payment Sub 17 of Farm Esperanza No. 1938 Erf 13 Margaret Street (CLICKS) Erf 13 Margaret Street (FOOTGEAR) Erf 13 Margaret Street (MR. PRICE). Sub 1 of Erf 731 Margaret Sub 1 Erf 731 Margaret Street, STD Bank	OPEX	Achieved	n/a	n/a	Register of received building plans with dates, acceptance letters
IPD21			To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development		Number of households constructed with electrification infrastructure	Number	The ward 6 project was completed on the 22nd of June 2022 and 102 connections were achieved.	Construction of electrification infrastructure for 230 households in Kwa-Nothi & Makinatini by 30-Jun-23	none	Construction of electrification infrastructure for 230 households in Kwa-Nothi & Makinatini by 30-Jun-23	Electrification infrastructure constructed for 264 Households in Kwanothi and Makinathini by 30 March 2023	R5 832 453.46	Achieved	230 connections were allocated on the project, savings were realized on other planned projects and 264 connections were achieved. Further due	n/a	Signed consultant's progress report with a list of households electrified & completion certificate

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
SD08			To improve safety and security within the municipal environment	Monitor maintenance of law and order	Number of Multi Disciplinary roadblocks conducted by 30-Jun-23	Number	12 multi-disciplinary road blocks were conducted on the following dates: 15/07/2021,12/08/2021, 24/09/2021,6/10/2021, 12/10/2021,14/12/2021, 25/01/2022, 7/02/2022, 29/04/2022,12/05/2022, 5/06/2022 and 15/06/2022.	Monitor that 8 multi disciplinary roadblocks are conducted by 30-Jun-23	none	Monitor that 8 multi disciplinary roadblocks are conducted by 30-Jun-23	15 multi-disciplinary road blocks were conducted on the following dates: 8th of September, 29 September 2022, 26 Oct 22 2,6,9,15 and 31 December 2022, 07 February 2023 and 31 March 2023, Ixopo CBD - 28 April 2023 Ixopo (R56 & R612) - 12 May 2023, Ixopo (Main Street) - 16 May 2023, Ixopo (CBD) - 26 June 2023, Highflats - 28 June 2023	OPEX	Achieved	We were able to conduct more roadblockst hrough impressive stakeholder management where we engaged Private Security Companies, the KZN Department of Transport (Road Traffic Inspectorate), SAPS and other civil stakeholders who partnered with us in the	n/a	Dated photos and roadblock register

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
IPD22			To improve the performance and functioning of the municipality	Submission of Infrastructure Planning & Development Portfolio items	Turnaround time for submission of Infrastructure Planning & Development Portfolio items to Corporate Services after receiving circular.	Turnaround time		Submission of Infrastructure Planning & Development Portfolio items to Corporate Services within 7 working days after receiving circular	none	Submission of Infrastructure Planning & Development Portfolio items to Corporate Services within 7 working days after receiving circular	1. The circular was received on the 25/07/2022 and submitted on the 29 July 2022. 2. The circular was received on the 17th October 2022 and items submitted on the 24th October 2022 which was within 7 working days. 3. Submission of Infrastructure Planning and Development Portfolio items to Corporate Services on the 2/02/2023 after the receipt circular on the 30/01/2023. 4. Circular received on the 29 May 2023 and submitted on the 31 May 2023.	OPEX	Achieved	n/a	n/a	Proof of submission & circular

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							2021/2022 Actual	Demand	Backlog	Projected	Actual					
IPD23			To improve the performance and functioning of the municipality	Monitoring of consultations	Number of meetings coordinated on progress for MIG/Internal projects	Number	Circular for the IPD Portfolio received on the 23rd July 2021 and Items submitted on the 28th July 2021 for the portfolio meeting that was scheduled to sit on the 5th August 2021. Circular received on the 24/01/2022, items submitted on the 28/01/2022 and circular submitted. Circular received on the 24/05/2022, items submitted on the 02/06/2022.	Monitor coordination of 10 meetings on progress for MIG/ Internal projects by 30-Jun-23	none	Monitor coordination of 10 meetings on progress for MIG/ Internal projects by 30-Jun-23	12 meetings on progress for MIG were coordinated as follows: 8 July 2022, 05 August 2022, 09 September 2022, 07 October 2022, 08 November 2022, 06 December 2022, 10 January 2023, 19 February 2023, 14 February 2023, 13 April 2023, 12 May 2023 and 09 June 2023	OPEX	Achieved	In the second quarter the municipality reported 46% on MIG expenditure a change control was implemented in order to improve expenditure on all grants. we requested that progress meeting be scheduled monthly.	n/a	Signed attendance register and minutes
SD09	COMMUNITY WORK PROGRAMME IMPLEMENTED AND COOPERATIVES SUPPORTED	SOCIAL AND LOCAL ECONOMIC DEVELOPMENT	To improve sustainable economic growth and development	Renewal of informal traders licenses	Turnaround time for renewal of informal traders licenses in Ixopo and Highflats	Turnaround time	Renewal of informal in Ixopo and Highflats on the 27, 28, 31 January 2022, 01, 02, 03, 04, 08, 09, 11, 16, 21, 22, 23, 24, 25, 28 February 2022 and 02, 03, 04, 05, 08, 14, 15, 24, 25, 28, 31 March 2022. Issued on the 27,28, 31 January 2022, 01,02,03,04, 08, 09, 11, 16, 21, 22, 23, 24, 25, 28 February 2022 and 02,03,04,05, 08,14, 15, 24, 25, 28, 31 March 2022 which is one day after the submission of renewal form.	Renewal of informal traders licenses in Ixopo and Highflats within 2 days after the submission of renewal form	none	Renewal of informal traders licenses in Ixopo and Highflats within 2 days after the submission of renewal form	1 day turnaround time for Renewal of informal traders licenses in Ixopo and Highflats	OPEX	Achieved	n/a	n/a	Hawkers licenses and register with date
SD10			To improve sustainable	Monitor the	Number of LED projects	Number	28 LED projects sustainability was	Monitor the sustainability of	none	Monitor the sustainability	28 LED projects sustainability was	R1 332 560,51	Achieved	n/a	n/a	Signed report by

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							2021/2022 Actual	Demand	Backlog	Projected						Actual	
			economic growth and development	sustainability of LED projects	monitored by 30-Jun-23		monitored by 30-Jun-22 as follows: (Sakha isicathula on the 08th September 2021, Siyasutha on the 29th September 2021, Mntambo farming on the 15th September 2021, Ntsakaville farming on the 30th September 2021, Khulani project on the 31 August 2021, Djslahla on the 15th September 2021 & Uthingo beauty Spa on the 30th September 2021, Dumis farm on the 09th December 2021, Thofo farming on the 11th November 2021, Mzikayifani poultry on the 15th November 2021, Thelephi poultry and piggery on the 13th December 2021, Lonwabo poultry on the 13th December 2021, Mjwara blockmaking on the 13th December 2021 & Sbongo blockmaking on the 09th December 2021, kwakhe civils on the 02 February 2022, Nokweja chickens 02 February 2022, Mrs Letheni Mkhize on the 02	28 LED projects by 30-Jun-22			of 28 LED projects by 30-Jun-22	monitored by 30-Jun-23 as follows: (Ikusasa sewing on the 27th of August 2022, True motion on the 27th of July 2022, Vukuzenzele project on the 27th of August 2022, Siyazama fashion on the 27th of July 2022, Kunto timber and joiner on the 27th of July 2022, Masakhane farming on the 27th of August 2022, Phuma ephethe on the 27th of July 2022), (05/10/22 CRU Project ,14/10/22 Xolani Vezi Sportsfield, 30/11/22 Madungeni Hall,19/12/22 Nonkwenkwana Sportsfield,21/12/22 Jolivet Outdoor Gym 21/12/22 Mdabu Access Road 21/12/22 Mpiyamandla Access Road), (Jili powers blocks on the 21 February 2023 ,Mthembu,s carpentry and nursery on the 21 February 2023, Mahulumeni poultry on the 21 February 2023, Iciko multi art on the 13 February 2023, Ezasembo	(LED PROJECTS)				manager LED and HOD and dated photos

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
							February 2022, Isu elihle cooperative on the 02 February 2022, Inkanyezi cooperative,Prele no on the 09 February 2022,Shemase trading pty ltd on the 02 February 2022, Bake for life on the 25/05/22, Magcwanini Amahle on the 25/05/22, Umdabu agricultural cooperative on the 10/05/22, Sakhamnotho project on the 10/05/22, Maqande enkukhu on the 10/05/22, Amabungela trading enterprise on the 10/05/22 & Ikhabelaethu on the 10/05/22.				consulting,blocks and sands on the 21 February 2023, Tailor t on the 21 February 2023, Mbuyazi poultry farming on the 21 February 2023) Submitted business applications on the 09,20,24 January 2023,06, 08,21,24 February 2023 and 08,29,31 March 2023, Received on the 09,20,24 January 2023,06,08,21,24 February 2023 and 08,29,31 March 2023). Monitored the sustainability of 7 LED projects (Jamakazi chicken small farm on the 15 /06/23, Langwe forest on the 15/06/23 and projects,Prosper trading on the 06/06/23,Kwamth embu emablocksini on the 06/06/23,Glen rose farming on the 15/06/23,Mfiphath oleni on the 15/06/23, Empunzini trading on the 06/06/23					
SD11			To improve sustainable economic growth and development	Monitor Processing of business licenses	Turnaround time for submitting business license applications upon the receipt of applications to the office of the Municipal	turnaround time	Hluthankungu BnB received and submitted on the 7th of February 2022, Simile Tarven received and submitted on the 7th of February 2022,	Recommend that business licence applications are sent to the office of the Municipal Manager for approval within	none	Recommend that business licence applications are sent to the office of the Municipal Manager for approval	1 day turnaround time for sending business licenses to the office of the municipal manager for approval.	OPEX	Achieved	n/a	n/a	Business license register with date

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
					Manager for approval		Nemacron PTY Ltd received and submitted on the 15th of February 2022, Mavika restaurant received and submitted on the 7th of March 2022, Kings Grant received and submitted on the 16th of March 2022, Highflats Ixopo farm received and submitted on the 16th of March 2022.	3 days of receipt		within 3 days of receipt						
SD12			To improve sustainable economic growth and development	Monitor the functionality of LED forum	Number of LED Forum meetings held by 30-Jun-23	Number	2 LED Forum meetings were held on the 2nd of December 2021 and 1st of June 2022.	2 LED Forum meetings held by 30-Jun-23	none	2 LED Forum meetings held by 30-Jun-23	2 LED Forum meetings were held on the 30th of November 2022 and 1st of June 2023.	R14 435,49 (LED FORUM)	Achieved	n/a	n/a	Signed Minutes and signed attendance registers
SD13			To improve sustainable economic growth and development	Monitor the creation of jobs through EPWP	Number of jobs created through EPWP by 30-Jun-23	Number	70 jobs were created through EPWP by 30-Jun-22	Monitor the creation of 40 jobs through EPWP by 30-Jun-23	none	Monitor the creation of 40 jobs through EPWP by 30-Jun-23	67 Job Created through EPWP by 30-Jun-23	OPEX	Achieved	The indicator was developed and adopted before the final budget from Public Works was received, 37 EPWP participants were employed in community halls under community halls project, the need for greening and waste management project was identified,	n/a	Signed Attendance register with names of the people, contracts and Signed report by Manager CS and HOD

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
SD14			To promote culture of learning and enhance social development (illiteracy, skills, talent, education)	Monitor the implementation of Youth Programme	Date by which two youth programme emanating from the adopted Youth Development Strategy is implemented	Date	4 Youth programmes that emanated from the Youth Development Strategy were monitored. Security: (23-10/06/2022 at ward 03 and ward 10. Driver's license:10/11/2021 Umpire (28-30/06/2022) Referee (24-30/06/2022)	Monitor implementation of three Youth Programmes (Drivers License & Security Training) emanating from the adopted Youth Development Strategy by 30-Jun-23	none	Monitor implementation of three Youth Programmes (Drivers License & Security Training) emanating from the adopted Youth Development Strategy by 30-Jun-23	Implementation of two Youth Programmes (Driver's License and Security Training) was monitored on: Security: 7-25 November 2022: and Handover took place on 30 June 2023 Drivers license: Commenced on 15 May 2023 to 30 June 2023	R16 801,69 (YOUTH PROGRAMMES)	Achieved	n/a	n/a	Signed report by manager community services and HOD
SD15			To promote culture of learning and enhance social development (illiteracy, skills, talent, education)	Awarding of external bursaries	Date by which the selection of bursary applicants is finalised	Date	Selection and recommendations of bursary beneficiaries was done on the 8th of April 2022.	Finalise selection and make recommendations to Director Social Services for bursary applicants by 10-Febr-23	none	Finalise selection and make recommendations to Municipal Manager for bursary applicants by 10-March-23	The selection and recommendations for bursary applicants were made and submitted to Municipal Manager on the 17th of February 2023.	R738 368.00 (BURSARIES-YOUTH)	Achieved	n/a	n/a	Advert, Signed report by Manager Community Development and HOD with the names of recommended applicants
SD16			To promote culture of learning and enhance social development (illiteracy, skills, talent, education)	Monitor back to school campaign	Date by which Back to school campaign is conducted	Date	Back to school campaign was held on the 27th of January 2022	Monitor Back to school campaign to be conducted by 31-Mar-23	none	Monitor Back to school campaign to be conducted by 31-Mar-23	Back to school campaign was conducted on the 26th January 2023.	R4 286.33	Achieved	n/a	n/a	Signed attendance register and report signed by manager community services and HOD
CORP 23			To improve the performance and	Distribution of agendas	Turnaround time for distributing agenda to the	turnaround time	1. Distributed the agenda of the Social Development	Distribute the agenda of the SD Portfolio committee	none	Distribute the agenda of the SD Portfolio committee	1. Meeting of the 3rd August 2022 Agenda distributed on the	OPEX	Achieved	n/a	n/a	Dated proof of agenda distribution

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								2021/2022 Actual	Demand	Backlog						Projected
			functioning of the municipality		members of Social Development portfolio before the meeting		Portfolio Committee meeting 5 (five) days prior to the meeting Meeting scheduled for the 4th August 2021 distributed on the 29th July 2021, which translates to 6 Days prior.2. Meeting scheduled for the 31st of January 2022 distributed on the 9th of February, which translates to 9 Days prior to the meeting.3. Agenda of the SD Portfolio committee meeting 5 days prior to meeting Meeting of the 6th of April 2022, agenda distributed on the 31st of March 2022. 6 days prior to the meeting Meeting of the 8th of June 2022, agenda distributed on the 2nd of June 2022. 6 days prior to the meeting	meeting 5 days prior to meeting		meeting 5 days prior to meeting	29th July 2022. 5 days prior to the meeting. 2. Meeting of the 2nd of November 2022, agenda distributed on the 27th of October 2022. 5 days prior the meeting. 3. Meeting of the 8th February 2023, agenda distributed on the 3rd February 2023. 5 days prior to the meeting. 4. Meeting of the 5th April 2023, agenda distributed on the 31st March 2023. 5 days prior to the meeting. 5. Meeting of the 7th June 2023, agenda distributed on the 1st June 2023. 6 days prior to the meeting.					on and date of the meeting
CORP 24			To promote culture of learning and enhance social development (illiteracy, skills, talent, education)	Train unemployed youth	Date by which unemployed youth is trained in Tiling	Date	Training in security was conducted from the 23rd to 27th May 2022.	Train unemployed youth in Tiling by 30-Jun-23	none	Train unemployed youth in Tiling by 30-Jun-23	The training in Tiling for unemployed Youth took place from 12 June to 23 June 2023.	R335 177,08 (TRAININGS)	Achieved	n/a	n/a	Signed Attendance registers and dated photos
IPD24			To ensure provision, upgrading and	Job creation through	Number of jobs created through EPWP -	Number	75 Jobs created through EPWP Maintenance	70 Jobs created through EPWP maintenance	none	70 Jobs created through EPWP	76 Jobs created through EPWP mainatanance	CAPEX	Achieved	The Municipality	n/a	Signed Attendance

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							2021/2022 Actual	Demand	Backlog	Projected	Actual					
			maintenance of infrastructure and services that enhances socio-economic development	maintenance programme	maintenance projects by 30-Jun-23		projects by 30 June 2022.	projects by 30-Jun-23		maintenance projects by 30-Jun-23	project by 30-Jun-23			compensated the EPWP grant by reporting opportunities that are created through capital projects, security, in-service trainings, ward support clerks, and reported above above the target that was signed between the Municipality and the department. Thereby receiving more funds for more people. it must be noted that due to proper reporting we have received additional funding of more than 5 million for financial year 2023/2024 and all processes for hiring of participants has been completed.		register & time sheets
SD17			To promote culture of	Monitor Library	Number of Library services	Number	6 Library services awareness	Monitor 4 Library services	none	Monitor 4 Library	10 Library services awareness	OPEX	Achieved	World Read Aloud Day,	n/a	Signed report by

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							2021/2022 Actual	Demand	Backlog	Projected	Actual					
			learning and enhance social development (illiteracy, skills, talent, education)	services awareness campaigns	awareness campaign conducted by 30-Jun-23		campaigns were conducted on the 2nd of September 2021, 22nd of November 2021, 14th February 2022, 10th of May 2022, 11th of May 2022 and 18th of May 2022	awareness campaigns conducted by 30-Jun-23		services awareness campaigns conducted by 30-Jun-23	campaigns were conducted on: 15 September 2022, 21st of September 2022, 2nd of November 2022, 1st February 2023, 23 March 2023, 25th of April 2023, 3rd of May 2023, 11th of May 2023 and 25th of May 2023.			celebrated in February and World Book Day celebrated in March are international library events. These two programs were additional events to eight awareness campaigns conducted		community services manager and HOD and dated pictures
OMM 09			To improve sustainable economic growth and development	Holding of social portfolio committee meetings	Number of social portfolio committee meetings set by 30-Jun-23	Number	4 social portfolio committee meetings were held on the 4th of August 2021, 14th February 2022, 6th April 2022 and 8th June 2022.	Holding of 4 social portfolio committee meetings by 30-Jun-23	none	Holding of 4 social portfolio committee meetings by 30-Jun-23	4 social portfolio committee meetings were held on the 3rd August 2022, 2nd November 2022, 8th February 2023, 5 April 2023 and 7 June 2023.	OPEX	Achieved	n/a	n/a	Signed attendance register and a signed minutes
SD18			To promote culture of learning and enhance social development (illiteracy, skills, talent, education)	Monitor coordination of child protection week	Date by which Child protection week campaign is coordinated	Date	Child protection week was coordinated on the 10th of May 2022 at Jeffery Zungu Sportsfield.	Monitor coordination of child protection week by 30-Jun-23	none	Monitor coordination of child protection week by 30-Jun-23	Child Protection week campaign was coordinated On the 29th May 2023, 26 and 28 June 2023.	R2 2370.06	Achieved	n/a	n/a	Signed Attendance register and dated photos
SD19			To promote culture of learning and enhance social development (illiteracy,	Monitor support of disabled groups	Date by which disabled groups are supported	Date	2 disabled groups were supported with business material on the 21st of December 2021	Provide Business development support to 2 disabled groups by 31-Dec-22	none	Provide Business development support to 2 disabled groups by 31-Dec-22	2 disabled groups supported Zamukuzakha Disability Business Development club in ward 03 was	R20 547.87 (MORAL REGENERATION)	Achieved	n/a	n/a	Signed Attendance register and dated photos

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								2021/2022 Actual	Demand	Backlog					
			skills, talent, education)												
SD20			To promote culture of learning and enhance social development (illiteracy, skills, talent, education)	Monitor support of business development support to senior citizens groups	Date by which senior citizens' organised groups are supported	Date	3 Luncheon clubs were supported with beads and agricultural inputs on the 30th September 2021	Monitor provision of business development support to 2 senior citizens organised groups by 30-Sep-22	none	Monitor provision of business development support to 2 senior citizens organised groups by 30-Sep-22	supported with fencing material on 13 December 2022 and Nxasane family club was supported with sewing material on 19 December 2022.	Achieved	n/a	n/a	Signed Attendance register and dated photos
SD21			To promote culture of learning and enhance social development (illiteracy, skills, talent, education)	Monitor coordination of commemoration of the activist programme	Date by which 16 days of Activism (Fight against children and women abuse) is commemorated	Date	16 days of Activism was coordinated on the 9th of December 2021 at Mahehle	Monitor coordination of commemoration of 16 days of Activism (Fight against children and women abuse) by 31-Dec-22	none	Monitor coordination of commemoration of 16 days of Activism (Fight against children and women abuse) by 31-Dec-22	16 Days of Activism was commemorated on 30 November 2022 at Emazabekweni hall in ward 12.	Achieved	n/a	n/a	Signed attendance register, dated photos and report signed by manager community development and HOD

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								2021/2022 Actual	Demand	Backlog						Projected
SD22			To promote culture of learning and enhance social development (illiteracy, skills, talent, education)	Monitor implementation of gender programmes	Date by which gender programmes are implemented	Date	Izimbizo zamadoda programme was conducted on 29 September 2021	Monitor implementation of gender programmes by 30-Jun-23	none	Monitor implementation of gender programmes by 30-Jun-23	Gender programmes were implemented and monitored as follows : Vukambokodo Dialogues Ward 8 at Nkawini Hall 14 June 2023. Ward 2 at Hopewell Hall 21 June 2021. Ward 7 at Jolivet – 12 June 2023 Ward 12 at Emazabekweni Hall. 07 June 2023. Ward 14 at Nhlwangini Hall - 14 June 2023	R70 612	Achieved	n/a	n/a	Signed attendance register, dated photos and report signed by manager community development and HOD
SD23			To promote culture of learning and enhance social development (illiteracy, skills, talent, education)	Conducting of HIV and sexual assault campaigns	Date by which HIV and sexual assault campaign is conducted	Date	HIV and sexual assault campaign was conducted on 16 March 2022 at Mariathal Combined school.	Conduct HIV and sexual assault campaign by 31-Mar-23	none	Conduct HIV and sexual assault campaign by 31-Mar-23	HIV and sexual assault campaign was conducted on 03 March 2023.	R105 831.74	Achieved	n/a	n/a	Signed attendance register, dated photos and report signed by manager community development and HOD

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
SD24			To promote culture of learning and enhance social development (illiteracy, skills, talent, education)	Commemoration of world aids day	Date by which the world aids day is commemorated	Date	Commemoration of World Aids Day was conducted on the 1st of December 2021 at Jolivet.	Commemoration of World Aids Day by 31-Dec-22	none	Commemoration of World Aids Day by 31-Dec-22	World Aids day was commemorated on 02 December 2022 at Chibini hall in ward 08.		Achieved	n/a	n/a	Signed attendance register, dated photos and report signed by manager community development and HOD
SD25			To promote culture of learning and enhance social development (illiteracy, skills, talent, education)	Provide training on business management to income generation cluster	Date by which training is provided to men and women income generation clusters	Date	Food security support was provided to 4 income generation clusters on the 30th of June 2022	Monitor that training on business management is provided to men and women income generation clusters by 31-Dec-22	none	Monitor that training on business management is provided to men and women income generation clusters by 31-Dec-22	Agricultural production training was provided by Department of Agriculture to men in income generation cluster on 13 and 20 December 2022 at ward 9.		Achieved	n/a	n/a	Signed attendance register, dated photos and report signed by manager community development and HOD
SD27			To improve sustainable economic growth and development	Creation of jobs through LED projects	Number of jobs created through LED projects	Number	45 jobs created through LED projects by 30 June 2022.	Creation of 40 jobs through LED projects by 30-Jun-23	none	Creation of 40 jobs through LED projects by 30-Jun-23	45 jobs were created through LED projects by 30-Jun-23	OPEX	Achieved	n/a	n/a	Signed report by Manager LED and HOD with the names of the people
OMM 10	DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE SYSTEM	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To improve performance and functioning of the municipality	Publishing of Section 54 & 56 employees performance agreements	Turnaround time for publishing of Section 54 & 56 employees performance agreements within 14 days after signing	Turnaround time	Section 54A & 56 employees' performance agreements were published on the newspaper ILANGA on the 31st of May - 2nd of June 2021.	Publish Section 54 & 56 employees performance agreements within 14 days after signing	none	Publish Section 54 & 56 employees performance agreements within 14 days after signing	Section 54A & 56 employees' performance agreements were signed on the 06 th June 202, published on Ilanga and East Griqualand newspapers on the 9th June 2022.	OPEX	Achieved	n/a	n/a	Public notice & signed performance agreements

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
OMM 11			To improve performance and functioning of the municipality	Conducting performance reviews	Number of performance reviews conducted for HOD's and Line Managers by 31-Mar-23	Number	4 Performance reviews were conducted on the 17th, 18th, and 19th August 2021 for HOD'S and Line Managers. 3rd ,9th and 14th March 2022 for HOD'S and Line Managers.	4 performance reviews conducted for HOD's and Line Managers by 31-Mar-23	none	4 performance reviews conducted for HOD's and Line Managers by 31-Mar-23	4 performance reviews were conducted for HOD's and Line managers on 10, 11 & 12 August 2022. 21-23 February 2023 and 15 March 2023	OPEX	Achieved	n/a	n/a	Signed attendance register with signed minutes
OMM 12			To improve performance and functioning of the municipality	Preparation and submission of a mid-year performance report	Date by which Mid-year Performance Report is Prepared and submitted to the Mayor, & COGTA	Date	Mid-Year performance report was prepared and submitted to the Mayor and COGTA on the 25th January 2022.	Prepare and submit the Mid-year Performance Report to the Mayor & COGTA by 25-Jan-23	none	Prepare and submit the Mid-year Performance Report to the Mayor & COGTA by 25-Jan-23	Mid Year Performance Report was submitted to the Mayor and COGTA on 16 January 2023.	OPEX	Achieved	n/a	n/a	Council signed minutes; proof of submissions
OMM 13			To promote accountability to the citizens of Ukhahlamba-Drakenstein Municipality	Commencement of the community consultation meetings	Number of community consultation meetings held for 2023/24 IDP by 30-Jun-23	Number	8 community consultation meetings were held for 2022/23 IDP (6 Clustered & 2 Ratepayers) on the 12th, 13th, 14th of October 2021 and Ratepayers' on 14th October 2021. 5th April 2022, 6th April 2022, 7th April 2022 and Ratepayers' on the 7th April 2022.	8 community consultation meetings held for 2023/24 IDP (6 Clustered & 2 Ratepayers) by 30-Jun-23	none	8 community consultation meetings held for 2023/24 IDP (6 Clustered & 2 Ratepayers) by 30-Jun-23	8 Community consultation meetings held for 2023/24 IDP as follows: -11/10/22 Nkweletsheni -12/10/22 KwaThathani -13/10/22 Carrisbrooke -13/10/22 Soweto Hall (Ratepayers) -17 April 2023 Jolivet Hall -18 April 2023 Themba Mnguni Hall -19 April 2023 Hopewell Hall -19 April 2023 Soweto Hall (Ratepayers)	R12 193	Achieved	n/a	n/a	media publications
OMM 14			To improve performance and functioning of the municipality	Submission of the annual report with Annual Performance	Date by which the 2021/22 Annual Report and Annual performance report will be submitted to AG	Date	2020/21 Annual Report and Annual performance report was submitted to AG on the 31st of August 2021.	Submit 2021/22 Annual Report and Annual performance report to AG by 31-Aug-22	none	Submit 2021/22 Annual Report and Annual performance report to AG by 31-Aug-22	2021/22 Annual Report and Annual performance report were submitted to AG on 31-Aug-22	OPEX	Achieved	n/a	n/a	Proof of submission

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
				Report to AG												
OMM 15			To improve performance and functioning of the municipality	Submission of the draft annual report to Council	Date by which the 2021/22 Draft annual report will be submitted to council	Date	The Draft 2020/21 annual report was submitted to council for approval on the 25th January 2022.	Submission of the Draft 2021/22 annual report to council for approval by 31-Mar-23	none	Submission of the Draft 2021/22 annual report to council for approval by 31-Mar-23	Draft Annual Report submitted to Council for approval on 24 January 2023.	OPEX	Achieved	n/a	n/a	Council signed minutes, signed attendance register and council resolution
OMM 16			To improve performance and functioning of the municipality	Submission of Oversight report to MPAC	Date by which the 2021/22 Oversight report is submitted to MPAC	Date	2020/21 oversight report was submitted on the 24th of March 2022 to council for adoption (MFMA section 129(1)).	Submit the 2021/22 oversight report to MPAC by 31-Mar-23	none	Submit the 2021/22 oversight report to MPAC by 31-Mar-23	2021/22 oversight report was submitted to MPAC on 23 February 23	OPEX	Achieved	n/a	n/a	MPAC minutes and attendance register
OMM 17			To improve performance and functioning of the municipality	Adoption of an oversight report	Date by which the 2021/22 oversight report is submitted to Council for adoption (MFMA section 129(1))	Date	2020/21 oversight report was published on the 28th of March 2022 on Ilanga, 25th March 2022 on the East Griqualand newspapers and website which was within 14 days after adoption.	Submit the 2021/22 oversight report to Council for adoption (MFMA section 129(1)) by 30-Jun-23	none	Submit the 2021/22 oversight report to Council for adoption (MFMA section 129(1)) by 30-Jun-23	The 2021/22 oversight report was submitted to Council for adoption (MFMA section 129(1)) on the 23rd March 2023.	OPEX	Achieved	n/a	n/a	Council signed minutes, signed attendance register and council resolution
OMM 18			To promote accountability to the citizens of Ubhlebezwe	Publishing of the oversight report	Turnaround time for publishing of an oversight report on newspapers and website after adoption	Turnaround time		Publishing of 2021/22 Oversight report on newspapers and website within 14 days after adoption	none	Publishing of 2021/22 Oversight report on newspapers and website within 14 days after adoption	2021/22 Oversight report adopted on 23 March published as follows: -Ilanga Newspaper 30 March 2023 -East Griqualand 31 March 2023 Which was within 14 days after adoption	OPEX	Achieved	n/a	n/a	public notice & council resolution
OMM 19			To improve the performance and functioning of	Submission of the oversight report to COGTA	Date by which an Oversight Report is submitted to COGTA	Date	2020/21 oversight Report was submitted to Cogta on the 19th April 2022.	Submission of 2021/22 Oversight Report to COGTA by 30-Jun-23	none	Submission of 2021/22 Oversight Report to COGTA by 30-Jun-23	Oversight Report submitted to COGTA on 9 May 2023.	OPEX	Achieved	n/a	n/a	Proof of submission

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
			the municipality													
OMM 20			To improve the performance and functioning of the municipality	Development and approval of the risk based internal audit plan	Date by which a risk-based internal audit plan for 2022/23 is developed and approved	Date	An approved risk-based internal audit plan was developed and approved on the 20th of August 2021.	Develop and approve risk-based Internal Audit plan for 2022/23 by 30-Sep-22	none	Develop and approve risk-based Internal Audit plan for 2022/23 by 30-Sep-22	Risk-Based Internal Audit Plan for 2022/23 was developed and approved on 22 July 2022	OPEX	Achieved	n/a	n/a	Risk based internal audit plan and signed APAC minutes
OMM 21			To improve the performance and functioning of the municipality	Submission of internal audit reports to APAC	Number of internal audit reports submitted to the APAC by 30-Jun-23	Number	4 Internal Audit reports were submitted to the APAC on 20th of August 2021, 3rd December 2021, 18th February 2022 and 11th May 2022.	4 Internal Audit reports submitted to the APAC by 30-Jun-23	none	4 Internal Audit reports submitted to the APAC by 30-Jun-23	4 Internal Audit reports were submitted to the APAC on 19 August 2022, 25 November 2022, 17 February 2023 and 19 May 2023	OPEX	Achieved	n/a	n/a	Internal audit report, signed APAC minutes
OMM 22			To improve the performance and functioning of the municipality	Holding of audit committee meetings	Number of APAC meetings held by 30-Jun-23	Number	4 APAC meetings were held on 20th of August 2021, 3rd December 2021, 18th February 2022 and 11th May 2022.	Holding of 4 APAC meetings by 30-Jun-23	none	Holding of 4 APAC meetings by 30-Jun-23	4 APAC meetings were held on 19 August 2022, 25 November 2022, 17 February 2023 and 19 May 2023	OPEX	Achieved	n/a	n/a	APAC agenda; signed attendance register
OMM 23			To improve the performance and functioning of the municipality	Holding of risk management committee meetings	Number of risk management committee meetings held by 30-Jun-23	Number	4 risk management committee meetings were held on 1st September 2021, 11th November 2021, 15th February 2022 and 11th May 2022.	4 risk management committee meetings by 30-Jun-23	none	4 risk management committee meetings by 30-Jun-23	4 risk management committee meetings were held on 15 August 2022, 16 November 2022, 24 January 2023 and 24 April 2023.	OPEX	Achieved	n/a	n/a	Signed minutes and signed attendance register
OMM 24			To improve the performance and functioning of the municipality	Tabling of the IDP process plan	Date by which the 2023/24 IDP framework and process plan is submitted to council for approval	Date	2021/22 IDP framework and process plan was submitted to council on the 22rd of July 2021.	submit a 2023/24 IDP framework and process plan to council for approval by 31-Aug-22	none	submit a 2023/24 IDP framework and process plan to council for approval by 31-Aug-22	2023/24 IDP framework and process plan was submitted to council for approval on 21 July 2022	OPEX	Achieved	n/a	n/a	Council signed minutes, signed attendance register and council resolution
OMM 25			To promote accountability to the citizens	Publishing of 2023/24	Turnaround time for publishing of	Turnaround time	2022/2023 draft annual budget and draft IDP was	Publish 2023/24 draft annual budget and draft	none	Publish 2023/24 draft annual budget	2023/2024 Draft Annual Budget and Draft IDP	OPEX	Achieved	n/a	n/a	Council resolution and

