



2023/2024

# DRAFT ANNUAL REPORT

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NAMAKWA  
DISTRICT  
MUNICIPALITY









The new European shield shape was used.

The gold part in the shield refers to the predominantly arid area served by the District Municipality. The two complaisant Springboks in the foot of the shield not only relates to the administrative seat, but also to the large herds of this animal that were found in the district and also formed an important source of subsistence for the San and Nama.

The waving striped beams shoes the importance of water in the area as well as the mountains in the Hantam area. The 'Bitterbosgousblom' in the shield head in endemic to the region but also serves as alternative for the sun, represented as an element in the shield.

The diamonds represent the natural earthly resources and rich minerals in the region. The arms bearers are 'Dwergvalkies' of the Hantam region, and also appeared on the previous Hantam District Council coat of arms.

The crown resting on the shield is in the form of stones. This reflects a government that builds and work together. The ribbon in which the motto appears is golden with wine red background and both depicts the natural resources in the region.

The shield motto " ! Igǃi!Osib" is Nama for the word Prosperity.





## Contents

ACRONYMS .....	3
OUR SLOGAN .....	5
OUR MISSION .....	5
OUR VISION .....	5
CHAPTER 01: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY .....	6
1.3 SERVICE DELIVERY OVERVIEW .....	6
1.4 FINANCIAL HEALTH OVERVIEW .....	7
1.5 ORGANISATIONAL DEVELOPMENT OVERVIEW .....	7
1.6 STATUARY ANNUAL REPORT PROCESS .....	8
CHAPTER 02: GOVERNANCE .....	10
POLITICAL & ADMINISTRATIVE GOVERNANCE .....	10
COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE .....	10
2.1 POLITICAL GOVERNANCE .....	11
2.1.1 GOVERNANCE MODEL .....	12
2.1.2 POLITICAL STRUCTURE .....	12
2.2 ADMINISTRATIVE GOVERNANCE .....	13
2.2.1 TOP ADMINISTRATIVE GOVERNANCE .....	13
COMPONENT B: INTERGOVERNMENTAL RELATIONS .....	15
2.3 INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTER GOVERNMENTAL RELATIONS .....	15
COMPONENT C: PUBIC ACCOUNTABILITY AND PARTICIPATION .....	18
2.4 OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION .....	18
2.5 IDP ALLIGNMENT .....	19
COMPONENT D: CORPORATE GOVERNANCE .....	20
2.6 CORPORATE GOVERNANCE .....	20
2.7 RISK MANAGEMENT .....	20
2.8 ANTI CORRUPTION AND FRAUD .....	22
2.9 SUPPLY CHAIN MANAGEMENT .....	23
2.10 BY LAWS .....	23
2.11 WEBSITE .....	23
2.12 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE .....	24
CHAPTER 03: SERVICE DELIVERY PERFORMANCE .....	26
COMPONENT B: ROAD TRANSPORT .....	26
COMPONENT C: PLANNING AND DEVELOPMENT .....	28
COMPONENT D: COMMUNITY AND SOCIAL SERVICES .....	68

COMPONENT E: ENVIRONMENTAL PROTECTION.....	68
COMPONENT F: HEALTH .....	82
COMPONENT G: SECURITY AND SAFETY .....	88
COMPONENT H: SPORT AND RECREATION .....	96
COMPONENT I: CORPORATE POLICY .....	96
COMPONENT J: MISCELLANUEOUS.....	99
CHAPTER 04: ORGANISATIONAL DEVELOPMENT PERFORMANCE REPORT.....	100
COMPONENT A: INTRODUCTION TO MUNICIPAL PERSONEL .....	100
4.1 EMPLOYEE TOTALS TURNOVERS AND VACANCIES .....	100
COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE.....	101
4.2 POLICIES .....	102
4.3 INJURIES SICKNESS AND SUSPENSIONS .....	103
4.4 PERFORMANCE REWARDS .....	104
COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE.....	104
4.5 SKILLS DEVELOPMENT AND TRAINING .....	104
COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE .....	106
4.6 EMPLOYEE EXPENDITURE .....	107
4.7 DISCLOSURE OF FINANCIAL INTERESTS .....	107
CHAPTER 05: FINANCIAL PERFORMANCE .....	108
CHAPTER 06: AUDITOR GENERAL REPORT .....	109
APPENDICIES .....	110
APPENDIX A: COUNCILLORS COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE.....	110
APPENDIX B: COMMITTEES AND COMMITTEE PURPOSES .....	111



## ACRONYMS

AEL	-	Atmospheric Emissions License
AFS	-	Annual Financial Statements
AG	-	Auditor-General
APPA	-	Atmospheric Pollution Prevention Act
CBO	-	Community-based Organization
CDW	-	Community Development Worker
COGHSTA	-	Department of Cooperative Governance, Human Settlements & Traditional Affairs
DBSA	-	Development Bank of South Africa
DEA	-	Department of Environmental Affairs
DENC	-	Department of Environment and Nature Conservation
DIGF	-	District Inter-governmental Forum
DMA	-	District Management Area
DoRA	-	Division of Revenue Act
DWA	-	Department Water Affairs
EAP	-	Employee Assistance Programmed
EIA	-	Environmental Impact Assessment
EPWP	-	Expanded Public Works Project
ESS	-	Employee Self Service
FPA	-	Fire Prevention Association
FY	-	Financial Year
GAMAP	-	General Accepted Municipal Accounting Practice
GIS	-	Geographic Information System
GRAP	-	Generally Recognized Accounting Practice
HH	-	Households
ICT	-	Information Communication Technology
IDP	-	Integrated Development plan
IGR	-	Inter-Governmental Relations

IMFO	-	Institute of Municipal Finance Officers
ITP	-	Integrated Transport Plan
KPA	-	Key Performance Area
KPI	-	Key Performance Indicator
LED	-	Local Economic Development
LGSETA	-	Local Government Sector Education & Training Authority
MFMA	-	Municipal Finance Management Act
MIG	-	Municipal Infrastructure Grant
MOU	-	Memorandum of Understanding
MPAC	-	Municipal Public Accounts Committee
NCPA	-	Northern Cape Provincial Association
NDM	-	Namakwa District Municipality
NEAR	-	National Emergency Alarm Radio System
NGO	-	Non-government Organization
O&M	-	Operation and Maintenance
PIGF	-	Premier's Inter-governmental Forum
PMS	-	Performance Management System
PMU	-	Project Management Unit
RRAMS	-	Rural Roads Asset Management
SALGA	-	South African Local Government Association
SETA	-	Sector Education and Training Authority
SDBIP	-	Service Delivery & Budget Implementation Plan
SDF	-	Spatial Development Framework
SLA	-	Service Level Agreement
SMME	-	Small, Medium & Micro Enterprises
SOP	-	Standing Operations Procedure
WSP	-	Workplace Skills Plan
WWTW	-	Waste Water Treatment Works



## OUR SLOGAN

*Reshaping Namakwa District for future generations*

## OUR MISSION

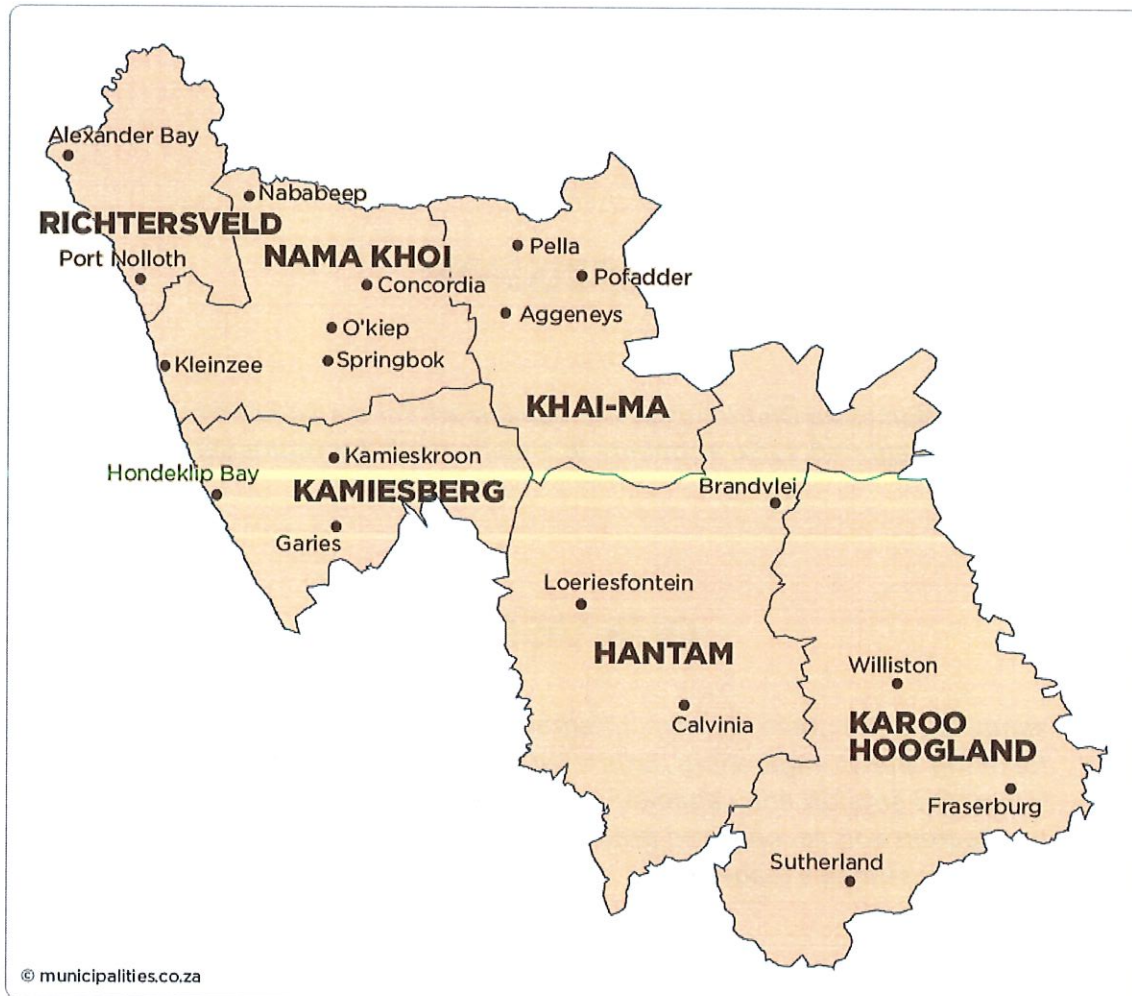
*Reshaping the Namakwa District to be the benchmark for a sustainable green energy, diverse, integrated socio-economy to satisfy needs for future generations*

## OUR VISION

- *stimulation of a green, diverse, integrated socio-economy*
- *fostering and strengthening partnerships with all role-players*
- *integrated support and capacitating local municipalities for sustainability*
- *transparent and accountable processes; and*
- *providing strategic leadership*

# CHAPTER 01: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

A map of the Northern Cape showing the Namakwa district with the different Municipalities is below:



## 1.3 SERVICE DELIVERY OVERVIEW

The provision of Free Basic Services in all six B-municipalities is applied on different service levels. This is mainly due to the scarcity of resources but is being implemented in all the municipalities in terms of water and electricity.



Service delivery improved extremely significantly during the past few years and in some areas, there are minimal backlogs at present.

It is important to recognize the fact that households have access to services but it is very difficult for municipalities to render effective services economically, due to vast distances, etc. Services are very expensive in certain cases and a lack of resources compounds this fact. Water, for example, is a very scarce commodity.

All the municipalities are dependent on the Municipal Infrastructure Grant (MIG) for the development of infrastructure due to the fact that their own budgets are not sufficient to make funds available for capital expenditure. Certain municipalities achieved low expenditure percentage due to the lack of technical expertise. The District Municipality is in a process of re-establishing the Project Management Unit (PMU) to assist in this regard.

Housing is one of the challenges in the district and although housing projects are being implemented, continuous implementation should be accelerated. A housing manager was appointed.

Roads are probably one of the biggest economic contributors to the district economy. However, due to the distances, conditions of roads and small provincial allocation for maintenance, it is difficult to keep roads in good condition.

## 1.4 FINANCIAL HEALTH OVERVIEW

The District Municipality as well as the local municipalities are dependent on external grants to fund capital projects. Most municipalities find it difficult to fulfil their developmental function due to the lack of sufficient funds. The long-term financial situation of the District Municipality, as well as that of the local Municipalities, are deteriorating and a solution will have to be implemented in order to keep delivering services in the coming years.

## 1.5 ORGANISATIONAL DEVELOPMENT OVERVIEW

The Namakwa District Council consists of 19 Councilors of which 10 are female and 9 are male.

## 1.6 STATUARY ANNUAL REPORT PROCESS

No	Activity	Timeframe
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period	July 2024
2	Implementation and monitoring of approved Budget and IDP commences (In-year financial reporting).	
3	Finalize the 4th quarter Report for previous financial year	
4	Submit draft year 0 Annual Report to Internal Audit and Auditor-General	
5	Audit/Performance committee considers draft Annual Report of municipality and entities (where relevant)	August 2024
6	Mayor tables the unaudited Annual Report	
7	Municipality submits draft Annual Report including consolidated annual financial statements and performance report to Auditor General	
8	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	
9	Auditor General audits Annual Report including consolidated Annual Financial Statements and Performance data	September 2024
10	Municipalities receive and start to address the Auditor General's comments	November 2024
11	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor- General's Report	
12	Audited Annual Report is made public and representation is invited	March 2025
13	Oversight Committee assesses Annual Report	
14	Council adopts Oversight report	
15	Oversight report is made public	
16	Oversight report is submitted to relevant provincial councils	March 2025
17	Commencement of draft Budget/ IDP finalization for next financial year. Annual Report and Oversight Reports to be used as input	

The content of an annual report provides information about how well the municipality is doing financially, upcoming changes projected for the next year, and the management staff of the municipality. Concerned parties, such as stakeholders, can use this information to make important decisions.

It is therefore imperative that these guidelines as set out above are adhered to, to ensure that the report complies and give a true reflection of how well the municipality is doing.



The IDP is a strategic document that clearly outlines the development objectives and provides a policy framework that guides management in decision-making relating to budgeting and planning.

# CHAPTER 02: GOVERNANCE

## POLITICAL & ADMINISTRATIVE GOVERNANCE

### INTRODUCTION TO GOVERNANCE

A municipality has the right to govern, on its own initiative, the local government affairs of its community, subject to national and provincial legislation (Section 151(3), Constitution, 1996).

An effective governance framework system, policies and structure is crucial to the proper functioning of the Namakwa District Municipality. The quality of governance and transformation is one of the major determining factors in turning the district into a developmental government focused on improving the quality of life in its area of jurisdiction.

The governance system of the NDM is an Executive Mayoral system which comprises of Section 80 committees.

The NDM has a mandate to:

- ❖ Provide democratic and accountable governance for local municipalities;
- ❖ Ensure the provision of services to communities in a sustainable manner;
- ❖ Encourage the involvement of communities and community organization in the matters of local government;

The district does not account for the provision of bulk electricity and water to Category B municipalities as this fall in the jurisdiction of these municipalities as concluded in the Structures Act.

#### COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

Each municipality has the right to govern, on its own initiative, the local government affairs of its community, subject to national and provincial legislation in terms of Section 151(3) of the Constitution, 1996.



## 2.1 POLITICAL GOVERNANCE

Councilor M. Cloete as the Executive Mayor of the Namakwa District Municipality in line with Section 54 of the Municipal Structures Act, Act 117 of 1998. The Executive Mayor must identify the needs of the municipality, review and evaluate those needs in order of priority, recommend to the municipal council strategies, programs and services to address priority needs through the integrated development plan, and the estimates of revenue and expenditure (Section 56(2) of the Municipal Structures Act).

Council has a Mayoral Committee in place with Councilor M. Cloete as the chairperson of the committee in terms of Section 60 of the Municipal Structures Act. The political structure consists of 19 councilors of which 11 Councilors represent the African National Congress (ANC), 1 Councilor from Patriotic Alliance (PA), 3 from Namaqua Civic Movement (NCM) and 4 from the Democratic Alliance (DA). The ANC has 3 directly elected Councilors and 7 local municipal representative Councilors. The PA has 1 directly elected Councilor. The NCM has 1 directly elected Councilor and 2 local municipal representative Councilors. The DA has 2 directly elected Councilors and 2 local municipal representative Councilors. See **Appendix A** for a full list of Councilors and **Appendix B** for the committees.

The Municipality has the following portfolio committees:

- Budget & Treasury Committee chaired by the Executive Mayor
- Corporate Committee chaired by Councilor E Oliphant
- Municipal Health Services Committee chaired by Councilor P Van Heerden
- Economic Development & Planning Committee chaired by Councilor J Wilschut

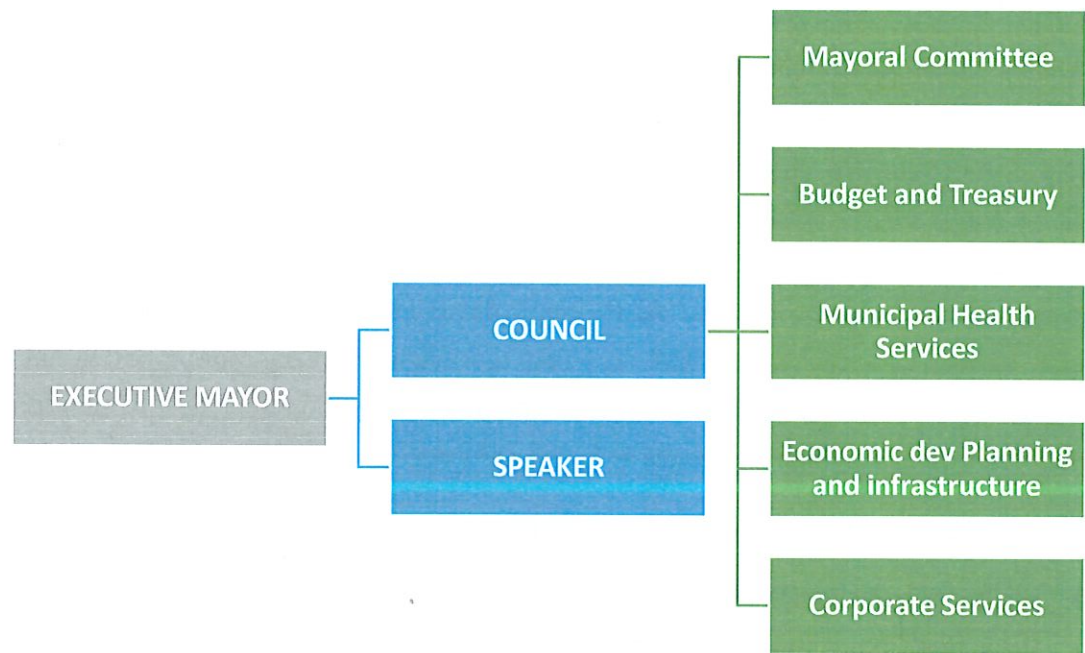
The portfolio committees have no powers and may only make recommendations to the mayoral committee.

