



**2021/2022 ANNUAL REPORT
(DRAFT)**



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Acronyms

CoGTA	Cooperative Governance and Traditional Affairs
CWP	Community Works Programme
DCoG	Department of Cooperative Governance
ICIP	Integrated Comprehensive Infrastructure Plan
IDP	Integrated Development Planning
IEP	Integrated Energy Plan
KPI	Key Performance Indicators
LEDP	Local Economic Development Plan
LED	Local Economic Development
mSCOA	Municipal Standard Chart of Account
MSA	Municipal System Act
MFMA	Municipal Finance Management Act
MDGs	Millennium Development Goals
NDP	National Development Plan
PMS	Performance Management System
SCM	Supply Chain Management
SDBIP	Service Delivery and Budget Implementation Plan
SMART	Specific, Measurable, Attainable, Realistic and Timely

Municipal Manager's Accountability Statement

Honourable Executive Mayor, Councillor ZJ Zwane, it is with pleasure that I present the Annual Report of Metsimaholo Local Municipality for the financial year ended on 30 June 2022.

In presenting this Annual Report, it is important to highlight that, section 121(3) of the Municipal Finance Management Act 56 of 2003 and section 46 of the Municipal Systems Act 32 of 2000, both prescribes the core contents of an Annual Report for a municipality. In preparation of this annual report, I have therefore considered these and other legislative requirements and National Treasury Guidelines regarding the preparation of a municipality's Annual Report.

Moreover, I have also considered the importance of reliability, usefulness and relevance of the annual financial statements and performance information contained herein as will be submitted to the Auditor-General on the 31st of August 2022 for auditing purposes.

This Annual Report therefore, serves as an authoritative record of the activities of the Metsimaholo Local Municipality for the period 1 July 2021 to 30 June 2022 in a manner that seeks to promote accountability to the community.

CHAPTER 1: EXECUTIVE MAYOR'S FOREWORD & EXECUTIVE SUMMARY

1.1 Executive Mayor's Foreword

I am delighted to present the Municipality's Annual Report for 2021/22. This report outlines our achievements for the past financial year, as the new political administration, reflecting concrete steps taken to realise our vision and plans for our community's future. The intention of this report, which covers the past financial year, is to provide an easily readable and summarised statement of Metsimaholo's progress towards the targets set in its Integrated Development Plan. The municipality takes pride in serving the community as an extension of good governance and those decisions taken in the best interests of the community of Sasolburg, Deneysville and Oranjeville. It is recognized that continued efforts must be placed on maintaining and improving existing performance in all areas. Every effort must be made to maintain a culture of service delivery and to maintain and enhance sound fiscal and administrative functioning at all costs. We and those that come after us will endeavor to ensure that the municipality continues to perform, while providing the community with the required and expected levels of service delivery, local economic development, infrastructure development, fiscal control and sustainability and good governance within all spheres.

The trust that the community of Metsimaholo have placed in the municipality, after the Metsimaholo local government elections in 2021, cannot be betrayed. We will spare no effort in ensuring that the municipality continuously enhances the quality of the services it offers.

Metsimaholo municipality is aware of the following challenges and is in the process of improving services:

- Sewer spillages
- Potholes
- Cable theft
- Low revenue collection
- High levels of poverty and unemployment

The day-to-day struggles of ageing and poor infrastructure and limited financial continues to place strain on the ability of Metsimaholo Local Municipality to provide and improve its service delivery. These challenges are clearly reflected within service delivery initiatives and every effort is being made to improve service delivery performance at every level.

As we leap forward into the next financial year and the final year of this current political administration, 2021/22, we do so fill with a deep sense of appreciation of the challenges that lie

ahead of us as a collective during this difficult time impacting on our economic and social life. These include overhauling a municipality that has at best produced mixed outcomes and converting it to a well-oiled machinery that meets the service delivery needs and expectations of our community who depend on it.

Compliance to the law concerning local government is and should always be a none-negotiable, as it remains an important function that seeks to promote accountability, professionalism, and cooperative governance.

I would like to take off my hat to all members of this Council, staff led by the Municipal Manager, Advocate Leaoa Mofokeng for ensuring political and administrative stability in our municipality, members of the public and our stakeholders for their unwavering support during this financial year and I am looking forward to work with you all to achieve a better life for all.

Hon Cllr ZJ Zwane
Executive Mayor

1.2 Municipal Manager's Executive Summary

Will be submitted after audit process

Adv. LMA Mofokeng
Municipal Manager

1.3 Municipal Overview

Metsimaholo is a category B municipality as envisaged in section 155(1) (h) of the Constitution, and thus has specific legislative powers and performs such duties and functions which are attributable to a local municipality by the constitution. The municipality is located within Fezile Dabi District Municipality and covers an estimated area of 1 739 square kilometers. The major towns within the Metsimaholo areas of jurisdiction include Sasolburg, Zamdela, Deneysville, Oranjeville Viljoensdrif and Coalbrook.

1.3.1 Overview of Sasolburg / Zamdela

The town owes its existence to the petro-chemical industry. Its refinery is one of the only two viable coal-derived oil refineries in the world (the other is at Secunda in Mpumalanga). The town was established in the early 1950s in order to provide housing and facilities for SASOL (South African Coal, Oil & Gas) employees.

1.3.2 Deneysville / Refengkgotso

Named after Deneys Reitz, son of a former Free State president, Deneysville is a small rural village established on the banks of the Vaal Dam in 1939. The town is also known as the Highveld's inland sea and the yachting mecca for its landlocked neighbours. The biggest inland regatta in South Africa, 'Round the Island Race", is held on the dam annually, during February. With six yacht clubs, marinas, boat chandlers, boat builders and repair yards, Deneysville is the home of yachting enthusiasts. (Source: www.freestatetourism.org)

1.3.3 Oranjeville / Metsimaholo

This town, situated on the banks of the Wilge River, was established during 1919 as a halfway stop for ox wagons between Heilbron, Frankfort and Vereeniging. The town was named after the Prins van Orange of Holland. (Source: www.freestatetourism.org)

Table 1.1 - Quick Statistical Facts about Metsimaholo Local Municipality

Details	2016 Community Survey	% Change 2011 - 2016	2011 Census	% Change 2001 - 2011	2001 Census
Total population	163 564	10%	149 108	29%	115 955
Young (0-14)	23.74%	-10%	26.30%	-5%	27.70%
Working Age (15-64)	70.99%	2%	69.30%	0%	69.30%
Elderly (65+)	5.25%	19%	4.40%	19%	3.70%
Dependency ratio	51	15%	44.3	-3%	45.7
Sex ratio	109.6	1%	108.6	4%	104.4
Growth rate	2.10%	-16%	2.51%	55%	1.62%
Population density	95 persons/km2	9%	87 persons/km2	30%	67 persons/km2
Unemployment rate	n/a	n/a	32.10%	-13%	37%
Youth unemployment rate	n/a	n/a	41.60%	-13%	47.70%
No schooling aged 20+	9.30%	63%	5.70%	-47%	10.70%
Higher education aged 20+	9.80%	-21%	12.40%	49%	8.30%
Matric aged 20+	33.20%	11%	29.80%	34%	22.20%
Number of households	59 113	29%	45 757	42%	32 260
Average household size	2.80%	-10%	3.10%	-6%	3.30%
Female headed households	33.60%	3%	32.50%	2%	32.00%
Formal dwellings	87.50%	4%	83.90%	32%	63.60%
Housing owned/paying off	73.60%	28%	57.30%	33%	43.20%
Flush toilet connected to sewerage	74.10%	-3%	76.00%	10%	69.00%
Weekly refuse removal	78.30%	-1%	78.90%	29%	61.10%
Piped water inside dwelling	95.50%	33%	71.70%	66%	43.20%
Electricity for lighting	85.50%	-1%	86.40%	11%	77.70%

Source: Stats SA: CS 2016

CHAPTER 2: GOVERNANCE

Component A – Governance Structures

1. Political Governance Structure

The political structure of the municipality is made up of the entire municipal Council, the Executive Mayor, the Speaker and the Mayoral Committee. The Council has executive and legislative authority over the affairs of the municipality. The Council is thus has the ultimate decision making powers over the affairs of the municipality. The Executive Mayor is the link between the Council and Administration and is accountable for ongoing monitoring and for tabling of reports to the Council.

1.1 Municipal Council

The 1st of November 2021 elections saw an increase in number of councillors, due to demarcation on some of the wards. As a result, the Council's composition increased from forty two (42) councillors to forty six (46) councillors from seven (7) political parties. The Executive Mayor and the Speaker also form part of this council and are both full time political office-bearers. As at 30 June 2022, the structure of composition of the Council was as follows:

Table 2.1 - Political governance structure

Composition of the Municipal Council	
Name of Political Party	Number of Councillors / Seats
African National Congress (ANC)	16 (Sixteen)
African Independent Congress (AIC)	1 (One)
African Transformation Movement (ATM)	1 (One)
Democratic Alliance (DA)	12 (Twelve)
Economic Freedom Fighters (EFF)	12 (Twelve)
Freedom Front Plus (FF+)	3 (Three)
Metsimaholo Community Association (MCA)	1 (One)
Total	46

1.2 Political Office Bearers and Mayoral Committee

For the reporting period under review, the Political Officer Bearers and the Mayoral Committee were as follows below:

Table 2.2 - Structure of Political Officer Bearers and Mayoral Committee

Political Office Bearers	
Executive Mayor	S Motjeane (22 Nov 2021 – 3 Dec 2022)
Executive Mayor	Z J Zwane (3 Dec 2021 to date)
Speaker	L Fisher
Council Whip	F Mosokweni
Mayoral Committee	
Portfolio Responsible for	Name
Corporate Services	J M Makhema
Spatial Planning, Economic Development and Human Settlement	M T Mbana
Social Services and Special Programmes	R Meyer (Ms)
Finance, IDP and Performance Management	J J Barnardt
Public Safety	F J van der Merwe
Municipal Infrastructure and Technical Services	T K Rankoe

1.3 Decision-Making

Table 2.3 - Key council resolutions taken

Type of Council Meeting	Date of Meeting	Matter(s) tabled	Resolution Number	Status as at 30 June 2022
Special Council	22 Nov 2021	Inauguration of the new Council	8, 9, 10, 11, 12, 13 & 14	Still holding their respective positions
Special Council	03 Dec 2021	Election of the Executive Mayor	4	Still holding the positions
		Schedule of meetings	12	New schedule will be submitted to Council
Special Council	28 Jan 2022	Mid-Year Budget and Performance Assessment report for the 2021/2022 Financial Year	6.1	Target achieved Approved
		Amendment of Section 12 notice for Metsimaholo Local Municipality	7	

Type of Council Meeting	Date of Meeting	Matter(s) tabled	Resolution Number	Status as at 30 June 2022
Special Council	28 Feb 2022	2021/22 Adjustment Budget	6	Target achieved Approved
		2021/2022 Revised (SDBIP)	6.1	
		Funding Plan to improve the unfunded budget position of the municipality 2021/2022 to 2023/2024	6.2	
		Budget Funding Plan Progress report – December 2022	6.3	
Special Council	28 Feb 2022	Establishment of Ward Committees	7	Ward Committee appointed and functional
Ordinary Council	30 Mar 2022	Draft Oversight report on the 2020/2021 Annual report	12.2	Approved
		Establishment of a Municipal Planning Tribunal	28	
		Report on the appointment of the Risk Management Committee Chairperson	33	
Ordinary Council	03 May 2022	Appointment of the Municipal Manager	13 In-Committee	Approved
Special Council	27 May 2022	2022/23 MTREF budget	5	Approved
		Budget Policies	6	

Type of Council Meeting	Date of Meeting	Matter(s) tabled	Resolution Number	Status as at 30 June 2022
		(IDP): 2022.2022 – Final review	7	
		2022/2023 (Draft SDBIP)	8	
		Adjustment Budget (Second) for the 2021/2022 Financial Year	9	
Ordinary Council	30 June 2022	Standing Rules and Orders By-law	11.5	Approved
		Draft Annual Report – 2020/21		
		Audit Committee Charter	11.1	
		Audit and Performance Audit Committee Report	11.2	
		Risk Management Reports: policy strategy and framework	29	
		Report on the combined Assurance Policy framework	30	
		Report on the Anti-fraud & Corruption Strategy	31	
		Report on the draft Ethics Policy	32	
		Appointment of Senior Managers accountable to the Municipal Manager - Chief Financial Officer, Director Social Services, & Director Technical Services	32.3	

2. Administrative Governance Structure

As legislatively prescribed, the administrative structure of the municipality is headed by the Municipal Manager. As at the end of the reporting period under review, the administrative structure of the municipality consisted of the following administrative departments:

- The Office of the Municipal Manager
- Finance Department
- Technical Services
- Social Services

- Corporate Services
- Economic Development & Planning

As the Accounting Officer, the Municipal Manager accounts to the Council for all the administrative issues of the municipality, including implementation of Council resolutions. The position of the Municipal Manager became vacant in 2021 and the municipality had Acting Municipal Manager from Provincial CoGTA as part of support (Sec 154) for business continuity purpose. In execution of his duties, the Acting Municipal Manager was assisted by the acting senior managers (since the positions of the directors have been vacant for many years), who serve as departmental heads and all together, constitutes the senior management team of the municipality.

The table below outlines the macro-administrative assembly of the municipality as at the end of the reporting period under review.

Table 2.4 - Administrative Governance Structure

Position	Incumbent	Full time / Acting
Municipal Manager	-Mr. S M Molala (Contract ended in 2021) -Advocate LMA Mofokeng (as of 01 June 2022)	Full Time
Chief Financial Officer	Ms. K B Lepesa	Acting
Director: Technical Services	Mr. K M Mvulane	Acting
Director: Corporate Service	Ms. M M Rapuleng	Acting
Director: Social Services	Mr. L P Thile	Acting
Director: Economic Development and Planning	Ms. M J Mkhefa	Acting

Component B: Intergovernmental Relations (IGR)

Intergovernmental relations in the municipality were mostly facilitated by the three interrelated structures during the period under review, viz – The District Coordinating Forum, The Speakers Forum, and Technical Intergovernmental Relations Forum.

The responsibilities and activities of these forums were as follows during the reporting period under review:

Table 2.5 - IGR Structures

Name of the IGR Structure	Conveners	Core Responsibilities
The District Coordinating Forum	Executive Mayors within the district	Promotion and facilitation of intergovernmental relations within the district.
The Speakers Forum	Speakers within the district	Sharing ideas and integration of municipal programs.
The Technical Intergovernmental Relations Forum	Municipal Managers within the district	Promotion of Intergovernmental Relations within the district and other sector departments at the higher spheres of government.

The table below shows a summary of information for intergovernmental meetings that were attended during the reporting period under review through the above IGR structures.

Table 2.6 - Details of IGR Structures meetings held

The District Coordinating Forum			
Meeting	Date	Venue	Attended? (Yes / No)
DCF	03 Feb 2022	GCIS Ditrict Offices (Heilbron)	YES
PRESIDENTIAL IMBIZO			
Meeting	Date	Venue	Attended? (Yes / No)
Free State Presidential Imbizo	06 April 2022	MLM (Dennesyville, Oranjeville, Harry Gwala)	Yes
Portofolio Committee CoGta (national assembly)	22 APRIL 2022	MLM (Harry Gwala)	Yes
Other IGR Structures			
Meeting	Date	Venue	Attended? (Yes / No)
The missing persons task team	10 JUNE 2022	MLM (ZAMDELA CEMETRY)	Yes
GCF	27 JUNE 2022	GCIS AUDITORIUM HATFIELD, PRETORIA	Yes
DISTRICT TECHNICAL IGR FORUM	01 JULY 2022	FEZILE DABI DISTICT	Yes
PLENARY MEETING DDM	05 JULY 2022	FEZILE DABI DISTICT	Yes
PCF	14 JULY 2022	BLOEMFONTEIN	Yes

Component C: Public Accountability & Participation

1. Public Meetings

During the period under review, the new political leadership (Executive Mayor and Mayco members) embarked on a coordinated ward based public consultation meetings in all 23 wards of the municipality to establish service delivery aspirations from the broader community. A table below provides in detail meetings held during this reporting period.

2. IDP Alignment and Participation

Notwithstanding Covid19 pandemic experienced nationwide, the municipality managed to hold intensive public participation in all key planning and reporting procedures, wherein the relevant protocols of the Covid19 Regulations were observed. The municipality relies on public contributions to inform critical decisions involving the Integrated Development Plans, Budgets, Service Delivery and Budget Implementation Plan (SDBIP).

The Public Participation Meetings were planned and held as follows:

Table 2.7 - IDP Public Participation Meetings held:

Ward	Date	Time	Venue	Ward Councillor	Facilitator	Progress
Ward 5	24/01/2022	18h00	Oranjeville Primary School	Cllr SM Mofokeng	EXECUTIVE MAYOR CLLR ZJ ZWANE	Achieved
Ward 6 Ward 13 Ward 21 Ward 19	24/01/2022	17h00	Multipurpose Sports Centre	Cllr M Nkheloane Cllr FD Mosokweni Cllr TG Sehaole Cllr L Mthetho	MMC FINANCE& IDP	Achieved
Ward 23 Ward 19	25/01/2022	17h00	Bekezela Secondary School	Cllr MB Mozolo Cllr L Mthetho	MMC FINANCE& IDP	Achieved
Ward 1 (Phase 3 & 4)	25/01/2022	17h00	Open Space: Zakwe	Cllr MJ Radebe	EXECUTIVE MAYOR CLLR ZJ ZWANE	Achieved
Ward 2	26/01/2022	17h00	Lehutso Primary School	Cllr M Molawa	MMC FINANCE& IDP	Achieved
Ward 7 (Snake	26/01/2022	17h00	Ditamating	Cllr P Mahlaela	EXECUTIVE MAYOR CLLR	Achieved

Park)					ZJ ZWANE	
Ward 23 Moodraai	27/01/2022	17h00	Huising (Plot 44)	Cllr MB Mozolo	EXECUTIVE MAYOR CLLR ZJ ZWANE	Achieved
Ward 4	31/01/2022	17h00	Ntai Mokoena Library	Cllr TL Soetsang	EXECUTIVE MAYOR CLLR ZJ ZWANE ALL COUNCILLORS	Achieved
Ward 14 Ward 18 Ward 22 (Vaal Park)	31/01/2022	18h00	Vaalpark Primary School	Cllr FJ v/d Merwe Cllr L Day Cllr R Meyer	MMC FINANCE& IDP	Achieved
Ward 20	01/02/2022	17h00	Themba Kubheka Sports Ground	Cllr L Fisher	EXECUTIVE MAYOR CLLR ZJ ZWANE	Achieved
Ward 22 (Lethabo)	01/02/2022	17h00	Lethabo Community Hall	R Meyer	MMC FINANCE& IDP	Achieved
Ward 1 (Phase 5)	02/02/2022	17h00	Kopanelang Thuto Primary School	Cllr MJ Radebe	EXECUTIVE MAYOR CLLR ZJ ZWANE	Achieved
Ward 15 Ward 16 Ward 17	02/02/2022	18h00	Municipal Council Foyer 2 nd Floor Finance Building	Cllr LJ Van Heerden Cllr JJ Barnard Cllr TK Rankoe	MMC FINANCE& IDP	Achieved
Ward 8	03/02/2022	17h00	Zamdela Arts & Culture Centre	Cllr LW Nhlapo	MMC IDP& FINANCE	Achieved
Ward 9	03/02/2022	17h00	Kwazola Residential Units (Hostel)	Cllr ME Mqwathi	EXECUTIVE MAYOR CLLR ZJ ZWANE	Achieved
Ward 3	07/02/2022	17h00	Refengkgotso Community Hall	Cllr MS Poho	EXECUTIVE MAYOR CLLR ZJ ZWANE	Achieved
Ward 10	07/02/2022	17h00	Iketsetseng Secondary School	Cllr NM Mtshali	MMC FINANCE& IDP	Achieved
Ward 11	08/02/2022	17h00	Zamdela Community Hall	Cllr DV Rani	MMC FINANCE& IDP	Achieved
Ward 12	08/02/2022	17h00	Malakabeng Primary School	Cllr L Makhefu	EXECUTIVE MAYOR CLLR ZJ ZWANE	Achieved
Ward 5	09/02/2022	18h00	Metsimaholo Community Hall	Cllr SM Mofokeng	EXECUTIVE MAYOR CLLR	Achieved

					ZJ ZWANE	
Ward 7 Ward 13	09/02/2022	17h00	Sakubusha Secondary School	Cllr P Mahlaela Cllr FD Mosokweni	MMC FINANCE& IDP	Achieved
Ward 4	10/02/2022	18h00	Deneysville Library	Cllr TL Soetsang	MMC FINANCE& IDP	Achieved
Ward 20	10/02/2022	18h00	Deneysville Primary School	Cllr L Fisher	EXECUTIVE MAYOR CLLR ZJ ZWANE	Achieved
Business, NPOs Religious Groups & Farmers	11/02/2022	10h00	Harry Gwala Multi- Purpose Sports Centre	ALL Councillors	EXECUTIVE MAYOR CLLR ZJ ZWANE ALL COUNCILLORS	Achieved

Component D: Corporate Governance

1. Risk Management

According to section 62 Municipal Finance Management Act (MFMA), the municipality must maintain effective, efficient and transparent system of financial and risk management. This therefore means that risk management is an integral part of the internal processes of a municipality.

From the municipality's point of view, risk management is a logical and systematic process of establishing the context, identifying, analysing, evaluating, treating, monitoring and communicating risks associated with any activity, function or process, in a way that enables the municipality to minimise losses and maximise opportunities.

During the period under review, the following risk management related activities were performed:

Table 2.8 - Risk Management Activities Performed during 2021/22

Activity / Function	Date Completed
Review of Risk Management Committee (RMC) Charter	10 March 2022
Review of Risk Management (RM) Policy and Strategy	30 June 2022
Quarterly Risk Assessment reports	30 Sept 2021; 31 Dec 2021; 31 Mar 2022 & 30 June 2022
Risk Management Implementation Plan report	10 March 2022
Risk Management Maturity model	17 November 2020

its strengths in optimising opportunities and take the appropriate actions in reducing its losses. Over the period under review, risk management trends and components within the municipality were indicating an overlap with those of internal auditing, performance management, project management, financial management, organisational development & change management, customer care, communication, and therefore require incremental inclusion in current and future planning of the entire organisation.

The following were the identified top risks that the municipality faced during 2021/22.

