



JOZINI
LOCAL MUNICIPALITY

DRAFT ANNUAL REPORT 2022/2023

This Draft Annual Report is drafted in terms of the Local Government Municipal Finance Management Act, 2003 (Act 56 of 2003) and the Local Government Municipal System Act, 2000 (Act 32 of 2000)

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DEFINITIONS	
Accessibility indicators	Explore whether the intended beneficiaries are able to access services or outputs.
Accountability documents	Documents used by executive authorities to give “ <i>full and regular</i> ” reports on the matters under their control to parliament and provincial legislatures as prescribed by the Constitution of the Republic of South Africa, 1996 (Act 108 of 1996). This includes plans, budgets, and in-year and annual reports.
Activities	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe “ <i>what we do</i> ”.
Adequacy indicators	The quantity of input or output relative to the need or demand.
Annual Report	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003). Such a report must include the annual financial statements as submitted to the Auditor-General.
Approved Budget	The annual financial statements of a municipality as audited by the Auditor-General and approved by Council or a provincial or national executive.
Baseline	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
Basic municipal service	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided, it may endanger the public health and safety or the environment.
Budget year	The financial year for which an annual budget is to be approved – means a year ending on 30 June.
Cost indicators	The overall cost or expenditure of producing a specified quantity of outputs.
Distribution indicators	The distribution of capacity to deliver services.

Financial Statements	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
General Key performance indicators	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.
Impact	The results of achieving specific outcomes, such as reducing poverty and creating jobs.
Inputs	All the resources that contribute to the production and delivery of outputs. Inputs are " <i>what we use to do the work</i> ". They include finances, personnel, equipment and buildings.
Integrated Development Plan (IDP)	Sets out municipal goals and development plans.
National Key Performance Areas	Five National Key Performance Areas are: <ul style="list-style-type: none"> • Municipal Transformation and Institutional Development • Basic Service Delivery and infrastructure Development • Good Governance and Community Participation • Cross Cutting Interventions • Social and Economic Development • Financial Viability and Management
Outcomes	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution's strategic goals and objectives set out in its plans. Outcomes are " <i>what we wish to achieve</i> ".
Outputs	The final products, or goods and services produced for delivery. Outputs may be defined as " <i>what we produce or deliver</i> ". An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunisation, or a service such as processing an application) that contributes to the achievement of a key result area.
Performance Indicator	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge

	the extent to which an output has been achieved (policy developed, presentation delivered, service rendered).
Performance Information	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
Performance Standards	<p>The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the</p> <p>outputs and related activities of a job by describing what the required result should be. In this employee performance management and development system (EPMDS), performance standards are divided into indicators and the time factor.</p>
Performance Targets	The level of performance that municipalities and its employees strive to achieve. Performance targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.
Service Delivery and Budget Implementation Plan	Detailed plan annually approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
Vote	<p>One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The vote specifies the total amount that is appropriated for the purpose of a specific department or functional area.</p> <p>Section 1 of the MFMA defines a "vote" as:</p> <p><i>"(a) One of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and</i></p> <p><i>(b) Which specifies the total amount that is appropriated for the purposes of the department or functional area concerned."</i></p>

ACCRONYMS

ACRONYMS	
A/PC	Audit/Performance Committee
AIDS	Acquired Immune Deficiency Syndrome
ANC	African National Congress
ANC	Anti Natal Clinic
APR	Annual Performance Report
AQMP	Air Quality Management Plan
ASB	Accounting Standards Board
ACF	Anti-Corruption and Fraud
CBD	Central Business District
CCAP	Climate Change Adaption Plan
CFO	Chief Financial Officer
CIGFARO	Chartered Institute of Government Finance Audit and Risk Officers
CLLR	Councillor
CIP	Comprehensive Infrastructure Plan
RCM	Risk and Compliance Manager
DA	Democratic Alliance
DCOGTA	Department of Co-operative Governance and Traditional Affairs
DED	Department of Economic Development
DoA	Department of Agriculture
DoRA	Division of Revenue Act
DRDLR	Department of Rural Development and Land Reform
ECD	Early Childhood Development
EEA	Employment Equity Act
EFF	Economic Freedom Fighters

EIA	Environmental Impact Assessment
EPWP	Expanded Public Works Programme
FRM	Fraud Risk Management
GIS	Geographic Information System
GRAP	Generally Recognised Accounting Practice
GV	General Valuation
GVA	Gross Value Added
HIV	Human Immunodeficiency Virus
HR	Human Resources
IAS	Invasive Alien Species
IFP	Inkatha Freedom Party
ICT	Information and Communication Technology
IDP	Integrated Development Plan
IEM	Integrated Environmental Management
IGR	Inter-Governmental Relations
INEP	Integrated National Electrification Funding
IOD	Injury on Duty
ISAMAO	Institute of South African Municipal Accounting Officers
ITP	Integrated Transport Plan
IWMP	Integrated Waste Management Plan
KFA	Key Focus Area
KPA	Key Performance Area
KPI	Key Performance Indicator
LED	Local Economic Development
LLF	Local Labour Forum
MM	Municipal Manager
MFMA	Municipal Finance Management Act
MGRO	Municipal Governance Review and Outlook
MICE	Meetings, Incentives, Conferences and Exhibitions

MIG	Municipal Infrastructure Grant
MPAC	Municipal Public Accounts Committee
MPRA	Municipal Property Rates Act
MSA	Municipal Systems Act
mSCOA	Municipal Standard Chart of Accounts
NBR	National Building Regulations
NEMAQA	National Environmental Management Air Quality Act
NEMBA	National Environmental Management: Biodiversity Act
NERSA	National Energy Regulator of South Africa
NGO	Non-Governmental Organisation
NPO	Non-Profit Organisation
NQF	National Qualification Framework
PMS	Performance Management System
PPP	Public Private Partnership
RBIG	Regional Bulk Services Infrastructure Grant
SAHRA	South African Heritage Resources Agency
SALGA	South African Local Government Association
SAPS	South African Police Service
SCM	Supply Chain Management
SDBIP	Service Delivery and Budget Implementation Plan
SDF	Spatial Development Framework
SEDA	Small Enterprise Development Agency
SEM	Staff Employee Monitoring
SMMEs	Small Medium and Micro Enterprises
SO	Strategic Objective
SOP	Standard Operating Procedure
STATSSA	Statistics South Africa
SV	Supplementary Valuation
TASK	Tuned Assessment of Skills and Knowledge

UIF	Unemployment Insurance Fund
WTW	Water Treatment Works
WWTW	Wastewater Treatment Works

The structure of the Jozini Municipality Annual Report-2022/2023 is based on the revised Annual Report Template provided by the National Treasury on July 31, 2012. The goal of this revised Annual Report template is to address the need expressed by a number of municipalities for assistance in the preparation and development of improved content and quality in Municipal Annual Reports. This template is an update to the MFMA Circular No. 11, which was issued in January 2005.

This template gives effect to the legal framework requirement, concepts and principals espoused in the White Paper on Local Government and Improving Government Performance. It reflects the ethos of public accountability. The content gives effect to information required for better monitoring and evaluation of government programmes in support of policy decision making. The template provides an improved overview of municipal affairs by combining the performance report data required under Municipal Systems Act Section 46 with annual report data referred to in that Act and in the MFMA.

The revised template makes its contribution by forging linkages with the Integrated Development Plan, Service Delivery and Budget Implementation Plan, Budget Reforms, In-year Reports, Annual Financial Statements and Performance Management information in municipalities. This coverage and coherence is achieved by the use of interlocking processes and formats.

The revised template relates to the Medium-Term Strategic Framework particularly through the IDP strategic objectives; cross cutting nature of services offered by different spheres of government, municipal service outcome indicators; and the contextual material as set out in Chapters 3, 4 & 5. It also provides information on good management practice in Chapter 4; risk management in Chapter 2; and Supply Chain Management in Chapter 5; and addresses the Auditor-General's Report, dealing with Financial and Performance Management arrangements in Chapter 6. This opens up greater possibilities for financial and non-financial comparisons between municipalities and improved value for money.

The revised template provides information on probity, including: anti-corruption strategies; disclosure of financial interests by officials and councillors; disclosure of grants by external parties, disclosure of loans and grants by municipalities. The appendices talk to greater detail including disaggregated information on municipal wards, among others. Notes are included throughout the format to assist the compiler to understand the various information requirements. The financial years contained in this template are explained as follows:

Year -1: The previous financial year;

Year 0: The financial year of reporting;

Year 1: The following year, mostly requires future targets; and

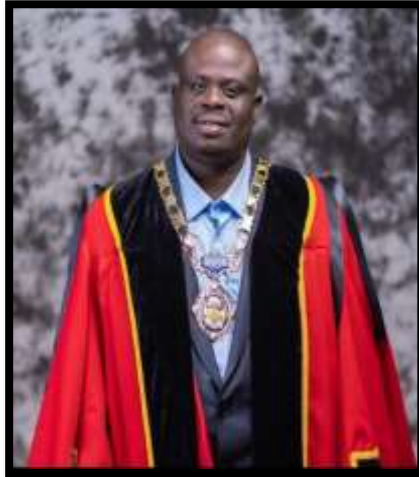
The other financial years will follow a similar sequence as explained above.



CHAPTER ONE

Mayor's Foreword
(Executive Summary)





Clr M. Mathe: Honourable Mayor

It is with honour and pride that I present the 2022/2023 annual report which fundamentally affords us with a comprehensive account of the municipal performance for the year that ended in June 2023. The preparation of this annual report took cognisance of the provisions of section 72 of the Local Government: Municipal Finance Management Act, Act 56 of 2003, other applicable pieces of legislation and regulations. The primary objective of the Draft Annual Report is to render an account for the attention of all the municipal stakeholders with regard to how the municipality has performed during the 2022/2023 financial year. To this end, the draft annual report is premised on the SDBIP whose purpose has been to give effect and meaning to the approved IDP including the municipal budget for the 2022/2023 financial year. For all intents and purposes, the municipality ensured that more resources are dedicated towards service delivery programmes which comprised the construction of community halls, roads, sportsfields, and electrification as well as the maintenance programme.

The 2022/2023 financial year was characterised by experiences that were both bad and good. It is common cause that we have had to endure a turbulent and rough journey throughout. Be that as it may, working as a collective, we trotted on without allowing our political differences to interfere with our work to serve our people. To this end, therefore, the success that we enjoy points towards maturity and commitment on our part whereby we put people first. This also serves as a testament that our municipality truly cares and is forever committed to service excellence. One may therefore submit boldly that our collective actions ensured the implementation of our vision, evidenced by the fact that our community continue to enjoy with sustainable services. We worked through a period of a dangerous pandemic (Covid 19) and we have proven to be resilient as we thrived towards

socio-economic development and good governance nevertheless. The performance is reported according to the 6 KPA's as follows:

Municipal Transformation and Institutional Development: The performance for this KPA is reported as follows:

- The Labour Relations Forum (LLF) is functioning well and the implementation of resolutions. The LLF meet on quarterly basis to attend to all issues pertaining employees.
- The cascading of Performance Management System to the level of Officers during 2022/2023 went well.
- The establishment of Covid-19 Working Plan to conform to the SA Lockdown
- The training programme of the Councillors and employees was successful. It is the intention of the Municipality to increase the number of councillors and employees as well as the budget for training. The approval of the Workplace Skills Plan was achieved on time during the year under review

Basic Service Delivery KPA: We undertook concrete strides to deliver the Municipality's priority programmes as per the Jozini Municipality Integrated Development Plan (IDP). Consequently, the Municipality witnessed notable and considerable advances that were undertaken for purposes of addressing the backlogs in service delivery which would act as a hindrance to a positive narrative in this regard.

Roads Projects: *There were 5 projects that were implemented during 2022/2023 financial year, namely:*

- ✓ *Commencement of SCM processes completed for the Construction of Umlingo Blacktop Road with an appointment letter issued. The project will be completed in 2023/2024 financial year.*
- ✓ *100% Completion of Mandonya Gravel Road constructed.*
- ✓ *100% Completion of Odakeni Gravel Road constructed.*
- ✓ *60% Completion of Mbubeni Gravel Road and Bridge constructed. The remaining km's will be completed during 2023/2024 financial year.*
- ✓ *Commencement of Mkhuze Blacktop Road with 30% construction progress.*

Sportsfields: There were 7 projects that were implemented during 2022/2023 financial year, namely:

- ✓ Construction of Sbonokuhle Sportsfield to be completed in 2023/2024 f/y.
- ✓ Completion of Ubombo Sportsfield;
- ✓ Construction of Ophansi Sportsfield to be completed in 2023/2024 f/y;
- ✓ Completion of Oshabeni/Nyathini Sportsfield;
- ✓ Construction of Sinethezekile Sportsfield to be completed in 2023/2024 f/y;
- ✓ Construction of Nyamane sportsfields to be completed in 2023/2-2024 f/y; and
- ✓ Construction of Manyiseni Activity Hub Sportsfield to be completed in 2023/2024 f/y.

Community Halls: There were 5 projects that were implemented during 2022/2023 financial year, namely:

- ✓ Completion of Emachobeni Community Hall;
- ✓ Construction of Ngonyameni Community Hall to be completed in 2023/2024 f/y;
- ✓ Completion of KwaPhaweni Community Hall;
- ✓ Completion of Eziphusheni Community Hall and Creche;
- ✓ Completion of Cezwane Youth Centre Phase 2; and

Extension of Municipal Offices: The construction of Jozini Municipality Offices has commenced and to be completed in 2024/2025 financial year.

Market Stalls: There were 2 market stalls that were implemented during 2022/2023 f/y, namely:

- ✓ Construction of Msiyane Market Stalls to be completed in 2023/2024 f/y.
- ✓ Completion of Mkhuze Market Stalls.

Electrification: Assessment reports on streetlights and high mast lights were prepared for Ngwavuma, Jozini and Mkhuze for incorporation in the maintenance programme in 2022/2023 financial year. We appreciate that indeed the municipality needs to boost efforts towards improving the lives of our people by ensuring that more electrification projects are introduced. The electrification programmes were implemented in the following areas: :

- ✓ Commencement of KwaQondile Electrification of 200 Households to be completed in 2023/2023 f/y.

- ✓ *Commencement of Mkhuzi-wamanzi Electrification of 116 Households to be completed in 2023/2024 f/y.*
- ✓ *100% Completion of KwaPhaweni Electrification of 116 Households completed.*

Local Economic Development: The Municipality moved relentlessly to align its operations with the Sustainable Development Goals, National Development Plan 2030, Provincial Growth and Development Strategy, National Infrastructure Plan, National Government Outcomes, Provincial Priorities, District Growth & Development Strategy as well as other strategies that guiding municipal development socially and economically. Congruent with the PGDS Goal 1 of job creation, the Municipality ensured the implementation of the EPWP project which helped in the creation of numerous job opportunities. To this end, unemployed graduates from our various wards both male and females were employed, thus ensuring that they have access to experiential learning.

The PGDS has six goals and the Municipality aligns to all them. The alignment is enunciated in our Integrated Development Plan. Meanwhile, as part of the preparations for the fifth generation Integrated Development Plan (IDP). The Municipality took deliberate steps to ensure that its objectives enjoy alignment to all the relevant national, provincial and local strategies. The following strategies for the Jozini Municipality LED and related projects were implemented:

- ✓ *Strengthening of LED forums and support (CTOs, LED, Business chamber and informal traders);*
- ✓ *Implementation of LED Strategy;*
- ✓ *Implementation of ward upliftment programmes;*
- ✓ *Implementation of EPWP*
- ✓ *The establishment and launch of LED Forum;*
- ✓ *Implementation of agriculture programme;*
- ✓ *Implementation of Informal Economy Policy;*
- ✓ *business inspections and compliance conducted; and*
- ✓ *Provision of small business development and support (LED Market Stalls).*

Good Governance and Public Participation: The Municipality's Integrated Development Plan is a five-year strategic plan, whereby the community's interests, wishes and preferences are arbitrated for implementation. Accordingly, we took the initiative to present the 2022/2023 IDP and budget utilising local community radio station distributed pamphlets to the community as well as the community meetings.

We have ensured that a performance management system is in place, which serves to guarantee that the Municipality delivers on the set strategic objectives and targets. The Management reports against planned targets on a monthly basis, which are then audited quarterly by the Municipality's internal audit unit. It is apparent that our Municipality shall continue to work in harmony with provincial and national government to ensure essential services delivery during this period.

The Municipality continued to strengthen its internal controls in the matters of evidence for all the work that was conducted. The oversight role undertaken by the Management Committee (Manco) improved as all reports submitted to Portfolio Committees before EXCO submission, then approval by Council. The Management of Jozini Municipality met severally via Physical and Virtual meetings wherein discussion early alerts to challenges experienced by departments, so that we could be proactive before the due date of quarterly and annual reports.

With regard to monitoring performance, management demonstrated commitment and willingness to work together by meeting once per month for the purposes of reviewing targets it had set and thus monitor whether or not we are still on the right tract. In the case where targets were not met at the scheduled time frame, Management came up with remedial actions to be taken.

The Operation Sukuma Sakhe was accorded priority, leading to more houses being built for our most destitute families. Through this program we managed to successfully provide more services. Our interventions were accelerated towards the achievement of economic freedom and equality for our citizens through the provision of skills, local economic related programs and poverty alleviation initiatives.

The above notwithstanding, the Municipality could not claim immunity from service delivery protests in relation to expected expeditious provision of services such as water, electricity, and infrastructure. Fortunately, the Municipality managed to respond to and resolve impasses which were triggered by community's expectations. We strove to ensure that we promote active public participation, an eventuality that assisted us avert potentially devastating service delivery protests and the resultant impact thereof.

Financial Viability and Management: We reasonably envisage to improve the audit outcome. This has since become part of our culture that has been induced in our system over the last two years. To this end, our internal mechanisms and systems ensure that we remain committed to combat fraud and corruption as a Municipality. The following strategies for the financial viability and management KPA and related projects were implemented:

- ✓ *Implementation and compliance with all financial legislation and policies*
- ✓ *Implementation of effective expenditure and revenue management*
- ✓ *Increase revenue creation and all potential revenue sources applicable*
- ✓ *Implementation of fair evaluation of properties*
- ✓ *Implementation of effective supply chain management and contract management*
- ✓ *Implementation of effective asset management*

The Municipality is facing an R166 million debt challenge from aging debtors and is still negotiating with businesses in order to improve cash collection. Debtors who settle their debts within a certain time frame are rewarded with amnesty and interest write-offs. Amnesty is granted to businesses for up to 50% of their capital debt. The municipality has met with various government departments, which has aided our collection efforts. The Department of Human Settlement has asked for a debt write-off in exchange for land donations. The Department of Co-operative and Traditional Affairs has assisted the Municipality by arranging meetings with government departments to discuss the settlement of long-overdue Municipal debts. In addition, the municipality is reviewing the indigent register to identify indigent residential debtors whose debts should be written off. This process will result in the debtor's balance being reduced.

Cross Cutting Interventions: The commencement of development of Land Use Scheme that will be completed in 2022/2023 with the public consultations process with relevant stakeholders. The municipality elections and establishment of ward committees to assist the municipality in its public participation in the municipal development programmes and

pertaining to service delivery. The following strategies with associated projects were implemented:

- ✓ *The Review of Jozini Spatial Development Framework.*
- ✓ *Jozini Single Land Use Scheme and LUMS implementation reports.*
- ✓ *SPLUMA implementation reports.*
- ✓ *The GIS Strategy .*
- ✓ *Acquisition of GIS Plotter .*
- ✓ *The Building Regulations By-laws and implementation reports as well as workshops.*
- ✓ *The Reviewed Human Settlement Sector Plan.*
- ✓ *The functionality of the Human Settlement Forum.*
- ✓ *Jozini Integrated Human Settlement Projects Implementation Reports.*
- ✓ *Completion of Jozini Municipality Energy Strategy.*
- ✓ *Completion of Jozini Municipality Integrated Transport Plan.*
- ✓ *Completion of Jozini Strategic Environmental Assessment (SEA).*

In conclusion, we wish to express our sincere gratitude for the support and constructive criticism that we receive from our community. We are inclined to believe, that our community's inputs and positive energy is certain to take the municipality to greater heights unimagined. We do, however, plead for your patience whilst anxiously waiting for services and that you take into cognisance that we operate with a shoe-string budget. Our pledge to remain committed to serving the community of Jozini towards delivering essential services such as waste management, disaster Management etc remains unwavering. I wish to thank all councillors for their continued commitment and support in ensuring that the good decorum of the municipality is not compromised.

Together in service delivery.



Cllr M. Mathe
Mayor: Jozini Local Municipality

Jozini Municipality Councilors 2021-2026



Ward 1
Clr NS Myeni



Ward 2
Clr. SV Mathenjwa



Ward 3
Clr DP Jobe



Ward 4
Clr TB Mlambo



Ward 5
Clr PJ Mathe



Ward 6
Clr Mfananaye Mathe
(His worship the Mayor)



Ward 7
Clr NL Gumbi



Ward 8
Clr SK Mncwango



Ward 9
Clr MN Mathe



Ward 10
Clr DG Gumede



Ward 11
Clr WI Msweli



Ward 12
Clr ZW Vilane



Ward 13
Clr Z Ndlovu



Ward 14
Clr SC Nkosi



Ward 15
Clr MR Mathenjwa



Ward 16
Clr TM Malu



Ward 17
Clr DP Mabika
(Honorable Speaker)



Ward 18
Clr MB Vilane



Ward 19
Clr TZ Nyawo



Ward 20
Clr S Dlamini



Ward 21
Clr NR Zulu
(Her worship Deputy Mayor)



Ward 22
Clr MS Nkosi
(Chief Whip)



Ward 23
Clr BQ Gumede

COMPONENT B: EXECUTIVE SUMMARY

Jozini Local Municipality is one of the four municipalities within uMkhanyakude District Municipality. It is located in the northern region of KwaZulu–Natal, and is bordered by Mozambique to the north, Swaziland to the west, uMhlabuyalingana to the east, Big Five/Hlabisa to the south and Nongoma and Uphongolo to the west. It consists of 6 semi formalized towns viz. Jozini, Mkhuze, Ingwavuma, UBombo, Bhambanana and Ndumo. The remaining parts of the municipality are characterized as being rural in nature. Jozini Municipality covers 32% (3057 Square Kilometres) of the total area of 13859 Square Kilometres of uMkhanyakude District Municipality.

The primary investment points are Mkhuze and Jozini; secondary investment points have been identified at Ingwavuma, UBombo, Ndumo and Bhambanana and tertiary investment points have been identified at Ophansi, Manyiseni, Makwakwa, Emabhanoyini, Makhonyeni. These investment points are seen as the existing and future growth points in the municipal area and serve as the basis for the clustering of activities and services such as schools, shops, community halls, etc.

Jozini local municipality is divided into twenty-three (23) wards. The large area of Jozini falls under the ownership of Ingonyama Trust and some areas are privately owned by individuals whilst a small portion is owned by the State. The current state of land ownership makes it difficult for the municipality to control development in areas under its jurisdiction.

Table 1: Population

Basic Facts	Population						Growth
	Stats SA 2001	Community Survey 2007	Stats SA 2011	Community Survey 2016	Stats SA 2022 Mid Year		
Total population	184 052	207 722	186 502	198 215	199 633	0.72%	
uMkhanyakude District Municipality	573 341	614 046	625 846	689 090	684 435	9.2%	

Source: Statistics South Africa (Community Survey 2016)



Municipal Manager
Mr. J.A. Mngomezulu

It is with great honour and privilege indeed for me to table the 2022/2023 annual report (AR) which is done in fulfilment of the legislative prerequisites, and which accords us the opportunity to account for our actions in the year under review. This report articulates the approach we have adopted with a view to add impetus to the performance of the municipality and to ensure that we raise the bar of compliance by a margin of excellence.

According to the Section 46 of the Municipal Systems Act No. 32 of 2000, the Accounting Officer of a Municipality must, after the end of each year, compile the Annual Performance Report and Annual Financial Statements which forms part of the Annual Report. The Municipal Finance Management Act (MFMA) (Act 56 of 2003) Section 121 thereof further provides that the Municipal Manager must within six (6) months after the end of a financial year, present the Annual Report. The Mayor, within seven (7) months after the end of the Financial Year, must table the Annual Report to Council for adoption.

The S46 Annual Performance Report assesses and ensures that the performance targets that were set out in the organisational scorecard for the entire financial year are actually achieved. The Jozini Municipality obtained an unqualified audit opinion during 2021/2022 financial year. During the mid-term assessment, the Municipality revised the 2022/2023 IDP, the organisational SDBIP and departmental scorecards. These subsequently received approval from the Council. Meetings for public participation were advertised and conducted forthwith without delay.

This annual report serves as a record of, and accounting mechanism to, communities on the Municipality's achievements and challenges in an endeavour to fulfil its strategic objectives contained in the Integrated Development Plan (IDP), Organisational Service Delivery and Budget Implementation Plan (SDBIP) and departmental scorecards approved by the Council for the year under review. The Annual Performance Report also highlights mitigation and remedial measures that are implemented to address challenges. We wish to record that we do not shy away from the vivid truth that, notwithstanding the fact that the Report reflects that progress has been made in service delivery challenges did arise.

This annual report primarily focuses on the achievements and constraints experienced with the implementation of corrective measures during the financial year under review, which had many challenges as already alluded to herein.

It is imperative to submit at this juncture that as Jozini Local Municipality, we demonstrated the ability to provide basic services to the communities. This we managed to execute the challenges that manifested themselves in different shapes notwithstanding, which included *inter alia*, the instability and competency gap which was resultant from a prolonged Covid-19 pandemic which attacked the whole country, indeed the entire global community.

The SDBIP has been utilized and comprises part of the report the purpose of which is to account for all actions that are linked to the IDP and Budget. We strove to establish a performance management system that is congruent with our resources, appropriate to our circumstances and in line with the priorities, objectives, indicators and targets contained in the Integrated Development Plan by acquiring the services of the PMS System for the 2022/2023 Financial Year. This report provides further understanding into the approach that we embraced to ensure that performance and service delivery remain our key focus. This approach comprises the following phases viz: *planning; monitoring and managing performance information, performance measurement and analysis; performance review and improvement and performance reporting.*

During the past financial year, we managed to instil a culture of performance management among our political structures, political office bearers, councillors, administration as well as in the community. Thanks to the prevalence of this culture of performance management and support from all councillors and staff that made it possible for the administration to deliver its mandate.

The 2022/2023 annual report endeavours to show in detail, challenges, highlights & successes including the significant measures that have been put in place or introduced to deal with the challenges at hand and avert a recurrence. The municipality had planned a total of 179 targets with all 6 KPAs combined for the term ending 30 June, 2023. Out of 179 planned targets, 169 were achieved, accounting for 94.41% of the annual performance. There is a slight increase of 4.3% of the overall performance if one compares the 2021/2022 and 2022/2023 financial years. In 2021/2022 financial year, there were 91 targets planned and 82 were achieved with 90.11% of the overall performance achievement.

In conclusion, it is important to highlight that the municipality has maintained the unqualified audit opinion for the 2021/2022 financial year and has made great progress toward strengthening this audit opinion in the following fiscal year. We reaffirm our commitment to working relentlessly and diligently throughout the course of the upcoming fiscal year to fix administrative flaws and improve our environment for reporting and control in order to achieve clean audit.

At this stage, I wish to convey my heartfelt appreciation to the entire team of Jozini Local Municipality for the dedicated and committed efforts they demonstrated in their quest to see to it that the Municipality's vision and mission are realised. Surely it would be a terrible thing on my part if I omitted to express my sincere gratitude to all councillors, Amakhosi within the jurisdiction of Jozini, civil society including all other strategic partners for their backing and constant guidance they provided to ensure a breath of fresh air at the Municipality.

As I conclude, it is my sincere wish to share with the community of Jozini that our future is pre-ordained, and it is not in our hands. Be that as it may, something else is in our hands and that is how do we shape our future. Accordingly, I take this opportunity to encourage the community of Jozini to endeavour to shape its destiny in the face of adversity: calm down with the looting and vandalising of their own towns and their own infrastructure in their disposal.

I thank you.

Municipal Manager
Mr. J.A. Mngomezulu

1.1 MUNICIPAL POWER AND FUNCTIONS

The municipality derives its powers and functions from the prescripts of the Constitution, Schedule 4, part B read in conjunction with Section 152, which contains the objects of local government. Municipal transformation and institutional development relate to a fundamental and significant change in the way the municipalities perform their functions, deploy resources and the institutional strategies applied to achieve optimum results for delivery of quality services to the communities served.

Table 2: Powers and Functions

FUNCTION	AUTHORIZATIONS	DEFINITION
Schedule 4		
Air pollution	Yes	Any change in the quality of the air that adversely affects human health or well-being or the ecosystems useful to mankind, now or in the future.
Building regulations	Yes	The regulation, through by-laws, of any temporary or permanent structure attached to, or to be attached to, the soil within the area of jurisdiction of a municipality, which must at least provide for: Approval of building plans. Building inspections, and Control of operations and enforcement of contraventions of building regulations. If not already provided for in the national and provincial legislation.
Childcare facilities	Yes	Facilities for early childhood care and development which fall outside the competence of national and provincial government pertaining to childcare facilities.
Electricity reticulation	Yes	Bulk supply of electricity, which include for the purposes of such supply, the transmission, distribution and, where applicable, the generation of electricity, and the regulation, control and maintenance of the electricity reticulation network, tariff policies, monitoring of the operation of the facilities for adherence to standards and registration requirements, and any other matter pertaining to the provision of electricity in the municipal areas.
Fire Fighting	Yes	In relation to District Municipality "Firefighting" means: Planning, co-ordination, and regulation of fire services; specialized firefighting services such as mountain, veld and chemical fire services; co-ordination of the standardization of infrastructure.
Local tourism	Yes	The promotion, marketing and if applicable, the development, of any tourist's attraction within the area of the municipality with a view to attract tourists, to ensure access, and municipal services to such attractions, and to regulate, structure and control the tourism industry in the municipal area subject to any provincial and national legislation, and without affecting the

		competencies of national and provincial government pertaining to nature
		conservation, museums, libraries, and provincial cultural matters.
Municipal airport	No	A demarcated area of land or water or a building which is used or intended to be used, either wholly or in part, for the arrival or departure of aircraft which includes the establishment and maintenance of such facility including all infrastructure and services associated within an airport, and the regulation and control of the facility, but excludes airport falling within the competence of national and provincial government.
Municipal Planning	Yes	The compilation and implementation of and integrated development plan in terms of the Systems Act.
Municipal Health Services	No	Subject to an arrangement with MECs to do the necessary authorizations, or alternatively, subject to amendments to the Structures Act, Municipal Health Service means environmental health services performed by a district municipality and includes: <ul style="list-style-type: none"> • Air pollution, Noise pollution; Solid Waste Removal; Water and Sanitation; Licensing and control of undertakings that sell food to the public; Control of public nuisance; and Facilities for the accommodation, care and burial of animals.
Municipal public transport	Yes	The regulation and control, and where applicable, the provision of: <ul style="list-style-type: none"> • Services for the carriage of passengers, whether scheduled or unscheduled, operated on demand along a specific route or routes or, where applicable, within a particular area • Schedule services for the carriage of passengers, owned and operated by the municipality, on specific routes.
Pontoons and ferries	Yes	Pontoons, ferries, jetties, piers and harbors, excluding the regulation of international and national shipping and matter related thereto, and matters falling within the competence of national and provincial governments
Storm water	Yes	The management of systems to deal with storm water in built-up areas
Trading regulations	Yes	The regulation of any area facility and/or activity related to the trading of goods and services within the municipal area not already being regulated by national and provincial legislation
Water (Potable)	No	The establishment, operation, management and regulation of a potable water supply system, including the services and infrastructure required for the regulation of water conservation, purification, reticulation and distribution, bulk supply points, metering, tariffs setting and debt collection so as ensure reliable supply of a sufficient quality and quality of water to households, including informal households, to support life and personal hygiene.

Sanitation	No	The establishment, provision, operation, management, maintenance and regulation of a system, including infrastructure, for the collection, removal, disposal and/or purification of human excreta and domestic wastewater to ensure minimum standard of service necessary for safe and hygienic households.
Schedule 5		
Amusement facilities /Beaches	Yes	A public place for entertainment. The area for recreational opportunities and facilities along the seashore available for public use and any other aspect in this regard which falls outside the competence of the national and provincial government.
Billboards and the display of advertisements in public places	Yes	The display of written or visual descriptive material, any sign or symbol or light that is not intended solely for illumination or as a warning against danger which promotes the sale and/or encourages the use of goods and services found in: Streets. Roads. Thoroughfares. Sanitary passages. Squares or open spaces; and/or Private property.
Cemeteries, funeral parlours and crematoria	Yes	The establishment, conduct and control of facilities for the purpose of disposing of human and animal remains.
Cleansing	Yes	The cleaning of public streets, roads, and other public spaces either manually or mechanically
Control of public nuisance	Yes	The regulation, control and monitoring of any activity, condition or thing that may adversely affect a person or a community
Control of undertakings that sell liquor to the public	Yes	The control of undertakings that sell liquor to the public that is permitted to do so in terms of provincial legislation, regulation, and licenses, and includes an inspection service to monitor liquor outlet for compliance to license requirements in as far as such control and regulation are not covered by provincial legislation.
Facilities for the accommodation, care and burial of animals	Yes	The provision of and/or the regulation, control and monitoring of facilities which provide accommodation and care for well or sick animals and the burial or cremation of animals, including monitoring of adherence to any standards and registration requirements outlined in legislation.
Fencing and fences	Yes	The provision and maintenance and/or regulation of any boundary or deterrents to animals and pedestrians along streets or roads.
Licensing of dogs	Yes	The control over the number and health status of dogs through a licensing mechanism.

Licensing and control of undertakings that sell food to the public	Yes	Ensuring the quality and the maintenance of environmental health standards through regulation, a licensing mechanism and monitoring of any place that renders during any commercial transaction, the supply of refreshments or meals for consumption.
Local amenities	Yes	The provision, manage, preserve and maintenance of any municipal place, and building reserved for the protection of places or objects of scenic, natural, historical and cultural value or interest and the provision and control of any such or other facility for public use but excludes such places, land or buildings falling within competencies of national and provincial governments.
Local sport facilities	Yes	The provision, management and/or control of any sport facility within the municipal area.
Markets	Yes	The establishment, operation, management, conduct, regulation and/or control of markets other than fresh produce markets including market permits, location, times, conduct etc.
Municipal abattoirs	Yes	The establishment conduct and/or control of facilities for the slaughtering of livestock.
Municipal parks and recreation	Yes	The provision, management, control and maintenance of any land, gardens or facility set aside for recreation,
		sightseeing and/or tourism and includes playgrounds but excludes sport facilities.
Municipal roads	Yes	The construction, maintenance, and control of a road which the public has the right to and includes, in addition to the roadway the land of which the road consists or over which the road extends and anything on that land forming part of, connected with, , or belonging to the road.
Noise pollution	Yes	The control and monitoring of any noise that adversely affects human health or well-being or the ecosystems useful to mankind, now or in the future.
Pounds	Yes	The provision, management, maintenance and control of any area or facility set aside by the municipality for the securing of any animal or object confiscated by the municipality in terms of its bylaws.
Public places	Yes	The management, maintenance and control of any land or facility owned by the municipality for public use.
Refuse removal, refuse dumps and solid waste disposal	Yes	The removal of any household or other waste and the disposal of such waste in an area, space or facility established for such purpose, and includes the provision, maintenance and control of any infrastructure or facility to ensure a clean and healthy environment for the inhabitants of a municipality.
Street trading	Yes	The control, regulation and monitoring of the selling of goods and services along a public pavement, road reserve and other public places.

Street lighting	Yes	The provision and maintenance of lighting for the illuminating of streets.
Traffic and parking	Yes	The management and regulation of traffic and parking within the area of the municipality including but not limited to, the control over operating speed of vehicles on municipal roads.
Municipal public works		Any supporting infrastructure or services to empower a municipality to perform its functions

1.2 POPULATION PROFILE

One of the four municipalities that make up the UMkhanyakude District Municipality is Jozini Local Municipality. It is situated in the northern region of KwaZulu-Natal and is surrounded by the countries of Mozambique, Swaziland, Umhlabuyalingana, Big Five/Hlabisa, Nongoma, and Jozini to the west. Jozini, Mkhuze, Ingwavuma, Ubombo, Bhambanana, and Ndumo are the six semi-formalized towns that make up this region. The municipality's remaining areas are classified as rural in nature. uMkhanyakude District Municipality has a total area of 13859 square kilometers, of which 32% (3057 square kilometers) are covered by Jozini Municipality.

The primary investment points are Mkhuze and Jozini; secondary investment points have been identified at Ingwavuma, Ubombo, Ndumo and Bhambanana and tertiary investment points have been identified at Ophansi, Manyiseni, Makwakwa, Emabhanoyini, Makhonyeni. These investment points are seen as the existing and future growth points in the municipal area and serve as the basis for the clustering of activities and services such as schools, shops, community halls, etc. The large area of Jozini jurisdiction falls under the ownership of Ingonyama Trust and some areas are privately owned by individuals while some portions are owned by the State. The current land ownership is one of the reasons why it is very difficult to control development in the Municipal area of jurisdiction.

Table 3: Population, Households and Age Profile

Basic Facts	Population		
	Stats SA 2011	Community 2016	Survey
Total population	186 502	198215	
Total number of households	38 849	44 584	
Umkhanyakude District Municipality	625 846	689 090	
Age profile			
0-14	76 945	82 344	
15-34	68 190	43 161	
35-64	33 939	32 806	
65+	7428	6824	
% Household with no income	43%		

Source: Statistics South Africa (Community Survey 2016)

According to the Stats SA 2016 Community Survey Jozini Municipality has a population of 198 215 people and 44 584 households. This represents 28.76% of the District’s population (689 090). The municipality is the second most populated municipality following Mtubatuba municipality within UMkhanyakude District.

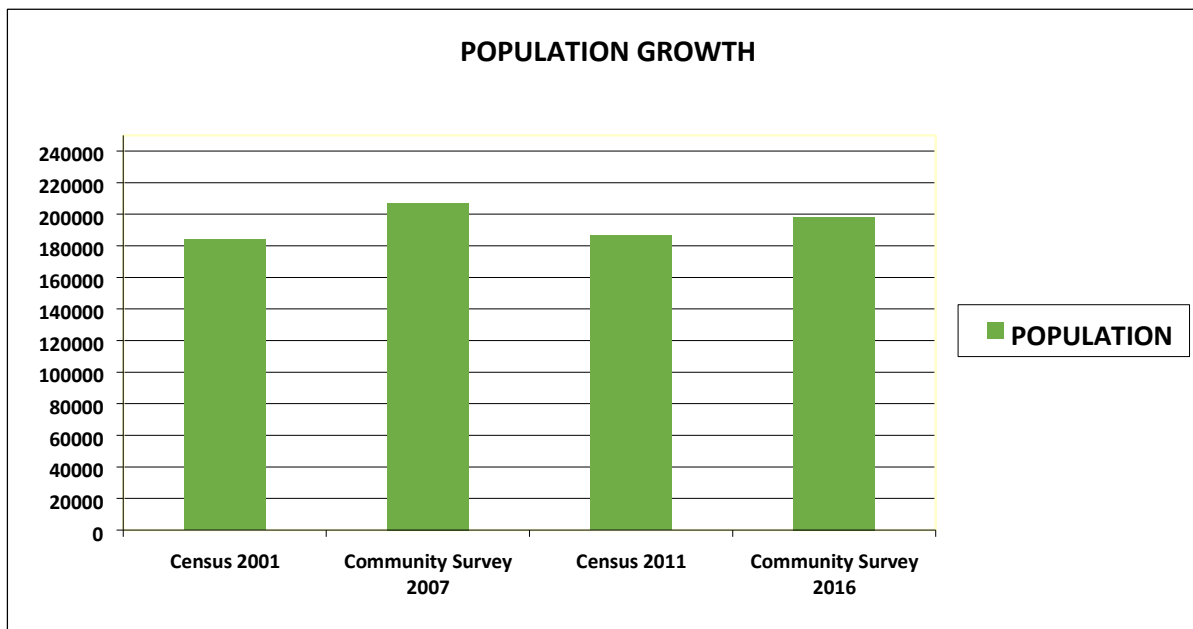
38% of the total population is between the ages of 14 and 35. Such a high number (76 241) of youth requires the municipality to put more emphasis on schools, recreation facilities and most important, job creation. The statistics in the following table indicate that, the population of Jozini municipal area has increased by 6.28% between 2011 census and 2016 community survey.

Table 4: Population Characteristics in comparison with other LMs in DC 27

MUNICIPALITY	PERSONS			
	Census 2001	CS 2007	Census 2011	CS 2016
UMkhanyakude	573 341	614 046	625 846	689 090
Umhlabuyalingana	140 958	163 694	156 736	172 077
Jozini Municipality	184 052	207 250	186 502	198 215
Mtubatuba Municipality	33 612	46 596	175 425	202 176
The Big Five	31 291	34 991	35 258	116 622
Hlabisa Municipality	176 890	150 557	91 925	

Source: Statistics South Africa (Community Survey 2016)

Graph 1: Population Growth



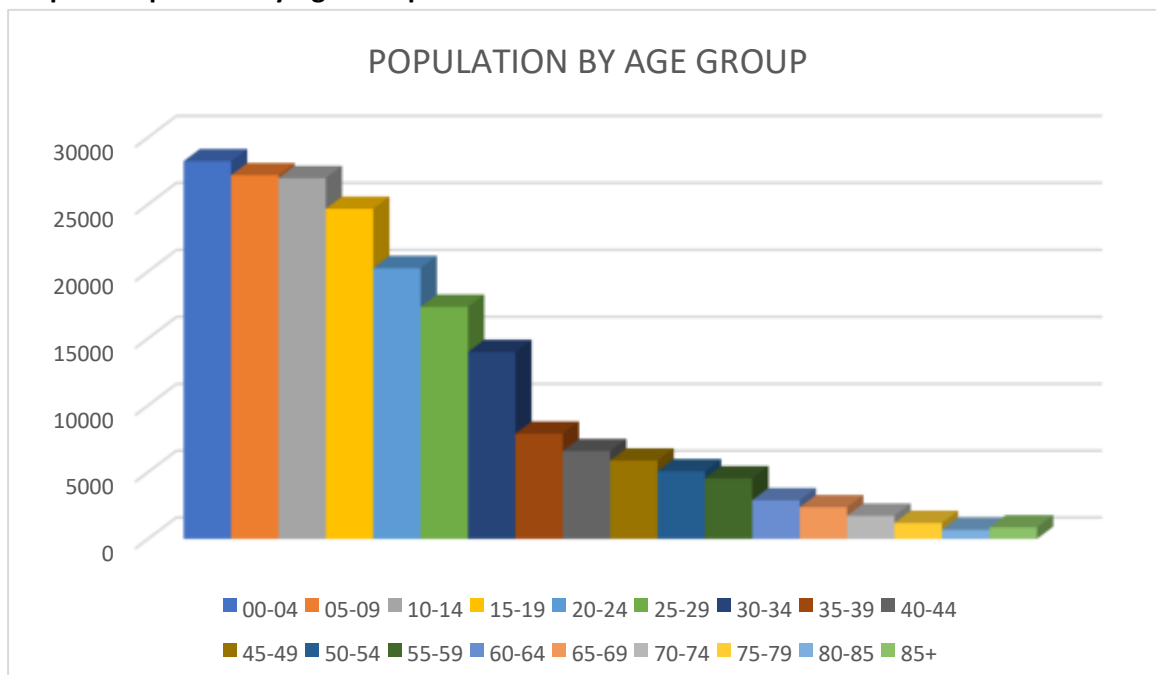
Source: Statistics South Africa (Community Survey 2016)

Table 5: Population Statistics (5-Year Category)

AGE GROUP	MALE	FEMALE	TOTAL
00-04	14 537	13 682	28 219
05-09	13 896	13 275	27 171
10-14	13 175	13 779	26 954
15-19	12 685	11 982	24 667
20-24	10 329	9 913	20 242
25-29	8 108	9 245	17 353
30-34	5 665	8 314	13 979
35-39	3 184	4 694	7 878
40-44	2 458	4 118	6 576
45-49	2 307	3 557	5 864
50-54	1 812	3 250	5 062
55-59	1 770	2 761	4 531
60-64	1 259	1 636	2 895
65-69	831	1 537	2 368
70-74	569	1 161	1 730
75-79	442	748	1 190
80-84	106	566	672
85+	150	714	864
TOTAL	93 283	104 932	198 215

Source: Statistics South Africa (Community Survey 2016)

Graph 2: Population by Age Group



Source: Statistics South Africa (Community Survey 2016)

The 0-19 age group continues to constitute a significant amount of the total population. This is the group that holds the key to regeneration and development efforts of any municipality. Jozini Municipality should develop supportive interventions in collaboration with other spheres of government to improve educational and vocational job opportunities for this group. The municipality should find ways of contributing to early childhood development initiatives in the municipal area. The municipality should further embark on interventions to alleviate the plight of young people who have become breadwinners as a result of HIV/AIDS.

The second highest category is age 20-64. This group is also faced by various environmental stresses that expose them to vulnerability and poverty. These include HIV/AIDS, unemployment and lack of skills. They constitute the poor and marginalized. Only 3.4% of the population is over the age of 65.

GENDER

The proportion of females is marginally higher (53%) than that of males which is a decrease from 2011 (54%); the social implications of this for the municipality are significant. It is likely to imply that women head most households and thus their participation in economic activities is limited by the need to fulfil dual roles of being a provider and a nurturer. The latter role is by its very nature time intensive and emotional oriented.

Table 6: Age and Gender Profile

Age Group	Males (2011)	Females (2011)	Total population (2011)	Males (2016)	Females (2016)	Total population (2016)
00-14	38 999	37 956	76 945	41 608	40 736	82 344
15-34	30 962	37 228	68 190	36 787	39 454	43 161
35-64	13 652	20 287	33 939	12 790	20 016	32 806
65+	2509	4919	7428	2 098	4 726	6824
Total	86017	100386	186502	93 283	104 932	198 215

Source: Statistics South Africa (Community Survey 2016)

Administrative Entities

The Jozini Municipality has 7 Traditional Authority Areas. The following is a list of Traditional Councils in the Jozini Municipality:

- Mathenjwa
- Mngomezulu
- Nyawo
- Myeni-Ntsinde

- Jobe
- Myeni- Ngwenya
- Siqakatha (Gumede)

Jozini Municipality also has a portion of State-owned land within its area of jurisdiction.

Table 7: Investment Points

Primary Nodes	Secondary Nodes	Tertiary Nodes
Mkhuze Jozini	Ingwavuma Ubombo Bhambanana Ndumo	Ophansi Manyiseni Makwakwa Emabhanoyini Makhonyeni

Basic Service Delivery

Assuring the sustainable delivery of services to communities is one of the goals of local government. Electricity, waste management, roads and stormwater, development and spatial planning, local economic development, environmental management, housing, libraries, cemeteries, community facilities, sports and recreation, traffic, as well as fire and disaster services are among the fundamental services provided to the communities of Jozini Municipality. The uMkhanyakude District Municipality is in charge of providing water and sewage services. Chapter 3 of the Annual Report has a detailed discussion of these services.

Service Delivery Performance Highlights

The municipality has a Performance Management Framework that outlines the steps that must be taken by the organization when formulating performance criteria that the municipality should employ when establishing performance management. In order to satisfy the reporting system's aim of 12 meetings with top management this fiscal year, the municipality only held 6. This procedure helps to make sure that the municipality meets the goals it has set and finds out early on when the goals are not being attained.

Every month, MANCO meetings are held where Middle Managers and other pertinent officials can report on the status of operational activities. Prior to being sent to the appropriate portfolios, Exco, and Council, all issues to be submitted to council structures are also tabled to MANCO for additional feedback and recommendations.

Internal Auditors receive departmental PMS reports every quarter for examination. The audited report then goes to the Audit Committee, which in Jozini Municipality has full authority to monitor all municipal operations.

On the basis of the performance plans, scorecard, and SDBIP that were provided throughout the financial year, the municipality subsequently compiles the Annual Performance Report. The Internal Audit and Audit Committee then receive the Annual Performance Report before it is distributed to the appropriate parties.

The six Key Performance Areas, the municipal targets, and the accomplishments of the municipality are all broken out in the municipal scorecard that is included in this report. This study also includes narratives that discuss contrasts between the previous year (2021–2022) and the year under review (2022–2023). Priorities in the Jozini Integrated Development Plan are cascaded to performance management and measured by the progress done within the allotted timeframes. In the process of approving the IDP, Budget, Service Delivery, and Budget Implementation Plan, Council also adopts the priorities. Quarterly reports that are presented

to Municipal Council serve as a gauge of these priorities.

Overall Organisational Performance-2 Year Comparison

The municipality had planned a total of 179 targets with all 6 KPAs combined for the term ending 30 June, 2023. Out of 179 planned targets, 169 were achieved, accounting for 94.41% of the annual performance. There is a slight increase of 4.3% of the overall performance if one compares the 2021/2022 and 2022/2023 financial years. In 2021/2022 financial year, there were 91 targets planned and 82 were achieved with 90.11% of the overall performance achievement.

Table 8: Overall Organisational Performance-2 Year Comparison

KPA	2021/2022					2022/2023				
	Planned Targets	Target Achieved	% Achieved	Not Achieved	% Not Achieved	Planned Targets	Target Achieved	% Achieved for Q4	Not Achieved	% Not Achieved
Institutional Development and Organisational Transformation	13	13	100%	00	0%	29	28	96.55%	01	3.45%
Basic Services Delivery	33	25	75.76 %	08	24.24%	42	33	78.57%	09	21.43%
Local Economic Development	13	13	100%	0	0%	32	32	100%	00	0%
Good Governance and Public Participation	5	5	100%	0	0%	34	34	100%	00	0%
Financial Viability and Management	15	15	100%	0	0%	20	20	100%	00	0%
Cross Cutting	12	11	91.67 %	1	8.33%	22	22	100%	00	0%
TOTAL	91	82	90.11 %	09	9.89%	179	169	94.41%	10	5.59%

Performance Highlights for 2022/2023 F/Y: Municipal Transformation & Institutional Development

The municipality had planned a total of 29 targets for the Municipal Transformation and Institutional Development (MITD) KPA for the term ending 30 June 2023. As of 30 June, 2023, 28 planned targets were achieved, with a total achievement rate of 96.55%.

Table 9: Comparative Analysis for the MITD Over 2 Year

KPA	2021/2022					2022/2023				
	Planned Targets	Target Achieved	% Achieved	Not Achieved	% Not Achieved	Planned Targets	Target Achieved	% Achieved for Q4	Not Achieved	% Not Achieved
Institutional Development and Organisational Transformation	13	13	100%	00	0%	29	28	96.55%	01	3.45%

MITD Challenges: The 1% of all municipality’s employee’s basic salary budget actually spent on implementing the workplace skills plan remains a challenge. However, the Corporate Services Department has addressed it in 2023/2024 f/y as it is already budgeted for.

Measures to Improve Performance: In an endeavour to improve the IDP/PMS/Budget alignment, the municipality’s focus for 2022/2023 financial has been to review and develop new goals, objectives and strategies. Finally, to achieve the SMART principles for developing the targets.

Performance Highlights for 2022/2023 F/Y: Basic Service Delivery

The Municipality successfully reviewed an Infrastructure Maintenance Plan that would guide the overall standards of maintaining infrastructure in Jozini Municipality. The acquisition of a grader has contributed a great deal with the implementation of the Maintenance Plan.