A Municipal Public Accounts Committee (MPAC) was established as an oversight committee in terms of Section 79 of the Municipal Structures Act, Act 117 of 1998. Councilor Riaan Cloete is the chairperson of the MPAC. He is not part of any other committee of the Council. The MPAC report will be published separately in accordance with the Municipal Finance Management Act (MFMA), Act 56 of 2003 guidelines.

Mr. F van den Heever is the Chairperson of the Audit/Performance Committee who advises Council and municipal staff on issues as indicated in the act.

The Municipal Council functions in terms of its Rules of Order and the Code of Conduct for Councillors (Schedule 1 of Municipal Systems Act, Act 32 of 2000) is applicable to all councillors.

2.1.1 GOVERNANCE MODEL



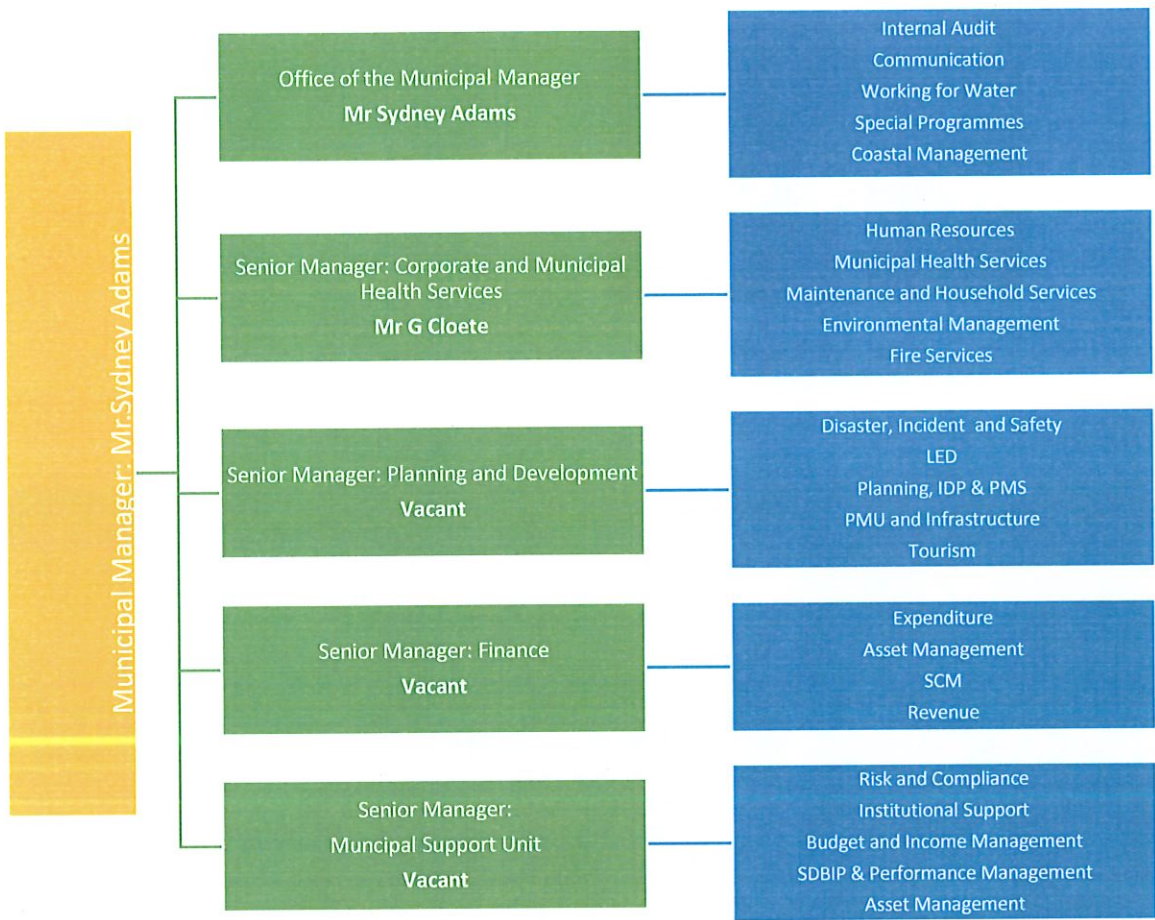
2.1.2 POLITICAL STRUCTURE

See **Appendix A** – full list of councilors (including committee allocation and attendance at council meetings).

See **Appendix B** – committees and committee purposes and attendance



2.2 ADMINISTRATIVE GOVERNANCE



2.2.1 TOP ADMINISTRATIVE GOVERNANCE

Tier 1



**Mr. Sydney Adams**  
**Municipal Manager**

## Tier 2



**Mr. G.E. Cloete**  
Corporate & Municipal Health Services

## Tier 3

Third Tier Structure	
Directorate	Director/Manager/Head
Office of Municipal Manager	Internal Audit: Mrs Veronica Cloete Communication Officer; IGR: Ms Jodine Cloete Special Programs: Ms Cathleen Boois
Finance	Expenditure: Mrs Colleen Jantjies Asset Management: Mr Colwin Brown Supply Chain Management: Mr. Chaldon Osborne Revenue: Mrs Colleen Jantjies
Corporate & Municipal Services	Human Resources: vacant Municipal Health Services: Mr Denver Smith Maintenance and Household Services: Ms Bettie Bezuidenhout
Infrastructure Services	Council Support Unit: Mrs Jolene Faro Disaster Incident, Fire and Safety: Mr's Leon Vermeulen & Neels Nero Local Economic Development: Mr Shaun Abrahams Planning & IDP: Mrs Gerda Bezuidenhout PMU & Infrastructure: Mr Immanuel Smith Tourism: Ms Pearl Heyn Housing: Mr Lorenzo Faber Working for Water: vacant
Municipal Support:	Risk and Compliance: Mrs. Beatrice Hagglund Skills Development: vacant PMS: Sandra Baartman



## COMPONENT B: INTERGOVERNMENTAL RELATIONS

### 2.3 INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTER GOVERNMENTAL RELATIONS

#### **Intergovernmental Relations Forums (IGR)**

The IGR promotes and facilitates intergovernmental relations. It provides mechanisms and procedures to, among other, facilitate the settlements of intergovernmental disputes and matters connected therewith. This forum is functional in terms of the IGR Framework Act and comprises of the District Municipality, six local municipalities and government departments. The forum meets on a quarterly basis to ensure improved alignment between different spheres of government. The structure plays a vital role to create a more meaningful platform of engagement in a more coordinated manner. Only 2 meetings could be scheduled for the 2023/24 financial year

#### **Integrated Development Plan (IDP) Representative Forums**

The IDP is a plan for the area that gives an overall framework for development. It aims to coordinate the work of local and other spheres of government in a coherent plan to improve the quality of life for all the people living in the Namakwa area.

The IDP 2023/2024 were adopted by council on 09 June 2023. The IDP Representative Forum is the body which is used by the NDM to communicate development and budget related issues. Local municipalities, sector departments, NGO's, CBO's and the private sector form part of the forum to ensure effective community participation and improve implementation. The IDP is published on the NDM website.

#### **District Development Model**

The District Development Plan (DDM) was adopted by cabinet on the 21<sup>st</sup> August 2019 as an integrated approach by which the three spheres of government and will work jointly with private sector to ensure higher performance and accountability for coherent service delivery and development outcomes. The vision for the district model has been articulated through the slogan: "One District, One Budget and One Plan".

Stakeholders are required to fully participate in developing and reviewing of the one plan. NDM must ensure that all role players are consulted and informed of the DDM process.



The champions of the DDM is, Deputy Minister for Trade, Industry and Competition, Ms Nomalungelo Gina, MEC for Agriculture, Environmental Affairs, Rural Development and Land Reform, Ms Manopole Mase and District Executive Mayor of Namakwa,

### **Provincial Intergovernmental Structure**

We are part of the Premier's Intergovernmental Forum which is the meeting where Premier co-ordinates the alignment of the provincial; and municipal development and strategic planning, as well as sharing of matters of interest across the three spheres of government.

### **District Infrastructure Forum (DIF)**

The main purpose of the district infrastructure coordinating forum is to implement and coordinate all infrastructure programmes across all the local municipalities within the district, streamline municipal engagements and align support efforts from all government institutions, in order to minimize duplication and maximise the benefits.

The forum must also ensure effective co-ordination, integration and alignment of service delivery initiatives, to ensure an appropriate consultative process with all relevant stakeholders to avoid duplication and overlap of support initiatives given to municipalities. To this end various forums such as the Water & Sanitation forum, EPWP forum, and Energy forum was incorporated into the Namakwa DIF to streamline supporting efforts.

The forum has the following broad objectives:

- ❖ Convene municipalities and the relevant national and provincial departments for meetings;
- ❖ To discuss municipal plans on infrastructure development and basic services delivery;
- ❖ Coordinate planning, support and intervention activities of relevant national and provincial departments in improving service delivery within the district;
- ❖ Develop district infrastructure support plan;
- ❖ Monitor implementation of municipal plans and related support;
- ❖ Review performance of municipalities against the sector plans;
- ❖ Improve IGR system on infrastructure and basic services delivery at district level
- ❖ Unlock bottlenecks to service delivery within the district
- ❖ Escalate issues to the District IGR Forum and provincial infrastructure planning forum.

Only 2 meetings could be scheduled for the 2023/24 financial year. The forum experienced a lack of commitment from category B – Municipalities within the district as well as Provincial sector departments. A new approach will be followed in the 2024/25 financial year where a reduced meeting schedule will be followed and more hands-on assistance will be

implemented.

### **Disaster Management Advisory Forum**

There are three forums for disaster management at National, Provincial and Municipal level. All sector departments are included in this forum on the different spheres of government. It's a top down and top up approach where different issues regarding disaster management is discussed.

At Provincial level all the local district disaster managers are sitting on the forum with the different sector departments. Issues discussed here are communicated to the local forum at district and municipal level. This meeting is quarterly scheduled.

At the provincial level the district disaster managers give feedback on disaster related issues in their districts and if it can't be resolved there, it will be taken to national.

The sector departments that sit on the different levels include Department of Education, Agriculture, Social Development, ESKOM, SAPS, Traffic, SANDF, Health, SASSA, Transnet, DAFF etc.

Each sector department as well as municipality must have a disaster management plan in place. Due to Covid-19 all meetings have been done virtually.

### **The District Communication Forum (DCF)**

This Forum meets quarterly and is aimed at streamlining service delivery efforts to communities throughout the different government spheres and departments.

### **Namakwa District Municipality News**

NDM has a quarterly internal newspaper (NDM Nuus) which is a compilation of successes and stories within the municipality.

### **Political IGR & Namakwa District Aids Council**

The Executive Mayor convenes the Political IGR at a quarterly basis. This forum which compromises of all local municipalities within the district and all sector departments. The sitting of the PIGR is preceded by the Technical IGR which is chaired by the Municipal Manager and serves as a support structure to the PIGR.

The role of the DAC is to: Bring together the most important stakeholders in the district that are involve in the fight against Aids; Make sure that we have a plan/strategy (MDIP's) for tackling HIV in the district; Monitor the implementation of the plan; Assist to establish the Civil Society Structures in the District (11) as well as all six Local Aids Councils (LAC); And



lastly, to help mobilize resources and build capacity to address the programmes to be implemented

The DAC and Political IGR meets on a quarterly basis (minimum).

## **COMPONENT C: PUBIC ACCOUNTABILITY AND PARTICIPATION**

### **2.4 OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION**

Through public participation the local municipalities intend to create opportunities for the political principals to be actively involved in the dialogue with communities and sharing of information about what government, in particular, the district municipality is doing to improve and add to the improvement of the lives of the community.

The programme affords the opportunity for members of the public to have greater access to the decision-making process of the municipality. It implies that members of the public or representatives of the affected community or the role players are actively involved in the planning process of the district municipality.

To accomplish this the NDM will collaborate with other role players and stakeholders such as the local municipalities and sector departments in the area of jurisdiction of the municipality. Through the public participation approach, the district municipality wishes to strengthen and enable good governance and sustained service delivery.

## 2.5 IDP ALIGNMENT

IDP alignment criteria	Yes/No
Does the municipality have impact, outcome and input indicators?	Yes
Does the IDP have priorities, objectives, KPI's and development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPI's in the strategic plan?	Yes
Do the KPI's apply to the Section 57 Managers?	Yes
Do the KPI's align with the provincial KPI's on the 12 outcomes?	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter's aligned reports submitted within stipulated timeframes?	Yes
Sections 26 Municipal Systems Act 2000	Yes

### Council Meets the People

This programme is conducted annually and is intended to ensure involvement of and accountability to the community. Council meetings by the District Council are rotated between local municipalities to enable and ensure that municipalities and communities articulate their problems and needs.

### Communication

The Namakwa District website ([www.namakwa-dm.gov.za](http://www.namakwa-dm.gov.za)) and Facebook page: (Namakwa District Municipality) provides online and current news and information regarding the institution and district.

Our local community radio station, *Radio NFM* and local newspapers, *Die Plattelander* and *Die Namakwalander* is an effective mode of relaying important and emergency messages to the Community.



## COMPONENT D: CORPORATE GOVERNANCE

### 2.6 CORPORATE GOVERNANCE

Corporate governance is the system by which the Municipality is directed and controlled.

### 2.7 RISK MANAGEMENT

The Municipal Manager and Council are responsible for managing the municipality and comply with statutory, regulatory, supervisory and best practice requirements and are liable for the consequences of non-compliance.

Therefore, the authority was delegated to an Independent Risk and Compliance function to establish and maintain effective, efficient and transparent systems of risk management and internal control. The Risk and Compliance unit is a sub-unit under the Municipal Support Unit and reports directly to the Senior Manager of the Municipal Support Unit. Risk Champions were appointed for each department within the Municipality to assist the Risk and Compliance Officer with the fulfilment of this role. Quarterly risk assessments are conducted to identify, assess, advice on, monitor, and report on the regulatory compliance risks in the municipality.

To reinforce its internal control systems aligned with best practice, Namakwa District Municipality established a Risk Management and Fraud Prevention Committee (RMC) which coordinates audit matters and monitor the implementation of risk management, fraud prevention as well as any queries that may be raised by the Council and its Committees. Quarterly meetings are conducted by the committee to provide an oversight role particularly to ensure greater accountability and sound and quality audit responses.

The composition of the committee:

- ❖ External Chairperson
- ❖ Chief Financial Officer (Vacant)
- ❖ Manager: Internal Audit
- ❖ Senior Manager: Corporate and Community Services
- ❖ Senior Manager: Municipal Support Unit (Vacant)
- ❖ Chief Admin Officer: Performance Management
- ❖ Risk and Compliance Officer (Secretariat)
- ❖ Any other person who may be co-opted to provide specialist skills, advice and counsel.



In view of the aforementioned paragraphs and after a comprehensive enterprise-wide risk assessment was performed at the Namakwa District Municipality, the following serves as information regarding the top risks to which the Municipality is exposed, determined at residual risk level:

Management Area	Risk Description	Causes	Progress to date
<b>Governance</b>	The inability of the institution to meet its legislative mandate.	<ul style="list-style-type: none"> <li>Partially funded and unfunded mandates.</li> <li>Not receiving provincial gazetted grants.</li> </ul>	<ul style="list-style-type: none"> <li>Lobby for additional funding;</li> <li>Maintain and improve existing controls &amp; systems</li> </ul>
	Unwanted damage to ICT infrastructure and security issues in terms of access control.	<ul style="list-style-type: none"> <li>Load shedding / unplanned power failures.</li> <li>Old infrastructure due to financial constraints.</li> </ul>	<ul style="list-style-type: none"> <li>Procurement of alternative energy solutions (solar)</li> <li>Request SSA (State Security Agency) to perform an assessment on ICT.</li> <li>Relocation of backup servers.</li> <li>Procurement of additional backup servers.</li> <li>Upgrading of Calvinia connectivity.</li> <li>Procure UPS for the backup serve</li> </ul>
<b>Local Economic Development (LED)</b>	LED Strategy	<ul style="list-style-type: none"> <li>LED Strategy was not reviewed</li> </ul>	<ul style="list-style-type: none"> <li>Review LED Strategy;</li> <li>Foster strategic partnerships,</li> <li>Contract development training,</li> <li>Mentorship, Providing of updated information to the public and continuing communication thereof.</li> </ul>
	Implementing Municipal Chart of Accounts (mSCOA) as a business reform.	<ul style="list-style-type: none"> <li>Understanding of principal of mSCOA</li> </ul>	<ul style="list-style-type: none"> <li>Prepare and approve mSCOA road map</li> </ul>

Financial Management		<ul style="list-style-type: none"> <li>• Ineffective implementation of change management.</li> </ul>	<ul style="list-style-type: none"> <li>• Reactivate mSCOA committees,</li> <li>• Regular reporting of implementation of mSCOA,</li> <li>• mSCOA training for Internal Audit and all line-managers.</li> </ul>
	Financial sustainability of the Municipality.	<ul style="list-style-type: none"> <li>• Non-cash generating institution and Grant dependent.</li> <li>• Budgeting for a deficit in the Medium-Term Revenue &amp; Expenditure Forecast (MTREF) and therefore depleting municipal reserves; and</li> <li>• Non-collection of debt from government institutions.</li> </ul>	<ul style="list-style-type: none"> <li>• Seek additional sources of income for the Municipality</li> <li>• Follow legal route to collect debt.</li> </ul>
CORPORATE SERVICES	Load shedding from power supplier	<ul style="list-style-type: none"> <li>• Unproductive staff.</li> <li>• Safeguarding of assets</li> </ul>	<ul style="list-style-type: none"> <li>• Usage of alternative power supply.</li> </ul>

## 2.8 ANTI CORRUPTION AND FRAUD

The NDM is committed to fighting fraudulent behaviour at all levels within the organization. The organization is driven by its core ethical values which drive its business, the development of its system, policies and procedures, interactions with the public and other stakeholders, and even decision-making by individual managers representing the organization. All departments and external stakeholders are guided by the Fraud Prevention Plan as the point of reference for their conduct in relation to NDM.

The Fraud Prevention Plan promotes ethical conduct within NDM and is also intended to assist in preventing, detecting, investigating, and sanctioning fraud and corruption. No fraud and corruption incidents were reported for the financial year.

## 2.9 SUPPLY CHAIN MANAGEMENT

The Namakwa District Municipality's current SCM revised policy was adopted by council on 23 February 2022. We have established a fully functional Central Buying Unit through which all procurement takes place in order to improve service delivery. NDM also has a fully functional bid committee system whereby all procurement above R30 000 takes place. This enables us to assist some of our local municipalities, who do not have these committees in place, with their formal procurement processes. Section 112 of the MFMA sets out standards which all municipalities must attain. At NDM we take great care to comply with Section 112 although there are some challenges from time to time. Some of the main challenges we experience are:

- ❖ Number of quotations we receive because of the vast distances and the fact that the Namakwa area is sometimes limited as to the different type of services.
- ❖ High transport costs as the suppliers are sometimes situated far from Springbok, especially when it is specialty services which cannot be procured in our region which forces us to go beyond the borders of the district.

