

" The City of Heritage "



DRAFT ANNUAL REPORT 2021/2022 FINANCIAL YEAR

VISION:

“A developmental city of heritage focusing on good governance, socio-economic development and upholding tradition to promote sustainable service delivery”

Mission

- To develop the institution and to facilitate institutional transformation
- To provide infrastructure and services to all, with emphasis on rural communities, in a sustainable manner
- To provide infrastructure and services to all, with emphasis on rural communities, in a sustainable manner
- To develop and support sustainable local economic development, through focusing on tourism development, and incorporating the youth
- To develop and support social development initiatives, particularly those focused on the youth and the vulnerable
- To ensure good governance through leadership excellence and community participation
- To ensure continued sound financial management
- To ensure effective and efficient Land Use Management, taking cognizance of sound environmental practices

CONTENTS

<u>Description</u>	
Vision and Mission	2
Chapter 1: Mayor's Foreword and Executive Summary	5 - 17
Chapter 2: Governance	18 - 58
Chapter 3: Service Delivery Performance	59 - 81
Chapter 4: Organizational Development Performance	82 - 89
Chapter 5: Financial Performance	90 – 102
Chapter 6: Auditor-General's Findings	103 - 114
 APPENDICES	
Appendix A : Councillors; Committee Allocation and Council Attendance	115 - 124
Appendix B : Committee and Committee Purpose	125 - 135
Appendix C : Organogram of the Administrative Structure	136 - 137
Appendix D : Municipal applicable functions	138 - 143
Appendix E : Ward Reporting	144 - 162
Appendix F : Ward Information	163 - 166
Appendix G : Recommendations of the Municipal Audit Committee	167 - 173
Appendix H : Information of largest projects, agreements, contracts and any	174 - 175
Appendix I : Service Provider Performance Schedule	176 - 178
Appendix J : Disclosure of financial interest: Senior Managers	179 - 180
Appendix K : Revenue Collection Performance	181 - 183
Appendix L : Conditional Grants Received: Excluding MIG	184 - 185
Appendix M : Capital Expenditure – New & Upgrade/Renewal Programmes: Including MIG	186 - 187
Appendix N : Capital projects current financial year, adjusted budget, actual in the current year & variance	188 - 189
Appendix O : Capital Projects per ward in the current financial year, projects complete / not complete	190 - 191
Appendix P : Service connection backlogs at schools and clinics with names and location	192 - 194

Appendix Q	: Service backlogs experienced by the community where another sphere of government is responsible for providing the service	195 - 196
Appendix R	: Organizations or persons in receipt of loans and grants	197 - 198
Appendix S	: Declaration of returns not made in due time under MFMA :	199 - 200
Volume II	Annual Financial Statements	201

CHAPTER 1

FOREWORD BY HIS WORSHIP THE MAYOR

I am deeply honored and with humbleness to present the Ulundi Local Municipality's Annual Report for 2021/2022 financial year. Again, it is truly humbling to take stock on the previous year as it shows that the Municipality has maintained the highest standards of good governance as it has been doing in the past few years. Although this period presented unique challenges which required us to double our efforts as the Municipality to reduce service delivery backlogs thus, ensuring that Ulundi never regress but remains one of the fastest growing predominantly rural town which is attractive to investors.

Working in partnership with other spheres of government and stakeholders we have been able advocate for equitable distribution of basic services, infrastructure and resources for our diverse communities, both in the urban area and in the rural areas.



The Memorandum of Understanding which the Municipality entered into with the Department of Energy and Minerals, and Eskom to intervene in some rural areas in assisting Eskom to fast track the implementation of electricity projects especially in communities that have been waiting for too long for their homes to be electrified. I have great pleasure to report that, this intervention has been able to assist us to realize significant progress more especial in the Amakhosi Areas.

Through the support of other spheres of government, the Municipality has been able to receive grant funding which assisted in building of community halls to different wards in our Municipality. We hope that our community will look after this infrastructure as it will bring change to their lives more especial, they can use them as centers for talent development and, as suitable venues for community meetings and other functions.

The Municipality during a very difficult period following the outbreak of COVID-19 pandemic it increased the EPWP budget so that we could give more people job opportunities to meet with challenges of increasing unemployment because of the country's economic decline.

To ensure that there is no disruption of accessibility to public services to our communities the Municipality had to adjust to the new normal and protocols, we then engaged other stakeholders to conduct joint operations on the ground and our Community Services Department of the Municipality has formed partnerships with other spheres of government in programmes such as the Operation Sukuma Sakhe (OSS). Ulundi municipality was nominated to 2020/2021 KwaZulu Natal Premier's Service Excellence Awards, Ward 24 represented the whole District in the Most functional Warroom of the Year category. Our Warroom in Ward 24 was crowned respectively. Other sectors that talk to Local HIV/AIDS Council, Promotion of Children's Rights Programme which improves public participation, and public awareness campaigns. The Municipality has also continued to provide support to Indigent members of the community by offering burial support for those families on the Municipal Indigent register.

In recognition of the service delivery constraints as pointed in Chapter 9 of the Medium-Term Service Framework of the National Development Plan. Ulundi Municipality has always maintained a good working relationship with its citizens as we always adhere to the Batho Pele Principles in the manner we serve our communities.

Despite progress made the Municipality is acutely aware of the many challenges that await us such as strengthening people involvement in planning and decision-making process so that there is consensus, Strengthening of the Ward Committee System, accelerating and expanding quality and sustainable service delivery and focusing on revenue collection and customer care measures within the framework of Batho Pele.

On 18 November 2021 we had our Local Government Elections and as a result new Council was introduced during the cause of the financial year, sworn in on 18 November 2021 and were duly elected to various Council Committee Structures. During the year 2021/2022 the municipality found itself approving the request to second its Accounting Officer and Executive Director Protection Services to Umhlathuze Municipality and uPhongolo Municipality respectively. The Municipality further lost one of its Senior Manager, Director Corporate Services who resigned to join Abaqulusi Municipality as the Municipal Manager. Currently, all the above-mentioned positions are filled by other Senior Staff members on an Acting capacity.

KwaZulu Natal also experience severe floods on 11 – 13 April 2022 as a results uncounted number of people lost their lives, including Ulundi Citizens. The municipality also experienced severe Infrastructure damage and housing accommodation for its citizens. Municipality had to dig deep from its coffers to urgently provide basic support in terms of Disaster Management Policy and Indigent Burial Policy as well as to profile damages and report them to the Department of COGTA.

Finally, on behalf of Council I would like to extend a word of appreciation to the members of the communities we serve for entrusting us with this enormous responsibility of moving the barriers of poverty and the further development of Ulundi and we assure them that we are, together going to continue working hard to create a caring, strong and a vibrant Ulundi.

I thank all internal and external stakeholders for working in collaboration with the Municipality in trying to minimize the spread of **COVID-19** virus in our communities as their efforts ensured that we minimize its potential negative impact in the of lively hoods of our communities. I also which to thank the citizens of Ulundi for protecting our town during the July 2021 community unrest.



Cllr M. W. Ntshangase
MAYOR: ULUNDI LOCAL MUNICIPALITY

FOREWORD BY THE ACTING MUNICIPAL MANAGER

The time has come to once again take stock of the events of the 2021/2022 financial year and to not only reflect on the achievements made, but also on the setbacks suffered, for it is through the lessons learned in our failures that we will be able to avoid the same pitfalls going forward. Ulundi has made it a tradition that in each financial year it strives to do well as this is always affirmed by the accolades that we collect in each financial year. During the year under review, Ulundi yet again received the Premier's Excellence Award for the Most Functional War Room in Ward 24. We also yet again, received another positive audit outcome. These achievements attest to our commitment to the municipality's mission of being *"A developmental city of heritage focusing on good governance, socio-economic development and upholding tradition to promote sustainable service delivery"*.



In terms of Section 121 of the Municipal Finance Management Act No.

56 of 2003, I, as the Accounting Officer of a municipality must prepare an annual report for each financial year the purpose of which is *inter alia* a) to provide a record of the activities of the municipality during the financial year; b) to provide a report of performance against the budget of the municipality for that financial year; and c) to promote accountability to the local community for the decisions made throughout the year by the municipality.

It is significant to note that Ulundi Municipality has, over the past eight years, been receiving "unqualified audit opinion" on its financials from the Auditor-General. The 2020/2021 audit opinion was no exception. We have worked very hard to ensure that, with the 2021/2022 audit which is due to commence soon, we improve on this and obtain a clean audit. At the beginning of this year, we started an initiative called "Project Clean Audit" in which we enlisted the assistance of the municipality's Audit Committee to help us eliminate all the things that stand on our way to achieving a clean audit on an ongoing basis up to a point where the compilation of the financial statements is completed. In this regard, the Audit Committee meets monthly to consider progress made by management in addressing the things they would have raised in the previous meeting. This way we are very hopeful that a clean audit opinion is possible this year. This is evidence of our commitment to clean corporate governance, fiscal discipline, and prudent financial management practices; and it also shows the progress we are making towards meeting the national target of "clean audit" for local government.

What this means is that our internal controls are effective in enabling us to manage public monies including millions worth of grants in terms of the prescripts of the laws that govern the collection and spending of public funds. Although our ability to collect revenue was negatively affected by the effects of the Covid 19 pandemic in the previous year, the municipality has continued to provide uninterrupted quality services to the community of Ulundi (i.e., electricity, refuse collection, maintenance of roads infrastructure, etc.). The municipality has ensured that working with other stakeholders, the impact of this pandemic does not destroy all that which has been achieved in terms of continuing to provide service delivery to our most vulnerable communities especially in the rural areas.

We put more effort on implementing our comprehensive Action Plan as Ulundi Municipality to address all the findings made by the Auditor-General in the audit outcome of the previous financial year. All Heads of Departments were required to act upon those tasks and report progress monthly. Those findings in general were relating to the "Material uncertainty to continue as a Going Concern" which is because of the ever-increasing Eskom debt which continues to be an albatross around the neck of the municipality. It consumes most of the municipality's revenue while making its liabilities to exceed its assets. The municipality will therefore always have this finding of uncertainty to exist as a going concern for as long as the Eskom issue and debt remain unresolved. The other findings were "Material losses of Electricity" which is due to electricity theft through meter tempering, illegal connections, officially by-passed meters, and non-payment of electricity accounts; Procurement / Contract management and Consequence management. Detailed information on the A-G's findings and management's action in response thereto are provided in the Action Plan.

To address the municipality's current cash-flow challenges, Council approved a Financial Recovery Plan in terms of which heavy restrictions are put on all expenditure and procurement during the first quarter of the financial year, filling

of vacant positions, payment of overtime and standby to mention but a few to curb expenditure while trying to improve collection of revenue.

Through our Extended Public Works Programme (EPWP) which has won accolades as the best in the province, we have been able to provide our youth with skills through on-the-job training as well as created work opportunities for them; and this has contributed to poverty alleviation and reduction of unemployment in our communities.

When we conducted a risk assessment for the municipality before the beginning of the year under review, 44 risks were identified with a total of 76 mitigation tasks, 81% of which were successfully completed during the year. Among the risks assessed were the following Top 5 risks and measures to mitigate them:

1. Financial Sustainability
2. Lack of a fully-fledged disaster management centre
3. Health, safety, and security risks
4. Illegal development and invasion of land
5. Illegal electricity connection

We also succeeded in making our Rapid Response Unit to be fully operational. Through fostering of close working relationship with the SAPS and RTI, quite several criminal incidents were prevented, and criminals apprehended. We also ensured the optimal functioning of the Local Aids Council and War Rooms.

In conclusion, I would like to thank Council, the Mayor, the Speaker, the Executive and Finance Committee and MPAC for their support and the roles they have played and are continuing to play in making Ulundi Municipality the best municipality in the province. I also wish to thank my management team and all the municipality's employees for their support and for doing their share to ensure that this municipality always comes up tops. I am aware of the hardship which is experienced by some of our employees who cannot do their work optimally due to insufficient resources like transportation, equipment, and materials.

I wish to thank everyone for their patience and understanding that the inconvenience caused by the implementation of the Financial Recovery Plan is only a temporal measure which is aimed at putting the municipality back on the right financial track again. Your support and cooperation during this time is helping the municipality to gradually improve its financial position.



Mr. S.M. Khomo
ACTING MUNICIPAL MANAGER
ULUNDI MUNICIPALITY

1. Municipal Overview

1.1 Introduction

The Ulundi Local Municipality is, in accordance with the legislative requirements of the Local Government: Municipal Systems Act, (Act No. 32 of 2000) and the Municipal Finance Management Act (Act No. 56 of 2003), required to report on the performance of the Municipality and present the financial statements for the year 2021/2022. The most important documents tabled by the Municipality are the Integrated Development Plan (IDP), the Budget and the Annual Report. The IDP and Budget set out what the Municipality intends to do and how the funds will be spent during a financial year, while the Annual Report reflects on actual performance and implementation of the IDP and Budget during that year.

The Annual Report is a key performance report to the community and other stakeholders that reflects a true, honest, and accurate account of the goals set by Council and the success or otherwise in achieving these goals. It includes a range of financial and non-financial information that collectively forms an authoritative and historic record of the activities and performance of the Ulundi Local Municipality for the 2021/2022 financial year.

1.2 Legislation

The 2021/2022 Annual Report for the Ulundi Local Municipality has been compiled in accordance with Section 46 of the Municipal Systems Act (Act No. 32 of 2000), Section 121(3) of the Municipal Finance Management Act (Act No. 56 of 2003) and National Treasury MFMA Circular No. 11. Section 46 of the Municipal Systems Act states that:

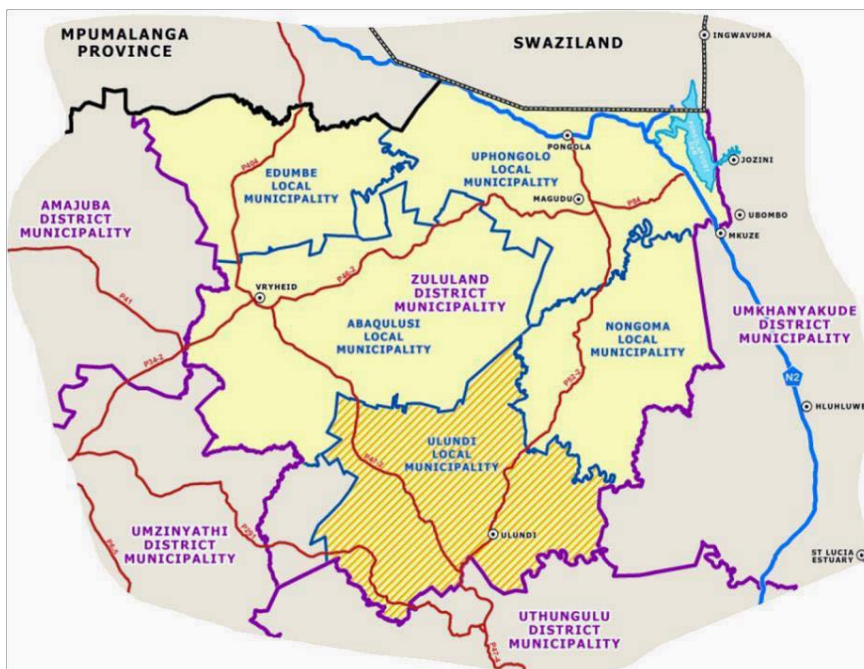
- (1) A municipality must prepare for each financial year an annual report consisting of –*
 - (a) a performance report reflecting –*
 - (i) the municipality's and any service provider's, performance during that financial year, also in comparison with targets of and with performance in the previous financial year.*
 - (ii) the development and service delivery priorities and the performance targets set by the municipality for the following financial year; and*
 - (iii) measures that were or are to be taken to improve performance.*
 - (b) the financial statements for that financial year prepared in accordance with the standards of generally recognised accounting practice referred to in section 89 of the Public Finance Management Act, 1999 (Act No. 1 of 1999);*
 - (c) an audit report on the financial statements and the report on the audit performed in terms of section 45(b); and*
 - (d) any other reporting requirements in terms of other applicable legislation.*
- (2) A municipality must table its annual report within one month of receiving the audit report referred to in subsection (1)(c).*

The preparation and adoption of annual reports is clearly defined in Section 121 of the Municipal Finance Management Act. Section 121(1) and (2) states that:

- (1) *Every municipality and every municipal entity must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.*
- (2) *The purpose of an annual report is –*
 - (a) *to provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates.*
 - (b) *to provide a report on performance against the budget of the municipality or municipal entity for that financial year; and*
 - (c) *to promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.*

1.3 Spatial Location within KZN

The Ulundi Local Municipality is located on the southern boundary of the Zululand District Municipality in north-eastern KwaZulu-Natal. The Ulundi municipal area is approximately 3,250 km² in extent and includes the towns and settlements of Ulundi, Nqulwane, Mahlabathini, Babanango, Mpungamhlophe and Ceza as well as the Traditional Authorities of Buthelezi (KwaPhindangene), Buthelezi (Empithimpithini), Mbatha, Mpungose, Ndebele, Ntombela, Mlaba, Zungu, Zulu (KwaNsimbi).



1.4 Locality

The largest part of its area is rural and underdeveloped. Approximately half of the Municipal area consists of commercial farms and the area supports a substantial agricultural community. The town of Ulundi represents the only urban centre in the Ulundi Local Municipal area and accommodates approximately 40,000 people. The settlement pattern reveals a high population concentration in the town of Ulundi and densely populated peri-urban area surrounding the town and along the main routes R34, R66 and P700. Further settlement concentrations include:

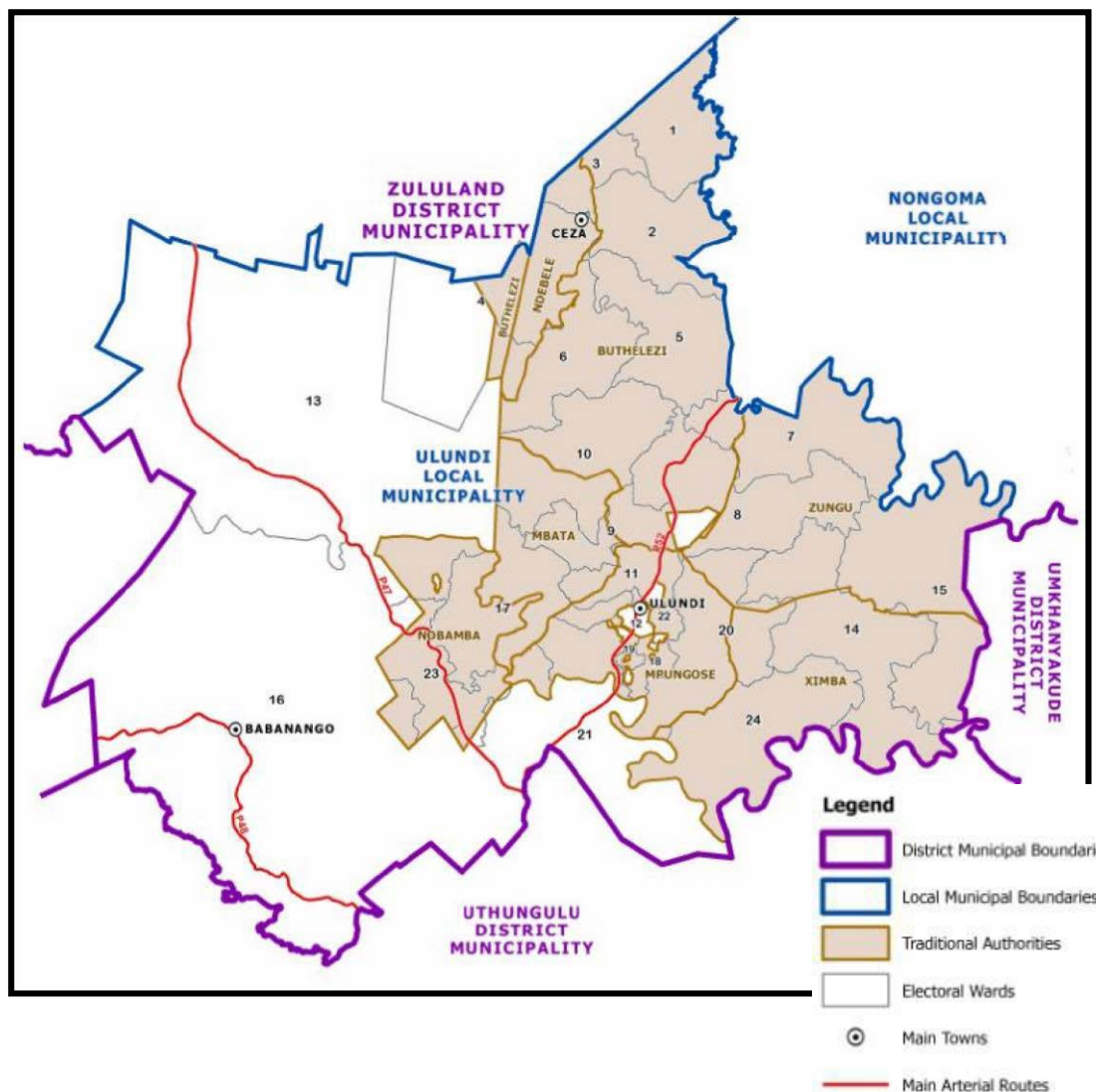
- Nqulwane in the eastern part of Ulundi with the Okhukho Coalmine.
- Babanango, which developed because of the forestry industry.
- Denny Dalton/Mpungamhlophe, which developed because of road R34 and rail infrastructure; and
- Ceza to the north, which developed in response to the establishment of supportive land uses such as a hospital, clinic, and other related social support services in the area. It is also situated on the road network system. It is therefore a connection and concentration point for people and activities.

The Ulundi Municipality is one of the five local municipalities that constitute the area of jurisdiction of the Zululand District Municipality – the other four local municipalities are eDumbe Municipality, Abaqulusi Municipality, uPhongolo Municipality and Nongoma Municipality.

2. Demographic Profile

INDICATOR	ULUNDI MUNICIPAL AREA
Area	3 250 km ²
Population (2012)	188 319
Households	35 198
People per Household	5.1
Gender breakdown	Males 45.2 % Females 54.8 %
Age breakdown	0 – 14 40.15 % 15 – 64 55.21 % 65 + 4.63 %

□ Number of Wards and Traditional Authority Areas depicted on a maps. The Ulundi Local Municipality consists of 24 wards with 47 Councilors.



Administrative Entities

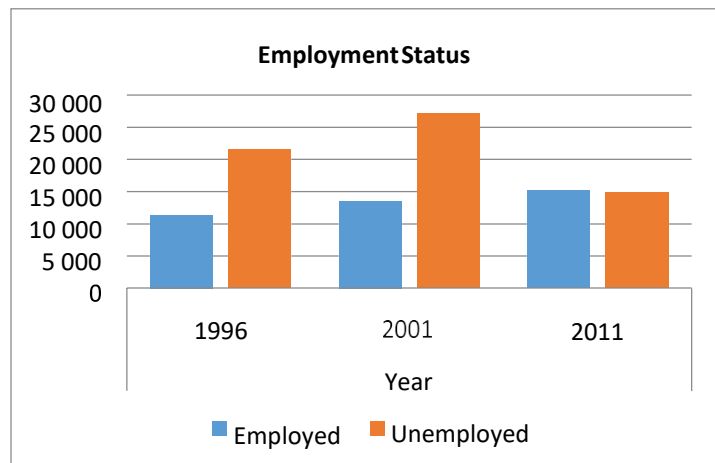
The eastern part of the Municipal area consists of scattered rural settlement in nine Traditional Authority Areas, namely:

- ▢ Buthelezi KwaPhindangene);
- ▢ Buthelezi (eMpithimpithini);
- ▢ Mbatha;
- ▢ Mpungose;
- ▢ Ndebele;
- ▢ Ntombela;
- ▢ Mlaba;
- ▢ Zungu; and
- ▢ Zulu (KwaNsimbi).

Economic Profile Employment

Status (15yrs – 65yrs)

Employment Status	Year		
	1996	2001	2011
Employed	11,361	13,534	15,136
Unemployed	21,556	27,113	14,805



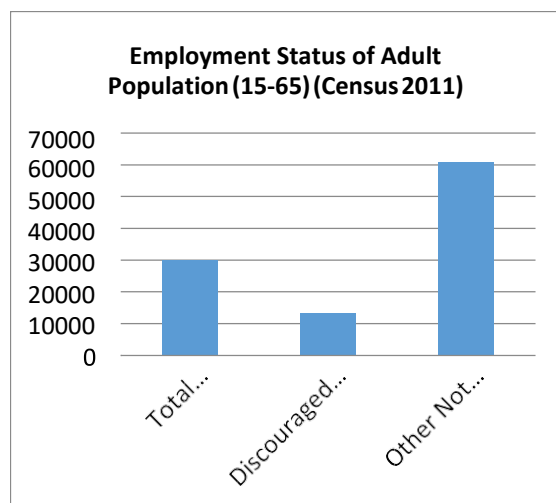
Whilst there seemed to be an increase in the number of economically active persons that are formally employed between 1996 to 2001 and

2001 to 2011 within the

Municipal Area, it must be noted that the unemployment rate in 2011 was 49.45%. This excludes those who are “discouraged work-seekers” (12.75% of the population aged between 15 and 65 years).

Employment Status (15yrs – 65yrs) (2011)

STATUS (2011)	NO	%
Employed	15136	50.55%
Unemployed	14805	49.45%
Total Economically Active	29941	28.80%
Discouraged Work-Seeker	13259	12.75%
Other Not Economically Active	60779	58.45%
TOTAL	103979	100.00%



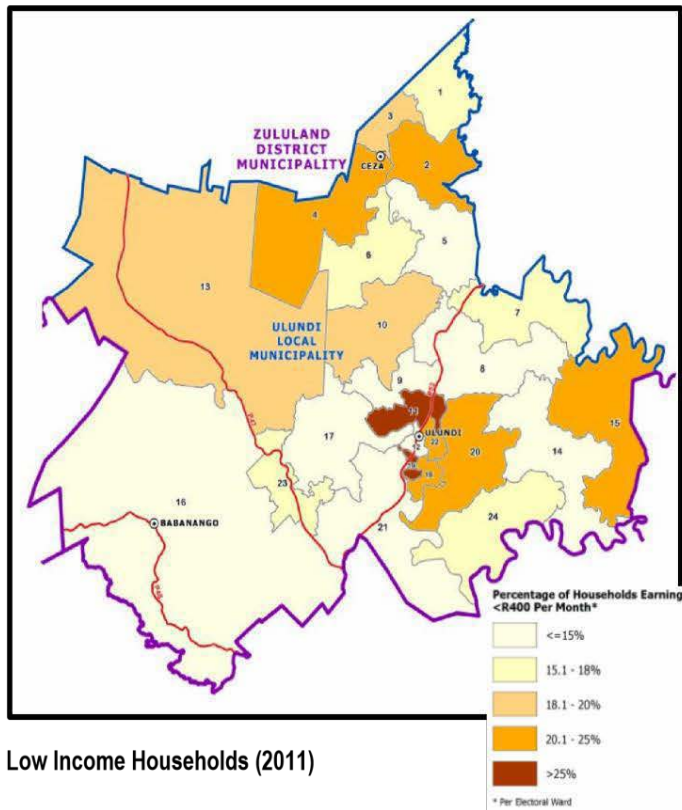
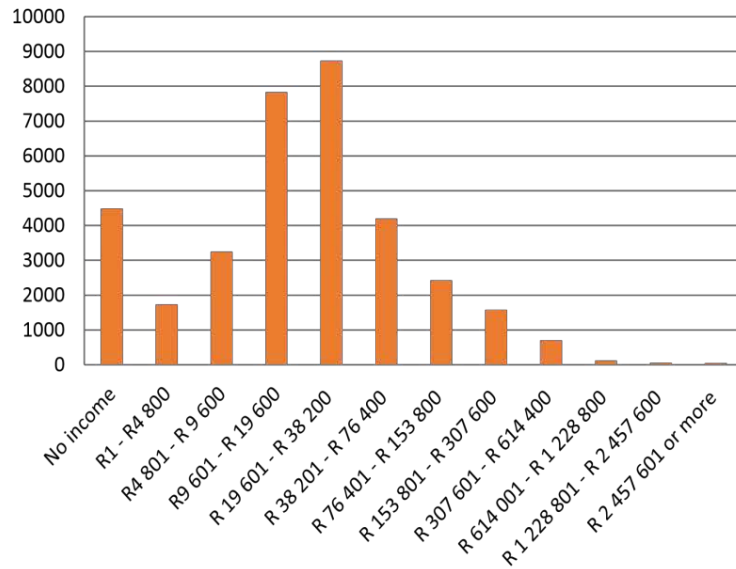
Household Income (2011)

RANDS PER ANNUM	NO	%
No income	4492	12.76%
R1 - R4 800	1736	4.93%
R4 801 - R 9 600	3249	9.23%
R9 601 - R 19 600	7834	22.26%
R 19 601 - R 38 200	8736	24.82%
R 38 201 - R 76 400	4205	11.95%
R 76 401 - R 153 800	2430	6.90%
R 153 801 - R 307 600	1583	4.50%
R 307 601 - R 614 400	703	2.00%
R 614 001 - R 1 228 800	119	0.34%
R 1 228 801 - R 2 457 600	61	0.17%
R 2 457 601 or more	49	0.14%
TOTAL	35197	100.00%

An indigent household are those households earning less than R2 500 per month. In terms of this criterion alone, some 45% of the Households who resided in the Ulundi Municipal Area were indigent.

The largest proportion of households – some 68% - earned between R4,801 and R76,400 per annum in 2011.

Annual Household Income (Census 2011)

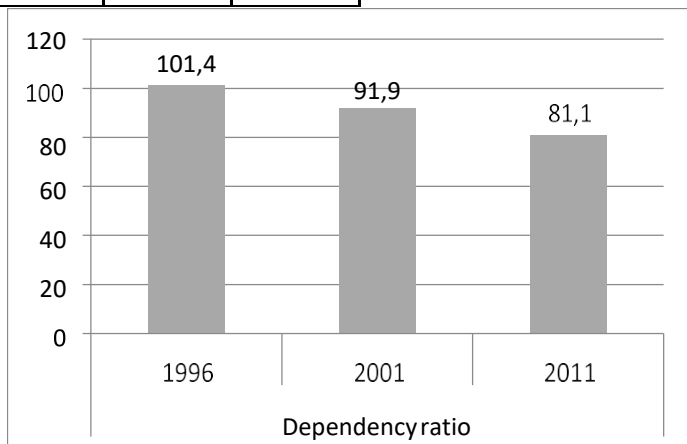


Low Income Households (2011)

It is noted that many households residing in areas around Ulundi town, are the poorest of the poor. 20.1% of these households earned less than R400 per month. The assumption is that households were drawn to Ulundi town – the main service and administrative centre within Ulundi – in the hopes of finding employment. Other areas where there are also evidence of low income earning households are Wards 2 and 4 in the northern parts of the Municipal Area and Ward 15 in the south-east.

Dependency Ratio (1996, 2001, 2011)

Dependency ratio		
1996	2001	2011
101.4	91.9	81.1



It is encouraging to note that dependency ratios – whilst still extremely high – have decreased from 1996 to 2001 and from 2001 to 2011. Dependency ratio means the number of persons that is supported by 1 earner, i.e. in 2011 the Dependency Ratio was 81.1. This means that 81 persons were dependent on every income earner.

CHAPTER 2

CHAPTER 2

2. Governance Structures

2.1 Political Governance

Ulundi Municipality is a Category B Municipality with a Collective Executive System combined with a Ward Participatory System.

The Council established a number of Committees to enable it to deliver on its constitutional mandate.

2.1.1 Section 80 Committees

The following Support Committees have been established in terms of Section 80 of the Municipal Structures act to assist the Executive Committee:

- Technical and Infrastructure Portfolio Committee
- Planning and Development Portfolio Committee
- Community Services Portfolio Committee
- Protection Services Portfolio Committee
- Tourism Portfolio Committee
- Local Economic Development Portfolio

N.B.: As of 18 November 2021, the Tourism and Local Economic Development Portfolio Committees were combined to form one committee i.e., Local Economic Development and Tourism Portfolio Committee

Each of the Support Committees deliberates on matters that fall within its specific terms of reference and makes recommendations to the Executive Committee for approval or where necessary for endorsement by the Executive Committee for final approval by the full Council.

The Executive Committee has wide ranging delegations except for the powers provided to Council in terms of Section 160 (2) of the Constitution of the Republic of South Africa, 1996. The Executive Committee makes recommendations for approval by Council on such matters.

2.1.2 Section 79 Committees

In addition, Council has established the Municipal Public Accounts Committee in terms of Section 79 of the Municipal Structures Act.

This Committee which is made up of non-executive Councillors ensures that the Administration is held accountable for the management of municipal funds and assets, and to ensure the efficient and effective utilization of council resources. The Committee also considers the Annual Report and makes recommendations to the Council on the Annual Report by submission of an oversight report. The Committee's oversight report is published separately in accordance with the Municipal Finance Management Act.

2.1.3 Administrative Committees

The Council has also established administrative committees as follows:

- Audit Committee
- Bid Specification Committee
- Bid Evaluation Committee
- Bid Adjudication Committee &
- Risk Committee

The Audit Committee is established in terms of Section 166 of the Municipal Finance Management Act. It is an independent external committee, which provides an oversight function over the financial management and performance of the Municipality.

The Municipal Supply Chain Management Regulations require a committee system for competitive bids, consisting of a Bid Specification, a Bid Evaluation, and a Bid Adjudication Committee.

The Bid Specification Committee compiles the specifications for all goods or services procured by the municipality or municipal entity.

The Bid Evaluation Committee evaluates bids in accordance with the specifications for a specific procurement; and the points system set out in terms of paragraph 27 (2) (f) of the SCM Policy and as prescribed in terms of the Preferential Procurement Policy Framework Act.

The Bid Adjudication Committee considers reports and recommendations of the bid evaluation committee; and either makes a final award or a recommendation to the Accounting Officer to make the final award; or makes another recommendation to the Accounting Officer on how to proceed with the relevant procurement.

2.2 Political Structure

Prior to Local Government Elections November 2021

Position	Name of Councillor
Mayor	Councillor Wilson Mfana Ntshangase
Deputy Mayor	Councillor Thembekile Gabi Madela
Speaker	Councillor Njingase Johanna Manana
Chief Whip	Councillor Khanyisani Prince Ngema

Post 2021 Local Government Elections November 2021

Position	Name of Councillor
Mayor	Councillor Wilson Mfana Ntshangase
Deputy Mayor	Councillor Thembekile Gabi Madela
Speaker	Councillor Senzosenkosi Mfaniseni Buthelezi
Whip of Council	Councillor Maxwell Sibusiso Buthelezi

Executive and Finance Committee

Prior to Local Government Elections November 2021

Name of Councillor	Position	Political Party
Councillor W.M. Ntshangase	Chairperson	Inkatha Freedom Party
Councillor T.G. Madela	Deputy Chairperson	Inkatha Freedom Party
Councillor H.J. Mlambo	Member	Inkatha Freedom Party
Councillor Advocate R.V. Sibiyi	Member	Inkatha Freedom Party
Councillor M.S. Buthelezi	Member	Inkatha Freedom Party

Councillor S.M. Buthelezi	Member	Inkatha Freedom Party
Councillor Prince T.M. Buthelezi	Member	African National Congress
Councillor S.P. Nakin *	Member	African National Congress
Councillor C.K. Zungu	Member	Inkatha Freedom Party
Councillor N.J. Manana	Ex Officio Member	Inkatha Freedom Party

*Councillor S.P. Nakin resigned from serving as an EXCO member in September 2020

Prior to Local Government Elections November 2021

Ulundi Municipality comprises a total number of 47 Councillors of which 24 are Ward Councillors and 23 Proportional Representative (PR) Councillors. The Council of Ulundi Municipality comprises of 32 male Councillors and 15 female Councillors. Regarding Ward Councillors, there are 22 male Councillors and 2 female Councillors. In respect of Proportional Representative Councillors there are 10 male Councillors and 13 female Councillors.

There were 5 Traditional Leaders which participating in Municipal Council in terms of Section 81 of the Local Government Municipal Structures Act No. 117 of 1998 as amended per the KZN Provincial Gazette of May 2019 repealing Notice No 149 of 2016 on identification of Traditional Leaders who may participate Municipal Councils in terms of Section 81 of the LGMSA 117/1998

Executive and Finance Committee

Post 2021 Local Government Elections

Name of Councillor	Position	Political Party
Cllr W.M. Ntshangase	Chairperson	Inkatha Freedom Party
Cllr T.G. Madela	Deputy Chairperson	Inkatha Freedom Party
Cllr S.M. Buthelezi	Ex officio Member	Inkatha Freedom Party
Cllr M.B. Buthelezi	Member	Inkatha Freedom Party
Cllr M.R. Dubazane	Member	African National Congress
Cllr M.S Gcaba	Member	National Freedom Party
Cllr S.M. Khuzwayo	Member	Inkatha Freedom Party
Cllr J.B. Mlotshwa	Member	Economic Freedom Fighters
Cllr S.S. Siwela	Member	Inkatha Freedom Party
Cllr S.F. Zungu	Member	Inkatha Freedom Party

Post 2021 Local Government Elections November 2021

Ulundi Municipality comprises a total number of 47 Councillors of which 24 are Ward Councillors and 23 Proportional Representative (PR) Councillors. The Council of Ulundi Municipality comprises of 38 male Councillors and 09 female Councillors. Regarding Ward Councillors, there are 22 male Councillors and 2 female Councillors. In respect of Proportional Representative Councillors there are 16 male Councillors and 07 female Councillors.

There are 2 Traditional Leaders which participating in Municipal Council in terms of Section 81 of the Local Government Municipal Structures Act No. 117 of 1998 as amended per the KZN Provincial Gazette of May 2019 repealing Notice No 149 of 2016 on identification of Traditional Leaders who may participate Municipal Councils in terms of Section 81 of the LGMSA 117/1998

2.3 Political Parties Represented in Ulundi Municipal Council

Prior to Local Government Elections November 2021

Party Name	Ward Seats	PR Seats	Total
Inkatha Freedom Party	24	11	35
African National Party	00	11	11
Economic Freedom Fighters	00	01	01
Total Seats	24	23	47

Post 2021 Local Government Elections November 2021

Party Name	Ward Seats	PR Seats	Total
Inkatha Freedom Party	24	8	32
National Freedom Party	00	07	07
African National Party	00	05	05
Economic Freedom Fighters	00	02	02
Democratic Alliance	00	01	01
Total Seats	24	23	47

- To review Auditor-General reports together with comments from Management and Audit Committee thereon and to make recommendations to Council.
- To review Internal Audit reports together with comments from Management and Audit Committee thereon and to make recommendations to Council.
- To initiate and develop the Annual Oversight report as part of Annual Report; and
- To attend and to make recommendation to Council on any relevant matter referred to it by Council, Exco, a Portfolio Committee, a member of MPAC, a Councillor and the Municipal Manager,
- On its own initiate investigate and report to Council on any relevant matter affecting the municipality

The meetings convened by the Oversight Committee in 2021/2022 and attendance thereof is as follows: -
04 August 2021; 15 September 2021; 09 February 2022; 28 March 2022; 21 June 2022

2.4 Municipal Oversight Structure (MPAC) Functions

- To ensure that Municipal resources are used effectively and efficiently and report any deviations to Council.
- To review Auditor-General reports together with comments from Management and Audit Committee thereon and to make recommendations to Council.
- To review Internal Audit reports together with comments from Management and Audit Committee thereon and to make recommendations to Council.
- To initiate and develop the Annual Oversight report as part of Annual Report; and
- To attend and to make recommendation to Council on any relevant matter referred to it by Council, Exco, a Portfolio Committee, a member of MPAC, a Councillor and the Municipal Manager,
- On its own initiate investigate and report to Council on any relevant matter affecting the municipality

The meetings convened by the Oversight Committee in 2019/2020 and attendance thereof is as follows: -
09 September 2022; 18 February 2021; 26 March 2021 and 23 June 2021

Prior to Local Government Elections November 2021

Municipal Public Accounts Committee		
Councillors Names	Political Party	Total Number of meetings (2)
Cllr R.B. Nyawo	IFP	2
Cllr T.K. Mkhize	IFP	1
Cllr P.B. Mbatha	IFP	2
Cllr W.V. Mbatha	IFP	2
Cllr N.G. Dlamini	ANC	2

Post 2021 Local Government Elections November 2021

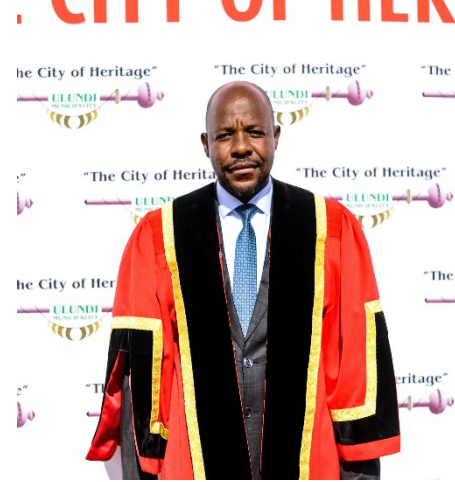
Municipal Public Accounts Committee		
Councillors Names	Political Party	Total Number of meetings (3)
Cllr C.K. Zungu	IFP	3
Cllr F.M. Buthelezi	IFP	3
Cllr T. Ndlela	IFP	3
Cllr S. Ntshingila	ANC	2
Cllr T. M. Zungu	DA	2



His Worship the Mayor:
Cllr W. M. Ntshangase



Honourable Deputy Mayor:
Cllr T.G. Madela



Honourable Speaker:
Cllr S. M. Buthelezi



MPAC Chairperson:
Cllr S. M. Khuzwayo



The Chief Whip: Cllr M. S. Buthelezi



Full Council

2 Administrative Governance

2.1 Roles, Responsibilities and Structure

As Head of Administration, the Municipal Manager ensures that the municipality is managed in accordance with all legislation applicable to local government. He undertakes various administrative responsibilities in relation to Council such as advising the political structures and political office bearers of the municipality; managing the communications between the municipality's administration and its political structures and office bearers; and carrying out the decisions of the political structures and political office bearers of the municipality. In addition, he has human resources related responsibilities to ensure that the municipality has the requisite human resources that are functioning at an optimal level to enable it to deliver on its mandate.

As the Accounting Officer, the Municipal Manager is responsible for general management of municipal finances, including asset and liability management, revenue and expenditure management and budget implementation. In his role as the Accounting Officer, he must also assist the Mayor in performing the budgetary functions assigned to the Mayor in terms of Chapters 4 and 7 of the Local Government: Municipal Finance Management Act, No. 56 of 2003; and provide the Mayor with the administrative support, resources and information necessary for the performance of those functions.



Acting Municipal Manager
Mr. S. M. Khomo



Director: Technical
Services Mr. W. C. De Wet



Chief Financial Officer
Mr. J.H. Mhlongo



Acting Director:
Corporate and
Management Services
Mr. D. N. S. Buthelezi



Director: Community
Services Mrs. T. A.
Ntombela



Director: Planning and Development
Services
Mr. R. M. Mazibuko



Acting Director:
Protection Services
Mr. H. A. L. Meyer

2.2 Intergovernmental Relations

Ulundi Municipality subscribes to all Intergovernmental relations structures as promulgated by the Intergovernmental Relations Framework Act 13 of 2005, however the functionality of the IGR Structures mainly depends on the coordination of meetings by the Zululand District Municipality. During the year 2021/2022, most of the engagements that were held were between individual local municipalities within the district on matters of importance and common interest due to non-functionality of IGR Structures.

In the past the sector departments of the KZN Provincial Government have delivered projects and programmes within the service area of the Ulundi Municipality without reference to the needs expressed in the IDP; Sector Departments representatives are consulted to promote alignment between the programmes and projects driven by Ulundi Municipality and those that are undertaken by sector departments, whether at a national or provincial level.

Among the sector departments, whether at a national or provincial level, that the Municipality is in constant contact with are as follows:

- Department of Agriculture and Environmental Affairs and Rural Development
- Department of Arts and Culture
- Department of Basic Education
- Department of Cooperative Governance and Traditional Affairs
- Department of Economic Development and Tourism
- Department of Energy
- Department of Health
- Department of Home Affairs
- Department of Human Settlements
- Department of Labour
- Department of Safety and Security
- Department of Social Development
- Department of Sport and Recreation
- Department of Transport

During 2021/2022 the Ulundi Municipality participated in all relevant provincial and national government forums. This participation helped to avoid duplication in services and assists with improving and prioritizing the delivery of services. It also enhanced job creation, economic development, and effective use of public resources.

Ulundi Municipality has been involved in the following IGR structures:

Ulundi Municipality participated IGR structures:

- Mayors Forum
- Speakers Forum
- Municipal manager Forum
- Planning & Development Forum
- Cooperate Services Forum
- Finance Forum
- Communication Forum
- Disaster Management Forum

The above-mentioned forum were convened during first Quarter, Second Quarter, Third Quarter and Fourth Quarter 2021/2022 respectively, however, due to the introduction of the District Development Model (DDM) and introduction of District Command Council as well as, the District Command Technical Task Team the above forums had to be convened as DDM Clusters.

There are three Clusters that were established to meet the requirements of DDM and Covid-19 intervention such Clusters includes but not limited to,

- Social Cluster.
- Justice Cluster.
- Economic Cluster.

During the 4th Quarter IGR meeting that was conducted at Zululand District Municipality with COGTA in attendance, it was recorded that whilst there has been constant individual interaction between ZDM Families, however it is imperative to revive Zululand District Municipality Four Governance Clusters to enhance Intergovernmental Relations within the District.

The Political Hub recommended the following in relation to Intergovernmental Relations

- The analysis of the IGR Assessments conducted for the period July - June 2022 reflects that most of the cluster meetings were not conducted (Quarter One & Two) due to various reasons.
- There was the need to review the allocation of Chairpersons for DDM Clusters
- Strengthen Political oversight and encourage the participation of local municipalities in DDM structures
- Consider and adopt the Terms of Reference for the Political Hub, for the current political term
- Appoint a dedicated IGR official within the district
- Refresher Training course to be arranged for all Cluster Committees

Governance Cluster.

To reinforce and revive ZDM DDM structures to its normal functionality, COGTA proposed the following chairpersonship of clusters and was duly seconded by the meeting:-

- The Justice & Crime Prevention (JCPS) cluster be chaired by the Honourable Mayor of Abaqulusi, Cllr. MC Maphisa with the Municipal Manager of Abaqulusi LM, Mr. ZG Dhlamini as the convenor.
- The Governance, State capacity and Institutional Development (GSCID) cluster be chaired by the Honourable Mayor of uPhongolo LM, Cllr. V.M. Sikhosana and the Honourable Mayor of eDumbe LM, Cllr. M.S. Mkhabela. The Acting Municipal Manager of uPhongolo, Mr. M.B. Khali & the Acting Municipal Manager of eDumbe, Mr. JFK Khumalo were also proposed as convenors.
- The Social Protection, Community and Human Development cluster be chaired by the Honourable Mayor of Nongoma LM, Cllr. M.A. Mncwango with the Acting MM, Mr. M.M. Zungu as the convenor.
- The Economic Sector, Investment, Employment & Infrastructure Development (ESIEID) cluster be chaired by the Honourable Mayor of Ulundi LM, Cllr. with the Acting Municipal Manager of Ulundi LM, Mr. SM Khomo as the convenor.
- The chairpersonship of the Technical and Political Hub of the District will be Cllr T.D Buthelezi and Mr R.N. Hlongwa.

