PORT ST JOHNS
• MUNICIPALITY •
OUR HERITAGE, OUR PEOPLE

ANNUAL REPORT
2022/2023 FINANCIAL YEAR

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ANNUAL REPORT PURPOSE, BACKGROUND & APPLICABLE REQUIRMENTS AND MANDATE

PURPOSE

The Purpose of the annual report is to provide record of the activities of the Municipality during the year 2022-2023 financial year. It also provides the report of the performance of the Municipality against the budget or to promote accountability to the local community for the decisions made throughout the year.

BACKGROUND

Port St Johns Local Municipality adopted a policy for Performance Management System in 2014 as a guiding tool for monitoring and evaluation of its performance. The Municipality recognizes the significance of having a Performance Management System not only as a legal requirement in terms of the applicable laws, but as an important instrument of corporate governance which aims at ensuring that a process of goal setting in the workplace is followed by a systematic success measuring process. In the previous financial years, the municipality slowly started the cascading of performance management system by introducing this aspect to the staff below senior management but experienced some challenges which have not yet been resolved.

APPLICABLE LEGISLATIVE REQUIREMENT/S AND MANDATE

Section 121(1) of the Municipal Finance Management Act (32 of 2003) requires that every municipality and every municipal entity must for each financial year prepare an annual report in accordance with Chapter 12 of the same act.

(3) The annual report of a municipality must include- the annual financial statements of the municipality, and in addition, if section 122(2) applies, the consolidated annual financial statements, as submitted to the Auditor-General for audit in terms of section 126(1); the Auditor-General's audit report in terms of section l26(3) on those financial statements; the annual performance report of the municipality prepared by the municipality in terms of section 46 of the Municipal Systems Act: the Auditor-General's audit report in terms of section 45(b) of the Municipal Systems Act; an assessment by the municipality's accounting officer of any arrears on municipal taxes and service charges: an assessment by the municipality's accounting officer of the municipality's performance against the measurable performance objectives referred to in 10 section 17(3)(b) for revenue collection from each revenue source and for each vote in the municipality's approved budget for the relevant financial year: particulars of any corrective action taken or to be taken in response to issues raised in the audit reports referred to in paragraphs (b) and (d) of the same act: any explanations that may be necessary to clarify issues in connection with the financial statements: any

information as determined by the municipality; any recommendations of the municipality's audit committee: and any other information as may be prescribed.

Section 46 of the Municipal Systems Act (32 of 2000) states that.

(1) A municipality must prepare for each financial year an annual performance report reflecting: -

(a) The performance of the municipality and of each external service provider during the financial year.

(b) A comparison of the performances referred to in paragraph (a) with targets and performances in the previous financial year, and

(c) Measures taken to improve performance

(2) An Annual Performance report must form part of the municipality's Annual report in terms of Chapter 12 of the Municipal Finance Management Act (56 of 2003).

The financial years contained in this report are explained as follows: -

Year -1: The previous financial year.

Year 0: The financial year of reporting.

Year 1: The following year, mostly requires future targets; and

The other financial years will follow a similar sequence as explained above.

Chapter 1

CHAPTER 1 -MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

COMPONENT A: MAYOR'S FOREWORD

MAYOR'S FOREWORD

We are guided by section 127(2) of the Local Government Municipal Finance Management act (56 of 2003 as amended) which requires that the mayor of a municipality must, within seven months after the end of the financial year, table in the municipal Council the Annual Report of the municipality and of a municipal entity under the municipality's sole or shared control. The report has been prepared in line with section 121 of the Local Government Finance Management Act (56 of 2003) following the Treasury guidelines.

It is an honour to present the Annual Report of Port St Johns Local Municipality for the financial year 2022/2023. The purpose of the Annual report is to provide a record of the activities of the past financial year, the performance against the budget of the Port St Johns Local Municipality for the financial year, and to promote accountability to the local community for the decisions made throughout. This report builds on the municipality's reporting in previous years and aligns as far as possible with the municipality's priorities as contained in the integrated development Plan (IDP) that was approved by Council in May 2022.

Chapter 1

Our municipality, with all its unique natural endowments, stands as a shining example to the rest of South Africa of being the "Jewel of the Wild Coast" with a shared vision to better lives of the Port St Johns community. The Local Government sphere is positioned very close to the people, and it has to master the ability to explain issues that affect other spheres of Government. Local Government has numerous legislations regulating the affairs of Municipalities, and giving out directions at which Councils should drive service delivery. Our strategic vision remains delivering services to our people in a well-coordinated, consultative, and efficient manner. There has been a significantly improvement in achieving objectives with regard to the five key performance areas applicable to local government.

The Council of Port St. Johns Local Municipality continued to place, maintaining, improving, and developing our infrastructure as well as local economic development at the top of its list of top objectives. In order to guarantee that service delivery can go on in a sustainable way, extra focus was placed on infrastructure provision and upkeep of the vital current infrastructure during the period under review.

We value the vibrancy of all the inhabitants, stakeholders, investors, and visitors because it keeps us alert and helps us accomplish our objectives. We recognize the contributions made by each and every employee in the municipality and other sectors who strive to provide exceptional service delivery and make this wonderful town better every day. Together, we can make sure that the community's quality of life is improved.

In light of the above, I wish to encourage the Municipal Administration to remain committed to rendering services and workers to work closely in line with the aspirations of the Council. The Port St. Johns Local Municipality is dedicated to making sure that our systems and processes are continuously improved in order to realize the organization's mission.

Yours in developmental local government

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Cllr. N. Mlombile-Cingo

Mayor

COMPONENT B: EXECUTIVE SUMMARY

FOREWORD BY MUNICIPAL MANAGER

MUNICIPAL MANAGER'S OVERVIEW

Port St. Johns municipality has continued to get the positive rating on assessment results of the integrated Development Plan; however, we noted that consistently one of the key performance areas which is basic service delivery was rated at medium. This is due to some infrastructure sector plans that most of them require resources that we currently unable to obtain. Improving every key performance area is one of the main goals of the integrated development plan review, which has just started. This is not only for assessment purposes but also to meet planning milestones. Because of senior management's transition arrangements brought about by contract expiration, the funds taken by National Treasury's from the INEP grant, and natural disasters, the reporting financial year 2022/2023 has been difficult. With the assistance of many public and private sector institutions, we were able to make significant progress toward the Council's priorities.

Our performance management system is only partially implemented, but starting in 2023 and 2024, build-up initiatives will make sure that the goal of cascading performance management to lower levels is achieved. After reviewing our books, the Auditor General of South Africa provided a qualified audit opinion. In this context, management has committed to tackling the qualifying issues head-on. Over the course of the financial year, an audit action plan has been developed for implementation and monitoring of the audit matters raised.

Port St Johns Local Municipality relies on government grants to keep its doors open and it is for this reason that debt collection must be emphasised as the municipality may fail to meet its obligations. We applauded the progression of major, high-impact projects in the last financial year. These projects are already in advanced planning stages and will generate thousands of new investment and employment possibilities. In addition to serving as the Municipality's economic engine, these initiatives often referred to as "catalytic projects" may permanently alter the region. The upcoming financial years will see the Municipality experience tremendous economic growth, generating hundreds of new full-time jobs. To get more support for high impact projects from other domains, the Municipality's participation in the District Development Model was one crucial way.

Lack of infrastructure and proper sanitation services remains a major challenge in this municipality as it impacts on the much-needed development of our town. The true potential of this town remains untapped due to backlogs that are directly linked to service delivery. Creating jobs and empowering our people are some of the core functions that characterise Port St. Johns Municipality, which is why we are replicating our efforts in ensuring that emerging businesses are also benefiting in our processes. We have hosted a few empowerment workshops to advance local entrepreneurs and the same efforts continue to the next financial year. As the administration, we continue with our search to find amicable solutions by forging partnerships aimed at accelerating service delivery, fighting poverty and unemployment, skills development and creating a safe and healthy environment for the people of Port St Johns.

It is recommended that citizens and stakeholders read this document to gain a better understanding of how the organization operates. We are hoping for improved audit findings and better circumstances for service delivery in the next fiscal year.

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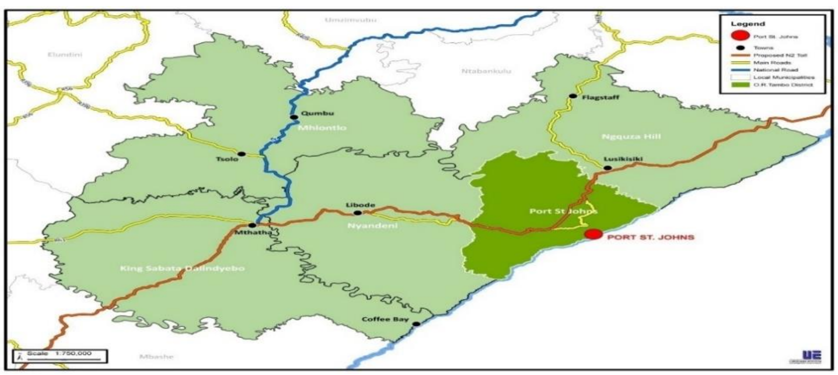
M. Fihlani
Municipal Manager

Chapter 1

MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

INTRODUCTION TO BACKGROUND DATA

Port St Johns Municipality is a category B Municipality, situated on the coast of the Indian Ocean in the largely rural Province of the Eastern Cape. It is bounded by Lusikisiki in the north, Libode in the west and Mthatha in the south. This municipality is one of the coastal municipalities within the O.R. Tambo District Municipality.



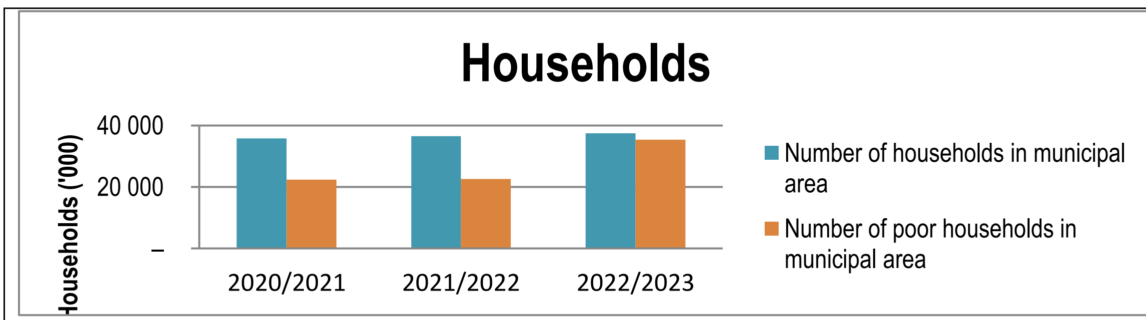
- One of the 5 municipalities in the O.R. Tambo District Municipality
- Wild coast
- Port St Johns is the sole urban node.
- Spatial extent covers 1,291 km² divided into 20 wards.

The municipality spans a total area of 1,291km² (8800 hectares) and comprises of 20 wards. It has a total population of 179 000 consisting mainly of Blacks (99%). The remaining 1% is composed of Whites, Coloureds, and Indian/Asian ethnic groups. Port St John's is known for its beautiful beaches, mountainous terrain with Hills, Cliffs, and sandy Dunes. The municipality's beautiful scenery, its natural vegetation and pristine beaches referred to above are main attractions for tourism. It has land for commercial use and environmentally friendly residential areas. There are 1053 types of plants and 164 plant families found around Port St John's. Five of these plant families and 196 plant types are only found in the Pondoland area, of which Port St John's is the heart. This unique vegetation harbours rare bird species, providing evidence of the rich biodiversity in Port St

John's. The municipality has two key economic sectors: tourism and agriculture. In terms of commercial and economic activity, the municipality is growing at a steady pace.

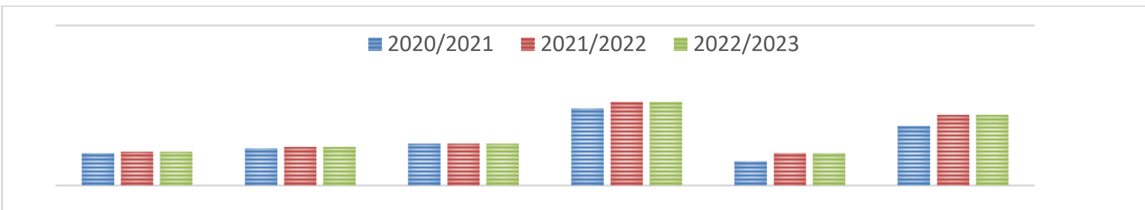
T 1.2.1

Population Details									
Population '000									
Age	**2020/2021**			**2021/2022**			**2022/2023**		
	Male	**Female**	**Total**	**Male**	**Female**	**Total**	**Male**	**Female**	**Total**
Age: 0 - 4	11407	11265	22672	11407	11265	22672	10700	11000	21700
Age: 5 - 9	11124	11025	22149	11124	11025	22149	11600	11400	23000
Age: 10 - 19	22542	21623	44165	22542	21623	44165	13000	12300	25300
Age: 20 - 29	10459	12105	22564	10459	12105	22564	7270	7110	14380
Age: 30 - 39	5116	7982	13098	5116	7982	13098	5980	7270	13250
Age: 40 - 49	3409	6784	10193	3409	6784	10193	2170	3470	5640
Age: 50 - 59	3287	5541	8828	3287	5541	8828	1170	2540	3710
Age: 60 - 69	2203	3809	6012	2203	3809	6012	1100	3020	4120
Age: 70+	1935	4520	6455	1935	4520	6455	782	1930	2008
Source: Statistics SA									*T 1.2.2*



T1.2.3

Socio Economic Status						
Year	Housing Backlog as proportion of current demand	Unemployment Rate	Proportion of Households with no Income	Proportion of Population in Low-skilled Employment	HIV/AIDS Prevalence	Illiterate people older than 14 years
2020/2021	20%	23%	26%	48%	15%	43%
2021/2022	21%	24%	26%	52%	20%	44%
2022/2023	22%	24.	26%	53%	20%	44%
						T 1.2.4



T 1.2.

Overview of Neighbourhoods within '*Name of Municipality*'		
Settlement Type	**Households**	**Population**
Towns		
Port St Johns		
Sub-Total		491
Townships		
Mthumbane		
Sub-Total	0	9760
Rural settlements		
Sub-Total	0	22 500
Informal settlements		
Zwelitsha		
Mpantu		
Nonyevu		
Sub-Total	311	311
Total	0	32751
		T 1.2.6

Natural Resources	
Major Natural Resource	**Relevance to Community**
Forest	Firewood & other
Rivers	Used as source for water (drinking etc.)
Oceans	Fishing activities, swimming etc.

T 1.2.7

COMMENT ON BACKGROUND DATA:

The Municipality is situated along the Indian ocean and is well resourced with natural assets such as forests, rivers, sea, beautiful Cliffs and Mountains. We have roughly 30 7643 households of which 91% earn less than R19 200 per annum and only 1.7% has an income of more than R76 800 per annum. According to the census conducted in 2022, we have roughly 179 342 people. The overwhelming majority of these people i.e. 97.4% live in the rural areas of the municipality, while only 2.6% are classed as urban. There is one urban centre and 134 villages. We also have a young population with almost 45% between the ages 5-19 years i.e. school going age.

T 1.2.8

1.3 SERVICE DELIVERY OVERVIEW

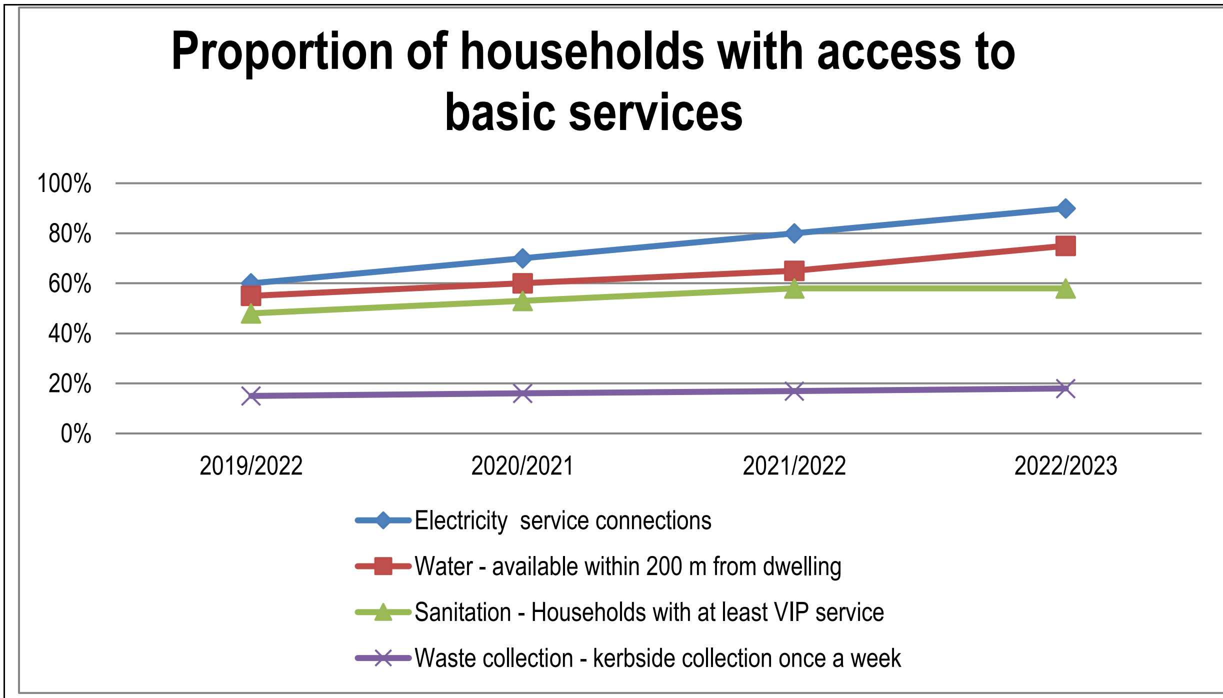
SERVICE DELIVERY INTRODUCTION

The O. R. Tambo District Municipality is the Water services authority and Water services provider responsible for planning, implementation, and operation and maintenance of Water and Sanitation services within the 5 Local Municipalities in its jurisdiction. The District Municipality has not delegated any of its functions to the Port St John's local municipality. The municipality is characterised by huge service delivery backlogs which are also substantial increased by unplanned settlement growths. This is evident when comparing electricity backlogs and general access to electricity which dropped from estimated 82% in 2011 to an estimated 58% in the current year. The state and capacity of existing infrastructure has become a constraint to growth and development.

The Municipality only provides roads and associated infrastructure services. Other services are provided by other government institutions, and Port St Johns Municipality mainly plays a coordinating role.

T 1.3.1

Proportion of Households with minimum level of Basic services				
	2019/2022	2020/2021	2021/2022	2022/2023
Electricity service connections	60%	70%	80%	91.1%
Water - available within 200 m from dwelling	17.6%	17.9%	18%	19.0%
Sanitation - Households with at least VIP service	48%	53%	58%	19.4%
Waste collection - kerbside collection once a week	15%	16%	17%	18.7%



T 1.3.2

COMMENT ON ACCESS TO BASIC SERVICES:

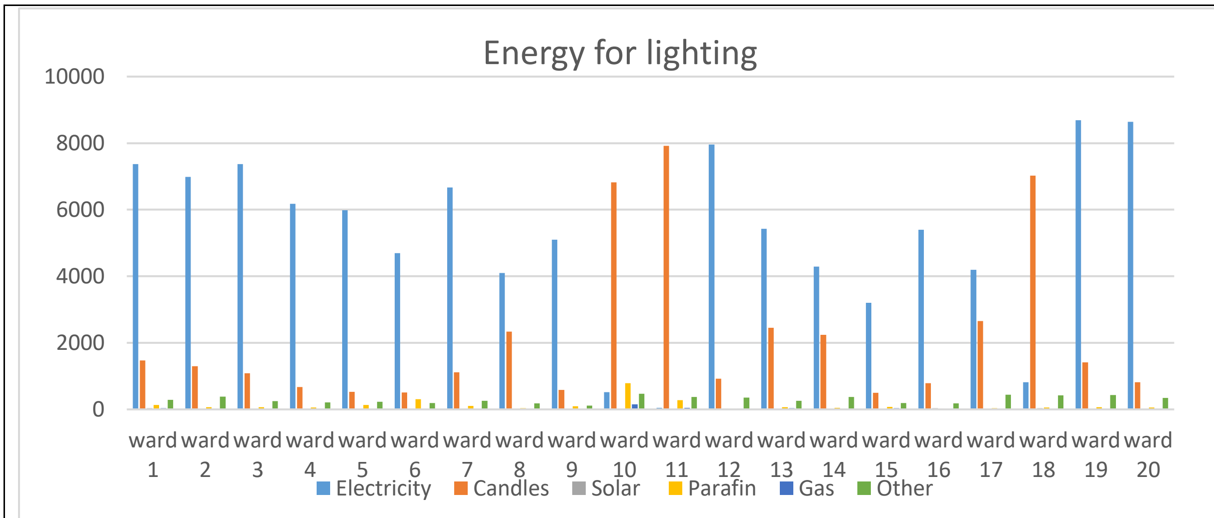
The O.R Tambo District Municipality is the Water services authority and Water services provider responsible for planning, implementation, and operation and maintenance of water and sanitation services within the 5 Local Municipalities in its jurisdiction. The DM has not delegated any of its functions to the local municipality.

Port St John's municipality is characterised by huge service delivery backlogs. These backlogs are also substantial increased by unplanned settlement growths. The state and capacity of existing infrastructure has become a constraint to growth and development.

Water provision

The O.R. Tambo District Municipality is both the Water and sanitation Services Authority and Water and sanitation Services Provider responsible for planning, implementation, operation and maintenance of water and sanitation services within the five Local Municipalities.

In terms of the law the District Municipality is therefore responsible for the development and the implementation of its water services by-laws, District Wide Water and sanitation Master plans, Water Conservation & Water Demand Management.
O.R. Tambo District Municipality is a grant dependant municipality and most of its water capital projects are funded through the Municipal Infrastructural Grant (MIG) which the Department of Cooperative Government and Traditional Affairs (COGTA), National Treasury and Provincial Treasury have micro control. The district is unable to meet its backlog and properly maintain existing infrastructure. *T 1.3.3*



Port St Johns Local Municipality had a total of 28 172 (91.9%%) households had electricity for lighting and other purposes.

1.4 FINANCIAL HEALTH OVERVIEW

FINANCIAL OVERVIEW

The municipality managed to turn-around its cash- flow problems; it has since been able to pay its creditors within 30 days. There is a need for improvement in the Municipality's contract management to better contract management. There were no successful challenged cases of any bid adjudication decisions due to fair and transparent Supply Chain Management processes followed by the municipality. Our Supply Chain Management policy was revised to close gaps and to accommodate the latest developments on laws and regulations. The annual budget and adjustment budget was funded, and cash backed, and this was confirmed by National Treasury. All Budget related policies were reviewed and adopted by Council during budget and integrated development Plan approval in May 2023. The Municipality continues to battle with revenue collection for households and businesses, this has been worsened by the economic hardships which has affected most of the people in the country.

Challenges.

Maintenance of accurate customer data that is verifiable.

Action to address challenges: -

The municipality had engaged on a data cleansing project to improve the quality of data, through the General valuation roll reconciliation, followed by supplementary valuation which are conducted on annual basis. The municipality is also engaging ratepayers making payment arrangements and conducting awareness campaigns on indigent registration benefits. A revenue strategy has been developed and is being implemented even though , some gaps were identified which necessitated the review of the strategy in the upcoming financial year.

T 1.4.1

Financial Overview: 2022/2023			
			R' 000
Details	Original budget	Adjustment Budget	Actual
Income:			
Grants	248757	263926	287762
Taxes, Levies, and tariffs	15632	15632	12144
Other	16581	34307	23887
Sub Total	280970	313865	323793

Less: Expenditure	263999	284981	273608
Net Total*	16971	28884	50185
* Note: surplus/(deficit)			T 1.4.2

COMMENT ON FINANCIAL OVERVIEW:

The indicated grants allocations were inclusive of capital and operational budget. The municipality had a budgeted amount of R323 793 000, and the actual amount realised for the year was R273 608 000. Of this amount R8 204 412 was transferred to Port St John's Development Agency. On taxes, levies, and tariffs the municipality under performed as it had a budget of R15 632 000 and received R12 144 000. The expenditure is less than what was budgeted for, and the year closed with a net surplus of R50 185 000.

T 1.4.2.1

Operating Ratios	
Detail	**%**
Employee Cost	39%
Repairs & Maintenance	7,98%
Finance Charges & Impairment	5,32%
	T 1.4.3

. COMMENT ON OPERATING RATIOS:

Employee Costs are expected to be approximately 40% at maximum to the total operating cost in terms of the National Treasury norms. During the reporting period, the municipality was sitting at 39% which is within the norm and an improvement compared to the previous year. Repairs and maintenance costs were also within the norm of 8% as required by treasury. The ratio improved as the municipality directed more funds into repairs and maintenance of plant. Finance charges are sitting at 5% due to interest arising from the provision for landfill site rehabilitation.

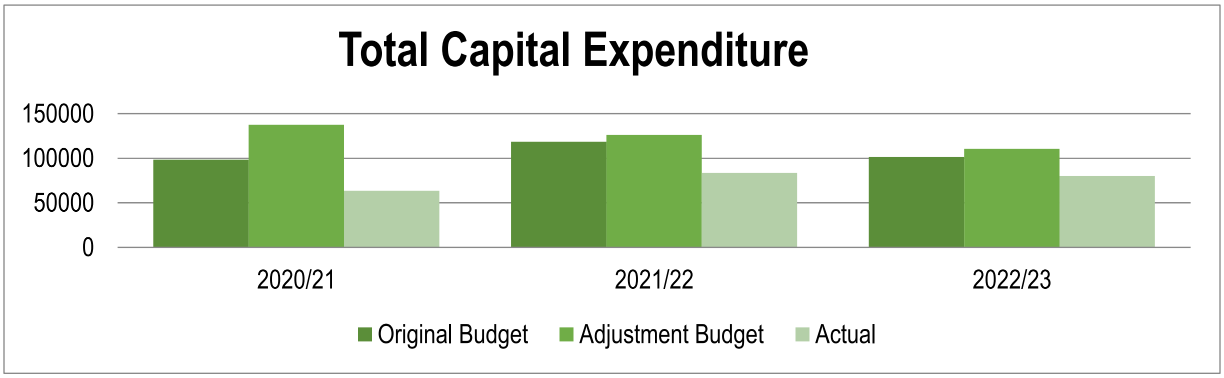
T 1.4.3

Total Capital Expenditure: 2020/21 to 2022/23			R'000
Detail	**2020/21**	**2021/22**	**2022/23**
Original Budget	98610	118779	101386
Adjustment Budget	137526	126329	110543
Actual	63684	83623	79998

T 1.4.4

COMMENT ON CAPITAL EXPENDITURE:
Capital expenditure is comprised of all the capital items inclusive of INEP grant expenditure.Capital expenditure is mostly funded by grants such as Municipal Infrastructure Grant (MIG) at 50%, Integrated National Electrification Programme (INEP) and small-town revitalization (STR) making up the remaining 50% Capital expenditure for the current financial year decreased compared to the previous financial year due to lesser grant allocation. At year end the capital expenditures were Municipal Infrastructure Grant sitting at 96.33%, INEP 101.93% and Small-town revitalization 45.98%.

T 1.4.4



T 1.4.

1.5 ORGANISATIONAL DEVELOPMENT OVERVIEW

ORGANISATIONAL DEVELOPMENT PERFORMANCE

The Municipality has made strides to ensure that the budgeted critical positions are identified but temporally suspended recruitment to look at the issue of threshold which seemed to be moving up. This suspension of recruitment was unlocked towards the financial year. The organisational structure review process was initiated but not finalised hoping for the final product in the next financial year 2023/24. In year 2014 the performance management system was established in Port St Johns Local Municipality, however more efforts are needed to ensure full implementation of the Performance management framework. The following financial years concentrated in improving the system in the institution focusing mainly on compliance matters. Implementation of the performance management remained a challenge but there are strides to address challenges which includes policy review.

T 1.5.1

1.6 AUDITOR GENERAL'S REPORT

Auditor General's Report will be attached as annexure to this report.

1.7 ANNUAL REPORT PROCESS

o.	Activity	Timeframe
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period	July
2	Implementation and monitoring of approved Budget and IDP commences (In-year financial reporting).	
3	Finalise the 4th quarter Report for previous financial year	
4	Submit draft year 0 Annual Report to Internal Audit and Auditor-General	
5	Municipal entities submit draft annual reports to Municipal Manager	
6	Audit/Performance committee considers draft Annual Report of municipality and entities (where relevant)	August
8	Mayor tables the unaudited Annual Report	
9	Municipality submits draft Annual Report including consolidated annual financial statements and performance report to Auditor General	
10	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	
11	Auditor General audits Annual Report including consolidated Annual Financial Statements and Performance data	September - October
12	Municipalities receive and start to address the Auditor General's comments	November
13	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor-General's Report	
14	Audited Annual Report is made public, and representation is invited	
15	Oversight Committee assesses Annual Report	
16	Council adopts Oversight report	December
17	Oversight report is made public	
18	Oversight report is submitted to relevant provincial councils	
19	Commencement of draft Budget/ IDP finalisation for next financial year. Annual Report and Oversight Reports to be used as input	January
		T 1.7.1

COMMENT ON THE ANNUAL REPORT PROCESS:

Annual report is the key reporting instrument for departments to give report against the performance targets and budgets outlined in their strategic plans and Municipal Budget allocations. Annual report is therefore required to contain information on service delivery as contained in the Service Delivery & Budget Implementation Plan (SDBIP) of the financial year under review. In addition to financial statements and the audit report. It is meant to be a backward-looking document, focusing on performance in the financial year that has just ended. It also reports on how the budget for that financial year was implemented as well as the challenges encountered throughout. In terms of section 121(1) of the Local Government Municipal Finance Management Act (No. 56 of 2003), every municipality and municipal entity must prepare an Annual Report for each financial year. The purpose of the Annual Report is to provide a record of activities, report on performance against the budget and promote accountability to the local community for the decisions made throughout the year. The mayor must submit the Annual Report within seven months after the end of the financial year. Following that, the Council is required to consider the Annual Report and the oversight report on the Annual Report within nine months after the end of the financial year, i.e. before the end of March.

The Annual Report for 2022/2023 was compiled in terms of the Local government Municipal Finance Management Act 56 of 2003 (MFMA) and the Municipal Systems Act, 32 of 2000 (MSA), MFMA National Treasury Circular 63 read in conjunction with MFMA National Treasury Circular 11, and National Treasury Annual Reporting template requirements. It reflects the financial and non-financial performance of the Municipality and its entity for the period 1 July 2022 to 30 June 2023 against the approved revised Budget and Service Delivery & Budget Implementation Plan (SDBIP) for the reporting period.

T 1.7.1

CHAPTER 2 – GOVERNANCE

INTRODUCTION TO GOVERNANCE

Good governance remains key priority area within the local government. There are key areas that have been earmarked for attention in terms of improving good governance in the municipality including: -

- Maintaining the stability of the Council and its administration with a view to improving its public image.
- Achieving a clean audit within the next two financial years.
- Responding to the MEC comments on integrated development Plan assessment report and develop the action plan thereof.
- Provide the necessary support to the Municipal Public Accounts Committee (MPAC).
- Automation and cascading of Performance Management System to lower levels.
- Training and provision of administrative support to ward councillors and Community Development Workers to improve effective public participation.
- Improving cooperative governance through revitalizing the Inter-Governmental Relations especially aimed at improving cooperation between the municipality and sector departments in the planning and delivery of development programmes.
- Promotion of public participation through setting up a dedicated desk and reaching out to traditional leaders and other strategic partners.
- Fighting corruption
- Improvement of inter-governmental relations and effectiveness through training and continuous engagement via Inter-governmental relations.

T 2.0.1

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

2.1 POLITICAL GOVERNANCE & ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE
POLITICAL GOVERNANCE

Council is the highest decision-making body in a municipality and sits on quarterly basis unless a special Council meeting is arranged by the Speaker to consider urgent matters. For purposes of administering political oversight , the Council was supported by the Executive Committee which is chaired by the mayor and was composed among the members the six Standing Committee chairpersons (Section 80 Committees). In addition to the Standing Committees (section 80), there were also Section 79 Committees with specific tasks delegated to them by Council as contained in the delegation of responsibilities policy. Municipal Public Accounts Committee (MPAC) was also in place and there was an on-going programme to capacitate its members. MPAC performed its responsibilities that were assigned to it by the Council, but the resources remain a challenge.
Council had a three-member interim board of directors for the Port St Johns development Agency which reports directly to it on matters on the operations of the development agency.

Council appointed had functional Audit, Risk Performance Committee of four members appointed in terms of section 166 of the Local Government Municipal Finance Management Act No. 56 of 2003 that provides additional assurance and awareness to Council through a process of independent review. This Committee had managed to perform its tasks in the reporting financial year successfully. The Municipality has a Disciplinary Board on financial misconduct which was established for investigation of allegations of financial misconduct in terms of MFMA regulations.
The mayor on a quarterly basis submits all the required quarterly report to Council within 30 days after the end of the quarter on the implementation of the budget. These reports are reviewed by the Audit, Risk & Performance committee which advise the Council on the effectiveness of internal controls.

Note: MFMA section 52 (a): The Mayor must provide general political guidance over the fiscal and financial affairs of the municipality.

ADMINISTRATIVE GOVERNANCE
The Municipal Manager is the principal accounting officer employed in terms of section 54A of the Municipal Systems Act 32 of 2000. The Municipal Manager reports direct to the mayor and is supported by five senior managers appointed in terms of section 57. The senior managers and the Accounting Officer are contracted for a four-year term. The Municipality has six departments, five are headed by a section 57 manager (Senior Manager) with the office of the Municipal manager as the sixth department headed by the municipal manager. The municipality is organizationally arranged into the following line functions: -

1. Municipal Manager's office

2. Engineering Services
3. Community Services
4. Budget and Treasury Office (Financial Services)
5. Corporate Services
6. Local Economic Development & Planning.

In addition to the municipal departments, there is development agency which is acts as a wheel to realise Local Economic development through the mandate delegated by Council. The Port St Johns Development Agency is headed by the Chief Executive Officer (CEO).

T 2.1.1

POLITICAL LEADERSHIP

Cllr N. Mlombile-Cingo
Mayor

Cllr C.S. Mazuza
Council Speaker

Cllr. X. Moni
Council Whip

EXECUTIVE COMMITTEE

Cllr N. Mlombile- Cingo
Mayor

Cllr. S.E Sichotho
P/head- Corporate Services & IGR

Cllr N. Tani
Budget & Treasury Office

Cllr F. Mafaka
P/ Head: Community services & SPU

Cllr A. Gantsho
P/Head: LED

Cllr O. Ndumela
EXCO Member

Cllr. S. Madolo
P/Head: Engineering & Planning services

COUNCILLORS


Cllr B. Mjakuja
Ward 08 & Chairperson
Women's caucus


Cllr B. Ncomfu
Ward 11 & Chairperson
Ethics & members interest


Cllr P. Ngozi
Ward 12


Cllr K. Bikiza
Chairperson
Petitions & Public participation


Cllr S. Mvimbela
Ward 16 &MPAC Chairperson


Cllr N. Vava
Ward 01


Cllr M. Madotyeni
Ward 03


Cllr K. Kawu
Ward 04


Cllr M. Maninjwa
Ward 05


Cllr Z. Mhlabeni
Ward 06


Cllr P. Nomarhobho
Ward 02


Cllr I.P.B Ndudu
Ward 07


Cllr S. Ndabeni
Ward 09


Cllr N. Javu
Ward 10


Cllr N. Puzi
Ward 13


Cllr N. Dobe
Ward 15


Cllr S.I Ncolosi
Ward 18


Cllr Tshikitshwa
PR Cllr.


Cllr N.F. Dobe
Ward 19


Cllr M. Makaula
Ward 20


Cllr Mazaleni
PR Cllr.


Cllr Mtiki
PR Cllr.


Cllr. Jam- Jam
PR Cllr.


Cllr T.C. Xhangayi
PR Cllr


Cllr Z. Pato
PR Cllr


Cllr S.L. Ntlatywa
PR Cllr


Cllr M. Ntiyantiya
PR Cllr


Cllr. C. Hashibi
PR Cllr

Cllr D. Mafaka
PR Cllr.

T 2.1.2

TRADITIONAL LEADERS IN COUNCIL

There were two traditional leaders sitting in council from the local traditional councils at year end. The traditional leadership that is part of the council was as follows:

Chief V. Ndabeni

Chief Sigcau

POLITICAL DECISION-TAKING

Political decisions are taken in a form of Council resolutions through voting system as documented in the Rules & Order of Council. Council successfully implemented the Rules and Order of Council document adopted by Council to ensure a smooth running of its meetings and compliance to relevant legislations. Council also implemented the delegation of responsibilities policy and monitored all delegations by ensuring that they are reported to Council for final decision making. The reporting lines were observed to ensure proper processing of reports and other related information submitted to Council for decision making. Almost 90% of decisions taken by Council were implemented with the remaining still to be processed.

T 2.1.3.2.

2.2 ADMINISTRATIVE GOVERNANCE

TOP ADMINISTRATIVE STRUCTURE		**FUNCTION**
Accounting officer	Mr H.T Hlazo	Municipal Manager (July- August 2022
Accounting Officer	Mr M. Fihlani	Municipal Manager (December 2022-June 2023
Section 56 Managers	Ms Balisa A. Mbana	CFO (June 2022-January 2023)
	Ms Z. Mkuzo	ACFO (From February –June 2023)
	Mr C.C.A. Obose	Engineering services
	Mr L.T. Somtseu	Corporate Services (July -September 2022)
	Mr S. Matubatuba	Corporate Services
	Mr S. Xuku	LED Department
	Mr E. Mzayiya	Community Services Department
Middle Managers	Ms F.A. Mshiywa	Acting strategic Manager
	Mr X. Nobuya	Enterprise development Manager
	Adv. T. Liwani	Legal Advisor
	Mr S. Mzaza	Construction & Mechanical Manager
	Mr T. Kwape	PMU Manager
	Ms N. Dwakaza- Makhunga	Acting Human Resource Manager
	Mr A. Mpukuzela	Public Participation & Council Support Manager
	Mr L. Mangxa	Rural Development Manager
	Ms N. Baleni	Supply Chain Manager
	Mr B. Nkwahla	Public Safety Manager
	Mr M. Gcaleka	Acting Manager-Public Amenities, Cemetery & Pound
	Mr T. Mzondi	Acting Manager- Council Whip's office
		T 2.2.2

Mr. M. Fihlani: Municipal Manager

Head of Administration and as Accounting Officer in terms of section 55 of Local Government Municipal Systems act No. 32 of 2000 and section 60 of Local Government Municipal Finance Management Act No. 56 of 2003 respectively, takes responsibility of the overall performance of the organization, including: -

- Transformation of the organization to one that is developmentally focused.
- The development of an economical, effective, efficient, and accountable administration equipped to carry out the task of implementing the municipality's Integrated Development Plan, operating in accordance with the Municipality's Performance Management System, that is responsive to the needs of the local community and to participate in the affairs of the municipality.
- Implementation of the Municipality's Integrated Development Plan and monitoring the progress with regard to implementing the plan; administering and implementing the Municipality's by-laws and other legislations.
- Advising the political structures and political office bearers of the Municipality.
- Rendering support to the office of the Mayor, Speaker, and the Office of the Council Whip.

Ms Z. Mkuzo: Acting Chief Financial Officer

Performs duties of the CFO in terms of section 81 of Municipal Finance Management act 56 of 2003 as amended. Implements integrated development plan and strategic goals of the budget and treasury office; Provides support and advice to the Council and municipal manager; Implements service delivery budget implementation plan; Prepares and implement municipal budget; Prepares annual financial statements and other legislative financial management reports; Performs duties and functions delegated to CFO by the Municipal Finance Management Act; Manage efficient provision of municipal service; Establish, operate and maintain the support structures, processes and systems; Leads and directs staff in the department to ensure that they meet the objectives in line with the municipality's requirements and resources.

Mr.E. Mzayiya: Senior Manager Community Services

Ensures the development of appropriate Strategies, Policies and plans for all relevant areas; Directs the implementation of specific procedures, systems and controls associated with key functional areas embodied in the Community Services departmental Structure; Provides Strategic leadership and planning for the department, Community development Management; Responsible for public safety, which amongst other things includes traffic management, security management and Law Enforcement; Responsible Management of Community Facilities e.g. Community Halls, Cemeteries, Sports Fields, Libraries, Beaches, Pounds, and other facilities; Responsible for environmental management in general and the coordination of disaster management; Coordinates and monitors development of Sports, Arts and Cultural programs and development of social programs.

Alignment, creating awareness, capacity, and relationship management in all stakeholder forums.

Mr. S. Matubatuba- Senior Manager: Corporate Services

Leading and directing the Corporate Services Directorate; Ensures the Municipality is provided with an effective support services regarding corporate administration, human resources, information technology and legal services; Manages corporate administration functions which relate to the provision of record managements Managing the directorates budget planning, implementation and budget review to support priorities and deliveries in the context of IDP; Advising the Municipal Manager timeously and effectively on matters pertaining the Directorate; Provides visionary and innovative leadership to diverse workforce, to ensure optimal utilization of the Council's resources in terms of implementing its strategic objectives articulated in the IDP and in the fulfilment of its legislative mandate Manages Human Resource portfolio in accordance with labour legislation and collective agreement.

Mr. C.C. A. O'bose -Senior Manager: Engineering services

Contract management, quality assurance and compliance, and ensure their proper integration to the local municipality's overall plan (IDP); Performs financial monitoring through commissioning, operations and maintenance to ensure effective and efficient functioning of the department within the budgetary constraints of the municipality; Provides professional advisory services to the municipality in respect of engineering services; Manages all the department's contracts and tenders according to the signed Service Level Agreements (SLAs), Council requirements, ensuring adherence to the Service Level Agreements (SLAs), terms of reference, letter of appointment and contracted project time lines as per specification; Develops methodologies and approaches to guide specific urban design investigations and research processes; Ensures that projects reflecting to IDP are registered in accordance with CIDB requirements; Manages the IDP implementation and review process, advises the Municipal Manager on planning and development matters.

Mr. S. Xuku-Senior Manager: Local Economic Development & Planning

Develops, co-ordinate and manage the operations of the Local Economic Development and Tourism sub-sections; Manages developmental project management processes associated with scoping, resourcing, implementation, monitoring, and communication; Prepares reports on the activities of the component, as and when required to do so.

COMPONENT B: INTERGOVERNMENTAL RELATIONS

INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

Intergovernmental Relations

Platforms were created to ensure that there is budget alignment, coordinated planning and approach to service delivery.

Port St John's Mayor chairs the local Inter-governmental relations forum which meets quarterly to discuss and evaluate progress on the implementation of plans that are committed in the Integrated Development Plan and departmental annual plans (SDBIPs). In the local Inter-governmental relations forum, the municipality is represented by the Executive Committee (EXCO) with the mayor as the chairperson of the forum, Management led by the Municipal Manager. During the reporting period, the Inte-Governmental Relations forum was separated as political and technical. Technical IGR forum is composed of the administrative arm chaired by the Accounting Officer of the Municipality.

T 2.3.0

2.3 NTERGOVERNMENTAL RELATIONS

NATIONAL INTERGOVERNMENTAL STRUCTURES

At National level the intergovernmental structure is the Presidential Coordinating Council, which is composed of the President, the deputy President, key Ministers, all Premiers and SALGA. The Premier of the Eastern cape represents the province in the National structures. Presidential coordinating Council is the main structure at national level that oversees the implementation of policies and ensure that national, provincial and local development strategies are aligned to each other. Decisions from this level are cascaded to Municipalities through Premiers intergovernmental forum (PIF). Municipalities are further represented at national level through SALGA which is an association of Municipalities. Participation at this level has also been through the Municipal Manager's forum which is attended by the Municipal Manager. The Municipal Manager is also a member and an active participant of the Municipal Manager's forums at provincial level.

T 2.3.1

PROVINCIAL INTERGOVERNMENTAL STRUCTURE

At Provincial level there is Premier's Intergovernmental Forum (PIF) which is the provincial structure that coordinate the relationship between all spheres. The Port St Johns Municipality has actively participated in Inter-Governmental Relations platforms at the Provincial level through Premier's Intergovernmental Forum and through MuniMecs which are catergorised as Technical and Political. At Technical MuniMec the Municipality was represented by the Municipal Manager, and at Political MuniMec by both the Mayor & Municipal Manager. We also participated in convened SALGA working groups for different sectors. The Municipal Manager is also a member and an active participant of the Municipal Manager's forums at provincial level. Most of the forums were convened through digital platforms due to covid-19 restrictions at different levels of lockdown.

DISTRICT & LOCAL INTERGOVERNMENTAL STRUCTURE

Port St Johns Municipality as the local sphere in local government coordinated the sitting of the Intergovernmental Relations forum at local level. Tat the local level the Intergovernmental relations Forum is chaired by the mayor of Port St Johns Local Municipality or delegated member. The forum was functional as, but some deviations were noted in terms of meeting all the obligations this financial year. Four IGR forums were conducted to ensure the acceleration of service delivery. The participation of stakeholders in the processes of the Integrated Development Plan review has improved but there is still a need for improvement. The Intergovernmental relations policy has not been adopted by Port St Johns Council. The major challenges towards ensuring an effective Inter-governmental relations forum were the limitation of resources to support the forum.

As part of the measures to improve on IGR co-ordination, the Municipality has put plans to ensure that all IGR structures are in place and functional. This has been included in the IDP for the financial year 2023-2024

T 2.3.2

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

Council promotes local democracy and community involvement in its affairs by facilitating capacity building and establishing operational mechanisms for ensuring public participation in planning, project implementation and general Council affairs. The Municipality has a communication strategy that was adopted in 2017, this is a comprehensive communication and public participation strategy that among other things has informed the participation of traditional leaders that are not part of Council on governance matters and the public. During the financial year under review, public participation strategy was a draft hoping to finalise in the first quarter of the financial year 2023-2024 together with other municipal policies, however this was revised to finalise policies in the third quarter. Port St Johns Municipality has not reached the required level of performance in public participation due to challenges of capacity as the unit is not well resourced. This resulted to the participation of stakeholders not properly coordinated.

T 2.3.3.

2.4 PUBLIC MEETINGS

COMMUNICATION, PARTICIPATION AND FORUMS

The Council took a resolution in 2014/15 financial year that the Mayor must hold at least one outreach per quarter alternated throughout the wards with reports submitted to Council for consideration. These outreaches exclude the Integrated Development Plan and Budget road shows, Integrated Development Plan representative forums and Inter-governmental relations forums. This resolution is still standing and has been complied with since the previous and during the current term of Council. Ever since the Municipality started the outreach programs, public participation has improved from the state it was. At least two mayoral outreach programs were convened during the financial year under review.

