



**GERT SIBANDE**  
DISTRICT MUNICIPALITY

**FINAL**

**Annual Report**

**2022/2023**

**“A community driven district of excellence and development”**

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**IMAGE:** Gert Sibande District Municipality office building, Corner of Joubert and Oosthuise Streets, Ermelo, Mpumalanga ( S26 31' 25.73" E29 58' 19.25")

### *Editor's note*



The Gert Sibande District Municipality (GSDM) is presenting this Annual Report for the period from 1 July 2022 to 30 June 2023, is compiled in line with the Municipal Finance Management Act No. 56 of 2003 and the Municipal Finance Management Act Circular No. 11, issued in January 2005 using the template provided by National Treasury in year 2012.

The content herewith gives effect to the legal framework requirements, concepts and principles espoused in the White Paper on Local Government and Improving Government Performance. It reflects the ethos of public accountability. The content gives effect to information required for better monitoring and evaluation of government programmes in support of policy decision making.

This annual report provides an overview of Gert Sibande District Municipality's affairs by combining the performance report data required under Municipal Systems Act Section 46 with annual report data referred to in that Act and in the MFMA. It makes its contribution by forging linkages with the Integrated Development Plan (IDP), Service Delivery and Budget Implementation Plan (SDBIP), Budget Reforms, In-year Reports, Annual Financial Statements and Performance Management information.

Chapter 2 of the report provides an elaborative content on governance issues such as Risk Management. Chapter 3 focusses on service delivery performance. The report also provides information on good management practice in Chapter 4; and Supply Chain Management in Chapter 5. It also addresses the Auditor-General's Report, dealing with Financial and Performance Management arrangements in Chapter 6. This unlocks greater possibilities for financial and nonfinancial comparisons between municipalities and improved value for money. In addition, the annual report provides information on probity, including anti-corruption strategies and disclosure of financial interests by officials and councillors.

It has been two years since the November 2021 Local Government Elections and the current political leadership has made significant improvements in its mandate of coordinating and supporting local municipalities and for its commitment to the vision of the municipality which is to be "A community driven District of excellence and development". The institution was able to obtain an Unqualified Audit Opinion with matters from the Auditor General of South Africa (AGSA) . An approved action plan is in place with corrective measures for matters raised.

This report entails details of how the Gert Sibande District Municipality's vision was realised during the 2022/23 Financial Year.

**Bonggi Ka Dube, Head of Communication.  
Editor (Annual Report)**

# CHAPTER 1



### COMPONENT A: MAYOR'S FOREWORD



Cllr Walter Mngomezulu  
Executive Mayor

One of the key milestones of Local Government is to ensure accountability and transparency in municipal matters and in terms of the Municipality one of those matters is to table the annual report which is a count of progress made in addressing service delivery.

This being my first term as Mayor of Gert Sibande District Municipality and the first annual report for the new term of Council, I must acknowledge and thank my predecessors for steering this ship to where it is. We have recently emerged from a smooth and incident free political transition resulting in changes in faces constituting the Municipal Council; however, the strategic objective and philosophy of Council remain the same mainly to improve the quality of life of our people.

The 2021/2026 term of Council will strive to improve on the achievements of our predecessors and

accelerate the provision of the much-needed municipal services focusing on the five developmental local government key performance areas: Infrastructure and Service Delivery; Institutional Transformation and Development; Local Economic Development and Planning; Financial Viability, and Good Governance & Public Participation.

Whilst the role of my office has been to provide political guidance and ensuring that the governance structures exist and are functional, it is also the mandate that is granted and contained in the **Municipal Finance Management Act** that I present this report to all Gert Sibande District Municipal stakeholders.

**Section 127 (3)** of the **Local Government Municipal Finance Management Act 56 of 2004** states that, " **the mayor of a municipality must, within seven months after the end of the financial year, table in the Municipal Council the Annual Report of the Municipality and of any Municipal Entity under the Municipality's sole or shared control**".

We take seriously the values of good governance and believe we are capable to continue maintaining the clean audit opinions. We need to inculcate in all concerned a culture of excellence, care, accountability, and good governance. A clean administration and, consequently, audit are not entirely lodged solely on the shoulders of administrators but requires of all of us i.e., Council, administration, business, and residence to take part and assume our individual and collective responsibility with prestige, impunity, and integrity.

**Chapter 4** of the *Municipal Systems Act, 2000* compels the municipality to create conditions for communities to participate in its affairs. Our municipality, as a client centered organization, values the role of its stakeholders. We have notably benefited from support programmes and initiatives by external stakeholders including Ondabezitha (amakhosi), religious groups and sector departments. In view of all the basic service delivery backlogs within our municipality, our municipal officials, together with sector departments, through the District Development Model (DDM) have developed strategies and programmes to address service delivery challenges. The current status of basic services backlog shows a decrease in the number of people who do not have access to basic services. With these results to date, it clearly indicates that Gert Sibande Municipality District Municipality will be one of the district municipalities to provide universal access to basic services in the next two decades.

### **Performance Overview.**

We have made positive strides in the right direction to ensure that sustainable municipal governance principles support our continuous drive to deliver municipal services which reflect our passion for our community needs, which will always be the catalyst to keep us focused on our mandate to serve with pride. We acknowledge that:

- Our people need sustainable bulk infrastructure.
- Our roads need to be put in a condition suitable for promoting economic development.
- We must create job opportunities for our people to lift themselves out of poverty.

### **Public Participation**

The Council is a legislative political structure which is entrusted with an oversight responsibility on matters pertaining to the developmental progress and implementations of service delivery projects. There are various portfolio committees which are chaired by the members of the Executive Committee who are playing a political oversight on various activities that are implemented by municipal administration departments, those portfolio committees are Finance, Infrastructure and Technical Services, Planning Economic Development and Innovation, Corporate Services, Special Programmes, Internal Audit Committee and Municipal Public Accounts Committee.

### **On de-commissioning of Eskom Power Station and Closure of mines in Gert Sibande District**

The de-commissioning of Eskom Power Stations (Camden, Majuba and Thuthuka) is a serious concern and should be vehemently opposed as it has a potential to exacerbate the already existing triple challenges in our district and it contributes immensely to the energy crises that is now experienced by Eskom. Our firm view is that the just energy transition in the district will affect not just workers, but the entire communities which have become both directly and indirectly dependent on mining activities for their livelihoods. Mining is an important segment of our economy both in the district and the country, as it contributes R351bn or 7.3% to the country's gross domestic product annual. It directly contributed R30bn to the government through taxes and royalties, and it employs 450,000 people.

There are various statutory participation mechanisms that have been established as to promote and enhance community participation on matters of service delivery namely; Mayoral Izimbizo, which is an annual initiative by the District Mayor and Executive Committee members to reach out to communities in order to listen to the community views on service delivery projects being undertaken

in their respective localities and further allow communities to identify needs to be incorporated in the next financial planning and budgeting processes. The Mayoral Izimbizo are conducted in the months of July and November every year and public comments are then incorporated to Integrated Development Plan annual reviewal process and the budgeted is allocated accordingly.



Going forward, Council and communities must unequivocally strive towards the eradication of key municipal developmental and service delivery challenges. This calls for joint planning that prioritizes core challenges into implementable projects and interventions. I, therefore, beseech you, my council, administration, and my people to join me on this demanding, challenging, but conquerable journey.

Thank you,

**CLLR WALTER MNGOMEZULU**  
**EXECUTIVE MAYOR**

*T 1.0.1*



1.1 EXECUTIVE SUMMARY



Mr Absenia Habile  
Municipal Manager

COVID19 impacted economic growth in the country, in consultation with the Provincial economic positioning strategy, Gert Sibande District Municipality adopted its own recovery plan. As a grant dependant municipality, the total revenue was affected as grant allocation was reduces from the national fiscal due to the low economic growth the country experienced. Council approved the cost curtailment policy to save costs and remain a going concern.

GSDM total budget spent on infrastructure development projects on allocation to municipalities R21 546 822 and R20 386 212 was spent representing 94,6%. The organisational overall performance is 91%, the IDP has achieved 86,%, SDBIP KPAs

achieved 93 %. The Audit report of the Auditor General of South Africa (AGSA) is still to be provided after the audit has been concluded.

The institution continued with professional development of the Gert Sibande District Industrial Aerospace retaining the (ROC) for drone operation. The approval for air service license by Independent Communication Authority of South Africa (ICASA) allowing drones to use radio communication system. A mobile operating unit for the drone system was procured which will allow us to operate the drone in remote areas. Motheo Technical and Vocational Training College signed a memorandum of understanding with GSDM for the introduction of aviation training which will utilise the aircrafts supplied by Gert Sibande Industrial Aerospace Hub

precinct. A non-disclosure agreement and non-circumvention agreement was signed with the Transworld Aviation for financing aircraft for aviation training as alluded above.

GSDM has also received a proposal for the supply and final assembling of the YAK-152 military training aircraft from Irkut International based in Russia. We have also made an application for the funding of the GSAIH to Infrastructure South Africa and was accepted and is currently being processed.



*PHOTO: GSDM'S First team, Drones Unit.*



*Cllr Walter Mngomezulu  
During Drones Capability launch*



*PHOTO: GSDM team joined by learners during an Aerospace exhibition in CALLM.*

Regardless of all the challenges in implementing the District Development Model (DDM) but good progress has been made. All the structures are in place and functional, the One Plan

was developed and was adopted by Council. The institution has been able to fulfil its mandate and functions as outlined in Section 88 of the Local Government: Structures Act, 1998, calls for cooperation between district and local municipalities that: -

*2 (a) A district municipality on request by a local municipality within its area may provide financial, technical, and administrative support services to that local municipality to the extent that that district has the capacity to provide those support services.*

The role of the district in the implementation of the DDM, has also been to provide coordination of local municipalities, Provincial and National Government Departments, private sector, and other stakeholders, in order to allow for a more aligned planning.

After thorough consultation during the first strategic planning of the new five-year term of office for the new political leadership, the vision and mission of the district remained, ***Vision - ‘A community driven District of excellence and development’ and Mission - ‘To support and coordinate local municipalities to provide excellent services and development’.*** The retainment of the vision and mission means continuity and should provide our communities as well as investors with certainty for the future, this should mean stability and gives comfort to all stakeholders that the district is focused.

The district has performed relatively well for a sustained period of time although in the 2021/22 Financial there was a slight regression from a clean audit to an unqualified Audit opinion with matters from the Auditor General. A solid foundation has been laid, the future looks promising. Even though the district has received an unqualified Audit Opinion with matters of emphasis it is safe to say that, this should only be regarded as a minor hurdle that should be corrected with enhanced internal controls. It is against this strong background of hard work and commitment that Gert Sibande District Municipality present the Annual Report for 2022/23 in terms of the provisions of the Local Government Municipal Finance Management Act, 2003 in relation to the role of the Municipal Manager as the Accounting Officer and the compilation of the Annual Report. The act states as follows: -

*Section 129 (2) “the accounting officer must attend council and council committee meetings where the annual report is discussed, for the purposes of responding to questions concerning the report; and submit copies of the minutes of those meetings to the Auditor General, the relevant provincial treasury and the provincial department responsible for local government in the province”*

*Section 129 (3) “The accounting officer must in accordance with section 21A of the Municipal Systems Act make public an oversight report referred to in subsection (1) within seven days of its adoption”*

We want to confirm that the contents of the report are in line with the above statements and the necessary processes are taken into consideration on finalization and publication of the Annual Report. The administration team responsible for the implementation of Council decisions is composed of the following departments: - the administration consists of six departments:

- The Office of the Municipal Manager
- Corporate Services
- Finance
- Infrastructure and Technical Services
- Planning, Economic, Development and Innovation
- Community and Social Services

Consistent with supporting Local Municipalities, a Municipal Support unit was established aimed at assisting our local municipalities within the District on financial management and viability as part of the operation clean audit campaign. We hope for a time, in our lifetime, where all municipalities in the District would be financially clean according to the Auditor-General's compliance standards.

## 1.2 MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

### 1.2.1 District Demographics Analysis

According to Stats SA's 2016 Community Survey, Gert Sibande District population increased from 1 043 194 in 2011 to 1 135 409 people in 2016. This translates to the annual growth rate of 1.9% between the two time periods. The District is the smallest district amongst the three districts in the province in terms of population size. According to Stats SA's 2022 Mid-year population estimates, the district is home to 1 288 598. This is a 13.5% change between 2016 and 2022, which is the second highest percentage change behind Nkangala district. It is also projected that the district will have a population size of almost 1.5 million people by 2031. This means that its population will grow by 14.1% between 2022 and 2031. When looking at local municipality level Govan Mbeki remains the most populous municipality in the district, while Dipaleseng local municipality continues being the least populated (refer to the table below).

### 1.2.2 Population figures per municipal area

	Baselines		2022	2031	% Change (2016-2022)	% Change (2022-2031)	% Distribution 2022	% Distribution 2031
	2011	2016						
Chief Albert Luthuli	186 010	187 629	184 756	172 463	-1.5	-6.7	14.3	11.7
Msukaligwa	149 377	164 608	190 532	220 644	15.7	15.8	14.8	15.0
Mkhondo	171 982	189 036	249 457	312 030	32.0	25.1	19.4	21.2
Dr Pixley Ka Isaka Seme	83 235	85 395	95 613	100 668	12.0	5.3	7.4	6.8
Lekwa	115 662	123 419	139 046	155 094	12.7	11.5	10.8	10.6
Dipaleseng	42 390	45 232	42 554	39 402	-5.9	-7.4	3.3	2.7
Govan Mbeki	294 538	340 091	386 639	469 755	13.7	21.5	30.0	32.0
<b>Gert Sibande District</b>	<b>1 043 194</b>	<b>1 135 409</b>	<b>1 288 598</b>	<b>1 470 056</b>	<b>13.5</b>	<b>14.1</b>	<b>26.8</b>	<b>27.6</b>
<b>Nkangala District</b>	<b>1 308 129</b>	<b>1 445 624</b>	<b>1 677 664</b>	<b>1 958 473</b>	<b>16.1</b>	<b>16.7</b>	<b>34.9</b>	<b>36.7</b>
<b>Ehlanzeni District</b>	<b>1 688 615</b>	<b>1 754 931</b>	<b>1 837 790</b>	<b>1 905 385</b>	<b>4.7</b>	<b>3.7</b>	<b>38.3</b>	<b>35.7</b>
Mpumalanga	541 248	4 335 964	4 804 052	5 333 914	10.8	11.0	100.0	100.0

Table 1: Population figures per municipal area

### Gert Sibande population data and projections



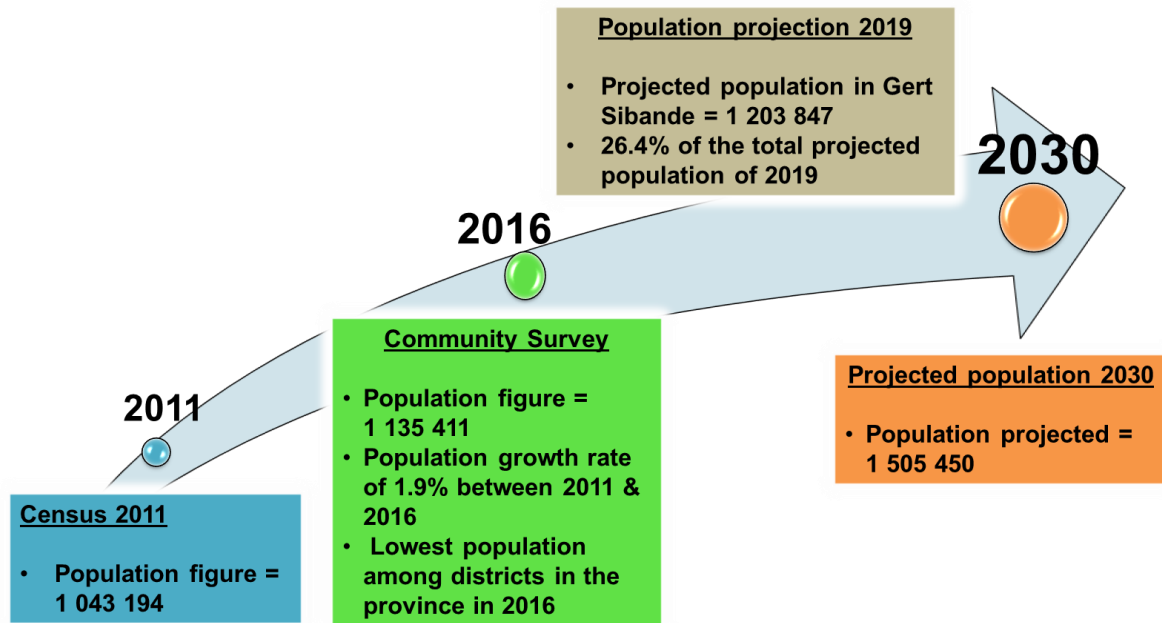


Figure 1: Gert Sibande population data and projections

### 1.2.3 Socio Economic Status

The Gert Sibande District Municipality is an economic hub for mining, manufacturing, agriculture, and tourism. It is also a home for huge industries such as Sasol, Eskom, Mondi and other gold and coal mines.

The district economic activity is predominantly concentrated within the urban / industrial complex formed by Secunda, Evander, Kinross, and Trichardt (Govan Mbeki LM). However, other areas of economic importance are distributed throughout the district includes Ermelo, Piet Retief, Standerton, Carolina, Balfour and Elukwatini.

GSDM has a strong economy within the region which is predominantly mining, the coal belt starts from Govan Mbeki, Msukaligwa & Mkhondo & Dr Pixley Ka Isaka Seme local municipalities and gold deposits from Govan Mbeki to Dipaleseng local municipality.

The district's forestry stretches from Mkhondo, Dr Pixley Ka Isaka Seme & Chief Albert Luthuli local municipality where most agricultural activities like farming of cattle & sheep breeding and maize production.

The district also hosts one of the largest petro-chemical industries in the country (SASOL) and 4 ESKOM coal powered stations.

#### 1.2.3.1 Gross domestic Product

The economic growth rate for Gert Sibande was 0.6% per annum on average over the period 1996 to 2019. Contribution to the Mpumalanga economy is 27.0% which is the smallest economy among the districts in the province.

Govan Mbeki local municipality is the largest contributor to the economy of the GSDM at 56.3% of the total GDP followed by Lekwa and Msukaligwa at 12.8% and 12.2% respectively.

Region	Contribution to Gert Sibande economy 2019	Average annual economic growth 1996-2019	Average annual economic growth 2014-2019	Average annual economic growth 2019-2024
Chief Albert Luthuli	6,4%	2,7%	1,7%	-0,4%
Msukaligwa	12,2%	2,4%	0,6%	0,2%
Mkhondo	6,6%	3,1%	1,3%	0,1%
Dr Pixley Ka Isaka Seme	3,3%	1,5%	0,2%	0,0%
Lekwa	12,8%	0,5%	-0,4%	0,3%
Dipaleseng	2,3%	1,9%	-0,1%	-0,4%
Govan Mbeki	56,3%	0,4%	-0,7%	-0,8%
<b>Gert Sibande</b>	<b>100,0%</b>	<b>1,1%</b>	<b>0,0%</b>	<b>-0,4%</b>

Table 2: Gert Sibande Economic Growth

The Gert Sibande District Municipality's economy is made up of various industries. The mining and manufacturing sectors are strong economic drivers in the district and have a significant presence in Govan Mbeki LM. Manufacturing activities are naturally clustered in proximity to the main concentrations of natural resources. Large scale manufacturing activities generated in the region include petro-chemical and coal as the major energy source. The service-related sectors of trade, transport, finance and community services are dominant economic drivers in Lekwa and Msukaligwa.

#### 1.2.4 Household Profile

Household profile is very crucial in district and local municipalities. This is because most of services are provided at household level. According to Stats SA, Community Survey, 2016, the number of households in the district grew from 273 490 in 2011 to 333 815 in 2016. Majority of households (61%) in the district is headed by males. Almost 1% of the households were child-headed, with majority of them found in Dr Pixley Ka Isaka Seme and Chief Albert Luthuli local municipalities. The average household size in Gert Sibande district was 3.4 nonetheless, Mkhondo has biggest household size (4 members) of all the local municipalities.

Stats SA's 2021 mid-year population estimates revealed that the district had 402 173 households in 2021. It is further projected that the number of households will reach 557 842 by 2031. That is, at an annual growth rate of 3.3%. Like in population size, Govan Mbeki has the biggest share of households in the district. However, in terms of annual growth rate, Mkhondo local municipality is projected to have the fastest annual growth rate of households.

### 1.3 SERVICE DELIVERY OVERVIEW

#### 1.3.1 Access to basic services in Gert Sibande District Municipality

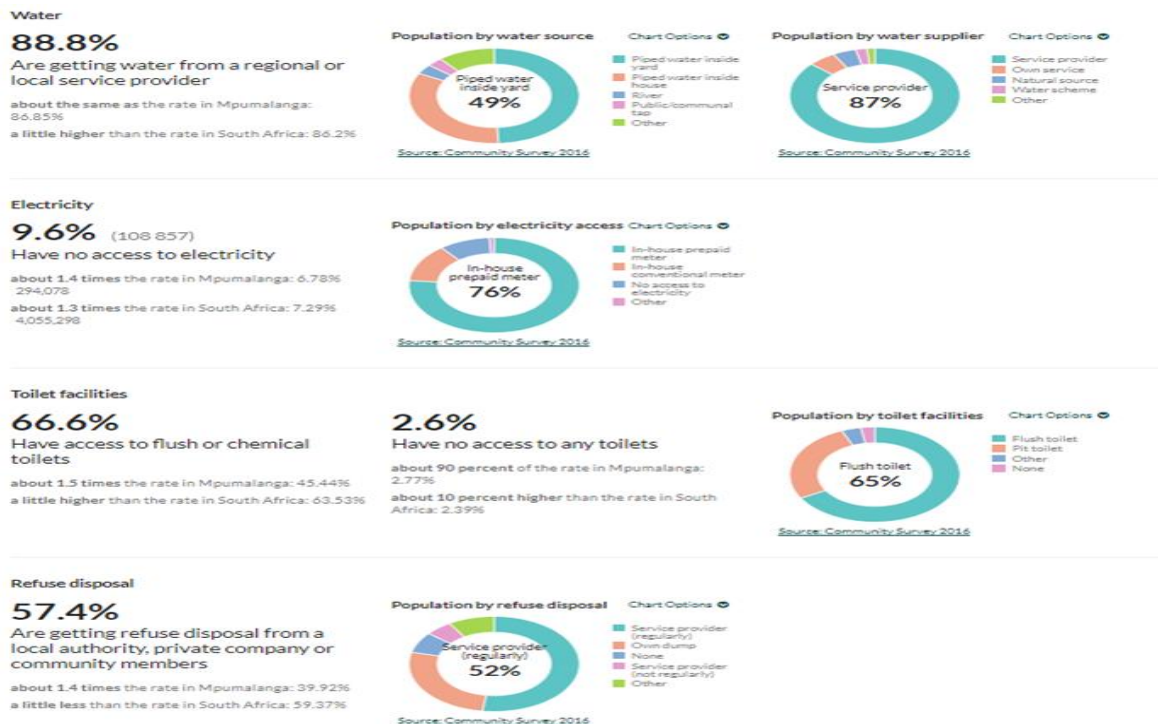
There has been notable improvement with regards to access to basic household services in Gert Sibande between 2011 and 2016. When looking at the findings from Census 2011 and Community Survey 2016, there has been improvement in

households' access to water and electricity. However, the challenges remain in terms of access to flushing/chemical toilets as well as refuse removal. The situation is dire especially in informal dwellings. The number of informal dwellings decreased from 45 935 in 2011 to 44 862 in 2016 but with 13.4% of the households still living in informal dwellings. Dipaleseng has the highest percentage of households in informal settlements followed by Govan Mbeki and Lekwa.

In terms of the informal dwellings, the district has a backlog of 72 213, which is 23.6% of total households in the district. Govan Mbeki local municipality has recorded the highest backlogs at 21 538, followed Mkhondo at 15 741. The least affected local municipality is Dipaleseng with 3 110.

The Stats SA's Community Survey 2016 shows a marginal decrease in the number of people without access to piped water only in Lekwa local municipality. There is an increase in the backlogs between the period 2011 and 2016. There is however a difference in the research approach between the two counting periods which renders the counts incomparable.

Mkhondo LM recorded the highest decline in the backlogs in this category of services from 12.9% in 2011 to 4.3% in 2016. Dipaleseng recorded the highest backlog at 6%. The GSDM is planning to do upgrades to the bulk water supply network to respond to the water and sanitation challenges in Dipaleseng.



## 1.4 FINANCIAL HEALTH OVERVIEW

Financial Overview 2022/ 2023			
Details	Original budget	Adjustment Budget	Final budget
<b>Income</b>			
Grants	R337 276 000	R0	R337 276 000
Interest	R10 963 970	R8 150 000	R19 113 970
Other Income	R13 507 120	-R1 560 000	R11 947 120
Service Charges	R129 790	R240 000	R369 790
Licences and permits	R510 390	R89 610	R600 000
Revenue from construction contracts	R0	R453 361 024	R453 361 024
<b>Expenditure</b>			
Employee Compensation & Councillor allowance	R232 582 670	-R 1 176 000	R231 406 670
General Expenditure& Depreciation	R104 081 127	R2 473 422	R106 554 549
Grants and subsidies	R 45 083 920	R 4 509 700	R 49 593 620
Construction contracts costs	R0	R453 361 024	R453 361 024
<i>Surplus/(deficit)</i>	-R19 390 447	R1 112 488	-R18 247 959

Operating Ratios	
Detail	Percentage
Employee costs	27.5%
Repairs & maintenance	3.3%

Capital budget.

Description	2021	2022	2023
Original budget	R38 157 000	R4 994 450	R7 820 000
Budget after adjustment	R38 157 000	R4 888 900	R6 840 000
Actual spending for the year	R32 073 551	R5 589 730	R6 445 883

## 1.5 AUDITOR GENERAL REPORT

### 1.5.1 Municipal performance

Gert Sibande District municipality has received unqualified audit opinion with compliance findings in the 2023 financial year. This is the same audit outcome with the previously financial period. The compliance matter related to the Supply Chain Management processes in terms of evaluation. The municipality has developed the audit action plan to address the findings raised by the Auditor General. The audit action plan will be monitored on monthly basis by management and quarterly basis by Audit committee and Mayoral committee.

Auditee	Audit opinions				
	2022-23	2021-22	2020-21	2019-18	2018-19
Gert Sibande District	Unqualified with findings	Unqualified with findings	Unqualified with no findings	Unqualified with findings	Unqualified with no findings
Dr Pixley Ka Isaka Seme	Unqualified with findings	Unqualified with findings	Qualified	Disclaimer	Disclaimer
Mkhondo	Unqualified with findings	Unqualified with findings	Unqualified with findings	Qualified	Qualified
Chief Albert Luthuli	Qualified	Qualified	Unqualified with findings	Unqualified with findings	Unqualified with findings
Dipaleseng	Qualified	Qualified	Disclaimer	Disclaimer	Disclaimer
Govan Mbeki	Qualified	Qualified	Qualified	Disclaimer	Disclaimer
Msukaligwa	Qualified	Qualified	Qualified	Adverse	Adverse
Lekwa	Qualified	Disclaimer	Disclaimer	Disclaimer	Disclaimer

Prior to the compilation of the Annual Report, a process plan is developed to guide the process. Below is the process plan for the 2022/2023 Annual Report of Gert Sibande District Municipality.

**STATUTORY 2022/23 FINANCIAL YEAR ANNUAL REPORT PROCESS PLAN**

<b>ACTIVITY</b>	<b>DESCRIPTION OF PROCESS AND PROCEDURE</b>	<b>RESPONSIBLE PERSON</b>	<b>DUE DATE</b>	<b>PROGRESS</b>
<b>Coordinating and empowerment of champions</b>	Departmental Annual report Champions	HODs to confirm	15/07/2023	<b>Completed</b>
<b>Collection of information</b>	Distribution of template to the champions to populate Information from their departments	Manager: Communications	7/08/2023	<b>Completed</b>
	Champions submit populated template to manager communications	Champions/HODs	15/08/2023	<b>Completed</b>
<b>Progress report</b>	Submit the draft to management, gaps identified to be corrected.	Manager: Communications	21/08/2023	<b>Completed</b>
<b>Collection of information</b>	Submit Draft annual report to CFO/ DCFO	Manager: Communications	28/08/2023	<b>Completed</b>
	Annual financial statements (Draft Annual report) submitted to AGSA	CFO / DCFO	31/08/2023	<b>Completed</b>
<b>Consolidation and first submissions</b>	Work towards finalising the draft annual report	Manager: Communications	31/10/2023	<b>Document updated as at 18 January 2023</b>
	Preparing the draft annual report and report item for Portfolio Committee/ GSDM Audit Committee/ Mayoral Committee/ Council.	Manager: Communications	30/11/2023	<b>Draft Annual Report tabled to Audit Committee &amp; Mayoral Committee &amp; Council meeting by 31/01/24</b>
<b>Submission of Draft Annual Report to Auditor General</b>	Submit Draft Annual Report to Auditor General before tabling item to Council to note changes following the audit.	Chief Financial Officer	Before 30/01/2024	<b>Completed</b>
<b>Submission of report</b>	Council sitting to consider the draft annual report	Manager: Communications	31/01/2024	<b>Completed on 30 January 2024</b>
<b>Compliance</b>	Make public draft annual report printing and delivering the annual report to different points in the district and the province for public comments.	Manager: Communications	07/02/2024	<b>Completed</b>

ACTIVITY	DESCRIPTION OF PROCESS AND PROCEDURE	RESPONSIBLE PERSON	DUE DATE	PROGRESS
	Submit Draft Annual Report to Provincial Treasury, COGTA, & Legislature	Manager: Communications	By 29/02/2024	Completed
	Collecting and processing the public comments for inclusion in the annual report.	Manager: Communications	21/02/2024	Completed
<b>Progress report</b>	Proofreading the document and circulating it to all HODs, for check-up.	Manager: Communications	23/02/2024	Completed
<b>Compliance</b>	Refer the annual report with the public comments to the MPAC Committee for processing. Also share the comments with the HODs and refer it for quality checking.	Manager: Office of the Municipal Manager	28/02/2024	Completed
<b>Progress report</b>	Audit committee makes final input on the annual report	Senior Manager: Audit	March 2024	Completed
<b>Compliance</b>	Council approves MPAC report and annual report	Council	29/03/2024	Completed
	Make public the oversight report	Manager: Communications	08/04/2024	
<b>Finalisation of the report and circulation to relevant sector departments</b>	Distribution to relevant departments	Manager: Communications	30/04/2024	
<b>Commencement of coordination of annual report 2021/22</b>	Begin process for the compilation of Draft Annual Report 2023/24	Manager: Communications	31/07/2024	

# **CHAPTER 2**

## **Governance**



## 1. INTRODUCTION TO GOVERNANCE

The following governance structures are in place and are effectively functioning:

- The office of the Executive Mayor,
- The office of the Speaker and
- The office of the Whip of Council.

The Executive Mayor, Speaker and Whip of Council constitute the Troika of the district municipality. The Troika holds its meetings as and when necessary and all meetings are chaired by the Whip of Council. The main objective of this governance structure is to oversee the political function of the district, pursue strategic leadership issues, look at the functionality of local municipalities and progress on projects as well as other matters related to service delivery

## COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

### INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

The key committees at Gert Sibande District are Section 79 and 80 Committees which are formed in terms of section 79 of the Municipal Structures Act. 117 of 1998. The Committees are well functional, and they comprise of all political representation as represented in the Council of Gert Sibande District.

