

" The City of Heritage "



FINAL ANNUAL REPORT 2020/2021 FINANCIAL YEAR

VISION:

“A developmental city of heritage focusing on good governance, socio-economic development and upholding tradition to promote sustainable service delivery”

Mission

- To develop the institution and to facilitate institutional transformation
- To provide infrastructure and services to all, with emphasis on rural communities, in a sustainable manner
- To provide infrastructure and services to all, with emphasis on rural communities, in a sustainable manner
- To develop and support sustainable local economic development, through focusing on tourism development, and incorporating the youth
- To develop and support social development initiatives, particularly those focused on the youth and the vulnerable
- To ensure good governance through leadership excellence and community participation
- To ensure continued sound financial management
- To ensure effective and efficient Land Use Management, taking cognizance of sound environmental practices

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CHAPTER 1

FOREWORD BY HIS WORSHIP THE MAYOR

It is with great honour and humility to present the Ulundi Local Municipality's Annual Report for 2020/2021 financial year. Again, it is truly humbling to take stock on the previous year as it shows that the Municipality has maintained the highest standards of good governance as it has been doing in the past few years. Although this period presented unique challenges which required us to double our efforts as the Municipality in order to reduce service delivery backlogs thus, ensuring that Ulundi never regress but remains one of the fastest growing predominantly rural town which is attractive to investors.



Working in partnership with other spheres of government and stakeholders we have been able to advocate for equitable distribution of basic services, infrastructure, and resources for our diverse communities, both in the urban area and in the rural areas.

The Memorandum of Understanding which the Municipality entered with the Department of Energy and Minerals, and Eskom to intervene in some rural areas in assisting Eskom to fast track the implementation of electricity projects especially in communities that have been waiting for too long for their homes to be electrified. I have great pleasure to report that, this intervention has been able to assist us to realize significant progress more especially in the Amakhosi Areas.

The Municipality during a very difficult period following the outbreak of **COVID-19** pandemic it increased the EPWP budget so that we could give more people job opportunities to meet with challenges of increasing unemployment because of the country's economic decline.

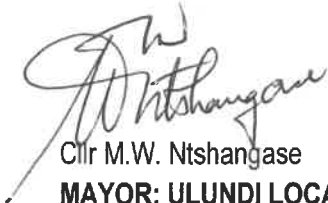
In order to ensure that there is no disruption of accessibility to public services to our communities the Municipality had to adjust to the new normal and protocols, we then engaged other stakeholders to conduct joint operations on the ground and also our Community Services Department of the Municipality has formed partnerships with other spheres of government in programmes such as the Operation Sukuma Sakhe (OSS), Local HIV/AIDS Council, Promotion of Children's Rights Programme which improves public participation, and public awareness campaigns. The Municipality has also continued to provide support to indigent members of the community by offering burial support for those families on the Municipal Indigent register.

In recognition of the service delivery constraints as pointed in Chapter 9 of the Medium-Term Service Framework of the National Development Plan. Ulundi Municipality has always maintained a good working relationship with its citizens as we always adhere to the Batho Pele Principles in the manner we serve our communities.

Despite progress made the Municipality is acutely aware of the many challenges that await us such as strengthening people involvement in planning and decision-making process so that there is consensus, Strengthening of the Ward Committee System, accelerating and expanding quality and sustainable service delivery and focusing on revenue collection and customer care measures within the framework of Batho Pele.

Finally, on behalf of Council I would like to extend a word of appreciation to the members of the communities we serve for entrusting us with this enormous responsibility of moving the barriers of poverty and the further development of Ulundi and we assure them that we are, together going to continue working hard to create a caring, strong and a vibrant Ulundi.

I thank all internal and external stakeholders for working in corporation with the Municipality in trying to minimize the spread of **COVID-19** virus in our communities as their efforts ensured that we minimize its potential negative impact in the of lively hoods of our communities which has continued to make Ulundi a better place to live in.



Cllr M.W. Ntshangase

MAYOR: ULUNDI LOCAL MUNICIPALITY

FOREWORD BY THE MUNICIPAL MANAGER

It is that time of the year where we once again pause to take stock of the events of the previous financial year (in this case 2020/2021) and to not only celebrate the successes and achievements made, but to also reflect on the setbacks suffered, for it is through the lessons learned in our failures that we will be wiser and able to avoid the same pitfalls going forward. We maintained our record of receiving positive audit outcomes that we have been receiving during past few years. This attests to our commitment to the municipality's mission of being "*A developmental city of heritage focusing on **good governance, socio-economic development** and upholding tradition to promote **sustainable servicedelivery***".



In terms of Section 121 of the Municipal Finance Management Act No. 56 of 2003, I, as the Accounting Officer of this municipality, must prepare an annual report for each financial year the purpose of which is inter alia, *a) to provide a record of the activities of the municipality during the financial year; b) to provide a report of performance against the budget of the municipality for that financial year; and c) to promote accountability to the local community for the decisions made throughout the year by the municipality.*

It is significant to note that Ulundi Municipality has, over the years, been receiving "unqualified audit opinion" on its financials from the Auditor-General. The 2020/2021 audit opinion was no exception. We are working very hard to ensure that even with the 2021/2022 audit which is due to commence soon, we obtain the same "unqualified" audit opinion if not a clean audit. This is evidence of our commitment to clean corporate governance, fiscal discipline, and prudent financial management practices. It also shows the progress we are making towards meeting the national target of "clean audit" for local government. We can achieve this audit outcome because year after year, we put a lot of effort in implementing our comprehensive Action Plan to address the Auditor-General's findings made in the audit of the previous financial year. All Heads of Departments are required to act upon the remedial tasks to address the findings related to their respective departments and report progress monthly.

Over the years, the municipality has established and put in place structures that support effective internal controls. Amongst these is risk management through which all organizational risks are identified and monitored on a continuous basis, internal audit and performance management. The Combined Assurance Forum was also established to coordinate and standardise activities of all recognised assurance providers within the municipality. The existence and functioning of these internal control structures also contributed to the kind of audit outcomes that the municipality has received. This means that our internal controls are effective in enabling us to manage public funds including millions worth of grants in terms of the prescripts of the laws that govern the collection, spending, and general management of public funds.

However, our ability to collect revenue during the previous year, was negatively impacted by socio-economic factors such as loss of income and deaths which were some of the effects of the Covid-19 pandemic. But even under those circumstances, the municipality still managed to provide uninterrupted quality services to the community of Ulundi such as electricity, refuse collection, maintenance of roads and electricity infrastructure, etc. To address the resultant cash-flow challenges and doubts about the municipality's ability to operate as a "going concern", a Financial Recovery Plan was implemented in terms of which heavy restrictions were placed on all expenditure and procurement, filling of vacant positions and payment of overtime and standby to mention but a few to curb expenditure while trying to improve collection of revenue.

Council also came to the realization that electricity was an unsustainable trading service that took away the municipality's ability to operate as a going concern in the sense that what the municipality paid Eskom for electricity was way more than it was able to recover in electricity sales as well as the astronomical interest which kept pushing the historical debt up no matter how much the municipality serviced it in terms of the payment arrangement. Therefore, Council took a decision to surrender the municipality's electricity trading license back to Eskom hoping that with the closure of the bottomless pit the Eskom debt has become, the municipality will be on the road to self-sustenance again. The handover process is currently underway.

Through the Extended Public Works Programme (EPWP) which has won the municipality accolades as the best in the province, we have been able to provide our youth with skills through on-the-job training as well as created work opportunities for them; and this has contributed to poverty alleviation and reduction of unemployment in our communities.

In conclusion, I would like to thank Council, the Mayor, the Speaker, the Executive and Finance Committee and MPAC for their support and the roles they have played and are continuing to play in enabling Ulundi Municipality to do well in service delivery to the people. I also wish to thank my management team and all the municipality's employees for their support and for doing their share to ensure that this municipality is always counted amongst the archivers in all surveys conducted by Cogta.



N.G. Zulu
MUNICIPAL MANAGER

1. Municipal Overview

1.1 Introduction

The Ulundi Local Municipality is, in accordance with the legislative requirements of the Local Government: Municipal Systems Act, (Act No. 32 of 2000) and the Municipal Finance Management Act (Act No. 56 of 2003), required to report on the performance of the Municipality and present the financial statements for the year 2020/2021. The most important documents tabled by the Municipality are the Integrated Development Plan (IDP), the Budget and the Annual Report. The IDP and Budget set out what the Municipality intends to do and how the funds will be spent during a financial year, while the Annual Report reflects on actual performance and implementation of the IDP and Budget during that year.

The Annual Report is a key performance report to the community and other stakeholders that reflects a true, honest and accurate account of the goals set by Council and the success or otherwise in achieving these goals. It includes a range of financial and non-financial information that collectively forms an authoritative and historic record of the activities and performance of the Ulundi Local Municipality for the 2020/2021 financial year.

1.2 Legislation

The 2020/2021 Annual Report for the Ulundi Local Municipality has been compiled in accordance with Section 46 of the Municipal Systems Act (Act No. 32 of 2000), Section 121(3) of the Municipal Finance Management Act (Act No. 56 of 2003) and National Treasury MFMA Circular No. 11. Section 46 of the Municipal Systems Act states that:

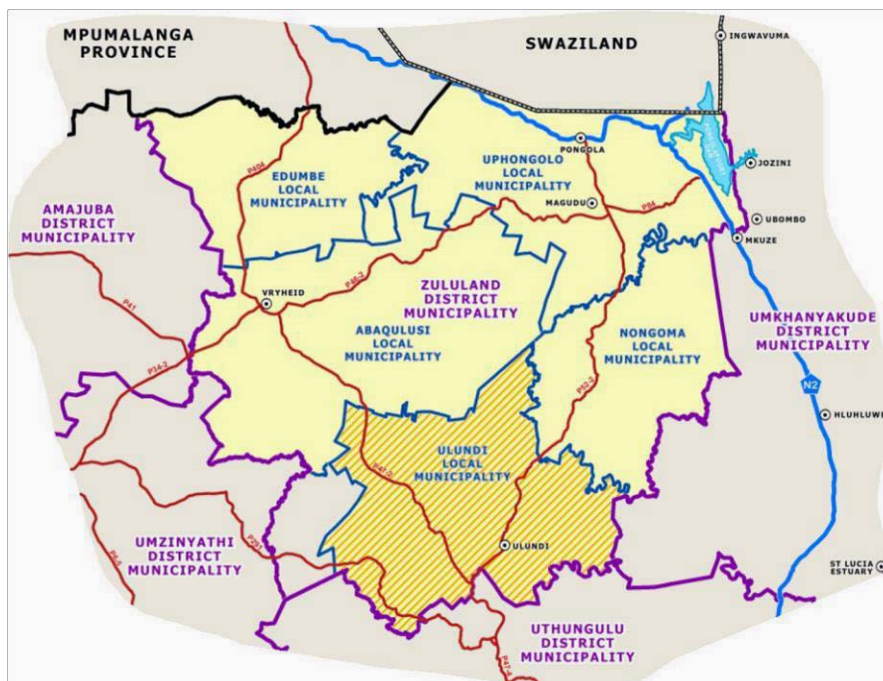
- (1) A municipality must prepare for each financial year an annual report consisting of –*
 - (a) a performance report reflecting –*
 - (i) the municipality's and any service provider's, performance during that financial year, also in comparison with targets of and with performance in the previous financial year.*
 - (ii) the development and service delivery priorities and the performance targets set by the municipality for the following financial year; and*
 - (iii) measures that were or are to be taken to improve performance.*
 - (b) the financial statements for that financial year prepared in accordance with the standards of generally recognised accounting practice referred to in section 89 of the Public Finance Management Act, 1999 (Act No. 1 of 1999);*
 - (c) an audit report on the financial statements and the report on the audit performed in terms of section 45(b); and*
 - (d) any other reporting requirements in terms of other applicable legislation.*
- (2) A municipality must table its annual report within one month of receiving the audit report referred to in subsection (1)(c).*

The preparation and adoption of annual reports is clearly defined in Section 121 of the Municipal Finance Management Act. Section 121(1) and (2) states that:

- (1) *Every municipality and every municipal entity must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.*
- (2) *The purpose of an annual report is –*
 - (a) *to provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates.*
 - (b) *to provide a report on performance against the budget of the municipality or municipal entity for that financial year; and*
 - (c) *to promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.*

1.3 Spatial Location within KZN

The Ulundi Local Municipality is located on the southern boundary of the Zululand District Municipality in north-eastern KwaZulu-Natal. The Ulundi municipal area is approximately 3,250 km² in extent and includes the towns and settlements of Ulundi, Nqulwane, Mahlabathini, Babanango, Mpungamhlophe and Ceza as well as the Traditional Authorities of Buthelezi (KwaPhindangene), Buthelezi (Empithimpithini), Mbatha, Mpungose, Ndebele, Ntombela, Mlaba, Zungu, Zulu (KwaNsimbi).



1.4 Locality

The largest part of its area is rural and underdeveloped. Approximately half of the Municipal area consists of commercial farms and the area supports a substantial agricultural community. The town of Ulundi represents the only urban centre in the Ulundi Local Municipal area and accommodates approximately 40,000 people. The settlement pattern reveals a high population concentration in the town of Ulundi and densely populated peri-urban area surrounding the town and along the main routes R34, R66 and P700. Further settlement concentrations include:

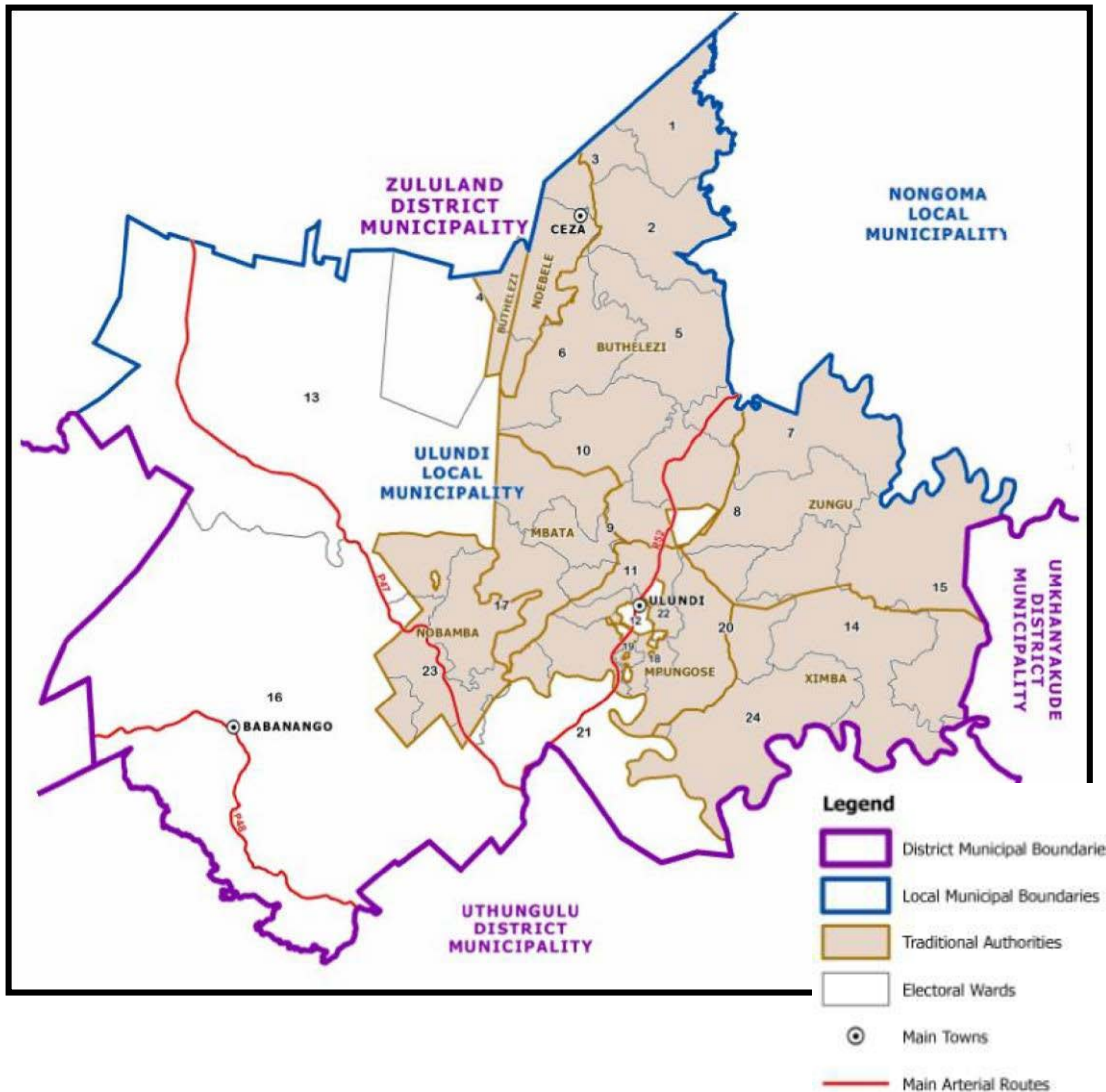
- Nqulwane in the eastern part of Ulundi with the Okhukho Coal Mine;
- Babanango, which developed as a result of the forestry industry;
- Denny Dalton/Mpungamhlophe, which developed as a result of road R34 and rail infrastructure; and
- Ceza to the north, which developed in response to the establishment of supportive land uses such as a hospital, clinic and other related social support services in the area. It is also situated on the road network system. It is therefore a connection and concentration point for people and activities.

The Ulundi Municipality is one of the five local municipalities that constitute the area of jurisdiction of the Zululand District Municipality – the other four local municipalities are eDumbe Municipality, Abaqulusi Municipality, uPhongolo Municipality and Nongoma Municipality.

2. Demographic Profile

INDICATOR	ULUNDI MUNICIPAL AREA
Area	3 250 km ²
Population (2012)	188 319
Households	35 198
People per Household	5.1
Gender breakdown	Males 45.2 % Females 54.8 %
Age breakdown	0 – 14 40.15 % 15 – 64 55.21 % 65 + 4.63 %

- Number of Wards and Traditional Authority Areas depicted on a maps. The Ulundi Local Municipality consists of 24 wards with 47 Councilors.



Administrative Entities

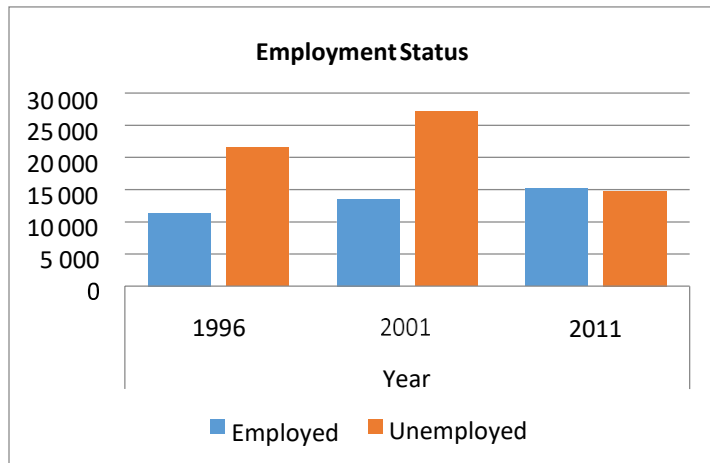
The eastern part of the Municipal area consists of scattered rural settlement in nine Traditional Authority Areas, namely:

- Buthelezi KwaPhindangene);
- Buthelezi (eMpithimpithini);
- Mbatha;
- Mpungose;
- Ndebele;
- Ntombela;
- Mlaba;
- Zungu; and
- Zulu (KwaNsimbi).

Economic Profile Employment

Status (15yrs – 65yrs)

Employment Status	Year		
	1996	2001	2011
Employed	11,361	13,534	15,136
Unemployed	21,556	27,113	14,805



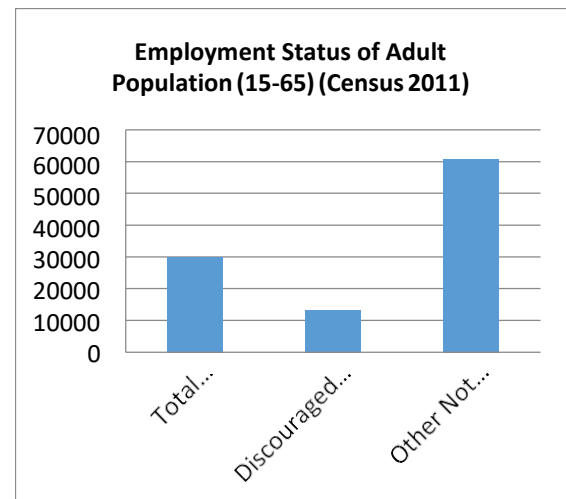
Whilst there seemed to be an increase in the number of economically active persons that are formally employed between 1996 to 2001 and

2001 to 2011 within the

Municipal Area, it must be noted that the unemployment rate in 2011 was 49.45%. This excludes those who are "discouraged work-seekers" (12.75% of the population aged between 15 and 65 years).

Employment Status (15yrs – 65yrs) (2011)

STATUS (2011)	NO	%
Employed	15136	50.55%
Unemployed	14805	49.45%
Total Economically Active	29941	28.80%
Discouraged Work-Seeker	13259	12.75%
Other Not Economically Active	60779	58.45%
TOTAL	103979	100.00%



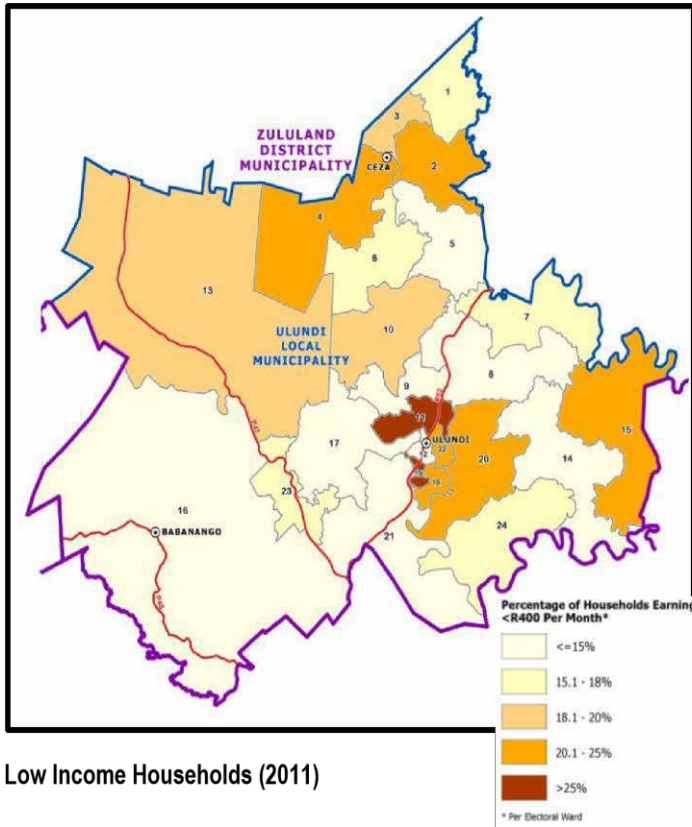
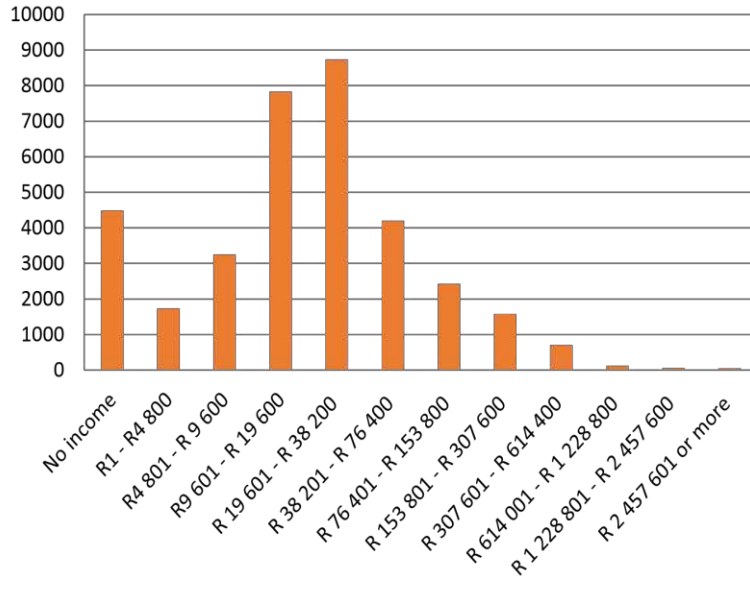
Household Income (2011)

RANDS PER ANNUM	NO	%
No income	4492	12.76%
R1 - R4 800	1736	4.93%
R4 801 - R 9 600	3249	9.23%
R9 601 - R 19 600	7834	22.26%
R 19 601 - R 38 200	8736	24.82%
R 38 201 - R 76 400	4205	11.95%
R 76 401 - R 153 800	2430	6.90%
R 153 801 - R 307 600	1583	4.50%
R 307 601 - R 614 400	703	2.00%
R 614 001 - R 1 228 800	119	0.34%
R 1 228 801 - R 2 457 600	61	0.17%
R 2 457 601 or more	49	0.14%
TOTAL	35197	100.00%

An indigent household are those households earning less than R1,600 per month. In terms of this criterion alone, some 45% of the Households who resided in the Ulundi Municipal Area were indigent.

The largest proportion of households – some 68% - earned between R4,801 and R76,400 per annum in 2011.

Annual Household Income (Census 2011)

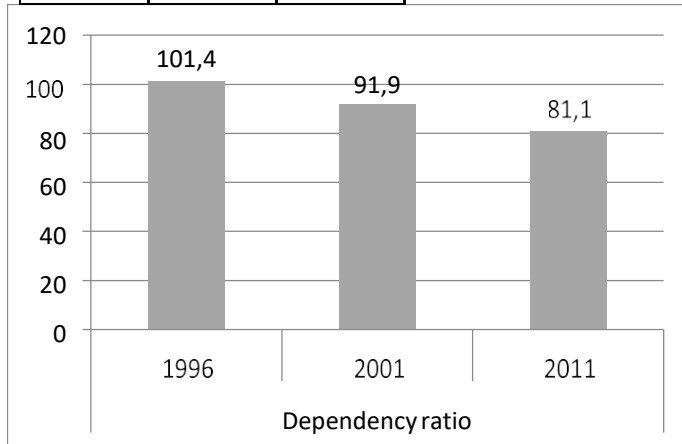


Low Income Households (2011)

It is noted that many households residing in areas around Ulundi town, are the poorest of the poor. 20.1% of these households earned less than R400 per month. The assumption is that households were drawn to Ulundi town – the main service and administrative centre within Ulundi – in the hopes of finding employment. Other areas where there are also evidence of low income earning households are Wards 2 and 4 in the northern parts of the Municipal Area and Ward 15 in the south-east.

Dependency Ratio (1996, 2001, 2011)

Dependency ratio		
1996	2001	2011
101.4	91.9	81.1



It is encouraging to note that dependency ratios – whilst still extremely high – have decreased from 1996 to 2001 and from 2001 to 2011. Dependency ratio means the number of persons that is supported by 1 earner, i.e. in 2011 the Dependency Ratio was 81.1. This means that 81 persons were dependent on every income earner.

CHAPTER 2

CHAPTER 2

1. Governance Structures

1.1 Political Governance

Ulundi Municipality is a Category B Municipality with a Collective Executive System combined with a Ward Participatory System.

The Council established a number of Committees to enable it to deliver on its constitutional mandate.

1.2 Section 80 Committees

The following Support Committees have been established in terms of Section 80 of the Municipal Structures act to assist the Executive Committee:

- a) Technical and Infrastructure Portfolio Committee
- b) Planning and Development Portfolio Committee
- c) Community Services Portfolio Committee
- d) Protection Services Portfolio Committee
- e) Tourism Portfolio Committee
- f) Local Economic Development Portfolio

Each of the Support Committees deliberates on matters that fall within its specific terms of reference and makes recommendations to the Executive Committee for approval or where necessary for endorsement by the Executive Committee for final approval by the full Council.

The Executive Committee has wide ranging delegations except for the powers provided to Council in terms of Section 160 (2) of the Constitution of the Republic of South Africa, 1996. The Executive Committee makes recommendations for approval by Council on such matters.

1.3 Section 79 Committees

In addition, Council has established the Municipal Public Accounts Committee in terms of Section 79 of the Municipal Structures Act.

This Committee which is made up of non-executive Councillors ensures that the Administration is held accountable for the management of municipal funds and assets, and to ensure the efficient and effective utilization of council resources. The Committee also considers the Annual Report and makes recommendations to the Council on the Annual Report by submission of an oversight report. The Committee's oversight report is published separately in accordance with the Municipal Finance Management Act.

1.4 Administrative Committees

The Council has also established administrative committees as follows:

- a) Audit Committee
- b) Bid Specification Committee
- c) Bid Evaluation Committee
- d) Bid Adjudication Committee &
- e) Risk Committee

The Audit Committee is established in terms of Section 166 of the Municipal Finance Management Act. It is an independent external committee, which provides an oversight function over the financial management and performance of the Municipality.

The Municipal Supply Chain Management Regulations require a committee system for competitive bids, consisting of a Bid Specification, a Bid Evaluation, and a Bid Adjudication Committee.

The Bid Specification Committee compiles the specifications for all goods or services procured by the municipality or municipal entity.

The Bid Evaluation Committee evaluates bids in accordance with the specifications for a specific procurement; and the points system set out in terms of paragraph 27 (2) (f) of the SCM Policy and as prescribed in terms of the Preferential Procurement Policy Framework Act.

The Bid Adjudication Committee considers reports and recommendations of the bid evaluation committee; and either makes a final award or a recommendation to the Accounting Officer to make the final award; or makes another recommendation to the Accounting Officer on how to proceed with the relevant procurement.

1.5 POLITICAL STRUCTURE

Position	Name of Councillor
Mayor	Councillor Wilson Mfana Ntshangase
Deputy Mayor	Councillor Thembekile Gabi Madela
Speaker	Councillor Njingase Johanna Manana
Chief Whip	Councillor Khanyisani Prince Ngema

1.6 EXECUTIVE AND FINANCE COMMITTEE

Name of Councillor	Position	Political Party
Councillor W.M. Ntshangase	Chairperson	Inkatha Freedom Party
Councillor T.G. Madela	Deputy Chairperson	Inkatha Freedom Party
Councillor H.J. Mlambo	Member	Inkatha Freedom Party
Councillor Advocate R.V. Sibiyi	Member	Inkatha Freedom Party
Councillor M.S. Buthelezi	Member	Inkatha Freedom Party
Councillor S.M. Buthelezi	Member	Inkatha Freedom Party
Councillor Prince T.M. Buthelezi	Member	African National Congress
Councillor S.P. Nakin *	Member	African National Congress
Councillor C.K. Zungu	Member	Inkatha Freedom Party
Councillor N.J. Manana	Ex Officio Member	Inkatha Freedom Party

*Councillor S.P. Nakin resigned from serving as an EXCO member in September 2020

Ulundi Municipality comprises a total number of 47 Councillors of which 24 are Ward Councillors and 23 Proportional Representative (PR) Councillors, The Council of Ulundi Municipality comprises of 32 male Councillors and 15 female Councillors. Regarding Ward Councillors, there are 22 male Councillors and 2 female Councillors. In respect of Proportional Representative Councillors there are 10 male Councillors and 13 female Councillors.

There are also five (5) Traditional Leaders which were participating in Municipal Council June 2020 to August 2020 in terms of Section 81 of the Local Government Municipal Structures Act No. 117 of 1998 as amended per the KZN Provincial Gazette of May 2019 , this Provincial Gazetted was repealed by Notice No 28 of 2020 on identification of Traditional Leaders who may participate Municipal Councils in terms of Section 81 of the LGMSA 117/1998 which increased the number of participating Traditional Leaders in September 2020 to seven (7) . Section 81 of the LGMSA has been amended by substitution in accordance with Section 64 read with Schedule 3 (7) of the Traditional and Khoi-San Leadership Act No.3 of 2019 which decreased the number of Traditional Leaders who may participate in Municipal Council to two (2) with effect from April 2021.

1.7 POLITICAL PARTIES REPRESENTED IN ULUNDI MUNICIPAL COUNCIL

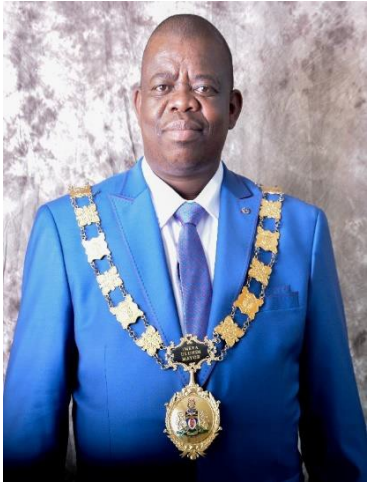
Party Name	Ward Seats	PR Seats	Total
Inkatha Freedom Party	24	11	35
African National Party	00	11	11
Economic Freedom Fighters	00	01	01
Total Seats	24	23	47

1.8 MUNICIPAL OVERSIGHT STRUCTURE (MPAC) FUNCTIONS

- 1) To ensure that Municipal resources are used effectively and efficiently and report any deviations to Council;
- 2) To review Auditor-General reports together with comments from Management and Audit Committee thereon and to make recommendations to Council;
- 3) To review Internal Audit reports together with comments from Management and Audit Committee thereon and to make recommendations to Council;
- 4) To initiate and develop the Annual Oversight report as part of Annual Report; and
- 5) To attend and to make recommendation to Council on any relevant matter referred to it by Council, Exco, a Portfolio Committee, a member of MPAC, a Councillor and the Municipal Manager,
- 6) On its own initiate investigate and report to Council on any relevant matter affecting the municipality

The meetings convened by the Oversight Committee in 2019/2020 and attendance thereof is as follows:-
09-09-2020; 18-02-2021; 26-03-2021 & 23-06-2021

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE	
Councillors Names	Total Number of meetings (4)
Cllr R.B. Nyawo	4
Cllr T.K. Mkhize	3
Cllr P.B. Mbatha	2
Cllr W.V. Mbatha	4
Cllr N.G. Dlamini	2



**HIS WORSHIP THE MAYOR: CLLR
W. M. NTSHANGASE**



**HONOURABLE DEPUTY MAYOR:
CLLR T.G. MADELA**



**HONOURABLE SPEAKER:
CLLR N. J. MANANA**



**MPAC CHAIRPERSON: CLLR R.
B. NYAWO**

THE CHIEF WHIP: CLLR K. P. NGEMA



FULL COUNCIL



2 ADMINISTRATIVE GOVERNANCE

2.8.1 Roles, Responsibilities and Structure

As Head of Administration, the Municipal Manager ensures that the municipality is managed in accordance with all legislation applicable to local government. He undertakes various administrative responsibilities in relation to Council such as advising the political structures and political office bearers of the municipality; managing the communications between the municipality's administration and its political structures and office bearers; and carrying out the decisions of the political structures and political office bearers of the municipality. In addition, he has human resources related responsibilities to ensure that the municipality has the requisite human resources that are functioning at an optimal level to enable it to deliver on its mandate.

As the Accounting Officer, the Municipal Manager is responsible for general management of municipal finances, including asset and liability management, revenue and expenditure management and budget implementation. In his role as the Accounting Officer, he must also assist the Mayor in performing the budgetary functions assigned to the Mayor in terms of Chapters 4 and 7 of the Local Government: Municipal Finance Management Act, No. 56 of 2003; and provide the Mayor with the administrative support, resources and information necessary for the performance of those functions.



**MUNICIPAL MANAGER
MR N.G. ZULU**



**DIRECTOR: TECHNICAL
SERVICES MR W. C. DE WET**



**CHIEF FINANCIAL OFFICER
MR J.H. MHLONGO**



**DIRECTOR: CORPORATE AND
MANAGEMENT SERVICES
MR Z. G. DHLAMINI**



**DIRECTOR: COMMUNITY SERVICES
MRS T. A. NTOMBELA**



**DIRECTOR: PLANNING AND DEVELOPMENT
SERVICES
MR R. M. MAZIBUKO**



**DIRECTOR: PROTECTION
SERVICES
MR M. B. KHALI**

2.9 Intergovernmental Relations

There are two forums established for inter-governmental relations, the IGR Forum for the Mayors of the municipalities within the Zululand District Municipality and a Technical Forum to be attended by the respective Municipal Managers; however, neither of these forums currently meet on a regular basis which complicates the communication processes that is essential for co-operation and co-ordination to take effect.

In the past the sector departments of the KZN Provincial Government have delivered projects and programmes within the service area of the Ulundi Municipality without reference to the needs expressed in the IDP; Sector Departments representatives are consulted in order to promote alignment between the programmes and projects driven by Ulundi Municipality and those that are undertaken by sector departments, whether at a national or provincial level.

Among the sector departments, whether at a national or provincial level, that the Municipality is in constant contact with are as follows:

- Department of Agriculture and Environmental Affairs and Rural Development
- Department of Arts and Culture
- Department of Basic Education
- Department of Cooperative Governance and Traditional Affairs
- Department of Economic Development and Tourism
- Department of Energy
- Department of Health
- Department of Home Affairs
- Department of Human Settlements
- Department of Labour
- Department of Safety and Security
- Department of Social Development
- Department of Sport and Recreation
- Department of Transport

Ulundi Municipality participates in all relevant provincial and national government forums. This participation avoids any duplication in services and assists with improving and prioritizing the delivery of services. It also enhances job creation, economic development, and effective use of public resources.

Ulundi Municipality has been involved in the following IGR structures:

- Mayors Forum
- Speakers Forum Municipal Manager Forum
- Planning & Development Forum Cooperate Services Forum Finance Forum
- Communication Forum Disaster Management Forum

The above-mentioned forum were convened during first Quarter, Second Quarter, Third Quarter and Fourth Quarter 2020/2021 respectively, however, due to the introduction of the District Development Model (DDM) and introduction of District Command Council as well as, the District Command Technical Task Team the above forums had to be convened as DDM Clusters.

There are four Clusters that have been established to meet the requirements of DDM and Covid-19 intervention, such Clusters includes but not limited to, the Social Cluster, Justice Cluster, and the Economic Cluster.

GOVERNANCE CLUSTER

The above-mentioned cluster were established during the First quarter and Second quarter 2020/2021. Due to Covid-19 the above clusters were also convened by the District Mayor virtual as the Chairperson and Co-Chairperson MEC Ntuli.

The District Command Task Team is Chaired by the District Municipal Manager as the chairperson and Co- Chaired by the HOD from the Department of Human Settlement, Mr Zungu and Dr Tshabalala from the Department of Health respectively.

DATE	IGR STRUCTURE
13 April 2021	Ulundi - Interministerial Oversight Visit
22 April 2021	Abaqulusi - Interministerial Oversight Visit
20 May 2021	ZDM Technical Hub
01 June 2021	Governance Cluster
02 June 2021	Social Cluster
08 June 2021	Economic Cluster
09 June 2021	Security Cluster
22 June 2021	Special Social Cluster
28 June 2021	Special ZDM Technical Hub

2.10 Public Accountability and Participation

As required by the Constitution, the Municipal Council must conduct its business in an open manner and its objectives must be to encourage communities and community organizations to be involved in local government matters. Further the Municipal Systems Act states that municipalities must encourage and create conditions for the local community to participate in the affairs of the Municipality.

It is essential that the review process of the IDP and preparation of the Budget transpires in conjunction with other spheres of government and stakeholders. The stakeholders in the IDP process include anyone with an interest in the integrated development of the Municipality.

The challenge remains to improve their understanding of the IDP process and how the municipal systems operate, and policies are formulated. To encourage community participation in matters of local government and all programmes. Council holds meetings and forums at different venues within the Municipality area. Public attendance at Council meetings is encouraged so that interested and concerned citizens have the opportunity to monitor decisions made by the elected body.

2.11 RISK MANAGEMENT

Institutions operate in environments where factors such as technology, regulation, restructuring, changing service requirements and political influence create uncertainty. Uncertainty emanates from the inability to precisely determine the likelihood that potential events will occur and the associated outcomes.

Organisational Risk Management forms a critical part of any institution's strategic management. It is the process whereby an institution both methodically and intuitively addresses the risks attached to their activities with the goal of achieving sustained benefit within each activity and across the portfolio of activities. ORM is therefore recognised as an integral part of sound organisational management and is being promoted internationally and in South Africa as good practice applicable to the public and private sectors.

2.11.1 Management, Other Personnel and Risk Champions

The extension of general responsibilities in terms of section 78 of the Municipal Finance Management Act, 2003 to all senior managers and other officials implies that responsibility for risk management vests at all levels of management and that it is not limited to only the accounting officer and internal audit.

2.11.2 Legal mandate

Section 62 (1) (c) (i) of the Municipal Finance Management Act No. 56 of 2003.

2.11.3 Accounting Officer

Section 62 (1) of the Municipal Finance Management Act, 2003 requires that:

The accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure-

- (c) that the municipality has and maintains effective, efficient and transparent systems –
- (i) of financial and risk management and internal control.

2.11.4 Internal Auditors

Section 165 (2) of the Municipal Finance Management Act, 2003 requires that:

The internal audit of a municipality must –

- (a) Prepare a risk-based audit plan and an internal audit program for each financial year;
- (b) Advise the accounting officer and report to the audit committee on the implementation of the internal audit plan and matter relating to-
- (iv) risk and risk management.

The internal audit activity should assist the organisation by identifying and evaluating significant exposures to risk and contributing to the improvements of the risk management and control systems –

A1 - The internal audit activity should monitor and evaluate the effectiveness of the organisation's risk management system.

A2 - The internal audit activity should evaluate risk exposures relating to the organisation's governance, operations, and information systems regarding the:

- Reliability and integrity of financial and operational information.
- Effectiveness and efficiency of operations.
- Safeguarding of assets; and
- Compliance with laws, regulations, and contracts.

2.11.5 Audit Committee

In terms of Section 166 (2) of the Municipal Finance Management Act, 2003,

An audit committee is an independent advisory body which must –

- (a) Advise the municipal council, the political office-bearers, the accounting officer, and the management staff of the municipality on matters relating to –
- (ii) risk management.

2.11.6 Batho Pele Principles

Similarly, the principles of Batho Pele clearly articulate the need for prudent risk management to underpin government objectives. Batho Pele strives to instil a culture of accountability and caring by public servants. Further objectives of Batho Pele include supporting the government's governance responsibilities, improving results through more informed decision-making, strengthening accountability, and enhancing stewardship and transparency, all of which resonate well with the principles of risk management.

2.11.7 Risk Management Unit

The Risk Management Unit is responsible for the management of risks on a daily basis as well as co-ordination of all risk management activities in the municipality.

2.11.8 Risk Management Committee

In terms of the Risk Management Framework, membership to the Risk Management Committee should consist of all Directors or Heads of Departments. However, in the case of Ulundi Municipality, this has been delegated to Deputy Directors who report to HoD's and Senior Managers who report to them. The Risk Management Committee meets quarterly to review the risk registers and deal with all risk-related matters in the municipality and reports to the Audit Committee.

The following officials were members of the Risk Management Committee during the 2020/2021 financial year:

- 1) Mr S.W.A. Memela Deputy Director: Chairperson
- 2) Mr S. Khumalo Manager: Risk Management Unit
- 3) Mrs N. Panday Deputy Director: Legal Services
- 4) Mrs N.L.H. Buthelezi Deputy Director: Planning & Development
- 5) Miss P.T. Nxumalo Deputy Director: Civil
- 6) Mr P.N. Dlatu Deputy Director: Electrical
- 7) Mr S.M. Khomo Deputy Chief Financial Officer
- 8) Mr M.N. Mahlaba Deputy Director: Budget
- 9) Mr D.N.S. Buthelezi Deputy Director: Corporate Services
- 10) Mrs Z.P. Khomo Deputy Director: Community Services
- 11) Mr H.A.L. Meyer Deputy Director: Protection Services
- 12) Mr M. Zulu Senior Manager: Protection & Security
- 13) Mr M.T. Nkosi Chair: IT Steering Committee
- 14) Mr W.C de Wet Chair: OHS Committee

All members of the Risk Management Committee are Risk Champions responsible for Risk Management in their respective Departments.

2.11.9 Risk Assessment

An annual assessment of all 2020/2021 municipal risks was done on the 25th of May 2021 despite the challenges posed by the national lockdowns due to the Covid-19 pandemic. These risks were then classified in the following risk registers:

- Main Risk Register
- Fraud Risk Register
- IT Risk Register
- SCM Risk Register

Monitoring of Risks

Quarterly risk reviews were done in respect of all risks in terms of the risk management policy. The Risk Management Unit was responsible for assessing whether the mitigation controls were being implemented in accordance with the action tasks that were agreed upon during risk assessment and reported to the Audit Committee quarterly. The risk registers were also reviewed by Internal Audit as a third line of defense in the quality assurance chain. Out of a total of 75 risk mitigation tasks, 71 were completed and only 4 remained outstanding, translating to a 94.6% performance rating. The 4 tasks that were not completed was due to budget and Covid-19 lockdown restrictions.

2.11.10 Compliance Checklist

Departments are each required to comply with various legislative prescripts applicable to each one of them. The Risk Management Unit monitors the various departments' compliance with legislation as indicated in their respective Compliance Registers and, in this regard, departments are required to complete and submit their Compliance Checklists together with evidence of compliance to Risk Management Unit monthly. These are also reviewed by the Internal Audit Unit regularly. As of 30 June 2021, all departments had complied both with the submission of their compliance check-lists to the Risk Management Unit as well as with legislation.

2.12 ANTI-FRAUD AND ANTI-CORRUPTION ACTIVITIES: 2020/2021

The Municipality has an approved Anti-Fraud and Anti-Corruption Policy which is reviewed annually. The policy is workshopped to employees annually in order to ensure compliance. It is a requirement for both officials and Councillors to sign the declaration of interest / benefits annually to avoid conflict of interest in compliance with the policy.

The municipality has in place a fully functional Council Committees and internal control structures; viz, Risk Management Unit, Internal Audit Unit, the Audit & Performance Committee, and the Municipal Public Accounts Committee (MPAC) that play different complimentary roles in the quality assurance chain in order to improve internal controls.

2.13 SUPPLY CHAIN MANAGEMENT

DEVIATION REGISTER FOR 2020/2021 FINANCIAL YEAR END IN TERMS OF SECTION 36 OF SCM

It is reported that there were no deviations during the year under review.

2.14 TENDERS AWARDED IN 2020/2021 FINANCIAL YEAR

Bid No.	Awarded Service Provider	Project Type	Appointment Date	Amount
08-2019/2020	Kambula Electrical cc	Electrical cable fault finding and testing	01/07/2020	Panel
08-2019/2020	Kwanele Consulting	Electrical cable fault finding and testing	01/07/2020	Panel
09-2019/2020	Nevlyn Trading cc	Supply and installation of new air conditioners, servicing, and maintenance.	01/07/2020	R 387 870.00
01/2020/2021	Contour technology	Online pre-paid vending system and third-party vending	17/11/2020	Commission
04/2020/2021	Vodacom (PTY) Ltd	Telephone system	01/03/2021	R 1 101842.03
08/2020/2021	Green Diamond Environmental consultant (PTY) Ltd	Development of strategic environmental assessment (SEA) for Ulundi municipality	01/01/2021	R 539 243.00

10/2020/2021	Green Diamond Environmental consultant (PTY) Ltd	Basic assessment for closure and rehabilitation of Babanango landfill site	01/01/2021	R 155 135.00
03-2020/2021	Global access directory	Construction of kwaDindi Community Hall	29/01/2021	Panel
03-2020/2021	Hi-tech consulting engineers	Construction of Bayeni Community Hall	29/01/2021	Panel
03-2020/2021	Ausphi trading cc	Construction of Kweyezulu Community Hall	29/01/2021	Panel
03-2020/2021	Inqubeko yami trading and projects	Construction of Ezihlabeni Sports field	29/01/2021	Panel
03-2020/2021	Lindokuhle empire (PTY) Ltd	Construction of Thokozani Community Hall	29/01/2021	Panel
03-2020/2021	Yimpie Projects cc	Construction of Ntambonde Community Hall	29/01/2021	Panel
03-2020/2021	Global Access Directory	Construction of Nomkhangala Community Hall	29/01/2021	Panel
03-2020/2021	Zwide Construction Engineering cc	Construction of Nomdiya Community Hall	29/01/2021	Panel
03-2020/2021	Gingordin Methods Trading	Construction of Njomelwane Community Hall	29/01/2021	Panel
03-2020/2021	Intenhle Civils (PTY) Ltd	Construction of Inhlazatshe community hall	29/01/2021	Panel
03-2020/2021	Intenhle Civils (PTY) Ltd	Construction of Jikaza Community Hall	29/01/2021	Panel
03-2020/2021	Uzamile Trading cc	Construction of Imbilane Community Hall	29/01/2021	Panel
03-2020/2021	Brand Partners (PTY) Ltd	Publicity, branding and advertising	29/01/2021	Panel
03-2020/2021	Ulundi Community Radio Station	Electronic media services	29/01/2021	R60 000.00
03-2020/2021	Zululand Radio	Electronic media services	29/01/2021	R60 000.00
03-2020/2021	Nepcor Consulting Project Management (PTY) Ltd	Professional services – Njomelwane Community Hall	29/01/2021	Panel
03-2020/2021	Nepcor Consulting Project Management (PTY) Ltd	Professional services – Nomkhangala Community Hall	29/01/2021	Panel
03-2020/2021	TSI Consulting Engineers (PTY) Ltd	Professional services – Bayeni Community Hall	29/01/2021	Panel
03-2020/2021	Veyane Consulting Engineers	Professional services – Ezihlabeni Sports field	29/01/2021	Panel
03-2020/2021	BI Infrastructure Consultants (PTY) Ltd	Professional services – Nomdiya Community Hall	29/01/2021	Panel
03-2020/2021	Dawn Rising Consultant (PTY) Ltd	Professional services – kwaDindi Community Hall	29/01/2021	Panel
03-2020/2021	Dawn Rising Consultant (PTY) Ltd	Professional services – Kweyezulu Community Hall	29/01/2021	Panel
03-2020/2021	Dawn Rising Consultant (PTY) Ltd	Professional services – Jikaza Community Hall	29/01/2021	Panel
03-2020/2021	ACB Group (PTY) Ltd	Professional services – Ntambonde Community Hall	29/01/2021	Panel
03-2020/2021	ACB Group (PTY) Ltd	Professional services –	29/01/2021	Panel

		Thokoza Community Hall		
03-2020/2021	Hi-Tech Consulting Engineers and Project Managers	Professional services – Imbilane Community Hall	29/01/2021	Panel
03-2020/2021	Nepcor Consulting Project Management (PTY) Ltd	Professional services – Nhlazatshe Community Hall	29/01/2021	Panel

2.14. MUNICIPAL BY-LAWS

Ulundi Municipality has approved and gazetted the following by-laws that are implemented in its area of jurisdiction:

NAME OF BY-LAW	SUMMARY	CONTRAVENTIONS	CONVICTIONS
ANIMAL BYLAWS	<ul style="list-style-type: none"> • pound costs as well as medical expenses An animal that is straying on private property may be seized by the owner and the pound master may be called to capture the animal. • No animal that is captured may be released without the proper statutory records. • A person on who's property an animal has been trespassing may be liable to be paid a trespass fee, as well as damages caused by the animal trespassing. • This payment may be waived by agreement of the parties. • If an animal that has been impounded, has not been released the pound master may apply for the sale of the animal, by proper advertising. • The proceeds of the sale will be held by the CFO, if not claimed within a period of three months same shall be forfeited to the Municipality. • Additional costs may also be claimed from the owner after the sale of the animal. • If an animal is not sold it may be disposed of at the discretion of the pound master. • Whilst an animal has been impounded the pound master has a duty of care. • Keeping of bees is not allowed. • Any animal may in the case of an emergency that has been created because of disease, be impounded, upon the instruction of the Municipal Manager. • This animal may lie in a designated place for a period determined by the Municipal Manager, and may only be released upon the necessary vaccinations having been provided. • In the event that an animal that has been impounded, is so diseased or injured, the pound master may at his discretion put down the animal with no compensation to the owner. • The costs of destroying the animal, may be recovered by the Municipality from the owner. • The person who seizes an animal is under no duty to trace the owner. • An owner of an animal needs to take all reasonable steps to prevent any destruction or damage. • Notices in terms of these bylaws must be given to the owner and can be served personally on the owner or the agent to the known address. • There are a number of personal conduct rules when hiring the facility that is prohibited. • In addition there are prohibitions that protect the premises. • The time periods for the opening and closing of the facility is also clearly stipulated. • Entry on the premises is by way of payment of fees. • Bookings of the facility must happen three days before the event. • There are a number of personal conduct rules when hiring the facility that is prohibited. • In addition there are prohibitions that protect the premises. 	None	None

COMMUNITY FACILITY BYLAWS	<ul style="list-style-type: none"> • There are a number of personal conduct rules when hiring the facility that is prohibited. • In addition there are prohibitions that protect the premises. • The time periods for the opening and closing of the facility is also clearly stipulated. • Entry on the premises is by way of payment of fees. • Bookings of the facility must happen three days before the event. • Municipality reserves the right for the admission and cancelling of a booking. • Municipality is not liable for damage or loss to municipal property. • Noise levels must be to a minimum. • All electrical equipment must be handled safely and must be safe to utilise. • Facility cannot be booked on a long terms basis. • Failure to comply with the bylaw attracts a penalty of R2000.00. • A schedule of tariffs is provided. • Bylaw is called community facility bylaws. 	None	None
ENVIRONMENTAL HEALTH BYLAWS	<ul style="list-style-type: none"> • The purpose of this bylaw is to protect and promote the long term health benefits of the community. • Every person has a constitutional right to a healthy living environment. • The municipality within its financial and administrative constraints must contribute to this healthy living standard. • No person must undertake activity that will put the environment or public health at risk. • No person may cause a public health nuisance to occur. • A public health nuisance may occur, if :- • (a). a premises is infested with insects; • (b). conditions that may cause the spread of communicable diseases; • (c). Unsanitary conditions; • (d). water unsafe for human consumption. • If an owner is aware of a public health hazard, he has a duty to report same within a period of 24 hours. • He must also eliminate or reduce the risk, and inform the municipality of the risk in writing. • The instances of when an owner creates a public health nuisance is listed as provision 6 of the bylaw. • These instances also include pest control as listed in section 7 and air pollution as listed in section 8. • Should there be an instance wherein a premises, will be used for activities related to potentially hazardous material, that is likely to cause a health risk, steps must be taken to avoid or reduce the risk to an acceptable level. • In this instance the activity must be reported to the Municipality, and the measure taken to reduce the risk must be also reported to the Municipality. • In the event that this activity is part of a trade of a person/company permit must be obtained from the Municipality for exemption from this provision. • The Municipality may with the cooperation of the environmental health 	None	None

<ul style="list-style-type: none"> • officer, issue an exemption certificate, and same may also be issued with conditions. • The business or person must apply for a public health permit. The application procedure is as set out in section 14. • These permits may under conditions stipulated in the bylaws be amended cancelled or suspended. • The Municipality must appoint an environmental health officer. • The officer in accordance with the provisions of the bylaws has the powers to issue notices for compliance (section 19), undertake measures to remove/reduce the risk (section 23), undertake measures prohibiting a person from continuing an activity. • In the event that the hazard is of such a high risk, the municipality may issue a demolition notice. The costs of the demolition to be borne by the owner. • The Municipality may also enter the premises, in order to conduct remedial work in order to ensure compliance with the bylaw. • The municipal manager may issue a costs order for the work done by the Municipality in order to ensure compliance with the bylaw. • No person may use a caravan, tent or vehicle for human habitation without the written permission of the Municipal Manager. • All buildings must be in accordance with the national building regulations and building structures act, or it may be declared hazardous. • This provision is also applicable to flat, complexes or blocks. • All toilets in buildings must be in accordance with the building regulations. • In the event that toilets are being provided for the purposes of workers such must be in a sanitary condition and a good state of repair. • In the event of any travelling show or circus proper facilities must be • All boreholes must be fenced, and the owner must ensure that no dangerous material reaches the borehole or is stored in same. Every owner must provide adequate water supply to the occupier. • Owners of property must ensure that they are able to storm water run off that may be hazardous to health. • The bylaw then goes on to explain in detail what are scheduled trades, as well as instances wherein permits will be required. • All boreholes must be fenced, and the owner must ensure that no dangerous material reaches the borehole or is stored in same. Every owner must provide adequate water supply to the occupier. • Owners of property must ensure that they are able to storm water run off that may be hazardous to health. • The bylaw then goes on to explain in detail what are scheduled trades, as well as instances wherein permits will be required. • There is an onus on a person who is aware of a fire hazard to notify the municipality of same. • Fire lanes are created by the Municipality, it is for the use of heavy duty vehicles in the case of an emergency. No obstruction must come to these lanes. • An owner or an occupier may not alter the building so as to make it more conducive for fire to travel. • There is an onus on a person who is aware of a fire hazard to notify the municipality of same. • Fire lanes are created by the Municipality, it is for the use of heavy duty vehicles in the case of an emergency. No obstruction must come to these lanes. • An owner or an occupier may not alter the building so as to make it more conducive for fire to travel. • No part of a fire escape route may be obstructed in anyway. • A locking device that is fitted for the purpose of an escape door, must be approved by the Municipality. 	None	None
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<p style="writing-mode: vertical-rl; transform: rotate(180deg);">FIRE PREVENTION BYLAWS</p>	<ul style="list-style-type: none"> • Escape routes must be indicated by clear signage. • Fire extinguishes must be fitted in areas as stipulated in the National Building Regulations. • Fire extinguishes must be regularly checked by a certified permit holder. • Fire protection system must be regularly checked and maintained and the owner or person in charge of the premises must have a record of this. • It is an offence to tamper with a fire protection system or fire extinguisher. • When the Municipality deems it necessary it may send representatives of the fire brigade to attend a public function and remain in attendance for the duration of the function. • This shall be for the cost of the organiser. • Owner or person in charge of a school, hospital, residential institution or hotel that has an occupancy of more than 25 people must have an emergency evacuation plan, which in intervals of 6 months must be tested. • The escape route plan must be properly displayed in designated sleeping areas. • Any sources of ignition, must be adequately taken care of, in some instances the Municipality may prohibit the use of certain electric equipment so as to mitigate risk of a fire. • No smoking signs must be properly displayed as a mitigation of risk. • A person may not use a flame emitting device such as a candle in such a way so as to create a hazard. • Lighting of fires is prohibited except in circumstances wherein the Municipality has granted permission. • A person/owner whose premises is carrying a flammable substance must apply to the Municipality for a permit. • The Municipality may refuse permission, or issue conditions. The permit must be renewed annually. A flammable substance certificate is issued under strict provisions as per the bylaw. • All flammable liquid tanks that are above ground must comply with the specifications of the bylaw and permission must be sought from the Municipal Manager in order to erect these structures. • The bylaws further specify stipulations for underground storage tanks, bulk storage depot, liquefied petroleum gas, storage of refillable liquid petroleum. • In the event that there is an accident due to liquid spillage the owner of the premises has an onus to immediately notify the Municipality. • The Municipality is not liable for damage or loss as a result of offences committed as a result of fire. • The bylaw imposes penalties for non-compliance. 	None	None
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">LEASE OF HALLS AND CONFERENCE FACILITY BYLAWS</p>	<ul style="list-style-type: none"> • Application to lease must be made in a prescribed form. • The Municipality has the right or discretion to grant permission to lease the facility. • All payments must be made in advance. • All of the facilities within the premises shall be deemed to be in good working order, unless pointed out to the caretaker before the use of the hall by the lessee. • The lessee shall be responsible to make good all losses, damage or breakage. • The lessee may only use equipment that has been paid for. • No additional lighting may be placed in the facility save with the permission of the Municipal Manager. 	None	None

	<ul style="list-style-type: none"> • The lessee may not sublet the premises, the lessee is to ensure that the property is kept in good condition. • The Municipality is not obliged to provide additional cleaning services. • No animals shall be entitled to be in the premises save for an instance wherein consent has been obtained from the Municipal Manager. • No advertisements may be placed expect with the permission of the Municipal Manager. • The lessee is responsible for all catering requirements, and caterers are to keep the premises in a tidy order. • When liquor is served at the premises all the requirements of the Liquor Act shall be observed. • Firing of live ammunition, throwing of knives and any other dangerous property is prohibited. • No overcrowding shall be accepted the onus is on the lessee to prevent overcrowding. • The Municipalities officials may enter the premises at any time to perform their duties. • If there is an event at the premises that may cause a fire hazard then the fire manager may place one fireman at the premises. • The lesee is to confirm that the provisions of this bylaw will be adhered to. 	None	None
<p style="writing-mode: vertical-rl; transform: rotate(180deg);"> NUISANCE BYLAWS </p>	<ul style="list-style-type: none"> • Goods that are to be sold may not be advertised by shouting, screaming or making a noise. • A person may not conduct themselves in an unbecoming manner in public. • A person may not expose themselves or any articles of an indecent nature in public. • A person may not hang any item of clothing on a boundary wall window or balcony that may be visible from public. • A person may not appear in a public place in a state of intoxication. • A person may not bathe or wash his animal in a public trough or a mechanism intended for public use. • No obscene language may be written in any public place. • A person may not loiter in a public place. • A person/s may not obstruct a public place so as to obstruct free movement. • No placards or structures may be erected in a public footpath. • A person may not throw any object on a footpath that may endanger other • No flower pot may be placed on a footpath or a window sill that has the potential to cause damage. • Children may not be allowed to skip, skate fly a kite or play any game that has the potential to cause damage to person or property. • No person may dig in a public place or close to a public place without the permission of the tow engineer. • No waste may be deposited on any public property. • A person may not transport goods or liquids that has the potential to cause harm to the public. • No carcass of an animal is to remain on a premises for an indefinite period. • A person may not cause a stream, swimming pool, gutter, watercourse sink, borehole to become so foul as to cause nuisance. • A person may not allow unhygienic liquids to flow into another person's property. • A person may not contribute to water pollution. • A person may not burn rubbish or refuse on any premises so as to cause harm/nuisance • A person who is the owner of a premises must prevent or eradicate rodents, mosquitos, or any other pests or vermins. • A person may not discharge fireworks in a place where domesticated animals are present or contrary to the provisions of any Acts. 	None	None

	<ul style="list-style-type: none"> • A person may not cause noise nuisance by playing loud music operating a loud musical instrument or using any device that may cause noise pollution. • No animals that are domesticated may be allowed to make a noise. • Any person who is building, repairing, modifying or testing a motor vehicle on residential property may not continue to do so, if same is causing a noise. 		
REFUSE REMOVAL BYLAWS	<ul style="list-style-type: none"> • The occupier of every premises, must make provision for storage collection and removal of waste. • The Municipality may subject to the tariff charged in the tariff bylaws collect and remove, builders waste, special industrial waste special domestic refuse. • The Municipality may at its sole discretion supply refuse storage receptacles having regard to the quantity, suitability and accessibility of the refuse storage area. stored in a hygienic condition, as well as and harmful or toxic substances have been removed or attended to. • The dates or days of collection, must be stipulated by the Municipality. • Bulky refuse must be securely tied up. • The place wherein the refuse is stored must be accessible to the waste collectors, and herein the onus is on the owner to ensure that the premises can be accessed. • When the refuse is stored in such a manner that it is creating a nuisance the Municipality may arrange for a special removal and the occupier shall be responsible for the tariff charge. • The owner of building refuse must dispose of the refuse within reasonable time. • Refuse whilst in conveyance shall not be conveyed in such a manner so as to cause a nuisance. • The bylaw thereafter proceeds to provide specific stipulations for the category of special industrial and industrial waste as well as liquid waste and the storage and removal thereof. • All refuse removed by the Municipality as well as refuse at the disposal site is the refuse of the Municipality. • The bylaw stipulates penalties for offences caused in non-compliance. 	None	None
TARIFF BYLAWS FOR INDIGENT PERSONS	<ul style="list-style-type: none"> • The indigent tariff bylaws, outlines the qualification criteria for free basic services as well as life line services. • Where the water or electricity account is in excess of the amount that was calculated for the free basic service, then the indigent will be billed and may accordingly be held accountable for payment. • In the event that the beneficiary does not make payment the Municipality may restrict the supply, disconnect the supply, take any other action in terms of the credit control bylaws, despite the indigent qualifying for free basic services. • The bylaw also stipulates an appeal process in the event that an indigent may not agree with a decision taken by an authorised official. 	None	None

TRAFFIC BYLAWS	<ul style="list-style-type: none"> • All taxis in the taxi rank must have a valid permit. • Application for a permit must be done to the Executive Director: Protection Services, and the bylaws lay out the conditions upon which a permit may be issued. • The token are valid for a year only. • The Municipality may on notice to the holder of the permit or token revoke the token 	None	None
	<ul style="list-style-type: none"> • No person may operate a taxi without a taximeter that has been approved and sealed by the Director: Protection Services. • During loading times a taxi shall not be able to stand for a period of more than 15 min. • Busses will be prohibited from using certain areas. Unauthorised use of bus ranks is prohibited. 		
	<ul style="list-style-type: none"> • Permits are to be applied for in prescribed forms and same can be cancelled or revoked or refused. • The permit must be used on the vehicle for which it has been displayed and as such must also have the owners name and address, clearly displayed. • The drivers are to observe these bylaws as well as instructions of the traffic officers. 		
	<ul style="list-style-type: none"> • If a public bus is under repair, and it carries the relevant permit, however it cannot be on the road, then permission is required to be sought from the Director Protection Services for a substitute motor vehicle. • In instances of emergency this permission may be granted telephonically provided that within a period of 48 hours this permission is received in writing, by the holder bringing the permit for endorsement. • Ques that will be formed at a bus rank must be close to the sign, and not in access points. 		
	<ul style="list-style-type: none"> • When forming ques precedence will be given according to the time of arrival. • All persons waiting to board the bus must at all times take instructions and abide by the instructions of the traffic officers. • Bus stop notices must be clearly marked. • A bus driver/owner that is aggrieved by a decision that has been given by the chief traffic officer has the right to appeal this within a stipulated period of time. 		