T 2.4.1

WARD COMMITTEES

Port St John's Municipality is composed of twenty wards, each established a ten-member ward committee structure in terms of section 73 of the Local Government Municipal structures act No.117 of 1998. The main purpose of the ward committees is to link communities with Council and champion all development work in their respective areas. The municipality sets aside from its operational budget resources to constantly capacitate ward committees and payment of stipend. The new Council elected ward committees from third quarter of the financial year in nineteen wards with one outstanding due to challenges experienced in the affected ward (ward 02). Ward committees are the core members of the Integrated Development Plan representative forum. Consultation is specifically done with each of the twenty ward committees when updates are done to the ward plans and project priority for their respective wards. .

Most wards are allocated Community Development Workers (CDWs) who assist the ward committees with compilation and submission of reports on community development needs and progress. CDWs also assist with conducting basic research aimed at supporting the work of ward committees. It is common for each CDW to attend to a minimum of 10 to 15 cases per month in each ward. CDWs were part of the municipal gatherings especially those that involved IDPs, and they made a valuable contribution. The office of the Speaker and ward councillors monitored and elevated issues emanated from the monthly ward committee meetings with constant feedback being provided to the ward committees of which CDWs participated. Ward Committees held their monthly ward committee meetings and quarterly public meetings in maximising public participation. The outcomes of these meetings were then processed to form reports and submitted to the office of the Speaker for review and decision making and or interventions where necessary. Ward profiling has not been done to package the ward information for planning purposes.

Public Meetings						
Nature and purpose of meeting	Date of events	Number of Participating Municipal Councilors	Number of Participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Dates and manner of feedback given to community
IDP Rep Forum held at Port St Johns Town Hall	13-Sep-22	14	40	5	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP Rep Forum held at Port St Johns Town Hall	20-Jan-23	25	46	22	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP Rep Forum held at Port St Johns Town Hall	13-Apr-23	22	41		Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP Rep Forum held at Port St Johns Town Hall	18-May-23	23	24	14	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
Political IGR Meeting	15-Aug-22	17	30	4	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document

Technical IGR Meeting	14-Feb-23	0	22	0	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IGR Meeting(Political)	18-May-23	23	24	14	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Qandu Hall	2-May-23	5	5	250	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Nqantosini Sports Ground	2-May-23	4	3	200	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Mngazana Sports Ground	2-May-23	5	3	300	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document

IDP & Budget Roadshow Held at Tombo Thusong Centre	2-May-23	4	3	300	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Caguba Sports Ground	2-May-23	5	6	200	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Luxolweni Community Hall	3-May-23	5	7	300	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Buthulo Sports Ground	3-May-23	4	3	200	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Manzamhlophe (Enqileni)	3-May-23	3	3	250	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Bizana Sports Ground	3-May-23	2	4	200	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document

IDP & Budget Roadshow Held at Nazaret Church, Ngxongweni Junction	3-May-23	3	3	250	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Matane Community Hall	4-May-23	5	4	200	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Luqhoqhweni Sports Ground	4-May-23	5	5	300	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Mdlankala Sports Ground	4-May-23	5	6	300	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Bholani Sports Ground	5-May-23	4	3	200	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Lutshaya Community Hall	5-May-23	3	3	300	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document

IDP & Budget Roadshow Held at KwaNgcoya Komkhulu	5-May-23	3	5	200	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Bomvini Komkhulu	5-May-23	4	4	250	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
IDP & Budget Roadshow Held at Dumezweni (Assembles of God Church)	5-May-23	3	4	200	Yes	Their inputs were incorporated for the 2023/2024 Final IDP Document
						T 2.4.3

COMMENT ON THE EFFECTIVENESS OF THE PUBLIC MEETINGS HELD:

The meetings that are continuously convened by the municipality have proved to be one of the best ways to improve communication and the relations between the municipality and the community. The number of protests have noticeable been increased, however the public participation meetings led by the mayor had positively responded. The Municipality has taken a decision to have a dedicated public participation unit to effectively respond to the public participation challenges. This would be implemented in the beginning of the next financial year.

T 2.4.3.1

2.5 IDP PARTICIPATION AND ALIGNMENT

During the Integrated Development Plan (IDP) compilation process, Integrated Development Plan Steering Committee and Integrated Development Plan representative forum meetings were convened to consider Integrated Development Plan priorities. Subsequent to the tabling of draft Integrated Development Plan and draft Budget to Ccouncil, the Integrated Development Plan and Budget Roadshows/Imbizo's were convened where all wards were visited by the Executive Committee for community participation. Unlike the previous financial years, the IDP/Budget and PMS Roadshows were conducted on ward to ward, in these roadshows the draft documents of the Budget & IDP were presented, and community comments were sought, where applicable, necessary changes were made prior to the final adoption. There were also constant engagements with the key stakeholders (Ratepayers Association; Chaguba Community Property Association; Traditional Leaders, etc.) whenever matters arise. During the reporting period the central Imbizo's were conducted in a form of IDP and Budget reviews for all our wards. The Council had successfully convened its strategic planning session and subsequently a management planning session to develop SDBIP was convened. This was preceded by the successful convening of four Integrated Development Plan representative forums. The tabling of the Integrated Development Plan & Medium-Term Revenue & Expenditure Framework (MTREF) Budget to Council was done and Council approved both documents within the prescribed timeframe.

The review of the IDP was done in such a way that it is aligned to the national and Provincial plans and linked to the District Development Model. MTREF Budget was prepared in alignment with the IDP priorities. Service delivery and budget implementation plan and performance agreements were aligned to the approved Integrated Development Plan.

IDP Participation and Alignment Criteria*	Yes/No
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Section 57 Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	Yes

Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated time frames?	Yes
** Section 26 Municipal Systems Act 2000*	*T 2.5.1*

COMPONENT D: CORPORATE GOVERNANCE

OVERVIEW OF CORPORATE GOVERNANCE

The municipality had a functional Audit, Risk & Performance Committee of four members which was appointed in terms of section 166 of the Local Government Municipal Finance Management Act (No.56 of 2003) to oversee the effective management of Risks of all municipal operations. This includes compliance with all applicable legislations and regulations and supervision of operational internal controls; financial management; and human resources. The Audit, Risk & Performance Committee had an approved schedule of meetings and adhered to it. There were at least four ordinary sittings planned and successfully held on quarterly basis. In addition, special meetings were held to discuss special matters of governance. The term of office of the Audit. Risk & Performance committee expired on the 30 December 2022 and new appointment came into effect on the 01st of January 2023.

Audit, Risk & Performance Committee members.

Mr. S. Nelani	-Acting Chairperson (01 July –30 December 2022)
Mr. Mlimi Mzini	-Member (01 July-30 December 2022)
Advocate Simthandile Gugwini-Peter	-Member (01 July-30 December 2022)
Advocate S. Gigwini-Peter	- Chairperson (January-June 2023)
Mr V. Magan	- Member (01 January -30 June 2023)
Mr M, Mdani	- Member (01 January- 30 June 2023)
Ms T. Mnqeta	- Member (01 January -30 June 2023)

All the appointed members have requisite skills and qualifications to serve in the structure. The Municipality had a Disciplinary board for financial misconduct that was appointed in line with National Treasury regulations on Financial Misconduct. The board convened one ordinary sitting, but one matter of alleged financial misconduct was brought to its attention. The following members served in the DC board: -

1. Advocate S. Gugwini-Peter	- Acting chairperson (01 July -20 December 2022)
2. Mrs. T. Mbombo	- Assistant Director (Provincial treasury)
3. Advocate T. Liwani	- Legal Advisor (Port St Johns Local Municipality)
4. Mr. A. Ngcauzele	- Internal Audit Manager (O.R. Tambo District Municipality.
5. Ms T. Mnqeta	- Chairperson (from February 2023)

The appointed members have the required qualifications and skills necessary to serve in the Disciplinary board on financial misconduct. Furthermore, we are audited by the Auditor General of South Africa in terms of Public Audit Act (No 25 of 2004) and provides opinion on financial statements.

T 2.6.0

2.6 RISK MANAGEMENT

RISK MANAGEMENT

Risk management is about identifying, avoiding, or mitigating threats that may lead to losses. It is a systematic process of identifying, analyzing, evaluating, treating, monitoring, and communicating the risks associated with the organization. Risk management is important for the achievement of the municipality's objectives as outlined in the Integrated Development Plan. Risk management is a managerial function, individual sections and departments differ in their exposure and reaction to risks, therefore sections, departments and individuals form a vital part of the overall risk management process within the municipality.

The municipality established a Risk Management Committee that sits on a quarterly basis, but the committee was not fully functional, and this led to the risk management function not performed to the expected level. The risk management strategy and a risks management plan were approved by the Audit Committee in October 2022. Risk management policy was approved in 2017 and the review process was initiated. Both the strategy and the policy were implemented during the reporting financial year. This function does not have dedicated personnel within the Municipality but relies on the support from the Provincial treasury and COGTA. The reviewed staff establishment has accommodated the position of the Chief Risk Officer to ensure smooth coordination of the risk management work within the Municipality. Risk assessment was conducted and subsequently the strategic risk register was developed. Amongst the risks that were identified the municipality identified; non- compliance with legislative requirements; Inadequate monitoring of projects; supervision or monitoring of municipal expenditure; non-adherence to Integrated Development Plan Process; We did not successfully implement our Risk Management policy, but efforts were made to ensure that the risks identified are mitigated on a quarterly basis.

T 2.6.1

2.7 ANTI-CORRUPTION AND FRAUD

FRAUD AND ANTI-CORRUPTION STRATEGY

Port St Johns Municipality subscribes to the principles of good corporate governance, which requires conducting business in an honest and transparent fashion. Consequently, Port St John's is committed to fighting fraudulent behavior at all levels within the organization. The municipality has an approved fraud prevention plan that is intended to assist in preventing, detecting, investigating, and sanctioning fraud and corruption. The main principles upon which this plan is based on are; Creating a culture which is ethical and intolerant to fraud and corruption; Deterrence of fraud and corruption; Preventing fraud and corruption which cannot be deterred; Detection of fraud and corruption; Investigating detected fraud and corruption; Taking appropriate action in the event of such irregularities e.g.: disciplinary actions, recovery of losses, prosecution, etcetera: and applying sanctions that include blacklisting and prohibition from further employment.

T 2.7.1

2.8 SUPPLY CHAIN MANAGEMENT

OVERVIEW OF SUPPLY CHAIN MANAGEMENT

The municipality has implemented its Supply Chain Management (SCM) policy, and all the bid committees were functional however there were challenges of sitting caused by other municipal competing activities. The SCM is a small and functional unit but is understaffed. There were no successful challenged cases of bid adjudication decisions. The Municipality experienced challenges of receiving poor responses on adverts posted on the website, local newspaper and notice boards which caused delays on procurement process. Sometimes the bids received were found non-responsive leading to the bid being re-advertised. The implementation of procurement plans was also not properly monitored.

T 2.8.1

2.9 BY-LAWS

By-laws Introduced during Year 2022-2023					
Newly Developed	**Revised**	**Public Participation Conducted Prior to Adoption of By-Laws (Yes/No)**	**Dates of Public Participation**	**By-Laws Gazetted* (Yes/No)**	**Date of Publication**
None	none	n/a	n/a	n/a	n/a
None	none	n/a	n/a	n/a	n/a

COMMENT ON BY-LAWS:

*T*here were no new by-laws introduced during the reporting year. New by-laws were identified and developed but not yet approved by Council.

T 2.9.1.

2.10 WEBSITES

Municipal Website: Content and Currency of Material		
Documents published on the Municipality's / Entity's Website	**Yes / No**	**Publishing Date**
Current annual and adjustments budgets and all budget-related documents	Yes	04/03/2023 05/06/2023
All current budget-related policies	Yes	04/06/2022
The previous annual report (Year -1)	Yes	05/04/2023
The annual report (Year 0) published/to be published	n/a	04/04/2023
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (Year 0) and resulting scorecards	Yes	17/08/2022
All service delivery agreements (Year 0)	No	
All long-term borrowing contracts (Year 0)	No	
All supply chain management contracts above a prescribed value (give value) for Year 0	n/a	
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during Year 1	No	n/a

Contracts agreed in Year 0 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	n/a	n/a
Public-private partnership agreements referred to in section 120 made in Year 0	n/a	n/a
All quarterly reports tabled in the council in terms of section 52 (d) during Year 0		
Note: MFMA s75 sets out the information that a municipality must include in its website as detailed above. Municipalities are, of course encouraged to use their websites more extensively than this to keep their community and stakeholders abreast of service delivery arrangements and municipal developments.		*T 2.10.1*

COMMENT MUNICIPAL WEBSITE CONTENT AND ACCESS:

The website was not fully functional in the financial year 2023/2024 with the assistance of a dedicated service provider appointed for maitenane and monitoring. We have managed to ensure functionality of the website and that there is continuous improvement to make sure it serves ratepayers and other stakeholders efficiently. There is timeous upload of statutory documentation in compliance with MFMA section 75 and MSA section 21A .

T 2.10.1.1

2.11 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

PUBLIC SATISFACTION LEVELS

The municipality did not conduct any surveys during the reporting period and has been getting comments from the public through Mayoral outreach programs and ward committee meetings. The Municipality had limited resources to address all the service delivery challenges and backlogs that were raised by the public.

T 2.11.1

Satisfaction Surveys Undertaken during: Year -2021/2022 and Year 2022/2023				
Subject matter of survey	**Survey method**	**Survey date**	**No. of people included in survey**	**Survey results indicating satisfaction or better (%)***
Overall satisfaction with:				

(a) Municipality	n/a	n/a	n/a	n/a
(b) Municipal Service Delivery	n/a	n/a	n/a	n/a
(c) Mayor	n/a	n/a	n/a	n/a
Satisfaction with:	n/a	n/a	n/a	n/a
(a) Refuse Collection	n/a	n/a	n/a	n/a
(b) Road Maintenance	n/a	n/a	n/a	n/a
(c) Electricity Supply	n/a	n/a	n/a	n/a
(d) Water Supply	n/a	n/a	n/a	n/a
(e) Information supplied by municipality to the public	n/a	n/a	n/a	n/a
(f) Opportunities for consultation on municipal affairs	n/a	n/a	n/a	n/a
** The percentage indicates the proportion of those surveyed that believed that relevant performance was at least satisfactory*				*T 2.11.2*

The Municipality did not conduct any new satisfaction survey during reporting period but is considering it to ensure that service delivery touches on the real issues on the ground.

T 2.11.2.1

COMMENT ON SATISFACTION LEVELS:

The Communities raised their through various public participation platforms that are created by the municipality as part of improving public participation. During the Integrated Development Plan Roadshows and Mayoral outreach programs, people from all wards registered their concerns in all service delivery areas. The Municipality took a record of all the issues and responded through Integrated Development Plan priorities or interventions depending on the nature of the matter reported. The Municipality acknowledged the fact that the services provided did not meet all the expectations of the community but tried to ensure the provision of quality services to the people.

T 2.11.2.2

Chapter 3

CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

INTRODUCTION

Basic services include Water, Wastewater, Electricity, Waste management, Housing services and Free basic services. Port St John's Municipality provides basic services such as Waste management, Free Basic Services. Water and wastewater services are provided by O.R. Tambo District Municipality in terms of powers and functions. Housing is the responsibility of the department of Human settlement, but the Municipality plays a facilitation role to ensure that communities are provide with decent shelters. The Municipality is dependent on Eskom program for provision of electricity in Port St John's town and surroundings. Maintenance of streetlights in town are done by our planning & engineering services department.

T 3.0.1

COMPONENT A: BASIC SERVICES

INTRODUCTION TO BASIC SERVICES

Waste Management

The waste management section is responsible for ensuring that efficient removal of waste in town and surroundings happens and that our towns, streets, and verges are maintained at a desirable level for our communities. This section is also responsible for the management of the land fill site. In the past there were challenges with ensuring that the service is rendered efficiently due to ageing fleet but the resolved the matter. The removal of refuse from the urban area has been adhered to with minimum standards of once per week collection for residential households and commercial properties. The Municipality engaged into a strategy of conducting an annual clean-up campaign where stakeholders and community join hands to clean and educate each other about cleanliness.

Free Basic Services (FBS)

Port St John's Municipality provides free basic electricity service through Eskom, and alternative energy in a form of paraffin or gas. The distribution of free basic services is done guided by the indigent policy, a policy that is approved by council and reviewed annually. The register is compiled for indigent beneficiaries and updated on an annual basis. We also provided free basic services for waste collection to the deserving households.

Electricity:

Port St Johns Municipality has done regular maintenance of streetlight in ward 04 and ward 06. Eskom provides electricity in the rural areas of Port St John's. Further to that the Municipality received an INEP grant allocation of 17,680,000.00 for electricity distribution in the rural areas but was later reduced which affected electrification program. The overall percentage in terms of communities with access to electricity is + 68% although there is a lot of mushrooming of new connections.

Water services.

Water service delivery strategy and main role-players: O. R. Tambo District Municipality is the Water Services Authority and Water Services Provider responsible for planning, implementation, operation and maintenance of water and sanitation services within the Port St Johns Municipality.

In terms of the law the District Municipality is therefore responsible for the development and the implementation of its water services by-laws, District Wide Water Master plans, Water Conservation & Water Demand Management and Water Services Master Plan. O.R. Tambo District Municipality is a grant dependant municipality and most of its water capital projects are funded through the Municipal Infrastructural Grant (MIG) which the National & Provincial Department of Cooperative Government and Traditional Affairs (COGTA), National Treasury and Provincial Treasury have micro control. The bulk water supply is funded through the Bulk Infrastructure Grant Funding funded by the Department of Water Affairs (DWA). In terms of the law DWA is the regulator. The operation and maintenance is funded through the equitable share from the Division of Revenue (DORA) and through own funding.

b. Levels and standards in water services:

In estimating the water backlogs, the following assumptions have been applied:

1. People with piped and borehole water within 200m are deemed to be served.
2. People sourcing water from springs, rainwater tanks, streams, rivers, dams or water vendors are deemed to be unserved.
3. People sourcing water from communal taps, yard taps or any other more basic source are deemed to be not served to a higher level.

Sanitation.

Sanitation services delivery strategy and main role-players

The O.R. Tambo District Municipality is the Water Services Authority and Water Services Provider responsible for planning, implementation, and operation and maintenance of water and sanitation services within the five Local Municipalities. District Municipality is therefore responsible for the development and the implementation of its water services by-laws, sanitation strategy, and the District Wide Sanitation Master Plans. O.R. Tambo District Municipality is a grant dependant municipality and most of its sanitation capital projects are funded through the Municipal Infrastructural Grant (MIG) which the Department of Cooperative Government and Traditional Affairs (COGTA),

The Department Local Government and Traditional Affairs (DLGTA), National Treasury and Provincial Treasury have micro control.

T 3.1.0

3.1 WATER PROVISION

INTRODUCTION TO WATER PROVISION

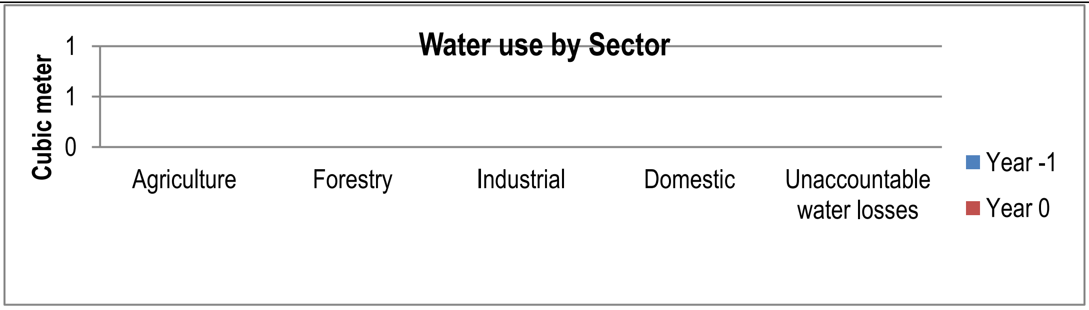
The O. R Tambo District Municipality is the Water Services Authority and Water Services Provider responsible for planning, implementation, and operation and maintenance of water and sanitation services within the 5 Local Municipalities. The District

Municipality is therefore responsible for the development and the implementation of its water services by-laws, sanitation strategy, and the District Wide Sanitation Master Plans. O.R. Tambo District Municipality is a grant dependant municipality and most of its sanitation capital projects are funded through the Municipal Infrastructural Grant (MIG).

T 3.1.1

Total Use of Water by Sector (cubic meters)					
	Agriculture	**Forestry**	**Industrial**	**Domestic**	**Unaccountable water losses**
Year -2021-2022	0	0	0	0	0
Year 2022-2023	0	0	0	0	0

T 3.1.2



T 3.1.2.1

COMMENT ON WATER USE BY SECTOR:
Water services provision is the responsibility of the District Municipality; our role as the local municipality is facilitation to ensure that people receive clean drinking water.

T 3.1.2.2

Description	2019/2020	2020/2021	2021/2022	2022/2023
	Actual No.	Actual No.	Actual No.	Actual No.
Water: **(above min level)**				
Piped water inside dwelling	6	6	6	6
Piped water inside yard (but not in dwelling)	2	2	2	2
Using public tap (within 200m from dwelling)	6	6	6	6
Other water supply (within 200m)	6	6	6	6
Minimum Service Level and Above sub-total	20	19	19	20
Minimum Service Level and Above Percentage	33%	33%	34%	34%
Water: **(below min level)**				
Using public tap (more than 200m from dwelling)				
Other water supply (more than 200m from dwelling	23	23	22	22
No water supply	17	17	17	17
Below Minimum Service Level sub-total	40	40	39	39
Below Minimum Service Level Percentage	67%	67%	67%	66%
Total number of households*	**60**	**60**	**59**	**59**

Households

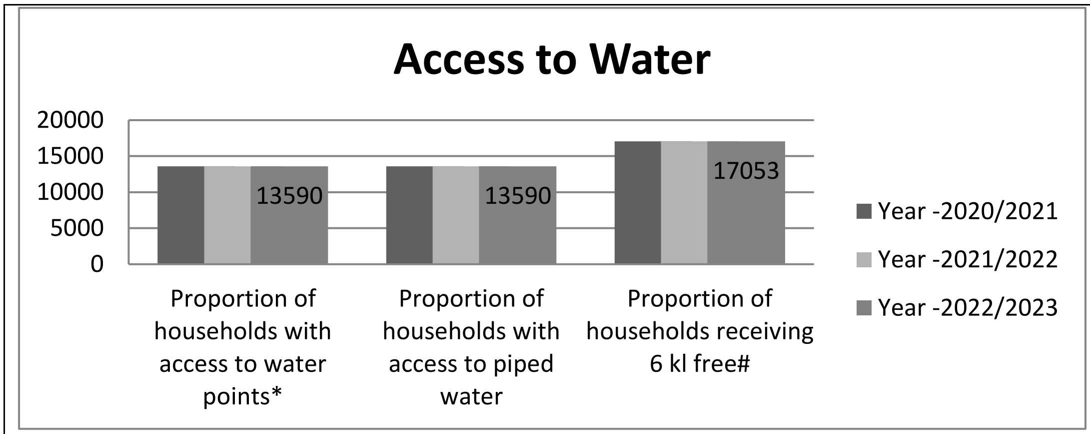
** - To include informal settlements* — *T 3.1.3*

Households - Water Service Delivery Levels below the minimum

Households

Description	2019/2020	2020/2021	2021/2022	2022/2023		
	Actual No.	Actual No.	Actual No.	Original Budget No.	Adjusted Budget No.	Actual No.
Formal Settlements						
Total households	3	3	3	4	4	4
Households below minimum service level	1	1	2	2	2	2
Proportion of households below minimum service level	20%	33%	44%	38%	38%	38%
Informal Settlements						

Total households	34	35	35	36	36	36
Households below minimum service level	30	31	31	32	32	32
Proportion of households below minimum service level	88%	89%	89%	89%	89%	89%
						T 3.1.4



** Means access to 25 liters of potable water per day supplied within 200m of a household and with a minimum flow of 10 liters per minute # 6,000 liters of potable water supplied per formal connection per month*

T 3.1.5

Access To Water

Access to Water			
	Proportion of households with access to water points*	Proportion of households with access to piped water	Proportion of households receiving 6 kl free#
Year -2020/2021	13590	13590	17053
Year -2021/2022	13590	13590	17053
Year -2022/2023	13590	13590	17053
			T 3.1.5

Employees: Water Services					
Task grade	2021/2022	2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	0	0	0	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	0	0	0	0	0%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T3.1.7

Financial Performance Year 2022/23: Water Services R'000					
Details	Year - 2021/2022	Year-2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual. *T 3.1.8*

Capital Expenditure Year 2022/2023: Water Services R' 000					
Capital Projects	Year 2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
None	0	0	0	0%	0
None	0	0	0	0%	0
None	0	0	0	0%	0
None	0	0	0	0%	0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. *T 3.1.9*

COMMENT ON WATER SERVICES PERFORMANCE OVERALL:

Port St Johns Municipality did not have any sanitation related projects as this is the function of the O.R.Tambo District Municipality in terms of powers and functions. There is a sewer project whch is at the initial stages.

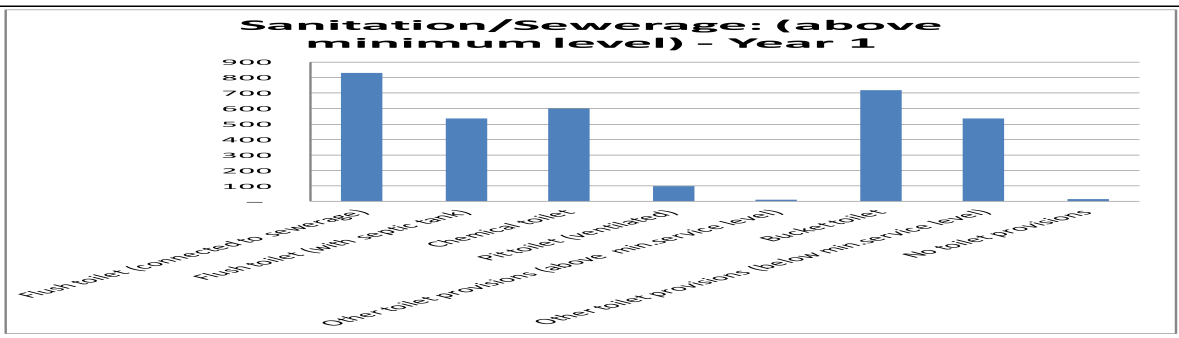
T 3.1.10

3.2 WASTE WATER (SANITATION) PROVISION

INTRODUCTION TO SANITATION PROVISION:

This is the function of O.R. Tambo District Municipality

T 3.2.1



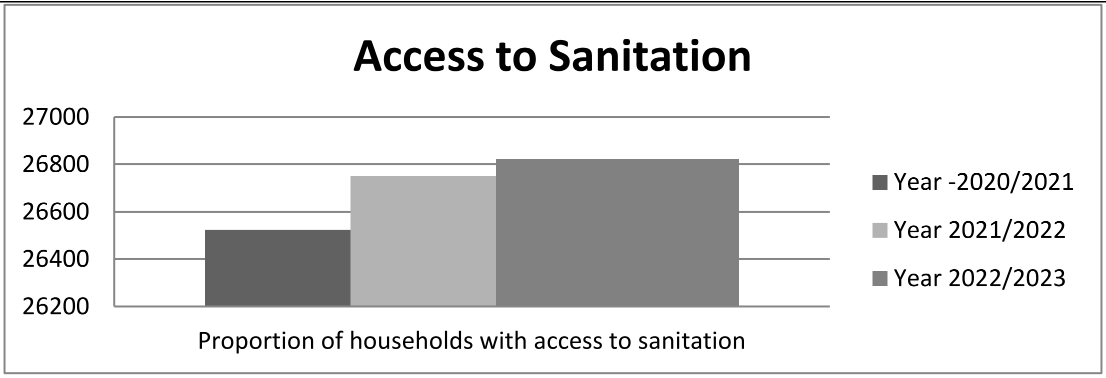
T 3.2.2

Description	Year - 2019/2020	Year - 2020/2021	Year 2021/22	Year 2022/23
	Outcome	Outcome	Outcome	Actual
	No.	No.	No.	No.
***Sanitation/sewerage:* (above minimum level)**				
Flush toilet (connected to sewerage)	–	–	–	–
Flush toilet (with septic tank)	4	5	5	5
Chemical toilet	–	–	–	–
Pit toilet (ventilated)	15	16	17	18
Other toilet provisions (above min-.service level)	–	–	–	–
Minimum Service Level and Above sub-total	19	21	22	23
Minimum Service Level and Above Percentage	0.0%	0.0%	0.0%	0.0%
***Sanitation/sewerage:* (below minimum level)**				
Bucket toilet	–	–	–	–
Other toilet provisions (below min-service level)	–	–	–	–
No toilet provisions	5	6	6	6
Below Minimum Service Level sub-total	–	–	–	–
Below Minimum Service Level Percentage	0.0%	0.0%	0.0%	0.0%
Total households	**19**	**21**	**22**	**23**

*Households

Total number of households including informal settlements *T 3.2.3*

Households - Sanitation Service Delivery Levels below the minimum Households						
Description	Year - 2019/2020	Year - 2020/2021	Year 2021/22	Year 2022/2023		
	Actual No.	Actual No.	Actual No.	Original Budget No.	Adjusted Budget No.	Actual No.
Formal Settlements						
Total households	4	5	6	6	6	6
Households below minimum service level	–	–	–	–	–	–
Proportion of households below minimum service level	11%	14%	17%	17%	17%	17%
Informal Settlements						
Total households	31	32	33	34	34	34
Households below minimum service level	–	–	–	–	–	–
Proportion of households below minimum service level	13%	16%	18%	18%	18%	18%
						T 3.2.4



T 3.2.5

Access to Sanitation	
	Proportion of households with access to sanitation
Year -2020/2021	26522
Year 2021/2022	26750
Year 2022/2023	26822

Employees: Sanitation Services					
Job Level	Year -2021/2022	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	0	0	0	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	0	0	0	0	0%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T 3.2.7

Financial Performance Year 2022/2023: Sanitation Services R'000					
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0
Expenditure:	0	0	0	0	0
Employees	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Other	0	0	0	0	0
Total Operational Expenditure	0	0	0	0	0
Net Operational Expenditure	0	0	0	0	0

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual. *T 3.2.8*

Capital Expenditure Year 2022/2023: Sanitation Services					**R' 000**
Capital Projects	**Year 2022/2023**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All					
None	0	0	0	0	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.2.9*

COMMENT ON SANITATION SERVICES PERFORMANCE OVERALL:-

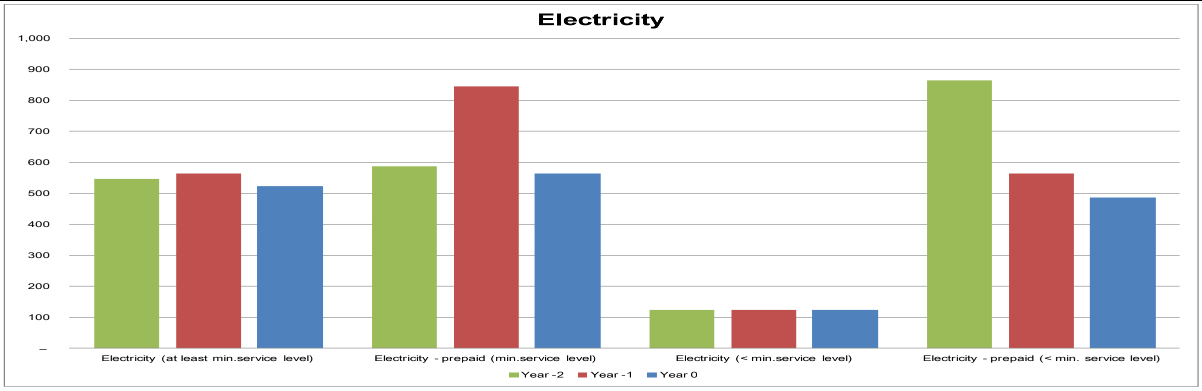
Saniation services are provided by the O.R. Tambo District Municipality Port St Johns Municipality did not have any sanitation related projects as this is the function of the O.R.Tambo District Municipality in terms of powers and functions. There is a sewer project whch is at the initial stages. *T 3.2.10*

3.3 ELECTRICITY

INTRODUCTION TO ELECTRICITY

Port St John's Local Municipality together with Eskom are responsible for provision of households' electrification in rural areas. Port St John's Municipality was allocated an amount of R17 680 000.00, for provision of electrification of 984 households and completion of 321 households that were not completed in 2021/22 financial year. A total of 7 villages was planned for electrification in 2022/23 financial year, however, the budget was reduced with an amount of R8 8 million which affected the completion of 684 households.

T 3.3.1



T 3.3.2

Electricity Service Delivery Levels				
Households				
Description	**Year - 2019/2020**	**Year -2020/2022**	**Year - 2021/2022**	**Year 2022/2023**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Energy: **(above minimum level)**				
Electricity (at least min.-service level)	–	488	785	1,001
Electricity - prepaid (min.-service level)	–	587	846	565
Minimum Service Level and Above sub-total	–	1,075	1,631	1,566
Minimum Service Level and Above Percentage	0.0%	68.8%	67.5%	61.0%
Energy: **(below minimum level)**				
Electricity (< min-.service level)	112	488	785	1,001
Electricity - prepaid (< min. service level)	955	488	785	1,001
Other energy sources	–	–	–	–
Below Minimum Service Level sub-total	33	488	785	1,001
Below Minimum Service Level Percentage	100.0%	31.2%	32.5%	39.0%
Total number of households	33	1,563	2,416	2,567

T 3.3.3

Households - Electricity Service Delivery Levels below the minimum						
					Households	
Description	Year -2019/2020	Year -2020/21	Year - 2021/22	Year 2022/23		
	Actual	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.	No.
Formal Settlements						
Total households	–	180	3600	3600	3600	3600
Households below minimum service level	–	180	3600	3600	3600	3600
Proportion of households below minimum service level	0	1	1	1	1	1
Informal Settlements						
Total households	746	1299	25940	25940	25940	21000
Households ts below minimum service level	746	19955	25940	25940	25940	21000
Proportion of households ts below minimum service level	100%	1536%	100%	100%	100%	100%
						T 3.3.4

Electricity Service Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	2020/2021		2021/2022			2022/23	2022/23	
		Target	Actual	Target		Actual	Target		
Service Indicators		*Previous Year		*Previous Year	*Current Year		*Current Year	*Current Year	*Following Year
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective xxx									
Provision of minimum supply of electricity	Additional households (HHs) provided with minimum supply during the year (Number of HHs below minimum supply level)	xxxxxx additional HHs (xxxxxx HHs below minimum)	xxxxxx additional HHs (xxxxxx HHs below minimum)	xxxxxx additional HHs (xxxxxx HHs below minimum)	xxxxxx additional HHs (xxxxxx HHs below minimum)	xxxxxx additional HHs (xxxxxx HHs below minimum)	xxxxxx additional HHs (xxxxxx HHs below minimum)	xxxxxx additional HHs (xxxxxx HHs below minimum)	xxxxxx additional HHs (xxxxxx HHs below minimum)
PSJ Electrification(	2021/22 Electrification Project 321	161	161	161	321	0	894	894	894

*Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incoporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year -1 Budget/IDP round; *'Current Year' refers to the targets set in the Year 0 Budget/IDP round. *'Following Year' refers to the targets set in the Year 1 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Intergrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.*

T 3.3.5

Employees: Electricity Services					
Task grade	2021/2022	2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%

7 - 9	0	2	0	0	0%
10 - 12	1	1	1	0	100%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	1	1	1	0	0%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T 3.3.6

Financial Performance Year 2022/2023: Electricity Services					
					R'000
Details	Year - 2021/2022	Year- 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	374	335	691 343.47	426 788	-61%
Repairs and Maintenance	525	410	415	155	62%
Other	0	0	0	0	0%
Total Operational Expenditure	816	745	750	529	29%
Net Operational Expenditure	816	745	750	529	29%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.3.7

Capital Projects	2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	17 680 000,00	17 680 000,00	8878424	50%	
Lutshaya 180	R2 668 793,00	R2 668 793,00	R 1 459 955,23	0,5470	R1 208 837,77
Mthimde- Luzupho 120	R2 400 000,00	R2 400 000,00	R 888 139,59	0,3701	R1 511 860,41
Ndayini-Mkhumbini 40	R800 000,00	R800 000,00	R 308 803,94	0,3860	R491 196,06
Zinyosini 106	R2 120 000,00	R2 120 000,00	R 784 523,00	0,3701	R1 335 477,00

Qandu 150	R3 000 000,00	R3 000 000,00	R 1 328 108,37	0,4427	R1 671 891,63
Gomolo 110	R2 200 000,00	R 2 200 000,00	R 1 335 240,05	0,6069	R864 759,95
Lukhwazweni -Emasimini 80	R1 600 000,00	R1 600 000,00	R971 083,68	0,6069	R628 916,32
Mnqezu 98	R1 960 000,00	R1 960 000,00	R1 189 577,49	0,6069	R770 422,51
Sobaba	R 540 000,00	R 540 000,00	R398 611,60	0,7382	R141 388,40
Dangwana	R 130 064,00	R130 064,00	R65 036,74	0,5000	R65 027,26
Bhutulo	R 43 358,00	R43 358,00	R43 357,82	1,0000	R0,18
Noduva	R123 843,00	R123 843,00	R59 014,81	0,4765	R64 828,19
Sihlangeni	R93 942,00	R93 942,00	R46 970,97	0,5000	R46 971,03
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.3.8*

COMMENT ON ELECTRICITY SERVICES PERFORMANCE OVERALL:

Port St John's Municipality has implemented the electrification projects in the rural villages of Port St John's through INEP grant funding. Eskom was also part of the electrification work done during the reporting period. The projects were not finished by 30 June 2023, due to the stopping of funds by National Treasury. Energising of projects remains a challenge with Eskom. The projects not completed have been planned for next financial year for completion. The budget was reduced by R8 800 000.00. which affected the municipality plan. The Municipality also maintained a total of 328 streetlights in town and Tombo as one of the measures to ensure safety of our communities. In addition, the Municipality has installed three High-Mat lights in various Wards. This is an ongoing plan of the Municipality to improve security in some areas with noticeable crime.

T 3.3.9

3.4 WASTE MANAGEMENT (THIS SECTION TO INCLUDE: REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

INTRODUCTION TO WASTE MANAGEMENT

Port St John's town is the only urban area in the Port St John's Municipality area (PSJ LM) and constitutes only 2.6% of its total population; hence economic activities associated with urban areas (e.g. industry) do not exist in the municipality. It is only in town and in some tourism nodes where waste management actively takes place. This function of waste management is not extended to rural areas. Most of the Port St John's Local Municipality area is rural in nature, as are their economic activities. The active economic sectors of the Port St John's Local Municipality can be divided into community services, trade, agriculture, transport, construction, electricity, energy, & mining and they are mainly clustered around the main urban node. The municipality has very limited resources to adequately provide the service to all its areas.

The existing Integrated Waste Management Plan (IWMP) review was done in 2022-2023 and was adopted by the Council, MEC endorsed it. Port St John's Municipality conducted an annual cleaning campaign in June 2023 as one of the means of educating people about waste management and its impact on the environment. The municipality has a community recycling project (Vukayibambe recyclers) taking place at land fill site. *T 3.4.1*

Solid Waste Service Delivery Levels				
				Households
Description	2019/2020	2020/2021	2021/2022	2022/2023
	Actual	Actual	Actual	Actual
	No.	No.	No.	No.
***Solid Waste Removal:* (Minimum level)**				
Removed at least once a week	2895	2685	2846	2235
Minimum Service Level and Above sub-total	2895	2685	2846	2235
Minimum Service Level and Above percentage	100%	0%	100%	0%
***Solid Waste Removal:* (Below minimum level)**				
Removed less frequently than once a week	655	547	565	523
Using communal refuse dump	865	846	487	865
Using own refuse dump	655	547	565	523
Other rubbish disposal	502	952	938	720
No rubbish disposal	112	123	124	124
Below Minimum Service Level sub-total	2790	3015	2678	2755
Below Minimum Service Level percentage	0	1	0	1
Total number of households	**6**	**6**	**5524**	**5524**
				T 3.4.2

Households - Solid Waste Service Delivery Levels below the minimum						
						Households
Description	2019/2020	2020/2022	2021/2022	2022/2023		
	Actual	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.	No.
Formal Settlements						
Total households	100000	100000	100000	100000	100000	100000

Households below minimum service level	25000	25000	25000	25000	25000	25000
Proportion of households below minimum service level	0	0	0	0	0	0
Informal Settlements						
Total households	100000	100000	100000	100000	100000	100000
Households below minimum service level	25000	25000	25000	25000	25000	25000
Proportion of households below minimum service level	25%	25%	25%	25%	25%	25%
						T 3.4.3

Waste Management Service Policy Objectives Taken From IDP									
Service Objectives	**Outline Service Targets**	**Year -2021/2022**		**Year 2022/2023**			**Year 2022/2023**	**Year 2023/2024**	
		Target	**Actual**	**Target**		**Actual**	**Target**		
Service Indicators		***Previous Year**		***Previous Year**	***Current Year**		***Current Year**	***Current Year**	***Following Year**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**	**(x)**
Service Objective xxx									
Provision of weekly collection service per household (HH)	Proportionate reduction in average weekly collection failures year on year (average number of collection failures each week)	xxx weekly collection failures	% reduction from year -1 (xxx weekly collection failures)	% reduction from year -1 (xxx weekly collection failures)	% reduction from year -1 (xxx weekly collection failures)	% reduction from year -1 (xxx weekly collection failures)	% reduction from year -1 (xxx weekly collection failures)	% reduction from year -1 (xxx weekly collection failures)	% reduction from year -1 (xxx weekly collection failures)
Future capacity of existing and earmarked (approved use and in council possession) waste disposal sites	The amount of spare capacity available in terms of the number of years capacity available at the current rate of landfill usage	T0 years of unused landfill capacity available	A0 years of unused landfill capacity available	T1 years of unused landfill capacity available	T1 years of unused landfill capacity available	A1 years of unused landfill capacity available	T2 years of unused landfill capacity available	T5 years of unused landfill capacity available	T5 years of unused landfill capacity available

Proportion of waste that is recycled	Volumes of waste recycled as a percentage of total volume of waste disposed of at landfill sites.	T0% of year 0 waste recycled	A0% of year 0 waste recycled	T1% of year 0 waste recycled	T1% of year 0 waste recycled	A1% of year 0 waste recycled	T2% of year 0 waste recycled	T5% of year 0 waste recycled	T5% of year 0 waste recycled
Proportion of landfill sites in compliance with the Environmental Conservation Act 1989.	x% of landfill sites by volume that are being managed in compliance with the Environmental Conservation Act 1989.	100% of sites compliant	100% of sites compliant	100% of sites compliant	T1% of sites compliant	100% of sites compliant	100% of sites compliant	of sites compliant	100% of sites compliant
*Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year -1 Budget/IDP round; *'Current Year' refers to the targets set in the Year 0 Budget/IDP round. *'Following Year' refers to the targets set in the Year 1 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.*									*T 3.4.4*

Employees: Solid Waste Management Services					
Task grade	Year -2021/2022	Year 2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	49	74	46	28	37%
4 -6	6	17	7	10	58%
7 - 9	1	1	1	0	0%
10 - 12	1	1	1	0	0%
13 - 15	0	1	0	1	100%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	56	95	55	39	41%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as of 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*
T3.4.5

Financial Performance Year 2020/21: Solid Waste Management Services R'000					
Details	Year -2021/2022	Year 2022/2031			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	1022	1052	1052	957	-9%
Expenditure:					
Employees	5120	10 454	10 454	6965 358.62	22%
Repairs and Maintenance	370	116	196	167	-44%
Other	2046	348	367	343	1%
Total Operational Expenditure	9765	1338	1437	1363	-2%
Net Operational Expenditure	8743	286	385	406	-42%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					*T 3.4.7*

Financial Performance Year 2022/23: Waste Disposal and Other Services R'000					
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual. *T 3.4.8*

COMMENT ON WASTE MANGEMENT SERVICE PERFORMANCE OVERALL: -

Port St John's Municipality is responsible for providing refuse removal service for its communities in town and surroundings. Due to limited resources, the services are limited to the urban node. In the areas where the service is currently rendered, the Municipality collected waste on a weekly basis. According to Statics South Africa 2022 the Municipality services 18.7% of its population. The major challenge in providing the service for the entire Municipality is the non-availability of resources.

The sub-function of waste management includes refuse removal, land-fill site management, and street cleaning. Out of the functions stated, the municipality generates the following estimated quantities: -

FREQUENCY	QUANTITY (TONS)
Per month	1989
Per year	23 656

There were no capital projects prioritised, budgeted for and implemented during the 202/2023 financial year. The municipality has conducted its annual cleaning campaign with support from stakeholders like DEA, DEAT, O.R. Tambo District Municipality Municipal health, SASSA, and other stakeholders. The aim of the campaign was to educate communities about the risks of an unhealthy environment, their impacts and promote sustainable living spaces. This campaign also raised awareness to keep the environment clean. The recycling project that was established continued to receive support and mentoring from the Municipality, O. R. Tambo District Municipality and the Department of Economic Development, Environmental Affairs and Tourism.

Rehabilitation of the land fill site was done with the assistance of engineering department. The availability of machinery remained a challenge for sustainable management of the land-fill site according to the license conditions and best practices. The initiative to improve security of the landfill site through fencing and electrification was not finalised.

T 3.4.10

3.5 HOUSING

INTRODUCTION TO HOUSING

The Municipality through the assistance of the Department of Human Settlements (DoHS) developed a housing sector plan that has been aligned to the Integrated Development Plan. It is used to guide housing development within the municipality. Department of Human Settlements is the primary funding agent for housing development in Port St John's. It is also the developer for the projects identified and budgeted for. The role of the municipality is limited to human settlement development facilitation and beneficiary administration. The progress of the housing projects implemented within the municipality has been very slow due to low subsidy quantum on the human settlement policy and limited budget for Human Settlements projects. Out of the hundred houses planed, seventy-four were provided.

T 3.5.

Percentage of households with access to basic housing			
Year end	Total households (including in formal and informal settlements)	Households in formal settlements	Percentage of HHs in formal settlements
2020/2021	33951	4500	13
2021/2022	34000	4800	14
2022/2023	36000	6000	17
			T 3.5.2

Housing Service Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	2021/2022		2021/2022-2022/2023			2022-2023	2021/2022-2022/2023	
		Target	Actual	Target		Actual	Target		
Service Indicators (i)	(ii)	*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)
Service Objective xxx									
Provision for housing for all households	Additional houses provided during the year (Houses required at year end)	xxxxxx additional houses (xxxxxx houses required)	xxxxxx additional houses (xxxxxx houses required)	xxxxxx additional houses (xxxxxx houses required)	xxxxxx additional houses (xxxxxx houses required)	xxxxxx additional houses (xxxxxx houses required)	xxxxxx additional houses (xxxxxx houses required)	xxxxxx additional houses (xxxxxx houses required)	xxxxxx additional houses (xxxxxx houses required)
100	63	99	108	103	171	2871	100	2880	2880
*Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year -1 Budget/IDP round; *'Current Year' refers to the targets set in the Year 0 Budget/IDP round. *'Following Year' refers to the targets set in the Year 1 Budget/IDP round. Note that all* T3.5.3									

targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.

