



FINAL ANNUAL PERFORMANCE REPORT

**2023 – 2024
FINANCIAL
YEAR**

GREAT KEI MUNICIPALITY

Acronyms

AAP	Audit Action plan
AG	Auditor General
AIDS	Acquired Immune Deficiency Syndrome
CWP	Community Works Programme
DEDEA	Department of Economic Development and Environment
DIMAFO	District Mayors' Forum
EPWP	Expanded Public Works Programme
HIV	Human Immune Virus
HR	Human Resource
IDP	Integrated Development Plan
IGR	Intergovernmental Relations
IT	Information Technology
KPA	Key Performance Area
KPI	Key Performance Indicator
LED	Local Economic Development
LLF	Local Labour Forum
LM	Local Municipality
MFMA	Municipal Financial Management Act of 2003
MIG	Municipal Infrastructure Grant
MoU	Memorandum of Understanding
MSA	Municipal Systems Act of 2000
NHNR	National Housing Needs Register
OHS Act	Occupational Health and Safety Act
PMS	Performance Management System
SCM	Supply Chain Management
SDBIP	Service Delivery and Budget Implementation Plan
SDA	Service Delivery Agreement
SLA	Service Level Agreement
SMME	Small Medium Enterprise
SPU	Special Programmes Unit
WSP	Workplace Skills Plan

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Mr. LL Juju:
IDP PMS MANAGER

Date

CERTIFICATION

I certify that this Final Annual Performance Report has been prepared in accordance with Section 46 of the Municipal Systems Act 32 of 2000 as amended. I further certify that to my knowledge that the information contained within the report is a true reflection of the performance of the municipality during the 2023/24 financial year.

This information is based on the performance of the municipality as per Service Delivery and Budget Implementation Plan [SDBIP] of the Great Kei Municipality as approved in June 2023 by the Honourable Mayor, **Cllr. N. W. Tekile**.

Mr. L.N Mambila
Municipal Manager

30 August 2024

Date

RECEIPT BY THE MAYOR

I, _____, the Mayor of the Great Kei Municipality, hereby accept the Final Annual Performance Report for the 2023/2024 FINANCIAL YEAR as prepared in accordance with Section 46 of the Municipal Systems Act 32 of 2000 as amended

Cllr. N. W. Tekile
Mayor

30 August 2024

Date

1. Status of the Report

This report is prepared in terms of Municipal Systems Act of 2000 as amended (MSA). Section 46 of the MSA states that a municipality must prepare for each financial year a performance report reflecting:

- (a) The performance of the municipality and of each external service provider during that financial year;
- (b) A comparison of the performances referred to in paragraph (a) with targets set for and performances in the previous financial year; and
- (c) Measures taken to improve performance.

The Section further states that the annual performance report must form part of the municipality's annual report.

2. Background

This annual performance report is based on the annual indicators and targets set in the Integrated Development Plan and budget of the Great Kei Municipality for the 2023/24 financial year as approved by the Council. The adoption of the IDP and budget culminated into the drafting and approval of Service Delivery and Budget Implementation Plan (SDBIP) by the Mayor of the Municipality.

The SDBIP is a detailed plan approved by the Mayor in terms of Section 53 (1) (c) (ii) for implementing the IDP and Budget. The plan contained annual performance indicators and targets that were measured and evaluated throughout the year through compilation of various in-year reports which were presented to the various committees of Council. These included Sections 52 (d), 71 and 72 reports which were prepared in terms of the Municipal Finance Management Act of 2003 (MFMA).

This report therefore provides an annual overview of progress achieved towards the attainment of the set performance indicators and targets for the institution during the 2023/24 financial year.

3. Annual Performance Summary

The report below is presented in line with the five (5) Key Performance Areas (KPA's) of the Local Government Strategic Agenda. These are:

- ... Service Delivery and Infrastructure Provision;
- ... Local Economic Development (LED);
- ... Financial Management and Viability;
- ... Institutional Development and Municipal Transformation; and
- ... Good Governance and Public Participation.

A SUMMARY OF ACHIEVEMENTS ON EACH OF THE KPAS IS PROVIDED BELOW.

Analysis Results					
KPA	No. of Targets set	No. of Targets achieved	Targets not achieved	%	Comments on non-achieved targets
Service Delivery and Infrastructure Provision	43	26	17	60%	▪ Kei Mouth Internal Streets were delayed due to inclement weather conditions ▪ Detailed designs of kms to be surfaced in R349 to Haga-Haga were not approved by the funder Department of Transport (DoT) and that resulted to proceed to the next stage of gateway review as per the Service Level Agreement (SLA) ▪ Detailed designs of kms to be surfaced in Kei Mouth Ferry Road are not approved by the funder Department of Transport (DoT) and that resulted to proceed to the next stage of gateway review as per the Service Level agreement (SLA) ▪ An application was submitted to Department of Mineral Resources and Energy and there was no funding and allocation from the Department ▪ No confirmation of Funds from Eastern Cape Office of the Premier (OTP) for the Upgrading and maintaining of electrical network ▪ Due to under staff capacity (1 Environmental Officer), the draft IWMP is not complete. Hence forth assistance for technical support was requested from Department of Economic Development, Environmental Affairs and Tourism as well as the Department of forestry, fisheries and Environment ▪ No Funding received from the Department of Forestry, Fisheries and the Environment (DFFE) to align GKM Integrated environmental management plan with National Environmental Management Act (NEMA) ▪ (Q3) standing committee did not sit due to tight institutional schedule i.e Departmental and Institutional strategic session, multiple public holidays in January and March and Midterm reporting. ▪ The target of building and fencing the animal pound is in procurement stage

					During 2023/24 financial year traffic department was under staff and that resulted in reduced number of fines.
Local Economic Development	12	10	2	83%	- The Standing Committee did not sit due to the sitting of the 2023/24 Institutional Strategic Planning - Small Medium Enterprise supported not achieved due to Management oversight to rectify the annual target during 2023/24 mid-year review
Financial Management and Viability	29	24	5	83%	- R 3 806.16 Fruitless and wasteful expenditure incurred through interest on long outstanding creditors - The ICT policies review for the institution will be conducted in the next financial year - The IT Master Plan review for the institution will be conducted in the next financial year - Beneficiary list for alternative energy is not yet approved by the Indigent Steering Committee. - Section 65 payments were not paid within 30 days.
Institutional Development and Municipal Transformation	16	13	3	81%	- COGTA to develop a standard Human Resources Plan template for all Local Municipalities. - Assessments were not done on GKM Facilities due to insufficient capacity on building inspection expertise - Term of office for the appointed Occupational Health and Safety representative has expired
Good Governance and Public participation	15	14	1	93%	Delays in developing and publishing the newsletter on the website and on social networks.
Total	115	87	28	76%	

The overall institutional performance is sitting at **76% for 2023/24 FY**. The overall annual performance of the municipality has slightly decreased compared to 78% of 2022/23 APR FY

2.1 Annual Performance of Service Delivery Targets and Performance Indicators

2.1.1 Revenue by Source

EC123 Great Kei - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M12 June

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue										
Exchange Revenue										
Service charges - Electricity		9,923	12,293	11,392	203	9,740	11,392	(1,651)	-14%	11,392
Service charges - Water		-	-	0	-	-	0	(0)	-100%	0
Service charges - Waste Water Management		-	-	-	-	-	-	-		-
Service charges - Waste management		4,321	8,489	9,681	(588)	3,540	9,681	(6,141)	-63%	9,681
Sale of Goods and Rendering of Services		680	908	918	188	888	918	(30)	-3%	918
Agency services		298	316	316	65	299	316	(17)	-5%	316
Interest		-	-	-	-	-	-	-		-
Interest earned from Receivables		1,323	1,404	1,904	30	1,510	1,904	(394)	-21%	1,904
Interest from Current and Non Current Assets		1,959	1,200	1,200	579	4,392	1,200			1,200
Dividends		-	-	-	-	-	-	-		-
Rent on Land		-	-	-	-	-	-	-		-
Rental from Fixed Assets		288	437	437	17	558	437	121	28%	437
Licence and permits		601	558	558	42	540	558	(18)	-3%	558
Operational Revenue		212	250	3,293	4	96	3,293	(3,197)	-97%	3,293
Non-Exchange Revenue								-		
Property rates		36,615	46,569	44,069	(3,658)	27,532	44,069	(16,537)	-38%	44,069
Surcharges and Taxes		-	-	0	-	-	0	(0)		0
Fines, penalties and forfeits		95	187	821	33	217	821	(604)		821
Licence and permits		-	-	0	-	-	0	(0)		0
Transfers and subsidies - Operational		56,743	59,465	59,515	307	57,697	59,515	(1,818)		59,515
Interest		6,223	7,009	7,009	405	6,585	7,009	(424)		7,009
Fuel Levy		-	-	-	-	-	-	-		-
Operational Revenue		-	-	-	-	-	-	-		-
Gains on disposal of Assets		(65)	-	0	(2,330)	713	0	713		0
Other Gains		(292)	-	0	2,117	2,117	0	2,117		0
Discontinued Operations		-	-	-	-	-	-	-		-
Total Revenue (excluding capital transfers and contributions)		118,924	139,085	141,113	(2,585)	116,425	141,113	(24,688)	-17%	141,113