	<ul style="list-style-type: none"> • The bylaw also further prescribes how the metered parking system works. • There are exemptions to the parking bylaws, for disabled persons as well as medical practioners. However this exemption must be done by application. • No washing cleaning or repairs must be done on a public road, except in the vehicle has been broken down on the road. • No person shall use a skate board, or roller skates on a public road or side walk. • Permission must be sought to use an abnormal motor vehicle. • Any person requiring an escort by traffic officers must accordingly make application, to the Director Protection Services. • The bylaw outlines the penalties for offences and offenders. 	None	None
OUTDOOR ADVERTISING BYLAW	<ul style="list-style-type: none"> • The bylaw gives clear definition as to what is permanent and temporary advertising. • The bylaw also displays certain exemptions that must be applied. • Advertisements will not be permitted unless it has received council approval. • The application must be made in the prescribed form attached to the bylaw. • The bylaw further stipulates what attachments must accompany the application so that same is valid. • The bylaw also stipulates what must be considered when the application is before council. • The bylaw gives specific consideration for permanent advertising. • The bylaw also stipulates what is sign boards affixed to buildings, painted advertisements as well as ground sign boards and flashing adverts. • Advertisements must not obstruct a fire escape. • Advertisements must not be in colours that distract drivers or have intense illumination. • The bylaw also lays strict conditions for the construction of advertisements in that it has to be neat and appealing. • The person having control of the signboard is responsible for maintenance • Alterations or deletions must be applied for in writing and approved by the Municipal Manager. • Offences attracts fines as well as imprisonment. 	None	None

STORM WATER MANAGEMENT BYLAWS	<ul style="list-style-type: none"> • No person without the direct and written consent of the Municipality may discharge stormwater. • No person may construct a mechanism which allows the discharge of the stormwater. • No person may obstruct or interfere with the normal flow of stormwater into out or through a stormwater sewer without the prior written approval of the Municipality. • The Municipality may issue a notice suspending access to the stormwater system when it is necessary to stop a risk like pollution or a risk to public health. • As soon as an owner or occupier becomes aware of the risk the owner or occupier must take immediate steps to ensure its containment. • Notify the Municipality as soon as it is reasonable possible. • The owner or occupier of a premises shall be responsible for the construction and maintenance at his/her own expense of any storm water drains on the premises and any connection between such drains and the stormwater system. • Contravention may mean a fine or imprisonment 	None	None
REET TRADING BYLAWS	<ul style="list-style-type: none"> • Must adhere to the standards as per the health act. • When the vendor requested by an employee or agent of the Municipality must move the goods to allow for cleaning of the area. • No obstruction shall be caused by a street vendor. The bylaw defines what it would consider instances of obstruction. • All persons/vendors must carry on business with permission of the Municipality, and no person may carry on trade without proof of the relevant licence. • The bylaw outlines that in certain instances no trading shall occur near residential business premises. • The bylaw also makes provision for no trading near certain business premises. • In respect of traffic no vendor shall cause obstruction to traffic whilst selling goods. • No vendor may block a traffic sign, a parking space or a railway crossing. • No vendor may trade in certain public places that are next to certain buildings, places of worship and national monuments unless same has been specified. • The Municipality must display signs to display their restrictions. • The bylaw also allows for removal and impoundment of goods or articles under specific circumstances. • There are a list of vicarious liability issues in respect of the person carrying on business as well as the employee. • The bylaw also specifies penalties for persons guilty of an offence. 	None	None

STANDING RULES AND ORDERS OF MUNICIPAL COUNCIL, AND COMMITTEES OF COUNCIL	<ul style="list-style-type: none"> • The application of this bylaw, is extended to councilors, members of the public whilst they are in attendance of any session of council, persons addressing deputations as well as any official of the Municipality. • In applying an interpretation to this document all the laws of the country is to be taken into account. • Council must hold a meeting once every three months, that is to be convened by the Speaker. • All meetings must be opened to the Public with a few exceptions. • The Municipal Manager must give timeous notice to the Public save for instances where time constraints make it impossible. 	None	None
	<ul style="list-style-type: none"> • Notice to convene an ordinary meeting must occur two calendar days for ordinary meetings, and one calendar day before in instances of special meetings. • This time period is also applicable insofar as documents, pertaining to the meeting is concerned. • Councillors for the purpose of receiving their notices have an onus to inform the Speaker of a change in contact details, within three days of such a change occurring. 		
	<ul style="list-style-type: none"> • Should a member not have received notice of a meeting, the member has the right to request that an investigation occurs, however, it does not have the effect of declaring the meeting invalid. • A quorum is created in terms of the Municipalities Establishment notice. • Vacancies in the office of a councilor does not invalidate the proceedings/voting in council meetings. • No meeting may occur if 15 minutes after the commencement time a quorum is not present/established. • The meeting may be cancelled, however it needs to be reconvened within 7 days as a continuation meeting. • All councilors must punctually attend all meetings, except when a leave of absence has been granted, a councilor is required to withdraw in terms of 46(2), with permission of the speaker. • A register of all councilors present must be signed. • should a councilor not be in a position to attend a meeting application for leave of absence must be lodged with the municipal manager, in writing either for whole or part of the meeting. • the application must show good cause in order for same to be granted. • the speaker must consider the application and either grant/reject the application. • if a councilor fails to remain in a meeting and fails to apply for leave of absence, he/she may be deemed as absent. • leave of absence for two/more consecutive meetings calls that a sanction may be imposed. • Non-attendance may be investigated by the rules comitee. • Accordingly sanctions may be imposed. • The Speaker must ensure compliance and maintain order during a meeting. • All proceedings of council must be electronically recorded, as well as recorded in writing, and retained in accordance with the provisions of the Archives Act. • All minutes may be available to the members of the public. • The order of business in a council meeting is accordingly stipulated in the bylaw and must be adhered to. 		

	<ul style="list-style-type: none"> • A deputation must be in writing and a memorandum must be presented to the Municipal manager outlining the deputation. • The request for a deputation must be approved by the speaker. • A deputation/member of the public addressing council must adhere to the rules of the council and directed by the speaker. • should this not be adhered to accordingly a sanction may be approved. • All reports must be provided to councilors, same for those instances wherein the matter is urgent. • a motion by a councilor must be brought in writing and signed by the councilor and a seconder. • notice must be given 7 days prior to a meeting and in such instance a counselor is allowed a maximum of three motions per agenda. • If the motion is submitted correctly the speaker may not object to such motion. • A councilor may approach a municipal manager /head of department in order to obtain information as he/she may reasonable require for the proper performance of his/her duty as a councilor • Decisions pertaining to bylaws, approval of budgets, imposition of rates and taxes, raising of loans, rescission of a council resolution within 6 months of the resolution • Should a resolution of a committee or council be revoked, prior notice is required • A councilor may only speak when directed by the speaker. 	None	None
LIBRARY BYLAWS	<ul style="list-style-type: none"> • The library may be used by any member of the public. • The librarian may refuse access or refuse library material if it is in public interest to do so. • A person wishing to enrol as a borrower must fill in the prescribed form • All items are to be borrowed against an issued library card. • Should a card be lost a duplicate shall be made by the librarian upon payment of the relevant amount. • All items are borrowed for a period of 14 days. • Should same not be returned on the desired date the book shall attract a fine. • Should an item be lost the borrower shall pay the librarian in addition to any fine charges that may be due in respect of that item. • An item not returned two months after the date of issue shall be deemed lost. • The borrower shall be liable for damages caused when the book is in his/her possession and shall be liable to replace the item in the event that the item is badly damaged, alternatively a fine may be levied. • No person who has lost books shall be allowed to borrow until the reimbursement has occurred. • A borrower must notify the library of a change of address. • The librarian is allowed to cancel the card of a non-active member. (ie someone who has not used the card for a period of 6 months). • The bylaw specifies the conduct of persons using the library. • All speech must be restricted to the matter at hand • All speeches must be confined to a period of 5 minutes save for the mayoral report or the estimates of income or expenditure. • Any councilor may call a point of order by standing up, and the speaker must grant immediate attention to the councilor. • the ruling of the speaker on that point of order is final • All conduct must be of the highest decorum 	None	None

	<ul style="list-style-type: none"> the speaker may determine and sanction misconduct during proceedings accordingly. A councilor whose spouse, family member or business partner stands to acquire any direct benefit from a Contract concluded with the municipality must make a declaration of pecuniary interest breach of rules may be investigated by the rules committee. 		
PROPERTY ENCROACHMENT BYLAWS	<ul style="list-style-type: none"> Should an encroachment be envisaged then application must be made to Council. There are stipulated rules for the construction of encroachments, for eg there are rules for verandahs as well as poles and where they are to stop. The same will apply to balconies as well as wash bay areas. All applications must be made to the building control officer. The bylaw does state penalties for non-compliance. 	None	None
PUBLIC ROADS BYLAWS	<ul style="list-style-type: none"> No person may cause obstruction on a public road. If an obstruction is caused then it must be removed by an authorised official. No excavations may be caused without the written consent of the Municipality. The Municipality will have to grant permission for hoarding. No owner or occupier of land be it agricultural or residential may erect a fence that is dangerous. Should electrical fencing be used the bylaw advises that the electrical fence must be placed above a concrete structure, and must be separated from the public road by means of another fence. No one is allowed to place items on the road that may cause damage to the road. No person may deface or mark a road without the written consent of the Municipality 	None	None
SOLID WASTE BYLAWS	<ul style="list-style-type: none"> The Municipality at the cost to the owner of the premises is responsible for the collection of business as well as residential waste. The occupier is obliged to make use of the Municipal services in order to have the waste removed. However, there are instances wherein the owner/occupier may make prior arrangements with the Municipality to have the waste removed at their own cost or if the waste is of such a nature that it cannot be collected by the Municipality. The Municipality may deliver containers to the premises having regard to factors such as the quantity of waste, the suitability of waste etc. The Municipality may determine the quantity of the waste that is to be collected, determine which premises requires the Municipal services more frequently, determine the maximum amount of waste to be collected from that premises on any given day, specify provisions for storage. The municipality may determine schedules for collection, locations for placing the bins which types of waste generated by the occupier should be recycled, waste that is unsuitable for collection. The occupier of the premises must make provision for waste handling facilities for the Municipality. In order to facilitate the handling of waste bin liners are to be used for business as well as domestic waste. The owner when using a bin liner must ensure that the bin is undamaged, and properly closed so as to avoid the contents spilling. 	None	None

<ul style="list-style-type: none"> • The owner or occupier of a premises that has containers for the disposal of waste material must ensure that the waste is kept in a suitable place, no hot ash, unwrapped glass or other waste must cause damage to the containers. • No liquid may be placed on these containers or the binliners. • No fire must be lit in the bin container, it must not be used for any other purpose except the collection of waste. • The Municipality may in certain instances ask that the waste is compact. • The Municipality may make provision for the collection of industrial waste, at a cost to the owner. • The bylaw goes on to make stipulations in respect of industrial waste, and collection thereof. • The bylaw also makes provision for the disposal of garden waste as well as special domestic waste and bulky waste. • The bylaw stipulates that there is an onus on the owner of a property that is being built to contain building waste, alternatively ask for written permission from the Municipality to facilitate the containment as well as the removal of the waste. • In instances of special industrial, hazardous as well as health care waste, the Municipality must be informed in writing of the generation of this waste as well as the method of storage, the quantity and the duration period for the generation. • There are further stipulations in the bylaws in respect of collection and disposal of such waste. • In respect of disposal of all waste the Municipality may advise that waste is to be disposed of at a particular site. • No person may burn waste. • The bylaw stipulates conditions for persons entering a waste disposal site, as well as stipulates conditions for the disposal of waste within this structure. • The Municipality or the owner of private property must take reasonable steps to ensure sufficient approved receptacles are provided for the discarding of litter. • There is an onus on the Municipality and the owner to ensure that certain conditions like the maintenance as well as the usage of these containers are within the confines of what the bylaw is stipulating. • There is a general prohibition on littering as well as dumping and abandoning articles. • An authorised official may be appointed by the Municipality in order that waste collection and disposal is monitored. • The official may also inspect vehicles for waste and should he/she be of the opinion that the waste is of such a nature that it may cause harm to the environment or to human beings he may seize the vehicle. • The authorised official may also issue enforcement notices. • Complaints may also be forwarded to the authorised official. 	None	None
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PUBLIC AMENITIES BYLAWS	<ul style="list-style-type: none"> • A public amenity is something which is either outdoor or indoor, and is controlled by the Municipality and to which the public has access. • The opening and closing times shall be determined by the Municipality and be indicated by Notice. • The entrance fees shall be determined by the Municipality and no person shall enter unless the relevant fees have been paid. • The Municipality may also determine the maximum number of persons allowed to enter and can display this by means of a notice. • The Municipality may close the premises from time to time for instances such as maintainence. • The bylaw stipulates prohibited conduct when using the facility. • No person may damage this property and in this respect the instances of damage are stipulated in the bylaw. • There are also prohibitions as well as constraints laid down wherein animals are concerned. • People using the facility have a duty of care in so far as ensuring that the facility is used in a proper manner. • There are also restrictions places in so far as motor vehicles are concerned. • No games etc. may be allowed to be played in an area that is not designated for that purpose. • No property or facility within the public amenity may be used for a purpose that it is not intended. • An authorised official may ask for proof of payment as well instruct a person to comply with the provisions of this bylaw. • There are stipulated penalties for non-compliance. 	None	None
POUND BYLAWS	<ul style="list-style-type: none"> • Despite this bylaw having been gazetted, there is nothing that prevents another authority such as a Provincial Authority from impounding animals under the relevant statute. • The Municipality has the onus of establishing a pound. • Animals that are found trespassing or wandering may be impounded. • Any person may impound an animal however the person must transport the animal to the pound. • This animal must be receipted at the pound. • The pound manager must keep a pound register. • In terms of the bylaws the pound manager must take proper care of the pound animals. • The pound manager may release the animal if he is satisfied that it will be released to the owner • The conveyance, pound fees as well as veterinary fees must be paid. • The pound manager may sell by public auction impounded animals that have not been retrieved within a period of 14 days. • The procedure for the sale of the impounded animal is laid down in the bylaw. • No municipal official, pound manager or the Municipal manager may be held liable for the death of an impounded animal. • The bylaw stipulates penalties for offences. 	None	None

FUNERAL UNDERTAKERS BYLAWS	<ul style="list-style-type: none"> • No corpses may be prepared outside of an undertakers premises, in which case the undertaker is to have a certificate of competence. • The Municipality may on written permission grant to an individual exemption from the bylaws if adhering to the bylaw will cause a nuisance. • The bylaw lays down provisions for the issue or transfer as well as the validity of a certificate of competence given to a funeral parlour. • There are duties that a holder of this certificate must comply with as well. • The Municipality also has certain conditions that have been laid forth for the suspension or revocation of a certificate of competence. • In terms of the premises of the funeral undertaker, there are certain provisions that the funeral undertaker must comply with for the funeral home. • All health care as well as material that must be disposed of must be done so in accordance with South African National Standards. • There are provisions for penalties for non-compliance. 	None	None
FLAMMABLE LIQUIDS BYLAWS	<ul style="list-style-type: none"> • A certificate of registration is to be obtained in the event that a person is involved in spray painting, storage, manufacturer or use of flammable liquids or substances. • The application is to be made to the Municipal Manager who shall grant or refuse the application in accordance with the prescripts of this bylaw. • The certificate may lay down conditions. • No person is authorised to deliver, or receive goods that have flammable liquids in them. • A certificate in respect of the carrying of this substance may be transferred from one person to the other upon written consent of the Municipal Manager. • The premises upon which this liquid is stored may be inspected by an authorised official. • The bylaw clearly outlines how the flammable liquids may be stored, used as well as handled. • The authorised official from the Municipality may from time to time send out or serve out notices that shall prohibit smoking or the use of naked flames in or around the area of storage. • In the event that it is found that the holder of the flammable liquids are carrying on business in a manner that is dangerous notice to discontinue this practice may be sent to the holder. • In an event of a spillage, a person becoming aware of the spillage must report the incident to the Chief Fire Officer. • All accidents involving flammable liquid spillage must be reported to the Head of Protection Services immediately. • All breach of conditions of certificate means a breach of this bylaw and therefore the incumbent is liable to be penalised under this bylaw. • When necessary the Chief Fire Officer may create places wherein the flammable liquid may be stored given regards to the nature of the material. • The Head of Protection Services may inspect registered premises where the liquids are stored. • There are penalties attached to this bylaw. 	None	None

<ul style="list-style-type: none"> • All Municipal services may only be rendered upon application. • This application must be made to the delegated office/official. • The application must be made for services that the municipality has, and can offer, and this application can be amended at any time so as to include a new level of service that the customer wishes to engage the municipality on. • The municipality may enter into special agreements for rendering of services, which may include imposition of certain conditions, receiving of subsidies for services, if the person is outside the area of supply the municipal. • Where the purpose for which municipal services are used is changed the onus and obligation is on the customer to advise the Municipality accordingly. • The municipality for the services it renders does have applicable charges that it levies these services against. • Charges may differ in respect of different categories of customers. • Services will be terminated due to non-payment for services. • The municipality may consolidate payments for services rendered. • In addition to charges for services a municipality may charge a monthly fixed charge, annual fixed charge or a once off fixed charge for available municipal services whether they are used or not. • here are certain services that are subsidised services, the municipality may determine the households that will receive these subsidised services. • Commercial customers do not qualify for any subsidies. • The municipality in the implementation of these bylaws may cover additional costs such as legal costs, from the customer. • The municipality is allowed to collect a deposit, in this respect the municipality may also categorise its consumers when determining the amount that has to be paid. • The bylaw determines the method or how the calculation of amounts due and payable are arrived at. • The customer is responsible for payment. • If a customer uses municipal services for other than that which it is intended to be used, an adjustment must be made and the customer is liable to pay the adjusted bill. • Where the bill is not paid in full any lesser amount tendered and accepted is not deemed to be settlement in full. • The owner of a premise is liable for all amounts due in respect of services rendered to that premises. • Any charges that have been incurred by the municipality for dishonoured payments must be recovered from the client. • The bylaw stipulates what is to be contained in a statement of account. • A customer may lodge a complaint to query a statement of account. • The query must be raised with the relevant official before the due date for payment. • Thus query must have its supporting documents attached and the municipal official must log this query onto a register. • The complaint must be investigated and the customer advised of the outcome in writing, one month after the complaint is registered. • The appeal procedure for this finding is set out in the bylaw. • Interest is levied on arrear accounts. • The costs associated with a reconnection or disconnection 	None	None
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- This for the account of the customer.
- If an account is outstanding for a period of more than 45 days the municipality may institute legal action, or hand the customers over for debt collection.
- Agreements may be entered into for the payment of arrears.
- The customers must have a copy of the agreement.
- In respect of rates all rates are due by a specified date, joint owners are jointly and severally liable.
- Owner remains liable for payment.
- There are certain households that qualify for the household to be regarded as indigent.
- The indigent must apply for this status to the Municipality.
- A list of documents to be attached to the application is requested in the bylaw.
- A municipal official may be authorised to conduct an on-site visit to verify the status that is being applied for.
- Application is approved for a period of 12 months only.
- Prepaid electricity metres must be installed for the indigents.
- Limited water supply of 6 kilolitres is also to be supplied.
- The customer must apply every 12 months.
- The municipality in accordance with its annual budget must make provision for certain subsidised services to indigent households.
- This criteria is further stipulated in the bylaw.
- Existing arrears of indigents must be written off, applied as a surcharge to prepaid metres, be attempted to be recovered through legal proceedings.
- The municipality must undertake regular audits if this status.
- Any indigent customer who provides false information in an application form and the Municipality becomes aware that such information is false shall automatically without notice be deregistered as an indigent.
- Should an indigent no longer meet the criteria within which they have qualified to become an indigent, then they have to accordingly apply to the Municipality to de register as an indigent.
- If an audit verification does not meet the criteria of approval for an indigent this too leads to automatic disqualification.
- In the event of persons who tender for Municipal work they must submit documents in the form of a municipality certificate to be attached to the application to state that they are not in arrears with the Municipality.
- No person may gain access to Municipal services unless it is in accordance with an agreement that has been entered into with the customer and the Municipality.
- All customer agreements entered into prior to the approval of these bylaws shall be applied retrospectively, and hence the agreement is valid.
- No person other than the municipality or its agent shall maintain municipal infrastructure, or be responsible for connections/disconnections as far as the infrastructure is concerned
- No person shall restrict access to physical infrastructure that belongs to the Municipality.
- A person who unlawfully, intentionally or negligently reconnects services shall immediately be disconnected.
- A document that is signed by delegated personnel within the Municipality, is deemed to be proof on its mere production, as evidence in a court of law.
- The bylaw has penalties for offences.

CEMETARY BYLAWS	<ul style="list-style-type: none"> • The Municipality may set aside land for the establishment of cemeteries. • The official hours of the cemetery is as per the bylaw. • No person without the written consent of the Municipality has the right to sell or transfer a grave save in stipulated circumstances. • Religious ceremonies may be conducted with the written consent of the Municipality. • Plans in respect of different graves are kept within the premises of the Municipality. • Complaints in respect of Municipal grave sites must be made in writing to the Municipal Manager. • The tariff's for services is determined by the Municipality. • All participants of a funeral service must obey the instructions of a care taker. • The caretaker may remove flowers from a grave site. • No children under the age of 12 may enter a site unless with the direct supervision of an adult. • Only use paved pathways or roads when inside the cemetery. • No person may commit a nuisance within any cemetery, ride an animal, remove plants or shrubs, hold a demonstration, obstruct the caretaker in his duties, conduct graffiti, • Sit or stand on memorial work, operate a business or bring a firearm within the cemetery. • Dead bodies in conveyance shall be covered. • No loud music inside a cemetery. • All bodies to be buries within the confines of the allocated grave. • No rubble or dirt is to be dumped in a cemetery. • Memorial work cannot be done inside the cemetery in weather that is not conducive to the soil. • In respect of the exhumation of bodies and reopening of graves the bylaw lays the provisions to be adhered to in this instance. • In respect of the care of graves, the bylaw lays strict provisions in so far as positioning, repairs, moving and maintaining memorial work is concerned. • The bylaw makes provision for specific burial areas as well as the establishment of a monumental section, and memorial wall. • The bylaw makes provision for offences and penalties. • Only the municipality shall supply or contract for the supply of electricity within the jurisdiction of Ulundi. • Supplying of electricity can only occur by means of a supply agreement with the municipality. • Any person to whom a compliance notice is served must within the specified time period recorded in the notice comply with the provisions. • The application for supply must be made in writing by the respective consumer and must be made as early as possible prior to the supply being made. • The municipality may within the municipal area establish statutory servitudes in order that electricity may be supplied. • The Municipality, its employees, contractors or agents has the right of admittance to inspect, test and do maintenance work for its equipment and machinery used in the supply of electricity. • No person may refuse or fail to give information if they are requested to do so by an authorised official. • No person shall wilfully hinder, obstruct or interfere with a duly authorised official that is trying to gain access to equipment, machinery or premises that is connected with the electricity supply. 	None	None
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ELECTRICITY SUPPLY BYLAWS

	<ul style="list-style-type: none"> • No consumer is to use electricity for any purpose other than the manner it has been permitted to use the electricity in terms of the supply agreement. • The municipality reserves the right to require the consumer to deposit money as security in payment of charges which are due or may become due to the Municipality. • The Municipality may charge interest on overdue electricity accounts. • Unless authorised by the Municipality no person may resell electricity. • If electricity is resold under written permission of the municipality it must not be sold at a price that is lower than the municipality. • The Municipality shall have the right to disconnect the supply of electricity to any person if the person that is liable to pay for electricity fails to make payment. • The Municipality shall not be liable for any loss or damage suffered as a result of electricity disruption. • The Municipality does not undertake to attend to a failure of supply due to the fault of the electrical installation of the consumer. • In the event that the failure of supply is due to the fault of the consumer the Municipality shall have the right to charge the consumer for each restoration of supply which is connected to the fault of the consumer. Such charge to be determined in the tariff policy of council. • No person shall tamper or interfere with metering equipment other than the Municipality or its authorised agent. • No person shall construct or lay construction in a place that will have the effect of interfering with a supply line. • No person may excavate a place wherein the supply line is erected. • No person may make an unauthorised connection to a supply line. • No person may damage or endanger a supply line. • No person except the authorised municipal official may reconnect a supply line. • A municipality may ask the owner of a property to provide and maintain accommodation which shall constitute a substation. • No emergency standby equipment that has been utilised by the consumer may be used in the main supply. • In the event that there is a fault on the electrical installation that has the effect of endangering person/property then same shall be immediately switched off by the consumer. • In the event of a change of occupier the consumer must give the municipality two full days' notice of his intention to discontinue with the supply. • A person taking over occupation of the premises if they desire to continue to use the supply application must be made to the municipality. • There are penalties for non-compliance. 	None	None
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2.15 WEBSITES

The Municipal website contains information regarding all matters and process running in the municipality in terms Section 75 of the Municipal Finance Management Act 56 of 2003, it is accessible to all who are interested at www.ulundi.gov.za.

2.16 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

A fully-fledged Customer Care Office that complies with the prescriptions of the Promotion of Access to Information Act, the Administration of Justice Act and Chapter 4 of the Municipal Systems Act, has been established by the Municipality. There is a need to educate communities on the nature of the customer care office and the access to documentation provided there. A Customer Care Policy has been developed and adopted by Ulundi Council; this forms the basis of the operation of the Customer Care Office which is run in accordance with Batho Pele principles.

Measuring the level of satisfaction of the community against services rendered by the Municipality is important; suggestion boxes have been placed at strategic points in the municipal buildings with little response. A similar situation pertains to the facility of customer satisfaction registers. The Municipality will need to undertake a structured customer satisfaction survey to determine the status quo regarding satisfaction with present service delivery levels.

2.17 MUNICIPAL OVERSIGHT COMMITTEES

EXECUTIVE AND FINANCE COMMITTEE

Name of Councillor	Position	Political Party
Councillor W.M. Ntshangase	Chairperson	Inkatha Freedom Party
Councillor T.G. Madela	Deputy Chairperson	Inkatha Freedom Party
Councillor H.J. Mlambo	Member	Inkatha Freedom Party
Councillor Advocate R.V. Sibiyi	Member	Inkatha Freedom Party
Councillor M.S. Buthelezi	Member	Inkatha Freedom Party
Councillor S.M. Buthelezi	Member	Inkatha Freedom Party
Councillor Prince T.M. Buthelezi	Member	African National Congress
Councillor S.P. Nakin *	Member	African National Congress
Councillor C.K. Zungu	Member	Inkatha Freedom Party
Councillor N.J. Manana	Ex Officio Member	Inkatha Freedom Party

*Councillor S.P. Nakin resigned from serving as an EXCO member in September 2020

COMMUNITY SERVICES PORTFOLIO COMMITTEE	
Councillors Names	Political Party
Cllr M.S. Buthelezi	Inkatha Freedom Party
Inkosi M.D. Buthelezi	Section 81 Traditional Leader
Cllr M.E. Buthelezi	Inkatha Freedom Party
Cllr S.N. Buthelezi	Inkatha Freedom Party
Cllr J.V. Buthelezi	African National Congress
Cllr N.D. Masondo	Inkatha Freedom Party
Cllr S.Z. Mkhize	Inkatha Freedom Party
Cllr S.P. Nakin	African National Congress

TECHNICAL AND INFRASTRUCTURE PORTFOLIO COMMITTEE	
Councillors Names	Political Party
Cllr S.M. Buthelezi	Inkatha Freedom Party
Inkosi F.A. Zungu	Section 81 Traditional Leader
Cllr N.G. Dlamini	African National Congress
Cllr P.B. Mbatha	Inkatha Freedom Party
Cllr V. Ngcobo	Inkatha Freedom Party
Cllr S.D. Sibiyi	Inkatha Freedom Party
Cllr Z. Siyaya	African National Congress
Cllr J.E. Xulu	Inkatha Freedom Party

PLANNING & DEVELOPMENT PORTFOLIO COMMITTEE	
Councillors Names	Political Party
Cllr H.J. Mlambo	Inkatha Freedom Party
Inkosi B. Zulu	Section 81 Traditional Leader
Cllr Prince T.M. Buthelezi	African National Congress
Cllr B.L. Khumalo	Inkatha Freedom Party
Cllr T.K. Mkhize	Inkatha Freedom Party
Cllr K.P. Ngema	Inkatha Freedom Party
Cllr I.P. Ngobese	Inkatha Freedom Party
Cllr S Ntshingila	African National Congress
Cllr S.V. Zondo	Inkatha Freedom Party

TOURISM PORTFOLIO COMMITTEE	
Councillors Names	Political Party
Cllr Adv.R.V. Sibiyi	Inkatha Freedom Party
iBamba buKhosi N.N.E. Mpungose	Section 81 Traditional Leader
Cllr M.R. Dubazane	African National Congress
Cllr J.T. Gasa	African National Congress
Cllr M. Mdlalose	Inkatha Freedom Party
Cllr M.S. Mhlongo	Inkatha Freedom Party
Cllr P.M. Mthethwa	Inkatha Freedom Party
Cllr D. Khoza	Inkatha Freedom Party
Cllr M.Z. Sikhakhane	Inkatha Freedom Party

LOCAL ECONOMIC DEVELOPMENT PORTFOLIO COMMITTEE	
Councillors Names	Political Party
Cllr T.G. Madela	Inkatha Freedom Party
Cllr S.S. Buthelezi	Inkatha Freedom Party
Cllr S.F. Cindi	African National Congress
Cllr M.T. Mthembu	Inkatha Freedom Party
Cllr T.D. Sikhakhane	African National Congress
Cllr S.P. Ximba	Inkatha Freedom Party
Cllr L. Yaka	Inkatha Freedom Party

PROTECTION SERVICES PORTFOLIO COMMITTEE	
Councillors Names	Political Party
Cllr C.K. Zungu	Inkatha Freedom Party
Inkosi S.T.Z. Ndebele	Section 81 Traditional Leader
Cllr T.P. Khanyile	Inkatha Freedom Party
Cllr W.V. Mbatha	Inkatha Freedom Party
Cllr Z.B. Mncube	Inkatha Freedom Party
Cllr A.M. Sibiya	Inkatha Freedom Party

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE	
Councillors Names	Political Party
Cllr R.B. Nyawo	Inkatha Freedom Party
Cllr N.G. Dlamini	African National Congress
Cllr T.K. Mkhize	Inkatha Freedom Party
Cllr P.B. Mbatha	Inkatha Freedom Party
Cllr W.V. Mbatha	Inkatha Freedom Party

CHAPTER 3

CHAPTER 3

1. Service Delivery Performance

1.1 Introduction

The Ulundi Local Municipality undertakes to meet definite service delivery and budget spending targets during the specific financial year through its Service Delivery and Budget Implementation Plan (SDBIP). This is a detailed outline of how the objectives, in quantifiable outcomes, set out in the Integrated Development Plan (IDP) are implemented and linked to the approved annual budget.

As the budget gives effect to the strategic priorities of the Municipality, it is important to supplement the budget and IDP with a management and implementation plan. The SDBIP is a yearly contract agreed to by the administration, council and the community whereby the intended objectives and projected goals are expressed in order to ensure that the desired long-term outcomes are attained. It includes the service delivery targets and performance indicators for each quarter and therefore facilitates management over financial and non-financial performance of the Municipality, at every level, and is continuously monitored throughout the year.

In the interests of good governance and better accountability, the SDBIP enables the municipal manager to monitor the performance of senior managers, the mayor to monitor the performance of the municipal manager, and for the community to monitor the performance of the Municipality. It must also be consistent with outsourced service delivery agreements.

The SDBIP is essentially the management and implementation mechanism which sets in-year information, such as quarterly service delivery and monthly budget targets, and relates each service delivery output to the budget of the Municipality, thus providing realistic management information and a detailed plan for how the Municipality will provide such services and the inputs and financial resources to be used. It serves a critical role to focus both the administration and council on outputs by providing clarity of service delivery expectations, expenditure and revenue requirements, service delivery targets and performance indicators.

The SDBIP is a layered plan, with the top layer of the plan dealing with consolidated service delivery targets and linking such targets to top management. As a management and implementation plan, it is a dynamic document that may be revised as actual performance is taken into account or service delivery targets and performance indicators change. However, it may not be revised downwards when there is poor performance (National Treasury MFMA Circular No 13, 2005).

1.2 Legislation

The preparation of a Service Delivery and Budget Implementation Plan is required according to the Municipal Finance Management Act, Act No. 56 of 2003 (MFMA), which obliges all spheres of government to be transparent about their financial affairs and clarifies the separate roles and responsibilities of the council, mayor and officials.

Section 1 of the MFMA defines the SDBIP as:

“a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality’s delivery of services and the execution of its annual budget and which must include the following projections for each month of - (i) revenue to be collected, by source; and (ii) operational and capital expenditure, by vote; (a) service delivery targets and performance indicators for each quarter”.

According to Section 53 of the MFMA, the Mayor is expected to approve the SDBIP within 28 days after the approval of the budget. In addition, the Mayor must ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the SDBIP are made public within 14 days after its approval. Section 71 of the MFMA stipulates that reporting on actual revenue targets and spending against the budget should occur on a monthly basis. Section 52(d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. Section 72(1) (a) of the MFMA outlines the requirements for mid-year reporting.

The main purpose of this Chapter is to account to MEC for Local Government, Provincial legislature, NCOP, Minister of Cooperative Governance and Traditional Affairs, National Treasury, Auditor-General and the community of Ulundi on the progress being made by Ulundi Municipality towards achieving the overall goal of “a better life for all”. Furthermore, the report is a key performance report to the communities and other stakeholders in keeping with the principles of transparency and accountability of government to the citizens. It subscribes to the South African developmental nature of participatory democracy and cooperative governance and responds to the principles of the Constitution, Batho Pele, and White Paper on Local Government, MSA and the MFMA.

1.3 ORGANISATIONAL PERFORMANCE MANAGEMENT PROCESS

According to the provisions of the Municipal Systems Act, 32 of 2000, municipalities must monitor and measure the progress of their performance by preparing quarterly and mid-year performance reports, in terms of Chapter 6 of the MSA, on performance management systems. These quarterly and mid-year reports make up the municipalities’ annual performance reports (Section 46 report), which are submitted to the Auditor-General, together with the financial statements, for auditing. After adoption of the audited performance report by the municipal council, it must then be submitted to the MEC for Local Government. The key performance indicators were crafted in line with the municipality’s development priorities and objectives outlined in the IDP, which will remain in force for the duration of the IDP period in order to maintain consistency in measuring and reporting on long terms strategies and projects. Measurable performance targets were for each development priority and objective. To ensure that regular reporting takes place the Audit and Performance Committee gives feedback to Council.

For the 2019/2020 financial year individual performance agreements and performance plans were signed by the Municipal Manager and Heads of Departments. Ulundi Municipal Council approved the Integrated Development Plan, the Scorecard and the Service Delivery and Budget Implementation Plan which are in line with the vision and mission of the municipality and contains the annual performance targets that are also in line with the national key performance areas.

1.4 Monitoring and Evaluation

Heads of Departments are required to submit quarterly performance reports for monitoring and evaluation of actual performance against set targets. Some challenges in terms of the submission of quarterly performance reports timeously were experienced during the financial year but it did occur.

1.5 Audit Committee

The Audit Committee met on a quarterly basis as required by legislation. A record is available for inspection in the Internal Audit Unit.

1.6 Auditing of performance information

In terms of the Local Government: Municipal Systems Act, 2000, Sec 45 requires that the results of performance measurement in terms of Sec 41 (1) (c) must be audited as part of the internal auditing process and annually by the Auditor-General. Indeed, auditing of the Performance Management System and Audit of Performance Information was conducted for all four quarters.

1.7 Performance highlights: 2020/2021 financial year

1.7.1 Introduction

The Ulundi Local Municipality has continued to provide free basic services to the community and deliver key functions especially about electrification and road access during 2020/2021 financial year. The programmes and projects were facilitated to bring change to all residents, be of assistance to the community and make their lives better. Attention was also placed on facilitating and encouraging investment and local economic development to grow the economy, lessen unemployment and create jobs.

1.7.2 Strategic Planning

During the current financial year, Ulundi Local Municipality undertook the process of convening and holding the strategic planning process in compliance with the Municipal Systems Act and the Municipal Finance Management Act.

Strategic Planning Sessions for 2020/2021 Financial Year

	Details	Attendees	Venue	Date
1.	Strategic Planning Session	Political Office Bearers; All EXCO Members, All Executive Directors Managers up to level 3	Imvubu Lodge	13 – 14 May 2021

1.7.3 Performance Management

The Quarterly Assessments were performed as legislated. The 2020/2021 year-end assessments have not yet been conducted.


Bonuses paid to Section 54/56 Managers for 2020/2021 Financial Year

No.	Position held	Period Covered	Performance Bonus paid/not yet paid
1.	Municipal Manager	01 July 2020 – 30 June 2021	Not Yet Paid
2.	Director: Corporate Services	01 July 2020 – 30 June 2021	Not Yet Paid
3.	Chief Financial Officer	01 July 2020 – 30 June 2021	Not Yet Paid
4.	Director: Technical Services	01 July 2020 – 30 June 2021	Not Yet Paid
5.	Director: Community Services	01 July 2020 – 30 June 2021	Not Yet Paid
6.	Director: Protection Services	01 July 2020 – 30 June 2021	Not Yet Paid
7.	Director Planning and Development Services	01 July 2020 – 30 June 2021	Not Yet Paid

1.7.4 Special Programmes

During the year under review, the Ulundi Local Municipality Implemented Programmes as following:

Special Programmes held during 2020/2021 financial year

Arbor Day	<p>Venue: Ward 3 (Indluyamandla Primary School) Date: 22 September 2020 Time: 10h30</p> <p><i>Theme: Forest and Biodiversity</i></p> <p>Attendees</p> <p>The event was attended by representatives from Ulundi Municipality; Honourable Ward Councillor S.M. Buthelezi; Indluyamandla Primary School; Economic Development Tourism and Environmental Affairs; Good Green Deeds and Community Works Program Team.</p> <p>Planting of Trees</p> <p>The Ward Councillor led the planting of a symbolic tree and the representatives of all structures were involved. The total number of trees that were planted at the school was 20.</p> 
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World Environmental Day

Date: 14 June 2021
Venue: Ulundi Municipality
Time: 10H00

Theme: "Eco-system Restoration"

The main Speaker of the event was His Worship, the Mayor of Ulundi, who also led the Tree Planting Session. Honourable councillors of Ulundi were involved together with officials; other institutions; and community members.



<p>Environmental programs at ward level programs</p>	<p>The Service Delivery Budget Implementation Plan of Ulundi requires that all 24 wards of Ulundi conduct environmental awareness campaigns at ward level with the budget of R 5000.00 per ward. This program is conducted yearly through planting mainly Indigenous trees and fruit trees. Those trees are planted on different areas such as Community Halls, Schools, Creches, Churches, War Rooms and any priority sites identified by the Ward Councillor of the affected ward.</p> 
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Programme	Venue	Date
<p>Ulundi Local COVID 19 JOC Meetings:</p>	<p>Ulundi Local COVID 19 Joint Operations Command (JOC) Meetings which seat every month and are Chaired by the Municipal Manager:</p> <ul style="list-style-type: none"> • Different stakeholders attend these meetings in discussion of different issues with regards to COVID-19 which includes: • Decontamination of open spaces and municipal facilities • Vaccination programme • Awareness programmes to the community • Roadblocks (R66, P700) by Law Enforcement (SAPS, RTI, Local Traffic) • Outreach screening and testing programme in partnership Department of Health at Ward level • JOC local stakeholders were as follows: Faith Based Organizations, Amakhosi and local Doctors, Business sector, Youth Council, Civil Society, Government Departments, Taxi Association, faith-based organisations. • Programmes include Clothing Shops visit, Salon inspection and workshop programme, Reports from government departments, workshop for Ulundi Funeral Parlors and Compliance officers, vendors, 	<p>JOC Date were arranged as follows:</p> <ul style="list-style-type: none"> • 02, 10, 17, 24, 28 July 2020 • 04, 11, 18 August 2020. • 18 September 2020. • 27 October 2020 • 10 December 2020 • 19 January 2021 • 11 February 2021 • 16 March 2021 • 17 April 2021 • 06 May 2021 • 03 June 2021

Mathole High School visit at eDlebe in ward 6	<ul style="list-style-type: none"> • Interventions were provided by different stakeholders a follow: • Awareness campaigns (Cyber bullying, community and school safety). • Psycho-Social support, family and school support. • School and family prayer led be Ulundi Ministers Fellowship 	23 September 2020
Save The Children Child Rights Situational Analysis	<ul style="list-style-type: none"> • Save The Children Child Rights Situational Analysis Report back meeting was held on the 15 October 2020 at Ulundi Library based on the study that was conducted in selected wards of Ulundi in July 2018. Purpose of the meeting was to give the report to all stakeholders that participated to the programme. 	15 October 2020
16 Days of Activism and Gender Based Violence Awareness	<ul style="list-style-type: none"> • The 16 Days of Activism Campaign forms the center point of government's comprehensive 365 Days of Activism for No Violence Against Women and Children. • Ulundi awareness campaign was held on the 26 November 2020 in ward 12 at PZ Phakathi Park. 	26 November 2020
Disability Programme	<ul style="list-style-type: none"> • 5 Wheelchairs were donated by the Gift of the Givers to 5 beneficiaries from Ulundi Disability Sector on the 27 November 2020 at Ulundi Council Chamber through the assistance from the Gift of the Givers. 	27 November 2020
Ulundi World AIDS Day Commemoration	<ul style="list-style-type: none"> • Ulundi World Aids Day Commemoration was held on the 1st of December 2020 at Mashona Clinic in ward 8. • This event started with a prayer to remember and pay last respect to those who passed away, celebrate front line workers and acknowledge invaluable contributions to communities in the battle against the COVID 19 pandemic. 	01 December 2020
Junior Council Programme	<ul style="list-style-type: none"> • Ulundi Junior Council attended KwaZulu Natal Provincial Accountability and Children's Consultation workshop • Aim was to look back at 2020 programmes, achievements, challenges and pave the way forward towards 2021-year plan and activities. 	05 December 2020
Ulundi Disability Day celebration	<ul style="list-style-type: none"> • Disability Event was held at Zisize Disability Care Centre in ward 16 on the 03 December 2020. 	03 December 2020
Quality of life Senior Citizen Forum launch	<ul style="list-style-type: none"> • Ulundi Senior Citizen launch was held at PZ Phakathi Hall. 	02 December 2020
Local AIDS Council meeting	<ul style="list-style-type: none"> • Local Aids Council (LAC) Meeting were held quarterly. 	06 October 2020 09 December 2020
Boy to men dialogue on the 26 June 2021 at Multi-Purpose Hall	<ul style="list-style-type: none"> • The purpose of the Camp and Leadership Session was to train the trainer for them to reach out to other boys who were not part of the session. The programme was conducted in Parentship with Office of the Premier and other stakeholders 	26 June 2021

1.8 Public Participation

As a consultative and participatory local government, the Municipality has endeavored to afford all citizens with the avenues for open and meaningful participation. Transparency and communication of information was provided through newspapers, website, and public notices at various strategic locations. The Ward Committees and Ward Committee Officers form the basis for ensuring effective interaction and communication between the Municipality and the people.

IDP/LED/PMS Roadshow 2020/2021

WARD NO.	MONTH	DATE	VENUE	TIME
01	July	03/07/2020	Mantungwini Hall	10H00
02	July	22/07/2020	Nondayana Hall	10H00
03	July	01/07/2020	Nqabayokuphila Creche	10H00
04	July	17/07/2020	KwaDuvela Stores	10H00
05	July	08/07/2020	KwaMpanza Community Hall	09H00
06	July	13/07/2020	iDlebe Community Centre	10H00
07	July	14/07/2020	KwaZungu Tribal Authority	09H00
08	July	09/07/2020	Nhlamvuziyashisa Hall	11H00
09	July	31/07/2020	eZimakethe Community Hall	09H00
10	July	10/07/2020	eMhlahlane Hall	10H00
11	July	24/07/2020	Intermodal Facility Boardroom	10H00
12	July	07/07/2020	P.Z. Phakathi Community Hall	12H00
13	July	29/07/2020	Nhlazatshe Warroom	10H00
14	July	21/07/2020	Mlaba Tribal Authority	10H00
15	July	28/07/2020	Nqulwane Primary School	09H00
16	July	30/07/2021	Babanango Community Hall	10H00
17	July	15/07/2020	Mabedlane Community Hall	12H00
18	July	20/07/2020	Unit A Community Hall	11H00
19	July	27/07/2020	B – South Community Hall	10H00
20	July	16/07/2020	KIDECO	10H00
21	July	02/07/2020	eMkhazane Creche	08H00
22	July	08/07/2020	Zondela Community Hall	16H00
23	July	06/07/2020	Goje Hall	09H00
24	July	22/07/2020	KwaMvula Warroom	10H00

1.9 Internal Audit and Risk Management

The Municipality is expected to conduct an annual assessment of its risks and prepare plans to address risks identified. During the year under review, the risk assessment was conducted internally. For the period under review, the Accounting Officer is satisfied that the internal controls in place were sufficient to deal with all risks identified.

1.10 Integrated Development Planning (IDP)

The Integrated Development Plan is one of the key tools for local government to tackle its developmental functions, roles and responsibilities. It is part of an integrated system of planning and service delivery and includes issues such as municipal budget, land management, promotion of local economic development and institutional transformation in a consultative, systematic and strategic manner.

IDP Representative Forums held during 2020/2021 financial year

No.	Venue	Date	Time
1.	P.Z. Phakathi Community Hall	10 June 2021	10h00

2. Expenditure Management

Details of the Expenditure for the year are included in the Annual Financial Statements submitted as a separate document.

3. Revenue Management

Details of the Expenditure for the year are included in the Annual Financial Statements submitted as a separate document.

4. Customer Care Service

The Ulundi Local Municipality operates a Customer Care Office which runs from 07h30 until 16h30 on weekdays. The Office assists with queries and provides a range of services to the community.

5. Bids Awarded: 2020/2021

The tenders comply with the MFMA Regulations and the implemented Supply Chain Management Policy in line with the National Treasury Regulations. The bids that were awarded and approved by the Adjudication Committee of Ulundi Local Municipality during the 2020/2021 financial year are listed below:

Bids awarded and approved during 2020/2021 Financial Year

Bid No.	Awarded Service Provider	Project Type	Appointment Date	Amount
08-2019/2020	Kambula Electrical cc	Electrical cable fault finding and testing	01/07/2020	Panel
08-2019/2020	Kwanele Consulting	Electrical cable fault finding and testing	01/07/2020	Panel
09-2019/2020	Nevlyn Trading cc	Supply and installation of new air conditioners, servicing, and maintenance.	01/07/2020	R 387 870.00
01/2020/2021	Contour technology	Online pre-paid vending system and third-party vending	17/11/2020	Commission
04/2020/2021	Vodacom (PTY) Ltd	Telephone system	01/03/2021	R 1 101842.03
08/2020/2021	Green Diamond Environmental	Development of strategic environmental assessment	01/01/2021	R 539 243.00

	consultant (PTY) Ltd	(SEA) for Ulundi municipality		
10/2020/2021	Green Diamond Environmental consultant (PTY) Ltd	Basic assessment for closure and rehabilitation of Babanango landfill site	01/01/2021	R 155 135.00
03-2020/2021	Global access directory	Construction of kwaDindi Community Hall	29/01/2021	Panel
03-2020/2021	Hi-tech consulting engineers	Construction of Bayeni Community Hall	29/01/2021	Panel
03-2020/2021	Ausphi trading cc	Construction of Kweyezulu Community Hall	29/01/2021	Panel
03-2020/2021	Inqubeko yami trading and projects	Construction of Ezihlabeni Sports field	29/01/2021	Panel
03-2020/2021	Lindokuhle empire (PTY) Ltd	Construction of Thokozani Community Hall	29/01/2021	Panel
03-2020/2021	Yimpie Projects cc	Construction of Ntambonde Community Hall	29/01/2021	Panel
03-2020/2021	Global Access Directory	Construction of Nomkhangala Community Hall	29/01/2021	Panel
03-2020/2021	Zwide Construction Engineering cc	Construction of Nomdiya Community Hall	29/01/2021	Panel
03-2020/2021	Gingordin Methods Trading	Construction of Njomelwane Community Hall	29/01/2021	Panel
03-2020/2021	Intenhle Civils (PTY) Ltd	Construction of Inhlazatshe community hall	29/01/2021	Panel
03-2020/2021	Intenhle Civils (PTY) Ltd	Construction of Jikaza Community Hall	29/01/2021	Panel
03-2020/2021	Uzamile Trading cc	Construction of Imbilane Community Hall	29/01/2021	Panel
03-2020/2021	Brand Partners (PTY) Ltd	Publicity, branding and advertising	29/01/2021	Panel
03-2020/2021	Ulundi Community Radio Station	Electronic media services	29/01/2021	R60 000.00
03-2020/2021	Zululand Radio	Electronic media services	29/01/2021	R60 000.00
03-2020/2021	Nepcor Consulting Project Management (PTY) Ltd	Professional services – Njomelwane Community Hall	29/01/2021	Panel
03-2020/2021	Nepcor Consulting Project Management (PTY) Ltd	Professional services – Nomkhangala Community Hall	29/01/2021	Panel
03-2020/2021	TSI Consulting Engineers (PTY) Ltd	Professional services – Bayeni Community Hall	29/01/2021	Panel
03-2020/2021	Veyane Consulting Engineers	Professional services – Ezihlabeni Sports field	29/01/2021	Panel
03-2020/2021	BI Infrastructure Consultants (PTY) Ltd	Professional services – Nomdiya Community Hall	29/01/2021	Panel
03-2020/2021	Dawn Rising Consultant (PTY) Ltd	Professional services – kwaDindi Community Hall	29/01/2021	Panel

03-2020/2021	Dawn Rising Consultant (PTY) Ltd	Professional services – Kweyezulu Community Hall	29/01/2021	Panel
03-2020/2021	Dawn Rising Consultant (PTY) Ltd	Professional services – Jikaza Community Hall	29/01/2021	Panel
03-2020/2021	ACB Group (PTY) Ltd	Professional services – Ntambonde Community Hall	29/01/2021	Panel
03-2020/2021	ACB Group (PTY) Ltd	Professional services – Thokoza Community Hall	29/01/2021	Panel
03-2020/2021	Hi-Tech Consulting Engineers and Project Managers	Professional services – Imbilane Community Hall	29/01/2021	Panel
03-2020/2021	Nepcor Consulting Project Management (PTY) Ltd	Professional services – Nhlazatshe Community Hall	29/01/2021	Panel

6. Infrastructure, Planning and Development

The Ulundi Local Municipality continues to invest in infrastructure through development and maintenance to ensure that the basic needs of the people are met. Access roads, Community facilities, including halls and sports facilities, have been constructed, upgraded and maintained.

Roads project undertaken during 2020/2021 Financial Year

WARD NO	PROJECT NAME	APPROVED INEP FUNDING(INCL.VAT)	START DATE	END DATE	PROJECT STATUS
10	Construction of Mhlahlane gravel road by 30 June 2021	R4 090 501.00	01/07/2020	30/06/2021	100% Complete

Community Halls and Sport fields Projects implemented in the 2020/2021 Financial Year

Item	Ward	Projects	Status	Start date	Expected Completion Date	Completion Date	Budget
1.	1	Construction of Ezidwadweni Community Hall	Complete	01/07/2020	30/06/2021	30/09/2020	R1 300 000.00
2.	3	Construction of Gazini Community Hall	Complete	01/07/2020	30/06/2021	07/08/2020	R1 300 000.00
3.	24	Construction of Hlophekhulu Community	Complete	01/07/2020	30/06/2021	30/07/2020	R552 180.06
4.	20	Renovation of Ezitendeni Zakwa Mbambo Community Hall	Complete	01/07/2020	30/06/2021	31/07/2020	R531 969.67
5.	7	Construction of Mame Community Hall	Complete	01/07/2020	30/06/2021	30/03/2021	R1 300 000.00
6.	4	Construction of Chibini Community Hall	Complete	01/07/2020	30/06/2021	30/09/2020	R1 300 000.00
7.	2	Construction of Brush Community Hall	Complete	01/07/2020	30/06/2021	07/08/2020	R1 300 000.00
8.	11	Construction of Sishwili Community Hall	Complete	01/07/2020	30/06/2021	30/09/2020	R1 300 000.00
9.	18	Renovations of Unit A Community Hall	Complete	01/07/2020	30/06/2021	30/06/2021	R1 140290.13
10.	10	Construction of Madaka Community Hall	Complete	01/07/2020	30/06/2021	30/06/2021	R6 220 925.00
11.	9	Construction of Dikana Sports field	Not Complete	01/07/2020	30/06/2021	Not Complete	R4 556 419.00
12.	17	Construction of Qwasha Sports field	Not Complete	01/07/2020	30/06/2021	Not Complete	R407 7437.50
13.	20	Construction of Ezakhiweni Sports field	Not Complete	01/07/2020	30/06/2021	Not Complete	R3 988 717.00
14.	21	Construction of Mkhazane Sports field	Not Complete	01/07/2020	30/06/2021	Not Complete	R3 816 069.90
15.	23	Construction of KwaGoje Sports field	Not Complete	01/07/2020	30/06/2021	Not Complete	R3 810 861.60

7. Electricity

Electricity is distributed to residents within Ulundi Local Municipality, while some of the areas are supplied directly by Eskom. The infrastructure is reasonably maintained but network constraints will put pressure on the existing infrastructure resulting in a more rapid deterioration.