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
			of Ubuhlebezwe	draft annual budget and draft IDP	2023/24 draft annual budget and draft IDP for public comments before final adoption		publicized on the 28th March 2022 in ilanga and on the 25th March 2022 Griqualand newspapers and website for public comments 21 days before final adoption.	IDP in newspapers and website for public comments 21 days before final adoption		and draft IDP in newspapers and website for public comments 21 days before final adoption	published as follows: Ilanga 30 March 2023, Adopted on 25 May 2023 more than 21 before final adoption				public notice	
OMM 26			To promote accountability to the citizens of Ubuhlebezwe	Publishing the 2023/24 annual budget and IDP	Turnaround time for publishing of the final annual budget and IDP for 2023/24 after its adoption	Turnaround time	Final annual budget and IDP for 2022/2023 was publicized on the 26th May 2022 which was within 14 days of its adoption.	final annual budget and IDP for 2023/24 made public within 14 days of its adoption	none	final annual budget and IDP for 2023/24 made public within 14 days of its adoption	Final Annual Budget and IDP adopted on the 25 th May 2023 and published on 25 May 2023 in Ilanga and 26 May 2023 in East Griqualand which was within 14 days of its adoption.	OPEX	Achieved	n/a	n/a	Council resolution and public notice
OMM 27			To improve the performance and functioning of the municipality	Monitor that action plan addressing AG queries is developed and reviewed	Date by which the Action Plan to address AG queries is developed and reviewed	Date	Action Plan to address AG queries was developed and submitted to council that took place on the 25/01/2022	Monitor that Action Plan to address AG queries is developed and reviewed by 30-Jun-23	none	Monitor that Action Plan to address AG queries is developed and reviewed by 30-Jun-23	Action Plan to address AG queries was developed and reviewed on 19 May 2023	OPEX	Achieved	n/a	n/a	Reviewed Action plan
OMM 28			To improve the performance and functioning of the municipality	Reviewing of Service Delivery Charter	Date by which Service Delivery Charter is reviewed and submitted to Council for approval	Date	Service Delivery Charter was reviewed and submitted to council on the 26th May 2022 approval.	Review Service Delivery Charter and submit to Council for approval by 30-Jun-23	none	Review Service Delivery Charter and submit to Council for approval by 30-Jun-23	Service Delivery Charter was reviewed and submitted to Council for approval on 25 May 2023.	OPEX	Achieved	n/a	n/a	Service Delivery charter and Council Resolution
OMM 29			To improve the performance and functioning of the municipality	Reviewal and approval of fraud prevention plan	Date by which the fraud prevention plan is reviewed and approved	Date	The Fraud Prevention Plan was reviewed and found not to meet the standards of a plan.	Review and approve fraud prevention plan by 30-Jun-23	none	Review and approve fraud prevention plan by 30-Jun-23	Fraud prevention plan reviewed and approved on 29 June 2023.	OPEX	Achieved	n/a	n/a	Fraud prevention plan and Council resolution
OMM 30			To improve the performance and	Reviewal of the Enterprise Risk	Date by which Draft Fraud Risk Management	Date	New indicator	Review the Enterprise Risk Management (ERM)	none	Review the Enterprise Risk Management (ERM)	The Enterprise Risk Management (ERM) Framework and	OPEX	Achieved	n/a	n/a	ERM framework and policies

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
			functioning of the municipality	Management Framework and policies	Programme is developed			Framework and Policies by 31-Dec-22		Framework and Policies by 31-Dec-22	Policies was reviewed on 21 July 2022.					
OMM 31			To improve the performance and functioning of the municipality	Development of Draft Fraud Risk Management Programme	Date by which Draft Fraud Risk Management Programme is developed	Date	New indicator	Develop the Draft Fraud Risk Management Programme by 30-Jul-23	none	Develop the Draft Fraud Risk Management Programme by 30-Jul-23	Draft Fraud Risk Management Programme was developed on 30 September 2022	OPEX	Achieved	n/a	n/a	Draft Fraud Risk Management Programme
OMM 32			To improve the performance and functioning of the municipality	Development of the draft Business Continuity Plan	Date by which Draft Business Continuity Plan is developed	Date	New indicator	Develop the Draft Business Continuity Plan by 30-Sept-22	none	Develop the Draft Business Continuity Plan by 30-Sept-22	Draft Business Continuity Plan was developed on 30 Sep 22	OPEX	Achieved	n/a	n/a	Draft Business Continuity Plan
OMM 33			To improve the performance and functioning of the municipality	Development of the 2023/24 Enterprise Risk Management Annual Performance Plan	Date by which 2023/24 Enterprise Risk Management Annual Performance Plan is developed	Date	New indicator	Develop the 2023/24 Enterprise Risk Management Annual Performance Plan by 31-Mar-23	none	Develop the 2023/24 Enterprise Risk Management Annual Performance Plan by 31-Mar-23	2023/24 Enterprise Risk Management Annual Performance Plan developed on the 31st March 2023	OPEX	Achieved	n/a	n/a	2023/2024 ERM Annual Performance Plan
OMM 34			To improve the performance and functioning of the municipality	Submission of Risk Management TOR/Charter to Council	Date by which Risk Management Terms of Reference/ Charter is submitted to Council for adoption	Date	New indicator	Submit Risk Management Committee Terms of Reference/ Charter to Council for adoption by 30-Sept-22	none	Submit Risk Management Committee Terms of Reference/ Charter to Council for adoption by 30-Sept-22	Risk Management Committee Terms of Reference/ Charter submitted to Council on 22 Sep 2022	OPEX	Achieved	n/a	n/a	Council resolution
SD28			To promote accountability to the citizens of Ubuhlebezwe	Coordination of centralised ward committee	Number of centralised ward committee meetings coordinated by 30-Jun-23	Number	2 centralised ward committee meeting was held on the 15th of March 2022 and 2nd of June 2022.	Coordinate a sitting of 4 centralised ward committees meetings by 30-Jun-23	none	Coordinate a sitting of 4 centralised ward committees meetings by 30-Jun-23	5 centralised ward committee meetings were held on the 8th of September 2022, 07 December 2022, 02 March 2023 and 01 June 2023	OPEX	Achieved	n/a	n/a	Signed Attendance register and minutes
SD29			To promote accountability	Submission of	Number of OSS progress	Number	3 progress reports on OSS were	Submission of 4 progress reports	none	Submission of 4 progress	5 progress reports on OSS were	OPEX	Achieved	n/a	n/a	Signed minutes

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
			to the citizens of Ubuhlebezwe	OSS progress report to Social Development portfolio	reports submitted to Social Development Portfolio committee by 30-Jun-23		submitted to SD portfolio committees on the 4th of August 2021, 14th of February 2022 and 8th of June 2022.	on OSS to Social Development portfolio committee by 30- Jun-23		reports on OSS to Social Development portfolio committee by 30- Jun-23	submitted to Social Development portfolio committee on the 3rd of August 2022, 2nd of November 2022, 8th of February 2023 and 5th of April and 07 June 2023				and Progress report	
SD30			To promote accountability to the citizens of Ubuhlebezwe	Functionality of ward committees	Number of functional ward committees	Number	The functionality of ward committee sittings was monitored by 30 June 2022. Monitoring through reports and community meetings also took place on a monthly basis.	Monitor the functionality of 14 ward committees by 30-Jun-23	none	Monitor the functionality of 14 ward committees by 30-Jun-23	functionality of 14 ward committee sittings was monitored by 30 June 2023.	OPEX	Achieved	n/a	n/a	Ward functionality report
SD31			To promote accountability to the citizens of Ubuhlebezwe	Coordination of IDP roadshows	Number of IDP public participation meetings coordinated by 30-Apr-23	Number	8 IDP public participation meetings coordinated on the 12th of October 2021 at Bhobhobho Hall, on the 13th of October 2021 at Kwathathani Hall, on the 14th of October 2021 at Chibini Hall and Ratepayers meeting on the 14th of October 2021 at Soweto Hall, 5th of April 2022 at Madungeni hall, on the 6th of April 2022 at Themba Mnguni hall, on the 7th of April 2022 at Hopewell hall and 1 ratepayers on the 7th of April 2022 at Soweto Hall.	8 IDP public participation meetings coordinated (6 clustered and 2 ratepayers) by 30-Apr-23	none	8 IDP public participation meetings coordinated (6 clustered and 2 ratepayers) by 30-Apr-23	8 IDP public participation meetings coordinated on the 11 October 2022 at Nkweletsheni hall in ward 5, 12 October 2022 at Kwathathani hall in ward 10, 13 October 2022 at Carrisbrook hall and 1 rate payer's meeting at Soweto hall in ward 4, 03 April 2023: ward 8 at Thusong centre, 02 May 2023 at Nkululeko hall in ward 2, 08 May at Dabulamanzi hall in ward 6, 09 May 2023 at Sizisizwe hall in ward 1.	OPEX	Achieved	n/a	n/a	Signed attendance registers

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
IPD25 BTO07 CORP25 SD32			To improve the performance and functioning of the municipality	Holding of departmental meetings	Number of departmental meetings held by 30-Jun-23	Number	CORP:4 departmental meetings held on the 30th of September 2021,16th of November 2021, 27th of January 2022, 19th of May 2022. IPD: 4 departmental meetings held on 27 Sep 21, 14 December 2021,23 March 2022,25th of May 2022 BTO: 3 departmental meetings held on the 21/09/2021, 06/10/2021, 12/01/2022. SD: 5 departmental meetings held on 21-Sep-21,13th of December 2021,24th of January 2022, 23rd of May 2022 and on the 31st of May 2022.	Holding of 4 departmental meetings by 30-Jun-23	none	Holding of 4 departmental meetings by 30-Jun-23	CORP:5 departmental meetings held: 27th September 2022,19 September 2022, 13th of December 2022, 07th of March 2023,23rd of June 2023. IPD: 4 departmental meetings held: 19 September 2022, 13 December 2022, 31 March 2023, 29 May 2023. BTO: 3 departmental meetings held: 8th November 2022, 26th January 2023, 23rd of May 2023 SD: 4 departmental meetings held: 27th September 2022, 15 of December 2022, 28th of March 2023, 14 June 2023.	OPEX	Achieved	n/a	n/a	Signed attendance register & signed minutes
IPD26 BTO08 CORP26 SD33			To promote accountability to the citizens of Ubuhlebezwe	Attending IDP public participation meetings	Number of IDP public participation meetings attended 30-Apr-22	Number	CORP: 6 IDP public participation meetings attended:12th October, 13th October, 14th October 2021, 5th, 7th and 7th April 2022. IPD: 5 public participation meetings attended:12 October 2021,	4 IDP public participation meetings attended (2 Clustered and 2 Ratepayers) by 30-Apr-23	none	4 IDP public participation meetings attended (2 Clustered and 2 Ratepayers) by 30-Apr-23	CORP: 11th and 13th October 2022, 17th of April and 19th of April 2023. IPD: 1 public participation meeting attended on the 13 October 2022, 17 April 2023 and 18 April 2023. BTO: 13/10/2022,	OPEX	Achieved	n/a	n/a	Signed attendance register

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
							13 October 2021,14 October 2021,05th of April 2022 and 07th of April 2022.BTO: 5 IDP public participation meeting attended on the 14/10/2021 12/10/2021,07/04/2022 05/04/2022 And 6 /04/2022 SD: 7 public participation meetings were attended: 12th of October 2021 at Bhobhobho Hall, on the 13th of October 2021 at Kwathathani Hall, on the 14th of October 2021 at Chibini Hall, Ratepayers meeting on the 14th of October 2021 at Soweto Hall, 5th of April 2022 at Madungeni hall, 6th of April 2022 at Themba Mnguni hall, 7th of April 2022 at Hopewell hall and 1 ratepayers on the 7th of April 2022 at Soweto Hall.				SD: 11th of October 2022 And Ratepayers meeting at Soweto Hall on the 13th of October 2022, 17 April 2023 at Jolivet Hall. 19 April 2023 at Hopewell Hall and Ratepayers Meeting held at Soweto Hall.					
IPD27 BTO09 CORP 27 SD34			To improve the performance and functioning of the municipality	Submission of progress reports to council committee meetings	Number of reports submitted to council committee meetings by 30-Jun-23	Number	CORP: 23 council committee meetings attended by -30 June 22 as follows: 4 Extended Manco, 2 Portfolio meetings, 1 LLF meetings, 3 EXCO	submission of progress reports to 16 council committee meetings (4 MANCO, 4 Portfolio, 4 EXCO, 4 Council meetings by 30-Jun-23	none	submission of progress reports to 16 council committee meetings (4 MANCO, 4 Portfolio, 4 EXCO, 4 Council	CORP: 39 progress reports submitted by 30 June 23 as follows: 2 Manco,5 Extended Manco, 9 Portfolio meetings, 1 LLF meetings, 7	OPEX	Achieved	n/a	n/a	Signed attendance register and signed minutes

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence			
							2021/2022 Actual	Demand	Backlog	Projected						Actual		
							11 Council. IPD:17 committees attended: 3 IPD Portfolio, 3 EXCO, 8 Council, 3 Extended MANCO. SD: 12 council committee meetings: 3 MANCO, 2 Portfolio, 3 EXCO,4 Council BTO: 20 Council committee meetings attended as follows: 3 Manco,7 Council, 4 EXCO, 6 Finance Portfolio committee.			meetings by 30-Jun-23	EXCO 13 Council. IPD: 37 progress reports submitted by -30 June 23 4 Manco, 7 Extended Manco, 4 Exco, 11 Council, 11 Portfolio BTO: 37 progress reports submitted by -30 June 23 : 1 Manco, 4 Extended Manco, 7 Exco,12 Council, 12 Finance committee SD: 30 progress reports submitted by -30 June 23 6 Manco, 7 Exco, 12 Council, 5 Portfolio							
SD36			To improve the performance and functioning of the municipality	Submission of Social Development Portfolio items	Turnaround time for submission of Social Development Portfolio items to Corporate Services after receiving circular.	Turnaround time	1. The circular was received on the 23rd July 2021, Social Development Portfolio items submitted to Corporate Services on the 28th July 2021. 2.Social Development Portfolio items were submitted to Corporate Services within 7 working days after receiving circular on the 19th of January 2022 and submitted on the 28th of January		Submission of Social Development Portfolio items to Corporate Services within 7 working days after receiving circular	Submission of Social Development Portfolio items to Corporate Services within 7 working days after receiving circular	none	Submission of Social Development Portfolio items to Corporate Services within 7 working days after receiving circular	1. Circular was received on the 21st of July 2022 and items were submitted on the 28th of July 2022 within 7 working days after receiving circular.2. SD Portfolio Items were submitted within 7 working days to Corporate Services on the 24th of October 2022 . Circular was received on the 18th of October 2022. 3. SD Portfolio Items were submitted within 7 working	OPEX	Achieved	n/a	n/a	Proof of submission and Circular

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
							2022.3. Submission of Social Development Portfolio items to Corporate Services was done within 7 working days after receiving circular on the 24th of May 2022 and submitted on the 1st of June 2022.				days to Corporate Services on the 2nd of February 2023. Circular was received on the 30th of January 2023 which is within 2 working days. 4. Social Development Policies were submitted to Corporate Services as follows: Items for the 5th of April were submitted on 29 March 2023 Items for the 7th of June were submitted on 30 May 2023.					
SD37			To improve the performance and functioning of the municipality	Monitor the complaints management system	Date by which complaints management system is monitored	Date	Complaints management system was monitored by 30-Jun-22	Monitor complaints management system by 30-Jun-23	none	Monitor complaints management system by 30-Jun-23	Complaints Management System was monitored by 30 June (Suggestion Box , Presidential Hotline and Facebook)	OPEX	Achieved	n/a	n/a	Complaints register
CORP 28			To improve the performance and functioning of the municipality	Inspection of all municipal vehicles	Date by which all municipal vehicles are inspected	Date	10 inspections conducted for all municipal vehicles by 30 June 2022.	Conduct inspection of all municipal vehicles by 30-Jun-23	none	Conduct inspection of all municipal vehicles by 30-Jun-23	10 inspections conducted for all municipal vehicles by 30 June 2023 on: 2nd – 3rd July 2022, 6th – 7th August 2022, 3rd – 4th September 2022, 31 December 2022, 31 March 2023, 9 – 10 April, 6 - 7 May and 3- 4 June 2023.	OPEX	Achieved	n/a	n/a	Signed inspection register
CORP 29			To improve the performance and functioning of	Inspection of municipal owned	Date by which municipal owned properties are inspected	Date	12 inspections conducted for all municipal owned properties by 30 June 2022.	Conduct inspection of municipal owned properties (4	none	Conduct inspection of municipal owned properties (4	10 inspections conducted on municipal owned properties by 30 June 2023	OPEX	Achieved	n/a	n/a	Signed inspection register

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
								2021/2022 Actual	Demand	Backlog						Projected
			the municipality	properties				Halls and 2 Council houses) by 30-Jun-23		Halls and 2 Council houses) by 30-Jun-23	27th July, 26th August, 28th September 2022, 1 – 2 October and 5- 6 November 2022, 7-8 January, 4 - 5 February, 11 – 12 March 2023, 25th April 2023 29th May 2023 and 23rd June 2023					
IPD28 BTO10 CORP 30 SD35			To improve the performance and functioning of the municipality	Submission of reports to risk management committee meetings	Number of reports submitted to risk management committee meetings by 30-Jun-23	Number	5 risk management committee meetings were attended on 1st September 2021, 11th of November 2021, 15 February 2022, 11th May & 3rd of June 2022	4 reports submitted to risk management committee meetings by 30-Jun-23	none	4 reports submitted to risk management committee meetings by 30-Jun-23	4 reports were submitted to risk management committee meetings on: 15th August 2022, 16th November 2022, 24th January 2023 and 24th of April 2023	OPEX	Achieved	n/a	n/a	Signed attendance register and reports
BTO11			To improve the performance and functioning of the municipality	Developing Action Plan to address AG queries	Date by which an Action plan to address AG queries is developed	Date	Action Plan to address AG queries was developed and submitted to council that took place on the 25/01/2022	Develop an Action Plan to address AG queries by 25-Jan-23	none	Develop an Action Plan to address AG queries by 25-Jan-23	The action Plan was developed on 15 Dec 2022	OPEX	Achieved	n/a	n/a	Action Plan and Council Minutes
OMM 35 BTO12	IMPROVED MUNICIPAL FINANCIAL AND ADMINISTRATIVE CAPABILITY	FINANCIAL VIABILITY AND FINANCIAL MANAGEMENT	To practice sound financial management principles	Tabling of the 2023/2024 draft annual budget to Council for approval	Date by which the 2023/2024 Draft annual budget is tabled to council for approval	Date	2022/2023 Draft Annual budget was tabled to council and approved on the 24th March 2022.	Tabling of 2023/2024 Draft annual budget to council for approval by 31-Mar-23	none	Tabling of 2023/2024 Draft annual budget to council for approval by 31-Mar-23	2023/2024 Draft Annual Budget Tabled to Council on 23 March 2023	OPEX	Achieved	n/a	n/a	Signed council minutes and resolution
OMM 36 BTO13			To practice sound financial management principles	Submission of the 2023/2024 draft annual budget to PT & NT	Turnaround time by which the 2023/2024 Draft Annual Budget is submitted to PT & NT after approval by Council	Turnaround time	Draft annual budget for 2022/2020 was submitted to PT & NT on the 30th March 2022	Submission of 2023/2024 Draft Annual Budget to PT & NT within 10 days after approval by Council	none	Submission of 2023/2024 Draft Annual Budget to PT & NT within 10 days after approval by Council	2023/2024 Draft Annual Budget submitted to PT & NT on 28 March which was within 10 days after approval by Council.	OPEX	Achieved	n/a	n/a	Proof of submission

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
BTO1 4			To practice sound financial management principles	Tabling of section 71 reports to finance portfolio committee	Number of section 71 reports' tabled to finance portfolio committee within 10 working days of the end of each month	Number	11 section 71 reports were tabled to finance committee on the: 13/07/2021, 12/08/2021, 14/09/2021, 12/10/2021, 14/12/2021, 13/10/2022 11/022022, 11/03/2022, 12/05/2022 13/06/2022 and 14/07/2022	Tabling of 12 section 71 reports' to finance portfolio committee within 10 working days of the end of each month	none	Tabling of 12 section 71 reports' to finance portfolio committee within 10 working days of the end of each month	12 section 71 reports were tabled to finance committee on the following dates: 13/09/2022, 11/08/2022, 14/07/2022, 13/10/2022, 13/12/2022, 11/11/2022, 06/02/2023, 06/03/2023, 06/04/2023, 13/04/2023 11/05/2023 13/06/2023	OPEX	Achieved	n/a	n/a	Signed portfolio minutes and section 71 reports
BTO1 5			To practice sound financial management principles	Tabling of Debt management report to finance committee	Number of debt management reports tabled to finance portfolio committee within 10 working days of the end of each month	Number	11 Debt management reports were tabled to finance committee on the following 13/07/2021, 12/08/2021, 14/09/2021, 12/10/2021, 14/12/2021, 13/10/2022, 12/05/2022 13/062022 and 14/07/2022	Tabling of 12 Debt management reports to finance portfolio committee within 10 working days of the end of each month	noe	Tabling of 12 Debt management reports to finance portfolio committee within 10 working days of the end of each month	12 Debt management reports were submitted to finance portfolio on the following dates: 13/09/2022, 11/08/2022, 14/07/2022, 13/10/2022, 13/12/2022, 11/11/2022, 13/02/2023, 13/03/2023, 13/04/2023, 13/04/2023, 11/05/2023 13/06/2023	OPEX	Achieved	n/a	n/a	Signed portfolio minutes
BTO1 6			To practice sound financial management principles	Paying service providers within 30 days	Turnaround time for paying service providers	Turnaroud time	All payments made within 10 days of invoicing. First payment invoice received on the 22/072021 Payment made on 27/07/2021 Second invoice received on the 02/08/2021 Payment made on the 06/08/2021 Third invoice received 06/09/2021	Payment of service providers within 30 days of receiving invoices	none	Payment of service providers within 30 days of receiving invoices	Payment of invoices made within 30 days of invoicing.	OPEX	Achieved	n/a	n/a	Invoices, proof of payments and creditors reconciliation statement

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence		
							2021/2022 Actual	Demand	Backlog	Projected						Actual	
							Payment made on 15/09/2021 First payment invoice received on the 24/11/2021 Payment made on 22/12/2021 Fourth invoice received on the 19/11/2021 Payment made on the 30/11/2021 Fiftg invoice received 04/10/2021 Payment made on 14/10/2021 Sixth payment invoice received on the 24/01/2022 24/01/2022 Payment made on 28/01/2022 Seventh invoice received on the 02/02/2022 19/11/2021 Eighth invoice received 25/03/2022 Payment made on 30/03/2022 Ninth payment invoices received on the 25/04/2022 Payment made on 29/04/2022 Tenth invoices received on the 03/05/2022 Payment made on the 09/05/2022 Eleventh invoice received 14/06/2022 Payment made on 24/06/2022										

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
BTO1 7			To practice sound financial management principles	Reviewal of monthly reconciliations of assets	Number of asset management reconciliations, updated asset register and a list of all insured assets reviewed within 7 working days of the end of each month	Number	12 Assets management reconciliations, updated asset register and a list of all insure assets were reviewed on the 06/08/2021, 06/09/2021, 06/10/2021, 05/01/2022, 05/12/2021, 08/11/2021, 02/02/2022 0403//2021, 04/04/2021, 06/05/2022 06/06//2022, 06/07/2022	Review 12 asset management reconciliations, updated asset register and a list of all insured assets within 7 working days of the end of each month	none	Review 12 asset management reconciliations, updated asset register and a list of all insured assets within 7 working days of the end of each month	11 Assets management reconciliations, updated asset register and a list of all ensure assets were reviewed on the 02/09/2022, 05/08/2022, 05/09/2022, 03/11/2022, 05/12/2022, 11/01/2023, 06/03/2023 and 05/04/2023, 04/05/2023 05/06/2023 06/07/2023	OPEX	Not Achieved	The blockage was due to projects payments not being made in December	The months February and March were reviewed on 06/03/2023 and 05/04/2023 respectively	Updated assets register and a list of all insured assets and signed reconciliations
BTO1 8			To practice sound financial management principles	Reviewal of newly barcoded assets	Date by which newly barcoded assets are reviewed	Date	All new assets have been barcoded by 30 June 2022	Review a list of newly barcoded assets by 30-Jun-23	none	Review a list of newly barcoded assets by 30-Jun-23	A list of newly barcoded assets was reviewed on 30/05/2023	OPEX	Achieved	n/a	n/a	Reviewed list of newly barcoded assets
BTO1 9			To practice sound financial management principles	Adoption of Budget and Treasury policies	Date by which the Budget and Treasury policies are adopted	Date	Budget and Treasury policies were adopted on the 26/05/2022	Adoption of Budget and Treasury policies by 30-Jun-23	none	Adoption of Budget and Treasury policies by 30-Jun-23	Budget and Treasury policies were adopted by Council on 25th of May.	OPEX	Achieved	n/a	n/a	Council resolution
BTO2 0			To practice sound financial management principles	Reviewal and signing of Asset Verification plan	Date by which Asset Verification plan is reviewed and signed	Date	Signed Asset Verification plan was reviewed and signed on the 28/04/2022	Reviewal and signing of Asset Verification plan by 30-Apr-23	none	Reviewal and signing of Asset Verification plan by 30-Apr-23	Asset verification plan was reviewed and signed on 14th February 2023	OPEX	Achieved	n/a	n/a	Signed asset verification plan
BTO2 1			To practice sound financial management principles	Reviewal and signing of Asset Verification report	Date by which Asset Verification report is reviewed and signed	Date	Asset Verification Report was reviewed and signed on 31 May 2022	Reviewal and signing of Asset Verification Report by 30-Jun-23	none	Reviewal and signing of Asset Verification Report by 30-Jun-23	The Asset Verification Report was reviewed and signed on 19th May 2023	OPEX	Achieved	n/a	n/a	Signed asset verification report
BTO2 2			To practice sound financial management principles	Reviewal and approval of annual disposal report	Date by which annual disposal report is reviewed and approved	Date	Annual disposal report reviewed and approved on the 04/04/2022	Review and approve annual disposal report by 30-Jun-23	none	Review and approve annual disposal report by 30-Jun-23	The Annual disposal report was reviewed and approved on the 15th June 2023	OPEX	Achieved	n/a	n/a	Signed annual disposal report
OMM 37			To practice sound financial	Adoption of the 2022/23	Date by which the 2023/2024 final annual	Date	2022/2023 Final budget was adopted by	2023/2024 final annual budget adopted by	none	2023/2024 final annual budget adopted	The 2023/2024 Final budget was	OPEX	Achieved	n/a	n/a	Council signed minutes

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IDP / SDBIP NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
			management principles	final annual budget	budget is adopted by Council		Council on the 26th May 2022.	Council (31-May-23)		by Council (31-May-23)	adopted on 25 May 2023				and resolution	
OMM 38			To practice sound financial management principles	Submission of the final 2023/2024 adopted annual budget to NT & PT	Turnaround time for submission of 2023/2024 adopted Final Budget to NT & PT after Council adoption	Turnaround time	2022/2023 final budget was submitted to NT & PT on the 3rd June 2022 which was 10 days of council adoption.	Monitor the submission of 2023/2024 adopted Final Budget to NT & PT within 10 days of Council adoption	none	Monitor the submission of 2023/2024 adopted Final Budget to NT & PT within 10 days of Council adoption	2023/2024 final adopted budget was submitted to NT & PT on 29 May 2023 which was within 10 of Council adoption	OPEX	Achieved	n/a	n/a	Proof of submission
OMM 39			To practice sound financial management principles	Submission of section 71 reports to Mayor	Number of section 71 reports submitted to Mayor (MFMA section 71(1) by 30-Jun-23	Number	11 section 71 reports were submitted to finance committee on the: 13/07/2021, 12/08/2021, 14/09/2021, 12/10/2021, 14/12/2021, 13/10/2022, 11/02/2022, 11/03/2022, 12/05/2022, 13/06/2022 and 14/07/2022	Submission of 12 section 71 reports' Mayor (MFMA section 71(1) by 30-Jun-23	none	Submission of 12 section 71 reports' Mayor (MFMA section 71(1) by 30-Jun-23	12 section 71 reports were submitted to finance committee on the: 5 Aug 22, 6 Sep 22, 6 Oct 22, 4 November 2022, 6 December 2022, 6 January 2023, 06 February 2023, 06 March 2023, 06 April 2023, 11 May 2023, 06 June 2023, July 2023	OPEX	Achieved	n/a	n/a	Signed portfolio minutes and section 71 reports
OMM 40			To practice sound financial management principles	Submission of the 2023/2024 final SDBIP and annual performance agreements to the Mayor	Turnaround time for submission of 2023/2024 final SDBIP and annual performance agreements to Mayor after budget adoption	Turnaround time	2022/2023 final SDBIP and annual performance agreements were submitted to Mayor on the 26th May 2022 which was within 14 days of budget adoption.	Submission of 2023/2024 final SDBIP and annual performance agreements to Mayor within 14 days of budget adoption	none	Submission of 2023/2024 final SDBIP and annual performance agreements to Mayor within 14 days of budget adoption	2023/2024 final SDBIP and annual performance agreements submitted to the Mayor on 25 May 2023 which was within 14 days of budget adoption	OPEX	Achieved	n/a	n/a	Signed council minutes and resolution
OMM 41			To practice sound financial management principles	Submission of the 2023/2024 draft SDBIP to COGTA	Turnaround time for submission of Draft 2023/2024 SDBIP to COGTA after council approval	Turnaround time	2022/2023 Draft SDBIP was submitted to COGTA on the 31st March 2022 which was 10 days after council approval.	Submission of the Draft 2023/2024 SDBIP to COGTA within 10 days after council approval	none	Submission of the Draft 2023/2024 SDBIP to COGTA within 10 days after council approval	2023/2024 Draft SDBIP was submitted to COGTA on 31 March 2023 which was within 10 days after council approval	OPEX	Achieved	n/a	n/a	Proof of submission
OMM 42			To practice sound financial	Adoption of 2023/2024	Turnaround time for submission of	Turnaround time	2022/2023 SDBIP was submitted to Council on the	Submit 2023/2024 SDBIP to	none	Submit 2023/2024 SDBIP to	2023/24 SDBIP was submitted to Council for	OPEX	Achieved	n/a	n/a	Signed council minutes,

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IDP / SDBIP NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
			management principles	4 SDBIP to Council	2023/2024 SDBIP to Council for adoption after budget adoption		26th May 2022 for adoption within 28 days after budget adoption.	Council for adoption within 28 days after budget adoption		Council for adoption within 28 days after budget adoption	adoption on 25 May 2023 which was within 28 days after budget adoption				signed attendance register & Council resolution	
OMM 43			To practice sound financial management principles	Publication of adjusted 2022/23 SDBIP and IDP	Turnaround time for which the 2022/23 adjusted SDBIP and IDP is published after the approval of adjusted budget	Turnaround time	Publication of adjusted 2022/23 SDBIP and IDP was advertised on the East Griqualand on the 4th March 2022 and on Ilanga newspaper on the 28th February 2022 which was within 10 days after approval of adjusted budget.	Publication of adjusted 2022/23 SDBIP and IDP in newspapers and website within 10 days after approval of adjusted budget		Publication of adjusted 2022/23 SDBIP and IDP in newspapers and website within 10 days after approval of adjusted budget	Adjusted SDBIP and IDP published in newspapers and website on 03 March 2023 which was within 10 days after approval of adjusted budget.	OPEX	Achieved	n/a	n/a	Public notice and a council resolution
CORP 31			To improve performance and functioning of the municipality	Distribution of agendas	Turnaround time for distributing agenda to the members of Finance portfolio committee before the meeting	Turnaround time	1. Meeting scheduled for the 14th September 2021 distributed on the 10th September 2021 which translates to 4 Days prior. 2. Meeting scheduled for the 12th August 2021 distributed on the 10th August 2021 which translates to 2 Days prior. 3. Meeting scheduled for the 13th July 2021 distributed on the 8th July 2021 which translates to 5 Days prior. 4. Meeting scheduled for the 14th December 2021 distributed on the 10th December 2021 which translates to 4 Days prior.	Distribute the agenda of the Finance Portfolio committee meeting 2 days prior to meeting	none	Distribute the agenda of the Finance Portfolio committee meeting 2 days prior to meeting	Meeting of the 14th July distributed on the 8th July 2022. 6 days prior to the meeting Meeting of the 11th August distributed on the 8th August 2022 3 days prior to the meeting Meeting of the 13th September distributed on the 8th September 2022. Meeting scheduled for the 13th of October 2022, distributed on the 7th of October 2022. 6 Days prior. Meeting scheduled for the 11th November 2022, distributed on the 8th November 2022. 3 Days prior.	OPEX	Achieved	n/a	n/a	Dated proof of agenda distribution and date of the meeting