During 2022/2023 financial year, the municipality made great advances in addressing service delivery in rural areas. The Municipality successfully reviewed an Infrastructure Maintenance Plan that will regulate the overall infrastructure maintenance requirements in Jozini Municipality. The purchase of a grader has greatly aided in the implementation of the Maintenance Plan. The municipality made significant progress in addressing rural service delivery. The municipality planned a total of 42 targets, of which all 33 targets were achieved with the overall performance achievement of 78.57%. There is an increase of 2.81% of the overall performance if one compares the 2021/2022 and 2022/2023 financial years. In 2021/2022 financial year, there were 33 targets planned and 25 were achieved with 75.76% of the overall performance achievement. The MIG expenditure was 100% spent with committed funds and roll-over to 2022/2023 financial.

Table 10: Comparative Analysis for the BSD Over 2 Year

KPA	2021/2022					2022/2023				
	Planned Targets	Target Achieved	% Achieved	Not Achieved	% Not Achieved	Planned Targets	Target Achieved	% Achieved for Q4	Not Achieved	% Not Achieved
Basic Services Delivery	33	25	75.76%	08	24.24%	42	33	78.57%	09	21.43%
TOTAL	33	25	75.76%	08	24.24%	42	33	78.57%	09	21.43%

Basic Service Delivery Challenges and Remedial Action:

- The difficulty of not having enough funds to complete some projects that have already been started remains a challenge.
- Lack of funding for operations and maintenance of municipal strategic infrastructure projects as well as their implementation continues to be an issue.
- Project reprioritisation is a persistent issue that degrades the planning document’s quality (including, IDP, SDBIP and Departmental Scorecards) and negatively impacts reporting and causes non-alignment. It is advised that if a project has not budget of insufficient funding, it should not be started. While the reprioritization of projects should be considered in the context of unavoidable circumstances, it may be perceived as poor planning on the side of the municipality.
- Comprehensive Infrastructure and Maintenance Plan vs lack of a comprehensive implementation plan with priorities and long term, medium- and short-term budget for roads, electrification, community halls, sports fields and maintenance programme.
- The municipality experienced delays in the implementation of projects due to the appeals that were lodged and in finalising the appeal processes.

Table 11: Indicating Projects, Challenges and Remedial Action

IDP/SDBIP NO.	PROJECT/S	ACTUAL ACHIEVED	CHALLENGES / BLOCKAGES	REMEDIAL ACTIONS/CORRECTIVE MEASURES
BSD15	Construction of Nkonyameni Community Hall	20% of Continuation and Completion of Construction of Nkonyameni Community Hall and 3 progress construction reports submitted to the portfolio committee	Contractor was terminated due to poor performance on 05 May 2023	The project will be re-advertised in the new financial year in Q1.
BSD 18	Construction of Sbonokuhle Sportsfield	95% and Continuation and Completion of Construction of	The project was not completed due to the poor	The contractor will be terminated by 30 August 2023 at the end

		Sibonokuhle Sportsfield and 1 progress construction report	performance of the contractor	of the maintenance period
BSD 20	Construction of Ophansi Sportsfield	92% of Construction of Ophansi Sportsfield and 4 progress construction reports submitted to the portfolio committee by 30 June 2023	Due to weather conditions the project was not completed. An extension of time was requested and granted by the Municipal Manager which is in line with GCC.	The project will be completed in the new financial year in Q1
BSD 22	Construction of Sinethezekile Sportsfield	67% of Sinethezekile Sportsfield constructed, completed and 3 progress construction reports submitted to the portfolio committee by 30 June 2023	The project could not commence due to land disputes.	The land dispute has been resolved and the contractor was granted extension of time. The expected completion date will be on the 31st August 2023
BSD23	Construction of Nyamane Sports field	31% of Nyamane Sportsfield constructed, completed and 3 progress construction reports submitted to portfolio committee by 30 June 2023	Contractor was terminated due to poor performance. The termination date 29 May 2023	The project will be advertised in the 1st quarter of the new financial year
BSD 24	Construction of Manyiseni Activity Hub Sportsfield	2.5% of SCM processes for the construction of Manyiseni Activity Hub Sportsfield completed.	There were delays in the sitting of the Bid Committees	The SCM Processes will be finalised in the new Financial Year in Q1
BSD 32	KwaQondile Electrification of 200 Households	97% of households (200) with access to electricity, 4 progress reports on the electrification of 200 households completed and submitted (KwaQondile) by 30 June 2023	There were delays in the electrification due to bush clearing and the missing pegs.	Extension of time has been requested by the contractor until 30 September 2023
BSD 33	Mkhuzi-wamanzi Electrification of 116 Households	31% of households (116)with access to electricity and 1 implementation progress report on the electrification, completed and	There delays in the electrification due to bush clearing and the missing pegs.	Extension of time has been requested by the contractor until 30 September 2023

		submitted (Mkhuzi-Wamanzi) by 30 June 2023		
BSD 41	Construction of Msiyane Market Stalls	0% of SCM Processes completed and an appointment letter issued and 1 progress construction report (indicating 30% progress) for the construction of Msiyane Market Stalls	Contractor failed to do site establishment and contractor was awarded intention to terminate due to poor performance	The termination will be awarded and Readvertisement of project in the new Financial will be done in Q1

Performance Highlights for 2022/2023 F/Y: Local Economic Development

The municipality set 32 targets for this KPA, all of which were met. A total of 100% overall performance achievement. During the mid-term, the LED Unit aided in the establishment of 1900 job opportunities through the EPWP and CWP programmes. The Municipality conducted an internal evaluation of the LED Strategy. Social welfare and poverty alleviation programs were correspondingly adopted. Tourism awareness campaigns were carried out in order to raise awareness and potential for economic development through tourism and investment opportunities.

Table 12: Comparative Analysis for the LED Over 2 Years

KPA	2021/2022					2022/2023				
	Planned Targets	Target Achieved	% Achieved	Not Achieved	% Not Achieved	Planned Targets	Target Achieved	% Achieved for Q4	Not Achieved	% Not Achieved
Local Economic Development	13	13	100%	0	0%	32	32	100%	00	0%
TOTAL	13	13	100%	0	0%	32	32	100%	00	0%

LED Challenges

Finalisation of the LED Strategy and Implementation Plan. Identification of high impact LED projects to unlock development and employment opportunities. The need to create public private partnerships (PPP's) and collaborative projects.

Measures to Improve Performance

To request assistance from KZN CoGTA and KZN Treasury to assist with the high impact project support, formation of PPP's and funding to support LED Implementation Plan.

Performance Highlights for 2022/2023 F/Y: Good Governance and Public Participation

In 2021/2022 financial year, the Municipality obtained an unqualified audit opinion. During the year under review, management monitored closely the implementation of the internal controls and fulfilled commitments arising from the periodic Internal Audit.

The Municipality conducted a Mid – Year Performance review for the Municipal Performance and Financial Performance. The scorecard and SDBIP's were reviewed, adjusted and approved by the Council.

The Budget & Treasury Office with/without adopted S71,S52(0) and S72 on time. In the year under review, the municipality ensured that its creditors are paid within 30 days upon receipt of invoices.

In an endeavour to empowering the community of Jozini, the Supply Chain Management Unit was able to ensure 30% local beneficiation for all construction projects. The Council was able to approve the budget within the prescribed time frame as legislated in the MFMA. Section 71 reports were tabled to Council on monthly basis as part of transparency on the management of financial resources.

Table 13: Comparative Analysis for the GG&PP Over 2 Years

KPA	2021/2022					2022/2023				
	Planned Targets	Target Achieved	% Achieved	Not Achieved	% Not Achieved	Planned Targets	Target Achieved	% Achieved for Q4	Not Achieved	% Not Achieved
Good Governance and Public Participation	5	5	100%	0	0%	34	34	100%	00	0%
TOTAL	5	5	100%	0	0%	34	34	100%	00	0%

The performance management has improved compared to the previous years. The Municipality was able to monitor the progress of service delivery during the monthly

Departmental sessions where management worked together in ensuring that set targets were being delivered at the planned time frames.

The Ward Committees were fully operational in all wards and the support material was distributed for the operation of ward committees. The Ward Committees were trained to ensure that they are well educated on their roles and responsibilities as representatives of the public in their respective wards. The IDP/Budget roadshows and public participation sessions were conducted for all 23 Wards, thus ensuring that the Municipality adheres to public participation in Municipal affairs as they represent the communities in their respective Wards. During 2022/2023 financial year, the municipality had planned 34 targets for this KPA and were fully achieved, with the total of 100% overall performance achievement.

A formal mid-term performance evaluation was organised departmentally and was conducted as follows:

Table 14: Mid-Term Performance Evaluation

Department	Date	Time
1. Office of the Municipal Manager	23 January 2023	10H00 am
2. Infrastructure/Technical Services	23 January 2023	13H00 am
3. Community Services	24 January 2023	10H00 am
4. Planning and Socio-Economic Development	24 January 2023	13H00 am
5. Finance	25 January 2023	10H00 am
6. Corporate Services	25 January 2023	13H00 am
7. Sec 54/56 Managers Mid-Term Performance Formal Assessments 2022/2023	14 February 2023	10H00 am

GG&PP Challenges and Measures to Improve Performance: In an endeavour to improve the Good Governance and Public Participation subsequent to the Covid19 Pandemic, the Municipality strengthened its governance structures, accountability, the District Development Model (DDM) and PPP. Ongoing capacity building programmes for the governance structures will also be implemented.

Performance Highlights for 2022/2023 F/Y: Financial Viability and Management

Table 15: Comparative Analysis for the FV&M Over 2 Years

KPA	2021/2022					2022/2023				
	Planned Targets	Target Achieved	% Achieved	Not Achieved	% Not Achieved	Planned Targets	Target Achieved	% Achieved for Q4	Not Achieved	% Not Achieved
Financial Viability and Management	15	15	100%	0	0%	20	20	100%	00	0%
TOTAL	15	15	100%	0	0%	20	20	100%	00	0%

In 2021/2022 financial year, the Municipality obtained an unqualified audit opinion. During the year under review, management has monitored closely the implementation of the internal controls and fulfilled commitments arising from the periodic Internal Audit.

The Municipality conducted Quarter 4 Performance Review for the Municipal Performance and Financial Performance. The 2022/2023 IDP, Scorecard, SDBIP's and budget were adjusted. An item indicating the adjustments made to the 2022/2023 IDP, Scorecard, SDBIP's and budget was submitted to the Council for consideration and approval.

The Budget & Treasury Office adopted S71,S52(0) and S72 on time. In the term under review (Quarter 4), the municipality ensured that its creditors are paid within 30 days upon receipt of invoices. The Municipality has been hard at work and has achieved 90% collection on monthly billing.

In an endeavour to empowering the community of Jozini, the Supply Chain Management Unit was able to ensure 30% local beneficiation for all construction projects. The Council was able to approve the budget within the prescribed time frame as legislated in the MFMA. Section 71 reports were tabled to Council on monthly basis as part of transparency on the management of financial resources.

The municipality had planned 20 targets for this KPA and all the planned targets were fully achieved. This KPA obtained the total of 100% overall performance achievement.

FV&M Challenges and Measures to Improve Performance

In the 2022/2023 financial year, the municipality plans to improve on the planning and implementation processes for the Supply Chain Management Unit and the Procurement Plans. Finally, the municipality aims to develop and maintain a financially viable and sustainable institution that achieves full compliance with municipal legislation.

The appeal processes that delay the implementation and project completion. Continuous improvement of public participation and engagement processes with relevant stakeholders, transparency and accountability in all municipal programmes so as to speed up service delivery and avoid unnecessary protests. Continuous improvement of PMS and SMART principles.

Performance Highlights for 2022/2023 F/Y: Cross Cutting Issues/Interventions

Table 16: Comparative Analysis for the CCI Over 2 Years

KPA	2021/2022					2022/2023				
	Planned Targets	Target Achieved	% Achieved	Not Achieved	% Not Achieved	Planned Targets	Target Achieved	% Achieved for Q4	Not Achieved	% Not Achieved
Cross Cutting	12	11	91.67%	1	8.33%	22	22	100%	00	0%
TOTAL	12	11	91.67%	1	8.33%	22	22	100%	00	0%

The Municipality has successfully developed Jozini Municipality Land Use Scheme in line with SPLUMA. The Municipality has conducted public consultation sessions with all relevant stakeholders.

The municipality had planned 22 targets for this KPA. All targets were achieved, and this KPA obtained the total of 100% overall performance achievement. There is a slight increase of 8.33% of the overall performance if one compares the 2021/2022 and 2022/2023 financial years. In 2021/2022 financial year, there were 12 targets planned and 11 were achieved with 91.67% of the overall performance achievement.

CCI Challenges and Measures to Improve Performance: Shortage of funds for the implementation of strategic spatial planning programmes and projects. Continuous preparation of bankable business plans to be submitted to potential funders.

1.4 Organisational Development Overview

The Council approved an organizational structure/organogram that is in accordance with the municipality's long-term development plans, which are reflected in the IDP, as well as the Municipality's authorities and functions and the requirement for efficient administration. A number of critical positions were filled. The following departments are included in the organogram, which also specifies this organizational structure:

- The Office of the Municipal Manager
- Corporate Services Department
- Technical Services Department,
- Planning and Economic Development Services Department
- Finance Department
- Community Services Department

Given the necessity to build enough capacity to implement the IDP and provide services effectively, implementing the organogram is a municipality's top priority. Every year, the organogram is updated to reflect the municipality's shifting demands. The main difficulty, though, is finding and keeping qualified, seasoned employees.

1.5 Auditor General's

The municipality obtained an unqualified audit opinion during 2021/2022 and 2022/2023 financial years.

Statutory Annual Report Process

Table 17: The Statutory Annual Report Process

No.	Activity	Timeframe
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period	July 2022
2	Implementation and monitoring of approved Budget and IDP commences (In year financial reporting).	
3	Finalize the 4th quarter Report for previous financial year	
4	Submit draft year 0 Annual Report to Internal Audit	
5	Municipal entities submit draft annual reports to MM	
6	Audit/Performance committee considers draft Annual Report of municipality and entities (where relevant)	August 2022
8	Mayor tables the unaudited Annual Report	

9	Municipality submits draft Annual Report including consolidated annual financial statements and performance report to Auditor General	
10	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	
11	Auditor General audits Annual Report including consolidated Annual Financial Statements and Performance data	September – October 2022
12	Municipalities receive and start to address the Auditor General’s comments	November 2022
13	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor- General’s Report	
14	Audited Annual Report is made public and representation is invited	
15	Oversight Committee assesses Annual Report	
16	Council adopts Oversight report	March 2023
17	Oversight report is made public	
18	Oversight report is submitted to relevant provincial councils	
19	Commencement of draft Budget/ IDP finalization for next financial year. Annual Report and Oversight Reports to be used as input	January 2023



CHAPTER TWO

Governance



2.1 COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

Political Governance

The Council of Jozini Municipality comprises of 23 ward Councillors, 22 PR Councillors that make up the total of 45 Councillors. The Municipality has all the powers assigned to it in terms of the Constitution as well as relevant national and provincial legislation. The executive and legislative authority is vested in the Council. Therefore, the Council has the responsibility to take all the major decisions of the Municipality including delegation of powers to its principal Executive Committee, political office bearers, Council committees and officials. In addition, the Council is constituted by 5 political parties in a form of public representation, which is as follows:

Table 18: Representation of Political Parties

Political Party	Number of Representatives/Councillors
Inkatha Freedom Party	24
African National Congress	16
AC Party	1
Economic Freedom Fighters	2
Independent Candidate	2
TOTAL	45

2.1.1 MAYOR, SPEAKER & DEPUTY MAYOR



His Worship Mayor:

Cllr M. Mathe



Honourable Speaker:

Cllr DP Mabika



Her Worship Deputy Mayor :

Cllr N.R Zulu

2.2 EXECUTIVE COMMITTEE

There are nine (9) members of the executive committee. The EXCO is chaired by the Mayor, Honourable Cllr M Mathe and the Council is chaired by the Speaker, Honourable Cllr DP Mabika. The Executive Committee receives recommendations from the Portfolio Committees and may dispose of matters falling within its mandate or recommend for council to make a decision. Additionally, on a quarterly basis the Executive committee prepares and tables reports to Council with a record of all decisions taken in the quarter.

Table 19: Executive Committee Members

No	Councillor Details	Political Affiliation
1	Mayor, Cllr M Mathe	Ward 06 IFP
2	Cllr E.N Xakaza	PR EFF
3	Cllr N.S Myeni	Ward 01 IFP
4	Cllr B.Q Gumede	Ward 23 IFP
5	Cllr N.R Zulu	PR IFP
6	Cllr S.K Mncwango	Ward 08 IFP
7	Cllr M.E Ndlela	PR ANC
8	Cllr S.N Gumede	PR ANC

2.3 WARD COUNCILLORS AND WARD PR

Table 20: Ward Councillors & Ward PR

APPENDIX A-1: COUNCILLORS, COMMITTEES AND ALLOCATION					
No	Council members	Full time / part time FT/PT	Committees allocated	Ward and Represented party	Ward
1	Mayor, Cllr M Mathe	Full Time	EXCO Finance Portfolio	IFP	6
2	Cllr E.N Xakaza	Part Time	EXCO MPAC	PR EFF	
3	Cllr N.S Myeni	Part Time	EXCO Planning Portfolio	IFP	1
4	Cllr B.Q Gumede	Part Time	EXCO Infrastructure Portfolio	IFP	23
5	Cllr N.R Zulu	Full Time	EXCO Community Portfolio	PR IFP	
6	Cllr S.K Mncwango	Part Time	EXCO Corporate Portfolio	IFP	08
7	Cllr M.E Ndlela	Part Time	EXCO Planning Portfolio	PR ANC	
8	Cllr T.E Ntimbane	Part Time	Planning Portfolio	PR ANC	

9	Cllr S.N Gumede	Part Time	EXCO Community Portfolio	PR ANC	
10	Cllr SV Mathenjwa	Part Time	Community Portfolio	Independen t	02
11	Cllr D.P Jobe	Part Time	MPAC	IFP	03
12	Cllr T.B Mlambo	Part Time	Infrastructure Portfolio	IFP	04
13	Cllr P.J Mathe	Part Time	Planning Portfolio	IFP	05
14	Cllr NL Gumbi	Part Time	MPAC	IFP	07
15	Cllr S.K Mncwango	Part Time	Corporate Portfolio	IFP	08
16	Cllr M.N Mathe	Part Time	Infrastructure Portfolio	IFP	09
17	Cllr D.G Gumede	Part Time	Corporate Portfolio	IFP	10
18	Cllr W.I Msweli	Part Time	Infrastructure Portfolio	IFP	11
19	Cllr Z.W Vilane	Part Time	Community Portfolio	IFP	12
20	Cllr Z Ndlovu	Part Time	Community Portfolio	IFP	13
21	Cllr D.P Mabika	Full Time	Infrastructure Portfolio	IFP	17
22	Cllr M.B Vilane	Part Time	Community Portfolio	ANC	18
23	Cllr T.Z Nyawo	Part Time	MPAC	IFP	19
24	Cllr S Dlamini	Part Time	Finance Portfolio	Independen t	20
25	Cllr T.N Ndlazi	Part Time	Community Portfolio	PR IFP	
26	Cllr Z.M Mthembu	Part Time	Corporate Portfolio	PR IFP	
27	Cllr S.K Macwele	Part Time	MPAC	PR IFP	
28	Cllr C.M Vilane	Part Time	Finance Portfolio	PR IFP	
29	Cllr D.G Khumalo	Part Time	Finance Portfolio	PR IFP	
30	Cllr M.B.C Gumede	Part Time	Infrastructure Portfolio	PR ANC	
31	Cllr T.F Tembe	Part Time	Finance Portfolio	PR ANC	
32	Cllr S.B Sibiyi	Part Time	Planning Portfolio	PR ANC	
33	Cllr S.N Gumede	Part Time	Infrastructure Portfolio	PR ANC	

34	Cllr N.F Mthethwa	Part Time	Community Portfolio & Corporate Portfolio	PR ANC	
35	Cllr S.P Myeni	Part Time	Finance Portfolio	PR ANC	
36	Cllr P.N Ngobe	Part Time	MPAC	PR ANC	
37	Cllr T.E Ntimbane	Part Time	Planning Portfolio	PR ANC	
38	Cllr T.C Mabanga	Part Time	MPAC	PR ANC	
39	Cllr M.S Thabethe	Part Time	Corporate Portfolio	PR ANC	
40	Cllr P.S Khumalo	Part Time	Planning Portfolio	PR ANC	
41	Cllr N.N Ndlazi	Part Time	MPAC	PR ANC	
42	Cllr N.S Mthethwa	Part Time	Corporate Portfolio	PR ANC	
43	Cllr S.W Nkonyane	Part Time	Infrastructure Portfolio	PR EFF	
44	Cllr Q.Z Buthelezi	Part Time	Corporate Portfolio	PR ACU	

2.4 PORTFOLIO COMMITTEES

There are 5 portfolio Committees established for political oversight over departmental activities and making recommendations to Council. It is in these committees where policy issues are debated thoroughly prior to their submission to the Council for adoption.

Through Portfolio Committees, Councillors are able to give political direction to the administrative programmes of Council. The table below highlights the Portfolio Committees that have been established to contribute to effective decision-making in processes of governance and ensure effective implementation of service delivery projects and monitoring thereof. The political governance of the Municipality exercises its oversight role by ensuring continuous monitoring of the decisions implemented by the administration. The administration reports to section 80 committees on a monthly basis on the progress of implementation of the Annual Plan and decisions of EXCO and Council.

Table 21: Portfolio Committees

FINANCIAL SERVICES PORTFOLIO COMMITTEE	
NAME OF COUNCILLOR/	DESIGNATION
Cllr Mfananaye Mathe	Chairperson
Cllr Nkosi Mbalekelwa Samuel	Member
Cllr Vilane Clement Mgcinwa	Member
Cllr Mathenjwa Mabaleka Roman	Member
Cllr Khumalo Donald Gqiseka	Member
Cllr Tembe Tamareah Fikile	Member
Cllr Myeni Sibongile Prudence	Member
Cllr Thabethe Mumcy Sthembile	Member
Cllr Dlamini Sthembiso	Member
COMMUNITY SERVICES PORTFOLIO COMMITTEE	
NAME OF COUNCILLOR/	DESIGNATION
Cllr Zulu Ncamisile Rosemary	Chairperson
Cllr Vilane Zakhele Wonder	Member
Cllr Ndlovu Zama	Member
Cllr Nkosi Collen Sandile	Member
Cllr Ndlazi Thembelihle Nobuhle	Member
Cllr Mthethwa Nonhlanhla Florence	Member
Cllr Mathenjwa Sibonelo Victor	Member
Cllr Vilane Mduduzi Brian	Member
Cllr Gumede Ncamisile Sibongile	Member
CORPORATE SERVICES PORTFOLIO COMMITTEE	
Cllr Mncwango Sthembiso Kenneth	Chairperson
Cllr Khumalo Donald Gqiseka	Member
Cllr Mathe Ntokozo Mvikeleni	Member
Cllr Mthemba Zanele Monica	Member
Cllr Gumede December George	Member
Cllr Buthelezi Qhawe Zwelabameli	Member
Cllr Mthethwa Nozipho Samkelisiwe	Member
Cllr Mthethwa Nonhlanhla Florence	Member
Cllr Thabethe Mumcy Sthembile	Member
INFRASTRUCTURE SERVICES PORTFOLIO COMMITTEE	
Cllr Gumede Bongani Qedusizi	Chairperson
Cllr Mlambo Thokozani Bongumusa	Member
Cllr Gumede December George	Member
Cllr Msweli Wilson Innocent	Member
Cllr Mathe Mvikeleni Ntokozo	Member
Cllr Nkonyane Sifiso Wiseman	Member
Cllr Gumede Sbongile Ncamsile	Member
Cllr Gumede Mbali Busizwe	Member
Cllr Tembe Tamareah Fikile	Member
PLANNING & ECONOMIC DEVELOPMENT SERVICES PORTFOLIO COMMITTEE	

Cllr Myeni Nkosinathi Sicelo	Chairperson
Cllr Mlambo Thokozani Bongumusa	Member
Cllr Mathe Jabulani Petros	Member
Cllr Ndlazi Thembelihle Nobuhle	Member
Cllr Ndlovu Zama	Member
Cllr Ndlela Mandla Ephraim	Member
Cllr Sibiya Sandile Bonginkosi	Member
Cllr Ntimbane Thalente Eric	Member
Cllr Khumalo Philile Sophline	Member

2.5 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)

Municipal Public Accounts Committee (MPAC) established in terms of Section 79 of the Municipal Structures Act. The primary function of the Municipal Public Accounts Committee (MPAC) is to assist the Council in exercising its oversight and accountability responsibilities and functions; by generally exercising political oversight on behalf of the council; by holding the executive and municipal administration to account; by overseeing and reviewing municipal accounts to ensure the effective and efficient utilization of the municipal resources; and by carrying out the responsibilities of initiating and preparing the annual oversight report. The Jozini LM MPAC held four meetings during 2022/2023 financial year.

Table 22: MPAC Members, Gender and Political Affiliation

NAME OF COUNCILLOR/	DESIGNATION	GENDER	POLITICAL AFFILIATION
1. Cllr Gumbi Nhlanhla Leonard	Chairperson	Male	IFP
2. Cllr Nyawo Thembinkosi Zakhele	Member	Male	IFP
3. Cllr Jobe Dingeni Philemon	Member	Male	IFP
4. Cllr Macwele Sicelo Skhumbuzo	Member	Male	IFP
5. Cllr Xakaza Emmanuel Nkululeko	Member	Male	EFF
6. Cllr Ndlazi Nokuthula Nompumelelo	Member	Female	ANC
7. Cllr Malu Thembinkosi Michael	Member	Male	ANC
8. Cllr Ngobe Phumzile Nokuthula	Member	Female	ANC
9. Cllr Mabanga Tholinhlhla Cynthia	Member	Female	ANC

Administrative Governance

During 2022/2023 financial year, the Municipality in its Organizational Structure had six (6) Departments reporting and responsible to the Office of the Municipal Manager as follows:

- Office of the Municipal Manager
- Budget and Treasury
- Corporate Services
- Community Services
- Technical Services

- Planning and Economic Development

Table 23: Top Administrative Structure

Top Administrative Structure	Functions
 <p>MUNICIPAL MANAGER Mr JA Mngomezulu</p>	<ul style="list-style-type: none"> • Overall Strategic Management of the OMM • IDP Services • PMS & Back to Basics (B2B) Services • Internal Audit • Risk Management Services • Communications • Batho Pele & Intergovernmental Relations • Youth Development & Support Services • Office of the Mayor • Office of the Speaker/ Public Participation • Legal Services • Special Programmes
 <p>EXECUTIVE DIRECTOR (Acting): Corporate Services Mr. ME Dlamini</p>	<ul style="list-style-type: none"> • Overall Strategic Management • Human Resources • General Administration • Council Support • Records Management • Information & Communication Technology
 <p>EXECUTIVE DIRECTOR: Planning and Development Services Mr LB Mpontshane</p>	<ul style="list-style-type: none"> • Overall Strategic Management • Spatial Planning & Land Use Management • Geographic Information System (GIS) • Building Control & Enforcement • Housing Implementation & Coordination • Local Economic Development (LED) & Tourism Services • Environmental Management Services • Municipal Library Services



CHIEF FINANCIAL OFFICER:
Mr V. Gumede

- Overall Strategic Management of the BTO
- Revenue & Expenditure Management
- Budget Planning & Reporting & Asset Management Services
- Supply Chain Management (SCM) Services



EXECUTIVE DIRECTOR:
Technical Services
Mr. X Kunene

- Overall Strategic Management
- Project Management Unit (PMU)
- Operations & Maintenance (O & M)
- Roads & Storm-Water Services
- Parks & Gardens & Cemeteries Services



EXECUTIVE DIRECTOR:
Community Services
Mr M Phakathi

- Environmental management
- Public Safety
- Library Services
- Municipal enterprises
- Disaster and Fire Rescue

Table 24: The Status of Filling Critical Positions as at 30 June 2023

POSITION	STATUS	DEPARTMENTAL FUNCTIONS
Municipal Manager	Filled	<ul style="list-style-type: none"> • IDP/ PMS • Internal audit and Risk Services • Public participation • Communications, IGR and Batho Pele
Chief Financial Officer	Filled	<ul style="list-style-type: none"> • Revenue and Expenditure • Financial planning and assets management • Supply chain management
Executive Director: Corporate Services	Filled	<ul style="list-style-type: none"> • Human Resource • ICT • Administration • Legal
Executive Director: Community Services	Filled	<ul style="list-style-type: none"> • Public Safety Services • Environmental Management Services • Municipal Library Services • Disaster Management & Fire Rescue Services • Special Programmes • Municipal Enterprises
Executive Director: Planning and Economic Development	Filled	<ul style="list-style-type: none"> • Housing • Spatial Planning • Building Control and • Environmental management • SPU • LED • Marketing Communications
Executive Director: Infrastructure Services	Filled	<ul style="list-style-type: none"> • PMU • Operations and maintenance

COMPONENT B: INTER-GOVERNMENTAL RELATIONS

Inter-Governmental Relations

All service delivery matters involving other government departments, private sector, development agencies, etc. are co-ordinated through the District IGR-Forum. Jozini Municipality has developed a number of programmes and actions to improve good governance and relations with external role-players but also to improve internal efficiencies.

Jozini Local Municipality falls under the uMkhanyakude District Municipality which has an operational IGR structure. There are a number of forums/ clusters that have been established in the District and Jozini is part of those forums and participates in IGR forum

meetings. Each Forum/ cluster is chaired by municipal managers except for the Mayors' Forum which is chaired by the District Mayor.

The MUNI-MEC is a provincial intergovernmental body that meets quarterly to analyse the state of local government and is made up of the MEC and Municipal Mayors and Municipal Managers within the Province. The body also serves as a platform where programmes and projects by Provincial and National Government that will be implemented locally are packaged. Current issues and challenges affecting municipalities are identified and strategically dealt with.

His Worship the Mayor Cllr DP Mabika and the Municipal Manager form an integral part of this forum as representatives of the municipality. The person who is delegated as the IGR champion in the municipality is the Manager Marketing and Communications, but all sections are part of the IGR forums in the district.

Table 25: Inter-Governmental Relations Forum

Intergovernmental Relations Forum		
Forum	Frequency	Directorate
Premiers Coordinating Forum	Quarterly	Municipal Manager, Finance
MUNIMEC	Quarterly	Mayor, Municipal Manager
District MMs Forum	Quarterly	Municipal Manager
District Technical Alignment Forum	Quarterly	Technical
District Planners Forum	Quarterly	Planning & Economic Development
DTAC	Quarterly	Performance Management
District CFO's Forum	Quarterly	Finance
District Community Services Forum	Quarterly	Community Services
Corporate Governance Forum	Quarterly	Corporate Service

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

In accordance with Section 6 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), a municipality's administration is required to:

- a) *Be responsive to the needs of the local community;*
- b) *Facilitate a culture of public service and accountability amongst staff;*
- c) *Take measures to prevent corruption;*
- d) *Establish clear relationships, and facilitate cooperation and communication between itself and the local community;*

- e) *Give members of the local community full and accurate information about the level and standard of municipal services they are entitled to receive; and*
- f) *Inform the local community how the municipality is managed, of the costs involved and the persons in charge.”*

In order to adhere to the aforementioned, the Municipality has set up the structures mandated by law, including Section 80 Portfolio Committees that advise the Mayor, Municipal Public Accounts Committees (MPAC), Special (Disciplinary) Committees that deal with the Code of Conduct for Councillors, and a Fraud and Risk Management Committee. Additionally, an Audit Committee made up of impartial outside experts also provides advice to Council. A report that includes recommendations from the Audit Committee for financial management and control, performance management, internal control, risk management, and governance issues is presented to Council on a quarterly basis.

In order to promote accountability, supervision, transparency, and good governance as well as to help the municipality fulfil its obligations to the public, these structures constitute a division of labour among public representatives and personnel.

Public Meetings

Communication, Participation and Forums: Chapter 4 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) requires municipalities to set up the necessary systems, processes, and procedures to let the neighbourhood have a say in how the municipality runs its business. The following methods were employed by the municipality during the reviewed year to satisfy this legal requirement:

- Ward committee meetings (discussed in more detail below)
- Public notices in local, regional and national newspapers
- Newsletters
- Press releases as and when required
- Public IDP and consultative meetings
- General municipal programmes
- The municipal website, regularly updated with recent news.

The cornerstone of the IDP is stakeholder and community engagement in setting and implementing development priorities. Due to their dynamic nature and constant change, needs must be regularly assessed. The annual review of the IDP is a procedure that helps the municipality improve the outputs and results of its service delivery, and it makes sure that the municipality is still accountable to the local community, different sectors, and businesses through the Performance Management System that the municipality has put in place.

By fully adopting the ideals of participatory democracy, the Municipal Council guarantees that its monitoring duty is appropriately mandated by the popular voice of its local community. This is accomplished through an efficient system of ward committees, active community involvement in our various planning processes for new development, and regular communication with the local population through public meetings, newsletters, radio, and a variety of other print and electronic media, including the municipality's website.

The role-players who take part in the municipal IDP programs are given below, along with the IDP structures/forums. The participation and involvement of these role-players is essential to the success of a participatory review process.

- All municipal councillors
- The Municipal Council
- The Executive Committee
- The IDP Manager
- Municipal Manager
- The IDP/ Budget Steering Committee
- The IDP Representative Forum
- The District IDP Steering Committee
- Organized business structures
- Traditional Councils
- Sector Departments
- Ward Committees
- Municipal Officials
- Neighbouring Provinces
- NGOs and CBOs
- Local Farmers Association
- Organized farm-workers structures
- Private sector

Jozini Municipality Council: The Council is responsible for the following:

- Adoption of the IDP Process Plan,
- Adoption and approval of the reviewed IDP,
- Amendment of the IDP in accordance with the comments by sector departments and the MEC,
- Approval of the various review phases,
- Ensuring that the IDP is linked to the PMS and municipal budget.

The Executive Committee has the following responsibilities:

- Recommend to Council the adoption of the IDP Process Plan and reviewed IDP,
- Overall management of the IDP Review process,
- Monitoring the IDP review process.

The IDP Manager is assigned the following responsibilities:

- Management and co-ordination of the IDP process,
- Ensure that there is vertical and horizontal alignment of the IDP,
- Management of the consultants,
- Ensuring all stakeholders are informed of the process and their involvement,
- Create a conducive environment for public participation.

The IDP Steering Committee is assigned the following responsibilities:

- Ensuring the gathering and collating of information while the IDP implementation is proceeding,
- Support the IDP Manager in the management and co-ordination of the IDP process,
- Discussion of input and information for the IDP review,
- Ensuring the monitoring and evaluation of the information gathered,
- Attending to MEC's comments.

The IDP Representative Forum is assigned the following responsibilities:

- Recommend reports for approval / adoption,
- Representing interests of the constituents,
- Present a forum for communication and participation for all stakeholders,
- Monitoring the IDP review process.

The IDP Representative Forum is the structure that institutionalizes and ensures a participatory IDP review process. It represents the interests of the constituents of the municipality in the review process. It is envisaged that all organizations, stakeholders, or interest groups are represented in the forum. The composition of the IDP Representative Forum is as follows:

- Chairperson** : The Mayor
- Secretariat** : Jozini IDP Steering Committee
- Members** : All Municipal Councillors
 - : The Executive Committee
 - : Councillors and Officials from uMkhanyakude District Municipality
 - : Municipal Manager and Municipal Officials
 - : Traditional Leaders within Jozini Municipality
 - : Ward Committees Representatives
 - : Community Development Workers (CDWs)
 - : Parastatals and Service Providers
 - : NGOs and CBOs
 - : Sector Departments
 - : Neighbouring Municipalities
 - : Neighbouring Countries
 - : Farmers Associations
 - : Traditional Healers
 - : Churches
 - : Private sector

The uMkhanyakude District Municipality forms a district-wide Planning and Development Forum for the purpose of alignment with all the local municipalities within the district.

The Municipal Officials are responsible for the implementation of the IDP and in the process gather information on changes in the circumstances. They have to provide budgetary information and any information on the performance evaluation. They provide technical expertise during the planning process. Municipal Officials also interact with the Ward Councillors and Ward Committees and provide guidance and advice that is crucial during the IDP process.

Amakhosi and Traditional Councils: There is still a challenge with regard to the participation of Amakhosi in Council Meetings in line with Section 81 of Municipal Structures Act. The Traditional Councils work as a link between the community and Ward Councillors and matters of service delivery and needs of the people. This could assist in providing information with regard to land rights and possible available areas for future development.

The Sector Departments have the following responsibilities:

- Assist in the IDP formulation and review process,
- Provide budget information and sector plans,
- Provide data and information,
- Ensure programme and project alignment between the municipality and province,
- Ensure budgetary alignment between provincial programmes and projects and the municipality's IDP.

Ward Councillors: are a crucial conduit connecting the municipality with its residents. Any community requirements or gaps in the provision of services are first discovered by them. This information will be delivered to the municipal officials by the council members. Additionally, they are in charge of planning community events and ensuring that as many locals as possible take part in the IDP review procedure.

The Ward Committees: identify the community's needs and gaps in the delivery of services, meet monthly, provide sector-specific reports, and give a report to the ward councillor. Ward committees are a government program that Jozini Municipality has accepted and engaged in order to guarantee optimal service delivery in all wards.

Jozini Municipal Ward Committees derive their functions and powers from the municipality's policy in line with the provisions of Section 59 of the Municipal Systems Act. Powers delegated in terms of the adopted policy are as follows:

- To serve as an official specialized participatory structure in the municipality,
- To create formal unbiased communication channels as well as cooperative partnerships between the community and the council. This may be achieved as follows:
 - Advise and make recommendations to the Ward Councillor on matters and policy affecting the ward,
 - Assist the Ward Councillor in identifying challenges and needs of residents,
 - Disseminate information in the ward concerning municipal affairs such as the budget, integrated development planning, performance management system (PMS), service delivery options and municipal properties,
 - Receive queries and complaints from residents concerning municipal service delivery, communicate it to Council and provide feedback to the community on Council's response,
 - Ensure constructive and harmonious interaction between the municipality and the community through the use and co-ordination of ward residents' meetings and other community development forums; and interact with other forums and organizations on matters affecting the ward.

- To serve as a mobilizing agent for community action within the ward. This may be achieved as follows:
 - Attending to all matters that affect and benefit the community,
 - Acting in the best interest of the community,
 - Ensure the active participation of the community in:
 - Service payment campaigns;
 - The integrated development planning process;
 - The municipality’s budgetary process;
 - Decisions about the provision of municipal services;
 - Decisions about by-laws;
 - Decisions relating to implementation of Municipal Property Rates Act (MPRA); and
 - Delimitate and chair zonal meetings.

Composition of Ward Committees:

- A ward committee consists of the Ward Councillor representing that ward in Council who is also the chairperson of the committee, and not more than ten other persons,
- In the process of election of the Ward Committee, the need for women to be equitably represented in a ward committee and for a diversity of interests in the ward to be represented must also be considered,

Public Meetings: The Communication Strategy is implemented as follows to achieve effective public participation:

- Newsletter – Used to communicate the projects, programmes and development,
- Suggestion boxes in all the municipal facilities,
- Local and National Newspapers - This medium was used to communicate various messages that concerns the municipality especially service delivery,
- Local and National Radio,
- Ward Community Meetings - This institution was used effectively to promote maximum community participation in municipal affairs.
- Public Meetings (Izimbizo) - These meetings were conducted to provide a platform for the municipality to communicate the updates on projects and programmes undertaken by Council and to further solicit input from communities and obtain their (communities) buy-in thereto,
- Annual Report - The annual report was distributed to the stakeholders and community organizations that we have on our database and will be distributed to

the community at large. This will also maximize the culture of community participation and access to information,

- Website - Through this tool various stakeholders such as the business community, foreign investors, NGOs and the community at large are able to gain more access to information regarding the municipality,
- IDP Structures were used for public participation and implementation of Jozini Municipality’s Communication Strategy.

The Communication Plan for public participation is developed and circulated to all councillors and IDP Structures. The IDP Structures meet as per the Council Approved IDP Process Plan Schedule. Public meetings include Council meetings, ward committee meetings and budget and IDP meetings.

Table 26: Public Participation Meetings Conducted

WARD	VENUE	DATE	TIME
1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18 ,19,20,21,22& 23	Respective Wards	From 10 March 2022-30 April 2023	10:00am & 2h00

2.6 UMKHANYAKUDE DISTRICT MUNICIPALITY PLANNING AND DEVELOPMENT FORUM

The uMkhanyakude District Municipality forms a district-wide Planning and Development Forum for the purpose of alignment with all the local municipalities within the district.

2.7 MUNICIPAL OFFICIALS

The municipal officials are responsible for the implementation of the IDP and in the process gather information on changes in the circumstances. They have to provide budgetary information and any information on the performance evaluation. They provide technical expertise during the planning process. Municipal Officials also interact with the Ward Councillors and Ward Committees and provide guidance and advice that is crucial during the IDP process.

2.8 WARD COMMITTEES

The Ward Committees have a crucial role of identifying the needs and service delivery gaps in the community and meet on a monthly basis, submit their sectorial reports and report to the Ward Councillors.

Jozini Local Municipality has embraced and enrolled the government initiative of ward committees to ensure that service delivery is effective in all wards. The functions and powers of Jozini Local Municipal Ward Committees through the municipal policy in line with the provisions of Section 59 of the Municipal Systems Act. Any Powers delegated in terms of the adopted policy are as follows:

- To serve as an official specialized participatory structure in the municipality;
- To create formal unbiased communication channels as well as cooperative partnerships between the community and the council. This may be achieved as follows:
 - Advise and make recommendations to the ward councillor on matters and policy affecting the ward;
 - Assist the ward Councillor in identifying challenges and needs of residents;
 - Disseminate information in the ward concerning municipal affairs such as the budget, integrated development planning, performance management system (PMS), service delivery options and municipal properties;
 - Receive queries and complaints from residents concerning municipal service delivery, communicate it to council and provide feedback to the community on council's response;
 - Ensure constructive and harmonious interaction between the municipality and community through the use and co-ordination of ward residents' meetings and other community development forums; and Interact with other forums and organizations on matters affecting the ward.

To serve as a mobilizing agent for community action within the ward. This may be achieved as follows:

- Attending to all matters that affect and benefit the community;
- Acting in the best interest of the community;
- Ensure the active participation of the community in:
 - Service payment campaigns;
 - The integrated development planning process;
 - The municipality's budgetary process;
 - Decisions about the provision of municipal services;
 - Decisions about by-laws.
 - Decisions relating to implementation of Municipal Property Rates Act (MPRA)
 - Delimitate and chair zonal meetings.

Composition of Ward Committees:

- A ward committee consists of the Councillor representing that ward in the council who is also the chairperson of the committee, and not more than ten other persons.
- In the process of election of Ward Committee, we also take into account the need for women to be equitably represented in a ward committee and for a diversity of interests in the ward to be represented.
- Gender equity was also pursued by ensuring that there is an even spread of men and women on a ward committee.

Table 27: FUNCTIONALITY & QUARTERLY RESULTS 2022/2023

Ward Number	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Challenges
1	Functional	Functional	Functional	Functional	None
2	Functional	Functional	Functional	Functional	None
3	Functional	Functional	Functional	Functional	None
4	Functional	Functional	Functional	Functional	None
5	Functional	Functional	Functional	Functional	None
6	Functional	Functional	Functional	Functional	None
7	Functional	Functional	Functional	Functional	None
8	Functional	Functional	Functional	Functional	None
9	Functional	Functional	Functional	Functional	None
10	Functional	Functional	Functional	Functional	None
11	Functional	Functional	Functional	Functional	None
12	Functional	Functional	Functional	Functional	None
13	Functional	Functional	Functional	Functional	None
14	Functional	Functional	Functional	Functional	None
15	Functional	Functional	Functional	Functional	None
16	Functional	Functional	Functional	Functional	None
17	Functional	Functional	Functional	Functional	None
18	Functional	Functional	Functional	Functional	None
19	Functional	Functional	Functional	Functional	None
20	Functional	Functional	Functional	Functional	None
21	Functional	Functional	Functional	Functional	None
22	Functional	Functional	Functional	Functional	None
23	Functional	Functional	Functional	Functional	None

Communication Strategy

The following strategies were used as a communication strategy during 2022/20223.

- Newsletter was used to communicate the projects, programmes and development.
- Suggestion boxes in all the municipal facilities
- Local and National Newspaper - This medium was used to communicate various messages that concerns the municipality especially service delivery.
- Local and National Radio
- Ward Community Meetings - This institution was used effectively to promote maximum community participation in municipal affairs.
- Public meetings (Izimbizo) - These meetings were staged to provide a platform for the municipality to communicate the level of projects and programmes undertaken by council and further solicit input from communities and their (communities) buy-in thereof.
- Website.
- IDP Structures were also used for public participation and implementation of Jozini Communication Strategy .

Communication Plan for Public Participation

The IDP Structures meet as per the Council Approved IDP Process Plan Schedule.

Table 28: IDP Participation and Alignment

IDP Participation and Alignment Criteria*	Yes/No
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Section 54/56 Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated time frames?	Yes
* Section 26 Municipal Systems Act 2000	

Council

During 2022/2023 financial year, Jozini Municipality comprised of 45 Councillors. The Councillors are allocated to different portfolios where they serve in accordance with internal departments and functions. The Council holds quarterly meetings as legislated which reflects 100% functionality. There were 26 Council meetings (including special meetings) which was an improvement from the previous financial year (2022/2023) .

The table below reflects the number of Council as well as Council Committee meetings that were held during 2022/2023 financial year.

Table 29: Meetings Convened

Meetings including Special Meetings	No. of Meetings
Council	26
Executive Committee	12
Finance Portfolio Committee	12
Infrastructure Portfolio Committee	12
Corporate Services Committee	12
Community Services Committee	12
Planning & Economic Development Committee	12
Audit Committee & Performance Audit Committee	04
Municipal Public Accounts Committee	04

Internal Audit

Section 165 of the MFMA No 56 of 2003, states that each municipality must have an internal audit unit.

The internal audit unit must:

- (a) Prepare a risk-based audit plan and an internal audit program for each financial year;
- (b) Advise the accounting officer and report to the audit committee on the implementation of the internal audit plan and matters relating to:
 - Internal audit
 - Internal controls
 - Accounting procedures and practices
 - Risk and risk management
 - Performance management
 - Loss control
 - Compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation; and
- (c) Perform such other duties as may be assigned to it by the accounting officer.

The municipality has an Internal Audit Manager in place. Ntshidi & Associates were appointed as Internal Auditors to assist the municipality in 2021/2022 to date. Each financial year a risk based internal audit plan is prepared and approved by the Audit Committee. The Internal Audit unit reports to the Performance and Audit Committee on the implementation of the risk based internal audit plan and matters relating to, internal audit, internal controls, accounting procedures and practises, risk and risk management, performance management, loss control and compliance with the relevant legislations.

The Internal Audit Unit conducted the following assignments during 2022/2023:

- Contract & Project Management
- Revenue & Debtors Management
- Supply Chain Management
- Fixed Asset Management
- Fleet management
- Status of Record
- Internal Audit Follow Up
- Human Resource & Payroll Management
- IT Review
- External Audit
- Quarter 1 Performance Review
- Quarter 2 Performance Mid-year Review
- Quarter 3 Performance Review
- Quarter 4 Performance and Annual Report review
- Grants & Investment
- AFS and Annual Report Review
- Governance and compliance
- Quality assurance
- Other Operational Review
- Traffic/Enforcement
- Waste Management
- Disaster Management
- Occupational Health & Safety
- Other Reviews
- Risk Management

Audit/Performance Audit Committee

The Audit and Performance Committee was appointed to assist Council in strengthening its role. The committee meets on quarterly basis and as at and when required to deal with matters at hand. The Committee has Chairperson for Audit Committee and a Chairperson for Performance which covers all regulated matters to be considered by the committee.

The Municipality considered appropriately in terms of economy, efficiency and effectiveness to consolidate the functions of the aforementioned committees and establish Audit and Performance Audit Committee (PAC). The Jozini Municipality's PAC consists of four independent members with appropriate experience in the field of Auditing, Local Government Finance, and Administration. Legal and Performance Management System. In terms of its approved Terms of Reference, Charter, the AC/ PAC is required to meet at least four times a year.

The primary objective of this committee is to advise the municipal Council, the political office bearers, the accounting officer and the management staff of the municipality on matters relating to:

- Internal financial control
- The Safeguarding of assets
- The maintenance of an adequate control environment and systems of internal control.
- The successful implementation of the council's risk management Strategy and effective operation of risk management processes
- The preparation of accurate financial reporting in compliance with all legal requirements and accounting policies and standards
- Effective corporate governance
- The effectiveness of the municipality's performance management system in ensuring the achievements of objectives set as per the Municipality's IDP.
- Any other issues referred to it by the municipality.
- The detailed Internal Audit Chapter which clearly defined the roles and responsibilities, composition of the committee as well as meetings has been adopted.

Table 30: Audit / Performance Committee

NAME	DESIGNATION
Mrs. C Jugnarayan Chamaigne	Chairperson
Mr. BV Thabethe	Member
Mr MA Mngadi	Member
Mr M.A. Nxumalo	Member

The audit committee held four (4) meetings during the period:

Table 31: The Performance Audit Committee Meetings Held

QUARTERS	MEETING DATE S
Quarter 1	03 August 2022
Quarter 2	29 November 2022
Quarter 3	27 March 2023
Quarter 4	26 April 2023 05 June 2023 06 June 2023 30 June 2023

Effective from 25 March 2022, the Council appointed a new audit committee to serve the Municipality. The audit committee consists of the following members listed hereunder and held meetings as per its approved terms of reference.

Table 32: Audit Committee Meetings Attended

Name of member	Number of meetings attended
Mrs. C Jugnarayan (Chairperson)	2/2
Mr. MA Nxumalo	2/2
Dr. BV Thabethe	2/2
Mr. MA Mngadi	2/2

Each member has sufficient qualifications and experience in the areas of financial management and financial reporting, internal and external auditing, risk management, performance management, legal and compliance. The members of the audit committee also attended AGSA audit steering committees to engage on matters relating to the external statutory audit of the fiscal year ended 30 June 2022. The AGSA, CoGTA and KZN Provincial Treasury have standing invitations to all audit committee meetings. No conflicts of interest were reported by members of the audit committee during the afore-mentioned meetings.

Risk Management Committee and Members

A municipality must have and maintain an efficient, effective, and transparent risk management system in accordance with MFMA Section 62(i)(c). In accordance with the Municipal Finance Management Act (MFMA), Act No. 56 of 2003, Jozini Municipality

committed to a process of risk management that is in line with the fundamentals of good corporate governance and created an enterprise risk management policy and framework.

The municipality appointed Key Dimensions PTY (LTD) to assist with risk management assessments and to update the risk register, a tool for creating a risk management action plans that is regularly evaluated throughout the fiscal year. The municipality set up a fully operational risk management office with a manager for Risk and Compliance during the year under review.

The Municipality's objectives were focused on implementing all risk management activities, and to ensure compliance with applicable laws, meet the expectations of their workforce, communities, and other stakeholders in terms of corporate governance. The municipality conducted the risk management workshops to identify new risks and create practical methods for mitigating them. Risks were appraised, and the top ten (10) risks were given the highest priority as follows:

Risk No.	Top 10 Risk Priorities
1	Financial Management: SCM: Inability to prevent and detect unauthorized, fruitless and wasteful expenditure.
2	Corporate Services: FLEET: Ineffective fleet management
3	Corporate Services: OHS: Failure to address wellness issues of employees.
4	Management of Service Providers Non-Monitoring of service providers
5	Financial Management: Revenue Management
6	Financial Management: Asset Management
7	Administration: Business Support: Registry/Records Management: Inefficient and Ineffective records keeping at registry.
8	Infrastructure: Maintenance Inability to maintain and sustain municipal infrastructure (e.g., roads, Halls, and electricity)
9	Development Planning: Land Use Management
10	Performance Management: Inadequate implementation of performance management systems.