2.1.2 Financial Performance – Expenditure and Revenue by Functional Classification

EC123 Great Kei - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M12 June

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Revenue - Functional										
Governance and administration		98,447	112,658	128,428	1,097	101,663	128,428	(26,765)	-21%	128,428
Executive and council		–	–	–	–	–	–	–	–	–
Finance and administration		98,447	112,658	128,428	1,097	101,663	128,428	(26,765)	-21%	128,428
Internal audit		–	–	–	–	–	–	–	–	–
Community and public safety		1,785	1,811	1,822	149	1,968	1,822	147	8%	1,822
Community and social services		514	948	958	(299)	623	958	(336)	-35%	958
Sport and recreation		–	–	–	–	–	–	–	–	–
Public safety		992	863	863	127	861	863	(2)	0%	863
Housing		279	–	0	321	484	0	484	24221500%	0
Health		–	–	–	–	–	–	–	–	–
Economic and environmental services		33,914	109,873	37,704	1,675	26,871	37,704	(10,833)	-29%	37,704
Planning and development		481	663	3,706	28	476	3,706	(3,231)	-87%	3,706
Road transport		33,432	109,210	33,997	1,648	26,396	33,997	(7,602)	-22%	33,997
Environmental protection		–	–	–	–	–	–	–	–	–
Trading services		19,616	27,977	28,135	526	27,712	28,135	(423)	-2%	28,135
Energy sources		10,701	18,296	17,263	674	15,094	17,263	(2,168)	-13%	17,263
Water management		–	–	–	–	–	–	–	–	–
Waste water management		–	–	–	–	–	–	–	–	–
Waste management		8,915	9,681	10,873	(148)	12,618	10,873	1,745	16%	10,873
Other	4	–	–	–	–	–	–	–	–	–
Total Revenue - Functional	2	153,762	252,319	196,088	3,447	158,214	196,088	(37,874)	-19%	196,088
Expenditure - Functional										
Governance and administration		60,190	56,288	88,625	31,542	78,170	88,625	(10,454)	-12%	88,625
Executive and council		5,443	5,576	5,723	463	5,693	5,723	(30)	-1%	5,723
Finance and administration		54,748	50,712	82,901	31,079	72,477	82,901	(10,424)	-13%	82,901
Internal audit		–	–	–	–	–	–	–	–	–
Community and public safety		6,220	3,577	7,023	702	5,880	7,023	(1,142)	-16%	7,023
Community and social services		4,055	450	2,150	321	1,642	2,150	(508)	-24%	2,150
Sport and recreation		–	–	–	–	–	–	–	–	–
Public safety		2,165	3,127	4,873	466	4,323	4,873	(550)	-11%	4,873
Housing		–	–	0	(85)	(85)	0	(85)	-8489600%	0
Health		–	–	–	–	–	–	–	–	–
Economic and environmental services		18,308	26,325	31,533	3,462	27,635	31,533	(3,898)	-12%	31,533
Planning and development		11,257	15,992	15,256	957	10,302	15,256	(4,953)	-32%	15,256
Road transport		7,051	10,333	16,277	2,505	17,332	16,277	1,055	6%	16,277
Environmental protection		–	–	–	–	–	–	–	–	–
Trading services		27,315	34,063	33,828	(6,460)	16,203	33,828	(17,625)	-52%	33,828
Energy sources		16,219	17,510	19,334	1,623	15,796	19,334	(3,538)	-18%	19,334
Water management		–	–	–	–	–	–	–	–	–
Waste water management		–	–	–	–	–	–	–	–	–
Waste management		11,096	16,553	14,494	(8,083)	407	14,494	(14,087)	-97%	14,494
Other		–	–	–	–	–	–	–	–	–
Total Expenditure - Functional	3	112,033	120,253	161,008	29,246	127,888	161,008	(33,120)	-21%	161,008
Surplus/ (Deficit) for the year		41,729	132,066	35,080	(25,799)	30,326	35,080	(4,755)	-14%	35,080

2.1.3 Annual Budget Statement – Capital Expenditure by Municipal Vote

EC123 Great Kei - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M12 June

Vote Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Office of the Municipal Manager		–	–	–	–	–	–	–		–
Vote 2 - Directorate: Budget and Treasury		21	–	–	–	–	–	–		–
Vote 3 - Directorate: Corporate Services		–	–	–	–	–	–	–		–
Vote 4 - Directorate: Strategic Services		–	–	–	–	–	–	–		–
Vote 5 - Directorate: Technical Service & Community Services		–	57,980	20,343	882	3,718	20,343	(16,625)	-82%	20,343
Vote 6 - Municipal Manager- Acting		–	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	4,7	21	57,980	20,343	882	3,718	20,343	(16,625)	-82%	20,343
Single Year expenditure appropriation	2									
Vote 1 - Office of the Municipal Manager		–	–	–	–	–	–	–		–
Vote 2 - Directorate: Budget and Treasury		1,199	910	795	148	749	795	(45)	-6%	795
Vote 3 - Directorate: Corporate Services		17	1,300	836	466	553	836	(283)	-34%	836
Vote 4 - Directorate: Strategic Services		118	915	5,054	(15)	2,284	5,054	(2,770)	-55%	5,054
Vote 5 - Directorate: Technical Service & Community Services		35,617	51,943	49,669	3,156	31,328	49,669	(18,341)	-37%	49,669
Vote 6 - Municipal Manager- Acting		–	–	–	–	–	–	–		–
Total Capital single-year expenditure	4	36,951	55,068	56,354	3,754	34,914	56,354	(21,439)	-38%	56,354
Total Capital Expenditure		36,971	113,048	76,697	4,636	38,633	76,697	(38,065)	-50%	76,697
Capital Expenditure - Functional Classification										
Governance and administration		1,236	2,210	1,630	614	1,302	1,630	(328)	-20%	1,630
Executive and council		–	–	–	–	–	–	–		–
Finance and administration		1,236	2,210	1,630	614	1,302	1,630	(328)	-20%	1,630
Internal audit		–	–	–	–	–	–	–		–
Community and public safety		349	500	143	19	19	143	(125)	-87%	143
Community and social services		349	50	43	–	–	43	(43)	-100%	43
Sport and recreation		–	–	–	–	–	–	–		–
Public safety		–	450	100	19	19	100	(81)	-81%	100
Housing		–	–	–	–	–	–	–		–
Health		–	–	–	–	–	–	–		–
Economic and environmental services		31,139	99,213	63,929	2,852	32,690	63,929	(31,239)	-49%	63,929
Planning and development		118	915	5,054	(15)	2,284	5,054	(2,770)	-55%	5,054
Road transport		31,021	98,298	58,875	2,867	30,405	58,875	(28,469)	-48%	58,875
Environmental protection		–	–	–	–	–	–	–		–
Trading services		4,247	11,125	10,994	1,152	4,622	10,994	(6,372)	-58%	10,994
Energy sources		499	6,225	5,681	1,152	4,462	5,681	(1,219)	-21%	5,681
Water management		–	–	–	–	–	–	–		–
Waste water management		–	–	–	–	–	–	–		–
Waste management		3,748	4,900	5,313	–	160	5,313	(5,153)	-97%	5,313
Other		–	–	–	–	–	–	–		–
Total Capital Expenditure - Functional Classification	3	36,971	113,048	76,697	4,636	38,633	76,697	(38,065)	-50%	76,697
Funded by:										
National Government		15,409	17,584	34,051	3,394	17,405	34,051	(16,646)	-49%	34,051
Provincial Government		10,362	25,217	9,200	530	5,448	9,200	(3,752)	-41%	9,200
District Municipality		–	–	–	–	–	–	–		–
Transfers and subsidies - capital (money allocations) (Nat/ Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)		349	58,030	8,739	–	3,370	8,739	(5,369)	-61%	8,739
Transfers recognised - capital		26,121	100,831	51,990	3,925	26,222	51,990	(25,768)	-50%	51,990
Borrowing	6	–	–	–	–	–	–	–		–
Internally generated funds		10,830	12,217	24,707	712	12,410	24,707	(12,297)	-50%	24,707
Total Capital Funding		36,951	113,048	76,697	4,636	38,633	76,697	(38,065)	-50%	76,697

2.1.4 Annual Budget Statement Summary

EC123 Great Kei - Table C1 Monthly Budget Statement Summary - M12 June

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands								%	
Financial Performance									
Property rates	36,615	46,569	44,069	(3,658)	27,532	44,069	(16,537)	-38%	44,069
Service charges	14,244	20,782	21,072	(384)	13,280	21,072	(7,792)	-37%	21,072
Investment revenue	1,959	—	—	—	—	—	—		—
Transfers and subsidies - Operational	1,959	1,200	1,200	579	4,392	1,200	3,192	266%	1,200
Other own revenue	64,147	70,533	74,771	879	71,220	74,771	(3,551)	-5%	—
Total Revenue (excluding capital transfers and contributions)	118,924	139,085	141,113	(2,585)	116,425	141,113	(24,688)	-17%	141,113
Employee costs	45,219	46,979	50,101	7,874	49,313	50,101	(788)		50,101
Remuneration of Councillors	4,965	5,526	5,526	458	5,493	5,526	(33)		5,526
Depreciation and amortisation	15,284	13,300	35,553	16,626	29,266	35,553	(6,286)		35,553
Interest	1,444	280	6,467	1,963	1,977	6,467	(4,490)		6,467
Inventory consumed and bulk purchases	11,843	14,680	15,367	1,215	13,146	15,367	(2,220)		15,367
Transfers and subsidies	156	—	150	149	149	150	(1)	-0%	150
Other expenditure	33,122	39,489	47,845	960	28,544	47,845	(19,301)	-40%	47,845
Total Expenditure	112,033	120,253	161,008	29,246	127,888	161,008	(33,120)	-21%	161,008
Surplus/(Deficit)	6,891	18,832	(19,895)	(31,831)	(11,463)	(19,895)	8,432	-42%	(19,895)
Transfers and subsidies - capital (monetary allocations)	31,814	46,557	44,975	2,872	26,983	44,975	(17,992)	-40%	44,975
Transfers and subsidies - capital (in-kind)	3,024	66,677	10,000	3,160	14,806	10,000	4,806	48%	10,000
Surplus/(Deficit) after capital transfers & contributions	41,729	132,066	35,080	(25,799)	30,326	35,080	(4,755)	-14%	35,080
Share of surplus/ (deficit) of associate	—	—	—	—	—	—	—		—
Surplus/ (Deficit) for the year	41,729	132,066	35,080	(25,799)	30,326	35,080	(4,755)	-14%	35,080
Capital expenditure & funds sources									
Capital expenditure	36,971	113,048	76,697	4,636	38,633	76,697	(38,065)	-50%	76,697
Capital transfers recognised	26,121	100,831	51,990	3,925	26,222	51,990	(25,768)	-50%	51,990
Borrowing	—	—	—	—	—	—	—		—
Internally generated funds	10,830	12,217	24,707	712	12,410	24,707	(12,297)	-50%	24,707
Total sources of capital funds	36,951	113,048	76,697	4,636	38,633	76,697	(38,065)	-50%	76,697
Financial position									
Total current assets	35,655	110,284	112,518		89,750				112,518
Total non current assets	351,829	402,319	359,968		356,988				359,968
Total current liabilities	65,539	14,469	14,469		79,905				14,469
Total non current liabilities	31,490	30,000	30,000		27,824				30,000
Community wealth/Equity	307,247	450,336	425,832		337,572				425,832
Cash flows									
Net cash from (used) operating	130,251	137,918	78,318	(10,084)	(12,581)	90,818	103,399	114%	78,318
Net cash from (used) investing	(32,559)	(113,048)	(64,927)	(5,370)	(34,289)	(64,927)	(30,638)	47%	(64,927)
Net cash from (used) financing	—	—	—	(7,874)	(49,313)	—	49,313	#DIV/0!	—
Cash/cash equivalents at the month/ye	114,301	41,480	30,001	—	(61,448)	42,501	103,949	245%	48,126
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	6,909	4,316	2,078	1,783	1,697	1,668	1,667	57,432	77,551
Creditors Age Analysis									
Total Creditors	—	1,442	3,292	625	783	59	1,844	12,247	20,292

