



## UMKHANYAKUDE DISTRICT MUNICIPALITY

### DRAFT ANNUAL REPORT FOR 2023/2024

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## FOREWORD BY THE MAYOR

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## MUNICIPAL POWERS AND FUNCTIONS

Municipal Powers and Functions reflect activities that municipalities are obliged to perform. Partly it all depends on the category of the municipality. In terms of the Municipal Structures Act Umkhanyakude District Municipality falls under Category C.

The powers and functions of the Umkhanyakude District Municipality, tabled in terms of sections 83 and 84 of the Municipal Structures Act, are as follows:

- 1) Integrated Development Planning for the District Municipality as a whole, including a framework for integrated development plans for the local municipalities within the area of the District Municipality, taking into account the integrated developments plans on those local municipalities,
- 2) Bulk supply of water that affects a significant proportion of municipalities in the district
- 3) Bulk supply of electricity that affects a significant proportion of municipalities in the district.
- 4) Municipal Health Services serving the area of the District Municipality as a whole
- 5) Fire Fighting services serving the area of the District Municipality as a whole

The following functions are shared by both the district and its family of municipalities:

- 1) Promotion of local Tourism;
- 2) Fire-fighting services;
- 3) Municipal airports;
- 4) Municipal planning;
- 5) Municipal public transport;
- 6) Cemeteries, funeral parlours and crematoria;
- 7) Refuse removals, refuse dumps and solid waste removals;
- 8) The establishment conducts and control of fresh produce markets and abattoirs; and
- 9) Municipal roads which form integral part of a road transport system for the area of the District Municipality as a whole.

## SUMMARY OF ANNUAL REPORT LEGISLATIVE FRAMEWORK

### INTRODUCTION

In terms of section 121(1) of the MFMA, every municipality and every municipality must for each financial year prepare an annual report. In terms of section 127(2) of the MFMA, the Mayor of the Municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the Municipality's sole or shared control.

#### **The Annual Financial Statement of the Municipality {section 121(3)(a)}**

The Annual Financial Statement of the Municipality including the consolidations have been prepared and submitted to Auditor-General for audit. Such audited Consolidated Annual Financial Statement have been included in the Annual Report which was tabled to Council for adoption. ***See Annexure A***

#### **The Auditor-General's Report {section 121(3)(b)}**

Auditor-General has audited and issued a report on the Consolidated and Separated Financial Statements, report on other legal and Regulatory requirements and other Reports. The report of Auditor-General is included in the Annual Report which was tabled to Council for adoption. ***See Annexure B***

#### **The Annual Performance Report {section 121(3)(c') and section 121(3) (d)}**

The Annual Performance report was Prepared and submitted to Auditor-General for audit. Such audited Annual performance report is included in the Annual report which was tabled to Council for adoption. The Annual performance report was audited by Auditor-General in terms of section 45(b) of the Municipal Systems Act (MSA). ***See Chapter 4***

#### **An assessment of the arrears on Municipal charges {section 121 (e')}**

The analysis and the assessment of the arrears on municipal charges has been made in the Annual Financial Statement under Trade and Other Receivables in **Note 4** of Audited Annual Financial Statements. Such audited Annual Financial Statements have been included in **Chapter 6**

### **Revenue Performance against the budget {section 121(3) (f)}**

The revenue performance has been made in form of Statement of Comparison between the budget and the actual amounts of the Annual Financials (AFS). However, it must be mentioned that the actual revenue collection has been very low due to the reason but not limited to the following:

- High number of indigents within the entire district;
- High number of unemployed within the district;
- Continuous none availability of water supply to the community within the district;
- Huge number of unmetered properties and illegal connection; etc.

**See Annexure A of the AFS Note 4**

121 (3) (f) An assessment by the municipality's accounting officer of the municipality's performance against the measurable performance objectives referred to in section 17 (3) (b) for revenue collection from each revenue source and for each vote in the municipality's approved budget for the relevant financial year.

**See Annexure A of the AFS**

### **Other Action Plan {section 121(3)(g)}**

The Audit action plan has been prepared to correct issues raised by Auditor-General and is part of the Annual Report as **Annexure B**

### **Other issues of importance in connection with the AFS {section 121 (3)(h)}**

#### **(a) Liquidity**

The liquidity of the municipality has been affected negatively in the sense that current Liabilities have exceeded the current assets of the municipality. The reason being that the huge amounts of receivables / debtors have being written off and some doubtful which resulted in a huge reduction of current assets. However, such incidence was disclosed in the Annual Financial Statement under Going Concern in **note 45** of the AFS. The municipality is not financial self-sustainable as it entirely depended on grants.

#### **(b) Property, plant and equipment**

The property, plant and equipment have huge amount of Work-in progress (WIP) which means that the capital projects are not getting complete. Such delay on completion of capital projects has negative impact on actual service delivery on the ground. See **note no 9** on AFS for more details.

Section 121 (3) (i) Any information as determined by municipality

***The municipality is wholly dependent on the government grant allocations through Division of Revenue Act (DORA) for continued funding of operations. The annual financial statements are prepared on the basis that the municipality is a going concern and that the UMkhanyakude District Municipality has neither the intention nor the need to liquidate or curtail materially the scale of the municipality.***

Section 121 (3) (j) Any recommendations of the municipality's audit committee

***See Annexure E***

Section 121 (3) (k) Any other information as may be prescribed

***The annual financial statements have been prepared in accordance with Standards of Generally Recognised Accounting Practice (GRAP) including any interpretations, guidelines and directives issued by the Accounting Standards Board. The annual financial statements are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.***

#### **Disclosures:-**

##### **Allocations from organ of state (section 123(1)(a))**

The allocations from organ of state have been analyzed and disclosed on the audited Annual Financial Statements (AFS) in **note 22** Such AFS have been included in the Annual Report for tabling to Council.

Section 123 (1) (a) (ii) Allocations received from a municipal entity or another municipality

**None**

Section 123 (1) (b) (i) Allocations made to a municipal entity or another municipality

The municipality has established a Development Agency called uMhlosinga Development Agency (UMDA). It is wholly owned by uMkhanyakude District Municipality. The Annual allocations are made to uMhlosinga Development Agency.

***The allocation made by the municipality to municipal entity ( UMhlosinga Development) R17 241 529,75 on note no 34 of AFS***

Section 123 (1) (b) (ii) Allocations made to any other organ of state

**None**

Section 123 (1) (c) Details of how the allocations that were received were spent per vote excluding equitable share. Note 22 of the Annual Financial Statements AFS.

Section 123 (1) (d) (i) The municipality has complied with allocation made to it by National Government

**Yes**

Section 123 (1) (d) (ii) The municipality has complied with allocations made to it other than by National organs of state

**Yes**

Section 123 (1) (e) Reasons for non-compliance with grant conditions referred to above

**None**

Section 123 (1) (f) Delays or withholding of funds ..... DoRA

**None**

Section 123 (1) (a) Reasons for delay or withholding of funds ... DoRA

**None**

Section 124 (1) (a) Salaries, allowances and benefits of political office-bearers and councillors of the municipality (financial and in-kind)

**Remunertaion of councillors**

**Note 26 of the AFS.**

***In-kind benefits***

***The Mayor, Deputy Mayor, Speaker and Executive Committee Members are full-time. The Mayor and the Speaker are provided with offices and secretarial support at the cost of the Council.***

***All Councillors are re-imbursed for kilometres travelled on official duties with the exception of the Mayor.***



***The Deputy Mayor and other Executive Committee Members each have an office and share secretarial support at the cost of the Council.***

***The Mayor has 2 full-time bodyguards and 1 relief bodyguard***

Section 124 (1) (b) Statement by the accounting officer that salaries, allowances and benefits are in accordance with the framework in s 219 of the Constitution

***I certify that the salaries, allowances and benefits of Councillors, loans made to Councillors, if any, and payments made to Councillors for loss of office, if any, as disclosed in note 24 of these annual financial statements are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Officer Bearers Act and the Minister of Provincial and Local Government's determination in accordance with this Act.***

Section 124 (1) (c) Arrears owed by individual councillors to the municipality or its municipal entity for rates and services which were at any time during the year outstanding for more than 90 days.

**None**

Section 124 (1) (c) Salaries, allowances and benefits of the municipal manager, CFO and every senior manager

**Employee related costs Note 24 of the AFS.**

Section 125 (1) (a) List of all municipal entities under the shared or sole control of the municipality

***UMhlosinga Development Agency is the only entity of the Municipality***

Section 125 (1) (b) Total amount of contributions to organised local government for the year and any outstanding amounts at year end [if the amount is "nil" indicate so]

***Nil***

Section 125 (1) (c) Taxes

***Nil***

Section 125 (2) (a)      Name of bank where account is held

**ABSA See Note 8 of the AFS**

Section 125 (2) (b) The Details of the bank account are disclosed in the Annual Financial Statements (AFS) in **note 8 of the AFS**

Section 125 (2) (c)      Particulars of contingent liabilities at year end

**See Note on AFS for total contingency liabilities 41**

Section 125 (2) (d) (i) The unauthorized and irregular Expenditure has been disclosed in the AFS per **note 47 of the AFS**

## **Municipal Systems Act Requirements**

MSA s45 – Audited performance measures

***See Annual Performance Report on Chapter 4, page 130***

MSA s46 (1) (a) - (i) the municipality's, and any service provider's, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;

***See page 143***

MSA s46 (1) (a) – (ii) Current year's performance and targets as well as the prior year

***See Organisational Scorecard on Annexure D***

MSA s46 (1) (a) – (iii) Performance report measures that were taken or are to be taken to improve performance

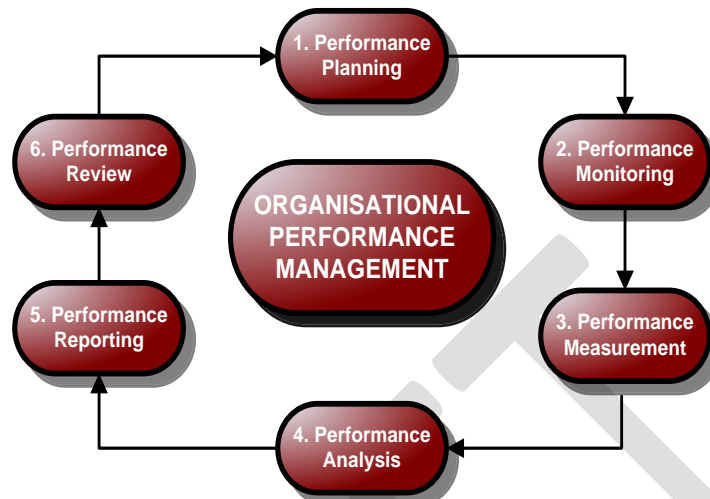
***See Annexure D***

MSA s46 (1) (a) - Service delivery priorities and performance targets set for the next financial year

***See page 132***

## PERFORMANCE MANAGEMENT PROCESSES

The annual process of managing performance at organizational level in the Municipality involves the steps as set out in the diagram below:



### Performance Planning

The performance of the Municipality is managed in terms of its IDP and the process of compiling an IDP and the annual review thereof therefore constitutes the process of planning for performance.

### Performance monitoring

Performance monitoring is an ongoing process by which a manager accountable for a specific indicator as set out in the organizational scorecard (and a service delivery target contained in a SDBIP) continuously monitors current performance against targets set. The aim of the monitoring process is to take appropriate and immediate interim (or preliminary) action where the indication is that a target is not going to be met by the time that the formal process of performance measurement, analysis, reporting and review is due.

### Performance measurement

Performance measurement refers to the formal process of collecting and capturing performance data to enable reporting to take place for each key performance indicator and against the target set for such indicator. When performance measurement is due, managers are expected to collect and collate the necessary performance data or information and capture the result against the target for the period concerned on the organizational scorecard and relevant SDBIP scorecard and report the result accordingly.

### Performance analysis

Performance analysis involves the process of making sense of measurements. It requires interpretation of the measurements as conducted in terms of the previous step to determine whether targets have been met and exceeded and to project whether future targets will be met or not. Where targets have not been met, performance analysis requires that the reasons therefore should be examined and corrective action be taken. Where targets have been met or exceeded, the key factors that resulted in such success should be documented and shared so as to ensure organizational learning.

**Performance reporting and review**

This section is further divided into three sections dealing with the requirements for in-year versus annual reporting and reviews respectively and lastly a summary is provided of the various reporting requirements.

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#### In-year performance reporting and review

This step involves submission of the scorecards to the Executive Committee for consideration and review of the performance of the Municipality as a whole. The first such report is a major milestone in the implementation of any PMS and it marks the beginning of what should become a regular event namely using the performance report as a tool to review the Municipality's performance and to make important political and management decisions on how to improve.

The organizational and SDBIP scorecards are submitted to the Executive Committee for consideration and review on a quarterly, half yearly basis.

#### Annual performance reporting and review

On an annual basis, a comprehensive report on the performance of the Municipality is compiled in terms of the MFMA as well as the Municipal Systems Act. After the adoption of the annual report by council it is then subjected to an oversight process which also involve public participation.

#### Summary of various performance reporting requirements

The following table, derived from both the legislative framework for performance management and this PMS Framework, summarizes for ease of reference and understanding the various performance reporting deadlines as it applies to the Municipality:

Report	Frequency	Submitted for consideration and/or review to	Remarks
1. SDBIPs	Quarterly	Executive Committee	See MFMA Circular 13 of National Treasury for further information
2. Monthly budget statements	Monthly	Mayor (in consultation with Exco)	See sections 71 and 54 of the MFMA
3. Organisational Scorecard	Quarterly	Executive Committee	This PMS Framework
4. SDBIP mid-year budget and performance assessment	Annually during January of each year	Mayor (in consultation with Exco)	See sections 72 and 54 of the MFMA
5. Performance report	Annually	Council	See section 46 of the Municipal Systems Act as amended. Said report to form part of the annual report
6. Annual report	Annually	Council	See section 121 of the MFMA

The Municipality uses the Key Performance model. In the said model, all indicators are grouped together under the national key performance areas as per the Systems Act and the local key performance areas as per the Umkhanyakude District Municipality's IDP. The said Model therefore enables the Municipality to assess its performance based on the national and its own local key performance areas.

The following are the six Key Performance Areas (KPAs) that are being used in the preferred performance management model:

- Institutional Transformation and Development
- Service Delivery and Infrastructure Development;
- Local Economic Development.
- Good Governance and Public Participation; and
- Municipal Financial Viability and Management
- Cross Cutting Interventions

The following strategic priorities were adopted by Council:

- a) Building a capable, ethical, and corrupt free District Municipality
  - i. Address inherent contradictions that are prevalent in the workplace
  - ii. Job descriptions and skills audit
  - iii. Skills development and capacity building
  - iv. Placement of personnel according to skills
  - v. Effective Performance Management
- b) Revenue Enhancement
  - i. Generate own revenue
  - ii. Increase of benefits from which can be enjoyed by all stakeholders
  - iii. Debtor cleansing process
  - iv. Effective metering and billing
- c) Service Delivery Driven
  - i. Ensure resources are adequately allocated;
  - ii. Look at physical, human and financial assets
  - iii. Maximise overall social and economic impact through effective and efficient service delivery
  - iv. Effective utilization of grant funding allocated
- d) Compliance with the rule of Law
  - i. Complying with relevant legislation and policies
  - ii. Attend to all AG matters timeously
  - iii. Identify problems of non-compliance and address them effectively;
  - iv. Ensure effective monitoring and evaluation by legislated municipal structures

## 1. OVERVIEW OF UMKHANYAKUDE DISTRICT MUNICIPALITY

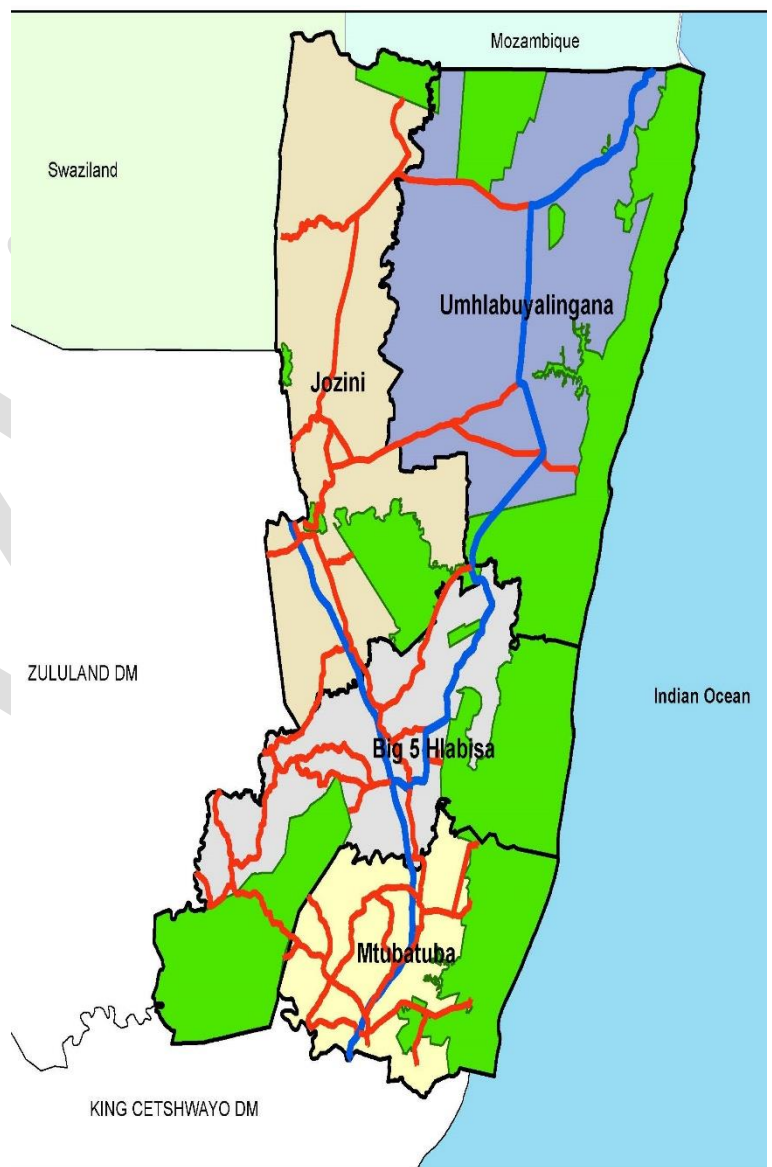
UMkhanyakude District Municipality is located in the far Northern region of KwaZulu-Natal Province in South Africa (**32,014489; -27,622242**). At 12 818 km<sup>2</sup> and with a population totalling 625,846, the District is the 2nd largest District in KwaZulu-Natal, in terms of size, behind its neighbouring District, Zululand District Municipality. UMkhanyakude District also has the World Heritage Site known as Isimangaliso Wetland Park which encompasses the entire coastline of more than 200 km. The Map below indicates the boundaries of the 5 local municipalities within the UMkhanyakude District and surrounding neighbourhoods. The District Municipality consists of the following municipalities:

### Local Municipalities within the District

- UMhlabuyalingana Municipality (KZ 271)
- Jozini Municipality (KZ 272)
- The Big 5 Hlabisa Municipality (KZ 276)
- Mtubatuba Municipality (KZ 275)

The District Municipality is located in Mkhuze and has:

- The Republic of Mozambique to the North
- The Indian Ocean to the East
- King Cetshwayo DM to the South (DC28)
- Zululand DM to the West (DC26)
- the Kingdom of Swaziland to the North- West






## 1.1 Brief Demographic Profile for uMkhanyakude Municipalities

### The Population

Table 1: Population Figures - STATSSA 2022

	<b>TOTAL POPULATION 2022</b>	<b>MALE</b>	<b>% Male</b>
	<i>Umkhanyakude</i>	343 703	46,5
	<b>738 437</b>	<b>FEMALE</b>	<b>% Female</b>
		394 733	53,5

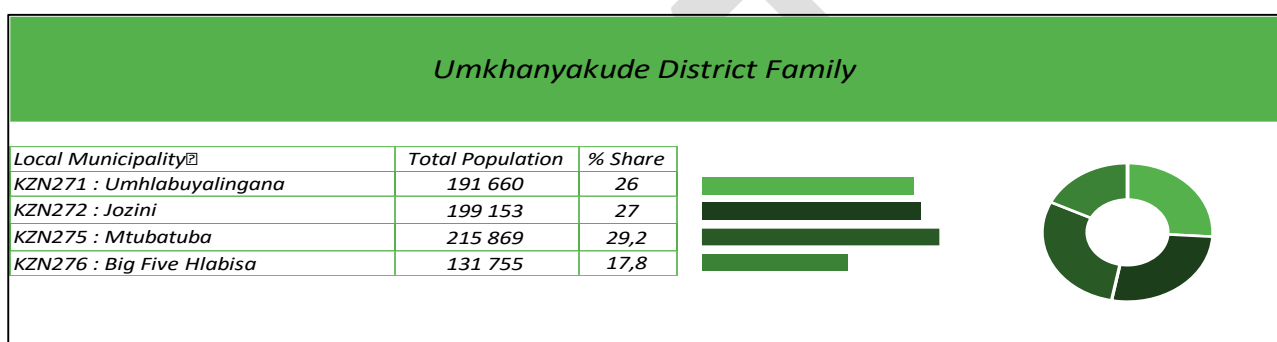
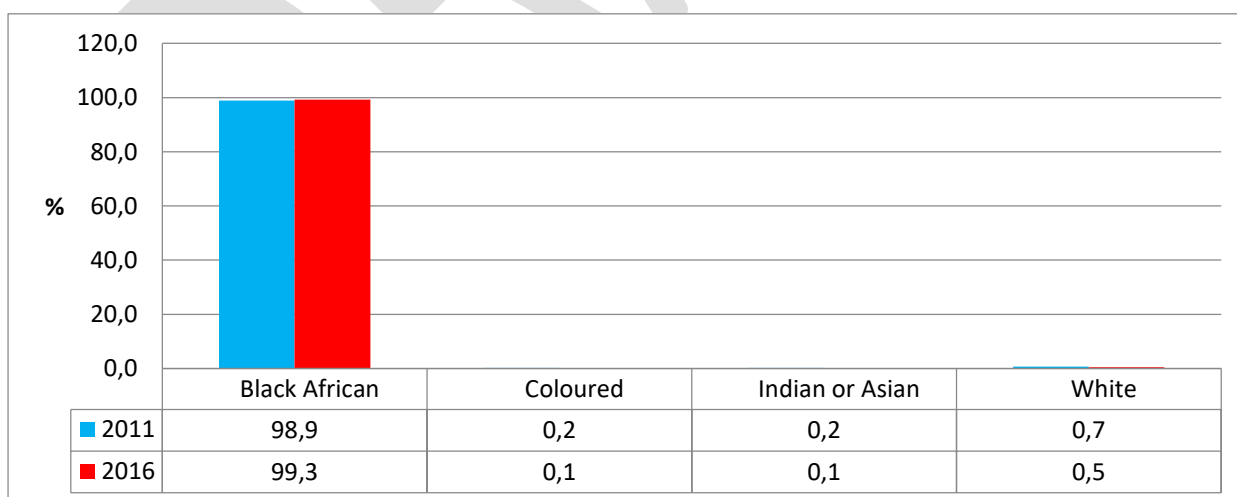


Table 2: Population by Group Type for Umkhanyakude District - STATSSA 2016 Community Survey



**Table 3: Household Figures - STATSSA 2016 Community Survey**

<b>Municipality</b>	<b>Household Size</b>	<b>No of Wards (2021)</b>	<b>Traditional Councils</b>
<b>Umhlabuyalingana</b>	39 614	20	4
<b>Jozini</b>	44 584	23	7
<b>Mtubatuba</b>	41 792	23	1
<b>Big 5 Hlabisa</b>	25 255	14	6
<b>UKDM</b>	<b>151 245</b>	<b>80</b>	<b>18</b>

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## 2. MUNICIPAL GOVERNANCE

The institutional structure of the municipality is divided into two levels, the Political and Administrative structures. The Administrative structure is accountable to the Political structure. The administration of the Municipality is structured according to the powers and functions allocated to municipalities as per Chapter 3 of the Municipal Systems Act and Regulations 32 of 2000. The Municipality is guided by the policies and procedures which are developed from National and Provincial guidelines and adopted by Council.

### 2.1 Political Governance

The Council comprises 35 seats allocated according to proportional representation as per Schedule 2 (7) of the Local Government Municipal Structures Act and Regulations 117 of 1998 and representative of all Local Municipalities.

The Council is made up of the following political parties: **Inkatha Freedom Party** (13 Councillors)01 deceased **IFP Councillor**, **African National Congress** (15 Councillors), **Independent** (01 Councillor), **NFP** (02 Councillors), **AIC** ( 01 Councillor) and **EFF** (02 Councillors).

The principal structure of the municipality is Council which is chaired by the Speaker of Council, Councillor T.S. Mkhombo. The Executive Committee (EXCO) which is chaired by the Mayor of Council, Cllr S.F. Mdaka

Cllr S.F. Mdaka is the delegated political structure that deals with the day to day running of the Municipality and further reports its affairs to Council for noting and consideration depending on the matter in question.

To ensure effectiveness of oversight; council is further divided into various committees which are established in terms of Sections 79 and 80 of the Local Government: Municipal Structures Act (Act no 117 of 1998). These committees include:

No.	Committee	Relevant Section of the MSA	Chairperson
1.	Executive Committee	Section 80	Cllr S.F. Mdaka
2.	Finance Portfolio Committee	Section 80	Cllr S.F. Mdaka
3.	Corporate Governance Portfolio Committee	Section 80	Vacant
4.	Community Services Portfolio	Section 80	Vacant
5.	Planning and Economic Development	Section 80	Vacant
5.	Technical Services Portfolio Committee	Section 80	Cllr S.F. Mdaka
6.	Municipal Public Accounts Committee	Section 79	Cllr M.Z. Nyawo

Council and Standing Committee meetings held during 2022/2023 financial year:

Council	Executive Committee	Corporate Governance Portfolio Committee	Community Services Portfolio Committee	Planning Portfolio Committee	Finance Portfolio Committee	Technical Services Portfolio Committee	MPAC	Local Labour Forum
11	11	04	06	05	08	09	05	02

## 2.2 Administrative

### Governance

In terms of Section 40 of the Constitution, Government in South Africa is constituted as national, provincial and local spheres of government which are distinctive, interdependent and interrelated. All spheres of government must observe and adhere to the principles of the Constitution and must conduct their activities within the parameters that the Constitution provides. The uMkhanyakude District Municipality represents the local sphere of government.

#### COMPONENT A: GOVERNANCE STRUCTURES

##### *INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE*

Section 151 (3) of the Constitution states that the Council of a Municipality has the right to govern, on its own initiative, the local government affairs of the local community.

At uMkhanyakude District Municipality a clear distinction is made between the politically elected structure, namely Council, which is responsible for the oversight and legislative function of the Municipality, and the Administration.

The Council is chaired by the Speaker and comprises of 35 Councillors. The Executive Committee is chaired by the Mayor and comprises of 7 Councillors involved in the day-to-day running of Council from the political perspective.

The Administration is headed by the Municipal Manager, who is also the organisation's Accounting Officer. Powers have been delegated to the different functions within the organisation to ensure that roles, responsibilities and decision-making powers are clear and unambiguous.

##### **POLITICAL GOVERNANCE**

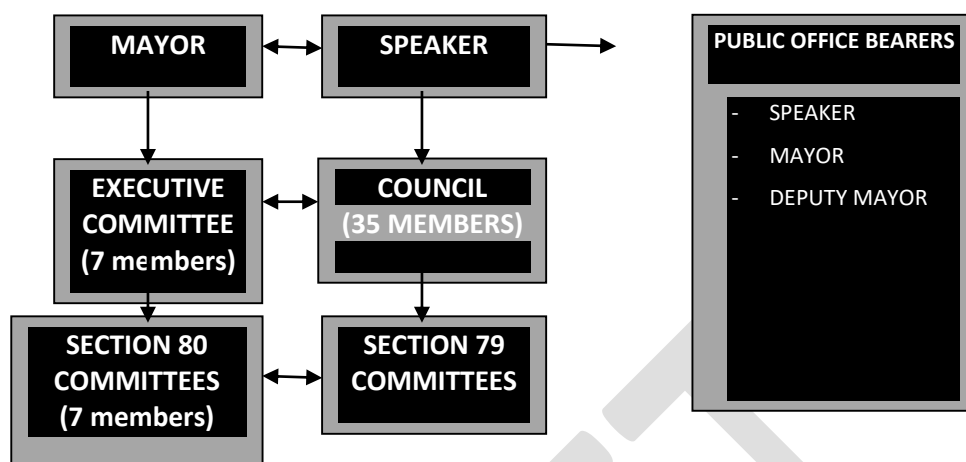
##### **INTRODUCTION TO POLITICAL GOVERNANCE**

uMkhanyakude District Municipality is a category C municipality in terms of the Structures Act, comprising of 35 councillor seats for the term of office that will last five years until 2026, as contemplated in section 24 of the Structures Act.

In terms of seat calculation Summary per Municipality received from the Municipal Electoral Officer, the names of the elected parties and the number of the respective councillors elected were as follows:

PARTY	NUMBER OF SEATS IN COUNCIL
IFP	15
ANC	14
NFP	2
EFF	3
Independent	1
TOTAL	35

The following is a graphic illustration of Council's present political structure:



## POLITICAL STRUCTURE

<p><b>SPEAKER OF COUNCIL</b></p> <p><b>COUNCILLOR</b></p> <p>The Speaker is the Chairperson of Council presiding over Council meetings in accordance with Council's Standing Rules.</p>	<p>PLEASE INSERT PHOTO</p>
<p><b>MAYOR</b></p> <p><b>COUNCILLOR</b></p> <p>The Mayor is tasked with the identification and prioritisation of community needs, drafting strategies to deliver those needs and to oversee the delivery of services by the municipality's administration, whilst ensuring that municipal finances are in good order and the risk factors are managed.</p>	<p>PLEASE INSERT PHOTO</p>

<p><b>DEPUTY MAYOR</b></p> <p><b>COUNCILLOR</b></p> <p>The Deputy Mayor exercises the powers and performs the duties of the mayor if the mayor is absent or not available or if the office of the mayor is vacant. The mayor may delegate duties to the deputy mayor.</p>	<p><b>PLEASE INSERT PHOTO</b></p>
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<p><b>COUNCIL</b></p> <p>Legislative functions of Council also include the approval of by-laws, policies, budgets, the Integrated Development Plan (IDP), tariffs, rates and service charges.</p> <p>To promote oversight and accountability, committees determine priority areas for oversight in respect of each portfolio. Quarterly oversight reports are submitted to Council and are based on departmental quarterly reports.</p>
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#### THE EXECUTIVE COMMITTEE

The executive committee is composed in line with the provisions of the Local Government: Municipal Structures Act, 1998. The Executive Committee consisting of ten members, ten full-time members. In 2023/2024 the Municipality's Executive Committee was composed as follows:

EXECUTIVE COMMITTEE		
No	Councillor	Representing
1	CLlr S.F. Mdaka ( <b>Chairperson</b> )	ANC
2	CLlr T.M. Sibiya	ANC
3	CLlr M.Z. Nyawo	ANC
4	CLlr G.P. Moodley	IFP
5	CLlr B.S Mthembu	EFF
6	CLlr P.B. Madlopha	IFP
7	CLlr M.C. Zungu	IFP

Political decisions are made by the Executive Committee, in terms of powers delegated to it by law, and Council in session at general quarterly Council meetings or special Council meetings that are called when decisions are taken that cannot wait for the quarterly meetings.

The table below reflects the number of Council as well as Council Committee meetings that were held over the 2023/2024 financial year.

MEETINGS	NUMBER OF MEETINGS
Council	11
Executive Committee	8
Finance Management Committee	11
Corporate Service Committee	5
Engineering Services Committee	3
Community Services Committee	5
Planning & Economic Development Committee	6
Municipal Public Accounts Committee	2

#### WEBSITE

Municipal Website	
Reports Published on Municipal Website during 2023/24 Financial Year	Yes / No
Current annual and adjustments budgets and all budget-related documents	Yes
All current budget-related policies	Yes
The previous annual report (2023)	Yes
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (2016) and resulting scorecards	Yes
All supply chain management contracts above prescribed value for 2016	Yes
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during Year 1	Yes
All quarterly reports tabled to the council in terms of section 52 (d)	Yes

#### COMMENT MUNICIPAL WEBSITE CONTENT AND ACCESS

The Municipality's website address is <http://www.ukdm.gov.za>. All information required by law as well as general information on the Municipality is placed on the website. The Municipality's Communication Unit is responsible to administrate the website to upload documents and information relevant to the Municipality.

#### PUBLIC SATISFACTION SURVEY ON MUNICIPAL SERVICES

The uMkhanyakude District Municipality did not undertake any public satisfaction surveys in the 2023/2024 financial year due to financial constraints.



## COMPONENT A: INTRODUCTION TO THE MUNICIPAL WORKFORCE

The General Manager Corporate Services is responsible for the administration of all matters relating to the Municipality's personnel. In addition to this, the Department assists the Municipality in maintaining smooth human resources processes and procedures in compliance with the relevant legislations. This Department is responsible for the following functions:

- Labour relations
- Recruitment and selection
- Skills development and training
- Occupational Health and Safety
- Leave and Fringe Benefit Administration
- Employee Assistance and Wellness

There are two recognised trade unions at uMkhanyakude District Municipality i.e. Independent Municipal and Allied Trade Union (IMATU) and South African Municipal Workers Union (SAMWU). The continuous engagement with organised labour is done at the level of the Local Labour Forum to ensure that there is labour stability and employees are consulted on matters of common interest.

The 2023/2024 financial year never experienced any industrial actions or work stoppage by labour. The Municipality is managed by the Accounting Officer (Municipal Manager) and 5 Managers directly accountable to the Municipal Manager.

### EMPLOYEE TOTALS, TURNOVER AND VACANCIES

Like every other municipality, the uMkhanyakude District municipality does acknowledge that there are critical positions that need to be filled in order to ensure smooth operations of the Municipality. The Municipality currently has a total number of employees who are permanent as follows:-

DEPARTMENTS	APPROVED POSTS	EMPLOYEES	VACANCIES NO.
Office of the Municipal Manager	40	16	21
Corporate Services	96	45	10
Financial Services	96	49	33
Community Services	40	20	11
Engineering Services	308	195	107
Planning and Economic Department	17	8	8
<b>TOTAL</b>	<b>562</b>	<b>333</b>	<b>190</b>

There were 4 critical posts vacant (DM: Corporate; DM: Community; DM: Planning; Chief Financial Officer) in the financial year under review.

## **COMPONENT B: MANAGING MUNICIPAL WORKFORCE**

### **INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT**

It is hardly possible to maintain a high level of service delivery and adhering to the duties imposed by the Constitution and Batho Pele Principles on public servants, if sound discipline in the workplace is not maintained. The uMkhanyakude District Municipality takes pride in its commitment to ensure sound discipline in order to deliver the best quality of service to the community.

The staffing policy and process embodies various actions as part of a holistic process. Advertisements, recruitment, selection, promotions and transfers all form part of staffing. Management, Line Managers, Human Resources, Council and Trade Unions are involved in the entire process and the policy endeavors to enable such role-players to perform their allotted responsibilities as effective and efficient as possible

Managers are also regularly informed and advised of trends and equipped with knowledge to manage poor discipline.

Continuous action is taken to reduce the high level of sick leave. Regular incapacity investigations are held to detect possible sick leave abuse and/or to identify cases which qualify for medical boarding. The procedure as prescribed in the Labour Relations Act and Employment Equity Act is followed to ensure compliance with said legislation.

### **POLICIES**

During the period under review the municipality had the following HR Policies in place.