## 2.10 BY LAWS

The NDM was not able to publish the developed Fire Services and Environmental Health Services By-Laws due to budget constraints. The municipality has set aside money in the new budget to publish the approved by-laws in the Government Gazette in line with Section 11(3)(m) of the Municipal Systems Act, Act 32 of 2000.

## 2.11 WEBSITE

The Communication Officer and IT Support Officer updates the website of the NDM on a regular basis to comply with Section 75 of the Municipal Financial Management Act, Act 56 of 2003. All the required information is available on the website. The Compliance Officer is responsible for checking whether the information is uploaded and available to the public. The page is showing the number of visitors to the site as people are visiting the website.



Municipal Website: Content and Currency of Material		
Documents published on the Municipality's Website	Yes/No	Publishing date
Current annual and adjustment budgets and all budget-related documents	Yes	July 2023- May 2024
All current budget-related policies	Yes	As and when reviewed
The previous Annual Report (2022/2023)	Yes	March 2024
The Annual report (2023/2024) published/to be published	Yes	As and when reviewed
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (2024/2025) and resulting scorecards	Yes	August 2025
All service delivery agreements (2022/2023)	Yes	NA
All long-term borrowing contracts (2022/2023)	Yes	June 2024
All supply chain management contracts above a prescribed value (give value) for 2023/2024	Yes	June 2024
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14(2) of (4) during the 2023/2024 financial year.	Yes	List of disposed assets placed on website
Contracts agreed in 2023/2024 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	Yes	NA
Public-private partnership agreements referred to in section 120 made in 2023/2024	Yes	NA
All quarterly reports tabled in the council in terms of section 52(d) during 2023/2024	Yes	Quarterly

All documentation relating to the financial status of the municipality that must be displayed on the website for 2023/2024 have been successfully loaded. We do not deliver services directly to the public and our information does not draw as much attention as in the case of the local municipalities.

## 2.12 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

The MPAC is a committee of the municipal council, appointed in accordance with section 79 of the Structures Act. Focusing mainly on compliance with the provisions of the Local Government: Municipal Finance Management Act, 2003. Nevertheless, municipalities are encouraged to establish MPACs as far as is possible and practical. As a section 79 committee,

The main purpose of the MPAC is to exercise oversight over the executive functionaries of council and to ensure good governance in the municipality. This will include oversight over municipal entities. In order for the MPAC to fulfil this oversight role, it needs to be provided with the necessary information and documentation to interrogate the actions of the executive.

The committee members of the Municipal Public Accounts Committee are Chairperson: R Cloete, and other members is S Cloete and G Coetzee.



**MPAC members: From left: Cllr G Coetzee, Cllr S Cloete &  
MPAC Chairperson, Cllr R Cloete**



# CHAPTER 03: SERVICE DELIVERY PERFORMANCE

## COMPONENT B: ROAD TRANSPORT

### Rural Roads Asset Management System

The purpose of the program is to assist rural district municipalities to set up Rural Road Asset Management Systems and collect road and traffic data on municipal road networks in line with the Road Infrastructure Strategic Framework for South Africa. The program aims at achieving the following outcomes:

- ❖ All municipalities (within the district) to have knowledge of roads network within its area of jurisdiction
- ❖ Optimal use of funds (for example MIG, etc)
- ❖ Training in RAMS principles
- ❖ Improved service delivery

The NDM started with RRAMS implementation during the 2015-2016 municipal financial year. We do not have the inhouse personnel and capacity to implement the programme and make use of external consultants to assist us in achieving the required outcomes of the programme. We make use of the iRAMS pavement management system of EoH (Roads & Highways) to capture and update all the road and asset management data collected within the various local municipalities of the district.

SMEC was the service provider employed during the 2023/24 municipal financial year to assist the NDM with the implementation of the Rural Roads Asset Management System. Table 3-1 is a summary of the deliverables that was executed and achieved during the 2023/24 municipal financial year and Table 3-2 is a summary of the grant expenditure since the inception of the grant.



Table 0-1: Deliverables executed during 2023/24

Item nr	Description	Status
1	NETWORK INVENTORY	100%
2	FIELD DATA ACQUISITION	100%
3	CONTINUOUS DATA ANALYSIS / VERIFICATION	100%
4	REPORTING	100%
5	TRAINING	100%

The available RRAMS grant for the 2023/24 was R 3 118 000 and the total grant was spent. The implementation of the grant and overall expenditure over the period of implementation of the grant was very good. Table 3-4 provides a summary on the expenditure of the grant by the municipality since inception. Submitting reports to National government on the implementation of the grant is a condition of the grant and the municipality submitted all monthly and quarterly reports.

The Rural Roads Asset Management Plan were also submitted as per the conditions of the grant. This plan provides more details on the road extends and condition of all municipal roads within the Namakwa district and can be made available on request.

Table 0-2: Grant expenditure since inception and expenditure for 2023-24

Financial Year	Allocation	Rollover	Budget	Expenditure	% Expenditure
2015/16	R 2 376 000	R0	R 2 376 000	R 2 249 000	94,65
2016/17	R 2 667 000	R 127 000	R 2 794 000	R 2 725 011	97,53
2017/18	R 2 898 000	R 1 258 000	R 4 156 000	R 3 963 635	95,37
2018/19	R 2 904 000	R 0	R 2 904 000	R 2 696 250	92,84
2019/20	R 3 076 000	R 0	R 3 076 000	R 3 075 477	99,99
2020/21	R 2 928 000	R 0	R 2 928 000	R 2 974 762	101,60
2021/22	R 2 967 000	R 0	R 2 967 000	R 2 966 000	99,97
2022/23	R 3 106 000	R 0	R 3 106 000	R 3 104 899,51	100
2023/24	R 3 118 000	R 0	R 3 118 000	R 3 118 192,84	100

## **COMPONENT C: PLANNING AND DEVELOPMENT**

### **SPECIAL ECONOMIC ZONE**

The Northern Cape Department of Economic Development and Tourism, in conjunction with the national Department of Trade and Industry (the dti), is in the process of finalizing submission documents for the declaration of a Namakwa Special Economic Zone.

The planned Namakwa Special Economic Zone to be established in the Aggeneys region of the Namakwa District of the Northern Cape Province will have a transformative effect on the local, regional, provincial, and national economies.

The anchor investor of the SEZ will be Vedanta Zinc International, which is already running the Gamsberg Zinc Mine and intends to build a smelter. The SEZ would advance the aims of developing infrastructure, accelerating skills development and empowerment, and consolidating economic development in the Northern Cape.

The location of the project is ideal. Aggeneys is in the Khai-Ma Local Municipality within the Namakwa District Municipality of the Northern Cape Province. Aggeneys is 66 km from Pofadder (headquarters of the local municipality) and 110 km from Springbok, where the office of the district municipality is located. All three towns are on the N14, the national road that links Springbok with Pretoria.

The proposed Namakwa SEZ is strategically located along a bulk commodity corridor, which runs from a planned port on the Atlantic coast (the Boegoebaai Deep Port Harbour) through Aggeneys to the large urban center of Upington and beyond to the concentrations of iron ore and manganese ore at Sishen and Kathu. Upington Airport is capable of handling large aircraft.

The railway line that currently transports ore from Sishen to the coast at Saldanha is one of the engineering marvels of the world, moving 40 million tons every year along an 861 km route.

### **BOEGOEBAAI DEEP SEA PORT**

The Northern Cape is planning for a massive harbor development to be located at one of South Africa's few natural deep-water sites at Boegoebaai on the arid Namaqualand coastline. The mooted development is estimated at about R40 billion and could anchor the transformation of the province's economic landscape.



A new deep-water harbor could provide supplementary or alternative transport options as well as contribute to making minerals beneficiation in the province feasible. Education and skills development will of course be of critical importance.

The district finalized the draft District Development Model (DDM) One Plan, which was announced by the President. This will be a long-term strategic development plan with one of the objectives is to ensure complete alignment of development initiatives through all spheres of Government, as well as the private sector, on a District level.

## PHYSICAL PLANNING

Two Municipal Planning tribunals were established in the district in terms of SPLUMA (Spatial Planning Land Use Management Act, 16 of 2013), and are functioning very well one on a District level with five Municipalities that were part of it namely Nama Khoi, Richtersveld, Kamiesberg, Khai Ma and Karoo Hoogland and the Hantam Municipality Tribunal.

A process to compile Land Use Management Schemes (LUMS) in five municipalities, namely Richtersveld, Nama Khoi, Kamiesberg, Hantam and Karoo Hoogland which is funded by DARDLR completed and needs council approval.

The LUMS of Khai Ma municipality is also progressing and nearing completion.

These will be the first LUMS of all the municipalities that are SPLUMA compliant and a step forward in planning structures of the district.

Detail land-use surveys were done and municipal participation was ensured where different draft schemes were discussed.

These LUMS will ensure that planning in municipalities is done in a structured way.

## Spatial Plans and SPLUMA Compliance

NAMAKWA DISTRICT			
Municipality	SDF	LUMS	SPLUMA By-Laws
Richtersveld LM	Compliant	Compliant	In place
Kamiesberg LM	Compliant	Compliant	In place
Khai-Ma LM	Compliant	Compliant	In place
Karoo Hoogland LM	Under review	Compliant	In place
Hantam LM	Compliant	Compliant	In place
Nama Khoi LM	Compliant	Compliant	In place



## PROJECT DEVELOPMENT

### Overview

The Namakwa District Municipality (NDM) does not have a district management area and are thus not directly responsible for service delivery to communities within its jurisdiction. We aim at achieving our legislative mandate by implementing our Integrated Development Plan (IDP) initiatives and also through rendering support to our category B-municipalities. Achieving our goals and objectives is sometimes challenging because the NDM is grant dependent and do not have sufficient funds to employ additional staff.

This report discusses our institutional mandate, operational activities of the division, grant performance and ends with concluding remarks.

### Institutional Mandate

The functions and powers between district and local municipalities are contained in the Municipal Structures Act (MSA). According to the MSA the following functions and powers (relating to infrastructure) are shared between district and local municipalities:

- ❖ Integrated development planning
- ❖ Potable water supply systems
- ❖ Bulk supply of electricity (transmission, distribution and, where applicable, generation)
- ❖ Domestic wastewater and sewage disposal systems
- ❖ Solid waste disposal sites
- ❖ Municipal roads
- ❖ Regulation of passenger transport services

Executing these functions as stated in the MSA is somewhat challenging because roles between districts and local municipalities are not clearly defined and can cause confusion because local municipalities also have their own autonomous authority.

## Operational activities of the department

The following main operational activities were implemented by this division:

- ❖ Rural Roads Asset Management System (RRAMS)
- ❖ Integrated Grant (EPWP)
- ❖ Municipal support and assistance
- ❖ District Infrastructure Forum (DIF)
- ❖ Internal departmental support

## Integrated Grant (Public works)

The purpose of the grant is to provide employment opportunities and inject some project funds into the local economy in the form of wages to local poor and unemployed people. The implementation of the grant was well managed with good performance. Table 3-3 is a summary of the grant performance till end June 2024.

Table 0-3: Status of Integrated Grant implementation and expenditure as end June 2024

Project Description	Budget	Exp to date	Work opportunities created	FTE's created	% Completed	Project status
Upgrading and maintenance of NDM infrastructure in the Springbok Area.	R 277 000	R376 551,68	11	4,4	124,86	Executing additional works with balance of funds
Installation of stormwater culverts phase 2: Nourivier, Kamiesberg LM	R 525 100	R 431 524,20	20	10.88	82,18	Procurement of SW pipes. Completion with next allocation
Erosion/Stormwater Run-off control with the use of tyres: Leliefontein, Kamiesberg LM	R 147 900	R 141 924,12	10	3,59	95,96	Completed



Total	R 950 000	R 915 648,55	41	18,87	96,38%	
Grant Expenditure as at end March 2024						
Grant	Allocation	Expenditure	% Exp			
Integrated Grant 2022/23	R 950 000	R 950 000	100%			

In terms of the Integrated Grant Agreement entered into by the NDM and the department of Public Works and Infrastructure, the NDM had a target of 12 Full Time Equivalents (FTEs) to achieve for the 2023/24 financial year. The NDM far exceeded this target and created 37,74 Full Time Equivalents. The total grant was spent and all reporting requirements were complied with.

### **Municipal support**

One of the strategic objectives in the IDP of the NDM is “monitoring and support local municipalities to deliver basic services which include water, sanitation, housing, electricity and waste management”. This division implemented the following functions during the 2023/24 financial year:

- ❖ Assist local municipalities in coordinating project-based capacity building and development initiatives.
- ❖ Coordinate project identification / feasibility and prioritization processes for the District Municipality and local municipalities.
- ❖ Facilitate and coordinate the administration of service level agreements and contracts
- ❖ Manages the coordination and implementation of infrastructure project management processes and provides funded projects (MIG, District Projects, EPWP, etc.).
- ❖ Manage the planning, design, implementation and maintenance of municipal services and facilities / resources

Dedicated assistance was rendered to Karoo Hoogland Municipality. The Karoo Hoogland Municipality was also assisted with Building Control Services. This division does not have the necessary personnel to render effective support to our local municipalities in line with the



mandate for this division. Support to local municipalities is mostly rendered on a request basis.

### Category B Municipal Grants 2022/23

This section provides a status on the expenditure of various grants received by our local municipalities.

### Municipal Infrastructure Grant (MIG)

Data in Table 4-1 is a 3-year comparison of the expenditure of the MIG by our local municipalities.

Table 0-4 Multiyear summary of MIG expenditure (2022 – 2024)

(Data received by Provincial MIG)

Municipalities	2021/2022				2022/2023				2023/2024			
	Allocation	Adjusted	Exp	% Exp	Allocation	Adjusted Allocation	Exp	% Exp	Allocation	FINAL Adjusted Allocation	Exp	% Exp
Richtersveld	14 480 000	6 161 000	4 165 296,63	67,61	7 697 000	7 697 000	R 7 942 199,06	103,19	7 826 000	7304000	7 289 215,89	99,8
Nama Khoi	15 182 000	10 017 000	3 069 271,76	30,64	16 070 000	10 905 000	R 6 557 470,08	60	16 599 000	10272000	7066786,77	68,8
Kamiesberg	7 708 000	13 708 000	4 647 310,21	33,90	7 945 000	7 945 000	R 4 778 953,89	60,15	8 086 000	7545000	6566292,78	87,03
Hantam	10 051 000	10 051 000	10 051 000,00	100	10 493 000	10 493 000	R 4 680 281,98	44,60	10 755 000	10036000	7183827,68	71,58
Karoo Hoogland	8 276 000	14 276 000	14 849 630,82	104,02	17 562 000	17 562 000	R 11 132 799,99	63,39	8 733 000	8149000	5272092,96	64,70
Khai Ma	7 492 000	14 942 000	7 981 267,38	53,41	8 200 000	2 000 000	R 1 757 699,39	87,88	8 352 000	11793000	11793000	100
<b>Total</b>	<b>63 189 000</b>	<b>69 155 000</b>	<b>44 763 776,80</b>	<b>64,7</b>	<b>67 967 000</b>	<b>56 602 000</b>	<b>36 604 205,33</b>	<b>65,10</b>	<b>60 351 000</b>	<b>55 099 000</b>	<b>45 171 216,08</b>	<b>81,98</b>

## Regional Bulk Infrastructure Grant (RBIG)

The data in table 4-2 is a summary of the RBIG allocation and expenditure as at end June 2024.

Table 0-5: Expenditure of the RBIG

Municipality	Allocation	Withheld	Adjusted allocation	Expenditure	% Expenditure
Richtersveld	0	N/A	N/A	N/A	N/A
Nama Khoi	0	N/A	N/A	N/A	N/A
Kamiesberg	0	N/A	N/A	N/A	N/A
Hantam	110 000 000	0	0	121 592 322,9	110,54
Karoo Hoogland	0	N/A	N/A	N/A	N/A
Khai Ma	0	N/A	N/A	N/A	N/A

(Data taken from DORA bill 23/24 and information received from municipalities)

## Water Services Infrastructure Grant (WSIG)

The data in table 4-3 is a summary of the WSIG allocation and expenditure as at end June 2024.

Table 0-6: Expenditure of the WSIG

Municipality	Allocation	Withheld	Adjusted allocation	Expenditure	% Expenditure
Richtersveld	9 900 000	0	4 950 000	4 949 999,98	100
Nama Khoi	20 000 000	0	13 000 000	2 284 296,54	17,57
Kamiesberg	4 540 000	0	4 540 000	0	0
Hantam	27 000 000	0	27 000 000	26 806 346,66	99,3
Karoo Hoogland	13 000 000	0	13 000 000	18 027 285,51	138,70
Khai Ma	5 225 000	0	10 225 000	10 225 000	100

(Data taken from DORA bill 23/24 and information received from municipalities)



### Integrated Grant (Public Works)

The figures in table 4-4 is a summary of the Intergrated Grant allocation and expenditure as at end June 2024.

Table 0-7: Expenditure of the IG within local municipalities

Municipality	Allocation	Expenditure	% Expenditure
Richtersveld	950 000	1 013 000	106,63
Nama Khoi	1 103 000	1 112 489	100,8
Kamiesberg	950 000	546 984	57.57
Hantam	1 364 000	1 364 000	100
Karoo Hoogland	950 000	808 923,40	85,15
Khai Ma	0	N/A	N/A

(Data taken from DORA bill 23/24 and information received form municipalities)

### Energy Efficiency Demand Side Management (EEDSM)

The data in table 4-5 is a summary of the EEDSM allocation and expenditure as at end June 2024.

Table 0-8: Expenditure of EEDSM

Municipality	Allocation	Expenditure	% Expenditure
Richtersveld	0	N/A	N/A
Nama Khoi	0	N/A	N/A
Kamiesberg	0	N/A	N/A
Hantam	4 000 000	4 599 996,25	115
Karoo Hoogland	0	N/A	N/A
Khai Ma	0	N/A	N/A

(Data taken from DORA bill 23/24 and information received form municipalities)

### Integrated National Electrification Programme (INEP)

None of our local municipalities received the INEP grant for the 23/24 financial year.



Table 0-9: Expenditure of INEP

Municipality	Allocation	Expenditure	% Expenditure
Richtersveld	0	N/A	N/A
Nama Khoi	0	N/A	N/A
Kamiesberg	0	N/A	N/A
Hantam	0	N/A	N/A
Karoo Hoogland	0	N/A	N/A
Khai Ma	0	N/A	N/A

(Data taken from DORA bill 23/24 and information received from municipalities)

## Concluding Remarks

Project implementation to achieve our objectives is not without its challenges. The vast distances between municipalities within our district and capacity constraints within municipalities are but a few. The availability of funds to achieve our strategic goals remains a challenge. We managed to fully spend the grant allocations received for the 2023-24 municipal financial year. We also met our required performing targets stipulated by the grants.

The overall performance of MIG expenditure by our category B municipalities improved over the last 2 financial years. However, some category B municipalities within the district still fail to fully spend their entire grants. The NDM met all performance objectives for the RRAMS program and EPWP implementation with 100% expenditure.

The Namakwa District Municipality does not have a management area but are mandated to support and assist the category B municipalities within its jurisdiction. In order to effectively provide support to our category B municipalities, the Infrastructure & PMU division need additional funding and resources. The Infrastructure & PMU division performed well but will be able provide better support and assistance to category B municipalities with additional resources.