2.1.5 Financial Performance – Revenue and Expenditure by Municipal Vote

EC123 Great Kei - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M12 June

Vote Description	Ref	2022/23	Budget Year 2023/24						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %
R thousands									
Revenue by Vote	1								
Vote 1 - Office of the Municipal Manager		279	-	0	321	484	0	484	24221500.0%
Vote 2 - Directorate: Budget and Treasury		101,817	112,658	128,378	673	103,727	128,378	(24,651)	-19.2%
Vote 3 - Directorate: Corporate Services		-	-	50	-	78	50	28	56.3%
Vote 4 - Directorate: Strategic Services		481	663	3,706	28	476	3,706	(3,231)	-87.2%
Vote 5 - Directorate: Technical Service & Community Services		51,184	138,998	63,954	2,425	53,449	63,954	(10,505)	-16.4%
Vote 6 - Municipal Manager- Acting		-	-	-	-	-	-	-	-
Total Revenue by Vote	2	153,762	252,319	196,088	3,447	158,214	196,088	(37,874)	-19.3%
Expenditure by Vote	1								
Vote 1 - Office of the Municipal Manager		-	-	0	(85)	(85)	0	(85)	-8489600.0%
Vote 2 - Directorate: Budget and Treasury		50,957	36,542	61,518	26,061	60,486	61,518	(1,032)	-1.7%
Vote 3 - Directorate: Corporate Services		7,214	14,170	21,383	5,019	11,992	21,383	(9,392)	-43.9%
Vote 4 - Directorate: Strategic Services		16,699	21,569	20,979	1,420	15,995	20,979	(4,983)	-23.8%
Vote 5 - Directorate: Technical Service & Community Services		37,163	47,973	57,128	(3,168)	39,501	57,128	(17,627)	-30.9%
Vote 6 - Municipal Manager- Acting		-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	112,033	120,253	161,008	29,246	127,888	161,008	(33,120)	-20.6%
Surplus/ (Deficit) for the year	2	41,729	132,066	35,080	(25,799)	30,326	35,080	(4,755)	-13.6%

2.1.6 Annual Budget Statement – Financial Position

EC123 Great Kei - Table C6 Monthly Budget Statement - Financial Position - M12 June

Description	Ref	2022/23	Budget Year 2023/24			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash and cash equivalents		33,547	55,978	58,207	70,648	58,207
Trade and other receivables from exchange transactions		3,682	17,811	17,811	5,674	17,811
Receivables from non-exchange transactions		(7,871)	33,682	33,682	5,116	33,682
Current portion of non-current receivables		1	–	0	37	0
Inventory		13	13	13	–	13
VAT		6,139	2,800	2,800	8,151	2,800
Other current assets		143	–	5	125	5
Total current assets		35,655	110,284	112,518	89,750	112,518
Non current assets						
Investments		–	–	–	–	–
Investment property		74,601	77,801	73,105	73,005	73,105
Property, plant and equipment		277,166	323,948	286,387	284,693	286,387
Biological assets		–	–	–	–	–
Living and non-living resources		–	–	–	–	–
Heritage assets		36	36	36	36	36
Intangible assets		26	535	441	376	441
Trade and other receivables from exchange transactions		–	–	–	–	–
Non-current receivables from non-exchange transactions		–	–	0	(1,122)	0
Other non-current assets		–	–	–	–	–
Total non current assets		351,829	402,319	359,968	356,988	359,968
TOTAL ASSETS		387,484	512,603	472,487	446,738	472,487
LIABILITIES						
Current liabilities						
Bank overdraft		–	–	–	–	–
Financial liabilities		–	–	0	–	0
Consumer deposits		377	35	35	368	35
Trade and other payables from exchange transactions		53,637	8,234	8,234	50,984	8,234
Trade and other payables from non-exchange transactions		2,263	–	0	16,406	0
Provision		3,534	6,200	6,200	4,721	6,200
VAT		5,729	–	(0)	7,493	(0)
Other current liabilities		–	–	0	(66)	0
Total current liabilities		65,539	14,469	14,469	79,905	14,469
Non current liabilities						
Financial liabilities		–	–	0	–	0
Provision		20,914	30,000	30,000	20,562	30,000
Long term portion of trade payables		–	–	–	–	–
Other non-current liabilities		10,576	–	0	7,262	0
Total non current liabilities		31,490	30,000	30,000	27,824	30,000
TOTAL LIABILITIES		97,029	44,469	44,469	107,729	44,469
NET ASSETS	2	290,455	468,135	428,018	339,009	428,018
COMMUNITY WEALTH/EQUITY						
Accumulated surplus/(deficit)		307,247	450,336	425,832	337,572	425,832
Reserves and funds		–	–	–	–	–
Other		–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	2	307,247	450,336	425,832	337,572	425,832

2.1.7 Annual Budget Statement – Cash Flow

EC123 Great Kei - Table C7 Monthly Budget Statement - Cash Flow - M12 June

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		29,471	33,682	33,682	2,018	37,811	33,682	4,129	12%	33,682
Service charges		22,391	17,762	17,762	508	21,987	17,762	4,225	24%	17,762
Other revenue		–	1,722	1,722	–	–	1,722	(1,722)	-100%	1,722
Transfers and Subsidies - Operational		–	56,733	56,733	–	–	56,733	(56,733)	-100%	56,733
Transfers and Subsidies - Capital		208,677	113,862	54,262	–	–	54,262	(54,262)	-100%	54,262
Interest		–	694	694	–	–	694	(694)	-100%	694
Dividends		–	–	–	–	–	–	–		–
Payments										
Suppliers and employees		(130,289)	(86,257)	(86,257)	(12,611)	(72,379)	(73,757)	(1,379)	2%	(86,257)
Interest		–	(280)	(280)	–	–	(280)	(280)	100%	(280)
Transfers and Subsidies		–	–	–	–	–	–	–		–
NET CASH FROM/(USED) OPERATING ACTIVITIES		130,251	137,918	78,318	(10,084)	(12,581)	90,818	103,399	114%	78,318
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		–	–	3,043	–	–	3,043	(3,043)	-100%	3,043
Decrease (increase) in non-current receivables		–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–		–
Payments										
Capital assets		(32,559)	(113,048)	(67,970)	(5,370)	(34,289)	(67,970)	(33,681)	50%	(67,970)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(32,559)	(113,048)	(64,927)	(5,370)	(34,289)	(64,927)	(30,638)	47%	(64,927)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		–	–	–	–	–	–	–		–
Borrowing long term/refinancing		–	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits		–	–	–	(7,874)	(49,313)	–	(49,313)	#DIV/0!	–
Payments										
Repayment of borrowing		–	–	–	–	–	–	–		–
NET CASH FROM/(USED) FINANCING ACTIVITIES		–	–	–	(7,874)	(49,313)	–	49,313	#DIV/0!	–
NET INCREASE/ (DECREASE) IN CASH HELD		97,692	24,870	13,391	(23,328)	(96,183)	25,891			13,391
Cash/cash equivalents at beginning:		16,610	16,610	16,610		34,735	16,610			34,735
Cash/cash equivalents at month/year end:		114,301	41,480	30,001		(61,448)	42,501			48,126

4. Comparison of prior performance and year under review performance

KPA 1: Service Delivery and Infrastructure Provision.