Table 2.9 - Top risks in 2021/22

Top Risks in 2021/22 financial year	
No	Risk Description
1	Unauthorized, irregular, fruitless and wasteful expenditure
2	Inadequate cash flow
3	Loss of revenue
4	Underspending of grants
5	No DRP or business Continuity mechanism for business operations
6	Failure to attract and retain skilled and competent workforce
7	Ageing infrastructure (Electricity networks & water, stormwater and sewer networks)
8	Fraud and corruption
9	Damage to municipal property and possible loss of life (Cable theft)
10	Poor cash management (possible loss of revenue)

2. Anti-Fraud and Corruption

During the period under review, the municipality continued to monitor the implementation of anti-fraud strategies to combat fraud and corruption. The Council has since approved the use of the National Anti-Corruption Hotline number **0800 701 701** to report all cases of fraud and corruption which relates

to the Metsimaholo Local Municipality.

The table below listed anti-fraud and anti-corruption plans / strategies that were adopted by Council which serves as guiding principles to deal with any fraud or corruption related activities.

Table 2.10 - Fraud Prevention Plan

Name of plan / strategy	Date Approved by Council
Anti-Fraud & Corruption Strategy	30 June 2022

3. Investigations conducted

The table below provides a list of all different types of investigations which the municipality embarked on during the year under review.

Table 2.11- Investigations conducted

No of investigations conducted	Type of investigation	Status/Outcome as at 30 June 2022
06	Fraud and corruption	3 finalised 3 pending

4. Supply Chain Management

Although not sufficiently staffed in line with the approved organisational structure, the Supply Chain Management unit has appropriately skilled personnel. The municipality managed to appoint the head of unit which is the Supply Chain Manager.

The table below provides and overview of the staffing capacity within the unit.

Table 2.12 - Supply Chain Management Staff Compliment

Designation	Number of available positions	Number of positions filled	Number of vacancies
Manager	1	1	0
Secretary	1	1	0
Supply Chain Practitioner	3	2	1
Supply Chain Clerk (Buyer)	1	1	0
Supply Chain Administration Clerk	1	1	0
Stock Clerk	1	1	0
Total	8	7	1

The composition of the bid committees was also in accordance with the provisions of the Supply Chain Management Regulations, 2005.

The Supply Chain Management function is a supportive strategy and the objective is to manage procurement and provisioning processes in order to eliminate non-value added cost, infrastructure, time and activities to improve service delivery.

The table below provides an overview of the number of procurements within specified thresholds for the period under review:

Table 2.13 - Tenders / Bids Awarded (Excluding as and when required tenders) in 2021/22

Procurement Range: >R 200 000 & long-term contract		
Period	Number of Tenders Awarded	Total Awarded Amount
First Quarter	0	0
Second Quarter	5	R 9 035 422.41
Third Quarter	0	0
Fourth Quarter	6	R 118 643 003.66
Sub-Total	11	R 127 678 426.07
Procurement Range: R 30 001 - R 200 000		
Period	Number of Tenders Awarded	Total Awarded Amount
1 st Quarter	4	R 359 880.90
2 nd Quarter	9	As per rates submitted
3 rd Quarter	4	R 154 139.76
4 th Quarter	14	R 590 262.50
Sub-Total	31	R 1 104 283.16 Other awards are based on rates

Supply Chain Management Activities are conducted were conducted within the framework of the approved supply chain management policy which is in line with the MFMA, Supply Chain Management Regulation and Preferential Procurement Policy Framework Regulations of 2011.

Table 2.14 – Supply Chain Management Policy

Name of Policy	Date Approved by Council
Supply Chain Management Policy	27 May 2022

The municipality has also entered in contracts for the supply of goods and / or services on an “as-and-when required” basis during the period under review. This means that these contracts have no precise price and because a service requirement for such goods and / or service is determined as and when a need arises from the municipality and subsequently procurement occurs based on the scale of the evaluated requirement.

The details of such contracts as follows:

Table 2.15 - Contracts procured on an “As-and-When Required” basis

Commodities	
Period	Number of Tenders Awarded
1 st Quarter	0
2 nd Quarter	2
3 rd Quarter	0
4 th Quarter	0
Sub-Total	2
Professional Services	
Period	Number of Tenders Awarded
1 st Quarter	0
2 nd Quarter	2
3 rd Quarter	0
4 th Quarter	0
Sub-Total	2
Equipment Rental/Lease Services	
Period	Number of Tenders Awarded
1 st Quarter	0
2 nd Quarter	0
3 rd Quarter	0
4 th Quarter	0

Sub-Total	0
Other Services	
Period	Number of Tenders Awarded
1 st Quarter	0
2 nd Quarter	3
3 rd Quarter	0
4 th Quarter	5
Sub-Total	8

5. By-Laws

No new by-laws were promulgated or reviewed for 2021/22 financial year.

6. Publication of Information on the Municipality's Websites

Section 21A of Municipal Systems Act requires that all documents that must be made public by a municipality in terms of a requirement of this Act, the Municipal Finance Management Act or other applicable legislation, must be conveyed to the local community: -

- a) by displaying the documents at the municipality's head and satellite offices and libraries;
- b) by displaying the documents on the municipality's official website, if the municipality has a website as envisaged by section 21B; and
- c) by notifying the local community, in accordance with section 21, of the place, including the website address, where detailed particulars concerning the documents can be obtained.

On the other hand, section 21B(3) states that the Municipal Manager must maintain and regularly update the municipality's official website, if in existence, or provide the relevant information as required by subsection (2).

Pursuant to the foregoing legislative provisions, the municipality's website was functional and accessible throughout the period under review and the table below provides details of important information that was publicised on the website.

Table 2.16 - Publication of information on municipal website

Documents to be published on the municipality's website	Published / Not published
Budget	
Draft Budget	PUBLISHED
Approved Annual Budget and quality certificate	PUBLISHED
Adjustment budget and quality certificate	PUBLISHED
Annual Reports	
Annual Report	PUBLISHED
Oversight report	PUBLISHED
Quarterly Reports	
SCM Quarterly reports	PUBLISHED
Financial Reports	PUBLISHED
Supply Chain Management Reports	PUBLISHED
Budget Related Policies	
Asset Management Policy	PUBLISHED
Bad Debts Write Off Policy	PUBLISHED
Borrowings Policy	PUBLISHED
Budget Policy	PUBLISHED
Cash Management Policy	PUBLISHED
Credit Control Debt Collection and Customer Care Policy	PUBLISHED
Indigent Policy	PUBLISHED
Property Rates Policy	PUBLISHED
Rates Policy	PUBLISHED
Unauthorized, Irregular, Fruitless and Wasteful Expenditure	PUBLISHED
Virement Policy	PUBLISHED
Revised SCM Policy	PUBLISHED
Risk Management Policy	PUBLISHED
Financial Statements	
AFS	PUBLISHED
Mid-Year budget and performance assessment Reports	
Mid-Year Budget & Performance Assessment Report	PUBLISHED
Bid Register	
Bid Register	PUBLISHED

7. Public Satisfaction on Municipal Services

No public satisfaction survey was conducted during the period under review.

8. Municipal Oversight Committees

Municipal Public Accounts Committee (MPAC) and the Audit and Performance Committee are the two committees responsible for the exercise of oversight over the executive functionaries of council; ensure good governance in the municipality. These committees are also responsible for advising the council, the political office-bearers, the accounting officer and the management of the municipality on various matters dealt with under their responsibilities.

During the period under review, the respective committees have discharged their responsibilities as follows in accordance with their terms of reference:

Table 2.17 - Activities performed by the MPAC

Municipal Public Accounts Committee	
Matters considered in 2021/22	Date
Annual Financial Statements for 2020/21 Financial Year.	30/03/2022
Annual Report for 2020/21 Financial Year.	30/03/2022
Issues raised by the A-G in the audit report for 2020/21 Financial Year.	30/03/2022

Table 2.18 - Activities performed by the Audit & Performance Committee

Audit & Performance Committee	
Matters considered in 2021/22	Date
Draft Annual Financial Statement – 2020/21	27 August 2021
Draft Annual Report – 2020/21	27 August 2021
Internal Audit Charter	15 June 2022
Audit and Performance Audit Committee Charter	15 June 2022
Internal Audit Annual Plan – 2021/22	15 June 2022

Audit & Performance Committee	
Matters considered in 2021/22	Date
Auditor General SA Audit Findings Action Plan	08 March 2022
Auditor General – 2020/21 Draft Audit Report	29 November 2021 (Audit steering committee)

CHAPTER 3: Service Delivery Performance (Performance Report Part I)

Component A: Introduction to Performance Report

This chapter focuses on reporting on service delivery on a service-by-service in line with the approved IDP and SDBIP of the municipality for the 2021/22 financial year. This chapter therefore aims at demonstrating what has been achieved and what remains outstanding as initially planned in terms of the municipality's IDP.

Component B: Overview of the relevant progress achieved on the relevant outcomes for Local Government as required by National and Provincial Spheres

1. Water Services

Table 3.1 – Water Service Delivery Levels per Household

Description	2021/22 Actual No.	2020/21 Actual No.	% Variance
Water: (above min level)			
Piped water inside dwelling	15 945	13 945	87.45%
Piped water inside yard (but not in dwelling)	34 433	30 955	89.90%
Using public tap (within 200m from dwelling)	2 000	2 500	-25%
Other water supply (within 200m)	10	10	-
Minimum Service Level and Above sub-total	52 388	47410	90.49%
Minimum Service Level and Above Percentage			
Water: (below min level)			
Using public tap (more than 200m from dwelling)	-	0	-
Other water supply (more than 200m from dwelling)	750	750	-
No water supply	-	-	-
Below Minimum Service Level sub-total	750	750	-
Below Minimum Service Level Percentage	-	0	-
Total number of households	52 388	47 410	-

Table 3.2 – Total Use by Sector

Total Use of Water by Sector (Kilolitres)	2021/22	2020/21	% Variance
Agriculture	0	0	
Forestry	0	0	
Industrial	5 257 379	5 257 379	
Domestic	6 584 394	6 584 394	
Unaccounted Water	7 659 235	7 659 235	

Table 3.3 – Water Services Capital Expenditure

Capital Expenditure 2021/22: Water Services				R' 000
Capital Projects	2021/22			
	Budget	Adjustment Budget	Actual Expenditure	% Variance from adjustment budget
Water Network	R10 900	R4 700	-	-
Vehicles	R330	R330	-	-
Vehicles (Finance lease)	R280	R280	-	-
Plant and equipment	R50	R50	-	-
Installation of 2537 residential meters at Themba Khubeka	R2 250	R3 834	R5 332	139%
Replacement of old galvanised water pipes to Upvc In Zamdela	R5 332	R3 600	R972	27%
Water treatment Oranjeville(WSIG)	-	R2 289		
Zamdela Ext 17 Water(Donation)	-	-	R603	-

Table 3.4 – Water Services Financial Performance

Financial Performance – Water Services Financial Performance 2021/22: Water Services R'000			
Details	2021/22 Actual	2020/21 Actual	% Variance
Total Operational Revenue	(R500 647)	(R449 956)	90%
Employees	R18 767	R19 030	101%
Repairs and Maintenance	R5 535	R2 222	40%
Other	R151 258	R245 144	162%
Total Operational Expenditure	R175 560	R266 396	152%
Net Operational Expenditure	R325 087	R183 560	56%

Table 3.5 – Sanitation Service Delivery Levels per Household

Description	2021/22 Actual No.	2020/21 Actual No.	% Variance
Sanitation/sewerage: (above minimum level)			
Flush toilet (connected to sewerage)	37 591	33 591	89.36%
Flush toilet (with septic tank)	1 500	1 200	80.00%
Pit toilet (ventilated)	-	-	-
Other toilet provisions (above minimum service level)			
Minimum Service Level and Above sub-total	50 878	45 378	89.19%
Minimum Service Level and Above Percentage	97.13%	95.77%	98.60%
Sanitation/sewerage: (below minimum level)			
Bucket toilet	1 500	2536	-69.06%
Other toilet provisions (below minimum service level)			
No toilet provisions	2 000	3750	-87.50%
Below Minimum Service Level sub-total	3 500	6286	-79.60%
Below Minimum Service Level Percentage	6.68%	13.26%	6.58%
Total households	52 378	47 378	

2. Sanitation Services

Table 3.6 - Sanitation Services Financial Performance

Financial Performance 2021/22: Sanitation Services			R'000
Details	2021/22 Actual	2020/21 Actual	% Variance
Total Operational Revenue	(R183 165)	(R63 032)	34%
Expenditure:			
Employees	R11 642	R12 123	104%
Repairs and Maintenance	R27 888	R24 147	87%
Other	R1 338	R10 974	820%
Total Operational Expenditure	R40 868	R47 244	115%
Net Operational Expenditure	R142 297	R15 788	11%

Table 3.7 - Sanitation Services Capital Expenditure

Capital Expenditure 2021/22: Sanitation Services			R'000	
Capital Projects	2021/22			
	Budget	Adjustment Budget	Actual Expenditure	% Variance from adjustment budget
Vehicles (Finance lease)	R250	R250	-	-
Vehicles	R200	-	-	-
Plant and equipment	R300	-	-	-
Sewer Network (own funding)	R900	R1 400	R9	1%
Waste Water Treatment(DWS)	R17 000	R14 711	R11 659	79%
Refenggotso rehabilitation of Waste Water Treatment Works(RBIG)	R40 000	R85 000	R73 252	86%
Zamdela Ext 17(Donation)	-	-	R718	-
Total All	R58 650	R101 361	R85 638	84%

3. Electricity Services

Table 3.8 - Electricity Service Delivery Levels per Household

Description	2021/22 Actual No.	2020/21 Actual No.	% Variance
<u>Energy: (above minimum level)</u>	41 010	41 010	
Electricity (at least minimum service level)			
Electricity - prepaid (minimum service level)			
Minimum Service Level and Above sub-total			
Minimum Service Level and Above Percentage			
<u>Energy: (below minimum level)</u>			
Electricity (<minimum service level)			
Total number of households	41 010	41 010	

Table 3.9 - Electricity Services Financial Performance

Financial Performance 2021/22: Electricity Services			R'000
Details	2021/22 Actual	2020/21 Actual	% Variance
Total Operational Revenue	(R372 444)	(R335 094)	90%
Expenditure:			
Employees	R22 595	R19 225	85%
Repairs and Maintenance	R8 774	R4 381	50%
Other	R346 822	R334 718	97%
Total Operational Expenditure	R378 191	R358 324	95%
Net Operational Expenditure	(R5 747)	(R23 230)	

Table 3.10 - Electricity Service Capital Expenditure

Capital Expenditure 2021/22: Electricity Services				R'000
Capital Projects	2021/22			
	Budget	Adjustment budget	Actual Expenditure	% Variance from adjustment budget
Electrical Network (DoE)	R30 400	R30 400	R26 564	87%
Electrical infrastructure (own funding)	R14 550	R17 350	R260	1%
Plant + equipment	R7 800	R3 450	-	-

Vehicles	R250	R600	-	-
Vehicles(Finance lease)	R560	R560	-	-
Zamdela Ext 17 Reticulation(Donation)	-	-	R1 555	-
Total All	R53 560	R52 360	R28 379	54%

Table 3.11 - Gravel Road Infrastructure in Kilometers

Gravel Road Infrastructure in Kilometers	2021/22	2020/21	% Variance
Total gravel roads	322	322	
New gravel roads constructed	-	-	
Gravel roads upgraded to tar	0	0	
Gravel roads graded/maintained	50	60	

Table 3.12 - Tarred Road Infrastructure in Kilometers

Tarred Road Infrastructure in Kilometers	2021/22	2020/21	% Variance
Total tarred roads			
New tar roads			
Existing tar roads re-tarred			
Existing tar roads re-sheeted			
Tar roads maintained			

4. Roads

Table 3.13 - Roads Infrastructure Capital Expenditure

Capital Expenditure 2021/22 : Roads Services					R'000
Capital Projects	2021/22				
	Budget	Adjustment budget	Actual Expenditure	% Variance from adjustment budget	
Roads (Paved) MIG	R25 357	R25 576	R20 221	79%	
Vehicles	R280	R280	-	-	
Vehicles(Finance lease)	R1 460	R1 460	-	-	
Plant and equipment	R50	-	-	-	
Resealing of roads(External Funding)	R33 000	R33 000	-	-	
Resealing of roads	R12 000	R12 000	-	-	
Paving CBD	R500	-	-	-	
Gravel Road	R5 000	R5 000	-	-	
Zamdela Ext 17(Donation)	-	-	R5 988	-	
Total All	R77 647	R77 316	R26 209	34%	

5. Storm-water Infrastructure

Table 3.14 – Storm Water Infrastructure in Kilometers

Storm water Infrastructure in Kilometres	2021/22	2020/21	% Variance
Total Storm water measures	219		
New storm water measures	-		
Storm water measures upgraded	-		
Storm water measures maintained	5		

Table 3.15 - Cost of Storm-water Infrastructure Construction/Maintenance

Storm water measures	2021/22	2020/21	% Variance
New (R'000)	-		
Upgraded (R'000)	-		
Maintained (R'000)	TBC		

6. Waste Management

Table 3.16 - Waste Management Services Financial Performance

Details	2021/22 Actual	2020/21 Actual	% Variance
Total Operational Revenue	65 871	56 583	86%
Employees	34 842	32 850	94%
Repairs and Maintenance	5 540	3834	69%
Other	2 756	4 690	17%
Total Operational Expenditure	43 138	41 374	
Net Operational Expenditure	22 733	15 209	

Table 3.17 - Waste Management Services Capital Expenditure

Capital Expenditure 2021/22: : Waste Management Services R'000				
Capital Projects	2021/22			
	Budget	Adjustment budget	Actual Expenditure	% Variance from adjustment budget
Vehicles	8 300	3 300	2 011	61%
Compactor Truck (Lease)				
Vehicles (Lease)	5 850	5 850	-	
Buildings	100	150	-	
Plant & Equipment	10	10	-	
Total All	14 260	9 310	2011	

7. Cemeteries

Table 3.18 - Number of People Buried

Area	Actual 2020/21 R 000	Actual 2019/20 R 000	% Variance
	Number of People Buried		
Sasolburg	172	207	35%
Zamdela	575	885	31%

Refengkgotso/Deneysville	135	172	3.7%
Oranjeville/Metsimaholo	34	52	18%
Total			

Table 3.19 - Cemeteries Financial Performance

Details	Actual 2021/22 R 000	Actual 2020/21 R 000	% Variance
Total Operational Revenue			
Expenditure:			
Employees	1360	1248	11.2%
Repairs and Maintenance	-	-	-
Other	34	25	9%
Total Operational Expenditure	1394	1273	20.2%
Net Operational Expenditure			

Table 3.20 - Cemeteries Capital Expenditure

Capital Expenditure 2021/22: : Cemeteries R'000				
Capital Projects	2021/22			% Variance from adjustment budget
	Budget	Adjustment budget	Actual Expenditure	
Plant & Equipment	-	-	-	-
Synapsis Software	-	-	-	-
Upgrading cemetery(MIG)	9 389 170	9 389 170	-	-
Fence	-	-	-	-
Total All				

8. Traffic Police Services

Table 3.21 - Traffic Police Service Performance Data

Details	2021/22 Actual No	2020/21 Actual No	% Variance
Number of road traffic accidents reported	173	238	
Number of by-law infringements attended	0	0	
Average number of police officers in the field on a day	14	14	
Average number of police officers on duty on a day	14	15	

Table 3.22 - Traffic Police Service Financial Performance

Financial Performance 2021/22: Traffic Police			R'000
Details	2021/22	2020/21	%
	Actual	Actual	Variance
Total Operational Revenue	592	4308	728 %
Expenditure:			
Employees	14 971	15 369	103%
Repairs and Maintenance	622	740	119%
Other	276	988	358%
Total Operational Expenditure	15 869	17 097	
Net Operational Expenditure	(15 277)	(12 789)	

Table 3.23 - Traffic Police Service Capital Expenditure

Capital Expenditure 2021/22: Traffic Police Service R'000				
Capital Projects	2021/22			
	Budget	Adjustment budget	Actual Expenditure	% Variance from adjustment budget
Plant & Equipment	650	500		
Traffic measures	650	500		
Total All				

9. Fire Services

Table 3.24 - Fire Services Financial Performance

Financial Performance 2021/22: Fire Services R'000			
Details	2021/22	2020/21	%
	Actual	Actual	Variance
Total Operational Revenue	818	746	91%
Expenditure:			
Employees	24 355	23 806	98%
Repairs and Maintenance	651	398	61%
Other	605	753	124%
Total Operational Expenditure	25 611	24 957	
Net Operational Expenditure	(24 793)	(24 211)	

Table 3.25 - Fire Services Capital Expenditure

Capital Expenditure 2021/22: Fire Services R'000				
Capital Projects	2021/22			% Variance from adjustment budget
	Budget	Adjustment budget	Actual Expenditure	
Building	200	200	-	
Specialized Vehicles Finance lease	6000	6000	-	
Vehicles	317	317	-	
Plant & Equipment	2404	2404	-	
Total All	8 921	8 921		

1. Disaster Management

Table 3.26 - Disaster Management Financial Performance

Financial Performance 2021/22: Disaster Management R'000			
Details	2021/22	2020/21	%
	Actual	Actual	Variance
Total Operational Revenue	-	-	
Expenditure:			
Employees	966	1 012	105%

Repairs and Maintenance	39	36	92%
Other	18	59	328%
Total Operational Expenditure	1 023	1 107	
Net Operational Expenditure	1 023	1 107	

Table 3.27 - Disaster Management Capital Expenditure

Capital Expenditure 2021/22: Disaster Management R'000				
Capital Projects	2021/22			
	Budget	Adjustment budget	Actual Expenditure	% Variance from adjustment budget
Specialised Vehicles	150	150		
Plant & Equipment	150	150		
Total				

10. Sports & Recreation

Table 3.28 - Sports & Recreation Financial Performance

Financial Performance 2020/21: Sports & Recreation R'000			
Details	2021/22	2020//21	%
	Actual	Actual	Variance
Total Operational Revenue	-	-	-
Operational Expenditure			
Employees	-	-	-
Repairs and Maintenance	-	-	-
Other	-	-	-
Total Operational Expenditure	-	-	-
Net Operational Expenditure	-	-	-

Table 3.29 - Sports & Recreation Capital Expenditure

Capital Expenditure 2020/21: Sports & Recreation R'000				
Capital Projects	2021/22			
	Budget	Adjustment Budget	Actual Expenditure	% Variance from adjustment budget
Refengkgotso stadium – new buildings	-	-	-	-
Chairs/tables	-	-	-	-
Total All	-	-	-	-

11. Planning & Development

Table 3.30 - Applications for Land Use Development

Area	Actual 2021/22	Actual 2020/21	Variance
	R 000	R 000	
Number of Applications Received			
Sasolburg	35	05	30
Zamdela	2	2	0
Refengkgotso	0	0	0
Deneysville	12	10	2
Oranjeville	3	5	2
Vaalpark	15	15	0
Total			

Table 3.31 - Planning Services Financial Performance

Financial Performance 2021/22: Planning Services R'000			
Details	2021/22	2020/21	%
	Actual	Actual	Variance
Total Operational Revenue	(R806)	(R911)	113%
Expenditure:			
Employees	R5 187	R5 276	102%
Repairs and Maintenance	R2	R1	50%
Other	R866	R836	97%
Total Operational Expenditure	R6 055	R6 113	101%

Net Operational Expenditure	(R5 249)	(R5 202)	99%
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Table 3.32 - Planning Services Capital Expenditure

Capital Expenditure 2020/21: : Planning Services R'000				
Capital Projects	2020/21			
	Budget	Adjustment Budget	Actual Expenditure	% Variance from adjustment budget
Machinery and equipment	0	0	0	0
Total All	0	0	0	0

Table 3.33 - Local Economic Development Services Financial Performance

Financial Performance 2021/22: Local Economic Development R'000			
Details	2021/22	2020/21	%
	Actual	Actual	Variance
Total Operational Revenue	-	-	-
Expenditure			
Employees	R1 191	R1 213	102%
Repairs and Maintenance	-	R3	-
Other	R10	R24	240%
Total Operational Expenditure	R1 201	R1 240	103%
Net Operational Expenditure	R1 201	R1 240	103%

Table 3.34 - Local Economic Development Services Capital Expenditure

Capital Expenditure 2021/22: : Local Economic Development R'000				
Capital Projects	2021/22			
	Budget	Adjustment Budget	Actual Expenditure	% Variance from adjustment budget
Buildings	0	0	0	-
Vehicles	0	0	0	-
Plant and equipment	0	0	0	-
Total All	0	0	0	-

12. Free Basic Services & Indigent Support

Table 3.35 - Free Basic Services Structure

Description	2021/22	2020/21	%
			Variance
Property Rates (per month per household)indigent	R 50	R 50	100%
Sanitation/sewerage additional (per month per household)Indigent	100% Rebate	100% Rebate	-
Sanitation/sewerage (per month per household	100% Rebate	100% Rebate	-
Water (per month per household)	Nil	Nil	-
Water (per month per household) Indigent	6 Kl	6 Kl	-
Electricity (per month per household)	Nil	Nil	-
Electricity (per month per household) indigent	50kWh	50kWh	-
Refuse Removal (per month per household)	100% Rebate	100% Rebate	-

Performance Analysis:

Free basic services are provided to indigent households according to the municipality's indigent policy. This includes 6kl of water, 50kWh electricity, R50 subsidy on assessment rates, free sanitation and refuse removal per household per month.