<b>Name of Policy</b>
Recruitment & Selection Policy
S & T Policy
Cellular phone Policy
Vehicle Allowance Policy
Standby Policy
Leave Policy
Human Resource Policy
Governance Policy
Code of Conduct for Municipal Councillors
IT Policy

## WORKFORCE POLICY DEVELOPMENT

The uMkhanyakude District Municipality adheres to the South African labour laws that regulate administration of its workforce and is therefore committed to improvement and progress on the municipal workforce policies.

The Municipality continued to pursue good workforce management in the year under review and intends to review its policies based on its strategic objectives to annually improve its performance and in line with the Municipal Staff Regulations.

The Municipality is committed to maintaining and implementing effective workforce policies that promote and illustrate both clear procedural and substantial fairness.

## INJURIES, SICKNESS AND SUSPENSIONS

There are incidents of injury on duty and when such incidents do occur, the employee is referred to the Doctor for attention at council's cost. The employees are entitled to eighty days sick leave in a three year leave cycle in terms of the SALGBC Main Collective Agreement.

In the year under review there were no Injuries on Duty reported.

### Implementation of Disciplinary Procedures and Code Collective Agreement

EMPLOYEE	NATURE OF THE DISPUTE	STATUS
<b>Labour Relations Specialist</b>	The official was suspended on 26 October 2023 on allegation of misconduct. The disciplinary hearing is continuing.	Internal Disciplinary process in progress.
<b>3 Corporate Services Officers</b>	These employees were put on suspension on 26 October 2023 on allegation of misconduct. The suspension was lifted by the employer on 26 October 2023 and they have since returned to work.	Internal Disciplinary process in progress.
<b>3 Supply Chain Management employees</b>	These employees were suspended on 23 May 2023 on allegations of misconduct. They are attending internal disciplinary processes.	Internal Disciplinary process in progress.
<b>Payroll Clerk</b>	The official was suspended on 21 March 2024 on allegation of financial misconduct. He tendered his resignation on July 2024	Case is finalized, employee resigned.
<b>Manager: Disaster Management Centre</b>	The employee was suspended on 21 May 2024 on allegation of misconduct. The date for the disciplinary hearing is yet to be confirmed	Internal Disciplinary process in progress.

## COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

The municipality develops its human resources by ensuring that there is sustainable capacity building. This is done in by identifying skills gaps through a skills audit process. In terms of section 2(1) c of the Skills Development Act 97 of 1998 one of the purposes of the act is to encourage employers to use the workplace as an active learning environment and provide employees with the opportunities to acquire new skills.

Skills audit forms are handed out to employees for them to complete during Skills Audit Consultations sessions facilitated by Human Resources Section. The aim of skills audit process is to allow employees to indicate their training needs / Skills lack. These are the skills which, if acquired by the employees, the employees will be able to effectively and efficiently perform their functions. This information is then analysed and consolidated for the purpose of building a Workplace Skills Plan for the municipality. The Work Place Plan is then submitted to the Local Government Seta. When approved it is then submitted to the LGSETA as a guiding document in terms of which training will be conducted for the particular financial year.

The Workplace Skills Plan for the 2023/2024 and Annual training Report 2023/2024 financial year was submitted to the Local Government Seta by the required date being April 2023 which is a requirement for employers to get mandatory grant from the LGSETA.

Below is the Training Report for Councillors and officials for the 2023/2024 financial year.

### STAFF & COUNCILLOR TRAINING PROVIDED IN 2023/2024

TRAININGS	VIRTUAL/ ACCOMMODATED	INTERNAL TRAINING / SERVICES PROVIDER	DATES	OFFICIALS / COUNCILORS
Environmental health training for women's	Accommodated	Cogta	07 – 09 August 2023	7 Councilors
Municipal Staff regulations training	Accommodated	Cogta	03 –04 August 2023	02 Officials 2 Councilors
Disciplinary collective agreement training	Virtual	Cogta	10 September 2023	07 councillors 08 officials
Disciplinary Regulations training	Virtual	Salga	30 August 2023	10 officials 07 Councilors
Pilot and validation of prototype staff and establishment training	Virtual	Cogta	24 October 2023	01 Official
Local Labour Forum training	Accommodated	Salga	06-07 September	04 Councilors 03 Officials
Engagement on the cascading of performance management	Virtual	Cogta	13-17 November 2023	13 Officials
Citizen Centered Services Delivery Training	Accommodated	Cogta	14-16 November 2023	03 Officials
Citizen Centered Services Delivery Training	Accommodated	Cogta	5-7 December 2023	04 Officials
Excel and PowerPoint Training	Internal Training	In-house	23-24 November	04 Officials

TRAININGS	VIRTUAL/ ACCOMMODATED	INTERNAL TRAINING / SERVICES PROVIDER	DATES	OFFICIALS / COUNCILORS
			2023	
Evidence Based Policy Making	Accommodated	Services Provider	05-09 February 2024	6 Officials
Integrated Councilor Induction Programme	Accommodated	Services Provider	04-08 March 2024	02 Councilors
Human Resources practitioners and Councilors Forum	Virtual	Services Provider	08 March 2024	01 Official 06 Councilors
Occupational Health and Safety	External	Accommodated	15-17 May 202402	Officials and 02 councilors
First Aid level	External	Accommodated	24-26 April 2024	10 Officials
Payroll Legislative Seminar	External	Accommodated	12 April 2024	02 Officials

The 2023/2024 WSP and the Annual training reports which were submitted to the LGSETA can reflect more details on the above description.

#### **EMPLOYEE ASSISTANCE PROGRAMME AND WELLNESS REPORT FOR JULY 2023 TO 30 JUNE 2024**

In order to ensure that the municipal workforce is committed to their functions; Employee Assistance Programmes was introduced within the Corporate Services Department.

Employee Assistance Programmes and Wellness events were also held in order to increase awareness in relation to particular illness and sickness that affect the society at large and to encourage Employee/ Councilor participation in activities thus playing an important role to good life.

There were 2 Wellness programmes held in August and November 2023.

## Committee, MEMBERSHIP and Committee Purpose

FINANCIAL MANAGEMENT COMMITTEE	
MEMBERSHIP	PURPOSE
<p> <b>Cllr S.F. Mdaka (Chairperson)</b>  <b>Cllr M.A. Gina</b>  <b>Cllr N.S. Mthethwa</b>  <b>Cllr J.M. Gumede</b>  <b>Cllr M.M. Mkhawamubi</b>  <b>Cllr M.Z. Mhlongo</b>  <b>Cllr T.Z. Nyawo</b>  <b>Inkosi T.M. Gumede</b> </p>	<p>The Financial Services Committee is established in terms of Section 79 of the Local Government Municipal Structures Act 117 of 1998 to advise the Executive Committee and ultimately the uMkhanyakude District Council and to promote effective and efficient financial management within the uMkhanyakude District Municipality.</p> <p><b><u>FUNCTIONS</u></b></p> <p>The Financial Services Committee is appointed to ensure the effective and efficient management of the Council's financial resources with specific reference to assist with the compliance with the provisions of the Local Government: Municipal Finance Management Act 56 of 2003. In this respect the committee will amongst others consider and report on.</p> <ul style="list-style-type: none"> <li>• Monthly reporting on revenue and spending in respect of the Council's Budget.</li> <li>• Quarterly reports on progress with the Capital Programme.</li> <li>• Managers of Departments or their designee will attend meetings of the Committee at the request of the Municipal Manager.</li> <li>• Applications for grants-in-aid (excluding sporting matters)</li> </ul> <p>In considering matters referred to the Committee, cognizance is taken that the Municipal Manager may not in terms of the provisions of the Local Government: Municipal Finance Management Act 56 of 2003, delegate to any political structure or political bearer of the municipality any of the powers or duties assigned to the accounting officer in terms of the said Act.</p>

<b>PLANNING, HOUSING &amp; TOURISM COMMITTEE</b>	
<b>MEMBERSHIP</b>	<b>PURPOSE</b>
<b>Cllr B.S Mthembu</b>	<p>The Planning, Housing and Tourism Committee is established in terms of Section 79 of the Local Government Municipal Structures Act 117 of 1998 to promote the delivery of Corporate Services in the uMkhanyakude District Municipal area.</p> <p>To oversee all matters pertaining to the Planning, Housing and Tourism Department which include Planning, Housing, Building and Integrated Development Plan.</p>
<b>Cllr N.S. Mthethwa</b>	
<b>Cllr S.N. Nzuza</b>	
<b>Cllr J.M. Gumede</b>	
<b>Cllr N. Mlambo</b>	
<b>Cllr H.S. Ndlovu</b>	
<b>Cllr M.C. Zungu</b>	
<b>Inkosi K.T.H. Nxumalo</b>	

<b>CORPORATE SERVICES COMMITTEE</b>	
<b>MEMBERSHIP</b>	<b>PURPOSE</b>
<b>Cllr T.M. Sibiya (Chairperson)</b>	<p>The Corporate Services Committee is established in terms of Section 80 of the Local Government Municipal Structures Act 117 of 1998 to promote the delivery of Corporate Services in the uMkhanyakude District Municipal area.</p> <p>To advise the Executive Committee of all matters pertaining to the Corporate Services Department which include Human Resources, Administration of Committees, Records Management, Auxiliary, Information Communication Services.</p>
<b>Cllr. M.S. Ngcobo</b>	
<b>Cllr T.N. Magagula</b>	
<b>Cllr. T.M. Malu</b>	
<b>Cllr.K.C. Mthembu</b>	
<b>Cllr J.P. Msezane</b>	
<b>Cllr G.P. Moodley</b>	
<b>Cllr T.S. Khumalo</b>	
<b>Inkosi T.M. Gumede</b>	

<b>COMMUNITY SERVICES COMMITTEE</b>	
<b>PURPOSE</b>	
<b>Cllr M.Z. Nyawo</b> (Chairperson) <b>Cllr T.N. Magagula</b> <b>Cllr N. Mlambo</b> <b>Cllr T. Manzini</b> <b>Cllr S.R. Khumalo</b> <b>Cllr S.W. Nkonyane</b> <b>Cllr N.S. Myeni</b> <b>Cllr B.W. Shangase</b> <b>Inkosi N.I. Zikhali</b>	<p>The Community Services Committee is established in terms of Section 79 of the Local Government Municipal Structures Act 117 of 1998 to promote the delivery of Community Services in the uMkhanyakude District Municipal area.</p> <p>The Committee is designated to oversee matters related to health, education, youth, environment, social welfare, arts and culture, Local Economic Development and sport. The uMkhanyakude District Community Services Committee shall advance and uphold the principles of the Environmental Policy of the uMkhanyakude District Council.</p> <p>The Committee will consider all applications of sport bodies for grants-in-aid, and will consider requests/reports from ward committees relating to the terms of reference of the uMkhanyakude District Community Services Committee</p>

<b>Technical Services Committee</b>	
<b>MEMBERSHIP</b>	<b>PURPOSE</b>
<b>Cllr S.F. Mdaka</b> (Chairperson) <b>Cllr M.E. Ndlela</b> <b>Cllr L.M. Mkhwanazi</b> <b>Cllr T.M. Malu</b> <b>Cllr C.T. Khumalo</b> <b>Cllr N.L. Gumbi</b> <b>Cllr D.A. Ncube</b> <b>Inkosi K.T.H. Nxumalo</b>	<p>The Technical Services Committee is established in terms of Section 79 of the Local Government Municipal Structures Act 117 of 1998 to promote the delivery of Engineering Services in the uMkhanyakude District Municipal area.</p> <p>To advise the Executive Committee and ultimately the uMkhanyakude District Council on basic services needs as determined in the Council's Integrated Development plan; such as</p> <ul style="list-style-type: none"> <li>• The identification of the water needs of the community in the uMkhanyakude District Municipal area</li> </ul>



### **3. PERFORMANCE HIGHLIGHTS**

#### **3.1 Corporate Services**

##### **2023/2024 PERFORMANCE HIGHLIGHTS**

DRAFT

**Section 124 (1) (a) Salaries, allowances and benefits of political office-bearers and councillors of the municipality (financial and in-kind)**

**The Mayor**

Details	2023	2022
Annual Remuneration	944 282	737 022
Travel allowance	-	-
Cellphone allowance	-	-
Reimbursive allowance	-	-
Company Contribution	-	-
<b>Total</b>	-	-

**The Deputy Mayor**

Details	2023	2022
Annual Remuneration	Nil	99 926
Travel allowance	-	-
Cellphone allowance	-	-
Reimbursive allowance	-	-
Company Contribution	-	-
<b>Total</b>	-	-

**The Speaker**

Details	2023	2022
Annual Remuneration	-	99 926
Travel allowance	-	-
Cellphone allowance	-	-
Reimbursive allowance	-	-
Company Contribution	-	-
<b>Total</b>	-	-

**Remuneration of Councillors**

Details	2023	2022
Mayor	944 282	737 022
Deputy Mayor	860 291	-
Speaker	-	-
Executive Committee Members	2 250 247	2 889 334
Councillors	6 413 410	4 831 840
<b>Total</b>	<b>10 486 230</b>	<b>8 458 196</b>

**Section 124 (1) (c) Salaries, allowances and benefits of the municipal manager, CFO and every senior manager**

**Remuneration of the Municipal Manager**

Details	2023	2022
Annual Remuneration	1 126 326	1 189 813
Travel, housing and other allowances	100 216	721 118
Reimbursement of KM	142 275	52 070
Contributions to UIF, Medical and Pension Funds	13 501	24 189
<b>Total</b>	<b>1 382 319</b>	<b>1 987 190</b>

**Remuneration of the Chief Financial Officer**

Details	2023	2022
Annual Remuneration	810 595	744 297
Travel, housing and other allowances	312 767	308 008
Reimbursement of KM	9 075	4 729
Contributions to UIF, Medical and Pension Funds	12 147	16 292
Acting allowance	-	-
<b>Total</b>	<b>1 144 583</b>	<b>1 073 326</b>

**Remuneration of GM: Corporate Services**

Details	2023	2022
Annual Remuneration	667 575,7	785 491,00
Travel, housing and other allowances	259 500,00	474 110,00
Reimbursement of KM	1 633,12	-
Contributions to UIF, Medical and Pension Funds	8 475,72	18 255,00
Acting allowance	-	-
<b>Total</b>	<b>937 185</b>	<b>1 277 856</b>

The contract of General Manager for Corporate Services came to an end on March 2023.

**Remuneration of GM: Community Services, Planning & Economic Development**

Details	2023	2022
Annual Remuneration	-	-
Travel, housing and other allowances	-	-
Reimbursement of KM	-	-
Contributions to UIF, Medical and Pension Funds	-	-
Acting allowance	-	-
<b>Total</b>	<b>424 742</b>	<b>1 277 856</b>

**Remuneration of GM: Technical Services**

Details	2023	2022
Annual Remuneration	(91 148)	(656 392)
Travel, housing and other allowances	-	(360 847)
Reimbursement of KM	-	(35 555)
Contributions to UIF, Medical and Pension Funds	(4 868)	(50 682)
Acting allowance	-	-
<b>Total</b>	<b>(96 016)</b>	<b>(1 103 476)</b>

## Employee Related Costs

EMPLOYEE RELATED COSTS	2024	2023
Basic	(142 983 601)	(125 180 863)
Pension	(22 146 858)	(19 629 922)
Bonus	(10 805 097)	(9 448 270)
Medical aid - company contributions	(9 262 226)	(8 127 320)
UIF	(839 029)	(754 404)
SDL	(1 728 421)	(1 588 458)
Life Insurance	(1 160 205)	(1 063 529)
Leave pay provision charge	(1 945 657)	(1 452 014)
Night Shift Allowance	(673 382)	(857 984)
Cellular and Telephone	(552 312)	(1 609 057)
Bargaining Council	(46 764)	(40 964)
Travel, accommodation, subsistence allowance	(5 473 991)	(4 393 631)
Overtime payments	(3 068 401)	(6 719 739)
Long-service awards	(2 709 575)	(1 043 000)
Car allowance	(8 511 954)	(8 092 683)
Housing benefits and allowances	(1 806 779)	(2 003 059)
<b>Total</b>	<b>(213 714 252)</b>	<b>(192 004 897)</b>

## **3.2 Technical Services**

### **3.2.1 Basic Service Delivery and Infrastructure Development Analysis**

Section 156 (1) (d) read with Schedule 4 Part B (The Constitution of South Africa), empowers the District Municipality as a local government to administer water and sanitation services limited to potable water supply systems, domestic waste water and sewage disposal systems. Thus, Umkhanyakude DM as a Water Service Authority has the constitutional obligation to ensure that people have sustainable access to water and sanitation services.

Accordingly, Water Services Act, 1997 (Act No. 108 of 1997) stipulates that, every WSA municipality have a responsibility to ensure that all people living within their jurisdiction (including those residents living on privately owned land) are progressively provided with at least basic water and sanitation services (first step up the ladder) in an efficient, affordable, economical and sustainable manner. This duty is subject to;

- a) The availability of resources
- b) The need for an equitable allocation of resources to all consumers within the municipal jurisdiction
- c) The need to regulate access to water services in an equitable way
- d) The duty of consumers to pay reasonable charges, which must be in accordance with any prescribed norms and standards for tariffs for water services
- e) The duty of the municipality to conserve water resources
- f) The nature, topography, zoning and the situation of the land to be provided
- g) The right of the relevant water service authority to limit the provision of water services, if there is failure to comply with reasonable conditions set for the provisioning of such services

In ensuring access to water services, water services authority must take into account among other factors;

- a) alternative ways of providing access to water services
- b) the need for regional efficiency
- c) the need to achieve benefit of scale

- d) the need for low costs
- e) the requirements of equity, and, the availability of resources from neighboring water services authorities

### 3.2.2 Water Services Status Quo in uMkhanyakude District Municipality

Umkhanyakude District Municipality is largely a rural municipality with an estimated population of 738 437 (according to the Stats SA Census, 2022), versus a 2021 population estimate of 755 020 in the Department of Water and Sanitation (DWS) 'Five Year Reliable Water and Sanitation Service Delivery Implementation Plan' (WSSDIP) for the municipality. The STATSSA Census 2022 data has, to date, only been released at a high level with overall municipal figures for populations and households.

Umkhanyakude District Municipality (DC27) is comparison of these datasets is presented below in Table SD 1.

**Table SD 1: Comparison of Demographic Data sets per the Local Municipality**

Demographic Data	STATSSA Census 2011	STATSSA Community Survey (2016)	WSDP Dataset (2020)	DWS Five Year Reliable WSSDIP (2021)	STATSSA Census 2022
Total Population	625 824	689 091	751 531	755 020	738 437
Total Number of Households	128 191	151 246	149 580	159 887	129 066
Average Household Size	4.9	4.6	5.0	4.7	5.7
Total Number of Settlements	319	319	319	327	327

The population figures summary for four local municipalities in uMkhanyakude District are tabulated in **Table SD 2** below:

**Table SD 2: Demographic Datasets per Local Municipality in uMkhanyakude District**

Population Datasets	STATSSA Census 2011	STATSSA Community Survey (2016)	WSDP Dataset (2020)	DWS Five Year Reliable WSSDIP (2021)	STATSSA Census 2022
Big Five Hlabisa	107 147	116 623	123 735	124 309	131 755
Jozini	186 502	198 215	213 630	214 622	199 153
Mtubatuba	175 425	202 176	223 905	224 944	215 869
uMhlabuyalingana	156 772	172 077	190 262	191 145	191 660
<b>uMkhanyakude DM</b>	<b>625 846</b>	<b>689 091</b>	<b>751 531</b>	<b>755 020</b>	<b>738 437</b>

As per Table SD 1 and Table SD 2 above, indicates some variations between the different demographic datasets. Following a review of the demographic data, it was therefore concluded that the 2021 data in 'DWS Five Year Reliable Water and Sanitation Services Delivery Implementation Plan' (WSSDIP) is the most accurate and up-to-date. As a result, the 2021 data sets are the primary demographic data that are currently being used throughout the WSDP under review.

In summary, the municipality has four local municipalities, with a total population of 755 020 people residing within 159 887 households, 327 communities, 80 wards and an average household size is 4.7 and water services backlogs stipulated on this report are based on these.

In the Water Services Master Plan and WSDP of 2019/2020 FY, the water infrastructure backlog was estimated at 19% and the sanitation infrastructure backlog at 17.0 %. Although only 19% of consumers were shown to have no access (i.e. below RDP level of services) a much larger percentage (approx. 40%) of consumers were exposed to water disruptions due to failing/dysfunctional infrastructure or water resource yield or capacity limitations. This high level of unreliable water supply was identified and categorized as per the DWS:

- 1) Dysfunctional infrastructure based on O&M or scheme management challenges
- 2) Or to resource issues (insufficient resource and or treatment capacity).
- 3) Infrastructure shortcoming and capacity limitation.

However, since the completion of the last WSDP in the 2019/2020 FY, uMkhanyakude DM and UMngeni/UThukela Waterboard (appointed as an Implementing agent under Section 63 of Water Services Act, 1997) completed the construction of a number of water services infrastructure, which have reduced the water services infrastructure backlog.

In the current Water Master Plan and WSDP of 2024 review, the current water infrastructure backlog has slightly increased to an estimated **19.7%**; while the sanitation backlog remains at **17.1%** (*it is worth noting that the data used is still under review and may vary as the review progresses*). Water services backlogs are tabulated in Table SD 3 & 4, Figure SD 1 and 2 below.

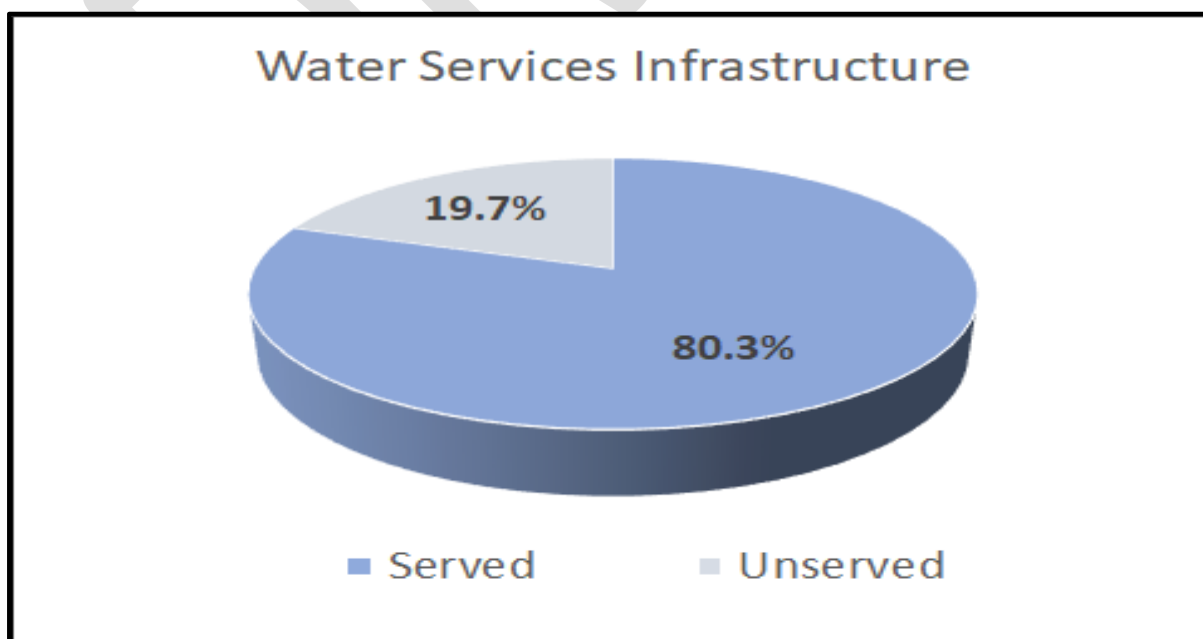
***Table SD 3: Summary of current service levels for the entire district, as documented in the Water Master Plan and WSDP.***



	Category	Water Master Plan & WSDP (2024)	
		Households	Population
Water	Piped (tap) water inside dwelling/institution	8 612	41 509
	Piped (tap) water inside yard	33 664	157 312
	Piped (tap) water on community stand; distance less than 200m from dwelling/institution	73 562	345 683
	Piped (tap) water on community stand; distance greater than 201m from dwelling	13 531	62 187
	Borehole in yard	9 822	44 773
	Rainwater Tank in yard	1 134	5 320
	Water Vendor - Carrier Tanker	6 144	29 444
	Stagnant Water - Dam/Pool	934	4 433
	Flowing water / spring / stream / river	12 019	62 216
	Other	465	2 143
<b>Water Total</b>		<b>159 887</b>	<b>755 020</b>
Sanitation	None - Households	5 069	23 154
	Flush toilet (connected to sewerage system)	3 038	14 395
	Flush toilet (with septic tank)	7 762	36 439
	Chemical toilet	15 076	70 542
	Pit toilet with ventilation (VIP)	123 872	587 336
	Pit toilet without ventilation	5 070	23 154
	Bucket toilet	0	0
	Other	0	0
	Unspecified	0	0
<b>Sanitation Total</b>		<b>159 887</b>	<b>755 020</b>

	Category
Water Served	Piped (tap) water inside dwelling/institution
	Piped (tap) water inside yard
	Piped (tap) water on community stand; distance less than 200m from dwelling/institution
Sanitation Served	None - Households
	Flush toilet (connected to sewerage system)
	Flush toilet (with septic tank)
	Chemical toilet
	Pit toilet with ventilation (VIP)

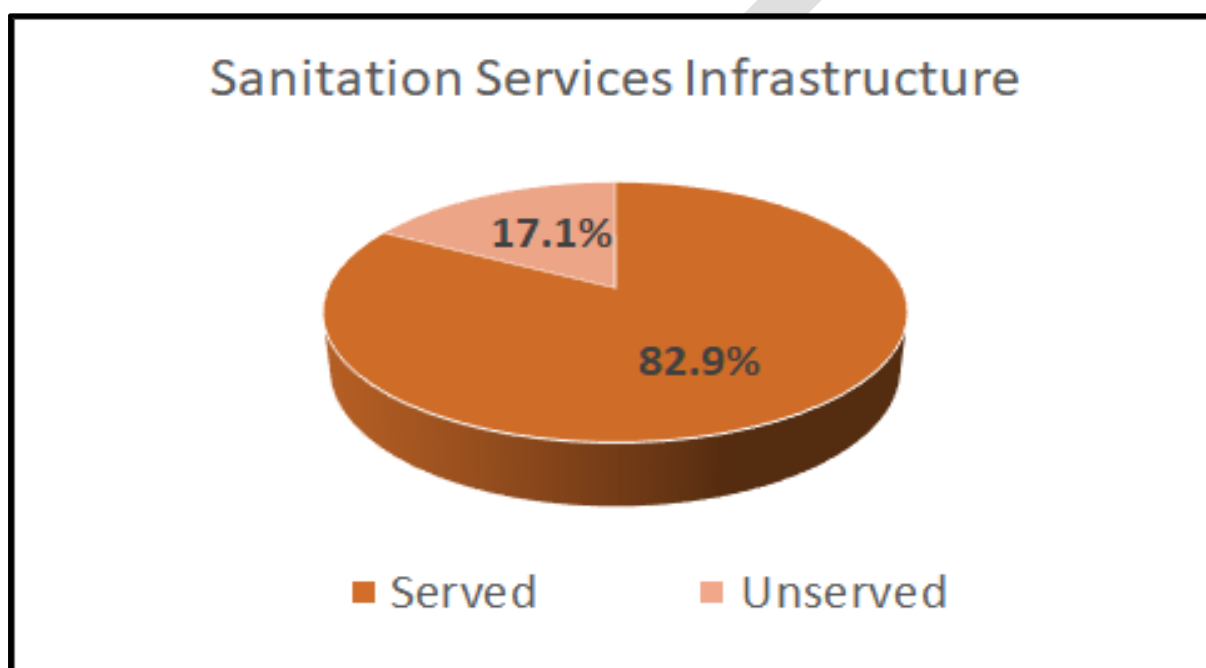
Figure SD.1: Household Water Infrastructure Access Profile



**Table SD.4: Water Supply Infrastructure Access in uMkhanyakude District (LM breakdown) (2024)**

Local Municipality	Population (2021)	No of Households (2021)	% of Population Served with Water Infrastructure	% of Population Unserved with Water Infrastructure
Big Five Hlabisa	124 309	25 296	69.55%	30.45%
Jozini *	214 622	46 426	82.01%	17.99%
Mtubatuba	224 944	45 613	92.06%	7.94%
uMhlabuyalingana	191 145	42 552	79.14%	20.86%
<b>uMkhanyakude DM</b>	<b>755 020</b>	<b>159 887</b>	<b>80.30%</b>	<b>19.70%</b>

**Figure SD.2: Household Sanitation Infrastructure Access Profile**



**Table SD 5: Sanitation Infrastructure Access in uMkhanyakude District (LM breakdown) (2024)**

Local Municipality	Population (2021)	No of Households (2021)	% of Population Served with Sanitation	% of Population Unserved with Sanitation
Big Five Hlabisa	124 309	25 296	81%	19%
Jozini	214 622	46 426	82%	18%
Mtubatuba	224 944	45 613	92%	8%
uMhlabuyalingana	191 145	42 552	81%	19%
<b>uMkhanyakude DM</b>	<b>755 020</b>	<b>159 887</b>	<b>83%</b>	<b>17%</b>

There are essentially three levels of service regarding water supply in the Umkhanyakude DM area;

- 1) The formally established urban areas generally have a high level of service with metered connections and in house plumbing.

- 2) Some of the formal housing areas and a large part of the rural areas are dependent on a basic level of service, defined as being access to a communal standpipe within 200m of the home supplying 60ℓ/cap/d.
- 3) Some areas have a low level of service which does not meet the basic level of service standards. In these areas water for domestic use is obtained from boreholes equipped with hand pumps, protected springs.

The bulk water supply areas in UMkhanyakude District Municipality are as shown in a Table SD.6, below as reflected in the Water Master Plan;

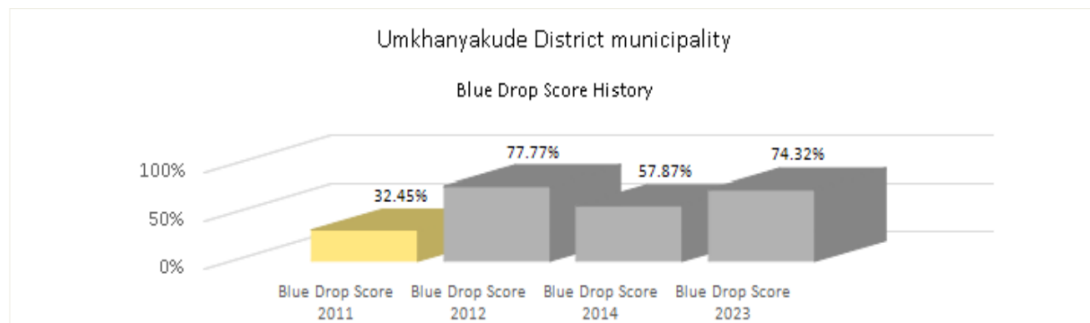
**Table SD 6: Regional Schemes, Sub-Schemes and WTW**

Regional Scheme	Sub Scheme	Water Treatment System	Local Municipality	GPS Location
Shemula	Shemula Sub-Scheme 2	Shemula New	Jozini	27°2'21.26"S, 32° 15'12.582"E
		Shemula Old	Jozini	27°2'21.26"S, 32° 15'12.582"E
		Ingwavuma	Jozini	27°7'30.56"S, 32° 0'58.74"E
	Shemula Sub-Scheme 2	Manguzi Conventional	uMhlabyalingana	26°59'2.10"S, 32°45'10.36"E
		Manguzi DAF	uMhlabyalingana	26°59'2.10"S, 32°45'10.36"E
		Airfield	uMhlabyalingana	S27 00 41.92, E32 45 03.31
		Mshudu	uMhlabyalingana	S26 56 08.69, E32 43 12.00
		Thengane	uMhlabyalingana	S27 01 36.71, E32 41 57.01
		Enkhanyezini - Tsong 4	uMhlabyalingana	S26 56 35.53, E32 46 55.74
		Enkhanyezini - Malungulu	uMhlabyalingana	S26 56 35.53, E32 46 55.73
Jozini	Jozini Sub-Scheme 1	Jozini Old	Jozini	S27 25 25.932, E32 4 29.040
		Jozini New	Jozini	27°25'26.60" S 32°04'50.92" E
		Makhonyeni	Jozini	27°25'25.932"S, 32° 4'29.040"E
		Block 6	Jozini	27°29'45.042"S, 32° 9'7.002"E
		Malobeni	Jozini	27°29'30.762"S, 32° 10'10.218"E
		Jobe	Jozini	27°29'30.378"S, 32° 11'33.138"E
		Mjindi	Jozini	27°25'20.028"S, 32° 10'10.218"E
		Othobothini Old	Jozini	27°24'29.53" S 32°04'32.98" E
		Othobothini New	Jozini	27°25'01.10" S 32°05'09.55" E
		Nondabuya	Jozini	27°21'17.53"S, 32° 11'28.82"E
		Mkuze	Jozini	27°35'44.15"S, 32° 1'7.04"E
		Ubombo-Bethesda	Jozini	27°34'24.10" S 32°04'58.21" E
	Jozini 2 Sub-Scheme 2	Mseleni	uMhlabyalingana	27°19'37.94" S 32°33'14.99" E
		Mbazwana	uMhlabyalingana	27°29'07.29" S 32°35'16.37" E
Hluhluwe	Town	Hluhluwe Phase 1	Big 5 Hlabisa	28°07'09.07" S 32°11'15.14" E
	Phase 1			
	Phase 3			
	Phase 4			
	Phase 2	Hluhluwe Phase 2	Big 5 Hlabisa	28°08'34.24" S 32°15'42.44" E
Hlabisa	Hlabisa	Mpembeni	Big 5 Hlabisa	28°06'19.08" S 31°57'45.20" E
		Hlabisa	Big 5 Hlabisa	28°08'34.24" S 32°15'42.44" E
Mtubatuba	Mtubatuba	Mtubatuba	Mtubatuba	28°26'37.61"S, 32° 09'40.72"E
Nkolokotho	Nkolokotho	Mtubatuba	Mtubatuba	28°23'39.21"S, 32° 2'14.81"E

UMkhanyakude DM only registered the (22) drinking water supply systems on the IRIS and **scored 74.34%** during blue drop assessments conducted by the Department of Water & Sanitation, January, 2023. UMkhanyakude District Municipality improved its Blue Drop score from 57.9% in 2014 to 74.32% in 2023, and the significant improvement in the 2023

blue drop risk rating (BDRR) for all 22 systems. Umkhanyakude District Municipality blue drop history is shown in Figure SD.3 below;

**Figure SD.3: Umkhanyakude DM Blue Drop History**



Overall, the regulator was concerned about the lack of water quality monitoring in the distribution system, non-existence of maintenance plans, lack of full compliance with Regulation 2834 for the process controller staff at some of the WWTW. *It is worth noting that regulation 2834 has been replaced by Regulation 3630 and all WSA municipalities are now required to fully comply with before June 2025.*

Umkhanyakude District Municipality operates and maintains eleven (11) sanitation schemes, which are focused in the high density developed urban centres, draining towards the existing WWTW. Except for Mtubatuba WWTW, all other WWTW are generally small oxidation ponds throughout the district. The list of WWTW are tabulated in table SD 5 below;

**Table SD.7: List of wastewater systems throughout Umkhanyakude District Municipality**

Facility Name	Location	Primary Process Type	Stated Nominal Capacity , ML/day
Bethesda Hospital WWTW	Mkuze Local Municipality	Activated sludge	0.8
Hlabisa Hospital WWTW	Hlabisa Local Municipality	Activated sludge	2
Hluhluwe WWTW	Big Five Local Municipality	Oxidation ponds, unlined	2
Jozini WWTW	Jozini Local Municipality	Oxidation ponds, unlined	2
Ingwavuma Hospital WWTW	Jozini Local Municipality	Oxidation ponds	0.8
KwaMsane WWTW	Mtubatuba Local Municipality	Oxidation ponds	1
Manguzi Hospital WWTW	uMhlabuyalingana Local Municipality	Activated sludge	1
Mkuse WWTW	Jozini Local Municipality	Oxidation ponds	1
Mtubatuba WWTW	Mtubatuba Local Municipality	Activated sludge	5
Mseleni Hospital WWTW	uMhlabuyalingana Local Municipality	Oxidation ponds, unlined	1
St Lucia WWTW	Mtubatuba Local Municipality	Oxidation ponds, unlined	0.7

On-the-other-end, uMkhanyakude District Municipality was assessed for Green Drop compliance during 2021 and scores history are tabulated in Table SD.8 below;

**Table SD.8: Umkhanyakude District Municipality Green Drop Scores History**

Assessment Year	Score
2021 Green Drop Score	23%↓
2013 Green Drop Score	30%
2011 Green Drop Score	22%
2009 Green Drop Score	4%

Overall, uMkhanyakude District Municipality green drop score was 23% and critical risk rating (CRR) score of 100% indicating that the risk increased across all WWTW's, largely due to poor process controller compliance, lack of flow measurement data and poor final effluent quality. Both St. Lucia

and Mseleni systems were of critical concern as these systems obtained a zero (0) Green Drop score and maximum CRR of 100%.