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible Directorate
				Annual Plan	Actual	Annual Plan	Actual						
To ensure accessible roads within the Great Kei Local Municipal Area by June 2027	SD01: By constructing, maintain gravel roads & Surfaced roads	SD01-01	Number of kms to be constructed (gravel roads).	2.5km gravel roads to be constructed at Icwili Phase 2 Internal Streets by 30 June 2023	Achieved	Construction of 3.5 km's of Diphini Internal Streets by 30th June 2024	Achieved		Monthly progress reports, Completion certificates	Completion certificate, Monthly progress reports	None	None	TECHNICAL
				3.5km to be constructed in Draaibosch Internal Streets by 30 June 2023	Achieved	Construction of 2.5 km's of Old Location Internal Streets by 30th June 2024	Achieved		Monthly progress reports, Completion certificates	Completion certificate, Monthly progress reports	None	None	TECHNICAL
						Construction of 3.5 km's of Ngxingxolo Internal Streets by 30 June 2024	Achieved		Monthly progress reports, Completion certificates	Completion certificates, Monthly progress reports	None	None	TECHNICAL
			% of MIG Funding expenditure (Output)	100% Spending of MIG Funding by 30th June 2023.	Not Achieved 90.68% MIG spending during the year to a total amount of R20 475 629	100% Spending of MIG Funding by 30th June 2024.	Achieved		MIG expenditure reports to Council	Approved MIG expenditure at 100%	None	None	TECHNICAL
			Number of km to be surfaced through Small Town Revitalization	3,7 km of surfaced roads to be constructed in 2022/23 - Chintsa	Not Achieved	3,55 km of surfaced roads to be constructed in 2023/24 - Chintsa Internal	Achieved		Monthly progress reports, Completion certificates	Completion certificate, Monthly progress reports	None	None	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
				Internal Streets by 30 June 2023		Streets by 30th June 2024							
				3,7 km of surfaced roads to be constructed in 2022/23 Kei Mouth Internal Streets by 30 June 2023	Not achieved	3,7 km of surfaced roads to be constructed in 2022/23 Kei Mouth Internal Streets by 30th June 2024	Not achieved	🔔	Monthly progress reports, Completion certificates	Progress reports	Kei Mouth Internal Streets were delayed due to inclement weather conditions	Contractor to add more equipment to the project	TECHNICAL
			Number of kms to be surfaced in R349 to Haga-Haga	3,7 km of surfaced roads to be constructed in R349 to Haga-Haga by 30 June 2023	Not achieved	Planning and design of 15 kms to be surfaced in R349 to Haga-Haga by 30 June 2024	Not achieved	🔔	Appointment of Consultants & Preliminary design report	Progress reports	Detailed designs of kms to be surfaced in R349 to Haga-Haga are not approved by the funder Department of Transport (DoT) and that resulted to proceed to the next stage of gateway review as per the Service Level Agreement (SLA)	Target to be moved to 2024/2025 financial year	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible Directorate
				Annual Plan	Actual	Annual Plan	Actual						
			Number of kms to be surfaced Kei Mouth Ferry Road	3.7km surfaced roads to be constructed in 2022/23 in Kei Mouth Ferry Road by 30 June 2023	Not achieved	Planning and design of 1 km to be surfaced in Kei Mouth Ferry Road by 30 June 2024	Not achieved		Appointment of Consultants & Preliminary design report	Progress reports	Detailed designs of kms to be surfaced Kei Mouth Ferry Road are not approved by the funder Department of Transport (DoT) and that resulted to proceed to the next stage of gateway review as per the Service Level agreement (SLA)	Target to be moved to 2024/2025 financial year	TECHNICAL
			Number of km to be maintained.	30km of Gravel Road to be maintained through dry blading, stormwater and patching by 30 June 2023	Achieved	30 km of Gravel Road to be maintained through dry blading, stormwater and patching by 30th June 2024	Achieved		Progress reports with pictures	Progress reports	None	None	TECHNICAL
			Number of km to be surfaced	none	none	Facilitation of procurement of professional consultants and contractors for	Achieved		Appointment of Consultant	Appointment letter	None	None	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
						2.5km's of Ntushu-ntushu access road by 30 June 2024							
				none	none	Facilitation of procurement of professional consultants and contractors of 2.5km's of Ncalukeni internal streets by 30 June 2024	Achieved	👍	Appointment of Consultant	Appointment letter	None	None	TECHNICAL
				none	none	Facilitation of procurement of professional consultants and contractors of 2.5km's Lusizini internal streets by 30 June 2024	Achieved	👍	Appointment of Consultant	Appointment letter	None	None	TECHNICAL
				none	none	Facilitation of procurement of professional consultants and contractors of 2.5km's of Khayelitsha internal streets by 30 June 2024	Achieved	👍	Appointment of Consultant	Appointment letter	None	None	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
				none	none	Facilitation of procurement of professional consultants and contractors of 2.5km's of Ngxingxolo access road by 30 June 2024	Achieved		Appointment of Consultant	Appointment letter	None	None	TECHNICAL
				none	none	Facilitation of procurement of professional consultants and contractors of 2.5km's of Hardwick Road to Zone 10 by 30 June	Achieved		Appointment of Consultant	Appointment letter	None	None	TECHNICAL
				none	none	Facilitation of procurement of professional consultants and contractors of 2.5km's of Chintsa East: Area 16 & 17 internal streets by 30 June 2024	Achieved		Appointment of Consultant	Appointment letter	None	None	TECHNICAL
To ensure provision of public amenities by June 2027.	SD02: By Constructing public amenities.	SD02-01	Number of public amenities to be constructed.	none	none	Construction of Taiton Community Hall by 30th June 2024	Achieved		Monthly progress reports, Completion certificates	Completion certificate, Monthly progress reports	None	None	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible Directorate
				Annual Plan	Actual	Annual Plan	Actual						
		SD02-02		1 Komga Sport field to be constructed by 30 June 2023	Not Achieved	Construction of Komga Sportfield by 30th June 2024	Achieved		Monthly progress reports, Completion certificates	Completion certificate, Monthly progress reports	None	None	TECHNICAL
		SD02-03	Number of Public amenities maintained	Main building to be Refurbished through internal funding by 2022/2023 by 30 June 2023.	Not Achieved	Main Administration Building (Phase 2) to be maintained by 30th June 2024	Achieved		Progress on the plans for maintenance	Progress report on the plans or maintenance	None	None	TECHNICAL
		SD02-04				Reports to the standing Committee on the maintenance of Qumra Town Hall by 30 June 2024	Achieved		Progress on the plans for maintenance	Progress report on the plans for maintenance	Layout Plans, drawings and Scope of work are in place. However, this was never prioritized due to budget constraints. Priority was the Refurbishment of the Main Building for provision of Office space.	It has been budgeted and prioritized with the Refurbishment of Main Building (Phase 3)	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible delegate
				Annual Plan	Actual	Annual Plan	Actual						
To increase access to electricity in Great Kei Communities by 2027	SD03: Solicit funding from DOE and potential funders	SD03-01	Number of funding applications submitted to department of energy	1 Application submitted to Department of Energy	Achieved	1 Application submitted to Department of Mineral and Energy by 30 June 2024	Achieved		Proof of application /Business plan	Business plan, DORA Notice	None	None	TECHNICAL
	SD04: By Upgrading and maintaining the electrical network	SD03-02	Upgrading of Komga Bulk Electrical Infrastructure – Meter Replacement (Output)	Upgrading of Komga Bulk Electrical Infrastructure – Meter Replacement (Output) by 30 June 2023	Not Achieved	Upgrading of Komga Bulk Electrical Infrastructure – Meter Replacement (Output by 30 June 2024	Not achieved		1. Appointment letter 2. Design Reports 3. Completion Cert		No confirmation of Funds from Eastern Cape Office of the Premier (OTP) for Upgrading and maintaining the electrical network	To be removed from targets	TECHNICAL
		SD03-03	Construction of Zone 10 Overhead MV Line -	Design of Zone 10 Overhead MV Line - by 30 June 2023	Achieved	Design of Zone 10 Overhead MV Line – by 30 June 2024	Achieved		1. Appointment letter 2. Design Reports 3. Completion Cert	Completion certificate at 100%, progress reports	None	None	TECHNICAL
		SD03-04	Electrification of Zone 10 - Pre - Engineering (Phase 1)	Electrification of Zone 10 - Pre - Engineering (Phase 1) by 30 June 2023	Achieved	Electrification of Zone 10 - Pre -Engineering (Phase 1) by 30 June 2024	Achieved		1. Appointment letter 2. Design Reports 3. Completion Cert	Design report	None	None	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
To ensure alignment of SDF with the IDP by June 2027 to ensure progressive Spatial Planning & Land Use Management Systems	SD05: By ensuring Controlled development within Great Kei LM	SD04-01	Number of reports to Council on the review of the Municipal Spatial Development Framework	4 x reports to Council on Review of the SDF by 30 June 2023	Achieved	4 x reports to Standing Committee on Review of the SDF by 30 June 2024	Not achieved		Approved SDF Document	Draft SDF report	(Q3) standing committee did not sit due to tight institutional schedule i.e Departmental and Institutional strategic session, multiple public holidays in January and March and Midterm reporting.	The targets will be adjusted in the new financial year to avoid non sitting of the committees	TECHNICAL
To ensure that National Building Regulations are adhered to by 2027	SD06: By implementing National Building regulations within the GKM area	SD05-01	Number of Reports on the housing needs Register	Identification of Land for Housing Development, Establish Housing Forum, feasibility study and planning by 30 June 2023	Not Achieved	4 x reports to Standing Committee on the housing needs register captured by the municipality by 30 June 2024	Not achieved		4 x reports to Standing Committee on the housing needs register captured by the municipality	3 x Reports	(Q3) standing committee did not sit due to tight institutional schedule i.e Departmental and Institutional strategic session, multiple public holidays in January and March and Midterm reporting.	The targets will be adjusted in the new financial year to avoid non sitting of the committees	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible allocate
				Annual Plan	Actual	Annual Plan	Actual						
		SD05-02	Number of Reports on compliance to Building Regulations	4 x reports to Council on compliance to Building Regulations by 30 June 2023	Achieved	4 x reports to Standing Committee on compliance to Building Regulations by 30 June 2024	Not achieved		4 x reports to Standing Committee on compliance to Building Regulations and building plan register	3 x Reports	(Q3) standing committee did not sit due to tight institutional schedule i.e Departmental and Institutional strategic session, multiple public holidays in January and March and Midterm reporting.	The targets will be adjusted in the new financial year to avoid non sitting of the committees	TECHNICAL
To facilitate the provision of Integrated sustainable human settlement within GKM by June 2027	SD07: By Facilitating access to alternative Land for Settlement purposes.	SD06-01	Number of Reports on the formalisation of informal Settlements	Identification of Land for Housing Development, Establish Housing Forum, feasibility study and planning by 30 June 2023	Not Achieved	4 x Reports to Standing committee on the formalisation of the informal settlements (Cwili, Qumrha, Morgans Bay and Cintsa informal Settlements by 30 June 2024	Not achieved		4 x Reports to Standing committee on the formalisation of the informal settlements (Cwili, Qumrha, Morgans Bay and Cintsa informal Settlements	3 x Reports	(Q3) standing committee did not sit due to tight institutional schedule i.e Departmental and Institutional strategic session, multiple public holidays in January and March and Midterm reporting.	The targets will be adjusted in the new financial year to avoid non sitting of the committees	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible allocate
				Annual Plan	Actual	Annual Plan	Actual						
To ensure a safe and secure environment by June 2027	SD08: By Coordinating sitting of community safety forum.	SD07-01	Number of Community Safety Forum meetings	4 Community Safety Forum Meetings by 30 June 2023	Achieved	4 Community Safety Forum Meetings by 30 June 2024	Achieved		Minutes and Attendance Register of awareness campaign	4 x Minutes and Attendance Register of awareness campaign	none	none	TECHNICAL
To ensure improved solid waste management by June 2027	SD09: By implementing integrated Waste Management Plan in line with 2020 National Waste Management Strategy	SD08-01	Review Integrated Waste Management Plan in line with the 2020 Waste Management Strategy	none	none	Approved Integrated Waste Management Plan by 30 June 2024	Not achieved		Copy of approved IWMP. Council resolution	Draft IWMP	Due to under staff capacity (1 Environmental Officer), the draft IWMP is not complete. Hence forth assistance for technical support was requested from Department of Economic Development, Environmental Affairs and Tourism as well as the Department of forestry, fisheries and Environment	Integrated Waste Management Plan (IWMP) to be finalized in the next financial year. The department is already pledged and scheduled meetings with Management with regards to working on the GKM IWMP.	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
	SD10: By maintainin g the Komga landfill site	SD08-02	Report on maintenance of the landfill site	none	none	Four reports to the Standing Committee on the maintenance of landfill site by 30 June 2024	Not achieved		Reports to Standing committee	3 x Reports to the Standing Committee	(Q3) standing committee did not sit due to tight institutional schedule i.e Department al and Institutional strategic session, multiple public holidays in January and March and Midterm reporting.	The targets will be adjusted in the new financial year to avoid non sitting of the committee s	TECHNICAL
	SD11: By Developing a new landfill site	SD08-03	Report on the new identified GKM Landfill Site	none	None	Environmental Impact Assessment for the new identified landfill site by 30 June 2024	Not achieved		Reports to Standing committee about progress on the Environmen tal Impact Assessment	3 x Reports to the Standing Committee	(Q3) standing committee did not sit due to tight institutional schedule i.e Department al and Institutional strategic session, multiple public holidays in January and March and Midterm reporting.	The targets will be adjusted in the new financial year to avoid non sitting of the committee s	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
To Co-ordinate improvement of Municipal Environmental Management by 2027	SD12: By developing and implementing integrated environmental management plan in line with NEMA	SD09-01	Integrated environmental management plan developed in line with NEMA and confirmation of funding	Develop Integrated environmental management plan in line with NEMA and approved by Council by 30 June 2023	Achieved	Developing Integrated environmental management plan in line with NEMA and approved by Council by 30 June 2024	Not achieved		Copy of approved Funding. Council resolutions		No Funding received from the Department of Forestry, Fisheries and the Environment (DFFE) to align GKM Integrated environmental management plan with National Environmental Management Act (NEMA)	To reapply during Department of Forestry, Fisheries and the Environment (DFFE'S) new financial year	TECHNICAL
To improve management of cemeteries by June 2027	SD13: By implementing Cemetery management plan	SD10-01	Percentage of cemetery sites applications processed	100% Allocation Cemetery Applications sites Received by 30 June 2023	Achieved	100% cemetery sites applications processed by 30 June 2024	Achieved		Copy of allocated cemetery sites register. Proof of payment receipts	Proof of payment receipts	None	None	TECHNICAL
	SD14: By developing a cemetery management system	SD10-02	GKM Cemetery management system developed and implemented	none	none	Develop and implement cemetery management system by 30 June 2024	Not achieved		Reports to the Standing Committee	3 x Reports to the Standing Committee	(Q3) standing committee did not sit due to tight institutional schedule i.e Departmental and Institutional strategic	The targets will be adjusted in the new financial year to avoid non sitting of the committees	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
											session, multiple public holidays in January and March and Midterm reporting.		
To safeguard municipal assets by June 2027.	SD15: By securing all municipal assets through implementing of safety and security measures	SD11-01	Access control provided in municipal main offices	none	none	Implement all access control programmers (visitors control) by 30 June 2024	Not achieved		Reports to the Standing Committee	3 x Reports to the Standing Committee	(Q3) standing committee did not sit due to tight institutional schedule i.e Department al and Institutional strategic session, multiple public holidays in January and March and Midterm reporting.	The targets will be adjusted in the new financial year to avoid non sitting of the committees	TECHNICAL
To control stray animals	SD16: By constructing a new animal pound	SD12-01	Build and fence animal pound.	none	none	Qumrha fence animal pound by 30 June 2024	Not achieved		Completion certificate		The target of building and fencing the animal pound is in procurement stage	Will be achieved in the new financial year	TECHNICAL
To enhance the enforcement of National Road Traffic Act 93 of	SD17: By enforcing and monitoring of road traffic rules	SD13-01	Number of Motor Vehicle (Output) (Renewals)	350 Motor Vehicle Renewals by 30 June 2023	Achieved	200 Motor Vehicle Renewals by 30 June 2024	Achieved		RD 323 Report	1 362 Motor Vehicle Renewals on RD 323 Report	None	None	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
1996 and by-laws by June 2027.													
		SD13-02	Number of Learners license bookings (Output)	230 learners' license booked by 30 June 2023	Achieved	60 learners' license booked by 30 June 2024	Achieved	👍	RD 323 Report	379 learners' license booked on RD 323 Report	None	None	TECHNICAL
		SD13-03	Number of renewals (drivers & PrDP) (Output)	300 Driver's License Renewal (driving & PrDP's) by 30 June 2023	Achieved	200 Driver's License Renewal (driving & PrDP's) by 30 June 2024	Achieved	👍	RD 323 Reports	673 Driver's License Renewal (driving & PrDP's) on RD 323 Reports	None	None	TECHNICAL
		SD13-04	Number of drivers licenses Testing (Output)	240 driver's license testing by 30 June 2023	Achieved	60 driver's license testing by 30 June 2024	Achieved	👍	R701 Reports	273 driver's license testing on R701 Reports	None	None	TECHNICAL
		SD13-05	Number fines issued	400 Fines issued by 30 June 2023	Not Achieved	40 Fines issued by 30 June 2024	Achieved	👎	Section 56 Notice Ticket	32 fines issued due to Staff incapacity	During 2023/24 financial year traffic department was under staff and that resulted in reduced number of fines.	Employment of new Law Enforcement personnel	TECHNICAL
To ensure improvement of audit outcomes through	SD18: By designing and implementing an audit	SD14-01	% of Audit findings addressed	none	none	100% of Audit findings addressed by 31 August 2024	Achieved	👍	Report on Audit Findings addressed	Audit Action plan	None	None	TECHNICAL

