Draft Consolidated ANNUAL REPORT

SIYA PHAMBILI - ASIJIKI

JOE GQABI
DISTRICT MUNICIPALITY

Joe Gqabi District Municipality

January 2022

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1.1 Executive Mayors Foreword

As we began the term of this Council, the Joe Gqabi District (JGDM) municipality was concluding reporting relevant to the 2021. As the incoming Executive Mayor of the JGDM I take this opportunity to congratulate the last Council for its sterling work with regard to service delivery and governance matters. We have also taken note of the challenges that remain as we seek to ensure an improved quality of life for our communities.

This Consolidated Annual Report presents service delivery achievements and challenges experienced during the 2020/21 financial year. As clearly stated in the Annual Performance Report, Annual Financial Statements and Audit Committee Chairpersons report, the District has managed to push forward in delivering on the set targets. The Covid19 pandemic together with the related health and safety precautions, many of the planned targets were negatively affected. Covid19 did not only affect our targets albeit the whole social and community architecture and has disturbed various elements of a normal society. As the severity of the pandemic seems to be easing, we are steadfast as the District in pursuing the socio-economic development tragedy we have set in partnership with our communities.

A continued social compact with all our stakeholders, government departments at national and provincial level, strategic partners, business, civil society and the public will ensure that we traverse together in unison. This will ensure that we realize impact with regard to our socio-economic community development aspirations in the spirit of the District Development Model.

Cllr NP Mposelwa

Executive Mayor

Date: 12 January 2022

1.2 Executive Summary

Every municipality and municipal entity must prepare an annual performance report which must form part of the Annual Report for each financial year in accordance with the Municipal Systems Act 2000 (MSA) section 46, and the Municipal Finance Management Act 2003 (MFMA) section 121. The purpose of the Annual Report is:

- to provide a record of the activities of the municipality or entity during the financial year;
- to provide a report on performance in service delivery and budget implementation for the financial year; and
- to promote accountability to the community for the decisions made throughout the year by the JGDM and JoGEDA (the municipal entity).

The Annual Report content will assist municipal councillors, municipalities, municipal entities, residents, oversight institutions and other users of Annual Reports with information and progress made on service delivery. It must align with the Integrated Development Plan (IDP), Budget, Service Delivery and Budget Implementation Plan (SDBIP), and in year reports. The contents will also assist with the annual audits. These reports should be used as a decision making tool by the municipalities.

The actual performance is reported against what was planned and contained in the 2020/21 Integrated Development Plan (IDP). In this way the Annual Reporting is a backward-looking process of financial and non-financial performance for the financial year just ended. It is therefore a post financial year document per MFMA Circular No. 63.

In dealing with the annual performance of the JGDM on predetermined performance objectives, detailed information on the report covers the five Key Performance Areas (KPAs) of the Local Government Strategic Agenda. These are:

- Service Delivery and Infrastructure Provision;
- Local Economic Development;
- Financial Management and Viability;
- Institutional Development and Municipal Transformation; and
- Good Governance and Public Participation.

With regard to service delivery, fifty seven percent of the set targets were achieved. These relate provision of potable water that meets the SANS241 quality standards, response to fire incidents, provision of the basic level of access to registered indigents and the kilometers of gravel roads graded per SLA with the Departments of Roads and Transport.

The non-attainment of other targets under this KPA were affected by:

- old and aging infrastructure that compromises clean water when it is distributed to the consumers.
- procurement processes for sub-consultants only being concluded in April 2021. These SP's are required to perform work prior to the appointment of contractors
- to new procurement processes which had to be followed following the 2019/20 audit when the AG issued a finding related to the previous process
- Focus was directed to dealing with Covid19 mitigation priorities. Facilities were closed due to Covid19 regulations and inspections could not be undertaken

To deal with some of these challenges, the District continuously exploring and implementing various intervention mechanisms which include the following:

- Implement District Wide Reservoir Cleaning and Pipe Flushing programme.
- Continue to lobby for funding to replace the old and Aging infrastructure ie. pipelines and reservoirs.
- Continuous refurbishment of WTWs programme and focused operations management.
- Progressive implementation of measures to adapt and cope with the Covid19 and its implication on the municipal operations
- Continue to engage the Department of Roads and Transport to ensure the current SLA spans at least over a three to five year period

On performance related to Local Economic Development, seventy five of the set targets were achieved. A total number of three hundred and sixty five jobs were created. The variance is due to poor reporting on the Provincial EPWP system by the Provincial Department with this responsibility.

With regard to provision of support and facilitation of rural development and poverty alleviation programmes, seventy two hectares were cultivated under the RAFI programme against a set target of fifty. This is to be recorded as a significant contribution towards the upliftment of our communities in dealing with the high rates of poverty and unemployment. This program aimed to benefit local and rural co-operatives within the province and district by an extension of the partnership between the industry and technically with local operatives through Co-operative Development Centres. The program caters for grain production and other commodities such as fruit and livestock as linked to suitability and potential of each area. In Joe Gqabi District the program would be implemented in stages, with pilot rolled out at Elundini local municipality and program aiming to plant about 30,000 hectors of land.

In the same spirit, capacity building workshops for youth, women and people with disabilities is one of the focus areas in which all the set targets were achieved. In addition, a total of twenty-three SMMEs were trained per target. JoGEDA had been in search of a platform in which we could best further the objective of Enterprise Development in the Joe Gqabi Region, this path has lead the agency to forming a strategic partnership with to the University of Stellenbosch Small Business Academy (USB SBA) for an implementation of a Small Business Development Programme targeting SMMEs within the district for a period of three years.

In line with the planning documents, over the past three years, the Agency has pursued the following projects and they are currently at various stages of implementation. Over the past three years, the Agency has pursued the following projects and they are currently at various stages of implementation:

Senqu Commercial Property: JoGEDA was given developmental rights by Senqu Local Municipality to facilitate the development of small scale mixed-use commercial property investment in Sterkspruit. The site however, had been invaded by illegal occupants; hence the project had not made much progress. An alternative site, Erf 101 along R392 in the central business district (CBD) was identified erf with hope that once this land has been made available, the project may be executed.

Senqu Marketing Board: The Joe Gqabi District Municipality (JGDM), Joe Gqabi Economic Development Agency (JoGEDA) and Senqu Local Municipality (SLM) have recognized an opportunity to create marketing platform for local businesses, publications of Municipal programmes, etc. The purpose of this is initiative is to ensure that the Outdoor electronic Advertising Billboard is operational 24/7,365 days bringing the municipality closer to the people through marketing of local businesses, communicate public announcements, news, etc. The advertising board is located in Sterkspruit town.

Elundini Middle Income Housing: The Joe Gqabi District Municipality (JGDM) and its local municipalities have an obligation to provide adequate housing for the citizens of the district. In a strive to fulfill this obligation, Elundini Local Municipality, signed a memorandum of understanding with JoGEDA to facilitate the process for middle-income housing to be developed in Ugie. This decision passed as a Council Resolution. A partially serviced site of 16.5 hectors forming part of Erf 2886 in the Ugie central business district was identified and set aside for this development.

Maize Meat Hub: Joe Gqabi District Municipality made a resolution to hand over the LWAPA farm to JoGEDA for the advancement of the Maize Meat Hub Feedlot in May 2014. The primary purpose of this project is to increase income and employment for emerging farmers by developing the red meat value chain in a region which holds competitive advantage within livestock production. The project aims to encourage Black emerging livestock and maize farmers to effectively participate in the formal maize and red meat farming, while linking them to potential markets.

Elundini Potatoes Project: This particular initiative between the Agency and Umnga Farmers Coop has brought together 22 historically disadvantaged farmers from the Ugie area. A total land about a thousand hectares was made available and each farmer allocated +/-50 hectares on average for the production of seed potatoes. This project has a potential to bring about massive uptick in the economic fortunes of the town as well as the Elundini LM as it aims to create jobs and bring about food security

Senqu Peach Project: According to Hortgro, during the 2018 season, Eastern Cape produced roughly 26 900 number of trees at about 36 Ha of land. A study conducted by Urban Econ Development Economists, Joe Gqabi District Municipality (JGDM) presents a numerous of agricultural enterprise opportunities, including a conclusion that stone fruit (peaches) is one of the enterprises which are highly suitable at Senqu Local Municipality.

However, within Senqu Local Municipality peaches are produced by households in their small gardens mostly consumption and possibly sell the surplus. There has been no commercialisation of the peach produce in the area or even produced at a large scale nor quality of the current produce has been tested for formalized markets.

Senqu Plastic Manufacturing Project: JoGEDA was mandated to resuscitate the Senqu Plastic project with the aim of establishing an enterprise producing and trading on the PVC pipes and fittings within Senqu Local Municipality, in Lady Grey. The decision was passed by at the council meeting. This project was conceived in 2006 as a youth empowerment initiative and was adopted by the local municipality, however it could not continue due to lack of funding. The project could not continue to be implemented due to lack of funds after it was already funded, once, by the municipality for the procurement of extrusion and injection molding machines.

Aliwal North Private Hospital: Aliwal North Private Hospital was then reignited through Board resolution to form part of catalytic projects to be facilitated by JoGEDA. An opportunity has since emerged for JoGEDA to facilitate the development of Aliwal Private Hospital through a private investor and organised grouping of local doctors. A meeting was held with a group specialist doctors and general practitioners who are practicing in town. An investment company shall be formed in order house the investment interests of the two groupings of doctors which shall hold major shareholding in Aliwal Private Hospital. The project involves the development of a 50-100 bed Private Hospital in Aliwal North.

The table below illustrates the summary of overall KPA performance of the Municipality over the 2020/21 Financial Year. This means that it is a tabulation of the total number of targets set by all directorates combined, which then gives a picture of how the municipality has performed. *NB:* Analysis report of the year is based on six Directorates i.e. Technical Services (including WSP), Community Services, Chief Operations Office, Institutional Support & Advancement, Finance and Corporate Services.   A comparison of 2019/20 and 2020/21 financial years is provided below.

KPA		**Number of Targets**	**Targets achieved**	**Targets partially achieved**	**Targets not achieved**	**Information outstanding**
Overall Performance Comparison	**2020/21 FY**	34	18	3	13	1
		100%	**52.9%**	**8.8%**	**38,2%**	**2.9%**
	2019/20 FY	32	19	2	11	0
		100%	**59.4%**	**6.3%**	**32.4%**	**0%**

The focus of the District municipality going forward will be subject to the mandate to be set by the on-coming political leadership In this context, informed by the existing challenges the current Council has continued to focus on the following:

- Implement proactive strategies to mitigate challenges consequent to cashflow situation
- District to send a Management Team to OR Tambo on peer learning around DDM
- Explore cascading of the Retention Strategy to level below Middle Management
- Continue with water meter installation programme
- Address accuracy of indigent database
- Recover monies owed by Government Departments
- Low hanging fruit (quick wins) to be identified by the institution and sector Departments for speedy implementation
- Develop a programme to identify and finish incomplete projects throughout the District
- Implement rapid response to water and sewerage leakages
- Engage with municipalities to:
    - Deal with fencing of graveyards
    - Resealing of roads
    - Repair of streetlights
    - Drainage systems
    - Fencing of community halls, sport fields,
- By-law implementation need to be strengthened
- Councillors to engage communities in encouraging payment for services
- Implement continuous programme of staff training water process controllers and plant operators to enhance quality of water
- Investigate and implement cost saving mechanisms to secure municipal assets
- Seek political intervention to secure long term SLA with DOT for maintenance of roads
- Implement Covid19 recovery plans across all sectors
- Implement and expand EPWP rollout and other job creation initiatives
- Improved communications and connectivity architecture in context of 4IR

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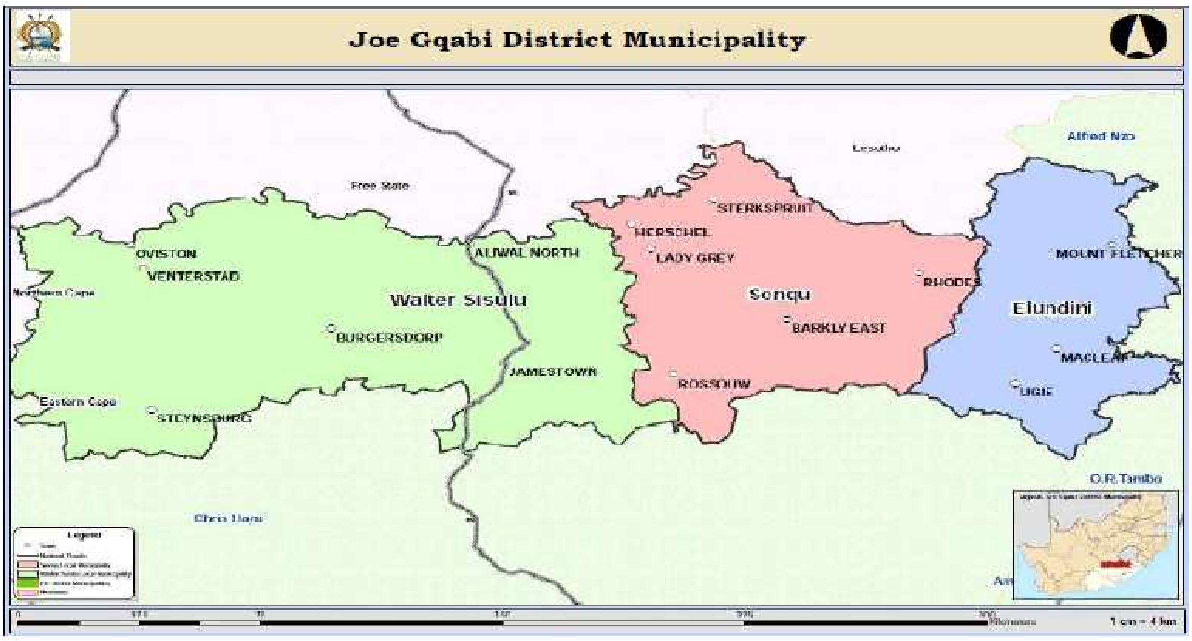
ZA Williams
Municipal Manager

Date: 24 November 2021

2.1 An overview of the demographic and socio-economic characteristics

The JGDM (JGDM) is one of the six District Municipalities in the Eastern Cape Province in the Republic of South Africa. It borders the Free State Province and country of Lesotho to the north as depicted in the figure below. The District is located to the west of Alfred Nzo, north of OR Tambo and Chris Hani District Municipalities and to the east of the Northern Cape Province (see figure 1).



The District lies approximately 34km north of Queenstown and about 200 km south of Bloemfontein on the N6 road. The District is made up by three local municipalities; viz: Elundini, Walter Sisulu and Senqu. The JGDM covers an area of 25 663 km² and displays a diverse set of landscapes, from deeply incised mountainous terrains to flat far-reaching plains. Cities and towns that form the District are Aliwal North, Barkly East, Burgersdorp, Jamestown, Lady Grey, Maclear, Mount Fletcher, Oviston, Rhodes, Rossouw, Sterkspruit, Steynsburg, Ugie and Venterstad. The majority of the population speak IsiXhosa (2011 Census).

A summary of district profile in terms of the selected reporting areas can be summed as follows:

Key Issues	Trends/ Challenges/Opportunities
Population Dynamics (Size & Structure)	▪ The population size for the district is projected to increase by 0.3% by 2025, from 334,976 to 335,962. ▪ However, it is important to note that over the last 10 years WSLM shown faster growth at an annual average rate of 1,5%,when compared to the rest of the DM. This is expected given the socio-spatial configuration of the LM with the inclusion of Aliwal North in WSLM, as one of the Nodal Centres in Joe Gqabi DM.
Population Growth Trends	▪ Whilst the cohort classified as Youth (15-35) is around 50% of the overall population, it is projected that this will decline by 2025. This will also see a decline in the share of the younger working adult (20 and 34) population in the DM by 2025.
Households	▪ In 2020, the Joe Gqabi District Municipality comprised of 110 000 households. This equates to an average annual growth rate of 1.11% in the number of households from 2010 to 2020.
Poverty	▪ Percentage of people living in poverty in the district has not changed significantly and shows a marginal increase from 72.73% in 2010 to 73.06% in 2020.
Literacy/skills/education	▪ The number of people with 'matric and a certificate/diploma' increased in the DM, with an average annual rate of 4.85%, with the number of people with a 'matric and a Bachelor's' degree increasing with an average annual rate of 1.41%. ▪ In comparing the data between the DM, provincial and national, the number of people with a matric and a Postgrad degree constitutes 3.13% of the province and 0.24% of the national figure. ▪ The low level of education amongst the inhabitants of the district has a negative effect on both the employability of the labour force and the attractiveness of the district to investment which is reliant on skilled and highly skilled labour.
Health & Vulnerability	▪ The Joe Gqabi DM has; eleven (11) Hospitals and fifty-two (52) clinics: o One hospital (Umlamli Hospital) has 74 beds, 50 of which are TB beds. This hospital is a decentralised MDR site and has been declared a Centre of Excellence, according to the DOH. ▪ LM Health facilities: o Elundini: 21 clinics, 2 district hospitals o Walter Sisulu: 11 clinics, 5 district hospitals o Senqu: 20 clinics, 2 district hospitals ▪ There is a need for more health posts as the district has small villages which cannot access health services, according to the Department of Health in the District. ▪ In terms of pregnancy and delivery Care: The antenatal 1st visit coverage measures the proportion of pregnant women visiting a health facility for at least one antenatal visit before 20 weeks pregnancy. The Joe Gqabi district's performance for antenatal visits before 20 weeks in 2019/10 is at 68.1% performed above the provincial average of 62.5%. ▪ In terms of HIV/AIDS in the DM: In 2020, 52 500 people in the Joe Gqabi District Municipality were infected with HIV. This reflects an increase at an average annual rate of 2.05% since 2010, and in 2020 represented 13.44% of the district municipality's total population.
Covid19 in the district	▪ JGDM still identified as a 'high risk' area ▪ The data confirm that WSLM, and in particular Aliwal North (on the banks of the Orange River) had been a district focus area in this regard, as it is also a significant transit node into and out of the province, to the Free State in particular. DM has prioritised support in coordinating its mitigation and prevention efforts in the LM and Aliwal North.
Unemployment	Unemployment is rising in the District. In 2010, the unemployment rate for Joe Gqabi was 24.9% and increased to 39.2% in 2020. For local municipalities: ▪ Elundini Local Municipality has indicated the highest unemployment rate of

Key Issues	Trends/ Challenges/Opportunities
	48.0%, which has increased from 31.2% in 2010. Showing an increase of 16.8 percentage points. ▪ The unemployment rate in Senqu LM increased from 25.5% in 2010 to 35.8% in 2020. ▪ The Walter Sisulu Local Municipality had the lowest unemployment rate of 33.8% in 2020, increasing by 15.7% points from the 18.1% unemployment recorded in 2010.