A total of **10 678** households were recorded in the indigent register at the end of the 2021/22 financial year.

Component C: Annual Performance Report against Pre-Determined Objectives

KPA 1: Basic Service Delivery & Infrastructure Development



KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
PRIORITY AREA/PROGRAMME: INTEGRATED DEVELOPMENT PLANNING								
Ensure that the municipality broadly delivers service according to the strategic orientation based on key sector plans	1.1.1 Five (5) Sector Plans developed by in compliance with CoGTA and National Treasury guidelines and annually reviewed and approved by council.	Draft WSDP complete	Develop the WSDP, IP, ITP, CIP, IEP and send to Council for approval and install and review infrastructure verification means and methods by 30 June 2022	Q1- Procurement of a service provider Q2- Draft sector plans developed Q3-4 submission to Management and Council	Approved sector plans and Council resolution	Target not achieved (Only Draft WSDP in place)	Awaiting WSDP draft input from various stakeholders. Not enough budget to develop all the plans	Expedite the consolidation of various input from various stakeholders. Request funding from relevant departments on the developments of sector plans.
To ensure development of legally compliant and credible IDP	4.5.1 Legally compliant and credible IDP developed	2020/2021 Approved IDP in place	Legally compliant and credible IDP reviewed and approved by the 31st of May 2022	Q1 -Development of a process plan IDP Steering committee and IDP Rep forum meeting held Q-2 Public participation meetings Q-3-development and tabling of a Draft IDP to Council Q4 tabling of a Final IDP to Council	Approved IDP; Council resolution	Target achieved (The IDP was developed and tabled in Council on 27 May 2022)	n/a	n/a
PRIORITY AREA/PROGRAMME: ROADS								

KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.1 Number of kms of internal roads repaired and maintained	1053,6 m2 of patching was done	5 kms of internal roads repaired and maintained by 30 June 2022	Q1-1 km resealed Q2- 2km resealed Q3- 1 km of road resealed Q4- 1 km of road resealed	Quarterly Reports from Technical services	Target not achieved (however 4 834 square meters of potholes repairs was done in different wards).	Lack of funds (from own funding)	Resealing of critical deteriorating roads will be prioritised in the next financial year.
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.1.1 Number of kms of roads graded	1,469 km was achieved	20 kms of roads graded by 30 June 2022	Q1- 3 kms graded Q2- 6 kms graded Q3- 6 kms graded Q4- 5 kms graded	Report from Technical Services	Target not achieved. (Some earth/dirt roads were bladed).	Plans for roads to be graded were in place. The was no municipal fleet. The grading was done using the contracted service provider, and the was no record-keeping done	Inaccessible dirt/gravel roads will be prioritised in the next FY with pictures taken during the grading of roads.
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.1.2 Number of kilometers of roads graded	1,469 km was achieved	20 kilometres of roads graded by 30 June 2022	5 km of roads graded per quarter	Report from Technical Services	Target not achieved.	Plans for roads to be graded were in place. The was no municipal fleet. The grading was done using the contracted service provider, and the was no record-keeping done	Inaccessible dirt/gravel roads will be prioritised in the next FY with pictures taken during the grading of roads.

KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.1.3 Number of kilometers of paved roads and storm water drainage constructed (Ward 5, 2.012km)	New KPI	Construction of 2.012 km Paved Roads and storm water drainage in Ward 5 by 30 June 2022	Q1 procurement Q2 -0.512 km Q3- 0.5km Q4 -1 km	Progress reports and completion certificate Advert and appointment letters and progress report	Target not achieved. (Zero km of paved roads and storm water drainage constructed).	Delay in appointment (contractor appointed 12 May 2022) of the service provider (See attached POE). The earthworks and site establishment have commenced.	Construction in progress and planned for completion in March 2023.
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.1.4 Number of kilometers of Paved Roads constructed in Refenggotso (Ward 3, 2.012km)	0.5km	Construction of 2.012km Paved Roads in Refenggotso (Ward 3) by March 2022	Q1- 0.5km Q2-0.5 km Q3- 1.012 km	Progress reports and completion certificate	2.012km	n/a	n/a
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.1.5 Number of kilometers of Paved Roads and storm water drainage constructed in Zamdela (Ward 10 Phase 2)	New KPI	Construction of 0.5 km Paved Roads and storm water drainage in Zamdela (Ward 10 Phase 2) by 30 June 2022	Q1 Procurement process. Q2 and 3 Appointment processes Q4 construction of 0.5 km paved road and storm water (Multiyear project which ends 2023 therefore target for this financial year is 0.5 km out of a total of 2.3 km).	Advert and appointment letters and progress report	Target not achieved (0km of paved roads and storm water drainage constructed)	Delay in appointment (contractor appointed 29 April 2022) of the service provider (See attached POE). The earthworks and site establishment have commenced.	Construction in progress and planned for completion in March 2023.

PRIORITY AREA/PROGRAMME: ELECTRICITY

KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.2 New electricity connections installed in all the newly established formal settlement areas within Metsimaholo LM	100 % complete phase 1 bulk supply	100% completion of new electricity required connections in Themba Khubheka by 30 June 2022 .expressed as a total number of new connections completed over a total number of new connections approved for this financial year.	Q1- Site establishment and material purchase Q2- 1km over headline and foundations for switching station Q3- connection of 2.5 km over headline and switching station Q4- Completion of the work	Quarterly Progress reports and site meetings minutes for Phase 1 Bulk supply	100%	n/a	n/a
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.2.1 Provision of new electrical connections provided in Themba Kubeka by June 2022	100 connections were achieved	50% installation of electricity connections in Themba Kubeka by June 2022	Q1- Procurement of a service provider Q2- Adjudication and appointment of a contractor Q3- Execution of the work commenced Q4- completion of the work	Quarterly Progress reports and close up report Advert and appointment letters and progress report	26%	Insufficient budget allocation from DMRE (multi-year project), and the tender validity period expired, project was re-advertised and the contractor was appointed on 25 May 2022.	Construction in progress

KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.2.2 Electricity Maintenance Plan developed and approved by council	0	Electricity Maintenance Plan developed and approved by Council by 30 June 2022	Q2 Draft electricity maintenance plan developed Q3-4 submission to Management and Council	Approved maintenance plan and Council resolution	Target not achieved (Sought assistance from Saiga Head of Electricity)	Failure to source funding	Source for internal funding during budget adjustment and request relevant sector departments for funding.
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.2.3 % of electricity distribution losses minimized	16,59%	Electricity distribution losses minimised to 20%	Quarterly minimization of electricity distribution losses to 20%	Report	16.5%	n/a	n/a
PRIORITY AREA/PROGRAMME: PORTABLE WATER								
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.3 Number of Conventional water meters replaced with prepaid meters in all the identified areas	0	1000 targeted meter installations and replacement of meters by prepaid meters completed by 30 June 2022	Installation and replacement of 250 meters per quarter	Report from Technical Services	Target not achieved (0 meters installed)	Not well received by members of community	Continuous public participation & awareness campaigns to be conducted in the next financial year
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.4 Number of KMs of Obsoleted / Old asbestos water pipes replaced.	0	Replace 5km of obsoleted / old asbestos water pipes by 30 June 2022.	Q1-1 km replaced Q2- 2kms replaced Q3- 1km replaced Q4- 1 km replaced	Report from Technical Services	Target not achieved (0 km replaced)	It is as and when required basis. Municipality only conduct re-active maintenance due to budget constraints.	Conduct Pipe Replacement Plan - Identify the pipes which are not described in the municipal drawings and plan on replacement

KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.4.1 % minimization of water distribution losses	Not Achieved.	10 % Minimization of Water distribution losses by 30 June 2022	Quarterly minimization of water distribution losses to 10%	Report from Finance	9.13%	n/a	n/a
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.4.2 % compliance with the blue drop water quality accreditation system	Target not achieved, (Sasolburg Micro:99,9%, Oranjeville Micro: 99.9%, Denesville Micro:99.9% Sasolburg Chemical :99.9%, Oranjeville Chemical:99.9%,D eneysville Chemical:99.9%,	>99 % compliance with the blue drop water quality accreditation system by 30 June 2022	>99 % compliance with the blue drop system quarterly	Report from the BDS	83.08%	Municipality failure to identify and prioritise critical risk areas within its drinking water treatment process and to take corrective measures to abate them.	Improve the Blue Drop Risk Rating of each water supply system which focuses on four critical risk areas namely treatment capacity, water quality, technical skills and Water Safety Planning.
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.4.3 Number of residential water meters installed at Themba Khubeka	New KPI	Installation of 600 residential water meters at Themba Khubeka by June 2022	Q 2 and 3 procurement process Q4 completion of 600 water meters	Advert and appointment letters and progress report	Target not achieved (only 200 meters were installed)	Delay in appointment (contractor appointed 30 May 2022) of the service provider (See attached POE).	Construction in progress

KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.4.4 % in Replacement of old galvanised water pipes to Upvc In Zamdela	0	100% Replacement of old galvanised water pipes to Upvc In Zamdela	Cumulative % in the replacement of water pipes. 25%-procurement of contractor. 50%-construction in progress. 75% construction in progress. 100% Completion	Adverts and progress reports and completion certificate	20.44%	Delay in appointment (contractor appointed 30 May 2022) of the service provider(See attached POE). It was an advertisement and re-advertised again.	The project in progress
PRIORITY AREA/PROGRAMME: SANITATION								
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.5. Rehabilitation of Refenggotso Waste Water Treatment Works	40%	40% of the Construction works completed by June 2022 to upgrade the WWTW in Refenggotso	40% of the Construction works completed in the 4th quarter	Construction progress report and completion certificate	72.35%	Legal issued stopped the project and the contract only resumed September 2021	project in progress
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.5.1 Water and Sanitation Maintenance Plan developed and submitted to Council	Draft in place	Development and Annually Review of Water and Sanitation maintenance Plan by 30 June 2022	Q2 Water and Sanitation maintenance plan developedQ3-4 submission to Management and Council	Approved Maintenance Plan and Council resolution	Target not achieved (No maintenance plan developed)	Awaiting water & sanitation draft input from various stakeholders	Expedite the consolidation of various input from various stakeholders

KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.5.1.1 % in Upgrading of Wastewater treatment Oranjeville	0	30% Upgrading of Waste water treatment Oranjeville by 30 June 2022	Multiyear project which ends 2024 therefore target for this financial year is 30% of the work. 3%Procurement of a contractor. 6% Construction in progress. 10% Construction in progress. 11% Construction in progress	Advert, appointment letter and progress reports	28.22%	Budget and slow progress onsite.	Project on progress
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.5.2 % compliance with the green drop quality accreditation system	Target not achieved- (Micro 33,3%, Chem 33,3% and Physical 87,5% and 0% operation)	>99 % compliance with the green drop water quality accreditation system by 30 June 2022	>99 % compliance with the green drop system quarterly	Report from the GDS	12.50%	Failure to improve on 5 Green Drop 5 KPAs	An improved Green Drop audit score for each wastewater system assessed on 5 Key Performance Areas (KPAs): 1. Capacity Management; 2: Environmental Management; 3. Financial Management; 4. Technical Management; and 5. Effluent and Sludge Compliance.

PRIORITY AREA/PROGRAMME: PROJECT MANAGEMENT

KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.5.3 Number of new projects for which funding is sourced.	5 projects registered	3 New Projects for which Funding is sourced by 30 June 2022	Preparation of business plans for funding of 3 registered projects by end of August 2021 (1 st quarter)	Proof of submission of business plans, minute, register and approval from sector departments	3 projects for which funding was sourced	n/a	n/a
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.5.4 % spending on grants as per DORA requirements	100% achieved	100 % Spending on Grants as per DoRA requirements by 30 June 2022	Spending on grants in accordance with the schedule of DORA Q1- 20% Q2- 44% Q3- 72% Q4 100%	Progress report with regard to spending on grants and proof of payment	Target not achieved (95% spending achieved) as follows: 1. MIG - R37,2m (79%) 2. WSIG - R17m (100%) 3. RBIG - R85m (100%) 4. INEP - R30.4m (100%)	2 Planned projects had to be re-advertised. Planned projects for implementation in March 2022 were affected by the National Treasury circular which suspended bids advertisement in the first quarter of 2022.	Project in progress, rolled over to next financial year with expected completion by March 2023.
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.5.5 Number of progress reports submitted to Council on monitoring of all Capital Projects.	4	4 progress reports submitted to Council on monitoring of all Capital Project by 30 June 2022.	1 report on monitoring of projects compiled and submitted to Management and Council per quarter	Site meetings and progress reports, completion certificates	Target not achieved, (0 reports submitted to Council)	Non-sitting of the portfolio committee	Present Capital Projects progress reports in all Council four quarterly meetings

PRIORITY AREA/PROGRAMME: WASTE MANAGEMENT

KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.6 Refuse removal service extended to all new formal settlements as per township register within Metsimaholo LM (2614 hhs in Themba Kubeka).	Achieved	Extend weekly refuse removal services to all 2614 households in Themba Kubeka by 30 June 2022	To extend refuse removal to 2614 households in Themba Kubeka	Report and photos	Target not Achieved (50% achieved)	The percentage has gone down due to constant breakdown of Trucks	Report submitted to procure new Trucks
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.6.1 Integrated Waste Management Plan (IWMP) Developed and submitted to Council for approval	Not Achieved.	IWMP developed and submitted to Council for approval by 30 June 2022.	IWMP developed and submitted to Council for approval in Quarter 4	Reviewed IWMP and Council resolution	Target not Achieved (Currently using operational Plan)	Lack of capacity internally	The draft IWMP will be submitted in Council in the 1st quarter of the next financial year
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.6.2 Number of Illegal dumping sites removed	12	12 illegal dumping sites removed by 30 June 2022	Removal of 3 illegal dumping sites per quarter	Report on illegal dumping sites and photos	Target achieved (12 Achieved)	n/a	n/a
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.6.3 Number of Waste Management Awareness programmes conducted.	4	4 Waste Management Awareness programmes conducted by 30 June 2022	1 waste management awareness programme conducted per quarter	Attendance registers and photos	3 Achieved	n/a	n/a

KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.6.4 % of Community Facilities (cemeteries, parks, community halls,sports,arts& culture) maintained.	100%	100% of Community Facilities (cemeteries,parks,commu nity halls,sports,arts& culture) maintained by 30 June 2022.	100% maintenance of Community Facilities throughout the quarters.	Maintenance Report and photos	Target achieved (Employees assigned to all the facilities are maintaining them. On the 4th quarter Zamdela hall was under renovations by Sasol firm)	n/a	n/a
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.6.5 Number of Cemeterie (s) established and Functional.	1	1 Cemetery Established by 30 June 2022	Q1- Designing process Q2- Procurement process n construction Q3- Construction in progress Q4- Construction completed	Completion certificate and photos	Target not achieved The consultant are still on site and construction is in progress. The project is at 40% and according to the consultant it was due to heavy rain	The land identified has challenges and it was discovered that it cannot be a land for the development of a cemetry	Another suitable land will be identified in the next financial year
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.6.6 Number of Recreational Parks developed	1	1 Recreational Park developed by 30 June 2022	Q1- land identification Q2 – Design and development Q3- handover Q4- completion	Report on the developed park and photos	0	lack of record keeping to support the progress on the development of a family park	proper record keeping will be done in the next financial year

PRIORITY AREA/PROGRAMME: PUBLIC SAFETY

KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.8 Number of road traffic block conducted.	12	12 Road traffic blocks conducted by 30 June 2022	3 Road traffic blocks conducted per quarter	Quarterly reports	16 roadblocks conducted	n/a	n/a
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.9 Number of Safety and Security Programmes conducted	8	8 Safety and Security Programmes conducted by 30 June 2022	2 Safety and Security Programmes conducted per quarter	Attendance registers	0	lack of record keeping to support attended programmes	proper record keeping will be done in the next financial year
PRIORITY AREA/PROGRAMME: DISASTER MANAGEMENT								
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.10 % of disaster incidents within the municipality attended as and when they occur.	Not Achieved. 0%	100% disaster incidents within the municipality attended to as and when they occur by 30 June 2022.	100% attendance to disaster incidents throughout the quarters	Disaster Incidents register and reports	Nothing occurred and nothing was attended	n/a	n/a
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.10.1. Number of disaster management awareness programmes conducted	0	2 Disaster management awareness programmes conducted by 30 June 2022	Q2-Q3 2 of Disaster Management awareness programmes/ campaigns implemented	Attendance registers and Photos.	0	lack of record keeping to support attended awareness campaign	proper record keeping will be done in the next financial year
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.10.2 Number of disaster management training provided to volunteers	0	2 Disaster Management training provided to Volunteers by 30 June 2022.	1 training conducted in Q1 and 3	Attendance registers and photos.	Target not achieved (No training were provided to volunteers due to covid 19)	due to covid 19	Training will be provided in future

KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.10.3 Municipal Disaster Management Advisory Forum established and functional	0	Municipal Disaster Management Advisory Forum established and 4 Meetings convened by 30 June 2022.	Q1- Establishment of the forum Q2-4- 1 forum meeting convened in each quarter (Q2-4)	Report on the establishment of the MDMA forum, Attendance registers and minutes	Target achieved (meetings attended at the District council).	n/a	n/a
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.10.4 Review Disaster Management Plan and submit to Council for approval	0	Annually Reviewed Disaster Management Plan by 30 June 2022.	Q3 Review process of the plan and tabling in Management Q4 tabling of the plan to Council	Approved DMP and Council resolution	Target not achieved. The draft has been developed	The plan could not be submitted due to insufficient information	The draft IWMP will be submitted in Council in the next financial year
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.10.5 % of Fire incidents within the Municipality attended as an when occur	0	100 % of Fire incidents within the Municipality attended as an when occur	100 % attendance of Fire incidents throughout the quarters	Fire Incidents register and reports	100%	n/a	n/a

KEY PERFORMANCE AREA (KPA 1): SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	2020/21 Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Ensure universal access to reliable and quality basic municipal services by all communities.	1.2.10.6 Number of fire services management awareness programmes conducted	0	2 Fire Awareness Programmes conducted by 30 June 2022.	Fire service awareness programme/ campaign conducted in Q1 and Q 4	Attendance register and Photos.	0	lack of record keeping to support conducted awareness programmes	proper record keeping will be done in the next financial year

KPA 2: Local Economic Development



KEY PERFORMANCE AREA (KPA 2): LOCAL ECONOMIC DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
PRIORITY AREA/PROGRAMME: LOCAL ECONOMIC DEVELOPMENT								
Create conducive environment for improving local economic development.	2.1.1 Annually reviewed LED strategy and submitted for council approval	Draft is being developed through the assistance of CoGTA	Review the LED strategy and submit for council approval by 30 June 2022.	Q1- Procurement of a service provider Q2- Development of a draft Q3 review of the strategy and tabling to Management Q4 reviewed strategy tabled in Council for approval	Approved LED Strategy and Council resolution	Target not achieved (busy with the draft strategy through CoGTA's assistance).	Lack of capacity internally	FS Cogta intervened to assist with the compilation of the LED strategy
Create conducive environment for improving local economic development.	2.1.2 Established and functional LED stakeholder forum	0	Reviewed and functional LED stakeholder forum (2 meetings) by 30 June 2022	Q-1 establishment of the forum	Report on the revival of LED Forum and the attendance registers for the LED forum meetings	Target not achieved	Failure to convene, however it will be reconvened in the next financial year	the LED stakeholder forum will be reconvened in the next financial year
Create conducive environment for improving local economic development.	2.1.3 Number of jobs opportunities created through EPWP initiatives	Achieved	100 of job opportunities created through EPWP initiatives by 30 June 2022.	100 EPWP jobs created in the 4 th quarter	Appointment letters/ employment contracts	Target not achieved (82 job opportunities were created through EPWP initiatives)	Allocation received from FS CoGTA dropped in this financial year	CoGTA will be contacted to establish its plan with regards to municipal allocation for next financial year
Create conducive environment for improving local economic development.	2.1.4 Number of job opportunities created through CWP initiatives	Achieved	1 000 job opportunities created through CWP initiatives by 30 June 2022.	1000 CWP jobs created in the 4 th quarter	Appointment letters and employment contracts	Target not achieved	KPI Not clearly understood by the department.	The department will interpret and Implement the KPI in 2022/2023 financial year.