In April 2021, the Risk Management Committee was established. The Committee is made of HODs, the Chairperson of Risk Management (External Resource), and risk champions, who are representatives of all departments.

The Risk Management Committee held four sessions successfully on the following dates:

Table 33: Risk Committee Meetings Held During 2022/2023 F/Y

Meeting	Date	Venue
Q1 Risk Committee Meeting	02/8/2022	Virtually
Q2 Risk Committee Meeting	21/11/2022	Virtually
Q3 Risk Committee Meeting	28/02/2023	Virtually
Q4 Risk Committee Meeting	02/06/2023	Virtually

Table 34: Risk Management Committee

RISK MANAGEMENT COMMITTEE (2021/2022)	DESIGNATION
Miss N Q Mzimela	RMC Chairperson
Mr. JA Mngomezulu	Municipal Manager
Mr. VI Gumede	CFO
Mr. LB Mpontshane	Executive Director: Planning
Mr. M E Dlamini	Executive Director: Corporate Services
Mr. N Phakathi	Executive Director: Community Services
Mr. ZS Ngema	Manager: Risk Management & Compliance
Ms A Mhlanti	Manager: Internal Audit
Mr Z Mpontshane	Manager: PMS
Ms S Mpontshane	Manager: Legal Services
Ms S Mkhize	Manager: IDP
Mr. S Dube	Manager IT

Anti-Corruption and Fraud

A Council approved fraud prevention and anti-corruption policy for the municipality is in place. The policy, together with the ethics and code of conduct, were discussed at a workshop with the councillors and municipal employees. This policy is applicable to all instances and efforts at fraud and corruption that affect or have the potential to affect Jozini Local Municipality. In reality, it covers anything that could be taken to be attempted or actual fraud or corruption impacting the Municipality, whether it comes from within or beyond.

The Fraud Prevention and Anti-Corruption Policy emphasizes the Jozini Local Municipality's commitment to establishing and upholding a high standard in areas like administration, the way its business is conducted, its personnel, and everything else connected to the Municipality itself.

The Jozini Local Municipality has a strict "Zero Tolerance" policy for corruption and fraud. All of the alleged/suspected fraud and corruption cases were also examined, followed up on, and

subjected to the full range of legal remedies, as well as the implementation of effective preventative and investigative measures. The following laws serve as a guide for the policy:

- Prevention and Combating of Corrupt Activities Act No 12 of 2004
- Municipal Finance Management Act No, 56 of 2003
- The Constitution of the Republic of South Africa, Act No. 108 of 1996
- Municipal Systems Act No 32 of 2000
- Prevention of Organized Crime Act No, 121 of 1998 (POCA)
- Protected Disclosures Act 26 of 2000
- Financial Intelligence Centre Act, 38 of 2001 (FICA)

Supply Chain Management

Jozini Municipality has a central Supply Chain Management (SCM) Unit which is under the management of the CFO. The unit has a total number of 07 permanent employees. The employees have done training on the prescribed level of competency requirements. The municipality has established fully functional Bid Committees that have a standing schedule of meetings and they were as follows:

- Bid Specification
- Bid Evaluation; and
- Bid Adjudication

The municipality made appointments in all Committees and all three Committees were fully functional. The following employees were appointed to represent the Jozini Municipal Council on the aforementioned Committees:

Table 35: Bid Committees

BID SPECIFICATION COMMITTEE MEMBERS:		
DESIGNATION	DEPARTMENT	NAME
Chairperson	Technical	Mr. M Nkala
Member	Finance (SCM)	Mr. N Sibiya
Member	Planning and Economic Development	Mr. S Mabaso
Member	Corporate	Mr. S Ntsele
Member	Finance	Mrs N Dube
Secretary	Finance	Ms. S. Mngomezulu
BID EVALUATION COMMITTEE MEMBERS:		
Chairperson	Technical	Mr. S Bhengu
Member	Finance	Mr. V Gumede
Member	Finance	Mr. S Xulu

Member	Planning and Economic Development	Mrs. T Ndaba
Member	Finance (SCM)	Miss Z Mkhize
Secretary	Finance	Ms. B. Nkonyane
BID ADJUDICATION COMMITTEE MEMBERS:		
Chairperson	Finance	Mr M.T Nkosi
Member	Corporate	Mrs L.A Mncwango
Member	Planning and Economic Development	Miss N Ndaba
Member	Technical	Mr X Kunene
Member	Finance (SCM)	Mr N Nkambule
Member	Community	Mr L Mpontshane
Secretary	Finance	Ms. C Manzini

An Employee of the Supply Chain Management Unit is required to be present at the meetings of the Specification and Evaluation Committees as an Observer.

By Laws

Table 35: Bylaws

MUNICIPAL BYLAW	STATUS	ADOPTION DATE	PROMULGATION DATE
Pound	Gazetted		
Building control	Gazette process		
SPLUMA	Gazetted	March 2021	16 March 2021
Traffic	In a process gazetting	December 2020	
Fire Rescue	In a process gazetting	February 2021	

Website

The municipal website is in place and operational.

Table 36: Municipal Website

Information	Contained (Yes/No)
Annual budget	Yes
Adjustment budget	Yes
Budget policies and related	Yes
Annual report	Yes
Performance Contracts (s57 employees)	Yes
Service delivery agreements	Yes
All long-term borrowing	N/A
Supply chain Management Contracts above R200k	Yes
All asserts disposed per quarter above a set value	N/A

Public Private partnerships	N/A
Quarterly reports tabled to council	Yes

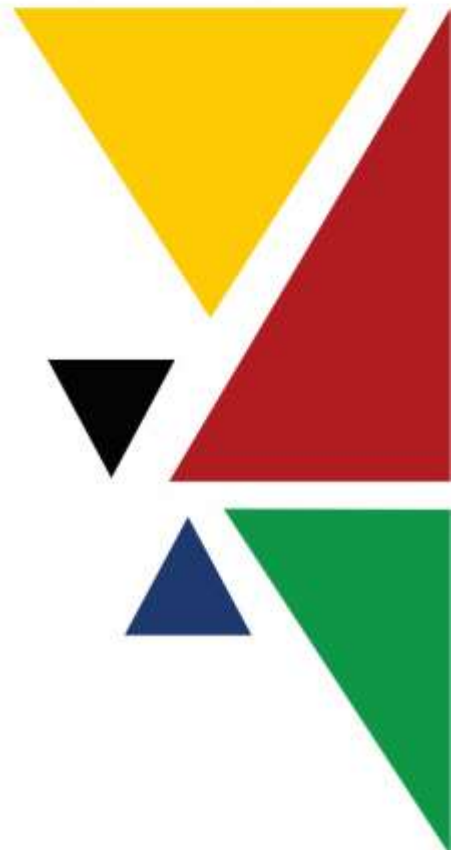
Public Satisfaction on Municipal Services

No Public Satisfaction Survey was conducted during 2022/2023 financial year.



CHAPTER THREE

Service Delivery Performance (Performance Report Part 1)



3.1 COMPONENT A: BASIC SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

Jozini Municipality renders a range of municipal services in an area covering 3057 km² in accordance with the mandate of local government in terms of the South African Constitution. The area includes rural areas and semi urban areas such as Mkhuze, Ubombo, Ingwavuma and Jozini town. The responsibilities of Jozini Municipality for delivering basic services up to 30 June 2022 vested in three of the Municipality's Departments, namely the Technical Services Department (PMU and Operations & Maintenance), the Community Services Department (waste management) and the Planning and Economic Development Department (Human Settlements). Consumers are charged for services at rates which are reviewed annually and are approved together with the annual budget of Jozini Municipality for every new financial year.

This component includes: water; waste water (sanitation); electricity; waste management; and housing services; and a summary of free basic services. The success of local economic development is tied to the provision of basic and other types of infrastructure to the people.

Jozini municipality committed itself in fast-tracking access and the provision to the delivery of basic services which were more critical and had more impact in the lives of the citizens of Jozini at large. Various projects were implemented during the period under review: namely construction of community facilities such as halls, sport facilities, electrification of households and construction of access roads.

Water Provision

The Municipality is not the Water Services Authority (WSA) and Water Service Provider (WSP). This service is the responsibility of the UMkhanyakude District Municipality. The available water infrastructure is insufficient to meet the population growth demands. The Raw Water Supply (RWS) is not sufficient to even meet the population demand in terms of the Reconstruction and Development Program (RDP) water supply standard. (In terms of the RDP standard each household has to have access to clean portable household water measured at least 25 litres per day per person).

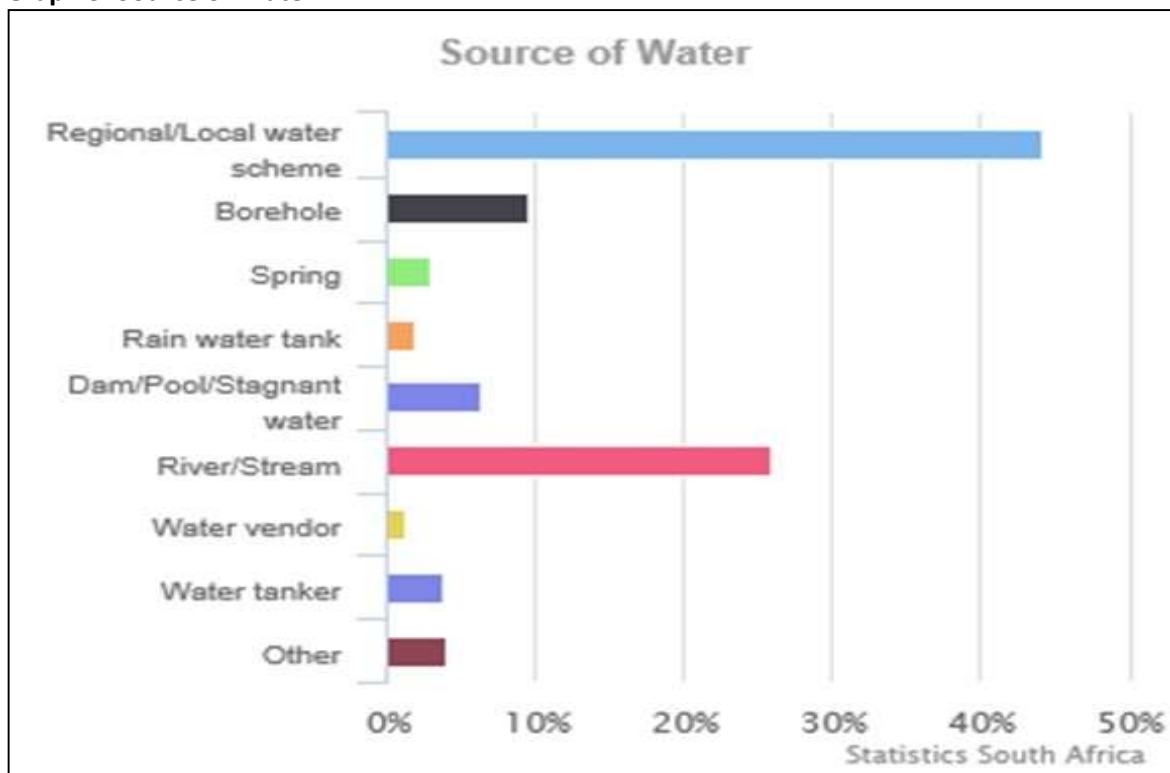
The table below illustrates the main supply of water to households. There has been an increase in the number of households that have access to piped water; the majority of households still rely on natural resources for their water supply. Only 10.9% of households have access to piped water inside their dwellings.

Table 37: Source of Water

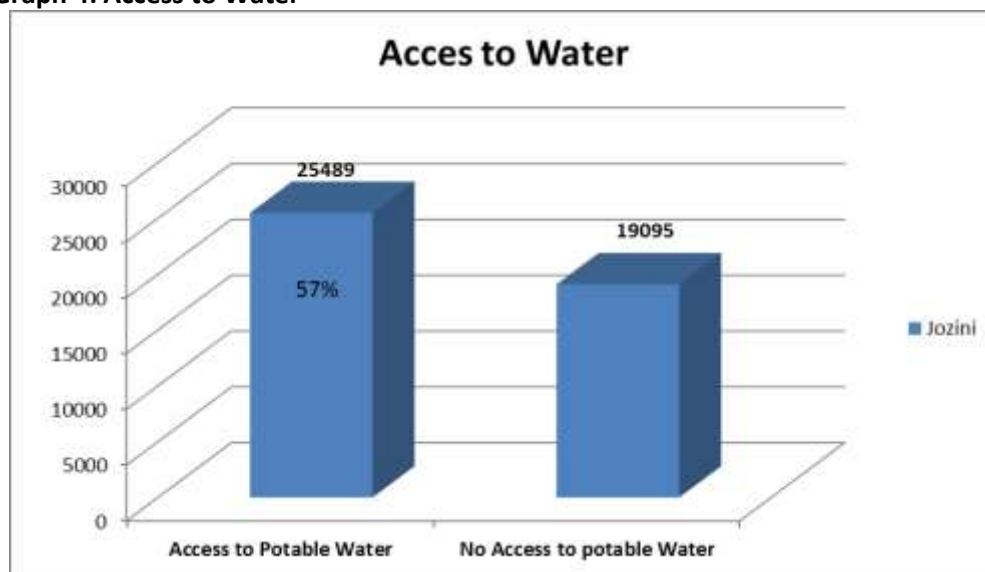
Water source	HHs	%
Regional/local water scheme (operated by municipality or other water services provider)	17162	44
Borehole	3682	9
Spring	1147	3
Rain water tank	783	2
Dam/pool/stagnant water	2486	6
River/stream	10098	26
Water vendor	476	1
Water tanker	1472	4
Other	1543	4
Total	38849	100

Source: Stats SA (Community Survey 2016)

Graph 3: Source of Water



Graph 4: Access to Water



Waste Water (Sanitation) Provision

Sanitation varies from water-borne to Ventilated Improved Pit Latrines (VIPs) sanitation. The difference between the two sanitation provision methods must however be kept in mind. Water borne sanitation is provided through the connection to a sewer network, while VIPs are the localized provision of sanitation structures.

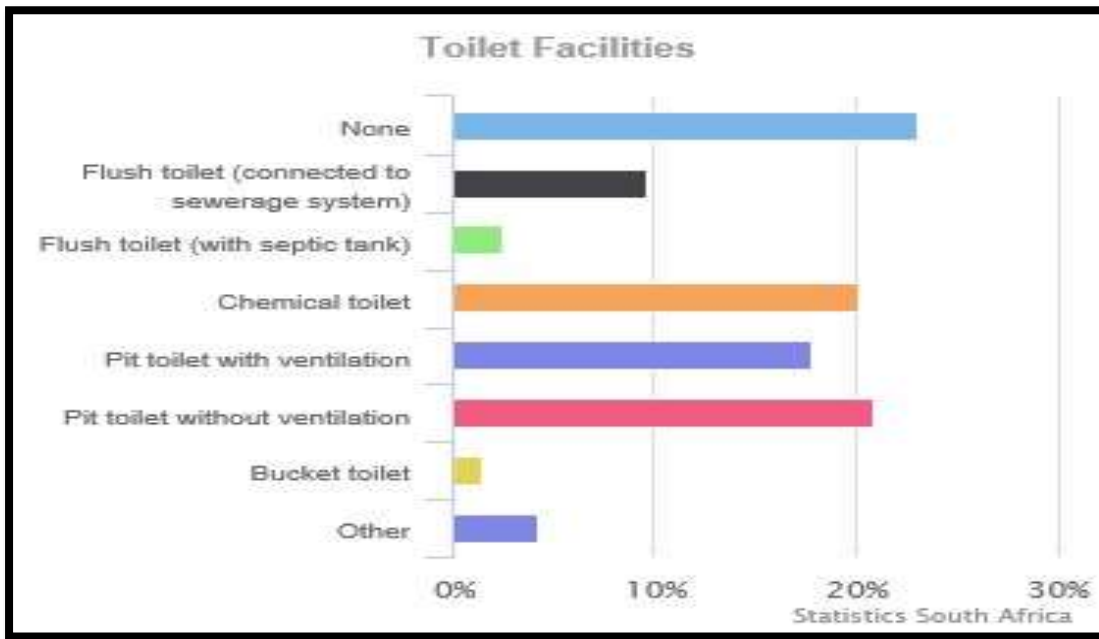
The table below illustrates the type of sanitation facility utilized by households. There are very few households which have access to the flush toilet sewer (including flush septic tank). A positive trend has been the decrease in the number of individuals who do not have access to any form of sanitation facility.

Sanitation Facilities (Population Group)

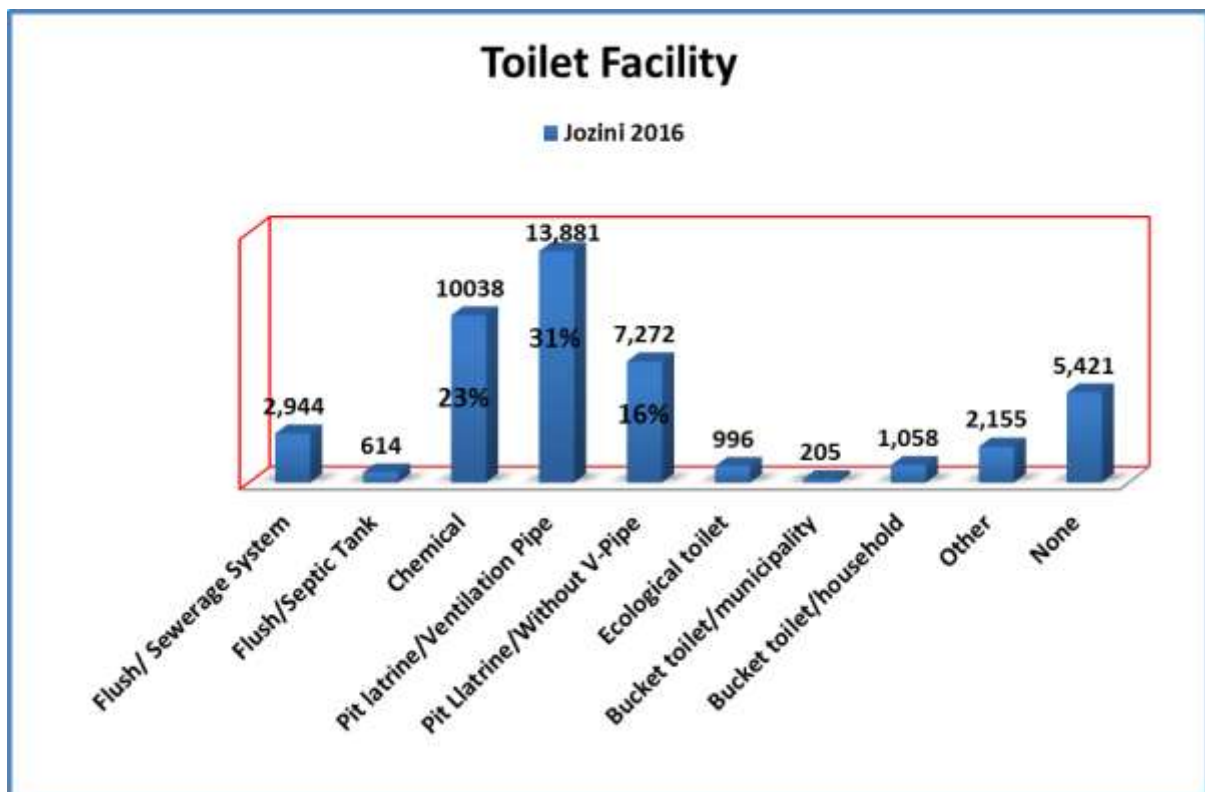
Type	CENSUS 2011		COMMUNITY SURVEY 2016	
	HHs	%	HHs	%
None	8985	23	5421	12.17
Flush toilet (connected to sewerage system)	3734	10	2944	6.61
Flush toilet (with septic tank)	987	3	614	1.38
Chemical toilet	7850	20	10038	23
Pit toilet with ventilation (VIP)	6971	18	13881	31
Pit toilet without ventilation	8115	21	7272	16
Bucket toilet	542	1	1263	2.83
Ecological			966	2.17
Other	1665	4	2155	4.84
Total	38849	100	44554	100

Stats SA, 2011 & 2016

Graph 5: Toilet Facilities



Graph 6: Toilet Facilities



The table below presents the status quo of access to water and sanitation services in Jozini LM. From the table, it is evident that there are very few settlements/ wards that absolutely do not have access to water and sanitation facilities. Access to water in many wards is

irregular and a few areas still use boreholes, water tankers or rivers as a source of water. There are only two wards that do not have access to sanitation (wards 15 and 17). There are a few sanitation programs that are still underway and therefore more wards will be provided with these services.

Table 38: Settlements with Access to Water and Sanitation

WARD NO.	SETTLEMENTS WITH ACCESS TO WATER	SETTLEMENTS WITH ACCESS TO SANITATION
1	There is completely no provision of water. There are irregular functioning boreholes.	Sanitation was provided as a package to about 80 households who had access to RDP houses.
2	None	Sanitation was provided as a package to households who had access to RDP houses.
3	None	Ezineshe, Komkhulu, Nhlangano and few households at Mozi.
4	None, except water tankers or rivers.	None, except self-built toilets.
5	Sinethezekile (50%) and Gedleza (10%) areas	Hlalanathi, Sibongile and Sinethezekile areas. They are old and households built after the programme had passed, do not have toilets.
6	Nyawushani and Biva areas (but irregular)	Sanitation was provided to all households, except in households built after the sanitation provision was completed.
7	Maphaya, MaMlambo and Emlotheni area.	There are only self-built toilets.
8	Msiyane and Othobothini. In other areas, installation of water pipes is underway.	Msiyane and Othobothini areas. However, it's not all households that were provided.
9	None	Ophondweni, Emhlumeni, Ogwaluweni, Lumbe areas. But there are households built after sanitation program was completed that do not have toilets.
10	Kwashukela area. However, supply is irregular.	Mzinyeni, Kwambuzi, Mangqwashu, Kwashukela and Empumelelweni. However, there are households that were built after sanitation provision program which do not currently have access to sanitation.
11	Mphoweni, Brijini and Ntabayengwe. But it is irregular.	Nonjinjikazi, Enkomeni, Ntabayengwe, Mphoweni, Brijini, e"J", Mlambongwenya, Nyamane, Kwa-Jimmy, KwaJohn, Empakeni and Majwayiza.
12	Shemula, Zulwini, parts of Bhambanana and Esiweni areas. Although, water is only available on Wednesdays and Saturdays	Shemula, Mathayini, part of Bhambanana, Onaleni, KwaMlawu, Thekwane, Bhamu and Ezibayeni
13	Makhanisi, Siwongane, Embodla areas. At Embodla, supply of water is not regular.	Makwakwa, Makhanisi and Siwongane areas do have access to toilets and there are a few sanitation projects that are currently underway in the ward.
14	Ingwavuma town and parts of surrounding areas of the town.	Kumanhlali, Elangeni and surrounding areas of Ingwavuma town.

15	1 functioning borehole near Manyiseni TC and 1 wind mill. All other boreholes are sporadic in providing water.	None
16	Mthanti, Mwayi and Magwangu areas. Although it's irregular.	Few previous RDP houses have toilets. Mthanti and Mwayi areas do have toilets.
17	Mziki, Mahlabeni and part of Munywana areas	None
18	Water pump engines at: Dinabanye, Zanhleni and Nkungwini areas.	Previous RDP houses have toilets, Nyathini, Oshabeni, Dinabanye and parts of Nkungwini areas.
19	None	Phaweni, Magobhoyi, Mfingose and certain sections of Ohlalwini areas have toilets.
20	Mkuze	Tshaneni Area- Very few households have their sanitation facilities maintained. Most are vandalised.

Source: uMkhanyakude Water and Sanitation

Table 39: Jozini Water Scheme

WATER SCHEME NAME	CHALLENGES
Mkuze plant	Inadequate capacity to supply the population
Mkuze River Plant	Water source (Mkuze River) dries out
Jozini Old	Inadequate capacity and illegal connections
Jozini New	Inadequate capacity to supply the population
Makhonyeni Plant	Inadequate capacity to supply the population
Block Six	Water source depends on permission from commercial farmers.
Mjindi Central	Inadequate capacity to supply the population
Emachobeni	Inadequate capacity to supply the population
Shemula water scheme	Inadequate capacity to supply the population
Nondabuya water scheme	Illegal connections and inadequate capacity to supply population

Source: Water and Sanitation Department

The second table shows water schemes in Jozini LM. It is evident that the majority of the water plants do not have the capacity to supply the population. Predictions to this situation presented is that with the increasing population certainly some settlements will be left without access to water due to the inability of water plants to supply to the growing number of people. Interventions in this regard should be considered when bulk services are provided.

Electricity

Energy distribution has important economic developmental implications with a potential to make considerable impact. This impact relates to improved living conditions, increased productivity and greater sustainability of the environment. In the municipality electricity is the function of Eskom, the municipality only does connections.

The Municipality prioritized and fast-tracked the implementation of Electrification projects within its jurisdiction. Electrification projects in the Municipality for the 2022/2023 financial year are shown in the following table.

Table 40: Electricity

PROJECT NAME	INDICATOR
97% of households with access to electricity, number of implementation progress reports on the electrification of 200 households completed and submitted (KwaQondile) by 30 June 2023	200 households completed
31% of households with access to electricity, number of implementation progress reports on the electrification of 116 households completed and submitted (Mkhuzi Wamanzi) by 30 June 2023	116 households completed
100% of households with access to electricity, number of implementation progress reports on the electrification of 116 households completed and submitted (KwaPhaweni) by 30 June 2023	116 households completed

The municipality provides Free Basic Electricity (FBE) to indigent households.

Waste Management (This Section To Include: Refuse Collections, Waste Disposal, Street Cleaning And Recycling)

The municipality provides waste collection services in its main towns, which means that outskirt areas (the villages) are not covered in terms of waste collection. These households rely mostly on backyard dumping and burning. Extending waste collection services is one of the municipality's intentions.

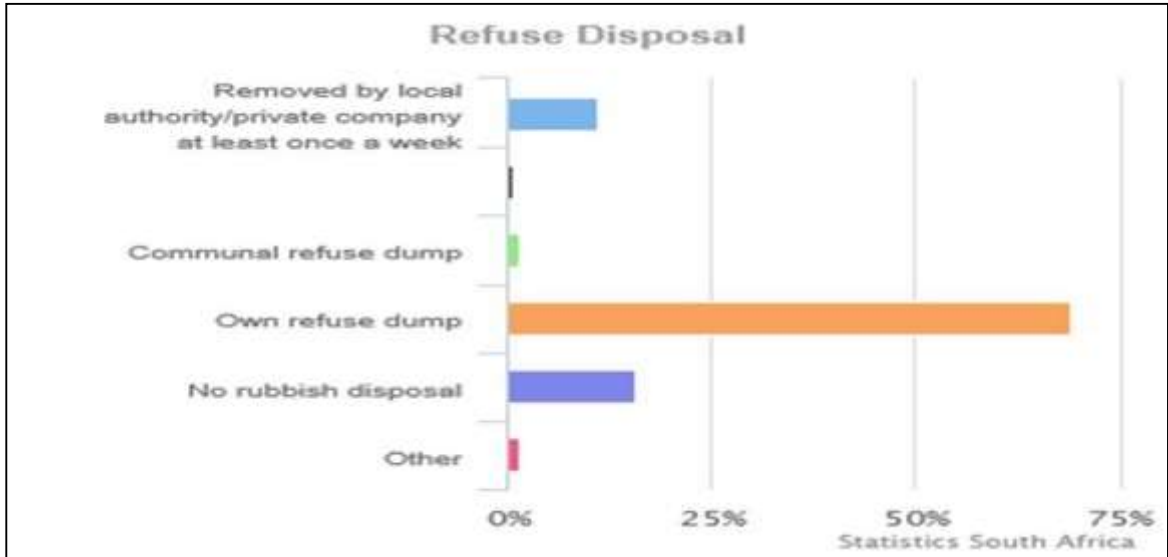
The municipality has 1 operating dumping site which is at Mkhuze and it will be licensed by June 2020 with the assistance of EDTEA. An Integrated Waste Management Plan (IWMP) has been compiled in order to address issues relating to waste management, such as refuse removal. The following table depicts percentage distribution of households by type of refuse disposal.

Table 41: Refuse Disposal

REFUSE DISPOSAL	
Removed by local authority/private company/community members at least once a week	2,224
Removed by local authority/private company/community members less often than once a week	669
Communal refuse dump	692
Communal container/central collection point	91
Own refuse dump	33,081
Dump or leave rubbish anywhere (no rubbish disposal)	5,535
Other	2,292
Total	44,584

Source: Statistics South Africa (CS 2016)

Table 42: Refuse Disposal



Landfill Sites

The municipality has one illegal dumpsite at Mkuze, which has TLB on site to flatten the waste and cover it with top soil to prevent waste from being blown away by wind to the road. The municipality has acquired land (from Mngomezulu Traditional Council) at Intabayengwe, this land will be utilized as a waste disposal facility for refuse collected from Ingwavuma, Bhambanana and Ndumo.

The municipality acquired land ownership from Pongola Municipality to utilize the Mkuze Landfill Site. The process of legalizing this landfill site had commenced in 2018/19 with the assistance of Department of Environmental Affairs.

Image 1: Mkhuze Landfill Site



3.2 UMKHANYAKUDE DISTRICT-WIDE WASTE DISPOSAL SITE COMPLIANT CHECK

On a quarterly basis, the uMkhanyakude Environmental Management Unit conducted a waste disposal site compliant check exercise on all waste disposal sites within the District. This was to determine the level of improvement within which municipalities manage their waste disposal sites. Since almost all waste disposal sites are illegal, there is poor compliance with most of the checklist indicators.

3.2.1 Recycling, Reuse, Recovery And Waste Minimization Initiatives

Domestic waste at all the landfill sites was observed to contain large amounts of recyclable material despite the recycling activities. This included plastics and paper grades. General waste at households was observed to contain a large amount of recyclable material. This included plastic and paper grades.

There are no accurate records of the quantities of waste generated in different areas of the municipality. It is therefore not possible to set recycling, reuse, recovery and minimization targets.

The Jozini Recycling Centre was established with Assistance from the Belgium Government to recycle paper and plastic waste from the Jozini area, unfortunately the site is underutilized. Due to poor management by the municipality the recycling centre has not been utilized for its intended function. New S.A Waste Management and Recycling Service” was once among other recyclers who operated the recycling centre, where cardboard boxes, and plastics were recycled. They had however had a number of problems associated with high transportation costs associated with the distance to the main depot in Durban.

3.2.2 Illegal Dumping

Jozini was identified as one the dirtiest municipality in the District. Illegal dumping and litter are rife in the municipality, impacting negatively of the Tourism Sector, which is one of the 2 main economic drivers in the municipality. The perpetrators of illegal dumping are Individuals, households, waste transporters, businesses/industries, builders and demolishers. Contributors to illegal dumping includes:

- Lack of community pride and lack of respect for law, people and land they live in
- Avoiding of cost to transport and pay at disposal/ landfill sites
- Lack of proper waste collection services

3.2 Housing

Jozini municipality is vastly rural area and the tool used for the housing delivery in the Rural Housing Subsidy which is only applicable to Ingonyama Trust Board Land. The provision of housing is the mandate of the Provincial Department of Human Settlement (DHS) and the municipality plays an active role in the coordination of the housing development projects by making land available for such development, providing lists of beneficiaries, identifying challenges and resolving them with local stakeholders like ward Committees and Traditional leaders. Disputes over ownership, illegal transfer and occupation, illegal connection of electricity and water in various projects.

Table 43: Housing Projects

PROJECT NAME	WARD	PROJECT TYPE	NO. OF UNITS	PROJECT MILESTONE
Ndumo	16	Rural	1000	All the stage1 milestone have been completed the only challenge is that the municipality is still seeking legal advice as project once came into a halt due to some circumstances. Two Service Providers were appointed to undertake this project and this led to dispute and court case
Jozini Ward 5	5	Rural	1000	<ul style="list-style-type: none"> • All beneficiaries signed up. Last 13 with DOHS subsidy section being processed. • All available beneficiaries' house locations have been pegged by the land surveyor. • Development Rights Agreement: All information supplied to DRDLR. Now awaiting a signed agreement also to be signed by Municipal Manager. • Service Level Agreement: Signed by the Jozini municipality, now require the District Municipality's signature • Stage 1 can be completed immediately, subject to obtaining the development rights and the Service level Agreements.

PROJECT NAME	WARD	PROJECT TYPE	NO. OF UNITS	PROJECT MILESTONE
KwaJobe Phase 2	3	Rural	800	Construction
KwaNsinde		Rural	600	Construction Almost Complete
KwaNgwenya	1	Rural	600	Construction Almost Complete
KwaMngomezulu	16	Rural	800	Construction Almost Complete
KwaMathenjwa		Rural	1000	Construction Almost Complete
Siqakatha	6	Rural	1000	<ul style="list-style-type: none"> The project has had some challenges with the project boundary determination but the issue is being ironed out with the assistance of the Traditional council, ward councillor and DoHS. All available beneficiaries house locations have been pegged by the land surveyor. Development Rights Agreement will be acquired once a settlement plan has been acquired and a community resolution meeting will be held. Service Level Agreement: Signed by the Jozini municipality, now require the District Municipality's signature Stage 1 can be completed immediately, subject to all the critical mile stones finalised
Mhlekazi & Mkuze	1 & 20	Rural	800	Feasibility
Zineshe & Gujini	3 & 4	Rural	800	Feasibility
Hlalanathi & Mamfene	5 & 6	Rural	800	Feasibility
Maphaya & Madinyane	2 & 7	Rural	800	Feasibility
Msiyane & Nondabuya	8 & 19	Rural	800	Feasibility
Ophondweni & Emzinyeni	9 & 10	Rural	800	Feasibility
Nyamane & Machobeni	11 & 14	Rural	800	Feasibility
Shemula & Makhanisi	12 & 13	Rural	800	Feasibility
Mbadleni & Ndumu	16 & 17	Rural	800	Feasibility
Manyiseni & Nkungwini	15 & 18	Rural	800	Feasibility

3.3 Free Basic Services and Indigent Support

The municipality has developed an indigent policy which seeks to provide financial relief to the citizens of the communities who are unable to afford basic services. The policy was approved in May 2022. The Indigent register was updated in 2022/2023 but it was not finalised due to some delays.

The municipality provides burial assistance as part of indigent support. Needy families are assisted with coffins, transportation of the deceased and groceries, depending on the need of the respective family. The Councillors would offer tents for the church service during the funeral.

The municipality has also made budget available to assist learners who are needy but are unable to register in tertiary institutions, as a result hundreds of young people from Jozini have had access to tertiary education and many have graduated through this initiative. Ward Councillors have played a big role in the identification of learners in their communities

COMPONENT B: ROAD TRANSPORT

This component includes: roads; transport; and waste water (storm water drainage).

3.4 Roads

The municipality has a short supply of good all-weather roads. This restricts the provision of some services such as waste removal. In addition, the poor road infrastructure i.e. access roads, limits economic opportunities. Access roads are not in a good condition, which results in mobility generally being impaired to a greater extent. The municipality solely relies on the Department of transport and Municipal Infrastructure grant transfers to fund all infrastructure related projects as there is insufficiency of funds from own revenue for this purpose. The municipality largely depends on grants for the implementation of Capital projects and due to financial constraints, the municipality has a huge backlog demand on its local roads.

Table 44: Gravel Roads Infrastructure

	Gravel Road Infrastructure			
				Kilometres
	Total gravel roads	New gravel roads constructed	Gravel roads upgraded to tar	Gravel roads graded/maintained
2019/2020	1011	0	6.2km	1011
2020/2021	1000	0	5.5km	1000

3.5 Transport (Including Vehicle & Public Bus Operation)

Transport and road networks vary a great deal across the municipality. The majority of citizens rely on foot for daily transport needs. The road network is made up of primarily provincial, district and access roads, the majority of which are in poor condition. The road network in Jozini consists of the following:

- There is *National Road (N2)*;
- *Provincial Roads*. These road networks serve as the main connectors of the 20 wards, they also help in connecting to the surrounding municipalities. They also connect the primary nodes in the municipality. Most of the tarred roads are in a bad condition especially P522-1 between Jozini town and Mbazwana and the P443 between Bhambanana and Ingwavuma. These roads are characterized by potholes and livestock roaming the roads;
- The *district roads* serve as a major connection between major centres, towns and their respective rural settlement areas, and among the settlement areas. These roads are characterized by poor maintenance and most of them are gravel roads; making it difficult to use during rainy seasons; and
- There is a number of *Artery Roads* within Jozini Municipality which despite being gravelled are in a poor state.

One of Jozini municipality challenges is that most of the roads are in a state of disrepair and requires substantial upgrading. This renders some settlements almost inaccessible by a normal car and accounts for a poor public transport system in these areas.

Public Transport: is relatively underdeveloped because the number of people travelling from the outer parts of the Municipality is so low. The municipality is characterized by poor transportation linkages and therefore poor mobility.

Movement on the Jozini roads is perceived to be dangerous, due to:

- the bad state of the roads,
- free-roaming animals and
- the weak state of roadworthiness of many of the vehicles in the area.

Public transport is poor and dangerous. As many of the roads are inaccessible for buses and taxis, “bakkies” are illegally used for public transport.

The poor conditions of the road network in the municipality determine the access to transportation by the communities. Due to the conditions, taxi and bus transportation is not accessible to the neediest of the communities. Such communities are spatially placed in the outskirts of the major centres or towns and are connected to these centres/towns by either district or artery roads whose conditions are not conducive for taxis and buses to drive through.

An efficient transport system can significantly increase the economic conditions of an area. This is due to the reduced cost in the time spent travelling raising productivity, the actual cost of travelling reduces as more efficient means of travel be used and it allows for faster delivery of goods and services. Road access allows more people the opportunity to access markets for both supply and consumption thus stimulating the local economy.

Access and Accessibility: represent one of the major factors enabling both human and economic development.

The major existing road linkages consist of the following:

- N2 in the south-west providing regional and national access to the area
- P 522 linking the N2 to Jozini and Bhambanana
- P522 linking Bhambanana to Ingwavuma and the Swaziland border
- P444 linking Jozini to Mseleni

Wastewater (Storm Water Drainage)

The objectives of the Roads and Storm Water function are the construction and rehabilitation of roads, repair of potholes and storm water management. The main challenge faced in the implementation of this function is insufficient budget provision for capital projects.

An upgrade of storm water management in two towns ((Ubombo and Mkhuze) was done. We still need to acquire high pressure jetting and have a proper programme in place for cleaning of drains, addressing damaged catch pits, repairing kerbs and channels.

COMPONENT C: PLANNING AND DEVELOPMENT

This component includes: planning; and local economic development. The Planning and Economic Development department specialises on ensuring that all plans submitted are approved in terms of the standards. While local economic development promotes investments within the municipality.

3.6 Planning

The Municipal wide Spatial Development Framework (SDF) was adopted by Council in May 2020.

Table 45: Applications processed

Type	No. of Received Applications		Approved		Not Approved	
	2022/2023	2022/2023	2022/2023	2022/2023	2020/2023	2022/2023
Development Applications						
Business Licenses						

3.6.1 Implementation of SPLUMA In Jozini Municipality

The Jozini Local Municipality resolved to establish a Joint Municipal Planning Tribunal. The appointment of a Municipal Planning Authorised Officer is still to be finalised by the Municipal Manager. The Appeal Authority is the EXCO but they still need to be capacitated. The SPLUMA bylaws were adopted by Council on March 2022, gazetted and currently being implemented.

3.6.2 Town Planning Services

Table 46: APPLICATIONS FOR LAND USE MANAGEMENT

File reference:	PDA SPLUMA	/	Schedule 4, Section 2 (1) (a-f)	Schedule 4, Section 6(1)(a)	Schedule 4, Section 6(1) (b)	Schedule 4, Section 11 (1)
	Time norm:		Time Norm:	Time Norm: Date recorded and copy of correspondence	Time Norm: 30-60 days	Time Norm: 14 days
	LUM Requirement			DATE		DATE
Ndumo Node Rural Housing	SPLUMA		Proposed Ndumo Housing Project	Yes - 13 September 2020	Application approved	No
Farm 15836, Portion 12 Reserve No.16 (Ludaka Primary School)	SPLUMA		Proposed Cellular Transition Mast and to Relax a	Yes-13 September 2020	Application 95ithdraw	
			Building Line from 3m to 0m			

Farm 15836, Portion 06 Reserve No.16 (eKuhlehleni Primary School)	SPLUMA	Proposed Cellular Transmission Mast and to Relax a Building Line from 3m to 0m	Yes - 13 September 2020	Application withdrawn	
Reserve No. 15, Number 15 835, Portion 0	SPLUMA	Telecommunication Base Station	Yes - 26 September 2020	No	
Reserve No 16, Number 15836, Portion 10	SPLUMA	Telecommunication Base Station	Yes - 26 September 2020	No	
Reserve No 16, Number 15836, Portion 11	SPLUMA	Telecommunication Base Station	Yes - 26 September 2020	No	
Zineshe & Gujini Housing Project	SPLUMA	Proposed Rural Housing project	Yes- 28 September 2020	Application approved	
Portion 19(16) of Erf 60	SPLUMA	Proposed church site	Yes 24 October 2020	No	
Reserve no. 2v, no, 15218 Portion 0	Municipal Consent	Telecommunication Base Station	Yes - 01 November 2020	No	
Ndumo Farm 9714, Portion 4	Municipal Consent	Telecommunication Base Station	Yes - 01 November 2020	No	
Erf 354 Jozini	Municipal Approval	Land Use Application	Received 08 March 2021	No	
Portion 76to 79 of Erf 60 to form portion 108 of Erf 60, uMkhuze	Municipal Approval	Consolidation application	Received 15 March 2020	No	

3.6.3 Building Regulations And Enforcement

Table 47: Building Plans

Detail	2020/2021	2021/2022	2022/2023
Building Plans Received	10		
Building Plans Approved	10		
Building Plans Not Approved	0		
Notices/Enforcement			
Applications outstanding at year end	0		

3.7 Local Economic Development (Including Tourism and Market Places)

Local Economic and Social Development Analysis: Local Economic Development (LED) is one of the key tasks that Jozini Municipality engages on through a variety of packages. It remains factual that success of this initiative is mostly contingent to alliance level obtained from different stakeholders. The purpose of LED is to build up the economic capacity of a local area to improve its economic future and the quality of life for all. It is a process by which public, business and non-governmental sector partners work collectively to create better conditions for economic growth and employment generation.

Objectives of LED: The short-term goal of the municipality is to provide financial, skills and capacity to local businesses to help them create stability for their own businesses, and a long-term objective is to provide sustainability for all small economic drivers in order to expand and create more job opportunities.

Table 48: LED Initiatives

Sector	Year 2020/21	Year 2021/22	Year 2022/2023
Agriculture			
Tourism	50	65	
SMME Support			
Informal Trading	400	450	

3.7.1 Job Creation Through Extended Public Works Programme (EPWP), including CWP, over a 3-Year

Table 49: Job creation through EPWP

Job creation through EPWP* projects		
Details	EPWP Projects	Jobs created through EPWP projects
	No.	No.
2020/2021		1683
2021/2022		1600
2022/2023		1900
* - <i>Extended Public Works Programme</i>		

The overall performance of the municipal Local Economic Development unit has reflected an acceptable level of the municipal competency. This is informed by the number of job opportunities created each year and implementation of responsive programmes towards economic development. Progressively, the municipality is working on a sustainable monitoring plan for each implemented programme or project that is within its powers.

Furthermore, the council is establishing other new economically responsive platforms to engage on in order to advance its competency level.

Table 50: Poverty Alleviation Projects Implemented During 2022/2023 F/Y

WARD	PROJECT NAME	CLLR MYENI	DESCRIPTION	STATUS
1	Skills development	BUDGETED R950 000	Training of youth in different aspect of work	Done
	Tents and chairs 4	Actual =R 976 188.50	Purchasing of tent and chairs	Done
	Fencing project	Variance= R26 188	Purchasing of fence	Done
	Art and craft		Purchasing of mats material	Done
	Financial assistance		Paying of bursaries	Done
2	Bekezela mama project. Tent x 2, chairs and mobile freezer x 1	BUDGETED R950 000.00 Actual=R938 597.49 Variance=R11 402.03	Purchasing of tent and mobile freezer	Done
	Siyaphambili and shamma sewing		Purchasing of sewing equipment's	Done
	Sincengimpilo and obaleni car wash		Purchasing of car wash equipment	Done
	Eyethu club,lindane temple and sisebenza kanyekanye project		Purchasing of grass and tree cutting machines	Done
	Gogobane ,thandanani garden project		Purchasing of garden materials	Done
	Siyabonga internet cate		Purchasing of computer and internet equipment	Done
	Siqalo blocks making		Purchasing of blocks making equipment	Done
	Ukuhloma ngemvunulo project		Purchasing of art and craft materials	Done
3	2 tents and chairs	BUDGETED R950 000.00	Purchasing of tents	Done
	1 big tent	Actual =R993 271.75		Done
	Mobile fridge x 1	Variance = R43 271.75	Purchasing of mobiles	Done
	Tree cutting machine		Purchasing of machines	Done

WARD	PROJECT NAME	CLLR MYENI	DESCRIPTION	STATUS
	Car wash machines		Purchasing of machines	Done
	Markets stalls		Building of market stalls	Done
4	Driver s licences	BUDGETED R950 000.00 Actual =R892 833.31 Variance = R57 166.69)	It programmes aim to help learners to get driving licence.	Done
	Chairs and tables		Purchasing of chairs and tables	Done
	Goal post		Purchasing of goal post	Done
	Building materials		Purchasing of building material for market stalls	Done
	Garden project		Purchasing of garden material	Done
	Blocks making project		Purchasing of blocks materials	Done
	Carrier expo catering		Cater for expo participants	Done
5	Mthelu creche	BUDGETED R950 000.00 Actual =R785 060.00 Variance = (R164 940.00)	Building of creche house	Under construction 60 % completed
	Sewing machines		Purchasing of sewing machines	Done
	Farming project		Purchasing of chicks and food	Done
	Grass cutting machines		Purchasing grass cutting machines	Done
	Chain saw		Purchasing of chainsaw for two groups	Done
	Chairs project		Purchasing of chairs	Done
	Sound system		Purchasing of sound system	Done

WARD	PROJECT NAME	CLLR MYENI	DESCRIPTION	STATUS
	Cameras equipment		Purchasing of cameras	Done
6	Water tanks x 6	BUDGETED R950 000.000 Actual =R840 635.03 Variance = R109 364.97	Purchasing of 5000 lt water tanks	Done
	Sound system		Purchasing of sound system	Done
	Tents and chairs		Purchasing of tents and chairs	Done
	Building material		Purchasing of building material for cultural building	Done
	Video cameras		Purchasing of video camera	Done
	Cultural village		Purchasing of cultural village materials	Done
	Blocks project		Purchasing of blocks making materials	Done
7	Maphaya woman's project	BUDGETED R950 000.00 Actual =R Variance = R128 543.85	Purchasing of tent, chairs and mobile freezer	Done
	Pastors forum tent and chairs		Purchasing of tents and chairs	Done
	Driver's licences		Helping selected youth to obtain drivers licences	Done
	Sport kits		Purchasing of sport attires	Done
	Gymnasium equipment		Purchasing of equipment	Done
	Garden project		Purchasing of fencing materials	Done
8	Sport kits	BUDGETED	Purchasing of sport kits	Done

WARD	PROJECT NAME	CLLR MYENI	DESCRIPTION	STATUS
	Fencing materials	R950 000.00 Actual = R811 469.10 Variance = (R138 530.90)	Purchasing of fencing materials for garden	Done
	Tent and Chairs		Purchasing of tents and chairs x2	Done
	Sound System		Purchasing of Sound system	Done
	Mobile Fridge		Purchasing of Mobile Fridge x3	Done
	Embroidery machine		Purchasing of embroidery machine	Done
9	Garden project x2	Budgeted RR950 000.00 Actual= R995 468.21 Variance= R45 468.21	Purchasing of garden materials	Done
	Tent and chairs project x3		Purchasing of tents and chairs	Done
	Tree cutting machines		Purchasing of tree cutting machines	Done
	Piggery project		Purchasing of pigs and fence	On process
	Nazareth drums		Purchasing of drums	Done
	Sound system		Purchasing of sound system	Done
	Tents and chairs		Purchasing of tents and chairs	Done
	Sport kits		Purchasing of sport attires	Done
	Nazareth drums		Purchasing of drums	Done
10	Mobile freezer	BUDGETED R950.000.00 Actual=R446 091.80 Variance=R (503 908.20)	Purchasing of mobile freezer	Done
	Art and crafters materials		Purchasing of crafters materials	Done
	Water pumps		Purchasing of water pumps	Done
	Sport kits		Purchasing of sport kits	Done

WARD	PROJECT NAME	CLLR MYENI	DESCRIPTION	STATUS
	Mabheshwini creche		Building of creche	Under construction 80 % completed
	Ethangeni creche		Building of creche	Under construction 70 % completed
11	Driving licences	BUDGETED R950 000.00 Actual=R703 892.84 Variance=(R246 107.16)	Helping the selected youth to get driving licences	done
	2 x sound system		Purchasing of sound system for four groups	Done
	Blocks project		Purchasing of sand and cement	Done
	Water pipes		Purchasing of water pipes	On process
	Car wash project		Making of car wash shelter	On process
	Poultry project		Purchasing of chicks and feeders	Done
12	Goat project for 5 groups	BUDGETED R950 000.00 Actual=R850 202.52 Variance= R99 797.48)	Purchasing of goats	Done
	Licencing of 30 learners for cod 10		Proving licences for 30 learners	Done
	Water pumps		Purchasing of water pumps	Done
	Tents and chairs		Purchasing of tents and chairs	Done
	Mobile fridge		Purchasing of mobile fridge	Done
	Blocks project		Purchasing of sand and cement bags	Done
13	Nkovukeni creche project	BUDGETED	Building of creche house	Contractor on site 20 % completed

WARD	PROJECT NAME	CLLR MYENI	DESCRIPTION	STATUS
	Tents and chairs x2	R950 000.00 Actual=R755 077.43 Variance= (R194 922.48)	Purchasing of tents and chairs	Done
	Sound system project		Purchasing of sound system	Done
	Sport kits		Purchasing of sport attire	Done
	Art and craft materials		Purchasing of art and craft materials	Done
	Mobile freezer		Purchasing of mobile freezer	Done
	Poultry project		Purchasing of chicks	Done
14	Driving licences	BUDGETED R950 000.00 Actual=R733 025.43 Variance= (R216 974 .57)	Helping youth to obtain driving licences	Done
	Soccer field poles		Purchasing of soccer field poles	Done
	Tents and chairs		Purchasing of tents and chairs	Done
	Sewing machine		Purchasing of sewing machines	Done
	Table sewing machine		Purchasing of table and foot driving sewing machines	Done
15	03 tents and chairs	BUDGETED R950 000.00 Actual =R Variance = R177 515.25	Purchasing of tents and chairs	Done
	Sound system		Purchasing of sound system	Ready to be delivered
	Mobile freezer		Purchasing of mobile freezer	Done
	Blocks making project for 4 groups		Purchasing of blocks making materials and equipment	Done
	2000 chicks		Purchasing of chicks and feeders	Done

WARD	PROJECT NAME	CLLR MYENI	DESCRIPTION	STATUS
16	1 x tractors and plough	BUDGETED R950 000.00 Actual =R933 918.90 Variance =(R16 081.10)	Purchasing of tractors and plough	Done
	Water pumps for gardens		Purchasing of water pumps	Done
	Catering equipment		Purchasing of catering equipment	Done
	Sound system x 2		Purchasing of sound system	Done
	Blocks making material		Purchasing of sand and cement	Done
	Tents and chairs		Purchasing of tents and chairs	Done
17	03 tents and chairs	BUDGETED R950 000.00 Actual =R Variance = R100 309.57	Purchasing of tents and chairs	Done
	Sewing machines		Purchasing of sewing machines	Done
	Fencing projects		Purchasing of fence	Done
	Sound system		Purchasing of sound system	Done
	Goat project		Purchasing of goats	Done
	1000 chick		Purchasing of chick and feeders	Done
18	Poultry project	BUDGETED R950 000.00 Actual =R 779 557.00 Variance = (R170 443.00)	Purchasing of chicks and feeders	Done
	Mobile freezer		Purchasing of mobile freezer	Delivered
	Sound system		Purchasing of sound system	Delivered
	Soccer field poles		Purchasing of soccer field poles	Done
	Tree cutting machine		Purchasing of tree cutting machines	Done
	Grass cutting machine		Purchasing of grass cutting machines	Done

WARD	PROJECT NAME	CLLR MYENI	DESCRIPTION	STATUS
	Chicks		Purchasing of chicks	Done
	Creche furnisher		Purchasing of creche furnisher	Done
	1 mobile freezers		Purchasing of mobiles freezer	Done
	Cements bags		Purchasing of cements	Done
19	Farming project (15 cows)	BUDGETED R950 000.00	Purchasing of cows	Done
	Farming project	Actual =R864 497.49	Purchasing of goats	Done
	Fencing project	Variance =	Purchasing of fence	Done
	Sport kits	(R85 502.51)	Purchasing of sport kits	Done
	Tree cutting machines		Purchasing of tree cutting machines	Done
	Chairs for halls		Purchasing of 2000 chairs	Done
	Nazareth drums		Purchasing of Nazareth drums	Done
20	Building materials	BUDGETED R950 000.00	Purchasing of building materials	Done
	Mshophi tourist markets	Actual =R971 893.76	Purchasing of markets stall materials	Done
	Sewing machines 05	Variance =R 21 893.76	Purchasing of sewing machines	Done
	Sound system		Purchasing of sound system	Done
	Fencing materials		Purchasing of garden materials	Done

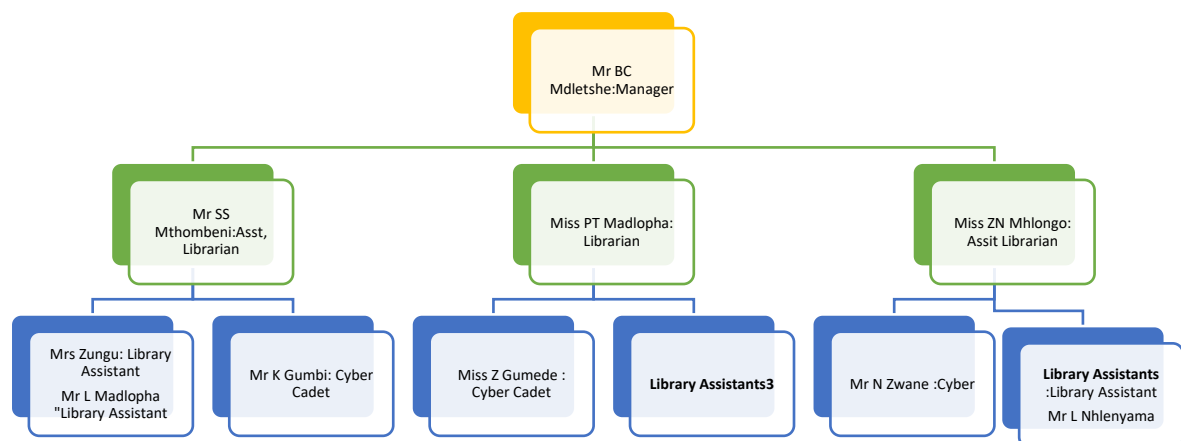
COMPONENT D: COMMUNITY & SOCIAL SERVICES

This component includes libraries, community halls; cemeteries; childcare; aged care; social programmes

3.8 Library Services

The main focus of Jozini Municipal Library Services is to advocate literacy programs through schools' visits and outreach programs. These programs mainly focus in local learners, academics, illiteracy people and early childhood developments programs in all wards. The core functions of the library services are the collection development, exhibitions & displays, early childhood development and advocating literacy program.