The District Command Task Team is Chaired by the District Municipal Manager as the chairperson and Co-Chaired by the HOD from the Department of Human Settlement Mr Zungu and Dr Tshabalala from the Department of Health respectively

Date	IGR Structure
12 July 2021	Local Government Communicators Forum
17 March 2022	Local Government Communicators Forum
10 December 2022	Local Government Communicators Forum
29 September 2021	Local Government Communicators Forum
12 – 13 May 2022	Local Government Communicators Forum
16 March 2021	District Communicators Forum
22 June 2022	District Communicators Forum
06 October 2022	District Communicators Forum
11 November 2022	District Communicators Forum
20 January 2022	District Communicators Forum
17 February 2022	District Communicators Forum
06 May 2022	District Communicators Forum
02- 04 March 2022	SALGA National (Speaker, Municipal Manager)
03 September 2022	SALGA Provincial
30 September 2021	Provincial Speakers Forum
15 October 2021	Provincial Speakers Forum
13 January 2022	SALGA Province (Speaker, Municipal Manager)
25 January 2022	MEC COGTA Cluster Engagements – Provincial
05 April 2022	Public Participation Forum – Provincial Speakers Forum
04 August 2021	Public Participation Forum – Provincial Speakers Forum
23 August 2021	Joint District Engagement
26 January 2022	Speakers Forum – District
28 March 2022	Speakers Forum – District
23 June 2022	District Rapid Response Team
20 July 2021	Infrastructure and Grant meeting
19 August 2021	Infrastructure and Grant meeting
16 Sept 2021	Infrastructure and Grant meeting
21 Sept 2021	Infrastructure and Grant meeting
19 October 2021	Infrastructure and Grant meeting
16 November 2021	Infrastructure and Grant meeting
14 December 2021	Infrastructure and Grant meeting
18 January 2022	Infrastructure and Grant meeting
15 February 2022	Infrastructure and Grant meeting
15 March 2022	Infrastructure and Grant meeting
22 March 2022	Infrastructure and Grant meeting
19 April 2022	Infrastructure and Grant meeting
17 May 2022	Infrastructure and Grant meeting
27 May 2022	Infrastructure and Grant meeting
21 June 2022	Infrastructure and Grant meeting
08 October 2021	KZN Growth Coalition – 8 Aside meeting
4 May 2022	KZN Growth Coalition – 8 Aside meeting
31 March 2022	Planning and Development and Technical Services meeting
21 September 2021	Energy Task team

2.3 Public Accountability and Participation

As required by the Constitution, the Municipal Council must conduct its business in an open manner and its objectives must be to encourage communities and community organizations to be involved in local government matters. Further the Municipal Systems Act states that municipalities must encourage and create conditions for the local community to participate in the affairs of the Municipality.

It is essential that the review process of the IDP and preparation of the Budget transpires in conjunction with other spheres of government and stakeholders. The stakeholders in the IDP process include anyone with an interest in the integrated development of the Municipality.

The challenge remains to improve their understanding of the IDP process and how the municipal systems operate, and policies are formulated. To encourage community participation in matters of local government and all programmes. Council holds meetings and forums at different venues within the Municipality area. Public attendance at Council meetings is encouraged so that interested and concerned citizens have the opportunity to monitor decisions made by the elected body.

On 26 May 2022, the Ulundi Municipality conducted its Council meeting at Ward 17 at Embudle Sport Ground to approve the Integrated Development Plan 2022/2023 and Mid Term Budget Revenue Framework 2022/2023, in line with Public Accountability and Public Participation Strategy.

2.4 Batho Pele Principles

Similarly, the principles of Batho Pele clearly articulate the need for prudent risk management to underpin government objectives. Batho Pele strives to instill a culture of accountability and caring by public servants. Further objectives of Batho Pele include supporting the government's governance responsibilities, improving results through more informed decision-making, strengthening accountability and enhancing stewardship and transparency, all of which resonate well with the principles of risk management.

2.5 Risk Management

Institutions operate in environments where factors such as technology, regulation, restructuring, changing service requirements and political influence create uncertainty. Uncertainty emanates from the inability to precisely determine the likelihood that potential events will occur and the associated outcomes.

Organisational Risk Management forms a critical part of any institution's strategic management. It is the process whereby an institution both methodically and intuitively addresses the risks attached to their activities with the goal of achieving sustained benefit within each activity and across the portfolio of activities. ORM is therefore recognised as an integral part of sound organisational management and is being promoted internationally and in South Africa as good practice applicable to the public and private sectors.

Management, Other Personnel and Risk Champions

The extension of general responsibilities in terms of section 78 of the Municipal Finance Management Act, 2003 to all senior managers and other officials implies that responsibility for risk management vests at all levels of management and that it is not limited to only the accounting officer and internal audit.

Legal mandate

Section 62 (1) (c) (i) of the Municipal Finance Management Act No. 56 of 2003.

Accounting Officer

Section 62 (1) of the Municipal Finance Management Act, 2003 requires that:

The accounting officer of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all reasonable steps to ensure: - (c) that the municipality has and maintains effective, efficient and transparent systems; (i) of financial and risk management and internal control.

Internal Auditors

Section 165 (2) of the Municipal Finance Management Act, 2003 requires that: The internal audit of a municipality must: - Prepare a risk-based audit plan and an internal audit program for each financial year; Advise the accounting officer and report to the audit committee on the implementation of the internal audit plan and matter relating to: (iv) risk and risk management.

The internal audit activity should assist the organisation by identifying and evaluating significant exposures to risk and contributing to the improvements of the risk management and control systems –

A1 - The internal audit activity should monitor and evaluate the effectiveness of the organisation's risk management system.

A2 - The internal audit activity should evaluate risk exposures relating to the organisation's governance, operations, and information systems regarding the:

- Reliability and integrity of financial and operational information.
- Effectiveness and efficiency of operations.
- Safeguarding of assets; and
- Compliance with laws, regulations, and contracts.

Audit Committee

In terms of Section 166 (2) of the Municipal Finance Management Act, 2003, An audit committee is an independent advisory body which must: Advise the municipal council, the political office-bearers, the accounting officer, and the management staff of the municipality on matters relating to: (ii) risk management.

Risk Management Unit

The Risk Management Unit is responsible for the management of risks on a daily basis as well as co-ordination of all risk management activities in the municipality.

Risk Management Committee

In terms of the Risk Management Framework, membership to the Risk Management Committee consists of all Directors or Heads of Departments. However, in the case of Ulundi Municipality, this has been delegated to Deputy Directors who report to Heads of Departments. The Risk Management Committee meets quarterly to review the risk registers and to deal with all risk-related matters in the municipality and reports to management and the Audit Committee.

The following officials were members of the Risk Management Committee during the 2021/2022 financial year:

- Mr S.W.A. Memela : Deputy Director: Chairperson
- Mr S. Khumalo : Manager: Risk Management Unit
- Mrs N. Panday : Deputy Director: Legal Services
- Mrs N.L.H. Buthelezi : Deputy Director: Planning & Development
- Miss P.T. Nxumalo : Deputy Director: Civil
- Mr P.N. Dlatu : Deputy Director: Electrical
- Mr LD Khanyile : Acting Deputy Director Corporate Services
- Mr M.N. Mahlaba : Deputy Director: Budget
- Mr D.N.S. Buthelezi : Acting Director: Corporate Services
- Mrs Z.P. Khomo : Deputy Director: Community Services
- Mr H.A.L. Meyer : Acting Director: Protection Services
- Mr M. Zulu : Senior Manager: Protection Services
- Mr M.T. Nkosi : Chair: IT Steering Committee
- Mr W.C de Wet : Chair: OHS Committee

All members of the Risk Management Committee are Risk Champions responsible for Risk Management in their respective Departments.

Risk Assessment

An annual assessment of all 2021/2022 municipal risks was completed on the 21 May 2021. These risks were then classified in the following risk registers:

- Main Risk Register
- Fraud Risk Register
- IT Risk Register
- SCM Risk Register

Monitoring of Risks

Quarterly risk reviews were done in respect of all risks in terms of the risk management policy. The Risk Management Unit was responsible for assessing whether the mitigation controls were being implemented in accordance with the action tasks that were agreed upon during risk assessment and reported to the Audit Committee quarterly. The risk registers were also reviewed by Internal Audit as a third line of defence in the quality assurance chain. Out of a total of 76 risk mitigation tasks, 64 were completed and only 12 remained outstanding, translating to an 84.2% performance rating.

Compliance Checklist

Departments are each required to comply with various legislative prescripts applicable to each one of them. The Risk Management Unit monitors the various departments' compliance with legislation as indicated in their respective Compliance Registers and, in this regard, departments are required to complete and submit their Compliance Checklists together with evidence of compliance to Risk Management Unit monthly. These are also reviewed by the Internal Audit Unit regularly. As of 30 June 2022, all departments had complied both with the submission of their compliance checklists to the Risk Management Unit as well as with legislation.

Anti-Fraud and Anti-Corruption Activities: 2021/2022

The Municipality has an approved Anti-Fraud and Anti-Corruption Policy which is reviewed annually. The policy is workshopped to employees annually to ensure compliance. It is a requirement for both officials and Councillors to sign the declaration of interest / benefits annually to avoid conflict of interest in compliance with the policy.

The municipality has in place a fully functional Council Committees and internal control structures; viz, Risk Management Unit, Internal Audit Unit, the Audit & Performance Committee, and the Municipal Public Accounts Committee (MPAC) that play different complimentary roles in the quality assurance chain to improve internal controls.

2.6 Supply Chain Management

Deviation Register for 2021/2022 Financial Year End in Terms of Section 36 of SCM

It is reported that there were no deviations during the year under review.

Tenders Awarded in 2021/2022 Financial Year

Bid No.	Awarded Service Provider	Project Type	Amount
01-2021/2022	HV Test (PRY) Ltd	Supply and delivery of electrical cable fault locator and pressure tester	R1 806 227.23
02-2021/2022	Press Business Suppliers	Supply and delivery of electrical material	
	Lionel Agricultural Projects & investment (PTY) Ltd		
	Sokolile (PTY) L td		
	MAG Industries (PTY) Ltd		
	Ausphi Trading cc		
	Boagi Projects		
	KC Middleman Trading & Projects		
	Metal Lika Holding cc		
	Ngethezi Ntombi Trading and Projects (PTY) Ltd		
	Umunt'uyaykhethela Projects		
	Mantobela Civils (PTY) Ltd		
05-2021/2022	RT Dikane Trading (PTY) Ltd	Supply and delivery of cold and hot pre-mix	
	Mjongeni Trading (PTY) Ltd		
	Umlando Consulting Engineers (PTY) Ltd		
	Prest Business Suppliers		
	Think About Trading Enterprise cc		
	Vovah (PTY) Ltd		
	Abdeil Projects		
06-2021/2022	Gizon Trading (PTY) Ltd	Supply and delivery of crusher run and building sand	
	Platinum Suppliers (PTY) Ltd		
	Umlando Consulting Engineers (PTY) Ltd		
	BBN Construction (PTY) Ltd		
	Sokolile (PTY) Ltd		
	Vovah (PTY) Ltd		
	Bukelange Trading (PTY) Ltd		
	Elephant Security Services		
	Mjongen Trading (PTY) Ltd		
	Khuphula Ngwenya (PTY) Ltd		
	Uhaqane MI Contractors		
07-2021/2022	Prest Business Suppliers	Supply and installation of MV and LV networks and house connections	
	Siza-Mekaar Construction (PTY) Ltd		
	Londa Corp Trading		
	Vukani Electrical		
19/2021/2022	Zuma and Partners Inc	Panel of attorneys for ulundi municipality	
	Ismail and Dahya Inc		
	Nompumelelo Hadebe Inc		
	N.T. Sibiya Attorneys		
	Pather and Pather Attorneys INC		
	S.M. Mbatha Inc		
20/2021/2022	Fidelity cash solutions	Cash handling services	R 464 082.20
22/20201/2022	Inkamanzi development consultants	Re-drafting of Ulundi municipality reclaimed diagram	R 597 800.00
23/2021/2022	Ubuhlebesu trading and projects	Spatial development framework	R 397 900.00
24/2021/2022	Lanigen (PTY) Ltd	Supply and delivery of led items	R 2 156 000.00

2.7 Municipal By-Laws

Ulundi Municipality has approved and gazetted the following by-laws that are implemented in its area of jurisdiction:

Name of By-Law	Summary	Contraventions	Convictions
Animal Bylaws	• pound costs as well as medical expenses An animal that is straying on private property may be seized by the owner and the pound master may be called to capture the animal. • No animal that is captured may be released without the proper statutory records. • A person on who's property an animal has been trespassing may be liable to be paid a trespass fee, as well as damages caused by the animal trespassing. • This payment may be waived by agreement of the parties. • If an animal that has been impounded, has not been released the pound master may apply for the sale of the animal, by proper advertising. • The proceeds of the sale will be held by the CFO, if not claimed within a period of three months same shall be forfeited to the Municipality. • Additional costs may also be claimed from the owner after the sale of the animal. • If an animal is not sold it may be disposed of at the discretion of the pound master. • Whilst an animal has been impounded the pound master has a duty of care. • Keeping of bees is not allowed. • Any animal may in the case of an emergency that has been created because of disease, be impounded, upon the instruction of the Municipal Manager. • This animal may lie in a designated place for a period determined by the Municipal Manager , and may only be released upon the necessary vaccinations having been provided. • In the event that an animal that has been impounded, is so diseased or injured, the pound master may at his discretion put down the animal with no compensation to the owner. • The costs of destroying the animal, may be recovered by the Municipality from the owner. • The person who seizes an animal is under no duty to trace theowner. • An owner of an animal needs to take all reasonable steps to prevent any destruction or damage. • Notices in terms of these bylaws must be given to the owner and can be served personally on the owner or the agent to the knownaddress. • There are a number of personal conduct rules when hiring the facility that is prohibited. • In addition there are prohibitions that protect the premises. • The time periods for the opening and closing of the facility is also clearly stipulated. • Entry on the premises is by way of payment of fees. • Bookings of the facility must happen three days before theevent. • There are a number of personal conduct rules when hiring the facility that is prohibited. • In addition there are prohibitions that protect the premises.	None	None

Community Facility Bylaws	• There are a number of personal conduct rules when hiring the facility that is prohibited. • In addition there are prohibitions that protect the premises. • The time periods for the opening and closing of the facility is also clearly stipulated. • Entry on the premises is by way of payment of fees. • Bookings of the facility must happen three days before the event. • Municipality reserves the right for the admission and cancelling of a booking. • Municipality is not liable for damage or loss to municipal property. • Noise levels must be to a minimum. • All electrical equipment must be handled safely and must be safe to utilise. • Facility cannot be booked on a long term basis. • Failure to comply with the bylaw attracts a penalty of R2000.00. • A schedule of tariffs is provided. • Bylaw is called community facility bylaws.	None	None
Environmental Health Bylaws	• The purpose of this bylaw is to protect and promote the long term health benefits of the community. • Every person has a constitutional right to a healthy living environment. • The municipality within its financial and administrative constraints must contribute to this healthy living standard. • No person must undertake activity that will put the environment or public health at risk. • No person may cause a public health nuisance to occur. • A public health nuisance may occur, if :- • (a). a premises is infested with insects; • (b). conditions that may cause the spread of communicable diseases; • (c). Unsanitary conditions; • (d). water unsafe for human consumption. • If an owner is aware of a public health hazard, he has a duty to report same within a period of 24 hours. • He must also eliminate or reduce the risk, and inform the municipality of the risk in writing. • The instances of when an owner creates a public health nuisance is listed as provision 6 of the bylaw. • These instances also include pest control as listed in section 7 and air pollution as listed in section 8. • Should there be an instance wherein a premises, will be used for activities related to potentially hazardous material, that is likely to cause a health risk, steps must be taken to avoid or reduce the risk to an acceptable level. • In this instance the activity must be reported to the Municipality, and the measure taken to reduce the risk must be also reported to the Municipality. • In the event that this activity is part of a trade of a person/company permit must be obtained from the Municipality for exemption from this provision. • The Municipality may with the cooperation of the environmental health	None	None

• officer, issue an exemption certificate, and same may also be issued with conditions. • The business or person must apply for a public health permit. The application procedure is as set out in section 14. • These permits may under conditions stipulated in the bylaws be amended, cancelled or suspended. • The Municipality must appoint an environmental health officer. • The officer in accordance with the provisions of the bylaws has the powers to issue notices for compliance (section 19), undertake measures to remove/reduce the risk (section 23), undertake measures prohibiting a person from continuing an activity. • In the event that the hazard is of such a high risk, the municipality may issue a demolition notice. The costs of the demolition to be borne by the owner. • The Municipality may also enter the premises, in order to conduct remedial work in order to ensure compliance with the bylaw. • The municipal manager may issue a costs order for the work done by the Municipality in order to ensure compliance with the bylaw. • No person may use a caravan, tent or vehicle for human habitation without the written permission of the Municipal Manager. • All buildings must be in accordance with the national building regulations and building structures act, or it may be declared hazardous. • This provision is also applicable to flat, complexes or blocks. • All toilets in buildings must be in accordance with the building regulations. • In the event that toilets are being provided for the purposes of workers such must be in a sanitary condition and a good state of repair. • In the event of any travelling show or circus proper facilities must be • All boreholes must be fenced, and the owner must ensure that no dangerous material reaches the borehole or is stored in same. Every owner must provide adequate water supply to the occupier. • Owners of property must ensure that they are able to storm water run off that may be hazardous to health. • The bylaw then goes on to explain in detail what are scheduled trades, as well as instances wherein permits will be required. • All boreholes must be fenced, and the owner must ensure that no dangerous material reaches the borehole or is stored in same. Every owner must provide adequate water supply to the occupier. • Owners of property must ensure that they are able to storm water run off that may be hazardous to health. • The bylaw then goes on to explain in detail what are scheduled trades, as well as instances wherein permits will be required. • There is an onus on a person who is aware of a fire hazard to notify the municipality of same. • Fire lanes are created by the Municipality, it is for the use of heavy duty vehicles in the case of an emergency. No obstruction must come to these lanes. • An owner or an occupier may not alter the building so as to make it more conducive for fire to travel. • There is an onus on a person who is aware of a fire hazard to notify the municipality of same. • Fire lanes are created by the Municipality, it is for the use of heavy duty vehicles in the case of an emergency. No obstruction must come to these lanes. • An owner or an occupier may not alter the building so as to make it more conducive for fire to travel. • No part of a fire escape route may be obstructed in anyway. • A locking device that is fitted for the purpose of an escape door, must be approved by the Municipality.	None	None
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Fire Prevention Bylaws	• Escape routes must be indicated by clear signage. • Fire extinguishes must be fitted in areas as stipulated in the National Building Regulations. • Fire extinguishes must be regularly checked by a certified permit holder. • Fire protection system must be regularly checked and maintained and the owner or person in charge of the premises must have a record of this. • It is an offence to tamper with a fire protection system or fire extinguisher. • When the Municipality deems it necessary it may send representatives of the fire brigade to attend a public function and remain in attendance for the duration of the function. • This shall be for the cost of the organiser. • Owner or person in charge of a school, hospital, residential institution or hotel that has an occupancy of more than 25 people must have an emergency evacuation plan, which in intervals of 6 months must be tested. • The escape route plan must be properly displayed in designated sleeping areas. • Any sources of ignition, must be adequately taken care of, in some instances the Municipality may prohibit the use of certain electric equipment so as to mitigate risk of afire. • No smoking signs must be properly displayed as a mitigationof risk. • A person may not use a flame omitting device such as a candle in such a way so as to create ahazard. • Lighting of fires is prohibited except in circumstances wherein the Municipality has granted permission. • A person/owner whose premises is carrying a flammable substance must apply to the Municipality for a permit. • The Municipality may refuse permission, or issue conditions. The permit must be renewed annually. A flammable substance certificate is issued under strict provisions as per the bylaw. • All flammable liquid tanks that are above ground must comply with the specifications of the bylaw and permission must be sought from the Municipal Manager in order to erect these structures. • The bylaws further specify stipulations for underground storage tanks, bulk storage depot, liquefied petroleum gas, storage of refillable liquid petroleum. • In the event that there is an accident due to liquid spillage the owner of the premises has an onus to immediately notify the Municipality. • The Municipality is not liable for damage or loss as a result of offences committed as a result of fire. • The bylaw imposes penalties for non-compliance.	None	None
Lease of Halls and Conference Facility Bylaws	• Application to lease must be made in a prescribed form. • The Municipality has the right or discretion to grant permission to lease the facility. • All payments must be made in advance. • All of the facilities within the premises shall be deemed to be in good working order, unless pointed out to the caretaker before the use of the hall by the lessee. • The lessee shall be responsible to make good all losses, damage or breakage. • The lessee may only use equipment that has been paidfor. • No additional lighting may be placed in the facility save with the permission of the Municipal Manager.	None	None

	• The lessee may not sublet the premises, the lessee is to ensure that the property is kept in good condition. • The Municipality is not obliged to provide additional cleaning services. • No animals shall be entitled to be in the premises save for an instance wherein consent has been obtained from the Municipal Manager. • No advertisements may be placed except with the permission of the Municipal Manager. • The lessee is responsible for all catering requirements, and caterers are to keep the premises in a tidy order. • When liquor is served at the premises all the requirements of the Liquor Act shall be observed. • Firing of live ammunition, throwing of knives and any other dangerous property is prohibited. • No overcrowding shall be accepted the onus is on the lessee to prevent overcrowding. • The Municipalities officials may enter the premises at any time to perform their duties. • If there is an event at the premises that may cause a fire hazard then the fire manager may place one fireman at the premises. • The lessee is to confirm that the provisions of this bylaw will be adhered to.	None	None
Nuisance Bylaws	• Goods that are to be sold may not be advertised by shouting, screaming or making a noise. • A person may not conduct themselves in an unbecoming manner in public. • A person may not expose themselves or any articles of an indecent nature in public. • A person may not hang any item of clothing on a boundary wall window or balcony that may be visible from public. • A person may not appear in a public place in a state of intoxication. • A person may not bathe or wash his animal in a public trough or a mechanism intended for public use. • No obscene language may be written in any public place. • A person may not loiter in a public place. • A person/s may not obstruct a public place so as to obstruct free movement. • No placards or structures may be erected in a public footpath. • A person may not throw any object on a footpath that may endanger other • No flower pot may be placed on a footpath or a window sill that has the potential to cause damage. • Children may not be allowed to skip, skate fly a kite or play any game that has the potential to cause damage to person or property. • No person may dig in a public place or close to a public place without the permission of the town engineer. • No waste may be deposited on any public property. • A person may not transport goods or liquids that has the potential to cause harm to the public. • No carcass of an animal is to remain on a premises for an indefinite period. • A person may not cause a stream, swimming pool, gutter, watercourse sink, borehole to become so foul as to cause nuisance. • A person may not allow unhygienic liquids to flow into another person's property. • A person may not contribute to water pollution. • A person may not burn rubbish or refuse on any premises so as to cause harm/nuisance • A person who is the owner of a premises must prevent or eradicate rodents, mosquitos, or any other pests or vermins. • A person may not discharge fireworks in a place where domesticated animals are present or contrary to the provisions of any Acts.	None	None

	• A person may not cause noise nuisance by playing loud music operating a loud musical instrument or using any device that may cause noise pollution. • No animals that are domesticated may be allowed to make noise. • Any person who is building, repairing, modifying or testing a motor vehicle on residential property may not continue to do so, if same is causing a noise.		
Refuse Removal Bylaws	• The occupier of every premises, must make provision for storage collection and removal of waste. • The Municipality may subject to the tariff charged in the tariff bylaws collect and remove, builders waste, special industrial waste special domestic refuse. • The Municipality may at its sole discretion supply refuse storage receptacles having regard to the quantity, suitability and accessibility of the refuse storage area. • stored in a hygienic condition, as well as and harmful or toxic substances have been removed or attended to. • The dates or days of collection, must be stipulated by the Municipality. • Bulky refuse must be securely tied up. • The place wherein the refuse is stored must be accessible to the waste collectors, and herein the onus is on the owner to ensure that the premises can be accessed. • When the refuse is stored in such a manner that it is creating a nuisance the Municipality may arrange for a special removal and the occupier shall be responsible for the tariff charge. • The owner of building refuse must dispose of the refuse within reasonable time. • Refuse whilst in conveyance shall not be conveyed in such a manner so as to cause a nuisance. • The bylaw thereafter proceeds to provide specific stipulations for the category of special industrial and industrial waste as well as liquid waste and the storage and removal thereof. • All refuse removed by the Municipality as well as refuse at the disposal site is the refuse of the Municipality. • The bylaw stipulates penalties for offences caused in non-compliance.	None	None
Tariff Bylaws for Indigent Persons	• The indigent tariff bylaws, outlines the qualification criteria for free basic services as well as life lines services. • Where the water or electricity account is in excess of the amount that was calculated for the free basic service, then the indigent will be billed and may accordingly be held accountable for payment. • In the event that the beneficiary does not make payment the Municipality may restrict the supply, disconnect the supply, take any other action in terms of the credit control bylaws, despite the indigent qualifying for free basic services. • The bylaw also stipulates an appeal process in the event that an indigent may not agree with a decision taken by an authorised official.	None	None

Traffic Bylaws	• All taxis in the taxi rank must have a valid permit. • Application for a permit must be done to the Executive Director: Protection Services, and the bylaws lay out the conditions upon which a permit may be issued. • The token are valid for a year only. • The Municipality may on notice to the holder of the permit or token revoke the token	None	None
	• No person may operate a taxi without a taximeter that has been approved and sealed by the Director: Protection Services. • During loading times a taxi shall not be able to stand for a period of more than 15 min. • Busses will be prohibited from using certain areas. Unauthorised use of bus ranks is prohibited.		
	• Permits are to be applied for in prescribed forms and same can be cancelled or revoked or refused. • The permit must be used on the vehicle for which it has been displayed and as such must also have the owners name and address, clearly displayed. • The drivers are to observe these bylaws as well as instructions of the traffic officers.		
	• If a public bus is under repair, and it carries the relevant permit, however it cannot be on the road, then permission is required to be sought from the Director Protection Services for a substitute motor vehicle. • In instances of emergency this permission may be granted telephonically provided that within a period of 48 hours this permission is received in writing, by the holder bringing the permit for endorsement. • Ques that will be formed at a bus rank must be close to the sign, and not in access points.		
	• When forming ques precedence will be given according to the time of arrival. • All persons waiting to board the bus must at all times take instructions and abide by the instructions of the traffic officers. • Bus stop notices must be clearly marked. • A bus driver/owner that is aggrieved by a decision that has been given by the chief traffic officer has the right to appeal this within a stipulated period of time.		

	• The bylaw also further prescribes how the metered parking system works. • There are exemptions to the parking bylaws, for disabled persons as well as medical practioners. However this exemption must be done by application. • No washing cleaning or repairs must be done on a public road, except in the vehicle has been broken down on the road. • No person shall use a skate board, or roller skates on a public road or side walk. • Permission must be sought to use an abnormal motorvehicle. • Any person requiring an escort by traffic officers must accordingly make application, to the Director Protection Services. • The bylaw outlines the penalties for offences and offenders.	None	None
	• The bylaw gives clear definition as to what is permanent and temporary advertising. • The bylaw also displays certain exemptions that must be applied. • Advertisements will not be permitted unless it has received council approval. • The application must be made in the prescribed form attached to the bylaw. • The bylaw further stipulates what attachments must accompany the application so that same is valid. • The bylaw also stipulates what must be considered when the application is before council. • The bylaw gives specific consideration for permanent advertising. • The bylaw also stipulates what is sign boards affixed to buildings, painted advertisements as well as ground sign boards and flashing adverts. • Advertisements must not obstruct a fire escape. • Advertisements must not be in colours that distract drivers or have intense illumination. • The bylaw also lays strict conditions for the construction of advertisements in that it has to be neat and appealing. • The person having control of the signboard is responsible for maintenance • Alterations or deletions must be applied for in writing and approved by the Municipal Manager. • Offences attracts fines as well as imprisonment.	None	None

Storm Water Management Bylaws	• No person without the direct and written consent of the Municipality may discharge stormwater. • No person may construct a mechanism which allows the discharge of the stormwater. • No person may obstruct or interfere with the normal flow of stormwater into out or through a stormwater sewer without the prior written approval of the Municipality. • The Municipality may issue a notice suspending access to the stormwater system when it is necessary to stop a risk like pollution or a risk to public health. • As soon as an owner or occupier becomes aware of the risk the owner or occupier must take immediate steps to ensure its containment. • Notify the Municipality as soon as it is reasonable possible. • The owner or occupier of a premises shall be responsible for the construction and maintenance at his/her own expense of any storm water drains on the premises and any connection between such drains and the stormwater system. • Contravention may mean a fine or imprisonment	None	None
Reet Trading Bylaws	• Must adhere to the standards as per the health act. • When the vendor requested by an employee or agent of the Municipality must move the goods to allow for cleaning of the area. • No obstruction shall be caused by a street vendor. The bylaw defines what it would consider instances of obstruction. • All persons/vendors must carry on business with permission of the Municipality, and no person may carry on trade without proof of the relevant licence. • The bylaw outlines that in certain instances no trading shall occur near residential business premises. • The bylaw also makes provision for no trading near certain business premises. • In respect of traffic no vendor shall cause obstruction to traffic whilst selling goods. • No vendor may block a traffic sign, a parking space or a railway crossing. • No vendor may trade in certain public places that are next to certain buildings, places of worship and national monuments unless same has been specified. • The Municipality must display signs to display their restrictions. • The bylaw also allows for removal and impoundment of goods or articles under specific circumstances. • There are a list of vicarious liability issues in respect of the person carrying on business as well as the employee. • The bylaw also specifies penalties for persons guilty of an offence.	None	None

Standing Rules and Orders of Municipal Council, and Committees of Council	• The application of this bylaw, is extended to councilors, members of the public whilst they are in attendance of any session of council, persons addressing deputations as well as any official of the Municipality. • In applying an interpretation to this document all the laws of the country is to be taken into account. • Council must hold a meeting once every three months, that is to be convened by the Speaker. • All meetings must be opened to the Public with a few exceptions. • The Municipal Manager must give timeous notice to the Public save for instances where time constraints make it impossible.	None	None
	• Notice to convene an ordinary meeting must occur two calendar days for ordinary meetings, and one calendar day before in instances of special meetings. • This time period is also applicable insofar as documents, pertaining to the meeting is concerned. • Councillors for the purpose of receiving their notices have an onus to inform the Speaker of a change in contact details, within three days of such a change occurring.		
	• Should a member not have received notice of a meeting, the member has the right to request that an investigation occurs, however, it does not have the effect of declaring the meeting invalid. • A quorum is created in terms of the Municipalities Establishment notice. • Vacancies in the office of a councilor does not invalidate the proceedings/voting in council meetings. • No meeting may occur if 15 minutes after the commencement time a quorum is not present/established. • The meeting may be cancelled, however it needs to be reconvened within 7 days as a continuation meeting. • All councilors must punctually attend all meetings, except when a leave of absence has been granted, a councilor is required to withdraw in terms of 46(2), with permission of the speaker. • A register of all councilors present must be signed. • should a councilor not be in a position to attend a meeting application for leave of absence must be lodged with the municipal manager, in writing either for whole or part of the meeting. • the application must show good cause in order for same to be granted. • the speaker must consider the application and either grant/reject the application. • if a councilor fails to remain in a meeting and fails to apply for leave of absence, he/she may be deemed as absent. • leave of absence for two/more consecutive meetings calls that a sanction may be imposed. • Non-attendance may be investigated by the rules committee. • Accordingly sanctions may be imposed. • The Speaker must ensure compliance and maintain order during a meeting. • All proceedings of council must be electronically recorded, as well as recorded in writing, and retained in accordance with the provisions of the Archives Act. • All minutes may be available to the members of the public. • The order of business in a council meeting is accordingly stipulated in the bylaw and must be adhered to.		

	• A deputation must be in writing and a memorandum must be presented to the Municipal manager outlining the deputation. • The request for a deputation must be approved by the speaker. • A deputation/member of the public addressing council must adhere to the rules of the council and directed by the speaker. • Should this not be adhered to accordingly a sanction may be approved. • All reports must be provided to councilors, same for those instances wherein the matter is urgent. • A motion by a councilor must be brought in writing and signed by the councilor and a seconder. • Notice must be given 7 days prior to a meeting and in such instance a councilor is allowed a maximum of three motions per agenda. • If the motion is submitted correctly the speaker may not object to such motion. • A councilor may approach a municipal manager /head of department in order to obtain information as he/she may reasonably require for the proper performance of his/her duty as a councilor • Decisions pertaining to bylaws, approval of budgets, imposition of rates and taxes, raising of loans, rescission of a council resolution within 6 months of the resolution • Should a resolution of a committee or council be revoked, prior notice is required • A councilor may only speak when directed by the speaker.	None	None
Library Bylaws	• The library may be used by any member of the public. • The librarian may refuse access or refuse library material if it is in public interest to do so. • A person wishing to enrol as a borrower must fill in the prescribed form • All items are to be borrowed against an issued library card. • Should a card be lost a duplicate shall be made by the librarian upon payment of the relevant amount. • All items are borrowed for a period of 14 days. • Should same not be returned on the desired date the book shall attract a fine. • Should an item be lost the borrower shall pay the librarian in addition to any fine charges that may be due in respect of that item. • An item not returned two months after the date of issue shall be deemed lost. • The borrower shall be liable for damages caused when the book is in his/her possession and shall be liable to replace the item in the event that the item is badly damaged, alternatively a fine may be levied. • No person who has lost books shall be allowed to borrow until the reimbursement has occurred. • A borrower must notify the library of a change of address. • The librarian is allowed to cancel the card of a non-active member. (ie someone who has not used the card for a period of 6 months). • The bylaw specifies the conduct of persons using the library. • All speech must be restricted to the matter at hand • All speeches must be confined to a period of 5 minutes save for the mayoral report or the estimates of income or expenditure. • Any councilor may call a point of order by standing up, and the speaker must grant immediate attention to the councilor. • The ruling of the speaker on that point of order is final • All conduct must be of the highest decorum	None	None

	- the speaker may determine and sanction misconduct during proceedings accordingly. - A councilor whose spouse, family member or business partner stands to acquire any direct benefit from a Contract concluded with the municipality must make a declaration of pecuniary interest - breach of rules may be investigated by the rulescommittee.		
Property Encroachment Bylaws	- Should an encroachment be envisaged then application must be made to Council. - There are stipulated rules for the construction of encroachments, for eg there are rules for verandahs as well as poles and where they are to stop. The same will apply to balconies as well as wash bay areas. - All applications must be made to the building control officer. - The bylaw does state penalties for non-compliance.	None	None
Public Roads Bylaws	- No person may cause obstruction on a public road. - If an obstruction is caused then it must be removed by an authorised official. - No excavations may be caused without the written consent of the Municipality. - The Municipality will have to grant permission for hoarding. - No owner or occupier of land be it agricultural or residential may erect a fence that is dangerous. - Should electrical fencing be used the bylaw advises that the electrical fence must be placed above a concrete structure, and must be separated from the public road by means of another fence. - No one is allowed to place items on the road that may cause damage to the road. - No person may deface or mark a road without the written consent of the Municipality	None	None
Solid Waste Bylaws	- The Municipality at the cost to the owner of the premises is responsible for the collection of business as well as residential waste. - The occupier is obliged to make use of the Municipal services in order to have the waste removed. - However, there are instances wherein the owner/occupier may make prior arrangements with the Municipality to have the waste removed at their own cost or if the waste is of such a nature that it cannot be collected by the Municipality. - The Municipality may deliver containers to the premises having regard to factors such as the quantity of waste, the suitability of waste etc. - The Municipality may determine the quantity of the waste that is to be collected, determine which premises requires the Municipal services more frequently, determine the maximum amount of waste to be collected from that premises on any given day, specify provisions for storage. - The municipality may determine schedules for collection, locations for placing the bins which types of waste generated by the occupier should be recycled, waste that is unsuitable for collection. - The occupier of the premises must make provision for waste handling facilities for the Municipality. - In order to facilitate the handling of waste bin liners are to be used for business as well as domestic waste. - The owner when using a bin liner must ensure that the bin is undamaged, and properly closed so as to avoid the contents spilling.	None	None

	• The owner or occupier of a premises that has containers for the disposal of waste material must ensure that the waste is kept in a suitable place, no hot ash, unwrapped glass or other waste must cause damage to the containers. • No liquid may be placed on these containers or the binliners. • No fire must be lit in the bin container, it must not be used for any other purpose except the collection of waste. • The Municipality may in certain instances ask that the waste is compact. • The Municipality may make provision for the collection of industrial waste, at a cost to the owner. • The bylaw goes on to make stipulations in respect of industrial waste, and collection thereof. • The bylaw also makes provision for the disposal of garden waste as well as special domestic waste and bulky waste. • The bylaw stipulates that there is an onus on the owner of a property that is being built to contain building waste, alternatively ask for written permission from the Municipality to facilitate the containment as well as the removal of the waste. • In instances of special industrial, hazardous as well as health care waste, the Municipality must be informed in writing of the generation of this waste as well as the method of storage, the quantity and the duration period for the generation. • There are further stipulations in the bylaws in respect of collection and disposal of such waste. • In respect of disposal of all waste the Municipality may advise that waste is to be disposed of at a particular site. • No person may burn waste. • The bylaw stipulates conditions for persons entering a waste disposal site, as well as stipulates conditions for the disposal of waste within this structure. • The Municipality or the owner of private property must take reasonable steps to ensure sufficient approved receptacles are provided for the discarding of litter. • There is an onus on the Municipality and the owner to ensure that certain conditions like the maintenance as well as the usage of these containers are within the confines of what the bylaw is stipulating. • There is a general prohibition on littering as well as dumping and abandoning articles. • An authorised official may be appointed by the Municipality in order that waste collection and disposal is monitored. • The official may also inspect vehicles for waste and should he/she be of the opinion that the waste is of such a nature that it may cause harm to the environment or to human beings he may seize the vehicle. • The authorised official may also issue enforcement notices. • Complaints may also be forwarded to the authorised official.	None	None
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Public Amenities Bylaws	• A public amenity is something which is either outdoor or indoor, and is controlled by the Municipality and to which the public has access. • The opening and closing times shall be determined by the Municipality and be indicated by Notice. • The entrance fees shall be determined by the Municipality and no person shall enter unless the relevant fees have been paid. • The Municipality may also determine the maximum number of persons allowed to enter and can display this by means of a notice. • The Municipality may close the premises from time to time for instances such as maintenance. • The bylaw stipulates prohibited conduct when using the facility. • No person may damage this property and in this respect the instances of damage are stipulated in the bylaw. • There are also prohibitions as well as constraints laid down wherein animals are concerned. • People using the facility have a duty of care in so far as ensuring that the facility is used in a proper manner. • There are also restrictions places in so far as motor vehicles are concerned. • No games etc. may be allowed to be played in an area that is not designated for that purpose. • No property or facility within the public amenity may be used for a purpose that it is not intended. • An authorised official may ask for proof of payment as well instruct a person to comply with the provisions of this bylaw. • There are stipulated penalties for non-compliance.	None	None
Pound Bylaws	• Despite this bylaw having been gazetted, there is nothing that prevents another authority such as a Provincial Authority from impounding animals under the relevant statute. • The Municipality has the onus of establishing a pound. • Animals that are found trespassing or wandering may be impounded. • Any person may impound an animal however the person must transport the animal to the pound. • This animal must be receipted at the pound. • The pound manager must keep a pound register. • In terms of the bylaws the pound manager must take proper care of the pound animals. • The pound manager may release the animal if he is satisfied that it will be released to the owner • The conveyance, pound fees as well as veterinary fees must be paid. • The pound manager may sell by public auction impounded animals that have not been retrieved within a period of 14 days. • The procedure for the sale of the impounded animal is laid down in the bylaw. • No municipal official, pound manager or the Municipal manager may be held liable for the death of an impounded animal. • The bylaw stipulates penalties for offences.	None	None

Funeral Undertakers Bylaws	- No corpses may be prepared outside of an undertakers premises, in which case the undertaker is to have a certificate of competence. - The Municipality may on written permission grant to an individual exemption from the bylaws if adhering to the bylaw will cause a nuisance. - The bylaw lays down provisions for the issue or transfer as well as the validity of a certificate of competence given to a funeral parlour. - There are duties that a holder of this certificate must comply with as well. - The Municipality also has certain conditions that have been laid forth for the suspension or revocation of a certificate of competence. - In terms of the premises of the funeral undertaker, there are certain provisions that the funeral undertaker must comply with for the funeral home. - All health care as well as material that must be disposed of must be done so in accordance with South African National Standards. - There are provisions for penalties for non-compliance.	None	None
Flammable Liquids Bylaws	- A certificate of registration is to be obtained in the event that a person is involved in spray painting, storage, manufacture or use of flammable liquids or substances. - The application is to be made to the Municipal Manager who shall grant or refuse the application in accordance with the prescripts of this bylaw. - The certificate may lay down conditions. - No person is authorised to deliver, or receive goods that have flammable liquids in them. - A certificate in respect of the carrying of this substance may be transferred from one person to the other upon written consent of the Municipal Manager. - The premises upon which this liquid is stored may be inspected by an authorised official. - The bylaw clearly outlines how the flammable liquids may be stored, used as well as handled. - The authorised official from the Municipality may from time to time send out or serve out notices that shall prohibit smoking or the use of naked flames in or around the area of storage. - In the event that it is found that the holder of the flammable liquids are carrying on business in a manner that is dangerous notice to discontinue this practice may be sent to the holder. - In an event of a spillage, a person becoming aware of the spillage must report the incident to the Chief Fire Officer. - All accidents involving flammable liquid spillage must be reported to the Head of Protection Services immediately. - All breach of conditions of certificate means a breach of this bylaw and therefore the incumbent is liable to be penalised under this bylaw. - When necessary the Chief Fire Officer may create places wherein the flammable liquid may be stored given regards to the nature of the material. - The Head of Protection Services may inspect registered premises where the liquids are stored. - There are penalties attached to this bylaw.	None	None

Credit Control and Debt Collection Bylaw	• All Municipal services may only be rendered upon application. • This application must be made to the delegated office/official. • The application must be made for services that the municipality has, and can offer, and this application can be amended at any time so as to include a new level of service that the customer wishes to engage the municipality on. • The municipality may enter into special agreements for rendering of services, which may include imposition of certain conditions, receiving of subsidies for services, if the person is outside the area of supply the municipal. • Where the purpose for which municipal services are used is changed the onus and obligation is on the customer to advise the Municipality accordingly. • The municipality for the services it renders does have applicable charges that it levies these services against. • Charges may differ in respect of different categories of customers. • Services will be terminated due to non-payment for services. • The municipality may consolidate payments for services rendered. • In addition to charges for services a municipality may charge a monthly fixed charge, annual fixed charge or a once off fixed charge for available municipal services whether they are used or not. • here are certain services that are subsidised services, the municipality may determine the households that will receive these subsidised services. • Commercial customers do not qualify for any subsidies. • The municipality in the implementation of these bylaws may cover additional costs such as legal costs, from the customer. • The municipality is allowed to collect a deposit, in this respect the municipality may also categorise its consumers when determining the amount that has to be paid. • The bylaw determines the method or how the calculation of amounts due and payable are arrived at. • The customer is responsible for payment. • If a customer uses municipal services for other than that which it is intended to be used, an adjustment must be made and the customer is liable to pay the adjusted bill. • Where the bill is not paid in full any lesser amount tendered and accepted is not deemed to be settlement in full. • The owner of a premise is liable for all amounts due in respect of services rendered to that premises. • Any charges that have been incurred by the municipality for dishonoured payments must be recovered from the client. • The bylaw stipulates what is to be contained in a statement of account. • A customer may lodge a complaint to query a statement of account. • The query must be raised with the relevant official before the due date for payment. • Thus query must have its supporting documents attached and the municipal official must log this query onto a register. • The complaint must be investigated and the customer advised of the outcome in writing, one month after the complaint is registered. • The appeal procedure for this finding is set out in the bylaw. • Interest is levied on arrear accounts. • The costs associated with a reconnection or disconnection	None	None
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- This for the account of the customer.
- If an account is outstanding for a period of more than 45 days the municipality may institute legal action, or hand the customers over for debt collection.
- Agreements may be entered into for the payment of arrears.
- The customers must have a copy of the agreement.
- In respect of rates all rates are due by a specified date, joint owners are jointly and severally liable.
- Owner remains liable for payment.
- There are certain households that qualify for the household to be regarded as indigent.
- The indigent must apply for this status to the Municipality.
- A list of documents to be attached to the application is requested in the bylaw.
- A municipal official may be authorised to conduct an on-site visit to verify the status that is being applied for.
- Application is approved for a period of 12 months only.
- Prepaid electricity metres must be installed for the indigents.
- Limited water supply of 6 kilolitres is also to be supplied.
- The customer must apply every 12 months.
- The municipality in accordance with its annual budget must make provision for certain subsidised services to indigent households.
- This criteria is further stipulated in the bylaw.
- Existing arrears of indigents must be written off, applied as a surcharge to prepaid metres, be attempted to be recovered through legal proceedings.
- The municipality must undertake regular audits if this status.
- Any indigent customer who provides false information in an application form and the Municipality becomes aware that such information is false shall automatically without notice be deregistered as an indigent.
- Should an indigent no longer meet the criteria within which they have qualified to become an indigent, then they have to accordingly apply to the Municipality to de register as an indigent.
- If an audit verification does not meet the criteria of approval for an indigent this too leads to automatic disqualification.
- In the event of persons who tender for Municipal work they must submit documents in the form of a municipality certificate to be attached to the application to state that they are not in arrears with the Municipality.
- No person may gain access to Municipal services unless it is in accordance with an agreement that has been entered into with the customer and the Municipality.
- All customer agreements entered into prior to the approval of these bylaws shall be applied retrospectively, and hence the agreement is valid.
- No person other than the municipality or its agent shall maintain municipal infrastructure, or be responsible for connections/disconnections as far as the infrastructure is concerned
- No person shall restrict access to physical infrastructure that belongs to the Municipality.
- A person who unlawfully, intentionally or negligently reconnects services shall immediately be disconnected.
- A document that is signed by delegated personnel within the Municipality, is deemed to be proof on its mere production, as evidence in a court of law.
- The bylaw has penalties for offences.

Cemetery Bylaws	• The Municipality may set aside land for the establishment of cemeteries. • The official hours of the cemetery is as per the bylaw. • No person without the written consent of the Municipality has the right to sell or transfer a grave save in stipulated circumstances. • Religious ceremonies may be conducted with the written consent of the Municipality. • Plans in respect of different graves are kept within the premises of the Municipality. • Complaints in respect of Municipal grave sites must be made in writing to the Municipal Manager. • The tariff's for services is determined by the Municipality. • All participants of a funeral service must obey the instructions of a care taker. • The caretaker may remove flowers from a grave site. • No children under the age of 12 may enter a site unless with the direct supervision of an adult. • Only use paved pathways or roads when inside the cemetery. • No person may commit a nuisance within any cemetery, ride an animal, remove plants or shrubs, hold a demonstration, obstruct the caretaker in his duties, conduct graffiti, • Sit or stand on memorial work, operate a business or bring a firearm within the cemetery. • Dead bodies in conveyance shall be covered. • No loud music inside a cemetery. • All bodies to be buried within the confines of the allocated grave. • No rubble or dirt is to be dumped in a cemetery. • Memorial work cannot be done inside the cemetery in weather that is not conducive to the soil. • In respect of the exhumation of bodies and reopening of graves the bylaw lays the provisions to be adhered to in this instance. • In respect of the care of graves, the bylaw lays strict provisions in so far as positioning, repairs, moving and maintaining memorial work is concerned. • The bylaw makes provision for specific burial areas as well as the establishment of a monumental section, and memorial wall. • The bylaw makes provision for offences and penalties. • Only the municipality shall supply or contract for the supply of electricity within the jurisdiction of Ulundi. • Supplying of electricity can only occur by means of a supply agreement with the municipality. • Any person to whom a compliance notice is served must within the specified time period recorded in the notice comply with the provisions. • The application for supply must be made in writing by the respective consumer and must be made as early as possible prior to the supply being made. • The municipality may within the municipal area establish statutory servitudes in order that electricity may be supplied. • The Municipality, its employees, contractors or agents has the right of admittance to inspect, test and do maintenance work for its equipment and machinery used in the supply of electricity. • No person may refuse or fail to give information if they are requested to do so by an authorised official. • No person shall wilfully hinder, obstruct or interfere with a duly authorised official that is trying to gain access to equipment, machinery or premises that is connected with the electricity supply.	None	None
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Electricity Supply Bylaws	• No consumer is to use electricity for any purpose other than the manner it has been permitted to use the electricity in terms of the supply agreement. • The municipality reserves the right to require the consumer to deposit money as security in payment of charges which are due or may become due to the Municipality. • The Municipality may charge interest on overdue electricity accounts. • Unless authorised by the Municipality no person may resell electricity. • If electricity is resold under written permission of the municipality it must not be sold at a price that is lower than the municipality. • The Municipality shall have the right to disconnect the supply of electricity to any person if the person that is liable to pay for electricity fails to make payment. • The Municipality shall not be liable for any loss or damage suffered as a result of electricity disruption. • The Municipality does not undertake to attend to a failure of supply due to the fault of the electrical installation of the consumer. • In the event that the failure of supply is due to the fault of the consumer the Municipality shall have the right to charge the consumer for each restoration of supply which is connected to the fault of the consumer. Such charge to be determined in the tariff policy of council. • No person shall tamper or interfere with metering equipment other than the Municipality or its authorised agent. • No person shall construct or lay construction in a place that will have the effect of interfering with a supply line. • No person may excavate a place wherein the supply line is erected. • No person may make an unauthorised connection to a supply line. • No person may damage or endanger a supply line. • No person except the authorised municipal official may reconnect a supply line. • A municipality may ask the owner of a property to provide and maintain accommodation which shall constitute a substation. • No emergency standby equipment that has been utilised by the consumer may be used in the main supply. • In the event that there is a fault on the electrical installation that has the effect of endangering person/property then same shall be immediately switched off by the consumer. • In the event of a change of occupier the consumer must give the municipality two full days' notice of his intention to discontinue with the supply. • A person taking over occupation of the premises if they desire to continue to use the supply application must be made to the municipality. • There are penalties for non-compliance.	None	None
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2.8 Websites

The Municipal website contains information regarding all matters and process running in the municipality in terms Section 75 of the Municipal Finance Management Act 56 of 2003, it is accessible to all who are interested at www.ulundi.gov.za.