2.2 Political Governance Structure

The Joe Gqabi District Municipality has an executive mayoral system. The District has five standing committees which are chaired by portfolio councillors. With regard to the frequency of meetings, the Council met at least quarterly as well as and when required. Furthermore, for all the above-mentioned structures, special meetings were convened as and when necessary. The high level accountability structure of the District is depicted in figure 2 below.

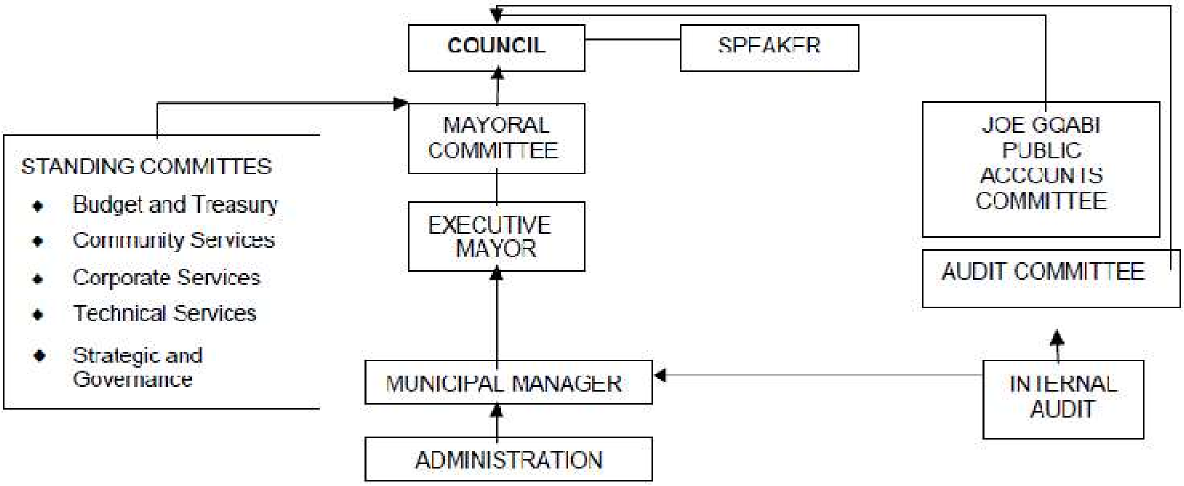


Figure 1: High level accountability structure of the District

2.2 Political Leadership

The District is a category C municipality with a mayoral executive system. As guided by Section 80 (1) of the Structures Act, the municipal council appointed in terms of section 79 of the Structures Act, five (5) Standing Committees to assist the Executive Mayor for effective and efficient performance of any of the Executive Functions.

The District municipality was under the Political leadership led by the late Alderman ZI Dumzela as the Executive Mayor of the District municipality. The Council appointed five Standing Committees. The Strategic and governance Standing Committee was led by Cllr U Hlathuka. The Finance Standing Committee was led by Cllr EM Lakabane. Technical Standing Committee was led by Cllr S Mei. Community Services Standing Committee was led by Cllr DD Mvumvu. Corporate Services Standing Committee was led by Cllr LM Tokwe.

Cllr TZ Notyeke served as the Speaker of Council..

2.3 Administrative Governance Structure

The Municipal Manager and his team of seven senior managers lead the institution. All the senior management posts were filled during the year under review with signed performance agreements.

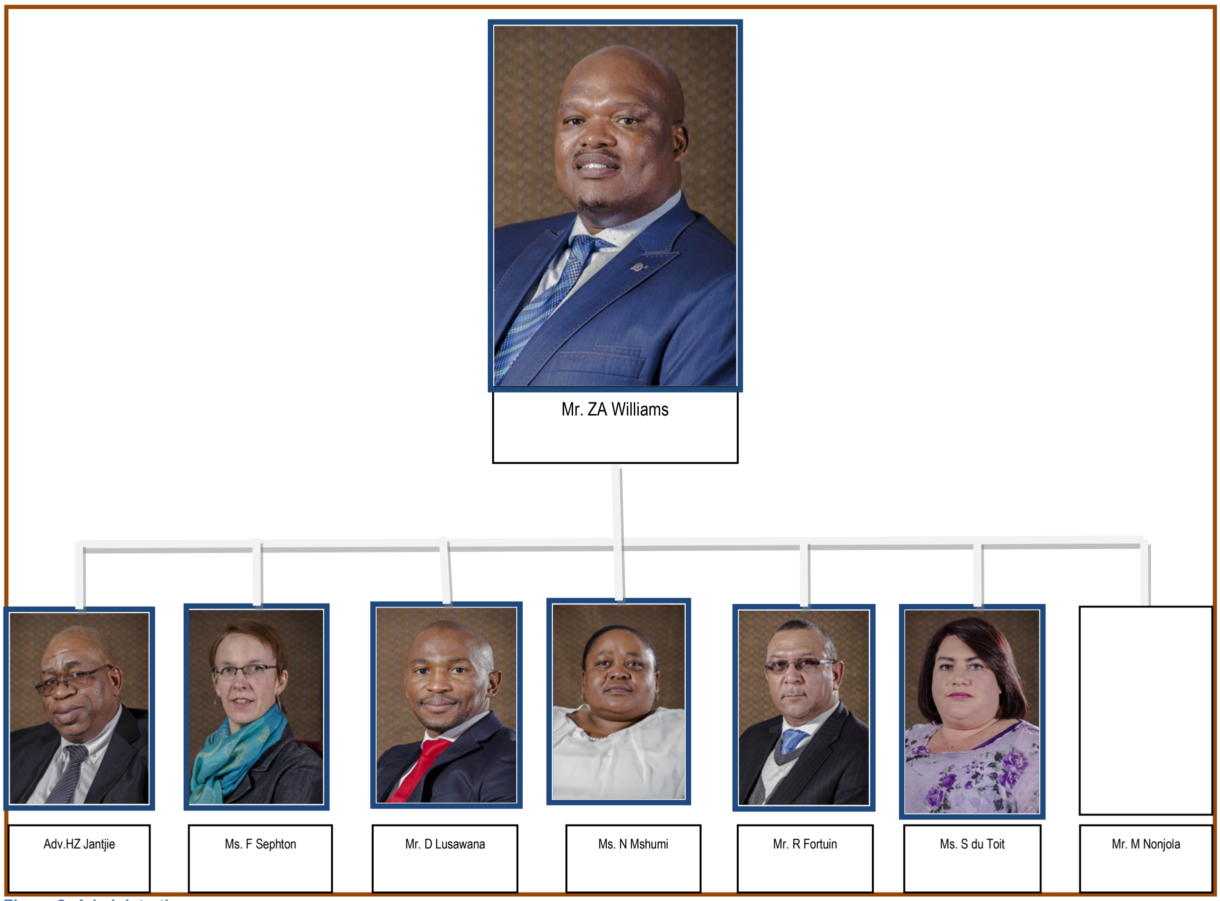


Figure 2: Administration

2.4 Council meetings

In terms of the Municipal Structures Act, 117 of 1998, Section 18(2), a municipal council must meet at least quarterly. A municipal Council may also establish one or more committees necessary for the effective and efficient performance of any of its functions or the exercise of any of its powers (Municipal Structures Act, 117 of 1998, Section 79). The table below provides an overview of the number of meetings held in 2019/20 and 2020/21 financial years.

Table 1: Meetings held

DC14	2019/20	2020/21
Council meetings	11	11
MPAC meetings	4	4
Performance and Audit Committee	5	5
Audit and risk meetings	4	4
IDP and Budget Representative Forum meetings	4	3

The District continued to hold regular Council meetings as required by the law. The District municipality has throughout the last Council term been characterised by a stable Council. All scheduled and special Council meetings were held as planned. Council meetings have been successfully conducted during the Covid19 period through virtual platforms.

In terms of ensuring that Council's oversight work was executed diligently and effectively, a number of Council oversight structures such as the Municipal Public Accounts Committee (MPAC), Section 79 committees, audit committee and District Inter Governmental Forums, were functional and effective.

2.5 IDP Participation and Alignment Criteria

IDP Participation and Alignment Criteria	Yes/No
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Senior Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated time frames?	Yes

2.6 Other governance Matters

In addition, the Office of the Speaker performed various functions and was responsible for coordinating and spearheading the following matters through established institutionalized arrangements:

- Moral regeneration
- Traditional leadership
- Initiation
- Petitions

There are established forums which were established as a platform for each sector to discuss, guide, coordinate and share best practices amongst various stakeholders. These forums have been functional through the last term of Council.

In order to deal with service delivery protests and petition issues raised by communities as quick as possible, a Rapid Response Team, chaired by the Executive Mayor, has been established. It is an intergovernmental team constituted by COGTA, the District, Office of the Premier, local municipalities and other strategic stakeholders. The team also proactively addresses all service delivery issues once they come to the fore. This becomes the rapid response team of the District.

The DDM implementation will further strengthen the implementation of the intergovernmental issues identified

The District has effective anti-corruption measures. A zero tolerance approach has been adopted to confront all real or perceived corruption incidents or reports. An anti-corruption and anti-fraud policy is in place. The municipality conducts annual anti-corruption and anti fraud workshops. All Councillors and staff declare their interests annually per legislation. The Office of the Premier supports the District in implementing anti-corruption and anti-fraud measures. The internal audit function of the District is also able to effectively deal with investigations and reports.

In enhancing public participation initiatives, the District municipality supports local municipalities with regard to public participation. A District Public Participation Forum was established in 2019 with a view of strengthening public participation in the District, support local municipalities and provide a platform for learning and experience sharing.

In addition to the District Public Participation forum local municipalities do have their local public participation forums which are attended by ward councillors, traditional leaders, ward committees and CDWs. These forums have proved to be an effective and efficient platform for improving and sustaining municipal public participation. The District further conducts State of the District addresses that are attended by ward committees, CDWs, councillors, traditional leaders, local municipalities and sector departments.

The Covid19 pandemic has made it difficult for municipalities to conduct physical community engagements due to health and safety concerns, as stipulated in the various government issued Regulations. Virtual engagements through social media and community radio stations has continued to be implemented as an intervention in this regard.

To continue to gauge public opinion and perceptions on governance and service delivery issues affecting the District municipality, the District conducts annual community surveys. Through the surveys, the District is able to gauge community satisfaction with service offerings being provided. The community is also encouraged to make suggestion and inputs with regard to service delivery improvement measures.

Municipal Website: Content and Currency of Material		
Documents published on the Municipality's / Entity's Website	**Yes**	**No**
Current annual and adjustments budgets and all budget-related documents	Yes	
All current budget-related policies	Yes	
The previous annual report (2019/20 FY)	Yes	
The annual report (2020/21 FY) to be published	Yes	
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (2020/21 FY) and resulting scorecards	Yes	
All service delivery agreements (2020/21 FY)	N/A	
All long-term borrowing contracts (2020/21 FY)	N/A	
All supply chain management contracts above a prescribed value (rates basis) for 2020/21 FY	Yes	
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during 2020/21 FY	No	

Contracts agreed in 2020/21 FY to which subsection (1) of section 33 apply, subject to subsection (3) of that section	N/A	
Public-private partnership agreements referred to in section 120 made in 2020/21 FY	N/A	
All quarterly reports tabled in the council in terms of section 52 (d) during 2020/21 FY	Yes	

2.7 An overview of key municipal policies

In a Municipal environment, policies and procedures refer to the documentation that describes how a business is run. A policy is a set of rules or guidelines for an organization to follow in or to achieve compliance. Policies answer questions about what employees do and why they are expected to follow a particular process.

The Joe Gqabi District Municipality has developed policies/ strategies to guide processes and the Council has approved policies and strategies as listed below, which are reviewed on an annual basis:

FINANCIAL SERVICES	**MUNICIPAL MANAGERS OFFICE**
1. Budget Policy 2. Financial administration of funds received from external institutions 3. Banking policy 4. Investment Policy 5. Accounting Policy 6. Write Off of uncollectable and irrecoverable debt Policy 7. Indigent Policy 8. Funding and reserves Policy 9. Fraud Prevention Plan 10. Virement Policy 11. Credit Control Policy 12. Tariff Policy 13. Supply Chain Policy 14. Supply Chain Management for Infrastructure Delivery Management 15. Asset Management Policy 16. Expenditure Policy	1. Anti- Fraud and Corruption Policy 2. EPWP Policy 3. Policy and Strategy mainstreaming 4. HIV/AIDS Workplace Policy 5. IDP Policy 6. JGDM EPWP 7. Donations policy 8. JGDM Risk Management Policy 9. Local Economic Development Strategy 10. Performance Management Policy 11. Audit Committee Charter 12. Fraud Prevention Strategy 13.Internal Audit Charter 14. Internal Audit Methodology 15. Whistle Blowing Policy
INSTITUTIONAL SUPPORT AND ADVANCEMENT **Information Technology** 1. Information Technology Policy 2. Telephone Usage (Landline) Policy 3. Information Systems Disaster Recovery Plan 4. Perimeter Firewall Policy 5. Server Room Policy 6. Corporate Information Security Policy 7. JGDM Backup Strategy 8. IT Governance Framework	**Human Resources** 1. JGDM Harassment Policy 2. JGDM Policy on incapacity due to ill health or injury 3. OHS Policy 4. Bad Weather/ Inaccessibility Policy 5. Bereavement Policy 6. Policy on Gifts, Gratia and Long Service Awards 7. JGDM Standby duty allowance Policy

Communications 1. Marketing and Branding Strategy 2.Customer Care, Petition and Complaints Mechanisms Policy 3. Intergovernmental Relations Strategy 4. Communications Policy 5. Media Relations Policy 6. Language Policy 7. Protocol Policy 8. Events Policy 9. Customer Care Policy 10. Social Media Policy 11. Public Participation Policy **CORPORATE SERVICES** **Council Support** 1. Fleet Management Policy 2. Alderman/Woman Policy 3. Records Management Policy 4. Policy on the Political Office Bearer's Vehicle 5. Business Continuity 6. File Plan **Skills Development** 1. Bursary Policy 2. Training and Development Policy 3. CPMD Regulatory Policy 4. Internship Policy 5. In Service Training Policy 6. Career Management Policy 7. Promotion Policy 8. Employment Equity Policy 9. Succession Policy 10. Draft Promotions Policy **Legal Services** 1. Declaration of Financial Interest Policy 2. Consequence Policy	8 JGDM Alcohol abuse and drug abuse Policy 9. JGDM Gratuity Policy 10. Policy on termination of employee's records from payroll system 11. Cell Phone Policy 12. Rental and Housing Subsidy Policy 13. JGDM working hours Policy 14. JGDM Smoking Policy 15. Banking and deductions Policy 16. JGDM Policy on the use of Municipal Facilities by Trade Unions 17. JGDM Policy on appointment of an acting Municipal Manager/ section 56 Manager. 18. EAP Policy 19. Essential User Scheme Policy 20. Attendance Register Policy 21. Leave Policy 22. Policy on Medical Aid contributions for in-service employees, interns and Pensioners. 23. Recruitment, Selection and Appointment Policy. 24. Overtime and Shift work Policy 25. Subsistence and Travel Allowance Policy 26. Policy on Payment of 13th cheque to temporary employees, interns and Students. 27. Termination of employment Policy 28. JGDM Relocation Policy 29. NFMW Policy 30. Acting and Enhanced Responsibility Allowance Policy 31. Protective Personal Equipment (PPE) Policy 32. Recruitment of EPWP Employees 33. Task Job Evaluation Policy

2.8 Implementation of District Development Model

The District Development Model (DDM) was approved by Cabinet as an all-of-government and society approach providing a method by which all three spheres of government and state entities work in unison in an impact-oriented way. DDM will disentangle the pattern of operating in silos. DDM will further enhance coherence in planning and implementation impact of government programmes

With a view of institutionalising DDM in the District, a political and technical committee has been established. The District adopted the Extended District Mayors Forum (DIMAFO). On the Technical Front, a District Technical Task Team has been established. Extended DIMAFO is established as follows:

- District Executive Mayor
- District MM
- District Top Management
- Mayors and Municipal Managers of all municipalities
- Sector Departments Directors

The Deputy Minister COGTA and MECs for Social Development and Health have been appointed as the National and Provincial Political Champions, respectively. The Political Champions are part of the extended DIMAFO. The primary purpose of the extended DIMAFO is to serve as District DDM Political Committee and to specifically provide the political leadership and oversight of the DDM One Plan development process. Extended DIMAFO also ensures intergovernmental co-ordination and alignment between National, provincial and local government plans, budgets and related activities.

The District Technical Task Team has been established with the objective of serving as a central coordinating architecture with regard to championing IGR, planning coordination and a platform to share best practice and technical guidance on the development, implementation and monitoring of DDM within the District.