Organogram for the Library Services



By making sure that everyone in the community is encouraged to read and achieve academic success, this unit provides social comfort to the Jozini communities. offers books and computers as access points to platforms for knowledge and resources. There are six (6) operating public libraries in Jozini Municipality namely: Ingwavuma Study Library, Jobe Study Library, Manyiseni Community Library, and Jozini Public Library Ndumo Public Library. Ndumo Public Library is under the Department of Arts and Culture. All of these libraries are well-equipped with features like free WiFi, a wide selection of books, computers, etc.

The following services are offered in Jozini Municipal Libraries:

- Library for the Blind
- Library Orientation
- Inter- Library Loan
- Community Outreach & School visits
- Free WIFI
- Early Childhood Development
- Life Long Academic Support
- Internet cafes;
- Advocacy on Educational programmes;
- Computer literacy;
- Reading activity;
- Career guidance and
- Mobile library.







The following services are provided at these libraries.

Table 51: SERVICES PROVIDED AT LIBRARIES

Service Objectives	Services that were offered
Academic & Research Section	<ul style="list-style-type: none"> • CAO application forms and brochures were provided to grade 12 learners • Private sector bursary forms were made available to grade 12 learners through online applications and printed hard copies. • Previous exam papers were also made available for grade 12 learners • Support for online applications to various tertiary institutions across the country • Unisa students were assisted on their academic activities i.e. assignments and researches: Previous exam papers are available online via the student portal or please enquire at the circulation desk. • Provide latest journals and latest academic books editions ☐ Reference guide
Early Childhood Development	<ul style="list-style-type: none"> • Gaming at your library, for instance chess clubs were established in our library. • Reading programmes and literacy campaigns i.e. spelling completion, story-telling etc. • Providing juveniles books i.e. picture books, easy to read books, junior books, and so forth in all languages. • Viewing of cartoons, color-in activities, face painting etc.
ICT	<ul style="list-style-type: none"> • Teaching library user's computer skills i.e. MS word (writing CVs, emailing and other social networks). • E learning programmes- assisting UNISA &NWU students on their online academic activities. • Computer classes • Site Library Management System which assists on library circulation, cataloguing and statistics monitoring.
	<ul style="list-style-type: none"> • The use of the computer workstations is for academic information retrieval purposes. • Making information be accessible through internet usage such as elearning • Make the community aware on latest trends on ICT • Socio-economic viability – low cost services such printing of CV's etc. ☐ Create awareness campaigns through social media platforms

Service Objectives	Services that were offered
General Public	<p>Our library targeted a diverse audience including elderly citizens, business people, learners etc. Therefore, the library focused on various educational programmes such as:</p> <ul style="list-style-type: none"> • Increased access to books and reading by conduct quarterly books exchange with regional depot. • Conducting outreach programmes and schools' visits. • Providing newspapers for the purpose strengthened appreciation of reading culture. • Library also provides discussion room / conference room. • Photocopying and printing are provided. • Audio visual materials –on various titles. • Lending services i.e. books, study guides DVDs, CDs, and magazines. • Copyright & plagiarism: Any copying of material done on library photocopiers must be carried out in compliance with the Copyright Act, 1978 • Support School Holiday Programmes/ School Camps • Instill love of reading books • Encourage book discussion
Exhibitions and Displays	<p>Exhibitions and displays promotes awareness in certain subjects that are affecting our socio economic of the community</p> <p>☐ display on Mandela day, World Book Day, Literacy week, Heritage month, festive season, valentine's day, drugs and world aids day ☐ exhibition on career guidance and women' month.</p>
Mobile Library- Outreach programmes	<p>Jozini library has the wing that is dedicated to remote areas of Jozini i.e. Mhlekezi area, Manyiseni area, KwaJobe and many more villages that are not close to the town.</p> <p>Mobile library assists reach those areas disadvantaged areas through road shows, schools' visits and community awareness about importance of education.</p> <p>The following activities are happening during outreach programmes:</p> <ul style="list-style-type: none"> • Reading picture books, puzzles games, cartoons viewing for primary school learners • Career wise for high school learners • Distribution of various institutions bursary forms and handbooks to grade 12s learners • Assisting grade 12s to apply on online application in particular CAOs • Organizing reading competitions amongst learners • Assisting on establishment of book clubs in the community • Do library promotion to traditional council meeting through presentations that includes awareness campaigns on subjects like drug abuse, HIV Aids, cultural heritage, child abuse and moral regeneration. • Puppet shows

Service Objectives	Services that were offered
Mini Library for the blind	<p>Mini library for the blind specifically caters for people who totally blind and visually impaired. The current membership in Jozini library is 09 only. The following programmes are available to be used:</p> <ul style="list-style-type: none"> • Zoom text- a screen magnifier for Microsoft Windows which can help individuals with visual impairments and is capable of magnifying the screen up to 36 times. It also allows you to choose which part of the screen is magnified • JAWS- a computer screen reader program for Microsoft Windows that allows blind and visually impaired users to read the screen with text to speech out. • Claro Read- a highly effective software solution for supporting reading and writing. It can read any screen text out loud and is perfectly integrated with Microsoft Word • Document Reader – for visually impaired users • Victor Reader machine- audio visual reader machine
Community Development	<p>Field work and practical service are the compulsory component to academic studies, then Jozini library provide students from various institutions the opportunity to do their field in the library on the following areas:</p> <ul style="list-style-type: none"> • Cataloguing magazines on SLIMS (seta library management system). • Registration of new library users on SLIMS • Assisting in makeup of display and exhibitions’ in library • Assisting library users on library cyber café • Storytelling to learners as the of ECD programmes • Shelving of library books • Advocating literacy programmes • Community awareness campaigns

3.9 Cemeteries

There are 2 cemeteries that are under Jozini municipality i.e. Umkhuze and Ingwavuma. There are also 7 other cemeteries which are in the villages but are not owned by the municipality. Those villages are Makhonyeni A, Makhonyeni B, Sibongile, Hlalanathi, Biva, Mkhonjeni and Bhanjana. The municipality is clearing and fencing the ones in the villages. There is a new cemetery that is proposed at Ndumo. In the past years, there have been a challenge of not having cemetery bylaws, this issue is now being addressed (draft bylaws have been developed and will be gazetted soon).

3.10 Child Care; Aged Care; Social Programmes

- Advocating for vulnerable groups e.g. youth, gender, children and people with disabilities, senior citizen and children.
- Advising the municipality on addressing issues of the vulnerable group’s e.g. development of policies, strategic documents.

- Co-coordinating and implementing all municipal programs relating to the vulnerable groups
- Mainstreaming issues of the vulnerable groups into all municipal processes and programs
- Ensuring compliance on all prescribed legislation

Table 52: 2022/2023 ACTIVITIES

Priority Group	Date	Details	Venue
Local Drug Action Committee	23 May 2023	meeting	Msiyane hall
Traditional health	1 May 2023	meeting	Msiyane hall
Senior citizen	19 June 2023 11 October 2022	Meeting Awareness campaign	Siyaphambili Msiyane hall
OSS	20 June 2023 29 May 2022 26 August 2022 24 October 2022 30 October 2022 20 November 2022 30 October 2022 31 October 2022	War room meetings	Mfingose hall Emgceleni hall Mfingosi hall Ntenga hall Makhonyeni hall Ntenga hall Othobothini hall Ntabayengwe hall
Moral regeneration structure	14 June 2023	Meeting	Siyaphambili
HIV/AIDS	06 June 2022 27 September 2022 06 December 2022 29 November 2021	Meeting Meeting World aids day Awareness campaign	Thusong Thusong KwaNkonya hall Mahlabeni hall
Interfaith	12 April 2023 01 May 2023 06 May 2023 06 March 2023 02 September 2022 02 November 2022	Launch for pastors Launch for pastors Launch for pastors Launch for pastors Peace prayer Launch for pastor	Kwa GG Msiyane hall Ward 16 Mfingose hall Ward 15 Mzinyeni hall
Child care forum	26-28 April 2023 21 June 2023 15 November 2022	Child ambassador Child protection week meeting	Hippo Lodge Ward 12 Thusong

3.11 Community Halls and Thusong Centres

Infrastructure is built by the Jozini Municipality through the Municipal infrastructure grant, which is used by the communities for a variety of purposes, including entertainment, meetings, concerts, sporting activities, weddings, etc. In order to use these facilities, the user must pay a fee based on the type of event, in addition to which a refundable deposit is made. A security deposit is made in order to protect and support the municipality in the event that harm occurs as a result of using the facility. Every user is treated fairly and equally. In addition to these amenities, such as community halls and sports fields, we also have community centers and skill centers. Consequently, our primary objective is to

- To improve the reliability and service life of municipal infrastructure and community facilities.
- To make sure that the required community facilities are available and accessible to the community.

Table 53: Organogram /Unit Structure.

POSITION	NO OF POSITIONS	WORK STATION
Manager Municipal Enterprises	X 1	Jozini Thusong
Principal Clerk	X 4	Jozini Thusong
Kwa-Ngwenya Admin Officer	X 1	Kwa-Ngwenya Service Centre
Kwa-Ngwenya Clerk	X 1	Kwa-Ngwenya Service Centre

KNOWING YOUR JOZINI MUNICIPAL ENTERPRISE: Currently we have 58 Municipal halls, 16 Stadiums and 02 Community Service Centres



(Newly built Nhlngano Community Hall in ward 03 (Kwa-Jobe)



(Makhonyeni C. Hall located in ward 05 , the most frequently booked hall)



(Msiyane C. Hall located in ward 08 , the most frequently booked hall)

Community Service Centres:

Table 54: Jozini Thusong Centre are offering the following services:

NAME OF INSTITUTION	DEGREE OF SERVICE	SERVICE PROVIDED
Department of Home Affairs	Daily	<ul style="list-style-type: none"> • Application of Birth certificates • Application of death certificates • Application of passports • Application of Identity Books
Department of Labour	Daily	<ul style="list-style-type: none"> • UIF • Unemployed work seekers • Personal inquiries • Ordinary application • Illness application • Maternity application • Deceased application • UI-3 • UI-4 • Coida enquiries • Essa • Coida employee registration

SASSA	Once a work (Friday only)	<ul style="list-style-type: none"> • Old age grants • Child support grants • SRB • FCG • Food parcels
Department of Social Development	Daily	<ul style="list-style-type: none"> • Social Relief • Care and support to families • Foster Care Grant • Section 175 • Social relief of stress • Home Visit • Empower youth participating in skills and entrepreneurship development programme
IEC	Daily	Delimitation of voting station Registration of Voters
SARS	MID- YEAR	Tax Registration Tax Returns

The municipality has observed that the Jozini Thusong Centre has been in the mainstream in meeting community service needs through SASSA, Social Development, Home Affairs, and Department of Labor. Since the outset of Thusong Centre Services, the department has fostered a productive working atmosphere with its tenants. The Cogta KZN provincial office has been providing technical assistance. The majority of the citizens of Jozini Municipality benefited from the Department's effective holding of the Public Service Week with SARS throughout the month of September.

In Thusong Centre, the Departments of Labor and Home Affairs are each making greater contributions. The Department of Labour is providing between 8,000 and 9,000 each month, which amounts to more than 50 000 persons served during the last six months.



(Weekly SASSA Visits that has dramatically increased every in every Fridays)



(SARS outreach during on the 27th of October 2022 , assisted 759 people during three days visit)
KWA-NGWENYA COMMUNITY SERVICE CENTRE

Table 55: Services at the Jozini Municipality Thusong Centre

ACTIVITIES OF THE CENTRE	SERVICE PROVIDER	NO OF VISITS PER WEEK /MONTH
Traditional Meetings	Kwa-Ngwenya Traditional Council	One (1) per week
Trainings provided	N//A	N/A
Number of Child Support Grant applied	SASSA	As per request
Number of Old age pension Applied	SASSA	Still waiting the final response from SASSA
Youth Services and Library Services	In-house Services	Everyday
Other General Enquirers	Community	Everyday

Table 56 Rental Income for Jozini Thusong Centre

DEPARTMENT NAME	NO OF OFFICES	BALANCE BROUGHT FORWARD	MONTHLY BILLING
DEPARTMENT OF HOME AFFAIRS	1	153 283,84	16 125,91
IEC	1	150 481,73	7 413,96
DEPARTMENT OF LABOUR	1	137 886,30	5 375,31
SASSA	1	3 809,73	4 784,00
DEPARTMENT OF SOCIAL DEVELOPMENT	2.	31 871,75	14 893,26

COMPONENT E: ENVIRONMENTAL PROTECTION

This component includes: pollution control; biodiversity and landscape; and costal protection.

3.12 Pollution Control

Pollution control is a function of the Department of Agriculture and Environmental Services.

Air Quality: Due to the rural nature of the municipality; air quality issues in the Jozini are less prevalent. The presence of sugar cane farming suggests that there is a need of a seasonal check-up and regulatory mechanisms on the burning of sugarcane farms.

Climate Change: Jozini area is characterized by seasonal dry winters and wet summers with periodic flooding. The summer temperature ranges from 23° to 40°, while winter temps range from 16° to 26°. Mean annual rainfall is 600mm and 800mm along the Lebombo Mountains which fall within a moist belt. The annual average evaporation is approximately 1660mm with evaporation highest during the winter and early spring months.

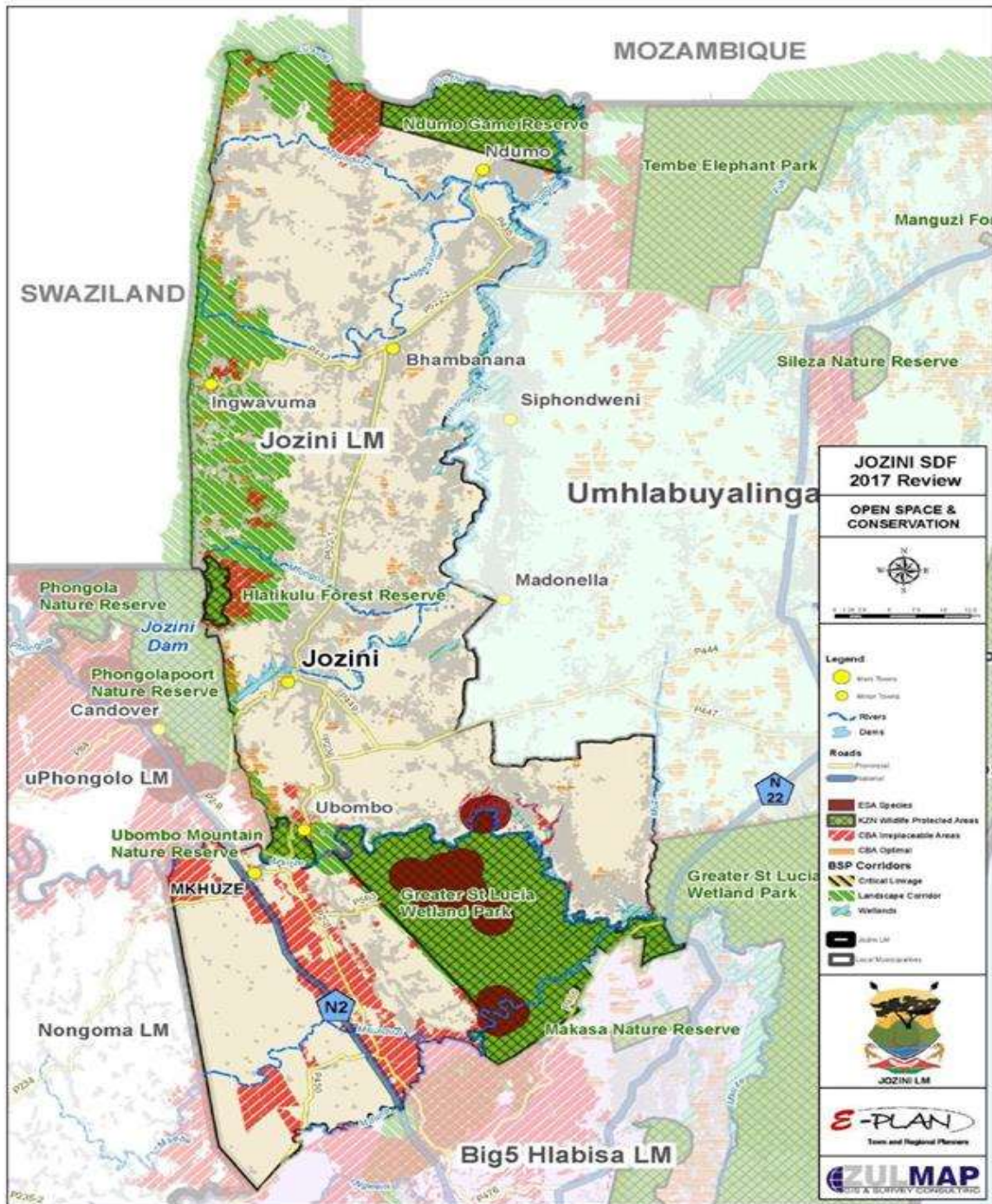
Bio-Diversity; Landscape (Incl. Open Spaces):

Biodiversity in the municipality is under pressure because of land conversion, climate change, unsustainable harvesting of natural resources and the wide spread of alien species. Natural resources provide opportunities for economic empowerment through sustained agriculture, ecotourism, indigenous plant use etc.

The primary areas of conservation are indicated on Map below and can be described as follows:

- The ESA Species areas in the southern part of the Municipality
- The CBA Irreplaceable areas along the N2, next to Hlathikulu Forest Reserve and west of Ndumo Game Reserve
- The Landscape corridor of the Lebombo mountains on the western boundary of the municipality
- The floodplain and wetland complex of the Phongolo River from Jozini Dam to Ndumo Nature Reserve,

Map: JOZINI SDF-OPEN SPACE & CONSERVATION



COMPONENT F: HEALTH

This component includes: clinics; ambulance services; and health inspections.

3.13 Clinics

Jozini is served by two (2) hospitals namely; Mosvold hospital which is located in Ingwavuma and Bethesda hospital located at Ubombo. Jozini also has 1 Community Health Centre which is located at Msiyane.

Jozini has eighteen (18) clinics which are located in areas of great densities. There are also two gateway clinics and 6 mobile clinics (with 91 mobile points, but 23 of these have no shelter), but the communities are not satisfied with this service.

Access to health services is still unreasonable since many people are forced to travel more than 10km to make use of the facilities. This service is one of the priority needs. There is an application of some form of planning standards which suggests that a population of 50 000 people needs to be provided with a hospital while 6000 people needs to be provided with a clinic. This therefore suggests that the area is supposed to be serviced by 3 /4 hospitals and 31 clinics which suggest a backlog of 2 hospitals and 14 clinics. It must be noted that these standards tend to be difficult to comprehend in a rural context especially in an area such as Jozini which is characterized by the sparsely populated settlement.

3.14 Ambulance Services

Ambulance services is not the municipal function.

3.15 Health and Food Inspection

Licensing and control of the above undertakings is a function area of exclusive Provincial competence. The municipality conducted two inspections together with the District and the province.

COMPONENT G: SECURITY AND SAFETY

3.16 Security and Safety

This component includes police, fire services, disaster management, licensing and control of animals, and control of public nuisances.

Functionally: The Disaster Risk Management Unit is divided into four areas namely, Operations and Support Services, Fire and Rescue Services, and Disaster Risk Management. Within these functional areas, the following activities take place or are conducted:

Operations: The unit operate a 24-hour service which respond and deal with all fire, rescue and disaster incidents in the Municipal Area within the predetermined time. The unit does not have a Fire Station currently but operate from the municipal buildings.

Service delivery priorities focus on the following:

Fire Safety: The division focuses on fire safety and building inspections of business and government institutions. The Fire Service Unit engages in public safety education through awareness campaigns.

Compliance: The unit ensures compliance with the National Building regulations, Building Standards Act and related by-laws and issuing Fire Safety Compliance Letters

3.17 Disaster Risk Management:

Disaster, Fire & Rescue Services section conducts its duties in line with the following Key Performance Areas and Enablers:

KPA's:

- Integrated Institutional Capacity for Disaster Management
- Disaster Risk Assessment
- Disaster Risk Reduction
- Disaster Response and Recovery

ENABLERS:

- Information Management and Communication
- Education, Training, Public Awareness and Research
- Funding Arrangements for Disaster Risk Management

The service delivery priority is aimed at the annual review of the Municipal Disaster Management Plan, which was reviewed and submitted for final approval and implementation. The municipality renders relief services to disaster victims by handing out relief material, e.g. food parcels, lightning conductors, blankets, temporally shelters.

In line with the Disaster Management Act (Act No. 57 of 2002), Jozini Municipality is trying its best to ensure that disaster management is part of its priorities thus it has established the Disaster Management Unit with well-trained personnel. It has also established a Disaster Forum to ensure a holistic approach toward the implementation of all disaster management programmes.

3.18 Law Enforcement Unit

The sole function of this sub-section to ensure that all road users both pedestrian and drivers use road safely. This is done by providing safety education and enforcing compliance with the law (traffic ordinances and by-laws). Some of the activities include un-announced road blocks, to check road worthiness and legitimate operators. Testing of Driving Licenses, renewal of driving cards and application of PrDPs is also performed by this sub-section.

Again control of animals by assisting Environmental Management when impounding animals as well as public nuisance is one of the tasks. Responding to Road accidents also part of this section. Lastly the entire safety and protection of Municipal Assets is managed/performed by this unit.

3.19 Traffic Law Enforcement Activities

The main function of this sub-section is to ensure compliance with the traffic laws by setting up speed traps, road blocks, VIP escort functions and ensuring safety and or traffic control at certain local events. As in-line with Road Safety legislations it is the duty of this section to hold educational awareness campaigns in and out-of-schools as well as holding one annual Road-show in partnership with Provincial Department of Transport.

Table 57: Public Safety Annual Performance Report For 2022/2023

KPA	Total Projected	Actual Targets Achieved	Total Not Achieved	Reason For Variance
Public Safety Quarterly Report	4	4 (100%)	0	0
Multidisciplinary Roadblocks	48	25(100%)	0	0
Calibration Of Speed Machine	1	1(100%)	0	0
Road Safety School Visits	8	34(100%)	0	0
DLTC & Enatis Report	4	4(100%)	0	0
Crime Awareness Campaign	1	1(100%)	0	0
Arrive Alive Festive Campaign	1	1(100%)	0	0
Operation Valingozi	1	1(100%)	0	0
Approved & Adopted Safety & Security Plan	1	1(100%)	0	0

Table 58: Law Enforcement Statistics for 2022/2023 Annual Report

ACTIVITIES	TARGET	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Fines Issued ¹		318	83	44	189
Arrests Effectuated		01	0	0	01
Accidents Attended		06	14	0	08
Warrants Executed		0	0	0	0
Vehicles Suspended		0	0	0	0
School Safety Programs	12	12	12		10
Road Blocks	48	14	15	15	31
Speed Timed Vehicles		98	0	0	0
Obstructions		02	01	01	01
Marches		04	03	0	01
Escorts Duties		04	03	01	01
Case Flow Meetings		0	01	0	0
Number of vehicles stopped		1933	1153	904	1702





Multidisciplinary Roadblock At Y-Junction P522/1 & P449/1 In Quarter One





Operation Valingozi Awareness Campaign At Bhambanana Taxi Rank On the 16th Of March 2023





Table 59: Licensing Statistics for 2022/2023 Annual Report

DRIVING LICENSE	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Learners Applications	461	356		
Passes	461	193		
Failed	278	143		
Duplicate Leaners	13	21		
Non-Attendees	09	11		
Driver License Card Renewals	682	697		
PrDP Applications	211	256		
Temp Driver's License Issued	370	498		
AMOUNT GENERATED	R 322 080.00	R317 600.00		
TOTAL	R639.680.00			

Table 60: Municipal Traffic Police Data

Municipal Traffic Police Service Data	
Details	2022/2023
Number of road traffic accidents during the year	55
Number of by-law infringements attended	Nil
Number of Traffic police officers in the field on an average day	3
Number of Traffic police officers on duty on an average day	3

Table 61: Employees –Traffic Police Officers

Employees: Police Officers 2022/2023					
Police	Number of Employees	Number of Posts	Number of Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
Public Safety Manager	1	1	1	0	0%
Other Police Officers	7	7	7	0	0%
Superintendent	2	2	2	0	0%

3.20 Fire & Rescue Services

In terms of Section 50 of the Disaster Management Act 52 of 2002 as amended in 2015, the disaster management centre of a municipality must submit a report annually to the municipal council on—

- (a) its activities during the year;
- (b) the results of the centre’s monitoring of prevention and mitigation initiatives;
- (c) disasters that occurred during the year in the area of the municipality;
- (d) the classification, magnitude and severity of these disasters;
- (e) the effects they had;
- (f) particular problems that were experienced- (i) in dealing with these disasters; and (ii) generally in implementing this Act, the national disaster management framework, the disaster management framework of the province concerned and the disaster management framework of its municipality;
- (g) the way in which these problems were addressed and any recommendations the centre wishes to make in this regard;

(h) progress with the preparation and regular updating in terms of sections 52 and 53 of disaster management plans and strategies by municipal organs of state involved in disaster management in the municipal area; and

(i) an evaluation of the implementation of such plans.

Table 62: Fire Services Data

Jozini Fire Services Data		
Details	2022/2023	
	Estimate No.	Actual No.
Total fires attended in the year	80	80
Total of the other incidences	355	355
Average turnout time-urban areas	30mins	30mins
Average turnout time rural areas	30mins	30mins
Fire fighters in post at the year end		10

3.21 Other (Disaster Management, Animal Licensing and Control, Control of Public Nuisances and Other)

Disaster Management Sector Plan is a core component of the Integrated Development Plan (IDP). Section 26 (g) of Municipal Systems Act No. 32 of 2000 requires the municipal IDP to reflect an applicable Disaster Management Sector Plan (DMSP). Furthermore, Section 53 (2) (a) of Disaster Management Act No. 57 of 2002 stipulates that a disaster management sector plan for a municipal area must form an integral part of the municipality’s IDP. Hence, this document is prepared to mainstream disaster management into the municipal IDP, to ensure compliance with the abovementioned pieces of legislation.

Municipal Disaster Management Institutional Capacity: The municipality’s Integrated Development Plan (IDPs) is reviewed and updated annually to ensure relevance. Each unit, sector or municipal entity is required to give its input to the broader IDP to be implemented during a particular financial year in terms of planned programmes, targets and the budget thereof. The Disaster Management Plan outlines the input from Jozini Disaster Risk Management Centre, mainly focusing on Disaster Risk Reduction (DRR) programmes and strategies planned for the financial year 2020/2021, as well as the response and recovery mechanisms.

Section 53 of Disaster Management Act No. 57 of 2002 “DM Act” requires each municipality to prepare a Disaster Management Plan according to the circumstances prevailing in its area. Besides requirements of the DM Act, Section 26 (g) of the Municipal System Act No. 32 of 2000 also requires Municipal Disaster Management Plans to form an integral part of the municipality’s Integrated Development Plan (IDP).

The Disaster Management Act No. 57 of 2002 requires the Jozini District Disaster Risk Management to take the following actions:

- To prepare a Municipal Disaster Risk Management Plan for its area according to the circumstances prevailing in the area and incorporating all municipal entities as well as external role-players;
- To co-ordinate and align the implementation of its Municipal Disaster Risk Management Plan with those of other organs of state, institutional and any other relevant role-players; and
- To regularly review and update its Municipal Disaster Risk Management Plan (refer to Disaster Management Act No. 57 of 2002 - Section 48).

The Municipal Disaster Risk Management Sector Plan should:

- Form an integral part of the municipality's IDP so that disaster risk reduction activities can be incorporated into its developmental initiatives, Anticipate the likely types of disaster that might occur in the Municipality area and their possible effects, Identify the communities at risk, at a ward level;
- Provide for appropriate prevention, risk reduction and mitigation strategies, identify and address weaknesses in capacity to deal with possible disasters, facilitate maximum emergency preparedness, establish the operational concepts and procedures associated with day-to-day operational response to emergencies by municipal departments and other entities. These Standard Operation Procedures (SOPs) will also form the basis for a more comprehensive disaster response;
- Incorporate all special hazard/risk-specific and departmental DRM plans and any related emergency procedures that are to be used in the event of a disaster. These will provide for:
 - The allocation of responsibilities to the various role players and co-ordination in the carrying out of those responsibilities;
 - Prompt disaster response and relief;
 - Disaster recovery and rehabilitation focused on risk elimination or mitigation;
 - The procurement of essential goods and services;
 - The establishment of strategic communication links; and
 - The dissemination of information.

The Municipal Disaster Risk Management Sector Plan is designed to establish the framework for implementation of the provisions of the Disaster Management Act No. 57 of 2002 and Disaster Risk Management Policy Framework of 2005, as well as the related provisions of the Municipal Systems Act No. 32 of 2000.

Fundamentally, the identified disaster risk reduction activities must be integrated and

aligned with the main activities contained in the municipal IDP. Hence the purpose of this Disaster Risk Management Sector Plan is to outline the approach and procedures for an integrated and co-ordinated disaster risk management in the district that focuses on:

- Preventing or reducing the risk of disasters;
- Mitigating the severity of disasters;
- Emergency preparedness;
- Rapid and effective response to disasters; and
- Post-disaster recovery.

This Disaster Risk Management Sector Plan is intended to facilitate multi-departmental, multi-agency and multi-jurisdictional co-ordination in both disaster and disaster risk management interventions.

Until recently, the approach to Disaster Management has been reactive and relief-centric. A paradigm shift has now taken place from the relief-centric syndrome to holistic and integrated approach with emphasis on prevention, mitigation and preparedness.

Since 1994 the South African government's approach to dealing with disasters has changed significantly (NDMC, 2008). The change in legislation governing disasters prior 1994 was driven by several factors. One of the main reasons was the need to bring the law into the modern era so that it would be in line with international best practice in the field of disaster risk management. In addition, the government intended to systematically mainstream disaster risk reduction into developmental initiatives at national, provincial and municipal levels.

The Jozini Disaster Risk Management Centre approach to disaster and disaster risk management activities is primarily based on ethos of the Disaster Management Act No. 57 of 2002 and relevant policy frameworks.

The Jozini Disaster Risk Management Centre is the custodian of the Municipal Disaster Risk Management Plan. Individual services/directorates, departments and other role-players/entities will be responsible for the compilation and maintenance of their own Service's/Entity's Disaster Risk Management plans. Along with the various specific hazard DRM Plans, the Service/ Entity Disaster Risk Management Plans will be considered as integral parts of the Municipal Disaster Risk Management Plan. The following services were provided by the Disaster Management Unit.

Table 63: Disaster, fire and Rescue Services Objectives and Programmes

No	Key Performance Indicator	Res. Unit	Budget	Dem and	Baseli ne				Achieved /Not achieved	Reas on for varia nce
					(Previ ous Year Actua ls)	Annual Target	Quarter 4	POE		
GOALS										
CC 07	Reviewe d Disaster manage ment Framework Plan approve d by council	Communi ty Service s	R2 000 000	1	1	Disaster manage ment plan	1 Disaster manage ment Framework Plan reviewed and submitte d	Disaster managem ent plan	Achieved	None
CC 07.1	Advisory forum	Communi ty Service s	RO	4	4	4	1	Minutes and Register	Achieved	None
CC0 8	Reviewe d Disaster Manage ment Plan approve d by council	Communi ty Service s	RO	1	1	1	1	Disaster Manage ment plan, council resolutio n	Achieved	None

CC0 8.1	Fire Drill	Community Services	RO	4	4	4	1	Signed schedule and register	Achieved	None
CC0 8.2	Wellness session	Community Services	RO	4	4	4	1	Close out reports	Achieved	None
CC0 8.3	Disaster Awareness	Community Services	RO	48	48	48	12	Reports with pictures and ward number	Achieved	None
CC.0 8.4	% Of Disaster incident attend too	Community Services		100%	100%	100%	100%	Assement form and Report	Achieved	None
CC.0 8.5	Disaster Risk Profile	Community Services		4	4	4	1	Risk Profile	Achieved	None
CC0 9	Reviewed Covid Plan and adopted by council	Community Services	R500 000.00	1	1	1		Covid plan, council resolution	Achieved	None

Table 64: Disaster, Fire and Rescue Services, Statutory Arrangements

INSTITUTIONAL INDICATORS	STATUS	REMARKS
1. Disaster Management Centre Offices	Yes 🚩	Currently the Municipality does not have a fully-fledged Disaster Centre in place. The fire & rescue personnel are currently occupying a park-home which is used as a Disaster Management Centre and the Disaster Management personnel is occupying Municipal offices. suitable site has been identified at Bhambanana for the Disaster centre
2. Disaster Management/ Fire rescue Personnel	Yes ✅	5 Fire Fighters 2 leading fire fighters 05 fire fighter Interns 1 Disaster, Fire & Rescue Manager 1 Disaster Management Officer 1 Disaster Management Clerk
3. Disaster Management Advisory Forum	Yes ✅	The forum is functioning effectively and was able to meet quarterly as per our SDBIP
5. Resources	Yes ✅✅	01 fire engine 01 fire bakkie 01 set of jaws of life
6. Disaster Management Plan	Yes ✅	The Disaster Management was reviewed and adopted by council
7. Disaster Management Sector Plan	Yes ✅	The Disaster Sector Plan was reviewed and adopted by council
8. Fire & Rescue by-laws	Yes ✅	Fire & Rescue by-laws are in place and were gazetted in April 2023
9. Disaster Management Framework	Yes ✅	The Disaster Management Framework was reviewed and adopted by council
10. Disaster Management Volunteers	Yes ✅	100 Disaster Management volunteers were appointed and functioning effectively, in all 23 wards

Table 65: 2022/2023 Risk profile


Jozini Local Municipality				
No.	Prevalent Hazards and Threats	Risk	Likelihood	Impact
		High Priority	Annual Recurrence Interval (ARI)	
1	Drought		ARI 10 (100%)	Major Risk
2	Lightning		ARI 10 (100%)	Major Risk
3	Strong winds		ARI 10 (100%)	Major Risk
4	Structural Fires		ARI 10 (100%)	Major Risk
5	Veld Fires		ARI 10 (100%)	Moderate Risk
6	Floods (River, urban, dam failure)		ARI 100 (50%)	Moderate Risk
7	Heavy rainfall		ARI 50 (50%)	Moderate Risk
8	Animal diseases		ARI 50 (50%)	Moderate Risk
9	Lack of water		ARI 10 (100%)	Moderate Risk
10	Lack of proper sanitation		ARI 50 (50%)	Minor Risk

Table 66 Operations Conducted

Description	NO	FATALITIES	INJURIES
Fire Safety Inspections	84	N/A	N/A
Covid 19 Fumigation	28	17	N/A

Table 67 Incidents Reports

Type of incident	Number of incidents	Households affected	Houses		No. of people affected	Fatalities	Injuries
			Totally damaged	Partially damaged			
Structural fire	10	198	151	45	547	04	05
Veld fire	22	N/A	N/A	N/A	N/A	N/A	N/A
Car fire	06	N/A	N/A	N/A	N/A	02	00
Transformer fire	02	00	00	00	00	00	00
Strong wind	09	238	58	180	806	4 goats	00
Heavy rain	03	03	01	02	04	00	00
Lightning	18	18	00	10	94	1 person 5 cattle	01
Drowning	09	09	00	00	09	09	00
Motor vehicle accident	33	00	00	00	00	19	46
Pedestrian MVA	07	07	N/A	N/A	07	00	06
TOTAL	219	473	210	237	1 467	26	58



Fire Safety Inspections

The fire safety inspections are one of the measures that we put in place as a prevention measure for fire incidents in facilities. Inspections were conducted with the aim to identify whether the facilities met the minimum standard requirement of Fire Brigade Act 99 of 1987.

Fumigation of facilities (COVID 19): As part of the COVID 19 spread prevention measures, the team fumigated a total of 28 structures in the financial year due to the decrease cases as from August 2022. The focus was the indigent households which were affected by deaths caused by covid 19 pandemic.

Fumigation at the Shandu Family, Ward 06: Area 23/07/2023



Fumigation at the Gumede Family in Bhekindoda Area , ward 9



DISASTER INCIDENTS

A total of **219** incidents were reported and attended in the financial year of reporting. The table below depicts all disaster, fire and rescue incidents that were attended to in the financial year:





COMPONENT H: SPORT AND RECREATION

This component includes: community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

3.22 Sports and Recreation

The municipality had built a number of sports fields while some are still under construction. The Sport and Recreation Office has embarked on talent nurturing for Jozini Municipality Youth in Full force. The Municipality has sent athletes to SALGA games to representing Jozini Municipality in different Sport Codes.

The intention is:

- To fully engage the community especially Young people in sport and recreational activities so as to eradicate the use of Drugs and substance Abuse.
- To promote healthy living, discipline and the sustainability of sport in the community

Arts and Culture

In September 2020 Jozini Municipality hosted Umkhosi Womhlanga which targets youth between the ages 12 and above. The Umkhosi Womhlanga is preceded by a number of preparation meetings that are held with various stakeholders. In February 2020 Jozini Municipality hosted Umkhosi Wamaganu at Emachobeni. The Umkhosi Wamaganu is preceded by a number of preparation meetings that are held with various stakeholders.

Cezwane Youth Centre



Mthonjeni Sports Field



Mthonjeni Sports Field



COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes: corporate policy offices, financial services, human resource services, ICT services, property services.

Corporate services department is the support department of the municipality which provides support to other line departments. One of this department's responsibilities is to provide physical facilities (offices), ensure that offices are cleaned, and assist with the supply of work material to employees and councillors. It also deals with the legal defence of the municipality and initiation of litigations where required.

3.23 Executive and Council

The Executive Committee meet monthly to consider reports from the various portfolio committees. The municipality had 45 Councillors during 2022/2023.

3.24 Financial Services

The Financial Services Department is responsible for the Budget and Treasury Office, Revenue Management, Expenditure Management and Supply Chain Management. The Department is also responsible for the maintenance of Valuation Roll.

The aim of this Department is to keep the financial position of the Municipality stable and to ensure that it will continue being able to not only meet its financial commitments but to ensure that economically viable services are rendered to the community on an effective and efficient basis. To maintain the present high standard of financial services the Municipality must adhere to many acts and other legal prescripts, policies, regulations, etc.

The activities of this section are detailed under Financial Performance (Chapter 5).

Table 68: Financial Performance

Description	Original Budget	Final Budget	Actual Income & Expenditure	Variance	Actual Income As % Of Final Budget
Financial Performance					
Revenue from exchange transactions					
Refuse Removal	3 520 000.00	4 560 000.00	3 842 184	717 816.00	18.68
Interest on refuse removal and rental	6 900 000	6 900 000	1 532 103	5 367 897.00	350.36
Licences and permits	1 421 114	2 685 999	1 196 604	1 489 395.00	124.47
Rental income	3 500 000	4 200 000	3 275 630	924 370.00	28.22
Other income	1 370 877	716 000	1 504 772	- 788 772.00	- 52.42
Interest received - Investment	3 550 685	3 555 000	4 500 385	-945 385.00	- 21.01
Total revenue from exchange transactions	20 262 676.00	22 616 999	15 851 678	6 765 321.00	42.68
Revenue from non-exchange transactions					
Taxation revenue					
Property Rates	33 289 130.00	29 358 159	31 724 757	- 2 366 598.00	- 7.46
Interest on rate debtors			2 866 242	- 2 866 242.00	- 100.00
Donations received			10 000	- 10 000.00	- 100.00
Transfer revenue					
Government grants	286 979 300	308 774 000	315 261 343	- 6 487 343.00	- 2.06
Fines	200 000	200 000	758 446	- 558 446.00	
Total revenue from non-exchange transactions	320 468 430	338 332 159	350 620 788	- 12 288 629.00	- 3.50
TOTAL REVENUE	340 731 106	360 949 158	366 472 466	- 5 523 308.00	- 1.51
Expenditure					
Employee Costs	-126 600 000	-126 600 000	-131 682 840	5 082 840.00	- 3.86
Remuneration of Councillors	-17 140 200	-16 989 309	-17 415 623	426 314.00	- 2.45
Depreciation and amortisation	-21 000 000	-21 000 000	-24 799 780	3 799 780.00	- 15.32
Impairment loss			-3 837 621	3 837 621.00	- 100.00
Finance costs			-1 581 409	1 581 409.00	- 100.00
Operating lease expense			-4 701 766	4 701 766.00	- 100.00
Debt Impairment	-21 617 274	-21 038 543	-22 707 759	1 669 216.00	- 7.35
Inventory consumed	-160 000	-	-225 865	225 865.00	- 100.00

Contracted service	-28 566 712.00	-33 823 905	-45 384 265	11 560 360.00	- 25.47
Transfer and Subsidies	-24 300 000	-25 574 195	-60 789 889	35 215 694.00	- 57.93
General expenditure	-47 243 839	-78 581 421	-85 001 787	6 420 366.00	- 7.55
Total Expenditure	-286 628 025	-323 607 373	-398 128 604	74 521 231.00	- 18.72
Operating Surplus/(Deficit)	54 103 081	37 341 785	-31 656 138	68 997 923.00	- 217.96
Actuarial gains/(losses)			683 678	- 683 678.00	- 100.00
Surplus/(Deficit for The Year)	54 103 081	37 341 785	-31 656 138	68 997 923.00	- 217.96

.25 Human Resource Services

Human Resources Unit as a component deal mainly with recruitment and selection, which includes staffing, human resources development, health and safety, maintaining health and sound employer-employee relations, human resources administration and benefits management. The Human Resources Strategy in place drives programmes and projects to deploy capable municipal staff to achieve service delivery objectives.

The Strategy is aligned to organisational objectives, through IDP and organisational scorecard on how to address human resources challenges and to strengthen human resource's role and visibility within the organisation. The Municipality has an Employment Equity Plan and a Workplace Skills Plan drafted for 2019/20 focusing on organisational development and change management. Furthermore, the municipality took an initiative in 2017/18 to cascade Individual Performance System to some staff members and as part of Personal Development Plan (PDP); employees identify their skills gap, which in turn assist in identifying training needs. An annual skills audit is conducted to identify the skills gap and ensure training to bridge the skills gaps Municipal officials have gained skills capacity through this process.

Pension and Medical Aids: The Pension schemes that operate in the municipality are Government Employee Pension Fund (GEPF) and Natal Joint Municipal Pension Fund (NJMPF) and they have membership within the municipality. There are five medical aid schemes (LA Health, Bonitas, Key Health, SAMWUMED and HOSMED) that are responsible for the welfare of employees and they always recruit membership each year. The tables below depict A Pension Fund / Provident Fund as well as B Medical Aid Schemes

Table 69: Pension Fund

Pension Option	Number of Employees
NJMPF (Superannuation)	15
NJMPF (Pension)	5
NJMPF (Provident)	150
Government Pension Fund	4
Retirement	2
TOTAL	176

Medical Aid: The municipality contributes 60% on medical aid and the employees contribute 40% each. There are different medical aid schemes namely:

Table 70: Type of Medical Aid/s

Type of the medical aid	Number of employees
LA Health	82
Key Health	1
Bonitas	30
Hosmed	1
SAMWU Med	1
TOTAL	115

Challenges: Some employees are not registered members of the Pension Fund and Medical aid schemes hence they do not have benefits as per Collective Agreement.

Skills development: This unit deals mainly with training and development of the municipal employees and community. In order to achieve this function a Training Committee has been established to look at the needs of employees and facilitate relevant training and development in terms of skills audit.

Eleven municipal employees were registered for Municipal Finance Management Program (MFMP) are during 2022/2023. These employees were from senior management, middle management and Finance department (interns).

Labour Relations Labour Relations is housed within Human Resource management to deal with labour related matters in line with the collective agreement. There are two organized labour namely, IMATU and SAMWU that work hand in hand with the Employer.

HR Policies Human resource policies have been approved by the municipality.

Personnel Management: This unit deals with the management of employees taking into account leave taken by employees and ongoing update of personnel records. Below is a table indicating the number of leave days taken and is given in terms of departments.

3.26 Information and Communication Technology (ICT) Services

Information and Communication Technology Services fall under Corporate Services Department. This unit has only two personnel responsible for the municipality's ICT and due to that fact; other ICT services are outsourced and Kalmia is the service provider that performs the following services together with the municipal ICT personnel:

- Website
- Server Support
- Network Support and
- Security Support

The municipality reviewed a list of ICT Policies to improve performance. The reviewed policies were approved during 2022/2023.

Challenges

- There is no maintenance plan for the servicing of the server room.
- There is shortage of space to accommodate ICT officials.
- Vacant positions

3.27 Property, Legal, Risk Management and Procurement Services:

Legal matters are in most cases referred and dealt with by Legal Advisor selected from the municipality data base. The team of legal advisors is rotated depending on the nature of the case. The Manager Legal has been appointed to mitigate all legal matters.

The successful implementation of the Council's risk management Strategy and effective operation of risk management processes is undertaken by the Risk Management Committee. The Risk assessment was conducted for 2022/2023 financial year and a Risk Register was developed. The Municipality reviewed the Risk Management Policy and Strategy and was tabled to Council for approval in May 2023.

COMPONENT J: MISCELLANEOUS

This component includes: the provision of Airports, Abattoirs, Municipal Courts and Forestry as municipal enterprises. This section is not applicable in Jozini Municipality.

COMPONENT K: ORGANISATIONAL PERFORMANCE SCORECARD

This component includes: Annual Performance Scorecard Report for the current year. Jozini Municipality has considered the Organisational Performance Framework towards managing its performance. The said Framework is reviewed adopted by Council annually.

The municipality continued to strengthen its internal controls in the matters of evidence for all the work that was conducted. The oversight role done by the Management Committee (Manco) was improving as all reports submitted to Portfolio Committees prior to EXCO submission, then approval by Council. The Management of Jozini Municipality met on numerous occasions for discussion and early alerts to challenges experienced by departments, in order to be proactive before the due date of quarterly and annual reports.

In terms of monitoring performance, management continued to show commitment; and willingness to work together by meeting on monthly basis to review the targets it had set in order to monitor whether we were still on track. In the case where targets were not met at the scheduled time frame, Management came up with remedial actions to be taken.

This report includes highlights from the set objectives, strategies, targets, performance indicators and time frames as per the Integrated Development Plan and constitutes the Municipal Scorecard for 2022/2023 financial year.

This report presents the year-end performance results for 2022/2023. The results will be assessed using traffic light criteria, according to their performance against set targets.