Overall, the regulator was concerned about the overall poor state of wastewater management within the municipality, which triggered the Enforcement Protocol. As a result the municipality's WWTW were placed under regulatory focus. As a result of the poor state of WWTW systems, the municipality embarked on improving wastewater systems, as a result 4 projects (Construction of Nordale Sewer System within Mtubatuba under 4, construction of St Lucia wastewater treatment works within Mtubatuba ward 1, construction of Manguzi wastewater treatment works within uMhlabuyalingana under 4, and, Thembaletu Sanitation) funding for 3 projects were approved and planning has resumed already, whilst Thembaletu sanitation is currently under construction

On water balancing it is clear that the municipality still has very high water losses which account for almost a third of the consumption. Thus, two consultants were appointed and work is underway on implementing various water conservation and demand management initiatives.

Overall, the most critical issues that affecting the full functioning and provisioning of water services includes the following to name the few,

- No budget made available for water and wastewater quality monitoring and management throughout the district
- Limited procedures in place for project monitoring and, implementation
- Limited staff – several of the WSA positions are not filled
- Illegal connections, vandalism which increases the number of households with unreliable potable supply
- Budget constraints to fund projects to improve water and sanitation provision
- Budget for operation and maintenance is totally insufficient

uMkhanyakude District Municipality has **both internal and external mechanism** (which means it provide water services itself (internal mechanism), and contracted a water services provider (external mechanism) for a period of 3 years to operate and maintain bulk water systems. Therefore, the municipality manages and accounts separately for the two functions i.e., water services authority and water services provider functions. The Technical Services Department consists of 3 core units viz; Project management unit, Water Services Provisioning unit and Water Services Authority unit.

During 2023/2024 FY, Technical Services Department had a total of thirteen (13) targets. Out of 13 targets, 09 were achieved, 03 were partially achieved and only 1 target was not achieved. The overall performance target achieved was 69%.

### 3.2.2 Water Services Authority Unit Overall Performance 2023/2024 FY

Water Services Authority unit had four (4) set targets, two (2) targets were achieved, two (2) were partially achieved. These are summarized in table 2 below;

**Table SD 9: List partially achieved targets**

KPI No.	Quarter 4 Target	Actual
B1.6	1. Reviewed Final Draft WSDP submitted to council for adoption and loaded to Department of Water and Sanitation website by 30 June 2024	Partially achieved
B1.7	6 projects ready for implementation by 30 June 2024.	Partially achieved

#### Reasons for Non- Achievement

B1.6 target was partially achieved, even though final draft WSDP was submitted and presented to both MANCO and technical services portfolio committee, it came back with comments that required further investigation and inputs. Therefore, there was a delay in the submission to council for adoption.

B1.7 target was partially achieved. There are four stages for the projects to reach implementable ready stage. These include; stage 1: inception (municipal council adoption, sectoral committee approval, COGTA funding confirmation/approval), stage 2: concept and viability (feasibility study, environmental authorisation, water use license, specialist studies, preliminary design report), stage 3: design development (detailed design report) and stage 4: documentation and procurement (compilation of tender document). A total of ten new projects were submitted to council for adoption on the 21<sup>st</sup> of June 2023 and further submitted to Department of Water and Sanitation (DWS) and Municipal

Infrastructure Support Agent (MISA). Sectoral Committee from DWS approved only five projects among the ten on the 23<sup>rd</sup> of October 2023. The five projects were presented to COGTA and only three that were approved on the 14<sup>th</sup> of March 2024. The remaining two projects were approved by COGTA on the 30<sup>th</sup> of April 2024. Therefore, the delayed Sectoral Approval by DWS, project registration by COGTA negatively affected progress on the aforementioned stages.

On-the-other-end, even though EIA for Upgrade of Hlabisa Town Sewer System was approved in the month of November 2023, WULA application remains unapproved. The delaying processes for WULA authorisation inhibits the continuation to the last stage i.e. documentation and procurement, thus project not yet implementable ready.

#### **Corrective Measure**

With regards to B1.6, final draft will be submitted to council for adoption in the next financial year and B1.7, all other stages to bring the projects to implementable ready stage will be completed in the next financial year.

It is worth highlighting that, even though quite a number of posts were filled within the department, the Water Services Authority and Governance unit as a regulatory unit remains with unfilled posts and limited budget. These challenges make it more difficult for the unit to fulfil its mandate.

#### **3.3.3 Capital Projects implemented in the 2023/2024 Financial Year**

The Municipality has a huge infrastructure backlog and this is evident from the number and the total amount of registered projects. For the 2023/2024 fiscal year, the total amount of MIG registered projects was R1.6 billion and the annual approved allocation for the same period was R251 million. Most of the registered projects are in the excess of R100m each and with the municipal annual MIG allocations within the average of R250 million, these projects can only be implemented in a phased approach. Moreover, the Municipality is predominantly rural with extremely low service revenue collection base and relies on grants only for capital projects funding. It is with these reasons that the Municipality have to carefully schedule and implement MIG projects in a phased approach.

UMkhanyakude DM has approved allocations for the 3-year cycle plan in terms of the Division of Revenue Bill as follows:



**Table 10: UKDM MIG 3-Year Cycle Plan**

	2023/2024	2024/2025	2025/2026
<b>Approved Allocations</b>	R 241 535 000.00 + R 10 400 000 (Approved Rollover) = R 251 935 000.00	R 271 158 000,00	R 283 989 000.00
<b>Expenditure</b>	R 251 935 000.00	0	0

As per Table 10, above, the municipality spent R 251 935 000.00 (100%) in the financial year under review. In terms of the Division of Revenue Bill, uMkhanyakude was allocated R 241 535 000.00. For 2022/2023 FY, there was an unspent amount of R 51 917 817.33 on the grant, National Treasury only approved R 10 400 000.00 of the roll over application for the unspent funds which brought the total allocation to R 251 935 000.00


In 2023/2024 fiscal year, the following projects phases were implemented.

**Table 11: List of MIG Projects Phases Implemented by UKDM in Fiscal Year 2023/2024**

No.	Project Title ( <i>as per MIG 1 form</i> )	Budget	Total Expenditure 2023/24
1	PMU Topslice	R 10 067 114.39	R 8 109 960.73
2	Greater Ingwavuma WSS & Reticulation Network	R 58 630 614.33	R 57 845 096.66
3	Manguzi Star of The Sea	R 27 360 889.19	R 23 244 676.26
4	Thembaletu Sanitation Project	R 22 912 098.48	R 15 454 285.97
5	Jozini Community Water Supply Scheme	R 59 610 562.13	R 68 987 359.07
6	Greater Ingwavuma – Jozini/Shemula Pipeline	R 12 108 230.66	R 12 049 917.79
7	Non-Revenue Water Project Phase 3	R 60 245 490.82	R 63 715 125.54
8	Upgrade of Hlabisa Town Sanitation System	R 1 000 000	R 2 528 577.98
<b>TOTAL</b>		<b>R 251 935 000</b>	<b>R 251 935 000</b>

In terms of service delivery in the financial year under review, uMkhanyakude DM was able to connect **1020** households as per KPI No. B1.2 for potable water provision. Installation of **63,807** kms of reticulation pipelines (KPI No.B1.3) was also achieved through the following contract(s):

1.


Project Name	Greater Ingwavuma Water Supply Scheme Zone 9 Phase 1
Scope of Works	Construction of Water Reticulation Network for Phase 1 Zone 09. Construct secondary bulk infrastructure (160mm diameter and reticulation) to serve 449 households as part of Zone 09 UKDMs Ingwavuma work package.
Project Progress	96%
No. of Households Connected	556
Photographic Evidence	

2.

Project Name	Greater Ingwavuma Water Supply Scheme Zone 10 Phase 1
Scope of Works	Construct secondary bulk infrastructure (90mm diameter and reticulation) to serve 140 households as part of Zone 10 UKDMs Ingwavuma work package.
Project Progress	99%
No. of Households Connected	126

Photographic Evidence	
-----------------------	--

3.

Project Name	Greater Ingwavuma Water Supply Scheme Zone 10 Phase 2
Scope of Works	Construction of Water Reticulation Network for Phase 2 Zone 10. Construct secondary bulk infrastructure (90mm diameter and reticulation) to serve 280 households as part of Zone 10 UKDMs Ingwavuma work package.
Project Progress	100%
No. of Households Connected	338
Photographic Evidence	

Multi-year bulk infrastructure projects are also being implemented, which are generally a primary phase in ensuring reliable water supply to communities. A total of **33,13** kms of bulk (KPI No. B1.1) pipelines was laid **during 2023/2024** financial year and upon completion, this bulk infrastructure will make possible the implementation of the planned reticulation projects that will ensure water provision to more households within UKDM in the near future.

### 3.3.4 Water Services Infrastructure Grant (WSIG)

On the 03 February 2022, the Minister of Water and Sanitation issued a directive to Mhlathuze Water (now uMngeni-uTukela Water board) in terms of Section 41(1)(ii) of the Water Services Act, 1997 (Act No. 108 of 1997) to undertake management, operations, and maintenance of water sanitation Infrastructure at uMkhanyakude District Municipality. He further tabled a notice to take over water and sanitation services functions for a period not exceeding five years whilst simultaneously assisting the municipality to build the capacity to manage water and sanitation in the area in line with Section 63 of the Water Services Act, Act 109 of 1997.

Following the issued directive, the Department of Water and Sanitation (DWS) transferred the Water Services Infrastructure Grant (WSIG) to its Implementing Agent (Umhlathuze Water- now uMngeni-uTukela Water board) even though it was gazetted against the municipality. Therefore, the municipality did not implement any projects under this grant.

### 3.3.5 Water Services Provisioning

The Operation and Maintenance Program is very wide as it is supposed to reach all corners of the district. However, it is faced with serious budgetary limitations as it has been only funded through the equitable share in **2023/2024** financial year.

This budget is supposed to at least cover the expenses for the Bulk Services (Water and Sewer) Infrastructure, micro/standalone/rudimentary community water supply schemes, boreholes/hand pumps, tools and materials/spares for the in-house operations and maintenance teams.

The district has a total of Thirty- Eight (38) treatment facilities [both water and sanitation] which are operated and maintained under this Business Unit.

- Eleven (11) of the thirty-eight (38) plants are sewage or waste water treatment facilities, with five (05) of the WWTW servicing health institution [***Characterized with very Hazardous medical waste <> quite difficult to deal with or handle with the type of incapacitated and ageing infrastructure***]
- Only one (01) of the eleven (11) WWTW is a conventional system [also operated above its design capacity due to town developments over the years] – ***Mtubatuba WWTW*** and the rest of the systems are ponds systems.

The operations and maintenance of Bulk Infrastructure including the thirty-eight (38) plants mentioned above is currently out sourced to a privately owned entity for a period of three years/ [36 months]

The maintenance of reticulation networks, district wide including the stand alone /rudimentary water supply schemes and hand operated pumps/boreholes are being done in house.

#### **1. 2023/ 2024 Unplanned Addition Scope of Works for the O&M Business Unit**

These are projects or scope mainly introduced by way of political interventions aimed at addressing social ills [community protests] triggered by water supply challenges in various areas throughout the district.

The Jozini Local Municipal area experienced a lot of community protests leading up to 2024 National Elections held on the 29<sup>th</sup> May 2024. Given in **Table 10** below is the schedule of unplanned and therefore unbudgeted intervention projects circumstantially forced into existence by community protests over service delivery.

**Table 12: Additional and Unplanned Projects [2023/2024 Financial Year]**

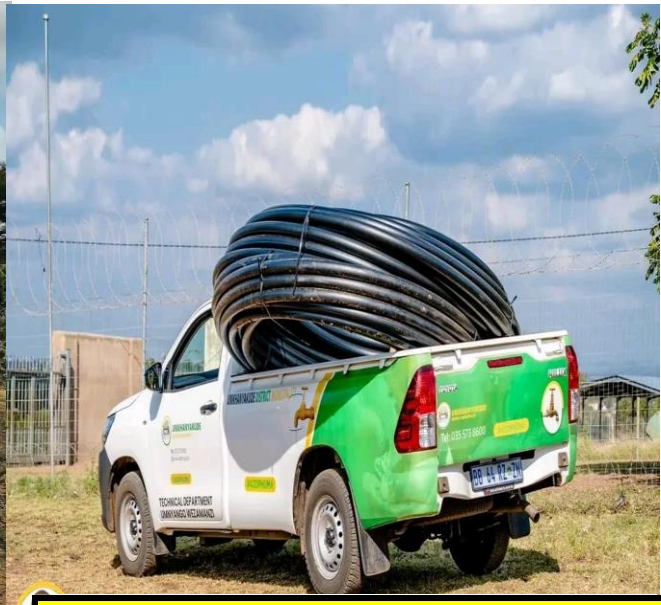
UNPLANNED ADDITIONAL PROJECTS							
A	B	C	F	G	H	I	J
Item	Water Scheme Name	Reason for strike	Reported/Known Challenges	Date of Strike	ISSUES RAISED	POSSIBLE SOLUTIONS	UPDATES/ PROGRESS ON STRIKE RESOLUTIONS
1	Nondabuya, kwaShukela to Phondweni	Water Distribution issues	Incompleted water project	19/02/2024	Incomplete Project to supply water to Nondabuya and parts KwaShukela. Water losses due to open ended network and vandalism. The lack of Jojo tanks to be filled by water tanker was also raised.	SDM flux was tasked to investing the progress of the work done and incomplete. Hydro Service & Fabrication was tasked to repair leaks and prevent water losses.	Protest stopped on 22 February 2024. The PSP appointed under Section 63 intervention was brought to site for assessment and reporting on possible quick water supply solutions in the area. Contractor got appointed following the PSP's assessment and report, subsequently construction started to provide short to medium term solutions whilst working on the bigger/long term plan through the regional bulk water supply scheme. The contractors scope amongst other things includes the emergency repairs along the bulk and retic line at Nondabuya and Ophondweni. Work is still in progress and will be completed within the next financial year. 10 tank stands were also built to store tanker water when delivered.
2	Gedleza (Jobe WTW and Malobeni WTW)	Shortage of water at Hlalanathi area	Jobe and Malobeni WTW were shut down by the community/ requested a meeting with UKDM management and Novubu	19/02/2024	During the community meeting held on the 22nd of February 2024, the community complained about the lack of water from the plant, also about the operators who indulge in miss conduct.	The resolution was that Novubu should improve water provision from the plants to the community. The time frame of two weeks was given for Jobe and Malobeni WTW to be optimized to purify more water.	During the optimization process it was discovered that filter nozzles were damaged and should also be replaced, which Novubu has been instructed to proceed with repairs. Malobeni WTW was also found to have a damaged filter, which has an impact to the plants production, Works started through the Bulk Service contract and has seen great improvement on the ground though the scope is not yet finished
3	Shemula line/ Ntabayengwe to Ingwavuma	Water crises. The community requested a continuation of project that was about to end.	Road closed to Ngwavuma and Manyiseni. The completion of the project was stopped with a distance of 2km before the required connection	21/02/2024	The community meetings was held on the same day of a strike. The community raised concerns about the completion of the bulk project before the intended connection, the provision of water using water tankers, the lack of a schedule of how and when the truck is going to deliver water.	Water tanker scheduled to be shared with ward councillor, 6 tanks (5000l) to be procured for the storage water and the Technical Services GM made a promise to look for fund to continue the bulk project within the new financial year.	6 new (5000l) tanks were delivered to community on Thursday 22 February 2024. Borehole hand pump team was sent to attend to the non-operational hand pumps within the ward.
4	Shemula line/ Bhambanana to Mathayini	Water crises. The community requested a continuation of project that was about to end.	Road closed from Mathayini to Bhambanana. The capacity of water within the system from our command reservoir is currently not enough to get to the intended community.	12/03/2024	During the community engagement meeting, the lack of water problem was raised mainly for Mathayini area. However Phungaza, Onaleni and Siweni area were also added as areas within the ward struggling for water.	The resolution taken was to refurbish old existing boreholes within these area, Onaleni borehole, Phungaza borehole and Msweli/Siweni borehole.	Due to the challenges on the bulk water provision (illegal connections) Novubu Construction was instructed to refurbish the old existing production boreholes. Onaleni/Ohhoye Borehole is now fully operation, Phungaza and Siweni Boreholes currently have tank stands being constructed.
5	Othobothini Bulk- Ntshongwe/Malobeni line	Water crises, but no strike took place. The community behind the mall has been struggling with water provision (eKuthuleni Village).	UKDM Mayor requested we find a way to get water the community Ekuthuleni Village.	May 2023	There was a meeting with members of the community, where they requested water provision for the Village.	The solution was to get water from the Ntshongwe/Malobeni line and extend a pipe line to that community.	In house teams have started the work of connecting water for eKuthuleni Village from the 24th of May 2024. We have connected a 63mm diameter pipe to take water from the Ntshongwe-Malobeni bulk line (200mm diameter). We have covered 1200m of pipe laying, remaining is 1400m and 5 stand pipe tap connections.
6	Othobothini Bulk- Ntshongwe/Malobeni line	Water crises, but no strike took place. The community at Maphaya in high lying areas is struggling with water provision.	UKDM Mayor requested we find a way and make a provision for Maphaya.	09 April 2024	During the community engagement meeting, it was discussed that the current supply route does not completely cover this community, where high lying areas don't get water.	The community there after requested to be connected on bulk (800mm line) which passing through.	Materials have been ordered, pipe connections and pipe laying is scheduled to start soon after material delivery



The Pictures provided below show some of many activities already underway and some already completed in response to the issues tabled above.



**UKDM – Jozini Team – Network Extension – Ward 07**



**UKDM – Material Delivery**



**UKDM – Hon Mayor  
Random/oversight sites visits**



The Pictures provided below show some of many borehole/hand pumps repair activities undertaken on various sites district wide



**UKDM - Borehole Repairs – Pic 01**



**UKDM- Borehole Teams – Pump Replacement**



**UKDM - Borehole Repairs – Pic 02**



**UKDM - Borehole Repairs – Pic 03**



Expenditure report for the current financial year up to and including May 2024 is given in **Table 13** below reporting a total of R145 487 667, all-inclusive for Bulk contracted services.

**Table 13:** 2023/2024 Operations and Maintenance Expenditure Report <> as at end 30<sup>th</sup> June 2024.

<b>OPERATIONS AND MAINTENANCE EXPENDITURE REPORT</b> <b>(CONTRACTED BULK SERVICES &lt;&gt; FIN YEAR 2023/2024)</b>						
Item No	Invoice Date	Invoice Number/ Transaction Reference	Approved Expenditure		Payment Date	Remarks
1	30 June 2023	1080013		R12 217 058,82	01 August 2023	[Opening Balance Fin 2023/2024 <> 'Invoice paid in full
2	30 August 2023	1090022	R10 748 461,51		01 September 2023	Invoice paid in full
3	30 September 2023	4100013	R13 041 051,76		04 October 2023	Invoice paid in full
4	16 November 2023	INV0601	R11 719 664,38		TBA	Invoice paid in full
5	24 November 2023	N608	R10 363 430,55		TBA	Invoice paid in full
6	31 January 2024	N0629	R14 460 665,46		TBA	Invoice paid in full
7	28 February 2024	N0635	R14 494 281,85		TBA	Invoice paid in full
8	31 March 2024	N0639	R14 401 487,45		28 March 2024	Invoice paid in full
9	30 April 2024	N0676	R13 773 694,67		07 May 2024	Invoice paid in full
10	TBA	N0669	R15 053 067,54		09 May 2024	Invoice paid in full
11	TBA	TBA	R12 880 718,43		19 June 2024	Invoice paid in full
12	TBA	TBA	R14 551 143,56		28 June 2024	Invoice paid in full
<b>Total Expenditure To Date</b>			<b>R145 487 667,16</b>			

**2. Emergency Water Supply (Water Tanker Service) expenditure as at end of March 2024**

Expenditure report for the current financial year up to and including January 2024 is as given in **Table 14** below reporting a total of **R9 086 932,00**all inclusive.

**Table 14:** Emergency Water Supply [Tanker Service] Expenditure 2023/2024 Financial Year

<b>OPERATIONS AND MAINTENANCE EXPENDITURE REPORT</b> <b>(EMERGENCY WATER SUPPLY/ TANKERS - FIN YEAR 2023/2024)</b>					
Item No	Invoice Date	Invoice Number/ Transaction Reference	Approved Expenditure	Payment Date	Remarks
1	31 July 2023	21070005	R1 228 913,00	01 August 2023	Invoice paid in full [Midmar Plant Hire]
2	30 August 2023	1090019	R2 236 474,00	01 September 2023	Invoice paid in full [Midmar Plant Hire]
3	30 September 2023	22090009	R1 402 298,50	04 October 2023	Invoice paid in full [Midmar Plant Hire]
4	07 November 2023	INV-MQ008598	R1 236 054,50	TBA	Invoice paid in full [Midmar Plant Hire]
5	24 November 2023	MQ008612	R1 068 442,00	TBA	Invoice paid in full [Midmar Plant Hire]
6	TBA	TBA	R1 010 114,00	15 September 2023	Invoice paid in full [Khabeni Enterprise]
7	TBA	TBA	R904 636,00	15 March 2024	Invoice paid in full [Khabeni Enterprise]
<b>Total Expenditure To Date</b>			<b>R9 086 932,00</b>		

### 3. Challenges

- 3.1 Limitations on existing old infrastructure in terms capacity and efficiency to meet the current supply demand [most of the old and ageing infrastructure /schemes were designed to cover the basic supply needs set based on the RDP level of service standards] – The desire on the ground is to upgrade to yard connections but there are design constraints on the existing infrastructure hence the high rate of unauthorized connections which results to uncontrollable systems failures.
- 3.2 Lack of adequate planned maintenance to enhance the life span of key mechanical equipment/components due to budgetary constraints.
- 3.3 Limited/shortage of tools of trade
- 3.4 Budget limitations for replacement of ageing and dilapidated water infrastructure
- 3.5 Limited capacity in all UKDMs Waste Water Treatment Facilities – contributing to environmental pollutions and non-compliance of our plants resulting to poor Blue & Green Drop results scoring.
- 3.6 Delayed supply of materials for the O+M teams
- 3.7 Shortage of Health and Safety essentials
- 3.8 No sound support structure to handle the customer care business and the wellbeing of staff working under harsh working conditions.
- 3.9 Delayed appointment of service providers for emergency repairs/services (panel of service providers' /maintenance contractors).
- 3.10 High rate of reported illegal/unauthorized connections resulting to high consumptions with extremely low costs recovery percentage.
- 3.11 Water losses leading to high levels of unaccounted for water consumed/lost through unmetered [illegal connection – car wash businesses and cottages that have mushroomed everywhere throughout the district]
- 3.12 Lack of SOP's does cause unnecessary delays, confusion in other areas and creates a gap when it comes to accountability. The department has since introduced Job Cards for the O+M teams as a control measure and performance/output measuring tool.

### **3.3 Planning and Economic Development**

Under the reporting period the Development Planning Services was strategically responsible for the overall facilitation, coordination, implementation, management and monitoring of the following core functional areas as well as Performance Highlights presented below according to each core function. A table under each core function is provided indicating broad challenges that was facing the section under reporting period. Similarly, a suit of possible recommendations to the identified challenges is included in the same table.

#### **Development Planning Services**

##### **Key Performance Areas (KPA's):**

- ✓ Cross-Cutting Issues
- ✓ Institutional Development & Public Participation

##### **Core Functions & Services**

- ✓ Spatial Planning
- ✓ Land Use Management & Administration
- ✓ Geographical Information System (GIS)
- ✓ Human Settlement Planning & Coordination
- ✓ Integrated Transport Planning
- ✓ Environmental Planning & Management
- ✓ Building Inspectorate and Control
- ✓ District Development Planning Services Governance & Coordination (i.e. District Development Planners Forum)
- ✓ District Environmental Planning & Management Governance & Coordination (i.e. District Environmental Planning & Management Forum)

##### **DEVELOPMENT PLANNING SERVICES PERFORMANCE HIGHLIGHTS:**

- ✓ As per the quarter target the unit has successfully ensured all the programmes/projects as per the SDBIP get started and as for initiative that involved support, coordination, and administration the DPSS unit participated either on Local Municipal, District programmes or Provincial programmes.

## The DPSS Unit KPI Highlights

KPI NO	PROJECTED TARGET	ACTUAL (FINANCIAL AND NON-FINANCIAL)	COMMENTS	CORRECTIVE MEASURES
F.3.1.1	Spatial Planning and Land Use Management programs	The coordination, participation, and support on Spatial Planning and LUM programs and were conducted for the quarter. Include in-house review of the SDF and participation on other stakeholder programs. An SDF Documents submitted along with the IDP.	Activities range from Local, District, and provincial Spatial Planning and LUMS activities such as housing forums, SDF reviews, Schemes preparation and land administration, and land use enquiries which the DPSS Unit must coordinate and participate in, the activities may vary depending on availability of programs in a particular quarter. The SDF was reviewed in house, adopted and submitted to COGTA for assessment, further to that a comprehensive review will be conducted in 2024-25 FY through DARLLD funding support and will cover a number of areas which were not covered in the review of 2023-24 FY.	
F3.1.2	Number of Planning Meeting Forum Conducted	4 Meeting were projected for the financial year, and were conducted successfully. An additional Cross Border Planning meeting conducted in the reporting financial year.	5 Meetings were conducted successfully but will persistence poor participation by Municipalities and other stakeholders.	
F3.1.3	SPLUMA DJMPT Sittings/Meetings & Functionality	3 DJMPT Meeting were conducted for the financially year with 11 applications assessed and out of the 11 applications received 1 withdrawn and one rejected.	A decline in DJMPT Meetings has been noted, this may be due to lack of applications or non-complete applications from the LM, sitting of DJMPT is reliant on availability of application. The other factor in limited meetings submitted to DJMPT is that Municipalities also approve application through their authorized officers of the Municipalities. A guide will be developed to ascertain and standardize applications for all Municipalities to ensure alignment across and utilization of the MPT committee.	JMPT structure will be revised and additional members will have appointed to equip the MPT. The frequency of meeting will be reviewed and a quarterly sitting or scheduling of meetings will be adopted, 1 meeting will be

KPI NO	PROJECTED TARGET	ACTUAL (FINANCIAL AND NON-FINANCIAL)	COMMENTS	CORRECTIVE MEASURES
				conducted per quarter.
F3.1.4	Number of Capacity building programs	Less of capacity building- programs the DPSS unit participated in, this is due to reliance on other stakeholders.	Capacity building programs are attended upon receipt of invitations, and coordination support is rendered where Local Municipalities are required to participate.	The KPI will be removed as a standing KPI and be aligned and combined with other KPIs.
F3.1.5	Number of GIS Systems Development, Maintenance and Data Collection and Management	Data Collection and Mapping Support activities conducted successfully. And GIS Licenses are kept updated through ensuring	There is a decline in data and mapping requests, but activities were conducted as projected. This is due to several factors which may not be controllable, depending on client's/stakeholder's request which vary overtime and lack of awareness in LM's due to non-availability of GIS and staff.	Marketing initiatives will be conducted to ensure service is kept known to be available to clients.

KPI NO	PROJECTED TARGET	ACTUAL (FINANCIAL AND NON-FINANCIAL)	COMMENTS	CORRECTIVE MEASURES
F3.1.6	Number of Municipal Properties transferred.	One out of two properties was transferred and registered successfully, and the other is in the verge of transfer even though was not registered as anticipated but sizable work was conducted.	All department to render support when required to ensure smooth and quick progress of process until it is finalized.	The other transfer will be finalized in 2024-25 FY. And more properties will be transfer in future.

## **SPLUMA AND LUMS FUNCTIONALITY AND ASSESSMENT**

### **Spatial Planning**

#### **1. Spatial Development Framework Review and other Spatial Planning activities**

UMkhanyakude District Municipality has reviewed and submitted its Spatial Development Framework Plan to COGTA for assessment purposes. The review was conducted in-house focused on updating statistics, due to limited resources a minor review was conducted. A comprehensive review will be sponsored by Department of Agriculture Land Reform and Rural Development in the 2024-25 Financial Year. This will assist uMkhanyakude a great deal in updating the spatial changes and content of the district that will serve as a guide to future intended land usage. The SDF will consist of a Spatial Development Plan SDP serving as an implementation plan and guide which is currently not available.

In terms of the spatial programs, Support was rendered to Local Municipalities on various spatial planning programs such as review of SDF's, Transport Plans as part of the District Shared Services Support and Coordination. There has been a limited programme for support by Local Municipalities, hence we participate and support based on request and availability of programmes.

### **Land use Management and Administration and Support to the Local Municipalities through DJMPT**

As part of support rendered to local Municipalities, uMkhanyakude District Joint Municipal Planning Tribunal is one of the core facilities that the district uses to assist the local municipalities in ensuring that development is well coordinated around the district. The DJMPT looks into all the development applications which are then assessed and processed. The DJMPT meetings are held monthly but depend on the availability of Development applications. However, DJMPT sittings were conducted successfully as projected in the SDBIP 2023-24 FY with several applications approved and some deferred due to incompleteness.

During the course of the financial year uMkhanyakude renewed the DJMPT committee through gazetting new members to be part of the committee, the overall functionality of the DJMPT committee is good hence the administration of the committee has performed exceptionally in the financial year. However, the District still requires additional external professionals such as Lawyers and Engineers which will be addressed in the upcoming financial year.