The Municipality has an Audit Committee which is accountable to Council and is also functioning well. The Audit Committee meet regularly, and report to Council on a quarterly basis, it also provides comments to the Municipal Public Accounts Committee (MPAC).

Gert Sibande has established an oversight committee, which comprises of non – Executive Members with the specific purpose of oversight on all financial matters. The oversight committee also report and give recommendations to Council.

The Municipal Public Account Committee is an oversight committee established to strengthen oversight and accountability over the use of the GSD Municipal resources. The committee is constituted as follows:

**Cllr. NS Nhlapho (Chairperson)**, Cllr. MV Nkosi, Cllr V Duddley, Cllr DP Nkosi, Cllr GR de Vries, Cllr TG Mbuli and Cllr KA Matshaba.



*Photo: GSDM MPAC conducts oversight visit on Projects in Dipaleseng Municipality in 2023.*

T 2.1.0

## 2.1 POLITICAL GOVERNANCE

### 2.1.1. INTRODUCTION TO POLITICAL GOVERNANCE

The top leadership tier of the Gert Sibande District Municipality is as follows:

Cllr WM Mngomezulu – Executive Mayor

Cllr BG Sekhonde – Speaker

Cllr BH Mtshali – Whip of Council



*Photo: From left Cllr WM Mngomezulu (Executive Mayor), Cllr BG Sekhonde (Speaker) and Cllr BH Mtshali (Whip of Council) during the State of the District Address in 2023.*

The Members of the Mayoral Committee are as follows:-

Cllr NF Maboja-Boltman

Cllr JB Zunguza

Cllr BM Buthelezi

Cllr PV Malatsi

Cllr NN Zulu

Cllr BP Mollo

Cllr CB Mkhwanazi

The Gert Sibande District Municipal Council has established both Section 79 and Section 80 committees. Section 79 committees are: By-laws and Policies, Rules and Ethics, Infrastructure and Monitoring, Geographical Names committees as well as the Municipal Public Accounts committee which all have their terms of references under which they operate.

In terms of section 80 committees, the Gert Sibande District Council has established the following portfolio committees: Corporate Services, Community & Social Services, Infrastructure & Technical Services, Finance, Special Programmes & Agriculture, Planning Economic Development & Innovation and Monitoring and Evaluation. All these section 80 committees are headed by members of the Mayoral committee or Executive committee which reports to the Executive Mayor who is part of Executive.

Gert Sibande District Municipality has appointed an Audit Committee which led by an independent chairperson, who is not an employee of the district.

T 2.1.1

<i>Political Structure</i>	<b>MAYOR</b> Cllr. WM Mngomezulu	
	<b>DEPUTY MAYOR</b> (Not applicable)	
	<b>SPEAKER</b> Cllr. BG Sekhonde	
	<b>CHIEF WHIP</b> Cllr. BH Mtshali	
	<b>MAYORAL COMMITTEE</b> Cllr. NF Maboja-Boltman Cllr. JB Zunguza Cllr. BM Buthelezi Cllr. PV Malatsi Cllr. NN Zulu Cllr. BP Mollo Cllr. CB Mkhwanazi	

T 2.1.1

## COUNCILLORS

The District Council comprises of a total number of forty-eight (48) councillors, nineteen (19) of these are directly elected and 29 are seconded from Local Municipalities.

The following table indicates the difference committees that exist within Council.

## COMMITTEES SECTION 79 AND 80 COMMITTEES

Council established the following Section 79 and 80 committees:

<b>SECTION 80 COMMITTEES</b>		
<b><u>PLANNING AND ECONOMIC DEVELOPMENT</u></b>	<b><u>CORPORATE SERVICES</u></b>	<b><u>FINANCE</u></b>
<ol style="list-style-type: none"> <li>1. Cllr. BM Buthelezi (Chairperson) (ANC)</li> <li>2. Cllr. A Mahlalela (ANC)</li> <li>3. Cllr. MR Yende (EFF)</li> <li>4. Cllr. SJ Mahlangu (DA)</li> <li>5. Cllr. SA Mabuza (DA)</li> </ol>	<ol style="list-style-type: none"> <li>1. Cllr. NF Maboja-Boltman (Chairperson) (ANC)</li> <li>2. Cllr. M Mncina (ANC)</li> <li>3. N Cllr. T Seimela (EFF)</li> <li>4. Cllr. TE Mazibuko (ANC)</li> <li>5. Cllr. ML Molaba (ANC)</li> <li>6. Cllr. N Gwebu (ANC)</li> <li>7. Cllr. B A Dlamini (DA)</li> </ol>	<ol style="list-style-type: none"> <li>1. Cllr. JB Zunguza (Chairperson) (ANC)</li> <li>2. Cllr. SA Maboja (ANC)</li> <li>3. Cllr. KA Matshaba (ANC)</li> <li>4. Cllr. NC van Hyssteen (DA)</li> <li>5. Cllr. GL Khumalo (EFF)</li> <li>6. Cllr. DM Thwala (ANC)</li> </ol>

<p><b><u>COMMUNITY AND SOCIAL SERVICES</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr NN Zulu (Chairperson) (ANC)</li> <li>2. Cllr. BJ Mhlanga (ANC)</li> <li>3. Cllr. MR Yende (EFF)</li> <li>4. Cllr. S Mkhonto (EFF)</li> <li>5. Cllr. BA Dlamini (DA)</li> <li>6. Cllr. M Molaba (ANC)</li> </ol>	<p><b><u>INFRASTRUCTURE AND TECHNICAL SERVICES</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr PV Malatsi (Chairperson) (ANC)</li> <li>2. Cllr. NB Sikhakhane (ANC)</li> <li>3. Cllr. VD Duddley (DA)</li> <li>4. Cllr. MR Yende (EFF)</li> <li>5. Cllr. K Webber (FF-Plus)</li> <li>6. Cllr. TE Mazibuko (ANC)</li> </ol>	<p><b><u>SPECIAL PROGRAMMES AND AGRICULTURE</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr. CB Mkhwanazi (Chairperson) (ANC)</li> <li>1. Cllr. NB Sikhakhane (ANC)</li> <li>3. Cllr. SA Silosini (DA)</li> <li>4. Cllr. TH Kgwedi (EFF)</li> <li>5. Cllr. MP Nkosi (ANC)</li> </ol>
<p><b><u>MONITORING AND EVALUATION</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr. BP Mollo (Chairperson) (ANC)</li> <li>2. Cllr. SJ Masango (DA)</li> <li>3. Cllr. TG Mbuli (ANC)</li> <li>4. Cllr. GR de Vries (FF-Plus)</li> <li>5. Cllr. MV Nkosi (EFF)</li> <li>6. Cllr. VS Mahlangu (ANC)</li> <li>7. Cllr. SA Maboea (ANC)</li> </ol>		

<p><b>SECTION 79 COMMITTEES (OVERSIGHT COMMITTEES)</b></p>		
<p><b><u>INFRASTRUCTURE AND MONITORING</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr. S A Maboea (Chairperson) (ANC)</li> <li>2. Cllr. JH Ndebele (EFF)</li> <li>3. Cllr. DM Nkambule (DA)</li> <li>4. Cllr. GL Khumalo (EFF)</li> <li>5. Cllr. DM Thwala (ANC)</li> </ol>	<p><b><u>RULES AND ETHICS</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr. LS Karim (Chairperson) (EFF)</li> <li>2. Cllr. NB Sikhakhane (ANC)</li> <li>3. Cllr. SA Silosini (DA)</li> <li>4. Cllr. TG Mbuli (ANC)</li> <li>5. Cllr. NC Hyssteen (DA)</li> <li>6. Cllr. DM Nkambule (DA)</li> <li>7. Cllr. A Mahlalela (ANC)</li> </ol>	<p><b><u>BY-LAWS AND POLICY</u></b></p> <ol style="list-style-type: none"> <li>1. Chairperson – Vacant</li> <li>2. Cllr. S Mkhonto (EFF)</li> <li>3. Cllr. ML Molaba (ANC)</li> <li>4. Cllr. VS Mahlangu (ANC)</li> <li>5. Cllr. M Mncina (ANC)</li> <li>6. Cllr. JS Mahlangu (DA)</li> <li>7. Cllr. SV Hlophe (EFF)</li> </ol>
<p><b><u>MUNICIPAL PUBLIC ACCOUNT COMMITTEE</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr. NS Nhlapho (Chairperson) (ANC)</li> <li>2. Cllr. MV Nkosi (EFF)</li> <li>3. Cllr. V Duddley (DA)</li> <li>4. Cllr. DP Nkosi (ANC)</li> <li>5. Cllr. GR de Vries (FF-Plus)</li> <li>6. Cllr. TG Mbuli (ANC)</li> <li>7. Cllr. KA Matshaba (ANC)</li> </ol>	<p><b><u>GEOGRAPHICAL NAME CHANGE</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr. N Gwebu (Chairperson)</li> <li>2. Cllr. T. Seimela</li> <li>3. Cllr. ME Mazibuko</li> <li>4. Cllr. ML Molaba</li> <li>5. Cllr. EV Hlophe</li> <li>6. Cllr. MA Kubheka</li> </ol>	<p><b><u>LOCAL LABOUR FORUM</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr. Maboja-Boltman</li> <li>2. Cllr. DM Thwala</li> <li>3. Cllr. Gwebu</li> <li>4. Cllr. MA Kubheka</li> <li>5. Cllr. BA Dlamini</li> </ol>

T 2.1.2

## POLITICAL DECISION-TAKING

Political decisions are taken in the form of Council as well as Troika meetings. The Council resolutions are implemented fully as the Heads of Departments are required to comment on a quarterly basis as to whether the resolutions are implemented or not and such is reported to the Municipal Manager as well as Council. There is only one council resolution that has not been implemented during the year under review.

T 2.1.3

## 2.2 ADMINISTRATIVE GOVERNANCE

<i>Accounting Officer</i>	<b>TOP ADMINISTRATIVE STRUCTURE</b> <b>TIER 1</b> <b>MUNICIPAL MANAGER</b> Mr Absenia Habile  <b>DEPUTY MUNICIPAL MANAGER: Title</b> (Not applicable)  <b>TIERS 2 AND 3</b>
<i>Heads of Department</i>	Ms. Makhazasi Radebe (Corporate Services) Mr. Melato Michele (Community & Social Services) Mr Zakhele Buthelezi (Finance) Mr. Bongile Mduyulwa (Infrastructure & Technical Services) Mr. Mthandeni Mkhonza (Planning, Economic Development & Innovation)
<i>Deputy</i>	Mr. Francois Gates (Deputy Chief Financial Officer, Department of Finance)

T2.2.2

## COMPONENT B: INTERGOVERNMENTAL RELATIONS

### INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

Gert Sibande District Municipality has in place an Intergovernmental Relations Manager for effective coordination of the Intergovernmental Relations (IGR) function within the district. IGR structures are considered to be effective. Local Municipalities are on the right track in terms of staffing in as far as Intergovernmental relations is concerned. An IGR strategy was developed and adopted by Council during the 2018/19 financial year. The IGR Strategy will be reviewed annually pending the adoption of the Provincial IGR Framework which is still to be finalised. IGR Forums quarterly reports are submitted to Council as a tool to monitor the implementation of IGR Strategy. A Calendar of Events is developed in each financial year and was adopted by the Council during 2021/2022 Financial year, to assist in coordinating the sittings of all IGR Structures/Forums in the District, and for proper planning. The establishment of the GSDM Extended IGR Forum which consists of all departments in the district is underway and will be launched as soon as the Provincial IGR Framework is finalised.

## 2.3. INTERGOVERNMENTAL RELATIONS

Cooperative governance

### 2.3.1. Integrated Development Plan (IDP)

Providing strategic direction entails aligning the vision of the municipality and encapsulating the intent thereof into the IDP in order to ensure that the district serves the needs of the community through effective, efficient and economical service delivery. This process involves conducting an in-depth analysis to identify the changes that have occurred and their impact on the strategic focus of the current IDP.

The District Municipality held its Strategic Planning Workshop on the 9<sup>th</sup>-10<sup>th</sup> March 2023 involving Troika, the Mayoral Committee, Section 79 Committees Chairpersons, House of Traditional Leaders, and management from GSDM. Stakeholders included members of Troika and Member of the Mayoral Committee for Planning, Economic Development and Innovation and senior management from local municipalities as well as sector departments with their State-Owned Enterprises (SOEs). The purpose of the strategic planning workshop was threefold: -

- To consolidate the status quo document of the District Development Model (DDM).
- To revise the IDP based on the review of strategic goals, objectives, strategies, and current community needs; and
- To develop the IDP score card.

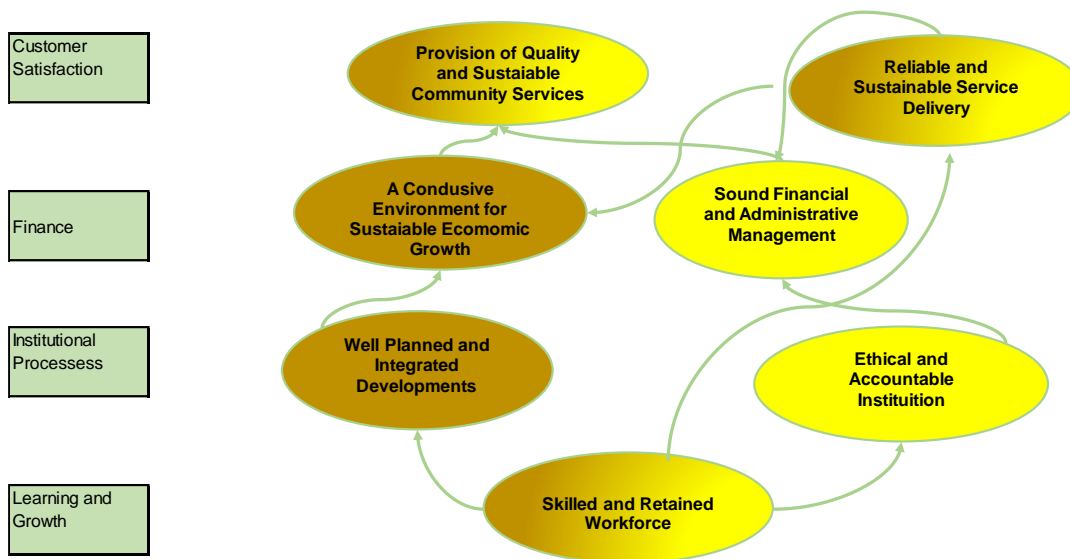
The development of the strategic goals was affected by way of crafting a Strategy Map which creates a picture of the strategic intent of the municipality. It depicts the strategic goals in support of the strategy in terms of different perspectives and their respective inter dependency based upon the Balanced Scorecard methodology as developed by Kaplan and Norton, namely:-

- Learning and growth perspective.
- Institutional perspective.
- Financial; and
- Customer perspectives.

The Balanced Scorecard model has proved to be the most popular performance and strategic management tool used by both public and private organisations nationally and internationally. The benefits of implementing the model include the provision of strategic focus and direction to the organisation; improves governance and accountability; promotes alignment and transparency and improves management effectiveness.

Attendance by provincial sector departments was not good and not much was done in the consolidation of the District Development Model document. Development of appropriate strategic goals through the exercise of identifying pains and enablers as outcomes emanating from the SWOT analysis was undertaken. Each commission reviewed their respective current strategic goals. The review resulted in delegates agreeing on seven (7) strategic goals which will serve to enable the attainment of the vision.

The outcome of the workshop yielded clear and tangible strategic goals based on the critical success factors of the district. The Strategy map of the GSDM is articulated in the diagram below.



### 2.3.2. NATIONAL INTERGOVERNMENTAL STRUCTURES

None

### 2.3.3. PROVINCIAL INTERGOVERNMENTAL STRUCTURE

The Premier's coordinating Forum and MuniMEC are the Provincial structures whereby our Political and Administrative principals are partaking. Resolutions taken on various structures in the district are escalated to these Provincial structures, thus enabling intervention by Province when it is necessary.

South African Local Government Association (SALGA) has since established IGR Forum in September 2018. It exists to build on the body of knowledge, unpack the prevailing impediments and as a capacity building forum towards the improvement of municipal governance. All Mpumalanga District Municipalities are represented in this Forum which took place once per quarter. It is the platform where National policies and legislation within the province are interpreted and discussed so that they can be implemented.

### 2.3.4. RELATIONSHIPS WITH MUNICIPAL ENTITIES

There are no entities falling within the district.

### 2.3.5. DISTRICT INTERGOVERNMENTAL STRUCTURES

NAME OF THE STRUCTURE	COORDINATOR	FREQUENCY OF MEETINGS
<b>COUNCIL</b>		
1. Executive Mayor's Forum	GSDM	Quarterly
2. Speaker's Forum	GSDM	Quarterly
<b>OFFICE OF THE MUNICIPAL MANAGER</b>		
3. District Municipal Manager's Forum	GSDM	Monthly
4. District Risk Management Forum	GSDM	Quarterly
5. Risk assessment committee	GSDM	Annually
6. Internal Audit Forum	GSDM	Quarterly
7. District Audit Committee	GSDM	Quarterly
8. District Communicator's Forum	GSDM	Quarterly

NAME OF THE STRUCTURE	COORDINATOR	FREQUENCY OF MEETINGS
<b>FINANCE</b>		
9. CFO Forum	GSDM	Quarterly
<b>CORPORATE SERVICES</b>		
10. District Corporate services forum	GSDM	Quarterly
11. District ICT forum	GSDM	Quarterly
12. District Skills Development Forum	GSDM	Quarterly
13. GSDM Legal Advisory Forum	GSDM	Monthly
<b>COMMUNITY AND SOCIAL SERVICES</b>		
14. Food Control Forum	GSDM	Quarterly
15. Waste Forum	GSDM	Quarterly
16. Air Quality Stakeholders Forum	GSDM	Quarterly
17. GSDM Implementation Task Team Forum	GSDM	Quarterly
18. Friends of the Library Committee	GSDM	Quarterly
19. District AIDS Council	GSDM	Quarterly
20. Youth Forum	GSDM	Quarterly
21. People living with disability Forum	GSDM	Quarterly
22. Sport Forum	GSDM	Quarterly
<b>PLANNING AND ECONOMIC DEVELOPMENT</b>		
23. Local Economic Development Forum	GSDM	Quarterly
24. Integrated Development Plan (IDP) Representative Forum	GSDM	Quarterly
25. IDP Management Committee	GSDM	Quarterly
26. Spatial working group	GSDM	Quarterly
27. Transport Forum	GSDM	Quarterly
28. EPWP Forum	GSDM	Quarterly
29. PED HOD's Forum	GSDM	Quarterly
30. Joint municipal planning Tribunal	GSDM	Quarterly
<b>INFRASTRUCTURE AND TECHNICAL SERVICES</b>		
31. Technical Stakeholder's Forum	District	Quarterly
32. Water quality review	District	Quarterly
<b>HUMAN SETTLEMENT, PUBLIC SAFETY, ROADS AND TRANSPORT</b>		
33. District Disaster Management Forum	GSDM	Quarterly
34. District Community Safety Forum	GSDM /Department of public safety and liaison (District Office)	Quarterly
35. OSH Forum	District	Quarterly

## COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

### 2.4 PUBLIC MEETINGS

#### COMMUNICATION, PARTICIPATION AND FORUMS

The Gert Sibande District Municipality has local municipalities as main stakeholders, therefore, letters were written to all seven local municipalities requesting to have meetings, for an example, IDP/Budgets consultation (between April and May every year) or review (between September and October every year) meetings.



Each local municipality is requested to invite its stakeholders that will include amongst others, Councillors, Ward Committee Members, Community Development Workers, NGOs, CBOs, businesses, Sports Fraternity, etc.

Once an agreement has been reached, with respect to time and venue, with the local municipality, the meeting is then advertised through the district website, face book page, print media, local radio stations and the local municipality invite all these stakeholders in writings and also advertise on social media.

The GSDM hosted successful IDP/ Budget consultation meetings with local municipalities and Traditional Leaders within the Gert Sibande district.



*PHOTO: IDP Consultation meeting held in Chief Albert Luthuli Local Municipality in April 2023.*

#### COUNCIL MEETINGS

Municipalities have the responsibility to make Council meetings public and as such, the Gert Sibande District Municipality ensures that public notices are issued timeously in this regard, using different platforms such as the municipal website, social media and community radios. The public is invited to attend and observe the proceedings or tune into live broadcasts through the social media platforms and community radios.



PHOTOS (above): Council meeting held in January 2023

T2.4.1

#### WARD COMMITTEES

The Gert Sibande District Municipality does not have ward committees but assist locals in making sure that ward committees receive training and tools of trade, where possible.

T 2.4.2

#### 2.4. IDP PARTICIPATION AND ALIGNMENT

To ensure community participation in the affairs of the District Municipality, the following consultation meetings were held:

Below are dates of Integrated Development Planning Public consultations:-

MUNICIPALITY	VENUE	DATE	TIME
Chief Albert Luthuli	Elukwatini Community Hall	13 September 2022 &	10h00
	Tjakastad Community Hall	25 April 2023	09h00
Dipaleseng	Nthoroane Community Hall	07 September 2022 &	10h00
	Balfour Town Hall	20 April 2023	09h00
Govan Mbeki	Bethal Town Hall	09 September 2022 &	14h00
	Difa Community Hall	03 May 2023	09:00
Lekwa	Sakhile Community Hall	07 September 2022 & 22/04/2022	14h00 10:00
Mkhondo	Town hall	08 September 2023 &	14h00
		21 April 2023	14h00
Msukaligwa	Lothair Community Hall	08 September 2022 &	10h00
	GSDM Mayor's Palour	03 May 2023	14h00

MUNICIPALITY	VENUE	DATE	TIME
Dr Pixley Ka Isaka Seme	Amersfoort Community Hall	09 September 2022 & 02 May 2023	10h00 09h00
Gert Sibande House of Traditional Leaders	Elukwatini Municipal Offices	13 September 2022 & 25 April 2023	14h00 13h00

#### COMMENT ON THE EFFECTIVENESS OF THE PUBLIC MEETINGS HELD:

Overall, all public meetings were effective in that:

- Invitations to the meetings were issued well in advance, i.e. two weeks before the dates of the meetings, so that local municipalities could also invite their stakeholders in time.
- Attendance was also good because most of stakeholders invited to the meetings attended as per GSDM expectations.
- Participation was also satisfactory and that resulted to exciting and inspiring interaction amongst participants.
- A fair opportunity for the expression of opinions was given to everyone who wanted to participate, of course without repeating what has been said by others.
- All inputs/ questions and comments made during the meetings were properly handled by the chairperson who also ensured that all participants stick to the relevant agenda points of the meeting.

These public meetings were very much important to both the district and its stakeholders, in the sense that local municipalities were afforded an opportunity to successfully contribute to the IDP of the district and so the district to let them know its affordability, needs, and wants from them.

### COMPONENT D: CORPORATE GOVERNANCE

#### 2.6. RISK MANAGEMENT

Risk Management Unit is located in the office of the Municipal Manager, its running with two officials: Chief Risk Officer and a Risk Officer, The Chief Risk Officer reports directly to the Accounting Officer (Municipal Manager). Activities of the unit include conducting strategic risks assessment for all risks identified through IDP Municipal Objectives, departmental risk assessments using SDBIP, AG Report and Internal audit reports. These risk registers with their mitigating factors form part of a quarterly risk meeting with departmental HODs presenting their risks registers. The unit is also responsible for the running and coordination of the Risk Management Anti-fraud and anti-corruption committee meetings by giving advice, proper guidance, and leadership. The Committee consists of All Departmental HODs, the Accounting Officer and is chaired by the external member who serves a three-year term. Reports of risk management committee meetings are presented to Audit Committee Meetings before submission to council. The committee seats quarterly and where there is a need a special committee sitting is held. The committee tackles all the risks of the municipality as raised during risk assessments and makes follow ups on their mitigation plans.

#### 2.7 ANTI-CORRUPTION AND FRAUD

The Risk Management Unit is also responsible for anti-fraud and anti-corruption in the institution. A fraud risk register is yearly developed during risk assessments and be presented during Risk Committee meetings. The unit conducts workshops yearly and delivers presentations on Ethics, anti-fraud and anti-corruption and risk management policies to all GSDM officials and Councillors. During induction of new employees, the Unit has a slot to do presentations aimed at informing new members on risk management activities, presentations are focussed on ethics, anti-fraud, and anti-corruption, it also has

a slot in all top Management meetings of the municipality to update and inform management on issues of risk management and any emerging risks.

Risk Management Unit of GSDM also assists local municipalities especially those who do not have risk management officials in their employ, such as Dipaleseng Local Municipality which gets assistance on chairing of their risk committees, Dr Pixley Ka Isaka Seme where the unit assisted with risk assessments and their risk meetings. Unit also attends all Risk Management Committee meetings of all other local municipalities in the Gert Sibande region.

## 2.8. ETHICS

The current chairperson of Risk Management Committee encourages Management to also establish ethics unit to look as un-ethical behaviour in the whole institution, GSDM Accounting Officer has requested risk management unit to assist in this regard since there is no budget for the establishment of the ethics unit, workshops on ethics has also been conducted by the unit, one of the recommendations of Risk Management Committee meeting was to look at incorporating ethics into Risk Management Unit which is planned during the next financial year.

## 2.9 BY-LAWS

BY- LAWS INTRODUCED DURING YEAR 2022/2023					
Newly developed	Revised	Revised Public participation conducted prior to adoption By-Laws (Yes/No)	Dates of public participation	By-laws Gazetted (Yes/No)	Date of publication
GSDM Standing orders		No		No	
	Noise by-law	No		Yes	21/05/2014
	Air quality Management by law	No		Yes	21/05/2014
	Municipal Heath by law	No		Yes	21/05/2014
					T 2.9.1

### COMMENT ON BY-LAWS:

The GSDM Standing Orders By-law will be placed at strategic places within the district for perusal and comments. Once promulgated, Standing Orders will be enforced by the Speaker, and the Noise, Air Quality Management and Municipal Health bylaws will be enforced by Environmental Health Practitioners.

T 2.9.1.1

## 2.10 WEBSITE

<b>MUNICIPAL WEBSITE: CONTENT AND CURRENCY OF MATERIAL</b>		
<b>Documents published on the Municipality's/Entity's Website</b>	<b>Yes/No</b>	<b>Publishing Date</b>
Current annual and adjustments budgets and all budget related documents	Yes	30 June 2023
All current budget related policies	Yes	30 June 2023
The previous annual report (Year -1)	Yes	30 June 2023
The Annual report (Year 0) published/to be published		
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (Year 0) and resulting scorecards	Yes	24 July 2023
All Service Delivery Agreements (Year 0)	Yes	29 June 2023
All long-term borrowing contracts (Year 0)	No	N/A
All Supply chain management contracts above a prescribed value (give value) for year 0	No	N/A
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14(2) or (4) during year 1	No	N/A
Contracts agreed in year 0 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	No	N/A
Public—Private partnership agreements referred to in section 120 made in year 0	No	N/A
All quarterly reports tabled in the council in terms of section 52 (d) during year 0		N/A

### COMMENT MUNICIPAL WEBSITE CONTENT AND ACCESS:

There is no shortfall in content. 4113 hits were measured on the website.

T 2.10.1.1

## 2.11 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

### PUBLIC SATISFACTION LEVELS

The Gert Sibande District Municipality does not provide any basic services to local communities where public satisfaction can be measured. However, the GSDM does provide and share the fraud and corruption hotlines to the public and has a complaints box available at its reception where complaints can be anonymously submitted regarding general service about the municipality.

T 2.11.1

## 2.12. SUPPLY CHAIN MANAGEMENT

In terms of the Supply Chain Management regulations 7(3), the district is mandated to establish a Supply Chain Management unit to implement its Supply chain policy. Furthermore, the regulations mandate that where possible the unit to report to the Chief Financial Officer. In line with the requirement of the legislation Gert Sibande District Municipality has established an SCM unit which report to the Chief Financial officer. Over the past years there has been some reforms in terms of the SCM processes within the local government which aimed at the improvement in the delivery of the service in an efficient, effective and economical manner. This has saw the introduction of centralised supplier database (CSD) and Standard for Infrastructure Procurement and Delivery Management (SIPDM). In keeping with these changes there is a frequent need to annually review the SCM policy of the municipality. In the 2022/23 financial period the SCM policy was reviewed and changes approved by council by the May 2022.

The district acknowledges the strategic role played by supply chain in its broader transformation agenda. In recognition of this imperative, the district is continuously working to improve supply chain processes, strengthen and improve the governance of the whole supply chain value chain and institutionalize controls to mitigate against associated risks. All these targeted reforms are implemented within the limits of the guiding legislative framework. In the current financial period the district only had one finding from Auditor General of South Africa which was disputed and escalated to the Office of the Chief Procurement Officer.