JOZINI LOCAL MUNICIPALITY

FINAL ANNUAL PERFORMANCE REPORT(APR) PLAN - ORGANIZATIONAL SDBIP

2022/2023 FINANCIAL YEAR

IDP/SDBIP No.	GOAL	OBJECTIVES		KEY PERFORMANCE INDICATOR	2022/2023			STATUSES Achieved/ Not Achieved	ANNUAL BUDGET	BUDGET SPENT	BLOCKAGE	CORRECTIVE MEASURES	RESPONSIBLE DEPARTMENT	PORTFOLIO OF EVIDENCE	WARD NO.
					ANNUAL TARGET	QUARTERLY TARGET	ACTUAL								
KPA 1: Municipal Transformation and Institutional Development															
MITD01	To build a capable, ethical and sustainable institution	To Promote effective and efficient human development and social capital	Implementation of organisational structure that drives productivity	Date by which the Reviewed 2023/2024 Organisational structure is submitted and adopted by Council	The Reviewed 2023/2024 Organisational Structure is Submitted and Adopted By Council by 30 June 2023	The Reviewed 2023/2024 Organisational Structure is Submitted and Adopted	The Reviewed 2023/2024 Organisational Structure was Submitted and Adopted By Council by 30 May 2023	Achieved	N/A	R0	N/A	N/A	Corporate Services	1. Departmental Attendance Registers and Minutes; 2. Signed Progress Report; 3. Draft Reviewed 2023/2024 Organogram & Council Resolution; 4. Final reviewed 2023/2024 Organogram & Council resolution	n/a

MITD02	To build a capable, ethical and sustainable institution	To Promote effective and efficient human development and social capital	Implementation of organisational structure that drives productivity	Date by which the 6 Critical Vacant Positions are Filled, namely: 1. Municipal Manager, 2. CFO, 3. Executive Director Corporate Services, 4. Executive Director Community Services 5. Executive Director Planning & Economic Development Services, & 6. Executive Director Technical Services; and Number of Quarterly Progress Reports on Appointment of Senior Managers is Submitted and Adopted by Council by 30 June 2023	The 6 Critical Vacant Positions are Filled by 30 June 2023, namely: 1. <i>Municipal Manager</i> , 2. <i>CFO</i> , 3. <i>Executive Director Corporate Services</i> , 4. <i>Executive Director Community Services</i> 5. <i>Executive Director Planning & Economic Development Services</i> , & 6. <i>Executive Director Technical Services</i> ; and 4-Quarterly Progress Reports on Appointment of Senior Managers were Submitted and Adopted by Council by 30 June 2023	1	6 Critical Vacant Positions were Filled, namely: 1. Municipal Manager, 2. CFO, 08/09/2022 3. Executive Director Corporate Services:29 June 2023 4. Executive Director Community Services: 23 January 2023 5. Executive Director Planning & Economic Development Services 08/11/2022, & 6. Executive Director Technical Services by 30/08/2022; and Number of Quarterly Progress Reports on Appointment of Senior Managers is Submitted and Adopted by Council by 30 June 2023	Achieved	N/A	R0	N/A		Corporate Services	1. Signed Recruitment Plan; 2. Adverts, 3. Signed Progress Reports, 4. Appointment Letters, 5. Council Resolutions, & 6. MEC Cogtas Concurrence Letters	n/a
MITD03	To build a capable, ethical and sustainable institution	To Promote effective and efficient human development and social capital	Implementation of organisational structure that drives productivity	Number of Organizational Structure Implementation Meetings held by 30 June 2023	4 - Quarterly Organizational Structure Implementation Meetings held by 30 June 2023	1 Quarterly Organizational Structure Implementation Meeting held	4 - Quarterly Organizational Structure Implementation Meetings were held on 30 May 2023	Achieved	N/A	R0	N/A	N/A	Corporate Services	1. Signed Recruitment Plan; 2. Adverts, 3. Signed Progress Reports, 4. Appointment Letters, 5. Council Resolutions, & 6. MEC Cogtas	n/a

														Concurrence Letters	
MITD04	To build a capable, ethical and sustainable institution	To Promote effective and efficient human development and social capital	Implementation of organisational structure that drives productivity	Date the Reviewed 2023/2024 Human Resources Strategy and Plan Adopted by Council	Date the Reviewed 2023/2024 Human Resources Strategy and Plan Adopted by Council by 30 June 2023	Date the Reviewed 2023/2024 Human Resources Strategy and Plan Adopted	The Reviewed 2023/2024 Human Resources Strategy and Plan was Adopted by Council on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Corporate Services	1. Agendas; 2. Minutes; 3. Attendance Registers	n/a
MITD05	To build a capable, ethical and sustainable institution	To Promote effective and efficient human development and social capital	Implementation of organisational structure that drives productivity	Date the Reviewed 2023/2024 Workplace Skills Plan (WSP) is submitted and adopted By Council	The Reviewed 2023/2024 Workplace Skills Plan (WSP) is submitted and adopted By Council by 30 April 2023	The Reviewed 2023/2024 Workplace Skills Plan (WSP) is submitted and adopted	The Reviewed 2023/2024 Workplace Skills Plan (WSP) was submitted and adopted by Council on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Corporate Services	1. Attendance register & Minutes; 2. Signed Draft WSP; 3. Final Signed WSP, 4. Council Resolution; 5. Submission Letter by Jozini LM to LGSETA; 6. Acknowledgement letter from LGSETA	n/a
MITD06	To build a capable, ethical and sustainable institution	To Promote effective and efficient human development and social capital	Implementation of organisational structure that drives productivity	A percentage (%) of all municipality's employees' basic salary budget actually spent on implementing Workplace Skills Plan by 30 June 2023	1% of all municipality's employees' basic salary budget actually spent on implementing Workplace Skills Plan by 30 June 2023	1% of all municipality's employees' basic salary budget actually spent on implementing Workplace Skills Plan	1% of all municipality's employees' basic salary budget actually spent on implementing Workplace Skills Plan by 30 June 2023	Not Achieved	R 0	R 0	The 1% of all municipality's employees basic salary was not budgeted in 2022/2023 F/Y	The Corporate department will budget for 1% in 2023/2024 F/Y	Corporate Services	Quarterly Expenditure Reports on training vote	n/a

MITD07	To build a capable, ethical and sustainable institution		Implementation of organisational structure that drives productivity	Number of Employee Wellness Programme implementation Quarterly Reports Submitted to the Corporate Services Portfolio Committee by 30 June 2023	4 Employee Wellness Programme implementation Quarterly Reports Submitted to the Corporate Services Portfolio Committee by 30 June 2023	1 Employee Wellness Programme implementation Quarterly Report Submitted	4 Employee Wellness Programme implementation Quarterly Reports were Submitted to the Corporate Services Portfolio Committee	Achieved	R 0	R 0	N/A	N/A	Corporate Services	Signed Employee Wellness Programme Implementation Quarterly reports	n/a
MITD08	To build a capable, ethical and sustainable institution		Implementation of organisational structure that drives productivity	Number of Local Labour Forum (LLF) Meetings Held by 30 June 2023	4 - Jozini Local Labour Forum (LLF) Quarterly Meetings Held by 30 June 2023	1 Jozini Local Labour Forum (LLF) Quarterly Meeting held	4 - Jozini Local Labour Forum (LLF) Quarterly Meetings were held(Q2&4 Registers not there)	Achieved	R 0	R 0	N/A	N/A	Corporate Services	Attendance Register & Minutes	n/a
MITD09	To build a capable, ethical and sustainable institution		Implementation and review of policies that will enhance improved service delivery and legislative compliance (EEP, OHS, ICT, Fleet Management Policy, Records Management Plan)	Date by which the Reviewed 2023/2024 Employment Equity Policy & Plan (EEP) is Submitted and Adopted by Council	(1)The 2023/2024 Employment Equity Policy & Plan (EEP)is Submitted and Adopted by Council by 30 June 2023	1 Employment Equity Policy & Plan (EEP) 2023/2024	(1)The 2023/2024 Employment Equity Policy & Plan (EEP) was submitted and adopted by Council on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Corporate Services	1. The signed Reviewal Terms of Reference; 2.The Signed EEP Review Inception Report; 3. The Draft Reviewed 2023/2024 EEP Document & Council Resolution; 4. The Final Reviewed 2023/2024 EEP Document & Council Resolution	n/a

MITD10	To build a capable, ethical and sustainable institution		Implementation and review of policies that will enhance improved service delivery and legislative compliance (EEP, OHS, ICT, Fleet Management Policy, Records Management Plan)	Number of Employment Equity Policy & Plan implementation Quarterly Reports Submitted to the Corporate Services Portfolio Committee by 30 June 2023	4 - Employment Equity Policy & Plan implementation Quarterly Reports Submitted to the Corporate Services Portfolio Committee by 30 June 2023	1 - Employment Equity Policy & Plan implementation Quarterly Report Submitted	4 - Employment Equity Policy & Plan implementation Quarterly Reports were submitted to the Corporate Services Portfolio Committee.	Achieved	R0	R0	N/A	N/A	Corporate Services	Signed Quarterly Reports	n/a
MITD11	To build a capable, ethical and sustainable institution		Implementation and review of policies that will enhance improved service delivery and legislative compliance (EEP, OHS, ICT, Fleet Management Policy, Records Management Plan)	Number of Occupational Health & Safety (OHS) Plan Implementation Quarterly Reports Submitted to the Corporate Services Portfolio Committee by 30 June 2023	4 Occupational Health & Safety (OHS) Plan Implementation Quarterly Reports Submitted to the Corporate Services Portfolio Committee by 30 June 2023	1 Occupational Health & Safety (OHS) Plan Implementation Quarterly Report Submitted	4 Occupational Health & Safety (OHS) Plan Implementation Quarterly Reports were Submitted to the Portfolio Committee.	Achieved	R0	R0	N/A	N/A	Corporate Services	Signed OHS Implementation Quarterly reports	n/a

MITD12	To build a capable, ethical and sustainable institution	To Promote effective and efficient human development and social capital	Implementation and review of policies that will enhance improved service delivery and legislative compliance (EEP, OHS, ICT, Fleet Management Policy, Records Management Plan)	Number of Fleet Management Policy Implementation Monthly Reports Submitted to the Corporate Services Portfolio Committee by 30 June 2023	12 - Fleet Management Policy Implementation Monthly Reports Submitted to the Corporate Services Portfolio Committee by 30 June 2023	3 - Fleet Management Policy Implementation Monthly Reports Submitted	12 - Fleet Management Policy Implementation Monthly Reports were submitted to the Corporate Services Portfolio Committee	Achieved	R 0	R 0	N/A	N/A	Corporate Services	Monthly Fleet Management Policy Implementation reports	N/A
MITD13	To build a capable, ethical and sustainable institution	To Promote effective and efficient human development and social capital	Implementation and review of policies that will enhance improved service delivery and legislative compliance (EEP, OHS, ICT, Fleet Management Policy, Records Management Plan)	Number of Records Management Policy Implementation Reports Compiled by 30 June 2023	4 Records Management Policy Implementation Reports Compiled by 30 June 2023	1 Records Management Policy Implementation Reports Compiled	4 Records Management Policy Implementation Reports were compiled	Achieved	R 0	R 0	N/A	N/A	Corporate Services	Records Management Plan & Reports	N/A

MITD14	To build a capable, ethical and sustainable institution	To promote effective and efficient human development and social capital	Implementation of section 38 of MSA (PMS).	Date by which the Reviewed 2023/2024 Jozini Performance Management System (PMS) Policy is submitted and adopted by Council by 30 June 2023	The Reviewed 2023/2024 Jozini Performance Management System (PMS) Policy is submitted and adopted by Council by 30 June 2023	The Reviewed 2023/2024 Jozini Performance Management System (PMS) Policy submitted and adopted	Achieved	R 0	R 0	N/A	N/A	Corporate Services	1. Attendance Registers & Minutes; 2. Draft Reviewed IPMS Policy; 3. Final Adopted Reviewed IPMS; 4. Council Resolution	n/a	
MITD15	To build a capable, ethical and sustainable institution	To promote effective and efficient human development and social capital	Implementation of section 38 of MSA (PMS).	Number of Employee Performance Agreements and Plans (below section 54/56) Signed by 30 June 2023	6 Employee Performance Agreements and Plans (below section 54/56) Signed by 30 June 2023	6 Employee Performance Agreements and Plans (below section 54/56) signed on.26 June 2022	Achieved	R 0	R 0	N/A	N/A	Corporate Services	Signed Performance Agreements and Performance Plans	n/a	
MITD16	To build a capable, ethical and sustainable institution	Promote effective and efficient human development and social capital	Implementation of section 38 of MSA (PMS).	Number of Departmental Quarterly Employee Performance Assessments conducted by 30 June 2023	24 -Quarterly Departmental Employee Performance Assessments conducted by 30 June 2023	6 Quarterly Departmental Employee Performance Assessments conducted	24 Quarterly Departmental Employee Performance Assessments were conducted.	Achieved	R 0	R 0	N/A	N/A	Corporate Services	1. Attendance Register; 2. Signed Departmental Assessment Reports	n/a
MITD17	To build a capable, ethical and sustainable institution	To promote effective and efficient human development and social capital	Implementation of section 38 of MSA (PMS).	Number of Quarterly External Service Providers Performance Assessment Reports Submitted to the Accounting Officer by 30 June 2023	4 - Quarterly Corporate Services' s External Service Providers Performance Assessment Reports Submitted to the Accounting Officer by 30 June 2023	1- Quarterly Corporate Services' s External Service Providers Performance Assessment Reports Submitted	4 - Quarterly Corporate Services' s External Service Providers Performance Assessment Reports were submitted.	Achieved	R 0	R 0	N/A	N/A	Corporate Services	1. Attendance Register; 2. Signed Departmental Assessment Reports	n/a

MITD18	To build a capable, ethical and sustainable institution	To promote effective and efficient human development and social capital	Implement effective ICT governance and ICT security Systems	Date by which the 2023/2024 ICT Annual Plan is Reviewed and Adopted by Council	(1)The 2023/2024 ICT Annual Plan is Reviewed and Adopted by Council by 30 June 2023	(1) 'The 2023/2024 ICT Annual Plan is Reviewed and Adopted	(1) The 2023/2024 ICT Annual Plan was Reviewed and Adopted by Council on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Corporate Services	1. Attendance register & Minutes; 2. The Signed Draft ICT Annual Plan Progress Report; 3. Draft Reviewed ICT Annual Plan; 4. Final Reviewed ICT Annual Plan; 5. Council Resolution	n/a
MITD19	To build a capable, ethical and sustainable institution	Promote effective and efficient human development and social capital	Implement effective ICT governance and ICT security Systems	Date by which the Reviewed 2023/2024 ICT Charter is reviewed and adopted by Council	(1)The 2023/2024 ICT Charter is reviewed and adopted by Council by 30 June 2023	(1) 'The 2023/2024 ICT Charter is reviewed and adopted	'(1) 'The 2023/2024 ICT Charter was reviewed and adopted by Council on 30 May 2023.	Achieved	R 0	R 0	N/A	N/A	Corporate Services	1. Attendance register & Minutes; 2. The Signed Draft ICT Charter Progress Report; 3. Draft Reviewed ICT Charter; 4. Final Reviewed ICT Charter; 5. Council Resolution	n/a
MITD20	To build a capable, ethical and sustainable institution	Promote effective and efficient human development and social capital	Implement effective ICT governance and ICT security Systems	Date by which the Municipal ICT Security and Continuity Plan reviewed and adopted by Council	(1)The Municipal ICT Security and Continuity Plan is reviewed and adopted by Council by 30 June 2023	(1) 'The Municipal ICT Security and Continuity Plan is reviewed and adopted	'(1) 'The Municipal ICT Security and Continuity Plan was reviewed and adopted by Council on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Corporate Services	1. Attendance register & Minutes; 2. The Signed Draft ICT Security & Continuity Plan Progress Report; 3. Draft Reviewed ICT Security & Continuity Plan 4. Final Reviewed ICT Security & Continuity Plan 5. Council Resolution	n/a
MITD21	To build a capable, ethical and sustainable institution	To promote effective and efficient human development and social capital	Provide administrative support for all council committees and oversight committees	Number of Council meetings held by 30 June 2023	4 Council meetings held by 30 June 2023	1 Council meeting held	4 Council meetings were held.	Achieved	R 0	R 0	N/A	N/A	Corporate Services	Agenda, attendance register & reports	n/a

MITD22	To build a capable, ethical and sustainable institution	To promote effective and efficient human development and social capital	Provide administrative support for all council committees and oversight committees	Number of Exco meetings held by 30 June 2023	12-Exco meetings held by 30 June 2023	3-Exco meetings held	12-Exco meetings were held.	Achieved	R 0	R 0	N/A	N/A	Corporate Services	Agenda, attendance register & reports	n/a
MITD23	To build a capable, ethical and sustainable institution	To promote effective and efficient human development and social capital	Provide administrative support for all council committees and oversight committees	Number of MPAC committees Meetings held and number of reports submitted to the portfolio committee by 30 June 2023	4 MPAC committee meetings held by 30 June 2023	1 MPAC committee meetings held	4 MPAC committee meetings were held.	Achieved	R 0	R 0	N/A	N/A	Corporate Services	Agenda, attendance register & reports	n/a
MITD24	To build a capable, ethical and sustainable institution	To promote effective and efficient human development and social capital	Provide administrative support for all council committees and oversight committees	Number of Community Portfolio Committee Meetings Held by 30 June 2023	12 Community Services Portfolio Committee Meetings held by 30 June 2023	3 Community Services Portfolio Committee Meetings held	12 Community Services Portfolio Committee Meetings were held.	Achieved	R 0	R 0	N/A	N/A	Community Services	Agenda, attendance register & reports	n/a
MITD25	To build a capable, ethical and sustainable institution	To promote effective and efficient human development and social capital	Provide administrative support for all council committees and oversight committees	Number of Planning & Economic Development Services Portfolio Committee Meetings Held by 30 June 2023	12 Planning & Economic Development Services Portfolio Committee Meetings held by 30 June 2023	3 Planning & Economic Development Services	12 Planning & Economic Development Services were held.	Achieved	R 0	R 0	N/A	N/A	Planning & Economic Development Services	Agenda, attendance register & reports	n/a

MITD26	To build a capable, ethical and sustainable institution	To promote effective and efficient human development and social capital	Provide administrative support for all council committees and oversight committees	Number of Finance Portfolio Committee Meetings Held by 30 June 2023	12 Finance Portfolio Committee Meetings held by 30 June 2023	3 Finance Portfolio Committee Meetings held	12 Finance Portfolio Committee Meetings were held.	Achieved	R 0	R 0	N/A	N/A	Budget & Treasury Office	Agenda, attendance register & reports	n/a
MITD27	To build a capable, ethical and sustainable institution	To promote effective and efficient human development and social capital	Provide administrative support for all council committees and oversight committees	Number of Technical Services Portfolio Committee Meetings Held by 30 June 2023	12 Technical Services Portfolio Committee Meetings held by 30 June 2023	3 Technical Services Portfolio Committee Meetings held	12 Technical Services Portfolio Committee Meetings were held.	Achieved	R 0	R 0	N/A	N/A	Technical Services	Agenda, attendance register & reports	n/a
MITD28	To build a capable, ethical and sustainable institution	To promote effective and efficient human development and social capital	Provide administrative support for all council committees and oversight committees	Number of Corporate Services Portfolio Committee Meetings Held by 30 June 2023	12- Corporate Services Portfolio Committee Meetings held by 30 June 2023	3- Corporate Services Portfolio Committee Meetings Held	12- Corporate Services Portfolio Committee Meetings were held.	Achieved	R 0	R 0	N/A	N/A	Corporate Services	Agenda, attendance register & reports	n/a
MITD29	To build a capable, ethical and sustainable institution	To promote effective and efficient human development and social capital	Provide administrative support for all council committees and oversight committees	Number of Top Management Committee Meetings Held by 30 June 2023	12 - Top Management Committee Meetings Held by 30 June 2023	3 - Top Management Committee Meetings Held	12 - Top Management Committee Meetings were Held.	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Agenda, attendance register & reports	n/a

KPA2:Basic Service Delivery															
BSD01	To provide effective & efficient basic service delivery and infrastructure development programmes	To provide effective waste management services	Implementation of integrated waste management plan	Date by which the Integrated Waste Management Plan (IWMP) is approved & adopted by Council	(1)Reviewed Integrated Waste Management Plan (IWMP) is approved & adopted by Council by 30 May 2023	'(1) 'Reviewed Integrated Waste Management Plan (IWMP) approved & adopted by Council	(1)Reviewed Integrated Waste Management Plan (IWMP) was approved & adopted by Council on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Community Services	Reviewed IWMP, Attendance register, council resolution	n/a
BSD02	To provide effective & efficient basic service delivery and infrastructure development programmes	To provide effective waste management services	Implementation of integrated waste management plan	Date by which the Jozini Municipal-Wide Waste Management Bylaw is developed and approved by Council	(1)Develop the Jozini Municipal-Wide Waste Management Bylaw adopted and submit for Council approval by 30 June 2023	'(1) 'Develop the Jozini Municipal-Wide Waste Management Bylaw approved & adopted and submit for Council approval	(1)The Jozini Municipal-Wide Waste Management Bylaw was submitted to Council adopted and submit for Council approval on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Community Services	Attendance registers Developed Jozini Municipality Wide Waste Management By-law & council resolution;	n/a
BSD03	To provide effective & efficient basic service delivery and infrastructure development programmes	To provide effective waste management services	Implementation of integrated waste management plan	Date by which Draft Ntabayengwe Landfill Site Feasibility Study Report is submitted	1 Draft Ntabayengwe Landfill Site Feasibility Study Report Submitted by 30 June 2023	1 Draft Ntabayengwe Landfill Site Feasibility Study Report Submitted	1 Draft Ntabayengwe Landfill Site Feasibility Study Report was submitted on 30 June 2023	Achieved	N/A	N/A	N/A	N/A	Community Services	Proof of submission of TORs; Appointment letter; Attendance registers; Ntabayengwe Landfill Site Feasibility Study Report	n/a

BSD04	To provide effective & efficient basic service delivery and infrastructure development programmes		Implementation of integrated waste management plan	% of SCM processes completed with an appointment letter issued for the procurement of waste management protective clothing and progress reports submitted to the portfolio committee by 30 June 2023	100% of SCM processes completed with an appointment letter issued for the procurement of waste management protective clothing and 1 progress report submitted to the portfolio committee by 30 June 2023	25% of SCM processes completed with an appointment letter issued for the procurement of waste management protective clothing and 1 progress report submitted to the portfolio committee	100% of SCM processes for the procurement of waste management protective clothing were completed and an appointment letter was issued on 2023. 1 Progress report was submitted to the portfolio committee.	Achieved	R0	R0	N/A	N/A	Community Services	Specifications; Requisition; Progress Report and Appointment letter; Delivery note & Close out Report	N/A:
BSD05	To provide effective & efficient basic service delivery and infrastructure development programmes	To provide effective waste management services	Provision of solid waste removal services to the communities and businesses	Number of households with access to waste removal services once a week and number of monthly reports submitted to portfolio committee by 30 June 2023	136 households with access to waste removal services once a week , and 12 monthly reports submitted to portfolio committee by 30 June 2023	34 households with access to waste removal services once a week , and 3 monthly reports submitted to portfolio committee	136 households with access to waste removal services once a week , and 12 monthly reports submitted to portfolio committee	Achieved	R0	R0	N/A	N/A	Community Services	Reports submitted to portfolio. Proof of submission to portfolio	N/A
BSD06	To provide effective & efficient basic service delivery and infrastructure development programmes	To provide effective waste management services	Provision of solid waste removal services to the communities and businesses	Number of businesses with access to waste removal services twice a week and number of monthly reports submitted to portfolio committee by 30 June 2023	528 businesses with access to waste removal services twice a week and 12 monthly reports submitted to portfolio committee by 30 June 2023	132 businesses with access to waste removal services twice a week and 3 monthly reports submitted to portfolio committee	528 businesses with access to waste removal services twice a week and 12 monthly reports submitted to portfolio committee.	Achieved	R0	R0	N/A	N/A	Community Services	12 Reports submitted to portfolio. Proof of submission to portfolio	N/A

BSD07	To provide effective & efficient basic service delivery and infrastructure development programmes	To provide effective waste management services	Implementation of integrated waste management plan	Number of Quarterly IWMP Projects Implementation Reports submitted to the Community Services Portfolio Committee by 30 June 2023	4 Quarterly IWMP Projects Implementation Reports submitted to the Community Services Portfolio Committee by 30 June 2023	1 Quarterly IWMP Projects Implementation Report submitted to the Community Services Portfolio Committee	4 Quarterly IWMP Projects Implementation Reports submitted to the Community Services Portfolio Committee.	Achieved	R0	R0	N/A	N/A	Community Services	quarterly reports proof of submission to portfolio	N/A
BSD08	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	Number of quarterly reports on provision of municipal facilities (halls and sports fields management) are submitted to the Community Service Portfolio Committee by 30 June 2023	4 quarterly municipal facilities management reports (municipal halls and sportsfields management) submitted to Community Services Portfolio by 30 June 2023	1 Quarterly municipal facilities management reports (municipal halls and sportsfields management) submitted to Community Services Portfolio.	4 quarterly municipal facilities management reports (municipal halls and sportsfields management) were submitted to Community Services Portfolio.	Achieved	R0	R0	N/A	N/A	Community Services	quarterly reports proof of submission to portfolio	N/A

BSD09	To provide effective & efficient basic service delivery and infrastructure development programmes		Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	Number of quarterly reports on animal pound management submitted to the Community Service Portfolio Committee by 30 June 2023	4 quarterly reports on animal pound management to be submitted to the Community Service Portfolio Committee by 30 June 2023	1 quarterly reports on animal pound management to be submitted to the Community Service Portfolio Committee	4 quarterly reports on animal pound management were submitted to the Community Service Portfolio Committee.	Achieved	R0	R0	N/A	N/A	Community Services	quarterly reports proof of submission to portfolio	N/A
BSD10	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	Number of quarterly municipal libraries management reports (i.e ECD Programmes) are submitted to the Community Service Portfolio Committee by 30 June 2023	4 quarterly municipal libraries management reports to be submitted to Community Services Portfolio by 30 June 2023	1 Quarterly municipal libraries management report to be submitted to Community Services	4 quarterly municipal libraries management reports were submitted to Community Services Portfolio.	Achieved	R0	R0	N/A	N/A	Community Services	quarterly reports proof of submission to portfolio	n/a

BSD11	To provide effective & efficient basic service delivery and infrastructure development programmes		Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	Number of quarterly reports for Jozini and KwaNgwenya Thusong Centres management are submitted to the Community Service Portfolio Committee by 30 June 2023	4 quarterly reports on Jozini and KwaNgwenya Thusong centres management to be submitted to Community Services Portfolio by 30 June 2023	1 Quarterly reports on Jozini and KwaNgwenya a Thusong centres management to be submitted to Community Services	4 quarterly reports on Jozini and KwaNgwenya Thusong centres management were submitted to Community Services Portfolio.	Achieved	R0	R0	N/A	N/A	Community Services	quarterly reports proof of submission to portfolio	n/a
BSD12	To provide effective & efficient basic service delivery and infrastructure development programmes		Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	Number of quarterly reports on Mkhuze DLTC management are submitted to the Community Service Portfolio Committee by 30 June 2023	4 quarterly reports on Mkhuze DLTC management to be submitted to the Community Service Portfolio Committee by 30 June 2023	1 Quarterly reports on Mkhuze DLTC management to be submitted to the Community Service Portfolio Committee	4 quarterly reports on Mkhuze DLTC management were submitted to Community Service Portfolio Committee	Achieved	R0	R0	N/A	N/A	Community Services	quarterly reports proof of submission to portfolio	n/a

BSD13	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	Number of quarterly reports on Ndumo Rental Stock,Ingwavuma & Mkuze management are submitted to the Accounting Officer by 30 June 2023	4 quarterly reports on Ndumo Rental Stock,Ingwavuma & Mkuze management to be submitted to Accounting Officer the by 30 June 2023	1 quarterly reports on Ndumo Rental Stock,Ingwavuma & Mkuze management to be submitted to Accounting Officer	4 quarterly reports on Ndumo Rental Stock,Ingwavuma & Mkuze management were submitted to Accounting Officer	Achieved	R0	R0	N/A	N/A	Office of the Municipal Manager	quartely reports proof of submission to portfolio	n/a
BSD14	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% of continuation and Completion of Construction of eMachobeni Community Hall and number of progress construction reports submitted to the portfolio committee by 30 June 2023	20% of Continuation and Completion of Construction of eMachobeni Community Hall and 1 progress construction report submitted to the portfolio committee by 30 June 2023	20% Completion of Construction of eMachobeni Community Hall and 1 progress construction report to the portfolio committee	20% Completion of Construction of eMachobeni Community Hall and 1 progress construction report to the portfolio committee 23 August 2022	Achieved	R1,2m	R1,2m	N/A	N/A	Technical Services	Completion certificate Progress report Proof of submission of report to portfolio	n/a

BSD15	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% of Continuation and Completion of Construction of Ngonyameni Community Hall and number of progress construction reports submitted to the portfolio committee by 30 June 2023	40% of Continuation and Completion of Construction of Ngonyameni Community Hall and 3 progress construction reports submitted to the portfolio committee by 30 June 2023	40% of Continuation and Completion of Construction of Ngonyameni Community Hall and 1 progress construction report submitted to the portfolio committee	20% of Continuation and Completion of Construction of Ngonyameni Community Hall and 3 progress construction reports submitted to the portfolio committee	Not Achieved	R6,99 578.84	R6,99 578.84	Contractor was terminated due to poor performance. The Contractor was terminated on the 05 May 2023	The Project will be readvertised for the new Financial year in Q1. The contractor was terminated on the 5 May 2023	Technical Services	Appointment letter, progress reports and completion certificate	n/a
BSD16	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% of Continuation and Completion of Construction of KwaPhaweni Community Hall and number of progress construction reports submitted to the portfolio committee by 30 June 2023	25% Continuation and Completion of Construction of KwaPhaweni Community Hall and 3 progress construction reports submitted to the portfolio committee by 30 June 2023	25% Continuation and Completion of Construction of KwaPhaweni Community Hall and 1 progress construction report submitted to the portfolio committee	25% Continuation and Completion of Construction of KwaPhaweni Community Hall and 3 progress construction reports submitted to the portfolio committee. Completed on the 26 April 2023	Achieved	R3,6M	R3,6M	N/A	N/A	Technical Services	Progress report Completion certificate	n/a

BSD17	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% Of Continuation and Completion of Construction of Eziphusheni Community Hall and Creche constructed, completed and number of progress construction reports submitted to the portfolio committee by 30 June 2023	50% Of Continuation and Completion of Construction of Eziphusheni Community Hall and Creche constructed, completed and 3 progress construction reports submitted to the portfolio committee by 30 June 2023	50% Continuation and Completion of Construction of Eziphusheni Community Hall and Creche and 1 progress construction report submitted	50% Continuation and Completion of Construction of Eziphusheni Community Hall and Creche and 3 progress construction reports submitted to the portfolio committee. Completed on the 26th April 2023	Achieved	R5m	R5m	N/A	N/A	Technical Services	Progress reports and completion certificate	n/a
BSD18	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% Of Continuation and Completion of Construction of Sibonokuhle Sportsfield and number of progress construction reports submitted to the portfolio committee by 30 June 2023	100% Of Continuation and Completion of Construction of Sibonokuhle Sportsfield and 4 progress construction reports submitted to the portfolio committee by 30 June 2023	100% and Continuation and Completion of Construction of Sibonokuhle Sportsfield and 1 progress construction report	95% and Continuation and Completion of Construction of Sibonokuhle Sportsfield and 4 progress construction report submitted to the portfolio committee.	Not Achieved	R4m	R4m	The project was not completed due to the poor performance of the contractor	The Contractor will be terminated by 30 August 2023 at the end of maintenance period	Technical Services+L54: N54	Progress reports and completion certificate	n/a

BSD19	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% of Continuation and Completion of Construction of Ubombo Sportsfield and number of progress construction reports submitted to the portfolio committee by 30 June 2023	20% Of Continuation and Completion of Construction of Ubombo Sportsfield and 2 progress construction reports submitted to the portfolio committee by 30 June 2023 submitted	20% Of Continuation and Completion of Construction of Ubombo Sportsfield and 1 progress construction report submitted	20% Of Continuation and Completion of Construction of Ubombo Sportsfield and 2 progress construction report submitted to the portfolio committee Completed on the 28 November 2022.	Achieved	R1,8m	R1,8m	N/A	N/A	Technical Services	Progress reports and completion certificate	n/a
BSD20	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% of Construction of Ophansi Sportsfield and number of progress construction reports submitted to the portfolio committee by 30 June 2023	100% of Construction of Ophansi Sportsfield and 4 progress construction reports submitted to the portfolio committee by 30 June 2023	25% Construction of Ophansi Sportsfield and 1 progress construction report submitted	92% Construction of Ophansi Sportsfield and 4 progress construction reports submitted to the portfolio committee.	Not Achieved	R3m	R3m	The extension of time was requested and granted by the Municipal Mngner which is in line with GCC and Due to wheather conditions the project was not completed	The project will be completed in the new Financial year in Q1	Technical Services	Progress reports and completion certificate	n/a

BSD21	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% of Construction of Oshabeni Sportsfield and number of progress construction reports submitted to the portfolio committee by 30 June 2023	100% of Oshabeni Sportsfield constructed, completed and 4 progress construction reports submitted to portfolio committee by 30 June 2023 (Oshabeni)	25% of Oshabeni Sportsfield constructed, completed and 1 progress construction report submitted	100% of Oshabeni sportsfield constructed, completed and 4 progress construction reports submitted to the portfolio committee. Completed on the 29 June 2023	Achieved	R3m	R3m	N/A	N/A	Technical Services	Progress report completion certificate	n/a
BSD22	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% of Construction of Sinethezekile Sportsfield and number of progress construction reports submitted to the portfolio committee by 30 June 2023	70% of Sinethezekile Sportsfield constructed, completed and 3 progress construction reports submitted to the portfolio committee by 30 June 2023 (Sinethezekile)	100% of Sinethezekile Sportsfield constructed, completed and 1 progress construction report submitted	67% of Sinethekile Sportsfield constructed, completed and 3 progress construction reports submitted to the portfolio committee	Not Achieved	R3m	R3m	The project could not commence due to land disputes.	The land dispute has been resolved and the contractor was granted extension of time. The expected completion date will be on the 31st August 2023	Technical Services	Appointment letter Progress reports and completion certificate	n/a

BSD23	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% of Construction of Nyamane Sportsfield and number of progress construction reports submitted to the portfolio committee by 30 June 2023	100% of Nyamane Sportsfield constructed, completed and 3 progress construction reports submitted to portfolio committee by 30 June 2023	100% of Nyamane Sportsfield constructed, completed and 1 progress construction report submitted	31% of Nyamane Sportsfield constructed, completed and 3 progress construction reports submitted to the portfolio committee	Not Achieved	R1 538 128.44	R1 538 128.44	Contractor was terminated due to poor performance. The termination date 29 May 2023	The project will be advertised in the 1st quarter of the new financial year	Technical Services	Progress report completion certificate	n/a
BSD24	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% of SCM Processes for the Construction of Manyiseni Activity Hub Sportsfield Completed and number of appointment letters issued by 30 June 2023	10%(Advertising, Sitting of Bid Committees, Intention to Award and Appointment) of SCM Processes for the Construction of Manyiseni Activity Hub Sportsfield Completed and an appointment letter issued by 30 June 2023	10% of SCM Processes for the Construction of Manyiseni Activity Hub Sportsfield Completed and an appointment letter issued	2.5% of SCM Processes for the Construction of Manyiseni Activity Hub Sportsfield Completed and an appointment letter issued on .2023	Not Achieved	R 1 239 130	R 1 239 130	Only Advertisement done which is 2.5%. The delay was due to the delay to Bid Committees	The SCM Processes will be finalised in the new Financial Year in Q1	Technical Services	Progress report completion certificate	n/a

BSD25	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% of Continuation and Completion of Construction of Cezwane Youth Centre completed and number of progress construction reports submitted to the portfolio committee by 30 June 2023	46% of Continuation and Completion of Construction of Cezwane Youth Centre completed by 30 June and 2 progress construction report submitted to the portfolio committee by 30 June 2023	46% of Continuation and Completion of Construction of Cezwane Youth Centre completed by and 1 progress construction report submitted to the portfolio committee	46% of Continuation and Completion of Construction of Cezwane Youth Centre completed by and 2 progress construction report submitted to the portfolio committee. Completed in 23 February 2023	Achieved	R1 020 090.67	R1 020 090.67	N/A	N/A	Technical Services	Progress reports and completion certificate	n/a
BSD26	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% of SCM Processes for the construction of Jozini Municipal Offices completed. % of establishment for the Construction of Jozini Municipal Offices Completed and number of progress construction reports submitted to the portfolio committee by 30 June 2023	100% of SCM Processes for the construction of Jozini Municipal Offices completed. 15% of Establishment for the Construction of Jozini Municipal Offices Completed and 1 progress construction report submitted to the portfolio committee by 30 June 2023	25% of SCM Processes for the construction of Jozini Municipal Offices completed. 15% of Establishment for the Construction of Jozini Municipal Offices Completed and 1 progress construction report submitted to the portfolio committee	100% of SCM Processes for the construction of Jozini Municipal Offices completed 26% of Establishment for the Construction of Jozini Municipal Offices Completed and 1 progress construction report submitted to the portfolio committee	Achieved	R 1 808 696	R 1 808 696	N/A	N/A	Technical Services	Copy of Advert and proof of publish Appointment letter	n/a

BSD27	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Construction of new access roads, road upgrades, storm water and bridges	% of SCM Processes for the construction of Umlingo Blacktop Road completed and an appointment letter issued by 30 June 2023	100% of SCM Processes for the construction of Umlingo Blacktop Road completed and an appointment letter issued by 30 June 2023.	25% of SCM Processes for the construction of Umlingo Blacktop Road completed and an appointment letter issued	100% of SCM Processes for the construction of Umlingo Blacktop Road completed and an appointment letter issued on the 17 April 2023.	Achieved	R1 162 423.37	R1 162 423.37	N/A	N/A	Technical Services	Copy of Advert & proof of publication Appointment letter, progress reports	n/a
BSD28	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Construction of new access roads, road upgrades, storm water and bridges	% of construction of Mandonya Gravel Road completed and number of progress construction reports submitted to the portfolio committee by 30 June 2023	100% of construction of Mandonya Gravel Road completed and 1 progress construction report submitted to the portfolio committee by 30 June 2023.	25% of construction of Mandonya Gravel Road completed and 1 progress construction report submitted	100% of construction of Mandonya Gravel Road completed and 1 progress construction report submitted. Completed on the 27 June 2023	Achieved	R577 849.43	R577 849.43	N/A	N/A	Technical Services		n/a
BSD29	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Construction of new access roads, road upgrades, storm water and bridges	% of construction of Odakeni Gravel Road completed and number of progress construction reports submitted to the portfolio committee by 30 June 2023	100% of construction of Odakeni Gravel Road completed and 1 progress construction report submitted to the portfolio committee by 30 June 2023	25% of construction of Odakeni Gravel Road completed and 1 progress construction report submitted to the portfolio committee	100% of construction of Odakeni Gravel Road completed and 1 progress construction report submitted to the portfolio committee. Completed 15 June 2023	Achieved	R440 101.57	R440 101.57	N/A	N/A	Technical Services	Copy of Advert, Appointment letter, Progress reports	n/a

BSD30	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Construction of new access roads, road upgrades, storm water and bridges	% of kilometers constructed, completed and number of progress construction reports submitted to portfolio committee (Mbubeni Gravel Road and Bridge) by 30 June 2023	60% of 3 kilometers constructed, completed and 2 progress construction reports submitted to the portfolio committee (Mbubeni Gravel Road and Bridge) by 30 June 2023	15% of construction of Mbubeni Gravel Road and Bridge completed and 1 progress construction report submitted	74% of construction of Mbubeni Gravel Road and Bridge completed and 2 progress construction report submitted	Achieved	R5M	R5M	N/A	N/A	Technical Services	Copy of Advert, Appointment letter, progress reports	n/a
BSD31	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Construction of new access roads, road upgrades, storm water and bridges	% of Continuation and Completion of the Construction of Mkhuze Blacktop Road and number of progress construction reports submitted to the portfolio committee by 30 June 2023	30% of Continuation and Completion of the Construction of Mkhuze Blacktop Road and 2 progress construction reports submitted to the portfolio committee by 30 June 2023	30% of Continuation and Completion of the Construction of Mkhuze Blacktop Road and 1 progress construction report submitted to the portfolio committee	30% of Continuation and Completion of the Construction of Mkhuze Blacktop Road and 2 progress construction reports submitted to the portfolio committee. Completed on the 8th March 2023	Achieved	R1M	R1M	N/A	N/A	Technical Services	Reports and completion certificate	n/a
BSD32	To provide effective & efficient basic service delivery and infrastructure development programmes	To facilitate the provision of reliable electricity supply and efficient source of energy	Eradication of electricity supply backlogs through the provision of basic electricity supply services	% of households with access to electricity, number of implementation progress reports on the electrification of 200 households completed and submitted (KwaQondile) by 30 June 2023	100% of households (200) with access to electricity, 4 progress reports on the electrification of 200 households completed and submitted (KwaQondile) by 30 June 2023	25% of households (200) with access to electricity, 4 progress reports on the electrification of 200 households completed and submitted (KwaQondile)	97% of households (200) with access to electricity, 4 progress reports on the electrification of 200 households completed and submitted (KwaQondile)	Not Achieved	R1M	R1M	There were delays by Exkom on sending the MOU before the end of the f/y.	Eskom has since submitted the MOU to the municipality. The connections have commenced.	Technical Services	Reports & Completion certificate	n/a

BSD33	To provide effective & efficient basic service delivery and infrastructure development programmes	To facilitate the provision of reliable electricity supply and efficient source of energy	Eradication of electricity supply backlogs through the provision of basic electricity supply services	% of households with access to electricity, number of implementation progress reports on the electrification of 116 households completed and submitted (Mkhuzi-Wamanzi) by 30 June 2023	100% of households (116)with access to electricity and 1 implementation progress report on the electrification, completed and submitted (Mkhuzi-Wamanzi) by 30 June 2023	25% of households (116)with access to electricity and 1 implementation progress report on the electrification completed and submitted (Mkhuzi-Wamanzi)	31% of households (116)with access to electricity and 1 implementation progress report on the electrification completed and submitted (Mkhuzi-Wamanzi)	Not Achieved	R2M	R2M	There were Construction delays due to bush clearing and the missing pegs	Extension of time will be requested until 30 September 2023	Technical Services	Copy of advert, appointment reports & PCS file	n/a
BSD34	To provide effective & efficient basic service delivery and infrastructure development programmes	To facilitate the provision of reliable electricity supply and efficient source of energy	Eradication of electricity supply backlogs through the provision of basic electricity supply services	% of households with access to electricity, number of implementation progress reports on the electrification of 116 households completed and submitted (KwaPhaweni) by 30 June 2023	100% of households with access to electricity, 2 implementation progress reports on the electrification of 116 households completed and submitted (KwaPhaweni) by 30 June 2023	25% of households with access to electricity, 2 implementation progress reports on the electrification of 116 households completed and submitted (KwaPhaweni)	100% of households with access to electricity, 2 implementation progress reports on the electrification of 116 households were completed and submitted (KwaPhaweni)	Achieved	R4M	R4M	N/A	N/A	Technical Services	Copy of advert, appointment letter, progress reports & PCS file	n/a
BSD35	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Implementation of Operations and Maintenance Plan (O&M)	Number of maintenance reports on 121 residence compiled and submitted by 30 June 2023	4 Maintenance reports on 121 residence compiled and submitted by 30 June 2023	1 Maintenance report on 121 residence compiled and submitted	4 Maintenance reports on 121 residence were compiled and submitted.	Achieved	R 28 400	R 28 400	N/A	N/A	Technical Services	Maintenance reports proof of submission	N/A

BSD36	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Implementation of Operations and Maintenance Plan (O&M)	Number of maintenance reports on Indumo Rental Stock compiled and submitted to portfolio by 30 June 2023	4-Maintenance reports on Indumo Rental Stock compiled and submitted to portfolio committee by 30 June 2023	1 Maintenance reports on Indumo Rental Stock compiled and submitted to portfolio committee	4-Maintenance reports on Indumo Rental Stock were compiled and submitted to portfolio committee	Achieved	R0	R0	N/A	N/A	Technical Services	Maintenance reports on Indumo Rental Stock proof of submission	N/A
BSD37	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Implementation of Operations and Maintenance Plan (O&M)	Number of maintenance reports on High Mast Lights compiled and submitted to portfolio committee by 30 June 2023	4 Maintenance reports on High Mast Lights compiled and submitted to portfolio committee by 30 June 2023	1 Maintenance reports on High Mast Lights compiled and submitted to portfolio committee	4 Maintenance reports on High Mast Lights were compiled and submitted to the portfolio committee	Achieved	R 100 000	R 100 000	N/A	N/A	Technical Services	Maintenance reports proof of submission	N/A
BSD38	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Implementation of Operations and Maintenance Plan (O&M)	Number of repairs and maintenance reports on municipal access roads compiled and submitted to portfolio committee by 30 June 2023	4 repairs and maintenance reports on municipal access roads compiled and submitted to the portfolio committee by 30 June 2023	1 repairs and maintenance report on municipal access roads compiled and submitted to portfolio committee	4 repairs and maintenance reports on municipal access roads were compiled and submitted to the portfolio committee.	Achieved	R2M	R2M	N/A	N/A	Technical Services	Maintenance reports Proof of submission	N/A

BSD39	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Construction of new access roads, road upgrades, storm water and bridges	% of SCM processes completed with an appointment letter issued and % of establishment for the construction of Tiger Lodge Blacktop Road Completed and 1 report submitted to the portfolio committee by 30 June 2023	100% of SCM processes completed with an appointment letter issued and 15 % of establishment for the construction of Tiger Lodge Blacktop Road Completed and 1 report submitted to the portfolio committee by 30 June 2023	25% of SCM processes completed with an appointment letter issued and 15 % of establishment for the construction of Tiger Lodge Blacktop Road compiled and 1 report submitted and submitted to portfolio committee	100% of SCM processes were completed with an appointment letter issued on the 21 February 2023. 26% of establishment for the construction of Tiger Lodge Blacktop Road completed and 1 report submitted to the portfolio committee	Achieved	R 532 000	R 532 000	N/A	N/A	Technical Services	Copy of Advert, Appointment letter, progress reports	N/A
BSD40	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% of Mkhuze Market Stalls constructed, completed and number of progress construction reports submitted to the portfolio committee by 30 June 2023	100% of Mkhuze Market Stalls constructed, completed and 2 progress construction reports submitted to the portfolio committee by 30 June 2023	25% of Mkhuze Market Stalls constructed, completed and 1 progress construction report submitted to portfolio committee	100% of Mkhuze Market Stalls constructed, completed and progress construction reports submitted to portfolio committee. Completion on the 25 June 2023	Achieved	R1M	R1M	N/A	N/A	Technical Services	Appointment letter, progress report completion certificate	N/A

BSD41	To provide effective & efficient basic service delivery and infrastructure development programmes	To improve the reliability and service life of municipal infrastructure, facilities and assets	Provision of community facilities (community halls, sportfields, animal pound, libraries, thusong centres, testing station, rental Stocks, cemeteries, landfill sites, swimming pool and other recreational facilities)	% of SCM Processes completed and an appointment letter issued and number of progress construction reports for the construction of Msiyane Market Stalls submitted to the portfolio committee by 30 June 2023	100% of SCM Processes completed and an appointment letter issued and 1 progress construction report (indicating 30% progress) for the construction of Msiyane Market Stalls submitted to the portfolio committee by 30 June 2023	25% of SCM Processes completed and an appointment letter issued and 1 progress construction report (indicating 30% progress) for the construction of Msiyane Market Stalls submitted to the portfolio committee	0% of SCM Processes completed and an appointment letter issued and 1 progress construction report (indicating 30% progress) for the construction of Msiyane Market Stalls submitted to the portfolio committee	Not Achieved	R869565	R869565	Contractor failed to do skite establishment and contractor was warded intention to terminate due to poor performance	The termination will be awarded and Readvertisement of project in the new Financial will be done in Q1	Community Services Services	Appointment letter, progress report	N/A
BSD42	To provide effective & efficient basic service delivery and infrastructure development programmes	To provide access to free basic services to indigent	Delivery of free basic services to eligible indigent	Number of Quarterly Indigent burial support programme Implementation Quarterly Reports submitted to the Community Services Portfolio Committee by 30 June 2023	4- Indigent burial support programme Implementation Quarterly Reports submitted to the Community Services Portfolio Committee by 30 June 2023	1 Indigent burial support programme Implementation Quarterly Report submitted to the Community Services Portfolio Committee submitted	4- Indigent burial support programme Implementation Quarterly Reports were submitted to the Community Services Portfolio Committee.	Achieved	1.2M	1.2M	N/A	N/A	Community Services Services	Signed Quarterly Reports; Attendance register; Close Out reports	N/A
KPA 3:Local Economic Development															

LED01	To create an environment conducive for investment and economic growth.	To create an environment conducive for investment and economic growth.	Strengthening of LED Forums and support (CTO's, LED, Business Chamber and Informal Traders)	Number of LED Forums (CTO's, LED, Business Chamber and Informal Traders) meetings held and number of quarterly reports submitted to the Accounting Officer by 30 June 2023	4 LED Forums (CTO's, LED, Business Chamber and Informal Traders) meetings held and 4 quarterly reports submitted to the Accounting Officer by 30 June 2023	1 LED Forums (CTO's, LED, Business Chamber and Informal Traders) meetings held and 1 Quarterly report submitted	4 LED Forums (CTO's, LED, Business Chamber and Informal Traders) meetings held and 4 quarterly reports submitted to the Accounting Officer	Achieved	R100,000.00	R100,000.00	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; & Attendance Registers	n/a
LED02	To create an environment conducive for investment and economic growth.	To create an environment conducive for investment and economic growth.	Effective implementation of LED Strategy	Number quarterly reports on LED Strategy implementation submitted to the Accounting Officer by 30 June 2023	4 quarterly reports on LED Strategy implementation prepared and submitted to the Accounting Officer by 30 June 2023	1 quarterly report on LED Strategy implementation prepared and submitted to the Accounting Officer	4 quarterly reports on LED Strategy implementation were prepared and submitted to the Accounting Officer	Achieved	R100 000	R100,000.00	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; & Attendance Registers	All Ward
LED03	To create an environment conducive for investment and economic growth.	To create an environment conducive for investment and economic growth.	Implementation of ward upliftment programme	Number of quarterly implementation reports on Municipal-Wide Ward Upliftment Programme submitted to the Accounting Officer by 30 June 2023	4 quarterly implementation reports on Municipal-Wide Ward Upliftment Programme submitted to the Accounting Officer by 30 June 2023	1 quarterly Implementation report on Municipal-Wide Ward Upliftment Programme submitted to the Accounting Officer	4 quarterly Implementation reports on Municipal-Wide Ward Upliftment Programme were submitted to the Accounting Officer	Achieved	R 23 000 000	R 23 000 000	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; & Attendance Registers	All
LED04	To create an environment conducive for investment and economic growth.	To create an environment conducive for investment and economic growth.	Effective implementation of the EPWP and CWP	Number of EPWP and CWP job opportunities created and number of quarterly reports submitted to the Accounting Officer by 30 June 2023	900 EPWP and 1000 CWP job opportunities (created in quarter 1) and 4 quarterly reports submitted to the Accounting Officer by 30 June 2023	900 EPWP and 1000 CWP job opportunities (created in quarter 1) and 1 quarterly report submitted to the	900 EPWP and 1000 CWP job opportunities (created in quarter 1/2023)and 4 quarterly reports were submitted to the Accounting Officer	Achieved	R 13 635 300	R 13 635 300	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; & Attendance Registers	20