**DJMPT Register**

<b>APPLICATION:</b>	<b>STATUS</b>
<p>LAND DEVELOPMENT APPLICATION IN TERMS OF SECTIONS 46(d) OF THE MTUBATUBA SPATIAL PLANNING &amp; LAND USE MANAGEMENT BY-LAW, 2017 FOR MUNICIPAL PLANNING APPROVAL FOR:</p> <p>I. THE SPECIAL CONSENT APPLICATION TO UTILIZE ERF 126 MATUBATUBA FOR MEDIUM DENSITY HOUSING PURPOSES ON A SITE ZONED RESIDENTIAL 1 IN TERMS OF THE MTUBATUBA URBAN LAND USE SCHEME</p> <p>II. BUILDING LINE RELAXATION FROM 7 METRES TO 3 METRES BUILDING LINE, THE LEFT SIDE SPACE FROM 2 METRES TO 1 METRE; AND RIGHT SIDE SPACE FROM 2 METRES TO 1 METRE AND REAR BUILDING LINE FROM 7 METRES TO 1 METRE.</p>	<b>APPROVED</b>
<p>LAND DEVELOPMENT APPLICATION IN TERMS OF SECTION 33(1) OF SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, 2013 (ACT NO. 16 OF 2013), READ TOGETHER SECTION 46 (d) OF THE MTUBATUBA SPATIAL PLANNING AND LAND USE MANAGEMENT BYLAW (2017) FOR THE SPECIAL CONSENT OF PROPOSED MEDIUM DENSITY RESIDENTIAL UNITS ON ERF 746, RIVERVIEW.</p>	<b>APPROVED</b>
<p>APPLICATION SUBMITTED IN TERMS OF CHAPTER 4 OF THE MTUBATUBA LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND USE MANAGEMENT BYLAW, 2017 FOR THE CONSTRUCTION OF A CELLULAR TELEPHONE MAST AND BASE STATION ON PORTION 17 (OF 13) OF ERF 1, KHULA VILLAGE (ERF 3240, KHULA VILLAGE).</p>	<b>APPROVED</b>
<p>APPLICATION SUBMITTED IN TERMS OF SECTION 24 (C) OF THE SPLUMA AND CHAPTER 4 SECTION 46 (F) AS WELL SCHEDULE 3 OF THE MTUBATUBA SPATIAL PLANNING &amp; LAND USE MANAGEMENT BY-LAW, 2017 FOR APPROVAL OF THE KWAMSANE EXTENTION HOUSING PROJECT IN WARD 5 &amp; 7.</p>	<b>APPROVED</b>
<p>SPECIAL CONSENT APPLICATION FOR MUNICIPAL PLANNING APPROVAL LODGED IN TERMS OF THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, 2013, ACT NO. 16 OF 2013, READ IN CONJUNCTION WITH THE UMHLABUYALINGANA MUNICIPAL SPATIAL PLANNING AND LAND USE MANAGEMENT BYLAW FOR THE PROPOSED DEVELOPMENT OF A PETROL FILLING STATION &amp; CONVENIENCE STORE ON A PORTION OF THE FARM RESERVE 14 NO. 15834HV, SITUATED UNDER THE JURISDICTION OF THE UMHLABUYALINGANA MUNICIPALITY.</p>	<b>APPROVED</b>
<p>APPLICATION IN TERMS OF SECTION 33(1) OF THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT NO.16 OF 2013 READ WITH THE BIG 5 HLABISA SPATIAL</p>	<b>APPROVED</b>

PLANNING AND LAND USE MANAGEMENT BYLAW 2017 FOR THE SUBDIVISION OF THE FARM LOT H61 No. 13755 INTO PORTION 1 AND REMAINDER OF THE FARM LOT H61 No. 13755; AND THE CONSOLIDATION OF PORTION 1 OF THE FARM H61 No.13755 AND THE REMAINDER OF THE FARM VERGENOEG No.16125 TO CREATE THE FARM ENTHABENI No. 18846	
APPLICATION IN TERMS OF SECTION 33(1) OF THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT NO.16 OF 2013 READ WITH THE BIG 5 HLABISA SPATIAL PLANNING AND LAND USE MANAGEMENT BYLAW 2017 FOR THE SUBDIVISION OF PORTION 1 OF THE FARM LOT H93 No. 13660, PORTION 2 OF THE FARM LOT H70 No. 13758; PORTION 4 OF THE FARM LOT H55 No.13278; AND THE CONSOLIDATION OF THE FARM HERITAGE No. 18858.	<b>APPROVED</b>
APPLICATION IN TERMS OF SECTION 33(1) OF THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT NO.16 OF 2013 READ WITH THE BIG 5 HLABISA SPATIAL PLANNING AND LAND USE MANAGEMENT BYLAW 2017 FOR THE SUBDIVISION OF THE REMAINDER OF THE FARM LOT H56 No. 13179 INTO PORTION 10 AND THE REMAINDER OF THE FARM LOT H56 No. 13179; AND THE CONSOLIDATION OF PORTION 10 OF THE FARM LOT H56 No. 13179 AND THE REMAINDER OF THE FARM LOT H70 No. 13658 TO CREATE THE FARM NGWENI No.18875.	<b>APPROVED</b>

<b>APPLICATION:</b>	<b>STATUS</b>
APPLICATION IN TERMS OF SECTION 50 (i) AND (c) OF THE BIG 5 HLABISA SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW FOR SUBDIVISION OF REMAINDER OF PORTION 1 OF THE FARM LOT H72 NO. 13366 INTO PROPOSED PORTION 56 AND REMAINDER- ZONING OF PROPOSED PORTION 56 (OF 1) OF THE FARM LOT 1-172 NO. 13366 TO CORE MIXED USE; REZONING OF PORTION 3 OF ERF 323 HLUHLUWE FROM LOW IMPACT MIXED USE TO CORE MIXED USE; CONSOLIDATION OF PROPOSED REMAINDER OF PORTION 1 OF THE FARM LOT H72 NO 13366 (TO BE REDESIGNATED ERF 1863 HLUHLUWE) AND PORTION 3 OF ERF 323 HLUHLUWE: CONSOLIDATED PROPERTY – ERF 1864 HLUHLUWE; SUBDIVISION OF ERF 1864 HLUHLUWE INTO PROPOSED PORTIONS 1, 2 AND REMAINDER OF ERF 1864 HLUHLUWE; REZONING OF PROPOSED PORTION 1 OF ERF 1864 HLUHLUWE - ZEBRA ST, NYALA ST – HLUHLUWE	<b>REJECTED</b>
LAND DEVELOPMENT APPLICATION SUBMITTED IN TERMS OF SECTION 50 (I) OF THE BIG 5 HLABISA SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW, 2016 FOR CONSOLIDATION OF ERVEN 264 AND 265 TO FORM DESIGNATED ERF 835, HLABISA ; SECTION 50 (C) OF THE BIG 5 HLABISA SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW, 2016 FOR THE PROPOSED CONSOLIDATION OF ERVEN 264 AND 265, HLABISA TO FORM ERF 835, HLABISA, REZONING OF	<b>APPROVED</b>

ERF 835 FROM CIVIC AND SOCIAL TO CORE MIXED USE AND SPECIAL CONSENT TO ACCOMMODATE PETROL FILLING STATION	
LAND DEVELOPMENT APPLICATION MADE IN TERMS OF SPATIAL PLANNING AND LAND USE MANAGEMENT ACT NO.16 OF 2013 READ IN CONJUNCTION WITH SECTIONS 50 (i) AND (c) THE HLABISA BIG 5 MUNICIPALITY'S SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW FOR A PROPOSED CONSOLIDATION OF ERVEN 533-538 HLABISA TO FORM ERF 834 HLABISA. A FURTHER APPLICATION TO REZONE ERF 834 FROM RESIDENTIAL ONLY MEDIUM DENSITY TO LOW IMPACT MIXED USE.	<b>APPROVED</b>
LAND DEVELOPMENT APPLICATION MADE IN TERMS OF SPATIAL PLANNING AND LAND USE MANAGEMENT ACT NO.16 OF 2013 FOR THE PROPOSED SHOPPING MALL ON ERF 16638, NDUMO B SITUATED IN JOZINI LOCAL MUNICIPALITY.	<b>WITHDRAWN</b>
APPLICATION SUBMITTED IN TERMS OF SECTION 46 (F) OF THE MTUBATUBA LOCAL MUNICIPALITY SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW, FOR THE PROPOSED CONSTRUCTION OF A TELECOMMUNICATION MAST AND BASE STATION ON REMAINDER OF THE FARM ELDERSLIE NO. 3 OF 14866 GV, IN VEZOBALA SECONDARY SCHOOL, DUKUDUKU.	<b>APPROVED</b>
APPLICATION SUBMITTED IN TERMS OF SECTION 24 (C) OF THE SPLUMA AND CHAPTER 4 SECTION 46 (F) AS WELL SCHEDULE 3 OF THE MTUBATUBA SPATIAL PLANNING & LAND USE MANAGEMENT BY-LAW, 2017 FOR APPROVAL OF THE KWAMSANE EXTENTION HOUSING PROJECT IN WARD 5 & 7.	<b>APPROVED</b>

<b>APPLICATION:</b>	<b>STATUS</b>
LAND DEVELOPMENT APPLICATION SUBMITTED IN TERMS OF SECTION 46 (C) (D) AND (N) OF THE MTUBATUBA SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW, 2017, FOR THE REZONING OF ERF 125 ST LUCIA FROM 'RESIDENTIAL 1' TO 'RESIDENTIAL 3', REMOVAL OF RESTRICTIVE TITLE DEED CONDITION AND RELAXATION OF BUILDING LINES.	<b>APPROVED</b>
LAND DEVELOPMENT APPLICATION LODGED IN TERMS OF THE MTUBATUBA SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW, 2017, READ WITH CHAPTER 5, SECTION 26 (3) AND WITH SCHEDULE 2 OF THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT FOR THE DEVELOPMENT OF MASIBONISANE IN-SUIT UPGRADE HOUSING PROJECT (850 UNITS) ON PARTS OF WARD 19 & 21.	<b>APPROVED</b>
APPLICATION IN TERMS OF CHAPTER 4 OF THE BIG 5 HLABISA SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW, 2016 READ WITH THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, (ACT 16 OF 2013) IN LINE WITH THE BIG 5 HLABISA LAND USE SCHEME FOR THE REZONING OF ERF 285,	<b>APPROVED</b>

HUHLUWE FROM LOW IMPACT MIXED USE TO CORE MIXED USE TO ACCOMMODATE FOR A SHOPPING MALL.	
APPLICATION FOR THE DEVELOPMENT OF LAND SITUATED OUTSIDE OF THE LAND USE SCHEME TO LEGALISE A TELECOMMUNICATIONS MAST AND BASE STATION ON THE REMAINDER OF THE FARM RESERVE NO.12 15832-HU	<b>APPROVED</b>

<b>APPLICATION DESCRIPTION</b>	<b>STATUS</b>
LAND DEVELOPMENT APPLICATION SUBMITTED IN TERMS OF SECTION 50 AND SCHEDULE 3 OF THE JOZINI SPATIAL PLANNING & LAND USE MANAGEMENT BY-LAW (2017) FOR THE DEVELOPMENT OF ERF 16638, NDUMU B, INTO A SHOPPING CENTRE WITH ANCILLARY FACILITIES.	<b>APPROVED</b>

### **Built Environment Planning Forum Meetings**

The Municipality has within its programs the Planning forum meeting, which is conducted four times with one forum conducted per quarter, for this 2022/24 FY planner's forum meetings were conducted successfully. This is another core function that the district uses to coordinate and administer the planning function throughout the district. With the Planners forum we coordinate and administer issues around GIS functionality, Spatial Planning, Land-use Management, Environmental Management, IDP, PMS, LED, and Tourism. As for 2023-24 Financial Year we had an additional Cross Boarder Planning forum meeting. In terms of the functionality and effectiveness of the forums there is decline in participation by Sector Department and Local Municipalities.

The participation concern has impacted the credibility of the forum meeting, however the Municipalities and Sector Department will be engaged to ensure the forums are revived and achieve the intended purpose through.

### **Development Project Support**

As part of the Planner's forum, we are supporting uMhlosinga Development Agency in with the pre-planning for Mkhuze airport city and Fire station. Several engagements were conducted with the Agency to establish readiness in terms of the studies. Further engagements and support will be rendered to the Agency in all the phases of the project. In terms of the support the district provides Development Planning advisory support such as clarifying on SPLUMA application requirement and issues of building plans and required studies and other complex planning matters such as land acquisition issues.

The District Planning has always been available on projects and programmes to render support. However, the effectiveness of the service by Planning requires that all identified project be allocated land so that the planning section engage in a land acquisition process to formally secure the land for developments. In this case this function becomes necessary when funding is available to implement projects and leave limited time for land acquisition process. The Agency, LED section and other Departments with proposed project to be engaged in the 2024-25 financial year so that processes be engaged simultaneously. This will ensure that project support becomes effective.

## **GIS Mapping and Coordination**

UMkhanyakude District GIS Unit has coordinated and provided Support to the Municipal projects and programs, such as IDP, SDF, Water Master Plan, Asset Managements and Revenue Enhancement through mapping and data support. The support is extended to Local Municipalities and other external Stakeholders. other crucial function is to source data, capture new data to the system and where possible disseminate and serve as a data custodian. Several GIS activities were conducted in the ending financial year.

The Service functionality is strained hence there's limited resources including staff component to perform the function, financial constrains also a factor in ensuring that GIS Services are well executed. Lack of GIS personnel in Local Municipalities makes things difficult for coordination of the function hence there's no one to more DATA through Municipal projects which may not reach the district attention. However, issues relating to GIS makes it difficult to manage and capture the spatial and land use changes. Therefore, the GIS Service relay on other services for data and limited capturing is done by the Department. However, support on mapping and data has been rendered to clients on request.

## **Capacity Building Workshops/meetings/trainings**

The DPSS Unit has participated in several capacity building workshops, meetings, training throughout the financial year, these were coordinated by national, provincial, local government. These workshops/meetings assisted with necessary information enhancing coordination and implementation of programmes. This function is uncontrollable hence reliance is on other stakeholders provide and invite the Development Planning Officials on capacity building workshops. The District to consider institutionalising the function through skills development Section. However, this KPI will be removed and capacity building programmes will be aligned with other KPIs such a spatial planning, land-use management and GIS implementation, report on those activities will be conducted under those key performance indicators.

## **Challenges**

- Development planning programmes that were not fully achieved will be escalated to the 2024-25 FY
- Poor participation of other DJMPT members which leaves planners to conduct meeting and approve application without inputs and support by LM and DM officials from Technical Services and other departments.
- Poor attendance to the District Planners Forum Meeting persists.
- Unresolved Development applications due to several factors, including incomplete information and non-sitting of meetings.
- Staff shortage of DPS Unit, seem to be a standing issue, there is no supporting staff such as interns, admins & officers.
- Lack of Budget for Development Planning programs, let budget is allocated for planning programs such as Review of SDF.

## **Achievements**

- Despite the challenges, the Development Planning Shared Services served successfully in all competences outlined in the core functions and services,
- Furthermore, the DPSS model has been very instrumental to ensure that that Local Municipalities are supported where there are capacity issues.
- Ensured that DJMPT membership is renewed and stays functional throughout the financial year despite participation issues.
- Ensured that the Planning Forum meetings are conducted and be impactful despite attendance issues, and the additional Cross Boarder Planning Meeting was conducted successfully.
- GIS Services were made available to ensure quality land use management.
- Effective support to programs and projects by the District Municipality and other stakeholders.

The Municipality land acquisition for Disaster centre property in hlulhuwe was successfully finalised and the Municipality in a verge to transfer and register the Mkhuze Office property.

## **LOCAL ECONOMIC DEVELOPMENT (LED) & TOURISM DEVELOPMENT & MARKETING ANNUAL REPORT 2022/2023**

### **BACKGROUND**

The economic profile of UMkhanyakude District Municipality is correctly determined by the Local Economic Development (LED), which is Tourism and Agriculture. Community planning and Economic Development is the main Department that expedites stimulation of uMkhanyakude Local Economic Development and Tourism services. This happens through a lot of cascaded programmes that the said unit has developed. It aligns itself with other components that have the potential in increasing job opportunities and poverty eradication. The district is proactive in assuring the growth of the local business operations. To ensure continued Economic development in the area, the key priorities of uMkhanyakude district include the following:

### **CORE FUNCTIONS & SERVICES**

- Economic development
- Tourism promotion and Development
- Community-based poverty alleviation projects
- Training and capacity building programmes
- Cooperatives and SMME's development.
- Aligning the strategic direction of Spatial Development Plans

### **KEY PERFORMANCE INDICATORS**

- Develop and support SSME's and co-operatives through infrastructure development:
- Co-op and SMME's Development programme
- Tourism Promotion and Development
- Developing Rural Tourism through adopting Responsible Tourism practices;
- Improving job creation opportunities and tourism service excellence;
- Channel efforts for tourism entrepreneurial opportunities
- Tourism Transformation

### **LED STRUCTURES**

- Functional District Wide LED /Tourism Forum that sit quarterly
- District wide informal economy chamber/committee
- District wide Tourism Community Organization (CTO)

## **COUNCIL ADOPTED TOURISM STRATEGY**

The item has been tabled to Council for the adoption of District Tourism Strategy. It was adopted on the Council sitting that took place on 21 May 2024. The strategy was funded by EDTEA with amount of R700 000 and successful finalised in 2022.

## **TOURISM ESTABLISHMENT WORKSHOP:**

The memo requesting to conduct the workshops was approved by the MM pending the MR approval. The target to be done in the next financial year.

## **NUMBER OF PARTICIPATION IN INTERNATIONAL TOURISM EVENT**

UMkhanyakude DM successfully participated in Africa's Travel Indaba that took place on 13 – 16 May 2024. District Procured advertisement stand, stand design, promotional materials and printing of activity guide. This year a 45 square meter stand to accommodate all four family of municipality (Jozini, UMhlabuyalingana, Big 5 Hlabisa, Mtubatuba LM and the trade) was secured.

## **DISTRICT COMMUNITY TOURISM ORGANISATION (DCTO)**

The DCTO election was successfully conducted on 22 February 2024. All 4 local Municipalities are fairly represented.

## **OTHER ACTIVITIES (NON SDBIP)**

Tourism has been identified as one of the six fixed priority areas in the New Growth Path (NGP). UMkhanyakude District Municipality through its Tourism Development and Promotion programme aims to engross towards the marketing and further identification of the already existing but unremarkable tourism products and services within the area. The focus of UMkhanyakude District Municipality is on both development and facilitation of tourism growth within the area. This is through providing support to a variety of public and private tourism key stakeholders at UMkhanyakude Stimulating Domestic Tourism and Education

- Good relationship with tourism and LED sector departments and other relevant stakeholders.
- Participated at KZN Tourism Master Plan Committee meeting
- Participated on Local Municipalities LED/Tourism Forums.
- Participated in the Planners Forum Meeting.
- Participated on Provincial Corridor Development & Small Town Rehabilitation meeting
- Participated in the PSC for the development of Mtubatuba VIC and SMME's facility
- Participated on Isimangaliso beach development project at UMhlabuyalingana Beaches
- Participated on Zamimpilo refurbishment technical meeting
- Participated in the PSC meeting for Zamimpilo market refurbishment, Mqiyeni and Nkundusi cooperatives.



### LOCAL ECONOMIC DEVELOPMENT TARGETS

KEY PERFORMANCE INDICATOR	TARGETS	MONTHLY PROGRESS REPORTY	PORTFOLIO OF EVIDENCE	ACHIEVED/NOT ACHIEVED	REASON FOR FAILER TO ACHIEVED	REMMEDIAL ACTION	COMMENTS
Number of LED projects implemented  <b>KPI NO.C1.1</b>	4 LED projects implemented (1 per LM) by 30 June 2024						
Number of SMME and entrepreneurial programmes promoted <b>KPI NO. C1.3</b>	4 of SMME and entrepreneurial programmes (1 per LM) promoted by 30 June 2024	25 small medium entrepreneurs trained	Attendance register and invitation letter from Nedbank	Achieved			the target was achieved more than 25 SMMEs were trained
Number of jobs created through local economic development initiatives and capital projects <b>KPI NO. C1.5</b>	200 Jobs created by 30 June 2024	453 jobs created	Report from EPWP and Confirmation agreement of graduates employment	Achieved	None		257 jobs created through capital projects and 196 through skills development

30% of Municipal operating budget 23/24 the total amount of R 100 007 000.00.

- ✓ The total amount of contracted services spent in uMkhanyakude R 110 826 000 .00
- ✓ Total amount spent to service providers residing within uMkhanyakude R28 918 404 .25
- ✓ The total number of service providers awarded tenders are 16, only one service provider resides at uMkhanyakude. The name of the service provider is SNX Constructors cc was awarded **R26 144 636.32** by 21 June 2023.
- ✓ Out of 16 service providers only 6 were awarded to technical services and one is from DC27
- ✓ From five service providers that do not reside within uMkhanyakude they have to appoint local sub- contractors. their sub- contractor's names and amount of their service rendered.
- ✓ Attached is the schedule/ contract register for the contractors and sub- contractors.

26% Of the municipality contracted service was spent on local service providers residing in UKDM.

There were 14 adverts that were advertised in 2023/24

- ✓ All adverts went out on time and the awarding time of 90 days were meet in the stipulated time.
- ✓ BEC process were done in time
- ✓ BAC process were done on time
- ✓ Awarding time was meet
- ✓ 13 adverts were advertised and awarded on time within 90 days, only one tender was awarded in 150 days which is the only one that warded done in June while the BEC sat 23/02/23 and they awarded on 31/07/2023.
- ✓ The award of Sizabonke civil was the only one that was delayed.
- ✓ The bid register is attached as a portfolio of evidence
- ✓ 99% Of the tenders were awarded within 90days

5% of Municipal budget spent on indigent relief for basic water.

- ✓ uMkhanyakude do not have indigent register although the district municipality is in the process of compiling an indigent register.
- ✓ the service provider has been appointed to compile the register by the name of AM Advisory.
- ✓ -UKDM has advertised to the uMkhanyakude community to register and have incentive indigent register.

-UKDM provides all households with 6 kiloliters of water free, it means that uMkhanyakude does not have a specific amount on indigent relief for free basic water.

### **3.4 Office of the Municipal Manager**

Functions of the Office of the Municipal Manager are as follows:

- Establishing, develop and manage economically viable, effective and accountable administration.
- Taking full liability for sound financial management.
- Coordinating and manage Intergovernmental Relations (IGR).
- Ensuring sound co-operative governance.
- Managing the Municipality's administration in accordance with the Constitution, Local Government Structures Act, the Municipal Systems Act, the Municipal Finance Management Act, the Public Management Act and all other provincial and national legislation applicable.

#### **The Intergovernmental Relations (IGR)**

The Provincial COGTA provided grant funding to support the Umkhanyakude family of municipalities in strengthening their IGR functions. Necessary forums required to facilitate IGR have been established and terms of reference to facilitate smooth operations for these forums have been developed. Dates of IGR meetings are incorporated in the District Events Calendar.

#### **IGR/DDM REPORT FOR 23/24 FY**

The White Paper on Local Government provides the purpose for the establishment of IGR Forums which aims to:

- Promote and facilitate co-operative decision making;
- Co-ordinate and align priorities, budgets, policies and activities across interrelated functions and sectors;
- Ensure a smooth flow of information within government, and between government and communities, with a view to enhancing the implementation of policy and programmes; and
- Prevent and resolve conflicts and disputes.

#### **BACKGROUND TO DDM**

The President in the 2019 Presidency Budget Speech (2019) identified the “pattern of operating in silos” as a challenge which led to “to lack of coherence in planning and implementation and has made monitoring and oversight of government’s programme difficult”. The consequence has been non-optimal delivery of services and diminished impact on the triple challenges of poverty, inequality and employment.

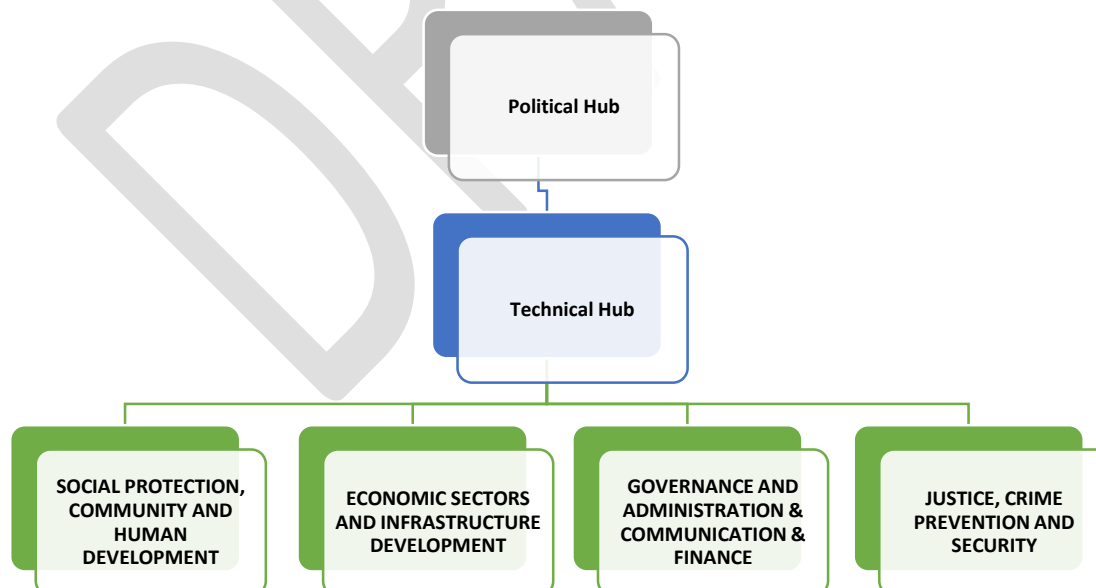
The President further called for the rolling out of “a new integrated district-based approach to addressing our service delivery challenges and localized procurement and job creation, that promotes and supports

local businesses, and that involves communities. The President is cognizant of the fact that such an approach will require that “National departments that have district-level delivery capacity together with the provinces provide implementation plans in line with priorities identified in the State of the Nation address”.

**The District Development Model seeks to:**

- a) Solve the Silos at a horizontal and vertical level.
- b) Maximize impact and align plans and resources at our disposal through the development of “One District, One Plan and One Budget”.
- c) Narrow the distance between people and government by strengthening the coordination role and capacities at the District and City levels.
- d) Ensure inclusivity by gender budgeting based on the needs and aspirations of our people and communities at a local level.
- e) Build government capacity to support to municipalities.
- f) Strengthen monitoring and evaluation at district and local levels.
- g) Implement a balanced approach towards development between urban and rural areas.
- h) Ensure sustainable development whilst accelerating initiatives to promote poverty eradication, employment and equality.
- i) Exercise oversight over budgets and projects in an accountable and transparent manner.

**1. THE DDM APPROVED STRUCTURE AND AGENDA ITEMS**



**STANDING ITEMS ON CLUSTERS:**

This is what clusters should report on:

## **1. Governance State Capacity and Institutional Development**

- 1.1. Implementation and monitoring of the OSS programme
- 1.2. Implementation and monitoring of the Provincial IGR Resolutions (MUNIMEC, PCF, CABINET LEGKOTLA).
- 1.3. Implementation of the PGDS
- 1.4. Administrative Compliance and Legal Matters
- 1.5. Skills and Capacity Development
- 1.6. Performance Management
- 1.7. AG Findings from the Audit opinion

## **2. The economic sector and infrastructure**

- 2.1. Infrastructure Development and Conditional Grant Expenditure
- 2.2. Economic Recovery and Tourism Plan
- 2.3. Implementation and monitoring of the EPWP
- 2.4. Monitoring of the municipal indigent management

## **3. The Justice Crime and Prevention Cluster**

- 3.1. COVID-19 and Health matters
- 3.2. Public participation protests and response strategy
- 3.3. Report on Gender Based Violence (GBV).
- 3.4. Traffic Report/Matters
- 3.5. Security Matters and Compliance
- 3.6. Business Operations and Licensing

## **4. The Social Protection Community and Human Settlement Cluster.**

- 4.1. COVID-19 and Health matters
- 4.2. HIV/AIDS Coordination and Programmes
- 4.3. Department of Social Development matters (Grants, Shelters, Food and parcels).

4.4. Department of Education matters

4.5. Municipal By-laws (Pauper Burials etc.)

4.6. Incorporation of water master plan into IDP

Home Affairs Issues

#### **THE PROCESS FOR ACHIEVING ONE PLAN ONE BUDGET**

- in the previous analysis it was suggested that the reason for misaligned planning is using a consolidation approach whereas a service delivery process is a spatial planning and engineering process which has certain dependencies that need to be managed.
  - the proposed process therefore involves following a spatial planning and engineering process approach to achieving the government priorities embodied in the cluster system
  - the principles guiding the proposed process for one plan and one budget:
  - the physical space occupied by the citizens that needs to be planned for is an indivisible whole that needs to be planned for as such
  - the physical space is made up of both the built environment as well as natural environment which must coexist in a healthy balance for sustained use by future generations-plan for a healthy balance-long term planning
  - space is a limited resource and has to be used wisely-long term planning
  - funds for developing space are a limited resource and have to be used wisely-long term planning and multi –use of services-transportation networks can improve accessibility
- 
- Observe the principle of development boundary and political boundary during planning
  - Spatial development frameworks and plans are primary plans while all other plans are secondary to SDF's and SDP's
  - Strategic priorities still require programmes or projects/initiatives to be realized - projects and initiatives are aligned to spatial development frameworks at all times in the previous analysis it was suggested that the reason for misaligned planning is using a consolidation approach whereas a service delivery process is a spatial planning and engineering process which has certain dependencies that need to be managed.

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#### **THE NEW DEVELOPMENTS ON THE IMPLEMENTATION OF DDM ONE PLAN ONE BUDGET**

The Minister issued regulations framing institutionalisation of District Development Model. The regulation explains the roles and responsibilities of three spheres of Government and the processes of the implementation of One Plan One Budget.

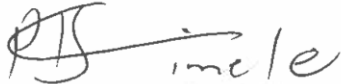
As part of the implementation of the regulation, the District Municipality have presented the regulation into all cluster meeting. The district has also taken the initiative to review the One Plan One Budget, this will assist with to identify the challenges and to come out with the proposed intervention to implement One Plan One Budget.

## DEPARTMENT OF CO-OPERATIVE GOVERNANCE

## NOTICE 2486 OF 2024

**REGULATIONS FRAMING INSTITUTIONALISATION OF DISTRICT DEVELOPMENT  
MODEL IN TERMS OF SECTION 47(1)(b) OF INTERGOVERNMENTAL RELATIONS  
FRAMEWORK ACT, 2005**

I, Thembi Nkadameng, Minister of Cooperative Governance and Traditional Affairs, in terms of section 47(1)(b) of the Intergovernmental Relations Framework Act, 2005 (Act No. 13 of 2005), hereby make the Regulations in the Schedule.



**MS THEMBI NKADIMENG, MP  
MINISTER OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

**DATE:** 15/04/2024

DRAFT



### **DDM CLUSTER SITTING REPORT FOR 2023 / 24 FY**

<b><u>Name of Cluster</u></b>	<b><u>Chairperson</u></b>	<b><u>Co – Convener</u></b>	<b><u>Dates held</u></b>	<b><u>Functionality</u></b>
Political Hub	ClIr SF Mdaka – DC27	MEC Champion	16 <sup>th</sup> October 2023 07 <sup>th</sup> November 2023	<b>Dysfunctional</b>
Technical Hub	Mr WM Nxumalo – DC27	Mrs. NI Vilakazi (HOD Champion)	17 <sup>th</sup> August 2023	<b>Dysfunctional</b>
ESIED Cluster	Mr TV Xulu – KZ276	Ms. T U Mbonambi	28 <sup>th</sup> September 2023 15 <sup>th</sup> February 2024 26 June 2024	Functional
Social Cluster	Dr VJ Mthembu – KZ274	Vacant	17 <sup>th</sup> November 2023 01 <sup>st</sup> February 2024 12 June 2024	Functional
JCPS Cluster	Mr J Mngomezulu – KZ272	Mr T Motha	06 <sup>th</sup> December 2023 14 <sup>th</sup> February 2024 12 <sup>th</sup> June 2024	Functional
Governance Cluster	Mr NPE Myeni – KZ271	Mr T N Ngema	14 <sup>th</sup> August 2023 29 <sup>th</sup> November 2023 08 <sup>th</sup> February 2024 24 <sup>th</sup> May 2024	Functional

### **DYSFUNCTIONALITY OF POLITICAL AND TECHNICAL HUB**

- The non sitting of Political and Technical Hub has been reported to Cogta to intervene.
- The non sitting of Political and Technical Hub have been reported to the newly appointed GM Planning and Economic Development Dr MJ Myeni and have indicated to discuss the matter with the Municipal Manager

### **PROPOSED INTERVENTION**

- The Non-Functionality of DDM has been included on the Municipality Risk Register
- The DDM Functional is reported quarterly on the SDBIPs under Governance KPI E.23
- The Calendar of DDM meetings for 2024 / 25 FY have been formulated and distributed
- The DDM report is continuously submitted to the Oversight Committee (Management Committee, Executive Committee and Council).
- The DDM report is presented to all cluster meetings and all provincial meetings
- The DDM report is submitted to Cogta on quarterly basis
- Currently the District with assistance of MISA and Cogta is reviewing One Plan One Budget

### **COMPLIANCE PERFORMANCE REVIEW**

- The One Plan one Budget was adopted by Political Hub on 07<sup>th</sup> November 2024, currently the district is undergoing the process to review One Plan one Budget as part of implementation of regulation framing institutionalisation of district development model in terms of section 47(1)(b) of intergovernmental relations framework act 13 of 2005.
- All Clusters are functional with 100% the only challenge is the non-sitting of the Technical and Political Hub which currently sitting at 0% but looking at the overall scoring is 50% compliance

## ONE PLAN ONE BUDGET STATUS QUO REPORT

- One Plan One Budget has been developed with assist stance of MISA and Cogta.
- One Plan One Budget has been submitted to the Technical DDM and Councillors for consideration.
- The first draft approved One Plan One Budget was submitted to the Province and National Cogta on 15<sup>th</sup> December 2022
- One Plan One Budget continue to be working document using catalytic projects to achieve obligation objectives
- Cogta has promised to assist with sitting of Political Hub working together with office of MEC Champion to adopt One Plan One Budget
- The District Municipality working together with Cogta are to present One Plan One Budget to Traditional Authority
- One Plan One Budget has been aligned with District IDP document
- The presentation of ten (10) catalytic projects has been prepared for adoption

## THE PROCESS FOR ACHIEVING ONE PLAN AND ONE BUDGET

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#### PROPOSED TEN (10) CATALYTICS PROJECTS

<u>Catalytic Project</u>	<u>Cluster</u>	<u>Project Description</u>	<u>Implementing Dept &amp; LM</u>	<u>Budget Allocation</u>
CONSTRUCTION OF JOZINI BYPASS ROAD	ESID	Construction of the Jozini Bypass Road in Jozini Town to deal with traffic congestion	Dept of Transport and Jozini LM	<u>R150 000 000 00</u>
COTTON SECTOR DEVELOPMENT	ESID	Cotton production processing offers opportunities for local in uMkhanyakude, thus this project aims to establish cotton farms and revamp the	TBC	<u>R20 000 000 00</u>

		dilapidated cotton		
MKUZE AIRPORT NON – AVIATION ACTROPOLUS DEV	<b>ESID</b>	Smart city development in Mkuze	DAFF	<b><u>TBC</u></b>
KOSI BAY INTEGRATED ECONOMIC DEV	<b>ESID</b>	Development of Kosi Bay Farazeka border info a formalised commercial node with variety of social and commercial activities and associated infrastructure	KZN DTEA, SNRAL, KZN Cogta, Dept of Public works, SARS	<b><u>TBC</u></b>
CONSTRUCTION OF WATER SUPPLY SCHEMES	<b>ESID</b>	Distribution of water supply networks strategic developments nodes and entire district	UKDM	<b><u>MIG</u></b>
HYDRO ELECTRIC POWER	<b>ESID</b>	Generating electricity from Jozini dam	UMDA	<b><u>TBC</u></b>
BIG 5 HLABISA PRIVATE HOSPITAL	<b>SOCIAL</b>	Sun rise health care / Hluhluwe private hospital	Big 5 Hlabisa LM	<b><u>R250 000 000</u></b>
MOSVOLD HOSPITAL CONSTRUCTION 40 UNITS BLOCK OF STAFF	<b>SOCIAL</b>	Development of housing unit for staff	Dept of Health	<b><u>R200 000 000</u></b>
ESTABLISHMENT OF AGRICULTURE COLLEGE AT MJINDI AREA	<b>SOCIAL</b>	Skill programme to reduce poverty and create job opportunities	SETA ADA	<b><u>TBC</u></b>
REVENUE ENHANCEMENT FOR ENTIRE DISTRICT Future CBD, Mixed Development Precinct (Hospital)	<b>GOVERNANCE</b>	Combined billing system to increase revenue	UKDM & LMS	<b><u>TBC</u></b>

## **Municipal Public Accounts Committee (MPAC)**

The MPAC is a committee of the municipal council, appointed in accordance with section 79 of the Structures Act. The main purpose of the MPAC is to exercise oversight over the executive functionaries of council and to ensure good governance in the municipality. This also includes oversight over municipal entity. This committee is now fully functional and is performing its duties optimally.

The MPAC dealt with the following financial matters in terms of the Municipal Finance Management Act:

- Unforeseen and unavoidable expenditure (Section 29)
- Unauthorized, irregular or fruitless and wasteful expenditure (Section 32)
- The quarterly report of the mayor on the implementation of the budget and the state of affairs of the municipality / SDBIP (Section 52(d))
- Monthly budget statements (Section 71)
- Mid-year budget and performance assessment (Section 72)
- Mid-year budget and performance assessment of municipal entities (Section 88)
- Disclosures concerning councillors, directors and officials (Section 124)
- Submission and auditing of annual financial statements (Section 126)
- Submission of the annual report (Section 127)
- Oversight report on the annual report (Section 129)
- Issues raised by the Auditor-General in audit reports (Section 131)
- Audit Committee (Section 166)
- Disciplinary action instituted in terms of the MFMA

The MPAC dealt with the following in terms of the Municipal Systems Act.

- Review of the IDP post elections (Section 25)
- Annual review of the IDP (Section 34)
- Performance management plan (Section 39)
- Monitoring that the annual budget is informed by the IDP (Regulation 6 of the Local Government: Municipal Planning and Performance Management Regulations)
- Monitoring that all declaration of interest forms are completed by councillors on an annual basis (Section 54 read with Item 7 of Schedule 1)

## **Functionality of Bid Committees**

The following committees are functional:

- Bid Specification
- Bid Evaluation; and
- Bid Adjudication

The committees meet as and when required to do so. The Bid committees have standing schedule of meetings. The functionality of these committees is at an acceptable level.

## **The Functionality of S79 and S80 Committees**

To ensure effectiveness; council is further divided into various committees which are established in terms of Sections 79 and 80 of the Local Government: Municipal Structures Act (Act no 117 of 1998). These committees include:

- Executive Committee
- Finance Committee
- Corporate Governance Portfolio Committee
- Technical Services Portfolio Committee
- Community Services, Planning & Economic Development Portfolio Committee
- Municipal Public Accounts Committee

### 3.5 Community Services

#### Mandate of the Department

- Responsive to the needs of the communities (Special Programmes)
- Clear management and coordination of municipal activities (efficient and effective system of LG)
- Promote social and economic development
- Encourage community involvement in the affairs of government
- Promote a safe and healthy environment

#### Core Components of the Department

DISASTER MANAGEMENT	ENVIRONMENTAL HEALTH SERVICES	SPECIAL PROGRAMMES	MANAGEMENT
Disaster Management Centre	Food Control	Children and Disability	Administration
Fire Fighting services	Water Quality Monitoring	HIV and AIDS	Thusong SC
Control Centre	Waste Management	Arts and Culture	
	Health surveillance of premises	Youth and Sport	
	Surveillance and prevention on communicable diseases excluding immunisations	Gender and Senior Citizens	
	Vector Control		
	Disposal of the dead and chemical safety		



## **SPECIAL PROGRAMMES NARRATIVE REPORT**

### **PROGRAMME: HIV and AIDS**

#### **BACKGROUND**

The AIDS Council is regulated by the Multi Sectoral Response, that is reviewed every after 5 years which gives a clear guidance regarding the Governing of Municipality position on issues affecting HIV and AIDS, TB and STI'S.