# CHAPTER 3

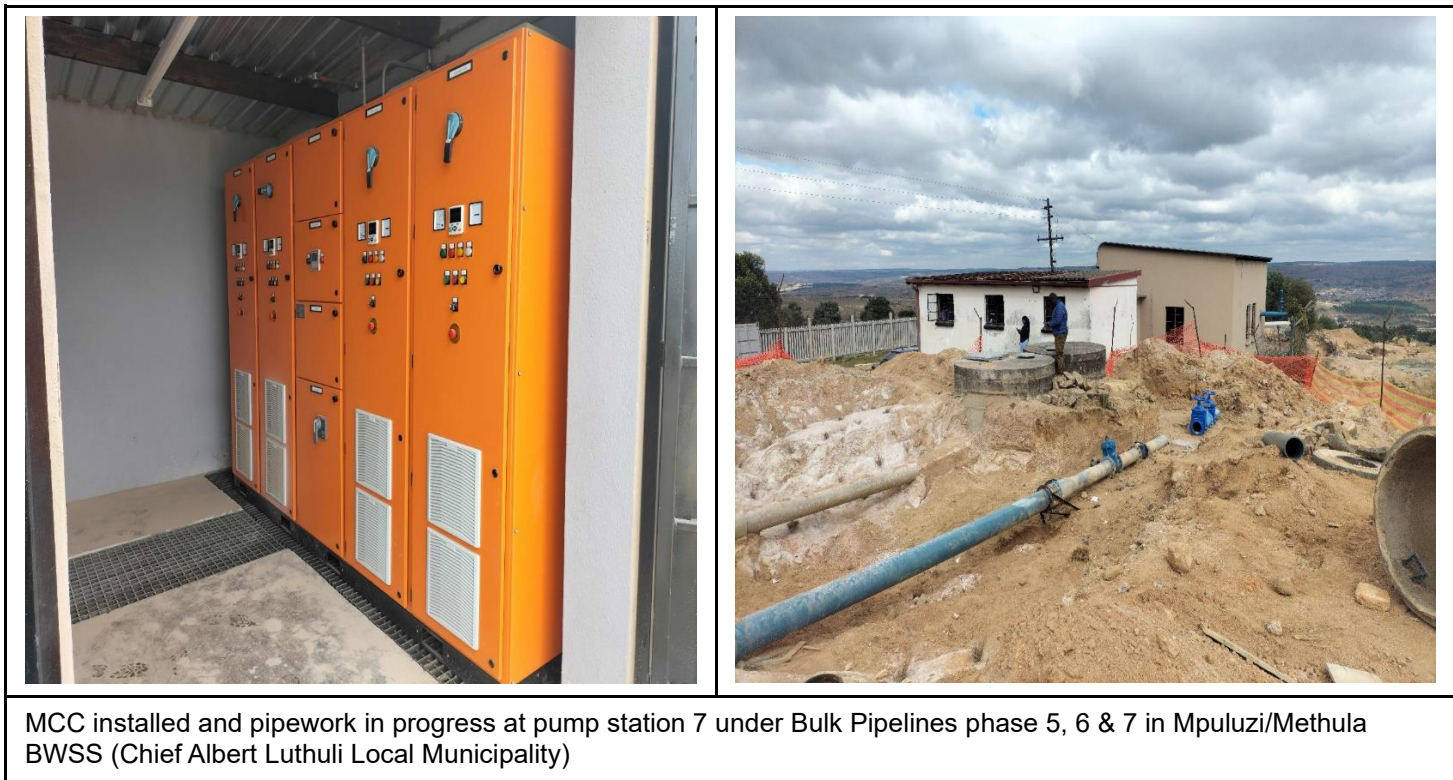
[SERVICE DELIVERY PERFORMANCE ONE]

## COMPONENT A: BASIC SERVICES

### 3.1. WATER PROVISION

The Gert Sibande District has made considerable strides towards supporting local municipalities in the provision of basic water services and infrastructure. The district municipality is neither a Water Services Authority (WSA) nor a Water Services Provider (WSP), the WSA and WSP functions lie with the local municipalities within the district. The district municipality however provides water quality testing services for all the local municipalities within its area of jurisdiction and bulk infrastructure through funding from Department of Water and Sanitation and own funds:

- R 428 million of the total budget in the 2022/23 FY was allocated for the Regional Bulk Infrastructure (RBIG) at the local municipalities. The District is an Implementing Agent (IA) for the Regional Bulk Infrastructure Grant (RBIG) funding from the Department of Water and Sanitation (DWS) in the five local municipalities that is Chief Albert Luthuli (Mpuluzi/Methula BWSS), Mkhondo, Lekwa, Dipaleseng and Msukaligwa. Out of the R 428 million allocated, only R 366 million was spent resulting in 86% expenditure. The balance that was not spent was connected to the projects under planning i.e. Amsterdam Dam and Lekwa Water and Wastewaters Services, which were not approved for implementation but were budgeted for implementation in the 2022/23 financial year. The schemes benefiting from this allocation are Balfour/ Siyathemba/Nthorwane/Greylingstad Bulk Water Supply Scheme in Dipaleseng local municipality, Amsterdam Bulk Water Supply Scheme in Mkhondo local municipality, Msukaligwa Bulk Water Supply focusing on the Breyten Cluster, Mpuluzi/Methula Bulk Water Supply Scheme in Chief Albert Luthuli local municipality, Lekwa bulk Water and wastewater services (Standerton, Morgenzon & Thuthukani).







During the curing of the service building operational slab and roofing for the buildings in the Upgrading of Fortuna Water Treatment Works under Balfour/Siyathemba/ Nthorwane/Greylingstad Bulk Water Scheme



Chrissiesmeer to Warbuton pipeline and 3ML Package Plant in Msukaligwa Bulk Water Supply Scheme Breyten Cluster

- GSDM also managed to provide 8 electric pumped boreholes, Four (4) in Mkhondo local municipality in ward 3, 2, 4 & 15 and Another four (4) in Chief Albert Luthuli local municipality in ward 6, 18, 21 & 23. The project has help communities living in deep rural area access to water supply that can be dependent on.



PHOTOS: Boreholes successfully installed in Mkhondo.



PHOTOS: Boreholes installed in Ward 3, Mkhondo

Details about the Boreholes Project:-

**Project description:** Installation of Boreholes ( Windmill/Solar/Electrical) with storage tanks in Gert Sibande District Municipality

**Consultants appointed:** None, project managed internally. However, a contractor was appointed.

Communities that benefited: Ward 6,18,21 & 23 in Chief Albert Luthuli Local Municipality and Ward 3, 4 and 15 in Mkhondo Local Municipality.

The project was completed by 30 June 2023.

### 3.2 WASTEWATER (SANITATION) PROVISION

The Gert Sibande District Municipality prides itself in that approximately 85% of its population have access to at least basic sanitation services. The major challenge has however been the ageing infrastructure and new informal settlements which has led to an increase in infrastructure maintenance backlogs and sewer spillages throughout the network:

- R 106 million of budget was allocated for Water and Sanitation Infrastructure Grant (WSIG) at Lekwa local municipality for the 2022/23 FY, it is a project funded by the Department of Water and Sanitation (DWS). GSDM is the implementing agent for WSIG at Lekwa local municipality. GSDM focused on the eradicating sewer spillages in parts of Rooikopen and the rest of

Rooikopen will be completed in the 2023/24 FY. 100% expenditure of the R 106 mil was realised before the end of March 2023.



Stabilizing Layers for access road and laying of pipe in Rooikoppen in Lekwa Local Municipality



During the Construction of the gravity sewer lines 250/160 in Rooikoppen phase 1 and 4

### 3.3. WATER QUALITY TESTING LABORATORY



Photo: GSDM Water Quality Testing Laboratory

The GSDM Water Quality Laboratory obtained its second cycle of accreditation by the South African National Accreditation System (SANAS) in May 2022 which is valid until 2027. During the five-year accreditation period SANAS will perform surveillance assessment in intervals of 12 months.



In the 2022/23 Financial year, GSDM also invested R1.7 million in support of Local Municipalities for water quality testing. The water testing and sampling services also continue assisting the Local municipalities to improve on their Blue Drop and Green Drop certification scores.

## **COMPONENT B: ROAD TRANSPORT**

### **3.4. ROADS**

Gert Sibande District region is one of the immense regions in the Mpumalanga Province. Considering the 3 national roads(N2,N11,N17) passing through the towns which makes Local Municipalities within the District struggle to maintain the roads and also to make provision for the high volume of traffic that passes the towns.

Gert Sibande District Municipality came up with a plan to support the 7 Local Municipalities with road maintenance. The District Municipality then procured road maintenance fleet and formulated a program that is rotating in all the 7 Local Municipalities spending a minimum of 1 month in each. The fleet includes Jetpatcher truck, Graders, Water tanks, TLB, Roller, Tipper trucks and lowbed truck. The District also budget funds per financial year to assist the Local Municipalities with pothole repairs using Jetpatcher truck and hired resurfacing plant but due to budget limitations and the backlog on the ground the District only targets taxi routes, roads leading to public amenities like hospitals, clinic, schools etc.

### **ACHIEVEMENTS AND EXPENDITURE DURING 2022/23 FY**

A total of 73 318m<sup>2</sup> of road resurfacing the square meters include the co-funding from Msukaligwa LM, Chief Albert Luthuli LM, Lekwa LM and Mkhondo LM and 36 147m<sup>2</sup> of pothole using Jetpatcher truck and 372km of blading/regravelling was completed during 2022/23 financial year within the 7 Local Municipalities.



PHOTO: Road Rehabilitation Programme in Msukaligwa, 2023.



PHOTO: Road Rehabilitation Programme in Vukuzakhe Township (Dr Pixley Ka Isaka Seme Local Municipality, 2023)

Below is budget expenditure during the 2022/23 financial year on Roads programs.

<b>LOCAL MUNICIPALITY</b>	<b>REPAIR &amp; SERVICE COSTS</b>	<b>DIESEL COSTS</b>	<b>RESURFACING OF ROADS</b>
Dipaleseng LM	R12 714.40	R231 393.55	R0
Govan Mbeki LM	R88 338.40	R204 053.71	R0
Mkhondo LM	R25 871.25	R122 161.40	R15 284 017.5
Chief Albert Luthuli LM	R89 688.09	R323 814.29	R2 928 038.10
Lekwa LM	R0	R0	R1 682 528.5
Msukaligwa LM	R552 344.12	R213 841.62	R6 083 267.00
Dr. Pixley Ka Seme LM	R358 511.55	R201 828.77	R0
<b>TOTAL</b>	<b>R1 127 467.81</b>	<b>R1 297 093.34</b>	<b>R25 977 851.10</b>

### **COMPONENT C: PLANNING AND ECONOMIC DEVELOPMENT**

#### **INTRODUCTION TO PLANNING AND DEVELOPMENT**

The GSDM development opportunities arises from the existing industrial activities in coal and gold mining, primary agriculture , petrochemical manufacturing as well electricity generation.

Implementation of the district's development policies and programs remain imperative to support major sectors, improve living standards, and provide sustainable human settlement in the district.

Partnerships with key stakeholders has enabled the district to leverage on resources available. Feasibilities studies are conducted to determine the development opportunities for economic growth purposes and to the benefit of communities.

#### **3.10. PLANNING**

##### **INTRODUCTION TO PLANNING**

The municipal planning units in the GSDM are faced with structural deficiencies limiting the efficiency with which the municipal planning function is performed. The GSDM is co-ordinating a joint municipal planning tribunal on behalf of the 6 local municipalities that were unable to establish their own due to financial and human resource constraints.

The district planning team has been strengthened by the recruitment of 5 Town Planning Graduates as inters in order to improve the support provided to LMs. The GIS unit has also provided GIS support to the seven local municipalities by way of GIS licences and technical support. Furthermore, a GIS server has been procured and commissioned to host data for 5 of our Local Municipalities that do not have the hardware to host their own data.

This shared service model has ensured that there is GIS functionality in every local municipality providing the foundation for successful spatial planning and spatial referencing of municipal datasets like valuation rolls and asset registers.

### 3.10.1. LAND USE DEVELOPMENT APPLICATIONS: 2022/23

Applications for land use development						
Detail	Formalization of Townships		Rezoning		Built environment	
	Year-1	Year 0	Year-1	Year 0	Year-1	Year 0
Planning applications received	7		4		5	
Determination made in year of receipt	6		4		3	
Determination made in the following year	N/A		N/A			
Application withdrawn	0		0		1	
Applications outstanding at year end	1		0		1	

### 3.10.2. INNOVATION

The GSDM has identified the establishment of an aerospace industrial hub as a major catalyst for economic development in the district. The project is at planning phase and various milestones have been achieved thus far. This includes the compilation, submission, and acceptance of a funding application by the infrastructure fund in the office of the Presidency. The compilation of documentation for the Morgenzon Township in support of the Lekwa Local Municipality was concluded and handed over by the internal planning team. In support of the development objectives of local municipalities, the Chief Albert Luthuli LM was supported through the following technical studies: Stormwater Management plan for and Geotechnical Investigation for Padkamp Township.

The GSDM successfully retained the drone operating license remaining the only municipality in the country to achieve the feat.

### 3.11. ECONOMIC DEVELOPMENT

The Gert Sibande District Municipality, in collaboration with its seven (7) constituent Local Municipalities and other stakeholders, endeavours to optimize the impact of economic growth in the district through the proper implementation of the District Local Economic Development Strategy which addresses, the following:-

Partnerships towards progressively responding to the skills need by the growing Regional Economy.

- Visible promotion and support of SMMEs (Financial and Non-Financial).
- Marketing and promotion of the Tourism Sector.
- Increasing local beneficiation and shared Economic Growth across the district.
- Promoting and supporting sustainability of the existing businesses within the district.
- Identification and implementation of high impact LED projects/programmes
- Providing support services, mentorship and investment towards ensuring sustainability and effective utilization of farms attained through Land Reform Programme.
- Development and Training of Co-operatives and SMMEs .
- Informal Sector development and Second economy interventions (i.e. skills development).
- Promotion of the usage of alternative sources of energy.

The above objectives are aligned to the National and Provincial economic growth plans and programmes.



### 3.11.1. Regional Economic Growth and Spatial Features.

The economy of GSDM is strong and is predominantly mining with the coal belt in municipalities such as Govan Mbeki, Msukaligwa and Pixley Ka Seme, and gold mining in Govan Mbeki and Dipaleseng Local municipalities. The district's forestry stretches in local municipalities such as Mkhondo, Pixley Ka Seme and Albert Luthuli where most agricultural activities like farming (cattle & sheep breeding and maize production) prevail. The district also hosts one of the largest petro-chemical industries in the country (Sasol) and 4 Eskom coal powered stations, such as Amajuba; Thuthuka; Grootvlei and Camden respectively.

The key sectors that drive the economy of the district are:

- Manufacturing mainly within Sasol
- Mining: coal, gold, quarry etc.
- Energy generation and supply.

The forestry industry consists of plantation forestry leading to primary processing industries where the primary processes include dried and treated timber. Pulp and paper production, manufacturing of furniture, construction material like door and window frames comprise the secondary processes. Though this industry displays some added value chain there are other opportunities that need some further exploration.

The mining sector is one of the main contributors to the province's GVA with the concentration within Govan Mbeki Local municipality with smaller operations within Driefontein in the Mkhondo Local municipality. The coal mining activities support the provision of electricity generation by the coal fired power stations in the district. The processing of the mined products either for electricity generation or petrochemicals contributes immensely to the economy of the country.

The Tourism sector is not yet fully developed and should maximize the potential of the Wild Frontier, Grass & Wetlands, and Cosmos Country regions which are formed by a portion of the district municipality. Tourism Sector has been identified as catalyst for job creation. In this regard, the fact that road access from both Gauteng and Kwa Zulu Natal – our countries two most popular Provinces to the Kruger National Park, our country's leading tourism attraction pass through the GSDM area, presents an opportunity to develop the tourism sector. The GSDM Liberation & Heritage route was launched at the 2016 Tourism Indaba, which highlights the key freedom fighters, who fought for justice and freedom from oppression, as well as the destinations that featured prominently during the liberation struggle. The aim of the route is primarily to attract tourists to visit various towns that are linked to South African's liberation history. This includes the following towns, Bethal, Daggakraal, Ermelo, Saul Mkhizeville (formerly known as Driefontein), Secunda and Volksrust. Thus, in celebrating the Liberation and Heritage Route the district municipality has hosted 3 events, i.e The Provincial Tourism month, the Dr Pixley Ka Isaka Jazz Festival and the Pixely Ka Isaka Seme fund raising Golf day and charity event.

These key sectors are discussed in detail in the GSDM Local Economic Development (LED) Strategy where a lot of agricultural activities are strong within Standerton, Ermelo, Bethal and Piet Retief. This varies between crops and livestock farming.

GSDM hosted the Economic Development Summit with the aim of enhancing competitiveness, increasing sustainable growth and ensures that growth is inclusive. The theme for the 2018 Gert Sibande Economic Development Summit was "District Economic development through targeted economic sector development and support through clustering, value chain linkages and beneficiation". Four commissions have been identified in order to create a platform for delegates to deliberate pertinent issues regarding regional economic growth and development. Discussions during the commissions were focused in the following areas of concern:

- Potential for economic sector linkages, clustering and beneficiation
- Job creation potential within and across sectors in Gert Sibande
- Essential support for economic sector growth and development
- Policy consideration and environment
- Potential for linkages, clustering & beneficiation
- New technologies to improve efficiency of the sector

<b>Economic Activity by Sector</b>			
<b>Sector</b>	<b>Year - 1 2020/21</b>	<b>Year 1 2021/22</b>	<b>Year 1 2022/23</b>
Trade	13.6	14.3	12,8
Community services	17.2	17.5	18,0
Finance	10.1	9.3	11,8
Manufacturing	16.2	17.0	17,3
Agriculture	5.3	5.6	6,0
Mining	26.3	22.2	19,6
Construction	3.3	4.9	2.4
Transport	4.8	4.0	6.0
Utilities	3.2	5.2	6.0
Total	100	100	100
			T 3.11.2

<b>Economic Employment by Sector</b>			
<b>Sector</b>	<b>Year - 1 2020/21</b>	<b>Year 1 2021/22</b>	<b>Year 1 2022/23</b>
Trade	22.1	20.9	23,3
Community services	19.4	18.8	18,6
Finance	12.9	11.5	13,1
Manufacturing	10.0	10.3	10,3
Agriculture	8.0	12.9	7,6
Mining	7.4	7.2	7,1
Private households	7.4	7.1	7,0
Construction	6.8	6.5	6,6
Transport	4.4	4.8	4,7
Utilities	1.6	1.6	1,6
Total	100	100	100
			T 3.11.2

### **3.11.2. Siyathuthuka Special Programme**

Siyathuthuka is the special programme implemented under EPWP, in all seven (7) Local municipalities with the emphasis on the creation of a cleaner and litter free District environment that would be favourably perceived by residents.

Sixteen projects were implemented under Environment and Culture Sector,  
Five projects implemented under Infrastructure sector and,  
Six projects implemented under the Social Sector.

The above led to the creation of work opportunities and 306 work opportunities. Included in the number of work opportunities is the jobs created through Siyathuthuka Enterprise Development program wherein six cooperatives were registered under EPWP with the objective to support participants in their quest to operate and grow their businesses.

Sector	NO. OF PROJECTS	Work opportunities	FTE (Full-time equivalent)
Environment and Culture	16	403	70
Infrastructure Sector	5	93	27
Social Sector	6	19	9
<b>Total</b>	<b>27</b>	<b>515</b>	<b>106</b>

Job creation through EPWP* projects			
Details	EPWP Projects		Jobs created through EPWP projects
	No.	No.	No.
Year 2020/21	37		747
Year 2021/22	17		306
Year 2022/23	27		515
* - Extended Public Works Programme			
			T 3.11.6

Employees: Local Economic Development Services					
Job Level	2021/22		2022/23		
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
16 - 18	1	1	1		
13 - 15	3	3	3		
10 - 12	5	5	5		
7 - 9	2	2	2		
4 - 6	1	1	1		
0 - 3	0	0	0		
Total	12	12	12		
T 3.11.8					

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. \*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

## **COMPONENT D: COMMUNITY AND SOCIAL SERVICES**

### **INTRODUCTION TO LIBRARIES; ARCHIEVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES**

#### **3.12. LIBRARIES**

Gert Sibande District Library in partnership with the Department of Culture Sports and Recreation together with 7 Local Municipalities and stakeholders are committed in providing Library Services for the community within the Jurisdiction of Gert Sibande. The GSDM Library is one of the state-of-the-Art facilities within the district. We aim at ensuring that the district becomes the center of knowledge and Information assimilations and dissemination for the people within its jurisdictional areas, and those who are passing through using the National Roads that traverse the district.

The library is equipped with a free internet access, Workshop for library activities and meetings. With the limited budget the library has been able to develop a comprehensive library collection of Reference and Subject books, suitable for project work, research and for individual development. The library has also engaged on awareness programs in making sure that the community is aware of the services rendered. This section also takes part in trainings and relevant workshops at national and international conferences such as LIASA and IFLA for the staff development.

The library is targeting mostly, tertiary students, researchers, government employees especially those who are continually empowering themselves through pursuing advanced academic training relating to the requirements of the Professions, as they will be easily connected to their institutions for reference and research purposes. The library meets quarterly with the Friends of the Library Committee which act as a bridge between the community and the library. The library consists of two permanent staff and one seconded staff from the Department of Culture Sports and Recreation. We are also engaging the national, provincial, and private sector for social responsibility source. We are hoping that the correct and positive respond would be coming forth.

##### **3.12.1. Service statistics for libraries:**

Membership	210
Internet usage	6200
Library usage	7300

#### **3.13. CEMETERIES AND CREMATORIUMS**

Gert Sibande District Municipality has cemeteries that are managed by both local municipalities and tribal authorities. The district does not have a crematorium, however it has about ninety-one (91) funeral parlours that are operating with valid certificates of competence. The certificates of competence issued to the funeral parlours were issued under the National Health Act, 2003 (Act No. 61 of 2003) as amended.

The management of human remains program under Municipal Health Services was planned to be conducted on quarterly bases and the set target was 100% and nine one (91) premises used in relation with the management of human remains were inspected which culminates into the target being reached for the 2022-2023 financial year.

### **3.14. CHILDCARE, AGED CARE AND SOCIAL PROGRAMMES**

#### **3.14.1 Childrens' rights**

The social development has embarked on the number of programs which talk to the children, aged care. This program includes the provision of school uniforms to the needy children in the school around Gert Sibande District. It has also distributed sanitary to different school in the district.

#### **3.14.2. Older persons program**

The institution is responsible for coordinating Older Person programmes in the district focused on health and wellbeing, community-based care, support services, capacity building of older persons, safety and security of older person.

#### **3.14.3. Persons with disability program**

The institution is responsible for coordinating and facilitate empowerment and skill development programs, access to education, equal employment, access to public transport and physical infrastructure.

#### **3.14.4. LGBTQI+ PROGRAM**

Coordinate prevention programs that address violence stigma and discrimination on the ground of social orientation

#### **3.14.5. HIV,STI's and TB**

- Coordinate prevention programs that address HIV epidemic amongst all partners and stakeholder
- Gender Base Violence and Femicide program
- Continuous assessment of community and institute prevention intervention that is effective and have potential for wider impact.
- Coordinate the implementation of District GBVF comprehensive respond model
- Create awareness on GBV& F, Empowerment and promote values of the Constitution and Bill of Rights

### **COMPONENT E: ENVIRONMENTAL PROTECTION**

#### **INTRODUCTION TO ENVIRONMENTAL SERVICES**

The District Municipality in through its partnership, collaboration and limited resources has managed to provide Environmental Management Services [EMS]. The primary aim is to strive to ensure that the community and member of the public within Gert Sibande District municipality have access to environmental services that promotes bio-diversity, conservation of animals and plants, promote a balance between environmental sustainability, conservation, equitable and just economic use of environmental resources.

The communities and members of the public have access to the following Environmental Services:

- Biodiversity and conservation management;
- Pollution control;
- environmental management inspectorate services [compliance monitoring & enforcement]
- community and stakeholders' capacity building and empowerment;

- community participation and mobilisation of environmental groups / eco-warriors and CBO, and NGO; and
- multi-stakeholder, inter-sectoral collaboration programs and projects.
- the Gert Sibande district municipality has compiled the state of the environment reflecting issues that need attention. environmental assets and threats have been included in the list of priority issues.
- priority issues have been reflected and budget has been allocated for environmental management programmes and implementation of reflected strategies.
- there are projects / programs linked to strategies that are meant to address environmental challenges as identified in the situational analysis. programmes will be implemented in all LM's within the district.
- There was alignment between plans, programmes and projects budgeted for implementation.
- The Municipal Health and Environmental Services unit conducted capacity building and awareness campaigns for different stakeholders in municipalities focusing on various environmental issues like air, water, biodiversity, waste. Celebration of calendar days were also being conducted in collaboration with other stakeholders like DEA, DARDLEA.
- Advice was provided in terms of the National Environmental Management Act, Act 107 of 1998 as amended and its specific National Environmental Management Acts where natural resources were used for local economic development. There was also guidance on land use management. The district has a bioregional plan that the ES used to provide guidance with respect to environmental planning for sustainable use of the environment.

The district is monitoring water quality monthly in all its local municipality for compliance to SANAS241 standards for drinking water, there is surveillance of surface water and some boreholes for possible pollution by heavy metals or other chemical or biological contaminants. The district is the licensing authority for all facilities triggering atmospheric emission licensing in terms of the national environmental management Air Quality Act, Act 39 of 2004 as amended. The district is also managing air pollution through regulatory services and compliance monitoring services. It also do environmental pollution nuisance control and pollution incident management and pollution prevention awareness campaigns. The impact of the service has been increased awareness and increase community participation in pollution prevention.

<b>Strategic objective</b>	<b>ES Programme</b>	<b>No. Of employees and ranks in 2022/23</b>	<b>Vacancies</b>
Advanced community wellbeing	Administration	Snr. Manager: MH&ES x1 Manager: ES x1 Biodiversity & Conservation officers x2 Compliance monitoring and Enforcement officers x2 Air Quality officers x 2 Environmental officer x1	Data capturer x 1 Senior Environmental Officer x1

Snr. Manager: MH&ES x1 Manager: ES x1	Data capture x 1 Senior Environmental Officer x1
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Biodiversity & Conservation officers x2	
Compliance monitoring and Enforcement officers x2	
Air Quality officers x 2	
Environmental officer x1	

### 3.15. BIODIVERSITY/ ENVIRONMENTAL PROTECTION

- An extensive and complex network of wetlands occurs within the grassland matrix of the Gert Sibande District Municipality, although many of these wetlands are too small to delineate visibly on a map.
- Although, the District is dominated by grasslands, it includes a high level of ecosystem diversity for a district municipality, and this emphasises the need for sound biodiversity management and conservation.
- The District and Local Municipalities get their funding for Biodiversity and Conservation through DEA's Environmental Protection and Infrastructure Programme (EPIP). GSDM does not have their own extensive funds to perform the function as per the scope of the EPIP.
- All the seven (7) local municipalities have no personnel to perform the Biodiversity function.
- They also have no budget in place for the biodiversity management programme.
- The municipalities currently do not comply with Sec. 76(2) of National Environmental Management Biodiversity Act No. 10 of 2004 as amended with respect to the Alien & Invasive Species Regulations 2014.
- Department of Environment, Forestry & Fisheries (DEFF) and the GSDM is assisting the local municipalities within the GSDM with the development of the Alien Invasive Species control plan in order to comply with the Alien & Invasive Species Regulations 2014, thereby facilitating in the conservation of water by the LMs as well as promoting preservation of the natural fauna and flora.
- GSDM assists its municipalities with respect to the greening program aimed at helping to fight climate change; improving the air quality of the natural environment as the Minister of Environmental Affairs has declared Gert Sibande District as one of the priority areas due to several sources of emission polluting the environment that have exceeded the national emission standards. Tree planting provides a variety of environmental benefits such as protecting water quality and quantity, reducing soil erosion, cleaning our air and providing wildlife habitat.
- Planting indigenous trees is one way of promoting biodiversity while preserving our natural heritage and sustainability of natural resources. To ensure integrated towns, a wide approach regarding planting, maintenance and removal of tree is provided as form of assistance by the GSDM Biodiversity & Conservation management (B&CM) officials. To ensure integrated planning with other departments and functionaries i.e. Civil, electrical and etc. the assistance provided aid in preventing unnecessary damage to trees during construction. The B&CM officials assist also in the promotion of the planting of trees through the active involvement of Open Space Management in the annual Arbor week programs and attracting more wildlife and in and functionaries i.e. Civil, electrical and etc. the assistance provided aid in preventing

unnecessary damage to trees during construction. The B&CM officials assist also in the promotion of the planting of trees through the active involvement of Open Space Management in the annual Arbor week programs and attracting more wildlife and increasing wildlife habitat.

- As per the National Environmental Management: Biodiversity Act, Act 10 of 2004 as amended as well as the National Water Act, Act 36 of 1998 as amended defines a wetland as: “land which is transitional between terrestrial and aquatic systems where the water table is usually at or near the surface or the land is periodically covered with water, and which land in normal circumstances supports or would support vegetation typically adapted to life in saturated soil”. GSDM has plenty of grasslands and wetlands such as the Provincial twins treasures in the Wakkerstroom and Chrissiesmeer area which the B&CM officials supports in ensuring the sustainability of the wetlands as per the International Ramsar’s agreement goals and conducting environmental education awareness on an ongoing basis in the communities and cleanup campaign of wetlands.

## **COMPONENT F: HEALTH**

Food control and water quality monitoring remains a key function under Municipal Health Services in the best interest of public health. The district continues to make some strides in the inspection of food premises and the monitoring of water quality as mandated by the Constitution of South Africa, 1996 (Act 108 of 1996). The approaches being used in the district are health education through awareness campaigns and law enforcement. As a result food premises are being monitored on quarterly bases and water. Samples are being taken in the seven local municipalities on monthly bases.

### **3.16. Food control**

The annual target number of premises to be inspected in the reporting year was 1500 and the district inspected 3471 which was above the set target.

### **3.17. Water quality**

monitoring-the annual target number of water samples to be taken was 80% due to fact that in some municipalities water supply is being interrupted on regular bases and the district managed to sample 86,18% which was above the set target.

## **COMPONENT G: SECURITY AND SAFETY**

The status quo of safety and security within the Gert Sibande District:-

- Widespread theft and vandalism of service delivery infrastructure has increased in recent years. This includes theft of cables, pipes, pumps, motors, valves, fence, etc.
- The prevalent criminal activities create challenges with regards to supply of water and electricity as well as revenue collection by municipalities.
- The technical challenges being faced by municipalities are generally visible through constant disruptions in service delivery because of various underlying causes. Some of the causes are multi-disciplinary whilst others are specific to the security of key infrastructure namely Water, Electricity, Solid Waste, and Sanitation.
- Traditional approaches to ensuring securing of municipal infrastructure need transformative technologies that can help accelerate the implementation of the solutions at minimum cost.
- Emerging technologies in the era of Digital transformation provide another opportunity for local government together with other spheres of government, non-governmental organizations,



academic and research institutions, and business partners to improve the security of the key municipal infrastructure.

- In October 2022, SALGA requested municipalities to submit an Expression of Interest (EoI) to participate on the Pilot Project on Digital Security for key infrastructure. Among the applications was Gert Sibande District Municipality wherein concerns around its energy security were highlighted with a focus on copper cable theft, vandalism of infrastructure (electrical wiring, drain or manhole covers, geysers, taps, fencing, traffic lights and security gates at municipal facilities) as concerns.
- Chief Albert Luthuli municipality was chosen as a pilot site for this project, with the aim of rolling it out to the other municipalities.
- The project entails the utilisation of Drones and sensors for data capture (scan to BIM) that can be done with precautionary steps in ensuring high precision and high accuracy data. The following outputs will be explored:
  - 3D Reality Mesh Models of the physical assets captured.
  - 3D BIM Models with specific modelling tools to create as-builts.
  - A library database of 3D models of selected equipment with tagging using standard equipment ID based on ERP data.
  - One-way data integration (Read-only) from ERP system to the digital twin platform for the PoC.
  - Further and future Digital Twin capabilities (Dashboard, VR, AR, Virtual Maintenance, predictive maintenance, other analysis to aid decision-making).
  - Training on data capture using drones and the Digital Twin visualization software applications.
- **Phase 1 (2023/24)**
  - Project inception meeting and site visit – 22 February 2023
  - **Outcome:**
  - Conducted risk assessment and mitigation plan
  - Established project timelines and milestones
  - Identified project steering team members
  - Identified Infrastructure:
    - The New Silobela Power Sub-Station
    - The Carolina Water Treatment Plant
    - Carolina Sub-Station

### **3.18. DISASTER MANAGEMENT, ANIMAL LICENSING AND CONTROL OF PUBLIC NUISANCES.**

#### **INTRODUCTION TO DISASTER MANAGEMENT**

The Disaster Management Act 57 of 2002 (as amended) is the primary legislation governing the implementation of the disaster management function and coordination of response to disasters. The Act provides for the development of an integrated and coordinated disaster management policy that focuses on preventing or reducing the risk of disasters, mitigating the risk of disasters, mitigating the severity of disasters, emergency preparedness, rapid and effective response to disaster and post-disaster recovery and rehabilitation. Furthermore, the Act provides for the establishment and functioning of national, provincial and municipal disaster management centre, disaster management volunteers and matters incidental to.

The Act is supplemented by the National Disaster Management Framework (NDMF) which guides the implementation of the Act. The NDMF is structured in the following Key Performance Areas and Enablers;

**KPA 1:** Integrated Institutional Capacity for Disaster Risk Management ;  
**KPA 2:** Disaster Risk Assessment;  
**KPA 3:** Disaster Risk Reduction;  
**KPA 4:** Response and Recovery;  
**PE 1:** Information Management and Communications;  
**PE 2:** Education, Training, Public Awareness and Research; and,  
**PE 3:** Funding Arrangements for Disaster Risk Management.