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
reduction of audit findings by June 2027.	action plan in addressing all Audit queries												

KPA 2: Local Economic Development

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
To create opportunities for sustainable development within the GKM area by June 2027	LED01: By identifying and twinning with municipality/ s and organisations with similar areas of cooperation and development .	LED01-01	MOU signed and implemented	4 Standing Committee Reports on the Follow-up on the Support Pledge to GKM by 30 June 2023	Achieved	MOU signed and implemented by 30 June 2024	Not achieved		Correspondence of follow up, MOU and implementation report	3 X Correspondence of follow up, MOU and implementation report	The Standing Committee did not sit due to the sitting of the 2023/24 Institutional Strategic Planning	The Municipality must adhere to the sitting of meetings as per the approved council calendar	LED

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
	LED02: By implementing Small Town Revitalization Strategy	LED01-02	Number of funding applications submitted to potential funders	none	None	3 applications submitted to potential funders for implementation of Small-Town Revitalisation Strategy by 30 June 2024	Achieved	👍	Proof of funding applications submitted	3 x Proof of funding applications submitted	none	none	LED
To create job opportunities through EPWP, CWP, MIG & other sectoral programmers by June 2027	LED03: Support initiatives geared towards mass job creation and sustainable livelihoods	LED02-01	Number of job opportunities created through EPWP & MIG projects (output)	140 jobs created by 30 June 2023	Achieved	140 jobs created by 30 June 2024	Achieved	👍	Proof of job creation.	EPWP Jobs	none	none	LED
		LED02-02	Number of job opportunities created through CWP projects (output)	550 CWP jobs created through reregistration of participants by 30 June 2023.	Achieved	550 CWP jobs created through reregistration of participants by 30 June 2024	Achieved	👍	Proof of job creation. Standing committee reports.	Jobs created	None	None	LED

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
		LED02-03	Number of CWP Reference Committee meetings held	4 of CWP Reference Committee meetings held	Achieved	4 CWP Local Reference Committee Meetings held by 30 June 2024	Achieved		Minutes and attendance register.	4 x 4 CWP Local Reference Committee Meetings held	None	None	LED
To promote tourism potential of GKM by June 2027	LED04: By creating a conducive environment for tourism development	LED03-01	Number of Green Coast Flag Status applications submitted to DEDEAT	4 Applications for Green Coast Status submitted to DEDEAT by 30 June 2023	Not Achieved	4 Applications for Green Coast Status submitted to DEDEAT by 30 June 2024	Achieved		Proof of applications submitted	Proof of applications submitted	None	None	LED
To promote the agrarian economy in support of the disadvantaged communal farmers by June 2027	LED05: By supporting and monitoring Agrarian and Farming Production and Programmes in partnership with DRDAR	LED04-01	Number of Farmer trainings and workshops held	4 Agricultural Forum Meetings	Achieved	4 Farmer trainings and workshops held by 30 June 2024	Achieved		Signed Report & attendance registers	4 x Farmer trainings and workshops	None	None	LED
		LED04-02	Number of Reports on Agrarian & Farming Supported Programmes	4 Reports on Agrarian & Farming Supported Programmes by 30 June 2023	Achieved	4 Reports on Agrarian & Farming Supported Programmes by 30 June 2024	Achieved		1 Report on Agrarian & Farming Supported Programmes	4 X consolidated report on Agrarian & Farming Supported Programmes	None	None	LED

