

RAYMOND MHLABA LOCAL MUNICIPALITY



2024/2025 DRAFT ANNUAL REPORT

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CHAPTER 1: EXECUTIVE SUMMARY

1.1 MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

INTRODUCTION

This document presents the financial and non-financial performance for the previous financial year. It serves as the most important tool for accountable and transparent governance.

Annually, the municipality is required by the MFMA to prepare an Annual Report detailing the following areas;

- a) To provide a record of the activities of the municipality during the financial year to which the report relates;
- b) To provide a report on performance against the budget of the municipality for the financial year; and
- c) To promote accountability to the local community for the decisions made throughout the year by the municipality.

This chapter will present an overview of the municipality, with a focus on demographics, municipal functions, and service delivery.

1.1.1. ABOUT THE MUNICIPALITY

The Raymond Municipality was formally established in 2016, through the merger of the Nkonkobe and Nxuba Local Councils following the local government elections in that year. Alice town is a legislative seat and KwaMaqoma is the administrative head of the municipality. The municipal area covers approximately 6 474 km², with major towns being Alice, Adelaide, Bedford, KwaMaqoma and Middledrift. Smaller settlements include Hogsback, Seymour, Balfour, Blinkwater and Debenek. The Raymond Mhlaba municipality is situated along the southern slopes of the Winterberg Mountain range escarpment in the hinterland of the Eastern Cape, and is under the jurisdiction of the Amathole District municipality.

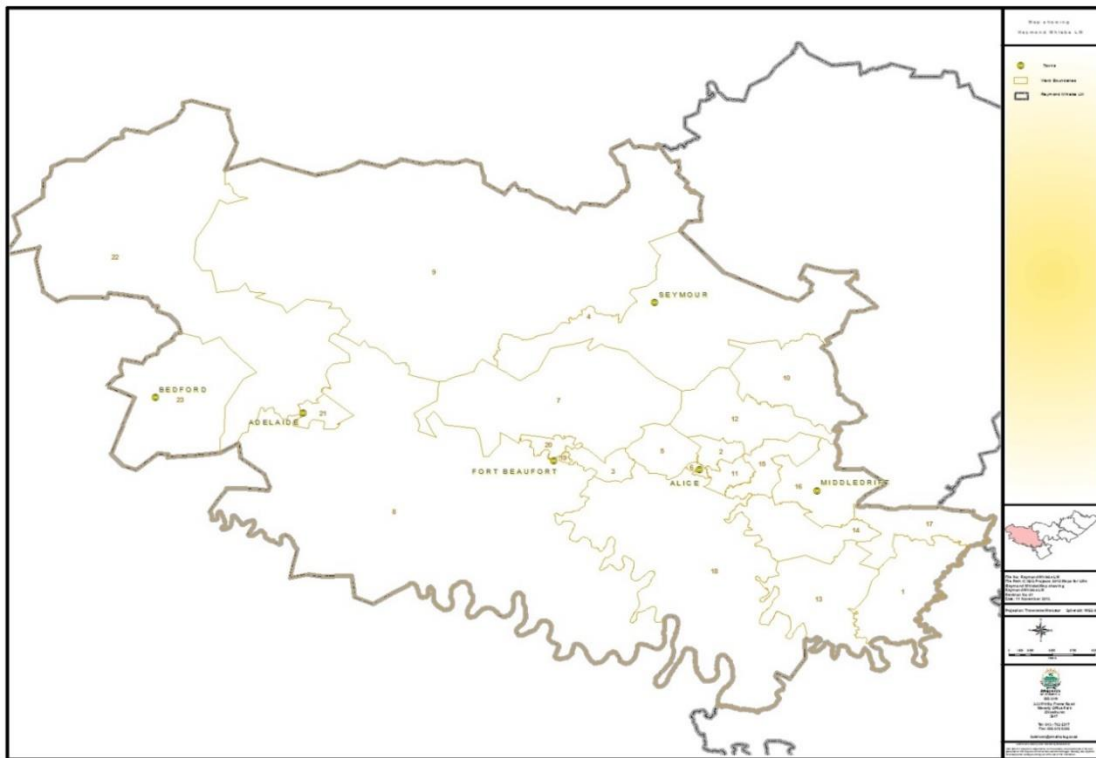
Main access corridors are R63 from King Williams Town through Alice and KwaMaqoma towards Adelaide and Bedford and the R67 from Grahamstown through Fort Beaufort, Blinkwater, Seymour towards Queenstown. Raymond Local Municipality is comprised of 23 wards with a total population of approximately 178 594 of which the majority, about 72% resides

in rural villages and farms. Urbanization is concentrated in Alice, Adelaide, Bedford and Fort Beaufort.

Raymond Mhlaba is a rural municipality, and the economy is largely driven by the agricultural sector, which includes citrus, forestry, livestock and crop production. Raymond Mhlaba Local Municipality is well-known for its rich heritage and culture. The historic education institutions of Healdtown, Lovedale College and the University of Fort Hare – are important heritage sites in Raymond Mhlaba but as yet are underutilized as tourism or cultural sites. Some of the major challenges facing Raymond Mhlaba LM include infrastructure challenges and high levels of unemployment and poverty.

The municipality is the third largest local municipality within the Amathole District Municipality covering 6 474 km², of the surface area of the Amathole District Municipality. The municipality has the following satellite offices – Middledrift, Hogsback, Alice, Seymour, Adelaide and Bedford. The Raymond Mhlaba area is neighboured by the boundaries of Makana Local Municipality, Blue Crane Local Municipality, Amahlathi Local Municipality, Ngqushwa Local Municipality, Enoch Mgijima Local Municipality and the Buffalo City Metropolitan Municipality.

The following map represents the geographic location of Raymond Mhlaba Local Municipality.



1.1.2 DEMOGRAPHIC INDICATORS

1.1.2.1 TOTAL POPULATION

The 2022 Census indicates that the total population in Raymond Mhlaba Municipality is 178 594. The municipality has 23 wards; and it is dominated by large populace which is indigent. The majority of the population of Raymond Mhlaba resides in both villages and farms, and minorities are located in urban dwellings. Urbanisation is concentrated in Alice, KwaMaqoma, Adelaide and Bedford.

WARD INFORMATION

The table below provides areas or villages per ward.

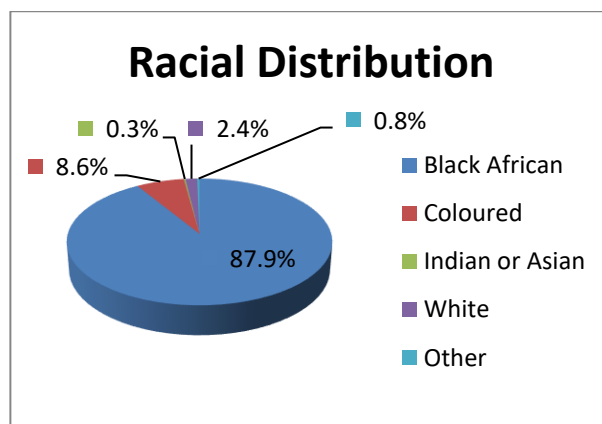
Ward	Area/Villages
1	Qamdobowa, Zigodlo, Ndindwa, Mgxotyeni, Kulile, Mnqaba, Xhukwane, Sxekwen, Koloni
2	Township, Ntsela, Upper & Lower Gqumashe, Skhutshwane
3	Takalani, Kanana, Mpolo 1-2-3, Nkukwini, Tyoks Valley, Ntlekisa , Tambo Square
4	Seymour, Katkat Valley, Lushington, Lundini/Elukhanysweni, Hogsbag, Hertzog/Tambuksvlei, Platform
5	Ngobe, Ngwabeni, Gaga Sikolweni; Kwameva, Mgquba, Lenge, Nkobonkobo, Mavuso, Roxeni, Nomaqamba, Sgingqini, Lalini, Skolweni, Memela
6	Tukulu Farm, Guburha, Golf Course, Happy Rest, Town Central, Hillcrest
7	Rwantsane, Nobhanda, Mabheleni, Lamyeni, Ngwevu, Tyatyora, Luzini, Sikolweni, Mdeni, Cimezile, Tebha, Gontsana, Oakdene, Mankazana, Pikat, Ntilini
8	KwaMaqomaTown, Newtown, Rietsfontein, Sparkington, Smithkraal, Wagondrift, Kluklu Farm
9	Balfour, Buxton, Upper Blinkwater, Glenthon, Winterberg country club, Post Retief, Ekuphumleni, Massdor, Jurieshoek, Katberg, Readsdales, Blackwood, Philipton, Fairbain, Kolomani (Marais, Grafton, Ngqikane, Votyiwe, Phathikala, Edika, Dunedin, Cains, Diphala)
10	Gomoro, Machibi, Mpundu, Gilton, Guquka, Sompondo, Khayaletu, Hala, Nothemba, Hopefield, Benfield, Gato, Mathole, Komkhulu, Ngwangwane, Mkhuthuleni, Mdeni, Esphingweni, Machibini, Mqayise, Ndlovurha, Zixinene, Chamama, Mdlankomo
11	University of Fort Hare

12	Msobomvu, Magala, Ngcothoyi, Bergplaas, Melani, Krwakrwa, Upper Ncera, Majwareni; Khwezana, Mazotweni, Macfalani, Wordon, Dish, Mkhobeni, Taylor
13	Zalaze, Quthubeni, Fama, Ngcabasa, Ngqolowa, Qhomfo, Didikana, Phewuleni, Qhibira, Ndulwini
14	Saki, Ngwenya, Njwaxa, Mbizana, Gxadushe, Debe Marele, Faki, Mxumbu
15	Lower Ncera, Tyhali, Zibi, Mabheleni, Tyutyuza, Ngqele 1, Ngqele 2, Ncera Skweyiya, Dyamala
16	Annshaw, Town/Gugulethu, Lower Regu, Mfiki, Cwaru, Qawukeni, Cilidara, Ngele, Nothenga, Gudwini
17	Qanda, Trust 1&2, Koloni, Farm Bill, Thafeni, Nonaliti, Debenek, Zihlahleni, Mayiphase, Ntonga
18	Joji, Loyd, Phumlani, Khayamnandi, Thembisa, Xolani, Gxwedera, Balura, Lalini, Eskolweni, Kwali, Mpozisa, Lower Sheshegu, Nofingxana, Nomtayi, Lokhwe, Jowu, Jimi, Korks Farm, Krwanyini, Kwezana West
19	Gontsi, Dudu, Gommagomma, Zwelitsha, Nkukwini, Mike Valley, Kuwait, Group 5, Zwide, Daweti 1&2
20	Hillside, Golf Course, Ndaba, Kwepile, Ntoleni, Mlalandle
21	Red Location, Lingelethu, Adelaide Town, Mount Pleasant, Molweni Game Reserve, Mount Pleasant
22	Bezville, New Area, Gelvandale, Springgrove, Elandsdrift, Red Location,
23	Goodwin Park, Nonzwakazi, Bhongweni, Bedford Town, Phola Park, New Brighton, Khayelitsha, Ndlovini, Sizakhele and Tyoksville

1.1.2.2 RACIAL DISTRIBUTION

Census 2022 revealed that , the population was 87.9% African, 2.4% White, 9% Coloured, 8.6%, Indian 0.3%, and other 0.8%. The results of the pie chart (below) show that Black

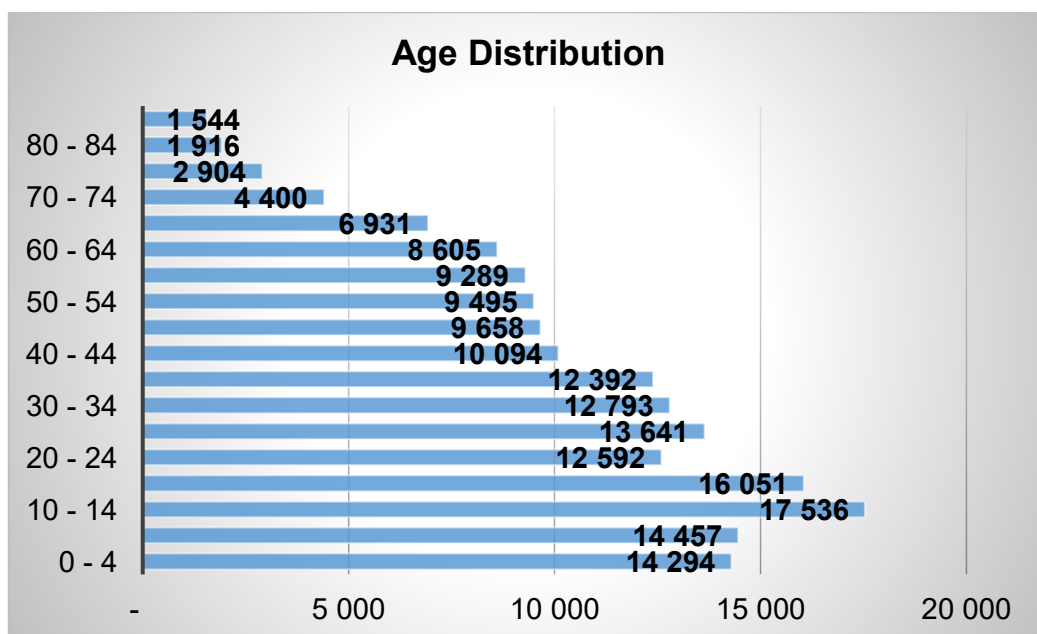
Africans make up the majority of the total population in Raymond Mhlaba Local Municipality, with a small Coloured population scattered throughout the municipal area and Indians/Asians and Whites being the least represented population groups. The Pie chart below displays the Municipality's racial distribution.



Source: Census, 2022

1.1.2.3 POPULATION GROWTH RATE

In 2022, population consisted of 87.9% African, 2.4% White 9% Coloured, 8.6 %, Indian 0.3% and other 0.8%. The largest share of population is within the age category of 15-34 years with a total number of 55 077. The age category with the second largest number is the older working age category between (35-59) years with a total of 50 928 , followed by babies and kids (0-14 years) with 46 288. The age category with the least number of people is the retired / old age (60+ years and older) with only 26 300 people. It is notable, that in comparison to the 2011 census and 2016 community survey, there is an increase in the growth of coloureds, decrease in other racial groups being black and white. The diagram below shows the population growth of Raymond Mhlaba Municipality.



