



**MHLONTLO
LOCAL
MUNICIPALITY**

**MID-TERM
PERFORMANCE
REPORT**

2023 24 FY

**MHLONTLO
LOCAL
MUNICIPALITY**

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Glossary

Accrual Accounting – An accounting method that measures the performance and position of the municipality by recognising events regardless of when cash transactions occur.

Adjustment Budget – Prescribed in section 28 of the MFMA

Allocations – Money received from other Municipalities, Provincial or National Government.

Budget – Financial Plan of the Municipality.

Budget Related Policy – Policy of a municipality affecting or affected by the budget, examples include credit control policy, rates policy, tariff policy and funding and reserves policy.

Capital Expenditure – Expenditure on items such as machinery, buildings, land, infrastructure (roads).

Cash Flow Statement – Provides aggregate data regarding all cash inflows the municipality receives from both its ongoing operations and external investment sources, as well as all cash outflows that pay for municipality's activities and investments during a month.

DORA – Division of Revenue Act. Annual legislation reflecting total allocations per municipality made by provincial and national governments.

Equitable Share – A general grant paid to municipalities predominantly targeted to help with free basic services.

Fruitless and Wasteful Expenditure – Expenditure made in vain, that would have been avoided had reasonable care been exercised.

MBRR – Local Government Municipal Budget and Reporting Regulations.

MIG – Municipal Infrastructure Grant

MTREF – Medium Term Revenue and Expenditure Framework.

Operating Expenditure – Day to day expenses of the Municipality such as salaries, repairs and maintenance and general expenses.

Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards achieving those objectives.

Unauthorised Expenditure – Spending without budget or in excess of the approved budget

Vote – A department

SECTION 1 – EXECUTIVE SUMMARY

1.1 Introduction

MFMA Section 52(d) states that the Mayor must within 30 days of the end of each quarter, submit a report to council on the implementation of the budget and the financial state of affairs of the municipality.

Municipal budget regulations sub-heading 2.5 requires that this report must be in the Section 71 of the MFMA format, which requires that this report must be prepared in the following manner:

- Actual Revenue per revenue source;
- Actual expenditure per vote;
- Actual Capital Expenditure per vote;
- The amount of any allocations received,
- Actual Expenditure on allocations received,
- Actual Expenditure on those allocations,
- Where necessary, explanations on:
 - Any material variances from the municipality's projected revenue per source, and from the municipality's expenditure projections per vote.
 - Any material variances from the SDBIP, and
 - Remedial or corrective steps taken or to be taken by the municipality

2. The statement must include: -

- Projections of municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections;

3. The amounts reflected in the statement must in each case be compared with corresponding amounts budgeted for in the municipality's approved budget.

This report has been prepared using the accrual method of accounting. The general idea is that economic events are recognised by matching revenues to expenses (the matching principle) at the time in which the transaction occurs rather than when payment is received or made.

This method allows the current cash inflows/outflows to be combined with future expected cash inflows/outflows to give a more accurate picture of the municipality's current financial position.

Operating Revenue

In the statement of financial performance, revenue accrued is R 219, 3 million out of the projected R 142, 5 million giving rise to a variance of 47%. Variance contributing factors are explained in the sub headings of the revenue items.

Total cash receipts on operating revenue excluding grants totals to R29.1 million since July 2023 out of the expected R18, 4 million. The substantial amount received was due to collections on government property rates and VAT refundable.

Property Rates

The amount accrued on rates amounts to R35, 6 million, out of the expected R18, 4 million. This is due to the fact the expected amount is based on the 6 months ending 31 December 2023 and the actual amount accrued/billed for the whole year.

Total actual cash collected on rates since July 2023 is R15.5 million against the expected R18, 4 million. Majority of this collection is from Provincial public works and other government departments.

Refuse Removal

Amount accrued on refuse removal is R1,3 million against the expected R990 thousand.

Total actual cash received on refuse removal since July 2023 is R286 thousand out of the expected collection of R990 thousand.

Investment Revenue

This relates to interests received on the call account deposits. Interest received since July 2023 amounts to R5, 9 million out of the expected R3.1 million.

Equitable Share Grant

The municipality received an amount of R171, 8 for the 6 months ending 31 December 2023.

Other Revenue

Rental of facilities and Equipment –R23 thousand has been received since July 2023 instead of the expected R8 thousand.

Fines- R216 thousand has been received so far against the expected R38 thousand.

Licenses and permits- R556 thousand has been received since July 2023 and the municipality expected to receive R789 thousand.

Agency Services- The amount collected since July amounts to R696 thousand, and the expected budget is R864 thousand.

Operating Expenditure

On operating expenditure, R191, 2 million was spent against the expected budget of R189, 1 million giving rise to a negative variance of more than R2, 1 million. This variance is due to various factors as explained in the below sub-headings.

Employee Costs

R54, 0 million has been spent to date on employee related costs against the expected R48, 9 million. This is because the budget for overtime and allowances was not captured correctly during the budgeting period. This will be corrected during the adjustment budgeting period.

Remuneration of Councillors

Amount spent since July totals to R12, 3 million against the budgeted R10, 3 million.

Other Expenditure

This line item includes all the other operating expenses like accommodation, telephone, electricity etc. Expenditure is R98, 9 million against the expected budget of R97, 9 million.

Capital Expenditure

On Capital Expenditure the municipality has spent a total of R45, 7 million against the expected R50, 7 million budgets to date. This will be explained more on table C5 where departmental expenditures are reflected.

Financial Position

The municipality's current assets exceed the current liabilities. The municipality's ability to pay its short-term liabilities is tested by taking the total current assets and dividing them by current liabilities. This test is mainly used to give an idea of the municipality's ability to pay back its short-term liabilities using the current assets.

Cash Flows

The municipality ended the month with a positive cash and cash equivalents balance.

Table C1- Monthly Budget Statement Summary

The table below reflects on the summary of the total municipality's budget against year to date collections or expenditures.

EC156 Mhlontlo - Table C1 Monthly Budget Statement Summary - M06 December

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	36 791	-	-	35 589	18 396	17 194	93%	36 791
Service charges	407	1 981	-	214	1 285	990	295	30%	1 981
Investment revenue	1 823	-	-	-	-	-	-	-	-
Transfers and subsidies - Operational	1 823	6 148	-	869	5 935	3 074	2 861	93%	6 148
Other own revenue	22 827	240 152	-	76 922	176 499	120 076	56 423	47%	-
Total Revenue (excluding capital transfers and contributions)	26 881	285 072	-	78 005	219 309	142 536	76 773	54%	285 072
Employee costs	21 785	97 827	-	8 213	54 005	48 914	5 092		97 827
Remuneration of Councillors	3 311	20 690	-	1 717	12 344	10 345	1 999		20 690
Depreciation and amortisation	(12 629)	49 421	-	-	18 932	24 710	(5 778)		49 421
Interest	795	-	-	-	-	-	-		-
Inventory consumed and bulk purchases	541	12 086	-	1 259	6 983	6 043	940		12 086
Transfers and subsidies	21	2 402	-	-	5	1 201	(1 196)	-100%	2 402
Other expenditure	43 793	181 292	-	10 494	98 923	97 906	1 017	1%	180 992
Total Expenditure	57 618	363 718	-	21 683	191 193	189 120	2 074	1%	363 418
Surplus/(Deficit)	(30 737)	(78 646)	-	56 322	28 115	(46 584)	74 699	-160%	(78 346)
Transfers and subsidies - capital (monetary allocations)	13 143	63 193	-	10 026	50 263	31 597	18 666	59%	63 193
Surplus/(Deficit) after capital transfers & contributions	(17 594)	(15 453)	-	66 347	78 378	(14 987)	93 365	-623%	(15 153)
Surplus/ (Deficit) for the year	(17 594)	(15 453)	-	66 347	78 378	(14 987)	93 365	-623%	(15 153)
Capital expenditure & funds sources									
Capital expenditure	(66 603)	101 684	-	6 367	45 875	50 714	(4 840)	-10%	101 684
Capital transfers recognised	(56 504)	65 122	-	6 324	42 382	32 434	9 948	31%	65 122
Internally generated funds	(10 100)	36 592	-	43	3 298	18 296	(14 998)	-82%	36 592
Total sources of capital funds	(66 603)	101 714	-	6 367	45 680	50 729	(5 049)	-10%	101 714

Table C2: Statement of Financial Performance by vote

This table reflects the operating budget in the standard classification which are the Government Finance Statistics Functions and Sub-Functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of organisational structures used by different institutions.

The main functions are Governance and administration, Community and public safety, Economic and environmental services, and Trading Services. It is for this reason that the financial performance is reported in standard classification, Table C2 and by municipal vote, Table C3.

EC156 Mhlontlo - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M06 December

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
Governance and administration		25 077	143 587	–	33 738	116 288	71 794	44 494	62%	143 587
Executive and council		19 618	28 535	–	9 512	21 401	14 267	7 134	50%	28 535
Finance and administration		5 459	115 052	–	24 226	94 887	57 526	37 361	65%	115 052
Community and public safety		877	30 350	–	14 350	33 876	15 175	18 701	123%	30 350
Community and social services	2	2	550	–	3	562	275	287	105%	550
Public safety		875	29 800	–	14 347	33 313	14 900	18 413	124%	29 800
Economic and environmental services		6 069	124 681	–	29 218	86 515	62 340	24 175	39%	124 681
Planning and development		5 636	86 646	–	29 006	85 221	43 323	41 897	97%	86 646
Road transport		433	38 035	–	212	1 295	19 017	(17 723)	-93%	38 035
Trading services		8 021	49 647	–	10 724	32 893	24 824	8 069	33%	49 647
Energy sources		7 605	–	–	–	7 955	–	7 955	#DIV/0!	–
Waste management		416	49 647	–	10 724	24 938	24 824	115	0%	49 647
Other	4	–	–	–	–	–	–	–		–
Total Revenue - Functional	2	40 043	348 265	–	88 030	269 571	174 132	95 439	55%	348 265
Expenditure - Functional	-									
Governance and administration		38 736	170 638	–	12 662	79 617	92 193	(12 576)	-14%	170 338
Executive and council		10 064	55 136	–	6 309	37 648	27 268	10 381	38%	54 836
Finance and administration		28 646	115 453	–	6 346	41 932	64 901	(22 969)	-35%	115 453
Internal audit		25	50	–	7	37	25	12	47%	50
Community and public safety		6 147	35 794	–	2 467	16 682	17 897	(1 215)	-7%	35 794
Community and social services		228	1 609	–	–	402	805	(402)	-50%	1 609
Sport and recreation		7	–	–	5	25	–	25	#DIV/0!	–
Public safety		5 912	34 185	–	2 463	16 255	17 092	(837)	-5%	34 185
Economic and environmental services		8 029	135 881	–	4 740	84 825	67 940	16 884	25%	135 881
Planning and development		6 441	40 407	–	3 444	19 220	20 203	(983)	-5%	40 407
Road transport		1 588	95 474	–	1 296	65 604	47 737	17 867	37%	95 474
Environmental protection		–	–	–	–	–	–	–		–
Trading services		4 706	21 405	–	1 815	10 069	11 089	(1 019)	-9%	21 405
Waste management		4 706	21 405	–	1 815	10 069	11 089	(1 019)	-9%	21 405
Other		–	–	–	–	–	–	–		–
Total Expenditure - Functional	3	57 618	363 718	–	21 683	191 193	189 120	2 074	1%	363 418
Surplus/ (Deficit) for the year		(17 574)	(15 453)	–	66 347	78 378	(14 987)	93 365	-623%	(15 153)

Table C3: Monthly Financial Performance (Revenue and Expenditure by vote)

Operating budget of the institution is approved by council on municipal vote level. The municipal votes are Mayor's Office, Council, Municipal Manager, Budget and Treasury Office, Corporate Services, Local Economic Development, Community Services, and Infrastructure and Development.

Unauthorised expenditure occurs if the total budget in a vote is exceeded by expenditure. Even though the year-to-date actual expenditure for Council and infrastructure votes are exceeding the year-to-date budgeted amount. We have not incurred any Unauthorised expenditure as they are still below the original budget amount.

However, this could serve as an indicator that we might incur unauthorised expenditure if the expenditure is not monitored and rectified.

The table below reflects on expenditures per vote. Close monitoring of expenditures is vital.

EC156 Mhlontlo - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06 December

Vote Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - EXECUTIVE AND COUNCIL (11: IE)		19 618	31 537	–	10 512	23 653	15 769	7 884	50,0%	31 537
Vote 2 - FINANCE AND ADMIN (12: IE)		5 461	115 052	–	24 229	94 899	57 526	37 373	65,0%	115 052
Vote 3 - PLANNING AND DEVELOPMENT (13: IE)		98	24 748	–	8 193	18 641	12 374	6 267	50,6%	24 748
Vote 4 - COMMUNITY AND SOCIAL SERVICES (15: IE)		9	29	–	5	18	14	3	24,4%	29
Vote 5 - PUBLIC SAFETY (17: IE)		875	57 853	–	14 347	33 863	28 927	4 936	17,1%	57 853
Vote 6 - SPORT AND RECREATION (18: IE)		–	–	–	–	–	–	–		–
Vote 7 - WASTE MANAGEMENT (20: IE)		407	22 115	–	10 719	24 921	11 058	13 863	125,4%	22 115
Vote 8 - ROAD TRANSPORT (22: IE)		13 575	96 930	–	20 024	73 577	48 465	25 112	51,8%	96 930
Total Revenue by Vote	2	40 043	348 265	–	88 030	269 571	174 132	95 439	54,8%	348 265
Expenditure by Vote	1									
Vote 1 - EXECUTIVE AND COUNCIL (11: IE)		12 911	67 154	–	8 173	44 035	33 277	10 758	32,3%	66 854
Vote 2 - FINANCE AND ADMIN (12: IE)		32 647	103 088	–	6 110	38 499	59 104	(20 605)	-34,9%	103 088
Vote 3 - PLANNING AND DEVELOPMENT (13: IE)		3 770	31 030	–	1 393	13 141	15 515	(2 374)	-15,3%	31 030
Vote 4 - COMMUNITY AND SOCIAL SERVICES (15: IE)		224	4 639	–	–	384	2 320	(1 935)	-83,4%	4 639
Vote 5 - PUBLIC SAFETY (17: IE)		6 683	34 665	–	2 420	16 083	17 332	(1 250)	-7,2%	34 665
Vote 6 - SPORT AND RECREATION (18: IE)		7	–	–	5	25	–	25	#DIV/0!	–
Vote 7 - WASTE MANAGEMENT (20: IE)		1 254	17 988	–	1 969	10 692	8 994	1 698	18,9%	17 988
Vote 8 - ROAD TRANSPORT (22: IE)		121	105 155	–	1 613	68 336	52 577	15 758	30,0%	105 155
Total Expenditure by Vote	2	57 618	363 718	–	21 683	191 193	189 120	2 074	1,1%	363 418
Surplus/ (Deficit) for the year	2	(17 574)	(15 453)	–	66 347	78 378	(14 987)	93 365	-623,0%	(15 153)

Table C4- Statement of Financial Performance

EC156 Mhlontlo - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue										
Exchange Revenue										
Service charges - Waste management		407	1 981		214	1 285	990	295	30%	1 981
Sale of Goods and Rendering of Services		152	29		5	62	14	47	331%	29
Agency services		244	1 728		121	696	864	(168)	-19%	1 728
Interest earned from Receivables		(6)	80		-	-	40	(40)	-100%	80
Interest from Current and Non Current										
Assets		1 823	6 148		869	5 935	3 074			6 148
Rental from Fixed Assets		6	16		4	23	8	16	202%	16
Licence and permits		11	-		6	105	-	105	#DIV/0!	-
Operational Revenue		2 250	-		-	(0)	-	(0)	#DIV/0!	-
Non-Exchange Revenue										
Property rates		-	36 791		-	35 589	18 396	17 194	93%	36 791
Fines, penalties and forfeits		459	76		20	216	38	178		76
Licence and permits		169	1 578		57	556	789	(233)		1 578
Transfers and subsidies - Operational		23 898	236 646		76 709	174 842	118 323	56 519		236 646
Gains on disposal of Assets		(2 531)	-		-	-	-	-		-
Total Revenue (excluding capital transfers and contributions)		26 881	285 072	-	78 005	219 309	142 536	76 773	54%	285 072
Expenditure By Type										
Employee related costs		21 785	97 827		8 213	54 005	48 914	5 092	10%	97 827
Remuneration of councillors		3 311	20 690		1 717	12 344	10 345	1 999	19%	20 690
Inventory consumed		541	12 086		1 259	6 983	6 043	940		12 086
Debt impairment		-	15 121		-	-	15 121	(15 121)	-100%	15 121
Depreciation and amortisation		(12 629)	49 421		-	18 932	24 710	(5 778)	-23%	49 421
Interest		795	-		-	-	-	-		-
Contracted services		2 329	58 567		5 181	26 825	29 284	(2 459)	-8%	58 567
Transfers and subsidies		21	2 402		-	5	1 201	(1 196)	-100%	2 402
Irrecoverable debts written off		14 496	-		-	-	-	-		-
Operational costs		26 967	107 604		5 313	72 099	53 502	18 597	35%	107 304
Total Expenditure		57 618	363 718	-	21 683	191 193	189 120	2 074	1%	363 418
Surplus/(Deficit)		(30 737)	(78 646)	-	56 322	28 115	(46 584)	74 699	(0)	(78 346)
Transfers and subsidies - capital (monetary allocations)		13 143	63 193		10 026	50 263	31 597	18 666	0	63 193
Surplus/(Deficit) after capital transfers & contributions		(17 594)	(15 453)	-	66 347	78 378	(14 987)			(15 153)
Income Tax		-	-		-	-	-			-
Surplus/(Deficit) after income tax		(17 594)	(15 453)	-	66 347	78 378	(14 987)			(15 153)
Share of Surplus/Deficit attributable to Joint Venture		-	-		-	-	-			-
Share of Surplus/Deficit attributable to Minorities		-	-		-	-	-			-
Surplus/(Deficit) attributable to municipality		(17 594)	(15 453)	-	66 347	78 378	(14 987)			(15 153)
Share of Surplus/Deficit attributable to Associate		-	-		-	-	-			-
Intercompany/Parent subsidiary transactions		-	-		-	-	-			-
Surplus/ (Deficit) for the year		(17 594)	(15 453)	-	66 347	78 378	(14 987)			(15 153)

Table C5: Capital Expenditure (Municipal Vote, standard classification, and funding)

Year to date budget is R50, 7 million whilst expenditure is sitting at R45, 7 million.