2.9 Covid19 implications on working condition

The Occupational Health and Safety Act (OHSA), read with its regulations and incorporated standards, requires the employer to provide and maintain as far as is reasonably practicable a working environment that is safe and without risks to the health of workers and to take such steps as may be reasonably practicable to eliminate or mitigate the hazard or potential hazard.

The OHSA further requires employers, to ensure, as far as is reasonably practicable, that all persons who may be directly affected by their activities (such as customers, clients or contractors and their workers who enter their workplace or come into contact with their employees) are not exposed to hazards to their health or safety. This obligation also applies to self-employed persons (for example, plumbers or electricians) whose working activities bring them into contact with members of the public. COVID-19 has elevated the importance of the physical dimension of work. Work in the office related computer-based office work has had to be reviewed to allow for only moderate physical proximity to others and a moderate number of human interactions. As such some staff members are allowed to work from remotely offsite in a rotational basis.

The covid19 pandemic has created a new normal with regard to how government operates, especially in the front of conducting meetings. To adopt new realities and continue with the normal routines, telecommunication infrastructure and its services are playing a significant role to keep individuals and the municipality connected and running. Meetings of the Council and its committees, intergovernmental meetings, and all other physical face-to-face human interactions had had to be reduced. Virtual platforms have become the new normal of how meetings are conducted. Thus, connectivity and ICT infrastructure development and maintenance is more critical than ever. Going forward Council needs to ensure that tools of trade such as broad availability of laptops, data and other relevant paraphernalia are prioritized.

CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I

3.1 An overview of the provision of basic services, including plans to address backlogs

The Joe Gqabi District Municipality is a Water Services Authority thus it is responsible for the provision of water supply and sanitation to the community within its area of jurisdiction as per the stipulations of the Water Services Act (Act 108 of 1997) and abstracts water from a number of surface and groundwater sources as provided for in the National Water Act (36 of 1998).

The Water Services Provision and Project Management development functions of the municipality currently resides within the Technical Services Department and the relationship with the Water Services Authority (housed in the Department: Community Services) is managed through a Service Level Agreement.

Joe Gqabi District Municipal water supply is characterized by house and yard connections in all the urban centres with communal stand pipes in the informal settlements and rural areas. Considerable investment by the municipality has enabled the improvement of the access to sanitation to approximately 96% of its population through the construction of VIP toilets. Conversely, access to water continues to be a challenging target due to the funds being invested in extending existing water supply systems of the rapidly growing villages and procurement delays.

The rural areas of Elundini municipal area has the most water supply backlogs followed by the Sterkspruit villages in Senqu Local Municipality. Furthermore, the two areas of Mt Fletcher and Sterkspruit are the two areas with a rapidly growing peri-urban settlements which will further increase both water and sanitation backlogs.

Strategies to eradicate backlogs

- Elundini Rural Water Supply project entails the development of groundwater standalone schemes in all the villages with no access to water supply.
- Senqu Rural Water Supply projects involve the extension of the water supply network of both the Sterkspruit Regional and the Jozana Water Supply Schemes together with the development of springs and/or boreholes in Sterkspruit and Herschel.
- Rossouw requires the development of new groundwater systems and extension of the current water supply network.
- The provision of stand pipes to the informal settlements of Aliwal North and Burgersdorp towns in the Walter Sisulu Local Municipality.
- Elundini and Senqu Rural Sanitation Projects will continue with construction of VIP toilets for the eradication of backlogs in rural areas.
- The Ugie Bulk Sanitation project will address the urban backlogs and the removal of the communal septic tanks and the urban VIP toilets.
- The Maclear bulk sanitation project will also contribute to the removal of the septic tanks and VIP toilets in the urban settlements of Maclear.
- Identify and apply for grant funding for all water and sanitation projects dealing with eradication of backlogs

- Develop a plan for the eradication of the bucket toilets in the informal settlements of Barkly East and Lady Grey

Operation and maintenance of the existing water supply and sanitation services scheme in both rural and urban settings is posing a major challenge to the municipality and as a result some schemes are dysfunctional at present. Infrastructure needs to be augmented or replaced in order to maintain and improve the current level of service.

There is a need for the rehabilitation of the dilapidated infrastructure in order to enhance service delivery, revenue collection and also facilitate local economic and housing development initiatives of the three local municipalities. Rehabilitation projects are to be initiated and ongoing refurbishment and maintenance programme which will ensure sustainability of these schemes.

Substantial amount of money has been invested on the refurbishment of municipal wastewater infrastructure and also the construction of new facilities. However, a total of six (6) of the 10 municipal wastewater treatment works are in a dysfunctional resulting in environmental degradation and exposing communities to health hazards.

The land invasions and rapidly growing informal and peri-urban settlements on the outskirts of the Aliwal North, Mt Fletcher and Sterkspruit have a potential to put strain on the water and sewer infrastructure in those towns due to increase water demand and increased sewer loads.

The development of the comprehensive district-wide Water and Sanitation Master Plan, and the annual water loss reports clearly outlines and quantifies the extent and required investment that will enable the effective maintenance of current municipal infrastructure and the development of new infrastructure in order to achieve wholesome water supply and sanitation service coverage and effective water services provision.

Priority Strategies

- Improve the functionality of the wastewater treatment works to reduce environmental and public health impact
- Enhancement enforcement of by-laws in terms of dealing with illegal connections together with the theft and vandalism of municipal infrastructure.
- Ensure that an operations and maintenance programme is implemented for rural water supply schemes.
- Improved protection, safeguarding and housekeeping of municipal strategic water services municipal infrastructure
- Recruitment, retention, training and capacity building of internal operations and maintenance personnel including the hiring of engine operators for the rural standalone water supply schemes.
- Implementation of water conservation and water demand management to improve metering, reduce consumption and water losses.
- Improved customer interaction and communication to improve fault reporting and outreach initiatives.
- Implementation of the Prepaid Meter Programme into the applicable rural areas.
- Implementation of the municipality's Water and Sanitation Master Plan.

- Properly investigate the choice of technologies for future wastewater treatment works.
- Effective collaboration with the relevant department and local municipalities in the planning and development of housing projects.

3.2 High Level Performance Summary

The table below illustrates the summary of overall performance of the Municipality over the 2020/21 Financial Year. This means that it is a tabulation of the total number of targets set by all directorates combined, which then gives a picture of how the municipality has performed. *NB:* Analysis report of the year is based on six Directorates i.e. Technical Services (including WSP), Community Services, Chief Operations Office, Institutional Support & Advancement, Finance and Corporate Services. A comparison on 2019/20 and 2020/21 financial years is also provided.

KPA		Number of Targets	Targets achieved	Targets partially achieved	Targets not achieved	Information outstanding
KPA 1 Service Delivery and Infrastructure provision		7	4	1	2	0
KPA 2 Local Economic Development		4	3	0	1	0
KPA 3 Financial Viability and Management		8	4	1	3	0
KPA 4: Institutional Development and Transformation		4	1	0	3	0
KPA 5 Good Governance and Public Participation		11	6	1	4	1
Overall Performance Comparison	**2020/21 FY**	34	18	3	13	1
		100%	**52.9%**	**8.8%**	**38,2%**	**2.9%**
	2019/20 FY	32	19	2	11	0
		100%	**59.4%**	**6.3%**	**32.4%**	**0%**

Issues to be prioritized going forward include the following:

- All stakeholders, including government departments to prioritise and improve covid19 mitigation measures (physical meetings, alternative working arrangements)
- Fast tracking of appointment of technical capacity for enhanced DDM implementation
- Infrastructure support on bulk, eradicate backlogs and sustain services (electrification, water, sanitation, waste services, emerging farmers, etc)
- Lobby intervention to secure long term SLA with DOT for maintenance of roads agency function
- Coordinated support of Walter Sisulu Municipality as the amalgamated municipality
- Support on methods and ways to reach more indigent household to get them registered
- Additional support/ direction around fire services, a shared service that is not shared nor having the same understanding among all municipalities
- Standardisation of PMS implementation at lower levels
- Improved support to local municipalities on understanding bylaws and scope of their responsibilities in terms of their powers and function
- Bylaws to cover both urban and rural settings (currently claimed to cover only urban settings)

- By-law compliance enforcement – more peace officers should be trained at both the DM and LMs to enable the municipalities to better enforce their bylaws and render their services to the public, to implement bylaws especially water, fire and municipal health bylaws
- Need to finalise the review of the Water Services Bylaw - public participation still needed
- Review of the Fire Services bylaw - this needs to be reworked as it is a rather old document
- MHS bylaw is being implemented but there is a challenge in that LMs and public are not always accepting of the legislation being implemented
- Insufficient staff to implement all the required activities and enforce all areas of the bylaws eg MHS are at about 50% staffing of the required national norm
- Disaster is a coordination function and few govt departments and LMs have prepared for disaster risk mitigation among their functions such as building regulations, storm water management, adverse weather conditions etc. This means that when there is an incident the departments are ill prepared.
- Survey of Land and formalisation process
- Identification and eradication of land invasions
- Support to revenue collection and enhancement measures
- Integrated and coherent Covid19 interventions
- Improved support to local municipalities on other functions such as :
- Fire Services - funding and implementation of a shared services. Stand off still with Senqu on interpretation of the legislation. COGTA national office agrees with the JGDM interpretation
- Support LMs with additional EPWP staff for monitoring linked to Covid19 (gatherings, awareness, queue control, etc)
    - Clarification of powers and functions together with related funding
    - Exploration and implementation of shared service model
    - Enhancement of public participation structures
    - Support to traditional leaders (institutionalisation, capacity, social cohesion, community development programmes, operational resources, etc)
    - Storm water management (it is not just about road storm water but needs risk mitigation plans for localised flooding in both urban and rural settings - no municipality has a storm water management plan)
    - Building control - should include the back yard dwellings, rural dwellings etc. Without suitable inspection and control this creates health, fire and disaster risks
    - Cemeteries – rural areas are also in need of cemeteries and such should be managed in terms of relevant legislation.
    - Rural waste collection is not prioritised creating risks to public health and increasing fire risk

3.3 Unaudited Annual Performance Report

The Annual Performance Report tabled below covers the performance of the Joe Gqabi District municipality over the 2020/21 financial year. The performances captured in the report include performance of service providers and a comparison with last performance based on the audited results of the 2019/20 financial year.

KPA 1Service Delivery and Infrastructure provision

STRATEGIC OBJECTIVE	PROGRAMME / STRATEGY	KPI NUMBER	KEY PERFORMANCE INDICATOR	PAST PERFORMANCE (2019/20 FY)		CURRENT PERIOD (2020/21 FY)		SNAPSHOT	VARIANCE	CORRECTIVE ACTION	EVIDENCE	DIRECTORATE
				PLANNED TARGET	AUDITED ACTUAL	PLANNED TARGET	UNAUDITED ACTUAL					
Provide access to basic services	SD01: Develop and maintain water and sanitation infrastructure	SD01-01	% compliance with SANS241 for drinking water quality	95%	93.6%	95%	94%		Old and aging infrastructure that compromises clean water when it is distributed to the consumers. Also, Water Shedding affects Water Quality badly, although its intention when implemented its intension is to save water.	Implement District Wide Reservoir Cleaning and Pipe Flushing programme. Continue to lobby for funding to replace the old and Aging infrastructure ie. pipelines and reservoirs. Refurbishment of WTWs programme and focused management is being implemented and on-going.	IRIS report	WSP
	SD02: Provide effective and efficient disaster risk management, fire and rescue services	SD02-01	Ratio of fire incidents timely responded to as a proportion of entries in the Occurrence Book.	01:01	01:01	01:01	01:01		None	None	Report of fire incidents responded to	Technical Services
	SD03: Expand and fast-track provision of universal access to basic services	SD03-01	% of households earning less than R1100 (national indigent declaration) per month with access to free basic services (water and sanitation)	100% of registered households (indigents)	100% of registered households (indigents)	100% of registered households (indigents)	100% of registered households (indigents)		None	None	1.Billing report	Finance

STRATEGIC OBJECTIVE	PROGRAMME / STRATEGY	KPI NUMBER	KEY PERFORMANCE INDICATOR	PAST PERFORMANCE (2019/20 FY)		CURRENT PERIOD (2020/21 FY)		SNAPSHOT	VARIANCE	CORRECTIVE ACTION	EVIDENCE	DIRECTORATE
				PLANNED TARGET	AUDITED ACTUAL	PLANNED TARGET	UNAUDITED ACTUAL					
		SD03-02	% of households with access to basic level of water	74.1%	74,1%	74.6%	74,1%		The target could not be met due to procurement processes for sub-consultants only being concluded in April 2021. These SP's are required to perform work prior to the appointment of contractors	After conclusion of appointments, the SP's immediately started working and the Scope of Work together with BoQ's will be developed in the 2021/22 financial year	Calculation Report	Technical Services
		SD03-03	% of households with access to a basic level of sanitation	92.9%	94.5%	96.3%	96.0%		The variance is 262 toilets. The target could not be met due to new procurement processes which had to be followed following the 2019/20 audit when the AG issued a finding related to the previous process	The old procurement process was scrapped and the new one completed to resolve the finding by the AG.	Calculation Report	Technical Services
	SD04: Render effective municipal health services	SD04-01	Number of inspections on health establishment premises	2 of 95 health establishment premises inspected	1 inspection of 95 health establishment premises inspected	2 of 95 health establishment premises inspected	1 inspection of 33 health establishment premises inspected		Focus was directed to dealing with Covid19 mitigation priorities. Facilities were closed due to Covid19 regulations and inspections could not be undertaken.	Once Covid19 has calmed sufficiently , inspection will resume	Inspection reports	Community Services
	SD05: Support road networks in	SD05-01	Number of kilometers of gravel roads graded	2000km	1664km	2000km	1931km		Variance is due to minimal work done in April 2021 as the notification of the extension of the SLA was received late	The DOT pays for work completed based on supporting documentation and is fully aware that minimal work was	1. Report to Standing Committee 2. DPW MIS Report	Technical Services

STRATEGIC OBJECTIVE	PROGRAMME / STRATEGY	KPI NUMBER	KEY PERFORMANCE INDICATOR	PAST PERFORMANCE (2019/20 FY)		CURRENT PERIOD (2020/21 FY)		SNAPSHOT	VARIANCE	CORRECTIVE ACTION	EVIDENCE	DIRECTORATE
				PLANNED TARGET	AUDITED ACTUAL	PLANNED TARGET	UNAUDITED ACTUAL					
									from the DOT. Workers only returned in May 2021	done in April 2021.		

KPA 2 Local Economic Development

STRATEGIC OBJECTIVE	PROGRAMME / STRATEGY	KPI NUMBER	KEY PERFORMANCE INDICATOR	PAST PERFORMANCE (2019/20 FY)		CURRENT PERIOD (2020/21 FY)		SNAPSHOT	VARIANCE	Corrective Action	EVIDENCE	DIRECTORATE
				PLANNED TARGET	AUDITED ACTUAL	PLANNED TARGET	UNAUDITED ACTUAL					
Facilitate and implement job creation and poverty alleviation initiatives	LED01: Implement and expand implementation of EPWP and other job creation initiatives	LED01-01	Number of jobs created through local economic development initiatives including capital projects.	650	1381	650	365	👎	The variance is due to poor reporting on the system, the municipality does not have dedicated personnel, the municipality is dependent on the Department for report on the system at this point.	The Municipality is working towards reporting for themselves, and have requested the Department of Public Works to train one of the PMU Interns, EPWP Technologist and PMU Manager on the EPWP Reporting System	1. List of participants 2. MIS Report from DPW 3. Report toMayCo	TechnicalServices&WSP
	LED02: Support and facilitate rural development and poverty alleviation programmes	LED02-01	Number of hectors cultivated on the RAFI programme	50 Hectors	0	50 Hectors	72 Hectors	👍	The production cost was below the estimated	The target will be reviewed in the 2021/22 FY SDBIP	1. Implementation Plan 2. Report toMayCo	OMM

STRATEGIC OBJECTIVE	PROGRAMME / STRATEGY	KPI NUMBER	KEY PERFORMANCE INDICATOR	PAST PERFORMANCE (2019/20 FY)		CURRENT PERIOD (2020/21 FY)		SNAPSHOT	VARIANCE	Corrective Action	EVIDENCE	DIRECTORATE
				PLANNED TARGET	AUDITED ACTUAL	PLANNED TARGET	UNAUDITED ACTUAL					
	LED03: Facilitate and actively participate in youth,womenandpeople with disability developmentprogrammes	LED03-01	Number of capacity building workshops for youth, women and people with disabilities	3	2	3	3	👍	None	None	1. Attendance Registers 2. Training programme 3. Training Report 4. Report to MayCo	OMM
Facilitate and support regional economic development initiatives	LED04: Facilitate and supportlocaleconomic developmentinitiatives	LED04-01	Number of SMMEs trained	23	0	23	23	👍	None	None	1.Attendance Registers 2.Training programme 3.Training Report 4.Report to MayCo	JoGEDA