KEY PERFORMANCE AREA (KPA 2): LOCAL ECONOMIC DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Use the municipality's buying power to advance economic empowerment of SMMEs and Cooperatives	2.2.1 Number of LED business information sessions held as a support provided to local SMMEs	0	2 LED business information sessions held by 30 June 2022	Business information session held in Q2 and 4	Attendance registers of the information sessions held	Target not achieved (Metsimaholo held 1 business session with other stakeholders on the 3rd Quarter 2022 (20 March 2022))	Failure to Implement the KPI by the department	The department will prioritise and fast track the implementation of this KPI in 2022/2023 financial year
Use the municipality's buying power to advance economic empowerment of SMMEs and Cooperatives	2.2.2 % of Increase in local procurement spent towards SMME and cooperatives	0	80% of procurement directed to SMMEs and cooperatives by 30 June 2022	20% of procurement directed to SMMEs and cooperatives quarterly	Report	Target not Achieved	SMMEs from other municipalities also participate and they comply with specifications and price. According to PPPFA a bidder who scores the highest points must be awarded the bid.	Local SMMEs to be provided with training and this will be done in the second quarter.
Use the municipality's buying power to advance economic empowerment of SMMEs and Cooperatives	2.2.3 Number of identified LED Capital projects implemented	0	Identify and implement 3 LED Capital Projects by 30 June 2022 (To build 3 business Infrastructure to house SMMEs particularly Informal Traders not Excluding Emerging enterprises)	Q1-3 1 LED Capital Projects implemented	Reports to Council and Management	Target not achieved (0 capital projects implemented)	Proposed SLP projects submitted to different local mining pioneers	Financial support submissions done to local mining houses
PRIORITY AREA/PROGRAMME: SPATIAL PLANNING								

KEY PERFORMANCE AREA (KPA 2): LOCAL ECONOMIC DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Create conducive environment for improving local economic development.	2.3.1 Annually reviewed Spatial Development Framework (SDF) submitted to council for approval	Achieved	Review the SDF and submit it for council approval by 30 June 2022	Q1- Procurement of a service provider Q2- Development of a draft Q3 review the SDF and tabling to Management Q4 reviewed SDF tabled in Council for approval	Approved SDF and Council resolution	Target not achieved (Reviewed SDF not in place)	The draft reviewed SDF deferred to next financial year due to delays in SCM process (National Treasury circular on suspension to advertise tenders)	SDF will be reviewed in the next financial year
Create conducive environment for improving local economic development.	2.3.2 Developed annual SPLUMA implementation plan submitted to council for approval together with a report on monitoring of tribunals	Achieved	Develop SPLUMA implementation plan and submit to Council for approval together with a report on monitoring of tribunals by 30 June 2022.	Q1-3 Monitoring of tribunals Q4 development of SPLUMA implementation plan and submission to Council	Report on the implementation of SPLUMA, Council resolution and functionality of tribunals	Target not achieved	KPI was not well interpreted and understood by department	The department will develop a SPLUMA implementation Plan to be approved by council and provide an Annual progress report for Municipal Planning Tribunal
Create conducive environment for improving local economic development.	2.3.2.1 % of identified informal settlements formalised	Achieved	100 % formalization of identified informal settlement by 30 June 2022.	Q1- terms of references submitted to the SCM Q2- advertisement and appointment of a service provider Q3- Planning evaluation Q4- General plan and township register	Human settlement Report	Target not achieved (0 % achieved)	Scope identification process finalised as per informal settlement register	The process of formalisation of informal settlement will be carried out in the next financial year

KEY PERFORMANCE AREA (KPA 2): LOCAL ECONOMIC DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Create conducive environment for improving local economic development.	2.3.2.2 % of Rezoning and subdivisions applications approved within 30 days of receipt	Not achieved	100 % of Rezoning and Subdivisions applications approved within 30 days of receipt (quarterly) by 30 June 2022.	100% of rezoning and subdivisions applications processed and approved within 30 days of receipt of applications quarterly	Register	Target not achieved (80%rezoning and subdivisions applications processed and approved within 30 days of receipt of applications)	Lack of staff capacity to deal with backlogs on land use applications	Request for human capital will be submitted to the HR for capacity within the division
Create conducive environment for improving local economic development.	2.3.2.3 % of building plans approved within a specified period of time: 30 days ≤ 500m2 and 60 days ≥ 500m2)	Achieved	100% of building plans approved within a specified period of time: 30 days ≤ 500m2 and 60 days ≥ 500m2) by 30 June 2022	100% of building plans approved within a specified period of time: 30 days ≤ 500m2 and 60 days ≥ 500m2) quarterly	Register and a report	Target Achieved	n/a	n/a
Create conducive environment for improving local economic development.	2.3.3 Annually reviewed Human Settlement Plan and submitted to council for approval	Not achieved	Review the Human Settlement Plan and submit it for council approval by 30 June 2022.	Q1- Procurement of a service provider Q2- Development of a draft Q3- reviewed HSP tabled in Management Q4 reviewed HSP tabled in Council	Approved HSP and Council resolution	Target not achieved (Review of HSP not done)	Lack of Planning from the Department/Municipality	Integrated Human settlement Plan will be reviewed by the department and adopted by council by the end of 2022/2023 financial year
PRIORITY AREA/PROGRAMME: TOURISM								

KEY PERFORMANCE AREA (KPA 2): LOCAL ECONOMIC DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviations	Corrective Measures Taken/to be taken
Maximise on the tourism potential of the municipality	2.3.4 % of Directional signs installed for tourism facilities throughout Metsimaholo	0	100% installation of directional signs local tourism facilities throughout Metsimaholo by 30 June 2022	Q1- Development process of the directional signs Q2 Advertisement process and appointment of a service provider Q3-Installation of the directional signs Q4 Completion of the work	Report and completion certificate on Installed directional signs	Target not achieved No directional signs installed (0%)	Delays on implementation processes due to Supply chain management processes halted by National Treasury	The process will be carried out in the next financial year
Maximise on the tourism potential of the municipality	2.3.5 Number of Tourism promotional events organised	0	2 promotional tourism events organized by 30 June 2022	Q-1 Tourism Expo held Q-4 Tourism Indaba held	Attendance register, Report	Target not achieved No events held (0)	Lack Of Planning from the Department	Tourism promotional event plan to be adopted and implemented by directorate
Maximise on the tourism potential of themunicipality	2.3.6 Tourism strategy and a plan compiled and approved	Not achieved	Development of Tourism strategy and a plan, and submission to Council for approval by 30 June 2022.	Q1 Draft Terms of reference Q2 Advertisement processes and appointment of the service provider Q3 Draft copy of a compiled tourism strategy and a plan Q4 Final and approved copy of the Tourism strategy and the plan	Progress Report, Approved Tourism strategy and a plan; and Council resolution	Target not achieved (Tourism strategy not compiled)	Delays on implementation processes due to Supply chain management processes halted by National Treasury	Tourism strategy will be compiled by the department and adopted by council the 2022/2023 financial year

KPA 3: Financial Management & Viability



KEY PERFORMANCE AREA (KPA 3): FINANCIAL MANAGEMENT AND VIABILITY								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviation	Corrective Measures taken / to be taken
PRIORITY AREA/PROGRAMME: REVENUE MANAGEMENT								
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.1 Revenue enhancement strategy developed, annually reviewed and submitted for council approval	Not Achieved.	Review Revenue Enhancement Strategy and submit it for Council approval by 30 June 2022.	Q-1 Review process of the strategy Q2- tabling of the strategy to management Q3- Workshop conducted on the strategy Q4- Reviewed strategy submitted to Council for approval	Approved strategy and Council resolution	Target not achieved	Cllrs requested a Workshop in this regard	Council resolution to set up Informal Council meeting where it will be tabled and deliberated on
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.1.1 % of Revenue enhancement strategy implemented	Not achieved	100 % of Revenue enhancement strategy implemented by 30 June 2022.	Cumulative implementation of the strategy until 100% implementation is achieved. Q-1: 25% Q-2: 50% Q-4: 100%	Report on the implementation of the strategy.	Target not achieved	Workshop not done as yet	Council resolution to set up Informal Council meeting
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.1.2 Draft Budget and Final Budget compiled and tabled in time in accordance with MFMA.	2020/21 Approved Budget in place	Draft Budget compiled and tabled by no later than 31 st March 2022 and Final Budget tabled before end of May 2022.	Q1-Q2 Budgeting process executed Q3-4 Tabling of draft and final budget to Council	Approved budget and Council resolution	Target achieved. Draft budget was approved on the 30 March 2022 and final MTREF was approved on the 27th of May 2022	n/a	n/a

KEY PERFORMANCE AREA (KPA 3): FINANCIAL MANAGEMENT AND VIABILITY								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviation	Corrective Measures taken / to be taken
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.1.3 % of Revenue targets in the budget met (Excluding Capital Grant income)	90%	100% % of Revenue targets in the Budget met (excluding Capital grant income) by 30 June 2022.	Cumulative implementation of the targets in the budget until 100% implementation is achieved. Q-1: 25% Q-2: 50% Q-3: 75% Q-4: 100%	Schedule C Budget comparison to Actuals	Target not achieved 91.38%	Electricity and water revenue not target. Selling of land -no implementation. Traffic fine below target.	Readings of consumers for electricity and water to be done. Selling of land be implemented, Speed camera for traffic fines be purchased
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.3 % in Improved annual consumer debtors' revenue collection rate.	68.94%	Improve consumer debtors' collection rate to 83% by 30 June 2022	To increase the collections from our customers And improve the collection rate Q1- 78% Q2- 80% Q3-82% Q4-83%	Debt collection report and Schedule C	Target not achieved 69.28%	No full Credit control action done	To promote incentive scheme Operation Patala via Social media
PRIORITY AREA/PROGRAMME: INDIGENT MANAGEMENT								

KEY PERFORMANCE AREA (KPA 3): FINANCIAL MANAGEMENT AND VIABILITY								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviation	Corrective Measures taken / to be taken
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.2 Review and updating of the indigent register	Not achieved	Review and quarterly updating of the indigent register and submission to Council by 30 June 2022.	Q1-3 Quarterly updates on the indigent register Q4- Review and updating of the indigent register and submission to Council.	Updated indigent register and Council resolution.	Target not achieved	Due to capacity and Lack of resources with system with regards to collection of data	Assistance will be sought from Sector Departments to acquire the software system to be used to detect employment status of people on the IGG
PRIORITY AREA/PROGRAMME: FINANCIAL MANAGEMENT AND CONTROL								
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.4 Revenue targets in the budget met (Excluding Grant income)	90%	100% of Revenue targets in the budget met (excluding grant income) by 30 June 2022	Cumulative measurement of the targets in the budget. Expected Q-1: 25% Q-2: 50% Q-3: 75% Q-4: 100%	Schedule C Budget comparison to Actuals	Target not achieved 91.38%	Electricity and water revenue not target. Selling of land -no implementation. Traffic fine below target.	Readings of consumers for electricity and water to be done. Selling of land be implemented, Speed camera for traffic fines be purchased

KEY PERFORMANCE AREA (KPA 3): FINANCIAL MANAGEMENT AND VIABILITY								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviation	Corrective Measures taken / to be taken
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.5 % of Creditors paid within 30 days of receipt of invoice	Per invoice date: 72.20% Per stamp date: 99.10%)	80% of creditors paid within 30 days of receipt of invoice by 30 June 2022	80% of creditors paid within 30 days of receipt of invoice in all quarters	Expenditure Report	As per invoice date: 68 % As per stamp received date: 98 %		
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.5.1 % of Insurance claims submitted in time	100%	100% Insurance claims submitted within 7 working days of receipt by 30 June 2022	Insurance claims submitted within 7 working days monthly	Expenditure Report	Target achieved 100%	n/a	n/a
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.5.2 % of FMG allocation spent	100%	FMG allocation spent 100% by 30 June 2022	Cumulative percentage in spending of FMG allocation Q-1: 25% Q-2: 50% Q-3: 75% Q-4: 100%	Expenditure Report	Target achieved 100%	n/a	n/a

KEY PERFORMANCE AREA (KPA 3): FINANCIAL MANAGEMENT AND VIABILITY								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviation	Corrective Measures taken / to be taken
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.6. 100% of debt older than 12 months cleaned up	0	100% of debt older than 12 months cleaned up by 30 June 2022	Cumulative percentage in cleaned up debt	Debt management report	Target not achieved	No full Credit control action done	Implementation of data cleansing will be done in the next financial year. Council also has to approve the Revenue Enhancement Strategy for seamless implementation
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.7 Financial reports including AFS compiled and submitted to appropriate authorities	100% (Schedule C submissions were done)	Financial reports (Monthly, Quarterly) including AFS compiled and submitted to appropriate authorities within set timeframes (AFS 31 st August and monthly reports within 10 days)	Q 1 AFS submitted to AG Q1-4 Monthly sec 71 reports submitted, Quarterly returns submitted	Monthly and quarterly Schedules Annual Financial Statements Schedule C reports	Target achieved	n/a	n/a

KEY PERFORMANCE AREA (KPA 3): FINANCIAL MANAGEMENT AND VIABILITY								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviation	Corrective Measures taken / to be taken
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.7.1 Fixed Asset Register (FAR) compiled and updated annually in line with GRAP requirements	Not achieved (in process)	Fixed Asset Register (FAR) compiled and updated quarterly in line with GRAP requirements	Quarterly update of fixed asset register in line with GRAP	Update Fixed Assets Register	Target achieved All the new projects in progress have been recorded in the FAR. Physical verification of movable and infrastructure was done in the register has been updated accordingly.	n/a	n/a
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.9 % of Post Audit Action Plan matters relating to financial matters fully addressed.	Not achieved	Address 100% of Post Audit Action Plan matters relating to financial matters emanating from 2019/20 external audit by 30 June 2022.	Accumulative improvement on addressing the findings on financial matters Q-1: 25% Q-2: 50% Q-3: 75% Q-4: 100%	Report on the implementation of the action plan	Target not achieved	Inadequate monitoring of progress on the implementation audit action plan	The MM will be engaged to ensure that Audit Action Plan be a KPI in every directorate

KEY PERFORMANCE AREA (KPA 3): FINANCIAL MANAGEMENT AND VIABILITY								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviation	Corrective Measures taken / to be taken
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.10 Reduction in irregular expenditure incurred due to non-compliance with SCM processes	Not achieved	Zero irregular expenditure incurred by 30 June 2022.	Q1-4 Zero irregular expenditure incurred	Expenditure Report	Target not achieved.	The municipality had to focus on construction tenders to avoid forfeiting funds, as a result most of contracts that expired could not be advertised on time. Some of the end-users did not submit their specifications on time, some did not submit at all. Under Financial services department only two contracts are on irregular expenditure.	The end-user must submit specifications and those who do not submit those contracts must be terminated. The Accounting Officer was given a full report of all those contracts. The procurement plan is drafted and most of these contracts are included they will be prioritised during the first and second quarter for tender processes. The two Finance tenders to be advertised in the current financial year to reduce irregular expenditure

KEY PERFORMANCE AREA (KPA 3): FINANCIAL MANAGEMENT AND VIABILITY								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviation	Corrective Measures taken / to be taken
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.11 Tenders / bids evaluated and Adjudicated within the set time frames from the date of advertisement / re-advertisement.	Not achieved	Evaluate and Adjudicate all tenders / bids as follows from the date of advertisement / re-advertisement • 15 days for tenders / bids up to R 30 000 (VAT incl.); • 25 days for tenders / bids from R 30 001 up to R 200 000 (VAT incl). 90 days for tenders / bids from R 200 001 and above (VAT incl).	Tender processes executed on time	Reports on tenders awarded	Target not achieved (7 days below R200K 71.43% tenders 83.33%)	7 Days RFQ 71.43% was not awarded within 25 days the reason is the delay in submission of samples by the bidders. End users take long to sign the reports. Bids R200K: Out of 6 tenders 5 were awarded within 90 days. 1 tender could not be awarded and the validity period was requested. The reason for not awarding was due to bid amount which was way above the allocation from MIG. The end-user had to get more information regarding the allocated budget so that the BAC can make an informed recommendation to the Accounting Officer.	7 days RFQ bidders be given strict time frames for submission of samples. End-users and CFO to prioritize 7 days quotations. Bids R200K: The tender will be re-advertised. In the near future will ensure that where there are challenges we try to get feedback as soon as possible.

KEY PERFORMANCE AREA (KPA 3): FINANCIAL MANAGEMENT AND VIABILITY								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for Deviation	Corrective Measures taken / to be taken
Ensure financial management practices that enhance financial viability & compliance with the requirements of MFMA & other relevant legislation and the applicable accounting standards	3.1.12 Appointment letters for adjudicated bids / tenders issued within the set time frames from the date of date of adjudication report.	Achieved	Issue appointment letters to successful bidders for all categories of tenders / bids within 10 days after receiving the report of the Adjudication Committee / Report of the SCM Manager.	Appointment letters to the successful bidders be issued on time	Report on successful bidders	Target not achieved	During the 1st and 2nd quarter targets were not achieved and this was due to bid committees not sitting as per the bid sitting schedule. The accounting officer was requested to intervene and there were improvements during the 3rd and 4th quarter.	Bid committees to sit regularly to avoid delays in awarding of bids.
Ensure financial management that enhance financial viability and compliance with the requirement of MFMA & other relevant legislation and the applicable accounting standards	3.1.8 % of instances of fraud and corruption formally reported to the SAPS for investigation and Council, Executive Mayor and Speaker for noting as and when they occur	Achieved (100%)	Report 100% of instances of fraud and corruption to the SAPS, Council, and Executive Mayor & Speaker as and when they occur	100% of instances of fraud and corruption reported and attended to in all the quarters	Incidents register and reports	Target achieved 3 cases were reported to the SAPS	n/a	n/a

KPA 4: Municipal Transformation & Institutional Development



KEY PERFORMANCE AREA (KPA 4): MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE TARGETS AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken or to be taken
PRIORITY AREA/PROGRAMME: INSTITUTIONAL DEVELOPMENT								
To capacitate and empower workforce.	4.1.1 Organisational Structure reviewed and submitted to Council for approval	Not achieved	Organisational Structure reviewed and approved by Council by 30 June 2022	Q-1 existing organisational structure reviewed Q3- reviewed organisational structure submitted to Management Q4 reviewed organisational structure submitted to Council for approval	Reviewed organisational structure. Council resolution	Target not achieved (The organisational structure was submitted to Council on the 30th June 2022, however was referred back)	Was tabled at Council but referred back and recommended to be submitted in the next Council	The Structure will be tabled in the next Council meeting (2022/23 FY)
To capacitate and empower workforce.	4.1.1.1 Human Resources Strategy developed and aligned with Organizational Structure	Not achieved	Develop HR Strategy and submitted to Council for approval by 30 June 2022.	Q1- Sourcing of service provider Q2- Development of a draft Q3- Submission to Management Q4 Submission to Management and Council	Specification submitted to SCM and the advert	Target not achieved (HR Strategy could not be tabled in Council, however there is a draft in place which still has to be tabled in Council. The draft strategy is attached hereto.	Decision was taken that the strategy be developed internally to comply with Staff Regs	Draft to be tabled to Council not later than end August

KEY PERFORMANCE AREA (KPA 4): MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE TARGETS AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken or to be taken
To capacitate and empower workforce.	4.1.1.2 % of Funded Posts filled within 90 days	Achieved	100% of Funded Posts filled within 90 days as request from the Departments by 30 June 2022.	Quarterly filling of funded posts as per requests from the departments filled within 90 days	Date of request submitted by the departments against the filling of those posts	Target Achieved (Some appointments were fixed term political office appointments and were not advertised- A copy of requests are attached. General Workers and Cleaners was from last financial years and were not budgeted for hence no appointment then).	n/a	n/a
To capacitate and empower workforce.	4.1.1.3 % of the Organizational Development Plan developed and implemented	Not achieved 0	100 % of Organizational Development Plan developed and implemented by 30 June 2022.	Q1- Sourcing of a service provider Q2- Development of a OD draft plan Q3 – tabling of the plan to Management Q4- Implementation of the plan	OD Plan and the minutes of Senior Management; proposal of the intervention, attendance register	Target not achieved (No orgnaisational development plan developed as yet)	Dependent on the approval of organogram	Organogram to be tabled at Council before end August
To capacitate and empower workforce.	4.1.4 Enhance Change Management efforts in the municipality	Not achieved	Develop, Implement and report on the organisational Change management by 30 June 2022	Q1- Sourcing of service provider Q2 development of change management plan Q3- Change management plan report tabled in Management Q4- implementation of the plan and reports generated	Organisational Change management plan and implementation reports	Target not achieved (Change management plan not in place as it dependant on the approval of structure)	Dependent on the approval of organogram	Organogram to be tabled at Council before end August

KEY PERFORMANCE AREA (KPA 4): MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE TARGETS AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken or to be taken
To improve the administrative capability of the municipality	4.3.3 % in monitoring of compliance with Code of Conduct for employees and councillors	Achieved	4 Quarterly reports on compliance with the Code of Conduct by councillors and employees and ensure its annual review by 30 June 2022.	1 report on compliance with code of conduct compiled per quarter	Quarterly Reports on compliance with Code of conduct	Target Achieved (POE attached for employees compliance)	n/a	n/a
To improve the administrative capability of the municipality	4.3.9 % of attendance to litigations in favor or against the municipality as and when they occur	Achieved 100%	100% attendance to litigations in favor or against the municipality as and when they occur by 30 June 2022	100% attendance to litigations in favor or against the municipality as and when they occur throughout the quarters	Litigation register	Target achieved (100% achieved)	n/a	n/a
To improve the administrative capability of the municipality	4.3.10 % of contract and service level agreement developed in line with tenders/contracts issued	Not Achieved	100% development of contract and service level agreement in line with tenders/contracts issued by 30 June 2022	100% development of contract and service level agreement in line with tenders/contracts issued	Contract register and the SLAs	Target not achieved (0%)	Unclear roles amongst the directorates since the indicator cuts across many directorates	The indicator will be well defined and properly located, in the next financial year