2.9 Public Satisfaction on Municipal Services

A fully-fledged Customer Care Office that complies with the prescriptions of the Promotion of Access to Information Act, the Administration of Justice Act and Chapter 4 of the Municipal Systems Act, has been established by the Municipality. There is a need to educate communities on the nature of the customer care office and the access to documentation provided there. A Customer Care Policy has been developed and adopted by Ulundi Council; this forms the basis of the operation of the Customer Care Office which is run in accordance with Batho Pele principles.

Measuring the level of satisfaction of the community against services rendered by the Municipality is important; suggestion boxes have been placed at strategic points in the municipal buildings with little response. A similar situation pertains to the facility of customer satisfaction registers. The Municipality will need to undertake a structured customer satisfaction survey to determine the status quo regarding satisfaction with present service delivery levels.

2.12 Municipal Oversight Committees

Prior to Local Government Elections November 2021

Municipal Public Accounts Committee		
Councillors Names	Political Party	Total Number of meetings (2)
Cllr R.B. Nyawo	IFP	2
Cllr T.K. Mkhize	IFP	1
Cllr P.B. Mbatha	IFP	2
Cllr W.V. Mbatha	IFP	2
Cllr N.G. Dlamini	ANC	2

Post Local Government Elections November 2021

Municipal Public Accounts Committee		
Councillors Names	Political Party	Total Number of meetings (3)
Cllr C.K. Zungu	IFP	3
Cllr F.M. Buthelezi	IFP	3
Cllr T. Ndlela	IFP	3
Cllr S. Ntshingila	ANC	2
Cllr T. M. Zungu	DA	2

Prior to Local Government Elections November 2021

Executive and Finance Committee					
No.	Councillors Names	Political Party	Position	Ordinary Meetings Total Number (3)	Special Meetings Total Number (2)
1	Cllr W.M. Ntshangase	IFP	Chairperson	3	2
2	Cllr T.G. Madela	IFP	Member	3	2
3	Cllr Prince T.M. Buthelezi	ANC	Member	1	2
4	Cllr M.S. Buthelezi	IFP	Member	3	2
5	Cllr S.M. Buthelezi	IFP	Member	3	2
6	Cllr H.J. Mlambo	IFP	Member	3	2
7	Cllr Adv. R.V. Sibiyi	IFP	Member	3	2
8	Cllr C.K. Zungu	IFP	Member	3	2
9	Cllr N.J. Manana	IFP	Ex officio Member	2	2

Post Local Government Elections November 2021

Executive and Finance Committee					
No.	Councillors Names	Political Party	Position	Ordinary Meetings Total Number (8)	Special Meetings Total Number (3)
1	Cllr W.M. Ntshangase	IFP	Chairperson	8	3
2	Cllr T.G. Madela	IFP	Member	8	2
3	Cllr M.B. Buthelezi	IFP	Member	8	3
4	Cllr M.R. Dubazane	ANC	Member	8	2
5	Cllr M.S. Gcaba	NFP	Member	7	2
6	Cllr S.M. Khuzwayo	IFP	Member	8	3
7	Cllr J.B. Mlotshwa	EFF	Member	6	1
8	Cllr S.S. Siwela	IFP	Member	8	3
9	Cllr S.F. Zungu	IFP	Member	7	3
10	Cllr S.M. Buthelezi	IFP	Ex officio Member	4	2

Prior to Local Government Elections November 2021

Community Services Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of Meetings : 3
1	Cllr M.S. Buthelezi	IFP	Chairperson	3
2	Cllr M.E. Buthelezi	IFP	Member	3
3	Cllr S.N. Buthelezi	IFP	Member	3
4	Cllr J.V. Buthelezi	IFP	Member	2
5	Cllr N.D. Masondo	IFP	Member	3
6	Cllr S.Z. Mkhize	IFP	Member	3
7	Cllr S.P. Nakin	ANC	Member	2

Post Local Government Elections November 2021

Community Services Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of Meetings : 7
1	Cllr S. S. Siwela	IFP	Chairperson	7
2	Cllr M. S. Buthelezi	IFP	Member	7
3	Cllr N. D. Masondo	IFP	Member	5
4	Cllr M. Magubane	EFF	Member	6
5	Cllr L. K. Mbatha	IFP	Member	5
6	Cllr S. Ntshingila	ANC	Member	6
7	Cllr T. V. Nxumalo	IFP	Member	4
8	Cllr C. K. Zungu	IFP	Member	6

Cllr M.O. Zungu was redeployed to serve in Protection Services Portfolio Committee on 30 June 2022

Cllr M.S. Gcaba was redeployed to serve in Community Services Portfolio Committee on 30 June 2022

Prior to Local Government Elections November 2021

Technical and Infrastructure Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of meetings: 3
1	Cllr S.M. Buthelezi	IFP	Chairperson	3
2	Cllr N.G. Dlamini	ANC	Member	0
3	Cllr P.B. Mbatha	IFP	Member	3
4	Cllr V. Ngcobo	IFP	Member	3
5	Cllr S.D. Sibiya	IFP	Member	3
6	Cllr S. Siyaya	ANC	Member	1
7	Cllr J.E. Xulu	IFP	Member	3

Post Local Government Elections November 2021

Technical Services Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of meetings: 6
1	Cllr T. G. Madela	IFP	Chairperson	6
3	Cllr S. N. Buthelezi	IFP	Member	4
4	Cllr S. W. Mkhize	IFP	Member	4
5	Cllr T. Ndlela	IFP	Member	4
6	Cllr M. B. Ntombela	NFP	Member	6
7	Cllr J. E. Xulu	IFP	Member	5
8	Cllr S. M. Xulu	IFP	Member	6
9	Cllr T. M. Zungu	DA	Member	2
10	Cllr M.E. Biyela*	ANC	Member	2

Notes:-

Cllr M.E. Biyela was redeployed to serve in Community Services Portfolio Committee on 30 June 2022

Prior to Local Government Elections November 2021

Planning And Development Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of meetings: 3
1	Cllr H.J. Mlambo	IFP	Chairperson	3
2	Cllr Prince T.M. Buthelezi	ANC	Member	3
3	Cllr B.L. Khumalo	IFP	Member	2
4	Cllr T.K. Mkhize	IFP	Member	3
5	Cllr K.P. Ngema	IFP	Member	0
6	Cllr I.P. Ngobese	IFP	Member	3
7	Cllr S Ntshingila	ANC	Member	1
8	Cllr S.V. Zondo	IFP	Member	1

Post Local Government Elections November 2021

Planning And Development Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of meetings: 12
1	Cllr S. M. Khuzwayo	IFP	Chairperson	12
2	iNkosi PVN Ntombela	Section 81 TL	Member	2
3	Cllr F.M. Dlamini	IFP	Member	3
4	Cllr T. J. Manqele	IFP	Member	7
5	Cllr J. S. Mhlongo	NFP	Member	10
6	Cllr S. B. Mhlongo	IFP	Member	8
7	Cllr J. B. Mlotshwa	EFF	Member	9
8	Cllr H. I. Mkhize	ANC	Member	9
9	Cllr M. Mkhize	IFP	Member	4
10	Cllr A.M. Sibiyi	IFP	Members	7

Prior to Local Government Elections November 2021

Local Economic Development Portfolio Committee				
	Councillors Names	Political Party	Position	Total Number of Meetings: 3
	Cllr T.G. Madela	IFP	Chairperson	3
	Cllr S.S. Buthelezi	IFP	Member	2
	Cllr S.F. Cindi	IFP	Member	3
	Cllr M.T. Mthembu	IFP	Member	1
	Cllr T.D. Sikhakhane	ANC	Member	3
	Cllr S.P. Ximba	IFP	Member	3
	Cllr L. Yaka	IFP	Member	1

Post Local Government Elections November 2021

Tourism Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of meetings: 1
1	Cllr Adv.R.V. Sibiya	IFP	Chairperson	0
2	Cllr M.R. Dubazane	ANC	Member	1
3	Cllr J.T. Gasa	ANC	Member	1
4	Cllr M. Mdlalose	IFP	Member	1
5	Cllr M.S. Mhlongo	IFP	Member	1
6	Cllr P.M. Mthethwa	IFP	Member	1
7	Cllr D. Khoza	IFP	Member	1
8	Cllr M.Z. Sikhakhane	IFP	Member	1

- The Local Economic Development Portfolio Committee and the Tourism Portfolio Committee were incorporated after the 2021 Local Government Elections and the Terms of Reference were revised

Prior to Local Government Elections November 2021

Local Economic Development & Tourism Portfolio Committee				
No	Initials and Surname	Political Party	Position/Role	Total Number of Meetings: 6
1	Cllr M B Buthelezi	IFP	Chairperson	6
2	Cllr N.E. Dlamini	IFP	Member	3
3	Cllr T. P. Khanyile	IFP	Member	5
4	Cllr L D. Khumalo	IFP	Member	3
5	Cllr T.M. Khumalo	ANC	Member	4
6	Cllr M.N. Mgabhi	NFP	Member	6
7	Cllr M. I. Ngcobo	IFP	Member	0
8	Cllr S.D. Sibiya	IFP	Member	4
9	Cllr X. N. Sithole	NFP	Member	6

Prior to Local Government Elections November 2021

Protection Services Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of meetings: 3
1	Cllr C.K. Zungu	IFP	Chairperson	3
2	Cllr T.P. Khanyile	IFP	Member	2
3	Cllr S.J. Mbatha	EFF	Member	3
4	Cllr W.V. Mbatha	IFP	Member	3
5	Cllr Z.B. Mncube	IFP	Member	2
6	Cllr A.M. Sibiya	IFP	Member	2

Post Local Government Elections November 2021

Protection Services Portfolio Committee				
No	Initials and Surname	Political Party	Position/Role	Total Number of meetings: 7
1	Cllr S. F. Zungu	IFP	Chairperson	7
2	Cllr F. M. Buthelezi	IFP	Member	7
3	Cllr M.R. Dubazane	ANC	Member	3
4	Cllr M.S. Gcaba*	NFP	Member	3
5	Cllr N. E. Madela	IFP	Member	4
6	Cllr P. M. Mthethwa	IFP	Member	6
7	Cllr S. S. Ntombela	NFP	Member	6
8	Cllr M. D. Xulu	IFP	Member	7
9	Cllr M.O. Zungu *	NFP	Member	1

Notes:-

Cllr M.O. Zungu was redeployed to serve in Protection Services Portfolio Committee on 30 June 2022

Cllr M.S. Gcaba was redeployed to serve in Community Services Portfolio Committee on 30 June 2022

CHAPTER 3

3 Service Delivery Performance

3.1 Introduction

The Ulundi Local Municipality undertakes to meet definite service delivery and budget spending targets during the specific financial year through its Service Delivery and Budget Implementation Plan (SDBIP). This is a detailed outline of how the objectives, in quantifiable outcomes, set out in the Integrated Development Plan (IDP) are implemented and linked to the approved annual budget.

As the budget gives effect to the strategic priorities of the Municipality, it is important to supplement the budget and IDP with a management and implementation plan. The SDBIP is a yearly contract agreed to by the administration, council and the community whereby the intended objectives and projected goals are expressed in order to ensure that the desired long- term outcomes are attained. It includes the service delivery targets and performance indicators for each quarter and therefore facilitates management over financial and non-financial performance of the Municipality, at every level, and is continuously monitored throughout the year.

In the interests of good governance and better accountability, the SDBIP enables the municipal manager to monitor the performance of senior managers, the mayor to monitor the performance of the municipal manager, and for the community to monitor the performance of the Municipality. It must also be consistent with outsourced service delivery agreements.

The SDBIP is essentially the management and implementation mechanism which sets in-year information, such as quarterly service delivery and monthly budget targets, and relates each service delivery output to the budget of the Municipality, thus providing realistic management information and a detailed plan for how the Municipality will provide such services and the inputs and financial resources to be used. It serves a critical role to focus both the administration and council on outputs by providing clarity of service delivery expectations, expenditure and revenue requirements, service delivery targets and performance indicators.

The SDBIP is a layered plan, with the top layer of the plan dealing with consolidated service delivery targets and linking such targets to top management. As a management and implementation plan, it is a dynamic document that may be revised as actual performance is considered or service delivery targets and performance indicators change. However, it may not be revised downwards when there is poor performance (National Treasury MFMA Circular No 13, 2005).

3.2 Legislation

The preparation of a Service Delivery and Budget Implementation Plan is required according to the Municipal Finance Management Act, Act No. 56 of 2003 (MFMA), which obliges all spheres of government to be transparent about their financial affairs and clarifies the separate roles and responsibilities of the Council, Mayor, and Officials.

Section 1 of the MFMA defines the SDBIP as:

“a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality’s delivery of services and the execution of its annual budget and which must include the following projections for each month of: - (i) revenue to be collected, by source; and (ii) operational and capital expenditure, by vote;(a) service delivery targets and performance indicators for each quarter”.

According to Section 53 of the MFMA, the Mayor is expected to approve the SDBIP within 28 days after the approval of the budget. In addition, the Mayor must ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the SDBIP are made public within 14 days after its approval. Section 71 of the MFMA stipulates that reporting on actual revenue targets and spending against the budget should occur monthly. Section 52(d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial situation of the municipality within 30 days of the end of each quarter. Section 72(1)(a) of the MFMA outlines the requirements for mid-year reporting.

The main purpose of this Chapter is to account to MEC for Local Government, Provincial legislature, NCOP, Minister of Cooperative Governance and Traditional Affairs, National Treasury, Auditor-General and the community of Ulundi on the progress being made by Ulundi Municipality towards achieving the overall goal of “a better life for all”. Furthermore, the report is a key performance report to the communities and other stakeholders in keeping with the principles of transparency and accountability of government to the citizens. It subscribes to the South African developmental nature of participatory democracy and cooperative governance and responds to the principles of the Constitution, Batho Pele, and White Paper on Local Government, MSA and the MFMA.

3.3 Organisational Performance Management Process

According to the provisions of the Municipal Systems Act, 32 of 2000, municipalities must monitor and measure the progress of their performance by preparing quarterly and mid-year performance reports, in terms of Chapter 6 of the MSA, on performance management systems. These quarterly and mid-year reports make up the municipalities’ annual performance reports (Section 46 report), which are submitted to the Auditor-General, together with the financial statements, for auditing. After adoption of the audited performance report by the municipal council, it must then be submitted to the MEC for Local Government. The key performance indicators were crafted in line with the municipality’s development priorities and objectives outlined in the IDP, which will remain in force for the duration of the IDP period to maintain consistency in measuring and reporting on long terms strategies and projects. Measurable performance targets were for each development priority and objective. To ensure that regular reporting takes place the Audit and Performance Committee gives feedback to Council.

For the 2021/2022 financial year individual performance agreements and performance plans were signed by the Municipal Manager and Heads of Departments. Ulundi Municipal Council approved the Integrated Development Plan, the Scorecard and the Service Delivery and Budget Implementation Plan which are in line with the vision and mission of the municipality and contains the annual performance targets that are also in line with the national key performance areas.

3.4 Monitoring and Evaluation

Heads of Departments are required to submit quarterly performance reports for monitoring and evaluation of actual performance against set targets. Some challenges in terms of the submission of quarterly performance reports timeously were experienced during the financial year but it did occur.

3.5 Audit Committee

The Audit Committee met on a quarterly basis as required by legislation. A record is available for inspection in the Internal Audit Unit.

3.6 Auditing of Performance Information

In terms of the Local Government: Municipal Systems Act, 2000, Sec 45 requires that the results of performance measurement in terms of Sec 41 (1) (c) must be audited as part of the internal auditing process and annually by the Auditor-General. Indeed, auditing of the Performance Management System and Audit of Performance Information was conducted for all four quarters.

3.7 Performance highlights: 2021/2022 financial year

3.7.1 Introduction

The Ulundi Local Municipality has continued to provide free basic services to the community and deliver key functions especially about electrification and road access during 2021/2022 financial year. The programmes and projects were facilitated to bring change to all residents, be of assistance to the community and make their lives better. Attention was also placed on facilitating and encouraging investment and local economic development to grow the economy, lessen unemployment and create jobs.

3.7.2 Strategic Planning

During the current financial year, Ulundi Local Municipality undertook the process of convening and holding the strategic planning process in compliance with the Municipal Systems Act and the Municipal Finance Management Act.

Strategic Planning Sessions for 2021/2022 Financial Year

	Details	Attendees	Venue	Date
1.	Strategic Planning Session	Political Office Bearers; All EXCO Members, All Executive Directors Managers up to level 3	Protea Hotel	09 – 10 May 2022

3.7.3 Performance Management

The Quarterly Assessments were performed as legislated. The 2021/2022 year-end assessments have not yet been conducted.

Bonuses paid to Section 54/56 Managers for 2021/2022 Financial Year

No.	Position held	Period Covered	Performance Bonus paid/not yet paid
1.	Municipal Manager	01 July 2021 – 30 June 2022	Not Yet Paid
2.	Director: Corporate Services	01 July 2021 – 30 June 2022	Not Yet Paid
3.	Chief Financial Officer	01 July 2021 – 30 June 2022	Not Yet Paid
4.	Director: Technical Services	01 July 2021 – 30 June 2022	Not Yet Paid
5.	Director: Community Services	01 July 2021 – 30 June 2022	Not Yet Paid
6.	Director: Protection Services	01 July 2021 – 30 June 2022	Not Yet Paid
7.	Director Planning and Development Services	01 July 2021 – 30 June 2022	Not Yet Paid

3.7.4 Special Programmes

During the year under review, the Ulundi Local Municipality Implemented Programmes as following:

Programme	Venue	Date
Ulundi Local COVID 19 JOC Virtual Meetings:	• Ulundi Local COVID 19 Joint Operations Command (JOC) meetings seat every month and Chaired by The Municipal Manager. • Different stakeholders attend these meetings in discussion of different issues with regards to COVID-19 which includes: • Decontamination of open spaces and municipal facilities • Vaccination programme • Awareness programmes to the community • Roadblocks (R66, P700) by Law Enforcement (SAPS, RTI, Local Traffic) • Outreach screening and testing programme in partnership Department of Health at Ward level • JOC local stakeholders were as follows: Faith Based Organizations, Amakhosi and local Doctors, Business sector, Youth Council, Civil Society, Government Departments, Taxi Association, faith-based organisations. • Progrmmes include Clothing Shops visit, Salon inspection and workshop programme, Reports from government departments, workshop for Ulundi Funeral Parlors and Compliance officers, vendors, • Programmes changed to be in-line with the levels until South Africa was out of the National Disaster.	JOC Date were arranged as follows: • First Wednesday of the month • 01 July 2021 – 30 June 2022
Boys Camp programme	• The camp, which was organised by the Office of the Premier, took place in Mhlabayalingana Municipality on the 10-12 September 2021, 02 Junior Council members were part of the boys from all of KwaZulu-Natal's 11 districts. • The programme was described as important vehicle through which government empowers and mentor young boys to mould them into responsible men.	10 September 2021
Local AIDS Council meeting	• Ulundi Local AIDS Council meeting was conducted on the 08 September 2021 via Microsoft Teams (Virtual) just to look on how can all local stakeholders continue addressing HIV/AIDS matters during Covid-19 pandemic. • Ulundi focus and approach is based to these factors: Innovative ways of implementing combination prevention interventions focusing on young people and men.	08 September 2021
Local Task Team meeting	• Local Task Team meeting was convened on the 21 September 2021 at Cogta Boardroom. The purpose was to elect the new local structure of Operation Sukuma Sakhe for the 5-year period.	21 September 2021
KZN Senior Citizen Parliament	• Ulundi Local Municipality supported the Senior Citizens Parliament of 2021 by providing Halls for Ulundi luncheon clubs.	01 October 2021

	The Senior Citizens Parliament for 2021 was held in the Zululand District (AbaQulusi Local Municipality) on Thursday in the Ekuthuleni Hall on the 01 October 2021.	
Ward 14 Senior Citizens Day	This meeting was held at Ntlingwe Hall in ward 14 on the 21 October 2021. This was just a celebration of Senior Citizens Day, sensitized senior citizen structures with the 2021 KZN Senior citizen parliament resolutions, provide government services to the people including vaccination programme.	14 October 2021
Ulundi Junior Council Training	- Ulundi Junior Council has attended the training that was conducted by Save The Children SA on the 03-05 October 2021 at Glenmore Pastoral Centre (Durban). - This was the intense training for the basic elements of advocacy and a set of steps to plan for the strategic advocacy for children's agenda. Deliberations were also about children's issues, legislations, and plan for political leaders about the children. - Ulundi Municipality had 24 representatives from Ulundi Junior Council structure.	03 October 2021
Ulundi World AIDS Day Commemoration	Ulundi World Aids Day Commemoration was held on the 1st of December 2021 at Mashona Clinic in ward 8. This event started with a prayer to remember and pay last respect to those who passed away, celebrate front line workers, and acknowledge invaluable contributions to communities in the battle against the disease.	01 December 2021
Ulundi Junior Council Training	Ulundi Junior Council has attended the Annual reporting meeting that was conducted by Save The Children SA on the 07 December 2021 to 10 December 2021 in Garden Court Marine Parade, there were 4 representatives from Ulundi	07 December 2021
Local AIDS Council meeting	- Local Aids Council (LAC) Meeting in line with local JOC was held on the 09 of December 2021 at LA Council Chamber chaired by His Worship the Mayor Cllr W.M. Ntshangase and local stakeholders. - This was an introduction and induction session to introduce the concept to the newly elected council as the chairpersons of ward aids structures.	09 December 2021
Ulundi 16 Days of Activism and Gender Based Violence Awareness Campaign	- The 16 Days of Activism Campaign event forms the center point of government's comprehensive 365 Days of Activism for No Violence Against Women and Children. Ulundi awareness campaign was held on the 25 November 2021 in ward 12 at PZ Phakathi Park. - Aim was to sensitize people to reject and report abusers, act not to look away or protect abusers but report them.	25 November 2021
Ulundi Disability Event	- Disability Event was held at Zisize Disability Care Centre in ward 16 on the 03 December 2021. - Aim was to celebrate the disability and albinism day.	03 December 2021
KZN Provincial Disability Parliament	KZN Disability Parliament was held on the 2nd - 4th of December 2021 at Melmoth Town Hall, eMthonjaneni Municipality under King Cetshwayo District.	02 December 2021

	The main objective of the parliament was to give disabled persons of KwaZulu-Natal a platform to raise issues which affect them on daily basis and take resolution towards all challenges which need to be addressed by Government Departments.	
Contractor's training workshop targeting disability sector	- The training was on 27 January 2022 at Old Legislature. - Purpose was to present on Contractor Development Programme, provide guidance on how to fill bid documents, prizing the bill of quotation, registration, and access to funding.	27 January 2022
School functionality programme	- This programme was on the 26 January 2022 at Nsikayendlu High and Gabangaye Primary School. - Purpose was to check the school readiness from the school management team, engage the school stakeholders regarding school success, challenges and get the overall report from the Department of Education.	26 January 2022
Ulundi local disability forum meeting	- An elective meeting was on the 18 February 2022 at MPCC Hall. - The new leadership was elected, and this was part of the quarterly sitting. - There was engagement which covered the awareness about the multiple forms of discrimination, stigma, and personal challenges that with albinism face.	18 February 2022
Luncheon club visit	This first meeting was held at Prince Mangosuthu Regional Stadium on the 23 February 2022. Aim was just sensitized local senior citizen with the 2021 KZN Senior citizen parliament resolutions and check on 2022 year-plan.	23 February 2022
Ulundi Gender Based Violence Awareness Campaign	The 16 Days of Activism Campaign event forms the center point of government's comprehensive 365 Days of Activism for No Violence Against Women and Children. Ulundi awareness campaign was held on the 28 February 2022 in ward 11 at Sishwili Community Hall.	28 February 2022
Provincial AIDS Council strengthening workshop	- This session was on the 03 and 04 March 2022 at ZDM Council chamber. - The purpose of this meeting was to revive LACs, provide principles of coordination, integration, and mainstreaming.	03 March 2022
Round table teenage pregnancy programme	- This session was conducted on the 16 March 2022 at LA Building. - Purpose was to sensitize all stakeholders with the national overview on the issues of teenage pregnancy, violence, child abuse, neglect, and exploitation. - After discussion district intervention plan was proposed for an adoption.	16 March 2022
Ulundi Women's Dialogue Programme	- The programme was conducted on the 10 March 2022 at PZ Phakathi Hall - Purpose of the programme was to look and discuss the following items: Leadership, development, advocacy, lobbying and gender equity. - Then the plan was drafted as the way forward to be adopted by the stakeholders.	10 March 2022

	• Ulundi local women's structure was elected for the period of 5 years.	
KZN Premier's excellence awards programme on the 18 March 2022	• KZN Most functional warroom of the year 2020/2021 was ward 24 of Ulundi. This warroom has been active since inception, through its efforts have also been seen a decrease in the number of HIV/AIDS related deaths, malnutrition and community dialogues are also conducted.	18 March 2022
Local AIDS Council and OSS workshop	• Local Aids Council and Operation Sukuma Sakhe meeting was held on the 23 March 2022 at PZ Phakathi Hall. This was the first meeting to the newly elected council and local stakeholders. • Local Drug Action Committee (LDAC), Ward AIDS Committee facilitator, civil society and OSS chairperson presented their presentations to the meeting.	23 March 2022
Learnership certificate handover programme for people living with disability handover	• Learnership certificate handover programme for people living with disability was conducted on 28 March 2022 at PZ Phakathi Hall. • This was the Business Practice NQF level 1 and New Venture Creation NQF level 2 conducted by Kukhula Training under the Department of Labour and Employment and Ulundi Local Municipality. • The 117 students were awarded with certificate of achievements.	28 March 2022
Ulundi Gender Based Violence Awareness Campaign in partnership with Department of Justice	• The 16 Days of Activism Campaign event forms the center point of government's comprehensive 365 Days of Activism for No Violence Against Women and Children. Ulundi awareness campaign was held on the 1-4 March 2022 in ward 18, 19, 12 and 22. • Aim was to sensitize people to reject and report abusers, act not to look away or protect abusers but report them.	01-04 March 2022
Vukuzenzele Mbokodo Luncheon Club visit	• This visit was conducted at Manekwane on the 06, 13 and 20 April 2022. Aim was just to assist the soup kitchen programme with transport, visit the beneficiary sites and sensitize the beneficiaries about the programmes. This programme belongs under the quality-of-life concept.	06 April 2022
Sekusile Luncheon Club Annual General Meeting	• This visit was conducted at Ulundi Multi-Purpose Hall on the 30 May 2022. • Aim was just to roll out the annual programmes, monitor and evaluate the operations, elect the new leadership. • Mrs Makhathini was elected to be the Chairperson.	30 May 2022
Take a girl / boy child to work	• Ulundi Local Municipality had the Programme of take a girl and boy child to work on 27 May 2022 (Friday) where 05 girls and 05 boys were allocated to Departments (Corporate, Community, Finance, Technical, Planning and Protection Services) within the Municipality. • Take a Girl/Boy Child to Workday is an annual corporate social investment event, held in South Africa since 2003. Companies/organizations involved organize for female / male learners (school pupils), usually from disadvantaged backgrounds, to spend the day at their place of work on the last Thursday of May.	27 May 2022

Ward 22 GBV awareness campaign	• Ulundi LM in partnership with Civil Society hosted a Gender Based Violence (GBV) and Femicide program at ward 22 on the 27 May 2022. • The peaceful march started at Ulundi SAPS then proceeded and culminated to the community gathering at Zondela Hall where messages were shared by the speakers focusing on GBV and femicide.	27 May 2022
Local AIDS Council (LAC) meeting	• Local Aids Council was held on the 30 of June 2022 at P.Z. Phakathi Hall. • Local Drug Action Committee (LDAC), Ward AIDS Committee chairpersons, civil society organisations and government departments presented the quarterly report for the period April – June 2022 HIV/AIDS together with crime awareness campaigns, drugs, and substance abuse. Ward AIDS Committee (WAC) chairpersons have demonstrated commitment and support to the delivery of HIV, TB and STs Interventions through WAC meetings and other ward fora.	30 June 2022
Ulundi Youth Day (Career Expo)	• The career expo was initiated at the ward 23 warroom on the 23rd of June 2022 and supported by Ulundi Local Municipality. • The aim of this career expo was to help all grade 11, 12 learners and young people on how to choose their careers when they are going to universities.	23 June 2022
Ulundi Junior Council workshop and capacity building by the Save the Children SA	• Save the Children invited Ulundi Junior Council to attend the children discussion on climate change on the 17 June to 19 June 2022 in Durban. • The aim of this discussion was to find challenges of climate change from different places/province. • They plan for generation hope campaigns for economic inequality and climate change.	17 June 2022
Zululand District Development Model HUB Meeting	• The session was on the 22 June 2022 at Zululand District Municipality. • The aim was to present Zululand One Budget One Plan, check the inputs from the stakeholders and pave the way forward.	22 June 2022
Child Protection Day (Zululand District)	• The District conducted the Child protection that will accommodate both girls and boys. As the department of Social Development has the mandate to facilitate and coordinate the issue of care and protection of all children around the District as per the Children's Act no.38 of 2005. • The event took place on the 29th of June 2022, started with the peaceful walk from taxi rank to Ulundi stadium and 50 children and 50 officials were part of the session.	29 June 2022

3.7.5 Public Participation

As a consultative and participatory local government, the Municipality has endeavored to afford all citizens with the avenues for open and meaningful participation. Transparency and communication of information was provided through newspapers, website, and public notices at various strategic locations. The Ward Committees and Ward Committee Officers form the basis for ensuring effective interaction and communication between the Municipality and the people.

IDP/LED/PMS Roadshow 2021/2022

WARD NO.	PROGRAMME	DATE	VENUE	TIME
Ward 1	IDP/LED Roadshow	21 October 2021	Ezidwadweni Hall	10:00am
Ward 2	IDP/LED Roadshow	18 October 2021	eNhlohlela ground	10:00am
Ward 3	IDP/LED Roadshow	01 October 2021	eNsukangihlale/Godlankomo	10:00am
Ward 04	IDP/LED Roadshow	12 October 2021	eThaka Sportfield	10:00am
Ward 5	IDP/LED Roadshow	28 September 2021	KwaMpanza Hall	10:00am
Ward 6	IDP/LED Roadshow	19 October 2021	eDlebe Ellis Park ground	10:00am
Ward 7	IDP/LED Roadshow	27 September 2021	Zungu T/C	10:00am
Ward 8	IDP/LED Roadshow	11 October 2021	KwaVuthela Sportfield	10:00am
Ward 19			B South Hall	16:00pm
Ward 9	IDP/LED Roadshow	25 October 2021	kwaVezunyawo	10:00am
Ward 10	IDP/LED Roadshow	30 September 2021	Bhekamambatha	10:00am
Ward 11	IDP/LED Roadshow	04 October 2021	Sishwili Hall	10:00am
Ward 22			Unit D Hall	16:00pm
Ward 13	IDP/LED Roadshow	22 October 2021	Komvoor	10:00am
Ward 14	IDP/LED Roadshow	15 October 2021	eZilulwane/Sasol garage	10:00am
Ward 15	IDP/LED Roadshow	20 October 2021	eMathayini Open space	10:00am
Ward 16	IDP/LED Roadshow	26 October 2021	KwaZiqongwana	10:00am
Ward 17	IDP/LED Roadshow	05 October 2021	EZibindini	10:00am
Ward 20	IDP/LED Roadshow	14 October 2021	kwaGqikazi	10:00am
Ward 21	IDP/LED Roadshow	08 October 2021	eMaqhingendoda Hall	10:00am
Ward 18			Unit A Hall	16:00pm
Ward 23	IDP/LED Roadshow	07 October 2021	Sgodiphola	10:00am
Ward 24	IDP/LED Roadshow	13 October 2021	Sbanisakhe Hall	10:00am
Ward 12			Skhalelumuzi	16:00pm

3.7.6 Internal Audit and Risk Management

The Municipality is expected to conduct an annual assessment of its risks and prepare plans to address risks identified. During the year under review, the risk assessment was conducted internally. For the period under review, the Accounting Officer is satisfied that the internal controls in place were sufficient to deal with all risks identified.

3.7.7 Integrated Development Planning (IDP)

The Integrated Development Plan is one of the key tools for local government to tackle its developmental functions, roles and responsibilities. It is part of an integrated system of planning and service delivery and includes issues such as municipal budget, land management, promotion of local economic development and institutional transformation in a consultative, systematic and strategic manner.

IDP Representative Forums held during 2021/2022 financial year

No.	Venue	Date	Time
1.	P.Z. Phakathi Community Hall	14 June 2021	10h00

3.7.8 Expenditure Management

Details of the Expenditure for the year are included in the Annual Financial Statements submitted as a separate document.

3.7.9 Revenue Management

Details of the Expenditure for the year are included in the Annual Financial Statements submitted as a separate document.

3.7.10 Customer Care Service

The Ulundi Local Municipality operates a Customer Care Office which runs from 07h30 until 16h30 on weekdays. The Office assists with queries and provides a range of services to the community.

3.7.11 Bids Awarded: 2021/2022

The tenders comply with the MFMA Regulations and the implemented Supply Chain Management Policy in line with the National Treasury Regulations. The bids that were awarded and approved by the Adjudication Committee of Ulundi Local Municipality during the 2021/2022 financial year are listed below:

Bids awarded and approved during 2021/2022 Financial Year

Bid No.	Awarded Service Provider	Project Type	Amount
01-2021/2022	HV Test (PRY) Ltd	Supply and delivery of electrical cable fault locator and pressure tester	R1 806 227.23
02-2021/2022	Press Business Suppliers	Supply and delivery of electrical material	
	Lionel Agricultural Projects & investment (PTY) Ltd		
	Sokolile (PTY) L td		
	MAG Industries (PTY) Ltd		
	Ausphi Trading cc		
	Boagi Projects		
	KC Middleman Trading & Projects		
	Metal Lika Holding cc		
	Ngethezi Ntombi Trading and Projects (PTY) Ltd		
	Umunt'uyaykhetela Projects		
	Mantobela Civils (PTY) Ltd		
05-2021/2022	RT Dikane Trading (PTY) Ltd	Supply and delivery of cold and hot pre-mix	
	Mjongeni Trading (PTY) Ltd		
	Umlando Consulting Engineers (PTY)		

	Ltd		
	Prest Business Suppliers		
	Think About Trading Enterprise cc		
	Vovah (PTY) Ltd		
	Abdeil Projects		
06-2021/2022	Gizon Trading (PTY) Ltd	Supply and delivery of crusher run and building sand	
	Platinum Suppliers (PTY) Ltd		
	Umlando Consulting Engineers (PTY) Ltd		
	BBN Construction (PTY) Ltd		
	Sokolile (PTY) Ltd		
	Vovah (PTY) Ltd		
	Bukelange Trading (PTY) Ltd		
	Elephant Security Services		
	Mjongen Trading (PTY) Ltd		
	Khuphula Ngwenya (PTY) Ltd		
	Uhaqane MI Contractors		
07-2021/2022	Prest Business Suppliers	Supply and installation of MV and LV networks and house connections	
	Siza-Mekaar Construction (PTY) Ltd		
	Londa Corp Trading		
	Vukani Electrical		
19/2021/2022	Zuma and Partners Inc	Panel of attorneys for ulundi municipality	
	Ismail and Dahya Inc		
	Nompumelelo Hadebe Inc		
	N.T. Sibiyi Attorneys		
	Pather and Pather Attorneys INC		
	S.M. Mbatha Inc		
20/2021/2022	Fidelity cash solutions	Cash handling services	R 464 082.20
22/20201/2022	Inkamanzi development consultants	Re-drafting of Ulundi municipalit reclaimed diagram	R 597 800.00
23/2021/2022	Ubuhlebesu trading and projects	Spatial development framework	R 397 900.00
24/2021/2022	Lanigen (PTY) Ltd	Supply and delivery of led items	R 2 156 000.00

3.7.12 Infrastructure, Planning and Development

The Ulundi Local Municipality continues to invest in infrastructure through development and maintenance to ensure that the basic needs of the people are met. Access roads, Community facilities, including halls and sports facilities, have been constructed, upgraded and maintained.

Roads project undertaken during 2021/2022 Financial Year

Ward	Project Name	Approved Inep Funding(Incl.Vat)	Start Date	End Date	Project Status
16	Construction of Maganda Gravel Road	R5,259,957.61	01-07-2021	30-06-2022	Project Complete
24	Construction of Ezimfeneni Gravel Road	R5,417,756.33	01-07-2021	30-06-2022	Project Complete
12	Upgrade of CBD Roads and Sidewalks	R4,376,909.00	01-07-2021	30-06-2022	Project Complete

Community Halls Projects implemented in the 2021/2022 Financial Year

Ward	Projects	Status	Start date	Completion Date	Budget
6	Renovation of Bayeni Community Hall	Project Roll-Over	01-07-2021	Not Complete	R1,797,717.13
24	Construction of KwaDindi Community Hall	Project Roll-Over	01-07-2021	Not Complete	R1,797,717.13
16	Construction of Kweyezulu Community Hall	Project Roll-Over	01-07-2021	Not Complete	R1,797,717.13
12	Construction of Imbilane Community Hall	Project Roll-Over	01-07-2021	Not Complete	R1,797,717.13
8	Construction of Jikaza Community Hall	Project Roll-Over	01-07-2021	Not Complete	R1,797,717.13
13	Construction of Nhlanzatshe Community Hall	Project Roll-Over	01-07-2021	Not Complete	R1,797,717.13
14	Construction of Njomelwane Community Hall	Project Roll-Over	01-07-2021	Not Complete	R1,797,717.13
10	Construction of Nomdiya Community Hall	Project Roll-Over	01-07-2021	Not Complete	R1,797,717.13
15	Construction of Nomkhangala Community Hall	Project Roll-Over	01-07-2021	Not Complete	R1,797,717.13
5	Construction of Ntambonde Community Hall	Project Roll-Over	01-07-2021	Not Complete	R1,797,717.13
19	Construction of Thokoza Community Hall	Project Roll-Over	01-07-2021	Not Complete	R1,797,717.13

Sport fields Projects implemented in the 2021/2022 Financial Year

Ward	Projects	Status	Start date	Completion Date	Budget
18	Construction of Ezihlabeni Sports field	Project Roll-Over	01-07-2021	Not Complete	R6 745 376.67
19	Construction of Mkhazane Sports field	Project Roll-Over	01-07-2021	Not Complete	R557,864.18
20	Construction of Ezakhiweni Sports Field	Project Roll-Over	01-07-2021	Not Complete	R413,194.99
9	Construction of Dikana Sports field	Project Roll-Over	01-07-2021	Not Complete	R1,899,172.17
23	Construction of KwaGoje Sports field	Project Roll-Over	01-07-2021	Not Complete	R1,251,402.50
17	Construction of Qwasha Sports field	Project Roll-Over	01-07-2021	Not Complete	R3,529,429.12

3.7.13 Electricity

Electricity is distributed to residents within Ulundi Local Municipality, while some of the areas are supplied directly by Eskom. The infrastructure is reasonably maintained but network constraints will put pressure on the existing infrastructure resulting in a more rapid deterioration.

Electrical projects undertaken during 2021/2022 Financial Year

Ward No	Project Name	Approved Inep Funding (Incl.Vat)	Start Date	End Date	Project Status
1	20 households electrified (cabling with a meter box) in Esikhwebezana	R51,958.33	01-07-2021	30-06-2022	Project Completed
3	30 households electrified in Ngalonde (cabling with a meter box)	R70,000.00	01-07-2021	30-06-2022	Project Completed
6	30 households electrified (cabling with a meter box) in Idlebe	R65,000.00	01-07-2021	30-06-2022	Project Completed
6	20 households electrified (cabling with a meter box) in Mnqawe	R90,332.78	01-07-2021	30-06-2022	Project Completed
7	33 households electrified (cabling with a meter box) in Esiphiva	R180,050.00	01-07-2021	30-06-2022	Project Completed
8	30 households electrified (cabling with a meter box) in Vuthela	R92,150.56	01-07-2021	30-06-2022	Project Completed
8	30 households electrified (cabling with a meter box) in Mashona	R29,172.50	01-07-2021	30-06-2022	Project Completed
9	30 households electrified (cabling with a meter box) in Thembalami	R95,000.00	01-07-2021	30-06-2022	Project Completed
11	20 households electrified (cabling with a meter box) in Sishwili	R90,114.17	01-07-2021	30-06-2022	Project Completed
14	30 households electrified (cabling with a meter box) in Damaseku	R70,000.00	01-07-2021	30-06-2022	Project Completed
14	20 households electrified (cabling with a meter box) in Ntilingwe	R305,000.00	01-07-2021	30-06-2022	Project Completed
21	40 households electrified (cabling with a meter box) in Mabledlana/Mkhazana	R605,000.00	01-07-2021	30-06-2022	Project Completed
22, 18	Installation of 3 High mast lights (Phase 2) in Wards 22 & 18	R1,606,849.00	01-07-2021	30-06-2022	Project Completed

3.7.14 Waste Management

Most urban households in the Ulundi Local Municipality have their refuse collected on a weekly basis but no service is available in the rural areas. This leads to the problem of illegal dumping which poses environmental risks, but efforts are being made to increase people's awareness of good waste management practices. There is still a challenge in the establishment of a suitable landfill site by the Zululand District Municipality.

3.7.15 Cemeteries

The Municipality needs to also look at additional cemetery space to address the predicted number of deaths, especially those related to HIV/Aids.

3.7.16 Community Libraries

Ulundi Municipality has a community library in Ulundi CBD ward 12, a satellite library in Kwa-Ceza, ward 2, Kwa-Nondayane, and a modular library in Denny Dalton ward 23. The Municipality is also in the process of opening Babanango satellite library (Ward 16). The mission statement for Ulundi libraries is to promote, encourage literacy and information awareness to the Community at large and dissemination of knowledge in all fields and centre for recreational reading and opportunities to gather and connect by fostering a love of reading.

3.7.17 Law Enforcement

As a norm people are inclined to flout and contravene the regulations and by-laws. The Municipality is strategically located along the main road (R66) so must contend with an increasing number of road accidents. With the intention of strengthening the law enforcement capacity and ensuring that people perceive the area to be protected, the municipality has currently in its employment 23 Peace Officers to assist with traffic management and to enforce the by-laws.

3.7.18 Disaster Management

Disaster management is essential due to the high risk of fires in the Ulundi Municipal area. Public awareness programmes are conducted to empower communities on how to reduce risks and recognize risk situations and take the appropriate remedial action.

3.7.19 Pound Management

The Pound Management function was in the previous years outsourced due to lack of capacity which proved to not benefit the municipality, hence Council resolved to terminate the contract with the service provider and in turn appoint animal herders within the community as part of jobcreation.

As much as there are challenges of animals on the road, the municipality endeavours to comply with the KwaZulu-Natal Pound Act.

3.7.20 Administration

To meet and implement the objectives of local government as contained in the White Paper on Local Government and the community, the administration of the Ulundi Local Municipality has structured and organized systems in place.

3.7.21 Public Facilities

There are several community facilities, mainly with the Ulundi town which are fully utilized by members of the community. Some of the facilities are due to be upgraded in the next financial year.

3.7.22 Local Economic Development

The Local Economic Development Unit assisted several emerging entrepreneurs within the area of Ulundi Local Municipality. During the 2021/2022 financial year the municipality was able to create 629 jobs opportunities through the Expanded Public Works Programme.

3.7.23 Organisational Scorecard: 2021/2022 Financial Year

The Annual Performance Report for the 2021/2022 financial year has been completed and reflected in the Organizational Scorecard attached as “Annexure 1” which will be presented to the Auditor-General for auditing together with the Annual Financial Statements by 31 August 2022.

This is a consolidated report that reflects results on performance against the 6 Key Performance Areas (KPA's) targets and achievements for the year under review, corrective measures to be undertaken in the 2021/2022 financial year in relation to the targets that were not achieved. It also reflects achievements of the previous financial year. The information will be presented in the Organisational Scorecard which is informed by the information that was collated through departmental scorecards throughout the financial year which information was supported by portfolio of evidence that was also audited by Internal Audit. Since Ulundi Local Municipality adopted the Key Performance Area Model, the report will reflect its performance results clustered as per the 6 National Key Performance Areas.

The results were assessed using the colour coded criteria as shown in the table below:

Rating Keys	
1	Unacceptable Performance
2	Performance not fully effective
3	Fully effective
4	Performance significantly above expectation
5	Outstanding Performance
	Total

Summary of Results of Performance for the Organisation: 2021/2022

National KPA's	No. of Set Targets	2020/2021				No. of Set Targets	2021/2022	
		Achieved	Not Achieved	Partially Achieved	Targets Exceeded		Achieved	Not Achieved
Basic Service Delivery	64	40	22	02	00	49	30	19
Local Economic and Social Development	39	23	08	06	02	13	11	02
Municipal Transformation and Organizational Development	09	09	00	00	00	03	02	01
Good Governance and Public Participation	43	36	03	04	00	10	09	01
Financial Viability and Management	24	23	01	00	00	04	04	00
Spatial and Environmental	11	10	01	00	00	07	07	00
Total	190	134	20	12	02	86	63	23

In terms of organisational performance in percentages when comparing the previous financial year's achievement as well as the current financial year, the performance achievement for the year under review is 73% whereas the previous years' is 71%.

3.7.1 Performance of Service Providers

When a contractor is appointed, the responsible department ensures a Service Level Agreement is signed. Late in the financial year a system of rating Service Providers was introduced wherein Departments had to rate their Service Providers on a scale of one to five so that those who are not performing as per agreement necessary action is taken against them. A table depicting the rating of service providers is annexed as "Annexure 2".