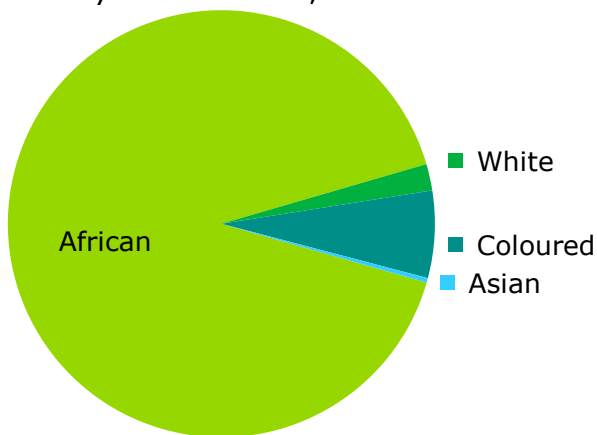
The population pyramid above, indicates that the population of Raymond Mhlaba Local Municipality is dominated by youth and women, ages from 25-44.

1.1.2.4 NUMBER OF HOUSEHOLDS

There were 53,048 households in the Municipality for the year under review. The African population group has the most households accounting for 91.4% of the total composition of households by population group. With a total composition of 6.2%, the Coloured people group came in second. Households in the White population group made up 2.0% of all households. With just 0.4% of families, the Asian demographic group is the smallest. Between 2010 and 2020, the average annual growth rate for the number of households headed by Africans was 0.47%, meaning that there were 1,820 more households during that time. The average annual growth rate in the number of households for all the other population groups has increased by 0.44%. The pie chart below illustrates the number of households by population group.

Number of Households by Population group

Raymond Mhlaba, 2022



1.2 SERVICE DELIVERY OVERVIEW

SERVICE DELIVERY INTRODUCTION

As stipulated in the Constitution, Raymond Mhlaba Local Municipality performs the following functions:

- Road Traffic Regulations;
- Vehicle Licensing;
- Municipal planning;
- Local tourism;
- Stormwater management systems;
- Cemeteries;
- Cleansing;
- Municipal Roads;
- Electricity;
- Municipal Parks and Recreations;
- Street Lighting;
- Public Spaces; and
- Refuse removal, refuse dumps and solid waste etc.

One of the pillars of development and service delivery is the provision of basic services, and as such the municipality has made investments in infrastructure development to guarantee that everyone in the municipal jurisdiction can access basic services.

The Amathole District Municipality is the Water Services Authority (WSA) and the Water Service Provider for the entire Raymond Mhlaba area. Water reticulation is provided by the WSP in the urban areas.

1.3 FINANCIAL OVERVIEW

The Budget and Treasury Office is responsible for the management of the corporate financial services of the municipality in order to ensure maximum utilisation of the available financial resources.

Detailed financial overview of the institution is detailed on the financial statements.

1.4 ORGANISATIONAL DEVELOPMENT PERFORMANCE

The Municipality recognises that having an efficient workforce is essential to achieving its goals for growth and development as well as providing acceptable service delivery levels. The Municipality approaches human resource management and development holistically in recognition of this reality. Initiatives to build skills and capacity, change management, and the creation, application, and evaluation of policies that promote personal growth are all prioritised. In demonstrating a commitment **“To provide effective and efficient workforce by aligning institutional arrangements to the overall strategy in order to deliver quality services”** the following activities took place;

Recruitment and Selection:

- All the Senior positions have been filled.
- For 2024/ 2025 Financial year the Municipality has appointed fifteen(15) females.

Skills Development

- Provided training to Councillors and employees based on skills and capacity demands

- Conducted Councillor & Employee assistance programmes .
- Developed and submitted a Workplace Skills Plan to the Local Government SETA by April 2025.

Policy Reviewal

- Policy workshops were conducted on the 14 March and 17 June 2025.
- The workshop was attended by Councillors, Top Management, Labour Unions and officials .

• Employee Wellness and Support Programmes & Health and Safety

The Municipality successfully implemented the Employee Assistance Programmes (EAP) to support the health and wellness of employees across all satellite offices. For the year under review, the following employee wellness programs and activities were implemented:

- Workplace Health and Safety Inspections conducted in all satellite offices.
- Health awareness campaigns, including national condom week, pregnancy awareness, STI prevention, and prostate cancer awareness.
- Tuberculosis (TB) Screening initiatives, specifically targeting vulnerable employee groups.
- Awareness and education campaigns promoting health and safety protocols.
- Psychosocial support and counselling services provided to staff .
- Promotion of Workplace Wellness through sport, including friendly inter-departmental games (soccer and netball) .

These initiatives reflect the Municipality's ongoing commitment to human resource development and employee wellness as strategic enablers of improved service delivery and organisational resilience.

1.5 AUDITOR GENERAL REPORT FOR 2024/2025

THE REPORT WILL AVAILABE ONCE THE external audit has been concluded.

1.6 STATUTORY ANNUAL REPORT PROCESS

According to Section 121 of the Local Government Municipal Finance Management Act (MFMA) No 56 of 2003, the Council of a Municipality is required to deal with the Annual Report of the municipality and any municipal entity under its sole or shared control within nine months of the end of the fiscal year. This is in compliance with Section 129 of the MFMA. In developing the 2024/2025 Annual Report, the municipality used the format provided in the Treasury MFMA Circular 63 as shown in the table below.

No.	Activity	Timeframe
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period	July
2	Implementation and monitoring of approved Budget and IDP commences (In-year financial reporting).	
3	Finalize the 4th quarter Report for previous financial year	
4	Submit draft 2024/025 Annual Report to Internal Audit and Audit Committee	August
5	Municipal entities submit draft annual reports to MM	
6	Audit/Performance committee considers draft Annual Report of municipality and entities	
8	Mayor tables the unaudited Annual Report	
9	Municipality submits draft Annual Report including consolidated annual financial statements and performance report to Auditor General	September – December
10	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	
11	Auditor General audits Annual Report including consolidated Annual Financial Statements and Performance data	
12	Municipalities receive and start to address the Auditor General's comments	
13	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor- General's Report	
14	Audited Annual Report is made public and representation is invited	
15	Oversight Committee assesses Annual Report	
16	Council adopts Oversight report	
17	Oversight report is made public	
18	Oversight report is submitted to relevant provincial councils	
19	Commencement of draft Budget/ IDP finalization for next financial year. Annual Report and Oversight Reports to be used as input	

1.7 COMMENTS ON THE ANNUAL REPORT PROCESS:

The 2024/2025 Annual Report reflects the performance of the Raymond Mhlaba Local Municipality as well as the achievement obtained and challenges encountered by the municipality during the year under review. This Annual Report provides a full reporting version as required by National Treasury's MFMA Annual Report Circular 63 and is structured as follows:

Chapter 1: Mayor's Foreword and Executive Summary

Chapter 2: Governance

Chapter 3: Service delivery performance

Chapter 4: Organizational development performance

Chapter 5: Financial performance

Chapter 6: Auditor-General Audit Findings

APPENDICES

CHAPTER 2 – GOVERNANCE

2.1 INTRODUCTION TO GOVERNANCE

The Raymond Mhlaba Municipality implements a system of governance that supports a participatory a developmental local government. In this system, accountability and responsiveness are achieved through transparency in all operations of the municipality. Good governance in local government, in South Africa, is a critical contributor to the effective and efficient delivery of services. In the main, good governance focuses on the capacity of the municipality to formulate and implement sound policies and adaptation of systems and practices that reflect a deliberate and structured way to respond to the interests of local citizens. For good governance to be achieved by the municipality, a robust responsive and accountable legislative and administrative authority is required.

In light of the above, during the year under review, the municipality remained committed in promoting effective and functional structures of good governance. The municipality remains committed in continuously putting efforts to ensure that all issues pertaining to political and administrative effectiveness are attended to in a way that is commensurate with its capabilities and resources. This chapter of the annual report will cover governance issues in the Raymond Mhlaba Municipality for the 2024/2025 financial year with specific focus on the following;

- Political and Administrative Governance
- Intergovernmental Relations
- Public Accountability and Participation
- Corporate Governance

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

2.2 INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

Raymond Mhlaba Local Municipality has comprehensive, effective governance structures, both political and administrative, systems, policies and procedures underpinned by a sound set of values and ethics to support the municipality's growth and development. Furthermore, it has a fully representative and highly structured Council, compliant with legislative requirements.

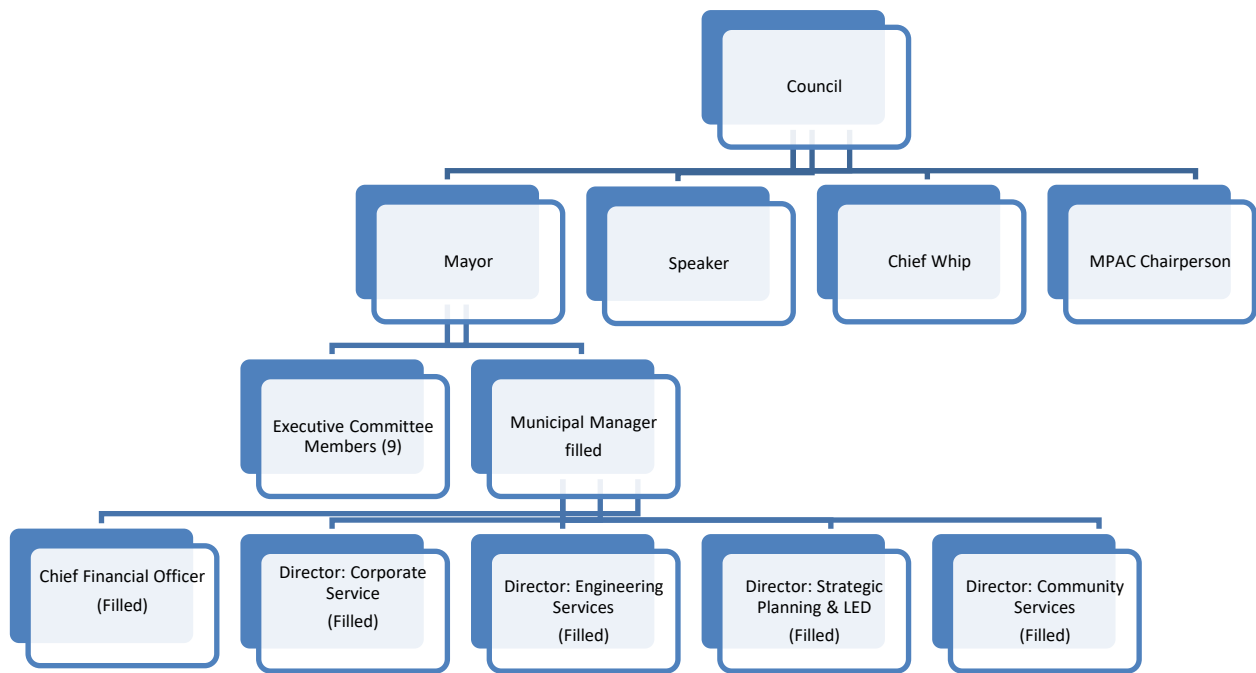
Council is led by the Mayor working collectively with the Executive committee (EXCO) and Councillors. Raymond Mhlaba Municipality has established committees to enhance its all-governance structures. These committees' function with clearly defined roles and responsibilities. For example, the section 79 and 80 committees are set up to deal with oversight roles, and to provide advisory role to Raymond Mhlaba Municipality Council.

Raymond Mhlaba Municipality has a highly competitive and capable administrative leadership led by the Municipal Manager. The administrative arm of governance consists of the Municipal Manager and 5 Directors and these positions are filled.

RMM has an active Inter-Governmental Relations function, which is shared across the entire institution. There are on-going engagements with all intra and inter-stakeholders, with a purpose to gather information and updates and to communicate such on continuous basis. External stakeholders include all spheres of government.

The Municipality has established committees to encourage compliance with all legislations and enhance ethical consideration by all its employees and Councillors. The Risk Management Committee guides the municipality to identify all risk and oversee processes to manage such. All Supply Chain Management Bid Committees have been established and are operational, i.e. Specification Committee, Evaluation Committee and Adjudication Committee. An Audit Committee is operational and holds its meetings quarterly, and as and when the situation warrants. This committee of Council deals with all audits of the municipality, performance issues, risk management, and provide advice to administration and reports to RMM Council.

The information below presents Raymond Mhlaba Municipality's micro-organizational structure.



2.3 POLITICAL GOVERNANCE

2.3.1 INTRODUCTION TO POLITICAL GOVERNANCE

The political arm consists of 45 public elected members (Councillors). Twenty-three of the fourth five are ward councillors, while the remaining twenty-two are proportional representatives. The RM Council consists of twenty female councillors.

The elected public representatives represent the views of their political parties in Council. There are five (5) political parties represented in Council of the Raymond Mhlaba Municipality.

The table below presents a summary of Raymond Mhlaba's Council seat allocation .

Number	Party	Ward Seats	Proportional representative seats	Total seats
1.	African National Congress (ANC)	23	10	33
2.	Democratic Alliance (DA)	–	3	3
3.	Economic Freedom Fighters (EFF)	–	3	3
4.	African Independent Congress (AIC)	–	1	1
5.	Patriotic Alliance (PA)	–	1	1
6.	Pan Africanist Congress (PAC)	–	1	1
7.	Independent Party	–	3	3
TOTAL				45

The Legislative Arm in Council is led by the Speaker of Council who presides as the Chair in Council Sitzings. The Executive Arm in Council is led by the Mayor who presides as the Chair in the Executive Committee. Members of the Executive Committee are appointed by Council amongst Councillors elected to serve in the Raymond Mhlaba Municipal Council

MAYOR: NOMHLE SANGO

Councillor Nomhle Sango is the Mayor of Raymond Mhlaba Municipality and is discharged for presiding at meetings of the executive committee and performs the duties including any ceremonial functions, and exercise the powers delegated to the Mayor by the municipal council or the executive committee. In addition, the Mayor recommends to the Municipal Council strategies, programmes and services to address priorities needs through the IDP, and the

estimates of revenue and expenditure, taking into account any applicable national and provincial development plans.

SPEAKER OF COUNCIL: COUNCILLOR THOZAMA NGAYE

Councillor Ngaye is the Speaker of Council he presides over council meetings in accordance with council's Standing Rules and Orders of Raymond Mhlaba Municipal Council. The Speaker also advises on major legislative compliance matters. He also has a responsibility for Section 79 oversight committees and Councillor affairs to develop political governance capacity among Councillors. Over and above the Speaker is also the driving force of public participation, petitions and ward committees.

CHIEF WHIP OF COUNCIL: COUNCILLOR NONKAZIMLO MLAMLA-KLAAS

Councillor Mlamla is the Chief Whip of Council. The Chief Whip is an official office bearer, who is also the Chief Whip of the Majority Party. The Chief Whip ensures proportional distribution of Councillors to various Committees of Council. The Chief Whip maintains sound relations among the various political parties by attending disputes among political parties.