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
							5.Meeting scheduled for the 12th October 2021 distributed on the 07th October 2021 which translates to 5 Days prior. 6. Meeting scheduled for the 13th of January 2022 distributed on the 10th of January 2022 which translates to 3 Days prior. 7. Meeting scheduled for the 11th February 2022 distributed on the 08th of February which translates to 4 Days prior. 8. Meeting scheduled for the 11th March 2022 distributed on the 07th of March 2022 which translates to 5 Days prior. 9.Meeting scheduled for the 11th March 2022 distributed 10.Meeting scheduled for the 12th of April 2022 distributed on the 8th of April 2022 which translates to 4 Days prior. 11. Meeting scheduled for the 12th of May 2022 distributed on the 07th of May which translates to 5 Days prior. 12. Meeting				Meeting scheduled for the 13th December 2022, distributed on the 10th of December 2022. 3 Days prior. Meeting scheduled for the 12th January 2023, distributed on the 9th January 2023. 3 Days prior. Meeting scheduled for the 13th February 2023, distributed on the 10th February 2023. 3 Days prior. Meeting scheduled for the 13th March 2023, distributed on the 10th March 2023. 3 Days prior. Meeting scheduled for the 13th April 2023, distributed on the 11th April 2023.2 Days prior. Meeting scheduled for the 11th May 2023, distributed on the 8th May 2023.3 Days prior. Meeting scheduled for the 13th June 2023, distributed on the 9th June 2023.4 Days prior					

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
							scheduled for the 13th June 2022 distributed on the 08th of June 2022 which translates to 5 Days prior.									
CORP 32			To practice sound financial management principles	Leasing out of municipal properties	Date by which revenue is collected in municipal rental properties	Date	Quarterly updated lease agreements register sent to management on the 30th of June 2022. On-going communications with tenants and budget and treasury office. Rental collection reported to portfolio committee meetings on the 5th of April and 7th of June 2022	Monitor revenue collection in municipal rental properties by 30-Jun-23	none	Monitor revenue collection in municipal rental properties by 30-Jun-23	Revenue collection through rental properties monitored throughout the financial year. - Monthly updated lease agreements register -Monthly reconciliation reviewed against lease register.	OPEX	Achieved	n/a	n/a	Lease agreements, booking forms
BTO2 3			To practice sound financial management principles	Approval of capital commitments register	Date by which capital commitment register is approved	Date	Capital commitment register approved on the 06/06/2022	Approve capital commitment register by 30-Jun-23	none	Approve capital commitment register by 30-Jun-23	Capital commitments register was reviewed and approved on 08/05/2023.	OPEX	Achieved	n/a	n/a	Approved Capital commitment register
BTO2 4			To practice sound financial management principles	Approval of operational and capital grants reconciliations	Number of approved operational and capital grants reconciliations within 7 working days of the end of each month	Number	12 Capital grant approved on the: 06/08/2021, 09/09/2021, 06/10/2021, 06/01/2022, 07/12/2021, 04/11/2021,07/02/2022 03/03/2022, 04/04/2022, 06/05/2022, 03/06/2022, 06/07/2022	Approve 12 operational and capital grants reconciliations within 7 working days of the end of each month	none	Approve 12 operational and capital grants reconciliations within 7 working days of the end of each month	12 Capital grant approved on the: 02/09/2022, 05/08/2022, 05/09/2022, 04/11/2022, 05/12/2022, 11/01/2023, 06/02/2023, 09/03/2023, 06/04/2023, 08/05/2023, 06/06/2023, 06/07/2023.	OPEX	Achieved	n/a	n/a	Reviewed and signed Monthly operational and capital grants reconciliations
BTO2 5			To practice sound financial management principles	Approval of retention registers	Number of approved retention registers within 7 working days of the end of each month	Number	12 Retention registers were approved on the: 06/08/2021, 06/09/2021, 06/10/2021,05/01/2022, 14/12/2021,	Approve 12 retention registers within 7 working days of the end of each month	none	Approve 12 retention registers within 7 working days of the end of each month	12 Retention registers were approved on the: 05/08/2022, 05/07/2022, 05/10/2022, 04/11/2022, 05/12/2022,	OPEX	Achieved	n/a	n/a	Reviewed and signed Monthly retention register

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
							08/11/2021,07/02/2022, 09/03/2022, 04/04/2022,06/06/2022, 05/05/2022, 07/07/2022				11/01/2023, 06/02/2023, 05/03/2023, 05/04/2023, 04/05/2023, 06/06/2023, 06/07/2023					
IPD29			To practice sound financial management principles	Conducting assessment on infrastructure	Date by which conditional assessment on infrastructure is submitted to BTO	Date	Conditional assessment report was submitted to BTO on the 31st of May 2022	Conduct assessment on infrastructure and submit Conditional assessment report to BTO by 30-Sept-22	none	Conduct assessment on infrastructure and submit Conditional assessment report to BTO by 30-Sept-22	Assessment on infrastructure was conducted and Conditional assessment report was submitted to BTO on the 8th September 2022	OPEX	Achieved	n/a	n/a	Proof of submission to BTO
BTO2 6			To practice sound financial management principles	Review of conditional assessment report	Date by which 2022/23 conditional assessment report is reviewed and approved	Date	Conditional assessment report was reviewed and approved on the 31/05/2022	Review and approve 2022/23 conditional assessment report by 30-Jun-23	none	Review and approve 2022/23 conditional assessment report by 30-Jun-23	The conditional assessment report was reviewed and approved on 23 June 2023	OPEX	Achieved	n/a	n/a	Reviewed and signed Conditional assessment report
BTO2 7			To practice sound financial management principles	Adoption of the 2023/24 final annual budget	Date by which the 2023/24 final annual budget is adopted by Council	Date	2022/23 final annual budget was adopted on the 26 May 2022	2023/24 final annual budget adopted by Council (31-May-23)	none	2023/24 final annual budget adopted by Council (31-May-23)	Final budget was adopted on the 25/05/2023 by council	OPEX	Achieved	n/a	n/a	Council signed minutes and resolution
BTO2 8			To practice sound financial management principles	Submission of the final 2023/24 adopted annual budget to NT & PT	Turnaround time for submission of 2023/24 adopted Final Budget to NT & PT after Council adoption	Turnaround time	Final Budget was submitted to NT & PT on the 3rd June 2022	2023/24 adopted Final Budget submitted to NT & PT within 10 days of council adoption	none	2023/24 adopted Final Budget submitted to NT & PT within 10 days of council adoption	2023/24 Final budget was submitted to PT and NT on the 29th of may 2023	OPEX	Achieved	n/a	n/a	Proof of submission
BTO2 9			To practice sound financial management principles	Adoption of the 2022/23 adjustments budget	Date by which 2022/23 Adjustments budget is Adopted	Date	2021/22 Adjustments budget was adopted on the 24/02/2022	Adopt 2022/23 Adjustments budget by 28-Feb-23	none	Adopt 2022/23 Adjustments budget by 28-Feb-23	Adoption of the adjustment budget was on the 23rd of Feb 2023	OPEX	Achieved	n/a	n/a	Council resolution

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
BTO30			To practice sound financial management principles	Submission of the 2022/23 adjustments budget to NT & PT	Turnaround time for submission of 2022/23 adjustments budget to NT & PT after the adoption	Turnaround time	Adjustments Budget for 2021/22 was tabled to Council for adoption on the 24th March 2022 and submitted to NT & PT on the 7th March 2022	Submission of Adjustments Budget for 2022/23 to NT & PT within 10 days after adoption	none	Submission of Adjustments Budget for 2022/23 to NT & PT within 10 days after adoption	Adjustments Budget was submitted to the NT and PT on 23rd Feb 2023	OPEX	Achieved	n/a	n/a	Proof of submission
BTO31			To practice sound financial management principles	Submission of the AFS to AG	Date by which 2021/22 Annual financial statements (with annual report) is Submitted to AG	Date	2020/21 Annual financial statements (with annual report) submitted to AG on the 31/08/2021	Submit 2021/22 Annual financial statements (with annual report) to AG by 31-Aug-22	none	Submit 2021/22 Annual financial statements (with annual report) to AG by 31-Aug-22	Annual financial statements were submitted to AG on 31/08/2022	OPEX	Achieved	n/a	n/a	Proof of submission
BTO32			To practice sound financial management principles	Tabling of the 2022/23 Mid-Term budget	Date by which 2022/23 Mid-Term budget review is tabled to Council – section 72	Date	The 2021/22 Mid-Term budget review was tabled to Council on the 25th January 2022.	Tabling of 2022/23 Mid-Term budget review to Council– section 72 by 25-Jan-23	none	Tabling of 2022/23 Mid-Term budget review to Council– section 72 by 25-Jan-23	The 2022/23 Mid-term budget was tabled on the 24th of January 2023	OPEX	Achieved	n/a	n/a	Council resolution
BTO33			To practice sound financial management principles	Submission of the 2022/23 Mid-Term budget to NT & PT	Date by which 2022/23 Mid-Term budget review is Submitted to NT& PT	Date	The 2021/22 Mid-Term budget review was submitted to NT & PT on the 25th Jan 2022.	Submission of the 2022/23 Mid-Term budget review to NT& PT by 25-Jan-23	none	Submission of the 2022/23 Mid-Term budget review to NT& PT by 25-Jan-23	The 2022/23 mid-term budget was submitted to NT and PT on the 24th of Jan 2023	OPEX	Achieved	n/a	n/a	Proof of submission
IPD30			To practice sound financial management principles	100% spending of MIG projects, small town rehabilitation projects, electrification projects and internal funded projects	Percentage of a municipality's CAPITAL BUDGET actually spent on CAPITAL PROJECTS identified in the IDP	Percentage	Percentage of a municipality's CAPITAL BUDGET actually spent on CAPITAL PROJECTS identified in the IDP at 86.77% by 30-June-22	Percentage of a municipality's CAPITAL BUDGET actually spent on CAPITAL PROJECTS identified in the IDP at 100% by 30-Jun-23	none	Percentage of a municipality's CAPITAL BUDGET actually spent on CAPITAL PROJECTS identified in the IDP at 100% by 30-Jun-23	Capital Budget expenditure at 30 June 2023 (MIG@100%, INEP @ 100% Internal Funding @ 100%)	OPEX	Achieved	n/a	n/a	Signed expenditure report
BTO34			To practice sound financial	Development and adoption	Date by which Annual procurement	Date	Procurement plan was developed	Develop and adopt an Annual procurement	none	Develop and adopt an Annual	The annual procurement plan was adopted on	OPEX	Achieved	n/a	n/a	Council resolution

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
			management principles	of the annual procurement plan	plan is developed and adopted		and adopted on the 26/05/2022	plan by 31-May-23		procurement plan by 31-May-23	the 25th of May 2023					
BTO3 5			To practice sound financial management principles	Current debtors not above 40% of the total debtors	Percentage of current debt over total debt	Percentage	Summary debtor age analysis and calculation at 1% by 30-Jun-22	Current Debtors not above 40% of the total debtors by 30-Jun-23 (% of current debt over total debt)	none	Current Debtors not above 40% of the total debtors by 30-Jun-23 (% of current debt over total debt)	Current debt is at - 0.2725%	OPEX	Achieved	n/a	n/a	Summary Debtor age analysis report and calculations
BTO3 6			To practice sound financial management principles	Approval of Bank Reconciliations	Number of approved Bank reconciliations within 7 working days after the end of each month	Date	12 Bank reconciliations were reviewed and approved on the following dates: 31/07/2021, 31/08/2021, 06/10/2021,01/12/2021, 05/11/2021, 04/01/2022, 03/02/2022, 03/03/2022, 04/04/2022,06/06/2022, 05/05/2022, 04/04/2022	Approval of 12 bank reconciliations within 7 working days after the end of each month	none	Approval of 12 bank reconciliations within 7 working days after the end of each month	12 Bank reconciliations were reviewed and approved on the following dates: 31 July, 31 Aug and 30 Sep, 07 Nov 2022, 04 Dec 2022, 06 Jan 2023, 06 Feb 2023, 09 Mar 2023, 06 Apr 2023, 04 May 2023, 06 Jun 2023, 06 Jul 2023	OPEX	Achieved	n/a	n/a	Reviewed and signed Bank reconciliations
BTO3 7			To practice sound financial management principles	Approval of Interim Annual Financial Statements	Date by which Interim Annual Financial Statements(AFS) are approved	Date	Interim AFS were approved by the accounting officer by 28 February 2022.	Approval of the Interim AFS by 28-Feb-23	none	Approval of the Interim AFS by 28-Feb-23	Interim AFS were approved on the 13th of February 2023.	OPEX	Achieved	n/a	n/a	Approved Interim Annual Financial Statements
BTO3 8			To practice sound financial management principles	Approval of VAT Reconciliations	Number of VAT Reconciliations approved within 7 working days after the end of each month	Date	12 VAT reconciliations were approved on the following dates: 06/08/2021, 06/09/2021, 06/10/2021,06/01/2022, 07/12/2021, 05/11/2021, 04/02/2022, 04/03/2022, 07/04/2022,05/05/2022 03/06/2022, 07/04/2022	Approval of 12 VAT Reconciliations within 7 working days after the end of each month	none	Approval of 12 VAT Reconciliations within 7 working days after the end of each month	12 VAT reconciliations were approved on the following dates: 06/10/2022, 05/09/2022, 03/08/2022, 04/11/2022, 07/12/2022, 09/01/2023, 23/02/2023, 29/03/2023, 04/05/2023, 06/06/2023, 06/07/2023	OPEX	Achieved	n/a	n/a	Reviewed and signed VAT Reconciliations

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							2021/2022 Actual	Demand	Backlog	Projected						Actual
BTO39			To practice sound financial management principles	Financial viability in terms of ratios	(Financial viability in terms of cost coverage ratio quarterly) Ratio: Available cash plus investments divided by monthly fixed operating expenditure	Ratio	Financial viability in terms of cost coverage is at is at 7.52 by 30-Jun-22.	(Financial viability in terms of cost coverage at 7: 1 ratio quarterly) Ratio: Available cash plus investments divided by monthly fixed operating expenditure	none	(Financial viability in terms of cost coverage at 7: 1 ratio quarterly) Ratio: Available cash plus investments divided by monthly fixed operating expenditure	Financial viability in terms of cost coverage is at 6.20:1 by 30-Jun-2023	OPEX	Achieved	n/a	n/a	Detailed Calculation
BTO40			To improve the performance and functioning of the municipality	Submission of Finance portfolio committee items	Turnaround time for submission of Finance portfolio committee items to Corporate Services after receiving circular.	Turnaround time	1. Finance committee items circular for July received on 30/06/2021 items submitted 06/07/2021 Circular for august received on 04/08/2021 items were submitted on 10/08/2021 Circular for September was received on the 09/09/2021 and items submitted on 10/09/2021. 2. Finance circulars were received on the 04/10/2021 01/12/2021 items submitted on the 07/10/2021 10/12/2021. 3. Finance circulars were received on the 05/01/2022 28/01/2022 01/03/2022 items submitted on the 02/02/2022 03/01/2022 02/03/2022. 4. Finance circulars were received on	Submission of Finance portfolio committee items to Corporate Services within 7 working days after receiving circular	none	Submission of Finance portfolio committee items to Corporate Services within 7 working days after receiving circular	1. Finance portfolio committee items were submitted to Corporate Services on the following dates: 06/07/2022, 05/08/2022, 05/09/2022. 2. Items were submitted to committee on the 10/10/2022 circular received on the 03/10/2022 07/11/2022 circular received on the 02/11/2022 08/12/2022 circular received on the 01/12/2022. 3. Items were submitted on 06/02/2023, 06/03/2023, 06/04/2023. 4. Finance portfolio committee items were submitted to Corporate on 08/05/2023, 07/06/2023.	OPEX	Achieved	n/a	n/a	Proof of submission and circular

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IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year				ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence
							2021/2022 Actual	Demand	Backlog	Projected	Actual					
							the 13/062022 12/05/2022 12/04/2022 items submitted on the 05/04/2022 05/05/2022 06/06/2022.									
SD38			To invest in the development of the municipal area to enhance revenue	Monitor the increase of revenue through community safety services	Amount / Revenue collected through Community Safety Services	Amount / Revenue	A total revenue of R4 102 094.30 was collected through community safety services by 30-Jun-22	Monitor revenue collection of R2,600 000 through Community Safety Services by 30-Jun-23	none	Monitor revenue collection of R2,600 000 through Community Safety Services by 30-Jun-23	A total revenue of R4 062 493.65 was collected through community safety services by 30-Jun-23	OPEX	Achieved	Key to exceeding the annual target was the quality of the services rendered within the DLTC and the Registering Authority. Our quick and efficient lead times has given us the competitive advantage against other offices considering that the licensing function is a province wide function in relation to vehicle licensing and a country wide function in relation to the Driving Licence Testing Centre and the Vehicle	n/a	E-Natis report

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							2021/2022 Actual	Demand	Backlog	Projected					

Testing Station.
 > We further tweaked our operations and adopted a customer centric style. This was through ensuring that we work during lunch times something that was not happening before. We can now proudly say that we render services at any given time during official working hours.
 > We were further able to add additional payment methods whereas before we were only able to receive cash payments only.
 > Our collection of Traffic Fines revenue received a boost through enforcement initiatives

ANNUAL PERFORMANCE PLAN - 2022/2023

IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
IPD31			To practice sound financial management principles	Compliance with the MFMA	Number of progress reports submitted to IPD Portfolio Committee by 30-Jun-23	Number	4 progress reports were submitted to IPD Portfolio Committee on 25th August 2021, 10th February 2022, 07th of April 2022 and 09th of June 2022	4 progress reports submitted to IPD Portfolio Committee by 30-Jun-23	none	4 progress reports submitted to IPD Portfolio Committee by 30-Jun-23	4 progress reports were submitted to IPD Portfolio Committee on 23 July 2022, 7 November 2022, 02 February 2023 and 31 May 2023.	OPEX	Achieved	n/a	n/a	Signed portfolio minutes with signed attendance register

ANNUAL PERFORMANCE PLAN - 2022/2023

IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
								2021/2022 Actual	Demand	Backlog						Projected
IPD32	DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	CROSS CUTTING INTERVENTIONS	To facilitate spatial development in the entire area of Ubuhlebezwe and at the same time achieve economic social and environmental sustainability	Reviewal and submission of annual Spatial Development Framework	Date by which Final Spatial Development Framework is reviewed and submitted to IDP unit	Date	Final SDF submitted to IDP unit on 10th May 2022	Final review and submission of Spatial Development Framework to IDP unit by 10-May-23	none	Final review and submission of Spatial Development Framework to IDP unit by 10-May-23	Final review and submission of the SDF to the IDP unit on the 10 May 2023	OPEX	Achieved	n/a	n/a	Proof of submission, Draft & Final SDF
IPD33			To facilitate spatial development in the entire area of Ubuhlebezwe and at the same time achieve economic social and environmental sustainability	Submission of Land Use Wall to Wall Scheme	Date by which the Draft Land Use Wall to Wall Scheme is submitted to Council	Date	Submission of the Draft Land Use (Wall to Wall) Scheme to Council by 30-Jun-23	none	Submission of the Draft Land Use (Wall to Wall) Scheme to Council by 30-Jun-23	Scheme was not submitted due to budget constraints	OPEX	Not Achieved	There shortage of funds, with potential bidders quoting above the allocated budget..	Project has been budgeted for accordingly in the 2023/24 budget.	Appointment letter, Council resolution	

ANNUAL PERFORMANCE PLAN - 2022/2023

IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
								2021/2022 Actual	Demand	Backlog						Projected
IPD34			To facilitate spatial development in the entire area of Ubuhlebezwe and at the same time achieve economic social and environmental sustainability	Monitoring of Updated Data Sets for GIS	Date by which Data Sets for GIS is updated	Date	Updated drafts sets for GIS monitored on the 30 April 2022	Monitor the updating of data sets for GIS by 30-Apr-23	none	Monitor the updating of data sets for GIS by 30-Apr-23	The updating of final data sets for GIS were monitored by 30-Apr-23	OPEX	Achieved	n/a	n/a	Spread sheet of collected data and mapping of the collected sets
IPD35			To facilitate spatial development in the entire area of Ubuhlebezwe and at the same time achieve economic social and environmental sustainability	Monitor the submission of final ward profiles reflecting information for all wards within Ubuhlebezwe jurisdiction	Date by which the final ward profiles reflecting information for all wards within Ubuhlebezwe jurisdiction is submitted	Date	Submission of Final ward profiles reflecting information for all wards monitored on the 30 May 2022	Monitor the submission of final ward profiles reflecting information for all wards within Ubuhlebezwe jurisdiction by 30-May-23	none	Monitor the submission of final ward profiles reflecting information for all wards within Ubuhlebezwe jurisdiction by 30-May-23	The final ward profile report reflecting information for all wards within Ubuhlebezwe was monitored and submitted to the IDP office on the 30th May 2023.	OPEX	Achieved	n/a	n/a	Ward profile report on focus areas , draft ward profiles reports and final ward profiles report and applicable mapping

ANNUAL PERFORMANCE PLAN - 2022/2023

IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
IPD37			To facilitate spatial development in the entire area of Ubuhlebezwe and at the same time achieve economic social and environmental sustainability	Submission of Golf Course Estate SPLUMA application for the submission to Municipal Planning Tribunal (MPT) for approval	Date by which applications for the subdivision of the Golf Course Estate are submitted to the MPT for approval	Date	SPLUMA Applications for the Subdivision of Golf Course Estate not submitted to the MPT for approval.	Submit SPLUMA Applications for the Subdivision of Golf Course Estate to the MPT for approval by 30-Jun-23	none	Submit SPLUMA Applications for the Subdivision of Golf Course Estate to the MPT for approval by 30-Jun-23	SPLUMA Applications for the Subdivision of Golf Course Estate were not submitted to the MPT for approval by 30-Jun-23	OPEX	Not Achieved	Proposed increased project value by the service provider. -Awaiting written consent letter for the proposed rail buffer.	The SPLUMA application will be finalised on the 30th of October 2023. Motivation report for SPLUMA Application will be done internally	Proof of submission
IPD38			To facilitate spatial development in the entire area of Ubuhlebezwe and at the same time achieve economic social and environmental sustainability	Development of Integrated Transport Plan	Date by which the final Integrated Transport Plan is developed	Date	Appointment was affected by budget constraint. The commencement of the project is now pending the verification of charge in appointment value by scm.	Reviewal and submission of the final Integrated Transport Plan to Council by 30-Jun-23	none	Reviewal and submission of the final Integrated Transport Plan to Council by 30-Jun-23	The final Integrated Transport Plan was not submitted to Council by 30-Jun-23	OPEX	Not Achieved	The service provider was appointed on the 12th July 2022 as per our forward planning with a SLA signed on the 29th August 2022 and due to financial constraints the municipality put the project on hold until the adjustment budget approval in January 2023.	The service provider submitted the final document on the 15th June 2023 and it will be submitted to Council during September 2023	Final Integrated Transport Plan
IPD39			To facilitate spatial development in the entire	Submission of registration for	Date by which registration for subdivided portion of roads	Date	The service provider was not appointed by 30-Jun-22.	Monitor submission of registration for subdivided	none	Monitor submission of registration for subdivided	Registration for subdivided roads not submitted	OPEX	Not Achieved	Engagements with landowners did not	The project is currently put on hold, until	Final Capital Infrastructure

ANNUAL PERFORMANCE PLAN - 2022/2023

IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
								2021/2022 Actual	Demand	Backlog						Projected
			area of Ubuhlebezwe and at the same time achieve economic social and environmental sustainability	subdivided portion of roads to MPT, SG and title deeds office	is submitted to Municipal Planning Tribunal (MPT), Surveyor General (SG) and title deeds office			portion of roads to MPT, SG and title deeds office by 30-Apr-23		portion of roads to MPT, SG and title deeds office by 30-Apr-23			yield positive results. Landowners have refused to donate the affected land	budget can be made available to pay the landowner or an alternative solution can be found in consultation with legal team.	Projects & Council Resolution	
IPD40			To facilitate spatial development in the entire area of Ubuhlebezwe and at the same time achieve economic social and environmental sustainability	Review and Submission of Infrastructure Maintenance Plan to council	Date by which the Infrastructure Maintenance Plan is reviewed and submitted to Council	Date		Review Infrastructure Maintenance Plan and submit to Council by 30-Jun-23	none	Review Infrastructure Maintenance Plan and submit to Council by 30-Jun-23		OPEX	Not Achieved	The project was deferred due to the unavailability of funds.	The finalized conditional assessment report was used instead to review and produce the maintenance plan which is used for maintaining the municipal assets.	Signed Proof of reviewal
OMM 44			To improve performance and functioning of the municipality	Adoption of the 2022/23 IDP	Date by which the 2022/23 IDP is submitted to Council for adoption	Date	2022/2023 IDP was submitted to council for adoption on the 26th May 2022.	Submit 2022/23 IDP to Council for adoption by 30-Jun-22	none	Submit 2022/23 IDP to Council for adoption by 30-Jun-22		OPEX	Achieved	n/a	n/a	Council resolution
OMM 45			To improve performance and functioning of the municipality	Requesting planned projects for 2023/24 from sector departments	Date by which planned projects for 2023/24 are requested from departments	Date	2022/2023 final planned projects from Sector Departments were submitted on the 24th May 2022.	Request planned projects for 2023/24 from Sector Departments by 30-Jun-23	none	Request planned projects for 2023/24 from Sector Departments by 30-Jun-23		OPEX	Achieved	n/a	n/a	Proof of request to the sector departments.
SD39			To improve safety and security within the municipal environment	Submission of Disaster Management sector	Date by which Disaster Management sector plan is submitted to Council	Date	Disaster Management sector plan was submitted to Council on the	Submission of Disaster Management sector plan to Council by 30-Jun-23	none	Submission of Disaster Management sector plan to Council by 30-Jun-23		OPEX	Achieved	n/a	n/a	Council Resolution

ANNUAL PERFORMANCE PLAN - 2022/2023

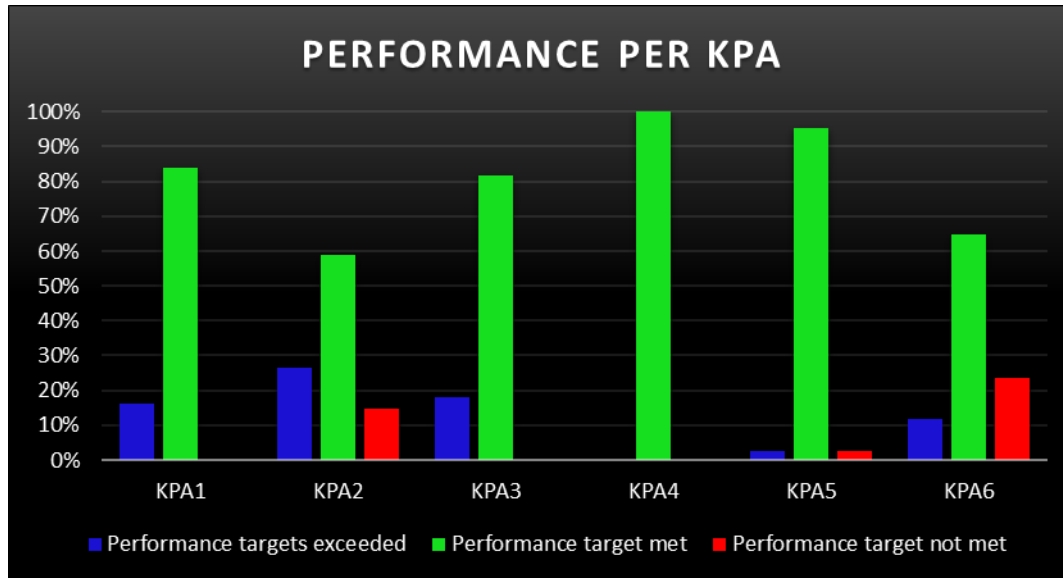
IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year				ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence
							2021/2022 Actual	Demand	Backlog	Projected	Actual					
				plan to Council			23rd of September 2021.									
SD40			To improve safety and security within the municipal environment	Monitor functionality of Disaster Management Advisory Forum	Number of Disaster Management Advisory Forum meetings held by 30-Jun-23	Number	4 Disaster Management Advisory Forum meetings held on 20th September 2021, 8th of December 2021, 23rd of March 2022 and 28th of June 2022.	Monitor 4 Disaster Management Advisory Forum meetings held by 30-Jun-22	none	Monitor 4 Disaster Management Advisory Forum meetings held by 30-Jun-22	4 Disaster Management Advisory Forum meetings held on 28th of September 2022, 13th of December 2022, 15th of March 2023 and 21st of June 2023.	R3000.00	Achieved	n/a	n/a	Signed Attendance register and signed minutes
SD41			To improve safety and security within the municipal environment	Compliance with fire and rescue regulations	Date by which fire and rescue regulations are monitored		4 scheduled firebreaks conducted on the 17th June 2021, 23rd of May 2022 at Little flower , on the 21st of June 2022 behind HIS, and on the 29th of June 2022 behind Mariathal.	Monitor compliance with fire and rescue regulations by 30-Jun-23	none	Monitor compliance with fire and rescue regulations by 30-Jun-23	Compliance on fire and rescue regulations was monitored by conducting 4x fire awareness campaigns 3x Fire Hydrant Inspections 45x fire inspections to business and government institutions from Quarter 1 to 4.	R52400.00	Achieved	n/a	n/a	Dated pictures, fire inspection forms
SD42			To facilitate spatial development in the entire area of Ubuhlebezwe and at the same time achieve economic and environmental sustainability.	Monitor the commemoration of Arbor Day	Number of trees planted within Ubuhlebezwe by 30-Sep-22	Number	10 trees were planted in Jolivet, ward 7 on the 25th of September 2021	Monitor Arbor Day commemoration by planting 10 trees within Ubuhlebezwe by 30-Sep-22	none	Monitor Arbor Day commemoration by planting 10 trees within Ubuhlebezwe by 30-Sep-22	Arbor Day commemoration by planting 10 trees within Ubuhlebezwe was done by 30-Sep-22	OPEX	Achieved	n/a	n/a	Dated Pictures
SD43			To facilitate spatial development in the entire area of Ubuhlebezwe and at the same time achieve economic and	Geo referencing funded LED projects	Date by which all LED projects are submitted to Infrastructure, Planning and Development Department	Date	LED projects were submitted to Infrastructure, Planning and Development Department for reflection on municipal spatial plans on the 23rd of August 2022.	Monitor submission of LED projects to Infrastructure, Planning and Development Department for reflection on municipal spatial plans by 30-Jun-23	none	Monitor submission of LED projects to Infrastructure, Planning and Development Department for reflection on municipal	Submitted LED projects to infrastructure, Planning and Development on the 25 October 2022.	OPEX	Achieved	n/a	n/a	Proof of submission to IPD Department.