In line with the provisions of the Act, the the district disaster management centre has been involved in coordinating the district disaster management advisory forum, the district coronavirus command centre, supporting the district coronavirus command council, conducting awareness campaigns, monitoring the functioning of local municipal disaster management centres and coordinating resources for disaster relief during disaster incidents.

#### **INTERGOVERNMENTAL RELATIONS AND STAKEHOLDER PARTICIPATION**

<b>Strategic Objective</b>	<b>KPI</b>	<b>Service targets</b>	<b>2022/23 Targets</b>	<b>Actual target achieved</b>
Advance Community Wellbeing	Disaster Management Advisory Forums	01	01	01

#### **MONITORING OF MUNICIPAL DISASTER MANAGEMENT CENTRES**

<b>Strategic Objective</b>	<b>KPI</b>	<b>Service targets</b>	<b>2022/23 Targets</b>	<b>Actual target achieved</b>
Advance Community Wellbeing	Monitoring and Evaluation of the District and Local Municipal Disaster Management Centres	01	01	01

#### **PUBLIC AWARENESS, EDUCATION AND COMMUNITY SAFETY**

The GSDM Disaster Management Centre in partnership with other intenal municipal departments/sections, Local Municipalities Disaster Management Centres, government/sector departments and agencies, State Owned Entities (SOEs) and private sector organizations established to support government programmes jointly conducted awareness campaigns at various communities throughout the district. The purposes herewith was to educate and alert vulnerable communities about prevailing hazards and the risks/dangers associated with such hazards. Furthermore, communities were capacitate with relavant knowledge and basic skills such as emergency evacuation procedures, basic structural fire fighting, basic veld fighting, basic water purification procedures and environmental care programmes which they can be utilised during incidents and/or emergencies to minimise harm, injuires and/or loss of life, damage to properties and destruction and/or presevation of the environment prior or before professional or advance emergency assistance and/or interventions are initiated. Awareness campaign which were undertaken included fire safety, water pollution prevention, environmental care and biodiversity programmes such as cleaning and greening.

<b>Strategic Objective</b>	<b>KPI</b>	<b>Service targets</b>	<b>2022/23 Targets</b>	<b>Actual target achieved</b>
Advance Community Wellbeing	Public Awareness, Education and Community Safety [Risk Reduction Programmes]	04	04	10

## CAPACITY BUILDING AND SUPPORT TO LOCAL MUNICIPALITIES

The district municipality Disaster Management Centre distributed relief material to all the local municipalities to ensure a state of readiness and quick response in support to communities when the need arises. Such relief materials includes blankets, tarpaulins, sponges and cooking stoves. Furthermore, the district and local municipalities disaster management centres are enhancing partnership and collaboration with sector departments and agencies such as the South African Social Security Agency (SASSA), Depts. of Home Affairs, Social Development, Human Settlements, Agriculture, Education etc. in all the local municipalities to enable resources sharing and support to each other for the benefit of the communities during and after disastrous incidents.

The district municipality transferred fire fighting and rescue vehicles to the seven (7) local municipalities permanently. The vehicles were procured by the district municipality as support to the local municipalities and includes seven fire fighting trucks and two fully equipped response (rescue) vehicles.

Strategic Objective	KPI	Service targets	2022/23 Targets	Actual target achieved
Advance Community Wellbeing	Distribution of Disaster Relief Material	Achieved	Achieved	Achieved

## DISASTER INCIDENTS OCCURRED AND COORDINATION OF HUMANITARIAN ASSISTANCE

A number of local municipalities in the district were affected various storm and flood incidents. Damages suffered include damages to roads, bridges, residential houses, businesses and office infrastructure, crops and livestock and loss of lives. The district together with local municipalities, the provincial and national government stakeholders provided support in form of food parcels, blankets and temporary shelters. Assessments were conducted to quantify the damages and subsequent interventions were made as guided by the provincial and national disaster management centres guidelines.

Strategic Objective	KPI	Service targets	2022/23 Targets	Actual target achieved
Advance Community Wellbeing	Coordinate response to disasters incidents.	Achieved	Achieved	Achieved

Employees: Disaster Management					
Job level	2022/23	2022/23			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
16 - 18	0	1	0	1	100%
13 - 15	1	1	1	0	0%
10 - 12	3	3	3	0	0%
7 - 9	1	1	0	1	0%
4 - 6	0	0	0	0	0%
0 - 3	0	0	0	0	0%
<b>Total</b>	<b>4</b>	<b>6</b>	<b>4</b>	<b>2</b>	<b>33.33%</b>

### 3.19. SPORT AND RECREATION

## **COMPONENT I: CORPORATE POLICY OFFICES AND OTHER OFFICES**

### 3.20. INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

#### INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

Information and Communication Technology Section provides platform to support ICT systems and ICT services to the end users of Gert Sibande District Municipality.

The priority has been an enabler for Information and Communication Technology. Setting systems and providing services that enables the various Departments in the Municipality to provide their products and services by hosting such systems on ICT Infrastructure. We have improved our server infrastructure and networking through the provision of backup and retentions services, introducing Virtual Private Network (VPN) and provided tools of trade to our users to enable to work from home.

*T 3.27.1*

#### SERVICE STATISTICS FOR ICT SERVICES

98% ICT network availability.

4 ICT steering committee reports generated quarterly.

4 ICT security reports generated quarterly to risk management Anti-Fraud and Anti-corruption committee.

100% monthly full backups generated.

*T 3.27.2*

There were no major ICT capital projects in the 2022-23 financial year.

## **COMPONENT K: ORGANISATIONAL PERFORMANCE SCORECARD**

Below is the 2022/2023 Annual Performance Report of the Gert Sibande District Municipality.

# 2022/23 ANNUAL PERFORMANCE REPORT

## 1. Purpose

The purpose of this report is to give feedback regarding the performance of Gert Sibande District Municipality as required through The Municipal Systems Act No 32 of 2000 and Municipal Finance Management Act No 52 of 2003. The information included in this report is based on the IDP<sup>1</sup> and SDBIP<sup>2</sup> as developed for the financial year 2022/23. The scorecards were developed to reflect **cumulative performance**, therefore the status of indicators are a reflection of the overall performance level achieved year to date. This report is based on information received from each department for assessment of performance ending June 2023. This is a high level report based on performance achieved through a process whereby actual information per Key Performance Area (KPA), strategic objective, programme and then aligned Key Performance Indicators and projects are compared to the budget and planning included in the 2022/23 Integrated Development Plan.

Overall performance for Gert Sibande District Municipality is based on the Departmental Performance Scorecards which is inclusive of the IDP and SDBIP. Sub-sections are included that discuss the progress made in achieving the targets as detailed in each scorecard in terms of the contribution made by each Department.

This report serves as a summary of results. The detail pertaining to the Key Performance Indicators (KPIs) are included as annexure in the report. Performance is presented in the form of scores as detailed below and were calculated using an automated system and is based on the guidelines contained in the DPLG Regulation 805; Municipal Performance Regulations for Municipal Managers and Managers Directly Accountable to Municipal Managers, 2006. The scoring method utilised is as follows;

Colour code	Scoring	% Target achieved	
Rating	Score	Low	High
Unacceptable performance	1-1.99	0.0%	66%
Performance not fully effective	2 -2.99	66.6%	99.9%
Fully effective	3 -3.99	100%	132%
Performance significantly above expectations	4 -4.99	133%	166.9%
Outstanding performance	5+	167.0%	+
NA – Not applicable for reporting in reporting period (excluded from performance measurement)			
0W – Set to zero weighting (excluded from performance measurement) by the Department			

## 2. EXECUTIVE SUMMARY

This report serves as the 2022/23 Annual Performance Overview Report for the period ending June 2023. It provides feedback on the performance level achieved to date against the targets as laid out in the IDP and SDBIP.

The overall performance for Gert Sibande District Municipality is based on the Departmental Performance Scorecards as this contains all the indicators as included in the IDP and SDBIP. A total of 146 Key Performance Indicators encompassing the different scorecards contribute to the overall organisational performance, no Key Performance Indicators were zero weighted (excluded from performance measurement). All 146 Key Performance Indicators were assessed, 135 (92%) were achieved and 11 (8%) were below the target. The overall accumulative performance achieved a target with an overall score of 3.10.

A summary of performance by scorecard is provided as per the table below;

Gert Sibande District Municipality	June 22			June 23		
	No. of targets	% achieved	% not achieved	No. of targets	% achieved	% not achieved
Overall	185	94%	6%	146	92%	8%
IDP	35	97%	3%	44	86%	14%
SDBIP	150	93%	7%	102	95%	5%

**Table: Overall Performance**

The **IDP Scorecard** achieved 86% (2021/22 - 97%). A total of 44 KPI's contribute to this scorecard and none were zero weighted. Of the 44 indicators, 38 achieved target and only 6 (14%) indicators were below target.

The **SDBIP Scorecard** achieved 95% (2021/22 - 93%). A total of 102 KPI's contribute to this scorecard and none were zero weighted. Of the 102 indicators, 97 achieved target and only 5 (5%) were below target.

The institution has achieved 92% of indicators in the 2022/23 financial year and 94% in the previous financial year of 2021/22. However, in all instances of under-performance, challenges and reasons are highlighted and details pertaining to the measures taken to address these challenges are included in the report.

In the Department of Infrastructure and Technical Services, 2 projects that are under construction which were planned to be completed by end of the financial year are behind schedule.

Mayflower Water Treatment Works was behind due to the challenges such as cashflow problems on the part of the contractor, electrical works due to cable theft, concrete supply delayed progress due to supplier not available locally and fatal incident which led to site closure by the Department of Labour.

Cashflow challenges have been escalated to Department of Water Sanitation. The department has committed to resolving them. Department of Labour has given permission to resume work on site with an emphasis that the site must be safety compliant. The project will be completed by 30 November 2023 provided no major damages are discovered as the site was closed for a longer period.

The Impuluzi bulk pipelines project is currently at 94% progress and the project will be completed by 29 October 2023.

The project in Gabosh Dam, contractual documentation has been finalised. Contractor has established on site, graders and trucks have arrived on site. Local labour has been sourced and construction has commenced.

Audit Action Plan was developed and corrective measures were implemented to ensure improved audit outcome.

The vacant position for Municipal Support will be filled in order to provide support to our local municipalities.

Measures to improve performance.

- Acceleration plans will be developed to address challenges and to ensure that mitigating measures are implemented.
- Quarterly performance assessment meetings will be held between the Accounting Officer and Heads of departments to monitor performance.
- Oversight committees will monitor performance and provide guidance to help improve performance.
- Assessment on the performance of external service providers will be conducted regularly to ensure that we derive value for money from the work done by service providers and to ensure that timely remedial actions are taken where performance is not satisfactory.

### 3. DEPARTMENTAL PERFORMANCE

The Departmental Performance Scorecards constitutes all the KPIs as contained in the IDP and SDBIP. This section of the report provides information on the contribution made by each Department to the performance levels achieved for the different scorecards which in turn represents the overall performance level achieved by the Municipality. Gert Sibande District Municipality completed the 2022/23 financial year with an overall performance of **92%**. A summary of the overall performance level achieved by each Department is provided in the table below;

Departmental Performance Overall performance	June 22				June 23			
	No. of targets	% achieved	% Not Achieved	Score Achieved	No. of targets	% achieved	% Not Achieved	Score Achieved
<b>Overall</b>	<b>185</b>	<b>94%</b>	<b>6%</b>	<b>3.26</b>	<b>146</b>	<b>92%</b>	<b>8%</b>	<b>3.10</b>
Office of the Municipal Manager	43	95%	5%	3.09	31	97%	3%	3.06
Financial Services	21	90%	10%	3.04	17	88%	12%	3.11
Corporate Services	44	95%	5%	3.22	27	93%	7%	3.08
Community and Social Services	26	96%	4%	3.60	32	97%	3%	3.06
Infrastructure and Technical Services	25	92%	8%	3.17	20	80%	20%	2.75
Planning, Economic Development & Innovation	26	92%	8%	3.58	19	95%	5%	3.68

Summary contains a breakdown of the Departmental performance.

**Table: Departmental Performance**



### 3.1. Office of the Municipal Manager

The Office of the Municipal Manager is responsible for a total of 31 KPI's which contribute to the overall performance level for the IDP and SDBIP Scorecards. The statistics for the Department were as follows;

Scorecard	Total KPIs	Applicable for Reporting:	Set to zero weighting	Target Achieved	Under Target	% Achieved	% Not Achieved
<b>IDP</b>	<b>9</b>	<b>9</b>	<b>0</b>	<b>8</b>	<b>1</b>	<b>89%</b>	<b>11%</b>
<b>SDBIP</b>	<b>22</b>	<b>22</b>	<b>0</b>	<b>22</b>	<b>0</b>	<b>100%</b>	<b>0%</b>

The Department ended the financial year with an overall achievement of **97%**. A summary of performance by Key Performance Area is provided below;

	June 22	June 23
Departmental Performance Office of the Municipal Manager	% achieved	% achieved
<b>Overall Performance</b>	<b>95%</b>	<b>97%</b>
KPA 4: Municipal Financial Viability and Management	0%	0%
KPA 5: Good Governance and Public Participation	97%	100%

Table: Summary Performance – Office of the Municipal Manager

1 indicator was not achieved and information is provided on the details of underachieved targets, challenges and corrective measures (from page 13).

### 3.2. Financial Services

The Financial Services Department is responsible for a total of 17 KPI's which contribute to the overall performance level for the IDP and SDBIP Scorecards. The statistics for the Department were as follows;

Scorecard	Total KPIs	Applicable for Reporting:	Set to zero weighting	Target Achieved	Under Target	% Achieved	% Not Achieved
<b>IDP</b>	<b>6</b>	<b>6</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>83%</b>	<b>17%</b>
<b>SDBIP</b>	<b>11</b>	<b>11</b>	<b>0</b>	<b>10</b>	<b>1</b>	<b>91%</b>	<b>9%</b>

The Department ended the financial year with an overall achievement of **88%**. A summary of performance by Key Performance Area is provided below;

	June 22	June 23
Departmental Performance Financial Services	% achieved	% achieved
<b>Overall Performance</b>	<b>90%</b>	<b>88%</b>
KPA 4: Municipal Financial Viability and Management	95%	88%

Table: Summary Performance – Financial Services

2 indicators were not achieved and information is provided on the details of underachieved targets, challenges and corrective measures (from page 13).

### 3.3. Corporate Services

The Corporate Services Department is responsible for a total of 27 KPI's which contribute to the overall performance level for the IDP and SDBIP Scorecards. The statistics for the Department were as follows;

Scorecard	Total KPIs	Applicable for Reporting:	Set to zero weighting	Target Achieved	Under Target	% Achieved	% Not Achieved
<b>IDP</b>	<b>6</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>100%</b>	<b>0%</b>
<b>SDBIP</b>	<b>21</b>	<b>21</b>	<b>0</b>	<b>19</b>	<b>2</b>	<b>90%</b>	<b>10%</b>

The Department ended the financial year with an overall achievement of **93%**. A summary of performance by Key Performance Area is provided below;

Departmental Performance Corporate Services	June 22	June 23
	% achieved	% achieved
<b>Overall Performance</b>	<b>95%</b>	<b>93%</b>
KPA 1: Municipal Transformation and Institutional Development	93%	100%
KPA 2: Basic Service Delivery	100%	100%
KPA 4: Municipal Financial Viability and Management	100%	50%
KPA 5: Good Governance and Public Participation	94%	91%

Table: Summary Performance –Corporate Services

2 indicators were not achieved and information is provided on the details of underachieved targets, challenges and corrective measures (from page 13).

### 3.4. Community and Social Services

The Community and Social Services Department is responsible for a total of 32 KPI's which contribute to the overall performance level for IDP and SDBIP Scorecards. The statistics for the Department were as follows;

Scorecard	Total KPIs	Applicable for Reporting	Set to zero weighting	Target Achieved	Under Target	% Achieved	% Not Achieved
<b>IDP</b>	<b>8</b>	<b>8</b>	<b>0</b>	<b>7</b>	<b>1</b>	<b>88%</b>	<b>12%</b>
<b>SDBIP</b>	<b>24</b>	<b>24</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>100%</b>	<b>0%</b>

The Department ended the financial year with an overall achievement of **97%**. A summary of performance by Key Performance Area is provided below;

	June 22	June 23
Departmental Performance Community and Social Services	% achieved	% achieved
<b>Overall Performance</b>	<b>96%</b>	<b>97%</b>
KPA 2: Basic Service Delivery	96%	97%
KPA 4: Municipal Financial Viability and Management	N/A	100%

Table: Summary Performance – Community and Social Services

1 indicator was not achieved and information is provided on the details of underachieved targets, challenges and corrective measures (from page 13)

### 3.5. Infrastructure and Technical Services

The Infrastructure and Technical Services Department is responsible for a total of 20 KPI's which contribute to the overall performance level for the General, IDP and SDBIP Scorecards. The statistics for the Department were as follows;

Scorecard	Total KPIs	Applicable for Reporting	Set to zero weighting	Target Achieved	Under Target	% Achieved	% Not Achieved
<b>IDP</b>	<b>8</b>	<b>8</b>	<b>0</b>	<b>6</b>	<b>2</b>	<b>75%</b>	<b>25%</b>
<b>SDBIP</b>	<b>12</b>	<b>12</b>	<b>0</b>	<b>10</b>	<b>2</b>	<b>83%</b>	<b>17%</b>

The Department ended the financial year with an overall achievement of **80%**. A summary of performance by Key Performance Area is provided below;

	June 22	June 23
Departmental Performance Infrastructure and Technical Services	% achieved	% achieved
<b>Overall Performance</b>	<b>92%</b>	<b>80%</b>
KPA 2: Basic Service Delivery	91%	83%
KPA 4: Municipal Financial Viability and Management	100%	50%

Table: Summary Performance –Infrastructure and Technical Services

4 indicators were not achieved and information is provided on the details of underachieved targets, challenges and corrective measures (from page 13).

### 3.6 Planning, Economic Development & Innovation

The Planning, Economic Development & Innovation Department is responsible for a total of 19 KPI's which contribute to the overall performance level for the IDP and SDBIP Scorecards. The statistics for the Department were as follows;

Scorecard	Total KPIs	Applicable for Reporting	Set to zero weighting	Target Achieved	Under Target	% Achieved	% Not Achieved
<b>IDP</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>6</b>	<b>1</b>	<b>86%</b>	<b>14%</b>
<b>SDBIP</b>	<b>12</b>	<b>12</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>100%</b>	<b>0%</b>

The Department ended the financial year with an overall achievement of **95%**. A summary of performance by Key Performance Area is provided below;

	June 22	June 23
Departmental Performance Planning and Economic Development	% achieved	% achieved
<b>Overall Performance</b>	<b>92%</b>	<b>95%</b>
KPA 3: Local Economic Development	80%	89%
KPA 4: Municipal Financial Viability and Management	N/A	100%
KPA 6: Spatial Development Analysis and Rationale	100%	100%

Table: Summary Performance –Planning, Economic Development & Innovation

1 indicator was not achieved and information is provided on the details of underachieved targets, challenges and corrective measures (from page 13).

**1. Details of underachieved targets, challenges and corrective measures**

Key Performance Indicator	KPI Ref	Annual Target	Annual Actual Performance	Reason for Not Achieving Target/Current Challenges	Corrective Measures
<b>Office of the Municipal Manager</b>					
Unqualified audit outcome	4.1	1	0	Material misstatements undefined by auditors and corrected-Payables from non exchange: Transfers payables-Receivables from exchange-VAT receivables.	<ul style="list-style-type: none"> <li>• Audit Action Plan was developed and submitted to the Audit Committee, Council and National Treasury.</li> <li>• Audit Action Plan was monitored monthly in management meetings.</li> <li>• Interim Financial Statements were compiled and submitted to Internal Audit and Audit Committee.</li> <li>• Annual Financial Statements (AFS) checklist was developed and used for compiling AFS.</li> </ul>
<b>Financial Services</b>					
Number of workshop held to capacitate MPAC members (on issues of UIFW)	4.4.4	1	0	Provincial Treasury advised that since the training was rolled out previously, there is no need to train them again. However, they committed to assist municipalities on a case to case basis.	Municipalities will be assisted by Municipal Support staff allocated and Provincial Treasury to deal with UIFW and other regular training.
Number of Local Municipalities supported by GSDM through Municipal Support Programme	4.7	3	2	One Senior Manager was not able to support the municipality he was allocated to due to medical reasons.	The Senior Manager has now been allocated to Mkhondo LM. Recruitment processes are underway to fill the vacant Senior Manager: Support position.
<b>Corporate Services</b>					

Key Performance Indicator	KPI Ref	Annual Target	Annual Actual Performance	Reason for Not Achieving Target/Current Challenges	Corrective Measures
% of Capital Budget Allocation spend – CS (upgrading of audio & recording system, furniture, vehicle & computers)	4.5.8	90%	71%	Tender for the upgrading of the Council chamber was out but bidders did not meet the requirements.	Scope and functionality were reduced. Tender was readvertised and closed on the 25 <sup>th</sup> August 2023. Appointment will be made for upgrading of audio and recording system.
% of inspection issues attended to from the Provincial Archives Inspection	5.10.7	100%	92%	Budget priorities and budget deficiencies made it impossible to put forward proposals.	Priorities will be reviewed in the adjustment budget to accommodate proposals.
<b>Community and Social Services</b>					
% of municipal environmental and health surveillance complaints as documented on complaints register attended to within 21 days	2.15	100%	94%	The response was delayed due to operational challenges and capacity and due to national atmospheric emission licensing audits.	The complaint was investigated successfully after the operational and capacity challenges were addressed.



Key Performance Indicator	KPI Ref	Annual Target	Annual Actual Performance	Reason for Not Achieving Target/Current Challenges	Corrective Measures
<b>Planning, Economic Development and Innovation</b>					
Number of support initiatives to GSDM Enterprise Development Programme beneficiaries by 30 June 2023	3.2	3	2	<p>We advertised twice for the RFQ GSDM: 82/2022 (SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING (PPE) FOR THE CO-OPERATIVES/ SMME FOR SIYATHUTHUKA ENTERPRISE DEVELOPMENT AT GSDM OFFICE (RE-ADVERT). The service provider was appointed but they couldn't deliver because they have under-quoted. So, we had to advertise again.</p> <p>Unfortunately, we could not appoint in June since the funds were transferred to pay salaries for Siyathuthuka beneficiaries.</p>	The Service Provider will be appointed to deliver Protective Clothing for the GSDM Enterprise Development Programme beneficiaries.

Key Performance Indicator	KPI Ref	Annual Target	Annual Actual Performance	Reason for Not Achieving Target/Current Challenges	Corrective Measures
<b>Infrastructure and Technical Services</b>					
% of Water and Sanitation projects (implemented on behalf of LMs) completed as per project schedule by 30 June 2023 (implementation phase)	2.2	28%	21%	<p>1) Upgrading of Mayflower WTW cashflow, electrical works and concrete supply delayed progress on site. Incident on site in April 2023 resulting in a loss of life led in site closure by DOL.</p> <p>2) Upgrading of eMpuluzi/Methula bulk pipelines. Additional scope added in Q4 as supported by DWS resulting in extension of time request to 29 October 2023.</p>	<p>1) Cashflow challenges has been escalated to DWS. DOL has given permission to resume work on site with an emphasis that the site must be safety compliant.</p> <p>2) The Project is currently at 94% and the project will be completed by 29 October 2023.</p> <p>3) In the 2023/24 financial year GSDM is no longer the implementing agent.</p>
% of Water and Sanitation projects (implemented on behalf of LMs) that are work in progress by 30 June 2023	2.4	85%	79%	<p>Amsterdam BWSS Gabosh Dam Inception held in April 2023, handover delayed due to finalization of contractual documents especially balancing of rates.</p> <p>Msukaligwa Bulk Water Supply Scheme cluster 1- The original Implementation Readiness Study submitted to DWS in February 2022 was reviewed and sent back with comments.</p> <p>empuluzi/Methula Bulk Water Supply Scheme Phase 1. The delay in the approval</p>	<p>Contractual documentation has been finalised. Contractor has established on site, graders and trucks have arrived on site. Local labour has been sourced and construction has commenced.</p> <p>The revised IRS was sent to the DWS in November 2023.</p> <p>Department of Water and Sanitation is estimated to approve the revised IRS by 08 December 2023. Whereafter the consultants will be expected to finalise the detail design report.</p>

Key Performance Indicator	KPI Ref	Annual Target	Annual Actual Performance	Reason for Not Achieving Target/Current Challenges	Corrective Measures
				of the feasibility studies by DWS which were reviewed and referred back for revision.	
Number of methods implemented for Microbiology and Chemistry section by 30 June 2023	2.6.1	4	2	Non availability of gas to execute methods due to poor Supplier Performance.	Supplier was terminated. New supplier for gas was secured in the last quarter of the financial year after two failed attempts.  Target for implementation of the new methods moved to the New financial year 2023/24.
% of total GSDM (internal) capital Budget spend (ITS only)(tools and equipment, lab instrument)	4.6.1	90%	57,26%	Public Tender (Market) was not successful on three attempts in the financial year. Due to financial year end processes procurement can only resume in the 2023/24 Financial year.	Specification has been revised to be competitive in the market to attract more responses.  Items to be procured in the 2023/24 financial year.

Key Performance Indicator	KPI Ref	Annual Target	Annual Actual Performance	Reason for Not Achieving Target/Current Challenges	Corrective Measures

## 2. Annexure A : IDP Scorecard

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 1: Municipal transformation and Organisational Development</b>										
Institutional Capacity Development	Reviewed GSDM organizational structure submitted to Council	1.1	1	1	1	Achieved	None	None	2023/24 Organogram and Council resolution	3
Institutional Capacity Development	% of employees from employment equity target groups appointed in the highest levels of management as per the approved EE plan by 30 June 2023 (GKPI)	1.2	94,9%	85%	95.08%	Achieved	10,08%	None	List of employees as extracted from the people ESS System as at the end of the reporting period.	3
Institutional Capacity Development	% of employees conducted performance assessments by 30 June 2023 (below sec 56)	1.3	N/A New KPI	100%	100%	Achieved	None	None	% of employees conducted performance assessments by 30 June 2023 (below sec 56)	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Institutional Capacity Development	% of allocated budget spent on implementing the Workplace Skills Plan (GKPI) by 30 June 2023	1.4	91,09%	90%	93%	Achieved	3%	None	Financial expenditure report; Segment Enquiry (Human Resources Service Training)	3
<b>KPA 2: Basic service Delivery and infrastructure Development</b>										
Water, Sanitation and Roads Maintenance	% of GSDM funded projects as identified in the IDP completed by 30 June 2023 (excluding RBIG)	2.1	100%	100%	100%	Achieved	None	None	Completion Certificate and Status Quo Report	3

Water and Sanitation - DWS funded	% of Water and Sanitation projects (implemented on behalf of LMs) completed as per project schedule by 30 June 2023 (implementation phase)	2.2	50%	28%	21%	Not Achieved	<p>1) Upgrading of Mayflower WTW cashflow, electrical works due to cable theft and concrete supply delayed progress on site due to supplier not available locally. Incident on site in April 2023 resulting in a loss of life which led in site closure by DOL.</p> <p>2) Upgrading of eMpuluzi/Methula bulk pipelines. Additional scope added in quarter 4 as supported by DWS resulting in extension of time request to 29 October 2023.</p>	<p>1) Cashflow challenges has been escalated to DWS. The department has committed to resolving them. Department of Labour has given permission to resume work on site with an emphasis that the site must be safety compliant. The project will be completed by 30 November 2023 provided that no major damages are discovered as the site was closed for a longer period.</p> <p>2) The Project is currently at 94% and the project will be completed by 29 October 2023.</p>	Completion certificate, Monthly Status Quo Report on the Status of Procurement and Construction for approved projects	2
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Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Water and Sanitation - DWS funded	% of Water and Sanitation planning projects (implemented on behalf of LMs) completed as per project schedule by 30 June 2023 (planning phase)	2.3	N/A New KPI	33%	33%	Achieved	None	None	Approved detailed design report/Implementation Readiness Study (IRS) issued by the Department of Water and Sanitation.	3
Water and Sanitation - DWS funded	% of Water and Sanitation projects (implemented on behalf of LMs) that are work in progress by 30 June 2023	2.4	N/A New KPI	85%	79%	Not Achieved	<p>Amsterdam BWSS Gabosh Dam Inception held in April 2023, handover delayed due to finalization of contractual documents especially balancing of rates.</p> <p>Msukaligwa Bulk Water Supply Scheme cluster 1- The original Implementation Readiness Study submitted to DWS in February 2022 was reviewed and sent back with comments.</p> <p>empuluzi/Methula Bulk Water Supply Scheme Phase 1. The delay in the approval of the feasibility</p>	<p>Contractual documentation has been finalised. Contractor has established on site, graders and trucks have arrived on site. Local labour has been sourced and construction has commenced.</p> <p>The revised IRS was sent to the DWS in November 2023.</p> <p>Department of Water and Sanitation is estimated to approve the revised IRS by 08 December 2023. Whereafter the consultants will be expected to finalise</p>	Progress reports	2

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
							studies by DWS which were reviewed and referred back for revision.	the detail design report.		
Water and Sanitation - DWS funded	Number of reports on the % households with access to basic level of water, sanitation and electricity submitted to Council by 30 June 2023	2.5	N/A New KPI	1	1	Achieved	None	None	Report and Council resolution	3
Laboratory Services	% Maintain Laboratory accreditation status by SANAS by 30 June 2023	2.6	100%	100%	100%	Achieved	None	None	SANAS Recommendation Report/ Certificate of Accreditation	3
Road maintenance	Total square meters [m2] of roads repaired	2.7	36748m2	62000m2	92658,39m2	Achieved	30658,39 m2	None	Signed confirmation by the LMs	4
Environmental Management Services (EMS)	% of Environmental Impact Assessment applications received and commented on within 90 days	2.8	100%	100%	100%	Achieved	None	None	EIA application register with signed off final letter with GSDM comments on the EIA application received.	3
Environmental Management Services (EMS)	% of atmospheric emission license applications received and processed within 90 days	2.9	100%	100%	100%	Achieved	None	None	Database and status quo list of atmospheric emission licenses. Application letter and Notice of Acknowledgement of Receipt	3



Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Municipal Health Service	% of water samples taken from local municipalities per month compared to scheduled target	2.10	87.18%	80%	89%	Achieved	9%	None	Monthly sample list broken down per LM cross-referenced to actual GSDM lab results.	3
Municipal Health Service	Number of food handling and preparation facility inspections conducted in terms of the Foodstuffs, Cosmetics, Disinfectant Act (FCDA)	2.11	4318	3700	3868	Achieved	168	None	Notice of inspections for food premises inspected within the specified period.	3
Disaster Management and Fire Services	Monitoring and evaluation conducted on disaster management in 7 local municipalities by 30 June 2023	2.12	7	7	7	Achieved	None	None	Signed reports	3
Library services	Number of Library awareness campaigns held by 30 June 2023	2.13	9	7	9	Achieved	2	None	Attendance Registers	3
HIV & AIDS	Number of HIV/AIDS programs implemented by 30 June 2023 (including HCT, MMC, GBVF)	2.14	6	6	6	Achieved	None	None	Feedback Reports (Signed by Manager and HOD) with attendance registers	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Research and Development	% of municipal environmental and health surveillance complaints as documented on complaints register attended to within 21 days	2.15	N/A New KPI	100%	94%	Not Achieved	The response was delayed due to operational challenges and capacity and due to national atmospheric emission licensing audits	The complaint was investigated successfully after the operational and capacity challenges were addressed.	Complaints register and proof of investigation	2
<b>KPA 3: Local Economic Development</b>										
Sector Development	Number of LED identified strategic projects implemented by 30 June 2023	3.1	1	2	2	Achieved	None	None	Feedback report on the incubation programme	3
Enterprise Development	Number of support initiatives to GSDM Enterprise Development Programme beneficiaries 30 June 2023	3.2	N/A New KPI	3	2	Not Achieved	We advertised twice for the RFQ GSDM: 82/2022 (SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING (PPE) FOR THE CO-OPERATIVES/ SMME FOR SIYATHUTHUKA ENTERPRISE DEVELOPMENT AT GSDM OFFICE (RE-ADVERT). The service provider was appointed but they couldn't deliver because they have under-quoted. So,	The Service Provider will be appointed to deliver Protective Clothing for the GSDM Enterprise Development Programme beneficiaries.	Proof of purchase and distribution to the GSDM Enterprise Development Programme beneficiaries 1) Trading equipment, 2) PPE and 3) Production inputs	2