POLITICAL STRUCTURE

MAYOR



CLLR NOMHLE SANGO

SPEAKER



Cllr Thozama Ngaye

CHIEF WHIP



Councillor Nonkazimlo Mlamla-Klaas

EXECUTIVE COMMITTEE:

Cllr Nomhle Sango (Mayor)

Cllr Bukelwa Tyali

Cllr Zingiswa Rasmeni

Cllr Portia Sabane

Cllr Elton Bantam

Cllr Sinethemba Mjakuca

Cllr Sithembele Zuka

Cllr Mhlangabezi Nombombo

Cllr Ernst Lombard

2.3.2 COUNCILLORS

The Raymond Mhlaba Council is composed of 45 councillors of which 23 are Ward Councillors and the remaining Councillors are Proportional Representatives Councillors (PR). Councillors of Raymond Mhlaba Municipality contribute to the strategic direction of the municipality through their participation in the development and review of the Integrated Development Plan. Furthermore, Council received a Government Gazette appointing 2 traditional leaders to participate in the municipality in line with the provisions of section 83 of the Local Government Municipal Structures Act, 1998 as amended, read with Traditional Leadership and Governance Framework Act 2003. The traditional leaders participate in all council committees except the Executive Committee. Council adopted a schedule of meetings that provides for the meetings of Council to be convened at least 4 times a year, except where circumstances require the convening of a special meeting of Council.

2.3.3 COMMITTEES OF COUNCIL

The Municipality has functional section 79 and 80 committees of which section 80 committees are as follows; Engineering, Finance, Strategic Planning and Local Economic Development, Corporate Services, Community Services, Sport and Recreation Committee headed by Members of the Executive Committee. These Committees are set up to deal with oversight roles, support and performs an advisory role to the Mayor and Council.

The following Councillors are chairpersons of the above-mentioned committees:

NO.	NAME	COMMITTEE
1.	Cllr B. Tyali	Corporate Services Committee
2.	Cllr S.Zuka	Engineering Services
3.	Cllr S. Mjakuca	Finance Committee
4.	Cllr E.Bantam	Community Services Committee
5.	Cllr Z.Rasmeni	Strategic Planning and LED Committee
6.	Cllr P.Sabane	Sports and recreation Committee

2.3.3.1 BELOW IS THE LIST OF SECTION 79/OVERSIGHT COMMITTEES:

1. Municipal Public Accounts Committee (MPAC)

The Municipal Public Accounts Committee is functional and exercise oversight responsibilities over the executive responsibilities of Council. It also assists Council to hold the executive and municipal entities to account, and to ensure the economic, efficient and effective use of municipal resources. By doing so the Committee helps to enhance the public awareness on financial and performance matters of Council and its entities, where applicable.

2. Public Participation and Petitions committee

The committee regularly or at intervals not exceeding six months submits to Council a report indicating all the petitions received, referred, resolved and a summary of the response to the petitioners or community.

3. Ethics Committee

The committee as mandated by Council in terms of delegated powers must ensure that issues of Councilor's ethical conduct and discipline become key fundamental values that will shape the future of the Council.

4. Rules Committee

The committee exists to create a clear road map in as far as the implementation of rules within the Raymond Mhlaba Municipality. To enforce compliance in all stings and official gatherings of the Council and also to put into place systems that will enhance the development of members of the council in terms of conducting fruitful gathering within council.

5. Women Caucus

The committee oversee/review the alignment, efficiency and effectiveness of gender policy, mainstreaming strategy to implementation, it also oversees and ensure that civic education/awareness programmes, gender analysis and impact assessment are activated within the municipality.

2.3.3.2 Performance and Audit Committee

The Performance and Audit Committee is a Committee of Council and performs the statutory responsibilities assigned to it in terms of sections 165 and 166 of the MFMA. It is an independent advisory body that advises Council and is responsible for oversight over the following functions:

- Internal audits
- External audits
- Financial reporting
- Risk management
- Internal controls
- Information technology governance
- Performance management

COMPOSITION OF THE AUDIT & PERFORMANCE COMMITTEE AND ATTENDANCE OF MEETINGS

List of Members and meetings held as at end June 2025:

NO	Name of members	Meeting dates and Description of meeting	Attendance
1.	Mr AM Langa (Chairperson)	27/08/2024 = Special Meeting 07/11/2024= Ordinary Meeting	All members
2.	Ms T Maqwati	26/03/2025=Ordinary Meeting 26/06/2025 = Ordinary Meeting	
3.	Mr S Nelani		
4.	Ms N Mbokoma		
5.	Mr Z Hoza		

2.3.4 POLITICAL DECISION-TAKING

Standing Committees sit monthly to discuss issues pertaining to their respective departments and make recommendations to Executive Committee. Executive Committee meeting is then convened to discuss reports and recommendations submitted by Portfolio Heads and agree on the matters to be referred to Council.

Troika, which consists of Speaker, Chief Whip and Mayor, convenes a meeting prior to the sitting of each Council meeting to discuss all issues to be tabled in the Council. The Municipal Manager also attends the Troika meetings to provide guidance and advice. Council sits quarterly and makes decisions on all matters pertaining to community development and service delivery. Council resolutions are taken on the basis of reports and recommendations made by the Committees.

2.4 ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO ADMINISTRATIVE GOVERNANCE

2.4.1 INTRODUCTION TO ADMINISTRATIVE GOVERNANCE

The Administrative Arm of the municipality is driven by the Municipal Manager: Ms U.T Malinzi as the Accounting Officer. The Municipal Manager is supported by a team of five (5) Directors. The municipal administration has the overall responsibility for management and strategic direction of the municipal business affairs. Other duties of the Municipal Administration include planning, reporting and accountability, enforcing internal controls revenue enhancement etc.

TOP ADMINISTRATIVE STRUCTURE

MUNICIPAL MANAGER

Ms Unathi Malinzi

DIRECTORS:

Director Strategic Planning & LED

Dr. Lulamile Donacious Hanabe

Chief Financial Officer

Mr Mveleli Ngxowa

Director Corporate Services

Ms Thandiwe Malangabi-Ncapayi

Director Engineering Services

Mr Daluxolo Mlenzana

Director Community Services

Ms Nosimphiwe Speelman

COMPONENT B: INTERGOVERNMENTAL RELATIONS

2.5 INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

Raymond Mhlaba Local Municipality has fostered Intergovernmental Relations (IGR) to ensure the coordinated delivery of services to citizens. This aligns with the Intergovernmental Relations Framework Act, Act No 13 of 2005, which requires all spheres of Government to coordinate, communicate, align and integrate service delivery to ensure effective access to services. During the financial year under review, the municipality has made significant strides in as far as operationalising the IGR Forum. Accordingly, the municipality has a functional IGR system with sound collaborative efforts with the district, provincial and national spheres of governments. Overtly, the institution has strengthened programmatic relations with state and non states including attaining the following milestones

- Operationalisation of the MoU with the University of Fort Hare through continuous collaborative efforts.
- Strengthened strategic partnerships with Windfarms culminating into an coordinated approach towards an improved developmental pattern in the socio-economic setup in the area of Bedford and Adelaide.
- Entered into a strategic tripartite MoU with Service SETA and Lovedale FET signifying the completion of the state of the art of Alice Skills Development Centre.

Continuous and systematic coordination of delivery of services culminating to the acceleration of infrastructure development in the form :

1. Construction of the Balfour Clinic
2. Refurbishment of KwaMaqoma Museum and KwaMaqoma Library
3. Upgrading of Informal Settlement (ISUP) for the provision of basic services.
4. Construction of Alice and University of Fort Hare Waste Management and Water Treatment Works Project (brought strategic relief to water supply to the Alice community, almost 9 villages are now receiving clean water).

2.5.1 PROVINCIAL INTERGOVERNMENTAL STRUCTURES

The municipality is participating in the Eastern Cape Provincial Political and Technical MUNIMEC. This is where all MECs, Municipal Managers, Mayors and Heads of Departments sit. In terms of the value obtained from the meetings; it is challenging to quantify it. There are thorny issues that the municipality has over the years raised in the local structures, and these have been escalated to both the DIMAFO (Mayor's forum) and the provincial IGR structure (MuNIMEC).

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

2.6 OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

The Municipality has a long-standing culture of community and stakeholder engagement, which promotes transparency and accountability. These values are an integral part of any truly democratic society, and are enshrined in the Constitution.

The following consultations were facilitated, among others:

- Stakeholder engagement session in Bedford
- Demarcation Meetings
- IDP and Medium-term Revenue and Expenditure Framework (MTREF)
- Annual Report Roadshows

Chapter 4 of the Local Government Municipal Systems Act, 32 of 2000 encourages municipalities to create conditions for the local community to participate in the affairs of the municipality. In terms of strengthening public participation, a wide range of communication tools are used to communicate with the community and also to disseminate information. These include;

- Newspapers: Times Media, Umhlali newsletter
- Imbizo's / Road shows,
- Loud hailing,

- Library;
- Notice boards
- Social Media Pages (Facebook, Twitter, Whatsapp)
- Municipal Website
- Intergovernmental Relations (IGR)
- Meetings of ward committees
- Forte FM and Ikhala FM

2.6.1 CUSTOMER CARE

Raymond Mhlaba Municipality has migrated to a centralised customer care approach for the last 4 years, supported by an electronic customer care system. The approach has initiated an increase in residents logging on issues such as power outages or meter faults via phone, email, Facebook and Walk ins. Through the systems, tickets have been created and tracked, escalated through internal levels if not resolved within specified timeframes, as per the Raymond Mhlaba Customer Care Service Standards.

The Customer Care System has assisted the municipality in improving the customer care loyalty and customer care satisfaction by acknowledging queries within one day and solving the queries within an average of 3 days. The Raymond Mhlaba Municipality's customer care is one of the strategic indicators that is assisting the municipality in achieving its vision of being a service excellence driven municipality. In this way, the municipality is displaying its commitment to its values and main principle of putting and delivering of all municipal services to the people.

The Customer Care Unit has a total number of 3 customer care agents (supervisors) and 9 departmental customer care agents to attend to customer complaints / queries are received through a dedicated email (customercare@raymondmhlaba.gov.za).

2.7 WARD COMMITTEE MEMBERS

Municipal Structures Act provides forward committee members to be established with primary function to be a formal communication channel between the community and the municipal council. There are 23 wards that constitute Raymond Mhlaba Municipality and for each ward, ten (10) ward committee members were elected. Ward Committees are a true reflection of a geographical spread, as well as sectoral composition of each ward (where applicable). Ward Committees are playing a huge role in the municipality's IDP and budget processes including Community Based Plans. Ward committees support the ward councillor participating in development planning processes and facilitate wider community participation.

2.8 IDP PARTICIPATION AND ALIGNMENT

The Municipality's commitment regarding the promotion of public participation and consultation are based on constitutional and legal obligations including the governance model. Therefore, the Municipality continues to promote participatory engagements with communities in all its processes, including the development of the IDP. Public participation is a critical part of democracy, as it affords members of the community and stakeholders an opportunity to inform the Municipality about their developmental needs. The process also gives community members a clear understanding of how the Municipality arranges for public participation.

IDP Participation and Alignment Criteria*	Yes/No
Does the municipality have impact, outcome, input, output indicators?	YES
Does the IDP have priorities, objectives, KPIs, development strategies?	YES
Does the IDP have multi-year targets?	YES
Are the above aligned and can they calculate into a score?	NO
Does the budget align directly to the KPIs in the strategic plan?	YES
Do the IDP KPIs align to the Section 57 Managers	YES
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	YES
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	YES
Were the indicators communicated to the public?	YES

COMPONENT D: CORPORATE GOVERNANCE

2.9 RISK MANAGEMENT

The purpose of risk management is to identify potential problems before they occur that may affect the municipality, manage risks to be within its risk tolerance and to provide reasonable assurance regarding the achievement of municipality's objectives. Section 62 of the Municipal Finance Management Act 56 of 2003 states that:

- The accounting officer of municipality is responsible for managing the financial administration of the municipality and must for this purpose take all reasonable steps.
- That the resources of the municipality are used effectively, efficiently and economically.
- That full and proper records of the financial affairs of the municipality are kept in accordance with any prescribed norms and standards.
- That the municipality has effective, efficient, and transparent systems.
- Of financial and risk management and internal control; and
- Of internal audit operating in accordance with any prescribed norms and standards

Risk Management Policy and Risk Management Strategy were developed and approved by the Council and a workshop on strategic risks and policy was conducted to Councilors and employees to promote a positive risk culture.

The strategic risk profile for 2024/25 had 16 risks which were monitored and managed on an ongoing basis through various risk governance structures. Operational risk profiles were also developed and monitored for all departments.

The table below reflects the top 7 high strategic risks identified in 2024/25 FY.

No					RESIDUAL RISK ASSESSMENT		
	Priority area	STRETEGIC OBJECTIVE	RISK DESCRIPTION	CURRENT CONTROLS	Impact Value (1-5)	Likelihood Value (1-5)	Residual Risk Value
1	Engineering (electricity)	To ensure adequate, efficient, sustainable energy supply and infrastructure by 2027	Interruption of electricity supply.	Funding of Infrastructure. Training and upskilling of personnel. Apply for funding to upgrade the current infrastructure. Conduct Awareness Complain and Civic Education, Work with SAPS. Revision and updating of Electricity Maintenance Plan.	4	4	16
2	Engineering (PMU)	To ensure adequate, efficient, sustainable energy supply and infrastructure by 2027	Delay in community development project through infrastructure.	Have grant allocations as per Dora. Implementation of capital projects using available grant. PMU Manager and technicians monitor service providers. Performance of service providers is monitored and reported on monthly basis to contract management.	4	4	16

3	Engineering (civil works)	To ensure adequate, efficient, sustainable energy supply and infrastructure by 2027	1.Roads might fail road worthy compliance 2. Poor quality of road network	Make use employee assistance wellness programme . On job training . Roads are maintained in place. Upgrading of aging roads. RAMS (road asset management system) has been conducted.	4	5	20
4	Corporate services	To ensure effective and efficient workforce by aligning institutional arrangements to the overall strategy to deliver quality services by 2027	Increased employee cost in comparison to current budget	Review Organogram and Job Evaluation	5	5	25
5	ICT	To provide an effective and efficient workforce by aligning our institutional arrangements to our overall strategy in order to deliver quality services by 2027.	Lack of daily backups and offsite storage	Cibecs user data backup in place for backing up data in user machines (desktop/laptop). SAGE system back-ups. Daily, monthly & annual back-ups on-site	4	4	16

6	Community services	To ensure the provision and standardization of fire services by 2027	Inability to provide Fire and Disaster Management services	Implementation of Disaster management plan. Fire & awareness campaigns. Medium pumper and 1 RRV . Trained personnel. Quarterly meeting with relevant stakeholders	4	4	16
7	Strat & LED	To ensure sustainable Local Economic Development by 2027.	Inability to attract investors)	Development Agency. Tourism master plan.	4	4	16

2.10 SUPPLY CHAIN MANAGEMENT

Raymond Mhlaba implements a Supply Chain Management Policy that is aligned with MFMA and SCM regulations which includes all the elements of Supply Chain Management namely:

- Demand management,
- Acquisition management,
- Logistics management,
- Disposal management,
- Risk management and
- Performance management.