ANNUAL PERFORMANCE PLAN - 2022/2023

IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year			ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected						Actual
			environmental sustainability.							spatial plans by 30-Jun-23						
IPD41 ; BTO4 1; SD44; CORP 33			To improve the performance and functioning of the municipality	Submission of the assessment tool to the office of the Municipal Manager	Turnaround time for submission of quarterly assessment tool to the office of the Municipal Manager after receiving template	Turnaround time	Quarter 1: Assessment tool template was received on the 19th October 2021 information was submitted on the 22nd October 2021. Quarter 2: The quarterly assessment tool template was received on the 19th January 2020 and information submitted on the 24th January 2022 which was within 5 days of receiving template. Quarter 3: Assessment tool template for Quarter 3 was received on the 26th April 2022 and information submitted on the 29th April 2022. Quarter 4: Assessment tool template was received on the 5th of July 2022 and information submitted on the 11th of July 2022.	submit the required information at a quarterly assessment tool meeting within five working days after receiving the template from the office of the Municipal Manager	none	submit the required information at a quarterly assessment tool meeting within five working days after receiving the template from the office of the Municipal Manager	Quarter 1: Assessment tool template was received on the 5th December 2022 and submitted on the 12th December 2022. Quarter 2: Assessment tool template was received on the 9th January 2023 and information submitted on the 13th January 2023. Quarter 3: Assessment tool received on the 04/04/2023 and submitted on the 12/04/2023 Quarter 4: Assessment tool template was received on 03 July 2023, required information was submitted on 07 July 2023.	OPEX	Achieved	n/a	n/a	Proof of receipt of template, Proof of submission and signed attendance register
OMM 46			To improve the performance and functioning of the municipality	Submission of the assessment tool to Cogta	Turnaround time for submission of quarterly assessment tool to Cogta after receiving template	Turnaround time	The Quarter 1 template was received on the 15th October 2021 from Cogta and information submitted on the 26th October 2021 which was 7 days turnaround time. Quarter 2: The assessment tool template for	Submit the information required in a quarterly assessment tool to Cogta within 12 working days after receiving the template from Cogta	none	Submit the information required in a quarterly assessment tool to Cogta within 12 working days after receiving the template from Cogta	The Quarter 1 assessment tool was received 14th December and submitted on the 23rd December 2022. The quarter 2 assessment tool was received on the 10th January 2023 and the information submitted on the	OPEX	Achieved	n/a	n/a	Proof of submission to COGTA and proof of receipt of template from COGTA

ANNUAL PERFORMANCE PLAN - 2022/2023

IDP / SDBI P NO.	Outcome 9	National Key Performance Areas	Objectives	Strategies	Indicators	Unit Of Measure/ Calculations	Comparison With Previous Years	Current Year				ACTUAL BUDGET SPENT (YTD)	Status (Achieved/ Not Achieved)	Blockage	Corrective Measure	Portfolio Of Evidence	
							2021/2022 Actual	Demand	Backlog	Projected	Actual						
							Quarter 3 was received on the 26th April 2022 and information submitted on the 3rd May 2022. Quarter 4: The assessment tool template for Quarter 4 was received on the 18th of July 2022 and information submitted on the 20th of July 2022.				20th January 2023. Quarter 3 assessment tool template was received on the 25th April 2023 and information submitted on the 26th April 2023. Quarter 4 template was received on 17 July 2023, required information was submitted on 21 July 2023.						



Municipal Institutional Development *and Transformation* Challenges

- Inability to retain skilled staff due to location of the Municipality.
- Inability to offer high salaries due to size of the Municipality and grant dependency.
- Unavailability of high quality service providers, in close proximity, for the provision of training programs

Service Delivery & Infrastructure Development Challenges

- There is a challenge with the landfill site; currently the municipality is using the one at Umzimkhulu, under Umzimkhulu Municipality.
- Funds are so limited that the municipality is unable to address backlog in terms of CIP.
- Due to size and lack of revenue, the Municipality depends on the District Municipality for the provision of water and on Eskom for electricity. These are some of the avenues from which the Municipality could be generating revenue, however establishing and capacitating these units requires funding.

Social & Local Economic Development

Challenges

- Inability to attract economic and investment opportunities to the urban area and to extend it to other areas of the municipality to ensure economic sustainability due to aging and inadequate infrastructure.
- Private ownership of land makes it difficult to develop the town and attract investments.
- High levels of illiteracy means the majority of our community members are unemployable, therefore skilled people come from outside the Municipality.

Municipal Financial Viability and Management

Challenges

- There are budgetary constraints, due to low revenue base.
- The Municipality is highly dependent on Grant Funding.
- There is resistance from business owners and homeowners in paying for rates and services
- The majority of the population resides in rural areas and do not contribute to payment of rates and services.

Good Governance and Public Participation

- There are no challenges

Challenges

Cross-Cutting Interventions

Challenges

- The Municipality's SDF and Housing Sector Plans seek to address the challenge of spatial growth and development and Housing.
- An Environmental Officer has been appointed who ensures that the Municipality complies with all environmental matters.

Improving Performance

While good and excellent performance must also be constantly improved to meet the needs of citizens and improve their quality of life, it is poor performance in particular that needs to be improved as a priority. In order to do this, it is important that the causal and contributing reasons for poor performance, of which the following are common are analyzed: Restructuring, Process and system improvement, Training and sourcing additional capacity, Change management and education programmes, revision of strategy by key decision-makers and alternative service delivery strategies

ASSESSMENT OF THE PERFORMANCE OF EXTERNAL SERVICE PROVIDERS

Assessment rating scale:

Terminology	Description	Rating				
		1	2	3	4	5
Outstanding performance	Performance far exceeds the standards of the service provider at this level. The appraisal indicates that the service provider has achieved above fully effective results against all performance criteria and indicators as specified and maintained this in all areas of responsibility throughout the year.	5				
Performance significantly above expectation	Performance is significantly higher than the standard expected in the job. The appraisal indicates that the service provider has fully achieved effective results against all significant performance criteria and indicators as specified.	4				
Fully effective	Performance fully meets the standards expected in all areas of the job. The appraisals indicate that the service provider has fully achieved effective results against all significant performance criteria and indicators as specified.	3				
Performance not fully satisfactory	Performance is below the standards required for the job key areas. Performance meets some of the standards expected for the job. The review/assessment indicates that the service provider has achieved below fully effective results against more than half the key performance criteria and indicators as specified.	2				
Unacceptable performance	Performance does not meet the standard expected for the job. The review/assessment indicates that the service provider has achieved below fully effective results against almost all of the performance criteria and indicators as specified in the PA and Performance up to the level expected in job despite management efforts to encourage improvement.	1				

ASSESSMENT OF THE PERFORMANCE OF EXTERNAL SERVICE PROVIDERS

Name of the Service Provider	Type of Service provided	Duration of service	Assessment of service provided	Challenges	Corrective Measure	Comment	Portfolio of Evidence
MANTK IT SOLUTION (PTY) LTD	SUPPLY, DELIVER, INSTALL AND CONFIGURE SERVER INFRASTRUCTURE FOR A PERIOD OF 36 MONTHS.	36 Months	4	Yes	Meeting was held between uBuhlebezwe and ManTK Management. Common ground reached.	System is back functioning.	Appointment letter/SLA
TOURVEST TRAVEL SERVICES	TRAVEL AGENT	36 Months	2	None	None	None	Appointment letter/Contract
NEDBANK GROUP BANK	PROVISION OF BANKING SERVICE (INCLUDING IN CASH TRANSIT)	60 Months	3	There were delays in issue of petrol cards.	The matter was resolved.	None	Appointment letter/Contract
THE DOCUMENT WAREHOUSE (PTY) LTD	PACKAGING AND OFFSITE STORAGE	36 Months	4	None	None	Prompt response on items requested	Appointment letter/Contract
BARGAINUNIFORMS T/AR PERTHAB INVESTMENT	SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING	36 Months	4	None	None	None	Appointment letter/SLA
MOBILE TELEPHONE NETWORKS	PROVISION OF INTERNET SERVICE PROVIDER	24 Months	3	None	None	None	Appointment letter/Contract

ASSESSMENT OF THE PERFORMANCE OF EXTERNAL SERVICE PROVIDERS

METGOVIS INTEGRATED PROPERTY MOBILE TELEPHONE NETWORKS	GENERAL VALUATION AND PREPARATION OF A VALUATION ROLL FOR IMPLEMENTATION	60 Months	4	None	None	None	Appointment letter/SLA
NETSTAR (PTY) LTD	SUPPLY INSTALLATION AND MAINTENANCE OF TELEPHONE MANAGEMENT VOIP SYSTEM.	36 Months	4	None	None	None	Appointment letter/Trans versal Contract
NETSTAR (PTY) LTD	SUPPLY AND INSTALL OF TRACKER ON MUNICIPAL VEHICLE	36 Months	4	None	None	None	Appointment letter/SLA
KONICA MINOLTA	PHOTOCOPYING MACHINES	36 Months	3	None	None	None	Appointment letter/Contract
INDWE RISK SERVICES (PTY) LTD	PROVISION OF INSURANCE SERVICES	36 Months	4	None	None	None	Appointment letter/SLA
MINATLOU CONSULTANTS AND ACCOUNTING SERVICES	CONDITIONS ASSESSMENT OF ASSETS FOR IMMOVABLE ASSETS FOR PERIOD OF TWO YEARS	24 Months	4	None	None	None	Appointment letter/SLA
ADEVA SECURITY SERVICES	PROVISION OF SECURITY SERVICES FOR MUNICIPAL PROPERTIES	36 Months	4	None	None	None	Appointment letter/SLA
MUNSOFT (PTY) LTD	SUPPLY AND INSTALLATION OF OFFICE 365 LICENCES AND MIMICAST	24 Months	3	None	None	None	Appointment letter/Contract
AYANDA MBANGA COMMUNICATIONS	PROVISION OF ADVERTISING SERVICES	36 Months	4	None	None	None	Appointment letter/Contract

ASSESSMENT OF THE PERFORMANCE OF EXTERNAL SERVICE PROVIDERS

BIDVEST STEINER	PROVISION OF HYGIENE SERVICES	36 Months	4	None	None	None	Appointment letter/Contract
TELKOM SA SOC LTD	PANEL FOR CELLPHONE AND DATA SERVICE PROVIDER	24 Months	4	None	None	None	Appointment letter/Contract
TECHSOURCE SOLUTIONS (PTY) LTD	SUPPLY, INSTALLATION AND CONFIGURATION OF VOICE RECORDING AND CONFERENCE EQUIPMENT	12 Months	4	None	None	None	Appointment letter/Contract
SPLENDA ELECTRICAL	REPAIRS MAINTENANCE AND FITMENT OF AIRCONDITIONER	36 Months	4	None	None	None	Appointment letter/Contract
AMILE HOLDINGS (PTY) LTD	SUPPLY AND DELIVERY OF PROMOTIONAL MATERIAL	36 Months	No service rendered yet	N/A	None	None	Appointment letter/Contract
THE MARKEWICZ REDMAN PARTNERSHIP	SERVICE PROVIDER FOR THE DEVELOPMENT OF UBUHLEBEZWE URBAN REGENERATION	7 Months	4	None	None	None	Appointment letter/Contract
SPARKS AND ELLIS (PTY) LTD	SUPPLY AND DELIVERY OF FIRE, DISASTER AND TRAFFIC UNIFORM	36 Months	4	None	None	They communicate and provide update	Appointment letter/Contract
MORKALIO REVENUE SOLUTIONS	PROVISION OF DEBT COLLECTION SERVICES	36 Months	4	None	None	None	Appointment letter/Contract

ASSESSMENT OF THE PERFORMANCE OF EXTERNAL SERVICE PROVIDERS

KHOLZ TRADING AND ENTERPRISE	SUPPLY AND DELIVERY OF REFUSE BAGS	24 Months	4	None	None	None	Appointment letter/Contract
ISIPHO CAPITAL MOTORS T/A BATES MOTORS	Repairs and Maintenance of Trucks and Plant.	36 Months	4	None	None	None	Appointment letter/Contract
CELL C SERVICE PROVIDER	Mobile Communication Services	36 Months	4	None	None	None	RT/ Appointment letter.
TELKOM SA SOC LTD	Mobile Communication Services	36 Months	4	None	None	None	RT/ Appointment letter.
MOBILE TELEPHONE NETWORKS (PTY) LTD	Mobile Communication Services	36 Months	4	None	None	None	RT/ Appointment letter.
GOORDERS ON TROPICAN HOTEL	Accommodation	36 Months	4	None	None	None	Appointment / SLA
WILD COAST SUN	Accommodation	36 Months	4	None	None	None	Appointment / SLA

ASSESSMENT OF THE PERFORMANCE OF EXTERNAL SERVICE PROVIDERS

AHA HOTEL AND LODGES	Accommodation	36 Months	4	None	None	None	Appointment / SLA
PREMIER HOTEL UMHLANGA	Accommodation	36 Months	4	None	None	None	Appointment / SLA
RIVERSIDE HOTEL	Accommodation	36 Months	4	None	None	None	Appointment / SLA
PROTEA HOTEL BY KARRIDENE	Accommodation	36 Months	4	None	None	None	Appointment / SLA
SOUTHERN SUN HOTEL INTEREST	Accommodation	36 Months	4	None	None	None	Appointment / SLA
ESTUARY HOTEL AND SPA	Accommodation	36 Months	4	None	None	None	Appointment / SLA

5. CONCLUSION

The office of the Municipal Manager maintains a Portfolio of Evidence to support the achievements recorded in this Annual Performance Report, and Internal Audit has performed a verification of credibility of evidence for validity of the reported achievements. Furthermore, in areas where performance was not achieved, we have provided reasons and remedial actions to ensure that performance is improved in the 2023/2024 financial year. Lastly but not least, the municipality will always priorities Performance Management. The Performance Management, Monitoring, and Evaluation Unit is functional and entrusted with the coordination of all performance management activities i.e. from planning to report.

Municipal Manager

Mr. ME Mkhize

CHAPTER 6 – AUDIT REPORTS

AUDITOR GENERAL’S REPORT AND ACTION PLAN FOR 2022/2023



AUDITOR-GENERAL
SOUTH AFRICA



REPORT OF THE AUDITOR-GENERAL

uBuhlebezwe Local Municipality

For the year ended 30 June 2023

Report of the auditor-general to KwaZulu-Natal Provincial Legislature and the council on uBuhlebezwe Local Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the uBuhlebezwe Local Municipality set out on pages xx to xx, which comprise the statement of financial position as at 30 June 2023, statement of financial performance, statement of changes in net assets, cash flow statement and statement of comparison of budget information and actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the uBuhlebezwe Local Municipality as at 30 June 2023 and its financial performance and cash flows for the year then ended in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP), the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2022 (Act No. 5 of 2022) (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the responsibilities of the auditor-general for the audit of the financial statements section of my report.
4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Restatement of corresponding figures

7. As disclosed in note 50 to the financial statements, the corresponding figures for 30 June 2022 were restated as a result of errors in the financial statements of the municipality at, and for the year ended, 30 June 2023.

Material impairments – receivables from exchange transactions

8. As disclosed in note 6 to the financial statements, the municipality recognised an allowance for impairment of R10,38 million (2021-22: R6,50 million) as the recoverability of these debts was doubtful.

Material impairments – receivables from non-exchange transactions

9. As disclosed in note 7 to the financial statements, the municipality recognised an allowance for impairment of R49,16 million (2021-22: R42,96 million) as the recoverability of these debts was doubtful.

Other matter

10. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited disclosure notes

11. In terms of section 125(2) (e) of the MFMA, the particulars of non-compliance with the MFMA should be disclosed in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

Responsibilities of the accounting officer for the financial statements

12. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the SA Standards of GRAP and the requirements of the MFMA and Dora; and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
13. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern; disclosing, as applicable, matters relating to going concern; and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Responsibilities of the auditor-general for the audit of the financial statements

14. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
15. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

16. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I must audit and report on the usefulness and reliability of the reported performance against predetermined objectives for the selected key performance area presented in the annual performance report. The accounting officer is responsible for the preparation of the annual performance report.
17. I selected the following key performance area presented in the annual performance report for the year ended 30 June 2023 for auditing. I selected a key performance area that measures the municipality's performance on its primary mandated functions and that is of significant national, community or public interest.

Key performance area	Page numbers	Purpose
Basic service delivery and infrastructure development	XX	<p>To ensure provision, upgrading and maintenance of infrastructure and services that enhances socio-economic development</p> <p>To improve the performance and functioning of the municipality</p> <p>To practice sound financial management principles</p> <p>To improve safety and security within the municipal environment</p>

18. I evaluated the reported performance information for the selected key performance area against the criteria developed from the performance management and reporting framework, as defined in the general notice. When an annual performance report is prepared using these criteria, it provides useful and reliable information and insights to users on the municipality's planning and delivery on its mandate and objectives.
19. I performed procedures to test whether:
- the indicators used for planning and reporting on performance can be linked directly to the municipality's mandate and the achievement of its planned objectives
 - the indicators are well defined to ensure that they are easy to understand and can be applied consistently, as well as verifiable so that I can confirm the methods and processes to be used for measuring achievements
 - the targets can be linked directly to the achievement of the indicators and are specific, time bound and measurable to ensure that it is easy to understand what should be delivered and by when, the required level of performance as well as how performance will be evaluated
 - the indicators and targets reported on in the annual performance report are the same as those committed to in the approved initial or revised planning documents

- the reported performance information is presented in the annual performance report in the prescribed manner
- there is adequate supporting evidence for the achievements reported and for the measures taken to improve performance.

20. I performed the procedures for the purpose of reporting material findings only; and not to express an assurance opinion or conclusion.

21. I did not identify any material findings on the reported performance information for the selected key performance area.

Other matters

22. I draw attention to the matters below.

Achievement of planned targets

23. The annual performance report includes information on reported achievements against planned targets and provides measures taken to improve performance.

Material misstatements

24. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information for basic service delivery and infrastructure development key performance area. Management subsequently corrected all the misstatements and I did not include any material findings in this report.

Report on compliance with legislation

25. In accordance with the PAA and the general notice issued in terms thereof, I must audit and report on compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting officer is responsible for the municipality's compliance with legislation.

26. I performed procedures to test compliance with selected requirements in key legislation in accordance with the findings engagement methodology of the Auditor-General of South Africa (AGSA). This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.

27. Through an established AGSA process, I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the municipality, clear to allow consistent measurement and evaluation, while also sufficiently detailed and readily available to report in an understandable manner. The selected legislative requirements are included in the annexure to this auditor's report.

28. The material finding on compliance with the selected legislative requirement, presented per compliance theme, is as follows:

Annual financial statement

29. The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122(1) of the MFMA. Material misstatements of revenue, expenditure and disclosure items identified by the auditors in the submitted financial statement were subsequently corrected, resulting in the financial statements receiving an unqualified audit opinion.

Other information in the annual report

30. The accounting officer is responsible for the other information included in the annual report. The other information referred to does not include the financial statements, the auditor's report, and the selected key performance area presented in the annual performance report that have been specifically reported on in this auditor's report.
31. My opinion on the financial statements, the report on the audit of the annual performance report and the report on compliance with legislation do not cover the other information included in the annual report and I do not express an audit opinion or any form of assurance conclusion on it.
32. My responsibility is to read this other information and, in doing so, consider whether it is materially inconsistent with the financial statements and the selected key performance area presented in the annual performance report or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
33. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

Internal control deficiencies

34. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.
35. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for the opinion and the material finding on compliance with legislation included in this report.
36. Leadership did not provide adequate oversight and monitoring to ensure that action plans were effectively implemented to fully address previous emerging risks findings on the financial statements and compliance with legislation.

37. Management, internal audit and the audit committee did not perform adequate reviews to ensure that the financial statements and the annual report are free of material misstatements.

Auditor General

Pietermaritzburg

30 November 2023



AUDITOR GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure to the auditor's report

The annexure includes the following:

- The auditor-general's responsibility for the audit
- The selected legislative requirements for compliance testing

Auditor-general's responsibility for the audit

Professional judgement and professional scepticism

As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for the selected key performance area and on the municipality's compliance with selected requirements in key legislation.

Financial statements

In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made
- conclude on the appropriateness of the use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a municipality to cease operating as a going concern
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

Communication with those charged with governance

I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

Compliance with legislation – selected legislative requirements

The selected legislative requirements are as follows:

Legislation	Sections or regulations
Municipal Finance Management Act 56 of 2003 (MFMA)	Section 1 - paragraph (a), (b) & (d) of the definition: irregular expenditure, Section 1 - definition: service delivery and budget implementation plan, Sections 11(1), 13(2), 14(1), 14(2)(a), 14(2)(b), 15, 24(2)(c)(iv), 29(1), 29(2)(b), 32(2), 32(2)(a), 32(2)(a)(i), 32(2)(a)(ii), 32(2)(b), 32(6)(a), 32(7), 53(1)(c)(ii), 54(1)(c), 62(1)(d), 62(1)(f)(i), 62(1)(f)(ii), 62(1)(f)(iii), 63(1)(a), 63(2)(a), 63(2)(c), 64(2)(b), 64(2)(c), 64(2)(e), 64(2)(f), 64(2)(g), 65(2)(a), 65(2)(b), 65(2)(e), 72(1)(a)(ii), 112(1)(j), 116(2)(b), 116(2)(c)(ii), 117, 122(1), 122(2), 126(1)(a), 126(1)(b), 127(2), 127(5)(a)(i), 127(5)(a)(ii), 129(1), 129(3), 133(1)(a), 133(1)(c)(i), 133(1)(c)(ii), 170, 171(4)(a), 171(4)(b)
MFMA: Municipal Budget and Reporting Regulations, 2009	Regulations 71(1), 71(2), 72
MFMA: Municipal Investment Regulations, 2005	Regulations 3(1)(a), 3(3), 6, 7, 12(2), 12(3)
MFMA: Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, 2014	Regulations 5(4), 6(8)(a), 6(8)(b), 10(1)
MFMA: Municipal Supply Chain Management Regulations, 2017	Regulations 5, 12(1)(c), 12(3), 13(b), 13(c), 13(c)(i), 16(a), 17(1)(a), 17(1)(b), 17(1)(c), 19(a), 21(b), 22(1)(b)(i), 22(2), 27(2)(a), 27(2)(e), 28(1)(a)(i), 28(1)(a)(ii), 29(1)(a), 29(1)(b), 29(5)(a)(ii), 29(5)(b)(ii), 32, 36(1), 36(1)(a), 38(1)(c), 38(1)(d)(ii), 38(1)(e), 38(1)(g)(i), 38(1)(g)(ii), 38(1)(g)(iii), 43, 44, 46(2)(e), 46(2)(f)
Municipal Systems Act 32 of 2000	Sections 25(1), 26(a), 26(c), 26(h), 26(i), 29(1)(b)(ii), 29(3)(b), 34(a), 34(b), 38(a), 41(1)(a), 41(1)(b), 41(1)(c)(ii), 42, 43(2), 56(a), 57(2)(a), 57(4B), 57(6)(a), 66(1)(a), 66(1)(b), 67(1)(d), 74(1), 93J(1), 96(b)
MSA: Municipal Planning and performance Management Regulations, 2001	Regulations 2(1)(e), 2(3)(a), 3(3), 3(4)(b), 3(6)(a), 7(1), 8, 9(1)(a), 10(a), 12(1), 15(1)(a)(i), 15(1)(a)(ii)
MSA: Municipal Performance Regulations for Municipal Managers and Managers directly Accountable to Municipal Managers, 2006	Regulations 2(3)(a), 4(4)(b), 8(1), 8(2), 8(3)
MSA: Regulations on Appointment and Conditions of Employment of Senior Managers, 2014	Regulations 17(2), 36(1)(a)
MSA: Disciplinary Regulations for Senior Managers, 2011	Regulations 5(2), 5(3), 5(6), 8(4)
Dora	Section 11(6)(b), 12(5), 16(1); 16(3)
Construction Industry Development Board Act 38 of 2000	Section 18(1)
Construction Industry Development Board Regulations	Regulations 17, 25(7A)

Legislation	Sections or regulations
Municipal Property Rates Act 6 of 2004	Section 3(1)
Preferential Procurement Policy Framework Act 5 of 2000	Sections 2(1)(a), 2(1)(f)
Preferential Procurement Regulations, 2017	Regulations 4(1), 4(2), 5(1), 5(3), 5(6), 5(7), 6(1), 6(2), 6(3), 6(6), 6(8), 7(1), 7(2), 7(3), 7(6), 7(8), 8(2), 8(5) 9(1), 10(1), 10(2), 11(1), 11(2)
Preferential Procurement Regulations, 2022	Regulations 4(1), 4(2), 4(3), 4(4), 5(1), 5(2), 5(3), 5(4)
Prevention and Combating of Corrupt Activities Act 12 of 2004	Section 34(1)

2022/2023 ACTION PLAN:

No.	Audit query	Audit finding	Internal Control Deficiency	Action required	Previously Raised	Related previously raised findings	Responsible Department/ official	Target date	Current status from responsible department
1	License commission is overstated	During the audit of revenue from non-exchange transactions, it was identified that the municipality accounted for license commission from the department for 13 months/transactions instead of 12 months/transactions thus recognizing revenue not yet accrued to it during this reporting period of R119 000. This results in an overstatement of revenue from exchange transactions and receivables from exchange transactions by R119 000.	Management did not implement controls over daily and monthly processing and reconciling of transactions to ensure that revenue due to it is accounted for.	Management should consider reconciling the department's account and to make the necessary adjustments. Management should provide the auditor's with the proposed journal with supporting evidence before making adjustments in the annual financial statements.	No	No	BTO / DCFO	21/11/2023	Resolved
2	Construction contracts non-compliance	During the audit of revenue from non-exchange transactions, government grants and subsidies, it was identified that the municipality has recognised revenue and expenses and disclosed a prior period error relating to the INEP grant of R6 081 715 (R6 956 522) and housing grant of R15 560 737 (R42 821 509) as construction contracts, however, the following issues were identified. (a) The revenue and	Management did not ensure adequate reviews of the annual financial statements and did not prepare accurate and complete financial statements that are in compliance with the applicable accounting framework.	Management should consider adjusting the annual financial statements to align to the applicable accounting framework.	No	No	BTO/ B&R M	21/11/2023	Resolved

		<p>expenditure is recognised as government grants and subsidies in terms of GRAP 23 and contracted services instead of contract revenue and contract costs using GRAP 11; (b) The municipality has disclosed the contract revenue and costs using GRAP 23 instead of GRAP 11 and ; (c) The municipality has omitted to disclose the accounting policy relating to construction contracts as per GRAP 11 in the notes to the annual financial statements.</p>							
3	<p>Long outstanding housing and inventory debtors not considered for impairment or write-off</p>	<p>During the audit of receivables from exchange transactions, it was identified that the housing debtors of R101 775 (2022: R103 275) and inventory debtors of R258 509 (2022: R258 509) have remained long outstanding with little/no movement in the current and previous years, however, the municipality has not considered any impairment or the write-off of these debtors as per the required accounting framework and the municipality's policies.</p>	<p>Management did not prepare regular, accurate and complete financial statements that are supported and evidenced by relevant information in compliance with the accounting framework and its policies.</p>	<p>Management should consider reconciling the department's account and to make the necessary adjustments.</p>	No	No	BTO/DCFO	21/11/2023	<p>The amount R 101 775.00 relates to a project called self-help as indicated by the auditors. These debtors do not meet the principles of write off as stipulated in our Bad debt policy. The municipality conducted numerous engagements with the customers through our rates payers'</p>

									meetings and public participation meetings. These properties have not been transferred to the debtors pending the payment of the outstanding amount as per the agreements between them and municipality. This debt could not be written off as the credit and debt processes are still underway and have not been identified as irrecoverable. There is communication between our debt collectors and the debtor to recover the outstanding monies.
4	Receivables from exchange transactions	During the audit of receivables from exchange transactions, note 5 amounting to R8	Management did not prepare accurate and complete financial	Management should consider adjusting the disclosure note to align to the	No	No	BTO/DC FO	21/11/2023	Resolved

	disclosure non-compliance	<p>791 094 (2022: R 5 917 511) in the annual financial statements, it was identified that the municipality did not disclose an analysis of the age of the financial assets that are past due at the end of the reporting year but not impaired as required by the accounting framework.</p> <p>This results in a non-disclosure and non-compliance with the applicable accounting framework.</p>	statements that are in compliance with the accounting framework.	applicable accounting framework.					
5	Work in progress with no movement not assessed for impairment.	The GOLF COURSE ELECTRIFICATION project had no movement in the current year however no evidence was provided that they were assessed for impairment	Management did not adequately review the WIP register to ensure that all projects with indicators of impairment were considered for impairment	Management should strengthen review of the WIP register and ensure that all projects with indicators of impairment are considered for impairment.	No	No	BTO/AM	21/11/2023	Impairment testing was performed to assets that had impairment indicators. Golf Course Electrification did not show any impairment indicator. There are measures that were put in place to protect the asset from possible risks i.e. there is a

									<p>security guard employed by the subcontractor or (Splender Electrical) who is safeguarding the infrastructure until site is handed over back to municipality.</p> <p>The non movement of the project is from challenges experienced by a contractor in sourcing the required minisub station that is to the specification of Eskom. Eskom did not want to take over the infrastructure while this is not resolved. There</p>
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									matter has subsequently been resolved in 2023.
6	Cash flow statement misstatements	Operating activities - it was identified that the Sale of goods and rendering of services rates and fines - these should be classified as separate line item called taxation.	The Municipality did not perform an adequate review of the financial statements to confirm disclosures are accurate and made in accordance with GRAP standards. The internal audit and audit committee did not perform an adequate review of the financial statements prior to it being submitted for audit to confirm disclosures are accurate and made in accordance with GRAP standards.	The Municipality should make the necessary corrections to the financial statements to confirm its accuracy and adherence to the GRAP standards. All amendments should be appropriately substantiated against supporting evidence and provided to the auditors for validation purposes.	No	No	BTO/CFO	21/11/2023	Resolved
7	Construction of new gravel roads not reported in the annual performance report	During the physical verifications, it was determined that a new gravel access road was constructed using the internal team following the request on of the community. The gravel access road was not reported in the annual performance report resulting in the misstatement.	The accounting officer did not adequately monitor the achievement of the audit action plan to ensure prior period findings relating to the reliability of reported performance information is addressed in a timely manner. The PMS manager and Head of Technical Services did not adequately review the reported performance against the actual supporting evidence to ensure that the reported	The PMS Manager and the Head of Technical Services should improve the review of the reported actual performance against its supporting documentation to confirm that it is reliable, prior to submission for inclusion in the annual performance report. The PMS Manager in consultation with the Head of Technical Services should investigate the discrepancies and make the necessary corrections to the annual performance report. The revised report with the	No	No	MM/PMS Manager & IPD	21/11/2023	Resolved

			information is that it is reliable before submission to audit.	necessary supporting evidence should be presented to the auditors for validation purposes.					
8	"1.	Housing grant – accounting treatment"	During the audit of government grants and subsidies, note 23, it was identified that the municipality recognised revenue of R15 560 737 (2022: R 42 821 509) relating to the grant received from the Department of Human Settlement (Department) under GRAP 11/23, however, through inspection of a number of agreements provided by the Municipality, it was identified that in certain instances, the municipality is a project manager for the Department and therefore based on the terms, conditions, roles and responsibilities, the municipality should have recognised an agent-principal arrangement using GRAP 109.	Management did not read, analyse agreements holistically and in combination in order to properly understand their substance and to determine the appropriate accounting. There were in adequate reviews to ensure that the financial statements were prepared in terms of the applicable standard.	Management should identify and consider all binding arrangements, read and analyse them holistically and in combination in order to properly understand their substance and to determine the appropriate accounting. The Municipality should consider accounting for the principal-agent arrangements in accordance with GRAP 109, which includes complying with the recognition, measurement, presentation and disclosure requirements.	No	No	BTO/ B&R M	21/11/2023
9	Note 49. Events after the reporting date	During the audit of Events after reporting date, it was noted that the event presented under note 49 in the Annual Financial Statements for the year ended 30 June 2023 as event after reporting was incorrectly classified and	The accounting officer did not adequately review the Annual Financial Statements disclosure before issue and that GRAP 14 definition is satisfied.	Management should improve the review of the disclosure relating to Events after the reporting date. The disclosed Events after the reporting date note 49 should be	No	No	BTO/DCF O	21/11/2023	Resolved

		presented as the event does not meet the definition per GRAP 14. The conditions of events were known by the client before reporting date as at 30 June 2023 and the amount was recognized as Receivables already and revenue after reporting date of 30 June 2023.		adjusted as GRAP 14 not is met.					
10	Unauthorised expenditure is incomplete	During the audit of unauthorised expenditure, it was identified that the following overspending of the total amount in the municipality's approved budget was not recognised and disclosed as unauthorised expenditure: Contracted Services - 14 824 279,00 & Debt Impairment -7 810 875,00. This results in understatement of unauthorised expenditure and non-compliance with the MFMA.	Management did not ensure adequate disclosure of unauthorised expenditure in contravention of the applicable legislation.	Management should consider full disclosure of all instances of unauthorised expenditure supported by an accurate and complete schedule in terms of the applicable legislation.	No	No	BTO/ B&R M	21/11/2023	"The Debtors Impairment is a non-cash item, there is no outflow of cash, thus this is not an over expenditure. Non-cash items were added back to ensure that the total budget is funded.
11	Unauthorised expenditure non-compliance	During the audit of expenditure management, it was identified that reasonable steps were not taken to prevent unauthorised expenditure amounting to R12 229 165, as disclosed in note 39 to the annual financial statements, in contravention of section 62(1) (d) of the MFMA. This results in non-compliance with the applicable legislation	Management did not ensure compliance with the applicable legislation.	Management should ensure initial and adjusted budget takes into consideration all transactions including non-cash items.	No	No	BTO/ B&R M	21/11/2023	The unauthorised expenditure amounting to R12 229 165, as disclosed in note 39 to the annual financial statements relates to impairment of assets. Impairment indicators were identified during the conditional assessment that was done at year end.