KEY PERFORMANCE AREA (KPA 4): MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE TARGETS AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken or to be taken
To improve the administrative capability of the municipality	4.3.11 Number of Integrated Document Management System (IDMS) developed and approved	Not achieved	One Integrated Document Management System developed (IDMS) by 30 June 2022	Development of IDMS in the 4 th quarter	Approved IDMS	Target not achieved, the meeting was held in June 2022 with the service provider regarding the system	Due to lack of capacity internally	The system will be in place in the next financial year
To improve the administrative capability of the municipality	4.3.12 % in disposal of records in accordance with the National Archives Act	Not achieved 0	100% disposal of records in accordance with the National Archives Act by 30 June 2022	100% disposal of records in accordance with the National Archives Act throughout the quarters	Destruction/trans fer certificate	Target not achieved, there were no records disposed in this financial year	The municipality has not embarked on a process of disposing records	The records will be disposed off in accordance with the National Archives Act
PRIORITY AREA/PROGRAMME: HUMAN RESOURCE DEVELOPMENT								
To capacitate and empower workforce.	4.1.2 Workplace Skills Plan and Annual Training Report reviewed, implemented and submitted to LGSETA	Achieved	Workplace skills plan (WSP) and ATR compiled, implemented 100% and submitted to the LGSETA by 30 June 2022	Q1 and Q2-approved WSP implemented Q3 WSP compiled Q4 WSP submitted to LGSETA	Compiled WSP & ATR; Proof of submission to LGSETA; Copy of approved training schedule by the training committee	Target achieved	n/a	n/a

KEY PERFORMANCE AREA (KPA 4): MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE TARGETS AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken or to be taken
To capacitate and empower workforce.	4.1.3 Increased internal funding towards Human Resource development.	Achieved	100% of identified skills development / training needs in the WPSP for 2021/22 are sufficiently budgeted for and fully funded by 30 June 2022	Compilation and Submission of the Skills audit and annual training report in time to get the funding from LGSETA	WSP and Training report	Target achieved (Number of trainings interventions and ATR As submitted to LGSETA is attached as additional POE)	n/a	n/a
PRIORITY AREA/PROGRAMME: LABOUR RELATIONS								
To ensure sound labour relations so as to minimise labour disputes and disruptions	4.2.1 % of reported cases of misconduct attended to within 90 days reporting	Achieved	100% of reported cases of misconduct attended to within 90 days reporting by 30 June 2022	100% of cases of misconduct attended to at a turn-around time of 90 days	Case Management Register from SLRO	Target achieved	n/a	n/a
To ensure sound labour relations so as to minimise labour disputes and disruptions	4.2.1.1 Number of LLF Meetings convened	Not Achieved	12 LLF Meetings convened by 30 June 2022.	Monthly sittings of LLF meetings Q1 - Q4- 3 LLF meetings held per quarter	Notice of a meeting, agenda and attendance registers.	Target not achieved (8 meetings were conducted	Some meetings were postponed	Developed schedule for meetings
PRIORITY AREA/PROGRAMME: HEALTH AND SAFETY								
To improve the administrative capability of the municipality.	4.3.1 Number of reports developed on the implementation of Occupational Health and Safety	Achieved	4 Quarterly reports on the implementation of OHS by 30 June 2022.	1 report on the implementation of OHS produced per quarter	OHS quarterly reports	Target achieved (4 reports developed)	n/a	n/a

KEY PERFORMANCE AREA (KPA 4): MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE TARGETS AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken or to be taken
To improve the administrative capability of the municipality.	4.3.1.1 Number of trainings for OHS Reps committee conducted	Achieved	OHS Reps and committee trained once by 30 June 2022	Training of OHS conducted in 3 rd quarter	Proof of training attended from SDF(Attendance register)	Target achieved (Training is conducted once per cycle (2) years. End of the current term will be 30 December 2022)	n/a	n/a
To improve the administrative capability of the municipality.	4.3.1.2 Employment Equity Plan reviewed and submitted to DoL by 15 January	Achieved	Employment Equity (EE)Plan, reviewed, 100% of targets met and EE report compiled and submitted to DoL by 15 January	Q1 review of the EE plan Q2-4 Cumulative % increase in the implementation of the plan 50%-Q2 75%-Q3 100%-Q4	Draft plan, final EE plan and proof of submission on time	Target achieved	n/a	n/a
PRIORITY AREA/PROGRAMME: INFORMATION COMMUNICATION TECHNOLOGY								
To improve the administrative capability of the municipality.	4.3.2 Number of reports submitted to management on the functionality of the offsite disaster recovery facility	0	4 reports submitted to management on the functionality of the Off-Site Disaster Recovery facility by 30 June 2022.	1 report on the functionality of the offsite disaster recovery facility produced per quarter	Quarter reports	Target achieved	n/a	n/a
To improve the administrative capability of the municipality.	4.3.2.1 Review of ICT Policy and submitted to Council for approval	Not achieved	Annually Review of ICT Policy and submitted to Council for approval by 30 June 2022.	Q3: Submit draft to senior management Q4: Submit to council for approval	Approved ICT policy and Council resolution	Target not Achieved	Senior Management not sitting regularly	Request SM to prioritize the item

KEY PERFORMANCE AREA (KPA 4): MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE TARGETS AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken or to be taken
To improve the administrative capability of the municipality.	4.3.2.2 Number of ICT Steering committee meetings convened	Not achieved	4 ICT Steering committee meetings convened by 30 June 2022	1 ICT Steering Meeting per quarter	Attendance registers and minutes	Target not Achieved	Lack of commitment from members	Submit list of names for appointment onto the committee to the MM. Committee to starting working on 2022.23 FY
To improve the administrative capability of the municipality.	4.3.2.3 % Wide Area Network uptime to be over 95% as per the system (to be generated by the system)	Achieved	% Wide Area Network uptime to be over 95% as per the system (to be generated by the system) by 30 June 2022	Q1 – 4 : Quarterly reports submitted to Senior Management	System reports	Target Achieved	n/a	n/a
PRIORITY AREA/PROGRAMME: PERFORMANCE MANAGEMENT								
To improve the administrative capability of the municipality.	4.3.4 Senior Managers entered into performance agreement and their performance assessed on a quarterly basis.	No performance agreements signed in the 2020/21 FY	Senior Managers entered into performance agreement and their performance reviewed on a quarterly basis.	Q1 Concluding of performance agreements Q2-4 Quarterly reviews of Senior Managers Performance	Signed performance agreements and Report on quarterly reviews conducted	Target not achieved (The positions of senior managers have been vacant, Acting Directors only signed performance agreements for the month of June 2022)	Vacant positions on senior management level	Council appointed the MM and is in the process of finalising the appointment of full Directors who will sign performance agreements in the next financial year

KEY PERFORMANCE AREA (KPA 4): MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE TARGETS AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken or to be taken
To improve the administrative capability of the municipality.	4.3.5 Number of Internally Audited performance of all Senior Manager's and the Municipal Manager's as part of monitoring of their performance agreements.	Not achieved	4 quarterly Internal Audit Reports and related Management Action Plans with specific focus on Performance Management by 30 June 2022.	Q1-4 internal audit reports on audit of performance of all senior managers	Quarterly Internal Audit Reports	Target achieved	n/a	n/a
To improve the administrative capability of the municipality.	4.3.5.1 Quarterly, Mid-Term and Annual Performance Reports compiled and submitted to Council	All reports were compiled	Quarterly, mid- term and annual performance reports compiled and approved by the 31 st of January 2022	Q1- Annual Performance report submitted to the AG Q-2 Midyear report Q3-4 Quarterly reports	Approved reports; Council resolutions	Target not achieved, Mid-year and annual reports were compiled and approved by Council, however quarterly reports could not be tabled in Council	Late submissions of reports by directorates	The matter was escalated to the Municipal Manager for intervention
To improve the administrative capability of the municipality.	4.3.6 Number of Internally Audited performance reports and draft annual reports submitted to the Audit Committee	Achieved	4 Internally Audited quarterly performance reports and 1 draft annual report for 2020/21 submitted to the Audit Committee by 30 June 2022.	Quarterly submission of audited performance reports submitted to Audit committee and Annual Report submitted	Audit committee agenda and minutes of the meetings	Target achieved	n/a	n/a

KEY PERFORMANCE AREA (KPA 4): MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE TARGETS AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken or to be taken
To improve the administrative capability of the municipality.	4.3.7 Number of Senior Management meetings convened for inclusive and continuous strategic alignment of organisational goals and performance.	Not achieved	12 monthly Senior Management meetings convened by 30 June 2022 for inclusive and continuous strategic alignment of organisational goals and performance	Senior Management Meetings held on a monthly basis (3 meetings per quarter)	Attendance registers of the meetings convened	Target achieved 12 Meetings sat during the 2021/22 Financial Year	n/a	n/a
To improve the administrative capability of the municipality.	4.3.7.5 Security plan developed and submitted to Council for approval	Not achieved	Development and Annually Review of Security Plan by 30 June 2022.	Q2 development of a draft Q3-4 Submission of the draft to Management and Council	Approved security management plan and Council resolution	Target not achieved	Await Municipal Council Approval	Adjust the plan and submit the plan for approval
PRIORITY AREA/PROGRAMME: RISK MANAGEMENT								
To build a risk conscious culture within the organisation.	4.4.1 Review of risk management policy and submission to Council for approval	2021 approved Risk Management Policy in place	Annually Review of Risk Management Policy and submission to Council for Approval by 30 June 2022.	Q1:Submission of reviewed policy to Senior Management	Minutes of Senior Management, Risk Management Committee, Approved risk management policy and Council resolution	Target Achieved (Approved by council on 30June 2022)	n/a	n/a

KEY PERFORMANCE AREA (KPA 4): MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT								
PLANNED PERFORMANCE OBJECTIVES AND INDICATORS						ACTUAL PERFORMANCE TARGETS AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken or to be taken
To build a risk conscious culture within the organisation.	4.4.2 Review of Risk Management Strategy and submission to Council for Approval	2021 approved Risk Management Strategy in place	Annually Review of Risk Management Strategy and submission to Council for Approval by 30 June 2022.	Q1:Submission of reviewed strategy to Senior Management Q2: Risk Management Committee Q3 : Approval of the risk strategy by Council	Minutes of Senior Management, Risk Management Committee, Approved risk management strategy and Council resolution	Target Achieved (Approved by council on 30June 2022)	n/a	n/a
To build a risk conscious culture within the organisation.	4.4.3 Compilation and updating of the risk register and risks assessments conducted quarterly	Assessment and updating of the risk register were conducted quarterly	Quarterly Compilation and updating of Risk Register and Risk Assessment conducted by 30 June 2022.	Q1 – Q4 Submission of Quarterly Risk Reports to the Senior Management, Risk Management Committee, and Council	Updated risk register	Target achieved	n/a	n/a
To build a risk conscious culture within the organisation.	4.4.4 Number of risk management committee meetings convened	2 meetings held (50%)	4 Risk Management Committee Meetings convened by 30 June 2022.	1 Risk Management Committee meeting convened per quarter	Minutes of Risk Management Committee, and attendance registers	Target not achieved (2 meetings were held in a year)	Resignation of Chairperson in August 2021. Appointment of Chairperson in 2022 allowing 2/4 RMC sitting in Qrt 3 and Qrt 4 (appointment /resignation attached) Dr Len Konar Appointed 01 Dec'21 to 30 Nov'24)	New Chairperson was appointed in 2022

KPA 5: Good Governance & Public Participation



KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION								
PLANNED PERFORMANCE OBJECTIVE AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken/to be taken
PRIORITY AREA/PROGRAMME: PUBLIC PARTICIPATION/STAKEHOLDER ENGAGEMENT								
Ensure transparency, accountability and regular engagements with communities and stakeholders	5.1.1 Number of report back meetings to communities and stakeholders held by the Executive Mayor and/or Mayoral/Committee to communicate policies, plans and progress of council	Achieved	4 Quarterly report back meetings to communities and stakeholders by the Executive Mayor and/or Mayoral/Committee held to communicate policies, plans and progress of council by 30 June 2022.	Quarterly report back meetings to communities held	Attendance registers of the meetings held	Target achieved	n/a	n/a
	5.1.1.1 Structures including Ward Committees and IDP Representative Forum established and involved in IDP and Budget processes		Structures including Ward Committees and IDP Representative Forums established and involved in IDP & Budget Processes by 30 June 2022.	Q1-Q4 Ward committees involved in IDP Rep Forum and Budget process Functionality of Ward committees and IDP structures	Attendance registers of the meetings of the structures	Target not achieved	Ward committees were not yet launched during IDP processes.	Ward committees have been established therefore should participate in all IDP and budgeting processes
	5.1.1.2 Communities invited and attending Council proceedings		Communities invited and attending Council proceedings by 30 June 2022.	Quarterly invites to communities to attend Council proceedings	Notices inviting community to Council proceedings	Target achieved	n/a	n/a
Ensure transparency, accountability and regular engagements with communities and stakeholders	5.1.2 Number of awareness campaigns and special programmes dedicated towards community upliftment held	Achieved	4 awareness campaigns and special programmes dedicated towards community upliftment held by 30 June 2022.	1 Awareness campaign held per quarter	Attendance register of the awareness campaign and special programmes held	Target achieved	n/a	n/a

KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION								
PLANNED PERFORMANCE OBJECTIVE AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken/to be taken
Ensure transparency, accountability and regular engagements with communities and stakeholders	5.1.3 % of visits to hotspots / areas where there are breakdowns in community services and what was subsequently done	Achieved	100 % Visits all hotspots / areas as and when there are breakdowns in community services and subsequently submit a report to Council on what done in each such instances by 30 June 2022.	The target is attained on a basis of as and when there are an occurrences of breakdowns in community services	Report on breakdowns attended	Target achieved	n/a	n/a
Ensure that ward committees are functional and interact with communities continuously.	5.2.1 Ward development plans developed and approved by council.		21 Approved Ward based plans and 4 consolidated quarterly reports of the 21 Ward Committees by 30 June 2022.	Q1- development of the plans Q3-4 quarterly reports on ward committees	Approved ward based plans and quarterly reports ward committees	Target not achieved	Ward committees resently inducted	Committees are compiling Ward based profiles that will inform ward based plans
PRIORITY AREA/PROGRAMME: GOOD GOVERNANCE								
Ensure transparency, accountability and regular engagements with communities and stakeholders	5.1.4 Number of reports on monitoring and oversight over Councillors' fulfilment of their duties and obligations towards communities on a continuous basis.		4 Quarterly of reports consolidating reports of councillors on fulfilment of their duties and obligations towards communities by 30 June 2022.	1 report on fulfilment of Cllrs duties compiled per quarter	Quarterly Reports	Target not achieved	Lack of training	Office of the Speaker has organised a workshop around their roles and responsibilities and what is expected of them
Ensure that ordinary council meetings are held regularly to consider and endorse reports.	5.3.1 Number of ordinary council meetings convened at least each quarter to consider and endorse reports.	Not Achieved Only special Council	4 Ordinary Council meetings convened by 30 June 2022.	1 ordinary Council meeting held per quarter	Attendance registers of Council meetings	Target achieved 3x Ordinary Council sat, 11x Special Council sat, 1x Informal Council	n/a	n/a

KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION								
PLANNED PERFORMANCE OBJECTIVE AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken/to be taken
Ensure that ordinary council meetings are held regularly to consider and endorse reports.	5.3.2 % in Monitoring of implementation of Council resolutions	Not Achieved	100% Monitoring of implementation of Council resolutions by 30 June 2022	Cumulative % implementation of Council resolutions captured in the resolution register Q1-25% Q2-50% Q3-75% Q4-100%	Resolution register indicating how many resolutions are registered against those implemented	Target not achieved	Council minutes were referred back to Whippery and could not be used for monitoring before being approved. Compliance matters were identified as approved.	MM will be requested to engage the Speaker with regard to referring minutes back.
Ensure that all council committees (s 79 committees) sit regularly and process items for council decisions.	5.4.1 Number of Council Committee meetings convened by each committee to consider reports	Not Achieved	4 Council Committee meetings convened by each committee to consider reports by 30 June 2022	Each Council committee to hold 1 meeting per quarter	Attendance registers and minutes of the meetings	Target achieved	n/a	n/a
Ensure that all council committees (s 79 committees) sit regularly and process items for council decisions.	5.4.2 Number of Whippery meetings convened to deal with municipal matters	Not Achieved	12 Whippery meetings convened to deal with municipal matters by 30 June 2022	1 sitting of Whippery meetings per month throughout the quarters	Attendance registers of Whippery meetings held	Target not achieved (only 2 meetings have records)	due to non attendance of some of party whips	Whippery meetings will sit as per the approved sechedule in the next financial year
Ensure a functional governance structures and systems.	5.5.1 Number of Internally Audited financial management controls conducted.	Achieved	4 Internally Audited Financial Management Controls conducted by 30 June 2022	Reviews and updating of financial management related internal controls conducted on a quarterly basis	Report on the reviews and the updates conducted	Target Achieved	n/a	n/a

KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION								
PLANNED PERFORMANCE OBJECTIVE AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken/to be taken
Ensure a functional governance structures and systems.	5.5.1.1 Annual Internal Audit Plan developed and approved by Audit Committee before end of June	2021 approved Internal Audit plan in place	Annual Internal Audit Plan developed and approved by Audit Committee before end of June 2022	100% of annual internal audit plan developed and approved by audit committee in the 4 th quarter	Approved annual internal audit plan and Audit Committee minutes of approval	Target Achieved (100%). Plan was approved by AC on the 15th June 2022	n/a	n/a
Ensure a functional governance structures and systems.	5.5.1.2 % Execution of annual internal audit plan	Achieved 100%	100% in execution of Annual Internal Audit Plan by 30 June 2022	Cumulative execution of annual internal audit plan by Q1- 25% Q2-50% Q3-75% Q4- 100%	Reports on the execution of the plan	Target not achieved. (95%) completed. One audit is still in progress	Delay in submission of information by departments	Completed in July 2022
Ensure a functional governance structures and systems.	5.5.2 % review of audit charters and completed annually.	2021 Approved Internal Audit and Audit Committee charters in place	100% review of audit charters completed and approved annually by 30 June 2022	Review of audit charter in the 4 th quarter	Reviewed and approved audit charters	Target Achieved (100%)	n/a	n/a
Ensure a functional governance structures and systems.	5.5.2.1 Number of Audit Committee meetings convened annually	5	4 Audit Committee Meetings convened by 30 June 2022	Audit committee meetings convened quarterly	Minutes and attendance register of AC meeting	Target Achieved (100%) (5 meetings held)	n/a	n/a

KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION								
PLANNED PERFORMANCE OBJECTIVE AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken/to be taken
Ensure that Councillors fulfill their duties and obligations towards communities on a continuous basis.	5.7.1 Number of Public Meetings convened by each Ward Councillor and reports submitted to the Speaker		12 Public Meetings convened by each Ward Councillor and reports submitted to the Speaker by 30 June 2022	3 Quarterly public meetings convened by each ward Councillor per quarter	Attendance registers, minutes/report on the meetings held	Target not achieved	Councillors still need to be inducted on report writing.	Office of the Speaker has organised a workshop around their roles and responsibilities and what is expected of them. Workshop is scheduled for 25-08-2022
PRIORITY AREA/PROGRAMME: INTERGOVERNMENTAL RELATIONS (IGR)								
To promote intergovernmental relations amongst stakeholders	5.6.1 % in attendance of IGR meetings and implement agreements and decisions	Not achieved	100% in attendance of IGR meetings and implement agreements and decisions by 30 June 2022	100% Attendance of IGR meetings and implementation of decisions in all quarters	Attendance registers and reports	Target not achieved (No meeting held in this financial year)	Due to the resignation of IGR chairperson (Communications component)	The KPI will be refined to include all IGR structures and not only Communication component
	5.6.2 % of Publications publicized to community (Public Notices/Adverts) as and when received.	Achieved	100 % of publications publicized to Community(Public Notices/Adverts) as and when received by 30 June 2022	100% of publications made to community (Public Notices/Adverts) as and when received throughout the quarters	Publications register	Target achieved (100% publications were done)	n/a	n/a

KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION								
PLANNED PERFORMANCE OBJECTIVE AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken/to be taken
To promote intergovernmental relations amongst stakeholders	5.6.3 Number of newsletters regarding Municipal service delivery produced	Not achieved	4 Newsletters regarding Municipal service delivery produced by 30 June 2022	1 newsletter produced per quarter	Copies of produced newsletters.	Target not achieved (0 newsletters were produced)	Due to budget challenges	Digital newsletters will be explored in the next financial year
PRIORITY AREA/PROGRAMME: SPECIAL PROGRAMMES								
To ensure that there is a coherent approach in the municipality in dealing with HIV/AIDS and TB	5.8.1 HIV/AIDS day commemorated and dedicated public awareness programs on HIV/AIDS, TB, Cancer, etc held together with the community.	Achieved	1 HIV/AIDS day commemorations held in December and 2 dedicated public awareness programs on HIV/AIDS, TB, Cancer, etc held together with the community by 30 June 2022.	Q-2 Holding of the HIV/AIDS commemoration day Q3-4 holding awareness campaigns on HIV/AIDS, TB and cancer	Attendance registers	Target not achieved (HIV/AIDS commemoration could not be held, however 2 awareness programmes were held on TB and Cancer)	Local Gov Elections, which resulted in there being no dedicated staff (during part of quarter 2) to execute the work in the Executive Mayor's Office	The HIV/AIDS will be held in the financial year
To implement special programmes aimed at the needs of vulnerable groups and youth within the community.	5.9.1 Number of public and special outreach programmes aimed at empowering vulnerable groups within the community conducted.	Not achieved	12 public and special outreach programmes aimed at empowering vulnerable groups within the community conducted by 30 June 2022.	Monthly special outreach programmes conducted (3 per quarter)	Attendance registers of the outreach programmes conducted	Target achieved (12 programmes were conducted)	n/a	n/a
	5.9.2 Number of Youth Summit held Annually	Not achieved 0	1 Youth Summit held by 30 June 2022	Holding of youth summit in the 4 th quarter	Attendance register	Target achieved (1 youth event was held)	n/a	n/a

KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION								
PLANNED PERFORMANCE OBJECTIVE AND INDICATORS						ACTUAL PERFORMANCE AGAINST INDICATORS AND TARGETS		
Strategic Objective	Key Performance Indicator	Baseline	Annual Target	Explanation of Target	Means of Verification	Actual Performance	Reasons for deviation	Corrective measures taken/to be taken
To implement special programmes aimed at the needs of vulnerable groups and youth within the community.	5.9.3 No of Youth awareness programmes conducted (Alcohol/Drug Abuse, Teenage pregnancy, Youth Day commemoration etc.)	Not achieved	4 Youth Awareness programmes (Alcohol, Drug Abuse, Teenage pregnancy & Youth Day commemoration) by 30 June 2022	1 youth programme conducted per quarter	Attendance register	Target achieved (4 youth programmes were conducted)	n/a	n/a

CHAPTER 4: ***Organisational Development Performance (Performance Report Part II)***

1. Introduction to Organisational Development

The focus of chapter is on details pertaining to the implementation of an efficient and effective organisational development and performance of a municipality in line with performance management regulations. This information in this chapter is therefore vital in identifying skills gaps and plans for the purpose of sourcing and / or development of such skills.