3.7.2 Conclusion

The Office of the Municipal Manager maintains a Portfolio of Evidence to support achievements recorded in this Annual Performance Report, and the Internal Audit has performed a verification of credibility of evidence for validity of reported achievements. In areas where performance was not achieved reasons have been provided as well as corrective measures to ensure that performance is improved in the 2022/2023 financial year

IDP Alignment	Project Number	National KPA	Strategic Objective	Measurable Objective/Output	Performance Indicator	Unit of Measure	Demand	Baseline	Backlogs	Annual Target	Comparison with previous year		Demand	Backlogs	Current Year		Responsible Department	Financial Implications	Ward	Status (Achieved / Not Achieved)	Measures taken to improve Performance / Reason for Variance	POE Required
											2020/2021 Targets	2020/2021 Actuals			2021/2022 Targets	2021/2022 Actuals						
											Basic Service Delivery											
KZN266-TS-SO:1.1.1	TS 1.1	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Development and implementation of planned preventative maintenance programme	Number of Monthly Progress Reports on the implementation of the maintenance programme submitted to Exco	Number	12	n/a	n/a	12 Monthly Progress Reports on the implementation of the Maintenance Programme submitted to Exco by 30 June 2022	12 Monthly Progress Reports on the implementation of the Maintenance Programme submitted to Exco by 30 June 2021	12 Monthly Progress Reports on the implementation of the Maintenance Programme submitted to Exco by 30 June 2021	12	0	12 Monthly Progress Reports on the implementation of the Maintenance Programme submitted to Exco by 30 June 2022	12 Monthly Progress Reports on the implementation of the Maintenance Programme submitted to Exco by 30 June 2022	Technical Services	R 3,381,806.45	1 to 24	Achieved	n/a	Monthly Progress Reports on the Implementation of the Plan submitted to Exco & Works order in accordance with the plan
KZN266-TS-SO:1.2	TS 2	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Esikhwebezana as pre-approved by Council	Number	9	n/a	n/a	20 households electrified (cabling with a meter box) in Esikhwebezana as pre-approved by Council by 30 June 2022	10 households electrified (cabling with a meter box) in Esikhwebezana as pre-approved by Council by 30 June 2021	0 households electrified (cabling with a meter box) in Esikhwebezana as pre-approved by Council by 30 June 2021	20	10	20 households electrified (cabling with a meter box) in Esikhwebezana as pre-approved by Council by 30 June 2022	20 households electrified (cabling with a meter box) in Esikhwebezana as pre-approved by Council Completed by 31 December 2021	Technical Services	R300,000.00	1	Achieved	Ulundi was contracted to DMRE for R 5 005 000.00 and 333 households to be connected, the only solution was to do Type 1 connections since there was no funds for overhead lines. Type 1 connections are direct infills with no overhead lines and/or transformers. Therefore the project was achieved within 6 months.	Council Resolution with Pre-approved list of electrification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN266-TS-SO:1.2.1	TS 2.1	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Ngalande as pre-approved by Council	Number	14	n/a	n/a	30 households electrified in Ngalande (cabling with a meter box) as pre-approved by Council by 30 June 2022	10 households electrified (cabling with a meter box) in Ngalande as pre-approved by Council by 30 June 2021	0 households electrified (cabling with a meter box) in Ngalande as pre-approved by Council Completed by 30 June 2021	30	10	30 households electrified in Ngalande (cabling with a meter box) as pre-approved by Council by 30 June 2022	30 households electrified in Ngalande (cabling with a meter box) as pre-approved by Council Completed by 31 December 2021	Technical Services	R450,000.00	3	Achieved	Ulundi was contracted to DMRE for R 5 005 000.00 and 333 households to be connected, the only solution was to do Type 1 connections since there was no funds for overhead lines. Type 1 connections are direct infills with no overhead lines and/or transformers. Therefore the project was achieved within 6 months.	Council Resolution with Pre-approved list of electrification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN266-TS-SO:1.2.2	TS 2.2	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Idiebe as pre-approved by Council	Number	9	n/a	n/a	30 households electrified (cabling with a meter box) in Idiebe as pre-approved by Council by 30 June 2022	10 households electrified (cabling with a meter box) in Idiebe as pre-approved by Council by 30 June 2021	0 households electrified (cabling with a meter box) in Idiebe as pre-approved by Council Completed by 30 June 2021	30	10	30 households electrified (cabling with a meter box) in Idiebe as pre-approved by Council by 30 June 2022	30 households electrified (cabling with a meter box) in Idiebe as pre-approved by Council by 31 December 2021	Technical Services	R450,000.00	6	Achieved	Ulundi was contracted to DMRE for R 5 005 000.00 and 333 households to be connected, the only solution was to do Type 1 connections since there was no funds for overhead lines and/or transformers. Therefore the project was achieved within 6 months.	Council Resolution with Pre-approved list of electrification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN266-TS-SO:1.2.3	TS 2.3	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Mngqwe as pre-approved by Council	Number	9	n/a	n/a	20 households electrified (cabling with a meter box) in Mngqwe as pre-approved by Council by 30 June 2022	5 households electrified (cabling with a meter box) in Mngqwe as pre-approved by Council by 30 June 2021	0 households electrified (cabling with a meter box) in Mngqwe as pre-approved by Council Completed by 30 June 2021	20	5	20 households electrified (cabling with a meter box) in Mngqwe as pre-approved by Council by 30 June 2022	20 households electrified (cabling with a meter box) in Mngqwe as pre-approved by Council by 31 December 2021	Technical Services	R300,000.00	6	Achieved	Ulundi was contracted to DMRE for R 5 005 000.00 and 333 households to be connected, the only solution was to do Type 1 connections since there was no funds for overhead lines. Type 1 connections are direct infills with no overhead lines and/or transformers. Therefore the project was achieved within 6 months.	Council Resolution with Pre-approved list of electrification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN266-TS-SO:1.2.4	TS 2.4	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Esiphiva as pre-approved by Council	Number	15	n/a	n/a	33 households electrified (cabling with a meter box) in Esiphiva as pre-approved by Council by 30 June 2022	10 households electrified (cabling with a meter box) in Esiphiva as pre-approved by Council by 30 June 2021	0 households electrified (cabling with a meter box) in Esiphiva as pre-approved by Council Completed by 30 June 2021	33	10	33 households electrified (cabling with a meter box) in Esiphiva as pre-approved by Council by 30 June 2022	33 households electrified (cabling with a meter box) in Esiphiva as pre-approved by Council by 31 December 2021	Technical Services	R495,000.00	7	Achieved	Ulundi was contracted to DMRE for R 5 005 000.00 and 333 households to be connected, the only solution was to do Type 1 connections since there was no funds for overhead lines. Type 1 connections are direct infills with no overhead lines and/or transformers. Therefore the project was achieved within 6 months.	Council Resolution with Pre-approved list of electrification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN266-TS-SO:1.2.5	TS 2.5	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Vuthela as pre-approved by Council	Number	9	n/a	n/a	30 households electrified (cabling with a meter box) in Vuthela as pre-approved by Council by 30 June 2022	6 households electrified in Vuthela (cabling with a meter box) as pre-approved by Council by 30 June 2021	0 households electrified in Vuthela (cabling with a meter box) as pre-approved by Council Completed by 30 June 2021	30	6	30 households electrified (cabling with a meter box) in Vuthela as pre-approved by Council by 30 June 2022	30 households electrified (cabling with a meter box) in Vuthela as pre-approved by Council by 31 December 2021	Technical Services	R450,000.00	8	Achieved	Ulundi was contracted to DMRE for R 5 005 000.00 and 333 households to be connected, the only solution was to do Type 1 connections since there was no funds for overhead lines and/or transformers. Therefore the project was achieved within 6 months.	Council Resolution with Pre-approved list of electrification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN266-TS-SO:1.2.6	TS 2.6	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Mashona as pre-approved by Council	Number	9	n/a	n/a	30 households electrified (cabling with a meter box) in Mashona as pre-approved by Council by 30 June 2022	5 households electrified (cabling with a meter box) in Mashona as pre-approved by Council by 30 June 2021	5 households electrified (cabling with a meter box) in Mashona as pre-approved by Council Completed by 30 June 2021	30	0	30 households electrified (cabling with a meter box) in Mashona as pre-approved by Council by 30 June 2022	30 households electrified (cabling with a meter box) in Mashona as pre-approved by Council by 31 December 2021	Technical Services	R450,000.00	8	Achieved	Ulundi was contracted to DMRE for R 5 005 000.00 and 333 households to be connected, the only solution was to do Type 1 connections since there was no funds for overhead lines and/or transformers. Therefore the project was achieved within 6 months.	Council Resolution with Pre-approved list of electrification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN266-TS-SO:1.2.7	TS 2.7	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Thembalami as pre-approved by Council	Number	9	n/a	n/a	30 households electrified (cabling with a meter box) in Thembalami / Nkonjeni as pre-approved by Council by 30 June 2022	10 households electrified (cabling with a meter box) in Thembalami / Nkonjeni as pre-approved by Council by 30 June 2021	0 households electrified (cabling with a meter box) in Thembalami / Nkonjeni as pre-approved by Council Completed by 30 June 2021	30	10	30 households electrified (cabling with a meter box) in Thembalami as pre-approved by Council by 30 June 2022	30 households electrified (cabling with a meter box) in Thembalami as pre-approved by Council by 31 December 2021	Technical Services	R450,000.00	9	Achieved	Ulundi was contracted to DMRE for R 5 005 000.00 and 333 households to be connected, the only solution was to do Type 1 connections since there was no funds for overhead lines. Type 1 connections are direct infills with no overhead lines and/or transformers. Therefore the project was achieved within 6 months.	Council Resolution with Pre-approved list of electrification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN266-TS-SO:1.2.8	TS 2.8	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Sishwili as pre-approved by Council	Number	9	n/a	n/a	20 households electrified (cabling with a meter box) in Sishwili as pre-approved by Council by 30 June 2022	10 households electrified (cabling with a meter box) in Emaqeleni / Sishwili as pre-approved by Council by 30 June 2021	10 households electrified (cabling with a meter box) in Emaqeleni / Sishwili as pre-approved by Council Completed by 30 June 2021	20	0	20 households electrified (cabling with a meter box) in Sishwili as pre-approved by Council by 30 June 2022	20 households electrified (cabling with a meter box) in Sishwili as pre-approved by Council by 31 December 2021	Technical Services	R300,000.00	11	Achieved	Ulundi was contracted to DMRE for R 5 005 000.00 and 333 households to be connected, the only solution was to do Type 1 connections since there was no funds for overhead lines and/or transformers. Therefore the project was achieved within 6 months.	Council Resolution with Pre-approved list of electrification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN266-TS-SO:1.2.9	TS 2.9	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Damaseku as pre-approved by Council	Number	15	n/a	n/a	30 households electrified (cabling with a meter box) in Damaseku as pre-approved by Council by 30 June 2022	15 households electrified (cabling with a meter box) in Damaseku as pre-approved by Council by 30 June 2021	0 households electrified (cabling with a meter box) in Damaseku as pre-approved by Council Completed by 30 June 2021	30	15	30 households electrified (cabling with a meter box) in Damaseku as pre-approved by Council by 30 June 2022	30 households electrified (cabling with a meter box) in Damaseku as pre-approved by Council by 31 December 2021	Technical Services	R450,000.00	14	Achieved	Ulundi was contracted to DMRE for R 5 005 000.00 and 333 households to be connected, the only solution was to do Type 1 connections since there was no funds for overhead lines. Type 1 connections are direct infills with no overhead lines and/or transformers. Therefore the project was achieved within 6 months.	Council Resolution with Pre-approved list of electrification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN266-TS-SO:1.2.10	TS 2.10	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Ntlingwe as pre-approved by Council	Number	9	n/a	n/a	20 households electrified (cabling with a meter box) in Ntlingwe as pre-approved by Council by 30 June 2022	10 households electrified (cabling with a meter box) in Ntlingwe as pre-approved by Council by 30 June 2021	0 households electrified (cabling with a meter box) in Ntlingwe as pre-approved by Council Completed by 30 June 2021	20	10	20 households electrified (cabling with a meter box) in Ntlingwe as pre-approved by Council by 30 June 2022	20 households electrified (cabling with a meter box) in Ntlingwe as pre-approved by Council by 31 December 2021	Technical Services	R305,000.00	14	Achieved	Ulundi was contracted to DMRE for R 5 005 000.00 and 333 households to be connected, the only solution was to do Type 1 connections since there was no funds for overhead lines and/or transformers. Therefore the project was achieved within 6 months.	Council Resolution with Pre-approved list of electrification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN266-TS-SO:1.2.11	TS 2.11	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of electrified households (cabling with a meter box) in Mabediana/Mkhazana as pre-approved by Council	Number	9	n/a	n/a	40 households electrified (cabling with a meter box) in Mabediana/Mkhazana as pre-approved by Council by 30 June 2022	15 households electrified (cabling with a meter box) in Kwamjitha / Mabedlane as pre-approved by Council by 30 June 2021	15 households electrified (cabling with a meter box) in Mabediana/Mkhazana as pre-approved by Council Completed by 30 June 2021	40	0	40 households electrified (cabling with a meter box) in Mabediana/Mkhazana as pre-approved by Council by 30 June 2022	40 households electrified (cabling with a meter box) in Mabediana/Mkhazana as pre-approved by Council by 31 December 2021	Technical Services	R605,000.00	21	Achieved	Ulundi was contracted to DMRE for R 5 005 000.00 and 333 households to be connected, the only solution was to do Type 1 connections since there was no funds for overhead lines. Type 1 connections are direct infills with no overhead lines and/or transformers. Therefore the project was achieved within 6 months.	Council Resolution with Pre-approved list of electrification projects, Business Plan, Monthly Progress Reports & Close Out Report

KZN266-TS-SO:1.2.12	TS 2.12	Basic Service Delivery	To provide an effective electricity distribution service within the license area of the Municipality	Facilitate the construction of electrification project within the license area of the municipality	Number of Highmast lights (Phase 2) installed in Wards	Number	3	n/a	n/a	Installation of 3 Highmast lights (Phase 2) in Wards 22 & 18	Construction of 4 highmast lights by 30 June 2021	Construction of 13 highmast lights by 30 June 2021	3	0		Installation of 3 Highmast lights (Phase 2) in Wards 22 & 18	Installation of 3 Highmast lights (Phase 2) in Wards 22 & 18 Completed by 30 November 2022	Technical Services	R1,606,849.00	22 & 18	Achieved	n/a	Council Resolution with Pre-approved list of electrification projects, Business Plan, Monthly Progress Reports & Close Out Report
KZN266-TS-SO: 2.1.1	TS 3.1	Basic Service Delivery	Construction, Upgrading and Maintenance of the roads and storm water network for those roads that the Municipality is responsible for	Implementation of a planned and ad hoc maintenance of urban and township roads (including storm water)	Number of Monthly Progress Reports on the implementation Planned and Ad-Hoc Maintenance Plan submitted to Exco	Number	12	12	0	12 Monthly Progress Reports on the implementation of the Planned & Ad-Hoc Maintenance Plan submitted to Exco by 30 June 2022	12 Monthly Progress Reports on the implementation of the Planned & Ad-Hoc Maintenance Plan submitted to Exco by 30 June 2021	12 Monthly Progress Reports on the implementation of the Planned & Ad-Hoc Maintenance Plan submitted to Exco by 30 June 2021	12	0		12 Monthly Progress Reports on the implementation of the Planned & Ad-Hoc Maintenance Plan submitted to Exco by 30 June 2022	12 Monthly Progress Reports on the implementation of the Planned & Ad-Hoc Maintenance Plan submitted to Exco by 30 June 2022	Technical Services	R15 250 000.00	1 to 24	Achieved	n/a	Monthly Progress Reports on the Implementation of the Planned Ad-Hoc Maintenance Plan submitted to Exco & Works order in accordance with the plan
KZN266-TS-SO: 2.2	TS 4	Basic Service Delivery	Construction, Upgrading and Maintenance of the roads and storm water network for those roads that the Municipality is responsible for	Construction, maintenance and upgrading of the roads and storm water network	Construction of Maganda Gravel Road	Date	30/06/2022	n/a	n/a	Construction of Maganda Gravel Road by 30 June 2022	n/a	n/a	0	0		Construction of Maganda Gravel Road by 30 June 2022	Construction of Maganda Gravel Road was completed by 30 June 2022	Technical Services	R5,259,957.61	16	Achieved	n/a	Business Plan, Progress Reports and close out report
KZN266-TS-SO: 2.2.1	TS 4.1	Basic Service Delivery	Construction, Upgrading and Maintenance of the roads and storm water network for those roads that the Municipality is responsible for	Construction, maintenance and upgrading of the roads and storm water network	Construction of Ezimfeneri Gravel Road	Date	30/06/2022	n/a	n/a	Construction of Ezimfeneri Gravel Road by 30 June 2022	n/a	n/a	0	0		Construction of Ezimfeneri Gravel Road by 30 June 2022	Construction of Ezimfeneri Gravel Road was completed by 30 June 2022	Technical Services	R5,417,756.33	24	Achieved	n/a	Business Plan, Progress Reports and close out report
KZN266-TS-SO: 2.2.2	TS 4.2	Basic Service Delivery	Construction, Upgrading and Maintenance of the roads and storm water network for those roads that the Municipality is responsible for	Construction, maintenance and upgrading of the roads and storm water network	Upgrade of CBD Roads and Sidewalks	Date	30/06/2022	n/a	n/a	Upgrade of CBD Roads and Sidewalks by 30 June 2022	n/a	n/a	0	0		Upgrade of CBD Roads and Sidewalks by 30 June 2022	Upgrade of CBD Roads and Sidewalks was completed by 30 June 2022	Technical Services	R4,376,909.00	12	Achieved	n/a	Business Plan, Progress Reports and close out report
KZN266-CS-SO: 3.1	CS 1	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an Integrated Waste Management Plan for the Municipality	Number of Quarterly Community Clean-up Campaign Awarenesses conducted	Number	4	n/a	n/a	4 Quarterly Community Clean-up Campaign Awarenesses conducted by 30 June 2022	4 Quarterly Community Clean-up Campaign Awarenesses conducted by 30 June 2021	13 Quarterly Community Clean-up Campaign Awarenesses conducted by 30 June 2021	4	0		4 Quarterly Community Clean-up Campaign Awarenesses conducted by 30 June 2022	13 Quarterly Community Clean-up Campaign Awarenesses were conducted by 30 June 2022	Community Services	R100 000.00	1 to 24	Achieved	n/a	Public Notices, Attendance Register and Photos
KZN266-CS-SO: 3.1.1	CS 1.1	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an Integrated Waste Management Plan for the Municipality	Number of collections of refuse in the CBD	Number	365	n/a	n/a	365 Collections of refuse in the CBD by 30 June 2022	365 collections of refuse in the CBD by 30 June 2021	365 collections of refuse in the CBD by 30 June 2021	365	0		365 collections of refuse in the CBD by 30 June 2022	365 collections of refuse in the CBD was done by 30 June 2022	Community Services	R735 984.00	1 to 24	Achieved	n/a	Inspection forms
KZN266-CS-SO: 3.1.2	CS 1.2	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an Integrated Waste Management Plan for the Municipality	Number collections of Refuse (Old & New Taxi Rank Cleansing ablation facility and Old Taxi Rank)	Number	365	n/a	n/a	365 Refuse Collections done (Old & New Taxi Rank Cleansing ablation facility and Old Taxi Rank) by 30 June 2022	365 Refuse Collections done (Old & New Taxi Rank Cleansing ablation facility and Old Taxi Rank) by 30 June 2021	365 Refuse Collections done (Old & New Taxi Rank Cleansing ablation facility and Old Taxi Rank) by 30 June 2021	365	0		365 Refuse Collections done (Old & New Taxi Rank Cleansing ablation facility and Old Taxi Rank) by 30 June 2022	365 Refuse Collections done (Old & New Taxi Rank Cleansing ablation facility and Old Taxi Rank) was done by 30 June 2022	Community Services	R1 183 380.00	1 to 24	Achieved	n/a	Inspection forms
KZN266-CS-SO: 3.1.3	CS 1.3	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an Integrated Waste Management Plan for the Municipality	Number of Collection of Refuse in Babanango Town	Number	104	n/a	n/a	104 Collections of Refuse done in Babanango Town by 30 June 2022	104 Collections of Refuse done in Babanango Town by 30 June 2021	104 Collections of Refuse done in Babanango Town by 30 June 2021	104	0		104 Collections of Refuse done in Babanango Town by 30 June 2022	104 Collections of Refuse done in Babanango Town was done by 30 June 2022	Community Services	R293 160.00	1 to 24	Achieved	n/a	Inspection forms
KZN266-CS-SO: 3.1.4	CS 1.4	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an Integrated Waste Management Plan for the Municipality	Number of Quarterly Operation Khucukula Campaign (Illegal dumping removal) conducted	Number	4	n/a	n/a	4 Quarterly Operation Khucukula Campaign (Illegal dumping removal) conducted by 30 June 2022	4 Operation Khucukula Campaign (Illegal dumping removal) conducted by 30 June 2021	5 Operation Khucukula Campaign (Illegal dumping removal) conducted by 30 June 2021	4	0		4 Quarterly Operation Khucukula Campaign (Illegal dumping removal) conducted by 30 June 2022	3 Quarterly Operation Khucukula Campaign (Illegal dumping removal) was conducted by 30 June 2022	Community Services	R100 000.00	1 to 24	Not Achieved	One Quarter was not done due delays in procurement process. Operation Khucukula Campaign will be done in the next quarter	Invitations, Attendance Register and Photos
KZN266-CS-SO: 3.1.5	CS 1.5	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an Integrated Waste Management Plan for the Municipality	Date of Development of the Strategic Environmental Assessment	Date	n/a	n/a	n/a	Development of the Strategic Environmental Assessment by 30 June 2022	n/a	n/a	30/06/2022	n/a		Development of the Strategic Environmental Assessment by 30 June 2022	Draft Strategic Environmental Assessment was adopted by 29 June 2022	Community Services	R700 000.00	1 to 24	Not Achieved	The Strategic Environmental Assessment was developed and adopted by Council on the 29 June 2022	Developed Strategic Environmental Assessment and Council Resolution
KZN266-CS-SO: 3.1.6	CS 1.6	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an Integrated Waste Management Plan for the Municipality	Number of black refuse bags supplied to appointed service providers	Number	72000	n/a	n/a	72 000 black refuse bags supplied to appointed service providers by 30 June 2022	72 000 black refuse bags supplied to appointed service providers by 30 June 2021	72 000 black refuse bags supplied to appointed service providers by 30 June 2021	72 000 black refuse bags	0		72 000 black refuse bags supplied to appointed service providers by 30 June 2022	72 000 black refuse bags were supplied to appointed service providers by 30 June 2022	Community Services	R110 000.00	1 to 24	Achieved	n/a	Signed Distribution Forms and requisition form
KZN266-CS-SO: 3.1.7	CS 1.7	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an Integrated Waste Management Plan for the Municipality	Number of black refuse bags supplied to urban households	Number	311,760	n/a	n/a	311 760 black refuse bags supplied to urban households by 30 June 2022	311 760 black refuse bags supplied to urban households by 30 June 2021	317 550 black refuse bags supplied to urban households by 30 June 2021	311 760 black refuse bags	0		311 760 black refuse bags supplied to urban households by 30 June 2022	316 240 black refuse bags were supplied to urban households by 30 June 2022	Community Services	R360 000.00	1 to 24	Achieved	n/a	Signed Distribution Forms and requisition form
KZN266-CS-SO: 3.1.8	CS 1.8	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an Integrated Waste Management Plan for the Municipality	Number of black refuse bags supplied to waste pickers	Number	52800	n/a	n/a	52 800 black refuse bags supplied to waste pickers by 30 June 2022	52 800 black refuse bags supplied to waste pickers by 30 June 2021	53 550 black refuse bags supplied to waste pickers by 30 June 2021	52 800 black refuse bags	0		52 800 black refuse bags supplied to waste pickers by 30 June 2022	54 300 black refuse bags were supplied to waste pickers by 30 June 2022	Community Services	R100 000.00	1 to 24	Achieved	n/a	Signed Distribution Forms and requisition form
KZN266-CS-SO: 3.1.9	CS 1.9	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an Integrated Waste Management Plan for the Municipality	Number of Supply of black refuse bags to 3600 to refuse trucks	Number	3,600	n/a	n/a	3 600 black refuse bags supplied to refuse trucks by 30 June 2022	3 600 black refuse bags supplied to refuse trucks by 30 June 2021	5 400 black refuse bags supplied to refuse trucks by 30 June 2021	3 600 black refuse bags	0		3 600 black refuse bags supplied to refuse trucks by 30 June 2022	5 400 black refuse bags were supplied to refuse trucks by 30 June 2022	Community Services	R30 000.00	1 to 24	Achieved	n/a	Signed Distribution Forms and requisition form
KZN266-CS-SO: 3.1.10	CS 1.10	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an Integrated Waste Management Plan for the Municipality	Number of black refuse bags supplied to cleansing services	Number	18,000	n/a	n/a	18 000 black refuse bags supplied to cleansing services by 30 June 2022	18 000 black refuse bags supplied to cleansing services by 30 June 2021	18 000 black refuse bags supplied to cleansing services by 30 June 2021	18 000 black refuse bags	0		18 000 black refuse bags supplied to cleansing services by 30 June 2022	18 000 black refuse bags were supplied to cleansing services by 30 June 2022	Community Services	R70 000.00	1 to 24	Achieved	n/a	Signed Distribution Forms and requisition form
KZN266-CS-SO: 3.1.11	CS 1.11	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an Integrated Waste Management Plan for the Municipality	Number of black refuse bags supplied for clean up campaigns	Number	2,000	n/a	n/a	2 000 black refuse bags supplied for clean up campaigns by 30 June 2022	2 000 black refuse bags supplied for clean up campaigns by 30 June 2021	4 500 black refuse bags supplied for clean up campaigns by 30 June 2021	2 000 black refuse bags	0		2 000 black refuse bags supplied for clean up campaigns by 30 June 2022	5 000 black refuse bags were supplied for clean up campaigns by 30 June 2022	Community Services	R30 000.00	1 to 24	Achieved	n/a	Signed Distribution Forms and requisition form
KZN266-CS-SO: 3.1.12	CS 1.12	Basic Service Delivery	To provide an effective integrated waste management service within the Municipality	Development and implementation of an Integrated Waste Management Plan for the Municipality	Number of Waste Removals from Ulundi to King Cetshwayo Landfill Site	Number	48	n/a	n/a	48 Waste Removals from Ulundi to King Cetshwayo Landfill Site by 30 June 2022	48 Waste Removals from Ulundi to King Cetshwayo Landfill site by 30 June 2021	165 Waste Removals from Ulundi to King Cetshwayo landfill site by 30 June 2021	48 Waste Removals	0		48 Waste Removals from Ulundi to King Cetshwayo landfill site by 30 June 2022	160 Waste Removals from Ulundi to King Cetshwayo landfill site were undertaken by 30 June 2022	Community Services	R5 268 000.00	1 to 24	Achieved	Target was for waste removal to be done weekly but due to increase in the volume of waste generated in Ulundi and backlog caused breakdown of the truck. The contractor had to increase frequency of removal of waste.	Proof of refuse disposal at King Cetshwayo Landfill site
KZN266-TS-SO:4.1	TS 5	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community halls within areas where such halls are required	Renovation of Bayeni Community Hall	Date	30/06/2022	n/a	n/a	Renovation of Bayeni Community Hall by 30 June 2022	n/a	n/a	30/06/2022	n/a		Renovation of Bayeni Community Hall by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R1,797,717.13	6	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports

SO:4.1.1	TS 5.1	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community halls within areas where such halls are required	Construction of KwaDind Community Hall	Date	30/09/2022	n/a	n/a	Construction of KwaDind Community Hall by 30 June 2022	n/a	n/a	30/09/2022	n/a	Construction of KwaDind Community Hall by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R1,797,717.13	24	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.1.2	TS 5.2	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community halls within areas where such halls are required	Construction of Kweyezulu Community Hall	Date	30/06/2022	n/a	n/a	Construction of Kweyezulu Community Hall by 30 June 2022	n/a	n/a	30/06/2022	n/a	Construction of Kweyezulu Community Hall by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R1,797,717.13	16	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.1.3	TS 5.3	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community halls within areas where such halls are required	Construction of Imbilane Community Hall	Date	30/06/2022	n/a	n/a	Construction of Imbilane Community Hall by 30 June 2022	n/a	n/a	30/06/2022	n/a	Construction of Imbilane Community Hall by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R1,797,717.13	12	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.1.4	TS 5.4	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community halls within areas where such halls are required	Construction of Jikaza Community Hall	Date	30/06/2022	n/a	n/a	Construction of Jikaza Community Hall by 30 June 2022	n/a	n/a	30/06/2022	n/a	Construction of Jikaza Community Hall by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R1,797,717.13	8	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.1.5	TS 5.5	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community halls within areas where such halls are required	Construction of Nhlazatshe Community Hall	Date	30/06/2022	n/a	n/a	Construction of Nhlazatshe Community Hall by 30 June 2022	n/a	n/a	30/06/2022	n/a	Construction of Nhlazatshe Community Hall by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R1,797,717.13	13	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.1.6	TS 5.6	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community halls within areas where such halls are required	Construction of Njomelwane Community Hall	Date	30/06/2022	n/a	n/a	Construction of Njomelwane Community Hall by 30 June 2022	n/a	n/a	30/06/2022	n/a	Construction of Njomelwane Community Hall by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R1,797,717.13	14	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.1.7	TS 5.7	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community halls within areas where such halls are required	Construction of Nondiya Community Hall	Date	30/06/2022	n/a	n/a	Construction of Nondiya Community Hall by 30 June 2022	n/a	n/a	30/06/2022	n/a	Construction of Nondiya Community Hall by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R1,797,717.13	10	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.1.8	TS 5.8	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community halls within areas where such halls are required	Construction of Nomkhangala Community Hall	Date	30/06/2022	n/a	n/a	Construction of Nomkhangala Community Hall by 30 June 2022	n/a	n/a	30/06/2022	n/a	Construction of Nomkhangala Community Hall by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R1,797,717.13	15	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.1.9	TS 5.9	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community halls within areas where such halls are required	Construction of Ntambonde Community Hall	Date	30/06/2022	n/a	n/a	Construction of Ntambonde Community Hall by 30 June 2022	n/a	n/a	30/06/2022	n/a	Construction of Ntambonde Community Hall by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R1,797,717.13	5	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.1.10	TS 5.10	Basic Service Delivery	Strategic development of community halls facilities to meet the needs of the communities within the Municipality	Facilitate the construction of a community halls within areas where such halls are required	Construction of Thokoza Community Hall	Date	30/06/2022	n/a	n/a	Construction of Thokoza Community Hall by 30 June 2022	n/a	n/a	30/06/2022	n/a	Construction of Thokoza Community Hall by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R1,797,717.13	19	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.2	TS 6	Basic Service Delivery	Strategic development of community and sport facilities to meet the recreational needs of the communities within the Municipality	Facilitate the construction of a community Sportfields within areas where such facilities are required	Construction of Ezihlabeni Sportfield	Date	30/06/2022	n/a	n/a	Construction of Ezihlabeni Sportfield by 30 June 2022	n/a	n/a	30/06/2022	n/a	Construction of Ezihlabeni Sportfield by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R6 745 376.67	18	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.2.1	TS 6.1	Basic Service Delivery	Strategic development of community and sport facilities to meet the recreational needs of the communities within the Municipality	Facilitate the construction of a community Sportfields within areas where such facilities are required	Construction of Mkhazane Sportfield	Date	30/06/2022	n/a	n/a	Construction of Mkhazane Sportfield by 30 June 2022	Construction of Mkhazane Sports field by 30 June 2021	Construction of Mkhazane Sports field not completed by 30 June 2021	30/06/2022	Project not completed	Construction of Mkhazane Sportfield by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R557,864.18	19	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.2.2	TS 6.2	Basic Service Delivery	Strategic development of community and sport facilities to meet the recreational needs of the communities within the Municipality	Facilitate the construction of a community Sportfields within areas where such facilities are required	Construction of Ezakhiweni SportField	Date	30/06/2022	n/a	n/a	Construction of Ezakhiweni SportField by 30 June 2022	Construction of Ezakhiweni Sports field by 30 June 2021	Construction of Ezakhiweni Sports field not completed by 30 June 2021	30/06/2022	Project not completed	Construction of Ezakhiweni SportField by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R413,194.99	20	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.2.3	TS 6.3	Basic Service Delivery	Strategic development of community and sport facilities to meet the recreational needs of the communities within the Municipality	Facilitate the construction of a community Sportfields within areas where such facilities are required	Construction of Dikana Sportfield	Date	30/06/2022	n/a	n/a	Construction of Dikana Sportfield by 30 June 2022	Construction of Dikana Sports field by 30 June 2021	Construction of Dikana Sports field not completed by 30 June 2021	30/06/2022	Project not completed	Construction of Dikana Sportfield by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R1,899,172.17	9	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.2.4	TS 6.4	Basic Service Delivery	Strategic development of community and sport facilities to meet the recreational needs of the communities within the Municipality	Facilitate the construction of a community Sportfields within areas where such facilities are required	Construction of KwaGqo Sportfield	Date	30/06/2022	n/a	n/a	Construction of KwaGqo Sportfield by 30 June 2022	Construction of KwaGqo Sports field by 30 June 2021	Construction of KwaGqo Sports field not completed by 30 June 2021	30/06/2022	Project not completed	Construction of KwaGqo Sportfield by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R1,251,402.50	23	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-TS-SO:4.2.5	TS 6.5	Basic Service Delivery	Strategic development of community and sport facilities to meet the recreational needs of the communities within the Municipality	Facilitate the construction of a community Sportfields within areas where such facilities are required	Construction of Qwasha Sportfield	Date	30/06/2022	n/a	n/a	Construction of Qwasha Sportfield by 30 June 2022	Construction of Qwasha Sports field by 30 June 2021	Construction of Qwasha Sports field not completed by 30 June 2021	30/06/2022	Project not completed	Construction of Qwasha Sportfield by 30 June 2022	Construction ongoing, project not completed by 30 June 2022	Technical Services	R3,529,429.12	17	Not Achieved	Funding was not sufficient to complete the project. Project will roll-over to the next financial year	Business Plan, Progress Reports
KZN266-DPL-SO:5.2	DPL 2	Basic Service Delivery	To ensure availability of Council Owned land for residential, commercial and industrial development	Promotion of a spirit of co-operation with traditional leadership to facilitate access to Council Owned land within the traditional authority areas	Redrafting of the proclamation diagram	Date	30/6/2022	n/a	n/a	Redrafting of the proclamation diagram by 30 June 2022	n/a	n/a	30/06/2022	n/a	Redrafting of the proclamation diagram by 30 June 2022	Redrafting of the proclamation diagram completed by 30 June 2022	Planning and Development	R600 000.00	1 to 24	Achieved	n/a	Appointment Letter; Project Workplan; Progress Report
Local Economic Development																						
KZN266-CS-SO:8.1	CS 2	Local Economic Development	To reduce the incidence of infection and address the impact of the HIV/AIDS pandemic within the Municipality	Align municipal programmes with those of sector departments such as the Department of Health and the Development Social Development of the HIV/AIDS prevention and support	Number of Quarterly Local AIDS Council (LAC) meetings held	Number	n/a	n/a	0	4 Quarterly Local AIDS Council meetings held by 30 June 2022	4 Quarterly Local AIDS Council meetings held by 30 June 2021	4 Quarterly Local AIDS Council meetings held by 30 June 2021	4	0	4 Quarterly Local AIDS Council meetings held by 30 June 2022	4 Quarterly Local AIDS Council meetings held by 30 June 2022	Community Services	R60 000.00	1 to 24	Achieved	n/a	Invitations/posters, Attendance Registers, and Photos
KZN266-CMS-SO9.1	CMS 1	Local Economic Development	To assist communities in addressing the ravages of poverty prevalent within the municipality	Facilitating access by communities to the poverty alleviation initiatives of National and Provincial Government	Number of Monthly reports submitted to National Public Works & COGTA on the expenditure of the EPWP Grant	Rand Value	12	12	0	12 Monthly Reports submitted to National Public Works & COGTA on the expenditure of the EPWP Grant by 30 June 2022	12 monthly reports submitted to National Public Works & COGTA on the expenditure of the EPWP Grant by 30 June 2021	12 monthly reports submitted to National Public Works & COGTA on the expenditure of the EPWP Grant by 30 June 2021	12	0	12 Monthly reports submitted to National Public Works & COGTA on the expenditure of the EPWP Grant by 30 June 2022	12 Monthly reports were submitted to National Public Works & COGTA on the expenditure of the EPWP Grant by 30 June 2022	Corporate Services	R3 650 000.00	1 to 24	Achieved	n/a	Monthly Reports submitted National Public Works & COGTA
KZN266-CS-SO:9.2	CS 3	Local Economic Development	To assist communities in addressing the ravages of poverty prevalent within the municipality	Identification of indigent households within communities and providing those households with a range of services and benefits at no cost	Provision of Burials to persons who are in need (without competent person to bury, Adult - R2500, Minor - R2000)	Rand Value	0	n/a	n/a	Provision of Burials to persons who are in need (without competent person to bury, Adult - R2500, Minor - R2000) by 30 June 2022	Provision of Burials to persons who are in need (without competent person to bury, Adult - R2500, Minor - R2000) by 30 June 2021	Provision of Burials to persons who are in need (without competent person to bury, Adult - R2500, Minor - R2000) done by 30 June 2021	R1 500 000.00	R0.00	Provision of Burials to persons who are in need (without competent person to bury, Adult - R2500, Minor - R2000) by 30 June 2022	Provision of Burials to persons who are in need (without competent person to bury, Adult - R2500, Minor - R2000) was undertaken by 30 June 2022	Community Services	R1 500 000.00	1 to 24	Achieved	n/a	Approved application forms for Indigent Burials conducted 2021/2022 Financial Year
KZN266-CS-SO:9.2.1	CS 3.1	Local Economic Development	To assist communities in addressing the ravages of poverty prevalent within the municipality	Identification of indigent households within communities and providing those households with a range of services and benefits at no cost	Provision of food vouchers for the indigent (Groceries voucher = R500)	Rand Value	0	n/a	n/a	Provision of food vouchers for the indigent (Groceries voucher = R500) by 30 June 2022	Provision of food vouchers for the indigent (Groceries voucher = R500) by 30 June 2021	Provision of food vouchers for the indigent (Groceries voucher = R500) done by 30 June 2021	R500 000.00	R0.00	Provision of food vouchers for the indigent (Groceries voucher = R500) by 30 June 2022	Provision of food vouchers for the indigent (Groceries voucher = R500) was undertaken by 30 June 2022	Community Services	R500 000.00	1 to 24	Achieved	n/a	Approved application forms for Food Voucher provided for 2021/2022 Financial Year
KZN266-FS-SO:9.2	FS 1	Local Economic Development	To assist communities in addressing the ravages of poverty prevalent within the municipality	Identification of indigent households within communities and providing those households with a range of services and benefits at no cost	% of consumer accounts with refuse rebates	%	100%	97%	n/a	100% consumer accounts with refuse rebates by 30 June 2022	95% - 100% consumer accounts with refuse rebates by 30 June 2021	97% consumer accounts with refuse rebates by 30 June 2021	100%	3%	100% consumer accounts with refuse rebates by 30 June 2022	100% consumer accounts with refuse rebates implemented by 30 June 2022	Financial Services	R1 500 000.00	1 to 24	Achieved	n/a	Billing Report
KZN266-FS-SO:9.2.1	FS 1.1	Local Economic Development	To assist communities in addressing the ravages of poverty prevalent within the municipality	Identification of indigent households within communities and providing those households with a range of services and benefits at no cost	% of consumer accounts with property rates rebates	%	100%	100%	n/a	100% of consumer accounts with property rates rebates by 30 June 2022	95% - 100% of consumer accounts with property rates rebates by 30 June 2021	98% of consumer accounts with property rates rebates by 30 June 2021	100%	2%	100% of consumer accounts with property rates rebates by 30 June 2022	100% of consumer accounts with property rates rebates implemented by 30 June 2022	Financial Services	R1 100 000.00	1 to 24	Achieved	n/a	Billing Report

KZN266-CS-SO: 10.1	CS 4	Local Economic Development	To ensure that the needs of the constituent special groups within the Municipality are addressed as a priority	Development and implementation of projects and programmes that focus on youth matters	Date of holding of Library Week	31/03/2020	n/a	n/a	n/a	Library Week 2021 held by 31 March 2022	Library Week Event held by 31 March 2021	Library Week Event held by 25 March 2021	31/03/2022	n/a	Library Week held by 31 March 2022	Library Week 2021 held by 16 March 2022	Community Services	R20 000.00	1 to 24	Achieved	n/a	Invitations, Attendance Register and Photos
KZN266-CS-SO: 10.1.1	CS 4.1	Local Economic Development	To ensure that the needs of the constituent special groups within the Municipality are addressed as a priority	Development and implementation of projects and programmes that focus on youth matters	Date of holding of Literacy Week	Date	30/09/2021	27/09/2019	n/a	Literacy Week 2021 held by 30 September 2021	Literacy Week event held by 30 September 2020	Literacy Week event held by 19 November 2020	30/09/2021	n/a	Literacy Week held by 30 September 2021	Literacy Week 2021 held by 23 September 2021	Community Services	R20 000.00	1 to 24	Achieved	n/a	Invitations, Attendance Register and Photos
KZN266-CS-SO: 10.2	CS 5	Local Economic Development	To ensure that the needs of the constituent special groups within the Municipality are addressed as a priority	Development and implementation of programmes and projects that provide for the disabled and the elderly	Date of holding of Disability	Date	31/12/2021	3/12/2019	n/a	Disability Programme held by 31 December 2021	Disability Event held by 31 December 2020	Disability Event held by 03 December 2020	31/12/2021	n/a	Disability Programme held by 31 December 2021	Disability Programme held by 3 December 2021	Community Services	R60 000.00	1 to 24	Achieved	n/a	Invitations, Attendance Register and Photos, Certificate of Attendance
KZN266-PS-SO 11.1	PS 2	Local Economic Development	To provide effective security for council asset and employees.	Maintenance of an environment that promotes safety and security of all communities within the Municipality	Number of Monthly Payments to the service provider in accordance with contractual provisions (Private Security Services)	Number	12	12	0	12 Monthly Payments to the service provider in accordance with contractual provisions (Private Security Services) by 30 June 2022	12 Monthly payments to the service provider in accordance with contractual provisions (Private Security Services) by 30 June 2021	12 Monthly payments to the service provider in accordance with contractual provisions (Private Security Services) by 30 June 2021	12	0	12 Monthly Reports received from Service Provider on the provision of the security service to the municipality by 30 June 2022	12 Monthly Reports received from Service Provider on the provision of the security service to the municipality by 30 June 2022	Protection Services	R6,000,000.00	1 to 24	Achieved	n/a	Invoice & proof of payment
KZN266-PS-SO 12.1	PS 4	Local Economic Development		Undertake process of relocating and centralizing of all functions at the Driver's License Testing Centre in accordance with the provisions of the National Roads Traffic Act	Amount collected on budgeted revenue from traffic fines actually collected	Rand Value	R750 000.00	0	0	Collected budgeted revenue from traffic fines amounting to R750 000.00 by 30 June 2022	Collected budgeted revenue from traffic fines amounting to R750 000.00 by 30 June 2021	Collected budgeted revenue from traffic fines amounting to R23 750.00 by 30 June 2021	R1 500 000.00	R9 376 250.00	Collected budgeted revenue from traffic fines amounting to R1 500 000.00 by 30 June 2022	Collected budgeted revenue from traffic fines amounting to R17 550.00 by 30 June 2022	Protection Services	R1 500 000.00	1 to 24	Not Achieved	Static Cameras are still suspended by Public Prosecutor. (A letter was sent to the National Public Authority but response has not been received). The Annual target will be reviewed in the next financial year since the department was not able to collect set current target	Income & Expenditure Reports
KZN266-PS-SO 12.1.1	PS 4.1	Local Economic Development	To ensure the full functionality of the Driving License Testing Centre	Undertake process of relocating and centralizing of all functions at the Driver's License Testing Centre in accordance with the provisions of the National Roads Traffic Act	Amount collected on budgeted revenue from learner's and License Fees	Rand Value	R2 600 000.00	0	0	Collected budgeted revenue from Learner's and License Fees amounting to R2 600 000.00 by 30 June 2022	Collected budgeted revenue from Learner's and License Fees amounting to R3 900 000.00 by 30 June 2021	Collected budgeted revenue from Learner's and License Fees amounting R2 732 500.00 by 30 June 2021	R3 941 767.00	R1 167 500.00	Collected budgeted revenue from Learner's and License Fees amounting to R2 600 000.00 by 30 June 2022	Collected budgeted revenue from Learner's and License Fees amounting to R1 129 440.00 by 30 June 2022	Protection Services	R3,941,767.00	1 to 24	Not Achieved	Installation of the new system by Department of Transport which has questions that are not in the K53 Book studied by learners hence learners opt to go to other centres that still have the old system. The Annual target will be reviewed in the next financial year since the department was not able to collect set current target. Information will be communicated through social media on the changes implemented by the Department of Transport.	Income & Expenditure Reports
KZN266-CMS-SO 13.1.2	CMS 3.2	Local Economic Development	To uplift communities and contribute to the alleviation of poverty by stimulating employment	Stimulate the local economy within the Municipality through the development and implementation of initiatives that stimulate job creation	% on expenditure on the budget for implementation of LED Projects	%	100%	0%	100%	100% on expenditure on the budget for implementation of LED Projects by 30 June 2022	n/a	n/a	100%	n/a	100% on expenditure on the budget for implementation of LED Projects by 30 June 2022	96% on expenditure on the budget for implementation of LED Projects by 30 June 2022	Corporate Services	R2,160,000.00	1 to 24	Achieved	n/a	Expenditure Report from Finance
Municipal Transformation and Organisational Development																						
KZN266-CMS-SO 15.3	CMS 8	Municipal Transformation and Organisational Development	To ensure that all positions within the organogram of the Municipality are aligned to the IDP	Evaluated task job descriptions to be implemented for each position in the organogram	Number of reports submitted to MM on the Implementation of Job Evaluation Outcomes	Date	1	1	0	1 reports submitted to Municipal Manager on the Implementation of Job Evaluation Outcomes by 30 June 2022	n/a	n/a	30/06/2022	n/a	1 report submitted to Municipal Manager on the Implementation of Job Evaluation Outcomes by 30 June 2022	1 Report to Municipal Manager on the Implementation of Job Evaluation Outcomes was submitted by 03 August 2021	Corporate Services	R782,040.00	1 to 24	Achieved	n/a	1 report submitted to Municipal Manager on the Implementation of Job Evaluation Outcomes & Proof of submission
KZN266-CMS-SO 15.3.1	CMS 8.1	Municipal Transformation and Organisational Development	To ensure that all positions within the organogram of the Municipality are aligned to the IDP	Evaluated task job descriptions to be implemented for each position in the organogram	Attending Quarterly Provincial Job Evaluation Committee meetings	Date	4	n/a	0	4 Quarterly Meetings for the Provincial Job Evaluation Committee attended by 30 June 2022	2 reports submitted to Municipal Manager on the Implementation of Job Evaluation Outcomes by 30 June 2021	2 reports submitted to Municipal Manager on the Implementation of Job Evaluation Outcomes by 30 June 2021	4	0	4 Quarterly Meetings for the Provincial Job Evaluation Committee attended by 30 June 2022	4 Quarterly Meetings for the Provincial Job Evaluation Committee were attended by 30 June 2022	Corporate Services	R10,000.00	1 to 24	Achieved	n/a	Attendance Register/Minutes
KZN266-CMS-SO 16.4.1	CMS 11.1	Municipal Transformation and Organisational Development	To develop capacity within the Municipality for effective service delivery	Ensure compliance with the Skills Development Act by implementing the Workplace Skills Plan.	Number of staff members who attended training against Skills Development Plan (NQF rated / short courses)	Number	60	n/a	n/a	60 staff members who attended training against Skills Development Plan (NQF rated / short courses) by 30 June 2022	60 staff members who attended training against Skills Development Plan (NQF rated / short courses) by 30 June 2021	64 staff members who attended training against Skills Development Plan (NQF rated / short courses) by 30 June 2021	60	0	60 staff members who attended training against Skills Development Plan (NQF rated / short courses) by 30 June 2022	1 staff member attended training against Skills Development Plan (NQF rated / short courses) by 30 June 2022	Corporate Services	R650 000.00	1 to 24	Not Achieved	Due to financial constraints this task was not achieved only one staff member attended the Training. Will be met on the next Quarter	Invitations, Attendance Registers, Certificate of Attendance
Good Governance and Public Participation																						
KZN266-CMS-SO 18.1.1	CMS 13	Good governance and public participation	To promote good governance, accountability and transparency	Regular review, development of new policies, procedures and implementation of by-laws in compliance with local government legislation and regulations	Installation and implementation of an electronic records management system	Date	30/06/2022	n/a	n/a	Installation and implementation of an electronic records management system by 30 June 2022	n/a	n/a	30/06/2022	n/a	Installation and implementation of an Electronic Records Management System by 30 June 2022	Electronic Records Management System was not installed and implemented by 30 June 2022	Corporate Services	R800 000.00	1 to 24	Not Achieved	Target not met due to financial constraints. To be achieved next Financial Year	Advert, Appointment Letter & SLA with Service Provider
KZN266-CMS-SO 18.1.2	CMS 14	Good governance and public participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Monthly Radio Slots broadcasts (Nguna FM)	Number	12	n/a	n/a	12 Monthly Radio Slot broadcasts (Nguna FM) by 30 June 2022	12 Radio Slot broadcasts by 30 June 2020	12 Radio Slot broadcasts by 30 June 2020	12	0	12 Monthly Radio Slot broadcasts (Nguna FM) by 30 June 2022	12 Monthly Radio Slot broadcasts (Nguna FM) done by 30 June 2022	Corporate Services	R720 000.00	1 to 24	Achieved	n/a	Schedule of Monthly radio slots undertaken, invoices and proof of payment (Nguna FM)
KZN266-CMS-SO 18.1.2.1	CMS 14.1	Good governance and public participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Monthly Radio Slots broadcasts (Zululand FM)	Number	12	n/a	n/a	12 Monthly Radio Slot broadcasts (Zululand FM) by 30 June 2022	12 Radio Slot broadcasts by 30 June 2021	12 Radio Slot broadcasts by 30 June 2021	12	0	12 Monthly Radio Slot broadcasts (Zululand FM) by 30 June 2022	12 Monthly Radio Slot broadcasts done (Zululand FM) by 30 June 2022	Corporate Services	R720 000.00	1 to 24	Achieved	n/a	Schedule of Monthly radio slots undertaken, invoices and proof of payment (Zululand FM)
KZN266-CMS-SO 18.1.2.4	CMS 14.4	Good governance and public participation	To promote good governance, accountability and transparency	Promotion of effective communication with internal and external stakeholders	Number of Monthly payments to the service provider for municipal branding & advertising	Rand Value	12	n/a	n/a	12 Monthly payments of R3 000 000.00 to the service provider for municipal branding & advertising by 30 June 2022	12 Monthly payments of R1 769 360.00 to the service provider for municipal branding & advertising by 30 June 2021	12 Monthly payments of R1 769 360.00 to the service provider for municipal branding & advertising by 30 June 2021	12	0	12 Monthly payments of R3 000 000.00 to the service provider for municipal branding & advertising by 30 June 2022	12 Monthly payments amounting to R2 930 000.00 paid to the service provider for municipal branding & advertising by 30 June 2022	Corporate Services	R3,000,000.00	1 to 24	Achieved	n/a	Invoice from the Service Provider & proof of payment
KZN266-CMS-SO 18.2.2.1	CMS 18.1	Good governance and public participation	Placing the primary focus on addressing the needs of communities within the Municipality	Strengthening of public participation mechanisms in compliance with appropriate local government legislation and regulations	Number of Monthly payments of stipends of R2 880 000.00 per meeting attended per Ward Committee Member	Number	12	n/a	0	12 Monthly payments of stipends of R2 880 000.00 per meeting attended per Ward Committee Member by 30 June 2022	12 Monthly payments of stipends of R1000.00 per meeting attended per Ward Committee Member by 30 June 2021	12 Monthly payments of stipends of R1000.00 per meeting attended per Ward Committee Member by 30 June 2021	12	0	12 Monthly payments of stipends of R720 000.00 per meeting attended per Ward Committee Member by 30 June 2022	12 Monthly payments of stipends amounting to R1 960 000.00 per meeting attended per Ward Committee Member by 30 June 2022	Corporate Services	R2,880,000.00	1 to 24	Achieved	n/a	Signed Copy of Schedule of payments & proof of payment
KZN266-CMS-SO 18.2.2.3	CMS 18.3	Good governance and public participation	Placing the primary focus on addressing the needs of communities within the Municipality	Strengthening of public participation mechanisms in compliance with appropriate local government legislation and regulations	Date of holding of "Taking Council to the People" event	Date	30/06/2022	27/05/2021	0	Holding of "Taking Council to the People" event by 30 June 2022	Taking Council to the People" event held by 30 June 2021	Taking Council to the People" event held by 27 May 2021	30/06/2022	n/a	Holding of "Taking Council to the People" event by 30 June 2022	"Taking Council to the People" event held on the 26 May 2022	Corporate Services	R1 244 462.00	2 to 24	Achieved	n/a	Invitations , Attendance Registers and Pictures
KZN266-CMS-SO 18.2.3.1	CMS 19.1	Good governance and public participation	Placing the primary focus on addressing the needs of communities within the Municipality	To ensure the inculcation of a customer care approach to the municipal administration	Date of Installation of a New Telecommunication Systems	Date	30/06/2022	n/a	n/a	Installation of a New Telecommunication System by 30 June 2022	Date of Installation and implementation of an Electronic Telecommunication Systems by 30 June 2021	Advertised by 31 December 2020	30/06/2022	n/a	Installation of a New Telecommunication System by 30 June 2022	New Telecommunication System was installed by 30 June 2022	Corporate Services	R1 200 000.00	1 to 24	Achieved	n/a	Invoice and proof of purchase