The District Municipality coordinates the Programme with government departments and Civil Society in four Local Municipalities. The Programme was placed under the office of the Precedency National, with the intention of being led and Championed by the Political Heads and down to the ward level.

#### **TARGETS**

- District AIDS Council
- Awareness Campaigns / Community Dialogues
- Monitoring and Evaluation
- Training Workshop
- Research
- Formulation and the review of the Multi Sectoral Implementation Plan

### **Men's Dialogue 18 July 2024 at Ntabayengwe (Jozini)**

Men's Dialogue was held at ward 18 Jozini LM. It was supported by the Honorable Prince Nhlanganiso as an activist for Men's Forum. The event went well with a full participation for Men's Sector representing the entire Districts of uMkhanyakude. The event was integrated with other Sector Departments to name the few: DSD, DOH, Civil Society, DOJ, Correctional Services. One of the inmates presented a testimonial on his road to recovery and adaptation to the community. Traditional leaders including ubukhosi did attend the event. Such platform affords men to talk about issues affecting them, challenges and other social issues.

### **LAC Meeting – Big 5 Hlabisa Municipality: 23 July 2024**

The meeting was held at Big 5 Hlabisa LM. It went with a full participation of Champions at the ward level, Honorable Councilors. Campaigns held at Big 5 Hlabisa led to a decrease in teenage pregnancies such that 1-14 was 0. Involvement of the men's sector and community dialogues played a significant role. LTT tabled their reports to the LAC members, there was also WACS report which was a great improvement. There was a cry to Department of Home Affairs regarding the delays on application of birth certificates and ID'S which was resolved that Big 5 will then write a letter pleading the Department to attend the meeting in order to give guidance regarding issues with home affairs whilst scheduled dates for trucks was issued to members for everybody to align and go for applications as per schedule.

### **Men's Dialogue 25 July 2024 – Mabasa Tribal Hall uMhlabuyalingana**

The event started with a march against GBV which ended at the tavern where Social Development presented the importance of creating a safe space /environment for the citizens of uMhlabuyalingana which then should be created by men. Also encouraged men to open up or alternatively have someone to confide with, in order to disclose issues that might lead to substance abuse and subsequently GBV as well as mental issues.

It then proceeded to the main event where there were presentations from Sectors and later the dialogue begun around issues affecting men and mitigations. Integration and support was noticeable from Spar, Build it, Debonairs and others with staff attending the event. Ward 18 has already had the men's forum in place whose task was to encourage the neighboring wards, to also form part so that they can have a structure where they will be able to talk about issues affecting men and other developmental carriers.

### **DAC M & E Training Workshop 26 AHA Sports Hotel Durban**

The DAC monitoring and evaluation tool was held at AHA IN Gateway Durban. The event was aimed at capacitating all District HIV and AIDS Coordinators and also to introduce the new tool that will take until the 2029. The training was meant to go down to the LACS'S to implement henceforth.

### **uMkhanyakude Women's Month Planning Meeting DSAC Hluhluwe**

This was planning meeting that was held at D-SAC in preparation of the women month that will be held on 28-29 August 2024 at Big 5 Hlabisa Kwa Mduku. The meeting revised and inputted the concepts document, drafted invitation letters, stakeholders to attend. Members were tasked and will report on the next meeting.

### **Men's Dialogue 31 July 2024 at Mboza Sports Ground**

The dialogue was held at Mboza Sports Field. Departments supported the event massively, made their presentations and engaged with men. The beautiful thing is to see men starting from teenagers, older men attending and engaging to such events. Teenage pregnancy report triggered the movement of community and safety whereby there was a cry that there is no collaboration in between some of the parents such that teenagers misbehave, and engage to unacceptable behaviors that parents are aware of.

DOH reported that teenage pregnancy is vast at Mboza and HlokoHloko such that the Department has tried to intervene through school health but is getting worse. COGTA took it upon them to lead such initiative of coming with strategy on how to mitigate the said social ill. Then then requested to lead this.

#### **Plans:**

- HIV and AIDS Awareness Campaign and Teenage pregnancy campaign at Manaba – uMhlabuyalingana on 21 August 2024
- The uMkhanyakude District Women's Celebration on 28-29 August at Big 5 Hlabisa (Makhasa)

### **SPORT**

#### **Sports and Recreation report**

UMkhanyakude sports and recreation under special programs unit, had the following programs on the month of July 2024.

##### **Dundee July 2024**

- Dundee July is the provincial event which is hosted by UMzinyathi district municipality at Dundee each and every year. It is an event that does not only deal with traditional horse racing alone but it's an event full of many opportunities for youth and small business entrepreneur. This event is held in association with KZN department of sports arts and culture. The event was held on the 19 of July 2024.
- Districts municipalities send their teams of jockeys and horse to the competition, underneath is the team that represented uMkhanyakude district municipality.
- UMkhanyakude district municipality assisted the team with lunch on the way to Dundee and back home. The total number of participants was 30 and we were able to get position one on the under 13 girls category
- The team was accompanied by three municipal officials, Mr. M P Mhlanzi, Miss N P Mthembu and Mr. T. L Sibiya
- Gumede ASAH is the winner of lady's race under 12 which gave her trophy and amount of money
- She resides at Ophaphasi area under Inkosi Mtubatuba local municipality.

## Stakeholders engagement

- Meeting with stakeholders that includes DSAC, DC27 and federations went well as per the attached schedule
- The team now is finalizing the input made by various stakeholders, the plan is to hold uMkhanyakude sports Indaba in October 2024 in order to create a very conducive environment, special programs unit should play a big role in shaping the sports within the district it is also expected that sports play a very crucial role in contributing in socio economic development of young rural communities hence it is very much important that, the council involves its citizens in any decision making. Sports Indaba will give opportunity to ordinary community members to engage positively to the growth of sports and the to the growth of the district economy. Hereunder is the schedule of stakeholder's engagement meetings

## Stakeholder Engagement Roadmap Proposal 2024

Date	Federation/Organization	Contact	Venue	Time
25-03-2024	Netball uMkhanyakude	0818012550	DSAC Office Boardroom	09h00-11h00
	SAFA uMkhanyakude	0828280444		11h00-13h00
26-03-2024	UMkhanyakude Volleyball	0764787209	DSAC Office Boardroom	09h00-11h00
11-04-2024	UMkhanyakude Basketball	0784879303	DSAC Office Boardroom	09h00-11h00
02-05-2024	UMkhanyakude Karate	0712573890		011h00-13h00
	UMkhanyakude Boxing	0824452734		13h15-15h15
07-05-2024	UMkhanyakude Golf	0660158708		09h00-11h00
08-05-2024	UMkhanyakude School Sport Structure		UMkhanyakude District Municipality	12h00-14h30
21-05-2024	Chess	0636398838	DSAC Hluhluwe	11h00-13h00
	UMkhanyakude Rugby	0762342076		13h30-15h00
	UMkhanyakude Dance Sport	0721480997		09h00-11h00
	UMkhanyakude Cricket	0724739440		11h00-13h00
22-05-2024	UMkhanyakude Senior Citizens		DSAC Hluhluwe	09h00-11h00
	UMkhanyakude DISSA			11h00-13h00
23-05-2024	UMkhanyakude Aerobics	0818988768	DSAC Office Boardroom	11h00-13H00
	UMkhanyakude athletic	0715548021/0671959585		13H00-15H00
04-07-2024	Work& play Basketball	0835246962 0840696792	DSAC HLUHLUWE	11H00-13H00 13h00-15h00
05-07-2024	Chess Cricket	0721868971(Bongani) 0784879303 (Nkosy)	DSAC HLUHLUWE	11H00-13H00 13h00-15h00
09-07-2024	Boxing	0835242395 (Mdu)	DSAC HLUHLUWE	09H00-11H00
11-07-2024	IGs	0824155478	Council chamber main office	09h00-11h00
	UMkhanyakude Horse riding (Umtelebhelo)	0725277081		11h00-13h00

## **GENDER AND SENIOR CITIZENS**

### **THE FOLLOWING ARE ACTIVITIES IMPLEMENTED FROM JULY 2024**

#### **TARGET: 04- 05 JULY 2024- MENS DIALOGUE AT THUKELA DISTRICT**

This purpose was to outline all issues that affect Men in order to do intervention, it was attended by men from all District Municipalities including Men's sector from Civil Society and Mr MJ Mdlalose Provincial Chairperson for Senior Citizens as guest speaker

Municipalities and departments presented consolidated Men's reports and were reminded to ensure the convening of Men's forum meetings

The workshop was coordinated at Office of Status of Women (OSW) responsible for Men's programmes and overseeing District and Provincial Programs.

#### **TARGET: 12- 14 JULY 2024 DLALAMUNTOMDALA AND ADMINISTRATION PROGRAMME**

The main purpose was to capacitate all members about the rulebook for Dlamuntomdala 2024 and to give them chance to make some inputs by adding some new Codes and whole administration for Golden Games.

It was attended by Chairperson, Secretary for District Forum and one Coordinator.

#### **DLALAMUNTOMDALA AND ADMINISTRATION PROGRAMME AT REDLANDS PMB**

#### **TARGET: 18 JULY 2024 MEN'S DIALOGUE AT NTABAYENGWE HALL UNDER INGWAVUMA-THEME: POSITIVE MALE AND ROLE MODELS**

UMkhanyakude DM in partnership with Zisize Educational funded by DSD coordinated event that was honoured by Prince Nhlenganiso Zulu as a guest speaker who is the Ambassador of Isibaya Samadoda.

The event aimed at helping young and old men from all walks of life to shape their lives and be good exemplary in their families and communities, they are living in. Issues of GBV, Respect, Culture and being a real man were discussed in plenary so as to build a community that has men who are positive role models, protectors and responsible leaders within their families and communities.

#### **MEN'S DIALOGUE=ENTABAYENGWE HALL**

#### **TARGET: 22 JULY 2024-Q4 DSCF MEETING- HLUHLUWE DSAC OFFICES**

The Municipality is mandated by Office of the premier to coordinate the quarterly meetings for Senior Citizens Forum. It was the reason emanating from previous Parliamentary resolutions that Forum should be functional so that all issues affecting Senior Citizens and their active ageing programmes be discussed and referred to relevant departments for rapid response.

The meeting was successfully attended by all key stakeholders including forum members from LMs.

#### **Q4 DSCF MEETING- HLUHLUWE DSAC OFFICES Q4 DSCF MEETING- HLUHLUWE DSAC OFFICES**

##### **TARGET:24-26 JULY 2024- STRATEGIC SESSIONS FOR SENIOR CITIZENS**

The purpose of the workshop was to focus on development of the 5-year Strategic Implementation Plan for Senior Citizens 2025-2030. And to do alignment of Parliamentary resolutions, Annual Plans, Monitoring & Evaluation Framework for implementations plan, reporting tool on implementation programmes. To ensure that capacitation on establishing functional structural formations.

The work shop was coordinated by OTP and District Municipalities dealing with senior citizens programmes. District Chairperson, Special Programmes manager and Coordinator

##### **STRATEGIC SESSIONS FOR SENIOR CITIZENS HELD AT KARREDENE PROTEA HOTEL**

##### **TARGET:29 JULY 2024- PLANNING MEETING FOR WOMEN MONTH PROGRAMMES**

**THEME: *“Celebrating 30 years of democracy Towards Women’s Development”***

UMkhanyakude DM, DSD and DSAC agreed to work together in achieving a goal for Women economic empowerment in order to implement 6 Pillars that talk to women’s achievements in various economic sectors. and to Strengthen the public and private sectors in supporting women’s initiatives.

Both departments tabled their available budget and committed their roles and responsibilities as per allocated budget including services that will be provided by other departments

##### **PLANNING MEETING FOR WOMEN MONTH PROGRAMMES HLUHLUWE**

##### **CHALLENGES**

- BUDGET IS STIIL A SERIOUS PROBLEM-
- NON-COOPERATION OF SOME DEPTS- AND NON SUBMISSION OF REPORTS BY LMS

## Public Participation

The purpose of the Public Participation Strategy is to clearly communicate the expectations of the municipality to officials and community, as this shall help all know when they should consult and why. It is expected that Councillors and officials of the Municipality shall ensure that the community is involved in:

- 1) The implementation and review of the Integrated Development Plan;
- 2) The establishment, implementation and review of the Performance Management System;
- 3) The monitoring and review of the performance of Municipality;
- 4) The preparation of budget;
- 5) Strategic decisions relating to the provision of municipal services;
- 6) The development of by-laws and regulations; and
- 7) Implementation of projects and initiatives

It is further expected that Officials and Councillors shall ensure that all people in the community shall be given the opportunity to be involved including, those people who cannot read or write, people with disabilities, women and other disadvantaged groups

Language preferences should also be taken into account.

### IDP/Budget Consultative Meetings

One of the mandates for Local Government, is to give priority to the needs of the community. Communities are therefore given an opportunity to participate in the process of prioritizing their needs. Municipalities through the IDP/Budget process are expected to register community needs and also consider programmes that would address these needs.

The public participation meetings were held as follows:

DATE	MUNICIPALITY	VENUE	TIME
01 May 2024	Jozini LM	Dedafane	09H00
02 May 2024	UMhlabuyalingana LM	Pikinini Nyamazane Sports Ground	09H00
09 May 2024	Big 5 Hlabisa LM	Eholo Labasuswa, Mnqobokazi	09H00
10 May 2024	Mtubatuba LM	Khulanomathiya Hall (Ward 03)	09H00

In all meetings, the order of proceedings commenced with His worship the Mayor, Cllr Mdaka visiting projects within the locality, engaging with Traditional Leadership then followed by community engagements. All issues raised during the course of the meetings have been taken into consideration during the finalisation of the Budget and the IDP for 2024/2025 financial year.



## **Traditional Councils and their Roles**

The status and role (though not clearly defined) of traditional leaders has been recognised in terms of sections 211 and 212 of Act 108, of 1996 RSA Constitution. In an uMkhanyakude District Municipality context, The Traditional Authorities own about 50% of the land, whereby further 30% falls within environmentally protected areas.

Therefore, the traditional authorities play have a major influence in the manner in which land is made available to individuals for settlement, as well as the use thereof for economic purposes (e.g. agriculture, tourism, etc.).

It is therefore against this backdrop that uMkhanyakude District Municipality has sought to implement communication strategy, as an effort towards ensuring and the improvement of public participation in municipal processes. The main focus of the communication strategy is preparation of procedures for community participation processes including direct communication with Traditional Councils.

This is based on one of the Municipality's Key Performance Objectives, that is, to build sustainable partnerships with Traditional Authorities to ensure convergence in meeting the developmental needs and challenges in our communities.

Traditional Authorities are stakeholders and part of the IDP Representative Forums both at a local and District levels. The IDP Representative Forum is the structure that provides a platform for public participation through involvement of different community structure representatives, political leaders, traditional leaders and government entities which provide support. The following TCs are found within the district:

### ***At KZ 271 (Umhlabuyalingana)***

- KwaMashabane TC
- KwaMbila TC
- KwaTembe TC
- KwaMabaso TC

### ***At KZ 272 (Jozini)***

- KwaNgwenya TC
- KwaNsinde TC
- KwaJobe TC
- Sqakatha TC
- KwaNyawo TC
- Manyiseni TC
- Nkungwini TC

### ***At KZ 274 (Mtubatuba)***

- Mpukunyoni TC

**At KZ 276 (Big 5 Hlabisa)**

- KwaMakhasa TC
- KwaNibela TC
- Mngqobokazi TC
- Hlabisa TC
- Mpembeni TC
- Mdletsheni TC
- Mpukunyoni TC

**Participation of Traditional Leaders in Municipal Council Meetings**

Legislative Background (Section 81 of Municipal Structures Act)

*81. (1) Traditional authorities that traditionally observe a system of customary law in the area of a municipality, may participate through their leaders, identified in terms of subsection (2), in the proceedings of the council of that municipality, and those traditional leaders must be allowed to attend and participate in any meeting of the council.*

Five members of the Traditional Council are sitting regularly in all Council meetings.

**ENVIRONMENTAL HEALTH SERVICES REPORT: 2023/2024**

**BACKGROUND**

The Municipal Health Services focus on the key performance areas as defined in the National Health Act. According to the Municipal Structures Act 1998 (Act no117 of 1998) section 84(1), Municipal Health Services is the responsibility of the District Municipality. Environmental Health is a branch of public health concerned with all aspects of the natural and built environment.

Poor health often results from poor environments, and by helping to improve the conditions in which we live and work, Environmental Health Practitioners (EHPs) make a huge difference to the public's health and wellbeing. Poor environmental quality has its greatest impact on people whose health status is already at risk. Therefore, Environmental health address the societal and environmental factors that increases the likelihood of exposure and diseases.

According to the WHO (2020), 24% of global deaths are linked to the environment, which is roughly 13.7 million deaths per year. The following here under, are the activities planned to be conducted during 2023/2024 financial year with an aim of combating the spread of diseases.

The National Health Act 2003, defines Municipal Health Services as follows: Water quality monitoring

- Food control
- Waste management
- Health surveillance of premises
- Surveillance and prevention of communicable diseases excluding immunisation.
- Vector control
- Environmental pollution control and
- Disposal of the dead.

## **Health and Hygiene Education**

This activity is conducted to create awareness amongst communities including schools, crèches, churches, clinics and other community gatherings with an aim of mitigating diseases more especial to those that are related to water and sanitation. Environmental health practitioners together with health assistants managed to conduct 412 health and hygiene education in 2023/2024. This activity is done on daily basis and at least a minimum 48 target was achieved and exceeded.

### **E1.2.3. Waste management**

This activity is conducted to ensure that all complaints are investigated, inspected and also ensuring proper waste disposal.

The environmental health staff creates awareness through clean-up campaigns and health assessments of business premises throughout the district. Joint operations that involves others stakeholders form part of waste minimisation. There are 235 inspections conducted on waste at different premises including shops, clinics and other business premises.

### **E1.2.4 Chemical safety**

This activity is conducted for monitoring, identification, evaluation and prevention of the risks of chemical that are harmful to human's health like fumigation, firms, formal and informal premises. This is also conducted for monitoring of safe disposal of chemical waste. There 43 health assessments conducted at businesses and food premises.

### **E1.2.8 Food control**

This target is a mandatory regulatory activity of enforcement by this organisation to provide consumer protection and ensure that all food during handling, storage, processing and distribution is safe for human consumption.

The target for 2023/2024 financial year was to take hundred and twenty (80) food samples for analysis. This include food from informal traders, organised events and infant formulas from hospitals. There are 52 food samples taken for 2023/2024, and the target was not achieved due to non-payment to National Health Laboratory Service by Umkhanyakude District Municipality in previous months.

There are 402 food premises inspected during the said financial year.

### **Water quality monitoring**

This activity is conducted to ensure a hygienically safe and adequate supply of portable water, also to respond to consumer complaints on contamination or impurities.

The target for this year was to take 240 water samples for analysis from all water sources, 108 water samples were taken during 2023/2024 financial year. Some of the water sample results are still pending and the target was not achieved due to non-payment to National Health Laboratory Service by Umkhanyakude District Municipality.

The Environmental Health Practitioners took water from sources where water is not purified, but those community members rely on those sources for domestic uses.

### **Health Surveillance of premises**

This activity is conducted to identify occupational health and safety risks, hazard with an aim of instituting remedial and preventative measures. Also to issue certificate of acceptability and health certificates where applicable.

There are 503 inspections conducted from different premises including food premises, government departments and many more premises. The involvement of other stakeholders through Joint operations. The initiative assisted municipality to reach many premises more especial food premises. The 2023/2024 target was achieved as per SDBIP.

## **Vector Control**

This activity is conducted for identification of vectors, their habitats, breeding places and instituting remedial and preventative measures. Environmental Health Practitioners also conduct awareness campaigns to different communities on zoonotic diseases and control thereof by educating and training. There are 266 inspections conducted on different premises including shops, dump sites and government institutions.

DRAFT

### **Status of Umkhanyakude Disaster Management Centre**

UMkhanyakude District Municipality has a functional District Disaster Management Centre (DDMC) which is established in terms of Disaster Management Act No. 57 of 2002 as amended in 2015. The various institutional measures have been established to ensure compliance with disaster management legislation and policies.

The disaster management centre is fully operational and has a fire station adjacent to it. This fire station is shared between the DDMC and The Big 5 Hlabisa Local Fire Department. The building is controlled by uMkhanyakude District Municipality including maintenance and up keep of building. The images below depict the Disaster Management Centre and the adjacent fire station.

**Image 1:** Back View of UKDMC



**Image 2:** Fire Station of UKDMC



### **District Disaster Risk Management Practitioners Meeting**

The District Disaster Risk Management Practitioners forum has been established and comprises of all four (4) Local Municipalities of UMkhanyakude District which are Jozini, Mtubatuba, Big 5 Hlabisa and uMhlabuyalingana. The Practitioners meeting last sitting was on the **16 May 2024**.

### **District Disaster Risk Management Advisory Forum**

The DDMAF seats quarterly and is very successful although there is a steady decline in the attendance of government department, and other stakeholders that take part in these sittings. The last sitting of the forum was on the **28 June 2024** it was a visual meeting.

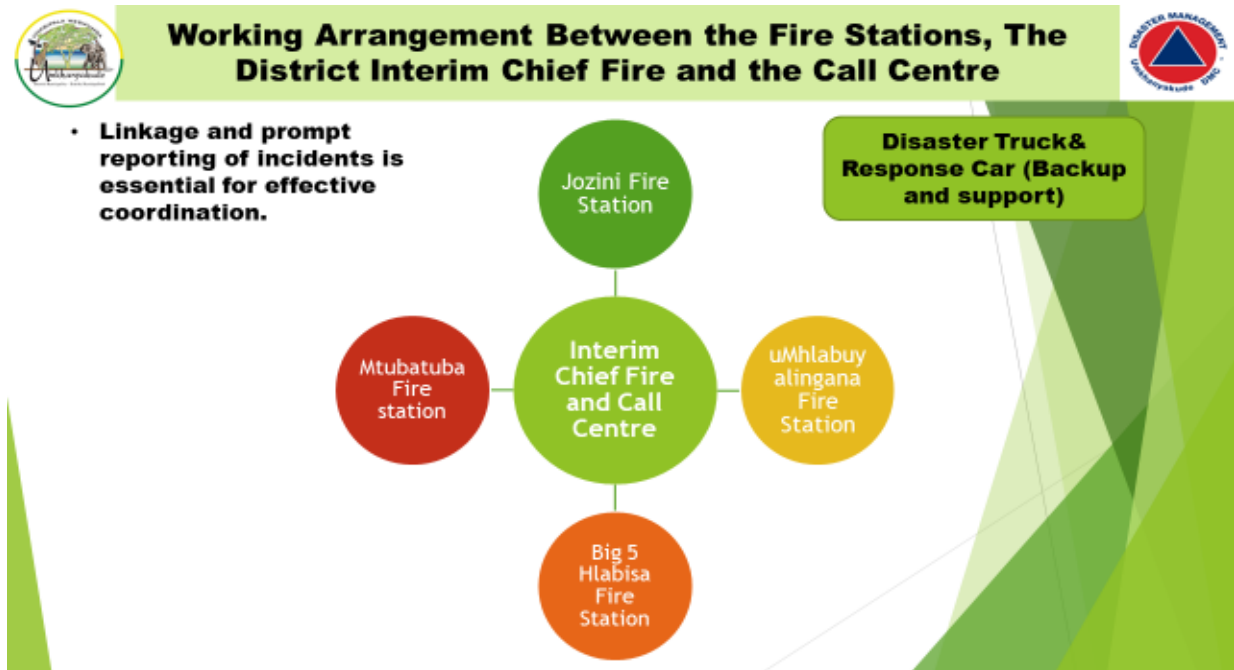
### Status of Disaster Management Capacity at UMkhanyakude District

UMkhanyakude District Municipality has a functional District Disaster Management Centre, with the Manager appointed, Mr SE Mngoma. The Manager is supported by four Disaster Management Officers who are strategically allocated to local municipalities to ensure the fulfilment of the Disaster Management mandate as per KPAs and Enablers. The officers offer technical support to the local municipalities and fulfil all the requirements set in the job descriptions and UKDM SDBIP (Services Delivery and Budget Implementation Plan). The diagram below depicts how the organisational structure of the district disaster officers is set and their primary responsibilities.

**Figure 1:** Areas of Cooperation and deployment of disaster management officers



The Disaster Management Officers are executing various milestones and mainstreaming disaster management through awareness campaigns and capacity building programmes. Furthermore the Provincial Disaster Management Centre offers support with disaster relief material, as well as strategic support.



### Status of UMkhanyakude District Disaster Management Plans / Framework

#### Disaster Management Framework

As required by Section 53 of the Disaster Management Act No.57 of 2002, as amended in 2015, uMkhanyakude District Disaster Risk Management Policy Framework has been established and approved by council, and was implemented. All four local municipalities are currently using Disaster Management Policy Framework of uMkhanyakude District.

#### Disaster Management Plan

The District Disaster management plan has been drafted and still in the process of being adopted by Council. The disaster management sector plan that is aligned with the IDP is in place. It is important to note that hazards and disaster risks are dynamic and this calls for various methods to be used in ensuring that an accurate risk profile for the district is carried-out to inform the development of the plan. All four local municipalities have developed their own Disaster Risk Management Plans, and have all been adopted by respective councils.

#### Readiness to deal with disasters

All incidents are attended to as and when they get reported, whilst rapid and effective response is done in a multi-disciplinary manner in partnership with other disaster management role-players. In its role of disaster management co-ordination, the district responds to incidents in supporting the four local municipalities within uMkhanyakude District i.e. uMhlabyalingana, Jozini, Big 5 Hlabisa and Mtubatuba Local Municipalities. All applicable contingency plans (unique to particular hazards) get implemented as and when there is a need, with



all role-players acutely aware of their roles and responsibilities. The support offered by the District Disaster Management Centre via the Disaster officers is benefiting the local Disaster Management Centres immensely.

The Fire and rescue services within the locals and the district are not up to SANS 10090 standard. This needs to be addressed soon, as fires are the most common disaster incidents reported for the **2023/2024** financial year, in the District. There are some challenges regarding a comprehensive Disaster Management Plans. There is no recent and approved disaster management plan from district municipality however all local municipalities which are uMhlabuyalingana, Mtubatuba and Big 5 Hlabisa have developed their plans in place. The number of the dedicated staff to disaster management and fire services has increased in the 2022/23 financial year but there is still additional stuff required. Municipalities have different challenges they encounter like no uniforms and PPEs, tools of trade and no proper working vehicles, to conduct disaster management and fire activities.

#### **List of Priority Risks (Hazards)**

UMkhanyakude District Municipality is prone to a number of natural and man-made hazards. The vulnerability differs, by either socio-economic status or the exposure of a particular household or community to a specific hazard. Below is the list of hazards that were reported and responded to.

***Table 1: Priority Hazards identified at UMkhanyakude District***

	Incident Type	Areas Affected
UMkhanyakude District Municipality	• Structural Fires	All Municipalities
	• MVAs	All Municipalities
	• Heavy Rains	All Municipalities
	• Lightning	All Municipalities
	• Drowning	Mtubatuba & Jozini LM
	• Veld fires	All Municipalities
	• Strong Winds	All Municipalities
	• Structural Collapse	All Municipalities
	• PVA	Mtubatuba
	• VBF	UMhlabuyalingana

**Table 1: Priority Hazards identified at UMkhanyakude District**

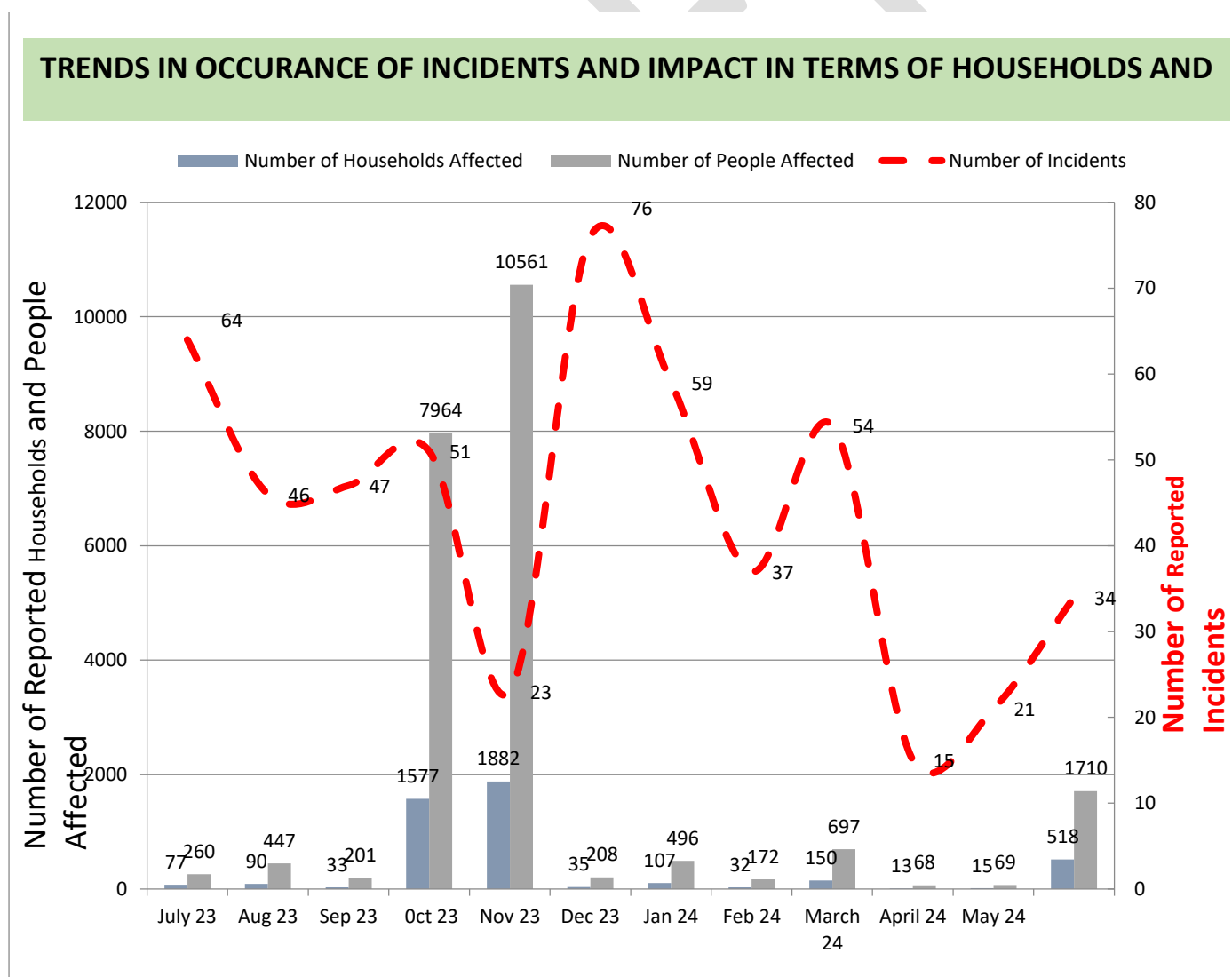
## Response and Recovery

### Annual Incidents (July 2023 to June 2024)

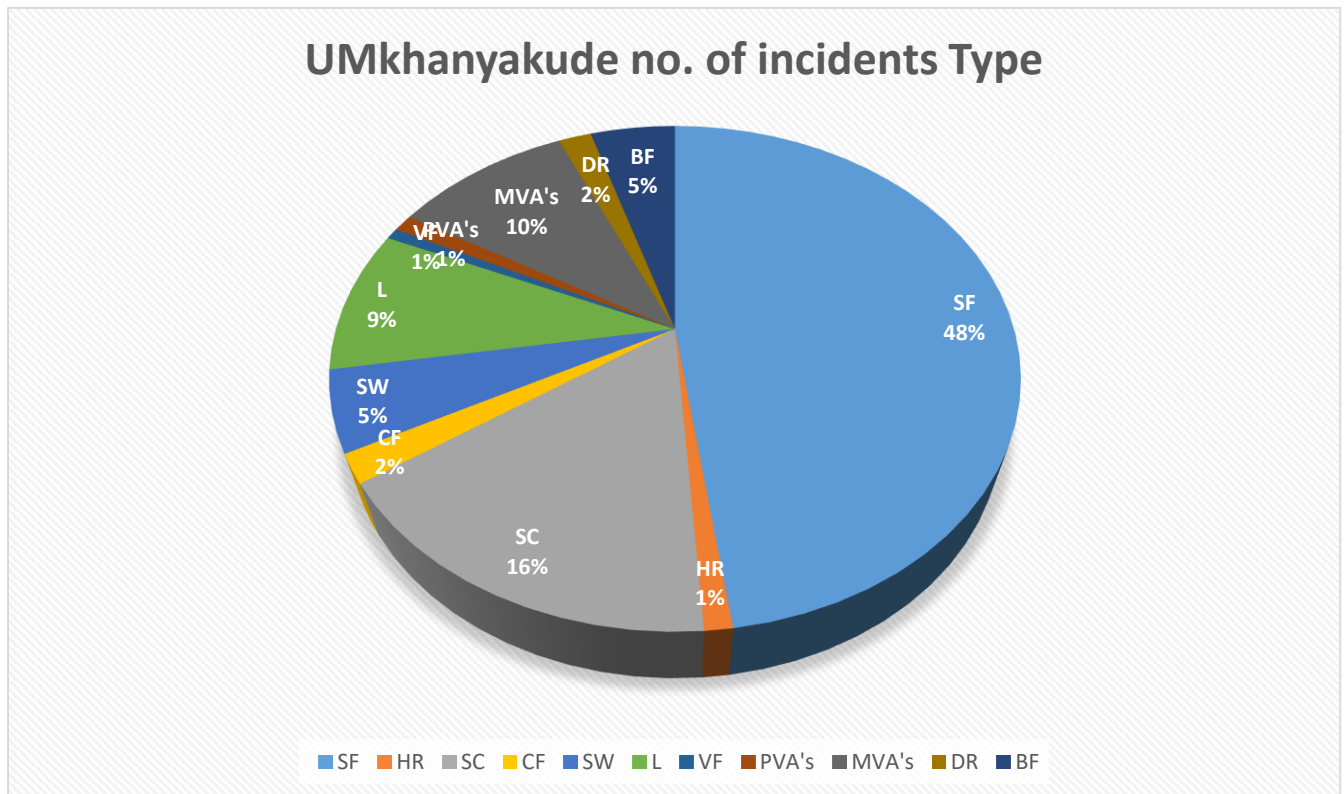
The district has experienced a significant decrease in the number of incidents during the first quarter. There is a slight decrease of incidents during the second quarter. The trend analysis graph also shows that October and November 2023 had the highest number of incidents reported. During 2023/24 financial year five hundred and twenty-one (522) incidents, with a total number of twelve thousand one hundred and forty-three (12143) people were affected; this is coupled with five thousand eight hundred and forty-three) affected households. Emphasis still needs to be put on awareness campaigns whilst the issue of capacity is still a challenge. The incident analysis graph below depicts the above mentioned information.

### Incidents Analysis

**Figure 3: Trend Analysis Graph**



**Figure 1** indicates the incidents in percentage, during 2023/24 financial Structural collapse and household fires continued to dominate within with highest the number of 48% for both incidents type reported within the four local municipalities under uMkhanyakude District Municipality, see pie chart below.