									<p>Further processes are to be carried out inline with section 32 of the MFMA to ensure that proper processes are carried. Impairment is a non-cash item, there is no outflow of cash, thus this is not an over expenditure. Non-cash items were added back to ensure that the total budget is funded.</p>
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APPENDIX A – REPORT OF THE MUNICIPAL AUDIT COMMITTEE 2022/23

2022/2023 annual report of the Audit and Performance Audit Committee

We are pleased to present our annual report for uBuhlebezwe Municipality for the 2022/2023 financial year.

1. RESPONSIBILITY

Section 166 of the Municipal Finance Management Act No. 56 of 2003 (MFMA) requires every Municipality to establish and maintain an Audit Committee, as an independent appraisal function. Experience has shown that a properly constituted Audit Committee can make an effective and valuable contribution to the process by which an organization is directed and controlled. uBuhlebezwe Municipality's Audit Committee is well established and functioning as required.

The Audit and Performance Audit Committee (APAC) also fulfils the functions of a performance management Audit Committee constituted in terms of Regulation 14(2) of the Local Government: Municipal Planning and Performance Management Regulations, 2001, and is well established and functioning as required.

APAC is an independent advisory body to Council, the Accounting Officer and the management and staff of the municipality on matters relating to internal financial control and internal audits; risk management; accounting policies; the adequacy, reliability and accuracy of financial reporting and information; performance management; effective governance; the MFMA and any other applicable legislation; performance evaluation; and any other issues.

The role of the APAC is to promote accountability and service delivery through evaluating and monitoring responses to risks and overseeing the effectiveness of the internal control environment, including financial and performance reporting and compliance with legislation.

APAC is also expected to review the annual financial statements to provide an authoritative and credible view of the municipality, its efficiency and effectiveness and its overall level of compliance with applicable legislation.

Both the internal and external auditors had unrestricted access to the Audit Committee during the year under review.

2. TERMS OF REFERENCE

The Audit Committee is constituted in terms of the requirements of sound corporate governance practices and operates in accordance with a written charter that incorporates the specific requirements of section 166 of the MFMA. These terms of reference may from time to time be amended as required, subject to the approval of Council.

3. COMPOSITION OF THE AUDIT COMMITTEE

In terms of the approved Audit Committee Charter, the Audit Committee comprises four (4) independent members with appropriate experience and skills, which are not in the employ of the municipality. The members are appointed for a period of three (3) years. Council strives

for transformation, diversity and inclusiveness when appointing Audit Committee Members. The members of the Audit and Performance Audit Committee as of 30 June 2023 were:

1. Mr. TW Tsabo (TWT) - Chairperson
2. Mr. A Zungu (AZ) – Member
3. Dr. VM Magaqa (VMM) – Member
4. Mrs. AP Ndlovu (APN) – Member

Chairperson of Risk Management Committee Ms N. Mchunu (NM) has a standing invite to attend APAC meetings.

During the year there were no vacancies within the Committee.

4. MEETING/ ACTIVITIES

The Committee met eight (8) times during the financial year ended 30 June 2023: Table: Audit Committee meeting attendance 2022/2023:

Meeting date	Ordinary/ Special	Attendance of members			
		TWT	AZ	VMM	APN
22 July 2022	Special meeting (induction of members)	✓	✓	✓	✓
19 August 2022	Ordinary meeting	✓	✓	✓	✓
30 August 2022	Special meeting	✓	✓	✓	Apology
09 September 2022	Special meeting (meet & greet)	✓	✓	✓	✓
25 November 2022	Ordinary meeting	✓	✓	✓	✓
17 February 2023	Ordinary meeting	✓	✓	✓	✓
28 April 2023	Special meeting	✓	✓	✓	✓
19 May 2023	Ordinary meeting	✓	✓	✓	Apology

****Chairperson of the Committee (TWT), APAC member (AZ) and Chairperson of Risk Management Committee attended Audit Steering Committee meetings with the office of the Auditor General South Africa (AGSA) to discuss audit progress and matters.**

Incomplete

The Audit Committee carried out their statutory responsibilities in terms of Section 166(2) of the MFMA and in terms of Regulation 14(4) of the Local Government: Municipal Planning and Performance Management Regulations, 2001, as well as their responsibilities detailed in the Audit Committee Charter. They inter alia:

- Advised Council, political office bearers, the Accounting Officer and management staff of the municipality, on matters relating to:

- Internal financial control and internal audits;
- Risk management;
- Accounting policies;
- The adequacy, reliability and accuracy of financial reporting and information;
- Performance management;
- Effective governance;
- Compliance with the MFMA, the annual Division of Revenue Act (DoRA) and any other applicable legislation;
- Performance evaluation; and
- Any other issues referred to it by the Municipality.
- Reviewed the annual financial statements and provided Council with an authoritative and credible view of the financial position of the Municipality, its efficiency and effectiveness and its overall level of compliance with the MFMA, the annual DoRA and any other applicable legislation.
- Responded to council on any issues raised by the Auditor General in the audit report.
- Reviewed, considered and responded to the Final Management Report of the Auditor General, the Report of the Auditor General on the annual financial statements; the findings of the Auditor General on predetermined objectives and compliance with certain laws and regulations, and the Auditor General's detailed management letter.
- Performed such other functions as prescribed.
- Reviewed the Audit Committee Charter and proposed recommended amendments.
- Reviewed and approved the three-year rolling Internal Audit and Annual Internal Audit Plans including the definition of audit units, audit universe, and prioritisation of audit coverage considering the outputs of the risk assessments performed.
- Reviewed all internal audit reports issued.
- Reviewed the reporting by internal audit on performance management and performance information.
- Issued reports and recommendations to Council on performance management and performance information.
- Responded to Council on any issues raised by the Auditor General in the audit report.
- Considered other matters as deemed appropriate.

Specific recommendations were made to Council for consideration. These recommendations, inter alia, are included in the Annual Report and are detailed below.

Audit Committee recommendations during 2022/2023:

Review of the Municipality's Loss control (Investigations, Leases, Insurance claims and Inventory Management)

- That management should ensure that there is proper records management, keep title deeds that will confirm municipal property rights.
- That management should ensure that there are valid lease agreements for all leases.
- That lease agreements be developed with someone with legal background, that municipal properties leased out at market related value to collect reasonable revenue.
- That inventory management processes are followed and implemented to avoid unnecessary losses, theft and develop proper safeguarding controls.
- Fleet Management safeguarding controls be implemented, as fleet forms a huge part of municipal assets.

Information and Communications Technology (ICT) Risk Review

- That management should ensure that the server room is compliant to protect hardware from physical damage and unauthorised access.
- That it was humidity and temperature guarded, install fire suppressor and extinguisher, as well as waterproofed.

IT Application Controls – full utilisation of SAGE 300 application

- That management should avoid fruitless expenditure and ensure that all module from the system are fully utilised.

Review and confirmation of sufficient assistance through Local Economic Development.

- That management have proper controls in place to safeguard assets (monies collected from licenses and permits)
- That no non-South Africans are operating with expired licenses and permits.
- All businesses are complying with South African Business Law and operate with active licenses and permits.

Auditor General action plans

- Management to report to the Audit Committee regarding the quarterly implementation status of the Auditor General Audit Action Plans

Adequacy and efficiency of registry services

- Management Filing system is required to meet the standards set in National Archives Act

Grant Management Review – (Conditional)

- That management apply for rollover of unspent conditional grants as means of compliance with DoRA requirements.

5. INTERNAL CONTROL SYSTEMS

Internal control is the system of controls and directives that are designed to provide cost effective assurance that assets are safeguarded, that liabilities and working capital are efficiently managed and that the municipality fulfils its mandate, in compliance with all relevant statutory and governance duties and requirements.

The committee has reviewed the Internal Audit Reports; the Auditor General's Audit Report; the Annual Financial Statements (AFS); and the Annual Performance Report (APR) of the municipality. Based on these reports the committee believes that the significant internal controls are in place, however certain control deficiencies have been identified. The committee will monitor the progress made by Management towards the improvement of their internal control environment.

6. RISK MANAGEMENT

The Chairperson of RMC receives a standing invitation to the Audit Committee meetings. The Chairperson reports quarterly risk management activities to APAC; therefore, the Committee has reviewed the risk management processes implemented by management during the financial year and is satisfied with the progress made with the implementation of risk management within the municipality.

Based on the discussions and assurances obtained, the committee noted the progress towards full implementation of the Risk Management processes of the municipality. The committee further believes that the high-risk areas of the organization are covered in the scope of internal and external audits.

7. PERFORMANCE MANAGEMENT

In terms of Section 14(4) (a) of the Regulations the Performance Audit Committee has the responsibility to –

- i) *review the quarterly reports produced and submitted by the internal audit process;*
- ii) *review the municipality's performance management system and make recommendations in this regard to the council of the municipality; and*
- iii) *at least twice during each financial year submit a performance audit report to the council of the municipality.*

The Committee is satisfied that the uBuhlebezwe municipality did utilize mechanisms, systems and processes for auditing the results of performance measurement as part of its internal audit processes, including assessments of the functionality of the performance management system whether the system complied with the requirements of the MSA, and include assessments of the extent to which the performance measurements were reliable in measuring the performance of the municipality on key as well as general performance indicators.

The committee has also reviewed the 2022/23 quarterly Performance Assessment Reports and the 2022/23 quarterly SDBIP Performance Reports submitted to it by the Internal Audit Office. Based on the discussions and assurances obtained, the committee notes the progress towards full implementation of the Performance Management System of the municipality.

8. ACCOUNTING/ FINANCIAL INFORMATION

The committee believes that Management team and Budget and Treasury (BTO) department possess the appropriate qualifications and experience to perform their responsibilities effectively. The team is more than capable to lead the financial department of the municipality, as required by the MFMA.

The committee evaluated the AFS of uBuhlebezwe Municipality for the period 1 July 2022 to 30 June 2023, using various financial ratios and the High-Level Internal Audit Review, the APAC is in a position to give an authoritative and credible view of the financial position of the municipality, its effectiveness and efficiency, and its overall level of compliance with relevant legislation.

The committee's view is that in general the financial position of the municipality is relatively positive, and that the municipality has also complied with the required audit procedures and applicable legislation.

9. INTERNAL AUDIT

UBuhlebezwe Municipality has an inhouse internal audit function, with Internal Audit Manager and three (3) Internal Auditors. The committee is pleased to note that vacant positions in the Internal Audit department will be filled during the 2022/2023 financial year.

A number of audits have been completed during the year under review and these reports have been presented to the committee for discussion. The committee will monitor the progress on the implementation of the deficiencies identified by Internal Audit.

Relating to and during the 2022/2023 financial year the following main Internal Audit reports were issued:

- Review of municipality's loss control (Investigations, Insurance claims, Leases, Fleet Management and Inventory Management)
- Review of the adequacy and effectiveness of Registry Services (Records Management)
- Grant Management (Division of Revenue Act (DoRA) Review)
- Review and confirmation of sufficient assistance through Local Economic Development
- Review of compliance with Supply Chain Management (SCM) Processes
- Review of Human Resources Management – Staff Development and Compliance of training providers
- Information and Communications Technology (ICT) Risk Review
- Annual Financial Statement Review FY 2022/2023
- Annual Performance Report Review FY 2022/2023
- Performance Management Systems Q4 FY 2021/2022
- Performance Management System Q1 FY 2022/2023
- Performance Management Systems Q2 FY 2022/2023
- Performance Management Systems Q3 FY 2022/2023
- Performance Management Systems: Review of draft SDBIP FY23

Formal reports containing recommendations to address control weaknesses are submitted to Council, and the Audit Committee regularly follows up with Internal Audit and Management

on the state of corrective action implemented. The implementation status of recommendations is considered satisfactory. Furthermore, the Audit Committee also provides comments on various internal and external reports.

The committee also expresses their appreciation to the Internal Audit Office for the work done and is satisfied with the current operation of the activity. The committee believes that the Internal Audit function has been effective in carrying out its function in the municipality. The committee is also satisfied with the organizational independence of the Internal Audit Activity.

10. INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)

ICT is a rapidly advancing discipline within the public sector, and management should allocate sufficient resources to the effective functioning of the ICT environment. The committee is concerned with the status of ICT referenced should be made to the APAC report submitted to Council.

Various control deficiencies were also identified by the Auditor-General. The committee will monitor the progress made by Management towards the improvement of the ICT governance and risk environment.

11. COMPLIANCE WITH KEY LEGISLATION

The Internal Audit function conducted various Compliance Reviews, on compliance with the MFMA; MSA and DORA. These reports were tabled and discussed by the committee. The committee is pleased that no material non-compliance with legislation have been found, however the committee will monitor the progress made by Management towards resolving the non-compliance issues raised by Internal Audit.

12. REPORTING TO COUNCIL

The committee submits quarterly reports to the Municipal Council on the matters referred to in Section 166 (2) of the Municipal Finance Management Act.

13. CONCLUDING STATEMENT BY THE AUDIT COMMITTEE

The committee is pleased with the continuous progress made by uBuhlebezwe Municipality in improving the overall governance, internal control, and risk management environment.

Considering the above, the committee recommends that the Audited Financial Statements, together with the Audit Report of the Auditor General be accepted by the Council of Ubuhebezwe Municipality.

On behalf of the Audit Committee



TW Tsabo

APPENDIX – DISCLOSURES OF FINANCIAL INTERESTS

Disclosures of Financial Interests		
Period 1 July 2022 to 30 June 2023		
Position	Name	Description of Financial Interests
Mayor	Cllr EB Ngubo	None
Deputy Mayor, Exco Member	Cllr Z Miya	None
Exco Member	Cllr CN Ntabeni	None
Exco Member	Cllr. Zondi	None
Exco Member	Cllr GJ Ngcongco	None
Municipal Manager	Mr ME Mkhize	None
Director: Social Development	Ms NC Mohau	None
Director: Corporate Services	Ms P Luswazi	None
Director: IPD	Mr SB Mkhwanazi	None
Chief Financial Officer	Ms SY Sityata	None

VOLUME II
ANNUAL FINANCIAL STATEMENTS 2022/23



**UBUHLEBEZWE LOCAL MUNICIPALITY
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023**

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

General Information

Legal form of entity	The municipality's operations are governed by the Local Government :Municipal Structures Act, Act 117 of 1998, the Local Government :Municipal Systems Act ,Act 32 of 2000 ,the Local Government :Municipal Fianace management Act ,Act 56 of 2003 and various other Acts and regulations.
Nature of business and principal activities	The Activities of the Municipality include Planning , Land ,Economic and Environmental development ,Levying of rates and provision of general service to the community, The municipality is also involved in demarcation and grading of Land.
Mayoral committee	
Mayor	Cllr EB Ngubo Cllr ZL Miya (Deputy Mayor) Cllr SMN Chiya (Speaker)
Councillors	Cllr CN Ntabeni Cllr BP Mpunguse (Deceased - 01 December 2022) Cllr GJ Ngcongco Cllr MC Nkontwana (Council Whip) Cllr BR Zulu Cllr NC Ngcongco Cllr LSN Mbele Cllr TJ Mzolweni Cllr S Mbatha Cllr TL Mahlaba Cllr TA Ngcongco Cllr BP Nzimande Cllr LW Nyala Cllr ZP Shange Cllr MS Ngubo Cllr HV Msomi Cllr NH Zaca Cllr SC Jali Cllr SBM Chiya Cllr LA Zondi Cllr ZM Ngidi Cllr ME Mkhize Cllr FZ Mhlongo Cllr B.P.Zuma (Appointed on the 5 April 2023)
Grading of local authority	Grade 3 KZN 434
Accounting Officer	Mlungisi Eluetheruis Mkhize
Chief Finance Officer (CFO)	Siyasanga Yolani Sityata
Business address	29 Margaret Street Ixopo 3276
Postal address	P.O. Box 132 Ixopo 3276

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

General Information

Bankers

NEDBANK

Auditors

Auditor General (S.A)
Registered Auditors

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Index

The reports and statements set out below comprise the annual financial statements presented to the Municipal Council.:

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Abbreviations used:

MIG	Municipali Infrastructure Grant
CLLR	Councilor
GRAP	Generally Recognised Accounting Practice
UIF	Unemployment Insurance Fund
INEP	Integrated National Electrification Programme
VAT	Value Added Tax
MFMA	Municipal Finance Management Act
mSCOA	Municipal Standard Chart of Accounts
PAYE	Pay As You Earn
SDL	Skills Development Levy
MPRA	Municipal Property Rates Act
EPWP	Expanded Public Works Programme
FMG	Finance Management Grant
STATS SA	Statistics South Africa
LED	Local Economic Development
SALGA	South African Local Government Association

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Accounting Officer's Responsibilities and Approval

The accounting officer is required by the Municipal Finance Management Act (Act 56 of 2003), to maintain adequate accounting records and is responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is the responsibility of the accounting officer to ensure that the annual financial statements fairly present the state of affairs of the municipality as at the end of the financial year and the results of its operations and cash flows for the period then ended. The external auditors are engaged to express an independent opinion on the annual financial statements and will be given unrestricted access to all financial records and related data.

The annual financial statements have been prepared in accordance with Standards of Generally Recognised Accounting Practice (GRAP) including any interpretations, guidelines and directives issued by the Accounting Standards Board.

The annual financial statements are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The accounting officer acknowledges that he is ultimately responsible for the system of internal financial control established by the municipality and place considerable importance on maintaining a strong control environment. To enable the accounting officer to meet these responsibilities, the accounting officer sets standards for internal control aimed at reducing the risk of error or deficit in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the municipality and all employees are required to maintain the highest ethical standards in ensuring the municipality's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the municipality is on identifying, assessing, managing and monitoring all known forms of risk across the municipality. While operating risk cannot be fully eliminated, the municipality endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The accounting officer is of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or deficit.

The accounting officer has reviewed the municipality's cash flow forecast for the years to 30 June 2024 and, in the light of this review and the current financial position, he is satisfied that the municipality has or has access to adequate resources to continue in operational existence for the foreseeable future.

The annual financial statements set out on page 5, which have been prepared on the going concern basis, were approved by the accounting officer on 31 August 2023 and were signed by:

ME Mkhize
Municipal Manager

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Statement of Financial Position as at 30 June 2023

Figures in Rand	Note(s)	2023	2022 Restated*
Assets			
Current Assets			
Inventories	3	5 713 234	5 437 013
Receivables from exchange transactions	6	8 671 603	5 917 511
VAT receivable	4	4 972 225	5 061 597
Receivables from non-exchange transactions	7	20 766 380	20 754 186
Cash and cash equivalents	8	181 055 976	165 151 676
		221 179 418	202 321 983
Non-Current Assets			
Investment property	9	23 722 794	22 905 262
Property ,Plant and Equipment	10	333 622 179	335 734 361
Intangible assets	11	3 414 816	3 903 471
Heritage assets	12	4 808 819	4 808 819
		365 568 608	367 351 913
Total Assets		586 748 026	569 673 896
Liabilities			
Current Liabilities			
Payables from exchange transactions	13	20 405 646	21 084 292
Payables form non-exchange transactions	14	-	5 000 000
Unspent conditional grants and receipts	15	5 258 921	607 555
		25 664 567	26 691 847
Non-Current Liabilities			
Employee benefit obligation - Medical Aid	16	5 315 000	11 306 498
Provisions for Long Service	38	3 311 000	2 846 011
		8 626 000	14 152 509
Total Liabilities		34 290 567	40 844 356
Net Assets		552 457 459	528 829 540
Reserves			
Housing Development Fund	19	373 787	373 787
Accumulated surplus		552 083 672	528 455 753
Total Net Assets		552 457 459	528 829 540

* See Note 50

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Statement of Financial Performance

Figures in Rand	Note(s)	2023	2022 Restated*
Revenue			
Revenue from exchange transactions			
Service charges	18	3 236 591	3 088 142
Rental of facilities and equipment	20	2 896 809	1 151 394
Licence Commission	40	1 133 089	1 336 919
Licences and permits	41	2 662 856	2 600 772
Construction Revenue	42	6 081 715	6 956 522
Other income	21	1 304 879	504 218
Interest received - investment	22	14 673 136	8 555 154
Total revenue from exchange transactions		31 989 075	24 193 121
Revenue from non-exchange transactions			
Taxation revenue			
Property rates	23	23 611 101	24 389 460
Transfer revenue			
Government grants & subsidies	24	169 781 635	159 634 257
Donation Received	25	1 500	4 017 521
Fines, Penalties and Forfeits	26	820 600	427 339
Property Transfer - STATS SA	27	4 119 640	-
LGSETA		183 133	560 684
Lollipop - Receipts		229 970	1 412 139
Total revenue from non-exchange transactions		198 747 579	190 441 400
Total revenue	17	230 736 654	214 634 521
Expenditure			
Employee related costs	28	(81 518 751)	(86 661 681)
Remuneration of councillors	29	(11 233 077)	(10 372 452)
Depreciation and amortisation	30	(29 271 922)	(27 945 859)
VAT Impairment / Reversal	32	-	9 010 351
Debt Impairment	33	(10 082 274)	(13 945 457)
Interest Paid	34	(6 405)	(1 142)
Contracted services	35	(20 961 310)	(18 611 886)
Construction Contract Cost	36	(6 081 715)	(6 956 522)
Impairment loss / Reversal of Impairment		(12 145 245)	(83 920)
Operating Expenses	37	(35 186 697)	(30 565 627)
Total expenditure		(206 487 396)	(186 134 195)
Operating surplus		24 249 258	28 500 326
Loss on disposal of assets and liabilities		(879 408)	(625 148)
Surplus for the year		23 369 850	27 875 178

* See Note 50

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Statement of Changes in Net Assets

Figures in Rand	Housing Development Fund	Accumulated surplus / deficit	Total net assets
Balance at 01 July 2021	373 787	500 580 575	500 954 362
Changes in net assets			
Net income (losses) recognised directly in net assets	-	-	-
Surplus for 30 June 2022	-	27 875 178	27 875 178
Total recognised income and expenses for the year	-	27 875 178	27 875 178
Total changes	-	27 875 178	27 875 178
Restated* Balance at 01 July 2022	373 787	528 455 754	528 829 541
Changes in net assets			
Prior Year Adjustments	-	258 068	258 068
Net income (losses) recognised directly in net assets	-	258 068	258 068
Surplus for 31 June 2023	-	23 369 850	23 369 850
Total recognised income and expenses for the year	-	23 627 918	23 627 918
Total changes	-	23 627 918	23 627 918
Balance at 30 June 2023	373 787	552 083 672	552 457 459
Note(s)	19		

* See Note 50

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Cash Flow Statement

Figures in Rand	Note(s)	2023	2022 Restated*
Cash flows from operating activities			
Receipts			
Taxation Revenue		18 213 747	24 389 460
Sale of goods and rendering of services		12 060 436	12 328 936
Transfers and Subsidies - Operational		169 846 104	159 634 257
Interest income		13 388 906	8 553 524
		<u>213 509 193</u>	<u>204 906 177</u>
Payments			
Employee costs		(98 278 337)	(95 653 526)
Suppliers		(63 184 591)	(56 642 273)
Finance Cost		(6 405)	(1 141)
Other cash item		345 175	(8 209)
		<u>(161 124 158)</u>	<u>(152 305 149)</u>
Net cash flows from operating activities	44	<u>52 385 035</u>	<u>52 601 028</u>
Cash flows from investing activities			
Purchase of property ,plant and equipment	10	(36 386 130)	(44 752 830)
Proceeds from sale of property ,plant and equipment	10	278 254	(625 148)
Purchase of other intangible assets	11	(372 859)	(1 279 400)
		<u>(36 480 735)</u>	<u>(46 657 378)</u>
Net increase/(decrease) in cash and cash equivalents		15 904 300	5 943 650
Cash and cash equivalents at the beginning of the year		165 151 676	159 208 027
Cash and cash equivalents at the end of the year	8	<u>181 055 976</u>	<u>165 151 677</u>

* See Note 50

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Statement of Comparison of Budget and Actual Amounts

Budget on Cash Basis

	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Figures in Rand						
Statement of Financial Performance						
Revenue						
Revenue from exchange transactions						
Service charges	3 682 197	-	3 682 197	3 236 591	(445 606)	-12% (a)
Rental of facilities and equipment	800 000	301 633	1 101 633	2 896 809	1 795 176	168 % (b)
Agency services	1 886 400	200 000	2 086 400	1 133 089	(953 311)	-54% (c)
Licences and permits	3 436 612	10 000	3 446 612	2 662 856	(783 756)	-23% (d)
Construction Revenue	-	-	-	6 081 715	6 081 715	100 % (e)
Other income	290 278	678 500	968 778	1 304 879	336 101	35% (f)
Interest received - investment	10 000 000	1 500 000	11 500 000	14 673 136	3 173 136	28% (g)
Total revenue from exchange transactions	20 095 487	2 690 133	22 785 620	31 989 075	9 203 455	
Revenue from non-exchange transactions						
Taxation revenue						
Property rates	24 602 145	-	24 602 145	23 611 101	(991 044)	-4% (h)
Transfer revenue						
Government grants & subsidies	174 433 000	-	174 433 000	169 781 635	(4 651 365)	10 % (i)
Donation Received	-	-	-	1 500	1 500	100% (j)
Fines, Penalties and Forfeits	500 000	329 000	829 000	820 600	(8 400)	-1% (k)
Property Transfer - STATS SA	-	-	-	4 119 640	4 119 640	100% (l)
LGSETA	-	150 000	150 000	183 133	33 133	22% (m)
Transport - Lollipop	-	-	-	229 970	229 970	100% (n)
Total revenue from non-exchange transactions	199 535 145	479 000	200 014 145	198 747 579	(1 266 566)	
Total revenue	219 630 632	3 169 133	222 799 765	230 736 654	7 936 889	
Expenditure						
Employee related cost	(91 434 652)	-	(91 434 652)	(81 518 751)	9 915 901	-11% (o)
Remuneration of councillors	(10 689 137)	(270 384)	(10 959 521)	(11 233 077)	(273 556)	2% (p)
Depreciation and amortisation	(36 000 000)	-	(36 000 000)	(29 271 922)	6 728 078	-19% (q)
Debt Impairment	(2 271 399)	-	(2 271 399)	(10 082 274)	(7 810 875)	344% (r)
Interest Paid	-	-	-	(6 405)	(6 405)	100% (s)
Contracted Services	(26 183 913)	(1 595 570)	(27 779 483)	(20 961 310)	6 818 173	6 % (t)
Construction Contract Cost	-	-	-	(6 081 715)	(6 081 715)	100% (u)
Impairment Loss / Reversal of Impairment	-	-	-	(12 145 245)	(12 145 245)	100% (v)
General Expenses	(36 020 481)	(1 386 164)	(37 406 645)	(35 186 697)	2 219 948	5% (w)
Total expenditure	(202 599 582)	(3 252 118)	(205 851 700)	(206 487 396)	(635 696)	
Operating surplus	17 031 050	(82 985)	16 948 065	24 249 258	7 301 193	
Loss on disposal of assets and liabilities	-	-	-	(879 408)	(879 408)	
Surplus before taxation	17 031 050	(82 985)	16 948 065	23 369 850	6 421 785	

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Statement of Comparison of Budget and Actual Amounts

Budget on Cash Basis

	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Figures in Rand						
Actual Amount on Comparable Basis as Presented in the Budget and Actual Comparative Statement	17 031 050	(82 985)	16 948 065	23 369 850	6 421 785	

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Statement of Comparison of Budget and Actual Amounts

Budget on Cash Basis

	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
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Figures in Rand

(a) Service Charges

Service charges were successfully billed as budgeted, however low collection than anticipated has been noted in the year. The variance is noted and is considered immaterial. The Municipality has budgeted for the entire valuation roll, however the municipal council further approved the exemption of Mahehle and Umziki from billing.t6666t

(b) Rental of facilities

Additional offices were filled by tenants during the year (i.e Showdown Building) which resulted in an over collection in comparison to the anticipated budget.

(c) Agency Services

The Collected amount is below the anticipated budget, this emanates from the commission which is still due as the department did not pay all monies due to the municipality. The municipality is on accrual not on cash basis

(d) Licences and permits

Online licence renewals poses a threat to licence and permits as clients prefer online services. Target was not achieved and the municipality has developed a revenue enhancement strategies to improve revenue base. The slow development within the municipality have limited the chance for municipality to receive more money on Business licences.

(e) Construction Revenue

Discrepancies are caused by revenue recognition of INEP Grant that was not budgeted for due to guidance that was received subsequent to financial year end.

(f) Other Income

Other income was over collected than anticipated which resulted to positive cashflow for the municipality. A significant amount came from insurance claims settled by the insurance company for accident which were not anticipated in the preparation of the budget.

(g) Interest on investments

Interest income was fully achieved and collection was more than anticipated due to the gradual improvement in the markets and improvements in interest rates subsequent to Covid 19 Pandemic.

(h) Property Rates

Property Rates is on norm.

(i) Government Grants and Subsidies

Difference between actuals and budget is due to unspent conditional grants amounting to R4651 366

(j) Danation Recieved

The Municipality did not anticipate donation recieved therefore no budget was provided.

(k) Fines and ,Penalties and Forfeits.

Fines are on Norm .

(l) Property Transfer - Showdown Investments.

Transfers and subsidies - Allocation in kind - Property was transferred in this financial year from Showdown Investments after the municipality has won th court verdict. The case was disclosed as a possible contingent asset in the 2021 /22 financial year.

(m) LGseta

The municipality conducted more trainings than anticipated.

(o) Employee costs

The discrepancies between budget VS actuals on Employee related costs is due initial estimates based on CPI , however the actual increase was then based on the Gazzeted amounts.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Statement of Comparison of Budget and Actual Amounts

Budget on Cash Basis

	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
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Figures in Rand

(q) Depreciation.

Depreciation is based on an estimate and also based on the condition of assets through conditional assessments and verification, the amount disclosed is as a result of that exercise performed by the experts which was not provided for.

(r) Debt Impairment

Variance on debt impairment is based on an outstanding debt and payment patterns. Individual assessment was performed for customers, this is a non cash item and it was expected that there will be an improvement in collection which then triggered the under budgeting

(s) Interest Paid

Interest paid on outstanding accounts was incurred due to statements which were received late from Eskom.

(t) Contracted Services

The municipality is implementing cost containment measures where most savings are on the outsourced services.

(u) Contracted contract cost

Discrepancies on contraction contract cost are due to recognition of INEP Grant expenditure that was not budgeted for due to guidance that was received subsequent to financial year end.

(v) Impairment Provision.

Impairment provision is based on an estimate based on the condition of assets through conditional assessment and verification, the amount disclosed is as a result of that exercise performed by the experts which was not provided for.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Accounting Policies

Figures in Rand	Note(s)	2023	2022
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1. Presentation of Annual Financial Statements

The annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP), issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003).

These annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise. They are presented in South African Rand.

A summary of the significant accounting policies, which have been consistently applied in the preparation of these annual financial statements, are disclosed below.

1.1 Presentation currency

These annual financial statements are presented in South African Rand, which is the functional currency of the municipality.

1.2 Going concern assumption

These annual financial statements have been prepared based on the expectation that the municipality will continue to operate as a going concern for at least the next 12 months.

1.3 Significant judgements and sources of estimation uncertainty

In preparing the annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the annual financial statements. Significant judgements include:

Other significant judgements, sources of estimation uncertainty and/or relating information, have been disclosed in the relating notes.

Trade receivables

The municipality assesses its trade receivables, held to maturity investments and loans and receivables for impairment at the end of each reporting period. In determining whether an impairment loss should be recorded in surplus or deficit, the municipality makes judgements as to whether there is observable data indicating a measurable decrease in the estimated future cash flows from a financial asset.

The impairment for trade receivables, held to maturity investments and loans and receivables is calculated on a portfolio basis, based on historical loss ratios, adjusted for national and industry-specific economic conditions and other indicators present at the reporting date that correlate with defaults on the portfolio. These annual loss ratios are applied to loan balances in the portfolio and scaled to the estimated loss emergence period.

Impairment testing

The recoverable amounts of cash-generating units and individual assets have been determined based on the higher of value-in-use calculations and fair values less costs to sell. These calculations require the use of estimates and assumptions. It is reasonably possible that the [name a key assumption] assumption may change which may then impact our estimations and may then require a material adjustment to the carrying value of goodwill and tangible assets.

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. In addition, goodwill is tested on an annual basis for impairment. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets. Expected future cash flows used to determine the value in use of goodwill and tangible assets are inherently uncertain and could materially change over time. They are significantly affected by a number of factors.

Provisions

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions are included in note 38 - Provisions.

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1.3 Significant judgements and sources of estimation uncertainty (continued)

Post-retirement benefits

The present value of the post-retirement obligation depends on a number of factors that are determined on an actuarial basis using a number of assumptions. The assumptions used in determining the net cost (income) include the discount rate. Any changes in these assumptions will impact on the carrying amount of post-retirement obligations.