## LOCAL ECONOMIC DEVELOPMENT

### Introduction

As a rural district with a fairly large area under community areas, we need to identify new areas for development. The Department of Rural Development and Land Reform is the most appropriate partner for the Namakwa District Municipality to achieve its development goals.

Our National Government has approved the New National Development Plan that will guide us over the next 30 years and help us achieve our goals as a state organ and country as whole. As a district on local government, it is important to internalize these goals and align our own targets with those of National Development Plan.

As a rural district featured prominently in the document, we must identify all available resources, e.g. soil, mineral resources, etc.

DESCRIPTION	STATUS QUO	ACTION REQUIRED
<b>Agriculture</b>		
<b>Namakwa Irrigation</b>		
<ul style="list-style-type: none"><li>• <b>Witbank</b></li></ul>	<ul style="list-style-type: none"><li>• The land within Witbank belong to the Local CPA.</li><li>• Assistance was requested by the CPA to assist with the development and acquiring of a potential developing partner to assist the CPA with commercialisation.</li><li>• Southern Cross was appointed by the ABENGOA (wind energy farm) to assist the CPA.</li></ul>	<ul style="list-style-type: none"><li>• The Namakwa DM LED unit must follow up on the discussions of the progress in order to assist the CPA where needed.</li></ul>

	<ul style="list-style-type: none"> <li>• The Namakwa DM was also assisting with the negotiation process in order for things to move smoothly.</li> <li>• The estimated job creation for the project is 150 direct jobs and 30 indirect jobs.</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Pella</b></li> </ul>	<ul style="list-style-type: none"> <li>• The 33 Local Farmers were each given a servitude to piece of land (<math>\pm 10</math>ha) to develop own agricultural initiatives.</li> <li>• This amounts to 330ha of water rights and they have established private entity to manage the development. These community members however could not implement due to lack of experience &amp; Funding available at that given time.</li> <li>• However, studies had been conducted to specify what type of commodities would be perfect to be planted and commercialised to generate an income for the farmers and communities as whole.</li> <li>• A developer was appointed but due to mis communication and mis-understanding the relationship went sour.</li> <li>• The department of Agriculture had decided to implement the project with the limited capacity available to them.</li> <li>• The whole process after this went dark and no more information was made available after this.</li> </ul>	<ul style="list-style-type: none"> <li>• The projects are only as strong as the community support the project. Therefore enough information needs to be collected to understand the project.</li> <li>• The beneficiaries need business orientation and incubation to let them understand the dynamics of the commercialisation of the project.</li> <li>• Thus, the Namakwa DM would play an active role into ensuring that the project is being implemented from the planning and feasibility stage until the maturity stage.</li> </ul>



	<ul style="list-style-type: none"> <li>• However, with the last visit of the LED unit in this region it was noted that planting activities were conducted and that there was growth with the vines that was establish.</li> <li>• The estimated job creation for the project is 120 direct jobs and 30 indirect jobs.</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Onseepkans</b></li> </ul>	<ul style="list-style-type: none"> <li>• The project was established during 2015-16 financial year.</li> <li>• 55 million rand has been invested into the project from 2015 – 2022 financial year.</li> <li>• The beneficiaries are estimated at 129 indirect beneficiaries and 27 direct beneficiaries</li> <li>• 118 ha of vinery currently developed.</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Goodhouse</b></li> </ul>	<ul style="list-style-type: none"> <li>• The project originally started in 2003 as cultivate and process of paprika an initiative of the Provincial government.</li> <li>• Sadly, the project has failed to lack of capacity, business intelligent and transparency.</li> <li>• The communities cannot reach an agreement for on the developing partners although they support the development.</li> </ul>	

	<ul style="list-style-type: none"> <li>• The past 15 years no council resolution was obtained to allow for long term lease agreement even though receiving a legal opinion from legal department of Premier.</li> <li>• The community is now at the stage where they want to form a CPA according to the original borders of the Steinkopf 22 farm and Goodhouse 23 farm and based on the prescription law of 1965 of South Africa.</li> <li>• However, the Department of Rural Development have indicated that it's their mandate to assist with the establishment of a CPA but it should form part of the existing CPA of the farm Steinkopf 22.</li> <li>• The other communities however is not supporting this due to the fact that the representation on the CPA does not fulfil their needs.</li> <li>• The estimated job creation for the project is 500 direct jobs and 50 indirect jobs.</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Richtersveld</b></li> </ul>	<ul style="list-style-type: none"> <li>• The project was Launch in 2013-14 financial year.</li> <li>• An agreement contract was established with a developer and CPA which indicated a 50/50 deal.</li> <li>• Beneficiary of the project is estimated at 2300 beneficiaries.</li> </ul>	

	<ul style="list-style-type: none"> <li>• 400ha planted with crops and 150 ha is still under development.</li> <li>• The investment towards the project is estimated at 30 million rand.</li> <li>• 15 million rand was withheld this year due to lack of reporting.</li> <li>• The estimated job creation for the project is 100 direct jobs and 10 indirect jobs.</li> </ul>	
<b>Fresh cash crop production Kamiesberg, Hantam, Karoo Hoogland</b>	<ul style="list-style-type: none"> <li>• The Hantam, Karoo Hoogland and Kamiesberg areas have proven over the years that they can produce the best organic cash crops.</li> <li>• Sadly, land availability are an issue and the focus in these areas are mainly animal production for own consumption.</li> <li>• Based on the pilot programme that are currently implemented the Kamiesberg area. It has proven that the Kamiesberg can become a powerhouse and leader in producing fresh organic crops.</li> <li>• The same lessons learnt at the projects of Kamiesberg the LED unit want to implement on the farms owned by the Namakwa DM in the Hantam &amp; Karoo Hoogland Municipal areas.</li> </ul>	



	<ul style="list-style-type: none"> <li>• Research will be conducted in these areas based on the available data.</li> <li>• A development model to be created for viable business. This business model would ensure round about 200 job opportunities and creation of 10 SMME's</li> </ul>	
<b>Nieuwoudtville Rooibos tea factory</b>	<ul style="list-style-type: none"> <li>• The factory was established in the year 2004 to assist local farmers to produce their own products and commercialised them.</li> <li>• It has been seen as a SOE (State Owned Enterprise).</li> <li>• Beneficiaries except for the communities 80 direct beneficiary which supply the factory with rooibos.</li> <li>• The Factory was ordered by the court to enter into business rescue.</li> <li>• An urgent application was made to liquidate the Rooibos Factory but the Department of Agriculture intervened.</li> </ul>	
<b>Red meat &amp; Poultry Market</b>	<ul style="list-style-type: none"> <li>• The Namakwa Region is best known for providing the best organic red meat to the markets.</li> </ul>	

	<ul style="list-style-type: none"> <li>• The Southern side of the Namakwa Region had won numerous awards for the best meat in the country.</li> <li>• Due to drought and animal feed, there remains a shortage of red and white meat within the markets.</li> <li>• The local farmers producing red meat have not yet entered in the commercial farming arena and are only operating on a traditional basis</li> <li>• This could ensure 40 indirect job opportunities through SMME development.</li> </ul>	
<b><i>Slaughter house Steinkopf</i></b>	<ul style="list-style-type: none"> <li>• The town Steinkopf has been certified to obtain a slaughter house licence.</li> <li>• The location is very suitable since it joins the border country Namibia with South Africa.</li> <li>• Namibia relies on South Africa to export goods and service therefore the Northern Cape Government have a twinning agreement (Karas Region agreement) in place with the southern parts of Namibia.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Due to the traditional farming methods this has not yet been realised and there exist lots of red tape to realise this venture.</li> <li>• The total job creation would amount to 13 direct employees and 5 indirect jobs through smme's.</li> </ul>	
<b>Aquaculture</b>		
<ul style="list-style-type: none"> <li>• <b>Abalone breeding Facility</b></li> </ul>	<ul style="list-style-type: none"> <li>• Feasibility studies have been concluded to established an abalone breeding facility between the area of Hondeklipbay and Kleinzee.</li> <li>• This projects with inject ± 150 million to the region.</li> <li>• However, this project has stood still as the developers have indicated that they do not have secure the funding to continue with this project.</li> <li>• Lease agreement between department of public works and developing department has not yet been concluded and effected the project negatively.</li> <li>• The potential job creation from this project would create 1000 direct and direct jobs.</li> </ul>	The Namakwa District Municipality to follow up via DFFE regarding the implementation of the project.
<ul style="list-style-type: none"> <li>• <b>Fishing Rights</b></li> </ul>	<ul style="list-style-type: none"> <li>• The issuing of fishing rights has grown a concern to the west coast communities as those who solely rely on the sea to</li> </ul>	Namakwa DM assisting small scale fishers with application process.



	<p>generate an income have not qualified to obtain a fishing right and permits to catch livestock. This has grown to a huge problem for communities who are not able to go to sea without any permits.</p> <ul style="list-style-type: none"> <li>• Current legislation has further worsened the situation by declaring the shallow waters as protected site to prevent over fishing yet small scale fishers are only allowed specific number of catches per day which means that they would never be able to over fishing unless they have bigger vessels.</li> <li>• Current legislation does not make provision for new entrants to obtain permit because of the fishing rights requirement.</li> <li>• The estimate job creation through fishing rights is estimated at 2000 jobs for 30 years (depending on duration of permits).</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Scoping report</b></li> </ul>	<ul style="list-style-type: none"> <li>• The Namakwa District Municipality in conjunction with the department of DFFE (Operation Phakisa &amp; Oceans Economy section) had embarked on a journey to evaluate the potential areas to create a feasible opportunity for local communities on the west coast as well as inland.</li> </ul>	

	<ul style="list-style-type: none"> <li>Based on the above it is advisable to establish an Aquaculture node to fight poverty through job creation and address food security within the region and South Africa as whole.</li> <li>The report has been concluded but the search for potential markets and funding to be secure still remains a problem.</li> <li>Place that was identified during the scoping report were Alexanderbay, Sandrift, Carolusberg, Kleinzee and Hondeklipbay.</li> </ul>	
<ul style="list-style-type: none"> <li><b>Kelp Harvesting</b></li> </ul>	<ul style="list-style-type: none"> <li>The legislation had made provision for two Co-op's to obtain fishing rights including the right to harvest kelp along the west coast of the Namakwa District Municipality.</li> <li>These rights are also limited and also hampers the process also allowing more community members to participate in kelp harvesting.</li> <li>The kelp harvesting business has the potential to create 500 permanent direct and indirect jobs.</li> </ul>	
<ul style="list-style-type: none"> <li><b>Mussels and Oyster Harvesting</b></li> </ul>	<ul style="list-style-type: none"> <li>Mussels and Oyster harvesting remains a profitable business when manage right.</li> </ul>	The Namakwa DM has has started with a new process of

	<ul style="list-style-type: none"> <li>• Legislation also limits the permits for harvesting, process and breeding of oysters and mussels which makes it difficult for new entrants.</li> <li>• The cost involves, market monopoly, obtaining rights and the waiting periods of returns on investment make it hard for commercial companies and investor scared to invest.</li> <li>• Also, most of the time the land belongs to department of Public Works and it takes very long period to get lease to the area.</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>West coast Rock lobster breeding facility</b></li> </ul>	<ul style="list-style-type: none"> <li>• The holders of Westcoast rock lobster permits had experience problems to catch the prescribe minimum and the current legislation regarding protected areas made it difficult to honour their permit conditions.</li> </ul>	Therefore, the Namakwa District Municipality had identified on shore-based facility to breach the gap. Namakwa DM busy with Scoping report to explore this opportunity.
<b>Real Estate Development</b>		
<ul style="list-style-type: none"> <li>• <b>Feasibility</b></li> </ul>	<ul style="list-style-type: none"> <li>• Currently the Namakwa DM wants to invest in doing a feasibility study within the Namakwa district to evaluate the land availability as possible anchor points to investment in infrastructure that can contribute positively to the economy.</li> <li>• Therefore, it is imperative that all avenues are investigated in order to make the right key decision in terms of the leading</li> </ul>	



	sectors especially, agriculture, aquaculture, renewable energy, mining, SMME development.	
<ul style="list-style-type: none"> <li>• <b>Implementation</b></li> </ul>	<ul style="list-style-type: none"> <li>• The feasibility study that will be conducted by the Namakwa District Municipality will guide the implementation and project readiness.</li> <li>• Therefore, it is important to complete the feasibility before implementation can take place.</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Hondeklipbay Caravan Park development</b></li> </ul>	<ul style="list-style-type: none"> <li>• The Namakwa district Municipality owns the caravan park located in Hondeklipbay sadly the infrastructure is currently vandalised but this creates now a better opportunity for a PPP.</li> <li>• In order for the Caravan Park to be successful other avenue like to the international surf competition must be further developed to ensure a steady income generation.</li> <li>• The other sectors need to be developed to ensure a permanent revenue stream to support this initiative.</li> <li>• This can potentially create job opportunities for 20 people to act as tour guides, maintaining the sites as well as providing necessary services to the areas.</li> </ul>	

<ul style="list-style-type: none"> <li>• <b>Groenrivier development</b></li> </ul>	<ul style="list-style-type: none"> <li>• The Management of the Groenrivier mouth estuaries have been carried over to the Namakwa DM as part of the management area by the department of Environmental Affairs.</li> <li>• Currently there is a no control over the area and it been slowly but sure vandalised and the habitats are being disturbed.</li> <li>• Business plans was created to transform this area into a controlled camping site with more controlled measures in place but no funding could be obtained at that given point.</li> <li>• In order for the Camping site to be successful other avenue like to the international surf competition must be further developed to ensure a steady income generation.</li> <li>• The other sectors need to be developed to ensure a permanent revenue stream to support this initiative.</li> <li>• This can potentially create job opportunities for 30 people to act as tour guides, maintaining the sites as well as providing necessary services to the areas.</li> </ul>	
<b>Mining</b>		
<ul style="list-style-type: none"> <li>• <b>Applications (online)</b></li> </ul>	<ul style="list-style-type: none"> <li>• The Namakwa District Municipality had taken the initiative to register on the DMRE's online system to assist communities in obtaining mining permits, rights as well as prospecting rights.</li> </ul>	

	<ul style="list-style-type: none"> <li>The Namakwa DM also provides assistance with the completion of the application in all aspects.</li> </ul>	
<ul style="list-style-type: none"> <li><b>SLP's</b></li> </ul>	<ul style="list-style-type: none"> <li>The Namakwa DM wants to play an active role in the compiling and implementation of the SLP's.</li> <li>Currently it is difficult to get hold of the SLP's of mines within the region.</li> <li>The SLP's do not really caters for life after mining it puts the communities in a difficult position to provide for themselves and thus puts extra pressure on the municipalities and government as whole.</li> </ul>	
<ul style="list-style-type: none"> <li><b>Beneficiation</b></li> </ul>	<ul style="list-style-type: none"> <li>The South African mining sector is well known for exporting raw material to be processed and exported back to South Africa.</li> <li>To create more opportunities for local communities and to empower them in the value chain of mining the beneficiation play an import role to make this a reality. For any mining activity there can be beneficiation opportunities for 10 persons.</li> </ul>	
<ul style="list-style-type: none"> <li><b>Community Involvement</b></li> </ul>	<ul style="list-style-type: none"> <li>The community plays a critical role when mining is planned due to fact that every business relies on critical factors like natural resources, labour and knowledge of the areas.</li> </ul>	



	<ul style="list-style-type: none"> <li>It is therefore important and legislation requires community involvement within the process of mining.</li> </ul>	
<ul style="list-style-type: none"> <li><b>Investment sourcing</b></li> </ul>	<ul style="list-style-type: none"> <li>Namakwa District Municipality's LED unit partners are assisting local communities as well as individual to locate the right investors as well as funding sources to ensure that primary mining activities as well as secondary activities are funded.</li> <li>So far, the LED unit has located at least 6 seriously potential investors to fund start up mining activities.</li> </ul>	Investment package needs to be created to make it suitable for investment in the region.
<ul style="list-style-type: none"> <li><b>Legalisation of mining activities</b></li> </ul>	<ul style="list-style-type: none"> <li>The Namakwa DM LED unit had embarked on a journey to assist illegal miners to acquire the right to mine for diamonds on the west coast of Namakwa District.</li> <li>After couple of consultations with the artisanal miners these miners had register co-ops and founded themselves a potential investor.</li> <li>Mining permits was issued to them and 300 artisanal miners are currently employed in the Kleinzee mining area.</li> </ul>	
<b>SMME's</b>		

<ul style="list-style-type: none"> <li>• <b>Establishment of Incubation</b></li> </ul>	<ul style="list-style-type: none"> <li>• A Service Level Agreement was signed with the NGO Lepharo for the establishment of the incubation hub within the Namakwa District Municipal building.</li> <li>• Thus far the LED unit still waiting on the vacation of the control centre and tourism offices to establish a multisector incubation centre to address all critical sectors within the Namakwa DM.</li> <li>• Furthermore, it was also agreed to have satellite offices in the other local municipalities to ensure a better service delivery to the SMME's of the different towns as part of SMME development.</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Assistance with Business Registration</b></li> </ul>	<ul style="list-style-type: none"> <li>• The Namakwa District Municipality in conjunction with DEDAT had assist 150 business with registration and compliance.</li> <li>• The outcry for assistance still remains high therefore an agreement was reach that a list must be drafted with a minimum of 250 SMME's to address the compliance issues.</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>SMME's Training</b></li> </ul>	<ul style="list-style-type: none"> <li>• The Namakwa District Municipality in conjunction with DEDAT had assist 80 business training &amp; export training.</li> </ul>	<p>The Municipality conjunction with DEDAT are in process of arranging the reward ceremony of successful candidates.</p>

<ul style="list-style-type: none"> <li>• <b>SMME Funding</b></li> </ul>	<ul style="list-style-type: none"> <li>• The acquisition of funding to make operations for SMME very difficult to continue with operations.</li> <li>• Currently legislation and application processes make it difficult for SMME's to obtain funding.</li> <li>• The Namakwa DM do it utmost best to assist SMME's with funding application but feedback from the different partners regarding the application becomes a cumbersome process.</li> </ul>	The Namakwa DM must explore new initiatives to support the local SMME's funding needs.
<b>Renewable Energy (Green Economy)</b>		
<ul style="list-style-type: none"> <li>• <b>Lease and Land availability</b></li> <li>• <b>Load Shedding Solutions (Battery Pack Systems)</b></li> <li>• <b>Renewable energy parks</b></li> </ul>	<ul style="list-style-type: none"> <li>• Most of the renewable projects are established on privately own land and the communities will only benefits from the SLP or trust if established.</li> <li>• The aim is to create community owned IPP to address load shedding as well create an alternative income for the public and municipalities as whole.</li> <li>• This seems to be nice venture if it realises but for this to happen there should be land available and potential off takers in this case the communities and municipalities itself.</li> </ul>	