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
To create a conducive environment for SMME's and Co-operatives to access economic opportunities by June 2027	LED06: Lobby technical support and funding from potential funders to support SMME's & Co-operatives	LED05-01	Number of SMME's supported (Output)	80 SMME's supported by 30 June 2023	Achieved	80 SMME's supported by 30 June 2024	Not achieved		Report on SMME's supported to the Standing Committee	SMME's supported	Small Medium Enterprise supported not achieved due to Management oversight to rectify the annual target during 2023/24 mid-year review	Management to ensure that the annual PoE targets are corresponding to the quarterly targets	LED
		LED05-02	Number of cooperatives supported	4 Business Forum Meetings	Achieved	3 cooperatives supported by 30 June 2024	Achieved		Standing committee report on list of identified cooperative, needs assessment for the cooperatives, receipts for material and production inputs and delivery note	3 x cooperatives supported	None	None	LED
	LED07: By supporting and monitoring SMME programs	LED05-03	Number of SMME trainings and workshops held	3 Co-operatives Supported	Achieved	4 SMME trainings and workshops held by 30 June 2024	Achieved		Signed report and attendance register	4 x SMME trainings and workshops	None	None	LED

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
To ensure improvement of audit outcomes through reduction of audit findings by June 2027.	LED08: By designing and implementing an audit action plan in addressing all Audit queries	LED06-01	% of Audit findings addressed	none	none	100% of Audit findings addressed by 31 August 2024	Achieved		Report on Audit Findings addressed	Audit action plan	None	None	LED

KPA 3: Financial Viability and Management

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible Officer
				Annual Plan	Actual	Annual Plan	Actual						
To ensure proper management and maintenance of GKM assets by June 2027	FM01: By developing and maintaining a GRAP compliant asset register.	FM01-01	Asset Management policy and updated asset register approved by Council (Input)	Review of asset policy and asset register approved by Council 30th June 2023.	Achieved	Review of asset policy and asset register approved by Council 30th June 2024.	Achieved		Copy of approved policy. Council resolutions	Approved Asset Management Policy & Council resolution	none	none	BTO
To maintain effective and efficient procurement by June 2027	FM02: By ensuring adherence to Supply Chain Management Regulations	FM02-01	SCM policy reviewed and approved by council (Input)	SCM policy reviewed and approved by council by 31 May 2023.	Achieved	SCM policy reviewed and approved by council by 31 May 2024	Achieved		Copy of approved policy. Council resolutions	Approved SCM Policy & Council resolutions	none	none	BTO
		FM02-02	% of tenders concluded in accordance with (tender validity timeframe) (Output)	100% completion procurement plan tenders within the tender validity period by 30 June 2023.	100% achieved	100% completion procurement plan tenders within the tender validity period by 30 June 2024.	Achieved		Copy of advert and appointment letters	SCM Annual implementation report reflecting 100% completion of procurement plan	none	none	BTO
		FM02-03	Number of Supplier Days to be held (Output)	4 Suppliers Day held by 30 June 2023.	Achieved	4 Suppliers Day held by 30 June 2024.	Achieved		Attendance Register and Copy of advert	4 x Suppliers Day attendance register	none	none	BTO
		FM02-04	Procurement plans signed off by the Accounting Officer	Procurement plans signed off by 30th June 2023.	Achieved	Procurement plan signed off by 30th June 2024.	Achieved		23/24 Signed off procurement plan by the accounting officer	Approved 2023/24 procurement plan	none	none	BTO

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
		FM02-05	Number of SCM Policy implementation reports (Input)	Four quarterly reports prepared on implementation of the SCM policy by 30th June 2023.	Achieved	Four quarterly reports prepared on implementation of the SCM policy by 30th June 2024.	Achieved		Quarterly reports to the standing committee	4 X Quarterly reports to the standing committee	none	none	BTO
Expenditure management processes and systems by 2027	FM03: By Implementing expenditure management in terms of Section 65 and 66 of MFMA	FM03-01	Payments of creditors within 30 days	Payment of invoice to be made within 30 days of receipt as of 30th June 2023.	Not achieved	Payment of creditors within 30 days by 30 June 2024.	Achieved		Section 65 Reports	4 X Section 65 Reports	none	none	BTO
		FM03-02	Payments of salaries and allowances as per the prescribed time.	Payment of salaries and allowances as per the payroll approved calendar by 30 June 2023.	Achieved	Payment of salaries and allowances as per the payroll approved calendar by 30 June 2024.	Achieved		Section 66 reports	4 X Section 66 Reports	none	none	BTO

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
		FM03-03	% reduction of Irregular, Fruitless and Wasteful and Unauthorized Expenditure report (Input)	Implement 0% incurrence of Irregular, Fruitless and Unauthorized Expenditure by 30 June 2023.	Not achieved R0 No irregular Expenditure incurred during the year. R238 661 Fruitless & Wasteful has been incurred due to interest with major creditors, 0% unauthorized Expenditure incurred.	Implement 0% incurrence of Irregular, Fruitless and Wasteful and Unauthorized Expenditure by 30 June 2024.	Not achieved		Irregular, fruitless and wasteful, unauthorized expenditure reports		R 652 665,40 Fruitless and wasteful expenditure incurred through interest on long outstanding creditors	Complying with the payment arrangements the Municipality have with suppliers owed.	BTO
To Maintain effective and efficient Information and technology systems by June 2027	FM04: By Upgrading and maintenance of ICT infrastructure and systems	FM04-01	ICT policies and governance framework reviewed and approved by council (Input)	ICT policies reviewed and approved by council as at 30 th June 2023.	Not Achieved	ICT policies reviewed and approved by council as at 30 th June 2024.	Not achieved		Council Resolutions, copy of ICT policies	Draft ICT Policies	The ICT policies review for the institution will be conducted in the next financial year	Tabling of ICT policies for review	BTO
		FM04-02	IT Masterplan reviewed approved by council (Input)	IT Master Plan reviewed approved by council	Not Achieved	IT Master Plan Review and approved by council	Not achieved		Council resolutions. Copy of approved IT Masterplan	Draft IT Master Plan	The IT Master Plan review for the institution will be conducted in the next financial year	Tabling of IT Master plan for review	BTO

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
		FMM04-03	IT Masterplan Implementation	IT Master Plan implementation Report to the Standing Committee	Achieved	IT Masterplan implementation Report to the Standing Committee	Achieved		Quarterly reports to the Standing Committee	4 X Quarterly reports	none	none	BTO
To Maintain budgeting and reporting mechanisms in line with Municipal Finance Management Act, VAT Act, Treasury regulations and Budget reforms , by June 2027	FM05: Comply with all Statutory reporting requirements and financial reforms.	FM05-01	Compliance reports submitted as per MFMA and VAT Act. (Input)	Submission of compliance reports within specified time frame	Achieved	Submission of compliance reports within specified time frame	Achieved		Proof of submissions and copies of reports.	Proof of VAT submission reports	none	none	BTO
		FM05-02					Achieved		S71 Monthly submissions.	4 X S71 Monthly submissions	none	none	BTO
		FM05-03					Achieved		S52 Quarterly submissions.	4 X S52 Quarterly submissions.	none	none	BTO
		FM05-04					Achieved		Annual Financial Statements	AFS	none	none	BTO

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
	FM06: By planning and preparation of municipal budget in line with MFMA Regulations	FM05-06	Annual approved budget by council for 2022-2023	Annual approved budget by council for 2022/23	Achieved	Annual approved budget by council for 2023/24	Achieved		Copy of approved budget and council resolutions.	Council Resolution and Budget Document	none	none	BTO
	FM07: Implementation of mSCOA Reform by 2024	FM05-07	Number of mSCOA project implementation reports to Council	4 updates on mSCOA implementation reports to Council	Achieved	4 updates on mSCOA implementation reports to Council	Achieved		Copy of 4 mSCOA reports to council.	4 X Quarterly MScoa Report	none	none	BTO
To maintain and improve effective revenue collection system consistent with Section 95 of the MSA and enforce the municipality's credit and debt control policy (Section 64 MFMA) by June 2027	FM08: Data cleansing and accurate billing of all GKM services and enforcing disconnection of electricity, effect legal action on non-payment of municipal services billed	FM06-01	% increase in actual revenue collection (Output)	45% collection rate on average by 30 June 2023.	Achieved	45% collection rate on average by 30 June 2024.	Achieved		Revenue Collection report	income report	none	none	BTO
	FM09: By developing and implementing a revenue turn-around strategy	FM06-02	GKM Total debt reduced	To reduced old debt by R10 million as at end June 2023	Achieved	To reduce old debt by R16 million as at end June 2024	Achieved		Debt by type report, List of disconnections	Income reports	none	none	BTO

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
		FM06-03	Revenue turn-around strategy reviewed and approved by council and implemented (input indicator)	Revenue turn-around strategy reviewed and approved by the Council, Implementation of the strategy.	Achieved	Revenue turn-around strategy reviewed and approved by the Council, Implementation of the strategy	Achieved		Copy of reviewed strategy. Council resolutions	Register of Discount scheme participants	none	none	BTO
		FM06-04	Update of the General Valuation Roll through a supplementary roll annually	Conduct a yearly supplementary roll to update General Valuation Roll	Achieved	Conduct a yearly supplementary roll to update General Valuation Roll	Achieved		Deeds Download, Rates Reconciliation	Report on property transfers	none	none	BTO
	FM10: Review and implement the indigent policy and maintain an updated indigent register.	FM06-05	Review and updated indigent register	(Eskom) Beneficiary subsidization of the customers as per the approved indigent register by 30th June 2024.	Achieved	(Eskom) Beneficiary subsidization of the customers as per the approved indigent register by 30th June 2024.	Achieved		ESKOM beneficiary list	Reports from ESKOM	none	none	BTO