Electrical projects undertaken during 2020/2021 Financial Year

WARD NO	PROJECT NAME	APPROVED INEP FUNDING (INCL.VAT)	START DATE	END DATE	PROJECT STATUS
1	10 households electrified (cabling with a meter box) in Esikhwebezana	R92 253.48	01/07/2020	30/06/2021	Switching - on outstanding
2	33 households electrified (cabling with a meter box) in Ekushumayeleni	R304 436.48	01/07/2020	30/06/2021	Switching - on outstanding
3	10 households electrified (cabling with a meter box) in Ngalonde	R92 253.48	01/07/2020	30/06/2021	Switching - on outstanding
6	10 households electrified (cabling with a meter box) in Idlebe	R92 253.48	01/07/2020	30/06/2021	Switching - on outstanding
7	10 households electrified (cabling with a meter box) in Esiphiva	R92 253.48	01/07/2020	30/06/2021	Switching - on outstanding
8	5 households electrified (cabling with a meter box) in Mashona	R46 126.74	01/07/2020	30/06/2021	100% Complete
8	5 households electrified (cabling with a meter box) in Mngawe	R46 126.74	01/07/2020	30/06/2021	Switching - on outstanding
8	6 households electrified (cabling with a meter box) in Vuthela	R55 352.09	01/07/2020	30/06/2021	Switching - on outstanding
9	10 households electrified (cabling with a meter box) in Thembalani / Nkonjeni	R92 253.48	01/07/2020	30/06/2021	Switching - on outstanding
11	10 households electrified (cabling with a meter box) in Emaqeleni / Sishwili	R92 253.48	01/07/2020	30/06/2021	100% Complete
11	5 households electrified (cabling with a meter box) in Empolweni	R46 126.74	01/07/2020	30/06/2021	100% Complete
13	14 households electrified (cabling with a meter box) in Konfoor	R129 154.87	01/07/2020	30/06/2021	Switching - on outstanding
14	10 households electrified (cabling with a meter box) in Ntilingwe	R92 253.48	01/07/2020	30/06/2021	Switching - on outstanding
14	15 households electrified (cabling with a meter box) in Damaseku	R138 380.22	01/07/2020	30/06/2021	Switching - on outstanding
15	10 households electrified (cabling with a meter box) in Makokwana	R92 253.48	01/07/2020	30/06/2021	Switching - on outstanding

15	15 households electrified (cabling with a meter box) in Okhukho	R138 380.22	01/07/2020	30/06/2021	Switching - on outstanding
18	10 households electrified (cabling with a meter box) in Mhlwathini	R92 253.48	01/07/2020	30/06/2021	100% Complete
19	10 households electrified (cabling with a meter box) in Thokoza	R92 253.48	01/07/2020	30/06/2021	100% Complete
20	15 households electrified (cabling with a meter box) in Sangonyane	R138 380.22	01/07/2020	30/06/2021	100% Complete
21	15 households electrified (cabling with a meter box) in Kwamjibha / Mabedlane	R138 380.22	01/07/2020	30/06/2021	100% Complete
16, 13, 3	Construction of 4 Highmast Lights	R3 548 283.87	01/07/2020	30/06/2021	100% Complete 13 High masts
1;2;3;6;7;8; 9;11;13;14; 15;18;19;20	Construction of 15 Km's of 11 and 22 Kv overhead lines	R7 896 620.70	01/07/2020	30/06/2021	100% Complete 20.5km done

8. Waste Management

Most urban households in the Ulundi Local Municipality have their refuse collected on a weekly basis but no service is available in the rural areas. This leads to the problem of illegal dumping which poses environmental risks, but efforts are being made to increase people's awareness of good waste management practices. There is still a challenge in the establishment of a suitable landfill site by the Zululand District Municipality.

8.1 Cemeteries

The Municipality needs to also look at additional cemetery space to address the predicted number of deaths, especially those related to HIV/Aids.

8.2 Community Libraries

While there is one community library in Ulundi and 1 mobile library in Ceza nodal point, their capacity is totally inadequate to sustain the needs of the communities. In the next financial year, the municipality is looking at requesting the Department of Education to assist with more mobile libraries that will be placed in other nodal points.

9. Law Enforcement

As a norm people are inclined to flout and contravene the regulations and by-laws. The Municipality is strategically located along the main road (R66) so must contend with an increasing number of road accidents. With the intention of strengthening the law enforcement capacity and ensuring that people perceive the area to be protected, the municipality has currently in its employment 24 Peace Officers to assist with traffic management and to enforce the by-laws.

10. Disaster Management

Disaster management is essential due to the high risk of fires in the Ulundi Municipal area. Public awareness programmes are conducted to empower communities on how to reduce risks and recognize risk situations and take the appropriate remedial action.

11. Pound Management

The Pound Management function was in the previous years outsourced due to lack of capacity which proved to not benefit the municipality, hence Council resolved to terminate the contract with the service provider and in turn appoint animal herders within the community as part of job creation.

As much as there are challenges of animals on the road, the municipality endeavours to comply with the KwaZulu-Natal Pound Act.

12. Administration

To meet and implement the objectives of local government as contained in the White Paper on Local Government and the community, the administration of the Ulundi Local Municipality has structured and organized systems in place.

13. Public Facilities

There are several community facilities, mainly with the Ulundi town which are fully utilized by members of the community. Some of the facilities are due to be upgraded in the next financial year.

14. Local Economic Development

The Local Economic Development Unit assisted several emerging entrepreneurs within the area of Ulundi Local Municipality. During the 2020/2021 financial year the municipality was able to create 687 jobs opportunities through the Expanded Public Works Programme.

15. Organisational Scorecard: 2020/2021 Financial Year

The Annual Performance Report for the 2020/2021 financial year has been completed and reflected in the Organizational Scorecard attached as “**Annexure 1**” which will be presented to the Auditor-General for auditing together with the Annual Financial Statements by 31 August 2021.

This is a consolidated report that reflects results on performance against the 6 Key Performance Areas (KPA's) targets and achievements for the year under review, corrective measures to be undertaken in the 2020/2021 financial year in relation to the targets that were not achieved. It also reflects achievements of the previous financial year. The information will be presented in the Organisational Scorecard which is informed by the information that was collated through departmental scorecards throughout the financial year which information was supported by portfolio of evidence that was also audited by Internal Audit. Since Ulundi Local Municipality adopted the Key Performance Area Model, the report will reflect its performance results clustered as per the 6 National Key Performance Areas.

The results were assessed using the colour coded criteria as shown in the table below:

Rating Keys	
1	Not Achieved
2	Partially Achieved
3	Fully Achieved
4	Excellent Achievement
5	Outstanding Achievement
	Total

15.1 SUMMARY OF RESULTS OF PERFORMANCE FOR THE ORGANISATION: 2020/2021

National KPA's	No. of Set Targets	2019/2020				No. of Set Targets	2020/2021			
		Achieved	Not Achieved	Partially Achieved	Targets Exceeded		Achieved	Not Achieved	Partially Achieved	Targets Exceeded
Basic Service Delivery	60	35	04	18	03	64	40	22	02	00
Local Economic and Social Development	61	31	23	06	01	39	23	08	06	02
Municipal Transformation and Organisational Development	10	04	04	02	00	09	09	00	00	00
Good Governance and Public Participation	39	23	06	09	01	43	36	03	04	00
Financial Viability and Management	19	15	00	04	00	24	23	01	00	00
Spatial and Environmental	16	11	03	02	00	11	10	01	00	00
Total	205	119	40	41	05	190	134	20	12	02

Based on the above results an improvement is noted, the percentage achievement for the previous financial year was 58% and the year under review percentage results is 82%.

16. Performance of Service Providers

When a contractor is appointed the responsible department ensures a Service Level Agreement is signed. Late in the financial year a system of rating Service Providers was introduced wherein Departments had to rate their Service Providers on a scale of one to five so that those who are not performing as per agreement necessary action is taken against them. A table depicting the rating of service providers is annexed as "Annexure 2".

17. Conclusion

The Office of the Municipal Manager maintains a Portfolio of Evidence to support achievements recorded in this Annual Performance Report, and the Internal Audit has performed a verification of credibility of evidence for validity of reported achievements. In areas where performance was not achieved reasons have been provided as well as corrective measures to ensure that performance is improved in the 2021/2022 financial year

ULINDI MUNICIPALITY'S ORGANISATIONAL SCORE CARD FOR 2020/2021 FINANCIAL YEAR																				
UP Alignment	Project Number	National KPA	Strategic Objective	Measurable Objective/Output	Performance Indicator	Unit of Measure	Comparison with previous year				Current Year		Responsible Department	Financial Implications	Ward	Status (Achieved/ Not Achieved)	Reason for Variance / Measures taken to Improve Performance	PDE Required		
							2019/2020 Actuals		2019/2020 Target		2020/2021 Actuals								2020/2021 Targets	
							2019/2020	2019/2020	2019/2020	2019/2020	2020/2021	2020/2021							2020/2021	2020/2021
Basic Service Delivery																				
KZN04-TS-SO.1.1	TS.1	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Upgrading of old and redundant electricity distribution infrastructure	Number of km's of 22 Kv overhead lines in Works Reports 12.3.6.7.8.9.10.11.13.15.18.20. and 21	Number	0	Construction of 15 Km's of 11 and 22 Kv overhead lines in Works Reports 1.2.3.6.7.8.9.10.11.13.14.15.16.18 and 20 by 30 June 2020	15 Km's of 22 Kv overhead lines in Works Reports 2.3.6.7.8.9.10.11.14.15.16.18 and 20 by 30 June 2020	15 Km's of 22 Kv overhead lines in Works Reports 2.3.6.7.8.9.10.11.14.15.16.18 and 20 by 30 June 2020	0	0	Construction of 15 Km's of 11 and 22 Kv overhead lines in Works Reports 1.2.3.6.7.8.9.10.11.13.14.15.18.19.20 and 21 by 30 June 2021	Construction of 20.5 Km's of 11 and 22 Kv overhead lines in Works Reports 1.2.3.6.7.8.9.10.11.13.14.15.18.19.20 and 21 by 30 June 2021	Technical Services	R7 896 620.00	Wards 1,2,3,5,6,8,9,10,11,13,15,18,20 and 21	Target achieved	na	Council Resolution with Pre-approved list of identification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN04-TS-SO.1.2	TS.2	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Development and implementation of planned preventative maintenance programme	Date the Planned Preventative Maintenance Programme (for electricity network) is approved by Eaco	Date	31/03/2019	Planned Preventative Maintenance Programme (for electricity network) is approved by Eaco by 31 July 2019	Planned Preventative Maintenance Programme (for electricity network) is approved by Eaco by 31 July 2019	Planned Preventative Maintenance Programme (for electricity network) is approved by Eaco by 31 July 2019	31/07/2020	na	Planned Preventative Maintenance Programme (for electricity network) is approved by Eaco by 31 July 2021	Planned Preventative Maintenance Programme (for electricity network) is approved by Eaco by 31 July 2021	Technical Services	na	All 24 Wards	Target achieved	na	Planned Preventative Maintenance Programme approved by Eaco
KZN04-TS-SO.1.2.1	TS.2.1	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Development and implementation of planned preventative maintenance programme	Number of Monthly Progress Reports on the implementation of the maintenance programme submitted to Eaco	Number	10	12 Monthly Progress Reports on the implementation of the Maintenance Programme submitted to Eaco by 30 June 2020	12 Monthly Progress Reports on the implementation of the Maintenance Programme submitted to Eaco by 30 June 2020	12 Monthly Progress Reports on the implementation of the Maintenance Programme submitted to Eaco by 30 June 2020	12	2	12 Monthly Progress Reports on the implementation of the Maintenance Programme submitted to Eaco by 30 June 2021	12 Monthly Progress Reports on the implementation of the Maintenance Programme submitted to Eaco by 30 June 2021	Technical Services	R738 134.00	All 24 Wards	Target achieved	na	Monthly Progress Reports on the implementation of the Plan submitted to Eaco & Works order in accordance with the plan
KZN04-TS-SO.1.3	TS.3	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Kaniem as pre-approved by Council	Number	0	10 households electrified (cabling with a meter box) in Kaniem as pre-approved by Council by 30 June 2021	20 households electrified (cabling with a meter box) in Kaniem as pre-approved by Council by 30 June 2020	20 households electrified (cabling with a meter box) in Kaniem as pre-approved by Council by 30 June 2020	10	0	10 households electrified (cabling with a meter box) in Kaniem as pre-approved by Council by 30 June 2021	10 households electrified (cabling with a meter box) in Kaniem as pre-approved by Council by 30 June 2021	Technical Services	R126 154.00	13	Target not achieved	The Municipality has constructed overheadline cabling and installed 14 pre-approved meter boxes all needs in Kaniem waiting on which was delayed due to Covid. Cabling forward there wasn't for any delays since Eaco has started working on the backlog	Council Resolution with Pre-approved list of identification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN04-TS-SO.1.3.1	TS.3.1	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Yahlisa as pre-approved by Council	Number	na	4 households electrified in Yahlisa (cabling with a meter box) as pre-approved by Council by 30 June 2021	na	na	4	0	4 households electrified in Yahlisa (cabling with a meter box) as pre-approved by Council by 30 June 2021	4 households electrified in Yahlisa (cabling with a meter box) as pre-approved by Council by 30 June 2021	Technical Services	R65 362.00	8	Target not achieved	The Municipality has constructed overheadline cabling and installed 4 pre-approved meter boxes all needs in Yahlisa waiting on which was delayed due to Covid. Cabling forward there wasn't for any delays since Eaco has started working on the backlog	Council Resolution with Pre-approved list of identification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN04-TS-SO.1.3.2	TS.3.2	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Othulo as pre-approved by Council	Number	0	15 households electrified (cabling with a meter box) in Othulo as pre-approved by Council by 30 June 2021	25 households electrified (cabling with a meter box) in Othulo as pre-approved by Council by 30 June 2020	25 households electrified (cabling with a meter box) in Othulo as pre-approved by Council by 30 June 2020	15	0	15 households electrified (cabling with a meter box) in Othulo as pre-approved by Council by 30 June 2021	15 households electrified (cabling with a meter box) in Othulo as pre-approved by Council by 30 June 2021	Technical Services	R128 380.00	15	Target not achieved	The Municipality has constructed overheadline cabling and installed 15 pre-approved meter boxes all needs in Kaniem waiting on which was delayed due to Covid. Cabling forward there wasn't for any delays since Eaco has started working on the backlog	Council Resolution with Pre-approved list of identification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN04-TS-SO.1.3.3	TS.3.3	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Edithmore as pre-approved by Council	Number	na	10 households electrified (cabling with a meter box) in Edithmore as pre-approved by Council by 30 June 2021	na	na	10	0	10 households electrified (cabling with a meter box) in Edithmore as pre-approved by Council by 30 June 2021	10 households electrified (cabling with a meter box) in Edithmore as pre-approved by Council by 30 June 2021	Technical Services	R90 253.48	1	Target not achieved	The Municipality has constructed overheadline cabling and installed 10 pre-approved meter boxes all needs in Edithmore waiting on which was delayed due to Covid. Cabling forward there wasn't for any delays since Eaco has started working on the backlog	Council Resolution with Pre-approved list of identification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN04-TS-SO.1.3.4	TS.3.4	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Makhasane as pre-approved by Council	Number	0	10 households electrified (cabling with a meter box) in Makhasane as pre-approved by Council by 30 June 2021	20 households electrified (cabling with a meter box) in Makhasane as pre-approved by Council by 30 June 2020	20 households electrified (cabling with a meter box) in Makhasane as pre-approved by Council by 30 June 2020	10	0	10 households electrified (cabling with a meter box) in Makhasane as pre-approved by Council by 30 June 2021	10 households electrified (cabling with a meter box) in Makhasane as pre-approved by Council by 30 June 2021	Technical Services	R90 253.48	15	Target not achieved	The Municipality has constructed overheadline cabling and installed 10 pre-approved meter boxes all needs in Makhasane waiting on which was delayed due to Covid. Cabling forward there wasn't for any delays since Eaco has started working on the backlog	Council Resolution with Pre-approved list of identification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN04-TS-SO.1.3.5	TS.3.5	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Mole as pre-approved by Council	Number	0	10 households electrified (cabling with a meter box) in Mole as pre-approved by Council by 30 June 2021	20 households electrified (cabling with a meter box) in Mole as pre-approved by Council by 30 June 2020	20 households electrified (cabling with a meter box) in Mole as pre-approved by Council by 30 June 2020	10	0	10 households electrified (cabling with a meter box) in Mole as pre-approved by Council by 30 June 2021	10 households electrified (cabling with a meter box) in Mole as pre-approved by Council by 30 June 2021	Technical Services	R90 253.48	6	Target not achieved	The Municipality has constructed overheadline cabling and installed 10 pre-approved meter boxes all needs in Mole waiting on which was delayed due to Covid. Cabling forward there wasn't for any delays since Eaco has started working on the backlog	Council Resolution with Pre-approved list of identification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN04-TS-SO.1.3.6	TS.3.6	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Sanganyane as pre-approved by Council	Number	na	15 households electrified (cabling with a meter box) in Sanganyane as pre-approved by Council by 30 June 2021	na	na	15	0	15 households electrified (cabling with a meter box) in Sanganyane as pre-approved by Council by 30 June 2021	15 households electrified (cabling with a meter box) in Sanganyane as pre-approved by Council by 30 June 2021	Technical Services	R138 380.22	20	Target achieved	na	Council Resolution with Pre-approved list of identification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN04-TS-SO.1.3.7	TS.3.7	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Empeleni as pre-approved by Council	Number	na	5 households electrified (cabling with a meter box) in Empeleni as pre-approved by Council by 30 June 2021	na	na	5	0	5 households electrified (cabling with a meter box) in Empeleni as pre-approved by Council by 30 June 2021	5 households electrified (cabling with a meter box) in Empeleni as pre-approved by Council by 30 June 2021	Technical Services	R46 126.74	11	Target achieved	na	Council Resolution with Pre-approved list of identification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN04-TS-SO.1.3.8	TS.3.8	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Empeleni/ Sibhili as pre-approved by Council	Number	0	10 households electrified (cabling with a meter box) in Empeleni/ Sibhili as pre-approved by Council by 30 June 2021	30 households electrified (cabling with a meter box) in Sibhili as pre-approved by Council by 30 June 2020	30 households electrified (cabling with a meter box) in Sibhili as pre-approved by Council by 30 June 2020	10	0	10 households electrified (cabling with a meter box) in Empeleni/ Sibhili as pre-approved by Council by 30 June 2021	10 households electrified (cabling with a meter box) in Empeleni/ Sibhili as pre-approved by Council by 30 June 2021	Technical Services	R90 253.48	11	Target achieved	na	Council Resolution with Pre-approved list of identification projects, Business Plan, Monthly Progress Reports & Close Out Report

KZN04-TS-SO.2.2	TS5	Basic Service Delivery	Construction, upgrading and maintenance of the roads and storm water network for three roads that the Municipality is responsible for	Construction and upgrading of roads and storm water network for these roads that the Municipality is responsible for	Construction of Mhlambane gravel road	Date	na	Construction of Mhlambane gravel road by 30 June 2021	na	na	na	30/06/2021	na	Construction of Mhlambane gravel road by 30 June 2021	Construction of Mhlambane gravel road completed by 30 June 2021	Technical Services	R1 040 501.00	10	Target achieved	na	Business Plan Progress Reports and Close out report
KZN04-CS-SO.1.1	CS1	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Number of Quarterly Community Clean-up Campaign Awareness's conducted	Number	0	4 Quarterly Community Clean-up Campaign Awareness's conducted by 30 June 2021	4 Quarterly Community Clean-up Campaign Awareness's conducted by 30 June 2020	4 Quarterly Community Clean-up Campaign Awareness's conducted by 30 June 2020	4	0	4 Quarterly Community Clean-up Campaign Awareness's conducted by 30 June 2021	12 Quarterly Community Clean-up Campaign Awareness's conducted by 30 June 2021	Community Services	na	na	na	na	The Department of Environmental Affairs did not advertise for municipalities to submit their applications as a requirement that they call for proposals for the submission of applications by 2021/2022 financial year	Reports & Registers submitted and proof of submission
KZN04-CS-SO.3.2	CS2	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Number of collections of refuse in the CBD	Number	0	365 collections of refuse in the CBD by 30 June 2021	365 collections of refuse in the CBD done by 30 June 2020	365 collections of refuse in the CBD done by 30 June 2020	365 Collections	0	365 collections of refuse in the CBD by 30 June 2021	365 collections of refuse in the CBD by 30 June 2021	Community Services	R100 000.00	40 24 Wards	Target achieved	na	Public Notices, Attendance Register and Photos	
KZN04-CS-SO.3.2.1	CS2.1	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Number of collections of refuse in the CBD	Number	0	365 collections of refuse in the CBD by 30 June 2021	365 collections of refuse in the CBD done by 30 June 2020	365 collections of refuse in the CBD done by 30 June 2020	365 Collections	0	365 collections of refuse in the CBD by 30 June 2021	365 collections of refuse in the CBD by 30 June 2021	Community Services	R725 944.00	40 24 Wards	Target achieved	na	Inspection forms	
KZN04-CS-SO.3.2.2	CS2.2	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Number collections of Refuse Old & New Taxi Rank (Cleaning station facility and Old Taxi Rank)	Number	0	365 Refuse Collections done Old & New Taxi Rank (Cleaning station facility and Old Taxi Rank) by 30 June 2021	365 Refuse Collections done Old & New Taxi Rank (Cleaning station facility and Old Taxi Rank) by 30 June 2020	365 Refuse Collections done Old & New Taxi Rank (Cleaning station facility and Old Taxi Rank) by 30 June 2020	365 Collections	0	365 Refuse Collections done Old & New Taxi Rank (Cleaning station facility and Old Taxi Rank) by 30 June 2021	365 Refuse Collections done Old & New Taxi Rank (Cleaning station facility and Old Taxi Rank) by 30 June 2021	Community Services	R1 183 380.00	40 24 Wards	Target achieved	na	Inspection forms	
KZN04-CS-SO.3.2.3	CS2.3	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Number of Collections of Refuse in Babananga Town	Number	0	104 Collections of Refuse done in Babananga Town by 30 June 2021	104 Collections of Refuse done in Babananga Town by 30 June 2020	104 Collections of Refuse done in Babananga Town by 30 June 2020	104 Collections	0	104 Collections of Refuse done in Babananga Town by 30 June 2021	104 Collections of Refuse done in Babananga Town by 30 June 2021	Community Services	R293 160.00	40 24 Wards	Target achieved	na	Inspection forms	
KZN04-CS-SO.3.2.4	CS2.4	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Number of Operation Khucubula Campaign (Illegal dumping removal) conducted by 30 June 2021	Number	3	4 Operation Khucubula Campaign (Illegal dumping removal) conducted by 30 June 2021	4 Operation Khucubula Campaign (Illegal dumping removal) conducted by 30 June 2020	4 Operation Khucubula Campaign (Illegal dumping removal) conducted by 30 June 2020	4	1	4 Operation Khucubula Campaign (Illegal dumping removal) conducted by 30 June 2021	5 Operation Khucubula Campaign (Illegal dumping removal) conducted by 30 June 2021	Community Services	R100 000.00	40 24 Wards	Target achieved	na	Insulations, Attendance Register and Photos	
KZN04-CS-SO.3.2.5	CS2.5	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Final Development of the Environmental Framework Plan	Date	na	Development of the Environmental Framework Plan by 30 June 2021	Approved the Environmental Framework Plan by 30 June 2020	Approved the Environmental Framework Plan by 30 June 2020	na	na	Development of the Environmental Framework Plan by 30 June 2021	Development of the Environmental Framework Plan was done by 30 June 2021	Community Services	R 764 000.00	40 24 Wards	Target not achieved	The Department has approved services provided to develop Strategic Environmental Assessment Plans which is linked to Environmental Framework plan. This EPA is to be reviewed in 2022/2023 financial year	Department refers for service providers and Environmental management professionals	
KZN04-CS-SO.3.2.6	CS2.6	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Number of black refuse bags supplied to appointed service providers	Number	0	72 000 black refuse bags supplied to appointed service providers by 30 June 2021	72 000 black refuse bags supplied to appointed service providers by 30 June 2020	72 000 black refuse bags supplied to appointed service providers by 30 June 2020	72 000 Refuse Bags	0	72 000 black refuse bags supplied to appointed service providers by 30 June 2021	72 000 black refuse bags supplied to appointed service providers by 30 June 2021	Community Services	R110 000.00	40 24 Wards	Target achieved	na	Signed Distribution Forms	
KZN04-CS-SO.3.2.7	CS2.7	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Number of black refuse bags supplied to urban households by 30 June 2021	Number	0	311 760 black refuse bags supplied to urban households by 30 June 2021	311 760 black refuse bags supplied to urban households by 30 June 2020	312 450 black refuse bags supplied to urban households by 30 June 2020	311 760 Refuse Bags	0	311 760 black refuse bags supplied to urban households by 30 June 2021	311 550 black refuse bags supplied to urban households by 30 June 2021	Community Services	R360 000.00	40 24 Wards	Target achieved	na	Signed Distribution Forms	
KZN04-CS-SO.3.2.8	CS2.8	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Number of black refuse bags supplied to waste pickers by 30 June 2021	Number	0	52 800 black refuse bags supplied to waste pickers by 30 June 2021	52 800 black refuse bags supplied to waste pickers by 30 June 2020	52 000 black refuse bags supplied to waste pickers by 30 June 2020	52 800 Refuse Bags	0	52 800 black refuse bags supplied to waste pickers by 30 June 2021	52 500 black refuse bags supplied to waste pickers by 30 June 2021	Community Services	R100 000.00	40 24 Wards	Target achieved	na	Signed Distribution Forms	
KZN04-CS-SO.3.2.9	CS2.9	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Number of Supply of black refuse bags to 3660 to refuse trucks	Number	0	3 600 black refuse bags supplied to refuse trucks by 30 June 2021	3 600 black refuse bags supplied to refuse trucks by 30 June 2020	4000 black refuse bags supplied to refuse trucks by 30 June 2020	3 600 Refuse Bags	0	3 600 black refuse bags supplied to refuse trucks by 30 June 2021	3 600 black refuse bags supplied to refuse trucks by 30 June 2021	Community Services	R30 000.00	40 24 Wards	Target achieved	na	Signed Distribution Forms	
KZN04-CS-SO.3.2.10	CS2.10	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Number of black refuse bags supplied to cleaning services by 30 June 2021	Number	0	18 000 black refuse bags supplied to cleaning services by 30 June 2021	18 000 black refuse bags supplied to cleaning services by 30 June 2020	18 000 black refuse bags supplied to cleaning services by 30 June 2020	1800 Refuse Bags	0	18 000 black refuse bags supplied to cleaning services by 30 June 2021	18 000 black refuse bags supplied to cleaning services by 30 June 2021	Community Services	R70 000.00	40 24 Wards	Target achieved	na	Signed Distribution Forms	
KZN04-CS-SO.3.2.11	CS2.11	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Number of black refuse bags supplied for clean-up campaigns by 30 June 2021	Number	0	2 000 black refuse bags supplied for clean-up campaigns by 30 June 2021	2 000 black refuse bags supplied for clean-up campaigns by 30 June 2020	2 200 black refuse bags supplied for clean-up campaigns by 30 June 2020	2 000 Refuse Bags	0	2 000 black refuse bags supplied for clean-up campaigns by 30 June 2021	4 500 black refuse bags supplied for clean-up campaigns by 30 June 2021	Community Services	R30 000.00	40 24 Wards	Target achieved	na	Signed Distribution Forms	
KZN04-CS-SO.3.2.12	CS2.12	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an integrated Waste Management Plan for the Municipality	Number of Waste Removals from Uthungulu King Cobwebway landfill site by 30 June 2021	Number	0	48 Waste Removals from Uthungulu King Cobwebway landfill site by 30 June 2021	48 Waste Removals from Uthungulu King Cobwebway landfill site by 30 June 2020	48 Waste Removals from Uthungulu King Cobwebway landfill site by 30 June 2020	48 Waste Removals	0	48 Waste Removals from Uthungulu King Cobwebway landfill site by 30 June 2021	48 Waste Removals from Uthungulu King Cobwebway landfill site by 30 June 2021	Community Services	R5 270 500.00	40 24 Wards	Target achieved	There was a backlog in the collection and transportation of waste disposal due to covid 19 lockdowns, staff had to be reduced and work on rotation basis. Due to the increase in the volume of waste generated transportation of waste had increased to three or four times a week.	Proof of waste disposal at Uthungulu King Cobwebway landfill site	
KZN04-TS-SO.4.1	TS4	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community hall within areas where such halls are required	Construction of Hlophohulu Community Hall by 30 June 2021	Date	0	Construction of Hlophohulu Community Hall by 30 June 2021	Construction of Hlophohulu Community Hall by 30 June 2020	100% Complete	30 Jun	0	Construction of Hlophohulu Community Hall by 30 June 2021	Construction of Hlophohulu Community Hall Completed by 30 July 2020	Technical Services	R295 725.33	24	Target achieved	The project was achieved in the previous financial year. But there was still an outstanding amount to paid in the current financial year	Business Plan Progress Reports and close out report	
KZN04-TS-SO.4.1.1	TS4.1	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community hall within areas where such halls are required	Renovation of Ezimbendi Zaka Mibonco Community Hall by 30 June 2021	Date	0	Renovation of Ezimbendi Zaka Mibonco Community Hall by 30 June 2021	Renovation of Ezimbendi Zaka Mibonco Community Hall by 30 June 2020	97% Complete	30 Jun	0	Renovation of Ezimbendi Zaka Mibonco Community Hall by 30 June 2021	Renovation of Ezimbendi Zaka Mibonco Community Hall Completed by 31 July 2020	Technical Services	R521 969.62	20	Target achieved	The Municipality received additional Funding from MGC late in the previous year which meant that we started the project in the previous year and completed them early	Business Plan Progress Reports and close out report	
KZN04-TS-SO.4.1.2	TS4.2	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community hall within areas where such halls are required	Construction of Mame Community Hall by 30 June 2021	Date	0	Construction of Mame Community Hall by 30 June 2021	Construction of Mame Community Hall by 30 June 2020	75% Complete	30 Jun	0	Construction of Mame Community Hall by 30 June 2021	Construction of Mame Community Hall Completed by 31 March 2021	Technical Services	R1 300 000.00	7	Target achieved	The Municipality received additional Funding from MGC late in the previous year which meant that we started the project in the previous year and completed them early	Business Plan Progress Reports and close out report	
KZN04-TS-SO.4.1.3	TS4.3	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community hall within areas where such halls are required	Construction of Ohlani Community Hall by 30 June 2021	Date	0	Construction of Ohlani Community Hall by 30 June 2021	Construction of Ohlani Community Hall by 30 June 2020	97% Complete	30 Jun	0	Construction of Ohlani Community Hall by 30 June 2021	Construction of Ohlani Community Hall Completed by 30 September 2020	Technical Services	R1 300 000.00	4	Target achieved	The Municipality received additional Funding from MGC late in the previous year which meant that we started the project in the previous year and completed them early	Business Plan Progress Reports and close out report	

KZN06-TS-SO.4.1.4	TS.6.4	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community hall within areas where such halls are required	Construction of Ekobandwen Community Hall	Date	0	Construction of Ekobandwen Community Hall by 30 June 2021	Construction of Ekobandwen Community Hall by 30 June 2021	94% Complete	30 Jun	0	Construction of Ekobandwen Community Hall by 30 June 2021	Construction of Ekobandwen Community Hall Completed by 30 August 2020	Technical Services	R1 300 000.00	1	Target achieved	The Municipality received additional Funding from MEC late in the previous year which meant that we started the project in the previous year and completing them early	Business Plan, Progress Reports and close out report
KZN06-TS-SO.4.1.5	TS.6.5	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community hall within areas where such halls are required	Construction of Gazi Community Hall	Date	17/02/20	Construction of Gazi Community Hall by 30 June 2020	Construction of Gazi Community Hall by 30 June 2020	92% Complete	30/06/2021	na	Construction of Gazi Community Hall by 30 June 2021	Construction of Gazi Community Hall completed by 01 August 2020	Technical Services	R1 300 000.00	3	Target achieved	The Municipality received additional Funding from MEC late in the previous year which meant that we started the project in the previous year and completing them early	Business Plan, Progress Reports and close out report
KZN06-TS-SO.4.1.6	TS.6.6	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community hall within areas where such halls are required	Construction of Bush Community Hall	Date	17/02/20	Construction of Bush Community Hall by 30 June 2021	Construction of Bush Community Hall by 30 June 2020	89% Complete	30/06/2021	na	Construction of Bush Community Hall by 30 June 2021	Construction of Bush Community Hall Completed by 01 August 2020	Technical Services	R1 300 000.00	2	Target achieved	The Municipality received additional Funding from MEC late in the previous year which meant that we started the project in the previous year and completing them early	Business Plan, Progress Reports and close out report
KZN06-TS-SO.4.1.7	TS.6.7	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community hall within areas where such halls are required	Construction of Sibhali Community Hall	Date	17/02/20	Construction of Sibhali Community Hall by 30 June 2021	Construction of Sibhali Community Hall by 30 June 2020	95% Complete	30/06/2021	na	Construction of Sibhali Community Hall by 30 June 2021	Construction of Sibhali Community Hall Completed by 30 September 2020	Technical Services	R1 300 000.00	11	Target achieved	The Municipality received additional Funding from MEC late in the previous year which meant that we started the project in the previous year and completing them early	Business Plan, Progress Reports and close out report
KZN06-TS-SO.4.1.8	TS.6.8	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community hall within areas where such halls are required	Renovations of Uth A Community Hall Phase 2	Date	17/02/20	Renovations of Uth A Community Hall Phase 2 by 30 June 2021	na	na	30/06/2021	na	Renovations of Uth A Community Hall Phase 2 by 30 June 2021	Renovations of Uth A Community Hall Phase 2 by 30 June 2021	Technical Services	R1 140 240.13	18	Target achieved	na	Business Plan, Progress Reports and close out report
KZN06-TS-SO.4.1.9	TS.6.9	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community hall within areas where such halls are required	Construction of Madaba Community Hall	Date	17/02/20	Construction of Madaba Community Hall by 30 June 2021	na	na	30/06/2021	na	Construction of Madaba Community Hall by 30 June 2021	Construction of Madaba Community Hall Completed by 30 August 2020	Technical Services	R6 220 925.00	10	Target achieved	na	Business Plan, Progress Reports and close out report
KZN06-TS-SO.4.2	TS.7	Basic Service Delivery	Strategic development of community and sports facilities to meet the recreational needs of the communities within the Municipality	Facilitate the construction of a community and sports facility within areas where such facilities are required	Construction of Mhuzane Sports field	Date	73% Complete	Construction of Mhuzane Sports field by 30 June 2021	Construction of Mhuzane Sports field by 30 June 2020	73% Complete	30/06/2021	27%	Construction of Mhuzane Sports field by 30 June 2021	Construction of Mhuzane Sports field not completed by 30 June 2021	Technical Services	R3 674 661.40	24	Target not achieved	Cost breakdown caused construction delays. Project waiting cost to meet financial year	Business Plan, Progress Reports and close out report
KZN06-TS-SO.4.2.1	TS.7.1	Basic Service Delivery	Strategic development of community and sports facilities to meet the recreational needs of the communities within the Municipality	Facilitate the construction of a community and sports facility within areas where such facilities are required	Construction of KwaGqo Sports field	Date	83% Complete	Construction of KwaGqo Sports field by 30 June 2021	Construction of KwaGqo Sports field by 30 June 2020	83% Complete	30/06/2021	17%	Construction of KwaGqo Sports field not completed by 30 June 2021	Construction of KwaGqo Sports field not completed by 30 June 2021	Technical Services	R3 670 661.40	23	Target not achieved	Cost breakdown caused construction delays. Project waiting cost to meet financial year	Business Plan, Progress Reports and close out report
KZN06-TS-SO.4.2.2	TS.7.2	Basic Service Delivery	Strategic development of community and sports facilities to meet the recreational needs of the communities within the Municipality	Facilitate the construction of a community and sports facility within areas where such facilities are required	Construction of Dikana Sports field	Date	80% Complete	Construction of Dikana Sports field by 30 June 2021	Construction of Dikana Sports field by 30 June 2020	80% Complete	30/06/2021	4%	Construction of Dikana Sports field by 30 June 2021	Construction of Dikana Sports field not completed by 30 June 2021	Technical Services	R4 534 419.00	9	Target not achieved	Cost breakdown caused construction delays. Project waiting cost to meet financial year	Business Plan, Progress Reports and close out report
KZN06-TS-SO.4.2.3	TS.7.3	Basic Service Delivery	Strategic development of community and sports facilities to meet the recreational needs of the communities within the Municipality	Facilitate the construction of a community and sports facility within areas where such facilities are required	Construction of E-zakhele Sports field	Date	52% Complete	Construction of E-zakhele Sports field by 30 June 2021	Construction of E-zakhele Sports field by 30 June 2020	52% Complete	30/06/2021	4%	Construction of E-zakhele Sports field by 30 June 2021	Construction of E-zakhele Sports field not completed by 30 June 2021	Technical Services	R3 988 717.00	20	Target not achieved	Cost breakdown caused construction delays. Project waiting cost to meet financial year	Business Plan, Progress Reports and close out report
KZN06-TS-SO.4.2.4	TS.7.4	Basic Service Delivery	Strategic development of community and sports facilities to meet the recreational needs of the communities within the Municipality	Facilitate the construction of a community and sports facility within areas where such facilities are required	Construction of Qwatha Sports field	Date	90% Complete	Construction of Qwatha Sports field by 30 June 2021	Construction of Qwatha Sports field by 30 June 2020	90% Complete	30/06/2021	0%	Construction of Qwatha Sports field by 30 June 2021	Construction of Qwatha Sports field completed by 30 June 2021	Technical Services	R4 071 437.00	17	Target not achieved	Cost breakdown caused construction delays. Project waiting cost to meet financial year	Business Plan, Progress Reports and close out report
KZN06-DPL-SO.5.1	DPL.1	Basic Service Delivery	To ensure availability of Council Owned land for residential, commercial and industrial development	Identification of land for future development in accordance with the Land Use Management Scheme	Identification of land for rental lease sites	Date	na	Identification of land for rental lease by 30 June 2021	Date of identification of land for subletting and processing of outstanding sales by 30 June 2020	na	30/06/2021	na	List of properties for sale/lease. Attendance Registers submitted	na	Planning and Development	na	All 24 Wards	Target partially achieved	Item was referred back. Item will be approved in the next Council meeting. Minutes from EXCO, Council Resolution	na
KZN06-DPL-SO.5.2	DPL.2	Basic Service Delivery	To ensure availability of Council Owned land for residential, commercial and industrial development	Promotion of a split of cooperation with traditional leadership to facilitate access to Council Owned land within the traditional authority areas	To engage Surveyor General's Office to capture a proclamation map	Number	0	1 Engagement with the Surveyor General's Office and Advertisement for the Service Provider to undertake necessary Substitution Process by 30 June 2021	na	na	1 Engagement	0	1 Engagement with the Surveyor General's Office and Advertisement for the Service Provider to undertake necessary Substitution Process by 30 June 2021	1 Engagement with the Surveyor General's Office by 04 September 2020 and Advertisement for the Service Provider to undertake necessary Substitution Process by 09 April 2021	Planning and Development	na	All 24 Wards	Target achieved	na	Letter email to the Surveyor General's Office. Terms of Reference, Advert
KZN06-DPL-SO.5.1	DPL.2.1	Basic Service Delivery	To ensure availability of Council Owned land for residential, commercial and industrial development	Promotion of a split of cooperation with traditional leadership to facilitate access to Council Owned land within the traditional authority areas	Number of Engagements with Technical Services and the Zululand District Municipality to service land	Number	1	2 Engagements with Technical Services and the Zululand District Municipality to service land by 30 June 2021	2 Engagements with Technical Services and the Zululand District Municipality to service land by 30 June 2020	1 Engagements with Technical Services and the Zululand District Municipality to service land by 30 June 2020	2 Engagements	1	2 Engagements with Technical Services and the Zululand District Municipality to service land by 30 June 2021	3 Engagements with Technical Services and the Zululand District Municipality to service land by 30 June 2021	Planning and Development	na	All 24 Wards	Target achieved	na	Agenda, Minutes & Attendance Registers
KZN06-PS-SO.6.1.1	PS.1	Basic Service Delivery	To provide an effective and appropriate response to all disaster related occurrences within the Municipality	Implementation of Level 1 Disaster Risk Management Plan approved by Council of the Municipality	Number of Quarterly Disaster Management Forum Meetings convened	Number	4	4 Quarterly Disaster Management Forum convened by 30 June 2020	4 Quarterly Disaster Management Forum convened by 30 June 2020	4 Quarterly Disaster Management Forum convened by 30 June 2020	4	4	4 Quarterly Disaster Management Forum convened by 30 June 2021	4 Quarterly Disaster Management Forum convened by 30 June 2021	Prevention Services	na	All 24 Wards	Target not achieved	Target was not met due to COVID 19 pandemic. No gatherings are allowed. Target will be met in the next financial year	Agenda, Minutes & Attendance Registers
KZN06-PS-SO.6.1.1	PS.1.1	Basic Service Delivery	To provide an effective and appropriate response to all disaster related occurrences within the Municipality	Implementation of Level 1 Disaster Risk Management Plan approved by Council of the Municipality	Number of Monthly Fire Drills Conducted	Number	10	10 Monthly Fire Drills Conducted by 30 June 2020	10 Fire Drills Conducted by 30 June 2020	10 Monthly Fire Drills Conducted by 30 June 2020	10	0	12 Monthly Fire Drills Conducted by 30 June 2021	Monthly Fire Drills Conducted by 30 June 2021	Prevention Services	na	All 24 Wards	Target achieved	Target was not met due to COVID. Target will be met in the next financial year	Invitation to community members, Attendance Registers, Fire logbook
KZN06-PS-SO.6.1.2	PS.1.2	Basic Service Delivery	To provide an effective and appropriate response to all disaster related occurrences within the Municipality	Implementation of Level 1 Disaster Risk Management Plan approved by Council of the Municipality	Number of Quarterly Disaster Community Workshops conducted	Number	4	4 Quarterly Disaster Community Workshops conducted by 30 June 2020	4 Disaster Community Workshops conducted by 30 June 2020	1 Quarterly Disaster Community Workshops conducted by 30 June 2020	4	3	4 Quarterly Disaster Community Workshops conducted by 30 June 2021	2 Quarterly Disaster Community Workshops conducted by 30 June 2021	Corporate Services	na	All 24 Wards	Target Partially Achieved	Due to COVID 19 pandemic, no gatherings are allowed. Target will be met in the next financial year	Invitation and Attendance Registers
KZN06-CS-SO.6.2.1	CS.3	Basic Service Delivery	To ensure that potential Climate Change impacts are catered for in Disaster Management	Investigate the potential impacts of Climate Change on the Municipal Area and communities and incorporate into the Disaster Management Plan	Date of conducting a Strategic Environmental Assessment	Date	0	Conduct a Strategic Environmental Assessment by 30 June 2021	na	na	na	0	Conduct a Strategic Environmental Assessment by 30 June 2021	Strategic Environmental Assessment finalised by 17 June 2021	Community Services	R 519 423.00	All 24 Wards	Target achieved	na	Advert, Appointment letter, Draft Inception Report and Minutes of the meetings, attendance register and analysis report
KZN06-CS-SO.6.2.1.1	CS.3.1	Basic Service Delivery	To ensure that potential Climate Change impacts are catered for in Disaster Management	Investigate the potential impacts of Climate Change on the Municipal Area and communities and incorporate into the Disaster Management Plan	Date of conducting a Basic Assessment for the Closure of Babanango Land Fill Site	Date	0	Conduct a Basic Assessment for the Closure of Babanango Land Fill Site by 30 June 2021	na	na	na	0	Conduct a Basic Assessment for the Closure of Babanango Land Fill Site by 30 June 2021	Basic Assessment for the Closure of Babanango Land Fill Site conducted by 30 June 2021	Community Services	R 155 135.00	All 24 Wards	Target achieved	na	Advert, appointment letter, Draft Inception Report and Minutes of the meetings, attendance register and analysis report
Local Economic Development																				
KZN06-DPL-SO.7.1	DPL.3	Local Economic Development	To address the demand of housing projects within the Urban Area	Identification and prioritisation of housing projects within the Municipal Area	Number of engagements with Department of Human Settlement regarding housing projects	Number	0	2 Engagements with Department of Human Settlement by 30 June 2021	2 Engagements with Department of Housing regarding funding of projects by 31 March 2020	2 Engagements with Department of Housing regarding funding of projects by 31 March 2020	2 Engagements	0	2 Engagements with Department of Human Settlement by 30 June 2021	2 Engagements with Department of Human Settlement by 30 June 2021	Planning and Development	na	All 24 Wards	Target achieved	na	A panel of submissions referential to the Department of Human Settlement
KZN06-DPL-SO.7.2	DPL.4	Local Economic Development	To address the demand of housing projects within the Urban Area	Management of the provision and completion of funded housing projects	Number of Quarterly Housing Forum Meetings convened	Number	3	4 Quarterly Housing Forum Meetings convened by 30 June 2020	4 Quarterly Housing Forum Meetings convened by 30 June 2020	4 Quarterly Housing Forum Meetings convened by 30 June 2020	4	1	4 Quarterly Housing Forum Meetings convened by 30 June 2021	4 Quarterly Housing Forum Meetings convened by 30 June 2021	Planning and Development	na	All 24 Wards	Target achieved	na	Agenda, Minutes & Attendance Registers

KZN06-PS- SO 13.1	PS 4	Local Economic Development	To ensure the full functionality of the Driving License Testing Centre	Undertake process of relocating and controlling of all functions at the Driver's License Testing Centre in accordance with the provisions of the National Roads Traffic Act	Amount collected on budgeted revenue from Learner's and License Fees	Rand Value	nil	Collected budgeted revenue from Learner's and License Fees amounting to R9 400 000.00 by 30 June 2021	Collected budgeted revenue from Learner's and License Fees amounting to R9 400 000.00 by 30 June 2020	nil	R9 400 000.00	nil	Collected budgeted revenue from Learner's and License Fees amounting to R9 400 000.00 by 30 June 2021	Collected budgeted revenue from Learner's and License Fees amounting to R9 400 000.00 by 30 June 2020	Protection Services	R9 400 000.00	All 24 Wards	Target not achieved	COVID-19 restrictions. Limited number of people allowed to enter the DLTC premises per day. Target will be met in the next financial year.	Income & Expenditure Report
KZN06-PS- SO 13.2	PS 4.1	Local Economic Development	To ensure the full functionality of the Driving License Testing Centre	Undertake process of relocating and controlling of all functions at the Driver's License Testing Centre in accordance with the provisions of the National Roads Traffic Act	Amount collected on budgeted revenue from Learner's and License Fees	Rand Value	nil	Collected budgeted revenue from Learner's and License Fees amounting to R3 900 000.00 by 30 June 2021	Collected budgeted revenue from Learner's and License Fees amounting to R3 900 000.00 by 30 June 2020	nil	R3 900 000.00	nil	Collected budgeted revenue from Learner's and License Fees amounting to R3 900 000.00 by 30 June 2021	Collected budgeted revenue from Learner's and License Fees amounting to R3 900 000.00 by 30 June 2020	Protection Services	R3 900 000.00	All 24 Wards	Target partially achieved	COVID-19 brought a halt to an applicants were restricted to a certain number. When the normal fee returns, applicants will be allowed to test in numbers.	Income & Expenditure Report
KZN06-PS- SO 13.2	PS 4.2	Local Economic Development	To ensure the full functionality of the Driving License Testing Centre	Undertake process of relocating and controlling of all functions at the Driver's License Testing Centre in accordance with the provisions of the National Roads Traffic Act	Ensure high visibility patrols. Patrol daily and evening vehicles by traffic vehicles especially within peak hours for 2800 hours by 30 June 2021	Hours	nil	Ensure high visibility patrols. Patrol daily and evening vehicles by traffic vehicles especially within peak hours for 2800 hours by 30 June 2021	Ensure high visibility patrols. Patrol daily and evening vehicles by traffic vehicles especially within peak hours for at least 2800 hours per day by 30 June 2020	2800	nil	2800	Ensure high visibility patrols. Patrol daily and evening vehicles by traffic vehicles especially within peak hours for 3 178 hours by 30 June 2021	Ensure high visibility patrols. Patrol daily and evening vehicles by traffic vehicles especially within peak hours for 3 178 hours by 30 June 2020	Protection Services	nil	All 24 Wards	Target achieved	nil	Monthly duty report by manager law enforcement
KZN06-PS- SO 13.3	PS 4.3	Local Economic Development	To ensure the full functionality of the Driving License Testing Centre	Undertake process of relocating and controlling of all functions at the Driver's License Testing Centre in accordance with the provisions of the National Roads Traffic Act	Conduct road worthiness and driver fitness exercises (road blocks)	Number	nil	Conduct 240 road worthiness and driver fitness exercises (road blocks) by 30 June 2021	Conduct at least 240 road worthiness and driver fitness exercises (road blocks) by 30 June 2020	240	nil	240	Conduct 240 road worthiness and driver fitness exercises (road blocks) by 30 June 2021	Conduct 240 road worthiness and driver fitness exercises (road blocks) by 30 June 2020	Protection Services	nil	All 24 Wards	Target achieved	nil	Roadblock register
KZN06-PS- SO 13.4	PS 4.4	Local Economic Development	To ensure the full functionality of the Driving License Testing Centre	Undertake process of relocating and controlling of all functions at the Driver's License Testing Centre in accordance with the provisions of the National Roads Traffic Act	Number of Road Safety Educational Programmes conducted	Number	10	20 Road Safety Educational Programmes conducted by 30 June 2021	20 Road Safety Educational Programmes conducted by 30 June 2020	20 Jan	10	20	20 Road Safety Educational Programmes conducted by 30 June 2021	20 Road Safety Educational Programmes conducted by 30 June 2020	Protection Services	nil	All 24 Wards	Target partially achieved	COVID-19 restrictions. Target will be met in the next financial year.	Education programme agenda/schedule of conv
KZN06-PS- SO 13.4	PS 4.5	Local Economic Development	To ensure the full functionality of the Driving License Testing Centre	Undertake process of relocating and controlling of all functions at the Driver's License Testing Centre in accordance with the provisions of the National Roads Traffic Act	Final development and approval by Council of a Crime Prevention Strategy	Date	nil	Development and approval by Council of a Crime Prevention Strategy by 30 June 2021	Development and approval by Council of a Crime Prevention Strategy by 30 June 2020	nil	nil	nil	Development and approval by Council of a Crime Prevention Strategy by 30 June 2021	Development and approval by Council of a Crime Prevention Strategy not done by 30 June 2020	Protection Services	nil	All 24 Wards	Target not achieved	The Committee could not meet to review the Strategy as it is submitted to Council. Target will be met in the next financial year.	Crime Prevention Strategy Occurrence and Control Register
KZN06-PS- SO 13.6	PS 4.6	Local Economic Development	To ensure the full functionality of the Driving License Testing Centre	Undertake process of relocating and controlling of all functions at the Driver's License Testing Centre in accordance with the provisions of the National Roads Traffic Act	Number of Learner Drivers' License Tests undertaken	Number	587	2 400 of Learner Drivers' License Tests undertaken by 30 June 2021	2 400 of Learner Drivers' License Tests undertaken by 30 June 2020	2 400	1813	2 400	2 400 of Learner Drivers' License Tests undertaken by 30 June 2021	2 378 of Learner Drivers' License Tests undertaken by 30 June 2020	Protection Services	nil	All 24 Wards	Target partially achieved	The target was affected by COVID-19 Regulations. Limited number of people allowed to enter the DLTC premises per day. Target will be met in the next financial year.	Learner driver licensing reports with number of tests done from the system
KZN06-PS- SO 13.7	PS 4.7	Local Economic Development	To ensure the full functionality of the Driving License Testing Centre	Undertake process of relocating and controlling of all functions at the Driver's License Testing Centre in accordance with the provisions of the National Roads Traffic Act	Number Fire Prevention Inspections conducted on Business Premises	Number	110	200 Fire Prevention Inspections conducted on Business Premises by 30 June 2021	200 Fire Prevention Inspections conducted on Business Premises by 30 June 2020	10 Jul	90	90	200 Fire Prevention Inspections conducted on Business Premises by 30 June 2021	120 Fire Prevention Inspections conducted on Business Premises by 30 June 2020	Protection Services	nil	All 24 Wards	Target partially achieved	Fire Brigade work shifted from inspecting the business areas to fumigating households with COVID-19 deaths. Target will be met in the next financial year.	Fire Inspection Report signed off by Business Owners
KZN06-PS- SO 13.8	PS 4.8	Local Economic Development	Maintenance of an environment that promotes safety and security of all communities within the Municipality	Undertake process of relocating and controlling of all functions at the Driver's License Testing Centre in accordance with the provisions of the National Roads Traffic Act	Number of Monthly Reports on the issuance of Permits to Trade by following the processes up to the final approval by the Municipal Manager in order to avoid issuing permits to businesses that over the municipality traffic fines by 2021	Number	4	12 Monthly Reports on the issuance of Permits to Trade by following the processes up to the final approval by the Municipal Manager in order to avoid issuing permits to businesses that over the municipality traffic fines by 2021	12 Monthly Reports on the issuance of Permits to Trade by following the processes up to the final approval by the Municipal Manager in order to avoid issuing permits to businesses that over the municipality traffic fines by 2020	12 Jan	8	8	12 Monthly Reports on the issuance of Permits to Trade by following the processes up to the final approval by the Municipal Manager in order to avoid issuing permits to businesses that over the municipality traffic fines by 2021	12 Monthly Reports on the issuance of Permits to Trade by following the processes up to the final approval by the Municipal Manager in order to avoid issuing permits to businesses that over the municipality traffic fines by 2020	Protection Services	nil	All 24 Wards	Target achieved	nil	Monthly Reports, Public Transport Permit Vouchers
KZN06-CMS- SO 14.1	CMS 3	Local Economic Development	To uplift communities and contribute to the alleviation of poverty by stimulating employment	Stimulate the local economy within the Municipality through the development and implementation of initiatives that stimulate job creation	Number of Business Incubation Programs per node point to be conducted through SAME's Workshops and training by 30 June 2021	Number	2	4 Business Incubation Programs per node point to be conducted through SAME's Workshops and training by 30 June 2021	4 Business Incubation Programs per node point to be conducted through SAME's Workshops and training by 30 June 2020	4	2	4	4 Business Incubation Programs per node point to be conducted through SAME's Workshops and training by 30 June 2021	5 Business Incubation Programs per node point to be conducted through SAME's Workshops and training by 30 June 2020	Corporate Services	R12 500.00	All 24 Wards	Target achieved	nil	Initiations, Attendance Registers, projects, Expenditure Reports
KZN06-CMS- SO 14.1	CMS 3.1	Local Economic Development	To uplift communities and contribute to the alleviation of poverty by stimulating employment	Stimulate the local economy within the Municipality through the development and implementation of initiatives that stimulate job creation	Number of work opportunities created through LED initiatives including capital projects by 30 June 2021	Number	466	Creation of 152 work opportunities created through LED initiatives including capital projects by 30 June 2021	Creation of 152 work opportunities created through LED initiatives including capital projects by 30 June 2020	152	0	152	Creation of 152 work opportunities created through LED initiatives including capital projects by 30 June 2021	Creation of 466 work opportunities created through LED initiatives including capital projects by 30 June 2020	Corporate Services	nil	All 24 Wards	Target exceeded	nil	Quarterly Reports submitted to Public Works
KZN06-CMS- SO 14.2	CMS 3.2	Local Economic Development	To uplift communities and contribute to the alleviation of poverty by stimulating employment	Stimulate the local economy within the Municipality through the development and implementation of initiatives that stimulate job creation	% of expenditures on the budget for implementation of LED Projects by 30 June 2021	Number	100%	100% of expenditures on the budget for implementation of LED Projects by 30 June 2021	100% of expenditures on the budget for implementation of LED Projects by 30 June 2020	100%	100%	100%	100% of expenditures on the budget for implementation of LED Projects by 30 June 2021	100% of expenditures on the budget for implementation of LED Projects by 30 June 2020	Corporate Services	nil	All 24 Wards	Target not achieved	Target not met due to budget constraints. For the next financial year the target will be met for implementation in the last 6 months of the financial year to meet other Departmental Priorities to collect adequate revenues since LED Projects are funded internal.	Expenditure Report from Finance Department
KZN06-CMS- SO 14.2	CMS 4	Local Economic Development	To uplift communities and contribute to the alleviation of poverty by stimulating employment	Align with the provisions of support to sector departments that address the challenges faced by the communities with regard to food security	Number of meetings attended to obtain progress on the implementation of food security programmes by Sector Departments by 30 June 2021	Number	2	1 meetings attended to obtain progress on the implementation of food security programmes by Sector Departments by 30 June 2021	1 meetings attended to obtain progress on the implementation of food security programmes by Sector Departments by 30 June 2020	4	2	4	1 meetings attended to obtain progress on the implementation of food security programmes by Sector Departments by 30 June 2021	1 meetings attended to obtain progress on the implementation of food security programmes by Sector Departments by 30 June 2020	Corporate Services	nil	All 24 Wards	Target partially achieved	Target not met due to National Lockdown and budget constraints. Target has been set to be achieved in the next financial year.	Initiations & Minutes and Attendance Registers
KZN06-PS- SO 14.3	PS 2	Local Economic Development	To uplift communities and contribute to the alleviation of poverty by stimulating employment	Ensure that Bid Committees are required to give preference to previously disadvantaged individual owned companies when evaluating and adjudicating bids	Number of Bids awarded to previously disadvantaged individual owned companies by 30 June 2021	Number	0	5 Bids awarded to previously disadvantaged individual owned companies by 30 June 2021	5 Bids awarded to previously disadvantaged individual owned companies by 30 June 2020	5	5	5	5 Bids awarded to previously disadvantaged individual owned companies by 30 June 2021	5 Bids awarded to previously disadvantaged individual owned companies by 30 June 2020	Financial Services	nil	All 24 Wards	Target exceeded	nil	Appointment letters
KZN06-PS- SO 14.3	PS 2.1	Local Economic Development	To uplift communities and contribute to the alleviation of poverty by stimulating employment	Ensure that Bid Committees are required to give preference to previously disadvantaged individual owned companies when evaluating and adjudicating bids	Number of Quarterly Reports on the implementation of SCM Policy submitted to Council by 30 June 2021	Number	2	4 Quarterly Reports on the implementation of SCM Policy submitted to Council by 30 June 2021	4 Quarterly Reports on the implementation of SCM Policy submitted to Council by 30 June 2020	4	2	4	4 Quarterly Reports on the implementation of SCM Policy submitted to Council by 30 June 2021	4 Quarterly Reports on the implementation of SCM Policy submitted to Council by 30 June 2020	Financial Services	nil	All 24 Wards	Target achieved	nil	SCM Quarterly Reports, submitted to Council & Council Register