	<ul style="list-style-type: none"> <li>• This project will ensure community ownership as well as creating permanent jobs more than 400 permanent jobs across the Namakwa District Municipality.</li> <li>• In return this will ease the pressure of relying on Eskom and paying hefty penalties.</li> </ul>	
<b>Tourism</b>		
<ul style="list-style-type: none"> <li>• <b>Tourism Attractions</b></li> </ul>	<ul style="list-style-type: none"> <li>• Currently the Namakwa Region have not been market well and the only tourism attraction is the seasonal flowers and the 4x4 routes.</li> <li>• There are many other attractions within the borders of the Namakwa Region especially the Schaaprivier Canyon north west of the town Nababeep and the Quiver Tree Forest to the east of Pella and Witbank.</li> <li>• It is also difficult to access these attractions within proper vehicles and roads.</li> <li>• The offroad ways in the Hantam and Karoo Hoogland valleys which creates a perfect getaway experience for tourists.</li> <li>• If these issues were to be address the currently tourism opportunities could double and for every one tourist 8 opportunities can be created.</li> </ul>	

	<ul style="list-style-type: none"> <li>Therefore, the possibility to create more than 150 permanent jobs becomes a reality within the borders of the Namakwa District Municipality.</li> </ul>	
<ul style="list-style-type: none"> <li><i>Calendar Events</i></li> <li><i>Tourism App</i></li> </ul>	<ul style="list-style-type: none"> <li>The traditional method of seasonal tourism does not create positive income to communities and does not address the poverty.</li> <li>For tourism to be successful a community must generate a 12 month's income and thereafter repeat the cycle again.</li> <li>The tourism app become a critical factor to provide tourist with detailed events of their choosing within the different areas of the Namakwa District.</li> </ul>	
<b>IT &amp; 4<sup>th</sup> Industrial Revolution</b>		
<ul style="list-style-type: none"> <li><i>Establishments of Towers</i></li> <li><i>Community WIFI Projects</i></li> </ul>	<ul style="list-style-type: none"> <li>The revolution of the internet and smart devices had changed our daily living yet within the Namakwa DM there are still town that do not have access to communications.</li> <li>The Namakwa DM LED unit in conjunction with the Department Economic Development and Tourism had meeting to address</li> </ul>	

	<p>these problems and established a way forward regarding community WIFI and communication towers.</p> <ul style="list-style-type: none"> <li>• This would in return enable to the community to generate an income to further streamline economic activities.</li> </ul>	
<b><i>Development of Agri Processing Plant</i></b>	<ul style="list-style-type: none"> <li>• All agricultural products are exported out of the district and added to other provinces value chain.</li> <li>• Therefore, it become important to promote secondary activities through the development of an Agri processing plant.</li> <li>• The local municipality (Nama Khoi) had already taken a decision to vacate land for the building of such a plant.</li> </ul>	
<b><i>Development of Private Hospital</i></b>	<ul style="list-style-type: none"> <li>• The increase of economic activities communities and individuals are expecting better health care facilities.</li> <li>• The local municipality (Nama Khoi) had already taken a decision to vacate land for the building of such a hospital.</li> <li>• A feasibility needed to be conducted to provide potential investors information to start with the hospital.</li> </ul>	



<b>Development of Logistics Hub</b>	<ul style="list-style-type: none"> <li>• The local municipality (Nama Khoi) had already taken a decision to vacate land for the building of such a plant.</li> <li>• A feasibility needed to be conducted to provide potential investors information to start with the hospital.</li> </ul>	
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## TOURISM

### Overview

The tourism sector in the Namakwa region can be regarded as sustainable and still growing. A strong public private sector network kept the tourism sector from striking rock bottom during the covid phase. For possibilities, alternative economic activities and markets to complement the existing tourism enterprises in order to keep doors open and business to flow. The hospitality sector is supported by local tour operators and local site guides to lesser the leakages in the local tourism sector.

Namakwa Tourism started this 2023/24 financial year with high recorded rainfall figures that was a promising forecast for a good flower season. Despite being in the national media for a local state of disaster that left us with inaccessible towns and tourist attractions which caught the media highlights on both social and printed media. This left us with contingency plans for rerouting and alternative options to get to destination and in planning towards the upcoming flower season and the dialogue of when and where to see flowers already started in the first weeks of July 2023. The first flower updates were published during the first week of August this year and tourists' arrivals along the Namakwa flower routes were recorded. The Richtersveld was the first local municipal area within the jurisdiction area of the Namakwa region that caught the attention of the media for wild spring flowers on display. Towns like Kuboes and Eksteenfontein were among the areas that received up to a forty millimeter of rainfall on one calendar day during the month of June 2023. Such highly recorded rainfall data was more than enough to change this mountain desert landscape of the Richtersveld into a floral paradise. The Kamiesberg area followed with gorgeous flower displays along the Kamiesberg highlands and coastal areas with the Hantam and Nama Khoi areas that followed with complimentary wild flower patches that started to bloom by mid-August. Orange daisies that herald the beginning of the wild spring flower season were strikingly beautiful especially in the copper mining town of Nababeep this year. Niewoudtville with her beautiful colorful bulbs in bloom was a true tourist drawcard once again this year. The Namakwa Flower WhatsApp groups was a living floral editorial this year with tourists' enquiries that were responded to promptly as well as up to date uploads of video and photo material on a daily basis. This interactive networking on the flower WhatsApp groups where tourists and public/private stakeholders could direct and support one another in order to ensure accuracy in terms of where and to what extend the flower patches or landscapes were blooming. The best part of the flower social network platform was that tourists were supported by tourism practitioners and botanists in the Namakwa region to add value to their

flower viewing experiences. The flower Whatsap groups were also utilized as a safety tool for tourists who were travelling along the flower routes for especially female packs or solo trailers. The flower WhatsApp groups engage most of the participants from their first walk in or telephonic enquiry throughout their time spend in the area to when and where they have arrived safely back home or their destination of origin.

Tourist safety became of great significance to South Africa during 2023 since incidence of crime towards tourists have been reported on a regular basis to the South African Police Services. Therefore, a national approached towards tourist safety awareness was launched by the National Department of Tourism and a joint public private approached was rolled out in order to address safety matters country wide. The tourism safety monitor internship program become a vehicle to filter down tourist safety to regional and local municipal level of which Namakwa Tourism as a stakeholder.

### **Wild Flower Season**

The Namakwa flower route consist out of four of the local municipal areas that are located within the jurisdiction area of the Namakwa district. In the table below is an outline of these areas and their flower viewing hotspots where most tourists are going for daily visits, stay overs or outdoor tourist activities during the flower season. Several itineraries have been drafted flower season after flower season in order to render tourists the best of flower viewing that the Namakwa region has on offer.



Table of flower hotspots per local municipal areas:

Municipal area	Towns as flower hotspots	National parks and nature reserves	Types of tourists visiting the area	tourist attraction events or activities in the area
Hantam	Calvinia Loeriesfontein Niewoudtville	Akkerendam Nature Reserve National Hantam Botanical Garden Tankwa National Park Oorlogskloof Nature Reserve	Leisure tourists Business tourists Eco tourists adventure tourists golden oldies	Hantam Vleisfees Niewoudtville waterfall and quivertree forest Trekpad
Kamiesberg	Garies Hondeklip Bay Kamieskroon Leliefontein Nourivier Paulshoek Rooifontein Soebatsfontein	Namaqua National Park	Leisure tourists Safari tourists Culture tourists Glamping and camping tourists Hiking and biking tourists Educational tourists	Nourivier and Leliefontein wetlands Letterklip Tourist trails in the Namakwa National Park Scenic drives down the Wildeperdehoek pass Boulders beach Groenriviermond Kamiesberg route that has been integrated in the Namaqua Coastal Route
Namakhoei	Buffelsrivier Bulletrap Carolusberg Concordia Fontuintjie	Goegap Nature Reserve Malenoux Nature Reserve Nababeep Nature Reserve	Leisure tourists Business tourists Mzansi families Overlanders Educational tourists	Spektakel mountain pass Skaaprivier Canyon Bulletrap Nigramoep Nababeep circle route

	Komaggas Nababeep Okiep Steinkopf		health and wellness tourists  outdoor tourists	Copper mine town route  Ship wrake route
Richtersveld	Port Nolloth Eksteenfontein Kuboes Lekkersing	Richtersveld National Park	Leisure tourists Business tourists Adventure tourists 4x4 enthusiasts Culture tourists Adventure tourists Pilgrimage tourists Overlanders	Bakkrans Caives Tierhoek campsite Port nolloth beach front Singing sanddunes in Lekkersing Akkedis Pass in the Richtersveld National Park

The Khai-Ma and Karoo-Hoogland areas are not totally left out of the narrative of the flower season for sightings of flower patches along the N14 between Springbok and Pofadder are also being reported on as well as the strikingly beautiful bulbs in color schemes of red and yellow with their natural habitat in the Roggeveld mountain area between Middelpoort and Sutherland complete the spring wild flower bouquet of the Namakwa district.

Once again, this flower season the Namakwa district was blessed with snowfall in the Karoo-Highlands, Hantam, Kamiesberg and Nama Khoi areas. Tourists were thrilled with excitement to have snow and flowers to be photographed during this time. The snowfall added to a longer as usual flower season this year. There were twelve weeks of glorious wild spring flowers in bloom this year and according to the occupancy levels and tourist enquiries it was recorded and we could identify the multiplier effect of tourist expenditure on the local economy of the Namakwa region clearly.

We are also looking forward to the blooming of the succulents of the Richtersveld area in the upcoming summer months that are usually complimented with the Orange River floods which is a catalyst that maximize the tourist arrivals during the summer season.

The marketing material that we had in stock for this flower season were sufficient and we can now look at a procurement process for marketing collateral for the 2023/24 financial year that will serve as preparation for the following flower season. Digital copies that are



downloadable on smart phones and tablets put our service delivery levels ahead of the competition.

Below is a breakdown in table format of the daily tourist arrivals that were recorded at the Springbok and Calvinia tourist information desk with reference to domestic and international tourists' arrivals from July to September 2023.

Province	July	Aug	Sept	Total
Eastern Cape		11	4	15
Free State		28	19	47
Gauteng		115	75	190
Kwa- Zulu Natal		14	26	40
Limpopo		26	15	41
Mpumalanga		16	8	24
Northern Cape	23	25	18	66
North West		36	23	59
Western Cape	2	70	35	107

Summary of domestic tourist arrivals for the three months of the first quarter of 2023/24

- ❖ An average number of ten domestic tourists per day were captured at the information desks of the Namakwa Tourism visitor centres in Springbok and Calvinia for this financial quarter.
- ❖ We received tourists from all the nine provinces of South Africa over these three months.
- ❖ We are still in the process to collect the recorded numbers of pax as was captured at our nature reserves, national parks, hospitality establishments, event organizers, tourist guides/operators, tourist routes and other tourism centres in the jurisdiction area of the Namakwa district in order to report on a more comprehensive number of actual and confirmed arrivals throughout the Namakwa region which does not limit our figures to the data of only the tourism centres that are managed and owned by the Namakwa District Municipality that trades under the brand name Namakwa Tourism in the travel and tourism industry.



- ❖ the tracking tool that is still in its prototype stage that is aimed at a more accurate data collection methodology that will close the gap between the Namakwa region and her competitors who have international port of call check in methodologies and systems in place when it comes to annual and seasonality arrivals and departures which is also very useful when it comes to the financial forecast and tourist spending/consumer behavioural patterns.
- ❖ the current situation is that the private sector is not very transparent with declaring of income generated from tourist influx.

Below is the recorded data for the international tourist arrivals:

Country	Jul	Aug	sep	Total
Australia		3	5	8
Belgium			1	1
Canada		2		2
France		9	4	13
Germany		12	8	20
Ireland		7		7
Italy		5	4	9
Japan		3	1	4
Namibia		32	29	61
Switzerland		10	6	16
UK		2	6	8
USA		4		4
Grand total/international	0	89	64	153
Overall Grand Total domestic and international arrivals				742

- ❖ Summarized data analysis on both the domestic and international tourist arrivals for the three months July to September 2023.

- ❖ A grand total of 742 tourists were captured by Namakwa Tourism this first quarter of the current financial year.
- ❖ A total number of 247 tourist were captured on average per month.
- ❖ a total number of 61 tourist on average per week were capture by Namakwa Tourism
- ❖ a total number of 12 tourist on average per day were captured by Namakwa Tourism
- ❖ With the grand total being spread over the three months as per the applied methodology we do bear in mind the low tourists arrival figures for the month of July when full nest families who are counted amongst our winter school holiday market have returned back to their destinations of origin for the reopening of the school term
- ❖ The booming of the annual flower season caused a spiking of tourist's arrivals and tourist expenditure in our local economy to a significant extend
- ❖ There was a slight decrease in the tourist arrivals after the fuel increase during the month of September.

Challenges that Namakwa Tourism are facing in the gathering of tourist arrival data from external bodies – private and public sector stakeholders in the local tourism sector

- ❖ The lacking of a central tourist arrival and departure terminal such as an international airport
- ❖ Data are being recorded at the tourism center of Namakwa Tourism is not the overall grand total of the actual number of pax visiting the area.
- ❖ The barbles that we use to track and analyse the data are aligned with the methodology of South African Tourism as is decentralized to the rest of the tourism sector
- ❖ The transparency of the private sector in the travel and tourism industry lacks in the reporting of tourist arrivals
- ❖ Duplication of numbers in pax signing the visitor book at the tourism centre during their stay in a town or region due to the fact that the same pax may visit the tourism centre for follow up enquiries



The mitigation of the above challenges is as follow;

- ❖ Namakwa was one of the regions that were earmarked by the National Department of Tourism where the pilot study will be rolled out for the development of a tourist arrival tracking tool
- ❖ This tracking tool will mitigate duplications in data collection over the geographic spread of the region
- ❖ This tracking system will integrate all tourism centres with the hospitality sector and tourist attractions in order to get a true indication of tourist arrival figures to the region instead of every one working in silos

The multiplier effect of the annual flower season on the local economy of the Namakwa region

The hospitality sector in the Nama Khoi and Hantam areas was sold out for weeks in a row during this year's flower season. We had to refer tourists to alternative accommodation establishments in the Kamiesberg or Khai- Ma areas if Springbok and surrounds had a zero-availability figure for a particular night. The Richtersveld area also had her fair share in high occupancy levels in the hospitality sector this year.

It also came under our attention that national corporate companies are making use of guest houses that are not listed with the regional or local tourism centres and we are in the process of circulating our official accommodation databases to such companies. The Air-B&B concept had to the effect that unregistered facilities that varies from private homes to ungraded guest houses who market and trade widely from the Air B&B's social media platform and in most cases these facilities are not registered or zoned as hospitality establishments. It is also true that some tourists booked at such a place only to end up at a non-existing accommodation establishment upon arrival. Our advice to tourists is to rather check with the regional or local tourism centre for legit hospitality establishments before booking and paying any deposits prior to arrival dates.

Universal accessibility at travel and tourism facilities are one of the red flagged matters that need to be complied with by all spheres of government in the tourism sector. The tourism centre in Springbok with her wheelchair friendly toilet facilities and portable ramps is halfway they're towards fully compliancy. We have accommodated a quadriplegic student during the second week of September in order to do his experiential training.

Tourists' guides were also in high demand among tourists and bookings varied from pax per tour bus to hop on hop off guiding. The tourist trail concept also had earned their space in the



tourist market once again this season and more local residents with the skills and expertise for slow food cuisine are turning their love for cooking in a traditional fashion into an entrepreneurial opportunity like Aunty Emma Sas in Port Nolloth who are out and about on a weekly base with her *kookskerm* or outdoor kitchen cooking style selling delicious *roosterbrood* near the town centre in Port Nolloth.

Outdoor and sporting events such as the Hantam *Vleisfees* and the Namakwa Quest was also good tourist drawcard catalysts. We should just stimulate the relationships between event organizers and the public sector stakeholders in order to achieve transformation in the hosting and staging of flagship events on local turf.

We should formalize the process of referring tourists to accommodation establishments for audit purposes in order to mitigate the lack of recognition towards the work that tourism centres are doing in order to market and sell the region as a tourism destination.

Apart from handling the walk-in tourists at the tourism centres/tourism information desks in Calvinia and Springbok telephonic, email and WhatsApp tourist enquiries/consultations are also taken care of. We also conduct availability audit on guest rooms available in towns throughout the Namakwa region in order to ensure that tourists are booking in at accommodation establishments within the jurisdiction area of the Namakwa region instead of travelling over the regional boundaries to a neighbouring district in other words our competition.

In the event of tourists guides/operators doing an enquiry with us at Namakwa Tourism our first approach would be to determine if they are registered for Namakwa and surrounds if not we advise them to work with the local tourist guide/operator in order to give the pax an authentic Namakwa experience.

During September heavy rains occurred and again bridges and access roads to towns in the Namakwa region were affected to the extent that safety warnings had to issued. Luckily the Northern Capes Department of Roads have prioritized the Hantam, Kamiesberg and Richtersveld areas for road maintenance which was well received by the tourists on our social media platforms.

The tourist population appreciate the fact that Namakwa Tourism is rendering a service that is knowledgeable regarding road conditions and what ground clearance are preferred when driving on certain gravel roads.

The 2023 wild flower season was an exponentially multiplier and rewarding flower season that left both the host and the tourist with endless tangible and intangible benefits.

## Tourist Safety

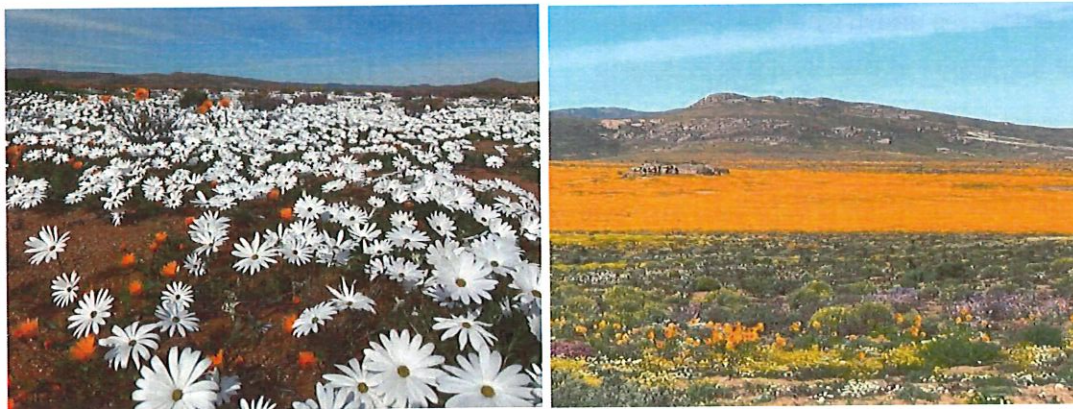
Tourist safety is of high importance and through our WhatsApp communication networks we have established a hands-on contact with tourism practitioners and product owners in the event of an emergency or uncertainty. Weather conditions, road access, lack of signage and limited mobile network are some of the challenges that we are mitigating with an extended communication network for most host communities in the Namakwa district have access to WhatsApp which came as a great solution in the communication systems of our rural towns and host communities.

A National tourism safety WhatsApp group was created by the National Department of Tourism and we were encouraged to also add our community safety forum members to the group in order to alert report and support any incidents where tourist safety was at risk.