**Images displaying the impact of the incidents within UMkhanyakude District**

*Image A: Structural fire at Mfeakayi area under Inkosi Mtubatuba (ward 22) on the 04/10/2023. Lungile Jobe*



*Image B: Depicting Khumalo Family affected by Hail Storm on the 3<sup>rd</sup> of June 24, at Big 5 Hlabisa LM*



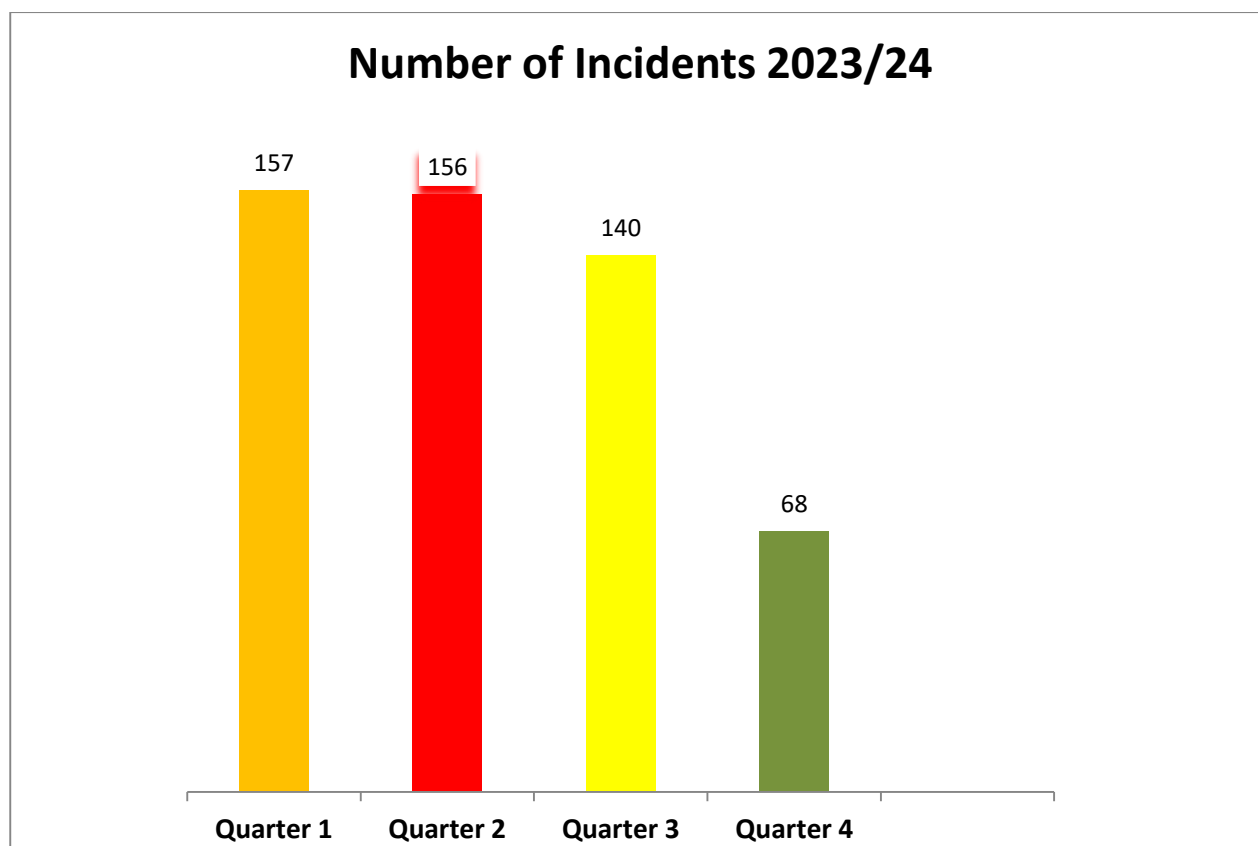
*Image F: Depicting a MVA Incident at N2-30 Mtubatuba.*



*Image D: Depicting a picture of Zamimpilo market structural fire, occurred at Mtubatuba LM ( Mfekayi area Ward 20) on the 08/05/2024*



### 8.3. Bar Graph indicating the number of Incidents per quarter



### Material Issued

The table below indicates the relief material issued by the local municipalities and district to the affected families Provincial Disaster Centre supported with relief as well. See table below.

**Table 3: Material issued to the affected communities**

Municipality	Blankets	Tents	Plastic Sheeting	Sponge	Box B	Food Parcels
UKDM	702	87	335	140	13	26
Jozini	203	87	109	47	13	150
uMhlabuyalingana	150	18	30	24	14	00
Mtubatuba	109	01	08	23	11	00
Big 5 Hlabisa	208	07	25	05	10	50
<b>Total</b>	<b>1372</b>	<b>200</b>	<b>507</b>	<b>239</b>	<b>61</b>	<b>226</b>



Municipality	Blankets	Tents	Plastic Sheeting	Mattresses	Kitchen Box	Emergency Temporal Shelter
UKDM	220	30	90	140	8	00
Jozini	110	32	29	116	02	00
uMhlabuyalingana	84	11	5	10	4	00
Mtubatuba	15	1	3	4	2	00
Big 5 Hlabisa	160	06	25	131	2	00
<b>Total</b>	<b>560</b>	<b>80</b>	<b>152</b>	<b>401</b>	<b>18</b>	<b>00</b>

Best Practices / Achievements / Successes and capacity Building programme conducted

- *Through the District turnaround time when responding to reported incidents is highly commendable. This is due to district proper coordination and integration, in partnership with all role-players and stakeholders in the district.*
- *There were many awareness campaigns and capacity building programs that have been conducted. The table below indicates the number of awareness campaigns conducted.*



*UMkhanyakude District and Local Municipalities' Capacity Building and Awareness Campaigns Conducted*

**School Awareness Campaigns Conducted for all the Four local municipalities**

**Table 1: uMkhanyakude School Awareness Campaigns Conducted**

<b>MONTHS</b>	<b>MUNICIPALITY</b>	<b>DATE</b>	<b>NAME OF SCHOOL/ AREA</b>	<b>WARD No:</b>	<b>Number of Pupils</b>
<b>October 2023</b>	<b>uMkhanyakude</b>	00	00	00	00
		00	00	00	00
	<b>Jozini L.M.</b>	11/10/2023	Maphindela Primary School	17	357
	<b>Jozini L.M.</b>	13/10/2023	Ntabayengwe Primary School	11	312
	<b>Jozini L.M.</b>	25/10/2023	Othobothini Primary School	08	1359
	<b>Jozini L.M.</b>	17/10/2023	Sizakele Special School	12	165
	<b>Jozini L.M.</b>	30/10/2023	Isibanisethu Creche	12	124
	<b>Big 5 Hlabisa L.M</b>	24/10/2023	Dulikhulu p/school	8	239
	<b>Big 5 Hlabisa L.M</b>	24/10/2023	Nompondo p/school	8	409
	<b>Big 5 Hlabisa L.M</b>	24/10/2023	Nhlwathi P/School	09	345
	<b>Mtubatuba L.M</b>	04/10/2023	Distiny House	4	14
<b>November 2023</b>	<b>uMkhanyakude</b>	00	00	00	00
	<b>Big 5 Hlabisa L.M</b>	09/11/2023	Mdinwa primary school	3	488
	<b>Big 5 Hlabisa L.M</b>	09/11/2023	Khulani special school	2	142
	<b>Jozini L.M.</b>	03/11/2023	Jurie Steyn Primary school	21	90
	<b>Jozini L.M.</b>	09/11/2023	Eziphosheni Primary school	17	260
	<b>Jozini L.M.</b>	09/11/2023	Vulamehlo Creche	17	65
	<b>Jozini L.M.</b>	09/11/2023	Thubalethu Primary school	17	275
	<b>Jozini L.M.</b>	15/11/2023	Thelamama Primary school	16	79
	<b>Jozini L.M.</b>	15/11/2023	Siyathuthuka Creche	16	121
	<b>Jozini L.M.</b>	16/11/2023	Mziki Primary school	13	350
	<b>Jozini L.M.</b>	20/11/2023	Luhlanga Primary school	10	683



	Jozini L.M.	16/11/2023	Siphosethu crèche	13	30
	Jozini L.M.	16/11/2023	Zimele high school	13	70
	Mtubatuba L.M	15/11/2023	Kukhanya Creche	2	78
	Mtubatuba L.M	22/11/2023	Sikhulile crèche	4	50
	Mtubatuba L.M	22/11/2023	Masibambisane crèche	11	67
	Mtubatuba L.M	23/11/2023	Get me ready ECD Centre ward 06	12	40
	uMhlabuyalingana L.M	24/11/2023	Ithubalethu primary school	1	570
DECEMBER 2023	uMkhanyakude	00	00	00	00
	uMhlabuyalingana L.M	00	00	00	00
	Jozini L.M.	00	00	00	00
	Big 5 Hlabisa L.M	00	00	00	00
	Mtubatuba L.M				
MONTH	MUNICIPALITY	DATE	NAME OF SCHOOL	WARD NUMBER	Number of Pupils
January 2024	uMkhanyakude	00	00	00	00
	uMhlabuyalingana L.M	31/01/2024	Maputo primary school	01	230
	Jozini L.M.	22/01/2024	Zweli Nkosi Secondary school	05	220
		22/01/2024	Siqakatha P School	05	520
		23/01/2024	Ndamukane H School	14	361
		23/01/2024	Mbalekelwa P School	14	275
		26/01/2024	Ohlalwini P School	19	1072
		30/01/2024	Kwaqondile Creche	07	38
		29/01/2024	Mhlekezi P School	01	389
		29/01/2024	Mdolomba S School	01	408
		30/01/2024	Majindi p/school	6	178
	Big 5 Hlabisa L.M	30/01/2024	Makhowe p/school	7	120
		24/01/2024	Mbalikhona Primary School	11	189
		25/01/2024	Nqubeko Primary School	11	240
		26/01/2024	Hlabisa Primary School	11	188
		25/01/2024	Zitike Primary School	05	
		26/01/2024	Njojo Primary School	15	
	Mtubatuba L.M	30/01/2024	Qubuka Primary School	15	

February 2024	uMkhanyakude	00	00	00	00
	uMhlabuyalingana L.M	00	00	00	00
	Jozini L.M.	01/02/2024	Zamintuthuko Secondary School	19	489
		16/02/2024	Ingwavuma High	14	210
		16/02/2024	Khethwayo Primary School	14	119
		15/02/2024	Ntabayengwe Primary School	11	296
		02/02/2024	Siphamandla Creche	14	88
		02/02/2024	Kwashukela Primary School	10	644
		15/02/2024	Malobeni High School	19	300
		05/02/2024	Vulamehlo Creche	17	89
	Big 5 Hlabisa L.M	27/02/2024	Izintambane p/school	6	198
		28/02/2024	Hluhluwe p/school	6	603
		06/02/2024	Ekwethembeni P/school	14	162
		09/02/2024	Thembamandla P/school	14	189
		13/02/2024	Nomaganga P/school	13	235
		02/02/2024	Hlabisa Primary School	12	78
	Mtubatuba L.M	00	00	00	00

Jozini L.M.	uMkhanyakude	00	00	00	00
	Inkosi Mtubatuba L.M	00	00	00	00
	uMhlabuyalingana L.M	00	00	00	00
		07/03/2024	KwaMpondo Creche	13	119
		07/03/2024	Khungwayo Creche	13	160
		07/03/2024	Mgwedli Creche	23	41
		07/03/2024	Msizini Creche	13	99
		07/03/2024	iSkhulangolwazi Creche	08	57
		07/03/2024	Seminathi Creche	21	52
		07/03/2024	Buhlebuyeza Creche	21	61
		11/03/2024	Qalubheke Creche	06	115
		11/03/2024	Sizakancane Creche	06	50
		11/03/2024	Ohlalwini Creche	19	6
		18/03/2024	Hanganani Creche	01	40
		19/03/2024	Jurie Steyn Christian school	21	60
		19/03/2024	Embuyiselo Primary school	21	50
		19/03/2024	Jozini Primary school	21	70
	Big 5 Hlabisa L.M	27/02/2024	Izintambane p/school	6	198
		28/02/2024	Hluhluwe p/school	6	603
		06/02/2024	Ekwethembeni P/school	14	162
		09/02/2024	Thembamandla P/school	14	189
		13/02/2024	Nomaganga P/school	13	235

MONTH	MUNICIPALITY	DATE	NAME OF SCHOOL	WARD NUMBER	Number of Pupils
April 2024	uMkhanyakude	00	00	00	00
	uMhlabuyalingana L.M	00	00	00	00
	Jozini L.M.	07/04/2024	KwaMpondo Creche	13	119
		07/04/2024	Khungwayo Creche	13	160
		07/04/2024	Mgwedli Creche	23	41
		07/04/2024	Msizini Creche	13	99
		07/04/2024	iSkhulangolwazi Creche	08	57
		07/04/2024	Seminathi Creche	21	52
		07/04/2024	Buhlebuyeza Creche	21	61
		11/04/2024	Qalubheke Creche	06	115
		11/04/2024	Sizakancane Creche	06	50
		11/04/2024	Ohlalwini Creche	19	6
		18/04/2024	Hanganani Creche	01	40
		19/04/2024	Jurie Steyn Christian school	21	60
		19/04/2024	Embuyiselo Primary school	21	50
		19/04/2024	Jozini Primary school	21	70
	Big 5 Hlabisa L.M	27/02/2024	Izintambane p/school	6	198
		28/04/2024	Hluhluwe p/school	6	603
		06/04/2024	Ekwethembeni P/school	14	162
		09/04/2024	Thembamandla P/school	14	189
		13/04/2024	Nomaganga P/school	13	235
	Mtubatuba L.M	25/04/2024	Zitike Primary School	05	
		26/04/2024	Njojo Primary School	15	
		30/04/2024	Qubuka Primary School	15	

May 2024	uMkhanyakude	00	00	00	00
	uMhlabuyalingana L.M	00	00	00	00
	Jozini L.M.	06/05/2024	Big Five Creche	20	48
		13/05/2024	Saint Benedict Creche	21	76
		14/05/2024	Egujini Primary school	02	266
		14/05/2024	Mankenke Secondary school	04	184

		20/05/2024	Qalubheke Creche	06	126
		20/05/2024	Sandisokuhle Creche	06	84
		23/05/2024	Phaphamani Creche	10	153
		27/05/2024	Nakhukukhanya Creche	07	210
		27/05/2024	Tholulwazi Creche	05	57
	<b>Big 5 Hlabisa L.M</b>	10/05/2024	Ezifundeni High School	07	685
		07/05/2024	Mpanzakazi P School	10	670
		09/05/2024	Mayakazi P School	11	687
		15/05/2024	Phumokwakhe P School	09	695
		23/05/2024	Gwegwede P School	14	688
	<b>Mtubatuba L.M</b>	06/05/2024	Iveyana PrimarySchool	13	720
		20/05/2024	Mpukunyoni Primary School,	13	698
		21/05/2024	Welani Primary School	12	650

	Jozini L.M.	10/06/2024	Ekukhanyeni Creche	03	48
		11/06/2024	Thandukukhanya creche	17	90
		11/06/2024	Vulamehlo Creche	17	96
		12/06/2024	Mtshakela High School	14	372
		13/06/2024	Mgwayini Primary School	22	271
		13/06/2024	Gwaliweni Primary School	22	210
	Mtubatuba L.M	06/06/2024	Siyazama Creche,	17	50
		07/06/2024	Impucuko Creche	11	47
		10/06/2024	Swelihle Creche	13	68
Total		124			

## Images Depicting Picture of School Awareness Campaigns conducted in all local municipalities

**Image 1:** Depicting School Awareness Campaign conducted by Jozini at Malobeni High School 01/02/2024



**Image 2:** Depicting School Awareness Campaign conducted by Jozini at Siphamandla Creche 15/02/2024



School awareness at Hluhluwe primary School on the 28/02/2024 at ward 6 Makhowe area Big 5 Hlabisa



School awareness campaign at Nomaganga Primary School in ward 13 Big 5 Hlabisa

## UMkhanyakude community Awareness Campaigns Conducted

### Community Awareness Campaigns Meetings in all local municipalities

Months	Date	Municipality	Venue	Ward	Number Of People
November 2023	17/11/2023	Mtubatuba L.M	KwaMyeki area	15	60
	17/11/2023	Mtubatuba L.M	Dubelenkunzi	15	50
	14/11/2023	Mtubatuba L.M	Majiniijoni area	15	63
	14/11/2023	Mtubatuba L.M	kwaGebu area	15	70
	14/11/2023	Mtubatuba L.M	Tholokuhle area	15	48

	08/11/2023	Mtubatuba L.M	Ophondweni area	15	65
APRIL 2024	uMkhanyakude	00	00	00	00
	UMhlabuyalingana L.M	00	00	00	00
	Big 5 Hlabisa L.M	Community Awareness campaign	10/04/2024	13	748
	Inkosi Mtubatuba L.M	00	00	00	00
	Jozini L.M.	Community Awareness campaign	25/04/2024	19	300
May 2024	uMkhanyakude	00	00	00	00
	UMhlabuyalingana L.M	00	00	00	00
	Big 5 Hlabisa L.M	00	00	00	00
	Inkosi Mtubatuba L.M	00	00	0	000
	Jozini L.M.	00	00	00	00
June 2024	uMkhanyakude	Community Awareness campaign	27/06/2024	20	100
	Inkosi Mtubatuba L.M	Community Awareness campaign	27/06/2024	20	100
	Big 5 Hlabisa L.M		00	00	00
	UMhlabuyalingana LM	00	00	00	00
	Jozini L.M.	00	00	00	00
Total		10			

#### OSS WAR ROOMS

MUNICIPALITY	DATE	NAME OF AREA	WARD	NUMBER OF PEOPLE
uMkhanyakude	19/07/2023	Nkudusi Nhlonhlweni Community Hall	22	30
	13/07/2023	Sikhondlakhondla Community Hall	14	80
Umhlabuyalingana L.M	20/07/2023	Emphakathini Community Hall	07	22
Big 5 Hlabisa L.M	17/11/2023	Amakhosi Hall	12	18

Big 5 Hlabisa L.M	30/11/2023	Hlambanyathi Hall	13	24
Jozini L.M.	16/11/2023	KwaJobe	03	30
Mtubatuba L.M.	17/11/2023	Mahunjini area	14	50
Jozini L.M.	23/01/2024	Bhambanana Hall		16
Jozini L.M.	05/02/2024	Eziphosheni		14
Jozini L.M.	09/02/2024	Kwambuzi		11
Jozini L.M.	11/02/2024	Ntabayengwe		23
Jozini L.M.	20/02/2024	Msiyane		18
Jozini L.M.	23/02/2024	uBombo		14
Jozini L.M.	07/ 03/2024	Ward14	Ward14	11
Jozini L.M.	War -room	11/04/2024	11	26
Jozini L.M.	18/06/2024		03	26
Jozini L.M.	18/06/2024		08	14
Jozini L.M.	03/06/2024		10	12
Jozini L.M.	11/06/2024		17	17
Jozini L.M.	12/06/2024		21	09
Jozini L.M.	18/06/2024		03	26
Total	22			

*Image 1: War Room Meeting at Ward 08 Msiyane Hall on the 20/02/2024 Jozini LM*



*Image 2 War Room Meeting at Ward 11 Ntabayengwe Hall on the 15/02/2024 Jozini LM*



#### DISASTER MANAGEMENT ADVISORY FORUMS

MUNICIPALITY	Status of Functioning of Advisory Forums
UKDM	Yes, functioning



Big 5 Hlabisa	Yes, functioning
Mtubatuba	Yes, functioning
Jozini	Yes, functioning
uMhlabuyalingana	Yes, functioning



## Prevention and Mitigation Measures

### Fire and Rescue Service (Fire Safety Inspections)

Table 6 uMkhanyakude District Fire and Rescue Services conducted several fire inspections.

NAME OF FACILITY	DATE	MUNICIPALITY	DESCRIPTION OF ACTIVITIES	COMPLIANCE YES /NO	ACTION TAKEN
00	00	UMkhanyakude District	00	00	00
00	00	Mtubatuba LM	00	00	00
Heavenly towers holiday home	04/10/ 2023	uMhlabuyalingana LM	Fire safety inspection	No	Recommendation letter was sent.
Dumehlezi self-catering lodge	04/10/2023	uMhlabuyalingana LM	Fire safety inspection	No	Recommendation letter was sent.
Beautyzone	04/10/2023	uMhlabuyalingana LM	Fire safety inspection	No	Recommendation letter was sent.
Tadassa Trading	13/10/2023	uMhlabuyalingana LM	Fire safety inspection	No	Recommendation letter was sent.
Eezy–Eezy wholesale	13/10/2023	uMhlabuyalingana LM	Fire safety inspection	No	Recommendation letter was sent.
KFC Manguzi	23/10/2023	uMhlabuyalingana LM	Fire safety inspection	No	Recommendation letter was sent.
Mnqobokazi pep store	20/10/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	Recommendation letter was sent.
Mnqobokazi clinic	18/10/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	
Jock Morrison's & sons	27/10/2023	Big 5 Hlabisa LM	Fire safety inspection	No	Recommendation letter was sent.

Kindom Shop	30/10/2023	Big 5 Hlabisa LM	Fire safety inspection	No	Recommendation letter was sent.
Spar Hlabisa	30/10/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	Recommendation letter was sent.
Super Zulu Shop	30/10/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	Recommendation letter was sent.
Zisize Educational Trust	12/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Ilangaletu B&B	12/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
KFC	18/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Big World	18/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Umdwebi Butchery	19/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Tsekisa Pharmacy	19/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Zamantung wa Tuckshop	23/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Ethembeni Store	23/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Zamantung wa	23/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Tarven	24/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.

KFC Jozini Mall	24/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Adonai Business Centre	24/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Debonairs and	30/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Steers	30/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Danishini Shop	30/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Mathayini Shop	30/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Mganwini	12/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Gugulethu Tavern	12/10/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
00	00	UMkhanyakude District	00	00	00
Durban shop	14/11/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	
Hluhluwe supermarket	14/11/2023	Big 5 Hlabisa LM	Fire safety inspection	No	Recommendation letter was sent.
Nishat telecom	14/11/2023	Big 5 Hlabisa LM	Fire safety inspection	No	Recommendation letter was sent.
Nyakaza savemore	15/11/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	
Simunye tuck shop	15/11/2023	Big 5 Hlabisa LM	Fire safety inspection	No	Recommendation letter was sent.

Reason tuck shop	15/11/2023	Big 5 Hlabisa LM	Fire safety inspection	No	Recommendation letter was sent.
Ntshebe supermarket	15/11/2023	Big 5 Hlabisa LM	Fire safety inspection	No	Recommendation letter was sent.
Jock Morrison & sons	20/11/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	
Puma Garage	12/11/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Russells	13/11/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
PEP	13/11/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
The Fix TFG	14/11/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Daily store	07/11/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
GN Supermarket	07/11/2023	Jozini LM	Fire safety inspection	Yes	
ABARA	07/11/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Ackermans Plaza	12/11/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Jwayelani	21/11/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
MBA	21/11/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.

Clothing Junction	07/11/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Sizabantu shop	21/11/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Jozini Take Away	21/11/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Name of Premises	12 /11/2023	Mtubatuba LM	Fire safety inspection	No	Recommendation letter was sent.
Ebumnandi ni Tavern	12 /11/2023	Mtubatuba LM	Fire safety inspection	Yes	
Jock Morrison	12 /11/2023	Mtubatuba LM	Fire safety inspection	Yes	
Leopard Corner	12 /11/2023	Mtubatuba LM	Fire safety inspection	Yes	
Makgotho Dental	29/11/2023	Mtubatuba LM	Fire safety inspection	Yes	
Serene Estate	29/11/2023	Mtubatuba LM	Fire safety inspection	Yes	
Elite Furniture	29/11/2023	Mtubatuba LM	Fire safety inspection	No	Recommendation letter was sent.
442 cell and sound	29/11/2023	Mtubatuba LM	Fire safety inspection	No	Recommendation letter was sent.
A3	29/11/2023	Mtubatuba LM	Fire safety inspection	No	Recommendation letter was sent.
Shawarma Tasty	29/11/2023	Mtubatuba LM	Fire safety inspection	Yes	
Thathazon ke Wholesaler	29/11/2023	Mtubatuba LM	Fire safety inspection	No	Recommendation letter was sent.
	00	UMkhanyakude District	00	00	00

Cellular & Electronics	04/12/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Shop 1B Mkuze Street	12/12/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Vuma Muthi Shop	04/12/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Clinic	15/12/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Clinic	15/12/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Clinic	15/12/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Pharmacy	19/12/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Capitec Bank Old Building	19/12/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Hungry Lion	19/12/2023	Jozini LM	Fire safety inspection	No	Recommendation letter was sent.
Hluhluwe farm pineapple	8/12/2023	Big 5 Hlabisa LM	Fire safety inspection	No	Recommendation letter was sent.
Delish restaurant	8/12/2023	Big 5 Hlabisa LM	Fire safety inspection	No	Recommendation letter was sent.
Jock Morrison & sons	18/12/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	
Mnqoboka zi clinic	19/12/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	

Mduku clinic	19/12/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	
Ezimpondweni clinic	19/12/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	
Hluhluwe clinic	20/12/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	.
Ingoma event Oghebeni ward 10	27/12/2023	Big 5 Hlabisa LM	Fire safety inspection	No	Recommendation letter was sent.
Ingoma event eZidonini ward 11	29/12/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	
Ingoma event eNkweleni ward11	31/12/2023	Big 5 Hlabisa LM	Fire safety inspection	Yes	.
Elangeni house Shisanyama	12 /12 2023	uMhlabuyalingana LM	Fire safety inspection	Yes	
One price store	12 /12 2023	uMhlabuyalingana LM	Fire safety inspection	No	Recommendation letter was sent.
Oqondweni clinic	19 /12 2023	uMhlabuyalingana LM	Fire safety inspection	Yes	
Mbazwana clinic	19 /12 2023	uMhlabuyalingana LM	Fire safety inspection	Yes	
Mabibi clinic	19 /12 2023	uMhlabuyalingana LM	Fire safety inspection	Yes	
Manaba clinic	20 /12 2023	uMhlabuyalingana LM	Fire safety inspection	Yes	
Ntshongwe clinic	20 /12 2023	uMhlabuyalingana LM	Fire safety inspection	Yes	
Madolenela clinic	20 /12 2023	uMhlabuyalingana LM	Fire safety inspection	Yes	
Gateway clinic	21 /12 2023	uMhlabuyalingana LM	Fire safety inspection	Yes	



KwaMkhwenyana	21 /12 2023	Inkosi Mtubatuba L.M	Fire safety inspection	Yes	
Shaloom General Dealer	21 /12 2023	Inkosi Mtubatuba L.M	Fire safety inspection	Yes	
KwaRank	21 /12 2023	Inkosi Mtubatuba L.M	Fire safety inspection	Yes	.
NHL Wholesaler	21 /12 2023	Inkosi Mtubatuba L.M	Fire safety inspection	Yes	
Smart Build	21 /12 2023	Inkosi Mtubatuba L.M	Fire safety inspection	Yes	
Lodge Afrique	21 /12 2023	Inkosi Mtubatuba L.M	Fire safety inspection	Yes	
Urban Glamping	21 /12 2023	Inkosi Mtubatuba L.M	Fire safety inspection	Yes	
Khula Mpazima Tarven	21 /12 2023	Inkosi Mtubatuba L.M	Fire safety inspection	Yes	
UZ Supermarket	21 /12 2023	Inkosi Mtubatuba L.M	Fire safety inspection	No	Recommendation letter was sent.
A5 Supermarket	21 /12 2023	Inkosi Mtubatuba L.M	Fire safety inspection	No	Recommendation letter was sent.
Multichoic e	21 /12 2023	Inkosi Mtubatuba L.M	Fire safety inspection	Yes	

NAME OF FACILITY	DATE	MUNICIPALITY	DESCRIPTION OF ACTIVITIES	COMPLIANCE YES /NO
Zwide and Sons	03/01/2024	Jozini LM	Fire safety inspection	No
Hyper Tech Graphic	04/01/2024	Jozini LM	Fire safety inspection	No
Cash Build Hardware	06/01/2024	Jozini LM	Fire safety inspection	No
Amapelepele	06/01/2024	Jozini LM	Fire safety inspection	No

Afrostructure	11/01/2024	Jozini LM	Fire safety inspection	No
Makhonyeni Hall	22/01/2024	Jozini LM	Fire safety inspection	No
Pedros	23/01/2024	Jozini LM	Fire safety inspection	No
LPG Gas Station	23/01/2024	Jozini LM	Fire safety inspection	No
Gledleza Clinic	23/01/2024	Jozini LM	Fire safety inspection	No
Ekuhleleni Hall	24/01/2024	Jozini LM	Fire safety inspection	No
Rage Fashion Shop	28/01/2024	Jozini LM	Fire safety inspection	No
Mkuze Inn Lodge	28/01/2024	Jozini LM	Fire safety inspection	No
KwaQondile Library	30/01/2024	Jozini LM	Fire safety inspection	No
Nyakaza save more	15/01/2024	Big 5 Hlabisa LM	Fire safety inspection	No
Sonto supermarket	18/01/2024	Big 5 Hlabisa LM	Fire safety inspection	No
Hlabisa Primary School	26/01/2024	Big 5 Hlabisa LM	Fire safety inspection	yes
Mpembeni Clinic	23/01/2024	Big 5 Hlabisa LM	Fire safety inspection	No
INhlwathi Clinic	23/01/2024	Big 5 Hlabisa LM	Fire safety inspection	Yes

Jack-Morrison Mbazwana	26/01/2024	uMhlabuyalingana LM	Fire safety inspection	Yes
Xtreme Cellular	No dates indication	Mtubatuba L.M	Fire safety inspection	No
Furn Furniture	No dates indication	Mtubatuba L.M		No
Sizabantu Hardware	No dates indication	Mtubatuba L.M	Fire safety inspection	No
Home Hyper	No dates indication	Mtubatuba L.M	Fire safety inspection	No
Bless Fashion Store	No dates indication	Mtubatuba L.M	Fire safety inspection	No
AK Shawarma	No dates indication	Mtubatuba L.M	Fire safety inspection	Yes
Elephant Coast BnB	No dates indication	Mtubatuba L.M	Fire safety inspection	Yes
iGwalagwala BnB	No dates indication	Mtubatuba L.M	Fire safety inspection	Yes
Khulamphazi ma Tavern	No dates indication	Mtubatuba L.M	Fire safety inspection	Yes
King Shawarma		Mtubatuba L.M	Fire safety inspection	Yes
Mosvold Hospital	15/02/2024	Ingwavuma	Fire safety inspection	No
Blue Mangnolia Tarven	26/02/2024	Ingwavuma	Fire safety inspection	No
Blue Mangnolia Liquor store	26/02/2024	Ingwavuma	Fire safety inspection	No
Potters Guest House	26/02/2024	Jozini	Fire safety inspection	No
Machibini Hall	26/02/2024	Jozini	Fire safety inspection	No
Big 11	26/02/2024	Ingwavuma	Fire safety inspection	No

Signature Cosmetics & Fragrances	27/02/2024	Jozini	Fire safety inspection	Yes
Supertrade Spar	24/02/2024	Jozini	Fire safety inspection	No
Mhleleazi Clinic	12/02/2024	Mhleleazi	Fire safety inspection	No
Pedros	13/02/2024	Jozini	Fire safety inspection	Yes
Overland Liquors	14/02/2024	Mkhuze	Fire safety inspection	No
Cash and Carry	14/02/2024	Mkhuze	Fire safety inspection	No
`Big 11	15/02/2024	Mkhuze	Fire safety inspection	No
Spar	10/02/2024	Ingwavuma	Fire safety inspection	Yes
Ophansi Clinic	04/02/2024	Ophansi	Fire safety inspection	No
Zabalaza shop	04/02/2024	KwaJobe	Fire safety inspection	No
Ophansi Tuckshop	04/02/2024	Ophansi	Fire safety inspection	No
Shiya Mall	03/02/2024	Makhansi	Fire safety inspection	No
Ndumo Complex Spar	03/02/2024	Ndumo	Fire safety inspection	No
Elshaddai store	03/02/2024	Ndumo	Fire safety inspection	No
Mkuze clinic	06/02/2024	Mkhuze	Fire safety inspection	No
Qalakancane	03/02/2024	Sizani	Fire safety inspection	No
Hluhluwe super spar	26/02/2024	Hluhluwe	Fire safety inspection	Yes

Tops spar	12/02/2024	Hluhluwe	Fire safety inspection	Yes
Fellow Bottle store	08/02/2024	Hluhluwe	Fire safety inspection	No
Santa Lucia	7/03/2024	Inkosi Mtubatuba LM	Fire safety inspection	Yes
Stone House	7/03/2024	Inkosi Mtubatuba LM	Fire safety inspection	Yes
Esikhupheni Tarven	8/03/2024	Inkosi Mtubatuba LM	Fire safety inspection	Yes
Makoya Tarven	8/03/2024	Inkosi Mtubatuba LM	Fire safety inspection	Yes
Eco Lodge	8/03/2024	Inkosi Mtubatuba LM	Fire safety inspection	Yes
Nkumane Blotlestore	11/03/2024	Inkosi Mtubatuba LM	Fire safety inspection	Yes
Shoprite Checkers	11/03/2024	Inkosi Mtubatuba LM	Fire safety inspection	Yes
St Lucia Bowing Club	11/03/2024	Inkosi Mtubatuba LM	Fire safety inspection	Yes
Sukasa Lodge	19/03/2024	Inkosi Mtubatuba LM	Fire safety inspection	Yes
Turaco B&B	19/03/2024	Inkosi Mtubatuba LM	Fire safety inspection	Yes
Kwandokuhle Tuck Shop	07/03/2024	Jozini LM	Fire safety inspection	No
Lindokuhle General Dealer	07/03/2024	Jozini LM	Fire safety inspection	No
Jwayelani	08/03/2024	Jozini LM	Fire safety inspection	No
Sizakancane Creche	11/03/2024	Jozini LM	Fire safety inspection	No
Jozini Library	19/03/2024	Jozini LM	Fire safety inspection	No
121 hall	19/03/2024	Jozini LM	Fire safety inspection	No

Savemore	23/03/2024	Jozini LM	Fire safety inspection	No
Makhana Hall	23/03/2024	Jozini LM	Fire safety inspection	No
Gumede Supermarket	23/03/2024	Jozini LM	Fire safety inspection	No
Gira 4 Super Market	29/03/2024	Jozini LM	Fire safety inspection	No
Phumalanga	29/03/2024	Jozini LM	Fire safety inspection	No
Hluhluwe super spar	26/03/2024	Big 5 Hlabisa LM	Fire safety inspection	Yes
Tops spar	12/03/2024	Big 5 Hlabisa LM	Fire safety inspection	Yes
Fellow Bottle store	08/03/2024	Big 5 Hlabisa LM	Fire safety inspection	No
Mbazwana Jack Morrison	27/03/2024	uMhlabuyalingana LM	Fire safety inspection	No
Big 11 Supermarke	27/03/2024	uMhlabuyalingana LM	Fire safety inspection	No
Shaluza Separtrade spar	27/03/2024	uMhlabuyalingana LM	Fire safety inspection	No
Mseleni Lodge	28/03/2024	uMhlabuyalingana LM	Fire safety inspection	No
Sodwana lodge	28/03/2024	uMhlabuyalingana LM	Fire safety inspection	No
Discount super market	28/03/2024	uMhlabuyalingana LM	Fire safety inspection	No
Check save	28/03/2024	uMhlabuyalingana LM	Fire safety inspection	No

MUNICIPALITY	NAME OF FACILITY	DATE	DESCRIPTION OF ACTIVITIES	COMPLIANCE YES /NO	ACTION TAKEN/ RECOMMENDATIO
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UMhlabuyalinga na LM	00	00	00	00	00
Inkosi Mtubatuba LM	Patrick's Corner		Fire safety inspection	Yes	N/A
Inkosi Mtubatuba LM	Beauty Zone		Fire safety inspection	Yes	N/A
Inkosi Mtubatuba LM	Mr Prize		Fire safety inspection	Yes	N/A
Inkosi Mtubatuba LM	Power Factory Shop 2		Fire safety inspection	Yes	N/A
Inkosi Mtubatuba LM	The Fix Store		Fire safety inspection	Yes	N/A
Inkosi Mtubatuba LM	Mica Gas Cage		Fire safety inspection	Yes	N/A
Inkosi Mtubatuba LM	Nevada Spur		Fire safety inspection	Yes	N/A
Inkosi Mtubatuba LM	Nguni Garage		Fire safety inspection	Yes	N/A
Inkosi Mtubatuba LM	Shawarma King		Fire safety inspection	Yes	N/A
Inkosi Mtubatuba LM	Samuel's Oil		Fire safety inspection	Yes	N/A
Inkosi Mtubatuba LM	Mfowethu Supermarket		Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Top T	10/04/2024	Fire safety inspection	Yes	N/A
Jozini LM	Gibela Trading and investment	10/04/2024	Fire safety inspection	Yes	N/A
Jozini LM	Lifestyle furniture	19/04/2024	Fire safety inspection	No	Recommendation letter was sent.