KZN26-CMS SO.20.1.3	CMS 17	Good governance and public participation	To promote good governance, accountability and transparency	Strengthening the oversight structures of Council to effectively and efficiently undertake monitoring and evaluation	Number of Monthly EAOO meetings covered and provision of secretariat	Number	12	12 Monthly EAOO meetings covered and provision of secretariat held by 30 June 2021	12 Monthly EAOO meetings covered and provision of secretariat held by 30 June 2020	12 Monthly EAOO meetings covered and provision of secretariat held by 30 June 2020	12	0	12 Monthly EAOO meetings covered and provision of secretariat held by 30 June 2021	12 Monthly EAOO meetings covered and provision of secretariat held by 30 June 2021	Corporate Services	nil	All 24 Wards	Target achieved	nil	Notes of meetings, circulation registers and minutes
KZN26-CMS SO.20.1.1	CMS 171	Good governance and public participation	To promote good governance, accountability and transparency	Strengthening the oversight structures of Council to effectively and efficiently undertake monitoring and evaluation	Number of Monthly Portfolio Committees covered and provision of secretariat for all 6 Departmental Portfolio Committees by 30 June 2021	Number	46	12 Monthly Portfolio Committees covered and provision of secretariat for all 6 Departmental Portfolio Committees by 30 June 2021	12 Monthly Portfolio Committees covered and provision of secretariat for all 6 Departmental Portfolio Committees by 30 June 2020	16 Monthly Portfolio Committees covered and provision of secretariat for all 6 Departmental Portfolio Committees by 30 June 2020	72	26	72 Monthly Portfolio Committees covered and provision of secretariat for all 6 Departmental Portfolio Committees by 30 June 2021	68 Monthly Portfolio Committees covered and provision of secretariat for all 6 Departmental Portfolio Committees by 30 June 2021	Corporate Services	nil	All 24 Wards	Target partially achieved	Target met due to Covid 19 & National Lockdown. To be achieved in the next financial year.	Notes of meetings, circulation registers and minutes
KZN26-CMS SO.20.1.2	CMS 172	Good governance and public participation	To promote good governance, accountability and transparency	Strengthening the oversight structures of Council to effectively and efficiently undertake monitoring and evaluation	Number of Quarterly Council meetings covered and provision of secretariat	Number	15	4 Quarterly Council meetings covered and provision of secretariat by 30 June 2021	4 Quarterly Council meetings covered and provision of secretariat by 30 June 2020	15 Quarterly Council meetings covered and provision of secretariat by 30 June 2020	4	0	4 Quarterly Council meetings covered and provision of secretariat by 30 June 2021	7 Quarterly Council meetings covered and provision of secretariat by 30 June 2021	Corporate Services	nil	All 24 Wards	Target achieved	nil	Notes of meetings, circulation registers, attendance registers and minutes
KZN26-CMS SO.20.1.3	CMS 173	Good governance and public participation	To promote good governance, accountability and transparency	Strengthening the oversight structures of Council to effectively and efficiently undertake monitoring and evaluation	Number of MPAC Quarterly meetings covered by 30 June 2021	Number	2	4 MPAC Quarterly meetings covered by 30 June 2021	4 MPAC Quarterly meetings covered by 30 June 2020	2 MPAC Quarterly meetings covered by 30 June 2020	4	2	4 MPAC Quarterly meetings covered by 30 June 2021	4 MPAC Quarterly meetings covered by 30 June 2021	Corporate Services	nil	All 24 Wards	Target achieved	nil	Notes of meetings, circulation registers, attendance registers & minutes
KZN26-CMS SO.20.1.4	CMS 174	Good governance and public participation	To promote good governance, accountability and transparency	Strengthening the oversight structures of Council to effectively and efficiently undertake monitoring and evaluation	Number of Monthly Reports submitted to Council on the implementation of Council Resolutions by 30 June 2021	Number	9	12 Monthly Reports submitted to Council on the implementation of Council Resolutions by 30 June 2021	12 Reports submitted to Council on the implementation of Council Resolutions by 30 June 2020	9 Reports submitted to Council on the implementation of Council Resolutions by 30 June 2020	12	3	12 Monthly Reports submitted to Council on the implementation of Council Resolutions by 30 June 2021	12 Monthly Reports submitted to Council on the implementation of Council Resolutions by 30 June 2021	Corporate Services	nil	All 24 Wards	Target achieved	nil	Council and EXCO Resolution Register
KZN26-CMS SO.20.1.4	CMS 18	Good governance and public participation	To promote good governance, accountability and transparency	Strengthening the oversight structures of Council to effectively and efficiently undertake monitoring and evaluation	Number of Councilors & Traditional Leaders who attended training (MPAC) on the implementation of the SGB Development Plan by 30 June 2021	Number	47	47 Councilors & Traditional Leaders who attended training (MPAC) on the implementation of the SGB Development Plan by 30 June 2021	47 Councilors & Traditional Leaders who attended training (MPAC) on the implementation of the SGB Development Plan by 30 June 2020	47 Councilors & Traditional Leaders who attended training (MPAC) on the implementation of the SGB Development Plan by 30 June 2020	47	46	47 Councilors & Traditional Leaders who attended training (MPAC) on the implementation of the SGB Development Plan by 30 June 2021	46 Councilors & Traditional Leaders who attended training (MPAC) on the implementation of the SGB Development Plan by 30 June 2021	Corporate Services	nil	All 24 Wards	Target not achieved	One Councilor & Traditional Leader to be trained after the start of the next financial year.	Attendance registers & Training Certificates
KZN 26 - MM SO.20.1.1	MM 1	Good governance and public participation	To promote good governance, accountability and transparency	Regular review, development and implementation of policies in compliance with local government legislation and regulations	Date of OPMG Policy Review and adopted	Date	24/06/2021	Review and Adopt OPMG Policy by 30 June 2021	Review and Adopt OPMG Policy by 30 June 2020	Review and Adopt OPMG Policy by 24 June 2020	30/06/2021	nil	Review and Adopt OPMG Policy by 30 June 2021	Review and Adopt OPMG Policy by 29 June 2021	Municipal Manager	nil	All 24 Wards	Target achieved	nil	Initiation & Attendance Register
KZN 26 - MM SO.20.1.5	MM 2	Good governance and public participation	To promote good governance, accountability and transparency	Concluding of Performance Agreements in terms of Section 51 (2) (a) (i) of the Local Government Municipal Systems Act, No. 32 of 2000	Date of Signing of Performance Agreements by Sec. 54/56 Managers annually	Number	31/07/2019	Signed Section 54/56 Performance Contracts by 31 July 2020	Signed Section 54/56 Performance Contracts by 31 July 2019	Signed Section 54/56 Performance Contracts by 31 July 2019	31/07/2020	nil	Signed Section 54/56 Performance Contracts by 31 July 2020	Signed Section 54/56 Performance Contracts by 31 July 2020	Municipal Manager	nil	All 24 Wards	Target achieved	nil	Copies of signed Performance Agreements
KZN 26 - MM SO.20.1.6	MM 3	Good governance and public participation	To promote good governance, accountability and transparency	Submission of Annual Performance Report in terms of Sec. 46 of the MSA in AG, COGTA & Treasury by 30 March 2021	Date of Submission of Annual Performance Report for 2019/2020 submitted to AG by 31 August 2020	Date	31/08/2019	Annual Performance Report for 2019/2020 submitted to AG by 31 August 2020	Annual Performance Report for 2019/2020 submitted to AG by 31 August 2019	Annual Performance Report for 2019/2020 submitted to AG by 31 August 2019	31/08/2020	nil	Annual Performance Report for 2019/2020 submitted to AG by 31 August 2020	Annual Performance Report for 2019/2020 submitted to AG by 30 October 2020	Municipal Manager	nil	All 24 Wards	Target achieved	nil	Copy of Draft Annual Report and proof of submission
KZN 26 - MM SO.20.1.7	MM 3.1	Good governance and public participation	To promote good governance, accountability and transparency	Submission of Final Annual Report in terms of Sec. 46 of the MSA in AG, COGTA & Treasury by 31 March 2021	Date of Submission of Final Annual Report in terms of Sec. 46 of the MSA in AG, COGTA & Treasury by 31 March 2021	Date	31/03/2020	Submission of Final Annual Report in terms of Sec. 46 of the MSA in AG, COGTA & Treasury by 31 March 2021	Submission of Final Annual Report in terms of Sec. 46 of the MSA in AG, COGTA & Treasury by 31 March 2020	Submission of Final Annual Report in terms of Sec. 46 of the MSA in AG, COGTA & Treasury by 31 March 2020	31/03/2021	nil	Submission of Final Annual Report in terms of Sec. 46 of the MSA in AG, COGTA & Treasury by 31 March 2021	Submission of Final Annual Report in terms of Sec. 46 of the MSA in AG, COGTA & Treasury by 09 April 2021	Municipal Manager	nil	All 24 Wards	Target achieved	nil	Copy of Final Annual Report, Council Resolutions and proof of submission to AG, COGTA & Treasury
KZN 26 - MM SO.20.1.8	MM 4	Good governance and public participation	To promote good governance, accountability and transparency	Submission of Quarterly Performance Reports submitted to Council	Number of Organizational Performance Reports submitted to Council by 30 June 2021	Number	4	4 Organizational Performance Reports submitted to Council by 30 June 2021	4 Organizational Performance Reports submitted to Council by 30 June 2020	4 Organizational Performance Reports submitted to Council by 30 June 2020	4	0	4 Organizational Performance Reports submitted to Council by 30 June 2021	4 Organizational Performance Reports submitted to Council by 30 June 2021	Municipal Manager	nil	All 24 Wards	Target achieved	nil	Quarterly Performance Reports
KZN 26 - MM SO.20.1.9	MM 5	Good Governance and Public Participation	To promote good governance, accountability and transparency	Implementation of performance auditing as envisaged by the Municipal Systems Act and the Municipal Finance Management Act No. 56 of 2003	Number of Performance Audit Reports submitted to the Audit Committee & Performance Committee by 30 June 2021	Number	4	4 Performance Audit Reports submitted to the Audit Committee & Performance Committee by 30 June 2021	4 Performance Audit Reports submitted to the Audit Committee & Performance Committee by 30 June 2020	4 Performance Audit Reports submitted to the Audit Committee & Performance Committee by 30 June 2020	4	0	4 Performance Audit Reports submitted to the Audit Committee & Performance Committee by 30 June 2021	4 Performance Audit Reports submitted to the Audit Committee & Performance Committee by 30 June 2021	Municipal Manager	nil	All 24 Wards	Target achieved	nil	Quarterly Performance Audit Reports
KZN 26 - MM SO.20.1.10	MM 6	Good Governance and Public Participation	To promote good governance, accountability and transparency	Management of Risk within the Municipality	Date of Risk Management Framework & Policy reviewed and adopted	Date	nil	Risk Management Framework & Policy reviewed and adopted by 30 June 2021	Risk Management Framework & Policy reviewed and adopted by 30 June 2020	Risk Management Framework & Policy reviewed and adopted by 29 June 2020	30/06/2021	nil	Risk Management Framework & Policy reviewed and adopted by 30 June 2021	Risk Management Framework & Policy reviewed and adopted by 29 June 2021	Municipal Manager	nil	All 24 Wards	Target achieved	nil	Council Resolution
KZN 26 - MM SO.20.1.10.1	MM 6.1	Good Governance and Public Participation	To promote good governance, accountability and transparency	Management of Risk within the Municipality	Date of Annual Risk Assessment done (Operational, Fraud and IT)	Number	nil	Annual Risk Assessment conducted by 30 June 2021	Annual Risk Assessment conducted by 30 June 2020	Annual Risk Assessment conducted by 30 June 2020	30/06/2021	nil	Annual Risk Assessment conducted by 30 June 2021	Annual Risk Assessment conducted by 25 May 2021	Municipal Manager	nil	All 24 Wards	Target achieved	nil	Attendance Registers
KZN26-CMS SO.20.2.1	CMS 20	Good governance and public participation	Placing the primary focus on addressing the needs of communities within the Municipality	Strengthening of public participation mechanisms in compliance with appropriate local government legislation and regulations	Date of review, adoption of the Public Participation Strategy	Date	24/06/2020	Review, adoption of the Public Participation Strategy by 30 June 2021	Review, adoption of the Public Participation Strategy by 30 June 2020	Review, adoption of the Public Participation Strategy by 24 June 2020	30/06/2021	nil	Review, adoption of the Public Participation Strategy by 30 June 2021	Review, adopt and implement the Public Participation Strategy by 29 June 2021	Corporate Services	nil	All 24 Wards	Target achieved	nil	Copy of Strategy and Council Resolution
KZN26-CMS SO.20.2.1.1	CMS 20.1	Good governance and public participation	Placing the primary focus on addressing the needs of communities within the Municipality	Strengthening of public participation mechanisms in compliance with appropriate local government legislation and regulations	Number of Monthly payments of stipends of R1000.00 per meeting attended per Ward Committee Member	Number	11	12 Monthly payments of stipends of R1000.00 per meeting attended per Ward Committee Member by 30 June 2021	12 monthly payments of stipends of R1000.00 per meeting attended per Ward Committee Member by 30 June 2020	11 monthly payments of stipends of R1000.00 per meeting attended per Ward Committee Member by 30 June 2020	12	1	12 Monthly payments of stipends of R1000.00 per meeting attended per Ward Committee Member by 30 June 2021	12 Monthly payments of stipends of R1000.00 per meeting attended per Ward Committee Member by 30 June 2021	Corporate Services	R2 800 000.00	All 24 Wards	Target achieved	nil	Signed copy of schedule of payments, proof of payment
KZN26-CMS SO.20.2.1.2	CMS 20.2	Good governance and public participation	Placing the primary focus on addressing the needs of communities within the Municipality	Strengthening of public participation mechanisms in compliance with appropriate local government legislation and regulations	Number of Quarterly Ward Committee Functionality Reports submitted to Council by 30 June 2021	Number	1	4 Quarterly Ward Committee Functionality Reports submitted to Council by 30 June 2021	4 Monthly Ward Committee Functionality Reports submitted to Council by 30 June 2020	1 Monthly Ward Committee Functionality Report submitted to Council by 30 June 2020	4	3	4 Quarterly Ward Committee Functionality Reports submitted to Council by 30 June 2021	4 Quarterly Ward Committee Functionality Reports submitted to Council by 30 June 2021	Corporate Services	nil	All 24 Wards	Target partially achieved	The Ward Functionality Reports include the Verification Report done by COGTA, and was received late hence the submission of the report to Council was delayed. The report will be submitted to the next Council Meeting	Items submitted to Council & Council Resolution
KZN26-CMS SO.20.2.1.3	CMS 20.3	Good governance and public participation	Placing the primary focus on addressing the needs of communities within the Municipality	Strengthening of public participation mechanisms in compliance with appropriate local government legislation and regulations	Date of holding 'Talking Council to the People' event	Date	nil	Talking Council to the People event held by 30 June 2021	nil	nil	30/06/2021	nil	Talking Council to the People event held by 30 June 2021	Talking Council to the People event held by 27 May 2021	Corporate Services	R500 000.00	All 24 Wards	Target achieved	nil	Initiation, Attendance Registers, pictures, Feedback Reports
KZN26-CMS SO.20.2.2	CMS 21	Good governance and public participation	Placing the primary focus on addressing the needs of communities within the Municipality	To ensure the focalization of a customer care approach to the municipal administration	Number of Monthly Recorded & processed Customer complaints/Complaints in the Complaints Register by 30 June 2021	Number	10	12 Monthly Recorded & processed Customer complaints/Complaints in the Complaints Register by 30 June 2021	12 Monthly Recorded & processed Customer complaints/Complaints in the Complaints Register by 30 June 2020	10 Monthly Recorded & processed Customer complaints/Complaints in the Complaints Register by 30 June 2020	12	2	12 Monthly Recorded & processed Customer complaints/Complaints in the Complaints Register by 30 June 2021	12 Monthly Recorded & processed Customer complaints/Complaints in the Complaints Register by 30 June 2021	Corporate Services	nil	All 24 Wards	Target achieved	nil	Copy of recorded complaints in the Complaints Register & proof of submission to the relevant Department
KZN26-CMS SO.20.2.2.1	CMS 21.1	Good governance and public participation	Placing the primary focus on addressing the needs of communities within the Municipality	To ensure the focalization of a customer care approach to the municipal administration	Date of Purchase and Installation of an Electronic Telecommunication Systems	Date	nil	Date of Installation and implementation of an Electronic Telecommunication Systems by 30 June 2021	nil	nil	30/06/2021	nil	Date of Installation and implementation of an Electronic Telecommunication Systems by 30 June 2021	Advertised by 31 December 2020	Corporate Services	R1 500 000.00	All 24 Wards	Target partially achieved	Installation process in progress. To be achieved in the next financial year.	Copy of Advert, Appointment letters, Invoices and proof of payment, Proof of Implementation

KZ06-FS-SO.22.1.3.2	FS 9.12	Municipal Financial Viability and Management	To ensure that the municipality remains Financially viable	To establish and efficiently manage the Municipality's Cash Flow	Number of Monthly Confirmation of Validity of vouchers for audit purposes	12	12 Monthly Confirmation of Validity of vouchers by the Chief Financial Officer by 30 June 2021	12 Monthly Confirmation of Validity of vouchers by the Chief Financial Officer by 30 June 2021	12 Monthly Confirmation of Validity of vouchers by the Chief Financial Officer by 30 June 2021	12	0	12 Monthly Confirmation of Validity of vouchers by the Chief Financial Officer by 30 June 2021	12 Monthly Confirmation of Validity of vouchers by the Chief Financial Officer by 30 June 2021	Financial Services	na	All 24 Wards	Target achieved	na	Certification of suitability of vouchers signed by the Chief Financial Officer
KZ06-FS-SO.22.1	FS 10	Municipal Financial Viability and Management	Ensure the maintenance of sound financial practices	Establishment and regular review of internal control procedures and controls	Date of Review and adoption by Council of Financial Policies and Procedures	Date	26/05/2020	Approved Financial Policies and Procedures by 31 May 2021	Approved Financial Policies and Procedures by 31 May 2021	31/05/2021	na	Approved Financial Policies and Procedures by 31 May 2021	Approved Financial Policies and Procedures by 27 May 2021	Financial Services	na	All 24 Wards	Target achieved	na	Council Resolution
KZ06-MM-SO.22.2	MM 7	Municipal Financial Viability and Management	Ensure the maintenance of sound financial practices	Development of co-operation with external and internal audit	Number of Audit & Performance Committee Meetings held	Number	4	4 Audit & Performance Committee Meetings held by 30 June 2020	4 Audit & Performance Committee Meetings held by 30 June 2020	4	0	4 Audit & Performance Committee Meetings held by 30 June 2020	4 Audit & Performance Committee Meetings held by 30 June 2021	Municipal Manager	na	All 24 Wards	Target achieved	na	Agendas, minutes & attendance registers of A & P meetings
KZ06-MM-SO.22.3	MM 8	Municipal Financial Viability and Management	Ensure the maintenance of sound financial practices	To work towards obtaining a Clean Audit Report from the Auditor General	Date of Approval of the AG Quarters Action Plan	Date	na	Approval of the AG Quarters Action Plan by 31 January 2021	Approval of the AG Quarters Action Plan by 31 January 2021	31/01/2021	na	Approval of the AG Quarters Action Plan by 31 January 2021	Approval of the AG Quarters Action Plan by 18 February 2021	Municipal Manager	na	All 24 Wards	Target achieved	na	Developed Action Plan & Progress Reports on the AG Quarters
KZ06-FS-SO.22.3	FS 11	Municipal Financial Viability and Management	Ensure the maintenance of sound financial practices	To work towards obtaining a Clean Audit Report from the Auditor General	Date of submission for audit purposes of the Annual Financial Statements for the 2019/2020 financial year to the Auditor General	Date	na	Submission of the Annual Financial Statements for the 2019/2020 financial year to the Auditor General by 31 August 2020	Submission of the Annual Financial Statements for the 2019/2020 financial year to the Auditor General by 31 August 2020	31/08/2020	na	Submission of the Annual Financial Statements for the 2019/2020 financial year to the Auditor General by 31 August 2020	Submission of the Annual Financial Statements for the 2019/2020 financial year to the Auditor General by 30 October 2020	Financial Services	na	All 24 Wards	Target achieved	na	Proof of submission to Auditor General
KZ06-FS-SO.22.3.1	FS 11.1	Municipal Financial Viability and Management	Ensure the maintenance of sound financial practices	To work towards obtaining a Clean Audit Report from the Auditor General	Number of Monthly Progress Reports on AG Action Plan submitted to the Municipal Manager	Number	2	2 Monthly Progress Reports on AG Action Plan submitted to the Municipal Manager by 30 June 2020	2 Monthly Progress Reports on AG Action Plan submitted to the Municipal Manager by 30 June 2020	6	4	4 Monthly Progress Reports on AG Action Plan submitted to the Municipal Manager by 30 June 2020	4 Monthly Progress Reports on AG Action Plan submitted to the Municipal Manager by 30 June 2021	Financial Services	na	All 24 Wards	Target achieved	na	Progress Reports and Proof of submission
KZ06-FS-SO.22.1	FS 12	Municipal Financial Viability and Management	Alignment of the operating and capital budget with the priorities reflected in the EP	Ensuring that there is synergy between the strategic planning and financial planning functions within the Municipality	Date of the Adjusted Budget approved by Council	Date	26/02/2020	Adjusted Budget to be approved by Council by 28 February 2020	Adjusted Budget to be approved by Council by 25 February 2020	26/02/2021	na	Adjusted Budget to be approved by Council by 28 February 2021	Adjusted Budget approved by Council by 24 February 2021	Financial Services	na	All 24 Wards	Target achieved	na	Council Resolution and proof of submission
KZ06-FS-SO.22.1.1	FS 12.1	Municipal Financial Viability and Management	Alignment of the operating and capital budget with the priorities reflected in the EP	Ensuring that there is synergy between the strategic planning and financial planning functions within the Municipality	Date the Draft Operating and Capital Budget for 2020/2021 Financial Year is approved by Council	Date	24/03/2020	Draft Operating and Capital Budget for 2020/2021 Financial Year approved by Council by 31 March 2020	Draft Operating and Capital Budget for 2020/2021 Financial Year approved by Council by 31 March 2020	30/03/2021	na	Draft Operating and Capital Budget for 2020/2021 Financial Year approved by Council by 31 March 2020	Draft Operating and Capital Budget for 2020/2021 Financial Year approved by Council by 30 March 2021	Financial Services	na	All 24 Wards	Target achieved	na	Council Resolution and proof of submission (Data sheet)
KZ06-FS-SO.22.1.2	FS 12.2	Municipal Financial Viability and Management	Alignment of the operating and capital budget with the priorities reflected in the EP	Ensuring that there is synergy between the strategic planning and financial planning functions within the Municipality	Number of Stakeholder Engagements conducted on the Budget prior to the approval	Number	24	24 Wards consulted on the Annual Budget prior to the approval by 30 April 2021	24 Wards consulted on the Annual Budget prior to the approval by 26 April 2020	24	0	24 Wards consulted on the Annual Budget prior to the approval by 26 April 2021	24 Wards consulted on the Annual Budget prior to the approval by 27 May 2021	Financial Services	na	All 24 Wards	Target achieved	na	Public Noticeboard, Attendance Registers
KZ06-FS-SO.22.1.3	FS 12.3	Municipal Financial Viability and Management	Alignment of the operating and capital budget with the priorities reflected in the EP	Ensuring that there is synergy between the strategic planning and financial planning functions within the Municipality	Date the Final Operating and Capital Budget of the Municipality for 2021/2022 is approved by Council	Date	26/05/2020	Final Operating and Capital Budget of the Municipality for 2021/2022 approved by Council by 31 May 2021	Final Operating and Capital Budget of the Municipality for 2021/2022 approved by Council on or before 26 May 2020	31/05/2021	na	Final Operating and Capital Budget of the Municipality for 2021/2022 approved by Council by 31 May 2021	Final Operating and Capital Budget of the Municipality for 2021/2022 approved by Council by 29 May 2021	Financial Services	na	All 24 Wards	Target achieved	na	Council Resolution and proof of submission
KZ06-FS-SO.22.1.4	FS 12.4	Municipal Financial Viability and Management	Alignment of the operating and capital budget with the priorities reflected in the EP	Ensuring that there is synergy between the strategic planning and financial planning functions within the Municipality	Date of approval of the Budget Process Plan for 2021/2022 Financial Year is approved by Council	Date	27/08/2019	Approval by Council of the Budget Process Plan for 2021/2022 Financial Year by 31 August 2020	Approval by Council of the Budget Process Plan for 2020/2021 Financial Year by 31 August 2019	31/08/2020	na	Approval by Council of the Budget Process Plan for 2021/2022 Financial Year by 31 August 2020	Budget Process Plan for 2021/2022 Financial Year approved by Council by 24 August 2020	Financial Services	na	All 24 Wards	Target achieved	na	Council Resolution and proof of submission
Special and Environmental																			
KZ06-DPL-SO.22.1	DPL 11	Spatial and Environmental	Promotion of integrated and coordinated spatial development within the municipality	Approve and implement the revised SDE	Review and adoption of the Spatial Development Framework	Date	24/06/2020	Review and adoption of the Spatial Development Framework by 30 June 2021	Review and adoption of the Spatial Development Framework by 24 June 2020	29/06/2021	na	Review and adoption of the Spatial Development Framework by 30 June 2021	Review and adoption of the Spatial Development Framework by 29 June 2021	Planning Development	R230 750.00	All 24 Wards	Target achieved	na	Project Work plan, Advert, Council resolution
KZ06-DPL-SO.22.2	DPL 12	Spatial and Environmental	Promotion of integrated and coordinated spatial development within the municipality	Obtain funding to finalise the Urban Planning Scheme and prepare walk to work Planning Scheme for the whole Municipal Area	Surveying and Realigning of Site Boundaries, Urand B South	Date	na	Surveying and Realigning of Site Boundaries, Urand B South by 30 June 2021	na	30/06/2021	na	Surveying and Realigning of Site Boundaries, Urand B South by 30 June 2021	Surveying and Realigning of Site Boundaries, Urand B South by 30 June 2021	Planning Development	R200 000.00	19	Target achieved	na	Notices, Minutes from EXCO, Council Resolution
KZ06-DPL-SO.22.3	DPL 12.1	Spatial and Environmental	Promotion of integrated and coordinated spatial development within the municipality	Obtain funding to finalise the Urban Planning Scheme and prepare walk to work Planning Scheme for the whole Municipal Area	Undertake Land Audit for Muzungwembe	Date	na	Finalisation of Land Audit for Muzungwembe by 30 June 2021	na	30/06/2021	na	Finalisation of Land Audit for Muzungwembe by 30 June 2021	Finalisation of Land Audit for Muzungwembe by 30 June 2021	Planning Development	R300 000.00	13	Target achieved	na	Progress Report, Close Out report
KZ06-DPL-SO.22.2.2	DPL 12.2	Spatial and Environmental	Promotion of integrated and coordinated spatial development within the municipality	Obtain funding to finalise the Urban Planning Scheme and prepare walk to work Planning Scheme for the whole Municipal Area	Development of CBD Master Plan	Date	na	Development of CBD Master Plan by 30 June 2021	Development of CBD Master Plan by 30 June 2020	29/06/2021	na	Development of CBD Master Plan by 30 June 2021	Development of CBD Master Plan on or before 30 June 2021	Planning Development	R600 000.00	12	Margin not achieved	na	Service Provider provided them with all the data related to existing master plan documents. Service Provider provided an offer to the project of including the inspection data and the information will be worked on once it is finalised
KZ06-DPL-SO.22.3.1	DPL 12.3	Spatial and Environmental	Promotion of integrated and coordinated spatial development within the municipality	Obtain funding to finalise the Urban Planning Scheme and prepare walk to work Planning Scheme for the whole Municipal Area	Submission and consolidation of properties in CBD (Layout Amendment) by 30 June 2021	Date	na	Submission and consolidation of properties in CBD (Layout Amendment) by 30 June 2021	Submission of properties in CBD (Layout Amendment) by 30 June 2020	30/06/2021	na	Submission and consolidation of properties in CBD (Layout Amendment) by 30 June 2021	Submission and consolidation of properties in CBD (Layout Amendment) by 30 June 2021	Planning Development	R215 000.00	12	Target achieved	na	Draft Layout Plan and SPLUMA Application Form
KZ06-DPL-SO.24	DPL 13	Spatial and Environmental	Promotion of integrated and coordinated spatial development within the municipality	Ensure that due consideration is given to the impact on the environment caused by the programmes and projects planned and implemented within the municipal area	Number of Monthly Inspections done within 60 days of meeting inspection form (buildings under construction)	Number	10	12 Monthly Inspections done within 60 days of meeting inspection form (buildings under construction) by 30 June 2021	10 Monthly Inspections done within 60 days of meeting inspection form (buildings under construction) by 30 June 2020	12	2	12 Monthly Inspections done within 60 days of meeting inspection form (buildings under construction) by 30 June 2020	12 Monthly Inspections done within 60 days of meeting inspection form (buildings under construction) by 30 June 2021	Planning Development	na	All 24 Wards	Target achieved	na	Monthly Inspection Forms
KZ06-DPL-SO.24.1	DPL 13.1	Spatial and Environmental	Promotion of integrated and coordinated spatial development within the municipality	Ensure that due consideration is given to the impact on the environment caused by the programmes and projects planned and implemented within the municipal area	% of Building Plans approved within 60 days of meeting all requirements by 30 June 2021	%	80%	100 % of Building Plans approved within 60 days of meeting all requirements by 30 June 2021	100 % of Building Plans approved within 60 days of meeting all requirements by 30 September 2019	100%	20%	100 % of Building Plans approved within 60 days of meeting all requirements by 30 June 2021	100 % of Building Plans approved within 60 days of meeting all requirements by 30 June 2021	Planning Development	na	All 24 Wards	Target achieved	na	Building Plan Register, Letter of Approval / Chiropractor letter
KZ06-CS-SO.24.3	CS 11	Spatial and Environmental	To ensure that the Municipality development strategies and projects take cognisance of environmentally sensitive areas and promote the protection of environmental assets	Develop and implement programmes and projects that address the environmental challenges, including those presented by Climate Change impacts, faced by the Municipality	Date of holding of Environmental Work	Date	na	Environmental Work held in 24 Wards by 30 June 2021	Environmental Work held in 24 Wards by 30 June 2020	30 Jun	24	Environmental Work held in 24 Wards by 30 June 2021	Environmental Work held in 24 Wards by 30 June 2021	Community Services	R40 000.00	All 24 Wards	Target achieved	na	Attendance Register and Photos
KZ06-CS-SO.24.1.1	CS 11.1	Spatial and Environmental	To ensure that the Municipality development strategies and projects take cognisance of environmentally sensitive areas and promote the protection of environmental assets	Develop and implement programmes and projects that address the environmental challenges, including those presented by Climate Change impacts, faced by the Municipality	Date of holding of Arbor Day	Date	30/09/20	Arbor Day event held by 30 September 2020	Arbor Day event held by 30 September 2019	30/09/2020	na	Arbor Day event held by 30 September 2020	Arbor Day event held by 22 September 2020	Community Services	R40 000.00	All 24 Wards	Target achieved	na	Attendance Register and Photos

KR204 CS SO 24.1.3.2	CS 11.2	Spatial and Environmental	To ensure that the Municipality development strategies and projects take cognizance of environmentally sensitive areas and promote the protection of environmental assets	Develop and implement programmes and projects that address the environmental challenges, including those presented by Climate Change impacts, listed by the Municipality	Number of Quarterly Wards where Environmental Programmes held	Number	na	4 Quarterly Environmental Programmes held in 24 Wards by 30 June 2021	Environmental Programmes held in 24 Wards by 30 June 2020	Environmental Programmes held in 24 Wards by 30 June 2020	24	na	4 Quarterly Environmental Programmes held in 24 Wards by 30 June 2021	4 Quarterly Environmental Programmes held in 24 Wards by 30 June 2021	Community Services	R100 000.00	All 24 Wards	Target achieved	na	Inclusions, Attendance Register and Photos
KR204 CS SO 24.4	CS 12	Spatial and Environmental	To ensure that the Municipality development strategies and projects take cognizance of environmentally sensitive areas and promote the protection of environmental assets	Development and implementation of programme for Alien Weed Eradication	Number of Monthly Reports on the Implementation of the Alien Plant Eradication programme submitted to Council	Number	12	12 Monthly Reports on the Implementation of the Alien Plant Eradication Programme submitted to Council by 30 June 2021	12 Monthly Reports on the Implementation of the Alien Plant Eradication Programme submitted to Council by 30 June 2020	12 Monthly Reports on the Implementation of the Alien Plant Eradication Programme submitted to Council by 30 June 2020	12	0	12 Monthly Reports on the Implementation of the Alien Plant Eradication Programme submitted to Council by 30 June 2021	12 Monthly Reports on the Implementation of the Alien Plant Eradication Programme submitted to Council by 30 June 2021	Community Services	R60 000.00	All 24 Wards	Target achieved	na	Monthly Reports on the Implementation of the Alien Plant Eradication Programme submitted to Council

CHAPTER 4

CHAPTER 4

1. Organizational Development Performance

Introduction

The Municipal Manager is the Head of the Municipal administration and is subject to the policy direction of Council (in terms of Section 55 of the Municipal Systems Act, Act No. 32 of 2000). The Municipal Manager is required to form and develop an economical, effective, efficient, and accountable administration.

The employment of staff is subject to the Employment Equity Act, Act No. 55 of 1998. The person appointed in any capacity must have the relevant skills and expertise to perform the duties associated with the post, but the protection and advancement of persons disadvantaged by unfair discrimination is also considered.

Human Resources

On an annual basis, councilors and employed staff are required to sign a Code of Conduct and Declaration of Financial interest. Also, in place are the Human Resource Strategy reviewed when necessary and an Employment Equity Plan which is reviewed on an annual basis.

One challenge the Municipality has been confronted with is the non-representation of certain race and gender groups and the failure for employment opportunities to appeal to these groups. In response to alleviating the lack of capacity and scarce skills, the Municipality has adopted a policy on the retention of scarce skills.

Employment Equity for top management (Sec 54 & 56) by race and gender for 2020/2021

Target Group: Race and Gender	Level of Representation: Required Workforce	Percentage of Workforce
African Female	1	14%
African Male	5	72%
Coloured Female	0	0%
Coloured Male	0	0%
Indian Female	0	0%
Indian Male	0	0%
White Female	0	0%
White Male	1	14%
Total	7	100%

Qualification profile for Leadership, Governance and Managers

Personnel	Below NQF 1	NQF 1	NQF 2	NQF 3	NQF 4	NQF 5	NQF 6	NQF 7	NQF 8	NQF 9	NQF 10
Mayor							1				
Councillors	0	0	1	1	23	15	6				
Municipal Manager											1
Corporate Services											1
Financial Services								1			

Community Services									1		
Technical Services							1				
Protection Services									1		
Planning and Development											1
Total	0	0	1	1	23	15	8	1	2	0	3

Skills profile of employees for 2020/2021

Description	Total Number	Total Percentage %	Total Trained	Gender	
				Males	Females
Managers	40	22.5%	09	23	17
Professionals	56	17%	10	27	29
Technicians & Associates Professionals	11	100%	11	11	0
Clerical Support Workers	54	31%	17	15	39
Service and Sale workers	62	19%	12	41	21
Skilled Agricultural, Forestry, Fishery, Craft and Related Trade workers	01	100%	01	01	0
Plant and Machinery Operators Assemblers	13	0	0	10	02
Elementary Occupations	27	0	0	19	08
Interns	15	0	0	08	07
Total	278		60	155	123

Qualification profile for staff employees for 2020/2021

Personnel	Below NQF 1	NQF 1	NQF 2	NQF 3	NQF 4	NQF 5	NQF 6	NQF 7	NQF 8	NQF 9	NQF 10
Managers						14	18	03	03	02	
Professionals				01	13	23	11	06	02		
Technicians & Associates Professionals				01	08	01	01				
Clerical Support Workers				01	33	11	07	02			
Service and Sale workers				06	31	23	02				
Skilled Agricultural, Forestry, Fishery, Craft and Related Trade workers				01							

Plant and Machinery Operators Assemblers		03	0	04	03	0	01				
Elementary Occupations		11	03	05	04	04					
Interns							09	06			
Total		14	03	19	92	76	49	17	05	02	

2. Organizational Structure

To support and ensure the objectives of local government as incorporated in the White Paper are implemented within the Municipality, the administration is guided and directed by an impressive and dynamic leadership. The Ulundi Local Municipality has been structured in order to address the challenges and execute the functions delegated to it.

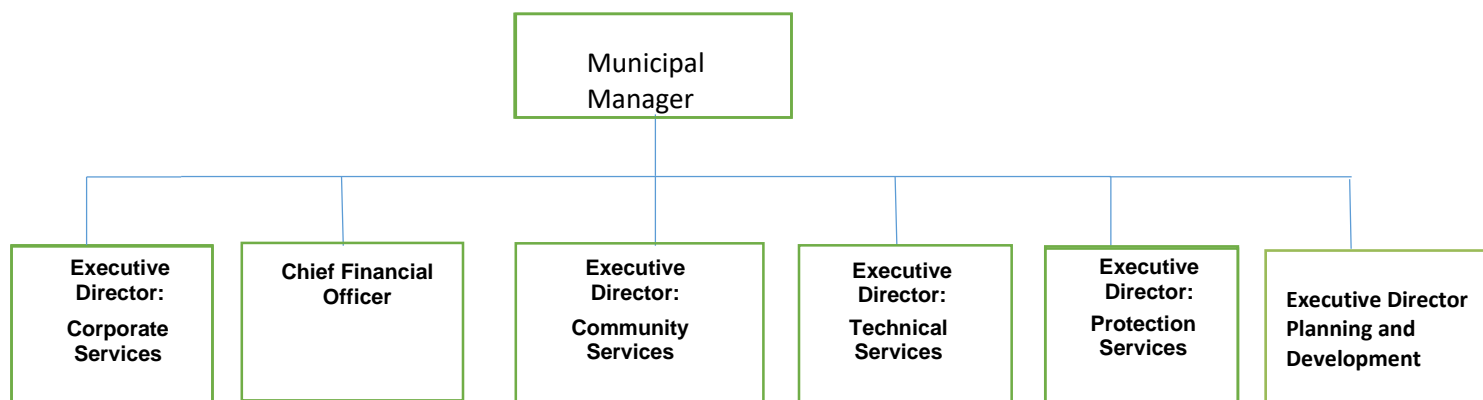
The operations of the Municipality is administered and managed by five components of Departments. Each Department is managed by a Departmental Head who is appointed in terms of Section 57 of the Local Government Municipal Systems Act, No. 32 of 2000. These departments ensure that the goals and objectives set by Council are implemented; key performance targets are achieved within the annual budget, and excellent service is delivered to the community. Each department is structures according to the line functions specified in the IDP. These Departments have sections/divisions that are headed by Level 2 and 3 Managers

The departments work closely together to provide a holistic entity and positive image of the Municipality. They also interact, co-operate, assist and support other municipal areas and Zululand District Municipality as well as provincial and national government departments.

The organization of the Municipality is as follows:

- (a) Office of the Municipal Manager
- (b) Corporate Services
- (c) Technical Services
- (d) Community Services
- (e) Financial Services
- (f) Protection Services.
- (g) Planning and Development

During the 2020/2021 financial year the structure was amended to meet the changed circumstances and provide capacity in certain Sections. There is general compliance with the Amendment Act 7 of 2011 as well as gradual compliance with the Collective Agreements on Wage Curves.



3. Organogram

The Ulundi Municipality has 277 number of full-time employees and 17 part-time employees to date.

Department	Total No. of Posts	Filled Post	Funded Vacant Posts	Unfunded Vacant Posts	Number of Interns	Percentage Vacant Posts
Office of the Municipal Manager	18	13	05	0	0	27%
Corporate Services	46	38	08	0	0	17%
Financial Services	55	45	10	0	5	18%
Community Services	79	70	09	0	0	11%
Technical Services	63	52	11	0	0	17%
Protection Services	86	65	21	0	0	24%
Planning and Development	22	11	11	0	0	50%
Total	369	294	75	0	5	

4. JOB EVALUATION

The Job Evaluation process has been conducted through virtual by the KZN Region 4 in line with Covid 19 Regulations. Ulundi Municipality has submitted all the Job Description to the JEU and waiting for Final Outcome Report from PAC.

5. REMUNERATION

The Ulundi Municipality Employees are remunerated in terms of the TASK Grade System. The remunerations due date is 25th and 30th of each month to permanent and contractual employees.

6. BENEFITS

Employees are receiving statutory benefits such as Medical Aid, Unemployment Insurance Fund, Housing allowance and Skills Development Levy and Pension. Other employees have Vehicle Allowances and Cellphone Allowances which are paid in terms of vehicle allowance policy and Cellphone allowance respectively.

7. PERSONNEL EXPENDITURE

During the year 2020/2021, the Ulundi Municipality has spent about **R 147 268 292.00** on employees' salaries from an annual salary budget of **R 147 987 834.00**.

8. AFFIRMATIVE ACTION

All advertised positions are in terms of Affirmative Action and Employment Equity Act.

9. RECRUITMENT

The Ulundi Municipality has recruited one (1) permanent employee and one (1) Senior Manager (Section 57) during the financial year 2020/2021.

Mr XM Sithole	:	Cybercadet	2020/10/01
Mr W.C. De Wet	:	Executive Director-Technical Services	2021/06/01

10. PROMOTION

Ulundi Municipality has promoted two (2) employees within the Department of Protection Services

- Facilitated the promotion of Mr P.D. Mveli as Protection Officer on 01 October 2020.
- Facilitated the promotion of Mr N.L. Makhathini as Superintendent- Crime Prevention on 01 October 2020.

11. TERMINATION

The Ulundi Municipality has terminated the services of thirteen (15) employees, please note that two (2) financial interns contracts were terminated. 1 employee exited on normal retirement, 4 employees exited on early retirement, 2 employees resigned, and 6 employees passed away.

12. SKILLS DEVELOPMENT

The Workplace Skills Plan for 2021/2022 and Annual Training Report 2020/2021 was submitted to Local Government SETA and the acknowledgement of receipt of WSP & ATR Submission was signed by the LGSETA Administrator on the 22nd of April 2021.

13. INJURY ON DUTY

N/A

14. LABOUR RELATIONS

There three (3) disciplinary case which is in progress for the following employees.

- Mr E.N. Sibiy Chief Accountant
- Mr S.I. Manqele Manager-Revenue
- Mr J.C. Mhlungu Relief Clerk- Finance

15. LEAVE

The Ulundi Municipality employees took the excessive annual leave in line with the South African Local Government Bargaining Council Main Collective Agreement as well as the Basic Conditions of Employment Act as amended. At the end of the leave cycle, all leave credit was quantified to formulate leave provision for 2020/2021 and it amounted to **R17 093 004.00** per annum.

16. DISCHARGE DUE TO ILL HEALTH

Nil

17. EMPLOYEE ASSISTANT PROGRAMME

Ulundi Municipality did not have an Employee and Councillors Wellness Day due to Covid 19 regulations and the prohibition of gatherings it as result such an event/ programme did not materialize in the 2020/2021 financial year.

18. GAPSKILL

The Ulundi Municipality, with the aid of the National Department of Co-operative Governance and Traditional Affairs conducted the Municipal Skills Audit to determine the skills Gap within Ulundi Municipality's employees. All data that was collected from the municipal employees and was captured on the Gapskill system after the data was analyzed and the report forwarded to COGTA.

Ulundi Municipality is waiting for COGTA to come and present Skills Audit Outcome to the municipality to implement those outcomes.

Ulundi Municipality has an approved Skills Development Plan which is aimed at identification and execution of training needs for the Councillors, Employees, and unemployed youth during the financial year 2020/2021.

19. Organogram

Ulundi municipality Staff Establishment for 2020/2021 was approved by Council. This entails 7 Sec 54/56 Managers, 277 permanent employees and 17 contractual. (Copy is attached)

CHAPTER 5

Financial Overview

The complete set of financial information on how the Municipality performed is contained in the Audited Annual Financial Statement which are contained on this report Volume II and viewable on the Municipalities website on www.ulundi.gov.za

Sections within the department of financial Services

Finance department consist of the below listed Divisions/Units which are under the control of the Chief Financial Officer - Mr. JH Mhlongo:

Administration and Strategic Planning

- Ensure a maximum support to all divisions so that they can function optimally which will eventually benefit the community.
- Ensure that all Municipal finances are handled in accordance with the Local Government: Municipal Finance Management Act No.56 of 2003 and the funds are used for the intended programmes which benefit the community.
- Ensure that the work environment becomes educational as well to employees through continuous communication (Internal workshops, meetings, etc.)
- Strive to achieve the unqualified audit report with no matters and to maintain it.
- Ensure that the Batho Pele principles are brought into action daily.
- Municipal Standard Chart of account Regulations have been implemented successfully, challenges that arise are attended with the assistance of main financial system and sub-systems vendors.

Expenditure Management Unit –

- We strive to pay creditors within 30 days upon receipt of invoices (Invoice that is compliant to Section 20 of the VAT Act no 89 of 1999) provided that all Supply Chain Management Regulations are complied with.
- We strive to pay employee related costs and Councillors remuneration on time. Both costs respectively are within Treasury Norms when considered to total operating expenses.
- Payments are made in compliance with Municipal Finance Management Act Circular No.82 of 2016 – Cost Containment Measures.

Revenue Management Unit

- Municipality has the following streams of revenue: Service charges (Electricity Sales and Refuse collection), Rates, Government Operating Grants (Equitable share, financial management Grant, Extended Public Works Programme, Provincialization of Libraries) and other revenue (Rates clearance certificates, Traffic fines and Licenses Valuation Certificates, Reconnection fees, Facilities hire, Business licenses)
- Revenue management is driven by Council Policies and by-laws. One of our Policies which is Indigent Policy which emphasizes on the well-being of our community and surrounding areas of Ulundi. Consumers who qualify as indigents are given 50kwh pm of electricity and 100% rebates on refuse and Property Rates. Council is also providing R45 000 as additional rebates to Rates for all our residence. Based on the Revenue Enhancement Strategy, community is encouraged to pay for services so that Ulundi Municipality can deliver the services to the community. All our commercial customers including Government are encouraged to make a once off payment for annual property rates. This will enhance revenue, as a result the debtors' book will decrease. This drive is supported by Senior Management and the municipal staff members.
- Main purpose of the unit is to protect and enhance revenue position to enable the objectives of the municipality by implementing Council's Policies, By-Laws, and Strategies.

- Effective revenue management means that all consumers are billed correctly for all services received and all property owners are billed correct property rates in accordance with the Local Government Property Rates Act, 2004 as amended in 2014. Revenue, as a product of service delivery and the municipal valuation roll, is dependent on the extent and use of land and services provided, as well as on the municipality's ability to identify, record and manage all its revenue sources accurately and comprehensively. Monthly reconciliations are performed between the valuation roll and the billing system, as well as regular data verification tests done to ensure that consumption charges are within acceptable norms.
- The following areas were prioritized during the financial year to achieve Improved Revenue Management.
- Collection rate of 90% targeted.
- Ongoing completeness of revenue reconciliations.
- Reduction of outstanding government debt – various initiatives are underway to reduce government debt and ensure ongoing payment for services.
- Improved indigent management.
- Council's revenue enhancement strategy.
- Ulundi Financial Recovery Plan

Supply Chain Management Unit

- This unit ensures that there is maximum compliance with Supply Chain Management Regulations and Municipal Policy in sourcing of goods and services.
- Ensure a transparent, fair, and economic manner of sourcing of good and services.
- Monthly and Quarterly Reports have been submitted in respect with the procurement of goods and services in terms of Municipal Approved Supply Chain Management Policy and Local Government: Municipal Finance Management Regulations (Published in terms of Act No.56 of 2003). The situation was also strengthened by the introduction of a Contract Management system as well as Central Suppliers database the training of which was facilitated by the dedicated delegates from the Provincial Treasury.
- All officials within this section have met minimum competencies.

Assets management Unit

- This unit is responsible for the maintenance of the Municipal Asset Register with a value of over R 500 million and Investment property to the value of about R 16.2 million and there have been no non-compliance findings reported by Auditor General's office in the Audit report for the past three financial years
- In terms of Section 96 of the Local Government: Municipal Finance Management Act No.56 of 2003 by means of unique identification of new assets, verification and monitoring the movement of assets which determines the existence and condition of the asset there after calculating depreciation of the asset as opposed to its useful life to determine future economic benefit and to be able to make provisions for replacement timeously (Budget).
- It is worth nothing that this function is done by the municipal officials.

Information Technology Unit

- The major role of Information Technology (IT) division is to support business processes of the Municipality. This is achieved by providing a stable, secure, and efficient network environment to allow efficient operation of all computer systems in the Municipality. Due to the recent upgrade of the whole network infrastructure, the network environment is now built with more durable hardware devices that run latest technologies which enable effective monitoring of user activities on the network.
- Furthermore, the network infrastructure will allow the municipality to offer free Wi-Fi to the community at the municipal library once further configurations on the network are completed. The free Wi-Fi access will be an added value and a contribution to advancement of education, especially to learners utilising the library and in

addition to that, IT division will also design a website specifically for the library. The website will provide more information about the services offered in the library and possibly allow community to interact with the website.

- The website design, development and maintenance has been done in-house. The insourcing comes with several benefits – efficient updating of the website is one of the benefits. Part of our plans is improving the municipal website by developing in functions that allow community to interact with the municipality for queries and complements. This will improve the communication between municipality and the community.

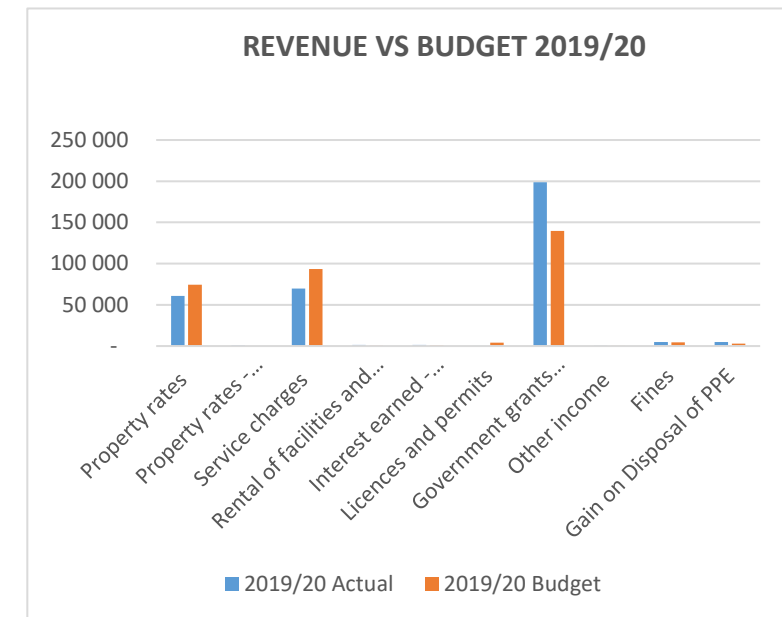
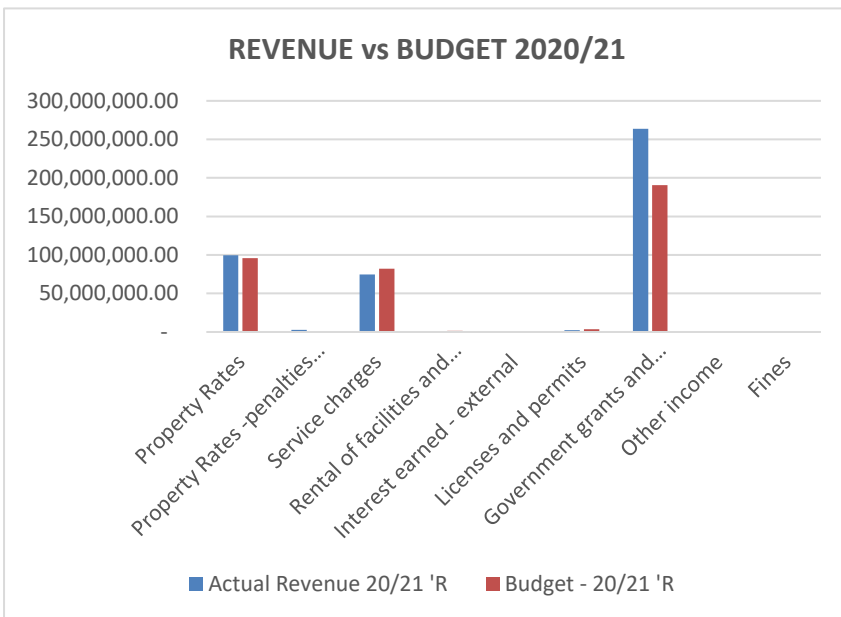
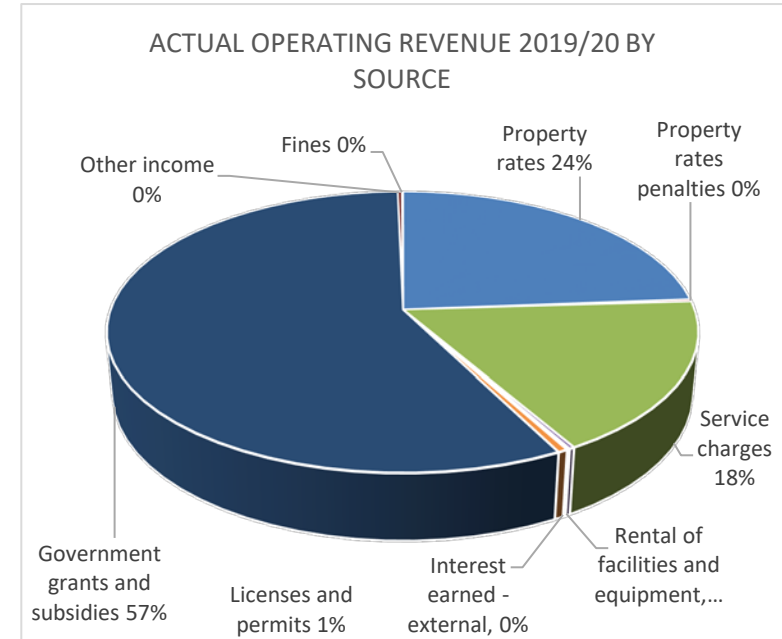
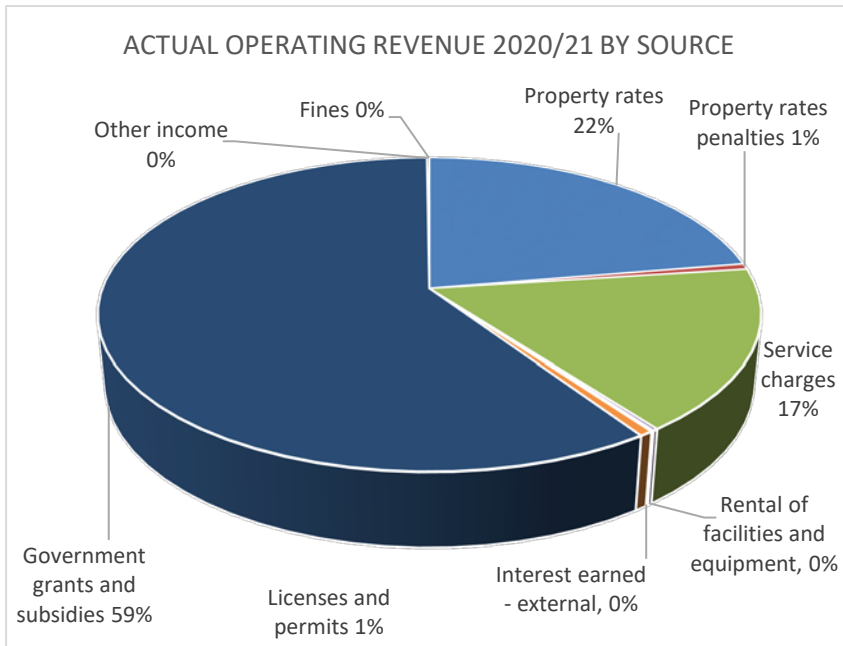
Financial support, budget process management and budget reporting section

- The process which is led by Schedule of key budget deadlines to the approval of each MTREF (Medium Term Revenue and Expenditure Framework) is a cycle (Draft Budget, Adjustment Budget, Final Budget and in year monitoring reports), commencing immediately after the ensuing years MTREF is approved by Council.
- In the 2020/21 financial year municipality complied with MFMA in tabling and approval of budgets within legislated timeframes.
- A budget consultation process which was undertaken with different municipal stakeholders through meetings. Attendance by the Community attendance in these consultation meetings are always improving and the understanding of the municipal process by the community is also encouraging to note.
- National Treasury endeavours through support to ensure that municipalities prepare a budget document that provides concise and understandable financial and non-financial information, which will ensure that informed decisions are made to promote effective financial management and service delivery. By ensuring that the allocation of financial resources is aligned to service delivery targets it will be clear what services are being promised when budgets are approved.
- The municipality's activities are as per MFMA Section 21 (1)(b)(i), which states that the mayor of a municipality must approve the Budget Process Plan at least 10 months prior the start of the budget year and table in the municipal council a time schedule outlining key deadlines for the preparation, tabling, and approval of the annual budget.
- The MFMA Act no.56 of 2003 section 71 requires the Municipality to submit a Financial Report within 10 working days of each month, the Municipality must submit monthly report (s71) in the form of Data Strings which has been successfully uploaded for all the months. On a monthly basis these Financial Reports are submitted to the Executive Committee for Reporting purposes.
- The Municipality continues to engage with both National and Provincial Treasuries where there are still challenges and errors in the reports submitted.
- Municipality is transacting on version 6.4 and all segments have been fully implemented except for costing segment.
- The Municipality participates in the Internship Programme which allows graduates in the financial field to be exposed to Financial Management for a maximum of two years and in this program a maximum of five interns are subjected to a three-month rotational plan where they are deployed to different divisions / sections of the department for relevant training purposes, and this is in line with the conditions of the Financial Management Grant (FMG). In the past decade, this program has been a success since all the interns has been absorbed by the municipality. This is monitored through the personal development plans signed off before rotation.
- It is worth mentioning that Annual and Interim Financial Statements are internally prepare by the municipality's officials and the unqualified audit reports have been received by the municipality for over past five years.