SCM policy has allocated 30% of procurement above R300 000 to be prioritized to local SMME's and vulnerable groups. In addition 70 % of procurement below R300 000 to be awarded to local SMME's and vulnerable groups. As such , for the year under review the municipality has awarded 86 % of tenders below R300 000 to local SMME's and vulnerable groups and 56 % of tenders above R300 000 to local SMME's and vulnerable groups.

There are three committees established in the bidding process namely:-

- Bid Specification Committee
- Bid Evaluation Committee
- Bid Adjudication Committee

2.11 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

Information Communication Technology section oversees the stability of business systems and network infrastructure within the organization, which require constant performance monitoring. Set institution-wide standards for software configurations and implementation guidelines in line with Policies and Procedure Manuals. Ensure maximized uptime, performance optimization, and full utilization of ICT resources and implementation of security measures & electronic data operations. Co-ordinates tasks/activities associated with the provision of End User support and analyses, diagnoses and resolves software/ hardware related problems ensuring optimum and uninterrupted functionality of operating systems and applications across the Municipality. Use system analysis techniques and procedures, including consulting with users, to determine hardware, software, or system specifications. Managing LAN\WAN infrastructure, making sure it's up, and running.

In ensuring that the above comes to realization, the municipality has upgrade four serves to enhance ICT functionality and business continuity. Daily user support is provided to ensure that the institution and its workforce can perform their duties. ICT Policies have been developed and approved for proper ICT Governance. Internet and Telephone system upgrades have been implemented for effective communication, transfer of data and seamless access to systems.

The table below reflects the ICT projects implemented during 2024/2025.

Capital Expenditure Year 2024/2025: ICT Services	
Capital Projects	Year 2024/2025
	Actual Expenditure
Server upgrades	R1,3 Million

COMMENT ON THE PERFORMANCE OF ICT SERVICES OVERALL

Information Communication Technology Unit has ensured that stability of business systems and network infrastructure within the organization is maintained, which required constant performance monitoring. The municipality has a fully-fledged ICT unit. Internet connection is installed and accessible to all municipal offices. The Municipal website was upgraded with continuous maintenance.

To improve corporate governance of ICT, new policies (Change Management, ICT Strategy and Business Continuity Policy) were developed and submitted to Council for approval and are reviewed continuously. Telephone system upgrade has been performed in all municipal offices including the previously disadvantaged sites i.e. Hogsback and Seymour. Continuous upgrade of wireless network Infrastructure in a phased approach is implemented. A functional ICT Steering Committee was established to enhance ICT monitoring and performance. This committee sits regularly. One vacant position has been filled.

2.12 BY-LAWS

By the legislative powers vested in the Raymond Mhlaba Municipal council, the following By-laws have been developed and gazetted in 2019/2020 financial year. There were no new By-laws introduced or revised during the 2024/2025 financial year. The Law Enforcement is responsible for the implementation of these by-laws listed below.

- a) Cemeteries by-law
- b) Credit Control and Debt Collection by -law
- c) Customer Care and Revenue Management by-law
- d) Dilapidated building and unsightly objects by-law
- e) Fire Brigade by-law
- f) Impounding of animals by-law

- g) Liquor trading hours by-law
- h) Nuisance and animals' by-law
- i) Public amenities by-law
- j) Rates by-law
- k) Roads and Streets by-law
- l) Solid waste disposal by-law
- m) Street Trading by-law
- n) Traffic by-law

During the year under review, all promulgated by-laws were enforced. Although this is the case, communities in most cases were found violating by-laws and, in these instances, fines were imposed. The municipality collected 33 % on infringement of by-laws.

CHAPTER 3: SERVICE DELIVERY PERFORMANCE

3.1 INTRODUCTION

This chapter details the Municipality's financial performance for the 2024/2025 financial year. The primary focus is on performance against specified objectives, as outlined in the Council approved SDBIP scorecard. The Municipality identified the following strategic pillars to underpin its development objectives and guide the implementation of programs to ensure effective service delivery;

- To ensure a safe, friendly and sustainable environment by 2027.
- To ensure adequate, efficient, sustainable energy supply and infrastructure by 2022

Over the financial year under review, the Municipality committed to improve effectiveness in the provision of basic services. The provision of roads and storm water networks, waste management, electricity, housing, disaster management, emergency services such as firefighting, social programmes for the elderly and other vulnerable groups were all identified as priority focus areas.

The Amathole District Municipality is the Water Service Authority (WSA) and the Water Service Provider for the entire Raymond Mhlaba area.

COMPONENT A: BASIC SERVICES

This component includes: electricity; waste management; and housing services; and a summary of free basic services.

3.2 INTRODUCTION TO BASIC SERVICES

This key performance area (kpa) deals with the core functions of the Municipality by providing the provision of electricity, roads and stormwater, community facilities, and town planning services. The departments responsible for this KPA are Engineering and Community Services and they are entrusted with ensuring that services are delivered to the communities *i.e.* construction of community halls, day care facilities; construction or development or maintenance of gravel roads, paving of roads, installation of electricity, maintenance of municipal buildings and consideration of plans (building plans), zoning *etc.* Land and Human

Settlements is also located in this department, registration for houses, rectification is referred to this department and channeled to the Provincial Department.

3.3 INTRODUCTION TO ELECTRICITY

Raymond Mhlaba Municipality receives power from two suppliers: Eskom and the Local Municipality. The municipality holds a NERSA licence to provide energy in Adelaide, Bedford, KwaMaqoma, and the adjacent townships. Eskom supplies electricity to the other administrative areas, which include Alice, Middledrift, Hogsback, Seymour, farm regions, and all rural settlements. The department maintains the electrical infrastructure within the municipality's supply area, which includes streetlights and highmast lights.

The following electricity projects were implemented during the 2024/2025 financial year using the INEP grant .

1. Daweti informal settlement (Pre-engineering 50 households
2. Upgrade 2,5 km 11kv Napier Street to Somerset Street (Pre-engineering)
3. 2.5 km 11 kv MV line of Jackson Street (Pre- Engineering)
4. Electrification of Jackson Street (50 households Pre- Engineering)
5. Electrification of Bhofolo Tyoks (Pre-Engineering 100 Households)

The electricity unit has been experiencing a repeated number of thefts and vandalism, which has impaired the continuity of supply. Several interventions have been implemented, including the installation of cable sleeves and the replacement of underground cables with overhead lines.

The table below shows progress made against planned target for 2024/2025 financial year;

INDICATOR	TARGET	ACTUAL
Percentage of INEP projects implemented	100%	<u>Achieved</u> ; 100 % INEP project implemented
Number of illegal connection audits conducted	4	<u>Achieved</u> ; 4 illegal audits conducted

Percentage of new connections within 21 days of application	100%	<u>Achieved</u> ; 40/40*100=100%
Percentage of reconnections completed within 7 days after settlement of municipal account	100%	<u>Achieved</u> ; 10/10*100=100%
Percentage of unplanned outages restored within 4 hours	70%	<u>Achieved</u> ; 19/23*100=79%

COMMENT ON ELECTRICITY SERVICES PERFORMANCE OVERALL:

The electricity division is responsible for the day-to-day maintenance and repair of the electrical infrastructure of Fort Beaufort, Adelaide, and Bedford. These include, but are not limited to, maintaining highmast and streetlights, giving service to new customers, maintaining/replacing faulty meters, attending to cable/line issues, etc. Some elements of the electrical network are susceptible and require upgrades to prevent power outages.

To enhance service delivery, the following measures were implemented:

- **GIS-Based Electrification Planning:** Enabled better targeting of unconnected households and improved project prioritization.
- **Partnerships with Eskom and IPPs:** Accelerated infrastructure rollout and optimized resource utilization.
- **Prepaid Meter Rollout:** Enhanced revenue collection efficiency by reducing electricity theft and improving budget predictability.

Some of the challenges hindering the continuity of electrical supply was the recurring theft of cables and vandalism of electrical assets. The ageing infrastructure also adds to the vulnerability of the network.

3.4 WASTE MANAGEMENT

INTRODUCTION TO WASTE MANAGEMENT

Waste Management is the primary function of the municipality as enshrined in the Constitution of RSA, 1996, Part B Schedule 5. The municipality collects refuse on a weekly basis in the following areas: Fort Beaufort, Alice, Middledrift, Hogsback, Seymour, Adelaide and Bedford. The service is rendered only in urban areas. Refuse in businesses and households is collected as per the municipal refuse schedule which is based on the volume of waste generated. Businesses are also encouraged to inform the municipality when they have a considerable amount of rubbish to avoid having refuse placed in front of their stores, although this remains an issue because some still do. The waste that is collected is disposed off to the following waste disposal sites Alice, Middledrift and Bedford.

Futhermore, the municipality has three solid waste sites and one transfer site located in Alice, Middledrift, KwaMaqoma and Adelaide. All these waste facilities have permits/license as issued in terms of Environmental Act, 1989.

STATUS OF MUNICIPAL DISPOSAL SITES

Waste Site	Size	Status	Comment
Bedford	C	Licenced	GCB
Alice	C	Licenced	GCB
Middledrift	C	Licenced	GCB
Fort Beaufort		Licenced	Transfer site

The municipality plans to improve on waste management by establishing a three drop-off locations in areas without waste disposal sites namely , Adelaide, Seymour, and KwaMaqoma transfer station, as well as promoting recycling programs with private enterprises. An application for yellow plant has been submitted to purchase specialised waste vehicles. The mucipality is reporting monthly on South African Waste Information Systems (SAWIS). Futhermore , the municipality is participating in the provincial waste forum. The municipality has an established local waste and environment forum.

For the year under review , the municipality conducted environmental and clean-up campaigns. These campaigns were conducted in collaboration with Higher Institutions of Learning, schools, sector departments, CWP, EPWP, ADM, etc. Additionally, the mucipality adopted its first

Intergrated Waste Management Plan and the said plan has been submitted to the MEC for endorsement.

3.5 FREE BASIC SERVICES AND INDIGENT SUPPORT

Raymond Mhlaba LM has a free basic services unit which is discharged at ensuring that all indigent households within the jurisdiction of the municipality receive free basic services. The municipality has an indigent policy in place, which was reviewed adopted in May 2025. The policy regulates the indigent beneficiary programme. A register of qualifying beneficiaries is updated monthly and only person(s) in the register gets the subsidy. The municipality offers the following free basic services;

- Electricity (50kwh) per month
- Refuse Removal (100%) per month
- Paraffin (20l) per quarter

COMMENT ON FREE BASIC SERVICES AND INDIGENT SUPPORT:

Raymond Mhlaba LM has a free basic services unit which is dedicated at ensuring that all indigent households within the jurisdiction of the municipality receive free basic services. There is an indigent policy in place which regulates the whole indigent beneficiary programme.

COMPONENT B: ROADS AND STORMWATER

This component includes: roads and waste water (stormwater drainage).

1.7 INTRODUCTION TO ROADS

The role of the Municipality is to provide appropriate, cost effective and affordable roads, storm-water drainage, transport infrastructure and public services in-order to improve the quality of life of the communities. The main role players are the Municipality, Department of Roads and Public works, as well as SANRAL. The Department of Roads and Public Works and SANRAL are responsible for the construction and maintenance of National, Provincial Road networks

whereas the Municipality is responsible for the access roads leading to villages and those in urban areas.

All the households have the access to gravel or surfaced roads. The gravel roads are maintained according to the work schedule of the Engineering Department and also immediately after rainstorms. The surfaced roads are maintained from the operating maintenance budget. The table below illustrates the targets planned against achieved for 2024/25 financial year.

Stormwater drainage: 2024/2025			
Outcome Based Indicator	TARGET	ACTUAL PERFORMANCE	
Number of streets where stormwater system has been maintained	160	299	
Number of km maintained (gravel roads)	50	366	
Number of road markings maintained	50	50	

COMMENT ON THE PERFORMANCE OF ROADS OVERALL:

The Civil Works Unit is responsible for maintaining all roads under the Municipality's jurisdiction in accordance with their work schedule. Surface roads, including storm-water channels, are repaired and cleaned following significant rainfalls.

The storm-water management system is provided in all urban areas and the municipality has prioritised storm-water management needs.

COMPONENT C: PLANNING AND DEVELOPMENT

This component includes: planning; and local economic development.

3.8 INTRODUCTION TO PLANNING AND DEVELOPMENT

Spatial Planning is responsible for ensuring the management of the overall planning activities (Town planning and building control) which is associated with the planning, building of physically, socially and economically sustainable communities through spatial planning and development frameworks, service standards and acquisition management of municipal property, planning and plans for approval in order to ensure priorities in the Integrated Development Plan are afforded the necessary attention. Main objectives of the unit involve:

- Ensuring efficient and effective Spatial Planning and Land Use Management
- Managing Spatial Planning (SDFs and other development frameworks)
- Land Use Management (Development Applications: rezoning, subdivision etc.)
- Support Unit to Revenue, LED, Technical Services and IDP
- Ensuring building control and Management (Endorsing Building Plans and Inspections)
- Land Administration and land related issues.

In efforts to ensure compliance with the Spatial Planning and Land Use Management Act 16 of 2013 the municipality has since appointed an Authorized Official to approve all Category 2 land development applications as well as a registered Town Planner in terms of the Planning Professions Act 36 of 2002. The municipality adopted a Wall-to-Wall Land Use Scheme and it is currently in the process of being Gazetted. Furthermore, Council has approved and Gazetted SPLUMA By-laws that have been customized by Raymond Mhlaba Local Municipality.

3.9 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

3.9.1 INTRODUCTION TO ECONOMIC DEVELOPMENT

The Raymond Mhlaba Local Municipality's Local Economic Development Strategy was developed and adopted by Council during the 2024/2025 financial year, establishing a comprehensive framework for economic growth and development. The strategy is anchored on five fundamental goals that serve as the basis and focus points for measuring economic development realization. Together, these five goals create a holistic approach where

infrastructure supports agricultural and tourism development, local resources are maximized for sustainability, and skilled residents can manage and benefit from all these interconnected economic activities. The strategy recognizes that true economic development must be comprehensive, locally driven, and built to last.