Employees: Housing Services					
Task Grade	Year -2021/2022	Year 2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	1	1	1	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	0	0	0	0	0%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T 3.5.4

Financial Performance Year 2022/2023: Housing Services					
					R'000
Details	Year -20212022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	265	281	281	288	-2%
Repairs and Maintenance	0	0	0	0	0%
Other	0	50	50	0	100%
Total Operational Expenditure	243	321	321	266	17%
Net Operational Expenditure	-243	-271	-271	-266	2%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual. *T 3.5.5*

Capital Expenditure Year 2022/2023: Housing Services					
					R' 000
Capital Projects	2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
Ntafufu 350	R 22 520 595.20	0	R 5 397 700	0%	R 5 397 700
Port St Johns 259	R 47 250 730	0	R 36 367 095	0%	R 36 367 095
Caguba 300	R 274 654 05	0	R 236 800 00	0%	R 236 800 00
Port St Johns 256 & Port St John's	R 41 321 134.00	0	R 14 435 801	0%	R 14 435 801
Bolani 97 Destitute	0	0	0	0%	0
Mthumbane 321	R 60 900 000.00	0	R 11 597 308.94	0%	R 11 597 308.94
Port St Johns 50	R 6 100 000.00	0	R 5 208 000.00	0%	R 5 208 000.00
	0	0	0	0%	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.5.6*

COMMENT ON THE PERFORMANCE OF THE HOUSING SERVICE OVERALL:

The Department of Human Settlements appointed the Service Provider to conduct feasibility studies for seven projects that were prioritised by the Municipality other than the projects that are on implementation stage. The additional priorities include the following projects. The projects that were running in this financial year are –

Ntafufu, Port St Johns 259, Caguba 300, Port St Johns 256, Bolani 97, Mthumbane 321 and Port St Johns 50 and projects have incurred expenditure. Municipality is in the process of formalizing informal settlements around port St John's town namely Mpantu, Nonyevu, Zwelitsha and greens Farms. The final report on the study has been completed and therefore recommended that these future projects numbers be reduced from at least between 200 to 300 units per project in order to be much more implementable. Through the intervention of the MEC for Human Settlements to address the Human Settlements backlog in Port St John's Municipality, 200 units have been approved and 10 beneficiaries were allocated per ward and that process has been completed.

T 3.5.7

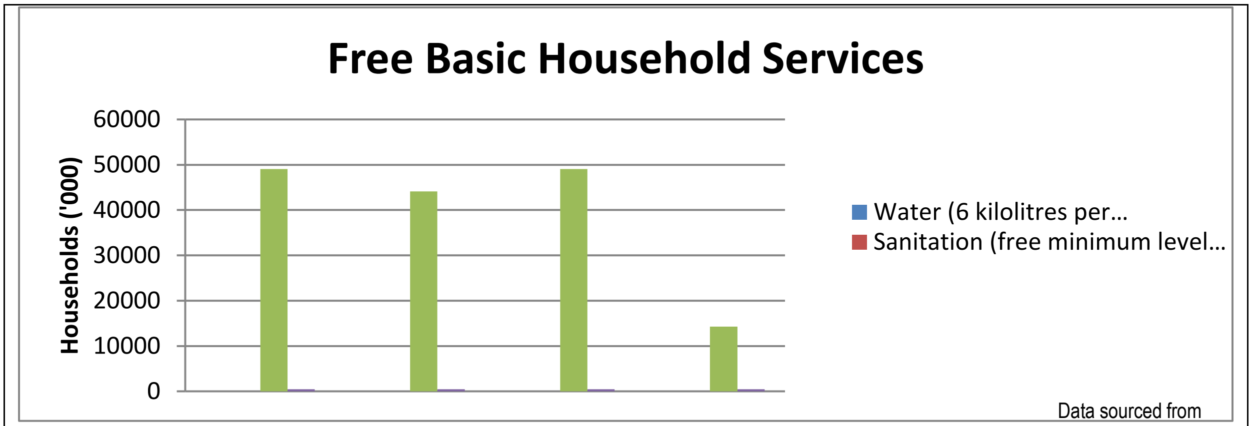
3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

The Constitution of the Republic of South Africa Act, 1996, in the Bill of Rights protects social and economic rights, which include Free Basic Services (FBS). The role of developmental local government in partnership with the other spheres of government, that is, provincial and national, is to ensure the improvement of access of free basic services by the vulnerable groups. FBS are, therefore, a poverty alleviation measure that exists to cushion poor households against vulnerability.

Port St John's Local Municipality adopted an indigent support policy which embodies an indigent support programme, not only providing procedures and guidelines for the subsidization of service charges to indigent households in its area of jurisdiction, but also to increase the quality of life of the beneficiaries by assisting them to exit from indigence. The indigent support offered by Port St John's Local municipality is free basic electricity, and alternative energy in a form of nine kg gas cylinder and two burner gas stoves. Indigent register for 2022/23 was approved by Council. Port St John's is largely rural with a huge need for indigent support, the municipality continues to update its indigent register on an annual basis.

T 3.6.1



T 3.6.2

Free Basic Services to Low Income Households												
	Number of households											
	Total	Households earning less than R1,980 per month										
			Free Basic Water		Free Basic Sanitation		Free Basic Electricity		Alternative Energy		Free Basic Refuse	
		Total	Access	%	Access	%	Access	%	Access	%	Access	%
2020/2021	0	0	0	0%	0	0%	14293	100%	1835	100%	444	100%
2021/2022	0	0	0	0%	0	0%	13000	100%	2000	100%	444	100%
2022/2023	0	0	0	0%	0	0%	4800	100%	1000	100%	444	100%
											T 3.6.3	

Financial Performance Year (0) 2022/2023: Cost to Municipality of Free Basic Services Delivered					
Services Delivered	Year 1(2021/22)	Year 0 (2022/23)			
	Actual	Budget	Adjustment Budget	Actual	Variance to Budget
Water	0	0	0	0	0%
Wastewater (Sanitation)	0	0	0	0	0%
Electricity	2828	3200	3200	3175	1%
Alternative Energy	3247	1886	1865	1865	0%
Waste Management (Solid Waste)	444	444	444	444	0%
Total	3272	3644	3644	3619	1%
					T 3.6.4

COMMENT ON FREE BASIC SERVICES AND INDIGENT SUPPORT:

The municipality offers Free Basic Services in a form of electricity, alternative energy and refuse removal to the needy. Water and sanitation services are offered by O.R. Tambo district municipality. The indigent policy is implemented with indigent register updated annually to ensure it is inline wth the policy and other related legislations. The Municipality has put efforts to ensure that indigent services are provided but due to resoure limitations it finds it difficult to provide to the sastsfaction of the needy.

T 3.6.6

COMPONENT B: ROAD TRANSPORT

3.7 ROADS

INTRODUCTION TO ROAD TRANSPORT

Integrated Transport plan was done with the assistance of O.R. Tambo District Municipality and is still valid.

INTRODUCTION TO ROADS

The Municipality conducts needs assessment from communities on an annual basis as required by chapter 4, & 5 of the constitution of the Republic of South Africa (Act 108 of 1996). After assessment of service needs from communities to be included in the IDP of the municipality in each financial year, priorities are done as per needs assessment and implementation is monitored through SDBIP, Operation and Maintenance and monthly MIG reports.

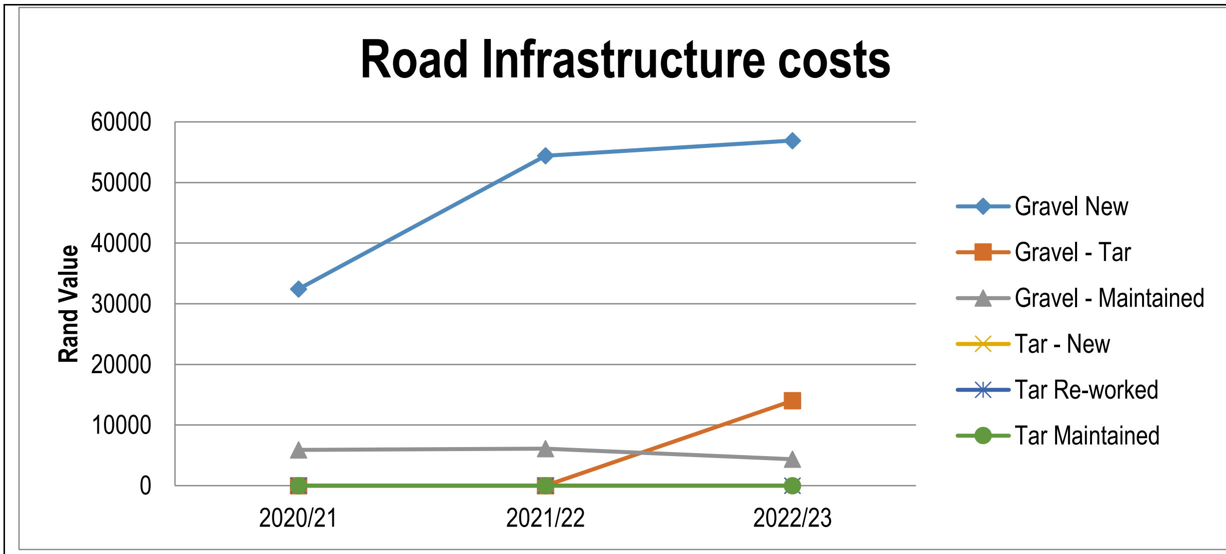
T 3.7.1

Gravel Road Infrastructure				
				Kilometers
	Total gravel roads	New gravel roads constructed	Gravel roads upgraded to tar	Gravel roads graded/maintained
2020/21	7.00	7.00	2.00	140.00
2021/22	13.00	13.00	2.00	149.30
2022/23	15.00	7.00	1.00	259.20
				T 3.7.2

Tarred Road Infrastructure					
					Kilometers
	Total tarred roads	New tar roads	Existing tar roads re-tarred	Existing tar roads re-sheeted	Tar roads maintained
2020/21	0	0	0	0	0
2021/22	2	2	0	0	1
2022/23	01	01	0	0	0
					T 3.7.3

Cost of Construction/Maintenance						
						R' 000
	Gravel			Tar		
	New	Gravel - Tar	Maintained	New	Re-worked	Maintained
2020/2021	33345	0	4900	0	0	0
2021/2022	34000	34000	6100	33000	0	0

2022/2023	55723	55723	6100	33000	0	0
						T 3.7.4



T 3.7.5

Road Service Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year -1		Year 0			Year 1	Year 3	
		Target	Actual	Target		Actual	Target		
Service Indicators		*Previous Year		*Previous Year	*Current Year		*Current Year	*Current Year	*Following Year
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective xxx									
Elimination of gravel roads in townships	Kilometres of gravel roads tarred (Kilometres of gravel road remaining)	xxx kms gravel roads tarred (xxx kms gravel roads remaining)	xxx kms gravel roads tarred (xxx kms gravel roads remaining)	xxx kms gravel roads tarred (xxx kms gravel roads remaining)	xxx kms gravel roads tarred (xxx kms gravel roads remaining)	xxx kms gravel roads tarred (xxx kms gravel roads remaining)	Baseline (xxx kms gravel roads remaining)	xxx kms gravel roads tarred (xxx kms gravel roads remaining)	xxx kms gravel roads tarred (xxx kms gravel roads remaining)

Development of municipal roads as required	3 kms of municipal roads developed	3 kms	0 kms	3 kms	3 kms	3 kms	0 kms	3 kms	3 kms
*Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year -1 Budget/IDP round; *'Current Year' refers to the targets set in the Year 0 Budget/IDP round. *'Following Year' refers to the targets set in the Year 1 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.*									*T 3.7.6*

Employees: Road Services					
Task grade	Year -2021/2022	Year 2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	1	1	1	0	100%
7 - 9	0	0	0	0	0%
10 - 12	3	6	3	3	50%
13 - 15	1	1	1	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	5	8	5	3	38%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T3.7.7

Financial Performance Year 2022/2023 Road Services					
					R'000
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	1854	1806	1806	17562	872%
Repairs and Maintenance	2373	7713	4533	2681	65%

Other	8024	6526	6085	4294	34%
Total Operational Expenditure	12251	16045	12424	8946	44%
Net Operational Expenditure	-12251	-16045	-12424	-8946	44%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					*T 3.7.8*

Capital Expenditure Year 2022/2023: Road Services R' 000					
Capital Projects	**Year 2022-2023**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	53320	66620	2788	0%	
Cwebeni access road	5709	5693	5574	135	5574
Nomsenge Access Road	6094	4448	4448	1646	4448
Ngcoya Access Road*	5320	5761	5737	-417	5737
KwaDyovuza - Emngcwini Access Road	5077	4821	4799	278	4799
Mthimde Access Road	5433	5118	5104	329	5104
Codesa-Madakeni Access Road	5287	6049	6035	748	6035
Babeke Access Road	5433	5118	5104	329	5104
Mthumbane Access Road	5000	5000		5000	
Qaqa-Malongwane Access Road	5000	5232	4215	1017	4215
Agate Terrace Paved access road Phase 2	5000	14004	14004	0	14004
Military Camp Rehabilitation	0	4500	4 500	0	4 500
Gabelana Erosion Protection	0	1500	1 489	1500	1 489
Agate Terrace Erosion Protection	0	5800	5 792	5800	5 792
High Pressure Jetting and Desilting	0	1500	13 295	1500	13 295
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.7.9*

COMMENT ON THE PERFORMANCE OF ROADS OVERALL:

There were nine gravel access roads planned to be completed in 2022/23 financial year, and one paved road but four were completed, and six towards practical completion. At the financial year end of 2022/23, the municipality had successfully constructed 34.5 km of access roads from seven access roads projects that were completed. The protects were funded from MIG, Equitable Share and OTP. The allocations were fully spent at financial year end. There were in-house implemented projects. In-house Plant Maintained the roads in all 20 wards to a total of 233.2kilometres of blading and 26km of tipping and processing.

T 3.7.10

3.8 TRANSPORT (INCLUDING VEHICLE LICENSING & PUBLIC BUS OPERATION)

INTRODUCTION TO TRANSPORT

The Municipality has a driving license testing centre that is operational but is only limited to leaners license testing with the view to extend the scope in future to include the vehicle registration and testing of driving licenses. Attempts to start construction of the testing ground could not be fulfilled because of the challenges with the identified site. This has been earmarked for the financial year 2023/2024.

T 3.8.1

Municipal Bus Service Data					
		Year -2021/2022	Year 2022/2023		Year 2023/2023
	Details	Actual No.	Estimate No.	Actual No.	Estimate No.
1	Passenger journeys	0.0	0.0	0.0	0.0
2	Seats available for all journeys	0.0	0.0	0.0	0.0
3	Average Unused Bus Capacity for all journeys	0.0	0.0	0.0	0.0
4	Size of bus fleet at year end	0.0	0.0	0.0	0.0
5	Average number of Buses off the road at any one time	0.0	0.0	0.0	0.0
6	Proportion of the fleet off road at any one time	0.0	0.0	0.0	0.0
7	No. of Bus journeys scheduled	0.0	0.0	0.0	0.0
8	No. of journeys cancelled	0.0	0.0	0.0	0.0
9	Proportion of journeys cancelled	0.0	0.0	0.0	0.0
					T 3.8.2

Employees: Transport Services					
Task Grade	Year -2021/2022	Year 2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	5	7	5	2	28%
7 - 9	0	0	0	0	0%
10 - 12	1	2	1	1	50%
13 - 15	0	1	0	1	100%

16 - 18	0	0	0	01	0%
19 - 20	0	0	0	0	0%
Total	5	10	5	1	17%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T3.8.4

Financial Performance Year 0: Transport Services

R'000

Details	**Year - 2021/2022**	**Year 2022/2023**			
	Actual	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance to Budget**
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	781	1320	1320	1369	16%
Repairs and Maintenance	44	27	210	39	-44%
Other	228	255	35	244	4%
Total Operational Expenditure	851	1063	1026	899	15%
Net Operational Expenditure	-851	-1063	-1026	-899	15%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.8.5

COMMENT ON THE PERFORMANCE OF TRANSPORT OVERALL:

The Municipality has managed to make the driving License centre operational during 2019/20 financial year but only limited to issuing of learners licenses.

T 3.8.7

3.9 WASTE WATER (STORMWATER DRAINAGE)

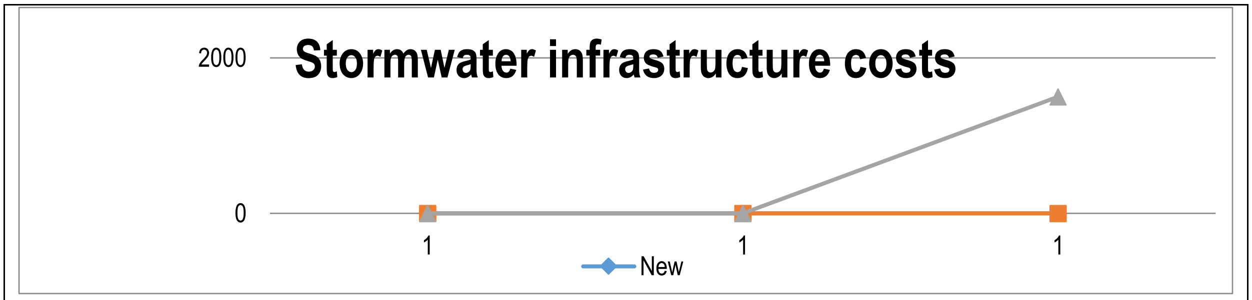
INTRODUCTION TO STORMWATER DRAINAGE

The storm water management is addressed during implementation of access roads, and it is catered for in all roads projects. Storm water drainage is maintained continuously to ensure that no blockages that can cause flooding due to overflow. Construction and mechanical unit is responsible for maintenance of drains in all existing roads using internal resources (Machinery & human resources).

T 3.9.1

Stormwater Infrastructure				
				Kilometers
	Total Stormwater measures	New stormwater measures	Stormwater measures upgraded	Stormwater measures maintained
2020/21	39		0	8
2021/22	38		0	0
2022/23	43		0	1900
				T 3.9.2

Cost of Construction/Maintenance			
			R' 000
	Stormwater Measures		
	New	Upgraded	Maintained
2020/2021	0	0	0
2021/2022	0	0	0
2022/2023	0	0	1500
			T 3.9.3



T 3.9.4

Stormwater Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year -1		Year 0			Year 1	Year 3	
		Target	Actual	Target		Actual	Target		
Service Indicators		*Previous Year		*Previous Year	*Current Year		*Current Year	*Current Year	*Following Year
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective xxx									
Development of fully integrated stormwater management systems including wetlands and natural water courses	Phasing in of systems	Strategy approval (Yes/No); Timescale x yrs	Strategy approval (Yes/No); Timescale x yrs	Strategy approval (Yes/No); Timescale x yrs	Strategy approval (Yes/No); Timescale x yrs	Strategy approval (Yes/No); Timescale x yrs	Strategy approval (Yes/No); x yrs remaining	Completion (Yes/No); x yrs remaining	Completion (Yes/No); x yrs remaining
Development of stormwater management		0	0	0	0	0	0	0	0
*Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year -1 Budget/IDP round; *'Current Year' refers to the targets set in the Year 0 Budget/IDP round. *'Following Year' refers to the targets set in the Year 1 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.*									*T 3.9.5*

Employees: Storm water Services					
Task grade	2021/2022	2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	8	14	5	9	64%
4 - 6	20	37	21	16	43%
7 - 9	3	4	3	1	25%
10 - 12	1	3	1	2	66%
13 - 15	1	1	0	1	100%
16 - 18	0	0	0	0	0%
19 - 20	1	1	1	0	100%
Total	37	60	364	28	20%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T 3.9.6

Financial Performance Year 2022/2023: Storm water Services R'000					
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0
Expenditure:					
Employees	9527	9736	9736	5247	1%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	10361	9455	9455	10962	-16%
Net Operational Expenditure	-10361	-9455	-9455	-10962	-16%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.9.7

Capital Expenditure Year 2022/2023: Storm-water Services R' 000					
Capital Projects	Year-2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
Project A	0	0	0	0	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.9.8*

COMMENT ON THE PERFORMANCE OF STORMWATER DRAINAGE OVERALL:

Pipe culverts were procured for the maintenance of roads to reduce erosion and damage of the access roads. Storm-water drainage was maintained in the urban area and for all rural access roads projects that were maintained. EPWP employees were utilized to do storm-water maintenance as part of poverty alleviation program. Due to the terrain, overflowing sewer and high underground water table result to frequent storm-water management system blockages. SMMEs were also utilised in construction of new storm-water drainage. .

T3.9.9

COMPONENT C: PLANNING AND DEVELOPMENT

3.10 PLANNING

INTRODUCTION TO PLANNING

The Development Planning unit develops and implements policies for regulating the use and development of land in support of the Municipal IDP plans and vision. The Unit works towards guiding new development that allows for growth while advertising impacts, protecting sensitive natural areas, promoting good urban design, ensuring adequate infrastructure to accommodate growth, and lessoning the impact of new development on existing settlements. The Development Planning Unit is involved in various projects which assist other service delivery units to focus on problem solving to uplift and sustain development within the Municipality as a whole. The unit also supports a wide range of economic development programmes that are aimed towards enabling Municipal-wide growth and sustainable development. The Municipality has adopted key spatial development strategies (Port St John's Master Plan, Nodal Development Strategy and Spatial Development Framework). These strategies have been linked to the Integrated Development Plan and are geared towards addressing spatial disparities in both rural and urban areas. The above-mentioned strategies are also used as guidelines for development coordination and investment promotion. Funding for implementing projects identified in the strategies remains a challenge.

The Municipality does not receive substantial number of land use applications. As a result, there are no backlogs. The Municipality however needs to review its town planning scheme. The scheme is out-dated and that has made some multi-use development difficult to approve because of the lack of diversity in the current scheme conditions. This will also enable the Municipality to have a scheme that is aligned to the recently approved Spatial Planning and Land Use Management Act. The Unit is also responsible for the following functions related to building inspectorate; Building Plan approval services and consultation; The inspection of various stages of building work; Attending to complaints regarding building work, dangerous buildings, storm water problems advice on demolitions. The municipality was able to achieve the target it set to approve plans without concerns within three weeks of submission. However, a building control office has not been employed which has resulted in limited building construction monitoring as stipulated in the National Building Regulations and Building Standards Act.

T 3.10.1

Applications for Land Use Development						
Detail	Formalisation of Townships		Rezoning		Built Environment	
	Year -1	Year 0	Year -1	Year 0	Year -1	Year 0
Planning application received	0	0	2	6	0	0
Determination made in year of receipt	0	0	0	4	0	0
Determination made in following year	0	0	0	2	0	0
Applications withdrawn	0	0	1	1	0	0
Applications outstanding at year end	0	0	8	2	0	0
						T 3.10.2

Planning Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year -2021/2022		Year 2022/2023			Year 2021/2022	Year 3 2022-2023	
		Target	Actual	Target		Actual	Target		
Service Indicators		*Previous Year		*Previous Year	*Current Year		*Current Year	*Current Year	*Following Year
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective xxx									
Determine	Approval or	Determination	Determination	Determination	Determination	Determination	Determination	Determination	Determination

planning application within a reasonable timescale	rejection of all build environment applications within a x week	within x weeks	within x weeks	within 12 weeks	within 12 weeks	within x weeks	within 11 weeks	within 8 weeks	within 8 weeks
	Reduction in planning decisions overturned	0 planning decisions overturned	0 planning decisions overturned	0% planning decisions overturned	0% planning decisions overturned	0 planning decisions overturned	4% planning decisions overturned	No planning decisions overturned	No planning decisions overturned
		0	0	0	0	0	0	0	0
*Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year -1 Budget/IDP round; *'Current Year' refers to the targets set in the Year 0 Budget/IDP round. *'Following Year' refers to the targets set in the Year 1 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.*									*T 3.10.3*

Employees: Planning Services					
Task grade	2021/2022	2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	2	0	0	100%
10 - 12	0	3	0	3	100%
13 - 15	1	2	1	1	50%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	100%
Total	1	7	1	6	85%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*
T 3.10.4

Financial Performance Year 2021/2022: Planning Services					
					R'000
Details	**Year -2020/2021**	**Year 2021/2022**			
	Actual	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance to Budget**
Total Operational Revenue	26	55	55	25	0%
Expenditure:					
Employees	486	738	738	517	30%
Repairs and Maintenance	0	0	0	0	0%
Other	56	1591	877	370	77%
Total Operational Expenditure	542	2329	1615	887	62%
Net Operational Expenditure	-516	-2274	-1560	-862	62%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					*T 3.10.5*

Capital Expenditure Year 2022/2023: Planning Services					
					R' 000
Capital Projects	**Year 20222023**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	750	750	0	100.00%	
Spatial Development Framework	400	400	0	100.00%	280
Land Use Scheme	350	350	0	100.00%	150
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.10.6*

COMMENT ON THE PERFORMANCE OF PHYSICAL PLANNING OVERALL:

The planning unit did not have any capital project for the 2022/2023 financial year nor a budget. Its programmes were based on day-to-day operations and monitoring of compliance to the different land uses to the spatial development framework. The

Spatial development framework and Land use scheme were in place. The main challenge of the unit is the land claim that is attended in collaboration with relevant stakeholders.

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T 3.10.7

3.11 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

While the community is at the centre of all efforts, local economic development is underpinned by private sector initiative and government support. Local SMMEs are included in the private sector, in addition to big businesses. The local municipality in Port St. Johns is referred to as the government in this context, with supporting functions also played by the district, province, and other branches of the public sector. There are several issues that need to be resolved to ensure that future developments do take place as well as to attract investments. Infrastructure needs urgent planning, as well as upgrading to be able to deal with future growth and development. The focus therefore needs to be on these critical aspects in terms of planning, fund raising and implementation. Improvement of civil services, especially sewage and storm water; improvements to road infrastructure; finalisation of land transfers to complete the land restitution project and the compilation of an Environmental Management Plan to clarify environmental issues are all identified as critical actions with regards to the town's development.

The approved LED strategy has goals, key pillars and projects as follows:

Goals:

Tourism Development, marketing, and Promotion

Arts, Crafts, and cultural promotion

SMME development and poverty alleviation including support to informal Traders.

Investment Promotion, Business development and support

Targeted Sector Support

Agriculture.

It is identified as the fruit hub of the Eastern Cape due to various fruits that are grown in the area. The municipality is in the processing of having banana hub , fruit packaging centre and fresh produce market. Other commodities include maize production, livestock, macadamia nuts and honey. Port St Johns is as knows for cannabis production due to indigenous farmers growing cannabis. One of the great challenges facing the agricultural sector is to increase the number and variety of viable and sustainable economic agricultural enterprises. The global downturn in the past few years has further amplified this challenge. Government is of the view that strengthening competitiveness and promotion of small and medium-sized enterprises and cooperatives remain cornerstones for the growth of the economy and the creation of decent work opportunities. In the agricultural sector, it is found that entrepreneurial and management skills/abilities are lacking in many individuals who are trying to access enterprising opportunities. The climatic conditions render Port St John's viable for several agricultural products. Although agriculture is prevalent throughout the area, it is not a significant contributor to the economy of the area because of its subsistence nature. Agriculture appeals to the rural nature of settlement throughout the municipality, whilst accounting for the biophysical endowments that support the up scaling of this form of activity. The main objective for agricultural development is to recognise the fact that most agricultural activity in the locality is currently undertaken by small holders, and that commercial enterprise is currently in the bounded in its possibilities by the land tenure system.

Tourism

Port St Johns is a popular holiday destination due to the excellent fishing sports at the river and seas. Other activities on offer include golf, hiking boat-based dolphin viewing, quad biking , fly fishing and Silaka Nature Reserve. Because of its setting, natural beauty, and man-made attractions, Port St. John's enjoys an advantage over its competitors. To maximise the number of tourists and their spending in the area, this goal will solve the difficulties associated with product creation and marketing. According to Port St. John's local economic development strategy, the tourism industry is expected to grow. It could boost economic activity and serve as a job generator.

Enhancement of Rural Livelihoods

This goal recognises the fact that over 90% of our community resides in non- urban settings as such it is important that one of the strategic goals directly seek to uplift the quality of services and programmes implemented. Infrastructure has been identified as deemed to be predetermining for any forms of investment and thus development of the area. In effort to enhance rural live hoods, the department continues to support small scale farmers with agricultural inputs as means to ensure food security to our communities. Informal trading represents some of the initiatives taken by the rural unemployed as means of addressing the challenges of unemployment and poverty. Informal trading involves unorganized small-scale, self-employment creating activities which might involve individuals or unremunerated relatives of the business owner. The municipality therefore recognises the role played by informal trader in improving rural livelihoods. Through a developmental approach, the Municipality seeks to facilitate the access to job and entrepreneurial opportunities within the informal trading sector. Furthermore, and the nurturing of a positive relationship with the formal business sector and consumers by providing a stable regulatory and flexible management environment that is predictable, empowering, and sustainable.

Enterprise Capacitation

The development of small businesses is recognized as a common strategy for Local Economic Development in South Africa. The municipality is playing a facilitator role between government departments and agencies to support SMME's and further play a pivotal role in creating a conducive environment for entrepreneurial development.

Through this sector support, the municipality aims at creating opportunities and tools to develop small business through procurement, a partnership with relevant partners and the development of a small business programme for the area. This approach ensures that the Municipality addresses in a more effective way interrelated objectives of poverty eradication, employment creation and economic growth. It also includes the development and use of labour intensive and community-based construction measures and affirmative procurement to direct infrastructure to SMMEs. Promotion of Entrepreneurship spirit, development of Small Enterprise and the Cooperatives has been identified as crucial area of consideration. This goal addresses issues on the creation, attraction, and retention of enterprises either small or large business.

Key Pillars:

Tourism Development and Promotion

Entrepreneurial Development and Support

Agricultural Development

Infrastructure Development

Skills Development

Enabling Municipal Environment

Projects implemented in the financial year are as follows:

Construction of Mpantu Hawkers' Stalls

Construction of Staircases at Isinuka

Development of an Agricultural Support Plan

Support to Small Scale Farmers with Agricultural Inputs

Facilitation of Isingqisethu Cultural Festival

Hosting of Cultural Heritage Celebrations

Training of SMME's on manufacturing of cleaning products

SMME Development and Support

Implementation of the Community Works Programme

Marketing and promotion of Port St Johns and craft products in Tourism events

Training of SMME's in Construction

Awareness workshops on Informal Trader By-laws

Building Inclusive Green Municipalities

T 3.11.1

Economic Activity by Sector			
			R '000
Sector	**Year -2020/2021**	**Year -2021/2022**	**Year 2022/2023**
Agriculture forestry and fishing	2	4	9
Mining and quarrying	2	4	8
Manufacturing	63	65	65
Wholesale and retail trade	52	55	58
Finance, property, etc.	52	54	56
Government, community, and social services	25	27	30
Infrastructure services	41	60	67
Total	236.5	269	293
			T 3.11.2

Economic Employment by Sector			
			Jobs
Sector	**Year -2020/2021**	**Year -2021/2022**	**Year 2022/2023**
Agriculture, forestry, and fishing	**No.**	**No.**	39 000
Mining and quarrying	30,000	36 000	36 000
Manufacturing	372,000	385 000	390 000
Wholesale and retail trade	270,000	270 000	285 000
Finance, property, etc.	210,000	230 000	240 000
Government, community, and social services	235,000	235 000	250 000
Infrastructure services	320,000	325 000	350 000
Total	450,000	490 000	1 590 000
			T 3.11.3

COMMENT ON LOCAL JOB OPPORTUNITIES:

Job opportunities were created mostly on the EPWP Projects that are under the Engineering services department as reported in the table below on EPWP. 400 employment opportunities have been created in the year under review through various EPWP projects and the projects implemented under the Small-Town Revitalisation funded by the Office of the Premier.

Government, community, and social services remain the major employer to the community of Port St Johns. This is attributed to the inability of the town to attract private investment because of dilapidated infrastructure. With the Eastern Seaboard Development/ Coastal Smart City to start from Port St Johns, it is envisaged that major infrastructure investment will be directed to the area which will attract more businesses thus creating more employment opportunities. Agriculture Forestry and Fisheries is one primary sector that if fully supported would contribute towards reducing unemployment in Port St Johns and a lot is still required to boost the potential of Majola and the fishing coastal communities. Mantusini dairy has remained the beacon of hope to the rural communities surrounding Mantusini and an integrated effort must ensue between government and private sectors, led by the local municipality to look at possible models of running the dairy farm.

Temporary employment opportunities created through implementation of SANRAL projects have benefited the local communities and with the projects planned under the N2 Wild Coast Highway, there are possibilities of employment for our local people. The municipality has implemented most planned projects in various wards thus creating temporary job opportunities. The Small-Town Revitalisation funded by the Office of the Premier continues to support our SMME's and local employment. T 3.11.4

Jobs Created during Year 2022/23 by LED Initiatives (Excluding EPWP projects)				
Total Jobs created / Top 3 initiatives	**Jobs created No.**	**Jobs lost/displaced by other initiatives No.**	**Net total jobs created in year No.**	**Method of validating jobs created/lost**
Total (01)				
2020/2021	1080.00	8.00	1117.00	MIS
2021/2022	1078.00	5.00	1073.00	MIS
2022/2023	1084.00	12.00	1072.00	MIS
Community Works Programs (2018/19)	3242.00	25.00	3262.00	
				T 3.11.5
Initiative C (Year 0)	0	0	0	

Job creation through EPWP* projects		
Details	**EPWP Projects No.**	**Jobs created through EPWP projects No.**
2020/2021	14	453

2021/2022	15	261
2022/2023	9	490
* - Extended Public Works Program		T 3.11.6

Local Economic Development Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year -2021/2022		Year 2021/2022			Year 2022/2023	Year 2022/2023-2023-2024	
		Target	Actual	Target		Actual	Target		
Service Indicators		*Previous Year		*Previous Year	*Current Year		*Current Year	*Current Year	*Following Year
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective xxx									
Tendering and construction management skills	35.00	33.00	33.00	34.00	33.00	33.00	x people trained	x people trained	x people trained
SMME Training in Construction	20	15.00	34.00	25.00	20.00	20.00			
Business Skills Training	25.00	0.00	20.00	0.00	20.00	20.00			
*Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year -1 Budget/IDP round; *'Current Year' refers to the targets set in the Year 0 Budget/IDP round. *'Following Year' refers to the targets set in the Year 1 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.*									*T 3.11.7*

Employees: Local Economic Development Services					
Task grade	Year - 2021/2022	Year 202/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	1	2	1	1	50%

10 - 12	3	9	3	6	66%
13 - 15	2	2	2	0	10 0%
16 - 18	0	0	0	0	0
19 - 20	1	1	1	0	100
Total	6	14	6	10	40%
*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days. T 3.11.8*					

					R'000
Details	**Year -2021/2022**	**Year 2022/2023**			
	Actual	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance to Budget**
Total Operational Revenue	310	74	80	677	-815%
Expenditure:					
Employees	3052	5958	5958	4235	29%
Repairs and Maintenance	22	33	50	30	9%
Other	11480	11772	13802	11396	3%
Total Operational Expenditure	14597	15317	17364	14718	4%
Net Operational Expenditure	-14287	-15243	-17284	-14041	8%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the original budget.					*T 3.11.9*

Capital Expenditure Year 2022/23: Economic Development Services					**R' 000**
Capital Projects	**Year 2022/2023**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	0	0			
Construction of Sinuka staircases	350 000	R350 000	0	0	100%
Installation of informal traders' stalls	500 000	R212 541.00			
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.11.10*

COMMENT ON LOCAL ECONOMIC DEVELOPMENT PERFORMANCE OVERALL:

The municipality's economy is based mostly on LED, which prioritizes the development of the economic sectors that propel the economy. The municipality's primary sources of income are agriculture, tourism, and the maritime economy, all of which have significant economic growth potential. Sustainable partnerships with the commercial sector, the community, and sector departments enable the realization of LED. One of the initiatives to improve LED will be the implementation of mentoring programs to guarantee the supply of high-quality produce. Ocean-related economic activity encompasses both directly and indirectly ocean-based economic activity. The municipality has authorized fishermen who receive equipment assistance.

Travel to the municipality is a popular activity, drawing both domestic and foreign visitors. Due to its many attractions, tourism to the municipality is expanding rapidly. To guarantee that local businesses are promoted, there are marketing venues like the quarterly flea markets and tourism event, as well as the yearly Isingqisethu Provincial Event, which benefits local artisans, visitors, and the lodging industry.

T 3.11.11

COMPONENT D: COMMUNITY & SOCIAL SERVICES

INTRODUCTION TO COMMUNITY AND SOCIAL SERVICES

The Communinity Services Department has the following key functions; establish, conduct and control facilites for the purpose of disposing human remains; Co-ordinate community needs for health services; Provide, manage and maintain libraries for public use in partnership with the Department of Sport; Arts and Culture and O.R. Tambo District Municipality.; Provide, manage and maintain community facilities for public use; Respond and provide support to affected communities; Provide recreational services to all communities; Improve social welfare of the community; Provide, manage, preserve and maintain any municipal place, land, and building reserved for the protection of places or objects of scenic, natural, historical and cultural value or interest;

Traffic management and licensing services;

Ensure public safety,

Waste management services

The department strives to provide and cordinate all the services listed above with the limited resources.

There are funding constrains that impact on the provision of some of the services.

The department consistently reports to Council on the externally managed services like health care service, disaster management and libraries.

T 3.52

3.12 LIBRARIES; ARCHIVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC)

Libraries; The purpose of providing library services is to provide communities at each stage of their development with access to educational material, information, programmes, and services that instil and nurture a culture of reading and lifelong learning.

Objectives.

Closing the gap between resourced and under-resourced communities

- Support the cultural, educational, and recreational needs of communities.
- Promote internet as a valuable research tool for information.
- Promote freedom of Information

Key programmes.

1. Library Week
2. Literacy day

Objectives of the Library week.

Highlighting how libraries promote access to information, as enshrined in the Bill of Rights

Enhancing nation building and community development by opening the doors of learning to all.

Showcasing libraries as desired spaces for connecting people to each other, learning resources, communities, government , the world and the environment; advancing literacy through the intellectual and aesthetic development of all ages; providing access to global knowledge and information in different formats to advance research and create new knowledge; fostering a spirit of enquiry and desire for lifelong learning; challenging one's own beliefs and inculcating a respect for diverse beliefs, opinions and views; contributing towards the development of an informed nation, and South Africa becoming an information society.

Literacy day,

International literacy day is an annual United Nations sanctioned event that falls on September 8 aimed at raising people's awareness of and concern for literacy issue.

The Municipality also host this event annually and rotated amongst the schools within the Municipality. Inter-schools' competitions are also held on the day for drama, poetry, reading, storytelling, and other cultural activities. Awards are then handed to the top achiever for each of the sub-events.

Archives: The Municipality is still experiencing some challenges regarding archiving of documents due to insufficient resources; an assistance was received from the Archives office in Umtata for development of necessary guiding documents (File Plan and Records Management policy) but have not yet approved by the Municipal Council.

Community facilities.

1. **Community halls**

The municipality did not construct a new community hall during the year under review. Due to limited resources, it has also struggled to maintain the existing halls to a reasonable use standard. There are challenges that still need to be addressed to ensure that all community halls are kept at a state that they can be used and managed effectively by the municipality and the communities. There is a shortage of staff for managing the community halls and security personnel to guard against vandalism.

SERVICE STATISTICS FOR LIBRARIES; ARCHIVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC)

The Municipality has a provision for the community services listed below which are maintained as required but due to limited resources, we might not provide services to the level expected by our communities.

Facility	Number
Community Halls	10
Sports facilities	5
Cemeteries	2
Beach facilities	8
Library	3
Heritage Sites	2
Parks	4

Employees: Libraries; Archives; Museums; Galleries; Community Facilities; Other					
Task grade	2019/2020	2020/2021			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No	No.	No.	%
0 - 3	0	0	0	0	0
4 - 6	0	2	0	2	100
7 - 9	0	0	0	0	0
10 - 12	1	2	1	0	0

13 - 15	0	0	0	1	1
16 - 18	0	0	0	0	0
19 - 20	0	0	0	0	0
Total	1	4	1	1	25
*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.* *T 3.12.4*					

Financial Performance Year 2022/2023: Libraries; Archives; Museums; Galleries; Community Facilities; Other R'000					
Details	**Year -2021/2022**	**Year 2022/2023**			
	Actual	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance to Budget**
Total Operational Revenue	550	550	550	550	0%
Expenditure:					
Employees		372	372	372	42%
Repairs and Maintenance	0	0	0	0	0%
Other	248	556	551	240	57%
Total Operational Expenditure	684	1357	1352	704	48%
Net Operational Expenditure	-134	-807	-802	-154	81%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the original budget. *T 3.12.5*					

Capital Expenditure Year 0: Libraries; Archives; Museums; Galleries; Community Facilities; Other R' 000					
Capital Projects	**Year 2022/2023**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	96	0	101	5%	
Library Programs	100 000.00	100 000.00			
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. *T 3.12.6*					

COMMENT ON THE PERFORMANCE OF LIBRARIES; ARCHIVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC) OVERAL:

There were no capital projects for Libraries, Archives, Museums, Galleries, Community Facilities; and other in implemented in 2022/2023 financial year. We have participated to the literacy day event that was convened by the Department of Sports, Arts, & Recreational and the Library week.

T 3.12.7

3.13 CEMETORIES AND CREMATORIUMS

INTRODUCTION TO CEMETORIES & CREMATORIUMS

The Municipality has two official cemeteries, one of the cemeteries has reached its maximum capacity and the second cemetery is 99% full. The Municipality provides space for communities to bury their loved ones at the cemetery in town at a fee. There are no crematorium services provided by the Municipality.

T 3.13.1

SERVICE STATISTICS FOR CEMETORIES & CREMATORIUMS

The Municipality experienced a challenge regarding cemetery services due to non -availability of space. The Municipality provided the grave digging services which is done and completed within 3 days of payment. We have since approached the Caguba Traditional authority and Caguba CPA to acquire a space for Cemetery development, but this did not bear any good results. *T 3.13.2*

Employees: Cemeteries and Crematoriums					
Task grade	Year -2021/2022	Year 2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	70%
4 - 6	3	4	3	1	25%
7 - 9	0	0	0	0	0%
10 - 12	0	0	0	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	3	4	3	1	25%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days. T 3.13.4*

Financial Performance Year 2022/2023: Cemeteries and Crematoriums					
					R'000
Details	**Year - 2021/2022**	**Year 2022/2023**			
	Actual	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance to Budget**
Total Operational Revenue	152	55	53	25	55%
Expenditure:					
Employees	1411	424	424	429	%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	9282	5743	5743	9873	-72%
Net Operational Expenditure	-9130	-5688	-5690	-9848	-73%
					T 3.13.5

Capital Expenditure Year 2022/23: Cemeteries and Crematoriums					
					R' 000
Capital Projects	**Year 2022/2023**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	750	0	133	0%	
None	0	0	0	0%	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.13.6*

COMMENT ON THE PERFORMANCE OF CEMETORIES & CREMATORIUMS OVERALL:

In our plan for 2022/2023 we planned to acquire a land parcel for Cemetery development project but due to delays to finalise agreement with Caguba traditional authority and CPA the project could not be implemented and as such it was moved to 2023/2024 due to challenges around the land issues. T 3.13.7

3.14 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

INTRODUCTION TO CHILDCARE; AGED CARE; SOCIAL PROGRAMME

Social programmes.

The municipality hosts an annual mayoral cup, an event that is aimed at promoting sports development within the Municipality. In this financial year winners at ward level were given sports equipment and sports clothing

Childcare

The Municipality provides the following as part of childcare and support: -
Back to school campaign,
Supported to Crèches with educational toys.
Dress a school child campaign.
Sanitary dignity campaign programme conducted.

Aged care.

Local Golden Games
Provincial Golden Games
Winter warmth
Alzheimer

HIV/Aids Programmes.

HIV/Aids Awareness Campaign

T 3.14.1

SERVICE STATISTICS FOR CHILDCARE

Childcare, aged care and social programs are provided by the municipality under a Special Programs unit within the office of the mayor. Port St John's Municipality needs to ensure that the communities are cared for and that support is given to those who are vulnerable in our communities. This unit within the municipality seeks to ensure that senior citizens, people living with disabilities, vulnerable children, and people living with HIV/Aids receive the needed support. The unit programs also focus on women empowerment which assists in providing life skills training that ensure men and women can sustain themselves through on their own. There are also programs targeting awareness around women and child abuse which ensures that communities are well informed and empowered regarding their rights and how to act in such instances of abuse.

T 3.14.2

Employees: Childcare; Aged Care; Social Programmes					
Task grade	Year -2021/2022	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	1	1	1	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	1	1	1	0	0%
*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as of 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.* *T 3.14.4*					

Financial Performance Year 2022/2023: Childcare; Aged Care; Social Programmes					
					R'000
Details	Year -2021/2022	Year 20222023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	359	381	381	381	0%
Repairs and Maintenance	88	125	105	49	61%
Other	1682	2733	3324	2640	3%
Total Operational Expenditure	2107	3179	3750	3048	4%
Net Operational Expenditure	-2107	-3179	-3750	-3048	4%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					T 3.14.5

Capital Expenditure Year 2022/2023: Childcare; Aged Care; Social Programmes R' 000					
Capital Projects	Year 2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
None	0	0	0	0	0%
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. *T 3.14.6*					

COMMENT ON THE PERFORMANCE OF CHILDCARE; AGED CARE; SOCIAL PROGRAMMES OVERALL:

The municipality coordinated the childhood development programs, women development forum, HIV/AIDS, TB & candlelight, youth development plan, hosted disability sector summit, hosted disability rights months.. These were aimed at promoting social cohesion and promote sports development. The programmes were very successful and all wards participated in some of them.

T 3.14.7

COMPONENT E: ENVIRONMENTAL PROTECTION

INTRODUCTION TO ENVIRONMENTAL PROTECTION

Port St John's is an environmental sensitive area with various environmental management issues, but the environmental officer was appointed. The incumbent is supported by DEDEAT and DEA for environmental related issues that include EIA, Alien Plant vegetation, illegal sand mining, deforestation, illegal dumping etc. *T 3.14*

3.15 POLLUTION CONTROL

INTRODUCTION TO POLLUTION CONTROL

Port St John's has no measures to control pollution nor a budget thereof. Fire awareness campaigns are conducted monthly by O.R. Tambo District Municipality to ensure that the community is aware of the dangers.

T 3.15.1

Employees: Pollution Control					
Task grade	Year -2021/2022	Year 2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	0	0	0	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	0	0	0	0	0%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as of 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.* *T 3.15.4*

Financial Performance Year 2020/21: Pollution Control R'000					
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Other	0	0	0	0	0
Total Operational Expenditure	0	0	0	0	0
Net Operational Expenditure	0	0	0	0	0

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual. *T 3.15.5*

Capital Expenditure Year 2022/2023: Pollution Control R' 000					
Capital Projects	Year 2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
None	0	0	0	0	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.15.6*

COMMENT ON THE PERFORMANCE OF POLLUTION CONTROL OVERALL: -

. The Municipality has maintained regular cleaning and waste collection in town and surroundings.

T 3.15.7

3.16 BIO-DIVERSITY; LANDSCAPE (INCL. OPEN SPACES); AND OTHER (EG. COASTAL PROTECTION)

INTRODUCTION BIO-DIVERSITY AND LANDSCAPE

No biodiversity and landscape related incident ever experienced and as such no measures of improvement was undertaken.