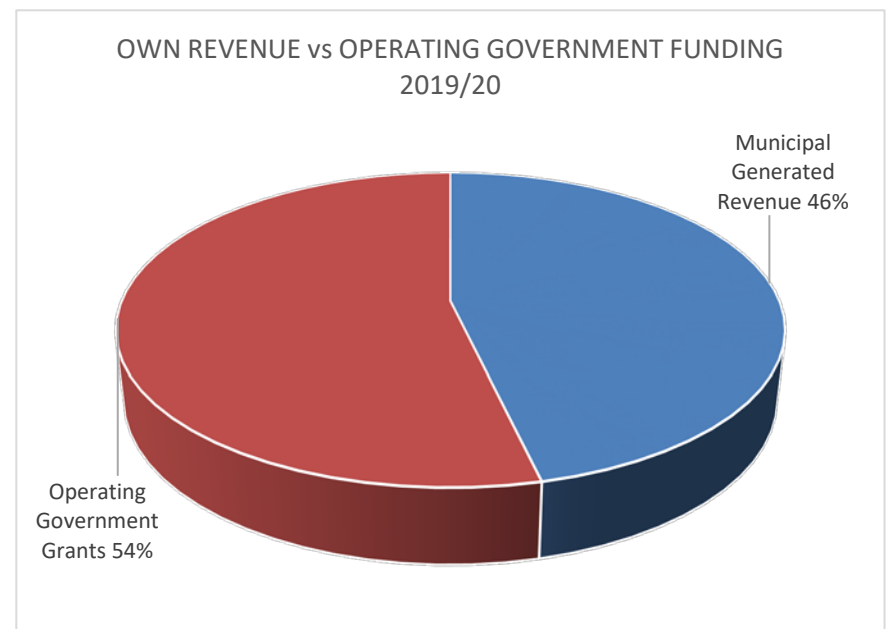
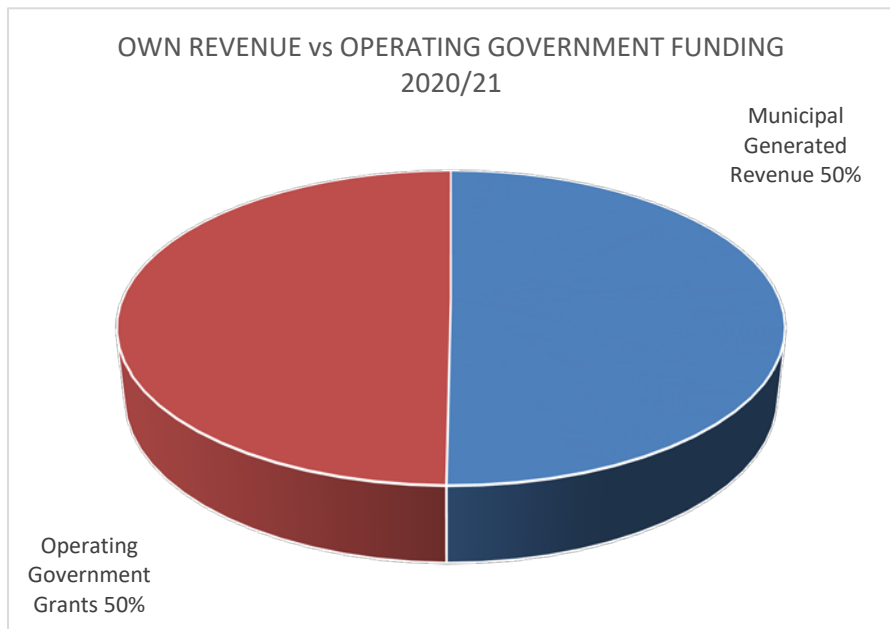
Choose name from list - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure -

Description	Ref	Budget Year 2020/21												Full year budget	Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June		Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23	
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget		Adjusted Budget	Adjusted Budget	Adjusted Budget	
Revenue By Source																		
Service charges - electricity rev		63,143	3,674	(1,405)	5,429	3,518	3,654	3,736	3,736	3,736	3,736	3,736	3,736	(14,459)	82,235	82,235	86,347	90,664
Service charges - water revenue		3,933	6,101	5,699	4,788	5,256	5,284	8,529	8,529	8,529	8,529	8,529	8,529	(73,706)	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		-	-	-	-	-	-	-	-	-	-	-	-	9,633	9,633	9,633	11,689	12,274
0		784	783	831	791	579	726	856	856	856	856	856	856	(8,776)	-	-	-	-
Rental of facilities and equipment		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - external investments		55	55	84	129	52	98	138	138	138	138	138	138	(865)	300	300	315	331
Interest earned - outstanding debt		26	66	20	11	17	22	23	23	23	23	23	23	1,523	1,800	1,800	1,890	109
Dividends received		108	107	102	103	399	396	98	98	98	98	98	98	(1,702)	-	-	-	-
Fines, penalties and forfeits		-	-	-	-	-	-	-	-	-	-	-	-	300	300	300	315	331
Licences and permits		1	-	4	1	19	12	44	44	44	44	44	44	1,744	2,000	2,000	2,100	2,205
Agency services		17	9	19	26	3	2	321	321	321	321	321	321	(1,679)	-	-	-	-
Transfers and subsidies		287	185	228	210	201	237	(225)	(225)	(225)	(225)	(225)	(225)	222,019	222,244	222,244	233,356	245,028
Other revenue		78,127	-	-	-	4,200	54,130	14,298	14,298	14,298	14,298	14,298	14,298	(206,814)	1,132	1,132	1,197	1,247
Gains		46	54	8	28	65	68	144	144	144	144	144	144	(988)	-	-	-	-
Total Revenue (excluding capital)		4	-	8	-	4	87	(17)	(17)	(17)	(17)	(17)	(17)	421,360	421,377	421,377	444,029	464,234
Total Revenue		146,531	11,035	5,598	11,516	14,314	64,716	27,945	27,945	27,945	27,945	27,945	27,945	347,588	741,021	741,021	781,239	816,422

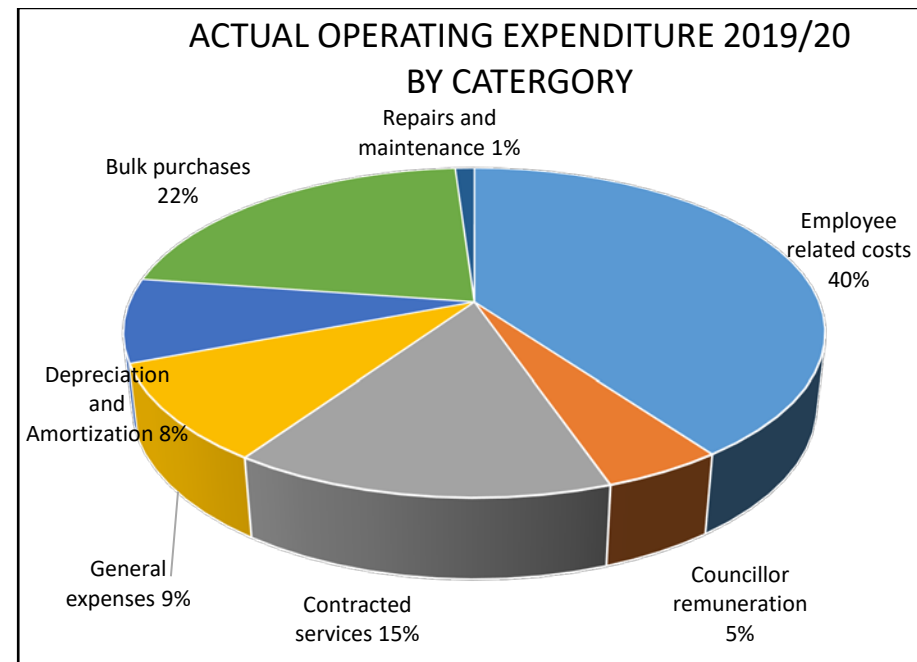
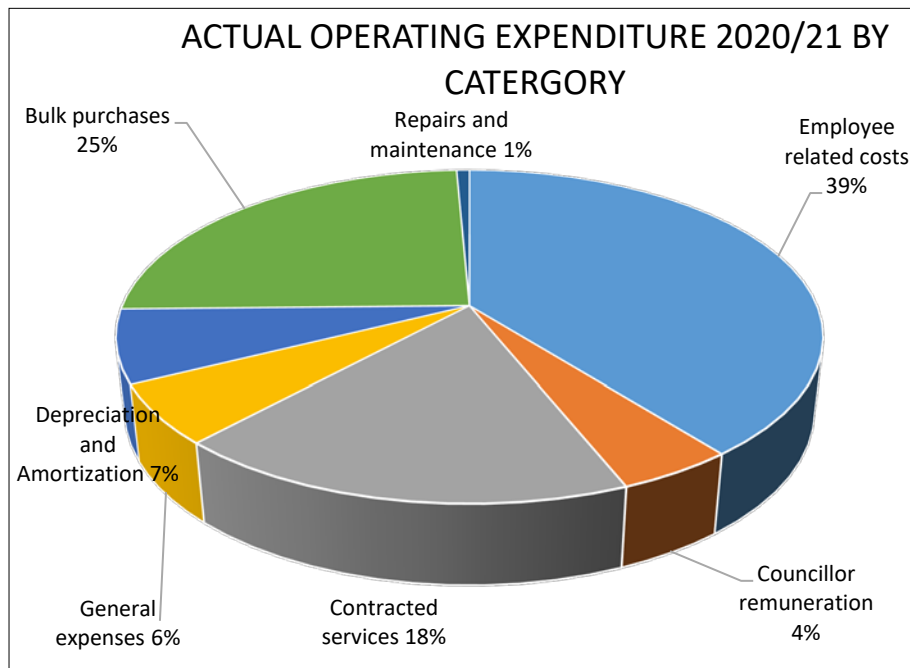
STATEMENT OF COMPARISON OF ACTUAL VERSUS BUDGET (REVENUE AND EXPENDITURE) FOR THE YEAR ENDED 30 JUNE 2021						
	Original Budget	Adjustments	Final Budget	Actual	Actual vs Final budget Vari	Actual vs Final budget Variance %
	R	R	R	R	R	%
Revenue						
Property rates	95,705,000.00	4,725,000.00	100,430,000.00	101,199,939.36	(769,939.36)	-1%
Service charges:Electricity	81,354,000.00	881,000.00	82,235,000.00	74,461,158.05	7,773,841.95	10%
Service charges:Refuse	9,633,000.00		9,633,000.00			
Interest on Receivables	100,000.00	1,700,000.00	1,800,000.00	2,613,315.05	(813,315.05)	-31%
Rental of facilities and equip	1,582,000.00	(279,000.00)	1,303,000.00	917,488.37	385,511.63	42%
Interest earned - external in	1,110,000.00	(810,000.00)	300,000.00	508,112.10	(208,112.10)	-41%
Fines		300,000.00	300,000.00	56,045.56	243,954.44	435%
Licences and permits	3,620,000.00	(1,620,000.00)	2,000,000.00	2,635,473.16	(635,473.16)	-24%
Government grants and sub	190,758,000.00	31,486,000.00	222,244,000.00	267,480,000.00	(45,236,000.00)	-17%
Other income	1,947,000.00	(815,000.00)	1,132,000.00	2,695,420.28	(1,563,420.28)	-58%
Total Revenue	385,809,000.00	35,568,000.00	421,377,000.00	452,566,951.93	(47,826,854.52)	
		-				
Expenses						
Employee related costs	147,988,000.00	-	147,988,000.00	147,268,291.90	719,708.10	0%
Remuneration of councillors	19,149,000.00	-	19,149,000.00	17,093,004.14	2,055,995.86	12%
Provision for bad debts adjustment		800,000.00	800,000.00	5,630,985.04		0%
Depreciation and amortisati	47,588,000.00	(6,397,000.00)	41,191,000.00	31,733,502.00	9,457,498.00	30%
Finance costs	-	1,500,000.00	1,500,000.00	1,442,694.19	57,305.81	4%
Bulk purchases	77,467,000.00	16,107,000.00	93,574,000.00	92,487,598.87	1,086,401.13	1%
Bad Debts Written off		-	-	539,549.96	-	0%
Contracted services	53,557,000.00	9,504,000.00	63,061,000.00	59,249,930.67	3,811,069.33	6%
General expenses	4,390,800.00	30,095,200.00	34,486,000.00	30,610,742.07	3,875,257.93	13%
Inventory consumed	6,702,000.00	5,387,000.00	12,089,000.00	11,446,751.31	642,248.69	6%
Transfers and subsidies	772,000.00	960,000.00	1,732,000.00	922,675.83	809,324.17	88%
Total Expenses	357,613,800.00	57,956,200.00	415,570,000.00	398,425,725.98	22,514,809.02	
		-				
Acturial Gain / (loss)	-	-		(331,266.90)	331,266.90	
Change in Accounting Estimate						
Profit / (loss) on fair value adjustment				-	-	
Surplus / (deficit) for the pe	28,195,200.00	(22,388,200.00)	5,807,000.00	53,809,959.05	(70,341,663.54)	

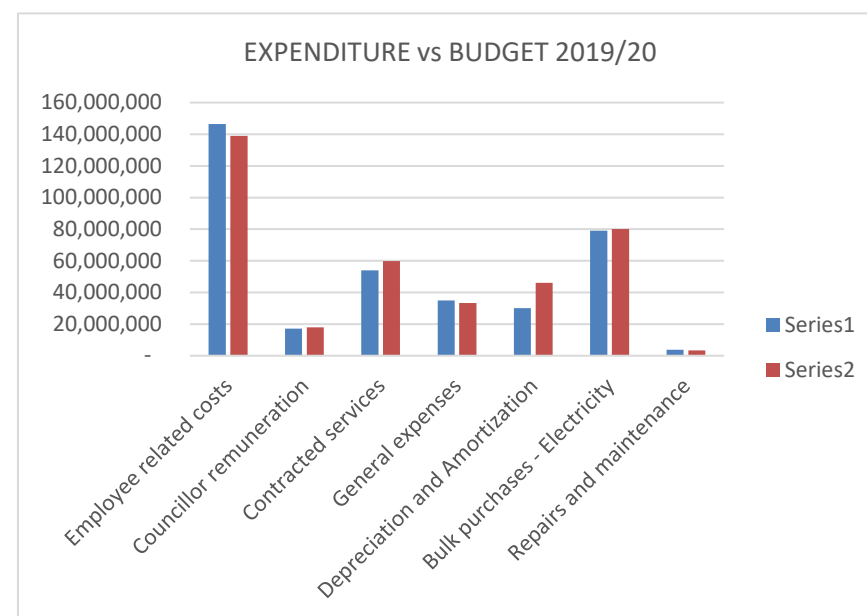
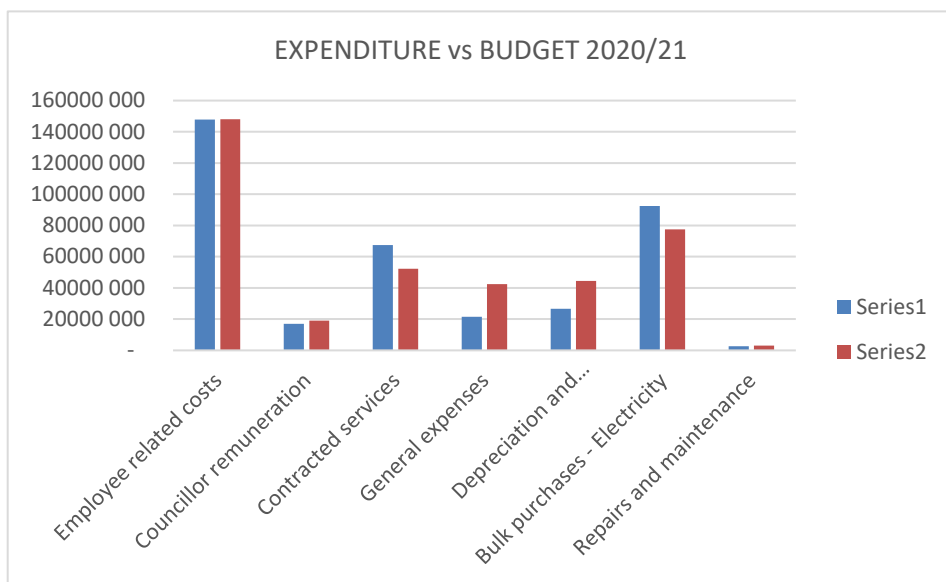


Municipal reliance on Government Grants (Own revenue versus Operating Government Grants)			
No	Description	Actual Revenue 2020/21 ('R)	Actual Revenue-2019/20 ('R)
1.	Municipal Generated revenue	184 906 518	173 819 599
2.	Operating Government Grants	221 144 000	189 575 320



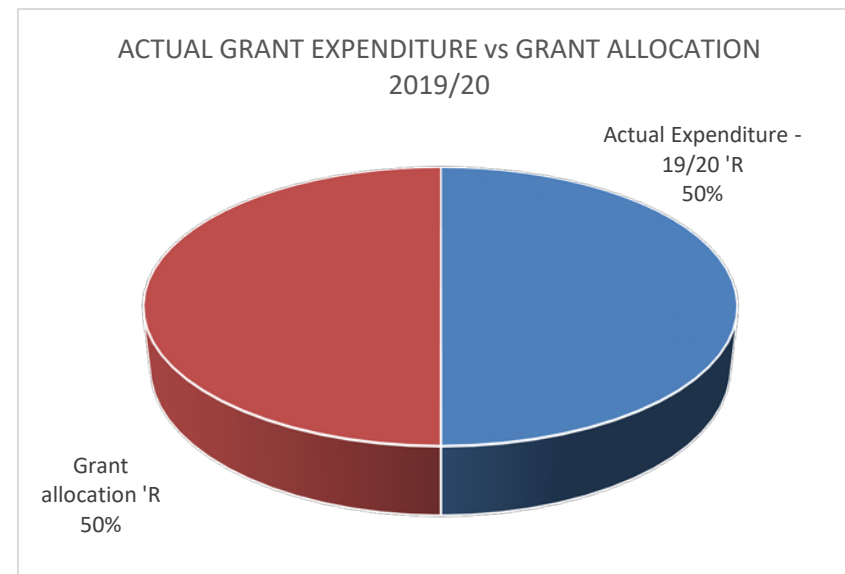
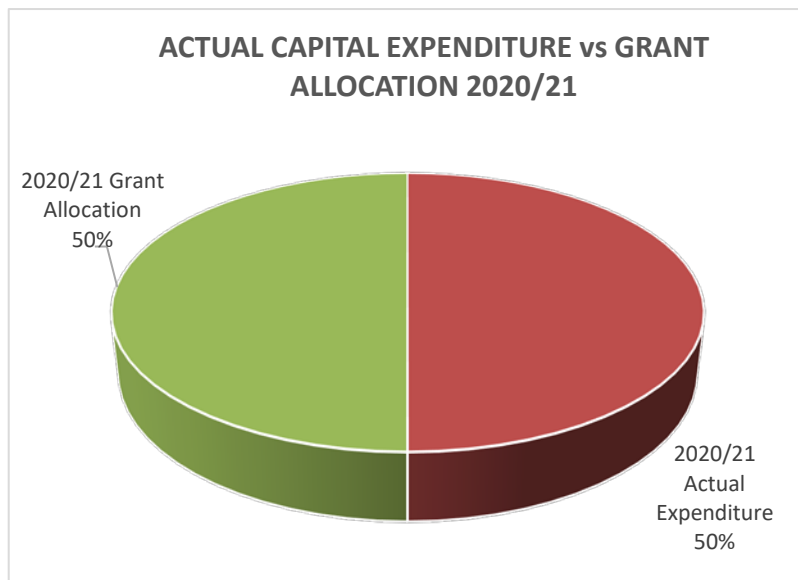
Actual operating expenditure				
No	Description	Actual Expenditure-2020/21 ('R)	Budget - 2019/20 ('R)	Actual Expenditure-2019/20 ('R)
1.	Employee related costs	147 828 764	147 988 000	146 403 803
2.	Councillors' remuneration	17 093 004	19 149 000	17 099 648
3.	Contracted services	59 249 931	50 256 000	48 899 083
4.	General Expenses	30 610 742	42 373 000	36 162 732
5.	Depreciation and Amortization	31 724 438	44 588 000	37 989 573
6.	Bulk purchase – Electricity	92 487 599	77 467 000	79 006 425
7.	Repairs and maintenance	27 112 273.58	2 976 324	5 655 729.39





Employee related costs is within the norm as guided by Municipal Finance Management Act Circular No. 71.

Actual Capital expenditure – 19/20 & 20/21					
No	Description	Actual Expenditure-20/21 ('R)	Grant allocation ('R)	Actual Expenditure-19/20 ('R)	Grant allocation 18/19 ('R)
1.	Expenditure (MIG)	45 336 000	45 336 000	30 900 000	36 335 000
29 .	Expenditure (INEP)	10 000 000	10 000 000	18 000 000	18 000 000



Municipality incurred an expenditure which in line with the conditions of the grants as prescribed in Division of Revenue Act.

Analysis and Interpretation of Annual Financial Statements

Ratio	Norm	Result	Comment
Capital Expenditure to Total Expenditure	10% - 20%	45 336 000 / 45 336 000 *100= 100%	The Municipality managed to prioritise the budget towards service delivery and this is evidenced by the ratio which is 100% which is way above the stipulated norm
Capital Expenditure Budget Implementation Indicator	95% - 100%	45 336 000 / 45 336 000 *100= 100%	The ratio indicates that the Municipality has used all the capital allocations towards service deliver in accordance with the grant conditions as shown on the result where all grant allocation was utilised.

CHAPTER 6

6.1 Auditor-General's Audit Findings

The municipality received an unqualified audit report for the 2020/2021 financial year with matters of emphasis. An action plan on matters raised has been developed and will be monitored during the 2021/2022 financial year, as depicted hereunder.

Report of the auditor-general to the KwaZulu-Natal Provincial Legislature and the council on Ulundi Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Ulundi Municipality set out on pages 212 to 236 , which comprise the statement of financial position as at 30 June 2021, the statement of financial performance, statement of changes in net assets , cash flow statement and the statement of comparison of actual versus budget for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Ulundi Municipality as at 30 June 2021, and its financial performance and cash flows for the year then ended in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2020 (Act No. 4 of 2020) (Dora) .

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.
4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Material uncertainty relating to going concern

6. I draw attention to the matter below. My opinion is not modified in respect of this matter.
7. I draw attention to note 39 to the financial statements, which indicates that the municipality's current liabilities exceeded its current assets by R64,91 million. Further, Eskom debt is R99,67 million while cash on hand amounts to only R10,47 million. These conditions indicate the existence of a material uncertainty that may cast significant doubt on the municipality's ability to continue as a going concern in the foreseeable future.

Emphasis of matters

8. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Material losses – receivables from exchange transactions

9. As disclosed in the note 3.1 to the financial statements, the municipality recognised a provision for impairment of R14,99 million (2019-20: R9,36 million) on receivables from exchange transactions as the recoverability of these debts was doubtful.

Material losses – electricity

10. As disclosed in note 36 to the financial statements, material electricity losses of R18,13 million (2019-20: R6,65 million) was incurred, which represents 39% (2019-20: 20%) of total electricity purchased due to technical losses and illegal connections.

Other matter

11. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited disclosure notes

12. In terms of section 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

Responsibilities of the accounting officer for the financial statements

13. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the SA Standards of GRAP and the requirements of the MFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

14. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

15. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are

considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

16. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

Introduction and scope

17. In accordance with the Public Audit Act 25 of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report on the usefulness and reliability of the reported performance information against predetermined objectives for the selected objective presented in the annual performance report. I performed procedures to identify material findings but not to gather evidence to express assurance.
18. My procedures address the usefulness and reliability of the reported performance information, which must be based on the municipality 's approved performance planning documents. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures do not examine whether the actions taken by the municipality enabled service delivery. My procedures do not extend to any disclosures or assertions relating to the extent of achievements in the current year or planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
19. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the basic service delivery and infrastructure objective presented on pages 54 to 82 of the annual performance report of the municipality for the year ended 30 June 2021.
20. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
21. The material findings on the usefulness and reliability of the performance information of the selected objective are as follows:

Objective 1 - Basic service delivery and infrastructure development

Various indicators

22. I was unable to audit the usefulness of the following reported indicators, and targets, since they were not pre-determined and included in the approved integrated development plan for the year under review.

KPI no.	Indicator	Target as per APR
TS 5	Construction of Mhlahlane gravel road	Construction of Mhlahlane gravel road Completed by 30 June 2021
TS 3.20	Construction of 4 high mast lights	Construction of 5 high-mast lights by 30 June 2021

Other matters

23. I draw attention to the matters below.

Achievement of planned targets

24. Refer to the annual performance report on pages 24 to 37 for information on the achievement of planned targets for the year and management's explanations provided for the under-achievement of targets. This information should be considered in the context of the material finding on the usefulness and reliability of the reported performance information in paragraph 22 of this report.

Adjustment of material misstatements

25. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information of basic service delivery and infrastructure development objective. As management subsequently corrected only some of the misstatements, I raised material findings on the usefulness and reliability of the reported performance information. Those that were not corrected are reported above.

Report on the audit of compliance with legislation

Introduction and scope

26. In accordance with the PM and the general notice issued in terms thereof, I have a responsibility to report material findings on the municipality's compliance with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.
27. The material findings on compliance with specific matters in key legislation are as follows:

Annual financial statements

28. The annual financial statements submitted for audit were not prepared in all material respects in accordance with the requirements of section 122(1) of the MFMA. Material misstatements on non-current assets identified by the auditors in the submitted financial statements, were subsequently corrected, resulting in the financial statements receiving an unqualified audit opinion.

Expenditure management

29. Reasonable steps were not taken to prevent irregular expenditure amounting to R44,19 million as disclosed in note 33.2.1 to the financial statements, as required by section 62(1)(d) of the MFMA. The majority of the irregular expenditure was caused by the bid documentation for the procurement of commodities designated for local content and production not stipulating minimum thresholds and the evaluation of functionality not being specified in tender advertisements.

Procurement and contract management

30. Some of the bid documentation for procurement of commodities designated for local content and production, did not stipulate the minimum threshold for local production and content as required by the 2017 preferential procurement regulation 8(2). Similar non-compliance was also reported in the prior year.
31. Some of the contracts were awarded to bidders based on functionality criteria that were not stipulated and/or differed from those stipulated in the original invitation for bidding and quotations, in contravention of 2017 Preferential Procurement Regulation 5(1) and 5(3).
32. Some of the construction contracts were awarded to contractors that were not registered with the CIDB in accordance with section 18(1) of the CIDB Act and CIDB Regulations 17 and 25(7A).

Strategic planning and performance management

33. The performance management system and related controls were inadequate as proper reviews of planned and reported performance information did not take place, as required by municipal planning and performance management regulation 7(1).
34. The SDBIP for the year under review did not include monthly revenue projections by source of collection and the monthly operational and capital expenditure by vote, as required by section 1 of the MFMA.

Consequence management

35. Some of the irregular expenditure incurred by the municipality were not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA.

Other information

36. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report, which includes the audit committee's report. The other information does not include the financial statements, the auditor's report and the selected objective presented in the annual performance report that have been specifically reported in this auditor's report.
37. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion on it.
38. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected objective presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
39. The other information I obtained prior to the date of this auditor's report is the accounting officer's report. The mayor's foreword and audit committee's report are expected to be made available to me after 30 November 2021. If based on the work I have performed on the other information that I obtained prior to the date of this auditor's report, I conclude that there is a material misstatement in this other information, I am required to report that fact. I have nothing to report in this regard.
40. When I do receive and read the mayor's foreword and audit committee report, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

Internal control deficiencies

41. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it. The matters reported below are limited to the significant internal control deficiencies that resulted in the findings on the annual performance report and the findings on compliance with legislation included in this report.
42. The accounting officer did not exercise adequate oversight responsibility regarding financial and performance reporting processes and compliance with legislation.
43. Senior management did not perform thorough reviews relating to financial and performance reporting. This resulted in inaccurate reporting as evidenced by the quality of the financial statements and annual performance report. Management did not always adhere to legislative requirements pertaining to procurement as well as strategic planning and performance management due to a lack of consequences resulting from these transgressions.

Other reports

44. I draw attention to the following engagements conducted by various parties which had, or could have, an impact on the matters reported in the municipality's financial statements, reported performance information, compliance with applicable legislation and other related matters. These reports did not form part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislation.
45. A disciplinary board, established by council, conducted an investigation from October 2019 to 3 February 2020. This investigation related to the alleged theft of cash from prepaid electricity sales from electricity vendors in Ulundi by a municipal official. This involved tampering with cash summary sheets of the cash collected by a vendor resulting in a lesser amount being deposited into the municipal bank account than had been collected by the vendor. The investigation was concluded and finalised in November 2020. The accounting officer had commenced with disciplinary action against the official responsible.

Auditor-General

Pietermaritzburg

30 November 2021



AUDITOR - GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure – Auditor-general’s responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for the selected objective and on the municipality’s compliance with respect to the selected subject matters.

Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in this auditor’s report, I also:
 - identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
 - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality’s internal control
 - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer
 - conclude on the appropriateness of the accounting officer’s use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the Ulundi Municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor’s report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor’s report. However, future events or conditions may cause a municipality to cease operating as a going concern
 - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
4. I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

**ULUNDI MUNICIPALITY
ACTION PLAN ON A-G'S REPORT: 2020/2021**

Compiled: 18/01/2022

No.	A-G Finding	Causal Factors	Remedial Action Plan	Responsible HoD	Implementation Date	Management Reported Progress	Evidence (POE) Required	Status	Internal audit Comments
1	Going Concern; Note 39: The municipality's current liabilities exceeded its current assets by R64,91 million. Further, Eskom debt is R99,67 million while cash on hand amounts to only R10,47 million. These conditions indicate the existence of a material uncertainty that may cast significant doubt on the municipality's ability to continue as a going concern in the foreseeable future.	Eskom debt	Honor repayment plan while the termination is still in progress.	Chief Financial Officer	Ongoing		Proof of payment in terms of the repayment plan (Annexure A)		
2	Material losses- Electricity; AR 10: As disclosed in note 36 to the financial statements, material electricity losses of R18,13 million (2019-20: R6,65 million) was incurred, which represents 39% (2019-20: 20%) of total electricity purchased due to technical losses and illegal connections.	Illegal connections	Meter auditing and Disconnections	Technical Services	Monthly		Monthly statistics of meters audited and disconnected.		
3	Material losses - Receivables from exchange transactions; AR 9: As disclosed in the note 3.1 to the financial statements, the municipality recognised a provision for impairment of R14,99 million (2019-20: R9,36 million) on receivables from exchange transactions as the recoverability of these debts was doubtful	Socio economic factors and Covid-19.	No action is to be taken as the municipality is not in control of these socio-economic factors. The action was informed by the Council Policy	Chief Financial Officer			None		
4	Annual Financial Statements; AR28: The annual financial statements submitted for audit were not prepared in all material respects in accordance with the requirements of section 122(1) of the MFMA. Material misstatements on non-current assets identified by the auditors in the submitted financial statements, were subsequently corrected, resulting in the financial statements receiving an unqualified audit opinion.	Non Compliance with GRAP	Refresher training by Provincial Treasury	Chief Financial Officer	31/12/2021		Attendance register and Invitation (Annexure B)		
5	Procurement and Contract Management; AR 29: Reasonable steps were not taken to prevent irregular expenditure amounting to R44,19 million as disclosed in note 33.2.1 to the financial statements, as required by section 62(1)(d) of the MFMA. The majority of the irregular expenditure was caused by the bid documentation for the procurement of commodities designated for local content and production not stipulating minimum thresholds and the evaluation of functionality not being specified in tender advertisements	Non compliance with SCM regulations and SCM policy.	Ensure compliance when placing advertisement which must be in line with the Procurement Regulations	Chief Financial Officer	1/30/2022 30/03/22		Advertisements and attendance register and invitation. (Annexure E)		
6	Procurement and Contract Management, AR 30: Some of the bid documentation for procurement of commodities designated for local content and production, did not stipulate the minimum threshold for local production and content as required by the 2017 preferential procurement regulation 8(2). Similar non-compliance was also reported in the prior year.	Non compliance with SCM regulations and SCM policy.	Ensure compliance when placing advertisement which must be in line with the Procurement Regulations.	Chief Financial Officer	30-Jan-22		Advertisements. (Annexure E)		

7	Procurement and Contract Management, AR 31: Some of the contracts were awarded to bidders based on functionality criteria that were not stipulated and/or differed from those stipulated in the original invitation for bidding and quotations, in contravention of 2017 Preferential Procurement Regulation 5(1) and 5(3).	Non compliance with SCM regulations and SCM policy.	Ensure compliance when placing advertisement which must be in line with the Procurement Regulations.	Chief Financial Officer	30-Jan-22				
8	Procurement and Contract Management, AR 32: Some of the construction contracts were awarded to contractors that were not registered with the CIDB in accordance with section 18(1) of the CIDB Act and CIDB Regulations 17 and 25(7A).	Non compliance with legislation	Ensure that all construction bidders are registered with CIDB.	Chief Financial Officer	Ongoing		Registration Screenshot <i>(Annexure G)</i>		
9	Consequence Management, AR35: Some of the irregular expenditure incurred by the municipality were not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA	Non compliance with legislation	Ensure that all non-compliances are investigated.	Chief Financial Officer	Ongoing		Investigation minutes <i>(Annexure D)</i>		

No of Findings	9
No of Remedial Actions	9
Achieved	
Not Achieved	
Ongoing/In Progress	
Not Due Yet	

■ **ACHIEVED** = Remedial Action has been completed
■ **NOT ACHIEVED** = Remedial Action not completed by the Impl
■ **ON-GOING/IN PROGRESS** = No specific Implementation Date
■ **NOT DUE YET** = Implementation date not yet arrived.

APPENDIX A

**ULUNDI MUNICIPAL POLITICAL STRUCTURE
SERVING COUNCILLORS FOR THE 2016 TO 2021 TERM OF OFFICE**

THIS IS THE POLITICAL STRUCTURE AS AT 30 JUNE 2021

COUNCILLORS NAMES	GENDER	IDENTITY NUMBERS	POLITICAL PARTY & STATUS
Councillor N.J. Manana	Female	480717 0598 08 4	IFP – PR Cllr Honourable Speaker Chairperson of Council
Councillor W.M. Ntshangase	Male	670516 5527 08 4	IFP – PR Cllr His Worship the Mayor Chairperson of EXCO
Councillor T.G. Madela	Female	660516 0509 08 9	IFP, Ward 11 Cllr Honourable Deputy Mayor EXCO Member , Chairperson of the Portfolio Committee
iNkosi M.D. Buthelezi	Male	770204 5509 08 4	Section 81 Traditional Leader
iNkosi S.T.Z. Ndebele	Male	841125 6485 08 9	Section 81 Traditional Leader
iNkosi B. Zulu	Male	480731 5538 08 6	Section 81 Traditional Leader
iNkosi F.A. Zungu	Male	661204 5422 08 8	Section 81 Traditional Leader
iBamba buKhosi N.N.E. Mpungose	Female	720912 0711 08 0	Section 81 Traditional Leader
Iso leSilo M.G. Mbuyisa	Male	520902 5621 08 9	Section 81 Traditional Leader
Inkosi P.V.N. Ntombela	Male	870205 5675 08 7	Section 81 Traditional Leader
Councillor K.P. Ngema	Male	700602 5718 08 1	IFP - Ward 17 Cllr Ordinary Member of Council - Chief Whip
Councillor R.B. Nyawo	Male	820119 5656 08 5	IFP-Ward 02 Cllr EXCO Member, Chairperson of the MPAC
Councillor S.M. Buthelezi	Male	770925 5315 08 6	IFP-Ward 03 Cllr EXCO Member, Chairperson of the Portfolio Committee
Councillor M.S. Buthelezi	Male	660308 5281 08 2	IFP - Ward 14 Cllr EXCO Member Chairperson of Protection Services Portfolio
Councillor H.J. Mlambo	Male	630507 5750 08 0	IFP-PR Cllr EXCO Member, Chairperson of the Portfolio Committee
Councillor Adv R.V. Sibiyi	Male	590417 5702 08 1	IFP PR Cllr EXCO Member, Chairperson of the Portfolio Committee
Councillor C.K. Zungu	Male	710830 5400 08 1	IFP PR Cllr EXCO Member, Chairperson of the Portfolio Committee

Councillor Prince T.M. Buthelezi	Male	500325 5421 08 2	ANC PR Cllr EXCO Member
Councillor S.P. Nakin *	Female	8709271673087	ANC PR Cllr EXCO Member
Councillor P.M. Mthethwa	Male	750223 5427 08 3	IFP, Ward 1 Cllr Ordinary Member of Council
Councillor N.D. Masondo	Male	640511 5472 08 1	IFP - Ward 4 Cllr Ordinary Member of Council
Councillor S.N. Buthelezi	Male	831014 5611 08 8	IFP - Ward 5 Cllr Ordinary Member of Council
Councillor Z.B. Mncube	Male	570527 5787 08 2	IFP - Ward 6 Cllr Ordinary Member of Council
Councillor J.E. Xulu	Male	521125 5513 08 5	IFP - Ward 7 Cllr Ordinary Member of Council
Councillor A.M. Sibiya	Male	690812 5590 08 1	IFP - Ward 8 Cllr Ordinary Member of Council
Councillor L.B. Khumalo	Male	770527 5884 08 5	IFP - Ward 9 Cllr Ordinary Member of Council
Councillor M.S. Mhlongo	Male	76022 354 34 08 7	IFP - Ward 10 Cllr Ordinary Member of Council
Councillor T.K. Mkhize	Male	780319 5177 08 4	IFP - Ward 12 Cllr Ordinary Member of Council
Councillor L. Yaka	Male	901129 5707 08 5	IFP - Ward 13 Cllr Ordinary Member of Council
Councillor S.P. Ximba	Female	760902 0527 08 2	IFP-Ward 15 Cllr Ordinary Member of Council
Councillor M.E. Buthelezi	Male	650516 5233 08 3	IFP - Ward 16 Cllr Ordinary Member of Council
Councillor M. Mdlalose	Male	710412 5607 08 8	IFP - Ward 18 Cllr Ordinary Member of Council
Councillor S.D. Sibiya	Male	741008 5511 08 1	IFP - Ward 19 Cllr Ordinary Member of Council
Councillor S.Z. Mkhize	Male	730207 5527 08 8	IFP - Ward 20 Cllr Ordinary Member of Council
Councillor T.P. Khanyile	Male	700327 5799 08 5	IFP - Ward 21 Cllr Ordinary Member of Council
Councillor V. Ngcobo	Male	631114 5583 08 9	IFP - Ward 22 Cllr Ordinary Member of Council
Councillor J.V. Buthelezi	Male	680512 5411 08 8	IFP - Ward 23 Cllr Ordinary Member of Council
Councillor D. Khoza	Male	800331 5549 08 5	IFP - Ward 24 Cllr Ordinary Member of Council
Councillor J.T. Gasa	Male	490204 5528 08 3	ANC PR Cllr Ordinary Member of Council
Councillor Z. Siyaya	Female	750820 0962 08 7	ANC PR Cllr Ordinary Member of Council
Councillor S.F. Cindi	Female	510115 0552 08 2	ANC PR Cllr Ordinary Member of Council
Councillor M.R. Dubazane	Male	731023 5679 08 7	ANC PR Cllr Ordinary Member of Council
Councillor T.D. Sikhakhane	Male	82122655 01 083	ANC PR Cllr Ordinary Member of

			Council
Councillor I.P. Ngobese	Female	590309 0557 08 3	ANC PR Cllr Ordinary Member of Council
Councillor S. Ntshingila	Female	881126 0339 082	ANC PR Cllr Ordinary Member of Council
Councillor N.G. Dlamini	Female	681005 0895 081	ANC PR Cllr Ordinary Member of Council
Cllr H.P. Shangase	Male	730319 0315 08 8	ANC PR Cllr Ordinary Member of Council
Cllr S.J. Mbatha	Female	720912 5687 08 5	EFF PR Cllr Ordinary Member of Council
Councillor S.S. Buthelezi	Female	850103 0714 08 2	IFP PR Cllr Ordinary Member of Council
Councillor P.B. Mbatha	Female	900227 1006 089	IFP PR Cllr Ordinary Member of Council
Councillor W.V. Mbatha	Male	680901 5726 084	IFP PR Cllr Ordinary Member of Council
Councillor M.Z. Sikhakhane	Female	681001 0512 08 1	IFP PR Cllr Ordinary Member of Council
Councillor M.T. Mthembu	Male	761128 5624 08 3	IFP PR Cllr Ordinary Member of Council
Councillor S.V. Zondo	Female	630322 0518 08 0	IFP PR Cllr Ordinary Member of Council

Notes:-

- 1) Cllr SP Nakin resigned from serving in EXCO per Council resolution of 30 September 2020
- 2) the following Traditional Leaders started serving in September 2020:-
Iso Lesilo M.G. Mbuyisa and iNkosi P.V.N. Ntombela
- 3) the following Traditional Leaders were terminated from serving in April 2021
iNkosi M.D. Buthelezi; iNkosi STZ Ndebele ; iso leSilo M.G. Mbuyisa Inkosi B Zulu and iNkosi F.A. Zungu

COUNCIL STANDING COMMITTEES 2020/2021

EXECUTIVE AND FINANCE COMMITTEE	
Councillors Names	Political Party
Cllr W.M. Ntshangase	Inkatha Freedom Party
Cllr T.G. Madela	Inkatha Freedom Party
Cllr N.J. Manana	Inkatha Freedom Party
Cllr Prince T.M. Buthelezi	African National Congress
Cllr S.M. Buthelezi	Inkatha Freedom Party
Cllr M.S. Buthelezi	Inkatha Freedom Party
Cllr H.J. Mlambo	Inkatha Freedom Party
Cllr Adv. R.V. Sibiya	Inkatha Freedom Party
Cllr C.K. Zungu	Inkatha Freedom Party
Cllr S.P. Nakin*	African National Congress
Cllr SP Nakin resigned from serving in EXCO per Council resolution of 30 September 2020	

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE	
Councillors Names	Political Party
Cllr R.B. Nyawo	Inkatha Freedom Party
Cllr N.G. Dlamini	African National Congress
Cllr T.K. Mkhize	Inkatha Freedom Party
Cllr P.B. Mbatha	Inkatha Freedom Party
Cllr W.V. Mbatha	Inkatha Freedom Party

COMMUNITY SERVICES PORTFOLIO COMMITTEE	
Councillors Names	Political Party
Cllr M.S. Buthelezi	Inkatha Freedom Party
Inkosi M.D. Buthelezi	Section 81 Traditional Leader
Cllr M.E. Buthelezi	Inkatha Freedom Party
Cllr S.N. Buthelezi	Inkatha Freedom Party
Cllr J.V. Buthelezi	African National Congress
Cllr N.D. Masondo	Inkatha Freedom Party
Cllr S.Z. Mkhize	Inkatha Freedom Party
Cllr S.P. Nakin	African National Congress

TECHNICAL AND INFRASTRUCTURE PORTFOLIO COMMITTEE	
Councillors Names	Political Party
Cllr S.M. Buthelezi	Inkatha Freedom Party
Inkosi F.A. Zungu	Section 81 Traditional Leader
Cllr N.G. Dlamini	African National Congress
Cllr P.B. Mbatha	Inkatha Freedom Party
Cllr V. Ngcobo	Inkatha Freedom Party
Cllr S.D. Sibiyi	Inkatha Freedom Party
Cllr Z. Siyaya	African National Congress
Cllr J.E. Xulu	Inkatha Freedom Party
PLANNING & DEVELOPMENT PORTFOLIO COMMITTEE	
Councillors Names	Political Party
Cllr H.J. Mlambo	Inkatha Freedom Party
Inkosi B. Zulu	Section 81 Traditional Leader
Cllr Prince T.M. Buthelezi	African National Congress
Cllr B.L. Khumalo	Inkatha Freedom Party
Cllr T.K. Mkhize	Inkatha Freedom Party
Cllr K.P. Ngema	Inkatha Freedom Party
Cllr I.P. Ngobese	Inkatha Freedom Party
Cllr S Ntshingila	African National Congress
Cllr S.V. Zondo	Inkatha Freedom Party
LOCAL ECONOMIC DEVELOPMENT PORTFOLIO COMMITTEE	
Councillors Names	Political Party
Cllr T.G. Madela	Inkatha Freedom Party
Cllr S.S. Buthelezi	Inkatha Freedom Party
Cllr S.F. Cindi	African National Congress
Cllr M.T. Mthembu	Inkatha Freedom Party
Cllr T.D. Sikhakhane	African National Congress
Cllr S.P. Ximba	Inkatha Freedom Party
Cllr L. Yaka	Inkatha Freedom Party

TOURISM PORTFOLIO COMMITTEE

Councillors Names	Political Party
Clr Adv.R.V. Sibiyi	Inkatha Freedom Party
iBamba buKhosi N.N.E. Mpungose	Section 81 Traditional Leader
Clr M.R. Dubazane	African National Congress
Clr J.T. Gasa	African National Congress
Clr M. Mdlalose	Inkatha Freedom Party
Clr M.S. Mhlongo	Inkatha Freedom Party
Clr P.M. Mthethwa	Inkatha Freedom Party
Clr D. Khoza	Inkatha Freedom Party
Clr M.Z. Sikhakhane	Inkatha Freedom Party

PROTECTION SERVICES PORTFOLIO COMMITTEE

Councillors Names	Political Party
Clr C.K. Zungu	Inkatha Freedom Party
Inkosi S.T.Z. Ndebele	Section 81 Traditional Leader
Clr T.P. Khanyile	Inkatha Freedom Party
Clr W.V. Mbatha	Inkatha Freedom Party
Clr Z.B. Mncube	Inkatha Freedom Party
Clr A.M. Sibiyi	Inkatha Freedom Party

**CONSOLIDATED SCHEDULE OF COUNCIL AND COUNCIL COMMITTEE MEETINGS FOR
2020/2021 FINANCIAL YEAR**

EXCO MEETINGS	TIME	COUNCIL MEETINGS	TIME	MPAC	TIME
1 ST 29/07/2020	14H00			21/07/2020	10H00
2 ND 26/08/2020	14H00				
3 RD 23/09/2020	14H00	30/09/2020	10H00	02/09/2020	10H00
4 TH 28/10/2020	14H00				
5 TH 25/11/2020	14H00				
6 TH 02/12/2020	14H00	09/12/2020	10H00		
7 TH 29/01/2021	14H00			20/01/2021	10H00
8 TH 24/02/2021	14H00				
9 TH 24/03/2021	14H00	31/03/2021	10H00		

10 TH	28/04/2021	14H00			29/04/2021	10H00
11 TH	26/05/2021	14H00				
12 TH	23/06/2021	14H00	30/06/2021	10H00	29/06/2021	10H00

The Portfolio Committee meetings are scheduled either for 10H00 or 14H00 on the following dates:-

Technical Services Portfolio Committee	Protection Services Portfolio Committee	Community Services Portfolio Committee	Local Economic Development Portfolio Committee	Tourism Portfolio Committee	Planning & Development Portfolio Committee @14H00
Every 2 nd Thursday @10H00	On Thursdays @10H00	Every 2 nd Tuesday @14H00	Every 2 nd Tuesday @10H00	@14H00	@14H00
16/07/2020	09/07/2020	14/07/2020	07/07/2020	10/07/2020	09/07/2020
13/08/2020	13/08/2020	11/08/2020	11/08/2020	31/08/2020	13/08/2020
10/09/2020	10/09/2020	15/09/2020	08/09/2020	11/09/2020	10/09/2020
15/10/2020	15/10/2020	13/10/2020	06/10/2020	09/10/2020	08/10/2020
12/11/2020	12/11/2020	10/11/2020	10/11/2020	06/11/2020	12/11/2020
10/12/2020	10/12/2020	08/12/2020	08/12/2020	11/12/2020	08/12/2020
14/01/2021	14/01/2021	12/01/2021	12/01/2021	15/01/2021	14/01/2021
11/02/2021	11/02/2021	09/02/2021	09/02/2021	12/02/2021	11/02/2021
11/03/2021	11/03/2021	09/03/2021	09/03/2021	12/03/2021	11/03/2021
15/04/2021	15/04/2021	13/04/2021	13/04/2021	09/04/2021	08/04/2021
13/05/2021	13/05/2021	11/05/2021	11/05/2021	07/05/2021	13/05/2021
10/06/2021	10/06/2021	15/06/2021	15/06/2021	11/06/2021	10/06/2021

Notes:

This schedule was approved by Council Resolution No. A11 of 24 June 2020

**RECORD OF ACTUAL MEETINGS CONVENED IN 2020/2021 FINANCIAL YEAR
(01 JULY 2020 TO 30 JUNE 2021)**

Executive & Finance Committee		Council			MPAC
ordinary meetings (13)	special meetings (2)	ordinary meetings (4)	special meetings (5)	ordinary meeting (4)	
29/07/2020	25/01/2021	30/09/2020	31/12/2020	09/09/2020	
24/08/2020	12/05/2021	09/12/2020	04/01/2021	18/02/2021	
23/09/2020		30/03/2021	25/01/2021	26/03/2021	
28/10/2020		29/06/2021	24/02/2021	23/06/2021	
26/11/2020			27/05/2021		
09/12/2020					
01/02/2021					
24/02/2021					
24/03/2021					
30/03/2021					
28/04/2021					
26/05/2021					
24/06/2021					
Technical Services Portfolio Committee	Protection Services Portfolio Committee	Community Services Portfolio Committee	Local Economic Development Portfolio Committee	Tourism Portfolio Committee	Planning & Development Portfolio Committee
13	12	12	11	10	12
16/07/2020	09/07/2020	14/07/2020	07/07/2020	10/07/2020	10/07/2020
13/08/2020	20/08/2020	11/08/2020	15/08/2020	31/08/2020	13/08/2020
17/09/2020	17/09/2020	17/09/2020	08/09/2020	11/09/2020	10/09/2020
15/10/2020	20/10/2020	13/10/2020	14/10/2020	22/10/2020	08/10/2020
13/11/2020	17/11/2020	10/11/2020	17/11/2020	11/02/2021	17/11/2020
10/12/2020	11/12/2020	08/12/2020	16/02/2021	03/03/2021	14/12/2020
19/01/2021	11/02/2021	19/01/2021	09/03/2021	11/03/2021	26/01/2021
11/02/2021	11/03/2021	16/02/2021	31/03/2021	13/04/2021	11/02/2021
12/03/2021	15/04/2021	09/03/2021	22/04/2021	12/05/2021	11/03/2021
15/04/2021	24/05/2021	13/04/2021	18/05/2021	13/06/2021	15/04/2021

05/05/2021	14/06/2021	11/05/2021	14/06/2021		25/05/2021
20/05/2021	21/06/2021	22/06/2021			15/06/2021
10/06/2021					

**RETURN OF ATTENDANCE OF COUNCIL MEETINGS IN 2019/2020 FINANCIAL YEAR
ENDING 30 JUNE 2020 (01 JULY 2019 TO 30 JUNE 2020)**

COUNCILLORS NAMES	COUNCIL MEETINGS	
	Ordinary Meetings	Special Meetings
	Total Number (4)	Total Number (9)
Cllr N.J. Manana	4	9
Cllr W.M. Ntshangase	4	9
Cllr T.G. Madela	4	9
Cllr R.B. Nyawo	3	5
Cllr K.P. Ngema	4	4
Inkosi M.D. Buthelezi	2	3
Inkosi S.T.Z. Ndebele	1	0
Inkosi F.A. Zungu	1	0
Inkosi B. Zulu	3	2
IBamba buKhosi N.N.E. Mpungose	0	1
Inkosi P.V.N. Ntombela	2	4
Iso LeSilo M.G. Mbuyisa	1	0
Cllr J.V. Buthelezi	3	3
Cllr M.E. Buthelezi	4	4
Cllr M.S. Buthelezi	4	5
Cllr Prince T.M. Buthelezi	1	4
Cllr S.M. Buthelezi	4	5
Cllr S.N. Buthelezi	2	5
Cllr S.S. Buthelezi	4	5
Cllr S.F. Cindi	2	2
Cllr N.G. Dlamini	4	4
Cllr M.R. Dubazane	2	4
Cllr J.T. Gasa	4	4
Cllr T.P. Khanyile	3	4
Cllr B.L. Khumalo	1	2

Cllr D. Khoza	4	3
Cllr N.D. Masondo	1	4
Cllr P.B. Mbatha	4	4
Cllr S.J. Mbatha	4	4
Cllr W.V. Mbatha	4	5
Cllr H.J. Mlambo	2	5
Cllr M. Mdlalose	4	4
Cllr S.Z. Mkhize	3	5
Cllr T.K. Mkhize	2	5
Cllr M.S. Mhlongo	2	4
Cllr Z.B. Mncube	4	5
Cllr M.T. Mthembu	1	4
Cllr P.M. Mthethwa	4	4
Cllr S.P. Nakin	3	3
Cllr V. Ngcobo	4	4
Cllr I.P. Ngobese	4	4
Cllr S. Ntshingila	4	4
Cllr H.P. Shangase	4	1
Cllr A.M. Sibiya	2	3
Cllr Adv. R.V. Sibiya	3	3
Cllr S.D. Sibiya	4	4
Cllr M.Z. Sikhakhane	4	5
Cllr T.D. Sikhakhane	2	0
Cllr Z. Siyaya	2	3
Cllr S.P. Ximba	3	4
Cllr J.E. Xulu	2	5
Cllr L. Yaka	3	4
Cllr S.V. Zondo	4	2
Cllr C.K. Zungu	4	5

EXECUTIVE AND FINANCE COMMITTEE		
Councillors Names	Ordinary Meetings Total Number (13)	Special Meetings Total Number (2)
Cllr W.M. Ntshangase	13	2
Cllr T.G. Madela	11	2
Cllr N.J. Manana	6	2
Cllr Prince T.M. Buthelezi	5	1
Cllr M.S. Buthelezi	13	2
Cllr S.M. Buthelezi	12	2
Cllr H.J. Mlambo	9	1
Cllr Adv. R.V. Sibiyi	9	1
Cllr S.P. Nakin *	2	-
Cllr C.K. Zungu	11	2
Cllr SP Nakin resigned from serving in EXCO per Council resolution of 30 September 2020		

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE	
Councillors Names	Total Number of meetings (4)
Cllr R.B. Nyawo	4
Cllr T.K. Mkhize	3
Cllr P.B. Mbatha	2
Cllr W.V. Mbatha	4
Cllr N.G. Dlamini	2

COMMUNITY SERVICES PORTFOLIO COMMITTEE	
Councillors Names	Total Number of Meetings (12)
Cllr M.S. Buthelezi	12
Inkosi M.D. Buthelezi	10
Cllr M.E. Buthelezi	0
Cllr S.N. Buthelezi	8
Cllr J.V. Buthelezi	12
Cllr N.D. Masondo	11
Cllr S.Z. Mkhize	11
Cllr S.P. Nakin	10

TECHNICAL AND INFRASTRUCTURE PORTFOLIO COMMITTEE

Councillors Names	Total Number of Meetings (13)
Cllr S.M. Buthelezi	13
Inkosi F.A. Zungu	-
Cllr N.G. Dlamini	12
Cllr P.B. Mbatha	8
Cllr V. Ngcobo	12
Cllr S.D. Sibiyi	10
Cllr S. Siyaya	8
Cllr J.E. Xulu	11

LOCAL ECONOMIC DEVELOPMENT PORTFOLIO COMMITTEE

Councillors Names	Total Number of Meetings (11)
Cllr T.G. Madela	11
Cllr S.S. Buthelezi	11
Cllr S.F. Cindi	8
Cllr M.T. Mthembu	5
Cllr T.D. Sikhakhane	11
Cllr S.P. Ximba	10
Cllr L. Yaka	7

TOURISM PORTFOLIO COMMITTEE

Councillors Names	Total Number of meetings (10)
Cllr Adv.R.V. Sibiyi	9
iBamba buKhosi N.N.E. Mpungose	1
Cllr M.R. Dubazane	8
Cllr J.T. Gasa	4
Cllr M. Mdlalose	3
Cllr M.S. Mhlongo	7
Cllr P.M. Mthethwa	6
Cllr D. Khoza	3
Cllr M.Z. Sikhakhane	9

PLANNING & DEVELOPMENT PORTFOLIO COMMITTEE

Councillors Names	Total Number of meetings (12)
Cllr H.J. Mlambo	12
Inkosi B. Zulu	2
Cllr Prince T.M. Buthelezi	3
Cllr B.L. Khumalo	7
Cllr T.K. Mkhize	10
Cllr K.P. Ngema	8
Cllr I.P. Ngobese	9
Cllr S Ntshingila	9
Cllr S.V. Zondo	4

PROTECTION SERVICES PORTFOLIO COMMITTEE

Councillors Names	Total Number of meetings (12)
Cllr C.K. Zungu	12
Inkosi S.T.Z. Ndebele	1
Cllr T.P. Khanyile	7
Cllr S.J. Mbatha	9
Cllr W.V. Mbatha	11
Cllr Z.B. Mncube	9
Cllr A.M. Sibiyi	10

APPENDIX B

TERMS OF REFERENCE FOR COUNCIL STANDING COMMITTEES

The Executive and Finance Committee

Powers delegated to the Executive and Finance Committee

1. General Powers

- Designates Councillors, as determined by the MEC as full-time Councillors;
- Sets policy in respect of matters falling within the delegated powers of the Executive Committee or within the powers of the executive, below itself;
- Comments on proposed legislation and government policies;
- Appoints or nominates Councillors to attend national and local meetings/conferences/ seminars, etc.;
- Appoints or nominates Councillors to represent Council on outside bodies;
- Co-ordinates the operations of the Councillors;
- Decides to institute or defend any action in the High Court, or court of equal or higher stature;
- Decides to institute or defend arbitration proceedings in matters where it otherwise would have been dealt with the High Court or court of equal or higher stature;
- Grants leave of absence to members from meetings of the Executive Committee;
- Decisions to expropriate immovable property or rights in or to immovable property within a prescribed policy framework.

2. Financial Matters

- Determines the amount of loss of damage suffered by Council
- where the Municipal Manager or any other manager reporting directly to the Municipal Manager or other staff member has been responsible for such loss or damage, and recovers the loss or damage from them;
- Takes any appropriate action with regard to any loss of or shortage in funds or property belonging to or controlled by the Council involving alleged fraud, theft or negligence on the part of all staff, members of Council or any other structure of Council;
- Approves the virement of funds of any capital amount provided that such virement is taken up in the adjustment estimates;
- Resolves any other matter not specifically reserved by Council or specifically delegated to another structure or individual.

EXECUTIVE AND FINANCE COMMITTEE		
Councillors Names	Ordinary Meetings Total Number (13)	Special Meetings Total Number (2)
Cllr W.M. Ntshangase	13	2
Cllr T.G. Madela	11	2
Cllr N.J. Manana	6	2
Cllr Prince T.M. Buthelezi	5	1
Cllr M.S. Buthelezi	13	2
Cllr S.M. Buthelezi	12	2
Cllr H.J. Mlambo	9	1
Cllr Adv. R.V. Sibiyi	9	1
Cllr S.P. Nakin *	2	-
Cllr C.K. Zungu	11	2
Cllr SP Nakin resigned from serving in EXCO per Council resolution of 30 September 2020		

The Portfolio Committees are established with the primary objective of oversight in respect of departmental performance. These Committees analyze departmental performance targets set in the IDP, Service Delivery Budget Implementation Plan (SDBIP) and other specific documented deliverables agreed to as determined by Council and adopted as amendments to the SDBIP.

The oversight functions of Portfolio Committees are provided below. It is important not to lose sight of general functions as they provide the basis for specific oversight roles.

Responsibilities of Portfolio Committees:-

The responsibilities of the Portfolio Committees, in respect of their functional areas are:-

1. To develop and recommend strategy;
2. To develop and recommend by-laws;
3. To consider and make recommendations in respect of the draft budget and IDP;
4. To ensure public participation in the development of policy, legislation, IDP and budget;
5. To exercise oversight on all functional areas.