The municipality determines the appropriate discount rate at the end of each year. This is the interest rate that should be used to determine the present value of estimated future cash outflows expected to be required to settle the pension obligations. In determining the appropriate discount rate, the municipality considers the interest rates of high-quality corporate bonds that are denominated in the currency in which the benefits will be paid, and that have terms to maturity approximating the terms of the related pension liability.

Other key assumptions for pension obligations are based on current market conditions. Additional information is disclosed in Note 16.

Accounting by principals and agent

The municipality makes assessments on whether it is the principal or agent in principal-agent relationships. Significant judgements applied are as follow [State significant judgements made].

1.4 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Owner-occupied property is property held for use in the production or supply of goods or services or for administrative purposes.

Investment property is recognised as an asset when, it is probable that the future economic benefits or service potential that are associated with the investment property will flow to the municipality, and the cost or fair value of the investment property can be measured reliably.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

Costs include costs incurred initially and costs incurred subsequently to add to, or to replace a part of, or service a property. If a replacement part is recognised in the carrying amount of the investment property, the carrying amount of the replaced part is derecognised.

Cost model

Investment property is carried at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is provided to write down the cost, less estimated residual value over the useful life of the property, which is as follows:

Item	Useful life
Property - land	indefinite
Property - buildings	25-30 years
Lifts	5 - 10 years
Air-conditioners	5 - 10 years
Other components	5-10 years

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable.

Property interests held under operating leases are classified and accounted for as investment property in the following circumstances:

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Accounting Policies

1.4 Investment property (continued)

When classification is difficult, the criteria used to distinguish investment property from owner-occupied property and from property held for sale in the ordinary course of operations, including the nature or type of properties classified as held for strategic purposes, are as follows:

The municipality separately discloses expenditure to repair and maintain investment property in the notes to the annual financial statements (see note).

The municipality discloses relevant information relating to assets under construction or development, in the notes to the annual financial statements (see note).

1.5 Property ,Plant and Equipment

Property ,Plant and Equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one period.

The cost of an item of property ,plant and equipment is recognised as an asset when:

- it is probable that future economic benefits or service potential associated with the item will flow to the municipality; and
- the cost of the item can be measured reliably.

Property ,Plant and Equipment is initially measured at cost.

The cost of an item of property ,plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property ,plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property ,plant and equipment have different useful lives, they are accounted for as separate items (major components) of property ,plant and equipment.

Costs include costs incurred initially to acquire or construct an item of property ,plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property ,plant and equipment, the carrying amount of the replaced part is derecognised.

The initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located is also included in the cost of property ,plant and equipment, where the entity is obligated to incur such expenditure, and where the obligation arises as a result of acquiring the asset or using it for purposes other than the production of inventories.

Recognition of costs in the carrying amount of an item of property ,plant and equipment ceases when the item is in the location and condition necessary for it to be capable of operating in the manner intended by management.

Items such as spare parts, standby equipment and servicing equipment are recognised when they meet the definition of property ,plant and equipment.

Major inspection costs which are a condition of continuing use of an item of property ,plant and equipment and which meet the recognition criteria above are included as a replacement in the cost of the item of property ,plant and equipment. Any remaining inspection costs from the previous inspection are derecognised.

Subsequent Measurement

Property ,Plant and Equipment is carried at cost less accumulated depreciation and any impairment losses except for where specific decision has been taken to revalue the amount being the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

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Accounting Policies

1.5 Property ,Plant and Equipment (continued)

Any decrease in an asset's carrying amount, as a result of a revaluation, is recognised in surplus or deficit in the current period. The decrease is debited in revaluation surplus to the extent of any credit balance existing in the revaluation surplus in respect of that asset.

The useful lives of items of property ,plant and equipment have been assessed as follows:

Item	Depreciation method	Average useful life
Land	Straight-line	Infinite
Buildings	Straight-line	25-30
Leasehold property	Straight-line	3
Plant and machinery	Straight-line	5-15
Furniture and fixtures	Straight-line	5-10
Motor vehicles	Straight-line	5-10
Office equipment	Straight-line	5-7
IT equipment	Straight-line	5-7
Infrastructure - Cemeteries	Straight-line	15-30
Machinery and Equipment	Straight-line	5-7
Infrastructure - Electricity	Straight-line	15-30
Infrastructure - Roads	Straight-line	10-50
Infrastructure - Solid Waste Disposal	Straight-line	10-55
Specialised Vehicles	Straight-line	7-20

The depreciable amount of an asset is allocated on a systematic basis over its useful life.

Each part of an item of property ,plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation method used reflects the pattern in which the asset's future economic benefits or service potential are expected to be consumed by the municipality. The depreciation method applied to an asset is reviewed at least at each reporting date and, if there has been a significant change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset, the method is changed to reflect the changed pattern. Such a change is accounted for as a change in an accounting estimate.

The municipality assesses at each reporting date whether there is any indication that the municipality expectations about the residual value and the useful life of an asset have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change is accounted for as a change in an accounting estimate.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property ,plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property ,plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property ,plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

Assets which the municipality holds for rentals to others and subsequently routinely sell as part of the ordinary course of activities, are transferred to inventories when the rentals end and the assets are available-for-sale. Proceeds from sales of these assets are recognised as revenue. All cash flows on these assets are included in cash flows from operating activities in the prior period error.

The municipality separately discloses expenditure to repair and maintain property ,plant and equipment in the notes to the financial statements .

The municipality discloses relevant information relating to assets under construction or development, in the notes to the financial statements .

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1.6 Intangible assets

An asset is identifiable if it either:

- is separable, i.e. is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the entity intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the municipality or from other rights and obligations.

A binding arrangement describes an arrangement that confers similar rights and obligations on the parties to it as if it were in the form of a contract.

An intangible asset is recognised when:

- it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the municipality; and
- the cost or fair value of the asset can be measured reliably.

The municipality assesses the probability of expected future economic benefits or service potential using reasonable and supportable assumptions that represent management's best estimate of the set of economic conditions that will exist over the useful life of the asset.

Where an intangible asset is acquired through a non-exchange transaction, its initial cost at the date of acquisition is measured at its fair value as at that date.

Expenditure on research (or on the research phase of an internal project) is recognised as an expense when it is incurred.

An intangible asset arising from development (or from the development phase of an internal project) is recognised when:

- it is technically feasible to complete the asset so that it will be available for use or sale.
- there is an intention to complete and use or sell it.
- there is an ability to use or sell it.
- it will generate probable future economic benefits or service potential.
- there are available technical, financial and other resources to complete the development and to use or sell the asset.
- the expenditure attributable to the asset during its development can be measured reliably.

Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets amortisation is provided on a straight-line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Internally generated brands, mastheads, publishing titles, customer lists and items similar in substance are not recognised as intangible assets.

Internally generated goodwill is not recognised as an intangible asset.

Amortisation is provided to write down the intangible assets, on a straight-line basis, to their residual values as follows:

Item	Depreciation method	Average useful life
Computer software, other	Straight-line	3-5

The municipality discloses relevant information relating to assets under construction or development, in the notes to the financial statements (see note).

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Accounting Policies

1.6 Intangible assets (continued)

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

1.7 Heritage assets

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

An impairment loss of a cash-generating asset is the amount by which the carrying amount of an asset exceeds its recoverable amount.

An impairment loss of a non-cash-generating asset is the amount by which the carrying amount of an asset exceeds its recoverable service amount.

An inalienable item is an asset that an municipality is required by law or otherwise to retain indefinitely and cannot be disposed of without consent.

Recoverable amount is the higher of a cash-generating asset's net selling price and its value in use.

Recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

Value in use of a cash-generating asset is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Value in use of a non-cash-generating asset is the present value of the asset's remaining service potential.

The municipality separately discloses expenditure to repair and maintain heritage assets in the notes to the financial statements.

The municipality discloses relevant information relating to assets under construction or development, in the notes to the financial statements.

Recognition

The municipality recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

Initial measurement

Heritage assets are measured at cost.

Where a heritage asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

Subsequent measurement

After recognition as an asset, a class of heritage assets is carried at its cost less any accumulated impairment losses.

After recognition as an asset, a class of heritage assets, whose fair value can be measured reliably, is carried at a revalued amount, being its fair value at the date of the revaluation less any subsequent impairment losses.

If a heritage asset's carrying amount is increased as a result of a revaluation, the increase is credited directly to a revaluation surplus. However, the increase is recognised in surplus or deficit to the extent that it reverses a revaluation decrease of the same heritage asset previously recognised in surplus or deficit.

If a heritage asset's carrying amount is decreased as a result of a revaluation, the decrease is recognised in surplus or deficit. However, the decrease is debited directly to a revaluation surplus to the extent of any credit balance existing in the revaluation surplus in respect of that heritage asset.

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Accounting Policies

1.8 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or a residual interest of another entity.

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation.

Derecognition is the removal of a previously recognised financial asset or financial liability from an entity's statement of financial position.

A financial asset is:

- cash;
- a residual interest of another entity; or
- a contractual right to:
 - receive cash or another financial asset from another entity; or
 - exchange financial assets or financial liabilities with another entity under conditions that are potentially favourable to the entity.

A financial liability is any liability that is a contractual obligation to:

- deliver cash or another financial asset to another entity; or
- exchange financial assets or financial liabilities under conditions that are potentially unfavourable to the entity.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

Liquidity risk is the risk encountered by an entity in the event of difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset.

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk.

A financial asset is past due when a counterparty has failed to make a payment when contractually due.

A residual interest is any contract that manifests an interest in the assets of an entity after deducting all of its liabilities. A residual interest includes contributions from owners, which may be shown as:

- equity instruments or similar forms of unitised capital;
- a formal designation of a transfer of resources (or a class of such transfers) by the parties to the transaction as forming part of an entity's net assets, either before the contribution occurs or at the time of the contribution; or
- a formal agreement, in relation to the contribution, establishing or increasing an existing financial interest in the net assets of an entity.

Financial instruments at fair value comprise financial assets or financial liabilities that are:

- instruments held for trading. A financial instrument is held for trading if:
 - it is acquired or incurred principally for the purpose of selling or repurchasing it in the near-term; or
 - on initial recognition it is part of a portfolio of identified financial instruments that are managed together and for which there is evidence of a recent actual pattern of short term profit-taking;
 - non-derivative financial assets or financial liabilities with fixed or determinable payments that are designated at fair value at initial recognition; and
 - financial instruments that do not meet the definition of financial instruments at amortised cost or financial instruments at cost.

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Accounting Policies

1.8 Financial instruments (continued)

Classification

The municipality has the following types of financial assets (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Trade and other receivables	Financial asset measured at amortised cost
Consumer debtors	Financial asset measured at amortised cost
Cash and Cash equivalents	Financial asset measured at amortised cost

The Municipality has the following types of financial liabilities (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Trade and other payables	Financial liability measured at amortised cost
Consumer Deposits	Financial liability measured at amortised cost

The municipality has the following types of residual interests (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Initial Recognition

The municipality recognises a financial asset or a financial liability in its statement of financial position when the entity becomes a party to the constructual provisions of the instrument.

The municipality recognises financial asset using trade date accounting.

Initial measurement of financial asset.

The municipality measure financial asset and financial liability initially at fair value (if subsequently measured at fair value).

Subsequent measurement of financial assets and financial liabilities

The municipality measures all financial assets and financial liabilities after initial recognition using the following categories:

- Financial instruments at fair value.
- Financial instruments at amortised costs.

Gains and losses

A gain or loss arising from a change in the fair value of financial asset or financial liability measured at fair value is recognised in surplus or deficit.

For financial assets and financial liabilities measured at amortised cost , a gain or loss is recognised in surplus or deficit when the financial asset or financial liability is derecognised or impaired ,or through the amortisation process.

Impairment and uncollectibility of financial assets

The municipality assesses at the end of each reporting period whether there is any objective evidence that a financial asset or group of financial assets is impaired.

Financial assets measured at amortised cost:

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Accounting Policies

1.8 Financial instruments (continued)

If there is objective evidence that an impairment loss on financial asset measured at amortised cost has been incurred, the amount of the loss is measured as the difference between the assets carrying amount and present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced directly or through the use of an allowance account. The amount of the loss is recognised in surplus or deficit.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed directly or by adjusting an allowance account. The reversal does not result in a carrying amount of the financial asset that exceeds what the amortised costs would have been had the impairment not been recognised at the date the impairment is reversed. The amount of the reversal is recognised in surplus or deficit.

Financial asset measure at cost

If there is objective evidence that an impairment loss has been incurred on an investment in a residual interest that is not measured at a fair value because its fair value cannot be measured reliably, the amount of the impairment loss is measured as the difference between the carrying amount of the financial asset and the present value of estimated future cash flows discounted at the current market rate of return for a similar financial asset. Such impairment losses are not reversed.

Value Added Tax

The Municipality accounts for Value Added Tax (VAT) and cash /payments ,based on the approval received commission for South African revenue services to an application by the municipality. Permission has granted to the municipality to claim for VAT on cash /payment basis for both receivables and payments.

1.9 Statutory receivables

Identification

Statutory receivables are receivables that arise from legislation, supporting regulations, or similar means, and require settlement by another entity in cash or another financial asset.

Carrying amount is the amount at which an asset is recognised in the statement of financial position.

The transaction amount for a statutory receivable means the amount specified in, or calculated, levied or charged in accordance with, legislation, supporting regulations, or similar means.

Recognition

The municipality recognises statutory receivables as follows:

- if the transaction is an exchange transaction, using the policy on Revenue from exchange transactions;
- if the transaction is a non-exchange transaction, using the policy on Revenue from non-exchange transactions (Taxes and transfers); or
- if the transaction is not within the scope of the policies listed in the above or another Standard of GRAP, the receivable is recognised when the definition of an asset is met and, when it is probable that the future economic benefits or service potential associated with the asset will flow to the entity and the transaction amount can be measured reliably.

Initial measurement

The municipality initially measures statutory receivables at their transaction amount.

Subsequent measurement

The municipality measures statutory receivables after initial recognition using the cost method. Under the cost method, the initial measurement of the receivable is changed subsequent to initial recognition to reflect any:

- interest or other charges that may have accrued on the receivable (where applicable);

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Accounting Policies

1.9 Statutory receivables (continued)

- impairment losses; and
- amounts derecognised.

1.10 Tax

Current tax assets and liabilities

Current tax for current and prior periods is, to the extent unpaid, recognised as a liability. If the amount already paid in respect of current and prior periods exceeds the amount due for those periods, the excess is recognised as an asset.

Current tax liabilities (assets) for the current and prior periods are measured at the amount expected to be paid to (recovered from) the tax authorities, using the tax rates (and tax laws) that have been enacted or substantively enacted by the end of the reporting period.

1.11 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

When a lease includes both land and buildings elements, the entity assesses the classification of each element separately.

Operating leases - lessee

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset or liability.

1.12 Inventories

Inventories are initially measured at cost except where inventories are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Subsequently inventories are measured at the lower of cost and net realisable value.

Inventories are measured at the lower of cost and current replacement cost where they are held for;

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

Net realisable value is the estimated selling price in the ordinary course of operations less the estimated costs of completion and the estimated costs necessary to make the sale, exchange or distribution.

Current replacement cost is the cost the municipality incurs to acquire the asset on the reporting date.

The cost of inventories comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition.

The cost of inventories of items that are not ordinarily interchangeable and goods or services produced and segregated for specific projects is assigned using specific identification of the individual costs.

The cost of inventories is assigned using the formula. The same cost formula is used for all inventories having a similar nature and use to the municipality.

When inventories are sold, the carrying amounts of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventories to net realisable value or current replacement cost and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventories, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

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1.13 Construction contracts and receivables

Construction contract is a contract, or a similar binding arrangement, specifically negotiated for the construction of an asset or a combination of assets that are closely interrelated or interdependent in terms of their design, technology and function or their ultimate purpose or use.

Contractor is an entity that performs construction work pursuant to a construction contract.

Cost plus or cost based contract is a construction contract in which the contractor is reimbursed for allowable or otherwise defined costs and, in the case of a commercially-based contract, an additional percentage of these costs or a fixed fee, if any.

Fixed price contract is a construction contract in which the contractor agrees to a fixed contract price, or a fixed rate per unit of output, which in some cases is subject to cost escalation clauses.

A contractor is an entity that enters into a contract to build structures, construct facilities, produce goods, or render services to the specifications of another entity either itself or through the use of sub-contractors. The term "contractor" thus includes a general or prime contractor, a subcontractor to a general contractor, or a construction manager.

The entity assesses the terms and conditions of each contract concluded with customers to establish whether the contract is a construction contract or not. In assessing whether the contract is a construction contract, an entity considers whether it is a contractor.

Where the outcome of a construction contract can be estimated reliably, contract revenue and costs are recognised by reference to the stage of completion of the contract activity at the reporting date, as measured by .

Variations in contract work, claims and incentive payments are included to the extent that they have been agreed with the customer.

When the outcome of a construction contract cannot be estimated reliably, contract revenue is recognised to the extent that contract costs incurred are recoverable. Contract costs are recognised as an expense in the period in which they are incurred.

When it is probable that total contract costs will exceed total contract revenue, the expected deficit is recognised as an expense immediately.

1.14 Impairment of cash-generating assets

Cash-generating assets are assets used with the objective of generating a commercial return. Commercial return means that positive cash flows are expected to be significantly higher than the cost of the asset.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (amortisation).

Carrying amount is the amount at which an asset is recognised in the statement of financial position after deducting any accumulated depreciation and accumulated impairment losses thereon.

A cash-generating unit is the smallest identifiable group of assets used with the objective of generating a commercial return that generates cash inflows from continuing use that are largely independent of the cash inflows from other assets or groups of assets.

Costs of disposal are incremental costs directly attributable to the disposal of an asset, excluding finance costs and income tax expense.

Depreciation (Amortisation) is the systematic allocation of the depreciable amount of an asset over its useful life.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

Recoverable amount of an asset or a cash-generating unit is the higher its fair value less costs to sell and its value in use.

Useful life is either:

- the period of time over which an asset is expected to be used by the municipality; or
- the number of production or similar units expected to be obtained from the asset by the municipality.

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1.14 Impairment of cash-generating assets (continued)

Redesignation

The redesignation of assets from a cash-generating asset to a non-cash-generating asset or from a non-cash-generating asset to a cash-generating asset only occur when there is clear evidence that such a redesignation is appropriate.

1.15 Impairment of non-cash-generating assets

Cash-generating assets are assets used with the objective of generating a commercial return. Commercial return means that positive cash flows are expected to be significantly higher than the cost of the asset.

Non-cash-generating assets are assets other than cash-generating assets.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (amortisation).

Carrying amount is the amount at which an asset is recognised in the statement of financial position after deducting any accumulated depreciation and accumulated impairment losses thereon.

A cash-generating unit is the smallest identifiable group of assets managed with the objective of generating a commercial return that generates cash inflows from continuing use that are largely independent of the cash inflows from other assets or groups of assets.

Costs of disposal are incremental costs directly attributable to the disposal of an asset, excluding finance costs and income tax expense.

Depreciation (Amortisation) is the systematic allocation of the depreciable amount of an asset over its useful life.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

Recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

Useful life is either:

- the period of time over which an asset is expected to be used by the municipality; or
- the number of production or similar units expected to be obtained from the asset by the municipality.

1.16 Employee benefits

Short-term employee benefits

The Short term employee benefits such as the following , if expected to be settled wholly before twelve months after the end on the reporting perion in which the employees render the related services (1) Paid Annual leave and paid sick leave (2) Other long term employee benefits ,such as the following : Sabbatical leave.

Recognition and Measurement.

All Short - term employee benefit when an employee has rendered services to an entity during a reporting period, The entity shall recognise the undiscounted amount of short term employee benefit expected to be paid in exchange for that service.

As a liability (Accued expense) after deducting any amount already paid .If the amount already paid exceed the undiscounted amount of the benefits ,an entity shall recognise that excess as an asset (Prepaid Expense) to the extent that the prepayment will lead to ,for example ,a reduction in future paymenta or a cash refund.

Accumulating paid absences are those that are carried forward and can be used in future periods if the current period entitlement is not used in full. Accumulating paid absences may be either vesting (In order words ,employees are entitled to a cashpayment for unused entitlement on leaving the entity) or non vesting (employees are not entitled to a cash payment for unused entitlement on leaving). An obligation arises as employees render services that increases their entitlement to future paid absences. The obligation exists and is recognised ,even if the paid absences are non vesting , although the possibility that employees may leave before they use an accumulated non vesting entitlement affects the measurement of that obligation.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Accounting Policies

1.16 Employee benefits (continued)

Defined contribution plans

Payments to defined contribution retirement benefit plans are charged as an expense as they fall due.

Payments made to industry-managed (or state plans) retirement benefit schemes are dealt with as defined contribution plans where the entity's obligation under the schemes is equivalent to those arising in a defined contribution retirement benefit plan.

Defined benefit plans

For defined benefit plans the cost of providing the benefits is determined using the projected credit method.

Actuarial valuations are conducted on an annual basis by independent actuaries separately for each plan.

Consideration is given to any event that could impact the funds up to end of the reporting period where the interim valuation is performed at an earlier date.

Past service costs are recognised immediately to the extent that the benefits are already vested, and are otherwise amortised on a straight-line basis over the average period until the amended benefits become vested.

To the extent that, at the beginning of the financial period, any cumulative unrecognised actuarial gain or loss exceeds ten percent of the greater of the present value of the projected benefit obligation and the fair value of the plan assets (the corridor), that portion is recognised in surplus or deficit over the expected average remaining service lives of participating employees. Actuarial gains or losses within the corridor are not recognised.

Gains or losses on the curtailment or settlement of a defined benefit plan is recognised when the entity is demonstrably committed to curtailment or settlement.

When it is virtually certain that another party will reimburse some or all of the expenditure required to settle a defined benefit obligation, the right to reimbursement is recognised as a separate asset. The asset is measured at fair value. In all other respects, the asset is treated in the same way as plan assets. In surplus or deficit, the expense relating to a defined benefit plan is presented as the net of the amount recognised for a reimbursement.

The amount recognised in the statement of financial position represents the present value of the defined benefit obligation as adjusted for unrecognised actuarial gains and losses and unrecognised past service costs, and reduces by the fair value of plan assets.

Any asset is limited to unrecognised actuarial losses and past service costs, plus the present value of available refunds and reduction in future contributions to the plan.

1.17 Provisions and contingencies

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

Where the effect of time value of money is material, the amount of a provision is the present value of the expenditures expected to be required to settle the obligation.

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Where some or all of the expenditure required to settle a provision is expected to be reimbursed by another party, the reimbursement is recognised when, and only when, it is virtually certain that reimbursement will be received if the municipality settles the obligation. The reimbursement is treated as a separate asset. The amount recognised for the reimbursement does not exceed the amount of the provision.

uBuhlebezwe Local Municipality

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Accounting Policies

1.17 Provisions and contingencies (continued)

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

Where discounting is used, the carrying amount of a provision increases in each period to reflect the passage of time. This increase is recognised as an interest expense.

A provision is used only for expenditures for which the provision was originally recognised.

Provisions are not recognised for future operating surplus (deficit).

If an entity has a contract that is onerous, the present obligation (net of recoveries) under the contract is recognised and measured as a provision.

Future events that may affect the amount required to settle an obligation are reflected in the amount of a provision where there is sufficient objective evidence that they will occur. Gains from the expected disposal of assets are not taken into account in measuring a provision. Provisions are not recognised for future operating losses. The present obligation under an onerous contract is recognised and measured as a provision.

Provisions are reviewed at reporting date and the amount of a provision is the present value of the expenditure expected to be required to settle the obligation. When the effect of discounting is material, provisions are determined by discounting the expected future cash flows that reflect current market assessments of the time value of money. The impact of the periodic unwinding of the discount is recognised in the statement of financial performance as a finance cost as it occurs.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 47.

1.18 Commitments

Items are classified as commitments when an entity has committed itself to future transactions that will normally result in the outflow of cash.

Disclosures are required in respect of unrecognised contractual commitments.

Commitments for which disclosure is necessary to achieve a fair presentation should be disclosed in a note to the financial statements, if both the following criteria are met:

- Contracts should be non-cancellable or only cancellable at significant cost (for example, contracts for computer or building maintenance services); and
- Contracts should relate to something other than the routine, steady, state business of the entity – therefore salary commitments relating to employment contracts or social security benefit commitments are excluded.

1.19 Revenue from exchange transactions

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

The amount of revenue arising on a transaction which is statutory (non-contractual) in nature is usually measured by reference to the relevant legislation, regulation or similar means. The fee structure, tariffs or calculation basis specified in legislation, regulation or similar means is used to determine the amount of revenue that should be recognised. This amount represents the fair value, on initial measurement, of the consideration received or receivable for revenue that arises from a statutory (non-contractual) arrangement (see the accounting policy on Statutory Receivables).

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Accounting Policies

1.19 Revenue from exchange transactions (continued)

Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the municipality has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

When services are performed by an indeterminate number of acts over a specified time frame, revenue is recognised on a straight-line basis over the specified time frame unless there is evidence that some other method better represents the stage of completion. When a specific act is much more significant than any other acts, the recognition of revenue is postponed until the significant act is executed.

When the outcome of the transaction involving the rendering of services cannot be estimated reliably, revenue is recognised only to the extent of the expenses recognised that are recoverable.

Service revenue is recognised by reference to the stage of completion of the transaction at the reporting date. Stage of completion is determined by .

Interest, royalties and dividends

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends or similar distributions is recognised when:

- It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality, and
- The amount of the revenue can be measured reliably.

Interest is recognised using the effective interest rate method for financial instruments, and using the nominal interest rate method for statutory receivables. Interest levied on transactions arising from exchange or non-exchange transactions is classified based on the nature of the underlying transaction.

Royalties are recognised as they are earned in accordance with the substance of the relevant agreements.

Dividends or similar distributions are recognised, in surplus or deficit, when the municipality's right to receive payment has been established.

Service fees included in the price of the product are recognised as revenue over the period during which the service is performed.

1.20 Revenue from non-exchange transactions

Revenue comprises gross inflows of economic benefits or service potential received and receivable by a municipality, which represents an increase in net assets, other than increases relating to contributions from owners.

Conditions on transferred assets are stipulations that specify that the future economic benefits or service potential embodied in the asset is required to be consumed by the recipient as specified or future economic benefits or service potential must be returned to the transferor.

uBuhlebezwe Local Municipality

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Accounting Policies

1.20 Revenue from non-exchange transactions (continued)

Control of an asset arises when the municipality can use or otherwise benefit from the asset in pursuit of its objectives and can exclude or otherwise regulate the access of others to that benefit.

Exchange transactions are transactions in which one entity receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of cash, goods, services, or use of assets) to another entity in exchange.

Expenses paid through the tax system are amounts that are available to beneficiaries regardless of whether or not they pay taxes.

Fines are economic benefits or service potential received or receivable by entities, as determined by a court or other law enforcement body, as a consequence of the breach of laws or regulations.

Non-exchange transactions are transactions that are not exchange transactions. In a non-exchange transaction, a municipality either receives value from another municipality without directly giving approximately equal value in exchange, or gives value to another municipality without directly receiving approximately equal value in exchange.

Restrictions on transferred assets are stipulations that limit or direct the purposes for which a transferred asset may be used, but do not specify that future economic benefits or service potential is required to be returned to the transferor if not deployed as specified.

Stipulations on transferred assets are terms in laws or regulation, or a binding arrangement, imposed upon the use of a transferred asset by entities external to the reporting municipality.

Tax expenditures are preferential provisions of the tax law that provide certain taxpayers with concessions that are not available to others.

The taxable event is the event that the government, legislature or other authority has determined will be subject to taxation.

Taxes are economic benefits or service potential compulsorily paid or payable to entities, in accordance with laws and or regulations, established to provide revenue to government. Taxes do not include fines or other penalties imposed for breaches of the law.

Transfers are inflows of future economic benefits or service potential from non-exchange transactions, other than taxes.

Recognition

An inflow of resources from a non-exchange transaction recognised as an asset is recognised as revenue, except to the extent that a liability is also recognised in respect of the same inflow.

As the municipality satisfies a present obligation recognised as a liability in respect of an inflow of resources from a non-exchange transaction recognised as an asset, it reduces the carrying amount of the liability recognised and recognises an amount of revenue equal to that reduction.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Accounting Policies

1.20 Revenue from non-exchange transactions (continued)

Measurement

Revenue from a non-exchange transaction is measured at the amount of the increase in net assets recognised by the municipality.

When, as a result of a non-exchange transaction, the municipality recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced, because the taxable event occurs or a condition is satisfied, the amount of the reduction in the liability is recognised as revenue.

Receivables that arise from statutory (non-contractual) arrangements are initially measured in accordance with this accounting policy, as well as the accounting policy on Statutory Receivables. The entity applies the accounting policy on Statutory Receivables for the subsequent measurement, derecognition, presentation and disclosure of statutory receivables.

Interest is recognised using the effective interest rate method for financial instruments, and using the nominal interest rate method for statutory receivables. Interest levied on transactions arising from exchange or non-exchange transactions is classified based on the nature of the underlying transaction.

Transfers

Apart from Services in kind, which are not recognised, the municipality recognises an asset in respect of transfers when the transferred resources meet the definition of an asset and satisfy the criteria for recognition as an asset.

The municipality recognises an asset in respect of transfers when the transferred resources meet the definition of an asset and satisfy the criteria for recognition as an asset.

Transferred assets are measured at their fair value as at the date of acquisition.

Fines

Fines are recognised as revenue when the receivable meets the definition of an asset and satisfies the criteria for recognition as an asset.

Assets arising from fines are measured at the best estimate of the inflow of resources to the municipality.

Where the municipality collects fines in the capacity of an agent, the fine will not be revenue of the collecting entity.

Gifts and donations, including goods in-kind

Gifts and donations, including goods in kind, are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality and the fair value of the assets can be measured reliably.

1.21 Accounting by principals and agents

Identification

An agent is an municipality that has been directed by another entity (a principal), through a binding arrangement, to undertake transactions with third parties on behalf of the principal and for the benefit of the principal.

A principal is an municipality that directs another entity (an agent), through a binding arrangement, to undertake transactions with third parties on its behalf and for its own benefit.

A principal-agent arrangement results from a binding arrangement in which one entity (an agent), undertakes transactions with third parties on behalf, and for the benefit of, another entity (the principal).

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Accounting Policies

1.21 Accounting by principals and agents (continued)

Identifying whether an entity is a principal or an agent

When the municipality is party to a principal-agent arrangement, it assesses whether it is the principal or the agent in accounting for revenue, expenses, assets and/or liabilities that result from transactions with third parties undertaken in terms of the arrangement.

The assessment of whether a municipality is a principal or an agent requires the municipality to assess whether the transactions it undertakes with third parties are for the benefit of another entity or for its own benefit.

Recognition

The municipality, as a principal, recognises revenue and expenses that arise from transactions with third parties in a principal-agent arrangement in accordance with the requirements of the relevant Standards of GRAP.

The municipality, as an agent, recognises only that portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal in accordance with the requirements of the relevant Standards of GRAP.

The municipality recognises assets and liabilities arising from principal-agent arrangements in accordance with the requirements of the relevant Standards of GRAP.

1.22 Comparative figures

All municipalities were required to comply mSCOA as from the 1st July 2017. uBuhlebezwe Local Municipality have implemented the mSCOA and comparative figures have been reclassified to conform to changes in the presentation.

1.23 Unauthorised expenditure

Unauthorised expenditure means:

- overspending of a vote or a main division within a vote; and
- expenditure not in accordance with the purpose of a vote or, in the case of a main division, not in accordance with the purpose of the main division.

Unauthorised expenditure is accounted for in line with all relating requirements, including, but not limited to, ruling Legislation, Regulations, Frameworks, Circulars, Instruction Notes, Practice Notes, Guidelines etc (as applicable).

1.24 Fruitless and wasteful expenditure

Fruitless expenditure means expenditure which was made in vain and would have been avoided had reasonable care been exercised.

Fruitless and wasteful expenditure is accounted for in line with all relating requirements, including, but not limited to, ruling Legislation, Regulations, Frameworks, Circulars, Instruction Notes, Practice Notes, Guidelines etc (as applicable).

1.25 Irregular expenditure

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the economic entity's supply chain management policy.

Irregular expenditure is accounted for in line with all relating requirements, including, but not limited to, ruling Legislation, Regulations, Frameworks, Circulars, Instruction Notes, Practice Notes, Guidelines etc (as applicable).

1.26 Segment information

A segment is an activity of an entity:

- that generates economic benefits or service potential (including economic benefits or service potential relating to transactions between activities of the same entity);
- whose results are regularly reviewed by management to make decisions about resources to be allocated to that activity and in assessing its performance; and
- for which separate financial information is available.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Accounting Policies

1.26 Segment information (continued)

Reportable segments are the actual segments which are reported on in the segment report. They are the segments identified above or alternatively an aggregation of two or more of those segments where the aggregation criteria are met.