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
		FM06-06		(Alternative Energy) Beneficiary subsidization of the customers as per the approved indigent register by 30th June 2023.	Not Achieved	(Alternative Energy) Beneficiary subsidization of the customers as per the approved indigent register by 30th June 2024.	Not Achieved		List of beneficiaries		Beneficiary list for alternative energy is not yet approved by the Indigent Steering Committee.	The list will be submitted to the Committee in the next financial year	BTO
		FM06-07		(Municipal Electricity) Beneficiary subsidization of the customers as per the approved indigent register by 30th June 2023.	Achieved	(Municipal Electricity) Beneficiary subsidization of the customers as per the approved indigent register by 30th June 2024.	Achieved		ONTEC systems Pty Ltd beneficiary list	Free Basic services reports	none	none	BTO
To ensure improvement of audit outcomes through reduction of audit findings by June 2027.	FM11: By developing, implementing, and monitoring of Audit Action Plan, policies and procedures.	FM07-01	% of audit findings addressed	100% implementation of audit action plan by 31 August 2023	Achieved	100% implementation of audit action plan by 31 August 2024	Not Achieved		Audit action plan & report. Council items.	Audit action plan	Section 65 payments were not paid within 30 days.	Frequent monitoring of the invoice registers and creditors reconciliation.	BTO

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/2023 FY)		Year Under Review (2023/2024 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
To ensure management of organizational and mitigation of risks by June 2027	FM12: Develop, monitor and review of strategic risks registers.	FM08-01	% implementation of action plan to mitigate identified risks (Output)	100 % of identified risks lessened by 30th June 2023.	Achieved	100 % of identified risks lessened by 30th June 2024.	Achieved		Updated risk register.	Fraud Risk Register Institutional Risk Register Operational Risk Register	none	none	All Directorates
		FM09-01	Percentage of Councillors who have declared their financial interest	100% of Annual Financial Declaration of interest by Councillor's as at July 2023	Achieved	100% of Annual Financial Declaration of interest by Councillors as at July 2024	Achieved		Signed declaration of interest by councillors	Signed declarations	none	none	All Directorates
		FM09-02	Percentage of staff who have declared their financial interest	100% of Annual Financial Declaration of interest by all Staff Members as at July 2023	Achieved	100% of Annual Financial Declaration of interest by all Staff Members as at July 2024	Achieved		Signed declaration of interest by staff members	Signed declarations	none	none	All Directorates

KPA 4: Institutional Development and Transformation

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	LISTING	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
To ensure the development and implementation of a strategic Corporate and HRM plan with a strategic Model to drive the implementation and alignment with the IDP by June 2027	ID01: By designing, implementing, and monitoring, all the strategies to achieve the Corporate and HR areas of focus.	ID01-01	Strategic Corporate & Human Resource Management Plan developed & approved by council (Input)	Strategic Corporate & Human Resource Management Plan developed & approved by council	Achieved	Development of Strategic HR Plan by 30 June 2024	Not achieved		GKM Human Resource Management Plan	Draft HRM Plan	COGTA to develop a standard Human Resources Plan template for all Local Municipalities.	The Human Resources Plan will be developed and approved in the new financial year based on COGTA's recommendations on the new template	Corporate services
To ensure that all the discriminatory employment processes are eliminated to achieve Employment Equity Act by June 2027	ID02: By consistently submitting on stipulated timeframes, all the EE reports to the Department of Labour	ID02-01	Development and Submission of the EEP to LLF and the Dept. of Labor	Development and Submission of the EEP to the LLF and Dept. of Labour by 30 June 2023	Achieved	Development and Submission of the EEP to the LLF and Dept. of Labor by 30 June 2024	Achieved		Proof of submission of EEA forms to DoL and LLF	Submission of the EEP to the LLF and Dept. of Labour	None	None	Corporate services
	ID03: By developing, reviewing, and implementing the Employment Equity Plan	ID02-02	Approved Annual Training Report and Workplace Skills Plan submitted to Council and LGSETA	Annual Training Report and Workplace Skills Plan submitted to Council and LGSETA	Achieved	Annual Training Report and Workplace Skills Plan submitted to Council and LGSETA by 30 June 2024	Achieved		Approved Annual Training Report and Workplace Skills Plan submitted to Council and LGSETA	Approved Annual Training Report and Workplace Skills Plan submitted to Council and LGSETA	None	None	Corporate services

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	LISTING	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
To ensure the municipal controlled environment and stability through proper adherence to attendance and leave management June 2027	ID04: By developing , implementing the leave policy and procedure.	ID03-01	Number of time and attendance reconciliations reports compiled and submitted to Standing Committee	4 quarterly Reports	Achieved	4 time and attendance reconciliations compiled and submitted to the Standing Committee by 30 June 2024	Achieved		4 Quarterly reports on Time and Attendance submitted to the Standing Committee	4 x Quarterly reports submitted to the Standing Committee	None	None	Corporate services
To ensure the achievement of the Municipal Mission & Vision in enhancing service delivery by June 2027	ID05: By Annually reviewing the GKM Organogram in order to address the community needs and functions of the Municipality.	ID04-01	Organizational structure reviewed and approved by council (Input)	2022/2023 Organization structure reviewed and approved by council by 30 June 2023	Achieved	2023/2024 Organization structure reviewed and approved by council by 30 June 2024	Achieved		Adopted and signed Organizational Structure. Council resolutions.	Final Organogram & Council Resolution	None	None	Corporate services
		ID04-02	Implementation of GKM HR Policies and applicable legislation in line with recruitment, termination, and resignation	All municipal Policies reviewed and approved by council	Achieved	Report on Implementation of GKM HR Policies and applicable legislation in line with recruitment, termination, and resignation by 30 June 2024	Achieved		Attendance registers Copy of the Recruitment reports submitted to Municipal Transformation standing committees				Corporate services

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	LISTING	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
To ensure a fully capacitated and competent workforce and Council for the enhancement of performance, service delivery and sound corporate governance by June 2027.	ID06: By ensuring the implementation and monitoring of WSP (including learnerships, internships, and graduate training programmes).	ID05-01	2023/2024 Workplace Skills Plan reviewed and approved by LLF and submitted to LGSETA (input)	2022/23 Workplace Skills Plan reviewed and approved by LLF and LGSETA by 30 June 2023	Achieved	2023/2024 Workplace Skills Plan reviewed and approved by LLF and LGSETA by 30 June 2024	Achieved		LLF Resolution	Acknowledgement letter of submission from LGSETA	None	None	Corporate services
		ID05-02	Number of capacity programs coordinated for Councillors and Staff (Output)	4 capacity building Programs	Achieved	4 capacity building Program by 30 June 2024	Achieved		4 Standing Committee Reports on implemented programmers				
To ensure the management, assessments, monitoring and controlling of municipal facilities and Satellite Offices by June 2027	ID07: By periodically assessing GKM facilities and implementing strategies to improve the conditions of facilities in all GKM area	ID06-01	Number of assessments conducted on GKM facilities and findings submitted to Standing Committee	4 x Assessments done on GKM Facilities and findings submitted to Standing Committee by 30 June 2023	Not Achieved	4 x Assessments done on GKM Facilities and findings submitted to Standing Committee by 30 June 2024	Not achieved		Copy of the Assessment Report done on the GKM facilities	3 x Assessments done on GKM Facilities and findings submitted to Standing Committee	Assessments were not done on GKM Facilities due to insufficient capacity on building inspection expertise	The Municipality will conduct the assessment on quarterly basis in the next financial year	Corporate services

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	LISTING	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
To ensure effective functioning of Council and its committees by June 2027	ID08: By ensuring that the Council and its sub-committee's seat in accordance with the approved Council calendar.	ID07-01	Number of Council and standing committee meetings set in line with council calendar (Output)	4 Ordinary Council seatings. 20 Standing Committee held	Achieved	4 Council sittings & 20 Standing Committee held by 30 June 2024	Achieved		Copy of Council Minutes & attendance Registers for all Committees	Copy of Council Minutes & attendance Registers for all Committees	None	None	Corporate services
	ID09: By ensuring safe keeping of the Council resolution register	ID07-02	Number of Council resolution registers <u>dispatched and implemented</u>	4 Registers dispatched and implemented	Achieved	4 Council Resolution Registers <u>dispatched and implemented by 30 June 2024</u>	Achieved		Copy of the Council Resolution Noting the updates / progress on implementation	Copy of the Council Resolution Noting the updates / progress on implementation	None	None	Corporate
To promote sound labour relations and ensuring compliance with relevant labour legislations by June 2027.	ID10: By implementing disciplinary codes and adhering to the applicable labour related legislations.	ID08-01	Number of Labour Related Matters recorded and resolved	none	none	4 Reports of Labour Related Matters recorded and resolved by 30 June 2024	Achieved		Consolidated Reports on Labour Related Matters recorded and resolved	4 x 4 Reports of Labour Related Matters recorded and resolved	None	None	Corporate services

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	LISTING	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
To ensure availability and retention of competent, healthy, and motivated workforce by June 2027	ID11: By implementing retention of competent and motivated workforce	ID09-01	Number of employee wellness programs conducted	4 Employee Wellness programs conducted	Not Achieved 1 x Wellness programme conducted	4 Employee Wellness programs conducted by 30 June 2024	Achieved		Progress reports and attendance registers	4 x Employee Wellness programs conducted	None	None	Corporate services
To ensure compliance with Health and Safety Regulation by June 2027.	ID12: By implementing and monitoring of health and safety policy and regulations.	ID10-01	Number of Health and Safety Inspections conducted (output)	4 Inspections and reports	Not Achieved 1 Health and Safety Inspections conducted and reported to the Standing Committee	4 Inspection reports by 30 June 2024	Not achieved		4 Inspection reports. Attendance registers	4 Inspections and reports	Term of office for the appointed Occupational Health and Safety representative has expired	Appointment of OHS representative will commence in Q1 of 2024/25	Corporate Services
To promote holistic customer reception management and provision of auxiliary services to the entire institution by 2027	ID13: By conducting Institutional surveys, designing, and presenting reports with recommendation to Council	ID11-01	Number of Cleaning Inspection conducted and reported to the Standing Committee	4 Cleaning Inspection conducted and reported	Achieved	4 Cleaning Inspection conducted and reported by 30 June 2024	Achieved		Copy of the Cleaning Inspection conducted and reported	4 x Cleaning Inspection conducted and reported	none	none	Corporate Services