The general functions of Portfolio Committees are:-

1. To formulate in consultation with the relevant Head of Department, policy falling within the functional area of the portfolio;
2. To receive and consider annual business plans falling within the functional area of the portfolio;
3. To oversee the implementation of the business plans of the functional areas of the portfolio;

4. To oversee the review of financial performance against approved budgets relating to prior and current years including dealing with reports from the Auditor-General.
5. To formulate and prepare in consultation with the relevant Head of Department the draft budget in respect of the functional areas of the portfolio, including tariffs of charges.
6. To receive and consider reports and recommendations submitted in respect of the functional areas of the portfolio.
7. To ensure compliance with the legislation, norms, and standards in respect of the functional areas of the portfolio.
8. To recommend the passing or amendments of by-laws pertaining to the function of the portfolio.
9. To evaluate and recommend the prioritization of projects falling within the functional areas of the portfolio; and
10. To consult with the municipal manager and the relevant Head of Department on Council's policies and programs

1) *Community Services Portfolio Committee*

Legislative Functions:

- Control of public nuisances
- Cleansing of public places
- Refuse removal, refuse dumps and solid waste disposal
- Public Libraries
- Community Awareness Programmes
- Indigent Support
- Youth Social Development Programmes
- Cultural Programmes
- HIV/AIDS and communicable diseases
- Greening Programmes
- Indigent and Pauper Burial
- Amusement facilities
- Local amenities
- Local sport facilities
- Parks and recreation

Administrative Functions:

- Municipal Libraries
- Sport on municipal facilities and within the municipal area
- Licensing of dogs
- Refuse dumps
- Cemeteries and burials
- Facilities for the accommodation of, care and burial of animals
- Social upliftment programmes

COMMUNITY SERVICES PORTFOLIO COMMITTEE	
Councillors Names	Total Number of Meetings (12)
Cllr M.S. Buthelezi	12
Inkosi M.D. Buthelezi	10
Cllr M.E. Buthelezi	10
Cllr S.N. Buthelezi	8
Cllr J.V. Buthelezi	12
Cllr N.D. Masondo	11
Cllr S.Z. Mkhize	11
Cllr S.P. Nakin	10

2) *Economic Development Dev. Portfolio Committee*

Legislative Functions:

- Local Economic Development
- Rural Development
- Small Medium Micro Enterprises Development
- Trading Regulations
- Informal sector development

•

Administrative Functions:

- Local Economic Development Awareness Programmes
- Facilitation of rural development initiatives
- Promotion of job creation initiatives
- Skills Development for Co-operatives and SMMEs;
- Grants –In-Aid
- Business Administration
- Business partnerships
- Economic research and policy
- Trading management
- Promotion of international relations

LOCAL ECONOMIC DEVELOPMENT PORTFOLIO COMMITTEE	
Councillors Names	Total Number of Meetings (11)
Cllr T.G. Madela	11
Cllr S.S. Buthelezi	11
Cllr S.F. Cindi	8
Cllr M.T. Mthembu	5
Cllr T.D. Sikhakhane	11
Cllr S.P. Ximba	10
Cllr L. Yaka	7

3) Tourism Portfolio Committee

Legislative Functions:

- Provision and maintenance of Tourism services, sites and attractions
- Site Heritage and cultural preservation and development
- Promotion, marketing and development of Local Tourism
- Monitoring of Local Tourism operators

Administrative Functions:

- Drive Tourism quality assurance
- Provision and maintenance of tourist services
- Tourism Awareness Programmes
- Tourism sites and attractions
- Regulation of tourism operators
- Tourism structures and institutions
- Maintaining Database of registered tourism products and service providers
- Local Information Services
- Capacity Building

TOURISM PORTFOLIO COMMITTEE	
Councillors Names	Total Number of meetings (10)
Cllr Adv.R.V. Sibiya	9
iBamba buKhosi N.N.E. Mpungose	1
Cllr M.R. Dubazane	8
Cllr J.T. Gasa	4
Cllr M. Mdlalose	3
Cllr M.S. Mhlongo	7
Cllr P.M. Mthethwa	6
Cllr D. Khoza	3
Cllr M.Z. Sikhakhane	9

4) *The Technical Services Portfolio Committee*

Legislative functions:

- Electricity and gas reticulation matters
- Storm-water management systems
- Municipal roads
- Street lighting
- Fleet Management

Administrative Functions:

- Sustainable provision of technical and Infrastructure
- Electricity Supply
- Building Maintenance
- Municipal Roads Management

TECHNICAL AND INFRASTRUCTURE PORTFOLIO COMMITTEE	
Councillors Names	Total Number of Meetings (13)
Cllr S.M. Buthelezi	13
Inkosi F.A. Zungu	-
Cllr N.G. Dlamini	12
Cllr P.B. Mbatha	8
Cllr V. Ngcobo	12
Cllr S.D. Sibiyi	10
Cllr S. Siyaya	8
Cllr J.E. Xulu	11

5) *Planning and Development Portfolio Committee*

Legislative functions:

- Spatial Planning and Land Use Management
- Planning and Development
- Real Estates
- Housing Development
- Alienation, acquisition and use of immovable residential property
- Building regulations
- Billboards and the display of adverts in public places
- Fencing and fences

Administrative Functions:

- Development planning
- Land Use and Development Management
- Land survey
- Housing administration
- Sustainable Provision of land
- IDP
- GIS

PLANNING & DEVELOPMENT PORTFOLIO COMMITTEE	
Councillors Names	Total Number of meetings (12)
Cllr H.J. Mlambo	12
Inkosi B. Zulu	2
Cllr Prince T.M. Buthelezi	3
Cllr B.L. Khumalo	7
Cllr T.K. Mkhize	10
Cllr K.P. Ngema	8
Cllr I.P. Ngobese	9
Cllr S Ntshingila	9
Cllr S.V. Zondo	4

7) Protection Services Portfolio Committee

Legislative Functions:

- Control of traffic and parking
- Security
- Law Enforcement
- Pounds
- Noise pollution
- Public gatherings management

Administrative Functions:

- Fire Fighting services
- Disaster Management
- Road Safety
- Development and Implementation of rank permits
- Issue learners and drivers licence
- Road Traffic Administration

PROTECTION SERVICES PORTFOLIO COMMITTEE

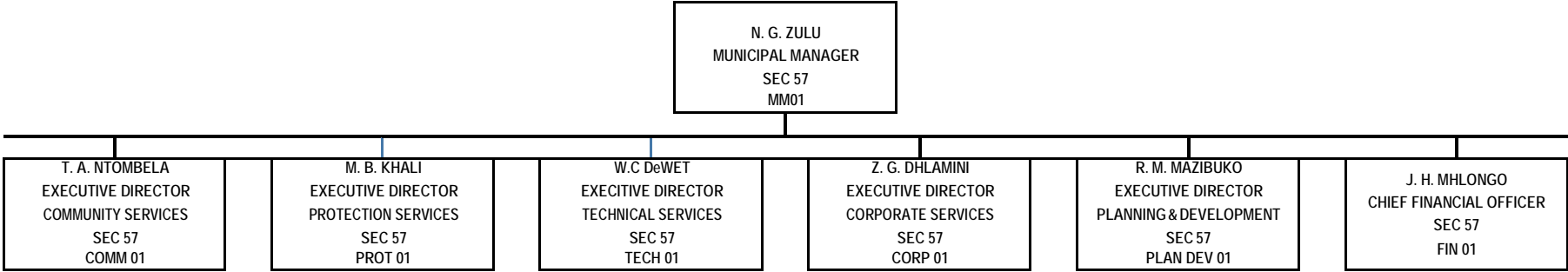
Councillors Names	Total Number of meetings (12)
Cllr C.K. Zungu	12
Inkosi S.T.Z. Ndebele	1
Cllr T.P. Khanyile	7
Cllr S.J. Mbatha	9
Cllr W.V. Mbatha	11
Cllr Z.B. Mncube	9
Cllr A.M. Sibiya	10

APPENDIX C

ULUNDI LOCAL MUNICIPALITY

MANAGEMENT STRUCTURE

2020/2021



APPENDIX D

FUNCTIONS OF THE MUNICIPALITY

Chapter 3, Section 11 of the Local Government: Municipal Systems Act, No. 32 of 2000 provides that the Executive and legislative authority of a municipality is exercised by the council of the municipality and the council takes all the decisions of the municipality although in terms of section 59, a municipal council must develop a system of delegation that will maximize administrative and operational efficiency and provide for adequate checks and balances.

A municipality exercises its legislative or executive authority by;

- (a) Developing and adopting policies, plans, strategies and programmes including targets for delivery
- (b) Promoting and undertaking development,
- (c) Establishing and maintaining and administration;
- (d) Administering and regulating its internal affairs and the local government affairs of the local community;
- (e) Implementing applicable national and provincial legislation and its by-laws;
- (f) Providing municipal services to the local community, or appointing appropriate service providers;
- (g) Monitoring and where appropriate regulating municipal services where those services are provided by service providers other than the municipality;
- (h) Preparing, approving and implementing its budget;
- (i) Imposing and recovering rates, taxes, levies duties, services fees and surcharges on fees including setting and implementing tariff, rates and tax and debt collection policies;
- (j) Monitoring the impact and effectiveness of any services, policies, programmes and plans;
- (k) Establishing and implementing performance management systems;
- (l) Promoting a safe and healthy environment;
- (m) Passing by-laws and taking decisions on any abovementioned matters; and (n) Doing anything else within its legislative and executive competence.

For Ulundi Municipality, to fulfil the above mentioned mandate, it has invoked Section 59 of the System Act with the following objectives in mind:

- Ensure maximum municipal administrative and operational efficiency without compromising accountability;
- Provide for good governance and allow for adequate checks and balances;
- Delegate decision making to the most effective level within the administration;
- Involve employees in management decisions as far as practicable;
- Promote a sense of collective responsibility for performance;
- Assign clear delegated duties for the management and co-ordination of administrative components, systems and mechanisms;
- Define in precise terms the delegated duties of each political structure political office bearer and the municipal manager;
- Determine the relationships amongst the political structures, political of the bearers and the administration and the appropriate lines of accountability and reporting for each of them.

FUNCTIONS OF THE MUNICIPALITY THROUGH THE DEPARTMENT OF TECHNICAL SERVICES

This department is responsible for the following functions Electricity reticulation matters (electricity supply)

- Municipal road management
- Storm water management systems
- Street lighting
- Buildings maintenance
- Sustainable provision of technical, and infrastructure
- Fleet management

FUNCTIONS OF THE MUNICIPALITY THROUGH THE DEPARTMENT OF DEVELOPMENT PLANNING

This department is responsible for the following functions

- Building regulations
- Development Planning
- Land survey
- Land use management
- Real estates
- Housing development and administration
- Alienation acquisition and use of immovable residential property
- Billboards and the display of adverts in public places

FUNCTIONS OF COMMUNITY SERVICES

This department is responsible for the following functions

- Refuse removal, refuse dumps and solid waste disposal
- Cleansing of public places
- Control of public nuisance
- Public Libraries
- Community Awareness Programmes
- Indigent Support
- Youth Social Development Programmes
- Cultural programmes
- HIV and communicable diseases
- Greening programmes
- Parks and Recreations
- Local amenities
- Local sports facilities
- Indigent and Pauper burials
- Cemeteries and burials

FUNCTIONS OF THE DEPARTMENT OF PROTECTION SERVICES

This department is responsible for the following functions

- Road Traffic Administration;
- Road safety,
- Control of traffic and parking;
- Security and Law enforcement;
- Disaster management;
- Firefighting services;
- Issuing of Learners and Drivers licenses;
- Pound management;
- Public gatherings management;
- Noise pollution management;
- Development and implementation of ranks permits \

FUNCTIONS OF THE DEPARTMENT OF FINANCIAL SERVICES

This department is responsible for the following functions

- Asset Management
- Supply Chain Management
- Revenue, Expenditure Management and Control
- Prepare of Annual Financial Statements
- Annual Budget Preparation and Adjustment

FUNCTIONS OF THE DEPARTMENT OF CORPORATE SERVICES

This department is responsible for the following functions

COUNCIL SUPPORT

- Manages all Council, Section 79 committees (Portfolio committees), and MPAC and Audit committee meetings and provide secretariat duties.
- Manages matters relating to Ward committee meetings and community development workers - Ensure that committee minutes and records are safely kept.

REGISTRY

Registry is charged with the management of municipal records e.g.

- Paper based records
- Electronic records
- Micrographic records
- Audi-visual records
- Security classified records in all formats

HUMAN RESOURCES

Implements the administration of the councils' obligation in respect of:

- the Employment Equity Act
- the skills Development Act
- the Labour Relations
- the Basic Conditions of Employment Act
- Attend to all other human resources related matters such as:
 - Personnel provisioning
 - Personnel utilization
 - Personnel exit.

LEGAL SERVICES

- Conducts case law and legal research
- Legal interpretation and opinion
- Legal consultation
- Contracts and agreements
- Legal proceedings
- Administration (Reports and Records)

LOCAL ECONOMIC DEVELOPMENT

- Local Economic Development;
- Rural development;
- Small, medium micro enterprises development;
- Trading regulations;
- Informal sector development;
- Local Economic Development awareness Programmes;
- Promotion of international relations;
- Promotion of Job creation initiatives

TOURISM

- Tourism initiatives
- Aligning outcomes of broader tourism objectives
- Promoting and positioning the region in so far as Tourism is concerned.
- Project co-ordination and events management
- Information update, reports and correspondence
- Tourism awareness programmes
- Promoting, marketing and development of local tourism
- Tourism quality assurance

INTERNAL AUDIT

This structure is established in terms of section 165 of the MFMA:

- Prepare a risk based audit plan and an internal audit program for each financial year;
- Advise the accounting officer and report to the audit committee on the implementation of the internal audit plan and matters relating to:
 - i. internal audit
 - ii. internal controls
 - iii. accounting procedures and practices;
 - iv. risk and risk management;
 - v. performance management;
 - vi. loss control and
 - vii. compliance with the MFMA, DORA and any other applicable legislation;
 - viii. perform such other duties as may be assigned to it by the accounting officer.

APPENDIX E

WARD REPORTING

INTRODUCTION

The government is committed to a form of participation which is empowering and this includes the creation of democratic representative structures such as ward committees to assist in planning, implementation and monitoring of service delivery at ward level. In addition, this framework seeks to deepen the involvement of local communities in Local Governance matters by incorporating ward committees and communities at large in consultation around key municipal process such as the IDP, Budget process, Performance Management System and service delivery.

There is a need to improve the accountability of ward (committees) and municipal structures to community they serve. This will further assist municipalities with the practical implementation of a well-planned, resourced and a more structured participation programme, so that communities can actively contribute to the decision-making process within the council and to become agents of change and development.

Ward committees should be given necessary capacity and resources to develop and implement Ward Plans, which are Ward Operational Plan, Ward Based Plan and Ward Improvement Plan thus extending the impact of ward committees in the community and within the council in order to further strengthen the impact of ward committees in Municipalities as well as in communities they serve, there is a need for a framework to make provision for specific functions to be performed by ward committees. This may assist to clarify the roles and responsibilities as uniform minimum requirements for ward committees.

BACKGROUND

The Local Government Structures Act 117 of 1998 in Chapter 2 paragraph (2-6) as amended outlines the object of the national framework in terms of the role and support for ward committees in particular around payment of stipend payments of R1000.00.

Further it charts the functionality of ward committees by linking the payment of stipend to key functional indicators, amongst these:

- Number of ward committee management meetings held
- Submission and tabling of ward reports and reviewed ward plans to Council
- Number of door to door campaigns and/or interactions with all relevant substructures
- Number of complaints, queries and requests registered from the community and attended to
- Participation in projects and programmes of municipalities

In light of these indicators the EMM is committed through various supporting policies to ensure that ward committees' function as intended and are able to enhance participatory governance in a manner that would encourage maximum community involvement.

FUNCTIONING OF WARD COMMITTEES

A Ward Committee may make recommendations on any matter affecting its ward to the Ward Committee, the Executive Committee or Support Committees or Council

The Ward Committee will be regarded as the statutory structure, recognized by the Municipal Council as its body and communication channel on matters affecting the ward, including, but not limited to:

- Representing the community on the compilation and implementation of the IDP
- Ensuring constructive and harmonious interaction between the Municipality and its community
- Budgeting process with an aid to develop the ward and the entire Municipality.

(a) To serve as a mobilizing agent for community action. This may be achieved as follows:

- Attending to all matters that affect and benefit the community
- Acting in the best interest of the community
- Ensure that active participation of the community in:
 - Service payment campaigns
 - The Municipality's budgetary process
 - Decisions about the provisions of Municipal services
 - Decisions about By-laws and or policies
 - Such other functions as may be assigned to it by the Municipal Council
 - Performance management systems
 - Izimbizo for community participation

In terms of section 16 (2) of the Municipal Systems Act, the above functions and powers should not be interpreted as permitting interference with the Councils right to govern and to exercise its executive and legislative authority.

DETERMINATION OF INTERESTS TO BE REPRESENTED IN WARD COMMITTEES BY INDIVIDUAL MEMBERS (SECTOR REPRESENTATION)

At least one Ward Committee member must be elected from the following interest groups [Sect.73. (3) Municipal Structures Act] Act 117 of 1998 as amended.

Composition of seats

There are ten (10) members that constitute a Ward Committee plus a Ward Councillor who is also the Chairperson of the Committee:

The below listed seats are commonly found in all wards:

1. Women seat-which is compulsory to all Wards;
2. Youth seat – mandatory to all Wards;
3. Physically Challenged seat;
4. Traditional leadership seat;
5. Business Sector seat;
6. Agricultural seat;
7. Faith Based seat (NGO);
8. Public Transport seat;
9. Safety and Security seat;
10. Tourism seat;
11. Health;
12. Sports and Recreation;
13. Informal Traders, etc.

FUNCTIONALITY OF WARD COMMITTEES

There has been a great improvement in the functionality of Ward Committee since the dedicated division for Public Participation with dedicated officials has been formalized. We therefore have the 100% functionality consistently in all 24 wards.

Training of Ward Secretariat members assists in the safe keeping of wad documentation which has been the challenge in the previous committee and Councilors which led to loss of information and POE that is needed by CoGTA to assess the functionality of all ward committees.

FUNCTIONALITY RESULTS OF EACH WARD PER QUARTER IN 2020/2021

WARD COMMITTEE SITTING DATES					
Ward Name	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Status
1	03/07/2020 04/08/2020 04/09/2020	02/10/2020 03/11/2020 02/12/2020	05/01/2021 05/02/2021 05/03/2021	06/04/2021 04/05/2021 04/06/2021	1 st – functional 2 nd – functional 3 rd – functional 4 th – functional
2	22/07/2020 19/08/2020 23/09/2020	21/10/2020 18/11/2020 02/12/2020	27/01/2021 17/02/2021 17/03/2021	21/04/2021 19/05/2021 23/06/2021	1 st – functional 2 nd – functional 3 rd – functional 4 th – functional
3	01/07/2020 03/08/2020 01/09/2020	01/10/2020 02/11/2020 03/12/2020	13/01/2021 02/02/2021 02/03/2021	01/04/2021 03/05/2021 01/06/2021	1 st – functional 2 nd – non-functional 3 rd – functional 4 th – functional
4	17/07/2020 18/08/2020 17/09/2020	16/10/2020 17/11/2020 04/12/2020	18/01/2021 16/02/2021 16/03/2021	16/04/2021 17/05/2021 17/06/2021	1 st – functional 2 nd – functional 3 rd – functional 4 th – functional
5	08/07/2020 05/08/2020 02/09/2020	07/10/2020 04/11/2020 02/12/2020	06/01/2021 03/02/2021 03/03/2021	07/04/2021 05/05/2021 02/06/2021	1 st – functional 2 nd – non-functional 3 rd – functional 4 th – functional
6	13/07/2020 17/08/2020 21/09/2020	26/10/2020 23/11/2020 04/12/2020	07/01/2021 01/02/2021 01/03/2021	26/04/2021 10/05/2021 28/06/2021	1 st – functional 2 nd – non-functional 3 rd – non-functional 4 th – functional
7	14/07/2020 11/08/2020 15/09/2020	06/10/2020 10/11/2020 13/12/2020	12/01/2021 09/02/2021 09/03/2021	13/04/2020 11/05/2020 08/06/2020	1 st – functional 2 nd – functional 3 rd – functional 4 th – functional
8	09/07/2020	10/10/2020	20/01/2021	08/04/2021	1 st – functional

	06/08/2020 10/09/2020	08/11/2020 03/12/2020	04/02/2021 04/03/2021	07/05/2021 03/06/2021	2 nd – non-functional 3 rd – functional 4 th – functional
9	31/07/2020 27/08/2020 18/09/2020	28/10/2020 28/11/2020 07/12/2020	25/01/2021 19/02/2021 26/03/2021	09/04/2021 27/05/2021 30/06/2021	1 st – functional 2 nd – non-functional 3 rd – functional 4 th – functional
10	10/07/2020 07/08/2020 11/09/2020	09/10/2020 06/11/2020 11/12/2020	08/01/2021 12/02/2021 12/03/2021	02/04/2021 14/05/2021 11/06/2021	1 st – functional 2 nd – functional 3 rd – functional 4 th – functional
11	24/07/2020 21/08/2020 25/09/2020	23/10/2020 27/11/2020 07/12/2020	15/01/2021 26/02/2021 19/03/2021	30/04/2021 28/05/2021 25/06/2021	1 st – functional 2 nd – non-functional 3 rd – non-functional 4 th – functional
12	07/07/2020 26/08/2020 28/09/2020	12/10/2020 07/10/2020 11/12/2020	21/01/2021 15/02/2021 31/03/2021	19/04/2021 13/05/2021 07/06/2021	1 st – functional 2 nd – non-functional 3 rd – non-functional 4 th – functional
13	29/07/2020 31/08/2020 30/09/2020	30/10/2020 30/11/2020 03/12/2020	22/01/2021 22/02/2021 20/03/2021	28/04/2021 26/05/2021 21/06/2021	1 st – functional 2 nd – non-functional 3 rd – non-functional 4 th – functional
14	21/07/2020 20/08/2020 22/09/2020	20/10/2020 24/11/2020 08/12/2020	19/01/2021 23/02/2021 18/03/2021	20/04/2021 18/05/2021 22/06/2021	1 st – functional 2 nd – functional 3 rd – functional 4 th – functional
15	28/07/2020 25/08/2020 08/09/2020	13/10/2020 04/11/2020 04/12/2020	26/01/2021 11/02/2021 23/03/2021	15/04/2021 20/05/2021 24/06/2021	1 st – functional 2 nd – functional 3 rd – functional 4 th – functional
16	30/07/2020 28/08/2020 25/09/2020	27/10/2020 26/11/2020 08/12/2020	28/01/2021 25/02/2021 25/03/2021	29/04/2021 25/05/2021 29/06/2021	1 st – functional 2 nd – functional 3 rd – functional 4 th – functional
17	15/07/2020 14/08/2020 29/09/2020	19/10/2020 12/11/2020 10/12/2020	04/01/2021 08/02/2021 29/03/2021	05/04/2021 31/05/2021 10/06/2021	1 st – functional 2 nd – functional 3 rd – functional 4 th – functional
18	20/07/2020 12/08/2020 28/09/2020	29/10/2020 29/11/2020 11/12/2020	21/01/2021 10/02/2021 30/03/2021	14/04/2021 06/05/2021 14/06/2021	1 st – functional 2 nd – functional 3 rd – functional 4 th – functional
19	27/07/2020	12/10/2020	08/01/2021	19/04/2021	1 st – functional

	07/08/2020 07/09/2020	13/11/2020 04/12/2020	04/02/2021 31/03/2021	12/05/2021 14/06/2021	2 nd – non-functional 3 rd – functional 4 th – functional
20	16/07/2020 13/08/2020 16/09/2020	15/10/2020 19/11/2020 03/12/2020	14/01/2021 18/02/2021 11/03/2021	22/04/2021 13/05/2021 15/06/2021	1 st – functional 2 nd – non-functional 3 rd – functional 4 th – functional
21	02/07/2020 26/08/2020 03/09/2020	08/10/2020 05/11/2020 02/12/2020	11/01/2021 15/02/2021 15/03/2021	12/04/2021 24/05/2021 07/06/2021	1 st – functional 2 nd – functional 3 rd – functional 4 th – functional
22	08/07/2020 12/08/2020 09/09/2020	14/10/2020 11/11/2020 09/12/2020	13/01/2021 10/02/2021 10/03/2021	14/04/2021 12/05/2021 09/06/2021	1 st – functional 2 nd – functional 3 rd – non-functional 4 th – functional
23	06/07/2020 14/08/2020 07/09/2020	05/10/2020 09/11/2020 07/12/2020	04/01/2021 08/02/2021 08/03/2021	05/04/2021 06/05/2021 18/06/2021	1 st – functional 2 nd – non-functional 3 rd – functional 4 th – functional
24	22/07/2020 24/08/2020 14/09/2020	22/10/2020 20/11/2020 01/12/2020	29/01/2021 24/02/2021 24/03/2021	23/04/2021 21/05/2021 21/06/2021	1 st – functional 2 nd – non-functional 3 rd – functional 4 th – functional

6. CHALLENGES

- Frequent training and capacitation of Ward Committees by the Municipality is necessary to keep the consistent 100% functionality of Ward Committees.
- Community feedback meetings not being held by other Councilors, hence it scores more marks in the assessment of the ward functionality.
- Insufficient Human Resource in the Public Participation office is indeed a big challenge.
- Scarcity of tools of trade to provide Ward Committees for their record safe keeping.
- Some Ward Committees had challenges of prolonged sick periods of its Councillors and that caused a problem in them signing or authorizing the validity of ward sittings and community meetings held in that particular period.

7. INTERVENTIONS BY THE MUNICIPALITY TO SUSTAIN THE FUNCTIONAL AND TO ASSIST IN THE ELIMINATION OF NON-FUNCTIONAL WARD COMMITTEES.

- The Council to provide training or to capacitate Ward Committee members to ensure that they thoroughly understand their functions until the end of their term of Office.
- Proposed staffing of the Public Participation Office and the Office of the Speaker.
- Review of stipend payment for 2018/2019, from R750.00 to R1000.

- Encouragement of Ward Councillors to hold Community feedback meetings consistently and not to skip a quarter without the Community Feedback meeting hence it is a requirement that they hold the Community Feedback meetings quarterly.
- The Department to allocate budget for Ward Committees tools of trade and other financial support needed to sustain functionality of Ward Committees.
- To those Wards that had a challenge of ill Ward Councillors, the Speaker as the Chairperson of the Council will ensure that such Wards are given support by other Council. The Provincial COGTA be formally informed in writing as to what support will Municipality.

COMMUNITY FEEDBACK MEETINGS

WARD 01

DATE	VENUE	TIME
06/07/2020	eMantungweni	10H00
10/07/2020	Ombimbini	10H00
17/07/2020	Ningizimu	10H00
24/07/2020	Ezidwadweni	10H00
07/08/2020	Eskhwebezane	10H00
14/08/2020	Okuncweleni	10H00
21/08/2020	Empambukweni	10H00
28/08/2020	KwaMdumela	10H00
11/09/2020	Gogo	10H00
18/09/2020	Ombimbini	10H00
16/10/2020	eMantungweni	10H00
23/10/2020	eZidwadweni	10H00
30/10/2020	Ngogelana	10H00
13/11/2020	Okuncweleni	10H00
27/11/2020	Eskhwebezane	10H00
11/12/2020	Embizeni	10H00
18/12/2020	Ezikhukhuleni	10H00
15/01/2021	Mantungweni	10H00
22/01/2021	Ngogelana	10H00
12/02/2021	KwaMdumela	10H00
19/02/2021	Mpambukelweni	10H00
26/02/2021	eZidwadweni	10H00
11/03/2021	Mbizeni	10H00
25/03/2021	eZikhukhuleni	10H00
15/04/2021	Ningizimu	10H00
29/04/2021	Okuncweleni	10H00
13/05/2021	Mdumela	10H00
27/05/2021	Ombimbini	10H00
10/06/2021	eMantungweni	10H00

WARD 02

DATE	VENUE	TIME
20/07/2020	Mhlangandlovu area	09H00
17/08/2020	Sizilo (ematsheni ampisholo)	09H00
21/09/2020	Ivungu area, Nodayana Hall	09H00

19/10/2020	Uzwela area, Mnyamatheni	09H00
16/11/2020	Mndaweni area, Ezikingini	09H00
05/12/2020	Mdelu area	09H00
18/01/2021	Brush area, Msebeni Store	09H00
21/03/2021	Ekushumayeleni area	09H00
18/04/2021	Ophisweni area	09H00

WARD 03

DATE	VENUE	TIME
13/07/2020	Dayingubo	10H00
14/07/2020	Thandaziphi	10H00
17/08/2020	Nsukangihlale	10H00
18/08/2020	Godlankomo	10H00
28/09/2020	Dayingubo	10H00
29/09/2020	Thandaziphi	10H00
19/10/2020	Nsukangihlale	10H00
20/10/2020	Godlankomo	10H00
16/11/2020	Thandaziphi	10H00
17/11/2020	Dayingubo	10H00
07/12/2020	Godlankomo	10H00
08/12/2020	Nsukangihlale	10H00
20/01/2021	Thandaziphi	10H00
21/01/2021	Dayingubo	10H00
14/02/2021	Nsukangihlale	10H00
15/02/2021	Godlankomo	10H00
04/03/2021	Dayingubo	10H00
05/03/2021	Thandaziphi	10H00
11/04/2021	Godlankomo	10H00
12/04/2021	Nsukangihlale	10H00
20/05/2021	Dayingubo	10H00
21/05/2021	Thandaziphi	10H00
19/06/2021	Nsukangihlale	10H00
20/06/2021	Godlankomo	10H00

WARD 04

DATE	VENUE	TIME
19/07/2020	Esidakeni	10H00
18/09/2020	Ezembeni	10H00
16/11/2020	Ogedleni	10H00
24/01/2021	Mlovu	10H00
05/04/2021	Mpithimpithini	10H00
14/05/2021	Chibini	10H00
22/06/2021	Stedhem (Stetema)	10H00

WARD 05

DATE	VENUE	TIME
10/07/2020	KwaMpanza Hall	10H00
23/07/2020	Magagadolo	10H00
14/08/2020	Ezimfabeni	10H00
09/09/2020	Esikhumbeni	10H00
09/10/2020	Qhudebe	10H00
06/11/2020	Okhalweni	10H00
04/12/2020	KwaMpanza Hall	10H00
08/01/2021	KwaMpanza Hall	10H00
05/02/2021	Esikhumbeni	10H00
11/03/2021	Saku	10H00
08/04/2021	Magagadolo	10H00
06/05/2021	Nsabekhuluma	10H00
10/06/2021	KwaMpanza Hall	10H00

WARD 06

DATE	VENUE	TIME
18/07/2020	Idlebe area	10H00
22/08/2020	Mwelase area	10H00
18/09/2020	Mabeka area	10H00
17/10/2020	Mfekazi area	10H00
20/11/2020	Diabane area	10H00
09/12/2020	Mwelase area	10H00
13/01/2021	Idlebe area	10H00
19/02/2021	Mfekazi area	10H00
18/03/2021	Mabeka area	10H00
22/04/2021	Diabane area	10H00
18/05/2021	Mwelase area	10H00
18/06/2021	Mbabazi area	10H00

WARD 07

DATE	VENUE	TIME
11/07/2020	eSiphiva	09H00
15/08/2020	Bhungwana	09H00
19/09/2020	Xasana	09H00
10/10/2020	Thombothi	09H00
05/11/2020	Exolo	09H00
10/12/2020	Equbeni	09H00
16/01/2021	Obhokweni	09H00
13/02/2021	Nqabeni	09H00
10/03/2021	eMame	09H00
07/04/2021	eNdinde	09H00
12/05/2021	eSiphiva	09H00
23/06/2021	Bhungwana	09H00

WARD 08

DATE	VENUE	TIME
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26/07/2020	Eziqhwangeni Area	10H00
12/07/2020	Donsa Area	10H00
12/07/2020	Phoqukhalo Area	10H00
18/07/2020	Siphethu/ Chibini Area	10H00
24/07/2020	Ezihlabeni Area	10H00
26/07/2020	Gezizandla Area	10H00
13/07/2020	Mashona	10H00
09/07/2020	Memulweni / Tshelezintombi Area	10H00
17/07/2020	Mngawe Area	10H00
25/07/2020	Jikaza / Linda / Mganga Area	10H00
24/07/2020	Ziganda Area	10H00
19/07/2020	Mganimbobo Area	10H00
02/07/2020	Mawombeni	10H00
26/08/2020	eSphethu Area	10H00
29/08/2020	Donsa Area	10H00
29/08/2020	Ezihlabeni Area	10H00
24/08/2020	Phoqukhalo Area	10H00
29/08/2020	Mashona Area	10H00
08/08/2020	Mngawe Area	10H00
08/08/2020	Mganimbobo Area	10H00
18/08/2020	Mawombeni Area	10H00
01/09/2020	Eziqhwangeni Area	10H00
19/09/2020	eSphethu Area	10H00
30/09/2020	Phoqukhalo Area	10H00
08/09/2020	Gezizandla Area	10H00
17/09/2020	Memulweni Area	10H00
27/09/2020	Mngawe Area	10H00
04/09/2020	Jikaza Area	10H00
03/09/2020	Zigando Area	10H00
20/09/2020	Mganimbobo	10H00
04/10/2020	eSphethu Area	10H00
18/10/2020	Ezihlabeni Area	10H00
06/10/2020	Mashona Area	10H00
24/10/2020	Mawombeni Area	10H00
13/11/2020	Eziqhwangeni Area	10H00
18/11/2020	Donsa Area	10H00
13/11/2020	Ezihlabeni Area	10H00
17/11/2020	Gezizandla Area	10H00
17/11/2020	Jikaza Area	14H00
20/11/2020	Memulweni Area	10H00
15/11/2020	Zigando Area	10H00
05/12/2020	Donsa	10H00
08/12/2020	Siphethu / Chibini	10H00
02/12/2020	Phoqukhalo Area	10H00
05/12/2020	Mashona	14H00
15/12/2020	Mawombeni	10H00
06/12/2020	Memulweni / Tshelezintombi	10H00
18/12/2020	Mganimbobo	10H00
30/12/2020	Mngawe	10H00

05/01/2021	Siphethu/Chibini	10H00
05/01/2021	Ezihlabeni	14H00
21/01/2021	Gezizandla	10H00
24/01/2021	Phoqukhalo	10H00
31/01/2021	Donsa	10H00
25/01/2021	Mashona	10H00
05/01/2021	Mganimbobo	16H00
07/02/2021	Eziqhwangeni	10H00
18/02/2021	Siphethu / Chibini	10H00
27/02/2021	Donsa	10H00
07/02/2021	Mashona	14H00
04/02/2021	Memulweni / Tshelezintombi	10H00
04/02/2021	Mnqawe	14H00
08/02/2021	Zingando	10H00
10/02/2021	Jikaza Area	10H00
18/02/2021	Mawombeni Area	10H00
04/03/2021	Mashona	10H00
07/03/2021	Ezihlabeni	10H00
16/03/2021	Phoqukhalo Area	10H00
18/03/2021	Mganibombo	10H00
18/03/2021	Memulweni	14H00
22/03/2021	Gezizandla	10H00
08/04/2021	Mnqawe	10H00
09/04/2021	Donsa	10H00
15/04/2021	Eziqhwangeni	10H00
18/04/2021	Gezizindla	10H00
18/04/2021	Jikaza	14H00
25/04/2021	Ezingando	10H00
27/04/2021	Siphethu	10H00
29/04/2021	Mashona	10H00
30/04/2021	Mawombeni	10H00
18/05/2021	Phoqukhalo	10H00
26/05/2021	Donsa	10H00
28/05/2021	Ezihlabeni	10H00
03/06/2021	Gezizandla	10H00
04/06/2021	Siphethu	10H00
04/06/2021	Ezihlabeni	14H00
06/06/2021	Mganibombo	10H00
14/06/2021	Donsa	10H00
15/06/2021	Mnqawe	10H00
18/06/2021	Mashona	10H00
18/06/2021	Zingando	10H00
21/06/2021	Mawombeni	10H00
24/06/2021	Eziqhwangeni	10H00
25/06/2021	Jikaza	10H00
27/06/2021	Memulweni	10H00

WARD 09

DATE	VENUE	TIME
05/07/2020	Ntontiyane	10H00

13/07/2020	Vezunyawo	10H00
20/07/2020	Whole Ward	10H00
02/08/2020	Nzimakazi	10H00
13/09/2020	Othini	10H00
13/09/2020	Ndindindi	14H00
17/10/2020	Othini	10H00
17/10/2020	Ntontiyane	14H00
16/11/2020	Ekudubekeni	10H00
16/11/2020	Zikhonele	14H00
25/12/2020	Whole Ward	10H00
18/01/2021	Ndindindi	10H00
11/02/2021	Dunge	10H00
20/03/2021	Zikhonele	10H00
20/03/2021	Gwabini	14H00
14/04/2021	Nzimakazi	10H00
14/04/2021	Othini	14H00
19/05/2021	Mission	10H00
09/06/2021	Ekudubekeni	10H00

WARD 10

DATE	VENUE	TIME
06/07/2020	Mhlahlane area	10H00
13/07/2020	Langakazi area	10H00
20/07/2020	Goqo area	10H00
21/07/2020	Othini area	10H00
04/08/2020	Madaka area	10H00
18/08/2020	Mshayazafe area	10H00
31/08/2020	Mondiya area	10H00
08/09/2020	Langakazi area	10H00
21/09/2020	Myeye area	10H00
05/10/2020	Madaka area	10H00
26/10/2020	Mhlahlane area	10H00
03/11/2020	Zihlalo area	10H00
23/11/2020	Langakazi area	10H00
01/12/2020	Goqo area	10H00
22/12/2020	Othini area	10H00
19/01/2021	Madaka area	10H00
25/01/2021	Langakazi area	10H00
08/02/2021	Zihlalo area	10H00
29/02/2021	Mhlahlane area	10H00
08/03/2021	Madaka area	10H00
22/03/2021	Myeye area	10H00
12/04/2021	Mpembeni area	10H00
30/04/2021	Goqo area	10H00
17/05/2021	Ezihlalo area	10H00
30/05/2021	Othini area	10H00
14/06/2021	Zihlalo area	10H00
21/06/2021	Madaka area	10H00
28/06/2021	Myeye area	10H00

WARD 11

DATE	VENUE	TIME
07/07/2020	Sishwili 01 (Power)	10H00
11/08/2020	Entendeka	10H00
15/09/2020	Sishwili 01 (Power)	10H00
13/10/2020	Vukuzenzele	10H00
10/11/2020	Empolweni	10H00
08/12/2020	KwaNcwane	10H00
12/01/2021	Sishwili 02 (Sizabantu)	10H00
09/02/2021	Entendeka	10H00
08/03/2021	Sishwili 01 (Power)	10H00
12/04/2021	Vukuzenzele (Sishwili)	10H00
10/05/2021	Empolweni	10H00
14/06/2021	KwaNcwane	10H00

WARD 12

DATE	VENUE	TIME
06/07/2020	Sishwili (Sizabantu Store)	09H00
07/09/2020	Imbilane (Zelaphile Creche)	09H00
02/11/2020	Mbangayiya Creche	09H00
01/03/2021	B/North (Ulundi Private School)	15H00
05/04/2021	Mdumezulu (Prince Dabulamanzi)	15H00

WARD 13

DATE	VENUE	TIME
09/07/2020	Nhlazatshe Farmers Hall	10H00
16/07/2020	Mpungamhlophe Hall	10H00
23/07/2020	Konfoor	10H00
06/08/2020	Mashudu	10H00
13/08/2020	Erasmusfontein	10H00
20/08/2020	Draaihoek Creche	10H00
27/08/2020	Zulu Rock	10H00
10/09/2020	Sitholinhlaha	10H00
17/09/2020	Gade	10H00
05/11/2020	Nhlazatshe	10H00
12/11/2020	Mpungamhlophe	10H00
19/11/2020	Konfoor	10H00
26/11/2020	Mashudu	10H00
03/12/2020	Erasmusfontein	10H00
10/12/2020	Draaihoek	10H00
17/12/2020	Zulu Rock	10H00
07/01/2021	Sitholinhlaha	10H00
14/01/2021	Gade	10H00
03/03/2021	Nhlazatshe	10H00
10/03/2021	Mpungamhlophe	10H00
17/03/2021	Konfoor	10H00
24/03/2021	Mashudu	10H00
07/04/2021	Erasmusfontein	10H00
21/04/2021	Draaihoek	10H00
05/05/2021	Zulu Rock	10H00
19/05/2021	Sitholinhlaha	10H00

09/06/2021	Gade	10H00
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WARD 14

DATE	VENUE	TIME
11/07/2020	Njojo Area	10H00
16/08/2020	Njomelwane Area	10H00
12/09/2020	Ntilingwe Area	10H00
15/10/2020	kwaMbanda Area	10H00
12/11/2020	Ntilingwe Area	10H00
10/12/2020	KwaNyoni Area	10H00
17/01/2021	Hlushwana Area	10H00
27/02/2021	Zilulwana Area	10H00
26/03/2021	Dibha Area	10H00
28/04/2021	Njojo Area	10H00
28/05/2021	Njomelwana Area	10H00
25/06/2021	KwaNyoni Area	10H00

WARD 15

DATE	VENUE	TIME
14/07/2020	Diadla Hall	09H00
10/08/2020	KwaShwele Area	09H00
09/11/2020	Ngqolothi Area	09H00
08/01/2021	Diadla Hall	09H00
10/04/2021	Makhalathini Area	09H00
13/06/2021	Gcinuxolo Area	09H00

WARD 16

DATE	VENUE	TIME
11/07/2020	Nkololweni	10H00
03/08/2020	Cokolo	10H00
14/09/2020	Ziqongwana	10H00
16/12/2020	Babanango	10H00
09/01/2021	KweyeZulu	10H00
08/02/2021	Nsubeni	10H00
14/03/2021	Matafuleni	10H00
17/04/2021	Lukhwazi	10H00
12/05/2021	Makhosini	10H00
08/06/2021	Nzololo	10H00

WARD 17

DATE	VENUE	TIME
16/07/2020	Mabedlane	16H00

25/07/2020	Cengeni & Ntabamhlophe	09H00
27/07/2020	Mbudle	09H00
15/08/2020	Otsiligwaneni	09H00
16/08/2020	Mphothi	16H00
26/08/2020	Mawulashe	09H00
16/09/2020	Qwasha	14H00
25/09/2020	Ezibindini	14H00
15/10/2020	Mphothi	10H00
16/10/2020	Otsiligwaneni	09H00
25/10/2020	Mbudle	09H00
18/11/2020	Cengeni & Ntabamhlophe	09H00
25/11/2020	Mabedlane	16H00
26/11/2020	Ezibindini	14H00
10/12/2020	Qwasha School	14H00
11/12/2020	Mawulashe	10H00
15/01/2021	Ezibindini	14H00
16/01/2021	Qwasha	14H00
28/01/2021	Mawulashe	10H00
17/02/2021	Mphothi	10H00
25/02/2021	Otsiligwaneni	09H00
26/02/2021	Mbudle	09H00
16/03/2021	Cengeni & Ntabamhlophe	09H00
26/03/2021	Mabedlane	16H00
16/04/2021	Mawulashe	10H00
27/04/2021	Qwasha School	10H00
18/05/2021	Ezibindini School	10H00
25/05/2021	Mabedlane School	10H00
27/05/2021	Cengeni & Ntabamhlophe	10H00
15/06/2021	Mbudle	10H00
25/06/2021	Otsiligwaneni	10H00
26/06/2021	Mphothi School	16H00

WARD 18

DATE	VENUE	TIME
13/07/2020	Ulundi Creche, Ezihlabeni	10H00
14/07/2020	Siphumelele Creche, Unit L	14H00
11/08/2020	Mbhoshongweni Area	10H00
18/08/2020	Egugwini Creche, Mhlwathini	10H00
08/09/2020	Unit A Hall	14H00
15/09/2020	Mhlwathini, Egugwini Creche	10H00
05/10/2020	Ezihlabeni, Ulundi Creche	10H00
13/10/2020	Unit L, Sphumelele Creche	14H00
09/11/2020	Mhlathini, Egugwini Creche	10H00
17/11/2020	Unit A, Unit A Hall	14H00
07/12/2020	Mbhoshongweni	10H00
14/12/2020	Ezihlabeni, Emthombothini	10H00
11/01/2021	Ezihlabeni, Emthombothini	10H00
19/01/2021	Mhlwathini, Egugwini Creche	10H00
08/02/2021	Unit L, Sphumelele Creche	14H00
16/02/2021	Mhlwathini, Egugwini Creche	10H00

07/03/2021	Unit A, Unit A Hall	14H00
14/03/2021	Mbhoshongweni	10H00
04/04/2021	Ezihlabeni, Ulundi Creche	10H00
10/04/2021	Mhlwathini, Egugwini	10H00
16/05/2021	Unit L, Sphumelele Creche	14H00
24/05/2021	Unit A Hall	14H00
06/06/2021	Ezihlabeni, Ulundi Creche	10H00
14/06/2021	Mbhoshongweni	10H00

WARD 19

DATE	VENUE	TIME
15/06/2020	Mbhoshongweni Sport Ground	10H00
23/06/2020	B-South Hall	15H00
13/07/2020	Mfaniseni Creche	10H00
27/07/2020	Mtikini, Esihlahleni	10H00
10/08/2020	Here is Life Church Ministries, Thokoza	10H00
24/08/2020	Mbhoshongweni Sport Ground	10H00
15/09/2020	B-South Hall	15H00
28/09/2020	Mfaniseni Creche	10H00
12/10/2020	Mtikini, Esihlahleni	10H00
26/10/2020	Here is Life Church Ministries, Thokoza	10H00
09/11/2020	Kusasa Lethu Creche	10H00
24/11/2020	B-South Hall	15H00
07/12/2020	Mfaniseni Creche	10H00
18/01/2021	Mtikini, Esihlahleni	10H00
08/02/2021	Here is Life Church Ministries, Thokoza	10H00
22/02/2021	Mbhoshongweni Sport Ground	10H00
15/03/2021	B-South Hall	15H00
29/03/2021	Mfaniseni Creche	15H00
12/04/2021	Thengisangaye School	15H00
25/04/2021	Sthandiwe Creche	14H00
09/05/2021	Mbhoshongweni Sport Ground	10H00
30/05/2021	B-South Hall	15H00
13/06/2021	Mfaniseni Creche	10H00
27/06/2021	Mtikini Esihlahleni	10H00

WARD 20

DATE	VENUE	TIME
19/07/2020	Ezihlabeni area	10H00
16/08/2020	Ndayini area	10H00
20/09/2020	Gqikazi area	10H00
18/10/2020	Sangoyane area (esiphansi)	10H00
22/11/2020	Sangoyane area (esiphezulu)	10H00
06/12/2020	Manekwane area	10H00
18/01/2021	Ntandakuwela area	10H00
15/02/2021	Siyanda area	10H00
07/03/2021	Mxolisi area	10H00
18/04/2021	Nqunqa area	10H00
16/05/2021	KIDECO	10H00
20/06/2021	Folose area	10H00

WARD 21

DATE	VENUE	TIME
02/07/2020	Mkhazane	10H00
11/07/2020	Ndonsakusa	10H00
30/07/2020	Zihlabathini	10H00
08/08/2020	Ndonsakusa	10H00
22/08/2020	Newlands	10H00
27/08/2020	Zihlabathini	10H00
10/09/2020	Sbunjana	10H00
26/09/2020	Ndlovana	10H00
01/10/2020	Newlands	10H00
21/10/2020	Zihlabathini	10H00
31/10/2020	Sbunjana	10H00
04/11/2020	Zidwadweni	10H00
14/11/2020	Ndlovana	10H00
18/11/2020	Ndonsakusa	10H00
02/12/2020	Sbunjana	10H00
05/12/2020	Mkhazane	10H00
05/12/2020	Zwelisha	15H00
12/12/2020	Zidwadweni	10H00
16/01/2021	Sbunjana	10H00
21/01/2021	Newlands	10H00
30/01/2021	Mkhazane	10H00
06/02/2021	Zihlabathini	10H00
11/02/2021	Mkhazane	10H00
20/02/2021	Ndonsakusa	10H00
29/02/2021	Sbunjana	10H00
09/03/2021	Newlands	10H00
19/03/2021	Zihlabathini	10H00
24/03/2021	Zidwadweni	10H00
31/03/2021	Zwelisha	10H00
07/04/2021	Ndonsakusa	10H00
16/04/2021	Mkhazane	10H00
21/04/2021	Ndlovana	10H00
31/04/2021	Newlands	10H00
14/05/2021	Mkhazane	10H00
14/05/2021	Zwelisha	15H00
19/05/2021	Ndonsakusa	10H00
28/05/2021	Ndlovana	10H00
09/06/2021	Sbunjana	10H00
18/06/2021	Newlands	10H00
23/06/2021	Zihlabathini	10h00
30/06/2021	Zidwadweni	10H00

WARD 22

DATE	VENUE	TIME
11/08/2020	Zondela Community Hall	15H00

18/08/2020	D Section Community Hall	15H00
10/11/2020	Zondela Community Hall	15H00
17/11/2020	D-Section Community Hall	15H00
09/02/2021	Zondela Community Hall	15H00
16/02/2021	D-Section Community Hall	15H00
10/05/2021	Zondela Community Hall	15H00
17/05/2021	D-Section Community Hall	15H00

WARD 23

DATE	VENUE	TIME
06/07/2020	Mandeva Area	09H00
13/07/2020	Mbuzikazi Area	09H00
20/07/2020	Duze Area	09H00
03/08/2020	Mahlomane Area	09H00
16/08/2020	Hlungulwane Area	09H00
18/08/2020	Mpofazane Area	09H00
21/09/2020	Senzangakhona Area	09H00
24/09/2020	KwaNobamba Area	09H00
27/09/2020	Emathayini Area	09H00
29/09/2020	Enkiliji Area	09H00
05/10/2020	Madumela Area	09H00
19/10/2020	Mshisampisi Area	09H00
26/10/2020	Vezunyawo Area	09H00
02/11/2020	KwaNgono Area	09H00
09/11/2020	Sgodiphola Area	09H00
16/11/2020	Ezimpayini Area	09H00
07/12/2020	Mandeva Area	09H00
13/12/2020	Mahlomane Area	09H00
21/12/2020	Senzangakhona Area	09H00
24/12/2020	Maqwatha Area	09H00
26/12/2020	eMalomeni Area	09H00
04/01/2021	Goje Area	09H00
05/01/2021	Mbuzikazi Area	09H00
11/01/2021	Maqwatha Area	09H00
01/02/2021	Mandeva Area	09H00
08/02/2021	Duze Area	09H00
16/02/2021	Mahlomane Area	09H00
22/02/2021	Hlungulwane Area	09H00
07/03/2021	Mpofazane	09H00
15/03/2021	Senzangakhona Area	09H00
21/03/2021	KwaNobamba Area	09H00
04/03/2021	Emathayini Area	09H00
11/03/2021	Madumela Area	09H00
19/03/2021	Nkiliji Area	09H00
02/05/2021	Mshisampisi Area	09H00
10/05/2021	Vezunyawo Area	09H00
16/05/2021	kwaNgono Area	09H00
06/06/2021	Sgodiphola Area	09H00

14/06/2021	Ezimpayini Area	09H00
20/06/2021	Maqwatha Area	09H00

WARD 24

DATE	VENUE	TIME
16/07/2020	Nkonjane	10H00
28/08/2020	Hlophekhulu	10H00
17/09/2020	KwaMvula	10H00
16/10/2020	Nguqe	10H00
05/11/2020	Ekujulukeni	10H00
04/12/2020	Ezikhumbeni	10H00
20/01/2021	Basamlilo	10H00
18/02/2021	Ntshiyazana	10H00
17/03/2021	Dindi	10H00
16/04/2021	Gijima	10H00
20/05/2021	Ebhaleni	10H00
04/06/2021	Thuthu	10H00

APPENDIX F

Capital Projects – MIG Grant

Ward	Project	Status	Start Date	Complete date	Budget
21	Mkhazane Sportfield	100,00%	01-Jul-20	30-Jun-21	R3 816 069,90
9	Dikana Sportfield	100,00%	01-Jul-20	30-Jun-21	R4 556 419,00
20	Ezakhiweni SportField	100,00%	01-Jul-20	30-Jun-21	R3 988 717,00
17	Owasha Sportfield	100,00%	01-Jul-20	30-Jun-21	R4 077 437,50
23	KwaGoje Sportfield	100,00%	01-Jul-20	30-Jun-21	R3 810 961,60
20	Ezitendeni ZakwaMbambo Community Hall	100,00%	20-Aug-20	Feb-21	R531 969,67
7	Mame Community Hall	100,00%	01-Sep-20	20-Mar-21	R1 300 000,00
4	Chibini Community Hall	100,00%	01-Jul-20	01-Oct-20	R1 300 000,00
1	Ezidwadweni Community Hall	100,00%	01-Jul-20	01-Oct-20	R1 300 000,00
24	Hlophekhulu Community Hall	100,00%	01-Jul-20	01-Dec-20	R595 775,33
3	Gazini Community Hall	100,00%	01-Sep-20	10-Jan-21	R1 300 000,00
2	Brush Community Hall	100,00%	01-Jul-20	30-Nov-20	R1 300 000,00
11	Sishwili Community Hall	100,00%	01-Aug-20	25-Feb-21	R1 300 000,00
13; 16;3	Ulundi High Mast	100,00%	20-Feb-21	30-Jun-21	R3 548 283,87
10	Madaka Community Hall	100,00%	20-Feb-21	30-Jun-21	R6 220 925,00
18	Unit A Community Hall Phase 2	100,00%	20-Feb-21	30-Jun-21	R1 140 290,13
10	Mhlahlane Gravel Road Phase 2	100,00%	20-Feb-21	30-Jun-21	R4 090 501,00
			Total		R44 177 350,00

Capital Projects INEP Grant

Ward	Project	Status	Start Date	Complete Date	Budget
13	Konfoor	100,00%	01-Jul-20	30-Jun-21	R129 154,87
8	Vuthela	100,00%	01-Jul-20	30-Jun-21	R55 352,09
15	Okhukhu	100,00%	01-Jul-20	30-Jun-21	R138 380,22
1	Esikwebezana	100,00%	01-Jul-20	30-Jun-21	R92 253,48
15	Makokwana	100,00%	01-Jul-20	30-Jun-21	R92 253,48
6	Idlebe	100,00%	01-Jul-20	30-Jun-21	R92 253,48
20	Sangonyane	100,00%	01-Jul-20	30-Jun-21	R138 380,22
11	Empolweni	100,00%	01-Jul-20	30-Jun-21	R46 126,74
11	Emaqeleni/Siswili	100,00%	01-Jul-20	30-Jun-21	R92 253,48
8	Mnqawe	100,00%	01-Jul-20	30-Jun-21	R46 126,74
9	Thembalami	100,00%	01-Jul-20	30-Jun-21	R92 253,48
3	Ngalonde	100,00%	01-Jul-20	30-Jun-21	R92 253,48
2	Ekushumayeleni	100,00%	01-Jul-20	30-Jun-21	R304 436,48
18	Mhlwathini	100,00%	01-Jul-20	30-Jun-21	R92 253,48
7	Esiphiva	100,00%	01-Jul-20	30-Jun-21	R92 253,48
21	Kwyamjibha (Mabedlane)	100,00%	01-Jul-20	30-Jun-21	R138 380,22
14	Damaseku	100,00%	01-Jul-20	30-Jun-21	R138 380,22
14	Ntilingwe	100,00%	01-Jul-20	30-Jun-21	R92 253,48
19	Thokoza	100,00%	01-Jul-20	30-Jun-21	R92 253,48
8	Masjona	100,00%	01-Jul-20	30-Jun-21	R46 126,74
All	Bulk Project	100,00%	01-Jul-20	30-Jun-21	R7 896 620,70
			Total		R10 000 000,04

Two projects per Ward had been identified as follows:

Ward no.	Name of Projects	Consultant name
01	Mtshikini Causeway and Ezidwadweni Community Hall	Hi Tech Consulting Engineers
02	Nondayana Sportsfield and Brush Community Hall	Impande Consulting Engineers
03	Gazini Community hall & Nsukanghlale Community Hall	Impande Consulting Engineers
04	Chibini Community Hall & Chibini Sportfield	Hi Tech Consulting Engineers
05	Ntambode Sportsfield & Ntambode Community hall	Mahlahla Consulting Engineers.
06	Okhalweni Sportsfield & Mbotsheni Community Hall	Mageba Consulting and Project Managers
07	Zungu Sportsfield and Mame Community hall	Mageba Consulting and project Managers
08	Jikaza Community Hall & Siphethu Community Hall	Mageba Consulting and project managers
09	Vezunyawo Community Hall & Dikana Sportfield	Mageba Consulting Engineers
10	Nomdiya Community Hall & Madaka Community Hall	Mahlahla Consulting Engineers.
11	Shishwili Community Hall & Ntendeka Sportsfield	Hi Tech Consulting Engineers
12	Unit B North Creche & Imbilane Community Hall	Mageba Consulting Engineers
13	Zulu Rock Community Hall & Nhlazantshe Community Hall	Bi Infrastructure Consulting
14	Njojo Sportsfield, & Njomelwane Hall	Mahlahla Consulting Engineers.
15	Emakhalathini Causeway and Nqulwane Hall	Impande Consulting Engineers
16	Kwazi Qhongweni Community Hall & KweZulu Community Hall	Bi Infrastructure Consulting
17	Qwasha Sportsfield & Embudle Community Hall	Hi Tech Consulting Engineers
18	Police College road & Ezihlabeni Sportfield	Hi Tech Consulting Engineers.
19	Ntukwini Causeway & Mtikini Community hall	Impande Consulting Engineers
20	Manekwane Community hall & Ezakhiweni Sportfield	Mahlahla Consulting Engineers.
21	Mkhazane Sportsfield & Ndlovane Community Hall	Mahlahla Consulting Engineers
22	Zondela Sportsfield & Zondela Causeway	Impande Consulting and Project managers
23	Kwa Goje Sportsfield & Sgodiphola community hall	Mahlahla consulting Engineers.
24	KwaDindi Community Hall & Mvula Sportfield	Mahlahla Consulting Engineers
	Technical Services Offices	Hi- Tech Consulting Engineers
	Ulundi Landfill Site in ward 13	Hi Tech Consulting Engineers

APPENDIX G

7. RECOMMENDATIONS OF THE COMMITTEE.

The number of meetings held with the 2020-2021 financial year were four meetings. The number of recommendations made by the committee were seventy-four (74). Implemented fourth eight (48-) and Not Implemented twenty-six (26), The internal audit findings raised as at 2020-2021 financial year were five hundred and fifty-five (555) not implemented four hundred and thirty (430) or in progress recommendations were ninety five (95) and implemented twenty nine (29). Please refer to the tracking tool for the detailed review internal audit recommendations.

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
JULY 2020				
1	13th July 2020	Action Plan to address AG Findings. AG Report Action Plan- material losses, material adjustment and expenditure management.	The Committee noted the progress of the report. And required management to take corrective actions to ensure that repeat findings are do not occur.	Not Implemented.
2	13th July 2020	Supply Chain Management Report Supply Chain Management report was presented by the Deputy CFO	The Committee noted the progress of the report.	Implemented
3	13th July 2020	Workplan for draft of Annual Financial Statements. CFO tabled a draft plan for the preparation of the Annual Financial Statements, and stated what needs to be done, when and the responsible official and the time frame that it needs to be completed.	The Committee noted the report and emphasizes the importance of meeting deadline in support of timely review prior to submission to the Auditor General.	Implemented
4	13th July 2020	Performance Management Quarter 4 report is not ready yet due to late submissions of portfolio of evidence files by the departments.	Chairperson enquired if all departments submitted their portfolio of evidence files for third quarter. It was resolved that the all department submit their performance files to PMS before the end of July to enable PMS manager to prepare for annual performance report.	Implemented
5	13th July 2020	Preparation on draft Annual Report and Annual Performance Manager PMS tabled a draft plan for the preparation of the Annual Report and Annual Performance and the time frame that it needs to be completed.	The workplan for Annual Report and progress on Performance Management report be noted.	Implemented
6	13th July 2020	Tracking Tool of IA findings Deputy Director IA presented the report and indicated there are 340 findings, of which 95 were in progress, 237 there has been no action taken and 13 there has been action taken to resolve findings.	The Audit Committee noted the report and requested management to implement recommendations from the internal Audit.	Not Implemented

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
7	13th July 2020	Mscosa Project Report Review. CFO presented the report and highlighted that Section 71 and 72 reports are submitted to National and Provincial Treasury as required by MFMA. Budget for 2020/2021 has been prepared using the latest MSCOA Version which is 6.4	The Audit Committee noted the report.	Implemented
8	13th July 2020	Fraud and Prevention Plans Director Corporate Services reported that there is one case on Disciplinary hearing, which is ongoing and not yet finalized and two other cases are under investigation, which due to COVID19 could not be further investigated	The Audit Committee noted the report. And required that management provide the committee with latest updates.	Implemented.
9	13th July 2020	Internal Audit Charter	The Internal Audit Charter was approved by the committee and recommended that the same be forwarded to Council.	Implemented.
10	13th July 2020	Internal Audit Methodology	The Internal Audit Methodology was approved by the Audit Committee and recommended that same be forwarded to Mpac.	Implemented.
11	13th July 2020	Internal Audit Plan	The Internal Audit Plan was approved by the committee and recommended that the same be forwarded to Council.	Implemented
12	13th July 2020	Audit committee rooster	The was Audit committee roster approved by the Audit Committee and recommended that same be forwarded to Mpac.	Implemented
13	13th July 2020	Audit Committee workplan	The Audit Committee workplan was approved by the Audit Committee and recommended that same be forwarded to Mpac.	Implemented
14	13th July 2020	Finance, Performance and Risk Audit committee Charter	The Finance, Performance and Risk Audit committee Charter was approved by the committee and recommended that the same be forwarded to Council.	Implemented
15	13th July 2020	Implementation of Internal Audit plan Deputy Director IA reported on progress of the internal audit plan	Implementation of Internal Audit plan was noted.	Implemented
16	13th July 2020	Delays in Implementation of Internal Audit plan Deputy Director IA reported delays of assignments inventory management and bank and cash were due to COVID 19 and 3 members of our team losing family members. Rotation plan has been adjusted to continue the assignments	The Audit Committee noted the delays and requested assignments be presented in the next meeting	Implemented

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
17	13th July 2020	Internal Audit scorecard Deputy Director IA reported that Scorecard has been submitted to COGTA as required by Back to Basics for quarter 4.	Internal Audit scorecard was noted.	Implemented
AUGUST 2020				
18	28 AUGUST 2020	Action Plan to address AG Findings Chief Finance Officer highlighted that the main issues contained in the Action plan are: a) going concern which relate to the Eskom debt b) material losses which relate to bad debts written off c) non-compliance of Section 122 which relate to preparation of AFS, d) expenditure management which relate to creditors not paid within 30 days as per MFMA.	The audit committee resolved that: The progress on action Plan be noted and required management to take corrective actions to ensure that repeat findings are do not occur	Not Implemented
20	28 AUGUST 2020	SCM Report. Chief Finance Officer reported that for the month of July there were no deviations, no variations and no bid awarded. Valuation of service providers are conducted monthly. Two contract extensions were granted in July 2020.	The audit committee noted the SCM report	Implemented
21	28 AUGUST 2020	Draft Annual Financial Statements. Deputy CFO reported that draft AFS will be submitted to internal audit on the 4 th September 2020	The Audit Committee noted the report.	Implemented
22	28 AUGUST 2020	Performance Management Quarter 4 Performance Report. Manager PMS presented the report and highlighted that some of the findings raised by IA were corrected by departments.	It was resolved that : PMS to have one on one with HOD's to review their scorecard.	Implemented.