EC156 Mhlontlo - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December

Vote Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Single Year expenditure appropriation	2									
Vote 14 - EXECUTIVE AND COUNCIL (31: CAPEX)		(1 394)	-	-	-	775	-	775	#DIV/0!	-
Vote 15 - FINANCE AND ADMIN (32: CAPEX)		(3 712)	25 381	-	-	1 181	12 691	(11 510)	-91%	25 381
Vote 16 - PLANNING AND DEVELOPMENT (33: CAPEX)		(679)	-	-	-	-	-	-		-
Vote 17 - PUBLIC SAFETY (37: CAPEX)		(2 098)	900	-	43	479	450	29	6%	900
Vote 18 - WASTE MANAGEMENT (40: CAPEX)		(847)	4 710	-	-	326	2 355	(2 029)	-86%	4 710
Vote 19 - ROAD TRANSPORT (42: CAPEX)		(57 873)	70 692	-	6 324	43 114	35 219	7 896	22%	70 692
Total Capital single-year expenditure	4	(66 603)	101 684	-	6 367	45 875	50 714	(4 840)	-10%	101 684
Total Capital Expenditure		(66 603)	101 684	-	6 367	45 875	50 714	(4 840)	-10%	101 684
Capital Expenditure - Functional Classification										
Governance and administration		(1 139)	22 250	-	-	1 113	11 425	(10 312)	-90%	22 550
Executive and council		-	-	-	-	30	300	(270)	-90%	300
Finance and administration		(1 139)	22 250	-	-	1 083	11 125	(10 042)	-90%	22 250
Community and public safety		(3 492)	3 050	-	43	1 986	1 525	461	30%	3 050
Sport and recreation		-	2 120	-	-	537	1 060	(523)	-49%	2 120
Public safety		(3 492)	930	-	43	1 449	465	984	212%	930
Economic and environmental services		(45 134)	58 653	-	6 324	35 563	29 199	6 364	22%	58 653
Planning and development		(35 360)	36 772	-	3 832	21 289	18 386	2 903	16%	36 772
Road transport		(9 774)	21 881	-	2 492	14 273	10 813	3 460	32%	21 881
Trading services		(16 838)	17 761	-	-	7 243	8 880	(1 637)	-18%	17 761
Energy sources		(16 838)	13 361	-	-	6 917	6 680	237	4%	13 361
Waste management		-	4 400	-	-	326	2 200	(1 874)	-85%	4 400
Total Capital Expenditure - Functional Classification	3	(66 603)	101 714	-	6 367	45 905	51 029	(5 124)	-10%	102 014
Funded by:										
National Government		(56 504)	65 122	-	6 324	42 382	32 434	9 948	31%	65 122
Transfers recognised - capital		(56 504)	65 122	-	6 324	42 382	32 434	9 948	31%	65 122
Borrowing	6	-	-	-	-	-	-	-		-
Internally generated funds		(10 100)	36 592	-	43	3 298	18 296	(14 998)	-82%	36 592
Total Capital Funding		(66 603)	101 714	-	6 367	45 680	50 729	(5 049)	-10%	101 714

Table C6: Statement of Financial Position

EC156 Mhlontlo - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	Ref	2022/23	Budget Year 2023/24			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash and cash equivalents		111 489	104 548		149 759	104 548
Trade and other receivables from exchange transactions		1 183	2 958		4 312	2 958
Receivables from non-exchange transactions		(1 575)	14		19 988	14
Inventory		(324)	(0)		920	(0)
VAT		22 879	1 763		15 405	1 763
Other current assets		(2 412)	18 956		5 421	18 956
Total current assets		131 240	128 240	-	195 805	128 240
Non current assets						
Investments		-	-		-	-
Investment property		5 983	5 983		5 983	5 983
Property, plant and equipment		583 771	581 481		534 343	581 781
Biological assets		-	-		-	-
Living and non-living resources		-	-		-	-
Heritage assets		-	-		-	-
Intangible assets		96	157		81	157
Trade and other receivables from exchange transactions		-	-		-	-
Non-current receivables from non-exchange transactions		-	-		-	-
Other non-current assets		-	-		-	-
Total non current assets		589 849	587 621	-	540 407	587 921
TOTAL ASSETS		721 089	715 861	-	736 211	716 161
LIABILITIES						
Current liabilities						
Bank overdraft		-	-		-	-
Financial liabilities		-	-		-	-
Consumer deposits		-	-		-	-
Trade and other payables from exchange transactions		19 093	17 294		8 786	17 294
Trade and other payables from non-exchange transactions		(9 472)	19 633		7 222	19 633
Provision		30 515	24 390		28 479	24 390
VAT		1 499	1 455		1 831	1 455
Other current liabilities		3 228	3 125		3 989	3 125
Total current liabilities		44 863	65 898	-	50 307	65 898
Non current liabilities						
Financial liabilities		-	-		-	-
Provision		-	-		-	-
Long term portion of trade payables		-	-		-	-
Total non current liabilities		-	-	-	-	-
TOTAL LIABILITIES		44 863	65 898	-	50 307	65 898
NET ASSETS	2	676 226	649 963	-	685 905	650 263
COMMUNITY WEALTH/EQUITY						
Accumulated surplus/(deficit)		662 826	649 963		607 527	649 963
Other		-	-		-	-
TOTAL COMMUNITY WEALTH/EQUITY	2	662 826	649 963	-	607 527	649 963

Table C7: Cash flow

The table below reflects no problems in the cash flows of the institution.

EC156 Mhlontlo - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		401	22 443		205	15 551	-	15 551	#DIV/0!	-
Service charges		77	1 208		20	305	-	305	#DIV/0!	-
Other revenue		341 887	3 425		217	1 667	-	1 667	#DIV/0!	-
Transfers and Subsidies - Operational		348	247 605		76 442	177 221	162 257	14 964	9%	324 514
Transfers and Subsidies - Capital		5 100	49 832		11 000	41 903	-	41 903	#DIV/0!	-
Interest		7 098	6 148		869	5 937	3 074	2 863	93%	6 148
Payments										
Suppliers and employees		(237 316)	(257 273)		(26 433)	(181 245)	(128 898)	52 347	-41%	(257 797)
NET CASH FROM/(USED) OPERATING ACTIVITIES		117 596	73 389	-	62 320	61 339	36 433	(24 906)	-68%	72 865
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	-		-	-	-	-		-
Decrease (increase) in non-current receivables		-	-		-	-	-	-		-
Decrease (increase) in non-current investments		-	-		-	-	-	-		-
Payments										
Capital assets		(8 207)	(101 969)		(9 543)	(46 081)	-	46 081	#DIV/0!	-
NET CASH FROM/(USED) INVESTING ACTIVITIES		(8 207)	(101 969)	-	(9 543)	(46 081)	-	46 081	#DIV/0!	-
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-		-	-	-	-		-
Borrowing long term/refinancing		-	-		-	-	-	-		-
Increase (decrease) in consumer deposits		-	-		-	-	-	-		-
Payments										
Repayment of borrowing		-	-		-	-	-	-		-
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	-	-	-	-	-	-		-
NET INCREASE/ (DECREASE) IN CASH HELD		109 390	(28 580)	-	52 777	15 257	36 433			72 865
Cash/cash equivalents at beginning:		17 992	133 129		(2 541)	134 502	133 129			134 502
Cash/cash equivalents at month/year end:		127 381	104 548		50 236	149 759	138 589			-

PART 2: SUPPORTING DOCUMENTATION

Table SC3: Aged Debtors

The municipality is being owed a total amount of R108, 9 million of which the biggest portion is on household debtors with R41, 6 million being owed by this group of debtors.

The second biggest is government departments that are sitting at R37, 8 million. The business debtors owing just over R29,5 million.

EC156 Mhlontlo - Supporting Table SC3 Monthly Budget Statement - aged debtors – M06 December

Description	NT Code	Budget Year 2021/22						Total	Total over 90 days
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys			
R thousands									
Debtors Age Analysis By Income Source									
Trade and Other Receivables from Exchange Transactions - Water	1200	-	-	-	-	-	-	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	-	-	-	-	-	-	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	4 104	501	492	15 577	72 702	93 377	88 280	
Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	
Receivables from Exchange Transactions - Waste Management	1600	215	207	202	200	14 662	15 487	14 862	
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	
Other	1900	-	-	-	-	-	-	-	
Total By Income Source	2000	4 319	709	695	15 777	87 364	108 864	103 142	
2017/18 - totals only							-	-	
Debtors Age Analysis By Customer Group									
Organs of State	2200	124	30	31	12 247	25 403	37 835	37 650	
Commercial	2300	1 883	241	234	1 864	25 231	29 453	27 095	
Households	2400	2 312	437	430	1 666	36 730	41 576	38 397	
Other	2500	-	-	-	-	-	-	-	
Total By Customer Group	2600	4 319	709	695	15 777	87 364	108 864	103 142	

Table SC4: Aged Creditors

The municipality owes creditors a total amount of R363 thousands as the 31 December 2023. There were no creditors which were older than 30 days as per the invoice register. However, the age analysis of the system is showing a different figure due to historical amounts which are still appear even though they have been paid. The system vendor is on-site addressing the issues.

EC156 Mhlontlo - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description	NT Code	Budget Year 2023/24									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	
Bulk Water	0200	-	-	-	-	-	-	-	-	-	
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	
Loan repayments	0600	-	-	-	-	-	-	-	-	-	
Trade Creditors	0700	363	(797)	(181)	(925)	320	(2 293)	3 559	142	187	
Auditor General	0800	-	-	-	-	-	-	-	-	-	
Other	0900	-	-	-	-	-	-	-	-	-	
Total By Customer Type	1000	362	(797)	(181)	(925)	320	(2 293)	3 559	142	187	-

Table SC5: Investment Portfolio Analysis

All the call deposits are highly liquid short-term investments and are held for the purpose of meeting short-term commitments rather than the purpose of earning a return (interest).

The table below reflects on account balances as at the end of December 2023. Total cash available is R142, 0 million.

EC156 Mhlontlo - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M06 December

Investments by maturity Name of institution & investment ID R thousands	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/No)	Variable or Fixed interest rate	Interest Rate ^a	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
		Yrs/Months												
Municipality														
20-FNB		4	3	Y	3	0,05 15	0	0	20240 630	8 266	264	(24 279)	76 398	60 649
23-FNB		4	3	Y	3	0,06 5	0	0	20240 630	3 530	67	-	-	3 597
24-FNB		4	3	Y	3	0,05 5	0	0	20240 630	1 558	10	(10)	-	1 558
25-FNB		48	3	Y	3	0,03 65	0	0	20240 630	1 197	20	(20)	-	1 197
30-FNB		4	3	Y	3	0,04 55	0	0	20240 630	1 492	8	(8)	-	1 492
31-FNB		4	3	Y	3	0,05 15	0	0	20240 630	129 260	1 688	(61 454)	2 296	71 789
32-FNB		4	3	Y	3	0,05 5	0	0	20240 630	2 549	90	(24 226)	25 333	3 747
33-FNB		4	3	Y	3	0,05 15	0	0	20240 630	734 5	12	(12) (4)	-	142 029
34-FNB		4	3	Y	3	0,05 15	0	0	20240 630	108 2	40	013)	-	-
35-FNB		48	3	Y	3	0,03 25	0	0	20240 630	2 314	39	(39)	-	-
36-FNB		48	3	Y	3	0,02 5	0	0	20240 630	-	-	-	-	-
37-FNB		50	3	Y	3	0,02 5	0	0	20240 630	8	-	-	-	8
Entities sub-total										8		-	-	8
TOTAL INVESTMENTS AND INTEREST	2									743		(12)	-	142 037

Table SC6: Grants Receipts

The grants that were expected since July 2023 were received. The table below reflects on individual grants received.

EC156 Mhlontlo - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M06 December

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
-										
Operating Transfers and Grants										
National Government:		21 063	235 872	235 872	76 672	173 973	117 936	56 037	47,5%	235 872
Equitable Share		19 618	229 195	229 195	76 398	171 895	114 598	57 298	50,0%	229 195
Expanded Public Works Programme		433	1 754	1 754	212	1 295	877	418	47,6%	1 754
Integrated Grant		1 012	2 300	2 300	62	783	1 150	(367)	-31,9%	2 300
Local Government Financial Management Grant		-	2 623	2 623	-	-	1 311	(1 311)	-100,0%	2 623
Municipal Infrastructure Grant		-	550	550	-	550	275	275	100,0%	550
Provincial Government:		-	550	550	-	550	275	275	100,0%	550
Library Grant - Rev Alloc		-	-	-	-	-	-	-		-
LIBRARY SUPPORT		-	550	550	-	550	275	275	100,0%	550
District Municipality:		2 253	-	-	-	-	-	-		-
OR TAMBO COMMUNICATIONS FUND		-	-	-	-	-	-	-		-
Sundries		2 253	-	-	-	-	-	-		-
Other grant providers:		582	225	225	37	320	112	207	184,8%	225
Peoples Housing Process (Housing)		87	225	225	12	99	112	(13)	-11,4%	225
Transport, Education and Training SETA		495	-	-	25	220	-	220	#DIV/0!	-
Total Operating Transfers and Grants	5	23 898	236 646	236 646	76 709	174 842	118 323	56 519	47,8%	236 646
Capital Transfers and Grants										
National Government:		13 143	63 193	63 193	10 026	50 263	31 597	18 666	59,1%	63 193
Integrated National Electrification Programme Grant		7 605	13 361	13 361	-	7 955	6 680	1 274	19,1%	13 361
Municipal Disaster Response Grant		-	-	-	91	3 522	-	3 522	#DIV/0!	-
Municipal Infrastructure Grant		5 538	49 832	49 832	9 934	38 786	24 916	13 870	55,7%	49 832
Provincial Government:		-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
[insert description]										
[insert description]										
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]										
[insert description]										
[insert description]										
[insert description]										
Total Capital Transfers and Grants	5	13 143	63 193	63 193	10 026	50 263	31 597	18 666	59,1%	63 193
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	37 041	299 840	299 840	86 735	225 105	149 920	75 185	50,2%	299 840

Table SC7: Grants expenditure

The table below reflects on grants' expenditures since July 2023. Also, these amounts are inclusive of VAT.

Finance management grant's expenditure amounts to R783 thousand. This amount was used on interns' salaries and training. Library grant expenditure amounts to R447 thousand and was used in paying the librarians' events and salaries. MIG capital expenditure amounts to R38, 8 million. Electrification project expenditure amounts to R8, 5 million. EPWP expenditure amounts to R1,3 million and the MDMRG expenditure amounts to R3,5 million.

EC156 Mhlontlo - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M06 December

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		40 387	323 147	323 147	20 841	175 403	161 573	13 830	8,6%	323 147
Equitable Share		39 004	317 463	317 463	20 510	172 746	158 731	14 015	8,8%	317 463
Local Government Financial Management Grant		841	2 011	2 011	42	936	1 005	(69)	-6,8%	2 011
Municipal Infrastructure Grant		541	3 673	3 673	289	1 720	1 837	(116)	-6,3%	3 673
Provincial Government:		37	222	222	16	188	111	77	68,8%	222
Allowance - Cellphone		-	-	-	-	-	-	-		-
Allowance - Housing		2	12	12	1	6	6	0	5,4%	12
Allowance - Travel		-	-	-	1	1	-	1	#DIV/0!	-
Annual Bonus		-	-	-	11	22	-	22	#DIV/0!	-
Contributions - Pension Fund		4	10	10	2	12	5	7	135,8%	10
Levy - Skills Development SETA		1	-	-	0	2	-	2	#DIV/0!	-
LIBRARY ASSISTANCE		30	200	200	-	144	100	44	43,5%	200
Salaries		-	-	-	-	-	-	-		-
OR TAMBO COMMUNICATIONS FUND		29	500	200	-	109	(50)	159	-318,0%	200
Unemployment Insurance Fund		0	-	-	0	1	-	1	#DIV/0!	-
Other grant providers:		128	722	422	-	97	61	35	57,9%	422
OR TAMBO COMMUNICATIONS FUND		29	500	200	-	109	(50)	159	-318,0%	200
Upgrading of Informal Settlement		99	222	222	-	(12)	111	(124)	-111,2%	222
Total operating expenditure of Transfers and Grants:		40 551	324 091	323 791	20 857	175 688	161 746	13 942	8,6%	323 791
Capital expenditure of Transfers and Grants										
National Government:		(5 663)	65 122	65 122	6 324	42 382	32 434	9 948	30,7%	65 122
Integrated National Electrification Programme Grant		(16 838)	13 361	13 361	-	6 917	6 680	237	3,5%	13 361
Municipal Disaster Response Grant		-	-	-	91	3 522	-	3 522	#DIV/0!	-
Municipal Infrastructure Grant		11 175	51 761	51 761	6 233	31 943	25 753	6 190	24,0%	51 761
Provincial Government:		-	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants		(5 663)	65 122	65 122	6 324	42 382	32 434	9 948	30,7%	65 122
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		34 889	389 214	388 914	27 181	218 070	194 179	23 890	12,3%	388 914

EC156 Mhlontlo - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M06 December

Summary of Employee and Councillor remuneration	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
<u>Councillors (Political Office Bearers plus Other)</u>										
Basic Salaries and Wages		2 298	14 173		1 186	8 602	7 086	1 516	21%	14 173
Pension and UIF Contributions		-	-		-	-	-	-		-
Medical Aid Contributions		-	-		-	-	-	-		-
Motor Vehicle Allowance		-	-		-	-	-	-		-
Cellphone Allowance		295	2 203		185	1 302	1 101	201	18%	2 203
Housing Allowances		-	-		-	-	-	-		-
Other benefits and allowances		718	4 315		346	2 440	2 157	283	13%	4 315
Sub Total - Councillors		3 311	20 690	-	1 717	12 344	10 345	1 999	19%	20 690
% increase	4		524,9%							524,9%
<u>Senior Managers of the Municipality</u>	3									
Basic Salaries and Wages		396	4 272		59	1 040	2 136	(1 096)	-51%	4 272
Pension and UIF Contributions		29	12		15	91	6	85	1374%	12
Medical Aid Contributions		23	167		17	88	84	4	5%	167
Overtime		-	-		-	-	-	-		-
Annual Bonus		-	130		-	-	65	(65)	-100%	130
Motor Vehicle Allowance		166	395		78	547	198	349	177%	395
Cellphone Allowance		6	14		3	19	7	12	167%	14
Housing Allowances		31	387		6	59	193	(134)	-69%	387
Post-retirement benefit obligations	2	(893)	-		-	-	-	-		-
Sub Total - Senior Managers of Municipality		(241)	5 377	-	178	1 844	2 689	(844)	-31%	5 377
% increase	4		- 2327,2%							- 2327,2%
<u>Other Municipal Staff</u>										
Basic Salaries and Wages		12 413	63 161		4 887	32 975	31 580	1 394	4%	63 161
Pension and UIF Contributions		1 416	7 349		726	4 648	3 675	974	26%	7 349
Medical Aid Contributions		969	4 937		507	3 012	2 468	544	22%	4 937
Overtime		732	1 282		235	1 878	641	1 237	193%	1 282
Annual Bonus		1 107	3 167		471	2 249	1 583	666	42%	3 167
Motor Vehicle Allowance		1 513	8 983		857	4 837	4 492	345	8%	8 983
Cellphone Allowance		78	527		44	245	264	(19)	-7%	527
Housing Allowances		479	2 530		274	1 575	1 265	310	25%	2 530
Other benefits and allowances								-		
Payments in lieu of leave								-		
Long service awards								-		
Post-retirement benefit obligations	2							-		
Entertainment								-		
Scarcity								-		
Acting and post related allowance								-		
In kind benefits								-		
Sub Total - Other Municipal Staff		18 708	91 936	-	8 001	51 419	45 968	5 451	12%	91 936
% increase	4		391,4%							391,4%
Total Parent Municipality		21 778	118 003	-	9 896	65 608	59 002	6 606	11%	118 003

ANALYSIS OF OVERALL PERFORMANCE FOR MID-TERM REPORT ENDING 31 DECEMBER 2023

This analysis is intended to give a clear picture of the overall performance during the mid-term of the financial year ending 2023/2024. The Service Delivery and Budget Implementation Plan (SDBIP) for 2023/2024 was approved by the council prior the beginning of the financial year. It reflects a number of predetermined strategic objectives that were set to be fulfilled using both human and financial resources. In line with the performance Management System of Mhlontlo Local Municipality, the report also seek to measure the performance of the responsible managers in reflecting how corporate governance and accountability is executed to improve the socio-economic conditions of the communities of Mhlontlo. The assessment done shall give direction towards the improvement in areas of deficiencies in attainment of the set targets. The report will also indicate whether the resources attached are sufficient or not to enable the institution to deliver according to the IDP Strategies. This will further allow an opportunity to be able to intervene through reviewing or amending the SDBIP to be implementable and budget adjustment.

It is worth mentioning that Mhlontlo Local Municipality managed to develop IDP and Budget that was assessed and found to be credible by the Provincial Treasury. However, credibility of the IDP does not necessary translate into credible implementation and satisfaction to the communities. Proper implementation requires smooth allocation of resources and well-informed decision-making, either by the political arm or administration. In actual sense, it is proper to state that budget of the institution was credible as per the analysis done by Treasury. Even verification done by National Treasury indicated that budget preparation was correct and relevant schedules were used, except few that required minor corrections.