The homestay development initiative reveals a more targeted, quality-focused approach to tourism infrastructure. The municipality provided substantial assistance to four specific homestays: KwaNtibane, KwaThembisa, KwaDudu, and KwaAmanda. The wall-mounted signage support might seem like a small intervention, but it addresses a critical challenge for small tourism operators, visibility and professional presentation. This kind of focused support often yields better long-term results than spreading resources too thinly.

The Tourism Master Plan activities centered around a comprehensive heritage site audit, which represents strategic thinking about the municipality's competitive advantages. Heritage tourism can be particularly valuable for smaller municipalities because it leverages existing cultural assets rather than requiring massive infrastructure investments. This audit likely identified unique historical and cultural resources that could differentiate this municipality from other Eastern Cape destinations. The following table presents number of LED targets achieved against the total planned targets.

LOCAL ECONOMIC DEVELOPMENT						
REF	PRIORITY AREA	STRATEGIC OBJECTIVE	Outcome Based Indicator	Baseline	2024 - 2025 Annual Target	2024/ 2025Actual performance
LED 1	Unemployment	To ensure sustainable Local Economic Development by 2027	Number of jobs created through Capital Projects	1200	100	244
LED 2		To ensure sustainable Local Economic Development by 2027	Number of jobs created through EPWP	1078	200	617
LED 3		To ensure sustainable Local Economic	Number of jobs created through LED initiatives	500	50	50

		Development by 2027				
LED 4		To ensure sustainable Local Economic Development by 2027	Number of economic activities supported	15	6	6

The table below displays the jobs created under EPWP during the last three years.

Job creation through EPWP projects		
Details	Number of EPWP Projects	Jobs created through EPWP projects
2022/2023	6	950
2023/2024	6	665
2024/2025	7	617

COMPONENT D: COMMUNITY & SOCIAL SERVICES

3.10 INTRODUCTION TO COMMUNITY

A wide range of social services and facilities are offered to foster sustainable communities and restore people's dignity. The goal is to achieve social empowerment and cohesiveness by fostering social development and building communities, with a special emphasis on the poor, vulnerable, and marginalised citizens. The municipality's initiatives include the establishment and maintenance of inclusive community amenities such as municipal halls, parks/recreational areas, sports fields, marketplaces, and libraries. These are crucial to societal growth and improving social cohesion.

3.10.1 Cemeteries

Raymond Mhlaba Municipality has a total of eleven (11) cemeteries that are located in urban areas. All of the cemeteries are almost full to capacity as such the municipality has identified

new sites through the assistance of the town planning section in all our towns and as such the Environmental Impact Assessment needs to be conducted in ensuring that the identified sites meets the required standards. Four urban cemeteries were maintained in Bedford, Adelaide, KwaMaqoma and Alice.

1.10.2 Community facilities

The municipality has 19 halls and 5 municipal parks under its jurisdiction which are rented out to communities as per approved municipal tariffs. All the municipal halls need major renovations and as such the office has been receiving numerous complaints about the conditions of such properties. For the year under review , no hall was renovated due to the financial position of the institution.

3.10.3 Libraries

Raymond Mhlaba Municipality has eight public libraries spread in the following areas: Bedford (1) Adelaide (2) Alice (1), KwaMaqoma and Seymour, for which the municipality is providing service on behalf of the Department of Sport, Recreation, and Arts & Culture (DSRAC). All libraries are open to the public from Monday to Friday between 08H00 to 17H00.

3.12 INTRODUCTION TO CHILD CARE, AGED CARE AND SOCIAL PROGRAMMES

The Department of Social Development is well-positioned to empower the disadvantaged, which is a critical component of guaranteeing long-term solutions to poverty and hunger. The Department's targeted actions are centred on poverty reduction, food security, and development efforts that promote self-sufficiency and social inclusion. These interventions address the conditions of individual and household poverty by offering a wide range of programming and support services. Food and nutrition security is a major enabler in combating intergenerational poverty, which affects many poor households. To that goal, the municipality helps small-scale farmers contribute to the municipality's food trade surplus.

COMPONENT E: HEALTH

This component includes: clinics and hospitals.

3.13 INTRODUCTION TO HEALTH

Department of Health is mandated to develop a high quality, efficient, equitable health system that is accessible to all Raymond Mhlaba Municipality's residents. The Department is responsible for the provision of primary health care services in the Raymond Mhlaba through its 38 clinics network. The municipality's clinics operate in conjunction with the six hospitals managed by the Eastern Cape Provincial Department of Health.

COMPONENT F: DISASTER AND SAFETY

This component includes: fire & disaster management services, Traffic, registration and licencing and control of animals.

3.14 FIRE SERVICES

3.14.1 INTRODUCTION TO FIRE SERVICES

Raymond Mhlaba Municipality (RMLM) Fire services are critical to public safety because they protect lives, property, and the environment from the effects of fire, hazardous materials incidents, and other emergencies. RMLM fire services offer a variety of services such as fire suppression, rescue operations, fire prevention, and public education. The efficiency of fire departments is critical to community well-being and economic stability.

The Municipality provides full-time firefighting service, with the primary fire base in KwaMaqoma and it operates 24/7 (24 hours). Satellite bases have been established in Adelaide, Alice, Bedford and Hogback.

The table below illustrates the performance of fire services and turn-around time during the year under review.

Fire Service Data					
	Details	2023 / 2024	2024/ 2025		2025/2026
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Total fires <i>attended</i> in the year	127	120	95	80
2	Total of other incidents attended in the year	48	30	213	250
3	Average turnout time - urban areas	30 minutes	30 minutes	0 to 10 minutes	0 to 10 minutes

4	Average turnout time - rural areas	60 minutes	60 minutes	0 to 1h30 minutes	0 to 1h30 minutes
5	Fire fighters in post at year end	12		20	25
6	Total fire appliances at year end	2	2	3	4
7	Average number of appliances off the road during the year	2	0	0	0

3.14.2 DISASTER MANAGEMENT

Disaster management is a critical function of government and humanitarian organizations, encompassing a wide range of activities aimed at preventing, preparing for, responding to, and recovering from disasters. These activities are essential for protecting lives, minimizing damage, and supporting communities in times of crisis. Effective disaster management requires a coordinated approach involving various stakeholders, including government agencies, non-governmental organizations (NGOs), the private sector, and the public. The core principles of disaster management include risk reduction, preparedness, response, and recovery, all of which are interconnected and vital for building resilient communities.

The municipal disaster management service prioritizes the following three areas:

Early Warning and Preparedness: This involves developing and disseminating timely and accurate warnings about impending disasters, as well as educating communities on how to prepare for and respond to these events.

Rapid Response and Relief: This focuses on providing immediate assistance to affected populations, including search and rescue operations, the provision of essential supplies (food, water, shelter, medical care), and the coordination of relief efforts.

Recovery and Resilience: This entails supporting communities in their efforts to rebuild and recover from disasters, including providing financial assistance through SASSA, infrastructure repair, and long-term development programs to enhance resilience to future events.

3.15 INTRODUCTION TO TRAFFIC SERVICE

Traffic services unit is responsible to carry the following functions;

- Deliver satisfied service to all citizens.
- Making appointments for learners licence.
- Renewal of driving licence.
- Conducting eye tests
- Renewal of professional driving permits.

- Conducting learners licence class.
- Testing for driving licence.
- Serving residents with queries on certain transactions.
- Registration and licensing of motor vehicles.
- To regulate and control traffic upon any public road within our area of jurisdiction.
- To attend to accidents.
- To do escorts.
- To serve warrants of arrest.
- To conduct external training at schools.
- To visit scholar patrols and conduct traffic safety talks

COMPONENT G: SPORT AND RECREATION

This component includes: community parks; sports fields; sports halls and stadiums.

3.16 INTRODUCTION TO SPORT AND RECREATION

Raymond Mhlaba Local Municipality provides access to facilities and encourages recreational activities and other healthy lifestyle activities. It strives for sporting excellence, encouraging the transformation of sporting codes and facilitates various initiatives that reinforce the national sport plan initiatives. The municipality has a total of 7 sports facilities in urban areas.

CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE

INTRODUCTION

This chapter provides progress on the organisational development initiatives of the Municipality for the 2024/2025 financial year. Among other topics, it reports on the Municipality's human capital, employee relations, employee well-being and productivity in the workplace.

The organization is the key transformation agent dealing with the structure of the Municipality to ensure that it remains aligned to its strategy, job evaluation process and change management philosophy. Organizational Development as a function is placed under Corporate service Department. The core functions of the department are as follows.

- i. Organizational design
- ii. Job analysis and evaluations
- iii. Employee assistance programme

COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

4.1 Employee totals, Vacancies and Turnover rate

Raymond Mhlaba Municipality has a big workforce amounting to 444 permanent employees and 145 fixed contract employees who individually and collectively contribute to the achievement of municipality's objectives. The primary objective of the Human Resources Management is to render an innovative HR service that addresses both skills development and an administrative function. The Municipality is guided by policy and procedures of HR. The total number as per the approved organogram is 713 with 269 vacancies. The vacancy rate of the Municipality is sitting at 37.7%.

4.1.1 EMPLOYEE TOTALS

The following table presents statistical information pertaining to the total number of employees per occupational level as of 30 June 2025.

Description	2023/2024	2024/2025			
	Employees	Approved Posts	Employees	Vacancies	Vacancies
	No.	No.	No.	No.	%
Municipal Manager Office	2	2	2	0	100%
Communications	5	5	3	2	40%
Internal Audit	4	4	3	1	25%
IGR	1	1	0	1	100%
Office of the Speaker	9	9	5	4	44%
Office of the Mayor	4	4	4	4	0%
Strategic Planning and Local Economic Development	2	2	1	1	50%
Local Economic Development	20	20	10	10	50%
IDP & PMS	5	5	4	1	20%
Finance	2	2	1	1	50%
Budget	3	3	3	0	0%
Asset	9	9	5	4	44%
Revenue	29	29	23	6	21%
Expenditure	5	5	5	0	0%
Supply Chain	10	10	6	4	40%
Corporate Services Director & Secretary	2	2	1	1	50%
Council Support and Records Management	19	19	17	2	12%
ICT	5	5	3	2	40%
Administrative Units and Auxiliary Services: Main Office	22	22	17	31	18%
Administrative Units and Auxiliary Services: Alice and Middledrift	11	11	11	11	0%
Administrative Units and Auxiliary Services: Seymour and Hogsback	12	12	12	0	0%

Administrative Units and Auxiliary Services: Adelaide	8	8	4	4	50%
Administrative Units and Auxiliary Services: Bedford	6	6	5	1	17%
Human Resources	14	14	12	2	17%
Fleet	37	37	21	16	43%
Community Services	2	1	1	1	50%
Waste and Social Needs	104	104	82	22	21%
Fire and Disaster Management	33	33	20	13	39%
Law Enforcement Manager	1	1	1	1	0%
Peace Officer	14	14	10	4	26%
Traffic & Admin	39	39	19	20	51%
Rangers	12	12	11	1	8%
Pound Master	7	7	4	3	43%
Security	43	43	33	10	23%
Engineering	2	2	1	1	50%
Housing and Land-use	38	38	25	13	34%
PMU	6	6	6	0	0%
Civil Works, Roads and Stormwater	106	66	81	25	24%
Fleet	37	37	20	17	46%
Electricity Services	41	41	26	15	37%

4.1.2 VACANCY RATE

The table below illustrates the vacancy rate as at end June 2025.

Vacancy Rate: Year 2024/2025			
Designations	Total Approved Posts	Vacancies (Total time that vacancies exist using fulltime equivalents)	Vacancies (as a proportion of total posts in each category) %
Municipal Manager	1	0	0
CFO	1	0	0
Other S57 Managers (excluding Finance Posts)	4	0	0

Other S57 Managers (Finance posts)	0	0	0
Police officers	44	5	11
Fire fighters	24	12	50
Senior management: Levels 13-15 (excluding Finance Posts)	25	5	20
Senior management: Levels 13-15 (Finance posts)	7	0	0
Highly skilled supervision: levels 9-12 (excluding Finance posts)	128	15	1
Highly skilled supervision: levels 9-12 (Finance posts)	17	4	23
Total	251	41	16

4.1.3 TURN-OVER RATE

Turn-over Rate		
Details	Total Appointments as of beginning of Financial Year No.	Terminations during the Financial Year No.
2023	6	17
2024	3	14
2025	14	20

COMMENT ON VACANCIES AND TURNOVER:

During the year under review, 14 appointments were made and the institution encountered 20 service terminations. All the six (6) Senior Positions in the Municipality have been filled. Critical positions have been filled at Budget and Treasury Office.

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

4.2 POLICIES

The Municipality is governed by pieces of legislations and procedures. The Municipality has developed more than thirty-two policies under Corporate Services, and the policies are implemented and monitored. Policy consultations are conducted for all employees, and labour unions are included in the process to ensure that all employees have a say in the formulation of policies. The municipality is in the process of developing the Human Resource Plan. **The table below presents all HR policies developed and approved.**

	Name of Policy	Completed	Reviewed	Date adopted by council or comment on failure to adopt
		%	%	
	Fleet Management	100%	100%	1 May 2025
	Leave Management	100%	100%	1 May 2024
	Shift Allowance	100%	100%	1 December 2023
	Whistle Blowing	100%		22-May 2022
	Internal Sport & Recreation	100%		22 May 2022
	Housing& Rental for Staff	100%		22 May 202
	Imprisonment	100%		22 May 2022
	Councillor Employee Assistant Programs	100%		22 May 2022
	Records Management	100%		20 May 2022
	S & T	100%		30 Aug 2021
	Employee Assistance / Wellness	100%		30 Aug 2021
	Employment Equity Plan	100%		30 Aug 2021
	Exit Management	100%		30 Aug2021
	Grievance Procedures	100%		30 Aug 2021
	HIV/Aids	100%		30 Aug 2021
	Human Resource and Development	100%		30 Aug 2021
	Information Technology	100%		30 Aug 2021
	Job Evaluation	100%		30 Aug 2021
	Leave	100%		30 Aug 2021
	Occupational Health and Safety	100%		30 Aug 2021
	Smoke	100%		30 Aug 2021
	Substance Abuse	100%		30 Aug 2021
	Attendance & Punctuality	100%		30 Aug 2021

	ICT users access Management	100%		30 Aug 2021
	ICT Security Management	100%		30 Aug 2021
	ICT Email	100%		30 Aug 2021
	Telephone	100%		30 Aug 2021
	Recruitment & Selection	100%		30 Aug 2021
	Dress code	100%		30 Aug 2021
	Bursary	100%		30 Aug 2021
	Sexual Harassment	100%		30 Aug 2021
	Skills Development	100%		30 Aug 2021
	Insurance	100%		30 Aug 2021
	Succession	100%		30 Aug 2021
	Exit Management	100%		30 Aug 2021
	Code of Conduct	100%		30 Aug 2021
	Danger Allowance	100%		30 Aug 2021

4.3 INJURIES, SICKNESS AND SUSPENSIONS

Number and Cost of Injuries on Duty					
Type of injury	Injury Leave Taken Days	Employees using injury leave No.	Proportion employees using sick leave %	Average Injury Leave per employee Days	Total Estimated Cost R'000
Required basic medical attention only	0	0	0%	0	00.00
Temporary total disablement	0	0	0%	0	
Permanent disablement	0	0	0%	0	
Fatal					
Total	0	0	0	0	00.00

No injury cases were reported during 20224/2025 financial year.