KPA 3 Financial Viability and Management

STRATEGIC OBJECTIVE	PROGRAMME / STRATEGY	KPI NUMBER	KEY PERFORMANCE INDICATOR	PAST PERFORMANCE (2019/20 FY)		CURRENT PERIOD (2020/21 FY)		SNAPSHOT	VARIANCE	CORRECTIVE ACTION	EVIDENCE	DIRECTORATE
				PLANNED TARGET	AUDITED ACTUAL	PLANNED TARGET	AUDITED ACTUAL					
Ensure sound and effective financial management and reporting	FM01:Complywithallstatutoryfinancialmanagementandreportingrequirement	FM01-01	%ofcapitalbudget actually spent on capital projects identifiedintheIDP	100%	92%	100%	81%	☞	Performance was affected by project delays. Refer to projects performance section below.	The municipality is dealing with identified challenges as per reports on projects section below	Income and expenditure report	Technical Services
		FM01-02	Cost coverage ratio	2.02	0.02	2.02	Coverage ratio: 0.06	👎	The low collection rate affected the achievement	Implement revenue enhancement strategies	S71 Report	Finance
		FM01-03	Debt coverage ratio	2.03	2.03	2.03	Debt coverage ratio:2.69	👍	None	None	S71 Report	Finance
		FM01-04	Outstanding service debtors to revenue ratio	1.8	4.8	1.8	Outstanding service debtors to revenue ratio:4.8	👎	The low collection rate affected the achievement	Implement revenue enhancement strategies	S71 Report	Finance
		FM01-05	%ofbudgetactually spent on implementing workplaceskillsplan	100%	100%	100%	100%	👍	None	None	Income and Expenditure report	Corporate Services
		FM01-06	% of operational budgetallocatedfor repairs and maintenance	8%	10%	8%	8%	👍	None	None	1. Approved budged allocation	Finance

STRATEGIC OBJECTIVE	PROGRAMME / STRATEGY	KPI NUMBER	KEY PERFORMANCE INDICATOR	PAST PERFORMANCE (2019/20 FY)		CURRENT PERIOD (2020/21 FY)		SNAPSHOT	VARIANCE	CORRECTIVE ACTION	EVIDENCE	DIRECTORATE
				PLANNED TARGET	AUDITED ACTUAL	PLANNED TARGET	AUDITED ACTUAL					
	FM02: Implement revenue collection and enhancement strategy initiatives	FM02-01	% of billed revenue collected	30%	19%	30%	15%		The large population of the District is indigent and not able to pay for services. Lack of a culture of paying service charges	Implement debt write off strategies to motivate payment by consumers	1.Billingreport 2. ReporttoMayCo	Finance
	FM03: Implement anti-fraud and anti-corruption measures	FM03-01	Ratio of identified casesoffraudand corruption acted on	01:01	01:01	01:01	01:01		None	None	1. Case number 2.Report to MayCo	Corporate Services

KPA 4: Institutional Development and Transformation

STRATEGIC OBJECTIVE	PROGRAMME STRATEGY	KPI NUMBER	KEY PERFORMANCE INDICATOR	PAST PERFORMANCE (2019/20 FY)		CURRENT PERIOD (2020/21 FY)		SNAPSHOT	VARIANCE	CORRECTIVE ACTION	EVIDENCE	RESPONSIBLE DIRECTORATE
				AUDITED ACTUAL	PLANNED TARGET	AUDITED ACTUAL	PLANNED TARGET					
Improve human resource capacity and potential	ID01:Effectively empower and develop skills base within the District	ID01-01	Number of people from employment equity target groups employed in the three highest levels of management in compliance with EEP	11	6	11	6		The institution had only 6 available and funded positions within the 3 highest levels of management	Target will be reviewed going into the 2021/22 financial year	Report to Mayco	Corporate Services

		ID01-02	Number of internships & learnership opportunities created	48	99	48	62		12 (initial appointment was 26 and 5 resigned and 9 were permanently absorbed The opportunity for more participants in the learnership programmes presented its self from the external funding (LGSETA Projects) and we took advantage on that opportunity	A funding request has been submitted to LGSETA through the Workplace Skills Plan process to tally the target with available budget in the 2021/22 FY	1. Report to Mayco	Corporate Services
		ID01-03	% of vacant positions filled	All vacant budgeted posts filled	75 vacant budgeted posts were not filled	100%	74%		Post were not filled due to the need to finalise the OD project. The Covid19 also affected holding of interviews	The OD project is anticipated is to be completed in June 2022 Management has resolved on Virtual In	1. Report to management	Corporate Services
	ID02: Maintain conducive working conditions for staff	ID02-01	Number of LLF meetings held	4	2	4	0		Meeting did not due to quorum	Virtual meetings will be heldin the 2021/22 FY	1. Minutes 2. Attendance Registers	Corporate Services

municipal oversight

maintain corporate

KPA 5 Good Governance and Public Participation

STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	PAST PERFORMANCE (2019/20 FY)		CURRENT PERIOD (2020/21 FY)		SNAPSHOT	VARIANCE	CORRECTIVE ACTION	EVIDENCE	DIRECTORATE
				AUDITED ACTUAL	PLANNED TARGET	AUDITED ACTUAL	PLANNED TARGET					
Facilitate intergovernmental cooperation and coordination	GG01: Support and facilitate in intergovernmental cooperation initiatives	GG01-01	Number of DIMAFO meetings held	4	0	4	1	👎	Meetings did not sit due to network and connectivity challenges. Quorum also affected other meetings.	Virtual meetings will be scheduled going forwardin the 2021/22 FY	1. Minutes 2.Attendance Registers	Institutional Support &Advancement
	GG02:Establish and maintain stakeholder engagement initiatives	GG02-01	Number of Council meetings held	11	9	11	11	👍	None	None	1. Minutes 2.Attendance Register	Corporate Services
		GG02-02	Number of Mayoral outreach programs held in each Local Municipality	1 Mayoral outreach held in each Local Municipality	1 Mayoral outreach held in Senqu and 1 Mayoral outreach in Walter Sisulu.	1 Mayoral outreach held in each Local Municipality	1 Mayoral outreach held in Elundini Local Municipality	👎	Physical Mayoral outreaches were not held in Senqu Local Municipality and Walter Sisulu Local Municipality due toCovid19 health and safety precautions	Representative forums and inputs from local municipalities were utilized to inform the IDP and Budget	1.Attendance Registers 2.Outreach report	Institutional Support &Advancement
Establish and support systems, mechanisms and processes	GG03: Ensure and Governance	GG03-01	Compile 2019/20 FY annual report	2018/19 FY Annual Report approved by Council	Final Annual Report was approved by Council	2019/20 FY Annual Report approved by Council	Draft Annual Report was not tabled before Council	👎	Audit report not released yet by the AG	Report to be tabled once AG releases Audit report	1. Approved Annual Report. 2. Council Resolution	OMM
		GG03-02	Compile 2021/22FY MTEF Budget	2020/21FY MTEF Budget approved by Council	2020/21 MTEF Budget was approved by Council	2021/22FY MTEF Budget approved by Council	2021/22 MTEF Budget approved by Council	👍	None	None	1. Approved Budget 2.Council Resolution adopting the budget	Finance

STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	PAST PERFORMANCE (2019/20 FY)		CURRENT PERIOD (2020/21 FY)		SNAPSHOT	VARIANCE	CORRECTIVE ACTION	EVIDENCE	DIRECTORATE
				AUDITED ACTUAL	PLANNED TARGET	AUDITED ACTUAL	PLANNED TARGET					
		GG03-03	Compile 2021/22FY IDP	2020/21 reviewed IDP approved by Council	2020/21 FY IDP was approved by Council	2021/22 FY IDP compiled and approved by Council	2021/22 FY IDP was approved by Council		None	None	1. approved IDP 2. Council resolution	OMM
		GG03-04	Number of signed performance agreements for Directors & Managers directly reporting to the Municipal Manager including the Municipal Manager	8	8	8	8		None	None	8 signed performance agreements	OMM
		GG03-05	Clean audit outcomes achieved	Clean audit outcomes achieved	Unqualified audit opinion achieved	Clean audit outcomes achieved	Unqualified audit opinion was received		Matters of emphasis were raised (see audit report)	Audit Action Plan has been developed	Audit report	All Directors
		GG03-06	Number of MPAC meetings held	4	4	4	4		None	None	1. Minutes 2.Attendance Register	OMM
		GG03-07	Number of Audit and Performance Committee meetings held	5	5	5	5		None	None	1. Minutes 2.Attendance Register	OMM
Facilitate the development of a healthy and inclusive society	GG04: Facilitate Implementation of programmes supporting special groups	GG04-01	Hold District Mayor's Cup	District Mayoral Cup held	District Mayoral Cup held	District Mayoral Cup held	District Mayoral Cup held		The Mayoral Cup was not held due the COVID 19 restrictions	None. Event to be reconsidered once Covid19 calms sufficiently	1.Report to Mayco	OMM

3.4 PERFORMANCE ON PROJECTS

Project Name	KPI Number	Key Performance Indicator	Baseline	Budget Amount (2020/21 FY)	Budget spent (2020/21 FY)	Funding Source	Annual Target	Annual Actual	Snapshot	Variance	Corrective action	Audit evidence	Directorate
Sterkspruit: Upgrading of WTW and Bulk Lines: Phase II:	SD03-02-12	% of Progress for Water Supply Infrastructure completed for Herschel Pipeline by June 2021	No Baseline-New Performance Indicator	R9 000 000	R7 710 379.07	MIG	50% of Water Supply Infrastructure Completed for Herschel Pipeline by June 2021	60% progress was achieved as per the approved works programme and certified by the PSP on the progress report		10% progress over-achieved due to acceleration of project.	None.	Professional Service Provider (PSP) Progress Report	Technical Services
Senqu Rural Water Supply: Network Extension	SD03-02-13	Number of villages that were supplied with portable water by June 2021	No Baseline _ New Performance Indicator	R22 000 000	R22 056 278.9	MIG	5 villages supplied with portable water under Senqu Rural Water by June 2021	5 villages were supplied with portable water under Senqu Rural Water		None	None.	Practical Completion Certificates	Technical Services
Elundini Rural water Programme (ORIO)	SD03-02-14	Appoint sub-consultants for Survey Services, ISD services, Geo-hydrological Services, Geotechnical Services, OHS services, by June 2021	No Baseline _ New Performance Indicator	R2 000 000	R5 174 944.19	MIG/ORIO	Sub-consultants for Survey Services, ISD services, Geo-hydrological Services, Geotechnical Services, OHS services appointed by June 2021	Sub-consultants for Survey Services, Geo-hydrological Services, Geotechnical Services, OHS services were appointed		Sub Consultant for ISD services not finalized.	The BEC and BAC to finalise the recommendation and forward to the Accounting Officer in first quarter of 2021/22 FY	1. Appointment Letters for sub-consultants,	Technical Services

Project Name	KPI Number	Key Performance Indicator	Baseline	Budget Amount (2020/21 FY)	Budget spent (2020/21 FY)	Funding Source	Annual Target	Annual Actual	Snapshot	Variance	Corrective action	Audit evidence	Directorate
Upscaling of Barkly East Bulk Water Infrastructure	SD02-01-01	% of construction progress completed on development of Barkly East WTW and associated infrastructure by June 2021	No Baseline _ New Performance Indicator	R10 507 790	R10 561 177.8	MIG	99% of construction progress completed on development of Barkly East WTW and associated infrastructure by June 2021	100% progress was achieved as per the approved works programme and certified by the PSP on the progress report	👍	None	None	Professional Service Provider (PSP) Progress Report	Technical Services
Refurbishment of Burgersdorp Water Treatment Works	SD03-02-16	% of Construction Progress completed for the Development of Burgersdorp Water Treatment Works (WTW) by June 2021	No Baseline _ New Performance Indicator	R8 540 433	R5 999 977.63	MIG	50% of Construction Progress completed for the Development of Burgersdorp Water Treatment Works (WTW) by June 2021	91% progress was achieved as per the approved works programme and certified by the PSP the progress report	👍	41% progress over-achieved due to acceleration of project.	None. The sooner the project is completed the sooner the community can benefit.	Professional Service Provider (PSP) Progress Report	Technical Services
Refurbishment of Oviston Water Treatment Works	SD03-02-17	% of Construction Progress completed for the Development of Oviston Water Treatment Works (WTW) by June 2021	No Baseline _ New Performance Indicator	R2 546 445	R2 549 445.00	MIG	60% of Construction Progress completed for the Development of Oviston Water Treatment Works (WTW) by June 2021	99% progress was achieved as per the approved works programme and certified by the PSP the progress report	👍	39% progress over-achieved due to acceleration of project.	None. The sooner the project is completed the sooner the community can benefit.	Professional Service Provider (PSP) Progress Report	Technical Services

Project Name	KPI Number	Key Performance Indicator	Baseline	Budget Amount (2020/21 FY)	Budget spent (2020/21 FY)	Funding Source	Annual Target	Annual Actual	Snapshot	Variance	Corrective action	Audit evidence	Directorate
Mt Fletcher Bulk Water Supply Scheme Phase 2	SD03-02-18	% of Construction Progress completed for the Development of Mt Fletcher Bulk Water Supply Scheme Phase 2 by June 2021	No Baseline _ New Performance Indicator	R6 658168	R5 154 531,08	MIG	100% of Construction Progress completed for the Development of Mt Fletcher Bulk Water Supply Scheme Phase 2 by June 2021	99% of Construction Progress was completed for the Development of Mt Fletcher Bulk Water Supply Scheme Phase 2 by June 2021		1% variance due to the passing away of the sole director of the Engineering Company and could not be able to do close out on the project	The municipality is in discussion with the Executor of the estate for the Engineer to finalise the transfer of services to the Consulting firm that was nominated by the family.	Professional Service Provider (PSP) Progress Report	Technical Services
ALIWAL NORTH WATER TREATMENT WORKS HOLDING DAMS	SD03-02-19	Appoint Professional Service Provider for Aliwal North Holding Dams June 2021	No Baseline _ New Performance Indicator	R1 000 000	R88 021.00	MIG	Professional Service Provider Appointed by June 2021	Not achieved		No responsive service provider was found after evaluation and adjudication	Bid to be Re-advertised in the first quarter of the 2021/22 FY	1. Bid Specification Item submitted to BSC 2. Tender Advert 3. Appointment Letter	Technical Services
Maclear Water Treatment and Distribution Upgrade	SD03-02-20	Appoint service provider for Construction services for Maclear Water Treatment Works by June 2021	No Baseline _ New Performance Indicator	R47 296 590,53	R0	DBSA Frontloading	Service Provider for Construction Services appointed	Service Provider for Construction Services was appointed		Service Provider has been appointed;however , the appointment is interdicted by the High Court due to one Contractor that has challenged the appointment	Matter is still in theGrahamstown High Court and is due to heard on the 4th of August 2021	Letter of Appointment for construction services	Technical Services

Project Name	KPI Number	Key Performance Indicator	Baseline	Budget Amount (2020/21 FY)	Budget spent (2020/21 FY)	Funding Source	Annual Target	Annual Actual	Snapshot	Variance	Corrective action	Audit evidence	Directorate
Senqu Rural Sanitation Programme: Phase 5&6	SD03-02-21	Number of new households provided with sanitation service (toilets) in Senqu LM by June 2021	2000	R 21 000 000,00	R22 508 499.2	MIG	1025 new households provided with sanitation service (toilets) by June 2021	491 new households were provided with sanitation service (toilets) in Senqu LM		The variance is 534 toilets. The target could not be met due to new procurement processes which had to be followed following the 2019/20 audit when the AG issued a finding related to the previous process.	None. The old procurement process was scrapped and the new one completed to resolve the finding by the AG.	1. Happy Letters	Technical Services
Elundini Rural Sanitation Programme: Phase 5&6	SD03-02-22	Number of new households provided with sanitation service (toilets) in Elundini LM by June 2021	2000	R13 000 000,00	R13 555 489.79	MIG	650 new households provided with sanitation service (toilets) by June 2021	646 new households were provided with sanitation service (toilets) in Elundini LM		The variance is 4 toilets. The target could not be met due to new procurement processes which had to be followed following the 2019/20 audit when the AG issued a finding related to the previous process.	None. The old procurement process was scrapped and the new one completed to resolve the finding by the AG.	1. Happy Letters	Technical Services

Project Name	KPI Number	Key Performance Indicator	Baseline	Budget Amount (2020/21 FY)	Budget spent (2020/21 FY)	Funding Source	Annual Target	Annual Actual	Snapshot	Variance	Corrective action	Audit evidence	Directorate
Jamestown sanitation Phase 2 (Pipelines)	SD03-02-23	% of construction progress completed on development of Jamestown Sanitation Infrastructure by June 2021	No Baseline _ New Performance Indicator	R10 000 000,00	R14 150 396.93	MIG	20% of Construction Progress Completed on development of Jamestown Sanitation Infrastructure by June 2021	12% progress was achieved as per the approved works programme and certified by the PSP the progress report		The deviation is 8% under-achievement due to the project being stopped by protesting local SMMEs.	None. The Municipality has since secured an interim court interdict against the protesting SMME's and the project has resumed.	Professional Service Provider (PSP) Progress Report	Technical Services
Bulk Sanitation Infrastructure Upgrade for Maclear Phase 3	SD03-02-24	% of construction progress completed on development of Maclear Bulk Sanitation Infrastructure by June 2021	No Baseline _ New Performance Indicator	R2 000 000,00	R1 878 937.86	MIG	100% of construction progress completed on development of Maclear Bulk Sanitation Infrastructure by June 2021	100% progress was achieved as per the approved works programme and certified by the PSP the progress report		None	None	1. Professional Service Provider (PSP) Progress Report 2. Completion Cert	Technical Services
Bulk Sanitation Infrastructure Upgrade for Maclear Phase 3B	SD03-02-25	% of construction progress completed on development of Maclear Bulk Sanitation Infrastructure by June 2021	No Baseline _ New Performance Indicator	R22 693 494,91	R11942 214.1	BDSA Frontloading	20% of Construction Progress Completed on development of Bulk Sanitation Infrastructure for Maclear by June 2021	26% progress was achieved as per the approved works programme and certified by the PSP the progress report		6% progress over-achieved due to acceleration of project.	None. The sooner the project is completed the sooner the community can benefit.	Professional Service Provider (PSP) Progress Report	Technical Services