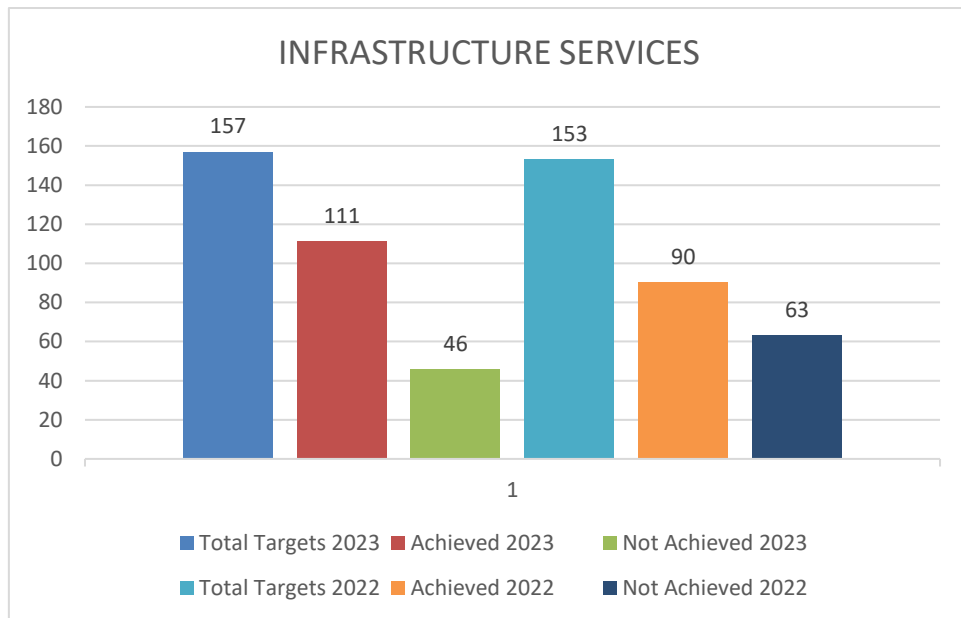
Despite the credibility of both IDP and Budget, the institution found it difficult to fully implement SDBIP during the mid-year review. Identifiable was the fact that the Municipality had a huge deficit during the end of the previous financial year. This directly affected that cash flows during the first and second quarter of 2023/2024, and that had an adverse impact on daily operations and capital projects budgeted through equitable share.

The following are the highlights of the analysis reflecting the percentage by which each department managed to achieve the targets set for the two quarters (Mid-term) ending 31 December 2023.


Basic Services:


For the term under review, thirty-one (31) targets were set in the department of Infrastructure Development Services. The department managed to achieve twenty (20) of those and eleven (11) indicators were not met.


The department's overall performance for the mid-term was at **65%**. This is an improvement when compared to **49%** of the previous financial year Mid-Term performance.



IFRASTRUCTURE SERVICES


<i>STRATEGIC GOAL</i>	<i>PRIORITY AREA</i>	<i>MUNICIPAL OBJECTIVE</i>	<i>MUNICIPAL PROGRAM</i>	<i>BASELINE 2021/2022</i>	<i>KEY PERFORMANCE INDICATORS</i>	<i>ANNUAL BUDGET</i>	<i>ANNUAL TARGET</i>	<i>Q1 Jul - Sept Projected Target</i>	<i>Q2 Oct - Dec Projected Target</i>	<i>Achieved / not Achieved</i>	<i>Progress to date/reason for achievement</i>	<i>Reasons for variance</i>	<i>Corrective measure</i>	<i>POE</i>
To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 100 kms of constructed access roads with storm water management constructed	Construction of access roads	Ward based plans are in place, Overall, 100 Kms of access roads identified for construction	Construction of 12,9km of gravel access road completed at Nomhala to St Curthberts	R 9 374 530,15	Complete Construction of 12,9 for Nomhala to St Curtbetsi gravel access road in ward 03 by June 2024	Clearing and grub and roadbed formation for 12,9 km to be completed.	12,9 km of tipping and installation of stormwater pipes and base slab for low level crossing to be completed	 Achieved	Clearing and grub, roadbed formation tipping, for 12,9 km, installation of stormwater pipe, construction of base slab, and installation of box culverts for low level crossing are completed, currently processing for 9,4km has been done.	N/A	N/A	Monthly Progress Report
PORTFOLIO OF EVIDENCE						Monthly Progress Report								


<i>STRATEGIC GOAL</i>	<i>PRIORITY AREA</i>	<i>MUNICIPAL OBJECTIVE</i>	<i>MUNICIPAL PROGRAM</i>	<i>BASELINE 2021/2022</i>	<i>KEY PERFORMANCE INDICATORS</i>	<i>ANNUAL BUDGET</i>		<i>Q1 Jul - Sept Projected Target</i>	<i>Q2 Oct – Dec Projected Target</i>	<i>Achieved / not Achieved</i>	<i>Progress to date/reason for achievement</i>	<i>Reasons for variance</i>	<i>Corrective measure</i>	<i>POE</i>
To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 100 kms of constructed access roads with storm water management constructed	Construction of access roads	Ward based plans are in place, Overall, 100 Kms of access roads identified for construction	Construction of 8km of gravel access road completed at Gqubela to Mhlabathi.	R 5 682 705,47	Complete Construction of 8km -Gqubela Mhlabathi gravel Access road in ward 08 by June 2024	Conduct site handover, and site Establishment Clearing and grub 3km to be completed.	Clearing and grub for 5km roadbed formation for 8km to be completed.	 Achieved	Site handover, site establishment, clearing and grub, roadbed formation, processing of wearing course material for 10km, and installation of stormwater pipes are completed. Construction of headwalls are at 80%, construction of stone pitching for 500m is complete. Installation of road signs is at 90% complete.	N/A	N/A	Monthly Progress Report
PORTFOLIO OF EVIDENCE								Monthly Progress Report						


<i>STRATEGIC GOAL</i>	<i>PRIORITY AREA</i>	<i>MUNICIPAL OBJECTIVE</i>	<i>MUNICIPAL PROGRAM</i>	<i>BASELINE 2021/2022</i>	<i>KEY PERFORMANCE INDICATORS</i>	<i>ANNUAL BUDGET</i>	<i>ANNUAL TARGETS</i>	<i>Q1 Jul - Sept Projected Target</i>	<i>Q2 Oct – Dec Projected Target</i>	<i>Achieved / not Achieved</i>	<i>Progress to date/reason for achievement</i>	<i>Reasons for variance</i>	<i>Corrective measure</i>	<i>POE</i>
To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 100 kms of constructed access roads with storm water management constructed	Construction of access roads	Ward based plans are in place, Overall, 100 Kms of access roads identified for construction	Construction of 16 km gravel access road to be completed Nodali-Madiba	R6 788 425,93	Complete Construction of 16km Nodali – Madiba gravel access road in ward 12 by June 2024	Conduct site handover, and site establishment Clearing and grub 8km to be completed.	Clearing and grub for 8km, roadbed formation for 16 km and installation of stormwater pipes to be completed.	 Achieved	Site handover, site establishment, Clearing and grub, roadbed formation for 16 km, and installation of stormwater pipes are completed. Processing for about 10 km has been done.	N/A	N/A	Monthly Progress Report
PORTFOLIO OF EVIDENCE							Monthly Progress Report							


To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 100 kms of constructed access roads with storm water management constructed	Construction of access roads	Ward based plans are in place, Overall, 100 Kms of access roads identified for construction	Retention monies for 10.43 km of gravel access road at Bhatyi released	R 385 548.58	Release retention monies for 10,43km of Bhatyi gravel access road in ward 01 by June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A
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PORTFOLIO OF EVIDENCE														
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STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2021/2022	KEY PERFORMANCE INDICATORS	BUDGET	ANNUAL TARGET	Q1 Jul - Sept Projected Target	Q2 Oct - Dec Projected Target	Achieved / not Achieved	Progress to date/reason for achievement	Reasons for variance	Corrective measure	POE
To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 100 kms of constructed access roads with storm water management constructed	Construction of access roads	Ward based plans are in place, Overall, 100 Kms of access roads identified for construction	Construction of 10.2km of gravel access road at T123-Cameron Ngudle completed	R2 991 784.67	Complete Construction of 10.2 km of T123 - Cameron Ngudle gravel access road in ward 05 by June 2024	Construction of headwalls structures, road signage installation, to be completed and conduct practical handover.	N/A	 Not Achieved	N/A	There are conflicts between community members and contractor with regards to wearing material used for the road.	Community engagements were done to resolving issue of gravel wearing material, however identified borrow pits material were found not suitable for wearing course, therefore there is one borrow pit that has recently been identified.	Practical completion certificate
PORTFOLIO OF EVIDENCE							Practical completion certificate							


To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 100 kms of constructed access roads with storm water management constructed	Construction of access roads	Ward based plans are in place, Overall, 100 Kms of access roads identified for construction	Retention monies for 13.7 km of gravel access road at Shawbury to Mncetyana released	R 765 657.00	Release retention monies for 13,7 km of Shawbury to Mncetyana gravel access road by June 2024.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
PORTFOLIO OF EVIDENCE																
<i>STRATEGIC GOAL</i>	<i>PRIORITY AREA</i>	<i>MUNICIPAL OBJECTIVE</i>	<i>MUNICIPAL PROGRAM</i>	<i>BASELINE 2021/2022</i>	<i>KEY PERFORMANCE INDICATORS</i>	<i>BUDGET</i>	<i>Annual</i>	<i>Q1 Jul - Sept Projected Target</i>	<i>Q2 Oct - Dec Projected Target</i>	<i>Achieved / not Achieved</i>	<i>Progress to date/reason for achievement</i>	<i>Reasons for variance</i>	<i>Corrective measure</i>	<i>POE</i>		
To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 100 kms of constructed access roads with storm water management constructed	Construction of access roads	Ward based plans are in place, Overall, 100 Kms of access roads identified for construction	9 km of gravel access road at Ntibane to Mabheleni completed	R 9 173 045.00	Complete Construction of 9 Km Ntibane to Mabheleni gravel access road in ward 20 by 30 th June 2024.	Conduct site handover, and site establishment Clearing and grub 8km to be completed .	Clearing and grub for 8km, roadbed formation for 10 km and installation of stormwater pipes to be completed.	 Achieved	Site handover, site establishment, clearing and grub, roadbed preparation for 10km, installation of stormwater pipes are completed .	N/A	N/A	Progress Reports		


PORTFOLIO OF EVIDENCE							Draft tender document, site handover register, and minute. Monthly Progress Report							
STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2021/2022	KEY PERFORMANCE INDICATORS	BUDGET	Q1 Jul - Sept Projected Target	Q2 Oct - Dec Projected Target	Achieved/not achieved	Progress to date/reason for achievement	Reasons for variance	Corrective measure	POE	
To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 100 kms of constructed access roads with storm water management constructed	Construction of access roads	Ward based plans are in place, Overall, 100 Kms of access roads identified for construction	6 km of gravel access road Caweni to Dumaneni completed	R 5 025 757.09	Complete Construction of 6km Caweni-Dumaneni gravel access road in ward 03.	Conduct site handover, and site establishment Clearing and grub 8km to be completed	Clearing and grub for 8km, roadbed formation for 16 km and installation of stormwater pipes to be completed.	 Not Achieved	N/A	The project needs to be re-advertised due to 90 days of procurement processes that lapsed	Need to fast-track procurement processes for the appointment of contractor.	Draft tender document.
PORTFOLIO OF EVIDENCE							Draft tender document, site handover register, and minute. Monthly Progress Report							



To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 100 kms of constructed access roads with storm water management constructed	Construction of access roads	Ward based plans are in place, Overall, 100 Kms of access roads identified for construction	Retention for completed for 10.1 km Tar to Suthwini gravel access road released	R 346 816.58	Release retention monies for 10,1 km Tar to Suthwini gravel access road by June 2024	All the snags to be addressed and the final completion certificate to be issued	N/A	 Achieved	All identified snags were attended on the 22 nd September 2023, and final completion certificate was issued on the 26 th September 2023.	N/A	N/A	Final completion certificate
PORTFOLIO OF EVIDENCE							Final completion certificate							
To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 100 kms of constructed access roads with storm water management constructed	Construction of access roads	Ward based plans are in place, Overall, 100 Kms of access roads identified for construction	Retention for completed 8.7 km of Sboko Stadium gravel access road released	R 351 813.84	Release retention monies for 8.7 km Sboko to Stadium gravel access road by June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PORTFOLIO OF EVIDENCE							N/A	N/A						


To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 100 kms of constructed access roads with storm water management constructed	Construction of access roads	Ward based plans are in place, Overall, 100 Kms of access roads identified for construction	Retention for completed 13,64 km Gqunu Farms gravel access road released	R 499 898,90	Release retention monies for 13,64 km Gqunu Farms gravel access road by June 2024	All the snags to be addressed and the final completion certificate to be issued	N/A	 Achieved	All identified snags were attended, and final completion certificate was issued on the 29 th September 2023.	N/A	N/A	Final completion certificate
PORTFOLIO OF EVIDENCE							Final completion certificate							
STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2021/2022	KEY PERFORMANCE INDICATORS	BUDGET	Q1 Jul - Sept Projected Target	Q2 Oct - Dec Projected Target	Achieved/not Achieved	Progress to date/reason for achievement	Reason for variance	Corrective measure	POE	
To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 100 kms of constructed access roads with storm water management constructed	Construction of access roads	Ward based plans are in place, Overall, 100 Kms of access roads identified for construction	Retention for completed 3.27km bulk storm- water with related manhole facilities in Tsolo town released.	R 1 023 000,00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	


PORTFOLIO OF EVIDENCE								N/A	N/A						
To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	Stormwater facilities constructed in Tsolo and Qumbu	Storm water management	Inadequate stormwater management	Construction of 4,02 km of Tsolo Stormwater Phase 2 Completed	R7 205 493,48	Complete Construction of Tsolo Stormwater phase2 by June 2024	Installation of 1km of stormwater pipes, and construction of 500m of concrete channels to be complete.	Installation of 1km of stormwater pipes, and construction of 500m of concrete channels to be complete.	 Achieved	Installation of 2,23 km of stormwater pipes, construction of 8 main holes, and internal plastering of main hole are completed. construction of 600m of concrete drains for has been done.	N/A	N/A	Monthly progress report	
PORTFOLIO OF EVIDENCE								Monthly progress report							
STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2021/2022	KEY PERFORMANCE INDICATORS	BUDGET	Q1 Jul - Sept Projected Target	Q2 Oct - Dec Projected Target	Achieved/ not Achieved	Progress to date/reason for achievement	Reason for variance	Corrective measure	POE		


To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 100 kms of constructed access roads with storm water management constructed	Construction of access roads	Ward based plans are in place, Overall, 100 Kms of access roads identified for construction	Planning for 5 access road intended to be implemented during 2024/25 financial year completed	R 1 000 000,00	Conduct Planning for Scope for 5 access road projects intended to be implemented in the 2024/25 by 30 th June 2024	Prepared preliminary and Final designs for the 5 projects	Submit the designs to the sector department for approval	 Achieved	Preliminary reports and final design reports for nine projects that are under planning have been completed, also designs were submitted to DEDEAT for recommendation letters that were received by the municipality	N/A	N/A	Proof of submission to DEDEA
PORTFOLIO OF EVIDENCE								Design Report	Proof of submission to DEDEA					


To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 200 kms of gravel access roads maintained	Maintenance of gravel access roads	200 Kms of gravel access road identified for maintenance.	Blading of 200km and patch re-gravelling of gravel access roads completed	R 2 200 000,00	200km Blading of gravel Access roads, 40k of Patch - re-gravelling in rural areas to be completed by June 2024	50km (Blading) and 10km (patch re-gravelling in all Mhlontlo wards as per maintenance plan	50km (Blading) and 10km (patch re-gravelling in all Mhlontlo wards as per maintenance plan	 Achieved	Blading for 102,9km and patch re-gravelling for 21km has been completed in various wards of Mhlontlo LM.	N/A	N/A	Monthly Progress Report
STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2021/2022	KEY PERFORMANCE INDICATORS	BUDGET	Q1 Jul - Sept Projected Target	Q2 Oct - Dec Projected Target	Achieved/not Achieved	Progress to date/reason for achievement	Reason for variance	Corrective measure	POE	
PORTFOLIO OF EVIDENCE								Approved maintenance plan reflecting road name and km,	Monthly progress reports with ward number and km maintained					



To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	A 170 kms of gravel access roads rehabilitated	Gravel access roads rehabilitation	170 Kms of gravel access road in assessed and earmarked for rehabilitation	Rehabilitation of 34km of gravel access roads completed	R 15 000 000,00	Rehabilitation of 34 km of gravel access roads from different wards of the Municipality in line with the rehabilitation plan by June 2024	Rehabilitation of 8,5km of gravel access roads	Rehabilitation of 8,5km of gravel access roads	 Achieved	Re-gravelling has been conducted in various wards of Mhlontlo LM.	N/A	N/A	Monthly Progress Report
PORTFOLIO OF EVIDENCE							Monthly Progress Report							
To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	Maintenance of urban roads for 14km (Tsolo & Qumbu) completed	Maintain gravel and surfaced urban roads for both towns.	5,71km surfaced road and 8, 3 km gravel road in existence.	Maintenance of 5, 71 km surfaced road and 8,3km gravel access roads maintained in Tsolo town.	R 3 000 000,00	Maintenance of 5,71 km surfaced road, 8,3km of gravel access roads completed in Tsolo Urban streets by June 2024.	Conduct routine roads maintenance in line with the assessment report as required	Conduct routine roads maintenance in line with the assessment report as required	 Achieved	Patching of 510m ² potholes and construction of 55m ³ of concrete slab are complete for Tsolo Town.	N/A	N/A	Assessment report and the maintenance report

PORTFOLIO OF EVIDENCE								Assessment report and the maintenance report	Assessment report and the maintenance report					
STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2021/2022	KEY PERFORMANCE INDICATORS	ANNUAL BUDGET		Q1 Jul - Sept Projected Target	Q2 Oct - Dec Projected Target	Achieved/not Achieved	Progress to date/reason for achievement	Reasons for variance	Corrective measure	POE
To ensure universal access to basic socio-economic services to communities and households	1.1 Deliver Roads and storm water infrastructure	Maintenance of urban roads for 14km (Tsolo & Qumbu) completed	Maintain gravel and surfaced urban roads for both towns.	5,71km surfaced road and 8, 3 km gravel road in existence.	Maintenance of 5, 71 km surfaced road and 8, 3 km gravel access roads maintained in Qumbu town.	R 3 000 000,00		Conduct routine roads maintenance in line with the assessment report as when required	Conduct routine roads maintenance in line with the assessment report as when required	 Not Achieved	N/A	The assessment was done at Qumbu however; there have been no major areas identified for maintenance	Continues inspections will be conducted, after the appointment of new panels contractor, since the contract has expired.	Assessment report and the maintenance report
PORTFOLIO OF EVIDENCE								Assessment report and the maintenance report	Assessment report and the maintenance report					


									ance report					
To ensure universal access to basic socio-economic services to communities and households	1.2 Energy supply	10 high mast and 20 streetlights constructed	Construction of high mast and streetlights.	55 high mast lights and 106 streetlights erected.	Planning for 20 street lights and 10 high mast lights in Qumbu and Tsolo completed	R0	Planning for construction of 20 Street Lights and 10 high mast lights in Qumbu and Tsolo completed by June 2024.	Prepare designs	N/A	 Achieved	Designs reports had been developed	N/A	N/A	Design report
PORTFOLIO OF EVIDENCE								Design report	N/A					
STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2021/2022	KEY PERFORMANCE INDICATORS	ANNUAL BUDGET	ANNUAL TARGET	Q1 Jul - Sept Projected Target	Q2 Oct - Dec Projected Target	Achieved/ not Achieved	Progress to date/reason for achievement	Reasons for variance	Corrective measure	POE


To ensure universal access to basic socio-economic services to communities and households	1.2 Energy supply	Electricity backlogs (4000 households) eliminated	Connection and energizing of 4 000 households	49 700 households connected.	Connection of 748 households completed in ward 10,12,15,16,21,22,23 and 25	R 15 674 000,00	Connection of 748 Households completed in ward 10,12,15,16,21,22,23 , and 25 of Mhlontlo LM by June 2024.	Site Establishment, Excavation, and pole planting for MV and LV Lines to be complete for 180 households.	Stringing and transformer installation for 144household connections.	 Not Achieved	Connection of 215 household , construction of link line between Qumbu and Sulenkama are completed .	The target was not achieved due to change in design, network capacity needed to be upgraded.	The target shall be revised during the budget review period.	Progress Report
PORTFOLIO OF EVIDENCE								Monthly Progress report						