Below are the key organisational development areas that are reported on to measure the outcome of effective organisational development against the municipality's strategic plans:

- Municipal Human Resource;
- Capacitating the municipal workforce;
- Managing the municipal workforce expenditure;
- Organisational structure enhancement;
- Increased accountability;
- Increased participation in problem solving, goal setting and new ideas; and
- Identifying and development of skills needed to perform.

Component A: Introduction to the Municipal Workforce

1. Workforce Profile

The chapter addresses information pertaining to the implementation of an effective performance management system, organisational development and performance of municipality. The information that follows in this chapter is important in identifying skills gaps and plans for the development of such skills.

During the period under review, the Municipality had 1148 approved posts on its Organisational Structure. As at the Financial Year under review, the vacancy rate stood at 35% and the turnover rate at 4.24%. The table below summarizes the total workforce of the municipality per race group for the period under review.

Table 4.1 - Workforce profile of the municipality

Occupations	Females				Males				Total
	A	C	I	W	A	C	I	W	
Legislators	16	00	00	02	23	00	00	05	46
Managers	05	01	00	01	22	01	01	00	31
Professionals	22	00	00	01	24	01	01	00	49
Technicians And Associate Professionals	15	00	00	02	38	00	00	02	57
Community and Personal Service	31	00	00	00	46	00	00	01	78
Clerical and Administrative Workers	49	00	00	02	27	00	00	00	78
Skilled Related Trade Workers	02	00	00	00	39	00	00	03	44
Machinery Operators And Drivers	03	00	00	47	00	00	00	00	50
Elementary Occupations	105	00	00	00	211	00	00	00	316
Total	248	01	00	55	430	02	02	11	749

2. Employment Equity Profile

The municipality's employment equity profile as presented on the below provides an overview of the municipality's employment equity achievements. The overall objectives of the Employment Equity is to enable the municipality, as an employer to achieve reasonable progress towards employment equity, to assist in eliminating unfair discrimination in the workplace, and to achieve equitable representation of employees from designated groups by means of affirmative action measures

Table 4.2 - Employment Equity Profile

Category	2021/22		2020/21	
	Total	% of total Employees	Total	% of total Employees
Black* employees	684	91%	699	96%
Women employees	309	41%	222	30%
Employees with Disabilities	04	05%	03	04%
Employees over age 51	167	22%	108	14%
Employees between 31 & 50	505	67%	507	70%
Employees under age 30	77	10%	110	15%

* African, Coloured, Indian

3. Staff Turnover

The staff turnover of the municipality over the period under review is presented in the table below under the different termination categories:

Table 4.3 - Staff turnover rate

Category	Numerical Data					
	2021/22			2020/21		
	Male	Female	Total	Male	Female	Total
New appointments	36	21	57	20	10	30
Resignations	12	0	(12)	04	01	05
Pensioned	9	2	(11)	05	01	06
Dismissed	1	0	(1)	02	00	02
End of Contract	13	6	(19)	03	01	04
Deceased	4	2	(6)	12	03	15
Medical Board	0	0	0	00	00	00
Net Movement	-3	11	8	-06	4	-2
Turnover Rate			6.54			3.4

Component B: Managing the Municipal Workforce Levels

1. Vacancy Rate by Occupational Category

The table below provides an overview of vacancy rate for the period under review per occupational category in line with the municipality's current organisational structure.

Table 4.4 – Vacancy rate by occupation category

Designations	Total approved post No.	Vacancies (Total time that vacancies exist using fulltime	Vacancies (as proportion of total posts in each
Municipal Manager	1	0	0
CFO	1	1	100%
Other S57 Managers (Excl. Finance posts)	0	0	0
Other S57 Managers (Finance Posts)	0	0	0
Traffic Officials	61	36	59%
Fire Officials	55	23	42%
Officials: level 13-15 (Excl. Finance Posts)	125	64	51%
Officials: level 13-15 (Finance posts)	29	13	45%
Officials: levels 9-12 (Excl. Finance Posts)	149	98	66%
Officials: levels 9-12 (Finance posts)	37	19	51%
Other Officials: level 1-3	56	21	38%
Officials: level 4-6	150	74	49%
Officials: level 7-8	141	63	45%
Average Vacancy Rate	1147	412	36%

2. Sick Leave

During the period under review, employees took sick leave which made up of (2021/22: 6.15%) of the total sick leave days provision. A total number of sick leave days taken is (2021/22: 4482) at an estimated cost of R4 939 263.59 Full details are set on the table below:

Table 4.5 - Number of Days and Cost of Sick Leave

Number of days and Cost of Sick Leave (excluding injuries on duty)						
Salary band	Total sick leave	Proportion of sick leave without medical certification	Employees using sick leave	Total employees in post*	*Average sick leave per Employee	Estimated Cost
	Days	Days	No.	No.	%	R' 000
Lower skilled (Levels 1-2)	2346	761	252	260	3.31	R1 590 101.77
Skilled (Levels 3-5)	278	74	86	190	3.2	R630 958.00
Highly skilled production (Levels 6-8)	1343	401	142	225	2.64	R1 605 239.60
Highly skilled supervision (Levels 9-12)	434	98	41	44	3.7	R901 008.98
Middle management (Levels 13-15)	81	6	8	30	3	R211 955.24
MM and S56	-	-	-	-	-	-
Total /Average	4482	1340	529	749	6.15	R4 939 263.59

Component C: Capacitating Municipal Workforce

During the period under review, a number of skills programmes were in place to support the employees and all programmes were aimed at building capacity for acceleration of knowledge and skills within workplace.

The following table provides a comprehensive summary of a number of employees who participated in different skills development programmes and also provides details of associated expenditure.

Table 4.6 - Skills Development Expenditure

Original Budget and Actual Expenditure on skills development 2021/22										
Details	Gender	Employees as at the beginning of the financial year	Learner ships		Skills programmes & other short courses		Other forms of training		Total	
Budget Details			Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual
Occupational level		No.	R'000							
MM and S57	Female	01	00	00	00	00	00	00	00	00
	Male	01	00	00	00	00	00	00	00	00
Legislators, senior officials and managers	Female	24	160	00	30	05	00	00	190	05
	Male	51	200	00	60	35	00	00	260	35
Professionals	Female	23	80	00	20	05	05	00	105	05
	Male	26	160	00	50	05	05	00	215	05
Technicians and associate professionals	Female	17	140	00	70	00	05	00	215	00
	Male	40	160	00	120	00	00	00	280	00
Clerks	Female	51	240	00	30	15	10	10	280	25
	Male	27	200	00	50	08	05	00	255	08
Service and sales workers	Female	31	120	00	10	10	05	11	135	21
	Male	47	180	00	40	30	05	11	225	41

Original Budget and Actual Expenditure on skills development 2021/22										
Details	Gender	Employees as at the beginning of the financial year	Learner ships		Skills programmes & other short courses		Other forms of training		Total	
Budget Details			Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual
Occupational level		No.	R'000							
Skilled Related Trade Workers	Female	02	40	00	00	00	05	00	45	00
	Male	42	200	00	00	00	05	00	205	00
Plant and machine operators and assemblers	Female	03	20	00	30	00	05	00	55	00
	Male	47	280	00	00	00	05	00	285	00
Elementary occupations	Female	105	240	00	40	00	05	00	285	00
	Male	211	360	00	50	00	35	00	445	00
Sub total	Female	304	1 040	00	230	35	40	21	1 310	56
	Male	445	1 740	00	370	78	30	11	2 170	89
Total		749	2 780	00	600	113	100	32	3 480	145

*Learnership budget are based on the approval of discretionary grants projects that the municipality submitted as declaration of intent to Local Government Sector Education and Training Authority.

Component D: Managing Municipal Workforce Expenditure

Table 4.7 - Workforce Expenditure

Details	2021/22 R	2020/21 R	Year on Year Movement (%)
Original Budget	R1 499 194	R1 406 532	94%
Budget Adjustment	R1 529 069	R1 431 334	94%
Final Budget	R1 529 069	R1 431 334	94%
Actual Outcome	R113 798	R275 513	242%
Unauthorised Expenditure	-	R16 373	-
Variance			
Actual Outcome as % of Final Budget	R113 798	R275 513	242%
Actual Outcome as % of Original Budget	R113 798	R275 513	242%

Other Matters

Information below pertains to the Competency assessments conducted in different levels within the municipality. A table below provides details on competency assessments conducted.

Table 4.8 - Competency Levels

No of Sec 57 Managers employed	Total no of Sec 57 Managers' competency assessments completed	Total no of SCM officials employed	Total no of Sec 57 Managers that meet the prescribed competency levels
02	01	10	00

No of financial officials employed	Total no of finance officials' competency assessments completed	Total no of any other officials' competency assessments completed	Total no of SCM officials employed	Total no of SCM officials competency assessments completed	Total no of SCM &finance officials that meet the prescribed competency
90	32	30	10	07	36

CHAPTER 5: Financial Performance

1. Implementation of mSCOA

mSCOA, being the municipal Standard Chart of Accounts, is part of the broader local government reform process initiated and driven by the National Treasury.

mSCOA is a regulated reform and its regulations came into effect on 1 July 2017. The municipality is implementing the mSCOA requirements in line with the National Treasury guidelines.

Component A: Statement of Financial Performance

FS204 Metsimaholo - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M12 June

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands										%
Revenue By Source										
Property rates		214 081	210 005	211 983	17 310	211 196	211 983	(787)	0%	211 983
Service charges - electricity revenue		324 189	347 469	414 131	24 143	328 997	414 131	(85 134)	-21%	414 131
Service charges - water revenue		402 104	513 222	499 652	40 846	443 254	499 652	(56 398)	-11%	499 652
Service charges - sanitation revenue		35 829	80 895	55 081	6 242	68 294	55 081	13 213	24%	55 081
Service charges - refuse revenue		35 300	42 358	42 497	3 697	41 960	42 497	(537)	-1%	42 497
Rental of facilities and equipment		5 916	6 217	6 642	530	6 691	6 642	49	1%	6 642
Interest earned - external investments		3 045	2 500	3 000	1 891	5 253	3 000	2 253	75%	3 000
Interest earned - outstanding debtors		39 107	42 600	55 900	6 012	61 222	55 900	5 322	10%	55 900
Dividends received		111	100	100	-	123	100	23	23%	100
Fines, penalties and forfeits		4 307	11 600	10 600	3 771	4 285	10 600	(6 315)	-60%	10 600
Licences and permits		10	100	50	4	15	50	(35)	-71%	50
Agency services								-		
Transfers and subsidies		245 218	221 024	222 024	12 234	232 263	222 024	10 239	5%	222 024
Other revenue		9 391	22 568	21 607	779	7 160	21 607	(14 447)	-67%	21 607
Gains		441	-	-	11 513	11 513	-	11 513	#DIV/0!	-
Total Revenue (excluding capital transfers and contributions)		1 319 049	1 500 657	1 543 266	128 970	1 422 225	1 543 266	(121 041)	-8%	1 543 266
Expenditure By Type										
Employee related costs		331 982	404 393	410 560	31 153	335 632	410 560	(74 928)	-18%	410 560
Remuneration of councillors		19 380	22 716	22 716	1 960	19 384	22 716	(3 332)	-15%	22 716
Debt impairment		122 629	251 110	277 469	104 684	358 572	277 469	81 104	29%	277 469
Depreciation & asset impairment		124 139	52 853	52 853	-	-	52 853	(52 853)	-100%	52 853
Finance charges		759	4 133	4 465	4 330	5 131	4 465	666	15%	4 465
Bulk purchases - electricity		311 989	335 012	335 012	66 985	333 806	335 012	(1 206)	0%	335 012
Inventory consumed		214 917	224 236	234 135	59 284	209 538	234 135	(24 597)	-11%	234 135

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Contracted services		73 802	108 395	95 895	14 611	71 475	95 895	(24 420)	-25%	95 895
Transfers and subsidies		98	372	393	24	75	393	(318)	-81%	393
Other expenditure		53 020	64 303	64 011	12 147	49 144	64 011	(14 867)	-23%	64 011
Losses		2 137	31 673	31 673	84 439	102 850	31 673	71 177	225%	31 673
Total Expenditure		1 254 850	1 499 194	1 529 183	379 617	1 485 607	1 529 183	(43 575)	-3%	1 529 183
Surplus/(Deficit)		64 199	1 463	14 084	(250 646)	(63 382)	14 084	(77 466)	(0)	14 084
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		49 110	92 131	92 131	36 425	77 712	92 131	(14 419)	(0)	92 131
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-		-
Transfers and subsidies - capital (in-kind - all)		1 765	40 000	85 000	25 762	99 716	85 000	14 716	0	85 000
Surplus/(Deficit) after capital transfers & contributions		115 074	133 594	191 215	(188 459)	114 046	191 215			191 215
Taxation								-		
Surplus/(Deficit) after taxation		115 074	133 594	191 215	(188 459)	114 046	191 215			191 215
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		115 074	133 594	191 215	(188 459)	114 046	191 215			191 215
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		115 074	133 594	191 215	(188 459)	114 046	191 215			191 215

Component B: Spending Against Capital Budget

FS204 Metsimaholo - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M12 June

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Multi-Year expenditure appropriation	2									
Vote 01 - Executive & Council		-	-	-	-	-	-	-		-
Vote 02 - Municipal Manager		350	1 895	1 915	-	569	1 915	(1 346)	-70%	1 915
Vote 03 - Corporate Services		-	2 622	1 352	-	309	1 352	(1 043)	-77%	1 352
Vote 04 - Social Services		-	22 203	15 908	450	589	15 908	(15 320)	-96%	15 908
Vote 05 - Technical Services		34 994	205 519	245 190	52 819	146 092	245 190	(99 097)	-40%	245 190
Vote 06 - Financial Services		-	165	-	-	-	-	-		-
Vote 07 - Local Economic Development And Planning		-	70	170	-	-	170	(170)	-100%	170
Total Capital Multi-year expenditure	4,7	35 344	232 474	264 535	53 269	147 559	264 535	(116 976)	-44%	264 535
Single Year expenditure appropriation	2									
Vote 01 - Executive & Council		-	-	-	-	-	-	-		-

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Vote 02 - Municipal Manager		–	483	2 175	915	2 707	2 175	532	24%	2 175
Vote 03 - Corporate Services		–	2 308	2 278	–	59	2 278	(2 219)	-97%	2 278
Vote 04 - Social Services		7 305	18 230	16 499	1 234	3 959	16 499	(12 540)	-76%	16 499
Vote 05 - Technical Services		4 570	4 980	4 430	–	–	4 430	(4 430)	-100%	4 430
Vote 06 - Financial Services		–	559	724	–	–	724	(724)	-100%	724
Vote 07 - Local Economic Development And Planning		–	–	–	–	–	–	–		–
Total Capital single-year expenditure	4	11 874	26 559	26 106	2 148	6 725	26 106	(19 381)	-74%	26 106
Total Capital Expenditure		47 218	259 034	290 641	55 417	154 284	290 641	(136 357)	-47%	290 641
Capital Expenditure - Functional Classification										
Governance and administration		350	9 532	9 944	915	3 644	9 944	(6 299)	-63%	9 944
Executive and council		–	–	–	–	–	–	–		–
Finance and administration		350	9 532	9 944	915	3 644	9 944	(6 299)	-63%	9 944
Internal audit		–	–	–	–	–	–	–		–
Community and public safety		5 294	26 173	23 097	1 684	4 547	23 097	(18 550)	-80%	23 097
Community and social services		431	10 764	10 593	1 234	3 585	10 593	(7 008)	-66%	10 593
Sport and recreation		4 861	5 834	3 079	–	513	3 079	(2 566)	-83%	3 079
Public safety		1	9 575	9 425	450	450	9 425	(8 975)	-95%	9 425
Housing		–	–	–	–	–	–	–		–
Economic and environmental services		10 804	77 717	77 386	11 772	26 209	77 386	(51 177)	-66%	77 386
Planning and development		–	70	70	–	–	70	(70)	-100%	70
Road transport		10 804	77 647	77 316	11 772	26 209	77 316	(51 107)	-66%	77 316
Environmental protection		–	–	–	–	–	–	–		–
Trading services		30 770	145 612	180 114	41 046	119 883	180 114	(60 230)	-33%	180 114
Energy sources		9 356	53 560	52 360	20 441	27 337	52 360	(25 023)	-48%	52 360
Water management		8 352	19 142	17 083	2 835	6 907	17 083	(10 176)	-60%	17 083
Waste water management		11 052	58 650	101 361	17 771	85 640	101 361	(15 721)	-16%	101 361
Waste management		2 011	14 260	9 310	–	–	9 310	(9 310)	-100%	9 310
Other		–	–	100	–	–	100	(100)	-100%	100
Total Capital Expenditure - Functional Classification	3	47 218	259 034	290 641	55 417	154 284	290 641	(136 357)	-47%	290 641
Funded by:										
National Government		43 394	132 131	177 131	46 801	141 806	177 131	(35 325)	-20%	177 131
Provincial Government		–	–	–	–	–	–	–		–
District Municipality Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		1 765	–	–	9 314	9 314	–	9 314	#DIV/0!	–
Transfers recognised - capital		45 159	132 131	177 131	57 030	152 035	177 131	(25 096)	-14%	177 131
Borrowing	6	–	51 263	51 263	–	–	51 263	(51 263)	-100%	51 263
Internally generated funds		2 059	75 639	62 247	(1 613)	2 249	62 247	(59 997)	-96%	62 247
Total Capital Funding		47 218	259 034	290 641	55 417	154 284	290 641	(136 357)	-47%	290 641

Component C: Cash flow Management and Investment

FS204 Metsimaholo - Table C7 Monthly Budget Statement - Cash Flow - M12 June

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		187 298	151 500	164 783	11 603	191 717	164 783	26 935	16%	164 783
Service charges		813 973	831 239	881 303	47 037	945 134	881 303	63 831	7%	881 303
Other revenue		(74 319)	65 422	(10 975)	9 588	395 028	(10 975)	406 004	-3699%	(10 975)
Transfers and Subsidies - Operational		217 324	212 196	212 196	(44 731)	167 424	212 196	(44 772)	-21%	212 196
Transfers and Subsidies - Capital		26 607	132 131	177 131	44 731	177 079	177 131	(52)	0%	177 131
Interest		3 045	2 600	2 600	2	2	2 600	(2 598)	-100%	2 600
Dividends		111	100	100	-	123	100	23	23%	100
Payments										
Suppliers and employees		(1 508 808)	(1 158 780)	(1 219 283)	(162 055)	(1 424 085)	(1 219 283)	204 802	-17%	(1 219 283)
Finance charges		-	(4 133)	(4 133)	-	-	(4 133)	(4 133)	100%	(4 133)
Transfers and Grants								-		
NET CASH FROM/(USED) OPERATING ACTIVITIES		(334 769)	232 276	203 722	(93 825)	452 423	203 722	(248 701)	-122%	203 722
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE								-		
Decrease (increase) in non- current receivables	-	-	0	(0)	-	45	45	-		45
Decrease (increase) in non- current investments		-	-	-	-	-	-	-		-
Payments										
Capital assets		(47 218)	(259 034)	(290 641)	(55 895)	(154 762)	(290 641)	(135 879)	47%	(290 641)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(47 218)	(259 034)	(290 641)	(55 895)	(154 717)	(290 596)	(135 879)	47%	(290 596)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								-		
Borrowing long term/refinancing		-	33 000	80 606	-	-	80 606	(80 606)	-100%	80 606
Increase (decrease) in consumer deposits								-		
Payments										
Repayment of borrowing		-	(3 935)	(3 935)	(12)	(493)	(3 935)	(3 442)	87%	(3 935)
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	29 065	76 672	(12)	(493)	76 672	77 165	101%	76 672
NET INCREASE/ (DECREASE) IN CASH HELD		(381 988)	2 307	(10 247)	(149 732)	297 213	(10 202)			(10 202)
Cash/cash equivalents at beginning:		47 402	18 821	50 975	(73 377)	171 880	50 975			171 880
Cash/cash equivalents at month/year end:		(334 586)	21 129	40 728		469 093	40 773			161 677

Component D: Other Financial Matters

3. Financial Ratios based on Key Performance Indicators

3.1 Revenue Management

3.1.1 Level of Reliance on Government Grants

Purpose: The purpose of this ratio is to determine what percentage of the municipality's revenue is made up of government grants, to determine level of reliance on government funding by the municipality.

Formula	2021/22 R'000			2020/21
	Government Grants	Total Revenue	%	%
Grants & Subsidies/Total Revenue	R232 263	R1 422 225	16.33%	18.29%

Analysis and Interpretation:

The ratio above indicates that the municipality is less reliant on grant revenue, which contributes 16.33% of the total revenue.

3.1.2 Actual Revenue versus Budgeted Revenue

Purpose: The purpose of this ratio seeks to determine deviations between actual and budgeted revenue and to ascertain reasons for the deviations.