The issues of biodiversity and landscaping are handled through DAFF.

T 3.16.1

SERVICE STATISTICS FOR BIO-DIVERSITY AND LANDSCAPE

There are no capital projects or a budget for this function.

T 3.16.2

Financial Performance Year 0: Biodiversity; Landscape and Other					
					R'000
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%

Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					*T 3.16.5*

Capital Expenditure Year 2022/2023: Biodiversity; Landscape and Other R' 000					
Capital Projects	**Year2022/2023**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	0	0	0	0%	
None	0	0	0	0	0%
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.16.6*

Capital Expenditure Year 2022/2023: Biodiversity; Landscape and Other R' 000					
Capital Projects	**Year 2022/2023**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	0	0	0	0%	
None	0	0	0	0	0%
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.16.6*

COMMENT ON THE PERFORMANCE OF BIO-DIVERSITY; LANDSCAPE AND OTHER OVERALL:

There are no capital projects or a budget for this function.

T 3.16.7

COMPONENT F: HEALTH

INTRODUCTION TO HEALTH

Port St John's Municipality does not provide any health services. The Department of Health is responsible for this service including primary health and emergency services. There are insufficient facilities in relation to the provision of Health services. During the IDP road shows conducted we established the fact that there are wards that were still travelling distance of more than 5km to receive such services. The issue of centralised services for Ambulance management has also been raised for review by the relevant authorities.

T 3.17

3.17 CLINICS

INTRODUCTION TO CLINICS

Port St John's Municipality does not provide these services, neither the District Municipality (O.R. Tambo District Municipality), however we can confirm that there are clinics in the area of Port St John's to service the twenty wards with the largest being the health centre in ward 06 in town.

T 3.17.1

Service Data for Clinics					
	Details	**Year - 2020/2021**	**Year -2021/2022**		**Year 2022/2023**
		Actual No.	**Estimate No.**	**Actual No.**	**Estimate No.**
1	Average number of patient visits on an average day				
2	Total Medical Staff available on an average day				
3	Average Patient waiting time	30mins	45mins	60mins	45mins
4	Number of HIV/AIDS tests undertaken in the year				
5	Number of tests in 4 above that proved positive				
6	Number of children that are immunized at under 1 year of age				
7	Child immunization s above compared with the child population under 1 year of age	%	%	%	%
					T 3.17.2

Task grade	Year -2021/2022	Year 2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	0	0	0	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	0	0	0	0	0%

Employees: Clinics

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T 3.17.4

Financial Performance Year 2022/2023: Clinics

R'000

Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.17.5

Capital Expenditure Year 2022/2023: Clinics R' 000					
Capital Projects	Year 2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
None	0	0	0	0%	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.17.6*

COMMENT ON THE PERFORMANCE OF CLINICS OVERALL:

The function of health services belongs to the Department of Health, both Port St John's Local Municipality and O.R.Tambo District Municipality do not provide these services. *T 3.17.7*

3.18 AMBULANCE SERVICES

INTRODUCTION TO AMBULANCE SERVICES

This is the function of the department of Health as per powers and functions, both Port St John's Local Municipality and O.R. Tambo DM do not provide these types of services.

T 3.18.1

Financial Performance Year 2022/2023: Ambulances R'000					
Details	Year - 2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:	0	0	0	0	0%
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					*T 3.18.5*

Employees: Ambulances					
Job Level	Year -2021/2022	Year 2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	0	0	0	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	0	0	0	0	0%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T 3.18.4

Financial Performance Year 2022/2023: Ambulances R'000					
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:	0	0	0	0	0%
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.18.5

Capital Expenditure Year 2022/2023: Ambulances R' 000					
Capital Projects	Year 2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
None	0	0	0	0%	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.18.6*

COMMENT ON THE PERFORMANCE OF AMBULANCE SERVICES OVERALL:

The Municipality had no projects related to ambulance services but relied to the Department of Health for such services when required. The Ambulances are very limited to satisfy the needs of the communities in respect of Ambulance serves and given the fact that the health care facilities are very scattered. Port St John's has Health centre which is the closest facility for people around town. Due to the terrain sometimes, Ambulances found it difficult to reach some communities and this requires alternative such as Helicopter but in the reporting period we have not experienced such challenge.

T 3.18.7

3.19 HEALTH INSPECTION; FOOD AND ABBATOIR LICENSING AND INSPECTION; ETC

INTRODUCTION TO HEALTH INSPECTIONS; FOOD AND ABATTOIR LICENCING AND INSPECTIONS, ETC

These services are currently provided by the District Municipality; however, their officials are available for such service on invitation. O.R. Tambo District Municipality has satellite offices in Port St John's and Port St John's Municipality work closely with them in matters of health inspection. *T 3.19.1*

SERVICE STATISTICS FOR HEALTH INSPECTION, Etc.

Currently this service is provided by the district Municipality. The health inspectors have done the inspection mostly in town and surroundings. This was evident by the fact that there were no health-related issues brought to the attention of the Municipality during the year under review. The health inspectors also form part of the team organising the events of government where they ensure that all services provided are in line with the requirements as outlined in the Health and Safety Act.

T 3.19.2

Employees: Health Inspection and Etc.					
Task grade	Year -2021/2022	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	o	o	o	o	0%
4 - 6	o	o	o	o	0%
7 - 9	o	o	o	o	0%
10 - 12	o	o	o	o	0%
13 - 15	o	o	o	o	0%
16 - 18	o	o	o	o	0%
19 - 20	o	o	o	o	0%
Total	o	o	o	o	0%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days. T 3.19.4*

Financial Performance Year 2022/2023: Health Inspection and etc. R'000					
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual. *T 3.19.5*

Capital Expenditure Year 2022/2023: Health Inspection and Etc. R' 000					
Capital Projects	Year 2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	

None	0	0	0	0%	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.19.6*

COMMENT ON THE PERFORMANCE OF HEALTH INSPECTIONS, etc. OVERALL:

Currently this service is provided by the District Municipality, but we receive these services where needed. Port St Johns Municipality had not expenditure related to the provision of health inspection as we were serviced by O.R. Tambo District Municipality. The health inspectors conduced inspection as required, however there are still challenges that require collective efforts to deal with in this area.

T 3.19.7

COMPONENT G: SECURITY AND SAFETY

INTRODUCTION TO SECURITY & SAFETY

The Municipality provided public safety services in the form of Traffic Control Services, and security services. The Safety and Security Unit helps to ensure a safe environment and improves quality of life through effective traffic policing combined with efficient use of security officers. Traffic services include control and regulation of all forms of traffic; Promote education and training in road and traffic safety; Attend to scenes of motor vehicle collisions and assist with traffic control, removal of injured persons, and removal of vehicles so that traffic may flow freely again; and Eliminate points of congestion, obstruction, hindrance, interference, or danger to vehicles and pedestrians. Other areas of service provision that require an attention include by-law enforcement and crime prevention. The internal Security Services Section responsibilities include Protection of municipal assets, and access control to municipal buildings. Security personnel provided services for protection of Municipal assets (movable and immovable). There were challenges regarding working tools, and human resource capacity (limited skills), due to limited financial resources. The Municipality is embarking on safety and lawful initiative. Key objective of this initiative is to provide camera surveillance of certain areas within the Municipality, so as to encourage a crime-free environment for the benefit of Port St. Johns communities, and to attract investors and promote development, tourism and job creation.

The Municipality in its commitment to fight against crime, closely works in partners such as South African Police Services, Department of Justice and other safety and security agencies in a bid to prevent and reduce the negative effect of crime to our communities. Port St John's municipality's structure on public safety unit has a limited staff compliment whose service is to fight crime or law enforcement. Only few traffic officers and security personnel who currently work with external stakeholders to combat crime. The Municipality has established an Integrated Community Safety Forum which was endorsed by Council on the 22 June 2017 and was operational. With the structure having been established and endorsed, the Municipality is busy developing a community safety plan that will coordinate and integrate the duties of the structure with the assistance of Department Safety and Liaison.

T 3.20

3.20 POLICE

INTRODUCTION TO POLICE

Port St John's area has one police station situated in town. Port St John's police station assist in visible policing & crime fighting within the jurisdiction of Port St John's. An area of approximately 1 300 square kilometres in Port St Johns is currently policed. The ratio of functional police officials per community is reported to be 1:2377 whereas the recommended ratio is 1:500. That implies that there is still a shortage of workforce in the field of SAPS. The most common incidents are the following: - Attacks on tourists; Faction fights; Theft; Robbery; Domestic related crime; incidents (road accidents and drowning) etc. The station, among its priority, is focussed on addressing rape, murders, armed robbery, house breaking and assault with grievous bodily harm. Their main objective, however, is to make the community safe and secure for all its members. These crimes are commonly believed to be because of lack of or limited streetlights in certain areas, liquor abuse, deserted informal houses, shebeens as well as incautious movements of tourists.

Community awareness programmes are constantly held by the police and the relevant stakeholders such as municipal law enforcement officers. This is most likely to reduce the crime rate in Port St John's Local Municipality *T 3.20.1*

Metropolitan Police Service Data					
	Details	Year - 2021/2022	Year 2022/2023		Year 1
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Number of road traffic accidents during the year	0.00	0.00	0.00	0.00
2	Number of by-law infringements attended	0.00	0.00	0.00	0.00
3	Number of police officers in the field on an average day	0.00	0.00	0.00	0.00
4	Number of police officers on duty on an average day	0.00	0.00	0.00	0.00
					T 3.20.2

Employees': Police officers					
Task grade	2021/2022	2022/2023			
Police / Administrators	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0	0	0	0	0%
4 - 6	31	33	29	3	9%
7 - 9	4	20	4	16	80%
10 - 12	3	3	3	0	0%
13 - 15	1	1	1	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	39	57	37	19	33%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T 3.20.4

Financial Performance Year 2022/2023: Police					
					R'000
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	198	50	221	253	-406%
Expenditure:					
Police Officers	7781	11259	11259	8278	25%
Other employees	8278	9033	9033	6748	29%
Repairs and Maintenance	31	138	138	38	72%
Other	360	53	53	146	-175%
Total Operational Expenditure	8542	11747	11748	8672	26%
Net Operational Expenditure	-8542	-11747	-11748	-8672	26%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.20.5

Capital Expenditure Year 2022/2023: Police R' 000					
Capital Projects	Year 2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
None	0	0	0	0%	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. *T 3.20.6*					

COMMENT ON THE PERFORMANCE OF POLICE OVERALL:

Port St John's Municipality has no policing services other than security; policing is the responsibility of the SAPS hence there are no capital projects within the municipality.

T 3.20.7

3.21 FIRE

INTRODUCTION TO FIRE SERVICES

In term of the powers and functions Port St John's does not provide fire services but relies to the O.R. Tambo District Municipality when such services are required. There is a satellite centre for fire fighters at Port St Johns but reporting to the O.R. Tambo District Municipality. *T3.21.*

Metropolitan Fire Service Data					
	Details	Year - 2021/2022	Year 2022/2023		Year 2023/2024
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Total fires attended in the year	0	0	0	0
2	Total of other incidents attended in the year	0	0	0	0
3	Average turnout time - urban areas	0	0	0	0
4	Average turnout time - rural areas	0	0	0	0
5	Fire fighters in post at year end	0	0	0	0
6	Total fire appliances at year end	0	0	0	0
7	Average number of appliances off the road during the year	0	0	0	0
	T 3.21.2				

Employees: Fire Services					
Task grade	Year -2021/2022	Year 2022/2022			
Fire Fighters / Administrators	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	0	0	0	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	0	0	0	0	0%
*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*					
					T 3.21.4

Financial Performance Year 2022/2023: Fire Services					
					R'000
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Fire fighters					
Other employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					*T 3.21.5*

Capital Expenditure Year 2022/2023: Fire Services					
					R' 000
Capital Projects	Year 2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0%	
none	0	0	0	0%	0

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. *T 3.21.6*

COMMENT ON THE PERFORMANCE OF FIRE SERVICES OVERALL:

There were no fire incidents recorded during the reporting period. *T 3.21.7*

3.22 OTHER (DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES AND OTHER)

INTRODUCTION TO DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES, ETC

Disaster Management is the District Municipal function, and Port St Johns Municipality plays a facilitation role. Animal control will soon be addressed through animal pound that is underway. Control of public nuisances is addressed by the by-laws enforcement. *T 3.22.1*

SERVICE STATISTICS FOR DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES, ETC

The Municipality was hit by floods in the month of April 2022 which affected hundreds of people, their homes were destroyed. We received some assistance from all corners of the country to rescue the situation. Port St Johns was declared as a disaster zone. Some of our infrastructure assets and project such as roads, bridges and buildings were badly affected, and assistance had to be requested from various institutions to repair the damaged area. *T 3.22.2*

Employees: Disaster Management, Animal Licensing and Control, Control of Public Nuisances, etc.					
Task grade	Year -2021/2022	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 – 3	0	0	0	0	0%
4 – 6	0	0	0	0	0%
7 – 9	0	0	0	0	0%
10 – 12	0	0	0	0	0%
13 – 15	0	0	0	0	0%
16 – 18	0	0	0	0	0%
19 – 20	0	0	0	0	0%
Total	0	0	0	0	0%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains*

vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days. *T 3.22.4*

Financial Performance Year 0: Disaster Management, Animal Licensing and Control, Control of Public Nuisances, etc. **R'000**					
Details	**Year -2021/2022**	**Year 2022/2023**			
	Actual	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance to Budget**
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual. *T 3.22.5*					

Capital Expenditure Year 2022/2023: Disaster Management, Animal Licensing and Control, Control of Public Nuisances, etc. **R' 000**					
Capital Projects	**Year 2022/2023**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	0	0	0	0%	
Disaster relief		0	0	0%	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. *T 3.22.6*					

COMMENT ON THE PERFORMANCE OF DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL OF PUBLIC NUISANCES, ETC OVERALL:

Disaster Management is managed at a district level. We acquired a land parcel for the development of the animal pound for control of animals otherwise we do not provide licensing services for animals.

3.22.7

COMPONENT H: SPORT AND RECREATION

INTRODUCTION TO SPORT AND RECREATION

The main priority regarding sports development was the hosting of the mayoral cup and assisting the Department of Sports, Arts and Culture to successfully host the annual festival in Port St John's, however this has since changed. The Municipality took a decision to maintain sport facilities using the budget meant for the mayoral cup due to resources constraints.

T 3.23

3.23 SPORT AND RECREATION

SERVICE STATISTICS FOR SPORT AND RECREATION

The municipality planned to maintain two sports filed of which were not done due to challenges related to supply chain processes.

T 3.23.1

Employees: Sport and Recreation					
	2021/2023	2022/2023			
Task grade	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	1	1	1	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	1	1	1	0	0%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T 3.23.3

Financial Performance Year 2022/2023: Sport and Recreation					
R'000					
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	626	354	354	363	-2%
Repairs and Maintenance	25	244	250	248	-2%
Other	45	244	250	248	-2%
Total Operational Expenditure	737	732	750	1122	-53%
Net Operational Expenditure	-737	-732	-750	-1122	-53%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					*T 3.23.4*

Capital Expenditure Year 20222/2023: Sport and Recreation					
R' 000					
Capital Projects	Year 2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	691 250	691 250	0	0%	
Sport & Recreation program	691 250	691 250	0	0%	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.23.5*

COMMENT ON THE PERFORMANCE OF SPORT AND RECREATION OVERALL:

Port St Johns hosts mayoral cup annually and it has a budget for that with all the twenty wards participating. The Mayoral cup was hosted in June 2023 with tournaments started at ward level.

T 3.23.6

COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

INTRODUCTION TO CORPORATE POLICY OFFICES, etc.

Policies are developed to establish expectations and to provide guidance on how to consistently handle workplace situations. Although most company policies are not all-encompassing, they provide direction regarding what is appropriate as well as inappropriate or unacceptable behaviour. Corporate services department is the driver of the policy development in the municipality. These policies are then taken to council for approval following internal processes. *T 3.24*

3.24 EXECUTIVE AND COUNCIL

INTRODUCTION TO EXECUTIVE AND COUNCIL

Council is the highest decision-making body in a municipality and seats every quarter unless a special council meeting is arranged by the Speaker for urgent matters. Port St John's Municipal Council has executive and legislative powers. The office of the Mayor and Speaker are full-time with the rest of the Council members' part -time. Council has five section 80 committees reporting to Executive, and five section 79 committees reporting to Council to assist in the effective functioning of Council.

COMMITTEES

For purposes of administering political oversight the Council is supported by the following standing committees which are each chaired by a nominated Councillor. The following table reflects the committees of Council and their respective purposes, as well as the frequency of meetings during a financial year.

T 3.24.1

COMMITTEE NAME	COMMITTEE TYPE	FUNCTIONS	NO. OF MEETINGS
COUNCIL	Council	Political oversight	4 Ordinary Council meetings, Special Councils depend on the Municipal business
Executive Committee	EXCO	Deals with matters delegated to it by Council and legislation as indicated in the delegation of responsibilities policy	4 ordinary EXCO, Special EXCO depend on the Municipal business
Budget Treasury Office Standing Committee	Section 80	Financial Management Oversight	4 Ordinary standing Committee Meetings. Special Standing Committee are convened as per need arises
Local Economic Development Standing Committee	Section 80	All matters requiring attention arising from the provisions of the relevant legislation inline the departmental mandate and the Municipal Delegation Framework	4 Ordinary standing Committee Meetings. Special Standing Committee are convened as per need arises.
Corporate Services & Planning, Research & IGR	Section 80	All matters requiring attention arising from the provisions of the relevant legislation inline the departmental mandate and the Municipal Delegation Framework	4 Ordinary standing Committee Meetings. Special Standing Committee are convened as per need arises

Community Services Standing & SPU	Section 80	All matters requiring attention arising from the provisions of the relevant legislation inline the departmental mandate and the Municipal Delegation Framework	4 Ordinary standing Committee Meetings. Special Standing Committee are convened as per need arises
Engineering Standing Committee	Section 80	All matters requiring attention arising from the provisions of the relevant legislation inline the departmental mandate and the Municipal Delegation Framework	4 Ordinary standing Committee Meetings. Special Standing Committee are convened as per need arises
MPAC	Section 79	Deals with matters delegated to it by Council	4 Ordinary standing Committee Meetings. Special Standing Committee are convened as per need arises.
Rules Committee	Section 79	Deals with matters delegated to it by Council and legislation as indicated in the delegation of responsibilities policy	4 Ordinary standing Committee Meetings. Special Standing Committees are convened as per need arises
Ethics & Members Interests	Section 79	Deals with matters delegated to it by Council and legislation as indicated in the delegation of responsibilities policy	4 Ordinary standing Committee Meetings. Special Standing Committees are convened as per need arises
Public Participation	Section 79	Deals with matters delegated to it by Council and legislation as indicated in the delegation of responsibilities policy	4 Ordinary standing Committee Meetings. Special Standing Committees are convened as per need arises
Women's Caucus	Section 79	Deals with matters delegated to it by Council and legislation as indicated in the delegation of responsibilities policy	4 Ordinary standing Committee Meetings. Special Standing Committees are convened as per need arises.
Audit Committee		Deals with matters delegated to it by Council and legislation as indicated in the delegation of responsibilities policy	4 Ordinary Committee Meetings. Special Committee meetings are convened as per need arises

SERVICE STATISTICS FOR THE EXECUTIVE AND COUNCIL

Each standing committee is operationally linked to one or more-line functional departments. In addition to the standing committees, Council has also established a Municipal Public Accounts Committee (MPAC) that is chaired by a nominated Councillor. The Municipality established a panel for performance management that is responsible for evaluating the Municipal Manager and other section 57 manager's performance. The Municipal Manager is the principal accounting officer employed in terms of section 54(a) of the Municipal Systems Act 32 of 2000. The Municipal Manager reports to council through the mayor and is supported by section 57 managers who are contracted for a five-year term. These section 57 managers directly report to the Municipal manager. With this complementary structure, the Municipality in the financial year under review took a resolution to focus on improving road networks in its rural municipal area. The Municipality also committed to focus and explore ways to improve local economic development in the municipal area. Much focus has also been projected towards improving social services more especially public amenities.

T 3.24.3

Employees: Financial Services					
Job Level	2021/2022	2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	4	11	4		73%
7 - 9	0	4	0	0	0%
10 - 12	2	3	5	2	29%
13 - 15	1	9	2	0	0%
16 - 18	0	0	0	0	0%
19 - 20	1	1	1	0	0%
Total	7	28	12	13	52%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T 3.25.4

Financial Performance Year 2022/2023: The Executive and Council					
					R'000
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	26380	24279	24279	71998	-197%
Expenditure:					
Employees	18180	27786	21786	17328	38%
Repairs and Maintenance					
Other	9497	8127	8127	10415	-28%
Total Operational Expenditure	27677	35913	29913	27743	23%
Net Operational Expenditure	-1297	-11634	-5634	44255	480%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual. *T 3.24.5*

Capital Expenditure Year 2022/2023: The Executive and Council R' 000					
Capital Projects	Year 2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	1900	1736	272	85%	
none	0	0	0	0%	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. *T 3.24.6*					

COMMENT ON THE PERFORMANCE OF THE EXECUTIVE AND COUNCIL:

Council and its committees adhered to the scheduled meetings that was approved at the beginning of the financial year. The Council successfully convened a strategic planning session to review the integrated development plan and later approved Integrated Development Plan and budget for financial year 2023-2024.

T 3.24.7

3.25 FINANCIAL SERVICES

INTRODUCTION TO FINANCIAL SERVICES

The municipality's financial services office is made up of the following units: Budget & Reporting: Responsible for preparation of the budget and related policies. This section has also ensured that the Municipality's Annual Financial Statements are prepared, and this is evident by qualified audit opinion (with matters of emphasis) expressed by the Auditor General's office during the past financial year audits and the current year's audit.

Expenditure Management: Responsible for monitoring payments made to service providers, ensuring that controls exist regarding the municipality's contract management and that all payments made by the municipality have followed the proper control process.

Supply Chain Management (SCM): Responsible for monitoring controls over the procurement process and ensuring that controls exist to mitigate against any risks that might affect the supply chain processes. The unit oversees procurement process from minor purchase order, mini tenders to open bid tenders and reports on the system in place to Provincial and National Treasury as stipulated in the Local Government Municipal Finance Management Act No.56 of 2003.

T 3.25.1

Debt Recovery							
R' 000							
Details of the types of account raised and recovered	Year -2020/2021		Year 2021/2022			Year 2022/202023	
	Actual for accounts billed in year	Proportion of accounts value billed that were collected in the year %	Billed in Year	Actual for account s billed in year	Proportion of accounts value billed that were collected %	Estimated outturn for accounts billed in year	Estimated Proportion of accounts billed that were collected %
Property Rates	11270	74.40%	10916	10916	66%	8754	94%
Electricity - B	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity - C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water - B	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water - C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refuse	1187	46%	804	804	42%	861	88%

B- Basic; C= Consumption. See chapter 6 for the Auditor General's rating of the quality of the financial Accounts and the systems behind them. *T 3.25.2*

Employees: Human Resource Services					
Task grade	Year -2021/2022	Year 2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	19	20	19	01	02%
4 - 6	6	16	6	9	57%
7 - 9	1	1	1	0	0%
10 - 12	9	14	9	6	13%
13 - 15	1	4	1	1	50%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	36	51	36	17	43%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.* *T3.26.4*

Financial Performance Year 2022/2023: Financial Services R'000					
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	69268	37856	37856	40838	-8%
Expenditure:					
Employees	9089	9572	9321	9089	-195%
Repairs and Maintenance	3387	1460	1955	1468	-1%
Other	12351	16379	17889	10384	37%
Total Operational Expenditure	24827	27411	29165	20941	24%
Net Operational Expenditure	44441	10445	8691	19897	48%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					*T 3.25.5*

Capital Expenditure Year 2022/2023: Financial Services R' 000					
Capital Projects	Year 2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	457	491	450	8.35%	
Computers & accessories	75	75	61	18.66 %	50
Furniture & Fittings	82	82	55	32.9%	50
Motor vehicle Purchase	300	334	334	0%	323
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.25.6*

COMMENT ON THE PERFORMANCE OF FINANCIAL SERVICES OVERALL:

There were no major challenges in the financial performance of the municipality however most of the targets set according to the IDP were achieved. *T 3.25.7*

3.26 HUMAN RESOURCE SERVICES

INTRODUCTION TO HUMAN RESOURCE SERVICES

Improvement on quality of administration through the introduction and review of policies.

Increase of the capacity through recruitment or filling of vacant positions.

Improvement on relations between the labour and the employer.

Empowerment of employees or staff through skills development and training.

Improvement on management of overtime and leaves through periodical reconciliations.

Improvement of wellness through provision of employee assistance programs and sporting activities.

Salary and employee benefit administration. *T 3.26.1*

SERVICE STATISTICS FOR HUMAN RESOURCE SERVICES

The Municipality has necessary skills to deliver services to the communities, though in some cases support is required from the District Municipality, SALGA, COGTA and Treasury. This is because of the areas where we identify some gaps that can hinder us from fulfilling the mandate of the Municipality.

T 3.26.2

Employees: Human Resource Services					
Task grade	2021/2022	2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	13	23	13	10	43%
4 - 6	6	15	6	9	60%
7 - 9	1	1	1	0	0%
10 - 12	7	8	7	1	13%
13 - 15	1	2	1	1	50%
16 - 18	0	0	0	0	0%
19 - 20	1	1	1	0	0%
Total	29	50	29	21	42%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T3.26.4

Financial Performance Year 2022/2023: Human Resource Services					
					R'000
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	13828	11614	15362	14868	3%

Repairs and Maintenance	518	929	119	62	47%
Other	6529	10394	8999	9551	6%
Total Operational Expenditure	20875	22937	24480	24481	-4%
Net Operational Expenditure	-11860	-17695	-18452	-14674	17%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					*T 3.26.5*

Capital Expenditure Year 2022/2023: Human Resource Services					
					R' 000
Capital Projects	**Year 2022/2023**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	0	0	0	0%	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					*T 3.26.6*

COMMENT ON THE PERFORMANCE OF HUMAN RESOURCE SERVICES OVERALL:

Capacity building programs were rolled out for both councilors and officials namely, project. The municipality continued with its partnership with Sector Education Training Authorities for provision of internships.

T 3.26.7

3.27 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

The municipality has a standalone ICT unit, but it is not fully-fledged. The ICT infrastructure is currently not functioning to its maximum performance due to budget constraints and limited capacity of the institution, however some, improvement initiatives have been undertaken.

T 3.27.1

SERVICE STATISTICS FOR ICT SERVICES

Port St Johns municipality had ICT steering committee but was not functioning to the expected level due to the limited capacity within the unit. The reviewed structure has made provision for the fully fledged ICT unit to keep up with new development in the Country. The Unit relied on service providers for financial systems (Promun and Payday), and our personnel can handle other ICT matters. The ICT infrastructure is currently not functioning to its maximum performance due to budget constraints however, improvement has been done. We initiated the project for the installation of fibre which could not be completed and moved to the financial year 2023/2024 financial year.

T 3.27.2

Employees: ICT Services					
Task grade	Year -2021/2022	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	2	2	2	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	2	2	2	0	0%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T3.27.4

Capital Expenditure Year 2022/2023: ICT Services

R' 000

Capital Projects	Year 2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	305 000				
Installation of Fiber	305 000				

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. *T 3.27.6*

COMMENT ON THE PERFORMANCE OF ICT SERVICES OVERALL:

The Municipality has an ICT unit which has not fully populated but has improved a lot using the limited resources. The municipality managed to revamp its ICT infrastructure on the following areas:

(a) Network

(b) Telephone system

© Initiated upgrade on infrastructure

T3.27.7

3.28 PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

INTRODUCTION TO PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

Port St John's Municipality has a panel of attorneys and in addition the litigation register is updated timeously. The legal department achieved significant milestones in supporting the municipality's governance and compliance objectives. It had successfully provided legal advice, guidance, and presentation across various domains.

Key Achievements:

1.Legal Advisory Services

2. Litigation Management

3. Regulatory Compliance

4. Contract Management

Challenges:

Legal services unit was also faced with certain challenges during the reporting period that need to be addressed in the future.

1. Workload and Resource Constraints

2. Capacity building

Risk Management

Risk Management has been a challenge because the support from O.R. Tambo District Municipality was not active as expected. The Risk Management Committee was not fully functional in the reporting period. Both operational and strategic registers were implemented but presented challenges remained the hindrance.

Procurement

Procurement plans were compiled by departments and consolidated into one institutional procurement plan. Bid Committees were appointed; procurement plans were not successfully implemented because of the unforeseen challenges which include non-response by service providers to the advertised *T3.28.1*

SERVICE STATISTICS FOR PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

Port St John's Municipality has a panel of attorneys and in addition the litigation register is updated timeously. The legal department achieved significant milestones in supporting the municipality's governance and compliance objectives. It had successfully provided legal advice, guidance, and presentation across various domains.

T 3.28.2

Employees: Property; Legal; Risk Management					
Task grades	Year -2021/2022	Year 2022/2023			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	0	0	0	0	0%
13 - 15	0	1	1	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	0	1	1	0	0%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.* *T 3.28.4*

Financial Performance Year 2022/2023: Property; Legal; Risk Management and Procurement Services R'000					
Details	Year -2021/2022	Year 2022/2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	0%
Expenditure:					
Employees	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0%
Other	0	0	0	0	0%
Total Operational Expenditure	0	0	0	0	0%
Net Operational Expenditure	0	0	0	0	0%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					*T 3.28.5*

COMPONENT J: MISCELLANEOUS

INTRODUCTION TO MISCELLANEOUS

The Municipality has been longing to have the airstrip for landing of small Aircrafts. The project was supported by the Department of Transport but stalled. Attempts are in place to reactivate the project.

There are no Abattoirs in and around Port St John's, the area is only dependent to Umtata and Kokstad. So far there has not been any identified area where abattoir can be done.

Port St John's Municipality is surrounded by forests controlled by the Department of Forestry. Illegal cutting of protected trees was a challenge of which the stakeholders condemned.

T 3.28

COMPONENT K: ORGANISATIONAL PERFORMANCE SCORECARD

Annual Performance Scorecard Report for 2022/23.

SERVICE DELIVERY PERFROMANCE

Kay Performance Area 2(KPA): Basic Service Delivery (BSD)												
KPA Weight: 30												
OBJECTIVES	STRATEGIES	KPI NO.	INDICATORS	BASELINE	ANNUAL TARGET 2022-2023	BUDGET	Ward No	ACTUAL PERFOMANCE	REASON FOR VARIATION	CORRECTIVE MEASURE	POE/MEANS OF VERIFICATION	RESPONSIBLE DEPARTMENT
Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.1**	% Progress of work done on 7.8km construction of Cwebeni gravel Access Road	Nil	100% of work done on 7.8km construction of Cwebeni gravel Access Road by end June 2023	R5 693 012	5	**Not Achieved** 69% of work done on 7.8km construction of Cwebeni gravel Access Road by end June 2023	The project has not been achieved. Due to stopping of the contractor from work by the community of Bholani Village in Ward 5. The contractor could not perform his duties due to fear of destruction of machinery as safety of machinery could not be guaranteed by the Port St Johns Local Municipality. Alternatives that were provided were not accepted by the Project Steering Committee, community of Cwebeni village and Ward Councillor.	Intervention of the Ward Councillors for 4 and 5 has been requested to mediate on the conflict within the wards and a meeting is planned for the month of July 2023 to address the matters raised by the contractor to ensure that the project is completed as planned. The project is sitting at 69% progress and would be completed in Q2 of 2023/24 financial year.	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2,2**	% Progress of work done on 5.5km construction of Nomsenge gravel Access Road	Nil	100% of work done on 5.5km construction of Nomsenge gravel Access Road by end June 2023	4 448 939	12	**Achieved,** 100% of work done on 5.5km construction of Nomsenge gravel Access Road by end June 2023	n/a	n/a	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	**Engineering services**

Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.3**	% Progress of work done on 9km construction of Ngcoya gravel Access Road	Nil	100% work done on 9kms construction of Ngcoya gravel Access Road by end June 2023	R5,761 948	18	**Not Achieved**. 95% work done on 9kms construction of Ngcoya gravel Access Road by end June 2023	The project has not been completed due to floods that occurred in Port St Johns in March 2023 which have damaged roads that lead to the projects that were under construction and that made the delivery of material to delay as there was a need to first open the roads that were damaged.	95% of work completed. The outstanding issue was the snag list which includes backfilling of headwalls, concrete slab and road signs. The material delivery will be expedited in the month of July 2023. The project will be completed in the second quarter of 2023/24 financial year as part of accruals.	1.Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.4**	Number of service providers appointed for construction of Mdlankala Bridge	Nil	2 Service provider appointed (contractor & consultant) by end June 2023	R5 025 211	15	**Not Achieved ,** 1 Service provider appointed (consultant)	The project has been delayed by obtaining the Environmental Authorisation and water use licence from the Department of Economic Development, Environmental Affairs & Tourism, and department of Water and Sanitation.	Once the authorisation has been granted by Department of Economic Development, Environmental Affairs & Tourism, the contractor would be appointed in the second quarter of 2023/24 financial year as the project is accommodated in the SDBIP for the 2023-2024.	1.Specification 2. 2 Adverts 3. 2 Appointment letters	**Engineering services**

Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.5**	% Progress of work done on 8km construction of Kwadyovuza - Mngcwini gravel Access Road	Nil	100% of work done on 8km construction of Kwadyovuza - Mgcwini gravel Access Road by end June 2023	R4 821 289	4	**Achieved:** 100% of work done on 8km construction of Kwadyovuza to Emngcwini gravel Access Road	n/a	n/a	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.6**	% Progress of work done on 9km construction of Mthimde gravel Access Road	Nil	100% of work done on 9km construction of Mthimde gravel Access Road by end June 2023	R5,118 328	20	**Achieved** 100% of work done on 9km construction of Mthimde gravel Access Road	n/a	n/a	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	**Engineering services**

Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.7**	% progress of work done on 9km construction of Codesa-Madakeni gravel Access Road	Nil	100% of work done on 9km construction of Codesa-Madakeni gravel Access Road by end June 2023	R6 048 557	2	Not Achieved, 100% of work done on 9km construction of Codesa- Madakeni gravel Access Road by end June 2023	There was additional 2km of road that was added in the scope to make total 11km. There were delays as the contractor had to redo part of the work already done. 9km of road was completed as per SDBIP target Outstanding issue was the snag list from the additional work which includes backfilling of headwalls, concrete slab, and road sign	The contractor would be requested to submit revised construction program and once the material has been delivered, the project would be completed in the first quarter of 2023/24 financial year.	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.8**	% progress of work done on 9km construction of Mabeke gravel Access Road	Nil	100% of work done on 9km construction of Mabeke gravel Access Road by end June 2023	R4 095 908.00	2	**Not Achieved** , 65% of work done on 9km construction of Mabeke gravel Access Road by end June 2023	The project was sitting at 65% due to poor performance of the contractor that has delayed the project. 5.6km of the road was completed. The remaining 1.4km of the road headwalls and concrete work are outstanding.	The notice to terminate the contract would be issued by the municipality in July 2023 and the contractor would be given time with an amended construction plan. The target would be completed in the 2nd quarter of 2023/24 financial year.	1. Advert 2. Appointment letter 3. 9 monthly progress reports 4. Site Minutes 5. Practical completion certificate 6. Close-out report	**Engineering services**

Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.9**	% progress of work done on 8.7km construction of Mthumbane gravel Access Road	Nil	100% of work done on 8.7km construction of Mthumbana gravel Access Road by end June 2023	R4 269 629.55	6	**Not Achieved,** Advertisement was issued	The Contractor has not yet been appointed for construction due to delays in obtaining the Authorisation from the department of Economic Development, Environmental Affairs & Tourism,	Once authorisation has been granted by the department of Economic Development, Environmental Affairs & Tourism, the contractor would be appointed for construction to commence in the 1st quarter of 2023/24 financial year.	Specification 2. Advert 3. 2 Appointment letters 4. 9 monthly progress reports 5. Site Minutes	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.10**	% progress of work done on 9km construction of Qaqa-Malongwane gravel Access Road	Nil	100% of work done on 9km construction of Qaqa - Malongwane gravel Access Road by end June 2023	R5 232 327.50	10	**Not Achieved,** 95% of work done on 9km construction of Qaqa - Malongwane gravel Access Road by end June 2023	95% of work done on 9km construction of Qaqa- Malongwane gravel Access Road has been done. The project is on snag list finalising backfilling, headwalls, and concrete work. The project has not been completed due to floods that occurred in Port St Johns in March 2023 which have damaged the roads that were under construction. The contractor had to redo part of the work already done.	The contractor would be requested to submit revised construction program and once the material has been delivered, the project would be completed in July in the first quarter of 2023/24 financial year.	1. Specification 2. Advert 3. Appointment letter 4. 9 monthly progress reports 5. Site Minutes 6. Practical completion certificate 7. Close-out report	**Engineering services**

Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.11**	% progress of work done on 3km construction of Agate Terrace paved access road Phase 2	95%	100% of work done on 3kms construction of Agate Terrace paved access road Phase 2 (accumulative) by end June 2023	R5, 000 000	10	**Achieved,** 100% of work done on 3kms construction of Agate Terrace paved access road Phase 2 (accumulative) by end June 2023	n/a	n/a	1. 6 Monthly Progress reports 2. Site minutes 2. Close-out report	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.12**	% progress of work done on Rehabilitation of Military Camp paved access Road 500m concrete	Nil	100% progress of work done on Rehabilitation of Military Camp paved access Road 500m concrete slab by end June 2023	R4 500 000	6	**Achieved,** 100% progress of work done on Rehabilitation of Military Camp paved access Road 500m concrete slab by end June 2023	n/a	n/a	1. Specification 2. Advert 3. Appointment letter 4 monthly Progress Report 5. Site Minutes 6. Practical completion Certificate 7. Closeout report	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.13**	% progress of work done on High Pressure Jetting and Desilting of 1900m Storm water Pipes in CBD	Nil	100% progress of work done on High Pressure Jetting and Desilting of 1900m Storm water Pipes in CBD by end June 2023	R1 500 000	6	**Not Achieved,** 70% progress of work done on High Pressure Jetting and Desilting of 1900m Storm water Pipes in CBD by end June 2023	70% of work has been completed. The project has not been completed due to floods that occurred in Port St Johns damaging road that were under construction. The contractor had to redo part of the work already done.	The contractors will be requested to submit revised construction program and once the material has been delivered, the project will be completed in July in the first quarter of 2023/24 financial year.	1. Specification 2. Advert 3. Appointment letter 4 monthly Progress Report 5. Site Minutes 6. Practical completion Certificate 7. Closeout report	**Engineering services**

Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.14**	% progress of work done on Gabelana access roads Erosion Protection in Ward 10	Nil	100% progress of work done on Gabelana access road Erosion Protection in Ward 10 by end June 2023	R1 500 000	10	**Not Achieved ,** 75% progress of work done on Gabelana access road Erosion Protection in Ward 10 by end June 2023	75% of work has been done. The rain and floods delayed the project completion as some work had to be redone on the project. The delivery of materials also had an impact as heavy trucks were not allowed to pass in R61 road following the declaration of Disaster in the area.	The Material delivery would be expedited in the month of July 2023 using the alternative roads. The project would be completed in July in the first quarter of 2023/24 financial year.	1. Specification 2. Advert 3. Appointment letter 4 monthly Progress Report 5. Site Minutes 6. Practical completion Certificate 7. Closeout report	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Construction of Access Roads	**2.15**	% progress of work done on Agate Terrace paved access road Erosion Protection in Ward 10	Nil	100% progress of work done on Agate Terrace paved access road Erosion Protection in Ward 10 by end June 2023	R5 800 000	10	**Achieved,** 100% progress of work done on Agate Terrace paved access road Erosion Protection in Ward 10 by end June 2023	n/a	n/a	1. Specification 2. Advert 3. Appointment letter 4 monthly Progress Report 5. Site Minutes 6. Practical completion Certificate 7. Closeout report	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Efficient and effective development and management of public amenities	**2.16**	Number of high mast lights installed	Nil	5 high mast lights installed by end June 2023	R5 000 000,00	2, 6, 8, 17 & 19	**Not Achieved,** 3 High mast lights installed by end June 2023	3 High Mast lights were installed. There were delays on delivery of material for installation of High-Mast lights as heavy trucks are not allowed in R61 road due to damages caused by	The alternative gravel route from Bomz to Majola and Majola to ward 02 would be assessed and used by smaller trucks to transport goods to Port St Johns. The project	1. Specification 2. Advert 3. Appointment letter 4. 9 Monthly progress reports 5. Practical completion	**Engineering services**

									disaster in March 2023. Installation needs heavy machine on the ground as the lights are heavy.	would be completed in July 2023.		
Adequate provision and maintenance of basic infrastructure services by June 2023	Coordinate and facilitate the implementation of INEP projects	**2.17**	% progress of work done on 90 household electricity connections at Lutshaya village	Nil	100% progress of work done on 90 household electricity connections at Lutshaya village	R3,600,000.00	18	**Not Achieved** , 5% progress of work done on 90 household electricity connections at Lutshaya village	The funding for the INEP grant was stopped by National Treasury and Department of Minerals resources & Energy and as such the contractor could not perform the project duties.	The project would be completed in the 2023/24 financial year as funding has been made available to complete the project by June 2024 and the project is accommodated in the SDBIP for 2023/24 financial year for completion.	1. Advert 2. Appointment letter 3. 9 Monthly progress reports 4. Practical completion 5. Beneficiary listing	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Coordinate and facilitate the implementation of INEP projects	**2.18**	% progress of work on 120 household connections at Mthimde Luzuphu village	Nil	100% work done on 120 household connections at Mthimde Luzuphu village by end June 2023	R2,400,000.00	**20**	**Not Achieved**, 46% work done on 120 household connections at Mthimde Luzuphu village by end June 2023	The funding for the INEP grant was stopped by National Treasury and Department of Minerals resources & Energy and as such the contractor could not perform the project duties.	The project would be completed in the 2023/24 financial year as funding has been made available to complete the project by June 2024 and the project is accommodated in the SDBIP for 2023/24 financial year for completion.	1. Advert 2. Appointment letter 3. 9 Monthly progress reports 4. Practical completion 5. Beneficiary listing	**Engineering services**

Adequate provision and maintenance of basic infrastructure services by June 2023	Coordinate and facilitate the implementation of INEP projects	**2.19**	% progress of work done on 40 household connections at Ndayini-Mkhumbini village	Nil	100% of work done on 40 household connections at Ndayini-Mkhumbini village by end June 2023	R800,000.00	**17**	**Not Achieved,** 20% of work done on 40 household connections at Ndayini-Mkhumbini village by end June 2023	The funding for the INEP grant was stopped by National Treasury and Department of Minerals resources & Energy and as such the contractor could not perform the project duties.	The project would be completed in the 2023/24 financial year as funding has been made available to complete the project by June 2024 and the project is accommodated in the SDBIP for 2023/24 financial year for completion.	1. Advert 2. Appointment letter 3. 9 Monthly progress reports 4. Practical completion 5. Beneficiary listing	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Coordinate and facilitate the implementation of INEP projects	**2.20**	% progress of work done on 106 household connections at Zinyosini village	Nil	100% of work done on 106 household connections at Zinyosini village by end June 2023	R2,120,000.00	1	**Not Achieved,** 47% of work done on 106 household connections at Zinyosini village by end June 2023	The funding for the INEP grant was stopped by National Treasury and Department of Minerals resources & Energy and as such the contractor could not perform the project duties.	The project would be completed in the 2023/24 financial year as funding has been made available to complete the project by June 2024 and the project is accommodated in the SDBIP for 2023/24 financial year for completion.	1. Advert 2. Appointment letter 3. 9 Monthly progress reports 4. Practical completion 5. Beneficiary listing	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Coordinate and facilitate the implementation of INEP projects	**2.21**	% progress of work done on 150 household connections at Qandu village	Nil	100% of work done on 150 household connections at Qandu village by end June 2023	R3,000,000.00	1	**Not Achieved** , 40% of work done on 150 household connections at Qandu village by end June 2023	The funding for the INEP grant was stopped by National Treasury and Department of Minerals resources & Energy and as such the contractor could not perform the project duties.	The project would be completed in the 2023/24 financial year as funding has been made available to complete the project by June 2024 and the project is accommodated in the SDBIP for 2023/24 financial year for completion.	1. Advert 2. Appointment letter 3. 9 Monthly progress reports 4. Practical completion 5. Beneficiary listing	**Engineering services**

Adequate provision and maintenance of basic infrastructure services by June 2023	Coordinate and facilitate the implementation of INEP projects	**2.22**	% progress of work done on 110 household connections at Gomolo village	Nil	100% of work done on 110 household connections at Gomolo village by end June 2023	R2,200,000.00	2	**Not Achieved,** 50% of work done on 110 household connections at Gomolo village by end June 2023	The funding for the INEP grant was stopped by National Treasury and Department of Minerals resources & Energy and as such the contractor could not perform the project duties.	The project would be completed in the 2023/24 financial year as funding has been made available to complete the project by June 2024 and the project is accommodated in the SDBIP for 2023/24 financial year for completion.	1. Advert 2. Appointment letter 3. 9 Monthly progress reports 4. Practical completion 5. Beneficiary listing	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Coordinate and facilitate the implementation of INEP projects	**2.23**	% progress of work done on 80 household connections at Lukhwazweni emasamini village	Nil	100% of work done on 80 household connections at Lukwazweni emasamini village by end June 2023	R1,600,000.00	**13**	**Not Achieved ,** 38% of work done on 80 household connections at Lukwazweni emasamini village by end June 2023	The funding for the INEP grant was stopped by National Treasury and Department of Minerals resources & Energy and as such the contractor could not perform the project duties.	The project would be completed in the 2023/24 financial year as funding has been made available to complete the project by June 2024 and the project is accommodated in the SDBIP for 2023/24 financial year for completion.	1. Advert 2. Appointment letter 3. 9 Monthly progress reports 4. Practical completion 5. Beneficiary listing	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Coordinate and facilitate the implementation of INEP projects	**2.24**	% progress of work done on 98 household connections at Mngezu village	Nil	100% of work done on 98 household connections at Mngezu village by end June 2023	R1,960,000.00	**17**	**Not Achieved,** 62% of work done on 98 household connections at Mngezu village by end June 2023	The funding for the INEP grant was stopped by National Treasury and Department of Minerals resources & Energy and as such the contractor could not perform the project duties.	The project would be completed in the 2023/24 financial year as funding has been made available to complete the project by June 2024 and the project is accommodated in the SDBIP for 2023/24 financial year for completion.	1. Advert 2. Appointment letter 3. 9 Monthly progress reports 4. Practical completion 5. Beneficiary listing	**Engineering services**