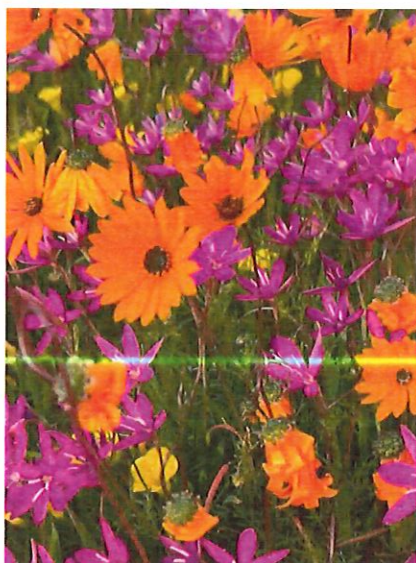
Poaching of succulents was the only Namakwa incident that occurred in the Niewoudtville area that was reported from the Namakwa region.

The National Department of Tourism will roll out her tourism safety monitor programme before the starting of the annual summer season. We did received correspondence that the hosts from both the public and private sector who participated in the previous phases of the program will be reconsidered for this third phase of the program. This will be a great job creation through tourism enabler for the Namakwa region among our unemployed youth.

Eventually thirty six out of the seventy Northern Cape tourism safety monitor interns were recruited from the Namakwa region. These tourism safety monitors were placed in all six local municipal areas in the Namakwa region after being trained either in class or on a e-learning platform for three months. Safety and security formed part of the tourism safety monitor training program in order to emphasize the importance of safety and security in and around tourism centers and tourist attractions.







#### COMPONENT D: COMMUNITY AND SOCIAL SERVICES

This component includes libraries and archives, museums arts and galleries, community halls, cemeteries and crematoria, child care, aged care, social programs and theatres which are not applicable to the District Municipality.

#### COMPONENT E: ENVIRONMENTAL PROTECTION

The Namakwa District Municipality's Environmental Management Unit is responsible for the following activity areas: Air Quality Management, Waste and Chemicals Management, Biodiversity & Conservation, Climate Change, and Integrated Coastal Management. This report provides an overview of what the Unit accomplished during the year under the previously mentioned focus areas. This report provides an overview of what the Unit accomplished for the period (July 2023 – June 2024) for the above-mentioned focus areas.



## CLIMATE CHANGE & INTEGRATED COASTAL MANAGEMENT

- ❖ The Environmental Management (EM) Unit together with the Groen Sebenza (GS) Interns attended the Greenbook online Greenbook training, on the 27 and 28 July 2023 – respectively- led by the Council for Scientific and Industrial Research (CSIR) with the support of the Climate and Disaster Resilience Fund and Santam. One of the objectives of the training was to: raise awareness of the possible impacts of climate change on settlements and the value of adaptation and to build enduring capacity to access and interpret information from the GreenBook, including information on climate change, population change, vulnerability, climate hazards, and adaptation.
- ❖ On the 16th of August 2023 the EM Unit and the GS Interns attended and participated in the Municipal Health Services Climate Change training for the Namakwa District Municipality.
- ❖ On the 4th of September 2023, the EM Unit and the GS Interns attended a capacity building and training workshop presented by (CSIR) on the use of the Coastal Climate Change Vulnerability Assessment Tool (a project was initiated in 2019 and ending in October 2023). The tool enables assessment of areas of the coastline risks like flooding and erosion.
- ❖ On the 5th of September 2023, the EM Unit and the GS Interns also attended and participated in the stakeholder's engagement for the co-development of the National Coastal Climate Change Adaptation Response Plan (a project initiated in April 2023, ending in the year 2025). The project aimed to develop adaptation response measures to coastal risks such as flooding, erosion, and other coastal-related risks.
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- ❖ On the 5th of September 2023, the EM Unit and the GS Interns also attended and participated in the stakeholder's engagement for the co-development of the National Coastal Climate Change Adaptation Response Plan (a project initiated in April 2023, ending in the year 2025). The project aimed to develop adaptation response measures to coastal risks such as flooding, erosion, and other coastal-related risks.
- ❖ Civil society engagement, research, and participation in South Africa's 3rd NDC process, specific goals of the workshop were: to understand who has been influential or marginalized in the previous NDC processes, to prepare for the next NDC update, to be

submitted in March 2025, and to discuss how representation of less visible but vulnerable groups works and can be improved.

- ❖ The EM Unit of Namakwa District Municipality actively engaged in a Climate Change Information workshop in collaboration with the Department of Forestry, Fisheries, and the Environment (DFFE), and the Department of Agriculture, Environmental Affairs, Rural Development, and Land Reform (DAERL). The in-person training aimed to provide officials with the knowledge and skills necessary to freely report on the effects of climate change and the response measures put in place in the provinces to the NCCIS system. The workshop examined the capacity needs the province will need to implement climate change at the provincial level through existing and future legislative and policy frameworks.
- ❖ The Namakwa District Municipality's EM Unit attended a public consultation workshop on the drafted Gender Action Plan before it can be published as a final plan for South Africa. The objectives of the consultation workshop were to conduct public consultations on the Draft National Climate Change Gender Action Plan to solicit inputs. Raise public awareness of gender mainstreaming in climate change actions. Share information on the country's progress on Gender Mainstreaming in climate change.

#### **AIR QUALITY MUNICIPALITY**

- ❖ A virtual training was held by the Department of Forestry Fisheries and Environment (DFFE). Various stakeholders attended this virtual training. The training aimed to highlight areas that needed to be re-look as a sector. This included the inclusion of area sources and compliance monitoring, the use facility's current compliance to set updated Atmospheric Emissions License (AEL) conditions, and assessing loopholes that may have been created by AEL conditions and the most appropriate applicable solutions or recommendations.
- ❖ Multi-stakeholder Workshop on Section 21 amendments notice, amendments to the National Dust Control Regulations, and Amendments to the temporary asphalt plants notice, environmental Management Unit was cordially invited to attend and participate in the abovementioned multistakeholder workshop which was held by the National Department of Forestry Fisheries and Environment (DFFE). Patrons attended this workshop (Department of Agriculture Environment Rural Development and Land Reform, District Municipalities, Local Municipalities, and private sector organizations). The workshop's goal is to present the proposed revisions to the three sets of legislation and provide stakeholders a chance to interact and make comments/inputs on the proposed amendments.



- ❖ A workshop presentation on the proposed Ambient Noise Standard was done to provide an overview of a draft. Environmental noise is regulated through the Noise Control Regulations developed under the Environment Conservation Act, 1989 (Act No. 73 of 1989), hereafter referred to as ECA. The ECA is in the process of being repealed and this poses a risk of rendering the Noise Control Regulations invalid, which will leave a void with regards to noise control. This situation implies that the Noise Regulations developed by Provinces and Local Governments through by-laws will no longer be valid as they were developed under ECA.
- ❖ Consultative workshop for review of the 2017 National Framework for Air Quality Management in South Africa (Framework) in terms of Section 7(5)(d) of NEMAQA (Northern Cape and Free State Provinces Multistakeholder Workshop).
- ❖ Northern Cape, Limpopo, and Free State Authorities SAAELIP Repository (MS SharePoint) Training: This training was presented as standard for all provinces, with a focus on transitioning from online to manual reporting.

## **WASTE & CHEMICAL MANAGEMENT**

- ❖ The EM Unit with the GS Interns in collaboration with, the Department of Forestry, Fisheries, and the Environment: Local Government Support (DFFE: LGS) official, Khai-Ma LM and the Department of Agricultural, Environmental Affairs, Rural Development and Land Reform (DAERL) conducted a walk-through survey on potential land that can be a developmental area in Witbank for the proposed construction for the waste transfer station. One of the aims of the survey was to collect as much information as possible to establish facts and context.
- ❖ The EM Unit and the GS Interns compiled Yellow Fleet Applications for the District's local municipalities that were interested in applying the funding at DFFE.
- ❖ The EM Unit, GS Interns, and the six (6) Local Municipalities attended the practical training on the Solid Waste Tariff Model Strategy conducted by the DFFE's Waste Management Unit.
- ❖ The EM Unit together with the GS Interns together with officials from the aforementioned departments, facilitated and conducted a site visit for the development of a waste transfer station in Witbank.
- ❖ The EM Unit with the GS Interns together with DFFE: LGS officials conducted an unannounced landfill site visit in the town of Pofadder located in the Khai-Ma Municipal jurisdiction.
- ❖ Held Environmental Education and Awareness Campaigns in the Namakwa District Municipal area during the year:



The Namakwa District Municipality's EM Unit, together with the DFFE: LGS official, DAERL, Richtersveld and Khai-ma LMs and the DAERL facilitated and conducted Waste Management Awareness campaigns in the Khai-Ma and Richtersveld Local Municipalities, by celebrating World Environmental Day Celebrations.

- ❖ The EM Unit with the GS Interns in collaboration with, the Department of Forestry, Fisheries, and the Environment (DFFE): LGS officials, Khai-Ma LM, and the Department of Agricultural, Environmental Affairs, Rural Development and Land Reform (DAERL) conducted a walk-through survey on potential land that can be a developmental area in Witbank for the proposed construction for the waste transfer station. One of the aims of the survey was to collect as much information as possible to establish facts and context.
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- ❖ The EM Unit with the GS Intern together with DFFE: LGS official conducted an unannounced landfill site visit in the town of Pofadder located in the Khai-Ma Municipal jurisdiction.
- ❖ The EM Unit attended the Northern Cape Industrial Symbiosis Business Opportunity Workshop in Upington on the 26th of October 2023. The National Cleaner Production Centre (NCPC) of South Africa facilitated a workshop to promote the diversion of waste from landfill sites by utilizing waste as a resource instead. The program aims to promote a circular economy to waste.
- ❖ On the 30th of October 2023 the EM Unit together with DFFE: LSG accompanied by Karoo Hoogland Municipal Health Services (MHS) together with the Infrastructure Manager conducted an inspection visit at Williston Abattoir situated at the Karoo Hoogland Local Municipality. The inspection visit was motivated by a request made by the local municipality at the quarterly Environmental Management Forum that was held in August 2023. The outline of the investigation process commenced at the abattoir dirty area followed by a visit to the sewage treatment works (oxidation dams) and then a visit to the municipal landfill site.

- ❖ Alexander Bay (Alexkor Mine) town hand-over: Landfill Site, Oxidation Ponds, and Grave Site visit, conducted walk-through site inspections on the public services sites that are to be handed over to the local municipality and the site inspections.
- ❖ The EM Unit attended a supportive meeting for a waste recycling initiative BKR Xtreme Recyclers in Kharkams, Kamiesberg Local Municipality together with Polyco (PRO NPC). The unit has been a long-standing supporter of BKR Xtreme Recyclers by being an advocate and active promoter of all recycling-focused initiatives in and around the district.



- ❖ On the 01st of November 2023 the EM Unit conducted a site visit in the town of Calvinia located in the Hantam Municipality. Waste included mostly plastics, glass, building rubble, and construction material. The current operational status of the Calvinia Landfill Site would imply that the site is not complying with the licensing/permitting conditions.





## BIODIVERSITY & CONSERVATION MANAGEMENT

- ❖ Northern Cape Province Biome Implementation Plan Workshop at Okiep Country Hotel on the 5th of September 2023. The workshop aimed to present adaptation strategies for vulnerability assessments for shifts in biodiversity on a biome level throughout the country.
- ❖ Multi-stakeholder Engagement Session with Conservation South Africa, DAERL, and DFFE. The purpose of the engagement workshop is for Conservation South Africa to provide a platform for two investments for the communities of Port Nolloth and Hondeklip Bay. Conservation South Africa conducted a socioeconomic assessment of the two coastal communities to determine the available skills, education, and training of the members.
- ❖ NEMBA Bill Amendment Virtual Workshop, the purpose of the meeting was to discuss the amendments made to the National Environmental Management: Biodiversity Act.
- ❖ Strandveld Conservation Club Meeting. The purpose of the meeting was regarding the SSC seeking assistance with incorporating Coastal Public Property into the existing Rooiklippiers Nature Reserve the Club's right to control access into the nature reserve as the Managing Authority.
- ❖ Freshwater Aquaculture Survey Meeting - The purpose of this virtual meeting was to promote a new survey created by DFFE that offers support to freshwater aquaculture farmers.
- ❖ Biodiversity Governance Lekgotla, the NDM's EM Unit attended the virtual Biodiversity Governance Lekgotla which was held virtually on the 30th of January 2024. The purpose of the Lekgotla was to set a national platform for the whole government to effectively implement the White Paper on Conservation and Sustainable Use.
- ❖ Biodiversity Economy and Investment Indaba:
- ❖ the Biodiversity Economy and Investment Indaba 2024 (BEII 2024) was held in South Africa possesses exceptional biodiversity that provides tangible benefits such as food, clean water, medicine, and materials. It also supports agriculture, fisheries, and tourism



as the biodiversity sector has been crucial for the economy, creating over 418,000 sustainable jobs in rural areas by 2018.

- ❖ Kharkams Waste Recycling Centre Support Visit Report:

## **ENVIRONMENTAL GOVERNANCE**

- ❖ Attended and reported at the Namakwa District Municipality Disaster Management Advisory Forum
- ❖ Hosted the quarterly Namakwa District Integrated Environmental Management Forum (NDIEMF) with approved Terms of Reference for the NDIEMF which was approved by the council.
- ❖ Attended and completed the Diagnostic Indicators training tool workshop for the NDM and all six Local Municipalities alongside with representative local municipalities.
- ❖ Attended the Northern Cape Provincial Air Quality Management Forum.
- ❖ Compiled the Environmental Management Chapter for the District Municipality's Integrated Development Plan (IDP).

## **ENVIRONMENTAL PROGRAMMES**

- ❖ Supported the Flooding & Mopping Project
- ❖ Assisted YES-Programme
- ❖ Capacity Building training - supported the capacity building initiative in Nababeep with the Flooding and Mopping Project beneficiaries.
- ❖ Mandela Day Celebration: Biodiversity and Conservation, the South African Local Government Association (SALGA) with the support of the Department of Agriculture, Environmental Affairs, Rural Development and Land Reform (DAERL) and Namakwa District Municipality's Municipal Health Services and Environmental Management Units, held a Mandela Day Celebration with the Rooiwal Primary School on the 18th of July 2023. At this event, the school garden was revived in a very interactive/collaborative session with officials from the different departments, as well as teachers and pupils.

The Namakwa District Municipality's Environmental Management Unit, together with the DFFE: LGS official, DAERL, Richtersveld and Khai-ma LMs and the DAERL facilitated and conducted Waste Management Awareness campaigns in the Khai-ma and Richtersveld Local Municipalities, by celebrating World Environmental Day Celebrations.

*World Environmental Day Celebrations Report, on the 26th of July 2023, Pella.*



*The Solid Waste Tariff Model Strategy Training was held on the 29th of August 2023 at the NDM by DFFE's Waste Management Unit.*

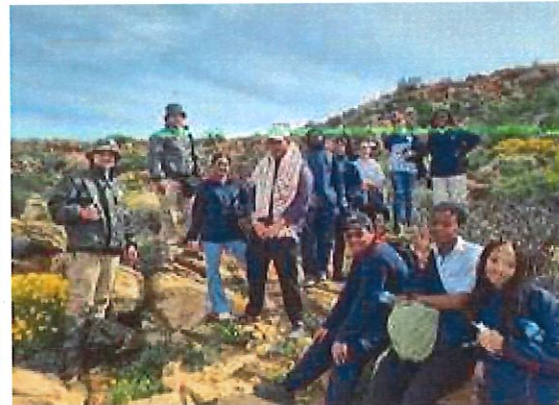
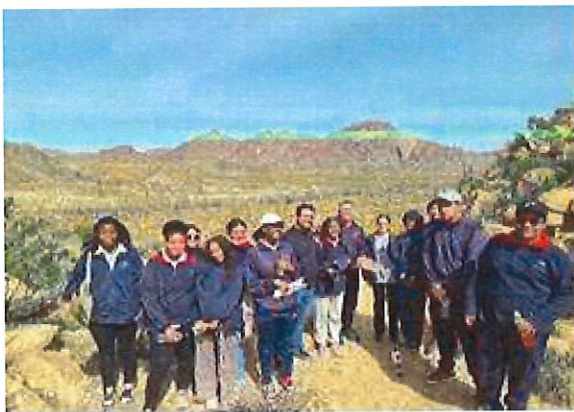


On the 18th of August, the EM Unit and the GS Interns together with DAERL, DFFE: LGS officials and SANParks officials conducted a career guidance day at the Goegap Nature Reserve and its field rangers for a group of high school students. The event consisted of icebreakers/games followed by an explanation of the purpose of the day on educating the youth on environmentally Green Careers and the various occupations that could be found in the career field while bringing awareness to the importance of such careers due to the



environmental issues, such as poaching, climate change, and agriculture, that are occurring throughout the country.

*Icebreakers and Green Career Day presentations, with the Aggeneys International Academy (AIA) students by officials from DAERL together with DFFE: LGS and the NDM: EM Unit, Groen Sebenza Interns, including hike with SANParks field rangers.*



- ❖ On the 5th of September, officials from the DFFE held a stakeholder workshop virtually for the Northern Cape and the other 8 provinces with the support of GIZ. The workshop aimed to present adaptation strategies for vulnerability assessments for shifts in biodiversity on a biome level throughout the country.
- ❖ The EM Unit with GS Interns alongside DFFE: LGS and DAERL officials, celebrated Arbor month at three different Early Childhood Development centres (ECD) and one Primary School in the Namakwa district.
- ❖ The Arbor Month Celebrations/ Programme began on 08 September 2023 at Rooiwal Primary School, then succeeded by an event at Wielie Wallie ECD in Bergsig on the 12th of September 2023 and then concluded in Witbank at the Twinkle Little Star ECD on the 14th of September 2023.



- ❖ Three Early Childhood Development Centres (ECDs) were identified because of their expressed interest in environmental education despite their lack of access to a lot of resources. The itinerary for the educational programs at the ECDs consisted of, the purpose of the visit, ice breakers or games related to the purpose of the day, and a short storytelling about a tree that further educated the learners about the importance of trees. The staff members including municipal and government officials that were involved on this day took the initiative to dress in funky and funny dress attire to provide entertainment to the children while they learn. Below are photographs from the events.
- ❖ The Youth for Voices Journalism Competition in the Northern and other Cape provinces. The competition encouraged the youth to positively highlight environmental issues and suggest well-researched solutions through articles, photo exhibitions, and short videos.
- ❖ Environmental Education for Dr Izak van Niekerk Primary School Prefects at Goegap Nature Reserve: The purpose of this program was to educate the prefects on leadership qualities and what careers they can take in the conservation space.

*Arbor Month Programme began on 08 September 2023 in Rooiwal at Rooiwal Primary School.*





*Arbor Month Celebrations at Wielie Wallie ECD in Bergsig on the 12<sup>th</sup> of September 2023*



*Arbor Month Programme Celebrations held at Twinkle Little Star ECD in Port Nolloth on the 14<sup>th</sup> of September 2023*





*Arbor Day celebration held in Witbank at Gouveissie ECD on the 21st of September 2023*



On the 12th of October 2023, Dr Izak van Niekerk Primary School held an excursion for its Eco-school Portfolio at the Namaqua National Park. Representatives of the park, learners from the primary school, an official from the Department of Forestry, Fisheries and Environment, and the Environmental Management Unit of the Namakwa District Municipality attended this event. The program started with an introduction of all representatives and the officials of the park read the rules that were necessary to ensure the safety of the learners and the plants and animals of the park.