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
23	28 AUGUST 2020	Draft Annual Performance Report Manager PMS presented the draft report, highlighting target achieved, not achieved and partially achieved.	It was resolved that : PMS Manger to correct the discrepancies highlighted by Cogta. The Annual Performance to be submitted to Cogta before being forwarded to the Internal Audit for Final Review.	Implemented
24	28 AUGUST 2020	Draft Annual Report Manager PMS reported that due to COVID 19 some staff members were not present at work as a result could not receive all information required.	It was resolved that : The final draft Annual Report be submitted to Cogta before being forwarded to the Internal Audit for Final Review.	Implemented
25	28 AUGUST 2020	Internal Audit Review of Performance Management System Q4 Deputy Director IA reported on the inadequacy of review of departmental scorecards which indicates lack of review by department senior management.	The audit committee resolved that : Senior Management to review scorecards prior being submitted.	Not Implemented.
26	28 AUGUST 2020	Internal Audit Review of Electricity Management. Deputy Director IA presented the report.	It was resolved that: Follow up should be conducted and reported to the committee.	Implemented
27	28 AUGUST 2020	Internal Audit Review of Bank and Cash Management Deputy Director IA presented the report and highlighted that response have not been received from the department, and also raised a concern on the long outstanding vouchers on the Bank reconciliations and vouchers with description that is not clear.	It was resolved that: CFO to provide management response to internal audit immediately.	Implemented
28	28 AUGUST 2020	Internal Audit Review of Inventory Management Deputy Director IA presented the report. The internal control weaknesses were identified and report to management. Most findings were on discrepancies on perpetual inventory system and physical count.	The Audit Committee noted the report and required management to take corrective actions to ensure that repeat findings are do not occur.	Implemented
30	28 AUGUST 2020	Internal Audit Review of Draft Annual Performance Report Deputy Director IA reported the major findings as follows, organizational scorecard at the beginning of the financial year does not reconcile to the annual performance report and approved IDP does not reconcile to SDBIP.	It was resolved that: The Internal audit review on draft Annual Performance report be noted. Audit committee raised concern on number of reported finding and pleaded with management to ensure that the corrections are effected prior to submission to AG.	Implemented

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
31	28 AUGUST 2020	<p>Internal Audit Review of Draft Annual Report Deputy Director IA highlighted that report was audited and reviews were submitted to PMS. Major finding was noted Chapter 5 of Annual report was the main focus area and it needed to be revised by Finance department as tables and narrations did not reconcile, furthermore prior year information was included.</p>	<p>It was resolved that: The Internal Audit Review on Draft Annual Report be noted. Audit committee raised concern on number of reported finding and pleaded with management to ensure that the corrections are effected prior to submission to AG.</p>	Implemented
32	28 AUGUST 2020	<p>Quarterly Risk Management Report Senior Risk Manager presented the report and highlighted that annual Risk for 2020/2021 assessments was not conducted through physical forums due to Lockdown however the departments were requested to identify risks themselves.</p>	<p>It was resolved that: that the Risk report be reviewed to address the discrepancies as they appear on the report.</p>	Implemented
33	28 AUGUST 2020	<p>MSCOA Project report The CFO highlighted that pertaining to the MSCOA reports the Municipality continues to transact and report as required by the Regulation on MSCOA.</p>	<p>The Audit Committee noted the report.</p>	Implemented.
34	28 AUGUST 2020	<p>Outstanding Disciplinary and alleged fraud cases/Investigation Director Corporate Services reported that there is one case on Disciplinary hearing, which is ongoing of Mr. Simelane and not yet finalized. The MM reported that he has suspended 3 officials and the matter is under Council which related to financial irregularities and the process was on hold due to National Lockdown Regulations.</p>	<p>It was resolved that: The Audit Committee noted the report. The committee requested for regular updates from management.</p>	Implemented.

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
35	28 AUGUST 2020	Implementation of internal Audit plan Deputy Director IA reported 2019/2020 plan has been completed and the 2020/2021 was been started except the delays on the AFS Review.	It was resolved that : Internal Audit scorecard be forwarded directly to Mr Mncwabe and completion of 2019-2020 internal audit Plan be noted.	Implemented
JANUARY 2021				

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
36	18 Jan 2021	SCM Report. CFO presented the report and highlighted in quarter two there were no use of SCM Regulation 36 and Regulation 32. Orders issued during quarter two amounted to , October R 12, 800, 000 November R 3, 400,000 December R 5,200,000. Fruitless and wasteful expenditure: In October R 14 520, November R 182 331.32 and noted that they don't have figure for December 2020 as yet . There were no notification of any poor performance by service Provider.	It was resolved that : CFO to forward the finance reports to the committee after meeting.	Implemented.
37	18 Jan 2021	Mid-year Finance Report CFO reported that Mid-year assessment are not yet ready due most Finance staff who are responsible compiling the report were on sick leave due to the pandemic (Corona Virus). He further indicated that there have planned to complete the Mid- year report by end of the week before the 25 th of January deadline.	It was resolved that : Mid –Year Assessment report be made available for review to Internal Audit and Audit committee prior to 25 th of January deadline.	Implemented
38	18 Jan 2021	Performance Report Quarter 1&2 2020-2021 Manager PMS reported that quarter one performance reports has been prepared and submitted to Internal Audit for review. Quarter two was outstanding due to non-submission of	It was resolved that : Heads of Departments submit the quarterly performance information in a timely manner on or before the due date.	Implemented

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
		reports by departments. This has resulted to delays in compilation of Mid- Year performance report.		
39	18 Jan 2021	Mid-Year Performance Report PMS Manager reported that the Mid – Year performance report is not yet ready owing to the late submission of performance information by departments	It was resolved that: All outstanding performance information by department be swiftly submitted to Performance Management Unit to allow the compilation of Mid -Year performance assessment report in due time.	Implemented
40	18 Jan 2021	Internal Audit Review of Performance Management System Q1 Deputy Director IA presented the report and highlighted the following findings: <ul style="list-style-type: none"> ➤ Performance Target does not meet SMART principle ➤ Inadequate supporting evidence ➤ No supporting evidence for unmet target ➤ Budget not reported ➤ No Corrective action for unmet target ➤ Actual not reported 	The Audit Committee noted the report. The committee resolved that management take corrective action as the reported findings on PMS has been repeated on quarterly basis.	Not implemented
41	18 Jan 2021	Compliance for IDP, SDBIP, Budget and PMS Information Deputy Director IA presented the report and highlighted the following: <ol style="list-style-type: none"> 1.Information on the IDP is not adequately completed and updated for 2020-2021, IDP still contain prior year information. <ul style="list-style-type: none"> ➤ Final IDP not publicized on the website ➤ IDP prioritized projects does not align to community work-based plan ➤ Capital Project on the SDBIP does not align to Capital project on the Organizational Score Card ➤ Project on approved Organizational Score card, SDBIP and IDP while they are not being budget for. ➤ Public notices on final and draft budget was not published on the website. ➤ Publicized budget on the Municipal 	The Audit Committee noted the report. Audit committee raised concern on number of reported finding and pleaded with management to ensure that the corrections are effected prior to submission to AG.	Not Implemented.

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
		website does not reconcile to the approved budget.		
42	18 Jan 2021	<p>Ethics Review -Ethics and Fraud questionnaires</p> <p>Deputy Director IA presented the report and highlighted the following:</p> <ul style="list-style-type: none"> ➤ That the management need to develop ethic related policies and ensure monitoring of policies such as conflict of interest, human resource, and supply chain. ➤ That management should lead by example in enforcing and implementing internal controls ➤ The need to develop and maintain gift register within the municipality. ➤ Compulsory leave should be implemented to all Employees 	The Audit Committee noted the report. The committee raised concerns on the number of issues that need to be corrected due to lack of adequate ethics programs.	Not Implemented.
43	18 Jan 2021	<p>Bank and Cash Management -Cash Count</p> <p>Deputy Director IA reported that management comments were not received for this report, however the following was noted.</p> <ul style="list-style-type: none"> ➤ Limitation of scope ➤ Money receipted not bank for two months ➤ The Cashiers office is in state of neglect ➤ The above findings were noted in Cashiers office ➤ situated at traffic department C – section. 	The Audit Committee noted the report. The committee pleased with finance to provide management response timeously and to resolve the reported findings.	Not implemented.
44	18 Jan 2021	<p>Internal Audit Review of Fleet Management</p> <p>Deputy Director IA reported that this assignment was conducted, however, we were unable to get a final report since management comments were not given. The final report will be presented to committee once management comments are sourced.</p>	The Audit Committee noted the report. The committee pleased with finance to provide management response timeously and to resolve the reported findings.	Implemented.

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
45	18 Jan 2021	Electrical Management follow up. Deputy Director IA presented the reported and highlighted that findings that need management attention are, Issuing meters, Reconciliation processes, the meter reading and billing processes.	It was resolved that: Electricity management follow up report be noted. The committee also encouraged management to ensure that the corrective actions are taken to resolve the risks identified.	Implemented
46	18 Jan 2021	Payroll Management follow up. Deputy Director IA reported that out of 11 finding 3 were resolved 1 partially resolved and 7 were still not resolved. Finding that need management attention most relate to payroll system log-in rights and overtime management.	It was resolved that: Payroll management follow up report be noted. The committee raised concerns over slow process in resolving reported risks and pleaded with management to ensure that corrective actions are taken timeously.	Not Implemented
47	18 Jan 2021	Information Technology Management Follow up. Deputy Director IA reported that ➤ A follow up on IT previous raised findings was conducted and noted that out of 11 findings 2 were resolved and 9 were unresolved ➤ Findings that need management attention are, the server structure and utilities , the backup and recovery facilities and the third party system management by IT officials .	It was resolved that: Information technology follow up report be noted. The committee raised concerns over slow process in resolving reported risks and pleaded with management to ensure that corrective actions are taken timeously.	Not Implemented.
48	18 Jan 2021	Revenue Management- Land Sales Deputy Director IA reported that ➤ A follow up on previously raised findings was conducted, noted that out of 5 raised findings 4 were resolved and 1 was not resolved ➤ The Smiley Kids billing need Management attention as there not are charged rent as per council resolution, they are charged rate as residential property.	It was resolved that: Revenue Management report be noted. The committee raised concerns over slow process in resolving reported risks and pleaded with management to ensure that corrective actions are taken timeously.	Implemented.

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
49	18 Jan 2021	Tracking of Internal Audit findings Deputy Director IA indicated that An Internal Audit tracking tool was developed to monitor the progress on implementing of Internal Audit recommendations by Management , and an assessment of findings as from 2017 financial year was put together and noted out of 398 findings raised 17 were resolved , 95 were in acceptable progress and 286 were not resolved	It was resolved that: Management make means to attend to Internal audit requests and respond to Internal audit findings.	Not Implemented.
50	18 Jan 2021	Risk Management Report (Quarterly report) Chief Risk Officer reported that risk report was not complete as it was due to be reviewed by risk committee, and requested the committee permission to submit the report in the next Audit Committee Meeting	It was resolved that: The Risk Management quarterly report be tabled in the next meeting.	Implemented
51	18 Jan 2021	Combined Assurance Framework Chief Risk Officer reported that Combined Assurance Framework was developed to resolve Auditor General Findings.	The Audit Committee noted the report and requested for regular updates.	Implemented
52	18 Jan 2021	Combined Assurance Plan Chief Risk Officer reported that consultative service was provided by Internal Audit in developing the Combined Assurance plan to resolve Auditor General finding	The Audit Committee noted the report and requested for regular updates.	Not Implemented
53	18 Jan 2021	MSCOA Project Reports CFO reported that the Municipality continues to transact using Mscoa as required by the regulation	It was resolved that: Mscoa project report be noted	Implemented
APRIL2021				
54	20 April 2021.	AG Report 2019-2020 Mr B Marshall presented the AG Report,	The committee noted the AG Report 2019-2020.	implemented

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
55	20 April 2021.	<p>Action Plan To Address Reported Finding Mr SWA Memela presented the report and highlighted that after receiving the AG final report an Action plan to address the findings was prepared.</p> <ul style="list-style-type: none"> ➤ There were thirteen (13) findings that needed to be addressed and to address the findings 19 remedial actions were documented. ➤ The first month of implementation of the Action plan was 1 March 2021 and we have already started receiving updates on the plan, other updates will be updated as they become due on the set date being the 14th day of each month. 	<p>It was resolved that:</p> <p>Plan be implemented and reported on for the committee to verify that the AG findings are attended to.</p>	Not implemented
56	20 April 2021.	<p>Finance and SCM Report. Deputy CFO requested that these reports be deferred to the next meeting as the reports are still subject to MANCO and under deliberation .</p>	<p>It was resolved that: Finance and SCM report be tabled in the next meeting.</p>	Not Implemented
57	20 April 2021	<p>Performance Mid-year Report 2020/2021 Manager PMS presented the report. She further commented that due to late submissions the unit tend to work under pressure and unable afford time to revert back for correction prior to internal audit reviews. She urged departments to submit information that is complete and correct at all times.</p>	<p>It was resolved that: Performance Mid-year report be noted. Audit committee requested department to implement proper review of their performance score cards and ensure that the quality of submitted information is accurate.</p>	Not Implemented
58	18 April 2021	<p>Quarter 3 Performance Report. Manager PMS presented the report and highlighted that out of six departments five departments submitted their files. As presented on the report it is clearly visible that there are more targets that are not achieve it is as results of quality of information and information not certified by HODs prior being submitted to the unit. Mr Mncwabe advised the Municipal Manager as to when the meeting is held, to look at the reporting document there's a column that indicate required POE so that there's no disputes. He further requested a session with PMS Manager and IDP Manager to assist to address issues raised on the AG report to achieve municipal goals.</p>	<p>It was resolved that: The PMS Quarter three reports be included as part of HOD assessment meetings to be held on the 21st of April 2021 with the Municipal Manager.</p>	Not Implemented.

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
59	18 April 2021	<p>Internal Audit review of Performance Management Mid-year report Deputy Director IA presented the report and highlighted overall recommendation is the enhancement of HOD assessment be conducted on regular basis, and this is due to the noticeable decline in the quality of reports presented and evidence presented to support the report performance and it follows PMS Framework.</p>	<p>It was resolved that: Performance Management mid-year report be noted. Audit committee also raise concerns over repeat findings on quarterly basis which influence mid-year reviews.</p>	Not Implemented.
60	18 April 2021	<p>Performance Management Quarter 2 Deputy Director IA presented the report and highlighted findings noted were inadequate evidence submitted, budget not reported, corrective measures for unmet target not reported and review not being done prior submission of files. She further stated that the implementation of PMS assessment as reported by the Municipal manager will assist as these findings reported on, on quarterly basis.</p>	<p>It was resolved that: Performance Management quarter 2 report be noted. The audit committee also emphasises the importance of ensuring that corrective actions are taken on PMS findings. The slower pace of resolving queries has also been noted on reported AG Findings.</p>	Not Implemented.
61	18 April 2021	<p>Financial Management Review Mid-year report Deputy Director IA reported that after issuing this report, had a meeting with Provincial Treasury Budget unit and it was noted that the draft report submitted to Internal Audit and Audit Committee for review was not the same as that submitted to Provincial Treasury. As a result, there were more issues on the report submitted</p>	<p>It was resolved that: Financial Management Mis year Report be noted.</p>	Implemented
62	18 April 2021	<p>Financial information -Reconciliations and section 71 Reports Deputy Director IA presented the report and highlighted that these findings were reported to the Municipal Manager and he has taken an undertaking that all raised findings be included in a dashboard report format and be followed up to assess the progress made. A meeting was held with the CFO and he has undertaken to strengthen and improve controls on reviewing of financial information and ensure that the controls are adhered to.</p>	<p>It was resolved that: Financial Information- Reconciliations and Section 71 report be noted. That the reported finding be included in a bash board report and progress be reported to the committee.</p>	Not Implemented.

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
63	18 April 2021	<p>Grants and Subsidies Review Deputy Director IA presented the report and stated that the Municipal manager requested that these findings be also included on the Dashboard report and a follow up being done to ensure that there are being resolved and corrective actions are being taken.</p>	<p>It was resolved that: Grants and subsidies report be noted. That the reported finding be included in a bash board report and progress be reported to the committee.</p>	Implemented.
64	18 April 2021	<p>Local Economic Development Review Deputy Director IA highlighted that the focus was on revenue from market stalls and EPWP.</p> <ul style="list-style-type: none"> ➤ Issues identified were brought to Municipal Manager's attention, the recruitment of employees, attendance registers and contract management and there is a follow up conducted on the employees that could not be identified. ➤ Municipal Manager requested that we expand our scope for EPWP that were recruited in April 2021 due to material weaknesses noted regarding EPWP processes. ➤ Regarding Market Stalls there has been progress regarding the reconciliations of what is outstanding from tenants. ➤ We have engaged with the department and they are going to take initiative to ensure that eviction are effected when tenants are not meeting their obligation, since the municipality is incurring a lot of expenses in making sure that the market stalls are running e.g. water, electricity, and security. ➤ A further follow up will be conducted to evaluate whether action has been taken regarding EPWP and revenue in market stalls. 	<p>It was resolved that: Local Economic Development report be noted and follow up be conducted and report to the audit committee.</p>	Not Implemented.
65	18 April 2021	<p>Risk Management Review Quarter 1 Deputy Director IA reported the following findings: limitation of scope, inadequate updating of register, compliance information not submitted on time, no corrective actions and the reliability of POE.</p> <ul style="list-style-type: none"> ➤ Overall recommendation, risks and compliance be adequately managed and report on regular basis . Valid and complete supporting documents should be presented to support the reported status of municipal compliance. 	<p>It was resolved that: Risk Management Q1 be noted. The committee pleaded with management to ensure that corrective actions are taken to resolve the reported findings. There is a concern over repeat findings that are not attended to.</p>	Not Implemented.

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
66	18 April 2021	<p>Human Resource Management Review Deputy Director IA presented the report and highlighted that major findings were on leave management, we suspect that employees are pre-signing the attendance register as there was an incident where an employee past on, on the 27 September 2020 and the attendance register was signed in full for the whole month, this is an indication of attendance register not being adequately managed.</p> <ul style="list-style-type: none"> ➤ Leave are not being managed adequately, it either they are not captured, or they are not being approved prior persons departure. ➤ Bursaries provided to municipal employees are not adequately managed hence some employees that were provided with the bursary and have not undertaken their studies. According to the policy there are supposed to payback the municipality, which falls under fruitless and wasteful expenditure due to none- compliance. 	It was resolved that: Human Resource Management review report be noted. The committee raised concerns over the management of E leave which has been reported in the past and no corrective actions has been taken.	Not Implemented.
67	18 April 2021	<p>Supply chain Management Review. Deputy Director IA explained that on this report management comments were not yet been received from finance department. Therefore the final report was not available for presentation to the Audit Committee.</p>	It was noted that the: The Supply Chain Management review Report be forwarded to Audit Committee as soon as comments are received.	Not Implemented.
68	18 April 2021	<p>Follow up on Asset Management Review Deputy Director IA highlighted that reported that three findings were previously raised twelve (12) resolved finding three (03)and unresolved nine (9)were partially resolved.</p>	It was noted that the: Follow up on Asset Management Review noted. Management raised concerns over slow action being taken to resolve audit findings. There were also concern is this was one of the areas where most of AG findings were raised.	Not Implemented.
69	18 April 2021	<p>Risk Management Quarterly Report. Chief Risk Officer presented the report and explained that annual risk assessment was done on all departments including IT and SCM risks and draft was adopted by Risk Management Committee on 29 September 2020.</p> <ul style="list-style-type: none"> ➤ Summary of the performance; Financial Services, Planning and Development, 	It was resolved that: Risk Management quarterly report be noted.	Implemented.

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
		<p>Community Services and Municipal Managers Office achieved 100% of their tasks.</p> <ul style="list-style-type: none"> ➤ Technical Services achieved 87%, Corporate Services achieved 70% and Protection Services achieved 0%. ➤ Total overall performance of the Municipality for quarter two was 88%. 		
70	18 April 2021	<p>Combined Assurance Framework and Plan Chief Risk Officer reported that Combined Assurance Framework and Plan have been drafted, submitted and approved by council.</p> <ul style="list-style-type: none"> ➤ The meeting to be scheduled before year end to discuss the progress on combined assurance 	<p>It was resolved that: Combined Assurance Framework and plan report be noted. Audit committee requested for regular updates.</p>	Not implemented
71	18 April 2021	<p>Unauthorized, Irregular, Fruitless and Wasteful Expenditure Chief Risk Officer presented the report.</p> <ul style="list-style-type: none"> ➤ Chairperson requested clarity on Paragraph 3 regarding the reversal of interest payment that is to be reversed back dating from January 2020. ➤ Mr SWA Memela responded that, according to Mr de Wet Eskom has undertaken to reverse the interest charged from January 2020 to date ,after the repayment plan was signed, given that the Municipality adheres to the repayment plan the interest will be reversed. ➤ A follow up was done with Eskom however the explanation was not forthcoming hence the interest is not reversed as yet. ➤ He further explain that a decision was taken by the committee to not treat interest as an fruitless and wasteful expenditure yet as the reversal has not taken place. ➤ Mr B Marshall advised that when fruitless and wasteful expenditure arise it should be documented as such and when it is reversed document it as a reversal so that there is a record of how it was dealt with. 	<p>It was resolved that: Unauthorised. Irregular, fruitless and wasteful expenditure report be noted and Interest payment be recorded as fruitless and wasteful expenditure.</p>	Not Implemented

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
71	18 April 2021	<p>MSCOA Project Report to date CFO reported that the Municipality is still MSCOA complaint and utilising the latest version of MSCOA. Section 71 reports are submitted timeously, and the latest budget will be submitted on MSCOA before year end.</p>	It was resolved that: Mscoa report be noted.	Implemented
72	18 April 2021	<p>Status and Delays in the implementation of Internal Audit Plan DDIA presented the status of the implementation of internal audit plan. She highlighted that there were 3 delayed assignments which were reported on the previous meeting and have managed to catch up on. Delayed assignments are, AG follow, which was due to report being tabled late, will perform follow up towards the end of April 2021 and will present the report in the next meeting. Risk Management and PMS files were received last week, and audit is under way. Interim AFS has not been received.</p>	It was resolved that: Status and delays in the implementation of internal audit plan be noted.	Implemented
73	18 April 2021	<p>Internal Audit Scorecard DDIA reported that the Internal Audit Scorecard has been submitted to COGTA and the Municipal manager for review.</p>	was resolved that: Status and delays in the implementation of internal audit plan be noted.	Implemented
74	18 April 2021	<p>Fraud and Prevention Plans Dir. Corporate Services reported that there is an internal disciplinary case that is currently pending regarding theft case that involves three employees. The same case has been reported to AG, as soon as the outcome is achieved, it will be formally reported to the Committee.</p>	It was resolved that: Fraud and prevention plans report be noted. The committee requested that there be regular report on this matter.	Implemented

SUMMARIES STATISTICS.

<u>Not Implemented</u>	<u>Implemented</u>	Total
<u>26</u>	<u>48</u>	<u>74</u>

APPENDIX H

Largest Projects

Budget	Projects	Status	Complete Date
R6 220 925,00	Madaka Community Hall	<ul style="list-style-type: none">• Overall progress – 100% complete.	30 June 2021
R4 077 437,50	Qwasha Sportfield	<ul style="list-style-type: none">• Overall progress – 100% complete	30 June 2021
R7 896 620,70	Bulk Project - Electrification	<ul style="list-style-type: none">• Overall progress – 100% complete.	30 June 2021

APPENDIX I

CONTRACTORS PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2021

PERFORMANCE MONITORING - 30 JUNE 2021						
BID NUMBER	APPOINTED BIDDER	DESCRIPTION OF GOODS/SERVICES	Quarter 1	Quarter 2	Quarter 3	Quarter 4
BID No: 12/2018/2019	Zwelihle Funeral Home	Indigent burial - provision	4	4	4	4
BID No: 13/2018/2019	Zinhle Construction	Refuse collection and removal in babanango	4	4	4	4
BID No: 14/2018/2019	Uhaqane MI Contractors	transfer of waste from ulundi to uthungulu	3	3	3	3
BID No: 15/2018/2019	Ibutho Lodondo	Refuse collection and removal in Ulundi CBD	4	4	4	4
Bid No: 07/2019/2020	Lindimpiliso Trading and projects	Refuse collection and removal in old taxi rand	4	4	4	4
BID No: 08/2020/2021	Green Diamond Inviromental Consultants	Basic Assessment as part of waste management application for the closure and rehabilitation of Babanango landfill sit	4	4	4	4
BID No:10/2020/2021	Green Diamond Inviromental Consultants	Development of Strategic Enviromental Assessment(SEA) for Ulundi Municipality	4	4	4	4
BID: 31/2017/2018	Ayabuka Trading	Supply and delivery of cleaning material	4	4	4	4
BID: 30/2017/2018	Inqubeko Yami Trding	Supply and delivery of electrical items	4	4	4	4
BID: 33/2017/2018	Fezisvumelwano entertainment	Supply and Delivery of Blastic Bags	4	4	4	4
BID: 07/2018/2019	Delta Built	Land Audit Mpungamhlophe	4	4	4	4
BID: 05/2019/2020	Ubuhlebesu Trading and Projects	Spatial development framework	4	4	4	4
BID: 08/2019/2020	Ubuhlebesu Trading and Projects	IDP Review	4	4	4	4
BID: 07/2020/2021	Inkamazi Business Solutions	Registrastion of ulundi Municipality Proclaimed diagrams	4	4	4	4
BID: 16/2016/2017	INDWE RISK	Municipal Insurance	4	4	4	4
BID No: 10/2017/2018	Nguna FM	Electronic media services	4	4	4	4
BID No: 10/2017/2018	Zululand FM	Electronic media services	4	4	4	4
BID No: 11/2017/2018	Brand Partners	Public branding and advertising	4	4	4	4
BID No: 03/2018/2019	Mzims trading	Performance Management System Services	4	4	4	4
BID No: 02/2019/2020	Thelid Projects	Customer Care software	4	4	4	4
BID No: 02/2017/2018	Afrent	Full maintenance lease of municipal vehicles	4	4	4	4
BID No: 09/2017/2018	shisalanga	cold and hot pre mix	4	4	4	4
BID No:18/2018/2019	Actom	Supply delivery maintanance of	4	4	4	4

		transformers				
BID No: 01/2017/2018	Welndlovu	Privision of private security	4	4	4	4
RT25	CCG Systems	Financial system	4	4	4	4
BID No: 25/2017/2018	Liquid telecommunications	Internet lease line	4	4	4	4
RT25	Payday	Payrol styem	4	4	4	4
BID No: 08/2017/2018	BPG	Valuation roll	4	4	4	4
RT25	Metgovis	Valuation Roll support system	4	4	4	4
BID No: 24/2017/2018	Fedility Cash Solution	Cash Handling Services	4	4	4	4
BID No: 20/2017/2018	Ekaya Promotion	supply and delivery of protective clothing (all)	4	4	4	4
BID No: 21/2017/2018	Macingis Trading (PTY) Ltd	Supply and delivery of tools material & equipment	4	4	4	4
BID No: 21/2017/2018	Ayanda Rating Enterprise	Supply and delivery of tools material & equipment	4	4	4	4
BID No: 21/2017/2018	Intenhle Civils(PTY) Ltd	Supply and delivery of tools material & equipment	4	4	4	4
BID No: 21/2017/2018	Dream Finders Trading & Projects 330	Supply and delivery of tools material & equipment	4	4	4	4
BID No: 28/2017/2018	Fezisivumelwano projects	Supply and delivery of refuse bags	4	4	4	4
BID No: 29/2017/2018	Qababa Civils	Supply and delivery of stationery items	4	4	4	4
BID No: 29/2017/2018	Isidingo Samantungwa Trading	Supply and delivery of stationery items	4	4	4	4
BID No: 30/2017/2018	Inqubeko Yami Trding	Supply and delivery of electrical items	4	4	4	4
BID No: 30/2017/2018	Moksa Electrical	Supply and delivery of electrical items	4	4	4	4
BID No: 30/2017/2018	Lionel Agricultural	Supply and delivery of electrical items	4	4	4	4
BID No: 31/2017/2018	Ayabuka 2020 Trading	Supply and delivery of cleaning items	4	4	4	4
BID No: 31/2017/2018	Isidingo Samantungwa Trading	Supply and delivery of cleaning items	4	4	4	4
BID No: 31/2017/2018	Fezisivumelwano projects	Supply and delivery of cleaning items	4	4	4	4
BID No: 18/2017/2018	Green G Technogies	Library books and Promotional items	4	4	4	4
BID No: 19/2017/2018	Ekaya Promotion	Provision for sports material	4	4	4	4
BID No: 19/2017/2018	Snempilo Security & Trading CC	Provision for sports material	4	4	4	4
BID No: 04/2017/2018	Strauss daly attorneys	Legal services	4	4	4	4
BID No: 04/2017/2018	Zuma attorneys	Legal services	4	4	4	4
BID No: 04/2017/2018	Cox & partners	Legal services	4	4	4	4
BID No: 22/2017/2018	Izwilenkosi Trading & Projects (PTY) Ltd	Provision for event management	4	4	4	4
BID No: 22/2017/2018	Snempilo Security & Trading CC	Provision for event management	4	4	4	4
BID No: 22/2017/2018	DGM Functions	Provision for event management	4	4	4	4

BID No: 22/2017/2018	Entle Civils	Provision for event management	4	4	4	4
BID No:35/2017/2018	Umqondo Consultancy	Council training	4	4	4	4
BID No: 37/2017/2018	Gwazela Trading	Plant hire and equipment	4	4	4	4
BID No: 37/2017/2018	Uzamile Trading	Plant hire and equipment	4	4	4	4
BID No: 37/2017/2018	Uhaqane MI Contractors	Plant hire and equipment	4	4	4	4
BID No: 39/2017/2018	Uhaqane MI Contractors	Supply of sand for concrete building ,plastering and sand filler	4	4	4	4
BID No: 39/2017/2018	Gwazela Trading	Supply of sand for concrete building ,plastering and sand filler	4	4	4	4
BID No: 32/2017/2018	Mabune consulting cc	Development of ulundi human settlement plan	4	4	4	4
BID No: 23/2017/2018	Lionel Agricultural	Provision for sdisaster relief management	4	4	4	4
BID No: 23/2017/2018	Global excess Directory	Provision for sdisaster relief management	4	4	4	4
BID No: 34/2017/2018	Amantobela Trading	Law enforcement uniform	4	4	4	4
BID No: 26/2017/2018	Green G Technogies	Supply of computer equipment	4	4	4	4
BID No: 26/2017/2018	CHM Vuwani	Supply of computer equipment	4	4	4	4
BID No: 07/2017/2018	Boxer	Indigent groceries	4	4	4	4
BID No: 07/2017/2018	Ikhwezi	Indigent groceries	4	4	4	4
BID No: 06/2018/2019	Nevlyn trading	instalation of airconditioners and maintainance	4	4	4	4
BID No: 08/2019/2020	Kwanele	cable fault finding and preasure testing	4	4	4	4
BID No: 08/2019/2020	Kambule Electrical	cable fault finding and preasure testing	4	4	4	4
BID No: 40/2017/2018	Mahlahla Consulting Group	Ezakhiweni sportfield Ward 20	3	3	3	3
BID No: 40/2017/2018	Mahlahla Consulting Group	Ezitendeni zakwa Mbambo Commnity Hall	3	3	3	3
BID No: 40/2017/2018	Mahlahla Consulting Group	Mkhazane Sportfield ward 21	3	3	3	3
BID No: 40/2017/2018	Mahlahla Consulting Group	KwaGoje Sportfield Ward 23	3	3	3	3
BID No: 40/2017/2018	Impanda Consultig Engineers (Pty) Ltd	Gazini Community Hall Ward 3	4	4	4	4
BID No: 40/2017/2018	Impanda Consultig Engineers (Pty) Ltd	Brush Community Hall Ward 3	4	4	4	4
BID No: 40/2017/2018	Hi Tech Consulting Engineers & Project Managers	Chibini Community Hall Ward 4	4	4	4	4
BID No: 40/2017/2018	Hi Tech Consulting Engineers & Project Managers	Sishwili Communiy Hall Ward 11	4	4	4	4
BID No: 40/2017/2018	Hi Tech Consulting Engineers & Project Managers	Ezidwadweni Communiy Hall Ward 1	4	4	4	4
BID No: 40/2017/2018	Hi Tech Consulting Engineers & Project Managers	Upgrade CBD roads	4	4	4	4
BID No: 40/2017/2018	Hi Tech Consulting Engineers &	Qwasha Sportfield Ward 17	4	4	4	4

	Project Managers					
BID No: 40/2017/2018	BI Infrastructure (Pty) Ltd	Hlophekhulu Community Hall Ward 24	4	4	4	4
BID No: 40/2017/2018	BI Infrastructure (Pty) Ltd	Babanango Access roads	4	4	4	4
BID No: 40/2017/2018	Mageba Consulting Engineers & Project Managers	Mame Community Hall Ward 7	3	3	3	3
BID No: 40/2017/2018	Mageba Consulting Engineers & Project Managers	Dikana Sportfield Ward 9	3	3	3	3
BID No: 02/2020/2021	TQGSL Consulting	Managing MIG Projects	4	4	4	4
BID No: 03/2020/2021	AUSPHI Trading	Construction of Madaka Community Hall	4	4	4	4
BID No: 03/2020/2021	Lindokuhle Impire	Renovation of Unit A Community Hall	4	4	4	4
BID No: 03/2020/2021	Zwide Construction Engineering	Installation of High Master in Ulundi	4	4	4	4

RATING SCALE
<i>1= Poor</i>
<i>2= Satisfactory</i>
<i>3 = Good</i>
<i>4= Very Good</i>
<i>5= Excellent</i>

APPENDIX J

DISCLOSURE OF FINANCIAL INTERESTS: EXECUTIVE DIRECTORS: 2020/2021 FINANCIAL YEAR

POSITION	INITIALS &	DISCLOSURE	PERIOD
MUNICIPAL MANAGER	Mr. N.G. Zulu	• House R1 950 000.00	01 July 2020– 30 June 2021
CHIEF FINANCIAL OFFICER	Mr J.H. Mhlongo	• Residential (Durban) R2 100 000.00 • Residential (Ulundi) R890 000.00	01 July 2020– 30 June 2021
EXECUTIVE DIRECTOR: CORPORATE SERVICES	Mr Z.G. Dhlamini	• Mandela Estates (Start-up Business) • House R425 000.00	01 July 2020– 30 June 2021
EXECUTIVE DIRECTOR: PLANNING AND DEVELOPMENT	Mr R.M. Mazibuko	• House R1 000 000.00	01 July 2020– 30 June 2021
EXECUTIVE DIRECTOR: TECHNICAL SERVICES	Mr W.C. de Wet	• House R900 000.00	01 July 2020– 30 June 2021
EXECUTIVE DIRECTOR: PROTECTION SERVICES	Mr M.B. Khali	• Shares (Bestways Trading c.c.) • Zilulwane Community Trust	01 July 2020– 30 June 2021
EXECUTIVE DIRECTOR: COMMUNITY SERVICES	Mrs T.A. Ntombela	• None	01 July 2020– 30 June 2021

APPENDIX K

Choose name from list - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure -

Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Full year budget	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																	
Revenue By Source																	
Property rates		63,143	3,674	(1,405)	5,429	3,518	3,654	3,736	3,736	3,736	3,736	3,736	3,736	100,430	100,430	105,452	110,610
Service charges - electricity revenue		3,933	6,101	5,699	4,788	5,256	5,284	8,529	8,529	8,529	8,529	8,529	8,529	82,235	82,235	86,347	90,664
Service charges - water revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		784	783	831	791	579	726	856	856	856	856	856	856	9,633	9,633	11,689	12,274
0		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		55	55	84	129	52	98	138	138	138	138	138	138	1,303	1,303	1,368	1,435
Interest earned - external investments		26	66	20	11	17	22	23	23	23	23	23	23	300	300	315	331
Interest earned - outstanding debtors		108	107	102	103	399	396	98	98	98	98	98	98	1,800	1,800	1,890	109
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		1	-	4	1	19	12	44	44	44	44	44	44	300	300	315	331
Licences and permits		17	9	19	26	3	2	321	321	321	321	321	321	2,000	2,000	2,100	2,205
Agency services		287	185	228	210	201	237	(225)	(225)	(225)	(225)	(225)	(225)	-	-	-	-
Transfers and subsidies		78,127	-	-	-	4,200	54,130	14,298	14,298	14,298	14,298	14,298	14,298	222,244	222,244	233,356	245,028
Other revenue		46	54	8	28	65	68	144	144	144	144	144	144	1,132	1,132	1,197	1,247
Gains		4	-	8	-	4	87	(17)	(17)	(17)	(17)	(17)	(17)	-	-	-	-
Total Revenue		146,531	11,035	5,598	11,516	14,314	64,716	27,945	27,945	27,945	27,945	27,945	27,945	421,377	421,377	444,029	464,234
Expenditure By Type																	
Employee related costs		12,358	11,986	12,039	11,996	12,155	12,139	12,553	12,553	12,553	12,553	12,553	12,553	147,988	147,988	155,387	163,151
Remuneration of councillors		1,426	1,426	1,424	1,424	1,423	1,420	1,768	1,768	1,768	1,768	1,768	1,768	19,149	19,149	20,106	21,111
Debt impairment		-	467	-	66	-	6	43	43	43	43	43	43	800	800	840	882
Depreciation & asset impairment		2,450	2,450	2,561	327	4,904	2,464	4,339	4,339	4,339	4,339	4,339	4,339	41,191	41,191	43,251	45,282
Finance charges		1,088	(6)	145	15	182	(2)	13	13	13	13	13	13	1,500	1,500	1,575	1,654
Bulk purchases		11,155	14,219	9,775	6,808	6,475	-	7,524	7,524	7,524	7,524	7,524	7,524	93,574	93,574	81,324	85,390
Other materials		2	10	909	2,965	80	126	1,333	1,333	1,333	1,333	1,333	1,333	12,089	12,089	10,073	10,576
Contracted services		5,524	3,740	4,819	3,585	5,579	5,854	5,660	5,660	5,660	5,660	5,660	5,660	63,061	63,061	64,867	71,198
Transfers and subsidies		-	55	-	-	-	549	188	188	188	188	188	188	1,732	1,732	3,818	4,009
Other expenditure		1,508	1,456	3,070	2,291	2,111	2,112	3,990	3,990	3,990	3,990	3,990	3,990	36,486	36,486	38,521	40,827
Losses		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure		35,511	35,803	34,741	29,476	32,909	24,668	37,410	37,410	37,410	37,410	37,410	37,410	417,569	417,569	419,762	444,081
Surplus/(Deficit)		111,020	(24,768)	(29,144)	(17,960)	(18,595)	40,048	(9,465)	(9,465)	(9,465)	(9,465)	(9,465)	(9,465)	3,808	3,808	24,267	20,152
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		8,925	-	-	-	11,004	8,693	2,786	2,786	2,786	2,786	2,786	2,786	45,336	45,336	32,249	33,861
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contribut		119,945	(24,768)	(29,144)	(17,960)	(7,591)	48,741	(6,680)	(6,680)	(6,680)	(6,680)	(6,680)	(6,680)	3,808	49,144	56,516	54,014

Choose name from list - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) -

n - Standard classification	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Full year budget	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue - Functional																	
<i>Governance and administration</i>		144,475	7,205	1,925	8,181	8,370	60,552	21,137	21,137	21,137	21,137	21,137	21,137	357,527	357,527	360,049	377,925
Executive and council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance and administration		144,475	7,205	1,925	8,181	8,370	60,552	21,137	21,137	21,137	21,137	21,137	21,137	357,527	357,527	360,049	377,925
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		297	199	240	216	212	250	219	219	219	219	219	219	2,727	2,727	2,863	3,007
Community and social services		10	14	12	6	10	9	319	319	319	319	319	319	1,977	1,977	2,076	2,180
Sport and recreation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public safety		288	185	228	210	202	240	(101)	(101)	(101)	(101)	(101)	(101)	750	750	788	827
Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		8,950	20	41	35	11,026	8,817	(4,173)	(4,173)	(4,173)	(4,173)	(4,173)	(4,173)	3,850	3,850	4,043	2,370
Planning and development		8,950	20	41	35	11,026	8,817	(4,507)	(4,507)	(4,507)	(4,507)	(4,507)	(4,507)	1,850	1,850	1,943	165
Road transport		-	-	-	-	-	-	333	333	333	333	333	333	2,000	2,000	2,100	2,205
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Trading services</i>		1,733	3,610	3,392	3,085	5,710	3,791	13,550	13,550	13,550	13,550	13,550	13,550	102,618	102,618	107,748	113,140
Energy sources		866	2,743	2,477	2,210	4,984	2,919	12,673	12,673	12,673	12,673	12,673	12,673	92,235	92,235	96,847	101,693
Water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste management		867	867	914	875	726	872	877	877	877	877	877	877	10,383	10,383	10,902	11,447
<i>Other</i>		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue - Functional		155,455	11,035	5,598	11,516	25,318	73,409	30,732	30,732	30,732	30,732	30,732	30,732	466,721	466,721	474,703	496,441
Expenditure - Functional																	
<i>Governance and administration</i>		11,268	10,232	12,828	12,190	10,528	9,470	19,281	19,281	19,281	19,281	19,281	19,281	182,202	182,202	193,312	202,808
Executive and council		1,862	1,903	2,029	1,788	1,922	2,022	3,284	3,284	3,284	3,284	3,284	3,284	31,233	31,233	32,795	34,423
Finance and administration		9,197	8,127	10,582	10,195	8,368	7,239	15,738	15,738	15,738	15,738	15,738	15,738	148,137	148,137	157,543	165,239
Internal audit		209	202	216	207	239	208	259	259	259	259	259	259	2,832	2,832	2,974	3,146
<i>Community and public safety</i>		5,255	5,316	5,916	5,002	5,594	6,128	5,290	5,290	5,290	5,290	5,290	5,290	64,951	64,951	67,349	71,129
Community and social services		1,492	1,421	1,422	1,157	1,934	1,434	1,099	1,099	1,099	1,099	1,099	1,099	15,455	15,455	15,379	16,218
Sport and recreation		158	101	215	-	269	221	632	632	632	632	632	632	4,758	4,758	4,966	5,333
Public safety		3,605	3,794	4,279	3,845	3,391	4,473	3,502	3,502	3,502	3,502	3,502	3,502	44,400	44,400	46,620	49,208
Housing		-	-	-	-	-	-	56	56	56	56	56	56	338	338	355	370
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		5,128	3,232	2,177	2,263	4,208	5,337	1,890	1,890	1,890	1,890	1,890	1,890	33,687	33,687	35,371	38,074
Planning and development		1,663	781	803	950	764	957	1,093	1,093	1,093	1,093	1,093	1,093	12,473	13,097	14,195	14,195
Road transport		3,465	2,451	1,374	1,313	3,445	4,380	754	754	754	754	754	754	20,949	21,996	23,096	23,096
Environmental protection		-	-	-	-	-	-	44	44	44	44	44	44	265	278	278	783
<i>Trading services</i>		13,843	17,007	13,804	10,018	12,545	3,717	7,785	7,785	7,785	7,785	7,785	7,785	117,646	117,646	123,730	132,017
Energy sources		13,555	16,861	12,310	9,266	11,746	3,384	7,225	7,225	7,225	7,225	7,225	7,225	110,474	110,474	116,199	123,297
Water management		11	11	11	-	22	11	(11)	(11)	(11)	(11)	(11)	(11)	-	-	-	-
Waste water management		118	111	152	15	207	111	(15)	(15)	(15)	(15)	(15)	(15)	624	655	1,492	1,492
Waste management		159	24	1,331	737	569	211	586	586	586	586	586	586	6,548	6,875	7,229	7,229
<i>Other</i>		17	17	17	4	33	17	(17)	(17)	(17)	(17)	(17)	(17)	-	-	-	53
Total Expenditure - Functional		35,511	35,803	34,741	29,476	32,909	24,668	34,229	34,229	34,229	34,229	34,229	34,229	364,799	398,485	419,762	444,081
Surplus/ (Deficit) 1.		119,945	(24,768)	(29,144)	(17,960)	(7,591)	48,741	(3,498)	(3,498)	(3,498)	(3,498)	(3,498)	(3,498)	101,923	68,236	54,941	52,360

APPENDIX L

APPENDIX L

	<i>Original Budget</i>	<i>Adjusted Budget</i>				
Income		<i>Annual</i>	<i>Total Spent</i>	<i>Variance</i>	<i>Variance %</i>	<i>Conditional/ Unconditional</i>
Transfer receipts - operational						
Local Government Equitable Share	205 588 0000.00	205 588,000.00	205 588,000.00	-	100%	Unconditional
EPWP Incentive	2 940,000.00	2,940,000.00	2,940,000.00	-	100%	Conditional
Finance Management	1,870,000.00	1,870,000.00	1,870,000.00	-	100%	Conditional
Provincialisation of Libraries	905,000.00	905,000.00	905,000.00	-	100%	Conditional
Community Library service	911,000.00	911,000.00	911,000.00	-	100%	Conditional
Electrification of Households Grant (INEP)	10,000,000.00	10,000,000.00	10,000,000.00	-	100%	Conditional

APPENDIX M

APPENDIX M (ii)

MIG Grant		Upgrade / Renewal			
Project	Prior Year Expenditure	Actual Expenditure	Adjustment Budget	Variance	Reason Variance
Mkhazane Sportfield	R0,00	R3 816 069,90			None
Dikana Sportfield	R0,00	R4 556 419,00			None
Ezakhiweni SportField	R0,00	R3 988 717,00			None
Qwasha Sportfield	R0,00	R4 077 437,50			None
KwaGoje Sportfield	R0,00	R3 810 961,60			None
Ezitendeni Community Hall	R0,00	R531 969,67			None
Mame Community Hall	R0,00	R1 300 000,00			None
Chibini Community Hall	R0,00	R1 300 000,00			None
Ezidwadweni Community Hall	R0,00	R1 300 000,00			None
Hlophekhulu Community Hall	R0,00	R595 775,33			None
Gazini Community Hall	R0,00	R1 300 000,00			None
Brush Community Hall	R0,00	R1 300 000,00			None
Sishwili Community Hall	R0,00	R1 300 000,00			None
Ulundi High Mast	R0,00	R0,00	R3 548 283,87	R3 548 283,87	Additional funding received from MIG
Madaka Community Hall	R0,00	R0,00	R6 220 925,00	R6 220 925,00	
Unit A Community Hall Phase 2	R0,00	R0,00	R1 140 290,13	R1 140 290,13	
Mhlahlane Gravel Road Phase 2	R0,00	R0,00	R4 090 501,00	R4 090 501,00	
Total			R44 177 350,00		

APPENDIX N

APPENDIX N

	NEW ASSETS		variance	UPGRADE/RENEWAL		variance
	ACTUAL EXPENDITURE	ADJUSTMENT BUDGET		ACTUAL EXPENDITURE	ADJUSTMENT BUDGET	
Mkhazane Sportfield	R3 816 069,90	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Dikana Sportfield	R4 556 419,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Ezakhiweni SportField	R3 988 717,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Qwasha Sportfield	R4 077 437,50	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
KwaGoje Sportfield	R3 810 961,60	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Ezitendeni Community Hall	R 0,00	R 0,00	R 0,00	R531 969,67	R 0,00	R 0,00
Mame Community Hall	R1 300 000,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Chibini Community Hall	R1 300 000,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Ezidwadweni Community Hall	R1 300 000,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Hlophekulu Community Hall	R595 775,33	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Gazini Community Hall	R1 300 000,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Brush Community Hall	R1 300 000,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Sishwili Community Hall	R1 300 000,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Ulundi High Mast	R0,00	R 0,00	R 0,00	R3 548 283,87	R3 548 283,87	R 0,00
Madaka Community Hall	R6 220 925,00	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Unit A Community Hall Phase 2	R0,00	R 0,00	R 0,00	R1 140 290,13	R1 140 290,13	R 0,00
Mhlahlane Gravel Road Phase 2	R0,00	R 0,00	R 0,00	R4 090 501,00	R4 090 501,00	R 0,00
TOTAL	R 34 866 305,30	R 0,00	R 0,00	R 9 311 044,67		

APPENDIX O

Progress on Capital Projects

Project	Status	Start Date	Complete date	Budget
Construction of Ezidwadweni Community Hall	Complete	01/07/2020	30/09/2020	R1 300 000.00
Construction of Gazini Community Hall	Complete	01/07/2020	07/08/2020	R1 300 000.00
Construction of Hlophekhulu Community	Complete	01/07/2020	30/07/2020	R552 180.06
Renovation of Ezitendeni Zakwa Mbambo Community Hall	Complete	01/07/2020	31/07/2020	R531 969.67
Construction of Mame Community Hall	Complete	01/07/2020	03/03/2021	R1 300 000.00
Construction of Chibini Community Hall	Complete	01/07/2020	30/09/2020	R1 300 000.00
Construction of Brush Community Hall	Complete	01/07/2020	07/08/2020	R1 300 000.00
Construction of Sishwili Community Hall	Complete	01/07/2020	30/09/2020	R1 300 000.00
Renovations of Unit A Community Hall	Complete	01/07/2020	30/06/2021	R1 140 290.13
Construction of Madaka Community Hall	Complete	01/07/2020	30/06/2021	R6 220 925.00
Construction of Dikana Sports field	Not Complete	01/07/2020	Not Complete	R4 556 419.00
Construction of Qwasha Sports field	Not Complete	01/07/2020	Not Complete	R4 077 437.50
Construction of Ezakhiweni Sports field	Not Complete	01/07/2020	Not Complete	R3 988 717.00
Construction of Mkhazane Sports field	Not Complete	01/07/2020	Not Complete	R3 816 069.90
Construction of KwaGoje Sports field	Not Complete	01/07/2020	Not Complete	R3 810 961.60
Ulundi High Mast	Complete	01/07/2020	30/06/2021	R3 548 283,87
Mhlahlane Gravel Road Phase 2	Complete	01/07/2020	30/06/2021	R4 090 501,00
TOTAL				R44 177 350.00

Project	Status	Start Date	Complete Date	Budget
Konfoor	Switching – on outstanding	01-Jul-20	30-Jun-21	R129 154,87
Vuthela	Switching – on outstanding	01-Jul-20	30-Jun-21	R55 352,09
Okhukho	Switching – on outstanding	01-Jul-20	30-Jun-21	R138 380,22
Esikwebezana	Switching – on outstanding	01-Jul-20	30-Jun-21	R92 253,48
Makokwana	Switching – on outstanding	01-Jul-20	30-Jun-21	R92 253,48
Idlebe	Switching – on outstanding	01-Jul-20	30-Jun-21	R92 253,48
Sangonyane	100% Complete	01-Jul-20	30-Jun-21	R138 380,22
Empolweni	100% Complete	01-Jul-20	30-Jun-21	R46 126,74
Emaqeleni/Siswili	100% Complete	01-Jul-20	30-Jun-21	R92 253,48
Mnqawe	Switching – on outstanding	01-Jul-20	30-Jun-21	R46 126,74
Thembalami/ Nkonjeni	Switching – on outstanding	01-Jul-20	30-Jun-21	R92 253,48
Ngalonde	Switching – on outstanding	01-Jul-20	30-Jun-21	R92 253,48
Ekushumayeleni	Switching – on outstanding	01-Jul-20	30-Jun-21	R304 436,48
Mhlwathini	100% Complete	01-Jul-20	30-Jun-21	R92 253,48
Esiphiva	Switching – on outstanding	01-Jul-20	30-Jun-21	R92 253,48
Kwyamjibha /Mabedlane	100% Complete	01-Jul-20	30-Jun-21	R138 380,22
Damaseku	Switching – on outstanding	01-Jul-20	30-Jun-21	R138 380,22
Ntilingwe	Switching – on outstanding	01-Jul-20	30-Jun-21	R92 253,48
Thokoza	100% Complete	01-Jul-20	30-Jun-21	R92 253,48
Mashona	100% Complete	01-Jul-20	30-Jun-21	R46 126,74
Bulk Project	100% Complete	01-Jul-20	30-Jun-21	R7 896 620,70
		Total		R10 000 000.04

APPENDIX P

CLINICS IN URBAN AREA

Name of Clinic	Responsible Agent	Type of Service	Type of Service	Type of	Type of	Location
		Water	Sanitation	Electricity	Access	
Unit A Clinic	Ulundi Municipality			Yes	Yes	Ward 18
Unit C Clinic	Ulundi Municipality			Yes	Yes	Ward 12
Mashona Clinic	Ulundi Municipality			Yes	Yes	Ward 8
	Zululand District Municipality	Yes	Yes			

CLINICS IN RURAL AREAS

Name of the	Responsible Agent	Water	Sanitation	Electricity	Access	Location
Mame	Zululand District M	Yes	Septic Tank			Ward 7
	Eskom			Yes		
	DoT				Yes	
Lomo	Zululand District M	Mobile Tank	Septic Tank			Ward 15
	Eskom			Yes		
	DoT				Yes	
Okhukho	Zululand District M	Yes	Septic Tank			Ward 15
	Eskom			Yes		
	DoT				Yes	
Mabedlane	Zululand District M	Yes	Septic Tank			Ward 17
	Eskom			Yes		
	DoT				Yes	
Makhosini	Zululand District M	Yes	Septic Tank			Ward 23
	Eskom			Yes		
	DoT				Yes	
Mpungamhlophe	Zululand District M	Yes	Septic Tank			Ward 13
	Eskom			Yes		
	DoT				Yes	
Ncemaneni	Zululand District M	Yes	Septic Tank			Ward 15
	Eskom			Yes		
	DoT				Yes	
Nhlungwane	Zululand District M	Yes	Septic Tank			Ward 24
	Eskom			Yes		
	DoT				Yes	
Nomdiya	Zululand District M	Yes	Septic Tank			Ward 10
	Eskom			Yes		
	DoT				Yes	
Wela	Zululand District M	Yes	Septic Tank			Ward 8

	Eskom			Yes		
	DoT				Yes	
Zilulwane	Zululand District M	Yes	Septic Tank			Ward 14
	Eskom			Yes		
	DoT				Yes	
Esidakeni	Zululand District M	Yes	Septic Tank			Ward 4
	Eskom			Yes		
	DoT					Yes
Ezimfabeni	Zululand District M	Yes	Septic Tank			Ward 6
	Eskom			Yes		
	DoT					Yes
Idlebe	Zululand District M	Yes	Septic Tank			Ward 6
	Eskom			Yes	Yes	
	DoT					
Magagadolo	Zululand District M	Yes	Yes			
	Eskom			Yes		
	DoT				Yes	
Ombimbini	Zululand District M	Yes	Yes			Ward 1
	Eskom			Yes		
	DoT				Yes	
Sizane	Zululand District M	Yes	Yes			Ward 1
	Eskom			Yes		
	DoT				Yes	
Sterdam	Zululand District M	Yes	Yes			Ward 4
	Eskom			Yes		

*Accordingly, in Ulundi there are 168 schools. The Department of Education has 5 Wards namely Ceza, Makhosini, Mashona, Okhukho and Ondini.

APPENDIX Q

SERVICE BACKLOGS WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE

Education Ward	Primary School	High Schools	Combined Schools	Total Schools	Access to Electricit	Access to Water
Ceza	22	09	03	34	19 Yes 15 No	03 None 01 Borehole 06 Tap 21 Tank 03 Mobile Tanker
Makhosini	21	10	01	32	25 Yes 07 No	05 None 03 Borehole 11 Tap 13 Tank
Mashona	22	11	01	34	19 Yes 15 No	04 None 01 Borehole 08 Tap 21 Tank
Okhukho	25	08	01	34	26 Yes 08 No	2 None 3 Borehole 4 Tap 25 Tank
Ondini	19	13	02	34	34 Yes	04 None 16 Tap 14 Tank
Total	109	51	08	168	123 Yes 45 No	18 None 08 Borehole 45 Tap 94 Tank 03 Mobile Tanker

APPENDIX R

APPENDIX R

Transfer Receipts - Operational	Annual Receipts	July	August	September	October	November	December	January	February	March	Total	Conditional/Unconditional	Source
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000		
Equitable Share	205 000	78,056					84,162			43,370	205 588	Unconditional	National Treasury
Municipal System Grant	0										0		
EPWP Incentive	2,940		735			1,323			882		2,940	Conditional	National Treasury
Finance Management Grant	1,870	1,870									1,870	Conditional	National Treasury
Provincialisation of Libraries	905		905								905	Conditional	Provincial Treasury
Community Library Service	911		911								911	Conditional	Provincial Treasury
Electrification of Households	10,000		5,000				5,000				10,000	Conditional	National Treasury
Municipal Infrastructure Grant	45,336	5,000		10,000			10,000			20,336	45,336	Conditional	National Treasury

APPENDIX S

1. Declarations of Returns not made in due time under MFMA s71

All the Returns in terms of 71 of the MFMA were submitted on time.

VOLUME II:

AUDITED ANNUAL FINANCIAL STATEMENTS

Annual Financial Statements

for

Ulundi Local Municipality

for the period ended **30 JUNE 2021**

Province: KwaZulu Natal

AFS rounding: R (i.e. only cents)

Contact Information:

Name of Municipal Manager:	Mr NG Zulu
Contact telephone number:	0358745810
Contact e-mail address:	nzulu@ulundi.gov.za
Name of Chief Financial Officer:	Mr J H Mhlongo
Contact telephone number:	035 874 5102
Contact e-mail address:	jmhlongo@ulundi.gov.za
Name of contact at provincial treasury:	Mr M Ndumo
Contact telephone number:	033 897 4525
Contact e-mail address:	MTHOKOZISI.NDUMO@KZNTREASURY.GOV.ZA
Name of relevant Auditor:	Ms Presnee Moonie
Contact telephone number:	033 264 7400
Contact e-mail address:	Presneem@asa.co.za
Name of contact at National Treasury:	Elsabe Rossow
Contact telephone number:	012 315 5009
Contact e-mail address:	elsabe.rossow@treasury.gov.za

Compiled by:

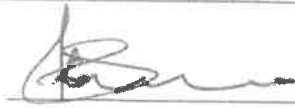
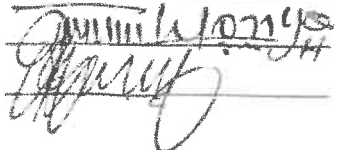
MR S. M KHOMO

Reviewed by:

MR J. H. MHLONGO

Approved by:

MR N. B. ZULU


MR N. B. ZULU

MR J. H. MHLONGO

ULUNDI LOCAL MUNICIPALITY
ANNUAL FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2021

General information

Legal form of entity Local Municipality

Municipal demarcation code KZN266

Nature of business and principal activities:

The main business operations of the Municipality is to engage in local governance activities, which includes planning and promotion of integrated development planning, land, economic and environmental development and supplying of the following services to the community rates and general service - All types of services rendered by the Municipality, excluding the following: Housing Services - Supply housing to the community and includes the rental of units owned by the Municipality to public and staff; Waste Management Services - The collection, disposal and purifying of waste, and sewerage; - Electricity is bought in bulk from Eskom and distributed to consumers by the Municipality.