<i>STRATEGIC GOAL</i>	<i>PRIORITY AREA</i>	<i>MUNICIPAL OBJECTIVE</i>	<i>MUNICIPAL PROGRAM</i>	<i>BASELINE 2021/2022</i>	<i>KEY PERFORMANCE INDICATORS</i>	<i>ANNUAL BUDGET</i>	<i>ANNUAL TARGET</i>	<i>Q1 Jul - Sept Projected Target</i>	<i>Q2 Oct - Dec Projected Target</i>	<i>Achieved/not Achieved</i>	<i>Progress to date/reason for achievement</i>	<i>Reasons for variance</i>	<i>Corrective measure</i>	<i>POE</i>
ISD	Ensure community participation during project implementation	To facilitate community involvement by conducting community meetings.	There is an ISD officer appointed responsible for community representative needs.	Ensure the community involvement to the implemented project.	Community meetings held per project in line with the project plan	R 0,00	1 Community meeting held per month during project implementation period by June 2024.	Facilitate one PSC induction for new project, and conduct one monthly meeting for functioning projects.	Conduct one monthly meeting for functioning projects.	 Achieved	All PSC induction for new projects were conducted, and progress meetings for running projects have been conducted, however T213 Cameron Ngudle is on hold due to community issues and Qumbu Sports field the contractor is not on-site	N/A	N/A	Minutes of the site meeting with attendance register

		PORTFOLIO OF EVIDENCE							Minutes of the site meeting and site induction report with register.					
STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2021/2022	KEY PERFORMANCE INDICATORS	ANNUAL BUDGET	ANNUAL TARGET	Q1 Jul - Sept Projected Target	Q2 Oct - Dec Projected Target	Achieved/not Achieved	Progress to date/reason for achievement	Reasons for variance	Corrective measure	POE
ISD	Ensure community participation during project implementation	To facilitate community involvement by conducting community meetings.	There is an ISD officer appointed responsible for community representative needs.	Ensure the community involvement to the implemented project.	Submitted quarterly non-financial reports	R 0,00	Prepare Non-Financial reports quarterly and submit to COGTA by June 2024.	Consolidate non-financial reports monthly and quarterly for COGTA.	Consolidate non-financial reports monthly and quarterly for COGTA.	 Achieved	Consolidated non-financial monthly and quarterly reports for COGTA have been achieved	N/A	N/A	Non-financial reports
		PORTFOLIO OF EVIDENCE							non- financial reports					
Budgeting and Financial Reporting	To ensure compliance with reporting requirements For Municipal Infrastructure Grant	Financial reporting	100% expenditure spent on conditional grants (MIG,		100% expenditure reports of INEP and MIG grant funds.	MIG R52 462 000 INEP	100% expenditure on conditional grants allocation (MIG and INEP) by 30 th June 2024.	Consolidate financial reports monthly and quarterly reports for conditional grants. (INEP and MIG)	Consolidate financial reports monthly and quarterly reports for conditiona	 Achieved	A total of R 41 966 00 has been transferred to the municipality for MIG of which an	N/A	N/A	Financial Reports



	& INEP to reach 100% expenditure on all allocations		and INEP)			R15 000 000		l grants. (INEP and MIG)		amount of R 38 379 623 has been spent which represents 78% versus the allocation. INEP grant a total of R8 688 000,00 has transferred to the municipality, of which an amount of R 7 954 697,74 has been spent, which represents 60 % expenditure versus the allocation.			
PORTFOLIO OF EVIDENCE							Financial report and Proof of payments with invoices						



To ensure universal access to basic socio-economic services to communities and households	1.2 Energy supply	Well maintained high mast and street erected throughout the municipality	Maintain high mast and streetlights in both towns.	55 high mast lights and 106 streetlights maintained.	Maintained 57 high mast lights and 106 street lights	R 4 000 000,00	Maintenance high mast lights and 106 streetlights inline with the assessment report and the maintenance plan by 30 th June 2024	Conduct routine maintenance of street lights and high mast lights in line with assessment report as required	Conduct routine maintenance of street lights and high mast lights in line with assessment report as required	 Achieved	Scope of work was issued to the service provider and the maintenance work was conducted.	Not Applicable	Not Applicable	
PORTFOLIO OF EVIDENCE							Assessment report and the maintenance report							



To ensure universal access to basic socio-economic services to communities and households	1.7 Social Services and Infrastructure	Urban centres of Tsolo and Qumbu towns revitalized	Revitalisation of Urban Centres	No revitalisation projects underway	Installed alternative energy at municipal sites (Qumbu Main Offices, Tsolo Offices and Traffic Offices)	R 2 000 000,00	Installation of an alternative energy at municipal site (Qumbu main offices, Tsolo Offices and Traffic Office) by June 2024	Development of scope of works and documentation for procurement of Solar system by June 2024	Supply and installation of Solar panels at all municipal Sites	 Not Achieved	N/A	The contract for the service provider was left with 4 weeks to expire and the panels needed more time to be manufactured as per the delivery plan.	New terms of reference had been developed and the project has been advertised for the delivery and installation of solar panels, delivery is anticipated to be done during the third quarter.	N/A	
PORTFOLIO OF EVIDENCE								Progress Report	Design Report						




To ensure universal access to basic socio-economic services to communities and households	1.6 Sports, Arts & Culture Facilities	Sports, arts, culture facilities operational in all wards.	Promotion and development of sport, arts and culture activities	4 sports fields require planning for completion; 3 sports fields under construction	Completed rehabilitation of 1 sports field in Tsolo	R 2 095 597,87	Rehabilitation of Tsolo Sports field by 30 th June 2024.	Site handover and site establishment, renovating of existing guardroom and changerooms to be complete.	Complete construction of pavement layers for the running track and soccer/ruby field	 Not Achieved	Site handover, site establishment are complete. Site clearance is at 98% complete.	The Contractor was appointed on the 3rd of November 2023, therefore not much was done before due to contractor's holidays.	The target shall be revised during the budget review period, since the appointment was done late, also contractor to be advised to speed-up the works in-order to Fast-track the project.	Site handover minutes and attendance register, monthly progress report
PORTFOLIO OF EVIDENCE								Site handover minutes and attendance register, monthly progress report	Monthly Progress report					
<i>STRATEGIC GOAL</i>	<i>PRIORITY AREA</i>	<i>MUNICIPAL OBJECTIVE</i>	<i>MUNICIPAL PROGRAM</i>	<i>BASELINE 2021/2022</i>	<i>KEY PERFORMANCE INDICATORS</i>	<i>ANNUAL BUDGET</i>		<i>Q1 Jul - Sept Projected Target</i>	<i>Q2 Oct - Dec Projected Target</i>	<i>Achieved/not Achieved</i>	<i>Progress to date/reason for achievement</i>	<i>Reasons for variance</i>	<i>Corrective measure</i>	<i>POE</i>
To ensure universal access to basic socio-economic services to communities and households	1.6 Sports, Arts & Culture Facilities	Sports, arts, culture facilities operational in all wards.	Promotion and development of sport, arts and culture activities	4 sports fields require planning for completion; 3 sports fields under construction	Completed rehabilitation of Qumbu sports Field	R870 000.00	Rehabilitation of Qumbu Sports field by June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A


PORTFOLIO OF EVIDENCE																
To ensure universal access to basic socio-economic services to communities and households	1.6 Sports, Arts & Culture Facilities	Sports, arts, culture facilities operational in all wards.	Promotion and development of sport, arts and culture activities	4 sports fields require planning for completion; 3 sports fields under construction	Retention monies for completed rehabilitation of Mvumelwano sports field phase 2 released.	R 2 000 000,00	Release retention monies for rehabilitated Mvumelwano sports field (Phase2)in ward 14 by June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
PORTFOLIO OF EVIDENCE								Monthly Progress report	N/A							
To ensure universal access to basic socio-economic services to communities and households	1.7 Social Services and Infrastructure	Transport services managed in an integrated way	Transport Management Services and Traffic Management	No VTC	Retention monies released for construction of VTC (at foundation level)	R 5 000 000,00	Release retention monies for completed Construction of VTCat foundation level in ward 6 by June 2024.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
<i>STRATEGIC GOAL</i>	<i>PRIORITY AREA</i>	<i>MUNICIPAL OBJECTIVE</i>	<i>MUNICIPAL PROGRAM</i>	<i>BASELINE 2021/2022</i>	<i>KEY PERFORMANCE INDICATORS</i>	<i>ANNUAL BUDGET</i>		<i>Q1 Jul - Sept Projected Target</i>	<i>Q2 Oct - Dec Projected Target</i>	<i>Achieved/ not Achieved</i>	<i>Progress to date/reason for achievement</i>	<i>Reasons for variance</i>	<i>Corrective measure</i>	<i>POE</i>		
PORTFOLIO OF EVIDENCE								N/A	N/A							

To ensure universal access to basic socio-economic services to communities and households	1.7 Social Services and Infrastructure	Interests and needs of special and vulnerable groups protected	ECD Centres Construction	No early childhood development centres	Completed construction of one early childhood development centre completed at Ntubane	R 306 186 -	Construction of one early childhood development centre completed at Ntubane in Ward 7 By June 2024	Prepare Specification, tender documents to facilitate the appointment of the service provider	Conduct site handover, and site Establishment Clearing and grub to be completed .	 Achieved	Documentation and specification, appointment of contractor has been done, site handover, site establishment, clearing and grub are completed.	N/A	N/A	Monthly Progress report
					Completed construction of one early childhood development centre completed at Tsolo New Homes.	R1 098 939	Construction of one early childhood development centre completed at New Homes in Tsolo ward 6 By June 2024	Prepare Specification, tender documents to facilitate the appointment of the service provider	Conduct site handover, and site Establishment Clearing and grub to be completed .	 Achieved	Documentation and specification, appointment of contractor has been done, site handover, site establishment, clearing and grub are completed.	N/A	N/A	Monthly Progress Report
STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2021/2022	KEY PERFORMANCE INDICATORS	ANNUAL BUDGET		Q1 Jul - Sept Projected Target	Q2 Oct - Dec Projected Target	Achieved/not Achieved	Progress to date/reason for achievement	Reasons for variance	Corrective measure	POE

PORTFOLIO OF EVIDENCE								Proof of submission to Education	Draft tender document, memo for specification and appointment letter.					
To ensure universal access to basic socio-economic services to communities and households	1.7 Social Services and Infrastructure	Deliver newly constructed community centers and maintenance of existing	Deliver resource Community Centres	Six community centres (Ward centres)	Completed Construction of Mchathu Sdwadweni community centre at Sdwadweni in ward 26	R 780 120.00		Prepare Specification, tender documents to facilitate the appointment of the service provider	Conduct site handover, and site Establishment Clearing and grub to be completed .	 Achieved	Documentation and specification, appointment of contractor has been done, site handover, site establishment, clearing and grub are completed.	N/A	N/A	Monthly Progress Report
To ensure universal access to basic socio-economic services to communities and households	1.7 Social Services and Infrastructure	Deliver newly constructed community centers and maintenance of existing	Deliver resource Community Centres	Six community centres (Ward centres)	Completed Construction of Sthangameni Community centre at Sigubudweni in ward 18.	R 780 120.00		Prepare Specification, tender documents to facilitate the appointment of the service provider	Conduct site handover, and site Establishment Clearing and grub to be completed .	 Achieved	Documentation and specification, appointment of contractor has been done, site handover, site establishment, clearing and grub are completed.	N/A	N/A	Monthly Progress report and the appointment letter
STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2021/2022	KEY PERFORMANCE INDICATORS	ANNUAL BUDGET	ANNUAL TARGET	Q1 Jul - Sept Projected Target	Q2 Oct - Dec Projected Target	Achieved/not Achieved	Progress to date/reason for achievement	Reasons for variance	Corrective measure	POE

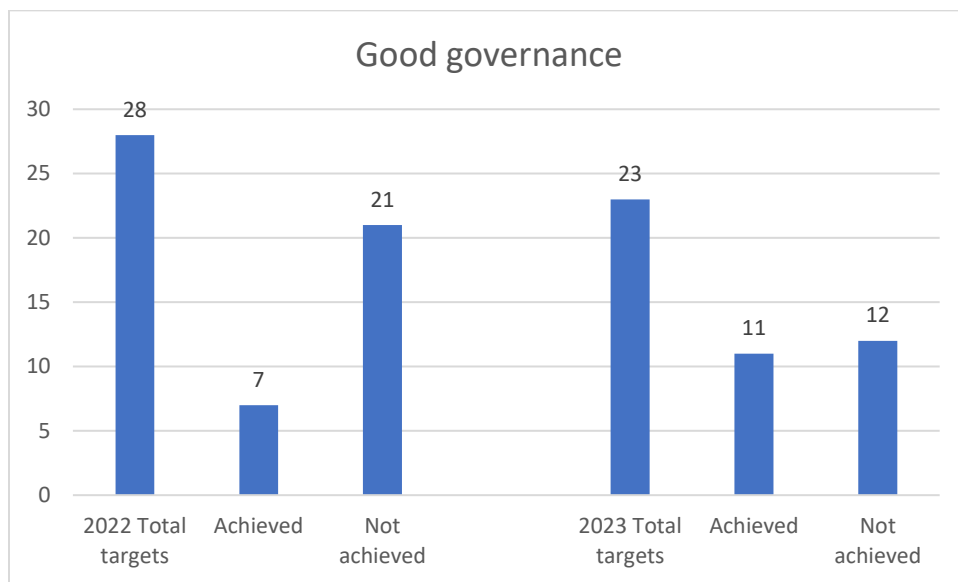
PORTFOLIO OF EVIDENCE							Proof of submission to Education	Draft tender document, memo for specification and appointment letter.						
To be a financially viable and sustainable municipality	3.2 Supply Chain Management	Supply chain management is effective and efficient	Effective, efficient and economical Supply chain management	60% adherence to the procurement plan	% adherence to procurement plan	R	80% adherence to the procurement plan by 30th June 2024	80% adherence to the procurement plan	80% adherence to the procurement plan	 Achieved	80% of the projects intended to be implemented in 2023/24 had been procured	N/A	N/A	Updated report on the procurement plan
PORTFOLIO OF EVIDENCE							Procurement plan progress report	Procurement plan progress report						
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Risk Management	Strategic risk register developed	1 Strategic risk register submitted to Council	R	1 Annual submission of strategic register to council	Progress report on strategic risk register	Progress report on strategic risk register	 Achieved	Strategic risk register compiled during the first quarter and it has also been updated.	N/A	N/A	Updated strategic risk register
<i>STRATEGIC GOAL</i>	<i>PRIORITY AREA</i>	<i>MUNICIPAL OBJECTIVE</i>	<i>MUNICIPAL PROGRAM</i>	<i>BASELINE 2021/2022</i>	<i>KEY PERFORMANCE INDICATORS</i>	<i>ANNUAL BUDGET</i>		<i>Q1 Jul - Sept Projected Target</i>	<i>Q2 Oct - Dec Projected Target</i>	<i>Achieved/not Achieved</i>	<i>Progress to date/reason for achievement</i>	<i>Reasons for variance</i>	<i>Corrective measure</i>	<i>POE</i>

PORTFOLIO OF EVIDENCE								Progress report on risk management	Progress report on risk management					
A responsive, accountable, Inclusive municipal governance and administrative capacity.	4.1 Good Governance and Public Participation	Improved municipal efficiency	Risk Management	Operational risk register	% of risks mitigation measures implemented	R -	40% of risk mitigation measures implemented	Development of an operational risk register	Progress report on operational risk register and 20% of risks reduced.	 Achieved	Operational risk register has been developed and updated. 20% risks were mitigated	N/A	N/A	Operational Risk Register
PORTFOLIO OF EVIDENCE								Operational risk register	Progress report on risk management					
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Contract Management	Service level agreements and contracts	12 monthly report on assessed performance of service providers	R	12 monthly reports on performance of service providers produced by 2024	3 reports developed per project for monitoring of service providers	3 reports developed per project for monitoring of service providers	 Achieved	3 service provider monitoring reports per project were prepared	N/A	N/A	Service provider assessment reports
PORTFOLIO OF EVIDENCE								3 reports on performance of service providers	3 reports on performance of service providers					
A responsive, accountable, Inclusive municipal governance	4.1 Good Governance and Public Participation	Improved municipal efficiency	Audit Action Plan	Management report, audit report and audit action plan	% of Auditor General findings resolved	R -	60% AG findings resolved	N/A	30% 2022 AG findings resolved	 Achieved	The department had one finding that had to be corrected in	N/A	N/A	Updated audit action plan.


and administrative capacity											the Audit Action Plan and it finding was addressed during the budget adjustment period.			
PORTFOLIO OF EVIDENCE							N/A	Audit action plan progress report						
A strong and capable municipal administration	NDP	0	Building a capable and development state	0	Signed performance agreements by all departmental employees and 2 performance assessments reports produced for conducted assessments reviews.	R -	Signing of performance agreements by all employees at infrastructure department and individual assessments conducted by June 2024	Signing of performance contracts for 2023/24 financial and annual performance reviews for 2022/23 financial year	N/A	 Achieved	Performance agreements were signed by all employees, annual performance review for the PMU Manager were conducted and the first quarter reviews for all employees were conducted as well	N/A	N/A	Performance contracts , evaluation report and the signed attendance register.
PORTFOLIO OF EVIDENCE							evaluation report and signed attendance Register	N/A						



Good Governance



For the term under review, Good Governance had about twenty-three (23) indicators on their scorecard. From the twenty-three (23) indicators, the department was able to deliver positive results on seventeen (17) of these and six (06) indicators were not achieved. The departments overall performance for the term under review was at **74%**. This is a significant increase when compared to **48%** of the previous financial year Mid-Term Performance.