The table reflects the number of sick days taken during 2024/25

Number of days and Cost of Sick Leave (excluding injuries on duty)						
Salary band	Total sick leave	Proportion of sick leave without medical certification	Employees using sick leave	Total employees in post*	*Average sick leave per Employees	Estimated cost
	Days	%	No.	No.	Days	R' 000
Lower skilled (Levels 1-2)	34	0%	10	167	12	
Skilled (Levels 3-5)	50		14	22	18	
Highly skilled production (levels 6-8)	25			58	9	
Highly skilled supervision (levels 9-12)	6	0%	4	26	2	
Senior management (Levels 13-15)	83		4	7	30	
MM and S57	0	0%	0	0	0	
Total	198	0%	32	280	71	0

The table below reflect number suspensions and disciplinary actions taken as at end June 2025.

Position	Nature of Alleged Misconduct	Details of Disciplinary Action taken or Status of Case and Reasons why not Finalised
Fleet Manager	Deliration of duty	The case was finalised in Favor of the employee
HR Manager	The employee is a HR Manager and faces charges relating to ID scam and is on suspension	SALGA has been approached to assist in securing the services of an external chairperson from its pool of practitioners.

Manager Expenditure	The employee is a Manager Expenditure and facing charges relating to dereliction of duties.	There have been attempts to set the matter down but to no avail. The case is set for the new financial year
Contract Mechanic	The employee was a plant mechanic on contractual basis, which expired on 29 February 2024. He referred to a case of unfair dismissal to SALGA for arbitration.	The employer opposed the application on the grounds that the employment relation came to an end by effluxion of time. Case is in progress

4.4 PERFORMANCE REWARDS

No performance rewards were paid under the period under review.

4.5 DISCLOSURES OF FINANCIAL INTERESTS

Councillors, Senior Management and all employees including those sitting in Bid committees have signed the declaration of interest forms.

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

The MSA states that a municipality must develop its workforce to a level that enables it to perform its functions and exercise its powers in an economical, effective, efficient and accountable manner. For this purpose, the HR Capacity of a municipality must comply with the Skills Development Act and Skills Development Levies Act.

Skills development programmes were implemented for both Councillors and Employees through the Institution of Higher Learning. Unemployed learners were taken through Learnership programmes

Skills Matrix														
Management level	Gender	Employees in post as at 30 June 2025	Number of skilled employees required and actual as at 30 June 2025											
			Learnerships			Skills programmes & other short courses			Other forms of training			Total		
		No.	Actual: End of 2024	Actual: End of 2025	2025 Target	Actual: End of 2024	Actual: End of 2025	Year 2025 Target	Actual: End of 2024	Actual: End of 2025	2025 Target	Actual: End of 2024	Actual: End of 2025	2025 Target
MM and s57	Female	3	2	0	1	1			2	2	1		2	1
	Male	3	1						1	1	4		1	0
Councillors, senior officials and managers	Female	25	0		4					0	0		0	4
	Male	43	0							0			0	0
Technicians and associate professionals*	Female	68	0							0	0		0	0
	Male	38	1						1	1	0		1	0
Professionals	Female	34	0	0	15					0	15		0	15
	Male	29	0	0	15					0	15		0	15
Sub total	Female	128	0	0	16					0	16		0	16
	Male	110	0	0	15					0	15		0	15
Total		481	4	0	66	1	0	0	4	4	66	0	4	66

Financial Competency Development: Progress Report*						
Description	A. Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B. Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consoli- dated: Total of A and B	Consolidated: Competency assessments completed for A and B (Regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Consolidated: Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
Financial Officials						
<i>Accounting officer</i>	1	0	1	1	1	1
<i>Chief financial officer</i>	1	0	1	1	1	0
<i>Senior managers</i>	3	0	3	3	3	0
<i>Any other financial officials</i>	13	0	13	0	0	13
<i>Supply Chain Management Officials</i>						
<i>Heads of supply chain management units</i>	1	0	1	0	0	1
<i>Supply chain management senior managers</i>	0	0	0	1	1	1
TOTAL	19	0	19	6	6	16

Skills Development Expenditure										
										R'000
Management level	Gender	Employees as at the beginning of the financial year	Original Budget and Actual Expenditure on skills development Year 1							
			Learnerships		Skills programmes & other short courses		Other forms of training		Total	
		No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual
MM and S57	Female	1	50000	46000					50000	46000
	Male	3								
Legislators, senior officials and managers	Female	25								
	Male	40								
Professionals	Female	34	300000	252170					300000	252170
	Male	29	350000	717232					350000	717232
Technicians and associate professionals	Female	68								
	Male	38								
Clerks	Female	38								
	Male	32								
Service and sales workers	Female	17								
	Male	12								
Plant and machine operators and assemblers	Female	0								
	Male	18								

Elementary occupations	Female	41	100000	42888					100000	42888
	Male	11	100000						100000	
Sub total	Female	224	350000	298170					350000	298170
	Male	183	350000	717232					350000	717232
Total		407	700000	1015402	0	0	0	0	700000	1015402

Skills Development Expenditure										
										R'000
Management level	Gender	Employees as at the beginning of the financial year	Original Budget and Actual Expenditure on skills development Year 1							
			Learnerships		Skills programmes & other short courses		Other forms of training		Total	
		No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual
MM and S57	Female	3	50000	46000					50000	46000
	Male	3								
Legislators, senior officials and managers	Female	23								
	Male	52								
Professionals	Female	2	300000	252170					300000	252170
	Male	2	350000	717232					350000	717232
Technicians and associate professionals	Female	33								
	Male	83								

Clerks	Female	43								
	Male	34								
Service and sales workers	Female	38								
	Male	67								
Plant and machine operators and assemblers	Female	38								
	Male	75								
Elementary occupations	Female	96	100000	42888					100000	42888
	Male	116	100000						100000	
Sub total	Female	142	350000	298170					350000	298170
	Male	241	350000	717232					350000	717232
Total		383	700000	1015402	0	0	0	0	700000	1015402

COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS:

Councillors and employees who registered or progressing with their studies were given the financial support. The municipality has ensured that the budget for training was put within affordability and prevented over commitment. This was done through ensuring that a plan is in place .

COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

INTRODUCTION TO WORKFORCE EXPENDITURE

The municipality tried to ensure that the workforce expenditure is kept within the accepted proportion of the equitable share. This was affected by the absorption of more than 100 contract employees in the middle of the financial year. Nevertheless, the municipality did not tap into Grants meant for service delivery. Instead, it enhanced its human capital expenditure through own revenue source.

4.6 DISCLOSURES OF FINANCIAL INTERESTS

Councillors, Senior Management and employees including those sitting in Bid Committees have signed the declaration of interest forms for the year under review.

CHAPTER 5 – FINANCIAL PERFORMANCE

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE INFORMATION ON ANNUAL FINANCIAL STATEMENTS.

CHAPTER 6 – AUDITOR GENERAL AUDIT FINDINGS

6.1 INTRODUCTION:

Section 188 (1) (b) of the Constitution states that the functions of the Auditor-General includes the auditing and reporting on the accounts, financial statements and financial management of all municipalities. The responsibility of the Auditor-General is to perform an audit to obtain reasonable assurance whether the financial statements are free from material misstatement and to express an opinion based on the audit conducted in accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA).

The Municipal System Act section 45 states that the results of performance measurement must be audited annually by the Auditor-General. The reported performance against predetermined objectives is evaluated against the overall criteria of usefulness and reliability. The usefulness of information relates to whether the reported performance is consistent with the planned development priorities or objectives and if indicators and targets are measurable (i.e. well defined, verifiable, specific, measurable and time bound) and relevant as required by the National Treasury Framework for managing programme performance information.

COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS YEAR -2024/2025

Auditor-General Report on Financial Performance: Year -1	
Audit Report Status*:	
Non-Compliance Issues	Remedial Action Taken
<i>Note: *The report status is supplied by the Auditor General and ranges from unqualified (at best); to unqualified with other matters specified; qualified; adverse; and disclaimed (at worse)</i>	
T 6.1.1	

THE REPORT WILL AVAILABE ONCE THE EXTERNAL AUDIT HAS BEEN CONCLUDED.

**COMPONENT B: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS
YEAR: 2023/2024**

2022/2023	2023/2024
QUALIFICATION -FINANCIALS UNQUALIFIED - AOPO	QUALIFICATION -FINANCIALS UNQUALIFIED - AOPO

APPENDIX A: COUNCILLORS, COMMITTEES ALLOCATED AND COUNCIL ATTENDANCE

Councillors, Committees Allocated and Council Attendance						
Council Members	Full Time / Part Time	Committees Allocated	*Ward and/or Party Represented	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance	
	FT/PT			%	%	
Cllr Nomhle Beauty Sango (Mayor)	FT	Mayor and EXCO Member	PR	100%	0%	
Cllr Thozama Ngaye (Speaker)	FT	Speaker	PR	100%	0%	
Cllr Nonkazimlo Primrose Mlamla (Chief Whip)	FT	Whippery	PR	83%	17%	
Cllr Zingiswa Modelia Rasmeni	FT	Portfolio Head - Strategic Planning & LED	PR	83%	17%	
Cllr Sinethemba Mjakuca	FT	Portfolio Head - Finance	PR	100%	0%	
Cllr Portia Sabane	PT	Portfolio Head - Sports & Recreation	PR	83%	17%	
Cllr Bukelwa Sharon Tyhali	FT	Portfolio Head - Corporate Services	PR	100%	0%	
Cllr Elton Bantam	PT	Portfolio Head - Community Services	PR	83%	17%	
Cllr Zikhona Tyhali-Mgudlwa	FT	MPAC (Chairperson)	PR	100%	0%	
Cllr Nolusindiso Brenda Hans	PT		PR	83%	17%	
Cllr Cecilia Anne Auld	PT		PR	100%	0%	
Cllr Malixole Ncume	PT		PR	75%	25%	
Cllr Deon Piet Mandeka	PT		PR	83%	17%	
Cllr Lindile Theophils Ngethu	PT		PR	83%	17%	
Cllr Patricia Ntengu	PT		PR	67%	33%	
Cllr Milicent Nonkoliseko Qawu	PT	Chairperson - Women's Caucus	PR	100%	0%	
Cllr Kwanele Tito	PT		PR	67%	33%	
Cllr Mhlangabezi Nombombo	PT		PR	67%	33%	

Cllr Ernest Lombard	PT		PR	83%	17%
Cllr Nomgcobo Kilimani	PT		PR	67%	33%
Cllr Thulani Sebastian Tingo	PT		PR	100%	0%
Cllr Nonkoliso Primrose Ruselo	PT	Ward Councillor	W1	33%	67%
Cllr Mzinkhulu Matayo	PT	Ward Councillor	W2	83%	17%
Cllr Sinovuyo Kley	PT	Ward Councillor	W3	67%	33%
Cllr Mbuyiseli Gladman Walaza	PT	Ward Councillor	W4	67%	33%
Cllr Masixole Tsotsa	PT	Ward Councillor	W5	83%	17%
Cllr Unathi Ngcume	PT	Ward Councillor	W6	100%	0%
Cllr Kwanele Siduli	PT	Ward Councillor	W7	100%	0%
Cllr Evelyn Nompucuko Zizi	PT	Ward Councillor	W8	100%	0%
Cllr Nkuthalo Gideon Quillie	PT	Ward Councillor	W9	100%	0%
Cllr Simon Justice Xego	PT	Ward Councillor	W10	83%	17%
Cllr Luxolo Nqala	PT	Ward Councillor	W11	83%	17%
Cllr Mthetheleli Gqokro	PT	Ward Councillor	W12	100%	0%
Cllr Sindiswa Magxwalisa	PT	Ward Councillor	W13	83%	17%
Cllr Songezo Mashengqana	PT	Ward Councillor	W14	67%	33%
Cllr Ntombomzi Klaas	PT	Ward Councillor	W15	33%	67%
Cllr Monwabiso Moses Zamo	PT	Ward Councillor	W16	100%	0%
Cllr Liziwe Faith Matyholo	PT	Ward Councillor	W17	100%	0%
Cllr Thobeka Priscilla Mjo	PT	Ward Councillor	W18	100%	0%
Cllr Sindiswa Cynthia Tokwe	PT	Ward Councillor	W19	100%	0%
Cllr Zikhona Nandipha Lento	PT	Ward Councillor	W20	83%	17%
Cllr Masixole Jonathan Tukani	PT	Ward Councillor	W21	50%	50%
Cllr Nolizwi Nomacwerha Yanta	PT	Ward Councillor	W22	100%	0%
Cllr Ndileka Xameni	PT	Ward Councillor	W23	75%	25%

APPENDIX B – COMMITTEES AND COMMITTEE PURPOSES

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	Purpose of Committee
Finance Committee	Provide political guidance of the fiscal and financial affairs of the municipality, including the budget process and the priorities that must guide the preparation of the budget; Monitor and oversee the exercise of financial responsibilities assigned to the Accounting Officer and Chief Financial Officer in terms of the MFMA; Take reasonable steps to ensure the municipality performs its Constitutional and statutory functions within the limits to the municipality's approved budget;
Strategic planning and Local Economic Development	Identify the social and economic needs of the municipality; Review and evaluate those needs in order of priority; Recommend to Council strategies, programmes and services to address priority needs through the integrated development plan and the estimates of revenue and expenditure involved; Recommend to Council the best way to deliver those strategies, programmes and services to the maximum benefit of the municipality; Identify and develop criteria in terms of which progress in the implementation of the recommended strategies, programmes and services can be evaluated, including the key performance indicators;
Community Services	Oversee the provision of services to communities in a sustainable manner. Areas of Responsibility of the Committee: Solid waste disposal services; Traffic services; Fire Services;
Sports , Arts and Culture	Assist the Mayor to enhance unity in diversity through the provision of sport, arts and culture for sustainable development.
Corporate Services	Assist the Mayor to monitor the management of the municipality's administration in accordance with the directions of Council. Areas of responsibility of the Committee; Personnel Administration; Public Administration; Occupational Health and Safety in respect of Council officials; Conditions of Services and Staff Benefits;
Engineering serves	Oversee the provision of services to communities in a sustainable manner. Areas of Responsibility of the Committee: Electricity;

	Projects Land and housing,
Whips Committee	To ensure adherence to all council programmes and quorums by all parties serving in council
Petition and Public Participation Committee	To consider every petition with a view to resolve matters, to the satisfaction of the petitioners.
Ethics Committee	To ensure compliance with code of conduct as set out in schedule 1 of the Local Government System Act 32 of 2000
Rules Committee	To develop and maintain the implementation of the procedures and rules for the efficient functioning of the council and its committees
Municipal Public Accounts Committee	To exercise oversight over the executive obligations of Council. It also assists Council to hold the executive and municipal entities accountable.