Project Name	KPI Number	Key Performance Indicator	Baseline	Budget Amount (2020/21 FY)	Budget spent (2020/21 FY)	Funding Source	Annual Target	Annual Actual	Snapshot	Variance	Corrective action	Audit evidence	Directorate
Provision of Sanitation Infrastructure for Ugie: Phase 1	SD03-02-26	Appoint Professional Service Provider by for Ugie Sanitation June 2021	No Baseline _ New Performance Indicator	R1 423 242,00	R0	MIG	Professional Service Provider Appointed by June 2021	Not achieved		No responsive service provider was found after evaluation and adjudication	Bid to be Re-advertised in the first quarter of the 2021/22 FY	1. Bid Specification Item submitted to BSC 2. Tender Advert 3.Appointment Letter	Technical Services
Rehabilitation of Burgersdorp Wastewater Treatment Works	SD03-02-27	% of Construction Progress completed for the Development of Burgersdorp Wastewater Treatment Works (WWTW) by June 2021	No Baseline _ New Performance Indicator	R12 891 246,00	R14 873 140.2	MIG	80% of Construction Progress completed for the Development of Burgersdorp Wastewater Treatment Works (WWTW) by June 2021	99% progresswas achieved as per the approved works programme and certified by the PSP the progress report		19% progress over-achieved due to acceleration of project.	None. The sooner the project is completed the sooner the community can benefit.	Professional Service Provider (PSP) Progress Report	Technical Services
Drought Relief Mitigation	SD03-02-28	Number of boreholes completed by June 2021	No Baseline _ New Performance Indicator	R5 700 000,00	R2 463 253,65	COGTA Disaster: Drought Relief	9 boreholes completed by June 2021	9 Boreholes were completed		None	None	1. Completion Certificates	Technical Services
Elundini Drought Relief Mitigation	SD03-02-29	% of construction progress completed on Elundini Drought Relief Mitigation by June 2021	No Baseline _ New Performance Indicator	R6 118 313,00	R5 806 370.79	MIG	70% of construction progress completed on Elundini Drought Relief Mitigation by June 2021	99% of construction progress was completed on Elundini Drought Relief Mitigation		29% progress over-achieved due to acceleration of project.	None. The sooner the project is completed the sooner the community can benefit.	Professional Service Provider (PSP) Progress Report	Technical Services

Project Name	KPI Number	Key Performance Indicator	Baseline	Budget Amount (2020/21 FY)	Budget spent (2020/21 FY)	Funding Source	Annual Target	Annual Actual	Snapshot	Variance	Corrective action	Audit evidence	Directorate
Lady Grey Bulk Water: Long-term Water Supply: Zachtevlei Dam and Associated Infrastructure	SD03-02-29	Secure Funding to complete Implementation Ready Study (IRS) in accordance with Department of Water and Sanitation (DWS) requirements by June 2021	No Baseline _ New Performance Indicator	R3 205 107.91	R3 205 107,90	RBIG	Funding to complete Implementation Ready Study (IRS) in accordance with Department of Water and Sanitation (DWS) requirements secured by June 2021	Funding not yet secured		The DWS has indicated that the project is not needed at this stage and has dismissed the funding application	The Municipality is still pursuing engagements with the DWS as it believes that the project is critical to ensure sustainable source of water for Lady Grey.	1. Confirmation Letter of funding secured submitted to DWS	Technical Services
Sterkspruit Regional Bulk Wastewater Treatment Works and Associated sewer network	SD03-02-30	Secure Funding to complete Implementation Ready Study (IRS) in accordance with Department of Water and Sanitation (DWS) requirements by June 2021	No Baseline _ New Performance Indicator	R 739 892.09	R1 118 657,91	RBIG	Implementation Ready Study (IRS) approval facilitated with Department of Water and Sanitation (DWS) by June 2021	Achieved. Council approved budget from own funding to complete the IRS process.		None	None	1. Confirmation Letter of funding secured submitted to DWS	Technical Services
RBIG. Supply and Installation of Water Tanks	SD03-02-31	Initiate the procurement process for supply and installation of water tanks by June 2021	No Baseline _ New Performance Indicator	R900 000	R0	RBIG	Procurement process for supply and installation of water tanks initiated by June 2021	Procurement process for supply and installation of water tanks was initiated by June 2021		None	None	1. Bid Specification Item 2. Proof of submission to SCM	Technical Services

Project Name	KPI Number	Key Performance Indicator	Baseline	Budget Amount (2020/21 FY)	Budget spent (2020/21 FY)	Funding Source	Annual Target	Annual Actual	Snapshot	Variance	Corrective action	Audit evidence	Directorate
RBIG. Connecting of water tanks to sustainable water network	SD03-02-32	Number of water tanks connected to sustainable water network	No Baseline _ New Performance Indicator	R2 827 200	R0	RBIG	75 Tanks Connected to sustainable water network by June 2021	Not achieved		This target is dependent of the project for the supply of 75 tanks which is delaying at the procurement stage	None. Await the procurement process to conclude	Progress Report	Technical Services
RBIG Water Carting to Service Water Tanks	SD03-02-33	Initiate the procurement process for Water Carting Service by June 2021	No Baseline _ New Performance Indicator	R4 240 800	R0	RBIG	Procurement process for Water Carting Services initiated by June 2021	Procurement process for Water Carting Services was initiated by June 2021		The procurement process was however cancelled as the local SMMEs stormed the briefing session	Bid to be Re-advertise in the first quarter of the 2021/22 FY	1. Bid Specification Item 2. Proof of submission to SCM	Technical Services
Maclear Water Treatment and Distribution Upgrade (AC Pipe Replacement)	SD03-02-34	% of Construction Progress completed for the Maclear Water Treatment and Distribution Upgrade (AC Pipe Replacement) by June 2021	No Baseline _ New Performance Indicator	R5 000 000.00	R10 196 784,4	RBIG	30% of Construction Progress completed for the Maclear Water Treatment and Distribution Upgrade (AC Pipe Replacement) by June 2021	37% of Construction Progress was completed for the Maclear Water Treatment and Distribution Upgrade (AC Pipe Replacement) by June 2021		7% progress over-achieved due to acceleration of project.	None. The sooner the project is completed the sooner the community can benefit.	Professional Service Provider (PSP) Progress Report	Technical Services
Water Supply for Joe Gqabi Township to Prevent the spread of COVID-19	SD03-02-35	Project Designs completed for Joe Gqabi informal settlement water supply by June 2021	No Baseline _ New Performance Indicator	R2 386 712.07	R807 333.16	MIG	Project Designs completed for Joe Gqabi informal settlement water supply by June 2021	Project Designs were completed for Joe Gqabi informal settlement water supply by June 2021		None	None	Design Report	Technical Services

Project Name	KPI Number	Key Performance Indicator	Baseline	Budget Amount (2020/21 FY)	Budget spent (2020/21 FY)	Funding Source	Annual Target	Annual Actual	Snapshot	Variance	Corrective action	Audit Evidence	Director
District Wide Refurbishment of Water Treatment Works	SD01-01-03	% of construction progress completed on Refurbishment of Barkly East, Aucamp and Ugie WTWs and associated infrastructure by June 2021	No Baseline _ New Performance Indicator	R10 000 000,00	R10 000 000,00	WSIG	99% of construction progress completed on refurbishment of Barkly East, Aucamp and Ugie WTWs and associated infrastructure by June 2021.	100%of construction progress was completed on refurbishment of Barkly East, Aucamp and Ugie WTWs and associated infrastructure by June 2021.	👍	None	None	Professional Service Provider (PSP) Progress Report	WSP
Rural Rudimentary Water Supply	SD01-01-04	% of Construction Progress completed for Rural Rudimentary Water Supplyby June 2021.	No Baseline _ New Performance Indicator	R15 000 000,00	R15 000 000,00	WSIG	99% progress achieved as per the approved works programme and certified by the PSP the progress report	100%progress was achieved as per the approved works programme and certified by the PSP the progress report	👍	None	None	Professional Service Provider (PSP) Progress Report.	WSP
Aliwal North Pipeline Replacement	SD01-01-05	% of Construction Progress completed for Aliwal North Pipeline Replacementby June 2021	No Baseline _ New Performance Indicator	R10 000 000,00	R5 787 147,19	WSIG	60% progress achieved as per the approved works programme and certified by the PSP the progress report	80%progress was achieved as per the approved works programme and certified by the PSP the progress report	👍	None	None	Professional Service Provider (PSP) Progress Report	WSP

Project Name	KPI Number	Key Performance Indicator	Baseline	Budget Amount (2020/21 FY)	Budget spent (2020/21 FY)	Funding Source	Annual Target	Annual Actual	Snapshot	Variance	Corrective action	Audit evidence	Directorate
District Wide Refurbishment of Wastewater Treatment Works	SD01-01-06	% of Construction Progress completed for the Refurbishment of Aliwal North, Burgersdorp and Steynsburg and Prentjiesburg WWTWs by June 2021	No Baseline _ New Performance Indicator	R10 000 000,00	R10 000 000,00	WSIG	100% of Construction Progress completed by June 2021	100% of Construction Progress was completed by June 2021		None	None	Professional Service Provider (PSP) Progress Report. Completion Certificate	WSP
Steynsburg pipeline replacement	SD01-01-07	Appoint Professional Service Provider by June 2021	No Baseline _ New Performance Indicator	R5 000 000,00	R 360 074,34	WSIG	Professional Service Provider Appointed by June 2021	Professional Service Provider Appointed by June 2021		None	None	Appointment letter for Service Provider	WSP
Augmentation of clear water storages	SD01-01-08	Appoint Professional Service Provider by June 2021	No Baseline _ New Performance Indicator	R15 000 000,00	R0	WSIG	Professional Service Provider Appointed by June 2021	Not Achieved		No responsive service provider was found after evaluation and adjudication	Bid to be Re-advertised in the first quarter of the 2021/22 FY	Appointment letter for Service Provider	WSP

3.5 Annual Performance Report of JoGEDA

[to be inserted once available after audit]

CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE

4.1 An overview of the organisational structure

Corporate Services is responsible for the institutional capacity building for Council, staff and Communities. Upon implementation of this responsibility, a number of training programmes has been implemented over the year under review and during the Covid19 era, training continued. The primary objective of the District in this regard is to ensure that the institution is able to implement its mandate as outlined in the Constitution of the Republic read together with applicable legislation. The IDP becomes the panacea of organizational development and service delivery implementation. The section below depicts in details key organizational development matters.

The Joe Gqabi District Municipality has undertaken a review of all organisational development related matters. This resolution has been taken with a view to correct and addresses all discrepancies pertaining to reporting lines, job descriptions and matters linked to the Organogram in its entirety. It is also intended to ensure that the municipality is able to effectively deliver on its legislated mandate through a focused and properly aligned organisational structure.

The first phase of this project entails a re-engineering of the entire organisational structure. This forms the basis of the project and requires management to ensure proper inter – and intra-departmental alignment of functions as well reporting lines that will streamline operations and ultimately enable the municipality to achieve its mandate in the most effective manner. It is therefore evident that this stage of the project requires proper consideration which has up to date consumed most of the project activities. It should also be stated that the national lockdown negatively impacted on progress on the project and the ability to finalise the first stage of the project.

Despite the above delays, management has revived the project with a view on consulting the Local Labour Forum (LLF) on the final draft structure as compiled in conjunction with the appointed service provider. To this end, management virtually met with the service provider on 02 June 2021 in an attempt to finalise the compilation of the Organogram. This meeting resolved that the service provider must also meet with individual directorates in order to conclude and to effect the changes to their respective organisational structures as agreed in the meeting held on 02 June 2021. All Directorates have since met with the service provider and have finalised their draft organisational structures. The service provider has since and on 18 August 2021 submitted the final draft organisational structures to the municipality which is now in its final stage of reviewal by management.

On completion of all organisational structures and after engagements have been finalised at the level of the Local Labour Forum (LLF), the finalised Organogram will be submitted before Council for approval before any other required processes associated with the project may be commenced.

Below is a broad outline of all other steps that will follow the approval of the Organogram by Council:

- Development of job descriptions for the entire municipality in the SALGBC and Task Format.
- Discussion and agreement with management and employees on the content of job descriptions and sign-off.
- Submission of all developed job descriptions to the District Job Evaluation

Committee (DJEC) for evaluation and to the Provincial Audit Committee (PAC) for auditing.

- Submission of all evaluated and audited job descriptions to Council for final approval / Approval of the Final Outcomes Report (FOR).
- Development of an initial first level comparison schedule between current Task Grades and new Task Grades for all positions on the newly developed and approved organisational structure.
- Development of a schedule reflecting all staff against associated posts vs Task Grades and costing of such with a view on the placement of staff.
- Development of a detailed skills audit skills audit/profile for the municipality. This will also determine the effective placement of staff.
- Development of a Placement Policy to formalise and guide the placement process.
- Development of a detailed and final placement schedule to be used in the placement of employees.
- Consideration of appeals by employees following the completion of the placement process.

4.2 Workforce Profile

The report covers the total number of **employees** (including employees with disabilities) in each of the following **occupational levels**: Note: A=Africans, C=Coloureds, I=Indians and W=Whites

Occupational Levels	Male				Female				Foreign Nationals		Total
	A	C	I	W	A	C	I	W	Male	Female	
Top management	3	1	0	0	1	0	0	2	0	0	7
Senior management	7	2	0	2	6	0	0	0	0	0	17
Professionally qualified and experienced specialists and mid-management	27	2	0	3	32	2	0	2	0	0	68
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents	52	2	0	4	45	2	0	1	0	0	106
Semi-skilled and discretionary decision making	103	11	0	0	88	1	0	0	0	0	203
Unskilled and defined decision making	155	7	1	0	98	1	0	0	0	0	262
TOTAL PERMANENT	347	25	1	9	270	6	0	5	0	0	663
Temporary employees	105	1	0	0	28	1	0	0	0	0	135
GRAND TOTAL	452	26	1	9	298	7	0	5	0	0	798

This report covers the total number of **employees with disabilities only** in each of the following occupational levels: Note: A=Africans, C=Coloureds, I=Indians and W=Whites

Occupational Levels	Male				Female				Foreign Nationals		Total
	A	C	I	W	A	C	I	W	Male	Female	
Top management	0	0	0	0	0	0	0	0	0	0	0
Senior management	0	0	0	0	0	0	0	0	0	0	0
Professionally qualified and experienced specialists and mid-management	0	0	0	0	0	0	0	0	0	0	0
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents	3	0	0	0	2	0	0	0	0	0	5
Semi-skilled and discretionary decision making	0	0	0	0	0	0	0	0	0	0	0
Unskilled and defined decision making	0	0	0	0	0	0	0	0	0	0	0
TOTAL PERMANENT	3	0	0	0	3	0	0	0	0	0	6
Temporary employees	0	0	0	0	0	0	0	0	0	0	0
GRAND TOTAL	3	0	0	0	3	0	0	0	0	0	6

4.3 Workforce Movement

With regard to recruitment, the report covers the total number of new recruits, including people with disabilities. Note: A=Africans, C=Coloureds, I=Indians and W=Whites

Occupational Levels	Male				Female				Foreign Nationals		Total
	A	C	I	W	A	C	I	W	Male	Female	
Top management	0	0	0	0	0	0	0	0	0	0	0
Senior management	0	0	0	0	0	0	0	0	0	0	0
Professionally qualified and experienced specialists and mid-management	0	0	0	0	2	0	0	0	0	0	2
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents	2	0	0	0	8	0	0	0	0	0	10
Semi-skilled and discretionary decision making	2	0	0	0	3	1	0	0	0	0	6
Unskilled and defined decision making	2	0	0	0	2	0	0	0	0	0	4
TOTAL PERMANENT	6	0	0	0	15	1	0	0	0	0	22
Temporary employees	13	1	0	0	66	0	0	0	0	0	80
GRAND TOTAL	19	1	0	0	81	1	0	0	0	0	102

In the front of promotion, the report deals with the total number of promotions into each occupational level, including people with disabilities. Note: A=Africans, C=Coloureds, I=Indians and W=Whites

Occupational Levels	Male				Female				Foreign Nationals		Total
	A	C	I	W	A	C	I	W	Male	Female	
Top management	0	0	0	0	0	0	0	0	0	0	0
Senior management	0	0	0	0	0	0	0	0	0	0	0
Professionally qualified and experienced specialists and mid-management	0	0	0	0	0	0	0	0	0	0	0
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents	0	0	0	0	0	0	0	0	0	0	0
Semi-skilled and discretionary decision making	0	0	0	0	0	0	0	0	0	0	0
Unskilled and defined decision making	0	0	0	0	0	0	0	0	0	0	0
TOTAL PERMANENT	0	0	0	0	0	0	0	0	0	0	0
Temporary employees	0	0	0	0	0	0	0	0	0	0	0
GRAND TOTAL	0	0	0	0	0	0	0	0	0	0	0

In respect to terminations the report outlines the total number of terminations in each occupational level, including people with disabilities. Note: A=Africans, C=Coloureds, I=Indians and W=Whites

Occupational Levels	Male				Female				Foreign Nationals		Total
	A	C	I	W	A	C	I	W	Male	Female	
Top management	0	0	0	0	0	0	0	0	0	0	0
Senior management	1	0	0	0	0	0	0	0	0	0	1
Professionally qualified and experienced specialists and mid-management	2	0	0	1	3	0	0	0	0	0	6
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents	4	0	0	0	2	0	0	0	0	0	6
Semi-skilled and discretionary decision making	1	1	0	0	0	0	0	0	0	0	2
Unskilled and defined decision making	12	0	0	0	1	0	0	0	0	0	13
TOTAL PERMANENT	20	1	0	1	6	0	0	0	0	0	28
Temporary employees	8	0	0	0	38	0	0	0	0	0	46
GRAND TOTAL	28	1	0	1	44	0	0	0	0	0	74

4.3 Skills Development

With regard to Skills Development, the report covers the total number of people including people with disabilities, who received training ONLY for the purpose of achieving the numerical goals, and not the number of training courses attended by individuals. Note: A=Africans, C=Coloureds, I=Indians and W=Whites

Occupational Levels	Male				Female				Total
	A	C	I	W	A	C	I	W	
Top management	1	0	0	0	0	0	0	0	1
Senior management	2	1	0	0	2	0	0	0	5
Professionally qualified and experienced specialists and mid-management	2	0	0	0	1	1	0	0	4
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents	1	0	0	0	3	0	0	0	4
Semi-skilled and discretionary decision making	0	0	0	0	0	0	0	0	0
Unskilled and defined decision making	0	0	0	0		0	0	0	3
TOTAL PERMANENT	6	1	0	0	9	1	0	0	17
Temporary employees	0	0	0	0	0	0	0	0	0
GRAND TOTAL	6	1	0	0	9	1	0	0	17

A List of learning interventions by name-Employed is detailed below.