GOOD GOVERNANCE AND PUBLIC PARTICIPATION

STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2021/2022	KEY PERFORMANCE INDICATORS	ANNUAL BUDGET	Q1 Jul - Sept Projected Target	Q2 Oct - Dec	Achieved/ not achieved	Reasons for variance	Corrective measure	POE
								Projected Target				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Integrated development plan	2022-2027 IDP	Develop and review a 5-year IDP		1 IDP and budget process plan tabled to council	Development of Situational Analysis, conduct wards needs analysis for 26 wards	 Achieved			IDP and Budget Process Plan and Copy of Situational Analysis, and attendance registers for community needs analysis
PORTFOLIO OF EVIDENCE								IDP and Budget Process Plan	Copy of Situational Analysis, and attendance registers for community needs analysis			



A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Risk Management	Strategic risk register developed	1 Strategic risk register submitted to Council	R-	No target	1 Annual submission of strategic register to council	 Achieved				Strategic risk register and council resolution
PORTFOLIO OF EVIDENCE							N/A	Strategic risk register and council resolution					
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Risk Management	Operational risk register	% of risks mitigation measures implemented	R-	Development of an operational risk register	Progress report on operational risk register and 20% of risks reduced.	 Achieved				Progress report on operational risk register
PORTFOLIO OF EVIDENCE							Operational risk register	Progress report on operational risk register					

A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Internal audit	2021/2022 Internal audit plan, Internal Audit Charter, 12 audit reports produced	Number of internal audit reports produced	R 2 000 000	3 internal audit reports produced	3 internal audit reports produced	 Achieved			Signed internal audit reports
PORTFOLIO OF EVIDENCE							Signed internal audit reports	Signed internal audit reports				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Performance Management	6 organisational performance reports, one 1 Annual performance report.	Number of organisational performance reports compiled	R-	1 Quarter 4, 2022 performance report and annual performance report	1 Quarter 1, 2023 performance report	 Achieved			Performance information report and Council resolution
PORTFOLIO OF EVIDENCE							Performance information report and Council resolution	Performance information report and Council resolution				

A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Contract Management	Service level agreements and contracts	Number of monthly reports produced on performance of service providers	R-	3 monthly monitoring reports for performance of service providers produced	3 monthly monitoring reports for performance of service providers produced				
PORTFOLIO OF EVIDENCE							Monthly performance reports	Monthly performance reports				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Audit Action Plan	Management report, audit report and audit action plan	% of Auditor General findings resolved	R-	20% of year 2021 AG findings resolved	N/A				
PORTFOLIO OF EVIDENCE							Audit action plan progress report	Audit action plan progress report				

A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Involvement of communities in the matters of local government, through open channels of communication	Section 46 reports	Annual report not submitted to council on time	Number of reports submitted to council		N/A	Draft annual report compiled and submitted to internal audit	 Achieved			1 Draft annual report	
PORTFOLIO OF EVIDENCE								N/A	1 Draft annual report				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.3 Anti-corruption and Crime Reduction	Successfully mitigated the risk of corruption through integrity promotion	Strengthen anti-corruption and crime reduction	No tracked cases	1 Fraud and anti-corruption awareness conducted		1 report produced on fraud risks mitigated	1 report produced on fraud risks mitigated	 Achieved			Report on fraud risk register	
							Report on fraud risk register	Report on fraud risk register					
							No target	No target					

PORTFOLIO OF EVIDENCE							n/a	n/a				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.4 Intergovernmental relations	Strengthened Cooperative Governance	Enhance IGR performance to improve service delivery	IGR structure in place with no assessed integrated programmes	Number of Integrated programmes		IGR calendars developed, monitored with actions and 1 IGR meeting convened	1 IGR meeting convened	Not Achieved	No IGR calendar		Minutes and Attendance register
PORTFOLIO OF EVIDENCE							Developed IGR Calendar, Attendance Register and Minutes of the meeting	Attendance registers and minutes				



<p>A responsive, accountable, Inclusive municipal governance and administrative capacity</p>	<p>4.6 Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)</p>	<p>Enhanced Focus on Vulnerable Citizens</p>	<p>Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)</p>	<p>Completion of Special Programmes Implementation Plan</p>	<p>Number of successful completed programmes</p>	<p>R250 000</p>	<p>Visiting 2 Identified pre-school and delivery learning equipment for those 2 identified pre-schools</p>	<p>1. Conduct 1 awareness campaign against child abuse in 4 identified wards 2. Purchase of Christmas presents for 20 babies born on Christmas day at Nessie Knight and Dr Malizo Hospitals 3. Identify 5 schools (10 learners in each school) for 1 back to school campaign.</p>	<p>Not achieved  Achieved  Achieved</p>	<p>N/A N/A No attendance register N/A</p>	<p>To be done in the next quarter N/A N/A</p>	<p>Attendance register Delivery note and invoice</p>
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PORTFOLIO OF EVIDENCE							Attendance Registers, reports	1. Signed attendance registers and report 2. Delivery note and invoice				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.6 Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Enhanced Focus on Vulnerable Citizens	Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Completion of Special Programmes Implementation Plan	Number of successful completed programmes	R253 500	No target	Coordinate Sports development for youth	Not achieved	N/A	Sports development will be moved to the office of the Mayor because sport is under that office	N/A


A responsive, accountable, Inclusive municipal governance and administrative capacity	4.6 Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Enhanced Focus on Vulnerable Citizens	Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Completion of Special Programmes Implementation Plan	Number of successful completed programmes	R59 000	No target	No target				
PORTFOLIO OF EVIDENCE							N/A	N/A				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.6 Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Enhanced Focus on Vulnerable Citizens	Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Completion of Special Programmes Implementation Plan	Number of successful completed programmes	R155 000	No target	No target				


PORTFOLIO OF EVIDENCE							N/A	N/A				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.6 Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Enhanced Focus on Vulnerable Citizens	Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Completion of Special Programmes Implementation Plan	Number of successful completed programmes	R231 000	No target	No target				
PORTFOLIO OF EVIDENCE							N/A	N/A				


A responsive, accountable, Inclusive municipal governance and administrative capacity	4.6 Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Enhanced Focus on Vulnerable Citizens	Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Completion of Special Programmes Implementation Plan	Number of successful completed programmes	R22 750	One Christmas party for Sinelitha disability centre	Elect structure for the disabled and conduct 1 disability induction to the newly elected structure	 Achieved	N/A	N/A	List of elected member and attendance register
PORTFOLIO OF EVIDENCE							Signed attendance registers and report	List of elected members and attendance registers				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.6 Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Enhanced Focus on Vulnerable Citizens	Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Completion of Special Programmes Implementation Plan	Number of successful completed programmes	R960 000	Delivery of 8-wheel chairs for disabled people	Delivery of 8-wheel chairs for disabled people	 Achieved	N/A	N/A	Attendance register and delivery note
PORTFOLIO OF EVIDENCE							Attendance Registers, and delivery note	Attendance Registers, and delivery note				


A responsive, accountable, Inclusive municipal governance and administrative capacity	4.6 Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Enhanced Focus on Vulnerable Citizens	Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Completion of Special Programmes Implementation Plan	Number of successful completed programmes	R50 000	No target	Conduct 1 disability day	 Achieved	N/A	N/A	Attendance register photos and reports
PORTFOLIO OF EVIDENCE							N/A	Attendance register, photos and report				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.6 Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Enhanced Focus on Vulnerable Citizens	Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Completion of Special Programmes Implementation Plan	Number of successful completed programmes	R767 000	No target	1. Elderly End Year Party and delivery of Christmas presents	 Achieved	N/A	N/A	Attendance register
PORTFOLIO OF EVIDENCE							n/a	Signed attendance registers, delivery note, appointment letter				


								and signed report				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.6 Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Enhanced Focus on Vulnerable Citizens	Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Completion of Special Programmes Implementation Plan	Number of successful completed programmes	R260 500	Delivery of inputs to 2 elderly groups	Convene 1 elderly meeting delivery and delivery of inputs to 2 elderly groups	 Achieved	N/A	N/A	Attendance register, delivery note and invoice
PORTFOLIO OF EVIDENCE							Delivery note and invoice	Invite, signed attendance register, minutes, Delivery note and invoice				
						R 79 00						N/A

A responsive, accountable, Inclusive municipal governance and administrative capacity	4.6 Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Enhanced Focus on Vulnerable Citizens	Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Completion of Special Programmes Implementation Plan	Number of successful completed programmes		Convene 1 Military Veterans meeting	1. Convene 1 Military Veterans meeting 2. Conduct memorial lecture	Not Achieved	Military veterans requested for postponement of their event	To be done in the next quarter	
PORTFOLIO OF EVIDENCE							Attendance Registers, invites and Minutes	Attendance Registers, invites and Minutes				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.6 Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Enhanced Focus on Vulnerable Citizens	Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Completion of Special Programmes Implementation Plan	Number of successful completed programmes	R282 700	Conduct 1 awareness campaign to eliminate stigma	1 Conduct 1 World AIDS Day 2. Conduction of 1	 Achieved	N/A	N/A	Attendance register, photos and report

								Inkciyo camp					
PORTFOLIO OF EVIDENCE								Attendance Registers, photos and report	Attendance Registers, photos and report				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.6 Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Enhanced Focus on Vulnerable Citizens	Special Programmes (Youth, Women, Children, Elderly, Military Veterans, People living with disabilities, HIV/Aids)	Completion of Special Programmes Implementation Plan	Number of successful completed programmes		Conduct 1 Women's day celebration	Conduct 16 days of activism for no violence against women and children	 Achieved	N/A	N/A	Attendance register, photos and report	
PORTFOLIO OF EVIDENCE								Attendance Registers, photos and report	Attendance Registers, photos and report				

A responsive, accountable, Inclusive municipal governance and administrative capacity	4.9 Communications and Public Relations	To ensure inclusive participation in all Municipal activities	Public Information Communication	Approved Communication Strategy and Policy in place	Number of successfully completed communication activities		1.Review communication Action Plan	1.Branding Material (Incl Welcome sign boards)	 Achieved	N/A	N/A	Delivery Note
PORTFOLIO OF EVIDENCE							Reviewed Communication Action Plan	Delivery Note				

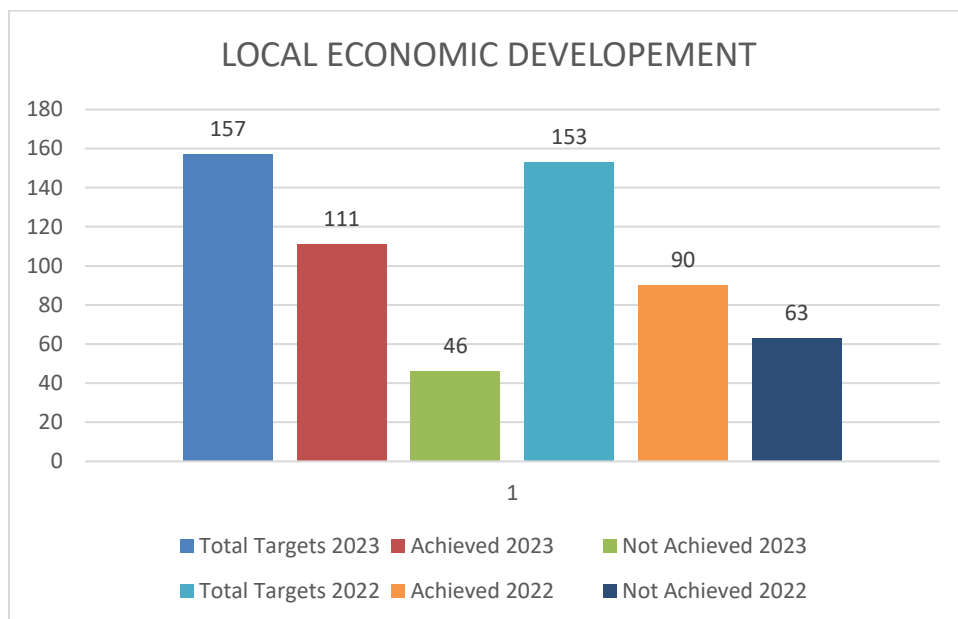
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.9 Communications and Public Relations	To ensure inclusive participation in all Municipal activities	Public Information Communication	Approved Communication Strategy and Policy in place	Number of successfully completed communication activities		Local Communicators Forum, Council Media training	Local Communicators Forum	 Achieved	N/A	N/A	Attendance Register
PORTFOLIO OF EVIDENCE							Attendance Register	Attendance Register				



A responsive, accountable, Inclusive municipal governance and administrative capacity	9 Communications and Public Relations	To ensure inclusive participation in all Municipal activities	Public Information Communication	Approved Communication Strategy and Policy in place	Number of successfully completed communication activities		Ob, 10Live reads, 1Radio slot and 1 Media Statement	Ob, 10Live reads, 1Radio slot and 1 Media Statement	 Achieved	N/A	N/A	OB, Live read radio invoices .Media Statement
PORTFOLIO OF EVIDENCE							OB, Live read radio invoices Media Statement	OB, Live read radio invoices .Media Statement				




Local Economic Development and Planning and Rural Development



The Local Economic Development and Planning and Rural Development consist of the following units: Agriculture, Tourism, and SMME, Planning and Rural Development). This department has since been amalgamated with the Planning Unit and it plays a twofold role, that of being a supporting department within the institution, and having service delivery orientated function.




The department set itself twenty-seven (27) key performance indicators for the mid-term of 2023_24 financial year, and the department managed to achieve twenty-two (22) of those and the other five (05) indicators were not met. The department's overall performance for the mid-term was at **81%** an improvement when compared to **78%** of the previous financial year mid-term performance.








LEDPARD												
STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2023/2024	KEY PERFORMANCE INDICATORS	ANNUAL BUDGET	Q1 Jul - Sept Projected Target	Q2 Oct - Dec	Achieved/not Achieved	Reasons for variance	Corrective measure	POE
							Projected Target	Projected Target				
To ensure universal access to basic socio-economic services to communities and households	1.4 Human Settlements	Low and middle-income housing needs met.	Improving administration of Housing beneficiaries	6004 housing beneficiaries administered (Housing Subsidy System)	% of up-to-date records	R 90 000,00	250 households registered	250 households registered	 Achieved	Target of 500 beneficiaries registered has been met		Report of the registered beneficiaries
PORTFOLIO OF EVIDENCE							Beneficiaries reflecting on the housing register	Beneficiaries reflecting on the housing register				
To ensure universal access to basic socio-economic services to communities and households	1.4 Human Settlements	Unlock access to adequate land for human settlements	Human settlement planning	Out-dated housing sector plan	Completed human settlements		Monitor the progress of the appointed service provider according to the Project Implementation Plan	Monitor the progress of the appointed service provider according to the Project Implementation Plan	 Achieved	Progress of the appointed service provider has been done		Progress Report
PORTFOLIO OF EVIDENCE							Progress report	Progress report				



To ensure universal access to basic socio-economic services to communities and households	Spatial planning and land use management					R 3 500 000,00	Municipal buildings maintained as per the building maintenance plan	Municipal buildings maintained as per the building maintenance plan	 Achieved	Report has been done on the buildings maintained		Building Maintenance report	
PORTFOLIO OF EVIDENCE								Building Maintenance report	Building Maintenance report				
To ensure universal access to basic socio-economic services to communities and households	Spatial planning and land use management					R 400 000,00	Develop specification, consultation with affected community members	Prepare draft advert for submission to local newspaper for small town establishment	 Achieved	Specification and draft advert has been prepared		Copy of specification Copy of Draft advert	
PORTFOLIO OF EVIDENCE								Specification report and attendance registers	Copy of draft advert				
To ensure universal access to basic socio-economic services to communities and households	Spatial planning and land use management			Spatial Planning And Land Use Management Act			Prepare a statutory applications register for all received and processed land use applications	Prepare a statutory applications register for all received and processed land use applications	 Achieved	Statutory application register on all received and processed applications has been done		Statutory applications register	



PORTFOLIO OF EVIDENCE							Statutory applications register / report	Statutory applications register / report				
To ensure universal access to basic socio-economic services to communities and households	Spatial planning and land use management			Available Relevant Data		R 495 000,00	Develop Specification to obtain Service provider to conduct GIS needs Assessment	Appointment of Service Provider	Not achieved	Service provider has not been appointed, ,	The service provider will be appointed in the next quarter	Copy of specification
PORTFOLIO OF EVIDENCE							Copy of Specification and Draft Advert	Copy of Appointment letter				
A strong and capable municipal administration	2.6 Performance management	A fully cascaded municipal-wide performance management system is implemented	A fully cascaded individual performance management	PMS policy and framework in place	Number of formal performance management to general workers.	R -	Quarter 1 individual performance evaluations conducted to Managers	Midterm individual performance evaluations conducted to Managers	 Achieved	Individual performance and evaluation conducted		Evaluation report, signed attendance Register
PORTFOLIO OF EVIDENCE							evaluation report and signed attendance Register	evaluation report and signed attendance Register		N/A		
To be a financially viable and sustainable municipality	3.2 Supply Chain Management	Supply chain management is effective and efficient	Effective, efficient and economical Supply chain	60% adherence to the procurement plan	% adherence to procurement plan	R -	80%	80%	 Achieved	80% procurement has been adhered to		updated and signed procurement plan


			managem ent										
PORTFOLIO OF EVIDENCE								Procuremen t plan progress report	Procureme nt plan progress report				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governan ce and Public Participati on	Improved municipal efficiency	Risk Managemen t	Strategic risk register developed	1 Strategic risk register submitted to Council	R -	Progress report on strategic risk register	Progress report on strategic risk register	 Achieved	Progress report on strategic risk register has been done		Progress report on strategic risk register	
PORTFOLIO OF EVIDENCE								Progress report on risk managemen t	Progress report on risk managemen t				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governan ce and Public Participati on	Improved municipal efficiency	Risk Managemen t	Operationa l risk register	% of risks mitigation measures implemented	R -	Developme nt of an operational risk register	Progress report on operationa l risk register and 20% of risks reduced.	 Achieved	Progress report on operational risk register has been done		Progress report on operational risk register	
PORTFOLIO OF EVIDENCE								Operational risk register	Operationa l risk register				
A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governan ce and Public Participati on	Improved municipal efficiency	Audit Action Plan	Managemen t report, audit report and audit action plan	% of Auditor General findings resolved	R -	60% of year 2023 AG findings resolved	N/A	 Achieved	The Department did not have an Audit finding		N/A	



PORTFOLIO OF EVIDENCE							Audit action plan progress report	N/A				
A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.1 Employment creation and poverty alleviation	Unemployment rate and the number of people living in poverty reduced by 25%	100 SMME Mentorship Programme	6 entrepreneurs already benefitting from the programme	Number of learning institutions benefitting	R 550 000,00	Identify and engage 6 high schools Monitor and provide inputs and equipment to the existing learning centres	Monitor and provide inputs and equipment to the existing learning centres	 Achieved	Identification and engaging 6 learning centres have been done Inputs and equipment have been delivered to the existing learning centres		Attendance register and delivery note for equipment
PORTFOLIO OF EVIDENCE							List of identified schools	Attendance register and delivery note for equipment				
A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.1 Employment creation and poverty alleviation	Unemployment rate and the number of people living in poverty reduced by 25%	100 SMME Mentorship Programme	7 entrepreneurs already benefitting from the programme	Number of SMMEs enterprises benefitting	R 1 699 000,00	Facilitate for the appointment of a service provider for the completion of the Brickmaking warehouse	N/A	 Achieved	A letter requesting the appointment of service provider has been written		N/A

PORTFOLIO OF EVIDENCE							Letter requesting for the appointment	N/A				
A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.1 Employment creation and poverty alleviation	Unemployment rate and the number of people living in poverty reduced by 25%	100 SMME Mentorship Programme	20 entrepreneurs already benefitting from the programme	Number of SMMEs enterprises benefitting	R 278 000,00	Develop specification for appointment of service provider to supply equipment	Develop Draft advert	 Achieved	Specification has been developed Draft Advert has been drafted		Draft Advert
PORTFOLIO OF EVIDENCE							Copy of specification	Draft Advert				
A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.1 Employment creation and poverty alleviation	Unemployment rate and the number of people living in poverty reduced by 25%	100 SMME Mentorship Programme	16 entrepreneurs already benefitting from the programme	Number of flea markets held	R 40 000,00	1 flea market event hosted	1 flea market event hosted	 Achieved	2 Flea markets hosted		Photos and report
PORTFOLIO OF EVIDENCE							Photos and report	Photos and report				
A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.1 Employment creation and poverty alleviation	Unemployment rate and the number of people living in poverty reduced by 25%	100 SMME Mentorship Programme	16 entrepreneurs already benefitting from the programme	Number of SMMEs enterprises benefitting	R 225 000,00	Identify beneficiaries	Identify needs for beneficiaries and copy of specification	 Achieved	Beneficiaries have been identified Specification has been developed		List of beneficiaries Copy of specification



PORTFOLIO OF EVIDENCE							List of identified beneficiaries	List of beneficiaries Copy of specification				
A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.1 Employment creation and poverty alleviation	Unemployment rate and the number of people living in poverty reduced by 25%	100 SMME Mentorship Programme	Existing trained beneficiaries in confectionary industry	Number of confectionary projects supported	R 300 000,00	Develop Specification for confectionary project	Draft advert for supply and delivery of confectionary equipment and inputs	 Achieved	Specification has been developed Draft advert has been drafted		Copy of specification Copy of Draft advert
PORTFOLIO OF EVIDENCE							Copy of specification	Copy of Draft advert				
A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.1 Employment creation and poverty alleviation	Unemployment rate and the number of people living in poverty reduced by 25%	100 SMME Mentorship Programme	16 entrepreneurs already benefitting from the programme	Number of business awards programme held	R 650 000,00	Identify Beneficiaries	Evaluation of eligible Businesses	 Achieved	Identification of beneficiaries and evaluation of businesses has been done.		List of beneficiaries Copy of Evaluation Report
							List of beneficiaries	Copy of Evaluation Report				