						Accounting Officer									
LED05	To create an environment conducive for investment and economic growth.	To create an environment conducive for investment and economic growth.	Strengthening of LED Forums and support (CTO's, LED, Business Chamber and Informal Traders)	Number of Jozini Business Chamber Functionality reports submitted to the Accounting Officer by 30 June 2023	4 Jozini Business Chamber Functionality Quarterly Reports approved by the Accounting Officer by 30 June 2023	1 Jozini Business Chamber Functionality Quarterly Report approved by the Accounting Officer	4 Jozini Business Chamber Functionality Quarterly Reports were approved by the Accounting Officer	Achieved	R 35 642	R 35 642	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; & Attendance Registers	20
LED06	To create an environment conducive for investment and economic growth.	To create an environment conducive for investment and economic growth.	Strengthening of LED Forums and support (CTO's, LED, Business Chamber and Informal Traders)	Date by which the LED Forum is established/launched. Number of Meetings held and number of reports submitted to the Accounting Officer.	1 LED Forum established/launched, 2 meetings held and 2 reports submitted to the Accounting Officer by 30 June 2023	Forum Launched on 02 March 2023, '1 meeting held and 1 report submitted to the Accounting Officer	1 LED Forum was established/launched on 02 March 2023. 2 Meetings were held. 2 Reports were submitted to the Accounting Officer	Achieved	R0	R0	N/A	N/A	Office of the Municipal Manager	TORs for the LED Forum, Attendance Registers	n/a
LED07	To create an environment conducive for investment and economic growth.	To create an environment conducive for investment and economic growth.	Develop and promote the agricultural and tourism potential	Number of quarterly implementation reports on Agricultural Development & Support Programme submitted to the Accounting Officer by 30 June 2023	4 Quarterly implementation reports on Agricultural Development & Support Programme submitted to the Accounting Officer by 30 June 2023	1 Quarterly implementation report on Agricultural Development & Support Programme submitted to the Accounting Officer	4 quarterly implementation reports on Agricultural Development & Support Programme submitted to the Accounting Officer	Achieved	R 1 300 000	R 1 300 000	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a

LED08	To create an environment conducive for investment and economic growth.	To create an environment conducive for investment and economic growth.	Strengthening of LED Forums and support (CTO's, LED, Business Chamber and Informal Traders)	Number of meetings held and number of reports on the operation & functionality of Community Tourism Organisation (CTO) submitted to the Accounting Officer by 30 June 2023	4 meetings held and 4 quarterly reports on the operation & functionality of Community Tourism Organisation (CTO) submitted to the Accounting Officer by 30 June 2023	1 meeting held and 1 quarterly report on the operation & functionality of Community Tourism Organisation (CTO) submitted to the Accounting Officer	4 meetings held and 4 quarterly reports on the operation & functionality of Community Tourism Organisation (CTO) submitted to the Accounting Officer	Achieved	R 1 000 000,00	R 1 000 000,00	N/A	N/A	Office of the Municipal Manager	Reports	n/a
LED09	To create an environment conducive for investment and economic growth.	To create an environment conducive for investment and economic growth.	Effective implementation of bylaws and policies	Number of quarterly reports on implementation of Informal Economy Policy submitted to the Accounting Officer by 30 June 2023	4 quarterly reports on implementation of Informal Economy Policy submitted to the Accounting Officer by 30 June 2023	1 quarterly report on implementation of Informal Economy Policy submitted to the Accounting Officer	4 quarterly reports on Implementation of Informal Economy Policy submitted to the Accounting Officer	Achieved	R0	R0	N/A	N/A	Office of the Municipal Manager	Reports	n/a
LED10	To create an environment conducive for investment and economic growth.	To create an environment conducive for investment and economic growth.	Promote small business development and support initiatives	Number of quarterly reports on small business development and support initiatives: number of progress construction reports on (Msiyane Market Stalls) submitted to the Accounting Officer by 30 June 2023	4 quarterly reports on business inspections and compliance conducted, submitted to the Accounting Officer by 30 June 2023	1 quarterly report on business inspections and compliance conducted, submitted to the Accounting Officer	4 quarterly reports on business inspections and compliance conducted, submitted to the Accounting Officer	Achieved	R0	R0	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a

LED11	To promote safety and security	To create an environment conducive for investment and economic growth	Promote small business development and support initiatives	Number of quarterly reports on small business development and support initiatives: number of progress construction reports on (Msiyane Market Stalls) submitted to the Accounting Officer by 30 June 2023	4 of quarterly reports on small business development and support initiatives: 4 progress construction reports on (Msiyane Market Stalls) submitted to the Accounting Officer by 30 June 2023	1 of quarterly report on small business development and support initiatives: 1 progress construction report on (Msiyane Market Stalls) submitted to the Accounting Officer	4 of quarterly reports on small business development and support initiatives: 4 progress construction reports on (Msiyane Market Stalls) submitted to the Accounting Officer.	Achieved	R1 000 000,00	R1 000 000,00	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a
LED12	To promote safety and security	To promote safety and security	To promote safety and security, nation building and social cohesion	Number of Vehicles Stopped and Checked per quarter and number of quarterly reports submitted to the portfolio committee by 30 June 2023	1500 Vehicles Stopped and Checked and 4 quarterly reports submitted to the portfolio committee by 30 June 2023	375 Vehicles Stopped and Checked per quarter and 1 quarterly reports submitted to the portfolio committee	1500 Vehicles Stopped and Checked per quarter and 4 quarterly reports to the portfolio committee	Achieved	R0	R0	N/A	N/A	Community Services	stop & check form and quarterly reports	n/a
LED13	To promote safety and security	To promote safety and security	To promote safety and security, nation building and social cohesion	Number of Vehicles screened for speeding per quarter and number of reports submitted to the portfolio committee by 30 June 2023	600 Vehicles screened for speeding and 4 reports submitted to the portfolio committee by 30 June 2023	150 Vehicles screened for speeding per quarter and 1 reports submitted	600 Vehicles screened for speeding per quarter and 4 reports submitted	Achieved	R 0	R 0	N/A	N/A	Community Services	stop & check form and quarterly reports	n/a

LED14	To promote safety and security	To promote safety and security	To promote safety and security, nation building and social cohesion	Number of Multi-Disciplinary Roadblocks conducted per quarter and number of reports submitted to the portfolio committee by 30 June 2023	60 Multi-Disciplinary Roadblocks conducted and 4 reports submitted to the portfolio committee by 30 June 2023	15 Multi-Disciplinary Roadblocks conducted per quarter and 1 report submitted to the portfolio committee	60 Multi-Disciplinary Roadblocks conducted and 4 report submitted to the portfolio committee	Achieved	R 0	R 0	N/A	N/A	Community Services	stop & check form and closeout report	n/a
LED15	To promote safety and security	To promote safety and security	To promote safety and security, nation building and social cohesion	Number of quarterly reports on PrDP ,drivers licences renewed and learners licences submitted to the portfolio committee by 30 June 2023	4 quarterly reports on PrDP ,drivers licences renewed and learners licences submitted to the portfolio committee by 30 June 2023	1 quarterly reports on PrDP ,drivers licences renewed and learners licences submitted to the portfolio committee	4 quarterly reports on PrDP ,drivers licences renewed and learners licences submitted to the portfolio committee	Achieved	R 0	R 0	N/A	N/A	Community Services	Quarterly Reports and Proof of Submission	n/a
LED16	To promote safety and security	To promote safety and security	To promote safety and security, nation building and social cohesion	Date the Reviewed Safety and Security Plan is adopted by Council	The Reviewed Safety and Security Plan is adopted by Council by 30 June 2023	The Reviewed Safety and Security Plan is adopted by Council	The Reviewed Safety and Security Plan was adopted by the Council on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Community Services	1)Report on review of the Safety and security plan, 2) Attendance register for stakeholder engagement and report/minutes on the stakeholder engagement 3)reviewed and approved safety and security plan & council resolution	n/a

LED17	To create an environment conducive for investment and economic growth	To promote safety and security	To promote safety and security, nation building and social cohesion	Number of quarterly reports on the functionality of Jozini Municipal-Wide Safety and Security Forum submitted to the portfolio committee by 30 June 2023	4 quarterly reports on the functionality of Jozini Municipal-Wide Safety and Security Forum submitted to the portfolio committee by 30 June 2023	1 quarterly reports on the functionality of Jozini Municipal-Wide Safety and Security Forum submitted to the portfolio committee	4 quarterly reports on the functionality of Jozini Municipal-Wide Safety and Security Forum submitted to the portfolio committee	Achieved	R 0	R 0	N/A	N/A	Community Services	Quarterly Reports and Proof of Submission to the portfolio committee.	n/a
LED18	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Facilitate stakeholder and community participation (IGR, DDM, Synergetic Partnerships Amakhosi, etc)	Number of quarterly reports on implementation of Synergistic Partnership Programme submitted to the portfolio committee by 30 June 2023	4 quarterly reports on implementation of Synergistic Partnership Programme submitted to the portfolio committee by 30 June 2023	1 quarterly reports on implementation of Synergistic Partnership Programme submitted to the portfolio committee	4 quarterly reports on implementation of Synergistic Partnership Programme submitted to the portfolio committee	Achieved	R 860 000	R 860 000	N/A	N/A	Community Services	Signed Quarterly Reports; Attendance register; Close Out reports	n/a
LED19	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Implementation of ward upliftment programme	Number of quarterly reports on the implementation of Sports Development Programme submitted to the Accounting Officer by 30 June 2023	4 quarterly reports on the implementation of Sports Development Programme submitted to the Accounting Officer by 30 June 2023	1 quarterly reports on the implementation of Sports Development Programme submitted to the Accounting Officer	4 quarterly reports on the implementation of Sports Development Programme submitted to the Accounting Officer	Achieved	R 4 682 156	R 4 682 156	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a

LED20	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Implementation of ward upliftment programme	Number of Arts, Culture & Heritage Development & Support Programme Implementation Quarterly Reports Submitted to the portfolio committee by 30 June 2023	4 - Arts, Culture & Heritage Development & Support Programme Implementation Quarterly Reports Submitted to the Community Services Portfolio Committee by 30 June 2023	1 Arts, Culture & Heritage Development & Support Programme Implementation Quarterly Reports Submitted to the Community Services Portfolio Committee	4 Arts, Culture & Heritage Development & Support Programme Implementation Quarterly Reports Submitted to the Community Services Portfolio Committee	Achieved	R 2 600 000	R 2 600 000	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a
LED21	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Implementation of ward upliftment programme	Number of Traditional Healers Development & Support Programme Implementation Quarterly Reports Submitted to the portfolio committee by 30 June 2023	4 - Traditional Healers Development & Support Programme Implementation Quarterly Reports Submitted to the Community Services Portfolio Committee by 30 June 2023	1 - Traditional Healers Development & Support Programme Implementation Quarterly Reports Submitted to the Community Services Portfolio Committee	4 - Traditional Healers Development & Support Programme Implementation Quarterly Reports Submitted to the Community Services Portfolio Committee	Achieved	R 50 000	R 50 000	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a
LED22	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Implementation of ward upliftment programme	Number of quarterly reports on the Implementation of Interfaith & Cultural Development Programme submitted to the Accounting Officer by 30 June 2023	4- Interfaith & Cultural Development Programme Implementation Quarterly Reports Submitted to the Accounting Officer by 30 June 2023	1- Interfaith & Cultural Development Programme Implementation Quarterly Reports submitted to the Accounting Officer	4- Interfaith & Cultural Development Programme Implementation Quarterly Reports submitted to the Accounting Officer	Achieved	1.4M	1.4M	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a

LED23	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Promote the development and support of the vulnerable groups (Women, Youth, People living with Disabilities, Children, etc)	Number of quarterly reports on implementation of Operation Sukuma Sakhe (OSS) Support submitted to the Accounting Officer by 30 June 2023	4 quarterly reports on implementation of Operation Sukuma Sakhe (OSS) Support submitted to the Accounting Officer by 30 June 2023	1-quarterly report on implementation of Operation Sukuma Sakhe (OSS) Implementation Quarterly Reports submitted to the Accounting Officer	4 quarterly reports on implementation of Operation Sukuma Sakhe (OSS) Support Implementation Quarterly Reports submitted to the Accounting Officer	Achieved	R5m	R5m	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a
LED24	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Promote the development and support of the vulnerable groups (Women, Youth, People living with Disabilities, Children, etc)	No of quarterly Warroom Meetings for 23 Wards held and number of quarterly reports submitted to the Accounting Officer by 30 June 2023	276 quarterly Warroom Meetings for 23 Wards held and 4 quarterly reports submitted to the Accounting Officer by 30 June 2023	69 quarterly Warroom Meetings for 23 Wards held and 1 quarterly report submitted to the Accounting Officer	276 quarterly Warroom Meetings for 23 Wards held and 4 quarterly reports submitted to the Accounting Officer	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Attendance Registers & Reports	n/a
LED25	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Promote the development and support of the vulnerable groups (Women, Youth, People living with Disabilities, Children, etc)	Number of quarterly reports on the implementation of Women's Development Programme submitted to the Accounting Officer by 30 June 2023	4 quarterly reports on the implementation of Women's Development Programme submitted to the Accounting Officer by 30 June 2023	1 quarterly reports on the implementation of Women's Development Programme submitted to the Accounting Officer	4 quarterly reports on the implementation of Women's Development Programme submitted to the Accounting Officer(Achieved	R2m	R2m	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a
LED26	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Promote the development and support of the vulnerable groups (Women, Youth, People living with Disabilities, Children, etc)	Number of quarterly reports on the implementation of Men's Development Programme submitted to the Accounting Officer by 30 June 2023	4 quarterly reports on the implementation of Men's Development Programme submitted to the Accounting Officer by 30 June 2023	1 quarterly report on the implementation of Men's Development Programme submitted to the Accounting Officer	4 quarterly reports on the implementation of Men's Development Programme submitted to the Accounting Officer	Achieved	R1m	R1m	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a

LED27	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Promote the development and support of the vulnerable groups (Women, Youth, People living with Disabilities, Children, etc)	Number of quarterly reports on the implementation of HIV/AIDS & TB Support Programme submitted to the Accounting Officer by 30 June 2023	4 quarterly reports on the implementation of HIV/AIDS & TB Support Programme submitted to the Accounting Officer by 30 June 2023	1 quarterly report on the implementation of HIV/AIDS & TB Support Programme submitted to the Accounting Officer	4 quarterly reports on the implementation of HIV/AIDS & TB Support Programme submitted to the Accounting Officer	Achieved	R 20 000	R 20 000	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a
LED28	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Promote the development and support of the vulnerable groups (Women, Youth, People living with Disabilities, Children, etc)	Number of quarterly reports on the implementation of Children Development & Support Programme submitted to the Accounting Officer by 30 June 2024	4 quarterly reports on the implementation of Children Development & Support Programme submitted to the Accounting Officer by 30 June 2023	1 quarterly report on the implementation of Children Development & Support Programme submitted to the Accounting Officer	4 quarterly reports on the implementation of Children Development & Support Programme submitted to the Accounting Officer	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a
LED29	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Promote the development and support of the vulnerable groups (Women, Youth, People living with Disabilities, Children, etc)	Number of quarterly reports on the implementation of Senior Citizens Development & Support Programme submitted to the Accounting Officer by 30 June 2023	4 quarterly reports on the implementation of Senior Citizens Development & Support Programme submitted to the Accounting Officer by 30 June 2023	1 quarterly report on the implementation of Senior Citizens Development & Support Programme submitted to the Accounting Officer	4 quarterly reports on the implementation of Senior Citizens Development & Support Programme submitted to the Accounting Officer	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a
LED30	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Promote the development and support of the vulnerable groups (Women, Youth, People living with Disabilities, Children, etc)	Number of quarterly reports on the implementation of Youth Development & Support Programme submitted to the Accounting Officer by 30 June 2023	4 quarterly reports on the implementation of Youth Development & Support Programme submitted to the Accounting Officer by 30 June 2023	1 quarterly report on the implementation of Youth Development & Support Programme submitted to the Accounting Officer	4 quarterly reports on the implementation of Youth Development & Support Programme submitted to the Accounting Officer	Achieved	R 1 200 000	R 1 200 000	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a

LED31	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Promote the development and support of the vulnerable groups (Women, Youth, People living with Disabilities, Children, etc)	Number of quarterly reports on the implementation of Local Drugs Substance Action Support Programme submitted to the Accounting Officer by 30 June 2023	4 quarterly reports on the implementation of Local Drugs Substance Action Support Programme submitted to the Accounting Officer by 30 June 2023	1 quarterly report on the implementation of Local Drugs Substance Action Support Programme submitted to the Accounting Officer	4 quarterly reports on the implementation of Local Drugs Substance Action Support Programme submitted to the Accounting Officer	Achieved	R 300 000	R 300 000	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a
LED32	To create an environment conducive for investment and economic growth	To create an environment conducive for investment and economic growth	Promote the development and support of the vulnerable groups (Women, Youth, People living with Disabilities, Children, etc)	Number of quarterly reports on the implementation of Disable People Development & Support Programme submitted to the Accounting Officer by 30 June 2023	4 quarterly reports on the implementation of Disable People Development & Support Programme submitted to the Accounting Officer by 30 June 2023	1 quarterly report on the implementation of Disable People Development & Support Programme submitted to the Accounting Officer	4 quarterly reports on the implementation of Disable People Development & Support Programme submitted to the Accounting Officer	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Signed Quarterly Reports; Attendance register; Close Out reports	n/a
KPA 4: Good Governance Office of the MM															
GG&PP01	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation of effective Enterprise Risk Management and Compliance.	Date by which the Reviewed Risk Management Register adopted by Council	Risk Management Register reviewed and adopted by Council by 30 June 2023	Risk Management Register reviewed and adopted	Risk Management Register were reviewed and adopted on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Risk Management Register reviewed/C/Resolution	n/a
GG&PP02	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation of effective Enterprise Risk Management and Compliance.	Number of quarterly Risk assessment reports conducted by 30 June 2023	4 - quarterly Risk assessments reports conducted by 30 June 2023	1 - quarterly Risk assessments report conducted	4 - quarterly Risk assessments reports were conducted	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Risk assessment report	n/a

GG&PP03	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation of effective Enterprise Risk Management and Compliance.	Number of Risk management committee meetings & workshops held 30 June 2023	4- Risk Management Committee Meetings & 2-workshops held by 30 June 2023	1- Risk Management Committee Meeting & 1-workshops held	4- Risk Management Committee Meetings & 2-workshops were held	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Risk assessment report	n/a
GG & PP04	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation of effective Enterprise Risk Management and Compliance.	Date by which an Updated Risk Management Implementation Plan is approved by the Risk Management Committee & number of reports on monitoring of the implementation plan submitted by 30 June 2023	An Updated Risk Management Implementation Plan is approved by the Risk Management Committee & 3 reports on monitoring of the implementation plan submitted by 30 June 2023	An Updated Risk Management Implementation Plan is approved by the Risk Management Committee & 1 report on monitoring of the implementation plan submitted	An Updated Risk Management Implementation Plan is approved by the Risk Management Committee & 3 report on monitoring of the implementation plan were submitted on 30 May .2023	Achieved	R0	R0	N/A	N/A	Office of the Municipal Manager	Attendance Registers/Reports	n/a
GG & PP05	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation of effective Internal Audit and Audit /Performance Committee.	Date by which the Internal Audit Charter and Plan is reviewed and approved by Council	Reviewed Internal Audit Charter and Plan approved by Council by 30 June 2023	Reviewed Internal Audit Charter and Plan approved	Reviewed Internal Audit Charter and Plan approved on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Reports	n/a
GG&PP06	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation of effective internal Audit and Audit /Performance Committee.	Number of Internal audit reports submitted to the Audit Committee by 30 June 2023	4 Internal audit reports submitted to the Audit Committee by 30 June 2023	1 Internal audit report submitted	4 Internal audit reports were submitted	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Reviewed Internal Audit Charter and Plan	n/a

GG&PP07	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation of effective internal Audit and Audit /Performance Committee.	Number of Audit Committee meetings & number of reports submitted to council by 30 June 2023	4 Audit committee meetings & 4 Reports submitted to council by 30 June 2023	1 Audit committee meeting & 1 Report submitted	4 Audit committee meeting & 1 Report were submitted	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Quarterly Internal audit report	n/a
GG&PP08	To promote good governance and public participation structures and systems	To develop, review and implement effective Performance Management System	Monitor, evaluate, measure and review the performance of the municipality against indicators and targets set in the IDP.	Number of quarterly performance reports and support plans(B2B) submitted to the Accounting Officer and Provincial Cogta by 30 June 2023	4 quarterly performance reports and support plans (B2B) submitted to the Accounting Officer and Provincial Cogta by 30 June 2023	1 quarterly performance report and support plan B2B) submitted	4 quarterly performance reports and support plans (B2B) were submitted	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Attendance Registers/Reports	n/a
GG&PP09	To promote good governance and public participation structures and systems	To develop, review and implement effective Performance Management System	Monitor, evaluate, measure and review the performance of the municipality against indicators and targets set in the IDP.	Date by which the 2023/24 Scorecard and Number of SDBIP's prepared and adopted by Council 28 days after the approval of the budget by Council	6 Scorecards and 1 SDBIP prepared and adopted by Council 28 days after the approval of the budget by Council by 30 June 2023	6 Scorecards and 1 SDBIP prepared and adopted by Council 28 days after the approval of the budget	6 Scorecards and 1 SDBIP were prepared and adopted by Council 28 days after the approval of the budget on 29 June 2023	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Reports	n/a
GG&PP10	To promote good governance and public participation structures and systems	To develop, review and implement effective Performance Management System	Monitor, evaluate, measure and review the performance of the municipality against indicators and targets set in the IDP.	Date by which the Organisational PMS Framework and Policy is reviewed and approved by Council and number of reports submitted to the Accounting Officer by 30 June 2023	Organisational PMS Framework and Policy is reviewed and approved by Council and 1 report submitted to the Accounting Officer by 30 June 2023	Organisational PMS Framework and Policy is reviewed and approved by Council and 1 report submitted to the Accounting Officer	Organisational PMS Framework and Policy was reviewed and approved by Council and 1 report submitted to the Accounting Officer on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Attendance Registers/Draft SDBIP & Final SDBIP 23/24	n/a

GG&PP11	To promote good governance and public participation structures and systems	To develop, review and implement effective Performance Management System	Monitor, evaluate, measure and review the performance of the municipality against indicators and targets set in the IDP.	Date by which the PMS Standard Operating Procedure (SOP) & PMS-Plan are developed and approved by the Accounting Officer	(1) PMS Standard Operating Procedure (SOP) and PMS Plan are developed and approved by the Accounting Officer by 30 June 2023	(1) PMS Standard Operating Procedure (SOP) and PMS Plan are developed and approved by the Accounting Officer	(1) PMS Standard Operating Procedure (SOP) and PMS Plan were developed and approved by the Accounting Officer on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Situational Analysis Report, Organisational PMS Framework and Policy reviewed and approved by Council/C/Resolution	n/a
GG&PP12	To promote good governance and public participation structures and systems	To develop, review and implement effective Performance Management System	Monitor, evaluate, measure and review the performance of the municipality against indicators and targets set in the IDP.	Date by which the Annual Report 2021/2022 & Annual Performance Report (APR) are submitted and approved	(1) Annual Report 2021/2022 & Annual Performance Report (APR) are submitted to Council for approval by 30 June 2023	(1) Annual Report 2021/2022 & Annual Performance Report (APR) are submitted to Council for approval	(1) Annual Report 2021/2022 & Annual Performance Report (APR) were submitted to Council for approval on 30 August 2022	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	PMS Standard Operating Procedure (SOP) reviewed and PMS Plan developed	n/a
GG&PP13	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation on Council policies, plans, strategies and by-laws to enhance improved service delivery and legislative compliance	No. of Public Participation Meetings on Annual Report by 30 June 2023	8 Public Participation Meetings on the 2021/2022 Annual Report held by 30 June 2023	2 Public Participation Meetings on the 2021/2022 Annual Report held	8 Public Participation Meetings on the 2021/2022 Annual Report were held	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Draft Annual Report 2021/2022 & Annual Performance Report (APR)/C/Resolution	n/a
GG&PP14	To promote good governance and public participation structures and systems	To develop, review and implement effective Performance Management System	Development of a Credible Integrated Development plan within prescribed legislative guidelines	Date by which the IDP/PMS/Budget Process Plan for 2023/2024 is approved by the Council	(1) IDP/PMS/Budget Process Plan 2023/2024 is approved and adopted by the Council by 30 June 2023	(1) IDP/PMS/Budget Process Plan 2023/2024 is approved and adopted	(1) IDP/PMS/Budget Process Plan 2023/2024 was approved and adopted on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Attendance Registers/Oversight Report	n/a

GG&PP15	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Development of a Credible Integrated Development plan within prescribed legislative guidelines	Date by which the IDP Review 2023/2024 is submitted, approved and adopted by the Council	(1) IDP Review for 2023/2024 is submitted, approved and adopted by the Council by 30 June 2023	(1) IDP Review for 2023/2024 is submitted, approved and adopted	(1) IDP Review for 2023/2024 was submitted, approved and adopted on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Reports	n/a
GG&PP16	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Development of a Credible Integrated Development plan within prescribed legislative guidelines	No. of IDP/Budget review community consultation meetings (Roadshows) held by 30 June 2023	4 IDP/Budget review community consultation meetings (Roadshows) held by 30 June 2023	1 IDP/Budget review community consultation meeting (Roadshows) held	4 IDP/Budget review community consultation meetings (Roadshows) were held	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Draft IDP/Final IDP/C/Resolution	n/a
GG&PP17	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation and monitoring of AG Findings and Action Plan	No of quarterly implementation reports on AG Action Plan 2021/22 and updates on AG findings by 30 June 2023	4-quarterly implementation reports on AG Action Plan 2021/22 and updates on AG findings by 30 June 2023	1-quarterly implementation report on AG Action Plan 2021/22 and updates on AG findings	4-quarterly implementation reports on AG Action Plan 2021/22 and updates on AG findings	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Reports	n/a
GG&PP18	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation Council policies, plans, strategies and by-laws to enhance improved service delivery and legislative compliance	Date by which the Batho Pele policy, procedure manual and Service delivery charter are reviewed and adopted by the Council	(1) Reviewed and adopted Batho Pele policy, procedure manual and Service delivery charter is reviewed and adopted by 30 June 2023	(1) Reviewed and adopted Batho Pele policy, procedure manual and Service delivery charter are reviewed and adopted	(1) Reviewed and adopted Batho Pele policy, procedure manual and Service delivery charter were on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Reports	n/a

GG&PP19	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation on Council policies, plans, strategies and by-laws to enhance improved service delivery and legislative compliance	Date by which the Communication Strategy & Plan is reviewed and approved	(1) Reviewed Communication Strategy & Plan is reviewed and approved by 30 June 2023	(1)Reviewed Communication Strategy & Plan is reviewed and approved	(1) Reviewed Communication Strategy & Plan was reviewed and adopted on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Draft & Final Batho Pele Policy, procedure manual and Service delivery charter	n/a
GG&PP20	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation on Council policies, plans, strategies and by-laws to enhance improved service delivery and legislative compliance	Date by which the Customer Care policy, Complaints Management policy is reviewed and approved by the Council	(1)Reviewed and council approved Customer Care policy, Complaints Management policy is reviewed and approved by 30 June 2023	(1)Reviewed and council approved Customer Care policy, Complaints Management policy is reviewed and approved	(1)Reviewed and council approved Customer Care policy, Complaints Management policy was reviewed and approved on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Reviewed Communication Strategy & Pla/C/Resolution	n/a
GG&PP21	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation on Council policies, plans, strategies and by-laws to enhance improved service delivery and legislative compliance	No. of Radio slots broadcasted by 30 June 2023	4 radio slots broadcasted by 30 June 2023	1 radio slots broadcasted	4 radio slots broadcasted	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Reviewed and council approved Customer Care policy, Complaints Management policy	n/a
GG&PP22	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation of Council policies, plans, strategies and by-laws to enhance improved service delivery and legislative compliance	No. of quarterly Updated Litigation Registers submitted to the Council by 30 June 2023	4 quarterly Updated Litigation Registers submitted to the Council by 30 June 2023	1 quarterly Updated Litigation Registers submitted to the Council	4 quarterly Updated Litigation Registers submitted to the Council	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Radio Slots/ Podcasts	n/a

GG&PP23	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation on Council policies, plans, strategies and by-laws to enhance improved service delivery and legislative compliance	No. of reports on By Laws Gazetted by 30 June 2023	4 Reports on By Laws Gazetted by 30 June 2023	1 Reports on By Laws Gazetted	4 Reports on By Laws Gazetted	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Updated Litigation Register/C/Resolution	n/a
GG&PP24	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation on Council policies, plans, strategies and by-laws to enhance improved service delivery and legislative compliance	No. of quarterly Operation Sukuma Sakhe implementation reports submitted to the Accounting Officer by 30 June 2023	4 quarterly Operation Sukuma Sakhe Implementation reports submitted to the Accounting Officer by 30 June 2023	1 quarterly Operation Sukuma Sakhe Implementation report submitted to the Accounting Officer	4 quarterly Operation Sukuma Sakhe Implementation reports submitted to the Accounting Officer	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Reports	n/a
GG&PP25	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Implementation on Council policies, plans, strategies and by-laws to enhance improved service delivery and legislative compliance	No of Public Participation Annual Plan & Policy reviewed and adopted by Council by 30 June 2023	1 Public Participation Annual Plan & Policy reviewed and adopted by Council by 30 June 2023	1 Public Participation Annual Plan & Policy reviewed and adopted by Council	1 Public Participation Annual Plan & Policy reviewed and adopted by Council	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Reports	n/a
GG&PP26	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Facilitate the Functionality of Ward Committees through continuous capacitation.	No of Ward Committee meetings conducted and number of quarterly reports submitted to the Accounting Officer by 30 June 2023	276 Ward Committee meetings conducted on 23 wards, and 4 quarterly reports submitted to the Accounting Officer by 30 June 2023	69 Ward Committee meetings conducted on 23 wards, and 1 quarterly reports submitted to the Accounting Officer	276 Ward Committee meetings conducted on 23 wards, and 4 quarterly reports submitted to the Accounting Officer	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Draft &Final Public Participation Annual Plan & Policy	n/a

GG&PP27	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Facilitate the Functionality of Ward Committees through continuous capacitation.	No. of Ward Committee workshops Conducted and number of closeout reports submitted to the Accounting Officer by 30 June 2023	2- Ward Committee workshops Conducted and 2 closeout reports submitted to the Accounting Officer by 30 June 2023	1- Ward Committee workshops Conducted and 1 closeout report submitted to the Accounting Officer	2- Ward Committee workshops Conducted and 2 closeout reports submitted to the Accounting Officer	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Attendance Registers & Reports	n/a
GG&PP28	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Facilitate the Functionality of Ward Committees through continuous capacitation.	Number of delivery notes on Ward Committee Support materials purchased by 30 June 2023	2 delivery notes on Ward Committee Support materials purchased by 30 June 2023	1 delivery notes on Ward Committee Support materials purchased	2 delivery notes on Ward Committee Support materials purchased on 30 December 2022	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Attendance Registers/Closeout Report	n/a
GG&PP29	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Encourage communities and governments to be participatory, facilitative, and accountable.	No. of Izimbizo Public Participation Meetings held and number of public participation reports for inclusion by 30 June 2023	23 of Izimbizo Public Participation Meetings held, and 23 of public participation reports for inclusion by 30 June 2023	1 Izimbizo-Concept Document on Public Participation Meetings, 23 Izimbizo Public Participation Meetings held in Q2, and 1 public participation report submitted	23 of Izimbizo Public Participation Meetings held, and 23 of public participation reports	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Delivery Notes/Attendance Registers	n/a
GG&PP30	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Encourage communities and governments to be participatory, facilitative, and accountable.	Date by which the Ward Based Plans for 2023/2024 Financial Year are reviewed and approved by Council and number of reports submitted by 30 June 2023	23 Ward Based Plans for 2023/2024 Financial Year are reviewed and approved by Council and 1 report submitted by 30 June 2023	23 Ward Based Plans for 2023/2024 Financial Year are reviewed and approved by Council and 1 report submitted	23 Ward Based Plans for 2023/2024 Financial Year were reviewed and approved by Council on 30 May 2023 and 1 report submitted	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Attendance Registers/Closeout Report	n/a

GG&PP31	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Encourage communities and governments to be participatory, facilitative, and accountable.	Date by which Ward Operational Plans for 2023/2024 Financial Year are developed and adopted by council and number of reports submitted by 30 June 2023	Ward Operational Plans for 2023/2024 Financial Year are developed and adopted by council and 1 report submitted by 30 June 2023	Ward Operational Plans for 2023/2024 Financial Year are developed and adopted by council and 1 report submitted	Ward Operational Plans for 2023/2024 Financial Year were developed and adopted by council on 30 May 2023 and 1 report submitted	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Ward Base Plans /Attendance Registers	n/a
GG&PP32	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Encourage communities and governments to be participatory, facilitative, and accountable.	No. of quarterly Ward Public Participation functional verification reports submitted to COGTA by 30 June 2023	4 quarterly Ward Public Participation functional verification reports submitted to COGTA by June 2023	1 quarterly Ward Public Participation functional verification report submitted	4 quarterly Ward Public Participation functional verification reports submitted to COGTA	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Ward Operation Plan/Attendance Registers	n/a
GG&PP33	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Encourage communities and governments to be participatory, facilitative, and accountable.	No. of quarterly Municipal Rapid Response Team meetings held and number of quarterly reports submitted to the Accounting Officer by 30 June 2023	4 quarterly Municipal Rapid Response Team meetings held and 4 quarterly reports submitted to the Accounting Officer by 30 June 2023	1 quarterly Municipal Rapid Response Team meetings held and 1 quarterly report submitted to the Accounting Officer	4 quarterly Municipal Rapid Response Team meetings held and 4 quarterly reports submitted to the Accounting Officer	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Attendance Registers/Reports	n/a
GG&PP34	To promote good governance and public participation structures and systems	To ensure effective and efficient administration complying with its legal mandates	Encourage communities and governments to be participatory, facilitative, and accountable.	No. of quarterly reports on protests occurred within the Jozini jurisdiction area submitted to the Accounting Officer by 30 June 2023	4 reports on protests occurred within the Jozini jurisdiction area submitted to the Accounting Officer by 30 June 2023	1 report on protests occurred within the Jozini jurisdiction area submitted to the Accounting Officer	4 reports on protests occurred within the Jozini jurisdiction area submitted to the Accounting Officer	Achieved	R 0	R 0	N/A	N/A	Office of the Municipal Manager	Reports	n/a

				Officer by 30 June 2023												
KPA 5: Municipal Financial Viability Management																
FV001	To promote sound financial management practices to sustain the municipality	To ensure a financially viable and legislative compliant municipality	Effective Indigent Management	Date by which the 2023/2024 Indigent Management Policy is reviewed and adopted by Council	(1) The 2023/2024 Indigent Management Policy is reviewed and adopted by Council by 30 June 2023	(1) The 2023/2024 Indigent Management Policy is reviewed and adopted	(1) The 2023/2024 Indigent Management Policy was reviewed and adopted by Council on.....2023	Achieved	R O	R O	N/A	N/A	Community Services	Updated Indigent register and Council resolution	n/a	
FV002	To promote sound financial management practices to sustain the municipality		Effective Financial Planning	Date by which the Final 2022/2023 Section 72 reports are prepared & submitted to Council	(1) The Final 2022/2023 Section 72 report prepared & submitted to council by 25 January 2023	(1) The Final 2022/2023 Section 72 report prepared & submitted	(1) The Final 2022/2023 Section 72 report prepared & submitted to Council on 25 January 2023	Achieved	R O	R O	N/A	N/A	Budget and Treasury	Section 72 reports	n/a	
FV003	To promote sound financial management practices to sustain the municipality		Effective Financial Planning	Date by which the Draft 2023/2024 Annual Budget is prepared & tabled to Council & Submitted to PT	(1) The Draft 2023/2024 Annual Budget prepared & tabled to Council & Submitted to PT by 31 March 2023	(1) The Draft 2023/2024 Annual Budget prepared & tabled to Council & Submitted	(1) The Draft 2023/2024 Annual Budget prepared & tabled to Council on 31 March 2023 & Submitted to PT	Achieved	R O	R O	N/A	N/A	Budget and Treasury	S72 Reports , Council resolution, proof of submission to Treasury	n/a	

FV04	To promote sound financial management practices to sustain the municipality		Effective Financial Planning	Date by which the 2022/2023 Adjustment budget is reviewed and adopted by Council	(1) The Final 2022/2023 Adjustment budget is reviewed and adopted by Council by 28 February 2023	(1) The Final 2022/2023 Adjustment budget is reviewed and adopted	(1) The Final 2022/2023 Adjustment budget was reviewed and adopted by Council on 28 February 2023	Achieved	R O	R O	N/A	N/A	Budget and Treasury	Reports, council resolution	n/a
FV05	To promote sound financial management practices to sustain the municipality		Effective Financial Planning	Date by which the Final Annual 2023/2024 Budget is prepared & adopted by Council	(1) The Final Annual 2023/2024 Budget is prepared & adopted by Council by 31 May 2023	(1) The Final Annual 2023/2024 Budget is prepared & adopted	(1) The Final Annual 2023/2024 Budget is prepared & adopted by Council on 29 June 2023	Achieved	R O	R O	N/A	N/A	Budget and Treasury	1. Adopted 2023/2024 Annual Budget Process Plan; 2, Council resolution; 3. Draft 2023/2024 Annual Budget; 4. Final 2023/2024 Annual Budget; 5. IDP & Budget Public Participation Report; 6. Attendance Register	n/a
FV06	To promote sound financial management practices to sustain the municipality		Effective Financial Planning: unauthorized, irregular or fruitless and wasteful expenditure	Number of quarterly reports on Unauthorized, Irregular or Fruitless and Wasteful Expenditure tabled to Council by 30 June 2023	4 - quarterly reports on Unauthorized, Irregular or Fruitless and Wasteful Expenditure tabled to Council by 30 June 2023	1 quarterly report on Unauthorized, Irregular or Fruitless and Wasteful Expenditure tabled	4 quarterly reports on Unauthorized, Irregular or Fruitless and Wasteful Expenditure tabled to Council.	Achieved	R O	R O	N/A	N/A	Budget and Treasury	1. The Signed Quarterly reports; 2. Council Resolution	n/a
FV07	To promote sound financial management practices to sustain the municipality		Effective Expenditure and Revenue Management: Revenue Collection	% of budgeted revenue collected by 30 June 2023	100% of budgeted revenue collected by 30 June 2023	100% of budgeted revenue collected	100% of budgeted revenue collected	Achieved	R O	R O	N/A	N/A	Budget and Treasury	1. The Signed Quarterly reports;	n/a

FV08	To promote sound financial management practices to sustain the municipality		Effective Expenditure and Revenue Management: Revenue Enhancement Strategy	Date by which the Final Reviewed 2023/2024 Revenue Enhancement Strategy is adopted by Council	(1) The Final Reviewed 2023/2024 Revenue Enhancement Strategy adopted by Council by 30 June 2023	(1) The Final Reviewed 2023/2024 Revenue Enhancement Strategy adopted to IA	(1) The Final Reviewed 2023/2024 Revenue Enhancement Strategy adopted by Council on 2023	Achieved	R 0	R 0	N/A	N/A	Budget and Treasury	1. The Signed Revenue Strategy Gap Analysis report; 2. The Signed Strategy progress Report; 3. The Draft Reviewed Strategy; 4. The Final Reviewed Strategy; 5. Council resolution	n/a
FV09	To promote sound financial management practices to sustain the municipality		Effective Supply Chain Management and Contract Management	Number of Supply Chain Management reports prepared and submitted to the Mayor & PT by 30 June 2023	4- Supply Chain Management Quarterly Reports prepared and submitted to the Mayor & PT by 30 June 2023	1 Supply Chain Management Quarterly Report prepared	4 Supply Chain Management Quarterly Reports prepared and submitted Mayor & PT	Achieved	R 0	R 0	N/A	N/A	Budget and Treasury	1. The Signed Quarterly reports; 2. The Proof of Submission to the Mayor & PT	n/a
FV10	To promote sound financial management practices to sustain the municipality		Ensure effective financial reporting and compliance	Date by which the 2021/2022 Annual Financial Statements are Adopted by Council & Submitted to Relevant authorities	(1) The 2021/2022 Annual Financial Statements Adopted by Council & Submitted to Relevant Authorities by 31 August 2023	(1) The 2021/2022 Annual Financial Statements Adopted by Council & Submitted to Relevant Authorities	(1) The 2021/2022 Annual Financial Statements Adopted by Council & Submitted to Relevant Authorities	Achieved	R 0	R 0	N/A	N/A	Budget and Treasury	2022/2023 AFS & Proof of submission	n/a
FV11	To promote sound financial management practices to sustain the municipality		Ensure effective financial reporting and compliance: Interim Financial Statements	Number of Interim Financial Statements prepared and submitted to IA by 30 June 2023	8 -Interim Financial Statements prepared and submitted to IA by 30 June 2023	2 -Interim Financial Statements prepared and submitted to IA	8 -Interim Financial Statements prepared and submitted to IA	Achieved	R 0	R 0	N/A	N/A	Budget and Treasury	AFS & Proof of submission	n/a

FV12	To promote sound financial management practices to sustain the municipality		Ensure effective financial reporting and compliance: Interim Financial Statements	% of Operating budget spent by 30 June 2023	100% Operating budget spent by 30 June 2023	25 % Operating budget spent	100% Operating budget spent	Achieved	R O	R O	N/A	N/A	Budget and Treasury	1. The Signed Quarterly reports; 2. The Proof of Submission to the Accounting Officer	n/a
FV13	To promote sound financial management practices to sustain the municipality		Ensure effective financial reporting and compliance: Interim Financial Statements	% of Capital budget spent by 30 June 2023	100% of Capital budget spent by 30 June 2023	25 % of Capital budget spent	100% of Capital budget spent	Achieved	R O	R O	N/A	N/A	Budget and Treasury	1. The Signed Quarterly reports; 2. The Proof of Submission to the Accounting Officer	n/a
FV14	To promote sound financial management practices to sustain the municipality		Effective Implementation of Asset management: Asset Register	Number of monthly Asset Registers and Update Reports Approved by the Accounting Officer by 30 June 2023	12- Asset monthly asset registers and update reports approved by the Accounting Officer by 30 June 2023	3- Asset monthly asset registers and update reports approved by the Accounting Officer	12- Asset monthly asset registers and update reports approved by the Accounting Officer	Achieved	R O	R O	N/A	N/A	Budget and Treasury	1. The Signed Monthly Update Reports; 2. The Proof of Submission to the Accounting Officer	n/a
FV15	To promote sound financial management practices to sustain the municipality		Effective Expenditure and Revenue Management: Creditors reconciliation	Number of monthly reports on Creditors Reconciliation approved by the Accounting Officer by 30 June 2023	12 monthly reports on Creditors Reconciliation approved by the Accounting Officer by 30 June 2023	3 monthly reports on Creditors Reconciliation approved by the Accounting Officer	12 monthly reports on Creditors Reconciliation approved by the Accounting Officer	Achieved	R O	R O	N/A	N/A	Budget and Treasury	1. The Signed Monthly Reports; 2. The Proof of Submission to the Accounting Officer	n/a

FV16	To promote sound financial management practices to sustain the municipality		Effective Expenditure and Revenue Management: Debtors reconciliation	Number of Debtors Reconciliation Monthly Reports approved by the Accounting Officer by 30 June 2023	12 - Debtors Reconciliation Monthly Reports approved by the Accounting Officer by 30 June 2023	3- Debtors Reconciliation Monthly Reports approved by the Accounting Officer	12 - Debtors Reconciliation Monthly Reports approved by the Accounting Officer	Achieved	R 0	R 0	N/A	N/A	Budget and Treasury	1. The Signed Monthly Reports; 2. The Proof of Submission to the Accounting Officer	n/a
FV17	To promote sound financial management practices to sustain the municipality		Ensure effective financial reporting and compliance: Submission of Section 71 Reports	Number of Section 71 Monthly reports prepared and submitted to Mayor and PT by 30 June 2023	12 - Section 71 Monthly reports prepared and submitted to Mayor and PT by 30 June 2023	3 - Section 71 Monthly reports prepared and submitted to Mayor and PT	12 - Section 71 Monthly reports prepared and submitted to Mayor and PT (Check ce email)	Achieved	R 0	R 0	N/A	N/A	Budget and Treasury	1. The Signed Monthly Reports; 2. The Proof of Submission to the Mayor & PT	n/a
FV18	To promote sound financial management practices to sustain the municipality		Ensure effective financial reporting and compliance: Submission of Section 52 Reports	Number of Section 52 quarterly reports prepared and adopted by Council by 30 June 2023	4- Section 52 quarterly reports prepared and adopted by Council by 30 June 2023	1- Section 52 quarterly reports prepared and adopted by Council	4- Section 52 quarterly reports prepared and adopted by Council	Achieved	R 0	R 0	N/A	N/A	Budget and Treasury	1. The Signed Quarterly Reports; 2. Council Resolution	n/a
FV19	To promote sound financial management practices to sustain the municipality		Effective Supply Chain Management and Contract Management	Number of Contract Management registers monthly updated reports approved by the Accounting Officer by 30 June 2023	12 - Contract Management registers monthly update reports approved by the Accounting Officer by 30 June 2023	3 - Contract Management registers monthly update reports approved by the Accounting Officer	12 - Contract Management registers monthly update reports approved by the Accounting Officer.	Achieved	R 0	R 0	N/A	N/A	Budget and Treasury	1. The Signed Monthly Reports; 2. Proof of Submission to the Accounting Officer	n/a

FV20	To promote sound financial management practices to sustain the municipality		Procurement plan prepared and submitted to Council	Date by which the Final 2022/2023 Procurement Plan Prepared and approved by the Accounting Officer	(1) The Final 2022/2023 Procurement Plan Prepared and approved by the Accounting Officer by 31 July 2022	(1) Final 2022/2023 Procurement Plan Prepared and approved by the Accounting Officer	(1) Final 2022/2023 Procurement Plan Prepared and approved by the Accounting Officer	Achieved	R 0	R 0	N/A	N/A	Budget and Treasury	1. The Signed Annual Procurement Plan; 2. Proof of Submission to the Accounting Office; 3. The Signed Implementation Quarterly report	
KPA 6: Cross Cutting: PLANNING SERVICES															
CC01	To adapt and respond to climate change and disaster	To provide effective implementation of disaster management, fire, rescue services and climate change initiatives	Provide effective implementation of Disaster Management Plan, fire and rescue services	Date by which the 2023/2024 Disaster Management Framework is reviewed and adopted by Council	(1) 2023/2024 Disaster Management Framework is reviewed and adopted by Council by 30 June 2023	(1) 2023/2024 Disaster Management Framework is reviewed and adopted by the Accounting Officer	(1)2023/2024 Disaster Management Framework is reviewed and adopted by the Accounting Officer	Achieved	R 0	A	N/A	N/A	Community Services	1. Signed Framework Situational Analysis Report; 2. Draft Reviewed Disaster Management Framework, 3. Signed Stakeholder Participation Report & Attendance Register; 4. Final Adopted Framework & Council Resolution	n/a
CC02	To adapt and respond to climate change and disaster	To provide effective implementation of disaster management, fire rescue services and climate change initiatives	Provide effective implementation of Disaster Management Plan, fire and rescue services	Date by which the Jozini Municipal-Wide Fire Forum is Established & Launched, Number of ToR's and Number of meetings held	(1) The Jozini Municipal-Wide Fire Forum is Established & Launched, 1 ToR's and meetings held by 30 June 2023	(1) The Jozini Municipal-Wide Fire Forum is Established & Launched, 1 ToR's and meetings	(1) The Jozini Municipal-Wide Fire Forum was Established & Launched on 2023, 1- ToR's and meetings	Achieved	R 0	R 0	N/A	N/A	Community Services	1. TORs for the Forum; 2. Proof of Submission to the Portfolio; 3. Close-Out Report for the Establishment & Attendance Register, 4. Close Out Report for the Launch & Register	n/a

CC03	To adapt and respond to climate change and disaster	To provide effective implementation of disaster management, fire rescue services and climate change initiatives	Provide effective implementation of Disaster Management Plan, fire and rescue services	Date by which the 2023/2024 Disaster Management Sector Plan is reviewed and adopted by Council	(1) 2023/2024 Disaster Management Sector Plan is reviewed and adopted by Council by 30 June 2023	(1) 2023/2024 Disaster Management Sector Plan is reviewed and adopted	(1) 2023/2024 Disaster Management Sector Plan was reviewed and adopted by Council on 30 May 2023.	Achieved	R 0	R 0	N/A	N/A	Community Services	1. Signed Framework Situational Analysis Report; 2. Draft Reviewed Disaster Management Sector Plan, 3. Signed Stakeholder Participation Report & Attendance Register; 4. Final Adopted Disaster Management Sector Plan & Council Resolution	n/a
CC04	To adapt and respond to climate change and disaster	To provide effective implementation of disaster management, fire rescue services and climate change initiatives	Provide effective implementation of Disaster Management Plan, fire and rescue services	Date by which the 2023/2024 Disaster Management Plan is reviewed and adopted by Council	(1) 2023/2024 Disaster Management Plan is reviewed and adopted by Council by 30 June 2023	(1) 2023/2024 Disaster Management Plan is reviewed and adopted	(1)2023/2024 Disaster Management Plan is reviewed and adopted by Council on 30 May 2023	Achieved	R 0	R 0	N/A	N/A	Community Services	1. Signed Framework Situational Analysis Report; 2. Draft Reviewed Disaster Management Plan, 3. Signed Stakeholder Participation Report & Attendance Register; 4. Final Adopted Disaster Management Plan & Council Resolution	n/a
CC05	To adapt and respond to climate change and disaster	To provide effective implementation of disaster management, fire rescue services and climate change initiatives	Provide effective implementation of Disaster Management Plan, fire and rescue services	No of Disaster Management and Fire Rescue implementation & number of incidents reports submitted to Portfolio committee by 20 June 2023	4 Quarterly Disaster Management and Fire Rescue implementation & 4 incidents reports submitted to Community Services Portfolio by 30 June 2023	1 Quarterly Disaster Management and Fire Rescue implementation & 4 incidents report submitted by the Accounting Officer	4 Quarterly Disaster Management and Fire Rescue implementation & 4 incidents reports submitted to Community Services Portfolio	Achieved	R10,000	R10.000	N/A	N/A	Community Services	Implementation & incidents report	All