Kay Performance Area 2(KPA): Basic Service Delivery (BSD)												
OBJECTIVES	**STRATEGIES**	**KPI NO.**	**INDICATORS**	**BASELINE**	**ANNUAL TARGET 2022-2023**	**BUDGET**	**Ward No**	**ACTUAL PERFOMANCE**	**REASON FOR VARIATION**	**CORRECTIVE MEASURE**	**POE/MEANS OF VERIFICATION**	**RESPONSIBLE DEPARTMENT**
Rapid provision of social & community services by end June 2023	Coordinate the implementation of Integrated Waste Management Plan	**2.25**	Number of cleaning campaigns conducted	1	1 Cleaning campaign conducted by end June 2023	R172 039	6	**Achieved,**1 Cleaning campaign conducted by end June 2023	n/a	n/a	1. Appointment letter 2. Event program 3. Attendance registers 4. Clean-up campaign report	**Community Services**
Rapid provision of social & community services by end June 2023	Coordinate the implementation of Integrated Waste Management Plan	**2.26**	Number of rehabilitations conducted at Land fill Site	4	4 rehabilitations conducted by end June 2023	Operational	5	**Achieved**, 4 rehabilitations conducted by end June 2023	n/a	n/a	1. 4 Quarterly rehabilitation reports 2. 4 Tip site attendance register 3. Dated photos	**Community Services**
Rapid provision of social & community services by end June 2023	Coordinate the implementation of Integrated Waste Management Plan	**2.27**	Number of assessments conducted for Land fill site	Nil	1 Land fill site Assessment conducted by end June 2023	R200 000.00	**5**	**Not Achieved,** Service provider appointed	There were delays in the supply chain processes.	Services provider was appointed towards financial year-end & would start the work on the first week of July 2023. The target would be achieved in the first quarter of 2023-2024 financial year.	1. Advert 2. Terms of reference 3. Appointment letter 4. Attendance Register 5. Inception report 6. Draft assessment report 7. Final assessment report	**Community Services**

Rapid provision of social & community services by end June 2023	Efficient and effective development and management of public amenities	**2.28**	% Progress of work done on construction of office building Phase 1 at animal Pound (accumulative)	Nil	50% of work done on construction of office building Phase 1 at animal Pound (accumulative) by end June 2023	R500 000.00	**4**	**Not Achieved,** Service provider appointed	There were delays in the supply chain processes.	Services provider was appointed towards financial year-end & would start the work on the first week of July 2023. The target would be achieved in the first quarter of 2023-2024 financial year.	1. Specification 2. Advert 3. Appointment letter 4. Approved designs 5. Progress report	**Community Services**
Rapid provision of social & community services by end June 2023	Efficient and effective development and management of public amenities	**2.29**	% progress of work done on construction of ward 03 Community Hall (accumulative)	Nil	100% of work done on construction of ward 03 Community Hall (accumulative) by end June 2023	R4 800 000.00	3	**Not Achieved.** 90% of work done on construction of ward 03 Community Hall (accumulative) by end June 2023	There were delays on appointment of service provider as the project duration was 08 months. The project is on snag list as 90% of work has been completed	90% of work has been done. The contractor would be requested to submit revised construction program and the project would be completed in the month of July 2023.	1. 6 monthly Progress report 2. Minutes 3. Practical completion certificate 4. Close-out report	**Engineering services**
Rapid provision of social & community services by end June 2023	Efficient and effective development and management of public amenities	**2.30**	% progress of work done on construction of ward 16 Community Hall (accumulative)	Nil	100% of work done on construction of ward 16 Community Hall (accumulative) by end June 2023	R4 189 720.00	16	**Not Achieved,** 25% of work done on construction of ward 16 Community Hall (accumulative) by end June 2023	The project has been delayed by rains and Contractor's poor performance.	Several meetings were held with the contractor to address the performance. The contractor was requested to submit a revised construction program with resource allocation. The project would be completed in the 1st quarter of 2023/24 financial year.	1. 6 monthly Progress report 2. Minutes 3. Practical completion certificate 4. Close-out report	**Engineering services**

Rapid provision of social & community services by end June 2023	Efficient and effective development and management of public amenities	**2.31**	Number of Sport Grounds maintained	Nil	2 Sport Grounds maintained by end June 2023	R691 250.00	4 & 11	**Not achieved,** specification approved & Advertisement issued	The delays in the supply chain processes.	The project is at evaluation stage anticipated to be considered in July 2023. The target would be achieved in quarter 1 of 2023/24	. Specification 2. Advert 3. Appointment letter 4. Quarterly Progress report 5. Practical completion certificate 6. Close-out report	**Community Services**
Rapid provision of social & community services by end June 2023	Efficient and effective development and management of public amenities	2.32	Number of Community Halls maintained	4	2 Community Halls maintained by end June 2023	R1 000 000	4 & 11	**Not Achieved ,** specification approved & Advertisement issued	The delays in the supply chain processes.	The project was at evaluation stage anticipated to be considered in July 2023. The target would be achieved in quarter 1 of 2023/24	1. Specification 2. Advert 3. Appointment letter 4. Quarterly Progress report 5. Practical completion certificate 6. Close-out report	**Community Services**
Rapid provision of social & community services by end June 2023	Coordinate the implementation of Integrated Waste Management Plan	**2.33**	Number of recycling bins provided to 20 schools	Nil	20 recycling bins provided to 20 schools by end June 2023	R700 000.00	All wards	**Achieved,** 60 recycling bins provided to 20 schools by end June 2023	n/a	n/a	1. Specification 2. Advert 3. Appointment letter 4. Delivery notes 5. Confirmation of receipt (by schools)	**Community Services**

Rapid provision of social & community services by end June 2023	Efficient and effective development and management of public amenities	**2.34**	% progress of work done on renovations of ablution and shower facilities at second beach and Ablution facilities at taxi rank (accumulative)	Nil	100% work done on renovations of ablution and shower facilities at second beach and Ablution facilities at taxi rank (accumulative) by end June 2023	R500 000.00	6	**Not achieved,** 95% work done on renovations of ablution and shower facilities at second beach and Ablution facilities at taxi rank (accumulative) by end June 2023	Initially there were delays in the sitting of bid committees due to other municipal commitments and thereafter the delays in delivery of material by the supplier. The project was done in-house due to the emergencies at the taxi rank during festive season.	The project is at 95% complete and anticipated to be completed in quarter 2 of 2023-2024 financial year	1. Specification 2. Advert 3. Appointment letter 4. Quarterly Progress report 5. Practical completion certificate 6. Close-out report	**Community Services**
Rapid provision of social & community services by end June 2023	Provision of Free Basic Services	**2.35**	Number of Households benefited from the Free Basic services electricity	7853	48000 Households benefited from Free Basic Services electricity (non-accumulative) by end June 2023	R3 200 000,00	PSJLM	**Not Achieved**- 4800 Households benefited from Free Basic Services electricity (non-accumulative) by end June 2023	There was an error on the annual target recorded in the planning document which was recorded as 48000 instead of 4800	The target will be corrected in the next financial year 2023/24 and ensure it is correctly recorded.	1. Indigent register 2. List of beneficiaries from the system	**Budget & Treasury Office**
Rapid provision of social & community services by end June 2023	Provision of Free Basic Services	**2.36**	Number of Households benefited from the Free Basic service's alternative energy	2000	1 000 Households benefited from Free Basic Services alternative energy (non-accumulative) by 30 June 2023	R1 865 700,00	PSJLM	**Achieved.** 1 000 Households benefited from Free Basic Services alternative energy (non-accumulative) by 30 June 2023	n/a	n/a	1. Approved specification 2. Advert 3. Appointment letters 4. List of beneficiaries with signatures 5. Quarterly progress report 5. Indigent register	**Budget & Treasury Office**

Rapid provision of social & community services by end June 2023	Provision of Free Basic Services	**2.37**	Number of Indigent registers updated and submitted to Council for approval	1	1 Indigent register updated and submitted to Council for approval by 30 June 2023	Operational	PSJLM	**Achieved, 1** Indigent register updated and submitted to Council for approval by 30 June 2023	n/a	n/a	1. Quarterly progress report 2. Approved indigent register 3. Council Resolution	**Budget & Treasury Office**
Rapid provision of social & community services by end June 2023	Facilitate the removal of alien plants through partnerships	**2.38**	Number of hectares done for the removal of Alien Plants in wards	175 hectors	30 hectares done for the removal of Alien Plants in wards by end June 2023	R1 323 023.00	1,2,3,4, 5,6,7,8, 9,10,11, 12,13,1 4,15,16, 17,18,1 9,20	**Achieved.** 30 hectares done for the removal of Alien Plants in wards by end June 2023	n/a	n/a	1. 3 Monthly progress reports 2. Close-out report	**Communi ty services**
Coordinate & facilitate economic infrastructure development through public private partnerships by end June 2023	Facilitate the provision of economic infrastructure for shared growth	**2.39**	% of work done on construction of Staircases at Isinuka	Nil	100% of work done on construction of Staircases at Isinuka by end June 2023	R350 000.00	6	**Not Achieved,** Specification approved & advertisement issued	There were delays due the limited capacity in terms of specification development	The service provider was appointed towards the end of the financial year. The project would be completed in quarter 1 of 2023/2024	1. Specification 2. Advert 3. Appointment letter 4. Progress report 5. Practical completion 6. Close-out report	**Planning & Local Economic Developm ent**

Coordinate & facilitate economic infrastructure development through public private partnerships by end June 2023	Facilitate the provision of economic infrastructure for shared growth	**2.40**	Number of informal traders Stalls installed next to Taxi Rank	Nil	10 informal traders Stalls installed next to Taxi Rank by end June 2023	R212 541.00	6	**Not Achieved,** material purchased & delivered for construction of Slabs as base for stalls	Initially there were delays in the procurement of material to be used for construction of slab. The Slabs would be used as base for installation of Stalls and subsequently, the Construction of slab was also delayed due to unavailability of technical staff to assist with expertise.	The material was delivered, and the technical staff would start working on project in Quarter 1 of 2023-2024.	1. Specification 2. Advert 3. Appointment letter 4. Progress report 5. Close-out report	**Planning & Local Economic Developm ent**
Coordinate & facilitate economic infrastructure development through public private partnerships by end June 2023	Facilitate the provision of economic infrastructure for shared growth	**2.41**	Number of SMMEs provided with operational equipment	Nil	20 SMMEs provided with operational equipment by end June 2023	R350 000.00	6	**Achieved,** 55 SMMEs provided with operational equipment by end June 2023	The municipality also received support from the Department of small businesses and development	n/a	1. Specification 2. Advert 3. Appointment letter 4. Progress report 5. Distribution list 6. Attendance register	**Planning & Local Economic Developm ent**
Coordinate & facilitate economic infrastructure development through public private partnerships	Facilitate the provision of economic infrastructure for shared growth	**2.42**	Number of local Hiking trails maintained	Nil	2 local Hiking trails maintained by end June 2023	R350,000.00	6, & 10	**Not Achieved**	There were delays in appointment of a service provider due to the issues related to specification because of limited capacity.	The project has been moved to quarter 1 of 2023-2024 financial year.	1. Specification 2. Advert 3. Appointment letter 4. Progress reports 5. Close-out report	**Planning & Local Economic Developm ent**

by end June 2023												
Adequate provision and maintenance of basic infrastructure services by June 2023	Implementation of infrastructure maintenance plan	**2.43**	Number of kms of gravel access roads maintained (bladed) in wards	178.85km	82 kms of gravel access roads maintained (bladed) in wards by end June 2023		1,2,3,4, 5,6,8,9, 10,11,12,13,14, 15,16,17,18,19, 20	**Achieved,** 233.2 kms of gravel access roads maintained (bladed) in wards by end June 2023	n/a	n/a	1.Maintainance Plan 2. Monthly progress Reports 3. Maintenance certificate signed by Ward Councillor/Ward Committee	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Implementation of infrastructure maintenance plan	**2.44**	% progress of work done on 10kms of gravel access roads maintained (tip and processing) (non-accumulative)	313%	100% progress of work done on 10kms of gravel access roads maintained (tip and processing) (non-accumulative) by end June 2023	R4 553 160.21	1,2,3,4, 5,6,8,9, 10,11,12,13,14, 15,16,17,18,19, 20	**Achieved** 260% progress of work done on 10kms of gravel access roads maintained (tip and processing) (non-accumulative) by end June 2023	n/a	n/a	1.Maintainance Plan 2. Monthly progress Reports 3. Maintenance certificate signed by Ward Councillor/Ward Committee	**Engineering services**
Adequate provision and maintenance of basic infrastructure services by June 2023	Implementation of infrastructure maintenance plan	**2.45**	Number of streetlights maintained in ward 4 & 6 (non-accumulative)	328	280 streetlights maintained in ward 4 & 6 (non-accumulative) by end June 2023	R305 500,00	Ward 4 and 6	**Achieved** 303 streetlights maintained in ward 4 & 6 (non-accumulative) by end June 2023	n/a	n/a	1.Maintainance Plan 2. Quarterly progress Reports 3. Maintenance certificate signed by Ward	**Engineering services**

OBJECTIVES	STRATEGIES	KPI NO.	INDICATORS	BASELINE	ANNUAL TARGET 2022-2023	BUDGET	Ward No	ACTUAL PERFOMANCE	REASON FOR VARIATION	CORRECTIVE MEASURE	POE/MEANS OF VERIFICATION	RESPONSIBLE DEPARTMENT
											Councillor/Ward Committee	
Key Performance Area (KPA) 3: Financial Viability (FV)												
KPA Weight: 15												
Create sound financial management, supply chain and asset management environment by end June 2023	Improvement of revenue generation	**3.1**	Number of debt write-off policies implemented	3	1 debt write- off policies implementation report produced by end June 2023	Operational	Institutional	**Achieved,** 1 debt write- off policies implementation report produced by end June 2023	n/a	n/a	1. Debt-write-off policy implementation report	**Budget and Treasury Office**
Create sound financial management, supply chain and asset management environment by end June 2023	Improvement of revenue generation	**3.2**	% increase in revenue collection	15%	12% increase in revenue collection (non-accumulative) by end June 2023	Operational	Institutional	**Achieved.** 30.42% increase in revenue collection (non-accumulative) by end June 2023	n/a	n/a	1. 12 Monthly Revenue Collection Report	**Budget and Treasury Office**

Create sound financial management, supply chain and asset management environment by end June 2023	Improvement of revenue generation	**3.3**	Number of comprehensive Supplementary Valuation Roll produced & submitted to council	2022/23 Supplementary Valuation roll	1 comprehensive Supplementary Valuation roll produced & submitted to Council by end June 2023	R122 173.91	6 & 10	**Achieved.** 1 comprehensive Supplementary Valuation roll produced & submitted to council by end June 2023	n/a	n/a	1. Draft Supplementary Valuation Analysis Report 2. Signed Public notice 3. Final Supplementary valuation roll 4. Proof of submission to Council	**Budget and Treasury Office**
Create sound financial management, supply chain and asset management environment by end June 2023	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	**3.4**	Number of Consolidated annual financial statements produced & submitted to Council, AG & Treasury	1	1 Consolidated annual financial statement produced & submitted to Council, AG & Treasury by June 2023	R2 000 000.00	PSJLM	**Achieved,** 1 Consolidated annual financial statement produced & submitted to Council, AG & Treasury by June 2023	n/a	n/a	1. Annual Financial statements 2. Proof of submission for AFSs. 3. Consolidated annual financial statements 4. Proof of submission for consolidated AFSs	**Budget and Treasury Office**
Create sound financial management, supply chain and asset management environment by end June 2023	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	**3.5**	Number of budget related policies reviewed & submitted to council for approval	16	16 budget related policies reviewed & submitted to council for approval by end June 2023	Operational	PSJM	**Achieved,** 16 budget related policies reviewed & submitted to council for approval by end June 2023	n/a	n/a	1. 16 Draft budget related policies 2. 16 Final budget related policies 3. Council resolution	**Budget and Treasury Office**

Create sound financial management, supply chain and asset management environment by end June 2023	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	**3.6**	Number of monthly payroll schedules generated in accordance with the budget allocations	12	12 monthly payroll schedules generated in accordance with the budget allocations by June 2023	Operational	PSJLM	**Achieved**,12 monthly payroll schedules generated in accordance with the budget allocations by June 2023	n/a	n/a	1. 4 Quarterly Payroll Schedules	**Corporate Services**
Create sound financial management, supply chain and asset management environment by end June 2023	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	**3.7**	Number of monthly overtime reconciliations generated in accordance with the budget allocations	12	12 monthly overtime reconciliations generated in accordance with the budget allocations by 30 June 2023	Operational	PSJLM	**Achieved**, 12 monthly overtime reconciliations generated in accordance with the budget allocations by 30 June 2023	n/a	n/a	1. 4 Quarterly Payroll Schedules	**Corporate Services**
Create sound financial management, supply chain and asset management environment by end June 2023	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure including payroll	**3.8**	% of funds spent on conditional grants allocation	EPWP-112.30% FMG-47.341% MIG-96.33% INEP-101.93% STR-45.98% DSRAC-100%	100% of funds spent on each conditional grant allocation (EPWP, FMG, MIG, INEP, STR, DSRAC) by June 2023	Operational	PSJLM	**Not- Achieved-** EPWP- 100% MIG -100% INEP -50.22% FMG - 100% DSRAC-46.74 STR- 309.41	The INEP Grant has been spent at 50.6% of the allocation and 100% of the revised allocation as the funds were erroneously stopped by National Treasury. DSRAC funds were received late.	National Treasury agreed to release the withheld portion of INEP grant allocation through re-allocation in December 2023. Roll-over application would be done for DSRAC grant and funds spent in the 2023/2024 financial year.	1. 4 Quarterly Expenditure report	**Engineering services, Budget & Treasury and Community services**

Create sound financial management, supply chain and asset management environment by end June 2023	Regular implementation, monitoring and reporting on supply chain management prescript	**3.9**	Number of Supply Chain Management reports produced in terms MFMA requirements and submitted to the mayor	4	4 Supply Chain Management report produced in terms of MFMA requirements and submitted to the mayor by June 2023	Operational	PSJLM	**Achieved,** 4 Supply Chain Management report produced in terms MFMA requirements and submitted to the mayor by June 2023	n/a	n/a	1. 4 quarterly SCM implementation reports 2. 4 Proof of submission to the mayor	**Budget and Treasury Office**
Create sound financial management, supply chain and asset management environment by end June 2023	Effective and efficient implementation of asset management policy	**3.10**	Number of GRAP asset management register updated	1	1 GRAP asset management register updated by June 2023	Operational	PSJLM	**Achieved**, 1 GRAP asset management register updated by June 2023	n/a	n/a	1. Summary of updated GRAP compliant fixed asset register 2. Asset management report	**Budget and Treasury Office**
Key Performance Area (KPA) 4: Local Economic Development (LED)												

KPA Weight: 20												
OBJECTIVES	**STRATEGIES**	**KPI NO.**	**INDICATORS**	**BASELINE**	**ANNUAL TARGET 2022-2023**	**BUDGET**	**Ward No**	**ACTUAL PERFOMANCE**	**REASON FOR VARIATION**	**CORRECTIVE MEASURE**	**POE/MEANS OF VERIFICATION**	**RESPONSIBLE DEPARTMENT**
Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	Promote rural economic development through formalized agricultural production	**4.1**	Number of Macadamia Nuts Farmers supported with seedlings	Nil	03 Macadamia Nuts Farmers supported with seedlings by end June 2023	R 100 000.00	PSJLM	**Achieved** 14 Macadamia nuts farmers supported with seedlings by end June 2023	n/a	n/a	1. Specification 2. Advert 3. Appointment letter 4. Delivery notes 5. Distribution register 6. Project Completion Report	**Planning & Local Economic Development**
Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	Enhance eco-tourism, oceans economy, heritage and sports tourism participation	**4.2**	Number of Small tourism businesses supported	Nil	4 Small tourism businesses supported by end June 2023	R400 000.00	PSJLM	**Achieved,** 4 Small tourism businesses supported by end June 2023	n/a	n/a	1. Approved specifications 2. Advert 3. Appointment letter 4. Database for small tourism businesses 5. Delivery notes 6. Distribution register	**Planning & Local Economic Development**
Promote local economic development through Agriculture, Tourism & Oceans economy by	Enhance eco-tourism, oceans economy, heritage and sports tourism participation	**4.3**	Number of Cultural Intsizwa supported	Nil	1 Group of Cultural Intsizwa supported by end June 2023	R300,000.00	PSJLM	**Not Achieved**	There were SCM delays for Service provider appointment	This is an annual program; it is accommodated in the SDBIP for the next financial year. The target would be done in quarter 2 of 2023/2024 financial year.	1. Approved specifications 2. Advert 3. Appointment letter 4. Delivery notes 5. Distribution register	**Planning & Local Economic Development**

end June 2023												
Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	Enhance eco-tourism, oceans economy, heritage and sports tourism participation	**4.4**	Number of Cultural Heritage celebrations conducted	1	1 Cultural Heritage celebration conducted by end June 2023	R799 120.00	PSJLM	**Not Achieved,** Service provider appointed	Initially there was Community unrest in quarter 1 & 2 after the service provider was appointed. The other delays were the SCM process & eventually the budget limitation since the appointed service provider had to be paid for the work done & disrupted by the unrest.	This is an annual event & is accommodated in the SDBIP for 2023/2024. The target would be done in September 2023.	1. Approved specifications 2. Advert 3. Appointment letter 4. Report 5. Attendance register	**Planning & Local Economic Development**
Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	Implementation of the LED Strategy	**4.5**	Number of SMMEs cooperatives supported	Nil	01 sewing Cooperatives supported with equipment by end June 2023	R162,619.00	All wards	**Achieved, 13** sewing Cooperatives supported with equipment by end June 2023	The target was implemented through the support that was received by the Municipality from DEDEAT for the equipment in April 2023 and no procurement process was done.	n/a	1. Approved Specification 2 Copy of Advert 3. Appointment Letter 4. Delivery Note 5. Distribution register 6. Distribution report	**Planning & Local Economic Development**

Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	Implementation of the LED Strategy	**4.6**	Number of SMMEs supported	Nil	20 SMMEs supported by end June 2023	R170,000.00	All wards	**Achieved,** 27 SMMEs supported by end June 2023	The Municipality received support from W & R SETA and no procurement process was done.	n/a	1. Approved Specification 2. Delivery Note 3. Distribution register 4. Distribution report 5. Database for SMMEs cooperatives	**Planning & Local Economic Development**
Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	Coordinate partnerships for job creation (CDW, CWP, EPWP, etc.)	**4,7**	No. of EPWP jobs created	60	80 EPWP Jobs created by end June 2023	R2 932 000.00	All wards	**Not Achieved**, 68 EPWP jobs created	68 EPWP jobs created. The allocated funds were also used for materials and could not cover all the costs which led to the number to be reduced to 68.	The number of EPWP jobs would be increased incrementally based on available funds in the next financial years.	1. Advert 2. Recruitment Report 3. Appointment letter 4. Employment Contract	**Community Services, Planning & LED, Municipal Manager's Office & Engineering services**
Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	Implementation of LED Strategy	**4,8**	Number of temporal lifeguards recruited for festive season & Easter holidays	40	40 Temporal lifeguards recruited for festive season & Easter holiday by end June 2023	R750 000.00	All wards	**Achieved**, 40 temporal lifeguards recruited for festive season.	n/a	n/a	1. Advert 2. Recruitment report 3. Employment contracts & appointment letters	**Community Services**

Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	Implementation of the LED Strategy	**4.9**	Number of Small-scale Farmers supported	1	12 Small scale Farmers supported by end June 2023	R940, 000.00		**Not Achieved,** 4 Small scale farmers were supported	4 Small scale farmers were supported. There were delays in the Supply Chain Process.	The project was at appointment stage at financial year end. Target would be done in quarter 1 of 2023-2024 financial year	1. Approved specifications 2. Advert 3. Appointment letter 4. Database for small scale farmers 5. Delivery notes 6. Distribution register 7. Distribution report	**Planning & Local Economic Development**
Promote local economic development through Agriculture, Tourism & Oceans economy by end June 2023	Implementation of the LED Strategy	**4.10**	Number of River Mountain marathon fun run hosted	Nil	1 River Mountain marathon fun run hosted by end June 2023	R 400 000.00	6	**Achieved,**1 River Mountain marathon fun run hosted by end June 2023	n/a	n/a	1. Specification 2. Advert 3 appointment letter 4. Event Report 5. Attendance register	**Planning & Local Economic Development**
Key Performance Area (KPA) 5: Good Governance & Public Participation (GGPP)												
KPA Weight: 20												
OBJECTIVES	**STRATEGIES**	**KPI NO.**	**INDICATORS**	**BASELINE**	**ANNUAL TARGET 2022-2023**	**BUDGET**	**Ward No**	**ACTUAL PERFOMANCE**	**REASON FOR VARIATION**	**CORRECTIVE MEASURE**	**POE/MEANS OF VERIFICATION**	**RESPONSIBLE DEPARTMENT**
To promote sound leadership, good governance, public	Promote accountability and transparency	5,1	Number of Mayoral outreach programs conducted	2	4 Mayoral Outreach Programme conducted by end June 2023	R350 000.00	PSJLM	**Not Achieved,** 2 Mayoral Outreach Programme conducted by end June 2023	The Mayoral outreaches for quarter 3 were planned to be incorporated into the IDP/Budget & PMS roadshows of which	2 Mayoral Outreach Programme conducted by end June 2023. This is an ongoing target & is accommodated in the SDBIP for the next	1. Public Notice 2. 4 Events Reports 3. Attendance register	**Municipal Manager**

participation & enabling environment by end June 2023									the roadshows were changed to ward to ward.	financial year. Target would be done in quarter 1 of 2023-2024		
To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Promote accountability and transparency	5,2	Number of Compliant IDP documents prepared and submitted to Council for approval in terms MSA requirements	1	1 Compliant 2023/24 IDP document prepared and submitted to Council for approval in terms MSA requirements by end June 2023	Operational	PSJLM	**Achieved, 1** Compliant 2023/24 IDP document prepared and submitted to Council for approval in terms MSA requirements by end June 2023	n/a	n/a	1. IDP/Budget & PMS Process Plan 2. Council resolution extract for IDP/Budget process plan approval 3. Situation analysis report 4. 2023/24 Draft IDP 5. Council resolution extract for draft IDP 6. 2023/24 Final IDP 7. Council resolution for final	**Municipal Manager**
To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	5,3	Number of Compliant Annual Budget compiled and submitted for approval by Council	1	1 Compliant Annual Budget compiled and submitted for approval by Council by June 2023	Operational	PSJLM	**Achieved, 1** compliant Annual Budget compiled and submitted for approval by Council by June 2023	n/a	n/a	1 IDP/ budget & PMS process plan 2. Council resolution extract for process plan 3. Draft Annual budget 2023.24 4. Council resolution extract for draft annual budget 5. Final Annual budget 2023.24 6. Council resolution	**Budget and Treasury Office**

To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Compliance to MFMA provisions and prescripts with specific reference to budget and expenditure (including payroll)	5,4	Number of Compliant Adjustment l Budget compiled and submitted for approval by Council	2	1 Compliant Adjustment Budget compiled and submitted for approval by Council by June 2023	Operational	PSJLM	**Achieved,** 1 Compliant Adjustment Budget compiled and submitted for approval by Council by June 2023	n/a	n/a	1 IDP/Budget & PMS process plan 2. Mid-year assessment 3. Adjustment budget 2022.23 4. Council resolution	**Budget and Treasury Office**
To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Promote accountabilit y and transparency	5,5	Number of Compliant 2023/24 SDBIP documents compiled in terms of MSA requirements	1	1 Compliant 2023/24 SDBIP document compiled and submitted to the mayor in terms of MSA requirements by end June 2023	Operational	PSJLM	**Achieved,** 1 Compliant 2023/24 SDBIP document compiled and submitted to the mayor in terms of MSA requirements by end June 2023	n/a	n/a	1. Draft SDBIP 2023/24 2. Final approved SDBIP 2023/24 3. Proof of submission to the mayor	**Municipal Manager**
To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Promote accountabilit y and transparency	5,6	Number of revised 2022/23 SDBIP documents produced in terms of MSA requirements	1	1 revised 2022/23 SDBIP documents produced in terms of MSA requirements by end June 2023	Operational	PSJLM	**Achieved,** 1 revised 2022/23 SDBIP documents produced in terms of MSA requirements by end June 2023	n/a	n/a	1. Notice 2. Minutes 3. Attendance registers 4. Revised 2022/23 SDBIP documents 2. Mid-year assessment report 3. Council resolution extract	**Municipal Manager**

To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Promote accountability and transparency	5,7	Number of Annual report documents compiled in terms of MSA requirements	1	1 2021/22 Annual Report documents compiled in terms of MSA requirements by end June 2023	Operational	PSJLM	**Achieved,** 1 2021/22 Annual Report documents compiled in terms of MSA requirements by end June 2023	n/a	n/a	1. Draft Annual report 2. Annual report 3. Resolution Extract for tabling 4. Public notice for tabling 5. MPAC Oversight report 6. Council Resolution extract for oversight 7. Public notice for Oversight report 8. Proof of submission to COGTA, ARC & Treasury	**Municipal Manager**
To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Promote accountability and transparency	5,8	Number of IGR Forums conducted	1	4 IGR Forums conducted by end June 2023	R40 000.00	PSJLM	**Achieved,** 4 IGR Forums conducted by end June 2023	n/a	n/a	1. Notice 2. IGR Forum Report 3. Attendance register	**Municipal Manager**
To promote sound leadership, good governance,	Promote accountability and transparency	5,9	Number of IDP/Budget & PMS Representati	3	4 IDP/Budget & PMS Representative Forums	R740, 000.00	PSJLM	**Achieved,** 4 IDP/Budget & PMS Representative Forums convened by end June 2023	n/a	n/a	1. Public Notice 2. Minutes 3. Attendance register	**Municipal Manager**

public participation & enabling environment by end June 2023			ve Forums convened		convened by end June 2023							
To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Promote accountabilit y and transparency	5,10	Number of IDP/Budget & PMS Roadshows conducted	4	4 IDP/Budget & PMS Roadshows conducted by end June 2023		All wards	**Achieved,** 20 IDP/Budget & PMS Roadshows conducted by end June 2023	IDP/ Budget & PMS roadshows were conducted in all wards instead of cluster approach	n/a	1. Notice 2. Attendance registers 3. Roadshows Report	**Municipal Manager**
To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Promote accountabilit y and transparency	5,11	Number of Strategic Planning session convened	1	1 Strategic Planning session convened by end June 2023	R2, 140, 466.00	PSJLM	**Achieved,** 1 Strategic Planning session convened by end June 2023	**n/a**	**n/a**	1. Guest list 2. Program 3. Attendance registers 4. Strategic planning Report	**Municipal Manager**

To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Promote accountability and transparency	5,12	Number of Risk Management reports submitted to Audit, Risk & Performance Committee	2	4 Risk Management Committee reports submitted to Audit, Risk & performance Committee by end June 2023	Operational	PSJLM	**Not Achieved,** 3 Risk Management Committee reports submitted to Audit, Risk & performance Committee by end June 2023	The quarter 3 risk management meeting was not submitted to the Audit committee as there was no risk management committee held due to transitional disruptions at senior management level.	3 Risk Management Committee reports submitted to Audi, Risk & performance Committee by end June 2023. This is a continuous target & is accommodated in the SDBIP for 2023-2024. The target would be done in the next financial year 2023-2024	1. Notice of Audit, Risk & Performance Committee 2. Minutes of Audit, Risk & Performance committee 3. Attendance registers of Audit & Risk committee 4. Risk Management Committee report	**Municipal Manager**
To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Promote accountability and transparency	5,13	Number of Ordinary Audit, Risk & Performance Committee meetings convened	4	4 Ordinary Audit, Risk & Performance Committee meetings convened by end June 2023	Operational	PSJLM	**Achieved**, 4 Ordinary Audit, Risk & Performance Committee meetings convened by end June 2023	**n/a**	**n/a**	1. Notice 2. Minutes 3. Attendance register	**Municipal Manager**
To promote sound leadership, good governance, public participation & enabling environment	Promote accountability and transparency	5,14	Number of compliance documents uploaded into the municipal website	12	12 compliance documents uploaded into the municipal website by end June 2023	Operational	PSJLM	**Achieved**, 12 compliance documents uploaded into the municipal website by end June 2023	**n/a**	**n/a**	1. 1 Screenshots	**Municipal Manager**

by end June 2023												
To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Promote accountability and transparency	5,15	Number of Open Council conducted	1	1 Open Council conducted by end June 2023	R 330 000.00	PSJLM	**Not achieved**	Open Council was not conducted because there were public participations program prioritised for the ward 02 Councillor election The open Council has been moved to the next financial year in August 2023	The open Council has been moved to the next financial year in August 2023	1. Public Notice 2 Advert 3. Attendance Register 4. Minutes	**Municipal Manager**
To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Promote accountability and transparency	5,16	Number of Special programs implemented	4	9 Special Programs implemented by end June 2023	R524, 828.57	PSJLM	**Achieved**, 9 Special Programs implemented by end June 2023	**n/a**	**n/a**	1. Events Reports 2. Attendance register	**Municipal Manager**
To promote sound leadership, good governance,	Implementation of the Batho Pele principles and public	5.17	Number of Public Participation engagements convened	1	4 Public Participation Engagements convened by 30 June 2023	R393 136.00	1,2,3,4, 5,6,7,8, 9,10,11, 12,13,14,15,16,	**Achieved,** 4 Public Participation Engagements convened by 30 June 2023	**n/a**	**n/a**	1.Invitation/Notices 2. Attendance Registers 3. Reports	**Municipal Manager**

public participation & enabling environment by end June 2023	participation policy						17,18,19,20					
To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Promote accountability and transparency	5,18	Number of Ordinary Council Meetings convened	4	4 Ordinary Council Meetings convened by end June 2023	Operational	PSJLM	**Achieved,** 4 Ordinary Council Meetings convened by end June 2023	**n/a**	**n/a**	1. Notice 2. Minutes 3. Attendance register	**Municipal Manager**
To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Conduct awareness campaigns of government Programs	5,19	Number of Crime awareness campaigns conducted	4	4 Crime awareness campaigns conducted by end June 2023	R65 000.00	All wards	**Achieved,** 4 Crime awareness campaigns conducted by end June 2023	n/a	n/a	1. Attendance register 2. Signed report	**Community Services**
To promote sound leadership, good governance, public	Conduct awareness campaigns of government Programs	5,20	Number of Environmental awareness campaigns conducted	4	4 Environmental awareness campaigns conducted by end June 2023	Operational	All wards	**Achieved**, 4 Environmental awareness campaigns conducted by end June 2023	n/a	n/a	1. Attendance register 2. Signed report	**Community Services**

participation & enabling environment by end June 2023												
To promote sound leadership, good governance, public participation & enabling environment by end June 2023	Conduct awareness campaigns of government Programs	5,21	Number of literacy programs conducted	4	4 literacy programs conducted by end June 2023	R100 000.00	PSJLM	**Achieved,** 4 literacy programs conducted by end June 2023	n/a	n/a	1. Attendance register 2. concept document 3. Event Report 4. Dated photos	**Community Services**
Key Performance Area (KPA) 6: Municipal Transformation & Institutional Development (MTID)												
KPA Weight: 15												
OBJECTIVES	**STRATEGIES**	**KPI NO.**	**INDICATORS**	**BASELINE**	**ANNUAL TARGET 2022-2023**	**BUDGET**	**Ward No**	**ACTUAL PERFOMANCE**	**REASON FOR VARIATION**	**CORRECTIVE MEASURE**	**POE/MEANS OF VERIFICATION**	**RESPONSIBLE DEPARTMENT**

Create conducive administrative environment & Institutional Development by June 2023	Implementation of the Workplace Skills Plan	6,1	Number of Workplace skills plan compiled and submitted to LGSETA by end June 2023	1	1 Workplace skills plan compiled and submitted to LGSETA by 30 June 2023	Operational	PSJLM	**Achieved**,1 Workplace skills plan compiled and submitted to LGSETA by 28 April 2023	n/a	n/a	1.Training execution Plan 2. Register 3. Draft skills plan 4. Training implementation report Workplace skills plan 5. Proof of submission to LGSETA 6. Proof of sharing with management	**Corporate Services**
Create conducive administrative environment & Institutional Development by June 2023	Finalisation of organizational structure review	6,2	Number of organizational structure reviewed & submitted for approval by Council	1	1 Organizational structure reviewed & submitted for approval by Council by end June 2023	Operational	PSJLM	**Not Achieved**	Waited for the tabling of the draft and approval of IDP document by Council, which was then adopted on 25 May 2023	Consultation with internal stakeholders on Organisational structure review to be done in Q1 of 2023/24 financial year	1. Attendance Register 2. Report	**Corporate Services**
Create conducive administrative environment & Institutional Development by June 2023	Functional and efficient provision of ICT	6,3	% of work on done installation of Fiber cable on municipal offices	Nil	100% of work done on installation of fibre cable on municipal offices by end June 2023	R 305 000.00	PSJLM	**Not Achieved**, 98% of work done on installation of fibre cable on municipal offices by end June 2023	Delays with the Service Provider to finalise the project as per the timeframes	The project is sitting at 98% work done on installation of Network Points, 99 5, Installation of cabinets and terminating of cabinets ,69 % of Fibre deployment done. The project to be finalised in Q1 of 2023/24 financial year	1. Inception report 2. Progress report	**Corporate Services**

Create conducive administrative environment & Institutional Development by June 2023	Implementation of the Workplace Skills Plan	6,4	Number of employees capacitated	3	20 employees capacitated by end June 2023	R 502 680.00	PSJLM	**Achieved,** 20 employees capacitated by end June 2023	n/a	n/a	1. Training implementation plan 2. Proof of Enrolment 3. Attendance Register 4. Academic Results 5. Training implementation report	**Corporate Services**
Create conducive administrative environment & Institutional Development by June 2023	Implementation of the Workplace Skills Plan	6,5	Number of Councillors capacity building programs implemented	Nil	15 Councillors capacity building programs implemented by 30 June 2023	R650,680.00	PSJLM	**Not Achieved,** Councillors capacity building programs implemented by 30 June 2023	13 Councillors capacity building programs implemented by 30 June 2023 due to prioritisation of capacity development of councillors on ward functionality in Q4 of 2022/23 financial year. This exhausted funds for training of Councillors	Re-prioritization of Training programs for Councillors as per the submission by the Office of the Speaker. The target is accommodated in the SDBIP for the 2023/2024 financial year and would be done on quarterly basis.	1. Proof of Registration 2. Attendance Register 3. Academic Results 4. Training report	**Corporate Services**
Create conducive administrative environment & Institutional Development by June 2023	Implementation of the Workplace Skills Plan	6,6	Number of ward committees trained	Nil	200 ward committees trained by end June 2023	R110 000.00	PSJLM	**Not Achieved,** 190 ward committees trained by end June 2023	190 ward committees trained by end June 2023. Ward 02 Ward committee have not yet been established .as anticipated to be done and trained before year end.	The ward committees in ward 02 would be established in August 2023. This is an ongoing target; Ward committees would be trained in 2023-2024 financial year as part of ongoing capacitation program.	1.Attendance register 2. Training report 3. List of ward committee	**Corporate Services**

Create conducive administrative environment & Institutional Development by June 2023	Strengthening of labour structures	6,7	Number. of LLF Meetings convened	3	12 LLF Meetings convened by 30 June 2023	Operational	PSJLM	**Not Achieved,** 2 LLF Meetings convened by 30 June 2023	2 LLF meeting convened in 2022/23 financial year. Instability in and around Port St Johns was a problem during Quarter 1 and Quarter 4 of the 2022/23 financial year	This is an ongoing target and is accommodated in the SDBIP for 2023/2024 financial year. We would ensure and facilitate sitting of LLF Committee on monthly basis in the financial year 2023/24	1.Notice 2. Attendance registers 3. Minutes	**Corporate Services**
Create conducive administrative environment & Institutional Development by June 2023	Implementation of PMS policy	6,8	Number of Monthly performance Reports submitted to the Municipal Manager by each department by each	12	12 Monthly performance Reports submitted to the Municipal Manager by each department by end June 2023	Operational	PSJLM	**Not achieved,**	There were deviations in reporting due to the transitional interruptions at senior management because of expiry of contracts	The reporting schedule has been developed and would be implemented and monitored in 2023/2024 financial year to improve on reporting.	1. Monthly performance reports 2. Submission register or screenshot	**All departments**
Create conducive administrative environment & Institutional Development by June 2023	Implementation of PMS policy	6,9	Number of Quarterly performance Reports submitted to the Municipal Manager by each department by each department	4	4 Quarterly performance Reports submitted to the Municipal Manager by each department by end June 2023	Operational	PSJLM	**Achieved,** 4 Quarterly performance Reports submitted to the Municipal Manager by each department by end June 2023	n/a	n/a	1 Quarterly performance Reports submitted to the Municipal Manager per each department 2. Submission register or screenshot	**All departments**

Create conducive administrative environment & Institutional Development by June 2023	Implementation of the PMS Policy	6,10	Number of Monthly Risk management reports submitted to the Municipal Manager by each department	Nil	12 Monthly Risk Management reports submitted to the Municipal Manager by each department by end June 2023	Operational	PSJLM	**Not achieved**	There were deviations in reporting due to the transitional interruptions at senior management as a result of expiry of contracts	The reporting schedule has been developed and would be implemented and monitored in 2023/2024 financial year to improve on reporting.	1.Monthly risk report 2. Submission register or screenshot	**All departments**
Create conducive administrative environment & Institutional Development by June 2023	Implementation of the PMS Policy	6,11	Number of quarterly Risk management reports submitted to the Municipal Manager by each department	12	4 Quarterly Risk Management reports submitted to the Municipal Manager by each department by end June 2023	Operational	PSJLM	**Achieved,** 4 Quarterly Risk Management reports submitted to the Municipal Manager by each department by end June 2023	n/a	n/a	1. 4 Quarterly risk report 2. Submission register	**All departments**
Create conducive administrative environment & Institutional Development by June 2023	Implementation of the PMS Policy	6,12	Number of quarterly performance evaluations conducted for MM & senior managers	Nil	4 Quarterly performance Evaluations conducted for MM & senior managers by end June 2023	R212 161.29	PSJLM	**Not achieved**	The transition at senior management has affected the performance implementation which resulted to evaluations not conducted.	The Performance evaluations would be done in 2023-2024 as the senior management transition period has passed	1. Evaluation report 2. Evaluation schedule 3. Attendance register	**Municipal Manager**

Create conducive administrative environment & Institutional Development by June 2023	Implementation of the PMS Policy	6,13	Number of Mid-term performance assessments conducted for MM & senior Managers	Nil	1 Mid-term performance assessments conducted for MM & senior Managers by end June 2023	Operational	PSJLM	**Not achieved**	The transition at senior management has affected the performance implementation which resulted to evaluations not conducted.	The Performance evaluations would be done in 2023-2024 as the senior management transition period has passed	1. Assessment report 2. Assessment schedule 3. Attendance registers 4. Council resolution extract	**Municipal Manager**
Create conducive administrative environment & Institutional Development by June 2023	Implementation of the PMS Policy	6,14	Number of annual performance assessment conducted and submitted to Council for MM & senior Managers	Nil	1 Annual performance assessment conducted and submitted to Council for MM & senior Managers by end June 2023	Operational	PSJLM	**Not achieved**	The transition at senior management has affected the performance implementation which resulted to evaluations not conducted.	The Performance evaluations would be done in 2023-2024 as the senior management transition period has passed	1. Assessment report 2. Assessment schedule 3. Attendance registers 4. Council resolution extract	**Municipal Manager**

SERVICE PROVIDER'S PERFORMANCE

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
Department: Engineering Services								
Unit: Project Management Unit (PMU)								
Mathew & Son Plant Hire T/A Mathew Group	Construction of Cwebeni Access Road	n/a	n/a	100% of work done on 7.8km construction of Cwebeni gravel Access Road by end June 2023	Not Achieved The contractor has completed 4.8km of the road and the remaining 3km was not done. The project has not been achieved. Due to stopping of the contractor from work by the community of Bholani Village in Ward 5. The contractor could not perform his duties due to fear of destruction of machinery as safety of machinery would not be guaranteed by the	Intervention of the Ward Cllrs for 4 and 5 has been requested to mediate on the conflict within the wards and a meeting is planned for the month of July 2023 to address the matters raised by the contractor to ensure that the project is completed as planned.	3	n/a

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
					PSJLM. Alternatives provided where not accepted by the PSC, community of Cwebeni village and Ward Cllr.			
Dolly and Sons Construction	Construction of Nomsenge Access Road	n/a	n/a	100% of work done on 5.5km construction of Nomsenge gravel Access Road by end June 2023	Achieved 100% of work done on 5.5 km construction of Nomsenge Gravel Access Road	n/a	4	n/a
Kula Africa Agriculture and Construction Projects	Construction Ngcoya Access Road	n/a	n/a	100% work done on 9kms construction of Ngcoya gravel	Not Achieved. Only 90% of work completed. And also, 9k m of road completed. Outstanding issues was the snag list which includes backfilling	n/a	3	n/a

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
				Access Road by end June 2023	of headwalls, concrete slab and road signs			
LGEE Trading JV Tshalane Construction and Maintenance	Construction of Kwadyovuza to Emngcwini Access Road	n/a	n/a	100% of work done on 8km construction of Kwadyovuza - Mgcwini gravel Access Road by end June 2023	Achieved: 100% of work done on 8km construction of Kwadyovuza to Emngcwini gravel Access Road	n/a	4	n/a
Milibo Trading Enterprise	Construction of Mthimde Access Road	n/a	n/a	100% of work done on 9km construction of Mthimde gravel Access Road by end June 2023	Achieved 100% of work done on 9km construction of Mthimde gravel Access Road	n/a	4	n/a

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
Ndikho Holdings	Construction of Codesa to Madakeni Access Road	n/a	n/a	100% of work done on 9km construction of Codesa-Madakeni gravel Access Road by end June 2023	Not Achieved. 90% of 9km of road completed as per SDBIP and additional 2km of road was added in the scope to 11km. Outstanding issues was the snag list which were on additional work are backfilling of headwalls, concrete slab and road signs	Variation order has been signed /approved for the contractor to finalize works on site.	3	n/a
LDMO	Construction of Babheke Access Road	n/a	n/a	100% of work done on 9km construction of Mabeke gravel Access Road by end June 2023	Not Achieved 5.6km of road completed. The remaining 1.4km of the road headwalls and concrete work are outstanding	The notice to terminate the contract will be issued by the municipality and the contractor will be given time with an	3	n/a

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
						amended construction plan.		
Tswella Trading 88CC	Construction of Qaqa to Malongwana	n/a	n/a	100% of work done on 8.7km construction of Qaqa - Malongwane gravel Access Road by end June 2023	Not Achieved 95% of work done on 9km construction of Qaqa-Malongwane gravel Access Road. The project is on snag list finalising backfilling, headwalls and concrete work.	The contractors will be requested to submit revised construction program and once the material has been delivered, the project will be completed in July in the first quarter of 2023/24 financial year.	3	n/a
Tsewella Construction	Construction of Agate Terrace	100% of work done on 3kms construction of Agate Terrace	Not Achieved, 95% work done on 3km construction of	100% of work done on 3kms construction of Agate Terrace	Achieved 100% of work done on 3kms construction of Agate Terrace paved access	n/a	4	The contractor was very slow in completing the project as he was appointed in 2021/22FY

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
JV LG Construction	Paved Access Road Phase 2	paved access road Phase 2 (accumulative) by end June 2023	Agate Terrace access road Phase 2 (accumulative) by end of June 2022	paved access road Phase 2 (accumulative) by end June 2023	road Phase 2 (accumulative)			but finished the works in 2022/23.
Dolly and Sons	% progress of work done on Rehabilitation of Military Camp paved access Road 500m concrete	n/a	n/a	100% progress of work done on Rehabilitation of Military Camp paved access Road 500m concrete slab	Not Achieved, the project has not been completed due to floods that occurred in PSJ damaging road currently constructing were. The contractor had to redo part of the work already done.	The contractor will be requested to submit revised construction program and once the material has been delivered,	3	n/a

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
Mgebe and Jamila Construction	% progress of work done on High Pressure Jetting and Desilting of 1900m Storm water Pipes in CBD	n/a	n/a	100% progress of work done on High Pressure Jetting and Desilting of 1900m Storm water Pipes in CBD	Not Achieved, the rain and floods delayed project completion as some work have to be redone on the project. The delivery of materials also has impact as heavy trucks were not allowed to pass in R61 road. Disaster was declared in the area	The contractor will be requested to submit revised construction program and once the material has been delivered,	3	n/a
Mgebe and Jamila construction	% progress of work done on Gabelana access roads Erosion Protection in Ward 10	n/a	n/a	100% progress of work done on Gabelana access road Erosion Protection in Ward 10	Not Achieved, The Material delivery will be expedited in the month of July 2023. The project will be completed in July in the first quarter of 2023/24 financial year.	n/a	3	n/a

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
Mphumzi and Sons JV Ziphozethu	% progress of work done on Agate Terrace paved access road Erosion Protection in Ward 10	n/a	n/a	100% progress of work done on Agate Terrace paved access road Erosion Protection in Ward 10	Achieved 100% progress of work done on Agate Terrace paved access road Erosion Protection in Ward 10	n/a	3	n/a
Mbongeni Amahle Trading	Number of high mast lights installed	n/a	n/a	5 high mast lights installed by 30 June 2022	Not Achieved 3 High Mast lights installed	Alternative gravel route from Bomz to Majola and Majola to ward 02 will be assessed and use of smaller trucks to transport goods for the contractor to finalized works.	4	n/a

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
Tabono Engineering	% progress of work done on 180 household electricity connections at Lutshaya village	n/a	n/a	100% progress of work done on 180 household electricity connections at Lutshaya village	Not Achieved 40% of work has been done, the funding for the INEP grant was stopped by National Treasury and Department of Minerals and Energy and as such the contractor could not perform his duties.	The project will be completed in the 2023/24 financial year as funding has been made available to complete the project by June 2024 and the project is accommodated in the SDBIP for 2023/24 FY for completion.	4	n/a
Tabono Engineering	% progress of work on 120 household connections at Mthimde Luzuphu village	n/a	n/a	100% work done on 120 household connections at Mthimde Luzuphu village	Not Achieved 46% of work has been done, the funding for the INEP grant was stopped by National Treasury and Department of Minerals and Energy and as such	The project will be completed in the 2023/24 financial year as funding has been made available to complete the project by June	4	n/a

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
				by end June 2023	the contractor could not perform his duties.	2024 and the project is accommodated in the SDBIP for 2023/24 FY for completion.		
Tabono Engineering	% progress of work done on 140 household connections at Ndayini-Mkhumbini village	n/a	n/a	100% of work done on 140 household connections at Ndayini-Mkhumbini village by end June 2023	Not Achieved 20% of work has been done, the funding for the INEP grant was stopped by National Treasury and Department of Minerals and Energy and as such the contractor could not perform his duties.	The project will be completed in the 2023/24 financial year as funding has been made available to complete the project by June 2024 and the project is accommodated in the SDBIP for 2023/24 FY for completion.	4	n/a

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
Tabono Engineering	% progress of work done on 106 household connections at Zinyosini village	n/a	n/a	100% of work done on 106 household connections at Zinyosini village by end June 2023	Not Achieved 47% of work has been completed, the funding for the INEP grant was stopped by National Treasury and Department of Minerals and Energy and as such the contractor could not perform his duties.	The project will be completed in the 2023/24 financial year as funding has been made available to complete the project by June 2024 and the project is accommodated in the SDBIP for 2023/24 FY for completion.	4	n/a
Tabono Engineering	% progress of work done on 150 household connections at Qandu village	n/a	n/a	100% of work done on 150 household connections at Qandu village by end June 2023	Not Achieved 40% of work has been done, the funding for the INEP grant was stopped by National Treasury and Department of Minerals and Energy and as such	The project will be completed in the 2023/24 financial year as funding has been made available to complete the project by June	4	n/a

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
					the contractor could not perform his duties.	2024 and the project is accommodated in the SDBIP for 2023/24 FY for completion.		
Tabono Engineering	% progress of work done on 110 household connections at Gomolo village	n/a	n/a	100% of work done on 110 household connections at Gomolo village by end June 2023	Not Achieved 50% of work has been done, the funding for the INEP grant was stopped by National Treasury and Department of Minerals and Energy and as such the contractor could not perform his duties.	The project will be completed in the 2023/24 financial year as funding has been made available to complete the project by June 2024 and the project is accommodated in the SDBIP for 2023/24 FY for completion.	4	n/a

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
Tabono Engineering	% progress of work done on 80 household connections at Lukhwazweni emasamini village	n/a	n/a	100% of work done on 80 household connections at Lukwazweni emasamini village by end June 2023	Not Achieved 38% of work has been done. The funding for the INEP grant was stopped by National Treasury and Department of Minerals and Energy and as such the contractor could not perform his duties.	The project will be completed in the 2023/24 financial year as funding has been made available to complete the project by June 2024 and the project is accommodated in the SDBIP for 2023/24 FY for completion.	4	n/a
Tabono Engineering	% progress of work done on 98 household connections at Mngezu village	n/a	n/a	100% of work done on 98 household connections at Mngezu village	Not Achieved 20% of work has been done. The funding for the INEP grant was stopped by National Treasury and Department of Minerals and Energy and as such	The project will be completed in the 2023/24 financial year as funding has been made available to complete the project by June	4	n/a

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
				by end June 2023	the contractor could not perform his duties.	2024 and the project is accommodated in the SDBIP for 2023/24 FY for completion.		
LSG Surveyors and Project Managers	% progress of work done on construction of ward 03 Community Hall (accumulative)	n/a	n/a	100% of work done on construction of ward 03 Community Hall (accumulative) by end June 2023	Not Achieved 62% of work has been done. The project is on snag list as 90% of work completed	The contractor will be requested to submit revised construction program and the project will be completed in the month of July 2023.	4	The contractor performance improved compared to previous months
Nkonyeni Trading JV Cece Construction	% progress of work done on construction of ward 16	n/a	n/a	100% of work done on construction of ward 16 Community Hall	Not Achieved the Contractor poor performance.	Several meetings have been held with the contractor to address the performance, but he	1	Performance of the contractor is very poor as no physical work has been done.