APPENDIX C –THIRD TIER ADMINISTRATIVE STRUCTURE

THIRD TIER STRUCTURE	
DIRECTORATE	Director (TITLE AND NAME)
Municipal Manager	Ms Unathi Malinzi
Budget and Treasury	Mr Mveleli Ngxowa
Community Services	Ms Nosiphiwe Speelman
Corporate Services	Ms Thandiwe Malangabi-Ncapayi
Engineering Services	Mr Daluxolo Mlenzana
Strategic Planning and LED	Dr. Lulamile Donacious Hanabe

APPENDIX D – FUNCTIONS OF THE MUNICIPALITY

The municipality is mandated to perform the following powers and functions as enshrined in the Constitution of the Republic of South Africa 1996. The functions and powers between Amathole District Municipality and Raymond Mhlaba Local Municipality are reflected hereunder.

SCHEDULE 4 B	Amathole DM	Raymond Mhlaba LM
Air Pollution		✓
Building Regulations		✓
Child Care Facility		✓
Electricity		✓
Fire Fighting Services		✓
Local Tourism		✓
Municipal Planning		✓
Stormwater management system		✓
Trading Regulations		✓
Water (potable)	✓	
Sanitation	✓	
SCHEDULE 5 B		
Billboards and display of advertisement in public places		✓
Cemeteries		✓
Cleansing		✓
Control of Public nuisance		✓
Control of undertaking that sells liquor to the public		✓
Fencing and Fences		✓
Local Amenities		✓
Local Sport Facilities		✓
Markets		✓

Municipal Parks and Recreation		✓
Municipal Roads		✓
Noise Pollution		✓
Pounds		✓
Licensing and control of undertakings that sell food to the public	✓	
Public Places		✓
Refuse Removal, Refuse Dumps, Solid waste disposal		✓
Street Trading		✓
Street lighting		✓
Traffic and Parking		✓

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers' Office on time	Number of quarterly public ward meetings held during year
Ward 01	Cllr Primrose Nosipho Ruselo	Yes	4	3	4
	Joshua Mejane				
	Linda Ngwabane				
	Vusumzi Mdyova				
	Thandolwethu Jali				
	Xabisa Ngxoweni				
	Buyisile Mondress Tito				
	Lindelwa Benedictor Belani				
	Nomaxabiso Mkolo				
	Wandiswa Ntanta				
Ward 02	Cllr Mzinkhulu Matayo	Yes	4	4	4
	Unathi Bom				
	Bambelele Ntoni				
	Luphumlo Ningi				
	Andisiwe Koboka				
	Mandla Dakuse				

	Zikhona Tembani				
	Micheal Desewusi				
	Mphumezi Sgonyela				
	Simiso Boo				
	Mphakamisi Plaatjie				
Ward 03	Cllr Sinovuyo Kley	Yes	4	4	4
	Maureen Kayi				
	Nontwazana Matina				
	Anele Mgcuwe				
	Vukile Nomxango				
	Thulethu Dyantyi				
	Bukiwe Joubert				
	Thobani Gqoloshe				
	Luyanda Mlonyeni				
	Luzuko Mtwebana				
	Thandiwe Ndulula				
Ward 04	Cllr Mbuyiseli Gladman Walaza	Yes	4	2	4
	MonicaTwetwa				
	Bongeka Vanga				
	Mandla Mani				
	Kwanele Mofithi				
	Xolani Kheswa				
	Mayenzeke Saula				
	Luvo Mgwali				

	Welile Baartman				
	Yoliswa Boyi				
Ward 05	Cllr Masixole Tsotsa	Yes	4	3	4
	Kholekile Mhambi				
	Pumelelo Tshona				
	Lindisipho Mafu				
	Nomonde Ndzuzo				
	Xoliswa Nquma				
	Mzukisi Binqela				
	Yandiswa Lonzi				
	Nosikhumbuzo Mbema				
	Philiswa Xabanisa				
	Andiswa Sihluku				
Ward 06	Cllr Unathi Ngcume	Yes	4	3	4
	Khanyiswa Pearl Jaji				
	Phakamile Nohamba				
	Sisandile Ophile				
	Bongiwe Hoyana				
	Lyzette Pitso				
	Luyanda Mbontsi				
	Sawa Wellem				
	Martin September				
	Cynthia Sindisiwe Magocoba				
	Mthuthuzeli Patrick Solani				

Ward 07	Cllr Kwanele Siduli	Yes	4	4	4
	Nothindim Domboza				
	Noluvuyo Ganyaza				
	Yandiswa Yeko				
	Nombulelo Resman				
	Mzwanele Sijila				
	Elijah Manga				
	Ntsikelelo Peter				
	Nandipha GraceMvundlela				
	Nomkita Madyo				
Ward 08	Cllr Evelyn Nompucuko Zizi	Yes	4	4	4
	Ntombekhaya Mgwangqa				
	Thanduxolo Ngqoba				
	Laurianne Arends				
	Monica Mafestile				
	Ntombozuko Tshikila				
	Chumani Langa				
	Willem Plaatjies				
	Azola Tabalaza				
	Thembeke Fiyane				
	Malibongwe Kwayinto				
Ward 09	Cllr Nkuthalo Gideon Quilie	Yes	4	4	4
	Nokuthula Boso				

	Lizo Ndziweni				
	Nceba Mene				
	Siyabulela Ncume				
	Zamuxolo Tyingwa				
	Gcobisa Higa				
	NtombiseNtsenge				
	Lizeka Gqobana				
	Nomsa Ndzube				
	Lwandiso Matya				
Ward 10	Cllr Simon Justice Xego	Yes	4	4	4
	Nomfusi Nguta				
	Khanyiswa C. Mpete				
	Bongani Bavuma				
	Phumeza Sellina Magqira				
	Wandile Nonkonyana				
	Thembela Gogela				
	Thokoza Sogwazile				
	Fezile Mlanjana				
	Thabo Matwala				
Ward 11	Cllr Luxolo Nqala	Yes	4	3	4
	Lubabalo Nyathi				
	Ziyanda Rautini				
	Mvozethu Mjikeliso				
	Nandipha Tonisi				

	Zolani Fatyi				
	Noxolo Ailicia Mncono				
	Kuselwa Nompokwe				
	Yonela Dube				
	Sibusiso Zonke				
Ward 12	Cllr Mthetheleli Gqokro	Yes	4	4	4
	Khanyisa Mabandla				
	Duduzile Sokani				
	Thobeka Platyi				
	Nozicelo Gugwini				
	Noluyolo Mtsiba				
	Msingathi Ntobi				
	Mthunzi Swaartbooi				
	Siyanda Mali				
	ZandileXhinti				
Ward 13	Cllr Sindiswa Magxwalisa	Yes	4	4	4
	Ntombekhaya Constance Ngivana				
	NTtombizabantu T. Kwetana				
	Ntombekhaya Thontsi				
	Andile AbednigoYoyo				
	Neziswa Monisa Ntuli				
	Nomaza Maluleke				
	Mzolisi Meke				

	Ntombizabantu T. Kwetana				
	Hlokomile Welcome Danyela				
	Simphiwe Ngalo				
Ward 14	Cllr Songezo Mashengqana	Yes	4	4	4
	Xolelwa Vandala				
	Nonkosi Tyelo				
	Nontobeko Shumi				
	Miranda Manngiwe Gosani				
	Bongiwe Tsomo				
	Nosicelo Vula				
	Nomasango Agnes Makinana				
	Thobela Phiti				
	Ovayo Thweni				
	Yandiswa Nquma				
Ward 15	Cllr Ntombomzi Klaas	Yes	4	4	4
	Bukeka Dyakala				
	Thina Santi				
	Zingisa Gxolo				
	Sindiswa Mana				
	Amanda Myeki				
	Nompucuko Eupenia Mzileni				
	Anelisa Catherine Tyolo				

	Zithobile Raymond Njamela				
	Nceba Kanti				
	Nceba McGregor				
Ward 16	Cllr Monwabisi Moses Zamo	Yes	4	3	4
	Phumeza Maseti				
	Nomakhwezi Neku				
	Siyabonga Mtima				
	Thabisa Kewuti				
	Headman Mbeko Mayekiso				
	Linda Oliphant				
	Mayizukiswe Mbula				
	Masibulele Ngwekazi				
	Nwabisa Gila				
	Philasande Gunuza				
Ward 17	Cllr Liziwe Faith Matyolo	Yes	4	4	4
	Vusiwe Mapu				
	Melikhaya Mngxo				
	Vuyolwethu Jack				
	Ntombomzi Radoni				
	Lindiwe Xujwa				
	Nomalizo Sitwayi				
	Thandeka Matshaya				
	Kholeka Mlambo				

	Nomaseko Ntlangu				
	Pheleka Maxhela				
Ward 18	Cllr Thobeka Mjo	Yes	4	4	4
	Nomathemba Maneli				
	Ntombesipho Nyamezele				
	Sipho Sintwa				
	Funeka Nkqayi				
	Nolufefe Dyan				
	Nomawethu Mafestile				
	Luyolo Sihawu				
	Vuyokazi Otola				
	Samkelo Kleinbooi				
	Noluto Nduku				
Ward 19	Cllr Sindiswa Tokwe	Yes	4	4	4
	Ntomboxolo Mateyisi				
	Thembakazi Khozani				
	Sibulelo Mnyepa				
	Nandipa Dasta				
	Nomawethu Blou				
	Sibabalwe Nabo				
	Asenathi Father				
	Sibusiso Fongqo				
Ward 20	Cllr Zikhona Nandipa Lento	Yes	4	4	4

	Mzwandile Wellington Maziko				
	Nolusindiso Mgxashe				
	Sebenzile Bejile Marks				
	Mamkeli Goodman Yoli				
	Lindeka Patricia Matiwane				
	Mkhuseli Matanga				
	Blwa Mbem				
	Phumza Ndawo				
	Ayabonga Tose				
	Xoliswa Hoga				
Ward 21	Cllr Masixole Jonathan Tukani	Yes	4	4	4
	Mandlenkosil Mandlana				
	Tulani Tambo				
	Nosisanda Dyantyi				
	Tthozamile Frans				
	Mvuseleli Lamani				
	Simphiwe Mase				
	Sizakele Ndyambo				
	Benjamin Slatsha				
	Nomfundo Goba-Mhaga				
	XolaniNkohla				
Ward 22	Cllr Nolizwi Nomacwerha Yanta	Yes	4	4	4

	Siphokazi Nomala				
	Candy Desi Ngitha				
	Nicolene Witbooi				
	Xolelwa Mhetshana				
	Gugulethu Mabindla				
	Theoleen January				
	Bendry Peters				
	Phindile Ntengu				
	Stuart Jacobs				
Ward 23	Cllr Ndileka Xameni	Yes	4	3	4
	Morien Bouwer				
	Zoliswa Beauty Mboya				
	Pamela Lungelwa Nawule				
	Johnny Rex				
	Andile D. Tawule				
	Noluyolo Mpambani				
	Nombulelo Kweta				
	Ntombizandile Lolwana				

APPENDIX E – WARD REPORTING

**APPENDIX F – RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE
YEAR 2024/2025**

MUNICIPAL AUDIT COMMITTEE RECOMMENDATIONS		
Date of Committee	Committee recommendations during 2024/2025	Recommendations adopted (enter Yes) If not adopted (provide explanation)
23/08/2024	CFO to attended to Internal audit unit findings before AFS are submitted to AGSA on the 31 August 2024	Yes
07/11/2024	The Municipality fast track the filling of the position of the Director Corporate Services;	Yes
07/11/2024	The Municipality consider the finalisation of the appointment of Board Members for the Development Agency;	No
07/11/2024	That in future the following reports forms part as standing items on the Committee's agenda: • Overview of the Municipality by the Municipal Manager; • Service delivery report; • Reports as required in terms of the MFMA for the Development Agency; • Post Audit Action Plan; • Supply Chain Management report including the performance of service providers and contract management for the period under review containing amongst others a report on cost containment; • Progress report on the financial recovery plan implementation; • UIFW Expenditure reduction strategy implementation progress report; • Progress report on the consultancy dependency reduction plan; • Human Resource Management report for the period; • Skills development framework report for the period; • Occupational Health and Safety report for the period;	Yes

	• Resolution register as a monitoring tool for the implementation of the Audit Committee resolutions; • A report on the assessment of the finance function be submitted – annually; • Progress report on the implementation of the procurement plan; • Asset management report.	
07/11/2024	In future the report should reflect the legal fees already paid/incurred in each case that the Municipality is involved to determine whether there are no costs overreach by the appointed legal firms.	Yes
07/11/2024	In the event a possible overreach by a legal firm is suspected such matter be referred to the legal practitioner's council for action against such legal firm.	Yes
07/11/2024	In future the report should reflect the contingent liability/asset to assess the possible exposure of the Municipality.	Yes
07/11/2024	In future the legal and litigation report be discussed as an in-committee item due its sensitive nature.	Yes
07/11/2024	A detailed report on the Amathole District Municipality debt be submitted at the next meeting.	Yes
07/11/2024	The outstanding debtors owed for 180 days and more be analysed to determine whether they are collectable or such have prescribed due to the time that have lapsed.	Yes
07/11/2024	A report be submitted to the Municipal Council of any identified prescribed debt for possible write off.	Yes
07/11/2024	In future the report should clearly reflect year-to-date budgeted amounts versus year-to-date actual amounts to enable the Committee, Management and the Municipal Council to monitor budget implementation and take appropriate corrective action.	Yes
07/11/2024	On a quarterly basis an assess cashflow position of the Municipality utilising all the ratios as determined by National Treasury.	Yes
07/11/2024	The UIFW expenditure be investigated in terms of Section 32 of the MFMA.	Yes