Measurement

The amount of each segment item reported is the measure reported to management for the purposes of making decisions about allocating resources to the segment and assessing its performance. Adjustments and eliminations made in preparing the entity's financial statements and allocations of revenues and expenses are included in determining reported segment surplus or deficit only if they are included in the measure of the segment's surplus or deficit that is used by management. Similarly, only those assets and liabilities that are included in the measures of the segment's assets and segment's liabilities that are used by management are reported for that segment. If amounts are allocated to reported segment surplus or deficit, assets or liabilities, those amounts are allocated on a reasonable basis.

If management uses only one measure of a segment's surplus or deficit, the segment's assets or the segment's liabilities in assessing segment performance and deciding how to allocate resources, segment surplus or deficit, assets and liabilities are reported in terms of that measure. If management uses more than one measure of a segment's surplus or deficit, the segment's assets or the segment's liabilities, the reported measures are those that management believes are determined in accordance with the measurement principles most consistent with those used in measuring the corresponding amounts in the entity's financial statements.

1.27 Budget information

Municipality are typically subject to budgetary limits in the form of appropriations or budget authorisations (or equivalent), which is given effect through authorising legislation, appropriation or similar.

General purpose financial reporting by municipality shall provide information on whether resources were obtained and used in accordance with the legally adopted budget.

The approved budget is prepared on a cash basis and presented by economic classification linked to performance outcome objectives.

The approved budget covers the fiscal period from 2022/07/01 to 2023/06/30.

The budget for the economic entity includes all the entities approved budgets under its control.

The annual financial statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of comparison of budget and actual amounts.

1.28 Related parties

A related party is a person or an entity with the ability to control or jointly control the other party, or exercise significant influence over the other party, or vice versa, or an entity that is subject to common control, or joint control.

Control is the power to govern the financial and operating policies of an entity so as to obtain benefits from its activities.

Joint control is the agreed sharing of control over an activity by a binding arrangement, and exists only when the strategic financial and operating decisions relating to the activity require the unanimous consent of the parties sharing control (the venturers).

Related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party, regardless of whether a price is charged.

Significant influence is the power to participate in the financial and operating policy decisions of an entity, but is not control over those policies.

Management are those persons responsible for planning, directing and controlling the activities of the municipality, including those charged with the governance of the municipality in accordance with legislation, in instances where they are required to perform such functions.

Close members of the family of a person are those family members who may be expected to influence, or be influenced by that person in their dealings with the municipality.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Accounting Policies

1.28 Related parties (continued)

The municipality is exempt from disclosure requirements in relation to related party transactions if that transaction occurs within normal supplier and/or client/recipient relationships on terms and conditions no more or less favourable than those which it is reasonable to expect the municipality to have adopted if dealing with that individual entity or person in the same circumstances and terms and conditions are within the normal operating parameters established by that reporting entity's legal mandate.

Where the municipality is exempt from the disclosures in accordance with the above, the municipality discloses narrative information about the nature of the transactions and the related outstanding balances, to enable users of the entity's financial statements to understand the effect of related party transactions on its annual financial statements.

1.29 Events after reporting date

Events after reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

The municipality will adjust the amount recognised in the financial statements to reflect adjusting events after the reporting date once the event occurred.

The municipality will disclose the nature of the event and an estimate of its financial effect or a statement that such estimate cannot be made in respect of all material non-adjusting events, where non-disclosure could influence the economic decisions of users taken on the basis of the financial statements.

1.30 Unspent Conditional Grants and Receipts

Unspent portion of the conditional grants are accounted as current liabilities.

Notes to the Annual Financial Statements

Figures in Rand

2023

2022

2. New standards and interpretations

2.1 Standards and interpretations effective and adopted in the financial year

In the current year, the municipality has adopted the following standards and interpretations that are effective for the current financial year and that are relevant to its operations:

Standards / interpretation	Effective date: Years beginning on or after	Expected impact:
GRAP 25 (as revised 2021) Employee Benefits	01 April 2023	Expected impact: is not material
GRAP 21 (Amendments) - Impairment of cash generated assets.	01 April 2023	Expected impact: is not material
GRAP 20 (Amendments) – Related Parties	01 April 2023	Expected impact: is not material
GRAP 24 (Amendments) – Statement of comparison of budget and actual	01 April 2023	Expected impact: is not material
GRAP 31 (Amendments) – Intangible assets	01 April 2023	Expected impact: is not material
GRAP 26 (Amendments) - Impairment of cash Generated assets	01 April 2023	Expected impact: is not material

uBuhlebezwe Local Municipality

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Notes to the Annual Financial Statements

2. New standards and interpretations (continued)

2.2 Standards and interpretations Issued, but not yet effective

The municipality has applied the following standards and interpretations, which have been published and are mandatory for the municipality's accounting periods beginning on or after 01 July 2022 or later periods:

•			
•	GRAP 103 - Heritage Assets	August 2022	Impact is currently being assessed
•	GRAP 104 - Financial Instruments	April 2022	Expected impact is not material
•	GRAP 1 (amended): Presentation of Financial Statements	01 April 2023	Impact is currently being assessed
•			
•			
•			

3. Inventories

Consumable stores	293 813	17 592
Land Held for sale	5 419 421	5 960 123
	<u>5 713 234</u>	<u>5 977 715</u>
Disposals	-	(540 702)
	<u>5 713 234</u>	<u>5 437 013</u>
Carrying value of inventories carried at fair value less costs to sell	5 713 234	5 437 013
Inventories recognised as an expense during the year.	-	540 701

4. VAT receivable

VAT	<u>4 972 225</u>	<u>5 061 597</u>
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5. Agency services

Drivers Licencing	1 133 089	1 336 919
INEP - Electrification	6 994 000	8 000 000
	<u>8 127 089</u>	<u>9 336 919</u>

6. Receivables from exchange transactions

Housing debtors	101 775	103 275
Accrued Interest	1 631 053	346 823
Licence commission	765 100	747 064
Inventory Debtor	258 509	258 509
Prepaid Expenses	1 037 120	984 125
Less: Allowance for Impairment - Refuse	(7 876 754)	(5 340 280)
Less: Allowance for Impairment- Rental	(2 502 164)	(1 162 124)
Consumer debtors - Waste Management	11 578 794	8 203 324
Consumer debtors - Rental	3 678 170	1 776 795
	<u>8 671 603</u>	<u>5 917 511</u>

Total receivables from exchange transactions	<u>8 671 603</u>	<u>5 917 511</u>
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No receivables from exchange were pledged as security for liabilities.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
6. Receivables from exchange transactions (continued)		
None of the receivables from exchange have been renegotiated.		
Trade and other receivables past due but not impaired		
The ageing of amounts past due but not impaired is as follows:		
1 month past due	3 325 159	1 976 929
2 months past due	40 681	272 927
3 months past due	367 617	46 768
Trade and other receivables impaired		
3 to 6 months	985 544	188 577
Over 6 months	14 331 520	9 934 714
7. Receivables from non-exchange transactions		
Gross balances		
Rates	64 934 953	59 459 746
Fines	4 994 625	4 251 878
	69 929 578	63 711 624
Less: Allowance for impairment		
Rates	(44 173 567)	(38 707 691)
Fines	(4 989 631)	(4 249 747)
	(49 163 198)	(42 957 438)
Net balance		
Rates	20 761 386	20 752 055
Fines	4 994	2 131
	20 766 380	20 754 186
Included in above is receivable from non- exchange transactions		
Current (0-30 days)	1 262 649	2 809 416
31-60 days	1 893 974	4 252 713
61-90 days	6 313 247	3 377 525
91-120 days	3 156 623	3 295 781
121-365 days	52 308 460	45 724 311
	64 934 953	59 459 746
Statutory receivables - Rates past due and impaired:		
Current (0-30 days)	946 987	2 276 730
31-60 days	1 420 481	1 541 324
61-90 days	4 734 935	3 046 197
91-120 days	2 367 467	1 085 119
121-365 days	48 321 948	39 062 423
	57 791 818	47 011 793
Statutory Receivables - Rates past due and not impaired:		
Current 0-30 days	315 772	673 105
31-60 days	473 393	339 572
61-90 days	1 578 312	261 742
91-120 days	789 156	334 491
121-365 days	3 986 502	10 839 043
	7 143 135	12 447 953

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Notes to the Annual Financial Statements

Figures in Rand	2023	2022
7. Receivables from non-exchange transactions (continued)		
Statutory receivable - Fines		
Current (120 - 365 days)	4 994 625	4 251 878
Total Receivables from non - exchange transactions	20 766 380	20 754 186
Reconciliation of allowance for impairment		
Rates	(44 173 567)	(38 707 691)
Fines	(4 989 631)	(4 249 747)
	(49 163 198)	(42 957 438)

8. Cash and cash equivalents

Cash and cash equivalents consist of:

Cash on hand	1 696	507
Bank balances	10 907 534	18 860 963
Short-term deposits	170 146 746	146 290 206
	181 055 976	165 151 676

The municipality had the following bank accounts

Account number / description	Bank statement balances			Cash book balances		
	30 June 2023	30 June 2022	30 June 2021	30 June 2023	30 June 2022	30 June 2021
1214909418 - Nedbank	6 750 471	17 786 668	-	6 759 780	17 811 928	-
52552416194 - FNB	-	1 054 227	2 387 020	-	1 054 220	2 431 826
9356939209 - ABSA	-	-	49 471 668	-	-	49 471 668
62143895988 - FNB	311 031	295 638	18 274 947	311 031	295 638	18 274 947
62248166218 - FNB	787 991	750 264	733 918	787 991	750 264	733 918
62895356113 - FNB	107 982	102 718	100 401	107 982	102 718	100 401
62833993060 - FNB	31 483	29 563	28 482	31 483	29 563	28 482
7881076763/118 - Nedbank	10 072 600	2 742 309	-	10 072 600	2 742 306	-
7881076763/167 - Nedbank	-	26 000 000	-	-	26 000 000	-
7881076763/166 - Nedbank	-	20 697 152	-	-	20 697 152	-
7881076763/162 - Nedbank	-	1 023 229	-	-	1 023 229	-
7881076763/154 - Nedbank	-	-	20 000 000	-	-	20 000 000
068730276 -001 - STD Bank	135 483	130 312	128 316	135 483	130 311	128 316
068730276 -004 - STD Bank	-	-	31 229 207	-	-	31 229 207
068730276 - 008 - STD Bank	17 257	16 443	16 071	17 257	16 442	16 070
068730276 -018 - STD Bank	-	-	10 035 945	-	-	10 035 945
068730276 -019 - STD Bank	-	-	15 000 000	-	-	15 000 000
068730276 -034 - STD Bank	-	25 689 641	-	-	25 689 641	-
068730276 -035 - STD Bank	-	20 256 795	-	-	20 256 795	-
068730276 -036 - STD Bank	-	27 235 526	-	-	27 235 526	-
2080309987 - ABSA	22 312 674	21 319 574	-	22 312 674	21 319 574	-
2080845799 - ABSA	20 545 753	-	-	20 545 753	-	-
74879892154 - FNB	-	-	11 755 726	-	-	11 755 726
76200672890 - FNB	26 526 706	-	-	26 526 706	-	-
7881076763/174 - Nedbank	18 363 501	-	-	18 363 501	-	-
7881076763/175 - Nedbank	22 420 243	-	-	22 420 243	-	-
068730276 -047 - STD Bank	20 886 116	-	-	20 886 116	-	-
068730276 -050 - STD Bank	27 626 882	-	-	27 626 882	-	-
Total	176 896 173	165 130 059	159 161 701	176 905 482	165 155 307	159 206 506

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand

9. Investment property

	2023			2022		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Investment property	29 124 173	(5 401 379)	23 722 794	25 004 533	(2 099 271)	22 905 262

Reconciliation of investment property - 30 June 2023

	Opening balance	Additions	Impairments	Depreciation	Total
Investment property	22 905 262	4 119 640	(2 681 050)	(621 058)	23 722 794

Reconciliation of investment property - 30 June 2022

	Opening balance	Depreciation	Total
Investment property	23 128 228	(222 966)	22 905 262

Fair values for Investment Property 23 722 794 22 905 262

Amounts recognised in surplus or deficit

Rental revenue from Investment property 2 896 809 1 151 394

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand

10. Property ,Plant and Equipment

	2023			2022		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Land	5 961 193	-	5 961 193	4 461 193	-	4 461 193
Buildings	78 407 509	(19 333 827)	59 073 682	78 092 057	(17 490 607)	60 601 450
Plant and machinery	22 966 774	(7 913 692)	15 053 082	23 564 216	(7 637 073)	15 927 143
Furniture and fixtures	6 516 544	(3 657 564)	2 858 980	5 524 871	(3 511 751)	2 013 120
Motor vehicles	16 315 118	(13 193 533)	3 121 585	18 133 778	(13 436 747)	4 697 031
IT equipment	7 692 316	(4 113 886)	3 578 430	6 002 916	(4 111 174)	1 891 742
Infrastructure	311 670 105	(198 076 551)	113 593 554	314 822 453	(195 234 065)	119 588 388
Community	230 097 778	(99 716 105)	130 381 673	209 174 579	(82 620 285)	126 554 294
Total	679 627 337	(346 005 158)	333 622 179	659 776 063	(324 041 702)	335 734 361

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

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Figures in Rand

10. Property ,Plant and Equipment (continued)

Reconciliation of property, plant and equipment -30 June 2023

	Opening balance	Additions	Disposals	Depreciation	Impairment loss	Total
Land	4 461 193	1 500 000	-	-	-	5 961 193
Buildings	60 601 450	398 489	(7 430)	(1 914 045)	(4 782)	59 073 682
Plant and machinery	15 927 143	945 230	(74 870)	(1 744 421)	-	15 053 082
Furniture and fixtures	2 013 120	1 364 437	(36 398)	(482 179)	-	2 858 980
Motor vehicles	4 697 031	-	(230 306)	(1 345 140)	-	3 121 585
IT equipment	1 891 742	2 337 678	(62 534)	(588 456)	-	3 578 430
Infrastructure	119 588 388	7 651 808	(356 115)	(13 290 451)	(76)	113 593 554
Community	126 554 294	22 188 488	(390 008)	(8 511 689)	(9 459 412)	130 381 673
	335 734 361	36 386 130	(1 157 661)	(27 876 381)	(9 464 270)	333 622 179

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand

10. Property ,Plant and Equipment (continued)

Reconciliation of property, plant and equipment - 30 June 2022

	Opening balance	Additions	Disposals	Transfers	Depreciation	Impairment loss	Total
Land	4 179 000	-	-	282 193	-	-	4 461 193
Buildings	49 546 969	12 377 451	-	-	(1 322 970)	-	60 601 450
Plant and machinery	17 355 321	445 817	(38 784)	-	(1 835 211)	-	15 927 143
Furniture and fixtures	1 288 345	1 217 795	(21 109)	-	(471 911)	-	2 013 120
Motor vehicles	6 657 661	25 378	(26 713)	-	(1 959 295)	-	4 697 031
IT equipment	2 246 918	800 319	(35 014)	(617 479)	(503 002)	-	1 891 742
Infrastructure	121 441 092	13 105 718	(497 907)	-	(14 460 515)	-	119 588 388
Community	112 772 786	20 418 038	-	-	(6 552 610)	(83 920)	126 554 294
	315 488 092	48 390 516	(619 527)	(335 286)	(27 105 514)	(83 920)	335 734 361

Reconciliation of Work-in-Progress 30 June 2023

	Included within Infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	8 867 322	3 602 419	33 363 045	45 832 786
Additions/capital expenditure	7 651 679	22 188 487	771 347	30 611 513
Transferred to completed items	(7 224 568)	(13 049 358)	(34 134 392)	(54 408 318)
	9 294 433	12 741 548	-	22 035 981

Reconciliation of Work-in-Progress 30 June 2022

	Included within Infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	14 907 979	6 144 601	21 740 588	42 793 168
Additions/capital expenditure	10 788 747	18 911 801	12 377 452	42 078 000
Transferred to completed items	(16 829 404)	(21 453 983)	(754 995)	(39 038 382)
	8 867 322	3 602 419	33 363 045	45 832 786

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
10. Property ,Plant and Equipment (continued)		
Expenditure incurred to repair and maintain property, plant and equipment		
Expenditure incurred to repair and maintain property, plant and equipment included in Statement of Financial Performance		
Community Assets	236 376	34 020
Infrastructure Assets	326 738	356 964
Buildings	617 059	311 160
Motor Vehicle	998 638	1 373 910
Plant & Equipment	893 372	401 160
	3 072 183	2 477 214

There are no indication that projects in Work in Progress are Impaired.

A Register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

No Property Plant and Equipment are Pledge as security.

Refer to Note 34 for the amount of contractual commitments for the acquisition of Property Plant and Equipment.

No contractual commitments for the acquisition,maintenance and restoration of heritage assets are in place at the moment.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand

11. Intangible assets

	2023			2022		
	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value
Computer software	6 314 341	(2 899 525)	3 414 816	5 941 482	(2 038 011)	3 903 471

Reconciliation of intangible assets - 30 June 2023

	Opening balance	Additions	Amortisation	Total
Computer software	3 903 471	372 859	(861 514)	3 414 816

Reconciliation of intangible assets - 30 June 2022

	Opening balance	Additions	Disposals	Amortisation	Total
Computer software	4 372 164	1 279 400	(900 000)	(848 093)	3 903 471

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand

12. Heritage assets

	2023			2022		
	Cost / Valuation	Accumulated impairment losses	Carrying value	Cost / Valuation	Accumulated impairment losses	Carrying value
Historical monuments	4 808 819	-	4 808 819	4 808 819	-	4 808 819

Reconciliation of heritage assets 30 June 2023

Historical monuments	Opening balance	Total
	4 808 819	4 808 819

Reconciliation of heritage assets 30 June 2022

Historical monuments	Opening balance	Total
	4 808 819	4 808 819

13. Payables from exchange transactions

Trade payables	3 527 493	5 016 147
Unallocated Deposits	1 950	62 817
Retention	7 215 871	6 168 863
Advance Payments	2 383 940	2 604 345
Leave Pay Accrual	7 276 392	7 232 120
	20 405 646	21 084 292

14. Payables from non-exchange transactions

Advance Receipts - Transfers and Grants	-	5 000 000
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uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
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15. Unspent conditional grants and receipts

Unspent conditional grants and receipts comprises of:

Unspent conditional grants and receipts

Small Town Rehabilitation Grant	2 796 255	-
Sangcwaba Grant	507 555	507 555
Tittle Deeds Restoration Grant	100 000	100 000
LED Grant	1 855 111	-
	5 258 921	607 555

Movement during the year

Balance at the beginning of the year	607 555	607 555
Income recognition during the year	4 651 366	-
	5 258 921	607 555

The nature and extent of government grants recognised in the annual financial statements and an indication of other forms of government assistance from which the municipality has directly benefited.

Unfulfilled conditions and other contingencies attaching to government assistance that has been recognised.

See note for reconciliation of grants from National/Provincial Government.

These amounts are invested in a ring-fenced investment until utilised.

16. Employee benefit obligations

Long service awards

Independent valuers, Zaq Finance Made Simple, carried out a statutory valuation as at 30 June 2023. The actuarial valuation determined that the retirement plan was in a sound financial position.

Post retirement benefit plan

The Municipality's personnel are members of one of the Natal Joint Municipal Pension retirement funds, namely the Superannuation, Retirement and Provident Funds. As the aforementioned funds are multi-employer funds, the allocation of any surplus/deficit to individual municipalities cannot be determined. Furthermore disclosure of further details such as actuarial assumptions, cannot be attributed to any specific municipality and is of no relevance to users of the municipality's financial statements. As the required disclosure information cannot be obtained the funds are all treated as defined contribution plans.

Post retirement medical aid plan

The Municipality offers employees and continuation members (Pensioners) the opportunity of belonging to on of several medical aid schemes ,the most of which offers a range of options pertaining to levels of cover. Upon retirement,an employee may continue membership of the medical aid scheme.

The Municipality has a policy to subsidise the medical aid contributions of permanently employed employees who go on retirement provided they are the members of the municipality accredited medical aid schemes.All existing continuation members (pensioners) a will continue to recieve Company contribution of 60 % and 40 % from the pension Fund depending on when they retire. The subsidy is subject to the muximum amount of R 5 277.38 as regulated by SALGA (per month per member for the period 1 July 2022 to June 2023.)

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
16. Employee benefit obligations (continued)		
Post Medical Aid benefits: The amounts recognised in the Statement of Financial Position are as follows:		
Carrying value		
Opening Balance	(11 306 498)	(8 708 710)
Current Service Cost	(955 944)	(867 263)
Current Interest Cost	(1 355 335)	(1 061 521)
Benefits Paid	41 000	156 917
Actuaries Gains or losses over the financial year	8 261 777	(825 921)
	(5 315 000)	(11 306 498)
Age		
20 -24	16.00 %	24.00 %
25 - 29	12.00 %	18.00 %
30 -34	10.00 %	15.00 %
35 -39	8.00 %	10.00 %
40 - 44	6.00 %	6.00 %
45 - 49	4.00 %	4.00 %
50 -54	2.00 %	2.00 %
	-	-
Changes in the present value of the defined benefit obligation are as follows:		
Opening balance	11 306 498	-
Net expense recognised in the statement of financial performance	-	11 306 498
	11 306 498	11 306 498
Post Medical Aid Benefits: The amounts recognised in the Statement of Financial Performance were as follows:		
Opening Balance	11 306 498	8 708 710
Current Interest Cost	1 355 335	-
Current Interest cost	955 944	-
Actuarial (gains) losses	(8 261 777)	825 921
Benefits paid	(41 000)	-
Assets distributed on settlement	-	1 771 867
	5 315 000	11 306 498
17. Revenue		
Service charges	3 236 591	3 088 142
Rental of facilities and equipment	2 896 809	1 151 394
Agency services	1 133 089	1 336 919
Licences and permits	2 662 856	2 600 772
Other Income - Miscellaneous	1 304 879	504 218
Interest received - investment	14 673 136	8 555 154
Property rates	23 611 101	24 389 460
Government grants & subsidies	169 781 635	159 634 257
Donation Recieved	1 500	4 017 521
Fines, Penalties and Forfeits	820 600	427 339
LGSETA	183 133	560 684
Lollipop - Receipts	229 970	1 412 139
	220 535 299	207 677 999

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
17. Revenue (continued)		
The amount included in revenue arising from exchanges of goods or services are as follows:		
Service charges	3 236 591	3 088 142
Construction contracts	6 081 715	6 956 522
Rental of facilities and equipment	2 896 809	1 151 394
Agency services	1 133 089	1 336 919
Licences and permits	2 662 856	2 600 772
Other income - Miscellaneous	1 304 879	504 218
Interest received - investment	14 673 136	8 555 154
	31 989 075	24 193 121
The amount included in revenue arising from non-exchange transactions is as follows:		
Taxation revenue		
Property rates	23 611 101	24 389 460
Transfer revenue		
Government grants & subsidies	169 781 635	159 634 257
Donation Recieved	1 500	4 017 521
Fines, Penalties and Forfeits	820 600	427 339
LGSETA	183 133	560 684
Lollipop - Receipts	229 970	1 412 139
	194 627 939	190 441 400
18. Service charges		
Refuse removal	3 175 173	3 031 721
Service Charge - Fire Service	61 418	56 421
	3 236 591	3 088 142
19. Housing Development Fund		
Loans extinguished by Government 1 April 1998	373 787	373 787
20. Rental of facilities and equipment		
Premises		
Hall hire	212 190	176 363
Rental of buildings	2 684 619	975 031
	2 896 809	1 151 394

Subsequently after the reporting date ,There was a Case between UBuhlebezwe local municipality and STATS (SA) from the previous financial years where the municipality had disclosed a contingent liability. Subsequently, the Municipality won the case. The municipality raised the debtor as per the court verdict. An agreement that was reached between the municipality, municipal legal representation, and the lessee is that the liability shall pay a monthly charge of R167 016.44 until 31 May 2023 . An amount of R2,011,468.17, came through on the 6th July 2023, which was for all rental outstanding from June 2022 - April 2023 as per the agreement with May and June outstanding for the current financial year 2022/23.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
21. Other income		
Rates Clearance	6 436	16 463
Insurance Refund	942 480	-
Tender Document	101 845	64 579
Other Revenue	144 556	221 187
Breakages and losses recovered	11 548	1 182
Photocopies and faxes	17 942	491
Revenue from sale of land	43 391	115 955
Building plans approval	10 547	44 938
Cemetery and burial fees	26 134	39 423
	1 304 879	504 218
22. Investment revenue		
Interest revenue		
Short term Investments	14 673 136	8 555 154
23. Property rates		
Statutory Revenue		
Residential	10 626 229	9 899 620
Commercial	3 536 645	5 456 218
State owned properties	9 094 444	4 984 790
Agricultural	48 510	3 794 394
Industrial	305 272	254 438
	23 611 100	24 389 460
Valuations		
Residential	618 364 390	613 574 390
Commercial	227 462 503	216 205 503
State Owned	440 602 000	440 602 000
Municipal Properties	66 376 003	65 955 003
Agricultural	1 543 931 964	1 557 832 964
Communal Land	83 252 701	83 037 700
Industrial	13 916 000	13 916 000
Public Service Infrastructure	220 000	220 000
Special Purpose/Place of Worship	14 785 000	14 785 000
Vacand Land	18 663 003	14 833 002
Servitude	-	358 744 000
	3 027 573 564	3 379 705 562

Valuations on land and buildings are performed every 5 years. The last general valuation came into effect on 1 July 2018. Interim valuations are processed on an annual basis to take into account changes in individual property values due to alterations and subdivisions. Rates are levied in 12 months equal instalments with the first being due at the end of July and the last instalment in June.

The Municipality does not levy rates on the first R15 000 of the market value of properties assigned to the categories below :

Residential
Agriculture
Small Holdings (Agriculture)
Commercial
Industrial and
Cummunal

The new general valuation will be implemented on 01 July 2023.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
24. Government grants & subsidies		
Operating grants		
Equitable share	131 712 000	121 143 064
FMG Grant	1 950 001	1 920 000
Library Grant	1 235 000	1 177 000
Building Plan Information System Grant	-	1 193
EPWP Grant	2 245 000	2 131 000
LED Grant	-	1 000 000
	137 142 001	127 372 257
Capital grants		
MIG Grant	30 291 000	32 262 000
Small Town Rehabilitation Grant	2 203 745	-
LED Grant	144 889	-
	32 639 634	32 262 000
	169 781 635	159 634 257
Conditional and Unconditional		
Included in above are the following grants and subsidies received:		
Conditional grants received	38 069 635	38 491 193
Unconditional grants received	131 712 000	121 143 064
	169 781 635	159 634 257
Equitable Share		
Current-year receipts	131 712 000	121 143 064
Conditions met - transferred to revenue	(131 712 000)	(121 143 064)
	-	-
FMG Grant		
Current-year receipts	1 950 000	1 920 000
Conditions met - transferred to revenue	(1 950 000)	(1 920 000)
	-	-
Library Grant		
Current-year receipts	1 235 000	1 177 000
Conditions met - transferred to revenue	(1 235 000)	(1 177 000)
	-	-
Small Town Rehabilitation Grant		
Current-year receipts	5 000 000	-
Conditions met - transferred to revenue	(2 203 745)	-
	2 796 255	-

Conditions still to be met - remain liabilities (see note 15).

Municipal Infrastructure Grant

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

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Figures in Rand	2023	2022
24. Government grants & subsidies (continued)		
Current-year receipts	30 291 000	32 262 000
Conditions met - transferred to revenue	(30 291 000)	(32 262 000)
	-	-
Sangcwaba Grant		
Balance unspent at beginning of year	507 555	507 555
Conditions still to be met - remain liabilities (see note 15).		
EPWP Grant		
Current-year receipts	2 245 000	2 131 000
Conditions met - transferred to revenue	(2 245 000)	(2 131 000)
	-	-
Building Plan Information Systems Grant		
Balance unspent at beginning of year	-	1 198
Conditions met - transferred to revenue	-	(1 198)
	-	-
Title Deeds Restoration Grant		
Balance unspent at beginning of year	100 000	100 000
Conditions still to be met - remain liabilities (see note 15).		
LED Grant		
Current-year receipts	2 000 000	1 000 000
Conditions met - transferred to revenue	(144 889)	(1 000 000)
	1 855 111	-
Conditions still to be met - remain liabilities (see note 15).		
25. Donations Received		
Donations Received	1 500	4 017 521
26. Fines, Penalties and Forfeits		
Law Enforcement Fines	820 600	427 339
27. Property Transfer - STATS SA		
Property Transfer - STATS SA	4 119 640	-

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
28. Employee related costs		
Basic	59 453 956	57 184 297
Bonus	5 068 636	4 280 604
Medical aid - company contributions	(2 350 276)	5 843 215
UIF	506 495	496 999
Other payroll levies	32 367	25 782
Leave pay	2 727 071	3 345 897
Pension	8 870 468	8 536 473
Travel, motor car, accommodation, subsistence and other allowances	2 431 650	2 775 777
Overtime payments	3 150 468	2 857 480
Long-service awards	1 141 233	482 356
Housing benefits and allowances	117 365	119 593
Post retirement obligation	195 619	512 412
Other employees related costs	173 699	200 796
	81 518 751	86 661 681
Remuneration of municipal manager		
Annual Remuneration	991 464	850 102
Performance Bonuses	149 076	99 384
Contributions to UIF, Medical and Pension Funds	71 312	262 352
Other	148 486	247 063
	1 360 338	1 458 901
The previous incumbent resigned on the 31 August 2022 and the new Municipal manager was appointed as of the 5 September 2022.		
Remuneration of chief finance officer		
Annual Remuneration	663 988	625 799
Performance Bonuses	65 205	65 205
Contributions to UIF, Medical and Pension Funds	78 893	77 418
Other	198 322	195 160
	1 006 408	963 582
Corporate and human resources (corporate services)		
Annual Remuneration	740 197	714 149
Performance Bonuses	65 205	65 205
Contributions to UIF, Medical and Pension Funds	107 683	103 068
Other	89 551	76 371
	1 002 636	958 793
Social Development		
Annual Remuneration	613 826	626 949
Performance Bonuses	77 272	68 686
Contributions to UIF, Medical and Pension Funds	144 160	113 786
Other	335 970	200 733
	1 171 228	1 010 154
Technical Services		
Annual Remuneration	726 983	405 453
Acting Allowance	-	35 659

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
28. Employee related costs (continued)		
Performance Bonuses	63 903	-
Contributions to UIF, Medical and Pension Funds	2 125	1 240
Backpay	-	128 785
Other	261 953	5 837
	1 054 964	576 974
29. Remuneration of councillors		
Mayor	957 559	902 932
Deputy Mayor	775 642	624 237
EXCO Members	2 424 992	1 979 574
Speaker	773 304	691 711
Councillors	6 301 580	6 173 998
	11 233 077	10 372 452
In-kind benefits		
<p>The Executive Mayor, Deputy Executive Mayor, Speaker and Mayoral Committee Members are full-time. Mayor and Speaker is provided with an office and secretarial support at the cost of the Council.</p>		
<p>The Mayor and the Deputy Mayor and speaker use of separate Council owned vehicles for official duties.</p>		
<p>The Mayor has two full-time bodyguards. The Speaker have one full-time bodyguards.</p>		
<p>The Executive Mayor has two full-time bodyguards.</p>		
Additional information		
<p>The salaries, allowance and benefits of councillors are within the upper limits of the framework envisaged in section 219 of the Constitution of South Africa.</p>		
<p>The Salaries ,allowances and benefits of political office bearers and councillors of the municipality whether financial or in kind , including a statement by the accounting officer whether or not those salaries ,allowances and benefits are within the upper limits of the framework envisaged in section 219 of the constitution.</p>		
30. Depreciation and amortisation		
Property ,Plant and Equipment	27 789 350	26 939 338
Investment property	621 058	158 427
Intangible assets	861 514	848 094
	29 271 922	27 945 859
<p>Included above there is an amount of R87 030.35 for Plant used in the construction of Internal Projects.</p>		
31. Impairment loss		
Impairments		
Property ,Plant and Equipment	12 145 245	83 920
32. Finance Cost		
VAT impairment during the year	-	(9 010 351)

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
33. Provision For Bad Debt		
VAT Written-off	-	4 172 254
Provision for Traffic fines	739 884	783 809
Provision for Bad debts Recievables	9 342 390	8 989 395
	10 082 274	13 945 458
34. Finance costs		
Finance cost	6 405	1 142
35. Contracted services		
Security Services	5 333 087	5 876 577
Legal Fees	2 814 661	2 595 372
Valuation Services	724 217	465 063
Repairs and Maintenance	3 038 955	2 479 606
Landfill Site Rental	490 117	737 815
Catering Services	589 890	378 166
Events Promoters	1 001 972	521 633
Consultants and proffessional fees	6 668 513	5 267 316
Pest Control and fumigation	30 296	11 217
Audit Committee Fees	269 602	279 121
	20 961 310	18 611 886
36. Constructions Contract Cost		
Contractors - Electricity	6 081 715	6 956 522

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
37. General expenses		
MSCOA Implimentation and System development	1 425 129	982 555
Advertising	1 683 016	1 623 615
Auditors remuneration	3 004 560	1 955 648
Bank charges	422 164	363 499
Compensation fund	429 253	452 089
Consumables	1 368 521	1 231 192
Entertainment	79 113	52 876
Road Traffic Levies	5 493	3 670
Free basic services	1 467 036	2 917 019
Insurance	1 326 045	1 116 868
Operating leases : Furniture and Office Equipment	939 304	968 167
Parking Fees	129 884	121 942
Skills Development Levy	840 231	778 913
Specialised computer equipment	1 236 565	1 217 561
Fuel and oil	4 686 915	3 278 734
Postage and courier	39 836	215 181
Printing and stationery	401 357	528 405
Bursary Youth	738 368	531 692
Trainings	3 427 543	3 064 725
Software expenses	984 128	851 008
Ward Committees	1 495 945	726 913
Subscriptions and membership fees	1 053 923	1 110 760
Travel - local	1 897 074	1 607 132
Water and Electricity	1 708 048	1 496 773
Uniforms / Pretective Clothing	1 156 375	792 412
Communication costs	2 191 665	1 717 197
Licences and Permits	414 624	313 660
Community Development Programme	634 582	545 421
	35 186 697	30 565 627

38. Long Service award

Long Service Award - 30 June 2023

	Opening Balance	Additions	Total
Long term service award provision	2 846 011	464 989	3 311 000

Reconciliation of long service award - 30 June 2022

	Opening Balance	Additions	Total
Long term service award provision	2 440 774	405 237	2 846 011

Long services award in the form of monetary value are payable after ten years of continuous service and every five years. The Valuation was performed in line with GRAP 25 Employee benefits by an Independent Actuaries and Consultants as at 30 June 2023.