LGSETA STRATEGIC AREA	Municipal Key Performance Area	Skills Gap	Type of Learning intervention	Qualification /Trade Title	SAQA/Trade ID	Learnership Code	Learnership Title	Name of Learning intervention (other)	Work Experience	NQF LEVEL	Funded by	Number trained in this Learning intervention
Enhancing Municipal Planning	Municipal Transformation and Institutional Development	Financial management	Bursary	Bachelor of Accounting	72824					NQF Level 7	LGSETA-Discretionary Grant Funding	1
Enhancing infrastructure and Service Delivery	Basic Service Delivery and Infrastructure Development	Fire Fighting-Advanced Course	Learnership	Further Education and Training: Fire and Rescue Operations	57803	14Q140041001484	Further Education and Training: Fire and Rescue Operations			NQF Level 4	LGSETA-Discretionary Grant Funding	26
Enhancing Good Governance, Leadership and management Capabilities	Good Governance and linking of democracy	Municipal Governance	Learnership	National Certificate: Municipal Governance	60529	14Q140048151405	National Certificate: Municipal Governance			NQF Level 5	Other Municipal Funding	12
Enhancing Good Governance, Leadership and management	Good Governance and linking of democracy	Leadership/Ethics/Governance	Learnership	Diploma: Local Government	35956					NQF Level 6	Other Municipal Funding	1

LGSETA STRATEGIC AREA	Municipal Key Performance Area	Skills Gap	Type of Learning intervention	Qualification /Trade Title	SAQA/Trade ID	Learnership Code	Learnership Title	Name of Learning intervention (other)	Work Experience	NQF LEVEL	Funded by	Number trained in this Learning intervention
Capabilities												
Promoting sound Financial management and Viability	Municipal Financial management and Viability	Financial management	Learnership	Certificate: Municipal Financial management	48965					NQF Level 6	LGSETA-Discretionary Grant Funding	10
Enhancing Good Governance, Leadership and management Capabilities	Good Governance and linking of democracy	Adult Education and Training(AET)-ABET Levels 1.2.3 and 4	Learnership	General Education and Training certificate:-Adult Basic Education and Training: Wholesale and Retail	71750	27Q270030241201	General Education and Training certificate:-Adult Basic Education and Training: Wholesale and Retail			NQF Level 1	LGSETA-Discretionary Grant Funding	15
Enhancing infrastructure and Service Delivery	Basic Service Delivery and Infrastructure Development	Road Maintenance	Skills Programme towards a Qualification	Occupational Certificate: Chemical Plant Operator	102156					NQF Level 4	Other Municipal Funding	22
Enhancing Good Governance, Leadership	Good Governance and linking of	Municipal Administration	Skills Programme towards a	Diploma in Human Resource Developme	111180					NQF Level 5	LGSETA-Discretionary Grant Funding	39

LGSETA STRATEGIC AREA	Municipal Key Performance Area	Skills Gap	Type of Learning intervention	Qualification /Trade Title	SAQA/Trade ID	Learnership Code	Learnership Title	Name of Learning intervention (other)	Work Experience	NQF LEVEL	Funded by	Number trained in this Learning intervention
and management Capabilities	democracy		Qualification	nt								
Enhancing Good Governance, Leadership and management Capabilities	Good Governance and linking of democracy	Human Resource Development	Short Course Non Credit							NQF Level 6	LGSETA-Discretionary Grant Funding	2
Enhancing Good Governance, Leadership and management Capabilities	Good Governance and linking of democracy	Emotional Intelligence	Short Course Non Credit			Ward Psychosocial Support Committee Training		Below NQF Level 1			Other Funding-Government,Donors,Other SETAs	3
Enhancing Good Governance, Leadership and management Capabilities	Good Governance and linking of democracy	Conflict Management	Short Course Non Credit			Interpret and Manage Conflict within Workplace SAQA US ID:114226 AND 15216		NQF Level 5			Other Municipal Funding	1

LGSETA STRATEGIC AREA	Municipal Key Performance Area	Skills Gap	Type of Learning intervention	Qualification /Trade Title	SAQA/Trade ID	Learnership Code	Learnership Title	Name of Learning intervention (other)	Work Experience	NQF LEVEL	Funded by	Number trained in this Learning intervention
Enhancing Good Governance, Leadership and management Capabilities	Good Governance and linking of democracy	Legislative Framework fot Local Government	Short Course Non Credit			9th Annual Government Law Conference		Below NQF Level 1			Other Municipal Funding	1
Enhancing Good Governance, Leadership and management Capabilities	Good Governance and linking of democracy	Labour Law	Skills Programme towards Credit Bearing Course					Labour Law updates		NQF Level 6	Other Municipal Funding	1
Enhancing Good Governance, Leadership and management Capabilities	Good Governance and linking of democracy	Moderation and Assessment	Skills Programme towards Credit Bearing Course					Moderation and Assessment Course		NQF Level 6	Other Municipal Funding	2
Enhancing infrastructure and Service Delivery	Basic Service Delivery and Infrastructure Developme	First Aid in Workplace	Skills Programme towards Credit Bearing Course					First Aid Level 3		NQF Level 3	Other Municipal Funding	13

LGSETA STRATEGIC AREA	Municipal Key Performance Area	Skills Gap	Type of Learning intervention	Qualification /Trade Title	SAQA/Trade ID	Learnership Code	Learnership Title	Name of Learning intervention (other)	Work Experience	NQF LEVEL	Funded by	Number trained in this Learning intervention
	nt											
Enhancing Municipal Planning	Municipal Transformation and Institutional Development	Performance Management	Skills Programme towards Credit Bearing Course					Performance Management		NQF Level 5	Other Municipal Funding	0
Enhancing Municipal Planning	Municipal Transformation and Institutional Development	Municipal Governance	Skills Programme towards Credit Bearing Course					Business Continuity		NQF Level 5	Other Municipal Funding	1
Totals												150

CHAPTER 5: FINANCIAL PERFORMANCE

5.1 An overview of the municipality's financial health

The municipality is largely dependent on both conditional and unconditional grants. This is largely due to the majority of the district's population comprises of Senqu and Elundini rural areas, where no collections are currently done. The low collection level places a lot of strain on the cash of the municipality.

Owing to the economic slowdown, financial resources are limited. This has resulted in further declining cash inflows. This together with the Covid19 pandemic and the uncertain costs which it might cause has necessitated restrained expenditure. In order to ensure that cash outflows remain within the affordability parameters of the Municipality's finances cost containment measure should be implemented and monitored.

This is being assessed monthly and recommendation will be made in the mid-year report on whether the municipal budget will have to be reduced to be in line with the actual collection levels to ensure that cash outflows remain within the affordability parameters of the Municipality's finances.

5.2 2019/20 audit outcome and its strategy to address audit issues

The municipality received an unqualified audit opinion. The only matter effected the municipality was the irregular expenditure due to the issue of inclusion of locality as part of functionality assessment. This was done with a view of promoting local businesses operating in the Eastern Cape Province and those operating within the District. The Ag has disagreed with this approach and as a result it has had to be removed from tender documents. The matter was tabled before Council during October 2020 for condonment of the contracts where locality where part of functionality.

5.3 Cash coverage of normal operations

National Treasury requires that the municipality assess its financial sustainability against fourteen different measures that look at various aspects of the financial health of the municipality. These measures are contained in the following table. All the information comes directly from the annual budgeted statements of financial performance, financial position and cash flows. The funding compliance measurement table essentially measures the degree to which the proposed budget complies with the funding requirements of the MFMA. Each of the measures is discussed below.

5.4 Cash/cash equivalent position

The Municipality's forecast cash position was discussed as part of the budgeted cash flow statement. A 'positive' cash position, for each year of the MTREF would generally be a minimum requirement, subject to the planned application of these funds such as cash-backing of reserves and working capital requirements.

If the municipality's forecast cash position is negative, for any year of the medium term budget, the budget is very unlikely to meet MFMA requirements or be sustainable and could indicate a risk of non-compliance with section 45 of the MFMA which deals with the repayment of short term debt at the end of the financial year.

5.5 Cash plus investments less application of funds

The purpose of this measure is to understand how the municipality has applied the available cash and investments as identified in the budgeted cash flow statement. The reconciliation is intended to be a relatively simple methodology for understanding the budgeted amount of cash and investments available with any planned or required applications to be made. This has been extensively discussed above.

5.6 Creditors outstanding for more than 30 days, along with reasons for delayed settlement

The municipality does not have long outstanding creditors. There was a disputed amount with department of Water Affairs, as disclosed in Financial statements, however the dispute has been resolved and a draft repayment agreement was submitted to the department on 30 September 2021. Eskom accounts are up to date and paid monthly with a debit order. No long outstanding debt with the Office of the Auditor General.

5.7 Monthly average payments covered by cash or cash equivalents

The purpose of this measure is to understand the level of financial risk should the municipality be under stress from a collection and cash in-flow perspective. Regardless of the annual cash position an evaluation should be made of the ability of the Municipality to meet monthly payments as and when they fall due. It is especially important to consider the position should the municipality be faced with an unexpected disaster that threatens revenue collection such as rate boycotts. As indicated above the Municipality aims to achieve at least one month's cash coverage in the medium term, and then gradually move towards two months coverage. This measure will have to be carefully monitored going forward.

5.8 Surplus/deficit excluding depreciation offsets

The main purpose of this measure is to understand if the revenue levels are sufficient to conclude that the community is making a sufficient contribution for the municipal resources consumed each year. An 'adjusted' surplus/deficit is achieved by offsetting the amount of depreciation related to externally funded assets. Municipalities need to assess the result of this calculation taking into consideration its own circumstances and levels of backlogs. If the outcome is a deficit, it may indicate that rates and service charges are insufficient to ensure that the community is making a sufficient contribution toward the economic benefits they are consuming over the medium term.

Communication with communities need to be prioritised to ensure collection levels improve drastically. The ability to improve on service delivery and generate surplus funds are dependant on the collection of monies due to the municipality for service delivered. Installation of pre paid meters need to be prioritised. Collection levels for the month of September 2021 was 18% of billed revenue. The anticipated collection should be at least on 40% and the ultimate collection should be at 80% plus.

5.9 Extent of existing loans and associated finance and redemption payments.

The municipality is having 1 running loan with DBSA. As per the disclosure in the annual financial statements as at 30 June 2021 the following information should be noted:

11 **LONG-TERM LIABILITIES (CONTINUED)**

	2021 R	2020 R
Annuity Loans		
Development Bank of South Africa (DBSA)	2 726 122	3 328 039
The loan was raised to finance the main municipal building in Barkly East. Interest is calculated at 11.50% (2020 - 11.50%) and instalments are paid every 6 months. The loan will be fully redeemed on 31 December 2024.		
	2 726 122	**3 328 039**

The municipality opted to finance assets from external funding during the current financial year. Details are as follows:

Assets purchased	11 463 199	-
Annuity Loans Raised	-	-
Closing Balance - Outstanding Financing	**11 463 199**	**-**

The total outstanding financing on 30 June 2021 relates asset additions which were approved to be financed from external loans. The loan amounting to R 145 million from DBSA will however only be receipted after year end.

Further detail relating to Annuity Loans is included in Appendix A.

Annuity loans are payable as follows:

Payable within one year	968 850	968 850
Payable within two to five years	2 422 126	3 390 976
Payable after five years	-	-
Total amount payable	**3 390 976**	**4 359 826**
<u>**Less:**</u> Outstanding Future Finance Charges	(664 854)	(1 031 787)
Present value of annuity loans	**2 726 122**	**3 328 039**

Front loading have also been approved by DBSA on capital projects and the first tranch of R40 million was received during September 2021. This will be paid back with the MIG allocations of 2022/2023.

CHAPTER 6: AUDITOR GENERAL'S FINDINGS

6.1 Report of the Auditor General

[to be inserted once available from the AG]

6.2 Report of the Audit Committee Chairperson

JGDM AUDIT COMMITTEE REPORT FOR THE YEAR ENDED 30 JUNE 2021

In accordance with Section 166 of the Municipal Finance Management Act 56 of 2003 (the MFMA), the Audit Committee has been established as an Independent Committee of the Council. It is further subject to the recommendations of the King Report on Corporate Governance

As allowed by section 166(6) (b) of the MFMA, a single Audit Committee has been established to service both the parent municipality and the Development Agency as an entity of the Municipality. The Committee presents its report for the financial year ended 30 June 2021.

AUDIT COMMITTEE MEMBERS AND ATTENDANCE

The requirements in respect of membership of the Committee and the frequency of meetings is contained in the Committee's terms of reference. During the financial year under review, the membership and attendance details appear in the table below:

Name of member	**Number of meetings attended**
C. Sparg CA(SA) - Chairperson	5
A. JordanB. Com, B. Tech, MBA	5
H. Marsberg B. Com – Deceased 07 January 2021	3
L. Smith CA(SA), RA	5

Internal Audit facilitates these meetings and the Office of the Auditor General is a standing invitee at meetings of the Audit Committee.

AUDIT COMMITTEE RESPONSIBILITY

The responsibility of the Audit Committee is governed by its Charter and by a combination of the MFMA and King Reports on Corporate Governance, with the MFMA being the overriding legal authority.

The overall responsibility of the Audit Committee is to perform an oversight function on the effectiveness or otherwise of good corporate governance at the institution. The MFMA goes further and details specific responsibilities that the Audit Committee must fulfil. This report therefore is fulfilling the responsibility of this

Committee in accounting to the Council on its legislated mandate. The adopted formal terms of reference of the committee are reviewed annually and the Committee reports that it has regulated its affairs in compliance with these terms of reference and has discharged all its responsibilities as contained therein. In the execution of its duties during the 2020/21 financial year, the activities of the Committee have included the matters listed below:

EFFECTIVENESS OF INTERNAL CONTROL

In line with the MFMA and the King Reports on Corporate Governance requirements, Internal Audit provides the Audit Committee and management with assurance that the internal controls are appropriate and effective. This is achieved by means of the risk management process, as well as the identification of corrective actions and suggested enhancements to the controls and processes. From the various reports of the Internal Auditors, it was noted that matters were reported indicating deficiencies in the system of internal control or deviations there from. Accordingly, we can report that the system of internal control was partially effective for the year under review.

ANNUAL FINANCIAL STATEMENTS AND ANNUAL PERFORMANCE REPORT

The activities of the Audit Committee included the following:

- Reviewed and discussed the unaudited annual financial statements.
- Obtained explanations for significant variances compared to the budget and / or previous financial year.
- Reviewed for changes in accounting policies and practices.
- Reviewed and discussed the unaudited information on pre-determined objectives.

Based on the Audit Committee’s review of the unaudited annual financial statements and performance report, the Committee resolved that they be recommended for submission to the Auditor General South Africa for auditing. Due to the fact that internal controls and processes were not fully effective during the year under review, the Committee could not provide complete assurance that these documents are free from material misstatements.

The Annual Financial Statements and Annual Performance Report were recommended to Council for submission to the AGSA within the required timeframes for audit.

INTERNAL AUDIT

The Internal Audit Activity faced certain capacity challenges during the year under review, these challenges included the fact that the Chief Audit Executive (CAE) post was vacant for the year under review. The lack of capacity, and to some extent, the impact of the COVID-19 pandemic, resulted in the internal audit plan for the year not being completed. In respect of Internal Audit, the activities of the Committee included the following:

- Reviewed the effectiveness and adequacy of the internal audit services and adequacy of its annual work plan.
- Considered whether the independence, objectives, organisation, staffing plans, financial budget, audit plans and standing of the internal audit function provide adequate support to enable the committee to meet its objectives.
- Reviewed the results of the work performed by the internal audit services in relation to financial reporting, corporate governance, risk areas, internal control and any reports / significant investigations and management response.
- Reviewed the coordination between the internal audit function and the external auditors.
- Monitored the implementation of actions to deal with control weaknesses identified in Internal Audit reports.

As regards the implementation of actions to deal with control weaknesses, there is room for improvement in the rate of implementing these findings. The Committee is committed to support / assist the municipality in this area.

RISK MANAGEMENT AND OTHER MATTERS

Though there is room for further growth in maturity, the Committee is generally satisfied with the progress that the municipality has made in the area of risk management, compliance and ICT Governance. In these areas, the activities of the Committee have included the following:

- Review of the procedures for identifying business risks and managing their impact on the agency including the risk management functions.
- Reviewed the adequacy and effectiveness of risk management;
- Reviewed the agency's policies and procedures for detecting and preventing fraud.
- Reviewed the agency's compliance with significant regulatory provisions.
- Reviewed such significant transactions as the committee deemed appropriate.
- Reviewed the controls over significant financial and operational risks.
- Reviewed the adequacy, reliability and accuracy of financial and performance information provided by management and other users of such information.