1 – Not meeting the standards (0-30%); 2 – Meet some of the standards (30-50%); 3 – Meet most of the standards (50-70%); 4 – Meet all the standards (70-100%)								
Name of service provider	**Service rendered**	**Set target of performance (2021/2022)**	**Status of performance (2021/2022)**	**Set target of performance (2022/2023)**	**Status of performance (2022/2023)**	**Measure taken to improve performance**	**Rating for current financial year**	**Comments /recommendations**
	Community Hall (accumulative)			(accumulative) by end June 2023		remained as it is. A notice to terminate the contract has been issued.		

Chapter 4

CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

INTRODUCTION

The approved staff establishment has 454 approved positions during the reporting year.

- There are 242 number of positions filled.
- The total number of vacant positions is 212
- The total turnover in the financial year under review is 101

T 4.0.1

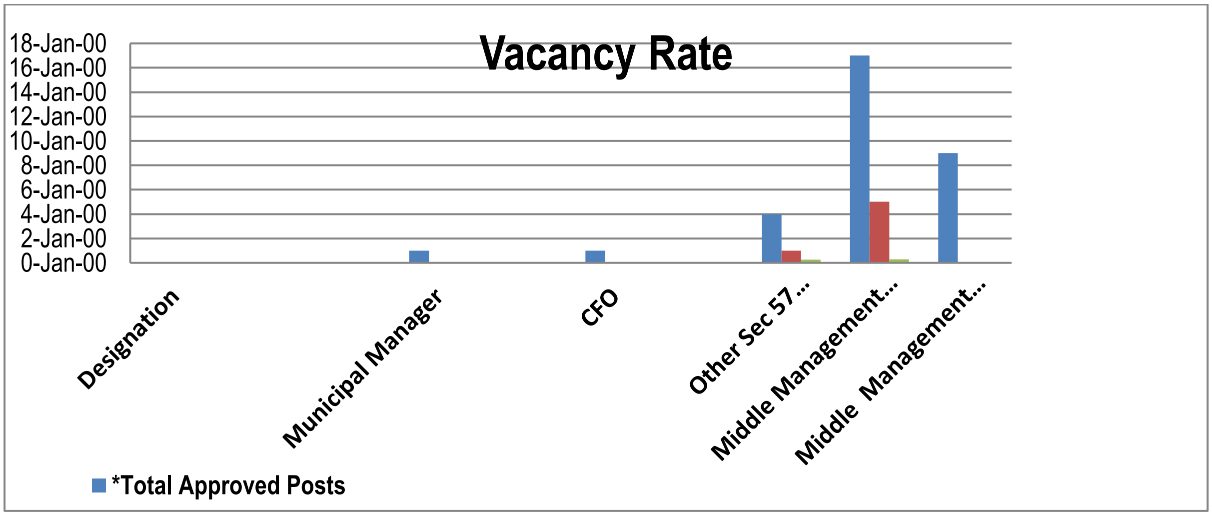
COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

4.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES

Employees					
Description	Year - 2021/2022	Year 2022/2023			
	Employees	Approved Posts	Employees	Vacancies	Vacancies
	No.	No.	No.	No.	%
Municipal Manager	1	1	1	0	0%
Corporate Services Manager	1	1	1	0	0%
Finance Manager (CFO)	1	1	1	0	100%
Community Services Manager	1	1	1	0	0%
Engineering Manager	1	1	1	0	0%
LED Manager	1	1	1	0	0%
Office Manager Mayor's Office	1	1	1	0	0%
Office Manager Speaker's Office	1	1	1	0	0%
Strategic Manager IDP, Performance Management, M&E	1	1	1	1	100%
Waste Management Officer	1	1	1	0	0%
Housing Officer	1	1	1	0	0%
Roads Technical	0	0	0	0	0%
LED Officer	3	9	3	5	55%
Town Planning & Land use Manager	0	1	0	0	100%
Community – General workers	47	44	74	37	00%
Security & Safety	36	55	26	24	54%
Sport & Recreation Officer	1	1	1	0	0%
Electrician (street lighting)	1	1	1	0	0%

PMU Manager	1	1	1	0	0%
Chief Technician	0	0	0	0	0%
Handyman	1	2	1	1	0%
Project Management Officer	2	2	1	1	50%
Data Capturer	1	1	3	3	50%
Superintendent (Construction & maintenance)	0	1	0	1	100%
Construction and Mechanic Manager	1	1	0	1	100%
Building Control Officer	1	1	0	1	100%
Environmental Management Officer	0	1	1	0	100%
Team Leader (Roads Construction & Maintenance)	0	2	1	3	100%
Team Leader (Storm water & Drainage)	0	2	0	2	100%
Team Leader (Cemeteries)	0	1	0	1	100%
Team Leader (Parks & Gardens)	0	1	0	1	100%
Plant operators	21	21	21	0	0%
General Workers- Engineering	8	14	5	9	36%
General Assistants (Parks)	4	4	4	0	0%
Assistant Mechanic	0	0	0	0	0%
Clerk Administration	2	2	1	1	50%
Workshop Attendant	4	6	4	2	33%
Store man Workshop	0	1	0	1	100%
					T 4.1.1

Vacancy Rate: Year 2022-2023			
Designations	***Total Approved Posts No.**	***Vacancies (Total time that vacancies exist using fulltime equivalents) No.**	***Vacancies (as a proportion of total posts in each category) %**
Designation	Total Approved posts No.	Vacancies (Total time that vacancies exist using fulltime equivalents) No.	Vacancies (as a proportion of total posts in each category)
Municipal Manager	1	0	0%
CFO	1	1	100%
Other Sec 57 (Excluding Finance posts)	4	1	0%
Middle Management Levels 13-15 (excluding Finance Posts)	17	5	29%
Middle Management Levels 13-15 (Finance posts)	9	0	0%



Turn-over Rate			
Details	Total Appointments as of beginning of Financial Year	Terminations during the Financial Year	Turn-over Rate*
	No.	No.	
Year -2020/2021	247	10	4%
Year -2021/2022	234	10	4%
Year 2022/2023	208	20	10%
** Divide the number of employees who have left the organization within a year, by total number of employees who occupied posts at the beginning of the year*			*T 4.1.3*

COMMENT ON VACANCIES AND TURNOVER:

The recruitment processes of BTO positions were finalized , appointment of Manager Internal Audit , Chief Financial Officer and Senior Manager Local Economic Development.

T 4.1.4

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT

Workforce management is effective and this is informed by the fact that systems and policies are in place. Human resource ppolicies were reviewed and adopted by the Council on the 31 May 2022. Apart from the reviewed policies, new were developed signed off and started operating with effect from 1st July 2022.

T 4.2.0

4.2 POLICIES

HR Policies and Plans				
	Name of Policy	Completed	Reviewed/ New Developed	Date adopted by council or comment on failure to adopt
		%	%	
1.	Special bereavement arrangement for members & ex-members of Council	100%	Reviewed	31 May 2022
2.	Human Capital and Retention	100%	Reviewed	31 May 2022
3.	Capacity building of members of Council	100%	Reviewed	31 May 2022
4.	Bursary	100%	Reviewed	31 May 2022
5.	Termination of Services	100%	Reviewed	31 May 2022
6.	Leave Management	100%	Reviewed	31 May 2022
7.	Sexual Harassment	100%	Reviewed	31 May 2022
8.	Acting appointment	100%	Reviewed	31 May 2022
9.	Municipal HIV and AIDS	100%	Reviewed	31 May 2022
10.	Overtime, Undertime and Flextime	100%	Reviewed	31 May 2022
11.	Management of Customer Service	100%	Reviewed	31 May 2022
12.	Employee Assistance and Wellness	100%	Reviewed	31 May 2022
13.	Employment Equity	100%	Reviewed	31 May 2022
14.	Employment	100%	Reviewed	31 May 2022
15.	Occupational Health and Safety	100%	Reviewed	31 May 2022
16.	Substance and travelling	100%	Reviewed	31 May 2022
17.	Training and Development	100%	Reviewed	31 May 2022
18.	Bereavement	100%	Reviewed	31 May 2022
19.	Job Evaluation	100%	New	31 May 2022
20.	Induction Manual	100%	New	31 May 2022
21.	Individual performance Management	100%	New	31 May 2022
22.	Labour Relations	100%	New	31 May 2022
23.	Shift and Night Allowance Policy	100%	New	31 May 2022
24.	Remuneration Policy	100%	New	31 May 2022
25.	Secondment Policy	100%	New	31 May 2022
26.	Renewal of Extension of employment Contract	100%	New	31 May 2022
27.	Appointment of Staff in the office of Office Bearers	100%	New	31 May 2022
28.	Annual Leave Encashment Policy	100%	New	31 May 2022
29.	Employee Relocation Policy	100%	New	31 May 2022

30.	Inclement Weather Policy	100%	New	31 May 2022
31.	Standby Allowance Policy	100%	New	31 May 2022
32.	Migration and Placement Policy	100%	New	31 May 2022
33.	Young People Practical	100%	New	31 May 2022
34.	Organizational Staff Establishment	100%	New	31 May 2022
35.	Promotion and Transfer policy	1000%	New	31 May 2022
36.	Car Allowance	100%	New	31 May 2022
Use name of local policies if different from above and at any other HR policies not listed.				*T 4.2.1*

COMMENT ON WORKFORCE POLICY DEVELOPMENT:

Gaps identified on the policies adopted by the Council. Process has started for the review of at least 16 existing policies as follows :- Leave Management policy, Overtime policy, Placement Policy, IPMS policy, Training and Development policy, Placement policy, Employment Equity policy, Employee Wellness policy, Induction policy, Bursary policy, Employment policy, Occupational Health and Safety policy, Bereavement policy, Records Management policy, Renumerations and Secondment policy.

T 4.2.1.1

4.3 INJURIES, SICKNESS AND SUSPENSIONS

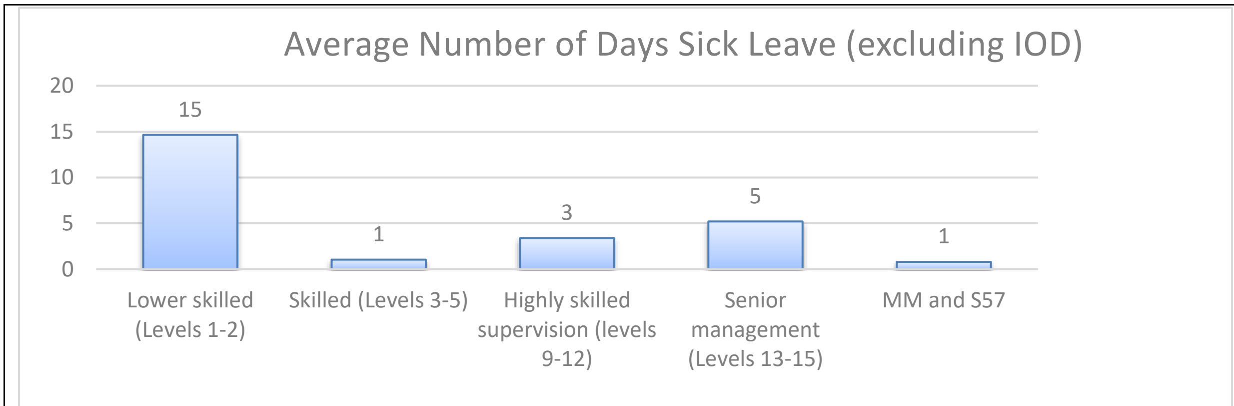
Number and Cost of Injuries on Duty					
Type of injury	**Injury Leave Taken** **Days**	**Employees using injury leave** **No.**	**Proportion employees using sick leave** **%**	**Average Injury Leave per employee** **Days**	**Total Estimated Cost** **R'000**
Required basic medical attention only	0	1	0%	0	0
Temporary total disablement	0	0	0%	0	0
Permanent disablement	0	0	0%	0	0
Fatal	0	0	0%	0	0
Total					
					T 4.3.1

Number of days and Cost of Sick Leave (excluding injuries on duty)						
Salary band	Total sick leave	Proportion of sick leave without medical certification	Employees using sick leave	Total employees in post*	*Average sick leave per Employees	Estimated cost
	Days	%	No.	No.	Days	R' 000
Lower skilled (Levels 1-2)	535.00	0.00	73.00	95.00	5.00	301.00
Skilled (Levels 3-5)	427.00	0.05	30.00	52.00	1.00	338.00
Highly skilled supervision (levels 9-12)	179.00	0.05	33.00	56.00	3.00	329.00
Senior management (Levels 13-15)	94.00	0.05	8.00	10.00	5.00	443.00
MM and S57	32.00	0.00	3.00	5.00	1.00	122.00
Total	**1267**	**15%**	**147**	**218**	15.00	**R722 880**

** - Number of employees in post at the beginning of the year*

**Average is calculated by taking sick leave in column 2 divided by total employees in column 5*

T 4.3.2



T 4.3.3

COMMENT ON INJURY AND SICK LEAVE:
There were no injuries reported generally during the period under review, sick leaves taken were more in the following departments generally, Community Services and Engineering, especially among lower-level occupations and during December time. Steps were taken to prevent and reduce injuries, which included provision of protective clothing to workers. Reports on injuries are normally forwarded to Department of Labour as required by Occupational Health & Safety (OHS) Act.
T 4.3.4

Number and Period of Suspensions				
Position	**Nature of Alleged Misconduct**	**Date of Suspension**	**Details of Disciplinary Action taken, or Status of Case and Reasons why not Finalised**	**Date Finalised**
Chief Financial Officer	Un authorized withdrawals in the Municipal Accounts	18 February 2022		
Expenditure A	Financial Misconduct & Fraud	August 2022		5 June 2023
				T.4.3.5

Disciplinary Action Taken on Cases of Financial Misconduct			
Position	**Nature of Alleged Misconduct and Rand value of any loss to the municipality**	**Disciplinary action taken**	**Date Finalised**
Chief Financial Officer	Unauthorized withdrawals in the Municipal Accounts.		*Finalized*
			T 4.3.6

COMMENT ON SUSPENSIONS AND CASES OF FINANCIAL MISCONDUCT:
There were two suspension/ cases or allegation of unauthorised withdrawals in the Municipal Account during the year 2022/2023. *T 4.3.7*

4.4 PERFORMANCE REWARDS

Performance Rewards By Gender					
Designations	Beneficiary profile				
	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards Year 1	Proportion of beneficiaries within group
				R' 000	%
Lower skilled (Levels 1-2)	Female	0	0	0	0%
	Male	0	0	0	0%
Skilled (Levels 3-5)	Female	0	0	0	0%
	Male	0	0	0	0%
Highly skilled production (levels 6-8)	Female	0	0	0	0%
	Male	0	0	0	0%
Highly skilled supervision (levels 9-12)	Female	0	0	0	0%
	Male	0	0	0	0%
Senior management (Levels 13-15)	Female	0	0	0	0%
	Male	0	0	0	0%
MM and S57	Female	0	0	0	0%
	Male	0	0	0	0%
Total		0			0%
Has the statutory municipal calculator been used as part of the evaluation process?					Yes/No
Note: MSA 2000 S51 (d) requires that … 'performance plans, on which rewards are based should be aligned with the IDP'… (IDP objectives and targets are set out in Chapter 3) and that Service Delivery and Budget Implementation Plans (developed under MFMA S69 and Circular 13) should be consistent with the higher level IDP targets and must be incorporated appropriately in personal performance agreements as the basis of performance rewards. Those with disability are shown in brackets '(x)' in the 'Number of beneficiaries' column as well as in the numbers at the right-hand side of the column (as illustrated above).					*T 4.4.1*

COMMENT ON PERFORMANCE REWARDS:

. Although there is a performance management system policy in place, performance management system has not yet been cascaded to the lower level of staff. The policy gaps were attended through policy review so as to enable the smooth running of the performance management. The reviewed policy has been adopted by Council and will be cascaded from higher level (TG 16 to TG 11) for the purpose of understanding before cascading to lower levels.

T 4.4.1.1

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

Port St John's Local Municipality has a high illiteracy rate at 57% amongst low level employees, there is a skills gap identified in ABET/ Basic Literacy, followed by technical skills, Administrative Skills, and Computer Literacy. These have been identified through submission of skills gaps from departments and processed by training Committee.

Improvement made included regular compliance for annual submission of the Workplace Skills Plan and annual training report by Corporate Services department. Municipality has managed to capacitate 64 employees in different fields. Challenges faced include limited budget and financial allocation for workforce capacity building and development.

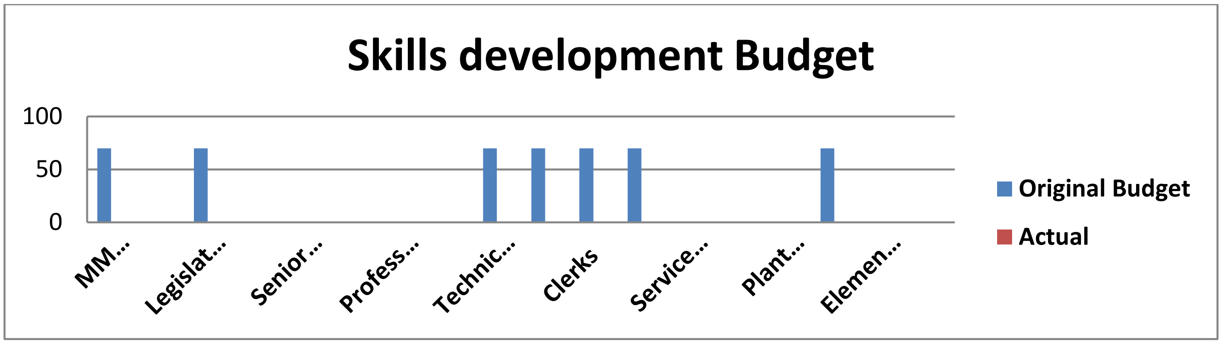
T 4.5.0

4.5 SKILLS DEVELOPMENT AND TRAINING

Financial Competency Development: Progress Report*						
Description	A. Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B. Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c)	Consolidated: Total of A and B	Consolidated: Competency assessments completed for A and B (Regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Consolidated: Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
Financial Officials						
Accounting officer	1	1	2	1	1	1
Chief financial officer	1	0	1	1	1	1
Senior managers	4	0	4	4	4	4
Any other financial officials	0	0	0	0	0	0
Supply Chain Management Officials						
Heads of supply chain management units	0	0	0	0	0	0
Supply chain management senior managers	0	0	0	1	1	1
TOTAL	**6**	**1**	**7**	**7**	**7**	**7**
** This is a statutory report under the National Treasury: Local Government: MFMA Competency Regulations (June 2007)*						*T 4.5.2*

Skills Development Expenditure										
R'000										
Management level	Gender	Employees as at the beginning of the financial year	Original Budget and Actual Expenditure on skills development Year 1							
			Learnerships		Skills programmes & other short courses		Other forms of training		Total	
		No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual
MM and S57	Female	1	0	0	70	3	0	0	70	
	Male	0	0	0	0	0	0	0		
Legislators	Female	19	0	0	70	2	0	0	70	
	Male	20	0	0						
Senior Officials & Manager	Female	1	0	0	70	3	0	0		
	Male	3	0		70	2	0	0		
Professionals	Female	0	0	0	0	0	0	0		
	Male	0	0	0	0	0	0	0		
Technicians and associate professionals	Female	1	0	0	70	2	0	0	70	
	Male	2	0	0	70	4	0	0	70	
Clerks	Female	3	0	0	70	6	0	0	70	
	Male	1	0	0	70	2	0	0	70	
Service and sales workers	Female	0			0	0	0	0		
	Male	0			0	0	0	0		
Plant and machine operators and assemblers	Female	0	0		0	0	0	0		
	Male	1			70	3	0	0	70	
Elementary occupations	Female	0	0	0	0	0	0	0	0	

	Male	0	0	0	0	0	0	0	0	
Sub total	Female	24			280	13			280	
	Male	23			140	6			140	
Total		47	0	0	420	19	0	0	420	19
*% and *R value of municipal salaries (original budget) allocated for workplace skills plan.									%*	*R



COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS:

Skills audit was conducted, and training implementation plan developed to accommodate training priorities. In addition, the departments continue to identify training needs over the year where skills gaps are encountered. The available funds do not effectively cover all the training interventions/ bursaries identified. Currently most finance officials and interns have been subjected to the competency related training as referred in the MFMA Competency Regulations. *T 4.5.4*

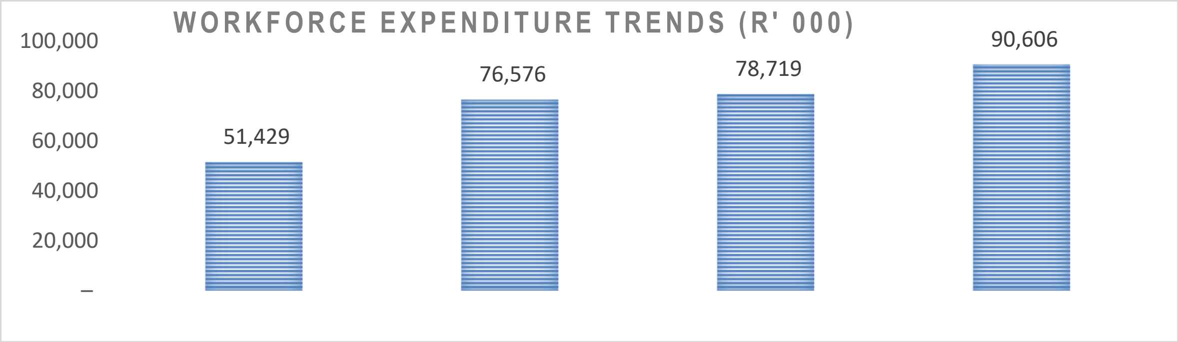
COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

INTRODUCTION TO WORKFORCE EXPENDITURE

The Employee Related Costs continue to rise with the expenditure sitting above 40% budget threshold as stipulated by the National Treasury. Controls on the expenditure include controls on overtime usage, limiting acting allowances, and freezing filling of other considered non- critical positions. The Council took a resolution to prioritise only critical post as a measure to curb this increasing employee related costs. The move is informed by the fact that expenditure should be contained to allow monies to be released and utilised for service delivery issues. There are pressures to overspend wherein departments continue to recommend post for filling and requesting approval for filling, recommending working of overtime, and Travelling allowance claims.

T 4.6.0

4.6 EMPLOYEE EXPENDITURE



Source: MBRR SA22 *T 4.6.1*

COMMENT ON WORKFORCE EXPENDITURE:

The Employee Related Costs continues to rise with the expenditure sitting 45% budget threshold as stipulated by the National Treasury. Controls on the expenditure include controls on overtime usage, limiting acting allowances, and freezing filling of other considered non- critical positions. The Council took a resolution in 2022 to prioritise only critical post as a measure to curb this increasing employee related costs. The move is informed by the fact that expenditure should be contained to allow monies to be released and utilised for service delivery issues. There are pressures to overspend wherein departments continue to recommend post for filling and requesting approval for filling, recommending working of overtime, and travelling allowance claims.

T 4.6.1.1

Number of employees whose salaries were Increased due to their positions being upgraded		
Beneficiaries	**Gender**	**Total**
Lower skilled (Levels 1-2)	Female	0
	Male	0
Skilled (Levels 3-5)	Female	0
	Male	0
Highly skilled production (Levels 6-8)	Female	0
	Male	0
Highly skilled supervision (Levels9-12)	Female	0
	Male	0
Senior management (Levels13-16)	Female	0
	Male	0
MM and S 57	Female	0
	Male	0
Total		0
Those with disability are shown in brackets '(x)' in the 'Number of beneficiaries' column as well as in the numbers at the right-hand side of the column (as illustrated above).		*T 4.6.2*

Employees Whose Salary Levels Exceed the Grade Determined By Job Evaluation				
Occupation	**Number of employees**	**Job evaluation level**	**Remuneration level**	**Reason for deviation**
Middle Managers	10	No Job evaluated	Benchmarked	Variety of reasons including negotiated salary offers at appointment, counteroffer, attraction of scarce skills
Chief Registry Clerk	1	11	Above TG	
Sports Development Officer	1	11	Above TG	
Forman- Roads & Maintenance	1	9	Above TG	
Traffic Officer	1	8	Personal to incumbent	
Town Planner	1	13	Personal to incumbent	
Admin Clerk	1	5	Personal to incumbent	
				T 4.6.3

Employees appointed to posts not approved				
Department	**Level**	**Date of appointment**	**No. appointed**	**Reason for appointment when no established post exists**
n/a	n/a	n/a	n/a	n/a

T 4.6.4

COMMENT ON UPGRADED POSTS AND THOSE THAT ARE AT VARIANCE WITH NORMAL PRACTICE: There were no upgraded posts in the municipality during the year under review. The Municipality's positions on the current structure are still on job evaluation exercise to determine whether there are any to be upgraded. Currently, the Municipality is using the job evaluation results of 2006. There are few positions evaluated by District Job Evaluation Committee and confirmed by Provincial Audit Committee as per operating structure. *T 4.6.5*

DISCLOSURES OF FINANCIAL INTERESTS All councillors and officials disclosed their financial interest through signing of forms that were issued by SCM. The disclosure of interests forms are safely filed in the Accounting Officer's office and a file copy at SCM for reference. *T 4.6.6*

CHAPTER 5 – FINANCIAL PERFORMANCE

INTRODUCTION

Chapter 5 contains information regarding financial performance and highlights specific accomplishments. The chapter comprises of three components: -

- Component A: Statement of Financial Performance
- Component B: Spending Against Capital Budget
- Component C: Other Financial Matters

T 5.0.1

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

INTRODUCTION TO FINANCIAL STATEMENTS

Chapter 5 contains information regarding financial performance and highlights specific accomplishments. The chapter comprises of three components:

Component A: Statement of Financial Performance

Component B: Spending Against Capital Budget

Component C: Other Financial Matters T 5.0.1

COMMENTS ON FINANCIAL STATEMENTS

The financial statements were prepared according to the GRAP standards. The municipality's financial position is healthy. The municipality is reliant on government grant however this does not affect its going concern. Port St. Johns municipality was using Khwalo Business Accountant & Auditors for the preparation of financial statements on a contract amount of R6 068 562.50 on a 3-year contract which will expire in July 2025

T 5.1.0

5.1 STATEMENTS OF FINANCIAL PERFORMANCE

						R' 000
Description	**Year2021/22**	**Current: Year 2022/23**			**Year 2022/23Variance**	
	Actual	**Original Budget**	**Adjusted Budget**	**Actual**	**Original Budget**	**Adjustments Budget**
Financial Performance						
Property rates	11020,00	15632,00	15632,00	11118,00	0,71	0,71
Service charges	957,00	2000,00	2000,00	1085,00	0,54	0,54
Investment revenue	10763,00	6000,00	6000,00	7099,00	1,18	1,18
Transfers recognised - operational	223246,00	187217,00	202934,00	259920,00	1,39	1,28

Other own revenue	4027,00	26307,00	6836,00	3404,00	0,13	0,50
Total Revenue	250013,00	237156,0 0	233402,00	302944,00	1,28	1,30
Employee costs	89447,00	86124,00	94497,00	93763,00	1,09	0,99
Remuneration of councillors	14998,00	15960,00	15960,00	13223,00	0,83	0,83
Depreciation & asset impairment	24747,00	53859,00	59411,00	49793,00	0,92	0,84
Finance charges	1728,00	407,00	204,00	1665,00	4,09	8,16
Materials and bulk purchases		1244,00	1269,00	494,00	0,40	0,39
Transfers and grants	9612,00	15710,00	16655,00	265692,00	16,91	15,95
Other expenditure	111324,00	90695,00	96948,00	70824,00	0,78	0,73
Total Expenditure	251856,00	263999,0 0	284944,00	279074,00	1,06	0,98
Surplus/(Deficit)	-1843,00	-26843,00	-51541,00	23088,00	-0,86	-0,45
Contributions recognised - capital & contributed assets	-		-	-		
Surplus/(Deficit)	-1843,00	61542,00	74842,00	23088,00	0,38	0,31
	-	-	-	-		
Share of surplus/ (deficit) of associate	-1843,00	34699,00	23301,00	23088,00	0,67	0,99
Capital expenditure & funds sources						
Capital expenditure	53695,00	101386,0 0	129252,00	66275,00	0,65	0,51
Transfers recognised - capital	53695,00	57979,00	84650,00	60108,00	1,04	0,71
Internal generated funds		43407,00	44602,00	18807,00	0,43	0,42
Public contributions & donations						
Borrowing						
Total sources of capital funds	83385,00	101386,0 0	129525,00	78915,00	0,78	0,61
Financial position						
Current assets	208702,00	210878,0 0	104366,00	225337,00	1,07	2,16
Non -current assets	523533,00	534470,0 0	556890,00	554825,00	1,04	1,00

Current liabilities	87958,00	57066,00	62532,00	85028,00	1,49	1,36
Non- current liability	17626,00	19944,00	11461,00	16495,00	0,83	1,44
Community wealth/Equity ACC SUR	626650,00	668338,00	607612,00	610022,00	0,91	1,00
Cash flows						
Net cash from (used) operating	61213,00	81636,00	65749,00	105555,00	1,29	1,61
Net cash from (used) investing	83993,00	-101084,00	-110249,00	-74286,00	0,73	0,67
Net cash from (used) financing	1727,00	-61,00	-61,00	-283,00		#DIV/0!
cash and cash equivalent at the beginning of the year	146974,00	130526,00	77488,00	121988,00	0,93	1,57

COMMENT ON FINANCIAL PERFORMANCE:

The municipality had some challenges at the beginning of the financial year. The belt tightening mechanisms adopted by the council of the municipality managed to reduce its spending as a result did not incur unauthorized expenditure. The cash flow status improved as well. *T5.1.3*

5.2 GRANTS

Grant Performance						
						R' 000
Description	**Year - 2021/2022**	**Year 2022/2023**			**Year 0 Variance**	
	Actual	**Budget**	**Adjustments Budget**	**Actual**	**Original Budget (%)**	**Adjustments Budget (%)**
Operating Transfers and Grants						
National Government:	**12 580**	**–**	**–**	**7 636**		
Equitable share	168			182		

Municipal Systems Improvement	4 524			2 182		
Department of Water Affairs	6 665			4 283		
Levy replacement	1 222			988		
Other transfers/grants [insert description]						
Provincial Government:	**14 906**	–	–	**6 056**		
Health subsidy	8 645			3 786		
Housing	4 865			1 502		
Ambulance subsidy	846			219		
Sports and Recreation	550			550		
Other transfers/grants [insert description]						
District Municipality:	–	–	–	–		
[insert description]						
Other grant providers:	–	–	–	–		
[insert description]						
Total Operating Transfers and Grants	**27 486**	–	–	**13 692**		
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. Full list of provincial and national grants available from published gazettes.						*T 5.2.1*

COMMENT ON OPERATING TRANSFERS AND GRANTS:

The municipality received all its gazetted grants. No variances were experienced except for grants received by the municipality which were not gazetted. These grants include grant from local government support and Local Government seta grant. All grants received by the municipality were spent within their conditions for the current year.

T 5.2.2

Grants Received from Sources Other Than Division of Revenue Act (DoRA)						
Details of Donor	Actual Grant Year - 2021/2022	Actual Grant Year 2022/2023	Year 2022/2023 Municipal Contribution	Date Grant terminates	Date Municipal contribution terminates	Nature and benefit from the grant received, include description of any contributions in kind
Parastatals						
A - "Project 1"	0	0	0	0	0	0
Foreign Governments/Development Aid Agencies						
A - "Project 1"	0	0	0	0	0	0
Private Sector / Organisations						
A - "Project 1"	0	0	0	0	0	0
Provide a comprehensive response to this schedule						*T 5.2.3*

COMMENT ON CONDITIONAL GRANTS AND GRANT RECEIVED FROM OTHER SOURCES

The municipality received Capital grants for infrastructure such as Municipal Infrastructure Grant (MIG), Integrated National Electrification Programme (INEP) and Small-Town Revitalization (STR). Also, there are operational Grants received such as financial management grant (FMG) and expanded public works programme (EPWP).

5.3 ASSET MANAGEMENT

INTRODUCTION TO ASSET MANAGEMENT

The municipality adopts an integrated approach to asset management, taking the municipal strategy, converting that into an asset management strategy and producing plans based upon an analysis of service delivery options; formulating an asset management strategy consisting of detailed plans for acquisitions and replacements, operation and maintenance as well as disposals in terms of the municipality's policies; informing the Integrated Development Program (and revised Integrated Development Program) and then the annual budget, using the detailed plans; funding approved asset management plan appropriately through the budget; including in the Service Delivery and Budget Implementation Plan (SDBIP) the measurable objectives and targets of asset management plan and reporting on the performance of assets as measured in terms of service delivery based upon an approved Service Delivery & Budget Implementation Plan, budget and Integrated Development Plan. The Municipality has an asset register that is compliant with GRAP standards.

T 5.3

TREATMENT OF THE THREE LARGEST ASSETS ACQUIRED YEAR 2022/2023				
Asset 1				
Name	Ndayini Access Road			
Description	Access road for Communities			
Asset Type	Roads Infrastructure			
Key Staff Involved	Engineering and asset Management			
Staff Responsibilities	To monitor the construction of the road and Management of the asset			
Asset Value	Year -2018/2019	Year -2019/2020	Year -2021/2022	Year 2022/2023
			R7 273 869.86	R5 515 645.76
Capital Implications	Capitalised under Infrastructure Assets			
Future Purpose of Asset	For the community to have Access Road.			
Describe Key Issues	Access Roads life span or useful lives being shortened due to floods and other climate changes.			
Policies in Place to Manage Asset	Asset Management Policy			
Asset 2				
Name	Mthimde Access Road			
Description	Access road for Communities			
Asset Type	Roads Infrastructure			
Key Staff Involved	Engineering and asset Management			
Staff Responsibilities	To monitor the construction of the road and Management of the asset			
Asset Value	Year -2018/2019	Year -2019/2020	Year -2021/2022	Year 2022/2023
			R6 863 637.00	R4 439 030.48
Capital Implications	Capitalised under Infrastructure Assets			
Future Purpose of Asset	For the community to have Access Road.			
Describe Key Issues	Access Roads life span or useful lives being shortened due to floods and other climate changes.			
Policies in Place to Manage Asset	Asset Management Policy			

Asset 3				
Name	Kwa Dyovuza Access Road			
Description	Access road for Communities			
Asset Type	Roads Infrastructure			
Key Staff Involved	Engineering and asset Management			
Staff Responsibilities	To monitor the construction of the road and Management of the asset			
	Year -2018/2019	Year -2019/2020	Year -2021/2022	Year 2022/2023
Asset Value			R4 765 340.00	R4 173 334.77
Capital Implications	Capitalised under Infrastructure Assets			
Future Purpose of Asset	For the community to have Access Road.			
Describe Key Issues	Access Roads life span or useful lives being shortened due to floods and other climate changes.			
Policies in Place to Manage Asset	Asset Management Policy			
				T 5.3.2

COMMENT ON ASSET MANAGEMENT:

Asset acquisition decisions are based upon the evaluation of alternatives, including demand management and non-asset solutions. Asset acquisition proposals that include a full business case, including costs, benefits, and risks across each phase of an asset's life cycle. Before approving a capital project in terms of MFMA 19 (1)(b) the council consider the projected cost covering all financial years until the project is operational and the future operational cost and revenue on the project including municipal tax and tariff implication. Shortage of staff remains one of the challenges faced by the municipality in the execution of Asset Management Mandate.

T 5.3.3

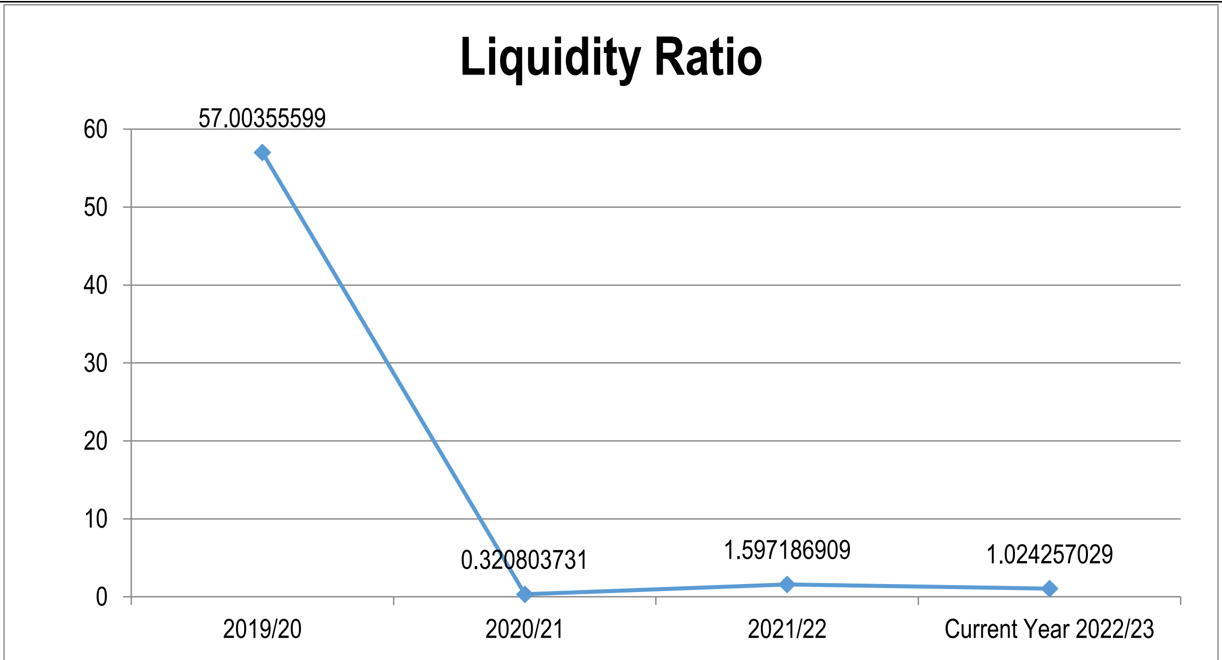
Repair and Maintenance Expenditure: Year 2022/23				
				R' 000
	Original Budget	**Adjustment Budget**	**Actual**	**Budget variance**
Repairs and Maintenance Expenditure	R4 488 150	R6 188 150	R4 857 918.87	R1 330 231.13
				T 5.3.4

COMMENT ON REPAIR AND MAINTENANCE EXPENDITURE:

The Municipality has to budget an additional amount for the next financial year towards repairs and maintenance. Plant and Machinery items (Grader & Roller) were purchased during the reporting year and provision to maintain these has to be adequate to ensure minimum disruption of service delivery.

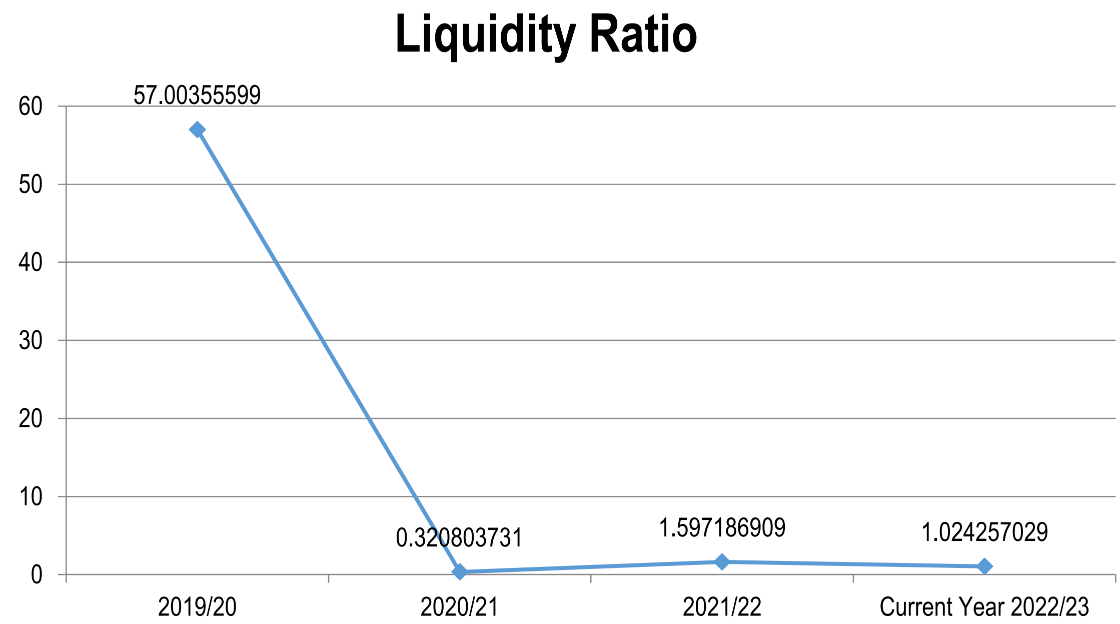
T 5.3.4.1

5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS



Liquidity Ratio – Measures the municipality's ability to pay its bills and is calculated by dividing the monetary assets (due within one year) by the municipality's current liabilities. A higher ratio is better.