Legislation

Constitution of the Republic of South Africa (Act 108 of 1998)
Local Government Finance Management Act (Act no.56 of 2003)
Local Government Municipal Systems Act (Act no.32 of 2000)
Local Government Municipal Structures Act (Act no.117 of 1998)
Municipal Property Rates Act (Act no.6 of 2004)
Division of Revenue Act (Act 1 of 2007)

Members of the Council

Councillor W M Ntshangase (M)
Councillor T.G Madela (F)
Councillor N.J Manana (F) - EXCO Ex Officio Member
Councillor H.J Mlambo (M)
Councillor R V Sibiyi (M)
Councillor SP Nakin (F)
Councillor S M Buthelezi (M)
Councillor MS Buthelezi (M)
Councillor CK Zungu (M)
Councillor Prince T M Buthelezi (M)

His Worship the Mayor
Honourable Deputy Mayor
Honourable Speaker
Member of the Executive Committee
Member of the Executive Committee
Member of the Executive Committee
Member of the Executive Committee
Member of the Executive Committee
Member of the Executive Committee
Member of the Executive Committee

Ordinary Council Members

Councillor PM Mthethwa (M)
Councillor ND Masondo (M)
Councillor SN Buthelezi(M)
Councillor ZB Mncube (M)
Councillor J E Xulu (M)
Councillor AM Sibiyi (M)
Councillor BL Khumalo (M)
Councillor MS Mhlongo (M)
Councillor T K Mkhize (M)
Councillor L Yaka (M)
Councillor R B Nyawo (M) (MPAC Chair)
Councillor MS Ximba (F)
Councillor TD Sikhakhane (M)
Councillor MR Dubazane (M)
Councillor JT Gasu (M)
Councillor SV Zondo (F)
Councillor MT Mthembu (M)
Councillor WV Mbatha (M)

Councillor ME Buthelezi (M)
Councillor KP Ngema (M) (Chief Whip)
Councillor M Mdlalose (M)
Councillor SD Sibiyi (M)
Councillor S Z Mkhize (M)
Councillor TP Khanyile (M)
Councillor V Ngcobo (M)
Councillor JV Buthelezi (M)
Councillor D Khoza (M)
Councillor XT Mbatha (M)
Councillor Shangase (M)
Councillor NG Dlamini (F)
Councillor S Ntshingila (F)
Councillor IP Ngobese (F)
Councillor S F Cindi (F)
Councillor Z Stiyaya (F)
Councillor SS Buthelezi (F)
Councillor MZ Sikhakhane (F)
Councillor PB Mbatha (F)

Municipal Manager

Mr N G Zulu

Chief Financial Officer

Mr J H Mhlongo

Grading of Local Authority

Grade 3

Grade

Low Capacity

Auditors

Auditor - General South Africa

Bankers

First National Bank

ULUNDI LOCAL MUNICIPALITY
ANNUAL FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2021

General information (continued)

Registered Office: Cnr Princess Magogo & King Zwelithini Streets, Ulundi

Physical address: *Cnr Princess Magogo & King Zwelithini Streets*
Ulundi
3838

Postal address: *Private Bag X17*
Ulundi
3838

Telephone number: +27 35 874 5100 +27 35 874 5800

Fax number: +27 35 870 3506

E-mail address: nzulu@ulundi.gov.za

Ulundi Local Municipality
ANNUAL FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2021

Accounting Officer's Statement

The Accounting Officer is required by the Municipal Finance Management Act (Act 56 of 2003), to maintain adequate accounting records and is responsible for the content and integrity of the Annual Financial Statements and related financial information included in this report. It is the responsibility of the Accounting Officer to ensure that the Annual Financial Statements fairly present the state of affairs of the Municipality as at 30 June 2021 and the results of its operations and cash flows for the year then ended. The external auditors are engaged to express an independent opinion on the annual financial statements and were given unrestricted access to all financial records and related data.

The Annual Financial Statements have been prepared in accordance with Standards of Generally Recognised Accounting Practice (GRAP) including any interpretations, guidelines and directives issued by the Accounting Standards Board.

The Annual Financial Statements are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The Accounting Officer acknowledges that he is ultimately responsible for the system of internal financial control established by the Municipality and places considerable importance on maintaining a strong control environment. To enable the Accounting Officer to meet these responsibilities, the Accounting Officer sets standards for internal control aimed at reducing the risk of error or deficit in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the Municipality and all employees are required to maintain the highest ethical standards in ensuring the Municipality's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the Municipality is on identifying, assessing, managing and monitoring all known forms of risk across the Municipality. While operating risk cannot be fully eliminated, the Municipality endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The Accounting Officer is of the opinion, based on the information and explanations given by Management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the Annual Financial Statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or deficit.

The Accounting Officer has reviewed the Municipality's cash flow forecast for the period to 30 June 2021 and, in the light of this review and the current financial position, he is satisfied that the Municipality has or has access to adequate resources to continue in operational existence for the foreseeable future.

The Annual Financial Statements are prepared on the basis that the municipality is a going concern and that the Ulundi Municipality has neither the intention nor the need to liquidate or curtail materially the scale of the municipality. Although the Accounting Officer is primary responsible for the financial affairs of the municipality, this is supported by the municipality's external auditors.

I would like to bring to your attention the following material matters:

I certify that the salaries, allowances and benefits of Councillors, and payments made to Councillors for loss of office, if any, as disclosed in note 22 to note 23 of these annual financial statements are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Officer Bearers Act and the Minister of Provincial and Local Government's determination in accordance with this Act.

The Annual Financial Statements set out on pages 5 to 34, which have been prepared on the assumption that the municipality will continue to operate as a going concern for the next 12 months, were approved and signed by the Accounting Officer on 31 August 2021.


Accounting Officer: Mr. N. G. Zulu

DATE :31 August 2021

ULUNDI LOCAL MUNICIPALITY
ANNUAL FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2021

General information

Legal form of entity Local Municipality

Municipal demarcation code KZN266

Nature of business and principal activities:

The main business operations of the Municipality is to engage in local governance activities, which includes planning and promotion of integrated development planning, land, economic and environmental development and supplying of the following services to the community rates and general service - All types of services rendered by the Municipality, excluding the following: Housing Services - Supply housing to the community and includes the rental of units owned by the Municipality to public and staff; Waste Management Services - The collection, disposal and purifying of waste, and sewerage; - Electricity is bought in bulk from Eskom and distributed to consumers by the Municipality.

Legislation Constitution of the Republic of South Africa (Act 108 of 1998)
Local Government Finance Management Act (Act no.56 of 2003)
Local Government Municipal Systems Act (Act no.32 of 2000)
Local Government Municipal Structures Act (Act no.117 of 1998)
Municipal Property Rates Act (Act no.6 of 2004)
Division of Revenue Act (Act 1 of 2007)

Members of the Council

Councillor W M Ntshangase (M)
Councillor T.G Madela (F)
Councillor N.J Manana (F) - EXCO Ex Officio Member
Councillor H.J Mlambo (M)
Councillor R V Sibiya (M)
Councillor SP Nakin (F)
Councillor S M Buthelezi (M)
Councillor MS Buthelezi (M)
Councillor CK Zungu (M)
Councillor Prince T M Buthelezi (M)

His Worship the Mayor
Honourable Deputy Mayor
Honourable Speaker
Member of the Executive Committee
Member of the Executive Committee
Member of the Executive Committee
Member of the Executive Committee
Member of the Executive Committee
Member of the Executive Committee
Member of the Executive Committee

Ordinary Council Members

Councillor PM Mthethwa (M)
Councillor ND Masondo (M)
Councillor SN Buthelezi(M)
Councillor ZB Mncube (M)
Councillor J E Xulu (M)
Councillor AM Sibiya (M)
Councillor BL Khumalo (M)
Councillor MS Mhlongo (M)
Councillor T K Mkhize (M)
Councillor L Yaka (M)
Councillor R B Nyawo (M) (MPAC Chair)
Councillor MS Ximba (F)
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Councillor MR Dubazane (M)
Councillor JT Gasa (M)
Councillor SV Zondo (F)
Councillor MT Mthembu (M)
Councillor WV Mbatha (M)

Councillor M E Buthelezi (M)
Councillor KP Ngema (M) (Chief Whip)
Councillor M Mdlalose (M)
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Councillor S F Cindi (F)
Councillor Z Siyaya (F)
Councillor SS Buthelezi (F)
Councillor MZ Sikhakhane (F)
Councillor PB Mbatha (F)

Municipal Manager Mr N G Zulu

Chief Financial Officer Mr J H Mhlongo

Grading of Local Authority Grade 3

Grade Low Capacity

Auditors Auditor - General South Africa

Bankers First National Bank

STATEMENT OF COMPARISON OF ACTUAL VERSUS BUDGET (REVENUE AND EXPENDITURE) FOR THE YEAR ENDED 30 JUNE 2021						
	Original Budget R	Adjustments R	Final Budget R	Actual R	Actual vs Final budget Variance %	Explanation
Revenue						
Property rates	95 705 000,00	4 725 000	100 430 000,00	101 199 939,36	-1%	
Service charges:Electricity	81 354 000,00	881 000	82 235 000,00	71 248 350,04	15%	
Service charges:Refuse	9 633 000,00		9 633 000,00			
Interest on Receivables	100 000,00	1 700 000	1 800 000,00	2 613 315,05	-31%	This is due to the effects of covid-19 pandemic which hindered community to utilise public facilities
Rental of facilities and equipment	1 582 000,00	-279 000	1 303 000,00	917 488,37	42%	This is due to the effects of covid-19 pandemic which hindered the consumers to pay
Interest earned - external investments	1 110 000,00	-810 000	300 000,00	508 112,10	-41%	
Fines		300 000	300 000,00	56 045,56	435%	Due to the NDPPP correspondence advising municipality not to use speed cameras and also the unavailability where there was a hope for the positive outcome in the current year.
Licences and permits	3 620 000,00	-1 620 000	2 000 000,00	2 635 473,16	-24%	Neighbouring licensing stations closed due to covid-19 as a result people chose Ulundi for similar services.
Government grants and subsidies	190 758 000,00	31 486 000	222 244 000,00	267 480 000,00	-17%	this is due to the disaster management grant received by municipality (COVID19)
Other income	1 947 000,00	-815 000	1 132 000,00	2 694 947,28	-58%	This is due to the Covid19 lockdown restrictions.
Total Revenue	385 809 000,00	35 568 000	421 377 000,00	449 353 670,92		
Expenses						
Employee related costs	147 988 300,00	-	147 988 000,00	147 268 291,90	0%	
Remuneration of councillors	19 149 000,00	-	19 149 000,00	17 093 004,14	12%	This was due to anticipation of the National COGTA Minister's determination on Councilors allowances which did not materialize.
Provision for bad debts adjustment		800 000	800 000,00	5 630 985,04	0%	
Depreciation and amortisation expense	47 588 000,00	-6 397 000	41 191 000,00	31 274 787,37	32%	In this instance it was anticipated that there would be completion of certain assets but that was not achieved due to lockdown as a result of a pandemic.
Finance costs		1 500 000	1 500 000,00	1 442 694,19	4%	Fruitfulness and wasteful expenditure
Bulk purchases	77 467 000,00	16 107 000	93 574 000,00	92 487 598,87	1%	
Bad Debts Written off		-	-	538 878,08	0%	
Contracted services	53 557 000,00	9 504 000	63 061 000,00	59 249 930,67	6%	
General expenses	4 390 800,00	30 095 200	34 486 000,00	30 610 742,07	13%	This is a result of implementation of Cost Containment measures.
Inventory consumed	6 702 000,00	5 387 000	12 089 000,00	11 446 751,31	6%	
Transfers and subsidies	772 000,00	960 000	1 732 000,00	922 675,83	88%	This is a result of implementation of Cost Containment measures.
Total Expenses	357 613 800,00	57 956 200	415 570 000,00	397 966 339,47		
Actual Gain / (loss)				-331 266,90		
Surplus / (deficit) for the period	28 195 200,00	-22 388 200	5 807 000,00	51 056 064,55		

Ulundi Local Municipality
ANNUAL FINANCIAL STATEMENTS
STATEMENT OF FINANCIAL PERFORMANCE FOR THE PERIOD ENDED 30 JUNE 2021

	Note	2021 R	2020 R
Revenue			
Revenue from exchange transactions:		78 004 371	75 874 188
Service charges	14	71 248 350	71 119 903
Rental of facilities and equipment	15	917 488	996 878
Interest earned - external	16	508 112	609 090
Licences and permits	19	2 635 473	1 887 709
Operational Revenue	21	2 694 947	1 260 608
Revenue from non exchange transactions:		371 349 300	318 420 731
Property rates	13	101 199 939	96 572 171
Interest on Receivables	17	2 613 315	1 055 311
Fines, Penalties & Forfeits	18	56 046	317 929
Government grants and subsidies	20	267 480 000	220 475 320
Provision for bad debts adjustment	3,1	-	-
Total revenue		449 353 671	394 294 919
Expenses			
Employee related costs	22	147 268 292	146 403 803
Remuneration of councillors	23	17 093 004	17 099 648
Provision for bad debts adjustment	3	5 630 985	8 069 323
Depreciation	24	31 265 922	38 009 367
Amortisation	8	8 865	25 499
Bad Debts Written off		538 878	22 868
Finance costs	25	1 442 694	14 940 305
Bulk purchases	26	92 487 599	79 006 425
Contracted services	27	59 249 931	48 899 083
Operational Cost	28	30 610 742	36 162 732
Inventory consumed	29	11 446 751	2 731 991
Transfers and subsidies	30	922 676	1 593 543
Total expenses		397 966 339	392 964 587
Actuarial Gain / (loss)	31,1	(331 267)	(682 924)
Revaluation surplus	31,2	-	122 721 623
Fair value adjustment: Investment Property			7 349 000
Surplus / (deficit) for the period		51 056 065	130 718 031

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	REPORTABLE SEGMENTS F

		Community and public safety
Segment Revenue		12 613 315,00
External revenue from non-exchange transactions		
External revenue from exchange transactions		2 613 315,00
Revenue from transactions with other segments		10 000 000,00
Interest revenue		
Segment Expenses		32 093 007,00
Total segment expenses		26 879 235,00
Depreciation and amortisation		5 213 772,00
Interest expense		
Internal charges		
Share of Surplus/(Deficit) of Associates / Joint Ventures	-	19 479 692,00
Taxation		
Acturial Gain / (loss)		
Surplus/deficit for the year	-	19 479 692,00

Other Information		
		Community and public safety
Segment assets		157 910 857,69
Cash and cash equivalents		
Receivables from Exchange Transactions		
Receivables from Non-Exchange Transactions		
Inventories		
Other Current Assets :Exchange		
Property, plant and equipment		157 910 857,69
Heritage Assets		
Investment property		
Intangible assets		
Segment liabilities		-
Trade and other payables		

Cash flows from operating activities		
Cash flows from investing activities		
Cash flows from financing activities		

		15 212 703,11	15 212 703,11
		2 728 957,82	2 728 957,82
		1 303 957,55	1 303 957,55
		7 980 042	7 980 042,45
3 556 957	17 909 900,46	925 858,00	22 392 715,46
20 471 709,00	2 573 302,00	3 016 005,00	31 274 788,00
		44 707 438,94	44 707 438,94
			- 40 336 338,00
		75 229,00	75 229,00

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FOR THE YEAR ENDED 30 JUNE 2020

Economic and environmental services	Trading Services	Other	Unallocated	Total
30 900 000,00	71 119 903,44	268 756 580,78	4 463 123,57	394 294 919,02
		96 572 170,70	4 463 123,57	101 035 294,27
				-
	71 119 903,44			72 175 214,67
				-
30 900 000,00		171 575 319,85		220 475 319,85
		609 090,23		609 090,23
85 944 591,05	110 808 069,06	164 015 712,86	25 499,00	392 964 586,97
58 899 354,00	92 695 594,00	162 903 502,86		339 989 415,86
27 045 237,05	3 172 170,27	1 112 210,00	25 499,00	38 034 866,32
	14 940 304,79			14 940 304,79
- 55 044 591,05	- 39 688 165,62	104 740 867,92	4 437 624,57	1 330 332,05
		- 682 924,00		- 682 924,00
		122 721 623		122 721 623,00
		7 349 000		7 349 000,00
- 55 044 591,05	- 39 688 165,62	234 128 566,92	4 437 624,57	647 408,05
				130 718 031,05

		1 134 285 517,00	1 313 975 350,97
			-
	158 610 925,43		158 610 925,43
			-
		7 415 370,00	9 850 140,03
			-

Ulundi Local Municipality
ANNUAL FINANCIAL STATEMENTS
CASH FLOW STATEMENT FOR THE PERIOD ENDED 30 JUNE 2021

	Note	2021 R	2020 R
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash Receipts from Customers and Government		439 645 622	372 040 747
Cash paid to suppliers and employees		-394 003 601	(324 203 025)
Cash generated by/(utilised in) operations	32	45 642 021	47 837 721,80
Interest received		508 112	609 090
Interest paid		-1 442 694	(14 940 305)
Net cash flows from operating activities		44 707 439	33 506 506,80
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of fixed assets (PPE)	6	-40 336 338	(31 561 984)
Net cash flows from investing activities		-40 336 338	(31 561 984)
CASH FLOWS FROM FINANCING ACTIVITIES			
Increase/(decrease) in consumer deposits		75 229	(69 427)
Net cash flows from financing activities		75 229	(69 427)
Net increase / (decrease) in net cash and cash equivalents		4 446 330	1 875 095
Net cash and cash equivalents at beginning of period		6 022 283	4 147 188
Net cash and cash equivalents at end of period	2,1	10 468 613	6 022 283

Ulundi Local Municipality
ACCOUNTING POLICIES FOR THE PERIOD ENDED 30 JUNE 2021

1 BASIS OF ACCOUNTING

1.1 BASIS OF PRESENTATION

The annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention unless specified otherwise.

These annual financial statements have been prepared in accordance with Generally Recognised Accounting Practice (GRAP), issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act, (Act No 56 of 2003).

The principal accounting policies adopted in the preparation of these annual financial statements are set out below.

GRAP 1	Presentation of Financial Statements
GRAP 2	Cash Flow Statements
GRAP 3	Accounting Policies, Changes in Accounting Estimates and Errors
GRAP 9	Revenue From Exchange Transactions
GRAP 11	Construction Contracts
GRAP 12	Inventories
GRAP 13	Leases
GRAP 14	Events After Reporting Date
GRAP 16	Investment Property
GRAP 17	Property, Plant and Equipment
GRAP 19	Provisions, Contingent Liability and Contingent Assets
GRAP 20	Related Party Disclosure
GRAP 21	Impairment of Non Cash Generating Assets
GRAP 23	Revenue From Non Exchange Transactions (Taxes and Trasfers)
GRAP 24	Presentation of Budget Information in the Financial Statements
GRAP 25	Employee Benefits
GRAP 26	Impairment of Non Generating Assets
GRAP 102	Intangible Assets
GRAP 104	Financial Instruments
GRAP 108	Statutory Recievables
GRAP 109	Accounting by Principals and Aogents
I GRAP 1	Revenue Recognition (Traffic fines)
I GRAP 18	Recognition and Derecognition of Land

Assets, liabilities, revenues and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP.

The accounting policies applied are consistent with those used to present the previous year's financial statements, unless explicitly stated. The details of any changes in accounting policies are explained in the relevant policy.

1.2 PRESENTATION CURRENCY

These annual financial statements are presented in South African Rand, which is the functional currency of the municipality and added and recorded to the nearest rand.

1.3 GOING CONCERN ASSUMPTION

These annual financial statements have been prepared on the assumption that the municipality will continue to operate as a going concern for at least the next 12 months.

1.4 COMPARATIVE INFORMATION

Budget information in accordance with GRAP 1 and 24, has been provided in a statement of comparison of actual and budget to these financial statements and forms part of the audited annual financial statements.

When the presentation or classification of items in the annual financial statements is amended, prior period comparative amounts are restated. The nature and reason for the reclassification is disclosed. Where accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly.

1.5 STANDARDS, AMENDMENTS TO STANDARDS AND INTERPRETATIONS ISSUED BUT NOT YET EFFECTIVE

The following GRAP standards have been issued but are not yet effective and have not been early adopted by the municipality:

GRAP 104 Financial Instruments

3 INTANGIBLE ASSETS

3.1 INITIAL RECOGNITION

An intangible asset is an identifiable non-monetary asset without physical substance. Examples include computer software, licences, and development costs. The municipality recognises an intangible asset in its Statement of Financial Position only when it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the municipality and the cost or fair value of the asset can be measured reliably.

Internally generated intangible assets are subject to strict recognition criteria before they are capitalised. Research expenditure is never capitalised, while development expenditure is only capitalised to the extent that:

- the municipality intends to complete the intangible asset for use or sale;
- it is technically feasible to complete the intangible asset;
- the municipality has the resources to complete the project; and
- it is probable that the municipality will receive future economic benefits or service potential.

Intangible assets are initially recognised at cost.

Where an intangible asset is acquired by the municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of that asset on the date acquired.

Where an intangible asset is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

3.2 SUBSEQUENT MEASUREMENT - COST MODEL

Intangible assets are subsequently carried at cost less accumulated amortisation and impairments. The cost of an intangible asset is amortised over the useful life where that useful life is finite. Where the useful life is indefinite, the asset is not amortised but is subject to an annual impairment test.

3.3 AMORTISATION AND IMPAIRMENT

Amortisation is charged so as to write off the cost or valuation of intangible assets over their estimated useful lives using the straight line method. The annual amortisation rates are based on the following estimated average asset lives:

Computer software

The amortisation period and the amortisation method for an intangible asset with a finite useful life are reviewed at each reporting date and any changes are recognised as a change in accounting estimate in the Statement of Financial Performance.

The municipality tests intangible assets with finite useful lives for impairment where there is an indication that an asset may be impaired. An assessment of whether there is an indication of possible impairment is done at each reporting date. Where the carrying amount of an item of an intangible asset is greater than the estimated recoverable amount (or recoverable service amount), it is written down immediately to its recoverable amount (or recoverable service amount) and an impairment loss is charged to the Statement of Financial Performance.

3.4 DERECOGNITION

Intangible assets are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset. The gain or loss arising on the disposal or retirement of an intangible asset is determined as the difference between the sales proceeds and the carrying value and is recognised in the Statement of Financial Performance.

4 INTANGIBLE ASSETS

An asset is identifiable if it either:

is separable, i.e. is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability regardless of whether the entity intends to do so; or arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the municipality or from

A binding arrangement describes an arrangement that confers similar rights and obligations on the parties to it as if it were in the form of a contract.

An intangible asset is recognised when:

it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the municipality; and

- the cost or fair value of the asset can be measured reliably.

The municipality assesses the probability of expected future economic benefits or service potential using reasonable and supportable assumptions that represent management's best estimate of the set of economic conditions that will exist over the useful life of the asset.

Where an intangible asset is acquired through a non-exchange transaction, its initial cost at the date of acquisition is measured at its fair value as at that date.

Expenditure on research (or on the research phase of an internal project) is recognised as an expense when it is incurred. An intangible asset arising from development is recognised when:

- it is technically feasible to complete the asset so that it will be available for use or sale.
- there is an intention to complete and use or sell it.
- there is an ability to use or sell it.
- it will generate probable future economic benefits or service potential.

there are available technical, financial and other resources to complete the development and to use or sell the asset.

- the expenditure attributable to the asset during its development can be measured reliably.

Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets amortisation is provided on a straight-line basis over the amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Internally generated brands, mastheads, publishing titles, customer lists and items similar in substance are not recognised as intangible assets.

Internally generated goodwill is not recognised as an intangible asset.

Amortisation is provided to write down the intangible assets, on a straight line basis, to their residual values as follows:

Item	Depreciation method	Average useful life
Computer software, other	Straight line	5

The municipality discloses relevant information relating to assets under construction or development, in the notes to the financial statements (see note).

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

6 INVENTORIES

6.1 INITIAL RECOGNITION

Inventories comprise current assets held for sale, consumption or distribution during the ordinary course of business. Inventories are initially recognised using weighted average method. Cost generally refers to the purchase price, plus taxes, transport costs and any other costs in bringing the inventories to their current location and condition. Where inventory is manufactured, constructed or produced, the cost includes the cost of labour, materials and overheads used during the manufacturing process. Where inventory is acquired by the municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of the item on the date acquired.

6.2 SUBSEQUENT MEASUREMENT

Inventories, consisting of consumable stores, raw materials, work-in-progress and finished goods, are valued using weighted average method unless they are to be distributed at no or nominal charge, in which case they are measured using weighted average method. Redundant and slow-moving inventories are identified and written down in this way. Differences arising on the valuation of inventory are recognised in the Statement of Financial Performance in the year in which they arose. The amount of any reversal of any write-down of inventories arising from an increase in net realisable value or current replacement cost is recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

The carrying amount of inventories is recognised as an expense in the period that the inventory was sold, distributed, written off or consumed, unless that cost qualifies for capitalisation to the cost of another asset.

7 FINANCIAL INSTRUMENTS

The municipality has various types of financial instruments and these can be broadly categorised as either financial assets, financial liabilities or residual interests in accordance with the substance of the contractual agreement. The municipality only recognises a financial instrument when it becomes a party to the contractual provisions of the instrument.

7.1 INITIAL RECOGNITION

Financial assets and financial liabilities are recognised on the entity's Statement of Financial Position when the entity becomes party to the contractual provisions of the instrument. The entity does not offset a financial asset or financial liability unless a legally enforceable right to offset the recognised amounts currently exist and the entity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously. Fair value methods and assumption. The fair values of financial instruments are determined as follows: The fair value of quoted investments are based on current bid prices. If the market for a financial asset is not active (and for unutilised securities), the company establishes fair value by using valuation techniques. These include the use of the recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

7.2 The effective interest rate

The effective interest rate method of calculating the amortised cost of a financial asset or financial liability and of allocating the interest income or interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments or receipts through the expected life of the financial instrument or, when appropriate, a shorter period to the net carrying amount of the financial asset or financial liability.

7.3 Amortised cost

Amortised cost is the amount at which the financial asset or financial liability is measured at initial recognition minus principal repayments, plus or minus the cumulative amortisation using the effective interest method of any difference between that initial amount and the maturity amount, and minus any reduction for impairment or uncollectibility.

7.4 SUBSEQUENT MEASUREMENT

Financial Assets are categorised according to their nature as either financial assets at fair value through profit or loss, held-to-maturity, loans and receivables, or available for sale. Financial liabilities are categorised as either at fair value through profit or loss or financial liabilities carried at amortised cost ("other"). The subsequent measurement of financial assets and liabilities depends on this categorisation and, in the absence of an approved GRAP Standard on Financial Instruments, is in accordance with IAS 39.

7.4.1 INVESTMENTS

Investments, which include listed government bonds, unlisted municipal bonds, fixed deposits and short-term deposits invested in registered commercial banks, are categorised as either held-to-maturity where the criteria for that categorisation are met, or as loans and receivables, and are measured at amortised cost. Where investments have been impaired, the carrying value is adjusted by the impairment loss, which is recognised as an expense in the period that the impairment is identified. Impairments are calculated as being the difference between the carrying amount and the present value of the expected future cash flows flowing from the instrument. On disposal of an investment, the difference between the net disposal proceeds and the carrying amount is charged or credited to the Statement of Financial Performance.

7.4.2 TRADE AND OTHER RECEIVABLES

Trade and other receivables are categorised as financial assets: loans and receivables and are initially recognised at fair value and subsequently carried at amortised cost. Amortised cost refers to the initial carrying amount, plus interest, less repayments and impairments. An estimate is made for doubtful receivables based on a review of all outstanding amounts at year-end. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments (more than 30 days overdue) are considered indicators that the trade receivable is impaired. Impairments are determined by discounting expected future cash flows to their present value. Amounts that are receivable within 12 months from the reporting date are classified as current.

An impairment of trade receivables is accounted for by reducing the carrying amount of trade receivables through the use of an allowance account, and the amount of the loss is recognised in the Statement of Financial Performance within operating expenses. When a trade receivable is uncollectible, it is written off. Subsequent recoveries of amounts previously written off are credited against operating expenses in the Statement of Financial Performance.

7.4.3 TRADE PAYABLES AND BORROWINGS

Financial liabilities consist of trade payables and borrowings. They are categorised as financial liabilities held at amortised cost, are initially recognised at fair value and subsequently measured at amortised cost which is the initial carrying amount, less repayments, plus interest.

7.4.4 CASH AND CASH EQUIVALENTS

Cash includes cash on hand (including petty cash) and cash with banks (including call deposits). Cash equivalents are short-term highly liquid investments, readily convertible into known amounts of cash, that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value. For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held on call with banks, net of bank overdrafts. The municipality categorises cash and cash equivalents as financial assets: loans and receivables.

Bank overdrafts are recorded based on the facility utilised. Finance charges on bank overdraft are expensed as incurred. Amounts owing in respect of bank overdrafts are categorised as financial liabilities: other financial liabilities carried at amortised cost.

7.4.5 INITIAL RECOGNITION

Cash includes cash on hand (including petty cash) and cash with banks (including call deposits). Cash equivalents are short-term highly liquid investments, readily convertible into known amounts of cash, that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value. For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held on call with banks, net of bank overdrafts. The municipality categorises cash and cash equivalents as financial assets: loans and receivables.

8 UNAUTHORISED EXPENDITURE

Unauthorised expenditure is expenditure that has not been budgeted, expenditure that is not in terms of the conditions of an allocation received from another sphere of government, municipality or organ of state and expenditure in the form of a grant that is not permitted in terms of the Municipal Finance Management Act (Act No.56 of 2003). Unauthorised expenditure is accounted for as an expense in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

9 IRREGULAR EXPENDITURE

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the Municipality's supply chain management policy. Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

12 Finance leases - lessor

Amounts due from lessees under finance leases are recorded as receivables at the amount of the net investment in the leases. The receivable is calculated as the sum of all the minimum lease payments to be received, plus any unguaranteed residual accruing to the municipality, discounted at the interest rate implicit in the lease. The receivable is reduced by the capital portion of the lease instalments received, with the interest portion being recognised as interest revenue on a time proportionate basis. The accounting policies relating to derecognition and impairment of financial instruments are applied to lease receivables.

12 Operating leases - lessees

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset/ liability. Any contingent rents are expensed in the period they are incurred.

12 Operating leases - lessor

Operating lease income is recognised as revenue on a straight-line basis over the lease term. Initial direct costs incurred in negotiating and arranging operating leases are added to the carrying amount of the leased asset and recognised as an expense over the lease term on the same basis as the lease income.

Income for leases is disclosed under revenue in statement of financial performance.

13 REVENUE

13 REVENUE FROM EXCHANGE TRANSACTIONS

Revenue from exchange transactions refers to revenue that accrued to the municipality directly in return for services rendered / goods sold, the value of which approximates the consideration received or receivable.

Service charges relating to electricity and water are based on consumption. Meters are read on a quarterly basis and are recognised as revenue when invoiced. Provisional estimates of consumption are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period.

Revenue from the sale of electricity prepaid meter cards is recognised at the point of sale.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage, and are levied monthly based on the recorded number of refuse containers per property.

Interest revenue is recognised on a time proportion basis.

Revenue from the rental of facilities and equipment is recognised on a straight-line basis over the term of the lease agreement.

Dividends are recognised on the date that the Municipality becomes entitled to receive the dividend.

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant gazetted tariff. This includes the issuing of licences and permits.

Revenue from the sale of goods is recognised when substantially all the risks and rewards in those goods is passed to the consumer.

Revenue arising out of situations where the municipality acts as an agent on behalf of another entity (the principal) is limited to the amount of any fee or commission payable to the municipality as compensation for executing the agreed services.

13 REVENUE FROM NON-EXCHANGE TRANSACTIONS

Revenue from non-exchange transactions refers to transactions where the municipality received revenue from another entity without directly giving approximately equal value in exchange. Revenue from non-exchange transactions is generally recognised to the extent that the related receipt or receivable qualifies for recognition as an asset and there is no liability to repay the amount.

Revenue from property rates is recognised when the legal entitlement to this revenue arises. Collection charges are recognised when such amounts are legally enforceable. Penalty interest on unpaid rates is recognised on a time proportionate basis.

Fines constitute both spot fines and summonses. Revenue from spot fines and summonses is recognised when payment is received, together with an estimate of spot fines and summonses that will be received based on past experience of amounts collected.

Revenue from public contributions and donations is recognised when all conditions associated with the contribution have been met or where the contribution is to finance property, plant and equipment, when such items of property, plant and equipment qualifies for recognition and first becomes available for use by the municipality. Where public contributions have been received but the municipality has not met the related conditions, a deferred income (liability) is recognised.

Contributed property, plant and equipment is recognised when such items of property, plant and equipment qualifies for recognition and become available for use by the municipality.

Revenue from the recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No.56 of 2003) and is recognised when the recovery thereof from the responsible councillors or officials is virtually certain.

The replacement cost and reproduction cost of an asset is determined on an "optimised" basis. The rationale is that the municipality would not replace or reproduce the asset with a like asset if the asset to be replaced or reproduced is an overdesigned or overcapacity asset. Overdesigned assets contain features which are unnecessary for the goods or services the asset provides. Overcapacity assets are assets that have a greater capacity than is necessary to meet the demand for goods or services the asset provides. The determination of the replacement cost or reproduction cost of an asset on an optimised basis thus reflects the service potential required of the asset.

Recognition and measurement:

If the recoverable service amount of an asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. That reduction is an impairment loss. An impairment loss of assets carried at cost less any accumulated depreciation or amortisation is recognised immediately in surplus or deficit.

An impairment loss is recognised for non-cash-generating units if the recoverable service amount of the unit is less than the carrying amount of the unit. The impairment loss is allocated to reduce the carrying amount of the assets of the unit as follows: to the assets of the unit, pro rata on the basis of the carrying amount of each asset in the unit. The Municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for assets may no longer exist or may have decreased. If any such indication exists, the recoverable service amounts of those assets are estimated. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior periods.

The municipality assesses at each reporting date whether there is any indication that an asset may be impaired. If any such indication exists, the municipality estimates the recoverable service amount of the asset.

Irrespective of whether there is any indication of impairment, the municipality also:

- tests intangible assets with an indefinite useful life or intangible assets not yet available for use for impairment annually by comparing its carrying amount with its recoverable amount. This impairment test is performed during the annual period and at the same time every period.

If there is any indication that an asset may be impaired, the recoverable service amount is estimated for the individual asset. If it is not possible to estimate the recoverable service amount of the individual asset, the recoverable service amount of the cash-generating unit to which the asset belongs is determined.

The recoverable service amount of an asset or a cash-generating unit is the higher of its fair value less costs to sell and its value in use.

If the recoverable service amount of an asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. That reduction is an impairment loss.

An impairment loss of assets carried at cost less any accumulated depreciation or amortisation is recognised immediately in surplus or deficit. Any impairment loss of a revalued asset is treated as a revaluation decrease.

An impairment loss is recognised for cash-generating units if the recoverable service amount of the unit is less than the carrying amount of the unit. The impairment loss is allocated to reduce the carrying amount of the assets of the unit as follows: - to the assets of the unit, pro rata on the basis of the carrying amount of each asset in the unit.

A municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for assets may no longer exist or may have decreased. If any such indication exists, the recoverable service amounts of those assets are estimated.

The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss of assets carried at cost less accumulated depreciation or amortisation is recognised immediately in surplus or deficit. Any reversal of an impairment loss of a revalued asset is treated as a revaluation increase.

16 Employee benefits

16 Long service awards

The present value of the long service award depends on a number of factors that are determined on an actuarial basis using a number of assumptions. The Projected Unit Credit funding method has been used to determine the value of this liability.

16 Short-term employee benefits

The cost of short-term employee benefits, (those payable within 12 months after the service is rendered, such as paid vacation leave and sick leave, bonuses, and non-monetary benefits such as medical care), are recognised in the period in which the service is rendered and are not discounted. The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs.

The expected costs of surplus sharing and bonus payments is recognised as an expense when there is a legal or constructive obligation to make such payments as a result of past performance.

16 Defined contribution plans

Council employees contribute to the Natal Joint Municipal Pension Fund. The retirement benefit fund is subject to the Pension Fund Act, 1956, with pension being calculated on the pensionable remuneration paid. A defined contribution plan is a plan under which the municipality pays fixed contributions into a separate entity. The municipality has no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employees the benefits relating to service in the current or prior periods. The municipality's contributions to the defined contribution funds are established in terms of the rules governing those plans. Contributions are recognised in the Statement of Financial Performance in the period in which the service is rendered by the relevant employees. The municipality has no further payment obligations once the contributions have been paid.

17 Budget

The municipality's budget has been prepared on accrual basis method.

18 Commitments

Commitments are not recognised. Commitments are disclosed in the notes to the annual financial statements. A commitment is disclosed unless the possibility of an outflow of resources embodying economic benefits is remote.

19 Value Added Tax

The municipality accounts for Value Added Tax on the cash basis.

20 Related parties

The municipality operates in an economic sector currently dominated by entities directly or indirectly owned by the South African Government. As a consequence of the constitutional independence of the three spheres of government in South Africa, only entities within the local sphere of government are considered to be related parties.

Management are those persons responsible for planning, directing and controlling the activities of the municipality, including those charged with the governance of the municipality in accordance with legislation, in instances where they are required to perform such functions.

Close members of the family of a person are considered to be those family members who may be expected to influence, or be influenced by, that management in their dealings with the municipality.

Only transactions with related parties not at arm's length or not in the ordinary course of business are disclosed.

21 Events after reporting date

Recognised amounts in the financial statements are adjusted to reflect events arising after the reporting date that provided evidence of conditions that existed at the reporting date. Events after the reporting date that are indicative of conditions that arose after the reporting date are dealt with by way of a note to the annual financial statements.

Ulundi Local Municipality
NOTES TO THE FINANCIAL STATEMENTS 30 JUNE 2021

Note 2021
R R

2 CASH AND CASH EQUIVALENTS

2,1 Cash and cash equivalents consist of the following:

Call Deposits

(FNB 62328066776 Electricity Sales Acc)	1 768 559	116 127
(FNB 62324120261 DME Account)	208 138	34 129
(FNB 62062833639 Housing Grant)	228 788	8 967
(FNB 62067492802 Conditional Grant)	16 078	2 428
(FNB 62064936093 FMG GRANT)	61 943	11 927
(FNB 62064936340 Statutory Funds)	69 632	96 886
(FNB 62067492943 MIG Funds)	15 391	2 237 747
(Fnb 62179391190 Investment Acc Main)	6 045 762	3 187
(Fnb 62261683471 Traffic revenue)	408	408
	8 414 699.92	2 511 807.55

Cash at bank

Primary bank account	1 969 319	3 403 231
Salaries bank account	9 329	18 619
Credit card	-	(3 478)
	1 978 648	3 418 372

Cash on hand

Petty cash	1 000	1 000
Main direct cashiers clearing account	74 265	91 104
	75 265	92 104

Total cash & cash equivalents

10 468 613 6 022 283

2,2 Bank accounts

The Municipality has the following bank accounts: -

First National Bank - Ulundi: 62035267609 1 969 319 3 403 266

2,3 Current Account (Primary Bank Account)

First National Bank - Ulundi: 62035267609
(FNB 62328066776 Electricity Sales Acc)
(FNB 62324120261 DME Account)
(FNB 62062833639 Housing Grant)
(FNB 62067492802 Conditional Grant)
(FNB 62064936093 FMG GRANT)
(FNB 62064936340 Statutory Funds)
(FNB 62067492943 MIG Funds)
(FNB 62179391190 Investment Acc Main)
(FNB 62261683471 Traffic revenue)

30-Jun-21		
Cash book	Bank Statement	Difference
1 969 318,99	1 969 319	-
1 768 559,26	1 768 559,26	-
208 138,23	208 138,23	-
228 787,95	228 787,95	-
16 077,92	16 077,92	-
61 943,40	61 943,40	-
69 632,14	69 632,14	-
15 390,65	15 390,65	-
6 045 762,37	6 045 762,37	-
408,00	408,00	-

First National Bank - Ulundi: 62035267609
(FNB 62328066776 Electricity Sales Acc)
(FNB 62324120261 DME Account)
(FNB 62062833639 Housing Grant)
(FNB 62067492802 Conditional Grant)
(FNB 62064936093 FMG GRANT)
(FNB 62064936340 Statutory Funds)
(FNB 62067492943 MIG Funds)
(FNB 62179391190 Investment Acc Main)
(FNB 62261683471 Traffic revenue)
(FNB 4228250060371001 Credit Card)

30-Jun-20		
Cash book	Bank Statement	Difference
3 403 231,00	3 403 231	-
116 127,00	116 127,00	-
34 129,00	34 129,00	-
8 967,00	8 967,00	-
2 428,00	2 428,00	-
11 927,00	11 927,00	-
96 886,00	96 886,00	-
2 237 747,00	2 237 747,00	-
3 187,00	3 187,00	-
408,14	408,14	-
-3 478,35	-3 478,35	-

Ulundi Local Municipality
NOTES TO THE FINANCIAL STATEMENTS 30 JUNE 2021

	Note	2021 R	2020 R
3.1.1 IMPAIRMENT RECONCILIATION OF CONSUMER RECEIVABLES			
		2021	2020
Balance at beginning of the year		51 633 619	43 564 296
Impairment reversal		5 630 985	8 069 323
Balance at end of year		57 264 604	51 633 619
3.1.2 Ageing of Impaired Consumer Receivables			
		2021	2020
31 - 60 Days		-	290 802,70
61 - 90 Days		305 986	1 119 497
91 - 120 Days		601 897	949 375
121 Days and over		56 356 720	49 273 944
		57 264 604	51 633 619
No Government debts have been provided for in above amounts as per the Municipal approved policy.			
<u>Trade and other receivables impaired</u>			
As of 30 June 2021, trade and other receivables of R57 129 062 were impaired and provided for.			
3.2 TRADE AND OTHER RECEIVABLES FROM NON EXCHANGE TRANSACTIONS			
	Gross Balances	Impairment	Net balance
<u>Trade receivables</u>	R	R	R
as at 30 June 2020			
Rates	65 052 704	42 270 409	22 782 295
Interest on arrear debtors	12 069 119	-	12 069 119
	77 121 823	42 270 409	34 851 414
Total Trade and other receivables			
as at 30 JUNE 2021			
Rates	80 181 926	42 270 409	37 911 517
Interest on arrear debtors	13 414 737	-	13 414 737
Total	93 596 663	42 270 409	51 326 254
Total Trade and other receivables			
<u>Rates: Ageing</u>		2021	2020
Current (0 – 30 days)		5 571 131	5 114 545
31 - 60 Days		(138 501)	507 290
61 - 90 Days		1 394 457	1 370 491
91 - 120 Days		1 561 374	1 772 224
121 Days and over		85 208 202	56 288 154
Total		93 596 663	65 052 704

Ulundi Local Municipality
FINANCIAL STATEMENTS
NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2020

6 PROPERTY, PLANT AND EQUIPMENT

	2020										Carrying Amount	
	Land	Buildings	Infrastructure			Community		Other Assets				
			Roads	Stormwater	Electricity	Outdoor facilities	Cemeteries/ Halls/ Libraries	Furniture & Fittings	Machinery Equipment	Transport		Computer Equipment
Carrying amount as at 01 July 2019	52 283 376,77	47 285 681	130 288 063	10 788 919	10 708 185	44 828 038	60 628 330	28 815	1 468 805	3 086 443	1 508 738	384 283 282
Cost/Revaluation	52 283 376,77	68 253 301	665 545 889	38 106 884	100 410 807	68 850 253	99 015 053	3 652 143	8 659 681	4 007 474	5 957 990	1 166 051 740
Accumulated depreciation and impairment losses	-	(18 967 620)	(535 258 006)	(21 317 966)	(149 612 532)	(14 330 314)	(29 386 723)	(3 673 228)	(7 190 876)	(330 031)	(4 451 252)	(784 778 448)
Movements for the period ended 30 JUNE 2020												
Movements for the year												
Acquisitions/ Additions					7 169 124		2 434 770,03	180 000,00			60 246	9 850 140
Completed Project (CUC)			376 459			6 781 122	-2 434 770,03	16 489 175,91				(2 434 770)
Capital Under Construction												24 026 767
Depreciation for the year		(2 134 547)	(25 582 925)	(1 628 365)	(3 172 170)	(1 825 460)	(5 054 270)	(81 009)	(304 608)	(74 783)	(651 743)	(36 009 367)
Cost/Revaluation	122 721 823,00											122 721 823
Carrying amount as at 30 JUNE 2020	174 984 999,77	45 151 133,55	187 283 118,60	15 280 653,58	20 795 118,06	51 884 581,07	89 061 235,78	127 909,10	1 164 107,12	3 823 679,97	821 240,36	501 937 875,48
Cost/Revaluation	174 984 999,77	96 253 300,69	665 622 346,00	38 106 883,08	173 670 820,03	67 820 376,14	114 504 226,71	4 132 143,49	8 659 680,68	4 037 473,56	6 024 236,53	1 323 825 491
Accumulated depreciation and impairment losses	-	(21 102 167,44)	(558 639 230,60)	(22 849 331,10)	(152 764 702,77)	(15 655 794,07)	(34 442 992,93)	(4 004 234,39)	(7 495 573,56)	(413 763,62)	(5 102 995,17)	(822 787 815)

Ulundi Local Municipality
FINANCIAL STATEMENTS
NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2021

	2021										Carrying Amount	
	Land	Buildings	Infrastructure			Community		Other Assets				
			Roads	Stormwater	Electricity	Outdoor facilities	Cemeteries/ Halls/ Libraries	Furniture & Fittings	Machinery Equipment	Transport		Computer Equipment
Carrying amount as at 01 July 2020	174 984 999,77	45 151 134	187 283 118	15 280 653	20 795 119	51 884 581	89 061 236	127 909	1 164 107	3 823 680	821 240	501 937 875
Cost/Revaluation	174 984 999,77	66 253 301	665 622 346	38 106 884	173 670 821	67 820 375	114 504 229	4 132 143	8 659 681	4 037 474	6 024 236	1 323 825 492
Accumulated depreciation and impairment losses	-	(21 102 167)	(558 639 231)	(22 849 331)	(152 784 702)	(15 655 794)	(34 442 993)	(4 004 234)	(7 495 574)	(413 784)	(5 102 995)	(822 787 815)
Movements for the period ended 30 JUNE 2021												
Movements for the year												
Acquisitions/ Additions			3 559 957		4 464 711		12 465 189,48		306 638		810 020	5 380 569
Completed Project (CUC)						17 943 623	-12 465 189,48					17 012 148
Capital Under Construction												17 943 623
Depreciation for the year		(2 163 922)	(16 942 516)	(1 629 191)	(2 673 302)	(1 309 262)	(3 904 570)	(32 441)	(289 375)	(73 235)	(428 167)	(31 265 922)
Carrying amount as at 30 JUNE 2021	174 984 999,77	42 987 211,55	61 897 657,19	13 731 381,06	22 878 527,06	68 299 002,07	89 011 655,62	95 468,10	1 181 578,12	3 550 444,97	1 112 082,93	510 188 081,94
Cost/Revaluation	174 984 999,77	66 253 300,69	669 476 305,44	38 106 884,06	176 034 531,03	65 663 096,14	127 969 418,17	4 132 143,49	8 659 618,06	4 037 473,69	6 043 236,40	1 364 161 830
Accumulated depreciation and impairment losses	-	(23 266 089,44)	(577 581 748,25)	(24 375 502,10)	(155 356 004,27)	(17 284 906,07)	(38 347 652,55)	(4 036 675,39)	(7 784 948,56)	(487 029,62)	(5 531 163,47)	(854 053 738)

Capital Under Construction: Re/retired assets that are not completed during the current year and there are no credits that had taken for more than 12 months due to COVID-19 Pandemic. Capital under construction R 376 459 36 Roads and R963 129 67 Nonroads

Ulundi Local Municipality
NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2021

Note	2021 R	2020 R
9 Consumer Deposit		
Electricity	2 726 957,82	2 653 728,56
10 TRADE AND OTHER PAYABLES		
Trade creditors	12 755 306,74	26 627 702,86
Bulk Purchase	90 070 951,80	121 755 356,00
Workmans Compensation Fund	2 721 125,00	3 121 125,00
Payments received in advance	5 076 513,29	6 658 754,34
Land Sales	0 858 598,62	0 515 198,62
Other creditors	902 769,05	759 712,15
Total Trade Payables	131 385 264,50	158 438 648,97
10.1 Provision:Leave		
Opening Balance	14 305 604,55	11 910 986,00
Increase	1 116 146,33	2 394 618,55
Reduction	-1 221 057,66	
Total	14 200 693,22	14 305 604,55
10.2 Provision:Bonus		
Opening	1 010 010,09	945 566,70
Change in Bonus	-	84 441,30
Total	1 010 010,09	1 030 008,00
TOTAL TRADE AND OTHER PAYABLES	146 597 967,61	163 751 463,61
11 LONG SERVICE LEAVE AWARDS		
	R	R
Opening balance	8 035 000,00	6 764 000,00
Current service cost	697 000,00	645 000,00
Interest cost	1 010 000,00	682 000,00
Benefits paid	- 789 267,00	- 738 924,00
Actuarial loss/(Gain)	331 267,00	682 924,00
	8 284 000,00	8 035 000,00
12.1 ACCUMULATED SURPLUS		
	382 486 575,33	411 140 771,68
(Deficit)/surplus for the year	51 058 064,55	130 763 325,45
Other accumulated surplus	331 428 510,78	280 377 446,23
12.2 Reserves	122 732 313,00	122 732 313,00
Revaluation Reserves	122 732 313,00	122 732 313,00
13 PROPERTY RATES		
Residential Properties	20 107 341,67	21 477 910,00
Business and Commercial Properties	27 632 636,78	24 171 931,00
Agricultural Property	4 868 095,50	3 531 807,40
State owned Properties	50 718 997,77	61 877 657,30
Rates rebates	-10 923 435,56	-14 487 135,00
Total Property rates	101 399 636,16	96 572 170,70

Ulundi Local Municipality
NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2021

	Note	2021 R	2020 R
Community Library			
Allocation received		637 000,00	239 000,00
Amount spent		-637 000,00	-239 000,00
Balance		-	-
		1 816 000,00	2 311 000,00
Total		222 144 000,00	189 575 319,85
20.4 Monetary Allocations : Municipal Infrastructure Grant			
Allocation received		45 338 000,00	50 900 000,00
Amount spent		-45 338 000,00	-29 888 236,89
Balance		-	1 011 764,11
21 OPERATIONAL REVENUE			
Administrative Handling Fees		448,98	41 665,45
Transaction Handling Fees		1 660 938,65	541 350,90
Incidental Cash Surplus		12 374,36	6 456,79
Staff Recoveries		160 368,62	186 858,09
Burial Plan Approval		168 438,65	115 567,58
Cometry and Burial		100 805,67	55 888,00
Clearance Certificate		163 574,39	107 422,73
Photocopies and Faxes		23 616,88	15 359,05
Disconnection /Reconnection Fees		-	189 480,01
Temporary Connection Fee		9 382,68	4 791,20
Greening award		375 000,00	-
Library donations		-	-
Total		2 694 947,26	1 260 807,80
22 Employees Related Costs			
22.1 Municipal Staff costs		140 064 791,50	139 280 303,47
22.2 Senior managers		7 283 500,40	7 203 500,00
Total		147 268 291,90	146 483 803,47
22.1 Municipal Staff costs			
Basic Salary		61 253 277,03	59 804 012,86
Bonus		7 275 695,79	6 969 716,24
Service Related Benefits		2 202 445,95	-
Allowances		9 902 858,84	9 029 616,29
Bargain Council		36 036,00	35 991,72
Pension		21 089 067,40	25 019 466,69
Unemployment Insurance Fund		558 411,98	578 469,34
Medical		8 346 996,71	8 349 990,33
Total		140 064 791,50	139 280 303,47
22.2 Senior managers			
Remuneration of the Municipal Manager			
Basic Salary		1 300 231,32	1 355 696,76
Allowances		175 974,60	120 509,16
Bargain Council		118,80	118,80
Unemployment Insurance Fund		1 784,64	1 784,64
Total		1 478 109,36	1 478 109,36
Remuneration of the Chief Finance Officer			
Basic Salary		808 041,36	843 819,24
Allowances		144 287,04	108 509,16
Bargain Council		118,80	118,80
Unemployment Insurance Fund		1 784,64	1 784,64
Total		954 231,84	954 231,84
Remuneration of the Director Corporate Services			
Basic Salary		808 041,36	843 819,24
Allowances		144 287,04	108 509,16
Bargain Council		118,80	118,80
Unemployment Insurance Fund		1 784,64	1 784,64
Total		954 231,84	954 231,84

Ulundi Local Municipality
NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2021

	Note	2021 R	2020 R
27.1 Consultants and Professional services			
Engineering Services			
Electrical		1 555 048,35	7 736 998,06
Total: Engineering Services		1 555 048,35	7 736 998,06
Infrastructure and Planning Services			
Land and Quantity surveyors		508 520,00	34 680,00
Town planner		138 020,86	73 864,35
Total: Infrastructure and Planning Services		646 540,86	108 544,35
Legal Services			
Legal advice and litigation		1 531 950,50	1 119 000,37
Total: Legal advice and litigation		1 531 950,50	1 119 000,37
Total: Consultants and Professional services		3 733 537,71	8 964 542,78
27.2 Contractors			
General services			
Buildings			134 349,09
Audio visual services		1 586 509,50	1 755 038,66
Catering services			88 118,84
Medical examination		1 000,00	
Traffic and streets light		202 764,50	165 043,48
Total General services		1 790 274,00	2 122 550,07
Maintenance services			
Maintenance of equipment		167 121,00	351 999,34
Maintenance of unspecified assets		26 049 448,58	5 303 730,05
Total Maintenance services		27 216 569,58	5 655 729,39
Total Contractors		28 902 547,58	7 778 279,46
27.3 Outsourced Services			
Business and Advisory Services			
Commission and Committees		41 484,00	82 060,00
Project management		1 502 266,26	2 082 886,13
Research and advisory		1 771 429,00	1 291 350,00
Valuer		188 071,99	218 877,37
Total Business and advisory services		3 903 251,25	4 685 173,50
General Services			
Administrative and support staff			518 560,94
Burial services		924 093,06	936 025,47
Alien Vegetation Control			30 456,20
Cleaning and grass cutting service		760 522,86	-
Catering Services		268 586,37	403 386,59
Hygiene services			91 408,36
Refuse removal		6 634 748,15	7 018 352,04
Security services		4 148 419,20	4 148 419,20
Total general services		12 936 359,64	13 147 017,80
Trading services			
Electrical		10 174 225,39	15 354 060,03
Total Trading services		10 174 225,39	15 354 060,03
Total outsources services		26 613 845,38	32 156 260,33
28 Operational Costs			416 497,50
Corporate and municipal activities			2 798 043,00
Gifts and promotional items		375 834,12	430 890,94
Bank accounts		640 727,20	
Commissions			1 322 519,02
Bursaries - employees		3 087 905,71	3 724 617,11
Radio and TV Transmission		889 867,31	602 316,83
Telephone, fax, telegraph and telex		168 559,30	398 556,91
Carrier and delivery services		332 748,00	314 578,00
Drivers licences and permits		2 621 065,50	2 540 505,80
Audit fees: External		3 108 152,98	2 571 055,37
System access & information			211 990,57
System advisor		698 132,99	533 070,84
Hire charges		1 401 881,05	1 202 517,13
Premiums		356 540,00	
Pollution control		1 489 828,07	
Learnership & internships		289 575,06	
Municipal services		440 828,34	661 903,14
Printing, Publications and Books		86 439,78	10 905,00
Seminars, Conferences, Workshops and events		2 775 000,00	2 710 070,94
Remuneration to ward committees		30 400,00	24 062,00
Sitting allowance for traditional leaders		912 513,97	844 399,77
Skills Development Fund levy		8 102 372,76	10 880 073,50
Transport assets		69,99	90,00
Toll gate fees			128 000,00
Events			317 678,24
Accommodation		33 225,44	8 515,83
Food and Beverages		2 630,00	39 582,57
Air Transport			18 585,00
Own Transport		847 790,50	1 478 915,00
Uniform and Protective clothing		1 716 807,02	1 994 509,67
Wet Fuel			300,00
Motor Licences and Registration			44 707,41
Water charges			-
Total Operational Costs		30 810 742,07	36 162 732,22
29 Inventory Consumed			
Consumables		11 446 751,31	2 731 661,00
Total Inventory Consumed		11 446 751,31	2 731 661,00
30 Transfers & subsidies			
Grant in Aid		922 675,83	1 593 542,64
Total Transfers & subsidies		922 675,83	1 593 542,64
31.1 GAIN / (LOSS)			
Loss on sale of land		-	-
Actual gain/(loss)		-	-
Gain on sale of land		-	-
Total Gain / (Loss)		-331 266,00	-882 924,00
31.2 FAIR VALUE ADJUSTMENT			
Loss on sale of land		-	-
Fair value Adjustment : Land		-	122 721 823,00
Fair value Adjustment : Investment Property		-	7 240 000,00
Total Gain / (Loss)		-	130 870 823,00

Ulundi Local Municipality
NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2021

	Note	2021 R	2020 R
34.5.2	SUPERANNUATION FUND		
	The Actuary advised that the valuation disclosed that, for the fund overall, the liabilities for service to the valuation date were 96% funded. The actuarial valuation disclosed that the fund was in deficit. A surcharge of 0.5% of pensionable salaries has been imposed for 8 years from 1 March 2014 to meet the deficit.		
	The actuary has recommended the following:		
	It is recommended that the local authorities continue to pay the current contribution rate of 21.63% of pensionable salaries to be reviewed as at 31 March 2013.		
34.5.3	Provident Fund		
	The actuary is satisfied that the fund was in a sound financial condition as at 31 March 2012.		
	Certain Councilors and employees belong to defined benefit.		
35	CONTINGENCIES		
35.1	CONTINGENT LIABILITY		
	Claim for damages		
	The following matters are currently on the roll of the high court and		
	Ideal Prepaid vs Ulundi Municipality	21 000 000,00	21 000 000,00
	Ulenon Hume	-	150 000,00
	Telkom SA vs Ulundi	150 000,00	150 000,00
35.2	CONTINGENT ASSET		
	Ulundi vs Sangweni	2 500 000,00	
	Ulundi vs Inqonyama Trust Board	14 000 000,00	
	Ulundi vs Mpungose Traditional Council	400 000,00	
	Ideal Prepaid VS Ulundi Municipality	65 000 000,00	65 000 000,00
	Ondini High school vs Ulundi municipality	80 000,00	150 000,00
	National Department of Public works vs Ulundi Municipality	5 000 000,00	5 000 000,00
	R & G Group of Consultants vs Ulundi Municipality	400 000,00	250 000,00
	KEY SOURCES OF ESTIMATION UNCERTAINTY AND		
	No areas have involved a significant degree of estimation, uncertainty or judgements made by management in applying the municipalities accounting policies and that have a material and significant affect on the amounts recognised in the financial statements.		

Ufundi Local Municipality
NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2021

	Note	2021 R	2020 R
40 Operating Lease		2021	2020
The municipality has leased its fleet for the duration of 36 months		6 587 656,83	8 442 809,13
No later than one year		13 175 113,66	8 442 809,13
Later than one year and no later than five years			
41 Related parties			
No transactions occurred with related parties that were not at arm's length or not in the ordinary course of business.			
42 Events after the reporting date			
There were no events that occurred subsequent to 30 June that materially affected fair presentation of financial statements for the period ended 30 June 2021			
42.1 Prior period error		2021	2020
42.2 Outstanding cheques: This is due to outstanding cheques that were duplicate transactions from the previous financial year.			-13 016 875
Credit card (Duplicate transaction)			3 478
Revaluation Reserves (Erroneously posted on the accumulated surplus in the prior year)			122 721 623,00
Community hall: Hlophekhuu hall (Erroneously capitalised in the current year than prior year)			480 144
	2020	As previously reported	Correction of error
Statement of Financial Position			Restated
Non Current Assets			
Community assets		76 626 254,04	435 129,57
Cost		114 024 084,78	480 144
Accumulated depreciation		34 397 830,74	(45 014)
			60 061 383,61
Current Liabilities			
Trade and Other Payables		39 212 926	(12 533 253)
- Outstanding cheques			(13 016 875)
- Credit card			3 478
- Hlophekhuu - Retention			480 144
			26 679 673
Net Assets			
Accumulated Surplus		390 123 730	(135 780 034)
- Outstanding cheques			(13 016 875)
- Credit card			3 478
- Revaluation surplus			(122 721 623)
- Depreciation (Hlophekhuu Hall)			(45 014)
Revaluation Reserves		10 800	122 721 623
			122 722 313
42.3 Reclassification			
Certain comparative amounts were incorrectly classified in the prior year (2019/21)		2021	2020
The following reclassifications were effected on the Statement of financial position			
Stormwater infrastructure - Cost			45 652 467
As previously reported			7 169 124,07
Reclassified to Electrical infrastructure			376 459,00
Reclassified to Roads infrastructure			38 106 884
Electrical infrastructure - Cost			166 410 697
As previously reported			7 169 124,07
Transferred from Stormwater infrastructure			173 579 821
Roads infrastructure - Cost			665 545 889,00
As previously reported			376 459,00
Transferred from Stormwater infrastructure			665 922 348