EXTERNAL AUDIT

The Audit Committee met with the Auditor General of South Africa (AGSA) in order to discuss the Audit Strategy at the commencement of the audit and have further met with the AGSA during the completion phase of the audit process, to ensure that all matters relating to the audit were resolved. We concur with and accept the opinion of the AGSA on the financial statements of the municipality for the year ended 30June 2021.

APPRECIATION

The Committee expresses its sincere appreciation to the Council, the Municipal Manager, Management, Internal Audit and the AGSA for their support and co-operation in enabling the Committee to execute and fulfil its responsibilities.

C. Sparg

Mr C. Sparg CA(SA)

Audit Committee Chairperson

January 2022

6.3 Report of the MPAC Chairperson

[to be inserted once available from the AG]

6.4 Audit Action Plan

[to be inserted once available from the AG]

Appendices

Appendix A: Declarations of interest

Disclosures of Financial Interests		
Period ending 30 June 2021		
Position	**Name**	**Description of Financial interests* (Nil / Or details)**
Speaker	Cllr TZ Notyeke	Nil
Executive Mayor	Ald. ZI Dumzela	Nil
Member of MayCo	Ald. LM Tokwe (deceased) Replaced by Cllr LN Gova in January 2021	Nil
	Cllr EM Lakabane	Nil
	Cllr S Mei	Nil
	Cllr DD Mvumvu	Nil
Councillor	Cllr NU Hlathuka	Nil
	Cllr M Yiliwe	Nil
	Cllr N Ngendane	Nil
	Cllr AM van Zyl	Nil
	Cllr Z Mampintsha	Nil
	Cllr M Telile	Nil
	Cllr M Marubelela	OGU Trading CC 2007/091248/23
	Cllr S Mdoda	Nil
	Cllr L Pili	Nil
	Cllr N Ntaopane	Nil
	Ald AP Kwinana	Nil
	Cllr M Phuza	1)Ekhephini Community Radio 2012/202603/08 2) Ilanga Libalele Communications 2010/151401/23
	Cllr NP Mposelwa	Nil
	Cllr XG Magcai	Nil
	Cllr NM Phama	Nil

	Cllr V Davids	Nil
	Cllr L Nkunzi	Nil
	Cllr VV Stokhwe	Nil
	Cllr E Theron	Nil
Municipal Manager	Z.A. Williams	1) Amaqadi Trust IT00123/2018(B), 2) Zanempilo Nutrition Farms, 3) The Morning Sun Ranch
Chief Financial Officer	S. Du Toit	Nil
Other S56 Officials	N. Mshumi	Nil
	Adv. H.Z. Jantjie	Nil
	R. Fortuin	Nil
	M. Nonjola	Nil
	F.J. Sephton	1) Jointly own a house with Janet Viedge 2) Shares with STX40 3) Shares with ASHT40

Appendix B: Attendance of Council meetings by Councillors

Indication:

P - Present
A - Absent
✓ - Approved leave of absence

Names & Surname	2020						2021							
	17-07-2020 SCM	30-07-2020 SCM	27-08-2020 3rd OCM	30-09-2020 SCM	29-10-2020 4th OCM	15-12-2020 SCM	28-01-2021 SCM	11-02-2021 SCM	26-02-2021 1st OCM	25-03-2021 SCM	29-04-2021 SCM	10-05-2021 SCM	31-05-2021 (Scheduled for 27-05-2021) 2nd OCM	08-07-2021 SCM
Ald. Z.I Dumzela	A	✓	P	P	✓	P		✓	P	P	✓	✓	P	P
Cllr TZ Notyeke	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Cllr S Mei	P	P	✓	P	P	P	P	P	A	P	P	P	P	P
Ald LM Tokwe	P	P	P	A	P									
Cllr LN Gova	Replaced Cllr LM Tokwe on January 2021						P	P	P	P	P	P	P	P
Cllr DD Mvumvu	✓	✓	✓	P	P	P	✓	P	✓	P	P	P	A	P
Cllr EM Lakabane	A	P	P	P	P	P	✓	P	✓	P	P	P	✓	P
Cllr NU Hlathuka	P	P	P	P	P	P	P	P	P	P	✓	P	P	P
Cllr M Yiliwe	P	P	P	P	A	P	P	P	P	P	A	A	A	P
Cllr N Ngendane	✓	✓	P	P	A	P	P	P	P	P	✓	A	A	A
Cllr AM van Zyl	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Cllr Z Mampintsha		P	P	P	P	A	P	P	P	P	P	P	P	P
Cllr M Telile	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Cllr M Marubelela	P	✓	P	P	P	A	P	P	P	P	P	P	P	P
Cllr S Mdoda	P	P	P	P	P	P	P	P	P	P	✓	P	P	P
Cllr L Pili	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Cllr N Ntaopane		P	P	P	P	P	P	P	P	P	P	P	✓	P
Ald AP Kwinana	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Cllr M Phuza	P	P	P	P	✓	P	P	P	P	P	P	P	P	P
Cllr NP Mposelwa	P	P	P	P	P	P	P	P	P	P	✓	P	A	P
Cllr XG Magcai	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Cllr NM Phama	P	P	P	A	P	P	P	P	P	P	P	P	P	P
Cllr V Davids	✓	P	P	P	P	P	P	P	P	P	P	P	P	✓

Cllr L Nkunzi	A	P	P	P	P	P	P	P	P	A	P	P	A	A
Cllr VV Stokhwe	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Cllr E Theron	P	✓	✓	P	P	P	P	P	P	P	P	P	P	P

Appendix C: Attendance of Mayoral Committee meetings and MPAC by Councillors

Indication:

P - Present
A - Absent
✓ - Approved leave of absence

Mayoral Committee Meetings

Names & Surname	2020					2021					
	29-07-2020 6th MC	26-08-2020 7th MC	30-09-2020 8th MC	28-10-2020 9th MC	25-11-2020 10th MC	24-02-2021 1st MC	24-03-2020 2nd MC	26-03-2021 SMC	28-04-2021 3rd MC	26-05-2021 4th MC	23-06-2021 5th MC
Ald. ZI Dumzela	P	P	P	✓	✓	P	P	P	P	P	P
Ald LM Tokwe	P	P	P	P	P						
Cllr LN Gova	Replaced Ald LM Tokwe on January 2021					P	P	P	P	P	P
Cllr S Mei	P	P	P		P	P	P	A	P	P	P
Cllr DD Mvumvu	✓	✓	P	P	P	P	P	P	P	P	P
Cllr EM Lakabane	P	✓	P	P	P	✓	✓	A	P	P	P

Municipal Public Accounts Committee (MPAC)

Name & Surname	2020					2021		
	21-08-2020	10-09-2020	22-09-2020	20-11-2020	11-12-2020	19-02-2021	23-04-2021	29-06-2021
Ald. AP Kwinana	P	P	P	P	P	P	P	P
Cllr N Ntaopane	P	✓	P	P	P	P	P	P
Cllr NU Hlathuka (Hokwana)	P	P	P	A	P	P	P	P
Cllr L Nkunzi	P	P	P	P	A	P	A	A
Cllr E Theron	P	✓	P	P	P	P	P	P

Appendix D: Third Tier Management Structure

Third Tier Structure	
Directorate	**Manager**
Office Of The Municipal Manager	Manager Socio Economic Development: Vacant
	Manager Mainstreaming: Mr MP Dyantyi
	Manager Strategy Compliance Governance & Internal Audit: Vacant
	Manager: IDP Monitoring Evaluation & Compliance: Mr T Phintshane
Institutional Support And Development	Manager Communications Marketing, Media & Public Relations: Mr G Gceya
	IT/ Infrastructure Support Manager: Mr. L Gush
	International & Inter-Governmental Relations Coordinator: Vacant
Community Services	Municipal Health Services: Vacant
	Manager Water Services Authority: Mr S Pongoma
	Manager: Disaster Risk Management, Fire And Rescue Services: Vacant
	Manager Natural Resource Management (Agency Function): Rob Scholtz
Water Services Provision	Manager WSP: Mr D Lusawana
Technical Services	Manager: Roads & Transport Engineering: Mr L Labuschagnie
	PMU: Manager: Mr L Wana
Corporate Services	Manager Auxiliary Services & Council Support: M L Matyesini
	Manager Human Resources & Labour Relations: Mr S Botha
	Manager Skills /Equity / Training & Career Development: Ms N Nelani
	Manager Legal Services: Ms N Libazi
Finance	Manager Budget & Compliance: Mr C Samuels
	Manager Expenditure: Ms T Nqgongqwana
	Manager Supply Chain Management: Ms M Mlotywa
	Technical Expert: Vacant

Appendix E: Municipal functions

The District shares the responsibility on tourism, planning, and fire fighting with its local municipalities. Additional powers and functions are allocated to the District municipality through service level agreements such as the roads function in which there is an active agreement between the Department of Roads and Transport with the District Municipality whereby the District maintains gravel roads in the Former Gariep and Former Maletswai areas.

FUNCTION	Joe Gqabi	Elundini	Walter Sisulu	Senqu	
Air pollution	No	Yes	Yes	Yes	
Building regulations	No	Yes	Yes	Yes	
Child Care facilities	No	Yes	Yes	Yes	
Electricity reticulation	No	LM/ESKOM	LM/ESKOM	LM/ESKOM	
Fire Fighting	Yes	Yes	Yes	Yes	
Local Tourism	Yes	Yes	Yes	Yes	
Municipal airports	No	Yes	Yes	Yes	
Municipal Planning	Yes	Yes	Yes	Yes	
Municipal Health Services	Yes	No	No	No	
Municipal Public Transport	Regulation	Yes	Yes	Yes	
Pontoons and Ferries	No	No	No	No	
Storm water	No	Yes	Yes	Yes	
Trading regulations	No	Yes	Yes	Yes	
Water (potable)	Yes				
Sanitation	Yes				
Schedule 5 part b					
Beaches and amusement facilities		NO	NO	NO	
Billboards and the display of adverts in public places		Yes	Yes	Yes	
Cemeteries, Crematoria and funeral parlours		Yes	Yes	Yes	
Cleansing		Yes	Yes	Yes	
Control of public nuisances		Yes	Yes	Yes	
Control of undertakings that sell liquor to the public		Yes	Yes	Yes	
Facilities for the accommodation, care and burial of animals		Yes	Yes	Yes	
Fencing and fences		Yes	Yes	Yes	
Licensing of dogs		Yes	Yes	Yes	

Licensing and control of undertakings that sell food to the public		Yes	Yes	Yes
Local amenities		Yes	Yes	Yes
Local sport facilities		Yes	Yes	Yes
Markets		Yes	Yes	Yes
Municipal abattoirs		Yes	Yes	Yes
Municipal parks and recreation		Yes	Yes	Yes
Municipal roads	Yes	Yes	Yes	Yes
Noise pollution		Yes	Yes	Yes
Pounds		Yes	Yes	Yes
Public places		Yes	Yes	
Refuse removal, refuse dumps and solid waste disposal		Yes	Yes	Yes
Street trading		Yes	Yes	Yes
Street lighting		Yes	Yes	Yes
Traffic and parking		Yes	Yes	yes
Licensing of vehicles		Yes	Yes	Yes
Primary Health Care	No	No	No	No
Road maintenance	Yes (Agency function)			
Libraries		Yes	Yes	Yes

Appendix F: Long Term Contracts (20 Largest Contracts Entered into during 2020/21 FY)

Non-Infrastructure Projects

BID NO	DESCRIPTION OF SERVICE	END-USER/ PROJECT MANAGER	CONTRACTOR/ SERVICE PROVIDER	DURATION	START DATE	EXPIRY DATE	CONTRACT AMOUNT	PAYMENTS MADE TO DATE	EXTENSION / VARIATION	COMMENTS
07/2011	Provision of Banking Services	Mr C. Samuels	ABSA Bank	60 Months	01/10/2011	30/09/2016 Extended to 31/03/2022	Rate base	R876 937 298.55 **(13/09/2011 to 31/08/2021)**	Yes	Contract still running satisfactorily
JGDM2014/15-003	Provision of Security Services – Walter Sisulu	Ms L. Matyesini	Imbokotho Mkhonto Security Services	36 Months	01/07/2015	27/06/2018 Month to month basis	Rates based	R4 004 448,39 **(20/08/2015 to 31/11/2021)**	Yes	Contract still running satisfactorily
JGDM2014/15--018	Appointment of a service provider to supply, delivery and offloading of Coagulants, Ga, Liquid, Granular Chlorine Soda Ash and Lime	Mr B. Makhehle	Metsi Water Solutions (Pty) Ltd	36 Months	29/04/2016	29/04/2019 Month to month basis	Rates base	**R 23 797 606.40 (20/06/2016 to 31/12/2021)**	Yes	Contract still running satisfactorily
JGDM2014/15-020	Provision of Security Services - Senqu	Ms L. Matyesini	Imbokotho Mkhonto Security Services	36 Months	01/10/2015	30/09/2018 Month to month basis	Rates based	R 9 778 707,71 **(01/10/2015 to 31/12/2021)**	Yes	Contract running satisfactory
JGDM2014/15-020	Provision of Security Services - Elundini	Ms L. Matyesini	Imbokotho Mkhonto	36 Months	01/10/2015	30/09/2018 Month to	Rates based	R 6 008 813,37 **(01/10/2015 to**	Yes	Contract running

			Security Services			month basis		**31/11/2021)**		satisfactory
JGDM2014/15-020	Provision of Security Services – Walter Sisulu	Ms L. Matyesini	Yolihle Security Services	36 Months	01/10/2015	30/09/2018 Month to month basis	Rates based	R 1 442 604.18 **(01/10/2015 to 31/12/2021)**	Yes	Contract running satisfactory
SINGLE SOURCE	Laboratory services	Mr B. Makhehle	East London Industrial Development zone	36 Months	01/01/2015	31/12/2018 Extended to 31/12/2021	Rates basis	R13 138 336,52 **(07/04/2015 to 31/12/2021)**	Yes	Contract running satisfactory
RT-25 2016	Procurement of an integrated Financial Management and Internal control system as it relate to the utilization of transversal tender	Ms S Du Toit	Sebata Municipal Solutions (Pty) Ltd	36 Months	01/12/2016	31/12/2021	Rates based	R15 637 124.30 **(23/08/2017 to 31/12/2021)**	N/A	Contract running satisfactory
JGDM2017/18-003	Provision of Training Agent	Ms N. Nelani	Academy of Training Agent Services	36 Months	01/05/2018	30/04/2021 **[Contract Extended to the 30/04/2022]**	10% Commission	R 3 022 079.46 **(12/08/2018 to 31/12/2021)**	Yes	Contract running satisfactory.
JGDM2017/18-007	Supply and Delivery of Toners	Mr L. Gush	NRG Office Solutions	36 Months	01/11/2019	31/10/2022	Rates Based	R 236 670,96	N/A	Contract running satisfactory.
JGDM2017/18-009	Supply, Delivery and Installation of signs	Mr B. Makhahle	MXT Construction	36 Months	01/08/2019	31/07/2022	Rates Based	R0.00	N/A	Order not yet placed.

JGDM2017/18-022	Supply and Delivery of Tyres, Tubes and Flaps	Mr U. Rozani	Celeba cc t/a Tyremart Aliwal North	36 Months	01/06/2019	31/05/2022	Rates Based	R 3 787 321.47 **(08/07/2019 to 31/12/2021)**	N/A	Contract running satisfactory.
JGDM2017/18-023	Provision of Employment Checks	Mr S. Botha	Managed Integrity Evaluation (MIE)	36 Months	01/07/2019	31/06/2022	Rates Based	R 47 462.44	N/A	Contract running satisfactory
JGDM2017/18-025	Supply and Delivery of Batteries	Mr U. Rozani	Barkly East Traders	36 Months	01/07/2019	30/06/2022	Rates Based	R 832 375.38 **(01/08/2019 to 31/12/2021)**	N/A	Contract running satisfactory.
JGDM2017/18-045	Supply and Delivery of Portable Chemical Toilets, Privacy Cubicles and related items	Mr L. Labushcagnie	Roselfa Trading Enterprise	36 Months	01/07/2020	30/06/2023	Rates Based	R0.00	N/A	Order not yet placed
JGDM2017/18-056	Supply, Delivery & servicing of Breathing Apparatus marks, Supply of Sterilization and cleaning Liquids	Mr J. Germishuizen	Drager South Africa	36 Months	01/07/2019	30/06/2022	Rates Based	R 78 175.85	N/A	Contract running satisfactory.
JGDM2018/19-005	Electrical Certificate of compliance testing (CoC) for Joe Gqabi District Municipality Properties	Mr S. Scharnick	Ballenden Robb SA (Pty) Ltd	36 Months	01/05/2019	30/04/2022	Rates Based	R0.00	N/A	Order not yet placed
JGDM2018/19-008	Re-Engineering, renewal and Implementation of all	Mr S. Botha	Spontaneous Management	36 Months	01/07/2019	30/06/2022	Rates Based	R 446 683.68	N/A	Contract running

	organizational Development process for JGDM.		Consulting							satisfactory.
JGDM2018/19-010	Provision of Municipal Insurance (MIS) Solutions	Ms N. Mlotywa	Lateral Unison Insurance Brokers	36 Months	01/08/2019	31/07/2022	Rates Based	R 4 821 434.56	N/A	Contract running satisfactory.
JGDM2018/19-019	Provision of Travel Agency Services	Ms N. Mlotywa	Tunimart (Pty) Ltd	36 Months	01/07/2019	30/06/2022	Rates Based	R 2 078 852.20	N/A	Contract running satisfactory.
JGDM2018/19-023	Supply and Delivery of Borehole Pumps	Mr R. Labuschagen	SNR Electrical	36 Months	01/01/2020	31/12/2023	Rates Based	R 3 097 954.08	N/A	Contract running satisfactory.
Single Source	Broadcasting Services	Ms L. Brummer	Takalani Community Radio Station	36 Months	01/07/2019	30/06/2022	Rates Based	R 312 000.00	N/A	Contract running satisfactory.
Single Source	Broadcasting Services	Ms L. Brummer	LA-FM107.2 Community Radio station	36 Months	01/07/2019	30/06/2022	Rates Based	R 300 880.00	N/A	Contract running satisfactory.
Single Source	Broadcasting Services	Ms L. Brummer	Radio Unique Community Radio Station	36 Months	01/07/2019	30/06/2022	Rates Based	R 118 000.00	N/A	Contract running satisfactory.
Single Source	Broadcasting Services	Ms L. Brummer	Ekhephini Community Radio station	36 Months	01/07/2019	30/06/2022	Rates Based	R 429 999.00	N/A	Contract running satisfactory.