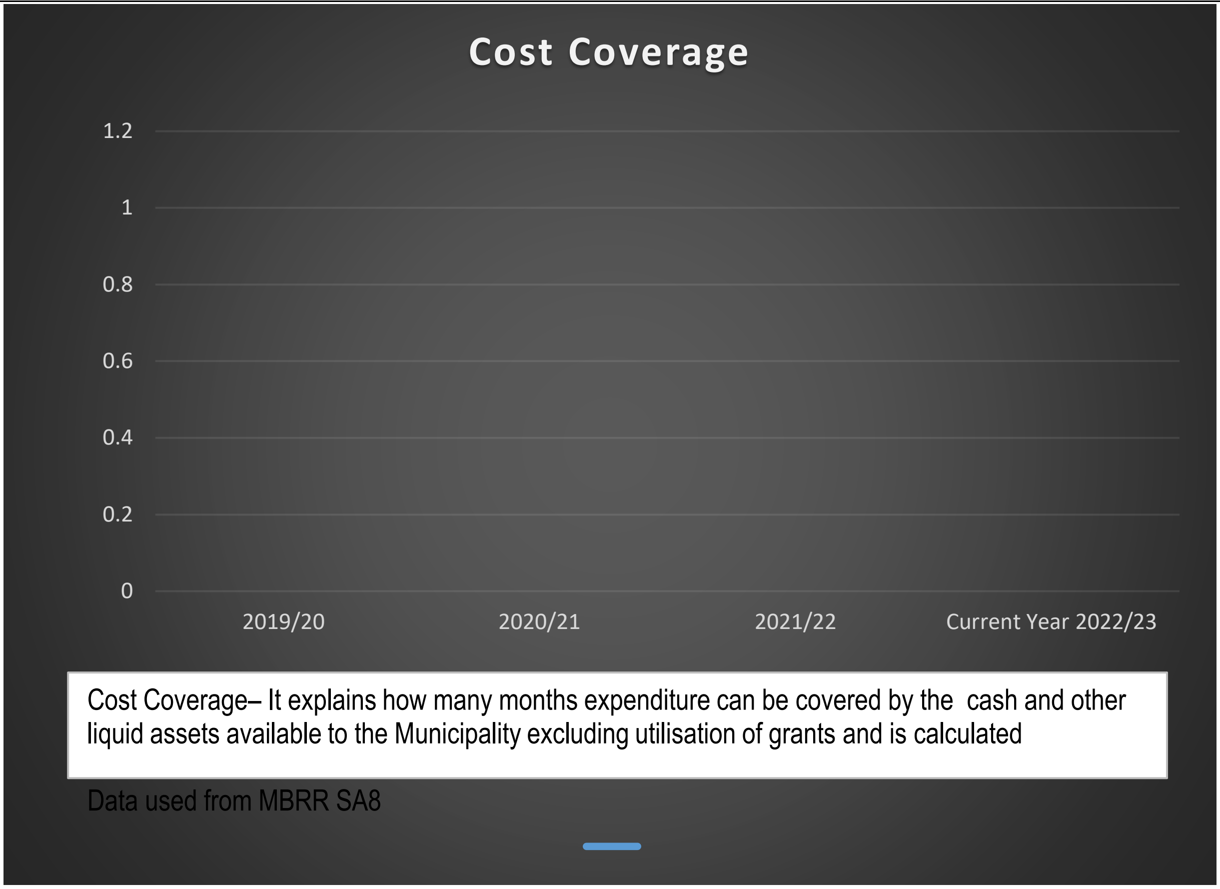
Data used from MBRR SA8



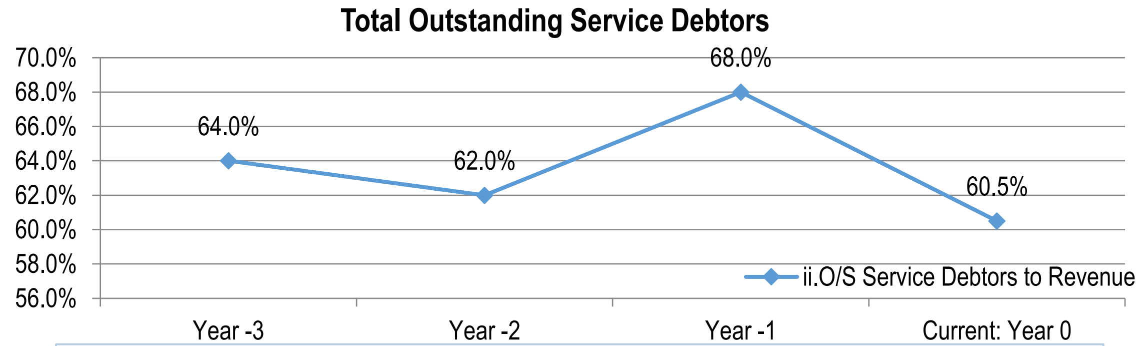
Liquidity Ratio – Measures the municipality's ability to pay its bills and is calculated by dividing the monetary assets (due within one year) by the municipality's current liabilities. A higher ratio is better.

Data used from MBRR SA8

T 5.4.1

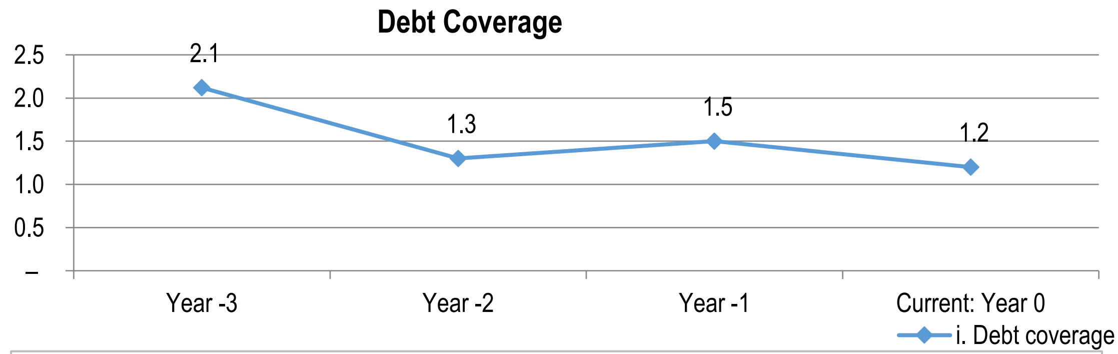

Cost Coverage
1.2
1
0.8
0.6
0.4
0.2
0
2019/20
2020/21
2021/22
Current Year 2022/23
Cost Coverage– It explains how many months expenditure can be covered by the cash and other liquid assets available to the Municipality excluding utilisation of grants and is calculated
Data used from MBRR SA8

T 5.4.2



Total Outstanding Service Debtors – Measures how much money is still owed by the community for water, electricity, waste removal and sanitation compared to how much money has been paid for these services. It is calculated by dividing the total outstanding debtors by the total annual revenue. A lower score is better.

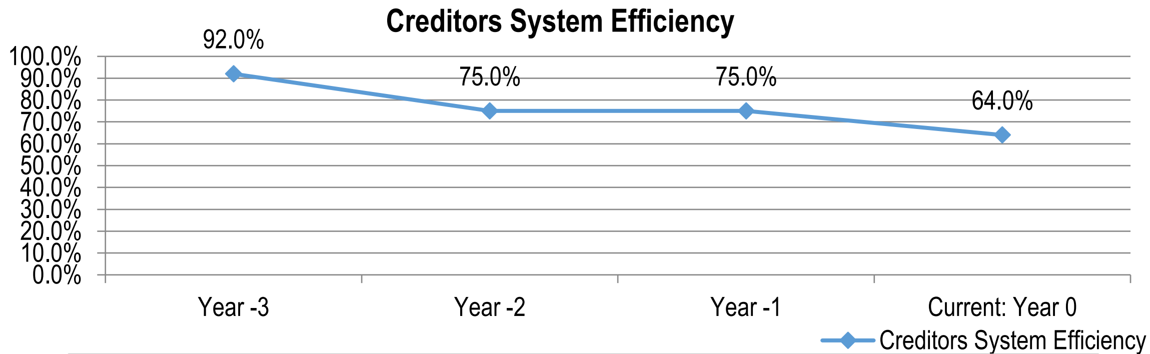
T 5.4.3



Debt Coverage– The number of times debt payments can be accomodated within Operating revenue (excluding grants) . This in turn represents the ease with which debt payments can be accomodated by the municipality

Data used from MBRR SA8

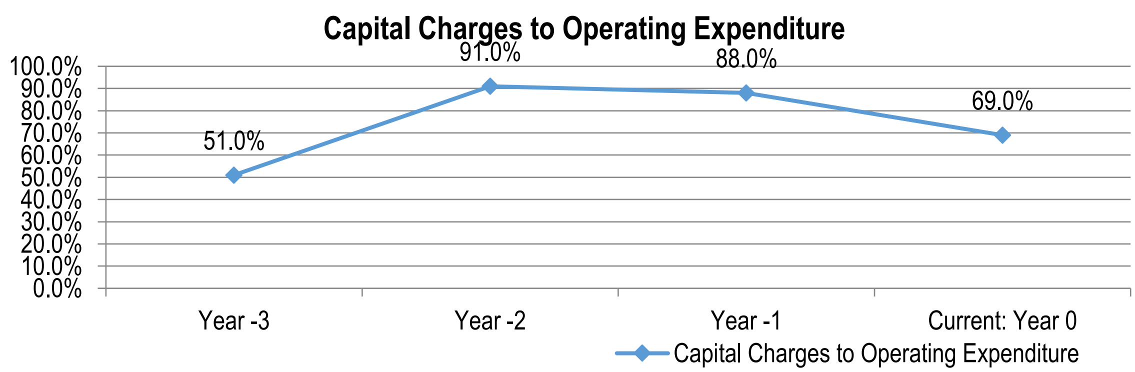
T 5.4.4



Creditor System Efficiency – The proportion of creditors paid within terms (i.e. 30 days). This ratio is calculated by outstanding trade creditors divided by credit purchases

Data used from MBRR SA8

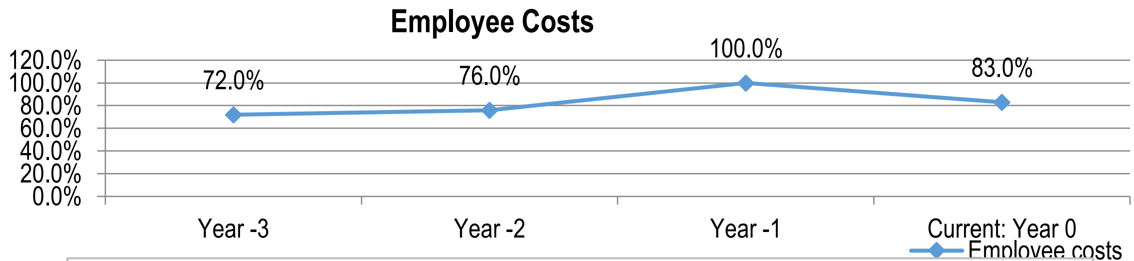
T 5.4.5



Capital Charges to Operating Expenditure ratio is calculated by dividing the sum of capital interest and principle paid by the total operating expenditure.

Data used from MBRR SA8

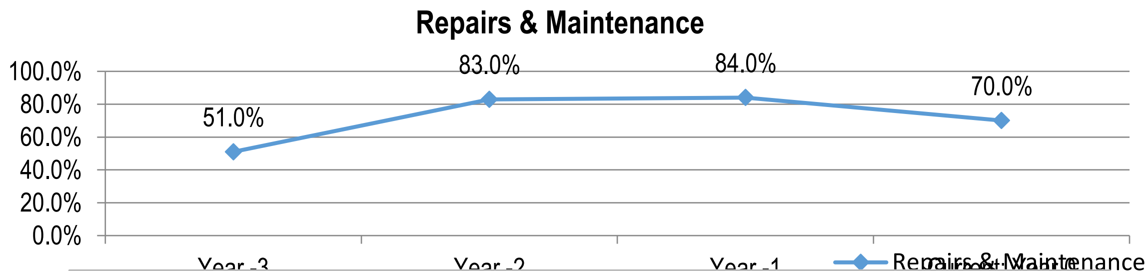
T 5.4.6



Employee cost – Measures what portion of the revenue was spent on paying employee costs. It is calculated by dividing the total employee cost by the difference between total revenue and capital revenue.

Data used from MBRR SA8

T 5.4.7



Repairs and Maintenance – This represents the propotion of operating expenditure spent and is calculated by dividing the total repairs and maintenace.

Data used from MBRR SA8

T 5.4.8

COMMENT ON FINANCIAL RATIOS:

The municipality's ratios have increased in liabilities and assets and the increase in investments has increased the municipalities current assets compared to the previous year.

T 5.4.

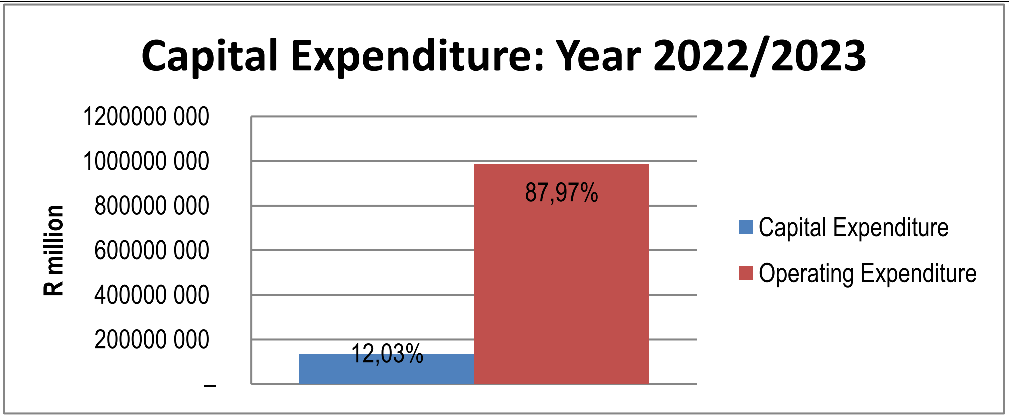
COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

INTRODUCTION TO SPENDING AGAINST CAPITAL BUDGET

Capital expenditure relates mainly to construction projects that will have value lasting over many years. Capital expenditure is funded from grants, borrowings and operating expenditures and surpluses. The municipality's capital expenditure is funded by grants and operation surpluses. The municipality spent all its allocated funds from municipal infrastructure grant.

T 5.5.0

5.5 CAPITAL EXPENDITURE

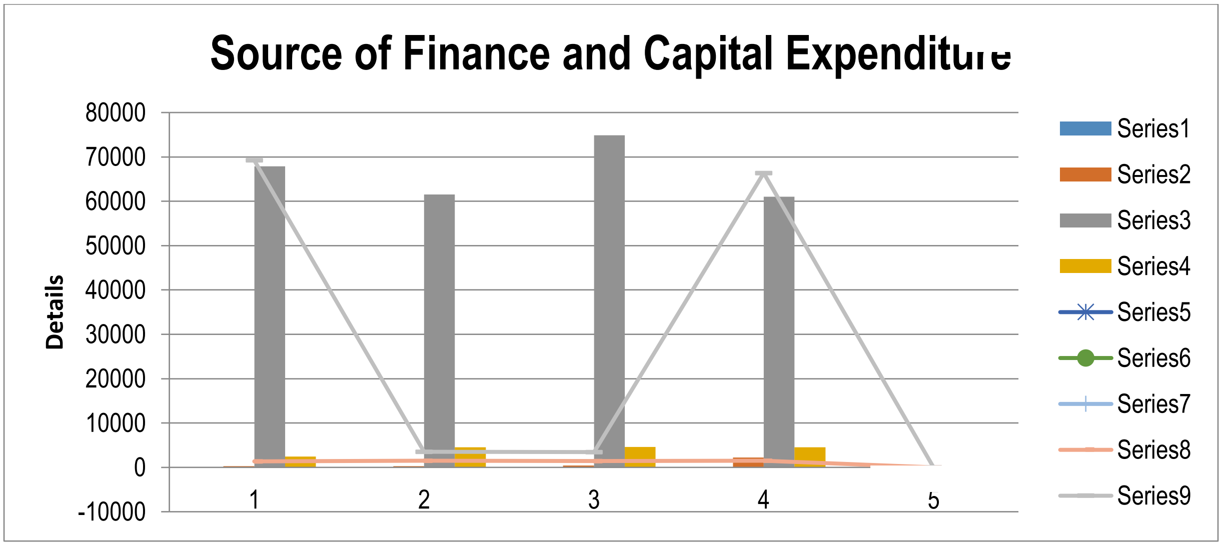


T 5.5.1

5.6 SOURCES OF FUNDING

							R' 000
Details		**Year - 2021/2022**	**Year 2022/2023**				
		Actual	**Original Budget (OB)**	**Adjustment Budget**	**Actual**	**Adjustment to OB Variance (%)**	**Actual to OB Variance (%)**
Source of finance							
	External loans					0,00%	0,00%
	Public contributions and donations	248	300	390	2250	30,00%	650,00 %
	Grants and subsidies	67871	61542	74842	61036	21,61%	-0,82%
	Other	2451	4500	4600	4565	2,22%	1,44%
Total		**70570**	**66342**	**79832**	**67851**	**53,83%**	**650,62 %**
Percentage of finance							
	External loans	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%
	Public contributions and donations	0,4%	0,5%	0,5%	3,3%	55,7%	99,9%
	Grants and subsidies	96,2%	92,8%	93,7%	90,0 %	40,1%	-0,1%
	Other	3,5%	6,8%	5,8%	6,7%	4,1%	0,2%
Capital expenditure							
	Water and sanitation						#DIV/0!
	Electricity						#DIV/0!
	Housing						#DIV/0!
	Roads and storm water	1352	1500	1400	1486	-6,67%	-0,93%
	Other	69218	3500	3450	66365	-1,43%	1796,14 %
Total		**70570**	**5000**	**4850**	**67851**	**-8,10%**	**#DIV/0!**

Percentage of expenditure							
	Water and sanitation	0,0%	0,0%	0,0%	0,0%	0,0%	#DIV/0!
	Electricity	0,0%	0,0%	0,0%	0,0%	0,0%	#DIV/0!
	Housing	0,0%	0,0%	0,0%	0,0%	0,0%	#DIV/0!
	Roads and storm water	1,9%	30,0%	28,9%	2,2%	82,4%	#DIV/0!
	Other	98,1%	70,0%	71,1%	97,8 %	17,6%	#DIV/0!
							T 5.6.1



COMMENT ON SOURCES OF FUNDING:
The municipality relies mostly on grant funding for capital projects. There are no other sources except for own revenue which also not enough to fund even our operations.
T 5.6.1.1

5.7 CAPITAL SPENDING ON 5 LARGEST PROJECTS

Capital Expenditure of 5 largest projects* R' 000					
Name of Project	Current: Year 2022/23			Variance: Current Year 2022/23	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment variance (%)
Codesa to Madakeni Access Road	6049	6049	6 035,00	100%	0%
Mthimde Access Road	5118	5118	5 104,00	100%	0%
Kwadyovuza to Mgcwini Access Road	4821	4821	4 799,00	100%	0%
Nomsenge Access Road	4448	4448	4 448,00	100%	0%
Chwebeni Access Road	5693	5693	5 574	98%	0%
Ngcoya Access Road	5761	5761	5 737,00	100%	0%
Mdlankala Bridge	5025	5025	5 025,00	100%	0%
Aggate Terrace Phase 2& 3	5000	5000	15 470,00	309%	0%
** Projects with the highest capital expenditure in Year 0*					
Name of Project - A	**Aggate Terrace Phase 2& 3**				
Objective of Project	Pavement Road				
Delays	None				
Future Challenges	None				
Anticipated citizen benefits	25				
Name of Project - B	**Codesa to Madakeni Access Road**				
Objective of Project	Access Road				
Delays	None				
Future Challenges	None				
Anticipated citizen benefits	25				
Name of Project - C	**Ngcoya Access Road**				
Objective of Project	Access Road				
Delays	None				
Future Challenges	None				
Anticipated citizen benefits	25				

Name of Project - D	Mthimde Access Road
Objective of Project	Access Road
Delays	None
Future Challenges	None
Anticipated citizen benefits	25
Name of Project - E	**Mdlankala Bridge**
Objective of Project	Access Road
Delays	None
Future Challenges	None
Anticipated citizen benefits	65

COMMENT ON CAPITAL PROJECTS:

The municipality relies mostly on grant funding for capital projects. There are no other sources except for own revenue which also not enough to fund even our operations. There is a need for additional funds to finance infrastructure backlogs within the municipality. The current infrastructure is unable to meet the needs of the communities.

T 5.7.1.1

5.8 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS – OVERVIEW

INTRODUCTION TO BASIC SERVICE AND INFRASTRUCTURE BACKLOGSPort St John's Local Municipality has a lot of backlogs due to the fact that the area is rural and dependent on grants. The revenue is minimal which makes it difficult to sustain itself. In terms of housing needs, we have 22 000 backlogs, 12 000 backlog on electrification, and 790.5km of roads backlog. The budget allocation for infrastructure does not meet expectations of the communities.

T 5.8.1

Service Backlogs as at 30 June Year 2022023				
				Households (HHs)
	*Service level above minimum standard		*Service level below minimum standard	
	No. HHs	% HHs	No. HHs	% HHs
Water	2500	95%	15000	51.00%
Sanitation	2500	95%	12000	15.00%
Electricity	2500	85%	12000	15.00%
Waste management	2500	95%	30000	95%
Housing	0	0	22000	60.00%

% HHs are the service above/below minimum standard as a proportion of total HHs. 'Housing' refers to * formal and ** informal settlements.	T 5.8.2

Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustments Budget	
Infrastructure - Road transport				%	%	
Roads, Pavements & Bridges	33	33	33	0%	0%	
Storm water				%	%	
Infrastructure - Electricity				%	%	
Generation				%	%	
Transmission & Reticulation	25	25	21	82%	0%	
Street Lighting				%	%	
Other Specify:				%	%	
Total				%	%	
** MIG is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sanitation; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*						*T 5.8.3*

COMMENT ON BACKLOGS:

A three- year capital plan was developed to ensure proper implementation of projects. The applications of MIG funds for projects implementation are done in time to avoid any delays of approval process. We have since improved in our project spending and reporting without compromising quality of services provided.

T 5.8.4

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

INTRODUCTION TO CASH FLOW MANAGEMENT AND INVESTMENTS

This section deals with cash flow management and investment activities undertaken by the municipality during the reporting year *T 5.*

5.9 CASH FLOW

Cash Flow Outcomes				
				R'000
Description	Year -2021/22	Current: Year 2022/23		
	Audited Outcome	Original Budget	Adjusted Budget	Actual
CASH FLOW FROM OPERATING ACTIVITIES				
Receipts	**258750**	**272391**	**287557**	**310550**
Ratepayers and other	12021	17632	17632	7093
Government - operating	172,933,	187217	189083	187279
Government - capital	67,965	61542	74842	100483
Interest	5831	6000	6000	10585
Dividends				
Payments	**191125**	**102291**	**108109**	**209833**
Suppliers and employees	188447	86,174	91,241	199964
Finance charges	1762	407	203	1665
Transfers and Grants	916	15710	16665	8204
NET CASH FROM/(USED) OPERATING ACTIVITIES	**67625**	**170100**	**179448**	**100717**
CASH FLOWS FROM INVESTING ACTIVITIES				
Receipts				
Proceeds on disposal of PPE	3691	301500	301500	0
Decrease (Increase) in non-current debtors				
Decrease (increase) other non-current receivables				
Decrease (increase) in non-current investments				
Payments				
Capital assets				
NET CASH FROM/(USED) INVESTING ACTIVITIES	**-30**	**-101**	**-125**	**108**
CASH FLOWS FROM FINANCING ACTIVITIES				
Receipts				
Short term loans				
Borrowing long term/refinancing				
Increase (decrease) in consumer deposits				
Payments				
Repayment of borrowing	0			0

NET CASH FROM/(USED) FINANCING ACTIVITIES	**0**	**–**	**–**	**0**
NET INCREASE/ (DECREASE) IN CASH HELD	**59**	**-14**	**21**	**7 093**
Cash/cash equivalents at the year begin:	**57**	**91**	**93**	**121 987**
Cash/cash equivalents at the yearend:	**109**	**78**	**114**	**152 973**
Source: MBRR A7				*T 5.9.1*

COMMENT ON CASH FLOW OUTCOMES

The municipality's cash flow statement shows that more funds were spent on operations than on investing activities. This is due to the fact that capital expenditure is funded by a grant which is very limited. A major part of revenue is from grants.

T 5.9.1.1

5.10 BORROWING AND INVESTMENTS

INTRODUCTION TO BORROWING AND INVESTMENTS

The municipality does not have any borrowings for the reporting period.

T 5.10.1

Actual Borrowings: Year 2021/22 to Year 2022/2023			
R' 000			
Instrument	**2020/2021**	**Year 2021/2022**	**Year 2022/2023**
Municipality			
Long-Term Loans (annuity/reducing balance)	0	0	0
Long-Term Loans (non-annuity)	0	0	0
Local registered stock	0	0	0
Installments Credit	0	0	0
Financial Leases	0	0	0
PPP liabilities	0	0	0
Finance Granted By Cap Equipment Supplier	0	0	0
Marketable Bonds	0	0	0
Non-Marketable Bonds	0	0	0
Bankers Acceptances	0	0	0
Financial derivatives	0	0	0
Other Securities	0	0	0

Municipality Total	0	0	0
Municipal Entities			
Long-Term Loans (annuity/reducing balance)	0	0	0
Long-Term Loans (non-annuity)	0	0	0
Local registered stock	0	0	0
installments Credit	0	0	0
Financial Leases	0	0	0
PPP liabilities	0	0	0
Finance Granted By Cap Equipment Supplier	0	0	0
Marketable Bonds	0	0	0
Non-Marketable Bonds	0	0	0
Bankers Acceptances	0	0	0
Financial derivatives	0	0	0
Other Securities	0	0	0
Entities Total	0	0	0
			T 5.10.2

T 5.10.3

Municipal and Entity Investments			
			R' 000
Investment* type	Year -2020/2021	Year -2021/2022	Year 2022/2023
	Actual	Actual	Actual
Municipality			
Securities - National Government	0	0	0
Listed Corporate Bonds	0	0	0
Deposits - Bank	0	0	0
Deposits - Public Investment Commissioners	0	0	0
Deposits - Corporation for Public Deposits	0	0	0
Bankers' Acceptance Certificates	0	0	0
Negotiable Certificates of Deposit - Banks	0	0	0
Guaranteed Endowment Policies (sinking)	0	0	0
Repurchase Agreements - Banks	0	0	0
Municipal Bonds	0	0	0
Other	0	0	0
Municipality sub-total	0	0	0
Municipal Entities			
Securities - National Government	0	0	0
Listed Corporate Bonds	0	0	0
Deposits - Bank	0	0	0
Deposits - Public Investment Commissioners	0	0	0
Deposits - Corporation for Public Deposits	0	0	0
Bankers' Acceptance Certificates	0	0	0
Negotiable Certificates of Deposit - Banks	0	0	0
Guaranteed Endowment Policies (sinking)	0	0	0
Repurchase Agreements - Banks	0	0	0
Other	0	0	0
Entities sub-total	0	0	0
Consolidated total:	0	0	0
			T 5.10.4

COMMENT ON BORROWING AND INVESTMENTS:

There were no borrowings and investments in the 202/2023 financial year.

T 5.10.5

5.11 PUBLIC PRIVATE PARTNERSHIPS

PUBLIC PRIVATE PARTNERSHIPS (PPP):
There are no PPPs entered into by the municipality for the reporting year.
T 5.11.1

COMPONENT D: OTHER FINANCIAL MATTERS

5.12 SUPPLY CHAIN MANAGEMENT

SUPPLY CHAIN MANAGEMENT
Supply Chain Management Unit has been established in terms of the MFMA and SCM Regulations. Committees are in place and are functioning in terms of their functions. Procurement plans will be implemented during the next financial year. This is for purposes of ensuring constant procurement of municipal services 2.8.1 *T 5.12.1*

5.13 GRAP COMPLIANCE

GRAP COMPLIANCE
The Municipality has compiled its Annual Financial Statements and asset register in terms of GRAP.
T 5.13

Chapter 6

CHAPTER 6 – AUDITOR GENERAL AUDIT FINDINGS

INTRODUCTION

Note: The Constitution S188 (1) (b) states that the functions of the Auditor-General include the auditing and reporting on the accounts, financial statements, and financial management of all municipalities. MSA section 45 states that the results of performance measurement… must be audited annually by the Auditor-General.

T 6.0.1

COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS YEAR -2022/23

6.1 AUDITOR GENERAL REPORTS YEAR -0 (2022/2023)

AUDITOR-GENERAL REPORT ON FINANCIAL PERFORMANCE: YEAR 1 (2021/2022	
Audit Report Status*:	Qualified
Emphasis of matter	Action
-Investment Property	1 Review investment property policy to comply with GRAP 16 2. Develop Standard Operating Procedures (SOP) 3. Reconcile the Deeds register and Investment Property Register with the available information from the audit for prior year 4. Request updated data from deeds office 5. Update the Investment Property register with new identified properties received from the deed's office 6. Reconcile the Investment register with the General ledger and TB and verify against the annual financial statements 7. Submit the investment property register with supporting schedules and AFS to internal audit and Audit committee for review
PPE – Impairment Loss	• Review asset management policy in line with GRAP 17 and ensure inclusion of disposal process. • Obtain a complete list of all impaired assets from prior year and physically verify all the affected projects. • Calculate impairment and document methodology and assumptions for the affected projects from prior year. • Send the methodology report with assumptions and impairment values and send to council for approval. • Physically verify all current year projects and then prepare the list of impairment and craft methodology and assumptions and report to Council. • Reconcile the Fixed property register with the General ledger and TB and verify against the annual financial statements. • Submit the impairment list with supporting schedules and methodology and assumptions used with the AFS to internal audit and Audit committee for review. • Develop Standard Operating Procedures for all fixed assets
Property , plant, and equipment	• Review asset management policy to comply with GRAP 17 • Develop Standard Operating Procedures (SOP) • Reconcile the Deeds register and fixed Property Register with the available information from the audit for prior year. • Request updated data from deeds office. • Update the Fixed Property register with new identified properties received from the deed's office.

	• Reconcile the Fixed property register with the General ledger and TB and verify against the annual financial statements. • Submit the investment property register with supporting schedules and AFS to internal audit and Audit committee for review. • prepare quarterly financial statements to be reviewed by the Internal audit. • Annual Financial Statements to be prepared and submitted for review to Internal audit, Audit Committee and Treasury. • Prepare and review annual financial statement plan for monitoring and reporting quarterly. • Appointment of disposal committee with clear terms of reference • Appointment of the auctioneer • Disposal list and technical report to be submitted to Council. • Disposal report with the disposed lists to be submitted to Council. • Reconcile the approved disposed list and the asset register. • Reconcile the FAR (with disposals) with the General ledger and TB and verify against the annual financial statements. • Submit the FAR (with disposal) with supporting schedules and AFS to internal audit and Audit committee for review. • Review SCM policy to ensure inclusion of contracts management. • Update standard operating procedures (sop) • Review and update retention register (opening balances) in line with the tender documents and the completion certificates • Review and update retention register (current year) in line with the tender documents and the completion certificates • Quarterly reports on retentions be submitted. • Performance assessment and appraisal of contractors submitted monthly. • All performance reports and completion certificates to be included in the project file of that project. • Reconcile the retentions register with the General ledger and TB and verify against the annual financial statements. • Submit the retentions register with supporting schedules and AFS to internal audit and Audit committee for review
Receivables from non-exchange	• Review debt and credit management policy and ensure inclusion of write off process. • Reconcile all National Public Works debtors accounts to payments received from National Public Works and prepare a detailed report (end of March 2023) • Submit a detailed report on debt write off of old debtors to Council (end of March 2023) • Follow up on all long outstanding debts to confirm their existence and reconcile them. • Data cleansing exercise for all debts • Reconcile all long outstanding and current debtors and prepare a detailed report for submission to Council. • Reconcile the debtors age analysis (debt book) with the General ledger and TB and verify against the annual financial statements. • Submit the debtors age analysis debtors' book) with supporting schedules and AFS to internal audit and Audit committee for review. • Prepare monthly debtors reconciliation, bank reconciliations (Monthly) and all other reconciliations.
Employee cost	• Review all other HR related policies and procedures and all benefits are properly documented. • Review all employee related cost policies. • Develop Standard Operating Procedures • Review all current employee files (file audit) to ensure that all required documents are kept and filed. • Provide a status report on all employee files to monitor progress. • Design and maintain a checklist for each employee file to ensure that all required documents are attached.

	• The department to ensure that a backup system of all the employee files is done and safe keeping is maintained and reported monthly (Monthly) • Design the specification for records room in line with records regulations (end of March 2023) Prepare specification by (end of April 2023) • Prepare the payroll reconciliation for prior year and reconcile with opening balances. • Prepare monthly recons between the municipality's payroll and payday. • Reconcile all payroll items with the general ledger and TB and the General ledger and verify against the annual financial statements. • Submit the payroll reconciliation with supporting schedules and AFS to internal audit and Audit committee for review. • Review payday SLA to be in line with the institutional payroll policies to ensure payroll information is accurate. • Perform overtime audit for prior year (overtime forms and memo and attendance register) and process the correct adjusting journals retrospectively. • Perform overtime audit for current year (overtime forms and memo and attendance register) and then reconcile all the figures. • Reconcile the overtime form, memo and attendance register with general ledger and TB and annual financial statements. • Submit the register with supporting schedules and AFS to internal audit and Audit committee for review. • Design a correct and understandable form for overtime claim for implementation in July 2023 • Design management monitoring control for overtime to ensure that the overtime is recorded immediately after it has been worked not when it's claimed by the employee. (immediately) • Reviewing Performance management policy and framework • Establish Evaluation committee. • Develop and sign performance contract for all senior managers. • Perform Performance appraisals for all senior managers. • The senior manager to finalise CPMD at a minimum
infrastructure opening balances	• Update all registers (WIP, Contract and Commitment) with prior year information. • Reconcile the work in progress, commitment register, contract register for all opening balances. • Update all registers (WIP, Contract and Commitment) with current year information. • Reconcile WIP register and the registers for the current year. • 5. Reconcile at year end all registers with the general ledger and TB • 6. Submit the WIP register with supporting documents and AFS for review by Internal audit and audit committee • Prepare all assets reconciliations on quarterly basis (Quarterly)
Expenditure - Compliance	• Develop a detailed Standard Operating Procedures (SOP) • Review expenditure management policy • Invoices to be received at a central point (centralisation) at Finance. • Review the invoice dates before the payments are made and ensure that the municipality complies with the Regulations. • All invoices to be recorded, stamped by expenditure for receipt of invoice and stamped service rendered before being paid.
General Expenditure	• Develop a detailed Standard Operating Procedures (SOP) • Review expenditure management policy • Review all payment vouchers from prior year and ensure that no payment is paid without being authorised by the delegated officials. • Review all payment vouchers for the current year and ensure that no payment is paid without being authorised by the delegated officials
Revenue non-exchange transaction	• Review grants policy and to ensure conditional and unconditional conditions are clearly highlighted. • Develop Standard Operating Procedure

	• The municipality must ensure that the agreements and grants conditions are reviewed and ensure the conditions of the grants between the municipality and the funder are appropriate. • Review the new SLA in line with the accounting standards to ensure they are correctly accounted for. • The municipality to do further research in relation to the accounting treatment of the OTP grant. • Current SLA for the OTP grant to be revised to include conditions of the grant when funds not fully spent. • Reconcile all grants and register with the General ledger and TB and verify against the annual
VAT receivables	• Review VAT policy • Develop standard operating procedure. • Monthly monitoring of the vat service provider to ensure skills transfer. • Reconcile all prior year VAT submissions and reconciliations and prepare the adjusting journals retrospectively. • Reconcile all current year VAT submissions and reconcile. • Prepare monthly vat reconciliations and VAT 201 • Reconcile the vat input and output for the year with general ledger and TB and annual financial statements. • Submit the reconciliation with supporting schedules and AFS to internal audit and Audit committee for review
General Expenditure	• Review expenditure management policy • Develop standard operating procedures. • Training on the system by the system vendor • Revisit the whole population for prior year and make the necessary adjustment retrospectively. • Review all payment vouchers and invoices for the current year to ensure vat recorded correctly on the general ledger. • Reconciliations to be performed monthly. • Reconcile with the General ledger and TB and verify against the annual financial statements. • Submit the reconciliations with supporting schedules and AFS to internal audit and Audit committee for review
Cash and Bank	• Review cash and cash equivalents policy • Develop standard operating procedures. • Review all prior year bank reconciliations and make the necessary adjustments. • Review all current year bank reconciliation and ensure all are done and signed off. • Prepare monthly Bank reconciliation and sign as evidence of review. • Prepare year-end bank reconciliation and sign off as evidence of review. • Reconcile with the General ledger and TB and verify against the annual financial statements. • Submit the reconciliations with supporting schedules and AFS to internal audit and Audit committee for review
ICT	• Review IT Strategy that is in draft format and submit to council for approval. • Develop Policies, Procedures, and Access Forms setting out processes for granting users access to the network and application systems and take to council for approval. • Develop standard operating procedures. • Appointment of IT Manager to be prioritised • Review of the orgnaizational structure (end of April 2023); • Review the forms etc. and prepare reports monthly to ensure implementation. • Prepare monthly reports
Use of Consultants	• Review SCM policy and ensure updated in line with cost containment measures. • Develop standard operating procedures. • Perform needs analysis in accordance with the prescribed regulations (Reg 5(1) Compile monthly reports as proof for transfer of skills to municipal officials. • Performance monthly monitoring of the consultants for monitoring of their performance

Fruitless & Wasteful Expenditure	• Review of special lea+G34ve policy and procedure • Develop standard operating procedures in terms of Disciplinary Regulations for Senior Managers reg 6(1) +G34. • Review fruitless and wasteful expenditure policy and develop standard operating procedures Update the fruitless and wasteful expenditure register for the prior year and update with the fruitless raised by AGSA. • Update the fruitless and wasteful expenditure register for the current year and update with the fruitless affecting the current year. • Update fruitless and wasteful register and submit to Council for investigation. • Reconcile the updated final year register with the General ledger and TB and verify against the annual financial statements. • 8. Submit the register with supporting schedules and AFS to internal audit and Audit committee for review
*Note:*The report status is supplied by the Auditor General and ranges from unqualified (at best); to unqualified with other matters specified; qualified; adverse; and disclaimed (at worse)*	
	T 6.1.1

Auditor-General Report on Financial Performance: Year 0 (2022/2023)	
Audit Report Status*:	qualified
Emphasis of matter	Remedial Action Taken
Property, plant, and equipment (WIP)	The municipality will enhance its project controls and monitoring to ensure that progress is reported and accounted for correctly.
Irregular expenditure	Unauthorized, irregular, fruitless and wasteful expenditure for prior year has been reported to council for proper action in line with section 32 of the MFMA. MPAC will investigate and make recommendations to Council. The MPAC will be capacitated to be able to perform the investigations. to avoid fruitless and wasteful expenditure the municipality will continue to pay its creditors within 30 days.
Material Impairment of Receivables	The Municipality has not written- off debtors but are providing for an amount that we deem irrecoverable as per our policy. Irrecoverable debt is very high and the municipality does not have an enforcement tool like water or electricity services. The municipality uses services of debt collectors to recover debts from our customers and offers discounts to encourage payments of rates and refuse billed to our customers
*Note:*The report status is supplied by the Auditor General and ranges from unqualified (at best); to unqualified with other matters specified; qualified; adverse; and disclaimed (at worse)* *T 6.1.1*	

COMPONENT B: AUDITOR-GENERAL OPINION YEAR 2022/223

6.2 AUDITOR GENERAL REPORT YEAR 2022/23

AUDITOR GENERAL REPORT ON THE FINANCIAL STATEMENTS: YEAR 2022/23

Auditor Generals audit report: Qualified.

COMMENTS ON AUDITOR-GENERAL'S OPINION YEAR 2022/23:

Port St Johns Municipality received a qualified audit opinion with 2 qualifying paragraphs and matters of emphasis as compared to the previous year (year 1) which was an qualified opinion with 3 qualifying paragraphs. There were no repeated findings except those on emphasis of matter. The Municipality is committed improving its internal control systems in order to obtain unqualified audit.

COMMENTS ON MFMA SECTION 71 RESPONSIBILITIES:

Section 71 of the Municipal Finance Management Act 56 of 2003 requires municipalities to return a series of financial performance data to the National Treasury at specified intervals throughout the year. The Chief Financial Officer states that these data sets have been returned according to the reporting requirements.

Signed: Chief Financial Officer (CFO) ……………………………………………date……………………………………..

Report of the Auditor-General to the Eastern Cape Provincial Legislature and Council on Port St Johns Local Municipality

Report on the audit of the consolidated and separate financial statements

Qualified opinion

1. I have audited the consolidated and separate financial statements of the Port St Johns Local Municipality as set out on pages …to… , which comprise the consolidated and separate statement of financial position as at 30 June 2023, statement of financial performance, statement of changes in net assets, Cash flow statement, statement of comparison of budget and actual amounts, as well as notes to the consolidated and separate financial statements, including a summary of significant accounting policies.

2. In my opinion, except for the effects of the matters described in the basis for qualified opinion section of this auditor's report, the consolidated and separate financial statements present fairly, in all material respects, the financial position of the Port St Johns Local Municipality as at 30 June 2023, and its financial performance, and cash flows for the year then ended in accordance with the South African standards of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 5 of 2022 (Dora).

Basis for qualified opinion

Property, plant and equipment

3. The municipality did not recognise the cost of PPE when it was probable that service potential associated with the item would flow to the entity in accordance with GRAP 17, PPE. Construction work was not done on a project that has been capitalised and recognised as work-in-progress (property, plant and equipment)". Consequently, property, plant and equipment as disclosed in the statement of financial position was overstated by R3.6 million in the current year. Additionally, there was an impact on payables from exchange transaction (accruals).

Revenue from non-exchange

4. The municipality recognised revenue when conditions were not met as per GRAP 23. Construction work was not done on a project that is funded by a conditional grant and recognised as revenue. Consequently, Revenue from non-exchange as disclosed in the financial performance is overstated by R3.6 million in the current year. Additionally, there was an impact on unspent conditional grants.

Context for opinion

5. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the responsibilities of the auditor-general for the audit of the financial statements section of my report.

6. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

7. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of matters

8. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Material impairment – Consumer Debtors

9. As disclosed in note 7 to the financial statements, material impairment of R49.9 million (2021-22: R42.2million) was incurred as a result of a write-off of irrecoverable trade debtors

Prior period error

10. As disclosed in note 59 to the financial statements, the corresponding figures for 30 June 2023 were restated.

Responsibilities of the accounting officer for the consolidated and separate financial statements

11. The accounting officer (AO) is responsible for the preparation and fair presentation of the financial statements in accordance with the GRAP and the requirements of the MFMA, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

12. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Responsibilities of the auditor-general for the audit of the consolidated and separate financial statements

13. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

14. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

15. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I must audit and report on the usefulness and reliability of the reported performance against predetermined objectives for the selected programme presented in the annual performance report. The accounting officer is responsible for the preparation of the annual performance report.

16. I selected the following programme presented in the annual performance report for the year ended 30 June 2023 for auditing. I selected a programme that measures the municipality's performance on its primary mandated functions and that is of significant national, community or public interest.

Programme	Page numbers
Basic services and infrastructure	[XX]

17. I evaluated the reported performance information for the selected programme against the criteria developed from the performance management and reporting framework, as defined in the general notice. When an annual performance report is prepared using these criteria, it provides useful and reliable information and insights to users on the municipality]'s planning and delivery on its mandate and objectives.

18. I performed procedures to test whether:

- the indicators used for planning and reporting on performance can be linked directly to the municipality's mandate and the achievement of its planned objectives
- the indicators are well defined to ensure that they are easy to understand and can be applied consistently, as well as verifiable so that I can confirm the methods and processes to be used for measuring achievements

- the targets can be linked directly to the achievement of the indicators and are specific, time bound and measurable to ensure that it is easy to understand what should be delivered and by when, the required level of performance as well as how performance will be evaluated
- the indicators and targets reported on in the annual performance report are the same as those committed to in the approved initial or revised planning documents
- the reported performance information is presented in the annual performance report in the prescribed manner
- there is adequate supporting evidence for the achievements reported and for the reasons provided for any over- or underachievement of targets / measures taken to improve performance .

19. I performed the procedures for the purpose of reporting material findings only; and not to express an assurance opinion or conclusion.

20. The material findings on the reported performance information for the selected programme are as follows:

21. Based on audit evidence, the actual achievements for 2 indicators did not agree to the achievements reported.

Number of Households benefited from the Free Basic services electricity

22. An achievement of 4800 was reported against a target of 48000. However, the audit evidence did not support this achievement. I could not determine the actual achievement, but I estimated it to be materially more than reported. Consequently, it is likely that the underachievement on the target was less than.reported." The actual achievement against the target was more than reported.

23. An achievement of 4800 was reported against a target of 48000. I could not determine if the reported achievement was correct, as adequate supporting evidence was not provided for auditing. Consequently, the achievement might be more or less than reported and was not reliable for determining if the target had been achieved.

Other matters

24. I draw attention to the matter below.

Achievement of planned targets

25. The annual performance report includes information on reported achievements against planned targets and provides explanations for over- or underachievement / measures taken to improve performance. This information should be considered in the context of the material findings on the reported performance information.

Material misstatements

26. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information for *Basic services and infrastructure*. Management did not correct all of the misstatements and I reported material findings in this regard.

Report on compliance with legislation

27. In accordance with the PAA and the general notice issued in terms thereof, I must audit and report on compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting officer is responsible for the municipality's compliance with legislation.

28. I performed procedures to test compliance with selected requirements in key legislation in accordance with the findings engagement methodology of the Auditor-General of South Africa (AGSA). This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.

29. Through an established AGSA process, I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the municipality, clear to allow consistent measurement and evaluation, while also sufficiently detailed and readily available to report in an understandable manner. The selected legislative requirements are included in the annexure to this auditor's report.

30. The material findings on compliance with the selected legislative requirements, presented per compliance theme, are as follows:

Annual financial statements, performance reports and annual reports

31. The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122(1) of the MFMA. Material misstatements of non-current assets, current assets, and disclosure items identified by the auditors in the submitted financial statements were subsequently corrected and the supporting records were provided subsequently, but the uncorrected material misstatements and supporting records that could not be provided resulted in the financial statements receiving a qualified audit opinion.

Strategic planning

32. The performance management system and related controls were inadequate as it did not describe how the performance management process should be conducted and/or organised, as required by municipal planning and performance management regulation 7(1).

Asset management

33. An effective system of internal control for assets (including an asset register) was not in place, as required by section 63(2)(c) of the MFMA.