Formula	Actual Revenue 2021/22	Budgeted Revenue 2021/22	Variance	Variance	
Formula	R'000			2021/22 %	2020/21 %
Variance/Actual Revenue	R1 422 225	R1 543 226	R121 001	7.8%	10.0%

Analysis and Interpretation:

The acceptable standard is that the actual revenue must be equal or exceed the approved budget for the financial year. The municipality's actual revenue is less than the budget by 7.8%. The previous financial year, actual revenue was less than budget revenue by 10.0%.

3.2 Expenditure Management

3.2.1 Employee Related Costs to Total Operating Expenditure

Purpose: The purpose of this ratio is to indicate Personnel Cost as a percentage of Total Expenditure.

Formula	2021/22			2020/21
	Employee Cost	Total Operating Expenditure	%	%
Actual Salaries, Wages and Allowances/Total Expenditure	R335 632	R1 485 607	22.59%	27.55%

3.2.2 Remuneration of Councillors

Purpose: The purpose of this ratio is to indicate Remuneration of Councillors as a percentage of Total Expenditure.

Formula	2021/22			2020/21
	Remuneration of Councillors	Total Expenditure	%	%
Actual Remuneration of Councillors/ Total Expenditure	R19 384	R1 485 607	1.30%	1.65%

Analysis and Interpretation:

From the above computations, it is evident that employee related cost remained decreased from 27.55% in 2020/21 to 22.59% in 2021/2022 and on the other hand, remuneration of Councillors as a percentage of total expenditure, showed an increase of 0.35% on a year on year to total expenditure

3.2.3 Repairs and Maintenance to Total Expenditure

Purpose: The purpose of this ratio is to indicate Repairs and Maintenance as a percentage of Total Expenditure.

Formula	2021/22			2020/21
	Repairs & Maintenance	Total Expenditure	%	%
Actual Repairs & Maintenance/ Total Expenditure	R41 045	R1 485 607	2.76%	1.26%

Analysis and Interpretation:

The National Treasury’s norm for this ratio is that it should equal to at least 10% of total operating expenditure. In this case the expenditure is below 10% for both periods, as the expenditure figure does not include the salaries of the employees responsible for the work performed on repair and maintenance of assets. However, the percentage increased from 1.26% in 2020/21 to 2.76% in 2021/22.

3.3 Liability Management

3.3.1 Acid Test Ratio

Purpose: To test the extent to which the municipality’s current assets can cover the short term obligations.

Formula	2021/22			2020/21
	Current Assets less Inventory	Current Liabilities	Ratio	Ratio
Current Assets less Inventory/Current Liabilities.	R1 494 078 – R1 732	R1 264 411	1.18:1	1.02:1

Analysis and Interpretation:

The norm for this ratio is 1.5:1. In other words, current assets less inventory, must be able to cover the current liabilities 1.5 times. From the above analysis, the municipality’s assets current exceeding liabilities (1.18:1) for the period under review.

CHAPTER 6:

Auditor-General's Findings

Component A: Background

In terms of section 20 of the Public Audit Act, 25 of 2004 (PAA), the Auditor-General must in respect of each audit performed in respect of the auditee, in this case Metsimaholo Local Municipality, prepare a report on the audit.

With the above background in mind, this chapter outlines the final Auditor-General's Report in respect of the audit of the financial year under review (i.e 2021/22 financial year).

This chapter further provides an overview of means to deal with the Auditor-General's findings with specific focus on the following:

- a) Matters raised during the year under review year's audit (2021/22); and
- b) Remedial actions taken to address those issues and preventative measures taken.

Component B: Action plan to address issues raised by the Auditor General during the year under review (2021/2022):
Status of Audit Report:

To be Submitted After Audit Process

Appendices

Appendix A: Councillors; Committee Allocation and Council Attendance

Table A1: List of Councillors and record of Council Meetings Attendance

Number of Council Meetings held for the year						
Total number of meetings held for the year						
			Ordinary	Special	Total	
Details			Record of Council Meetings Attended			
Full Names & Surname	Political Party	Ward / PR No.	Ordinary	Special	Total	Number of
Fisher L	ANC	Ward 20	3	12	15	13
Zwane Z J	DA	PR 1	3	12	15	15
Mosokweni F D	ANC	Ward 13	3	12	15	15
Molawa J M	ANC	Ward 2	3	12	15	14
Makhema J M	DA	PR 2	3	12	15	14
Barnard J J	DA	Ward 16	3	12	15	13
Meyer R (Ms)	DA	Ward 22	3	12	15	15
Van der Merwe F J	DA	Ward 14	3	12	15	13
Rankoe T K	DA	Ward 17	3	12	15	15
Mbana M T	DA	PR 6	3	12	15	15
Poho M S	ANC	Ward 3	3	12	15	15
Soetsang T L (Ms)	ANC	Ward 4	3	12	15	14
Makhefu L A	ANC	Ward 12	3	12	15	11
Mtshali N M (Ms)	ANC	Ward 10	3	12	15	14
Nkheloane M (Ms)	ANC	Ward 6	3	12	15	13
Mahlaela P M (Ms)	ANC	Ward 7	3	12	15	13
Tshongwe S L (Ms)	ANC	PR	3	12	15	12
Mqwathi M E	ANC	Ward 9	3	12	15	15
Mofokeng S M (Ms)	ANC	Ward 5	3	12	15	15
Sehaole T G	ANC	Ward 21	3	12	15	15
Radebe M J	ANC	Ward 1	3	12	15	14
Mthetho L	ANC	Ward 19	3	12	15	15
Rani D V	ANC	Ward 11	3	12	15	14
Van Heerden L J	DA	Ward 15	3	12	15	14
Day L (Ms)	DA	Ward 18	3	12	15	14

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Number of Council Meetings held for the year						
Total number of meetings held for the year						
			Ordinary	Special	Total	
Details			Record of Council Meetings Attended			
Full Names & Surname	Political Party	Ward / PR No. No.	Ordinary	Special	Total	Number of Apologies
Mofokeng T H	DA	PR 3	3	12	15	15
Thulo T D	DA	PR 4	3	12	15	15
Chalala L J (Ms)	DA	PR 5	3	12	15	14
Nhlapo L L	EFF	Ward 8	3	12	15	13
Mozolo M B	EFF	Ward 23	3	12	15	14
Motaung T A	EFF	PR 1	3	12	15	14
Masiteng J M	EFF	PR 2	3	12	15	15
Motjeane S M (Ms)	EFF	PR 3	3	12	15	11
Motsapi M S (Ms)	EFF	PR 4	3	12	15	14
Tsotetsi J L (Ms)	EFF	PR 6	3	12	15	13
Mokwai M S	EFF	PR 5	3	12	15	15
Mampana J T	EFF	PR 7	3	12	15	13
Mbikolo D K (Ms)	EFF	PR 8	3	12	15	15
Mofokeng M V (Ms)	EFF	PR 10	3	12	15	15
Maseko M E	EFF	PR 8	3	12	15	15
Du Toit T	FF+	PR 3	3	12	15	14
Geyser E J (Ms)	FF+	PR 1	3	12	15	15
Pienaar M	FF+	PR 2	3	12	15	12
Malindi M J	AIC	PR 1	3	12	15	13
Mofokeng D A (Ms)	MCA	PR 1	3	12	15	15
Kumalo M A (Ms)	ATM	PR 1	3	12	15	14
M J Makume (Ms)	MCA	PR1	1	1	1	1

Appendix B: Committees & their respective purposes

Table A2: Name & Purpose of the Committee

Name of Committee	Purpose of the Committee
Portfolio Committee: Corporate Services (s80)	Oversight over Corporate Services departmental activities through consideration of reports from the Municipal Manager and Directors. Make recommendations for consideration by the Mayoral Committee.
Portfolio Committee: Finance and IDP (s80)	Oversight over Finance departmental activities through consideration of reports from the Municipal Manager and Directors. Make recommendations for consideration by the
Portfolio Committee: Technical Services (s80)	Oversight over Technical Services departmental activities through consideration of reports from the Municipal Manager and Directors. Make recommendations for consideration by the Mayoral Committee.
Portfolio Committee: Public Safety (s80)	Oversight over Public Safety sectional activities through consideration of reports from the Municipal Manager and Directors. Make recommendations for consideration by the Mayoral
Portfolio Committee: Cleansing, Parks and Cemeteries (s80)	Oversight over Social Services sectional activities through consideration of reports from the Municipal Manager and Directors. Make recommendations for consideration by the Mayoral
Portfolio Committee: Urban Planning and Human Settlements (s80)	Oversight over Urban Planning & Human Settlement departmental activities through consideration of reports from the Municipal Manager and Directors. Make recommendations for consideration by the Mayoral Committee.
Portfolio Committee: LED, Tourism and Agriculture (s80)	Oversight over LED & Tourism departmental activities through consideration of reports from the Municipal Manager and Directors. Make recommendations for consideration by the Mayoral
Portfolio Committee: Sports, Arts and Culture (s80)	Oversight over Sports, Arts & Culture sectional activities through consideration of reports from the Municipal Manager and Directors. Make recommendations for consideration by the Mayoral
Audit and Performance Audit Committee (s79)	Roles and responsibilities as outlined in section 166 of the MFMA and the approved charter
Oversight Committee (s79)	Roles and responsibilities as outlined in section 129 of the MFMA and the National Treasury guidelines issued in MFMA Circular 32 (18

Table A3: Members of Corporate Services Committee and Attendance Records of Committee Meetings

Corporate Services (s80)			
Initials & Surname	Political Party	No. of Meetings Attended by	No. of Apologies
J M Makhema (MMC)	DA	3	0
L J van Heerden	DA	3	0
T L Soetsang (Ms)	ANC	2	1
S L Tshongwe (Ms)	ANC	2	1
M Pienaar	FF+	1	2
M J Malindi	AIC	2	1
L J Tsotetsi (Ms)	EFF	2	1
M S Mokwai	EFF	3	3

Table A4: Members of Finance & IDP Committee and Attendance Records of Committee Meetings

Finance and IDP (s80)			
Initials & Surname	Political Party	No. of Meetings Attended by	No. of Apologies
J J Barnard (MMC)	DA	2	0
L J van Heerden	DA	1	1
E J Geyser (Ms)	FF+	2	0
A Motaung	EFF	1	1
M V Mofokeng (Ms)	EFF	1	1
M Nkheloane	ANC	2	0
M J Radebe	ANC	1	1
M A Kumalo (Ms)	ATM	1	1

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Table A5: Members of Technical Services Committee and Attendance Records of Committee Meetings

Technical Services (s80)			
Initials & Surname	Political Party	No. of Meetings Attended by	No. of Apologies
T K Rankoe (MMC)	DA	1	0
L J Chalala (Ms)	DA	1	0
L Day (Ms)	DA	1	0
T du Toit	FF+	1	0
M S Poho	ANC	1	0
S L Tshongwe (Ms)	ANC	1	0
T G Sehaole	ANC	1	0
S Motjeane (Ms)	EFF	1	0
J T Mampana	EFF	1	0

Table A6: Members of Public Safety Committee and Attendance Records of Committee Meetings

Public Safety (s80)			
Initials & Surname	Political Party	No. of Meetings Attended by	No. of Apologies
F J van der Merwe (MMC)	DA	3	0
T D Thulo	DA	0	3
J M Masiteng	EFF	2	1
M S Motsapi (Ms)	EFF	3	3
M J Malindi	AIC	2	1
L Mthetho	ANC	2	1
D V Rani	ANC	1	2
S M Mofokeng (Ms)	ANC	2	1

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Table A7: Members of Social Services and Special Programmes Committee and Attendance Records of Committee Meetings

Cleansing, Parks and Cemeteries (s80)			
Initials & Surname	Political Party	No. of Meetings Attended by	No. of Apologies
R Meyer (Ms) (MMC)	DA	3	3
T H Mofokeng	DA	2	1
L A Makhefu	ANC	2	1
M E Mqwathi	ANC	2	1
L L Nhlapo	EFF	2	1
D K Mbikolo (Ms)	EFF	3	3
D A Mofokeng (Ms)	MCA	3	3
E J Geysler (Ms)	FF+	2	1

Table A8: Members of Urban Planning & Human Settlements Committee and Attendance Records of Committee Meetings

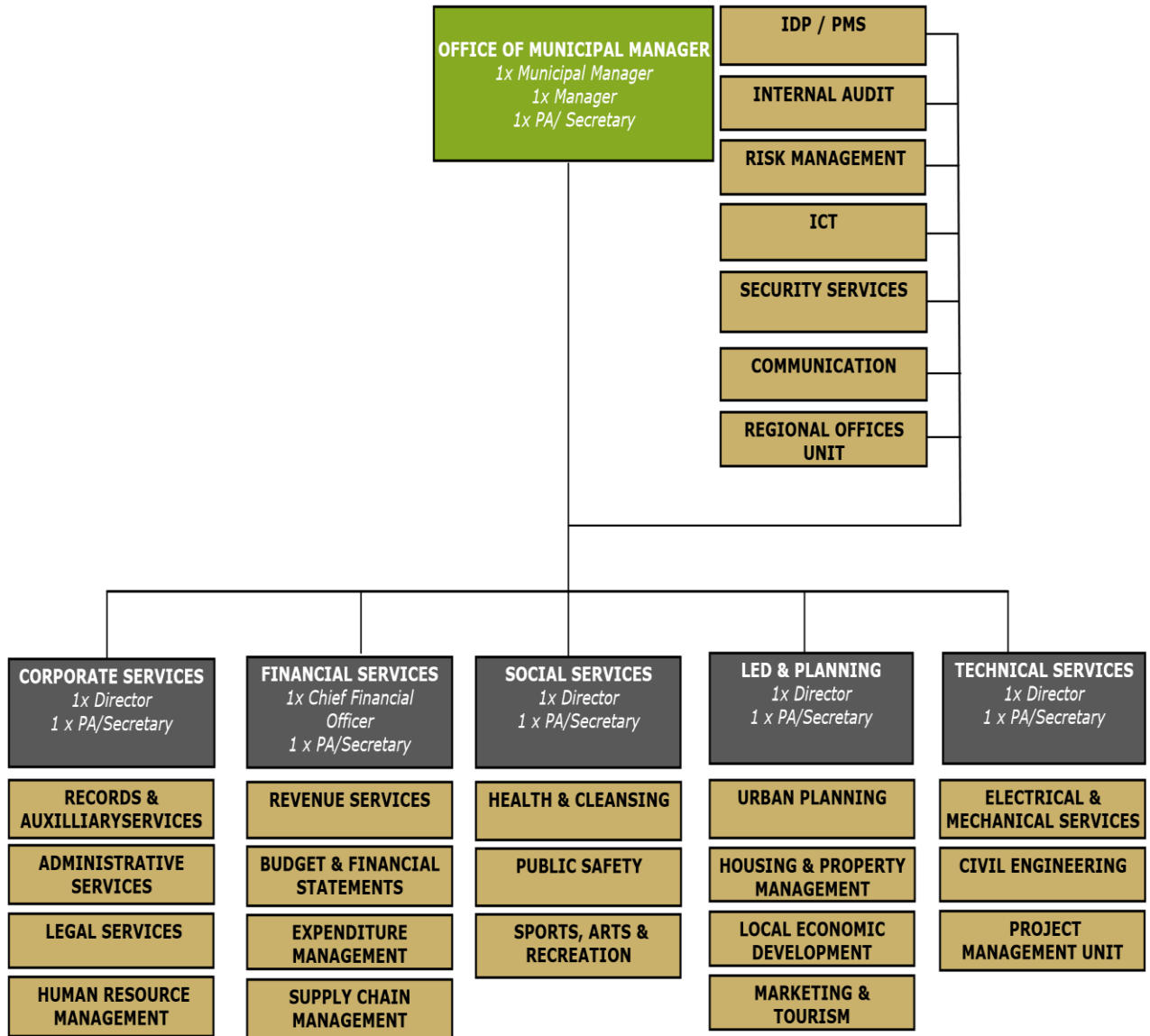
Urban Planning and Human Settlements (s80)			
Initials & Surname	Political Party	No. of Meetings Attended by	No. of Apologies
M T Mbana (MMC)	DA	1	0
L Day (Ms)	DA	1	0
M S Poho	ANC	0	0
P Mahlaela (Ms)	ANC	0	1
A Kumalo (Ms)	MCA	1	0
M E Maseko	EFF	1	0
M B Mozolo (Ms)	EFF	1	0

Table A9: Members of Audit and Performance Audit Committee and Attendance Records of Committee Meetings

Audit and Performance Audit Committee (s79)		
Initials & Surname	No. of Meetings Attended by the Member	No. of Apologies
Z Fihlani CA(SA)	4	1- Apology
LL Mbambale-Mathobo CA(SA)	5	0
M Noge CA(SA)	3	2- Absent without apology

Appendix C: Third Tier Administrative Structure

Figure A1 - Third Tier Administrative Structure



Appendix D: Functions of the Municipality

Table A10: Powers and Functions of the Municipality

Powers & Functions	Reference	Performed (Yes/No)
Schedule 4 Part B and Schedule 5 Part B Powers and Functions:		
Air pollution	Schedule 4 Part B	No
Building regulations	Schedule 4 Part B	Yes
Child care facilities	Schedule 4 Part B	No
Electricity and gas reticulation	Schedule 4 Part B	Yes
Firefighting services	Schedule 4 Part B	Yes
Local tourism	Schedule 4 Part B	No
Municipal airports	Schedule 4 Part B	No
Municipal planning	Schedule 4 Part B	Yes
Municipal health services	Schedule 4 Part B	No
Municipal public transport	Schedule 4 Part B	No
Municipal public works	Schedule 4 Part B	No
Pontoons, ferries, jetties, piers and harbours.	Schedule 4 Part B	No
Stormwater management systems in built-up areas	Schedule 4 Part B	No
Trading regulations	Schedule 4 Part B	Yes
Water and sanitation services	Schedule 4 Part B	Yes
Beaches and amusement facilities	Schedule 5 Part B	No
Billboards and the display of advertisements in public places	Schedule 5 Part B	Yes
Cemeteries, funeral parlours and crematoria	Schedule 5 Part B	Yes
Cleansing	Schedule 5 Part B	Yes
Control of public nuisances	Schedule 5 Part B	Yes
Control of undertakings that sell liquor to the public	Schedule 5 Part B	No
Facilities for the accommodation, care and burial of animals	Schedule 5 Part B	No
Fencing and fences	Schedule 5 Part B	Yes
Licensing of dogs	Schedule 5 Part B	No
Licensing and control of undertakings that sell food to the public	Schedule 5 Part B	No
Local amenities	Schedule 5 Part B	Yes
Local sport facilities	Schedule 5 Part B	Yes
Markets	Schedule 5 Part B	No
Municipal abattoirs	Schedule 5 Part B	No
Municipal parks and recreation	Schedule 5 Part B	Yes
Municipal roads	Schedule 5 Part B	Yes

Powers & Functions	Reference	Performed (Yes/No)
Schedule 4 Part B and Schedule 5 Part B Powers and Functions:		
Noise pollution	Schedule 5 Part B	No
Pounds	Schedule 5 Part B	No
Public places	Schedule 5 Part B	Yes
Refuse removal, refuse dumps and solid waste disposal	Schedule 5 Part B	Yes
Street trading	Schedule 5 Part B	Yes
Street lighting	Schedule 5 Part B	Yes
Traffic and parking	Schedule 5 Part B	Yes
Fiscal Powers and Functions in terms of Section 229 of the Constitution:		
Levying of rates on property and surcharges on fees for services provided by or on behalf of the		Yes
Other powers and function not specified by the Constitution		
Disaster management (*)		Yes
Integrated development planning		Yes
Libraries and museums (other than national libraries and museums)		No
Nature conservation Tourism promotion (at local level only)		Yes

Appendix E: Ward Reporting

Table A11: Ward Reporting

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers Office on time	Number of quarterly public ward meetings held during year
1	Matthews Jabulani Radebe	Yes	2	4	2
2	Joseph Morena Molawa	Yes	4	2	1
3	Mosiuoa Solomon Poho	Yes	2	-	1
4	Thandiwe Linah Soetsang	Yes	1	5	4
5	Sara Mapule Mofokeng	Yes	3	4	1
6	Mahadi Nkheloane	Yes	3	3	3
7	Portia Mabatho Mahlaela	Yes	3	1	6
8	Lefa Lawrence Nhlapo	Yes	3	-	2

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9	Mosokodi Elias Mqwathi	Yes	5	1	7
10	Nokuthula Mirriam Mtshali	Yes	1	1	3
11	Dial Vakele Rani	Yes	2	-	3
12	Lebohang Andries Makhefu	Yes	3	1	2
13	Fikile Daniel Mosokweni	Yes	5	5	3
14	Francois Jacobus Van der Merwe	Yes	-	-	-
15	Louis Jacobus Van Heerden	Yes	1	1	-
16	Jan Jacobus Barnard	Yes	2	2	-
17	Thabang Kennedy Rankoe	Yes	1	2	1
18	Linda Day	Yes	1	-	1
19	Lunga Mthetho	Yes	2	1	5
20	Lucas Fisher	Yes	1	2	1
21	Teboho Glen Sehaole	Yes	5	2	2
22	Ruanda Meyer	Yes	1	-	-
23	Manana Bernice Mozolo	Yes	2	4	2

Appendix F: Ward Information

Table A12: Ward Information

First and Second Quarter	Third Quarter		Fourth Quarter	
Activities	Activities	Wards	Activities	Wards
None	Public Hearing Gas Bill	ALL	Presidential Imbizo	ALL
	IDP Public Participation	ALL	Draft Budget & IDP Public Participation	ALL
	Shoe Donation	1	Ward Committee Induction	ALL
	Councillors Workshop	ALL	Councillors Workshop	ALL
	Ward Committee Establishment	ALL	Stakeholders meeting	ALL
	ID Awareness Campaign	ALL	GBV Awareness	ALL
	Demarcation Awareness	ALL	Hygiene Pack Distribution	3
	Ward Profiling	6	ID Campaign	ALL
			Pre – Hearing Integrated Bill	ALL
			LRB Informal Session	ALL
			Sasol Stakeholders meeting	ALL
			Women in Business Workshop	ALL

			Public Hearing on Veld & Forest Fires	ALL
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***Ward Committees were established in Third Quarter**