A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.2 Strategic economic sector growth and development	Strategic economic sectors (agriculture and forestry, mining, Tourism, Retail) targeted for valued added growth and development	Support 50 small-scale agricultural manufacturers	There are existing programmes currently supported	Number of hectares fenced	R 1 642 000,00	Specification and establishment of Project Steering Committee to 7 wards	7 PSC meeting convened and delivery of fencing material	 Achieved	Specification has been developed 7 PSC meetings convened		List of Project Steering Committee members, specification report Agenda, attendance register and minutes and delivery note
PORTFOLIO OF EVIDENCE							List of Project Steering Committee members, specification report	Agenda, attendance register and minutes and delivery note				
A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.2 Strategic economic sector growth and development	Strategic economic sectors (agriculture and forestry, mining, Tourism, Retail) targeted for valued added growth and development	Support 50 small-scale agricultural manufacturers	There are existing programmes currently supported	Number of wards supplied with inputs	R 1 300 000,00	Conduct social facilitation, develop specification	Delivery of agricultural inputs to 13 wards	 Achieved	Specification has been developed Agricultural inputs have been delivered to the 13 wards		List of PSC Members and specification report Delivery note

PORTFOLIO OF EVIDENCE							List of PSC Members and specification report	Delivery note				
A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.2 Strategic economic sector growth and development	Strategic economic sectors (agriculture and forestry, mining, Tourism, Retail) targeted for valued added growth and development	Support 50 small-scale agricultural manufacturers	There are existing programmes currently supported	Number of agricultural shows held	R 1000 000,00	Engagement with farmers	Formation of PSC	 Achieved	Engagement sessions with farmers has been conducted PSC has been established		Attendance register, List of farmers List of PSC Members, minutes
PORTFOLIO OF EVIDENCE							Attendance register, List of farmers	List of PSC Members, minutes				

A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.2 Strategic economic sector growth and development	Strategic economic sectors (agriculture and forestry, mining, Tourism, Retail) targeted for valued added growth and development	Support 50 small-scale agricultural manufacturers	There are existing programmes currently supported	Number of agricultural small-scale manufacturers supported	R 1 300 000,00	Issue Expression of interest	Assessment and identification of farmers	 Achieved	Expression of interest was issued Identification and assessment of farmers has been done		List of Assessed and identified farmers
PORTFOLIO OF EVIDENCE							Proposals	List of assessed and identified farmers				
A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.2 Strategic economic sector growth and development	Strategic economic sectors (agriculture and forestry, mining, Tourism, Retail) targeted for valued added growth and development	Aquaculture farming development	No existing farms	Number of aquaculture farms established	R 200 000,00	Develop specification for the appointment to develop business plan for aquaculture project	N/A	 Achieved	Specification has been developed Service provider has been appointed to conduct feasibility study for aquaculture project		Copy of Specification and Draft

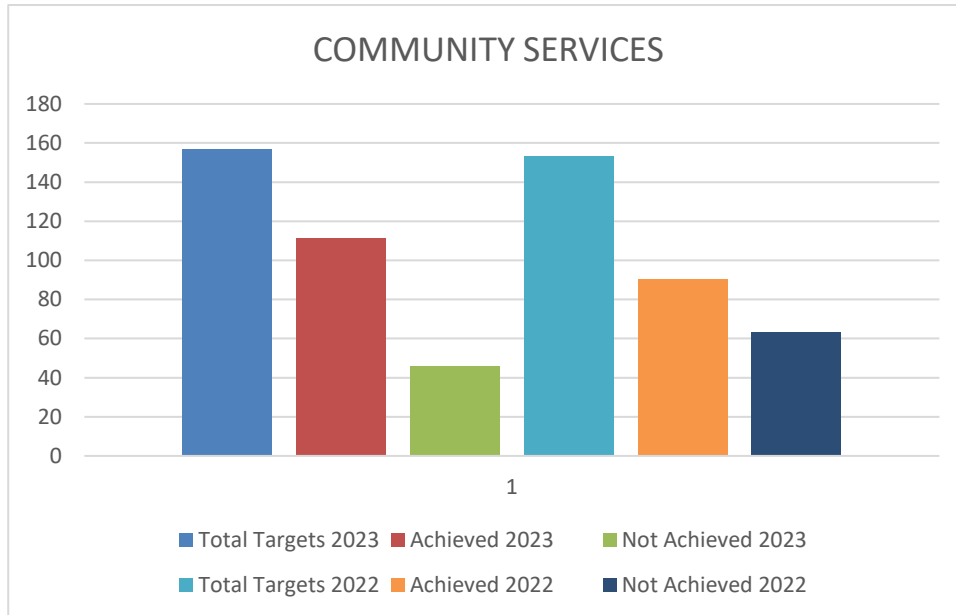
PORTFOLIO OF EVIDENCE							Copy of Specification and Draft advert					
A thriving economy that creates wealth, employment, and sustainable livelihoods for all												
5.2 Strategic economic sector growth and development	Strategic economic sectors (agriculture and forestry, mining, Tourism, Retail) targeted for valued added growth and development	Tourism sector development	No of tourist attractions	Increase in number of tourists	515 000,00	R	Beneficiaries showcasing at Grahamstown national arts festival	Beneficiaries showcasing at Macufe	Not achieved	Beneficiaries exhibited their products at Grahamstown National Arts festival Macufe festival was cancelled and it will no longer take place	Tourism shows should not be detailed or specified in the SDBIP	Copy of attendance register
PORTFOLIO OF EVIDENCE							Copy of attendance register	Copy of attendance register				

A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.2 Strategic economic sector growth and development	Strategic economic sectors (agriculture and forestry, mining, Tourism, Retail) targeted for valued added growth and development	Tourism sector development	No of tourist attractions	number of tourism events held	R 282 500,00	Host Tourism event	No target	 Achieved	Tourism event hosted		Attendance register and Report
PORTFOLIO OF EVIDENCE							Attendance register and Report	N/A				
A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.2 Strategic economic sector growth and development	Strategic economic sectors (agriculture and forestry, mining, Tourism, Retail) targeted for valued added growth and development	Tourism sector development	No of tourist attractions	number of Horse Raising events held	R 690 000,00	No target	Host Bajodini Horse Racing event	 Achieved	Bajodini horse racing was hosted on December 26, 2023		Report
PORTFOLIO OF EVIDENCE							N/A	Report				


A thriving economy that creates wealth, employment, and sustainable livelihoods for all	5.3 Institutional Municipal Capacity	Enhance institutional capacity to drive LED	LED Forum Capacity Building	Number LED capacity building programmes	Number of LED Forum engagement sessions held	R 63 600,00	1 LED Forum	1 LED Forum	 Achieved	2 LED Fora hosted		Attendance register and report
PORTFOLIO OF EVIDENCE			Attendance register and report	Attendance register and report								

Community Services:

For the mid-term of 2023_24 financial year, the Department of Community Services Department set itself thirty-three (34) targets. The department managed to achieve twenty (20) of those, whilst fourteen (14) were not achieved. The departments overall performance for the period under review was at **59%**, this was a significant improvement when compared to **48%** of the previous financial year Mid Term performance.



COMMUNITY SERVICES

NATIONAL KEY PERFORMANCE AREAS	LEAD DEPARTMENT	STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2023/2024	KEY PERFORMANCE INDICATORS	ANNUAL BUDGET	Q1 Jul - Sept Projected Target	Q2 Oct - Dec	Achieved/ not Achieved	Reasons for variance	Corrective measure	POE
									Projected Target					
1. DELIVERY ON BASIC SERVICES	Community Services	To ensure universal access to basic socio-economic services to communities and households	1.5 Waste Management	To ensure full compliance with waste management laws and regulations	Effective Integrated Waste Management Planning [IWMP]	IWMP under review	Progress towards full implementation (IWMP)		Submission of draft IWMP for adoption	Submission of final IWMP for adoption	 Achieved	N/A	N/A	Report signed
POE									Report signed by HOD	Report signed by HOD				
DELIVERY ON BASIC SERVICES	Community Services	To ensure universal access to basic socio-economic services to communities and households	Waste Management	To ensure full compliance with waste management laws and regulations	Effective Integrated Waste Management Planning	Qumbu and Tsolo Municipal sites and streets	6 grass cutting machines and 4 chain saws purchased		Develop specification of 6 grass cutting machines and 4 chain saws	Facilitate the appointment of a service provider	Achieved	N/A	N/A	Progress
PROGRESS									Signed specification	Progress report				
Delivery of basic services	Community Services	To ensure universal access to basic socio-economic services to communities and households	Waste Management	To ensure full compliance with waste management laws and regulations	Effective Integrated Waste Management Planning	EPWP programmes	120 job opportunities created		Advertisement of 120 EPWP Jobs	Appointment and signing of 120 Contracts for EPWP employees.	Not Achieved	Appointment Delays	N/A	N/A

POE									Signed advert	Signed EPWP contracts					
Delivery of basic services	Community Services	To ensure universal access to basic socio-economic services to communities and households	Waste Management	To ensure full compliance with waste management laws and regulations	Effective Integrated Waste Management Planning	EPWP programmes	80 job opportunities created		Appointment and Signing of contracts	Daily street cleaning	Achieved	N/A	N/A	Report signed by HOD	
EPORT								POE							
Delivery of basic services	Community Services	To ensure universal access to basic socio-economic services to communities and households	Waste Management	To ensure full compliance with waste management laws and regulations	Effective Integrated Waste Management Planning	Personnel in place	8 clean up campaigns conducted		2 clean-up campaigns conducted (1 in Qumbu and 1 in Tsolo)	2 clean-up campaigns conducted (1 in Qumbu and 1 in Tsolo)	Achieved	N/A	N/A	Attendance and report signed by HOD	
POE									Attendance register and Report signed by HOD	Attendance register and Report signed by HOD					
Delivery of basic services	Community Services	To ensure universal access to basic socio-economic services to communities	Waste Management	To ensure full compliance with waste management laws and regulations	Effective Integrated Waste Management Planning	Personnel in place	8 Awareness Campaigns conducted		Conduct 2 waste management awareness campaigns for business (1	Conduct 2 waste management awareness campaigns for business (1	Achieved	N/A	N/A	Attendance and Report signed by HOD	

		and households							in Tsolo and 1 in Qumbu) Development of specification	in Tsolo and 1 in Qumbu).				
POE									Report signed by HOD and attendance register	Report signed by HOD and attendance register				
Delivery of basic services	Community Services	To ensure universal access to basic socio-economic services to communities and households	Waste Management	To ensure full compliance with waste management laws and regulations	Effective Integrated Waste Management Planning	Personnel in place	Number of bins and hooked bins delivered		Develop specification	Facilitate the appointment of a service provider	Achieved	N/A	N/A	Report signed by HOD
POE									Report signed by HOD	Report signed by HOD				
1. DELIVERY ON BASIC SERVICES	Community Services	To ensure universal access to basic socio-economic services to communities and households	1.5 Waste Management	To ensure full compliance with waste management laws and regulations	Effective Integrated Waste Management Planning.	2 200 households serviced	Number of services households per week		Daily collection of refuse in 2200 Households. Development of specification.	Daily collection of refuse in 2200 Households, facilitate the appointment of a service provider and delivery	Not Achieved	Procurement Delays	N/A	Delivery report signed by HOD

POE									Delivery note and reports signed by HOD,	Delivery note and reports signed by HOD,				
Delivery on Basic Services	Community Services	To ensure universal access to basic socio-economic services to communities and households	Social Services and Infrastructure	To facilitate procurement of 40 trees and ensure monthly grass cutting	Procurement of 40 trees and grass cutting in Tsolo and Qumbu	Qumbu and Tsolo urban Streets	Qumbu and Tsolo Streets and Municipal offices		Facilitate the Appointment of service provider for the purchasing of 60 trees and monthly grass cutting in Qumbu and Tsolo offices	Delivery and Planting of 60 trees (30 in Tsolo and 30 in Qumbu) and monthly grass cutting in Qumbu and Tsolo offices	Achieved	N/A	N/A	Delivery report si
POE									Report signed by HOD	Delivery note and report signed by HOD				
1. DELIVERY ON BASIC SERVICES	Community Services	To ensure universal access to basic socio-economic services to communities and households	1.5 Waste Management	To ensure compliance with waste regulations (NEMA)	Landfill site rehabilitation	Licensed landfill site	Operational landfill site		Rehabilitation of landfill site as per NEMA requirements	Rehabilitation of landfill site as per NEMA requirements	Achieved	N/A	N/A	Report si

EPORT								Report signed by HOD	Report signed by HOD				
1. DELIVERY ON BASIC SERVICES	Community Services	To ensure universal access to basic socio-economic services to communities and households	1.7 Social Services and Infrastructure	To facilitate construction of two libraries and maintain the existing libraries	Promotion of a culture of life-long learning	No promotional activities have currently undertaken	Number of successfully completed services	Conduct 1 international literacy Day	Conduct 1 holiday programme and Funda Mzantsi Championship	Achieved	N/A	N/A	Attendance and report HOD
POE								Attendance register and Report signed by HOD	Attendance register and Report signed by HOD				
Delivery on Basic Services	Community Services	To ensure universal access to basic socio-economic services to communities and households	Social Services and Infrastructure	To manage transport services in an integrated way	Transport Management Services and Traffic Management	Promotion of healthy and safe environment	Traffic Section	Facilitate the Construction of Traffic Offices	Facilitate the Construction of Traffic offices	Not Achieved	N/A	N/A	N/A
POE								Report signed by HOD	Report signed by HOD				
Delivery on basic Services	Community Services	To ensure universal access to basic socio-economic services to communities and households	Social Services and Infrastructure	To manage transport services in an integrated way	Transport Management Services and Traffic Management	Traffic Section	Tools and equipment purchased	Development of specification	Facilitate the appointment of a service provider	Not Achieved	Delays on the registration Processes	N/A	N/A
POE								Report signed by HOD	Report signed by HOD				

1. DELIVER Y ON BASIC SERVICES	Community Services	To ensure universal access to basic socio-economic services to communities and households	1.7 Social Services and Infrastructure	To manage transport services in an integrated way	Transport Management Services and Traffic Management	Registering Authority in Place	Number of licensed and registered motor vehicles		Licensing of 250 and registration of 10 vehicles	Licensing of 250 and registration of 10 vehicles	Achieved	N/A	N/A	RD321 F
POE									RD321 Report	RD321 Report				
1. DELIVER Y ON BASIC SERVICES	Community Services	To ensure universal access to basic socio-economic services to communities and households	1.7 Social Services and Infrastructure	To manage transport services in an integrated way	Transport Management Services and Traffic Management	Driving License Testing Centre (DLTC) in place	Number of learner driver licence tests completed		Testing 150 learners license and 300 driving licenses	Testing 150 learners license and 300 driving licenses	Achieved	N/A	N/A	RD321
POE									RD323 Report	RD323 Report				
1. DELIVER Y ON BASIC SERVICES	Community Services	To ensure universal access to basic socio-economic services to communities and households	1.7 Social Services and Infrastructure	To manage transport services in an integrated way	Transport Management Services and Traffic Management	Existence of testing route and manoeuvres.	Number of signs and markings maintained		Develop specification	Facilitate the appointment of a service provider	Achieved	N/A	N/A	Report si
POE									Specification report	Report signed by HOD				

Delivery on Basic Services	Community Services	To ensure universal access to basic socio-economic services to communities and households	Social Services and Infrastructure	To manage pound and cemeteries adequately	To manage pound and cemeteries adequately	2 pounds existing in Qumbu and Tsolo	Number of animal feed and medicine purchased	Develop Specification for Animal Medicine.	Facilitate the appointment of a Service provider.	Achieved	N/A	N/A	Report signed by HOD
POE								Development of specification for Animal Feed	Facilitate the Appointment of a Service provider	Achieved	N/A	N/A	Report signed by HOD
Delivery on Basic Services	Community Services	To ensure universal access to basic socio-economic services to communities and households	Social Services and Infrastructure	To manage pound and cemeteries adequately	To manage pound and cemeteries adequately	2 pounds existing in Qumbu and Tsolo	Number of impounded stray animals	Impounding of 250 stray animals	Impounding of 250 stray animals,	Achieved	N/A	N/A	Attendance and Report by HOD
POE								Development of specification	Facilitate the appointment of a service provider				Report signed by HOD and pound register
Delivery on Basic Services	Community Services	To ensure universal access to basic socio-	Social Services and Infrastructure	To manage pound and cemeteries adequately	To manage pound and cemeteries adequately	2 pounds existing in Qumbu and Tsolo	Number of pounds fenced	Development of specification	Maintenance of both pounds	Not achieved	Delays with the appointed	N/A	N/A

		economic services to communities and households							on of both pounds	(Qumbu and Tsolo)		service provider		
POE										Specificati on report signed	Report signed by HOD			
1. DELIVER Y ON BASIC SERVICES	Communit y Services	To ensure universal access to basic socio-economic services to communities and households	1.7 Social Services and Infrastructur e	To manage pound adequately	To manage pound adequately.	2 pounds existing in Qumbu and Tsolo	Number of compliant, accessible and fully utilised pounds		Facilitate Subdivisio n and rezoning of municipal pounds.	Facilitate Develop designs and plans of municipal pounds.	Not achiev ed	N/A	N/A	N/A
POE										Report signed by HOD	Report signed by HOD			
DELIVERY ON BASIC SERVICES	Community Services	To ensure universal access to basic socio-economic services to communities and households	Social Services and Infrastructur e	To manage cemeteries adequately	To manage cemeteries adequately	2 cemeteries in existence	Number of complai nt and fully protecte d cemeteri es		Tagging of 50 graves	Tagging of 50 graves	Achiev ed	N/A	N/A	Register signed b
E POE										Report signed by HOD and register	Report signed by HOD and register			
1. DELIVER Y ON BASIC SERVICES	Communit y Services	To ensure universal access to basic socio-economic	1.7 Social Services and Infrastructur e	To manage pound and cemeteries adequately	To manage pound and cemeteries adequately	2 cemeteri es in existen ce.	Number of complaint and fully protected cemeteries		Facilitate the Subdivisio n and rezoning of	Facilitate the Developm ent of designs	Not Achiev ed	Delays due to Land Claims	To sick assista nce from	N/A

		services to communities and households							1 cemetery and 1 pauper burial site	and plans for 1 cemetery and 1 pauper burial site				Planning Department
POE										Report signed by HOD	Report signed by HOD			
1. DELIVERY ON BASIC SERVICES	Community Services	To ensure universal access to basic socio-economic services to communities and households	1.9 Community Safety and security	To ensure communities are safe from crime and violence in their homes	Community lead Safety and security programmes	Existence of community safety strategy	Active participation of community in community safety programmes.		Convene 1 community safety forum meeting	Conduct 1 community safety awareness campaign	Achieved	N/A	N/A	Report signed and Attended Register
POE										Report signed by HOD and attendance registers	Report signed by HOD and attendance registers			
DELIVERY ON BASIC SERVICES	Community Services	To ensure universal access to basic socio-economic services to communities and households	Community Safety and security	To ensure communities are safe from crime and violence in their homes	Protecting municipal assets and facilities	No Baseline	100% reduction in cases of theft/damage to municipal properties		Development of specification of surveillance cameras	Facilitate the Installation of surveillance cameras municipal and Pound sites	Achieved	N/A	N/A	Report signed
POE										Specification on report	Report signed by HOD			