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	LISTING	Variance	Corrective Measure	Responsible
				Annual Plan	Actual	Annual Plan	Actual						
To ensure the management and control of internal, external audit matters including all Corporate Services and HR risks by 2027	ID014: By designing and implementing an audit action plan in addressing all CPS Audit queries	ID13-01	Percentage of HR Related Audit findings addressed	100% Implementation of the Audit Action Plan	Achieved	100% of Audit findings addressed by 31 August 2024	Achieved		Report on the HR Audit General Findings addressed	Audit action plan	none	none	Corporate Services

KPA 5: Good Governance and Public Participation

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible directorate
				Annual Plan	Actual	Annual Plan	Actual						
To promote effective participation of community members in the affairs of governance by June 2027	GG01: Regular and effective communication with communities	GG01-01	Number of reports based on communication with communities	4 meetings	Achieved	7 Ward Committee meetings by 30 June 2024	Achieved		7 Ward Committee meetings held by 30 June 2024	7 Ward Committee meetings held by 30 June 2024	None	None	Strategic Services
		GG01-02	Number of Mayoral Imbizos held	4 meetings	Achieved	4 Mayoral Imbizos to be held by 30 June 2024	Achieved		Report on Mayoral Imbizo	4 x Report on Mayoral Imbizo	None	None	Strategic Services
									Attendance Registers	4 x Attendance Registers			
To promote effective communication with all stakeholders by June 2027	GG02: Developing a functional Communication and Marketing Strategy	GG02-01	Number of newsletters published on the website and on social networks	4 GKM Monthly Newsletter	Achieved	4 newsletters published on the website and on social networks by 30 June 2024	Not achieved		3 Newsletters published	3 x Newsletters published	The Newsletter was developed however it was not approved on time. It was then rolled over to the 2nd quarter where a newsletter with work from both quarters was developed and printed	The quarterly publication of the newsletter will be implemented in the next financial year	Strategic Services

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible directorate
				Annual Plan	Actual	Annual Plan	Actual						
To strengthen relations between the municipality, government departments and parastatals and to ensure integrated planning by June 2027	GG03: By facilitating IGR sittings	GG03-01	Number of IGR meetings held (Output)	4 IGR Meetings	Not Achieved	4 Inter-Governmental Relations meeting held by 30 June 2024	Achieved	👍	4 IGR, Agenda, Attendance register, invite	4 x IGR meeting held	None	None	Strategic Services
To ensure the development, implementation, and review of integrated development planning by June 2027	GG04: By facilitating development and review of IDP through implementation of IDP process plan	GG04-01	5-year IDP developed, reviewed, approved, and implemented on annual basis	IDP reviewed, implemented and approved by council	Achieved	IDP reviewed and approved by the Council	Achieved	👍	Copy of the Approved 5-year IDP and Council Resolution	5-year IDP and Council Resolution	None	None	Strategic Services
To ensure the institutionalization of Performance Management by June 2027	GG05: Develop and review Institutional Strategic Score Card and cascading of Performance Management System	GG05-01	SDBIP developed and approved within 28 days after the approval of IDP and Budget	SDBIP developed and approved within 28 days after the approval of IDP and Budget	Achieved	SDBIP developed and approved within 28 days after the approval of IDP and Budget	Achieved	👍	Copy of the Signed SDBIP and Council Resolution	Copy of the 2023/2024 Signed SDBIP and Council Resolution	None	None	Strategic Services
	GG06: Monitor and measure institutional	GG05-02	Number mid-year, annual performance reports and	1-mid-year report, 1-annual performance	Achieved	1-mid-year report	Achieved	👍	Copy of the Annual Report and	2022/2023 Annual report and Council Resolution	None	None	Strategic

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible directorate
				Annual Plan	Actual	Annual Plan	Actual						
	performance quarterly		annual reports developed and approved by council	report and annual report developed and approved by council		1-annual performance report and annual report developed and approved by council			Council Resolution				
To ensure effective functioning of Oversight Committees by June 2027	GG07: Provide administrative support to oversight committees	GG06-01	Number of Audit Committee Meetings held (Output)	4 AC meetings	Achieved	4 Audit Committee Meetings held by 30 June 2024	Achieved	👍	Audit Committee Minutes	4 x Audit Committee Minutes	None	None	Strategic Services
		GG06-02	MPAC meetings held before the sitting of Council (Output)	4 MPAC Reports	Achieved	4 Municipal Public Accounts Committee meeting held by 30 June 2024	Achieved	👍	MPAC Minutes	4 x MPAC Minutes	None	None	Strategic Services
To provide independent professional advice on governance issues, risk management and internal controls by 2027	GG08: Independent review on the reported performance information and other municipal activities	GG07-01	Number of Internal audit reports to Audit Committee	4 reports	Achieved	4 Internal audit reports to Audit Committee by 30 June 2024	Achieved	👍	4 Internal Audit Reports	15 x Internal Audit Reports	None	None	Strategic Services
	GG09: Review and adopt Internal Audit and Audit Committee Charters	GG07-02	Internal Audit and Audit Committee charters approved by Council (Input)	Internal Audit and Audit Committee charters approved by Council	Not Achieved	Approved Internal Audit and Audit Committee charters by Council by 30 June 2024	Achieved	👍	Audit Charter and Council resolutions	Audit Charter and Council resolutions	None	None	Strategic Services

IDP Objective	IDP strategy	KPI Number	Key Performance Indicator	Previous Year Review (2022/23 FY)		Year Under Review (2023/24 FY)		Snapshot	Portfolio of Evidence	Listing	Variance	Corrective Measure	Responsible directorate
				Annual Plan	Actual	Annual Plan	Actual						
To ensure compliance with applicable legislation, by June 2027	GG10: By ensuring that all legal matters are dealt within prescribed timeframes	GG08-01	Number of reports on litigation, legislative and compliance matter (Input)	4 reports	Achieved	4 reports on litigation, legislative and compliance matter by 30 June 2024	Achieved	👍	Litigation Reports	4 x Litigation Reports	None	None	Strategic Services
To develop a functional and responsive administration by 2027	GG11: By ensuring management of risk	GG09-01	Risk Registers developed and implemented	Strategic risk register and operational risk developed and implemented	Achieved	Strategic, Operational and Fraud Risk Registers developed and implemented by 30 June 2024	Achieved	👍	Strategic Risk Register Development of Risk Registers, Report on implementation of risk management register	4 X Risk management reports	None	None	Strategic Services
To accelerate empowerment of historically vulnerable groups by June 2027	GG12: By mainstreaming of Special programmers in all GKM programs, plans and projects	GG10-01	Number of programs to be implemented	SPU strategy reviewed and 2 reports	Achieved	8 Programs to be implemented by 30 June 2024	Achieved	👍	Reports on the implementation of SPU	8 x reports on the implementation of SPU	None	None	Strategic Services
To ensure improvement of audit outcomes through reduction of audit findings by June 2027.	GG13: By designing and implementing an audit action plan in addressing all Audit queries	GG11-01	% of Audit findings addressed	none	none	100% of Audit findings addressed by 31 August 2024	Achieved	👍	Report on Audit Findings addressed	Addressed audit action plan (SDBIP Finding has been addressed)	None	None	Strategic Services

5. Performance of Capital Projects

3 Year Plan									
2023/2024 Financial Year: R 11 270 000,00									
<u>PROJECT NAME</u>	<u>WARD</u>	<u>Location</u>	<u>KM</u>	<u>FUNDER</u>	<u>BUDGET</u>	<u>STATUS</u>	<u>Progress to date</u>	<u>Reasons for variance</u>	<u>Corrective measures</u>
Construction of Old Location Internal Streets	6	Old Location, Qumrha	2.5 kms	MIG	R2 016 261,23	Completed	Construction at 100%	none	None
Construction of Ngxingxolo Internal Streets	2	Ngxongxolo Location	3.5 kms	MIG	R2 092 227,34	Completed	Construction at 100%	None	None
Construction of Diphini Internal Streets	4	Diphini Location	3.5 kms	MIG	R2 101 862,22	Completed	Construction at 100%	None	None
Construction of Tainton Community Hall	1	Tainton Village	290m ²	MIG	R3 278 180,40	Completed	Construction at 100%	None	None
Construction of Komga Sportsfield (Rollover)	6	Komga Township	3 Hectares	MIG	R 2 140 000,00	Completed	Construction at 100%	None	None

Annual Performance Report on STR Capital Projects

STR Projects									
2023/2024 Financial Year:									
<u>PROJECT NAME</u>	<u>WARD</u>	<u>Location</u>	<u>KM</u>	<u>FUNDER</u>	<u>BUDGET</u>	<u>STATUS</u>	<u>Progress to date</u>	<u>Reasons for variance</u>	<u>Corrective measures</u>
Surfacing of Chintsa Internal Streets	1	Chintsa East	3.55km	OTP	R20 681 491,57	Completed	Construction at 100%	None	None
Surfacing of Kei Mouth Internal Streets	5	Kei Mouth	3.7km	OTP	R23 736 488,96	Construction	The contractor is progressing well at 45% progress on construction.	Kei Mouth Internal Streets were delayed due to inclement weather conditions and the process of taking legal action	Extension of time to complete for the Contractor has since been approved

6. Conclusion

This document represents the Great Kei Municipality's detailed report back to citizens and stakeholders on the municipality's performance during 2023/2024 financial year. This report therefore provides the detailed performance of the municipality in terms of assessing achievements in efforts to realise the objectives as set by Council for the year under review. All the reported positive results attained are because of the continued commitment and cooperation between our communities, administration and political leadership. As such, this report not only reflects on milestones and challenges experienced, but also on the on-going commitment to progressively deepen accountability to the citizens of the whole of the Great Kei Municipality area.