Provision is an estimate of the long service award base on historic staff turnover, taking into account management estimate of the likelihood that staff may leave before long services become due. No other long services benefit are provided to employees.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

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39. Councillors / Employees owing the municipality

Below are the staff members /Councillors who were in arrears for more that 90 days as at 30 June 2023 in terms on Section 214 1 (b) of the MFMA.

The Staff members disclosed below has entered into payment arrangement in terms of section 103 of the Municipal Systems Act.

Account Numbers	180 Days	150 Days	120 Days	Total
1. 116 662	15 257	448	448	16 153
2. 169 763	50 217	1 045	1 045	52 307
3. 103 309	159	159	159	477
4. 136 770	2 761	332	332	3 425
5. 185 926	9 339	534	534	10 407
6. 117 508	31 089	658	658	32 405
7. 185 861	13 541	474	474	14 489
	122 363	3 650	3 650	129 663

40. Agency services

Driver's Licences	1 133 089	1 336 919
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41. Licences and permits

Drivers Licences	2 601 445	2 548 422
Market Porters / Hawkers Permits	61 411	52 350
	2 662 856	2 600 772

42. Construction Revenue

Construction Revenue	6 081 715	6 956 522
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43. Unauthorised Expenditure

Opening balances as previously reported	83 920	-
Add : Unauthorised Expenditure - Current	12 145 245	83 920
Debt Impairment	7 810 875	-
	20 040 040	83 920

Unauthorised expenditure are derives from impairment of assets.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
44. Cash generated from operations		
Surplus	23 369 850	27 875 178
Adjustments for:		
Depreciation and amortisation	29 271 922	27 945 859
Gain / Loss on sale of assets and liabilities	-	625 148
Donation Recieved	-	(3 987 521)
Donations	(4 119 640)	-
Debt Impairment	10 082 274	-
Impairment Loss	12 145 245	83 920
Leave Provisions	-	1 281 503
Long Service Award	464 984	-
Post Retirement Benefits	(5 991 498)	13 945 460
VAT impairment reversal	-	(9 010 351)
Other Non Cash Items	345 159	(8 209)
Loss on sale	879 408	-
Changes in working capital:		
Inventories	(276 221)	(433 849)
Receivables from exchange transactions	(2 754 092)	1 793 953
Receivables from Non exchange Transactions	(12 194)	534 704
Provision for impairment	(10 082 274)	-
Payables from exchange transactions	(678 648)	(7 930 364)
VAT Receivables	89 372	(2 227 145)
Unspent conditional grants and receipts	4 651 388	(2 887 258)
Payables From Non exchange transactions	(5 000 000)	5 000 000
	52 385 035	52 601 028

45. Financial instruments disclosure

Categories of financial instruments

30 June 2023

Financial assets

	At amortised cost	Total
Trade and other receivables from exchange transactions	8 671 603	8 671 603
Trade and other receivables from non-exchange transactions	20 766 380	20 766 380
Cash and cash equivalents	181 055 976	181 055 976
	210 493 959	210 493 959

Financial liabilities

	At amortised cost	Total
Trade and other payables from exchange transactions	20 405 644	20 405 644

30 June 2022

Financial assets

	At amortised cost	Total
Trade and other receivables from exchange transactions	5 917 511	5 917 511
Other receivables from non-exchange transactions	20 754 185	20 754 185
Cash and cash equivalents	165 151 675	165 151 675
	191 823 371	191 823 371

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
45. Financial instruments disclosure (continued)		
Financial liabilities		
	At amortised cost	Total
Trade and other payables from exchange transactions	21 084 292	21 084 292
46. Commitments		
Authorised capital expenditure		
Already contracted for but not provided for		
• Infrastructure	8 852 167	4 216 926
• Prior year correction on infrastructure	-	(3 919 463)
• Community	3 500 503	1 410 298
	12 352 670	1 707 761
Total capital commitments		
Already contracted for but not provided for	12 352 670	1 707 761
Authorised operational expenditure		
Already contracted for but not provided for		
• Operating Expenditure	22 626 888	6 045 522
• Electrification	4 041 936	11 722 945
• Prior year Adjustment of Electrification Projects	-	16 012
	26 668 824	17 784 479
Total operational commitments		
Already contracted for but not provided for	26 668 824	17 784 479
Total commitments		
Total commitments		
Authorised capital expenditure	12 352 670	1 707 761
Authorised operational expenditure	26 668 824	17 784 479
	39 021 494	19 492 240
This committed expenditure relates to property and will be financed by available bank facilities, retained surpluses and grants.		
Operating leases - as lessee (expense)		
Minimum lease payments due		
- within one year	1 016 070	387 117
Operating Leases relates to the rental of photocopying machines which is on a long term contract .		

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

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47. Contingent Liability

1. The Supreme Court of Appeal dismissed the 04th respondent's application and the municipality was awarded at costs. our bill of was taxed and have demanded payment from the 4th rsepondent. A Contingent liability as at 30 June 2023 is the amount of R465,072.24 which relates to the appeal which was dismissed to court to the agreement of lease with the minister of Public works and Director general Public Works. The case High court case number 3486/2021P.

2. This is a review to application to review and set aside the decision of the South African Bargaining Council that the applicants dismissals where procedurally and substantively fair. The application is opposed and we are awaiting a hearing. It is improbable that the application will succeed. Therefore the municipality has a contingent liability of R500 000 for legal costs as at 30 June 2023.

3. An ill-advised councillor took a resolution to condone the sale of Council propreerty. Shortly thereafter, a newly appointed Council resolved to rescind the sale of the property. An application was issued to declared the sale agreement null and void. A consent order was taken on November 2011, declaring the sale agreement null and void. A contingent liability of R500 000.

4. Case between Ubuhlebezwe Municipality vs The A.H Mansoor Family Trust and others (HighFlats Ratepayers). The rate payers have been resisting making any form of payments towards the municipal property rates. A contingent liability of R2500 000.

Contingent assets

1. A contingent Asset of +/- R11 million, application pending where Mr Ramsunder seeks to amend his pleadings which is being opposed. In the SCA Appeal - Heads of Argument from both sides have been filed and awaiting SCA to allocate date.

2. Case between Ubuhlebezwe Municipality vs The A.H Mansoor Family Trust and others (HighFlats Ratepayers). The rate payers have been resisting making any form of payments towards the municipal property rates. A contingent asset of R9000 000 is due to the municipality.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
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48. Related parties

There were Related Party Transactions in the current financial year. The Two related party transactions were the municipalities councillors and S57 Employees as per GRAP 20.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand

48. Related parties (continued)

Remuneration of management

Remuneration to key management

30 June 2023

Name	Basic salary	Performance Bonuses	Contributions to UIF, Medical and Pension funds	Other benefits received	Total
Municipal Manager	991 464	149 076	71 312	148 486	1 360 338
Chief Financial Officer	663 988	65 205	78 893	198 322	1 006 408
Director Infrastructure	726 983	63 903	2 125	261 953	1 054 964
Director Social Development	613 826	77 272	144 160	335 970	1 171 228
Director Corporate Services	740 197	65 205	107 683	89 551	1 002 636
	3 736 458	420 661	404 173	1 034 282	5 595 574

30 June 2022

Name	Basic salary	Acting Allowance	Other benefits received	Total
Municipal Manager	850 102	-	608 799	1 458 901
Chief Financial Officer	625 799	-	337 783	963 582
Corporate Services Manger	714 149	-	244 644	958 793
Social Development Manager	626 949	-	383 205	1 010 154
Technical Manager	405 453	35 659	135 862	576 974
	3 222 452	35 659	1 710 293	4 968 404

Management class: Councillors

30 June 2023

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand

48. Related parties (continued)

Name	Bonuses and performance related payments	Total
Councillors	11 233 077	11 233 077

30 June 2022

Name	Basic salary	Total
Councillors	10 372 451	10 372 451

49. Change of Accounting estimation uncertainties and Adjustments

Property ,Plant and Equipment

In terms of GRAP 17 - Property , Plant and equipment ,the municipality is required to assess the useful lives and depreciation methods at each reporting date. In the current financial year ,the management have revised the useful lives of 68 assets which had a remaining useful lives of less than a year.The revision was accounted for a change in accounting estimates. The remaining useful lives were reviewed based on the condition assessment carried out during physical verification.

Impact on Statement of Financial Position

	Old Basis	Impact due to the change of estimate	New Basis
IT	652 110	(66 184)	585 926
Furniture	558 474	(76 321)	482 153
Machinery	1 836 970	(91 261)	1 745 709
Transport	1 526 877	(181 737)	1 345 140
Infrastructure	14 420 081	(1 499 236)	12 920 845
Investment Property	622 178	(1 120)	621 058
Intangible Assets	1 017 307	(155 793)	861 514
	20 633 997	(2 071 652)	18 562 345

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand 2023 2022

50. Prior period errors

1. Payable from exchange transaction of R76 800 which was an accrual was reversed in the previous year.
2. Unbundling of Prior year Depreciation for Investment property.
3. Employee related cost relates to the cost of employee who were building in Mdabu excess road.
4. Correction of Prior Year Depreciation.
5. Correction of Depreciation Incorrectly accounted for.
6. Change in accounting treatment for INEP Grant

The correction of the error(s) results in adjustments as follows:

Prior Period Error

Statement of Financial Performance

	Amount Previously Reported	Adjustment	Total
1. General Expenses	(30 642 427)	76 800	(30 565 627)
2. Accumulated Surplus	528 910 274	(184 421)	528 725 853
3. Depreciation	(27 806 387)	(139 472)	(27 945 859)
4. Accumulated Surplus	528 910 274	(454 521)	528 455 753
5. Employee Related Cost	(86 562 577)	(99 104)	(86 661 681)
6. Construction Revenue : INEP	(159 634 257)	(6 956 522)	(166 590 779)
6. Construction Contract Cost: INEP	18 611 886	6 956 522	25 568 408
	771 786 786	(800 718)	770 986 068

Statement of Financial Position

	Amount Previously Reported	Adjustment	Total
1. Payables from exchange transaction	13 928 977	(76 800)	13 852 177
2. Investment Property	23 089 683	(184 421)	22 905 262
3. Property ,Plant and Equipment	336 081 266	(139 472)	335 941 794
3. Property ,Plant and Equipment	335 941 794	(108 328)	335 833 466
3. Property ,Plant and Equipment	335 833 466	(99 104)	335 734 362
4. VAT Input- INEP	5 061 597	1 043 478	6 105 075
4. VAT Output : INEP	6 105 075	(1 043 478)	5 061 597
	1 056 041 858	(608 125)	1 055 433 733

51. Risk management

Liquidity risk

The municipality's risk to liquidity is a result of the funds available to cover future commitments. The municipality manages liquidity risk through an ongoing review of future commitments and credit facilities and Trade payables from exchange transaction amounting to R20 405 644.

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
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51. Risk management (continued)

Credit risk

Credit risk consists mainly of cash deposits, cash equivalents, derivative financial instruments and trade debtors. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

Trade receivables comprise a widespread customer base. Management evaluated credit risk relating to customers on an ongoing basis. If customers are independently rated, these ratings are used. Otherwise, if there is no independent rating, risk control assesses the credit quality of the customer, taking into account its financial position, past experience and other factors. Individual risk limits are set based on internal or external ratings in accordance with limits set by the board. The utilisation of credit limits is regularly monitored. Sales to retail customers are settled in cash or using major credit cards. Credit guarantee insurance is purchased when deemed appropriate.

Financial assets exposed to credit risk at year end were as follows:

Financial instrument	30 June 2023	30 June 2022
Cash and cash equivalent	181 055 976	165 151 676
Trade and other receivables from exchange transactions	8 791 094	5 917 511
Trade and other receivables from non exchange transactions	20 766 380	20 754 186

52. Going concern

We draw attention to the fact that at 30 June 2023, the municipality had an accumulated surplus (deficit) of 552 083 672 and that the 's total Assets exceed its Liabilities by 552 457 459.

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

53. Fruitless and wasteful expenditure

Opening balance as previously reported	1 142	1 142
Add: Fruitless and wasteful expenditure identified - current	6 404	-
Closing balance	7 546	1 142

Fruitless and wasteful expenditure is presented inclusive of VAT

Fruitless and Wasteful Expenditure emanates from the Interest charged by Eskom ,Telkom and UMzimkhulu.

54. Irregular expenditure

Opening balance as previously reported	20 285 543	21 271 046
Add: Irregular expenditure - current	7 129 472	52 019 679
Add: Irregular expenditure - prior period	485 218	1 257 668
Less: Amount written off - current	(24 657 971)	(48 406 362)
Less: Correction of VAT duplicate in prior year.	-	(5 856 488)
Closing balance	3 242 262	20 285 543

Analysis of Expenditure awaiting write off per age classification

Current Year	3 242 262	20 285 543
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uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

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54. Irregular expenditure (continued)

The Irregular Expenditure is based on all transactions that were incurred whilst the composition of the Bid adjudication was not as per the requirement legislation and any additional findings due to non-compliance with the legislations in terms of SCM processes. Disclose on Irregular Expenditure incurred is at 100 % coverage for 2021/22 ,2022/23 financial years.

The Irregular Expenditure reported is exclusive of Value Added Tax.

55. Additional disclosure in terms of Municipal Finance Management Act

Contributions to organised local government

Current year subscription / fee	1 037 120	984 065
Amount paid - current year	(1 037 120)	(984 065)
	-	-

Audit fees

Current year subscription / fee	3 004 560	1 955 648
Amount paid - current year	(3 004 560)	(1 955 648)
	-	-

PAYE, UIF and SDL

Current year subscription / fee	12 591 003	13 208 259
Amount paid - current year	(12 591 003)	(13 208 259)
	-	-

Pension and Medical Aid Deductions

Current year subscription / fee	20 050 694	16 860 860
Amount paid - current year	(20 050 694)	(16 860 860)
	-	-

VAT

VAT receivable	4 972 225	5 061 597
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VAT output payables and VAT input receivables are shown in note .

All VAT returns have been submitted by the due date throughout the month 12.

Supply chain management regulations

In terms of section 36 of the Municipal Supply Chain Management Regulations any deviation from the Supply Chain Management Policy needs to be approved/condoned by the Accounting Officer and have noted by Council. In the current financial year there were no deviations..

56. Segment information

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand

56. Segment information (continued)

Segment surplus or deficit, assets and liabilities

30 June 2023

	Community and public safety	Economic and environmental services	Governance and administration	Trading Services	Total
Revenue					
Property Rates	-	-	(23 611 102)	-	(23 611 102)
Fines, Penalties and Forfeits	(820 600)	-	-	-	(820 600)
Interest on Investments	-	-	(14 673 136)	-	(14 673 136)
Licences and Permits	(2 597 877)	(64 980)	-	-	(2 662 857)
Operating Revenue	(11 548)	-	(1 313 560)	-	(1 325 108)
Rental	(212 190)	-	(2 684 619)	-	(2 896 809)
Service Charges	(61 418)	-	-	(3 175 173)	(3 236 591)
Transfers and Subsidies	(19 270 707)	(38 721 350)	(137 783 141)	-	(195 775 198)
Agency Services	(1 252 580)	-	-	-	(1 252 580)
Other Income	(44 076)	(10 547)	(108 281)	-	(162 904)
Total segment revenue	(24 270 996)	(38 796 877)	(180 173 839)	(3 175 173)	(246 416 885)
Entity's revenue					(246 416 885)

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

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	Community and public safety	Economic and environmental services	Governance and administration	Trading Services	Total
56. Segment information (continued)					
Expenditure					
Employees related Cost	(25 432 580)	(17 938 501)	(27 977 067)	(10 170 603)	(81 518 751)
Remuneration of Councillors	-	-	(11 233 077)	-	(11 233 077)
Depreciation and amortisation	-	-	(29 271 921)	-	(29 271 921)
Operating Lease	-	-	(939 304)	-	(939 304)
Debt Impairment	-	-	(10 082 274)	-	(10 082 274)
Interest Paid	-	-	(6 405)	-	(6 405)
Contracted Services	(16 522 551)	(4 418 666)	(21 036 492)	(626 053)	(42 603 762)
Transfers and Subsidies (Expenditure)	(1 368 237)	(2 953 720)	(627 491)	(92 275)	(5 041 723)
Operating Expenses	(2 640 732)	(5 344 097)	(18 505 506)	(1 345 791)	(27 836 126)
Inventory Consumed	(477 612)	(71 988)	(406 807)	(412 115)	(1 368 522)
Impairment loss	-	-	(12 145 245)	-	(12 145 245)
Total segment expenditure	(46 441 712)	(30 726 972)	(132 231 589)	(12 646 837)	(222 047 110)
Total segmental surplus/(deficit)					(24 369 775)
Loss on disposal of assets					(879 408)
Assets					
Inventory	-	-	5 713 235	-	5 713 235
VAT Recievables	-	-	4 972 225	-	4 972 225
Recievbles from Non Exchange Transaction	-	-	20 766 380	-	20 766 380
Recievbles from Exchange Transaction	-	-	8 791 094	-	8 791 094
Cash and Cash equivalent	3 283 633	-	170 902 129	6 870 214	181 055 976
Property Plant and Equipment	89 666 933	212 085 115	19 462 975	12 407 154	333 622 177
Intangible Assets	-	478 027	2 936 789	-	3 414 816
Investment Property	-	-	23 722 794	-	23 722 794
Heritage Assets	-	-	4 808 819	-	4 808 819
Total segment assets	92 950 566	212 563 142	262 076 440	19 277 368	586 867 516
Total assets as per Statement of financial Position					586 867 516

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

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	Community and public safety	Economic and environmental services	Governance and administration	Trading Services	Total
56. Segment information (continued)					
Liabilities					
Trade and other payables from exchange transactions	-	(1 259 874)	(19 147 305)	-	(20 407 179)
Unspent conditional grants and receipts	-	(4 651 366)	-	(607 575)	(5 258 941)
Employee benefit obligation - Medical Aid	-	-	(5 315 000)	-	(5 315 000)
Provision for Long service	-	-	(3 311 000)	-	(3 311 000)
Total segment liabilities	-	(5 911 240)	(27 773 305)	(607 575)	(34 292 120)
Accumulated Surplus					(552 576 950)
Total liabilities as per Statement of financial Position					(34 292 120)

Following a change in the composition of its reportable segments, the corresponding items of segment information for earlier periods has been disclosed.

57. Accounting by principals and agents

UBuhlebezwe Municipality is a party to a principal-agent arrangement.

Details of the arrangement(s) is|are as follows:

UBuhlebezwe Municipality Local municipality is an Agent of the department of Human Settlement]

The municipality entered into an arrangement with the Department of Human Settlement whereby the municipality act as an Agent on behalf of a department in overseeing the contractors engaged by the department to build houses for distribution to beneficiaries within UBuhlebezwe duristriction . The municipality recieves cash from the department , accept invoices from service providers and work done and manages the payment processes on behalf of department. The risk that may arise in the execution of the housing project are the responsibility of the princinal (Department of human settlement) .

A reconciliation of funds recieved , paid and outstanding balances are disclosed below:

uBuhlebezwe Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Notes to the Annual Financial Statements

Figures in Rand	2023	2022
57. Accounting by principals and agents (continued)		
Department of Human Settlement		
Received During the Year	42 821 509	15 560 737
Expenditure for the year	(42 821 509)	(15 560 737)
	<u>-</u>	<u>-</u>

VOLUME III
OVERSIGHT REPORT
2022/23



UBUHLEBEZWE MUNICIPALITY

**OVERSIGHT REPORT OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE ON THE
ANNUAL REPORT FOR 2022/2023**

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FOREWORD BY THE CHAIRPERSON

To the community of Ubuhlebezwe Local Municipality, it gives me great pleasure to present the Oversight Report of the Municipal Public Accounts Committee (MPAC) on the 2022/2023 Annual Report.

The Local Government: Municipal Finance Management Act 56 of 2003 (MFMA) assigns specific oversight responsibilities to Council in the annual reporting process and the preparation of the Oversight Report. Given the processes required by Council to effectively undertake its oversight role, the establishment of the MPAC of Council provides the appropriate mechanism through which Council fulfils its oversight responsibilities.

The MPAC considered and evaluated the 2022/2023 Annual Report and monitored that all submissions and calls for comments were undertaken as per Section 127(5), Section 130 and Section 132 of the MFMA. The Oversight Report was prepared taking into consideration the views and inputs of, inter alia the public, representatives of the Auditor-General, organs of state, the Audit Committee and Councilors.

The public and local communities were given reasonable means, time and assistance to participate and submit representations on the 2022/2023 Annual Report. The Annual Report. The Annual Report was made available through a variety of methods. The Annual Report could be downloaded from the Ubuhlebezwe Local Municipality's website and hardcopies could be obtained from the main municipal building, public libraries and municipal area offices.

Ubuhlebezwe Local Municipality's financial performance and position remained stable, mainly due to the financial assessment and compliance performed by Auditor General; refer to final signed Management Report issued to the Municipality. The policy choices of today strive to build a greener, more inclusive and more resilient tomorrow. There is an opportunity to chart a path that empowers everyone to face the future with confidence.

The MPAC commends the Municipality for maintaining the highest standard and much desired audit outcome for the 2022/2023 financial year: unqualified with findings. The attainment of a Clean Audit is in line with Ubuhlebezwe Local Municipality's goal to obtain clean administration characterized by good governance, financial compliance and internal controls.

The MPAC encourages the timely implementation of the matters raised in the Annual Report and the Oversight Report. The MPAC further encourages continuous improvement of internal controls and will continue to monitor the implementation of the recommendations by internal auditors, the external auditors and the Audit Committee.

The MPAC commends management for the overall improvement in internal controls, the control environment, consequence management and assurance provided by all assurance levels. These successes are largely attributed to the strong and competent leadership by the Municipal Manager Mr. ME Mkhize, Directors, and Manager.

On behalf of the MPAC, I would also like to thank the administration for their support during the Oversight process. A word of thanks must be given to the Office of the Auditor-General, and the Audit Committee for their input in the 2022/2023 Annual Report and oversight process.

Finally, I would like to commend my fellow MPAC members for their hard work and commitment.

CLLR NC NGCONGO

CHAIRPERSON OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

**OVERSIGHT REPORT OF THE
MUNICIPAL PUBLIC ACCOUNTS COMMITTEE ON THE
ANNUAL REPORT OF UBUHLEBEZWE LOCAL MUNICIPALITY
(2022/2023)**

1. OBJECTIVE OF THE OVERSIGHT REPORT

1.1. The Municipal Public Accounts Committee (MPAC) considered and consulted on the 2022/2023 Annual Report and prepared the Oversight Report on the 2022/2023 Annual Report, for Council to adopt.

1.2. This is a draft report from MPAC, and the Committee has considered comments from stakeholders such as Auditor General and Audit Committee. Based on the comments reviewed, MPAC concluded on whether the information contained in the 2022/2023 Annual Report was a fair and reasonable record of the performance of the Ubhlebezwe Local Municipality, and properly accounted for the actions of the Ubhlebezwe Municipality during the 2022/2023 financial year reported upon.

1.3. These conclusions support MPAC's recommendations to Council when adopting the Oversight Report on the 2022/2023 Annual Report, in line with Section 129 of the Local Government: Municipal Finance Management Act 56 of 2003 (MFMA).

2. MANDATE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

2.1. The council is vested with the responsibility to oversee the performance of the municipality, as required by the Constitution, the MFMA and Municipal Systems Act 32 of 2000 (MSA), which includes oversight over the process of considering annual reports.

2.2. The Council of Ubhlebezwe Local Municipality have established MPAC in terms of Section 79 of the Local Government: Municipal Structures Act 117 of 1998, as amended. MPAC serves as an Oversight Committee to exercise oversight over the executive obligations of Council. One of the functions of the MPAC is to consider and evaluate the content of the Annual Report and to make recommendations to Council when adopting an Oversight Report on the Annual Report.

2.3. The Ubhlebezwe Local Municipality has a well-functioning Audit Committee and Internal Audit Function. The establishment of the MPAC is a further link in the accountability process by ensuring objective political oversight in addition to other governance structures, such as Portfolio Committees, Executive Committee and Council.

3. MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEMBERSHIP

The membership of MPAC is as follows:

Membership	
Cllr NC Ngcongo	Chairperson
Cllr MS Ngubo	Member
Cllr VH Msomi	Member
Cllr NH Malimela	Member
Cllr FZ Mhlongo	Member

4. LEGISLATION

4.1. In terms of Section 127(2) of MFMA

“The mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality...”

4.2. In terms of Section 129(1) and (2) of the MFMA

(1) “The council of a municipality must consider the annual report of the municipality ..., and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council’s comments on the annual report, which must include a statement whether the council— (a) has approved the annual report with or without reservations;

(b) has rejected the annual report; or

(c) has referred the annual report back for revision of those components that can be revised.

(2) The accounting officer must—

(a) attend council and council committee meetings where the annual report is discussed, for the purpose of responding to questions concerning the report...”

5. OVERSIGHT PROCESS OVER THE 2022/2023 ANNUAL REPORT

5.1. The MPAC performed its oversight activities in line with its Terms of Reference, its delegations, leading practices, relevant legislation, and National Treasury circulars and guidelines.

5.2. The Annual Financial Statements and draft Annual Report for the year ended 30 June 2023 were submitted to the Auditor-General by 31 August 2023, complying fully with Section 126(1)(a) of the MFMA.

5.3. After the finalisation of the Auditor-General’s Audit Report on 10 January 2024, the draft Annual Report was tabled to Council on 25 January 2024, in terms of Section 127(2) of the MFMA. Council resolved that the 2022/2023 Annual Report should be referred to the MPAC for the preparation and submission of the Oversight Report.

5.4. On 29 January 2024, the public was informed by way of advertisement on the local and provincial newspaper of the following:

5.4.1. Notice of the Council Meeting that was held on 25 January 2024 at which the Annual Report was tabled.

5.4.2. Invitation to the public to submit representations in connection with the Annual Report.

5.5. The Annual Report was made public, pursuant to Section 127(5) of the MFMA and Section 21A of the MSA, immediately after the Annual Report was tabled at Council. From 29 January 2024, copies of the 2022/2023 Annual Report were available on the Ubuhlebezwe Local Municipality's website, and physical copies were available at municipal buildings including the Main Municipal Building and at Municipal Library.

5.6. The 2022/2023 Annual Report was submitted to the Auditor-General on 18 January 2024, Provincial Treasury and COGTA on 12 February 2024.

5.7. In line with Section 127(5) of the MFMA and Section 21A of the MSA, the local communities were invited to submit representations in connection with the 2022/2023 Annual Report. The public and local communities were afforded reasonable time, from 18 January 2024 to 25 January 2024, to participate in the oversight activities and submit their representations on the 2022/2023 Annual Report. Furthermore, assistance in compiling comments or representations was offered to people, including those who could not read or write. Written comments or representations could be submitted through various channels including hardcopies, or via email.

5.8. The MPAC considered and evaluated the 2022/2023 Annual Report through various engagements:

5.8.1. On 28 February 2024 a MPAC Meeting will be held, during which the oversight process will be discussed. The MPAC members will submit written comments on 28 February 2024, in preparation for the next MPAC meetings taking place on 29 May 2024.

6. COMMENTS ON THE 2022/2023 ANNUAL REPORT FROM THE MPAC, WARD COUNCILLIORS AND PUBLIC

According to the scheduled dates of submission of Annual Report, it was confirmed that on:

6.1. 28 February 2024 MPAC meeting will be held, and the Committee will deliberate on the Annual Report.

6.2. 07 March 2024 the report will be submitted to the Ward Committees for public participation.

7. COMMENTS FROM PROVINCIAL TREASURY

7.1. Annual Report was submitted to Provincial Treasury on 12 February 2024

8. SUMMARY OF COMMENTS, RECOMMENDATIONS AND CONCLUSIONS ON THE ANNUAL REPORT 2022/2023

8.1. The 2022/2023 Annual Report reflected a substantial and positive improvement in Ubuhlebezwe Local Municipality's annual planning, budgeting and reporting processes.

8.2. The Municipality achieved 161 of its targets of which 12 exceeded its expectation, with a 12 variance between planned and actual performance. This is a significant improvement from the 2021/2022 financial year where there was a 174-success rate. These successes are largely related to improved service delivery, target setting and capital project implementation.

8.3. During the year the Municipality reported capital actual expenditure of R 49,822,316.38, there was an adjustment on budget of R 50,949,000. The Municipality is commended for successfully achieving adjusted capital expenditure of R 49,822,316.38, this has contributed to improved service delivery and socio-economic conditions in the municipal area.

8.4. Infrastructure development is prioritized by the Municipality with a large and increasing capital budget for effective service delivery and enabling sustainable economic growth.

8.5. The Municipality received an unqualified audit opinion with findings in 2022/2023 and maintained fair presentation Audit opinion in 2022/2023.

8.6. The Municipality is commended for financial reporting and governance.

8.7. The MPAC considered the compliance of relevant legislative requirements over the major activities relating to the annual reporting process relevant to the financial year ended 30 June 2023, and concluded that it did not identify any instances of non-compliance.

8.8. The Annual Report complies with the requirements of the MFMA and National Treasury's guidelines for annual reports. It is further noted that the required information in terms of the MFMA is included.

More specifically, the 2022/2023 Annual Report contains inter alia:

8.9.1. The annual financial statements.

8.9.2. Auditor-General's Audit Report.

8.9.3. The Annual Performance Report of the Municipality.

8.9.4. The Annual Report was submitted to Provincial Treasury and department of Cooperative Governance and Traditional Affairs for Comment on 12 February 2024.

8.9.5. Recommendations of the Audit Committee and the Audit Committee's Annual Report.

8.10. The 2022/2023 Annual Report tabled at the Council Meeting on 25 January 202 was updated in accordance with the comments received from the various role-players during the oversight process.

8.11. After evaluating the content of the Annual Report and taking into consideration all representations received from various stakeholders, comments and deliberations at the MPAC meetings, the Audit Committee's Report included in the Annual Report, and comments from the Auditor-General and Provincial Treasury, it is recommended that the 2022/2023 Annual Report be adopted without reservations.

9. RECOMMENDATIONS TO COUNCIL

The MPAC resolves to recommend to Council at the Council meeting that will be held to consider the Annual Report:

The Municipal Public Accounts Committee having fully considered the Ubuhlebezwe Local Municipality's 2022/2023 Annual Report, recommends that:

- (a) The Oversight Report on the 2022/2023 Annual Report BE ADOPTED;
- (b) The 2022/2023 Annual Report BE APPROVED without reservations;
- (c) The Public Notice BE ADVERTISED in the local media within seven days in accordance with Section 129(3) of the Local Government: Municipal Finance Management Act, No.56 of 2003 providing notice that the 2022/2023 Annual Report and the Oversight Report on the 2022/2023 Annual Report have been made public;
- (d) The 2022/2023 Annual Report and the Oversight Report on the 2022/2023 Annual Report BE SUBMITTED to the KwaZulu-Natal Department of COGTA, the KwaZulu-Natal Provincial Treasury, the Auditor-General and the Provincial Legislature within ten days in accordance with Section 132(2) of the Local Government: Municipal Finance Management Act, No. 56 of 2003.