Expenditure management

34. Reasonable steps were not taken to prevent irregular expenditure amounting to R7.6 million as disclosed in note 51 to the annual financial statements, as required by section 62(1)(d) of the MFMA. The majority of the irregular expenditure was caused by overspending on contracts.

35. Reasonable steps were not taken to prevent fruitless and wasteful expenditure amounting to R0.78 million, as disclosed in note 50 to the annual financial statements, in contravention of section 62(1)(d) of the MFMA. The majority of the disclosed fruitless and wasteful expenditure was caused by interest of late payments and payments made in vain.

36. Reasonable steps were not taken to prevent unauthorised expenditure amounting to R20.2 million, as disclosed in note 49 to the annual financial statements, in contravention of section 62(1)(d) of the MFMA. The majority of the unauthorised expenditure is due to over-expenditure incurred by municipal departments on non-cash items.

Procurement and contract management

37. The performance of some of the contractors or providers was not monitored on a monthly basis, as required by section 116(2)(b) of the MFMA.

38. Some of the contracts were extended or modified without the approval of a properly delegated official, in contravention of SCM Regulation 5.

39. The contract performance and monitoring measures were not in place to ensure effective contract management, as required by section 116(2)(c)(ii) of the MFMA.

Human resource management

40. The municipal manager and senior managers did not sign performance agreements within the prescribed period, as required by section 57(2)(a) of the MSA.

Consequence management

41. Unauthorised, Irregular, expenditure and Fruitless and wasteful expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(a) and 32(2)(b) of the MFMA".

Other information in the annual report

42. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report, which includes the directors' report, the audit committee's report. The other information does not include the financial statements, the auditor's report and those selected programme presented in the annual performance report that have been specifically reported in this auditor's report.

43. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion on it.

44. My responsibility is to read this other information and, in doing so, consider whether it is materially inconsistent with the financial statements and the selected programmes presented in the annual performance report or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

Internal control deficiencies

45. I considered internal control relevant to my audit of the consolidated and separate financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.

46. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for the qualified opinion and the findings on compliance with legislation included in this report.

47. Leadership did not adequately discharge its oversight responsibilities with regards to the implementation and monitoring of internal controls to ensure sound financial and performance management and compliance with laws and regulations. The audit action plan was not effectively monitored and implemented to ensure that the prior year external audit findings were addressed and that they do not recur.

48. Although reviews of the financial statements and annual performance report were done by management, internal audit and the audit committee, material misstatements in the financial statements and material findings in the annual performance report were identified indicating that the review processes need to be strengthened.

49. Leadership was unable to effectively detect and correct material misstatements in the annual financial statements and annual performance report.

50. The municipality did not have an effective records management system in place for all financial information, during the audit the supporting registers submitted with the Annual Financial Statements and Annual Performance Report were not always found to be complete and accurate.

51. Management did not monitor compliance with laws and regulations as instances of material non-compliance were identified

52. The municipality documented and approved internal policies and procedures to address recording, processing, monitoring and reporting of financial and performance information however these were not implemented effectively.

Material irregularities

53. In accordance with the PAA and the Material Irregularity Regulations, I have a responsibility to report on material irregularities identified during the audit and on the status of material irregularities as previously reported in the auditor's report

Material irregularities in progress

54. I identified material irregularities during the audit and notified the accounting officer of these, as required by material irregularity regulation 3(2). By the date of this auditor's report, I had not yet completed the process of evaluating the responses from the accounting officer. This material irregularities will be included in the next year's auditor's report.

AUDITOR GENERAL

Signature as 'Auditor-General'

East London

14 Dec 2023

AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

GLOSSARY

Accessibility indicators	Explore whether the intended beneficiaries are able to access services or outputs.
Accountability documents	Documents used by executive authorities to give *"full and regular"* reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
Activities	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe *"what we do"*.
Adequacy indicators	The quantity of input or output relative to the need or demand.
Annual Report	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor-General.
Approved Budget	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
Baseline	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
Basic municipal service	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided it may endanger the public health and safety or the environment.
Budget year	The financial year for which an annual budget is to be approved – means a year ending on 30 June.
Cost indicators	The overall cost or expenditure of producing a specified quantity of outputs.
Distribution indicators	The distribution of capacity to deliver services.
Financial Statements	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
General Key performance indicators	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.
Impact	The results of achieving specific outcomes, such as reducing poverty and creating jobs.
Inputs	All the resources that contribute to the production and delivery of outputs. Inputs are "what we use to do the work". They include finances, personnel, equipment and buildings.
Integrated Development Plan (IDP)	Set out municipal goals and development plans.
National Key performance areas	• Service delivery & infrastructure • Economic development

	• Municipal transformation and institutional development • Financial viability and management • Good governance and community participation
Outcomes	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution's strategic goals and objectives set out in its plans. Outcomes are "what we wish to achieve".
Outputs	The final products, or goods and services produced for delivery. Outputs may be defined as "what we produce or deliver". An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunization, or a service such as processing an application) that contributes to the achievement of a Key Result Area.
Performance Indicator	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge the extent to which an output has been achieved (policy developed, presentation delivered, service rendered)
Performance Information	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
Performance Standards:	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
Performance Targets:	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.
Service Delivery Budget Implementation Plan	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.

Vote:	One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area. Section 1 of the MFMA defines a "vote" as: *a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and* *b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned*

APPENDICES

APPENDIX A – COUNCILLORS; COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

Councillors, Committees Allocated and Council Attendance					
Council Members	Full Time / Part Time FT/PT	Committees Allocated	*Ward and/ or Party Represented	Percentage Council Meetings Attendance %	Percentage Apologies for non-attendance %
Cllr N. Mlombile -Cingo	Full Time	EXCO Member & chairperson	PR -ANC	81%	19%
Cllr C. Mazuza	Full Time	Council Whip (July – November 2021 Council Chairperson (November 2021 to date)	PR- ANC	100%	0%
Cllr X. Moni	Part Time	Council Whip (November 2021 to date)	PR-ANC	88%	12%
Cllr F. Mafaka	Part Time	Portfolio Head Community Services and S P U Standing Committee	Ward 17 Cllr-ANC	94%	6%
Cllr A. Gantsho	Part Time	Council chairperson (01 July November 2021 to date) Portfolio Head LED (November 2021 to date)	PR-ANC	100%	0%
Cllr N. Tani	Part Time	BTO Standing Committee	PR-ANC	94%	6%
Cllr. E.S. Sicoto	Part Time	Portfolio Head Corporate Services and Planning Research and IGR Standing Committee	Ward 14 Cllr-ANC	94%	6%
Cllr. G. Tshotho	Part Time	Portfolio Head Engineering & Planning Standing Committee	PR- ANC	88%	12%
Cllr. N. Vava	Part Time	Petitions and Public Participation Committee	Ward 01 Cllr-	63%	37%
Cllr. L. Ndamase	Part Time	Portfolio Head LED Standing Committee	Ward 02 Cllr	69%	31%
Cllr. M. B. Madotyeni	Part Time	Corporate Services	Ward 03 Cllr- ANC	94%	6%
Cllr. N. Kawu	Part Time	LED	Ward 04 Cllr-ANC	72%	28%
Cllr. M. Maninjwa	Part Time	Ethics & Members Interest	Ward 05 Cllr-ANC	56%	44%
Cllr. Z. Mhlabeni	Part Time	MPAC	Ward 06 Cllr-ANC	88%	12%

Cllr. B. I. Ndudu	Part Time	Community Services	Ward 07 Cllr-ANC	70%	30%
Cllr. B. Mjakuja	Part Time	Women's Caucus	Ward 08 Cllr-ANC	81%	19%
Cllr. S. Ndabeni	Part Time	Corporate Services	Ward 09 Cllr-ANC	81%	19%
Cllr. T. Javu	Part Time	Ethics & Members Interest	Ward 10 Cllr- ANC	94%	6%
Cllr. B. Ncomfu	Part Time	Ethics & Members Interest	Ward 11 Cllr-ANC	43%	67%
Cllr. P. Ngozi	Part Time	LED	Ward 12 Cllr-ANC	94%	6%
Cllr. N. Puzi	Part Time	Women's Caucus	Ward 13 Cllr-ANC	88%	12%
Cllr. N. Dobe	Part Time	Petitions & Public Participation	Ward 15 Cllr-ANC	88%	12%
Cllr. S.V. Mavimbela	Part Time	Municipal Public Accounts Committee	Ward 16 Cllr-ANC	75%	25%
Cllr. S. Ncolosi	Part Time	LED	Ward 18 Cllr-ANC	88%	12%
Cllr. N. F. Dobe	Part Time	Community Services	Ward 19 Cllr-ANC	94%	6%
Cllr. M. Makaula	Part Time	Community Services	Ward 20 Cllr-ANC	70%	30%
Cllr. Z. Mtiki	Part Time	Ethics and Members Interest Committee	PR-ANC	62%	38%
Cllr. K. Bikiza	Part Time	Ethics and Members Interest Committee	PR- ANC	88%	12%
Cllr. T. Tshikitshwa	Part Time	Engineering Committee	PR- ANC	81%	19%
Cllr. N. Mazaleni	Part Time	Community Services	PR- ANC	88%	12%
Cllr. S. Madolo	Part Time	MPAC	PR- ANC	81%	19%
Cllr. S.L. Ntlatywa	Part Time	Municipal Public Accounts Committee	PR-UDM	62%	38%
Cllr. A.M. Jam-jam	Part Time	Corporate Services	PR-ATM	94%	6%
Cllr. M. Ntiyantiya	Part Time	Petition and Public Participation	PR-ATM	62%	38%
Cllr. C. Hashibi	Part Time	Ethics & Members Interest	PR- EFF	62%	38%
Cllr. D. L. Mafaka	Part Time		PR- EFF	32%	68%
Cllr. O. Ndumela	Part Time	EXCO Member	PR- EFF	38%	62%
Cllr. Z. Zozi	Part Time		PR- ANC	100%	0%
Cllr. T. Xangayi	Part Time	BTO	PR- DA	58%	48%
Cllr. Z.T. Pato	Part Time	BTO	PR- CI	60%	40%
*Note: * Councillors appointed on a proportional basis do not have wards allocated to them*					*T A*

APPENDIX B – COMMITTEES AND COMMITTEE PURPOSES

Committees (other than Mayoral / Executive Committee) and Purposes of Committees		
Municipal Committees	**Purpose of Committee**	
Council	Council	Political oversight
EXCO	EXCO	All matters requiring attention arising from the provisions of the relevant legislation inline the departmental mandate and the Municipal Delegation Framework
BTO Standing Committee	Section 80	Financial Management Oversight
LED Standing Committee	Section 80	All matters requiring attention arising from the provisions of the relevant legislation in line with the departmental mandate and the Municipal Delegation Framework
Corporate Services and Research Planning and IGR	Section 80	All matters requiring attention arising from the provisions of the relevant legislation in line with the departmental mandate and the Municipal Delegation Framework
Community Services Standing & SPU	Section 80	All matters requiring attention arising from the provisions of the relevant legislation in line with the departmental mandate and the Municipal Delegation Framework
Engineering Services Standing Committee	Section 80	All matters requiring attention arising from the provisions of the relevant legislation in line with the departmental mandate and the Municipal Delegation Framework
Municipal Public Accounts Committee (MPAC)	Section 79	All matters requiring attention arising from the provisions of the relevant legislation in line with the Municipal Delegation Framework
Rules committee	Section 79	All matters requiring attention arising from the provisions of the relevant legislation in line with the Municipal Delegation Framework
Ethics & members interest	Section 79	All matters requiring attention arising from the provisions of the relevant legislation in line with the Municipal Delegation Framework
Petitions & Public Participation	Section 79	All matters requiring attention arising from the provisions of the relevant legislation in line with the Municipal Delegation Framework
Women's Caucus	Section 79	

		All matters requiring attention arising from the provisions of the relevant legislation in line with the Municipal Delegation Framework
Audit Committee	Section 166	All matters requiring attention arising from the provisions of the relevant legislation in line with the Municipal Delegation Framework
Disciplinary board	MFMA Regulations	Investigate allegations of financial misconduct in the municipality or municipal entity, and to monitor the institution of disciplinary proceedings against an alleged transgressor.

APPENDIX C –THIRD TIER ADMINISTRATIVE STRUCTURE

Third Tier Structure	
Directorate	**Director/Manager (State title and name)**
Municipal Manager	Mr M. Fihlani (December 2022-June 2023)
Municipal Manager	Mr H.T. Hlazo (July-August 2022
Corporate Services	Mr. S.R.. Matubatuba (October 2022-June 2023)
Corporate Services	Mr L.T. Somtseu (July-September 2022)
Budget & Treasury Office	Ms. B.A. Mbana (July 2022- January 2023)
Budget & Reporting Office	Ms Z. Mkhuzo (Acting CFO) February –June 2023
Community Services	Mr. E. Mzayiya
Engineering & Planning Services	Mr. C. Obose
Local Economic Development	Mr. X. Xuku
Use as a spill-over schedule if top 3 tiers cannot be accommodated in chapter 2 (T2.2.2).	*T C*

APPENDIX D – FUNCTIONS OF MUNICIPALITY / ENTITY

1Municipal / Entity Functions		
MUNICIPAL FUNCTIONS	**Function Applicable to Municipality (Yes / No)***	**Function Applicable to Entity (Yes / No)**
Constitution Schedule 4, Part B functions:		
Air pollution	Yes	No
Building regulations	Yes	No
Childcare facilities	No	No
Electricity and gas reticulation	Yes	No
Firefighting services	No	No
Local tourism	Yes	Yes
Municipal airports	Yes	No
Municipal planning	Yes	No
Municipal health services	No	No
Municipal public transport	No	No
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to	Yes	No

administer functions specifically assigned to them under this Constitution or any other law		
Pontoons, ferries, jetties, piers, and Harbours, excluding the regulation of international and national shipping and matters related thereto	Yes	Yes
Storm water management systems in built-up areas	Yes	No
Trading regulations	Yes	No
Water and sanitation services limited to potable water supply systems and domestic wastewater and sewage disposal systems	No	No
Beaches and amusement facilities	Yes	No
Billboards and the display of advertisements in public places	Yes	No
Cemeteries, Funeral Parlours and Crematoria	Yes	No
Cleansing	Yes	No
Control of public nuisances	Yes	No
Control of undertakings that sell liquor to the public	Yes	No
Facilities for the accommodation, care and burial of animals	Yes	No
Fencing and fences	Yes	No
Licensing of dogs	No	No
Licensing and control of undertakings that sell food to the public	Yes	No
Local amenities	Yes	No
Local sport facilities	Yes	No
Markets	No	Yes
Municipal abattoirs	No	No
Municipal parks and recreation	Yes	No
Municipal roads	Yes	No
Noise pollution	Yes	No
Pounds	Yes	No
Public places	Yes	No
Refuse removal, refuse dumps and solid waste disposal	Yes	No
Street trading	Yes	No
Street lighting	Yes	No
Traffic and parking	Yes	No
If municipality: indicate (yes or no); * If entity: Provide name of entity		*T D*

APPENDIX E – WARD REPORTING

Functionality of Ward Committees					
Ward Name (Number)	**Name of Ward Councilor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
Ward 1	Cllr Nomsa Vava	Yes	12	12	4
Ward Committee	1. Duba Tembile 2. Maphetshana Mfundo 3. Ntsunguzi Nomfanelo 4. Magqagqa Vuyani 5. Gantsho Nobuhle 6. Hlawula Khanyiswa 7. Maselanga Nolubode 8. Zabonke Mkhuseli 9. Ndabambi Zuzekile 10. Nquzu Nomathemba				
Ward 2	Cllr Patric Nomarhobo	Yes	12	12	4
Ward Committee	.				
Ward 3	Cllr Makhosandile Madotyeni	Yes	12	12	4
Ward Committee	1. Noqhakuva Zingisa 2. Mthobela Nophumzile 3. Mafuna Sindiswa 4. Matsilela Bonke 5. Makhosi Lungiswa 6. Mthakathi Ntombosindiso 7. Ntlalombi Nontsebenzo 8. Mcacelwa Nkathalo 9. Baliso Ntuthuzelo 10. Mzinzelwa Nontsabelo				
Ward 4	Cllr Ndumiso Kawu	Yes	12	12	4
Ward Committee	1. Magungxu Zukiswa 2. Mnyamana Mvuyisi 3. Rolo Xoliswa				

	4. Mbulawa Phindile 5. Diphu Ivy 6. Nompaka Siphosoxolo 7. Gqibela Sindiso 8. Mtyana Thabisa 9. Mdibaniso Nombeko 10. Makati Fikile				
Ward 5	Cllr Mziwabantu Maninjwa	Yes	12	12	4
Ward Committee	1. Bongiwe Maninjwa 2.Pumza Bara 3.LindelwaBashe 4. Daliwonga Mkhungwana 5. Sifiso Ntsunguzi 6.Mbeko Makubalo 7. Khanyisa Sigidi 8. Mziwethemba Mdokwe 9. Noxolisa Mgxekwa 10. Nomsa Majija				
Ward 6	Cllr Zwelivumile Mhlabeni	Yes	12	12	4
Ward Committee	1. Stephrina Mbuthuma 2. Boniswa Magabela 3. Mbulelo Qhekeza 4. Mkhuseli Mfuywa 5. Khayiza Noxungwana 6. Bonginkosi Ntinini 7. Nokuzola Ngxola 8. Mbongeni Kotana 9. Nohombile Sago 10. Ayanda Liwani				
Ward 7	Cllr Bongile Ndudu	Yes	12	12	4
Ward Committee	1. Mthuthuzeli Rutsha 2. Jongikhaya Mbulungwana 3. Vuyokazi Mahlaleni 4. Cebisa Gxotyana 5. Xolile Msolwa 6. Veliswa Mabhombo 7. Ongezwa Nyingwa 8. Boniswa Cele 9. Nokuzola Mantaka 10. Mkhuseli Ndamase				
Ward 8	Cllr Mjakuja Bulelwa	Yes	12	12	4
Ward Committee	1. Nomzamo Mdeni 2. Ntombizandile Bhotyani 3. Nwabisa Nontsabongo 4. Xoliswa Majali 5. Mfundiso Nqongophele 6. Zithembele Zikhali 7. Thembisile Hundlela 8. Nokuthula Majali 9. Boniwe Mlityalwa 10. Mkhwenkwe Mdunyelwa				

Ward 9	Cllr Siphiwo Ndabeni	Yes	12	12	4
Ward Committee	1. Yalekile Nkqwili 2. Momelezi Mgewu 3. Noneka Taliwe 4. Nomawonga Ndabeni 5. Noluvuyo Mqingo 6. Welani Ngobo 7. Nkululeko Qekeka 8. Lungiswa Gwiji 9. Thobeka Mpokompoko 10. Nokulunga Xego				
Ward 10	Cllr Nomthndazo Javu	Yes	12	12	4
Ward Committee	1. Bonginkosi Hanxa 2. Fikile Bengu 3. Zikhona Mdlazi 4. Zwelehlile Tshonono 5. Luthando Tshabiso 6. Nomnikelo Mahlamvu 7. Nompumelelo Ziqetu 8. Zanele Mfethi 9. Fundiswa Manyingana 10. Aphelele Senza				
Ward 11	Cllr Boniswa Ncomfu	Yes	12	12	4
Ward Committee	1. Nomalungisa Mjikwa 2. Xolile Ntsholweni 3. Siphelele Tshwaphile 4. Thandi Ngcofa 5. Nonzwakazi Sele 6. Jerry Dorkin 7. Veliswa Qhoboshiyane 8. Nokubonga Sothiya 9. Nomvano Magemntu 10. Noluthando Bukuza				
Ward 12	Cllr Phiwaba Ngozi	Yes	12	12	4
Ward Committee	1. Xolisa Dyasi 2. Mmeli Innocent Nzama 3. Phumza Catala 4. Nowethu Mabhayiza 5. Nofundile Nombuyekezo Mlamla 6. Zameka Nkalweni 7. Nosandile Sitshisa 8. Mzukisi Mhlunguthi 9. Nophelo Fikiswa Ntlola 10. Nokwakhiwa Ncomfu				
Ward 13	Cllr Nokwanda Puzi	Yes	12	12	4
Ward Committee	1. Mbongeni Eric Gamndana 2. Nofezile Ndoko 3. Silindile Dambeni 4. Nontuthuzelo Mgayo 5. Mveliso Puzi 6. Bonelwa Mahlangalala				

	7. Yanga Manxele 8. Nontsikelelo Dobe 9. Zakhele Siwinile 10. Ntombentle Njenene				
Ward 14	Cllr Simthembil Sicotho	Yes	12	12	4
Ward Committee	1. Nompumelelo Njongo 2. Ntombikanina Vazidlula 3. Thenjiswa Dosini 4. Nontlahla Guqa 5. Sibulele Tuse 6. Ncebakazi Mabhide 7. Nomfuneko Asanda Voco 8. Vuyani Hlalayedwa 9. Vuyokazi Mtshoko 10. Ayanda Nonkenge				
Ward 15	Cllr Nomakhosi Dobe	Yes	12	12	4
Ward Committee	1. Simthembile Gqibani 2. Nandipha Sobayeni 3. Nolungile Tembisa Civita 4. Mlungiseleli Mmeli 5. Anathi Twayi 6. Ntombovuyo Nikelwa Sitwa 7. LindaniSotshongaye 8. Thandiswa Mahlasela 9. Bongani Mbali 10. Nomvelo Matshingane				
Ward 16	Cllr Sivuyile Mavimbela	Yes	12	12	4
Ward Committee	1. Mfuneko Dike 2. Noma-Efese Ndabeni 3. Nomfundo Ndlezini 4. Nontembeko Nobununu 5. Nontobeko Noxwembe 6. Khuselwa Matshikwe 7. Kholiswa Mthunzini 8. Nondumiso Manxiweni 9. Sinikelo Nopiyo 10. Xolelwa Mapepe				
Ward 17	Cllr Fezeka Mafaka	Yes	12	12	4
Ward Committee	1. Thozama Silwanyana 2. Vusumzi Jabulile Jojo 3. Okuhle Gqala 4. Nolubabalo Mkhohlwa 5. Ngenisile Sisweli 6. Nolungisa Mbangi 7. Phumza Ntshangase 8. Nomandla Mthiywa 9. Lumka Mvunywa 10. GwegweThembeka				
Ward 18	Cllr Simnikiwe Ncolosi	Yes	12	12	4
Ward Committee	1. Silindile shobongo				

	2. Phumla Jojo 3. Faniswa Jackson 4. Nosindiso Mzenge 5. Morris Siwexu 6. Nelisiwe Xinixini 7. Mncedisi Mampokoza 8. Yonela Giyama 9. Nosandi Macoto 10. Sebenzile Mathobisa				
Ward 19	Cllr Nomakhosi Dobe	Yes	12	12	4
Ward Committee	1. Noluzuko Magobongo 2. Msawenkosi Mfundisi 3. Bomela Tuleleni 4. Mzuvukile Mzaza 5. Nomfundo Mayekiso 6. Bongani Mnyameni 7. Nomzamo Mgoduka 8.Thembalipheli Madiloyi 9. Lamleka Sikhundlwana 10. Wandisile Mancipha				
Ward 20	Cllr Mongezi Makaula	Yes	12	12	4
	1. Vuyisa Notha 2. Mluleki Mjucwa 3. Nomfuneko Soga 4. Nokhanyo Mahlikihla 5. Mkhululi Shingana 6. Nompumezo Zakomba 7. Nokubonga Mafletshana 8. Fikiswa Mngangwa 9. Ntombifikile Marwarwa 10. Nokonwaba Nduku				
					T E

APPENDIX F – WARD INFORMATION

Ward Title: Ward Name (Number)				
Capital Projects: Seven Largest in Year 2022/20223(Full List at Appendix O)				
				R' 000
No.	**Project Name and detail**	**Start Date**	**End Date**	**Total Value**
1	Codesa to Madakeni Access Road	July 2022	Not completed	6 035
2	Mthimde Access Road	July 2022	March 2023	5 104
3	Kwadyovuza to Mgcwini Access Road	July 2022	March 2023	4 799
4	Nomsenge Access Road	July 2022	March 2023	4 448
5	Chwebeni Access Road	July 2022	Not completed	5 574
6	Ngcoya Access Road	July 2022	March 2023	5 737
8	Aggate Terrace Phase 2	July 2022	June 2023	15 470

T F.1

Basic Service Provision					
Detail	**Water**	**Sanitation**	**Electricity**	**Refuse**	**Housing**
Households with minimum service delivery	1950	1950	24500	3500	
Households without minimum service delivery	9465	7100	11042.5	31550	
Total Households*					
Houses completed in year					
Shortfall in Housing units					
**Including informal settlements*					*T F.2*

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During Year 2022/2023**
1	Upgrading of 3km Agate Terrace Road	Completed
2	Malongwane access road 9km	Completed
3	Codes-Madakeni access road 9km	Completed
4	Ngcoya access roads 9km	Completed
		T F.3

APPENDIX G – RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE YEAR 2022/23

Report of the Audit & Risk Committee is attached as annexure.

APPENDIX H – LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS

Long Term Contracts (20 Largest Contracts Entered into during Year 2021/2022)					
R' 000					
Name of Service Provider (Entity or Municipal Department)	**Description of Services Rendered by the Service Provider**	**Start Date of Contract**	**Expiry date of Contract**	**Project manager**	**Contract Value**
Opulentia Financial Services	Appointment of service provider for long-term insurance for municipal assets for a period of three years	25/11/2020	31/12/2023	Mrs Baleni – Gxumisa	R1,275,344.00
Midas consulting Services	Maintenance & upgrading of municipal website for period of three years	1/12/2020	1/12/2023	Mr Z. Tshalisi	R 690 000.00
Worthytrade 91 (pty)LTD	Supply & delivery of cellular phones & mobile data for a period of two years as when need arise	25/01/2021	25/01/2023	Mrs Baleni – Gxumisa and Mr Tshalisi	Rate Based
Jemic Motors	Appointment of service provider for repairs & serving of municipal plant machinery & motor vehicles for period of 3 years	12/2/2021	12/2/2024	Mr Matebese and Mr Maalo	Rate Based
Magqabi Seth Zith attorneys	Appointment of service provider for serving in a panel of law firms for a period of three years	24/02/2021	24/02/2024	Mr Liwani	Rate Based
Siyathemba Sokutu	Appointment of service provider for serving in a panel of law firms for a period of three years	24/02/2021	24/02/2024	Mr Liwani	Rate Based
Bate Chuub	Appointment of service provider for serving in a panel of law firms for a period of three years	24/02/2021	24/02/2024	Mr Liwani	Rate Based
WT Mnqandi	Appointment of service provider for serving in a panel of law firms for a period of three years	24/02/2021	24/02/2024	Mr Liwani	Rate Based
Basadzi media and personnel	Appointment of service provider for media advertising agency for a period of three years	10/5/2021	10/5/2024	Mrs Baleni – Gxumisa and Phelokazi Pellem	Rate Based
#NAME?	Appointment of service provider to develop municipal revenue enhancement strategy for a period of two years	3/6/2021	3/6/2023	Mr Maletsheza	R1,174,150.00
Humble Africa Consulting	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
Thewo Engineering	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based

Imbawula Civil Project	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
EKS Consulting	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
MMK Group	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
Masilakhe Consulting	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
GIBB (PTY)	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
Olon Consulting	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
BMK Group	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
Vuba Imagineering JV Sonke Sanda	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
Isidingo Development and Manager	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
BM Infrastructure Development	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
Xariba Enterprises CC T/A Nankho	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
Speke Consulting Services	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
SDM Consulting	Appointment of panel of consultants for engineering services for a period three years	14/06/2021	14/06/2024	Mr Kwape	RFQ Based
SDM Consulting	Panel of Consultants- Upgrading of Agate Terrace Road - Phase 2	1/7/2021	1/10/2022	Mr Kwape	R2,335,852.60
Iheans Travelling agency	Appointment of service provider for travel management and accommodation for a period of three years.	9/9/2021	9/9/2024	Mrs Baleni – Gxumisa and Ms Mahanjana	7.5%
Sense - IT	Appointment of service provider for development of indigent management system for a period of two years	9/9/2021	9/9/2023	Ms Ndabeni	R1,380,540.00
Standard Bank of SA Limited	Procurement of banking services for period of five (5) years	10-Jul-21	10-Jul-26	Mrs Nange and Mrs Duna	R 2.00

Master Cash Payment and Security Technologies	Appointment of service provider to plan, implement, monitor energy efficiency, and demand management (EEDSM) project as when required by PSJ Municipality	11/10/2021	11/10/2024	Mr Obose	R3,561,435.00
Iheans Travelling agency	Appointment of service provider for travel management and accommodation for a period of three years.	09/09/2021	09/09/2024	SCM	Rate based
Sense-IT	Appointment of service provider for development of indigent management system for a period of two years	09/09/2021	09/09/2023	Ms Ndabeni	R 1,380,540.00
Maximum profit recovery (pty)LTD	Appointment of a service provider for VAT recovery services for a period of two(2) years.	03/11/2021	03/11/2023	Mrs Duna	4,75%
Ctracck fleet management solutions	Supply, installation, monitoring and maintenance of vehicle tracking system and management of fuel usage for a period of 3 years	01/03/2022	01/03/2025	Mr Maalo	Rate based
Genbiz trading 1001 T/A Xerox	Leasing of photocopy machines for a period of 3 years	27/02/2022	27/02/2025	Mr Tshalisi	R 2,373,054.48
Firstrand bank	Procurement of banking services for period of five years	31/06/2022	31/06/2027	Mrs Nange	R 2.10
					T H.2

Public Private Partnerships Entered into during Year 2021/2022					R' 000
Name and Description of Project	**Name of Partner(s)**	**Initiation Date**	**Expiry date**	**Project manager**	**Value 2017/2018**
0	0	0	0	0	0
					T H.2

APPENDIX I – MUNICIPAL ENTITY/ SERVICE PROVIDER PERFORMANCE SCHEDULE

Annual report of the entity is attached as annexure.

APPENDIX J – DISCLOSURES OF FINANCIAL INTERESTS

Disclosures		
Period 1 July to 30 June of Year 2022/23 (Current Year)		
Position	**Name**	**Description of Financial interests* (Nil / Or details)**
Mayor	Cllr N. Mlombile -Cingo	None
EXCO Member	Mfiki Nompakamo	None
EXCO Member	Fono Mkhuseli K.	Taxi Industry
EXCO Member	Mafaka Fezeka	None
EXCO Member	Ndamase Lubabalo.	None
EXCO Member	Tani Ntombikhona	None
EXCO Member	Mtuku Nokuthula B.	None
EXCO Member	Moni Xolile	None
EXCO Member	Majali Nkosinathi	Ngobiqholo CC
Council Speaker	Nokhanda Bulelwa	None
Council Chiefwhip	Mazuza Cebisa Z.	Isikhunga CC
Councillor	Tshitshiliza Nontsasa	None
Councillor	Bokwe Nozipho F.	None
Councillor	Vava Nomsa	None
Councillor	Maqina Zolile.	None
Councilllor	Sonwabo Madolo	Mbiko Trading
Councillor	Msongelwa	None
Councillor	Mhlabeni Zwelivumile.	Zwelesipho Environmental Services
Councillor	Jama Fikile	Super Trader
Councillor	Mjakuja Bulelwa.	None
Councillor	Fono Nozizwe C.	None
Councillor	Veni Mthuthuzeli	Department of Health – Contract Worker
Councillor	Hobo Masixole	None
Councillor	Mtiki Zalisile	None
Councillor	Zweni Maqashiso R.	None
Councillor	Sicoto Simthembile E.	None
Councillor	Tshotho Gcinumzi	None
Councillor	Mavimbela Sivuyile V.	Taxi Industry
Councillor	Mnceba Zwelonakele D.	Taxi Industry
Councillor	Moni Xolile	None
Councillor	Vimba Xolile. G	Elakhayo CC

Councillor	Soga Nomfuneko P.	None
Councillor	Dyosoba Manduleni	None
Councillor	Mzungule Andile	None
Councillor	Ntsham Thembi	None
Councillor	Majeke Kholeka	Sisk & Daughters
Councillor	Cube Zolani H.	None
Councillor	Ntlatywa Status Lynas	PSJ – Farmers Support Company
Councillor	L. Rolobile	Rental – Makaula Street Mbuqe Park, Mtata. Kwakhanya Investments. Luqhayi Investment
Councillor	Madini Velile D.	Taxi Industry and Nomadi Agriculture Group
Municipal Manager	Mr H.T Hlazo	Amosina Projects (Pty) LTD
Chief Financial Officer	Ms B.A Mbana	Multiple through FNB Bank, NNL Kembali Financial Solutions, Lelethu Financial Services
Senior Manager	Mr F. Guleni	None
Senior Manager	Mr T. Somtseu	Shares MTN
Senior Manager	Mr Obose	None
Senior Manager	Mr Xuku	None

APPENDIX K: REVENUE COLLECTION PERFORMANCE BY VOTE AND BY SOURCE

A PPENDIX K(I) REVENUE COLLECTION BY SOURCE

Revenue Collection Performance by Vote						
						R' 000
Vote Description	Year -2020/21	Current: Year 2021/22			Year 2021/22 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Executive and council	18 977.00	R 27 649 599	R 27 649 599	R 52 122 463	-R 0,89	-R 0,89
Financial services	R 179 858,00	R 580 074 040	R 69 766 762	R 19 416 477	R 0,97	R 0,72
Corporate Services	-	R 9 078 498	R 9 025 534	R 15 794 686	-R 0,74	-R 0,75
Community Services	5 472.00	R 17 007 691	R 17 444 241	R 16 140 456	R 0,05	R 0,07
Local economic development	R 9 995,00	R 16 657 507	R 16 657 507	R 15 794 686	R 0,05	R 0,05
Engineering	R 8 013,00	R 125 927 547	R 128 192 539	R 15 794 686	R 0,87	R 0,88
Municipal Manager		R 12 196 566	R 12 196 566	R 15 794 686	-R 0,30	-R 0,30
Total Revenue by Vote	**R 222 315,00**	**R 788 591 448,00**	**R 280 932 748,00**	**R 150 858 140,00**	R 0,81	R 0,46
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3						*T K.1*

APPENDIX K (II): REVENUE COLLECTION PERFORMANCE BY VOTE

Revenue Collection Performance by Vote						
						R' 000
Vote Description	Year -2021-2022	Current: Year 2022/2023			Year 2022/2023 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Example 1 - Vote 1	54 491 667,00	24 279 889	24 279 889	57 380 781,00	42,31	42,31
Example 2 - Vote 2	22 523 987	17 927 073	19 147 073	18 606 869	96,35	102,90
Example 3 - Vote 3	22 828 887	15 239 576	15 239 576	17 388 115	87,64	87,64
Example 4 - Vote 4	18 163 889,00	19 153 776	17 750 288	17 337 365,00	110,48	102,38
Example 5 - Vote 5	20 936 650	31 186 862	45 061 362	18 735 173	166,46	240,52
Example 6 - Vote 6	37 389 901	67 348 754	49 353 754	52 276 920	128,83	94,41
Example 7 - Vote 7	64 821 350	118 562 052	123 562 052	79 053 970	149,98	156,30
Total Revenue by Vote	**241 156**	**293 698**	**294 394**	**260 779**	**0**	**0,11**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3						*T K.1*

APPENDIX L: CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG

Conditional Grants: excluding MIG						
						R' 000
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustments Budget	
Office of the Premier Grant	5000000	5000000	18911875.21	378.23%	0%	Construction of Road and Side streets
Integrated National Electrification programmme	17680000	17680000	8880000	50.22%	0%	Electrification of Port St Johns Communities
Extended public works programme	1582000	1582000	1582000	100%	0%	Payment of wages for casuals
Financial Management Grant	2650000	2650000	2650000	100%	0%	Payment of stipend for Finance interns and Capacity building of BTO Staff
LG SETA						Payment of stipend for LGSETA interns
DSRAC Provincial	550 000	550 000	550 000	0%	0%	Provide assistance in Libraries
Total	27462000	27462000	32573875.21	118.61KL%		
** This includes Neighborhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in the main report, see T 5.8.3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. Obtain a list of grants from national and provincial government.*						*T L*

COMMENT ON CONDITIONAL GRANTS EXCLUDING MIG:

Port St Johns municipality received other conditional capital grant/s other than the Municipal Infrastructure grant (MIG), which is Integrated National Electrification program and small-town revitalization; however, we can appreciate if more can be availed to unlock service delivery backlog.

T L.1

APPENDIX M: CAPITAL EXPENDITURE – NEW & UPGRADE/RENEWAL PROGRAMMES

APPENDIX M (I): CAPITAL EXPENDITURE - NEW ASSETS PROGRAMME

Capital Expenditure - New Assets Programme*							
							R '000
Description	Year - 2021/2022	Year 2022/2023			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	–	–		–	–	–	–
Infrastructure: Road transport - Total	–	–		–	–	–	–
Roads, Pavements & Bridges							
Storm water							
Infrastructure: Electricity - Total	–	–		–	–	–	–
Generation							
Transmission & Reticulation							
Street Lighting							
Infrastructure: Water - Total	–	–		–	–	–	–
Dams & Reservoirs							
Water purification							
Reticulation							
Infrastructure: Sanitation - Total	–	–		–	–	–	–
Reticulation							
Sewerage purification							
Infrastructure: Other - Total	–	–		–	–	–	–
Waste Management							
Transportation							
Gas							
Other							
Community - Total	–	–		–	–	–	–
Parks & gardens							
Sports fields & stadia	–	–		–	–	–	–
Swimming pools	–	–		–	–	–	–
Community halls	–	–		–	–	–	–
Libraries	–	–		–	–	–	–
Recreational facilities	–	–		–	–	–	–
Fire, safety & emergency	–	–		–	–	–	–

Security and policing	–	–		–	–	–	–
Buses	–	–		–	–	–	–
Clinics	–	–		–	–	–	–
Museums & Art Galleries	–	–		–	–	–	–
Cemeteries	–	–		–	–	–	–
Social rental housing	–	–		–	–	–	–
Other	–	–		–	–	–	–
Table continued next page	–	–		–	–	–	–
Table continued from previous page							

Capital Expenditure - New Assets Programme*							
							R '000
Description	Year - 2021/2022	Year 2022/2023			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Heritage assets - Total	–	–		–	–	–	–
buildings							
Other							
Investment properties - Total	–	–		–	–	–	–
Housing development							
Other							
Other assets	–	–		–	–	–	–
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							

Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other							
Agricultural assets	–	–		–	–	–	–
List sub-class							
Biological assets	–	–		–	–	–	–
List sub-class							
Intangibles	–	–		–	–	–	–
Computers - software & programming							
Other *(list sub-class)*							
Total Capital Expenditure on new assets	**–**	**–**		**–**	**–**	**–**	**–**
Specialised vehicles	**–**	**–**		**–**	**–**	**–**	**–**
Refuse							
Fire							
Conservancy							
Ambulances							
** Note: Information for this table may be sourced from MBRR (2009: Table SA34a)*							*T M.1*

APPENDIX M (II): CAPITAL EXPENDITURE – UPGRADE/RENEWAL PROGRAMME

Capital Expenditure - Upgrade/Renewal Programme*							
							R '000
Description	Year - 2021/2022	Year 2022/2023			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	–	–		–	–	–	–
Infrastructure: Road transport -Total	–	–		–	–	–	–
Roads, Pavements & Bridges							
Storm water							
Infrastructure: Electricity - Total	–	–		–	–	–	–
Generation							
Transmission & Reticulation							
Street Lighting							
Infrastructure: Water - Total	–	–		–	–	–	–
Dams & Reservoirs							
Water purification							
Reticulation							
Infrastructure: Sanitation - Total	–	–		–	–	–	–
Reticulation							
Sewerage purification							
Infrastructure: Other - Total	–	–		–	–	–	–
Waste Management							
Transportation							
Gas							
Other							
Community	–	–		–	–	–	–
Parks & gardens							
Sports fields & stadia							
Swimming pools							
Community halls							
Libraries							
Recreational facilities							
Fire, safety & emergency							

Security and policing							
Buses							
Clinics							
Museums & Art Galleries							
Cemeteries							
Social rental housing							
Other							
Heritage assets	–	–		–	–	–	–
Buildings							
Other							
Table continued next page							
Table continued from previous page							

Capital Expenditure - Upgrade/Renewal Programme*							
							R '000
Description	Year - 2021/2022	Year 2022/2023			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Investment properties	–	–		–	–	–	–
Housing development							
Other							
Other assets	–	–		–	–	–	–
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other							

Agricultural assets	–	–		–	–	–	–
List sub-class							
Biological assets	–	–		–	–	–	–
List sub-class							
Intangibles	–	–		–	–	–	–
Computers - software & programming							
Other *(list sub-class)*							
Total Capital Expenditure on renewal of existing assets	**–**	**–**		**–**	**–**	**–**	**–**
Specialised vehicles	**–**	**–**		**–**	**–**	**–**	**–**
Refuse							
Fire							
Conservancy							
Ambulances							
** Note: Information for this table may be sourced from MBRR (2009: Table SA34b)*							*T M.2*

APPENDIX N – CAPITAL PROGRAMME BY PROJECT YEAR 2022/2023

Capital Programme by Project: Year 2022/2023					
					R' 000
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
Water					
PSJ Off channel Dam		0	0	0	0
Sanitation/Sewerage					
PSJ Sewer		0	0	0	0
Electricity					
PSJ Electrification 2022.23	**17680000**	**17680000**	**8878424**		
Electrification Programme- Lutshaya 180	3600000	2668793	1459955	55	41
Electrification Programme- Mthimde-Luzupho 120	2400000	2400000	888140	37	37
Electrification Programme-Ndayini- Mkhumbini 40	800000	800000	308804	39	39
Electrification Programme- Zinyosini 106	2120000	2120000	784523	37	37
Electrification Programme- Qandu 150	3000000	3000000	1328108	44	44
Electrification Programme-Gomolo 110	2200000	2200000	1335240	61	61
Electrification Programme-Lukhwazweni Emasimini 80	1600000	1600000	971084	61	61
Electrification Programme-Mnqezu 98	1960000	1960000	1189577	61	61
Electrification Programme - Sobaba	0	540000	398612	74	
Electrification Programme- Dangwana	0	130064	65037	50	
Electrification Programme-Bhutulo	0	43358	43358	100	
Electrification Programme-Noduva	0	123843	59015	48	
Electrification Programme-Sihlangeni	0	93942	46971	50	
Roads					
	36918900	**36918900**	**39725979**		
Codesa to Madakeni Access Road	5287556	6049713	6035778	100	114
Mthimde Access Road	5433738	5118328	5104885	100	94
Kwadyovuza to Mgcwini Access Road	5077553	4821849	4799335	100	95
Nomsenge Access Road	6094110	4448839	4448819	100	73
Chwebeni Access Road	5709688	5693012	5574730	98	98
Ngcoya Access Road	5320819	5761948	5737222	100	108
Mdlankala Bridge	3995436	5025211	5025211	100	126

Sports, Arts & Culture					
"Project A"	0	0	0		
"Project B"	0	0	0		
Environment					
Beautification of PSJ Parks Phase 2	1462	1462	1462	100	0
"Project B"	0	0	0	0	0
Health					
"Project A"	0	0	0	0	0
"Project B"	0	0	0	0	0
Safety and Security					
"Project A"	0	0	0	0	0
"Project B"	0	0	0	0	0
ICT and Other					
"Project A"	0	0	0	0	0
"Project B"	0	0	0	0	0
					T N

APPENDIX O – CAPITAL PROGRAMME BY PROJECT BY WARD YEAR 2022/2023

Capital Programme by Project by Ward: Year 2022/2023		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
Sanitation/Sewerage		
PSJ Sewer	6	No
Electricity		
Electrification Programme- Lutshaya 180	17	No
Electrification Programme- Mthimde-Luzupho 120	20	No
Electrification Programme-Ndayini- Mkhumbini 40	17	No
Electrification Programme- Zinyosini 106	01	No
Electrification Programme- Qandu 150	01	No
Electrification Programme-Gomolo 110	02	No
Electrification Programme-Lukhwazweni Emasimini 80	13	No
Electrification Programme-Mnqezu 98	13	No
Electrification Programme - Sobaba	14	No
Electrification Programme- Dangwana	05	No

Electrification Programme-Bhutulo	09	No
Electrification Programme-Noduva	12	No
Electrification Programme-Sihlangeni		Yes
High-Mast lights	2, 6, 8, 17 & 19	No
Maintenance of streetlights	06 & 10	Yes
Roads & Storm water		
Codesa to Madakeni Access Road	02	No
Mthimde Access Road	20	Yes
Kwadyovuza to Mgcwini Access Road	04	Yes
Nomsenge Access Road	12	Yes
Chwebeni Access Road	05	No
Ngcoya Access Road	18	No
Mdlankala Bridge	15	No
Mabeke access road	02	No
Mthumbane access road	06	No
Malongwane access road	10	No
Agate Terrace Paved roads	10	Yes
Rehabilitation of Military camp paved road	06	Yes
Gabelana to Noqhekwana access road	10	No
High Pressure Jetting and Desilting of 1900m Storm water Pipes in CBD	06	No
Agate Terrace paved road erosion protection	10	Yes
Sports, Arts & Culture		
PSJ Beautification		Yes
Environment		
Clean-up campaign		Yes
Health		
Safety and Security		

APPENDIX P – SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

Service Backlogs: Schools and Clinics				
Establishments lacking basic services	**Water**	**Sanitation**	**Electricity**	**Solid Waste Collection**
Schools (NAMES, LOCATIONS)				
Khwezi JSS, Ward 1	X	X		X
Mvelelo JSS, Ward 2	X	X		X
Lugasweni SPS, Ward 2	X	X		X
Zanemvula SPS, Ward 4	X	X		X
Caguba JSS, Ward 5	X	X		X
Sicambeni JSS, Ward 5	X	X		X
Xhaka JSS, Ward 11	X	X		X
Nonjonjo SPS, Ward 11	X	X		X
Clinics (NAMES, LOCATIONS)				
Ludalasi Clinic, Ward 3	X			X
Caaguba Clinic, Ward 5	X	X		X
Mantusini Clinic, Ward 7	X			X
Mtambalala Clinic, Ward 7	X		X	X
Ntafufu Clinic, Ward 12	X			X
Gqubeni Clinic, Ward 12	X			X
Names and locations of schools and clinics lacking one or more services. Use 'x' to mark lack of service at appropriate level for the number of people attending the school/clinic, allowing for the proper functioning of the establishment concerned.				*T P*

APPENDIX Q – SERVICE BACKLOGS EXPERIENCED BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis)		
Services and Locations	**Scale of backlogs**	**Impact of backlogs**
Clinics:	18	8
Housing:	22000	100
Licensing and Testing Centre:	1	1
Reservoirs	4	0
Schools (Primary and High):	12	2
Sports Fields:	20	1
		T Q

APPENDIX R – DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

Declaration of Loans and Grants made by the municipality: Year 2020/21				
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	**Nature of project**	**Conditions attached to funding**	**Value Year 0 R' 000**	**Total Amount committed over previous and future years**
PSJ Development agency	operational	none	R 9 339.00	R -
none	n/a	n/a	R -	R -
none	n/a	n/a	R -	R -
** Loans/Grants - whether in cash or in kind*				*T R*

ANNUAL FINANCIAL STATEMENTS

VOLUME III FINANCIAL STATEMENTS

Consolidated Annual Financial Statements are attached as annexure.