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
							we had to advertise again.  Unfortunately, we could not appoint in June since the funds were transferred to pay salaries for Siyathuthuka beneficiaries.			
Special Initiatives	Number of job opportunities created through municipality's Local Economic Development initiatives including capital projects (GKPI)	3.3	284	150	543	Achieved	393	None	Department of Public Works published report for the 2022/23 Financial Year	5
<b>KPA 4: Municipal Financial Viability and Management</b>										

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Financial Management	Unqualified audit outcome	4.1	1 - Unqualified	1	0	Not Achieved	Material misstatements undefined by auditors and corrected- Payables from non exchange: Transfers payables-Receivables from exchange-VAT receivables	<ul style="list-style-type: none"> <li>• Audit Action Plan was developed and submitted to the Audit Committee, Council and National Treasury.</li> <li>• Audit Action Plan was monitored on a monthly basis in the management meeting</li> <li>• Interim Financial Statement was compiled and submitted to Internal Audit and Audit Committee.</li> <li>• Annual Financial Statement (AFS) checklist was developed and used for compiling AFS.</li> </ul>	2021/22 Audit Report	1

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Financial Management	Cost Coverage ratio by the 30 June 2023 (GKPI)	4.2	257,52%	100%	235%	Achieved	135%	None	Cash and Cash Equivalents- Report on Financial Performance for the period quarter ending, Statement of Financial Position as at end of quarter. Investments held as at end of quarter - Report on Financial Performance for the quarter ending, Statement of Financial Position for the quarter ending. Expenditure for the 3 month period subsequent to quarter ending - Approved 2022/23 SDBIP, schedule SA25.	5
Asset Management	GRAP compliant asset register (measured in terms of AG Report)	4.3	100%	100%	100%	Achieved	None	None	Final 2021/22 Audit Report	3
Supply Chain Management	% of awards above R200 000 made to service providers with BBBEE status of 4 and less	4.4	100%	70%	100%	Achieved	30%	None	List of tender awards cross-referenced to CSD Registration Report indicating BBBEE Status level	4

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Budget Management and Reporting	Final MTREF Budget tabled and approved by Council by 31 May 2023	4.5	1	1	1	Achieved	None	None	Final MTREF budget and Council resolution	3
Budget Management and Reporting	% of the capital budget actually spent on capital projects identified in terms of the IDP by 30 June 2023 (GKPI)	4.6	98,68%	90%	100%	Achieved	10%	None	Quarterly SDBIP Report compiled by the Manager: Project Expenditure with comments on deviations	3
Municipal Support	Number of Local Municipalities supported by GSDM through Municipal Support Programme	4.7	N/A New KPI	3	2	Not Achieved	One Senior Manager was not able to support the municipality he was allocated to due to medical reasons	The Senior Manager: Support has now been allocated to Mkhondo LM. Recruitment processes are underway to fill the vacant Senior Manager: Support position	Report to FSPC on supported municipalities	2
Financial Management	Revenue generated improve by 5% by 30 June 2023 (excl. admin fees)	4.8	N/A New KPI	5%	49%	Achieved	44%	None	Financial report	5
<b>KPA 5: Good Governance and Public Participation</b>										
Internal Audit	Reviewed and approved Risk Based Internal Audit Coverage Plan by 30 June 2023	5.1	1	1	1	Achieved	None	None	Internal Audit coverage plan and Audit Committee, minutes	3
Internal Audit	% of Audit Committee resolutions implemented per quarter	5.2	N/A New KPI	100%	100%	Achieved	None	None	Audit Committee Resolution register	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Risk Management	Reviewed and approved Strategic Risk Register by 30 June 2023	5.3	1	1	1	Achieved	None	None	Proof of Annual Risk Review and Risk register and minutes of Risk Management Committee.	3
Performance Management	Final SDBIP approved by Executive Mayor within 28 days after approval of budget	5.4	1	1	1	Achieved	None	None	Executive Mayor approved SDBIP.	3
Information and Communication Technology (ICT)	% of ICT Steering Committee resolutions implemented per quarter	5.5	N/A New KPI	100%	100%	Achieved	None	None	ICT Steering Committee resolution register	3
Public Participation	Number of IDP/Budget consultation meetings held by 30 June 2023	5.6	14	14	16	Achieved	2	None	Attendance registers	3
Communication	Adopted Annual Report by end of January 2023	5.7	1	1	1	Achieved	None	None	Annual Report and Council resolution	3
Governance and Administration	Final IDP tabled and approved by Council by 31 May 2023	5.8	1	1	1	Achieved	None	None	Final IDP and Council resolution	3
Governance and Administration	% of Auditor General findings resolved as per the approved Audit Action plan by 30 June 2023	5.9	100%	100%	100%	Achieved	None	None	Management Action Plan and Internal Audit Report on the implementation of the Action Plan.	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Governance and Administration	% of Council resolutions implemented per quarter	5.10	N/A New KPI	100%	100%	Achieved	None	None	Quarterly reports on implementation of Council resolutions	3
<b>KPA 6: Spatial Development Analysis and Rationale</b>										
Strategic Planning	Number of Land suitability studies conducted by 30 June 2023	6.1	2	2	3	Achieved	1	None	Land Suitability reports	4
Development Control	% of compliant Land Development applications concluded by 30 June 2023	6.2	N/A New KPI	60%	86%	Achieved	26%	None	Application pre assessment register and minutes of JMPT	4
Intelligence and Monitoring	Number of Spatial Data systems developed by 30 June 2023	6.3	N/A New KPI	3	4	Achieved	1	None	1. System architecture document 2. User manual 3. Link for access to the solution developed	4
Industrialization	Number of programs/projects implemented on Aerospace development by 30 June 2023	6.4	N/A New KPI	2	4	Achieved	2	None	Documents developed in pursuit of the implementation of the Aerospace Hub. This may be business plans, development plans, funding applications, events held to promote the aerospace hub	5



### 3. Annexure B: SDBIP Components – Annual service delivery targets and performance indicators

#### 6.1 Office of the Municipal Manager – Key Performance Indicators

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 4: Municipal Financial Viability and Management – Improved audit outcome</b>										
Financial Management	Unqualified audit outcome	4.1	1 - Unqualified	1	0	Not Achieved	Material misstatements undefined by auditors and corrected -Payables from non exchange: Transfers payables -Receivables from exchange -VAT receivables	<ul style="list-style-type: none"> <li>Audit Action Plan was developed and submitted to the Audit Committee, Council and National Treasury.</li> <li>Audit Action Plan was monitored monthly in the management meetings.</li> <li>Interim Financial Statement was compiled and submitted to Internal Audit and Audit Committee.</li> <li>Annual Financial Statement (AFS) checklist was developed and used for compiling AFS.</li> </ul>	2021/22 Audit Report	1

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 5: Good governance and Public Participation – Improved governance and administration</b>										
Internal Audit	Reviewed and approved Risk Based Internal Audit Coverage Plan by 30 June 2023	5.1	1	1	1	Achieved	None	None	Internal Audit coverage plan and Audit Committee, minutes	3
Internal Audit	% execution of Risk based Audit Plan in line with detailed time schedule by 30 June 2023 (Total organisation)	5.1.1	100%	100%	100%	Achieved	None	None	Progress report and IA reports	3
Internal Audit	% of Internal Audit findings resolved (annual)	5.1.2	73%	100%	100%	Achieved	None	None	Management action plan to address Internal Audit findings	3
Internal Audit	% of Audit Committee resolutions implemented per quarter	5.2	N/A New KPI	100%	100%	Achieved	None	None	Audit Committee Resolution register	3
Internal Audit	Number of Audit Committee meetings held by 30 June 2023	5.2.1	6	4	8	Achieved	4	None	Audit Committee meeting agendas, minutes and attendance registers.	5
Internal Audit	Number of Audit Committee Chairperson's reports submitted to Council by 30 June 2023	5.2.2	4	4	4	Achieved	None	None	Audit Committee Chairperson's report and Council resolution	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Risk Management	Reviewed and approved Strategic Risk Register by 30 June 2023	5.3	1	1	1	Achieved	None	None	Proof of Annual Risk Review and Risk register and minutes of Risk Management Committee	3
Risk Management	% execution of Risk management plan by the 30 June 2023 (Total organization)	5.3.1	100%	100%	100%	Achieved	None	None	Risk Management Implementation Plan and Risk Management Anti Fraud and Anti Corruption Committee meeting agendas, minutes and attendance registers	3
Risk Management	% of action plans implemented to address Strategic risks by 30 June 2023	5.3.2	N/A New KPI	100%	100%	Achieved	None	None	Proof of action plans implemented by Management	3
Risk Management	Risk management, ethics, anti fraud & anti corruption workshop held by 30 June 2023	5.3.3	1	1	1	Achieved	None	None	Feedback report and attendance register	3
Risk Management	Number of Risk Management, anti fraud & anti corruption Committee meetings held by 30 June 2023	5.3.4	5	4	4	Achieved	None	None	Risk Management Committee minutes and attendance registers	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Performance Management	Final SDBIP approved by Executive Mayor within 28 days after approval of budget	5.4	1	1	1	Achieved	None	None	Executive Mayor approved SDBIP.	3
Performance Management	Revised SDBIP approved by Council after approval of adjustment budget	5.4.1	1	1	1	Achieved	None	None	Revised SDBIP approved by Council after approval of adjustment budget	3
Performance Management	Annual Performance Report submitted to AG on or before 31st August (annual)	5.4.2	1	1	1	Achieved	None	None	Acknowledgement of receipt by the Office of the Auditor-General	3
Performance Management	Number of meetings of the Performance Audit Committee held by 30 June 2023	5.4.3	6	4	7	Achieved	3	None	Performance Audit Committee minutes and attendance register.	5
Performance Management	% of section 54A and section 56 managers Performance Agreements signed on time (at least within one month after commencement of financial year or appointment)	5.4.4	100%	100%	100%	Achieved	None	None	Signed and approved Performance Agreements	3
Performance Management	Number of performance reviews conducted with section 54A and Section 56 managers by 30 June 2023	5.4.5	2	2	2	Achieved	None	None	Mid year and Annual performance reviews	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Performance Management	Section 72 (midyear) MFMA report submitted to Executive Mayor by 25 January 2023	5.4.6	1	1	1	Achieved	None	None	Section 72 MFMA report and letter signed by Executive Mayor	3
Communication	Adopted Annual Report by end of January 2023	5.7	1	1	1	Achieved	None	None	Annual Report and Council resolution	3
Communication	Adopted Oversight report on the Annual Report by 31 March 2023	5.7.1	1	1	1	Achieved	None	None	Oversight Report and Council resolution	3
Communication	Number of External Newsletters (Insight) developed and distributed by 30 June 2023	5.7.2	4	4	4	Achieved	None	None	Hardcopies of Insight Magazine and proof of distribution	3
Communication	% of communication programs implemented by 30 June 2023	5.7.3	N/A New KPI	100%	100%	Achieved	None	None	Progress report on communication programs	3
Governance and Administration	Final IDP tabled and approved by Council by 31 May 2023	5.8	1	1	1	Achieved	None	None	Final IDP and Council resolution	3
Governance and Administration	Draft Municipal IDP submitted for approval by Council by end of March 2023	5.8.1	1	1	1	Achieved	None	None	Draft IDP and Council resolution	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Governance and Administration	IDP Framework plan submitted for adoption by end of August 2022	5.8.2	1	1	1	Achieved	None	None	IDP Framework and Council resolution	3
Governance and Administration	% of Auditor General findings resolved as per the approved Audit Action plan by 30 June 2023	5.9	100%	100%	100%	Achieved	None	None	Management Action Plan and Internal Audit Report on the implementation of the Action Plan.	3
Governance and Administration	% of Council resolutions implemented per quarter	5.10	N/A New KPI	100%	100%	Achieved	None	None	Quarterly reports on implementation of Council resolutions	3
Governance and Administration	Reviewed and Approved 2023/24 Intergovernmental Relations (IGR) Calendar on or before 30 June 2023	5.10.1	N/A New KPI	1	1	Achieved	None	None	Approved IGR calendar and Council resolution	3
Governance and Administration	Number of quarterly reports on the implementation of the Intergovernmental Relations (IGR) calendar	5.10.2	N/A New KPI	4	4	Achieved	None	None	Quarterly progress report on IGR.	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Governance and Administration	Number of GSDM One Plan (DDM) progress reports submitted to Council by 30 June 2023	5.10.3	N/A New KPI	3	3	Achieved	none	none	Progress report on GSDM DDM One plan and Council Resolution.	3

## 6.2 Financial Services – Key Performance Indicators

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 4: Municipal Financial Viability and Management – Improved governance and administration and improved revenue regeneration</b>										
Financial Management	Cost Coverage ratio by the 30 June 2023 (GKPI)	4.2	257,52%	100%	235%	Achieved	135%	None	Cash and Cash Equivalents- Report on Financial Performance for the period quarter ending, Statement of Financial Position as at end of quarter. Investments held as at end of quarter - Report on Financial Performance for the quarter ending, Statement of Financial Position for the quarter ending. Expenditure for the 3 month period subsequent to quarter ending - Approved	5

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 4: Municipal Financial Viability and Management – Improved governance and administration and improved revenue regeneration</b>										
									2022/23 SDBIP, schedule SA25.	
Financial Management	Annual Financial Statements (AFS) submitted on or before the 31 August 2022	4.2.1	1	1	1	Achieved	None	None	Acknowledgement of receipt of the financial statements of the municipality for the year ending 30 June 2022 as received from the Office of the Auditor-General	3
Asset Management	GRAP compliant asset register (measured in terms of AG Report)	4.3	100%	100%	100%	Achieved	None	None	Final 2021/22 Audit Report	3
Asset Management	Number of asset verifications performed by 30 June 2023	4.3.1	2	2	2	Achieved	None	None	Asset verification reports	3



Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 4: Municipal Financial Viability and Management – Improved governance and administration and improved revenue regeneration</b>										
Supply Chain Management	% of awards above R200 000 made to service providers with BBBEE status of 4 and less	4.4	100%	70%	100%	Achieved	30%	None	List of tender awards cross-referenced to CSD Registration Report indicating BBBEE Status level	4
Supply Chain Management	% of tenders successfully awarded within the validity period	4.4.1	83,47%	100%	100%	Achieved	None	None	List of tender awards cross referenced to relevant BAC Item and tender register entry	3
Supply Chain Management	% of deviations not in contravention of the requirement of the MFMA SCM Regulation Sec 36 (measured in terms of the AG report)	4.4.2	100%	100%	100%	Achieved	None	None	Auditor General's audit report	3
Supply Chain Management	% implementation of the procurement plan per quarter	4.4.3	N/A New KPI	80%	100%	Achieved	20%	None	Quarterly progress report	3
Supply Chain Management	Number of workshop held to capacitate MPAC members (on issues of UIFW)	4.4.4	1	1	0	Not Achieved	Provincial Treasury advised that since training was rolled out previously, there is no need again. However, they committed to assist	Municipalities will be assisted by Municipal Support staff allocated and Provincial Treasury to deal with UIFW	Attendance register and Feedback report	1

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 4: Municipal Financial Viability and Management – Improved governance and administration and improved revenue regeneration</b>										
							municipalities on a case to case basis.	and other regular training.		
Budget Management and Reporting	Final MTREF Budget tabled and approved by Council by 31 May 2023	4.5	1	1	1	Achieved	None	None	Final MTREF budget and Council resolution	3
Budget Management and Reporting	Draft MTREF Budget tabled and approved by Council by 31 March 2023	4.5.1	1	1	1	Achieved	None	None	Draft MTREF budget and Council resolution	3
Budget Management and Reporting	Adjustment budget finalised and submitted to Council for approval no later than 28 February 2023	4.5.2	1	1	1	Achieved	None	None	Adjusted Budget and Council resolution	3
Budget Management and Reporting	Number of quarterly MFMA section 52(d) reports submitted to Council within 30 days of the end of each quarter	4.5.3	4	4	4	Achieved	None	None	Quarterly Section 52 (d) reports and Council resolutions	3
Budget Management and Reporting	MFMA Section 72 (financial performance) report submitted to Council by 25 January 2023	4.5.4	1	1	1	Achieved	None	None	Section 72 report and Council resolution	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 4: Municipal Financial Viability and Management – Improved governance and administration and improved revenue regeneration</b>										
Budget Management and Reporting	% expenditure on Financial Management Grant (FMG) by 30 June 2023	4.5.5	N/A New KPI	100%	100%	Achieved	None	None	Quarterly SDBIP Report compiled by the Manager: Project Expenditure with comments on deviations	3
Municipal Support	Number of Local Municipalities supported by GSDM through Municipal Support Programme	4.7	3	3	2	Not Achieved	One Senior Manager was not able to support the municipality he was allocated to due to medical reasons	The Senior Manager: Support has now been allocated to Mkhondo LM Recruitment processes are underway to fill the Senior Manager: Support position.	Report to FSPC on supported municipalities	2
Financial Management	Revenue generated improve by 5% by 30 June 2023 (excl. admin fees)	4.8	N/A New KPI	5%	49%	Achieved	46%	None	Financial report	5

### 6.3 Corporate Services – Key Performance Indicators

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA: 1 Municipal Transformation and Organisational Development – Improved institutional performance</b>										
Institutional Capacity Development	Reviewed GSDM organizational structure submitted to Council	1.1	1	1	1	Achieved	None	None	2023/24 Organogram and Council resolution	3
Institutional Capacity Development	% of employees from employment equity target groups appointed in the highest levels of management as per the approved EE plan by 30 June 2023 (GKPI)	1.2	94,9%	85%	95.08%	Achieved	10.08%	None	List of employees as extracted from the people ESS System as at the end of the reporting period.	3
Institutional Capacity Development	Turn-around time for the filling of new and vacated positions	1.2.1	N/A - New KPI	90days	87days	Achieved	None	None	1) List of appointed employees obtained from the HR Department as extracted from the People ESS Department detailing the following: - Employee number - Employee name - Position - Task Level - Date Engaged - Termination date (if applicable) 2) Approved Request to fill a position form 3) Appointment letters	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Institutional Capacity Development	Employment Equity Report submitted to the Department of Labour by 15 January 2023	1.2.2	1	1	1	Achieved	None	None	Annual Employment Equity Report with confirmation of submission to the Department of Labour (Electronic Submission).	
Institutional Capacity Development	Approved Workplace Skills Plan and Annual Training Report submitted to LG SETA on or before 30 April 2023	1.2.3	1	1	1	Achieved	None	None	2023/24 Workplace Skills Plan and Annual Training Report for 2022/23 to be submitted to LG SETA on or before the end of April 2021 with acknowledgement of receipt	3
Institutional Capacity Development	% of employees conducted performance assessments by 30 June 2023 (below sec 56)	1.3	N/A New KPI	100%	100%	Achieved	One employee on suspension	None	% of employees conducted performance assessments by 30 June 2023 (below sec 56)	3
Institutional Capacity Development	% of allocated budget spent on implementing the Workplace Skills Plan (GKPI) by 30 June 2023	1.4	91.09%	90%	93%	Achieved	3%	None	Financial expenditure report; Segment Enquiry (Human Resources Service Training)	3
Institutional Capacity Development	% of staff trained against internal training plan by 30 June 2023	1.4.1	N/A New measurement	90%	111%	Achieved	21%	None	Internal Training Plan and Annual Training Report	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Institutional Capacity Development	Number of learners supported at tertiary level through a Bursary-Contract	1.4.2	4	1	1	Achieved	None	None	Bursary contract	3
Institutional Capacity Development	% of employee wellness programs implemented by 30 June 2023	1.4.3	N/A New KPI	100%	100%	Achieved	None	None	Progress report on Employee wellness programs	3
Institutional Capacity Development	% of Occupational Health and Safety (OHS) programs implemented by 30 June 2023	1.4.4	N/A New KPI	100%	100%	Achieved	None	None	Quarterly progress reports	3
Institutional Capacity Development	Number of capacity building programs implemented for Councillors by 30 June 2023	1.4.5	5	4	7	Achieved	3	None	Attendance registers	5
<b>KPA 2: Basic Service Delivery and Infrastructure Development – Reliable and Sustainable Basic Service Delivery</b>										
Youth Development	Number of Youth Development programs implemented by 30 June 2023	2.14.6	4	5	5	Achieved	None	None	Feedback Reports (Signed by Manager and HOD) and attendance registers	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Sports, Culture and Recreation	Number of Sport, Recreation and Culture events held by 30 June 2023	2.14.7	4	4	4	Achieved	None	None	Feedback Reports (Signed by Manager and HOD) with attendance registers	3
<b>KPA 4: Municipal Financial Viability and Management – Improved Audit Outcome</b>										
Budget Management and Reporting	% expenditure on Infrastructure Skills Development Grant (ISDG) by 30 June 2023	4.5.7	N/A New KPI	100%	100%	Achieved	R30 760.00 invoice for May pending.	None	Quarterly SDBIP Report compiled by the Manager: Project Expenditure with comments on deviations.	3
Budget Management and Reporting	% of Capital Budget Allocation spend (CS (upgrading of audio & recording system, furniture, vehicle & computers)	4.5.8	90%	90%	71%	Not Achieved	Tender for the upgrading of the Council chamber was out but bidders did not meet the requirements.	Scope and functionality were reduced. Tender was readvertised and closed on the 25th August 2023. Appointment will be made for upgrading of audio and recording system.	Quarterly SDBIP Report compiled by the Manager: Project Expenditure with comments on deviations.	2
<b>KPA 5: Good Governance and Public Participation – Improved Governance and Administration</b>										
Information and Communication Technology (ICT)	% of ICT Steering Committee resolutions implemented per quarter	5.5	N/A New KPI	100%	100%	Achieved	None	None	ICT Steering Committee resolution register	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Information and Communication Technology (ICT)	Number of quarterly ICT Steering Committee meetings held by 30 June 2023	5.5.1	4	4	4	Achieved	None	None	Minutes and attendance registers of ICT Steering Committee	3
Public Participation	Number of IDP/Budget consultation meetings held by 30 June 2023	5.6	14	14	16	Achieved	2	None	Attendance registers	3
Public Participation	Number of Council meetings held by 30 June 2023	5.6.1	12	4	10	Achieved	6	None	Minutes and attendance registers	5
Public Participation	Number of Chief Whip community outreach programs implemented by 30 June 2023	5.6.2	5	5	5	Achieved	None	None	Feedback report and attendance registers	3
Public Participation	Number of Mayoral Committee meetings held by 30 June 2023	5.6.3	12	11	12	Achieved	1	None	Minutes and attendance register	3
Public Participation	Number of Mayoral Imbizos held by 30 June 2023	5.6.4	2	2	2	Achieved	None	None	Feedback Reports (Signed by Chief of Staff with attendance registers	3
Public Participation	% Donations budget vote spend	5.6.5	62,41%	90%	99%	Achieved	9%	None	Quarterly SDBIP Report compiled by the Manager: Project Expenditure with comments on deviations.	3



Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Governance and administration	Number of MPAC meetings held by 30 June 2023	5.10.6	5	4	5	Achieved	1%	None	Minutes and attendance registers	3
Governance and administration	% of inspection issues attended to from the Provincial Archives Inspection	5.10.7	N/A New KPI	100%	92%	Not Achieved	Budget priorities and budget deficiencies made it impossible to put forward proposals	Priorities will be reviewed in the adjustment budget to accommodate proposals	Action Plan and report	2
Governance and administration	% of LLF meetings resolutions finalised	5.10.8	N/A New KPI	100%	100%	Achieved	None	None	LLF resolution register	3

## 6.4 Community and Social Services – Key Performance Indicators

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 2: Basic Service Delivery and Infrastructure Development – To Reduce Percentage in Environmental Degradation Rate and To improve Access to Municipal Community and Social Services</b>										
Environmental Management Services (EMS)	% of Environmental Impact Assessment applications received and commented on within 90 days	2.8	100%	100%	100%	Achieved	None	None	EIA application register with signed off final letter with GSDM comments on the EIA application received.	3
Environmental Management Services (EMS)	Number of Environmental awareness campaigns held relating to Pollution Control by 30 June 2023	2.8.1	5	7	8	Achieved	1	None	Feedback reports and attendance registers	3
Environmental Management Services (EMS)	Number of Biodiversity and Conservation Management capacity building awareness campaigns implemented	2.8.2	7	7	7	Achieved	None	None	Feedback reports and attendance registers	3
Environmental Management Services (EMS)	% of compliance audits conducted with respect to Sec 21 listed activities as per the NEMAQ Act by 30 June 2023	2.8.3	12%	15%	17%	Achieved	2%	None	Databases of Section 21 and Section 23 facilities cross referenced to inspection attendance registers	3
Environmental Management Services (EMS)	% of compliance audits conducted with respect to Sec 23 listed activities as per the NEMAQA by 30 June 2023	2.8.4	12,5%	15%	20%	Achieved	5%	None	Database of Section 21 and Section 23 facilities cross referenced to inspection attendance registers	4

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 2: Basic Service Delivery and Infrastructure Development – To Reduce Percentage in Environmental Degradation Rate and To improve Access to Municipal Community and Social Services</b>										
Environmental Management Services (EMS)	% of atmospheric emission license applications received and processed within 90 days	2.9	100%	100%	100%	Achieved	None	None	Database and status quo list of atmospheric emission licenses. Application letter and Notice of Acknowledgement of Receipt	3
Environmental Management Services (EMS)	Number of Air Quality awareness programs implemented by 30 June 2023	2.9.1	4	7	11	Achieved	4	None	Feedback reports and attendance registers	4
Environmental Management Services (EMS)	Number of climate change mitigation and adaptation awareness programs implemented by 30 June 2023	2.9.2	1	2	2	Achieved	None	None	Feedback reports and attendance registers	3
Environmental Management Services (EMS)	Number of Waste Management capacity building and awareness campaigns implemented by 30 June 2023	2.9.3	5	8	8	Achieved	None	None	Feedback reports and attendance registers	3
Municipal Health Service	% of water samples taken from local municipalities per month compared to scheduled target	2.10	87.18%	80%	89%	Achieved	9%	None	Monthly sample list broken down per LM cross-referenced to actual GSDM lab results.	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 2: Basic Service Delivery and Infrastructure Development – To Reduce Percentage in Environmental Degradation Rate and To Improve Access to Municipal Community and Social Services</b>										
Municipal Health Service	Number of food handling and preparation facility inspections conducted in terms of the Foodstuffs, Cosmetics, Disinfectant Act (FCDA)	2.11	4318	3700	3868	Achieved	168	None	Notice of inspections for food premises inspected within the specified period.	3
Municipal Health Service	Number of child care facility inspections conducted by 30 June 2023	2.11.1	1377	1300	1384	Achieved	84	None	Copies of Child Care Inspection slips	3
Municipal Health Service	% of site inspections performed on funeral undertakers with a Certificate of Compliance by 30 June 2023	2.11.2	N/A- New KPI	100%	100%	Achieved	None	None	Quarterly Database of Funeral Undertakers with copies of Inspection Lists.	3
Municipal Health Service	% of health surveillance inspections performed on hospitals by 30 June 2023	2.11.3	100%	100%	100%	Achieved	None	None	Database of hospitals with copies of Inspection Lists.	3
Municipal Health Service	% of health surveillance inspections performed on SAPS premises by 30 June 2023	2.11.4	100%	100%	100%	Achieved	None	None	Database of SAPS premises with copies of Inspection Lists.	3
Municipal Health Service	% of health surveillance inspections performed on prison facilities by 30 June 2023	2.11.5	100%	100%	100%	Achieved	None	None	Database of prison facilities with copies of Inspection Lists.	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 2: Basic Service Delivery and Infrastructure Development – To Reduce Percentage in Environmental Degradation Rate and To improve Access to Municipal Community and Social Services</b>										
Municipal Health Service	% of site inspections performed on clinics by 30 June 2023	2.11.6	100%	100%	100%	Achieved	None	None	Database of prison facilities with copies of Inspection Lists.	3
Municipal Health Service	Number of Food safety awareness programs implemented by 30 June 2023	2.11.7	5	7	7	Achieved	None	None	Feedback Reports and Attendance Registers	3
Municipal Health Service	Number of Water conservation education / awareness campaigns implemented by 30 June 2023	2.11.8	5	7	7	Achieved	None	None	Feedback Reports and attendance registers.	3
Disaster Management and Fire Services	Monitoring and evaluation conducted on disaster management in 7 local municipalities by 30 June 2023	2.12	7	7	7	Achieved	None	None	Signed reports	3
Disaster Management and Fire Services	% of disaster management programs implemented according to the business plan by 30 June 2023 (fire services and disaster management)	2.12.1	N/A- New KPI	100%	100%	Achieved	None	None	Progress reports	3
Disaster Management and Fire Services	Number of Disaster Risk reduction awareness campaigns conducted with local municipalities by 30 June 2023	2.12.2	9	7	10	Achieved	3	None	Feedback report and Attendance register	4

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 2: Basic Service Delivery and Infrastructure Development – To Reduce Percentage in Environmental Degradation Rate and To improve Access to Municipal Community and Social Services</b>										
Library services	Number of Library awareness campaigns held by 30 June 2023	2.13	9	7	9	Achieved	2	None	Attendance Registers	3
HIV & AIDS	Number of HIV/AIDS programs implemented by 30 June 2023 (including HCT, MMC, GBVF)	2.14	6	6	6	Achieved	None	None	Feedback Reports (Signed by Manager and HOD) with attendance registers	3
Transversal Programmes	Number of Women development programs implemented by 30 June 2023	2.14.1	2	11	11	Achieved	None	None	Feedback Reports (Signed by Manager and HOD) with attendance registers	3
Transversal Programmes	Number of programs implemented for people living with disability and elderly by 30 June 2023	2.14.2	1	4	4	Achieved	None	None	Feedback Reports (Signed by Manager and HOD) with attendance registers	3
Transversal programmes	Number of Children Rights Awareness campaigns implemented (School Awareness) by 30 June 2023	2.14.3	13	15	15	Achieved	None	None	Feedback Reports (Signed by Manager and HOD) with attendance registers	3
Transversal programmes	Number of Religious affairs/moral regeneration programs implemented by 30 June 2023	2.14.4	3	3	3	Achieved	None	None	Feedback Reports (Signed by Manager and HOD) with attendance registers	3
Transversal programmes	Number of District AIDS Council (DAC) meetings held 30 June 2023	2.14.5	4	4	4	Achieved	None	None	Minutes and attendance registers	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 2: Basic Service Delivery and Infrastructure Development – To Reduce Percentage in Environmental Degradation Rate and To improve Access to Municipal Community and Social Services</b>										
Research and Development	% of municipal environmental and health surveillance complaints as documented on complaints register attended to within 21 days	2.15	N/A New KPI	100%	94%	Not Achieved	The response was delayed due to operational challenges and capacity and due to national atmospheric emission licensing audits	The complaint was investigated successfully after the operational and capacity challenges were addressed	Complaints register and proof of investigation	2
Research and Development	Customer satisfaction survey conducted on services rendered on Environmental and Health services and submit report to Council by 30 June 2023	2.15.1	1	2	2	Achieved	None	None	Customer Satisfaction Survey report and Council resolution	3
<b>KPA 4: Municipal Financial Viability and Management – Improved Audit Outcome</b>										
Budget Management and Reporting	% of Capital Budget Allocation spend - CSS (office park homes)	4.5.9	N/A New KPI	90%	99%	Achieved	9%	None	Quarterly SDBIP Report compiled by the Manager: Project Expenditure with comments on deviations.	3