Appendix G: Recommendations of the Audit Committee

Table A13: Recommendations of the Audit Committee

Municipal Audit Committee Recommendations		
Date of Meeting	Committee recommendations during 2021/22	Recommendations adopted?
18 August 2021	Management to ensure proper monitoring of the work performed by the consultants.	Adopted
18 August 2021	All vacant post of Senior Managers to be filled as a matter of urgency.	Adopted
18 August 2021	Management should develop a strategy to reduce the amount of Unauthorised, Irregular and Fruitless & Wasteful (UIFW) expenditure	Adopted
18 August 2021	Implement adequate internal control measures to safeguard cash collection and deposit as well as to avoid noncompliance with SCM rules and regulations	Adopted
18 August 2021	The vacant post of compliance officer be filled to minimize noncompliance issues and to monitor audit action plan	Adopted
18 August 2021	Management speed up the process of appointing Risk Committee Chairperson	Adopted
27 August 2021	Draft Annual report and AFS (2020/2021 FY) be submitted to Auditor General by 31 August 2021 subject to the inputs provided by the Audit Committee	Adopted
08 March 2022	Measures to be taken to prevent upfront payment to suppliers without appointing/ the contractor and to regularize the payment to the security company with normal SCM processes	Adopted
12 October 2021	Steps to be taken to effect consequence management	Adopted
08 March 2022	Performance policy to be updated and approved as a matter of urgency	Adopted
08 March 2021	The traffic management system must be secured to prevent revenue loss.	Adopted
08 March 2022	Management should draft a strategic plan to resolve the issues in the audit report as well as operational action to address the issues raised by the AG in the management report.	Adopted
08 March 2022	That all income received from traffic be submitted to finance and fast track the implementation of traffic management system to capture and process traffic income	Adopted
08 March 2022	Performance agreement of the accounting officer and senior managers to be concluded	Adopted
15 June 2022	Audit Committee Charter be submitted to council for approval	Adopted

Appendix H: Long-term contracts and Public Private Partnerships

Table A14: Long-term contracts and Public Private Partnerships

Name of the supplier / service provider	Description of the Project	Service Level Agreement signed (Yes/No)	Project Start Date	Project Completion Date	Status as at 30 June 2022
Boitumelo Maubane Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	22/10/2015	22/10/2018	Ongoing instructions
Ransford Mbewe Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	22/10/2015	22/10/2018	Ongoing instructions
Adolff Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	22/10/2015	22/10/2018	Ongoing instructions
Lebea Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	22/10/2015	25/09/2022	Instructions Finalised
Raphela Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	25/09/2019	25/09/2022	Ongoing instructions
Ponoane Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	25/09/2019	25/09/2022	Ongoing instructions

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Name of the supplier / service provider	Description of the Project	Service Level Agreement signed (Yes/No)	Project Start Date	Project Completion Date	Status as at 30 June 2022
Katake Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	25/09/2019	25/09/2022	Ongoing instructions
Popela Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	25/09/2019	25/09/2022	Ongoing instructions
Verveen Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	25/09/2019	25/09/2022	Ongoing instructions
Lizel Venter Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	25/09/2019	25/09/2022	Ongoing instructions
Khumalo Masondo Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	25/09/2019	25/09/2022	Ongoing instructions
Lawrence Melato Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	25/09/2019	25/09/2022	Ongoing instructions

Appendix I: Municipal Entity/Service Provider Performance Schedule

Table A15: Municipal Entity/Service Provider Performance Schedule

Name of the supplier / service provider	Description of the Project	Service Level Agreement signed (Yes/No)	Status as at 30 June 2021 (e.g in progress, completed, etc)	Performance Measurement as at 30 June 2022 (Good/Fair/Poor)
Boitumelo Maubane Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	Completed	Good
Ransford Mbewe Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	Completed	Good
Adolff Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	Completed	Good
Lawrence Melato Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	In progress	Good
Raphela Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	In progress	Fair
Ponoane Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	In progress	Fair
Katake Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	In progress	Good
Popela Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	In progress	Fair
Verveen Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	In progress	Good

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Lizel Venter Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	In progress	Good
Khumalo Masondo Attorneys	Legal entity that provides supportive legal related services on as when required for a period of 3 years	No	In progress	Good

Appendix J: Disclosure of Financial Interest

Table A16: Disclosure of Financial Interest

Register of Declaration of Financial Interests as at 30 June 2022				
Surname	Names	Name of Business & Registration Number	Address of Business	Association with the Business
SEDIANE	MOHLOUOA EPHRAIM	MTN SA	N/A	ORDINARY
		THC	N/A	PREFERENT
		UPRISE AFRICA/MARKET	N/A	ORDINARY
ALBERTS	GINO	NONE	N/A	N/A
MATHE	MOTSUMI FAIRBRIDGE	MULTICHOICE	N/A	EQUITY SHARES
THEKO	MOJELA	NONE	N/A	N/A
THULO	THATO GODFREY	MBM RESOURCES	N/A	N/A
RAPULENG	MATEBOHO	RAPULENG ATTORNEYS	N/A	Law Firm
VORSTER	AMANDA	NONE	N/A	N/A
MNGUNI	ABEL	CONSULTANCY	N/A	PRIVATE
SELIKANE	JULIA M	WHIPHOLD	N/A	MINING WOMEN INVESTMENT TRUST
MOSHODI	MEDI DAVIS	NONE	N/A	N/A
MOTA	SELEMO BILLY	BRIDGE CORPORATION MTN SASOL	N/A	ORDINARY
SCHEEPERS	CLIVE	NONE	N/A	N/A
LEKHULENI	GRIFFITHS	NONE	N/A	N/A
MAKHEFU	LEBOHANG ANDRIES	FINANCIAL PENINSIA	N/A	N/A
ZWANE	ZISINDO JAFTA	PHUTHUMANATHI MULTICHOICE	N/A	ORDINARY

MOSOKWENI	FIKILE DANIEL	SIBUSISIWE CONSTRUCTION	N/A	PRIVATE
TSHONGWE	SYLVIA LINDIWE	WHIPHOLD MTN NEDBANK	N/A	ORDINARY
MOLAWA	JOSEPH MORENA	NONE	N/A	N/A
DU TOIT	THEO	SANLAM OLD MUTUAL	N/A	ORDINARY
VAN HEERDE	LOUIS JACOBUS	NONE	N/A	N/A
VAN DER MERWE	FRANCOUIS JACOBUS	NONE	N/A	N/A
BARNARD	JAN JACOBUS	NONE	N/A	N/A

Appendix K: Revenue Collection Performance

Appendix K (i): Revenue Collection Performance By Vote

Table A17: Revenue Collection Performance By Vote

FS204 Metsimaholo - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M12 June

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									%	
Revenue by Vote	1									
Vote 01 - Executive & Council		-	-	-	-	-	-	-		-
Vote 02 - Municipal Manager		2 161	2 954	2 954	1 141	3 320	2 954	366	12.4%	2 954
Vote 03 - Corporate Services		2 188	1 257	1 297	(11)	807	1 297	(490)	-37.8%	1 297
Vote 04 - Social Services		68 667	93 287	93 114	13 532	77 131	93 114	983	-17.2%	93 114
Vote 05 - Technical Services		871 707	1 139 504	1 233 173	150 353	1 096 492	1 233 173	(136 681)	-11.1%	1 233 173
Vote 06 - Financial Services		417 279	374 588	368 222	25 574	414 206	368 222	45 983	12.5%	368 222
Vote 07 - Local Economic Development And Planning		7 923	21 197	21 637	569	7 698	21 637	(13 939)	-64.4%	21 637
Total Revenue by Vote	2	1 369 924	1 632 788	1 720 397	191 158	1 599 653	1 720 397	(120 744)	-7.0%	1 720 397
Expenditure by Vote	1									
Vote 01 - Executive & Council		43 023	52 086	53 327	4 426	40 614	53 327	(12 713)	-23.8%	53 327
Vote 02 - Municipal Manager		61 773	71 890	73 296	9 143	58 829	73 296	(14 467)	-19.7%	73 296
Vote 03 - Corporate Services		44 034	60 836	60 578	5 000	42 686	60 578	(17 892)	-29.5%	60 578
Vote 04 - Social Services		130 687	172 418	171 312	23 919 314	147 584 1 039	171 312	(28 728)	-13.9%	171 312
Vote 05 - Technical Services		856 165	953 819	982 910	610	540	982 910	56 630	5.8%	982 910

Vote 06 - Financial Services		68 291	149 740	148 037	20 653	132 361	148 037	(15 676)	-10.6%	148 037
Vote 07 - Local Economic Development And Planning		50 877	38 405	39 721	1 867	23 993	39 721	(15 728)	-39.6%	39 721
Total Expenditure by Vote	2	1 254 850	1 499 194	1 529 183	379 617	1 485 607	1 529 183	(43 575)	-2.8%	1 529 183
Surplus/ (Deficit) for the year	2	115 074	133 594	191 215	(188 459)	114 046	191 215	(77 169)	-40.4%	191 215

Appendix K (ii): Revenue Collection Performance by Source

Table A18: Revenue Collection Performance By Source

FS204 Metsimaholo - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M12 June

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
		214	210	211	17	211	211			211
Property rates	081	005	983	310	196	983	(787)	0%	983	
Service charges - electricity revenue	324	347	414	24	328	414	(85 134)	-21%	414	
Service charges - water revenue	189	469	131	143	997	131	(56 398)	-11%	499	
Service charges - sanitation revenue	402	513	499	40	443	499	13		652	
Service charges - refuse revenue	104	222	652	846	254	652	(537)	-1%	55	
Rental of facilities and equipment	35	80	55	6	68	55	213	24%	081	
Interest earned - external investments	829	895	081	242	294	081			42	
Interest earned - outstanding debtors	35	42	42	3	41	42	(537)	-1%	497	
Dividends received	300	358	497	697	960	497			6	
Fines, penalties and forfeits	5	6	6	6	6	6	49	1%	642	
Licences and permits	916	217	642	530	691	642			3	
Agency services	3	2	3	1	5	3	2	75%	000	
Transfers and subsidies	045	500	000	891	253	000	253		55	
Other revenue	39	42	55	6	61	55	5	10%	900	
Gains	107	600	900	012	222	900	322			
	111	100	100	-	123	100	23	23%	100	
	4	11	10	3	4	10	(6 315)	-60%	10	
	307	600	600	771	285	600			600	
	10	100	50	4	15	50	(35)	-71%	50	
	245	221	222	12	232	222	10		222	
	218	024	024	234	263	024	239	5%	024	
	9	22	21	7	7	21	(14 447)	-67%	21	
	391	568	607	779	160	607	11		607	
	441	-	-	11	11	-	513	#DIV/0!	-	
Total Revenue (excluding capital transfers and contributions)		1 319 049	1 500 657	1 543 266	128 970	1 422 225	1 543 266	(121 041)	-8%	1 543 266

Appendix L: Conditional Grants Received (Excluding MIG)

Table A19: Conditional Grants Received (Excluding MIG)

Conditional Grants: excluding MIG						
R' 000						
Details	Original Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor
				Original Budget %	Adjustments Budget %	
Department of Energy	R30 400 400400	R30 400	R30 400	100%	100%	-
Department of Water Affairs	R17 000	R17 000	R17 000	100%	100%	-
Regional Bulk Infrastructure	R84 948	R84 948	R84 948	100%	100%	-
Financial Management Grant	R2 650	R2 650	R2 650	100%	100%	-
Equitable Share	R214 398	R214 398	R214 398	100%	100%	-
Total	R349 396	R349 396	R349 396			

Appendix M: Capital Expenditure – New & Upgrade/Renewal Programmes (Including MIG)

Appendix M (i): Capital Expenditure - New Assets Programme

Table A20: Capital Expenditure - New Assets Programme

FS204 Metsimaholo - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M12 June

Description	Ref	2020/21	Budget Year 2021/22	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
		Audited Outcome	Original Budget							
R thousands	1								%	
Capital expenditure on new assets by Asset Class/Sub-class										
-			115 207	165 529	48 413	133 281	165 529	32 248	19.5%	165 529
Infrastructure		31 270	115 207	165 529	48 413	133 281	165 529	32 248	17.7%	30 576
Roads Infrastructure		11 847	30 857	30 576	10 729	25 166	30 576	5 410	14.3%	30 576
Roads		10 804	30 857	30 576	11 772	26 209	30 576	4 367		30 576
Road Structures		-	-	-	-	-	-	-		-
Road Furniture		1 043	-	-	(1 043)	(1 043)	-	1 043	#DIV/0!	-
Capital Spares		-	-	-	-	-	-	-		-
Storm water Infrastructure		-	-	-	-	-	-	-		-
Drainage Collection		-	-	-	-	-	-	-		-
Storm water Conveyance		-	-	-	-	-	-	-		-
Attenuation		-	-	-	-	-	-	-		-
Electrical Infrastructure		8 097	39 000	39 850	21 818	28 209	39 850	11 641	29.2%	39 850

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Power Plants								-		
HV Substations	-	-	1 500	-	-	1 500	1 500		100.0 %	1 500
HV Switching Station								-		
HV Transmission Conductors								-		
MV Substations	-	300	-	-	-	-	-			-
MV Switching Stations	-	-	-	-	-	-	-			-
MV Networks	-	2 000	6 450	1 555	1 644	6 450	4 806		74.5%	6 450
LV Networks	7 921	30 400	30 400	20 447	564	400	3 836		12.6%	30 400
Capital Spares	176	6 300	1 500	(184)	-	1 500	1 500		100.0 %	1 500
Water Supply Infrastructure	4 685	4 400	9 273	1 915	5 934	9 273	3 338		36.0%	9 273
Dams and Weirs								-		
Boreholes	2 696	-	-	-	-	-	-			-
Reservoirs								-		
Pump Stations								-		
Water Treatment Works	1 895	150	2 439	(1 990)	-	2 439	2 439		100.0 %	2 439
Bulk Mains								-		
Distribution	-	-	-	603	603	-	(603)		#DIV/0 !	-
Distribution Points								-		
PRV Stations								-		
Capital Spares	95	4 250	6 834	3 302	5 332	6 834	1 502		22.0%	6 834
Sanitation Infrastructure	6 641	40 750	85 750	13 951	971	750	11 779		13.7%	85 750
Pump Station								-		
Reticulation	6 641	250	250	718	718	250	(468)		-	250
Waste Water Treatment Works	-	40 000	85 000	13 233	253	000	11 747		187.3 %	85 000
Outfall Sewers								-		
Toilet Facilities	0	-	-	-	-	-	-			-
Capital Spares	-	500	500	-	-	500	500		100.0 %	500
Solid Waste Infrastructure	-	-	-	-	-	-	-			-
Landfill Sites	-	-	-	-	-	-	-			-
Waste Transfer Stations								-		
Waste Processing Facilities								-		
Waste Drop-off Points								-		
Waste Separation Facilities	-	-	-	-	-	-	-			-
Electricity Generation Facilities								-		
Capital Spares								-		
Rail Infrastructure	-	-	-	-	-	-	-			-
Rail Lines								-		
Rail Structures								-		
Rail Furniture								-		
Drainage Collection								-		
Storm water Conveyance								-		
Attenuation								-		
MV Substations								-		
LV Networks								-		
Capital Spares								-		
Coastal Infrastructure	-	-	-	-	-	-	-			-
Sand Pumps								-		

<i>Piers</i>								-		
<i>Revetments</i>								-		
<i>Promenades</i>								-		
<i>Capital Spares</i>								-		
Information and Communication Infrastructure	-	200	80	-	-	80	80	100.0 %	80	
<i>Data Centres</i>								-		
<i>Core Layers</i>								-		
<i>Distribution Layers</i>	-	200	80	-	-	80	80	100.0 %	80	
<i>Capital Spares</i>								-		
Community Assets	4 952	4 253	11 321	1 234	3 804	11 321	7 517	66.4%	11 321	
Community Facilities	4 952	4 153	11 321	1 234	3 804	11 321	7 517	66.4%	11 321	
<i>Halls</i>	-	-	-	-	-	-	-	-	-	
<i>Centres</i>								-		
<i>Crèches</i>								-		
<i>Clinics/Care Centres</i>								-		
<i>Fire/Ambulance Stations</i>	-	-	-	-	-	-	-	-	-	
<i>Testing Stations</i>								-		
<i>Museums</i>								-		
<i>Galleries</i>								-		
<i>Theatres</i>								-		
<i>Libraries</i>								-		
<i>Cemeteries/Crematoria</i>	431	200	9 518	1 234	3 430	9 518	6 088	64.0%	9 518	
<i>Police</i>								-		
<i>Purfs</i>	1 563	-	-	-	-	-	-	-	-	
<i>Public Open Space</i>	2 958	3 953	1 803	-	374	1 803	1 429	79.3%	1 803	
<i>Nature Reserves</i>								-		
<i>Public Ablution Facilities</i>								-		
<i>Markets</i>								-		
<i>Stalls</i>	-	-	-	-	-	-	-	-	-	
<i>Abattoirs</i>								-		
<i>Airports</i>								-		
<i>Taxi Ranks/Bus Terminals</i>								-		
<i>Capital Spares</i>								-		
Sport and Recreation Facilities	-	100	-	-	-	-	-	-	-	
<i>Indoor Facilities</i>								-		
<i>Outdoor Facilities</i>	-	100	-	-	-	-	-	-	-	
<i>Capital Spares</i>								-		
Heritage assets	-	-	-	-	-	-	-	-	-	
Monuments								-		
Historic Buildings								-		
Works of Art								-		
Conservation Areas								-		
Other Heritage								-		
Investment properties	-	-	-	-	-	-	-	-	-	
Revenue Generating	-	-	-	-	-	-	-	-	-	
<i>Improved Property</i>								-		
<i>Unimproved Property</i>								-		
Non-revenue Generating	-	-	-	-	-	-	-	-	-	

<i>Improved Property</i>							-		
<i>Unimproved Property</i>							-		
Other assets	-	2 700	1 000	-	-	1 000	1 000	100.0 %	1 000
Operational Buildings	-	2 700	1 000	-	-	1 000	1 000	100.0 %	1 000
<i>Municipal Offices</i>	-	700	200	-	-	200	200	100.0 %	200
<i>Pay/Enquiry Points</i>									
<i>Building Plan Offices</i>									
<i>Workshops</i>									
<i>Yards</i>	-	-	-	-	-	-	-		-
<i>Stores</i>									
<i>Laboratories</i>									
<i>Training Centres</i>									
<i>Manufacturing Plant</i>									
<i>Depots</i>									
<i>Capital Spares</i>	-	2 000	800	-	-	800	800	100.0 %	800
Housing	-	-	-	-	-	-	-		-
<i>Staff Housing</i>									
<i>Social Housing</i>									
<i>Capital Spares</i>									
Biological or Cultivated Assets	-	-	-	-	-	-	-		-
Biological or Cultivated Assets									
Intangible Assets	-	-	-	-	-	-	-		-
Servitudes									
Licences and Rights	-	-	-	-	-	-	-		-
<i>Water Rights</i>									
<i>Effluent Licenses</i>									
<i>Solid Waste Licenses</i>									
<i>Computer Software and Applications</i>	-	-	-	-	-	-	-		-
<i>Load Settlement Software Applications</i>									
<i>Unspecified</i>									
Computer Equipment	350	535	450	915	944	450	(494)	- 109.7 %	450
Computer Equipment	350	535	450	915	944	450	(494)	- 109.7 %	450
Furniture and Office Equipment	-	5 136	1 836	-	266	1 836	1 570	85.5%	1 836
Furniture and Office Equipment	-	5 136	1 836	-	266	1 836	1 570	85.5%	1 836
Machinery and Equipment	1 945	6 929	14 045	(0)	1 999	14 045	12 046	85.8%	14 045
Machinery and Equipment	1 945	6 929	14 045	(0)	1 999	14 045	12 046	85.8%	14 045
Transport Assets	2 011	14 348	14 857	450	450	14 857	14 407	97.0%	14 857
Transport Assets	2 011	14 348	14 857	450	450	14 857	14 407	97.0%	14 857
Land	-	200	200	-	-	200	200	100.0 %	200
Land	-	200	200	-	-	200	200	100.0 %	200

									%	
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-		-
Zoo's, Marine and Non-biological Animals								-		
Total Capital Expenditure on new assets	1	40 529	149 308	209 238	51 012 744	140 209 238	68 494	32.7%		209 238

Appendix N: Capital Programme by Project current year

Table A21: Capital Programme by Project current year

Capital Programme by Project: 2021/22					
R' 000					
Capital Project	Original Budget	Adjustment Budget	Actual Budget	Variance (Act - Adj) %	Variance (Act - OB) %
Sanitation/Sewerage					

Appendix O: Capital Programme by project by ward current year

Table A22: Capital Programme by project by ward current year

Project description	Ward	Total Budget	Start Date	Completion Date	Physical Progress %	Comments
MIG Projects - 2021/22						

Project description	Ward	Total Budget	Start Date	Completion Date	Physical Progress %	Comments
DWS Projects - 2021/22						
EPWP Projects - 2021/22						
DOE Projects - 2021/22						

Appendix P: Service Connection Backlogs at Schools and Clinics

-None

Appendix Q: Service Backlogs Experienced by the Community where another Sphere of Government is responsible for service provision

-None

Appendix R: Declaration of Loans and Grants made by the municipality

-N/A

Appendix S: Declaration of returns not made due time under MFMA s71

-All section 71 reports were submitted on time during the period under review.

Appendix T: National and Provincial Outcome for local government

Table A23: National and Provincial Outcome for local government

National and Provincial Outcomes for Local Government		
Outcome/Output	Progress to date	Number or Percentage Achieved
Output: Improving access to basic services	<u>Access to all</u>	43 469 Households (93,8%)
	-Water	
	-Electricity	41 558 households (70.3%)
	-Sanitation	33 850 households (73.9%)
	-Refuse	36 084 households (78.9%)
Output: Implementation of the Community Work Programme	Metsimaholo is approved as site to implement CWP with total allocation of 1100 participants within Municipal area. The programme is fairly doing well.	963 participants or job opportunities created (87,5%)
Output: Deepen democracy through a refined Ward Committee model	Good, Municipality managed to establish Ward Committees and were provided with Training	100% (All 23 Wards)
Output: Administrative and financial capability	Administrative Capability: Good, MM position filled and at advance stage to fill other Senior Managers positions. Financial Capability: Fair, Municipality is collecting below the set standard. However, the third parties (ESKOM & Rand Water) are paid consistently.	1 Of 6 Critical Positions

VOLUME II – ANNUAL FINANCIAL STATEMENTS

WILL BE SUBMITTED AFTER AUDIT PROCESS