07/11/2024	A progress report on the resolution of the identified Material Irregularities raised by AGSA be a standing item on the Committee's agenda.	Yes
07/11/2024	The Municipal Council consider establishing a revenue collection/enhancement committee to engage on revenue collection strategies to reduce the debt book of the Municipality.	Yes
07/11/2024	In future the PMS quarterly report be subjected to review by Internal Audit and the Audit Committee in order to provide assurance to the Accounting Officer, Management and the Municipal Council.	Yes
07/11/2024	The reasons for non-achievement of targets be properly analysed to ensure that appropriate remedial actions are implemented.	Yes
07/11/2024	A project plan be developed and submitted at the next meeting on the cascading of PMS to lower levels of staff in line with the recently gazetted municipal staff regulations.	Yes
07/11/2024	The Municipality determine a minimum acceptable performance % per KPA to ensure adequate intervention when necessary.	Yes
07/11/2024	The Municipality consider the appointment of an independent Risk Management Committee Chairperson to enhance the functionality of the RMC.	No
07/11/2024	The Municipality considers establishing an independent whistle blowing system where individuals can report suspected fraud and corruption for investigation.	No
07/11/2024	The Strategic and Operational risk register of the RMDA be submitted at the next meeting.	No
07/11/2024	In future the Risk Management Committee report to contain the progress report on the implementation of the planned mitigations.	Yes
07/11/2024	a) The strategic risk register be reviewed to include fraud corruption, and ICT related risks.	Yes
07/11/2024	An operational risk register be developed and implemented for the 2024/2025 financial year.	Yes
07/11/2024	In future the ICT governance report to include ICT risks and mitigations to prevent inter alia cyber risks.	Yes

07/11/2024	In future the report to also include ICT incidents for the period.	Yes
07/11/2024	The Accounting Officer ensure that prior to any report is submitted to the Municipal Council for consideration the Internal Audit and the Audit and Risk Committee has reviewed such in order to give assurance to the Municipal Council.	Yes
07/11/2024	The Accounting Officer ensure that Management always submit requested information to Internal Audit to avoid unnecessary delays in audits.	Yes
07/11/2024	As soon as the external assessment of the Internal audit function of the Municipality a report be submitted to the Committee for assessment.	Yes
07/11/2024	A combined assurance model be developed and submitted to the Committee for consideration and approval.	Yes
07/11/2024	The Internal Audit Charter for the 2024/2025 financial year be circulated to the members of the Committee for approval.	Yes
07/11/2024	That the Accounting Officer ensure the implementation of the resolutions of the Audit and Risk Committee for the period ended 30 th September 2024.	Yes
26/03/2025	That the Municipal Manager ensure that prior to spending own funds on grant funded projects approval is obtained from the funding department.	Yes
26/03/2025	That the Accounting Officer engages the Department of Human Settlement on the possibility of receiving an admin/agency fee on the housing projects being implemented.	In progress
26/03/2025	That the Accounting Officer negotiates an addendum on the implementing agreement for the housing project to protect the Municipality against any future litigations that may occur to late payment of service providers due to Departmental budgetary constraints.	In progress
26/03/2025	That the Accounting Officer ensure that all inputs/recommendations by Provincial Treasury on the interim annual financial statements are addressed to enhance the quality of the final set of AFS.	Yes

26/03/2025	That the Internal Audit report on the review of the Interim Annual Financial Statements be submitted at the next meeting of the Committee.	Yes
26/03/2025	The Accounting Officer should ensure that the reasons for deviations are justifiable to avoid adverse findings by AGSA.	Yes
26/03/2025	MPAC should fast track the processes of investigations on UIFW expenditure to avoid a non-compliance finding by AGSA in this regard.	Yes
26/03/2025	That a detailed progress report on the UIFW expenditure reduction strategy be submitted at the next meeting.	Yes
26/03/2025	That a detailed report on the Amathole District Municipality debt be submitted at the next meeting.	Yes
26/03/2025	That the outstanding debtors owed for 180 days and more be analysed to determine whether they are collectable or such have prescribed due to the time that have lapsed.	Yes
26/03/2025	That a report be submitted to the Municipal Council of any identified prescribed debt for possible write off.	Yes
26/03/2025	That on a quarterly basis an assess cashflow position of the Municipality utilising all the ratios as determined by National Treasury.	Yes
26/03/2025	That a progress report on the resolution of the identified Material Irregularities raised by AGSA be a standing item on the Committee's agenda.	Yes
26/03/2025	That the Municipal Council consider establishing a revenue collection committee to engage on revenue collection strategies to reduce the debt book of the Municipality.	Yes
26/03/2025	That a detailed report on the spaza shops registration process be submitted at the next meeting.	Yes
26/03/2025	That the law enforcement unit of the department ensure that unauthorised trading is allowed	Yes
26/03/2025	That in future the human resources management report should reflect the employment equity targets and the progress on the achievement thereof.	Yes

26/03/2025	That in future the PMS quarterly report be subjected to review by Internal Audit and the Audit Committee to provide assurance to the Accounting Officer, Management and the Municipal Council.	Yes
26/03/2025	That the reasons for non-achievement of targets be properly analysed to ensure that appropriate remedial actions are implemented.	Yes
26/03/2025	That a project plan be developed and submitted at the next meeting on the cascading of PMS to lower levels of staff in line with the recently gazetted municipal staff regulations.	Yes
26/03/2025	That the Municipality determine a minimum acceptable performance % per KPA to ensure adequate intervention when necessary.	Yes
26/03/2025	That in future the report should reflect the legal fees already paid/incurred in each case that the Municipality is involved in determining whether there are no costs overreach by the appointed legal firms.	Yes
26/03/2025	That in future the report should reflect the contingent liability/asset to assess the possible exposure of the Municipality.	Yes
26/03/2025	That in future the ICT governance report to include ICT risks and mitigations to prevent inter alia cyber risks.	Yes
26/03/2025	That in future the report to also include ICT incidents for the period.	Yes
26/03/2025	The report also includes ICT risks and mitigations for preventing cyber security issues.	Yes
26/03/2025	That the Municipality consider the appointment of an independent Risk Management Committee Chairperson to enhance the functionality of the RMC.	Yes
26/03/2025	That the Municipality considers establishing an independent whistle blowing system where individuals can report suspected fraud and corruption for investigation.	Yes
26/03/2025	That the Strategic and Operational risk register of the RMDA be submitted at the next meeting.	No

26/03/2025	That in future the Risk Management Committee report to contain the progress report on the implementation of the planned mitigations.	Yes
26/03/2025	That the strategic risk register be reviewed to include fraud and corruption related risks	Yes
26/03/2025	That the Accounting Officer ensure that the identified planned mitigations are implemented in compliance with the MFMA to improve the risk environment.	Yes
26/03/2025	That the Accounting Officer ensures that Management always submits requested information to the Internal Audit to avoid unnecessary delays in audits.	Yes
26/03/2025	That Accounting Officer ensure that all the recommendations by Internal Audit are implemented to avoid repeat findings.	Yes
26/03/2025	That the Internal Audit tracking tool be a standing item in the agenda of the Committee and Management meetings to track the implementation of Internal Audit recommendations and further to improve/strengthen the internal control environment.	Yes
24/06/2025	the Chairperson receive a briefing to be shared with the Audit Committee members on the planned remedies by the Municipality to remedy the situation of the RMDA.	Yes
24/06/2025	a schedule of meetings for the Audit Committee be developed in line with the Municipal Council calendar to avoid delays in holding its quarterly meetings to ensure that the necessary assurance is provided to the Accounting Officer, Political Office bearers and the Municipal Council.	Yes
24/06/2025	the Municipal Council take note that the non-submission of reports by the Development Agency is a non-compliance with the MFMA and may result in adverse findings by AGSA during audit.	Yes
24/06/2025	the Accounting Officer ensure that all inputs/recommendations by Provincial Treasury on the interim annual financial statements are addressed to enhance the quality of the final set of AFS.	Yes

24/06/2025	in future the report should include the details of the planned actions to enable the Committee to give assurance on the appropriateness of the planned actions by Management.	Yes
24/06/2025	the Accounting Officer ensure that the planned actions as contained in the PAAP are implemented in order to improve the audit outcome of the Municipality.	Yes

APPENDIX G – MUNICIPAL SERVICE PROVIDER PERFORMANCE SCHEDULE

APPENDIX H: DISCLOSURES OF FINANCIAL INTEREST

Disclosures of Financial Interests		
Period 1 July to 30 June of Year 2024/2025		
Position	Name	Description of Financial interests* (Nil / Or details)
(Executive) Mayor	Hon. Cllr. Nomhle Sango	Nil
Member of MayCo / Exco	Cllr. Elton Bantam	Ranoz Construction Civil Eng Building Construction
	Cllr. Sinethemba Mjakuca	Nil
	Cllr. Sithembele Zuka	Nil
	Cllr. Zingisa Rasmeni	Nil
	Cllr. Bukelwa Tyhali	Nil
	Cllr. Mhlangabezi Nombombo	Nil
	Cllr. Enerst Lombard	Nil
Councillor	Cllr. Thozama Ngaye (Speaker)	Nil
	Cllr. Nonkazimlo Mlamla (Chief Whip)	Nil
	Cllr. Zikhona Tyali (MPAC Chair)	Nil
	Cllr. Milicent Qawu	Nil
	Cllr. Unathi Ngcume	Nil
Municipal Manager	Ms Unathi T. Malinzi	Nil
Chief Financial Officer	Mr Mveleli Ngxowa	Nil
Directors	Dr Lulamile Hanabe	Nil
	Mr Daluxolo Mlenzane	Nil
	Ms Nosiphiwo Speelman	Nil
	Ms Thandiwe Malangabi-Ncapayi	Nil

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APPENDIX J: SERVICE PROVIDER PERFORMANCE

SERVICE PROVIDER PERFORMANCE SCHEDULE						
Name of Entity & Purpose	(a) Service Indicators	Year 2023/2024		Year 2024/2025		
	(b) Service Targets	Target	Actual	Target		Actual
		*Previous Year		*Previous Year	*Current Year	
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)
MUNICIPAL INFRASTRUCTURE GRANT: CONSTRUCTION						
Chizama Trading JV Kwakho Trading Construction Of Mfiki Community Hall In Ward 16	Construction Of Mfiki Community Hall In Ward 16	Nill	Nill	Nill	320m^2	320m^2
Faku Chayi Trading Construction Of Jojozi Community Hall In Ward 15	Construction Of Jojozi Community Hall In Ward 15	Nill	Nill	Nill	320m^2	320m^2

Maqrula Pty (Ltd) Paving Of Old Seymour In Ward 4	Paving Of Old Seymour In Ward 4	Nill	Nill	Nill	1 km	1km
Skeelo Holdings Construction Of Quthubeni Community Hall In Ward 1	Construction Of Quthubeni Community Hall In Ward 1	Nill	Nill	Nill	320m^2	320m^2
SSK Cleaning Services Paving Of Mount Pleasant Internal Streets In Ward 21	Paving Of Mount Pleasant Internal Streets In Ward 21	Nill	Nill	Nill	1km	1km
MUNICIPAL INFRASTRUCTURE GRANT: CONSULTANTS						
IX Engineers Construction Of Mfiki Community Hall In Ward 16	Construction Of Mfiki Community Hall In Ward 16	Nill	Nill	Nill	320m^2	320m^2
Ibhotwe Lezizwe Construction Of Jojozi Community Hall In Ward 15	Construction Of Jojozi Community Hall In Ward 15	Nill	Nill	Nill	320m^2	320m^2

Construction Of Jojozi Community Hall In Ward 15						
Trivion Engineers Paving Of Old Seymour In Ward 4	Paving Of Old Seymour In Ward 4	Nill	Nill	Nill	1 km	1km
BVI Borders Construction Of Quthubeni Community Hall In Ward 1	Construction Of Quthubeni Community Hall In Ward 1	Nill	Nill	Nill	320m^2	320m^2
Imbawula Civils Paving Of Mount Pleasant Internal Streets In Ward 21	Paving Of Mount Pleasant Internal Streets In Ward 21	Nill	Nill	Nill	1km	1km
Bonati Construction Works Pty Ltd Pre-engineering (i) Daweti informal settlement (50HH)	Pre-engineering (i) Daweti informal settlement (50HH) (ii) Upgrade of 2,5km 11KV	Nill	Nill	Nill	Pre-engineering of the following arears (i) Daweti informal settlement (50HH)	Pre-engineering on the following arears Completed (i) Daweti informal

(ii) Upgrade of 2,5km 11KV Napier to Somerset Street. (iii) 2,5km 11km MV line of Jackson Street. (iv) Electrification of Jackson Street and (v) Electrification of Bhofolo Tyoks (100HH).	Napier to Somerset Street. (iii) 2,5km 11km MV line of Jackson Street. (iv) Electrification of Jackson Street and (v) Electrification of Bhofolo Tyoks (100HH).				(ii) Upgrade of 2,5km 11KV Napier to Somerset Street. (iii) 2,5km 11km MV line of Jackson Street. (iv) Electrification of Jackson Street and (v) Electrification of Bhofolo Tyoks (100HH).	settlement (50HH) (ii) Upgrade of 2,5km 11KV Napier to Somerset Street. (iii) 2,5km 11km MV line of Jackson Street. (iv) Electrification of Jackson Street and (v) Electrification of Bhofolo Tyoks (100HH).
MUNICIPAL DISASTER RESPONSE GRANT: CONTSTRUCTION						
Devomix Construction (Pty) Ltd Paving of 7 De Laan Street in Ward 8	Paving of 7 De Laan Street in Ward 8: 1km	Nill	Nill	Nill	1km	1km

Liyaxhasa Trader (Pty) Ltd Regravelling of Tshayingwe to Khulile in Ward 1 Road	Regravelling of Tshayingwe to Khulile in Ward 1 Road: 1KM	Nill	Nill	Nill	1km	1km
Maxigraph (Pty) Ltd Paving of Hutchison Street in Ward 20	Paving of Hutchison Street in Ward 20: 900M	Nill	Nill	Nill	900m	900m
Pegasus Sky Trading Pty Ltd Regravelling of Dimendine Edike in Ward 9	Regravelling of Dimendine Edike in Ward 9: 1km	Nill	Nill	Nill	1km	1km
Tyume blocks CC Regravelling of Saki in Ward 14.	Regravelling of Saki in Ward 14: 1km	Nill	Nill	Nill	1km	1km

Zaborigo Projects (Pty) Ltd Paving of Goodwin Park Streets in Ward 23.	Paving of Goodwin Park Streets in Ward 23.	Nil	Nil	Nil	1km	1km