## 6.5 Infrastructure and Technical Services – Key Performance Indicators

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 2: Basic Service Delivery and Infrastructure Development – Reliable and Sustainable Basic Service Delivery</b>										
Water, Sanitation and Roads Maintenance	% of GSDM funded projects as identified in the IDP completed by 30 June 2023 (excluding RBIG)	2.1	100%	100%	100%	Achieved	None	None	Completion Certificate and Status Quo Report	3
Water and Sanitation	% of Capital projects with approved specifications (GSDM funded)	2.1.1	100%	100%	100%	Achieved	None	None	Approved Bid Specifications - Approved by Bid Specification Committee Monthly Status Quo Report on the Status of Procurement and Construction for approved projects.	3
Water and Sanitation	% of Capital projects with contractor appointments finalized (GSDM funded)	2.1.2	100%	100%	100%	Achieved	None	None	Appointment letters of Contractors. Monthly Status Quo Report on the Status of Procurement and Construction for approved projects	3
Water and Sanitation	% Completion of the maintenance of Balfour Waste Water Treatment Works (Operations and Maintenance)	2.1.3	N/A - New KPI	100% expenditure	100% expenditure	Achieved	None	None	Progress reports	3



Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Water and Sanitation - DWS funded	% of Water and Sanitation projects (implemented on behalf of LMs) completed as per project schedule by 30 June 2023 (implementation phase)	2.2	50%	28%	21%	Not Achieved	<p>1) Upgrading of Mayflower WTW cashflow, electrical works due to cable theft and concrete supply delayed progress on site due to supplier not available locally. Incident on site in April 2023 resulting in a loss of life which led in site closure by DOL.</p> <p>2) Upgrading of eMpuluzi/Methula bulk pipelines. Additional scope added in quarter 4 as supported by DWS resulting in extension of time request to 29 October 2023.</p>	<p>1) Cashflow challenges has been escalated to DWS. The department has committed to resolving them. Department of Labour has given permission to resume work on site with an emphasis that the site must be safety compliant. The project will be completed by 30 November 2023 provided that no major damages are discovered as the site was closed for a longer period.</p> <p>2) The Project is currently at 94% and the project will be completed by 29 October 2023.</p>	Completion certificate, Monthly Status Quo Report on the Status of Procurement and Construction for approved projects	2

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Water and Sanitation - DWS funded	% of Water and Sanitation planning projects (implemented on behalf of LMs) completed as per project schedule by 30 June 2023 (planning phase)	2.3	N/A - New KPI	33%	33%	Achieved	None	None	Approved detailed design report/Implementation Readiness Study (IRS) issued by the Department of Water and Sanitation.	3
Water and Sanitation - DWS funded	% of Water and Sanitation projects (implemented on behalf of LMs) that are work in progress by 30 June 2023	2.4	N/A - New KPI	85%	79%	Not Achieved	Amsterdam BWSS Gabosh Dam Inception held in April 2023, handover delayed due to finalization of contractual documents especially balancing of rates.  Msukaligwa Bulk Water Supply Scheme cluster 1- The original Implementation Readiness Study submitted to DWS in February 2022 was reviewed and sent back with comments.	Contractual documentation has been finalised. Contractor has established on site, graders and trucks have arrived on site. Local labour has been sourced and construction has commenced.  The revised IRS was sent to the DWS in November 2023.  Department of Water and Sanitation is estimated to approve the revised IRS by 08 December 2023.	Progress reports	2

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
							empuluzi/Methula Bulk Water Supply Scheme Phase 1. The delay in the approval of the feasibility studies by DWS which were reviewed and referred back for revision.	Whereafter the consultants will be expected to finalise the detail design report.		
Water and Sanitation - DWS funded	Number of reports on the % households with access to basic level of water, sanitation and electricity submitted to Council by 30 June 2023	2.5	N/A New KPI	1	1	Achieved	None	None	Report and Council resolution	3
Laboratory Services	% Maintain Laboratory accreditation status by SANAS by 30 June 2023	2.6	100%	100%	100%	Achieved	None	None	SANAS Recommendation Report/ Certificate of Accreditation	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Laboratory Services	Number of methods implemented for Microbiology and Chemistry section by 30 June 2023	2.6.1	1	4	2	Not Achieved	Non availability of gas to execute methods due to poor Supplier Performance.	Supplier was terminated. New supplier for gas was secured in the last quarter of the financial year after two failed attempts.  Target for implementation of the new methods moved to the New financial year 2023/24.	Methods Verification reports	1

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Laboratory Services	Number of quarterly participations in Proficiency Testing Scheme (PTS) for Microbiology and Chemistry sections by 30 June 2023	2.6.2	9	6	6	Achieved	None	None	Participation Reports	3
Laboratory Services	Number of Internal audits conducted on the SANS17025 Quality Management System (QMS) by 30 June 2023	2.6.3	32	32	36	Achieved	None	None	Hardcopy of internal audit reports approved by Head of Scientific Services	3
Road maintenance	Total square meters [m2] of roads repaired	2.7	36748m2	62000m2	92658,39m2	Achieved	30 658,39m2	None	Signed confirmation by the LMs	4
Road maintenance	Total kilometres (km) of roads re-gravelled and bladed	2.7.1	461km	240km	382,07km	Achieved	142.07km	None	Signed confirmation by the LMs	4
Road maintenance	Total (cubic meters) of illegal dumping cleaned	2.7.2	294m3	1700m3	2014.2m3	Achieved	314.2m3	None	Signed confirmation by the LMs	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Project management (Special Programmes and Maintenance)	Number of preventative maintenance inspections/services concluded on all ELECTRICAL, HVAC and PLUMBING related equipment (nominal assessment by Artisans on Generators, UPS and sustainable Water provision to GSDM Main Building)	2.7.3	4	4	4	Achieved	None	None	Inspection List for each area inspected	3
Project management (Special Programmes and Maintenance)	% of Service requests successfully addressed on all HVAC, ELECTRICAL and PLUMBING services (nominal maintenance by Artisans)	2.7.4	100%	90%	100%	Achieved	None	None	Quarterly Progress Report on Special Programs and Maintenance signed off by HOD: ITS	3
Project management (Special Programmes and Maintenance)	% completion of road refurbished in Mkhondo Disaster Centre	2.7.5	N/A New KPI	100%	100%	Achieved	None	None	Approved BSC, BEC, BAC, appointment letter, construction progress report and completion certificate	3

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 4: Municipal Financial Viability and Management – Improved Audit Outcome</b>										
Budget Management and Reporting	% of the capital budget actually spent on capital projects identified in terms of the IDP by 30 June 2023 (GKPI)	4.6	98,68%	90%	100%	Achieved	10%	None	Quarterly SDBIP Report compiled by the Manager: Project Expenditure with comments on deviations.	3
Budget Management and Reporting	% of total GSDM (internal) capital Budget spend (ITS only)(tools and equipment, lab instrument)	4.6.1	90%	90%	57,26%	Not Achieved	Public Tender (Market) was not successful on three attempts in the financial year. Due to financial year end processes procurement can only resume in the 2023/24 Financial year.	Specification has been revised to be competitive in the market to attract more responses.  Items to be procured in the 2023/24 financial.	Quarterly SDBIP Report compiled by the Manager: Project Expenditure with comments on deviations.	1

Program	KPI	KPI Ref	2021/22 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score

### 6.6 Planning, Economic Development & Innovation – Key Performance Indicators

Program	KPI	KPI Ref	2021/2022 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
<b>KPA 3: Local Economic Development – To Stimulate Economic Growth</b>										
Sector Development	Number of LED identified strategic projects implemented by 30 June 2023	3.1	1	2	2	Achieved	None	None	Feedback report on the incubation programme	3
Sector Development	Social Labour Plans monitored through Mining Forums	3.1.1	N/A - New measurement	2	2	Achieved	None	None	Minutes and attendance register	3



Program	KPI	KPI Ref	2021/2022 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Sector Development	Number of marketing tool developed to promote Tourism in the District by 30 June 2023	3.1.2	3	1	1	Achieved	None	None	Proof of website and/or 3D video design	3
Sector Development	Number of events held to promote tourism in the district	3.1.3	N/A New KPI	2	4	Achieved	2	None	Feedback Reports and attendance registers	5
Enterprise Development	Number of support initiatives to GSDM Enterprise Development Programme beneficiaries 30 June 2023	3.2	N/A New KPI	3	2	Not Achieved	We advertised twice for the RFQ GSDM: 82/2022 (SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING (PPE) FOR THE CO-OPERATIVES/ SMME FOR SIYATHUTHUKA ENTERPRISE DEVELOPMENT AT GSDM OFFICE (RE-ADVERT). The service provider was appointed but they couldn't deliver because	The Service Provider will be appointed to deliver Protective Clothing for the GSDM Enterprise Development Programme beneficiaries.	Proof of purchase and distribution to the GSDM Enterprise Development Programme beneficiaries 1) Trading equipment 2) PPE and 3) Production inputs	2

Program	KPI	KPI Ref	2021/2022 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
							they have under-quoted. So, we had to advertise again.  Unfortunately, we could not appoint in June since the funds were transferred to pay salaries for Siyathuthuka beneficiaries			
Enterprise Development	Number of SMMEs (incl. co-operatives) assisted by GSDM through purchasing and distributing of production inputs by 30 June 2023	3.2.1	27	25	27	Achieved	2	None	Signed distribution delivery lists and signed registers	4
Special Initiatives	Number of job opportunities created through municipality's Local Economic Development initiatives including capital projects (GKPI)	3.3	284	150	543	Achieved	393	None	Department of Public Works published report for the 2022/23 Financial Year	5

Program	KPI	KPI Ref	2021/2022 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Special Initiatives	Number of EPWP Full Time Job Equivalents (FTE) created through municipality's Local Economic Development initiatives including capital projects by 30 June 2023	3.3.1	228	45	162	Achieved	117	None	Department of Public Works published report for the 2022/23 Financial Year	5
Special Initiatives	Number of work opportunities created through municipality's Local Economic Development initiatives excluding capital projects (Siyathuthuka)	3.3.2	204	70	149.67	Achieved	79.67	None	Payment list of Siyathuthuka Project participants broken down per month and per Local Municipality. Payment lists for July 2022 - June 2023.	5
<b>KPA 4: Municipal Financial Viability and Management – Improved Audit Outcome</b>										

Program	KPI	KPI Ref	2021/2022 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Budget Management and Reporting	% expenditure on Expanded Public Works Program (EPWP) Grant by 30 June 2023	4.5.10	N/A New KPI	100%	100%	Achieved	None	None	Quarterly SDBIP Report compiled by the Manager: Project Expenditure with comments on deviations.	3
Budget Management and Reporting	% expenditure on Rural Roads Asset Management Systems (RRAMS) Grant by 30 June 2023		N/A New KPI	100%	100%	Achieved	None	None	Quarterly SDBIP Report compiled by the Manager: Project Expenditure with comments on deviations.	3
<b>KPA 6: Spatial Development Analysis and Rationale – Regenerated Spatial Transformation</b>										
Strategic Planning	Number of Land suitability studies conducted by 30 June 2023	6.1	2	2	3	Achieved	1	None	Land Suitability reports	4
Development Control	% of compliant Land Development applications concluded by 30 June 2023	6.2	N/A New KPI	60%	86%	Achieved	26%	None	Application pre assessment register and minutes of JMPT	4
Development Control	% of compliant applications considered by Joint Municipal Planning Tribunal with respect to land use applications within 60 days	6.2.1	N/A New KPI	100%	100%	Achieved	None	None	Application pre assessment register and minutes of JMPT	3

Program	KPI	KPI Ref	2021/2022 Baseline	2022/2023						
				Annual Target	Annual Actual Performance	Achievements	Variance	Corrective Measures	Means of Verification	Score
Intelligence and Monitoring	Number of Spatial Data systems developed by 30 June 2023	6.3	2	3	4	Achieved	1	None	1. System architecture document 2. User manual 3. Link for access to the solution developed	4
Intelligence and Monitoring	# of RRAMS data audits performed	6.3.1	N/A New KPI	1	1	Achieved	None	None	Report on RRAMS data audits	3
Intelligence and Monitoring	Number of drone capacity development initiatives implemented by 30 June 2023	6.3.2	3	4	4	Achieved	None	None	1. Certificates of training attended 2. Drone hardware procurement and delivery documents 3. Drone events attended, e.g conferences and other industry events 4. Drone training business plan	3
Intelligence and Monitoring	Maintain Remote Operation Certificate (ROC) accreditation status with SACAA	6.3.3	N/A New KPI	1	1	Achieved	None	None	Drone operating licence for the year 2023/24	3
Industrialization	Number of programs/projects implemented on Aerospace development by 30 June 2023	6.4	3	2	4	Achieved	2	None	Documents developed in pursuit of the implementation of the Aerospace Hub. This may be business plans, development plans, funding applications, events held to promote the aerospace hub	5

#### 4. Annexure C: Report on the Performance of External Service Providers

This section serves to evaluate the Service Provider’s performance in respect of provisions of the contract and the product that the Service Provider delivered for all aspects of the project scope. The Evaluation criteria are based on a scale of 1-5 and each of aspects measured relate to the successful completion of the project. The evaluation score guide on the performance of the service providers is as follows:

Scale		Criteria
5	Excellent	Completion of the project before the scheduled time and within budget
4	Good	Completion of project within time frame and budget
3	Average	Completion of project within time frame but outside the allocated budget or vice versa
2	Below Average	Failure to complete the project
1	Unacceptable	Failure to commence with the project

No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
1	GSDM 177/2018	Vumesa (Pty) Ltd	Appointment Of A Professional Service Provider For The Implementation Of Empuluzi/Methula Bulk Water Supply Scheme Phase 2, 3B, 4B, 5, 6, & 7 In Chief Albert Luthuli Local Municipality	R 19 403 000,00	None	R 19 403 000,00	2019/04/10	2023/03/10	36 Months	5	4	Phase 3b & 5-7 behind Schedule, these are the projects the consultant is monitoring. Weekly meetings are held to monitor the acceleration plans.
2	GSDM 39/2019	LexisNexis Sa (Pty) Ltd	Supply And Delivery Of An Online Law Library For Gsdm And Seven (7) Local Municipalities For A Period Of 36 Months	As and when required	None	As pre quoted amount	2020/01/04	2023/03/31	36 Months	4	4	Satisfactory
3	GSDM 166/2019	Nathoo Mbenyane Engineers (Pty) Ltd	Appointment Of A Professional Service Provider For The Msukaligwa Bulk Water Supply Scheme Cluster 1,2 And 3 In Msukaligwa Local Municipality	R 28 527 418,93	None	R 28 527 418,93	2020/04/22	2023/04/21	36 Months	4	5	Monitoring the project that is 26% ahead of schedule. Completed their part in activities under planning, now awaiting DWS response.

No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
4	GSDM 146/2019	Zabalaza General Business Enterprise	Supply And Delivery Of Chemicals And Consumables For Icp/Aa To The Gert Sibande Water Quality Laboratory As And When Required Forth Period Of Thirty Six (36) Months	As and when required	None	As and when required	2020/04/22	2023/03/21	36 Months	4	4	Satisfactory
5	GSDM 173/2019	Kunene Makopo	Appointment Of An Insurance Broker For The Period 01 July 2020 To 30 June 2023	Per Annual Premium For The Next 3 Financial Years	None	Per Annual Premium For The Next 3 Financial Years	2020/05/26	2023/05/25	36 Months	4	4	Satisfactory
6	GSDM 147/2019	Mahhelane Cleaning Services And Projects Cc	Supply And Delivery Of Laboratory Glassware To The Gert Sibande Water Quality Laboratory As And When Required Forth Period Of Thirty Six (36) Months	As Per the quoted amount in the tender document referred to the Attached List Of Prices for the next 36 Months.	None	As Per the quoted amount in the tender document referred to the Attached List Of Prices for the next 36 Months.	2020/05/26	2023/05/25	36 Months	5	5	Satisfactory
7	GSDM 148/2019	African Quality Analytics (Pty) Ltd	Supply And Delivery Of Reagents And Consumables For The Discreet Analyser (Gallery Plus) To The Gert Sibande Water Quality Laboratory As And When Required Forth Period Of Thirty Six (36) Months	As Per the quoted amount in the tender document referred to the Attached List Of Prices for the next 36 Months.	None	As Per the quoted amount in the tender document referred to the Attached List Of Prices for the next 36 Months.	2020/05/26	2023/05/25	36 Months	4	4	Satisfactory



No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
8	GSDM 114/2019	Igagu Communications (Pty) Ltd	Provision Of A Full End To End Managed Information And Communication Technology (ICT) Network Service For Gert Sibande District Municipality For A Period Of 36 Months	As Per the quoted amount in the tender document referred to the Attached List Of Prices for the next 36 Months.	None	As Per the quoted amount in the tender document referred to the Attached List Of Prices for the next 36 Months.	2020/06/26	2023/06/25	36 Months	5	4	The meeting to be convened to address the set back. Projected period is two months.
9	GSDM50/2019	Promolab Pty T/A Separations	Procurement Of Do Meters, Commissioning And Maintenance For The Period Of 36 Months	R90 768.30	None	R90 768.30	2020/04/01	2023/03/31	36 Months	5	5	Good performance
10	GSDM 06/2018	Actophambili Roads (Pty) Ltd	Appointment Of A Service Provider For Hiring Of Road Rehabilitation Machines/ Equipment For A Period Of Three (03) Years	R109 961,00	None	R109 961,00	2020/09/17	2023/09/16	36 Months	5	5	improved turnaround time
11	GSDM 21/2020	Empower Energy And Machite Engineering Jv (Pty) Ltd	Management, Operation And Maintenance Of Electricity Distribution Network At Bethal & Emzinoni (Govan Mbeki Local Municipality) For A Period Of Five Years	As per quoted prices on the BOQ (Not specified on the SLA)	None	As per quoted prices on the BOQ (Not specified on the SLA)	2020/10/22	2025/10/21	60 Months	5	4	Delay in response time as per the stipulations in the contract by the contractor; Acceleration plan has been put in place

No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
12	GSDM 15/2020	Metrohm Sa (Pty) Ltd	Procurement And Installation Of The Auto titrator Instrument For The Gert Sibande District Municipality Water Quality Laboratory Including Maintenance Plan For The Period Of Thirty Six (36) Months As And When Required	R 764 128,36	None	R 764 128,36	2020/10/22	2023/10/21	36 Months	5	5	Satisfactory
13	GSDM 20/2020	Vuxeni Information Technologies	Provision Of A Multifunction Copier Rental, Maintenance And Consumables For Gert Sibande District Municipality For A Period Of 36 Months.	R 5 374 910,40	None	R 5 374 910,40	2020/10/22	2023/10/21	36 Months	5	5	Satisfactory
14	GSDM 28/2020	Manth Phillpine Mothlake Environmental enterprise	Appointment Of A Service Provider For The Design, Supply And Delivery Of Labels For Bottled Water For A Period Of Thirty-Six (36) Months	R666.66 Per Roll Of 1000 Quantity	None	R666.66 Per Roll Of 1000 Quantity	2020/10/22	2023/10/21	36 Months	4	4	Satisfactory
15	GSDM 05/2020	Dem - Sane Technologies	Supply And Delivery Of Hot mix Asphalt For A Period Of 36 Moths	R4800.00 Per Ton	None	R4800.00 Per Ton	2020/08/10	2023/08/09	36 Months	5	5	Satisfactory
16	GSDM 95/2020	FBL Trading Enterprise	Provision Of Executive Services for Gert Sibande District Municipality In Line With The Council Resolution	As and when required	None	As and when required	2021/02/23	2022/02/22	36 Months	5	5	Satisfactory

No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
17	GSDM 84/2020	Imbewu Yezwe Projects (Pty) Ltd	Appointment Of A Contractor For The Upgrade Of Bulk Pipelines For Empuluzi Methula	R 151 864 229,37	None	R 151 864 229,37	2021/02/23	2024/02/22	36 Months	5	3	Project behind schedule, weekly meetings held until project is completed. Subcontractors unrest resolved in Dec 2022.
18	GSDM 85/2020	Mpfumelelo Business Enterprise (Pty) Ltd	Appointment Of A Contractor For The Msukaligwa Regional Bulk Water Supply Scheme For Breyten (Cluster 02) In Msukaligwa Local Municipality	R 339 770 007,00	None	R 339 770 007,00	2021/02/23	2024/02/22	36 Months	5	5	Project ahead of schedule by 26%
19	GSDM 34/2020	Lalile Project (Pty) Ltd	Appointment Of A Service Provider On Up's Maintenance Service For The Period Of 36 Months For The Gsdm Main Building	R 512 406,00	None	R 512 406,00	2021/02/04	2024/02/03	36 Months	4	4	Good
20	GSDM 35/2020	Lalile Project (Pty) Ltd	Appointment Of A Service Provider On Up's Maintenance Service For The Period Of 36 Months For The Gsdm Disaster Management Centres And Laboratory	R 326 000,00	None	R 326 000,00	2021/02/04	2024/02/03	36 Months	5	4	Delay in response time as per the stipulations in the contract. They were made aware to improve their services.

No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
21	GSDM 98/2020	Afi Consult (Pty)Ltd	Appointment Of A Professional Service Provider For Amsterdam Bulk Water Supply Scheme Phase 3 – Gabosch Dam	R 26 560 311,25	None	R 26 560 311,25	2021/04/26	2024/04/27	36 Months	4	4	Satisfactory
22	GSDM 99/2020	Vumesa (Pty) Ltd	Appointment Of Professional Service Provider For The Implementation Of Empuluzi / Methula Bulk Water Supply	R 40 577 772,49	None	R 40 577 772,49	2021/05/13	2024/05/12	36 Months	4	4	Satisfactory
23	GSDM 169/2020	Thulatsepo General Trading	Appointment Of A Service Provider For The Provision Of Generator Maintenance Services For A Period Of Three (03) Years	As per the BOQ	None	As per the quoted amounts as and when required	2021/08/23	2024/08/22	36 Months	4	4	Good performance
24	GSDM 142/2020	Rushtail 4 T/A Electra	Maintenance Of The Building Management System & Other Related Services At Gsdm Main Office, Gsdm Water Lab And Gsdm Sub Districts For A Period Of Thirty Six (36) Months	As per the BOQ	None	As per the quoted amounts as and when required	2021/07/22	2024/07/21	36 Months	4	4	Satisfactory
25	GSDM 170/2020	Phumlekhaya General Trading (Pty) Ltd	Appointment Of A Service Provider For The Provision Of Civil, Structural And Plumbing Maintenance Services For A Period Of Three (03) Years	As per the BOQ	None	As per the unit price indicated in the bill of quantities	2021/03/09	2024/09/02	36 Months	4	3	Delay in response time as per the stipulations in the contract. They were made aware to improve their services.

No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
26	GSDM 171/2020	Muntuza Consulting Group Cc	Appointment Of A Service Provider For The Provision Of Electrical Maintenance Services For A Period Of Three (03) Years	As per the BOQ	None	As per the unit price indicated in the bill of quantities	2021/09/02	2024/09/01	36 Months	4	4	Satisfactory
27	GSDM 168/2020	Thulatsepo General Trading (Pty) Ltd	Appointment Of A Service Provider For The Provision Of Heating, Ventilation And Air-Conditioning Maintenance Services For A Period Of Three (03) Years	As per the BOQ	None	As per the BOQ	2021/10/07	2024/10/06	36 Months	4	4	Satisfactory
28	GSDM 57/2020	Bonginkosi Technologies T/A Nashua Highveld (Pty) Ltd	Appointment Of A Service Provider For The Provision Of Vehicle Tracking System For The Period Of Thirty Six (36) Months(Re- Advert)	As per the BOQ	None	As per the BOQ	2021/10/08	2024/10/07	36 Months	3	3	Poor service. No site visit. The matter is subjudicare.
29	GSDM 148/2020	FirstRand Bank Limited	Provision Of A Commercial Banking Services For A Period Of Five (05) Years	As per the BOQ	None	As per the BOQ	2021/09/02	2026/09/01	60 Months	4	4	Satisfactory
30	GSDM 174/2020	Ibutho Projects (Pty) Ltd	Appointment Of A Service Provider For The Upgrading Of The Rooikoppen Sewer- Internal Reticulation Phase 6	R 129 047 431,21	None	R 129 047 431,21	2021/11/11	2024/07/10	36 Months	4	4	Satisfactory
31	GSDM 126/2021	Qondobezela Enterprise And Logistics (Pty) Ltd	Audit Of Gsdm Rrams Data For Compliance With Tmh Standards For A Period Of Thirty Six (36) Months	R 296 900,00	None	R 296 900,00	2021/11/15	2024/11/14	36 Months	4	4	Satisfactory

No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
32	GSDM 84/2021	303 Securities	Provision Of Vip Security Services For Gert Sibande District Municipality For A Period Of 12 Months	Negotiated price of R1 440 000	None	Negotiated price of R1 440 000	2021/12/21	2022/12/20	12 Months	3	3	Average performance, Continuous engagement are done with the service provider to address the set backs
33	GSDM 59/2021	G P T N Trading (Pty) Ltd	Appointment Of A Service Provider For The Upgrading And Refurbishment Of Balfour/Siyathemba Bulk Water Supply Scheme Phase 4 Construction Of A Pipeline In Dipaleseng Local Municipality	R 122 351 522,00	None	R 122 351 522,00	2022/02/03	2025/02//02	36 Months	4	4	Satisfactory
34	GSDM 186/2020	TMS Consulting Engineers Cc	Appointment Of A Professional Service Provider For Lekwa Water Services In Standerton, Morgenzon And Thuthukani Area (Bulk Water Services)	R 5 404 782,61	None	R 5 404 782,61	2021/10/04	2024/10/03	30 Months	4	4	Satisfactory
35	GSDM69/2020	Infinity Integrated Solutions	Transaction Advisory Services For Aerospace	As per the BOQ	None	As per the BOQ	2021/04/15	2024/03/31	36 Months	4	4	Satisfactory
36	GSDM 85/2021	Bluelink Investments Cc	Appointment Of A Travel Agent For Gert Sibande District Municipality For A Period Of Thirty Six (36) Months	As per the BOQ	None	As per the BOQ	2022/03/07	2025/10/06	36 Months	5	5	Good performance

No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
37	GSDM 12/2020	SA Democracy Motors Cc	Appointment Of A Filing Station For The Supply Of Diesel And Petrol For The Yellow Fleet	As per unit price quoted	None	AS PER BILL OF QUANTITY	2020/11/13	2023/11/12	36 Months	4	5	Improved turnaround time
38	GSDM 92/2020	Anatech	Supply And Delivery Of Dionex Ics -1100 Chemicals And Consumables To Gsdm Lab For 36 Months	As and when required	None	AS PER BILL OF QUANTITY	2021/04/13	2024/04/12	36 Months	4	4	Satisfactory
39	GSDM 87/2020	Mageza M Holdings (Pty) Ltd	Supply And Delivery Of Various Laboratory Chemicals To The Gert Sibande District Municipality Water Quality Laboratory As And When Required For The Period Of Thirty Six (36) Months	As per the BOQ	None	As per the unit price indicated in the bill of quantities	2021/08/08	2024/07/07	36 Months	4	4	Satisfactory
40	GSDM 79/2021	G P T N Trading (Pty) Ltd	Appointment Of A Service Provider For The Upgrading And Refurbishment Of Balfour/Siyathemba Bulk Water Supply Scheme Phase 4 Construction Of A Pipeline In Dipaleseng Local Municipality	R 140 704 250,30	None	R 140 704 250,30	2022/02/03	2025/02//02	36 Months	4	4	Satisfactory
41	GSDM 186/2020	TMS Consulting Engineers Cc	Appointment Of A Professional Service Provider For Lekwa Water Services In Standerton, Morgenzon And Thuthukani Area (Bulk Water Services)	R 5 411 652,17	None	R 5 411 652,17	2021/10/04	2024/10/03	36 Months	4	4	Satisfactory

No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
42	GSDM 13/2020	Lubisi Consulting Engineers Cc	Appointment Of A Professional Service Provider For Lekwa Waste Water Services In Standerton, Morgenzon And Thuthukani Area (Bulk Waste Water Services)	R5 404 782,61	None	R5 404 782,61	2022/10/04	2025/10/03	36 Months	New	4	Satisfactory
43	GSDM 95/2021	Angina Valo Engineering	Supply And Delivery Of Office Furniture To Gert Sibande District Municipality For The Period Of Thirty Six (36) Months	As and when required	None	As and when required	2022/07/29	2025/07/28	36 Months	New	4	Satisfactory
44	GSDM 122/2021	Kreston Pretoria (Pty) Ltd	Appointment Of A Service Provider To Conduct Property And Asset Valuation Services Of The Ermelo Airport (FAEO) Re- Advert	R350 000,00	None	R350 000,00	2022/08/16	2022/0815	36 Months	New	4	Satisfactory



No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
45	GSDM 07/2022	Bn Kirk (Natal) Cc, Aquatico Scientific (Pty)Ltd And Mhlathuze Water	Appointment Of A Panel Of Service Provider(S) For Sub-Contracting Service To Test Water Samples For The Gsdm Water Quality Laboratory For A Period Of Three Years	As per the BOQ limited to R850 000.00	None	As per the BOQ limited to R850 000.00	2022/10/20	2025/10/19	36 Months	New	4	Satisfactory
46	GSDM 08/2022	Aquatico Scientific (Pty) Ltd	Appointment Of A Service Provider For The For Referral Services On Testing Of Potable Water, Raw Water, Wastewater And Sludge Samples For The Gsdm Water Quality Laboratory For A Period Of Three Years	As per the BOQ limited to R850 000.00	None	As per the BOQ limited to R850 000.00	2022/10/20	2025/10/19	36 Months	New	4	Satisfactory
47	GSDM 94/2021	T M & S Construction Cc	2021 Appointment Of A Service Provider For The Upgrading Of The Rooikoppen Sewer – Internal Reticulation Phase 1 And 4 And The Re Construction Of Booster Pump Station Number 2 In Lekwa Local Municipality	R 124 802 600.83 (Excl. VAT)	None	R 124 802 600.83 (Excl. VAT)	2022/10/31	2025/10/30	36 Months	New	4	Satisfactory
48	GSDM 02/2022	Global Developments	Appointment Of Service Provider For The Development Of Elukwatini Precint Plan In Chief Albert Luthuli	R 380 000.00 (Excl. VAT)	None	R 380 000.00 (Excl. VAT)	2022/10/31	2025/10/30	36 Months	New	4	Satisfactory

No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
49	GSDM 105/2022	Kone Elevators South Africa (Pty) Ltd	Section 116(3) Of Municipal Finance Act Appointment Of A Service Provider For The Provision Of Maintenance Services Of Kone Lifts For Gert Sibande District Municipality For A Period Of Thirty Six (36) Months	As per the unit price indicated in the bill of quantities	None	As per the unit price indicated in the bill of quantities	2022/12/09	2025/12/08	36 Months	New	4	Satisfactory
50	GSDM 52/2022	Phumlekhaya General Trading, Ds Thwala JV	Appointment Of A Service Provider For Water Conservation And Demand Management In Standerton: Rooikoppen	R6 332 787,96	None	R6 332 787,96	2023/02/01	2023/12/31	8 Months	New	4	Satisfactory
51	GSDM 53/2022	Mzandas Trading And Project	Appointment Of A Service Provider For Water Conservation And Demand Management In Standerton: Concor,	R 5 723 754.92	None	R 5 723 754.92	2023/02/01	2023/12/31	8 Months	New	4	Satisfactory
52	GSDM 54/2022	GPTN	Appointment Of A Service Provider For Water Conservation And Demand Management In Standerton: Standerskop	R 9 552 794.45	None	R 9 552 794.45	2023/02/01	2023/12/31	8 Months	New	4	Satisfactory
53	GSDM 49/2022	Zondle Trading, Asdu Trading Jv	Appointment Of A Service Provider For The Construction And Remedial Works Of The Internal Water Services In Standerton Extension 8	R 13 322 075,59	None	R 13 322 075,59	2023/02/15	2023/12/31	8 Months	New	4	Satisfactory

No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
54	GSDM 37/2022	Tinongo Trading Enterprise	Appointment Of A Service Provider For The Construction And Remedial Works Of The Internal Sewer Services In Standerton Extension 8	R 12 081 508.35	None	R 12 081 508.35	2023/02/15	2023/12/31	8 Months	New	4	Satisfactory
55	GSDM 130/2021	PGMR Projects And Laboratory (Pty) Ltd	Appointment Of A Service For The Reverse Osmosis (Ro) Water Purification System Maintenance Services At Gsdm Water Quality Laboratory For A Period Of Three (3) Years	As per the unit price indicated in the bill of quantities	None	As per the unit price indicated in the bill of quantities	2023/02/15	2026/11/31	36 Months	New	4	Satisfactory
<b>Service Level Agreements (SLA)</b>												
1	SLA	Munsoft	Financial System, Drp And Environment Support	Submit and invoice as when as required	None	AS PER BILL OF QUANTITY	2021/07/01	2024/06/30	36 MONTHS	5	5	Satisfactory
2	SLA	Muncomp	Munadmin System	Submit and invoice as when as required	None	As the BOQ	2021/07/01	2024/06/30	36 MONTHS	5	5	Satisfactory
3	SLA	Igagu Communications (Pty) Ltd	Provision Of Hosting And Maintenance Of The Website And Social Media Services For Gert Sibande District Municipality For A Period Of Thirty Six (36) Months.	As Per the quoted amount in the tender document referred to the Attached List Of Prices for the next 36 Months.	None	As Per the quoted amount in the tender document referred to the Attached List Of Prices for the next 36 Months.	2021/07/01	2024/06/30	36 MONTHS	5	5	Satisfactory

No.	BID/ QUOTATION NUMBER	SUPPLIER NAME	DESCRIPTION OF GOODS/SERVICES/PROJECTS	TENDER AMOUNT	VARIATIONS	FINAL CONTRACT AMOUNT	CONTRACT START DATE	CONTRACT END DATE	CONTRACT DURATION IN MONTHS	2022 JUNE SCORE (1-5)	2023 JUNE SCORE (1-5)	COMMENTS
4	SLA	Sage	Payroll Services	Submit and invoice as when as required	None	Submit and invoice as when as required	2021/07/30	2022/07/29	12 MONTHS	3	3	Contract is on a month to month, performance is average
5	GSDM 108/2021	Innovation Government Software Solutions	Appointment Of A Service Provider For The Provision Of The Automated Performance Management System And Support For The Period Of 36 Months	AS PER BILL OF QUANTITY	None	Submit and invoice as when as required	2022/11/17	2025/11/16	36	New	4	Satisfactory
6	SLA	Govan Mbeki	Lease Agreement	R8970,00 PM	None	AS PER BILL OF QUANTITY	2021/07/01	2024/06/30	36 MONTHS	5	5	Satisfactory

# CHAPTER 4

[ORGANISATIONAL DEVELOPMENT PERFORMANCE]

## CORPORATE SERVICES

### 3.24 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

This component includes Information and Communication Technology (ICT) services.

#### INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

Information and Communication Technology Section provides platform to support ICT systems and ICT services to the end users of Gert Sibande District Municipality.

The priority has been an enabler for Information and Communication Technology. Setting systems and providing services that enables the various Departments in the Municipality to provide their products and services by hosting such systems on ICT Infrastructure. We have improved our server infrastructure and networking through the provision of backup and retentions services, introducing Virtual Private Network (VPN) and provided tools of trade to our users to enable to work from home.

*T 3.27.1*

#### SERVICE STATISTICS FOR ICT SERVICES

98% ICT network availability.

4 ICT steering committee reports generated quarterly.

4 ICT security reports generated quarterly to risk management Anti-Fraud and Anti-corruption committee.

100% monthly full backups generated.

*T 3.27.2*

There were no major ICT capital projects in the 2022-23 financial year.

#### VACANCIES AND TURNOVER:

During the year under review changes in business processes and changing environment necessitated that Gert Sibande District Municipality review its organisational structure and this resulted in some of the designations renamed, realignment of functions in line with the Municipal Staff Regulations. The review of the organisational structure was approved by Council on the 26 May 2023.

Gert Sibande District Municipality prides itself in appointing the most suitable, qualified and skilled workforce to ensure that efficiency and effectiveness within the Municipality is attained. The positions of the Accounting Officer and Senior Managers reporting to Municipal Manager were filled timeously upon posts becoming vacant having to follow the recruitment acceleration plan submitted to SALGA for monitoring. Vacancies arise due to expiry of contracts, retirements, resignations and deaths to which the institution advertise the vacant posts internally and externally in accordance with the Council's Recruitment and Selection policy and in terms of Regulations on appointment and conditions of employment of Senior Managers. The target to fill any vacancy is within a period of three (3) months. Depending on the scarcity of skills in the labour market, the timeframes for filling of positions varies depending on what qualifications and experience required.

*T 4.1.4*

## COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

### INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT

In terms of the Employment Equity Act, 1998 and the reports that are submitted to the Department of Labour annually before the 15 January each year Gert Sibande District Municipality is complying.

The Municipality from time-to-time review some of the Human Resources policy with the objective of keeping abreast of changes in the sector of Local Government in general such as recent promulgated Municipal Staff Regulations requires Municipalities to align Human Resources policies accordingly. These policies are aimed at ensuring Human Resource processes and procedures are done fairly, consistently and transparently.

Organizational development entails harnessing the human capital of the municipality through skills development, occupational health and safety, sound labour relations and employee wellness. Skills development is a compliance matter in terms of Skills Development Act which requires employers to budget, plan, capacitate workforce and report to LGSETA annually by 30 April. The Municipality has implemented training in line with the Workplace Skills Plan, discretionary grant funding and own skills development budget for skills programmes, Learnerships and short courses in the year under review.

The Municipality has aligned its Training and Development policy to be in line with the Municipal Staff Regulations.

T 4.2.0

## 4.2 POLICIES

### HR POLICIES AND PLANS

HR Policies and Plans							
Date	Policy Name	Policy Number	Status	Council Resolution	Date of Approval	Comments	Policy Owner
9-Jan-00	Donation Policy	C108/12/2012	Approved	C43/05/2020	27/05/2021	<b>Approved</b>	HR/CS
16-Jan-00	ICT Change Control Policy	C47/06/2017	Approved	C47/06/2017	12-Jun-17	To be reviewed in 2019/20	ICT/CS
17-Jan-00	ICT Steering Committee Charter Policy	C47/06/2017	Approved	C112/12/2020	12-Mar-20	<b>Approved</b>	ICT/CS
18-Jan-00	ICT Strategy Policy 2017-2030	C47/06/2017	Approved	C47/06/2017	29/06/2017	To be reviewed in 2019/20	ICT/CS
19-Jan-00	Operating System Security Policy	C47/06/2017	Approved	C47/06/2017	29/06/2017	To be reviewed in 2019/20	ICT/CS
20-Jan-00	ICT request Procedure	C47/06/2017	Approved	C47/06/2017	29/06/2017	To be reviewed in 2019/20	ICT/CS
21-Jan-00	ICT Policy	C47/06/2017	Approved	C47/06/2017	29/06/2017	To be reviewed in 2019/20	ICT/CS
22-Jan-00	HR Strategy	C64/10/2014	Approved	C36/04/2018	17/04/2018	To be reviewed in 2020/21	HR/CS

HR Policies and Plans							
Date	Policy Name	Policy Number	Status	Council Resolution	Date of Approval	Comments	Policy Owner
23-Jan-00	Attendance and Punctuality policy	C36/07/2013	Approved	C36/04/2018	17/04/2018	To be reviewed in 2020/21	HR/CS
24-Jan-00	Alcohol and Drugs Abuse Policy	C36/07/2013	Approved	C36/04/2018	17/04/2018	To be reviewed in 2020/21	HR/CS
25-Jan-00	Training and Development Policy	C36/07/2013	Approved	C36/04/2018	17/04/2018	To be reviewed in 2020/21	HR/CS
26-Jan-00	Bereavement Policy	C36/07/2013	Approved	C36/04/2018	17/04/2018	To be reviewed in 2020/21	HR
27-Jan-00	Children Development and Empowerment	C36/07/2013	Approved	C36/04/2018	17/04/2018	To be reviewed in 2020/21	Special Programmes/Office of the Executive Mayor
28-Jan-00	Bursary Scheme for Community Policy	C108/12/2012	Approved	C36/04/2018	17/04/2018	To be reviewed in 2020/21	HR/CS
29-Jan-00	Code of Conduct Policy	C115/11/2015	Approved	C36/04/2018	17/04/2018	To be reviewed in 2020/21	HR/CS
30-Jan-00	Compensation for Occupational injuries and disease policy	C108/12/2012	Approved	C56/07/2019	25/07/2019	<b>Approved</b>	HR/CS
31-Jan-00	Performance Management for staff below section 56	C64/10/2014	Approved	C36/04/2018	17/04/2018	To be reviewed in 2020/21	HR/CS
1-Feb-00	Determination of Commencing Salary appointment Policy	C64/10/2014	Approved	C36/04/2018	17/04/2018	To be reviewed in 2020/21	HR/CS
2-Feb-00	Recruitment and selection of appointment policy	C64/10/2014	Approved	C112/12/2020	12-Mar-20	<b>Approved</b>	HR/CS
3-Feb-00	Overtime Policy	C36/07/2013	Approved	C112/12/2020	12-Mar-20	<b>Approved</b>	HR/CS
4-Feb-00	Induction of New Employees Policy	C108/12/2012	Approved	C36/04/2018	17/04/2018	To be reviewed in 2020/21	HR/CS
5-Feb-00	Leave Policy	C64/10/2014	Approved	C112/12/2020	12-Mar-20	Approved	HR/CS



HR Policies and Plans							
Date	Policy Name	Policy Number	Status	Council Resolution	Date of Approval	Comments	Policy Owner
7-Feb-00	Bereavement Policy	C37/04/2018	Approved	C37/04/2018	17/04/2018	To be reviewed in 2020/21	HR/CS
8-Feb-00	Letting and Hiring of GSDM Premises and other Facilities	C115/11/2015	Approved	C77/08/2017	30/08/2017	To be reviewed in 2019/20	HR/CS
9-Feb-00	Acting Allowance	C108/12/2012	Approved	C112/12/2020	12-Mar-20	<b>Approved</b>	HR/CS
10-Feb-00	Subsistence and Travelling Allowance	C108/12/2012	Approved	C108/12/2017	12-Jul-17	To be reviewed in 2019/20	HR/CS
11-Feb-00	Delegation of powers		Approved	C99/12/2017	12-Jul-17	To be reviewed in 2019/20	HR/CS
13-Feb-00	Practical Training Volunteering	C108/12/2012	Approved	C56/06/2018	28/06/2018	To be reviewed in 2020/21	HR/CS
14-Feb-00	Task Job Evaluation	C64/10/2014	Approved	C56/06/2018	28/06/2018	To be reviewed in 2020/21	HR/CS
15-Feb-00	Smoking Policy	C108/12/2012	Approved	C56/06/2018	28/06/2018	To be reviewed in 2020/21	HR/CS
16-Feb-00	Employees Assistance Programme Policy	C64/10/2014	Approved	C56/06/2018	28/06/2018	To be reviewed in 2020/21	HR/CS
17-Feb-00	EAP Plan	C52/06/2018	Approved	C56/06/2018	28/06/2018	To be reviewed in 2020/21	HR/CS
18-Feb-00	Relocation Policy	C36/07/2013	Approved	C56/06/2018	28/06/2018	To be reviewed in 2020/21	HR/CS
19-Feb-00	Placement Policy	C108/12/2012	Approved	C56/06/2018	28/06/2018	To be reviewed in 2020/21	HR/CS
20-Feb-00	HIV, TB and STI's Policy	C108/12/2012	Approved	C56/06/2018	28/06/2018	To be reviewed in 2020/21	Special Programmes/Office of the Executive Mayor
21-Feb-00	Youth Development Empowerment Strategy	C52/06/2018	Approved	C56/06/2018	28/06/2018	To be reviewed in 2023/24	Youth Development/OEM

HR Policies and Plans							
Date	Policy Name	Policy Number	Status	Council Resolution	Date of Approval	Comments	Policy Owner
22-Feb-00	Social Media Policy	C52/06/2018	Approved	C56/06/2018	28/06/2018	To be reviewed in 2020/21	ICT/CS
23-Feb-00	Succession Policy	C52/06/2018	Approved	C56/06/2018	28/06/2018	To be reviewed in 2020/21	HR/CS
24-Feb-00	Library Policy	C64/10/2014	Approved	C56/06/2018	20/02/2020	To be reviewed in 2020/21	Social Development/CSS
25-Feb-00	Record Management Policy	C61/12/2013	Approved	C093/10/2018	25/10/2018	To be reviewed in 2020/21	Records Management/CS
26-Feb-00	Procedure Manual for Record Management	C77/08/2017	Approved	C093/10/2018	25/10/2018	To be reviewed in 2020/21	Records Management/CS
27-Feb-00	Sexual Harassment Policy	C36/07/2013	Approved	C116/12/2018	12-Jun-18	To be reviewed in 2020/21	HR/CS
28-Feb-00	ICT Backup Strategy	C115/11/2015	Approved	C116/12/2018	12-Jun-18	To be reviewed in 2020/21	ICT/CS
29-Feb-00	Employment Equity Policy	C116/12/2018	Approved	C116/12/2018	12-Jun-18	To be reviewed in 2020/21	HR/CS
1-Mar-00	ICT Continuity Plan	C64/10/2014	Approved	C116/12/2018	12-Jun-18	To be reviewed in 2020/21	ICT/CS
2-Mar-00	Tools of Trade Policy	C48/12/2016	Approved	C116/12/2018	12-Jun-18	To be reviewed in 2020/21	ICT/CS
3-Mar-00	Digital Office Policy	C48/12/2016	Approved	C116/12/2018	12-Jun-18	To be reviewed in 2020/21	ICT/CS
4-Mar-00	Employee Conditional Study	C36/07/2013	Approved	C112/12/2020	12-Mar-20	<b>Approved</b>	HR/CS
5-Mar-00	Policy on Standing Rules and Orders By-Laws	C25/03/2017	Approved	C80/08/2020	27/08/2020	<b>Approved</b>	Legal/CS
6-Mar-00	Cell phone and Data allowance Policy	C65/06/2015	Approved	C116/12/2018	30/08/2017	To be reviewed in 2020/21	ICT/CS
12-Mar-00	ICT Security Policy	C88/12/2019	Approved	C88/12/2019	03/12/2020	<b>Approved</b>	ICT/CS
13-Mar-00	ICT Network Access and	C88/12/2019	Approved	C88/12/2019	05/12/2019	<b>Approved</b>	ICT/CS

HR Policies and Plans							
Date	Policy Name	Policy Number	Status	Council Resolution	Date of Approval	Comments	Policy Owner
	Monitoring Policy						
14-Mar-00	User Access Management Policy	C88/12/2019	Approved	C88/12/2019	12-May-19	Approved	ICT/CS
15-Mar-00	Corporate Governance of ICT Framework	C108/12/2012	Approved	C112/12/2020	12-Mar-20	Approved	ICT/CS

#### 4.3 INJURIES, SICKNESS AND SUSPENSIONS

Number and Cost of Injuries on Duty 2020/2021					
	Injury Leave Taken	Employees using injury leave	Proportion employees using sick leave	Average Injury Leave per employee	Total Estimated Cost
Type of injury	Days	No.	%	Days	R
Required basic medical attention only	39	7	18,00%	3	180 000.00
Temporary total disablement	0	0	0	0	R 0.00
Permanent disablement	0	0	0	0	R 0.00
Fatal	0	0	0,00%	0	R 0 .00
<b>Total</b>	<b>39</b>	<b>7</b>	<b>18,00%</b>	<b>3</b>	<b>R180 000.00</b>

T 4.3.1

#### COMMENT ON INJURY AND SICK LEAVE:

Injuries on Duty for the year under review were closely monitored and reported very low. The reason to keep injuries very low it was due to safety awareness campaigns through memo's, inductions and workshops conducted for GSDM employees. Injured officials are assisted through medical support and their progress is monitored regularly. The IOD's are registered with COIDA and investigated timeously for the purpose of identifying the root cause and further prevention of reoccurrence.

T 4.3.4

<b>Number and Period of Suspensions</b>				
<b>Position</b>	<b>Nature of Alleged Misconduct</b>	<b>Date of Suspension</b>	<b>Details of Disciplinary Action taken or status of case and Reasons why not finalized</b>	<b>Date Finalised</b>
Senior Fleet officer	Gross Dishonesty, fraud and corruption and negligence	21 September 2022.	Formal charges against the employee were preferred and the disciplinary hearing is in progress.	The matter is not finalised .
Jetpatcher Driver	Gross Dishonesty and fraud and corruption	24 March 2023.	Formal charges against the employee were preferred the disciplinary hearing is in progress.	The matter is not finalised.
EHP	Gross Dishonesty and fraud and corruption	26 October 2022.	Formal charges were preferred against the employee and disciplinary hearing is in progress.	The matter is not finalised
Regional Town Planner	Gross dishonesty, bringing the employer's name into disrepute ,fraud and corruption	15 March 2023.	Formal charges were preferred against the employee and disciplinary hearing is in progress	The matter is not finalised.  T 4.3.5

<b>Disciplinary Action on Cases of Financial Misconduct</b>			
<b>Position</b>	<b>Nature of Alleged Misconduct and Rand value of any loss to the Municipality</b>	<b>Disciplinary Action taken</b>	<b>Date Finalised</b>
None	None	None	None
			T 4.3.6

#### 4.4 PERFORMANCE REWARDS

##### COMMENT ON PERFORMANCE REWARDS:

The district has cascaded the Performance Management System successfully to all level. All officials were required to sign Performance Plans against set objectives per occupational category. The performance reviews are conducted on quarterly basis and employees who have achieved the required target are rewarded based on a notch increment of 2.4%. Chapter 4 of the Municipal Staff Regulations requires that Municipalities have to have implemented the Performance Management Development System by 01 July 2022 which was further extended to 01 July 2023. The District is currently in the process of reviewing its Performance Management Policy to be aligned to the Municipal Staff Regulations Chapter 4.

*T 4.4.1.1*

#### COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

##### 4.5. SKILLS DEVELOPMENT TRAINING

##### COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS:

In order to ensure that the organisation's effectiveness is realised, through the performance management the supervisory posts are required to conduct a personnel needs analysis and make the necessary provision in the Municipal budget. The analysis is conducted through the submission of Skills Audit Questionnaires after performance assessments have been performed.

The Annual Training Report (ATR) and the Workplace Skills Plan (WSP) for the year under review was compiled and submitted to LGSETA and implemented successfully.

The Accounting Officer, Senior Managers of the District as guided by the Municipal Systems Act and Financial officials including Finance interns have met the minimum competency levels as required by the MFMA Competency regulation. This training has been further extended to non-financial managers with funding support from National Treasury.

#### COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

##### INTRODUCTION TO WORKFORCE EXPENDITURE

The employee-related cost are the biggest expenditure items which has been influenced by various factors including the insourcing of Security Personnel, Environmental Health Practitioners and Performance rewards. However, all the expenditure incurred were in line with the approved salary budget. When the staff establishment is approved, provision is made in the budget for all posts which can be filled and ensure that it recruits employees that are capable of effectively render the service towards achieving the strategic goals of the district.

Furthermore, it is crucial important to highlight that the district has implemented the TASK job evaluation and currently in the process of maintenance phase as implementation was done in July 2011. The process of job evaluation is implemented by SALGA Mpumalanga and is moving at a snail pace as some of the new positions have to be evaluated.

*T 4.6.0*

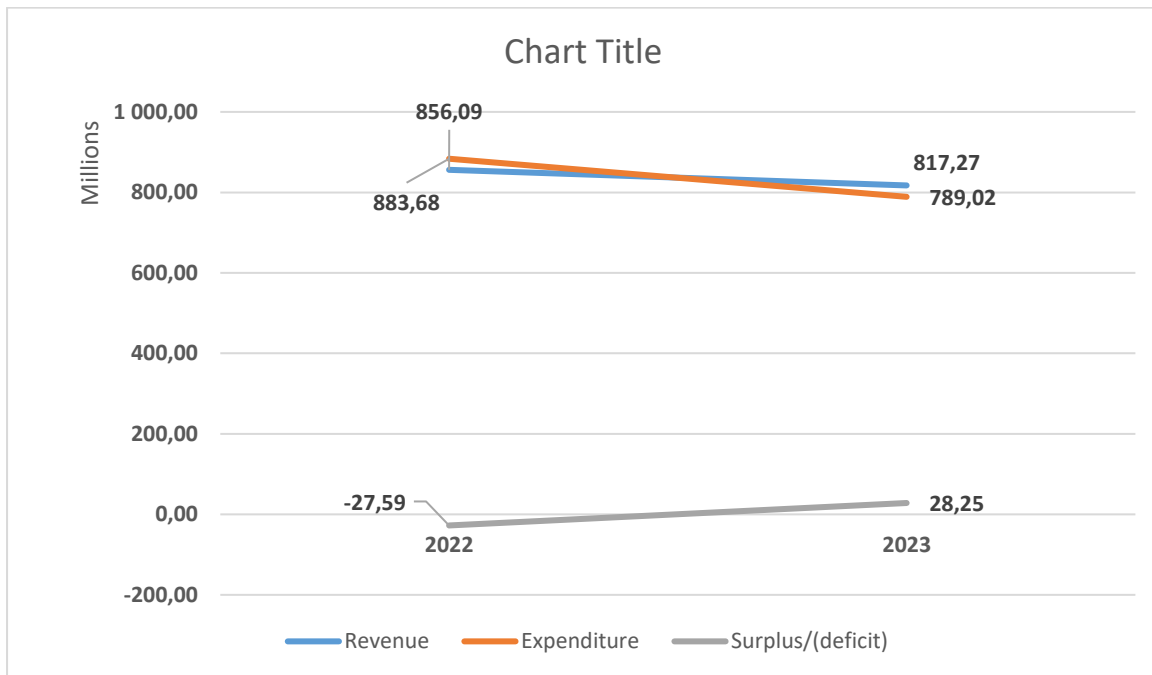
COMMENT ON UPGRADED POSTS AND THOSE THAT ARE AT VARIANCE WITH NORMAL PRACTICE:

In the period under review there were no upgraded post

# CHAPTER 5

[FINANCIAL PERFORMANCE]

## 5.1. STATEMENTS ON FINANCIAL PERFORMANCE



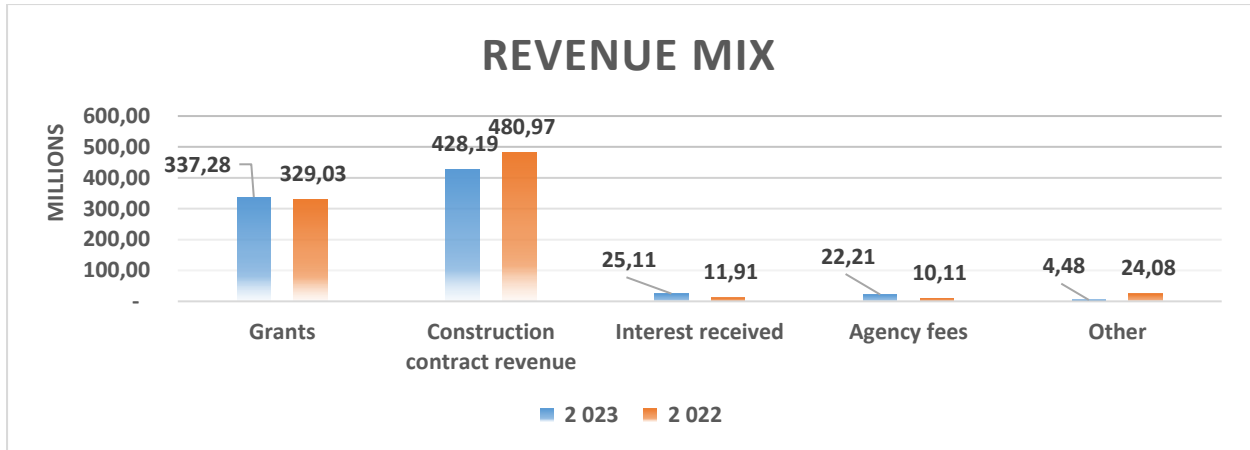
### Revenue performance:

The statement of financial performance of the district appears to be improving compared to prior years as in the current year it is on surplus of R28, 25 million. The revenue of the district was above R800 million for both 2022 and 2023 financial period. This was mainly due to the fact that the district is implementing RBIG project on behalf of some of the local municipalities and Department of Water and Sanitation (DWS), which is currently accounted for as construction revenue. The construction revenue received in the 2022 and 2023 financial period was R480, 9 million and R428, 2 million respectively. Taking out this revenue the district is still more grants dependant which is currently 87% and 86% respectively.

There are cost involved in project managing those projects therefore an agreement was entered into with DWS and the local municipalities where 5% of the projects would be paid to district to compensate for the cost incurred. The administration fees raised in relations to the RBIG has increased by R12, 1 million in the current year to R22, 2 million.

The district is still not generating enough revenue from the laboratory because, currently, it mainly used to test water for the local municipalities within the district which are now charged at cost recovery basis for such service. This has led to increase in the revenue for the water quality testing to increase from R87 thousand to R3 million. The health income is also on the rise as in the current year it R363 567 more than the budget.



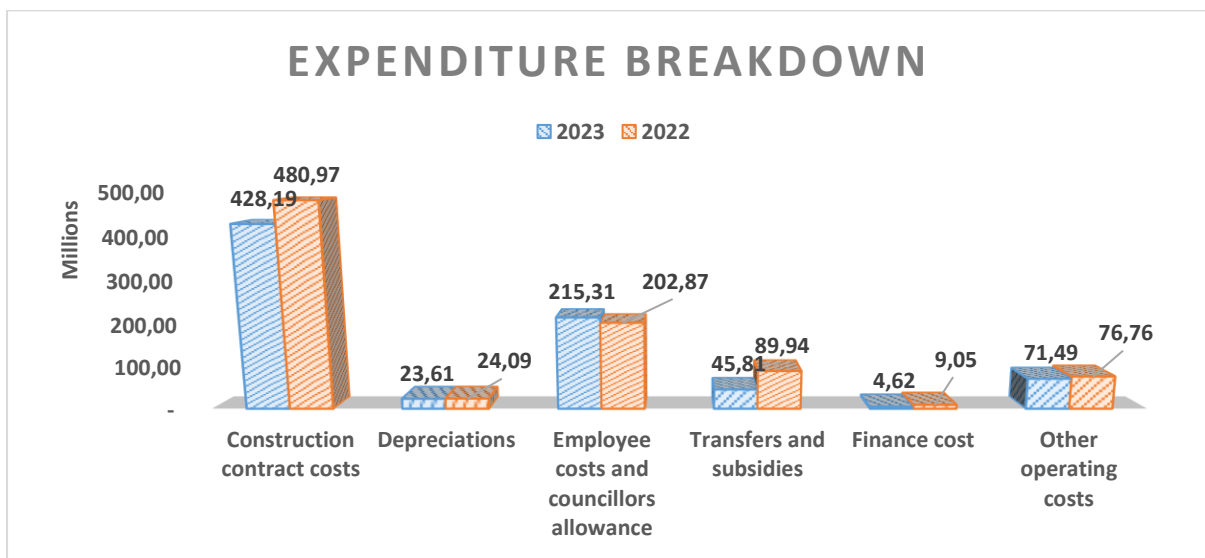


**Expenditure of the municipality:**

About 54% of the total expenditure was on construction contract costs which has decreased compared to the previous financial year. The employee costs still constitute the larger portion of the total expenditure at 27%. Even though this appears to be within the norm of 35% to 40% as per the National Treasury guide. If you take out the construction contract revenue the employee costs constitute almost 60%. This is concerning since the construction contract cost is not permanent in nature and depends on the arrangement with DWS and local municipalities. The municipality is still pursuing some measures to cab this expenditure.

The operating expenditure in the current period has decreased by R5, 2 million compared to the previous financial period. The finance cost of the municipality has increased as results of the SARS interest penalties which was charged to the municipality on VAT which was not declared on the construction contract revenue. The municipality previously interpreted this arrangement to be that of agent and principal arrangement. However, after the SARS audit which indicated that this should be accounted as own revenue which attract VAT.

The district continues to support local municipality through road gravelling, pothole patching and water testing. The direct cost of R13, 2 million relating to that is reflected under transfers and subsidies. However, they are also indirect operational cost which is attributable to some of these service are not included in transfers and subsidies below as it has been classified under operating expenditure.



## 5.2. GRANTS

### Grants performance:

The district has only received R19, 6 million of the conditional grants in the current financial period, this represents about 6% of the total grants received. The district continues to do well on the grant spent as in the current financial period it was 100%. The grants that have been received in current financial period are Infrastructure skills development grant, rural road asset management grant, EPWP grant as well as financial management grants.

## 5.3. ASSET MANAGEMENT

### INTRODUCTION TO ASSET MANAGEMENT

The district has asset management policy which is the guiding document for the assets management. There are no issues raised when it comes to asset management within the institution. Auditor General has not raised any major issues with regards to assets in the past 3 financial years. The practice is that on a quarterly basis there are physical verifications that are conducted by the asset team. Each individual is assigned to a responsibility to safe guard assets that they are assigned to.