KZN266-DPL-SO 19.1	DPL 7	Good Governance and Public Participation	Promotion of integrated and coordinated development within the Municipality	Annual Review of the Integrated Development Plan	Date of Review and approval of the IDP Document by Council	Date	30/06/2022	n/a	n/a	Review and approval of the IDP Document by Council by 30 June 2022	Review and approval of the IDP Document by Council by 30 June 2021	Review and approval of the IDP Document by Council by 29 June 2021	30/06/2022	n/a	Preparation and approval of the IDP Document by Council by 30 June 2022	Final IDP Document adopted by Council by 29 June 2022	Planning Development	R544 443.00	1 to 24	Achieved	n/a	Process Plan, Advert and the Council Resolution adopting the Final IDP Document
KZN266-DPL-SO 19.1.1	DPL 7.1	Good Governance and Public Participation	Promotion of integrated and coordinated development within the Municipality	Annual Review of the Integrated Development Plan	Number of IDP Roadshows /Public Consultation held	Number	30/06/2022	n/a	n/a	1 IDP Roadshow/Public Consultation held by 30 June 2022	1 IDP Roadshow held by 30 June 2021	1 IDP Roadshow held by 27 May 2021	30/06/2022	n/a	1 IDP Roadshow/Public Consultation held by 30 June 2022	1 IDP Roadshow/ Public Consultation was held on 26 May 2022	Planning Development	R240 000.00	1 to 24	Achieved	n/a	Public Notice, Attendance Registers and photos
KZN266-DPL-SO 19.2	DPL 8	Good Governance and Public Participation	Promotion of integrated and coordinated development within the Municipality	All development within the Municipality is guided by the IDP	Number of IDP Forums / Stakeholder Engagements held	Number	30/06/2022	n/a	n/a	1 IDP Forum /Stakeholder Engagements held by 30 June 2022	1 IDP Forum /Stakeholder Engagements held by 30 June 2021	1 IDP Forum /Stakeholder Engagement held by 10 June 2021	1	0	1 IDP Forum /Stakeholder Engagements held by 30 June 2022	1 IDP Forum /Stakeholder Engagement was held by 11 June 2022	Planning Development	R314 000.00	1 to 24	Achieved	n/a	Attendance Registers and Minutes of the IDP Forum/Stakeholders
Municipal Financial Viability and Management																						
KZN266-FS-SO 20.1.3.1	FS 8.1	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	To effectively and efficiently manage the Municipality's Cash Flow	Number of Monthly payments of councillor allowances	Number	12	n/a	n/a	12 Monthly Payments of R17 101 821.00 Councillor Allowances made by 30 June 2022	12 Monthly Payments of Councillor Allowances made by 30 June 2021	12 Monthly Payments of Councillor Allowances made by 30 June 2021	12	0	12 Monthly Payments of R17 101 821.00 Councillor Allowances made by 30 June 2022	12 Monthly Payments amounting to R11 066 476.72 of Councillor Allowances made by 30 June 2022	Financial Services	R17,101,821.00	1 to 24	Achieved	n/a	Bank-it Report
KZN266-FS-SO 20.1.3.2	FS 8.2	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	To effectively and efficiently manage the Municipality's Cash Flow	Number of Monthly payments of employees salaries made	Number	12	n/a	n/a	12 Monthly Payments of R96 868 824.25 for employee salaries made by 30 June 2022	12 Monthly Payments of employee salaries made by 30 June 2021	12 Monthly Payments of employee salaries made by 30 June 2021	12	0	12 Monthly Payments of R96 868 824.25 for employee salaries made by 30 June 2022	12 Monthly Payments of R93 217 190.85 for employee salaries made by 30 June 2022	Financial Services	R96,868,824.25	1 to 24	Achieved	n/a	Bank-it Report
KZN266-FS-SO 20.1.3.3	FS 8.3	Municipal Financial Viability and Management	To ensure that the municipality remains financially viable	To effectively and efficiently manage the Municipality's Cash Flow	Number of Monthly salary deductions and contributions paid over by the due date	Number	12	n/a	n/a	12 Monthly payments of R56 005 673.27 for salary deductions and contributions paid by the due date by 30 June 2022	12 Monthly payments of salary deductions and contributions paid by the due date by 30 June 2021	12 Monthly payments of salary deductions and contributions paid by the due date by 30 June 2021	12	0	12 Monthly payments of R56 005 673.27 for salary deductions and contributions paid by the due date by 30 June 2022	12 Monthly payments of R53 150 687.80 for salary deductions and contributions paid by the due date by 30 June 2022	Financial Services	R56 005 673.27	1 to 24	Achieved	n/a	Bank-it Report
KZN 266 - MM- SO 20.2.2	MM 4	Municipal Financial Viability and Management	Ensure the maintenance of sound financial practices	Development of co-operative linkage between the external & internal and internal audit functions	Number of Quarterly Audit & Performance Committee Meetings held	Number	4	4	0	4 Quarterly Audit & Performance Committee Meetings held by 30 June 2022	4 Audit & Performance Committee Meetings held by 30 June 2021	4 Audit & Performance Committee Meetings held by 30 June 2021	4	0	4 Quarterly Audit & Performance Committee Meetings held by 30 June 2022	4 Quarterly Audit & Performance Committee Meetings held by 30 June 2022	Municipal Manager	R106,166.38	1 to 24	Achieved	n/a	Agendas, minutes & attendance registers of A & P meetings
Spatial and Environmental																						
KZN266-DPL-SO 21.1.1	DPL 11	Spatial and Environmental	Promotion of integrated and coordinated spatial development within the municipality	Approve and Implement the reviewed SDF	Review and adoption of the Spatial Development Framework	Date	30/06/2022	n/a	n/a	Review and adoption of the Spatial Development Framework by 30 June 2022	Review and adoption of the Spatial Development Framework by 30 June 2021	Review and adoption of the Spatial Development Framework by 29 June 2021	30/06/2022	n/a	Review and adoption of the Spatial Development Framework by 30 June 2022	Spatial Development Framework was reviewed and adopted by Council on 29 June 2022	Planning Development	R400 000.00	1 to 24	Achieved	n/a	Project Work plan, Advert, Council resolution
KZN266-DPL-SO 21.1.2	DPL 12	Spatial and Environmental	Promotion of integrated and coordinated spatial development within the municipality	Obtain funding to finalize the Urban Planning Scheme and prepare wall-to-wall Planning Scheme for the whole Municipal Area	Development of CBD Master Plan	Date	30/06/2022	n/a	n/a	Development of Draft CBD Master Plan by 30 June 2022	Development of Draft CBD Master Plan by 30 June 2021	Development of Draft CBD Master Plan not done by 30 June 2021	30/06/2022	n/a	Draft CBD Master Plan by 30 June 2022	Draft CBD master plan submitted by 24 June 2022	Planning Development	R342,999	12	Achieved	n/a	Progress report, Draft CBD master plan
KZN266-DPL-SO 21.1.2.1	DPL 12.1	Spatial and Environmental	Promotion of integrated and coordinated spatial development within the municipality	Obtain funding to finalize the Urban Planning Scheme and prepare wall-to-wall Planning Scheme for the whole Municipal Area	Subdivision and consolidation of properties in CBD (Layout Amendment)	Date	30/06/2022	n/a	n/a	Subdivision and consolidation of properties in CBD (Layout Amendment) by 30 June 2022	Subdivision and consolidation of properties in CBD (Layout Amendment) by 30 June 2021	Subdivision and consolidation of properties in CBD (Layout Amendment) by 30 June 2021	30/06/2022	n/a	Subdivision and consolidation of properties in CBD (Layout Amendment) by 30 June 2022	Application to the Joint Municipal Planning Tribunal (JMPT) submitted for consideration on 11 May 2022	Planning Development	R342,999	12	Achieved	n/a	Draft Layout Plan and SPLUMA Application Form
KZN266-DPL-SO 21.1.2.2	DPL 12.2	Spatial and Environmental	Promotion of integrated and coordinated spatial development within the municipality	Obtain funding to finalize the Urban Planning Scheme and prepare wall-to-wall Planning Scheme for the whole Municipal Area	Unit A Layout Amendment	Date	30/06/2022	n/a	n/a	Unit A Layout Amendment by 30 June 2022	n/a	n/a	30/06/2022	n/a	Unit A Layout Amendment by 30 June 2022	Application to the Joint Municipal Planning Tribunal (JMPT) submitted for consideration on 11 May 2022	Planning Development	R300 000.00	18	Achieved	n/a	Letter /email
KZN266-CS-SO: 22.1.2	CS 10	Spatial and Environmental	To ensure that the Municipality's development strategies and projects take cognizance of environmentally sensitive areas and promote the protection of environmental assets	Develop and implement programmes and projects that address the environmental challenges, including those presented by Climate Change impacts, faced by the Municipality	Date of holding of Environmental Week	Date	30/06/2022	n/a	n/a	Environmental Programmes held in 24 Wards by 30 June 2022	4 Quarterly Environmental Programmes held in 24 Wards by 30 June 2021	21 Quarterly Environmental Programmes held in 24 Wards by 30 June 2021	24	0	Environmental Programmes held in 24 Wards by 30 June 2022	Environmental Programmes were held in all 24 Wards by 30 June 2022	Community Services	R40 000.00	1 to 24	Achieved	n/a	Invitations, Attendance Register and Photos
KZN266-CS-SO: 22.1.2.1	CS 10.1	Spatial and Environmental	To ensure that the Municipality's development strategies and projects take cognizance of environmentally sensitive areas and promote the protection of environmental assets	Develop and implement programmes and projects that address the environmental challenges, including those presented by Climate Change impacts, faced by the Municipality	Date of holding of Arbor Day	Date	30/09/2021	n/a	n/a	Arbor Day 2021 held by 30 September 2021	Arbor Day event held by 30 September 2020	Arbor Day event held by 22 September 2020	30/06/2022	n/a	Arbor Day held by 30 September 2021	Arbor Day event was held by 10 September 2021 in Ward 14	Community Services	R40 000.00	1 to 24	Achieved	n/a	Invitations, Attendance Register and Photos
KZN266-CS-SO: 22.1.3	CS 11	Spatial and Environmental	To ensure that the Municipality's development strategies and projects take cognizance of environmentally sensitive areas and promote the protection of environmental assets	Development and implementation of programme for Alien Weed Eradication	Number of Monthly Reports on the Implementation of the Alien Plant eradication programme submitted to Council	Number	12	n/a	n/a	12 Monthly Reports on the Implementation of the Alien Plant Eradication Programme submitted to Council by 30 June 2021	12 Monthly Reports on the Implementation of the Alien Plant Eradication Programme submitted to Council by 30 June 2021	12 Monthly Reports on the Implementation of the Alien Plant Eradication Programme submitted to Council by 30 June 2021	12	0	12 Monthly Reports on the Implementation of the Alien Plant Eradication Programme submitted to Council by 30 June 2022	12 Monthly Reports on the Implementation of the Alien Plant Eradication Programme were submitted to Council by 30 June 2022	Community Services	R700 000.00	1 to 24	Achieved	n/a	Monthly Reports on the Implementation of the Alien Plant Eradication Programme submitted to Council

CHAPTER 4

Chapter 4

4 Organizational Development Performance

4.1 Introduction

The Municipal Manager is the Head of the Municipal administration and is subject to the policy direction of Council (in terms of Section 55 of the Municipal Systems Act, Act No. 32 of 2000). The Municipal Manager is required to form and develop an economical, effective, efficient, and accountable administration.

The employment of staff is subject to the Employment Equity Act, Act No. 55 of 1998. The person appointed in any capacity must have the relevant skills and expertise to perform the duties associated with the post, but the protection and advancement of persons disadvantaged by unfair discrimination is also considered.

4.2 Human Resources

On an annual basis, councilors and employed staff are required to sign a Code of Conduct and Declaration of Financial interest. Also, in place are the Human Resource Strategy reviewed when necessary and an Employment Equity Plan which is reviewed on an annual basis.

One challenge the Municipality has been confronted with is the non-representation of certain race and gender groups and the failure for employment opportunities to appeal to these groups. In response to alleviating the lack of capacity and scarcity skills, the Municipality has adopted a policy on the retention of scarce skills.

4.2.1 Employment Equity for top management (Sec 54 & 56) by race and gender for 2021/2022

Target Group: Race and Gender	Level of Representation: Required Workforce	Percentage of Workforce
African Female	1	14%
African Male	4	54%
Coloured Female	0	0%
Coloured Male	0	0%
Indian Female	0	0%
Indian Male	0	0%
White Female	0	0%
White Male	1	14%
Vacancy	1	18%
Total	6	100%

4.2.2 Qualification profile for Leadership, Governance and Managers

Personnel	Below NQF 1	NQF 1	NQF 2	NQF 3	NQF 4	NQF 5	NQF 6	NQF 7	NQF 8	NQF 9	NQF 10
Mayor							1				
Councillors	0	0	1	2	37	3	3				
Municipal Manager											1
Corporate Services											0
Financial Services								1			

Community Services									1		
Technical Services							1				
Protection Services									1		
Planning and Development											1
Total	0	0	1	2	37	3	5	1	2	0	2

4.2.3 Skills profile of employees for 2021/2022

Description	Total Number	Total Trained	Gender	
			Males	Females
Managers	40	01	23	17
Professionals	56	01	27	29
Technicians & Associates Professionals	11		11	0
Clerical Support Workers	54	03	15	39
Service and Sale workers	62	05	41	21
Skilled Agricultural, Forestry, Fishery, Craft and Related Trade workers	01		01	0
Plant and Machinery Operators Assemblers	12	0	10	02
Elementary Occupations	27	19	08	Elementary Occupations
Interns	15	09	06	Interns
Total	278	156	122	Total

4.2.4 Qualification profile for staff employees for 2021/2022

Personnel	Below NQF 1	NQF 1	NQF 2	NQF 3	NQF 4	NQF 5	NQF 6	NQF 7	NQF 8	NQF 9	NQF 10
Managers						14	18	03	03	02	
Professionals				01	13	23	10	07	02		
Technicians & Associates Professionals				01	07	01	02				
Clerical Support Workers				01	33	10	08	02			
Service and Sale workers				06	29	25	02				
Skilled Agricultural, Forestry, Fishery, Craft and Related Trade workers				01							
Plant and Machinery Operators Assemblers		03	0	04	04	0	01				
Elementary Occupations		13	03	03	04	04					
Interns							09	06			
Total		16	03	17	90	77	50	18	05	02	

4.3 Organizational Structure

To support and ensure the objectives of local government as incorporated in the White Paper are implemented within the Municipality, the administration is guided and directed by an impressive and dynamic leadership. The Ulundi Local Municipality has been structured in order to address the challenges and execute the functions delegated to it.

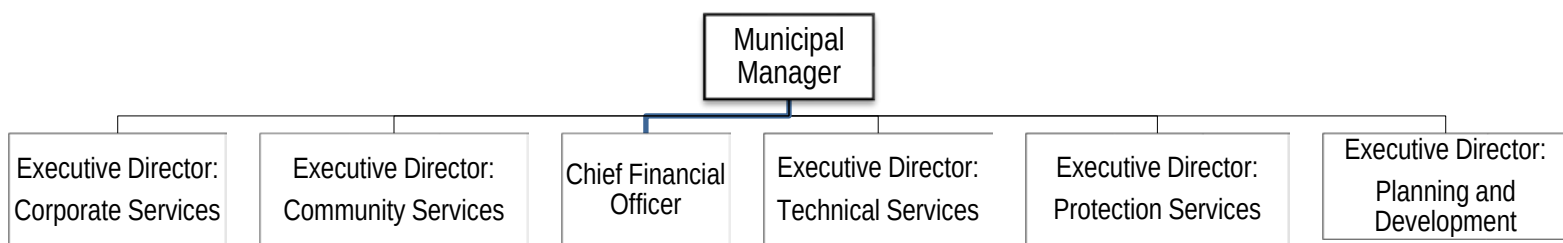
The operations of the Municipality is administered and managed by five components of Departments. Each Department is managed by a Departmental Head who is appointed in terms of Section 57 of the Local Government Municipal Systems Act, No. 32 of 2000. These departments ensure that the goals and objectives set by Council are implemented; key performance targets are achieved within the annual budget, and excellent service is delivered to the community. Each department is structures according to the line functions specified in the IDP. These Departments have sections/divisions that are headed by Level 2 and 3 Managers

The departments work closely together to provide a holistic entity and positive image of the Municipality. They also interact, co-operate, assist and support other municipal areas and Zululand District Municipality as well as provincial and national government departments.

The organization of the Municipality is as follows:

- Office of the Municipal Manager
- Corporate Services
- Technical Services
- Community Services
- Financial Services
- Protection Services.
- Planning and Development

During the 2021/2022 financial year the structure was amended to meet the changed circumstances and provide capacity in certain Sections. There is general compliance with the Amendment Act 7 of 2011 as well as gradual compliance with the Collective Agreements on Wage Curves.



4.3.2 Organogram

The Ulundi Municipality has 252 number of full-time employees, 38 part-time employees and 6 Section 56/57 employees to date.

Department	Total No. of Posts	Filled Post	Funded Vacant Posts	Unfunded Vacant Posts	Number of Interns
Office of the Municipal Manager	19	14	05	05	1
Corporate Services	48	39	09	09	2
Financial Services	53	46	07	07	5
Community Services	66	57	09	09	0
Technical Services	62	48	14	14	5
Protection Services	94	73	21	21	0
Planning and Development	23	13	10	10	2
Total	365	290	75	75	15

4.4 Job Evaluation

The Job Evaluation process has been conducted through virtual by the KZN Region 4 in line with Covid 19 Regulations. Ulundi Municipality has submitted all the Job Descriptions to the JEU and waiting for Final Outcome Report from Provincial Audit Committee.

4.5 Remuneration

The Ulundi Municipality Employees are remunerated in terms of the TASK Grade System. The remunerations due date is 25th and 30th of each month to permanent and contractual employees.

4.6 Benefits

Employees are receiving statutory benefits such as Medical Aid, Unemployment Insurance Fund, Housing allowance and Skills Development Levy and Pension. Other employees have Vehicle Allowances and Cellphone Allowances which are paid in terms of vehicle allowance policy and Cellphone allowance respectively.

4.7 Personnel Expenditure

During the year 2021/2022, the Ulundi Municipality has spent about R 151 863 075 on employees' salaries from an annual salary budget of R 152 874 000

4.8 Affirmative Action

All advertised positions are in terms of Affirmative Action and Employment Equity Act.

4.9 Recruitment

The Ulundi Municipality has recruited three (3) Senior Manager (Section 57), one (1) permanent employee, one (1) contractual employee and four (4) financial interns during the financial year 2021/2022.

Initials & Surname	Position	Date of appointment
Mr N.G. Zulu	Municipal Manager	2021/10/01
Mr Z.G. Dhlamini	Executive Director-Corporate Support Services	2022/03/01
Mr R.M. Mazibuko	Executive Director-Development and Town Planning	2022/03/01
Mr M.A. Tibane	Senior Foreman: Parks and Gardens	2021/10/01
Miss S.N. Mfuphi	Senior Admin Officer	2022/04/01
Mr S.S. Madela	Financial Intern	2021/07/01
Miss B.N. Dubazane	Financial Intern	2021/07/01
Miss T.S. Mangele	Financial Intern	2021/07/01

4.10 Promotions 2021-2022 Financial Year

Ulundi Municipality has promoted one (1) employee within the Department of Financial Services

Initials & Surname	Position	Date of appointment
Mr E.S. Ngubane	Manager: Revenue	2021/05/01

4.11 Termination

The Ulundi Municipality has terminated the services of thirteen (13) employees, please note that one (1) financial intern contract resigned, one (1) employee exited on early retirement, two (2) employees passed away and nine (9) employees resigned.

Employee Name	Occupation	Department	Termination	Reason
Mr Z.G. Dhlamini	Director Corporate Services	Corporate Services	23 May 2022	Resigned
Mrs C.N. Zulu	Senior Clerk: Licensing	Protection services	2021/08/04	Resigned
Mr B.M. Buthelezi	Senior Administration Officer	Corporate services	2021/08/31	Resigned
Mr S.F. Zungu	Finance intern	Budget & treasury office	2021/11/08	Resigned
Mr M. Mkhize	General Worker	Technical serv	2021/11/29	Deceased
Mr S.I. Mangele	Manager: Revenue	Budget & treasury office	2022/03/04	Resigned
Mr W. Vilakazi	Traffic Officer	Protection services	2022/03/31	Resigned
Mr M.P. Sithole	Supervisor: Pound	Protection services	2022/04/18	Deceased
Mr N.S. Sikhakhane	Senior HR Officer	Corporate services	2022/04/30	Resigned
Ms B.K. Zungu	General Worker	Technical serv	2022/05/31	Pensioned
Mr B.S. Masondo	Manager: Waste	Community & social	2022/05/31	Resigned
Mr M.Z. Mbatha	Senior Clerk	Corporate services	2022/06/30	Resigned
Mr M.M. Buthelezi	Traffic Warden	Protection services	2022/06/30	Resigned
Ms B.G. Hadebe	Contract Management Officer	Budget & treasury office	2022/06/30	Resigned

4.12 Skills Development

The Workplace Skills Plan for 2022/2023 and Annual Training Report 2021/2022 was submitted to Local Government SETA and the acknowledgement of receipt of WSP & ATR Submission was signed by the LGSETA Administrator on the 26th of April 2022.

4.13 Injury on Duty

Initials & Surname	Position	Date
Mr Z.C Khali	Fireman	28/09/2021 16/05/2022
Mr SI Mchunu	Traffic Reservist (Crime Prevention)	10/06/2022
Mr S. Sithole	Traffic Reservist (Crime Prevention)	10/06/2022

4.14 Labour Relations

The disciplinary cases for 2021/2022 have been finalized the following employees.

Initials & Surname	Position	Outcome	Date
Ms L. Masango	Traffic Officer	Demotion	09/2021
Mr J.C. Mhlungu	Relief Clerk- Finance	Dismissal	06/2022

4.15 Leave

The Ulundi Municipality employees took the excessive annual leave in line with the South African Local Government Bargaining Council Main Collective Agreement as well as the Basic Conditions of Employment Act as amended. At the end of the leave cycle, all leave credit was quantified to formulate leave provision for 2021/2022 and it amounted to R137 151.48 per annum.

4.16 Discharge Due to Ill Health

Nil

4.17 Employee Assistant Programme

Ulundi Municipality had an Employees and Councillors Wellness Day which was held on the 17th of February 2022 at PZ Phakathi Hall.

4.18 Gapskill

The Ulundi Municipality, with the aid of the National Department of Co-operative Governance and Traditional Affairs conducted the Municipal Skills Audit to determine the skills Gap within Ulundi Municipality's employees. All data that was collected from the municipal employees and was captured on the Gapskill system after the data was analyzed and the report forwarded to COGTA.

Ulundi Municipality received its Skills Audit report from COGTA on April 2022 and it was presented to MANCO and their Skills Gap were accordingly integrated to Workplace Skills Plan for 2022/2023 for implementation.

Ulundi Municipality has an approved Skills Development Plan which is aimed at identification and execution of training needs for the Councillors, employees and unemployed youth during the financial year 2021/2022.

4.19 Organogram

Ulundi municipality Staff Establishment for 2021/2022 was approved by Council. This entails 7 Sec 54/56 Managers, 286 permanent employees and 19 contractual. (Copy is attached). (Copy is attached)

CHAPTER 5

5.. Financial Overview

The complete set of financial information on how the Municipality performed is contained in the Audited Annual Financial Statement which are contained on this report Volume II and viewable on the Municipalities website on www.ulundi.gov.za

Sections within the department of financial Services

Finance department consist of the below listed Divisions/Units which are under the control of the Chief Financial Officer - Mr. JH Mhlongo:

5.1 Administration and Strategic Planning

- Ensure a maximum support to all divisions so that they can function optimally which will eventually benefit the community.
- Ensure that all Municipal finances are handled in accordance with the Local Government: Municipal Finance Management Act No.56 of 2003 and the funds are used for the intended programmes which benefit the community.
- Ensure that the work environment becomes educational as well to employees through continuous communication (Internal workshops, meetings, etc.)
- Strive to achieve the unqualified audit report with no matters and to maintain it.
- Ensure that the Batho Pele principles are brought into action daily.
- Municipal Standard Chart of account Regulations have been implemented successfully, challenges that arise are attended with the assistance of main financial system and sub-systems vendors.

5.2 Expenditure Management Unit –

- We strive to pay creditors within 30 days upon receipt of invoices (Invoice that is compliant to Section 20 of the VAT Act no 89 of 1999) provided that all Supply Chain Management Regulations are complied with.
- We strive to pay employee related costs and Councillors remuneration on time. Both costs respectively are within Treasury Norms when considered to total operating expenses.
- Payments are made in compliance with Municipal Finance Management Act Circular No.82 of 2016 – Cost Containment Measures.

5.3 Revenue Management Unit

- Municipality has the following streams of revenue: Service charges (Electricity Sales and Refuse collection), Rates, Government Operating Grants (Equitable share, financial management Grant, Extended Public Works Programme, Provincialization of Libraries) and other revenue (Rates clearance certificates, Traffic fines and Licenses Valuation Certificates, Reconnection fees, Facilities hire, Business licenses)
- Revenue management is driven by Council Policies and by-laws. One of our Policies which is Indigent Policy which emphasizes on the well-being of our community and surrounding areas of Ulundi. Consumers who qualify as indigents are given 50kwh pm of electricity and 100% rebates on refuse and Property Rates. Council is also providing R45 000 as additional rebates to Rates for all our residence. Based on the Revenue Enhancement Strategy, community is encouraged to pay for services so that Ulundi Municipality can deliver the services to the community. All our commercial customers including Government are encouraged to make a once off payment for annual property rates. This will enhance revenue, as a result the debtors' book will decrease. This drive is supported by Senior Management and the municipal staff members.
- Main purpose of the unit is to protect and enhance revenue position to enable the objectives of the municipality by implementing Council's Policies, By-Laws, and Strategies.

- Effective revenue management means that all consumers are billed correctly for all services received and all property owners are billed correct property rates in accordance with the Local Government Property Rates Act, 2004 as amended in 2014. Revenue, as a product of service delivery and the municipal valuation roll, is dependent on the extent and use of land and services provided, as well as on the municipality's ability to identify, record and manage all its revenue sources accurately and comprehensively. Monthly reconciliations are performed between the valuation roll and the billing system, as well as regular data verification tests done to ensure that consumption charges are within acceptable norms.

The following areas were prioritized during the financial year to achieve Improved Revenue Management.

- Collection rate of 90% targeted.
- Ongoing completeness of revenue reconciliations.
- Reduction of outstanding government debt – various initiatives are underway to reduce government debt and ensure ongoing payment for services.
- Improved indigent management.
- Council's revenue enhancement strategy.
- Ulundi Financial Recovery Plan

5.4 Supply Chain Management Unit

- This unit ensures that there is maximum compliance with Supply Chain Management Regulations and Municipal Policy in sourcing of goods and services.
- Ensure a transparent, fair, and economic manner of sourcing of good and services.
- Monthly and Quarterly Reports have been submitted in respect with the procurement of goods and services in terms of Municipal Approved Supply Chain Management Policy and Local Government: Municipal Finance Management Regulations (Published in terms of Act No.56 of 2003).The situation was also strengthened by the introduction of a Contract Management system as well as Central Suppliers database the training of which was facilitated by the dedicated delegates from the Provincial Treasury.
- All officials within this section have met minimum competencies.

5.5 Assets management Unit

- This unit is responsible for the maintenance of the Municipal Asset Register with a value of over R 500 million and Investment property to the value of about R 16.2 million and there have been no non-compliance findings reported by Auditor General's office in the Audit report for the past three financial years
- In terms of Section 96 of the Local Government: Municipal Finance Management Act No.56 of 2003 by means of unique identification of new assets, verification and monitoring the movement of assets which determines the existence and condition of the asset there after calculating depreciation of the asset as opposed to its useful life to determine future economic benefit and to be able to make provisions for replacement timeously (Budget).
- It is worth nothing that this function is done by the municipal officials.

5.6 Information Technology Unit

- The major role of Information Technology (IT) division is to support business processes of the Municipality. This is achieved by providing a stable, secure, and efficient network environment to allow efficient operation of all computer systems in the Municipality. Due to the recent upgrade of the whole network infrastructure, the network environment is now built with more durable hardware devices that run latest technologies which enable effective monitoring of user activities on the network.

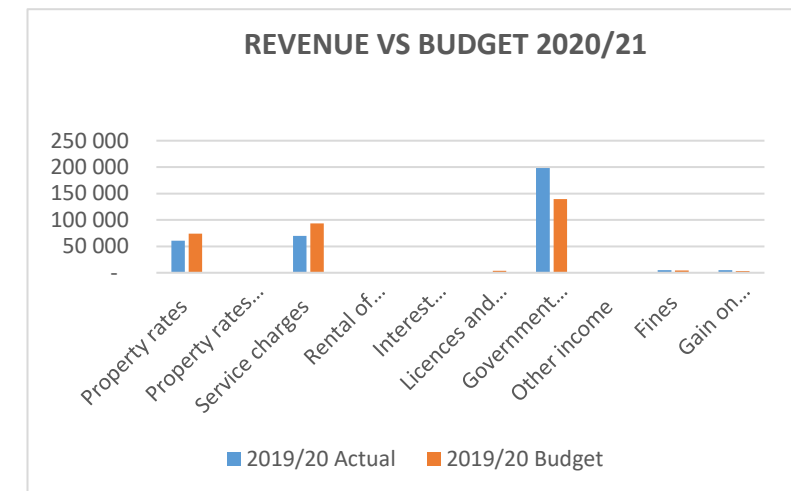
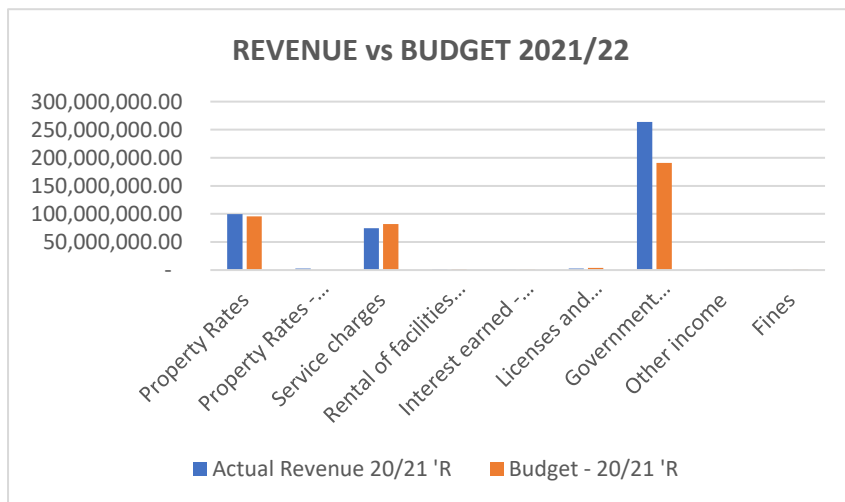
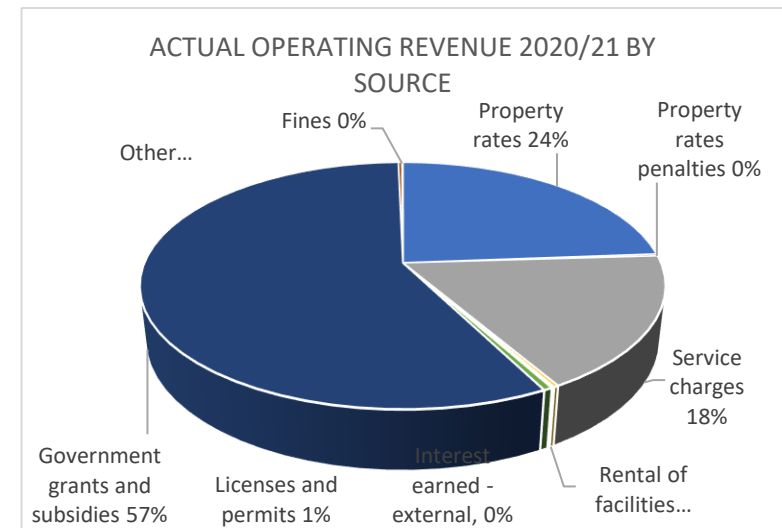
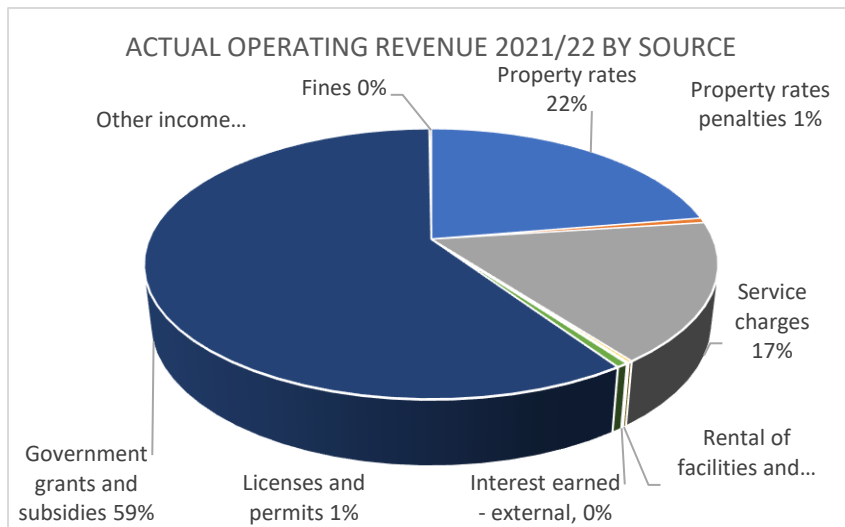
- Furthermore, the network infrastructure will allow the municipality to offer free Wi-Fi to the community at the municipal library once further configurations on the network are completed. The free Wi-Fi access will be an added value and a contribution to advancement of education, especially to learners utilising the library and in addition to that, IT division will also design a website specifically for the library. The website will provide more information about the services offered in the library and possibly allow community to interact with the website.
- The website design, development and maintenance has been done in-house. The insourcing comes with several benefits – efficient updating of the website is one of the benefits. Part of our plans is improving the municipal website by developing in functions that allow community to interact with the municipality for queries and complements. This will improve the communication between municipality and the community.

5.7 Financial support, budget process management and budget reporting section

- The process which is led by Schedule of key budget deadlines to the approval of each MTREF (Medium Term Revenue and Expenditure Framework) is a cycle (Draft Budget, Adjustment Budget, Final Budget and in year monitoring reports), commencing immediately after the ensuing years MTREF is approved by Council.
- In the 2020/21 financial year municipality complied with MFMA in tabling and approval of budgets within legislated timeframes.
- A budget consultation process which was undertaken with different municipal stakeholders through meetings. Attendance by the Community attendance in these consultation meetings are always improving and the understanding of the municipal process by the community is also encouraging to note.
- National Treasury endeavours through support to ensure that municipalities prepare a budget document that provides concise and understandable financial and non-financial information, which will ensure that informed decisions are made to promote effective financial management and service delivery. By ensuring that the allocation of financial resources is aligned to service delivery targets it will be clear what services are being promised when budgets are approved.
- The municipality's activities are as per MFMA Section 21 (1)(b)(i), which states that the mayor of a municipality must approve the Budget Process Plan at least 10 months prior the start of the budget year and table in the municipal council a time schedule outlining key deadlines for the preparation, tabling, and approval of the annual budget.
- The MFMA Act no.56 of 2003 section 71 requires the Municipality to submit a Financial Report within 10 working days of each month, the Municipality must submit monthly report (s71) in the form of Data Strings which has been successfully uploaded for all the months. On a monthly basis these Financial Reports are submitted to the Executive Committee for Reporting purposes.
- The Municipality continues to engage with both National and Provincial Treasuries where there are still challenges and errors in the reports submitted.
- Municipality is transacting on version 6.4 and all segments have been fully implemented except for costing segment.
- The Municipality participates in the Internship Programme which allows graduates in the financial field to be exposed to Financial Management for a maximum of two years and in this program a maximum of five interns are subjected to a three-month rotational plan where they are deployed to different divisions / sections of the department for relevant training purposes, and this is in line with the conditions of the Financial Management Grant (FMG). In the past decade, this program has been a success since all the interns has been absorbed by the municipality. This is monitored through the personal development plans signed off before rotation.
- It is worth mentioning that Annual and Interim Financial Statements are internally prepare by the municipality's officials and the unqualified audit reports have been received by the municipality for over past five years.

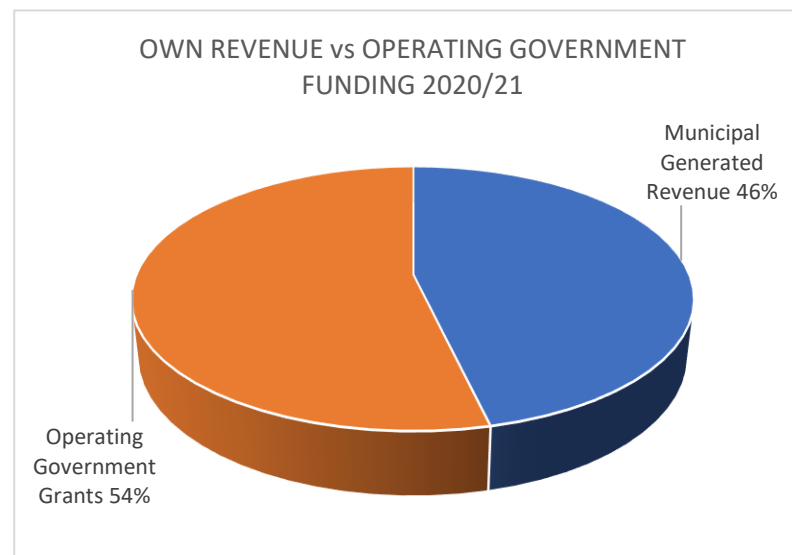
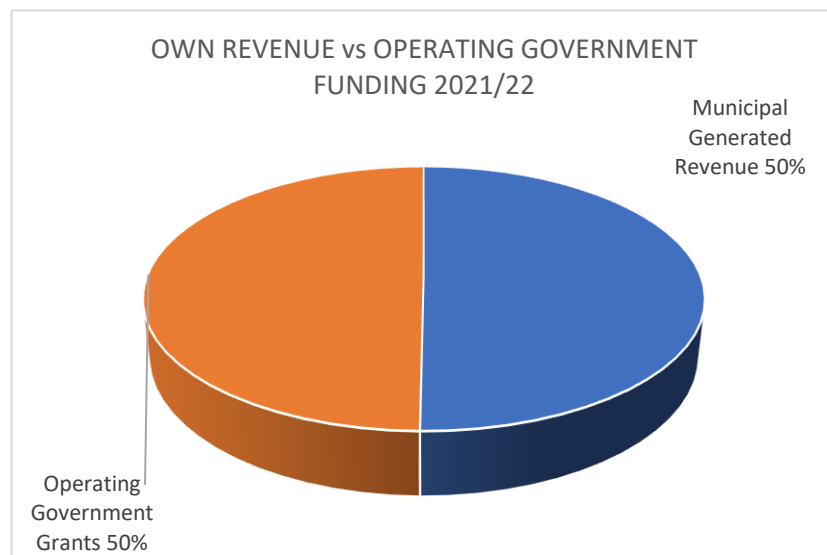
Description	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue By Source																
Property rates		64 626	3 795	3 799	3 801	795	3 791	3 934	3 934	3 934	3 934	3 934	3 934	104 212	108 381	112 716
Service charges - electricity revenue		4 048	5 907	5 801	5 050	5 141	4 814	10 144	10 144	10 144	10 144	10 144	10 144	91 624	95 289	99 101
Service charges - water revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		762	761	761	761	769	769	984	984	984	984	984	984	10 489	12 607	13 111
Rental of facilities and equipment		31	46	42	52	153	42	229	229	229	229	229	229	1 740	1 810	1 882
Interest earned - external investments		39	110	54	26	40	30	33	33	33	33	33	33	500	520	541
Interest earned - outstanding debtors		67	121	119	69	-	49	349	349	349	349	349	349	2 519	2 620	2 724
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		0	6	18	1	2	6	35	35	35	35	35	35	245	255	265
Licences and permits		1	8	-	-	1	-	659	659	659	659	659	659	3 962	4 120	4 285
Agency services		123	232	195	21	-	408	(163)	(163)	(163)	(163)	(163)	(163)	-	-	-
Transfers and subsidies		75 110	1 304	796	-	2 094	66 706	7 808	7 808	7 808	7 808	7 808	7 808	192 855	200 570	208 592
Other revenue		35	64	53	97	44	36	444	444	444	444	444	444	2 990	2 070	2 152
Gains		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue		144 842	12 356	11 637	9 879	9 037	76 650	24 456	24 456	24 456	24 456	24 456	24 456	411 137	428 241	445 370
Expenditure By Type																
Employee related costs		12 326	12 105	12 359	13 268	12 684	14 909	13 086	13 086	13 086	13 086	13 086	13 086	156 168	162 265	168 755
Remuneration of councillors		1 424	1 424	1 424	1 285	1 344	1 424	1 463	1 463	1 463	1 463	1 463	1 463	17 102	16 898	17 574
Debt impairment		-	-	-	-	-	-	1 167	1 167	1 167	1 167	1 167	1 167	7 000	-	-
Depreciation & asset impairment		2 031	1 977	2 035	1 982	2 227	2 036	3 856	3 856	3 856	3 856	3 856	3 856	35 425	36 842	38 316
Finance charges		386	-	-	-	-	-	936	936	936	936	936	936	6 000	6 240	6 490
Bulk purchases - electricity		12 705	14 906	11 107	8 379	7 756	7 984	7 062	7 062	7 062	7 062	7 062	7 062	105 209	109 417	113 794
Inventory consumed		2 240	178	197	11	22	155	829	829	829	829	829	829	7 777	8 088	8 412
Contracted services		3 609	6 189	7 734	9 957	3 690	9 897	4 334	4 334	4 334	4 334	4 334	4 334	67 078	69 761	72 552
Transfers and subsidies		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure		1 108	3 337	5 399	902	4 122	1 860	2 782	2 782	2 782	2 782	2 782	2 782	33 418	34 755	36 145
Losses		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure		35 829	40 117	40 255	35 784	31 846	38 267	35 513	35 513	35 513	35 513	35 513	35 513	435 177	444 266	462 036
Surplus/(Deficit)		109 013	(27 761)	(28 618)	(25 905)	(22 809)	38 383	(11 057)	(11 057)	(11 057)	(11 057)	(11 057)	(11 057)	(24 040)	(16 025)	(16 666)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		9 250	5 003	-	-	22 323	-	2 652	2 652	2 652	2 652	2 652	2 652	52 489	33 789	35 140
allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		118 263	(22 757)	(28 618)	(25 905)	(486)	38 383	(8 405)	(8 405)	(8 405)	(8 405)	(8 405)	(8 405)	28 449	17 764	18 474
References																
1. Surplus (Deficit) must reconcile with budget table A4 and monthly budget statement table C4																

STATEMENT OF COMPARISON OF ACTUAL VERSUS BUDGET (REVENUE AND EXPENDITURE) FOR THE YEAR ENDED 30 JUNE 2022							
	Original Budget	Adjustments	Final Budget	Actual	Actual vs Final budget Variance	Actual vs Final budget Variance %	Explanation on variance of 10% and more
	R	R	R	R	R	%	
Revenue							
Property rates	104 212 269.00	-	104 212 269.00	100 047 555.04	4 164 714	4%	
Service charges:Electricity	91 644 449.00	-	91 644 449.00	63 430 756.39	28 213 693	31%	This is due to the electricity losses, however the municipality has embarked on a meter auditing on the households within the municipality jurisdiction.
Service charges:Refuse	10 488 913.00		10 488 913.00	9 091 834.00	1 397 079	13%	Economic crisis resulted to inability to honour municipal services timeously by households (COVID-19 pandemic)
Interest on Receivables	2 005 000.00	513 812	2 518 812.00	3 196 290.92	(677 479)	-27%	This is due to effective implementation of Credit Control Policy
Rental of facilities and equipment	1 722 458.00	17 575	1 740 033.00	1 032 528.79	707 504	41%	Due to COVID-19 restrictions all amenities were not utilised at all
Interest earned - external investments	311 511.00	188 489	500 000.00	648 007.61	(148 008)	-30%	Funds kept in call accounts yielded extra interest that projected
Fines	1 000 000.00	-755 000	245 000.00	167 507.21	77 493	32%	Due to the NDPP correspondance advising municipality not to use speed cameras and also the unavailability where there was a hope for the positive outcome in the current year.
Licences and permits	3 941 767.00	20 000	3 961 767.00	2 039 853.33	1 921 914	49%	Besides extension of working hours, KZN July 2021 unrests as well as heavy floods triggered the influx of people from the affected areas to Ulundi for this kind of service.
Government grants and subsidies	225 344 417.00	20 000 000	245 344 417.00	245 343 859.71	557	0%	
Other income	2 056 025.00	934 077	2 990 102.00	2 833 687.92	156 414	5%	
Total Revenue	442 726 809.00	20 918 953	463 645 762.00	427 831 880.92	2 038 396		
		-					
Expenses							
Employee related costs	152 874 497.00	3 293 780	156 168 277.00	153 815 405.68	2 352 871	2%	
Remuneration of councillors	17 101 822.00	-	17 101 822.00	16 834 576.52	267 245	2%	
Provision for bad debts adjustment	7 000 000.00	2 500 000	9 500 000.00	9 456 570.82		0%	
Depreciation and amortisation expense	42 313 714.00	-12 306 412	30 007 302.00	25 807 144.28	4 200 158	14%	In this instance it was anticipated that there would be completion of certain assets but that was not achieved due to lockdown as a result of a pandemic.
Finance costs	6 000 000.00	-4 000 000	2 000 000.00	1 687 524.80	312 475	16%	Fruitmess and wasteful expenditure
Bulk purchases	87 697 132.00	26 511 580	114 208 712.00	113 844 451.02	364 261	0%	
Bad Debts Written off		2 100 000	2 100 000.00	2 048 081.69	-	0%	
Contracted services	58 552 082.00	33 526 258	92 078 340.00	91 025 647.81	1 052 692	1%	
General expenses	45 194 392.00	-12 404 377	32 790 015.00	32 013 837.02	776 178	2%	
Inventory consumed	8 929 156.00	-2 248 110	5 681 046.00	5 294 294.67	386 751	7%	
Transfers and subsidies	772 000.00	960 000	1 732 000.00	-	1 732 000	100%	
Total Expenses	426 434 795.00	36 932 719	463 367 514.00	451 827 534.31	11 444 632		
		-					
Acturial Gain / (loss)	-	-		-115 957.55	115 958		
Surplus / (deficit) for the period	16 292 014.00	-16 013 766	278 248.00	-24 111 610.94	(9 522 194)		
							95