JGDM2018/19-031	Vehicle Rental Services	Mr S. Charnick	Barloworld (Pty) Ltd t/a Avis Budget	36 Months	01/12/2019	30/11/2022	Rates Based	R 9 989 142.95	N/A	Contract running satisfactory.
JGDM2019/20-001	Supply and Delivery of Building sand	Ms N. Kilishe	Gungu Qhwesha Construction and projects	36 Months	01/03/2020	28/02/2023	Rates Based	R23 400.00	N/A	Contract running satisfactory.
JGDM2019/20-002	Supply and Delivery of 19mm -26mm crushed stone	Ms N. Kilishe	Gungu Qhwesha Construction and projects	36 Months	01/03/2020	28/02/2023	Rates Based	R29 760.00	N/A	Contract running satisfactory.
JGDM2019/20-003	Supply and Delivery of Bagged Gypsum Lime	Ms N. Kilishe	MTM Electronics 77 and Comm (Pty) Ltd	36 Months	01/04/2020	31/03/2023	Rates Based	R0.00	N/A	Order not placed yet.
JGDM2019/20-005	Supply, Delivery and Installation of sewer pumps and Motors	Mr R. Labuschagen	City Square Trading 204 (PTY) Ltd t/a Hlumisa Engineering Services	36 Months	01/03/2020	28/02/2023	Rates Based	R 2 873 016.43	N/A	Contract running satisfactory
JGDM2019/20-034	Provision of Annual Financial Statements Support for a period of three (3) years	Mr C. Samuels	Siyanda Business Solutions (Pty) Ltd	36 Months	01/08/2020	31/07/2023	Rates Based	R 721 634.00	N/A	Contract running satisfactory
JGDM2020/21-017	Supply, Delivery, Installation, Configuration and Support of a	Mr L Gush	Snowvalley Communications CC	36 Months	06/04/2021	05/04/2024	Rates Based	R 817 928.87	N/A	Contract running satisfactory

	Wireless Connectivity Solution									
JGDM2015/16-030	Appointment of a service provider to perform duties of a company secretary and Legal services for JoGEDA	Mrs N Ketwa	Clark Laing Inc Attorneys	36 Months	2016/10/01	2019/09/30 [Contract Extended on a month-month basis]	Rates Based	R 3 922 035.20	Yes	Contract running satisfactory.
JGDM2020/21-021	Supply and Delivery of Computers and Other IT Equipment.	Mr L. Gush	SMS ICT CHOICE (PTY) LTD	36 Months	01/08/2021	31/07/2024	Rates based	R0	N/A	No order placed yet.
JGDM2020/21-026	Infrastructure Asset Management Support	Mr R. Fortuin	Zutari (PTY) Ltd	36 Months	01/07/2021	30/06/2024	Rates Based	R558 801.81	N/A	Contract running satisfactory

INFRASTRUCTURE RELATED PROJECTS

D NO	DESCRIPTION	END-USER / PROJECT MANAGER	CONTRACTOR / SERVICE PROVIDER	DURATION	START DATE	EXPIRY DATE	CONTRACT AMOUNT	PAYMENTS MADE TO DATE	EXTENSION /VARIATION	COMMENTS
ontract -/2006	Design and Construction Supervision for replacement of bucket latrines for	Mr R Fortuin	Royal Haskoning	3 years	30/10/06	30/09/09	R622 183.50	R8 825 983.79	N/A	Contract running satisfactorily

	534 stands and installation of sewage reticulation for 824 stands-Jamestown									
GDM2013/14-08	Provision of professional services for the design and construction supervision of Maclear water treatment and distribution upgrade	Mr Z. Mduba	GIBB (Pty) Ltd	36 Months	01/05/2015	30/04/2018	ECSA Rates	R 7 483 785,23	N/A	Contract running satisfactorily.
GDM2013/14-18	Appointment of professional service provider for Sterkspruit Regional Waste Water Treatment Plant and associated Bulk Infrastructure	Mr. R. Fortuin	Dibanani Consulting cc	48 Months	23/07/2014	23/06/2018	ECSA Rates	R17 793 977,85 **(28/11/2014 to 31/12/2021)**	Variation order No.1 R3 683 498.69	Contract still running satisfactorily
GDM2014/15-07	Provision of Professional Services for Design and Construction Supervision of Maclear Bulk Sanitation Infrastructure	Mr Z. Mduba	GIBB (Pty) Ltd	18 Months	01/05/2015	30/12/2016 Extended to 06/05/2017	ECSA Rates	R13 138 358,4	Yes	Contract running satisfactorily.

	Upgrade- Phase 4									
GDM2015/16-02	Civil Engineering Services for Design and Construction Supervision of Elundini Rural Water Programme	Mr L Wana	Vumesa (Pty) Ltd	36 Months	14/06/ 2017	30/12/2021	Rates Based	R 2 332 082.10	N/A	Contract running satisfactorily.
GDM2018/19-06	Provision of Pressure Jetting Machine Services	Mr D. Lusawana	Hagaa consulting	36 Months	10/10/2019	10/09/2022	Rates Based	R 2 516 460.00	N/A	Contract running satisfactory
GDM2018/19-06	Provision of Pressure Jetting Machine Services	Mr D. Lusawana	Non Soso Construction cc	36 Months	10/10/2019	10/09/2022	Rates Based	R3 810 370.00	N/A	Contract running satisfactory
GDM2017/18-3	Provision of Honey Sucker	Mr D. Lusawana	Isicebi Trading 1077 cc	36 Months	01/12/2019	30/11/2022	Rates Based	R1 879 658.13		Contract running satisfactory
GDM2017/18-3	Provision of Honey Sucker	Mr D. Lusawana	Amadwala Trading 363 cc	36 Months	01/12/2019	30/11/2022	Rates Based	R2 312 884,95	N/A	Contract running satisfactory
GDM2017/18-3	Provision of Honey Sucker	Mr D. Lusawana	Unako KL Services (Pty) Ltd	36 Months	01/12/2019	30/11/2022	Rates Based	R 2 184 474.62	N/A	Contract running satisfactory
GDM2017/18-3	Provision of Honey Sucker	Mr D. Lusawana	Escay Catering and other services	36 Months	01/12/2019	30/11/2022	Rates Based	R4 296 449,91	N/A	Contract running satisfactory
GDM2017/18-3	Provision of Honey Sucker	Mr D. Lusawana	Ramalo Construction cc	36 Months	01/12/2019	30/11/2022	Rates Based	R10 083 000.32	N/A	Contract running satisfactory

GDM2017/18-13	Provision of Honey Sucker	Mr D. Lusawana	Non Soso Construction	36 Months	01/12/2019	30/11/2022	Rates Based	R3 979 649,91	N/A	Contract running satisfactory
GDM2017/18-13	Provision of Honey Sucker	Mr D. Lusawana	Vuyo Vista Trading Enterprise cc	36 Months	01/12/2019	30/11/2022	Rates Based	R 4 566 000.09	N/A	Contract running satisfactory
GDM2019/20-08	Environmental Services of Elundini Rural Water Programme (Zone 1)	Mr L. Wana	Earth Free Environmental Consultancy	36 Months	01/10/2020	30/09/2023	R869 199.60	R0.00	N/A	Order not yet placed.
GDM2019/20-09	Environmental Services of Elundini Rural Water Programme (Zone 1 & 2)	Mr L. Wana	Earth Free Environmental Consultancy	36 Months	01/10/2020	30/09/2023	R869 199.60	R0.00	N/A	Order not yet placed.
GDM2019/20-10	Environmental Services of Elundini Rural Water Programme (Zone 2 & 3)	Mr L. Wana	Earth Free Environmental Consultancy	36 Months	01/10/2020	30/09/2023	R871 274.22	R0.00	N/A	Order not yet placed.
GDM2019/20-11	Environmental Services of Elundini Rural Water Programme (Zone 3)	Mr L. Wana	Earth Free Environmental Consultancy	36 Months	01/10/2020	30/09/2023	R871 274.22	R0.00	N/A	Order not yet placed.
GDM2019/20-12	Geohydrologist Services of Elundini Rural Water Programme (Zone 1 & 2)	Mr L Wana	BAV Consulting	36 Months	13/04/2021	12/04/2026	Rates basis	R7 440 843.48	N/A	Contract running satisfactory

GDM2019/20-3	Geohydrologist Services of Elundini Rural Water Programme (Zone 2 & 3)	Mr L Wana	BAV Consulting	36 Months	13/04/2021	12/04/2026	Rates basis	R6 979 678.04	N/A	Contract running satisfactory
GDM2019/20-4	Geotechnical Site Investigations (Geotechnical Services) of Elundini Rural Water Programme (Zone 1 and 2)	Mr L. Wana	Ages Omega (Pty) Ltd	36 Months	01/10/2020	30/09/2023	R1 220 135.05	R0.00	N/A	Order not yet placed
GDM2019/20-5	Geotechnical Site Investigations (Geotechnical Services) of Elundini Rural Water Programme (Zone 2 and 3)	Mr L. Wana	BAV Consulting JV Thoka Geoscience	36 Months	01/10/2020	30/09/2023	R1 311 322.00	R0.00	N/A	Order not yet placed.
GDM2019/20-6	Land Survey Services of Elundini Rural Water Programme (Zone 1 and 2)	Mr L. Wana	Beacon Consulting Consortium	36 Months	01/10/2020	30/09/2023	R452 985.00	R0.00	N/A	Order not yet placed.

GDM2019/20-7	Land Survey Services of Elundini Rural Water Programme (Zone 2 and 3)	Mr L. Wana	Beacon Consulting Consortium	36 Months	01/10/2020	30/09/2023	R455 285.00	R0.00	N/A	Order not yet placed.
GDM2019/20-9	Occupational Health and safety of Elundini Rural Water Programme (Zone 1 and 2)	Mr L. Wana	Mink Line Consulting	36 Months	01/10/2020	30/09/2023	R4 531 000.00	R0.00	N/A	Order not yet placed
GDM2019/20-20	Occupational Health and safety of Elundini Rural Water Programme (Zone 1 and 2)	Mr L. Wana	Mink Line Consulting	36 Months	01/10/2020	30/09/2023	R4 600 000.00	R0.00	N/A	Order not yet placed
GDM2019/20-21	Bulk Sanitation Infrastructure (BIS) upgrade for Maclear (Phase 3B) – Occupational Health and safety services	Mr L. Wana	Mink Line Consulting	12 Months	16/09/2020	16/12/2021	R775 675.00	R317 400.00	N/A	Contract running satisfactory.
GDM2019/20-29	Bulk Sanitation Infrastructure (BIS) Upgrade for Maclear (Phase 3B)	Mr L. Wana	Magnacorp 485 T/A K2S Construction Africa	36 Months	01/07/2020	30/06/2023	R60 371 088.10	R11 059 067,07	Variation orders to date R3 321 056.55	Contract running satisfactory.
GDM2019/20-30	Maclear Water Treatment and Distribution	Mr L. Wana	Zamisanani Projects	18 Months	01/10/2020	31/03/2021	R35 388 327.21	R 10 047 909,68	Variation orders to date	Contract running

	Upgrade: AC Replacement								R2 812 865.24	satisfactory.
GDM2019/20- 1	Jamestown Bucket Eradication and Sanitations – Phase 2 (Sewer Lines)	Mr L. Wana	Icon Construction (Pty) Ltd	36 Months	01/07/2020	30/06/2023	R54 144 302.30	R 24 555 903.07	N/A	Contract running satisfactory.

LEASES AND MAINTENANCE CONTRACTS

D NO	DESCRIPTION OF SERVICE	END-USER/ PROJECT MANAGER	CONTRACTOR/ SERVICE PROVIDER	DURATION	START DATE	EXPIRY DATE	CONTRACT AMOUNT	PAYMENTS MADE TO DATE	EXTENSION /VARIATION	COMMENTS
/2010	Supply, Delivery & Maintenance of Printers	Mr. L. Gush	NRG Office Solution t/a Gestetner	36 Months	01/07/2010	Month to month basis	R845 665.00	R3 012 560.50 **(08/09/2010 to 30/04/2021)**	N/A	Contract still running satisfactorily.
ngle ource	Escalator Maintenance	Mr. S. Schanick	Otis	60 Months	01/06/2011	31/05/2016 Extended to 31/05/2021 **Further extension to the 31/05/2026**	R2 043.29 with escalations every year	R328 062.05 **(08/08/2011 to 30/04/2021)**	Renewed for a 5 year period.	Satisfactory maintenance regularly performed.

ngle ource	Alarm System	Mr. S. Schanick	Guardian Security	12 Months	01/07/2013	Ongoing	R289.99 per building	R130 446.02 **(3/12/2010 to 30/04/2021)**	Yes (01/11/2012 – 28/02/2013) (01/03/2013 – 30/06/2013) (01/07/2013 – 30/06/2015) – 30/06/2016) 31/12/2016 – Ongoing	Contract still running satisfactorily.
ngle ource	Payroll Administrator	Ms T. Ngqongqwana	Payday Software System (Pty) Ltd	24 Months	01/08/2011	31/07/2013 Extended to 30/06/2022	Rate based	R1 167164.46 **(01/08/2011 to 31/12/2021)**	Yes	Contract still running satisfactorily.
ngle ource	Lease of offices and a strong room @ MPCC Building in Sterkspruit	Ms. L.A. Matyesini	Senqu Municipality	12 Months	01/04/2011	31/03/2014 Extended to 31/03/2022	R3 003.00 with escalations yearly	R 73 742,89 **(29/06/2011 to 3/12/2021)**	Yes Renewed	Contract has been extended to end on 31/03/2022

ngle ource	Office Accommodation	Ms. L.A. Matyesini	Christian Life Centre	24 Months	01/04/2012	31/03/2014 Extended to 31/05/2022	Rate based plus L & W (Inc yearly escalations)	**R 972 007.09** **(01/04/2012 to 31/12/2021)**	Yes	Agreement has been **extended** for a period of two years and still running satisfactory.
35/2011	Office Accommodation (Office in Ugie)	Ms. L.A. Matyesini	Francis Kotze	36 Months	01/04/2012	31/03/2014 Extended to 31/05/2022	R28 542.83	R 536 000.78 **(01/07/2012 to 31/12/2021)**	Yes	Agreement still running satisfactorily
ngle ource	Rental of photo copy machine for working for water.	Ms N. Kilishe	Nashua East London	60 Months	01/05/2013	Month to month basis	R750.00/month	**R 70 677.06** **(28/09/2010 to 31/05/2021)**	Renewed	Agreement still running satisfactorily
ngle ource	Lease of Office for the Billing office in Maclear	Mr. S. Scharnick	Salabora Enterprise Projects	36 Months	01/11/2015	31/10/2018 Extended to 31/05/2022	R5 700.00pm	R 340 235.72 **(03/11/2015-31/12/2021)**	Yes	Contract running satisfactory
ngle ource	Lease of Office for the Billing office in Aliwal North	Mr. S. Scharnick	Mariata Der Walt Trust	36 Months	01/07/2014	30/06/2017 Extended to 31/05/2022	R7 200.00pm	**R 357 295.62** **(21/01/2015-31/12/2021)**	Yes	Contract running satisfactory

ngle ource	Lease of Office for the Billing office in Lady Grey	Mr. S. Scharnick	PS2053 Investment cc	36 Months	01/07/2014	30/06/2017 Extended to 30/05/2022	R13 860 pm	R 567 147.58 **(07/12/2017 to 31/12/2021)**	Yes	Contract running satisfactory
ngle ource	Lease office for Cashiers in Maletswai Local Municipality	Mr. S. Scharnick	Maletswai Local Municipality	36 Months	01/04/2016	31/03/2019 Extended to 31/03/2022	R300.00pm	R0.00	Yes	Order not placed yet.
ngle ource	Lease officer Cashiers office in Senqu Municipality	Mr. S. Scharnick	Senqu Local Municipality	36 Months	01/04/2016	31/03/2019 Extended to 31/03/2022	R3 700.00pm	R57 817.00 **(16/11/2016 to 31/12/2021)**	Yes	Contract running satisfactory.
ngle ource	Lease Office for Cashiers office Gariep Local Municipality	Mr. S. Scharnick	Gariep Local Municipality	36 Months	01/04/2016	31/03/2019 Extended to 31/03/2022	R3 500.00pm	R0.00	Yes	Order not placed yet.
ngle ource	Lease Office for Joe Gqabi Offices	Mr S. Scharnick	AC S Nel	6 Months	01/05/2018	31/10/2018 Extended to 31/05/2022	R 20 000 pm	R 663 830.00	Yes	Contract running satisfactory.
ngle ource	Lease Office space in Mount Fletcher	Mr S. Scharnick	Maluti Regional Authority	36 Months	01/04/2020	31/03/2023	R5 000.00	R 155 500.00	N/A	Contract running satisfactory.