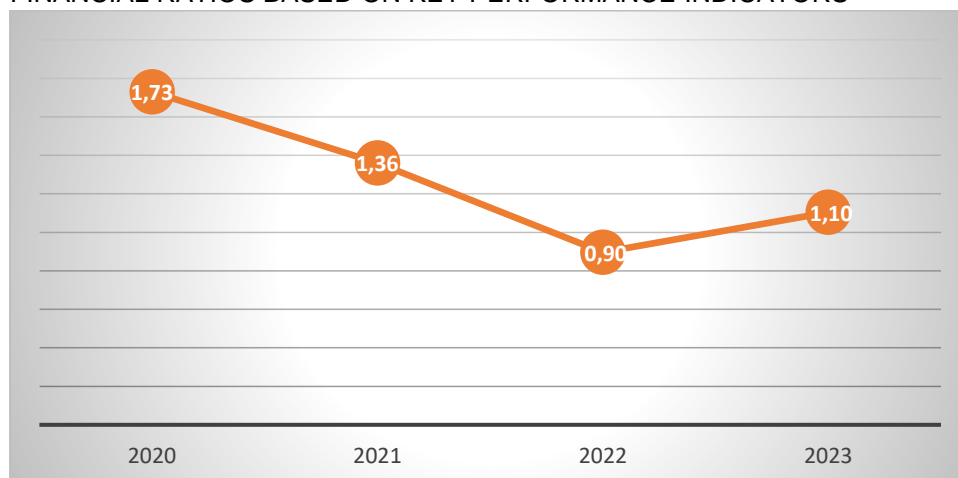
### COMMENT ON ASSET MANAGEMENT:

Bulk of the assets are buildings which consist of main offices, Laboratory and four disaster management centres with a total cost of R370, 5 million. The district has also invested in yellow fleet which is used for road gravelling and pothole patching. The yellow fleet consist of among other graders, water tanker, and tipper truck, lowbed, and TLB, roller, and Jet patcher and honey sucker. The total cost of these yellow fleet is R23, 6 million. These assets are operated by GSDM staff. During the current period the Ermelo airport has been formally transferred by Msukaligwa to Gert Sibande District municipality. The district is currently working on a plan to fully take advantage of the airport and generate the income which is much needed by the district.

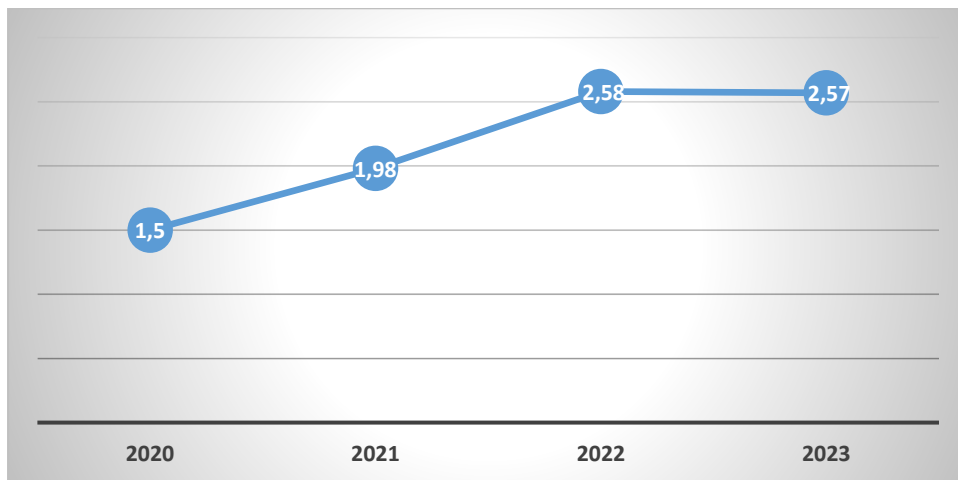
### REPAIRS AND MAITENANCE EXPENDITURE:

The district has spent R8,67 million on repairs and maintenance in current financial period. This amount to 3,3% of the total cost of the assets. These are has decreased compared to the previous financial period which was around 9, 67 million. These maintenance on building is reasonable as most of the buildings of the district are fairly new which do not require substantial maintenance.

### FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS



### Liquidity Ratio

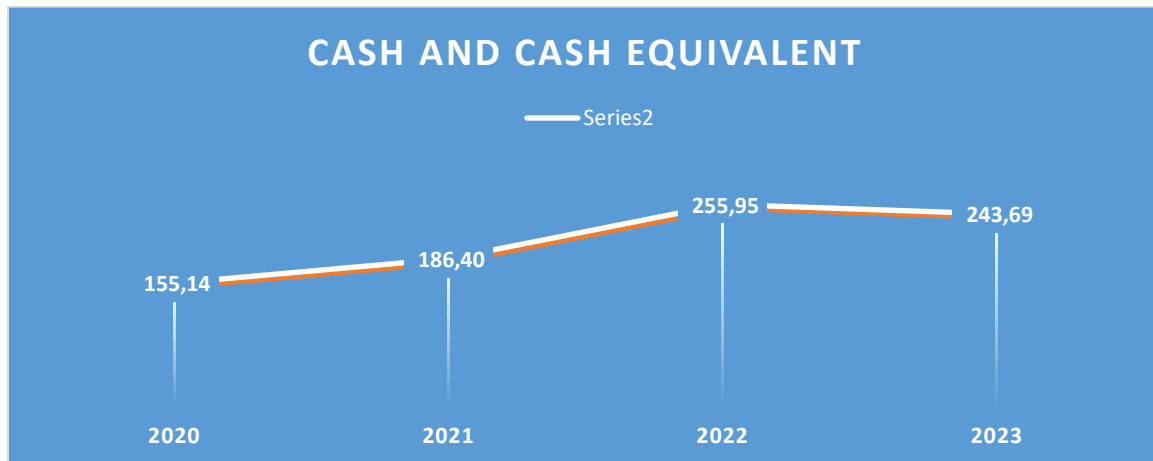


### Cost coverage ratio

#### COMMENT ON FINANCIAL RATIOS:

The liquidity and cost coverage ratio of the district indicate that it is still in a good financial health. This is indication that with the current cash and cash equivalent the district can be able to pay all it current liability when they became due and could be able to cover its operational expenditure for three months. The cost coverage ratio has improved from 1.1:1 in 2019/2010 financial period to almost 2.57:1 in 2022/2023 financial period. The liquidity ratio has decreased from just 1.73:1 to just below 1.10:1 compared to the same reporting period.

#### COMPONENT B: CASH FLOW MANAGEMENT



#### COMMENT ON CASH FLOW:

The table above indicate that the cash flow status of the municipality has decreased by R12, 2 million and increased by R88, 5 million in the current period as compared to 2021/2022 and 2019/2020 financial period respectively. In the current year the cash flow from operating activities has was –R5,09 million while in 2021/2022 was R75 million. The cash and cash equivalent is higher than all current liabilities which means all payables can be pay as and when they became due.

## **COMPONENT C: OTHER FINANCIAL MATTERS**

### **5.6 SUPPLY CHAIN MANAGEMENT**

The district has fully implemented the SCM policies and practices as developed in the SCM regulations of 2005. In the current financial year there was one non-compliance with SCM prescripts reported by the Auditor General. This was due to the difference in interpretation on the evaluation processes followed by the district. This has led to an irregular expenditure of R62,8 million as disclosed in note 46. This is the first time after more than 7 years that the district incurred Irregular expenditure.

Since the year 2000 there has been various reforms that government has introduced to ensure that previously disadvantaged are included in the mainstream economy through transformed SCM processes. These reforms include amongst others the introduction of Preferential Procurement Policy Framework Act (PPPFA) and Broad Based Black Economic Empowerment Act (BBBEE). In the current financial period awards were made to the value of R173 millions of which 100% was made to level 4 contributor suppliers in terms the value of the award.

### **5.7. GRAP COMPLIANCE**

GRAP is the acronym for Generally Recognized Accounting Practice, and it provides the rules by which municipalities are required to maintain their financial accounts. Successful GRAP compliance will ensure that municipal accounts are comparable and more informative for the municipality. It will also ensure that the municipality is more accountable to its citizens and other stakeholders. Information on GRAP compliance is needed to enable National Treasury to assess the pace of progress and consider the implications.

There are no instances of non-compliance with GRAP standards that was reported by the district in the current financial period.

# CHAPTER 6

## CHAPTER 6 – AUDITOR GENERAL AUDIT FINDINGS

### INTRODUCTION

In term of the Constitution S188 (1) (b) states that the functions of the Auditor-General includes the auditing and reporting on the accounts, financial statements and financial management of all municipalities. MSA section 45 states that the results of performance measurement... must be audited annually by the Auditor-General. The annual financial statement and annual performance reports were submitted on the 31<sup>st</sup> of August 2021 Auditor-General. The AG in terms of MFMA will report by 30 November therefore their report is not included in the current draft report.

*T 6.0.1*

### COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS YEAR -2021/2022

#### 6.1 AUDITOR GENERAL REPORTS YEAR -2021/2022

There was one non-compliance identified by the Auditor General in 2021/2022 financial period which relates to the material adjustment made in the financial statements submitted for audit purposes. The institution has developed an audit action plan to address these findings. By 31 August 2023 these the action plan was fully implemented.

### COMPONENT B: AUDITOR-GENERAL OPINION YEAR 2022/2023 (CURRENT YEAR)

#### 6.2 AUDITOR GENERAL REPORT YEAR 2022/2023

Non-compliance issues	Remedial action taken
Non-compliance with PPR 2017: Non-disqualification of tenders that failed to achieve the minimum qualifying score for functionality led to the material noncompliance.	The municipality will put measures in future to ensure that only service providers which meet minimum functionality and submitted all the documents.

### AUDITOR GENERAL REPORT ON ANNUAL FINANCIAL STATEMENTS FOR 2022/2023.

See report below.

# Report of the auditor-general to the Mpumalanga Provincial Legislature and the council on the Gert Sibande District Municipality

## Report on the audit of the financial statements

### OPINION

1. I have audited the financial statements of the Gert Sibande District Municipality set out from pages 176, which comprise the statement of financial position as at 30 June 2023, statement of financial performance, statement of changes in net assets, the cash flow statement and the statement of comparison of budget information with actual information for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Gert Sibande District Municipality as at 30 June 2023 and its financial performance and cash flows for the year then ended in accordance with the Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 5 of 2022 (Dora).

### BASIS FOR OPINION

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the responsibilities of the auditor-general for the audit of the financial statements section of my report.
4. I am independent of the district municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### EMPHASIS OF MATTERS

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

## RESTATEMENT OF CORRESPONDING FIGURES

7. As disclosed in note 44 to the financial statements, the corresponding figures for 30 June 2022 were restated as a result of errors in the financial statements of the district municipality at, and for the year ended, 30 June 2023.

## FRUITLESS AND WASTEFUL EXPENDITURE

8. As disclosed in note 45 to the financial statements, the district municipality incurred fruitless and wasteful expenditure of R25,62 million due to the penalties paid to the South African Revenue Service (Sars).

### Irregular expenditure incurred

9. As disclosed in note 46 to the financial statements, the district municipality incurred irregular expenditure of R62,86 million, due to non-compliance with supply chain management (SCM\_ laws and regulations

### Other matters

10. I draw attention to the matter below. My opinion is not modified in respect of this matter.

## UNAUDITED DISCLOSURE NOTES

11. In terms of section 125(2) (e) of the MFMA, the district municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

## RESPONSIBILITIES OF THE ACCOUNTING OFFICER FOR THE FINANCIAL STATEMENTS

12. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the GRAP and the requirements of the MFMA and Dora; and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
13. In preparing the financial statements, the accounting officer is responsible for assessing the district municipality's ability to continue as a going concern; disclosing, as applicable, matters relating to going concern; and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the district municipality or to cease operations, or has no realistic alternative but to do so.



## RESPONSIBILITIES OF THE AUDITOR-GENERAL FOR THE AUDIT OF THE FINANCIAL STATEMENTS

14. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
15. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

### Report on the annual performance report

16. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I must audit and report on the usefulness and reliability of the reported performance information against predetermined objectives for the selected material performance indicators presented in the annual performance report. The accounting officer is responsible for the preparation of the annual performance report.
17. I selected the following key performance area (KPA) presented in the annual performance report for the year ended 30 June 2023 for auditing, I selected a key performance area that measures the district municipality's performance on its primary mandated functions and that are of significant national, community or public interest.

Key performance area (KPA)	Page numbers	Purpose
Basic service delivery and infrastructure development	40	Improved access to basic services. Reliable and sustainable basic service delivery. Sustainable, innovative quality services to all.

18. I evaluated the reported performance information for the selected key performance area against the criteria developed from the performance management and reporting framework, as defined in the general notice. When an annual performance report is prepared using these criteria, it provides useful and reliable information and insights to users on the district municipality's planning and delivery on its mandate and objectives.

19. I performed procedures to test whether:

- the indicators used for planning and reporting on performance can be linked directly to the district municipality's mandate and the achievement of its planned objectives
- the indicators are well defined to ensure that they are easy to understand and can be applied consistently, as well as verifiable so that I can confirm the methods and processes to be used for measuring achievements
- the targets can be linked directly to the achievement of the indicators and are specific, time bound and measurable to ensure that it is easy to understand what should be delivered and by when, the required level of performance as well as how performance will be evaluated
- the indicators and targets reported on in the annual performance report are the same as those committed to in the approved initial or revised planning documents
- the reported performance information is presented in the annual performance report in the prescribed manner
- there is adequate supporting evidence for the achievements reported and for the measures taken to improve performance.

20. I performed the procedures to report material findings only; and not to express an assurance opinion or conclusion.

21. I did not identify any material findings on the reported performance information for the selected key performance area.

## **OTHER MATTER**

22. I draw attention to the matter below.

### **ACHIEVEMENT OF PLANNED TARGETS**

23. The annual performance report includes information on reported achievements against planned targets and provides measures taken to improve performance.

### **MATERIAL MISSTATEMENTS**

24. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information for basic service delivery and infrastructure development for key performance area one (1). Management subsequently corrected all the misstatements and I did not include any material findings in this report

## Report on compliance with legislation

25. In accordance with the PAA and the general notice issued in terms thereof, I must audit and report on compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting officer is responsible for the district municipality's compliance with legislation.
26. I performed procedures to test compliance with selected requirements in key legislation in accordance with the findings engagement methodology of the Auditor-General of South Africa (AGSA). This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.
27. Through an established AGSA process, I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the district municipality, clear to allow consistent measurement and evaluation, while also sufficiently detailed and readily available to report in an understandable manner. The selected legislative requirements are included in the annexure to this auditor's report.
28. The material findings on compliance with the selected legislative requirements, presented per compliance theme, are as follows:

### PROCUREMENT AND CONTRACT MANAGEMENT

29. Some of the tenders which failed to achieve the minimum qualifying score for functionality legislative requirement were not disqualified as unacceptable tender in accordance with regulation 5(6) of the 2017 preferential procurement regulations (PPR).

## Other information in the annual report

30. The accounting officer is responsible for the other information included in the annual report. The other information referred to does not include the financial statements, the auditor's report and those selected key performance area presented in the annual performance report that have been specifically reported on in this auditor's report.
31. My opinion on the financial statements, the report on the audit of the annual performance report and the report on compliance with legislation do not cover the other information included in the annual report and I do not express an audit opinion or any form of assurance conclusion on it.
32. My responsibility is to read this other information and, in doing so, consider whether it is materially inconsistent with the financial statements and the selected material indicators in the scoped-in objectives presented in the annual performance report or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
33. If, based on the work I have performed, I conclude that there is a material misstatement in this other information, I am required to report that fact.

34. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and reissue an amended report as appropriate. However, if it is corrected this will not be necessary.

### Internal control deficiencies

35. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.

36. The matters reported below are limited to the significant internal control deficiencies that resulted in the material findings on compliance with legislation included in this report

37. Management did not implement adequate monitoring controls to ensure that the annual performance report submitted for audit are free of material misstatements as material corrections were made in the financials, and the performance report.

38. Management did not apply adequate monitoring controls to ensure compliance with the applicable laws and regulations for procurement and contract management.

*Auditor General*  
Mbombela

30 November 2023



AUDITOR - GENERAL  
SOUTH AFRICA

*Auditing to build public confidence*

## Annexure to the auditor's report

The annexure includes the following:

- The auditor-general's responsibility for the audit
- The selected legislative requirements for compliance testing

### AUDITOR-GENERAL'S RESPONSIBILITY FOR THE AUDIT

#### PROFESSIONAL JUDGEMENT AND PROFESSIONAL SCEPTICISM

As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for selected material performance indicators and on the district municipality's compliance with selected requirements in key legislation.

#### FINANCIAL STATEMENTS

In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the district municipality's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made
- Conclude on the appropriateness of the use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the district municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are

based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a district municipality to cease operating as a going concern

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

## **COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE**

I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

## Compliance with legislation – selected legislative requirements

The selected legislative requirements are as follows:

Legislation	Sections or regulations
Municipal Finance Management Act 56 of 2003 (MFMA) and regulations issued in terms of the act	<p>Section 1 – paragraph (a), (b) &amp; (d) of the definition: irregular expenditure</p> <p>Section 1 – definition: service delivery and budget implementation plan</p> <p>Sections 11(1), 13(2), 14(1), 14(2)(a), 14(2)(b), 15, 24(2)(c)(iv), 29(1),</p> <p>Sections 29(2)(b), 32(2), 32(2)(a), 32(2)(a)(i), 32(2)(a)(ii), 32(2)(b), 32(6)(a),</p> <p>Sections 32(7), 53(1)(c)(ii), 54(1)(c), 62(1)(d), 62(1)(f)(i), 62(1)(f)(ii),</p> <p>Sections 62(1)(f)(iii), 63(1)(a), 63(2)(a), 63(2)(c), 64(2)(b), 64(2)(c), 64(2)(e),</p> <p>Sections 64(2)(f), 64(2)(g), 65(2)(a), 65(2)(b), 65(2)(e), 72(1)(a)(ii), 112(1)(j),</p> <p>Sections 116(2)(b), 116(2)(c)(ii), 117, 122(1), 122(2), 126(1)(a), 126(1)(b),</p> <p>Sections 127(2), 127(5)(a)(i), 127(5)(a)(ii), 129(1), 129(3), 133(1)(a),</p> <p>Sections 133(1)(c)(i), 133(1)(c)(ii), 170, 171(4)(a), 171(4)(b)</p>
MFMA: Municipal Budget and Reporting Regulations, 2009	Regulation 71(1), 71(2), 72
MFMA: Municipal Investment Regulations, 2005	Regulations 3(1)(a), 3(3), 6, 7, 12(2), 12(3)
MFMA: Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, 2014	Regulations 5(4), 6(8)(a), 6(8)(b), 10(1)
MFMA: Municipal Supply Chain Management Regulations, 2017	<p>Regulations 5, 12(1)(c), 12(3), 13(b), 13(c), 13(c)(i), 16(a), 17(1)(a), 17(1)(b),</p> <p>Regulations 17(1) (c). 19(a), 21(b), 22(1)(b)(i), 22(2), 27(2)(a), 27(2)(e),</p> <p>Regulations 28(1)(a)(i), 28(1)(a)(ii), 29(1)(a) and (b), 29(5)(a)(ii), 29(5)(b)(ii),</p> <p>Regulations 32, 36(1), 36(1)(a), 38(1)(c), 38(1)(d)(ii), 38(1)(e), 38(1)(g)(i),</p> <p>Regulations 38(1)(g)(ii), 38(1)(g)(iii), 43, 44, 46(2)(e), 46(2)(f)</p>
MSA: Disciplinary Regulations for Senior Managers, 2011	Regulations 5(2), 5(3), 5(6), 8(4)

<b>Legislation</b>	<b>Sections or regulations</b>
Annual Division of Revenue Act	Sections 11(6)(b), 12(5), 16(1); 16(3)
Construction Industry Development Board Act 38 of 2000	Section 18(1)
Construction Industry Development Board Regulations, 2004	Regulations 17, 25(7A)
Preferential Procurement Policy Framework Act 5 of 2000	Sections 2(1)(a), 2(1)(f)
Preferential Procurement Regulations, 2017	Regulations 4(1), 4(2), 5(1), 5(3), 5(6), 5(7), 6(1), 6(2), 6(3), 6(6), 6(8), 7(1), Regulations 7(2), 7(3), 7(6), 7(8), 8(2), 8(5), 9(1), 10(1), 10(2), 11(1), 11(2)
Preferential Procurement Regulations, 2022	Regulations 4(1), 4(2), 4(3), 4(4), 5(1), 5(2), 5(3), 5(4)
Prevention and Combating of Corrupt Activities Act 12 of 2004	Section 34(1)
Municipal Systems Act 32 of 2000	Sections 25(1), 26(a), 26(c), 26(h), 26(i), 27(1), 29(1)(b)(ii), 29(2)(a), Sections 29(2)(c), 34(a), 34(b), 38(a), 41(1)(a), 41(1)(b), 41(1)(c)(ii), 42, Sections 43(2), 56(a), 57(2)(a), 57(4B), 57(6)(a), 66(1)(a), 66(1)(b), Sections 67(1)(d), 74(1), 93J(1), 96(b)  Parent municipality with ME: Sections 93B(a), 93B(b)  Parent municipality with shared control of ME: Sections 93C(a)(iv), 93C(a)(v)
MSA: Municipal Planning and Performance Management Regulations, 2001	Regulations 2(1)(e), 2(3)(a), 3(3), 3(4)(b), 3(5)(a), 7(1), 8, 9(1)(a), 10(a), Regulations 12(1), 15(1)(a)(i), 15(1)(a)(ii)
MSA: Municipal Performance Regulations for Municipal Managers and Managers directly Accountable to Municipal Managers, 2006	Regulations 2(3)(a), 4(4)(b), 8(1), 8(2), 8(3)
MSA: Regulations on Appointment and Conditions of Employment of Senior Managers, 2014	Regulations 17(2), 36(1)(a)



## GLOSSARY

<b>Accessibility indicators</b>	Explore whether the intended beneficiaries are able to access services or outputs.
<b>Accountability documents</b>	Documents used by executive authorities to give “ <i>full and regular</i> ” reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
<b>Activities</b>	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe “ <i>what we do</i> ”.
<b>Adequacy indicators</b>	The quantity of input or output relative to the need or demand.
<b>Annual Report</b>	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor-General.
<b>Approved Budget</b>	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
<b>Baseline</b>	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
<b>Basic municipal service</b>	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided it may endanger the public health and safety or the environment.
<b>Budget year</b>	The financial year for which an annual budget is to be approved – means a year ending on 30 June.
<b>Cost indicators</b>	The overall cost or expenditure of producing a specified quantity of outputs.
<b>Distribution indicators</b>	The distribution of capacity to deliver services.
<b>Financial Statements</b>	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
<b>General Key performance indicators</b>	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.
<b>Impact</b>	The results of achieving specific outcomes, such as reducing poverty and creating jobs.
<b>Inputs</b>	All the resources that contribute to the production and delivery of outputs. Inputs are “ <i>what we use to do the work</i> ”. They include finances, personnel, equipment and buildings.
<b>Integrated Development Plan (IDP)</b>	Set out municipal goals and development plans.
<b>National Key performance areas</b>	<ul style="list-style-type: none"> <li>• Service delivery &amp; infrastructure</li> <li>• Economic development</li> <li>• Municipal transformation and institutional development</li> <li>• Financial viability and management</li> <li>• Good governance and community participation</li> </ul>

<b>Outcomes</b>	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution's strategic goals and objectives set out in its plans. Outcomes are "what we wish to achieve".
<b>Outputs</b>	The final products, or goods and services produced for delivery. Outputs may be defined as "what we produce or deliver". An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunization, or a service such as processing an application) that contributes to the achievement of a Key Result Area.
<b>Performance Indicator</b>	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge the extent to which an output has been achieved (policy developed, presentation delivered, service rendered)
<b>Performance Information</b>	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
<b>Performance Standards:</b>	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
<b>Performance Targets:</b>	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.
<b>Service Delivery Budget Implementation Plan</b>	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
<b>Vote:</b>	One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area. Section 1 of the MFMA defines a "vote" as: <i>a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and</i> <i>b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned</i>

# APPENDICES

## APPENDICES

### APPENDIX A – COUNCILLORS; COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

PARTY MEMBERS	NUMBER OF CLLRS	PART TIME CLLRS	FULL TIME CLLRS	NO. OF FEMALE CLLRS
African National Congress	28	17	11	14
Economic Freedom Fighters	10	10	-	4
Democratic Alliance	7	7	-	1
Freedom Front Plus	2	2	-	0
ARP	1	1	-	0
Traditional Leaders	8	8	-	1
<b>TOTAL</b>	<b>56</b>	<b>45</b>	<b>11</b>	<b>20</b>

### APPENDIX B – COMMITTEES AND COMMITTEE PURPOSES

### APPENDIX C – THIRD TIER ADMINISTRATIVE STRUCTURE

<i>Accounting Officer</i>	<p><b>TOP ADMINISTRATIVE STRUCTURE</b></p> <p><b>TIER 1</b></p> <p><b>MUNICIPAL MANAGER</b> Mr Absenia Habile</p> <p><b>DEPUTY MUNICIPAL MANAGER: Title</b> (Not applicable)</p>
<i>Heads of Department</i>	<p><b>TIERS 2 AND 3</b></p> <p>Ms. Makhazasi Radebe (Corporate Services) Mr. Melato Michele (Community &amp; Social Services) Mr Zakhele Buthelezi (Finance) Mr. Bongile Mdutyulwa (Infrastructure &amp; Technical Services) Mr. Mthandeni Mkhonza (Planning, Economic Development &amp; Innovation)</p>
<i>Deputy</i>	Mr. Francois Gates (Deputy Chief Financial Officer, Department of Finance)

**APPENDIX G – RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE  
YEAR 2022/23**

<b>Date of Committee</b>	<b>Committee recommendation during the year</b>	<b>Recommendation adopted (Enter Yes) if not adopted (provide explanation)</b>
29 July 2022	Management should address all the findings in the Asset Management report as a matter of urgency.	Yes
29 July 2022	The Asset Unit are requested to revisit the action dates for the Asset Management report.	Yes
29 July 2022	Management needs to intervene and resolve the non-compliant water samples matter.	Yes
29 July 2022	Summary of issues on employee wellness should be depicted in the report.	Yes
29 July 2022	Employee codes should be removed in the report and be replaced with the departments.	Yes
29 July 2022	Management should ensure that terminated employees are successfully terminated and disconnected from employee management system.	Yes
29 July 2022	Management should ensure that critical positions are filled.	Yes
29 July 2022	Management should evaluate the performance of the Attorneys.	Yes
28 October 2022	A column for Internal Audit comments must be added on the action plan.	Yes
28 October 2022	Management must address the control deficiency issues raised by Internal Audit.	Yes
28 October 2022	Management should conduct a root cause analysis when addressing findings to prevent repeat findings.	Yes
28 October 2022	Management should prepare a report on the loss of two (2) laptops valued at R70 000 and all lost items and the total value in the next meeting.	Yes
28 October 2022	Management should provide a summarised report on the break-down of total exposure litigation in terms of internal and external cases and the performance of Attorneys.	Yes
13 January 2023	The action plan is reactive, Management should use findings raised by Auditor General to identify areas of weakness.	Yes
13 January 2023	Management should take into consideration Auditor General findings when preparing the Financial Performance Report.	Yes
03 February 2023	Internal Audit should make sure that they are on schedule with the approved Internal Audit Plan.	Yes
03 February 2023	The Leave Management Policy and VAT Policy should be reviewed in the next quarter, and it should be presented to the Audit Committee.	Yes
03 February 2023	Management should prepare a report from the Finance Support Unit with details of the support they provide to the local municipalities.	Yes
03 February 2023	Management should consider closing all cases that are older than five (5) years by settling these cases out of court to save on the legal cost.	Yes
03 February 2023	Management should include ICT challenges in the ICT Report.	Yes

05 May 2023	Management to establish a Loss Control Committee.	Yes
05 May 2023	Management should put corrective measures on emerging risks so that these matters do not escalate.	Yes
27 June 2023	Internal Audit should add the review of AFS on the plan.	Yes
27 June 2023	MFMA and DORA compliance audit should be added.	Yes
27 June 2023	The Operational Internal Plan 2023/2024- and three-year risk plan was approved with amendments.	Yes
27 June 2023	The Audit and Performance Audit Committee Charter be approved with amendments.	Yes
27 June 2023	The Internal Audit Charter be approved with amendments.	Yes
27 June 2023	Include the ICT Steering Committee as assurance providers in the Combined Assurance Framework.	Yes
27 June 2023	Emphasis should be made on King IV.	Yes
27 June 2023	The Combined Assurance Framework 2023/24 be approved with amendments.	Yes

## APPENDIX I – DISCLOSURE OF INTERESTS BY COUNCILLORS

<b>Disclosure of Financial Interests</b>		
<b>Period 1 July to 30 June of Year 2023</b>		
<b>Position</b>	<b>Name</b>	
<b>Executive Mayor</b>	Mngomezulu MW	Submitted
<b>Whip of Council</b>	Sekhonde BG	Submitted
<b>Speaker</b>	Mtshali BH	Submitted
<b>Member of Mayco/ Exco</b>	Maboa-Boltman NF	Submitted
	Zunguza JB	Submitted
	Buthlezi BM	Submitted
	Malatsi PV	Submitted
	Zulu NN	Submitted
	Mollo BP	Submitted
	Mkhwanazi CB	Submitted
<b>Councillors</b>	Nhlapho NS	Submitted
	Bekker D	Submitted
	Dudley VD	Submitted
	Nkambule DM	Submitted
	Kgwedi TH	Submitted
	Dlamini M	Submitted
	Karim LS	Submitted
	Mkhonto S	Submitted
	Weber KH	Submitted
	Nkosi DP	Submitted
	Sikhakhane NB	Submitted
	Mncina M	Submitted
	Mbuli TG	Submitted
	Matshaba KA	Submitted
	Ndebele JH	Submitted
	Moeketsi BK	Submitted
	Zuma NG	Submitted
	Mazibuko TE	Submitted
Mahlangu VS	Submitted	

<b>Disclosure of Financial Interests</b>		
<b>Period 1 July to 30 June of Year 2023</b>		
<b>Position</b>	<b>Name</b>	
	Chauke EW	Submitted
	Seimela T	Submitted
	De Vries GR	Submitted
	Masango J	Submitted
	Van Huyssteen NC	Submitted
	Kubheka MA	Submitted
	Maboea SA	Submitted
	Molaba ML	Submitted
	Silosini SA	Submitted
	Thwala DM	Submitted
	Gwebu N	Submitted
	Hlophe VS	Submitted
	Nkosi MP	Submitted
	Yende MR	Submitted
	Thwala TM	Submitted
	Khumalo GL	Submitted

<b>Position</b>	<b>Name</b>	<b>Status</b>
<b>Accounting Officer</b>		
Municipal Manager	Absenia Habile	Submitted
<b>General Managers</b>		
Corporate Services	Makhazasi Radebe	Submitted
Planning, Economic Development and Innovation.	Mthandeni Mkhonza	Submitted
Finance	Zakhele Buthelezi	Submitted
Community and Social Services	Melato Michele	Submitted
Infrastructure Technical Service	Bongile Mdutyulwa	Submitted
<b>Deputy Senior Officers</b>		
Deputy Chief Financial Officer	Francois Gates	Submitted

## **VOLUME II – ANNUAL FINANCIAL STATEMENTS FOR 2022/ 2023.**

Attached is the Annual Financial Statements for Financial Year ending 30 June 2023.

## **VOLUME III – AUDIT ACTION PLAN FOR 2022/ 2023.**

Attached is the Audit action plan for the 2023 financial year.

## **VOLUME IV – MPAC OVERSIGHT REPORT FOR 2022/ 2023.**

Attached is the Oversight report for the 2023 financial year.

## **VOLUME V – AUDIT COMMITTEE REPORT FOR 2022/ 2023.**

Attached is the Audit Committees report for the 2023 financial year.