1. DELIVER Y ON BASIC SERVICES	Community Services	To ensure universal access to basic socio-economic services to communities and households	1.9 Community Safety and security	To ensure communities are safe from crime and violence in their homes	Protecting municipal assets and facilities	Existence contracted security provider.	100% reduction in cases of theft/damage to municipal properties		Convene 1 quarterly meeting with security companies and provision of security to the municipal premises	Convene 1 quarterly meeting with security and the advertisement of security services	Achieved	N/A	N/A	Attendance and Report HOD
POE									Report signed by HOD	Report signed by HOD and Attendance Register				
2: INSTITUTIONAL CAPACITY BUILDING AND TRANSFORMATION	All	A strong and capable municipal administration	2.6 Performance management	A fully cascaded municipal-wide performance management system is implemented	A fully cascaded individual performance management	PMS policy and framework in place	Number of formal performance management to general workers.		signing of 2 performance agreements signed by managers and individual annual and 4 quarterly performance evaluation conducted to managers	Quarter 1 individual performance evaluations conducted to managers	Achieved	N/A	N/A	Signed performance agreement
POE									signed performance agreements by	signed performance agreements by				

									managers and individuals	managers and individuals				
3. SOUND FINANCIAL MANAGEMENT	Community Services	To be a financially viable and sustainable municipality	3.1 Maximise Municipal Financial Resources	To increase contribution of own operational revenue to municipal financial resources	Maximising Revenue collection	25% annual collection	Monthly collection rate		Collection of R50 000 on traffic fines	Collection of R50 000 on traffic fines	Not Achieved	Due to Non-payment by drivers or Vehicle owners and cancellation by the magistrate office	To facilitate the meeting with Magistrate office	Report s
POE									Report signed by HOD	Report signed by HOD				
SOUND FINANCIAL MANAGEMENT		To be a financially viable and sustainable municipality	Maximise Municipal Financial Resources	To increase contribution of own operational revenue to municipal financial resources	Maximising Revenue collection	20% of traffic fines issued	Monthly traffic fines issued		issue 250 traffic fines tickets and 15 warrant of arrests	issue 250 traffic fines tickets and 15 warrant of arrests	Achieved	N/A	N/A	Report s
POE									Report signed by HOD	Report signed by HOD				
3. SOUND FINANCIAL MANAGEMENT	All	To be a financially viable and sustainable municipality	3.2 Supply Chain Management	Supply chain management is effective and efficient	Effective, efficient and economical Supply chain management	60% adherence to the procurement plan	% adherence to procurement plan		80%	80%	Achieved	N/A	N/A	Pr
POE									Procurement plan	Procurement plan				

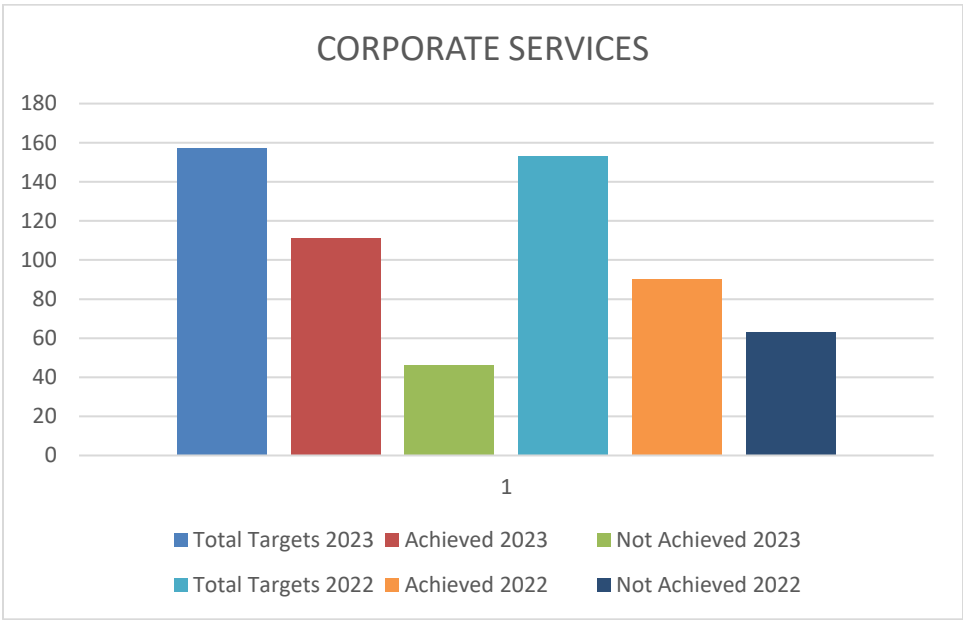
								progress report	progress report				
4. GOOD GOVERNANCE AND PUBLIC PARTICIPATION	All	A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Risk Management	Strategic risk register developed	1 Strategic risk register submitted to Council	N/A	N/A				
POE								N/A	N/A				
4. GOOD GOVERNANCE AND PUBLIC PARTICIPATION	All	A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Risk Management	Operational risk register	% of risks mitigation measures implemented	Development of an operational risk register	Progress report on operational risk register and 20% of risks reduced.	Achieved	N/A	N/A	Report signed by HOD
POE								Report signed by HOD	Report signed by HOD				
4. GOOD GOVERNANCE AND PUBLIC PARTICIPATION	All	A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Contract Management	Service level agreements and contracts	Number of monthly reports produced on performance of service providers	3 reports	3 reports	Achieved	N/A	N/A	Report signed by HOD
POE								Report signed by HOD	Report signed by HOD				

4. GOOD GOVERNANCE AND PUBLIC PARTICIPATION	All	A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Audit Action Plan	Management report, audit report and audit action plan	% of Auditor General findings resolved		60% of year 2023 AG findings resolved	N/A	Achieved	N/A	N/A	Report s
POE										Report signed by HOD	Report signed by HOD			
4. GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Community Services	A responsive, accountable, Inclusive municipal governance and administrative capacity	4.7 Policies and by-laws	Stable governance based on the respect for the rule of law	Enforcement of National Road Traffic Act	National Road Traffic Act, Road Traffic Act	Compliance, order and respect the rule of law in the Municipality	R0	Enforcement of National Road Traffic Act	Enforcement of National Road Traffic Act	Achieved	N/A	N/A	Report s
POE										Report signed by HOD	Report signed by HOD		Report signed by HOD	


Corporate Services

This is one department that is meant to ensure institutional capacity building and transformation. Indeed, the focus of its objectives as set out in the SDBIP illustrates that endeavours to reach such determination should be seen and felt by all the relevant stakeholders.


For the term under review, the department of corporate services had about twenty-eight (28) indicators on their scorecard. From the twenty-eight (28) indicators, the department was able to deliver positive results to twenty-three (23) of these, whilst five (05) indicators were not achieved. The departments overall performance for the term under review was at **82%**. This is a slight decrease when compared to **84%** of the previous financial year mid-term performance.






CORPORATE SERVICES



<i>STRATEGIC GOAL</i>	<i>PRIORITY AREA</i>	<i>MUNICIPAL OBJECTIVE</i>	<i>MUNICIPAL PROGRAM</i>	<i>BASELINE 2022/2023</i>	<i>KEY PERFORMANCE INDICATORS</i>	<i>ANNUAL BUDGET</i>	<i>Q1 Jul - Sept Projected Target</i>	<i>Q2 Oct - Dec Projected Target</i>	<i>Achieved / not achieved</i>	<i>Actual achievement</i>	<i>Reasons for variance</i>	<i>Corrective measure</i>	<i>POE</i>
To build a strong and capable municipal administration	Human resources alignment and development	To review and ensure maintain an IDP-aligned organisational structure by 30 June 2024 and beyond.	Organisational review and Alignment	Current organogram not aligned to the IDP	Current organogram council approved	NIL	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PORTFOLIO OF EVIDENCE							N/A	N/A					
To build a strong and capable municipal administration	Human resources alignment and development	To review and ensure maintain an IDP-aligned organisational structure by 30 June 2024 and beyond.	Job Evaluation	Job descriptions completed. Evaluation underway	Number of reports prepared on the implementation of the job grading and placement	NIL	N/A	One (1) report prepared on the number of audited and confirmed posts	 Achieved	14 Corporate Services Job descriptions submitted, audited and confirmed by the PAC meeting of 27 Nov-1Dec 2023.	N/A	N/A	Job evaluation report submitted.


							N/A	Report from PAC about the approved posts.					
To build a strong and capable municipal administration	Performance management	To review current, and implement a fully cascaded municipal-wide performance management system by 30 June 2024	Performance management	PMS policy and framework in place	Number of signed performance agreements and plans by 30 June 2024	NIL	Signing of Performance agreements and plans	N/A	N/A	N/A	N/A	N/A	N/A
PORTFOLIO OF EVIDENCE							Signed performance agreements and plans.						


To build a strong and capable municipal administration	Human resources alignment and development	To review and ensure maintain an IDP-aligned organisational structure by 30 June 2024 and beyond	Skills Development and capacity building of personnel	WSP and Training Development Policy	No of Councillors successfully completed skills programmes by 30 June 2024	R2,2000 000	Development of specification and submit to SCM unit	Five (5) Cllrs and one (1) traditional leader attended skills programmes.	 Achieved	Specification signed on the 03 July 2023. 12 Cllrs and 1 traditional leader trained on conflict management on the 2 nd – 6 th Oct 2023. 2 Cllrs trained on First Aid 1 st 2 nd & 3 rd on the 13-17 Nov 2023	N/A	N/A	Signed specification Signed attendance register bearing the names of Members of council trained and certificates
PORTFOLIO OF EVIDENCE							Signed specification	Signed attendance register bearing the names of Members of council trained and certificates					


To build a strong and capable municipal administration	Human resources alignment and development	To review and ensure maintain an IDP-aligned organisational structure by 30 June 2024 and beyond	Skills Development and capacity building of personnel	WSP and Training Development Policy	No of employees successfully completed skills programmes by 30 June 2024	R1,240 000	Five (5) Municipal officials attended skills programmes	Development of specification and submit to SCM unit	 Achieved	15 Employees trained on advanced Excel on the 17-21 July 2023. Specification signed on the 30 Oct 2023	N/A	N/A	Signed attendance registers bearing the names of officials and certificates Signed specification
PORTFOLIO OF EVIDENCE							Signed attendance registers bearing the names of officials and certificates	Signed specification					
To build a strong and capable municipal administration	Human resources alignment and development	To review and ensure maintain an IDP-aligned organisational structure by 30 June 2024 and beyond	Skills Development and capacity building of personnel	WSP and Training Development Policy	No of employees, Cllrs and traditional leaders funded for formal qualifications by 30 June 2024	R 500 000	N/A	Development of bursary advert	 Achieved	Advert signed on the 3 rd October 2023	N/A	N/A	Signed advert
PORTFOLIO OF EVIDENCE							N/A	Signed advert					


To build a strong and capable municipal administration	Human resources alignment and development	To review and ensure maintain an IDP-aligned organisational structure by 30 June 2024 and beyond	Institutional Transformation	Employment Equity Plan	Reviewed employment equity plan and submission of the report to Department of Labour by 30 June 2024	R 4600	N/A	Review Employment Equity plan and submit to the Municipal Manager for signature.	 Achi eved	EE Plan reviewed and signed by the Municipal Manager on the 8th Dec 2023	N/A	N/A	Signed EEP by Municipal Manager
PORTFOLIO OF EVIDENCE							N/A	Signed EEP by Municipal Manager					
	Institutional policies and systems	To align institutional policies and systems with best practise in local government by 30 June 2024	Develop, Review and Implement HR Policies and procedure manuals	Approved institutional policies and systems	Number of new and reviewed institutional policies and systems with best practise in local government by 30 June 2024	R 2,076 935	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PORTFOLIO OF EVIDENCE							N/A	N/A					


To build a strong and capable municipal administration	OHS and Employee wellness	To promote a health and wellness culture among Councillors and municipal employees	Sound OHS and Wellness environment	OHS policy and EAP systems are in place	Number of wellness programmes conducted by 30 June 2024	R500 000	N/A	One (1) Team building for employee and Councillors	 Not Achieved	N/A	This was under budgeted	To be considered in the next quarter	Signed attendance register for team building and report
							N/A	Signed attendance registers for team building and report.	N/A				
To build a strong and capable municipal administration	OHS and Employee wellness	To promote a health and wellness culture among Councillors and municipal employees	Sound OHS and Wellness environment	OHS policy and EAP systems are in place	Number of risk assessment conducted by 30 June 2024	NIL	One (1) Risk assessment report of building and worksites and one compliance letters issued to ensure compliance with OHS Act	One (1) Risk assessment report of building and worksites and one compliance letters issued to ensure compliance with OHS Act	 Achieved	Risk conducted on the 19 September, 22 November 2023.	N/A	N/A	site visits signed by site representative, site visit report and signed compliance letters.
PORTFOLIO OF EVIDENCE							Proof of site visits signed by	Proof of site visits signed by					


							site representative, site visit report and signed compliance letters.	site representative, site visit report and signed compliance letters.					
To build a strong and capable municipal administration	OHS and Employee wellness	To promote a health and wellness culture among Councillors and municipal employees	Sound OHS and Wellness environment	OHS policy and EAP systems are in place	Number of extinguishers serviced by 30 June 2024	R 30 000	Development of specifications and submit to SCM unit	Servicing of 80 fire extinguishers	 Not Achieved	65 fire extinguishers serviced according to specification	Miscalculated number of fire extinguishers we have 65 instead of 80	N/A	Invoice and proof of payment.
PORTFOLIO OF EVIDENCE							Signed specifications.	Invoice and proof of payment					


To build a strong and capable municipal administration	OHS and Employee wellness	To promote a health and wellness culture among Councillors and municipal employees	Sound OHS and Wellness environment	OHS policy and EAP systems are in place	Number of Health and wellness education awareness by 30 June 2024	R20.000	Facilitate induction on employee on utilization of EAP	Two (2) Health and wellness education awareness	 Achieved	Conducted on the 28 th and 31 st August 2023. Breast cancer awareness on the 26 October 2023 and skin cancer awareness 11 December 2023	N/A	N/A	Attendance register, pictures and report signed by HOD. Proof of distributed educational material and report signed by HOD
PORTFOLIO OF EVIDENCE							Attendance register, pictures and report signed by HOD	Proof of distributed educational material and report signed by HOD					



To build a strong and capable municipal administration	Cleaning services	To promote clean and health workplace within municipal premises	Cleanliness of all municipal premises	Health and Safety regulations in place	Number of municipal premises properly cleaned by 30 June 2024	R1 500 000.00	N/A	Spring cleaning of municipal premises conducted	 Achieved	Cleaning was done on the 10 Nov 2023 at the Traffic department, 11 Nov Municipal town hall and registry offices. 17 Nov HR offices, on the 18 Nov toilets and reception area, 19 Nov LED offices	N/A	N/A	Signed report of spring cleaning and proof of payment of the services conducted
PORTFOLIO OF EVIDENCE							N/A	Signed report of spring cleaning and proof of payment of the services conducted					


To build a strong and capable municipal administration	Information and Communication Technology (ICT)	To ensure adequate availability of critical ICT Infrastructure and systems aligned with municipal strategy and governance policies	Sound ICT innovations and records management	ICT governance framework and policies in place	Number of documents collected for filling by 30 June 2024	NIL	Collection of all documents from one departmental section for filling	Collection of documents from one departmental section for filling	 Achieved	Collection of documents was successfully conducted from SCM office on the 12 Sept 2023, the Skills Development Office (SDL) during the 2 nd Quarter on the 10 th November 2023.	N/A	N/A	Proof of receipt of documents from one department, filling checklist signed by responsible official
PORTFOLIO OF EVIDENCE							Proof of receipt of documents from one department, filling checklist signed by responsible official	Proof of receipt of documents from one department, filling checklist signed by responsible official					


To build a strong and capable municipal administration	Labour relations	To strengthen and maintain good relations within the workplace	Strengthening of labour relations	Collective agreements and labour relations policy	No of successful LLF meetings convened by 30 June 2024.	R0.00	One (1) LLF meetings convened	One (1) LLF meetings convened	 Not Achieved	N/A	Due to quorum the meeting did not commence on the 29 November, 05 and 12 December 2023.	To be conducted in the next quarter	N/A
PORTFOLIO OF EVIDENCE							Minutes, attendance registers	Minutes, attendance register					


To build a strong and capable municipal administration	Public Participation	Ensure meaningful and effective stakeholder participation in municipal IDP and Budget processes.	Conduct public participation meetings	Public participation on policy	Number of public participation meetings conducted by 30 June 2024.	R 1 000 0000	Conduct Three (3) public participation meetings (Public participation, voter education awareness and Community education program)	Conduct Four (4) public participation meetings (Public participation, voter education awareness and 2 Community education program)	 Achi <u>eved</u>	1 st quarter on the 27 July 23 at Mdadukweni Ward 19; 10 Aug 23 Gungwana Ward 22; 23 Aug 23 Gwali Ward 26. 2 nd quarter on the 13 Nov 2023 at Cokomfeni Ward 23; 09 Nov 23 at Mfabantu Ward 8; 01 Dec Mpindweni ward 13 and Mbutho ward 26.	N/A	N/A	Signed minutes and attendance register reflecting
PORTFOLIO OF EVIDENCE							Signed minutes and attendance register reflecting ward numbers	Signed minutes and attendance register reflecting ward numbers					


To build a strong and capable municipal administration	Public Participation	Ensure meaningful and effective stakeholder participation in municipal IDP and Budget processes.	Conduct public participation meetings	Traditional leaders	Number of traditional leader's meetings and initiation awareness conducted by 30 June 2024.	R 618 500 000	N/A	Two (2) traditional leader's meeting conducted, and one (1) initiation awareness visits.	 Achieved	Traditional Leader's meetings were held on the 16/09/23 in Tsolo Municipal Boardroom and on the 23 and 24 Nov. 2023 at Dan's Lodge. Awareness visits were held in Little Flower S.S.S. and Ngqwala S.S.S. on the 06 & 07 November 2023	N/A	N/A	Signed minutes and attendance register reflecting traditional leaders
PORTFOLIO OF EVIDENCE							N/A	Signed minutes and attendance register reflecting traditional leaders					



To build a strong and capable municipal administration	Public Participation	Ensure meaningful and effective stakeholder participation in municipal IDP and Budget processes.	Conduct public participation meetings	Moral regeneration movement	Number of moral regeneration movement meetings and campaigns conducted by 30 June 2024.	R156 000.00	Conduct one (1) awareness campaign and meeting	Conduct one (1) awareness campaign and meeting	 Achieved	Held on the 13 Sept 2023 Debeza Ward 16. Held on the 07 Dec 2023 Lower Kroza Ward 14.	N/A	N/A	Signed minutes and attendance register
PORTFOLIO OF EVIDENCE							Signed minutes and attendance register	Signed minutes and attendance register					
To build a strong and capable municipal administration	Public Participation	Ensure meaningful involvement of Traditional leader's programs in municipal affairs.	Number of Heritage events hosted	Previously hosted heritage events	Number of Heritage event hosted by 30 June 2024.	R442 500.00	Development of Specifications for the heritage event and submit to SCM unit.	Conduct one Heritage event.	 Achieved	Specification signed on the 1 August 2023. Heritage event Held on the 07 Dec 23 at Lower Kroza Ward 14	N/A	N/A	Signed specifications Signed heritage Report
PORTFOLIO OF EVIDENCE							Signed specifications	Signed heritage Report					



To build a strong and capable municipal administration	Public Participation	Ensure meaningful and effective stakeholder participation in municipal IDP and Budget processes.	Conduct ward committee trainings	Ward committee trainings	Number of ward committee members trained by 30 June 2024.	R551 000.00	Development of specifications for the ward committee training and submit to SCM unit.	65 ward committee members attended skills programme	 Achi <u>eved</u>	On the 2 Aug 2023. 65 ward committees trained on ward committee governance on the 13-17 Nov 2023. 65 ward committees trained leadership on the 20-24 November 2023. 65 ward committees trained on end user computing on the 27 Nov to 8 Dec 2023	N/A	N/A	Signed specifications Signed attendance registers bearing the names of ward committee members and certificates
PORTFOLIO OF EVIDENCE							Signed specifications	Signed attendance registers bearing the names of ward committee members and certificates					



To build a strong and capable municipal administration	Information and Communication Technology (ICT)	To ensure adequate availability of critical ICT Infrastructure and systems aligned with municipal strategy and governance policies	Sound ICT innovations and records management	ICT governance framework and policies in place	Council Chambers recording system installed by 30 June 2024	R1 500 000	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PORTFOLIO OF EVIDENCE							N/A	N/A					
To build a strong and capable municipal administration	Information and Communication Technology (ICT)	To ensure adequate availability of critical ICT Infrastructure and systems aligned with municipal strategy and governance policies	Sound ICT innovations and records management	ICT governance framework and policies in place	Number of ICT tools of trade procured by 30 June 2024	R1 900 000	Development of terms of reference and submit to SCM for advertisement	Follow up on SCM processes for advertisement and appointment	 Achieved	Terms of references has been developed, signed and approved by the specification committee, currently waiting for municipal managers approval.	N/A	N/A	Signed terms of reference , progress report.
PORTFOLIO OF EVIDENCE							Signed terms of reference	progress report					