On the 30th of October, a capacity building session was held in Williston on behalf of the Department of Fisheries, Forestry and the Environment. This session consisted of the Groen Sebenza Interns and the working unit of the Flooding and Mopping program. The purpose of the capacity building session was to educate the working unit on the importance of waste management in South Africa.

*Capacity Building with Flooding and Mopping Participants educate them on Waste Management in Williston.*



*The Namakwa District Municipality's Environmental Management Unit in collaboration with the Department of Forest Fisheries and Environment coordinated and facilitated an environmental education program with the theme of marine health.*



The Namakwa District Municipality's Environmental Management Unit in collaboration with the Department of Forest Fisheries and Environment coordinated and facilitated an environmental education program with the theme of marine health. The NDM EMU gave presentations with regard to pollution of the oceans and how we can combat plastic pollution to protect crucial aquatic ecosystems. The importance of bamboo or kelp and its various uses has also been presented to the learners of Gaffie Maree Primary School in Alexanderbay.

## COMPONENT F: HEALTH

### INTRODUCTION

Municipal Health Services address and focus on the wellbeing of the total population. It applies preventative health practices to sustain healthy communities and reduce illnesses associated with environmental factors.

According to the constitution of the Republic of South Africa 1996, the local Government: Municipal Structures Act (No.117 of 1998) and the National Health Act (No.61 of 2003) it is the statutory responsibility of the District Municipality to render municipal health services.

#### **Constitutional mandate:**

**Section 24 of the South African Constitution of 1996 states that: *"Everyone has the right to an environment that is not harmful to his/her health or wellbeing."***

Section 24 of the Constitution of the Republic of South Africa entrenches the right of all citizens to live in an environment that is not harmful to their health or well-being. Section 1 of the National Health Act (Act 61 of 2003) defines municipal health services and clearly stipulates the responsibilities of municipalities in the performance of such services.



**Environmental health** comprises those aspects of human health, including quality of life, that are determined by physical, chemical, biological, social and psycho-social factors in the environment. It refers to the theory and practice of assessing, correcting, controlling and preventing factors in the environment that can adversely affect the health of present and future generations.

**Environmental health services** are services that implement health policies through monitoring and controlling, which improves environmental parameters and encourage the use of environmentally friendly and healthy technologies and behaviours. Controlling and monitoring plays a leading role in suggesting and development new policy areas. (These definitions are in line with the definitions of the World Health Organization)

## **VISION**

Prosperity and excellence in environmental health service delivery in promoting social wellbeing in all communities within the Namakwa District.

## **MISSION**

Equitable, sustainable and accessible environmental health services through committed staff and involvement of communities, municipalities, relevant government departments and other role-players.

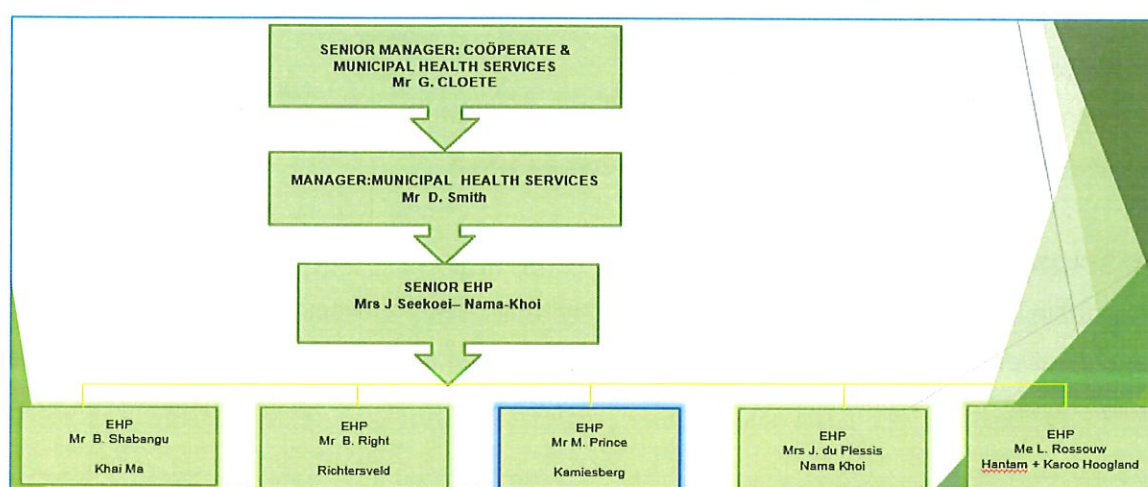
The vision of the Municipal Health Services unit at Namakwa District Municipality is to present each and every community within the boundaries of the Namakwa district with a clean, healthy environment free from pollution and with good preventative measures to ensure low mortality, by performing the roles and functions as set out in the Health Act 61 of 2003. It includes the following:

- ❖ Water Quality Monitoring
- ❖ Food Control
- ❖ Waste Management
- ❖ Surveillance and Prevention of Communicable Diseases
- ❖ Vector Control
- ❖ Safe and adequate sanitation
- ❖ Environmental Pollution Control
- ❖ Disposal of the dead
- ❖ Chemical Safety
- ❖ Hazardous Substances Control
- ❖ Tobacco Control

- ❖ Ensure clean air
- ❖ Health Care Waste Monitoring.

Municipal Health Services are guided by various legislation and policy frameworks including the Constitution of South Africa; the National Health Act; Food Acts; Hazardous Substances Acts; Tobacco Control Acts; Environmental Acts; all applicable legislations and municipal by-laws.

## PERSONNEL STRUCTURE



## IDP PROJECTS / KPA's

PROJEC T NR	PROJECT	TARGETS	ACTIONS TAKEN
D179	Respond to complaints regarding Environmental Pollution within 10 working days of receiving a complaint/ notification	95%	95%
D184	Evaluate food outlets and premises	768	853
D185	Evaluate government premises and private entities	320	203
D186	Conduct health and hygiene initiatives as identified on the EH calendar	240	203
D187	Evaluate funeral homes, mortuaries and graveyards	96	69
D188	Evaluate landfill sites	96	68



D189	Take monthly samples of bacteriological and chemical levels of potable water in towns and communities within the district <ul style="list-style-type: none"> <li><i>sampling depends on the availability of water (in the communities) in the B-municipalities</i></li> </ul>	1176	1105
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Operational plans are reviewed and changed annually as well as the KPA's/ IDP Projects.

#### ***D186 – Additional programs with other department + EH Calendar.***

To fulfil its constitutional and legal obligations, the District's Municipal Health Services Unit fulfils its mandate through knowledge and expertise of our highly qualified and skilled environmental health practitioners (EHPs). They provide and facilitate comprehensive, pro-active and needs-related services to ensure a safe, healthy and clean environment by preventing and eliminating sources of diseases.

There are functional municipal health offices located in local municipalities in the District. The municipal health inspectorate has offices in the following 4 regions, namely:

- ❖ Karoo-Hoogland Region (Williston)
- ❖ Hantam Region (Calvinia)
- ❖ Richtersveld Region (Port Nolloth)
- ❖ Kamiesberg-, Nama-khoi- and Khai-Ma Region (Springbok)

Municipal health services are personnel driven function because monitoring, according to the scope of practice of environmental health and the national norms and standards for environmental health, forms the basis of performing this function. Performing these functions will add value to "healthier people in healthier places".

#### **SPECIAL PROGRAMMES: NATIONAL/PROVINCIAL Environmental Health Calendar**

The aim of this calendar is to set a direction for Municipal Health Services events in the Northern Cape. The themes of the calendar are linked to the Health Awareness Calendar of the National Department of Health.

Awareness has been raised on the following:

- ❖ World Cancer Day
- ❖ World TB Day
- ❖ World Water Day

- ❖ World Health Day
- ❖ Africa Malaria Day
- ❖ World No Tobacco Day
- ❖ World Environment Day
- ❖ World Environmental Health Day
- ❖ Global Hand Washing Day
- ❖ World Food Day
- ❖ World Aids Day

Health education is done within communities, schools, clinics etc. to raise awareness of the above mentioned.



EH calendar days were celebrated to sensitise, educate and mobilise communities for action for the protection of the environment. These days are used as platforms for raising environmental issues such as water pollution, global warming, climate change and the importance of conserving present resources e.g., water for the benefit of current and future generations. Learners and community members were also encouraged to take ownership of their immediate environment.

### **Notifiable Diseases**

The Municipal Health Services unit in co-ordination with the Disease Outbreak Response Team of Department of Health is actively involved in the control of notifiable diseases in Namakwa. Monitoring, investigations and continuous educational actions are part of the preventative measures taken.

- ❖ **Tuberculosis**— cases were investigated, monitored and continuous awareness has been raised in order to prevent further spread of the disease.
- ❖ **Diarrhea** - an outbreak occurred in the Nama-Khoi municipal area and was investigated and handled appropriately.



- ❖ **Dog bites** – an incident occurred in the Nama-Khoi, Kamiesberg, Khai Ma and Hantam municipal area and was investigated and handled appropriately.
- ❖ **Covid-19** – cases were investigated, contact tracing, monitored and continuous awareness has been raised in order to prevent further spread of the disease.

### **Water monitoring**

Bacteriological and chemical drinking water monitoring is conducted monthly in every community to ensure safe drinking water to all in the Namakwa District. Practitioners are continuously providing guidance and training to municipal officials responsible for water services. Municipal water quality reports are distributed to municipalities and to the Department of Water and Sanitation.

### **CO-ORDINATING & LIASION**

#### **Municipal Health Services Forums:**

In Namakwa we have two registered forums namely:

- Namakwa Environmental Health– and
- Namakwa Water & Sanitation Forum.

These forums are both chaired by the Municipal Health Services unit and are functioning with its own constitution and quarterly meetings. All Environmental Health Practitioners of Namakwa are members of the Provincial Environmental Health Forum, which are chaired by the Environmental Health Services Unit of Department of Health and are attended bi – annually. Various stakeholders form part of these forums and it served as an ideal platform to discuss Municipal Health Services issues as well as internal training opportunities.

#### **Health Professions Council of South Africa:**

All Namakwa personnel are registered and in good standing with the Health Professions Council of South Africa (HPCSA). Annual fees and compliance with the continuous professional development system of this board are compulsory to all members.

### **Co-operative Governance**

Municipal Health Services are in partnership with Departments such as Environmental and Nature Conservation, Environmental Affairs, Water & Sanitation, Education and Veterinary Services as well as regional offices of Departments and role-players who can affect municipal health services positively.

Municipal Health Services are also part of the Youth in Environmental Services & Youth in Waste projects driven by Department of Environmental Affairs within Municipalities as these

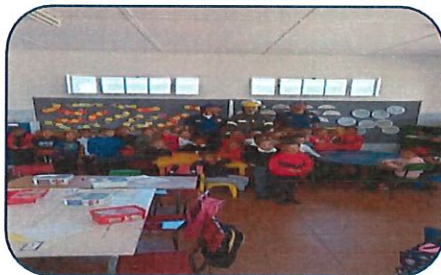
programmes also promoting the conservation of the environment and serves to promote our aim further more.

While MHS is serving six municipalities within Namakwa various NGO's and local community committees and organisations play an important role in advocating MHS as well as monitoring development of service delivery within MHS.

## COMPONENT G: SECURITY AND SAFETY

Namakwa District Fire Services was established in July 2021. The service has one fully equipped vehicle and two vehicles with skid units.

During this year attention was on schools and informal house settlements on awareness and training. Schools were visited in conjunction with the Department of Education. Primary schools and creches were also visited and awareness and the children were made aware of fire and disaster dangers.



In the financial year, there were four veld fires due to electrical faults, arson and human carelessness. The fires were in Leliefontein (519ha), Kamieskroon (2 089ha) and two fires in Nieuwoudtville (2412 ha). The Farmers, community as well as the local municipalities assisted with the extinguishing of the veld fires.







Structural fires were attended to by the local municipalities as well as the Namakwa District Municipality's firefighters. During this financial year, only one person lost her life because of a structural fire.

The municipality received donations for Fire Services from SANTAM, Vedanta and Old Mutual. Old Mutual



## Fire Services statistics

DETAILS		2023/2024
		Actual No.
1	Total fires attended in the year	12
2	Total of other incidents attended in the year	8
3	Average turnout time – urban fires	15 min
4	Average turnout time – rural areas	60 min depending on the distance to the fire and the vastness of the district
5	Fire Fighters in post at year-end	3
6	Total fire appliances at year-end	1 bakkies with skid units 1 land cruiser with pump 2 trailers 2 skid units
7	The average number of appliances off the road during the year	0

The Firefighters in Hantam and Karoo Hoogland Municipalities are on standby daily. Assistance is provided through volunteers and MOUs with other stakeholders in the other municipal areas. The turnout times to veld fires and accident scenes differ from the distances to be travelled. Municipalities assist with employees who are on standby at the local municipalities.



Employees: Fire Services				
Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	%
0 - 3	-	-	-	-
4 - 6	1	1	0	0%
7 - 9	2	2	0	0%
10 - 12	-	-	-	-
13 - 15	1	1	0	0%
16 - 18	-	-	-	-
<b>Total</b>	4	4	0	0%

The municipality did not receive grant funding from the Provincial Government and therefore did not have any capital budget for the financial year.

The Disaster Management Plan for the District and its six B-Municipalities was reviewed, including the local municipalities' risk assessments and contingency plans. Awareness was done at schools and in the communities about potential disasters. Only one Disaster Advisory Forum meeting was held. District-joined forums are set up when flooding or any other incident occurs. All the different departments are part of this forum. The following Contingency Plans were compiled and submitted to the PDMC:

- ❖ Winter Season Contingency Plan
- ❖ Summer Season Contingency Plan
- ❖ Veld fire Contingency Plan
- ❖ Contingency Plan for the Festive Season of 2023/2024
- ❖ Contingency Plans for the Easter weekend of 2024

Employees: Disaster Management				
Job Level	Posts	Employees	Vacancies (full-time equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	%
0 - 3	-	-	-	-
4 - 6	-	-	-	-
7 - 9	1	1	0%	0%
10 - 12	1	0	100%	100%
13 - 15	-	-	-	-
16 - 18	-	-	-	-
<b>Total</b>	2	1	50%	50%

The Senior Disaster Management Officer retired at the end of June 2024. This position will not be filled again. No provision was made for capital projects because the municipality is not receiving the grant anymore.

## **ACTIVITIES DURING THE YEAR 2023/2024**

### **Attendance of meetings**

- ❖ District Disaster Management Advisory Forum Meetings was attended.
- ❖ Provincial Disaster Management Advisory Forum Meetings was attended.
- ❖ Municipal Disaster Management meetings was held during the year.

### **Contingency Planning**

The following Contingency Plans were compiled and submitted to the PDMC

- ❖ Winter Season Contingency Plan
- ❖ Summer Season Contingency Plan
- ❖ Veld fire Contingency Plan
- ❖ Contingency Plan for the Festive Season of 2023/2024
- ❖ Contingency Plans for the Easter weekend of 2024
- ❖ Revising of 15 Contingency plans for Namakwa District and the six local B Municipalities

### **Compilation of reports**

- ❖ Compilation of 4 Quarterly reports for the Namakwa District Municipality Council.
- ❖ Compilation of 4 Quarterly Reports for the Provincial Disaster Management Centre
- ❖ Compilation of Annual Namakwa District Municipality Report

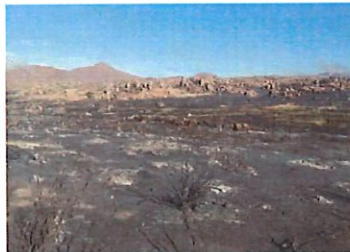


## Fire Services

The fire by laws is in process to be gazetted, but funding is still a challenge. During this year attention was on schools and informal house settlements on awareness and training. Schools was visited in conjunction with the Department of Education. Primary schools and creches were also visited and awareness and the children were made aware of fire and disaster dangers.



In the financial year there was four veld fires due to electrical faults, arson and human carelessness. The fires were in Leliefontein(519ha), Kamieskroon(2089ha) and two fires in Nieuwoudtville (2412 ha). The Farmers, community as well as the local B – Municipalities assisted with the extinguishing of the veld fires.





Structural fires were attended to by the local B –Municipalities as well as the Namakwa District Municipalities personal. During this financial year only one person lost her life because of a structural fire.

## RESULTS OF PREVENTION AND MITIGATION INITIATIVES

### Road Incident Management System

Road incident management is the process whereby a set of coordinated activities is initiated when an incident occurs on a road in order to minimize the direct and secondary effects of the incident, as well as to restore normal capacity and safety levels to all affected road facilities as quickly as possible. EMS have a new call centre that will operate from Upington that will cover the Namakwa District Municipality. The Fire Services of the Namakwa District Municipality have personal on standby for after hour's incidents.

### Training

Personnel of the Namakwa District as well as personnel of the Local Municipalities were trained on fire services activities. Volunteers were also trained in veld fire extinguishing. A total of 200 volunteers was trained that included farm workers, farmers, community members, mine personal conservation personal. This training was sponsored by Agri Northern Cape and the Namakwa BBV.





### **Disaster Risk Reduction**

Awareness was done on the different types of disasters at the municipalities as well as the community. Fire awareness was also done at crèches and primary schools and door to door. This is an ongoing process. The local B Municipalities risks and vulnerabilities was reviewed.

## **CLASSIFICATION, MAGNITUDE AND SEVERITY OF DISASTERS/ INCIDENTS**

### **Emergencies Coordinated by the District Disaster Management Centre**

During emergency incidents or events all relevant sector departments was informed and the situation was handled as prescribed by die relevant SOP's. Diamond mining in the Namakwa Region is problematic with the deaths of several illegal miners and Disaster Management had also a role to play during certain activities at the sites.

### **Veld Fire**

Veld fires occurred during this period due to careless behaviour and electrical faults. Two cases were also opened at SAPS.

### **Drought**

Drought is always problematic in the district. The district is defied into a summer and winter rainfall area. Due to the low rainfall and massive down pours in some areas the farmers is still in process to recover from the previous dry spell. There is still areas that had a little to no rains in this year.

### **Flooding and Storms**

Flooding occurred in the winter and summer rainfall areas. Sadly, the loss of 4 human lives occurred during the floods in the Namakwa Region. Dry rivers were in flood and village was cut off from bigger towns. All the sector departments assisted with relief measures as well as Gift of the Givers and private donors. The road infrastructure on the N7 to Namibia was damaged as well as gravel roads in the Namakwa and Hantam and Karoo Hoogland region. Due to heavy wind storms infrastructure of ESKOM was damaged and the towns of Sutherland and Fraserburg in the Karoo Hoogland Municipality was without electricity for nearly 15 days.