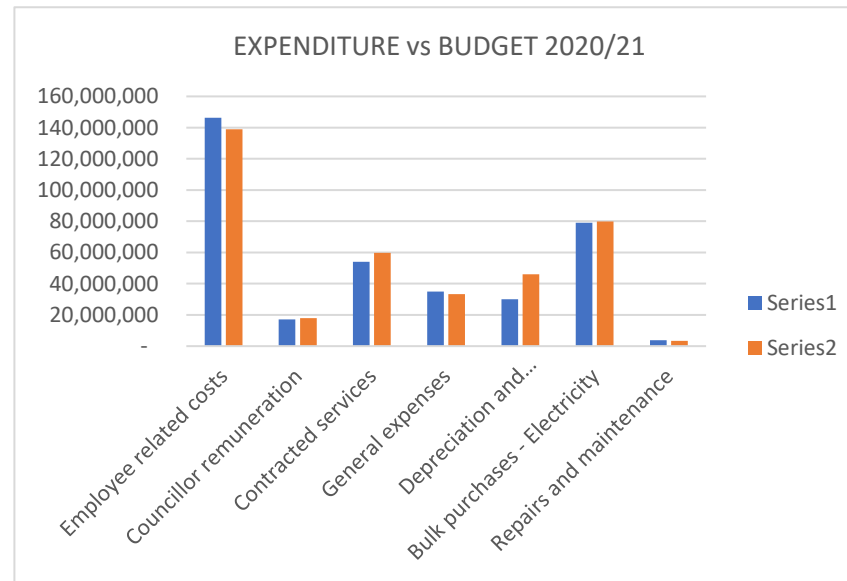
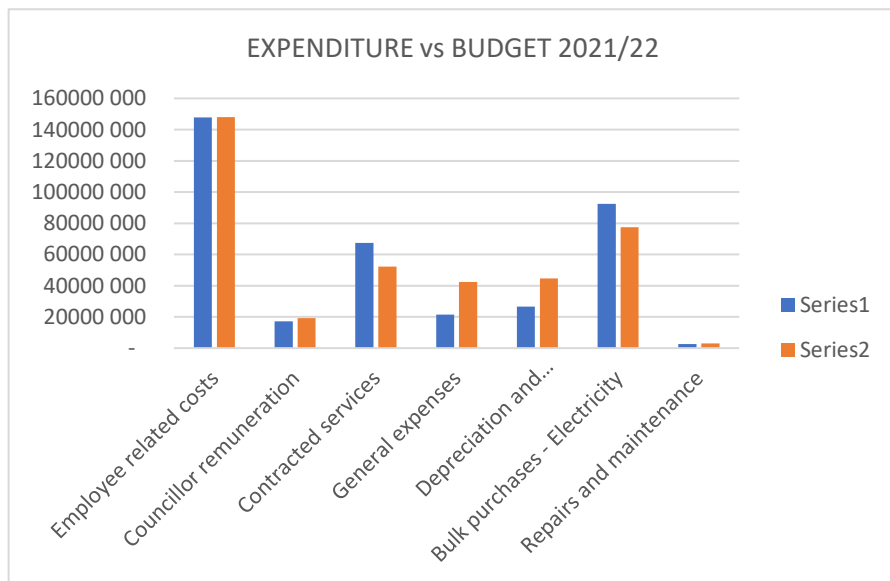
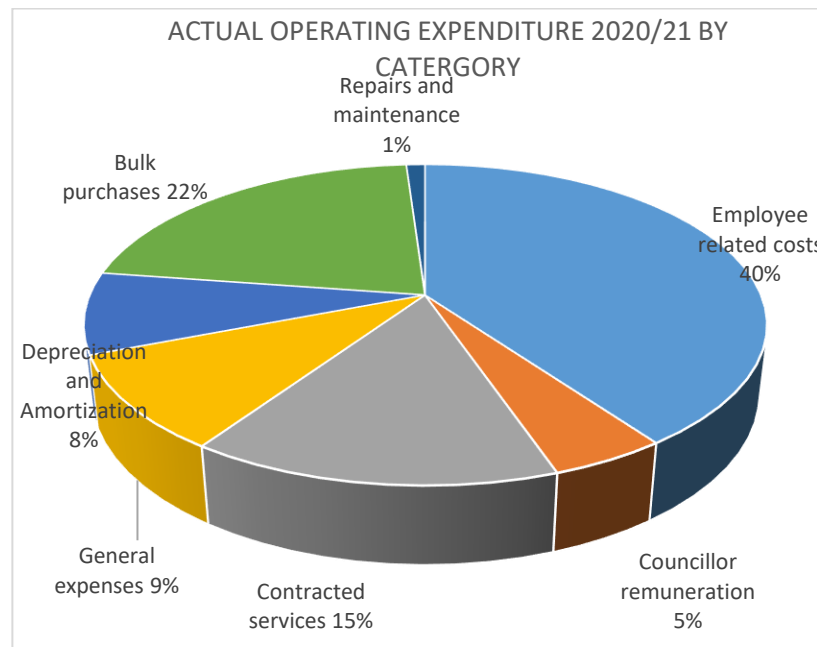
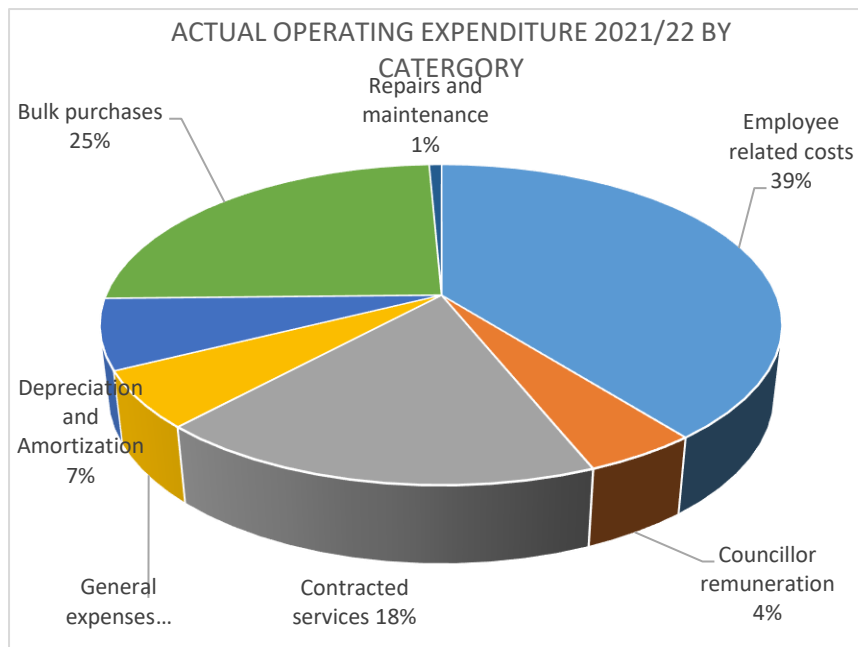


1. Municipal reliance on Government Grants (Own revenue versus Operating Government Grants)

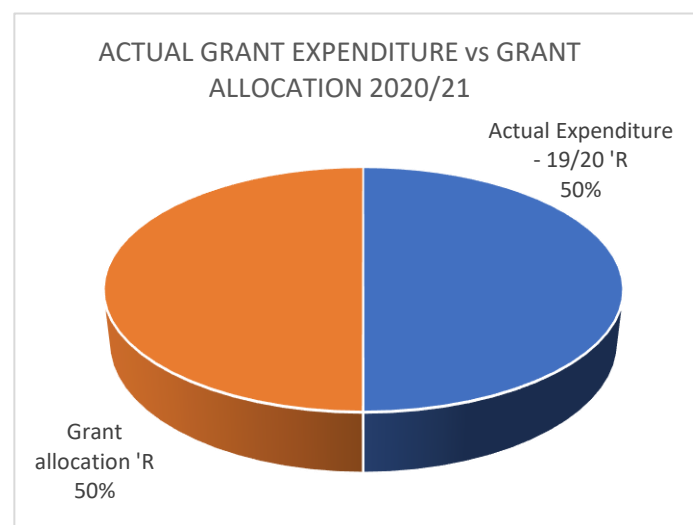
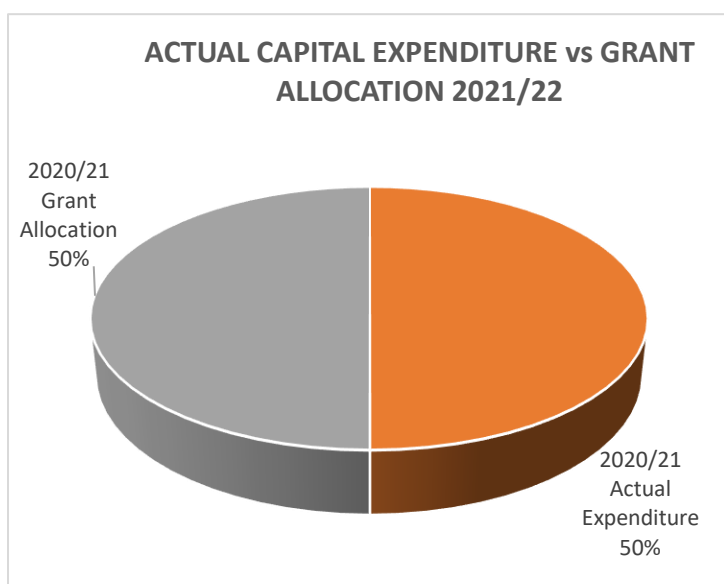
No	Description	Actual Revenue 2021/22 ('R)	Actual Revenue-2020/21 ('R)
1.	Municipal Generated revenue	182 488 021.00	184 906 518
2.	Operating Government Grants	245 343 860.00	221 144 000



2. Actual operating expenditure				
No	Description	Actual Expenditure- 2021/22 ('R)	Budget – 2020/21 (‘R)	Actual Expenditure- 2021/22 ('R)
1.	Employee related costs	153 815 406 .00	147 828 764	153 815 406 .00
2.	Councillors' remuneration	16 834 577.00	17 093 004	16 834 577.00
3.	Contracted services	91 025 648.00	59 249 931	91 025 648.00
4.	General Expenses	32 013 837.00	30 610 742	32 013 837.00
5.	Depreciation and Amortization	25 807 144.00	31 724 438	25 807 144.00
6.	Bulk purchase – Electricity	113 844 451.02	92 487 599	113 844 451.02
7.	Repairs and maintenance	29 325 716	27 112 273.58	



3. Actual Capital expenditure – 20/21 & 21/22					
No	Description	Actual Expenditure- 21/22 ('R)	Grant allocation ('R)	Actual Expenditure- 20/21 ('R)	Grant allocation 20/21 ('R)
1.	Expenditure (MIG)	52 489 000	52 489 000	45 336 000	30 900 000
29 .	Expenditure (INEP)	5 005 000	5 005 000	10 000 000	18 000 000



Municipality incurred an expenditure which in line with the conditions of the grants as prescribed in Division of Revenue Act.

4. Analysis and Interpretation of Annual Financial Statements

Ratio	Norm	Result	Comment
Capital Expenditure to Total Expenditure	10% - 20%	52 489 000 / 52 489 000 *100= 100%	The Municipality managed to prioritise the budget towards service delivery and this is evidenced by the ratio which is 100% which is way above the stipulated norm
Capital Expenditure Budget Implementation Indicator	95% - 100%	52 489 000 / 52 489 000 *100= 100%	The ratio indicates that the Municipality has used all the capital allocations towards service deliver in accordance with the grant conditions as shown on the result where all grant allocation was utilised.

Ulundi Local Municipality

ANNUAL FINANCIAL STATEMENTS

STATEMENT OF FINANCIAL PERFORMANCE FOR THE PERIOD ENDED 30 JUNE 2022

	Note	2022 R	2021 R
Revenue			
Revenue from exchange transactions:		79 076 668	78 004 371
Service charges	14	72 522 590	71 248 350
Rental of facilities and equipment	15	1 032 529	917 488
Interest earned - external	16	648 008	508 112
Licences and permits	19	2 039 853	2 635 473
Operational Revenue	21	2 833 688	2 694 947
Revenue from non exchange transactions:		348 755 213	371 349 300
Property rates	13	100 047 555	101 199 939
Interest on Receivables	17	3 196 291	2 613 315
Fines, Penalties & Forfeits	18	167 507	56 046
Government grants and subsidies	20	245 343 860	267 480 000
Provision for bad debts adjustment	3.1	-	
Total revenue		427 831 881	449 353 671
Expenses			
Employee related costs	22	153 815 406	147 268 292
Remuneration of councillors	23	16 834 577	17 093 004
Provision for bad debts adjustment	3	9 456 571	5 630 985
Depreciation	24	25 798 726	31 265 922
Amortisation	8	8 419	8 865
Bad Debts Written off		2 048 082	538 878
Finance costs	25	1 687 525	1 442 694
Bulk purchases	26	113 844 451	92 487 599
Contracted services	27	91 025 648	59 249 931
Operational Cost	28	32 013 837	30 610 742
Inventory consumed	29	5 294 295	11 446 751
Transfers and subsidies	30	-	922 676
Total expenses		451 827 534	397 966 339
Actuarial Gain / (loss)	31.1	(115 958)	(331 267)
Revaluation surplus	31.2	-	
Fair value adjustment: Investment Property			
Surplus / (deficit) for the period		(24 111 611)	51 056 065

Ulundi Local Municipality

ANNUAL FINANCIAL STATEMENTS

CASH FLOW STATEMENT FOR THE PERIOD ENDED 30 JUNE 2022

		Note	2022 R	2021 R
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash Receipts :			405 857 020	439 645 622
Customers			160 513 160	172 165 622
Government			245 343 860	267 480 000
Cash paid :			-368 216 385	-394 003 601
Suppliers			-197 566 403	(229 642 305)
Employees & Councillors			-170 649 982	(164 361 296)
Cash generated by/(utilised in) operations	32		37 640 635	45 642 020.94
Interest received			648 008	508 112
Interest paid			-1 687 525	(1 442 694)
Net cash flows from operating activities			36 601 118	44 707 438.94
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchase of fixed assets (PPE)	6		-41 085 499	(40 336 338)
Net cash flows from investing activities			-41 085 499	(40 336 338)
CASH FLOWS FROM FINANCING ACTIVITIES				
Increase/(decrease) in consumer deposits			12 034	75 229
Net cash flows from financing activities			12 034	75 229
Net increase / (decrease) in net cash and cash equivalents			-4 472 348	4 446 330
Net cash and cash equivalents at beginning of period			10 468 613	6 022 283
Net cash and cash equivalents at end of period	2.1		5 996 265	10 468 613

CHAPTER 6

Chapter 6

6.1 Auditor-General's Audit Findings

The municipality received an unqualified audit report for the 2020/2021 financial year with matters of emphasis. An action plan on matters raised has been developed and will be monitored during the 2021/2022 financial year, as depicted hereunder.

Report of the auditor-general to the KwaZulu-Natal Provincial Legislature and the council on Ulundi Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Ulundi Municipality set out on pages ... to ..., which comprise the statement of financial position as at 30 June 2021, the statement of financial performance, statement of changes in net assets, cash flow statement and the statement of comparison of actual versus budget for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Ulundi Municipality as at 30 June 2021, and its financial performance and cash flows for the year then ended in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2020 (Act No. 4 of 2020) (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.
4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Material uncertainty relating to going concern

6. I draw attention to the matter below. My opinion is not modified in respect of this matter.
7. I draw attention to note 39 to the financial statements, which indicates that the municipality's current liabilities exceeded its current assets by R64,91 million. Further, Eskom debt is R99,67 million while cash on hand amounts to only R10,47 million. These conditions indicate the existence of a material uncertainty that may cast significant doubt on the municipality's ability to continue as a going concern in the foreseeable future.

Emphasis of matters

8. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Material losses – receivables from exchange transactions

9. As disclosed in the note 3.1 to the financial statements, the municipality recognised a provision for impairment of R14,99 million (2019-20: R9,36 million) on receivables from exchange transactions as the recoverability of these debts was doubtful.

Material losses – electricity

10. As disclosed in note 36 to the financial statements, material electricity losses of R18,13 million (2019-20: R6,65 million) was incurred, which represents 39% (2019-20: 20%) of total electricity purchased due to technical losses and illegal connections.

Other matter

11. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited disclosure notes

12. In terms of section 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

Responsibilities of the accounting officer for the financial statements

13. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the SA Standards of GRAP and the requirements of the MFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
14. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

15. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are

considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

16. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

Introduction and scope

17. In accordance with the Public Audit Act 25 of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report on the usefulness and reliability of the reported performance information against predetermined objectives for the selected objective presented in the annual performance report. I performed procedures to identify material findings but not to gather evidence to express assurance.
18. My procedures address the usefulness and reliability of the reported performance information, which must be based on the municipality's approved performance planning documents. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures do not examine whether the actions taken by the municipality enabled service delivery. My procedures do not extend to any disclosures or assertions relating to the extent of achievements in the current year or planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
19. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the basic service delivery and infrastructure objective presented on pages xx to xx of the annual performance report of the municipality for the year ended 30 June 2021.
20. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
21. The material findings on the usefulness and reliability of the performance information of the selected objective are as follows:

Objective 1 - Basic service delivery and infrastructure development

Various indicators

22. I was unable to audit the usefulness of the following reported indicators, and targets, since they were not pre-determined and included in the approved integrated development plan for the year under review.

KPI no.	Indicator	Target as per APR
TS 5	Construction of Mhlahlane gravel road	Construction of Mhlahlane gravel road Completed by 30 June 2021
TS 3.20	Construction of 4 high mast lights	Construction of 5 high-mast lights by 30 June 2021

Other matters

23. I draw attention to the matters below.

Achievement of planned targets

24. Refer to the annual performance report on pages xx to xx for information on the achievement of planned targets for the year and management's explanations provided for the under-achievement of targets. This information should be considered in the context of the material finding on the usefulness and reliability of the reported performance information in paragraph 22 of this report.

Adjustment of material misstatements

25. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information of basic service delivery and infrastructure development objective. As management subsequently corrected only some of the misstatements, I raised material findings on the usefulness and reliability of the reported performance information. Those that were not corrected are reported above.

Report on the audit of compliance with legislation

Introduction and scope

26. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the municipality's compliance with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.
27. The material findings on compliance with specific matters in key legislation are as follows:

Annual financial statements

28. The annual financial statements submitted for audit were not prepared in all material respects in accordance with the requirements of section 122(1) of the MFMA. Material misstatements on non-current assets identified by the auditors in the submitted financial statements, were subsequently corrected, resulting in the financial statements receiving an unqualified audit opinion.

Expenditure management

29. Reasonable steps were not taken to prevent irregular expenditure amounting to R44,19 million as disclosed in note 33.2.1 to the financial statements, as required by section 62(1)(d) of the MFMA. The majority of the irregular expenditure was caused by the bid documentation for the procurement of commodities designated for local content and production not stipulating minimum thresholds and the evaluation of functionality not being specified in tender advertisements.

Procurement and contract management

30. Some of the bid documentation for procurement of commodities designated for local content and production, did not stipulate the minimum threshold for local production and content as required by the 2017 preferential procurement regulation 8(2). Similar non-compliance was also reported in the prior year.
31. Some of the contracts were awarded to bidders based on functionality criteria that were not stipulated and/or differed from those stipulated in the original invitation for bidding and quotations, in contravention of 2017 Preferential Procurement Regulation 5(1) and 5(3).
32. Some of the construction contracts were awarded to contractors that were not registered with the CIDB in accordance with section 18(1) of the CIDB Act and CIDB Regulations 17 and 25(7A).

Strategic planning and performance management

33. The performance management system and related controls were inadequate as proper reviews of planned and reported performance information did not take place, as required by municipal planning and performance management regulation 7(1).
34. The SDBIP for the year under review did not include monthly revenue projections by source of collection and the monthly operational and capital expenditure by vote, as required by section 1 of the MFMA.

Consequence management

35. Some of the irregular expenditure incurred by the municipality were not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA.

Other information

36. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report, which includes the audit committee's report. The other information does not include the financial statements, the auditor's report and the selected objective presented in the annual performance report that have been specifically reported in this auditor's report.
37. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion on it.
38. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected objective presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
39. The other information I obtained prior to the date of this auditor's report is the accounting officer's report. The mayor's foreword and audit committee's report are expected to be made available to me after 30 November 2021. If based on the work I have performed on the other information that I obtained prior to the date of this auditor's report, I conclude that there is a material misstatement in this other information, I am required to report that fact. I have nothing to report in this regard.
40. When I do receive and read the mayor's foreword and audit committee report, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

Internal control deficiencies

41. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it. The matters reported below are limited to the significant internal control deficiencies that resulted in the findings on the annual performance report and the findings on compliance with legislation included in this report.
42. The accounting officer did not exercise adequate oversight responsibility regarding financial and performance reporting processes and compliance with legislation.
43. Senior management did not perform thorough reviews relating to financial and performance reporting. This resulted in inaccurate reporting as evidenced by the quality of the financial statements and annual performance report. Management did not always adhere to legislative requirements pertaining to procurement as well as strategic planning and performance management due to a lack of consequences resulting from these transgressions.

Other reports

44. I draw attention to the following engagements conducted by various parties which had, or could have, an impact on the matters reported in the municipality's financial statements, reported performance information, compliance with applicable legislation and other related matters. These reports did not form part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislation.
45. A disciplinary board, established by council, conducted an investigation from October 2019 to 3 February 2020. This investigation related to the alleged theft of cash from prepaid electricity sales from electricity vendors in Ulundi by a municipal official. This involved tampering with cash summary sheets of the cash collected by a vendor resulting in a lesser amount being deposited into the municipal bank account than had been collected by the vendor. The investigation was concluded and finalised in November 2020. The accounting officer had commenced with disciplinary action against the official responsible.

Auditor-General

Pietermaritzburg

30 November 2021



AUDITOR - GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure – Auditor-general’s responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for the selected objective and on the municipality’s compliance with respect to the selected subject matters.

Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in this auditor’s report, I also:
 - identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
 - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality’s internal control
 - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer
 - conclude on the appropriateness of the accounting officer’s use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the Ulundi Municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor’s report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor’s report. However, future events or conditions may cause a municipality to cease operating as a going concern
 - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
4. I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

ULUNDI MUNICIPALITY
ACTION PLAN ON A-G'S REPORT: 2020/2021

Updated: 09/05/2022

No.	A-G Finding	Causal Factors	Remedial Action Plan	Responsible HoD	Implementation Date	Management Reported Progress	Evidence (POE) Required	Status	Internal audit Comments
1	Going Concern; Note 39: The municipality's current liabilities exceeded its current assets by R64,91 million. Further, Eskom debt is R99,67 million while cash on hand amounts to only R10,47 million. These conditions indicate the existence of a material uncertainty that may cast significant doubt on the municipality's ability to continue as a going concern in the foreseeable future.	Eskom debt	Honor repayment plan while the termination is still in progress.	Chief Financial Officer	Ongoing	See POE.	Proof of payment in terms of the repayment plan (Annexure A)		
2	Material losses- Electricity; AR 10: As disclosed in note 36 to the financial statements, material electricity losses of R18,13 million (2019-20: R6,65 million) was incurred, which represents 39% (2019-20: 20%) of total electricity purchased due to technical losses and illegal connections.	Illegal connections	Meter auditing and Disconnections	Technical Services	Monthly	See POE.	April 2022 Meter Audits: 176 Disconnections: 206 Meters Blocked: 20 Meters Installed: 22		
3	Material losses - Receivables from exchange transactions; AR 9: As disclosed in the note 3.1 to the financial statements, the municipality recognised a provision for impairment of R14,99 million (2019-20: R9,36 million) on receivables from exchange transactions as the recoverability of these debts was doubtful.	Socio economic factors and Covid-19.	No action is to be taken as the municipality is not in control of these socio-economic factors. The action was informed by the Council Policy	Chief Financial Officer		See Remedial Action.	None		
4	Annual Financial Statements; AR28: The annual financial statements submitted for audit were not prepared in all material respects in accordance with the requirements of section 122(1) of the MFMA. Material misstatements on non-current assets identified by the auditors in the submitted financial statements, were subsequently corrected, resulting in the financial statements receiving an unqualified audit opinion.	Non Compliance with GRAP	Refresher training by Provincial Treasury	Chief Financial Officer	31/12/2021	Training by Provincial Treasury.	Attendance register and Invitation (Annexure B)		
5	Procurement and Contract Management; AR 29: Reasonable steps were not taken to prevent irregular expenditure amounting to R44,19 million as disclosed in note 33.2.1 to the financial statements, as required by section 62(1)(d) of the MFMA. The majority of the irregular expenditure was caused by the bid documentation for the procurement of commodities designated for local content and production not stipulating minimum thresholds and the evaluation of functionality not being specified in tender advertisements	Non compliance with SCM regulations and SCM policy.	Ensure compliance when placing advertisement which must be in line with the Procurement Regulations	Chief Financial Officer	1/30/2022 30/03/22	See POE.	Advertismentnets and attendance register and invitation. (Annexure C)		
6	Procurement and Contract Management, AR 30: Some of the bid documentation for procurement of commodities designated for local content and production, did not stipulate the minimum threshold for local production and content as required by the 2017 preferential procurement regulation 8(2). Similar non-compliance was also reported in the prior year.	Non compliance with SCM regulations and SCM policy.	Ensure compliance when placing advertisement which must be in line with the Procurement Regulations.	Chief Financial Officer	30-Jan-22	See POE.	Advertismentnets. (Annexure C)		

7	Procurement and Contract Management, AR 31: Some of the contracts were awarded to bidders based on functionality criteria that were not stipulated and/or differed from those stipulated in the original invitation for bidding and quotations, in contravention of 2017 Preferential Procurement Regulation 5(1) and 5(3).	Non compliance with SCM regulations and SCM policy.	Ensure compliance when placing advertisement which must be in line with the Procurement Regulations.	Chief Financial Officer	30-Jan-22	See POE.	Advertisments. (Annexure C)		
8	Procurement and Contract Management, AR 32: Some of the construction contracts were awarded to contractors that were not registered with the CIDB in accordance with section 18(1) of the CIDB Act and CIDB Regulations 17 and 25(7A).	Non compliance with legislation	Ensure that all construction bidders are registered with CIDB.	Chief Financial Officer	Ongoing	See POE.	CIDB Registration Screenshot (Annexure D)		
9	Consequence Management, AR35: Some of the irregular expenditure incurred by the municipality were not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA	Non compliance with legislation	Ensure that all non-compliances are investigated.	Municipal Manager	Ongoing	See PoE for cases done.	UIFWE Reports.		

No of Findings		9
No of Remedial Actions		9
Achieved	1	
Not Achieved	0	
Ongoing/In Progress	8	
Not Due Yet	0	

 **ACHIEVED** = Remedial Action has been completed
 **NOT ACHIEVED** = Remedial Action not completed by the Imple
 **ON-GOING/IN PROGRESS** = No specific Implementation Date
 **NOT DUE YET** = Implementation date not yet arrived.

APPENDIX A

Appendix A

1. Ulundi Municipal Political Structure

Political Structure prior to November 2021 Local Government Elections (1st Quarter of the Financial Year)

Councillors Names	Gender	Identity Numbers	Political Party & Status
Councillor N.J. Manana	Female	480717 0598 08 4	IFP – PR Cllr Honourable Speaker Chairperson of Council
Councillor W.M. Ntshangase	Male	670516 5527 08 4	IFP – PR Cllr His Worship the Mayor Chairperson of EXCO
Councillor T.G. Madela	Female	660516 0509 08 9	IFP, Ward 11 Cllr Honourable Deputy Mayor EXCO Member , Chairperson of the Portfolio Committee
iBamba buKhosi N.N.E. Mpungose	Female	720912 0711 08 0	Section 81 Traditional Leader
Inkosi P.V.N. Ntombela	Male	870205 5675 08 7	Section 81 Traditional Leader
Councillor K.P. Ngema	Male	700602 5718 08 1	IFP - Ward 17 Cllr Ordinary Member of Council, Chief Whip
Councillor R.B. Nyawo	Male	820119 5656 08 5	IFP-Ward 02 Cllr EXCO Member, Chairperson of the MPAC
Councillor S.M. Buthelezi	Male	770925 5315 08 6	IFP-Ward 03 Cllr EXCO Member, Chairperson of the Portfolio Committee
Councillor M.S. Buthelezi	Male	660308 5281 08 2	IFP - Ward 14 Cllr EXCO Member Chairperson of Protection Services Portfolio
Councillor H.J. Mlambo	Male	630507 5750 08 0	IFP-PR Cllr EXCO Member, Chairperson of the Portfolio Committee
Councillor Adv R.V. Sibiyi	Male	590417 5702 08 1	IFP PR Cllr EXCO Member, Chairperson of the Portfolio Committee
Councillor C.K. Zungu	Male	710830 5400 08 1	IFP PR Cllr EXCO Member, Chairperson of the Portfolio Committee
Councillor Prince T.M. Buthelezi	Male	500325 5421 08 2	ANC PR Cllr EXCO Member
Councillor S.P. Nakin	Female	8709271673087	ANC PR Cllr Ordinary Member of Council
Councillor P.M. Mthethwa	Male	750223 5427 08 3	IFP, Ward 1 Cllr Ordinary Member of Council

Councillor N.D. Masondo	Male	640511 5472 08 1	IFP - Ward 4 Cllr Ordinary Member of Council
Councillor S.N. Buthelezi	Male	831014 5611 08 8	IFP - Ward 5 Cllr Ordinary Member of Council
Councillor Z.B. Mncube	Male	570527 5787 08 2	IFP - Ward 6 Cllr Ordinary Member of Council
Councillor J.E. Xulu	Male	521125 5513 08 5	IFP - Ward 7 Cllr Ordinary Member of Council
Councillor A.M. Sibiya	Male	690812 5590 08 1	IFP - Ward 8 Cllr Ordinary Member of Council
Councillor L.B. Khumalo	Male	770527 5884 08 5	IFP - Ward 9 Cllr Ordinary Member of Council
Councillor M.S. Mhlongo	Male	76022 354 34 08 7	IFP - Ward 10 Cllr Ordinary Member of Council
Councillor T.K. Mkhize	Male	780319 5177 08 4	IFP - Ward 12 Cllr Ordinary Member of Council
Councillor L. Yaka	Male	901129 5707 08 5	IFP – Ward 13 Cllr Ordinary Member of Council
Councillor S.P. Ximba	Female	760902 0527 08 2	IFP-Ward 15 Cllr Ordinary Member of Council
Councillor M.E. Buthelezi	Male	650516 5233 08 3	IFP - Ward 16 Cllr Ordinary Member of Council
Councillor M. Mdlalose	Male	710412 5607 08 8	IFP - Ward 18 Cllr Ordinary Member of Council
Councillor S.D. Sibiya	Male	741008 5511 08 1	IFP - Ward 19 Cllr Ordinary Member of Council
Councillor S.Z. Mkhize	Male	730207 5527 08 8	IFP - Ward 20 Cllr Ordinary Member of Council
Councillor T.P. Khanyile	Male	700327 5799 08 5	IFP - Ward 21 Cllr Ordinary Member of Council
Councillor V. Ngcobo	Male	631114 5583 08 9	IFP - Ward 22 Cllr Ordinary Member of Council
Councillor J.V. Buthelezi	Male	680512 5411 08 8	IFP - Ward 23 Cllr Ordinary Member of Council
Councillor D. Khoza	Male	800331 5549 08 5	IFP - Ward 24 Cllr Ordinary Member of Council
Councillor J.T. Gasa	Male	490204 5528 08 3	ANC PR Cllr Ordinary Member of Council
Councillor Z. Siyaya	Female	750820 0962 08 7	ANC PR Cllr Ordinary Member of Council
Councillor S.F. Cindi	Female	510115 0552 08 2	ANC PR Cllr Ordinary Member of Council
Councillor M.R. Dubazane	Male	731023 5679 08 7	ANC PR Cllr Ordinary Member of Council
Councillor T.D. Sikhakhane	Male	82122655 01 083	ANC PR Cllr Ordinary Member of Council
Councillor I.P. Ngobese	Female	590309 0557 08 3	ANC PR Cllr Ordinary Member of Council
Councillor S. Ntshingila	Female	881126 0339 082	ANC PR Cllr Ordinary Member of Council
Councillor N.G. Dlamini	Female	681005 0895 081	ANC PR Cllr Ordinary Member of Council

Cllr H.P. Shangase	Male	730319 0315 08 8	ANC PR Cllr Ordinary Member of Council
Cllr S.J. Mbatha	Female	720912 5687 08 5	EFF PR Cllr Ordinary Member of Council
Councillor S.S. Buthelezi	Female	850103 0714 08 2	IFP PR Cllr Ordinary Member of Council
Councillor P.B. Mbatha	Female	900227 1006 089	IFP PR Cllr Ordinary Member of Council
Councillor W.V. Mbatha	Male	680901 5726 084	IFP PR Cllr Ordinary Member of Council
Councillor M.Z. Sikhakhane	Female	681001 0512 08 1	IFP PR Cllr Ordinary Member of Council
Councillor M.T. Mthembu	Male	761128 5624 08 3	IFP PR Cllr Ordinary Member of Council
Councillor S.V. Zondo	Female	630322 0518 08 0	IFP PR Cllr Ordinary Member of Council

Political Structure Post 2021 Local Government Elections

Councillors Names	Gender	Identity Numbers	Political Party & Status
Councillor S.M. Buthelezi	Male	770925 5315 08 6	IFP-Ward 03 Cllr Honourable Speaker Chairperson of Council
Councillor W.M. Ntshangase	Male	670516 5527 08 4	IFP – PR Cllr His Worship the Mayor Chairperson of EXCO
Councillor T.G. Madela	Female	660516 0509 08 9	IFP- PR Cllr Honourable Deputy Mayor EXCO Member, Chairperson of the Portfolio Committee
Councillor M.S. Buthelezi	Male	660308 5281 08 2	IFP - PR Cllr Whip of Council
Councillor C.K. Zungu	Male	710830 5400 08 1	IFP PR Cllr: Chairperson of the Municipal Public Accounts Committee
Councillor M.B. Buthelezi	Male	850927 5888 08 1	IFP-Ward 2 Cllr; EXCO Member, Chairperson of the Portfolio Committee
Councillor M.R. Dubazane	Male	731023 5679 08 7	ANC PR Cllr; EXCO Member
Councillor M.S. Gcaba	Male	820520 5739 08 6	NFP PR Cllr; EXCO Member,
Councillor S.M. Khuzwayo	Male	730314 5799 08 7	IFP-PR Cllr; EXCO Member, Chairperson of the Portfolio Committee
Councillor J.B. Mlotshwa	Female	721122 0660 08 4	EFF – PR Cllr; EXCO Member

Councillor S.S. Siwela	Male	890911 6087 08 5	IFP-PR Cllr; EXCO Member, Chairperson of the Portfolio Committee
Councillor S.F. Zungu	Male	891101 5433 08 9	IFP-PR Cllr; EXCO Member, Chairperson of the Portfolio Committee
Councillor T.J. Mangele	Female	590725 0421 08 9	IFP – PR Cllr Ordinary Member of Council
Councillor F.M. Buthelezi	Male	870124 5694 08 4	IFP - PR Cllr Ordinary Member of Council
Councillor P.M. Mthethwa	Male	750223 5427 08 3	IFP, Ward 1 Cllr Ordinary Member of Council
Councillor N.D. Masondo	Male	640511 5472 08 1	IFP - Ward 4 Cllr Ordinary Member of Council
Councillor S.N. Buthelezi	Male	831014 5611 08 8	IFP - Ward 5 Cllr Ordinary Member of Council
Councillor L.D. Khumalo	Male	811123 5871 08 1	IFP - Ward 6 Cllr Ordinary Member of Council
Councillor J.E. Xulu	Male	521125 5513 08 5	IFP - Ward 7 Cllr Ordinary Member of Council
Councillor A.M. Sibiya	Male	690812 5590 08 1	IFP - Ward 8 Cllr Ordinary Member of Council
Councillor T. Ndlela	Male	800412 6065 08 9	IFP - Ward 10 Cllr Ordinary Member of Council
Councillor M.D. Xulu	Male	710108 5381 08 4	IFP - Ward 11 Cllr Ordinary Member of Council
Councillor M. Mkhize	Male	580603 5948 08 7	IFP - Ward 12 Cllr Ordinary Member of Council
Councillor N.E. Madela	Female	780906 0891 08 9	IFP – Ward 13 Cllr Ordinary Member of Council
Councillor F.M. Dlamini	Male	810603 5701 08 2	IFP - Ward 14 Cllr Ordinary Member of Council
Councillor F. Ndawonde	Male	850828 5900 08 4	IFP-Ward 15 Cllr Ordinary Member of Council
Councillor M.I. Ngcobo	Male	801204 5692 08 1	IFP - Ward 16 Cllr Ordinary Member of Council
Councillor L.K. Mbatha	Female	821215 0493 08 1	IFP – Ward 17 Cllr Ordinary Member of Council
Councillor S.B. Mhlongo	Male	870705 5627 08 9	IFP - Ward 18 Cllr Ordinary Member of Council
Councillor S.D. Sibiya	Male	741008 5511 08 1	IFP - Ward 19 Cllr Ordinary Member of Council

Councillor S.W Mkhize	Male	741010 6612 08 2	IFP - Ward 20 Cllr Ordinary Member of Council
Councillor T.P. Khanyile	Male	700327 5799 08 5	IFP - Ward 21 Cllr Ordinary Member of Council
Councillor S.M. Xulu	Male	910329 6228 08 6	IFP - Ward 22 Cllr Ordinary Member of Council
Councillor N.E. Dlamini	Male	850909 6161 08 0	IFP - Ward 23 Cllr Ordinary Member of Council
Councillor T.V. Nxumalo	Male	680202 6805 08 8	IFP - Ward 24 Cllr Ordinary Member of Council
Councillor S. Ntshingila	Female	881126 0339 082	ANC PR Cllr Ordinary Member of Council
Councillor T.M. Khumalo	Male	850917 6019 08 3	ANC PR Cllr Ordinary Member of Council
Councillor H.I. Mkhize	Female	841223 1157 08 1	ANC PR Cllr Ordinary Member of Council
Councillor M.E. Biyela *	Male	691110 5936 08 4	ANC PR Cllr Ordinary Member of Council
Councillor T.M. Zungu	Male	711114 5332 08 4	DA PR Cllr Ordinary Member of Council
Councillor M. Magubane	Male	840606 6293 08 6	EFF PR Cllr Ordinary Member of Council
Councillor M.B. Ntombela	Female	640515 0508 08 8	NFP PR Cllr Ordinary Member of Council
Councillor J.S. Mhlongo	Male	620201 5535 08 7	NFP PR Cllr Ordinary Member of Council
Councillor M.N. Mgabhi	Female	540110 0871 08 1	NFP PR Cllr Ordinary Member of Council
Councillor M.O. Zungu	Male	760207 5374 08 8	NFP PR Cllr Ordinary Member of Council
Councillor X.N. Sithole	Male	910404 6804 08 5	NFP PR Cllr Ordinary Member of Council
Councillor S.S. Ntombela	Male	770413 5363 08 3	\NFP PR Cllr Ordinary Member of Council
Councillor T.D. Sikhakhane *	Male	821226 5501 08 3	ANC PR Cllr Ordinary Member of Council

Notes:

- Councillor ME Biyela deceased in May 2022: (served in Council for six (6) months)
- Councillor T.D. Sikhakhane replaced the late Cllr ME Biyela in June 2022: (one [1] month service)

2. Return of Attendance of Council Meetings in 2021/2022 Financial Year Ending 30 June 2022 (01 July 2021 to 30 June 2022)

The Structure prior to 2021 Local Government Elections

Councillors Names	Council Meetings	
	Ordinary Meetings Total Number (1)	Special Meetings Total Number (3)
Cllr N.J. Manana	1	3
Cllr W.M. Ntshangase	1	3
Cllr T.G. Madela	1	3
Cllr R.B. Nyawo	1	3
Cllr K.P. Ngema	0	3
IBamba buKhosi N.N.E. Mpungose	0	0
Inkosi P.V.N. Ntombela	0	2
Cllr J.V. Buthelezi	0	1
Cllr M.E. Buthelezi	1	2
Cllr M.S. Buthelezi	1	3
Cllr Prince T.M. Buthelezi	1	3
Cllr S.M. Buthelezi	1	3
Cllr S.N. Buthelezi	1	2
Cllr S.S. Buthelezi	1	2
Cllr S.F. Cindi	0	1
Cllr N.G. Dlamini	0	1
Cllr M.R. Dubazana	0	1
Cllr J.T. Gasa	1	3
Cllr T.P. Khanyile	1	2
Cllr B.L. Khumalo	0	2
Cllr D. Khoza	1	1
Cllr N.D. Masondo	1	3
Cllr P.B. Mbatha	1	0
Cllr S.J. Mbatha	1	2

Cllr W.V. Mbatha	1	2
Cllr H.J. Mlambo	1	3
Cllr M. Mdlalose	1	3
Cllr S.Z. Mkhize	1	2
Cllr T.K. Mkhize	1	2
Cllr M.S. Mhlongo	1	2
Cllr Z.B. Mncube	1	3
Cllr M.T. Mthembu	0	1
Cllr P.M. Mthethwa	1	2
Cllr S.P. Nakin	1	1
Cllr V. Ngcobo	1	2
Cllr I.P. Ngobese	1	3
Cllr S. Ntshingila	1	3
Cllr H.P. Shangase	0	1
Cllr A.M. Sibiya	1	3
Cllr Adv. R.V. Sibiya	0	2
Cllr S.D. Sibiya	1	3
Cllr M.Z. Sikhakhane	1	2
Cllr T.D. Sikhakhane	0	3
Cllr Z. Siyaya	0	2
Cllr S.P. Ximba	1	2
Cllr J.E. Xulu	1	3
Cllr L. Yaka	1	2
Cllr S.V. Zondo	1	1
Cllr C.K. Zungu	1	3

The Structure Post 2021 Local Government Elections

COUNCILLORS NAMES	COUNCIL MEETINGS	
	Ordinary Meetings Total Number (5)	Special Meetings Total Number (11)
Councillor S.M. Buthelezi	5	11
Councillor W.M. Ntshangase	5	11
Councillor T.G. Madela	4	10
Councillor M.S. Buthelezi	5	10
Councillor C.K. Zungu	5	11
IBamba buKhosi N.N.E. Mpungose	1	01
Inkosi P.V.N. Ntombela	2	04
Councillor M.B. Buthelezi	4	10
Councillor M.R. Dubazane	5	07
Councillor M.S. Gcaba	5	11
Councillor S.M. Khuzwayo	5	10
Councillor J.B. Mlotshwa	4	08
Councillor S.S. Siwela	4	11
Councillor S.F. Zungu	5	09
Councillor T.J. Manqele	5	10
Councillor F.M. Buthelezi	5	10
Councillor P.M. Mthethwa	4	09
Councillor N.D. Masondo	5	09
Councillor S.N. Buthelezi	5	10
Councillor L.D. Khumalo	4	10
Councillor J.E. Xulu	5	09
Councillor A.M. Sibiya	5	06
Councillor T. Ndlela	5	08
Councillor M.D. Xulu	5	11
Councillor M. Mkhize	4	10

Councillor N.E. Madela	5	10
Councillor F.M. Dlamini	4	11
Councillor F. Ndawonde	5	07
Councillor M.I. Ngcobo	5	08
Councillor L.K. Mbatha	5	11
Councillor S.B. Mhlongo	4	08
Councillor S.D. Sibiyi	4	11
Councillor S.W Mkhize	5	06
Councillor T.P. Khanyile	4	10
Councillor S.M. Xulu	5	10
Councillor N.E. Dlamini	5	11
Councillor T.V. Nxumalo	4	09
Councillor S. Ntshingila	4	11
Councillor T.M. Khumalo	5	08
Councillor H.I. Mkhize	5	10
Councillor M.E. Biyela *	3	04
Councillor T.M. Zungu	4	09
Councillor M. Magubane	5	10
Councillor M.B. Ntombela	5	11
Councillor J.S. Mhlongo	2	05
Councillor M.N. Mgabhi	5	10
Councillor M.O. Zungu	4	11
Councillor X.N. Slthole	5	09
Councillor S.S. Ntombela	5	10
Councillor T.D. Sikhakhane *	1	-

Notes:

- 1) Councillor ME Biyela deceased in May 2022: (served in Council for six (6) months)
- 2) Councillor T.D. Sikhakhane replaced the late Cllr ME Biyela in June 2022: (one [1] month service)

APPENDIX B

Appendix B

1. Terms of Reference for Council Standing Committees

1.1 The Executive and Finance Committee

Powers delegated to the Executive and Finance Committee

General Powers

- Designates Councillors, as determined by the MEC as full-time Councillors;
- Sets policy in respect of matters falling within the delegated powers of the Executive Committee or within the powers of the executive, below itself.
- Comments on proposed legislation and government policies.
- Appoints or nominates Councillors to attend national and local meetings/conferences/ seminars, etc.
- Appoints or nominates Councillors to represent Council on outside bodies.
- Co-ordinates the operations of the Councillors;
- Decides to institute or defend any action in the High Court, or court of equal or higher stature.
- Decides to institute or defend arbitration proceedings in matters where it otherwise would have been dealt with the High Court or court of equal or higher stature.
- Grants leave of absence to members from meetings of the Executive Committee.
- Decisions to expropriate immovable property or rights in or to immovable property within a prescribed policy framework.

Prior to Local Government Elections November 2021

Executive and Finance Committee					
No.	Councillors Names	Political Party	Position	Ordinary Meetings Total Number (3)	Special Meetings Total Number (2)
1	Cllr W.M. Ntshangase	IFP	Chairperson	3	2
2	Cllr T.G. Madela	IFP	Member	3	2
3	Cllr Prince T.M. Buthelezi	ANC	Member	1	2
4	Cllr M.S. Buthelezi	IFP	Member	3	2
5	Cllr S.M. Buthelezi	IFP	Member	3	2
6	Cllr H.J. Mlambo	IFP	Member	3	2
7	Cllr Adv. R.V. Sibiya	IFP	Member	3	2
8	Cllr C.K. Zungu	IFP	Member	3	2
9	Cllr N.J. Manana	IFP	Ex officio Member	2	2

Post Local Government Elections November 2021

Executive and Finance Committee					
No.	Councillors Names	Political Party	Position	Ordinary Meetings Total Number (8)	Special Meetings Total Number (3)
1	Cllr W.M. Ntshangase	IFP	Chairperson	8	3
2	Cllr T.G. Madela	IFP	Member	8	2
3	Cllr M.B. Buthelezi	IFP	Member	8	3

4	Cllr M.R. Dubazane	ANC	Member	8	2
5	Cllr M.S Gcaba	NFP	Member	7	2
6	Cllr S.M. Khuzwayo	IFP	Member	8	3
7	Cllr J.B. Mlotshwa	EFF	Member	6	1
8	Cllr S.S. Siwela	IFP	Member	8	3
9	Cllr S.F. Zungu	IFP	Member	7	3
10	Cllr S.M. Buthelezi	IFP	Ex officio Member	4	2

2. Financial Matters

- Determines the amount of loss of damage suffered by Council
- where the Municipal Manager or any other manager reporting directly to the Municipal Manager or other staff member has been responsible for such loss or damage and recovers the loss or damage from them.
- Takes any appropriate action with regard to any loss of or shortage in funds or property belonging to or controlled by the Council involving alleged fraud, theft or negligence on the part of all staff, members of Council or any other structure of Council.
- Approves the virement of funds of any capital amount provided that such virement is taken up in the adjustment estimates.
- Resolves any other matter not specifically reserved by Council or specifically delegated to another structure or individual.