CC06	To adapt and respond to climate change and disaster	To provide effective implementation of disaster management, fire rescue services and climate change initiatives	Provide effective implementation of Disaster Management Plan, fire and rescue services	No of quarterly registers on fire drills and fire drills reports submitted, and number of fire drills conducted. (Vulnerable/ community facilities) by 30 June 2023	4 quarterly registers on fire drills, 4 fire drills reports submitted, and 4 fire drills conducted. (Vulnerable/ community facilities) by 30 June 2023	1 quarterly register on fire drills, 1 fire drills report submitted, and 1 fire drills conducted. (Vulnerable/ community facilities)	4 quarterly registers on fire drills, 4 fire drills reports submitted, and 4 fire drills conducted. (Vulnerable/ community facilities)	Achieved	R0	R0	N/A	N/A	Community Services	Register/s and fire drill reports	n/a
CC07	To adapt and respond to climate change and disaster	To provide effective implementation of disaster management, fire rescue services and climate change initiatives	Provide effective implementation of Disaster Management Plan, fire and rescue services	Number of fire safety inspections conducted on businesses and government institutions by 30 June 2023	96 fire safety inspections conducted on businesses and government institutions by 30 June 2023	24 fire safety inspections conducted on businesses and government institutions	96 fire safety inspections conducted on businesses and government institutions	Achieved	R0	R0	N/A	N/A	Community Services	Inspection forms indication the compliance and non-compliance; and close out reports	n/a
CC08	To adapt and respond to climate change and disaster		Provide effective implementation of Disaster Management Plan, fire and rescue services	Number of Disaster Risk Reduction Awareness Campaigns conducted by 30 June 2023	16 Disaster Risk Reduction Awareness Campaigns conducted by 30 June 2023	4 'Disaster Risk Reduction Awareness Campaigns conducted	16 'Disaster Risk Reduction Awareness Campaigns conducted	Achieved		R0	N/A	N/A	Community Services	Close out reports & registers	
CC09	To Promote Environmental Sustainability and Spatial Equity		Implementation of hierarchy of spatial plans (SDF, SDP'S, Precinct, Nodal, LAP's, Ward Based Plans, Human Settlement Sector Plan, Strategic Environmental Assessment, Integrated Local Transport Plan, other	Date by which the Jozini Spatial Development Framework (SDF) Adopted by Council	(1) The Reviewed 2023/2024 Jozini Spatial Development Framework Adopted by 30 June 2023	(1) The Reviewed 2023/2024 Jozini Spatial Development Framework Adopted	(1) The Reviewed 2023/2024 Jozini Spatial Development Framework Adopted by Council on 30 May 2023	Achieved		R0	N/A	N/A	Planning & Economic Development	The Draft Reviewed Spatial Development Framework & Council Resolution	n/a

			sector plans, etc)												
CC10	Promote Environmental Sustainability and Spatial Equity		Implementation and compliance with national SPLUMA, SPLUMA Bylaws, National Building Regulations and Municipal Building Control Bylaws.	Date by which the Jozini Single Land Use Scheme is submitted and adopted by Council, number of consultation meetings held and number of LUMS implementation reports submitted by 30 June 2023	(1) Jozini Single Land Use Scheme is submitted and adopted by Council, 1 consultation meeting held and 2 LUMS implementation reports submitted by 30 June 2023	(1) Jozini Single Land Use Scheme is submitted and adopted by Council, 1 consultation meeting held and 1 LUMS implementation report submitted	(1) Jozini Single Land Use Scheme is submitted and adopted by Council on 30 May 2023, 1 consultation meeting held and 2 LUMS implementation reports submitted	Achieved		N/A	N/A	Community Services+O179:O184	Single land Use Scheme; Council Resolution; Report	n/a	
CC11	Promote Environmental Sustainability and Spatial Equity		Implementation and compliance with national SPLUMA, SPLUMA Bylaws, National Building Regulations and Municipal Building Control Bylaws.	Number of SPLUMA implementation reports submitted to the Portfolio Committee by 30 June 2023	4 SPLUMA implementation reports submitted to the portfolio committee by 30 June 2023	1 SPLUMA implementation reports submitted	4 SPLUMA implementation reports submitted to the portfolio committee	Achieved	R100.000	N/A	N/A	Community Services	SPLUMA Report	n/a	

CC12	Promote Environmental Sustainability and Spatial Equity		Provide effective application of Geographic Information System	Date the Jozini GIS Strategy is Submitted and Adopted By Council	(1) The GIS Strategy is Submitted and Adopted By Council By 30 June 2023	(1) The GIS Strategy is Submitted and Adopted By Council	(1) The GIS Strategy is Submitted and Adopted By Council on 30 May 2023	Achieved		R0	N/A	N/A	Community Services	The Adopted Draft 2023/2024 GIS Strategy & Council Resolution	n/a
CC13	Promote Environmental Sustainability and Spatial Equity		Provide effective application of Geographic Information System	Number of Delivery Notes on the GIS Plotter Acquired/Procured is submitted by 30 June 2023	1 Delivery Note on the GIS Plotter acquired/purchased is submitted by 30 June 2023	1 Delivery Note on the GIS Plotter acquired/purchased	1 Delivery Note on the GIS Plotter acquired/purchased on 30 May 2023	Achieved		R200.000	N/A	N/A	Community Services	Signed Request Memo; GIS Plotter Specifications, Delivery Note	n/a
CC14	Promote Environmental Sustainability and Spatial Equity		Implementation and compliance with national SPLUMA, SPLUMA Bylaws, National Building Regulations and Municipal Building Control Bylaws.	Date by which the Jozini Building Regulations By-laws are Adopted by Council; Number of Building Regulations Bylaws reports submitted by 30 June 2023	(1) The Building Regulations By-laws are Adopted By Council; 2 Building Regulations Bylaws reports submitted by 30 June 2023	(1) The Building Regulations By-laws are Adopted By Council; 2 Building Regulations Bylaws reports submitted	(1) The Building Regulations By-laws are Adopted By Council .on 30 May 2023; 2 Building Regulations Bylaws reports submitted	Achieved		R500.000	N/A	N/A	Community Services	The Signed Draft Building Regulations Bylaws Status Qou Report; Project Steering Committee Registers; Inception Report	n/a
CC15	Promote Environmental Sustainability and Spatial Equity		Implementation and compliance with national SPLUMA, SPLUMA Bylaws, National Building Regulations and Municipal Building Control Bylaws.	Number of workshops on Building Control Regulations & gazetted By-laws conducted by 30 June 2023	4 Workshops on Building control regulations & gazetted by-laws conducted by 30 June 2023	1 Workshop on Building control regulations & gazetted by-laws conducted	4 Workshops on Building control regulations & gazetted by-laws conducted	Achieved		R0	N/A	N/A	Planning & Economic Development	Attendance Registers; Close-Out report	n/a

CC16	Promote Environmental Sustainability and Spatial Equity		Implementation and compliance with national SPLUMA, SPLUMA Bylaws, National Building Regulations and Municipal Building Control Bylaws.	Number of Building Control Regulations Implementation Reports submitted to the Portfolio Committee by 30 June 2023	4 Building control regulations implementation reports submitted by 30 June 2023	1 Building control regulations implementation report submitted	4 Building control regulations implementation reports submitted	Achieved		R0	N/A	N/A	Planning & Economic Development	1 X Reports	n/a
CC17	Promote Environmental Sustainability and Spatial Equity		Improve community standards of living through accelerated development of integrated human settlement plan	Date by which the Reviewed Jozini Human Settlement Sector Plan is submitted and Adopted by Council	(1) The Reviewed 2023/2024 Human Settlement Sector Plan is Submitted and Adopted By Council by 30 June 2023	(1) The Reviewed 2023/2024 Human Settlement Sector Plan is Submitted and Adopted	(1) The Reviewed 2023/2024 Human Settlement Sector Plan was Submitted and Adopted by Council on the 30 May 2023	Achieved		R500.000	N/A	N/A	Planning & Economic Development	The Draft Reviewed 2023/2024 Human Settlement Sector Plan & Council Resolution	n/a
CC18	Promote Environmental Sustainability and Spatial Equity		Improve community standards of living through accelerated development of integrated human settlement plan	Number of Jozini Human Settlement Forum Meetings held by 30 June 2023	4 Jozini Human Settlement Forum Meetings held by 30 June 2023	1 Jozini Human Settlement Forum Meeting held	4 Jozini Human Settlement Forum Meetings held				N/A	N/A	Planning & Economic Development	Attendance Registers/Minutes/ Decision Matrix	n/a
CC19	Promote Environmental Sustainability and Spatial Equity		Improve community standards of living through accelerated development of integrated human settlement plan	Number of Jozini Integrated Human Settlement Projects Implementation Reports Submitted to the Portfolio Committee by 30 June 2023	4- Jozini Integrated Human Settlement Projects Implementation Reports Submitted to the Portfolio Committee By 30 June 2023	1- Jozini Integrated Human Settlement Projects Implementation Report Submitted	4- Jozini Integrated Human Settlement Projects Implementation Reports Submitted	Achieved		R0	N/A	N/A	Planning & Economic Development	Signed Human Settlement Project Implementation Report	n/a

CC20	Promote Environmental Sustainability and Spatial Equity		Implementation of energy efficiency and renewable technologies strategy/plan	% of SCM Processes for the appointment of the service provider for Jozini Energy Strategy Project completed, and an appointment letter issued by 30 June 2023	100% of SCM Processes for the appointment of the service provider for Jozini Energy Strategy Project completed and an appointment letter is issued by 30 June 2023	25% of SCM Processes for the appointment of the service provider for Jozini Energy Strategy Project completed and an appointment letter issued	100% of SCM Processes for the appointment of the service provider for Jozini Energy Strategy Project completed and an appointment letter issued	Achieved		R0	N/A	N/A	Planning & Economic Development	Request Memo; Terms of reference; Advert	n/a
CC21	Promote Environmental Sustainability and Spatial Equity		Implementation of hierarchy of spatial plans (SDF, SDP'S, Precinct, Nodal, LAP's, Ward Based Plans, Human Settlement Sector Plan, Strategic Environmental Assessment, Integrated Local Transport Plan, other sector plans, etc)	Date by which the Jozini Integrated Transport Network Plan (ITNP) is Submitted and Adopted by Council	(1) The Jozini Integrated Transport Network Plan (ITNP) IS Submitted and Adopted by Council by 30 June 2023	(1) The Jozini Integrated Transport Network Plan (ITNP) IS Submitted and Adopted by Council	(1)The Jozini Integrated Transport Network Plan (ITNP) was submitted and adopted by Council on 30 May 2023	Achieved		R200.000	N/A	N/A	Planning & Economic Development	Request Memo; Terms of reference; Request For Quotation & Appointment letter& Inception Report	n/a
CC22	Promote Environmental Sustainability and Spatial Equity		Implementation of hierarchy of spatial plans (SDF, SDP'S, Precinct, Nodal, LAP's, Ward Based Plans, Human Settlement Sector Plan, Strategic Environmental Assessment, Integrated Local Transport	Date by which the Jozini Strategic Environmental Assessment (SEA) Report is submitted and Adopted by Council	(1) The Jozini Strategic Environmental Assessment (SEA) Report is submitted and Adopted by Council by 30 June 2023	(1) The Jozini Strategic Environmental Assessment (SEA) Report is submitted and Adopted by Council	(1) The Jozini Strategic Environmental Assessment (SEA) Report is submitted and Adopted by Council on 30 May 2023	Achieved		R200.000	N/A	N/A	Planning & Economic Development	Request Memo; Terms of reference; Request For Quotation & Appointment letter& Inception Report	n/a



CHAPTER FOUR

Organisational Development (Performance Report Part 2)



4.1 ORGANIZATIONAL DEVELOPMENT PERFORMANCE REPORT PART-2

Corporate Services is a department that provides support and give advice to all other departments taking its mandate from one of the key performance areas which is municipal transformation and institutional development. Furthermore, it is the department that looks at the municipality inwardly, by focusing on internal organizational structure, arrangement and processes as well as capacity building programs to foster performance. The Municipality approved the establishment of Corporate Committees such as Employee Wellness, Remuneration and Benefits Committee. The 2022-2023 Workplace Skills Plan (WSP) and Annual Training Report (ATR) were approved by the Council on 21/04/2023 and were later submitted to LGSETA. The WSP is intended to capacitate Municipal Councillors in the leadership skills and furthering their academic careers in the tertiary institutions as well as the employees. The Workplace Skills Plan will also enable officials to acquire leadership and management skills and other employees to benefit from career opportunities.

During 2022/2023 financial year, the municipality provided the following opportunities for in-service training (3), internship programmes (5), refresher courses and bursaries(9).

The implementation of an effective Human Resource Management Strategy and Plan is one of the priorities of the department to ensure that adequate and sufficiently skilled resources are attracted to the municipality.

The Corporate Services Department is actually a 'driving engine' that directs and determines the performance of the municipality; as such: Human Resources Development (HRD), Human Resources Management (HRM), Information Communication and Technology (ICT), Administration, Council Support and Registry. Each with a specific function to drive the municipality.

The Jozini Municipality is operating through the approved policies and has an adopted organogram with a staff compliment of 370 While on the organogram, the municipality experienced the following:

Performance Highlights

- 25 Employees were enrolled in Municipal Finance Management Programme (MFMP).
- 5 Councillors are in tertiary institution furthering their careers.
- 2 employees are also furthering their academic careers through the municipal bursary scheme
- Six (6) positions of Senior Managers were filled.

- The Employee Wellness Committee was successfully establishment and functioning very well.
- The 2022/2023 Organogram was reviewed.
- Construction of new municipal offices is in progress.

Challenges

- There are Labour Relations matters being dealt with by the Municipality.
- A lot of litigation cases
- Inadequate office space

Measures taken to improve performance.

- Reviewal of Human Resources Policies and Human Resources Strategy and Plan
- Workshop on Policies for Councillors and employees
- Some General workers to be located under Corporate Services and be utilized across the Municipality.
- Turnaround time of 3 months in filling a Senior Manager's vacant posts.
- Monitoring the implementation of Skills Development and Budget.
- Launching the healthy lifestyle event under the Employee Wellness Programme to boost employee morale and productivity.

COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

The Organisational structure is reviewed annually and has been set out into six (6) effective departments to achieve the Municipality's objectives. There are a number of vacancies requiring personnel within the Office of the Municipal Manager, Planning and Economic Development, Community Services, Corporate Services, Technical Services Departments as well as the Budget and Treasury Office (BTO).

Table 71: Employee Totals, Turnover and Vacancies

Description	2021/2022			2022/2023		
	Employees	Vacancies	Vacancies	Employees	Vacancies	Vacancies
	No.	No.	%			
Water	0			0	0	0
Wastewater (Sanitation)	0			0	0	0
Electricity	3	1	25%	0	0	0
Waste Management	14	30	68%	48	49	98%
Housing	1	2	66.6%	2	3	67%
Waste Water (Stormwater Drainage)/ roads	16	1	5.8%	12	17	71%
Transport	3	1	25%	5	6	83%

Description	2021/2022			2022/2023		
	Employees	Vacancies	Vacancies	Employees	Vacancies	Vacancies
Planning	2	1	33%	6	13	46%
Local Economic Development	3	0	0	5	9	56%
Planning (Strategic & Regulatory)	1	0	0	0	0	0
Community & Social Services	2	1	33%	43	74	58%
Environmental Protection	0	0	0	0	0	0
Health	0	0	0	0	0	0
Security and Safety	24	20	45%	91	106	86%
Sport and Recreation	1	0	0	0	0	0
Corporate Policy Offices and Other	0	0	0	121	169	72%
Totals				260	358	73%

Table 72: Vacancy Rate

Vacancy Rate: 2022/2023			
Designations	*Total Approved Posts	*Vacancies (Total time that vacancies exist using fulltime equivalents)	*Vacancies (as a proportion of total posts in each category)
	No.	No.	%
Municipal Manager	1	12 months	100
CFO	1	0	0
Other S56 Managers (excluding Finance Posts)	4	0	50%
Traffic officers	13	0	0
Fire fighters	26	0	0
Senior management: Levels 13-15	41	0	0
Highly skilled supervision: levels 9-12	125	0	0
Total	211		

Table 73: Turn Over Rate

Turn-over Rate			
Details	Total Appointments as of beginning of 2022/2023 Financial Year	Terminations during the 2022/2023 Financial Year	Turn-over Rate*
	No.	No.	
2022/2023	53	28	0.72
			T 4.1.3

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

Jozini Municipality has developed the following workforce management policies within the 2022/2023 financial year.

4.2 POLICIES

Table 74: Policies

POLICY	COMPLETED Y/N	APPROVED Y/N	DATE OF ADOPTION
Bursary policy	Y	Y	29 June 2022
Desertion and Absconding Policy	Y	Y	29 June 2022
Grievance Policy	Y	Y	29 June 2022
Induction Policy	Y	Y	29 June 2022
Injury on duty Policy	Y	Y	29 June 2022
Leave Policy	Y	Y	29 June 2022
Occupational Health and Safety policy	Y	Y	29 June 2022
Promotion Policy	Y	Y	29 June 2022
Retention Policy	Y	Y	29 June 2022
Car Allowance Policy	Y	Y	29 June 2022
Acting Allowance Policy	Y	Y	29 June 2022
Code of Ethics Policy	Y	Y	29 June 2022
Disciplinary Hearing Policy	Y	Y	29 June 2022
Dress Code Policy	Y	Y	29 June 2022
Employment Equity Policy	Y	Y	29 June 2022
Home Owners 'Allowance Policy	Y	Y	29 June 2022
Hours of work and Overtime Policy	Y	Y	29 June 2022
Migration and Placement Policy	Y	Y	29 June 2022
Performance Management Policy	Y	Y	29 June 2022
Probation Policy	Y	Y	29 June 2022
Recruitment and Selection Policy	Y	Y	29 June 2022
Recognition of long service Policy	Y	Y	29 June 2022
Remuneration Policy	Y	Y	29 June 2022
Sexual Harassment Policy	Y	Y	29 June 2022
Support and funeral assistance policy	Y	Y	29 June 2022

POLICY	COMPLETED Y/N	APPROVED Y/N	DATE OF ADOPTION
Standby Allowance Policy	Y	Y	29 June 2022
Termination of employment Policy	Y	Y	29 June 2022
Training and Development Policy	Y	Y	29 June 2022
Activity Monitoring Policy	Y	Y	29 June 2022
Firewall Management policy	Y	Y	29 June 2022
IT change Management Policy	Y	Y	29 June 2022
IT Risk Management Policy	Y	Y	29 June 2022
Patch Management Policy	Y	Y	29 June 2022
IT Performance and Capacity Management Policy	Y	Y	29 June 2022
IT Security Policy	Y	Y	29 June 2022
Physical security and Environmental Controls policy	Y	Y	29 June 2022
Backup and Restore Policy	Y	Y	29 June 2022
Help-desk and Incident Policy	Y	Y	29 June 2022
User Account Management Policy	Y	Y	29 June 2022
Budget Virement Policy	Y	Y	29 June 2022
Anti-fraud and Anti-corruption strategy	Y	Y	29 June 2022
Disaster Management Plan	Y	Y	29 June 2022
Housing Sector Plan	Y	Y	29 June 2022
Communication Strategy	Y	Y	29 June 2022
Batho Pele Policy	Y	Y	29 June 2022
Human Resource strategy	Y	Y	29 June 2022
LED Strategy	Y	Y	29 June 2022
Risk Management Policy	Y	Y	29 June 2022
Safety and Security Policy	Y	Y	29 June 2022
Asset Maintenance Policy	Y	Y	29 June 2022
Asset Disposal Policy	Y	Y	29 June 2022
Credit Control and Debt collection by-law	Y	Y	29 June 2022
S&T Policy	Y	Y	29 June 2022
Supply Chain Management Policy	Y	Y	29 June 2022
Cellphone, Telephone and 3G Policy	Y	Y	29 June 2022
Indigent Policy	Y	Y	29 June 2022
Tariffs Policy	Y	Y	29 June 2022
Subsistence and Travel Policy	Y	Y	29 June 2022
Petty Cash Policy	Y	Y	29 June 2022
Banking and Investment Policy	Y	Y	29 June 2022
Budget Policy	Y	Y	29 June 2022
Municipal Property Rates policy	Y	Y	29 June 2022

4.3 Injuries, Sickness and Suspensions

Table 75: Injuries, Sickness and Suspensions

Number and Cost of Injuries on Duty				
Type of injury	Injury Leave Taken	Employees leave	using	injury
	Days	No.		
Required basic medical attention only	0	0		
Temporary total disablement	0	0		
Permanent disablement	0	0		
Fatal	0	0		
Total	0	0		
		<i>T 4.3.1</i>		

Table 76: Number and Period of Suspensions

Number and Period of Suspensions					
Position	Nature of Alleged Misconduct	Date of Suspension	of	Details of Disciplinary Action taken or Status of Case and Reasons why not Finalised	Date Finalised
N/A	N/A	N/A		N/A	N/A

Table 77: Disciplinary Action Taken on Cases of Financial Misconduct

Disciplinary Action Taken on Cases of Financial Misconduct					
Position	Nature of Alleged Misconduct and Rand value of any loss to the municipality		Disciplinary Taken	Action	Date Finalized
AM Communication	Dishonesty; Negligence and Misrepresentation			DC Hearing	06 /03/2020
AM Asset	Dishonesty and Misconduct		Financial	DC Hearing	18 July 2020
Asset Clerk	Dishonesty and Misconduct		Financial	DC Hearing	18 July 2020
Asset Clerk	Dishonesty and Misconduct		Financial	DC Hearing	Pending

4.4 Performance Rewards

1.

Table 78: Performance Rewards

Performance Rewards by Gender					
Designations	Beneficiary profile				
	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards Year 1	Proportion of beneficiaries within group
				R' 000	%
Lower skilled (Levels 1-2)	Female	0	0	0	0
	Male	0	0	0	0
Skilled (Levels 3-5)	Female	0	0	0	0
	Male	0	0	0	0
Highly skilled production (levels 6-8)	Female	0	0	0	0
	Male	0	0	0	0
Highly skilled supervision (levels 9-12)	Female	0	0	0	0
	Male	0	0	0	0
Senior management (Levels 13-15)	Female	0	0	0	0
	Male	0	0	0	0
MM and S57	Female	0	0	0	0
	Male	0	0	0	0
Total			0	0	0
Has the statutory municipal calculator been used as part of the evaluation process?					Yes/No

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

4.5 Skills Development and Training

The Municipality has built capacity in the management and finance departments, improving competency and performance in the functional areas.

Table 79: Skills Matrix

Skills Matrix														
Management Level	Gen der	Employees in post as at 30June Year 0	Number of skilled employees required and actual as at 30 June 2022/2023											
			Learner ships			Skilled programmes and other short courses			Other forms of training			Total		
			No.	Actual: 2022/23	Actual: 2022/23	Year: 2022/23	Actual: 2022/23	Actual: 2022/23	Year: 2022/23	Actual: 2022/23	Actual: 2022/23	Year: 2022/23	Actual: 2022/23	Actual: 2022/23
MM and s56	Fem ale													
	Mal e		0	0	0	0	0	0	0	0	0	0	0	0
Councillors, senior officials and managers	Fem ale	0	0	0	0	0	0	0	19	19	19	0	0	0
	Mal e	0	0	0	0	0	0	0	45	45	45	0	0	0
	Fem ale	0	0	0	0	10	10	10	10	10	10	0	0	0

Skills Matrix														
Management Level	Gender	Employees in post as at 30 June Year 0	Number of skilled employees required and actual as at 30 June 2022/2023											
			Learner ships			Skilled programmes and other short courses			Other forms of training			Total		
			No.	Actual: 2022/23	Actual: 2022/23	Year: 2022/23	Actual: 2022/23	Actual: 2022/23	Year: 2022/23	Actual: 2022/23	Actual: 2022/23	Year: 2022/23	Actual: 2022/23	Actual: 2022/23
Technicians and associated professionals	Male	0	0	0	0	10	10	10	10	10	10	0	0	0
	Female	0	0	0	0	10	10	10	10	10	10	0	0	0
Professionals	Female	0	0	0	0	10	10	10	10	10	10	0	0	0
	Male	0	0	0	0	10	10	10	10	10	10	0	0	0
Sub Total	Female		0	0	0	0	0	0	0	0	0		0	0
	Male	0	0	0	0	0	0	0	19	19	19	0	0	0
Total														
*Registered with professional Associate body e.g. CA (SA)														

COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

Table 80: Number of Employees Whose Salaries Were Increased

Number of Employees Whose Salaries were Increased Due to their Positions being Upgraded		
Beneficiaries	Gender	Total
Lower skilled (Levels 1-2)	n/a	0
	n/a	0
Skilled (Levels 3-5)	n/a	0
	n/a	0
Highly skilled production (Levels 6-8)	n/a	0
	n/a	0
Highly skilled supervision (Levels 9-12)	n/a	0
	n/a	0
Senior management (Levels 13-15)	n/a	0
	n/a	0
MM and S56	n/a	0
	n/a	0
Total		0

Those with disability are shown in brackets '(x)' in the 'Number of beneficiaries' column as well as in the number at the right-hand side of the column

Table 81: Employees Whose Salary Levels Exceeded the Grade Determined

<i>Employees whose Salary levels exceed the grade determined by Job Evaluation</i>				
<i>Occupation</i>	<i>Number of employees</i>	<i>Job evaluation level</i>	<i>Remuneration level</i>	<i>Reason for deviation</i>
-	-	-	-	-

Table 82: Employees Appointed to Posts Not Approved

Employees appointed to posts not approved				
Department	Level	Date of appointment	No. appointed	Reason for appointment when no established post exists
Plant Operators;		01 July 2022 to 30 June 2023	0	Emergency
Body Guards		01 July 2022 to 30 June 2023	0	Unforeseen Circumstances
Rental Stock Staff		01 July 2022 to 30 June 2023	0	Facility handed over by Human Settlement Department
Library staff		01 July 2022 to 30 June 2023	0	Facility handed over by Art and Culture Department

DISCLOSURES OF FINANCIAL INTERESTS Refer to disclosures made by officials and councillors concerning their financial interests as required by PM Regulations 805 of 2006 are set out in Appendix J.

APPENDIX J: DISCLOSURE OF FINANCIAL INTERESTS

Period 1 July 2022 to 30 June 2023

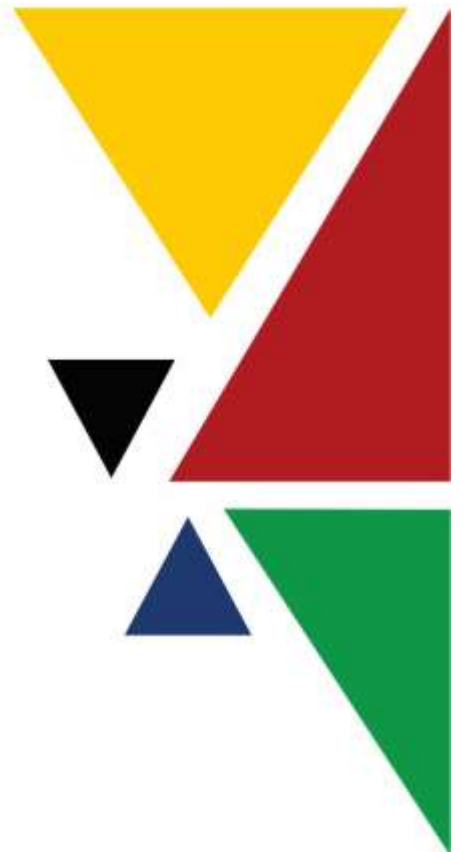
Position	Name & Surname	Description of Financial interests* (Nil / Or details)
(Honourable) Mayor		Nil
Members of Exco		Nil
		Nil
		Nil
		Nil
		Nil
		Nil
		Nil
		Nil
Councillors		Nil
		Nil
		Nil
		Nil
		Nil
		Nil
		Nil
Municipal Manager		
Chief Financial Officer		
Directors		Nil

** Financial interests to be disclosed even if they incurred for only part of the year. See MBRR SA34A
TJ*



CHAPTER FIVE

Financial Performance



5.1 COMPONENT A: STATEMENT OF FINANCIAL PERFORMANCE:

Financial performance of Jozini Municipality is analysed using the following 3 main components in this chapter (5)

- Component A: Statement of Financial Performance
- Component B: Spending Against Capital Budget
- Component C: Other Financial Matters

5.2 STATEMENT OF FINANCIAL PERFORMANCE

During 2022/2023 financial year, the municipality collected a total revenue of R338 286 814 (2021/22: R372 809 318) and had operating expenses of R344 746 647 (2021/22: R283 484 379) and capital expenditure of R65 128 297 (2021/2022: R78 952 610).

Description	Original Budget	Final Budget	Actual Income & Expenditure	Variance	Actual Income As % Of Final Budget
Financial Performance					
Revenue from exchange transactions					
Refuse Removal	3 520 000.00	4 560 000.00	3 842 184	717 816.00	18.68
Interest on refuse removal and rental	6 900 000	6 900 000	1 532 103	5 367 897.00	350.36
Licences and permits	1 421 114	2 685 999	1 196 604	1 489 395.00	124.47
Rental income	3 500 000	4 200 000	3 275 630	924 370.00	28.22
Other income	1 370 877	716 000	1 504 772	- 788 772.00	- 52.42
Interest received - Investment	3 550 685	3 555 000	4 500 385	-945 385.00	- 21.01
Total revenue from exchange transactions	20 262 676.00	22 616 999	15 851 678	6 765 321.00	42.68
Revenue from non-exchange transactions					
Taxation revenue					
Property Rates	33 289 130.00	29 358 159	31 724 757	- 2 366 598.00	- 7.46
Interest on rate debtors			2 866 242	- 2 866 242.00	- 100.00
Donations received			10 000	- 10 000.00	- 100.00
Transfer revenue					
Government grants	286 979 300	308 774 000	315 261 343	- 6 487 343.00	- 2.06
Fines	200 000	200 000	758 446	- 558 446.00	
Total revenue from non-exchange transactions	320 468 430	338 332 159	350 620 788	- 12 288 629.00	- 3.50
TOTAL REVENUE	340 731 106	360 949 158	366 472 466	- 5 523 308.00	- 1.51
Expenditure					
Employee Costs	-126 600 000	-126 600 000	-131 682 840	5 082 840.00	- 3.86
Remuneration of Councillors	-17 140 200	-16 989 309	-17 415 623	426 314.00	- 2.45
Depreciation and amortisation	-21 000 000	-21 000 000	-24 799 780	3 799 780.00	- 15.32

Impairment loss			-3 837 621	3 837 621.00	-	100.00
Finance costs			-1 581 409	1 581 409.00	-	100.00
Operating lease expense			-4 701 766	4 701 766.00	-	100.00
Debt Impairment	-21 617 274	-21 038 543	-22 707 759	1 669 216.00	-	7.35
Inventory consumed	-160 000	-	-225 865	225 865.00	-	100.00
Contracted service	-28 566 712.00	-33 823 905	-45 384 265	11 560 360.00	-	25.47
Transfer and Subsidies	-24 300 000	-25 574 195	-60 789 889	35 215 694.00	-	57.93
General expenditure	-47 243 839	-78 581 421	-85 001 787	6 420 366.00	-	7.55
Total Expenditure	-286 628 025	-323 607 373	-398 128 604	74 521 231.00	-	18.72
Operating Surplus/(Deficit)	54 103 081	37 341 785	-31 656 138	68 997 923.00	-	217.96
Actuarial gains/(losses)			683 678	- 683 678.00	-	100.00
Surplus/(Deficit for The Year)	54 103 081	37 341 785	-31 656 138	68 997 923.00	-	217.96

Table 83: Statement of Financial Performance

5.3 FINANCIAL RATIOS FOR 2022/2023

5.3.1 Asset Management

The capital expenditure to total expenditure ratio is 14.19% in 2022/2023 financial year, in 2021/2022 financial year it was 21%. This represents a decrease of 6.9% from 2020/2021 financial year. The norm for this ratio ranges between 10%-20%. The increase is attributable mainly to the completion of projects that were delayed in the previous year.

Repairs and maintenance ratio is 3.5% in 2022/2023 financial year, in 2021/2022 financial year it was 3%. The ratio is below the norm of 8%. This is an indication that the municipality is spending less money on repairs and maintenance and hence the huge impairment loss. Management is going to up the expenditure on repairs and maintenance to protect the service potential of the Assets of the Municipality.

Debtors Management: The collection ratio was 97% and below the norm of 95%. This ratio indicates the collection rate which is the level of payment by debtors. This is an indication that revenue collection of the municipality is doing very well if not considering historic records which has a huge debt subject to debt impairment provisions.

Liquidity Management: The cash /cost coverage ratio indicated that the municipality's ability to meet its monthly fixed operational commitments from cash and short-term investments without collecting additional revenue during the month. Our ratio was 0.01 months and the norm is 1- 3 months. Management intends to embark on Cost containment measures and tight budgetary controls.

The current ratio was used to assess the municipality's ability to pay back its short-term liabilities with its short-term assets which is cash, inventory and receivable. The current ratio is 0.72:1 and the Municipality is not able to meet its short term commitments hence the initiative to embark on proper and strict budgetary control.

5.3.2 Debtors Management

The collection ratio is 97% in 2022/2023 financial year in 2021/2022 financial year it was 93%. The Municipality has done very well and it's above the norm of 95%. This ratio indicates the collection rate which is the level of payment by debtors. This is an indication that revenue collection of the municipality still needs to be improved.

5.3.3 Liquidity Management

The cash /cost coverage ratio indicated that the municipality's ability to meet its monthly fixed operational commitments from cash and short-term investments without collecting additional revenue during the month. The current ratio was used to assess the municipality's ability to pay back its short-term liabilities with its short-term assets which is cash, inventory and receivable. The current ratio is 0.72:1 and the Municipality is not able to meet its short term commitments hence the initiative to embark on proper and strict budgetary control.

COMPONENT B: SPENDING AGAINST CAPITAL BUDGET (TO BE CHANGED ALL OF IT)

During 2021/2022 financial year, the capital expenditure was 93% of the Capital budget. 88% was grant funded and only 12% was funded by internal funds. Capital grants were received from the Municipal Infrastructure Grant (MIG). Some of the capital expenditure incurred in 2021/22 was for the completion of projects that were delayed in the previous year.

5.4 CAPITAL EXPENDITURE

Table 84: Capital Expenditure Funding Sources

	2022/2023	2022/2023				
		Original budget	Adjustment budget	Actual	Variance	Variance %
Source of Finance	MIG	38 564 783	66 005 643	64 698 317	1 307 326.00	2.2%
Grants and subsidies						
Other						
Percentage of Finance						
Grants and subsidies						
Other						
Capital Expenditure						
Roads						
Community halls, markets and centres						
Other						

Percentage of Expenditure						
Roads						
Community halls and centres						
Other						

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

5.5 CASH FLOW

Cash flow management is crucial to any operation since it creates a culture of procuring goods and services as and when they are needed not to buy without a plan. It is for this reason that procurement plans are requested from all departments at a budget preparation stage to ensure that our cash flow is aligned with the needs of respective departments. During the year the cash flow of the municipality was under pressure due to some capital projects being funded from equitable share and reserves.

Table 85: Cash Flow Statement

Description	2021/2022	2022/2023
Cash flow from operating activities		
Receipts		
Cash receipts from customers and others	31 527 130	35 189 993
Government grants	285 747 715	318 593 820
Interest income	2 682 390	4 500 385
Other Received	18 329 579	14 525 120
	338 286 814	372 809 318
Payments		
Employee costs	(141 693 848)	(152 648 612)
Suppliers	(141 790 531)	(192 098 035)
	(283 484 379)	(344 746 647)
Net cash flow from operating activities	54 802 435	28 062 671
Cash flows from investing activities		
Purchase of property plant and equipment	(79 310 206)	(64 698 316)
Proceeds from sale of property	947 482	0
Purchase of Investment Property	(404 686)	(173 254)
Purchase of other intangible assets	(95 600)	(256 726)
Purchase of heritage assets	(89 600)	0
Net cash flow from investing activities	(78 952 610)	(65 128 297)
Net decrease in cash and cash equivalents	(24 150 175)	(37 065 626)
Cash and cash equivalents and the beginning of the year	66 727 522	42 577 347
Cash and cash equivalents and the end of the year	42 577 347	5 511 721

It is important for the municipality to manage its cash flows and maintain its liquidity status to enable it to meet both long- and short-term obligations. Cash flows of the municipality are looking great as there the cash coverage ratio is still about three months.

5.6 BORROWINGS AND INVESTMENTS

Table 86: Municipal and Entity -Investments

Municipal and Entity Investments	2019/2020	2020/2021	2021/2022
<u>Municipality</u>			
Securities - National Government			
Listed Corporate Bonds			
Deposits – Bank			
Deposits - Public Investment Commissioners			
Deposits - Corporation for Public Deposits			
Bankers' Acceptance Certificates			
Negotiable Certificates of Deposit – Banks			
Repurchase Agreements – Banks			
Municipal Bonds			
Other			
Municipality sub-total			
<u>Municipal Entities</u>			
Securities - National Government			
Listed Corporate Bonds			
Deposits – Bank			
Deposits - Public Investment Commissioners			
Deposits - Corporation for Public Deposits			
Bankers' Acceptance Certificates			
Negotiable Certificates of Deposit – Banks			
Repurchase Agreements – Banks			
Municipal Bonds			
Other			

Entities sub-total			
Consolidated total			

The municipality does not have borrowings but only has short term investments. Short term investments are made to different banks in different types of investment accounts such as fixed deposits and money market accounts.

5.7 PUBLIC PRIVATE PARTNERSHIPS

Public-Private Partnerships: The municipality did not have partnership agreements during 2022/2023 financial year.

COMPONENT D: OTHER FINANCIAL MATTERS

5.8 SUPPLY CHAIN MANAGEMENT

The CFO is in charge of the central Supply Chain Management (SCM) Unit for Jozini Municipality. There are seven permanent staff working for the unit in total. The personnel have received training on the required competency levels. The bid committees have been established by the municipality and have a regular meeting schedule. All three Committees had members appointed by the municipality, and they were all fully operational.

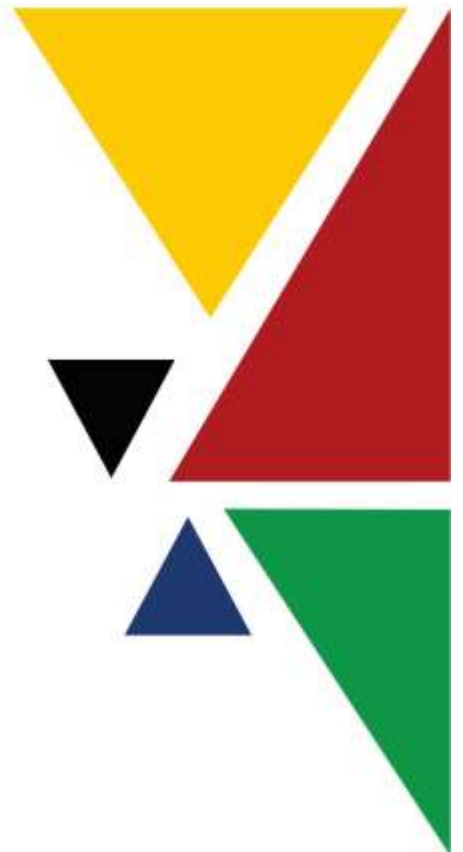
5.9 GRAP COMPLIANCE

The municipality has fully implemented the Standards of GRAP (Generally Recognised Accounting Practice) in accordance with the MFMA and Directive 5 issued by the Accounting Standards Board (ASB) and did not deviate from any standard.



CHAPTER SIX

Auditor General's Report



**REPORT OF THE AUDITOR-GENERAL
OF SOUTH AFRICA**

FOR THE YEAR ENDED 30 JUNE 2022

Jozini Local Municipality



**AUDITOR-GENERAL
SOUTH AFRICA**

Auditing to build public confidence

Report of the auditor-general to the KwaZulu-Natal Provincial Legislature and the council on the Jozini Local Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Jozini Local municipality set out on pages xx to xx which comprise the statement of financial position as at 30 June 2022, the statement of financial performance, statement of changes in net assets, cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Jozini Local municipality as at 30 June 2022, and its financial performance and cash flows for the year then ended in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2021 (Act No. 9 of 2021) (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.
4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International Code of Ethics for Professional Accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Material debt impairments

7. As disclosed in note 36 to the financial statements, the municipality recognised material debt impairments of R 19,08 million (2020-21: R10,5 million) as the recoverability of these amounts was doubtful.

Material impairment of assets

8. As disclosed in note 34 to the financial statements, the municipality recognised material asset impairments of R 12,34 million (2020-21: R2,4 million).

Other matter

9. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited disclosure notes

10. In terms of section 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

Responsibilities of the accounting officer for the financial statements

11. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the SA Standards of GRAP and the requirements of the MFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
12. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

13. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
14. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Introduction and scope

15. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report on the usefulness and reliability of the reported performance information against predetermined objectives for the selected development priority presented in the annual performance report. I performed procedures to identify material findings but not to gather evidence to express assurance.
16. My procedures address the usefulness and reliability of the reported performance information, which must be based on the municipality's approved performance planning documents. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures do not examine whether the actions taken by the municipality enabled service delivery. My procedures do not extend to any disclosures or assertions relating to the extent of achievements in the current year or planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
17. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the *basic service delivery key performance area* presented on pages xx – xx of the municipality's annual performance report for the year ended 30 June 2022.
18. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
19. The material findings on the usefulness and reliability of the performance information of the selected development priority is as follows:

Basic service delivery

Number of households connections for the kwaQondile Electrification project

20. The recorded target of 100% for the indicator in the annual performance report (APR) did not agree with the planned target of 200 as per the service delivery and budget implementation plan (SDBIP).
21. I were unable to obtain sufficient appropriate audit evidence for the reported achievement of 0%. This was due to the lack of accurate and complete records. We were unable to confirm the reported achievement by alternative means. Consequently, we were unable to determine whether any adjustments were required to the reported achievement in the annual performance report for this indicator.

Number of Reports on Manyiseni Sport Activity Hub Produced (Multi-Project)

22. The recorded achievement of 10% for the indicator in the annual performance report (APR) did not agree with the planned target of "1 Reports on Manyiseni Sport Activity Hub Produced Multi-Project (number)" as per the service delivery and budget implementation plan (SDBIP).

% of Sbonokuhle sportsfield completed

23. The achievement of 25% was reported against target 100% in the annual performance report. However, the supporting evidence provided did not agree to the reported achievement and indicated an achievement of 20%.

% of uBombo sportsfield completed

24. The achievement of 75% was reported against target 100% in the annual performance report. However, the supporting evidence provided did not agree to the reported achievement and indicated an achievement of 85%.

% of Machobeni Community Hall completed

25. I was unable to obtain sufficient appropriate audit evidence for the reported achievement of 0%. This was due to the lack of accurate and complete records. We were unable to confirm the reported achievement by alternative means. Consequently, we were unable to determine whether any adjustments were required to the reported achievement in the annual performance report for this indicator.

No of refuse collection loads from service areas disposed at landfill site

26. Achievement of 365 loads was reported against a target 365 loads in the annual performance report. However, the supporting evidence provided did not agree to the reported achievement and indicated an achievement of 1561 loads.

Other matters

27. I draw attention to the matters below.

Achievement of planned targets

28. The annual performance report on pages ... to ... sets out information on the achievement of planned targets for the year. This information should be considered in the context of the material findings on the usefulness and reliability of the reported performance information in paragraphs 19 to 33 of this report.

Adjustment of material misstatements

29. I identified material misstatements in the annual performance report submitted for auditing. As management subsequently corrected only some of the misstatements, I raised material findings on the usefulness and reliability of the reported performance information. Those that were not corrected are reported above. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information of *basic service delivery key performance area*. As management

subsequently corrected only some of the misstatements, I raised a material finding on the usefulness and reliability of the reported performance information. Those that were not corrected are reported above.

Report on the audit of compliance with legislation

Introduction and scope

30. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the municipality's compliance with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.
31. The material findings on compliance with specific matters in key legislation are as follows:

Financial statements

32. The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122(1) of the MFMA. Material misstatements of non-current assets and expenditure identified by the auditors in the submitted financial statement were subsequently corrected and the supporting records were provided subsequently, resulting in the financial statements receiving an unqualified audit opinion.

Procurement and contract management

33. Some of the quotations were accepted from bidders who did not submit a declaration on whether they are employed by the state or connected to any person employed by the state, as required by SCM Regulation 13(c). Similar non-compliance was also reported in the prior year.
34. Some of the goods and services of a transaction value above R200 000 were procured without inviting competitive bids, as required by SCM Regulation 19(a). Similar non-compliance was also reported in the prior year. This non-compliance was identified in the procurement processes for the poverty alleviation projects.
35. Some of the contracts were extended or modified without the approval of a properly delegated official, in contravention of SCM regulation 5. Similar non-compliance was also reported in the prior year.

Expenditure management

36. Reasonable steps were not taken to prevent irregular expenditure amounting to R93,98 million as disclosed in note 51 to the annual financial statements, as required by section 62(1)(d) of the MFMA. The majority of the irregular expenditure was caused by contract splitting.
37. Reasonable steps were not taken to prevent unauthorised expenditure amounting to R521 845.00 as disclosed in note 49 to the annual financial statements, in contravention of section 62(1)(d) of the MFMA. The majority of the unauthorised expenditure was caused by overspending of the budget.

Consequence Management

38. Some of the irregular expenditure incurred by the municipality were not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA.
39. Some of the losses resulting from irregular expenditure were certified by council as irrecoverable without having conducted an investigation to determine the recoverability of the expenditure, in contravention of section 32(2)(b) of the MFMA.
40. Fruitless and wasteful expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA.
41. Unauthorised expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(a) of the MFMA.
42. Cases of financial misconduct which constitute a crime committed by officials were not always reported to the South African Police Service, as required by the municipal regulations on financial misconduct procedures and criminal proceedings 10(1).
43. Some of the commodities designated for local content and production, were procured from suppliers who did not submit a declaration on local production and content as required by the 2017 Preferential Procurement Regulation 8(5).
44. Some invitation to tender for procurement of commodities designated for local content and production, did not stipulated the minimum threshold for local production and content as required by the 2017 Preferential Procurement Regulation 8(2).
45. Disciplinary proceedings were not instituted by the council where the report of independent investigators confirmed the financial misconduct by a senior manager, as required by disciplinary regulations for senior managers 5(6) and municipal regulations on financial misconduct procedures and criminal proceedings 6(8).

Strategic planning & performance

46. The performance management system and related controls were inadequate as it did not describe how the performance planning, monitoring, measurement, review, reporting and improvement processes should be conducted and managed, as required by municipal planning and performance management regulation 7(1).

Asset management

47. An effective system of internal control for assets was not in place, as required by section 63(2)(c) of the MFMA.

Other information

48. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditor's report and the selected development priority presented in the annual performance report that have been specifically reported in this auditor's report.
49. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion on it.
50. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected development priority presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
51. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

Internal control deficiencies

52. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it. The matters reported below are limited to the significant internal control deficiencies that resulted in the findings on the annual performance report and the findings on compliance with legislation included in this report.
53. The accounting officer did not exercise adequate oversight responsibility regarding financial and performance reporting and compliance with legislation. In this regard, the accounting officer did not ensure the audit action plans as well as policies and procedures were appropriately developed and implemented to support the achievement of credible financial and performance reporting, as well compliance with legislative requirements.
54. Management did not prepare regular, accurate and complete financial and performance reports that were supported and evidenced by reliable information as evidenced by the material misstatements identified in the annual financial statements and material findings on the annual performance report.
55. Sufficient and appropriate documents were not always kept to support recorded financial transactions and performance indicators and regular reconciliations were not always done to ensure that the transactions are recorded as they occurred.

56. Management did not review and monitor compliance with applicable laws and regulations as evidenced by the material non-compliance reported. This was due to management not fully understanding the requirements of the applicable laws, financial reporting frameworks and not fully implementing policies and procedures.

Auditor-General

Pietermaritzburg

30 November 2022



AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence



AG ACTION PLAN 2021/2022



The 2021-2022 AG Action Plan for Jozini Municipality has been prepared and is submitted as a separate annexure.