## **PROBLEMS EXPERIENCED IN DEALING WITH INCIDENTS**

- ❖ Lack of Communication between role players
- ❖ Lack of radio and cell phone communication

## **WAY IN WHICH PROBLEMS WERE ADDRESSED**

- ❖ District Disaster Management Advisory Forum meetings / RIMS meetings and WhatsApp groups
- ❖ Namakwa District Municipality in collaboration with National and Provincial Disaster Management to established Fire services for the district
- ❖ Meetings with stakeholders to assist with disaster management and fire services funding.
- ❖ Action and Contingency plans were compiled and revue on different incidents
- ❖ FPA was established for veld fires

## **DISASTER MANAGEMENT PLAN**

The Disaster Management Plan for the District and its six local B-municipalities are in place with the relevant contingency plans and was reviewed.

## **COMPONENT H: SPORT AND RECREATION**

This component includes community parks, sports fields, sports halls, stadiums, swimming pools and campsites. Namakwa District Municipality did not render financial support services for 2023/2024 in terms of sport and recreation within the respective local municipalities.

## **COMPONENT I: CORPORATE POLICY**

This component includes political offices, the municipal manager's office, financial services, human resource services, maintenance, and household services.



## SERVICE STATISTICS FOR HUMAN RESOURCE SERVICES

Ref	Sub-Directorate	KPI	Unit of Measurement	Overall Performance for Jul 2023 to Jun 2024		
				Target	Actual	R
D149	Human Resources	Submit the Employment Equity Report to the Department of Labour by 15 January	Employment Equity Report submitted	1	1	G
D150	Human Resources	Facilitate the Local Labour Forum meetings	Number of Local Labour Forum meetings facilitated	8	3	R
D151	Human Resources	Conduct an induction program for newly appointed employees within 30 working days of the starting date	% of induction programs conducted within 30 working days	90%	0%	R
D152	Human Resources	Submit a quarterly report to the managers on the leave status of employees (leave balance exceeding 48 days/negative balance/ compulsory leave)	Number of reports submitted	4	2	R
D141	Human Resources	Conduct exit interviews with employees terminating their services at the municipality within the notice period	Percentage of exit interviews conducted	1	1	G
D126	Human Resources	Place advertisement for vacant posts within 10 working days after the approval of the Municipal Manager	% of advertisements placed within 10 working days	95%	95%	G
D127	Human Resources	Submit the HR Strategy to Council by 30 June	HR Strategy submitted	1	0	R
D24	Human Resources	Number of people from employment equity target groups employed (appointed during 2023/24) in the three highest levels of management in compliance with a municipality's approved employment equity plan by 30 June 2024	Number of people appointed in the three highest levels of management	1	0	R
D25	Human Resources	Limit the vacancy rate to less than 10% of budgeted posts by 30 June 2024 ((Number of budgeted posts filled/Number of budgeted posts on the organogram) x100)	% of budgeted posts vacant	10%	15.29%	R
D26	Human Resources	Submit the reviewed organogram to Council by 30 June 2024	Organogram submitted to Council by 30 June 2024	1	1	G



Employees: Human Resource Services				
Job Level	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	%
0 - 3	-	-	-	-
4 - 6	-	-	-	-
7 - 9	-	-	-	-
10 - 12	1	1	0%	0%
13 - 15	-	-	-	-
16 - 18	-	-	-	-
Total	1	1	0%	0%

The Senior Clerk Corporate Services has been appointed as the Human Resource Officer.

Employees: Namakwa District Municipality				
Job Level	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	%
0 - 3	3	3	0	0%
4 - 6	16	11	5	31.25%
7 - 9	22	22	0	0%
10 - 12	32	29	3	9.37%
13 - 15	8	5	3	37.5%
16 - 18	4	2	2	50%
Total	85	72	13	15.29%

## INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

The municipality procured new laptops and tablets for councillors as tools of the trade. The Zoom and anti-virus licenses were also renewed again.



## SERVICE STATISTICS FOR ICT SERVICES

Ref	Sub-Directorate	KPI	Unit of Measurement	Overall Performance for Jul 2023 to Jun 2024		
				Target	Actual	R
D306	Maintenance and Household Services	Conduct quarterly IT steering committee meetings	Number of meetings conducted	4	0	R
D307	Maintenance and Household Services	Respond to IT formal/written queries/requests within 48h	% of queries responded to within 48h	90%	90%	G

Employees: ICT Services				
Job Level	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	%
0 - 3	-	-	-	-
4 - 6	-	-	-	-
7 - 9	-	-	-	-
10 - 12	1	1	0	0%
13 - 15	-	-	-	-
16 - 18	-	-	-	-
Total	1	1	0	0%

## COMPONENT J: MISCELLANUEOUS

This component includes the provision of airports, abattoirs, municipal courts and forestry as municipal enterprises which are not applicable to Namakwa District Municipality.

# CHAPTER 04: ORGANISATIONAL DEVELOPMENT PERFORMANCE REPORT

Chapter 4 provides information on the organisational development of the Municipality and will look at the municipal staff, managing of the staff, training to staff and staff expenditure.

## COMPONENT A: INTRODUCTION TO MUNICIPAL PERSONEL

A new Municipal Manager was appointed on 1 February 2023

### 4.1 EMPLOYEE TOTALS TURNOVERS AND VACANCIES

Description	Approved Posts	Employees	Vacancies	Vacancies
	No.	No.	No.	%
Political Office	8	8	0	0%
Office of the Municipal Manager	6	5	1	10%
Capacity Building & Planning	20	17	3	15%
Corporate & Community Services	37	33	4	10.81%
Budget & Treasury	14	9	5	35.71%
Totals	85	72	13	15.29%

Vacancy Rate			
Designations	Total Approved Posts	Vacancies (Total time that vacancies exist using full-time equivalents)	Vacancies (as a proportion of total posts in each category)
	No.	No.	%
Municipal Manager	1	0	0,00
CFO	1	1	1,17
Senior Manager Corporate & Community Services	1	0	0,00
Senior Manager Capacity Building & Planning	1	1	1.17
Manager Projects	1	0	0,00



Manager Maintenance & Household Services	1	1	1.17
Manager Municipal Health Services	1	0	0,00
Manager Finance	1	1	1.17
Manager Internal Audit	1	0	0,00
Manager Economic Development	1	1	1.17
Civil Technician	1	0	0,00
<b>Total</b>	<b>11</b>	<b>5</b>	<b>5.88</b>

Turn-over Rate			
Details	Total Appointments as of beginning of the Financial Year	Terminations during the Financial Year	Turn-over Rate*
	No.	No.	
<b>2017/2018</b>	84	17	20%
<b>2018/2019</b>	87	10	12%
<b>2019/2020</b>	86	6	7%
<b>2020/2021</b>	88	6	6.81%
<b>2021/2022</b>	84	18	21.43%
<b>2022/2023</b>	82	8	9.76%
<b>2023/2024</b>	85	17	20%

Nine employees resigned, four employees went on early retirement, one retired, two employees' contracts expired, and one went on medical disability.

## COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

The municipality has an Employment Equity plan in line with the Employment Equity Act of 1998. The municipality has developed and adopted appropriate systems and procedures to ensure fair, efficient, effective, and transparent personnel administration (Municipal Systems Act, Act 32 of 2000).

The organogram was reviewed and approved by the Council before the start of the financial year on 22 May 2024 together with the IDP and Budget.

The Namakwa District Municipality has a Wellness Committee that deals with the wellness of personnel and assists where possible. All employees are encouraged to participate in wellness activities during the year.

## 4.2 POLICIES

HR Policies and Plans				
	Name of Policy	Completed %	Reviewed %	Date adopted/reviewed by council or comment on failure to adopt
1	Serving on professional structures	100%	100%	27-Aug-19
2	Productive work environment	100%	100%	27-Aug-19
3	Medical transmitted diseases	100%	100%	27-Aug-19
4	Car allowance	100%	100%	27-Aug-19
5	Overtime	100%	100%	27-Aug-19
6	In-service training	100%	100%	27-Aug-19
7	Acting	100%	100%	27-Aug-19
8	Employment	100%	100%	27-Aug-19
9	Training & development	100%	100%	27-Aug-19
10	Security	100%	100%	27-Aug-19
11	Performance management	100%	100%	27-Aug-19
12	Information, communication & technology	100%	100%	27-Aug-19
13	Attendance	100%	100%	27-Aug-19
14	Rotation	100%	100%	27-Aug-19
15	Volunteer policy	100%	100%	16-Sept-21

The council last reviewed its policies in March 2023.

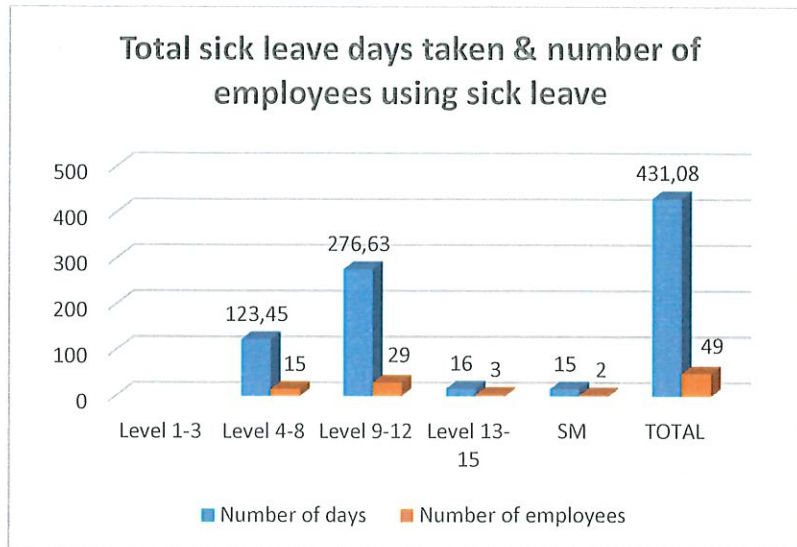


### 4.3 INJURIES SICKNESS AND SUSPENSIONS

Number and Cost of Injuries on Duty					
Type of injury	Injury Leave Taken	Employees using injury leave	Proportion employees using sick leave	Average Injury Leave per employee	Total Estimated Cost
	Days	No.	%	Days	R
Required basic medical attention only	-	-	-	-	-
Temporary total disablement	-	-	-	-	-
Permanent disablement	-	-	-	-	-
Fatal	-	-	-	-	-
Total	-	-	-	-	-

We did not have any injury on duty for this financial year.

Number of days and Cost of Sick Leave (excluding injuries on duty)			
Salary band	Total sick leave	Employees using sick leave	Estimated cost
	Days	No.	R
Lower skilled (Levels 1-3)	-	-	-
Skilled (Levels 4-8)	123.45	15	76401.83
Highly skilled supervision (levels 9-12)	276.63	29	311576.90
Middle management (Levels 13-15)	16	3	40237.44
Senior Management	15	2	40122.08
Total	431.08	49	468338.20



Employees on levels 9-12 (highly skilled supervisory levels) had the most sick leave. Employees on levels 1-3 had no sick leave. Employees on levels 4-8 had the second most sick leave. Senior Managers had the least sick leave and managers on levels 13-15 had the second least sick leave. Evidence for sick leave is kept in personnel files and an electronic copy is kept on the electronic leave system.

No employees were suspended during the 2023/2024 financial year. No disciplinary action was taken against employees for financial misconduct.

#### 4.4 PERFORMANCE REWARDS

The Municipality has not paid any performance reward to any employee. Performance agreements and plans were signed by senior managers and other staff members.

### COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

#### 4.5 SKILLS DEVELOPMENT AND TRAINING

Skills development and training are important for the municipality. Employees are encouraged to continue studying. Study assistance is available for employees studying part-time. Training is provided to councillors and employees during the year. Learnerships, skills programs, and apprenticeship opportunities are made available to unemployed people, with grants received from different SETA's.



The Skills Development Forum (SDF) meets every quarter.

The following programs are funded and approved by the relevant SETA's:

Project Name	SETA	Duration	Adults		Youth		Differently abled		Total
			Female	Male	Female	Male	Female	Male	
Apprenticeship: Electrical	LG SETA	3 years	0	0	5	8	0	0	13
Learnership: Building, Civil & Construction	LG SETA	1 year	0	0	20	11	0	0	31
	TOTAL								44

The following minimum competency report was submitted for the end of June 2024.

Position	Date of Employment (before or on/after Gazette 41996)	Higher Education Qualification (New NQF Levels)	All Relevant Work- Related Experience	Financial and Supply Chain Management Competency Areas required	Completed Unit Standards	Remaining Unit Standards
Municipal Manager	on/after 26 Oct 2018	NQF Level 7 - Bachelor Degree (min 360 credits)	7 years and more	18 Unit Standards needed	15	3
Senior Manager Corporate & Municipal Health Services	before 3 Feb 2017	NQF Level 8 – Post-Graduate Degree (min 120 credits)	7 years and more	15 Unit Standards needed	20	0
CFO	VACANT					
Senior Manager Municipal Support Services	VACANT					

Position	Date of Employment (before or on/after Gazette 41996)	Higher Education Qualification (New NQF Levels)	All Relevant Work-Related Experience	Financial and Supply Chain Management Competency Areas required	Completed Unit Standards	Remaining Unit Standards
Manager Finance	VACANT					
SCM Manager	on/after 26 Oct 2018	NQF Level 7 – Bachelor's Degree (min 360 credits)	2 years and more	10 Unit Standards needed	8	2

#### COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

The Municipal Manager, CFO, and senior managers manage workforce expenditure. It is also reported and monitored by the Budget & Treasury Committee.

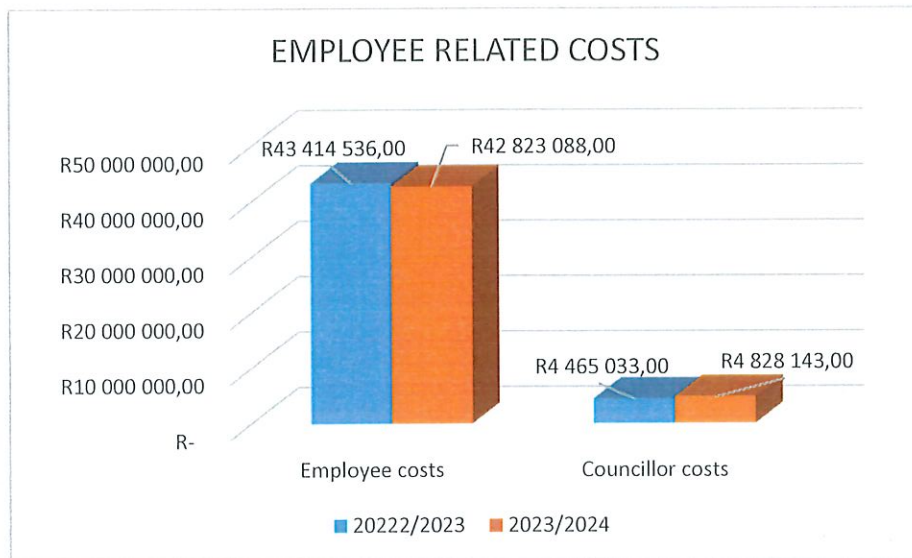
No appointments are made without Council approval. No appointments can be made without being on the approved organogram. The municipality has to reduce employee-related costs.

No employee's salary was increased due to their position being upgraded.

Employees whose salary levels exceed the grade determination by job evaluation				
Occupation	Number of employees	Job evaluation	Remuneration level	Reason for deviation
None				

Employees appointed to posts not approved				
Department	Level	Date of appointed	No. Appointed	Reason for appointment when no establish post exist
None				





#### 4.6 EMPLOYEE EXPENDITURE

The Employee-related cost for employees reduced by 1.36% due to vacancies during the financial year. The Councillor costs increased due to backpay and cost of living increases.

#### 4.7 DISCLOSURE OF FINANCIAL INTERESTS

The Councillors of the Municipality declared their financial interest as required. The senior managers and other officials also declared their financial interests. See Appendix J for more details.

## CHAPTER 05: FINANCIAL PERFORMANCE



## CHAPTER 06: AUDITOR GENERAL REPORT

# APPENDICIES

## APPENDIX A: COUNCILLORS COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

The Namakwa District Council now consists of 19 Councillors.

Municipality/Council	Council Member	Full Time/Part Time + committee	Attendance
Namakwa District Municipality	Mr Mervin Cloete	Full Time Executive Mayor	7
Nama Khoi Municipality	Ms Ms Gillian Pieters	Full Time Speaker	9
Namakwa District Municipality	Ms. Pasqualine van Heerden	Part Time	8
Namakwa District Municipality	Mr Cyril Warne	Part Time	9
Namakwa District Municipality	Ms Anna Beukes	Part Time	8
Hantam Municipality	Ms Johanna Wilschut	Part Time	8
Namakwa District Municipality	Ms Esmé Hough	Part Time	9
Nama-Khoi Municipality	Mr Josua Losper	Part Time	9
Nama-Khoi Municipality	Ms Sylvia Cloete	Part Time	9
Nama-Khoi Municipality	Ms Zuie De Jongh	Part Time	8
Kamiesberg Municipality	Cllr Brandon Brandt	Part Time	9
Richtersveld Municipality	Mr Ryno Thomas	Part Time	9
Nama Khoi Municipality	Ms Anna Julie	Part-Time	8
Hantam Municipality	Mr Thomas Bantom	Part-Time	8
Namakwa District Municipality	Mr. Richard Cloete	Part Time	9
Khai Ma Municipality	Ms Cacilia Waterboer	Part Time	9
Karoo-Hoogland Municipality	Ms Eden Oliphant	Part Time	8
Namakwa District Municipality	Mr Riaan Cloete	Part Time	7
Nama Khoi Municipality	Mr. Gert Coetzee	Part Time	7



## APPENDIX B: COMMITTEES AND COMMITTEE PURPOSES

Committees (other than Mayoral/Executive Committee) and purposes		
Committee	Purpose	Council Members & Attendance
Budget and Treasury	To deal with finance matters	Chairperson: Executive Mayor M Cloete -4 Other members: R Thomas - 4 A Beukes-4
Economic Development	Economic Development planning and Infrastructure development issues	Chairperson: J Wilschut- 3 Other members: C Waterboer,-4 Z de Jongh-4
Municipal Health	The primary purpose of the committee is to handle reports from environmental health.	Chairperson: P van Heerden- 3- Other members: S Cloete - 4 A Julie- 3
Cooperative Services	To deal with Council Policies & Human Resource matters, including Municipal Health Services	Chairperson: E Oliphant - 4 Other members: J Losper- 2 F Bantom -4 R Cloete -3
MPAC	Ensure political insights over financial & performance information.	Chairperson: R Cloete -4 Other members: S Cloete, G Goetzee -4
Health and Safety	The purpose of the Namakwa District Municipality Safety Committee is to work cooperatively with the employer in identifying and resolving safety and health issues in support of a planned occupational safety and health program and to prevent occupational injuries and diseases in the workplace.	Chairperson: T Bantom
LLF (Local Labour Forum)		Chairperson: M Cloete Other members: J Losper, C Warne
Training Committee		Chairperson: G Pieters, C Waterboer, C Warne, E Hough
Mayoral Committee	The primary purpose of the committee is to handle reports of all the committees. Recommendations are made to the board for approval or disapproval.	Chairperson: M Cloete - 3 Other members: E Oliphant -3 J Wilschut, -4 P van Heerden -4