The Portfolio Committees are established with the primary objective of oversight in respect of departmental performance. These Committees analyze departmental performance targets set in the IDP, Service Delivery Budget Implementation Plan (SDBIP) and other specific documented deliverables agreed to as determined by Council and adopted as amendments to the SDBIP.

The oversight functions of Portfolio Committees are provided below. It is important not to lose sight of general functions as they provide the basis for specific oversight roles.

3. Responsibilities of Portfolio Committees: -

The responsibilities of the Portfolio Committees, in respect of their functional areas are: -

- To develop and recommend strategy.
- To develop and recommend by-laws.
- To consider and make recommendations in respect of the draft budget and IDP.
- To ensure public participation in the development of policy, legislation, IDP and budget.
- To exercise oversight on all functional areas.

2.1 The general functions of Portfolio Committees are: -

- To formulate in consultation with the relevant Head of Department, policy falling within the functional area of the portfolio.
- To receive and consider annual business plans falling within the functional area of the portfolio.
- To oversee the implementation of the business plans of the functional areas of the portfolio.
- To oversee the review of financial performance against approved budgets relating to prior and current years including dealing with reports from the Auditor-General.
- To formulate and prepare in consultation with the relevant Head of Department the draft budget in respect of the functional areas of the portfolio, including tariffs of charges.

- To receive and consider reports and recommendations submitted in respect of the functional areas of the portfolio.
- To ensure compliance with the legislation, norms, and standards in respect of the functional areas of the portfolio.
- To recommend the passing or amendments of by-laws pertaining to the function of the portfolio.
- To evaluate and recommend the prioritization of projects falling within the functional areas of the portfolio; and
- To consult with the municipal manager and the relevant Head of Department on Council's policies and programs

2.1.1 Community Services Portfolio Committee

Legislative Functions:

- Control of public nuisances
- Cleansing of public places
- Refuse removal, refuse dumps and solid waste disposal
- Public Libraries
- Community Awareness Programmes
- Indigent Support
- Youth Social Development Programmes
- Cultural Programmes
- HIV/AIDS and communicable diseases
- Greening Programmes
- Indigent and Pauper Burial
- Amusement facilities
- Local amenities
- Local sport facilities
- Parks and recreation

Administrative Functions:

- Municipal Libraries
- Sport on municipal facilities and within the municipal area
- Licensing of dogs
- Refuse dumps
- Cemeteries and burials
- Facilities for the accommodation of, care and burial of animals
- Social upliftment programmes

Prior to Local Government Elections November 2021

Community Services Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of Meetings: 3
1	Cllr M.S. Buthelezi	IFP	Chairperson	3
2	Cllr M.E. Buthelezi	IFP	Member	3
3	Cllr S.N. Buthelezi	IFP	Member	3
4	Cllr J.V. Buthelezi	IFP	Member	2
5	Cllr N.D. Masondo	IFP	Member	3
6	Cllr S.Z. Mkhize	IFP	Member	3
7	Cllr S.P. Nakin	ANC	Member	2

Post Local Government Elections November 2021

Community Services Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of Meetings: 7
1	Cllr S. S. Siwela	IFP	Chairperson	7
2	Cllr M. S. Buthelezi	IFP	Member	7
3	Cllr N. D. Masondo	IFP	Member	5
4	Cllr M. Magubane	EFF	Member	6
5	Cllr L. K. Mbatha	IFP	Member	5
6	Cllr S. Ntshingila	ANC	Member	6
7	Cllr T. V. Nxumalo	IFP	Member	4
8	Cllr C. K. Zungu	IFP	Member	6
9	Cllr M.O. Zungu*	NFP	Member	4
10	Cllr M.S. Gcaba*	NFP	Member	2

Cllr M.O. Zungu was redeployed to serve in Protection Services Portfolio Committee on 30 June 2022

Cllr M.S. Gcaba was redeployed to serve in Community Services Portfolio Committee on 30 June 2022

2.1.2 Local Economic Development Dev. Portfolio Committee

Legislative Functions:

- Local Economic Development
- Rural Development
- Small Medium Micro Enterprises Development
- Trading Regulations
- Informal sector development

Administrative Functions:

- Local Economic Development Awareness Programmes
- Facilitation of rural development initiatives
- Promotion of job creation initiatives
- Skills Development for Co-operatives and SMMEs.
- Grants –In-Aid
- Business Administration
- Business partnerships
- Economic research and policy
- Trading management
- Promotion of international relations

Prior to Local Government Elections November 2021

Local Economic Development Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of Meetings: 3
1	Cllr T.G. Madela	IFP	Chairperson	3
2	Cllr S.S. Buthelezi	IFP	Member	2
3	Cllr S.F. Cindi	IFP	Member	3
4	Cllr M.T. Mthembu	IFP	Member	1
5	Cllr T.D. Sikhakhane	ANC	Member	3
6	Cllr S.P. Ximba	IFP	Member	3
7	Cllr L. Yaka	IFP	Member	1

2.1.3 Tourism Portfolio Committee

Legislative Functions:

- Provision and maintenance of Tourism services, sites and attractions
- Site Heritage and cultural preservation and development
- Promotion, marketing and development of Local Tourism
- Monitoring of Local Tourism operators

Administrative Functions:

- Drive Tourism quality assurance
- Provision and maintenance of tourist services
- Tourism Awareness Programmes
- Tourism sites and attractions
- Regulation of tourism operators
- Tourism structures and institutions
- Maintaining Database of registered tourism products and service providers
- Local Information Services
- Capacity Building

Prior to Local Government Elections November 2021

Tourism Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of meetings: 1
1	Cllr Adv.R.V. Sibiya	IFP	Chairperson	0
2	Cllr M.R. Dubazane	ANC	Member	1
3	Cllr J.T. Gasa	ANC	Member	1
4	Cllr M. Mdlalose	IFP	Member	1
5	Cllr M.S. Mhlongo	IFP	Member	1
6	Cllr P.M. Mthethwa	IFP	Member	1
7	Cllr D. Khoza	IFP	Member	1
8	Cllr M.Z. Sikhakhane	IFP	Member	1

The Local Economic Development Portfolio Committee and the Tourism Portfolio Committee were incorporated after the 2021 Local Government Elections and the Terms of Reference were revised

Post Local Government Elections November 2021

Local Economic Development & Tourism Portfolio Committee				
No	Initials and Surname	Position/Role	Political Party	Total Number of Meetings: 6
1	Cllr M B Buthelezi	Chairperson	IFP	6
2	Cllr N.E. Dlamini	Member	IFP	3
3	Cllr T. P. Khanyile	Member	IFP	5
4	Cllr L D. Khumalo	Member	IFP	3
5	Cllr T.M. Khumalo	Member	ANC	4
6	Cllr M.N. Mgabhi	Member	NFP	6
7	Cllr M. I. Ngcobo	Member	IFP	0
8	Cllr S.D. Sibiya	Member	IFP	4
9	Cllr X. N. Sithole	Member	NFP	6

2.1.4 The Technical Services Portfolio Committee

Legislative functions:

- Electricity and gas reticulation matters
- Storm-water management systems
- Municipal roads
- Street lighting
- Fleet Management

Administrative Functions:

- Sustainable provision of technical and Infrastructure
- Electricity Supply
- Building Maintenance
- Municipal Roads Management

Prior to Local Government Elections November 2021

Technical Services Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of meetings: 3
1	Cllr S.M. Buthelezi	IFP	Chairperson	3
2	Cllr N.G. Dlamini	ANC	Member	0
3	Cllr P.B. Mbatha	IFP	Member	3
4	Cllr V. Ngcobo	IFP	Member	3
5	Cllr S.D. Sibiya	IFP	Member	3
6	Cllr S. Siyaya	ANC	Member	1
7	Cllr J.E. Xulu	IFP	Member	3

Post Local Government Elections November 2021

Technical Services Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of meetings: 6
1	Cllr T. G. Madela	IFP	Chairperson	6
3	Cllr S. N. Buthelezi	IFP	Member	4
4	Cllr S. W. Mkhize	IFP	Member	4
5	Cllr T. Ndlela	IFP	Member	4
6	Cllr M. B. Ntombela	NFP	Member	6
7	Cllr J. E. Xulu	IFP	Member	5
8	Cllr S. M. Xulu	IFP	Member	6
9	Cllr T. M. Zungu	DA	Member	2
10	Cllr M.E. Biyela*	ANC	Member	2

Notes: -

Cllr M.E. Biyela was redeployed to serve in Community Services Portfolio Committee on 30 June 2022

2.1.5 Planning and Development Portfolio Committee

Legislative functions:

- Spatial Planning and Land Use Management
- Planning and Development
- Real Estates
- Housing Development
- Alienation, acquisition and use of immovable residential property
- Building regulations
- Billboards and the display of adverts in public places
- Fencing and fences

Administrative Functions:

- Development planning
- Land Use and Development Management
- Land survey
- Housing administration
- Sustainable Provision of land
- IDP
- GIS

Prior to Local Government Elections November 2021

Planning and Development Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of meetings: 3
1	Cllr H.J. Mlambo	IFP	Chairperson	3
2	Cllr Prince T.M. Buthelezi	ANC	Member	3
3	Cllr B.L. Khumalo	IFP	Member	2
4	Cllr T.K. Mkhize	IFP	Member	3
5	Cllr K.P. Ngema	IFP	Member	0
6	Cllr I.P. Ngobese	IFP	Member	3
7	Cllr S Ntshingila	ANC	Member	1
8	Cllr S.V. Zondo	IFP	Member	1

Post Local Government Elections November 2021

Planning and Development Portfolio Committee				
No	Initials and Surname	Position/Role	Political Party	Total Number of Meetings: 7
1	Cllr S. M. Khuzwayo	IFP	Chairperson	7
2	iNkosi PVN Ntombela	Section 81 TL	Member	
3	Cllr F.M. Dlamini	IFP	Member	6
4	Cllr T. J. Mangele	IFP	Member	7
5	Cllr J. S. Mhlongo	NFP	Member	4
6	Cllr S. B. Mhlongo	IFP	Member	5
7	Cllr J. B. Mlotshwa	EFF	Member	2
8	Cllr H. I. Mkhize	ANC	Member	7
9	Cllr M. Mkhize	IFP	Member	6
10	Cllr A.M. Sibiya	IFP	Members	3.

2.1.6 Protection Services Portfolio Committee

Legislative Functions:

- Control of traffic and parking
- Security
- Law Enforcement
- Pounds
- Noise pollution
- Public gatherings management

Administrative Functions:

- Fire Fighting services
- Disaster Management
- Road Safety
- Development and Implementation of rank permits
- Issue learners and drivers licence
- Road Traffic Administration

Prior to Local Government Elections November 2021

Protection Services Portfolio Committee				
No.	Councillors Names	Political Party	Position	Total Number of meetings: 3
1	Cllr C.K. Zungu	IFP	Chairperson	3
2	Cllr T.P. Khanyile	IFP	Member	2
3	Cllr S.J. Mbatha	EFF	Member	3
4	Cllr W.V. Mbatha	IFP	Member	3
5	Cllr Z.B. Mncube	IFP	Member	2
6	Cllr A.M. Sibiya	IFP	Member	2

Post Local Government Elections November 2021

Protection Services Portfolio Committee				
No	Initials and Surname	Political Party	Position/Role	Total Number of meetings: 7
1	Cllr S. F. Zungu	IFP	Chairperson	7
2	Cllr F. M. Buthelezi	IFP	Member	7
3	Cllr M.R. Dubazane	ANC	Member	3
4	Cllr M.S. Gcaba*	NFP	Member	3
5	Cllr N. E. Madela	IFP	Member	4
6	Cllr P. M. Mthethwa	IFP	Member	6
7	Cllr S. S. Ntombela	NFP	Member	6
8	Cllr M. D. Xulu	IFP	Member	7
9	Cllr M.O. Zungu *	NFP	Member	1

Notes:-

Cllr M.O. Zungu was redeployed to serve in Protection Services Portfolio Committee on 30 June 2022

Cllr M.S. Gcaba was redeployed to serve in Community Services Portfolio Committee on 30 June 2022

3. Municipal Oversight Structure (MPAC) Functions

- To ensure that Municipal resources are used effectively and efficiently and report any deviations to Council.
- To review Auditor-General reports together with comments from Management and Audit Committee thereon and to make recommendations to Council.
- To review Internal Audit reports together with comments from Management and Audit Committee thereon and to make recommendations to Council.
- To initiate and develop the Annual Oversight report as part of Annual Report; and
- To attend and to make recommendation to Council on any relevant matter referred to it by Council, Exco, a Portfolio Committee, a member of MPAC, a Councillor and the Municipal Manager,
- On its own initiate investigate and report to Council on any relevant matter affecting the municipality

Prior to Local Government Elections November 2021

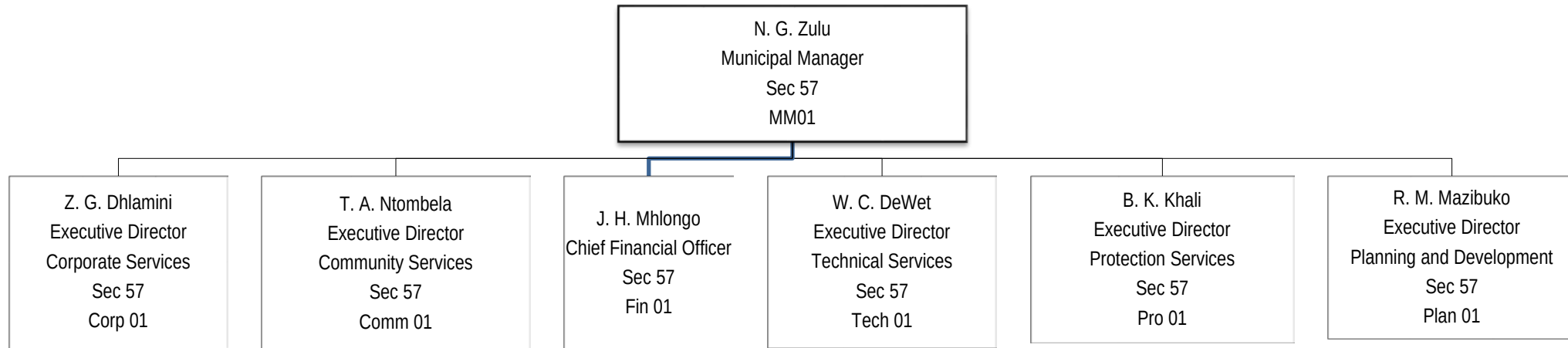
Municipal Public Accounts Committee		
Councillors Names	Political Party	Total Number of meetings (2)
Cllr R.B. Nyawo	IFP	2
Cllr T.K. Mkhize	IFP	1
Cllr P.B. Mbatha	IFP	2
Cllr W.V. Mbatha	IFP	2
Cllr N.G. Dlamini	ANC	2

Post Local Government Elections November 2021

Municipal Public Accounts Committee		
Councillors Names	Political Party	Total Number of meetings (3)
Cllr C.K. Zungu	IFP	3
Cllr F.M. Buthelezi	IFP	3
Cllr T. Ndlela	IFP	3
Cllr S. Ntshingila	ANC	2
Cllr T. M. Zungu	DA	2

APPENDIX C

ULUNDI LOCAL MUNICIPALITY MANAGEMENT STRUCTURE 2021/2022



APPENDIX D

Appendix D

1. Functions of the Municipality

Chapter 3, Section 11 of the Local Government: Municipal Systems Act, No. 32 of 2000 provides that the Executive and legislative authority of a municipality is exercised by the council of the municipality and the council takes all the decisions of the municipality although in terms of section 59, a municipal council must develop a system of delegation that will maximize administrative and operational efficiency and provide for adequate checks and balances.

A municipality exercises its legislative or executive authority by: -

- Developing and adopting policies, plans, strategies and programmes including targets for delivery
- Promoting and undertaking development,
- Establishing and maintaining and administration.
- Administering and regulating its internal affairs and the local government affairs of the local community.
- Implementing applicable national and provincial legislation and its by-laws.
- Providing municipal services to the local community or appointing appropriate service providers.
- Monitoring and where appropriate regulating municipal services where those services are provided by service providers other than the municipality.
- Preparing, approving and implementing its budget.
- Imposing and recovering rates, taxes, levies duties, services fees and surcharges on fees including setting and implementing tariff, rates and tax and debt collection policies.
- Monitoring the impact and effectiveness of any services, policies, programmes and plans.
- Establishing and implementing performance management systems.
- Promoting a safe and healthy environment.
- Passing by-laws and taking decisions on any abovementioned matters; and (n) Doing anything else within its legislative and executive competence.

For Ulundi Municipality, to fulfil the above-mentioned mandate, it has invoked Section 59 of the System Act with the following objectives in mind:

- Ensure maximum municipal administrative and operational efficiency without compromising accountability.
- Provide for good governance and allow for adequate checks and balances.
- Delegate decision making to the most effective level within the administration.
- Involve employees in management decisions as far as practicable.
- Promote a sense of collective responsibility for performance.
- Assign clear delegated duties for the management and co-ordination of administrative components, systems and mechanisms.
- Define in precise terms the delegated duties of each political structure political office bearer and the municipal manager.
- Determine the relationships amongst the political structures, political of the bearers and the administration and the appropriate lines of accountability and reporting for each of them.

1.1 Functions of the Municipality through the Department of Technical Services

This department is responsible for the following functions Electricity reticulation matters (electricity supply)

- Municipal road management
- Storm water management systems
- Street lighting
- Buildings maintenance
- Sustainable provision of technical, and infrastructure
- Fleet management

1.2 Functions of the Municipality through the Department of Development Planning

This department is responsible for the following functions

- Building regulations
- Development Planning
- Land survey
- Land use management
- Real estates
- Housing development and administration
- Alienation acquisition and use of immovable residential property
- Billboards and the display of adverts in public places

1.3 Functions of Community Services

This department is responsible for the following functions

- Refuse removal, refuse dumps and solid waste disposal
- Cleansing of public places
- Control of public nuisance
- Public Libraries
- Community Awareness Programmes
- Indigent Support
- Youth Social Development Programmes
- Cultural programmes
- HIV and communicable diseases
- Greening programmes
- Parks and Recreations
- Local amenities
- Local sports facilities
- Indigent and Pauper burials
- Cemeteries and burials

1.4 Functions of the Department of Protection Services

This department is responsible for the following functions

- Road Traffic Administration;
- Road safety,
- Control of traffic and parking.
- Security and Law enforcement.
- Disaster management.
- Firefighting services.
- Issuing of Learners and Drivers licenses.
- Pound management.
- Public gatherings management.
- Noise pollution management.
- Development and implementation of ranks permits

1.5 Functions of the Department of Financial Services

This department is responsible for the following functions

- Asset Management
- Supply Chain Management
- Revenue, Expenditure Management and Control
- Prepare of Annual Financial Statements
- Annual Budget Preparation and Adjustment

1.6 Functions of the Department of Corporate Services

This department is responsible for the following functions

Council Support

- Manages all Council, Section 79 committees (Portfolio committees), and MPAC and Audit committee meetings and provide secretariat duties.
- Manages matters relating to Ward committee meetings and community development workers - Ensure that committee minutes and records are safely kept.

Registry

Registry is charged with the management of municipal records e.g.

- Paper based records
- Electronic records
- Micrographic records
- Audi-visual records
- Security classified records in all formats

Human Resources

- Implements the administration of the councils' obligation in respect of:
- the Employment Equity Act
- the skills Development Act
- the Labour Relations
- the Basic Conditions of Employment Act
 - -Attend to all other human resources related matters such as:
- Personnel provisioning
- Personnel utilization
- Personnel exit.

Legal Services

- Conducts case law and legal research
- Legal interpretation and opinion
- Legal consultation
- Contracts and agreements
- Legal proceedings
- Administration (Reports and Records)

Local Economic Development

- Local Economic Development.
- Rural development.
- Small, medium micro enterprises development.
- Trading regulations.
- Informal sector development.
- Local Economic Development Awareness Programmes.
- Promotion of international relations.
- Promotion of Job creation initiatives

Tourism

- Tourism initiatives
- Aligning outcomes of broader tourism objectives
- Promoting and positioning the region in so far as Tourism is concerned.
- Project co-ordination and events management
- Information update, reports and correspondence
- Tourism awareness programmes
- Promoting, marketing and development of local tourism
- Tourism quality assurance

Internal Audit

This structure is established in terms of section 165 of the MFMA:

Prepare a risk-based audit plan and an internal audit program for each financial year.

Advise the accounting officer and report to the audit committee on the implementation of the internal audit plan and matters relating to:

- Internal Audit
- Internal Controls
- Accounting Procedures and Practices.
- Risk And Risk Management.
- Performance Management.
- Loss Control
- Compliance With the MFMA, Dora and Any Other Applicable Legislation.
- Perform Such other duties as may be assigned to it by the accounting officer.

APPENDIX E

1. Ward Reporting

1.1 Introduction

The government is committed to a form of participation which is empowering, and this includes the creation of democratic representative structures such as ward committees to assist in planning, implementation and monitoring of service delivery at ward level. In addition, this framework seeks to deepen the involvement of local communities in Local Governance matters by incorporating ward committees and communities at large in consultation around key municipal process such as the IDP, Budget process, Performance Management System and service delivery.

There is a need to improve the accountability of ward (committees) and municipal structures to community they serve. This will further assist municipalities with the practical implementation of a well-planned, resourced and a more structured participation programme, so that communities can actively contribute to the decision-making process within the council and to become agents of change and development.

Ward committees should be given necessary capacity and resources to develop and implement Ward Plans, which are Ward Operational Plan and Ward Improvement Plan thus extending the impact of ward committees in the community and within the council in order to further strengthen the impact of ward committees in Municipalities as well as in communities they serve, there is a need for a framework to make provision for specific functions to be performed by ward committees. This may assist to clarify the roles and responsibilities as uniform minimum requirements for ward committees.

1.2 Background

The Local Government Structures Act 117 of 1998 in Chapter 2 paragraph (2-6) as amended outlines the object of the national framework in terms of the role and support for ward committees in particular around payment of stipend payments of R1000.00.

Further it charts the functionality of ward committees by linking the payment of stipend to key functional indicators, amongst these:

- Number of ward committee management meetings held
- Submission and tabling of ward reports and reviewed ward plans to Council
- Number of door-to-door campaigns and/or interactions with all relevant substructures
- Number of complaints, queries and requests registered from the community and attended to
- Participation in projects and programmes of municipalities

In light of these indicators the EMM is committed through various supporting policies to ensure that ward committees' function as intended and are able to enhance participatory governance in a manner that would encourage maximum community involvement.

2. Functioning of Ward Committees

A Ward Committee Member may make recommendations on any matter affecting its ward to the Ward Committee, the Executive Committee or Support Committees or Council

The Ward Committee will be regarded as the statutory structure, recognized by the Municipal Council as its body and communication channel on matters affecting the ward, including, but not limited to:

- Representing the community on the compilation and implementation of the IDP
- Ensuring constructive and harmonious interaction between the Municipality and its community
- Budgeting process with an aid to develop the ward and the entire Municipality.

To serve as a mobilizing agent for community action. This may be achieved as follows:

- Attending to all matters that affect and benefit the community
- Acting in the best interest of the community

Ensure that active participation of the community in:

- Service payment campaigns
- The Municipality's budgetary process
- Decisions about the provisions of Municipal services
- Decisions about By-laws and or policies
- Such other functions as may be assigned to it by the Municipal Council
- Performance management systems
- Izimbizo for community participation

In terms of section 16 (2) of the Municipal Systems Act, the above functions and powers should not be interpreted as permitting interference with the Councils right to govern and to exercise its executive and legislative authority.

2.1 Determination of Interests to be Represented in Ward Committees by Individual Members (Sector Representation)

At least one Ward Committee member must be elected from the following interest groups [Sect.73. (3) Municipal Structures Act] Act 117 of 1998 as amended.

Composition of seats

There are ten (10) members that constitute a Ward Committee plus a Ward Councillor who is also the Chairperson of the Committee:

The below listed seats are commonly found in all wards:

- Women seat-which is compulsory to all Wards.
- Youth seat – mandatory to all Wards.
- Physically Challenged seat.
- Traditional leadership seat.
- Business Sector seat.
- Agricultural seat.
- Faith Based seat (NGO).
- Public Transport seat.
- Safety and Security seat.
- Tourism seat.

- Health.
- Sports and Recreation.
- Informal Traders, etc.

3. Functionality of Ward Committees

There has been a great improvement in the functionality of Ward Committee since the dedicated division for Public Participation with dedicated officials has been formalized.

The National Local Government Elections held in November 2021 affected the functionality hence it has not been easy for previous ward councillors to smoothly continue invite and hold community meeting during the canvassing period. We therefore failed to function from the second quarter until the new establishment of the new ward committees took place.

3.1 Establishment of New Ward Committees: Term 2021/2026

The ward committee's election started shortly after the National Local Government Elections and were very successful. Cogta inducted them on the 31st of March 2022. The induction was followed by the training and thereafter the launch of ward committee by the Speaker was done on the 31st of May 2022 and that marked the end of establishment phase of the ward committees.

3.2 Functionality Results of each Ward per Quarter In 2021/2022

Ward Committee Sitting Dates					
Ward Name	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Status
1	03/07/2021 04/08/2021 04/09/2021	02/10/2021 03/11/2021 02/12/2021	05/01/2022 05/02/2022 05/03/2022	06/04/2022 04/05/2022 04/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
2	22/07/2021 19/08/2021 23/09/2021	21/10/2021 18/11/2021 02/12/2021	27/01/2022 17/02/2022 17/03/2022	21/04/2022 19/05/2022 23/06/2022	1 st – Functional 2 nd – 3 rd – 4 th –
3	01/07/2021 03/08/2021 01/09/2021	01/10/2021 02/11/2021 03/12/2021	13/01/2022 02/02/2022 02/03/2022	01/04/2022 03/05/2022 01/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
4	17/07/2021 18/08/2021 17/09/2021	16/10/2021 17/11/2021 04/12/2021	18/01/2022 16/02/2022 16/03/2022	16/04/2022 17/05/2022 17/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
5	08/07/2021 05/08/2021 02/09/2021	07/10/2021 04/11/2021 02/12/2021	06/01/2022 03/02/2022 03/03/2022	07/04/2022 05/05/2022 02/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –

6	13/07/2021 17/08/2021 21/09/2021	26/10/2021 23/11/2021 04/12/2021	07/01/2022 01/02/2022 01/03/2022	26/04/2022 10/05/2022 28/06/2022	1 st – Functional 2 nd – 3 rd – 4 th –
7	14/07/2021 11/08/2021 15/09/2021	06/10/2021 10/11/2021 13/12/2021	12/01/2022 09/02/2022 09/03/2022	13/04/2022 11/05/2022 08/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
8	09/07/2021 06/08/2021 10/09/2021	10/10/2021 08/11/2021 03/12/2021	20/01/2022 04/02/2022 04/03/2022	08/04/2022 07/05/2022 03/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
9	31/07/2021 27/08/2021 18/09/2021	28/10/2021 28/11/2021 07/12/2021	25/01/2022 19/02/2022 26/03/2022	09/04/2022 27/05/2022 30/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
10	10/07/2021 07/08/2021 11/09/2021	09/10/2021 06/11/2021 11/12/2021	08/01/2022 12/02/2022 12/03/2022	02/04/2022 14/05/2022 11/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
11	24/07/2021 21/08/2021 25/09/2021	23/10/2021 27/11/2021 07/12/2021	15/01/2022 26/02/2022 19/03/2022	30/04/2022 28/05/2022 25/06/2022	1 st – Functional 2 nd – 3 rd – 4 th –
12	07/07/2021 26/08/2021 28/09/2021	12/10/2021 07/10/2021 11/12/2021	21/01/2022 15/02/2022 31/03/2022	19/04/2022 13/05/2022 07/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
13	29/07/2021 31/08/2021 30/09/2021	30/10/2021 30/11/2021 03/12/2021	22/01/2022 22/02/2022 20/03/2022	28/04/2022 26/05/2022 21/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
14	21/07/2021 20/08/2021 22/09/2021	20/10/2021 24/11/2021 08/12/2021	19/01/2022 23/02/2022 18/03/2022	20/04/2022 18/05/2022 22/06/2022	1 st – Functional 2 nd – 3 rd – 4 th –
15	28/07/2021 25/08/2021 08/09/2021	13/10/2021 04/11/2021 04/12/2021	26/01/2022 11/02/2022 23/03/2022	15/04/2022 20/05/2022 24/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
16	30/07/2021 28/08/2021 25/09/2021	27/10/2021 26/11/2021 08/12/2021	28/01/2022 25/02/2022 25/03/2022	29/04/2022 25/05/2022 29/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –

17	15/07/2021 14/08/2021 29/09/2021	19/10/2021 12/11/2021 10/12/2021	04/01/2022 08/02/2022 29/03/2022	05/04/2022 31/05/2022 10/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
18	20/07/2021 12/08/2021 28/09/2021	29/10/2021 29/11/2021 11/12/2021	21/01/2022 10/02/2022 30/03/2022	14/04/2022 06/05/2022 14/06/2022	1 st – Functional 2 nd – 3 rd – 4 th –
19	27/07/2021 07/08/2021 07/09/2021	12/10/2021 13/11/2021 04/12/2021	08/01/2021 04/02/2022 31/03/2022	19/04/2022 12/05/2022 14/06/2022	1 st – Functional 2 nd – 3 rd – 4 th –
20	16/07/2021 13/08/2021 16/09/2021	15/10/2021 19/11/2021 03/12/2021	14/01/2022 18/02/2022 11/03/2022	22/04/2022 13/05/2022 15/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
21	02/07/2021 26/08/2021 03/09/2021	08/10/2021 05/11/2021 02/12/2021	11/01/2022 15/02/2022 15/03/2022	12/04/2022 24/05/2022 07/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
22	08/07/2021 12/08/2021 09/09/2021	14/10/2021 11/11/2021 09/12/2021	13/01/2022 10/02/2022 10/03/2022	14/04/2022 12/05/2022 09/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
23	06/07/2021 14/08/2021 07/09/2021	05/10/2021 09/11/2021 07/12/2021	04/01/2022 08/02/2022 08/03/2022	05/04/2022 06/05/2022 18/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –
24	22/07/2021 24/08/2021 14/09/2021	22/10/2021 20/11/2021 01/12/2021	29/01/2022 24/02/2022 24/03/2022	23/04/2022 21/05/2022 21/06/2022	1 st – Non-functional 2 nd – 3 rd – 4 th –

4 Challenges

- Frequent training and capacitation of Ward Committees by the Municipality is necessary to keep the consistent 100% functionality of Ward Committees.
- Community feedback meetings not being held by other Councilors; hence it scores more marks in the assessment of the ward functionality.
- Insufficient Human Resource in the Public Participation office is indeed a big challenge.
- Scarcity of tools of trade to provide Ward Committees for their record safe keeping.
- Some Ward Committees had challenges of prolonged sick periods of its Councillors and that caused a problem in them signing or authorizing the validity of ward sittings and community meetings held in that particular period.

5 Interventions by the Municipality to sustain the Functional and to assist in the Elimination of Non-Functional Ward Committees.

- The Council to provide training or to capacitate Ward Committee members to ensure that they thoroughly understand their functions until the end of their term of Office.
- Proposed staffing of the Public Participation Office and the Office of the Speaker.
- Review of stipend payment for 2021/2022 from R750.00 to R1000.00.
- Encouragement of Ward Councillors to hold Community feedback meetings consistently and not to skip a quarter without the Community Feedback meeting hence it is a requirement that they hold the Community Feedback meetings quarterly.
- The Department to allocate budget for Ward Committees tools of trade and other financial support needed to sustain functionality of Ward Committees.
- To those Wards that had a challenge of ill Ward Councillors, the Speaker as the Chairperson of the Council will ensure that such Wards are given support by other Council. The Provincial COGTA be formally informed in writing as to what support will Municipality.

6 Community Feedback Meetings

Ward 01

Date	Venue	Time
06/07/2021	eMantungweni	10H00
10/07/2021	Ombimbini	10H00
17/07/2021	Ningizimu	10H00
24/07/2021	Ezidwadweni	10H00
07/08/2021	Eskhwebezane	10H00
14/08/2021	Okuncweleni	10H00
21/08/2021	Empambukweni	10H00
28/08/2021	KwaMdumela	10H00
11/09/2021	Goqo	10H00
18/09/2021	Ombimbini	10H00
16/10/2021	eMantungweni	10H00
23/10/2021	eZidwadweni	10H00
30/10/2021	Ngogelana	10H00
13/11/2021	Okuncweleni	10H00
27/11/2021	Eskhwebezane	10H00
11/12/2021	Embizeni	10H00
18/12/2021	Ezikhukhuleni	10H00
15/01/2022	Mantungweni	10H00
22/01/2022	Ngogelana	10H00
12/02/2022	KwaMdumela	10H00
19/02/2022	Mpambukelweni	10H00
26/02/2022	eZidwadweni	10H00
11/03/2022	Mbizeni	10H00
25/03/2022	eZikhukhuleni	10H00
15/04/2022	Ningizimu	10H00
29/04/2022	Okuncweleni	10H00
13/05/2022	Mdumela	10H00
27/05/2022	Ombimbini	10H00
10/06/2022	eMantungweni	10H00

Ward 02

Date	Venue	Time
20/07/2021	Mhlangandlovu area	09H00
17/08/2021	Sizilo (ematsheni ampisholo)	09H00
21/09/2021	Ivungu area, Nondayana Hall	09H00
19/10/2021	Uzwela area, Mnyamatheni	09H00
16/11/2021	Mndaweni area, Ezikingini	09H00
05/12/2021	Mdelu area	09H00
18/01/2022	Brush area, Msebeni Store	09H00
21/03/2022	Ekushumayeleni area	09H00
18/04/2022	Ophisweni area	09H00

Ward 03

Date	Venue	Time
13/07/2021	Dayingubo	10H00
14/07/2021	Thandaziphi	10H00
17/08/2021	Nsukangihlale	10H00
18/08/2021	Godlankomo	10H00
28/09/2021	Dayingubo	10H00
29/09/2021	Thandaziphi	10H00
19/10/2021	Nsukangihlale	10H00
20/10/2021	Godlankomo	10H00
16/11/2021	Thandaziphi	10H00
17/11/2021	Dayingubo	10H00
07/12/2021	Godlankomo	10H00
08/12/2021	Nsukangihlale	10H00
20/01/2022	Thandaziphi	10H00
21/01/2022	Dayingubo	10H00
14/02/2022	Nsukangihlale	10H00
15/02/2022	Godlankomo	10H00
04/03/2022	Dayingubo	10H00
05/03/2022	Thandaziphi	10H00
11/04/2022	Godlankomo	10H00
12/04/2022	Nsukangihlale	10H00
20/05/2022	Dayingubo	10H00
21/05/2021	Thandaziphi	10H00
19/06/2021	Nsukangihlale	10H00
20/06/2021	Godlankomo	10H00

Ward 04

Date	Venue	Time
19/07/2021	Esidakeni	10H00
18/09/2021	Ezembeni	10H00
16/11/2021	Ogedleni	10H00
24/01/2022	Mlovu	10H00
05/04/2022	Mpithimpithini	10H00
14/05/2022	Chibini	10H00
22/06/2022	Stedhem (Stetema)	10H00

Ward 05

Date	Venue	Time
10/07/2021	KwaMpanza Hall	10H00
23/07/2021	Magagadolo	10H00
14/08/2021	Ezimfabeni	10H00
09/09/2021	Esikhumbeni	10H00
09/10/2021	Qhudebe	10H00
06/11/2021	Okhalweni	10H00
04/12/2021	KwaMpanza Hall	10H00
08/01/2022	KwaMpanza Hall	10H00
05/02/2022	Esikhumbeni	10H00
11/03/2022	Saku	10H00
08/04/2022	Magagadolo	10H00
06/05/2022	Nsabekhuluma	10H00
10/06/2022	KwaMpanza Hall	10H00

Ward 06

Date	Venue	Time
18/07/2021	Idlebe area	10H00
22/08/2021	Mwelase area	10H00
18/09/2021	Mabeka area	10H00
17/10/2021	Mfekazi area	10H00
20/11/2021	Dlabane area	10H00
09/12/2021	Mwelase area	10H00
13/01/2022	Idlebe area	10H00
19/02/2022	Mfekazi area	10H00
18/03/2022	Mabeka area	10H00
22/04/2022	Dlabane area	10H00
18/05/2022	Mwelase area	10H00
18/06/2022	Mbabazi area	10H00

Ward 07

Date	Venue	Time
11/07/2021	eSiphiva	09H00
15/08/2021	Bhungwana	09H00
19/09/2021	Xasana	09H00
10/10/2021	Thombothi	09H00
05/11/2021	Exolo	09H00
10/12/2021	Equbeni	09H00
16/01/2022	Obhokweni	09H00
13/02/2022	Nqabeni	09H00
10/03/2022	eMame	09H00
07/04/2022	eNdinge	09H00
12/05/2022	eSiphiva	09H00
23/06/2022	Bhungwana	09H00

Ward 08

Date	Venue	Time
26/07/2021	Ezizhwangeni Area	10H00
12/07/2021	Donsa Area	10H00
12/07/2021	Phoqukhalo Area	10H00
18/07/2021	Siphethu/ Chibini Area	10H00
24/07/2021	Ezihlabeni Area	10H00
26/07/2021	Gezizandla Area	10H00
13/07/2021	Mashona	10H00
09/07/2021	Memulweni / Tshelezintombi Area	10H00
17/07/2021	Mngawe Area	10H00
25/07/2021	Jikaza / Linda / Mganga Area	10H00
24/07/2021	Ziganda Area	10H00
19/07/2021	Mganimbobo Area	10H00
02/07/2021	Mawombeni	10H00
26/08/2021	eSphethu Area	10H00
29/08/2021	Donsa Area	10H00
29/08/2021	Ezihlabeni Area	10H00
24/08/2021	Phoqukhalo Area	10H00
29/08/2021	Mashona Area	10H00
08/08/2021	Mngawe Area	10H00
08/08/2021	Mganimbobo Area	10H00
18/08/2021	Mawombeni Area	10H00
01/09/2021	Ezizhwangeni Area	10H00
19/09/2021	eSphethu Area	10H00
30/09/2021	Phoqukhalo Area	10H00
08/09/2021	Gezizandla Area	10H00
17/09/2021	Memulweni Area	10H00
27/09/2021	Mngawe Area	10H00
04/09/2021	Jikaza Area	10H00
03/09/2021	Zigando Area	10H00
20/09/2021	Mganimbobo	10H00
04/10/2021	eSphethu Area	10H00
18/10/2021	Ezihlabeni Area	10H00
06/10/2021	Mashona Area	10H00
24/10/2021	Mawombeni Area	10H00
13/11/2021	Ezizhwangeni Area	10H00
18/11/2021	Donsa Area	10H00
13/11/2021	Ezihlabeni Area	10H00
17/11/2021	Gezizandla Area	10H00
17/11/2021	Jikaza Area	14H00
20/11/2021	Memulweni Area	10H00
15/11/2021	Zigando Area	10H00
05/12/2021	Donsa	10H00
08/12/2021	Siphethu / Chibini	10H00
02/12/2021	Phoqukhalo Area	10H00
05/12/2021	Mashona	14H00
15/12/2021	Mawombeni	10H00
06/12/2021	Memulweni / Tshelezintombi	10H00
18/12/2021	Mganimbobo	10H00

30/12/2021	Mngawe	10H00
05/01/2022	Siphethu/Chibini	10H00
05/01/2022	Ezihlabeni	14H00
21/01/2022	Gezizandla	10H00
24/01/2022	Phoqukhalo	10H00
31/01/2022	Donsa	10H00
25/01/2022	Mashona	10H00
05/01/2022	Mganimbobo	16H00
07/02/2022	Eziqhwangeni	10H00
18/02/2022	Siphethu / Chibini	10H00
27/02/2022	Donsa	10H00
07/02/2022	Mashona	14H00
04/02/2022	Memulweni / Tshelezintombi	10H00
04/02/2022	Mngawe	14H00
08/02/2022	Zingando	10H00
10/02/2022	Jikaza Area	10H00
18/02/2022	Mawombeni Area	10H00
04/03/2022	Mashona	10H00
07/03/2022	Ezihlabeni	10H00
16/03/2022	Phoqukhalo Area	10H00
18/03/2022	Mganibombo	10H00
18/03/2022	Memulweni	14H00
22/03/2022	Gezizandla	10H00
08/04/2022	Mngawe	10H00
09/04/2022	Donsa	10H00
15/04/2022	Eziqhwangeni	10H00
18/04/2022	Gezizindla	10H00
18/04/2022	Jikaza	14H00
25/04/2022	Ezingando	10H00
27/04/2022	Siphethu	10H00
29/04/2022	Mashona	10H00
30/04/2022	Mawombeni	10H00
18/05/2022	Phoqukhalo	10H00
26/05/2022	Donsa	10H00
28/05/2022	Ezihlabeni	10H00
03/06/2022	Gezizandla	10H00
04/06/2022	Siphethu	10H00
04/06/2022	Ezihlabeni	14H00
06/06/2022	Mganibombo	10H00
14/06/2022	Donsa	10H00
15/06/2022	Mngawe	10H00
18/06/2022	Mashona	10H00
18/06/2022	Zingando	10H00
21/06/2022	Mawombeni	10H00
24/06/2022	Eziqhwangeni	10H00
25/06/2022	Jikaza	10H00
27/06/2022	Memulweni	10H00

Ward 09

Date	Venue	Time
05/07/2021	Ntontiyane	10H00
13/07/2021	Vezunyawo	10H00
20/07/2021	Whole Ward	10H00
02/08/2021	Nzimakazi	10H00
13/09/2021	Othini	10H00
13/09/2021	Ndindindi	14H00
17/10/2021	Othini	10H00
17/10/2021	Ntontiyane	14H00
16/11/2021	Ekudubekeni	10H00
16/11/2021	Zikhonele	14H00
25/12/2021	Whole Ward	10H00
18/01/2022	Ndindindi	10H00
11/02/2022	Dunge	10H00
20/03/2022	Zikhonele	10H00
20/03/2022	Gwabini	14H00
14/04/2022	Nzimakazi	10H00
14/04/2022	Othini	14H00
19/05/2022	Mission	10H00
09/06/2022	Ekudubekeni	10H00

Ward 10

Date	Venue	Time
06/07/2021	Mhlahlane area	10H00
13/07/2021	Langakazi area	10H00
20/07/2021	Goqo area	10H00
21/07/2021	Othini area	10H00
04/08/2021	Madaka area	10H00
18/08/2021	Mshayazafe area	10H00
31/08/2021	Mondiya area	10H00
08/09/2021	Langakazi area	10H00
21/09/2021	Myeye area	10H00
05/10/2021	Madaka area	10H00
26/10/2021	Mhlahlane area	10H00
03/11/2021	Zihlalo area	10H00
23/11/2021	Langakazi area	10H00
01/12/2021	Goqo area	10H00
22/12/2021	Othini area	10H00
19/01/2022	Madaka area	10H00
25/01/2022	Langakazi area	10H00
08/02/2022	Zihlalo area	10H00
29/02/2022	Mhlahlane area	10H00
08/03/2022	Madaka area	10H00
22/03/2022	Myeye area	10H00
12/04/2022	Mpembeni area	10H00
30/04/2022	Goqo area	10H00
17/05/2022	Ezihlalo area	10H00
30/05/2022	Othini area	10H00
14/06/2022	Zihlalo area	10H00

21/06/2022	Madaka area	10H00
28/06/2022	Myeye area	10H00

Ward 11

Date	Venue	Time
07/07/2021	Sishwili 01 (Power)	10H00
11/08/2021	Entendeka	10H00
15/09/2021	Sishwili 01 (Power)	10H00
13/10/2021	Vukuzenzele	10H00
10/11/2021	Empolweni	10H00
08/12/2021	KwaNcwane	10H00
12/01/2022	Sishwili 02 (Sizabantu)	10H00
09/02/2022	Entendeka	10H00
08/03/2022	Sishwili 01 (Power)	10H00
12/04/2022	Vukuzenzele (Sishwili)	10H00
10/05/2022	Empolweni	10H00
14/06/2022	KwaNcwane	10H00

Ward 12

Date	Venue	Time
06/07/2021	Sishwili (Sizabantu Store)	09H00
07/09/2021	Imbilane (Zelaphile Creche)	09H00
02/11/2021	Mbangayiya Creche	09H00
01/03/2022	B/North (Ulundi Private School)	15H00
05/04/2022	Mdumezulu (Prince Dabulamanzi)	15H00

Ward 13

Date	Venue	Time
09/07/2021	Nhlazatshe Farmers Hall	10H00
16/07/2021	Mpungamhlophe Hall	10H00
23/07/2021	Konfoor	10H00
06/08/2021	Mashudu	10H00
13/08/2021	Erasmusfontein	10H00
20/08/2021	Draaihoek Creche	10H00
27/08/2021	Zulu Rock	10H00
10/09/2021	Sitholinhlahla	10H00
17/09/2021	Gade	10H00
05/11/2021	Nhlazatshe	10H00
12/11/2021	Mpungamhlophe	10H00
19/11/2021	Konfoor	10H00
26/11/2021	Mashudu	10H00
03/12/2021	Erasmusfontein	10H00
10/12/2021	Draaihoek	10H00
17/12/2021	Zulu Rock	10H00
07/01/2022	Sitholinhlahla	10H00
14/01/2022	Gade	10H00
03/03/2022	Nhlazatshe	10H00
10/03/2022	Mpungamhlophe	10H00
17/03/2022	Konfoor	10H00

24/03/2022	Mashudu	10H00
07/04/2022	Erasmusfontein	10H00
21/04/2022	Draaihoek	10H00
05/05/2022	Zulu Rock	10H00
19/05/2022	Sitholinhlaha	10H00
09/06/2022	Gade	10H00

Ward 14

Date	Venue	Time
11/07/2021	Njojo Area	10H00
16/08/2021	Njomelwane Area	10H00
12/09/2021	Ntilingwe Area	10H00
15/10/2021	kwaMbanda Area	10H00
12/11/2021	Ntilingwe Area	10H00
10/12/2021	KwaNyoni Area	10H00
17/01/2022	Hlushwana Area	10H00
27/02/2022	Zilulwana Area	10H00
26/03/2022	Dibha Area	10H00
28/04/2022	Njojo Area	10H00
28/05/2022	Njomelwana Area	10H00
25/06/2022	KwaNyoni Area	10H00

Ward 15

Date	Venue	Time
14/07/2021	Diadla Hall	09H00
10/08/2021	KwaShwele Area	09H00
09/11/2021	Ngqolothi Area	09H00
08/01/2022	Diadla Hall	09H00
10/04/2022	Makhalathini Area	09H00
13/06/2022	Gcinuxolo Area	09H00

Ward 16

Date	Venue	Time
11/07/2021	Nkololweni	10H00
03/08/2021	Cokolo	10H00
14/09/2021	Ziqongwana	10H00
16/12/2021	Babanango	10H00
09/01/2022	KweyeZulu	10H00
08/02/2022	Nsubeni	10H00
14/03/2022	Matafuleni	10H00
17/04/2022	Lukhwazi	10H00
12/05/2022	Makhosini	10H00
08/06/2022	Nzololo	10H00

Ward 17

Date	Venue	Time
16/07/2021	Mabedlane	16H00
25/07/2021	Cengeni & Ntabamhlophe	09H00
27/07/2021	Mbudle	09H00
15/08/2021	Otsiligwaneni	09H00
16/08/2021	Mphothi	16H00
26/08/2021	Mawulashe	09H00
16/09/2021	Qwasha	14H00
25/09/2021	Ezibindini	14H00
15/10/2021	Mphothi	10H00
16/10/2021	Otsiligwaneni	09H00
25/10/2021	Mbudle	09H00
18/11/2021	Cengeni & Ntabamhlophe	09H00
25/11/2021	Mabedlane	16H00
26/11/2021	Ezibindini	14H00
10/12/2021	Qwasha School	14H00
11/12/2021	Mawulashe	10H00
15/01/2022	Ezibindini	14H00
16/01/2022	Qwasha	14H00
28/01/2022	Mawulashe	10H00
17/02/2022	Mphothi	10H00
25/02/2022	Otsiligwaneni	09H00
26/02/2022	Mbudle	09H00
16/03/2022	Cengeni & Ntabamhlophe	09H00
26/03/2022	Mabedlane	16H00
16/04/2022	Mawulashe	10H00
27/04/2022	Qwasha School	10H00
18/05/2022	Ezibindini School	10H00
25/05/2022	Mabedlane School	10H00
27/05/2022	Cengeni & Ntabamhlophe	10H00
15/06/2022	Mbudle	10H00
25/06/2022	Otsiligwaneni	10H00
26/06/2022	Mphothi School	16H00