To build a strong and capable municipal administration	Information and Communication Technology (ICT)	To ensure adequate availability of critical ICT Infrastructure and systems aligned with municipal strategy and governance policies	Sound ICT innovations and records management	ICT governance framework and policies in place	Intranet developed by 30 June 2024	R400 000	Development of terms of reference and submit to SCM for advertisement	Follow up on SCM processes for advertisement and appointment	 Achieved	Terms of references were developed, signed and approved by the specification committee. The advert was issued and closed on the 17 November 2023. Currently waiting for SCM processes to be concluded for appointment of the service provider.			Signed terms of reference,
PORTFOLIO OF EVIDENCE							Signed terms of reference	progress report					

To build a strong and capable municipal administration	Information and Communication Technology (ICT)	To ensure adequate availability of critical ICT Infrastructure and systems aligned with municipal strategy and governance policies	Sound ICT innovations and records management	ICT governance framework and policies in place	Reviewed and Implemented ICT Strategy by 30 June 2024	R750 000	Development of Terms of Reference and submit to SCM for advertisement	Follow up on SCM processes for advertisement and appointment	 Achieved	Terms of references were developed, signed and approved by the specification committee. The advert was issued and closed on the 17 November 2023. Currently waiting for SCM processes to be concluded for appointment of the service provider.	N/A	N/A	
PORTFOLIO OF EVIDENCE							Signed terms of reference	Progress report					

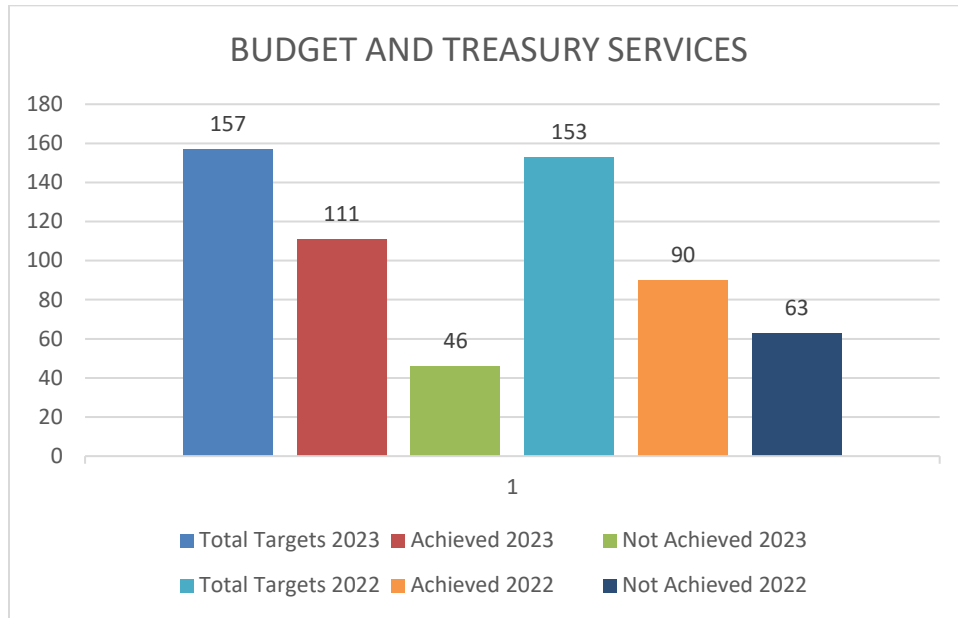
To build a strong and capable municipal administration	Information and Communication Technology (ICT)	To ensure adequate availability of critical ICT Infrastructure and systems aligned with municipal strategy and governance policies	Sound ICT innovations and records management	ICT governance framework and policies in place	Number of signed ICT Operations & Maintenance report registers by 30 June 2024	NIL	Submission of signed operations and maintenance report register	Submission of signed operations and maintenance report register	 Achieved	The operations and maintenance are being done on daily basis and consolidated to a monthly report reflecting all incident logged and the status	N/A	N/A	
PORTFOLIO OF EVIDENCE							Signed operations and maintenance report	Signed operations and maintenance report					
To build a strong and capable municipal administration	Information and Communication Technology (ICT)	To ensure adequate availability of critical ICT Infrastructure and systems aligned with municipal strategy and governance policies	Sound ICT innovations and records management	ICT governance framework and policies in place	Number of ICT Steering Committee meeting convened by 30 June 2024	R100.000	One (1) ICT Steering committee meeting	One (1) ICT Steering committee meeting	 Achieved	The ICT steering committee meetings are convened quarterly, the first and second quarterly meetings was held on 17 July and 19 October 2023	N/A	N/A	Minutes and attendance registers

PORTFOLIO OF EVIDENCE							Signed minutes and attendance registers	Signed minutes and attendance registers					
To be a financially viable and sustainable municipality	Supply Chain Management	Supply chain management is effective and efficient	Effective, efficient and economical Supply chain management	60% adherence to the procurement plan	% adherence to procurement plan	R0.00	20%	20%	 Achieved				
						NIL	Procurement plan progress report	Procurement plan progress report					
A responsive, accountable, Inclusive municipal governance and administrative capacity	Good Governance	Improved municipal efficiency	Risk Management	Strategic risk register developed	1 Strategic risk register submitted to Council	NIL	Annual submission of strategic register to council	Progress report on strategic risk register	 Achieved	N/A	N/A		Progress reports on risk management
PORTFOLIO OF EVIDENCE							Progress report on risk management	Progress report on risk management					




A responsive, accountable, Inclusive municipal governance and administrative capacity	Good Governance	Improved municipal efficiency	Risk Management	Operational risk register	% of risks mitigation measures implemented	NIL	Development of an operational risk register	Progress report on operational risk register and 20% of risks reduced.	 Achi <u>eved</u>					Operational risk register, progress report on risk management
PORTFOLIO OF EVIDENCE							Operational risk register	Progress report on risk management						
A responsive, accountable, Inclusive municipal governance and administrative capacity	Good Governance	Improved municipal efficiency	Contract Management	Service level agreements and contracts	Number of monthly reports produced on performance of service providers	NIL	3 reports developed	3 reports developed	 Achi <u>eved</u>					
PORTFOLIO OF EVIDENCE							3 reports	3 reports						

Budget and Treasury Office




Fourteen (14) targets were set in financial viability and management. The department managed to produce positive results on nine (09) indicators, whereas five (05) were not achieved. The departments overall performance for the mid-term was at **64%** a significant improvement from **56%** of the previous financial year Mid-Term performance.










BUDGET AND TREASURY OFFICE

NATIONAL KEY PERFORMANCE AREAS	LEAD DEPARTMENT	STRATEGIC GOAL	PRIORITY AREA	MUNICIPAL OBJECTIVE	MUNICIPAL PROGRAM	BASELINE 2021/2022	KEY PERFORMANCE INDICATORS	ANNUAL BUDGET	ANNUAL TARGET	Q1 Jul - Sept	Q2 Oct - Dec	Achieved/ Not Achieved	Reason for Variance	Corrective Measure	Portfolio of Evidence
										Projected Target	Projected Target				
1. DELIVER ON BASIC SERVICES	Budget and Treasury Office	To ensure universal access to basic socio-economic services to communities and households	1.2 Energy supply	All indigent people have access to free basic electricity (FBE)	Provide Free basic electricity (FBE)	Indigent register	Number of indigent households receiving FBE	R 3 815 000	Update Indigent register and 100% of indigent households 'list submitted to Eskom by 30th June 2023	75% list of indigents submitted	85% list of indigents submitted	 Achieved	N/A	N/A	Email to Eskom submitting updated indigent list.
PORTFOLIO OF EVIDENCE									Indigent register submitted to Eskom	Email confirming submission	Email confirming submission				
1. DELIVER ON BASIC SERVICES	Budget and Treasury Office	To ensure universal access to basic socio-economic services to communities and households	1.2 Energy supply	All indigent people have access to free basic electricity (FBE)	Provide free basic alternate energy	Indigent register	Number of indigent households receiving FBE (paraffin)	R 3 073 960	Update Indigent register and 75% of indigent households receive FBE by 30th June 2023 (paraffin)	75% of household receiving free paraffin	75% of household receiving free paraffin	 Achieved	N/A	N/A	July 2023 to December 2023 payment vouchers
PORTFOLIO OF EVIDENCE									Payment vouchers	Payment vouchers	Payment vouchers				
2: INSTITUTIONAL CAPACITY BUILDING AND TRANSFORMATION	All	A strong and capable municipal administration	2.6 Performance management	A fully cascaded municipal-wide performance management system is implemented	A fully cascaded individual performance management	PMS policy and framework in place	Number of formal performance management to general workers.	R -	Signing of two Performance agreements signed by Managers and Individual Annual and Quarter 4 performance	Quarter 1 individual performance evaluations conducted to Managers and assistant managers	Midterm individual performance evaluations conducted to Managers	 Not Achieved	Performance evaluation were only done for managers	Performance evaluations for assistant managers	N/A

									evaluation conducted to Managers				gers. Assistant managers were omitted.	are being conducted now in January.		
PORTFOLIO OF EVIDENCE									R -	Performance Agreements, evaluation report and signed attendance Register	evaluation report and signed attendance Register	evaluation report and signed attendance Register				
3. SOUND FINANCIAL MANAGEMENT	Budget and Treasury Office	To be a financially viable and sustainable municipality	3.1 Maximise Municipal Financial Resources	Increased contribution of own operational revenue to municipal financial resources	Maximising Revenue collection	74% monthly collection rate ((Opening balance + billed revenue-closing balance)/ billed revenue) X100	Monthly debt collection rate	R 220 020	75% collection on debtors	N/A	N/A	N/A	N/A	N/A	N/A	
PORTFOLIO OF EVIDENCE										Collection report with collection rate calculated						
3. SOUND FINANCIAL MANAGEMENT	Budget and Treasury Office	To be a financially viable and sustainable municipality	3.1 Maximise Municipal Financial Resources	Increased contribution of own operational revenue to municipal financial resources	Grow revenue generated from properties	General Valuation roll and Supplementary valuation roll in place	General Valuation roll and Supplementary valuation roll	R 1 648 000	Compilation of General valuation roll.	N/A	N/A	N/A	N/A	N/A	N/A	
PORTFOLIO OF EVIDENCE										Supplementary valuation roll	N/A	N/A				

3. SOUND FINANCIAL MANAGEMENT	All	To be a financially viable and sustainable municipality	3.2 Supply Chain Management	Supply chain management is effective and efficient	Effective, efficient and economical Supply chain management	60% adherence to the procurement plan	% adherence to procurement plan	R -	80% adherence to the procurement plan by 30th June 2024	80%	80%	 Achieved	N/A	N/A	Procurement progress report
PORTFOLIO OF EVIDENCE									Procurement plan progress report	Procurement plan progress report	Procurement plan progress report				
3. SOUND FINANCIAL MANAGEMENT	Budget and Treasury Office	To be a financially viable and sustainable municipality	3.2 Supply Chain Management	Eliminated irregular expenditures	Effective, efficient and economical Supply chain management	R105 103 711,77 irregular expenditure	% reduction on irregular expenditure	R -	60% of R105 103 711,77) reduction	20% reduction	20% reduction	 Not Achieved	N/A	N/A	Irregular expenditure progress report
PORTFOLIO OF EVIDENCE									Irregular expenditure progress report	Irregular expenditure progress report	Irregular expenditure progress report				
3. SOUND FINANCIAL MANAGEMENT	Budget and Treasury Office	To be a financially viable and sustainable municipality	3.3 Expenditure Management	Expenditure management is effective and efficient	Timeous creditor payment	Incurring interest due to overdue accounts	% of invoices paid within 30 days of submission	R -	100% Creditors paid within 30 days	100% of submitted invoices paid within 30 days	100% of submitted invoices paid within 30 days	 Not Achieved	N/A	N/A	Age analysis
PORTFOLIO OF EVIDENCE									Age analysis	Age analysis	Age analysis				
3. SOUND FINANCIAL MANAGEMENT	Budget and Treasury Office	To be a financially viable and sustainable municipality	3.4 Budgeting	Fiscal discipline is improved to reduce unauthorised expenditure	Budget for sustainability	Budget in place and fully funded	Credible budget	R 1 000 000,00	1 Approved budget compliant with requirements	N/A	N/A	N/A	N/A	N/A	N/A
PORTFOLIO OF EVIDENCE									Approved budget compliant with requirements	N/A	N/A				

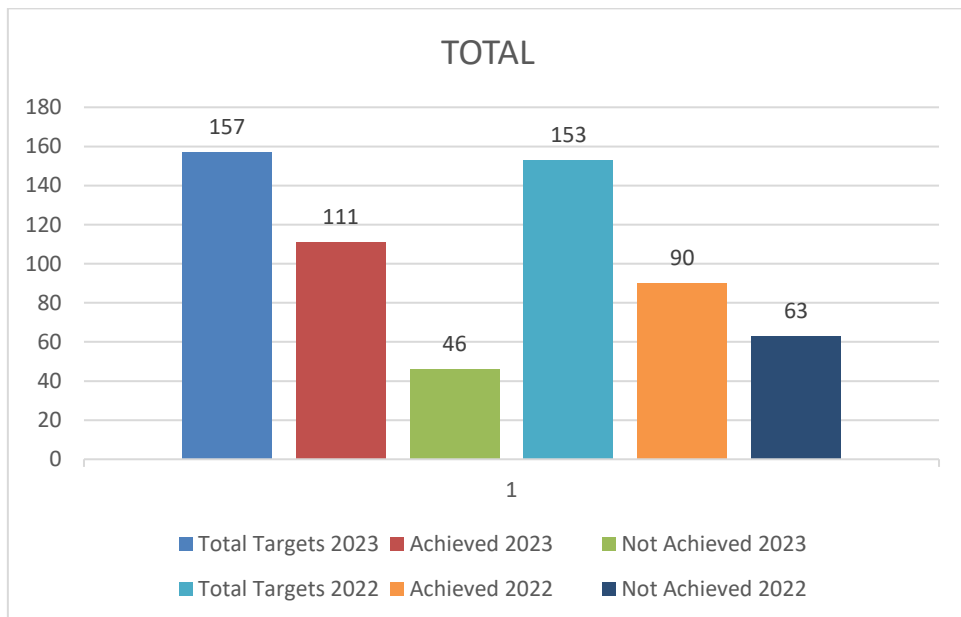
3. SOUND FINANCIAL MANAGEMENT	Budget and Treasury Office	To be a financially viable and sustainable municipality	3.5 Asset Management	Assets utilised economically in a sustainable manner and effective management of liabilities	Effective asset management	GRAP compliant asset register	Updated Asset Register in line with GRAP Standard	R 1 200 000,00	1 Updated GRAP compliant assets register	1 Fixed asset register	1 updated register on new additions	 Achieved	N/A	N/A	Fixed asset register
PORTFOLIO OF EVIDENCE									Fixed Asset Register	Fixed asset register	Fixed asset register				
3. SOUND FINANCIAL MANAGEMENT	BUDGET AND TREASURY OFFICE	To be a financially viable and sustainable municipality	3.5 Asset Management	Assets utilised economically in a sustainable manner and effective management of liabilities	Effective asset management	100% of municipal assets verified as at 31 August 2021	% of municipal assets verified	R -	100% movable assets verified	25% of movable assets verified	25% of movable assets verified	 Achieved	N/A	N/A	Quarter 1 and 2 verification report
PORTFOLIO OF EVIDENCE									Verification report	Verification report	Verification report				
3. SOUND FINANCIAL MANAGEMENT	BUDGET AND TREASURY OFFICE	To be a financially viable and sustainable municipality	3.6 Fleet Management	Fleet utilised economically in a sustainable manner	Effective fleet management	100% of municipal fleet maintained as at 31 May 2022	% of municipal vehicles 'individual costing	R 560 000,00	Costing report for 10 vehicles	1 fleet management report	1 fleet management report	 Achieved	N/A	N/A	Quarter 1 and 2 fleet management reports
PORTFOLIO OF EVIDENCE									Fleet management report	Fleet management report	Fleet management report				
3. SOUND FINANCIAL MANAGEMENT	BUDGET AND TREASURY OFFICE	To be a financially viable and sustainable municipality	3.7 Effective financial management and reporting	Reliable and relevant financial reporting maintained	Maintain unqualified audit opinion	Unqualified audit opinion for 2020/2021 financial year	Unqualified audit opinion	R -	Unqualified audit opinion	1 set of Annual Financial Statements submitted by 31st August. Monthly reconciliations	Unqualified Audit Opinion. Monthly reconciliations	 Not Achieved	Annual financial statements submitted by the 31st August, however the audit opinion	Allocate time for review of AFS	N/A

4. GOOD GOVERNANCE AND PUBLIC PARTICIPATION	All	A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Risk Management	Operational risk register	% of risks mitigation measures implemented	R -	40% of risk mitigation measures implemented	Development of an operational risk register	Progress report on operational risk register and 20% of risks reduced.	 Achieved	N/A	N/A	Quarter 1 and 2 progress reports on operational risk management
PORTFOLIO OF EVIDENCE										Progress report on risk management	Operational risk register	Operational risk register			
4. GOOD GOVERNANCE AND PUBLIC PARTICIPATION	All	A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Improved municipal efficiency	Contract Management	Service level agreements and contracts	Number of monthly reports produced on performance of service providers	R -	12 monthly reports on performance of service providers	3 reports developed	3 reports developed	 Achieved	N/A	N/A	July 2023 to December 2023 performance report on service providers
PORTFOLIO OF EVIDENCE										12 monthly reports on performance of service providers	3 reports	3 reports			
4. GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Budget and Treasury Office	A responsive, accountable, Inclusive municipal governance and administrative capacity	4.1 Good Governance and Public Participation	Involvement of communities in the matters of local government, through open channels of communication	Section 52 reports	Reports submitted to council quarterly	Number of reports submitted to council	R -	4 reports submitted to the Municipal Manager	Submit 2022/2023-Q4 S52(d) report to Municipal Manager by the 31st July 2023.	Submit 2023/2024 Q1 S52(d) report to Municipal Manager by the 31st October 2023.	 Achieved	N/A	N/A	Quarter 4 and quarter 1 section 52(d) reports signed by Municipal Manager
PORTFOLIO OF EVIDENCE										4 Section 52(d) report	Quarter 4 2022 Section 52(d) report	Quarter 1, 2023 Section 52(d) report			

SUMMARY

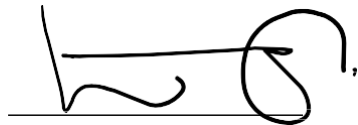
It is of great importance to conclusively state that the Municipality historically planned to achieve one hundred and fifty-seven (157) targets for the mid-term ending 31 December 2023. Out of 157 targets, one hundred and eleven 111 i.e. **71%** targets were met and 46 i.e. **(29%)** were not met. This is a slight improvement when compared to last year's **59%** achievement.

The overall performance of the institution depicted above is acceptable compared to the Municipal Performance Management System.



QUALITY CERTIFICATE

I, LUNGILE NDABENI (Full Names), the Municipal Manager of Mhlontlo Municipality hereby certify that the quarterly report on the implementation of the Service Delivery and Budget Implementation Plan (SDBIP) for **mid-term** has been prepared in accordance with the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003) and regulations made under the Act,



L. Ndabeni
MUNICIPAL MANAGER

2024/01/25

DATE

RECEIPT BY THE MAYOR

I, MBULELO G. JARA (Full Names), the Mayor of Mhlontlo Local Municipality, hereby accept the quarterly report on the implementation of the Service Delivery and Budget Implementation Plan (SDBIP) of the municipality for the **mid-term** of the 2023 24 FINANCIAL YEAR as presented by the Municipal Manager in terms of the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003) and regulations made under the Act,



Cllr M. Jara
MAYOR

25/01/2024

DATE