Jozini LM	Webbers	26/04/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Granite component	26/04/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	T-Junction	22/04/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Buzi Cash and Carry	22/04/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Bhambanana medical practice	22/04/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Total Garage	14/04/2024	Fire safety inspection	Yes	N/A
Big 5 Hlabisa LM	Msindazwe P School	01/04/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Bonga High School	04/04/2024	Fire safety inspection	Yes	
Big 5 Hlabisa LM	Inkosizwelakhe Ngwane	04/04/2024	Fire safety inspection	Yes	
Big 5 Hlabisa LM	Mduku Save more	04/04/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Phinda Homestead	11/04/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Phinda Forest Large	30/04/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Phinda Vlei Lodge	10/04/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Makhowe Clinic	17/04/2024	Fire safety inspection	No	Recommendation letter was sent.



Big 5 Hlabisa LM	Kera shi Supper market	01/04/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Kingdom	04/04/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Nkanyiso Sport Field	04/04/2024	Fire safety inspection	No	Recommendation letter was sent.
Inkosi Mtubatuba LM	Sweet Zone	13/05/2024	Fire safety inspection	Yes	
Inkosi Mtubatuba LM	Selfast Clothing	13/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Inkosi Mtubatuba LM	1 Prize	13/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Inkosi Mtubatuba LM	Ackerman's	13/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Inkosi Mtubatuba LM	Mtuba Sound & Cellular	13/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Inkosi Mtubatuba LM	Eternity Furniture	13/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Inkosi Mtubatuba LM	Hua Zhi Yuan	25/05/2024	Fire safety inspection	Yes	
Inkosi Mtubatuba LM	A5 Supermarket	27/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Inkosi Mtubatuba LM	Power Fashion 1	27/05/2024	Fire safety inspection	Yes	
Inkosi Mtubatuba LM	Elephant Lake Hotel	7/05/2024	Fire safety inspection	Yes	
Jozini LM	Bisufkade Restaurant	13/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	PAC Man Store Kitchen	13/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	A I Supermarket Kitchen	13/05/2024	Fire safety inspection	No	Recommendation letter was sent.

Jozini LM	Adonia Fish and Chips	13/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	King Take Away	13/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Mandla Mthetwha School	13/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Spar Kitchen	18/05/2024	Fire safety inspection	Yes	
Jozini LM	Buzi Cash & Carry	20/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Spar	20/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Biva hall	20/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Isandisokuhle School	20/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Engen Garaje	25/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Inakhukukhanya Creche	27/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Hlalanathi hall	27/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Amazulu Tyres	28/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Shoprite Liquor Store	28/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Shoprite store	28/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Hluhluwe Tops	06/05/2024	Fire safety inspection	Yes	N/A
Big 5 Hlabisa LM	Superstar	06/05/2024	Fire safety inspection	Yes	N/A

Big 5 Hlabisa LM	Elephant Corridor Lodge	15/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Boxer Super Store	20/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Hluhluwe Cares	23/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Zuka Lodge	25/05/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Haibo Family Shop	30/05/2024	Fire safety inspection	Yes	N/A
Big 5 Hlabisa LM	Buzi cash & carry	06/05/2024	Fire safety inspection	Yes	N/A
uMkhanyakude	00	00	00	00	00
Big 5 Hlabisa LM	Hhayibo Family shop	07/06/2024	Fire safety inspection	Yes	N/A
Big 5 Hlabisa LM	Hluhluwe cars second hand shop	13/06/2024	Fire safety inspection	Yes	N/A
Big 5 Hlabisa LM	Thirsty shwarma fast food	13/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Phinda zuka lodge Hospitality	13/06/2024	Fire safety inspection	Yes	N/A
Big 5 Hlabisa LM	Kera shi Supa Market	21/06/2024	Fire safety inspection	Yes	N/A
Big 5 Hlabisa LM	Nibela&Sobhen gu lodge	24/06/2024	Fire safety inspection	Yes	N/A
Big 5 Hlabisa LM	Hlabisa Celluler	26/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Mini Shop	18/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Big 5 Hlabisa LM	Mumus Shop	26/06/2024	Fire safety inspection	No	Recommendation letter was sent.

Jozini LM	Mosvold Hospital Kitchen	03/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Spar Kitchen	03/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Ingwavuma Police Station Kitchen	03/06/2024	Fire safety inspection	No	Recommendation letter was sent
Jozini LM	Magistrate	03/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Sisizakele Kitchen	12/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Adonia Kitchen	12/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	F3 Kitchen	12/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Hall	11/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Nokuphila Kitchen	13/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Kitchen Nontobekos	12/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Thuphaks Restuarant	12/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Blue Magnolia Trading Shop	22/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	The Best calls Sound electronics	22/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Mkuze Superspar	22/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Ophansi Hall	21/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Ezinyokeni Hall	21/06/2024	Fire safety inspection	No	Recommendation letter was sent.

Jozini LM	Ophansi Clinic	21/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Kwambuzi clinic	26/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Shemula Clinic	26/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Maphaya cash and carry	24/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Lucky 7 Jozini(shop)	24/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Lucky 7 Jozini (gas cage)	24/06/2024	Fire safety inspection	No	Recommendation letter was sent.
Jozini LM	Maphaya cash&carry	24/06/2024	Fire safety inspection	No	Recommendation letter was sent.
uMhlabuyalinga na LM	Manguzi Hospita	12/06/2024	Fire safety inspection	Yes	
uMhlabuyalinga na LM	Bush lodge	13/06/2024	Fire safety inspection	No	Recommendation letter was sent.
uMhlabuyalinga na LM	Shukihawu Bar	13/06/2024	Fire safety inspection	No	Recommendation letter was sent.
uMhlabuyalinga na LM	Manguzi Supermarket	14/06/2024	Fire safety inspection	Yes	
uMhlabuyalinga na LM	Thangani Tuckshop	13/06/2024	Fire safety inspection	No	Recommendation letter was sent.
uMhlabuyalinga na LM	Mazama discount shop	13/06/2024	Fire safety inspection	No	Recommendation letter was sent.
uMhlabuyalinga na LM	Mama Africa	13/06/2024	Fire safety inspection	No	Recommendation letter was sent.
uMhlabuyalinga na LM	AL Madina grocery	13/06/2024	Fire safety inspection	No	Recommendation letter was sent.
uMhlabuyalinga na LM	Thengani store	13/06/2024	Fire safety inspection	No	Recommendation letter was sent.

uMhlabuyalinga na LM	Kosi bay lodge hotel	13/06/2024	Fire safety inspection	Yes	
uMhlabuyalinga na LM	Emakhalathini Trevan	14/06/2024	Fire safety inspection	No	Recommendation letter was sent.
uMhlabuyalinga na LM	Utshwayelo Kosi mouth lodge	14/06/2024	Fire safety inspection	Yes	
Inkosi Mtubatuba LM	Afrikhaya	10/06/2024	Fire safety inspection	Yes	
Inkosi Mtubatuba LM	Bonjour Total Garage	10/06/2024	Fire safety inspection	Yes	
Inkosi Mtubatuba LM	Boxer South	11/06/2024	Fire safety inspection	Yes	
Inkosi Mtubatuba LM	Gizzo's Cellular	11/06/2024	Fire safety inspection	No	Recommendation letter was sent
Inkosi Mtubatuba LM	Ikhayalabantu Tavern	11/06/2024	Fire safety inspection	Yes	
Inkosi Mtubatuba LM	Makhonjwangek handa Tavern	12/06/2024	Fire safety inspection	Yes	
Inkosi Mtubatuba LM	Manor Guest House	/06/2024	Fire safety inspection	Yes	
Inkosi Mtubatuba LM	Nomfundo Tavern	12/06/2024	Fire safety inspection	Yes	
Inkosi Mtubatuba LM	Shunga Tavern	12/06/2024	Fire safety inspection	Yes	
Inkosi Mtubatuba LM	Sinqobangenkos i Bottle store	13/06/2024	Fire safety inspection	Yes	
Total		392			

## Picture of Fire Safety Inspections

**Image A, Depicting fire inspection conducted Hlabisa Town**



**Image B, Depicting picture of Fire Safety Inspection conducted by Jozini L.M**



## Disaster Management Volunteer Programme

In the past years uMkhanyakude District Municipality has experienced devastating Disaster incidents that left destruction and havoc. Most communities in and around the District are leaving below poverty levels, they depend more on government services to survive especially during Disaster incidents.

The Disaster Management Act, 57 of 2002, as amended in 2015, makes provisions for the recruitment, training and participation of volunteers in disaster risk management in all spheres of government. Sections 44(1) of the Disaster management Act No 57 of 2002 addresses the powers and duties of municipal disaster management centres, and in section 44(1)(g) prescribes that a municipal disaster management centre “must promote the recruitment, training and participation of volunteers in disaster management in the Municipal area. Chapter 7, section 58 of the Disaster Management Act (57 of 2002) clearly indicates that a municipality may establish a unit of volunteers to participate in Disaster risk management within the municipal area.

## Volunteer Programme Pics

Images , Depicting a picture of Disaster Management Volunteers Training held at Jozini Library under Jozini L.M on the 23-25/04/2024 and MCA Career Expo under Mtubatuba LM



Images Depicting the Disaster Volunteer's Meeting held at Bhambanana Hall 19/01/2024 and Jozini Library on 18/01/2024



## Fire Drills/ Hazmat Drill

Municipality	Date	Description	Area/ward
uMkhanyakude	N/A	N/A	N/A
uMhlabuyalingana L.M	17/10/2023	Awareness and Fire Drill	Mseleni children's home
Jozini L.M	09/10/2023	Awareness and Fire Drill	Traffic Department at Mkhuze
Big 5 Hlabisa L.M	05/10/2023	Awareness and Fire Drill	Ezimpondweni clinic



	18/10/2023	Awareness and Fire Drill	Mnqobokazi clinic
	16/10/2023	Awareness and Fire Drill	Big 5 Hlabisa Municipality Hlabisa Offices
<b>Mtubatuba L.M</b>	27/10/2023	Awareness and Fire Drill	EDTEA Mtubatuba office
<b>Mtubatuba L.M</b>	15/11/2023	Awareness and Fire Drill	DLTC office
<b>Mtubatuba L.M</b>	16/11/2023	Awareness and Fire Drill	Mtubatuba Council Chamber
<b>Mtubatuba L.M</b>	23/11/2023	Awareness and Fire Drill	KwaMsane Technical offices
<b>Jozini L.M</b>	29/11/2023	Jointly Fire Drill and Wellness	Jozini Municipal Fire Satation
<b>Jozini L.M</b>	30/12/2023	Squad and Fire Drill	Jozini Fire Station
<b>Mtubatuba L.M</b>	06/12/2023	Awareness and Fire Drill	Boxer North
<b>uMkhanyakude</b>	N/A	N/A	N/A
<b>uMhlabuyalingana L.M</b>	00	00	00
<b>Jozini L.M</b>	30/01/2024	Squad Drill at Fire Station	Jozini LM. Fire station
	15/02/2024	Awareness and Fire Drill	Mosvold Hospital
	22/02/2024	Awareness and Fire Drill	TNT Service
	01/03/2024	Fire Drill	Jozini Sasol Garage
	03/2024	Squad Drill	Jozini Fire Station
<b>Big 5 Hlabisa L.M</b>	15/02/2024	Awareness and Fire Drill	Hlabisa Primary School
<b>Mtubatuba L.M</b>	00	00	00

<b>Municipality</b>	<b>Date</b>	<b>Description</b>	<b>Area/ward</b>
<b>Big 5 Hlabisa L.M</b>	00	00	00
<b>Mtubatuba L.M</b>	13/05/2024	Fire Drill	KwaMsane Department of Social Development
	13/05/2024	Fire Drill	KwaMsane SASSA Offices
<b>Jozini L.M</b>	15/05/2024	Fire Drill	eMashohseni Sports Field
	09/05/2024	Fire Drill	Ndlodnlweni Primary School
<b>uMkhanyakude</b>	00	00	00
<b>uMhlabuyalingana L.M</b>	00	00	00
<b>Big 5 Hlabisa L.M</b>	00	00	00
<b>Mtubatuba L.M</b>	00	00	00
<b>Jozini L.M</b>	28/06/2024	integrated wellness session	Fire Station
	21/06/2024	Fire Drill	Gedleza Clinic
	21/06/2024	Fire Drill	Ophansi Clinic
	21 / 06 /2024	Fire Drill	Fire Station
	19/06/2024	Squad Drill	Fire Station
	14/06/2024	Squad Drill	Fire Station
<b>Total</b>	<b>28</b>		

**Image A**, Depicting a picture of Fire Drill conducted by Jozini LM at Ndondlweni Primary School on the 09/05/2024



**Image B**, Depicting a picture of Fire Drill conducted by Inkosi Mtubatuba LM at KwaMsane DSD on the 13 /05/2024



## Conclusion

A big challenge is still regarding administrative especially with tools of trade where work is overwhelmingly high with limited resources; management is still addressing the issue. There is a great need from the district together with the local municipalities to have a functional working relationship. The district has experienced a significant increase in the number of incidents during the second and fourth quarter. There is a slight decrease of incidents during the first and third quarter. Emphasis still needs to be put on awareness campaigns whilst the issue of capacity is still a challenge

### 3.6 Budget and Treasury Office

#### Statements of Financial Performance

Figures in Rand	Note(s)	2024	2023 Restated*
<b>Revenue</b>			
<b>Revenue from exchange transactions</b>			
Service charges	18	46 540 660	34 434 242
Rental of facilities and equipment	19	230 484	222 665
Interest on receivables	45	18 118 655	11 018 167
Municipal write-off gains	37	-	115 632
Property, plant and equipment - impairment gain (loss)	46	(29 551)	9 670 595
Other income	47	2 745 846	613 644
Interest on investment	48	23 941 372	16 604 704
<b>Total revenue from exchange transactions</b>		<b>91 547 466</b>	<b>72 679 649</b>
<b>Revenue from non-exchange transactions</b>			
<b>Transfer revenue</b>			
Government grants & subsidies	22	847 312 129	713 643 892
Public contributions and donations	23	146 763	93 278 466
<b>Total revenue from non-exchange transactions</b>		<b>847 458 892</b>	<b>806 922 358</b>
<b>Total revenue</b>	17	<b>939 006 358</b>	<b>879 602 007</b>
<b>Expenditure</b>			
Employee related costs	24	(237 054 383)	(213 701 677)
Remuneration of councillors	25	(13 249 496)	(9 557 507)
Depreciation and amortisation	26	(122 423 195)	(104 033 642)
Finance costs	27	(160 512)	(1 163 636)
Lease rentals on operating lease	20	(4 635 101)	(1 829 235)
Debt Impairment		-	(9 894 851)
Bulk purchases	29	(10 391 667)	(23 800 157)
Contracted services	30	(119 530 190)	(89 202 876)
Inventory consumed	21	(125 347 968)	(151 502 543)
Actuarial losses	49	-	(227 575)
Net realisable value adjustment (Inventory)	32	-	(3 604 834)
General Expenses	28	(170 640 636)	(124 021 344)
<b>Total expenditure</b>		<b>(803 433 148)</b>	<b>(732 539 877)</b>
<b>Surplus for the year</b>		<b>135 573 210</b>	<b>147 062 130</b>

## Grants

<b>Government grants &amp; subsidies</b>		
<b>Operating grants</b>		
Equitable share	584 008 000	537 396 152
Rural Roads Asset Management Grant	3 733 536	1 893 464
Development Planning Strategy Grant	-	109 638
Expanded Public Works Programme	5 082 000	6 993 000
Finance Management Grant	12 539 482	2 192 000
Municipal Infrastructure Grant	241 625 968	165 059 550
Municipal Infrastructure Grant	2 330	-
Municipal Infrastructure Grant	320 813	-
	<b>847 312 129</b>	<b>713 643 804</b>

## Asset Management

Figures in Rand	Note(s)	2024	2023 Restated*
<b>Assets</b>			
<b>Current Assets</b>			
Inventories	8	82 702 757	106 447 282
VAT receivables	9	42 551 690	54 893 387
Receivables from exchange transactions-Other receivables	11	813 070	903 190
Receivables from exchange transactions-Consumer debtors	12	185 427 011	143 196 772
Cash and cash equivalents	13	110 071 217	140 695 417
		<b>421 565 745</b>	<b>446 136 048</b>
<b>Non-Current Assets</b>			
Property, plant and equipment	3	2 193 271 076	2 075 790 960
Intangible assets	4	3 940 097	301 655
Heritage assets	5	586 000	586 000
		<b>2 197 797 173</b>	<b>2 076 678 615</b>
<b>Total Assets</b>		<b>2 619 362 918</b>	<b>2 522 814 663</b>

## Financial Ratios

Capital Expenditure to Total Expenditure	Total Capital Expenditure / Total Expenditure (Total Operating expenditure + Capital expenditure) × 100	23%
		803 433 148
		241 949 111
Impairment of Property, Plant and Equipment, Investment Property and Intangible assets (Carrying Value)	Property, Plant and Equipment + Investment Property + Intangible Assets Impairment/(Total Property, Plant and Equipment + Investment Property + Intangible Assets) × 100	100%
		2 197 797 173
		2 193 271 076
		586 000
		3 940 097
Repairs and Maintenance as a % of Property, Plant and Equipment and Investment Property (Carrying Value)	Total Repairs and Maintenance Expenditure/ Property, Plant and Equipment and Investment Property (Carrying value) x 100	2%
		35 507 616
		2 193 271 076
		-
Collection Rate	(Gross Debtors Closing Balance + Billed Revenue - Gross Debtors Opening Balance - Bad Debts Written Off)/Billed Revenue x 100	-12%
		278 862 082
		236 631 843
		9 894 851
		46 540 660
Cash / Cost Coverage Ratio (Excl. Unspent Conditional Grants)	((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, Provision for Bad Debts, Impairment and Loss on Disposal of Assets)	1 Month
		110 071 217
		16 897 505
		-
		-
		803 433 148
Current Ratio	Current Assets / Current Liabilities	1.50
		421 565 745
		281 451 942

### Service Charges and Property Rates Revenue Budget Implementation Indicator

- The norm 95% to 100% and municipality has obtained 96%.
- This implies that the municipality implemented correctly its strategies as far as service charges are concerned.

### Bad debts written off as a % of the provision

- No bad debts were written off during the year

### Debtors collection rate

- The norm for this ratio is 95%
- The municipality's is sitting at 97% above the norm.
- The debtors database requires cleansing to reduce the debt book to credible debtors.

### Liquidity ratios

- All below norm indicating that the municipality's cash position is not healthy
- The stipulated norm is 1.5:1 – 2:1
- The municipality's current ratio result shows 1.15:1

### Debt ratios

- The municipality's debt position is not significant on the balance hence low ratios.

## Capital Expenditure

Capital grants expenditure	2024
<b>Figures in Rands</b>	
<b>Municipal Infrastructure grants</b>	
Balance unspent at the beginning of the year	52 221 450
Current year receipts	248 535 000
conditions met- transferred to revenue	251 965 450
Withheld from equitable share	41 791 000
<b>Unspent at the end</b>	<b>7 000 000</b>
<b>Water Services Infrastructure Grants</b>	
Balance unspent at the beginning of the year	7 136 000
Current year receipts	-
conditions met- transferred to revenue	-
Withheld from equitable share	7 136 000
<b>Unspent at the end</b>	<b>-</b>

## Sources of Revenue

Source of revenue	2024
<b>Figures in Rands</b>	
Sale of goods and services	46 540 660
Grants	847 312 129
interest income	23 941 372
<b>Total</b>	<b>917 794 161</b>



## Cash Flow Management and Investments

Figures in Rand	Note(s)	2024	2023 Restated*
<b>Cash flows from operating activities</b>			
<b>Receipts</b>			
Sale of goods and services		49 516 988	35 270 552
Grants		847 458 892	806 922 358
Interest income		42 060 027	27 622 870
Decrease in Inventories		23 744 525	3 607 316
Increase in receivables from exchange transactions-Consumer Debtors		(34 122 183)	(11 439 792)
Decrease in receivables from exchange transactions-Other receivables		90 120	(345 701)
Decrease in VAT receivables		12 341 697	8 324 809
Increase in payables from exchange transactions		16 485 464	(63 889 986)
Decrease in unspent conditional grants		(53 271 986)	38 765 266
Increase in consumer deposits		21 300	13 800
		<b>904 324 844</b>	<b>844 851 492</b>
<b>Payments</b>			
Employee costs		(250 303 879)	(223 259 185)
Suppliers		(430 545 559)	(390 356 159)
Finance costs		(160 512)	(1 163 636)
		<b>(681 009 950)</b>	<b>(614 778 980)</b>
<b>Net cash flows from operating activities</b>	31	<b>223 314 894</b>	<b>230 072 512</b>
<b>Cash flows from investing activities</b>			
Purchase of property, plant and equipment	3	(215 961 698)	(260 477 132)
Proceeds from sale of property, plant and equipment	3	-	12 281 644
Purchase of other intangible assets	4	(3 718 315)	(266 708)
<b>Net cash flows from investing activities</b>		<b>(243 424 538)</b>	<b>(248 462 196)</b>
<b>Cash flows from financing activities</b>			
Decrease in employee benefit loan		(3 482 289)	1 012 000
Reduction in loan		(7 032 267)	(1 038 790)
<b>Net cash flows from financing activities</b>		<b>(10 514 556)</b>	<b>(26 790)</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(30 624 200)</b>	<b>(18 416 474)</b>
Cash and cash equivalents at the beginning of the year		140 695 417	159 111 891
<b>Cash and cash equivalents at the end of the year</b>	13	<b>110 071 217</b>	<b>140 695 417</b>

## Borrowing and Investments

Loans		
At amortised cost	2024	2023
Loans from DBSA	1 936 050	1 906 721

### Comments of Borrowings and Investments

- The municipality is presently servicing a loan from the DBSA
- There was no further loan raised in the current year
- Interest and debt repayments are presently being serviced

## Revenue Collection

Revenue Collection Rate for 2023/2024 and 2022/2023		
2023/2024 YTD		
Description	Billing	Receipts
Water Basic	4 594 955.13	298 935.06
Water Consumption	33 868 960.47	17 044 382.34
Water Flat Rate	10 188 777.40	225 480.48
Electricity Basic	450 917.39	154 680.67
Electricity Demand Charge	1 638 518.35	871 575.19
Electricity Consumption	4 891 858.07	3 938 238.74
Sanitation	1 386 081.09	586 059.71
Other	-	
Total	57 020 067.90	23 119 352.19
Collection Rate		41%

2022/2023 YTD		
Description	Billing	Receipts
Electricity Basic	421 605.00	222 202.94
Electricity Demand Charge	562 787.89	451 539.86
Electricity Consumption	653 549.90	446 615.82
Sanitation	468 280.48	438 091.58
Water Basic	4 892 095.29	483 208.08
Water Consumption	31 435 108.57	21 718 262.00
Total	38 433 427.13	23 759 920.28
Collection Rate		62%

## 4. ANNUAL PERFORMANCE REPORT FOR 2023/2024 FY

### BACKGROUND

This section will indicate, in more detail, the performance of the Municipality for the financial year and makes reference to the supporting documentation, including the Municipal Scorecard. The performance reporting of the Municipality in this section is done in line with the 6 national KPA's and is the focus of the MSA Section 46 requirements and therefore reflects the performance of the Municipality for the financial year, comparisons to performance of the previous financial year and measures taken to improve performance.

#### Background to municipal scorecard

- The Municipal Scorecard **Appendix 1** approach reflects the 6 national KPA's and local priorities and enables a wider assessment of how the municipality is performing.
- The performance report is based on measures included within the Municipal Scorecard. This incorporates 40 priority measures selected from the IDP. The criteria used reflect factors such as previous performance levels, comparative performance and budget implications.

### PERFORMANCE MANAGEMENT PROCESS

The Performance Management System (PMS) at Umkhanyakude District Municipality is mainly guided by the Framework (PMS Framework). The Municipality uses the Key Performance model. In the said model all indicators are grouped together under the national key performance areas as per the Systems Act and the local key performance areas as per the Umkhanyakude District Municipality's IDP. The said Model therefore enables the Municipality to assess its performance based on the national and its own local key performance areas.

The following are the five national Key Performance Areas (KPAs) that will be used in the preferred performance management model:

- Institutional Transformation and Development
- Service Delivery and Infrastructure Development;
- Local Economic Development;
- Good Governance and Public Participation; and
- Municipal Financial Viability and Management
- Cross Cutting Interventions

**ABRIDGED ANNUAL REPORT CHECKLIST – 2023/2024**

DETAILS		LEGISLATION	YES	NO	COMMENT
1	Is there a set of the Audited Annual Financial Statement?	MFMA S121 (3)(a)		x	AFS will be submitted to AG – 30 Aug 2024
2	Does the Annual Report contain the Audit Report on the AFS?	MFMA S121 (3)(b)		x	AFS will be submitted to AG – 30 Aug 2024
3	Does the Annual Report contain annual performance report in terms of section 46 of the MSA?	MFMA S 121(3) (c)	x		APR – part of Draft AR – 30 Aug 2024
4	Does the Annual Report contain the Auditor- Generals report on the municipalities' performance report?	MFMA S121 (3) (d)		x	Probably, AG's report will be available by 21 Dec 2024
5	Does the Annual Report contain an assessment of the performance against measurable performance objectives for revenue collection by the accounting officer	MFMA S 121 (3) (f)	x		Details contained in the APR
6	Does the performance report include the current year's performance and targets as well as the prior year?	MSA s46 (1)(a)	x		Section 8 of APR
7	Does the performance report include measures that were taken or are to be taken to improve performance?	MSA s46 (1) (a)	x		Annexure D of the AR
8	Does the performance report contain the development and service delivery priorities and performance targets set for the next financial year?	MSA s46 (1) (a)	x		Section 4.2 of the Draft AR
9	Is there an assessment by the accounting officer on any arrears on municipal taxes and services charges?	MFMA S121 (3)(e)		x	Work-in-progress
10	Does the Annual Report contain a response to the audit report on the AFS?	MFMA S121 (3)(g)		x	AFS will be submitted to AG – 30 Aug 2024
11	Does the annual report contain the recommendations of the Audit Committee?	MFMA S121 (3)(j)	x		AR is still a draft but inputs of the AC will be part of the report
12	Does the municipality have sole or effective control of a municipal entity?	MFMA S 125 (1) (a)	x		uMhlosinga Development Agency
13	If yes to the above, is there a set of consolidated annual financial statements?	MFMA S121 (3)(a), S122 (2)		x	Work-in-progress – 30 Sep 2024

## PERFORMANCE MANAGEMENT FINDINGS FOR 2022/2023 FY

The following table represents the status quo report on matters that were raised by Auditor General in the previous financial year (2022/2023).

### Abridged AG PMS Action Plan

COMAF No	NATURE OF AUDIT FINDING	Status Quo
17	4. APR Indicator B.1.14 Number of households installed with smart electricity metres-Inconsistencies between SDBIP targets and APR targets	The APR was adjusted as per AG's recommendation.
17,3	6. B.1.2. Number of potable water yard connections in uMkhanyakude-Limitation of scope- Progress report (POE) does not support the reported as an achievement	Relevant information was submitted to the AG, finding has been resolved.
17,6	9. B.1.14. Number of households installed with smart electricity metres-Electricity installed not working	The four meters installed in KwaMsane were part of a pilot project of a separate project from that which is aimed at achieving the target. Actually no meters were installed. The management revised the APR
17,8	10. APR Indicator B.1.5 Percentage progress in construction of borne sanitation plant-Inconsistency between the unit of measure in the APR and the indicator description	The unit of measure was corrected to be in line with the target (percentage)

## THE STATE OF INTERNAL OVERSIGHT FUNCTION DURING 2023/2024 FY

At the beginning of 2023/2024 financial year, the Municipality engaged the services of the Internal Auditor (IA) as well as the Audit Committee (AUDCOM). This is in line with the provisions of Section 165 of the Local Government: Municipal Finance Management Act, 2003, which states that each municipality should have an internal audit unit. The expectation is for the internal audit unit to advise the accounting officer and report to the audit committee on the implementation of the internal audit plan and matters relating amongst other things to:

- internal financial control and internal audits;
- risk management;
- accounting policies;
- the adequacy, reliability and accuracy of financial reporting and information;
- performance management;
- effective governance;
- compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation;
- performance evaluation; and
- any other issues referred to it by the municipality or municipal entity.

Furthermore, Section 166 of the MFMA requires each municipality to have an audit committee. The audit committee is an independent advisory body which must advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, or the board of directors, the accounting officer and the management staff of a municipal entity, on matters relating amongst other things to:



















- internal financial control and internal audits;
- risk management;
- accounting policies;
- the adequacy, reliability and accuracy of financial reporting and information;
- performance management;
- effective governance;
- compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation;
- performance evaluation; and
- any other issues referred to it by the municipality or municipal entity.

The oversight function by the IA and AUDCOM was fully functional during 2023/2024 financial year. The AUDCOM managed to have several virtual meetings to address matters as stipulated in MFMA S165 and 166.

## 5. KEY PERFORMANCE AREA REPORT

The following performance analysis is based on target score rating that is used in the SDBIP:

- Performance report is based on **59 targets for 23/24** financial year (59 targets X 3 (allocation for achieved target) = 177)

Key Performance Areas	Annual Performance Report (Summary of Performance) 23/24 FY									
	Fully or Over - Achieved		Partially Achieved		Not Achieved		Total Score			
	Targets & %	Rating	Targets & %	Rating	Targets & %	Rating	Total Targets	Projected Rating	Actual Rating	%
1. Municipal Transformation and Institutional Development	4  7%	12	1  2%	2	0  0%	0	5	15	14	80%
2. Basic Service Delivery and Infrastructure Investment	8  14%	24	4  7%	8	1  2%	0	13	39	32	82%
3. Local Economic Development	6  10%	18	1  2%	2	1  2%	0	8	24	20	88%
4. Financial Viability and Management	9  15%	27	1  2%	2	4  7%	0	14	42	29	69%
5. Good Governance & Public Participation	4  7%	12	7  12%	13	2  3%	0	13	39	25	56%
6. Cross Cutting Interventions	5  5%	15	1  2%	2	0  0%	0	6	18	17	83%
<b>Total Targets</b>	<b>36</b>	<b>105</b>	<b>15</b>	<b>29</b>	<b>8</b>	<b>0</b>	<b>59</b>	<b>177</b>	<b>137</b>	<b>77%</b>

Notes:

- The Municipality **achieved** a performance score of 137 or **77%** out of 177 derived from 51 targets (36 fully achieved & 15 partially achieved)
- The Municipality did **not achieve** a performance score of 46 representing **23%** out of a total score of 177 derived from 8 targets
- Generally, the performance of the Municipality is at an acceptable level as most targets were achieved



## 5.1 Summary of Key Performance Indicator Report

### KPA 1: Municipal Transformation and Institutional Development (5)

KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		Projected	Actual		
A 1.1	100% of Municipality's budget allocated for WSP spent on implementation by 30 June 2024	100%	88,37%	There were delays with SCM processes and non-availability of training providers panel. 718k of 813k was spent on WSP	In the next coming financial year a panel of training providers will be appointed to assist with capacity building initiatives
A 1.2	3 people employed by 30 June 2024	3 People	3 People		None
A 2.1	4 Occupational Health and Safety reports submitted by 30 June 2024	4 Assessments	4 Assessments Conducted	Incumbent responsible for this function was on suspension	In future the incumbent in acting capacity would be sought
A 3.1	12 admin support services functionality assessment conducted by 30 June 2024	12 Reports	12 Reports		None
A 4.1	4 ICT Framework functionality assessment conducted by 30 June 2024	4 Assessments	4 ICT Framework functionality assessment conducted		None

## KPA 2: Basic Service Delivery and Infrastructure Investment (13)

KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		PROJECTED	ACTUAL		
B1.1	33 km of bulk pipes made to final work for provision of potable water in Umkhanyakude by 30 June 2024	33km bulk pipeline installed	<b>33.133 km bulk pipeline installed/laid in order to prepare for provision of potable water</b>	<b>33.133 KM</b> of bulk pipelines installed is made up of the following contracts (See attached reports) : 1. Greater Ingwavuma Zone 10 Phase 1 - 1,759km 2. Greater Ingwavuma Zone 10 Phase 2 - 0,04 km ; 3. Greater Ingwavuma Zone 9 Phase 1 - 7,382 km; 4. Jozini Regional Phase 1A-2 - 3,750 km; 5. Jozini Regional Phase 1A-3 - 5,12 km; 6. Jozini Shemula Pipeline - 3,982km ; 7. Manguzi Star of the Sea Zone 7A - 7,9447km 8. Manguzi Star of the Sea 7B - 3,1552km <b>Total -33,133 km</b>	None
B1.2	964 potable water yard connections in Umkhanyakude by 30 June 2024	964 Yard Connections	<b>1016 Yard Standpipes</b>	<b>1016 HH</b> connected to DM water supply network through the following contracts: 1. Greater Ingwavuma Zone 9 Phase 1 - 566 HH 2. Greater Ingwavuma Zone 10 Phase 1 - 112 HH 3. Greater Ingwavuma Zone 10 Phase 2- 338 HH	None

KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		PROJECTED	ACTUAL		
B1.3	63,18 km of reticulation pipes installed for provision of potable water in Umkhanyakude by 30 June 2024	63,18km reticulation pipes installed	<b>63,807 km of reticulation pipes installed or provision of potable water</b>	<p>Quarter4: The following Projects have installed the following reticulations pipes :</p> <ol style="list-style-type: none"> <li>1. Greater Ingwavuma Zone 9 Phase 1 - 48,072 km</li> <li>2. Greater Ingwavuma Zone 10 Phase 1 - 4,915km</li> <li>3. Greater Ingwavuma Zone 10 Phase 2- 5,238 km</li> <li>4. Manguzi Star of the Sea Zone 7A - 3,877km</li> <li>5. Manguzi Star of the Sea 7B - 1,705km</li> </ol> <p><b>Total Reticulation pipelines laid = 63,807 KM.</b></p>	None
B1.4	30 households with access to basic level of service for sanitation provision by 30 September 2023	30 HH & Close out report presented to Infrastructure Portfolio Committee	<b>36 Households with access to basic level of service for sanitation provision</b>	<p>The initial target was 30 HH and was due and achieved in <b>Quarter 1 (36 HH)</b>.</p>	None

KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		PROJECTED	ACTUAL		
B1.5	50% Overall progress attained on construction of 3.4 ML Mkhuze WWTW Plant by 30 June 2024	50% Overall progress attained on construction of 3.4 ML WWTW Plant	<b>31.5% Overall progress attained on construction of 3.4 ML WWTW Plant</b>	<p>The target could not be achieved due to the following:</p> <ol style="list-style-type: none"> <li>1. Delay in obtaining construction work permit from DoL which in turn resulted in late start of the project.</li> <li>2. Increment Weather Conditions during the month of February and March 2024.</li> <li>3. The rate of production from the side of the contractor is also contributing to the progress attained so far.</li> <li>4. Slow Progress on most projects was negatively affected as result of depletion of funds on the MIG Grant due to over-commitment.</li> </ol>	<ol style="list-style-type: none"> <li>1. UKDM to adjudicate and approve Extension of Time (EoT) submitted.</li> <li>2. A revised programme of works aligning to item 1 above will be received from contractor.</li> <li>3. All Outstanding invoices will be paid within the first Quarter of the next Financial Year 2024/2025</li> <li>4. The Contractor to expedite works once payments are done , thus improving performance .</li> </ol>
B1.6	Reviewed WSDP submitted to council for adoption and loaded to Department of Water and Sanitation website by 30 June 2024	Council Adoption of WSDP	<ol style="list-style-type: none"> <li>1. Final Draft WSDP submitted and presented to the Full MANCO</li> <li>2. Final Draft WSDP loaded to DWS website and currently ranking at 80%</li> </ol>	<p>Even though final draft WSDP was submitted and presented to both MANCO and technical services portfolio committee, it was not adopted by council</p>	<p>Final draft will be submitted to council for adoption in the next financial year</p>

KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		PROJECTED	ACTUAL		
B1.7		1. Submit 100% detailed feasibility studies for 4 projects 2. Submit percentage report for EIA and authorisation permit progress for 4 projects 3. Submit 50% progress detailed design reports for 4 projects	<b>1. Feasibility studies completed for 3 project (St Lucia Sewer System, Hlabisa Sewer Upgrade, Hluhluwe Phase 2).</b> <b>2. Hlabisa Sewer Upgrade; 45% on WULA &amp; EIA 100% complete: Nordale Sewer EIA 100% complete &amp; 5% on WULA : Manguzi WWTW; 5% complete on both EIA and WULA</b> <b>3. Three (03) projects were approved for MIG Registration.</b>	<p>No projects were implementable ready by June 2024 due to the following;</p> <p>1. Delays with Sectoral Approval by DWS</p> <p>2. Delays with project registration by COGTA</p> <p>3. Delays with EIA and WULA processes.</p> <p>However, we have managed to achieve the following;</p> <p>(a).Feasibility studies for 3 projects were completed</p> <p>(b). Progress has been made on both WULA &amp; EIA processes and 3 projects were approved for MIG Registration.</p>	All other stages to bring the projects to implementable ready stage were shifted and will be completed on the next financial year.

KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		PROJECTED	ACTUAL		
<b>B1.8.1</b>	28 Regional water schemes fully compliant with general authorisation conditions (SANS 241) throughout 2023/2024 financial year	28 Regional water schemes fully compliant	<b>All 28 regional water supply schemes are functional and complaint</b>	27 of the 28 Water Supply Schemes are fully functional with the exception of Block 06 WTW [The only raw water supply source has unexpectedly dried out]	The Block 6 WTW's supply area is currently covered by Malobení WTW
<b>B1.8.2</b>	11 sanitation systems fully compliant with general authorisation conditions (SANS 241) throughout 2023/2024 financial year	11 sanitation systems fully compliant	<b>10 sanitation systems are functional and compliant</b>	10 sanitation systems are functional and complaint ;Originally uMkhanyakude DM has 11 sanitation systems of which one is under refurbishment by Public Works	Mseleni WWTW under refurbishment , Once the refurbishment is completed and handed over ,plans are in place to proceed with Operations and Maintenance of the system .
<b>B1.9</b>	To reduce water losses from 43% to 38% by the end of June 2024	water losses reduced from 43% to 38%	<b>The 2023/2024 calculated water losses are reported as 37%</b>	None	None
<b>B1.10</b>	30 Regional water schemes compliant with Water Services Act Regulations 2834 by 30 June 2024	28 Regional water schemes compliant with Water Services Act Regulations 2834	<b>28 Regional water schemes compliant with Water Services Act Regulation 2834</b>	1) 28 Regional Water schemes are registered and classification certificates displayed on site. 2) 31 out of 52 Process Controllers and Supervisor registered and classified	None

KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		PROJECTED	ACTUAL		
<b>B1.11</b>	11 x sewer systems compliant with Water Services Act Regulation 2834 by 30 June 2024 (1) All wastewater treatment facilities must be registered as per the requirements of the Regulation (2) 70% of Process controllers and Supervisors must be classified as per Regulation by 30th June 2024	11 sewer systems compliant with General Authorisation Conditions	<b>10 x sewer systems are compliant with Water Services Act Regulation 2834</b>	1) 10 Wastewater schemes registered on IRIS and Classification certificates displayed on sites. 2) 17 out of 22 [17 or 77.2% achieved] Process controllers and supervisors registered and classified as per Regulation	None
<b>B1.12</b>	1000 households installed with smart electricity metres at KwaMsane area by 30 June 2024	100 smart electricity metres installed	<b>Zero Households</b>	Smart Meters were already procured and in stock. SCM processes delayed to Award the PSP to install the Smart Electricity Meters	Intention to Award letter to be issued in the 2024/2025 FYI

### KPA 3: Local Economic Development (8)

KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		PROJECTED	ACTUAL		
C1.1	4 LED projects implemented (1 per LM) by 30 June 2024	3 LED Projects	<b>LED Projects</b>	Projects have been implemented by UMDA on behalf of UKDM	None
C1.2	Council adopted Tourism Strategy by 30 June 2024	Final Tourism Strategy presented to MANCO	<b>The District Tourism Strategy had been adopted by Council in May 2024- Fully Achieved</b>	Target was achieved the council resolution is attached	None
C1.3	4 of SMME and entrepreneurial programmes (1 per LM) promoted by 30 June 2024	3 Programmes promoted	<b>1 Business Development conducted as projected for Q4</b>	Target was achieved 25 SMMEs were trained	None
C1.4	4 economic development programmes implemented by UMDA by 30 June 2024	3 UMDA Programmes Implemented	<b>4 UMDA Programmes Implemented</b>	None	None
C1.5	200 Jobs created by 30 June 2024	150 Jobs	<b>The target was over achieved (453 jobs created in 2023/4 FY)</b>	Target achieved EPWP have 256 workers .The on Job training has 197	None
C1.6	30% of total municipal operating expenditure spent on contracted service providers residing within the municipal area throughout 2023/2024 financial year	30% of total municipal operating expenditure spent on local contracted service providers	<b>26%</b>	98% of operating budget has been spent on contracted services Actual Contracted services is R 108 485 000and the budget Is R 110 826 000	None
C1.7	Not more than 90 days taken from the point of advertising to the letter of	Not more than 90 days taken	<b>90 days achieved for all</b>	14 projects put out to tender. The 13 projects were awarded within	None



KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		PROJECTED	ACTUAL		
	award per 80/20 procurement process throughout 2023/2024 financial year		awarded projects	the set period of time.	
C1.8	5% of the municipality's operating budget spent on indigent relief for free basic services throughout 2023/2024 financial year	5% of the municipality's operating budget spent on indigent	0.0031%	there is no Indigent Register.	Revenue Department is work on the development of the indigent register. A service provider has been appointed

#### KPA 4: Financial Viability and Management (14)

KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		PROJECTED	ACTUAL		
D1.1	95% collection rate achieved by 30 June 2024	95% Revenue Collected	41%		To implement the debt collection and credit control policy, To restrict water on all customers that are not paying, To report weekly regarding water disconnections
D1.2	Outstanding Service Debtors to Service Revenue ratio maintained at less than 0,5 throughout the 23/24 FY	< 0,5	0,21	None	None
D2.1	More than 1 Debt coverage Ratio maintained throughout the 23/24 FY	> 1	2,4	None	None
D2.2	30 days Debtors payment period throughout 2023/2024 financial year	30 days Debtors payment period	1737 days		There is a District-wide campaign that is aimed at improving collection of outstanding debtors from debtors
D2.3	Not more than 5% of contracted service on operating expenditure achieved throughout 2023/2024 FY	< 5%	14%		Gradual less reliance on service providers will be introduced in the new financial year
D3.1	More than 1 Cost Coverage Ratio maintained throughout the 23/24 FY	> 1	3 months		
D3.2	30 days Creditors payment period throughout 2023/2024 financial year	30 days Creditors payment period	98 Days		The committee responsible for paying invoices is going to implement a payment plan to address late payment of invoices
D4.1	More than 95% expenditure on infrastructure achieved by 30 June 2024	>95%	100%		None
D5.1	More than 95% of service charges and property rates revenue budget implemented by 30 June 2024	>95%	97%		None
D6.1	More 95% of operating revenue budget implemented by 30 June 2024	>95%	98%		None

**KPA 4: Financial Viability and Management (14)...**

KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		PROJECTED	ACTUAL		
D6.2	0% of Irregular Fruitless, Wasteful and Unauthorised, Expenditure (IFWUE) achieved over total expenditure by 30 June 2024	0%	<b>Not Achieved</b>	Irregular Fruitless, Wasteful and Unauthorised, Expenditure currently under investigation	Investigation underway and the plan is to write off a portion of IFWUE
D6.3	More than 1 month coverage ratio maintained throughout 2023/2024 FY	>1 Month	<b>1 month</b>		None
D6.4	Not more than 40% of Operating Budget spent on Salaries and Wages throughout 2023/2024 financial year	Not more than 40% of Operating Budget spent on Salaries and Wages	<b>30%</b>		None
D7.1	Statement of financial position to be maintained between 1:5 to 2:1 throughout 2023/2024 FY	1:5 to 2:1 Ratio	<b>1.9:1</b>		None

### KPA 5: Good Governance and Public Participation (13)

KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		PROJECTED	ACTUAL		
E1.1	4 Programmes (Snr Citizens, Gender, HIV/AIDS & Disability) implemented by 30 June 2024	4 Reports	4 Reports	None	None
E1.2	16 Environmental Management Services functionality assessments conducted (water quality, Food Safety, Chemical Safety & Health and Hygiene) by 30 June 2024	16 Report (water quality, Food Safety, Chemical Safety & Health and Hygiene)	16 Report (water quality, Food Safety, Chemical Safety & Health and Hygiene)	None	None
E1.2.1	20% of all registered food suppliers inspected for compliance to relevant legislation throughout 2023/2024 financial year	20% of all registered food suppliers inspected	52%	Lack of resources to cover all businesses as expected	None
E2.1	100% implementation of Risk Management Plan by 30 Jun3 2024	100%	79%	10 out of 13 items were implemented during 23-24 FY	There is a work plan to fully implement Risk Management in 24-25 financial year
E2.2	4 oversight functionality reports submitted to Extended MANCO for discussion by 30 June 2024 (4 for AUDCOM)	4 Reports	No Reports	Audit Committee has not been functional during the first three quarters of 23-24 FY	Functionality of the Audit Committee came to fruition by quarter 4 which will not be enough to sufficiently address the current target
E2.3	100% functionality of DDM structures throughout 2023/2024 FY	100% functionality of DDM structures	50%	The Technical and Political Hub which currently sitting at 0%	Revised schedule for meetings to be implemented and monitored by KZNCOGTA
E2.4	Not less than 95% reduction of material regularity by 30 June 2024	Not less than 95% reduction of material regularity	88% MI addressed	Work in progress	None

**KPA 5: Good Governance and Public Participation (13)...**

KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		PROJECTED	ACTUAL		
E2.5	Not less than 95% of Internal audit findings addressed by the Municipality by 30 June 2024	Not less than 95% of Internal audit findings addressed by the Municipality	<b>19% of findings addressed</b>	2 out of 11 IA matters were addressed by the end of Q3	Departments will present their reports before they get submitted to the IA so that any outstanding matters could be addressed instantly
E2.6	Not less than 95% of External audit findings addressed by the Municipality by 30 June 2024	Not less than 95% of External audit findings addressed	<b>88% of external findings addressed</b>	15 out of 26 findings addressed	Audit readiness committee is addressing outstanding matters with a view to eliminating unaddressed findings
E2.7	Not less than 50% reduction in repeat audit findings by 30 June 2024	Not less than 95% reduction in repeat audit findings	<b>88% of repeat findings addressed</b>	None	None
E2.8	100% of councillors who have declared their financial interests by 30 June 2024	100% of councillors	<b>40% of councillors declared their financial interests</b>	None	Councillors will sign their declaration of financial interests during portfolio committee meetings in 24-25 FY
E2.9	100% of administrative staff who have declared their financial interests by 30 June 2024	100% of administrative staff	<b>66% of admin staff declared their financial interests</b>	None	General Managers will be tasked to get staff members within their departments to sign declaration of financial interests not later than end of Dec 2024
E2.10	Not more than 1% of Quarterly salary bill spent on suspended officials throughout the financial year	Not more than 1% of Quarterly salary bill	<b>3%</b>	None	Unfavourable Labour relations climate to be addressed by the Accounting Officer and Corporate with regular reports submitted to local labour forum and Municipal Public Accounts Committee

## KPA 6: Cross Cutting Interventions (6)

KPI NO	ANNUAL TARGET	2023/2024		COMMENTS	CORRECTIVE MEASURES
		PROJECTED	ACTUAL		
F1.1	PMS Framework developed and adopted by Council by 30 June 2024	PMS Framework adopted by Council and Q3	<b>PMS Framework adopted by Council and Q3</b>	None	None
F2.1	IDP Reviewed and adopted by Council by 31 May 2024	Final IDP Adopted by Council	<b>Final IDP Adopted by Council</b>	None	None
F3.1	4 functionality assessment reports submitted to Extended MANCO for discussion on implementation of SPLUMA and LUMF by 30 June 2024	4 Assessments	<b>4 Assessment Report</b>	Some activities relay on other stakeholders such as meetings and capacity building programmes, activities such as mapping and data request which relay on other stakeholders impact negatively on KPI achievement and we report on available activities.	None
F3.2	Council adopted SDF review by 31 May 2024	Final Adoption of SDF by Council	<b>Final SDF Document</b>	SDF adopted and submitted along with the IDP to Cogta, the Department will embark in a comprehensive review in the 2024-25 FY through funding from DALRRD	None
F4.1	4 Monitoring and evaluation reports on the implementation of Disaster Risk Reduction Plan submitted to Extended MANCO for discussion by 30 June 2024	4 DRRP reports	<b>4 DRRP reports</b>	Reports on the implementation of Disaster Risk Reduction Plan are available but have not been discussed at MANCO meetings	None
F4.1.1	Not less than 90% compliance with the required response time for structural firefighting incidents throughout 2023/2024 FY	Not less than 90% compliance with the required response time	<b>80% Achieved for Response times</b>	Lack of resources to respond within stipulated timelines	Allocation of all necessary tools of trade to the personnel on duty or on standby, alternatively post disaster responders be issued with car allowances.

## SUMMARY OF CHALLENGES AND RECOMMENDATIONS

Challenges	Recommendations
1. Accuracy of information submitted needs to be improved	<ul style="list-style-type: none"><li>• Departments must ensure that there is portfolio of evidence for all targets that have been reported and information supporting targets must be verifiable</li></ul>
2. Generally the culture of performance management still needs to be improved	<ul style="list-style-type: none"><li>• Monitoring and evaluation processes as well as oversight should be strengthened so as to give thorough attention on non-financial performance issues</li></ul>
3. Areas where there is poor performance, needs to be investigated	<ul style="list-style-type: none"><li>• Poor performance investigations need to be conducted across all departments with a view to improving future performance for the Municipality</li></ul>

## COMPARISON WITH PREVIOUS FINANCIAL YEARS

Details	Financial Years		
	2023-2024	2022-2023	2021-2022
Target achieved (%)	77%	51%	17%
Not achieved (%)	23%	49%	83%

### Comments

- a) The Municipality achieved a performance score of 77%
- b) There has been a drastic improvement in performance of the Municipality compared to previous financial years
- c) All KPAs generally, performed much better compared to previous financial years



## 4.2 Service Delivery Priorities and Targets for 2024/2025

### Strategic Priorities

The following strategic priorities were adopted by Council during a strategic planning session

- a) Building a capable, ethical, and corrupt free District Municipality
  - i. Address inherent contradictions that are prevalent in the workplace
  - ii. Job descriptions and skills audit
  - iii. Skills development and capacity building
  - iv. Placement of personnel according to skills
  - v. Effective Performance Management
- b) Revenue Enhancement
  - i. Generate own revenue
  - ii. Increase of benefits from which can be enjoyed by all stakeholders
  - iii. Debtor cleansing process
  - iv. Effective metering and billing
- c) Service Delivery Driven
  - i. Ensure resources are adequately allocated;
  - ii. Look at physical, human and financial assets
  - iii. Maximise overall social and economic impact through effective and efficient service delivery
  - iv. Effective utilization of grant funding allocated
- d) Compliance with legislation
  - i. Complying with relevant legislation and policies
  - ii. Attend to all AG matters timeously
  - iii. Identify problems of non-compliance and address them effectively;
  - iv. Ensure effective monitoring and evaluation by legislated municipal structures

## Objectives and Strategies – 2024/2025

### KPA 1: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT (6)

GOAL	OBJECTIVE	STRATEGY	KPI NO	KPI	TARGET
Human Resources Development	A1. To provide effective and efficient human resource management aimed at achieving a skilled workforce that is responsive to service delivery and change	Implementation and monitoring of Human Resources Development Strategy	A 1.1	Number of HRD Strategy Functionality assessments conducted	4 HRD Strategy Functionality Assessments conducted by 30 June 2025
		Development, implementation and monitoring of Workplace Skills Plan	A 1.2	Percentage of budget spent on implementing WSP	100% of Municipality's budget allocated for WSP spent on implementation by 30 June 2025
		Employment of people from EE target (designated group) employed in the three highest levels of management	A 1.3	Number of people from EE target employed in the three highest levels of management	3 people employed by 30 June 2025
Employee Wellness	A2. To ensure effective implementation of Health and safety Plan	Review, implement and monitor Health and Safety Risk Plan	A 2.1	Number of Health and Safety Risk Plan functionality assessment conducted	4 Health and Safety Risk Plan functionality assessments conducted by 30 June 2025
Administrative support	A3 To ensure effective and efficient administration	Review, Implement and monitor of admin support services plan	A 3.1	Number of admin support services functionality assessment conducted	4 admin support services functionality assessments conducted by 30 June 2025
Information Communication Technology	A4. To ensure adherence to evolving technology	Review, Implement and monitor ICT Governance Framework	A 4.1	Number of ICT Framework functionality assessment conducted	4 ICT Framework functionality assessments conducted by 30 June 2025

**KPA 2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE INVESTMENT (13)**

GOAL	OBJECTIVE	STRATEGY	KPI NO	KPI	TARGET
<b>High quality infrastructure network</b>	<b>B1. To provide high quality infrastructure network to support improved quality of life and economic growth</b>	Provision of basic infrastructure services	B1.1	Number of kilometres of bulk pipes installed for provision of potable water in Umkhanyakude	18 km of bulk pipes made to final work for provision of potable water in Umkhanyakude by 30 June 2025
			B1.2	Number of potable water yard connections in Umkhanyakude	658 HH potable water yard connections in Umkhanyakude by 30 June 2025
			B1.3	Number of kilometres of reticulation pipes installed for provision of potable water in Umkhanyakude	14.8km of reticulation pipes installed for provision of potable water in Umkhanyakude by 30 June 2025
			B1.4	Number of households in Umkhanyakude with access to a minimum of basic level of service for sanitation provision	300 households with access to basic level of service for sanitation provision by 30 June 2025
			B1.5	Percentage progress in construction of waterborne sanitation plant	82% Overall progress attained on Construction of Waterborne Sanitation Plants by 30 June 2025

**KPA 2: BASIC SERVICE DELIVERY (13)...**

GOAL	OBJECTIVE	STRATEGY	KPI NO	KPI	TARGET
High quality infrastructure network...	B1. To provide high quality infrastructure network to support improved quality of life and economic growth...	Ensuring quality basic service infrastructure management throughout the district	B1.6	Date of Reviewed Water Services Development Plan (WSDP) adopted by council and loaded on the DWS website	Reviewed WSDP submitted to council for adoption and loaded to Department of Water and Sanitation website by 30 June 2025
			B1.7	Number of implementable ready projects for 24/25 FY	6 projects ready for implementation by 30 June 2025
			B1.8	Number of Regional water schemes compliant with SANS 241 standards	28 Regional water schemes fully compliant with general authorisation conditions (SANS 241) throughout 2024/2025 financial year
			B1.9	Number of wastewater systems compliant with general authorisation conditions (SANS 241)	11 sanitation systems fully compliant with general authorisation conditions (SANS 241) throughout 2024/2024 financial year
		Improve water conservation and water demand management within UKDM	B1.10	Percentage reduction of water losses	To reduce water losses from 35% to 33% by the end of June 2025

**KPA 2: BASIC SERVICE DELIVERY (13)...**

GOAL	OBJECTIVE	STRATEGY	KPI NO	KPI	TARGET
High quality infrastructure network...	B1. To provide high quality infrastructure network to support improved quality of life and economic growth...	Maintenance of water and sanitation infrastructure	B1.11	Number of Regional water schemes compliant with Water Services Act Regulation 2834	28 Regional water schemes compliant with Water Services Act Regulations 2834 by 30 June 2025
			B1.12	Number of sewer systems compliant with General Authorisation Conditions	11 sewer systems compliant with General Authorisation Conditions by 30 June 2025
		Reduction of electricity losses	B1.13	Number of households installed with smart electricity metres	1000 households installed with smart electricity metres at KwaMsane area by 30 June 2025

**KPA 3: LOCAL ECONOMIC DEVELOPMENT (7)**

GOAL	OBJECTIVE	STRATEGY	KPI NO	KPI	TARGET
<b>District economic growth and employment opportunities</b>	<b>C1. To expand district economic output and increase quantity and quality of employment opportunities</b>	Review of Local Economic Development Strategy	C1.1	Date of LED Strategy Review	Council adopted Reviewed LED Strategy by 30 June 2025
		Development of LED Business Plans	C1.2	Number of LED Business plans developed	2 business plans developed and LED strategy adopted by 30 June 2025
		Monitoring of uMhlosinga Development Agency's performance as per the Business Plan for operational budget	C1.3	Number economic development programmes implemented by UMDA	4 economic development programmes implemented by UMDA by 30 June 2025
		Improve the efficiency, innovation and variety of government-led decent job creation programmes	C1.4	Number of jobs created through local economic development initiatives and capital projects	150 Jobs created throughout 2024/2025 FY

**KPA 3: LOCAL ECONOMIC DEVELOPMENT (7)**

GOAL	OBJECTIVE	STRATEGY	KPI NO	KPI	TARGET
<b>District economic growth and employment opportunities</b>	<b>C1. To expand district economic output and increase quantity and quality of employment opportunities</b>	Implementation of Local Economic Development Strategy	C1.5	Percentage of total municipal operating expenditure spent on contracted service providers residing within the municipal area	15% of total municipal operating expenditure spent on contracted service providers residing within the municipal area throughout 2024/2025 financial year
			C1.6	Average number of days from the point of advertising to the letter of award per 80/20 procurement process	Not more than 30 days taken from the point of advertising to the letter of award per 80/20 procurement process throughout 2024/2025 financial year
			C1.7	Percentage of the municipality's operating budget spent on indigent relief for free basic services	5% of the municipality's operating budget spent on indigent relief for free basic services throughout 2024/2025 financial year

**KPA 4: FINANCIAL VIABILITY AND MANAGEMENT (14)**

GOAL	OBJECTIVE	STRATEGY	KPI NO	KPI	TARGET
<b>Revenue Collection</b>	<b>D1 To Implement Revenue Collection Strategy</b>	Implementation of revenue enhancement strategy	D1.1	95% collection rate achieved	Not less than 95% collection rate achieved by 30 June 2025
			D1.2	Ratio in compliance with MFMA Section 64(2)(a)	Outstanding Service Debtors to Service Revenue ratio maintained at less than 0,5 throughout the 24/25 FY
			D1.3	Debtors payment period	30 days Debtors payment period throughout 2024/2025 financial year
<b>Expenditure Management</b>	<b>D2 To improve expenditure management</b>	Develop, implement and monitor standard operating procedures related to expenditure management	D2.1	Ratio in compliance with MFMA Section 65(2)(e)	More than 1 Debt coverage Ratio maintained throughout the 24/25 FY
			D2.2	Percentage of contracted service on operating expenditure	Not more than 5% of contracted service on operating expenditure achieved throughout 2024/2025 FY
			D2.3	Ratio compliance with MFMA Section 65(2)(e)	More than 1 Cost Coverage Ratio maintained throughout the 23/24 FY
			D2.4	Creditors payment period	30 days Creditors payment period throughout 2024/2025 financial year
		Percentage expenditure on capital projects	D2.5	Percentage of capital expenditure achieved	More than 95% expenditure on infrastructure achieved by 30 June 2025
<b>Management of current assets and current liabilities</b>	<b>D3. To ensure effective and efficient management of current assets and current liabilities</b>	Compilation of sustainability report	D3.1	Percentage of service charges and property rates revenue budget implemented	More than 95% of service charges and property rates revenue budget implemented by 30 June 2025



**KPA 4: FINANCIAL VIABILITY AND MANAGEMENT (14)...**

GOAL	OBJECTIVE	STRATEGY	KPI NO	KPI	TARGET
<b>Budget Implementation</b>	<b>D4. Improve Budget Implementation</b>	Develop, implement and report on credible budget in accordance with the provisions of the MFMA	D4.1	Percentage implementation of operating revenue budget	More 95% of operating revenue budget implemented by 30 June 2025
			D4.2	Salaries & Wages as a % of Operating Budget	Not more than 40% of Operating Budget spent on Salaries and Wages throughout 2024/2025 financial year
			D4.3	Current Ratio	Statement of financial position to be maintained between 1:5 to 2:1 throughout 2024/2025 FY
<b>Supply Chain Management Regulations Implementation</b>	<b>D5. To Effectively Implement Supply Chain Management Regulations</b>	Eliminate Irregular Fruitless and Wasteful and Unauthorised, Expenditure	D5.1	Percentage of Irregular Fruitless and Wasteful and Unauthorised, Expenditure	0% of Irregular Fruitless, Wasteful and Unauthorised, Expenditure (IFWUE) achieved over total expenditure by 30 June 2025
			D5.2	Number of reports on Section 36 of the MFMA Municipal Supply Chain Management Regulations developed	4 reports on Section 36 of the MFMA Municipal Supply Chain Management Regulations developed and submitted to MANCO by 30 June 2025

**KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION (14)**

GOAL	OBJECTIVE	STRATEGY	KPI NO	KPI	TARGET
<b>Improve Quality of Life</b>	<b>E1. To improve the quality of lives for people within Umkhanyakude District</b>	Develop, Implement and monitor special programmes	E1.1	Number of Special Programmes implemented	4 Programmes (Snr Citizens, Gender, HIV/AIDS & Disability) implemented by 30 June 2025
		Develop, Implement and monitor Environmental Health Management strategies and plans in accordance with applicable legislation	E1.2	Number of Functionality assessment conducted on Environmental Management Services	16 Environmental Management Services functionality assessments conducted (water quality, Food Safety, Chemical Safety & Health and Hygiene) by 30 June 2025
			E1.2.1	Percentage of all registered food suppliers inspected for compliance to relevant legislation	20% of all registered food suppliers inspected for compliance to relevant legislation throughout 2024/2025 financial year
<b>Excellence in Governance and Leadership</b>	<b>E2. To ensure excellence in governance and leadership</b>	Implementation of Risk management Plan	E2.1	Percentage implementation of Risk Management Plan	100% implementation of Risk Management Plan by 30 June 2025
		Ensure functionality of committees responsible for oversight	E2.2	Number of oversight functionality reports submitted to Extended MANCO	4 oversight functionality reports submitted to Extended MANCO for discussion by 30 June 2025 (4 for AUDCOM)
		Ensure functionality of DDM (DDM)	E2.3	Percentage functionality of DDM structures	100% functionality of DDM structures throughout 2024/2025 FY

**KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION (14...)**

GOAL	OBJECTIVE	STRATEGY	KPI NO	KPI	TARGET
<b>Excellence in Governance and Leadership</b>	<b>E2. To ensure excellence in governance and leadership</b>	Implementation of administrative oversight	E2.4	Percentage reduction of material regularity	Not less than 95% reduction of material regularity by 30 June 2025
			E2.5	Percentage of Internal audit findings addressed by the Municipality	Not less than 95% of Internal audit findings addressed by the Municipality by 30 June 2025
			E2.6	Percentage of External audit findings addressed by the Municipality	Not less than 95% of External audit findings addressed by the Municipality by 30 June 2025
			E2.7	Percentage reduction in repeat audit findings	Not less than 95% reduction in repeat audit findings by 30 June 2025
			E2.8	Percentage implementation of Risk Management Plan	100% implementation of Risk Management Plan by 30 June 2025
		Implementation of business ethics	E2.9	Percentage of councillors who have declared their financial interests	100% of councillors who have declared their financial interests by 31 Dec 2024
			E2.10	Percentage of administrative staff who have declared their financial interests	100% of administrative staff who have declared their financial interests by 31 Dec 2024
			E2.11	Percentage of Quarterly salary bill of suspended officials	Not more than 1% of Quarterly salary bill spent on suspended officials throughout 2024/2025 financial year

### KPA 6: CROSS CUTTING INTERVENTIONS (6)

GOAL	OBJECTIVE	STRATEGY	KPI NO	KPI	TARGET
<b>Performance Management System</b>	<b>F1. To ensure effective Organizational Performance Management System (PMS)</b>	Develop PMS Framework to inform Monitoring and Review processes	F1.1	Date of Developing and monitoring of implementation of PMS Framework	PMS Framework developed and adopted by Council by 30 June 2025
<b>Integrated Development Plan</b>	<b>F2. To ensure effective integrated development planning (IDP)</b>	Review IDP as per legislation and KZN COGTA Guide	F2.1	Date of reviewing IDP as per legislation and KZN COGTA Guide	IDP Reviewed and adopted by Council by 31 May 2025
<b>Integrity and Quality of Physical Environment</b>	<b>F3. To ensure integrity and quality of physical environment underpinned by a coherent spatial development pattern</b>	Monitor the Implementation of SPLUMA and LUMF and applicable development pieces of legislation	F3.1	Number of functionality assessment reports on implementation of SPLUMA and LUMF submitted to MANCO	4 functionality assessment reports submitted to Extended MANCO for discussion on implementation of SPLUMA and LUMF by 30 June 2025
		Review Spatial Development Framework as per the provisions of legislative framework	F3.2	Date of Spatial Development Framework Reviewed and adopted by Council	Council adopted SDF review by 31 May 2025
<b>Functional Disaster Management Unit</b>	<b>F4. To ensure functional and responsive Disaster Management Unit</b>	Monitoring and evaluation of the implementation of Disaster Risk Reduction Plan	F4.1	Number of Monitoring and evaluation reports on the implementation of Disaster Risk Reduction Plan submitted to Extended MANCO	4 Monitoring and evaluation reports on the implementation of Disaster Risk Reduction Plan submitted to Extended MANCO for discussion by 30 June 2025
			F4.1.1	Percentage compliance with the required response time for structural firefighting incidents	Not less than 90% compliance with the required response time for structural firefighting incidents throughout 2024/2025 FY

## 5. SERVICE PROVIDERS ASSESSMENT FOR 2023 – 2024

Assessment Key	
5	Outstanding Performance
4	Performance significantly above expectation
3	Fully effective
2	Performance not fully Satisfactory
1	Unacceptable Performance

No	Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year		Current Financial Year		Assessment of Service Providers Performance				
						Target	Actual	Target	Actual	1	2	3	4	5
1	SCMU/003/2019/2020	ITEC Solutions	30/03/2024	Office Automation	R 4,164,834 for 36 Months	R 163,000.00	R 1,956,000.00	R 163,000.00	R 1,956,000.00		x			
2	SCMU/019/2018/2019	Security Services	08/08/2024	Security Provision	R 87,393,860.28 for 36 Months	R 15,000,000.00	R 29,131,286.76	R 29,131,286.76	R 12,138,036.15			x		

Item No.	Bid Number	Project Name	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year		Current Financial Year		Assessment of Service Providers Performance				
							Target	Actual	Target	Actual	1	2	3	4	5
3.	SCMU 002/2019/2020	Greater Ingwavuma Water Supply Zone 9 Phase 01	Izinga Holdings	03/10/2016	Feasibility Study, Detailed design, Documentation, Construction Supervision Feasibility Study, implementation of	R 6 680 587.24							X		
4.	SCMU 015/2022/2023		Melokuhle Trading	27/03/2023	Reticulation Network for Zone 9 Phase 1	R 40 767 750.42	20%	25%	75%	93%				X	
5.	SCMU 011/2021/2022	Greater Ingwavuma Water Supply Zone 10 Phase 1	Sinethemba Construction	15/02/2023	Construction of Water Reticulation Network Zone 10 Phase 1	R 20 561 204.05	28%	75%	100%	98%			X		
6.	SCMU 012/2021/2022	Greater Ingwavuma Water Supply Zone 10 Phase 02	Melokuhle Trading	15/02/2023	Construction of Water Reticulation Network for Zone 10 Phase 2	R 28 442 151.72	25%	51%	100%	100%				X	
7.	SCMU 002/2019/2020	Jozini Regional Bulk Community Water Supply Phase 1A-3	Royal Haskoning		Feasibility study, design, and implementation of	R 11 655 650.00								X	
8.	SCMU 006/2021/2022		Pilcon Projects	27/03/2023	Construction of 5.6KM Long 700mm Diameter	R 28 513 072.50	5%	6%	100%	95%		X			



15.		Nondabuya Water Supply	Minathi Consulting	20/09/2018	Upgrade of Jozini Local Pump Station 2. Construction of gravity mains and reticulation ranging between 200mm and 25mm diameters 3. Construction of 1ML reservoir 4. Yard connections of 1893 Households	R 153 046 731.77	100%	70%	100%	70%		X			
16.	SCMU 002/2023/2024	Thembaletu Sanitation	Ziyanda Consulting		Feasibility study, design, and implementation of	R 8 222 666.61							X		
17.			Msalela Transport cc	07/09/2023	Construction of Civil Works for the Upgrading of the Mkuze WWTW in Mkuze	R 67 822 736,23	0	0	50%	30%			X		
18.			Sizabantu Civils T/A as Pilcon Projects	31/07/2023	Mechanical and Electrical Installation	R46 903 145.72	0	0	0%	0%					



### Summary of Service Providers Performance

Rating	1	2	3	4	5
Actual Performance	Unacceptable	Below Standard	Acceptable	Exceeded Expectations	Excelled
Results	0%	28% (5 SPs)	44% (8 SPs)	28% (5 SPs)	0% (0 SPs)

- 18 Service providers were assessed
- 5 service providers performed below acceptable standards which can be expressed as 28%
- 72% of service providers produced output of acceptable standards with most of them exceeding expectations (44% with acceptable standards and 28% exceeded expectations)

## KEY AREAS TO NOTE

- a) There was improvement in the overall performance of the Municipality
- b) Issues of performance management need to be well managed at departmental level and there must be individuals that should be tasked to coordinate performance issues within departments

## WAY FORWARD

- a) Improving performance of the Municipality needs to be given a priority and the Office of the Municipal Manager needs to devise a plan to solely focus on the challenges that results in poor performance
- b) The Unit that is responsible for performance management needs to be properly staffed.
- c) Physical verification for work done especially infrastructure projects need to be verified by an independent team to check completeness and deliverables as per the project plan
- d) Portfolio of evidence submitted for targets achieved need to be in line with the expected output of the target
- e) Performance Management System needs to be cascaded to all levels of the Municipality.

DRAFT