Ward 18

Date	Venue	Time
13/07/2021	Ulundi Creche, Ezihlabeni	10H00
14/07/2021	Siphumelele Creche, Unit L	14H00
11/08/2021	Mbhoshongweni Area	10H00
18/08/2021	Egugwini Creche, Mhlwathini	10H00
08/09/2021	Unit A Hall	14H00
15/09/2021	Mhlwathini, Egugwini Creche	10H00
05/10/2021	Ezihlabeni, Ulundi Creche	10H00
13/10/2021	Unit L, Sphumelele Creche	14H00
09/11/2021	Mhlwathini, Egugwini Creche	10H00
17/11/2021	Unit A, Unit A Hall	14H00
07/12/2021	Mbhoshongweni	10H00
14/12/2021	Ezihlabeni, Emthombothini	10H00
11/01/2022	Ezihlabeni, Emthombothini	10H00

19/01/2022	Mhlwathini, Egugwini Creche	10H00
08/02/2022	Unit L, Sphumelele Creche	14H00
16/02/2022	Mhlwathini, Egugwini Creche	10H00
07/03/2022	Unit A, Unit A Hall	14H00
14/03/2022	Mbhoshongweni	10H00
04/04/2022	Ezihlabeni, Ulundi Creche	10H00
10/04/2022	Mhlwathini, Egugwini	10H00
16/05/2022	Unit L, Sphumelele Creche	14H00
24/05/2022	Unit A Hall	14H00
06/06/2022	Ezihlabeni, Ulundi Creche	10H00
14/06/2022	Mbhoshongweni	10H00

Ward 19

Date	Venue	Time
15/06/2021	Mbhoshongweni Sport Ground	10H00
23/06/2021	B-South Hall	15H00
13/07/2021	Mfaniseni Creche	10H00
27/07/2021	Mtikini, Esihlahleni	10H00
10/08/2021	Here is Life Church Ministries, Thokoza	10H00
24/08/2021	Mbhoshongweni Sport Ground	10H00
15/09/2021	B-South Hall	15H00
28/09/2021	Mfaniseni Creche	10H00
12/10/2021	Mtikini, Esihlahleni	10H00
26/10/2021	Here is Life Church Ministries, Thokoza	10H00
09/11/2021	Kusasa Lethu Creche	10H00
24/11/2021	B-South Hall	15H00
07/12/2021	Mfaniseni Creche	10H00
18/01/2022	Mtikini, Esihlahleni	10H00
08/02/2022	Here is Life Church Ministries, Thokoza	10H00
22/02/2022	Mbhoshongweni Sport Ground	10H00
15/03/2022	B-South Hall	15H00
29/03/2022	Mfaniseni Creche	15H00
12/04/2022	Thengisangaye School	15H00
25/04/2022	Sthandiwe Creche	14H00
09/05/2022	Mbhoshongweni Sport Ground	10H00
30/05/2022	B-South Hall	15H00
13/06/2022	Mfaniseni Creche	10H00
27/06/2022	Mtikini Esihlahleni	10H00

Ward 20

Date	Venue	Time
19/07/2021	Ezihlabeni area	10H00
16/08/2021	Ndayini area	10H00
20/09/2021	Gqikazi area	10H00
18/10/2021	Sangoyane area (esiphansi)	10H00
22/11/2021	Sangoyane area (esiphezulu)	10H00
06/12/2021	Manekwane area	10H00
18/01/2022	Ntandakuwela area	10H00
15/02/2022	Siyanda area	10H00
07/03/2022	Mxolisi area	10H00

18/04/2022	Nqunqa area	10H00
16/05/2022	KIDECO	10H00
20/06/2022	Folose area	10H00

Ward 21

Date	Venue	Time
02/07/2021	Mkhazane	10H00
11/07/2021	Ndonsakusa	10H00
30/07/2021	Zihlabathini	10H00
08/08/2021	Ndonsakusa	10H00
22/08/2021	Newlands	10H00
27/08/2021	Zihlabathini	10H00
10/09/2021	Sbunjana	10H00
26/09/2021	Ndlovana	10H00
01/10/2021	Newlands	10H00
21/10/2021	Zihlabathini	10H00
31/10/2021	Sbunjana	10H00
04/11/2021	Zidwadweni	10H00
14/11/2021	Ndlovana	10H00
18/11/2021	Ndonsakusa	10H00
02/12/2021	Sbunjana	10H00
05/12/2021	Mkhazane	10H00
05/12/2021	Zwelisha	15H00
12/12/2021	Zidwadweni	10H00
16/01/2022	Sbunjana	10H00
21/01/2022	Newlands	10H00
30/01/2022	Mkhazane	10H00
06/02/2022	Zihlabathini	10H00
11/02/2022	Mkhazane	10H00
20/02/2022	Ndonsakusa	10H00
29/02/2022	Sbunjana	10H00
09/03/2022	Newlands	10H00
19/03/2022	Zihlabathini	10H00
24/03/2022	Zidwadweni	10H00
31/03/2022	Zwelisha	10H00
07/04/2022	Ndonsakusa	10H00
16/04/2022	Mkhazane	10H00
21/04/2022	Ndlovana	10H00
31/04/2022	Newlands	10H00
14/05/2022	Mkhazane	10H00
14/05/2022	Zwelisha	15H00
19/05/2022	Ndonsakusa	10H00
28/05/2022	Ndlovana	10H00
09/06/2022	Sbunjana	10H00
18/06/2022	Newlands	10H00
23/06/2022	Zihlabathini	10h00
30/06/2022	Zidwadweni	10H00

Ward 22

Date	Venue	Time
11/08/2021	Zondela Community Hall	15H00
18/08/2021	D Section Community Hall	15H00
10/11/2021	Zondela Community Hall	15H00
17/11/2021	D-Section Community Hall	15H00
09/02/2022	Zondela Community Hall	15H00
16/02/2022	D-Section Community Hall	15H00
10/05/2022	Zondela Community Hall	15H00
17/05/2022	D-Section Community Hall	15H00

Ward 23

Date	Venue	Time
06/07/2021	Mandeva Area	09H00
13/07/2021	Mbuzikazi Area	09H00
20/07/2021	Duze Area	09H00
03/08/2021	Mahlomane Area	09H00
16/08/2021	Hlungulwane Area	09H00
18/08/2021	Mpofazane Area	09H00
21/09/2021	Senzangakhona Area	09H00
24/09/2021	KwaNobamba Area	09H00
27/09/2021	Emathayini Area	09H00
29/09/2021	Enkiliji Area	09H00
05/10/2021	Madumela Area	09H00
19/10/2021	Mshisampisi Area	09H00
26/10/2021	Vezunyawo Area	09H00
02/11/2021	KwaNgoni Area	09H00
09/11/2021	Sgodiphola Area	09H00
16/11/2021	Ezimpayini Area	09H00
07/12/2021	Mandeva Area	09H00
13/12/2021	Mahlomane Area	09H00
21/12/2021	Senzangakhona Area	09H00
24/12/2021	Maqwatha Area	09H00
26/12/2021	eMalomeni Area	09H00
04/01/2022	Goje Area	09H00
05/01/2022	Mbuzikazi Area	09H00
11/01/2022	Maqwatha Area	09H00
01/02/2022	Mandeva Area	09H00
08/02/2022	Duze Area	09H00
16/02/2022	Mahlomane Area	09H00
22/02/2022	Hlungulwane Area	09H00
07/03/2022	Mpofazane	09H00
15/03/2022	Senzangakhona Area	09H00
21/03/2022	KwaNobamba Area	09H00
04/03/2022	Emathayini Area	09H00
11/03/2022	Madumela Area	09H00
19/03/2022	Nkiliji Area	09H00
02/05/2022	Mshisampisi Area	09H00
10/05/2022	Vezunyawo Area	09H00
16/05/2022	kwaNgoni Area	09H00

06/06/2022	Sgodiphola Area	09H00
14/06/2022	Ezimpayini Area	09H00
20/06/2022	Maqwatha Area	09H00

Ward 24

Date	Venue	Time
16/07/2021	Nkonjane	10H00
28/08/2021	Hlophekhulu	10H00
17/09/2021	KwaMvula	10H00
16/10/2021	Nguqe	10H00
05/11/2021	Ekujulukeni	10H00
04/12/2021	Ezikhumbeni	10H00
20/01/2022	Basamlilo	10H00
18/02/2022	Ntshiyazana	10H00
17/03/2022	Dindi	10H00
16/04/2022	Gijima	10H00
20/05/2022	Ebhaleni	10H00
04/06/2022	Thuthu	10H00

APPENDIX F

Capital Projects – MIG Grant

Ward	Project	Status	Start Date	Completion date	Budget
6	Bayeni Community Hall	Project Roll-Over	01-Jul-21	Not Complete	R1 797 717,13
24	KwaDindi Community Hall	Project Roll-Over	01-Jul-21	Not Complete	R1 797 717,13
16	Kweyezulu Community Hall	Project Roll-Over	01-Jul-21	Not Complete	R1 797 717,13
12	Imbilane Community Hall	Project Roll-Over	01-Jul-21	Not Complete	R1 797 717,13
8	Jikazi Community Hall	Project Roll-Over	01-Jul-21	Not Complete	R1 797 717,13
13	Nhlazatshe Community Hall	Project Roll-Over	01-Jul-21	Not Complete	R1 797 717,13
14	Njomelwane Community Hall	Project Roll-Over	01-Jul-21	Not Complete	R1 797 717,13
10	Nomdiya Community Hall	Project Roll-Over	01-Jul-21	Not Complete	R1 797 717,13
15	Nomkhangala Community Hall	Project Roll-Over	01-Jul-21	Not Complete	R1 797 717,13
5	Ntambonde Community Hall	Project Roll-Over	01-Jul-21	Not Complete	R1 797 717,13
19	Thokoza Community Hall	Project Roll-Over	01-Jul-21	Not Complete	R1 797 717,13
18	Ezihlabeni Sportfield	Project Roll-Over	01-Jul-21	Not Complete	R6 745 376,67
19	Mkhazane Sportfield	Project Roll-Over	01-Jul-21	Not Complete	R557,864.18
20	Ezakhiweni Sportfield	Project Roll-Over	01-Jul-21	Not Complete	R413,194.99
9	Dikana Sportfield	Project Roll-Over	01-Jul-21	Not Complete	R1,899,172.17
23	KwaGoje Sportfield	Project Roll-Over	01-Jul-21	Not Complete	R1,251,402.50
17	Qwasha Sportfield	Project Roll-Over	01-Jul-21	Not Complete	R3,529,429.12
Various	Ulundi High Mast Phase2	Complete	01-Jul-21	30-Nov-21	R1 606 849,00
16	Maganda Gravel Road	Complete	01-March-22	30-Jun-22	R5 259 957,61
24	Ezimfeneni Gravel Road	Complete	01-March-22	30-Jun-22	R5 417 756,33
CBD	CBD Roads and Sidewalks	Complete	01-March-22	30-Jun-22	R4 376 909,00
		Total			R50 696 139,41

Capital Projects INEP Grant

Ward	Project	Status	Start Date	Complete Date	Budget
1	Esikhwebezana	Complete	01-Jul-21	31 Dec 2021	R300 000,00
3	Ngalonde	Complete	01-Jul-21	31 Dec 2021	R450 000,00
6	Idlebe	Complete	01-Jul-21	31 Dec 2021	R450 000,00
8	Mnqawe	Complete	01-Jul-21	31 Dec 2021	R300 000,00
7	Esipiva	Complete	01-Jul-21	31 Dec 2021	R495 000,00
8	Vuthela	Complete	01-Jul-21	31 Dec 2021	R450 000,00
8	Mashona	Complete	01-Jul-21	31 Dec 2021	R450 000,00
9	Thembalami	Complete	01-Jul-21	31 Dec 2021	R450 000,00
11	Sishwili	Complete	01-Jul-21	31 Dec 2021	R300 000,00
14	Damaseko	Complete	01-Jul-21	31 Dec 2021	R450 000,00
14	Ntilingwe	Complete	01-Jul-21	31 Dec 2021	R300 000,00
21	Mabedlane / Mkhazane	Complete	01-Jul-21	31 Dec 2021	R605 000,00
Total					R5 005 000,00

Two projects per Ward had been identified as follows:

Ward no.	Name of Projects	Consultant name
01	Mtshikini Causeway and Ezidwadweni Community Hall	Hi Tech Consulting Engineers
02	Nondayana Sportsfield and Brush Community Hall	Impande Consulting Engineers
03	Gazini Community hall & Nsukangihlale Community Hall	Impande Consulting Engineers
04	Chibini Community Hall & Chibini Sportfield	Hi Tech Consulting Engineers
05	Ntambode Sportsfield & Ntambode Community hall	Mahlahla Consulting Engineers.
06	Okhalweni Sportsfield & Mbotsheni Community Hall	Mageba Consulting and Project Managers
07	Zungu Sportsfield and Mame Community hall	Mageba Consulting and project Managers
08	Jikaza Community Hall & Siphethu Community Hall	Mageba Consulting and project managers
09	Vezunyawo Community Hall & Dikana Sportfield	Mageba Consulting Engineers
10	Nomdiya Community Hall & Madaka Community Hall	Mahlahla Consulting Engineers.
11	Shishwili Community Hall & Ntendeka Sportsfield	Hi Tech Consulting Engineers
12	Unit B North Creche & Imbilane Community Hall	Mageba Consulting Engineers
13	Zulu Rock Community Hall & Nhlanzantshe Community Hall	Bi Infrastructure Consulting
14	Njojo Sportsfield, & Njomelwane Hall	Mahlahla Consulting Engineers.
15	Emakhalathini Causeway and Nqulwane Hall	Impande Consulting Engineers
16	Kwazi Qhongweni Community Hall & KweZulu Community Hall	Bi Infrastructure Consulting
17	Qwasha Sportsfield & Embudle Community Hall	Hi Tech Consulting Engineers

18	Police College road & Ezihlabeni Sportfield	Hi Tech Consulting Engineers.
19	Ntukwini Causeway & Mtikini Community hall	Impande Consulting Engineers
20	Manekwane Community hall & Ezakhiweni Sportfield	Mahlahla Consulting Engineers.
21	Mkhazane Sportsfield & Ndlovane Community Hall	Mahlahla Consulting Engineers
22	Zondela Sportsfield & Zondela Causeway	Impande Consulting and Project managers
23	Kwa Goje Sportsfield & Sgodiphola community hall	Mahlahla consulting Engineers.
24	KwaDindi Community Hall & Mvula Sportfield	Mahlahla Consulting Engineers
	Technical Services Offices	Hi- Tech Consulting Engineers
	Ulundi Landfill Site in ward 13	Hi Tech Consulting Engineers

APPENDIX G

Recommendations of the Committee.

The number of meetings held with the 2021-2022 financial year were four meetings. The number of recommendations made by the committee were 69. Implemented – 64) and Not or Partially Implemented (5).

The internal audit findings raised during the 2021-2022 financial year were 124 implemented or in progress recommendations were (98) and implemented (8). Please refer to the tracking tool for the detailed review internal audit recommendations.

No.	Meeting Date	Item Discussed	Resolutions	Implemented/ Not
9 July 2021				
1	9 July 2021	Action Plan to Address Auditor General(AG) Findings	1.AG Action plan report be noted. 2.That action plan will now include important matters contained in the Management Reports and Internal Audit findings that are material in nature. IA comment: Action Plan dealing with Management letter has been developed and also Tracking tool which deals with Internal Audit findings	Partial Implemented
2	9 July 2021	1. Finance Reports 7.1 2.SCM Reports	SCM report be noted	Implemented
3	9 July 2021	Workplan for Draft of Annual Financial Statements	1.Workplan for draft of Annual Financial Statements be noted. 2. That AFS be crossed referenced to supporting schedules and working paper file prior to submission for review by Internal Audit and Audit committee.	Partial Implemented
4	9 July 2021	Performance Management . 1.Quarter 3 Performance Report	Quarter 3 performance report be noted.	
5	9 July 2021	Workplan for Draft Annual Report and Annual Performance Report	1. Draft AFS and AR report submitted to Audit committee prior to being submitted to AG. 2.Workplan on AR and APR be noted	Implemented

5	9 July 2021	Internal Audit Reports 1. Performance Management Review Q3	Performance management Q3 report be noted..	Implemented
6	9 July 2021	Risk and Compliance Management Review Quarter 3	Risk and Compliance management quarter 3 be noted	Implemented
7	9 July 2021	Follow up on AG Action plan	Internal audit Follow up on AG Action plan report be noted	Implemented
8	9 July 2021	Tracking Tool	Tracking tool report be noted	Implemented
9	9 July 2021	Financial Recovery Plan	1. Financial Recovery plan report be noted. 2. that departments re-sensitize on the importance of Financial Recovery Plan	Not Implemented
10	9 July 2021	Risk Management Reports 1 Risk management Report (Quarterly Report)	Risk Management report be noted	Implemented
11	9 July 2021	Combined Assurance Framework and Plan	Combined Assurance framework and Plan report be noted	Implemented
12	9 July 2021	MSCOA Project Report 12.1 MSCOA Project report to date	MSCOA report be noted	Implemented
13	9 July 2021	Internal Audit and Audit committee Annual Documents	Internal Audit and Audit committee annual documents be noted	Implemented
14	9 July 2021	Fraud and Prevention Plans .1 Outstanding Disciplinary and alleged fraud cases/Investigations	Outstanding disciplinary report be noted	Implemented
15	9 July 2021	Function of IA and Audit Committee	1. Provincial Treasury functionality audit report on Internal Audit and Audit committee be noted. 2. The action plans to resolve noncompliance on internal audit and Audit committee be noted	Implemented

			and reported on quarterly basis.	
16	9 July 2021	Implementation of Internal Audit Plan 1 Status and Delays in the implementation of Internal Audit Plan	Implementation of internal audit plan report be noted.	Implemented
17	9 July 2021	Internal Audit Performance review 1 Internal Audit scorecard	Internal Audit scorecard be noted.	Implemented
27 August 2021				
18	27 August 2021	Finance Reports 1 Draft Annual Financial Statement	The draft annual financial statement be noted, and the submission of the AFS be done timeously	Implemented
19	27 August 2021	SCM Report	SCM report be differed to the next meeting. IA : SCM Report was presented in meeting (19 January 2022)	Implemented
20	27 August 2021	COGTA, Treasury and Audit Committee comments on the Draft Annual Financial Statement	Comments from CGTA, Audit Committee and Treasurer on the draft annual financial statement be noted	
21	27 August 2021	Performance Management 2 Draft Annual Performance Report and Draft Annual Report The municipal manager suggested that it will be ideal to receive comments first as the reports were distributed	1. Comments of the APR and AR be received first. 2. The Draft Annual Performance Report and Draft Annual Report be noted	Implemented
22	27 August 2021	COGTA and Treasury Comments on Draft Annual and Draft Annual Performance Report	1. Comments on the Draft AR and APR be considered on the final report. 2) Cogta Review Report on Draft annual report and Annual Performance be noted	Implemented
23	27 August 2021	Audit Committee comments on Annual Performance Report	Audit committee comments on APR as detail review was performed by Cogta and internal audit	Not Implemented

	27 August 2021			
24	27 August 2021	Internal Audit Reports. 1. Performance Management Review Q4	Performance management Q4 report be noted	Implemented
25	27 August 2021	Expended Public Works Program	EPWP report be noted	Implemented
26	27 August 2021	Risk and Compliance Management Review Quarter 4	Risk and Compliance management quarter 4 be noted	Implemented
27	27 August 2021	Draft Annual Financial Statement Review	Draft Annual Financial Statement review be noted	Implemented
28	27 August 2021	Draft Annual Performance Review	Draft Annual Performance review be noted	Implemented
29	27 August 2021	Draft Annual Report review	Draft Annual Report review be noted	Implemented
30	27 August 2021	Status and Delays in the implementation of Internal Audit Plan	Implementation of internal audit plan report be noted	Implemented
31	27 August 2021	Internal Audit scorecard	Internal Audit scorecard be noted	Implemented
	27 August 2021			
32	27 August 2021	Risk Management Reports 1 Risk management Report (Quarterly Report)	Risk Management report be noted	Implemented
34	27 August 2021	Action Plan to Address AG findings	Action plan report be noted	Implemented
35	27 August 2021	MSCOA Project report to date	MSCOA report be noted	Implemented
36	27 August 2021	Fraud and Prevention Plans 1 Outstanding Disciplinary and alleged fraud cases/Investigations	Outstanding disciplinary report be noted	Not implemented
19 January 2022				
37	19 January 2022	Auditor General's Report and Action Plan Report 6.1 Auditor General's Report	The Audit General Report and Action plan be noted	Implemented
38		Action Plan to Address AG findings	Next meeting remedial actions be presented, and Action plan be noted	Implemented
39		Finance Report Finance Mid-year Report	Finance Mid-year report be noted.	Implemented
40		Performance Management Performance Mid-year Report	PMS Mid-year report be noted	Implemented
41		Internal Audit Reports Performance Management Review Q1	Performance management Q1 report be noted	Implemented
42		Risk and Compliance Management Q1	Risk and Compliance report be noted	Implemented
43		Compliance on IDP, Budget, SDBIP and Organizational Score Card	Compliance on IDP, Budget, SDBIP and Organizational score card be noted	Implemented

44		Internal Audit follow up on Grants and Subsidies	Internal audits follow up on Grants and Subsidies review be noted	Implemented
45		Internal Audit follow up on Local Economic Development (EPWP and Market stalls	Internal Audit follow up on Local Economic Development be noted	Implemented
46		Internal Audit follow up on Human Resources	Internal Audit follow up on Human Resources report be noted	Implemented
47		Internal Audit on Finance and Performance Mid-year Report	Internal Audit on Finance and Performance Mid-year Report be noted and the reports to be forwarded to Audit Committee upon finalization	Implemented
48		Cash Management- Surprise cash count	Cash Management- Surprise cash count report be noted	Implemented
49		Functionality and Compliance of Internal Audit and Audit Committee	Functionality and Compliance of Internal Audit and Audit Committee report be noted	Implemented
50		Implementation of Internal Audit Plan 14.1 Status and Delays in the implementation of Internal Audit Plan	Implementation of internal audit plan report be noted	Implemented
51		Internal Audit Performance review 1 Internal Audit scorecard	Internal Audit scorecard be noted	Implemented
53		Risk Management Reports Risk management Report (Quarterly Report)	Risk Management report be noted	Implemented
54		Combined Assurance Plan and Framework Report	Combined Assurance plan and framework report be noted	Implemented
55		MSCOA Project Report 10 MSCOA Project report to date	MSCOA report be noted	Implemented
56		Fraud and Prevention Plans 1.Outstanding Disciplinary and alleged fraud cases/Investigations	Outstanding disciplinary report be noted	Implemented
03 June 2022				
57	3 June 2022	Action Plan to address AG findings	The audit committee noted the report	Implemented
58	3 June 2022	Finance report	It was resolved that CFO should make additions to the action plan of items that could have bearing on the final AFS.	Implemented
59	3 June 2022	Performance management report quarter 3	The audit committee noted the report	Implemented
60	3 June 2022	Internal Audit Review on Performance	The audit committee noted the	Implemented

		management quarter 3	report	
61	3 June 2022	Internal audit Review on Risk Management quarter 2	The audit committee noted the report	Implemented
62	3 June 2022	Internal audit Review on contract Management	The audit committee noted the report	Implemented
63	3 June 2022	Internal audit Review on Supply Chain Management	The audit committee noted the report	Implemented
64	3 June 2022	Internal audit Review on Asset Management	The audit committee noted the report	Implemented
65	3 June 2022	Internal audit Review on Fleet Management	The audit committee noted the report	Implemented
66	3 June 2022	Internal audit Review on Electricity Management	The audit committee noted the report	Implemented
67	3 June 2022	Internal audit Review on Organizational Ethics and Fraud Prevention	The audit committee noted the report	Implemented
68	3 June 2022	Internal audit Review on Financial Information	The audit committee noted the report	Implemented
69	3 June 2022	Internal audit Review on Payroll Management	The audit committee noted the report	Implemented

APPENDIX H

Largest Projects

Budget	Projects	Status	Complete Date
R6 745 376,67	Ezihlabeni Sports field	Overall progress – 100% complete.	30 June 2022
R5 259 957,61	Maganda Gravel road	Overall progress – 100% complete	30 June 2022
R5 417 756,33	Ezimfeneni Gravel Road	Overall progress – 100% complete.	30 June 2022

APPENDIX I

Contractors Performance For The Year Ended 30 June 2022

Performance Monitoring - 30 June 2022						
Bid Number	Appointed Bidder	Description of Goods/Services	Quarter 1	Quarter 2	Quarter 3	Quarter 4
RT25	Payday	Payroll system	4	4	4	4
08/2017/2018	BPG Mass Appraisal	Valuation roll	4	4	4	4
RT25	Metgovis	Valuation Roll Support System	4	4	4	4
24/2017/2018	Fedility Cash Solution	Cash Handling Services	4	4	4	4
12/2018/2019	Zwelihle Funeral Home	Indigent burial	4	4	4	4
13/2018/2019	Zinhle Construction	Refuse collection and removal in Babanango	4	4	4	4
14/2018/2019	Uhaqane MI Construction	Transfer of waste from Ulundi to Uthungulu	4	4	4	4
15/2018/2019	Ibutho Lodondo	Refuse collection and removal in Ulundi CBD	4	4	4	4
07/2019/2020	Lindimpiliso Trading and projects	Refuse collection and removal in old taxi rand	4	4	4	4
08/2020/2021	Green Diamond Enviroment Consultants	Basic Assessment as part of waste management application for the closure and rehabilitation of Babanango landfill site	4	4	4	4
10/2020/2021	Green Diamond Enviroment Consultants	Development of Strategic Enviromental Assessment(SEA) for Ulundi Municipality	4	4	4	4
16/2016/2017	INDWE RIK	Short term insurance	4	4	4	4
04/2020/2021	Vodacom (PTY) Ltd	Telecommunication	4	4	4	4
14/2020/2021	Ulundi Christian Community Radio (Nguna FM)	Electronical media Services	4	4	4	4
14/2020/2021	Zululand FM	Electronical media Services	4	4	4	4
11/2017/2018	Brand Partners	Public Branding and Advertising	4	4	4	4
02/2019/2020	Thelid Projects	Customer Care Software	4	4	4	4
01/2017/2018	We Indlovu	Private Security	4	4	4	4
09/2021/2021	Afrent	Full maintenance lease of municipal vehicles	4	4	4	4
23/2021/2022	Ubuhlebesu Trading and Projects	Spatial development framework	4	4	4	4
14/2018/2019	PMU 2021/22	TGQSL Consulting Engineers	4	4	4	4
08/2021/2021	Bayeni Community Hall in ward 6	Tsi Consulting Engineers	4	4	4	4

Bid Number	Appointed Bidder	Description of Goods/Services	Quarter 1	Quarter 2	Quarter 3	Quarter 4
03/2021/2021	Kwadindi Community Hall in ward 24	Dawn Rising Consultants	4	4	4	4
08/2021/2021	Kweyezulu Community Hall in ward 16	Dawn Rising Consultants	4	4	4	4
03/2021/2021	Imbilane Community Hall in ward 12	Hi-Tech Consulting	4	4	4	4
03/2021/2021	Jikaza Community Hall in ward 8	Dawn Rising Consultants	4	4	4	4
08/2021/2021	Nhlazatshe community hall in ward 13	Nepcor Consulting	4	4	4	4
08/2021/2021	Njomelwane community hall in ward 14	Nepcor Consulting	4	4	4	4
03/2021/2021	Nomdiya community hall in ward 10	Bi-Infrastructure	4	4	4	4
03/2021/2021	Nomkhangala community hall in ward 15	Nepcor Consulting	4	4	4	4
03/2021/2021	Ntambonde community hall in ward 5	ACB Group (Pty) LTD	4	4	4	4
03/2021/2021	Thokoza community hall in ward 19	ACB Group (Pty) LTD	4	4	4	4
03/2021/2021	Ezihlabeni sportfield in ward 18	Veyane Consulting	4	4	4	4
03/2021/2021	Mkhazane Sportfield in ward 21	Mahlahla Consulting	4	4	4	4
03/2021/2021	Ezakhiweni Sportfield in ward 20	Mahlahla Consulting	4	4	4	4
03/2021/2021	Dikana Sportfield in ward 9	Mahlahla Consulting	3	3	3	3
03/2021/2021	Kwagoje Sportfield in ward 23	Mahlahla Consulting	3	3	3	3
03/2021/2021	Qwasha Sportfield in ward 17	Hi-Tech Consulting	4	4	4	4

Rating

Outstanding Performance
Performance significantly above expectation
Fully effective
Performance not fully Satisfactory
Unacceptable Performance

5
4
3
2
1

APPENDIX J

Disclosure of Financial Interests: Executive Directors: 2021/2022 Financial Year

Position	Initials & Surname	Disclosure	Period
Municipal Manager	N. G. Zulu	• House R1 950 000.00	01 July 2021– 30 June 2022
Chief Financial Officer	Mr J.H. Mhlongo	• Residential (Durban) R2 100 000.00 • Residential (Ulundi) R890 000.00	01 July 2021– 30 June 2022
Executive Director: Corporate Services	Z. G. Dhlamini	• Mandela Estates (Start-up Business) • House R425 000.00	01 July 2021– 30 June 2022
Executive Director: Planning and Development	Mr R.M. Mazibuko	• House R1 000 000.00	01 July 2021– 30 June 2022
Executive Director: Technical Services	Mr W.C. de Wet	• House R900 000.00	01 July 2021– 30 June 2022
Executive Director: Protection Services	M. B. Khali	• Shares (Bestways Trading c.c.) • Zilulwane Community Trust	01 July 2021– 30 June 2022
Executive Director: Community Services	Mrs T.A. Ntombela	• None	01 July 2021– 30 June 2022

APPENDIX K

ULUNDI (KZN266)
STATEMENT OF CAPITAL AND OPERATING EXPENDITURE FOR THE 4TH QUARTER ENDED 30 JUNE 2022

Operating Revenue and Expenditure

	2021/22												2020/21		Q4 of 2020/21 to Q4 of 2021/22
	Budget		First Quarter		Second Quarter		Third Quarter		Fourth Quarter		Year to Date		Fourth Quarter		
	Main appropriation	Adjusted Budget	Actual Expenditure	1st Q as % of Main appropriation	Actual Expenditure	2nd Q as % of Main appropriation	Actual Expenditure	3rd Q as % of adjusted budget	Actual Expenditure	4th Q as % of adjusted budget	Actual Expenditure	Total Expenditure as % of adjusted budget	Actual Expenditure	Total Expenditure as % of adjusted budget	
R thousands															
Operating Revenue and Expenditure															
Operating Revenue	410,238	411,137	168,835	41.2%	95,566	23.3%	75,166	18.3%	32,074	7.3%	371,640	89.9%	396,536	94.5%	(24.5%)
Property rates	104,212	104,212	72,220	69.3%	8,387	8.0%	8,935	8.6%	10,506	10.1%	100,048	96.0%	101,200	99.1%	(1.6%)
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - electricity revenue	91,644	91,624	15,755	17.2%	15,005	16.4%	16,349	17.8%	16,321	17.8%	63,431	69.2%	62,421	79.8%	(14.0%)
Service charges - water revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue	10,489	10,489	2,284	21.8%	2,299	21.9%	2,226	21.2%	2,283	21.8%	9,092	86.7%	8,828	91.6%	5.6%
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	1,722	1,740	119	6.9%	246	14.3%	348	20.0%	319	18.3%	1,033	59.3%	917	70.4%	4.1%
Interest earned - external investments	312	500	203	65.3%	96	30.8%	110	22.0%	239	43.3%	648	125.2%	508	169.4%	5.7%
Interest earned - outstanding debtors	2,005	2,519	307	15.3%	118	5.9%	1,273	50.6%	1,497	20.5%	3,196	87.9%	2,613	145.2%	(19.7%)
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	1,000	245	24	2.4%	9	.9%	62	25.5%	72	34.8%	168	73.9%	56	18.7%	407.6%
Licences and permits	3,942	3,962	10	.2%	1	-	2	.1%	5	.1%	17	.4%	2	4.0%	96.8%
Agency services	-	-	550	-	430	-	538	-	522	-	2,040	-	2,635	-	(17.7%)
Transfers and subsidies	192,855	192,855	77,210	40.0%	68,799	35.7%	44,079	22.9%	(1,022)	(.5%)	189,066	98.0%	214,991	96.7%	(124.5%)
Other revenue	2,056	2,990	152	7.4%	176	8.6%	1,242	41.5%	1,330	14.2%	2,901	66.7%	2,695	219.2%	(80.0%)
Gains	-	-	-	-	-	-	1	-	2	-	3	-	(331)	-	(92.6%)
Operating Expenditure	425,663	428,727	116,201	27.3%	105,886	24.9%	107,781	25.1%	119,672	25.7%	449,540	102.6%	396,496	94.4%	17.3%
Employee related costs	152,874	156,168	36,884	24.1%	40,861	26.7%	37,534	24.0%	38,537	23.5%	153,815	97.3%	147,268	91.8%	(2.8%)
Remuneration of councillors	17,102	17,102	4,273	25.0%	4,054	23.7%	4,278	25.0%	4,230	24.7%	16,835	98.4%	17,093	81.9%	(1.2%)
Debt impairment	7,000	9,500	-	-	-	-	755	-	8,701	-	9,457	-	5,631	9.0%	(100.0%)
Depreciation and asset impairment	42,314	30,007	6,043	14.3%	6,245	14.8%	6,094	17.2%	7,010	24.7%	25,392	76.6%	31,266	64.3%	29.1%
Finance charges	6,000	2,000	386	6.4%	-	-	66	1.1%	1,235	20.6%	1,688	28.1%	1,443	95.9%	8,216.4%
Bulk purchases	87,697	114,209	38,719	44.2%	24,119	27.5%	22,449	21.3%	28,558	27.1%	113,844	108.2%	92,488	119.4%	28.9%
Other Materials	8,929	5,681	2,615	29.3%	188	2.1%	624	8.0%	1,776	23.2%	5,203	67.3%	11,447	119.2%	(17.1%)
Contracted services	58,552	92,078	17,531	29.9%	23,544	40.2%	31,451	46.9%	18,764	28.0%	91,292	136.1%	59,250	97.4%	98.8%
Transfers and subsidies	-	-	-	-	-	-	-	-	-	-	-	-	-	104.0%	-
Other expenditure	45,194	34,522	9,749	21.6%	6,873	15.2%	4,532	13.3%	10,860	25.5%	32,014	87.8%	30,611	82.6%	(22.8%)
Losses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	(15,425)	(17,590)	52,634		(10,320)		(32,616)		(87,598)		(77,899)		40		
Transfers and subsidies - capital (monetary allocations) (Nat / Prov and Dist)	32,489	52,489	14,253	43.9%	22,323	68.7%	(8,074)	(15.4%)	23,986	45.7%	52,489	100.0%	52,489	100.2%	42.8%
Transfers and subsidies - capital (monetary alloc)(Departm Agencies,HH,PE,PC,...)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers and contributions	17,064	34,899	66,887		12,004		(40,689)		(63,612)		(25,410)		52,529		
Taxation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Surplus/(Deficit) after taxation	17,064	34,899	66,887		12,004		(40,689)		(63,612)		(25,410)		(37,079)		
Attributable to minorities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality	17,064	34,899	66,887		12,004		(40,689)		(55,852)		(17,650)		(37,079)		
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) for the year	17,064	34,899	66,887		12,004		(40,689)		(55,852)		(17,650)		(37,079)		

APPENDIX L

APPENDIX L

Original Budget		Adjusted Budget		Variance	Variance %	Conditional/UnConditional	Description
Income		Annual	Total Spent				
Transfer receipts - operational							
Local Government Equitable Share	180 263 000.00	180 263 000.00	180 263 000.00	-	100%	UnConditional	To fund operating day to day expenses
EPWP Incentive	3 660 000.00	3 660 000.00	3 660 000.00	-	100%	Conditional	To minimise poverty through providing more jobs opportunities temporarily
Finance Management	1 950 000.00	1 950 000.00	1 950 000.00	-	100%	Conditional	To fund financial management reforms and systems
Provincialisation of Libraries	985 000.00	985 000.00	985 000.00	-	100%	Conditional	Library service
Community Library service	991 000.00	991 000.00	991 000.00	-	100%	Conditional	Library service
Electrification of Households Grant (INEP)	5 005 000.00	5 005 000.00	5 005 000.00	-	100%	Conditional	Electrification of households projects

APPENDIX M

APPENDIX M

MIG Grant		Upgrade / Renewal			
Project	Prior Year Expenditure	Actual Expenditure	Adjustment Budget	Variance	Reason Variance
Bayeni Community Hall	R0,00	R1 797 717,13			None
KwaDindi Community Hall	R0,00	R1 797 717,13			None
Kweyezulu Community Hall	R0,00	R1 797 717,13			None
Imbilane Community Hall	R0,00	R1 797 717,13			None
Jikazi Community Hall	R0,00	R1 797 717,13			None
Nhlazatshe Community Hall	R0,00	R1 797 717,13			None
Njomelwane Community Hall	R0,00	R1 797 717,13			None
Nomdiya Community Hall	R0,00	R1 797 717,13			None
Nomkhangala Community Hall	R0,00	R1 797 717,13			None
Ntambonde Community Hall	R0,00	R1 797 717,13			None
Thokoza Community Hall	R0,00	R1 797 717,13			None
Ezihlabeni Sportfield	R0,00	R6 745 376.67			None
Mkhazane Sportfield	R3 816 069,90	R557,864.18			None
Ezakhiweni SportField	R398 8717,00	R413,194.99			None
Dikana SportField	R4 556 419,00	R1,899,172.17			None
KwaGoje Sportfield	R3 810 961,60	R1,251,402.50			None
Qwasha Sportfield	R4 077 437,50	R3,529,429.12			None
Ulundi High Mast Phase2	R3 548 283,87	R1 606 849,00			None
Maganda Gravel Road	R0,00		R5 259 957,61		Additional funding received from MIG
Ezimfeneni Gravel Road	R0,00		R5 417 756,33		
CBD Roads and Sidewalks	R0,00		R4 376 909,00		
Total			R50 696 139,41		

INEP Grant		Upgrade / Renewal			
Project	Prior Year Expenditure	Actual Expenditure	Adjustment Budget	Variance	Reason Variance
Esikhwebezana	R92 253,48	R300 000,00	R0,00	R0,00	None
Ngalonde	R92 253,48	R450 000,00	R0,00	R0,00	None
Idlebe	R92 253,48	R450 000,00	R0,00	R0,00	None
Mngawe	R46 126,74	R300 000,00	R0,00	R0,00	None
Esipiva	R92 253,48	R495 000,00	R0,00	R0,00	None
Vuthela	R55 352,09	R450 000,00	R0,00	R0,00	None
Mashona	R46 126,74	R450 000,00	R0,00	R0,00	None
Thembalami	R92 253,48	R450 000,00	R0,00	R0,00	None
Sishwili	R92 253,48	R300 000,00	R0,00	R0,00	None
Damaseko	R138 380,22	R450 000,00	R0,00	R0,00	None
Ntilingwe	R46 126,74	R305 000,00	R0,00	R0,00	None
Mabedlane / Mkhazane	R0,00	R605 000,00	R0,00	R0,00	None
Total			R5 005 000,00		

APPENDIX N

APPENDIX N

	NEW ASSETS		variance	UPGRADE/RENEWAL		variance
	ACTUAL EXPENDITURE	ADJUSTMENT BUDGET		ACTUAL EXPENDITURE	ADJUSTMENT BUDGET	
Bayeni Community Hall	R1 797 717,13	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
KwaDindi Community Hall	R1 797 717,13	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Kweyezulu Community Hall	R1 797 717,13	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Imbilane Community Hall	R1 797 717,13	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Jikazi Community Hall	R1 797 717,13	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Nhlazatshe Community Hall	R1 797 717,13	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Njomelwane Community Hall	R1 797 717,13	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Nomdiya Community Hall	R1 797 717,13	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Nomkhangala Community Hall	R1 797 717,13	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Ntambonde Community Hall	R1 797 717,13	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Thokoza Community Hall	R1 797 717,13	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Ezihlabeni Sportfield	R6 745 376,67	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Mkhazane Sportfield	R557,864.18	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Ezakhiweni SportField	R413,194.99	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Dikana SportField	R1,899,172.17	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
KwaGoje Sportfield	R1,251,402.50	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Qwasha Sportfield	R3,529,429.12	R 0,00	R 0,00	R 0,00	R 0,00	R 0,00
Ulundi High Mast Phase2	R 0,00	R 0,00	R 0,00	R1 606 849,00	R 0,00	R 0,00
Maganda Gravel Road	R 0,00	R 0,00	R 0,00	R5 259 957,61	R5 259 957,61	R 0,00
Ezimfeneni Gravel Road	R 0,00	R 0,00	R 0,00	R5 417 756,33	R5 417 756,33	R 0,00
CBD Roads and Sidewalks	R 0,00	R 0,00	R 0,00	R4 376 909,00	R4 376 909,00	R 0,00
TOTAL	R34 034 667,47	R 0,00	R 0,00	R 16 661 471,94	R 15 054 622,94	R 0,00

APPENDIX O

Progress on Capital Projects

Project	Status	Start Date	Complete date	Budget
Bayeni Community Hall	Project Roll Over	01-Jul-21	Not Complete	R1 797 717,13
KwaDindi Community Hall	Project Roll Over	01-Jul-21	Not Complete	R1 797 717,13
Kweyezulu Community Hall	Project Roll Over	01-Jul-21	Not Complete	R1 797 717,13
Imbilane Community Hall	Project Roll Over	01-Jul-21	Not Complete	R1 797 717,13
Jikazi Community Hall	Project Roll Over	01-Jul-21	Not Complete	R1 797 717,13
Nhlazatshe Community Hall	Project Roll Over	01-Jul-21	Not Complete	R1 797 717,13
Njomelwane Community Hall	Project Roll Over	01-Jul-21	Not Complete	R1 797 717,13
Nomdiya Community Hall	Project Roll Over	01-Jul-21	Not Complete	R1 797 717,13
Nomkhangala Community Hall	Project Roll Over	01-Jul-21	Not Complete	R1 797 717,13
Ntambonde Community Hall	Project Roll Over	01-Jul-21	Not Complete	R1 797 717,13
Thokoza Community Hall	Project Roll Over	01-Jul-21	Not Complete	R1 797 717,13
Ezihlabeni Sportfield	Project Roll Over	01-Jul-21	Not Complete	R6 745 376,67
Mkhazane Sportfield	Project Roll Over	01-Jul-21	Not Complete	R6 745 376,67
Ezakhiweni SportField	Project Roll Over	01-Jul-21	Not Complete	R557,864.18
Dikana SportField	Project Roll Over	01-Jul-21	Not Complete	R413,194.99
KwaGoje Sportfield	Project Roll Over	01-Jul-21	Not Complete	R1,899,172.17
Qwasha Sportfield	Project Roll Over	01-Jul-21	Not Complete	R1,251,402.50
Ulundi High Mast Phase2	100,00%	01-Jul-21	30-Nov-21	R1 606 849,00
Maganda Gravel Road	100,00%	20-March-22	30-Jun-22	R5 259 957,61
Ezimfeneni Gravel Road	100,00%	20-March-22	30-Jun-22	R5 417 756,33
CBD Roads and Sidewalks	100,00%	20-March-22	30-Jun-22	R4 376 909,00
Total				R50 696 139,41

INEP Grant

Project	Status	Start Date	Complete Date	Budget
Esikhwebezana	100,00%	01-Jul-21	30-Dec-21	R300 000,00
Ngalonde	100,00%	01-Jul-21	30-Dec-21	R450 000,00
Idlebe	100,00%	01-Jul-21	30-Dec-21	R450 000,00
Mnqawe	100,00%	01-Jul-21	30-Dec-21	R300 000,00
Esipiva	100,00%	01-Jul-21	30-Dec-21	R495 000,00
Vuthela	100,00%	01-Jul-21	30-Dec-21	R450 000,00
Mashona	100,00%	01-Jul-21	30-Dec-21	R450 000,00
Thembalami	100,00%	01-Jul-21	30-Dec-21	R450 000,00
Sishwili	100,00%	01-Jul-21	30-Dec-21	R300 000,00
Damaseko	100,00%	01-Jul-21	30-Dec-21	R450 000,00
Ntilingwe	100,00%	01-Jul-21	30-Dec-21	R305 000,00
Mabedlane / Mkhazane	100,00%	01-Jul-21	30-Dec-21	R605 000,00
Total				R5 005 000,00

APPENDIX P

CLINICS IN URBAN AREA

Name of Clinic	Responsible Agent	Type of Service	Type of Service	Type of	Type of	Location
		Water	Sanitation	Electricity	Access	
Unit A Clinic	Ulundi Municipality			Yes	Yes	Ward 18
Unit C Clinic	Ulundi Municipality			Yes	Yes	Ward 12
Mashona Clinic	Ulundi Municipality			Yes	Yes	Ward 8
	Zululand District Municipality	Yes	Yes			

CLINICS IN RURAL AREAS

Name of the	Responsible Agent	Water	Sanitation	Electricity	Access	Location
Mame	Zululand District M	Yes	Septic Tank			Ward 7
	Eskom			Yes		
	DoT				Yes	
Lomo	Zululand District M	Mobile Tank	Septic Tank			Ward 15
	Eskom			Yes		
	DoT				Yes	
Okhukho	Zululand District M	Yes	Septic Tank			Ward 15
	Eskom			Yes		
	DoT				Yes	
Mabedlane	Zululand District M	Yes	Septic Tank			Ward 17
	Eskom			Yes		
	DoT				Yes	
Makhosini	Zululand District M	Yes	Septic Tank			Ward 23
	Eskom			Yes		
	DoT				Yes	
Mpungamhlophe	Zululand District M	Yes	Septic Tank			Ward 13
	Eskom			Yes		
	DoT				Yes	
Ncemaneni	Zululand District M	Yes	Septic Tank			Ward 15
	Eskom			Yes		
	DoT				Yes	
Nhlungwane	Zululand District M	Yes	Septic Tank			Ward 24
	Eskom			Yes		
	DoT				Yes	
Nomdiya	Zululand District M	Yes	Septic Tank			Ward 10
	Eskom			Yes		
	DoT				Yes	
Wela	Zululand District M	Yes	Septic Tank			Ward 8

	Eskom			Yes		
	DoT				Yes	
Zilulwane	Zululand District M	Yes	Septic Tank			Ward 14
	Eskom			Yes		
	DoT				Yes	
Esidakeni	Zululand District M	Yes	Septic Tank			Ward 4
	Eskom			Yes		
	DoT					Yes
Ezimfabeni	Zululand District M	Yes	Septic Tank			Ward 6
	Eskom			Yes		
	DoT					Yes
Idlebe	Zululand District M	Yes	Septic Tank			Ward 6
	Eskom			Yes	Yes	
	DoT					
Magagadolo	Zululand District M	Yes	Yes			
	Eskom			Yes		
	DoT				Yes	
Ombimbini	Zululand District M	Yes	Yes			Ward 1
	Eskom			Yes		
	DoT				Yes	
Sizane	Zululand District M	Yes	Yes			Ward 1
	Eskom			Yes		
	DoT				Yes	
Sterdam	Zululand District M	Yes	Yes			Ward 4
	Eskom			Yes		

*Accordingly, in Ulundi there are 168 schools. The Department of Education has 5 Wards namely Ceza, Makhosini, Mashona, Okhukho and Ondini.

APPENDIX Q

SERVICE BACKLOGS WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE

Education Ward	Primary School	High Schools	Combined Schools	Total Schools	Access to Electricit	Access to Water
Ceza	22	09	03	34	19 Yes 15 No	03 None 01 Borehole 06 Tap 21 Tank 03 Mobile Tanker
Makhosini	21	10	01	32	25 Yes 07 No	05 None 03 Borehole 11 Tap 13 Tank
Mashona	22	11	01	34	19 Yes 15 No	04 None 01 Borehole 08 Tap 21 Tank
Okhukho	25	08	01	34	26 Yes 08 No	2 None 3 Borehole 4 Tap 25 Tank
Ondini	19	13	02	34	34 Yes	04 None 16 Tap 14 Tank
Total	109	51	08	168	123 Yes 45 No	18 None 08 Borehole 45 Tap 94 Tank 03 Mobile Tanker

APPENDIX R

Declaration of Loans and Grants made by the Municipality

It is reported that there were no Loans and Grants made by the Municipality for the year under review.

APPENDIX S

Declarations of Returns not made in due time under MFMA s71

In terms of the MFMA S71, the municipality managed to successfully submit this report throughout the 2021/2022 financial year

VOLUME II