APPENDICES



APPENDIX A-1: COUNCILLORS, COMMITTEES AND ALLOCATION					
Council members	Full time / part time FT/PT	Committees allocated	Ward and Represented party	Number of Council Meetings Attended	Apologies for Non-Attendance
Mayor, Cllr M Mathe	Full Time	EXCO Finance Portfolio	Ward 06 IFP		
Cllr E.N Xakaza	Part Time	EXCO MPAC	PR EFF		
Cllr N.S Myeni	Part Time	EXCO Planning Portfolio	Ward 01 IFP		
Cllr B.Q Gumede	Part Time	EXCO Infrastructure Portfolio	Ward 23 IFP		
Cllr N.R Zulu	Full Time	EXCO Community Portfolio	PR IFP		
Cllr S.K Mncwango	Part Time	EXCO Corporate Portfolio	Ward 08 IFP		
Cllr M.E Ndlela	Part Time	EXCO Planning Portfolio	PR ANC		
Cllr T.E Ntimbane	Part Time	Planning Portfolio	PR ANC		
Cllr S.N Gumede	Part Time	EXCO Community Portfolio	PR ANC		
Cllr SV Mathenjwa	Part Time	Community Portfolio	Ward 02 Independent		
Cllr D.P Jobe	Part Time	MPAC	Ward 03 IFP		
Cllr T.B Mlambo	Part Time	Infrastructure Portfolio	Ward 04 IFP		
Cllr P.J Mathe	Part Time	Planning Portfolio	Ward 05 IFP		

CLlr NL Gumbi	Part Time	MPAC	Ward 07 IFP		
CLlr S.K Mncwango	Part Time	Corporate Portfolio	Ward 08 IFP		
CLlr M.N Mathe	Part Time	Infrastructure Portfolio	Ward 09 IFP		
CLlr D.G Gumede	Part Time	Corporate Portfolio	Ward 10 IFP		
CLlr W.I Msweli	Part Time	Infrastructure Portfolio	Ward 11 IFP		
CLlr Z.W Vilane	Part Time	Community Portfolio	Ward 12 IFP		
CLlr Z Ndlovu	Part Time	Community Portfolio	Ward 13 IFP		
CLlr D.P Mabika	Full Time	Infrastructure Portfolio	Ward 17 IFP		
CLlr M.B Vilane	Part Time	Community Portfolio	Ward 18 ANC		
CLlr T.Z Nyawo	Part Time	MPAC	Ward 19 IFP		
CLlr S Dlamini	Part Time	Finance Portfolio	Ward 20 Independent		
CLlr T.N Ndlazi	Part Time	Community Portfolio	PR IFP		
CLlr Z.M Mthembu	Part Time	Corporate Portfolio	PR IFP		
CLlr S.K Macwele	Part Time	MPAC	PR IFP		
CLlr C.M Vilane	Part Time	Finance Portfolio	PR IFP		
CLlr D.G Khumalo	Part Time	Finance Portfolio	PR IFP		

CLlr M.B.C Gumede	Part Time	Infrastructure Portfolio	PR ANC		
CLlr T.F Tembe	Part Time	Finance Portfolio	PR ANC		
CLlr S.B Sibiya	Part Time	Planning Portfolio	PR ANC		
CLlr S.N Gumede	Part Time	Infrastructure Portfolio	PR ANC		
CLlr N.F Mthethwa	Part Time	Community Portfolio & Corporate Portfolio	PR ANC		
CLlr S.P Myeni	Part Time	Finance Portfolio	PR ANC		
CLlr P.N Ngobe	Part Time	MPAC	PR ANC		
CLlr T.E Ntimbane	Part Time	Planning Portfolio	PR ANC		
CLlr T.C Mabanga	Part Time	MPAC	PR ANC		
CLlr M.S Thabethe	Part Time	Corporate Portfolio	PR ANC		
CLlr P.S Khumalo	Part Time	Planning Portfolio	PR ANC		
CLlr N.N Ndlazi	Part Time	MPAC	PR ANC		
CLlr N.S Mthethwa	Part Time	Corporate Portfolio	PR ANC		
CLlr S.W Nkonyane	Part Time	Infrastructure Portfolio	PR EFF		
CLlr Q.Z Buthelezi	Part Time	Corporate Portfolio	PR ACU		

APPENDICE B: COMMITTEES AND PURPOSE OF COMMITTEES

Municipal Committees	Purpose of Committee
Corporate Services Portfolio Committee	To render a comprehensive, integrated human resource and administration function to enhance service delivery and the welfare of all employees.
Community Services Portfolio Committee	to ensure that the community is well serviced in regards to: <ul style="list-style-type: none"> • Environmental health • Public Safety • Education (Libraries) • Sports • Community Halls • Traffic • Refuse removal and sewerage • Disaster Management • Fire and rescue <p>Is also responsible for ensuring that plans and programmes are developed to focus specifically on the youth, women, disabled and under-privileged.</p>
Finance Portfolio Committee	To Advise the Municipal Manager on the exercise of powers and duties assigned to the Accounting Officer in terms of the MFMA. To dealing with the management of a municipal's funds and ensures financial sustainability for the institution.
Planning and Economic Development Portfolio Committee	To give direction, and make decisions on allocating its resources to pursue the strategy. It may also extend to control mechanisms for guiding the implementation of the strategy. Town Planning Building control Housing Local Economic Development & tourism
Infrastructure Portfolio Committee	Operations and maintenance Construction of capital projects
Executive committee	To report and recommend to municipal council before council decides to: <ul style="list-style-type: none"> • pass a by-law • approve a budget • impose rates, taxes or other charges approve the IDP
Council Committee	To make the by-laws and decisions for local government and oversees the executive and administration. To provide financial oversight, planning the budget, and hiring the municipal manager. It is also responsible for ensuring that the municipal administration fulfils its duties to the community.
Municipal Public Accounts Committee (MPAC)	To exercise oversight over Jozini Local Municipality, on behalf of the Jozini Municipal Council and to ensure accountable utilization of resources and prudent financial management and to make recommendations to the Jozini Municipal Council

APPENDIX B-2: RECORD OF ATTENDANCE AT MUNICIPAL PUBLIC ACCOUNT COMMITTEE MEETINGS FOR 2021/2022

Councillors name (s) & Surname	Jan 2022	Feb 2022	01 Mar 2022	03 Mar 2022	28 Mar 2022	Apr 2022	May 2022	30 Jun 2022	TOTAL
Chairperson: Cllr N.L Gumbi	N/A	N/A	✓	✓	✓	N/A	N/A	✓	04
Cllr D.P Jobe	N/A	N/A	✓	✓	✓	N/A	N/A	x	03
Cllr T.Z Nyawo	N/A	N/A	✓	✓	x	N/A	N/A	✓	03
Cllr S.S Macwele	N/A	N/A	✓	✓	✓	N/A	N/A	✓	04
Cllr T.T.A Gumbi	N/A	N/A	x	x	x	N/A	N/A	✓	01
Cllr P.N Ngobe	N/A	N/A	x	✓	✓	N/A	N/A	✓	03
Cllr T.C Mabanga	N/A	N/A	x	✓	✓	N/A	N/A	✓	03
Cllr N.N Ndlazi	N/A	N/A	x	✓	x	N/A	N/A	✓	02
Cllr T.M Malu	N/A	N/A	x	✓	x	N/A	N/A	x	01

APPENDIX B-3: RECORD OF ATTENDANCE AT CORPORATE SERVICES PORTFOLIO COMMITTEE MEETINGS FOR 2021/2022

Councillor Name & Surname	14 February 2022	15 Mar 2022	22 Mar 2022	19 April 2022	23 May 2021	27 June 2021	TOTAL 06
Cllr S.K Mcwango	√	√	√	√	√	√	06
Cllr. D.G Khumalo	√	√	X	√	√	√	05
Cllr. M.N Mathe	√	√	√	√	X	X	03
Cllr. Z.M Mthembu	√	√	√	X	√	√	05
Cllr. D.G Gumede	√	√	√	X	√	X	04
Cllr. Q.Z Buthelezi	√	√	√	X	√	X	04
Cllr. N.F Mthethwa	X	X	√	X	X	√	02
Cllr. N.S Mthethwa	X	X	X	X	√	√	02
Cllr M.S Thabethe	√	X	√	X	√	√	04

APPENDIX B-4: RECORD OF ATTENDANCE AT INFRASTRUCTURE PORTFOLIO COMMITTEE MEETINGS FOR 2021/2022

Councillor Details	14 Feb 2022	22 March 2022	28 April 2022	May 2022	03 June 2022	29 June 2022	TOTAL
Cllr. B.Q. Gumede Chairperson	√	√	√	N/A	√	√	05
Cllr S.N Gumede	√	√	√	N/A	√	x	04
Cllr. M.B.C Gumede	√	√	√	N/A	√	x	04
Cllr. Cllr M.N Mathe	√	√	√	N/A	√	√	05
Cllr D.G Gumede	√	√	√	N/A	√	x	04
Cllr. T.F Tembe	√	x	√	N/A	√	x	03
Cllr. S.W Nkonyane	√	√	√	N/A	√	x	04
Cllr. G.D Gumede	x	√	√	N/A	√	√	04
Cllr. W.I Msweli	√	√	√	N/A	√	√	05

APPENDIX B-5: RECORD OF ATTENDANCE AT FINANCE PORTFOLIO COMMITTEE MEETINGS FOR 2021/2022

Councillor Details	22 Feb 2022	23 Mar 2022	25 Apr 2022	May 2022	27 June 2022	TOTAL 04
Cllr. M Mathe (Mayor) Chairperson	√	√	√	N/A	√	04
Cllr. C.M Vilane	√	√	√	N/A	√	04
Cllr. T.F Tembe	√	√	√	N/A	v	04
Cllr. S.P Myeni	√	√	√	N/A	√	04
Cllr. S Dlamini	√	x	√	N/A	√	03
Cllr. D.G Khumalo	√	√	√	N/A	√	04
Cllr. M.S Thabethe	√	√	√	N/A	√	04
Cllr. M.S Nkosi	√	√	√	N/A	√	04
Cllr. M.R Mathenjwa	√	√	√	N/A	√	04

APPENDIX B-6: RECORD OF ATTENDANCE AT PLANNING AND ECONOMIC DEVELOPMENT PORTFOLIO COMMITTEE MEETINGS FOR 2021/2022

Councillors name (s) & Surname	Jan 2022	16 Feb 2022	Mar 2022	20 Apr 2022	May 2022	14 Jun 2022	TOTAL
Chairperson: Cllr N.S Myeni	N/A	✓	N/A	✓	N/A	✓	03
Cllr M.E Ndlela	N/A	x	N/A	x	N/A	✓	01
Cllr T.E Ntimbane	N/A	✓	N/A	✓	N/A	✓	03
Cllr J.P Mathe	N/A	✓	N/A	✓	N/A	✓	03
Cllr Z Ndlovu	N/A	✓	N/A	✓	N/A	✓	03
Cllr T.N Ndlazi	N/A	x	N/A	✓	N/A	✓	03
Cllr T.B Mlambo	N//A	✓	N/A	✓	N/A	✓	03
Cllr S.B Sibiya	N/A	✓	N/A	x	N/A	✓	02
Cllr P.S Khumalo	N/A	✓	N/A	✓	N/A	✓	03

APPENDIX B-7: RECORD OF ATTENDANCE AT COMMUNITY SERVICES PORTFOLIO COMMITTEE MEETINGS FOR 2021/2022

Councillor Details	15 February 2022	15 March 2022	29 April 2022	31 May 2022	28 June 2022	Total 05
Cllr N.R Zulu	√	√	√	√	√	05
Cllr Z.W Vilane	√	√	√	√	√	05
Cllr Z Ndlovu	√	√	√	√	√	05
Cllr S.C Nkosi	√	√	√	√	√	05
Cllr T.N Ndlazi	√	√	√	√	√	05
Cllr N.F Mthethwa	√	x	√	x	√	03
Cllr S.V Mathenjwa	√	√	√	x	√	04
Cllr M.B Vilane	√	√	√	x	√	04
Cllr N.S Gumede	√	x	√	x	√	03

APPENDIX C: THIRD TIER ADMINISTRATIVE STRUCTURE

Directorate	Director/Manager (State title and name)
Municipal Managers Office	Mr. JA. Mngomezulu: Municipal Manager Vacant: Senior Manager: Office of the MM Ms. Samke Mkhize: Manager: IDP Mr Zweli Mpontshane: Manager PMS Ms. Andisiwe Mhlanti: Manager: Internal Audit & Mr Z Ngema: Manager Risk Ms. Sinethemba Mthembu: Manager: Communications, Batho Pele & IGR Vacant: Manager: Youth Development & Support Mr BC Nsukwini: Manager: Office of the Mayor Vacant: Manager: Office of the Speaker
Budget and Treasury Office	Mr MT Nkosi: CFO: Budget & Treasury Office (BTO) Mr. Vusi Gumede: Manager: Revenue & Expenditure Mr. Xulu: Manager: Budget Planning & Reporting & Asset Management Vacant: SCM
Community Services Directorate	Mr. LB Mpontshane: ED: Community Services Mrs. Zama Khumalo: Manager: Public Safety Mrs Nozipho Khumalo: Manager: Environmental Mr. Bhekie Mdletshe: Assistant Manager: Municipal Lib Mrs. Ayanda Gumede: Manager: Disaster & Fire Mr Sifiso Nsele: Manager: Special Programmes Mrs. Busi Mngomezulu: Manager: Social Development Services
Technical Services	Mr.X Kunene : Acting ED: Technical Services Mr Nkala: Manager: PMU & Building Services Vacant: Assistant Manager: PMU & Building Services Mr. Simphiwe Bhengu: Manager: O & M Services Mr Xolani Kunene: Assistant Manager: Roads & Storm-Water Vacant: Assistant Manager: Parks & Gardens & Cemeteries
Planning and Economic Development	Ms. Noxolo Ndaba: ED: Planning & Economic Development Services Mr. Siboniso Myeni: Manager: Development Planning Services Mrs. Thuli Ndaba: Manager: Building Control & Enforcement Services Mr. Thabani Dlodlu: Manager: Housing Implementation & Coordination Mr. Sabelo Mabaso: Manager: LED & Tourism Services
Corporate Services Directorate	Mrs. LA Mncwango ED: Corporate Services Mrs. Mpume Gumede: Manager: HRD Mr. Banzi Buthelezi: Manager: General Administration Ms. Siphelele Mpontshane: Manager: Legal Services Mr SS Dube: Manager: Information Communications & Technology

Use as a spill-over schedule if top 3 tiers cannot be accommodated in chapter 2 (T2.2.2).

APPENDIX D: MUNICIPAL / ENTITY FUNCTIONS

MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No) *	Function Applicable to Entity (Yes / No)
Constitution Schedule 4, Part B functions:		
Air pollution	No	N/A
Building regulations	Yes	N/A
Child care facilities	No	N/A
Electricity and gas reticulation	No	N/A
Firefighting services	Yes	N/A
Local tourism	Yes	N/A
Municipal airports	No	N/A
Municipal planning	Yes	N/A
Municipal health services	No	N/A
Municipal public transport	No	N/A
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	No	N/A
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	No	N/A
Stormwater management systems in built-up areas	No	N/A
Trading regulations	Yes	N/A
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems	No	N/A
Beaches and amusement facilities	No	N/A
Billboards and the display of advertisements in public places	Yes	N/A
Cemeteries, funeral parlours and crematoria	Yes	N/A
Cleansing	Yes	N/A
Control of public nuisances	No	N/A
Control of undertakings that sell liquor to the public	Yes	N/A
Facilities for the accommodation, care and burial of animals	No	N/A
Fencing and fences	No	N/A
Licensing of dogs	No	N/A
Licensing and control of undertakings that sell food to the public	No	N/A
Local amenities	Yes	N/A
Local sport facilities	Yes	N/A
Markets	Yes	N/A
Municipal abattoirs	No	N/A
Municipal parks and recreation	Yes	N/A
Municipal roads	Yes	N/A
Noise pollution	No	N/A
Pounds	Yes	N/A
Public places	Yes	N/A
Refuse removal, refuse dumps and solid waste disposal	Yes	N/A
Street trading	Yes	N/A
Street lighting	Yes	N/A
Traffic and parking	Yes	N/A

APPENDICE E: WARD REPORTING

Ward	Name of Ward Councillor & Elected Ward Committee	Committee Established Yes /No	Monthly Committee Meetings Held	Monthly Reports Submitted	Quarterly Ward Meetings Held
1	Cllr N.S Myeni <ul style="list-style-type: none"> • Thembelihle Manyanga • Jetros Siyaya • Qhamukile Myeni • Thembisile Mziyakho • Thandeka Hlantshwayo • Jabulani Myeni • Lungile Ndlovu Mbali Gumede • Veleohi Dladla • Jabulile Shongwe • Phumzile Mathe 	Yes	12	12	30
2	<ul style="list-style-type: none"> • Cllr S.Mathenjwa • Thandazile Mabaso • Khonzeni Gumbi • Sithembile Nhleko • Nonhlanhla Zulu • Sakhile Mngomezulu • Gremmer Myeni • Siphon Myeni • Bongani Mlambo • Venter Gumbi • Njabulo Thabede 	Yes	12	12	30
3	<ul style="list-style-type: none"> • Cllr DP Jobe • Cebisile Mthethwa • Thembinkosi Zulu • Falakhe Nxumalo • Nokuthula Malambuke • Gugu Jolbe • Sindisiwe Zikhali • Sindisiwe Ncube • Nozipho Gumede • Sbusiso Ndlovu • Sindisiwe Qwabe 	Yes	12	12	30
4	<ul style="list-style-type: none"> • Cllr TB Mlambo • Nonhlanhla Mlambo • Hlengiwe • Gumede • Thulani Mahlobo • Sihle Malinga • Ntombifuthi Mpontshane 	Yes	12	12	30

	<ul style="list-style-type: none"> • Philip Dlamini • Gcwalisile Siyaya • Siphesihle Masikane • Qondeni N Siyaya 				
5	<ul style="list-style-type: none"> • Cllr PJ Mathe • Pilisiwe K Myeni • Bongiwé Buthelezi • Victor P Ngubane • Siyabonga Dlame • Siphó Stephen • RM Mazibuko • Zama Mthethwa • Bongiwé Buthelezi • Muzikayifani Buthelezi • Bongekile Gumede 	Yes	12	12	30
6	<ul style="list-style-type: none"> • Cllr M Mathe • Philisiwe Mthembu • Thokozani Gumede • Njabulo s Ngwenya • Madoda Dlamini • Tholakele Zulu • Gcwalisile Ngxobo • Buyisile Mkhize • Nelisiwe G Malinga • Khethaliphi Zondo • Buyi Gumede 	Yes	12	12	30
7	<ul style="list-style-type: none"> • Cllr N.L Gumbi • Lindani Manzini • Zakhele N Jele • Rose Khumalo • Nakeni Nkosi • Celiwe S Ngcobi • Nobuhle Myeni • Bhékinkosi I Gumede • Solomon Myeni • Dumisani Zondo • Siphíwe Myeni 	Yes	12	12	30
8	<ul style="list-style-type: none"> • Cllr SK Mncwango • Lucky Mabika • Johannes Ndlazi • Singaphiwe Nyawo • Thandazile Mabika • Sindisiwe Gumede • Jabulisiwe Ndlazi • Themba Ndwandwe • Mgibelo Mabika • Sifiso Gumede • Jamsile Menyuka 	Yes	12	12	30

9	<ul style="list-style-type: none"> • Cllr M.N Mathe • Hleziphi Nyawo • Bongiswa Ntlasani • Michack Msezane • Thokozile Gumede • Bongawe Mpontshane • Jabulile Dlamini • Bongani Dlamini • Sengimile Danisa • Sifiso Masuku • Sifiso Mtetwa 	Yes	12	12	30
10	<ul style="list-style-type: none"> • Cllr D. G Gumede • Nkosinathi Mpontshane • Jahnsen Ngwenya • Fanfan Gumede • Siphesihle Gina • Nkosinathi Mabika • Thokozani Msweli • Sindisiwe Mpontshane • Mandla Chonco • Thulani Magwaza • Nontobeko Mthembu 	Yes	12	12	30
11	<ul style="list-style-type: none"> • Cllr W.I Msweli • Zwakele Mafuleka • Sibongile Tembe • Khanyisile Mngomezulu • Bangaki Nzima • Thembinkosi Mabuyakhulu • Jabulisiwe Lukhele • Moses Mafuleka • Bongumusa Mabuyakhulu • Thembelani Myeni • Lucky Gina 	Yes	12	12	30
12	<ul style="list-style-type: none"> • Cllr Z. W Vilane • Sibongile Sithole • Velaphi Ndlazi • Sandile Manganyela • Mbongiseni Sibiya • Ndleleni Menyuka • Jeremia Tembe • Felani Msweli • Nonhlanhla Nzima • Philip Mabuyakhulu • Dinga Mkhize 	Yes	12	12	30

13	<ul style="list-style-type: none"> • Cllr Z Ndlovu • Bheki Mpanza • Biki Mthembu • Nokuthula Manzini • Lungile Ndlovu • Siyabonga Mabika • Siyabonga Gumede • Nozipho Ngwenya • Sehla Mayendula • Maqonda Msweli • Thuleleni Gumede 	Yes	12	12	30
14	<ul style="list-style-type: none"> • Cllr S.C Nkosi • Simanga Mathenjwa • Thobile Mathenjwa • Nokuthula Mazibuko • Skhumbuzo Thabede • Nelisiwe Shongwe • Ndumiso Mngomezulu • Mthobisi Nyawo • Nomathemba Nsibande • Siphon Gumede • Mduduzi Mngomezulu 	Yes	12	12	30
15	<ul style="list-style-type: none"> • Cllr M.R Mathenjwa • Nompumelelo Nkonyane • Sihle Masango • Zandile Mbhamali • Khethiwe Malinga • Isaac Mbhamali • Ntombizonke Nduli • Nelisiwe Mabuyakhulu • Nomusa Mathenjwa • Sicelo Vilane • Thabede Sizwe 	Yes	12	12	30
16	<ul style="list-style-type: none"> • Cllr T.M Malu • Musawenkosi Makhoba • Mphikiseni Mpnaza • Farah Gumede • Alice Mtembu • Lindiwe Tembe • Masimini Dlamini • Bongani Khumalo • Bhekani Ndlazi • Mhawuli Mthembu • Bongekile Myeni 	yes	12	12	30

17	<ul style="list-style-type: none"> • Cllr D.P Mabika • Emmanuel Mngomezulu • Fikile Mathenjwa • Mahlathini Mlambo • Girlie Ngcamphalala • Nqobile Mlambo • Sindisiwe Tembe • Jabulani Mpontshane • Mfulatheli Mthombeni • Thulani Dlamini • Fana Mamba 	T	12	12	30
18	<ul style="list-style-type: none"> • Cllr M.B Vilane • Nokuthula Mngomezulu • Thulani Mabuyakhulu • Thumani Mngomezulu • Nduna Vilani • Xolani Ndlovu • Lindiwe Ndlovu • Elphas Mabuyakhulu • Jabulani Mngomezulu • Fikile Mngomezulu • Sindisiwe Mabuyakhulu 	Yes	12	12	30
19	<ul style="list-style-type: none"> • Cllr T.Z Nyawo • Buyelaphi Madlala • Sibongile Dlamini • Winnie Sibiya • Nelile Mpontshane • Busisiwe Ndlovu • Sibusiso Khumalo • Philisiwe Gumede • Ntombifuthi Ngubane • Hlobisiwe Gumede • Sandiso Gumede 	Yes	12	12	30
20	<ul style="list-style-type: none"> • Cllr S Dlamini • Hlengiwe Mathenjwa • Elizabeth Mthembu • Makhosi Sangweni • Xolani Thabede • Amtron Myeni • Mandla Mkhwanazi • Simo Nsele • Gqabile Mngomezulu • Nomusa Nkosi • Nomvula Jobe 	yes	12	12	30
21	<ul style="list-style-type: none"> • Cllr NR ZULU • Ntuthuko Myeni • Frederick Dlamini • Ntokozo Zimu 	yes	12	12	30

	<ul style="list-style-type: none"> • Simangaliso Ntimane • Zama Ngubane • Nonhlanhla Ndlazi • S'thulile Zimu • Bhekithemba Sikhakhane • Mbongisi Ntshangase • Mzileni Nkosinathi 				
22	<ul style="list-style-type: none"> • Cllr M.S Nkosi • Zanele Ngubane • Siboniso Madlopha • Nonhlanhla Buthelezi • Philisiwe Mabika • Nonsikelelo Myeni • Precious Nyawo • Steven Nyawo • Thulani Sibiya • Hlobisile Mabuyakhulu • Jabulani Nyawo 	yes	12	12	30
23	<ul style="list-style-type: none"> • Cllr B.Q Gumede • Phakamani Gumede • Maria Gumede • Cabangile Mpanza • Siphesihle Mkhwamubi • Thulani Ndlazi • Gwinyitshe Ndlovu • Ndabezile Ndlovu • Thembisile Ngwenya • Thulisiwe Khumalo • Bongekile Tembe 	yes	12	12	30

JOZINI LOCAL MUNICIPALITY



REPORT OF THE AUDIT COMMITTEE

For the period ended 30 June 2022

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1. LEGISLATIVE MANDATE

Section 165(1) of the municipal finance management act (No 56 of 2003), hereafter referred to as the MFMA, requires that each municipality have an internal audit unit. Section 166(1) of the MFMA requires that each municipality have an audit committee. The audit committee is a committee of the Council and performs the statutory responsibilities assigned to it by the MFMA (sections 165 and 166), and other relevant responsibilities delegated to it under its charter by the Council.

2. PURPOSE OF THE REPORT

This report is submitted in terms of the requirements of the paragraph titled “Reporting Responsibilities” of the audit committee charter as well Municipal Circular No 65. This report is to apprise Council on the outcome of the work done by the audit committee for the period.

3. AUDIT COMMITTEE MEMBERS AND MEETINGS HELD

The following audit committee served the Municipality from 01 July 2021 to 10 December 2021: The audit committee consisted of the following members listed hereunder and held meetings as per its approved terms of reference:

Name of member	Number of meetings attended
Mr. Z Zulu (Chairperson)	4/4
Mr. PE Mtambo	4/4
Mrs. SX Khanyile	4/4
Mr. MA Nxumalo	4/4

The audit committee held four (4) meetings during the period:

No.	Meeting Held	Date of Meeting
1	Special audit committee meeting	24 Aug 2021
2	Ordinary audit committee meeting	30 Aug 2021
3	Ordinary audit committee meeting	12 Sep 2021
4	Ordinary audit committee meeting	27 Oct 2021

Effective from 25 March 2022, Council appointed a new audit committee to serve the Municipality:

The audit committee consists of the following members listed hereunder and held meetings as per its approved terms of reference:

Name of member	Number of meetings attended
Mrs. C Jugnarayan (Chairperson)	2/2
Mr. MA Nxumalo	2/2
Dr. BV Thabethe	2/2
Mr. MA Mngadi	2/2

The audit committee held two (2) meetings during the period:

No.	Meeting Held	Date of Meeting
1	Special audit committee meeting	12 May 2022
2	Ordinary audit committee meeting	30 Jun 2022

Each member has sufficient qualifications and experience in the areas of financial management and financial reporting, internal and external auditing, risk management, performance management, legal and compliance.

Members of the audit committee also attended AGSA audit steering committees to engage on matters relating to the external statutory audit of the fiscal year ended 30 June 2022. The AGSA, CoGTA and KZN Provincial Treasury have standing invitations to all audit committee meetings. No conflicts of interest were reported by members of the audit committee during the aforementioned meetings.

4. AUDIT COMMITTEE RESPONSIBILITY

Section 166 of the MFMA, Act No. 56 of 2003, requires every municipality to establish an independent audit committee, which must advise the Municipal Council, political officebearers, Accounting Officer and management staff of the municipality on matters relating to internal financial controls and internal audits, risk management, accounting policies, adequacy, reliability and accuracy of financial reporting and information, performance management, effective governance, compliance with the MFMA and any other applicable legislation and any other issues referred to it by the municipality. The municipal planning and performance management regulations, section 14(2)(c) makes provision for the establishment of a performance audit committee (the role of which can be fulfilled by the audit committee) that must include at least one person who has expertise in performance management. The performance audit committee is required to review the quarterly reports submitted by the internal audit function on performance management, review the municipality's performance management system, and make recommendations in this regard to Council. The performance and risk audit committee presented its quarterly reports to Council.

The audit committee reports that it has complied with its responsibilities arising from section 166 of the MFMA. The audit committee also reports that it has adopted formal terms of reference as its audit committee charter, has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein.

5. THE EFFECTIVENESS OF INTERNAL CONTROLS

In line with the MFMA, the internal audit function provides the audit committee and management with assurance that the internal controls are appropriate and effective. This is achieved by means of the risk management process, as well as the identification of corrective actions and suggested enhancements to the controls and processes. From the in-year reports received from internal audit and AGSA audit report it was noted that there was significant improvement with respect to the internal controls over financial reporting. The audit committee is pleased to report that the internal controls over budgeting and reporting is adequate and operating effectively. The audit committee recommends that management continue to ensure that preventative internal controls over year-end financial reporting is implemented at a

standard that will ensure that the annual financial statements submitted to the AGSA are free of material misstatements.

Management is encouraged to implement continual focus on the recoverability of outstanding statutory and trade receivables to avoid the potential burden on future cashflows from operating activities. Management must guard against individuals that may purport their indigent status to exploit the Municipality and for this purpose the effectiveness of internal controls must be improved in terms of the recommendations of internal audit.

Management is encouraged to implement adequate and proper oversight over the effective implementation of preventative controls with respect to supply chain management to prevent unauthorized, irregular, and wasteful expenditure. It is further recommended that management continue to place acute focus on the preventative controls to ensure that the performance management in-year reporting is credible. Consequence management must continually be implemented to ensure that internal controls remain effective throughout the year.

5.1. Internal audit

The audit committee executed the following functions in respect of the internal audit function:

- reviewed and approved the internal audit charter and the risk based annual internal audit plan,
- evaluated the independence and effectiveness and performance of the internal audit function, and
- Reviewed the work performed by internal audit on a quarterly basis and the implementation of internal audit recommendations.

The audit committee is satisfied that the internal audit function, which is outsourced and managed by the inhouse internal audit manager is operating effectively and that it has endeavored to assist management to address some of the risks pertinent to the Municipality. However it has noted that its resources have been limited by no internal auditors to assist the inhouse internal audit manager internally and the limited available budget for outsourcing.

The following management disciplines were reviewed by internal audit during the year:

No.	Description
1.	IT general controls review
2.	Waste management
2.	Disaster management
3.	Internal audits follow up reviews of prior reported findings by the AGSA – quarterly reporting
4.	Supply chain management
5.	s52d & s71 reporting
6.	Performance management – quarterly reporting
7.	Year-end reporting: annual financial statements and annual performance report
8.	Year-end reporting: annual report

The audit committee is satisfied that the internal audit function continues to maintain its independence and objectivity.

5.2. Risk management

Quarterly reports from the chairperson of the risk management committee were presented to the audit committee. Detailed strategic and operational risk registers were also submitted by internal audit to the audit committee. The audit committee noted the improvements with regards to risk management and expressed concern on the slow progress on the implementation of the risk mitigation plans in some departments. As required by the audit committee charter, the audit committee must continue to exercise its advisory and oversight function with respect to risk management.

5.3. Performance management

The audit committee reviewed the in-year performance reports and performance results reported by management. Considerable improvements were noted in the effectiveness of the processes and the quality of information reported however room for improvement exists. The Accounting Officer must ensure that senior managers submit in-year reports and supporting portfolios of evidence to the performance management unit within the prescribed time frames by implementing consequence management actions against those officials that consistently do not comply with the policy timeframes.

5.4. External audit

The audit committee reviewed, and discussed the audit report, management letter and engaged the AGSA on the audit report and management letter for the period ended 30 June 2022. The audit committee is satisfied with the independence of the Auditor General (South Africa).

5.5. Evaluation of the annual financial statements

The audit committee:

- reviewed and discussed the audited financial statements to be included in the annual report, with the AGSA,
- reviewed the AGSA's management report and managements responses thereto,
- reviewed the Municipality's compliance with legal and regulatory provisions, and - reviewed significant adjustments resulting from the audit.

The audit committee concurred with and accepted the AGSA's audit report on the annual financial statements and is of the opinion that the audited annual financial statements should be accepted and read together with the report of the AGSA.

6. OVERALL POSITION

The audit committee was pleased with the improvements but was of the view that there is room for further improvements, controls are in place however the existing systems and procedures require enhancement and continued monitoring.

7. CONCLUSION

The audit committee thanks Council, the mayor, the chairperson of MPAC, the chairperson of the Risk Management Committee, the Municipal Manager, the Chief financial officer, senior management and the administrative staff for their commitment and cooperation with the audit committee. The audit committee relies extensively on the work of internal audit. The audit committee expresses its gratitude to the Manager: Internal Audit and her team for their assistance and cooperation.



Chairperson: Audit Committee

Mrs. Charmaine Jugnarayan

10 January 2023

APPENDIX H – LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS 2022/2023

Long Term Contracts (20 Largest contracts entered into during 2022/2023)					
Name of Service Provider (Entity or Municipal Department)	Description of Service Rendered	Start Date of Contract	Expiry Date of Contract	Project Manager	Contract Value
Opti Property Consultants Cc	General Valuation And Preperation Of A Valuation Roll For Implementation 01 July 2019 And Preperaton And Updating Of The Valuation Roll For The Period 01 July 2019 To 30 June 2024	2018-08-30	2024-06-30	Mrs N Dube	R1.999.805.00
Drivers Licence Card Account	Printing Of Driving Lisence Cards	2021-02-01	2024-01-31	Mrs Z.O Khumalo	N/A
Ndaba Funeral Services	Indigent Burial Services For The Period Of 36 Months	2021-07-01	2026-06-30	Mrs B.O Mngomezulu	N/A
Mbatha Funeral Services	Indigent Burial Services For The Period Of 36 Months	2021-02-12	2024-02-11	Mrs B.O Mngomezulu	N/A
Camelsa Consulting Group (Pty) Ltd	Provisionof Financial System (Mscoa)	2021-05-06	2024-02-11	MR IS Xulu	R7513384
Garlicke And Bousfield Inc	Provision Of Legal Sevice	2021-02-12	2024-02-11	Miss SP Mpontshane	N/A
Ndwandwe Attornyes	Provision Of Legal Sevice	2021-05-06	2024-02-11	Miss SP Mpontshane	N/A
Nthidi And Associates	Provision Of Interl Audit Services For The	2022-05-12	2025-05-12	Miss A Mhlanti	N/A

	Period Of 36 Months				
Mhlanga Inc	Legal Services	2020-12-15	2023-12-14	Miss SP Mpontshane	N/A
Public Private Partnerships					
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A

The municipality did not enter into any Public Private Partnerships during 2022/2023

The above information will be updated with the current Contract Register for the year ended 30 June 2023

APPENDIX I – MUNICIPAL ENTITY/ SERVICE PROVIDER PERFORMANCE SCHEDULE

The service provider's performance assessment is done in line with section number 46 (a, b & c) of chapter 6 the municipal systems act and regulation 32 of 200 Section 116 of the Municipal Finance Management Act regulates contract management, monitoring of contracts on monthly basis. The report herein below outlines the assessment of each contracted service that the municipality has with external service providers. The rating of service providers is based on the legend mentioned hereunder.

<i>Assessment Key</i>	
Good (G)	<i>The service has been provided at acceptable standards and within the time frames stipulated in the SLA/Contract</i>
Satisfactory (S)	<i>The service has been provided at acceptable standards and outside of the timeframes stipulated in the SLA/Contract</i>
Poor (P)	<i>The service has been provided below acceptable standards</i>

Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Assessment of Service Providers Performance		
				G	S	P
G 4 S CASH SERVICES (SA) (PTY) LTD	2010/07/27	SECURITY FOR CASH IN TRANSIT	1 626 976,41	X		
KALMIA TRADING 1086 CC	2015/05/28	PROVISION FOR IT SUPPORT FOR THE PERIOD OF 36 MONTHS	936 784,98	X		
SHARDESH SEWLAL AND ASSOCIATES CC	2015/04/24	CONSULTING FOR THE IMPLEMENTATION OF MIG PROJECTS (CEZWANA SKILLS CENTRE)	623 654,05	X		
ABSA BANK LIMITED	2012/02/01	BANKING SERVICES FOR A PERIOD OF 60 MONTHS	316 627,64	X		
TAKITSE TRADING AND EYESIZWE CONSULTANTS	2013/09/09	IMPLEMENTING AGENT : WARD 5 HOUSING PROJECT 1000 UNITS	1 286 200,00	X		
E-PLAN TOWN AND REGIONAL PLANNERS CC	2017/06/27	ESTABLISHMENT AND FORMALISATION CEMETERIES FOR JOZINI MUNICIPALITY	1 167 818,68	X		
OPTI PROPERTY CONSULTANTS CC	2018/08/30	GENERAL VALUATION AND PREPERATION OF A VALUATION ROLL FOR IMPLEMENTATION 01 JULY 2019 AND PREPERATON AND UPDATING OF THE VALUATION ROLL FOR THE PERIOD 01 JULY 2019 TO 30 JUNE 2024	1 999 805,00	X		

NTSHIDI AND ASSOCIATES	2020/05/08	ADHOC ASSIGNMENT: REQUEST TO PEFORM SECTION 32 INVESTIGATION OF UIFWE	3 938 447,61	X		
NATHIMISODILE TRADING CC T/A ETICKETNET TRAVEL & TOUR	2019/12/31	PROVISION OF TRAVEL AGENT SERVICES FOR THE PERIOD OF 36 MONTHS	10 465 779,05	X		
DRIVERS LICENCE CARD ACCOUNT	2021/02/01	DRIVING LISENCE CARD ACCOUNT	331 799,00	X		
RESTAM ENGINEERING JV ODG TECHNOLOGIES PTY LTD	2018/12/18	ALLOCATION OF PROJECT: NHLANGANO ELECTRIFICATION (12%)	1 608 960,00	X		
RESTAM ENGINEERING JV ODG TECHNOLOGIES PTY LTD	2018/12/18	ALLOCATION OF PROJECT: LUMBE ELECTRIFICATION (12%)	1 077 600,00	X		
BI INFRASTRUCTURE CONSULTANTS	2018/12/18	ALLOCOATION OF PROJECT : MKUZE WAMANZI ELECTRIFICATION (13.5%)	431 197,31	X		
CYBERFOX CC	2020/09/20	MAINTANANCE OF OF BUILDING PLANS INFORMATION MANAGEMENT SYSTEM	143 749,98	X		
NIPHILE CONSULTING ENGINEERS	2020/03/02	IMPLEMANTION OF NDUMO SPORTS COMPLEX	9 600 000,00	X		
UBUHLAKANI OBUHLANU	2019/04/26	ALLOCOATION OF PROJECT : CONSTRUCTION OF ESIKADENI SPORTSFILED	801 716,88	X		
BM PROJECTS	2019/04/26	ALLOCATION OF PROJECT (ONALENI COMM HALL)	1 018 452,38	X		
BM PROJECTS	2019/04/26	ALLOCATIONOF PROJECT (OSHABENI NYATHINI)	1 052 125,80	X		
MZANSI AFRICA CIVILS CC	2019/05/15	ALLOCATION OF PROJECT : NDUMANE ACCESS ROAD (11%)	1 135 023,82	X		
MZANSI AFRICA CIVILS CC	2019/05/15	ALLOCATION OF PROJECT : UBOMBO SPORTSFIELD (11%)	829 007,55	X		
BI INFRASTRUCTURE CONSULTANTS	2019/05/15	PMU ADMINISTRATION	5 212 049,10	X		
BI INFRASTRUCTURE CONSULTANTS	2019/05/15	ALLOCATION OF PROJECT : EMPILENI COMM HALL (13.5%)	1 263 535,53	X		
BI INFRASTRUCTURE CONSULTANTS	2019/05/15	ALLOCATION OF PROJECT : KWAMBUSI COMMUNITY HALL (13.5%)	1 201 372,15	X		
ENDUNENI CONTRACTORS	2020/02/18	CONSTRUCTION OF KWAMBUSI COMMUNITY HALL	8 899 052,98	X		
BI INFRASTRUCTURE CONSULTANTS	2019/05/15	CONSTRUCTION OF NHLANGANO COMMUNITY HALL (13.5%)	1 058 456,14	X		
UBUHLAKANI OBUHLANU	2019/05/15	ALLOCATION OF PROJECT : ESIDAKENI SPORTS FIELD	801 716,88	X		
UBUHLAKANI OBUHLANU	2019/05/15	ALLOCATION OF PROJECT :OPHANSI SPORTSFIELD	1 081 254,14	X		
SIMPHULWAZI ENGINEERS	2019/05/15	ALLOCAITON OF PROJECT: MTSHAKELA ACCESS ROAD (14%)	1 189 764,49	X		
SIMPHULWAZI ENGINEERS	2019/05/15	ALLOCAITON OF PROJECT: SIBONOKUHLE SPORTS FILED (14%)	987 974,98	X		
SIMPHULWAZI ENGINEERS	2019/05/15	ALLOCAITON OF PROJECT: SINETHEZELILE SPORTSFIELD (14%)	1 426 357,20	X		
SIBGEM CONSULTING PTY LTD	2019/05/15	ALLOCATION OF PROJECT: EZINHLAVINI ACCESS ROAD (14%)	837 224,23	X		
M & C CONSULTING ENGINEERS	2019/05/15	ALLOCAITON OF PROJECT: NYAMANE SPORTSTFIELD (12%)	965 434,69	X		
MGAZIE TRIBLE PTY LTD	2019/05/15	ALLOCATION OF PROJECT: NHLONHLELA COMMUNITY HALL (14%)	1 310 333,15	X		
MGAZIE TRIBLE PTY LTD	2019/05/15	ALLOCATION OF PROJECT: MKUZE MARKET STALL S (14%)	236 162,85	X		

MGAZIE TRIBLE PTY LTD	2019/05/15	ALLOCATION OF PROJECT: MKUZE INFORMATION CENTRE (14%)	236 162,85	X		
MGAZIE TRIBLE PTY LTD	2019/05/15	ALLOCATION OF PROJECT: JOZINI MUNICIPAL OFFICES (14%)	1 064 000,00	X		
MGAMULE CONSULTING ENGINEERS	2019/05/15	ALLOCAITON OF PROJECT: MANYISENI YOUTH CENTRE (14%)	2 475 225,79	X		
UWP CONSULTING PTY LTD	2019/05/15	ALLOCAITON OF PROJECT: UPGRADING OF MKUZE TOWN ROAD	1 981 654,46	X		
DYNAMIC DASH SOLUTION PTY LTD	2019/06/24	COMPILATION OF THE GRAP AND MSCOA COMPLIANT AFS	2 063 100,00	X		
BONAKUDE CONSULTING	2019/06/24	COMPILATION OF GRAP COMPLIANT FIXED ASSET REGISGER	2 008 926,95	X		
VODACOM	2019/11/18	PROVISION OF MPLS SOLUTION FOR THE PERIOD OF 36 MONTHS	1 782 756,80	X		
ETHALA CONSTRUCTION AND SERVICES	2019/11/27	CONSTRUCTION OF ESDAKENI SPORTSFILED IN WARD 09	7 054 543,96	X		
TCN INVESTMENT GROUP	2020/02/10	ELECTRIFICATION OF UMKUZE WAMANZI IN WARD 20	3 194 054,16	X		
MATAMBA SUPPLY SERVICES	2020/12/09	SUPPLY AND DELIVERY OF 670G GRADER	5 282 155,13	X		
BARLOWORLD EQUIPMENT	2020/11/30	SUPPLY AND DELIVERY OF TLB	1 267 765,75	X		
TOYOTA SOUTH AFRICA MOTORS PTY LTD	2020/11/23	SUPPLY AND DELIVERY OF 2 BRAND NEW FORTUNERS 2.8GD DESIEL	1 436 872,10	X		
SSPS OPULANCE GROUP JV MAKHEHLENI CONSTRUCTION	2019/12/02	CONSTRUCTION OF ONALENI COMMUNITY HALL	8 487 103,14	X		
A ONE ELECT t/a A1 ELECTRICAL	2020/02/06	ELECTRIFICATION OF NHLANGANO IN WARD 03	9 346 089,67	X		
BLACK CUBANS CONSULTING	2020/12/08	FEASIBILITY ASSESSMENT FOR MKUZE FUTURE DEVELOPMENT	1 477 980,00	X		
EZINHLE UPPLIERS AND CONTRACTORS	2020/11/17	CONSTRUCTION OF NHLANGANO COMM HALL	7 837 452,91	X		
SIKWAYO HOLDINGS PTY LTD	2020/11/17	CONSTRUCTION OF CEZWANA YOUTH DEVELOPMENT CENTRE PHASE 2	4 454 971,79	X		
NKOMOZINI TRADING	2020/12/08	SUPPLY AND DELIVERY OF 12X3M PARKHOME	349 491,90	X		
ISIBUKO DEVELOPMENT PLANNERS	2020/11/18	DEVELOPMENT OF SINGLE LAND SCHEME USE	1 298 074,00	X		
MAPUTALAND COMMUNITY RADIO	2020/12/15	PROVISION OF THE RADIO SLOTS FOR A PERIOD OF 36 MONTHS	R276 781,62	X		
ESINOVAYO TRADING ENTERPRISE PTY LTD	2020/11/17	SUPPLY AND INSTALLATION OF NEW GALVANISED LED LIGHTS	R376 740,20	X		
ESINOVAYO TRADING ENTERPRISE PTY LTD	2020/11/17	SUPPLY AND INSTALLATION OF BACKUP GENERATOR	R341 740,15	X		
PALISADE CONCRETE PRODUCTS CC	2020/11/17	SUPPLY AND INSTALLATION OF JOZINI MUNICIPALITY PALISADE FENCE	R563 270,00	X		
ZAMSELE TRADING	2020/12/08	SUPPLY AND DELIVERY OF EPWP PERSONAL PROTECTIVE CLOTHING	995 333,00	X		
THULILE TRADING	2020/11/06	UPGRADE OF MKUZE TOWN ROAD	14 732 071,10	X		
SIMANDLOVU TRADING CC	2020/09/08	CONSTRUCTION OF EMPILENI COMMUNITY HALL	8 465 005,07	X		

JABELU CONCRETE JV JABELU PLANT AND LOGISTICS	2020/12/04	CONSTRUCTION OF EZINHLAVINI ACCESS ROAD	5 980 173,08	X		
TYLEE ARIA CONSTRUCTION (PTY)LTD	2020/11/01	CONSTRUCTION OF EMERGENCY SHELTERS	17 721 275,00	X		
XB CONSTRUCTION	2020/11/17	CONSTRUCTION OF MTSHAKELA ACCESS ROAD	8 498 317,80	X		
NDABA FUNERAL SERVICES	2020/12/15	INDIGENT BURIAL SERVICES FOR THE PERIOD OF 36 MONTHS	893 750,00	X		
MBATHA FUNERAL SERVICES	2020/12/15	INDIGENT BURIAL SERVICES FOR THE PERIOD OF 36 MONTHS	844 900,00	X		
EZINHLE UPPLIERS AND CONTRACTORS	2021/02/22	CONSTRUCTION OF NHLONHLELA COMMUNITY HALL	9 312 975,20	X		
S & D CONSULTING	2021/02/22	ALLOCATION OF PROJECT : ELECFRIFICATION OF KWAQONDILE IN WARD 7 AND WARD 2 (10%)`	599 671,27	X		
SBOSHCON CIVIL PTY LTD	2021/02/22	ELECFRIFICATION OF KWAQONDILE IN WARD 7 AND WARD 2	5 996 712,66	X		
ZENZELE BHEKI TRADING	2021/08/12	SUPPLY AND INSTALLATION OF BLOCK PAVING - NDUMO ACCESS ROAD	3 446 546,12	X		
QUIT STORM TRADING CC	2021/08/12	INSTALLATION OF STEEL GALVANISED PALISADE FENCE-NDUMO RENTAL HOUSES	517 975,89	X		
GILIIA TRADING PTY LTD	2021/04/15	RENOVATION OF MKHUZE INFORMATION CENTER	1 288 200,50	X		
CAMELSA CONSULTING GROUP (PTY) LTD	2021/07/01	MSCOA AGREEMENT	7 513 384,00	X		
CAMELSA CONSULTING GROUP (PTY) LTD	2020/10/01	IMPLEMENTATION OF PERFORMANCE MANAGEMENT SYSSTEM	3 787 401,75	X		
NANGA DEVELOPMENT CONSULTANTS	2021/04/01	LOCAL ECONOMIC DEVELOPMENT STRATEGY FOR JOZINI LOCAL MUNICIPALITY	1 972 000,00	X		
GARLICKE AND BOUSFIELD INC	2021/02/12	LEGAL EXPERT ADVICE AND OPINION ON THE OUTCOME OF THE MATTER FOR MR SM MAZIBUKO (FORMER VIP BODY GUARD FOR FORMER SPEAKER	318 598,23	X		
NDWANDWE ATTORNYES	2021/05/06	DRAFTING AND REVIEWING CONTRACTS FOR PLANNING AND ECONOMIC DEVELOPMENT	1 371 751,60	X		
DLV PROJECT MANGERS AND ENGINEERS	2021/03/15	CONSULTANT FOR KWAPHAWENI COMMUNITY HALL (10.9%)	827 394,78	X		
DLV PROJECT MANGERS AND ENGINEERS	2021/03/15	CONSULTANT FOR EZIPHUSHENI COMMUNITY HALL AND CHRECHE (10.9%)	1 483 525,96	X		
SSPS OPULANCE GROUP	2021/05/27	CONSTRUCTION OF KWAPHAWENI COMMUNITY HALL	8 273 947,75	X		
SSPS OPULANCE GROUP	2021/06/21	CONSTRUCTION OF ZIPHUSHENI COMMUNITY HALL AND CRECHE	12 466 604,70	X		
MARABE PROJECTS PTY LTD	2021/06/21	CONSTRUCTION OF MKUZE MARKET STALL	1 105 393,42	X		
VIKELANI CONSTRUCTION	2021/10/14	CONSTRUCTION OF MKUZE MARKET STALL	1 686 877,50	X		
ZENZELE BHEKI TRADING	2021/07/19	CONSTRUCTION OF SIBONOKUHLE SPORTSFIELD	7 056 964,15	X		
BIDVEST MCCATHY ISUZU	2021/08/30	SUPPLY AND DELIVERY OF 2 COMPACTOR TRUCKS	5 015 107,88	X		
SIPHO GLAD CONSTRUCTOIN	2021/07/19	CONSTRUCTION OF UBOMBO SPORTSFIELD	7 536 432,31	X		

CAPITAL POWER PROJECTS PTY LTD	2021/08/10	ELECTRIFICATION OF LUMBER IN WARD 09- 192 CONNECTIONS	8 747 768,84	X		
YURITECK BUSINESS MACHINES CC T/A ITEC SOLUTION	2020/11/18	LEASE OF PHOTOCOPY MACHINES FOR THE PERIOD OF 36 MONTHS	137 949,30	X		
FLEET HORIZON SOLUTION	2017/04/17	PROVISION OF VEHICLE TRACKING FOR THE PERIOD OF 36 MONTHS	1 481 557,24	X		
INDWE RISK SERVICES (PTY) LTD	2020/07/01	PROVISION FOR SHORT TERM INSURANCE	2 713 160,00	X		
NIPHILE CONSULTING ENGINEERS	2022/02/03	CONSTRUCTION OF SYNTHETIC / ARTIFICIAL TURF ON NDUMO SPORTS COMPLEX – MAIN SPORTSFIELD	5 000 000,00	X		
SDM ASSET MANAGEMENT AND CONSULTING	2022/02/21	COMPILATION OF GRAP COMPLIANT FIXED ASSET REGISTER	1 872 207,85	X		
NTHIDI AND ASSOCIATES	2022/05/12	PROVISION OF INTERNAL AUDIT SERVICES FOR THE PERIOD OF 36 MONTHS	N/A	X		
MHLANGA INC	2020/12/15	LEGAL SERVICES	151 039,35	X		
QUIT STORM TRADING CC	2021/10/22	COMPLETION OF NGONYAMENI COMMUNITY HALL	6 999 578,64	X		

APPENDIX J: DISCLOSURE OF FINANCIAL INTERESTS

Period 1 July 2022 to 30 June 2023

Position	Name	Description of Financial interests* (Nil / Or details)
(Honourable) Mayor		Nil
Members of Exco		Nil
		Nil
		Nil
		Nil
		Nil
		Nil
		Nil
		Nil
		Nil
Councillors		Nil
		Nil
		Nil
		Nil
		Nil
		Nil
		Nil
Municipal Manager		
Chief Financial Officer		
Executive Directors		Nil

** Financial interests to be disclosed even if they incurred for only part of the year. See MBRR SA34A
TJ*

APPENDIX K: (I) REVENUE COLLECTION PERFORMANCE BY VOTE

Revenue Type	Revenue
Service Charges	R1 959 494.87
Property Rate	R24 166 958.89
Government Grants and Subsidies	R285 747 715.05
Rental Income	R2 360 197.87
Traffic Fines	R20 200.00
Interest Received	R2 682 389.51
Other Income	R3 616 141.30
Licensing and permits	R1 232 334.49

APPENDIX- K (II) REVENUE COLLECTION PERFORMANCE BY SOURCE

Revenue Type	Revenue
Service Charges	R1 959 494.87
Property Rate	R24 166 958.89
Government Grants and Subsidies	R285 747 715.05
Rental Income	R2 360 197.87
Traffic Fines	R20 200.00
Interest Received	R2 682 389.51
Other Income	R3 616 141.30
Licensing and permits	R1 232 334.49

APPENDIX L: CONDITIONAL GRANTS RECEIVED EXCLUDING MIG

GRANT NAME	ORGAN OF STATE	AMOUNT RECEIVED DURING YEAR
Community Library Service Grant	Department of Arts and Culture	R 5 517 000
Financial Management Grant	National Treasury	R 2 850 000
Integrated National Electrification Program Grant	Department of Energy	R 8 980 000
Ndumo Sports Complex	Department of Sports and Recreation	R 5 000 000
Expanded Public Works Program	Department of Public Works	R 3 296 000

APPENDIX M: CAPITAL EXPENDITURE - NEW/ UPGRADE/RENEWAL PROGRAMMES: INCLUDING MUNICIPAL INFRASTRUCTURE GRANT

APPENDIX M: (i) CAPITAL EXPENDITURE – UPGRADE/RENEWAL PROGRAMME

APPENDIX N: CAPITAL PROGRAMME BY PROJECT CURRENT YEAR

APPENDIX O: CAPITAL PROGRAMME BY PROJECT BY WARD CURRENT YEAR

APPENDIX P: SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

Service Backlogs: Schools and Clinics				
Establishments lacking basic services	Water	Sanitation	Electricity	Waste
Schools				
Clinics				

APPENDIX Q: SERVICE BACKLOGS EXPERIENCED BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

Service backlogs experienced by the community where another sphere of government is the service provider (whether or not the municipality acts on agency basis)		
Service and locations	Scale of backlogs/ Challenge	Impact of backlogs
Clinics		
Housing		
Driving Licensing and Testing Centre		
None	None	None

APPENDIX R: DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY-2021/2022

Loans/Grants Made by the Municipality	Project Name	Conditions Attached to Funding	Year	Total Amount Committed Over Previous & Future Years
Jozini Municipality did not have any loans.				

APPENDIX T: NATIONAL AND PROVINCIAL OUTCOMES FOR LOCAL GOVERNMENT

Presidential outcome for Local Government		
Outcome/Output	Progress to date	Number or percentage achieved
A	B	C
Output: Improving access to basic services		
Provision of Basic Services	Households and businesses having access to refuse removal services at the minimum level.	
	Households having access to electricity services.	
The Community Works Programme functions in the Municipality, but is managed on behalf of national government by an external service provider.	CWP job opportunities that were created during 2021 financial year	
EPWP	CWP job opportunities that were created during 2021 financial year	
Output: Deepen democracy through a refined Ward Committee Model		
All Ward Committees are 100% functional.	The ward committee system was interrupted by the 2021 Local Government elections and new ward committees had to be established.	Not applicable due to Local Government elections.
Output: Administrative and financial capability		
Debt Collection and Indigent Support Policy as well as the Writing Off of Irrecoverable Debt Policy were reviewed.	These policies were approved by Council to ensure that consumers who are struggling financially can be accommodated without severe negative effects to the Municipality.	

The background features a complex geometric design. It consists of several overlapping, angular shapes in shades of red, green, and yellow, set against a black background. The shapes are composed of multiple parallel lines, creating a sense of depth and movement. The overall composition is dynamic and modern.

**ANNUAL FINANCIAL STATEMENT
(AFS) 2022/2023 ARE ATTACHED
AS AN ANNEXURE**



A handwritten signature in black ink, appearing to be 'M. Mathe', is positioned to the left of a vertical line.

Clr M. Mathe

Mayor: Jozini Local Municipality

